



Council Chambers  
200 H Street  
Antioch, CA 94509

Closed Session - 6:00 P.M.  
Regular Meeting - 7:00 P.M.

# ANNOTATED AGENDA

for

## FEBRUARY 11, 2014

Antioch City Council  
Regular Meeting

Including the Antioch City Council  
acting as Successor Agency/  
Housing Successor to the  
Antioch Development Agency

Wade Harper, Mayor  
Mary Helen Rocha, Mayor Pro Tem  
Gary Agopian, Council Member  
Monica E. Wilson, Council Member  
Tony Tiscareno, Council Member  
Arne Simonsen, City Clerk  
Donna Conley, City Treasurer  
Steven Duran, City Manager  
Lynn Tracy Nerland, City Attorney

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**With Project Plans at:** <http://ci.antioch.ca.us/CityGov/CommDev/PlanningDivision/docs/Project-Pipeline.pdf>

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### Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 3<sup>rd</sup> Floor of City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

### Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

**6:00 P.M.      ROLL CALL – CLOSED SESSION** for Council Members/City Council Members acting as Successor Agency to the Antioch Development Agency – **All Present**

**PUBLIC COMMENTS** for Closed Sessions – **None**

#### **CLOSED SESSIONS:**

- 1)      **CONFERENCE WITH LABOR NEGOTIATORS** – This Closed Section is authorized by California Government Code Section 54957.6. City designated representatives: Michelle Fitzer, Denise Haskett, and Glenn Berkheimer; Employee organizations: Management and Confidential Units

***No action taken***

City of Antioch/City of Antioch as Successor Agency to the Antioch Development Agency

- 2)      **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** pursuant to California Government Code section 54956.9(d)(2) and (d)(4) and **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8; Property – 1777-1779 Vineyard Drive, Antioch; Agency Negotiator – City Attorney and City Manager; Parties – Mark Cranmer and Judith E. Cranmer, Trustees of the Crane Lake Trust and Vineyard Properties LP; Under negotiation – price and terms of payment

***Direction given to City Attorney***

**7:00 P.M.      ROLL CALL – REGULAR MEETING** for Council Members/City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency – **All Present – The meeting is being dedicated in the memory of former Council Member Reggie Moore**

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION – In Honor of Shirley Tatum**

***Approved, 5/0***

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

**ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

➤ *PARKS AND RECREATION COMMISSION (Extended deadline date to apply: 02/20/14)*

**PUBLIC COMMENTS—Only unagendized issues will be discussed during this time**

**CITY COUNCIL SUBCOMMITTEE REPORTS**

**MAYOR’S COMMENTS**

**1. *CONSENT CALENDAR for City /City as Successor Agency and Housing Successor to the Antioch Development Agency***

**A. APPROVAL OF SPECIAL MEETING/WORKSHOP – STRATEGIC PLANNING PROCESS CAFÉ MEETING MINUTES FOR JANUARY 23, 25, 27, AND 29, 2014**

Recommended Action: Motion to approve the Special Meeting Minutes

MINUTES

MINUTES

**Approved. 5/0**

**B. APPROVAL OF COUNCIL MINUTES FOR JANUARY 28, 2014**

Recommended Action: Motion to approve the minutes

MINUTES

MINUTES

**Approved, 5/0**

STAFF REPORT

**C. APPROVAL OF COUNCIL WARRANTS**

Recommended Action: Motion to approve the warrants

**Approved, 5/0**

STAFF REPORT

**D. RESOLUTION APPROVING CLASS SPECIFICATIONS FOR COLLECTIONS SYSTEMS WORKER I/II, EQUIPMENT OPERATOR, SEWER CAMERA TRUCK OPERATOR, AND WATER DISTRIBUTION OPERATOR I/II, AND ESTABLISHING ASSOCIATED SALARY RANGES**

Recommended Action: Motion to adopt a resolution approving the class specifications for Collections Systems Worker I/II, Equipment Operator, Sewer Camera Truck Operator, and Water Distribution Operator I/II, and establishing associated salary ranges

**Reso No. 2014/09, 5/0**

STAFF REPORT

**E. CONSIDERATION OF BIDS FOR THE 2014 PAVEMENT MAINTENANCE, RUBBERIZED CAPE SEAL PROJECT (P.W. 328-7)**

Recommended Action: Motion to award the project to the low bidder, California Pavement Maintenance Company, Inc., in the amount of \$662,141.12

**Approved, 5/0**

STAFF REPORT

**CONSENT CALENDAR for City /City as Successor Agency and Housing Successor to the Antioch Development Agency – Continued**

- F.** RESOLUTION ACCEPTING WORK AND AUTHORIZING THE PUBLIC WORKS DIRECTOR/CITY ENGINEER TO FILE A NOTICE OF COMPLETION FOR THE COUNCIL CHAMBERS AUDIO AND VISUAL SYSTEM RENOVATION (P.W. 247-0)

**Reso No. 2014/10, 5/0**

Recommended Action: Motion to adopt the resolution accepting work, authorizing the Public Works Director/City Engineer to File a Notice of Completion and authorizing the Director of Finance to make a retention payment of \$9,834.28 to be paid 35 days after recordation of the Notice of Completion

STAFF REPORT

City of Antioch Acting as Successor Agency/Housing Successor to the Antioch Development Agency

- G.** RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE CITY OF ANTIOCH AS SUCCESSOR AGENCY/HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY FOR THE PERIOD OF JULY 2014-DECEMBER 2014 (ROPS 14-15A)

**SA Reso No. 2014/11, 5/0**

Recommended Action: Motion to adopt the resolution approving the Recognized Obligation Payment Schedule (ROPS 14-15A)

STAFF REPORT

**COUNCIL REGULAR AGENDA**

- 2.** DISCUSSION OF COUNCIL MEETING SUMMER SCHEDULE AND VETERAN'S DAY HOLIDAY  
*Direction provided to staff to change the summer schedule:*  
**1) July 8, 2014 Regular Council Meeting cancelled**  
**2) August 12 & 26, 2014 Regular Council Meeting dates**  
**3) Nov. 11, 2014 Regular Council Meeting rescheduled to Nov. 13, 2014**

**5/0**

Recommended Action: Motion to discuss the summer City Council meeting schedule and the scheduled City Council meeting that falls on Veteran's Day this year and provide direction to staff

STAFF REPORT

**PUBLIC COMMENT**

**STAFF COMMUNICATIONS**

**COUNCIL COMMUNICATIONS**

**ADJOURNMENT – 7:52 p.m.**

## CITY COUNCIL

### SPECIAL MEETING/WORKSHOP

**Special Meeting**  
**6:30 p.m.**

**January 23, 2014**  
**Prewett Water Park**  
**Community Room**  
**4701 Lone Tree Way**

**On January 23, 2014**, the workshop was called to order by Mayor Harper at 6:34 p.m. City Council members present were Mayor Harper, Mayor Pro Tem Rocha, Council member Tiscareno and Council member Wilson (joined at 6:51 pm). Council member Agopian had an excused absence.

**Staff present:**

Alan Barton, IS Director  
Mike Bechtholdt, Deputy Public Works Director  
Ron Bernal, Public Works Director/City Engineer  
Sharon Daniels, Executive Assistant  
Steve Duran, City Manager  
Michelle Fitzer, Human Resources/Economic Development Director  
Dawn Merchant, Finance Director  
Lynn Tracy Nerland, City Attorney  
Consultant Stacey McLaughlin of Mountaintop Insight facilitated the workshop.

**Public Comment:**

None

#### **1. Strategic Planning Process**

At 6:38 pm Mayor Harper welcomed everyone to the Antioch Community Café. Stacey McLaughlin was introduced.

Stacey McLaughlin provided an overview of the process for all of the participants, by reviewing a PowerPoint presentation. The Café began and participants worked on contributing thoughts/suggestions/ideas on the two questions posed.

Table discussion on the first question was started at 6:56 pm. Debriefing of the first question was held at 8:10 pm. During the debriefing, each table had a representative share what the core/common themes of the discussion were.

Table discussion on the second question was started at 8:36 pm. Debriefing of this question started at 9:21 pm.

The workshop was adjourned at 9:45 pm.

## CITY COUNCIL

### SPECIAL MEETING/WORKSHOP

**Special Meeting**  
**10:00 a.m.**

**January 25, 2014**  
**Prewett Water Park**  
**Community Room**  
**4701 Lone Tree Way**

**On January 25, 2014**, the workshop was called to order by Mayor Harper at 10:07 a.m. City Council members present were Mayor Harper, Mayor Pro Tem Rocha, Council member Tiscareno and Council member Wilson. Council member Agopian had an excused absence.

**Staff present:**

Alan Barton, IS Director

Ron Bernal, Public Works Director/City Engineer

Allan Cantando, Chief of Police

Sharon Daniels, Executive Assistant

Steve Duran, City Manager

Michelle Fitzer, Human Resources/Economic Development Director

Lynn Tracy Nerland, City Attorney

Consultant Stacey McLaughlin of Mountaintop Insight facilitated the workshop.

**Public Comment:**

Conducted at the end of the Café, two community members thanked the Council for holding these workshops and said they look forward to more workshops on other topics.

#### **1. Strategic Planning Process**

At 10:14 am Mayor Harper welcomed everyone to the Antioch Community Café. Stacey McLaughlin was introduced.

Stacey McLaughlin provided an overview of the process for all of the participants, by reviewing a PowerPoint presentation. The Café began and participants worked on contributing thoughts/suggestions/ideas on the question posed.

Table discussions on the question were started at 10:36 am. Debriefing of the question was held at 11:40 am. During the debriefing, each table had a representative share what the core/common themes of the discussions were.

The workshop was adjourned at 12:47 pm.

**1A.02**  
**02-11-14**

## CITY COUNCIL

### SPECIAL MEETING/WORKSHOP

**Special Meeting**  
**6:30 p.m.**

**January 27, 2014**  
**Nick Rodriguez**  
**Community Room**  
**213 F Street**

**On January 27, 2014**, the workshop was called to order by Mayor Harper at 6:36 p.m. City Council members present were Mayor Harper, Mayor Pro Tem Rocha (joined at 6:43 pm), Council member Tiscareno and Council member Wilson. Council member Agopian had an excused absence.

**Staff present:**

Alan Barton, IS Director  
Ron Bernal, Public Works Director/City Engineer  
Allan Cantando, Chief of Police  
Sharon Daniels, Executive Assistant  
Steve Duran, City Manager  
Michelle Fitzer, Human Resources/Economic Development Director  
Dawn Merchant, Finance Director  
Brian Nunnally, Economic Development Analyst  
Consultant Stacey McLaughlin of Mountaintop Insight facilitated the workshop.

**Public Comment:**

Conducted at the end of the Café, a community member thanked the Council for holding these workshops.

#### **1. Strategic Planning Process**

At 6:40 pm Mayor Harper welcomed everyone to the Antioch Community Café. Stacey McLaughlin was introduced.

Stacey McLaughlin provided an overview of the process for all of the participants, by reviewing a PowerPoint presentation. The Café began and participants worked on contributing thoughts/suggestions/ideas on the questions posed.

Table discussions on the first question were started at 7:05 pm. Debriefing of the first question was held at 7:30 pm. During the debriefing, each table had a representative share what the core/common themes of the discussions were.

Table discussions on the second question were started at 7:37 pm. A new second question was created on the spot, which was “What do you need to feel safe in our community?” Debriefing of the second question was held at 8:25 pm.

The workshop was adjourned at 8:57 pm.

**1A.03**  
**02-11-14**

**CITY COUNCIL**  
**SPECIAL MEETING/WORKSHOP**

**Special Meeting**  
**6:30 p.m.**

**January 29, 2014**  
**Nick Rodriguez**  
**Community Room**  
**213 F Street**

**On January 29, 2014**, the workshop was called to order by Mayor Harper at 6:37 p.m. City Council members present were Mayor Harper, Council member Tiscareno and Council member Wilson. Mayor Pro Tem Rocha and Council member Agopian had excused absences.

**Staff present:**

Mike Bechtholdt, Deputy Public Works Director  
Ron Bernal, Public Works Director/City Engineer  
Steve Duran, City Manager  
Michelle Fitzer, Human Resources/Economic Development Director  
Dawn Merchant, Finance Director  
Consultant Stacey McLaughlin of Mountaintop Insight facilitated the workshop.

**Public Comment:**

Conducted at the end of the workshop, one community member indicated that the City should notify the Antioch Herald about what is going on, as it provides a no cost way to get the word out to the community.

**1. Strategic Planning Process**

At 6:40 pm Mayor Harper welcomed everyone to the Antioch Community Café. Stacey McLaughlin was introduced.

Stacey McLaughlin provided an overview of the process for all of the participants, by reviewing a PowerPoint presentation. The Café began and participants worked on contributing thoughts/suggestions/ideas on the question posed.

Table discussions on the question were started at 6:40 pm. Debriefing of the question was held at 8:35 pm. During the debriefing, each table had a representative share what the core/common themes of the discussions were.

The workshop was adjourned at 8:50 pm.

**1A.04**  
**02-11-14**



**CITY COUNCIL MEETING  
INCLUDING THE ANTIOCH CITY COUNCIL  
ACTING AS SUCCESSOR AGENCY/HOUSING SUCCESSOR  
TO THE ANTIOCH DEVELOPMENT AGENCY  
ANTIOCH PUBLIC FINANCING AUTHORITY**

**Regular Meeting  
7:00 P.M.**

**January 28, 2014  
Council Chambers**

**6:30 P.M. - CLOSED SESSION**

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** pursuant to California Government Code section 54956.9(d)(2) and (d)(4) and **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8; Property – 620 Gary Avenue; Agency Negotiator – City Attorney and City Manager; Parties -- Jennifer Findley; Under negotiation – price and terms of payment.

City Attorney Nerland reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** and **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, Direction was given to the City Attorney.

Mayor Harper called the meeting to order at 7:01 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Rocha, Tiscareno, Agopian and Mayor Harper

**PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Rocha led the Council and audience in the Pledge of Allegiance.

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

Velma Wilson announced a Community café meeting would be held at 6:30 P.M. on January 28, 2014 at the Nick Rodriguez Community Center. She recognized the City Council, staff and the facilitator for coordinating the event.

Mayor Harper reported the Martin Luther King Celebration and scholarship program at Deer Valley High School was an excellent event.

**ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

City Clerk Simonsen reported the City had received seventeen (17) applications for the Sales Tax Oversight Committee and announced the following Board and Commission openings.

- *Board of Administrative Appeals - One (1) Board Member partial term vacancy and One (1) Alternative Board Member, 2-year term; deadline date to apply was January 30, 2014*

- *Parks and Recreation Commission: Four (4) vacancies; deadline date to apply was January 30, 2014*
- *Contra Costa Mosquito & Vector Control District Board, One (1) Antioch Citizen Representative; deadline date to apply was January 30, 2014*
- *Contra Costa County Library Commission, One (1) Antioch Citizen Representative; deadline date to apply was January 30, 2014*

He noted applications were available on the City's website and at the City Clerk's office.

