



Council Chambers  
200 H Street  
Antioch, CA 94509

Closed Session - 4:00 P.M.  
Study Session/Special Meeting - 5:30 P.M.  
Regular Meeting - 7:00 P.M.

# ANNOTATED AGENDA

for

APRIL 11, 2017

Antioch City Council

SPECIAL AND REGULAR MEETING

Including the Antioch City Council  
acting as Housing Successor to the  
Antioch Development Agency

Sean Wright, Mayor  
Lamar Thorpe, Mayor Pro Tem  
Monica E. Wilson, Council Member  
Tony Tiscareno, Council Member  
Lori Ogorchock, Council Member

Arne Simonsen, City Clerk  
Donna Conley, City Treasurer

Ron Bernal, City Manager  
Michael G. Vigilia, City Attorney

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### Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 3<sup>rd</sup> Floor of City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

### Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

**4:00 P.M.      ROLL CALL – CLOSED SESSIONS – for Council Members – *All Present***

**PUBLIC COMMENTS** for Closed Sessions

#### **CLOSED SESSIONS:**

1) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: City owned Assessors Parcel Number (APN No.'s): 066-010-020; 066-055-001; 066-041-004; 066-051-012; 066-092-001; 066-107-010; 066-107-011; 066-107-001; 066-061-010; 066-051-001; 066-051-002; 066-110-009; 066-101-001. City and Agency Negotiator, City Manager Ron Bernal; Parties – City Ventures.

*No reportable action*

2) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8; Property – Humphrey's Restaurant: Agency Negotiator – City Manager; Parties – Dorothy Everett and John Jernegan.

*Direction given to Staff*

3) **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION** – Potential Litigation pursuant to California Government Code §54956.9 (d)(4): Water Rights BDCP/WaterFix (Bay Delta Conservation Plan/WaterFix).

*No reportable action*

4) **CONFERENCE WITH LABOR NEGOTIATORS.** This closed session is authorized pursuant to Government Code section 54957.6. City designated representatives: Nickie Mastay, Michael Vigilia. Employee Organization: Unrepresented Employee – City Manager.

*Continued to Special Meeting on 4/20/17 at 2 p.m.*

5) **PUBLIC EMPLOYMENT – Appointment of Interim City Attorney.** This closed session is authorized pursuant to Government Code section 54957.

*Continued to Special Meeting on 4/20/17 at 2 p.m.*

6) **PUBLIC EMPLOYMENT – Recruitment of City Attorney.** This closed session is authorized pursuant to Government Code section 54957.

*Continued to Special Meeting on 4/20/17 at 2 p.m.*

5:31 P.M. **ROLL CALL – SPECIAL MEETING** – for Council Members – *All Present*

**PLEDGE OF ALLEGIANCE**

**STUDY SESSION – SPECIAL MEETING**

- 1. BUDGET STUDY SESSION – PRESENTATION AND DISCUSSION OF BUDGET DEVELOPMENT FOR THE GENERAL FUND, RECREATION FUND, PREWETT WATER PARK FUND, ANIMAL SERVICES FUND, AND MARINA FUND FOR THE 2017-19 FISCAL YEARS

*Direction provided to staff*

Recommended Action: It is recommended that the City Council provide direction and feedback regarding the budget development information provided for fiscal years 2017-19.

STAFF REPORT

STAFF REPORT

BUDGET SUPPLEMENT UPDATE

7:15 P.M. **OR ROLL CALL – REGULAR MEETING** – for City /City Council Members acting as Housing Successor following the Study Session/ Special Meeting to the Antioch Development Agency – *All Present* whichever is later.

**PLEDGE OF ALLEGIANCE**

- 2. **PROCLAMATIONS**

- Arbor Day, April 14, 2017
- Keep Antioch Beautiful Day, April 22, 2017
- National Sexual Assault Awareness Month, April 2017

STAFF REPORT

STAFF REPORT

STAFF REPORT

*Approved, 5/0*

*Approved, 5/0*

*Approved, 5/0*

Recommended Action: It is recommended that the City Council approve the proclamations.

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

**ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

- SALES TAX CITIZENS' OVERSIGHT COMMITTEE (Deadline date: 04/14/17)
- BOARD OF ADMINISTRATIVE APPEALS (Deadline date: 04/14/17)

**PUBLIC COMMENTS** – Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.

**CITY COUNCIL COMMITTEE REPORTS**

**MAYOR'S COMMENTS**

- 3. **CONSENT CALENDAR**

- A. APPROVAL OF COUNCIL MINUTES FOR MARCH 14, 2017

STAFF REPORT

*Approved, 5/0*

Recommended Action: It is recommended that the City Council approve the minutes.

**CONSENT CALENDAR – Continued**

**B. APPROVAL OF COUNCIL MINUTES FOR MARCH 28, 2017**

Recommended Action: It is recommended that the City Council approve the minutes.

**Approved, 5/0**

STAFF REPORT

**C. APPROVAL OF COUNCIL WARRANTS**

Recommended Action: It is recommended that the City Council approve the warrants.

**Approved, 5/0**

STAFF REPORT

**D. APPROVAL OF TREASURER’S REPORT FOR FEBRUARY 2017**

Recommended Action: It is recommended that the City Council approve the report.

**Approved, 5/0**

STAFF REPORT

**E. RESOLUTION ESTABLISHING THE RATE PER EQUIVALENT RUNOFF UNIT FOR FISCAL YEAR 2017/18 AND REQUESTING THE CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT TO ADOPT AN ANNUAL PARCEL ASSESSMENT FOR DRAINAGE MAINTENANCE AND THE NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM PROGRAM**

Recommended Action: It is recommended that the City Council adopt the resolution establishing a rate of twenty-five dollars (\$25) per equivalent runoff unit (ERU) for fiscal year (FY) 2017-18. That rate will generate the funds used to maintain storm water quality as mandated by the Clean Water Act.

**Reso. No. 2017/35 adopted, 5/0**

STAFF REPORT

**F. FOUR PERSON LANDSCAPE CREW CONTRACT**

Recommended Action: It is recommended that the City Council adopt a resolution to approve a Four Person Landscape Crew contract and authorize the City Manager or his designee to execute a maintenance service agreement with Silva Landscape of Patterson, CA, for the period of July 1, 2017 through June 30, 2019 in the amount of \$796 per eight hour day and not to exceed \$150,000 per year with the option to renew two additional years in the amount of \$828 per eight hour day and not to exceed \$150,000 per contract year. The term of the contract with exercised optional years is not to exceed \$600,000.

**Reso. No. 2017/36 adopted, 5/0**

STAFF REPORT

**G. AGREEMENT WITH PURSUIT NORTH FOR UPFITTING POLICE VEHICLES**

Recommended Action: It is recommended that the City Council adopt a resolution to approve the upfitting of nine Police vehicles, amending the 2016-17 Police Department budget in the amount of \$83,041 and authorizing the City Manager or his designee to enter into an agreement with Pursuit North of Pittsburg, CA to upfit nine Police vehicles for a total cost not to exceed \$83,041.

**Reso. No. 2017/37 adopted, 5/0**

STAFF REPORT

**CONSENT CALENDAR – Continued**

**H. DISSOLUTION OF GRAFFITI COMMITTEE AND NORTHEAST ANTIOCH ANNEXATION COMMITTEE AS STANDING COMMITTEES**

Recommended Action: It is recommended that the City Council take the following actions:

**Reso. No. 2017/38 adopted, 5/0**

- 1) Adopt a resolution dissolving the Graffiti Committee as standing committee; and,

**Reso. No. 2017/39 adopted, 5/0**

- 2) Adopt a resolution dissolving the Northeast Antioch Annexation Committee.

STAFF REPORT

**PUBLIC HEARING**

**4. TUSCANY MEADOWS ANNEXATION AND MEMORANDUM OF UNDERSTANDING WITH SEECON BUILT HOMES INC.**

Recommended Action: It is recommended that the City Council take the following actions:

**Reso. No. 2017/40 adopted, 4/1 (Thorpe)**

- 1) Adopt the resolution joining the City of Pittsburg in an application to the Executive Officer of the Contra Costa County Local Agency Formation Commission for the Annexation of the described lands to the City of Pittsburg and related actions.

**Reso. No. 2017/41 adopted, 4/1 (Thorpe)**

- 2) Adopt the resolution approving the Memorandum of Understanding between the City of Antioch and Seecon Built Homes Inc. addressing the mitigation of traffic impacts resulting from the project.

STAFF REPORT

**COUNCIL REGULAR AGENDA – for City /City Council Members acting as Housing Successor to the Antioch Development Agency**

**5. POLICE CRIME PREVENTION COMMISSION APPOINTMENTS FOR TWO PARTIAL-TERM VACANCIES EXPIRING OCTOBER 2017**

**Reso No. 2017/42 adopted appointing Dwayne Eubanks and Lisa LaPoint to the partial-term vacancies, expiring October 2017, 5/0**

Recommended Action: It is recommended that the Mayor nominate and Council appoint by resolution two (2) partial-term vacancies to the Police Crime Prevention Commission expiring October 2017.

STAFF REPORT

**COUNCIL REGULAR AGENDA – for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued**

**6. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH SUPPORTING THE CYBERTRAN INTERNATIONAL RAPID LIGHT RAIL TRANSIT PROPOSAL**

**Reso. No. 2017/43 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt the resolution supporting the CyberTran proposal.

STAFF REPORT

STAFF REPORT

**7. 2016 ANNUAL HOUSING ELEMENT PROGRESS REPORT AND FY 2015-16 HOUSING SUCCESSOR ANNUAL REPORT**

**Received and filed, 5/0**

Recommended Action: It is recommended that the City Council receive and file the 2016 Annual Housing Element Progress Report and the FY 2015-16 Housing Successor Annual Report.

STAFF REPORT

**8. GENERAL PLAN LAND USE ELEMENT UPDATE – SAND CREEK FOCUS AREA**

**Received and filed, 5/0**

Recommended Action: It is recommended that the City Council receive the report and information on the General Plan Land Use Element Update and offer any questions or comments.

STAFF REPORT

STAFF REPORT

**9. COMMUNITY CAMERA SYSTEM**

**Reso. No. 2017/44 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt a resolution to take the following actions:

- 1) Approve the sole source request for purchase of additional community cameras from Odin Systems Inc. and Vigilant Solutions via Lehr Auto Electric; and
- 2) Authorize the City Manager to negotiate and execute a purchase agreement with Odin Systems Inc. in an amount not to exceed \$37,829.61 and with Vigilant Solutions via Lehr Auto Electric in an amount not to exceed \$73,895.63; and
- 3) Authorize the City Manager to negotiate and execute a purchase agreement with I.C.R. Electric in an amount not to exceed \$24,286.00; and
- 4) Authorize the Finance Director to amend the 2016-17 Police Department budget for the initial project cost of \$136,011.24 plus a 15 percent (\$20,401.68) contingency fund for a total amount of \$156,412.92 to pay for completion of this project.

**COUNCIL REGULAR AGENDA – for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued**

**10. WATER TREATMENT PLANT DISINFECTION IMPROVEMENTS (P.W. 246-29)**

Recommended Action: It is recommended that the City Council take the following actions:

**Reso. No. 2017/45 adopted, 5/0**

- 1) Adopt a resolution approving the Initial Study/Mitigated Negative Declaration for the Water Treatment Plant Disinfection Improvements Project.

**Reso. No. 2017/46 adopted, 5/0**

- 2) Adopt a resolution awarding the Water Treatment Plant Disinfection Improvements Project contract to the lowest responsive and responsible bidder, Anderson Pacific Engineering Construction, Inc. and authorize the City Manager to execute an agreement in the amount of \$2,598,918.

**Reso. No. 2017/47 adopted, 5/0**

- 3) Adopt a resolution authorizing the City Manager to execute the Second Amendment to the Consultant Service Agreement with CDM Smith, Inc. in the amount of \$199,458 for a total contract amount of \$692,881.

STAFF REPORT

**11. ALTERNATIVES TO PROPOSED CAMPING ORDINANCE**

**No action taken**

Recommended Action: It is recommended that the City Council receive the report from the City Attorney and provide direction.

STAFF REPORT

**PUBLIC COMMENT**

**STAFF COMMUNICATIONS – Closed session Special Meeting scheduled for 2:00 p.m. on April 20, 2017**

**COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.**

**ADJOURNMENT – 10:21 p.m.**



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Special Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Dawn Merchant, Finance Director *DM*

**REVIEWED BY:** Ron Bernal, City Manager

**SUBJECT:** Budget Development Fiscal Years 2017-19

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### **RECOMMENDED ACTION**

It is recommended that the City Council provide feedback and direction regarding the budget development information provided for fiscal years 2017-19.

### **STRATEGIC PURPOSE**

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency. This action is essential to Strategy O-1: Improve the City's financial stability by implementing a two year budget cycle and ensuring that each fiscal year's budget is balanced. Specific Short Term Objectives include:

- Adopt a two-year balanced budget and do not rely on potential savings to close the "gap" at year end.

### **FISCAL IMPACT**

The fiscal impact of this budget is outlined in this report and attachments.

### **DISCUSSION**

The purpose of this study session is to start a preliminary review of the General Fund, Recreation and Animal Services Special Revenue Funds, and Prewett and Marina Enterprise Funds as subsidies to these programs are integral to the General Fund budget. The City will be adopting a two-year budget in June 2017, which will amend the 2016-17 budget and adopt the 2017-18 and 2018-19 budgets.

It is important to point out that although Council will see that we have a large projected General Fund reserve balance, the City is faced with significant and serious financial challenges in the near future. These include:

- Over \$140,000,000 in unfunded liabilities;
- Significant PERS costs that are increasing at a rate that outpaces revenue growth over the next five years and beyond;



- Increasing General Fund subsidies for Recreation and Prewett Water Park, the Marina, the Lone Tree Golf and Event Center, and Animal Services.

