



Council Chambers
200 H Street
Antioch, CA 94509
Special/Regular Meeting - 6:00 P.M.

ANNOTATED AGENDA

for

DECEMBER 11, 2018

Antioch City Council Special/Regular Meeting

Including the Antioch City Council acting as
Successor Agency/Housing Successor to the Antioch
Development Agency/Antioch Public Financing Authority

Sean Wright, Mayor
Lamar Thorpe, Mayor Pro Tem
Monica E. Wilson, Council Member
Tony Tiscareno, Council Member
Lori Ogorchock, Council Member

Arne Simonsen, CMC, City Clerk
James D. Davis, City Treasurer

NEW CITY COUNCIL

Sean Wright, Mayor
Joyann Motts, Mayor Pro Tem
Monica E. Wilson, Council Member
Lamar Thorpe, Council Member
Lori Ogorchock, Council Member

Arne Simonsen, CMC, City Clerk
James D. Davis, City Treasurer

Ron Bernal, City Manager
Derek Cole, Interim City Attorney

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Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

6:03 P.M. ROLL CALL – SPECIAL/REGULAR MEETING – for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency/ Antioch Public Financing Authority – *Council Members Wilson, Tiscareno, Ogorchock and Mayor Wright (Council Member Thorpe – Absent)*

PRESENTATION OF COLORS

PLEDGE OF ALLEGIANCE

INVOCATION

1. RESOLUTION CONFIRMING THE CANVASS BY THE COUNTY CLERK OF CONTRA COSTA COUNTY OF BALLOTS CAST AT THE GENERAL ELECTION HELD ON NOVEMBER 6, 2018

Reso. No. 2018/152 adopted, 4/0

Recommended Action: It is recommended that the City Council adopt the resolution confirming the certified results of the November 6, 2018 General Election.

PRESENTATION to outgoing Council

STAFF REPORT

OATHS OF OFFICE FOR NEWLY ELECTED COUNCIL

Council Member Joyann Motts – Oath administered by Rachel Elizabeth Motts

Council Member Lori Ogorchock – Oath administered by Chief Tammany Brooks

ROLL CALL for New Council – *Council Members Wilson, Motts, Ogorchock and Mayor Wright (Council Member Thorpe – Absent)*

2. COUNCIL REORGANIZATION – MAYOR PRO TEMPORE APPOINTMENT

Joyann Motts, Approved, 4/0

Recommended Action: It is recommended that the City Council appoint the member who received the highest number of votes at the General Election per Municipal Code Section § 2-1.401 as Mayor Pro Tempore.

MAYOR AND COUNCIL COMMUNICATIONS / COMMENTS

6:40 P.M. *ADJOURNED TO BREAK*

7:03 P.M. *RECONVENE. ROLL CALL – Council Members Wilson, Motts, Ogorchock and Mayor Wright (Council Member Thorpe – Absent)*

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

➤ *BOARD OF ADMINISTRATIVE APPEALS, ALTERNATE MEMBER*

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS

MAYOR’S COMMENTS

PRESENTATION – *Antioch Chamber of Commerce: Somersville Economic Opportunity Plan*

3. CONSENT CALENDAR for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency/Antioch Public Financing Authority

A. APPROVAL OF COUNCIL MINUTES FOR NOVEMBER 13, 2018

Approved, 3/0/1 (Motts)

Recommended Action: It is recommended that the City Council approve the minutes.

STAFF REPORT

B. APPROVAL OF COUNCIL MINUTES FOR NOVEMBER 27, 2018

Continued, 3/0/1 (Motts)

Recommended Action: It is recommended that the City Council continue the Meeting Minutes to the next meeting.

STAFF REPORT

C. APPROVAL OF COUNCIL WARRANTS

Approved, 4/0

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

D. APPROVAL OF TREASURER’S REPORT FOR OCTOBER 2018

Approved, 4/0

Recommended Action: It is recommended that the City Council approve the report.

STAFF REPORT

E. SECOND READING – DOWNTOWN SPECIFIC PLAN ZONING AMENDMENT (Introduced on 11/27/18)

Ord. No. 2158-C-S adopted, 4/0

Recommended Action: It is recommended that the City Council adopt the Ordinance to rezone those parcels in the Downtown Specific Plan Focus Area and to modify the text accordingly.

STAFF REPORT

F. AB1600 DEVELOPMENT IMPACT FEE ANNUAL REPORT

Received and filed, 4/0

Recommended Action: It is recommended that the City Council receive the FY2017/2018 Annual Report of Development Impact Fees.

STAFF REPORT

CONSENT CALENDAR for City/ City Council Members as Successor Agency/Housing Successor to the Antioch Development Agency/ Antioch Public Financing Authority – Continued

- G.** CONSIDERATION OF BIDS FOR THE NORTHEAST ANTIOCH ANNEXATION WATER AND SEWER FACILITY INSTALLATION (P.W. 693)

Reso. No. 2018/153 adopted, 4/0

Recommended Action: It is recommended that the City Council adopt a resolution to:

- 1) Amend the fiscal year 2018/2019 Capital Improvements Budget with Water and Sewer Enterprise Funds for the Northeast Antioch Annexation Water and Sewer Facility Installation by \$2,000,000 to be fully reimbursed by the Northeast Annexation Area Fund.
- 2) Award the contract to the lowest, responsive bidder, Garney Pacific, Inc. in the amount of \$4,096,000.
- 3) Authorize the City Manager to execute an agreement with Garney Pacific, Inc. in the amount of \$4,096,000.

STAFF REPORT

- H.** RESOLUTION ANNEXING CERTAIN PARCELS INTO CFD NO. 2018-01 (PUBLIC SERVICES)

Reso. No. 2018/154 adopted, 4/0

Recommended Action: It is recommended that the City Council adopt the resolution Annexing Certain Parcels into Community Facilities Districts CFD No. 2018-01 (Public Services).

STAFF REPORT

- I.** REQUEST FOR TRAINING AND TRAVEL – LEAGUE OF CALIFORNIA CITIES CONFERENCE – NEW MAYORS AND COUNCIL MEMBERS ACADEMY

Approved, 4/0

Recommended Action: It is recommended that the City Council Authorize associated expenditures for Mayor Pro Tem Joy Motts and Council Member Lori Ogorchock to attend the League of California Cities Conference, January 16 – 18, 2019 in Sacramento.

STAFF REPORT

- J.** MASTER MUNICIPAL CLERK ACADEMY SERIES 401

Approved, 4/0

Recommended Action: It is recommended that the City Council authorize associated expenditures for the City Clerk to attend the Master Municipal Clerk Academy Series 401 course at Dolce Hayes Mansion, San Jose, February 6-8, 2019.

STAFF REPORT

City of Antioch Acting as Housing Successor to the Antioch Development Agency

- K.** APPROVAL OF HOUSING SUCCESSOR WARRANTS

Approved, 4/0

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

PUBLIC HEARING

4. AMENDMENT TO THE ANTIOCH MUNICIPAL CODE, SECTION 1-5.06, TO CHANGE CITATION AMOUNTS

To 01/08/19 for adoption, 4/0

Recommended Action: It is recommended that the City Council introduce the Ordinance amending Section 1-5.06-*Fines: Amounts* of Antioch Municipal Code Title 1: General Provisions, Chapter 5: Citation Procedure.

STAFF REPORT

COUNCIL REGULAR AGENDA

5. DISCUSSION OF SCHEDULED COUNCIL MEETING ON FEBRUARY 12, 2019 – LINCOLN'S BIRTHDAY HOLIDAY

Direction provided to staff to reschedule the February 12, 2019 regular Council Meeting date to February 5, 2019, 4/0

Recommended Action: It is recommended that the City Council discuss the scheduled City Council meeting that falls on Lincoln's Birthday Holiday, February 12, 2019, and provide direction to staff.

STAFF REPORT

6. CONSIDERATION OF ONE-TIME REVENUE POLICY

Direction provided to staff

Recommended Action: It is recommended that the City Council discuss and provide direction regarding the City's one-time revenue policy.

STAFF REPORT

7. APPROPRIATION OF EXPENDITURES RELATED TO THE CITY OF ANTIOCH'S REBRANDING EFFORTS FOR THE PURCHASE OF MEDIA PLACEMENT, THE CREATION OF MARKETING MATERIALS, AND THE AUTHORIZATION OF THE CITY MANAGER TO ENTER INTO A CONSULTANT SERVICES AGREEMENT WITH ORANGE22, INC. FOR MEDIA STRATEGY & PLANNING – PHASE 2, AND FOR THE ASSOCIATED GENERAL FUND BUDGET AMENDMENTS FOR FISCAL YEAR 2018/19 FOR AN AMOUNT UP TO \$391,200

Reso. No. 2018/155 adopted Option 2 in an amount up to \$236,900, 3/1 (Ogorchock)

Recommended Action: It is recommended that the City Council adopt a resolution appropriating expenditures related to the City of Antioch's rebranding efforts for the purchase of media placement, the creation of marketing materials, and authorizing the City Manager to enter into a Consultant Services Agreement with Orange22, Inc., for Media Strategy & Planning – Phase 2, and for the associated General Fund budget amendments for fiscal year 2018/19 for an amount up to \$391,200.

STAFF REPORT

8. AUTHORIZE IMMEDIATE OVERSTAFF OF SWORN POLICE OFFICER POSITIONS

Approved, 4/0

Recommended Action: It is recommended that the City Council authorize the Police Chief to immediately overstaff up to six (6) sworn Police Officers above the current authorized allocated staffing level of 104 sworn.

STAFF REPORT

COUNCIL REGULAR AGENDA – Continued

9. CITY COUNCIL APPOINTMENTS TO COUNCIL COMMITTEES AND OTHER ENTITIES

["Exhibit 1" Appointments Attached]

Recommended Action: It is recommended that the City Council review and discuss City Council Committees and Appointments. Mayor Wright will be making new appointments for City Council approval by majority vote to be acted upon as follows:

- Motion to approve all appointments for Mayor Wright ***Approved, 4/0***
- Motion to approve all appointments for Mayor Pro Tem Motts ***Approved, 4/0***
- Motion to approve all appointments for Council Member Wilson ***Approved, 4/0***
- Motion to approve all appointments for Council Member Thorpe ***Approved, 4/0***
- Motion to approve all appointments for Council Member Ogorchok ***Approved, 4/0***

STAFF REPORT

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

ADJOURNMENT – 10:05 p.m.



STAFF REPORT TO THE CITY COUNCIL

DATE: Special Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Arne Simonsen, CMC, City Clerk *AS*

REVIEWED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: Resolution confirming the Canvass by the County Clerk of Contra Costa County of Ballots cast at the General Election held on November 6, 2018

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution confirming the certified results of the November 6, 2018 General Election.

STRATEGIC PURPOSE

Strategy L-5: Effectively and efficiently manage City Council agenda preparation, noticing and records.

Strategy L-7: Manage the City's Component of Municipal Elections.

FISCAL IMPACT

The Council budgeted for the cost of the November 6, 2018 General Election in the FY 2018/19 budget.

DISCUSSION

The County Clerk of the Contra Costa County Election Department, at the request of the City of Antioch, certifies the election process for two City Council Members and Measure W.

The Antioch City Clerk has provided a certified copy of the canvass of the November 6, 2018 General Election for the following positions:

City Council (2)
Measure W

In accordance with Ordinance No. 2141-C-S adopted by the City Council on May 8, 2018, the terms of office of the two City Council Members for the November 6, 2018 General Election shall be two years.

ATTACHMENTS

A. Resolution

Exhibit 1 to Resolution – Certifications as to the results of the Canvass of ballots cast for the November 6, 2018 General Election.

Exhibit 2 to Resolution – Ordinance No. 2148-C-S to Amend Article 4 of Chapter 5 of Title 3 of the Antioch Municipal Code to Increase the City's Transactions and Use Tax from a Half Cent to One Cent and to Impose this Tax and to Collect Such Tax for Twenty Years.

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
CONFIRMING CANVASS BY THE COUNTY CLERK OF CONTRA COSTA COUNTY
OF BALLOTS CAST AT THE GENERAL MUNICIPAL ELECTION
HELD ON NOVEMBER 6, 2018**

WHEREAS, the County Clerk of Contra Costa County, pursuant to the request of the City Clerk for the City of Antioch, has duly canvassed the votes cast in the General Election held on November 6, 2018, for the election of two Council Members and Measure W, and the Antioch City Clerk certified to this City Council the results of the votes cast thereon, certification of which is now on file in the office of the Antioch City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch that the canvass of votes of the November 6, 2018 election by the Antioch City Clerk as shown by said certification and the results shown thereby are hereby ratified, confirmed and approved, and the votes cast for the various candidates and Measure W are attached as in "Exhibit 1"; and

IT IS THEREFORE, FURTHER RESOLVED, FOUND AND DETERMINED as follows:

- 1) **JOYANN MOTTS** was elected as City Councilmember for a term of two (2) years, commencing forthwith;
- 2) **LORI OGORCHOCK** was elected as City Councilmember for a term of two (2) years, commencing forthwith; and
- 3) **MEASURE W** (Antioch Quality of Life) was approved and shall become a valid and binding ordinance of the City of Antioch, and shall go into effect 10 days after confirming the canvass of ballots at the General Municipal Election held on November 6, 2018 (Exhibit 2).

* * * * *

I HEREBY CERTIFY that the foregoing Resolution was duly passed and adopted by the City Council of the City of Antioch at a Special Meeting thereof, held on the 11th day of December, 2018, by the following vote:

AYES:

NOES:

ABSENT:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**



**CITY CLERK'S CERTIFICATE AS TO THE RESULTS OF THE CANVASS OF THE
CITY OF ANTIOCH
NOVEMBER 6, 2018 GENERAL ELECTION**

State of California)
County of Contra Costa) ss.
City of Antioch)

I, ARNE SIMONSEN, CMC, City Clerk in and for the City of Antioch, Contra Costa County, State of California, do hereby certify that, pursuant to the provisions of the Elections Code, I did canvass the returns of the votes cast in the CITY OF ANTIOCH in said county at the General Election held on November 6, 2018 for said city candidates and Measure W submitted to the vote of the voters. I further certify that the statement of the votes cast, to which this certificate is attached, shows the whole number of votes cast in the CITY OF ANTIOCH and each respective precinct therein, and that the totals of the respective columns and the totals as shown for each candidate and Measure W are full, true and correct.

WITHNESS my hand and official seal this 11th day of December, 2018.



ARNE SIMONSEN, CMC, City Clerk

A handwritten signature in blue ink, appearing to read 'Arne Simonsen', is written over a horizontal line.

**CERTIFICATE OF COUNTY CLERK AS TO THE RESULTS OF THE CANVASS OF THE
CITY OF ANTIOCH
NOVEMBER 6, 2018 GENERAL ELECTION**

State of California)
) ss.
County of Contra Costa)

I, JOSEPH E. CANCIAMILLA, County Clerk in and for the County of Contra Costa, State of California, do hereby certify that, pursuant to the provisions of the Elections Code, I did canvass the returns of the votes cast in the **CITY OF ANTIOCH** in said county at the General Election held on November 6, 2018 for said city candidates and measure(s) submitted to the vote of the voters. I further certify that the statement of the votes cast, to which this certificate is attached, shows the whole number of votes cast in said City and each respective precinct therein, and that the totals of the respective columns and the totals as shown for each candidate are full, true and correct.

WITNESS my hand and official seal this 3rd day of December, 2018.

JOSEPH E. CANCIAMILLA, County Clerk



By: Rosa Mena
Rosa Mena, Deputy Clerk

**CONTRA COSTA COUNTY
STATEWIDE GENERAL ELECTION
TUESDAY, NOVEMBER 6, 2018
Final Official**

Precincts Reported: 54 of 54 (100.00%)

Registered Voters: 30,493 of 53,398 (57.11%)

Ballots Cast: 182,368

CITY OF ANTIOCH MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 54 of 54 (100.00%)

		Vote By Mail	Election Day	Total	
Times Cast		18,984	11,342	30,326 / 53,398 56.79%	
Candidate	Party	Vote By Mail	Election Day	Total	
JOY MOTTS		8,249	4,502	12,751	28.32%
LORI OGORCHOCK		6,943	3,492	10,435	23.18%
TONY TISCARENO		5,763	2,826	8,589	19.08%
NORA FOSTER		4,494	2,822	7,316	16.25%
C. PRUDENCE CAPELLE		2,254	1,266	3,520	7.82%
RODNEY W MCCLELLAND		1,545	867	2,412	5.36%
Total Votes		29,248	15,775	45,023	
		Vote By Mail	Election Day	Total	

W - CITY OF ANTIOCH - MAJORITY (Vote for 1)

Precincts Reported: 54 of 54 (100.00%)

		Vote By Mail	Election Day	Total	
Times Cast		19,020	11,323	30,343 / 53,398 56.82%	
Candidate	Party	Vote By Mail	Election Day	Total	
Yes		12,181	7,323	19,504	66.11%
No		6,531	3,466	9,997	33.89%
Total Votes		18,712	10,789	29,501	
		Vote By Mail	Election Day	Total	

ORDINANCE NO. 2148-C-S

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
SUBMITTING A MEASURE TO THE VOTERS OF THE CITY OF ANTIOCH TO
AMEND ARTICLE 4 OF CHAPTER 5 OF TITLE 3 OF THE ANTIOCH MUNICIPAL
CODE TO INCREASE THE CITY'S TRANSACTIONS AND USE TAX FROM A ONE
HALF CENT TO ONE CENT AND TO COLLECT SUCH TAX FOR TWENTY YEARS**

WHEREAS, at an election on November 5, 2013, the voters of the City of Antioch approved Ordinance 2068-C-S, establishing a one-half cent transaction and use tax; and

WHEREAS, the City Council of the City of Antioch enacted Ordinance 2068-C-S on June 25, 2013, subject to the requirement that the voters ratify the Ordinance at the ensuing special election that was called; and

WHEREAS, Ordinance 2068-C-S codifies Article 4 of Chapter 5 of Title 3 of the Antioch Municipal Code, establishing, among other things, the requirements, collection procedures, and exemptions for the City's transactions and use tax; and

WHEREAS, by its terms Ordinance 2068-C-S is set to expire in seven years from its operative date; and

WHEREAS, in accordance with Elections Code section 9222 and Revenue and Taxation Code section 7285.9, the City Council desires to submit to the voters of the City of Antioch the increase of the transaction and use tax to one cent and to extend the tax through March 31, 2039.

NOW, THEREFORE, BE IT RESOLVED that The People of the City of Antioch do ordain as follows:

Section 1. Section 3-5.405 of the Antioch Municipal Code is hereby amended as follows:

§ 3-5.405 TRANSACTIONS TAX RATE.

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the city at the rate of one-half of one percent (.50%) until March 31, 2019, and thereafter at the rate of one percent (1.0%), of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in the territory on and after the operative date of this article.

Section 2. Section 3-5.407 of the Antioch Municipal Code is hereby amended as follows:

§ 3-5.407 USE TAX RATE.

An excise tax is hereby imposed on the storage, use or other consumption in the city of tangible personal property purchased from any retailer on and after the operative date of this article for storage, use or other consumption in said territory at the rate of one half of one percent (0.50%) until March 31, 2019, and thereafter at the rate of one percent (1.0%), of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Section 3. Section 3-5.417 of the Antioch Municipal Code is hereby amended as follows:

§ 3-5.417 TERMINATION DATE.

The authority to levy the tax imposed by this article shall expire on March 31, 2039.

Section 4. CEQA Findings.

The approval of this Ordinance is exempt from the California Environmental Quality Act (Public Resources Code §§ 21000 et seq., "CEQA," and 14 Cal. Code Reg. §§ 15000 et seq., "CEQA Guidelines"). The transactions and use tax to be submitted to the voters is a general tax that can be used for any legitimate governmental purpose; it is not a commitment to any particular action or actions. As such, under CEQA Guidelines section 15378(b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue from the tax were used for a purpose that would have either such effect, the City would undertake the required CEQA review for that particular project. Therefore, under CEQA Guidelines section 15060 review under CEQA is not required.

Section 5. Replacement of Ordinance No. 2147-C-S.

This ordinance repeals and replaces Ordinance No. 2147-C-S, enacted by the City Council on August 7, 2018.

Section 6. Severability.

In the event any section or portion of this ordinance shall be determined to be invalid or unconstitutional, such section or portions shall be deemed severable and all other sections or portions hereof shall remain in force and effect.

Section 7. Effective Date.

This ordinance relates to the levying and collecting of the City's transactions and use taxes and shall not take effect until approved by the majority of the voters voting at the general municipal election to be held on November 6, 2018.

Section 8. Certification and Publication.

Upon approval by the voters, the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause it to be published according to law and transmitted to the Board of Equalization.

All other provisions of Ordinance 2068-C-S as adopted by the City Council on June 25, 2013 shall remain in effect.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was adopted by two thirds of the City Council and submitted to the voters at a Special Meeting of the City Council of the City of Antioch held on the 9th day of August, 2018, by the following vote:

AYES: Council Members Wilson, Thorpe, Tiscareno, Ogorchock and Mayor Wright

NOES: None

ABSENT: None

/s/ SEAN WRIGHT
Sean Wright, Mayor of the City of Antioch

ATTEST:

/s/ ARNE SIMONSEN
Arne Simonsen, CMC City Clerk of the City of Antioch

Ordinance No. 2148-C-S was submitted to the People of the City of Antioch at the November 6, 2018 general election. It is hereby certified that this Ordinance was APPROVED by the following vote of the People of Antioch:

YES: 19,504

NO: 9,997

This Ordinance was thereby adopted by the voters at the November 6, 2018 general election and took effect upon adoption of a resolution declaring the results of the election at a Special Meeting of the City Council held on December 11, 2018 by the following vote:

AYES:

NOES:

ABSENT:

I hereby certify that the foregoing is a true and correct copy of an ordinance duly and regularly adopted by the People of the City of Antioch, California.

Arne Simonsen, CMC City Clerk of the City of Antioch

ORDINANCE NO. 2068-C-S

AN ORDINANCE OF THE CITY OF ANTIOCH IMPOSING A TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE STATE BOARD OF EQUALIZATION

The City Council of the City of Antioch does ordain as follows:

SECTION 1. ADDITION TO THE MUNICIPAL CODE. Article 4 is added to Chapter 5 of Title 3 of the Antioch Municipal Code to read as follows:

ARTICLE 4: TRANSACTIONS AND USE TAX

Section 3-5.401. TITLE. This article shall be known as the "Antioch Transactions and Use Tax Ordinance." The city of Antioch hereinafter shall be called "City." This article shall be applicable in the incorporated territory of the City.

Section 3-5.402. OPERATIVE DATE. "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance.

Section 3-5.403. PURPOSE. This article is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the State Board of Equalization in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the State Board of Equalization in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this article.

Section 3-5.404. CONTRACT WITH STATE. Prior to the Operative Date, the City shall contract with the State Board of Equalization to perform all functions incident to the administration and operation of this transactions and use tax article; provided, that if the City shall not have contracted with the State Board of Equalization prior to the operative date, it shall nevertheless so contract and in such a case the Operative Date shall be the first day of the first calendar quarter following the execution of such a contract.

Section 3-5.405. TRANSACTIONS TAX RATE. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of one-half of one percent (.50%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this article.

Section 3-5.406. PLACE OF SALE. For the purposes of this article, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the State Board of Equalization.

Section 3-5.407. USE TAX RATE. An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the Operative Date of this article for storage, use or other consumption in said territory at the rate of one-half of one percent (.50%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Section 3-5.408. ADOPTION OF PROVISIONS OF STATE LAW. Except as otherwise provided in this article and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this article as though fully set forth herein.

Section 3-5.409. LIMITATIONS ON ADOPTION OF STATE LAW AND COLLECTION OF USE TAXES. In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Board of Control, State Board of Equalization, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the State Board of Equalization, in performing the functions incident to the administration or operation of this article.

3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

Section 3-5.410. PERMIT NOT REQUIRED. If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this article.

Section 3-5.411. EXEMPTIONS AND EXCLUSIONS.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee

at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this article.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this article.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this article, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this article.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this article.

5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

D. Any person subject to use tax under this article may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Section 3-5.412. AMENDMENTS.

A. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this article, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this article.

B. Pursuant to California Elections Code section 9217 or any successor statute, the City Council of the City of Antioch may amend or repeal this article, but not increase or extend the rate of tax imposed by the article, without the approval of the voters of the City of Antioch voting on such question.

Section 3-5.413. ENJOINING COLLECTION FORBIDDEN. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this article, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

Section 3-5.414. USE OF TAX PROCEEDS. All proceeds of the tax levied and imposed under this article shall be paid into the General Fund for use by the City of Antioch.

Section 3-5.415. ANNUAL AUDIT. By no later than December 31st of each year, the City's independent auditors shall complete a financial audit report to include the revenue raised and expended by this tax to be reflected in the City's budget.

Section 3-5.416. CITIZENS' OVERSIGHT COMMITTEE. A Citizens' Oversight Committee shall be established to review the receipt and expenditure of the revenue from this transactions and use tax, including the annual auditor's report. The Committee's review shall be completed in conjunction with the City's budget process. The Committee's report on its review, whether oral or written, shall be considered by the City Council at a public meeting. Any written report shall be a matter of public record. The Committee shall consist of seven members who shall be Antioch residents. The terms of the Committee members may be staggered but no term shall be less than two years. The City Council may adopt a resolution regarding the appointment of the Committee members and more specific duties of the Committee.

Section 3-5.417. TERMINATION DATE. The authority to levy the tax imposed by this article shall expire seven (7) years from the Operative Date.

SECTION 2. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

SECTION 3. CEQA. This transactions and use tax to be submitted to the voters is a general tax that can be used for any legitimate governmental purpose. As such, under CEQA Guidelines section 15378(b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant impact on the environment. Therefore, under CEQA Guidelines section 15060, review under CEQA is not required.

SECTION 4. EFFECTIVE DATE. This ordinance relates to the levying and collecting of the City's transactions and use taxes and shall not take effect until approved by the majority of the voters voting at the general municipal election to be held on November 5, 2013.

SECTION 5. CERTIFICATION; PUBLICATION. Upon approval by the voters, the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause it to be published according to law and transmitted to the Board of Equalization.

* * * * *


INTRODUCED by the City Council of the City of Antioch on May 28, 2013 and PASSED AND ADOPTED by the City Council of the City of Antioch on June 25, 2013, by the following vote:

AYES: Council Members Wilson, Rocha, Tiscareno, Agopian and Mayor Harper

NOES: None

ABSENT: None

Attest:


for Arne Simonsen, City Clerk


Wade Harper, Mayor

Ordinance No. 2068-C-S was submitted to the People of the City of Antioch at the November 5, 2013 special municipal election. It is hereby certified that this Ordinance was APPROVED by the following vote of the People of Antioch:

YES: 7,609

NO: 3,566

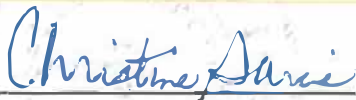
This Ordinance was thereby adopted by the voters at the November 5, 2013 election and took effect upon adoption of a resolution declaring the results of the election at a regular meeting of the City Council held on November 26, 2013 by the following vote:

AYES: Council Members Wilson, Rocha, Tiscareno, Agopian and Mayor Harper

NOES: None

ABSENT: None

I hereby certify that the foregoing is a true and correct copy of an ordinance duly and regularly adopted by the People of the City of Antioch, California.


for Arne Simonsen, City Clerk

CITY COUNCIL MEETING

Regular Meeting
7:00 P.M.

November 13, 2018
Council Chambers

6:00 P.M. - CLOSED SESSION

- 1) **CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation Pursuant to California Government Code §54956.9(d)(1): Two cases
 1. Oak Hill Park Company v. City of Antioch, Contra Costa County Superior Court, Case No. N18-2228
 2. Zeka Ranch One, LLC et al. v. City of Antioch, Contra Costa County Superior Court, Case No. N18-2232

Interim City Attorney Cole reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL**, no reportable action.

Mayor Wright called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Thorpe, Tiscareno, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Mayor Wright led the Council and audience in the Pledge of Allegiance.

1. PROCLAMATIONS

In Honor of Rick Carraher Day, November 17, 2018

In Honor of Antioch's 2018/19 Veteran of the Year Ernie Rodriguez

On motion by Councilmember Thorpe, seconded by Councilmember Wilson, the Council unanimously approved the Proclamations.

Mayor Wright presented the *Rick Carraher Day* proclamation to Rick Carraher who thanked the City Council for the proclamation and stated he was proud to serve the community. He introduced the El Campanil Theatre Board of Directors and their spouses. He recognized his wife Janice and thanked everyone for their support.

The City Council presented the *Antioch's 2018/19 Veteran of the Year* proclamation to Ernie Rodriguez who thanked the City Council for the honor and everyone for their support. He discussed their efforts to give back to the community.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Dwayne Eubanks, on behalf of the Antioch Historical Society Museum Board of Directors, invited everyone to visit the museum and announced the following upcoming events:

- Crab Feed Fundraiser, March 2, 2019
- Christmas Play, December 21 – 24, 2018

On behalf of the Police Crime Prevention Commission, Mr. Eubanks invited everyone to attend the Police Crime Prevention Commission meeting at 7:00 P.M. on November 19, 2018 at the Police Department Community Room.

Ken Turnage, Velma Wilson, and Wayne Harrison, representing Celebrate Antioch Foundation, announced holiday festivities would begin at 11:00 A.M. on December 1, 2018, in downtown Antioch and include a merchants' craft fair, wine and beer, parade, tree lighting and seating with Mr. and Mrs. Claus. They encouraged the community to attend and support the Christmas celebration.

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

City Clerk Simonsen announced the following Board and Commission openings:

- Board of Administrative Appeals: One (1) alternate vacancy; deadline date is December 21, 2018
- Parks and Recreation Commission: One (1) vacancy; deadline date is November 16, 2018

He reported applications would be available online at the City's website and at the City Clerk's office.

PUBLIC COMMENTS – None

COUNCIL SUBCOMMITTEE REPORTS

Councilmember Wilson reported on her attendance at the Tri Delta Transit committee meeting.

Councilmember Thorpe reported on his attendance at the Tri Delta Transit committee meeting. He announced Measure W was approved by the voters and he recognized all of the City's Department Heads for participating in the process to assure residents received the information they needed.

Councilmember Tiscareno reported on his attendance at the Lone Tree Golf Course committee meeting and announced the following events at the Lone Tree Golf Course and Event Center:

- Thanksgiving Dinner Buffet - November 22, 2018
- Breakfast with Santa – December 1, 2018
- New Year's Eve Black Tie Event – 6:00 P.M. on December 31, 2018

Mayor Wright reported on his attendance at the Lone Tree Golf Course committee meeting and the Mayor's conference.

MAYOR'S COMMENTS

Mayor Wright congratulated Councilmember Wilson for her appointment to the Contra Costa Transportation Authority. He thanked Antioch citizens for voting for Measure W. He reported the Veteran's Day parade was cancelled due to air quality issues; however, a celebration took place at the Antioch VFW and he looked forward to future parades.

2. CONSENT CALENDAR

- A. APPROVAL OF COUNCIL MINUTES FOR OCTOBER 23, 2018
- B. APPROVAL OF COUNCIL WARRANTS
- C. REJECTION OF CLAIM: SRIDHAR KUNISETTY
- D. **ORDINANCE NO. 2157-C-S SECOND READING – ADOPTION OF AN ORDINANCE LEVYING SPECIAL TAXES WITHIN THE CITY OF ANTIOCH COMMUNITY FACILITIES DISTRICT NO. 2018-02 (POLICE PROTECTION) (Introduced on 10/23/18)**
- E. **RESOLUTION NO. 2018/141 ANNEXING CERTAIN PARCELS INTO CFD NO. 2016-01 (POLICE PROTECTION)**
- F. **RESOLUTION NO. 2018/142 APPROVING A PUBLIC IMPROVEMENT AGREEMENT FOR VINEYARD SELF STORAGE (PW 371-RA-54)**
- G. UPDATE ON THE CITY OF ANTIOCH GROUNDWATER SUSTAINABILITY AGENCY AND THE DEVELOPMENT OF A GROUNDWATER SUSTAINABILITY PLAN FOR THE EAST CONTRA COSTA COUNTY PORTION OF THE TRACY SUBBASIN (P.W. 704-3)

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the City Council unanimously approved the Council Consent Calendar.

PUBLIC HEARING

3. RODDY RANCH FOCUS AREA FINAL DEVELOPMENT PLAN

Acting City Manager Mastay introduced Public Hearing Item #3.

Director of Community Development Ebbs presented the staff report dated November 13, 2018 recommending the City Council adopt the Resolution approving the Final Development Plan for the Roddy Ranch Focus Area.

Mayor Wright opened and closed the public hearing with no members of the public requesting to speak.

RESOLUTION NO. 2018/143

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the City Council unanimously adopted the Resolution approving the Final Development Plan for the Roddy Ranch Focus Area.

COUNCIL REGULAR AGENDA

4. SALES TAX CITIZENS' OVERSIGHT COMMITTEE APPOINTMENTS

Mayor Wright nominated Stephanie Whiting and Nathaniel Stubblefield to serve on the Sales Tax Citizens' Oversight Committee for two-year terms expiring March 2020.

RESOLUTION NO. 2018/144

On motion by Councilmember Thorpe, seconded by Councilmember Tiscareno, the City Council unanimously appointed by resolution, Stephanie Whiting and Nathaniel Stubblefield, to serve on the Sales Tax Citizens' Oversight Committee for two-year terms expiring March 2020.

5. THIRD AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH CAROLLO ENGINEERS, INC. FOR COMPLETION OF PERMITTING AND PREPARATION OF DESIGN-BUILD DOCUMENTS FOR THE BRACKISH WATER DESALINATION PROJECT (P.W. 694)

Acting City Manager Mastay introduced Regular Agenda Item #5.

Water Treatment Plant Superintendent Coley presented the staff report dated November 13, 2018. Wally Bishop, Bishop Consulting, gave a brief PowerPoint presentation. He recommended the City Council adopt a resolution amending the Fiscal Year 2018/2019 Capital Improvements Budget to increase Water Enterprise funding for the Brackish Water Desalination Project by \$2,971,989 and authorize the City Manager to execute the Third Amendment to the Consultant Service Agreement with Carollo Engineers, Inc. for Completion of Permitting and Preparation of Design-Build Documents for this project in the amount of \$2,971,989 for a total contract amount of \$4,071,060.

In response to Councilmember Thorpe, Mr. Bishop explained that a final set of documents would come to Council to reaffirm the direction that they wanted to proceed.

In response to Mayor Wright, Mr. Bishop discussed the process moving forward. He clarified that the money the City paid out from the Enterprise Fund, was reimbursable from the \$10 Million Department of Water Resources Grant. He reported that there was approximately three weeks left to challenge the EIR.

Interim City Attorney Cole clarified there were no commenters for the EIR.

Mayor Wright stated that the Contra Costa Water District and the Department of Fish and Game had sent letters regarding the project.

RESOLUTION NO. 2018/145

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously adopted a resolution amending the Fiscal Year 2018/2019 Capital Improvements Budget to increase Water Enterprise funding for the Brackish Water Desalination Project by \$2,971,989 and authorize the City Manager to execute the Third Amendment to the Consultant Service Agreement with Carollo Engineers, Inc. for Completion of Permitting and Preparation of Design-Build Documents for this project in the amount of \$2,971,989 for a total contract amount of \$4,071,060.

6. CODE ENFORCEMENT STAFFING AUGMENTATION

Acting City Manager Mastay introduced Regular Agenda Item #6.

Director of Community Development Ebbs presented the staff report dated November 13, 2018 recommending the City Council adopt a resolution approving a fiscal year 2018/19 budget amendment to augment Code Enforcement Staffing.

In response to Mayor Wright, Director of Community Development Ebbs explained that the heading of the Resolution should be corrected to read an amount of \$100,000.