## **PUBLIC COMMENTS**

Mona Robison, representing Somerset Neighborhood Watch, reported there had been an increase in criminal activity in her neighborhood. She presented the Council with a list of signatures from residents in support of her comments and requested the City Council assist them in working with their management company to improve safety and security in the area.

Mayor Harper suggested Ms. Robinson leave contact information so Council could respond to her request. He also encouraged her to attend the Community Café.

Sonja Meadows, resident of Somerset Senior Apartments, expressed concern regarding security in their complex and discussed the need for increasing safety measures for residents.

Sandra Kelly, C Street Neighborhood Watch, discussed recent criminal activity in her neighborhood. She presented the Council with photos and requested the City address the criminal element as well as the health and safety issues on the Human Resources Center property located on "C" Street.

Mayor Harper encouraged Ms. Kelly to discuss her concerns with the Antioch Police Department.

Lori Cook, announced she was the administrator of the facebook page, *Cleaning Up Antioch, One Home At A Time*, which offered suggestions on how to deal with problem homes and other issues in Antioch. She discussed their volunteer efforts and provided photos of illegal dumping in the City. She suggested the City post "no dumping allowed" signage in areas where regular dumping occurs.

The Council thanked Ms. Cook and her group for being involved in cleanup efforts.

Councilmember Agopian encouraged staff to work with Republic Waste and members of Ms. Cook's group to post "no dumping" signage in locations of concern.

Mayor Harper reminded the community that the entire City was a no dumping area.

Ed Judkins presented the City Council with photos that showed abandoned, homeless encampments on Hillcrest Avenue and requested the City clean up the area.

Kym Kelley announced the grand opening of her store, *Where Did You Get Your Shoes?*, would be held from 12:00 P.M. – 4:00 P.M. on February 8, 2014 at 602 West 2<sup>nd</sup> Street in Antioch.

Peter Donisanu reported on his attendance at the Community Café meeting.

Karen Kops, Founder and President of Spay Neuter Impact Program (SNIP), gave a brief overview of their program and encouraged the City to work toward a low cost spay and neuter option for Antioch. Contact information was provided.

## **COUNCIL SUBCOMMITTEE REPORTS**

Councilmember Rocha reported on her attendance at the League of California Cities committee meeting and announced a Black History Month event would be held at the Nick Rodriguez Community Center.

## **MAYOR'S COMMENTS**

Mayor Harper reported on his attendance at the League of California Cities Public Safety Committee meeting.

## **PRESENTATION**

### *Investment Report by Public Finance Management (PFM), Sarah Meacham*

Sarah Meacham gave a presentation of the Fourth Quarter 2013 Review of Portfolio.

Mayor Harper thanked Ms. Meacham for the presentation.

### *Police Statistics for Year 2013, presented by Chief Allan Cantando*

Chief Cantando gave a presentation of the Police Statistics for Year 2013 including the following information:

- Part 1 Crime Statistics
- Bureau of Support Services
- Bureau of Field Services
- Current Staffing Levels
- Looking Forward – Proactive Assertive Policing
- New Developments

Mayor Harper thanked Chief Cantando and the Antioch Police Department for protecting the citizens of Antioch. He recognized BART Police Sgt. Thomas Smith, Jr. who lost his life in the line of duty. He commended the Antioch Police force for apprehending a suspect in a kidnapping incident and stated the City Council and community would like to participate in the recognition of the citizen who assisted the Antioch Police department in identifying the suspect in that kidnapping. He recognized the efforts of the Antioch Police Department and City staff in working with County for the removal of trash and homeless encampments along Wilbur Avenue and stated he anticipated that other areas of concern would be addressed in the near future.

Councilmember Tiscareno thanked Chief Cantando for the report.

Councilmember Agopian discussed recent personal contact he had had with an Antioch Police Officer and stated he was very impressed by his professionalism. He commented that the Antioch Police Department had his full support for the resources needed to achieve their goals and be a safe City for everyone. He discussed the value of proactive assertive policing.

Julie Carlson, East County Animal Rescue and Advisory Coalition, stated she had received the Antioch Animal Services kennel report and she provided the Council with a spreadsheet indicating discrepancies within the report. She suggested future updates include Animal Shelter staffing and animal crime statistics.

- 1. COUNCIL CONSENT CALENDAR for City /City as Successor Agency and Housing Successor to the Antioch Development Agency /Antioch Public Financing Authority**
- A. APPROVAL OF COUNCIL MINUTES FOR JANUARY 14, 2014**
- B. APPROVAL OF COUNCIL WARRANTS**
- C. APPROVAL OF TREASURER'S REPORT FOR DECEMBER 2013**
- D. RESOLUTION NO. 2014/04 IMPLEMENTATION OF THE SALES TAX ORDINANCE**
- E. CITY OF ANTIOCH – COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2013**
- F. CITY OF ANTIOCH – SINGLE AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2013**
- G. APPROVAL OF PROPOSAL AND AUTHORIZATION FOR THE CITY MANAGER TO SIGN AN AGREEMENT WITH MUNICIPAL FINANCIAL SERVICES FOR THE PREPARATION OF AN UPDATE OF THE WATER AND SEWER RATE FEE STUDY, (P.W. 362-7)**

- H. **RESOLUTION NO. 2014/05 AUTHORIZE A FY 2013/14 BUDGET ADJUSTMENT TO FUND ONE (1) ADDITIONAL COMMUNITY SERVICES OFFICER**

**City of Antioch Acting as Successor Agency/Housing Successor to the Antioch Development Agency**

- I. **APPROVAL OF SUCCESSOR AGENCY WARRANTS**

- J. **APPROVAL OF HOUSING SUCCESSOR WARRANTS**

**Antioch Public Financing Authority**

- K. **ANTIOCH PUBLIC FINANCING AUTHORITY – BASIC FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS’ REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, the City Council unanimously approved the Council Consent Calendar with the exception of Item G, which was removed for further discussion.

**Item G** – In response to Councilmember Rocha, Director of Public Works/City Engineer Bernal stated this item was related to the rate study for water and sewer for the next five years and he felt the proposed contract was a good value for the City.

On motion by Councilmember Rocha, seconded by Councilmember Agopian, the Council unanimously approved Item G.

Mayor Harper declared a recess at 8:20 P.M. the meeting reconvened at 8:28 P.M. with all Councilmember present.

## **PUBLIC HEARING**

2. **GP-13-02, Z-13-07, PD-08-01, PW 608, UP-08-01: THE POINTE – DISCOVERY BUILDERS REQUESTS THE APPROVAL OF A GENERAL PLAN AMENDMENT (GPA) FROM LOW DENSITY RESIDENTIAL TO INCLUSION IN THE SOMERSVILLE ROAD CORRIDOR FOCUS AREA AND TO ADD LANGUAGE TO THE GENERAL PLAN WAIVING THE REQUIREMENTS OF CERTAIN APPLICABLE SECTIONS OF THE GENERAL PLAN RELATED TO HILLSIDE DEVELOPMENT; A REZONE FROM HILLSIDE PLANNED DEVELOPMENT (HPD) DISTRICT TO PLANNED DEVELOPMENT (PD) DISTRICT; AN AMENDMENT TO THE ZONING ORDINANCE TO PROVIDE THE CITY COUNCIL WITH THE DISCRETION TO DETERMINE IF THE HILLSIDE PLANNED DEVELOPMENT POLICIES APPLY TO A PROJECT; A VESTING TENTATIVE MAP; A FINAL PLAN DEVELOPMENT; AND A USE PERMIT IN ORDER TO CREATE 60 LOTS INTENDED FOR SINGLE FAMILY HOMES. THE PROJECT IS GENERALLY LOCATED**

**WEST OF THE INTERSECTION OF SOMERSVILLE ROAD AND JAMES DONLON BOULEVARD (APN: 089-160-010). AN INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION ARE ALSO BEING CONSIDERED FOR ADOPTION. THE PLANNING COMMISSION DID NOT ACT ON THE IS/MND AND BY WAY OF A 5-0 VOTE, WITH ONE VACANCY AND ONE COMMISSIONER ABSENT, RECOMMENDED THE CITY COUNCIL DENY THE GENERAL PLAN AMENDMENT, REZONE, FINAL DEVELOPMENT PLAN, VESTING TENTATIVE MAP, AND USE PERMIT (*Continued from 12/10/13*)**

Senior Planner Gentry presented the staff report dated January 23, 2014 recommending the City Council: 1) Motion to adopt the resolution denying the General Plan amendments. 2) Motion to adopt the resolution denying the rezone of the subject property from Hillside Planned Development (HPD) to Planned Development (PD). 3) Motion to adopt the resolution denying the Final Development Plan, Vesting Tentative Map, and Use Permit for 60 single family units.

She added that since the release of the staff report, two letter were submitted to the City, which had been placed on the dais and were available in Council Chambers. She introduced Doug Herring the City's California Environmental Quality Act (CEQA) consultant and ???? the city's outside Counsel.

City Attorney Nerland gave a history of the project. She announced this item had been renoticed as a Public Hearing for this evening and given that there was additional information, it would be appropriate to allow additional public comments. She reviewed the manner in which the Public Hearing would be conducted.

Mayor Harper opened the Public Hearing.

## **APPLICANT**

Louis Parsons, representing Discovery Builders, reported they had two meetings with the community to explain the project. He reviewed the site plan and discussed the topography of the area and noted to comply with the City's hillside planned development guidelines, the project would contradict the City's development standards. He further noted the General Plan amendment allows for a land plan that would be consistent with approved and existing development. He stated they believed development within the urban limit line should be encouraged and urged the City Council to approve the project.

## **OPPOSITION**

Juan Pablo Galvan, Save Mount Diablo, stated an Environmental Impact Report (EIR) would provide two elements relevant to this project, a cumulative impact analysis and the development of project alternatives. He expressed concern that Council had directed the developer to reach out to the stakeholders and they had not been contacted. Additionally, he noted, the developer

had failed to provide a concept for the project that adhered to the City's laws and regulations. He urged the City Council to deny the project as proposed.

Nancy Fernandez, Antioch resident, urged the City Council to uphold the Planning Commission's recommendation for denial of the project. She stated in the past, Mayor Harper recused himself from a Seeno vote and if that were the case, she believed he should do so again.

Mayor Harper clarified there was no reason for him to recuse himself from this item.

Marlene Stratton Blomburg, Antioch resident, urged the City Council to enforce the City's Hillside Development Ordinance and deny the project as proposed.

Michael Mikel, Antioch resident, expressed concern that the developer had failed to respond to the City Council's request to provide a project that would conform to the City's Hillside Development Policy. He stated his property would be directly impacted by this development and requested the City Council support the citizens of Antioch, enforce the City's Hillside Development Policy and deny the project as proposed.

Samuel Maurice Porter, Antioch resident, stated he believed that further environmental analysis was needed to allow for potential adverse impacts to be studied by the appropriate agencies. He stated they needed to know what the project would look like under the City's current ordinances. He urged the City Council to enforce the City's Hillside Development Policy.

Marty Fernandez, Antioch resident, discussed the negative impact mass grading can have on the weather conditions. He suggested if the City Council approved the project that they include improvements to Somersville Road, prior to construction beginning. He recommended the City Council deny the project as proposed.

Mark Naugle, Antioch resident, urged the City Council to make their decision based on what was in the best interest of the citizens of Antioch and deny the project as proposed.

Keith Johnson, Antioch resident, expressed concern that the developer had not provided a conceptual project design that would substantially comply with the hillside ordinance. He provided the City Council with photos of the hillside and urged them to deny the project and invite the developer to come back with a plan to grade the western slope of the Antioch side of the hill, only as much as needed, to complete the Pittsburg side of the development.

Mayor Harper read written comment from Darcy Johnson and Margaret Vertin, Antioch residents, in opposition to the project.

Allen Payton, Antioch resident, gave a brief history of the project. He noted a previous Council granted a sixty (60) unit allocation and Seeno moved forward based on that direction. He stated if

approved, it should be a gated community to provide an alternative housing stock in Antioch. He noted there were always exceptions for laws and ordinances.

Kurt Woodland, Antioch resident, stated he felt the development should align with the City's laws and ordinances. He noted past practice allowed for only minor exceptions to the policy. He further noted the plan as proposed is substantially different from the existing Black Diamond community and therefore should not be approved.

Mayor Harper closed the Public Hearing.

Senior Planner Gentry clarified Somersville Road improvements were expected to be completed by the end of 2014, attachment D-82 outlines the entitlement process for this project and the discrepancy in grading numbers had to do with the revised grading plan.

Mayor Harper reopened the Public Hearing.

## **REBUTTAL**

Albert Seeno, gave a history of projects they had built in the community. He stated there was very limited land within the Urban Limit Line and he felt it should be used to its fullest. He urged the City Council to approve their project as presented.

Mayor Harper closed the Public Hearing.

In response to Councilmember Tiscareno, Senior Planner Gentry clarified the Mitigated Negative Declaration addressed all the issues and impacts that would be produced by this project. She added that all issues were addressed in the response to comments and no significant impacts were found.

Mayor Harper commented that the Planning Commissioners indicated that an EIR would be appropriate for the project; however, staff had not informed them that the EIR would not yield any additional benefit or information.

Councilmember Rocha stated she was hoping the project would be revised to comply with the City's Hillside Development Policy. She noted as presented, she would vote to deny the project.

Mayor Harper stated the allocation for sixty (60) units was approved by a previous City Council and he would support approving the project as proposed.

At the request of Councilmember Tiscareno and with Council consensus, Mayor Harper reopened the Public Hearing.



Albert Seeno Jr. reported on his attendance at the community meetings held with the stakeholders. He noted potential impacts were discussed as well as the mitigation measures to minimize those impacts. He stated the process was well received and he understood the residents' concerns.

Councilmember Tiscareno stated he was in support of the project due to a previous City Council's approval for sixty (60) units.

In response to Mayor Harper, Mr. Seeno clarified widening of Somersville Road and installation of the signal would be completed by December 2014. He stated they would leave the issue of whether to gate the project, up to the discretion of the City Council.

In response to Councilmember Wilson, Mr. Seeno clarified if this project was not approved, adjacent projects would still be built.

Mayor Harper closed the Public Hearing.

Senior Planner Gentry clarified the sixty (60) units referenced, had not received previous approval. She stated in 2005 when the redesignation occurred, the intent was to build estate housing that would follow the policies and regulations of the City.

Councilmember Agopian recognized Discovery Builders for providing homes for Antioch residents. He stated he had considered all the information and he believed the hill needed to remain open space or the project needed to be redesigned in a way that more accurately accommodated the Hillside Ordinance. He noted he was not willing to approve a rezone for this project and he would support staff's recommendation to uphold the Planning Commission's decision and deny the project.