It is imperative that Council keep these three areas in mind as they provide direction on the General Fund budget.

The General Fund is projected to finish this current fiscal year (2016-17) with a surplus of approximately \$1.8M, adding to General Fund reserves for a projected ending fund balance of \$24,745,775. The ending fund balance will exceed the City's target reserve policy of having an unassigned fund balance (fund balance not committed to any specific purpose) of 10% minimum with a goal of maintaining a level of 15% of General Fund operating revenues.

Fiscal year 2016-17 unassigned fund balance is projected to be at 41.45%. This is good news for the current budget year. However, while there is a small projected surplus next year, fiscal year 2018-19 projects significant deficit spending. It is important that the City not only review the next two fiscal years being considered for adoption, but future projections beyond fiscal year 2018-19 as well (see Attachment A).

Spending outpaces revenues starting in fiscal year 2018-19, using significant General Fund reserves. While the General Fund has built a sizeable reserve that can offset the deficit for several years, this does not meet the City's strategic goal to balance the budget each fiscal year.

The General Fund will run out of money if Measure C is not renewed or replaced with a new funding mechanism and the City does not take drastic actions to tighten its belt and spend within its means for essential services only. The loss of over \$7M annually in Measure C revenue would be devastating to the City and would result in catastrophic cuts to the Police Department as the Police Department currently comprises over 70% of the General Fund budget.

The City cannot continue to rely on salary and other savings each fiscal year to balance the budget. Eventually the City will be fully staffed in the Police Department and the City must have sufficient resources to sustain providing a full array of services to the community in addition to policing.

## **GENERAL FUND**

### **June 30, 2018 Proposed Budget**

Projected revenues in fiscal year 2017-18 have actually decreased a net of \$745,624 overall from fiscal year 2016-17. There are several factors attributing to this decrease with the major contributors as follows:

- Fiscal year 2016-17 included a payment from Department of Water Resources in the amount of \$1.8M for usable water river days. This is not a regularly budgeted revenue stream as it is not guaranteed and therefore budgeted "Other Revenues" is less in fiscal year 2017-18 than 2016-17.

- COPS grant revenue is budgeted at \$247,025 less than the current year due to expiration of the grants.
- Transfers in from the Water and Sewer Fund are not budgeted in fiscal year 2017-18 while the City completes a fee study for Police Services. This represents a loss of \$790,800 in revenue to the General Fund from 2016-17.
- Loss of dispatch contract with the City of Brentwood in March 2017. The City collected \$655,471 in reimbursement for services in fiscal year 2017 which is not included in fiscal year 2018.

Other assumptions for revenues and expenditures are as follows:

- 2% increase in sales tax revenue.
- 5% increase in property tax revenue.
- \$688,131 in federal grant revenue from U.S. Fish and Wildlife for a Habitat Conservation Plan (HCP). \$229,377 is required in local matching funds which has been budgeted for in the revised 2016-17 budget. These matching funds were initially approved by City Council in November 2015 for the fiscal year 2016 budget but were not spent as the project had not been started. \$688,131 in grant expenses is included in the Community Development 2017-18 Planning Division budget. The grant expires in March 2018.
- \$562,500 in "Other Revenue" representing partial repayment of the \$768,958 required to be paid to the County in fiscal year 2016 due to redevelopment dissolution. The 2016 payment to the County was a result of the demand from Department of Finance (DOF) to return former Antioch Development Agency funds transferred to the City's Marina prior to dissolution. As a result of the lawsuit the City and Successor Agency filed against the DOF, the City was able to reclaim a portion of the funds remitted.
- The Memorandum of Understanding (MOU) with the Police Officers Association (APOA) provides a salary increase of a minimum of 2.5% to a maximum of 4.5% for sworn members based on the four City formula effective the first full pay period after September 1, 2017. 4.5% was included in the budget to plan for the ultimate impact.
- The MOU with APOA provides a salary increase of a minimum of 2.5% to a maximum of 4.5% based on CPI for non-sworn members effective the first full pay period after September 1, 2017. 2.5% was included in the budget based upon the CPI the last several years.
- The MOU with the Police Sworn Management Association (AP SMA) employees provides a salary increase of 1.5% effective the first full pay period after September 1, 2017.

- The MOUs with Confidential, Local 3 and Management employees provide a salary increase of 3% effective the first full pay period after October 1, 2017.
- PERS 2018 employer contribution rates as follows (net of any employee pick up):

| <b>PERS Tier-Bargaining Unit</b> | <b>Miscellaneous PERS Plan Rate</b> | <b>Safety PERS Plan Rate</b> |
|----------------------------------|-------------------------------------|------------------------------|
| Classic Employees – all but WTP  | 31.167%                             | 46.480%*                     |
| Classic Employees - WTP          | 29.167%*                            | n/a                          |
| 2 <sup>nd</sup> Tier             | n/a                                 | 17.310%*                     |
| PEPRA – all groups               | 31.167%                             | 12.729%                      |
| % Increase over FY17             | 1.04%                               | 7.779%                       |

\*WTP employees pay 2% of the City's PERS contribution and Sworn Police pay 3%.

- Projected increased cafeteria benefit cost of 8% for APOA and APSMA bargaining groups, with 4% for all others.
- \$300,000 budgeted for two contract Code Enforcement Officers and the purchase of two vehicles for those officers to focus on rental inspection. The City will explore leasing two vehicles as an option to reduce the budgeted cost. \$125,000 has been added in revenue expected to be generated in fees.
- Projected increase in general liability insurance premiums of 15% - this results in an increase to the General Fund of \$134,660.
- The General Fund pays approximately \$455,000 on behalf of the Golf Course annually for debt service and recycled water. \$115,000 in water costs are directly budgeted in the General Fund, with \$340,000 loaned annually to the Golf Course for debt service on the 2015A Lease Revenue Refunding Bonds.

The Golf Course does not generate sufficient revenues to pay for these items. Per the operating agreement with the Antioch Public Golf Course, they are supposed to reimburse the City for the annual debt service but have fallen in serious arrears of this arrangement in the amount of \$951,756 for debt service dating back to 2013. The cost of water is also supposed to be paid by them as well, but several years ago City Council agreed for the City to pay for the water until the Golf Course was in a financial position to do so. In addition, there are two loans outstanding owed the General Fund totaling \$1,122,165 for the parking lot and clubhouse that the Golf Course has been unable to repay.

The current operating agreement for the golf course expires in June of 2017 and staff is working on a new agreement that will address these items.

- **Staffing Adjustments/Requests:** Several additional General Fund positions were requested by departments for the upcoming fiscal year. One of the positions and reclassifications is included in the proposed budget figures. The remaining positions that were requested are **not** reflected in the current draft budget.

**Positions Requested But Not Included In Proposed Budget:**

- One (1) Assistant/Associate Planner at a General Fund budget impact of approximately \$140,000.
- One (1) Development Services/Engineering Technician in the Building Department at a General Fund budget impact of approximately \$130,000.
- One additional Code Enforcement Officer at a General Fund budget impact of \$150,000.

**Reclassification and Additional Position Included in Proposed Budget:**

- Funding of one (1) additional Police Sergeant in lieu of a vacant Police Officer position. This is just a reclassification of an existing funded position and the cost will be covered by the elimination of one vacant funded Community Service Officer position.
- Funding of one (1) additional Police Officer position to bring the total sworn funded positions to 103. This is a budget neutral request. The Police Department will be implementing schedule changes in the new fiscal year which will reduce budgeted overtime costs. This reduction will allow funding of one additional position. If the Council wishes to remain at 102 sworn positions, the savings to the proposed budgeted expenditures would be \$163,895 in fiscal year 2018 and \$185,855 in fiscal year 2019 for an Officer budgeted at Step A in the PEPRA retirement tier.

**Items for Council Direction Not Included in General Fund Budget**

1. LIBRARY FUNDING

Council Member Ogorchock requested a discussion of funding for library services occur during the budget process. In prior years, the City paid approximately \$100,000 - \$173,000 annually for County library maintenance to provide additional hours at the E 18<sup>th</sup> Street location. Due to the recession, in Fiscal Year 2009, the City began utilizing Residential Development Allocation Funds (RDA) for this contribution in lieu of the General Fund. During Fiscal Year 2014, RDA monies available were depleted and the funding was split between the RDA Fund and General Fund. The City Council decided that the 2014 contribution would be the last since any future funding would then have to come from the General Fund and ultimately the fact that the library is a County function.

Although staff does not recommend re-instating this funding in the current budget cycle due to outlying projections, Council direction is requested on whether or not to include this in the budget. Staff would also like to point out that the City Recreation Fund does absorb annual direct and indirect costs of the County

library annex located at the community center on Lone Tree Way already. The direct costs include \$11,500 for meeting space for story time programs the library provides and custodial services at the library which we do not direct bill the County for reimbursement. Indirect costs include rent for the library space, utilities, restroom usage, use of the technology room and office support staff. Any level of funding provided will reduce the small surplus projected in fiscal year 2018 and increase the deficit in fiscal year 2019.

## 2. ADDITIONAL FUNDING FOR ARTS & CULTURAL FOUNDATION

On March 14<sup>th</sup>, City Council approved a services agreement with the Arts & Cultural Foundation. The report provided to Council indicated that \$58,000 would be available in Transient Occupancy Tax (TOT) funds allocated to the Civic Arts Fund in fiscal year 2018 and \$39,000 in fiscal year 2019. Fiscal year 2017 funding provided is \$51,100. Staff requested direction if Council agreed with the proposed level of funding and that anything additional would have to be provided out of the General Fund. Diane Gibson-Gray, the Executive Director of the Foundation spoke and stated that the funding would provide for a three day work week for her programs for at least the next two years and that was acceptable to her as she was unsure if she wanted to work more days. Staff does not recommend providing more funding at this time due to current General Fund projections and may wish to postpone this discussion after fiscal year 2018 closes, however, this item is up for discussion and direction of the Council.

## 3. FUNDING FOR SPECIAL EVENTS

On March 28<sup>th</sup>, City Council discussed funding to Celebrate Antioch Foundation for 4<sup>th</sup> of July and Holiday DeLites. While this item was directed to be brought back pending further information from the Foundation, Councilwoman Wilson requested that special event funding be discussed during the budget process and perhaps a bidding process for funding could be established. The City has no dedicated revenue source available to provide annual funding for events. Any funding provided would have to come directly from the General Fund. Any funding provided will reduce projected surplus revenues in fiscal year 2018 would create deficit spending and any funding provided in fiscal year 2019 would enlarge the deficit spending in that year. This item is up for discussion and direction of the Council.

## **Measure C**

Measure C was passed by the voters in November 2013 for "Restoring Antioch Services". City Council has directed that the funds will be used to enhance Police and Code Enforcement activities, with the goal of putting more Police and Code Enforcement Officers on the street. As previously approved by City Council, we are using the final fiscal year 2013-2014 budget, net of City Wide Administration, for the Police Department as the baseline Police budget each fiscal year and adding projected Measure C revenue for the total budget allotment for Police services (including the Animal Services subsidy). This is shown in Chart A that follows.

**CHART A**

| <b>Police Department Measure C Funding</b> |   |                               |                               |
|--|---|-------------------------------|-------------------------------|
|  | <b>Police<br/>Budget<br/>Revised FY17</b> | <b>Police<br/>Budget FY18</b> | <b>Police<br/>Budget FY19</b> |
| <b>13/14 Baseline Budget</b>               | \$26,560,004                              | \$26,560,004                  | \$26,560,004                  |
| Measure C projection                       | 6,159,658                                 | 6,277,785                     | 6,403,341                     |
| Measure C carryover                        | 4,351,967                                 | 1,525,975                     | 0                             |
| <b>Budget Allotment</b>                    | 37,071,629                                | 34,363,764                    | 32,963,245                    |
| Proposed/projected                         | 38,436,966                                | 39,069,934                    | 42,810,185                    |
| City Wide Admin Budget                     | (2,891,312)                               | (2,878,404)                   | (3,022,230)                   |
| <b>Difference under/(over) budget</b>      | <b>\$1,525,975</b>                        | <b>(\$1,827,766)</b>          | <b>(\$6,824,710)</b>          |

In fiscal year 2016-17 projected expenditures in Chart A are under the total allocated spending threshold for the Police Department. This is due to the fact that the 2016-17 revised budget includes significant salary savings from vacancies throughout the year. The 2016-17 revised budget also includes \$83,041 for upfitting police vehicles and \$156,413 for community cameras and license plate readers both being requested on the City Council regular agenda for the meeting following this study session. It was important to include those requests in these figures so that Council could see the impact on the Police Department budget.

Based upon Chart A, the projected Police Department budgets for fiscal year 2017-18 and 2018-19 will exceed the General Fund base plus Measure C projected revenues, thus pulling from other General Fund revenues, and reducing General Fund reserves each fiscal year. Increases in the Police Department personnel expenses are the major contributing factor to continual deficit spending in the General Fund projected budget beginning in fiscal year 2018-19 (see Chart B).

The fiscal year 2017-19 budget allocates Measure C funding to Code Enforcement for a Code Enforcement Officer, Code Enforcement Manager, Development Services/Engineering Technician, two General Laborers and equipment/supplies for Code Enforcement as follows:

- \$530,000 in Fiscal Year 2017
- \$579,115 in Fiscal Year 2018
- \$625,084 in Fiscal Year 2019

**Measure O**

Measure O was passed by Antioch voters in 2014 subjecting residential rentals to a business license tax. The City contracts with MuniServices, LLC for business license discovery services with a primary focus on identifying rentals within the City. As of March 28th, there were 5,807 active single family residential rental business licenses, 30 apartment complex business licenses (representing 3,068 units and of these units, 211 are non-profit and do not pay the tax), 1,373 letters out to property owners

requesting applications or proof that they are not a rental and 273 returned by post office letters to follow up on. In all this brings the total single family and multi-family units licensed to 8,875 with another 1,646 potential units in process for a total of 10,521 units that will be licensed if all of the outstanding letters are indeed rentals. This should encapsulate all current rentals within the City. \$2.2M in revenues has been budgeted in fiscal years 2018 and 2019.