Councilmember Thorpe thanked staff for bringing this item back to Council for consideration.

Councilmember Ogorchock recognized the efforts of the Code Enforcement staff. She stated that she believed Council had requested this item to come back during the budget process.

Councilmember Thorpe and Mayor Wright confirmed that Council's direction was to bring this item back for consideration, as soon as possible.

In response to Councilmember Wilson, Director of Community Development Ebbs stated with the approval of this action, staff would be looking at developing a one, three, and five-year strategic plan for the Code Enforcement function.

Mayor Wright clarified that this item was requested by Council and Code Enforcement Manager Michael had made a recommendation based on staffing needs. He thanked Director of Community Development Ebbs for bringing this item forward.

Councilmember Tiscareno discussed the need for additional staffing to address blight and stated that he hoped Council would enhance the department on a more permanent basis, during the next budget cycle.

RESOLUTION NO. 2018/146

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the City Council unanimously adopted a resolution of the City of Antioch allocating \$100,000 from the General Fund to hire two part-time general laborers and purchase a truck and trailer for the Code Enforcement Division.

PUBLIC COMMENTS – None

STAFF COMMUNICATIONS – None

COUNCIL COMMUNICATIONS

Councilmember Wilson requested staff agendaize the reformation of the Waterfront Committee/Commission.

Councilmember Ogorchock requested staff agendaize the following items: discussions regarding a noise ordinance to address businesses in residential areas, and enforcement of garbage service.

ADJOURNMENT

With no further business, Mayor Wright adjourned the meeting at 8:08 P.M. to the next regular Council meeting on November 27, 2018.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: City Council Meeting Minutes of November 27, 2018

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of November 27, 2018 to the next meeting.

STRATEGIC PURPOSE

N/A

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 NOVEMBER 16 - NOVEMBER 29, 2018
 FUND/CHECK#

100 General Fund

Non Departmental

378171	EVANS SIGN CO	DEPOSIT REFUND	422.00
378180	ILUM SOLAR	CBSC FEE REFUND	16.40
378200	STANTEC CONSULTING	DEPOSIT REFUND	1,376.00
378301	RANEY PLANNING & MANAGEMENT INC	CONSULTING SERVICES	2,423.21
378307	SANDERS, JERRY AND COWETTA	STATE FEE	4.00
378326	DELTA DENTAL	INSURANCE PREMIUM	427.31
932970	ZUMWALT ENGINEERING GROUP INC	PROFESSIONAL SERVICES	9,001.52

City Council

378226	BAGEL STREET CAFE	CLOSED SESSION EXPENSE	187.00
378322	WILLIAM AVERY AND ASSOCIATES	RECRUITMENT SERVICES	3,619.62

City Attorney

378209	WESTAMERICA BANK	COPIER LEASE	90.26
378261	GIBBONS AND CONLEY	LEGAL SERVICES RENDERED	27,885.15
378262	GOLDFARB AND LIPMAN LLP	LEGAL SERVICES RENDERED	4,333.00
378316	TELECOM LAW FIRM PC	LEGAL SERVICES RENDERED	2,247.51

City Manager

378206	VERIZON WIRELESS	DATA USAGE	38.01
378209	WESTAMERICA BANK	COPIER LEASE	90.26
378230	BEST BEST AND KRIEGER LLP	CONSULTING SERVICES	4,508.92

City Clerk

378209	WESTAMERICA BANK	COPIER LEASE	270.80
378280	MILLER CONSULTING GROUP	EARLY BIRD REGISTRATION	1,450.00
378310	SIMONSEN, ARNE	EXPENSE REIMBURSEMENT	43.39

City Treasurer

378296	PFM ASSET MGMT LLC	ADVISORY SERVICES	7,809.04
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Human Resources

378209	WESTAMERICA BANK	COPIER LEASE	270.80
378265	IEDA INC	MEMBERSHIP DUES	4,557.69
378287	MUNICIPAL POOLING AUTHORITY	PROFESSIONAL SERVICES	763.29
932960	SUPERION LLC	BENEFIT CALC	300.00

Economic Development

378206	VERIZON WIRELESS	DATA USAGE	53.51
378209	WESTAMERICA BANK	COPIER LEASE	90.28

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 NOVEMBER 16 - NOVEMBER 29, 2018
 FUND/CHECK#

378251 DUALHARE INC	COMMUNICATION SERVICES	2,400.00
378288 MUNICIPAL RESOURCE GROUP LLC	CONSULTING SERVICES	2,639.00
932967 KARSTE CONSULTING INC	CONSULTING SERVICES	1,080.00

Finance Administration

378209 WESTAMERICA BANK	COPIER LEASE	342.57
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Finance Accounting

932949 COMPUTERLAND	COMPUTER EQUIPMENT	192.44
932960 SUPERION LLC	MONTHLY ASP SERVICE	21,647.90
932969 RAY MORGAN COMPANY	SCANNERS	1,296.30

Finance Operations

378204 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	19.50
378223 ARGENAL, CLAUDIA CRISTINA	MILEAGE REIMB	443.17
378299 PROGRESSIVE SOLUTIONS INC	BUSINESS LICENSE FORMS	969.00

Non Departmental

378207 WAGeworks	MONTHLY ADMIN FEE	200.00
378212 7 ELEVEN	APPLICATION FEE REFUND	1,469.77
378243 CONTRA COSTA COUNTY LIBRARY	FACILITIES MAINTENANCE	26,846.01
378307 SANDERS, JERRY AND COWETTA	APPLICATION FEE REFUND	275.00
378319 VALVOLINE EXPRESS CARE	BL TAX REFUND	245.63
933038 RETIREE	MEDICAL AFTER RETIREMENT	1,745.44

Public Works Maintenance Administration

378206 VERIZON WIRELESS	DATA USAGE	38.01
378209 WESTAMERICA BANK	COPIER LEASE	299.06

Public Works Street Maintenance

378172 FASTENAL CO	SUPPLIES	38.05
378194 PERRY, DENNIS J	EXPENSE REIMBURSEMENT	36.95
378206 VERIZON WIRELESS	DATA USAGE	38.01
378306 ROYAL BRASS INC	SUPPLIES	63.26

Public Works-Signal/Street Lights

378208 WESCO RECEIVABLES CORP	ELECTRICAL SUPPLIES	25,189.09
932952 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	10,441.71
932963 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	2,997.90

Public Works-Striping/Signing

378154 BANK OF AMERICA	MEDICAL EXAM	75.00
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CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 NOVEMBER 16 - NOVEMBER 29, 2018
 FUND/CHECK#

378169 EAST BAY WORK WEAR	SAFETY SHOES - ZEPEDA	298.07
378172 FASTENAL CO	SUPPLIES	6.38
378206 VERIZON WIRELESS	DATA USAGE	38.01
378211 ZAP MANUFACTURING INC	REFURBISHED SIGN	1,221.66
378278 MANERI SIGN COMPANY	STREET SIGN	1,212.81

Public Works-Facilities Maintenance

378154 BANK OF AMERICA	SUPPLIES	70.69
378175 HONEYWELL INTERNATIONAL INC	HVAC SERVICES	3,185.56
378206 VERIZON WIRELESS	DATA USAGE	38.01
378218 AMS DOT NET INC	PROFESSIONAL SERVICES	1,215.00
378292 OAKLEYS PEST CONTROL	PEST CONTROL	2,130.00
932963 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	188.09

Public Works-Parks Maint

378158 COMBINATION LOCK AND SAFE	MAINTENANCE SERVICES	720.79
378238 COMBINATION LOCK AND SAFE	MAINTENANCE SERVICES	100.00
378247 DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	60,893.75
378283 MORGANS HOME & GARDEN	PROFESSIONAL SERVICES	156.60
378284 MORGANS HOME AND GARDEN	PROFESSIONAL SERVICES	156.60
378314 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	2,500.00

Public Works-Median/General Land

378146 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	4,960.64
378197 SILVA LANDSCAPE	LANDSCAPE SERVICES	4,782.40
378220 ACE HARDWARE, ANTIOCH	PARTS	15.99
378309 SILVA LANDSCAPE	LANDSCAPE SERVICES	3,825.92
932959 JOHN DEERE LANDSCAPES PACHECO	REPAIR SERVICES	1,827.33

Public Works-Work Alternative

378293 OCCUPATIONAL HEALTH CENTERS OF	MEDICAL SERVICES	107.50
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Police Administration

378144 ADAMSON POLICE PRODUCTS	EQUIPMENT	903.66
378152 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	332.50
378156 BROWNELLS INC	PARTS	391.41
378161 CONTRA COSTA COUNTY	FELONY FILING	9,325.00
378170 EIDEN, KITTY J	MINUTES	168.00
378187 LC ACTION POLICE SUPPLY	AMMUNITION	6,371.58
378191 OFFICE MAX INC	OFFICE SUPPLIES	1,084.35
378196 SAN DIEGO POLICE EQUIPMENT CO	SUPPLIES	316.47
378198 SIMPSON INVESTIGATIVE SERVICES	PRE-EMPLOYMENT SERVICES	1,853.55

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
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378241	CONCORD UNIFORMS LLC	UNIFORMS	145.56
378245	CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	600.00
378246	CRYSTAL CLEAR LOGOS INC	SUPPLIES	72.86
378254	ED JONES CO INC	SUPPLIES	3,040.18
378269	JEONG, JISEOK	TRAINING PER DIEM	132.00
378290	NET TRANSCRIPTS	TRANSCRIPTION SERVICES	641.30
378293	OCCUPATIONAL HEALTH CENTERS	MEDICAL SERVICES	1,071.00
378297	PORAC LAW ENFORCEMENT NEWS	JOB ADVERTISEMENT	4,042.50
378298	PORAC LAW ENFORCEMENT NEWS	JOB ADVERTISEMENT	1,475.00
378303	RGH GROUP, THE	RECRUITMENT SERVICES	5,000.00
378312	STATE OF CALIFORNIA	DOJ FEES	554.00
932955	MOBILE MINI LLC	EVIDENCE STORAGE	267.76
932965	IMAGE SALES INC	SUPPLIES	73.90
932968	MOBILE MINI LLC	EVIDENCE STORAGE	115.39
Police Reserves			
378160	CONCORD UNIFORMS LLC	UNIFORMS	443.80
Police Community Policing			
378145	AFLAC	INSURANCE PREMIUMS	307.92
378152	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	52.50
378176	HUNT AND SONS INC	FUEL	72.70
378273	KENDALL, PRICE JULIUS	MILEAGE REIMBURSEMENT	70.20
378282	MOORE K9 SERVICES	TRAINING COURSE	7,800.00
378300	PSYCHOLOGICAL RESOURCES INC	PRE-EMPLOYMENT SERVICES	1,000.00
378315	LEHR AUTO ELECTRIC	UPFIT	13,241.13
378325	BLUE SHIELD LIFE	PAYROLL DEDUCTION	10.78
378326	DELTA DENTAL	INSURANCE PREMIUM	302.95
Police Investigations			
378250	DS WATERS OF AMERICA	WATER DISPENSER	148.00
378258	FORTNER, JOHN C	EXPENSE REIMBURSEMENT	376.30
378277	LEXISNEXIS	LEGAL SERVICES	252.50
378326	DELTA DENTAL	INSURANCE PREMIUM	124.36
Police Special Operations Unit			
378203	TOYOTA FINANCIAL SERVICES	VEHICLE LEASE	1,190.56
378224	AUTO WORLD INC	VEHICLE LEASE	546.25
Police Communications			
378242	CONTRA COSTA COUNTY	REMOTE ACCESS	122,939.00
932945	AMERICAN TOWER CORPORATION	TOWER RENTAL	242.30

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Police Facilities Maintenance

378175 HONEYWELL INTERNATIONAL INC	HVAC SERVICES	1,762.15
378227 BARNETT MEDICAL SERVICES INC	DISPOSAL SERVICES	165.00
378291 NEXTEL SPRINT	CELL PHONE	2,699.58
932949 COMPUTERLAND	EQUIPMENT	408.97

Community Development Land Planning Services

378206 VERIZON WIRELESS	DATA USAGE	38.01
378255 EIDEN, KITTY J	MINUTES CLERK	126.00
378276 LAND USE PLANNING SERVICES INC	CONSULTING SERVICES	10,708.48
932962 ICF JONES AND STOKES INC	CONSULTING SERVICES	44,248.24

CD Code Enforcement

378206 VERIZON WIRELESS	DATA USAGE	152.04
378271 K2GC	PROFESSIONAL SERVICES	5,751.67

PW Engineer Land Development

378154 BANK OF AMERICA	APWA CONFERENCE DUE	125.00
378206 VERIZON WIRELESS	DATA USAGE	76.02
378236 COASTLAND	INSPECTION SERVICES	3,642.50
378270 JN ENGINEERING	INSPECTION SERVICES	10,400.00

Community Development Building Inspection

378180 ILUM SOLAR	ENERGY INSP FEE REFUND	284.06
378191 OFFICE MAX INC	OFFICE SUPPLIES	269.26

Capital Imp. Administration

378206 VERIZON WIRELESS	DATA USAGE	38.01
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Community Development Engineering Services

378154 BANK OF AMERICA	APWA CONFERENCE DUE	125.00
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209 RMRA Fund

Non Departmental

Streets

932954 JJR CONSTRUCTION INC	IMPROVEMENTS PROJECT	233,320.28
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212 CDBG Fund

CDBG

932951 HOUSE, TERI	CONSULTING SERVICES	5,557.50
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214 Animal Control Fund

Animal Control

378219 ANIMAL CLINIC OF ANTIOCH	VETERINARY SERVICES	1,245.39
378239 CONCORD FEED AND FUEL INC	SUPPLIES	349.50
378252 EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	164.06
378253 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	280.80
378263 HILLS PET NUTRITION	SUPPLIES	511.69
378275 KOEFRAN SERVICES INC	DISPOSAL SERVICES	1,850.00
378289 MWI VETERINARY SUPPLY CO	SUPPLIES	1,084.30
378291 NEXTEL SPRINT	CELL PHONE	252.37
378294 OFFICE MAX INC	OFFICE SUPPLIES	212.17
378311 STARLINE SUPPLY COMPANY	SUPPLIES	297.00
378324 ZOETIS LLC	SUPPLIES	51.30
932964 IDEXX LABORATORIES INC	SUPPLIES	140.62

215 Civic Arts Fund

Civic Arts

378251 DUALHARE INC	COMMUNICATION SERVICES	100.00
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219 Recreation Fund

Non Departmental

378222 ANTIOCH POLICE EXPLORERS	DEPOSIT REFUND	250.00
378229 BECERRA, ALBERTO	DEPOSIT REFUND	1,000.00

Recreation Admin

378292 OAKLEYS PEST CONTROL	PEST CONTROL	240.00
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Senior Programs

378175 HONEYWELL INTERNATIONAL INC	HVAC SERVICES	1,317.18
378213 AAA FIRE PROTECTION SVCS	MAINTENANCE SERVICES	323.93

Recreation Sports Programs

378186 KIDZ LOVE SOCCER INC	FALL SOCCER CLASSES 2018	4,502.40
378235 CITY MECHANICAL INC	REPAIR SERVICES	739.13
378240 CONCORD SOFTBALL UMPIRES	UMPIRE FEES	588.00
378292 OAKLEYS PEST CONTROL	PEST CONTROL	160.00
378318 UNITED STATES POSTAL SERVICE	POSTAGE	2,000.00

Recreation-Comm Center

378175 HONEYWELL INTERNATIONAL INC	HVAC SERVICES	2,419.28
378206 VERIZON WIRELESS	DATA USAGE	38.01

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378213 AAA FIRE PROTECTION SVCS	MAINTENANCE SERVICES	360.90
378216 ALSAKER, KAREN	EXPENSE REIMBRUSEMENT	78.92
378247 DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	3,821.75
378285 MUIR, ROXANNE	CONTRACTOR PAYMENT	798.60
378292 OAKLEYS PEST CONTROL	PEST CONTROL	270.00
378302 GRIGSBY, EMILY J	EXPENSE REIMBURSEMENT	41.71
378304 RIDLEY, DEXTER	CONTRACTOR PAYMENT	189.00
378305 ROBERTS, NANCY	CONTRACTOR PAYMENT	372.60
378318 UNITED STATES POSTAL SERVICE	POSTAGE	5,000.00
229 Pollution Elimination Fund		
Channel Maintenance Operation		
378281 MJH EXCAVATING INC	EQUIPMENT RENTAL	2,760.00
254 Hillcrest SLLMD Fund		
Hillcrest Maintenance Zone 2		
378197 SILVA LANDSCAPE	LANDSCAPE SERVICES	4,020.00
256 Citywide 2A Maintenance District Fund		
Citywide 2A Maintenance Zone10		
378146 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	3,586.80
378214 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	2,869.44
257 SLLMD Administration Fund		
SLLMD Administration		
378169 EAST BAY WORK WEAR	SAFETY SHOES - HARRIS	197.74
378206 VERIZON WIRELESS	DATA USAGE	76.02
932959 JOHN DEERE LANDSCAPES	SUPPLIES	248.38
259 East Lone Tree SLLMD Fund		
Zone 1-District 10		
378214 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	4,782.40
378309 SILVA LANDSCAPE	LANDSCAPE SERVICES	3,216.00
311 Capital Improvement Fund		
Parks & Open Space		
378244 CONTRACTOR COMPLIANCE	LABOR COMPLIANCE SERVICES	360.00
378323 WOODARD AND CURRAN	PROFESSIONAL SERVICES	6,718.56
Streets		
378309 SILVA LANDSCAPE	TREE PLANTING	11,250.00

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376 Lone Diamond Fund

Assessment District

378234 CENTRAL SELF STORAGE ANTIOCH	STORAGE	277.00
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570 Equipment Maintenance Fund

Non Departmental

378264 HUNT AND SONS INC	FUEL	15,533.01
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Equipment Maintenance

378147 ALL STAR FORD	REPAIR SERVICES	88.60
378154 BANK OF AMERICA	PROFESSIONAL SERVICES	347.20
378169 EAST BAY WORK WEAR	UNIFORMS	226.00
378206 VERIZON WIRELESS	DATA USAGE	38.01
378210 WINTER CHEVROLET CO	PARTS	120.51
378215 ALL STAR FORD	SOCKET	391.29
378221 ANTIOCH AUTO PARTS	AUTO PARTS	2,120.49
378260 FUTURE AUTO CENTER	PARTS	64.82
378286 MUNICIPAL MAINT EQUIPMENT INC	REPAIR SERVICES	2,934.82
378295 OREILLY AUTO PARTS	PARTS	409.31
378315 LEHR AUTO ELECTRIC	PARTS	2,311.44

573 Information Services Fund

Information Services

378228 BARTON, T ALAN	EXPENSE REIMBURSEMENT	133.30
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Network Support & PCs

378153 AT AND T MCI	PHONE	4,384.74
378159 COMCAST	CONNECTION SERVICES	160.62

Telephone System

378149 AMERICAN MESSAGING	IS PAGER SERVICE	43.24
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GIS Support Services

378154 BANK OF AMERICA	SUPPLIES	85.95
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577 Post Retirement Medical-Police Fund

Non Departmental

378328 RETIREE	MEDICAL AFTER RETIREMENT	1,134.00
378329 RETIREE	MEDICAL AFTER RETIREMENT	779.86
378330 RETIREE	MEDICAL AFTER RETIREMENT	1,894.64
378334 RETIREE	MEDICAL AFTER RETIREMENT	1,114.78

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378338	RETIREE	MEDICAL AFTER RETIREMENT	1,114.78
378343	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
378348	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
378349	RETIREE	MEDICAL AFTER RETIREMENT	963.20
378352	RETIREE	MEDICAL AFTER RETIREMENT	1,224.46
378359	RETIREE	MEDICAL AFTER RETIREMENT	256.93
378362	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
378366	RETIREE	MEDICAL AFTER RETIREMENT	499.68
932957	RETIREE	MEDICAL AFTER RETIREMENT	188.00
932972	RETIREE	MEDICAL AFTER RETIREMENT	499.68
932973	RETIREE	MEDICAL AFTER RETIREMENT	1,761.64
932977	RETIREE	MEDICAL AFTER RETIREMENT	963.20
932978	RETIREE	MEDICAL AFTER RETIREMENT	295.92
932980	RETIREE	MEDICAL AFTER RETIREMENT	1,304.96
932981	RETIREE	MEDICAL AFTER RETIREMENT	948.35
932985	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
932986	RETIREE	MEDICAL AFTER RETIREMENT	1,274.92
932997	RETIREE	MEDICAL AFTER RETIREMENT	967.60
932999	RETIREE	MEDICAL AFTER RETIREMENT	837.00
933002	RETIREE	MEDICAL AFTER RETIREMENT	558.94
933004	RETIREE	MEDICAL AFTER RETIREMENT	1,162.81
933016	RETIREE	MEDICAL AFTER RETIREMENT	1,559.72
933021	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
933022	RETIREE	MEDICAL AFTER RETIREMENT	837.00
933023	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
933035	RETIREE	MEDICAL AFTER RETIREMENT	183.34
933037	RETIREE	MEDICAL AFTER RETIREMENT	256.93
933040	RETIREE	MEDICAL AFTER RETIREMENT	499.68
933041	RETIREE	MEDICAL AFTER RETIREMENT	1,116.23
933042	RETIREE	MEDICAL AFTER RETIREMENT	270.04
933045	RETIREE	MEDICAL AFTER RETIREMENT	506.91
933050	RETIREE	MEDICAL AFTER RETIREMENT	183.34
933062	RETIREE	MEDICAL AFTER RETIREMENT	1,089.10
933064	RETIREE	MEDICAL AFTER RETIREMENT	646.86
933065	RETIREE	MEDICAL AFTER RETIREMENT	631.60
933076	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
933077	RETIREE	MEDICAL AFTER RETIREMENT	558.94
933078	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
933080	RETIREE	MEDICAL AFTER RETIREMENT	1,036.79
933089	RETIREE	MEDICAL AFTER RETIREMENT	693.86
933090	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
933099	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72

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933101 RETIREE	MEDICAL AFTER RETIREMENT	779.86
933104 RETIREE	MEDICAL AFTER RETIREMENT	499.68
933108 RETIREE	MEDICAL AFTER RETIREMENT	256.93
933118 RETIREE	MEDICAL AFTER RETIREMENT	646.86
933120 RETIREE	MEDICAL AFTER RETIREMENT	38.44
933121 RETIREE	MEDICAL AFTER RETIREMENT	646.86

578 Post Retirement Medical-Misc Fund

Non Departmental

378279 RETIREE	MEDICAL AFTER RETIREMENT	311.07
378327 RETIREE	MEDICAL AFTER RETIREMENT	221.69
378331 RETIREE	MEDICAL AFTER RETIREMENT	362.58
378335 RETIREE	MEDICAL AFTER RETIREMENT	103.69
378336 RETIREE	MEDICAL AFTER RETIREMENT	473.38
378339 RETIREE	MEDICAL AFTER RETIREMENT	103.69
378341 RETIREE	MEDICAL AFTER RETIREMENT	709.38
378346 RETIREE	MEDICAL AFTER RETIREMENT	221.69
378353 RETIREE	MEDICAL AFTER RETIREMENT	103.69
378354 RETIREE	MEDICAL AFTER RETIREMENT	103.69
378356 RETIREE	MEDICAL AFTER RETIREMENT	103.69
378357 RETIREE	MEDICAL AFTER RETIREMENT	340.38
378358 RETIREE	MEDICAL AFTER RETIREMENT	103.69
378361 RETIREE	MEDICAL AFTER RETIREMENT	103.69
378364 RETIREE	MEDICAL AFTER RETIREMENT	100.00
378365 RETIREE	MEDICAL AFTER RETIREMENT	103.69
378367 RETIREE	MEDICAL AFTER RETIREMENT	576.38
932971 RETIREE	MEDICAL AFTER RETIREMENT	576.38
932974 RETIREE	MEDICAL AFTER RETIREMENT	249.30
932975 RETIREE	MEDICAL AFTER RETIREMENT	197.76
932979 RETIREE	MEDICAL AFTER RETIREMENT	576.38
932984 RETIREE	MEDICAL AFTER RETIREMENT	103.69
932989 RETIREE	MEDICAL AFTER RETIREMENT	221.69
932991 RETIREE	MEDICAL AFTER RETIREMENT	221.69
932993 RETIREE	MEDICAL AFTER RETIREMENT	221.69
932994 RETIREE	MEDICAL AFTER RETIREMENT	576.38
932995 RETIREE	MEDICAL AFTER RETIREMENT	340.38
932998 RETIREE	MEDICAL AFTER RETIREMENT	576.38
933005 RETIREE	MEDICAL AFTER RETIREMENT	340.38
933008 RETIREE	MEDICAL AFTER RETIREMENT	103.69
933009 RETIREE	MEDICAL AFTER RETIREMENT	221.69
933012 RETIREE	MEDICAL AFTER RETIREMENT	103.69
933015 RETIREE	MEDICAL AFTER RETIREMENT	103.69

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933018	RETIREE	MEDICAL AFTER RETIREMENT	576.38
933019	RETIREE	MEDICAL AFTER RETIREMENT	576.38
933020	RETIREE	MEDICAL AFTER RETIREMENT	183.34
933027	RETIREE	MEDICAL AFTER RETIREMENT	709.38
933028	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933029	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933031	RETIREE	MEDICAL AFTER RETIREMENT	111.42
933036	RETIREE	MEDICAL AFTER RETIREMENT	576.38
933039	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933044	RETIREE	MEDICAL AFTER RETIREMENT	221.69
933046	RETIREE	MEDICAL AFTER RETIREMENT	221.69
933049	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933052	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933055	RETIREE	MEDICAL AFTER RETIREMENT	576.38
933057	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933058	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933071	RETIREE	MEDICAL AFTER RETIREMENT	183.34
933072	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933073	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933082	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933085	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933088	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933094	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933103	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933106	RETIREE	MEDICAL AFTER RETIREMENT	86.48
933107	RETIREE	MEDICAL AFTER RETIREMENT	183.34
933109	RETIREE	MEDICAL AFTER RETIREMENT	576.38
933111	RETIREE	MEDICAL AFTER RETIREMENT	709.38
933117	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933119	RETIREE	MEDICAL AFTER RETIREMENT	103.69

579 Post Retirement Medical-Mgmt Fund

Non Departmental

378332	RETIREE	MEDICAL AFTER RETIREMENT	576.38
378333	RETIREE	MEDICAL AFTER RETIREMENT	161.69
378337	RETIREE	MEDICAL AFTER RETIREMENT	103.69
378340	RETIREE	MEDICAL AFTER RETIREMENT	221.69
378342	RETIREE	MEDICAL AFTER RETIREMENT	183.34
378344	RETIREE	MEDICAL AFTER RETIREMENT	400.00
378345	RETIREE	MEDICAL AFTER RETIREMENT	576.38
378347	RETIREE	MEDICAL AFTER RETIREMENT	1,894.64
378350	RETIREE	MEDICAL AFTER RETIREMENT	340.38

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378351	RETIREE	MEDICAL AFTER RETIREMENT	396.54
378355	RETIREE	MEDICAL AFTER RETIREMENT	741.38
378360	RETIREE	MEDICAL AFTER RETIREMENT	880.90
378363	RETIREE	MEDICAL AFTER RETIREMENT	1,894.64
932976	RETIREE	MEDICAL AFTER RETIREMENT	576.38
932982	RETIREE	MEDICAL AFTER RETIREMENT	576.38
932983	RETIREE	MEDICAL AFTER RETIREMENT	340.38
932987	RETIREE	MEDICAL AFTER RETIREMENT	183.34
932988	RETIREE	MEDICAL AFTER RETIREMENT	183.34
932990	RETIREE	MEDICAL AFTER RETIREMENT	161.70
932992	RETIREE	MEDICAL AFTER RETIREMENT	103.69
932996	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933000	RETIREE	MEDICAL AFTER RETIREMENT	576.38
933001	RETIREE	MEDICAL AFTER RETIREMENT	576.38
933003	RETIREE	MEDICAL AFTER RETIREMENT	709.38
933006	RETIREE	MEDICAL AFTER RETIREMENT	631.60
933007	RETIREE	MEDICAL AFTER RETIREMENT	197.76
933010	RETIREE	MEDICAL AFTER RETIREMENT	1,013.90
933011	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933013	RETIREE	MEDICAL AFTER RETIREMENT	456.38
933014	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933017	RETIREE	MEDICAL AFTER RETIREMENT	249.30
933024	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933025	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933026	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933030	RETIREE	MEDICAL AFTER RETIREMENT	558.94
933032	RETIREE	MEDICAL AFTER RETIREMENT	377.40
933033	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933034	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933043	RETIREE	MEDICAL AFTER RETIREMENT	346.97
933047	RETIREE	MEDICAL AFTER RETIREMENT	706.38
933048	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933051	RETIREE	MEDICAL AFTER RETIREMENT	880.90
933053	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933054	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933056	RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
933059	RETIREE	MEDICAL AFTER RETIREMENT	40.79
933060	RETIREE	MEDICAL AFTER RETIREMENT	1,036.79
933061	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933063	RETIREE	MEDICAL AFTER RETIREMENT	528.45
933066	RETIREE	MEDICAL AFTER RETIREMENT	249.30
933067	RETIREE	MEDICAL AFTER RETIREMENT	161.69

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933068	RETIREE	MEDICAL AFTER RETIREMENT	1,894.64
933069	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933070	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933074	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933075	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933079	RETIREE	MEDICAL AFTER RETIREMENT	613.47
933081	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933083	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933084	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933086	RETIREE	MEDICAL AFTER RETIREMENT	221.69
933087	RETIREE	MEDICAL AFTER RETIREMENT	161.70
933091	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933092	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933093	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933095	RETIREE	MEDICAL AFTER RETIREMENT	249.30
933096	RETIREE	MEDICAL AFTER RETIREMENT	631.60
933097	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933098	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933100	RETIREE	MEDICAL AFTER RETIREMENT	456.38
933102	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933105	RETIREE	MEDICAL AFTER RETIREMENT	709.38
933110	RETIREE	MEDICAL AFTER RETIREMENT	340.38
933112	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933113	RETIREE	MEDICAL AFTER RETIREMENT	229.69
933114	RETIREE	MEDICAL AFTER RETIREMENT	1,697.30
933115	RETIREE	MEDICAL AFTER RETIREMENT	103.69
933116	RETIREE	MEDICAL AFTER RETIREMENT	1,837.00

611 Water Fund

Non Departmental

378150	AMERICAN TEXTILE AND SUPPLY IN	SUPPLIES	337.13
378151	AMERICAN WATER WORKS ASSOCIATI	MEMBERSHIP DUES	3,208.00
378172	FASTENAL CO	SUPPLIES	1,410.68
378178	WILCO SUPPLY	SUPPLIES	603.40

Water Supervision

378206	VERIZON WIRELESS	DATA USAGE	152.04
932949	COMPUTERLAND	COMPUTER EQUIPMENT	1,841.83

Water Production

378148	ALL STAR RENTS	EQUIPMENT RENTAL	646.43
378151	AMERICAN WATER WORKS ASSOC.	MEMBERSHIP DUES	3,208.00
378163	CONTRA COSTA WATER DISTRICT	RAW WATER	940,977.20

Prepared by: Lauren Posada
 Finance Accounting

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378174 HACH CO	LAB SUPPLIES	3,085.49
378177 I KRUGER INC	PARTS	1,780.48
378185 KELLY MOORE PAINT CO	SUPPLIES	69.42
378191 OFFICE MAX INC	OFFICE SUPPLIES	333.02
378195 REINHOLDT ENGINEERING CONSTR	TESTING SERVICES	1,300.00
378204 UNITED PARCEL SERVICE	SHIPPING	57.71
378205 UNIVAR USA INC	CAUSTIC	8,017.11
378206 VERIZON WIRELESS	DATA USAGE	38.01
378257 EXPONENT INC	CONSULTING SERVICES	21,591.00
378272 KARL NEEDHAM ENTERPRISES INC	CENTRIFUGE RENTAL	25,322.99
378321 WALTER BISHOP CONSULTING	PROFESSIONAL SERVICES	13,278.40
932950 EUROFINS EATON ANALYTICAL INC	TESTING	345.00
932952 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	360.94
932953 IDEXX LABORATORIES INC	SUPPLIES	496.06

Water Distribution

378145 AFLAC	INSURANCE PREMIUM	55.13
378154 BANK OF AMERICA	SUPPLIES	1,031.56
378164 CRYSTAL CLEAR LOGOS INC	SUPPLIES	221.46
378167 DELTA DIABLO	RECYCLED WATER PARKS	8,569.50
378173 FASTLANE TEK INC	PROFESSIONAL SERVICES	2,960.00
378182 INFOSEND INC	POSTAGE COSTS	6,392.23
378183 INTERWEST CONSULTING GROUP INC	GIS HOSTING AND SUPPORT	9,996.25
378189 MT DIABLO LANDSCAPE CENTERS IN	SUPPLIES	96.73
378206 VERIZON WIRELESS	DATA USAGE	380.10
378231 C AND J FAVALORA TRUCKING INC	HAULING SERVICES	6,228.50
378232 CALIF DEPARTMENT OF JUSTICE	FINGERPRINTING FEES	245.00
378248 DIABLO LIVE SCAN	FINGERPRINTING FEES	100.00
378266 INFOSEND INC	POSTAGE COSTS	359.09
378293 OCCUPATIONAL HEALTH CENTERS OF	MEDICAL SERVICES	2,365.00
378294 OFFICE MAX INC	OFFICE SUPPLIES	87.00
378306 ROYAL BRASS INC	SUPPLIES	313.07
378308 SEAMAN, JOHN M	CERTIFICATE REIMBURSEMENT	80.00
378313 STATE WATER RESOURCES CONTROL	WATER CERTIFICATE RENEWAL	70.00
378317 TYLER TECHNOLOGIES	INSITE FEES	340.00
932949 COMPUTERLAND	COMPUTER EQUIPMENT	1,841.83

Water Meter Reading

378154 BANK OF AMERICA	SUPPLIES	31.97
378206 VERIZON WIRELESS	DATA USAGE	38.01
378225 BACKFLOW DISTRIBUTORS INC	PARTS	2,874.24
378233 CANVAS FACTORY	SUPPLIES	703.63

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 NOVEMBER 16 - NOVEMBER 29, 2018
 FUND/CHECK#

Public Buildings & Facilities

378157 CAMP DRESSER AND MCKEE INC	CONSULTING SERVICES	6,548.44
378268 JDH CORROSION CONSULTANTS INC	CONSULTING SERVICES	3,970.00
932966 TRANSDYN INC	PROFESSIONAL SERVICES	13,200.00

Warehouse & Central Stores

378204 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	19.50
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612 Water System Improvement Fund

Water Systems

378270 JN ENGINEERING	INSPECTION SERVICES	8,500.00
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621 Sewer Fund

Sewer-Wastewater Supervision

378154 BANK OF AMERICA	SEMINAR FEE	100.00
378155 BEACH, TOBY ALAN	EXPENSE REIMBURSEMENT	188.00
378166 CWEA SFBS	SAFETY WORKSHOP	450.00
378206 VERIZON WIRELESS	DATA USAGE	76.02

Sewer-Wastewater Collection

378154 BANK OF AMERICA	CWEA - SAFETY TRAINING	823.93
378165 CRYSTAL CLEAR LOGOS INC	SUPPLIES	213.74
378172 FASTENAL CO	SUPPLIES	4.92
378182 INFOSEND INC	POSTAGE COSTS	6,392.20
378183 INTERWEST CONSULTING GROUP INC	GIS HOSTING AND SUPPORT	9,996.25
378206 VERIZON WIRELESS	DATA USAGE	228.06
378231 C AND J FAVALORA TRUCKING INC	HAULING SERVICES	6,228.50
378249 DKF SOLUTIONS GROUP LLC	CONSULTING SERVICES	150.00
378266 INFOSEND INC	POSTAGE COSTS	359.09
378267 JACK DOHENY SUPPLIES INC	PARTS	1,307.79
378293 OCCUPATIONAL HEALTH CENTERS OF	MEDICAL SERVICES	54.00
378294 OFFICE MAX INC	OFFICE SUPPLIES	85.38
378317 TYLER TECHNOLOGIES	INSITE FEES	340.00
378326 DELTA DENTAL	INSURANCE PREMIUM	89.29
932958 SCOTTO, CHARLES W AND DONNA F	BUILDING LEASE	4,750.00

631 Marina Fund

Marina Administration

378154 BANK OF AMERICA	ADVERTISING	559.68
378248 DIABLO LIVE SCAN	FINGERPRINTING FEES	20.00

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 NOVEMBER 16 - NOVEMBER 29, 2018
 FUND/CHECK#

641 Prewett Water Park Fund

Recreation Water Park

378175 HONEYWELL INTERNATIONAL INC	HVAC SERVICES	582.01
378213 AAA FIRE PROTECTION SVCS	MAINTENANCE SERVICES	479.39
378217 AMERICAN PLUMBING INC	PLUMBING SERVICES	155.00
378235 CITY MECHANICAL INC	REPAIR SERVICES	1,594.21
378237 COLE SUPPLY CO INC	EQUIPMENT	1,959.76
378247 DEL CONTE'S LANDSCAPING INC	LANDSCAPE SERVICES	2,649.00
378256 EWING IRRIGATION PRODUCTS	LANDSCAPE SUPPLIES	1,112.54
378259 FURBER SAW INC	SUPPLIES	79.95
378274 KNORR SYSTEMS INC	POOL CHEMICALS	811.62
378320 VOCO DESIGN AND MARKETING	SUPPLIES	1,442.00

721 Employee Benefits Fund

Non Departmental

378143 24 HOUR FITNESS SPORT	PAYROLL DEDUCTIONS	92.23
378145 AFLAC	PAYROLL DEDUCTIONS	5,676.56
378162 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
378168 DIAMOND HILLS SPORT CLUB	PAYROLL DEDUCTIONS	189.00
378179 ILKB 110 FOR LIFE INC	PAYROLL DEDUCTIONS	125.00
378181 IN SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	765.99
378184 IRVIN DEUTSCHER YMCA	PAYROLL DEDUCTIONS	50.00
378188 LINA	PAYROLL DEDUCTIONS	6,419.91
378190 MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	3,825.49
378192 OPERATING ENGINEERS LOCAL NO 3	PAYROLL DEDUCTIONS	2,961.00
378193 PARS	PAYROLL DEDUCTIONS	3,677.06
378199 STANDARD LIFE INSURANCE	PAYROLL DEDUCTIONS	800.25
378201 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	200.00
378202 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	53.41
378325 BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	3,214.43
378326 DELTA DENTAL	PAYROLL DEDUCTIONS	35,804.28
932946 ANTIOCH PD SWORN MGMT ASSOC	PAYROLL DEDUCTIONS	440.00
932947 ANTIOCH POLICE OFFICERS ASSOC	PAYROLL DEDUCTIONS	21,090.46
932948 ANTIOCH PUBLIC WORKS EMPLOYEE	PAYROLL DEDUCTIONS	3,555.73
932956 NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	62,631.81
932961 VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	4,235.45



REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: James Davis, City Treasurer *JD*

SUBJECT: Treasurer's Report – October 2018

RECOMMENDED ACTION

It is recommended that the City Council receive and file the October 2018 Treasurer's Report.