Mayor Harper reported he had attended meetings with the community and developer and considered all the information presented.

In response to Councilmember Tiscareno, Senior Planner Gentry stated that future development would be considered by an approving body of the City, however if this project were approved as presented,, there was potential to set precedent.

Mayor Harper commented that every project had its own merits and differences.

On motion by Councilmember Rocha, seconded by Councilmember Agopian, the City Council: 1) Motioned to adopt the resolution denying the General Plan amendments. 2) Motioned to adopt the resolution denying the rezone of the subject property from Hillside Planned Development (HPD) to Planned Development (PD). 3) Motioned to adopt the resolution denying the Final Development Plan, Vesting Tentative Map, and Use Permit for 60 single family units. The motion carried the following vote:

Ayes: *Wilson, Rocha, Agopian*

Noes: *Tiscareno, Harper*

**RESOLUTION NO. 2014/06**  
**RESOLUTION NO. 2014/07**  
**RESOLUTION NO. 2014/08**

Mayor Harper thanked the community for bringing forward their concerns and the developer for bringing forward the project. He encouraged the developer to bring other projects forward that conform to the City's General Plan.

**COUNCIL REGULAR AGENDA**

**3. ANTIOCH WATER PARK INFRASTRUCTURE UPDATE**

Community Development & Recreation Deputy Director Graham presented the staff report dated January 23, 2014, recommending the City Council receive and file the report and provide direction to staff.

Following discussion, the City Council supported staff exploring the feasibility of replacing the Tad Pool area with an all abilities splash park feature. They requested staff bring back a report to Council with more details on this item.

Mayor Harper suggested staff contact East Bay Municipal Utility District (EBMUD) to determine if the City could beautify the easement in front of Prewett Park.

On motion by Councilmember Rocha, seconded by Councilmember Wilson, the Council unanimously received and filed the report.

**PUBLIC COMMENTS**

Melvin Chappel, Contra Costa County Fire Protection District, reported former Councilmember Reggie Moore was ill and he expressed his concern and voiced his appreciation for his service. He recognized the Antioch Police Department for their support of the Contra Costa Fire District.

Peggy Napier, Antioch resident, provided written comment requesting the City install a lamppost on the corner of Candlewood and Stagecoach.

**STAFF COMMUNICATIONS – None**

**COUNCIL COMMUNICATIONS**

Councilmember Agopian wished everyone a Happy New Year.

Mayor Harper thanked City Manager Duran and the Department Heads for providing the City Council and community with a weekly status report.

Councilmember Tiscareno thanked Mr. Chappel for expressing concern for former Councilmember Reggie Moore and stated he would inform Mr. Moore that there were a lot of people that were concerned.

In response to Councilmember Rocha, City Manager Duran explained he had met with Public Works and they anticipate if the drought condition does not change, the City would have to buy water from the Contra Costa Water District. He noted the monies would come out of the water fund and this year there should be sufficient funds to cover those costs.

Councilmember Wilson acknowledged community members who participated in the Community Café meetings and thanked the committee who organized the Martin Luther King Jr. event.

**ADJOURNMENT**

With no further business, Mayor Harper adjourned the meeting at 10:31 P.M. to the next regular Council meeting on February 11, 2014.

Respectfully submitted:

*Kitty Eiden*  
KITTY EIDEN, Minutes Clerk

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**100 General Fund**

**Non Departmental**

203301	HARDY NIX JEWELERS	MEMORIAL PLAQUE	27.13
349396	EMPLOYEE	CHECK REPLACEMENT	126.00
349408	CONTRA COSTA WATER DISTRICT	TREATED WATER CAPACITY FEE	48,219.34
349409	CONTRA COSTA WATER DISTRICT	FACILITY RESERVE FEES	210,012.00
349416	DELTA DENTAL	PAYROLL DEDUCTIONS	686.12
349424	ECC REG FEE AND FIN AUTH	ECCRFFA-RTDIM	407,898.00
349491	TERMINIX INTERNATIONAL	CHECK REPLACEMENT	25.00

**City Council**

349398	CITY OF HERCULES	MAYORS CONFERENCE	50.00
349415	DANIELS, SHARON P	EXPENSE REIMBURSEMENT	202.30

**City Attorney**

203250	RICHARDS WATSON AND GERSHON	PROFESSIONAL SERVICES	38.00
349367	NERLAND, LYNN T	EXPENSE REIMBURSEMENT	119.38
349439	JARVIS FAY AND DOPORTO LLP	LEGAL SERVICES	709.41
349445	LEXISNEXIS	ONLINE LEGAL RESEARCH	76.50

**City Manager**

203248	DS WATERS OF AMERICA	WATER	30.21
203249	BAY AREA NEWS GROUP	NEWSPAPER SUBSCRIPTION	32.80
203251	AMERICAN TROPHIES	NAME BADGE	54.63
349373	PERS	PAYROLL DEDUCTIONS	1,386.10
349394	CA SHOPPING CART RETRIEVAL CORP	SHOPPING CART RETRIEVAL	234.00
349466	PECKHAM AND MCKENNEY	CITY MANAGER RECRUITMENT	483.29

**City Clerk**

349355	EIDEN, KITTY J	MINUTES CLERK	252.00
349406	CONTRA COSTA COUNTY	ELECTION FEES	167,497.73

**Human Resources**

349436	IEDA INC	PROFESSIONAL SERVICES	3,217.74
349442	EMPLOYEE	EMPLOYEE RECOGNITION	250.00
349458	OFFICE MAX INC	OFFICE SUPPLIES	223.17
349470	PSYCHOLOGICAL RESOURCES INC	PROFESSIONAL SERVICES	2,250.00

**Finance Accounting**

921283	SUNGARD PUBLIC SECTOR INC	ASP SERVICE	12,732.85
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**Finance Operations**

349498	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	13.30
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**Non Departmental**

349373	PERS	PAYROLL DEDUCTIONS	1,798.92
349505	WAGeworks	125 PLAN ADMIN FEES	150.00
921211	RETIREE	MEDICAL AFTER RETIREMENT	1,654.43

**Public Works Maintenance Administration**

203306	CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	18.00
349368	NEXTEL SPRINT	CELL PHONE	57.53

**Public Works Street Maintenance**

203306	CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	49.97
349368	NEXTEL SPRINT	CELL PHONE	57.53

Prepared by: Georgina Meek  
 Finance Accounting

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**Public Works-Signal/Street Lights**

921152 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	4,561.88
921219 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	145.09

**Public Works-Striping/Signing**

203303 STAPLES	LAMINATED SIGN BOOKS	86.75
203304 VISIONS PAINT RECYCLING	PAINT	58.20
349368 NEXTEL SPRINT	CELL PHONE	57.53
349447 MANERI SIGN COMPANY	SIGNS	5,445.06

**Public Works-Facilities Maintenance**

349342 AMERICAN PLUMBING INC	PLUMBING SERVICES	244.08
349476 ROCHESTER MIDLAND CORP	SANITIZING SERVICE	202.53

**Public Works-Parks Maint**

349391 BELUS CONSTRUCTION	DOOR REPLACEMENT	3,885.00
921219 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	4,329.92
921220 JOHN DEERE LANDSCAPES PACHECO	IRRIGATION CONTROLLER PARTS	305.63

**Public Works-Median/General Land**

349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	192.00
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**Public Works-Work Alternative**

349368 NEXTEL SPRINT	CELL PHONE	48.88
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**Police Administration**

203112 CLEAR INC.	MEETING EXPENSE	25.00
203113 CLEAR INC.	MEMBER DUES	50.00
349349 COSTCO	MEMBER DUES	110.00
349354 ED JONES CO INC	LAPEL PINS	663.00
349363 KELLEY, ROBIN M	EXPENSE REIMBURSEMENT	15.00
349376 SIMPSON INVESTIGATIVE SVCS GROUP	PROFESSIONAL SERVICES	3,728.27
349378 STINGLEY, TEINO	EXPENSE REIMBURSEMENT	101.00
349381 UNION BANK OF CALIF	PARS RETIREMENT	46,615.74
349402 COMMERCIAL SUPPORT SERVICES	CAR WASHES	304.50
349404 CONTRA COSTA COUNTY	TRAINING FEES	585.00
349413 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	275.00
349458 OFFICE MAX INC	OFFICE SUPPLIES	402.13
349503 VERIZON WIRELESS	AIR CARD	76.02
921146 A AND B CREATIVE TROPHIES	PLAQUE	85.72
921153 IMAGE SALES INC	BADGES	60.50
921217 HUNTINGTON COURT REPORTERS INC	TRANSCRIPTION SERVICES	416.72
921242 MOBILE MINI LLC	PORTABLE STORAGE CONTAINERS	106.98

**Police Community Policing**

203115 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	26.30
349363 KELLEY, ROBIN M	EXPENSE REIMBURSEMENT	46.04
349366 MCMURRY, JAMES P	EXPENSE REIMBURSEMENT	155.15
349373 PERS	PAYROLL DEDUCTIONS	5,654.77
349429 EMPLOYEE	PENSION PAYMENT	3,999.00
349455 NEXTEL SPRINT	CELL PHONE EQUIPMENT	57.37
921147 AUGUSTA, VINCENT	COURT APPEARANCE FEE	172.79

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**Police Investigations**

203114	LOS ANGELES COUNTY	CERTIFICATE FEE	21.00
203115	CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	50.48
349347	CONTRA COSTA COUNTY	LAB TESTING	15,860.00
349348	CONTRA COSTA COUNTY	SART EXAMS	2,000.00
349350	CRITICAL REACH	SOFTWARE RENEWAL	655.00
349360	GALLS INC	EQUIPMENT	124.50
349365	LOS ANGELES AUDITOR CONTROLLER	CASE ANALYSIS	542.00
349379	T MOBILE USA INC	PHONE RECORDS	200.00
349411	COURT SERVICES INC	PRISONER TRANSPORTATION	250.00
349455	NEXTEL SPRINT	CELL PHONE EQUIPMENT	57.38

**Police Communications**

349346	BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	32.47
349370	PACIFIC TELEMAGEMENT SERVICES	LOBBY PAYPHONE	78.00
349416	DELTA DENTAL	PAYROLL DEDUCTIONS	156.20
349458	OFFICE MAX INC	OFFICE SUPPLIES	48.12

**Police Facilities Maintenance**

349446	M AND L OVERHEAD DOORS	DOOR REPAIR	1,452.09
349455	NEXTEL SPRINT	CELL PHONE	3,026.67
349476	ROCHESTER MIDLAND CORP	SANITIZING SERVICE	1,441.56

**Community Development Land Planning Services**

349344	BAY AREA NEWS GROUP	LEGAL AD	800.40
349423	DYETT AND BHATIA	CONSULTANT SERVICES	4,900.00
349430	GENTRY, MELINDA M	EXPENSE REIMBURSEMENT	14.99

**Community Development Neighborhood Improvement**

203195	CONTRA COSTA COUNTY	LIEN RELEASE FEES	30.00
203197	CONTRA COSTA COUNTY	LIEN RELEASE FEES	15.00

**PW Engineer Land Development**

349368	NEXTEL SPRINT	CELL PHONE	169.38
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**Community Development Building Inspection**

349368	NEXTEL SPRINT	CELL PHONE	56.88
349369	OFFICE MAX INC	OFFICE SUPPLIES	98.39

**Capital Imp. Administration**

203306	CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	18.00
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**Community Development Engineering Services**

349368	NEXTEL SPRINT	CELL PHONE	57.53
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**212 CDBG Fund**

**CDBG**

349344	BAY AREA NEWS GROUP	LEGAL AD	211.60
349390	BAY AREA LEGAL AID	CDBG SERVICES	7,007.25
349407	CCC SENIOR LEGAL SERVICES	CDBG SERVICES	1,419.83
349459	OMBUDSMAN SERVICES OF CCC	CDBG SERVICES	1,250.00
349461	OPPORTUNITY JUNCTION	CDBG SERVICES	12,500.14
349482	SENIOR OUTREACH SERVICES	CDBG SERVICES	2,571.25
349483	SHELTER INC	CDBG SERVICES	2,304.07
921214	HOUSE, TERI	CONSULTANT SERVICES	5,655.00

Prepared by: Georgina Meek  
 Finance Accounting

2/6/2014

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**213 Gas Tax Fund**

**Streets**

349421 DSS COMPANY DBA KNIFE RIVER	PAVEMENT REHAB PROJECT	93,778.42
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**214 Animal Control Fund**

**Animal Control**

349352 E & S PETS	SUPPLIES	461.26
349353 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	457.00
349455 NEXTEL SPRINT	CELL PHONE	305.03

**Maddie's Fund Grant**

349353 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	645.10
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**216 Park-In-Lieu Fund**

**Parks & Open Space**

349356 EWING IRRIGATION PRODUCTS	REPAIR PARTS	373.85
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**219 Recreation Fund**

**Non Departmental**

349452 NAGTALON, JOSEPHINA	DEPOSIT REFUND	500.00
349467 PEREZ, SAMUEL	CHECK REPLACEMENT	56.00
349479 SANCHEZ, GEORGE	DEPOSIT REFUND	500.00
349487 STATE BOARD OF EQUALIZATION	SALES TAX	370.69
349490 TABOR, CASSANDRA	DEPOSIT REFUND	500.00

**Senior Programs**

349342 AMERICAN PLUMBING INC	PLUMBING SERVICES	207.50
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**Recreation Classes/Prog**

203274 LARSEN, BETTY	CLASS REFUND	46.00
203275 METTS, GIANNA	CLASS REFUND	62.00
349359 FOWLES, KEVIN	CLASS REFUND	110.00

**Recreation Sports Programs**

349403 COMMUNITY RESOURCES 4 YOUTH INC	DEPOSIT REFUND	200.00
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**Recreation-New Comm Cntr**

203324 CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	4.09
349385 ACME SECURITY SYSTEMS	ALARM SERVICE	300.00
349401 COMCAST	CONNECTION SERVICE	1,599.48
349433 HOME DEPOT, THE	LIGHTS	40.08
349499 UNITED STATES POSTAL SERVICE	POSTAGE	800.00