### **June 30, 2019 Proposed Budget**

Revenues are projected to remain almost the same as fiscal year 2017-18. While we are projecting a 5% increase in property and 2% in sales tax, most other revenue sources continue to remain fairly flat. In addition, fiscal year 2017-18 included on time grant funds of \$688,131 from Fish and Wildlife for a HCP and a one-time repayment of \$562,500 related to the Successor Agency lawsuit with the State Department of Finance which of course is not budgeted in fiscal year 2019.

Expenditures are projected to increase approximately \$3.3M or 6% above fiscal year 2017-18, to \$57,003,558. The increase is mainly due to projected salary increases in the Police Department and escalating PERS costs.

Assumptions included in fiscal year 2018-19 are:

- 2% increase in sales tax revenue.
- 5% increase in property tax revenue.
- The Memorandum of Understanding (MOU) with the Police Officers Association (APOA) provides a salary increase of a minimum of 2.5% to a maximum of 4.5% for sworn members based on the four City formula effective the first full pay period after September 1, 2018. 4.5% was included in the budget to plan for the ultimate impact.
- The MOU with APOA provides a salary increase of a minimum of 2.5% to a maximum of 4.5% based on CPI for non-sworn members effective the first full pay period after September 1, 2018. 2.5% was included in the budget based upon the CPI the last several years.
- The MOUs with Confidential, Local 3 and Management employees provide a salary increase of 2.75% effective the first full pay period after October 1, 2018.
- PERS 2019 *projected* employer contribution rates as follows (net of any employee pick up):

| <b>PERS Tier-Bargaining Unit</b> | <b>Miscellaneous PERS Plan Rate</b> | <b>Safety PERS Plan Rate</b> |
|----------------------------------|-------------------------------------|------------------------------|
| Classic Employees – all but WTP  | 35.332%                             | 53.733%*                     |
| Classic Employees - WTP          | 33.332%*                            | n/a                          |
| 2 <sup>nd</sup> Tier             | n/a                                 | 18.550%*                     |
| PEPRA – all groups               | 35.332%                             | 13.950%                      |
| % Increase over FY18             | 4.165%                              | 7.253%                       |

\*WTP employees pay 2% of the City's PERS contribution and Sworn Police pay 3%.

- Projected increased cafeteria benefit cost of 10% for APOA and APSMA bargaining groups, with 5% for all others.
- \$250,000 budgeted for two contract Code Enforcement Officers to focus on rental inspection. \$125,000 has been added in revenue expected to be generated in fees.
- Projected increase in general liability insurance premiums of 15% - this results in an increase to the General Fund of \$180,877.
- Begin subsidizing Marina operations in the amount of \$120,000.

Proposed budgets for each fiscal year follow in Chart B on the next page.



**Proposed Budgets**

The revised fiscal year 2016-17 budget, proposed budgets for fiscal year 2017-18 and 2018-19 are presented in Chart B below.

**CHART B  
 GENERAL FUND BUDGET SUMMARY**

|   | <b>June 30,<br/>2017<br/>Revised</b> | <b>June 30,<br/>2018<br/>Proposed</b> | <b>June 30,<br/>2019<br/>Proposed</b> |
|---|--------------------------------------|---------------------------------------|---------------------------------------|
| <b>Projected Fund Balance July 1,</b>     | <b>\$22,904,428</b>                  | <b>\$24,745,775</b>                   | <b>\$24,834,913</b>                   |
| <b>Revenues:</b>                          |                                      |                                       |                                       |
| Taxes                                     | 37,439,078                           | 38,428,589                            | 39,680,252                            |
| <b>Taxes – Measure C</b>                  | <b>6,689,658</b>                     | <b>6,856,900</b>                      | <b>7,028,325</b>                      |
| Licenses & Permits                        | 1,210,113                            | 1,210,000                             | 1,210,000                             |
| Fines & Penalties                         | 80,500                               | 58,000                                | 58,000                                |
| Investment Income & Rentals               | 538,045                              | 540,000                               | 540,000                               |
| Revenue from Other Agencies               | 627,187                              | 1,012,631                             | 222,500                               |
| Current Service Charges                   | 1,987,717                            | 1,424,526                             | 1,457,382                             |
| Other Revenue                             | 2,307,949                            | 1,387,540                             | 725,040                               |
| Transfers In                              | 3,690,710                            | 2,907,147                             | 2,902,833                             |
| <b>Total Revenues</b>                     | <b>54,570,957</b>                    | <b>53,825,333</b>                     | <b>53,824,332</b>                     |
| <b>Expenditures:</b>                      |                                      |                                       |                                       |
| Legislative & Administrative              | 853,256                              | 1,176,587                             | 781,721                               |
| Finance                                   | 43,750                               | 27,397                                | 31,816                                |
| Nondepartmental                           | 475,254                              | 152,638                               | 361,212                               |
| Public Works                              | 7,772,213                            | 7,543,596                             | 7,701,047                             |
| Police Services                           | 28,950,094                           | 30,536,183                            | 35,533,209                            |
| <b>Police Services – Measure C</b>        | <b>8,985,650</b>                     | <b>7,803,760</b>                      | <b>6,403,241</b>                      |
| Police Services – Animal Support          | 501,222                              | 729,991                               | 873,735                               |
| Recreation/Community Services             | 1,202,151                            | 1,133,817                             | 1,240,968                             |
| Community Development                     | 3,416,020                            | 4,053,111                             | 3,451,525                             |
| <b>Code Enforcement – Measure C</b>       | <b>530,000</b>                       | <b>579,115</b>                        | <b>625,084</b>                        |
| <b>Total Expenditures</b>                 | <b>52,729,610*</b>                   | <b>53,736,195</b>                     | <b>57,003,558</b>                     |
| <b>Net</b>                                | <b>1,841,347</b>                     | <b>89,138</b>                         | <b>(3,179,226)</b>                    |
| <b>Projected Fund Balance June 30,</b>    | <b>\$24,745,775</b>                  | <b>\$24,834,913</b>                   | <b>\$21,655,687</b>                   |
| Committed for Police Services – Measure C | 1,525,975                            | 0                                     | 0                                     |
| Committed for Compensated Absences        | 97,710                               | 115,000                               | 115,000                               |
| Committed for Litigation Reserve          | 500,000                              | 500,000                               | 500,000                               |
| <b>Unassigned Reserve %</b>               | <b>41.45%</b>                        | <b>45.00%</b>                         | <b>39.09%</b>                         |

\*FY17 revised expenditures include a total of \$239,454 for upfitting police vehicles, community cameras and license plate readers being presented to Council on the regular 4/11/17 agenda.

We are projecting to deficit spend beginning in fiscal year 2018-19. The deficit spending in fiscal year 2018-19 is due to a several factors: small projected increases in the major sources of revenues; previously negotiated salary increases, and significant projected increases in PERS. Personnel costs account for approximately 70% of the FY17 and FY18 budget and 73% of the FY19 budget.

Expenditures by category are broken down below:

**CHART C  
 GENERAL FUND BUDGET BY EXPENDITURE CATEGORY**

|                           | <b>June 30,<br/>2017<br/>Revised</b> | <b>June 30,<br/>2018<br/>Proposed</b> | <b>June 30,<br/>2019<br/>Proposed</b> |
|---------------------------|--------------------------------------|---------------------------------------|---------------------------------------|
| <b>Expenditures:</b>      |                                      |                                       |                                       |
| Personnel                 | \$38,416,242                         | \$39,588,437                          | \$43,380,655                          |
| Services & Supplies       | 14,158,959                           | 14,187,245                            | 13,436,791                            |
| Transfers Out             | 2,374,340                            | 2,119,176                             | 2,490,474                             |
| Internal Services         | (2,219,931)                          | (2,158,663)                           | (2,304,362)                           |
| <b>Total Expenditures</b> | <b>\$52,729,610</b>                  | <b>\$53,736,195</b>                   | <b>\$57,003,558</b>                   |

Expenditures are only going to continue to rise, and significantly for PERS contributions. New discount rate assumptions were adopted by CalPERS which begin to take effect in fiscal year 2018-19 that have a significant impact to all member agencies throughout California. Attachment C outlines the City’s projected PERS contribution rates through 2022-23 using a CalPERS provided table. The goal of CalPERS is to ensure that all agencies have fully funded pension obligations at the end of 30 years.

As of the June 30, 2014 actuarial valuation completed by CalPERS (the most current available), the City has a total unfunded pension liability of \$82,770,352 for the safety and miscellaneous plans combined. The Police Supplementary Retirement Plan maintained by the Public Agency Retirement System (PARS) has an unfunded liability of \$1,065,673 as of June 30, 2015 and the unfunded liability for other post employment benefits (medical after retirement) as of July 1, 2015 is \$58,121,753. This equates to \$141,957,778 total unfunded pension and post employment benefit liabilities. The City pays the full actuarially determined contribution (ADC) for employer PERS contributions, which pays for past and current service cost and pays down the unfunded liability which PERS projects to be fully funded at the end of the fixed 30 year period.

The City has been exceeding the ADC for the Police Supplementary Retirement Plan the last two fiscal years due to the City policy to contribute a minimum of 50% of one-time revenues to unfunded liabilities. The City only pays pay-as-you-go benefit costs for other post employment benefits, and is therefore not paying down the unfunded liability at this time. However, when the City joined the California Employers Benefit Trust program administered by CalPERS in 2008, the City set aside approximately \$7.5M in the trust for future benefits. This balance has grown to over \$10M as of December 31,

2016, and is considered the “funded” part of the City’s total liability for those benefits. A five year history of the City’s unfunded liabilities is included in Attachment C.

The budgets for fiscal year 2017-19 are our best projections for planning purposes. While continued vacancy and other savings may significantly lessen the projected deficits in any given year, unexpected expenses could also increase it. That is why it is fiscally prudent to maintain a healthy reserve/fund balance for unexpected, emergency one-time costs - not to spend on ongoing operational expenses. The City’s current reserve policy was modified during recessionary times to allow for a 10% unassigned fund balance with a goal of reaching 15% (of budgeted revenues). Staff recommends that the minimum threshold be increased to 20% since the General Fund budget has grown so much since then.

**OTHER FUNDS**

The Recreation Fund, Prewett Water Park Fund and Animal Services Fund all receive annual operating subsidies from the General Fund, thus it is important to review them in conjunction with the General Fund. In addition, the Marina Fund will begin receiving a subsidy beginning in fiscal year 2019. The budget summaries are presented next.

**Recreation & Prewett Water Park Funds**

| <b>Recreation Fund 219</b>        |                  |                  |                  |
|-----------------------------------|------------------|------------------|------------------|
|                                   | <b>2016-17</b>   | <b>2017-18</b>   | <b>2018-19</b>   |
|                                   | <b>Revised</b>   | <b>Proposed</b>  | <b>Proposed</b>  |
| <b>Beginning Balance, July 1</b>  | <b>\$178,473</b> | <b>\$220,973</b> | <b>\$264,973</b> |
| <b>Revenue Source:</b>            |                  |                  |                  |
| Investment Income                 | 2,000            | 500              | 500              |
| Revenue from Other Agencies       | 43,000           | 43,000           | 43,000           |
| Current Service Charges           | 1,126,500        | 1,169,500        | 1,183,000        |
| Other                             | 26,650           | 25,000           | 27,000           |
| Transfer in from General Fund     | 746,046          | 704,817          | 771,468          |
| Transfer in from Senior Bus       | 7,700            | 7,700            | 7,700            |
| Transfer in from Child Care Fund  | 35,000           | 35,000           | 35,000           |
| <b>Total Revenue</b>              | <b>1,986,896</b> | <b>1,985,517</b> | <b>2,067,668</b> |
| <b>Expenditures:</b>              |                  |                  |                  |
| Personnel                         | 1,080,909        | 1,113,606        | 1,186,890        |
| Services & Supplies               | 853,117          | 817,429          | 826,183          |
| Transfer Out to Honeywell         | 10,370           | 10,482           | 10,595           |
| <b>Total Expenditures</b>         | <b>1,944,396</b> | <b>1,941,517</b> | <b>2,023,668</b> |
| <b>Ending Balance, June 30(a)</b> | <b>\$220,973</b> | <b>\$264,973</b> | <b>\$308,973</b> |

(a)Fund balance maintained for monies collected for Sports Field, Memorial Field and Turf Field maintenance and replacement.

| <b>Prewett Water Park Fund 641</b> |                            |                             |                             |
|------------------------------------|----------------------------|-----------------------------|-----------------------------|
|                                    | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> |
| <b>Beginning Balance, July 1</b>   | <b>\$169</b>               | <b>\$171</b>                | <b>\$641</b>                |
| <b>Revenue Source:</b>             |                            |                             |                             |
| Investment Income                  | 300                        | 300                         | 300                         |
| Current Service Charges            | 869,000                    | 885,000                     | 897,000                     |
| Other Revenue                      | 3,910                      | 3,500                       | 3,500                       |
| Transfer in from General Fund      | 456,105                    | 429,000                     | 469,500                     |
| Transfer in from Child Care Fund   | 35,000                     | 35,000                      | 35,000                      |
| <b>Total Revenue</b>               | <b>1,364,315</b>           | <b>1,352,800</b>            | <b>1,405,300</b>            |
| <b>Expenditures:</b>               |                            |                             |                             |
| Personnel                          | 758,585                    | 735,111                     | 788,340                     |
| Services & Supplies                | 595,872                    | 607,257                     | 607,395                     |
| Transfer Out to Honeywell          | 9,856                      | 9,962                       | 10,070                      |
| <b>Total Expenditures</b>          | <b>1,364,313</b>           | <b>1,352,330</b>            | <b>1,377,805</b>            |
| <b>Ending Balance, June 30*</b>    | <b>\$171</b>               | <b>\$641</b>                | <b>\$136</b>                |

\*This ending balance does not include Fund's portion of Net Pension Liability (NPL).  
 Refer to draft budget sheets in Attachment B for NPL information.