STRATEGIC PURPOSE

This action is essential to Strategy O-3 in the Strategic Plan: Ensure financial records and reports are accurate, reliable and timely.

FISCAL IMPACT

There is no fiscal impact of this action.

DISCUSSION

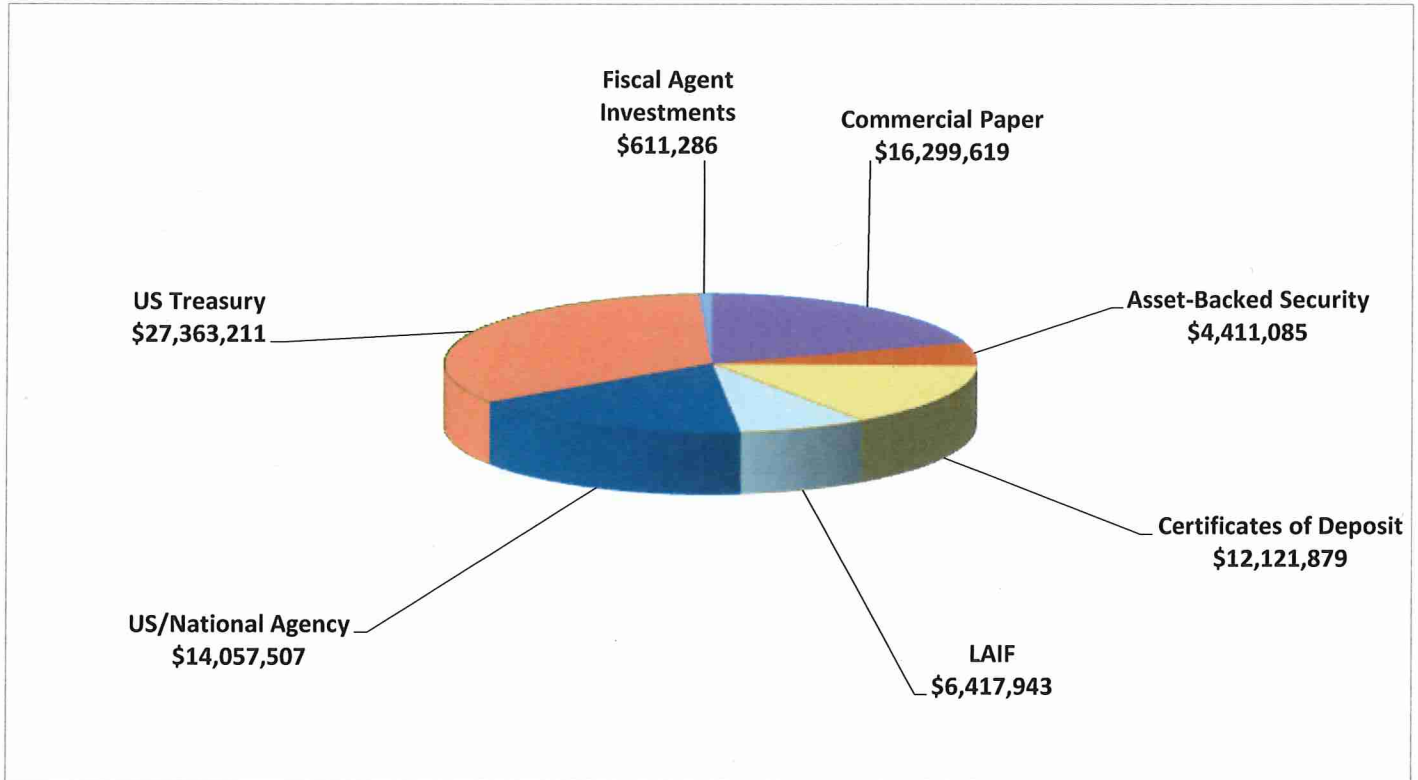
The City's *Statement of Investment Policy* (Policy) requires that the City Treasurer render, at least quarterly, an investment report to the City Council. The Policy also requires a monthly report of investment transactions to City Council. A monthly Treasurer's Report is provided to comply with both reporting provisions of the Policy.

ATTACHMENT

A. Treasurer's Report


**CITY OF ANTIOCH
SUMMARY REPORT ON THE CITY'S INVESTMENTS**

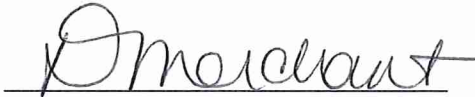
October 31, 2018



Total of City and Fiscal Agent Investments = \$81,282,530

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.


James Davis
Treasurer


Dawn Merchant
Finance Director

**Summary of Fiscal Agent Balances by
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2015 Bonds	463,452
Antioch Development Agency 2009 Tax Allocation Bonds	147,834
	<u><u>\$611,286</u></u>



Managed Account Issuer Summary

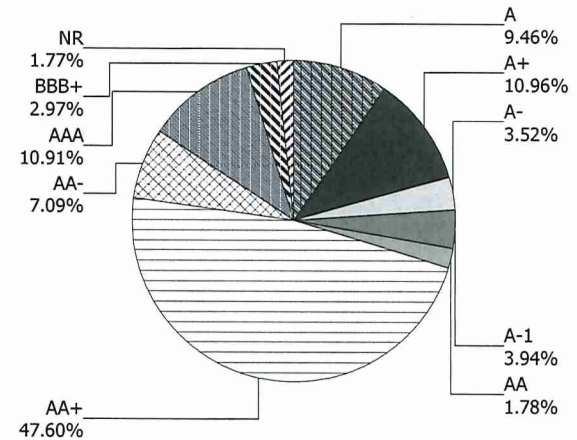
For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Issuer Summary

Issuer	Market Value of Holdings	Percent
3M COMPANY	174,476.05	0.24
ALLY AUTO RECEIVABLES TRUST	248,519.63	0.34
AMERICAN EXPRESS CO	1,362,821.67	1.86
AMERICAN HONDA FINANCE	741,536.19	1.01
BANK OF AMERICA CO	1,077,156.74	1.47
BANK OF MONTREAL	722,871.40	0.99
BANK OF NOVA SCOTIA	752,429.25	1.03
BB&T CORPORATION	718,540.98	0.98
CALIFORNIA ST	838,941.35	1.15
CANADIAN IMPERIAL BANK OF COMMERCE	751,791.75	1.03
CARMAX AUTO OWNER TRUST	624,332.79	0.85
CATERPILLAR INC	737,006.90	1.01
CHARLES SCHWAB	348,831.35	0.48
CITIGROUP INC	1,158,406.90	1.58
CREDIT AGRICOLE SA	751,702.50	1.03
CREDIT SUISSE GROUP	748,912.50	1.02
DEERE & COMPANY	957,947.28	1.31
EXXON MOBIL CORP	369,642.75	0.51
FANNIE MAE	7,497,591.44	10.26
FORD CREDIT AUTO LEASE TRUST	315,095.45	0.43
FORD CREDIT AUTO OWNER TRUST	16,790.74	0.02
GENERAL DYNAMICS CORP	433,394.85	0.59
GM FINANCIAL AUTO LEASING TRUST	229,726.81	0.31
GOLDMAN SACHS GROUP INC	721,546.10	0.99
HERSHEY COMPANY	278,750.36	0.38
HOME DEPOT INC	338,246.97	0.46
HSBC HOLDINGS PLC	242,106.80	0.33
HYUNDAI AUTO RECEIVABLES	192,695.98	0.26
IBM CORP	741,637.26	1.01
INTEL CORPORATION	466,503.68	0.64
INTER-AMERICAN DEVELOPMENT BANK	1,544,955.17	2.12
INTERNATIONAL FINANCE CORPORATION	717,842.08	0.98

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
INTL BANK OF RECONSTRUCTION AND DEV	2,474,691.34	3.39
JOHNSON & JOHNSON	151,561.95	0.21
JP MORGAN CHASE & CO	716,463.85	0.98
MITSUBISHI UFJ FINANCIAL GROUP INC	744,129.75	1.02
MORGAN STANLEY	713,276.30	0.98
NATIONAL RURAL UTILITIES CO FINANCE CORP	296,737.20	0.41
NORDEA BANK AB	746,366.25	1.02
PACCAR FINANCIAL CORP	432,173.16	0.59
PFIZER INC	448,591.50	0.61
ROYAL BANK OF CANADA	952,595.40	1.30
SKANDINAVISKA ENSKILDA BANKEN AB	1,465,974.48	2.00
STATE OF CONNECTICUT	783,552.00	1.07
SUMITOMO MITSUI FINANCIAL GROUP INC	1,428,402.38	1.95
SWEDBANK AB	734,154.00	1.00
THE BANK OF NEW YORK MELLON CORPORATION	688,974.18	0.94
THE WALT DISNEY CORPORATION	848,986.07	1.16
TOYOTA MOTOR CORP	1,473,709.29	2.01
UBS AG	750,840.75	1.03
UNILEVER PLC	740,553.50	1.01
UNITED PARCEL SERVICE INC	427,852.04	0.58
UNITED STATES TREASURY	26,957,771.58	36.86
VISA INC	195,938.40	0.27
WAL-MART STORES INC	851,232.63	1.16
WESTPAC BANKING CORP	1,304,826.88	1.78
Total	\$73,152,106.55	100.00%



Managed Account Detail of Securities Held

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	1,950,000.00	AA+	Aaa	12/20/16	12/23/16	1,947,791.02	1.54	12,307.38	1,949,179.15	1,924,254.15
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	2,725,000.00	AA+	Aaa	12/01/16	12/05/16	2,729,257.81	1.45	17,198.77	2,726,560.34	2,689,021.83
US TREASURY NOTES DTD 02/02/2015 1.250% 01/31/2020	912828H52	255,000.00	AA+	Aaa	01/03/17	01/05/17	252,967.97	1.52	805.54	254,163.83	250,208.81
US TREASURY NOTES DTD 03/02/2015 1.375% 02/29/2020	912828J50	1,450,000.00	AA+	Aaa	08/31/17	09/01/17	1,449,943.36	1.38	3,414.71	1,449,969.74	1,422,925.60
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,025,000.00	AA+	Aaa	04/03/17	04/05/17	1,020,395.51	1.53	38.93	1,022,728.47	1,003,178.78
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,250,000.00	AA+	Aaa	04/07/17	04/10/17	1,243,554.69	1.55	47.48	1,246,805.14	1,223,388.75
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	2,000,000.00	AA+	Aaa	07/19/17	07/19/17	1,994,140.63	1.48	75.97	1,996,824.14	1,957,422.00
US TREASURY NOTES DTD 06/30/2015 1.625% 06/30/2020	912828XH8	2,700,000.00	AA+	Aaa	06/26/17	06/28/17	2,709,703.13	1.50	14,783.97	2,705,422.09	2,646,421.20
US TREASURY NOTES DTD 07/31/2015 1.625% 07/31/2020	912828XM7	1,075,000.00	AA+	Aaa	07/05/17	07/07/17	1,075,671.87	1.60	4,414.66	1,075,389.09	1,052,240.10
US TREASURY NOTES DTD 10/31/2015 1.375% 10/31/2020	912828L99	200,000.00	AA+	Aaa	10/17/17	10/17/17	198,031.25	1.71	7.60	198,694.58	194,164.00
US TREASURY NOTES DTD 11/30/2015 1.625% 11/30/2020	912828M98	860,000.00	AA+	Aaa	11/01/17	11/03/17	856,271.09	1.77	5,880.19	857,458.56	838,096.66
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	750,000.00	AA+	Aaa	12/04/17	12/06/17	745,253.91	1.96	4,422.55	746,627.81	732,216.75
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,700,000.00	AA+	Aaa	12/01/17	12/05/17	1,691,898.44	1.91	10,024.46	1,694,251.48	1,659,691.30
US TREASURY NOTES DTD 01/31/2016 1.375% 01/31/2021	912828N89	1,500,000.00	AA+	Aaa	01/02/18	01/04/18	1,470,000.00	2.05	5,212.30	1,477,890.78	1,450,488.00



Managed Account Detail of Securities Held

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,900,000.00	AA+	Aaa	06/04/18	06/06/18	2,848,457.03	2.62	24,404.37	2,855,221.36	2,834,184.50
US TREASURY NOTES DTD 06/30/2014 2.125% 06/30/2021	912828WR7	1,300,000.00	AA+	Aaa	07/03/18	07/06/18	1,280,093.75	2.66	9,308.42	1,282,164.56	1,273,695.80
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	550,000.00	AA+	Aaa	10/02/18	10/04/18	547,916.02	2.89	3,205.84	547,971.38	547,292.90
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	725,000.00	AA+	Aaa	09/12/18	09/14/18	723,838.87	2.81	4,225.88	723,891.51	721,431.55
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	2,550,000.00	AA+	Aaa	09/05/18	09/07/18	2,552,091.80	2.72	14,863.45	2,551,996.50	2,537,448.90
Security Type Sub-Total		27,465,000.00					27,337,278.15	1.93	134,642.47	27,363,210.51	26,957,771.58
Supra-National Agency Bond / Note											
INTL BANK OF RECON AND DEV GLOBAL NOTES DTD 10/27/2016 1.125% 11/27/2019	459058FS7	725,000.00	AAA	Aaa	08/28/17	08/30/17	718,815.75	1.51	3,489.06	722,018.39	711,782.53
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	725,000.00	AAA	Aaa	09/12/17	09/19/17	723,260.00	1.64	1,540.40	723,901.66	706,105.05
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	720,000.00	AAA	Aaa	10/02/17	10/10/17	726,673.75	1.81	7,310.00	724,425.60	707,991.12
INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VLQ7	725,000.00	AAA	Aaa	03/09/18	03/16/18	724,456.25	2.66	2,759.43	724,565.01	717,842.08
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	845,000.00	AAA	Aaa	04/12/18	04/19/18	843,141.00	2.70	739.38	843,460.77	836,964.05
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	1,065,000.00	AAA	Aaa	07/18/18	07/25/18	1,062,507.90	2.83	7,810.00	1,062,721.59	1,056,803.76



Managed Account Detail of Securities Held

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Supra-National Agency Bond / Note											
Security Type Sub-Total		4,805,000.00					4,798,854.65	2.26	23,648.27	4,801,093.02	4,737,488.59
Municipal Bond / Note											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	795,000.00	A	A1	08/03/16	08/17/16	796,717.20	1.23	2,181.83	795,458.25	783,552.00
CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	AA-	Aa3	04/18/18	04/25/18	845,033.80	2.80	1,971.67	845,020.24	838,941.35
Security Type Sub-Total		1,640,000.00					1,641,751.00	2.04	4,153.50	1,640,478.49	1,622,493.35
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	16,610.03	AA+	Aaa	11/06/15	11/30/15	16,776.14	1.20	26.27	16,610.03	16,554.32
FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	18,144.37	AA+	Aaa	06/09/16	06/30/16	18,325.80	1.05	26.99	18,159.93	18,018.22
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	74,409.88	AA+	Aaa	10/07/15	10/30/15	75,155.01	1.08	102.07	74,491.49	73,999.56
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	450,547.50	AA+	Aaa	04/11/18	04/30/18	459,509.34	2.27	1,336.62	458,287.55	451,612.01
Security Type Sub-Total		559,711.78					569,766.29	2.04	1,491.95	567,549.00	560,184.11
Federal Agency Bond / Note											
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,000,000.00	AA+	Aaa	07/29/16	08/02/16	998,320.00	0.93	2,163.19	999,574.19	986,695.00
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	1,650,000.00	AA+	Aaa	10/03/16	10/05/16	1,649,010.00	1.02	2,887.50	1,649,715.99	1,627,578.15
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	2,025,000.00	AA+	Aaa	08/31/16	09/02/16	2,021,841.00	1.05	3,543.75	2,024,118.27	1,997,482.28



Managed Account Detail of Securities Held

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	900,000.00	AA+	Aaa	02/24/17	02/28/17	899,424.00	1.52	2,362.50	899,742.45	884,712.60
FNMA NOTES DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,475,000.00	AA+	Aaa	08/31/17	09/01/17	1,475,383.50	1.49	5,592.71	1,475,235.19	1,440,939.30
Security Type Sub-Total		7,050,000.00					7,043,978.50	1.18	16,549.65	7,048,386.09	6,937,407.33
Corporate Note											
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	100,000.00	BBB+	A3	04/20/16	04/25/16	99,722.00	2.10	33.33	99,954.04	99,523.60
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	625,000.00	BBB+	A3	04/21/16	04/26/16	624,600.00	2.02	208.33	624,933.89	622,022.50
IBM CREDIT CORP NOTE DTD 09/08/2017 1.625% 09/06/2019	44932HAA1	625,000.00	A	A1	09/05/17	09/08/17	624,525.00	1.66	1,551.65	624,796.31	618,574.38
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.750% 10/09/2019	931142DY6	335,000.00	AA	Aa2	10/11/17	10/20/17	334,993.30	1.75	358.26	334,996.43	331,440.63
BB&T CORP (CALLABLE) NOTE DTD 12/08/2014 2.450% 01/15/2020	05531FAS2	725,000.00	A-	A2	01/31/17	02/03/17	732,227.53	2.10	5,230.07	727,884.72	718,540.98
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	725,000.00	A-	A2	05/10/17	05/15/17	726,935.75	2.15	4,440.63	725,870.92	716,463.85
MORGAN STANLEY CORP BONDS DTD 01/27/2015 2.650% 01/27/2020	61747YDW2	375,000.00	BBB+	A3	01/31/17	02/03/17	378,243.75	2.35	2,594.79	376,374.11	372,268.50
AMERICAN HONDA FINANCE DTD 02/16/2017 2.000% 02/14/2020	02665WBM2	340,000.00	A+	A2	02/13/17	02/16/17	339,517.20	2.05	1,454.44	339,789.04	335,211.78
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	440,000.00	A-	A2	02/28/17	03/03/17	439,542.40	2.24	1,559.56	439,792.09	434,207.84



Managed Account Detail of Securities Held

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
WALT DISNEY COMPANY CORP NOTES DTD 03/06/2017 1.950% 03/04/2020	25468PDP8	140,000.00	A+	A2	03/01/17	03/06/17	139,963.60	1.96	432.25	139,983.40	138,209.12
HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	245,000.00	A	A2	03/27/18	03/29/18	241,878.70	3.03	895.61	242,813.32	242,106.80
EXXON MOBIL (CALLABLE) CORP NOTE DTD 03/06/2015 1.912% 03/06/2020	30231GAG7	375,000.00	AA+	Aaa	08/14/17	08/15/17	376,901.25	1.71	1,095.42	375,982.34	369,642.75
JOHN DEERE CAPITAL CORP NOTES DTD 03/15/2017 2.200% 03/13/2020	24422ETO2	305,000.00	A	A2	03/10/17	03/15/17	304,762.10	2.23	894.67	304,889.41	301,108.81
UNILEVER CAPITAL CORP BONDS DTD 05/05/2017 1.800% 05/05/2020	904764AV9	175,000.00	A+	A1	05/02/17	05/05/17	174,441.75	1.91	1,540.00	174,714.84	171,558.80
GENERAL DYNAMICS CORP DTD 05/11/2018 2.875% 05/11/2020	369550BA5	435,000.00	A+	A2	05/08/18	05/11/18	433,460.10	3.06	5,905.73	433,815.45	433,394.85
INTEL CORP NOTES DTD 05/11/2017 1.850% 05/11/2020	458140AZ3	475,000.00	A+	A1	05/08/17	05/11/17	474,819.50	1.86	4,149.65	474,906.83	466,503.68
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BO4	345,000.00	A	A2	05/24/17	06/05/17	344,799.90	1.82	2,518.50	344,892.32	338,246.97
WALT DISNEY COMPANY CORP NOTES DTD 06/06/2017 1.800% 06/05/2020	25468PDU7	725,000.00	A+	A2	06/01/17	06/06/17	724,159.00	1.84	5,292.50	724,546.88	710,776.95
JOHN DEERE CAPITAL CORP NOTES DTD 06/22/2017 1.950% 06/22/2020	24422ETS8	150,000.00	A	A2	06/19/17	06/22/17	149,908.50	1.97	1,048.13	149,949.28	147,532.35
AMERICAN HONDA FINANCE CORP NOTES DTD 07/20/2017 1.950% 07/20/2020	02665WBT7	160,000.00	A+	A2	07/17/17	07/20/17	159,838.40	1.98	875.33	159,906.24	156,652.16
BNY MELLON CORP NOTE (CALLABLE) DTD 08/17/2015 2.600% 08/17/2020	06406HDD8	325,000.00	A	A1	02/16/18	02/21/18	323,404.25	2.81	1,736.94	323,839.42	321,488.05
CATERPILLAR FINL SERVICE NOTE DTD 09/07/2017 1.850% 09/04/2020	14913O2A6	545,000.00	A	A3	09/05/17	09/07/17	544,542.20	1.88	1,596.40	544,714.99	532,935.34
CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	425,000.00	BBB+	Baa1	09/22/17	09/26/17	429,726.00	2.27	156.42	428,084.63	418,557.85



Managed Account Detail of Securities Held

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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	BBB+	A3	10/23/17	10/30/17	324,577.50	2.25	19.86	324,715.59	317,387.53
JOHNSON & JOHNSON CORP NOTE DTD 11/10/2017 1.950% 11/10/2020	478160CH5	155,000.00	AAA	Aaa	11/08/17	11/10/17	154,834.15	1.99	1,435.69	154,886.98	151,561.95
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	200,000.00	A+	A1	11/06/17	11/13/17	199,982.00	2.05	1,913.33	199,987.68	195,213.00
VISA INC (CALLABLE) CORP NOTES DTD 12/14/2015 2.200% 12/14/2020	92826CAB8	200,000.00	A+	A1	08/25/17	08/30/17	202,200.00	1.85	1,674.44	201,414.17	195,938.40
JOHN DEERE CAPITAL CORP NOTES DTD 01/08/2018 2.350% 01/08/2021	24422ETZ2	140,000.00	A	A2	01/03/18	01/08/18	139,927.20	2.37	1,032.69	139,946.46	137,631.62
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	125,000.00	A	A1	02/01/18	02/06/18	124,938.75	2.67	791.32	124,953.32	123,062.88
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	240,000.00	A+	A1	02/22/18	02/27/18	239,882.40	2.82	1,120.00	239,908.46	236,960.16
JOHN DEERE CAPITAL CORP NOTES DTD 03/13/2018 2.875% 03/12/2021	24422EUD9	375,000.00	A	A2	03/08/18	03/13/18	374,745.00	2.90	1,467.45	374,796.96	371,674.50
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	300,000.00	A	A2	02/21/18	02/26/18	299,667.00	2.94	1,111.67	299,741.63	296,737.20
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	575,000.00	A+	A1	03/19/18	03/22/18	572,061.75	2.93	1,713.02	572,637.61	568,994.70
UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	A+	A1	11/09/17	11/14/17	439,304.80	2.10	751.67	439,495.05	427,852.04
TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	440,000.00	AA-	Aa3	04/10/18	04/13/18	439,824.00	2.96	649.00	439,855.13	437,123.28
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	A	A1	02/16/18	02/21/18	370,128.75	2.93	416.67	371,170.68	367,486.13



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CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note												
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021		61746BEA0	350,000.00	BBB+	A3	02/13/18	02/15/18	344,120.00	3.06	243.06	345,391.10	341,007.80
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021		427866BA5	280,000.00	A	A1	05/03/18	05/10/18	279,806.80	3.12	4,123.00	279,836.81	278,750.36
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021		808513AW5	350,000.00	A	A2	05/17/18	05/22/18	349,989.50	3.25	5,023.96	349,990.80	348,831.35
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021		931142EJ8	520,000.00	AA	Aa2	06/20/18	06/27/18	519,974.00	3.13	5,597.22	519,976.08	519,792.00
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021		1491302N8	205,000.00	A	A3	09/04/18	09/07/18	204,842.15	3.18	968.63	204,849.74	204,071.56
3M COMPANY DTD 09/14/2018 3.000% 09/14/2021		88579YBA8	175,000.00	AA-	A1	09/11/18	09/14/18	174,641.25	3.07	685.42	174,656.27	174,476.05
PFIZER INC CORP NOTE DTD 09/07/2018 3.000% 09/15/2021		717081EM1	450,000.00	AA	A1	09/04/18	09/07/18	449,392.50	3.05	2,025.00	449,422.08	448,591.50
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021		06051GGS2	275,000.00	A-	A3	09/22/17	09/26/17	274,560.00	2.37	533.50	274,675.88	268,448.13
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021		06051GGS2	450,000.00	A-	A3	09/13/17	09/18/17	450,000.00	2.33	873.00	450,000.00	439,278.75
AMERICAN HONDA FINANCE CORP NOTES DTD 10/10/2018 3.375% 12/10/2021		02665WCP4	250,000.00	A+	A2	10/03/18	10/10/18	249,880.00	3.39	492.19	249,880.00	249,672.25
Security Type Sub-Total			16,310,000.00					16,302,191.68	2.40	80,230.40	16,299,619.38	16,097,511.68
Certificate of Deposit												
SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019		86563YVNO	675,000.00	A-1	P-1	05/03/17	05/04/17	675,000.00	2.05	6,995.63	675,000.00	673,207.88
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019		83050FXT3	1,475,000.00	A-1	P-1	08/03/17	08/04/17	1,474,424.75	1.85	6,860.39	1,474,783.48	1,465,974.48



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CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit												
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019		06539RGM3	750,000.00	A-1	P-1	09/25/17	09/27/17	750,000.00	2.07	1,595.63	750,000.00	744,129.75
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020		22549LFR1	750,000.00	A	A1	02/07/18	02/08/18	750,000.00	2.67	14,629.38	750,000.00	748,912.50
NORDEA BANK AB NY CD DTD 02/22/2018 2.720% 02/20/2020		65590ASN7	750,000.00	AA-	Aa3	02/20/18	02/22/18	750,000.00	2.72	4,023.33	750,000.00	746,366.25
UBS AG STAMFORD CT LT CD DTD 03/06/2018 2.900% 03/02/2020		90275DHG8	750,000.00	A+	Aa2	03/02/18	03/06/18	750,000.00	2.93	3,504.17	750,000.00	750,840.75
CREDIT AGRICOLE CIB NY FLT CERT DEPOS DTD 04/10/2018 2.884% 04/10/2020		22532XHT8	750,000.00	A+	A1	04/06/18	04/10/18	750,000.00	2.85	1,321.95	750,000.00	751,702.50
CANADIAN IMP BK COMM NY FLT CERT DEPOS DTD 04/10/2018 2.814% 04/10/2020		13606BVF0	750,000.00	A+	Aa2	04/06/18	04/10/18	750,000.00	2.78	1,289.86	750,000.00	751,791.75
BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020		06417GU22	750,000.00	A+	Aa2	06/05/18	06/07/18	749,715.00	3.10	9,240.00	749,770.25	752,429.25
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020		06370REU9	725,000.00	A+	Aa2	08/01/18	08/03/18	725,000.00	3.23	5,781.88	725,000.00	722,871.40
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020		96121T4A3	1,325,000.00	AA-	Aa3	08/03/17	08/07/17	1,325,000.00	2.05	6,337.92	1,325,000.00	1,304,826.88
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020		86565BPC9	750,000.00	A	A1	10/16/18	10/18/18	748,980.00	3.46	918.13	748,997.93	755,194.50
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020		87019U6D6	750,000.00	AA-	Aa2	11/16/17	11/17/17	750,000.00	2.30	7,992.29	750,000.00	734,154.00
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021		78012UEE1	950,000.00	AA-	Aa2	06/07/18	06/08/18	950,000.00	3.24	12,226.50	950,000.00	952,595.40
Security Type Sub-Total			11,900,000.00					11,898,119.75	2.60	82,717.06	11,898,551.66	11,854,997.29
Asset-Backed Security / Collateralized Mortgage Obligation												



Managed Account Detail of Securities Held

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security / Collateralized Mortgage Obligation											
FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	16,801.36	AAA	Aaa	09/15/15	09/22/15	16,798.09	1.42	10.53	16,800.77	16,790.74
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	85,544.23	AAA	Aaa	05/24/16	05/31/16	85,535.93	1.44	54.75	85,540.98	85,196.72
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	73,819.66	AAA	Aaa	03/22/16	03/30/16	73,805.34	1.57	51.18	73,814.37	73,519.83
GMALT 2018-3 A3 DTD 09/26/2018 3.180% 06/20/2021	36256GAD1	230,000.00	AAA	Aaa	09/18/18	09/26/18	229,981.83	3.19	223.48	229,982.47	229,726.81
TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	AAA	Aaa	05/09/17	05/17/17	724,944.39	1.76	567.11	724,963.29	716,586.01
ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	165,000.00	AAA	Aaa	05/16/17	05/24/17	164,982.79	1.96	127.60	164,988.83	163,322.91
CCCIT 2017-A9 A9 DTD 10/02/2017 1.800% 09/20/2021	17305EGH2	375,000.00	AAA	NR	09/25/17	10/02/17	374,972.06	1.80	768.75	374,979.32	371,201.96
FORDL 2018-B A3 DTD 09/21/2018 3.190% 12/15/2021	34531LAD2	315,000.00	NR	Aaa	09/18/18	09/21/18	314,973.38	3.41	446.60	314,974.31	315,095.45
CITIBANK ABS 2017-A3 A3 DTD 04/11/2017 1.920% 04/07/2022	17305EGB5	375,000.00	AAA	NR	05/15/17	05/22/17	376,001.25	1.82	480.00	375,754.70	368,647.09
HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	AAA	Aaa	04/10/18	04/18/18	119,981.93	2.80	148.80	119,984.13	119,176.15
BANK OF AMERICA ABS 2017-A1 A1 DTD 03/30/2017 1.950% 08/15/2022	05522RCW6	375,000.00	NR	Aaa	06/11/18	06/13/18	369,052.73	2.73	325.00	369,479.55	369,429.86
AMXCA 2018-1 A DTD 03/21/2018 2.670% 10/17/2022	02582JHO6	615,000.00	NR	Aaa	03/14/18	03/21/18	614,928.60	2.68	729.80	614,937.82	611,226.30
TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	320,000.00	AAA	Aaa	10/31/18	11/07/18	319,930.78	3.19	0.00	319,930.78	320,000.00
CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	340,000.00	AAA	NR	07/18/18	07/25/18	339,953.66	3.36	472.98	339,956.10	339,365.59



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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security / Collateralized Mortgage Obligation											
CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	285,000.00	AAA	NR	10/17/18	10/24/18	284,997.38	3.36	186.20	284,997.46	284,967.20
Security Type Sub-Total		4,416,165.25					4,410,840.14	2.53	4,592.78	4,411,084.88	4,384,252.62
Managed Account Sub-Total		74,145,877.03					74,002,780.16	2.13	348,026.08	74,029,973.03	73,152,106.55
Securities Sub-Total		\$74,145,877.03					\$74,002,780.16	2.13%	\$348,026.08	\$74,029,973.03	\$73,152,106.55
Accrued Interest											\$348,026.08
Total Investments											\$73,500,132.63

Bolded items are forward settling trades.