**226 Solid Waste Reduction Fund**

**Solid Waste**

203196 RALEYS	SUPPLIES	42.78
349351 CRRA	MEMBER DUES	200.00

**229 Pollution Elimination Fund**

**Channel Maintenance Operation**

349368 NEXTEL SPRINT	CELL PHONE	48.88
349371 PARSONS BRINCKERHOFF INC	CONSULTANT SERVICES	7,037.13

**251 Lone Tree SLLMD Fund**

**Lonetree Maintenance Zone 1**

349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	96.00
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<b>Lonetree Maintenance Zone 4</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	873.00
<b>252 Downtown SLLMD Fund</b>		
<b>Downtown Maintenance</b>		
349361 HOME DEPOT, THE	SUPPLIES	60.76
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	192.00
<b>253 Almondridge SLLMD Fund</b>		
<b>Almondridge Maintenance</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	1,223.00
<b>254 Hillcrest SLLMD Fund</b>		
<b>Hillcrest Maintenance Zone 1</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	230.40
<b>Hillcrest Maintenance Zone 2</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	480.00
<b>Hillcrest Maintenance Zone 4</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	153.60
<b>255 Park 1A Maintenance District Fund</b>		
<b>Non Departmental</b>		
349485 STANTON, RICHARD	CHECK REPLACEMENT	259.00
<b>Park 1A Maintenance District</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	230.40
<b>256 Citywide 2A Maintenance District Fund</b>		
<b>Citywide 2A Maintenance Zone 6</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	192.00
<b>Citywide 2A Maintenance Zone 9</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	153.60
<b>Citywide 2A Maintenance Zone10</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	793.00
<b>257 SLLMD Administration Fund</b>		
<b>SLLMD Administration</b>		
203305 CAPCA	SEMINAR FEE	60.00
349368 NEXTEL SPRINT	CELL PHONE	166.14
<b>259 East Lone Tree SLLMD Fund</b>		
<b>Zone 1-District 10</b>		
349457 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	1,248.00
<b>319 Residential Dev Alloc Fund</b>		
<b>Non Departmental</b>		
349425 ECONOMIC AND PLANNING SYSTEMS INC	CONSULTING SERVICES	300.00
<b>376 Lone Diamond Fund</b>		
<b>Assessment District</b>		
349464 PARSONS BRINCKERHOFF INC	PROFESSIONAL SERVICES	3,285.72
<b>416 Honeywell Capital Lease Fund</b>		
<b>Non Departmental</b>		
349387 BANK OF AMERICA	LOAN PAYMENT	43,050.08



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**570 Equipment Maintenance Fund**

**Non Departmental**

349434 HUNT AND SONS INC	FUEL	11,958.23
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**Equipment Maintenance**

349341 ALL STAR FORD	REPAIR SERVICE	3,686.51
349372 PETERSON	SUPPLIES	69.02
349380 TRED SHED, THE	TIRES	3,982.68
349382 WALNUT CREEK FORD	LUG NUTS	26.69
349386 ANTIOCH AUTO PARTS	AUTO PARTS STOCK	256.84
349397 CHUCKS BRAKE & WHEEL SERVICE	SEAT	555.57
349438 IRONMAN PARTS AND SERVICES	EXHAUST FILTER SERVICE	450.00
349469 PETERSON	DRUM SCRAPER	153.33

**573 Information Services Fund**

**Information Services**

349368 NEXTEL SPRINT	CELL PHONE	56.54
349504 VERIZON WIRELESS	AIR CARD	73.12

**Network Support & PCs**

349368 NEXTEL SPRINT	CELL PHONE	120.95
349400 COMCAST	INTERNET SERVICE	152.70
349401 COMCAST	CONNECTION SERVICE	1,026.55

**Office Equipment Replacement**

349377 SOFTCHOICE CORPORATION	MS WINDOWS SERVER	1,325.58
921148 CDW GOVERNMENT INC	COMPUTER EQUIPMENT	1,181.00

**577 Post Retirement Medical-Police Fund**

**Non Departmental**

349373 PERS	MEDICAL AFTER RETIREMENT	4,431.67
349393 RETIREE	MEDICAL AFTER RETIREMENT	767.56
349395 RETIREE	MEDICAL AFTER RETIREMENT	500.50
349428 RETIREE	MEDICAL AFTER RETIREMENT	1,163.16
349443 RETIREE	MEDICAL AFTER RETIREMENT	918.69
349451 RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
349478 RETIREE	MEDICAL AFTER RETIREMENT	252.36
349496 RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
349508 RETIREE	MEDICAL AFTER RETIREMENT	470.94
921155 RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921156 RETIREE	MEDICAL AFTER RETIREMENT	252.36
921161 RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921163 RETIREE	MEDICAL AFTER RETIREMENT	1,244.18
921166 RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921167 RETIREE	MEDICAL AFTER RETIREMENT	1,244.18
921175 RETIREE	MEDICAL AFTER RETIREMENT	1,217.90
921176 RETIREE	MEDICAL AFTER RETIREMENT	830.00
921178 RETIREE	MEDICAL AFTER RETIREMENT	495.46
921180 RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921189 RETIREE	MEDICAL AFTER RETIREMENT	1,225.13
921192 RETIREE	MEDICAL AFTER RETIREMENT	830.00

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921193	RETIREE	MEDICAL AFTER RETIREMENT	252.36
921207	RETIREE	MEDICAL AFTER RETIREMENT	175.97
921210	RETIREE	MEDICAL AFTER RETIREMENT	252.36
921213	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921215	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921216	RETIREE	MEDICAL AFTER RETIREMENT	513.40
921225	RETIREE	MEDICAL AFTER RETIREMENT	175.97
921241	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921244	RETIREE	MEDICAL AFTER RETIREMENT	623.72
921256	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921257	RETIREE	MEDICAL AFTER RETIREMENT	804.48
921258	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921260	RETIREE	MEDICAL AFTER RETIREMENT	995.08
921270	RETIREE	MEDICAL AFTER RETIREMENT	623.72
921280	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921282	RETIREE	MEDICAL AFTER RETIREMENT	173.32
921287	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921292	RETIREE	MEDICAL AFTER RETIREMENT	623.72
921301	RETIREE	MEDICAL AFTER RETIREMENT	623.72
921302	RETIREE	MEDICAL AFTER RETIREMENT	267.70
921303	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44

**578 Post Retirement Medical-Misc Fund**

***Non Departmental***

349373	PERS	MEDICAL AFTER RETIREMENT	5,832.48
349392	RETIREE	MEDICAL AFTER RETIREMENT	235.69
349414	RETIREE	MEDICAL AFTER RETIREMENT	235.69
349420	RETIREE	MEDICAL AFTER RETIREMENT	117.69
349422	RETIREE	MEDICAL AFTER RETIREMENT	590.38
349432	RETIREE	MEDICAL AFTER RETIREMENT	118.65
349440	RETIREE	MEDICAL AFTER RETIREMENT	235.69
349449	RETIREE	MEDICAL AFTER RETIREMENT	235.69
349472	RETIREE	MEDICAL AFTER RETIREMENT	117.69
349474	RETIREE	MEDICAL AFTER RETIREMENT	590.38
349477	RETIREE	MEDICAL AFTER RETIREMENT	117.69
349480	RETIREE	MEDICAL AFTER RETIREMENT	235.69
349502	RETIREE	MEDICAL AFTER RETIREMENT	238.42
349506	RETIREE	MEDICAL AFTER RETIREMENT	623.18
921158	RETIREE	MEDICAL AFTER RETIREMENT	208.36
921159	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921160	RETIREE	MEDICAL AFTER RETIREMENT	179.21
921162	RETIREE	MEDICAL AFTER RETIREMENT	435.44
921165	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921169	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921171	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921173	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921179	RETIREE	MEDICAL AFTER RETIREMENT	117.69

Prepared by: Georgina Meek  
 Finance Accounting

2/6/2014

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921183	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921185	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921188	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921191	RETIREE	MEDICAL AFTER RETIREMENT	175.97
921195	RETIREE	MEDICAL AFTER RETIREMENT	175.97
921199	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921200	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921202	RETIREE	MEDICAL AFTER RETIREMENT	531.64
921203	RETIREE	MEDICAL AFTER RETIREMENT	166.85
921209	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921212	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921221	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921224	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921227	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921229	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921232	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921235	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921237	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921240	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921252	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921253	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921262	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921265	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921269	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921274	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921285	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921288	RETIREE	MEDICAL AFTER RETIREMENT	208.36
921290	RETIREE	MEDICAL AFTER RETIREMENT	23.64
921291	RETIREE	MEDICAL AFTER RETIREMENT	175.97
921300	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921304	RETIREE	MEDICAL AFTER RETIREMENT	117.69

**579 Post Retirement Medical-Mgmt Fund**

***Non Departmental***

349373	PERS	MEDICAL AFTER RETIREMENT	9,361.70
349389	RETIREE	MEDICAL AFTER RETIREMENT	252.36
349399	RETIREE	MEDICAL AFTER RETIREMENT	894.90
349410	RETIREE	MEDICAL AFTER RETIREMENT	175.69
349427	RETIREE	MEDICAL AFTER RETIREMENT	117.69
349431	RETIREE	MEDICAL AFTER RETIREMENT	235.69
349435	RETIREE	MEDICAL AFTER RETIREMENT	400.00
349444	RETIREE	MEDICAL AFTER RETIREMENT	354.38
349450	RETIREE	MEDICAL AFTER RETIREMENT	755.38
349465	RETIREE	MEDICAL AFTER RETIREMENT	117.69
349473	RETIREE	MEDICAL AFTER RETIREMENT	208.36
349493	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921151	RETIREE	MEDICAL AFTER RETIREMENT	512.29

Prepared by: Georgina Meek  
 Finance Accounting

2/6/2014

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921164	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921168	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921170	RETIREE	MEDICAL AFTER RETIREMENT	175.70
921172	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921174	RETIREE	MEDICAL AFTER RETIREMENT	894.90
921177	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921181	RETIREE	MEDICAL AFTER RETIREMENT	535.72
921182	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921184	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921186	RETIREE	MEDICAL AFTER RETIREMENT	470.38
921187	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921190	RETIREE	MEDICAL AFTER RETIREMENT	208.36
921194	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921196	RETIREE	MEDICAL AFTER RETIREMENT	894.90
921198	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921201	RETIREE	MEDICAL AFTER RETIREMENT	829.31
921205	RETIREE	MEDICAL AFTER RETIREMENT	512.29
921206	RETIREE	MEDICAL AFTER RETIREMENT	358.38
921208	RETIREE	MEDICAL AFTER RETIREMENT	470.94
921218	RETIREE	MEDICAL AFTER RETIREMENT	293.13
921222	RETIREE	MEDICAL AFTER RETIREMENT	720.38
921223	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921226	RETIREE	MEDICAL AFTER RETIREMENT	208.36
921228	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921230	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921231	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921233	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921234	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921236	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921238	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921239	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921243	RETIREE	MEDICAL AFTER RETIREMENT	176.08
921245	RETIREE	MEDICAL AFTER RETIREMENT	175.97
921247	RETIREE	MEDICAL AFTER RETIREMENT	208.36
921249	RETIREE	MEDICAL AFTER RETIREMENT	179.21
921250	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921251	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921254	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921255	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921259	RETIREE	MEDICAL AFTER RETIREMENT	1,366.44
921261	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921263	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921264	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921266	RETIREE	MEDICAL AFTER RETIREMENT	235.69
921267	RETIREE	MEDICAL AFTER RETIREMENT	179.21
921268	RETIREE	MEDICAL AFTER RETIREMENT	375.69

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921271	RETIREE	MEDICAL AFTER RETIREMENT	894.90
921272	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921273	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921275	RETIREE	MEDICAL AFTER RETIREMENT	208.36
921276	RETIREE	MEDICAL AFTER RETIREMENT	535.72
921278	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921279	RETIREE	MEDICAL AFTER RETIREMENT	590.38
921281	RETIREE	MEDICAL AFTER RETIREMENT	755.38
921284	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921289	RETIREE	MEDICAL AFTER RETIREMENT	208.36
921293	RETIREE	MEDICAL AFTER RETIREMENT	1,321.08
921294	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921295	RETIREE	MEDICAL AFTER RETIREMENT	354.38
921296	RETIREE	MEDICAL AFTER RETIREMENT	1,653.13
921297	RETIREE	MEDICAL AFTER RETIREMENT	117.69
921298	RETIREE	MEDICAL AFTER RETIREMENT	963.93
921299	RETIREE	MEDICAL AFTER RETIREMENT	208.36

**611 Water Fund**

***Non Departmental***

349374	ROBERTS AND BRUNE CO	SUPPLIES	198.01
349481	SEGOVIA, ERNESTO A	CHECK REPLACEMENT	34.69
349501	VALLEE CONTRUCTION CO	CHECK REPLACEMENT	40.98
349507	WESCO RECEIVABLES CORP	SUPPLIES	164.05
921204	HAMMONS SUPPLY COMPANY	SUPPLIES	420.13

***Water Supervision***

349368	NEXTEL SPRINT	CELL PHONE	83.80
349375	RT LAWRENCE CORP	LOCKBOX PROCESSING FEE	744.30
349419	DEPT OF PUBLIC HEALTH	CERTIFICATE RENEWAL-COLEY	105.00
349441	KERD, BASEM	SAME DAY FEE REFUND	175.00

***Water Production***

203287	UNITED STATES POSTAL SERVICE	POSTAGE	45.60
203288	COSTCO	SUPPLIES	93.18
349343	ANIMAL DAMAGE MANAGEMENT	PEST CONTROL SERVICES	125.00
349345	BEVERAGE MARKETING CORP	CONSULTING SERVICES	1,415.30
349358	FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	41.13
349368	NEXTEL SPRINT	CELL PHONE	62.47
349383	WALTER BISHOP CONSULTING	PROFESSIONAL SERVICES	1,650.00
349384	ACE HARDWARE, ANTIOCH	BOLTS	20.18
349386	ANTIOCH AUTO PARTS	HOSE	5.84
349418	DEPT OF INDUSTRIAL RELATIONS	INSPECTION SERVICES	225.00
349426	FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	448.16
349484	SHUTE MIHALY AND WEINBERGER LLP	LEGAL SERVICES	31.50
921149	GENERAL CHEMICAL CORP	ALUM	3,063.95
921157	AIRGAS SPECIALTY PRODUCTS	AMMONIA	1,149.30
921197	GENERAL CHEMICAL CORP	ALUM	6,087.30
921248	OLIN CHLOR ALKALI PRODUCTS	CAUSTIC	6,082.03