The Recreation and Prewett Water Park Funds have a combined subsidy from the General Fund of \$1,133,817 in fiscal year 2017-18. This is projected to increase by \$107,151 in fiscal year 2018-19 mainly due to rising personnel costs both from PERS and a mandated minimum wage increase.

**Animal Control Fund**

| <b>Animal Control Fund 214</b>   |                            |                             |                              |
|----------------------------------|----------------------------|-----------------------------|------------------------------|
|                                  | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Projected</b> |
| <b>Beginning Balance, July 1</b> | <b>\$213,939</b>           | <b>\$0</b>                  | <b>\$0</b>                   |
| <b>Revenue Source:</b>           |                            |                             |                              |
| Current Service Charges          | 258,000                    | 323,000                     | 323,000                      |
| Investment Income                | 763                        | 100                         | 100                          |
| Revenue from Other Agencies      | 0                          | 0                           | 0                            |
| Other Revenue                    | 70,151                     | 10,500                      | 10,500                       |
| Transfer in from General Fund    | 501,222                    | 729,991                     | 873,735                      |
| <b>Total Revenue</b>             | <b>830,136</b>             | <b>1,063,591</b>            | <b>1,207,335</b>             |
| <b>Expenditures:</b>             |                            |                             |                              |
| Personnel                        | 645,243                    | 836,236                     | 974,089                      |
| Services & Supplies              | 398,253                    | 226,770                     | 232,654                      |
| Transfer Out to Honeywell        | 579                        | 585                         | 592                          |
| <b>Total Expenditures</b>        | <b>1,044,075</b>           | <b>1,063,591</b>            | <b>1,207,335</b>             |
| <b>Ending Balance, June 30</b>   | <b>\$0</b>                 | <b>\$0</b>                  | <b>\$0</b>                   |

The subsidy from the General Fund is projected to increase by \$228,769 over the current fiscal year due to higher personnel costs beginning in fiscal year 2018 with the implementation of the ARF staffing recommendations as previously approved by Council. Next fiscal year includes maintaining the extra part time Animal Care Attendants authorized during fiscal year 2017, hiring of a part time DVM and a full time Registered Vet Tech (RVT). Professional services has been reduced that offset some of the increased staffing costs. The subsidy further increases an additional \$143,744 in fiscal year 2019 due to increasing personnel costs, not only due to PERS, but for the fact that ARF is paying for the DVM and RVT for a few months in fiscal year 2018 with the City fully funding in fiscal year 2019.

**Marina Fund**

| <b>Marina Fund 631</b>           |                            |                             |                              |
|----------------------------------|----------------------------|-----------------------------|------------------------------|
|                                  | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Projected</b> |
| <b>Beginning Balance, July 1</b> | <b>\$670,748</b>           | <b>\$363,772</b>            | <b>\$108,987</b>             |
| <b>Revenue Source:</b>           |                            |                             |                              |
| Investment Income                | 500                        | 250                         | 250                          |
| Current Service Charges          | 497,804                    | 598,420                     | 599,048                      |
| Revenue from Other Agencies      | 31,835                     | 400,000                     | 0                            |
| Other Revenue                    | 29,600                     | 20,000                      | 20,000                       |
| Transfer in from General Fund    | 0                          | 0                           | 120,000                      |
| <b>Total Revenue</b>             | <b>559,739</b>             | <b>1,018,670</b>            | <b>739,298</b>               |
| <b>Expenditures:</b>             |                            |                             |                              |
| Personnel                        | 239,897                    | 261,191                     | 284,770                      |
| Services & Supplies              | 255,290                    | 276,758                     | 278,534                      |
| Debt Service                     | 261,853                    | 261,847                     | 206,035                      |
| Capital Projects                 | 34,335                     | 400,000                     | 0                            |
| Transfer Out to Honeywell        | 1,755                      | 1,774                       | 1,793                        |
| Internal Services                | 73,585                     | 71,885                      | 76,207                       |
| <b>Total Expenditures</b>        | <b>866,715</b>             | <b>1,273,455</b>            | <b>847,339</b>               |
| <b>Ending Balance, June 30</b>   | <b>\$363,772</b>           | <b>\$108,987</b>            | <b>\$946</b>                 |

\*This ending balance does not include Fund's portion of Net Pension Liability (NPL). Refer to draft budget sheets in Attachment B for NPL information.

As discussed in a prior section of the report, the General Fund will have to begin subsidizing the Marina Fund in the amount of \$120,000 beginning in fiscal year 2019. Berth rentals, tenant rentals, fuel sales and launch fees are not sufficient to fully fund operations and debt service of the Marina. The loss of an annual \$250,000 subsidy from the former Antioch Development Agency (ADA) to assist in repaying a loan from the Department of Boating and Waterways for the Marina is forcing reserves in the Marina Fund to be depleted. The City is still in litigation with the Department of Finance (DOF) over this enforceable obligation of the former ADA. The City was successful in the initial litigation to get the DOF to recognize the loan as an enforceable obligation of the former ADA, however, the DOF continues to deny funding going forward to pay towards principal and interest on the loan as they believe the loan conditions in regard to a subsidy from the former ADA have been met. The Successor Agency attorney has filed a petition to challenge this decision, but at this point, the City needs to budget for not having the former ADA subsidy reinstated.

**Summary**

The City needs to carefully chart our course going forward to determine funding priorities. We need to look for additional ways to achieve long term financial stability which should including asking the community to extend Measure C permanently for all

General Fund operations, reducing unfunded liabilities, consider the value and necessity of heavily subsidized programs, and investigate defined contribution pension programs where possible otherwise the City will be forced to make dramatic cuts to services (including layoffs) in the future in order to remain solvent.

### **NEXT STEPS**

Council feedback and direction on the proposed budget as presented is requested. Staff will be bringing forth budgets for remaining funds of the City for Council deliberation, including the five year Capital Improvement Program. The tentative schedule and topics for the remaining budget study sessions is:

- April 25, 2017 – 5-Year Capital Improvement Program (CIP) and any follow up from April 11, 2017 if needed
- May 9, 2017 - Special Revenue Funds, Debt Service, Antioch Public Financing Authority and Successor Agency
- May 23, 2017 – Special Revenue, Capital Project, Internal Service and Enterprise Funds
- June 13, 2017 - Placeholder for any budget items requiring follow-up
- June 27, 2017 – Budget adoption and public hearing for CIP adoption

The final document incorporating all budgets that have been presented will be brought for Council consideration on June 27, 2017.

### **ATTACHMENTS**

- A. General Fund Projections
- B. Draft Budget Sheets for General Fund, Recreation Fund, Prewett Water Park Fund, Animal Control Fund and Marina Fund.
- C. City CalPERS Contribution Estimates and Historical Unfunded Liabilities

GENERAL FUND PROJECTIONS

| IF MEASURE C EXPIRES<br>Measure C projections | Yr 3                | Yr 4                | Yr 5                | Yr 6                | Yr 7                | lost Measure C<br>Revenue | 2021-22               | 2022-23               | 2023-24               | 2024-25 |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|-----------------------|-----------------------|-----------------------|---------|
|   | Apr 16-Apr 17       | Apr 17-Apr 18       | Apr 18-Apr 19       | Apr 19-Apr 20       | Apr 20-Apr 21       |                           |                       |                       |                       |         |
|   | 6,689,658           | 6,856,900           | 7,028,325           | 7,239,175           | 7,456,350           | 7,680,041                 |                       |                       |                       |         |
|   | <b>2016-17</b>      | <b>2017-18</b>      | <b>2018-19</b>      | <b>2019-20</b>      | <b>2020-21</b>      | <b>2021-22</b>            | <b>2022-23</b>        | <b>2023-24</b>        | <b>2024-25</b>        |         |
| Beginning Fund Balance                        | \$22,904,428        | \$24,745,775        | 24,834,913          | \$21,655,687        | \$17,779,256        | \$13,129,230              | (\$15,302)            | (\$14,445,502)        | (\$30,395,792)        |         |
| Total Revenues                                | 54,570,957          | 53,825,333          | 53,824,332          | 55,977,305          | 58,196,397          | 52,844,213                | 54,857,981            | 56,802,300            | 59,074,392            |         |
| Total Expenditures                            | 52,729,610          | 53,736,195          | 57,003,558          | 59,853,736          | 62,846,423          | 65,988,744                | 69,288,181            | 72,752,590            | 76,390,220            |         |
| <b>Surplus/(Deficit)</b>                      | <b>1,841,347</b>    | <b>89,138</b>       | <b>(3,179,226)</b>  | <b>(3,876,431)</b>  | <b>(4,650,026)</b>  | <b>(13,144,532)</b>       | <b>(14,430,200)</b>   | <b>(15,950,290)</b>   | <b>(17,315,828)</b>   |         |
| <b>Ending Fund Balance</b>                    | <b>\$24,745,775</b> | <b>\$24,834,913</b> | <b>\$21,655,687</b> | <b>\$17,779,256</b> | <b>\$13,129,230</b> | <b>(\$15,302)</b>         | <b>(\$14,445,502)</b> | <b>(\$30,395,792)</b> | <b>(\$47,711,620)</b> |         |

IF MEASURE C EXTENDED

|                            |                     |                     |                     |                     |                     |                    |                    |                      |                       |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|--------------------|----------------------|-----------------------|
|                            | <b>2016-17</b>      | <b>2017-18</b>      | <b>2018-19</b>      | <b>2019-20</b>      | <b>2020-21</b>      | <b>2021-22</b>     | <b>2022-23</b>     | <b>2023-24</b>       | <b>2024-25</b>        |
| Beginning Fund Balance     | \$22,904,428        | \$24,745,775        | 24,834,913          | \$21,655,687        | \$17,779,256        | \$13,129,230       | \$7,664,739        | \$1,221,781          | (\$6,421,777)         |
| Total Revenues             | 54,570,957          | 53,825,333          | 53,824,332          | 55,977,305          | 58,196,397          | 60,524,253         | 62,845,223         | 65,109,032           | 67,713,393            |
| Total Expenditures         | 52,729,610          | 53,736,195          | 57,003,558          | 59,853,736          | 62,846,423          | 65,988,744         | 69,288,181         | 72,752,590           | 76,390,220            |
| <b>Surplus/(Deficit)</b>   | <b>1,841,347</b>    | <b>89,138</b>       | <b>(3,179,226)</b>  | <b>(3,876,431)</b>  | <b>(4,650,026)</b>  | <b>(5,464,491)</b> | <b>(6,442,958)</b> | <b>(7,643,558)</b>   | <b>(8,676,827)</b>    |
| <b>Ending Fund Balance</b> | <b>\$24,745,775</b> | <b>\$24,834,913</b> | <b>\$21,655,687</b> | <b>\$17,779,256</b> | <b>\$13,129,230</b> | <b>\$7,664,739</b> | <b>\$1,221,781</b> | <b>(\$6,421,777)</b> | <b>(\$15,098,604)</b> |



# Budget Study Session



Attachment B

April 11, 2017

**BUDGET STUDY SESSION – APRIL 11, 2017**

**LEGISLATIVE AND ADMINISTRATIVE**

**LEGISLATIVE AND ADMINISTRATIVE SUMMARY**

|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------|-------------|
| <b>SOURCE OF FUNDS:</b>      |                   |                   |                   |                   |                    |                     |                     |             |             |
| Billings to Departments      | 187,883           | 190,366           | 203,842           | 257,578           | 257,490            | 258,026             | 275,882             | 0%          | 7%          |
| Charges for Services         | 0                 | 0                 | 0                 | 0                 | 12,511             | 0                   | 0                   | 0%          | 0%          |
| Miscellaneous Revenue        | 5,425             | 8,735             | 497               | 0                 | 9,327              | 0                   | 0                   | -100%       | 0%          |
| <b>TOTAL SOURCE OF FUNDS</b> | <b>193,308</b>    | <b>199,101</b>    | <b>204,339</b>    | <b>257,578</b>    | <b>279,328</b>     | <b>258,026</b>      | <b>275,882</b>      | <b>-8%</b>  | <b>7%</b>   |
| <b>USE OF FUNDS:</b>         |                   |                   |                   |                   |                    |                     |                     |             |             |
| Personnel                    | 1,680,129         | 1,735,455         | 1,710,976         | 2,356,684         | 2,354,184          | 2,581,635           | 2,526,638           | 10%         | -2%         |
| Services & Supplies          | 1,030,814         | 649,368           | 909,886           | 963,542           | 965,357            | 1,029,135           | 982,907             | 7%          | -4%         |
| Internal Services            | (1,729,506)       | (1,832,850)       | (1,916,390)       | (2,482,356)       | (2,479,492)        | (2,434,183)         | (2,727,824)         | -2%         | 12%         |
| <b>TOTAL USE OF FUNDS</b>    | <b>981,437</b>    | <b>551,973</b>    | <b>704,472</b>    | <b>837,870</b>    | <b>840,049</b>     | <b>1,176,587</b>    | <b>781,721</b>      | <b>40%</b>  | <b>-34%</b> |

| Authorized & Funded FTE's: | Funded<br>2016-17 | Funded<br>2017-18 | Funded<br>2018-19 |
|----------------------------|-------------------|-------------------|-------------------|
| City Council               | 5.00              | 5.00              | 5.00              |
| City Attorney              | 2.00              | 2.00              | 2.00              |
| City Manager               | 2.50              | 2.50              | 2.50              |
| City Clerk                 | 2.00              | 2.00              | 2.00              |
| City Treasurer             | 1.15              | 1.15              | 1.15              |
| Human Resources            | 4.00              | 4.00              | 4.00              |
| Economic Development       | 1.00              | 1.00              | 1.00              |
| <b>Total Funded FTE's</b>  | <b>17.65</b>      | <b>17.65</b>      | <b>17.65</b>      |

**BUDGET STUDY SESSION – APRIL 11, 2017**

**CITY COUNCIL (100-1110)** - The City Council acts on all legislative matters concerning the City. As the City policy-making and legislative body, the City Council is responsible to more than 100,000 residents of Antioch for approving all programs and services provided in the City. They approve and adopt all ordinances, resolutions, contracts and other matters regarding overall policy decisions and leadership. The Council appoints the City Manager and the City Attorney, as well as various commissions, boards and other citizen advisory committees.