Managed Account Security Transactions & Interest

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CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
BUY											
	10/02/18	10/04/18	US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	550,000.00	(547,916.02)	(2,055.03)	(549,971.05)			
	10/03/18	10/10/18	AMERICAN HONDA FINANCE CORP NOTES DTD 10/10/2018 3.375% 12/10/2021	02665WCP4	250,000.00	(249,880.00)	0.00	(249,880.00)			
	10/16/18	10/18/18	SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020	86565BPC9	750,000.00	(748,980.00)	0.00	(748,980.00)			
	10/17/18	10/24/18	CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	285,000.00	(284,997.38)	0.00	(284,997.38)			
	10/31/18	11/07/18	TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	320,000.00	(319,930.78)	0.00	(319,930.78)			
Transaction Type Sub-Total					2,155,000.00	(2,151,704.18)	(2,055.03)	(2,153,759.21)			

INTEREST											
	10/01/18	10/01/18	UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	0.00	4,510.00	4,510.00			
	10/01/18	10/01/18	CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	0.00	10,252.67	10,252.67			
	10/01/18	10/01/18	BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	0.00	3,201.00	3,201.00			
	10/01/18	10/01/18	BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	0.00	5,238.00	5,238.00			
	10/01/18	10/25/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	472,050.57	0.00	1,450.94	1,450.94			
	10/01/18	10/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	123,170.25	0.00	168.95	168.95			
	10/01/18	10/25/18	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	20,795.63	0.00	30.93	30.93			
	10/01/18	10/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	16,634.25	0.00	26.31	26.31			



Managed Account Security Transactions & Interest

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	10/07/18	10/07/18	CITIBANK ABS 2017-A3 A3 DTD 04/11/2017 1.920% 04/07/2022	17305EGB5	375,000.00	0.00	3,600.00	3,600.00			
	10/09/18	10/09/18	WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.750% 10/09/2019	931142DY6	335,000.00	0.00	2,931.25	2,931.25			
	10/10/18	10/10/18	CREDIT AGRICOLE CIB NY FLT CERT DEPOS DTD 04/10/2018 2.884% 04/10/2020	22532XHT8	750,000.00	0.00	5,369.43	5,369.43			
	10/10/18	10/10/18	CANADIAN IMP BK COMM NY FLT CERT DEPOS DTD 04/10/2018 2.814% 04/10/2020	13606BVF0	750,000.00	0.00	5,235.26	5,235.26			
	10/13/18	10/13/18	TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	440,000.00	0.00	6,490.00	6,490.00			
	10/15/18	10/15/18	ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	165,000.00	0.00	239.25	239.25			
	10/15/18	10/15/18	BANK OF AMERICA ABS 2017-A1 A1 DTD 03/30/2017 1.950% 08/15/2022	05522RCW6	375,000.00	0.00	609.38	609.38			
	10/15/18	10/15/18	CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	340,000.00	0.00	886.83	886.83			
	10/15/18	10/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	83,409.19	0.00	108.43	108.43			
	10/15/18	10/15/18	FORDL 2018-B A3 DTD 09/21/2018 3.190% 12/15/2021	34531LAD2	315,000.00	0.00	669.90	669.90			
	10/15/18	10/15/18	BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	0.00	4,687.50	4,687.50			
	10/15/18	10/15/18	FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	31,361.88	0.00	36.85	36.85			
	10/15/18	10/15/18	HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	0.00	279.00	279.00			
	10/15/18	10/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	97,277.72	0.00	116.73	116.73			
	10/15/18	10/15/18	AMXCA 2018-1 A DTD 03/21/2018 2.670% 10/17/2022	02582JHQ6	615,000.00	0.00	1,368.38	1,368.38			



Managed Account Security Transactions & Interest

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	10/15/18	10/15/18	TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	0.00	1,063.33	1,063.33			
	10/19/18	10/19/18	INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	845,000.00	0.00	11,090.63	11,090.63			
	10/20/18	10/20/18	GMALT 2018-3 A3 DTD 09/26/2018 3.180% 06/20/2021	36256GAD1	230,000.00	0.00	487.60	487.60			
	10/21/18	10/21/18	MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	0.00	4,375.00	4,375.00			
	10/25/18	10/25/18	GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	100,000.00	0.00	1,000.00	1,000.00			
	10/25/18	10/25/18	GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	625,000.00	0.00	6,250.00	6,250.00			
	10/26/18	10/26/18	CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	425,000.00	0.00	5,631.25	5,631.25			
	10/30/18	10/30/18	AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	0.00	3,575.00	3,575.00			
	10/31/18	10/31/18	US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,025,000.00	0.00	7,046.88	7,046.88			
	10/31/18	10/31/18	US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,250,000.00	0.00	8,593.75	8,593.75			
	10/31/18	10/31/18	US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	2,000,000.00	0.00	13,750.00	13,750.00			
	10/31/18	10/31/18	US TREASURY NOTES DTD 10/31/2015 1.375% 10/31/2020	912828L99	200,000.00	0.00	1,375.00	1,375.00			
Transaction Type Sub-Total					15,909,699.49	0.00	121,745.43	121,745.43			
PAYDOWNS											
	10/01/18	10/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AOD00	48,760.37	48,760.37	0.00	48,760.37	(488.28)	0.00	



Managed Account Security Transactions & Interest

For the Month Ending **October 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
PAYDOWNS										
10/01/18	10/25/18	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	2,651.26	2,651.26	0.00	2,651.26	(26.51)	0.00	
10/01/18	10/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	24.22	24.22	0.00	24.22	(0.24)	0.00	
10/01/18	10/25/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	21,503.07	21,503.07	0.00	21,503.07	(427.72)	0.00	
10/15/18	10/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	11,733.49	11,733.49	0.00	11,733.49	1.14	0.00	
10/15/18	10/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	9,589.53	9,589.53	0.00	9,589.53	1.86	0.00	
10/15/18	10/15/18	FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	14,560.52	14,560.52	0.00	14,560.52	2.83	0.00	
Transaction Type Sub-Total				108,822.46	108,822.46	0.00	108,822.46	(936.92)	0.00	
SELL										
10/02/18	10/04/18	HONEYWELL INTERNATIONAL CORP NOTES DTD 10/30/2017 1.800% 10/30/2019	438516BQ8	200,000.00	198,000.00	1,540.00	199,540.00	(1,844.00)	(1,915.68)	FIFO
10/02/18	10/04/18	MICROSOFT CORP NOTES DTD 02/06/2017 1.850% 02/06/2020	594918BV5	350,000.00	345,677.50	1,043.19	346,720.69	(4,088.00)	(4,216.26)	FIFO
10/03/18	10/10/18	AMERICAN HONDA FINANCE DTD 11/16/2017 2.000% 11/13/2019	02665WBZ3	250,000.00	247,537.50	2,041.67	249,579.17	(2,322.50)	(2,384.98)	FIFO
10/16/18	10/18/18	SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVN0	750,000.00	746,810.82	7,175.00	753,985.82	(3,189.18)	(3,189.18)	FIFO
10/17/18	10/22/18	CITIGROUP INC CORP NOTES DTD 06/09/2016 2.050% 06/07/2019	172967KS9	280,000.00	278,488.00	2,152.50	280,640.50	(1,366.40)	(1,480.86)	FIFO
Transaction Type Sub-Total				1,830,000.00	1,816,513.82	13,952.36	1,830,466.18	(12,810.08)	(13,186.96)	
Managed Account Sub-Total					(226,367.90)	133,642.76	(92,725.14)	(13,747.00)	(13,186.96)	
Total Security Transactions					(\$226,367.90)	\$133,642.76	(\$92,725.14)	(\$13,747.00)	(\$13,186.96)	

Bolded items are forward settling trades.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director

SUBJECT: Downtown Specific Plan Zoning Amendment – Second Reading of Ordinance

RECOMMENDED ACTION

It is recommended that the City Council adopt the Ordinance to rezone those parcels in the Downtown Specific Plan Focus Area and to modify the text accordingly.

STRATEGIC PURPOSE

This action will support Strategy H-2: Update long range planning documents by implementing the Downtown Specific Plan.

FISCAL IMPACT

This action will have no impact on the City budget.

DISCUSSION

The proposed amendment was presented to the City Council on November 27, 2018 where the Ordinance was introduced on a vote of 5-0-0. The purpose of this amendment is to rezone the properties within the Downtown Specific Plan Focus Area boundaries to a new zoning designation of “Downtown Specific Plan (DSP)”. This action will eliminate potential confusion and will ensure that the Downtown Specific Plan is the sole location of all land use and development policies for Downtown Antioch.

The Ordinance will become effective 30 days after its adoption.

ATTACHMENTS

A: Ordinance to rezone those parcels in the Downtown Specific Plan Focus Area and to modify the text accordingly.

ATTACHMENT "A"

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING THE ZONING MAP AND THE ZONING ORDINANCE TO CONFORM TO THE DOWNTOWN SPECIFIC PLAN

The City Council of the City of Antioch does ordain as follows:

SECTION 1:

The City Council determined on _____, that, pursuant to Section 15061(b)(3) of the Guidelines of the California Environmental Quality Act, the project does not have the potential for causing a significant effect on the environment because it is directly implementing land use changes and programs already considered and adopted in the Downtown Specific Plan.

SECTION 2:

At its regular meeting of October 17, 2018, the Planning Commission recommended that the City Council adopt the Ordinance to amend the Zoning Map and Zoning Ordinance to conform to the Downtown Specific Plan.

SECTION 3:

The property within the Downtown Specific Plan planning area is hereby rezoned to conform to the modified Zoning Map, attached hereto as Exhibit 1.

SECTION 4:

The text of the Zoning Ordinance is amended to conform to the modified text, attached hereto as Exhibit 2.

SECTION 5:

This ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption and shall be published once within fifteen (15) days upon passage and adoption in a newspaper of general circulation printed and published in the City of Antioch.

* * * * *

I HEREBY CERTIFY that the forgoing ordinance was introduced and adopted at a regular meeting of the City Council of the City of Antioch, held on the 27th of November, 2018, and passed and adopted at a regular meeting thereof, held on the 11th of December, 2018, by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, CMC
City Clerk of the City of Antioch

EXHIBIT 1

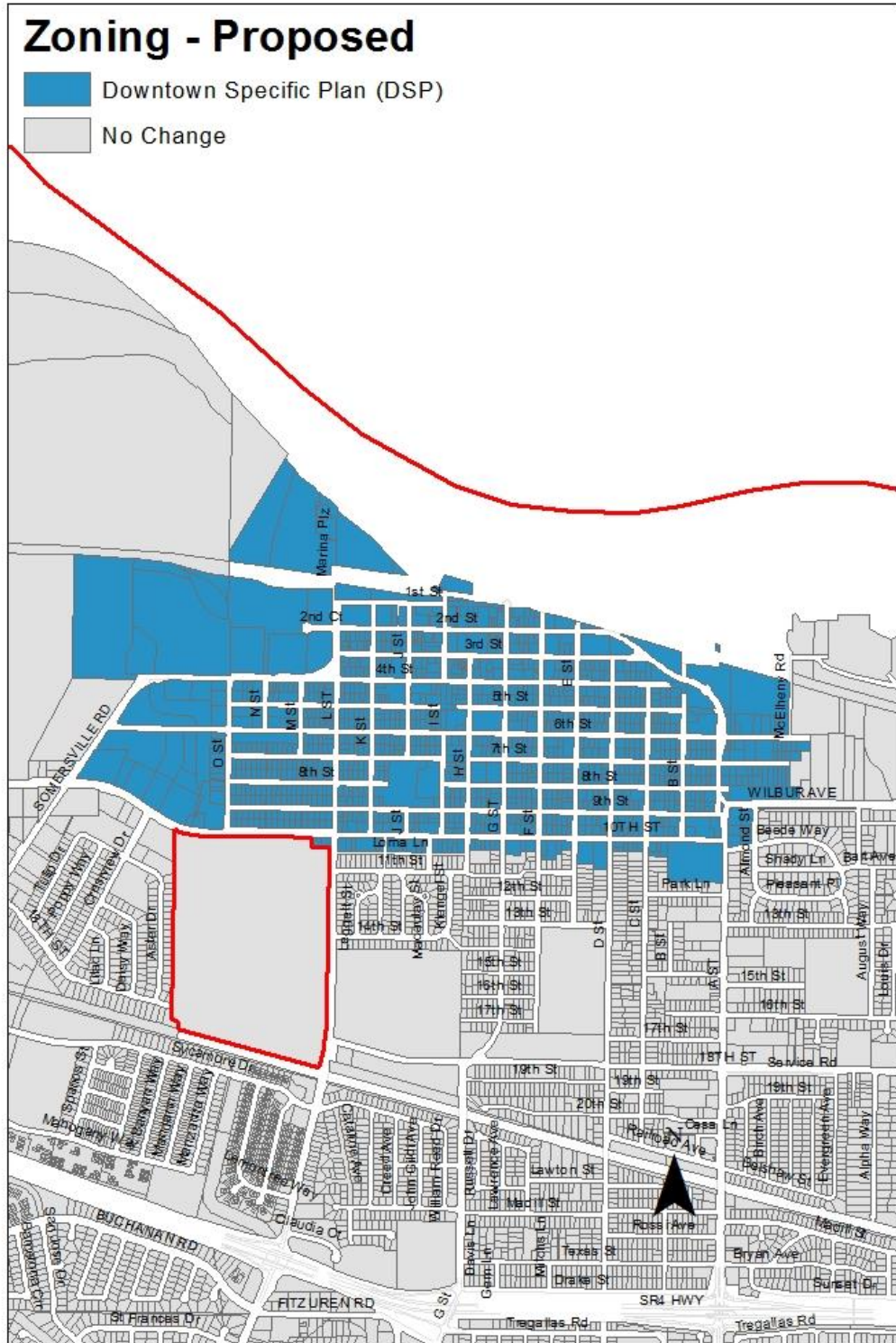


EXHIBIT 2: TEXT AMENDMENTS

9-5.301 DISTRICTS ESTABLISHED AND DEFINED.

~~(T) RT Rivertown District. This district applies Planned Development Standards specifically to the downtown area identified in the General Plan as the Rivertown Focused Planning Area. This district allows uses which are supportive of a village setting. Mixes of commercial, retail, employment-generating and residential uses are encouraged. The following four districts are subareas of the Rivertown District.~~

~~— (1) RTC Rivertown Retail District. This district creates a vital core area of retail businesses, restaurants, personal and professional services, and offices. While retail and restaurant uses are strongly encouraged for the core area, compatible service oriented and office uses are permitted. The intent is to create an area of pedestrian oriented uses and activities that are mutually supportive.~~

~~— (2) RTR Rivertown Residential Districts.~~

~~— (a) RTR 10 Rivertown Low Medium Density Residential. This district recognizes and enhances the existing lot patterns and parcel sizes and encourages the preservation and rehabilitation of established lower density, predominantly single-family residential areas. This district also recognizes the potential for medium density residential development to provide new ownership opportunities, better land utilization, and a more urban character close to the downtown area. New development shall occur at densities of from six to ten dwelling units per gross developable acre. Typical development would include both detached and attached and/or clustered, ownership oriented units with private yards and common recreation areas.~~

~~— (b) RTR 20 Rivertown High Density Residential. This district encourages the assembly of under utilized parcels and the redevelopment of properties for higher density residential use close to the downtown/waterfront. Development shall occur at densities of from 11 to 20 dwelling units per gross developable acre. These higher density areas should provide significant on-site amenities or integrate public areas into the development so as to create a feeling of continuity within the Rivertown area.~~

~~(CC) P Exclusive Parking District. This district designates parcels that are to be used exclusively for parking purposes in the Rivertown area.~~

~~(T) DSP Downtown Specific Plan District. This district applies to the area contained within the Downtown Specific Plan planning area, adopted by the City Council on February 13, 2018, as amended. Properties with this designation are subject to the land use regulations, development standards, and other policies contained within the Downtown Specific Plan. For general matters not specifically addressed in the Downtown Specific Plan, the Antioch Municipal Code shall apply.~~

9-5.1001 GENERAL REQUIREMENTS.

~~(B) Individually owned single-family residences not within a Planned Development and commercial projects not requiring landscape areas (such as existing buildings in the Rivertown District) are exempt from the requirements of this section.~~

~~§ 9-5.1703 RIVERTOWN DISTRICT REQUIREMENTS.~~

~~— (A) Within the Rivertown District, reduced city parking requirements for commercial/office uses from four spaces/1000 Gross Square Feet (GSF) to three spaces/1000 GSF and for retail uses from six spaces/1000 GSF to four spaces/1000 GSF shall be allowed.~~

~~—(B) Within the Rivertown District, on-street and off-street loading facilities shall be provided as space is available, subject to review by the Zoning Administrator who may waive the requirement for loading facilities.~~

~~(Ord. 897 C S, passed 10-25-94; Am. Ord. 930 C S, passed 7-29-97)~~

~~*****~~

§ 9-5.2302 GENERAL PROVISIONS.

(A) Residential P-D Districts.

~~(1) P-D Districts containing residential components may be established on a parcel or parcels of land having a contiguous area of at least three acres. Within a Specific Plan Area, a P-D District containing residential uses may be designated for properties totaling less than three acres in size, provided the district is in substantial conformance with the Specific Plan. Residential parcels of less than three contiguous acres which are within the “Rivertown” designation of the General Plan may also qualify for P-D status.~~

~~*****~~

§ 9-5.3601 ZONING MAP.

~~(B) (1) Consistent with the provisions and intent of the General Plan pertaining to the Rivertown Focused Planning Area, existing residential development is considered to be consistent with the General Plan. Existing residential uses within the RTR-10 zoning district are to be treated as conforming uses pursuant to the provisions of this title.~~

~~*****~~

§ 9-5.3801 SUMMARY OF ZONING DISTRICTS.

~~—RTC—Rivertown Retail District~~

~~—RTR-10—Rivertown Residential Low-Medium Density: 6-10 du/acre~~

~~—RTR-20—Rivertown Residential High Density: 13-20 du/acre~~

~~*****~~

§ 9-5.3820 MULTIPLE-FAMILY IN RIVERTOWN AREA.

~~—(A) Permitted only by use permit as part of mixed use development with first floor 100% commercial (may be 75% retail/25% office). The maximum permitted density is 20 dwelling units per gross developable acre except in that area bounded by “I,” Second and “E” Streets, and the Atchinson, Topeka and Santa Fe Railroad where a maximum density of 45 dwelling units per gross developable acre may be permitted provided that in addition to the above requirements, the project obtains use permit approval through the Planning Commission.~~

~~—(B) In determining the justification for a requested density, the Planning Commission shall base its decision upon the degree to which the project includes the following:~~

~~—(1) Building amenities such as urban spaces, and massing, ground floor retail, retail arcades, artwork, sculptured rooftops, atriums, water features.~~

~~—(2) Pedestrian amenities such as sidewalk canopies and other overhead weather protection devices, streetscape features, landscaping, multiple building entrances, utilization of view sheds, and the provision of public restrooms.~~

~~—(3) Pedestrian movement enhancers such as sidewalk widening, through block connections, handicapped access, and promenade extensions.~~

~~—(4) Human services features such as employment creation and job training.~~

~~—(5) Transportation improvements such as transient and/or tenant parking on-site, below grade parking; transit access, and project van service.~~

~~—(6) Cultural amenities such as cinemas, performing arts centers, art galleries, and live theaters.~~

~~—(7) The preservation of historic or architecturally significant structures.~~

~~—(8) The realization of planning objectives such as the provision of uninterrupted retail frontage; the creation of resident population opportunities, a desirable relationship to adjacent uses, and architectural compatibility.
(Ord. 897 C S, passed 10-25-94) Penalty, see § 9-5.2904
*****~~

TABLE 9-5.3803	RE	R-4	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC	WF	OS	M-1	M-2	H	ES ⁹	RFC	RFR	RFR	CB	
	R	R-6	R-10	R-20	R-25	R-35						R								-10	-20		
RESIDENTIAL USES																							
Day-care centers (§ 9-5.3832)	U	U	U	U	U	U	U	U	U	U	U	U	-	-	U	-	U	-	U	U	U	U	-
Day-care: large family (§ 9-5.3818)	A	A	A	A	A	A	-	-	-	-	-	-	-	-	-	-	-	-	-	A	A	A	-
Day-care: small family (§ 9-5.3817)	P	P	P	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-
Senior Group Housing	U	U	U	U	U	U	-	-	-	-	-	U	-	-	-	-	U	-	U	U	U	U	-
Fraternity-sorority house/dormitory	U	U	U	U	U	U	-	-	-	-	-	U	-	-	-	-	-	-	-	U	U	U	-
Home occupations	A	A	A	A	A	A	-	-	-	-	-	A	-	-	-	-	-	-	A	A	A	A	-
Hospice ¹⁰	-	-	U	U	U	U	-	U	U	-	-	U	-	-	-	-	U ²	-	-	U	U	U	-
Manufactured, modular home; mobile home (§ 9-5.3804)	P	P	U	U	U	U	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-
Mobile home park	-	-	U	U	U	U	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-
Multiple-family: condominium, apartment, town-house (§ 9-5.3820)	-	-	U	U	U	U	-	-	-	-	-	U	-	-	-	-	U ²	-	U	-	-	-	-
Recreational vehicle park (§ 9-5.3830)	-	-	-	-	-	-	-	-	-	-	U	-	U	-	-	U	-	-	-	-	-	-	-
Residential care facility ¹⁰	-	-	U	U	U	U	-	U	U	-	-	U	-	-	-	-	U	-	-	U	U	U	-
Residential hotel	-	-	U	U	U	U	-	U	U	U	U	U	-	-	-	-	-	-	-	U	U	U	-
Room & boarding house	-	-	U	U	U	U	-	U	U	U	U	U	-	-	-	-	-	-	-	U	U	U	-
Second residential unit (§ 9-5.3805)	A	A	A	A	A	A	-	-	-	-	-	-	-	-	-	-	-	-	-	A	-	-	-

TABLE 9-5.3803	RE	R-4	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC	WF	OS	M-1	M-2	H	ES ⁹	RFC	RFR	RFR	CB
	R	R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	R								-10	-20	
Parks	P	P	P	P	P	P	P	P	—	U	U	U	P	P	U	U	—	—	U	U	U	—
Public assembly	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	—	U	U	U	—
Public safety facilities	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	—	—	—	—	—
Public utility yard	—	—	—	—	—	—	—	—	—	—	—	—	U	—	U	U	—	—	—	—	—	—
Religious assembly ³ (§ 9-5.3832)	—	U	U	U	U	U	U	U	U	U	U	U	U	—	—	—	U	—	U	U	U	—
Satellite antenna (§ 9-5.3807)	A	A	A	A	A	A	A	A	A	A	A	A	A	—	A	A	A	—	A	A	A	—
Schools, private and preschools	U	U	U	U	U	U	U	U	U	U	—	U	—	—	U	—	U	—	U	U	U	—
Utility substations	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	—	U	U	U	—
COMMERCIAL USES																						
Adult book stores, motion picture arcades, and model studios (§ 9-5.3808)	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—	—	—	—	—	—	—
Adult entertainment, other (§ 9-5.3808)	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—	—	—	—	—	—	—
Agricultural uses (§ 9-5.3809)	P	—	—	—	—	—	—	—	—	—	—	—	—	P	—	—	—	—	—	—	—	—
Appliance maintenance & repair services:																						
Major	—	—	—	—	—	—	—	—	—	P	P	P	—	—	P	P	—	—	—	—	—	—
Minor	—	—	—	—	—	—	—	P	P	P	P	P	—	—	P	P	—	—	P	—	—	—
Amusement center (§ 9-5.3813)	—	—	—	—	—	—	—	—	U	U	U	U	U	—	—	—	—	—	U	—	—	—

RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ⁹	RFC	RFR -10	RFR -20	CB
TABLE 9-5.3803																					
Animal hospital veterinary clinics	-	-	-	-	-	U	-	U	U	U	U	-	-	U	U	-	-	-	-	-	-
Antique store	-	-	-	-	-	-	-	-	P	P	A	U	-	U	-	-	-	P	-	-	-
Auto sales, rental	-	-	-	-	-	U	-	-	U	U	U	-	-	-	-	-	-	U	-	-	-
Auto storage	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-
Auto service station (§ 9-5.3815)	-	-	-	-	-	-	-	U	U	U	U	-	-	U	U	-	-	-	-	-	-
Auto repair:																					
Major	-	-	-	-	-	U	-	-	-	U	U	-	-	U	P	-	-	-	-	-	-
Minor	-	-	-	-	-	U	-	U	U	U	U	-	-	P	P	-	-	-	-	-	-
Bakeries—retail	-	-	-	-	-	-	-	P	P	P	P	U	-	P	P	-	-	P	-	-	-
Bank or savings & loan	-	-	-	-	-	P	P	P	P	P	P	-	-	-	-	-	-	P	-	-	-
Bar (§ 9-5.3831)	-	-	-	-	-	-	-	-	U	U	U	U	-	-	-	-	-	U	-	-	-
Barber & beauty shop	-	-	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	P	-	-	-
Bed and breakfast inns (§ 9-5.3819)	U	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	U	U	-	-
Boat repair																					
Major	-	-	-	-	-	U	-	-	-	U	U	U	-	U	P	-	-	U	-	-	-
Minor	-	-	-	-	-	U	-	U	U	U	U	U	-	P	P	-	-	U	-	-	-
Boat, RV—storage facility (§ 9-5.3810)	-	-	-	-	-	-	-	-	-	U	U	U	-	U	P	-	-	-	-	-	-
Bowling alleys (§ 9-5.3831)	-	-	-	-	-	-	-	-	U	U	U	-	-	-	-	-	-	-	-	-	-
Cannabis business (§ 9- 5.3845)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U ¹³

RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ⁹	RTR -10	RTR -20	CB
Car and vehicle wash	—	—	—	—	—	—	—	—	U	U	U	U	—	U	U	—	—	—	—	—
Card room	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—	—	U	—	—
Catering services	—	—	—	—	—	—	—	—	P	P	P	A	—	U	—	—	—	U	—	—
Clothing store	—	—	—	—	—	—	—	—	P	P	P	A	—	—	—	—	—	P	—	—
Combined residential/commercial structure	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	U	—	—
Communication facilities	U	U	U	U	U	U	P	P	P	P	P	—	U	P	P	—	—	P	U	—
Computer gaming and internet access business	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—	—	—	—	—
Confectionery stores	—	—	—	—	—	—	—	P	P	P	P	A	—	—	—	—	—	P	—	—
Dance hall	—	—	—	—	—	—	—	—	U	U	U	—	—	U	—	—	—	U	—	—
Drive-up window (all uses)	—	—	—	—	—	U	U	U	U	U	U	—	—	U	U	U	—	—	—	—
Dry cleaning agencies; pick-up and self-serve	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—	P	—	—
Florist shop	—	—	—	—	—	P	—	P	P	P	P	—	—	—	—	P	—	P	—	—
Food stores (§ 9-5.3831):																				
Convenience store	—	—	—	—	—	—	—	U	U	U	U	U	—	—	—	U	—	U	—	—
Supermarket	—	—	—	—	—	—	—	U	P	P	U	—	—	—	—	—	—	U	—	—
Fortune-teller's	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	—	U	—	—
Funeral parlor & mortuary	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	—	U	—	—
Furniture stores	—	—	—	—	—	—	—	—	P	P	U	—	—	—	—	—	—	P	—	—

RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ⁹	RFR -10	RFR -20	CB
TABLE 9-5.3803																				
Gift shop	-	-	-	-	-	-	-	-	P	P	P	P	-	-	-	-	-	P	-	-
Gun sales (§ 9-5.3833)	-	-	-	-	-	-	-	-	U	U	U	U	-	-	-	-	-	U	-	-
Hardware store	-	-	-	-	-	-	-	U	P	P	U	U	-	-	-	-	-	P	-	-
Health club/fitness center	-	-	-	-	-	U	-	U	P	P	U	-	-	U	-	U	-	U	-	-
Hotel & motels	-	-	-	-	-	U ⁵	U	-	P	P	P	U	-	U ⁵	-	U	-	U	-	-
Jewelry store	-	-	-	-	-	-	-	-	P	P	P	U	-	-	-	-	-	P	-	-
Kennels	-	-	-	-	-	-	-	-	U	U	-	-	-	U	U	-	-	-	-	-
Laboratories; medical, dental, optical	-	-	-	-	-	P	P	U	U	U	U	-	-	U	-	P	-	U	-	-
Laundrette	-	-	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	P	-	-
Liquor stores (§ 9-5.3831)	-	-	-	-	-	-	-	U	U	U	U	-	-	-	-	-	-	U	-	-
Live entertainment	-	-	-	-	-	-	-	-	U	U	U	U	-	-	-	-	-	U	-	-
Marina	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	U	-	-
Miniature golf courses	-	-	-	-	-	-	-	-	U	U ⁶	U	-	-	U	-	-	-	U	-	-
Mini-storage	-	-	-	-	-	-	-	-	-	-	U	U	-	U	P	-	-	-	-	-
Nurseries (horticulture) (§ 9-5.3824)	-	-	-	-	-	-	-	-	P	P	U	U	-	P	P	-	-	-	-	-
Offices:																				
Business & professional	-	-	-	-	-	P	P	U	P	P	P	U	-	-	-	P	-	U	-	-
Medical (includes clinics)	-	-	-	-	-	P	P	U	P	P	P	U	-	-	-	P	-	U	-	-
Paint store	-	-	-	-	-	-	-	-	P	P	U	-	-	U	-	-	-	P	-	-

TABLE 9-5.3803	RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ⁹	RFC	RFR -10	RFR -20	CB
Parking lot (commercial) (§ 9-5.3837)	—	—	—	—	—	—	A	A	A	A	A	A	A	A	P	P	A	—	A	—	—	—
Pawn shops	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	—	U	—	—	—
Pet shop	—	—	—	—	—	—	—	—	P	P	P	P	U	—	—	—	—	—	P	—	—	—
Pharmacy	—	—	—	—	—	—	U	P	P	P	P	P	A	—	P	P	P	—	P	—	—	—
Photographer	—	—	—	—	—	—	—	P	P	P	P	P	A	—	U	—	—	—	P	—	—	—
Printing & blue printing	—	—	—	—	—	—	—	P	P	U	U	U	—	—	P	P	—	—	U	—	—	—
Radio & TV sales & repair	—	—	—	—	—	—	—	—	U	P	P	P	—	—	—	—	—	—	P	—	—	—
Recycling facilities:																						
Reverse vending machines (§ 9-5.3811)	—	—	—	—	—	—	—	—	P	P	P	P	—	—	P	P	—	—	P	—	—	—
Small collection facility (§ 9-5.3812)	—	—	—	—	—	—	—	—	A	A	A	A	—	—	A	A	—	—	A	—	—	—
Large collection facility (§ 9-5.3813)	—	—	—	—	—	—	—	—	A	A	A	A	—	—	A	A	—	—	A	—	—	—
Light processing facility	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Heavy processing facility (§ 9-5.3815)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Repair service	—	—	—	—	—	—	—	—	—	—	U	U	U ⁷	—	P	P	—	—	U	—	—	—

TABLE 9-5.3803	RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ⁹	RFC	RFR -10	RFR -20	CB	
Restaurants (§§ 9-5.3823 and 9-5.3831):																							
General	-	-	-	-	-	-	P	P	P	P	P	P	P	-	U ⁵	-	-	-	P	-	-	-	
Fast food	-	-	-	-	-	-	U	U	U	U	U	U	U	-	U ⁵	-	-	-	U	-	-	-	
Outdoor seating & food service	-	-	-	-	-	-	U	U	U	U	U	U	U	-	U ⁵	U	-	-	U	-	-	-	
Take out/delivery	-	-	-	-	-	-	P	U	P	P	P	P	U	-	U ⁵	-	-	-	U	-	-	-	
With bar & live entertainment	-	-	-	-	-	-	-	-	-	U	U	U	U	-	-	-	-	-	U	-	-	-	
Retail; general and specialty	-	-	-	-	-	-	-	-	P	P	P	P	A	-	-	-	-	-	P	-	-	-	
Secondhand sales	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-	U	-	-	-	
Shoe repair shop	-	-	-	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	P	-	-	-	
Sign shop	-	-	-	-	-	-	-	-	-	U	U	-	-	-	U	-	-	-	-	-	-	-	
Studios (e.g., dance, martial arts)	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	P	-	-	-	
Tailor shop	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	P	-	-	-	
Tattoo studio	-	-	-	-	-	-	-	-	-	U	U	U	-	-	-	-	-	-	U	-	-	-	
Theaters	-	-	-	-	-	-	-	-	-	U	U	U	U	-	-	-	-	-	U	-	-	-	
Upholstery shop	-	-	-	-	-	-	-	-	-	U	U	U	U	-	U	P	-	-	U	-	-	-	
Variety store	-	-	-	-	-	-	-	-	-	P	P	P	P	-	-	-	-	-	P	-	-	-	
Vehicle/boat/ equipment sales & rental (§ 9-5.3825)	-	-	-	-	-	-	U ³	U	U	U	U	U	U	-	U	U	-	-	U ³	-	-	-	
INDUSTRIAL USES																							
Animal rendering	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-	

RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ⁹	RFC	RFR -10	RFR -20	CB	
TABLE 9-5.3803																						
Bakery-commercial	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	-	-	-	-
Beverage bottling plant	-	-	-	-	-	-	-	-	-	-	-	-	-	U	P	-	-	-	-	-	-	-
Boat building	-	-	-	-	-	-	-	-	-	-	-	U	-	U	P	-	-	-	-	-	-	-
Cement or clay products manufacturing	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-	-
Concrete batch plant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-	-
Contractor's storage yard	-	-	-	-	-	-	-	-	-	-	-	-	-	U	P	-	-	-	-	-	-	-
Dairy products processing	-	-	-	-	-	-	-	-	-	-	-	-	-	U	P	-	-	-	-	-	-	-
Dry cleaners processing	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-	-
Exterminator	-	-	-	-	-	-	-	-	-	-	-	-	-	U	P	-	-	-	-	-	-	-
Finished paper production	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-	-
Food processing plant	-	-	-	-	-	-	-	-	-	-	-	-	-	U	P	-	-	-	-	-	-	-
Fuel yard; bulk petroleum storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-	-
Garment manufacture	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-	-
Hazardous waste facilities (§ 9-5.3826)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-	-
Small generator (§ 9-5.3826)	-	-	-	-	-	-	-	U	U	U	U	-	-	U	U	-	-	-	-	-	-	-
Large generator (§ 9-5.3826)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-	-

RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ⁹	RFC	RFR -10	RFR -20	CB
TABLE 9-5.3803																					
Processor (§ 9-5.3826)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-
Household hazardous waste facility (§ 9-5.3826)	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-
Junk yard/antio wrecking yard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-
Lumber yard	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-
Machine shop	-	-	-	-	-	-	-	-	-	-	-	-	-	U	P	-	-	-	-	-	-
Manufacturing or storage of explosives, acid, cement, fertilizer, gas, inflammable fluids, glue, gypsum, lime, plaster of paris	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-
Mining & quarry; resource extraction	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-
Oil & gas drilling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-
Oil & gas production	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-
Photographic plants	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-
Plastic fabrication	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-
Research & development	-	-	-	-	-	U	-	-	-	-	U	-	-	U	U	-	-	-	-	-	-
Residual repository (§ 9-5.3826)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-
Salvage/war surplus yards	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-
Solid waste transfer station	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-

TABLE 9-5.3803	RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ⁹	RFC	RFR -10	RFR -20	CB
Smelting or processing of iron, tin zinc or other ore	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-
Stockyards/slaughterhouses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	-	-	-	-	-	-
Stone monument works	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	P	-	-	-	-	-	-
Truck terminal yard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	U	-	-	-	-	-	-
Truck & tractor repair	-	-	-	-	-	-	-	-	-	-	-	-	-	-	U	P	-	-	-	-	-	-
Warehousing & wholesaling	-	-	-	-	-	-	U	-	-	-	-	-	-	-	U	P	-	-	-	-	-	-
TEMPORARY USES																						
Removal of earth (§ 9-5.3822)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	-	-	-	-	-
Temporary construction building and uses (§ 9-5.3821)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	-	-	-	-	-
Outdoor display of merchandise (in conjunction with a non-residential use)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	-	-	-	-	-
Special outdoor events (§§ 9-5.3828 and 9-5.3831)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	-	-	-	-	-
Christmas tree and pumpkin sale lots (§ 9-5.3829)	-	-	-	-	-	-	A	A	A	A	A	A	-	-	A	A	-	-	-	-	-	-

1. Single-family dwellings existing prior to the effective date of this section are permitted uses; conforming to the R-20 zone; however, development of new single-family dwelling units, other than replacement of existing single-family dwellings, are prohibited within the R-20 zone.