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921277 SIERRA CHEMICAL CO	CHLORINE	4,073.79
<b>Water Distribution</b>		
203302 NCBPA	MEMBER DUES-LOWE	30.00
349357 FASTLANE TEK INC	CONSULTING SERVICES	2,640.00
349368 NEXTEL SPRINT	CELL PHONE	315.96
349374 ROBERTS AND BRUNE CO	PIPE & FITTINGS	11,483.63
349412 CREATIVE SUPPORTS INC	COMPUTER CHAIR	197.05
349417 DELTA DIABLO SANITATION DISTRICT	RECYCLED WATER	7,057.61
349437 INFOSEND INC	PRINT/MAIL SERVICE	2,231.35
349448 MCCAMPBELL ANALYTICAL INC	SAMPLE TESTING	287.10
349454 NCBPA	TRAINING	200.00
349475 ROBERTS AND BRUNE CO	PIPE & FITTINGS	2,874.40
349497 TYLER TECHNOLOGIES	MONTHLY INSITE FEES	340.00
921150 GRAINGER INC	PIPE INSPECTION SYSTEM	4,200.00
<b>Water Meter Reading</b>		
349368 NEXTEL SPRINT	CELL PHONE	47.17
<b>Public Buildings &amp; Facilities</b>		
349364 KLEINFELDER INC	INSPECTION SERVICES	1,994.25
921246 NICHOLS CONSULTING ENGINEERS	MONITORING SERVICE	918.75
921286 TRANSDYN INC	PROFESSIONAL SERVICES	8,100.00
<b>Warehouse &amp; Central Stores</b>		
349368 NEXTEL SPRINT	CELL PHONE	49.08
349498 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	13.30
<b>621 Sewer Fund</b>		
<b>Sewer-Wastewater Collection</b>		
349357 FASTLANE TEK INC	CONSULTING SERVICES	2,077.50
349362 JACK DOHENY SUPPLIES INC	TRAINING	1,800.00
349368 NEXTEL SPRINT	CELL PHONE	162.95
349373 PERS	PAYROLL DEDUCTIONS	1,192.27
349375 RT LAWRENCE CORP	LOCKBOX PROCESSING FEE	744.30
349384 ACE HARDWARE, ANTIOCH	CHAIN SAW BLADE	29.83
349412 CREATIVE SUPPORTS INC	COMPUTER CHAIR	197.05
349437 INFOSEND INC	PRINT/MAIL SERVICE	2,231.35
349462 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	1,795.50
349494 TITUS INDUSTRIAL GROUP	MANHOLE COVER	613.30
349497 TYLER TECHNOLOGIES	MONTHLY INSITE FEES	340.00
921150 GRAINGER INC	PIPE INSPECTION SYSTEM	1,792.45
921154 3T EQUIPMENT COMPANY	TV TRUCK PARTS	242.85
<b>Wastewater Collection</b>		
921246 NICHOLS CONSULTING ENGINEERS	MONITORING SERVICE	918.75
<b>622 Sewer Facilities Expansion Fund</b>		
<b>Wastewater Collection</b>		
349456 NRG ENERGY INC	SEWER LINE REIMBURSEMENT	498,580.34
<b>631 Marina Fund</b>		
<b>Non Departmental</b>		
349486 STATE BOARD OF EQUALIZATION	SALES TAX	1,224.41

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**Marina Administration**

349368 NEXTEL SPRINT CELL PHONE 60.30

**Marina Maintenance**

349457 ODYSSEY LANDSCAPE CO INC LANDSCAPE SERVICES 938.00

**641 Prewett Water Park Fund**

**Non Departmental**

349487 STATE BOARD OF EQUALIZATION SALES TAX 187.58

**Recreation Water Park**

203323 COMCAST DMX SERVICE 48.50

203324 CONSOLIDATED ELECTRICAL DIST INC SUPPLIES 50.36

203325 CONSOLIDATED ELECTRICAL DIST INC FUSES 68.79

349499 UNITED STATES POSTAL SERVICE POSTAGE 5,400.00

921219 ICR ELECTRICAL CONTRACTORS ELECTRICAL SERVICES 101.07

**721 Employee Benefits Fund**

**Non Departmental**

349340 AFLAC PAYROLL DEDUCTIONS 7,516.90

349346 BLUE SHIELD LIFE PAYROLL DEDUCTIONS 2,263.19

349373 PERS PAYROLL DEDUCTIONS 285,434.65

349405 CONTRA COSTA COUNTY PAYROLL DEDUCTIONS 400.00

349416 DELTA DENTAL PAYROLL DEDUCTIONS 26,675.39

349460 OPERATING ENGINEERS TRUST FUND PAYROLL DEDUCTIONS 3,680.41

349463 PARS PAYROLL DEDUCTIONS 2,891.73

349468 PERS LONG TERM CARE PAYROLL DEDUCTIONS 72.02

349471 PERS PAYROLL DEDUCTIONS 304,388.92

349488 STATE OF CALIFORNIA PAYROLL DEDUCTIONS 374.00

349489 STATE OF CALIFORNIA PAYROLL DEDUCTIONS 200.00

349492 TEXAS CHILD SUPPORT DISBURSE UNIT PAYROLL DEDUCTIONS 422.77

349495 RECIPIENT PAYROLL DEDUCTIONS 112.15

349500 US DEPT OF EDUCATION PAYROLL DEDUCTIONS 345.59

**736 APFA Lone Diamond Reassessment 1998 Fund**

**Non Departmental**

349388 BANK OF NEW YORK MELLON FY14 FISCAL AGENT FEE 2,856.00

349453 NBS LOCAL GOVERNMENT SOLUTIONS DELINQUENCY MGMT SVCS 2,353.50

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL FOR CONSIDERATION AT THE COUNCIL MEETING OF FEBRUARY 11, 2014**

**FROM:** Michelle Fitzner, Human Resources/Economic Development Director



**DATE:** January 30, 2014

**SUBJECT: RESOLUTION APPROVING CLASS SPECIFICATIONS FOR COLLECTIONS SYSTEMS WORKER I/II, EQUIPMENT OPERATOR, SEWER CAMERA TRUCK OPERATOR, AND WATER DISTRIBUTION OPERATOR I/II, AND ESTABLISHING ASSOCIATED SALARY RANGES**

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**RECOMMENDATION**

It is recommended that the City Council adopt a resolution approving the class specifications for Collections Systems Worker I/II, Equipment Operator, Sewer Camera Truck Operator, and Water Distribution Operator I/II, and establishing associated salary ranges.

**BACKGROUND**

- ***Classifications***

As Council is aware, several years ago the City hired Johnson Associates to conduct a comprehensive classification review and update. When the economy began to deteriorate, this project was discontinued and left incomplete. Since that time, staff has brought updated class specifications to the Council for review and approval on an as-needed basis, usually when a recruitment was going to be initiated. Staff is currently working on completing the comprehensive classification update project and hope to have all of the remaining descriptions to Council for consideration soon.

At this time, the Public Works Department needs to initiate recruitments to fill vacancies for Collections System Worker I/II, Equipment Operator, Sewer Camera Truck Operator, and Water Distribution Operator I/II, all of which are funded as regular positions in the adopted FY 2013/14 budget. There are two (2) Collections System Worker I/II positions (budgeted as Pipefitters), two (2) Equipment Operator positions (1 in Water, 1 in Streets), one (1) Sewer Camera Truck Operator (budgeted as Equipment Operator), and six (6) Water Distribution Operator I/II positions (budgeted as Pipefitters). Management feels it is important to adopt the new class specifications before the recruitments are initiated.

These classifications are within Local 1's bargaining unit. City staff has meet with Local 1 representatives and agreed on the attached descriptions for these classifications.



- **Salaries**

The Sewer Camera Truck Operator classification is not in the classification plan, and therefore does not have an established salary range. In reviewing the current salary schedule for internal equity, it seems the best fit is to match this classification to the Equipment Operator salary range. In addition, the Sewer Camera Operator was previously classified as an Equipment Operator. Therefore, the proposed salary for Sewer Camera Truck Operator is \$4352 - \$5291 per month full time. Of course, the City remains on a 36 hour workweek, so any employee hired into this classification will actually earn ten percent (10%) less than this amount.

The Collections Systems Worker I and Water Distribution Operator I salary ranges are proposed to match the Pipefitter I range, as incumbent employees are currently Pipefitters. That range is \$3768 - \$4580 per month full time.

The Collections Systems Worker II and Water Distribution Operator II salary ranges are proposed to match the current Pipefitter II at \$4132 - \$5023 per month full time. Again, for both the I and II level classifications the 36 hour workweek applies.

### **FINANCIAL IMPACT**

Approving the class specifications has no financial impact.

All of the proposed salary ranges are consistent with similar existing classification salary ranges within Public Works represented by Local 1. In addition, these proposed salary ranges were used to determine funding for these positions in the FY 2013/14 budget.

Most of the costs for these positions are budgeted outside of the General Fund, and all were included in the FY 2013/14 approved budget under the existing titles of Equipment Operator and Pipefitter. The Equipment Operator in Streets is the only General Fund allocated position, at 17% after applicable cost allocations are applied. All other positions are allocated to the Water and Sewer enterprises.

No position will be authorized for recruitment unless it is budgeted and funded.

### **ATTACHMENTS**

- A. Resolution Approving Amendments to the Classification and Compensation Plans
- B. Collection Systems Worker I/II Draft Job Description
- C. Equipment Operator Draft Job Description
- D. Sewer Camera Truck Operator Draft Job Description
- E. Water Distribution Operator I/II Draft Job Description

**RESOLUTION NO. 2014/XX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING CLASS SPECIFICATIONS FOR  
COLLECTIONS SYSTEMS WORKER I/II, EQUIPMENT MECHANIC, SEWER  
CAMERA TRUCK OPERATOR, AND WATER DISTRIBUTION OPERATOR I/II,  
AND ESTABLISHING ASSOCIATED SALARY RANGES**

**WHEREAS**, the City has an interest in updating the class specifications for classifications Citywide; and

**WHEREAS**, staff is working on completing a comprehensive update of the classification system; and

**WHEREAS**, Council has considered updated class specifications on a case-by-case basis as needed for recruitments; and

**WHEREAS**, the Public Works Department needs to conduct recruitments to fill the budgeted vacancies in these classifications; and

**WHEREAS**, the Collections Systems Worker I/II, Sewer Camera Truck Operator, and Water Distribution Operator I/II classifications currently do not have established salary ranges.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch as follows:

**Section 1.** That the class specifications for the classifications of Collection Systems Worker I/II, Equipment Operator, Sewer Camera Truck Operator, and Water Distribution Operator I/II, attached hereto as Exhibits "B", "C", "D", and "E" be approved and added to the City of Antioch Employees' Classification System; and

**Section 2.** That the salary ranges are established as follows:

Collection Systems Worker I	\$3768 - \$4580 per month full time
Collection Systems Worker II	\$4132 - \$5023 per month full time
Sewer Camera Truck Operator	\$4352 - \$5291 per month full time
Water Distribution Operator I	\$3768 - \$4580 per month full time
Water Distribution Operator II	\$4132 - \$5023 per month full time

and

**Section 3.** That copies of this resolution be certified to the Finance Director for budgetary purposes.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11<sup>th</sup> day of February, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN**  
**CITY CLERK OF THE CITY OF ANTIOCH**

**COLLECTION SYSTEMS WORKER I  
COLLECTION SYSTEMS WORKER II**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

**SUMMARY DESCRIPTION**

Under supervision (Collection Systems Worker I) or general supervision (Collection Systems Worker II), performs a variety of semi-skilled and skilled duties involved in the maintenance, operation, and repair of the City's wastewater collection system and lift stations; and operates a variety of maintenance and construction equipment including a pressurized hydrocleaner and/or sewer vacuum truck.

**DISTINGUISHING CHARACTERISTICS**

**Collection Systems Worker I** – This is the entry level class in the Collection Systems Worker series performing routine and less complex collection duties while learning City policies and procedures. Positions at this level are not expected to function with the same amount of program knowledge or skill level as positions allocated to the Collection Systems Worker II level and exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise. As experience is acquired, the employee performs with increasing independence and responsibility. Advancement to the "II" level is based on demonstrated proficiency in performing the full range of assigned duties, possession of required certifications, and is at the discretion of higher level supervisory or management staff.

**Collection Systems Worker II** – This is the full journey level class within the Collection Systems Worker series. Employees within this class are distinguished from the Collection Systems Worker I by the performance of the full range of duties as assigned including the more complex maintenance and repair duties, operating a variety of equipment, and providing training to less experienced Collection Systems Workers. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit. Work is normally reviewed only on completion and for overall results. Positions in this class are flexibly staffed and are generally filled by advancement from the Collection Systems Worker I level, or when filled from the outside, require prior experience. Advancement to the "II" level is based on management judgment and/or certification or testing that validates the performance of the full range of job duties.

**REPRESENTATIVE DUTIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

1. Perform a variety of semi-skilled and skilled duties involved in the maintenance, operation, and repair of the City's wastewater collection system and lift stations.

**CITY OF ANTIOCH**  
**COLLECTION SYSTEMS WORKER III (CONTINUED)**

2. Clean wastewater collection system, storm drains, culverts, and catch basins; operate hydrocleaner and/or sewer vacuum truck to flush system; open clogs in lines; clean manholes and lift stations; operate electrical snake to unplug mains and laterals.
3. Operate a variety of sewer cleaners, jet rodders, pressure washers, and TV inspection equipment in the inspection, maintenance and construction of sewer lines and laterals.
4. Respond to sanitary sewer overflows; perform necessary maintenance in order to minimize severity of overflows.
5. Respond to emergency calls as needed; locate problems and operate sewer cleaning equipment to clear stoppages.
6. Inspect sewage and storm water lift and pump stations; remove debris; disassemble and clean pumps when necessary.
7. Inspect, maintain, and operate a variety of heavy construction and maintenance equipment including a backhoe, dump truck, and other related equipment; perform daily inspection of trucks and related equipment and perform minor maintenance as necessary.
8. Locate City sewer and storm drain assets; perform line locating and marking of collection systems throughout the City.
9. Assist in inspection of new construction as necessary.
10. Retrofit and replace storm drain grates and install storm drain markers as necessary.
11. Perform a variety of general maintenance and clean up duties as necessary including weed abatement and flood and erosion control.
12. Conduct traffic control when working in high traffic areas of the City; install street barricades and cones prior to the performance of maintenance or repair activities; direct and control traffic around work sites.
13. Respond to public inquiries in a courteous manner; provide information within the area of assignment including explaining collection maintenance procedures; resolve complaints in an efficient and timely manner.
14. Prepare and maintain a variety of records and reports related to work performed.
15. Read maps and interpret plans, specifications, and maintenance manuals.
16. Observe safe work methods and safety precautions related to all work sites.
17. Perform special projects related to area of assignment as assigned.
18. Perform after-hours emergency work and on-call duties as assigned.
19. Train and direct the work of others as necessary.
20. Perform related duties as required.

## **QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

### **Knowledge of:**

- Operational characteristics of the City's wastewater collection system.
- Wastewater collection system preventative maintenance techniques and procedures.
- Tools and equipment used in the maintenance and repair of wastewater collection systems including jet rodder, televising equipment, and vacuum truck.
- Proper methods for cleaning heads, pipes, and fittings.
- Practices and procedures of traffic control including proper placement of cones, barricades and warning devices.
- Safety requirements for operation of trucks and other equipment.
- Shop mathematics.
- Basic principles and practices of record keeping.
- Occupational hazards and standard safety procedures.
- Pertinent federal, state, and local codes, laws, and regulations.