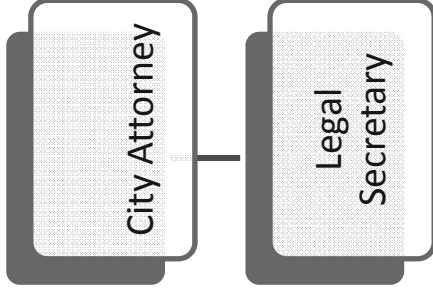
In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain desired service levels; initiates new programs to upgrade existing City services; determines the ability of the City to provide financing for all municipal activities; and adopts the City budget following review and modification of a proposed budget, as submitted by the City Manager. In addition to holding regular and special Council meetings, the members of the City Council also function as directors of the City of Antioch as Successor Agency to the Antioch Development Agency and the Antioch Public Financing Authority.

| City Council (100-1110)   |                   |                   |                   |                   |                    |                     |                     |                   |
|---------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------------|
|                           | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change       |
| <b>Use of Funds:</b>      |                   |                   |                   |                   |                    |                     |                     |                   |
| Personnel                 | 116,127           | 101,860           | 129,250           | 135,172           | 135,172            | 136,502             | 147,327             | 1%                |
| Services & Supplies       | 33,663            | 22,745            | 18,739            | 28,902            | 28,902             | 23,975              | 24,079              | -17% <sup>1</sup> |
| Internal Services         | (136,648)         | (109,470)         | (131,971)         | (148,253)         | (147,790)          | (142,958)           | (153,428)           | -3%               |
| <b>Total Use of Funds</b> | <b>13,142</b>     | <b>15,135</b>     | <b>16,018</b>     | <b>15,821</b>     | <b>16,284</b>      | <b>17,519</b>       | <b>17,978</b>       | <b>8%</b>         |
| Elected Officials         | 5.00              | 5.00              | 5.00              | 5.00              | 5.00               | 5.00                | 5.00                |                   |

<sup>1</sup>VARIANCE: FY17 including additional training for new Council members.

**BUDGET STUDY SESSION – APRIL 11, 2017**

**CITY ATTORNEY**



| # of Funded Positions | # of Filled Positions | # of Vacant Positions |
|-----------------------|-----------------------|-----------------------|
| 2.00                  | 2.00                  | 0.00                  |

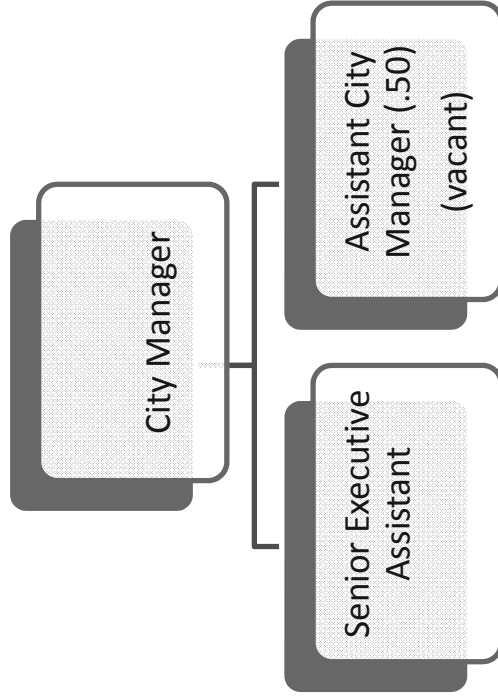
**BUDGET STUDY SESSION – APRIL 11, 2017**

**CITY ATTORNEY (100-1120)** – The City Attorney’s Office is responsible for providing and supervising all legal services for the City and the City of Antioch serving as Successor Agency and Housing Successor to the Antioch Development Agency. The Office provides advice to Council, Commissions and staff on the Brown Act, Public Records Acts, conflicts of interests, public contracting, land use, environmental laws, employment and other matters, and other matters; prepares or reviews ordinances, contracts, leases and similar legal documents; is responsible for land acquisition; oversees claims management and litigation matters.

| <b>City Attorney (100-1120)</b> |                |                |                |                |                |                 |                 |                 |                   |
|---------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|-----------------|-------------------|
|                                 | <b>2013-14</b> | <b>2014-15</b> | <b>2015-16</b> | <b>2016-17</b> | <b>2016-17</b> | <b>2016-17</b>  | <b>2017-18</b>  | <b>2018-19</b>  | <b>%</b>          |
|                                 | <b>Actual</b>  | <b>Actual</b>  | <b>Actual</b>  | <b>Budget</b>  | <b>Revised</b> | <b>Proposed</b> | <b>Proposed</b> | <b>Proposed</b> | <b>Change</b>     |
| <b>Source of Funds:</b>         |                |                |                |                |                |                 |                 |                 |                   |
| Legal Fees                      | 0              | 0              | 0              | 0              | 12,511         | 0               | 0               | 0               | -100%             |
| Other                           | 150            | 6,095          | 0              | 0              | 162            | 0               | 0               | 0               | -100%             |
| <b>Total Source of Funds</b>    | <b>150</b>     | <b>6,095</b>   | <b>0</b>       | <b>0</b>       | <b>12,673</b>  | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>-100%</b>      |
| <b>Use of Funds:</b>            |                |                |                |                |                |                 |                 |                 |                   |
| Personnel                       | 336,099        | 369,767        | 142,923        | 551,228        | 551,228        | 442,834         | 473,625         | 473,625         | -20% <sup>1</sup> |
| Services & Supplies             | 92,068         | 124,473        | 262,005        | 146,710        | 146,710        | 141,043         | 140,637         | 140,637         | -4%               |
| Internal Services               | (391,734)      | (454,724)      | (374,716)      | (638,716)      | (638,289)      | (533,172)       | (565,950)       | (565,950)       | -16%              |
| <b>Total Use of Funds</b>       | <b>36,433</b>  | <b>39,516</b>  | <b>30,212</b>  | <b>59,222</b>  | <b>59,649</b>  | <b>50,705</b>   | <b>48,312</b>   | <b>48,312</b>   | <b>-15%</b>       |
| Funded FTE's                    | 1.50           | 1.50           | 1.50           | 2.00           | 2.00           | 2.00            | 2.00            | 2.00            | -5%               |

<sup>1</sup>VARIANCE: Budget was adopted with higher payroll assumptions prior to staffing changes. There will be salary savings in FY17 which will be applied to the determination of overall non-police salary savings within the General Fund to be considered “one-time” revenues per Council policy, of which a minimum of 50% is to be applied to unfunded liabilities.

**CITY MANAGER**



| # of Funded Positions | # of Filled Positions | # of Vacant Positions |
|-----------------------|-----------------------|-----------------------|
| 2.50                  | 2.00                  | 0.50                  |

**BUDGET STUDY SESSION – APRIL 11, 2017**

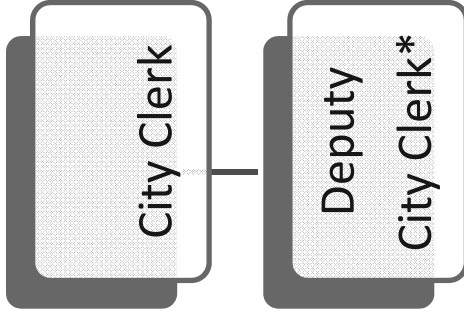
**CITY MANAGER (100-1130)** - The City Manager serves as the administrative head of the City government under the direction of the City Council and is responsible for carrying out the policies and directives of the City Council. The City Manager provides leadership to the City's executive managers and the organization as a whole in meeting the needs of the community and coordinating the provision of a wide range of municipal services. The City Manager also provides administrative policy direction for fiscal planning; intergovernmental relations in responding to state, federal and regional issues with local impacts; and for communications - both internal and with the community at large. The City Manager and staff attend all Council meetings, advising the Council on matters under consideration and makes Council policy recommendations as appropriate.

| <b>City Manager (100-1130)</b> |                |                |                |                |                |                 |                 |                 |                         |
|--------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|-----------------|-------------------------|
|                                | <b>2013-14</b> | <b>2014-15</b> | <b>2015-16</b> | <b>2016-17</b> | <b>2016-17</b> | <b>2016-17</b>  | <b>2017-18</b>  | <b>2018-19</b>  | <b>%</b>                |
| <b>Source of Funds:</b>        | <b>Actual</b>  | <b>Actual</b>  | <b>Actual</b>  | <b>Budget</b>  | <b>Revised</b> | <b>Proposed</b> | <b>Proposed</b> | <b>Proposed</b> | <b>Change</b>           |
| Other                          | 5,275          | 0              | 0              | 0              | 0              | 0               | 0               | 0               | 0%                      |
| <b>Total Source of Funds</b>   | <b>5,275</b>   | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0%</b>               |
| <b>Use of Funds:</b>           |                |                |                |                |                |                 |                 |                 |                         |
| Personnel                      | 466,523        | 410,594        | 478,024        | 673,693        | 673,693        | 956,748         | 793,005         | 793,005         | 42% <sup>1</sup>        |
| Services & Supplies            | 78,525         | 82,204         | 92,887         | 115,441        | 115,441        | 110,701         | 111,546         | 111,546         | -4%                     |
| Internal Services              | (535,384)      | (489,469)      | (565,616)      | (734,712)      | (733,934)      | (824,023)       | (871,130)       | (871,130)       | 12%                     |
| <b>Total Use of Funds</b>      | <b>9,664</b>   | <b>3,329</b>   | <b>5,295</b>   | <b>54,422</b>  | <b>55,200</b>  | <b>243,426</b>  | <b>33,421</b>   | <b>33,421</b>   | <b>341%<sup>1</sup></b> |
| Funded FTE's                   | 1.50           | 1.50           | 2.00           | 2.50           | 2.50           | 2.50            | 2.50            | 2.50            | -86%                    |

<sup>1</sup>VARIANCE: FY18 includes cost of City Manager severance package which is not being allocated through the cost allocation plan.

**BUDGET STUDY SESSION – APRIL 11, 2017**

**CITY CLERK**



| # of Funded Positions | # of Filled Positions | # of Vacant Positions |
|-----------------------|-----------------------|-----------------------|
| 2.00                  | 0.00                  | 0.00                  |

**\*Deputy City Clerk reports to Administrative Services Director**



**BUDGET STUDY SESSION – APRIL 11, 2017**

**CITY CLERK (100-1140)** - The position of City Clerk is elected to a four-year term and operates under statutory provision of the California Government Code, the Elections Code, and City ordinances and policies. The Clerk's Office is staffed with one fulltime Deputy City Clerk.

Duties of the City Clerk's Office include: keeping records of the official actions of the City Council, City acting as Successor Agency to the Antioch Development Agency, Antioch Public Financing Authority and the Board of Administrative Appeals; preparing agendas for both Regular and Special City Council, Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee Meetings, minutes and public hearing notices; conducting municipal elections as the Elections Officer, serving as filing officer for the implementation of the Political Reform Act; accepting claims and legal actions against the City; maintaining the Municipal Code; maintaining registration/ownership certificates for City vehicles; attesting City documents including resolutions, ordinances and agreements; conducting bid openings; receiving California Public records Act requests and ensuring a timely response; serving as the Secretary to the Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee; and interacting with the City Council, City staff, and the general public on all related matters.

| <b>City Clerk (100-1140)</b> |                |                |                |                |                |                 |                 |                 |                  |
|------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|-----------------|------------------|
|                              | <b>2013-14</b> | <b>2014-15</b> | <b>2015-16</b> | <b>2016-17</b> | <b>2016-17</b> | <b>2016-17</b>  | <b>2017-18</b>  | <b>2018-19</b>  | <b>%</b>         |
|                              | <b>Actual</b>  | <b>Actual</b>  | <b>Actual</b>  | <b>Budget</b>  | <b>Revised</b> | <b>Proposed</b> | <b>Proposed</b> | <b>Proposed</b> | <b>Change</b>    |
| <b>Source of Funds:</b>      |                |                |                |                |                |                 |                 |                 |                  |
| Other                        | 0              | 2,640          | 497            | 0              | 9,165          | 0               | 0               | 0               | -100%            |
| <b>Total Source of Funds</b> | <b>0</b>       | <b>2,640</b>   | <b>497</b>     | <b>0</b>       | <b>9,165</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0%</b>        |
| <b>Use of Funds:</b>         |                |                |                |                |                |                 |                 |                 |                  |
| Personnel                    | 119,195        | 126,511        | 136,107        | 147,051        | 144,551        | 147,609         | 157,917         | 157,917         | 2%               |
| Services & Supplies          | 193,069        | 95,411         | 136,491        | 132,790        | 135,290        | 229,164         | 228,642         | 228,642         | 69% <sup>1</sup> |
| Internal Services            | (133,103)      | (204,774)      | (167,878)      | (253,909)      | (253,594)      | (198,410)       | (373,670)       | (373,670)       | -22%             |
| <b>Total Use of Funds</b>    | <b>179,161</b> | <b>17,148</b>  | <b>104,720</b> | <b>25,932</b>  | <b>26,247</b>  | <b>178,363</b>  | <b>12,889</b>   | <b>12,889</b>   | <b>-93%</b>      |
| Funded FTE's                 | 2.00           | 2.00           | 2.00           | 2.00           | 2.00           | 2.00            | 2.00            | 2.00            |                  |

<sup>1</sup>VARIANCE: FY18 includes cost of potential ballot measure to extend Measure C. This would not be allocated through the cost allocation plan.