2. Use may be permitted as an ancillary use if it is incidental to an otherwise permitted or conditionally permitted use within this zoning district.
3. Legally established churches existing prior to the effective date of this section are permitted uses, conforming to the PBC, C-O, C-1, C-2, and C-3 zone; however, development of new religious assembly uses, other than replacement of existing uses, is prohibited within these zoning districts.
4. Funeral services are limited to J Street, Fourth Street, and the area between Fourth and Fifth Streets.
5. May be located only on sites adjacent to freeway interchanges.
6. May be located along Somersville Road north of the SR-4 freeway.
7. Marine repair only. Permitted as an ancillary service for waterfront activities.
8. Boat sales and repair only.
9. In the case of the Emergency Shelter Overlay District, where no letter or number is included in the table for a particular land use, the regulations of the base zone apply. Emergency shelters are permitted by right in the Emergency Shelter Overlay District if they meet all standards of § 9-5.3835, Emergency Shelters, of this article.
10. Hospices and residential care facilities providing care for up to six patients are a permitted use in any district where residential uses are allowed.
11. Up to 20 units/acre permitted by right subject to compliance with all other applicable standards.
12. Subject to a conditional use permit on a site at least one quarter mile from any type of residential care facility, social service institution, welfare institution, or a similar type of facility; at least one mile from another correctional facility; and at least 1,000 feet from a school, library, public park, recreation area or any property zoned or used for residential development. See § 9-5.3838, Correctional Facilities, for additional requirements.
13. Cannabis Business requires approval of a Use Permit by the City Council upon recommendation by the Planning Commission. See § 9-5.384531 (Am. Ord. 930-C-S, passed 7-29-97; Am. Ord. 1080-C-S, passed 10-24-06; Am. Ord. 2072-C-S, passed 10-22-13; Am. Ord. 2075-C-S, passed 11-26-13, Am. Ord. 2077-C-S, passed 12-10-13; Am. Ord. 2089-C-S, passed 6-24-14; Am. Ord. 2096-C-S, passed 2-24-15; Am. Ord. , passed 6-26-18)



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director

SUBJECT: AB1600 Development Impact Fee Annual Report

RECOMMENDED ACTION

It is recommended that the City Council receive the FY2017/2018 Annual Report of Development Impact Fees.

STRATEGIC PURPOSE

This action supports **Long Term Goal J:** Parks and Recreation, **Long Term Goal K:** Public Works and Engineering, Strategy K-4: Prioritize infrastructure improvements to coincide with Economic Development goals, and **Strategy L-1:** Improve community communications and trust in City government and keep the community well informed as to the activities of the City departments.

FISCAL IMPACT

This report does not require any expenditure and, as such, will have no fiscal impact on the City of Antioch.

DISCUSSION

Development Impact Fees

Assembly Bill (AB) 1600 (Cortese, 1987) was approved by the California Assembly in 1987 and was incorporated into California Government Code Section 66000-66008. These statutes are collectively known as the "Mitigation Fee Act" and impose specific requirements on cities that chose to collect development impact fees. GC 66006 requires that all cities that collect development impact fees publish an annual report on the development impact fees collected, the beginning balances, the ending balances, a description of the individual fees, and other general information. This report must be made available to the public within 180 days of the end of the fiscal year during which the fees were collected.

In March 2014, the City Council adopted a development impact fee schedule that is charged to new development in the City of Antioch to offset the related costs of new facilities and infrastructure. Specifically, four development impact fees were adopted: General Administration, Public Works, Police, and Parks and Recreation. These fees are specifically restricted to the construction of new facilities and cannot be used for salaries.

F

Agenda Item #

The City of Antioch Development Impact Fees became effective on July 1, 2014 and have been collected since FY 14/15. A summary of these fees and their balances are provided in the attached report and summarized below.

In total, the City took in \$180,193.96 in Development Impact Fees in FY 17/18. The total figure is much less than the FY 16/17 sum of \$353,809.32 for a variety of reasons. The largest active residential project was Park Ridge by Davidon Homes. However, this project was entitled prior to establishment of the Development Impact Fees and is subject only to the Parks and Recreation Fee. In addition, FY 16/17 saw the payment of \$278,970 by the Tabora Gardens multifamily project. As in prior years, the City did not expend any of the Development Impact Fees. As new projects come on line that are subject to the Development Impact Fees, staff expects that future contributions will increase.

The City Council need not take any formal action on this report.

ATTACHMENTS

- A. City of Antioch Annual Report of Development Impact Fees (AB1600 Report) Fiscal Year 2017-2018

ATTACHMENT "A"

CITY OF ANTIOCH
ANNUAL REPORT OF DEVELOPMENT IMPACT FEES
(AB 1600 REPORT)
FISCAL YEAR 2017/2018



PREPARED BY
CITY OF ANTIOCH
COMMUNITY DEVELOPMENT DEPARTMENT

DEVELOPMENT IMPACT FEES DESCRIPTION

General Administration

The General Administration Development Impact Fee covers new development's proportionate share of the costs of new administrative facilities, expansion of civic spaces, land acquisition, new vehicles, and information technology equipment. The fee helps to maintain adequate levels of general administrative service in the City of Antioch.

Public Works

The Public Works Development Impact Fee covers new development's proportionate share of the costs of a new/expanded corporation yard, additional Public Works building space, a garbage ramp, and Public Works vehicles.

Police Facilities and Equipment

The Police Facilities Development Impact Fee covers new development's share of the costs associated with new Police facilities, including Police stations, animal service facilities, vehicles and other equipment.

Parks and Recreation Facilities

The Park and Recreation Development Impact Fee covers the costs associated with new parks and recreation facilities and equipment required to serve future growth in Antioch. It covers the proportionate share of the costs of developing new parks, community and recreation centers, a library, and associated capital equipment. The park in-lieu fee under the Quimby Act provides revenues based on parkland needs and costs and is a separate fee.

City of Antioch
Annual Report of Development Impact Fees
Fiscal Year 2017/2018

FEE SCHEDULE 7/1/2017			
<i>Effective 6/24/14</i>			
<i>CC Resolution No. 2014/21 – 3/25/14</i>			
	Single Family	Multi-Family	Non-Residential
	<i>\$ per unit</i>	<i>\$ per unit</i>	<i>\$ per square foot</i>
General Administration	445	282	0.07
Public Works	430	273	0.06
Police	1,151	730	0.17
Parks and Recreation	3,154	1,997	0.00
TOTAL FEES	5,180	3,282	0.30

DEVELOPMENT IMPACT FEES FY 17/18	
General Administration (3215500 46660)	2,645.08
Public Works (3215505 46661)	2,330.64
Police (3215510 46662)	6,515.48
Parks & Recreation (3215515 46663)	168,138.00
Total Development Impact Fees Collected	179,629.20
Interest Earned– All accounts	564.76
TOTAL REVENUES	\$180,193.96
General Administration (3215500 46660)	0.00
Public Works (3215505 46661)	0.00
Police (3215510 46662)	0.00
Parks & Recreation (3215515 46663)	0.00
TOTAL EXPENDITURES	\$0.00
BEGINNING BALANCE	\$396,814.51
TOTAL REVENUES	\$180,193.96
TOTAL EXPENDITURES	\$0.00
ENDING BALANCE	\$577,008.47

CONTRIBUTING PROJECTS						
PROJECT NAME	GEN ADMIN	POLICE	PUB WORKS	PARKS & REC	3% ADMIN	TOTAL
Four Star Auto 3420 E 18 th St	117.60	285.60	100.80		15.12	519.12
ARCO 2610 Contra Loma Blvd	263.48	639.88	225.84		33.88	1,163.08
Rocketship Charter School 1700 Cavallo Rd	1,680.00	4,080.00	1,440.00		216.00	7,416.00
Davidon Homes 52 Single Family Dwelling Permits				164,008.00	4,920.24	168,928.24
2 nd Unit 2808 ½ Lincoln Ln	292.00	755.00	282.00	2,065.00	101.82	3,495.82
2 nd Unit 3901 ½ Hillcrest Ave	292.00	755.00	282.00	2,065.00	101.82	3,495.82
TOTAL	\$2,645.08	\$6,515.48	\$2,330.64	\$168,138.00	\$5,388.88	\$185,018.08



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Consideration of Bids for the Northeast Antioch Annexation Water and Sewer Facility Installation (P.W. 693)

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution to:

1. Amend the fiscal year 2018/2019 Capital Improvements Budget with Water and Sewer Enterprise Funds for the Northeast Antioch Annexation Water and Sewer Facility Installation by \$2,000,000 to be fully reimbursed by the Northeast Annexation Area Fund.
2. Award the contract to the lowest, responsive bidder, Garney Pacific, Inc. in the amount of \$4,096,000.
3. Authorize the City Manager to execute an agreement with Garney Pacific, Inc. in the amount of \$4,096,000.

STRATEGIC PURPOSE

This item supports Strategy K-1 in the Strategic Plan by ensuring well maintained public facilities and rights-of-way within Northeast Antioch Annexation; as well as Strategy K-5 by reducing the City's liability from third party claims by complying with regulatory requirements and providing new infrastructure improvements.

FISCAL IMPACT

The 2018-19 Capital Improvement Budget includes \$2.5 million for design and construction of improvements in the Northeast (NE) Annexation Area. Adoption of this resolution will bridge the funding gap by amending the fiscal year 2018/2019 Capital Improvements Budget for this work by \$2,000,000 from Water and Sewer Enterprise Funds to include the cost of the construction contract, engineering, inspection, testing and contract administration. All funds from the Water and Sewer Enterprise Funds utilized for this project will be reimbursed through the NE Annexation Area as funding becomes available. The NE Annexation Area Fund accumulates approximately \$700,000 at the end of each calendar year in City and County contributions. It is expected that the Water and Sewer Enterprise Fund will be fully reimbursed through the NE Annexation Area Fund by the end of 2020.

The Engineer's estimate for the construction of this project was \$2,900,000.

The Northeast Annexation area will receive a total of \$6,000,000 from the County and City property tax share agreed upon at the time of annexation in 2014 paid over a period of ten years. A second phase infrastructure plan that will include storm drain, street light and roadway improvements as funding permits, will be brought back to City Council for authorization in the 5-Year Capital Improvement Program as part of the budget process in 2019.

DISCUSSION

On November 20, 2018, four bids were received and opened as shown on the attached tabulation. The low bid was submitted by Garney Pacific, Inc. of Tracy in the amount of \$4,096,000. The bids have been checked and found to be without any errors or omissions.

This work will be performed on Viera Avenue, Wilbur Avenue, Santa Fe Avenue, Walnut Avenue and Bown Lane and the private roadways of Santa Fe Avenue, Vine Lane and Stewart Lane. The project includes installing approximately 3,400 feet of domestic water main, 80 water services, 9,400 feet of sanitary sewer mains, 90 sanitary sewer laterals and 30 manholes. In addition, a sewer pipeline will be bored across the BNSF railroad tracks on Viera Avenue and a new sewer syphon structure will be constructed on Wilbur Avenue to mitigate a conflict with an existing storm drainage facility.

This project will not connect the proposed improvements to the existing residential and commercial buildings. Additional permits and fees are necessary to be paid by the property owner in order for these connections to be constructed. Currently, the only mechanism the City has to provide financial assistance for costs associated with these connections is utilizing the General Fund.

ATTACHMENTS

- A: Resolution
- B: Tabulation of Bids
- C: Project Overview Map

ATTACHMENT "A"

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING AN AMENDMENT INCREASING THE CAPITAL IMPROVEMENT
BUDGET; AWARDING THE CONTRACT AND AUTHORIZING THE CITY MANAGER
TO EXECUTE AN AGREEMENT WITH GARNEY PACIFIC, INC. FOR THE
NORTHEAST ANTIOCH ANNEXATION WATER AND SEWER FACILITY
INSTALLATION
P.W. 693**

WHEREAS, an amendment increasing the 2018/2019 fiscal year Capital Improvement Budget with Water and Sewer Enterprise Funds for the Northeast Antioch Annexation Water and Sewer Facility Installation in the amount of \$2,000,000 has been considered by City Council; and

WHEREAS, the Water and Sewer Enterprise Fund will be fully reimbursed for project costs by the Northeast Annexation Area Fund as funding becomes available; and

WHEREAS, the City Council has considered awarding the Northeast Antioch Annexation Water and Sewer Facility Installation contract to the lowest, responsive and responsible bidder, Garney Pacific, Inc. in the amount of \$4,096,000; and

WHEREAS, the City authorizes the City Manager to execute a construction agreement with Garney Pacific, Inc. in the amount of \$4,096,000 for the Northeast Antioch Annexation Water and Sewer Facility Installation;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves amending the 2018/2019 fiscal year Capital Improvement Budget with Water and Sewer Enterprise Funds for the Northeast Antioch Annexation Water and Sewer Facility Installation in the amount of \$2,000,000 to be fully reimbursed by the Northeast Annexation Area Fund; authorizes to award the construction contract to the lowest, responsive and responsible bidder, Garney Pacific, Inc., and authorizes the City Manager to execute a construction agreement with Garney Pacific, Inc. in the amount of \$4,096,000, in a form approved by the City Attorney.

* * * * *

RESOLUTION NO. 2018/**

December 11, 2018

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11th day of December 2018, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

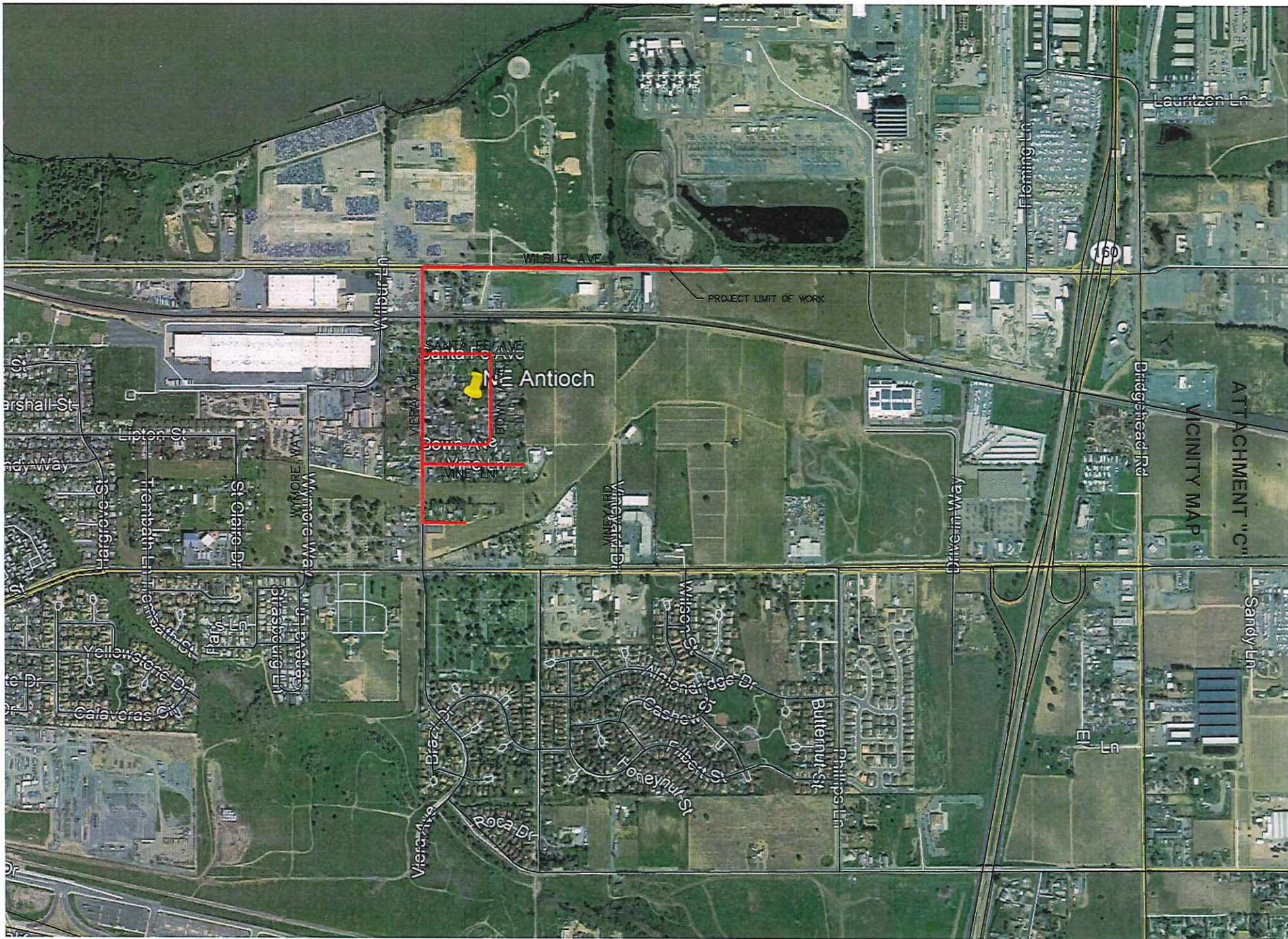
CITY OF ANTIOCH
TABULATION OF BIDS

JOB TITLE: Northeast Antioch Annexation Water & Sewer Facility Installation
(P.W. 693)

BIDS OPENED: November 20, 2018 ~ 2:00 p.m.
City Council Chambers

	Engineer's Estimate	Garney Pacific, Inc. Tracy	JMB Construction, Inc. South San Francisco	Terracon Constructors, Inc. Healdsburg	Cratus, Inc. San Francisco	
TOTAL BID PRICE	\$2,900,000.00	\$4,096,000.00	\$6,331,836.00	\$6,583,604.00	\$11,265,550.00	

<i>Garney Pacific, Inc.</i>	<i>JMB Construction, Inc.</i>	<i>Terracon Constructors, Inc.</i>	<i>Cratus, Inc.</i>	
<u>Jack & Bore</u> Pacific Boring <u>Paving - Partial</u> Teichert	<u>Jack & Bore</u> Pacific Boring	<u>Jack & Bore</u> Pacific Boring <u>Survey</u> Benchmark Eng <u>Pipeline Video</u> Nor Cal Pipeline	<u>Jack & Bore</u> Pacific Boring	



VICINITY MAP
NORTHEAST ANNEXATION
ANTIOCH, CALIFORNIA



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Phil Hoffmeister, Administrative Analyst II *PH*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Resolution Annexing Certain Parcels into CFD No. 2018-01 (Public Services).

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached resolution Annexing Certain Parcels into Community Facilities Districts CFD No. 2018-01 (Public Services).

STRATEGIC PURPOSE

This item supports Strategy K-1 in the Strategic Plan by ensuring well maintained public facilities and rights-of-way, as well as Strategy K-5 by reducing the City's liability from third party claims and continuing to comply with regulatory requirements of state and federal agencies.

FISCAL IMPACT

The property owners in this subdivision will contribute annually to public services through CFD No. 2018-01 (Public Services). Those public services include landscape maintenance, park and street lighting maintenance, stormwater maintenance, and open space maintenance.

DISCUSSION

The owner of the property listed below was conditioned to annex to a Community Facilities District as a condition of the Development Agreement. Resolution No. 2018/26 adopted by City Council on February 27, 2018 authorizes the City to annex properties to CFD No. 2018-01 (Public Services), which will be assessed only for eligible Public Services, without further public hearings or formal elections upon receipt of written consent from the owners.

The Boundary Map shows the location of the following properties to be added to the Community Facilities District (CFD) No. 2018-01 for Public Services: Lots 1, 2, and 3 of the Large Lot Final Map recorded on July 13, 2018 in the Contra Costa County Recorder's Office at Book 538 of Maps Assessment and Community Facilities District at Pages 15-30 (Instrument No. 2018-0111547).

The owner of each parcel has given consent and approval that such parcel be annexed to CFD No. 2018-01 (Attachment B). The owner has agreed and intends that such

consent and approval constitute election to annex to CFD No. 2018-01 and approval of the authorization for the levy of the Special Tax within the property.

If approved by the City Council, an Amended Boundary Map and an Amendment of Notice of Special Tax Lien for CFD 2018-01 (Public Services) will be filed with the Contra Costa County Recorder's Office within fifteen (15) days.

ATTACHMENTS

- A: Resolution
- B: Consent and Election to Annex with Notary Acknowledgement
- C: Boundary Map of Annexation No. 2 to CFD No. 2018-01 (Public Services)
- D: Amended Notice of Special Tax Lien

ATTACHMENT "A"

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
ANNEXING CERTAIN PARCELS INTO CFD NO. 2018-01 (PUBLIC
SERVICES)**

WHEREAS, Arroyo Cap VI, LLC has given its written consent and approval to have lots 1, 2 and 3 on the Large Lot Final Map, recorded on July 13, 2018 in the Contra Costa County Recorder's Office at Book 538 of Maps Assessment and Community Facilities District at Pages 15-30 (Instrument No. 2018-0111547) annexed into CFD No. 2018-01 (Public Services); and

WHEREAS, Arroyo Cap VI, LLC intends that such consent and approval constitutes election to annex into CFD No. 2018-01 (Public Services), and approval of the authorization for the levy of the Special Tax within the properties, respectively.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Antioch that lots 1, 2 and 3 on the Large Lot Final Map, recorded on July 13, 2018 in the Contra Costa County Recorder's Office at Book 538 of Maps Assessment and Community Facilities District at Pages 15-30 (Instrument No. 2018-0111547) are hereby annexed into the CFD No. 2018-01 (Public Services).

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11th day of December 2018, by the following vote:

AYES:

ABSENT:

NOES:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"

CONSENT AND ELECTION TO ANNEX REAL PROPERTY TO AN EXISTING COMMUNITY FACILITIES DISTRICT

CITY OF ANTIOCH COMMUNITY FACILITIES DISTRICT NO. 2018-01 (PUBLIC SERVICES)

TO: CITY COUNCIL OF THE CITY OF ANTIOCH IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE ABOVE ENTITLED COMMUNITY FACILITIES DISTRICT:

1. The undersigned is the owner (the "Owner"), or the duly authorized representative of the Owner, of the real property as described in Exhibit A attached hereto and incorporated herein by reference (the "Property"), and in such capacity, possesses all legal authority necessary to execute this Consent and Election as and on behalf of the Owner in connection with the annexation of the Property to the District (as defined below).

The Owner is: AITN.: LEIGH AUSTIN

ARROYO CAP VI, LLC

100 W. BROADWAY, SUITE 680

LONG BEACH CA 90802

(Type or print the Full Name of the Owner or Owners of the Property in the above spaces.)

2. The Owner is aware of and understands the following:
 - A. The City of Antioch has conducted proceedings pursuant to the "Mello-Roos Community Facilities Act of 1982", (Government Code Section 53311 and following) (the "Act") to form a community facilities district known and designated as COMMUNITY FACILITIES DISTRICT NO. 2018-01 (PUBLIC SERVICES) (the "District") to finance the increased demand for public services (the "Services") resulting from new development within the District. The services to be financed by the CFD comprise services ("Services") authorized to be financed pursuant to Section 53313 and 53313.5 of the Government Code. CFD 2018-01 shall finance Services only to the extent they are in addition to those provided in the territory of CFD 2018-01 before the CFD was created and such Services may not supplant services already available within CFD 2018-01 when the CFD was created.

For a full and complete description of the public services, reference is made to the final CFD Report, a copy of which is on file in the Office of the City Clerk. For all particulars, reference is made to said CFD Report.

- B. The City has also undertaken proceedings pursuant to Article 3.5 of the Act to provide for the future annexation of certain territory, including the Property, to the District. On February 13, 2018, the City held a public hearing as required by the Act, to consider the future annexation of such territory, including the Property, to the District. Notice of such hearing was given in the form and manner as required by law. A protest to such future annexation was not received from 50% or more of the registered voters, or six (6) registered voters, whichever

is more, residing in the territory proposed to be annexed in the future or the owners of one-half or more of the area of land in the territory proposed to be annexed in the future. At the conclusion of such public hearing, the legislative body of the City did approve and provide for the annexation in the future upon the unanimous approval of the owner or owners of each parcel or parcels at the time that such parcel or parcels are annexed, without additional hearings.

THE UNDERSIGNED DOES HEREBY CERTIFY UNDER PENALTY OF PERJURY AS FOLLOWS:

3. The Owner consents and elects to and expressly approves annexation of the Property to the District and the authorization for the levy of the Special Tax within the Property without further public hearing and without an election conducted pursuant to the provisions of Government Code Section 53339.7 and Article 2 of the Act and the Elections Code of the State of California. Owner agrees and intends that such consent and approval constitutes Owner's election to annex the Property to the District and to approve the authorization for the levy of the Special Tax within the Property.
4. The Owner waives any right, which the Owner may have to make any protest or complaint or undertake any legal action challenging the validity of the proceedings of the City or the District to authorize the future annexation of the Property to the District or the authorization for the levy of the Special Tax within the Property, any necessity, requirement, right or entitlement for further public hearing or election pertaining to the annexation of the Property to the District and the levy of the Special Tax within the Property.
5. The Owner specifically authorizes the levy of the Special Tax on the Property pursuant to the rate and method of apportionment set forth in Exhibit B to pay for the authorized Public Services.

EXECUTED this 4th day of August, 2018, in Calver City CA
California.

[Handwritten Signature]
(Signature)

Leigh Austin
Type or print name of signor

(Signature)

Type or print name of signor

Note:

1. Signatures of property owner(s) or representatives must be notarized.
2. Proof of Authorization to sign is required for Corporations, Partnerships, Limited Liability Companies, Trusts, etc.

**ACTION BY WRITTEN CONSENT
OF THE MANAGING MEMBER OF
ARROYO CAPITAL, LLC**

The undersigned, Arroyo GAP Holdco, LLC, being the managing member (the "Managing Member") of Arroyo Capital, LLC (the "Company"), by its signature below, hereby adopts the following resolutions on behalf of the Company, effective as of October 4, 2016, pursuant to Section 18-407 of the Delaware Limited Liability Company Act (the "Act") and the Limited Liability Company Agreement of the Company (the "LLC Agreement").

WHEREAS, it is prudent and in the best interests of the Company to delegate to certain persons responsible for the business, property and affairs of the Company authority to enter into and execute certain agreements and other instruments and documents in the name and on behalf of the Company as "Officers" of the Company;

NOW, THEREFORE, BE IT RESOLVED, pursuant to the authority set forth in the LLC Agreement, that any Officer of the Company set forth on Exhibit A hereto be and hereby is authorized and directed to execute, make, deliver, file and record in the name of and on behalf of the Company any and all such agreements and other instruments and documents set forth on Exhibit B hereto (each, a "Document"),

RESOLVED, FURTHER, that each such person shall carry out his or her authority granted hereunder in his or her capacity as an Officer of the Company;

RESOLVED, FURTHER, that the execution of any such Document by any such Officer shall be conclusive evidence of the approval thereof by such Officer and by the Company;

RESOLVED, FURTHER, any such person's authority hereunder shall automatically be rescinded and terminated without any further action by the undersigned on the date such person ceases to be an Officer or employee of the Company or any of the Company's affiliates for any reason; and

RESOLVED FURTHER, that this action may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which shall together constitute but one and the same instrument.

[signature page follows]

IN WITNESS WHEREOF, the Managing Member has signed and delivered this action as of the date first written above.

ARROYO GAP HOLDCO, LLC

By: OCM FIE, LLC

Its: Manager

By: 

Name:

Cary Kleinman

Title:

Authorized Signatory

By: 

Name:

Jason Keller

Title:

Authorized Signatory

[Written Action of Managing Member of Arroyo Capital, LLC]

EXHIBIT A
Officer List

<u>Name</u>	<u>Title</u>
Daniel A. McCann	Executive Vice President
Jeffrey Brouclette	Executive Vice President
Leigh Austin	Executive Vice President

EXHIBIT B
Document List

- (i) In connection with any land banking agreement entered into between the Company and a home builder, the Officers identified on Exhibit A to this Written Consent may enter into and execute any and all documents, agreements, and certificates necessary to effectuate the transactions contemplated in such land banking agreement, including, without limitation, all documents and agreements necessary to (i) convey title to lots or land to the Company or its affiliates, (ii) complete development of the lots or land into a finished lot condition, (iii) manage and maintain the lots or land in good order and condition, (iv) convey title to such lots or land to such home builder or its affiliate, and all documents and agreements necessary to satisfy the Company's obligations with respect to the delivery of such lots, including the recording of easements, final maps, memoranda, marketing and licensing agreements, CC&R's, and any homeowners' association,
- (ii) The Officers identified on Exhibit A to this Written Consent may enter into documents and agreements on behalf of the Company for the purpose of conducting due diligence on any home builder or on a prospective land banking site.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Los Angeles)
On August 03, 2018 before me, Shanna T. Hemphill, Notary Public,
Date Here Insert Name and Title of the Officer
personally appeared Leigh Austin
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____
Document Date: _____ Number of Pages: _____
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer -- Title(s): _____
 Partner -- Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer -- Title(s): _____
 Partner -- Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

EXHIBIT "B"

**CITY OF ANTIOCH
COMMUNITY FACILITIES DISTRICT NO. 2018-01
(PUBLIC SERVICES)**

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax as hereinafter defined shall be levied on all Assessor's Parcels of Taxable Property in City of Antioch Community Facilities District No. 2018-01 (Public Services) (County of Contra Costa) ("CFD No. 2018-01") and collected each Fiscal Year commencing in Fiscal Year 2018-19, in an amount determined by the Council through the application of the appropriate Special Tax for "Developed Property," as described below. All of the real property in CFD No. 2018-01, unless exempted by law or by the provisions hereof, shall be taxed for these purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of CFD No. 2018-01: the costs of computing the Special Taxes and preparing the annual Special Tax collection schedules (whether by the City or any designee thereof or both); the costs of collecting the Special Taxes (whether by the City or otherwise); the costs to the City, CFD No. 2018-01, or any designee thereof of complying with CFD No. 2018-01 or obligated persons disclosure requirements associated with the Act; the costs associated with preparing Special Tax disclosure statements and responding to public inquiries regarding the Special Taxes; the costs to the City, CFD No. 2018-01, or any designee thereof related to an appeal of the Special Tax; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the City or CFD No. 2018-01 for any other administrative purposes of CFD No. 2018-01, including attorney's fees and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

"Assessor's Parcel" or "Parcel" means a lot or parcel shown on an Assessor's Parcel Map with an assigned Assessor's Parcel number.

"Assessor's Parcel Map" means an official map of the Assessor of the County designating parcels by Assessor's Parcel number.

“Authorized Services” means those services eligible to be funded by CFD No. 2018-01, as defined in the Resolution of Formation and authorized to be financed by CFD No. 2018-01 pursuant to Section 53313 and Section 53313.5 of the Act. CFD No. 2018-01 shall finance Authorized Services only to the extent that they are in addition to those provided in the territory of CFD No. 2018-01 before the CFD was created and such Authorized Services may not supplant services already available within CFD No. 2018-01 when the CFD was created.

“Building Permit” means a permit issued by the City or other governmental agency for the construction of a residential or non-residential building on an Assessor’s Parcel.

“CFD Administrator” means an official of the City or CFD No. 2018-01, or any designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

“CFD No. 2018-01” means City of Antioch Community Facilities District No. 2018-01 (Public Services) (County of Contra Costa).

“City” means the City of Antioch.

“City Landscape and Stormwater Maintenance Standards” means the then applicable landscape and stormwater maintenance standards or then applicable level of services for then applicable landscape and stormwater maintenance contracts executed by the City that are in effect and relate to similar landscape and stormwater improvements.

“City Manager” means the City Manager of the City of Antioch.

“Council” means the City Council of the City of Antioch, acting as the legislative body of CFD No. 2018-01.

“County” means the County of Contra Costa.

“Developed Property” means, for each Fiscal Year, all Assessor’s Parcels for which a Building Permit was issued after January 1, 2018 and on or before May 1 of the Fiscal Year preceding the Fiscal Year for which the Special Taxes are being levied.

“Dwelling Unit” means a building or portion thereof designed for and occupied in whole or part as a residence or sleeping place, either permanently or temporarily, by one (1) family and its guests, with sanitary facilities and one (1) kitchen provided within the unit. Boarding or lodging houses, dormitories, and hotels shall not be defined as Dwelling Units unless the land use permit specifies a residential use. For purposes of determining the Special Tax due, any “second unit” or “accessory dwelling unit” (as determined pursuant to Section 65852.2 of the Government Code) shall be considered a separate Dwelling Unit and shall be subject to this Special Tax.

“Fiscal Year” means the period starting July 1 and ending on the following June 30.

“Land Use Class” means any of the classes listed in Table 1 and Table 2.

“Maximum Special Tax” means, for each Fiscal Year, the maximum Special Tax, determined in accordance with Section C, below, that can be levied on any Assessor’s Parcel.

“Property Owner Association” means any association formed to represent residential housing interests in CFD No. 2018-01, which also has the resources to manage and maintain Property Owner Association Property or similar.

“Property Owner Association Property” means, for each Fiscal Year, any Assessor’s Parcel within the boundaries of CFD No. 2018-01 that is owned by or irrevocably offered for dedication to a property owner association, including any master or sub-association, not including any such property that is located directly under a residential or non-residential structure.

“Proportionately” means that the ratio of the actual annual Special Tax levy to the Maximum Special Tax is equal for all Assessor’s Parcels of Developed Property.

“Public Property” means, for each Fiscal Year, (i) any property within the boundaries of CFD No. 2018-01 that is owned by or irrevocably offered for dedication to the federal government, the State, the City, or any other public agency; provided however that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act, as such section may be amended or replaced, shall be taxed and classified in accordance with its use; or (ii) any property within the boundaries of CFD No. 2018-01 that is encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Rate and Method of Apportionment” or “RMA” means this Rate and Method of Apportionment of Special Tax.

“Residential Property” means, for each Fiscal Year, all Assessor’s Parcels of Developed Property for which a Building Permit was issued after January 1, 2018 and on or before May 1 of the Fiscal Year preceding the Fiscal Year for which the Special Taxes are being levied, for purposes of constructing one (1) or more residential Dwelling Units.

“Residential Property – In Compliance” means a definition of Residential Property that is only relevant for the purpose of calculating the annual Neighborhood Park & Street Lighting Maintenance Special Tax, the Stormwater Special Tax and the Open Space Maintenance Special Tax components, as identified in Table 2, and shall be applied each Fiscal Year only to Residential Property for which a Property Owner Association and/or the property owner, or any designee thereof, of the Residential Property has notified the City in writing by the

February 1st preceding the Fiscal Year that it wishes to assume responsibility for maintaining its parcel's frontage landscaping, and stormwater and the City Manager or his/her designee has determined that the Property Owner Association and/or Property Owner, or any designee thereof, has maintained its parcel's frontage landscaping and stormwater in previous Fiscal Years to City's Landscape and Stormwater Maintenance Standards. In addition, in order for any Residential Property to be defined as Residential Property – In Compliance, all Residential Properties within the boundaries of CFD No. 2018-01, as defined in the Resolution of Formation, must also be defined as Residential Property – In Compliance. With respect to future development in Assessor's Parcels not identified in the Resolution of Formation, Residential Property – In Compliance status will be evaluated based on the Annexation Map developed for those Assessor's Parcels at the time of annexation, pursuant to the Act.

“Residential Property – Out of Compliance” means all Residential Property that is not Residential Property – In Compliance.

“Resolution of Formation” means the resolution adopted by the Council pursuant to Section 53325.1 of the Act, establishing CFD No. 2018-01.

“San Francisco Urban Consumer Price Index” means, for each Fiscal Year, the Consumer Price Index published by the U.S. Bureau of Labor Statistics for All Urban Consumers in the San Francisco – Oakland – San Jose Area, measured as of the month of December in the calendar year that ends in the previous Fiscal Year. In the event this index ceases to be published, the Consumer Price Index shall be another index as determined by the CFD Administrator that is reasonably comparable to the Consumer Price Index for the San Francisco – Oakland – San Jose Area.

“Special Tax” or **“Special Taxes”** means the special tax to be levied in each Fiscal Year on each Assessor's Parcel of Developed Property to fund the Special Tax Requirement.

“Special Tax Component” means one of the following components of the Special Tax: Neighborhood Parks & Street Lighting Maintenance Special Tax, Neighborhood Landscape Maintenance Special Tax, Stormwater Maintenance Special Tax, or Open Space Maintenance Special Tax as identified in Table 1 and Table 2.