### **Ability to:**

- Perform a variety of semi-skilled and skilled duties involved in the maintenance, operation, and repair of the City's wastewater collection system, lift stations and storm channels.
- Use and operate vehicles and equipment, hand tools, and power tools and equipment required for the work in a safe and efficient manner.
- Perform a variety of tasks and heavy manual labor for extended periods of time and in unfavorable weather conditions.
- Understand and follow the City's SSMP (Sanitary Sewer Management Plan).
- Perform minor mechanical repairs.
- Respond to collection system maintenance/repair emergencies.
- Read and interpret plans, maps, specifications, manuals, drawings, and blueprints.
- Ensure adherence to safe work practices and procedures including safety around work areas in high traffic.
- Set up a safe work site including cones, signs and directing traffic.
- Minimize public and employee safety hazards by conforming to required codes.
- Successfully operate various software programs as required using computers or other types of hand held devices.
- Work with the GIS mapping system and input finished work orders into the maintenance management system.
- Maintain records including time, material, and equipment use records.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Exercise independent judgment and initiative without close supervision.
- Assign and review the work of others as assigned.
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work, including the ability to interact effectively and courteously with the public, coworkers, and vendors.

### **Education and Experience Guidelines**

**Collection Systems Worker I**

**Education/Training:**

Equivalent to the completion of the twelfth grade.

**Experience:**

Six months of construction experience.

**License or Certificate:**

Possession of, an appropriate, valid driver's license.

Must obtain an appropriate Class B driver's license within six months of appointment.

Possession of a Grade I Collection System Maintenance certificate issued by the California Water Environment Association within one (1) year of appointment.

**Collection Systems Worker II**

**Education/Training:**

Equivalent to the completion of the twelfth grade supplemented by specialized training in collection system maintenance.

**Experience:**

Two years of experience in the maintenance and repair of wastewater collection systems comparable to a Collection Systems Worker I with the City of Antioch. Employees must demonstrate proficiency on a variety of skills/tasks to the satisfaction of the Division Manager prior to a recommendation being made to flex to the Worker II classification.

**License or Certificate:**

Possession of an appropriate, valid Class B driver's license.

Possession of a Grade II Collection System Maintenance certificate issued by the California Water Environment Association.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in an outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, mechanical and electrical hazards, and all types of weather and temperature conditions; work in or around water; exposure to hazardous traffic conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights; incumbents may be required to respond to emergency and public calls after hours including evenings and weekends.

**Physical:** Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb unusual heights on ladders; to lift, carry, push, and/or

**CITY OF ANTIOCH**  
**COLLECTION SYSTEMS WORKER I/II (CONTINUED)**

pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

FLSA: Non-Exempt

Revised: February 2014

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.



## EQUIPMENT OPERATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.*

### **SUMMARY DESCRIPTION**

Under general supervision, operates and maintains a variety of complex motorized light and heavy construction equipment used in the construction and maintenance of street, water distribution, wastewater collection, and other related structures and systems; performs excavating, grading, trenching, loading, and related operations according to required standards; performs a wide variety of skilled and semi-skilled manual work; trains others in the use of equipment; ensures adherence to safe work procedures and practices; and may serve as a crew leader.

### **REPRESENTATIVE DUTIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

1. Operate light and heavy construction equipment such as backhoes, front-end loaders, spreaders, graders, motor rollers, dump trucks, and equipment involved in the maintenance, repair, and inspection of street, water distribution, wastewater collection, and other related structures and systems; secures equipment upon completion of work.
2. Operate earth moving equipment to move dirt, rocks, sand, concrete, asphalt, or other materials; operate a backhoe to excavate trenches, place piping, and backfill; dump materials into truck.
3. Excavate around buried utilities including water, sewer and gas lines, high-pressure lines and fiber optics.
4. Pave City streets and roads using a paver; roll and compact asphalt.
5. Maintain the safe working condition of all equipment used; perform minor repairs on equipment and report the need for major repairs; perform pre-trip vehicle inspections; service and lubricate equipment as necessary.
6. Transport equipment and material to work sites; load and unload equipment and materials.
7. Check job sites for potential hazards; determine precautions for safe equipment operation.
8. Assemble and set up appropriate barricades and signs at work sites; perform traffic control and install shoring equipment as needed.
9. Perform the full range of duties involved in the maintenance, repair, and construction of various structures and systems including in the areas of street, water distribution, wastewater collection and/or related structures and systems when not assigned to equipment operations.
10. Operate a variety of hand and power tools in assigned construction and maintenance area.

**CITY OF ANTIOCH  
EQUIPMENT OPERATOR (CONTINUED)**

11. Train new employees on operation of construction equipment; provide instruction on the techniques of equipment operation.
12. Ensure adherence to safe work practices and procedures.
13. Read and interpret a variety of drawings, sketches, and blueprints for assigned project areas.
14. Prepare and maintain a variety of basic records and reports.
15. May act as crew leader as assigned.
16. Respond to emergency situations in off-hours as necessary.
17. Perform related duties as required.

**QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

**Knowledge of:**

- Operation and maintenance requirements of a variety of light and heavy power driven equipment. used in street, water distribution, and wastewater collection systems maintenance and construction.
- Principles and practices of "Underground Service Alert" (one call system).
- Safe work practices and safety regulations pertaining to the operation and transportation of the equipment and to the work performed.
- Pertinent federal, state, and local codes, laws, and regulations including traffic laws, ordinances, and rules involved in truck and heavy equipment operations.
- Practices and procedures of traffic control.
- Principles and practices of routine and preventive maintenance of light and heavy equipment.
- Proper procedures used in the maintenance and repair of hand and power tools.
- Materials, methods, terminology, and tools used in the maintenance and repair of streets, water distribution, wastewater collection, and related systems.
- Elevations and grades.
- Earth-compacting techniques.
- Principles and practices of record keeping.
- Occupational hazards and standard safety practices.
- Laws and procedures for safely working in a trench or excavation, including safe and proper use of shoring.

**Ability to:**

- Safely and skillfully operate heavy and light power driven equipment, both gas and diesel, involved in street, water distribution, and wastewater collection systems maintenance and construction, including safely digging around buried utilities.
- Perform servicing and minor repairs on equipment.
- Make minor field adjustments to assigned equipment.
- Attach auxiliary pieces of equipment to power driven equipment.
- Assess material and equipment needed for assigned jobs.

CITY OF ANTIOCH  
EQUIPMENT OPERATOR (CONTINUED)

- Perform a variety of semi-skilled and skilled maintenance, repair, and construction tasks.
- Safely and skillfully operate hand and power tools involved in maintenance, repair, and construction.
- Load and haul debris.
- Recognize potentially hazardous conditions on the job site or with the equipment.
- Exercise sound independent judgment within established guidelines.
- Read blueprints, sketches, and construction drawings; read grade stakes.
- Work independently or in a crew situation, as assigned.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Train others in the safe and efficient operation of equipment.
- Ensure adherence to safe work practices and procedures.
- Minimize public and employee safety hazards by conforming to required codes.
- Perform a variety of tasks and heavy manual labor for extended periods of time and in unfavorable weather conditions.
- Maintain records including time, material, and equipment use records.
- Understand and carry out oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work, including the ability to interact effectively and courteously with the public, coworkers, and vendors.

**Education and Experience Guidelines** - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Education/Training:**

Equivalent to completion of the twelfth grade supplemented by specialized training in equipment operation.

**Experience:**

Two years of journey-level experience performing increasingly responsible maintenance and construction work comparable to a Street Maintenance Worker II, Water Distribution Operator II, or Collection Systems Worker II with the City of Antioch.

**License or Certificate:**

Possession of a Class A driver's license with Tanker and Air Break endorsements.

Possession of a Traffic Control Certificate.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in an outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, and all types of weather and temperature conditions; exposure to hazardous traffic conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights; incumbents may be required to work extended hours including evenings and weekends.

**Physical:** Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

FLSA: Non-Exempt

August 1988  
Revised: February 2014

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.

**SEWER CAMERA TRUCK OPERATOR**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

**SUMMARY DESCRIPTION**

Under general supervision, direct and personally perform a variety of tasks related to the Closed-Circuit Televising (CCTV) of the City's wastewater collection and storm systems, and related appurtenances; regularly performs a variety of functions, and technical tasks relevant to CCTV operations and responsibilities; possess the knowledge and understanding needed to use CCTV equipment and other heavy equipment, vehicles, power tools, and hand tools utilized in the televising, maintenance, cleaning and repair of the City's wastewater and storm collection system; understand the purpose, method and use of safety equipment and safe working practices and procedures and ensures adherence to safe work procedures and practices; and may serve as a crew leader.

**REPRESENTATIVE DUTIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

1. Operate CCTV truck and equipment involved in the maintenance, repair, and inspection of storm drains, wastewater collection, and other related structures and systems; secures equipment upon completion of work.
2. Direct and perform all tasks related to the televising and cleaning of the City's wastewater collection system and related appurtenances; operate video inspection truck and equipment for inspecting sewer and storm drain lines; review video reports for possible problems and report to supervisors.
3. Maintain the safe working condition of all equipment used; perform minor repairs on equipment and report the need for major repairs; perform pre-trip vehicle inspections; service and lubricate equipment as necessary.
4. Accurately observe, record and document conditions and report observations.
5. Transport equipment and material to work sites; load and unload equipment and materials.
6. Check job sites for potential hazards; determine precautions for safe equipment operation.
7. Assemble and set up appropriate barricades and signs at work sites; perform traffic control as needed.
8. Perform the full range of duties involved, to the level of Collections System Worker II, in the maintenance, repair, and construction of various structures and systems including in the areas of wastewater collection and/or related structures and systems when not assigned to equipment operations.
9. Operate a variety of hand and power tools in assigned construction and maintenance area.

**CITY OF ANTIOCH  
SEWER CAMERA TRUCK OPERATOR (CONTINUED)**

10. Personally operate and train others in the use and maintenance of CCTV equipment; trouble-shoot equipment malfunctions/problems.
11. Ensure adherence to safe work practices and procedures.
12. Read and interpret a variety of maps, drawings, sketches, and blueprints for assigned project areas.
13. Have knowledge of the locations of streets in the collection system, and locations and characteristics of the sewer collection system and related appurtenances.
14. Recognize and deal with hazards encountered in the course of work.
15. Prepare and maintain a variety of basic records and reports.
16. May act as crew leader as assigned.
17. Respond to emergency situations in off-hours as necessary.
18. Perform related duties as required.

**QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

**Knowledge of:**

- Safe work practices and safety regulations pertaining to the operation and transportation of the equipment and to the work performed.
- Pertinent federal, state, and local codes, laws, and regulations including traffic laws, ordinances, and rules involved in the Collections program.
- Practices and procedures of traffic control.
- Principles and practices of routine and preventive maintenance on related equipment.
- Proper procedures used in the maintenance and repair of hand and power tools.
- Materials, methods, terminology, and tools used in the maintenance and repair of wastewater collection and related systems.
- Elevations and grades.
- Principles and practices of record keeping.
- Occupational hazards and standard safety practices.

**Ability to:**

- Perform servicing and minor repairs on equipment.
- Make minor field adjustments to assigned equipment.
- Attach auxiliary pieces of equipment to power driven equipment.
- Assess material and equipment needed for assigned jobs.
- Perform a variety of semi-skilled and skilled maintenance, repair, and construction tasks.
- Safely and skillfully operate hand and power tools involved in maintenance, repair, and construction.
- Recognize potentially hazardous conditions on the job site or with the equipment.
- Exercise sound independent judgment within established guidelines.

**CITY OF ANTIOCH  
SEWER CAMERA TRUCK OPERATOR (CONTINUED)**

- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Read blueprints, sketches, and construction drawings; read grade stakes.
- Work independently or in a crew situation, as assigned.
- Train others in the safe and efficient operation of equipment.
- Ensure adherence to safe work practices and procedures.
- Perform a variety of tasks and heavy manual labor for extended periods of time and in unfavorable weather conditions.
- Successfully operate various software programs as required using computers or other types of hand held devices.
- Maintain records including time, material, and equipment use records.
- Understand and carry out oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Work evenings, weekends, holidays, and standby as assigned.
- Work in a changing and occasionally extreme field environment, and standard office environment.
- Establish and maintain effective working relationships with those contacted in the course of work.

**Education and Experience Guidelines**

**Education/Training:**

Equivalent to completion of the twelfth grade supplemented by specialized training in equipment operation.

**Experience:**

Two years of journey-level experience performing increasingly responsible maintenance and construction work comparable to a Collection Systems Worker II with the City of Antioch, or two (2) years of Sewer Camera Truck experience.

**License or Certificate:**

Possession of a Class B driver's license within six (6) months of appointment.

Must obtain a NASSCO Pipeline Assessment and Certification Program (PACP) Certificate within six (6) months of appointment.

Must possess a valid Grade II Collection System Maintenance Certificate issued by the California Water Environment Association (CWEA) within twelve (12) months of appointment.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in an outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, and all types of weather and temperature conditions; exposure to hazardous traffic conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights; incumbents may be required to work extended hours including evenings and weekends.

**Physical:** Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend,

**CITY OF ANTIOCH**  
**SEWER CAMERA TRUCK OPERATOR (CONTINUED)**

kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

FLSA: Non-Exempt

Created: February 2014

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.



## WATER DISTRIBUTION OPERATOR I WATER DISTRIBUTION OPERATOR II

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

### **SUMMARY DESCRIPTION**

Under supervision (Water Distribution Operator I) or general supervision (Water Distribution Operator II) performs a variety of skilled and semi-skilled duties associated with the installation, maintenance, and repair of the water distribution system and non-potable water system; ensures an uninterrupted supply of quality potable and non-potable water to the customers of the City; and operates and maintains a variety of heavy equipment and hand and power tools and equipment.

### **DISTINGUISHING CHARACTERISTICS**

**Water Distribution Operator I** – This is the entry level class in the Water Distribution Operator series performing routine and less complex water distribution maintenance duties while learning City policies and procedures. Positions at this level are not expected to function with the same amount of program knowledge or skill level as positions allocated to the Water Distribution Operator II level and exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise. As experience is acquired, the employee performs with increasing independence and responsibility. Advancement to the “II” level is based on demonstrated proficiency in performing the full range of assigned duties, possession of required certifications, and is at the discretion of higher level supervisory or management staff.

**Water Distribution Operator II** – This is the full journey level class within the Water Distribution Operator series. Employees within this class are distinguished from the Water Distribution Operator I by the performance of the full range of duties as assigned including the more complex installation, maintenance, and repair duties, operating a variety of equipment, and providing training to less experienced Water Distribution Operators. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit. Work is normally reviewed only on completion and for overall results. Positions in this class are flexibly staffed and are generally filled by advancement from the Water Distribution Operator I level, or when filled from the outside, require prior experience. Advancement to the “II” level is based on management judgment and/or certification or testing that validates the performance of the full range of job duties.