**BUDGET STUDY SESSION – APRIL 11, 2017**

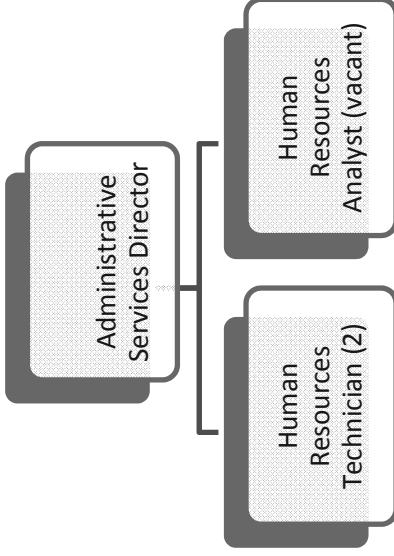
**CITY TREASURER (100-1150)** - The City Treasurer is elected to a four-year term of office. The duties of a City Treasurer are to receive and safely keep all money coming into the City; to comply with all laws governing the deposit and securing of public funds and the handling of trust funds in the possession of the City; to pay out money on warrants signed by persons legally designated by the City; to call in money from inactive deposits and place it in active deposits as current demands require; and to deposit money for which there is no demand as inactive deposits into active deposit accounts.

Antioch's City Treasurer reviews all travel expenses to ensure compliance with the City's travel policy; processes interest checks from certificates of deposit; reviews all warrants and field checks issued; processes assessment payoffs, reviews and approves the monthly Investment Report to Council.

| <b>City Treasurer (100-1150)</b> |                |                |                |                |                |                 |                 |               |               |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|---------------|---------------|
|                                  | <b>2013-14</b> | <b>2014-15</b> | <b>2015-16</b> | <b>2016-17</b> | <b>2016-17</b> | <b>2017-18</b>  | <b>2018-19</b>  | <b>%</b>      | <b>%</b>      |
|                                  | <b>Actual</b>  | <b>Actual</b>  | <b>Actual</b>  | <b>Budget</b>  | <b>Revised</b> | <b>Proposed</b> | <b>Proposed</b> | <b>Change</b> | <b>Change</b> |
| <b>Source of Funds:</b>          |                |                |                |                |                |                 |                 |               |               |
| Billings to Departments          | 187,883        | 190,366        | 203,842        | 257,578        | 257,490        | 258,026         | 275,882         | 0%            | 7%            |
| <b>Total Source of Funds</b>     | <b>187,883</b> | <b>190,366</b> | <b>203,842</b> | <b>257,578</b> | <b>257,490</b> | <b>258,026</b>  | <b>275,882</b>  | <b>0%</b>     | <b>7%</b>     |
| <b>Use of Funds:</b>             |                |                |                |                |                |                 |                 |               |               |
| Personnel                        | 43,821         | 43,874         | 49,896         | 52,964         | 52,964         | 51,603          | 54,373          | -3%           | 5%            |
| Services & Supplies              | 125,803        | 125,363        | 132,478        | 177,846        | 177,161        | 181,004         | 189,230         | 2%            | 5%            |
| Internal Services                | 18,259         | 21,129         | 21,468         | 27,202         | 27,365         | 25,419          | 32,279          | -7%           | 27%           |
| <b>Total Use of Funds</b>        | <b>187,883</b> | <b>190,366</b> | <b>203,842</b> | <b>258,012</b> | <b>257,490</b> | <b>258,026</b>  | <b>275,882</b>  | <b>0%</b>     | <b>7%</b>     |
| Funded FTE's                     | 1.15           | 1.15           | 1.15           | 1.15           | 1.15           | 1.15            | 1.15            |               |               |

BUDGET STUDY SESSION – APRIL 11, 2017

HUMAN RESOURCES

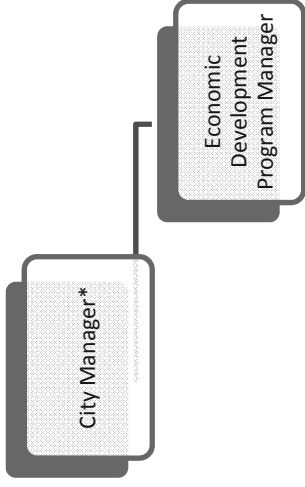


|                       |                       |                       |
|-----------------------|-----------------------|-----------------------|
| # of Funded Positions | # of Filled Positions | # of Vacant Positions |
| 4.00                  | 3.00                  | 1.00                  |

The Human Resources Department is responsible for overseeing the management of personnel services including recruitment, benefit administration, employee relations, labor relations, training, and maintaining the personnel classification system.

| Human Resources (100-1160) |               |               |               |               |               |               |               |           |            |
|----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------|------------|
|                            | 2013-14       | 2014-15       | 2015-16       | 2016-17       | 2016-17       | 2017-18       | 2018-19       |           |            |
|                            | Actual        | Actual        | Actual        | Budget        | Revised       | Proposed      | Proposed      | %         | %          |
|                            |               |               |               |               |               |               |               | Change    | Change     |
| <b>Use of Funds:</b>       |               |               |               |               |               |               |               |           |            |
| Personnel                  | 477,605       | 553,825       | 625,738       | 654,334       | 654,334       | 684,464       | 728,906       | 5%        | 6%         |
| Services & Supplies        | 126,256       | 95,133        | 125,860       | 164,988       | 164,988       | 160,520       | 158,823       | -3%       | -1%        |
| Internal Services          | (583,707)     | (633,196)     | (738,837)     | (784,637)     | (784,099)     | (809,769)     | (853,348)     | 3%        | 5%         |
| <b>Total Use of Funds</b>  | <b>20,154</b> | <b>15,762</b> | <b>12,761</b> | <b>34,685</b> | <b>35,223</b> | <b>35,215</b> | <b>34,381</b> | <b>0%</b> | <b>-2%</b> |
| Funded FTE's               | 3.50          | 4.00          | 4.00          | 4.00          | 4.00          | 4.00          | 4.00          |           |            |

**ECONOMIC DEVELOPMENT**



| # of Funded Positions | # of Filled Positions | # of Vacant Positions |
|-----------------------|-----------------------|-----------------------|
| 1.00                  | 1.00                  | 0.00                  |

\*The Economic Development Program Manager reports to the City Manager – City Manager paid out of City Manager division 1130

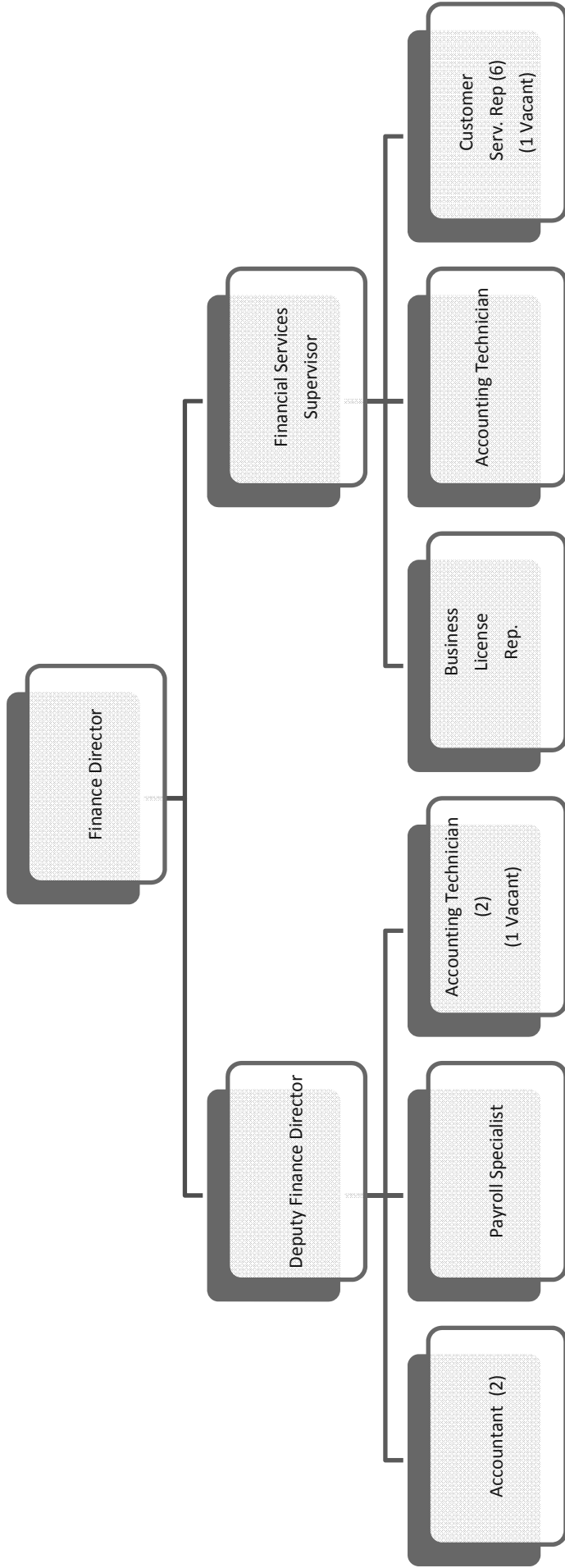
The Economic Development Department improves the local economy by providing programs to attract, retain, expand and assist business in Antioch. Department goals include promoting a positive business environment, expanding the local tax base, creating opportunities for new jobs, retail shops, employment centers and quality dining experiences.

**Economic Development (100-1180)**

|                           | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change | %<br>Change |
|---------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------|-------------|
| <b>Use of Funds:</b>      |                   |                   |                   |                   |                    |                     |                     |             |             |
| Personnel                 | 120,759           | 129,024           | 149,038           | 155,449           | 155,449            | 161,875             | 171,485             | 4%          | 6%          |
| Services & Supplies       | 381,430           | 104,039           | 141,426           | 196,865           | 196,865            | 182,728             | 129,950             | -7%         | -29%        |
| Internal Services         | 32,811            | 37,654            | 41,160            | 50,669            | 50,849             | 48,730              | 57,423              | -4%         | 18%         |
| <b>Total Use of Funds</b> | <b>535,000</b>    | <b>270,717</b>    | <b>331,624</b>    | <b>402,983</b>    | <b>403,163</b>     | <b>393,333</b>      | <b>358,858</b>      | <b>-2%</b>  | <b>-9%</b>  |
| Funded FTE's              | 1.00              | 1.00              | 1.00              | 1.00              | 1.00               | 1.00                | 1.00                |             |             |

**BUDGET STUDY SESSION – APRIL 11, 2017**

**FINANCE DEPARTMENT**



| # of Funded Positions   | # of Filled Positions | # of Vacant Positions |
|---|-----------------------|-----------------------|
| 16.00*  | 14.00                 | 2.00                  |
| *Although 16 actual positions under Finance, some positions split funding as follows:<br>Finance Director - .80 Gen Fund Finance, .05 Gen Fund City Treasurer, .15 Wtr/Swr<br>Accountant – 1.90 Gen Fund Finance, .10 Gen Fund City Treasurer<br>Financial Services Supervisor - .15 Gen Fund Finance, .85 Wtr/Swr<br>Customer Service Rep. - .50 Gen Fund Finance, 4.5 Wtr/Swr |                       |                       |

**BUDGET STUDY SESSION – APRIL 11, 2017**

The Finance Department provides internal support to other City Departments and external support to other government agencies by providing financial information to facilitate their decision making process. The Department administers more than 50 funds in accordance with Generally Accepted Accounting Principles. The Department is also responsible for overseeing the City's compliance with purchasing guidelines.

Along with the City Treasurer, the Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The Department also supplies timely and accurate financial reports to elected and appointed officials and to the State. The Finance Department works with the City Manager to ensure that a sound program of fiscal control is undertaken with respect to developing and implementing the two-year budget. The following divisions are in the Finance Department: Administration, Accounting, and Operations.

| <b>FINANCE SUMMARY</b>       |                           |                           |                           |                           |                            |                             |                             |                     |                     |
|------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|---------------------|---------------------|
|                              | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> | <b>%<br/>Change</b> |
| <b>SOURCE OF FUNDS:</b>      |                           |                           |                           |                           |                            |                             |                             |                     |                     |
| Billings to Departments      | 31,329                    | 35,068                    | 29,903                    | 35,010                    | 23,000                     | 25,000                      | 25,000                      | 9%                  | 0%                  |
| Administrative Services      | 79,300                    | 79,300                    | 41,200                    | 20,000                    | 41,200                     | 20,000                      | 10,000                      | -51%                | -50%                |
| Other                        | 473                       | 431                       | 447                       | 340                       | 340                        | 340                         | 340                         | 0%                  | 0%                  |
| <b>TOTAL SOURCE OF FUNDS</b> | <b>111,102</b>            | <b>114,799</b>            | <b>71,550</b>             | <b>55,350</b>             | <b>64,540</b>              | <b>45,340</b>               | <b>35,340</b>               | <b>-30%</b>         | <b>-22%</b>         |
| <b>USE OF FUNDS:</b>         |                           |                           |                           |                           |                            |                             |                             |                     |                     |
| Personnel                    | 798,873                   | 926,626                   | 1,080,153                 | 1,186,117                 | 1,154,194                  | 1,160,529                   | 1,235,079                   | 1%                  | 6%                  |
| Services & Supplies          | 472,466                   | 517,960                   | 579,146                   | 598,489                   | 630,137                    | 595,586                     | 621,350                     | -5%                 | 4%                  |
| Internal Services            | (1,246,700)               | (1,414,289)               | (1,630,522)               | (1,669,160)               | (1,740,581)                | (1,728,718)                 | (1,824,613)                 | -1%                 | 6%                  |
| <b>TOTAL USE OF FUNDS</b>    | <b>24,639</b>             | <b>30,297</b>             | <b>28,777</b>             | <b>115,446</b>            | <b>43,750</b>              | <b>27,397</b>               | <b>31,816</b>               | <b>-37%</b>         | <b>16%</b>          |

|                                   | <b>Funded<br/>2016-17</b> | <b>Funded<br/>2017-18</b> | <b>Funded<br/>2018-19</b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|
| <b>Funded FTE's:</b>              |                           |                           |                           |
| Finance Administration            | 0.80                      | 0.80                      | 0.80                      |
| Finance Accounting                | 5.90                      | 5.90                      | 5.90                      |
| Finance Operations                | 1.65                      | 1.65                      | 1.65                      |
| <b>Total Finance Funded FTE's</b> | <b>8.35</b>               | <b>8.35</b>               | <b>8.35</b>               |