“Special Tax Requirement” means that amount to be collected in any Fiscal Year for CFD No. 2018-01 to pay for certain costs as required to meet the needs of CFD No. 2018-01 in that Fiscal Year. The costs to be covered shall be the direct costs for (i) Authorized Services, and (ii) Administrative Expenses; less (iii) a credit for funds available to reduce the annual Special Tax levy, if any, as determined by the CFD Administrator. Under no circumstances shall the Special Tax Requirement include debt service payments for debt financings by CFD No. 2018-01.

“State” means the State of California.

“Taxable Property” means all of the Assessor’s Parcels within the boundaries of CFD No. 2018-01 which are not exempt from the Special Tax pursuant to law or Section E below.

“Undeveloped Property” means, for each Fiscal Year, all property not classified as Developed Property, Property Owner Association Property, or Public Property.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year, all Assessor’s Parcels, as applicable within CFD No. 2018-01, shall be classified by the CFD Administrator as Developed Property, Undeveloped Property, Property Owner Association Property, or Public Property, and shall be subject to annual Special Taxes in accordance with this Rate and Method of Apportionment as determined by the CFD Administrator pursuant to Sections C and D below. The CFD Administrator’s allocation of property to each type of Land Use Class shall be conclusive and binding. However, only Developed Property shall be subject to annual Special Taxes in accordance with the Rate and Method of Apportionment as determined pursuant to Sections C and D below.

C. MAXIMUM SPECIAL TAX RATE

1. Developed Property

a. Maximum Special Tax

The Maximum Special Tax for Fiscal Year 2018-19 for Developed Property is shown below. Under no circumstances shall a Special Tax be levied on additions to Dwelling Units which have been categorized in prior Fiscal Years as Developed Property.

TABLE 1

**Maximum Special Taxes for Developed Property – Out of Compliance
For Fiscal Year 2018-19
Community Facilities District No. 2018-01**

Table 1: Residential Property – Out of Compliance	
Special Tax Component (Per Dwelling Unit)	FY 2018-2019 Maximum Tax
Neighborhood Park & Street Lighting Maintenance Special Tax	\$550.62
Neighborhood Landscape Maintenance Special Tax	\$498.12
Stormwater Maintenance Special Tax	\$115.97
Open Space Maintenance Special Tax	\$43.97
Total:	\$1,208.68

TABLE 2

**Maximum Special Taxes for Developed Property – In Compliance
For Fiscal Year 2018-19
Community Facilities District No. 2018-01**

Table 2: Residential Property – In Compliance	
Special Tax Component (Per Dwelling Unit)	FY 2018-2019 Maximum Tax
Neighborhood Park & Street Lighting Maintenance Special Tax	\$550.62
Neighborhood Landscape Maintenance Special Tax	N/A
Stormwater Maintenance Special Tax	\$68.49
Open Space Maintenance Special Tax	\$43.97
Total:	\$663.07

b. Increase in the Maximum Special Tax

On each July 1, commencing on July 1, 2019, the Maximum Special Tax for Developed Property shall be increased annually by the greater of the change in the San Francisco Urban Consumer Price Index (during the twelve (12) months prior to December of the previous Fiscal Year) or two percent (2.00%), with a maximum annual increase of four (4.00%) percent for any given Fiscal Year.

2. Undeveloped Property

No Special Taxes shall be levied on Undeveloped Property.

3. Prepayment of Special Tax

No prepayment of the Special Tax shall be permitted in CFD No. 2018-01.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2018-19 and for each following Fiscal Year, the Council shall levy the annual Special Tax Proportionately for each Assessor's Parcel of Developed Property at up to 100% of the applicable Maximum Special Tax, until the amount of Special Taxes equals the Special Tax Requirement.

E. EXEMPTIONS

In addition to Undeveloped Property being exempt from annual Special Taxes, no Special Tax shall be levied on Public Property or Property Owner Association Property. However, should an Assessor's Parcel no longer be classified as Public Property or Property Owner Association Property, such Assessor's Parcel shall, upon each reclassification, no longer be exempt from Special Taxes.

F. APPEALS AND INTERPRETATIONS

Any landowner or resident may file a written appeal of the Special Tax on his/her property with the CFD Administrator, provided that the appellant is current in his/her payments of Special Taxes. During the pendency of an appeal, all Special Taxes previously levied must be paid on or before the payment date established when the levy was made. The appeal must specify the reasons why the appellant claims the Special Tax is in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination. If the CFD Administrator agrees with the appellant, the CFD Administrator shall eliminate or reduce the Special Tax on the appellant's property and/or provide a refund to the appellant. If the CFD Administrator disagrees with the appellant and the appellant is dissatisfied with the determination, the appellant then has thirty (30) days in which to appeal to the City Council by filing a written notice of appeal with the clerk of the City, provided that the appellant is current in his/her payments of Special Taxes. The second appeal must specify the reasons for the appellant's disagreement with the CFD Administrator's determination. The CFD Administrator may charge the appellant a reasonable fee for processing the appeal.

The City may interpret this Rate and Method of Apportionment for purposes of clarifying any ambiguity and make determinations relative to the annual administration of the Special Tax and any landowner or resident appeals. Any decision of the City will be final and binding as to all persons.

G. MANNER OF COLLECTION

The annual Special Tax shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that CFD No. 2018-01 may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet its financial obligations, and may covenant to foreclose and may actually foreclose on delinquent Assessor's Parcels as permitted by the Act.

H. FUTURE ANNEXATIONS

It is anticipated that additional properties will be annexed to CFD No. 2018-01 from time to time. As each annexation is proposed, an analysis may be prepared to determine the annual cost for providing Authorized Services to such parcels. Based on this analysis, any parcels to be annexed, pursuant to California Government Code Section 53339 *et seq.* will be assigned the approximate Maximum Special Tax rates when annexed.

I. TERM OF SPECIAL TAX

The Special Tax shall be levied in perpetuity as necessary to meet the Special Tax Requirement, unless no longer required to pay for Authorized Services as determined at the

ANNEXATION MAP NO. 2 OF
CITY OF ANTIOCH
COMMUNITY FACILITIES DISTRICT NO. 2018-01
(PUBLIC SERVICES)
COUNTY OF CONTRA COSTA
STATE OF CALIFORNIA

LEGEND

The Boundaries of Annexation Map No. 2 of City of Antioch Community Facilities District No. 2018-01 (Public Services), Contra Costa County, California contain Lots 1, 2, and 3 of Subdivision 9390.

Reference is made to Subdivision 9390 Promenade Large Lot Final Map, Vineyards at Sand Creek, recorded as Document No. 2018-0111547 on July 13, 2018 in Book 538 of Maps, at Pages 15-30 in the office of the County of Contra Costa for a description of the lines and dimensions of each lot and parcel.

Reference is hereby made to that certain map entitled "Proposed Boundaries of City of Antioch Community Facilities District No. 2018-01 (Public Services), County of Contra Costa, State of California," recorded on January 24, 2018, under Document No. 2018-11203, in Book 86, Page 34 of Maps of Assessment and Community Facilities Districts, in the office of the County Recorder of the County of Contra Costa, State of California, which this Annexation Map affects.

(1) Filed in the office of the Clerk of the City of Antioch this ____ day of _____, 2018.

Arne Simonsen, Clerk of the City of Antioch,
California

(2) I hereby certify that the within map showing the proposed boundaries of Annexation Map No. 2 of City of Antioch Community Facilities District No. 2018-01 (Public Services), City of Antioch, County of Contra Costa, State of California, was approved by the City Council of the City of Antioch at a regular meeting thereof, held on the ____ day of _____, 2018, by its Resolution No. _____.

Arne Simonsen, Clerk of the City of Antioch,
California

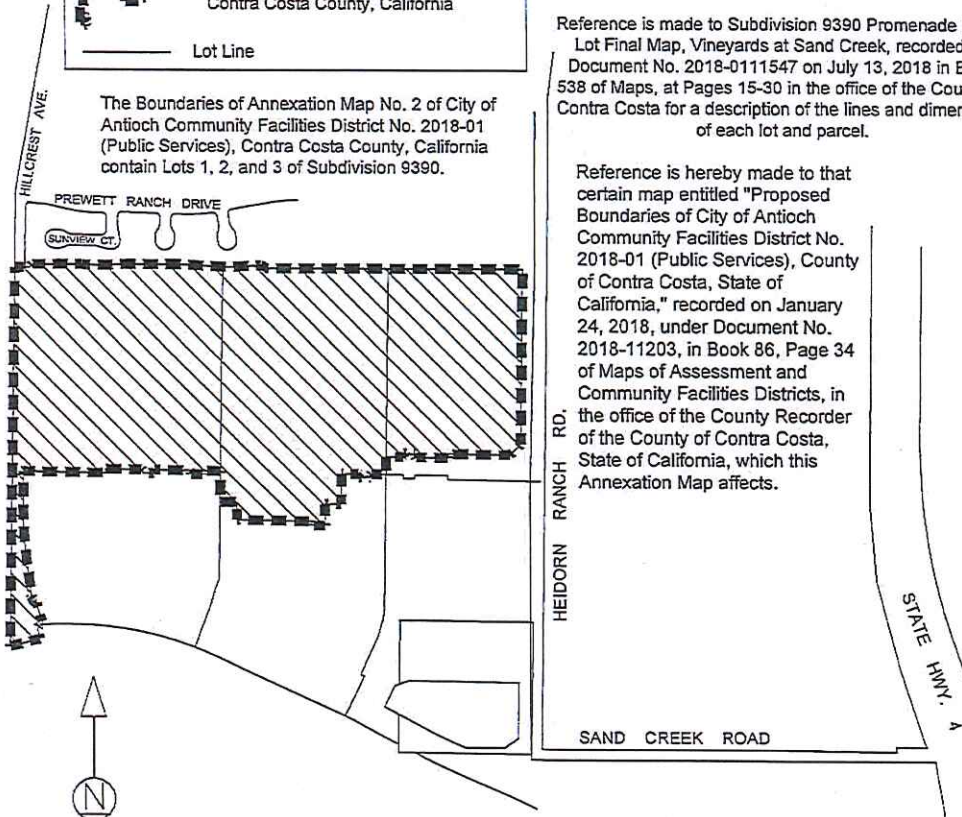
(3) Contra Costa County Recorder's Certificate

This map has been filed under Document Number _____, this ____ day of _____, 2018, at ____ m., in Book _____ of Maps of Assessment and Community Facilities Districts at page _____, in the office of the county recorder in the County of Contra Costa, State of California, at the request of the City of Antioch in the amount of \$ _____.

Joseph E. Canciamilla
County Clerk-Recorder

By: _____

Deputy Recorder



ATTACHMENT "C"

ATTACHMENT "D"

RECORDED AT REQUEST OF:

City of Antioch
Public Works Department
Engineering & Development Services Division
Attn: Phil Hoffmeister
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007

**THIS SPACE FOR RECORDERS
USE ONLY**

(No fee for recording pursuant to Government Code §27383)

**Amended Boundary Map
Annexation No. 2 to
Community Facilities District No. 2018-01
(Public Services)**

&

**Amendment to the Notice of Special Tax Lien
(Notice of Annexation)
Annexation No. 2
City of Antioch
Community Facilities District No. 2018-01
(Public Services)**

**Lots 1, 2, and 3 on the Large Lot Final Map, recorded on July 13, 2018 at 9:55 am in
the Contra Costa County Recorder's Office at Book 538 of Maps of Assessment and
Community Facilities Districts at Pages 15-30 (Instrument No. 2018-0111547).**

**City of Antioch
County of Contra Costa
State of California**

December 2018

**AMENDMENT TO THE NOTICE OF SPECIAL TAX LIEN
(NOTICE OF ANNEXATION)**

ANNEXATION NO. 2

**CITY OF ANTIOCH
COMMUNITY FACILITIES DISTRICT NO. 2018-01
(PUBLIC SERVICES)**

Pursuant to the requirements of Section 3117.5 of the Streets and Highways Code and Section 53339.8 of the Government Code, the undersigned City Clerk of the City of Antioch, acting for and on behalf of the legislative body of the CITY OF ANTIOCH, COMMUNITY FACILITIES DISTRICT NO. 2018-01 (Public Services), COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, HEREBY GIVES NOTICE that a lien is hereby imposed to secure payment of a special tax which the City Council of the City of Antioch, County of Contra Costa, State of California, acting in its capacity as the legislative body of such Community Facilities District is authorized to annually levy for the following purpose:

To finance increased demand for public services resulting from new development within the District

The special tax is authorized to be levied on the property described in "Exhibit A" attached hereto (the "Annexed Property") which has been annexed to the District, which has now been officially formed, and the lien of the special tax is a continuing lien, which shall secure each annual levy of the special tax and which shall continue in force and effect until the special tax obligation is prepaid, permanently satisfied and cancelled in accordance with law or until the special tax ceases to be levied and an notice of cessation of special tax is recorded in accordance with Section 53330.5 of the Government Code.

The rate and method of apportionment of the authorized special tax is as shown on the attached, referenced and incorporated Exhibit "B", and the special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and the same procedure, sale and lien priority in case of delinquency as is provided for ad valorem taxes; provided, however, as applicable, the legislative body of the District may, by resolution, establish and adopt an alternative or supplemental collection procedure as necessary.

Notice is further given that upon the recording of this notice in the office of the County Recorder, the obligation to pay the special tax levy shall become a lien upon the Annexed Property in accordance with Section 3115.5 of the Streets and Highways Code.

The names of the owners of the Annexed Property as they appear on the last secured assessment roll as of the date of recording of this Notice and Assessor's tax parcels numbers of all parcels or any portion thereof which are included within the

Annexed Property are as set forth on the attached, referenced and incorporated Exhibit "C".

Reference is made to the following:

1. "Proposed Boundaries of City of Antioch Community Facilities District No. 2018-01 (Public Services), County of Contra Costa, State of California", recorded on January 24, 2018, under Document No. 2018-11203, in Book 86, Page 34 of Maps of Assessment and Community Facilities Districts, in the Office of the County Recorder of the County of Contra Costa, State of California.
2. "City of Antioch Community Facilities District No. 2018-01 (Public Services), Rate and Method of Apportionment of Special Tax", recorded on March 13, 2018 under Document No. 2018-0038132-00 in the Office of the County Recorder of the County of Contra Costa, State of California.
3. "Notice of Special Tax Lien, City of Antioch, Community Facilities District No. 2018-01 (Public Services) (County of Contra Costa)", recorded on March 13, 2018 under Document No. 2018-0038132-00 in the Office of the County Recorder of the County of Contra Costa, State of California.

For further information concerning the current and estimated future tax liability of owners or purchasers of real property subject to this special tax lien, interested persons should contact the City Clerk of the City of Antioch, 200 "H" St. Antioch, CA 94509.

Dated: _____, 2018

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF
ANTIOCH

EXHIBIT "B"

CITY OF ANTIOCH COMMUNITY FACILITIES DISTRICT NO. 2018-01 (PUBLIC SERVICES)

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax as hereinafter defined shall be levied on all Assessor's Parcels of Taxable Property in City of Antioch Community Facilities District No. 2018-01 (Public Services) (County of Contra Costa) ("CFD No. 2018-01") and collected each Fiscal Year commencing in Fiscal Year 2018-19, in an amount determined by the Council through the application of the appropriate Special Tax for "Developed Property," as described below. All of the real property in CFD No. 2018-01, unless exempted by law or by the provisions hereof, shall be taxed for these purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of CFD No. 2018-01: the costs of computing the Special Taxes and preparing the annual Special Tax collection schedules (whether by the City or any designee thereof or both); the costs of collecting the Special Taxes (whether by the City or otherwise); the costs to the City, CFD No. 2018-01, or any designee thereof of complying with CFD No. 2018-01 or obligated persons disclosure requirements associated with the Act; the costs associated with preparing Special Tax disclosure statements and responding to public inquiries regarding the Special Taxes; the costs to the City, CFD No. 2018-01, or any designee thereof related to an appeal of the Special Tax; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the City or CFD No. 2018-01 for any other administrative purposes of CFD No. 2018-01, including attorney's fees and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

"Assessor's Parcel" or "Parcel" means a lot or parcel shown on an Assessor's Parcel Map with an assigned Assessor's Parcel number.

"Assessor's Parcel Map" means an official map of the Assessor of the County designating parcels by Assessor's Parcel number.

“Authorized Services” means those services eligible to be funded by CFD No. 2018-01, as defined in the Resolution of Formation and authorized to be financed by CFD No. 2018-01 pursuant to Section 53313 and Section 53313.5 of the Act. CFD No. 2018-01 shall finance Authorized Services only to the extent that they are in addition to those provided in the territory of CFD No. 2018-01 before the CFD was created and such Authorized Services may not supplant services already available within CFD No. 2018-01 when the CFD was created.

“Building Permit” means a permit issued by the City or other governmental agency for the construction of a residential or non-residential building on an Assessor’s Parcel.

“CFD Administrator” means an official of the City or CFD No. 2018-01, or any designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

“CFD No. 2018-01” means City of Antioch Community Facilities District No. 2018-01 (Public Services) (County of Contra Costa).

“City” means the City of Antioch.

“City Landscape and Stormwater Maintenance Standards” means the then applicable landscape and stormwater maintenance standards or then applicable level of services for then applicable landscape and stormwater maintenance contracts executed by the City that are in effect and relate to similar landscape and stormwater improvements.

“City Manager” means the City Manager of the City of Antioch.

“Council” means the City Council of the City of Antioch, acting as the legislative body of CFD No. 2018-01.

“County” means the County of Contra Costa.

“Developed Property” means, for each Fiscal Year, all Assessor’s Parcels for which a Building Permit was issued after January 1, 2018 and on or before May 1 of the Fiscal Year preceding the Fiscal Year for which the Special Taxes are being levied.

“Dwelling Unit” means a building or portion thereof designed for and occupied in whole or part as a residence or sleeping place, either permanently or temporarily, by one (1) family and its guests, with sanitary facilities and one (1) kitchen provided within the unit. Boarding or lodging houses, dormitories, and hotels shall not be defined as Dwelling Units unless the land use permit specifies a residential use. For purposes of determining the Special Tax due, any “second unit” or “accessory dwelling unit” (as determined pursuant to Section 65852.2 of the Government Code) shall be considered a separate Dwelling Unit and shall be subject to this Special Tax.

“Fiscal Year” means the period starting July 1 and ending on the following June 30.

“Land Use Class” means any of the classes listed in Table 1 and Table 2.

“Maximum Special Tax” means, for each Fiscal Year, the maximum Special Tax, determined in accordance with Section C, below, that can be levied on any Assessor’s Parcel.

“Property Owner Association” means any association formed to represent residential housing interests in CFD No. 2018-01, which also has the resources to manage and maintain Property Owner Association Property or similar.

“Property Owner Association Property” means, for each Fiscal Year, any Assessor’s Parcel within the boundaries of CFD No. 2018-01 that is owned by or irrevocably offered for dedication to a property owner association, including any master or sub-association, not including any such property that is located directly under a residential or non-residential structure.

“Proportionately” means that the ratio of the actual annual Special Tax levy to the Maximum Special Tax is equal for all Assessor’s Parcels of Developed Property.

“Public Property” means, for each Fiscal Year, (i) any property within the boundaries of CFD No. 2018-01 that is owned by or irrevocably offered for dedication to the federal government, the State, the City, or any other public agency; provided however that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act, as such section may be amended or replaced, shall be taxed and classified in accordance with its use; or (ii) any property within the boundaries of CFD No. 2018-01 that is encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Rate and Method of Apportionment” or **“RMA”** means this Rate and Method of Apportionment of Special Tax.

“Residential Property” means, for each Fiscal Year, all Assessor’s Parcels of Developed Property for which a Building Permit was issued after January 1, 2018 and on or before May 1 of the Fiscal Year preceding the Fiscal Year for which the Special Taxes are being levied, for purposes of constructing one (1) or more residential Dwelling Units.

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February 1st preceding the Fiscal Year that it wishes to assume responsibility for maintaining its parcel's frontage landscaping, and stormwater and the City Manager or his/her designee has determined that the Property Owner Association and/or Property Owner, or any designee thereof, has maintained its parcel's frontage landscaping and stormwater in previous Fiscal Years to City's Landscape and Stormwater Maintenance Standards. In addition, in order for any Residential Property to be defined as Residential Property – In Compliance, all Residential Properties within the boundaries of CFD No. 2018-01, as defined in the Resolution of Formation, must also be defined as Residential Property – In Compliance. With respect to future development in Assessor's Parcels not identified in the Resolution of Formation, Residential Property – In Compliance status will be evaluated based on the Annexation Map developed for those Assessor's Parcels at the time of annexation, pursuant to the Act.

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“Special Tax Component” means one of the following components of the Special Tax: Neighborhood Parks & Street Lighting Maintenance Special Tax, Neighborhood Landscape Maintenance Special Tax, Stormwater Maintenance Special Tax, or Open Space Maintenance Special Tax as identified in Table 1 and Table 2.

“Special Tax Requirement” means that amount to be collected in any Fiscal Year for CFD No. 2018-01 to pay for certain costs as required to meet the needs of CFD No. 2018-01 in that Fiscal Year. The costs to be covered shall be the direct costs for (i) Authorized Services, and (ii) Administrative Expenses; less (iii) a credit for funds available to reduce the annual Special Tax levy, if any, as determined by the CFD Administrator. Under no circumstances shall the Special Tax Requirement include debt service payments for debt financings by CFD No. 2018-01.

“State” means the State of California.

“Taxable Property” means all of the Assessor’s Parcels within the boundaries of CFD No. 2018-01 which are not exempt from the Special Tax pursuant to law or Section E below.

“Undeveloped Property” means, for each Fiscal Year, all property not classified as Developed Property, Property Owner Association Property, or Public Property.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year, all Assessor’s Parcels, as applicable within CFD No. 2018-01, shall be classified by the CFD Administrator as Developed Property, Undeveloped Property, Property Owner Association Property, or Public Property, and shall be subject to annual Special Taxes in accordance with this Rate and Method of Apportionment as determined by the CFD Administrator pursuant to Sections C and D below. The CFD Administrator’s allocation of property to each type of Land Use Class shall be conclusive and binding. However, only Developed Property shall be subject to annual Special Taxes in accordance with the Rate and Method of Apportionment as determined pursuant to Sections C and D below.

C. MAXIMUM SPECIAL TAX RATE

1. Developed Property

a. Maximum Special Tax

The Maximum Special Tax for Fiscal Year 2018-19 for Developed Property is shown below. Under no circumstances shall a Special Tax be levied on additions to Dwelling Units which have been categorized in prior Fiscal Years as Developed Property.

TABLE 1

**Maximum Special Taxes for Developed Property – Out of Compliance
For Fiscal Year 2018-19
Community Facilities District No. 2018-01**

Table 1: Residential Property – Out of Compliance	
Special Tax Component (Per Dwelling Unit)	FY 2018-2019 Maximum Tax
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Open Space Maintenance Special Tax	\$43.97
Total:	\$1,208.68

TABLE 2

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For Fiscal Year 2018-19
Community Facilities District No. 2018-01**

Table 2: Residential Property – In Compliance	
Special Tax Component (Per Dwelling Unit)	FY 2018-2019 Maximum Tax
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Neighborhood Landscape Maintenance Special Tax	N/A
Stormwater Maintenance Special Tax	\$68.49
Open Space Maintenance Special Tax	\$43.97
Total:	\$663.07

b. Increase in the Maximum Special Tax

On each July 1, commencing on July 1, 2019, the Maximum Special Tax for Developed Property shall be increased annually by the greater of the change in the San Francisco Urban Consumer Price Index (during the twelve (12) months prior to December of the previous Fiscal Year) or two percent (2.00%), with a maximum annual increase of four (4.00%) percent for any given Fiscal Year.

2. Undeveloped Property

No Special Taxes shall be levied on Undeveloped Property.

3. Prepayment of Special Tax

No prepayment of the Special Tax shall be permitted in CFD No. 2018-01.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2018-19 and for each following Fiscal Year, the Council shall levy the annual Special Tax Proportionately for each Assessor's Parcel of Developed Property at up to 100% of the applicable Maximum Special Tax, until the amount of Special Taxes equals the Special Tax Requirement.

E. EXEMPTIONS

In addition to Undeveloped Property being exempt from annual Special Taxes, no Special Tax shall be levied on Public Property or Property Owner Association Property. However, should an Assessor's Parcel no longer be classified as Public Property or Property Owner Association Property, such Assessor's Parcel shall, upon each reclassification, no longer be exempt from Special Taxes.

F. APPEALS AND INTERPRETATIONS

Any landowner or resident may file a written appeal of the Special Tax on his/her property with the CFD Administrator, provided that the appellant is current in his/her payments of Special Taxes. During the pendency of an appeal, all Special Taxes previously levied must be paid on or before the payment date established when the levy was made. The appeal must specify the reasons why the appellant claims the Special Tax is in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination. If the CFD Administrator agrees with the appellant, the CFD Administrator shall eliminate or reduce the Special Tax on the appellant's property and/or provide a refund to the appellant. If the CFD Administrator disagrees with the appellant and the appellant is dissatisfied with the determination, the appellant then has thirty (30) days in which to appeal to the City Council by filing a written notice of appeal with the clerk of the City, provided that the appellant is current in his/her payments of Special Taxes. The second appeal must specify the reasons for the appellant's disagreement with the CFD Administrator's determination. The CFD Administrator may charge the appellant a reasonable fee for processing the appeal.

The City may interpret this Rate and Method of Apportionment for purposes of clarifying any ambiguity and make determinations relative to the annual administration of the Special Tax and any landowner or resident appeals. Any decision of the City will be final and binding as to all persons.

G. MANNER OF COLLECTION

The annual Special Tax shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that CFD No. 2018-01 may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet its financial obligations, and may covenant to foreclose and may actually foreclose on delinquent Assessor's Parcels as permitted by the Act.

H. FUTURE ANNEXATIONS

It is anticipated that additional properties will be annexed to CFD No. 2018-01 from time to time. As each annexation is proposed, an analysis may be prepared to determine the annual cost for providing Authorized Services to such parcels. Based on this analysis, any parcels to be annexed, pursuant to California Government Code Section 53339 *et seq.* will be assigned the approximate Maximum Special Tax rates when annexed.

I. TERM OF SPECIAL TAX

The Special Tax shall be levied in perpetuity as necessary to meet the Special Tax Requirement, unless no longer required to pay for Authorized Services as determined at the

EXHIBIT C

**Property in City of Antioch
Community Facilities District No. 2018-01
(Public Services)**

Annexation No. 2

The property in the City of Antioch Community Facilities District No. 2018-01 (Public Services) Annexation No. 2 (County of Contra Costa) (State of California) is owned and identified as shown below:

<u>Owner</u>	<u>Lot Numbers</u>
Arroyo Cap VI, LLC	Lots 1, 2, and 3 on the Large Lot Final Map, recorded on July 13, 2018 at 9:55 am in the Contra Costa County Recorder's Office at Book 538 of Maps of Assessment and Community Facilities Districts at Pages 15-30 (Instrument No. 2018-0111547).



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ron Bernal, City Manager *RB*

SUBJECT: Request for Training and Travel – League of California Cities Conference – New Mayors and Council Members Academy

RECOMMENDED ACTION

It is recommended that the City Council authorize associated expenditures for Mayor Pro Tem Joy Motts and Council Member Lori Ogorchock to attend the League of California Cities Conference, January 16 - 18, 2018, in Sacramento.

STRATEGIC PURPOSE

Strategy L: Improve community communications and trust in City government and keep the community well informed as to the activities of the City Departments.

FISCAL IMPACT

The estimated cost for registration, travel and lodging is \$2,000. The City Council's FY2018/19 budget has sufficient funds to cover the cost.

DISCUSSION

The City of Antioch Travel and Expense Policy for Elected and Appointed Officials is attached as Attachment A. Contained therein the Authorization Process states: "Overnight Travel by Elected Official shall be pre-approved by placing the item on the City Council Consent Calendar." The League of California Cities brochure outlining the Academy is attached as background (Attachment B).

ATTACHMENTS

- A. Travel and Expense Policy for Elected and Appointed Officials
- B. League of California Cities Brochure

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

PURPOSE

This document establishes the expense and reimbursement policy for all Elected and Appointed (non-employee) Officials of the City of Antioch. As Elected Officials, individuals may incur expenses related to the execution of their duties and responsibilities. These expenses may include the following: personal vehicle use, communication needs (cell phones, internet, and personal phone lines, newspaper subscriptions), and conferences and meetings related to the City's interests. As to Appointed Officials on the Administrative Appeals Board, Design Review Board, Economic Development Commission, Parks and Recreation Commission, Planning Commission, Police Crime Prevention Commission and Investment Committee, there may be opportunities for individuals to attend educational seminars or meetings related to the City's interests as approved by the City Council. Therefore, this policy establishes procedures for requesting and receiving payment for expenses incurred while representing the City on official business.

ADOPTION AND IMPLEMENTATION

The Council is responsible for adopting the expense and reimbursement policy for Elected and Appointed Officials and for approving any subsequent policy revisions.

EXCEPTIONS

The City Council may approve exceptions to this policy on a case-by-case basis for special or unique circumstances.

I. PERSONAL VEHICLE USE

In recognition of the fact that Elected Officials may use their private vehicles while performing their duties, a monthly vehicle allowance will be provided, as allowed pursuant to California Government Code section 1223. In addition to expenses associated with direct use of a private vehicle, this allowance shall also cover related expenses such as bridge tolls and routine parking fees. In order to be eligible for the reimbursement allowance, Elected Officials shall annually provide proof of liability insurance to the City Clerk. The monthly cap on reimbursement of automobile expenses for personal vehicle usage shall be as follows: Mayor: \$450; Council Members: \$350; City Clerk: \$350; City Treasurer: \$350.

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

II. COMMUNICATION EQUIPMENT AND SERVICES

In recognition of the fact that City Council members have a significant responsibility to stay in touch with their constituents and City management employees, reimbursement of communication equipment shall be allowed for cell phone service and equipment, internet service and equipment, local and long distance telephone and fax line service and equipment. Individual council members will be responsible for establishing their own communication service providers and all bills for such service will be paid by the individual. Expense reports shall be submitted on the City's form within 30 days of an expense being incurred. The monthly cap on reimbursement of communication equipment and services shall be as follows: Mayor \$100; Council Members \$50. Any communication service expenditures beyond that amount will be borne by the individual elected official.

III. MEMBERSHIPS

The City Council shall decide which groups to join as an entity, such as the League of California Cities or the Antioch Chamber of Commerce, through City Council action including the budget process. Individual memberships in groups by Elected or Appointed Officials shall be the personal expense of those individuals unless otherwise approved in advance by the City Council.

IV. LOCAL CITY EVENTS

Elected City Officials may be reimbursed for the cost of attending local events related to the City's business upon completion of an expense report and documentation of expenses. City funds shall not be used to purchase alcohol or reimburse Elected Officials for alcohol related costs, unless as part of a set price for the event that happens to include alcohol. If a guest accompanies an Elected Official, only the cost of the Elected Official will be reimbursed.

V. TRAVEL

In recognition of the fact that Elected Officials may need to represent the City at conferences and meetings and may incur expenses in the course of their travel, this policy establishes procedures for requesting and receiving payment for travel and travel-related expenditures. Appointed Officials must be specifically authorized by the City Council to attend educational seminars or other meetings in order to seek reimbursement.

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

(A) PROCEDURE

The key document in the administrative process is the Travel Authorization/Warrant Request (TA/WR). Besides ensuring that travel by Elected and Appointed Officials is conducted within this policy, the TA/WR summarizes the total cost of attending conferences, meetings, and seminars and provides documentation for cash advances, vendor payments and credit card purchases. General instructions for completing and processing this form are provided in a separate document.

(B) AUTHORIZATION PROCESS

All travel by an Appointed Official shall be pre-approved by having the item placed on the City Council Consent Calendar. Overnight travel by an Elected Official, shall be pre-approved by having the item placed on the City Council Consent Calendar.

After travel, the Travel Authorization report must be finalized. Finance will review for receipts and policy compliance.

(C) METHODS OF REIMBURSEMENT

There are three ways to request and receive payment for travel and travel-related expenditures: (1) advance payment, (2) reimbursement for actual expenditures, and (3) credit card usage.

(1) Advance payments: Elected Officials may request a cash advance for meals. The advance will be within the IRS approved per diem rates for meals and incidental expenses (M&IE) for the location/area visited as listed in Publication 1542. The value of meals provided at conferences, training, or other travel programs will be deducted from the cash advance at the following rate:

Breakfast - 20% Lunch - 30% Dinner - 50%

Other items, such as conference registration, lodging, and air fare may be paid directly to the vendor in advance of travel.

Upon return from travel, all cash advances must be documented with original itemized receipts.

(2) Reimbursement: Elected and Appointed Officials shall be reimbursed for all eligible expenditures upon return from travel for items that have original receipts. A Travel Authorization/Warrant Request with original receipts will be paid by Finance within the regular accounts payable time

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

schedule. Reimbursement claims should be submitted within 30 days from the return from travel, and no reimbursements may be made that cross over fiscal years.

(3) Credit Card Usage: Elected and Appointed Officials may use personal credit cards to pay for travel expenses. Original receipts must be included with the Travel Authorization/Warrant Request to be eligible for reimbursement.

(D) ELIGIBLE EXPENDITURES

Meals and Incidental Expenses (M & IE)

- **Meals:** City funds shall not be used to purchase alcohol or reimburse Elected or Appointed Officials for alcohol related costs. Meal costs will be reimbursed as supported by original itemized receipts.

- **Personal Meals:** All expenditures must be documented and reimbursement will not exceed the meal schedule listed above.

- **Business Meals:** To qualify as a business meal, the identity of the participants and the business purpose of the discussion must be substantiated.

- **Incidental Expenses:** Those related to City business will be reimbursed at cost as supported by original receipts (e.g., tolls and taxi cabs).

In no event shall the reimbursement for meals and incidental expenses exceed the IRS approved per diem rates for the location visited as listed in Publication 1542.

- **Lodging:** The City will pay lodging expenses for Elected or Appointed Officials during official travel requiring one or more overnight stays. The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the Elected or Appointed Official would have to travel at unreasonably early or late hours to reach his or her destination.

Elected or Appointed Officials shall make an effort to obtain lodging at or near the facility where official City business is to take place to minimize travel time and transportation costs. The City will pay only for standard single rooms for individual Elected Officials. If lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor. If conference rates are not available, government rates must be requested. A

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

list of hotels offering government rates in different areas of the country is available in the Finance Department. Lodging rates that are equal to or less than the government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

If a double room is requested by an Elected or Appointed Official because he or she is accompanied by a spouse or other person, the difference between the single and double room rate shall be considered the Elected or Appointed Official's personal expense.

Elected or Appointed Officials shall cancel any reservations for lodging they will not use. Any charge for an unused reservation shall be considered the Elected or Appointed Official's personal expense unless failure to cancel the reservation was due to circumstances beyond the Elected Official's control.

- **Personal Entertainment:** No reimbursement will be made for personal entertainment.

- **Guests:** If a guest accompanies an Elected or Appointed Official, only the cost of the Elected or Appointed Official will be reimbursed. All costs above a single person will be borne by the Elected or Appointed Official.

- **Discounts:** If offered early registrations should be obtained whenever possible.

- **Telephone/Internet:** The City will pay for all City-related business telephone calls or internet use by an Elected or Appointed Official while traveling on authorized City business. If approved prior to travel, the City may pay for personal internet use up to \$5.00 per day for authorized overnight business travel within California and up to \$10.00 per day for all other authorized overnight business travel.

- **Transportation:** All travel will be made by the method most cost effective for the City. Considerations such as time, distance traveled and cost of transportation should be factors in arriving at the lowest cost. Elected and Appointed Officials shall endeavor to book air travel to take advantage of discounts and nonrefundable ticket fares where practical. All flights shall be booked at coach class or equivalent level. Any additional costs incurred due to personal travel added on before or after the trip will be paid by the Elected or Appointed Official.