### **REPRESENTATIVE DUTIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

1. Install, repair, and maintain the water distribution system and non-potable water system including system mains, valves, service lines, pipes, meters, hydrants, fittings, and other related apparatus; monitor and ensure compliance with City, state, and federal regulations regarding water system operations.

**CITY OF ANTIOCH**  
**WATER DISTRIBUTION OPERATOR I/II (CONTINUED)**

2. Install cathodic protection on copper service lines.
3. Mark and/or locate City utilities including water, collection, storm, and electrical lines; communicate with USA and outside utilities for routine and emergency evacuations.
4. Exercise and maintain distribution system valves using a variety of manual and motorized tools and equipment; modify and maintain air relief and blow off valves.
5. Record and perform unidirectional flushing of water distribution system water mains.
6. Install, inspect, repair, and maintain all backflow devices; test devices as assigned.
7. Operate and maintain a variety of tools and equipment including backhoes, dump trucks, jack hammers, pavement saws, compressors, locaters, pneumatic tools, and hand and power tools; loads and unloads vehicles and equipment.
8. Excavate and backfill trenches; cut, break, and remove surfaces; dig, shovel, hauls, loads, and unloads materials.
9. Assess soil, trench, and surrounding conditions and install proper shoring when required.
10. Conduct traffic control when working in high traffic areas of the City; install street barricades and cones prior to the performance of maintenance or repair activities; direct and control traffic around work sites.
11. Coordinate and perform system shut downs for contract work and emergency situations; notify public with service interruption information.
12. Remove and repair fences, landscaping, brick and concrete, and other private property affected by City easement work.
13. Estimate and secure parts and materials required to complete assignments; order parts and supplies as necessary.
14. Perform emergency repairs as necessary; respond to emergency calls at irregular hours.
15. Respond to public inquiries and request in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
16. Prepare and maintain a variety of records and reports related to work performed.
17. Read maps and interpret plans, specifications, and maintenance manuals.
18. Observe safe work methods and safety precautions related to all work sites.
19. Perform special projects related to area of assignment as assigned.
20. Perform after-hours emergency work and on-call duties as assigned.
21. Train and direct the work of others as necessary.
22. Perform related duties as required.

## **QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

### **Knowledge of:**

- Operational characteristics of the City's water distribution systems.
- Materials, methods, techniques, and terminology used in maintenance and repair activities related to the maintenance, installation, and repair of water distribution infrastructure.
- Tools and equipment used in the maintenance and repair of water distribution systems.
- Practices and procedures of traffic control including proper placement of cones, barricades and warning devices.
- Safety requirements for operation of trucks and other equipment.
- Shop mathematics.
- Basic principles and practices of record keeping.
- Occupational hazards and standard safety procedures.
- Pertinent federal, state, and local codes, laws, and regulations.

### **Ability to:**

- Perform a variety of semi-skilled and skilled duties involved in the maintenance, installation, and repair of the City's water distribution infrastructure.
- Use and operate vehicles and equipment, hand tools, and power tools and equipment required for the work in a safe and efficient manner.
- Learn City construction details as they pertain to AWWA standards.
- Respond to distribution system maintenance/repair emergencies.
- Perform a variety of tasks and heavy manual labor for extended periods of time and in unfavorable weather conditions.
- Read and interpret plans, maps, specifications, manuals, drawings, and blueprints.
- Ensure adherence to safe work practices and procedures including safety around work areas in high traffic.
- Set up a safe work site including cones, signs and directing traffic.
- Minimize public and employee safety hazards by conforming to required codes.
- Successfully operate various software programs as required using computers or other types of hand held devices.
- Maintain records including time, material, and equipment use records.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Exercise independent judgment and initiative without close supervision.
- Assign and review the work of others as assigned.
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work, including the ability to interact effectively and courteously with the public, coworkers and vendors.

## **Education and Experience Guidelines**

### **Water Distribution Operator I**

#### **Education/Training:**

Equivalent to the completion of the twelfth grade.

**Experience:**

Six months of construction experience.

**License or Certificate:**

Possession of, an appropriate, valid driver's license.

Must obtain an appropriate Class B driver's license within six months of appointment.

Possession of a D-1 Water Distribution Operator Certificate issued by the Department of Public Health within one (1) year of appointment.

**Water Distribution Operator II**

**Education/Training:**

Equivalent to the completion of the twelfth grade supplemented by specialized training in the maintenance and repair of water distribution systems.

**Experience:**

Two years of experience in the installation, maintenance, and repair of water distribution systems comparable to a Water Distribution Operator I with the City of Antioch. Employee must demonstrate proficiency on a variety of skills/tasks to the satisfaction of the Division Manager prior to flexing to the Distribution Operator II level.

**License or Certificate:**

Possession of a D-2 Water Distribution Operator Certificate issued by the California Department of Public Health.

Possession of an appropriate, valid Class B driver's license.

Possession of a Traffic Control Certificate.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in an outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, mechanical and electrical hazards, and all types of weather and temperature conditions; work in or around water; exposure to hazardous traffic conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights; incumbents may be required to respond to emergency and public calls after hours including evenings and weekends.

**Physical:** Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb unusual heights on ladders; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

FLSA: Non-Exempt

**CITY OF ANTIOCH  
WATER DISTRIBUTION OPERATOR I/II (CONTINUED)**

Revised: February 2014

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL  
FOR CONSIDERATION AT THE MEETING OF FEBRUARY 11, 2014**

**PREPARED BY:** Ahmed Abu-Aly, Associate Engineer, Capital Improvements Division *AA*  
**REVIEWED BY:** Ron Bernal, Public Works Director/City Engineer *REB*  
**DATE:** January 30, 2014  
**SUBJECT:** Consideration of Bids for the 2014 Pavement Maintenance, Rubberized  
Cape Seal Project (P.W. 328-7)

**RECOMMENDATION**

It is recommended City Council award the project to the low bidder, California Pavement Maintenance Company, Inc. in the amount of \$662,141.12.

**BACKGROUND INFORMATION**

The Five-Year CIP program includes a yearly preventive maintenance program to restore pavement conditions by applying rubberized chip seal and slurry to existing residential streets. This work also includes dig-out repairs of failing asphalt locations and repairing curb, gutter, sidewalk and handicap ramps that are in an unsafe condition.

This year's project will include the attached list of streets (Attachment B).

Construction is scheduled to begin June 2, 2014 and completion of the project is expected by the end of June 2014.

On February 4, 2014, six (6) bids were received and opened as shown on the attached tabulation. The low bid was submitted by California Pavement Maintenance Company, Inc. of Sacramento in the amount of \$662,141.12. The bids have been checked and found to be without any errors or omissions.

**FINANCIAL IMPACT**

Funding for this project is included in the current FY 13/14 Capital Improvement Budget with funding provided from the Gas Tax fund and the General Fund.

**OPTIONS**

None considered at this time.

**ATTACHMENTS**

- A: Tabulation of Bids
- B: List of Streets

# ATTACHMENT "A"

## CITY OF ANTIOCH

### TABULATION OF BIDS

**JOB TITLE:** 2014 Pavement Maintenance, Rubberized Cape Seal Project  
(P.W. 328-7)

**BIDS OPENED:** February 4, 2014 ~ 2:00 p.m.  
City Council Chambers

	Engineer's Estimate	California Pavement Maintenance Co., Inc. Sacramento	VSS International, Inc. West Sacramento	American Asphalt Hayward	Intermountain Slurry Seal Sparks, NV	Windsor Fuel Company Pittsburg
<b>TOTAL BID PRICE</b>	\$650,000.00	\$662,141.12	\$699,650.00	\$734,006.24	\$735,537.00	\$750,138.58

<i>California Pavement Maintenance Co</i>	<i>VSS International, Inc.</i>	<i>American Asphalt</i>	<i>Intermountain Slurry Seal</i>	<i>Windsor Fuel Company</i>
Striping Chrisp Company Chip Seal American Pavement Systems Sweeping Szeremi Sweeping Hauling/Trucking Jay's Trucking Service	Striping Central Striping Service	Striping Chrisp Company Chip Seal American Pavement Systems	Striping Chrisp Company Tree Trimming Atlas Tree Service	Striping Central Striping Service Chip Seal American Pavement Systems

A1

CITY OF ANTIOCH

TABULATION OF BIDS

JOB TITLE: 2014 Pavement Maintenance, Rubberized Cape Seal Project  
(P.W. 328-7)

BIDS OPENED: February 4, 2014 ~ 2:00 p.m.  
City Council Chambers

	Engineer's Estimate	Sierra Nevada Construction, Inc. Sparks, NV			
TOTAL BID PRICE	\$650,000.00	\$784,007.00			

<i>Sierra Nevada Construction</i>					
Striping Chrisp Company Chip Seal American Pavement Systems					

A2



# ATTACHMENT "B"

## 2014 Pavement Maintenance Rubberized Cape Seal

### List of Streets

STREET NAME	LIMITS	EST. SQ. YD
Asilomar Drive	Via Dora Drive to New Overlay west of Eagleridge Drive	32,375
Bliss Court	Asilomar Drive to End	533
Avila Court	Asilomar Drive to End	822
Brocket Court	Asilomar Drive to End	699
Musk Court	Asilomar Drive to End	667
Pinecrest Court	Asilomar Drive to End	1,789
Grove Court	Asilomar Drive to End	875
Carpinteria Drive	Via Dora Drive to Garrow Drive	30,294
Benbow Court	Carpinteria Drive to End	843
Stratford Court	Carpinteria Drive to End	800
Topaz Court	Carpinteria Drive to End	556
Peridot Court	Carpinteria Drive to End	699
Via Dora Drive	Hillcrest Avenue to Deerfield Drive	15,828
San Elijo Court	Via Dora Drive to End	1,847
San Gregorio Court	Via Dora Drive to End	1,847
San Onofre Court	Via Dora Drive to End	1,439
Longview Road.	G Street to Putnam Street	8,099
Tanganykag Court	Longview Road to End	925
Hillside Road	Sunset Lane to Lone Tree Way	4,290
Carolyn Court	Hillside Road to End	1,161
TOTALS		106,388

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL  
FOR CONSIDERATION AT THE MEETING OF FEBRUARY 11, 2014**

**PREPARED BY:** Alan Barton, Director of Information Systems 

**APPROVED BY:** Steven Duran, City Manager 

**DATE:** January 28, 2014

**SUBJECT:** Resolution Accepting Work and Authorizing the Public Works Director/City Engineer to File a Notice of Completion for the Council Chambers Audio and Visual System Renovation (P.W. 247-O)

**RECOMMENDATION**

It is recommended that the City Council adopt the attached resolution accepting work, authorizing the Public Works Director/City Engineer to File a Notice of Completion and authorizing the Director of Finance to make a retention payment of \$9,834.28 to be paid 35 days after recordation of the Notice of Completion.

**BACKGROUND INFORMATION**

On December 11, 2012, the City Council awarded a contract to Quality Sound in the amount of \$176,000.00.

The awarded project consisted of replacing all audio and video equipment within the City Council Chambers. Additional work included electrical and data cabling, iPad enhancements, tele-conference capability and a new voting system display.

On January 15, 2014, the contractor completed all work associated with this project.

**FINANCIAL IMPACT**

The final contract price for this project is \$196,685.51. Funding for this project was provided through the Public, Education, and Government (PEG) funding. The PEG fund is generated via a one percent tax on all Comcast and AT&T cable TV subscribers throughout the City, which allows maintenance and improvements to PEG facilities.

**OPTIONS**

No options are suggested at this time.

**ATTACHMENTS**

- A: Resolution Accepting Work
- B: Notice of Completion

AB:lm

**2-11-14**

RESOLUTION NO. 2014/\*\*

RESOLUTION ACCEPTING WORK AND DIRECTING  
THE PUBLIC WORKS DIRECTOR/CITY ENGINEER  
TO FILE A NOTICE OF COMPLETION AND AUTHORIZING FINAL  
PAYMENT TO QUALITY SOUND FOR THE COUNCIL CHAMBERS AUDIO AND  
VISUAL SYSTEM RENOVATION (P.W. 247-O)

**WHEREAS**, the Public Works Director/City Engineer, has certified the completion of all work provided to be done under and pursuant to the contract between the City of Antioch and Quality Sound and;

**WHEREAS**, it appears to the satisfaction of this City Council that said work under said contract has been fully completed and done as provided in said contract and the plans and specifications therein referred to;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch, that:

1. The above-described work is hereby accepted.
2. The Public Works Director/City Engineer is directed to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof.
3. The Director of Finance is hereby directed to pay the Contractor a retention payment of \$9,834.28 to be paid 35 days after recordation of the Notice of Completion.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**ARNE SIMONSEN**  
CITY CLERK OF THE CITY OF ANTIOCH

Recorded at the request  
of and for the benefit  
of the City of Antioch

When recorded, return  
to City of Antioch  
Capital Improvements Division  
P.O. Box 5007  
Antioch, CA 94531-5007

## **NOTICE OF COMPLETION**

### **FOR**

#### **COUNCIL CHAMBERS AUDIO AND VISUAL SYSTEM RENOVATION IN THE CITY OF ANTIOCH (P.W. 247-O)**

**NOTICE IS HEREBY GIVEN** that the work and improvements hereinafter described, the contract for which was entered into by and between the City of Antioch and Quality Sound was completed on January 15, 2014.

The surety for said project was Old Republic Surety Company.

The subject project consisted of renovating the audio and visual system in the City Council Chambers located at 200 "H" Street in Antioch, California.

**THE UNDERSIGNED STATES UNDER PENALTY OF  
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

\_\_\_\_\_  
Date

\_\_\_\_\_  
RON BERNAL, P.E.  
Public Works Director/City Engineer

**STAFF REPORT TO THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY FOR CONSIDERATION AT THE MEETING OF FEBRUARY 11, 2014**

Prepared By: Dawn Merchant, Finance Director  
Date: February 5, 2014  
Subject: Recognized Obligation Payment Schedule for the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency

**RECOMMENDATION**

Staff recommends that the City as Successor Agency and Housing Successor to the Antioch Development Agency adopt the resolution approving the Recognized Obligation Payment Schedule for the period of July 2014 through December 2014 (ROPS 14-15A).

**DISCUSSION**

As a result of the passage of Assembly Bill 1X26, or Dissolution Act, as amended by Assembly Bill 1484, the City as Successor Agency to the Antioch Development Agency (Successor Agency) is required to prepare a Recognized Obligation Payment Schedule (ROPS) that outlines administrative, contractual and bonded indebtedness expenses of the Successor Agency every six months until all obligations of the former Antioch Development Agency are satisfied. The ROPS incorporates obligations on the Enforceable Obligations Schedule as approved by the City of Antioch as Successor Agency in January 2012.