**BUDGET STUDY SESSION – APRIL 11, 2017**

**Finance Administration (100-1210)**

|                              | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
|------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
| <b>Source of Funds:</b>      |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Admin Services Mello Roos    | 41,200                    | 41,200                    | 41,200                    | 20,000                    | 41,200                     | 20,000                      | -51% <sup>1</sup>   | 10,000                      | -50% <sup>1</sup>   |
| Other                        | 138                       | 174                       | 189                       | 0                         | 0                          | 0                           | 0%                  | 0                           | 0%                  |
| <b>Total Source of Funds</b> | <b>41,338</b>             | <b>41,374</b>             | <b>41,389</b>             | <b>20,000</b>             | <b>41,200</b>              | <b>20,000</b>               | <b>-51%</b>         | <b>10,000</b>               | <b>-50%</b>         |
| <b>Use of Funds:</b>         |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Personnel                    | 176,290                   | 199,417                   | 219,967                   | 240,487                   | 240,487                    | 236,400                     | -2%                 | 253,025                     | 7%                  |
| Services & Supplies          | 100,518                   | 102,537                   | 123,733                   | 127,538                   | 127,263                    | 140,851                     | 11% <sup>2</sup>    | 146,448                     | 4%                  |
| Internal Services            | (269,400)                 | (298,151)                 | (342,088)                 | (355,467)                 | (355,207)                  | (373,386)                   | 5%                  | (393,739)                   | 5%                  |
| <b>Total Use of Funds</b>    | <b>7,408</b>              | <b>3,803</b>              | <b>1,612</b>              | <b>12,558</b>             | <b>12,543</b>              | <b>3,865</b>                | <b>-69%</b>         | <b>5,734</b>                | <b>48%</b>          |
| Funded FTE's                 | 0.95                      | 0.80                      | 0.80                      | 0.80                      | 0.80                       | 0.80                        |                     | 0.80                        |                     |

<sup>1</sup>VARIANCE: Reduced administration costs for the wind down of Mello Roos.

<sup>2</sup>VARIANCE: Increase in share of Information Services Dept. costs.

**Finance Accounting (100-1220)**

|                              | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
|------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
| <b>Source of Funds:</b>      |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Admin Svcs-Assess. Dist.     | 38,100                    | 38,100                    | 0                         | 0                         | 0                          | 0                           | 0%                  | 0                           | 0%                  |
| Other                        | 335                       | 257                       | 258                       | 340                       | 340                        | 340                         | 0%                  | 340                         | 0%                  |
| <b>Total Source of Funds</b> | <b>38,435</b>             | <b>38,357</b>             | <b>258</b>                | <b>340</b>                | <b>340</b>                 | <b>340</b>                  | <b>0%</b>           | <b>340</b>                  | <b>0%</b>           |
| <b>Use of Funds:</b>         |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Personnel                    | 574,936                   | 642,894                   | 709,525                   | 785,489                   | 753,566                    | 757,876                     | 1%                  | 802,541                     | 6%                  |
| Services & Supplies          | 280,612                   | 314,312                   | 375,100                   | 372,970                   | 404,893                    | 355,780                     | -12% <sup>3</sup>   | 375,944                     | 6%                  |
| Internal Services            | (841,166)                 | (943,501)                 | (1,070,249)               | (1,066,087)               | (1,138,652)                | (1,097,553)                 | -4%                 | (1,161,055)                 | 6%                  |
| <b>Total Use of Funds</b>    | <b>14,382</b>             | <b>13,705</b>             | <b>14,376</b>             | <b>92,372</b>             | <b>19,807</b>              | <b>16,103</b>               | <b>-19%</b>         | <b>17,430</b>               | <b>8%</b>           |
| Funded FTE's                 | 4.90                      | 4.90                      | 4.90                      | 5.90                      | 5.90                       | 5.90                        |                     | 5.90                        |                     |

<sup>3</sup>VARIANCE: Reduction in contractual services due to required software upgrade in FY17.

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>Finance Operations (100-1230)</b> |                           |                           |                           |                           |                            |                             |                     |                             |                     |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
|                                      | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Source of Funds:</b>              |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Billings to Departments              | 31,329                    | 35,068                    | 29,903                    | 35,010                    | 23,000                     | 25,000                      | 9%                  | 25,000                      | 0%                  |
| <b>Total Source of Funds</b>         | <b>31,329</b>             | <b>35,068</b>             | <b>29,903</b>             | <b>35,010</b>             | <b>23,000</b>              | <b>25,000</b>               | <b>9%</b>           | <b>25,000</b>               | <b>0%</b>           |
| <b>Use of Funds:</b>                 |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Personnel                            | 47,647                    | 84,315                    | 150,661                   | 160,141                   | 160,141                    | 166,253                     | 4%                  | 179,513                     | 8%                  |
| Services & Supplies                  | 91,336                    | 101,111                   | 80,313                    | 97,981                    | 97,981                     | 98,955                      | 1%                  | 98,958                      | 0%                  |
| Internal Services                    | (136,134)                 | (172,637)                 | (218,185)                 | (247,606)                 | (246,722)                  | (257,779)                   | 4%                  | (269,819)                   | 5%                  |
| <b>Total Use of Funds</b>            | <b>2,849</b>              | <b>12,789</b>             | <b>12,789</b>             | <b>10,516</b>             | <b>11,400</b>              | <b>7,429</b>                | <b>-35%</b>         | <b>8,652</b>                | <b>16%</b>          |
| Funded FTE's                         | 0.65                      | 0.65                      | 1.65                      | 1.65                      | 1.65                       | 1.65                        |                     | 1.65                        |                     |



**BUDGET STUDY SESSION – APRIL 11, 2017**

**NON-DEPARTMENTAL DEPARTMENT (100-1250)** - The Non-Departmental classification is for revenues and expenditures that are not attributed to any one City department or division within the General Fund. Revenue items recognized in Non-Departmental include property taxes, franchise fees, business licenses, sales and use tax and motor-vehicle-in-lieu. Non-Departmental operating expenses include insurance policies and claims, sales tax audits, property tax audits, ABAG and League of California Cities membership dues.

| <b>GENERAL FUND NONDEPARTMENTAL (100-1250)</b> |                   |                   |                   |                   |                   |                   |                   |                   |                   |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|  | 2013-14           | 2014-15           | 2015-16           | 2016-17           | 2016-17           | 2017-18           | 2018-19           | %                 | %                 |
|  | Actual            | Actual            | Actual            | Budget            | Revised           | Proposed          | Proposed          | Change            | Change            |
| <b>Source of Funds:</b>                        |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Taxes  | 28,012,986        | 31,850,755        | 35,642,553        | 36,143,957        | 36,919,078        | 37,908,589        | 39,156,299        | 3%                | 3%                |
| Investment Income & Rentals                    | 536,639           | 552,327           | 713,342           | 538,045           | 538,045           | 540,000           | 540,000           | 0%                | 0%                |
| Revenue from other Agencies                    | 89,061            | 993,477           | 238,229           | 70,000            | 75,562            | 80,000            | 80,000            | 6%                | 0%                |
| Charges for Services                           | 12,733            | 9,976             | 9,425             | 10,480            | 10,700            | 10,350            | 10,350            | -3%               | 0%                |
| Other Revenue                                  | 334,397           | 1,040,679         | 2,301,190         | 1,986,288         | 1,986,288         | 1,162,500         | 600,000           | -41% <sup>1</sup> | -48% <sup>2</sup> |
| <b>Total Source of Funds</b>                   | <b>28,985,816</b> | <b>34,447,214</b> | <b>38,904,739</b> | <b>38,748,770</b> | <b>39,529,673</b> | <b>39,701,439</b> | <b>40,386,649</b> | <b>0%</b>         | <b>2%</b>         |
| <b>Use of Funds:</b>                           |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Personnel                                      | 18,039            | 16,107            | 462,028           | 303,910           | 303,910           | 20,600            | 20,600            | -93% <sup>3</sup> | 0%                |
| Services & Supplies                            | 1,481,707         | 1,230,709         | 2,904,421         | 2,585,080         | 2,370,299         | 2,333,113         | 2,419,175         | -2%               | 4%                |
| Transfers Out                                  | 300,000           | 300,000           | 0                 | 228,910           | 0                 | 0                 | 120,000           | 0%                | 100% <sup>4</sup> |
| Internal Services                              | (1,291,965)       | (1,505,007)       | (1,958,561)       | (2,200,545)       | (2,198,955)       | (2,201,075)       | (2,198,563)       | 0%                | 0%                |
| <b>Total Use of Funds</b>                      | <b>507,781</b>    | <b>41,809</b>     | <b>1,407,888</b>  | <b>917,355</b>    | <b>475,254</b>    | <b>152,638</b>    | <b>361,212</b>    | <b>-68%</b>       | <b>137%</b>       |

<sup>1</sup>VARIANCE: City received reimbursement from Department of Water Resources for usable water river days in FY17 not budgeted for in FY18.

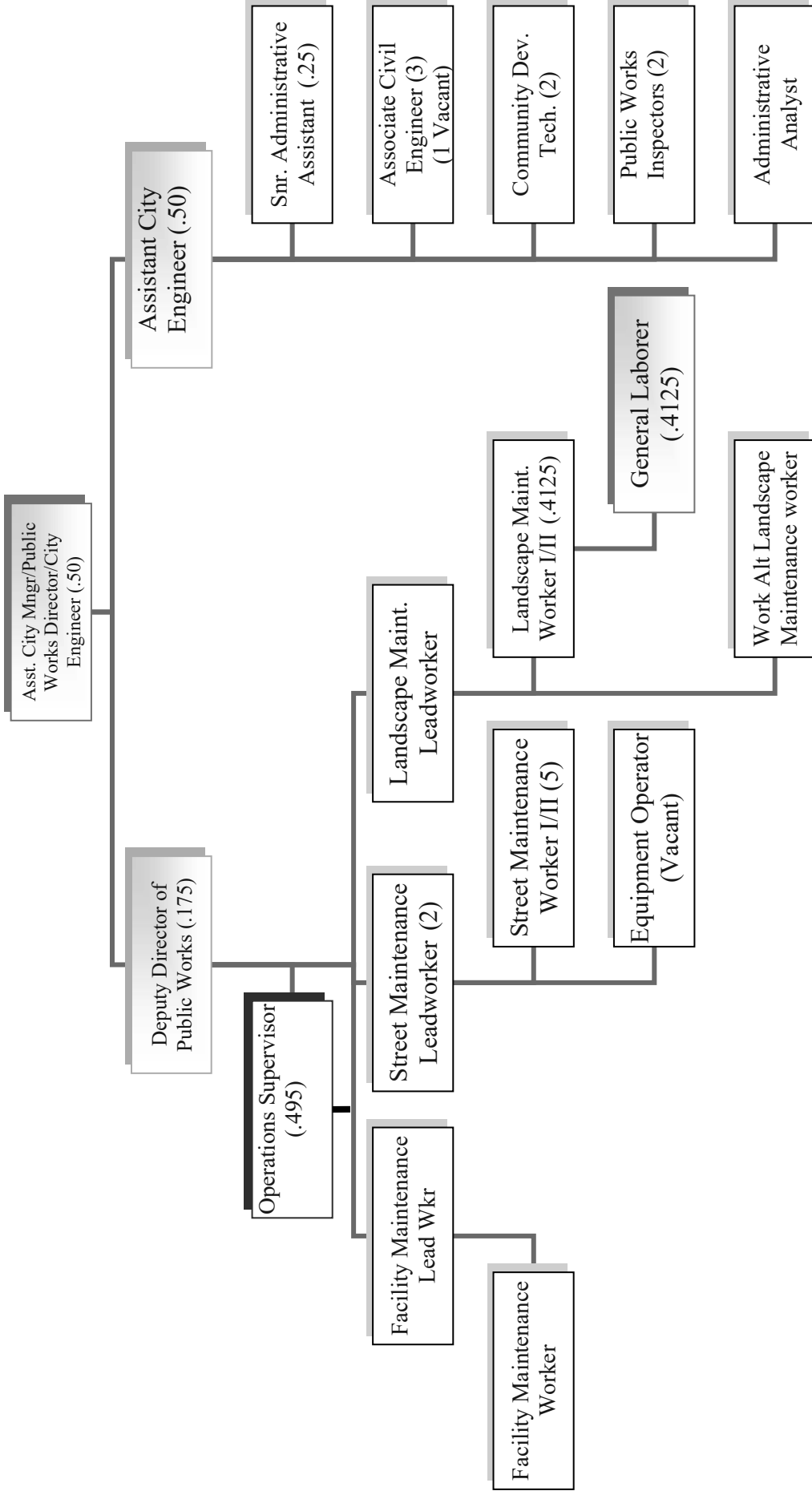
<sup>2</sup>VARIANCE: City will be receiving back \$562,500 from the Redevelopment Property Tax Trust Fund in FY17 of the \$768K remitted in FY16.

<sup>3</sup>VARIANCE: City contributed \$283,310 of FY16 one-time revenues to PARS towards the Police Supplementary Retirement Plan.

<sup>4</sup>VARIANCE: General Fund subsidy to Marina Fund beginning in FY19.