Elected and Appointed Officials are encouraged to use their personal vehicles as transportation to and from airports. The cost of traveling from home to the

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

airport will be paid for from monthly stipend. If a personal vehicle is left at the airport for more than one day, parking will be reimbursed per day based on long term parking rates or other transportation to and from the airport, whichever is less. Parking will not be reimbursed at the short term parking rate.

The use of rental vehicles is discouraged and shall be authorized only when no other mode of transportation is available or when alternate transportation would be more expensive or impractical. Elected or Appointed Officials must understand that the City's vehicle insurance coverage does not cover the individual driver of a rental car. Therefore, the City Official shall confirm personal coverage under their personal insurance or purchase additional insurance from the rental agency at their own expense. Rental vehicles shall be driven only by Elected or Appointed Officials included on the car rental agreement. Elected or Appointed Officials shall be reimbursed for reasonable taxi fare, airport van, or other public transportation in order to travel from their destination airport to their hotel.

VI. REPORTING OF EXPENDITURES

If the City reimburses an Elected or Appointed Official for attending a "meeting" as defined under the Brown Act¹, the Official shall provide a brief written or oral report regarding the "meeting" at the next regular meeting of the Council or applicable commission, board or committee to which the Official belongs. For other educational seminars or events for which expenses were reimbursed by the City, the Official may provide a brief written or oral report at the next regularly scheduled meeting of the Council or applicable commission, board or committee to which the Official belongs.

VII. ACKNOWLEDGEMENT

After being sworn in, Elected or Appointed Officials will be required to sign a statement formally acknowledging receipt and acceptance of this policy.

¹ The Brown Act (California Government Code section 54952.2) defines a meeting as including "any congregation of majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."

NEW MAYORS & COUNCIL MEMBERS ACADEMY

Two dates and locations to choose from!

January 16–18, 2019 | Hyatt Regency Sacramento
 January 30–February 1, 2019 | Irvine Marriott



Sacramento	San Diego	San Jose	Benicia	Los Angeles	Santa Barbara	San Francisco	Stockton	Marysville	Sonoma	Oakland	Santa Clara	Creston	
City	Alameda	Placer	San Luis Obispo	Yuba	Modesto	Yreka	Aracata	Petaluma	Temecula	Santa Cruz	Ventura	Healdsburg	Redwood
City	Santa Rosa	Vallejo	Walpole	Concord	Sutter City	San Bernardino	Trinidad	Woodland	Chico	Antioch	Cloverdale	Fair	
Jones	San Leandro	Napa	Hollister	San Rafael	Visalia	Salinas	Wheatland	Ukiah	Hayward	Anaheim	St. Helena	Red Bluff	Martinez
Livermore	Elk Grove	Berkeley	Sonoma	Riverdale	Modesto	Pleasanton	Castroville	Willows	Santa Ana	Pasadena	Santa Monica	Colton	
Los Gatos	National City	Reading	Menlo Park	San Jose	South Pasadena	Tulare	Lake Elsinore	San Jacinto	Lakeport	Auburn	Compton	Oceanside	
Lawton	Escondido	Willits	Redlands	Red Bluff	Merced	Pacific Grove	Fort Bragg	Monte Vista	Laguna	Carlsbad	Hanford	Ontario	
Redondo Beach	Novato	Rocklin	Grass Valley	Selma	Firmdale	Sacramento	Rio Vista	Palo Alto	Pleasanton	San Mateo	San Juan Bautista	Corona	
Emeryville	Blythe	Long Beach	Salt Lake City	Winters	Whittier	Asus	Lemoore	Suisun	Mill Valley	Merced	Covina	Alturas	
Porterville	Sebastopol	Mountain View	Wishart	Pittsburg	Pinnole	Biggs	Oxnard	Alhambra	Arcadia	Fairfield	Imperial	Concord	
Richmond	Santa Maria	Vernon	Gridley	Jackson	Oroville	Dinuba	Fortuna	Glendale	Coalinga	Upland	Tehama	La Verne	
Park	Newport Beach	Morgan Hill	Oakdale	Lodi	Hemlock Beach	Piedmont	Santa Maria	Madera	San Antonio	Los Banos	Corning	Claremont	
Ingleside	Turlock	Larkspur	Oakley	Calaveras	El Centro	Kingsburg	Burlingame	Hawthorn	Prosser	Honolulu	Port Archa	Rose	
San Francisco	Albany	Dorris	Huntington Beach	Roseville	Dunsmuir	Tehachapi	Orland	Hemet	Chico	Lindsay	Blue Lake	Hillsborough	
Tracy	Yuba City	Emery	Daly City	San Francisco	San Jose	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	
Camp	La Mesa	El Cajon	El Cajon	El Monte	Baumton	Northridge	San Dimas	San Dimas	San Dimas	San Dimas	San Dimas	San Dimas	
Needles	Beverly Hills	Fillmore	Corcoran	Pinebluff	Walnut Creek	San Bruno	Belmont	San Bruno	San Bruno	San Bruno	San Bruno	San Bruno	
Madera	Buena Vista	Carle Place	El Segundo	Plymouth	Brea	Davis	El Centro	Colton	Corvallis	Manteca	Calipatria	Patterson	
Williams	Montebello	Soledad	Torance	Lynwood	Ojai	Parlier	Hawthorne	Atwater	Riverbank	Livingston	South Gate	Chowchilla	
West Covina	Atherton	Signal Hill	Colma	Maywood	La Habra	San Carlos	Belmont	Placencia	Laguna Beach	Tustin	Bell	Menlo Park	
Indio	Gardena	Fairfax	Westminster	Dos Palos	Tulelake	Shafter	Palm Springs	Palm Springs	Woodlake	Mendota	Ripon	Wasco	
Porterville	Porterville	Porterville	Porterville	Porterville	Porterville	Porterville	Porterville	Porterville	Porterville	Porterville	Porterville	Porterville	
San Rafael	Capitola	Alhambra	Cambridge	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	
Hawaii	Cupertino	La Palma	Redwood City	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	
La Puente	Saratoga	Woodside	Redwood City	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	
McFarland	Bradbury	Inyokern	Quartz	Novato	Bellflower	Rolling Hills Estates	Pacific	Pico Rivera	South El Monte	Walnut	Union City	Artesia	
Del Mar	Half Moon Bay	Rosemead	Greener Beach	La Jolla	Novato	City of Commerce	Los Alamitos	La Mirada	Tempe	Sand City	San Dimas	Farmersville	
Cudahy	Arling	Wood	San Juan Capistrano	Bell Gardens	Hidden Hills	Pleasant Hill	Braintree	Villa Park	Palmdale	Robert Park	Victorville	Vista	
San Marcos	Georgetown	Spring Valley	Redwood City	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	
Yountville	Rio Del	Carrollton	Scottsdale	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	San Francisco	
Anders	Travis	San Antonio	Hughes	Rancho Mirage	San Juan Capistrano	San Juan Capistrano	San Juan Capistrano	San Juan Capistrano	San Juan Capistrano	San Juan Capistrano	San Juan Capistrano	San Juan Capistrano	
Rancho Cucamonga	Grand Terrace	La Habra	Highlands	Altadena	Pasadena	Chico	Chico	Chico	Chico	Chico	Chico	Chico	
Dublin	La Quinta	Danville	Agoura Hills	East Palo Alto	San Ramon	Moorestown	Mammoth Lakes	West Hollywood	Moreno Valley	Los Angeles	Solving	Orinda	
Soledad	Soledad	Soledad	Soledad	Soledad	Soledad	Soledad	Soledad	Soledad	Soledad	Soledad	Soledad	Soledad	
Lathrop	Yucaipa	Laguna Hills	Calimesa	Canyon Lake	Malibu	Cabanas	Murietta	Yucca Valley	Chino Hills	Laguna Hills	Lake Forest	American Canyon	
Buellton	Windsor	Truckee	Shasta Lake	Casta Heights	Laguna Woods	Oakley	El Grove	Red Bluff	Isola	Rancho Cordova	Wildomar	Menifee	



REGISTRATION AND HOUSING DEADLINE:

Sacramento: Friday, January 4, 2019

Irvine: Tuesday, January 8, 2019

www.cacities.org/events

Check out our mobile app

facebook.com/leagueofcities

@CaCities



WEDNESDAY

Sexual Harassment Prevention Training (AB 1661)

8:00 – 10:00 a.m.

Sign-in begins at 7:30 a.m., and you must be present for the full two hours to receive the certification of attendance at 10:00 a.m. (Planned with the Institute for Local Government).

Local agency officials must receive two hours of sexual harassment prevention training and education within the first six months of taking office and every two years thereafter if the agency provides any type of compensation, salary, or stipend to those officials. This training will teach officials and staff how to identify, prevent and respond to workplace harassment, discrimination and retaliation. This training will fulfill training requirements for AB 1661/1825/2053.

WEDNESDAY

Registration Open

7:30 a.m.

Opening Session

City of Dysfunction Junction — How to Conduct an Effective and Respectful Council Meeting

10:30 a.m. – 12:15 p.m.

Enjoy a popular and hilarious skit, contrasting the wrong and the right ways to conduct your city council meetings.

Luncheon

Effective Advocacy & Key City Issues

12:30 – 2:00 p.m.

Meet the League of California Cities' legislative team, and learn about the legislative goals, legislative calendar, and trending issues in the legislature. Lobbyists will also share ideas for establishing practical skills to develop persuasive arguments and testimony that will serve your city's interests.

Your Legal Powers and Obligations

2:15 – 3:15 p.m.

You were elected to make things happen in your city. Learn the breadth, as well as the limitations of your powers as a city official. Acquire a basic understanding of the legal authorities and restrictions under which cities and city officials operate, with a focus on the Brown Act.

Part 1: Financial Responsibilities, City Revenues Workshop

3:30 – 4:45 p.m.

Part one in this two-part workshop covering your responsibilities as elected officials in exercising fiduciary accountability and transparency in open government. Discuss the local government financial cycle, elected official financial oversight duties, and state and local funding relationships, and identify the four stages of fiscal meltdown. The importance of structurally balanced budget tips for setting city council goals, and the need for financial policies will be stressed. Learn to avoid micromanagement and complacency management.

Networking Reception *(Sacramento Only)*

5:30 – 6:30 p.m.

Take this opportunity to network with your peers from throughout the state after a full day of educational sessions. Assembly Members and Senators from throughout the state are invited to attend.



For speaker information, go to

www.cacities.org/mayorscouncilled

Sessions are subject to change



THURSDAY

Registration Open

7:00 a.m.

Networking Breakfast

7:30 – 8:30 a.m.

Part 2: Financial Responsibilities, City Revenues Workshop

8:30 – 9:45 a.m.

Part two in this two-part workshop covering your responsibilities as elected officials in exercising fiduciary accountability and transparency in open government. Discuss the local government financial cycle, elected official financial oversight duties, and state and local funding relationships, and identify the four stages of fiscal meltdown. The importance of structurally balanced budget tips for setting city council goals, and the need for financial policies will be stressed. Learn to avoid micromangement and complacency management.

THURSDAY

Policy Role in Land Use Planning

10:00 – 11:00 a.m.

Land use planning is one of the most important aspects of a city official's responsibilities because of the long-term impacts it can have on a community's environment, economic vitality and the physical health of its residents. Learn about tools and processes in land use planning such as the general plan, zoning, and the California Environmental Quality Act (CEQA), as well as the role of regional agencies and the state. This knowledge will help you foster a solid working relationship with your city's planning commission and planning staff.

Your League and How To Use It

11:15 – 11:45 a.m.

As a city official, you are the League. Its success, along with your own, depends on your involvement and leadership. Receive an introduction to the services of the League of California Cities, how you can access them, and how you can become involved.

Luncheon Inquiring Minds Want to Know

12:00 – 1:15 p.m.

Have a question that you are afraid to ask in a public meeting, or feel that you should already know the answer to? Join us in a safe and friendly environment to receive answers to your most pondered questions, and hear questions from your colleagues.

Relationship between City Council and City Management

1:30 – 3:00 p.m.

As an elected official, there will be various competing values and priorities that drive you and your colleagues within your city. Your success on the council requires an effective relationship with your city manager, city attorney and staff, where everyone's values are respected and represented. Learn how to work together while cultivating each of your diverse roles.

Communications and Civic Engagement

3:15 – 4:45 p.m.

With constant advancements in social media over the last several years, it can be hard to keep up with the "do's and don'ts" of every platform. There is a wide variety of almost immediate online informational sources, and elected officials need to be quick on their feet with the necessary skills to proactively manage public perceptions about local governmental affairs. Discover what cities should be doing to communicate with their constituents in the 21st century, and the rules that elected officials need to follow.

Networking Reception

(Irvine Only)

5:30 – 6:30 p.m.

Take this opportunity to network with your peers from throughout the state after a full day of educational sessions. Assembly Members and Senators from throughout the state are invited to attend.

FRIDAY

Registration Open

7:30 a.m.

Networking Breakfast & Late Breaking Session

8:00 – 9:15 a.m.

Watch for details to be released prior to the conference.

How to Build and Maintain the Public's Trust: Practical Ethics and the Law (AB 1234)

9:45 – 11:45 a.m.

Sign-in begins at 9:15 a.m., and you must be present for the full two hours to receive the certification of attendance at 11:45 a.m. (Planned with the Institute for Local Government).

State law requires elected and appointed officials to receive training in specified ethics laws and principles every two years.

Newly elected and appointed officials must receive this training within one year of becoming a public servant. This lively, example-laden, two hours will make this mandatory training more tolerable – if not outright enjoyable.



For speaker information, go to

www.cacities.org/mayorscouncil

Sessions are subject to change

Save The Dates:



2019 ANNUAL CONFERENCE & EXPO

October 16–18, 2019
Long Beach
Convention Center

MAYORS & COUNCIL MEMBERS EXECUTIVE FORUM

June 19–20, 2019 | Newport Beach Marriott

MAYORS & COUNCIL MEMBERS ADVANCED LEADERSHIP WORKSHOPS

June 21, 2019 | Newport Beach Marriott

GENERAL INFORMATION

REGISTRATION AND HOUSING DEADLINE:

Sacramento: Friday, January 4, 2019

Irvine: Tuesday, January 8, 2019

STEP 1: REGISTER FOR THE CONFERENCE

Registration is not complete until full payment is received. The League is unable to accept purchase orders.

- For online registration, go to www.cacities.org/events and select “New Mayors and Council Members Academy”.
- To request a mail-in registration form, contact mdunn@cacities.org.

Registration must be received by the registration & housing deadline. After this date, please register onsite if space is still available.

COSTS/FEES

Full registration includes electronic access to all program materials, admission to all sessions, two breakfasts, two lunches, and the evening networking reception.

Full Conference

Elected Officials and City Staff	\$575
Non-Member City Elected Officials and City Staff	\$1575
Spouse Registration (Networking Reception only)	\$35

The spouse fee is restricted to persons who are not city or public officials, are not related to any League Partner or sponsor, and would have no professional reason to attend the conference. It includes admission to the networking reception only. There is no refund for the cancellation of a spouse registration. It is not advisable to use city funds to register a spouse.

CANCELLATIONS

Refunds of rate paid, minus \$75 processing charge, will be made for cancellations submitted in writing to mdunn@cacities.org and received by the **registration & housing deadline**. There are no refunds for cancellations after this date. Substitutions can be made onsite.



If you require special accommodations related to facility access, transportation, communication and/or dietary requests, please contact our Conference Registrar at mdunn@cacities.org by the Registration & Housing Deadline.

STEP 2: RESERVE A HOTEL ROOM

Hotel Information & Reservations

A limited number of hotel rooms are available for conference attendees. All attendees must register for the conference prior to reserving a hotel room. Once registration is complete, you will be directed to the housing reservations page. Hotel reservation changes, date modifications, early check-out, or cancellations made prior to the **registration & housing deadline** must be done through the online reservation link you received when registering for the conference. Use your confirmation/acknowledgement number to access your reservation to make changes. Once the registration & housing deadline has passed, please contact the hotel directly with any changes or cancellations. Please note that any hotel cancellations after the housing deadline has passed may incur a financial penalty or a minimum one-night room charge or attrition fees.

January 16 – 18, 2019, Sacramento

Hyatt Regency Sacramento

1209 L Street, Sacramento, CA 95814

Hotel Rate (*per night*): \$186 – Single/Double Occupancy (*plus tax and fees*)

Valet parking: \$29 per day / Self-parking: \$20 per day (*subject to change without notice*)

January 30 – February 1, 2019, Irvine

Irvine Marriott

18000 Von Karman Avenue, Irvine, CA 92612

Hotel Rate (*per night*): \$184 – Single/Double Occupancy (*plus tax and fees*)

Valet parking: \$36 per day / Self-parking: \$12 per day (*subject to change without notice*)

PLEASE NOTE: *The information you provide to the League when registering for a League conference or meeting may be shared with the conference or meeting hotel(s). The hotel(s) will also share with the League the information you provide to the hotel(s) when you make your hotel reservation for the conference or meeting. The information shared between the League and the hotel(s) will be limited to your first name, last name and dates/length of stay in the hotel.*



1400 K Street, Ste. 400
Sacramento, CA 95814
www.cacities.org

Join us for the 2019 New Mayors and Council Members Academy

For speaker information, go to www.cacities.org/mayorscouncil





STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Arne Simonsen, CMC, City Clerk *AS*

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: Master Municipal Clerk Academy Series 401

RECOMMENDED ACTION

It is recommended that the City Council authorize associated expenditures for the City Clerk to attend the Master Municipal Clerk Academy Series 401 course at Dolce Hayes Mansion, San Jose, February 6-8, 2019 (Attachment A).

STRATEGIC PURPOSE

The recommended action supports the following strategic priorities that are duties of the City Clerk's office:

Strategy L-1: Improve community communications and trust in City government and keep the community well informed as to the activities of the City Departments.

Strategy L-5: Effectively and efficiently manage City Council agenda preparation, noticing and records.

Strategy L-7: Manage the City's Component of Municipal Elections.

Strategy L-8: Coordinate City Boards and Commissions administrative requirements.

FISCAL IMPACT

The FY 2018/19 budget for the City Clerk provides funding for Master Municipal Clerk Academy Series 401 registration (includes lodging and meals). Early Bird Registration is \$1,450 (Attachment B) and City Clerk Simonsen has received a \$497 Scholarship payable to the City of Antioch from the City Clerks Association of California (Attachment C). Net cost \$953.

DISCUSSION

- Master Municipal Clerks Academy (MMCA) Series 401

Sessions include: effective public speaking, emotional intelligence, getting and keeping a seat at the leadership table, effectively managing stress, leadership strengths, effective communications and the gift of leadership: What are your personal gifts?

The Master Municipal Clerk Academy is designed specifically for those working on attaining the Master Municipal Clerk designation. Courses are designed and content is created with the more tenured and experienced municipal and county clerk in mind. Recognizing that these needs are unique, the Academy is designed specifically with those needs in mind. The content is applicable and value-added for County Clerks to the Board of Supervisors, Special District clerks, and City and Deputy Clerks. All gather with the common bond of a desire for lifelong learning, as these professionals continue to lead in their respective fields. The content of the sessions in this Academy are designed at an advanced level and trained by Master Municipal Clerks, Certified Clerks of the Board, and professionals in the field of local government and leader development.

Each series has a distinct curriculum and adheres to the International Institute of Municipal Clerks core curriculum and is recognized by the City Clerks Association of California (CCAC) and the California Clerk of the Board of Supervisors Association (BSA) as an official training program leading to the professional accreditation of Master Municipal Clerk (MMC) and Certified Clerk of the Board (CCB) and is an affiliate of the League of California Cities.

University extension credits are available through UC Riverside. The Academy is approved by IIMC for 20 MMC/CMC educational hours or 10 MMC/CMC points.

The City of Antioch Travel and Expense Policy for Elected and Appointed (non-employee) Officials is attached as Attachment D. Contained therein, the Authorization Process states: "Overnight travel by Elected Official shall be pre-approved by placing the item on the City Council Consent Calendar."

ATTACHMENTS

- A. MMCA brochure February 6-8, 2019
- B. Completed Registration Form for City Clerk Simonsen
- C. Email awarding CCAC Scholarship to City Clerk Simonsen
- D. Travel and Expense Policy.



"I have attended several sessions of the MMCA over the past three years and have found them to be on-topic and very enriching. The trainers are actively working in the government field and are up to date with today's technologies and practices. The sessions have given me more insight into leadership qualities and aspects than I ever expected. I have been extremely pleased with the training I have gained from attending the MMCA and have had much success implementing those new skills."

Virginia J. Bloom, CMC - City of Lake Elsinore

"The MMCA is a valuable resource for seasoned clerks like me that won't settle for what they have already learned, but are always looking for what's next. In this ever changing 'clerk' world we live in, I think it is imperative for City Clerks to always seek continuing education and the courses offered through MMCA are challenging, innovative and rewarding."

Lisa Thomason - City of Wheatland



Miller Management & Consulting Group
P.O. Box 1431 • West Sacramento, CA 95691
Email: PMiller@millermcg.com
Phone: 916-850-9271
www.MillerMCG.com



Miller Management & Consulting Group
P. O. Box 1431
West Sacramento, CA 95691



**miller
consulting**

we grow people and organizations

presents

The Master Municipal Clerk and Clerk of the Board Academy



February 6-8, 2019

Dolce Hayes Mansion

San Jose



■ About Miller Management & Consulting Group

Miller Management & Consulting Group is dedicated to the growth and development of individuals and organizations. Practiced in facilitating adult education, the organization's Principal, Pamela Miller, incorporates over 40 years of private, non-profit, and public sector leadership experience into her human and organizational development work. Miller Management & Consulting Group is the approved California Institute providing Master Municipal Clerk credentialing level education.

■ About the Academy

The Academy is designed specifically for those working on attaining the Master Municipal Clerk or Certified Clerk of the Board of Supervisors designation. Courses are designed and content is created with the more tenured and experienced municipal and county clerk in mind. Recognizing that these needs are unique, the Academy is designed specifically with those needs in mind. The content is applicable and value-added for County Clerks to the Board of Supervisors, Special District clerks, and City and Deputy Clerks. All gather with the common bond of a desire for lifelong learning, as these professionals continue to lead in their respective fields. The content of the sessions in this Academy are designed at an advanced level and trained by Master Municipal Clerks, Certified Clerks of the Board, and professionals in the field of local government and leader development.

■ MMCA Refund Policy

There are no refunds if cancellation is received two (2) weeks prior to the start of the session for which you are registered. Refunds will be provided for cancellations received more than two (2) weeks prior to the start of the session for which you are registered minus a \$250 administrative fee. All cancellation requests must be made in writing.

Upcoming MMCA

February 6-8, 2019 Dolce Hayes Mansion San Jose, CA

We begin at 11 a.m. on the 6th and end at 3 p.m. on the 8th

Registration Fee: \$1,525

Early Bird Registration Fee: \$1,450

Registration rates are all-inclusive and include: single occupancy accommodations for Wednesday and Thursday nights; all meals and snacks beginning with lunch Wednesday and ending with lunch Friday; reception Thursday night; parking; in-room Wi-Fi; and all Academy materials. Commuter rates include all of the above with the exception of the overnight accommodations. All participants **MUST** be present for the entire Academy to receive credit.

Early Bird cutoff is December 31, 2018

Registration closes January 23, 2019 at 5pm

Commuter Fee: \$1,225

Commuter Early Bird Fee: \$1,150

Register today at millermcg.com

ONLINE REGISTRATION AND

CREDIT CARD* PAYMENTS ARE ACCEPTED.

Next Academy is:

**September 18-20, 2019 at the Kellogg West
Conference Center in Pomona, CA**



■ Trainers include:

- Pamela Miller, CMC
- Colleen Nicol, MMC
- Patrice Olds, MMC
- Wandzia Rose, CIC
- Joann Tilton, MMC

■ Special Guest Trainers include:

- Dave Spiller, Chief of Police, City of Pleasanton
- Featuring several recent graduates from the Training for Trainers program

■ Session topics are scheduled to include:

(but are not limited to)

- Effective public speaking
- Emotional intelligence
- Getting and keeping a seat at the leadership table
- Effectively managing stress
- Leadership strengths
- Effective Communication
- The gift of leadership: What are your personal gifts?

University extension credits are available through UC Riverside. The Academy is approved by IIMC for 20 MMCA/MMC educational hours or 10 MMCA/MMC points. The curriculum is subject to change.

* There is a 3% fee charged for every credit card transaction, which is not refundable.

Simonsen, Arne

From: Miller Consulting Group <pmiller@millermcg.com>
Sent: Monday, November 19, 2018 10:44 AM
To: Simonsen, Arne
Subject: Master Municipal Clerk and Clerk of the Board Academy Registration Complete

Dear Arne Simonsen,

Thank you for registering for the Master Municipal Clerk and Clerk of the Board Academy. Now that you have registered, you will receive a separate email from me regarding your course selections.

Your registration details are below:

Event Details:

Your Academy will consist of community sessions and breakout sessions beginning at 11 a.m. on Wednesday, February 6 and ending at 3:00 p.m. on Friday, February 8. All community and breakout sessions are required attendance for certificate of completion.

Registration Dates and Rates:

Registration rates are all-inclusive and include: single occupancy accommodations for Wednesday and Thursday nights; all meals and snacks beginning with lunch Wednesday and ending with lunch Friday; reception Thursday night; parking; in-room Wi-Fi; and all Academy materials. Commuter rates include all of the above with the exception of the overnight accommodations.

Early Bird cutoff date is December 31, 2018. All registration payments must be received by this date in order to apply. No exceptions. Registration closes January 23, 2019 at 5 pm. No exceptions.

If you are paying by check, your Early Bird payment amount is \$1450. Commuter price is \$1150.

Please mail your check to the address below.

All participants **MUST** be present for the entire Academy to receive credit. No exceptions.

Event Date and Location:

February 6-8, 2019

Dolce Hayes Mansion, San Jose

Thank You,

Pamela Miller
MMCA Institute Director
Miller Management & Consulting Group
P. O. Box 1431
West Sacramento, CA 95691
Phone: 916-850-9271
Email: PMiller@millermcg.com

Simonsen, Arne

From: Denise Anderson-Warren <Denise.Anderson-Warren@SMGOV.NET>
Sent: Monday, November 19, 2018 11:30 AM
Subject: Congratulations!

Congratulations!

The City Clerks Association of California is awarding you a **\$497.00** Scholarship for use at the **February 6-8, 2019 or August 2019 Master Municipal Clerk Academy**. This email serves as your official notification that the CCAC Professional Development Committee has reviewed your scholarship application, and you have been awarded this scholarship. After your training is completed, the Institute Director will notify CCAC and a reimbursement will be issued as you've indicated on your application.

If you have any questions, or if you are unable to use these scholarship funds, please contact me at your earliest convenience.

CCAC is committed to your professional growth, and I wish you continued success in your career – congratulations on your award!



Denise Anderson-Warren, CMC
City Clerk, City of Santa Monica
CCAC Professional Development Committee Member
1685 Main Street, Room 102
Santa Monica, CA 90401
Phone: (310) 458-8211 Fax: (310) 394-2962

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

PURPOSE

This document establishes the expense and reimbursement policy for all Elected and Appointed (non-employee) Officials of the City of Antioch. As Elected Officials, individuals may incur expenses related to the execution of their duties and responsibilities. These expenses may include the following: personal vehicle use, communication needs (cell phones, internet, and personal phone lines, newspaper subscriptions), and conferences and meetings related to the City's interests. As Appointed Officials on the Administrative Appeals Board, Design Review Board, Economic Development Commission, Parks and Recreation Commission, Planning Commission, Police Crime Prevention Commission and Investment Committee, there may be opportunities for individuals to attend educational seminars or meetings related to the City's interests as approved by the City Council. Therefore, this policy establishes procedures for requesting and receiving payment for expenses incurred while representing the City on official business.

ADOPTION AND IMPLEMENTATION

The Council is responsible for adopting the expense and reimbursement policy for Elected and Appointed Officials and for approving any subsequent policy revisions.

EXCEPTIONS

The City Council may approve exceptions to this policy on a case-by-case basis for special or unique circumstances.

I. PERSONAL VEHICLE USE

In recognition of the fact that Elected Officials may use their private vehicles while performing their duties, a monthly vehicle allowance will be provided, as allowed pursuant to California Government Code section 1223. In addition to expenses associated with direct use of a private vehicle, this allowance shall also cover related expenses such as bridge tolls and routine parking fees. In order to be eligible for the reimbursement allowance, Elected Officials shall annually provide proof of liability insurance to the City Clerk. The monthly cap on reimbursement of automobile expenses for personal vehicle usage shall be as follows: Mayor: \$450; Council Members: \$350; City Clerk: \$350; City Treasurer: \$350.

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

II. COMMUNICATION EQUIPMENT AND SERVICES

In recognition of the fact that City Council members have a significant responsibility to stay in touch with their constituents and City management employees, reimbursement of communication equipment shall be allowed for cell phone service and equipment, internet service and equipment, local and long distance telephone and fax line service and equipment. Individual council members will be responsible for establishing their own communication service providers and all bills for such service will be paid by the individual. Expense reports shall be submitted on the City's form within 30 days of an expense being incurred. The monthly cap on reimbursement of communication equipment and services shall be as follows: Mayor \$100; Council Members \$50. Any communication service expenditures beyond that amount will be borne by the individual elected official.

III. MEMBERSHIPS

The City Council shall decide which groups to join as an entity, such as the League of California Cities or the Antioch Chamber of Commerce, through City Council action including the budget process. Individual memberships in groups by Elected or Appointed Officials shall be the personal expense of those individuals unless otherwise approved in advance by the City Council.

IV. LOCAL CITY EVENTS

Elected City Officials may be reimbursed for the cost of attending local events related to the City's business upon completion of an expense report and documentation of expenses. City funds shall not be used to purchase alcohol or reimburse Elected Officials for alcohol related costs, unless as part of a set price for the event that happens to include alcohol. If a guest accompanies an Elected Official, only the cost of the Elected Official will be reimbursed.

V. TRAVEL

In recognition of the fact that Elected Officials may need to represent the City at conferences and meetings and may incur expenses in the course of their travel, this policy establishes procedures for requesting and receiving payment for travel and travel-related expenditures. Appointed Officials must be specifically authorized by the City Council to attend educational seminars or other meetings in order to seek reimbursement.

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

(A) PROCEDURE

The key document in the administrative process is the Travel Authorization/Warrant Request (TAWR). Besides ensuring that travel by Elected and Appointed Officials is conducted within this policy, the TAWR summarizes the total cost of attending conferences, meetings, and seminars and provides documentation for cash advances, vendor payments and credit card purchases. General instructions for completing and processing this form are provided in a separate document.

(B) AUTHORIZATION PROCESS

All travel by an Appointed Official shall be pre-approved by having the item placed on the City Council Consent Calendar. Overnight travel by an Elected Official, shall be pre-approved by having the item placed on the City Council Consent Calendar.

After travel, the Travel Authorization report must be finalized. Finance will review for receipts and policy compliance.

(C) METHODS OF REIMBURSEMENT

There are three ways to request and receive payment for travel and travel-related expenditures: (1) advance payment, (2) reimbursement for actual expenditures, and (3) credit card usage.

(1) Advance payments: Elected Officials may request a cash advance for meals. The advance will be within the IRS approved per diem rates for meals and incidental expenses (M&IE) for the location/area visited as listed in Publication 1542. The value of meals provided at conferences, training, or other travel programs will be deducted from the cash advance at the following rate:

Breakfast - 20% Lunch - 30% Dinner - 50%

Other items, such as conference registration, lodging, and air fare may be paid directly to the vendor in advance of travel.

Upon return from travel, all cash advances must be documented with original itemized receipts.

(2) Reimbursement: Elected and Appointed Officials shall be reimbursed for all eligible expenditures upon return from travel for items that have original receipts. A Travel Authorization/Warrant Request with original receipts will be paid by Finance within the regular accounts payable time

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

schedule. Reimbursement claims should be submitted within 30 days from the return from travel, and no reimbursements may be made that cross over fiscal years.

(3) Credit Card Usage: Elected and Appointed Officials may use personal credit cards to pay for travel expenses. Original receipts must be included with the Travel Authorization Warrant Request to be eligible for reimbursement.

(D) ELIGIBLE EXPENDITURES

Meals and Incidental Expenses (M & IE)

- **Meals**: City funds shall not be used to purchase alcohol or reimburse Elected or Appointed Officials for alcohol related costs. Meal costs will be reimbursed as supported by original itemized receipts.

- **Personal Meals**: All expenditures must be documented and reimbursement will not exceed the meal schedule listed above.

- **Business Meals**: To qualify as a business meal, the identity of the participants and the business purpose of the discussion must be substantiated.

- **Incidental Expenses**: Those related to City business will be reimbursed at cost as supported by original receipts (e.g., tolls and taxi cabs).

In no event shall the reimbursement for meals and incidental expenses exceed the IRS approved per diem rates for the location visited as listed in Publication 1542.

- **Lodging**: The City will pay lodging expenses for Elected or Appointed Officials during official travel requiring one or more overnight stays. The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the Elected or Appointed Official would have to travel at unreasonably early or late hours to reach his or her destination.

Elected or Appointed Officials shall make an effort to obtain lodging at or near the facility where official City business is to take place to minimize travel time and transportation costs. The City will pay only for standard single rooms for individual Elected Officials. If lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor. If conference rates are not available, government rates must be requested. A

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

list of hotels offering government rates in different areas of the country is available in the Finance Department. Lodging rates that are equal to or less than the government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

If a double room is requested by an Elected or Appointed Official because he or she is accompanied by a spouse or other person, the difference between the single and double room rate shall be considered the Elected or Appointed Official's personal expense.

Elected or Appointed Officials shall cancel any reservations for lodging they will not use. Any charge for an unused reservation shall be considered the Elected or Appointed Official's personal expense unless failure to cancel the reservation was due to circumstances beyond the Elected Official's control.

- **Personal Entertainment:** No reimbursement will be made for personal entertainment.

- **Guests:** If a guest accompanies an Elected or Appointed Official, only the cost of the Elected or Appointed Official will be reimbursed. All costs above a single person will be borne by the Elected or Appointed Official.

- **Discounts:** If offered early registrations should be obtained whenever possible.

- **Telephone/Internet:** The City will pay for all City-related business telephone calls or internet use by an Elected or Appointed Official while traveling on authorized City business. If approved prior to travel, the City may pay for personal internet use up to \$5.00 per day for authorized overnight business travel within California and up to \$10.00 per day for all other authorized overnight business travel.

- **Transportation:** All travel will be made by the method most cost effective for the City. Considerations such as time, distance traveled and cost of transportation should be factors in arriving at the lowest cost.

Elected and Appointed Officials shall endeavor to book air travel to take advantage of discounts and nonrefundable ticket fares where practical. All flights shall be booked at coach class or equivalent level. Any additional costs incurred due to personal travel added on before or after the trip will be paid by the Elected or Appointed Official.

Elected and Appointed Officials are encouraged to use their personal vehicles as transportation to and from airports. The cost of traveling from home to the

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

airport will be paid for from monthly stipend. If a personal vehicle is left at the airport for more than one day, parking will be reimbursed per day based on long term parking rates or other transportation to and from the airport, whichever is less. Parking will not be reimbursed at the short term parking rate.

The use of rental vehicles is discouraged and shall be authorized only when no other mode of transportation is available or when alternate transportation would be more expensive or impractical. Elected or Appointed Officials must understand that the City's vehicle insurance coverage does not cover the individual driver of a rental car. Therefore, the City Official shall confirm personal coverage under their personal insurance or purchase additional insurance from the rental agency at their own expense. Rental vehicles shall be driven only by Elected or Appointed Officials included on the car rental agreement. Elected or Appointed Officials shall be reimbursed for reasonable taxi fare, airport van, or other public transportation in order to travel from their destination airport to their hotel.