The ROPS 14-15A for the period of July 2014 through December 2014 is required to be submitted to the Department of Finance (DOF) by March 3, 2014. A draft ROPS for this period is attached (Attachment A). The ROPS 14-15A will be used by the County Auditor-Controller to allocate property tax increment to the City as Successor Agency to pay the obligations listed on the ROPS due for the six month period. The ROPS 14-15A is subject to certification by the County Auditor Controller, approval of the State Controller, State Department of Finance and the Oversight Board. Once approved, the City as Successor Agency will then only be able to pay those obligations listed on the approved ROPS.

Attached for consideration and approval are a resolution and ROPS 14-15A (Attachment A), detailing the continuing obligations of the former Antioch Development Agency with payments from July through December 2014. The ROPS is segregated into five pages, with the first page providing a summary of funding requested. The second page details all obligations of the City as Successor Agency and Housing Successor to be reimbursed either from the Redevelopment Property Tax Trust Fund established at the County level or the former low and moderate income housing fund of the Antioch Development Agency (shown in the Reserve Balance column). The third page provides cash balance totals (which outlines any funds retained, being set aside for future approved obligations or unspent from the prior period ROPS distribution). The fourth page provides a reconciliation of authorized to actual expenditures for the approved

June through December 2013 ROPS, and the fifth page provides notes to the obligations listed that the City wants to provide further clarification for.

**ATTACHMENT**

- A.** Resolution Approving the Recognized Obligation Payment Schedule for the Period of July 2014 through December 2014 (ROPS 14-15A).

SA RESOLUTION NO. 2014/

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AS THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (“ROPS”) FOR THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR FOR THE PERIOD OF JULY 2014 THROUGH DECEMBER 2014 (ROPS 14-15A)**

**Whereas**, pursuant to the Community Redevelopment Law (Health and Safety Code Sections 33000 *et seq.*), on July 15, 1975, the City Council of the City of Antioch (“City”) adopted the Antioch Community Redevelopment Plan (as amended) , which set forth the Redevelopment Plan of the Antioch Community Redevelopment Project Area to be implemented by the Antioch Development Agency (“Agency”); and

**Whereas**, in June 2011, as part of the 2011-2012 State budget bill, the California State Legislature enacted, and the Governor signed, Assembly Bill 1X 26 to dissolve redevelopment agencies; and

**Whereas**, given the State-mandated dissolution of the Antioch Development Agency on February 1, 2012 pursuant to Assembly Bill 1x 26, the City Council adopted a resolution confirming its intention to serve as the Successor Agency to the Antioch Development Agency (“Successor Agency”) and as Housing Successor (“Housing Successor”), pursuant to California Health and Safety Code section 34173(d); and

**Whereas**, Health and Safety Code section 34177(1)(1) provides that Successor Agencies are required to prepare a Recognized Obligation Payment Schedule (“ROPS”) before each six-month fiscal period identifying enforceable obligations and sources of payment; and

**NOW THEREFORE BE IT RESOLVED THAT** the City Council of the City of Antioch as the Successor Agency and Housing Successor to the Antioch Development Agency hereby approves the attached Recognized Obligation Payment Schedule of the City of Antioch as Successor Agency and Housing Successor for the period of July 2014 through December 2014 (ROPS 14-15A).

\* \* \* \* \*

The foregoing resolution was passed and adopted by the City Council of the City of Antioch as the Successor Agency and Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 11th day of February, 2014 by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**

\_\_\_\_\_  
ARNE SIMONSEN, RECORDING SECRETARY

**Recognized Obligation Payment Schedule (ROPS 14-15A) - Summary**

Filed for the July 1, 2014 through December 31, 2014 Period

<b>Name of Successor Agency:</b>	<u>Antioch</u>
<b>Name of County:</b>	<u>Contra Costa</u>

<b>Current Period Requested Funding for Outstanding Debt or Obligation</b>		<b>Six-Month Total</b>
<b>Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding</b>		
<b>A Sources (B+C+D):</b>		<b>\$ 9,083</b>
B Bond Proceeds Funding (ROPS Detail)		-
C Reserve Balance Funding (ROPS Detail)		2,400
D Other Funding (ROPS Detail)		6,683
<b>E Enforceable Obligations Funded with RPTTF Funding (F+G):</b>		<b>\$ 2,910,009</b>
F Non-Administrative Costs (ROPS Detail)		2,785,009
G Administrative Costs (ROPS Detail)		125,000
<b>H Current Period Enforceable Obligations (A+E):</b>		<b>\$ 2,919,092</b>

<b>Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding</b>		
I Enforceable Obligations funded with RPTTF (E):		2,910,009
J Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)		(84,685)
<b>K Adjusted Current Period RPTTF Requested Funding (I-J)</b>		<b>\$ 2,825,324</b>

<b>County Auditor Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding</b>		
L Enforceable Obligations funded with RPTTF (E):		2,910,009
M Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)		-
<b>N Adjusted Current Period RPTTF Requested Funding (L-M)</b>		<b>2,910,009</b>

Certification of Oversight Board Chairman:  
 Pursuant to Section 34177(m) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named agency.

_____	_____
Name	Title
/s/ _____	_____
Signature	Date



**Recognized Obligation Payment Schedule (ROPS) 14-15A - ROPS Detail**  
**July 1, 2014 through December 31, 2014**  
 (Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Item #	Project Name / Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	Funding Source					Six-Month Total
										Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)			RPTTF		
										Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	
1	2000 Tax Allocation Bonds	Bonds Issued On or Before 12/31/10	11/1/2000	9/1/2017	Bank of New York	Bond issue to fund non-housing projects	Area 1	\$ 5,634,185	N	\$ -	\$ 2,400	\$ 6,683	\$ 1,311,234	\$ 125,000	\$ 1,311,234
2	2009 Tax Allocation Bonds	Bonds Issued On or Before 12/31/10	8/1/2009	9/1/2027	Bank of New York	Bond issue to fund non-housing projects	Area 1	2,021,804	N				123,954		\$ 123,954
4	2002 Lease Revenue Bonds	Bonds Issued On or Before 12/31/10	3/1/2002	1/1/2032	Bank of New York	Bond issue to fund non-housing projects	Area 1,2,3,4,4.1	36,847,528	N			6,683	1,079,476		\$ 1,086,159
5	2002 Lease Revenue Bonds	Bonds Issued On or Before 12/31/10	3/1/2002	1/1/2032	Bank of New York	Reserve for future bond payment	Area 1,2,3,4,4.1		N						
6	Bond administration	Fees	7/1/1994	1/1/2032	Bank of New York	Bond administrative fees	Area 1,2,3,4,4.1	267,800	N				6,000		\$ 6,000
7	Marina Subsidy	Third-Party Loans	1/1/2002	1/1/2020	City of Antioch	Marina subsidy	Area 1		N						
8	Vista Diablo Rent Subsidy	Miscellaneous	7/1/2008	10/9/2017	Vista Diablo	Rent subsidy	LMIHF	703,881	N		2,400				\$ 2,400
12	Administrative costs	Admin Costs	2/1/2012	12/31/2032	City of Antioch/consultants	Administrative expenses for agency	Area 1,2,3,4,4.1	9,000,000	N					125,000	\$ 125,000
15	Housing Fund Deficit	Miscellaneous	1/14/2013	1/31/2069	City of Antioch Housing Successor	Repayment for housing fund deferred set-aside	Area 1	3,537,849	N				187,958		\$ 187,958
16	Markley Creek Culvert	Improvement/Infrastructure	6/15/2011	6/30/2013	City of Antioch for contractual costs	Markley Creek Culvert Improvements to be paid from 2002 Lease Revenue Bond proceeds	Area 1	1,000,000	N						\$ -
17	Property Maintenance	Property Maintenance	9/10/2013	9/10/2023	City of Antioch	Property maintenance for successor agency parcels until disposed of per long range property management plan	Area 1,2,3,4,4.1	305,548	N				76,387		\$ 76,387

**Recognized Obligation Payment Schedule (ROPS) 14-15A - Report of Cash Balances**

(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177(l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.									
A	B	C	D	E	F	G	H	I	
Cash Balance Information by ROPS Period		Fund Sources						Comments	
		Bond Proceeds		Reserve Balance		Other	RPTTF		
		Bonds Issued on or before 12/31/10	Bonds Issued on or after 01/01/11	Prior ROPS period balances and DDR balances retained	Prior ROPS RPTTF distributed as reserve for next bond payment	Rent, Grants, Interest, Etc.	Non-Admin and Admin		
<b>ROPS 13-14A Actuals (07/01/13 - 12/31/13)</b>									
1	<b>Beginning Available Cash Balance (Actual 07/01/13)</b> Note that for the RPTTF, 1 + 2 should tie to columns J and O in the Report of Prior Period Adjustments (PPAs)	1,276,749		815,546		4,810	193,801	\$276,749 in column C represents bond set aside a	
2	<b>Revenue/Income (Actual 12/31/13)</b> Note that the RPTTF amounts should tie to the ROPS 13-14A distribution from the County Auditor-Controller during June 2013	14				6,683	2,810,638		
3	<b>Expenditures for ROPS 13-14A Enforceable Obligations (Actual 12/31/13)</b> Note that for the RPTTF, 3 + 4 should tie to columns L and Q in the Report of PPAs			111,665	-		2,725,953	\$12,925 of expenditures in column E was for DDR	
4	<b>Retention of Available Cash Balance (Actual 12/31/13)</b> Note that the RPTTF amount should only include the retention of reserves for debt service approved in ROPS 13-14A	1,276,763		703,881				Col C -\$276,763 retained for future bond payment/	
5	<b>ROPS 13-14A RPTTF Prior Period Adjustment</b> Note that the RPTTF amount should tie to column S in the Report of PPAs.	No entry required						84,685	
6	<b>Ending Actual Available Cash Balance</b> C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ -	\$ -	\$ -	\$ -	\$ 11,493	\$ 193,801		
<b>ROPS 13-14B Estimate (01/01/14 - 06/30/14)</b>									
7	<b>Beginning Available Cash Balance (Actual 01/01/14)</b> (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ 1,276,763	\$ -	\$ 703,881	\$ -	\$ 11,493	\$ 278,486		
8	<b>Revenue/Income (Estimate 06/30/14)</b> Note that the RPTTF amounts should tie to the ROPS 13-14B distribution from the County Auditor-Controller during January 2014	14					822,242		
9	<b>Expenditures for 13-14B Enforceable Obligations (Estimate 06/30/14)</b>			2,400		4,810	1,016,043		
10	<b>Retention of Available Cash Balance (Estimate 06/30/14)</b> Note that the RPTTF amounts may include the retention of reserves for debt service approved in ROPS 13-14B	1,276,777		701,481				Col C -\$276,767 retained for future bond payment/	
11	<b>Ending Estimated Available Cash Balance (7 + 8 - 9 -10)</b>	\$ -	\$ -	\$ -	\$ -	\$ 6,683	\$ 84,685		



<b>Recognized Obligation Payment Schedule 14-15A - Notes</b>	
July 1, 2014 through December 31, 2014	
<b>Item #</b>	<b>Notes/Comments</b>
6	Amount reported for six month period estimate of amount to be paid
8	The original source of funds allowed to be retained per LMIHF DDR. This is now reported under reserves balance. This is also reported on the Cash Balances sheet detailing amount held for enforceable obligation.
12	Amount reported for six month period estimate of amount to be paid, based on one half of maximum allowable that may be claimed.
15	Amount claimed represents 1/2 of the amount of the increase in the residual distribution to taxing entities from the amount for the distribution in 2013-14 to the 2012-13 base year.
16	This project was paid for with bond proceeds from the 2002 Lease Revenue Bonds. Transfer of funds took place after January 1, 2011. DOF determination on transfer stated that this can be requested on a subsequent ROPS after a finding of completion is received. This obligation is pending a finding of completion.
17	Amount claimed represents estimated reimbursement of costs associated with property maintenance of successor agency properties for the six month period. There is a loan and reimbursement agreement with the City of Antioch.

**REPORT FROM THE CITY CLERK'S OFFICE TO THE CITY COUNCIL FOR  
CONSIDERATION AT THE COUNCIL MEETING OF FEBRUARY 11, 2014**

**PREPARED BY:** Christina Garcia, Deputy City Clerk

**REVIEWED BY:** Steve Duran, City Manager

**DATE:** February 4, 2014

**SUBJECT:** DISCUSSION OF COUNCIL MEETING SUMMER SCHEDULE AND  
VETERAN'S DAY HOLIDAY

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**RECOMMENDATION**

It is recommended that the City Council discuss the summer City Council meeting schedule and the scheduled City Council meeting that falls on Veteran's Day this year and provide direction to staff.

**BACKGROUND INFORMATION**

In the past, there has been one regular scheduled Council Meeting in August with the second meeting typically cancelled for a summer vacation recess. Some school districts have year-round school and celebrate summer vacation in July. School is usually back in session in August. It has been requested that the summer schedule move from one regular scheduled Council Meeting in August, to be changed to one regular scheduled Council Meeting in July. If the summer recess were held in July, then it would likely be most convenient to cancel the first meeting in July given the Fourth of July holiday.

Also this year, the Veteran's Day Holiday falls on November 11, 2014 which is a regular scheduled Council Meeting. City Hall is closed to celebrate this holiday.

**ATTACHMENT**

2014 Council Meeting Schedule

# 2014 CITY COUNCIL MEETING AGENDA SCHEDULE

Council Meeting Date	Draft Staff Report e-mailed to: City Mgr, City Atty, Finance Director, and cc: Clerk's Office <i>(due by 5:00 p.m.)</i>	FINAL Agenda Title & Recommendations <i>(due by 2:00 p.m.)</i>	Staff Reports to Clerks Office <i>(due by 10:00 a.m.)</i>
January 14 January 28	January 2 January 16	January 8 January 22	January 9 January 23
February 11 February 25	January 30 February 13	February 5 February 19	February 6 February 20
March 11 March 25	February 27 March 13	March 5 March 19	March 6 March 20
April 8 April 22	March 27 April 10	April 2 April 16	April 3 April 17
May 13 May 27	May 1 May 15	May 7 May 21	May 8 May 22
June 10 June 24	May 29 June 12	June 4 June 18	June 5 June 19
July 8 July 22	June 26 July 10	July 1 (Tues.) July 16	July 2 (Wed.) July 17
August 12 TBD	July 31 TBD	August 6 TBD	August 7 TBD
September 9 September 23	August 28 September 11	September 3 September 17	September 4 September 18
October 14 October 28	October 2 October 16	October 8 October 22	October 9 October 23
<i>November 11*</i> November 25	<i>October 30*</i> November 13	<i>November 5*</i> November 19	<i>November 6*</i> November 20
December 9 TBD	November 20 TBD	December 3 TBD	December 4 TBD

*\*Subject to change*