VI. REPORTING OF EXPENDITURES

If the City reimburses an Elected or Appointed Official for attending a "meeting" as defined under the Brown Act ¹, the Official shall provide a brief written or oral report regarding the "meeting" at the next regular meeting of the Council or applicable commission, board or committee to which the Official belongs. For other educational seminars or events for which expenses were reimbursed by the City, the Official may provide a brief written or oral report at the next regularly scheduled meeting of the Council or applicable commission, board or committee to which the Official belongs.

VII. ACKNOWLEDGEMENT

After being sworn in, Elected or Appointed Officials will be required to sign a statement formally acknowledging receipt and acceptance of this policy.

¹ The Brown Act (California Government Code section 54952.2) defines a meeting as including "any congregation of majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."

CITY OF ANTIOCH HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
NOVEMBER 16 - NOVEMBER 29, 2018
FUND/CHECK#

227 Housing Fund		
Housing - CIP		
932951 HOUSE, TERI	CONSULTING SERVICES	4,452.50



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director

SUBJECT: Amendment to the Antioch Municipal Code, Section 1-5.06, to change citation amounts.

RECOMMENDED ACTION

Staff recommends the City Council take the following action:

1. Introduce the Ordinance amending Section 1-5.06-*Fines: Amounts* of Antioch Municipal Code Title 1: General Provisions, Chapter 5: Citation Procedure.

STRATEGIC PURPOSE

This action addresses the Strategic Plan as follows:

- Strategy D-2: Create a multifaceted team of resources that can assemble to address areas that habitually experience any combination of criminal, illegal, blighting and nuisance activities and/or conditions.
- Strategy D-3, Short Term Objective: Research and implement best practices and stay up to date on newest laws and trends as well as effective programs offered by other jurisdictions.
- Long Term Goal E: Building Safety: Provide uniform enforcement of the Building, Housing, Municipal codes and state laws in the City of Antioch with an emphasis on eliminating illegal or substandard housing conditions.

FISCAL IMPACT

The proposed amendment would improve cost recovery efforts related to Code Enforcement activities.

DISCUSSION

Existing law authorizes the legislative body of a city or a county to make, by ordinance, any violation of an ordinance subject to an administrative fine or penalty. Previously, maximum fines or penalty amounts for infractions were limited to \$100 for the first violation, \$200 for a 2nd violation of the same ordinance within one year of the first violation, and \$500 for each additional violation of the same ordinance within one year of the first violation. For violations of city or county building and safety codes determined to be an infraction, the maximum fine or penalty amounts were limited to \$100 for a first

violation, \$500 for a 2nd violation of the same ordinance within one year, and \$1,000 for each additional violation of the same ordinance within one year of the first violation.

Earlier this year AB 2598 was signed into law which increases penalty amounts that cities and counties can assess against commercial property owners who do not properly maintain vacant properties.

This bill authorizes cities and counties to increase the amounts of fines to \$130 for a first violation, \$700 for a 2nd violation of the same ordinance within one year, and \$1,300 for each additional violation of the same ordinance within one year of the first violation, for violations of a local building and safety code determined to be an infraction. AB 2598 also provides for a fine of \$2,500 for each additional violation of the same ordinance within 2 years of the first violation if the property is a commercial property that has an existing building at the time of the violation and the violation is of a local building and safety code that is an infraction and is due to failure by the owner to remove visible refuse or failure to prohibit unauthorized use of the property.

Commercial properties that are unmaintained and blighted are a drain on resources. These properties contribute to overall community decline, and create escalated municipal costs because of the resources needed to police and protect them from criminal activity.

Staff is proposing to modify the Municipal Code so that fines for violations of a local building and safety code determined to be an infraction are consistent with AB 2598. This will strengthen the enforcement capabilities of Code Enforcement and improve compliance.

ATTACHMENTS

A. Ordinance

ATTACHMENT “A”

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING SECTION 1-5.06 REGARDING FINES FOR MUNICIPAL CODE VIOLATIONS

The City Council of the City of Antioch does ordain as follows:

SECTION 1:

1. On December 11, 2018, the City Council found that the proposed project is exempt from the California Environmental Quality Act (CEQA), per Section 15321, Enforcement Actions by Regulatory Agencies, as the proposed amendments will better enable enforcement of the Antioch Municipal Code.
2. The enforcement of the Antioch Municipal Code is enabled by Title 1, General Provisions, which prescribes set procedures and for the enforcement of the Code, including penalties and citations.
3. The proposed amendment would more effectively enable full enforcement of the Antioch Municipal Code.
4. Enforcement of the Antioch Municipal Code improves public safety, general welfare and the wellbeing of Antioch’s residents and eliminates blight and other public nuisances.

SECTION 2: Section 1-5.06, “Fines; Amounts,” of the Antioch Municipal Code is amended to read as follows:

§ 1-5.06 FINES; AMOUNTS.

(C) Notwithstanding the above, a violation of the local building and safety codes determined to be an infraction is punishable by a fine not exceeding \$130 for a first violation; a fine not exceeding \$700 for a second violation of the same ordinance within one year; a fine not exceeding \$1,300 for each additional violation of the same ordinance within one year of the first violation.

(1) A fine not exceeding two thousand five hundred dollars (\$2,500) for each additional violation of the same ordinance within two years of the first violation if the property is a commercial property that has an existing building at the time of the violation and the violation is due to failure by the owner to remove visible refuse or failure to prohibit unauthorized use of the property.

SECTION 3: CEQA.

This action is categorically exempt under the California Environmental Quality Act (CEQA) under Section 15321, Enforcement Actions by Regulatory Agencies, as it will contribute to improved enforcement of existing regulations by the City of Antioch.

SECTION 4: Publication; Effective Date.

This Ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

SECTION 5: Severability.

Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

* * * * *

I HEREBY CERTIFY that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 11th day of December, 2018 and passed and adopted at a regular meeting thereof, held on the _____ day of _____, by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen CMC
City Clerk for the City of Antioch



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*

APPROVED BY: Ron Bernal, City Manager *RB*

SUBJECT: Discussion of scheduled Council Meeting on February 12, 2019
Lincoln's Birthday Holiday

RECOMMENDED ACTION

It is recommended that the City Council discuss the scheduled City Council meeting that falls on Lincoln's Birthday Holiday, February 12, 2019, and provide direction to staff.

STRATEGIC PURPOSE

~~This public discussion supports~~ **Strategy L-1:** Improve community communications and trust in City government and keep the community well informed as to the activities of the City Departments; and **Strategy L-5:** Effectively and efficiently manage City Council agenda preparation, noticing and records.

FISCAL IMPACT

The recommended action has no fiscal impact.

DISCUSSION

City Council Meetings are held on the 2nd and 4th Tuesday of each month. Lincoln's Birthday Holiday falls on February 12, 2019, which is a regular scheduled Council Meeting. City Hall is closed to celebrate this holiday. This item is for Council discussion with direction provided to staff.

ATTACHMENT

2019 "Draft" Council Meeting Agenda Schedule

2019 CITY COUNCIL MEETING AGENDA SCHEDULE

Council Meeting Date	<u>Draft Staff Report</u> e-mailed to: City Mgr, City Atty, Finance Director, Admin Services Director, and cc: Deputy Clerk <i>(due by 5:00 p.m.)</i>	<u>FINAL</u> Agenda Title & Recommendations to Deputy Clerk <i>(due by 12:00 p.m.)</i>	Staff Reports to Clerk's Office 3 rd Floor <i>(due by 10:00 a.m.)</i>
January 8 January 22	December 27 January 10	January 2 January 16	January 3 January 17
<i>*February 12</i> February 26	<i>*January 31</i> February 14	<i>*February 6</i> February 20	<i>*February 7</i> February 21
March 12 March 26	February 28 March 14	March 6 March 20	March 7 March 21
April 9 April 23	March 28 April 11	April 3 April 17	April 4 April 18
May 14 May 28	May 2 May 16	May 8 May 22	May 9 May 23
June 11 June 25	May 30 June 13	June 5 June 19	June 6 June 20
<i>**Summer Break</i> July 23	<i>**Summer Break</i> July 11	<i>**Summer Break</i> July 17	<i>**Summer Break</i> July 18
August 13 August 27	August 1 August 15	August 7 August 21	August 8 August 22
September 10 September 24	August 29 September 12	September 4 September 18	September 5 September 19
October 8 October 22	September 26 October 10	October 2 October 16	October 3 October 17
November 12 November 26	October 31 November 14	November 6 November 20	November 7 November 21
December 10 TBD	<i>November 27</i> TBD	December 4 TBD	December 5 TBD

**Subject to change date due to Holiday*

***July 9th Council Meeting Cancelled for Summer Break*



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director *DM*

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Consideration of One-Time Revenue Policy

RECOMMENDED ACTION

It is recommended that the City Council discuss and provide direction regarding the City's one-time revenue policy.

STRATEGIC PURPOSE

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency.

FISCAL IMPACT

There is no direct fiscal impact of consideration of this policy, however, changes to this policy will affect how one-time monies are spent in the budget.

DISCUSSION

In FY2015/16, City Council approved the following policy for use of one-time revenues:

- One-time revenue is defined as unrestricted money to the General Fund that results from a one-time occurrence and includes any General Fund annual salary savings as of June 30th, not including the Police Department; and
- Provided the General Fund reserve is projected to end the fiscal year at 20% or higher, then a minimum of 50% of such one-time revenue shall be set aside to retire unfunded liabilities and the remaining 50% shall be put either towards unfunded liabilities or one-time projects and not spent on ongoing operating costs

As a result of implementation of this policy, the City has been able to allocate a total of \$1,462,623 towards unfunded liabilities (specifically the Police Supplementary Retirement Plan) and \$1,179,312 towards one time projects. A table of the one-time sources and projects funded is below:

One-Time Revenue Source	Amount	Allocated to Projects	Allocated to Unfunded Liabilities
Pre-2004 State Mandated reimbursements (received FY16)	\$ 883,175	\$ 441,587	\$ 441,588
FY16 Salary savings (non-Police)	566,620	- (a)	283,310
FY17 Salary savings (non-Police)	1,389,250	694,625	694,625
FY18 Salary savings (non-Police)	563,335	- (b)	-
Franchise agreements one time payments (received FY18)	86,200	43,100	43,100
	\$ 3,488,580	\$ 1,179,312	\$ 1,462,623

(a) no amount was allocated to projects as at time of allocation to unfunded, budget was showing just in balance

(b) unfunded liability/project allocation pending to be discussed by Council

Project	Budget Allocated
Replace Senior Center kitchen counter linoleum	\$ 14,000
Replace NRCC Kitchen: counters, cabinets, appliances	18,000
Paint outside on NRCC and Senior Center	20,000
Replace ASC lobby carpeting	25,000
Replace ASC toilets; upgrade plumbing	25,000
Water Cooler/drinking fountain NRCC/ASC	2,000
Floor maintenance/cleaning equip for Recreation	8,000
NRCC & ASC maintenance & repairs needed	20,000
Tri-Delta youth pass subsidy	10,000
Recreation fun & fitness program	3,000
Hillcrest & Deer Valley median improvements	49,000
Animal Services HVAC updates	125,000
Downtown lights & other improvements	38,725
Mobile vehicle for Recreation	25,000
Youth scholarships	10,000
Youth programs staffing	40,000
Mobile Recreation programs	50,000
Supplies & services for Recreation programs	15,000
License plate readers for two vehicles	40,000
Prewett concrete repairs	200,000
Habitat Conservation Plan	229,377
Historical Society fire truck restoration	20,000
Sister City activities	500
Deer Valley High School After School Library program	4,300
Redevelopment lawsuit (keep in GF litigation reserves)	187,410
	\$ 1,179,312

The \$563,335 in salary savings from FY18 was included in the budget amendments taken to Council on November 27th to include 50% to unfunded liabilities and 50% to be brought back for project allocation. Council requested the one-time revenue policy be brought back to consider updating the policy on how the funds are allocated; therefore 50% of the

\$563,335 (\$284,688) is not reflected in the table above as of yet as being applied to unfunded liabilities.


This matter is now before Council for discussion and direction to staff regarding the policy. If any policy changes are directed by the Council majority, then a resolution to memorialize the updates will be brought back for Council adoption at the next regularly scheduled Council meeting.




STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Kwame P. Reed, Economic Development Director 

APPROVED BY: Ron Bernal, City Manager 

SUBJECT: Appropriation of Expenditures Related to the City of Antioch's Rebranding Efforts for the Purchase of Media Placement, the Creation of Marketing Materials, and the Authorization of the City Manager to Enter into a Consultant Services Agreement with Orange22, Inc. for Media Strategy & Planning – Phase 2, and for the Associated General Fund Budget Amendments for Fiscal Year 2018/19 for an amount up to \$391,200

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution appropriating expenditures related to the City of Antioch's rebranding efforts for the purchase of media placement, the creation of marketing materials, and authorizing the City Manager to enter into a Consultant Services Agreement with Orange22, Inc., for Media Strategy & Planning – Phase 2, and for the associated General Fund budget amendments for fiscal year 2018/19 for an amount up to \$391,200.

STRATEGIC PURPOSE

The recommended action supports **Strategy G-1: Grow Antioch's Economy through Economic Development Activity- Increase regional outreach to retailers and other businesses most likely to prosper in Antioch and Strategy G-5: Create and Implement a Marketing Campaign for Antioch.**

FISCAL IMPACT

\$100,000 in funds have been previously committed in the General Fund towards the creation of marketing materials in the Fiscal Year 2018/19 budget. As the rebranding effort continues, the fiscal impact associated with purchasing of media placement and entering into an agreement with Orange22, Inc., for the creation of the budget and Media Strategy and Plan could range from \$391,200 (which includes media purchases of \$340,200, a ten percent (10%) fee for Orange22 of \$34,000, and a five (5%) contingency amount of \$17,000, that will only be allowed by prior approval from the City Manager) for maximum outreach "Option 1" to \$236,900 (which includes media purchases of \$206,000, a ten percent (10%) fee for Orange22 of \$20,600, and a five (5%) contingency amount of \$10,300, that will only be allowed by prior approval from the City Manager) for the minimum outreach, "Option 2" for the remainder of Fiscal Year 2018/19. Orange22 would

advise staff on when and how to purchase media placement and those purchases can be executed by staff or an outside agent. Appropriated funds would require an additional General Fund investment.

DISCUSSION

At their March 13, 2018 City Council Meeting, the City Council awarded the marketing and branding contract to Evviva Brands, LLC ("Evviva"). Since that action, staff has been working closely with Evviva to develop a rebranding campaign. On September 11, 2018, Evviva presented three rebranding concepts and the City Council decided on the "Opportunity Lives Here" concept as both a City brand line and as the campaign line for subsequent advertising.

The next step in the rebranding of Antioch is creating an action plan and delivering the concept through media placement. With support of Evviva, staff started working with Orange22, Inc. ("Orange22"), on establishing a strategic framework/architecture. The purpose of the architecture is to outline a recommended media "mix," including print, digital, radio and out of home (OOH) and provide approximate future costs to purchase the insertions recommended in that mix based on current prices. Orange22 presented the framework to the City Council at their November 27, 2018, meeting, where the City Council directed staff to return with a formal budget request, and discussed the possibility of applying 50% of the one-time revenues (\$284,667) towards this effort. If one-time revenues are not used, any funds approved will come from FY2018/19 revenue sources.

The strategic framework for the media plan created by Orange22 and the conceptual Brand Activation Strategy, created by Evviva, provides a means of supporting the three main strategic goals the rebranding effort, which are:

- Getting current Antioch residents into the community they call home
- Creating and enhancing general awareness of Antioch to the greater Bay Area and beyond
- Using the general awareness campaign, start targeting business owners and leaders for an "Opportunity Works Here" effort, to encourage growing and expanding their businesses

The main objectives of the proposed campaign are:

- Create multi-media brand awareness for the Opportunities associated with living, working and visiting Antioch
- Influence and support the perception that Antioch is a place worth exploring and is the best place to start and/or expand a business
- Direct traffic to a website (the City website, pages within the City website, or custom splash pages) to find out more about Antioch Opportunities
- Leverage an appropriate budget across multiple targets and geographies so the messaging appears to be everywhere

By using programmatic media buying, the media will be purchased at the best available cost. Programmatic media can also be constantly evaluated for effectiveness in audience response and will provide information on which campaign elements work most effectively with which audiences. The use of programmatic technology allows the purchase and insertion of media to target specific audiences across numerous media platforms. The proposed media buy includes a full spectrum of radio, print, digital and social media as well as OOH (out of home) advertising in targeted locations. As shown in the attached Attachment B, Option 1, provides the optimum coverage for awareness, influence, and smart targeting across media and across the optimum target markets. Attachment C, Option 2, elevates the campaign across the minimum recommended coverage for awareness and smart targeting with a limited focus on digital and BART only.

ATTACHMENTS

- A. Resolution
- B. Option 1
- C. Option 2
- D. Comparison of Options

ATTACHMENT A

RESOLUTION NO. 2018/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROPRIATING EXPENDITURES RELATED TO THE CITY OF ANTIOCH'S REBRANDING EFFORTS FOR THE PURCHASE OF MEDIA PLACEMENT, THE CREATION OF MARKETING MATERIALS, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSULTANT SERVICES AGREEMENT WITH ORANGE22, INC., FOR MEDIA STRATEGY & PLANNING – PHASE 2, AND FOR THE ASSOCIATED GENERAL FUND BUDGET AMENDMENTS FOR FISCAL YEAR 2018/19 FOR AN AMOUNT UP TO \$391,200

WHEREAS, the City of Antioch hired Evviva Brands, LLC., to rebrand the City at the March 13, 2018 City Council meeting; and

WHEREAS, the City Council accepted the "Opportunity Lives Here" branding concept at their September 11, 2018, City Council meeting; and

WHEREAS, the City hired Orange22, Inc., to create a strategic framework/architecture for a media plan; and

WHEREAS, the strategic framework for purchasing media placement was presented to the City Council at their November 27, 2018, City Council meeting, where the main objectives of the proposed campaign include:

- Create multi-media brand awareness for the Opportunities associated with living, working and visiting Antioch
- Influence and support the perception that Antioch is a place worth exploring and is the best place to start and/or expand a business
- Direct traffic to a website (the City website, pages within the City website, or custom splash pages) to find out more about Antioch Opportunities
- Leverage an appropriate budget across multiple targets and geographies so the messaging appears to be everywhere; and

WHEREAS, the City would enter into a Consultant Services Agreement with Orange22, Inc., for finalizing the media placement budget and advising staff on executing media purchases; and

WHEREAS, the proposed media plan budget to maximize optimum coverage of awareness, influence, and smart targeting across media and across the optimum target markets is estimated at \$340,200, a not to exceed amount of ten percent (10%) fee for Orange22 of \$34,000, and a five percent (5%) contingency amount of \$17,000 (use of the contingency amount will only be allowed by approval of the City Manager) for a total not to exceed of \$391,200 for media placement purchases; and

WHEREAS, the creation of marketing materials (creatives) was previously

budgeted in the Fiscal Year 2018/19 budget as marketing of the rebranding effort in the amount of \$100,000; and

WHEREAS, this action promotes and supports Antioch Strategic Management Plan Strategy G-1: Grow Antioch's Economy through Economic Development Activity-Increase regional outreach to retailers and other businesses most likely to prosper in Antioch and **Strategy G-5**: Create and Implement a Marketing Campaign for Antioch.

THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes the City Manager to enter into an agreement with Orange22, Inc., for creating a budget and Media Strategy & Plan, and amending the General Fund Fiscal Year 2018/19 budget to allocate up to \$391,200 towards the purchase of media placement associated with the City's rebranding efforts.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11th day of December, 2018 by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

OPTION 2 (Smart+ BART)



	VIDEO		BOTH CONSUMER & OPEN FOR BUSINESS
	EMAIL TEXT + IMAGE BANNERS OR DIGITAL		CONSUMER
	AUDIO		OPEN FOR BUSINESS

City of Antioch - Opportunity

OBJECTIVE	STRATEGIES		EXAMPLE PARTNERS		Q3 18/19			Q4 18/19			CPM/ CPC	Impressions/ Clicks/ Leads	Spend		
					Dec	Jan	Feb	Mar	April	May				June	
AWARE-NESS	MOVE THROUGH TRAFFIC	OOH - Subway	<i>BART or TOP FEEDER MARKET MEDIA</i>								\$30	2,000,000	\$60,000		
		Local Pride	<i>Outdoor Billboard, Local Newspapers</i>									\$10	500,000	\$5,000	
		Mobile Billboard	<i>Guerilla at BlueTech Companies (South San Francisco) & Consumer Rush Hour</i>										\$100	200,000	\$20,000
SMART TARGETING	MOVE THROUGH HYPERTARGETING @ BUSINESS & COMMUNITY	Smart & Scalable Targeting, Measurement and dynamic Creative w/Programmatic	<i>MediaMath Via NWPartners - Crafted Audiences, Millineal Families, Geo, Cross Device, Contextual, Retargeting, Local City Mags</i>			\$10k	\$10k	\$10k	\$10k	\$10k	\$10k	\$17	3,500,000	\$60,000	
		Retargeting & Search Retargeting	<i>Keywords like Buy A House Bay area, Good place to Live Bay Area, etc</i>										\$13	400,000	\$5,000
		Smart & Scalable Targeting, Measurement and dynamic Creative w/Programmatic	<i>LINKED IN plus MediaMath Via NWPartners</i>			\$8k	\$8k	\$8k	\$8k	\$8k	\$8k		\$5	11,000,000	\$56,000
		GRAND TOTAL									\$12	17,600,000	\$206,000		

COMPARISON OF OPTIONS

6 Mo. 18/19 Plan Comparison

Plan Choice	Cost	Impres-sions	CPM	Media Mx>>>	Aware-ness	Influence	Smart Target-ing	Tar-gets	Geo	Pro	Con
#MoveUs	\$340k*	49 Million	\$7	7 media (See next 3 columns)	<ul style="list-style-type: none"> >Digital Billboard(s) >Bart > Drive-time Radio > Mobile Billboard >Lyft Promo >Local Pride 	<ul style="list-style-type: none"> > Native Story >Email >Social: Facebook, Instagram 	<ul style="list-style-type: none"> >Smart Digital >SEM 	All Targets	All Geo's	Full Multi-media coverage gives an integrated "Everywhere" feel, more frequency per consumer, uses multiple variables to get actionable and scalable learning and doesn't rely on everything in one basket.	More expensive. Competing with other Bay area companies drives up rates.
Smart + Bart	\$206k*	18 million	\$12	4 Media (See next 3 columns)	<ul style="list-style-type: none"> >Bart >Local Pride 	X	<ul style="list-style-type: none"> >Smart Digital >SEM 	All Targets	Aware-ness = 1 market only	Relies on key workhorse digital media to reach all targets efficiently	Less integrated and relies primarily on digital to drive interest. Less market coverage.


* Does not include creative costs




STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Tammany Brooks, Chief of Police 

APPROVED BY: Ron Bernal, City Manager 

SUBJECT: Authorize Immediate Overstaff of Sworn Police Officer Positions

RECOMMENDED ACTION

It is recommended that the City Council authorize the Police Chief to immediately overstaff up to six (6) sworn Police Officers above the current authorized allocated staffing level of 104 sworn.

STRATEGIC PURPOSE

Staff's efforts regarding this issue are prioritized in the City's Strategic Plan as follows:
Strategy A-1: Rebuild police services.

FISCAL IMPACT

This change would not have an immediate fiscal impact, nor would it immediately require a budget amendment. It is anticipated any salaries paid during the current fiscal year would come from existing salary savings from unfilled positions. Once Police sworn overstaffing is implemented, the need for a budget amendment will be evaluated in conjunction with the budget process and subject to Council's direction to staff. Future Operating Budgets will include appropriations for the utilization of the overstaffing plan to help ensure the necessary budgetary funds would be available if needed, and continued evaluation will be done during the budget processes.

DISCUSSION

Currently, the Antioch Police Department has 99 sworn Police Officers. However, there are 5 Police Trainees currently attending police academies, who are scheduled to graduate during various times between January and May of 2019. Effectively, this means all 104 authorized sworn positions have been filled, and no further conditional job offers can be given to potential hires.

From an allocation standpoint, the department is operating at 5 sworn positions (currently employed as Police Trainees) below its budgeted amount of 104. However, the actual number of available Police Officers is currently much less. The department recently filled 6 vacant positions, and these newly hired Police Officers are currently in various stages of training and not ready to work in a solo officer capacity. Additionally,

there are 6 other Police Officers who are currently unable to work due to other reasons such as injuries, none of which have an anticipated return date. As such, there are currently 87 sworn Police Officers working in a full duty status.

Hiring Process

There are three main categories of Police Officer candidates: 1) Laterals; 2) Academy Students/Graduates; and 3) Entry Level Recruits. Laterals are experienced Police Officers who move from one agency to another. Academy Students/Graduates are applicants who are currently enrolled in, or who have recently graduated from, a California POST (Peace Officer Standards and Training) accredited police academy. Entry Level applicants are those who have not yet attended a police academy. Those candidates employed by the Antioch Police Department while they attend the police academy are considered Police Trainees.

In a commitment to hire only top-quality Police Officers, the Antioch Police Department maintains a rigorously high standard for those seeking employment with the agency. The hiring process consists of a battery of tests, including: Application Screening, Physical Agility Test, Written Exam, Oral Interview, Polygraph Test, Background Investigation, Chief's Interview, Psychological Exam, and Medical Exam. Failure to pass any one of these tests results in a candidate not moving on to the next, and therefore being eliminated from the process. The typical turnaround time for a candidate to successfully complete the entire hiring process is about 3-4 months.

If the candidate is a lateral hire or academy graduate, he/she usually begins the field training program 2-3 weeks later. The field training program for a lateral averages about 2 months, after which he/she can begin working in a solo officer capacity. Academy students and entry level recruits cannot begin the field training program until after they graduate from the police academy – which is currently about 26 weeks long. The field training program for a recruit fresh out of the police academy is about 4-6 months. Therefore, the average time it takes to hire and train a new Police Officer to work in a solo capacity can range anywhere from 6-12 months.

The extended time it takes to hire and train Police Officers creates a significant challenge for the Police Department to reach its fully authorized staffing levels. It is not uncommon to lose a candidate at some point in the process, which ultimately delays filling a position. Additionally, anticipated and unanticipated attrition of current staff increases the complexity of this issue. When an unexpected vacancy occurs, as noted above, it could take up to a year before another Police Officer is working in a solo capacity to replace this vacancy.

In the course of the next 12 months, there is at least one service retirement scheduled to occur. Additionally, there are a handful of other possible separations through industrial injuries and other personnel actions. Finally, there is the unknown possibility current employees may seek to lateral to another agency or leave law enforcement all together. Without preparing for these vacancies in advance, there will be an unnecessary delay in hiring their replacements, thereby prolonging the amount of time the Police Department will be working short staffed.

The Antioch Police Department has aggressively sought quality candidates through various sources. It is because of these efforts that it has effectively filled its authorized sworn positions. Recruiting has continued, and there are still applicants (both Lateral and Entry Level) in various stages of the hiring process. However, it is unknown if any or all of these applicants can/will successfully pass all of the pre-employment tests.

Due to employment policies and laws, the Police Department is unable to completely process these applicants because it cannot require them to submit to a Psychological or Medical Exam without first giving them a conditional job offer. Since many of these applicants are testing with multiple agencies, the inability to provide a conditional job offer creates an opportunity for other agencies to move forward with and hire these applicants while they sit stagnant in our process. To lose an applicant so late in the process means: 1) the applicant had a high probability of successfully completing these last two tests and would have been hired if not for the delay; and 2) the Department is forced to go back to the applicant pool in search of another qualified applicant.

Community Policing Bureau Staffing

The Antioch Police Department's Community Policing Patrol Bureau operates on a 24/7 schedule. To ensure officer safety and adequate service delivery, all police departments in the country mandate a minimum staffing requirement in Patrol. The staffing levels vary from jurisdiction to jurisdiction based on factors including size, population, service demands, etc. In the City of Antioch, there are 6 patrol beats that cover the entire city. The current minimum staffing requirement is 6 Officers and 1 Supervisor per Patrol shift. Regardless of the fluctuations in the overall staffing levels, the Department does not allow staffing to drop below this minimum.

Though staffing levels fluctuate constantly, the Department always maintains minimum staffing levels in Patrol. Ensuring minimum staffing by way of voluntary or mandatory overtime is necessary, but far from ideal. This is a reality in today's law enforcement profession. When the Department is at a low point in officer availability, like it is currently, it puts a bigger strain on the current Officers, Civilian Support Staff, Supervisors, and Managers. This can have a negative effect on the amount of time employees are able to take off, and the Department runs the risk of burning out its employees. This is a constant concern that police department leadership must contend with and balance on a daily basis.

Conclusion

Since the Great Recession, the Antioch Police Department has continued working well below the staffing levels it once retained, as well as levels currently held by other departments serving similar sized communities. Accounting for these staffing challenges has been difficult for employees at all levels of the organization. What continues to be apparent through all of this adversity is the unbelievable resiliency, commitment, and dedication of the Department employees. Regardless of the challenges placed on them, the men and women of the Antioch Police Department have unselfishly stepped up to ensure the organization continues to provide high quality police services to the residents and businesses of Antioch.

ALTERNATIVES

Council could choose to recommend a lower allocation of overstaffing, or deny the recommendation in its entirety.

ATTACHMENTS

None.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 11, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ron Bernal, City Manager *RB*

SUBJECT: City Council Appointments to Council Committees and Other Entities

RECOMMENDED ACTION

It is recommended that the City Council review and discuss City Council Committees and Appointments. Mayor Wright will be making new appointments for City Council approval by majority vote to be acted upon as follows:

- 1) Motion to approve all appointments for Mayor Wright
- 2) Motion to approve all appointments for Mayor Pro Tem Motts
- 3) Motion to approve all appointments for Council Member Wilson
- 4) Motion to approve all appointments for Council Member Thorpe
- 5) Motion to approve all appointments for Council Member Ogorchock

STRATEGIC PURPOSE

Long Term Goal L: City Administration – Provide exemplary City Administration.

Strategy L-1: Improve community communications and trust in City government and keep the community well informed as to the activities of the City Departments.

FISCAL IMPACT

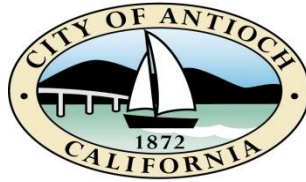
This recommended action has no direct fiscal impact. Providing staff support to Council Committees impacts staff workloads.

DISCUSSION

The item is for City Council discussion and direction. At the November 13, 2018 City Council meeting, Council Member Wilson requested to bring back the Waterfront Committee.

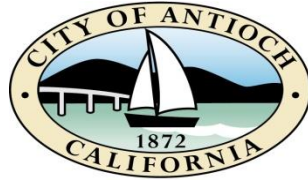
ATTACHMENTS

A. Council Appointments December 2016 – December 2018



COUNCIL APPOINTMENTS
December 2016 to December 2018

COMMITTEE	REPRESENTATIVES	COMMITTEE INFORMATION
ABAG (Association of Bay Area Governments)	Mayor Wright Mayor Pro Tem Thorpe (Alternate)	General Assembly – once a year
Chamber of Commerce Liaison	Council Member Wilson	2nd Thursday, 8:00 am, Chamber conference room
Community Advisory Board -S.F. Bay Water Emergency Transit Authority	Council Member Tiscareno	TBD
Community Facilities District CFD 89-1 (Mello-Roos)	Council Member Ogorchock Council Member Wilson	As needed, 2-3 times per year 7:00 p.m., AUSD, 510 G St.
Delta Diablo	Mayor Wright Mayor Pro Tem Thorpe (Alternate)	2nd Wednesday of month, 5:30 p.m. 2500 Pittsburg/Antioch Highway
East Bay Division (League of California Cities)	Council Member Ogorchock	3rd Thursday of month, 6:00 p.m., rotates between Contra Costa County and Alameda County cities
East Contra Costa Regional Fee and Financing Authority	Mayor Wright Council Member Wilson (Alternate)	2nd Thursday of month, 7:00 p.m., TriDelta Transit, 801 Wilbur Ave.
East County Water Management Association	Mayor Pro Tem Thorpe	As needed, 2-3 times per year
Eastern Contra Costa Transit Authority (TriDelta) (Board of Directors)	Mayor Pro Tem Thorpe Council Member Wilson	4th Wednesday of month, 4:00 p.m., Tri Delta Transit, 801 Wilbur Ave.
Mayors' Conference	Mayor Wright Mayor Pro Tem Thorpe (Alternate)	1st Thursday of month, 6:30 p.m., rotates between cities of County
Northeast Antioch Annexation	Council Member Ogorchock	As needed
State Route 4 By-Pass Authority (Delta Expressway)	Mayor Wright Council Member Wilson (Alternate)	2nd Thursday of month, 6:30 p.m. TriDelta Transit, 801 Wilbur Ave.
TRANSPLAN	Mayor Wright Council Member Wilson (Alternate)	2nd Thursday of month, 7:30 p.m., Tri Delta Transit, 801 Wilbur Ave.



COUNCIL COMMITTEE ASSIGNMENTS

December 2016 to December 2018

COMMITTEE	REPRESENTATIVES	COMMITTEE INFORMATION
CDBG Committee (Community Development Block Grant)	Council Member Ogorchock Council Member Tiscareno	Standing Committee; Schedule TBD; Community Development Dept. to develop agenda and handle noticing
Graffiti Committee	Council Member Tiscareno	As needed
Lone Tree Golf Course Committee	Mayor Wright Council Member Tiscareno	Standing Committee; Schedule TBD; City Manager's office to develop agenda items and City Clerk's Office to handle noticing

**Council Appointments
December 2018 to December 2020**

COMMITTEE	REPRESENTATIVES	COMMITTEE INFORMATION
ABAG (Association of Bay Area Govmt)	Mayor Wright (Alternate) Mayor Pro Tem Motts	General Assembly- once a year
Chamber of Commerce Liaison	Council Member Wilson	2 nd Thursday, 8 AM Chamber conference room
Community Advisory Board- SF Bay Water Emergency Transit Authority	Council Member Motts	TBD
Community Facilities District 89-1 (Mello-Roos)	Council Member Ogorchock Council Member Wilson	As needed- Almost closed out
Delta Diablo	Mayor Wright (Alternate) Council Member Thorpe	2 nd Wednesday of month, 4:30 2500 Pittsburg/Antioch Highway
East Bay Division (League of California Cities)	Council Member Ogorchock	3 rd Thursday of Month, 6 PM Rotates between CC County And Alameda County
CDBG Committee (Community Development Block Grant)	Mayor Pro Tem Motts Council Member Ogorchock	Standing Committee- TBD
TRANSPLAN	Mayor Wright (Alternate) Council Member Wilson	2 nd Thursday of month, 6:30 PM Tri Delta Transit 801 Wilbur Ave
East Contra Costa Regional Fee and Financing Authority (ECCRFA)	Mayor Wright (Alternate) Council Member Wilson	2 nd Thursday of month, 6:30 PM Tri Delta Transit 801 Wilbur Ave
State Route 4 By-Pass Authority	Mayor Wright (Alternate) Council Member Wilson	2 nd Thursday of month, 6:30 PM Tri Delta Transit 801 Wilbur Ave
East County Water Management Association	Council Member Thorpe	As needed, 2-3 times per year
Tri Delta Board of Directors Eastern Contra Costa Transit Authority	Council Member Wilson Council Member Thorpe	4 th Wednesday of month 4 PM Tri Delta Transit, 801 Wilbur
Northeast Antioch Annexation	Council Member Ogorchock	As needed
Lone Tree Golf Course Committee	Mayor Wright Mayor Pro Tem Motts	Standing Committee: TBD
Mayors' Conference	Mayor Wright Mayor Pro Tem Motts	1 st Thursday of month 6:30 PM Rotates between cities of CC County