BUDGET STUDY SESSION – APRIL 11, 2017

PUBLIC WORKS – GENERAL FUND OPERATIONS



| # of Positions Funded  | # of Filled Positions | # of Vacant Positions |
|--|-----------------------|-----------------------|
| 22.745*  | 20.745                | 2.00                  |
| *General Fund positions only. Does not include .14 Warehouse/Stores positions as report to Water Distribution Superintendent |                       |                       |

**BUDGET STUDY SESSION – APRIL 11, 2017**

**PUBLIC WORKS (GENERAL FUND)** - The General Fund portion of the Public Works Department consists of administration and supervision, street maintenance, facilities maintenance, park maintenance and median and general landscape. In late fiscal year 2012, Capital Improvement was moved under Public Works. The Public Works Department Summary table provides a composite look at the revenues and expenditures of the department that operates within the General Fund.

| PUBLIC WORKS SUMMARY         |                   |                   |                   |                   |                    |                     |             |                     |             |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|-------------|---------------------|-------------|
|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change | 2018-19<br>Proposed | %<br>Change |
| <b>SOURCE OF FUNDS:</b>      |                   |                   |                   |                   |                    |                     |             |                     |             |
| Charges for Services         | 496,122           | 534,217           | 501,519           | 509,500           | 511,000            | 562,000             | 9%          | 562,000             | 0%          |
| Other                        | 150,099           | 174,444           | 197,674           | 78,700            | 224,934            | 178,700             | -26%        | 78,700              | 0%          |
| Transfers In                 | 2,969,630         | 3,034,463         | 2,716,065         | 2,680,923         | 2,639,686          | 2,807,147           | 6%          | 2,802,833           | 0%          |
| <b>TOTAL SOURCE OF FUNDS</b> | <b>3,615,851</b>  | <b>3,743,124</b>  | <b>3,415,258</b>  | <b>3,269,123</b>  | <b>3,375,620</b>   | <b>3,547,847</b>    | <b>5%</b>   | <b>3,443,533</b>    | <b>-3%</b>  |
| <b>USE OF FUNDS:</b>         |                   |                   |                   |                   |                    |                     |             |                     |             |
| Personnel                    | 2,053,432         | 2,298,312         | 2,515,183         | 2,942,759         | 2,968,715          | 2,909,576           | -2%         | 3,136,056           | 8%          |
| Services & Supplies          | 2,968,353         | 3,069,354         | 3,403,808         | 4,212,894         | 4,275,503          | 4,096,519           | -4%         | 3,989,903           | -3%         |
| Transfers Out                | 151,160           | 160,279           | 147,466           | 258,654           | 258,654            | 235,846             | -10%        | 236,039             | 0%          |
| Internal Services            | 73,990            | 83,859            | 170,870           | 261,731           | 269,341            | 301,655             | 11%         | 339,049             | 12%         |
| <b>TOTAL USE OF FUNDS</b>    | <b>5,246,935</b>  | <b>5,611,804</b>  | <b>6,237,327</b>  | <b>7,676,038</b>  | <b>7,772,213</b>   | <b>7,543,596</b>    | <b>-3%</b>  | <b>7,701,047</b>    | <b>2%</b>   |

|  | Funded<br>2016-17 | Funded<br>2017-18 | Funded<br>2018-19 |
|--|-------------------|-------------------|-------------------|
| <b>Funded FTE's</b>                    |                   |                   |                   |
| Maintenance Administration             | 0.50              | 0.50              | 0.50              |
| Maintenance Supervision                | 0.25              | 0.25              | 0.25              |
| Street Maintenance                     | 5.00              | 5.00              | 5.00              |
| Striping & Signing                     | 3.00              | 3.00              | 3.00              |
| Facilities Maintenance                 | 2.20              | 2.20              | 2.20              |
| Parks Maintenance                      | 1.025             | 1.025             | 1.025             |
| Work Alternative Program               | 1.00              | 1.00              | 1.00              |
| Parks Median/General Landscape         | 1.02              | 1.02              | 1.02              |
| Engineering and Development Svcs       | 6.25              | 6.25              | 6.25              |
| Warehouse & Central Stores             | 0.14              | 0.14              | 0.14              |
| Capital Improvement Administration     | 0.50              | 0.50              | 0.50              |
| Engineering Services (CIP)             | 2.00              | 2.00              | 2.00              |
| <b>Total Public Works Funded FTE's</b> | <b>22.885</b>     | <b>22.885</b>     | <b>22.885</b>     |

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| Public Works Administration (100-2140) |                   |                   |                   |                   |                    |                     |                     |                   |             |
|--|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------------|-------------|
|  | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change       | %<br>Change |
| <b>Use of Funds:</b>                   |                   |                   |                   |                   |                    |                     |                     |                   |             |
| Personnel                              | 272,927           | 299,491           | 300,893           | 212,433           | 212,433            | 175,565             | 189,400             | -17% <sup>1</sup> | 8%          |
| Services & Supplies                    | 55,970            | 57,530            | 72,059            | 76,971            | 75,971             | 87,736              | 92,099              | 15%               | 5%          |
| Internal Services                      | (316,724)         | (345,906)         | (362,247)         | (255,018)         | (254,711)          | (240,193)           | (247,865)           | -6%               | 3%          |
| <b>Total Use of Funds</b>              | <b>12,173</b>     | <b>11,115</b>     | <b>10,705</b>     | <b>34,386</b>     | <b>33,693</b>      | <b>23,108</b>       | <b>33,634</b>       | <b>-31%</b>       | <b>46%</b>  |
| Funded FTE's                           | 1.66              | 1.66              | 0.83              | 0.83              | 0.50               | 0.50                | 0.50                |                   |             |

<sup>1</sup>VARIANCE: Position previously allocated to this division re-allocated during fiscal year 2017.

| Public Works General Maintenance Supervision (100-2150) |                   |                   |                   |                   |                    |                     |                     |             |             |
|---|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------|-------------|
|   | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change | %<br>Change |
| <b>Use of Funds:</b>                                    |                   |                   |                   |                   |                    |                     |                     |             |             |
| Personnel   | 40,512            | 42,156            | 48,849            | 54,214            | 54,412             | 54,081              | 58,077              | -1%         | 7%          |
| Services & Supplies                                     | 10,458            | 11,378            | 9,001             | 13,840            | 12,740             | 10,029              | 10,105              | -21%        | 1%          |
| Internal Services                                       | (45,575)          | (51,269)          | (49,850)          | (55,720)          | (55,494)           | (46,051)            | (49,555)            | -17%        | 8%          |
| <b>Total Use of Funds</b>                               | <b>5,395</b>      | <b>2,265</b>      | <b>8,000</b>      | <b>12,334</b>     | <b>11,658</b>      | <b>18,059</b>       | <b>18,627</b>       | <b>55%</b>  | <b>3%</b>   |
| Funded FTE's  | 0.25              | 0.25              | 0.25              | 0.25              | 0.25               | 0.25                | 0.25                |             |             |

**BUDGET STUDY SESSION – APRIL 11, 2017**

**Public Works Street Maintenance (100-2160)**

|                              | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
|------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
| <b>Source of Funds:</b>      |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Charges for Services         | 20,540                    | 8,012                     | 0                         | 0                         | 0                          | 0                           | 0%                  | 0                           | 0%                  |
| Trans in from Gas Tax Fund   | 1,010,000                 | 1,010,000                 | 810,000                   | 1,010,000                 | 1,010,000                  | 1,010,000                   | 0%                  | 1,010,000                   | 0%                  |
| Trans in from St Impact Fund | 1,101,500                 | 1,123,500                 | 1,144,440                 | 1,167,330                 | 1,067,000                  | 1,289,440                   | 21%                 | 1,290,330                   | 0%                  |
| <b>Total Source of Funds</b> | <b>2,132,040</b>          | <b>2,141,512</b>          | <b>1,954,440</b>          | <b>2,177,330</b>          | <b>2,077,000</b>           | <b>2,299,440</b>            | <b>11%</b>          | <b>2,300,330</b>            | <b>0%</b>           |
| <b>Use of Funds:</b>         |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Personnel                    | 322,828                   | 323,885                   | 341,983                   | 601,265                   | 602,359                    | 548,660                     | -9%                 | 598,955                     | 9%                  |
| Services & Supplies          | 745,684                   | 442,760                   | 518,705                   | 794,720                   | 712,293                    | 609,146                     | -14% <sup>1</sup>   | 620,589                     | 2%                  |
| Internal Services            | 269,242                   | 291,052                   | 324,064                   | 359,994                   | 361,586                    | 351,029                     | -3%                 | 373,949                     | 7%                  |
| <b>Total Use of Funds</b>    | <b>1,337,754</b>          | <b>1,057,697</b>          | <b>1,184,752</b>          | <b>1,755,979</b>          | <b>1,676,238</b>           | <b>1,508,835</b>            | <b>-10%</b>         | <b>1,593,493</b>            | <b>6%</b>           |
| Funded FTE's                 | 5.00                      | 5.00                      | 5.00                      | 5.00                      | 5.00                       | 5.00                        |                     | 5.00                        |                     |

<sup>1</sup>VARIANCE: Reduced allocation of Vehicle Maintenance Fund.

**Public Works Signal/Street Lights (100-2170)**

|                                   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
| <b>Source of Funds:</b>           |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Charges for Services              | 52,178                    | 68,344                    | 161,148                   | 10,000                    | 55,154                     | 10,000                      | -82% <sup>1</sup>   | 10,000                      | 0%                  |
| Trans in from Traffic Safety Fund | 78,250                    | 80,000                    | 80,000                    | 80,000                    | 80,000                     | 80,000                      | 0%                  | 80,000                      | 0%                  |
| <b>Total Source of Funds</b>      | <b>130,428</b>            | <b>148,344</b>            | <b>241,148</b>            | <b>90,000</b>             | <b>135,154</b>             | <b>90,000</b>               | <b>-33%</b>         | <b>90,000</b>               | <b>0%</b>           |
| <b>Use of Funds:</b>              |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Services & Supplies               | 632,120                   | 632,035                   | 637,116                   | 732,500                   | 732,500                    | 695,875                     | -5%                 | 695,875                     | 0%                  |
| Internal Services                 | 70,475                    | 81,529                    | 98,102                    | 111,391                   | 112,151                    | 108,030                     | -4%                 | 111,078                     | 3%                  |
| <b>Total Use of Funds</b>         | <b>702,595</b>            | <b>713,564</b>            | <b>735,218</b>            | <b>843,891</b>            | <b>844,651</b>             | <b>803,905</b>              | <b>-5%</b>          | <b>806,953</b>              | <b>0%</b>           |
| Funded FTE's                      | 0.00                      | 0.00                      | 0.00                      | 0.00                      | 0.00                       | 0.00                        |                     | 0.00                        |                     |

<sup>2</sup>VARIANCE: This is for bills for reimbursement for damage to City property. Always budget for a low number initially.

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>Public Works Striping/Signing (100-2180)</b> |                           |                           |                           |                           |                            |                             |                             |                     |                     |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|---------------------|---------------------|
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> | <b>%<br/>Change</b> |
| <b>Source of Funds:</b>                         |                           |                           |                           |                           |                            |                             |                             |                     |                     |
| Charges for Services                            | 0                         | 0                         | 1,281                     | 2,000                     | 1,000                      | 2,000                       | 2,000                       | 100%                | 0%                  |
| <b>Total Source of Funds</b>                    | <b>0</b>                  | <b>0</b>                  | <b>1,281</b>              | <b>2,000</b>              | <b>2,000</b>               | <b>2,000</b>                | <b>2,000</b>                | <b>100%</b>         | <b>0%</b>           |
| <b>Use of Funds:</b>                            |                           |                           |                           |                           |                            |                             |                             |                     |                     |
| Personnel                                       | 330,975                   | 333,839                   | 360,292                   | 396,985                   | 396,985                    | 384,785                     | 411,215                     | -3%                 | 7%                  |
| Services & Supplies                             | 164,502                   | 166,313                   | 212,379                   | 305,745                   | 358,745                    | 379,125                     | 367,018                     | 6%                  | -3%                 |
| Internal Services                               | 153,946                   | 168,936                   | 188,321                   | 212,718                   | 213,433                    | 207,425                     | 217,327                     | -3%                 | 5%                  |
| <b>Total Use of Funds</b>                       | <b>649,423</b>            | <b>669,088</b>            | <b>760,992</b>            | <b>915,448</b>            | <b>969,163</b>             | <b>971,335</b>              | <b>995,560</b>              | <b>0%</b>           | <b>2%</b>           |
| Funded FTE's                                    | 3.00                      | 3.00                      | 3.00                      | 3.00                      | 3.00                       | 3.00                        | 3.00                        |                     |                     |

| <b>Public Works Facilities Maintenance (100-2190)</b> |                           |                           |                           |                           |                            |                             |                             |                     |                     |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|---------------------|---------------------|
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> | <b>%<br/>Change</b> |
| <b>Use of Funds:</b>                                  |                           |                           |                           |                           |                            |                             |                             |                     |                     |
| Personnel   | 126,297                   | 132,663                   | 163,185                   | 272,250                   | 273,532                    | 262,606                     | 285,695                     | -4%                 | 9%                  |
| Services & Supplies                                   | 341,197                   | 391,975                   | 414,865                   | 469,818                   | 467,742                    | 448,380                     | 449,387                     | -4%                 | 0%                  |
| Transfers Out   | 17,094                    | 17,279                    | 17,466                    | 17,654                    | 17,654                     | 17,846                      | 18,039                      | 1%                  | 1%                  |
| Internal Services                                     | (461,419)                 | (512,214)                 | (563,436)                 | (728,541)                 | (727,943)                  | (698,464)                   | (717,830)                   | -4%                 | 3%                  |
| <b>Total Use of Funds</b>                             | <b>23,169</b>             | <b>29,703</b>             | <b>32,080</b>             | <b>31,181</b>             | <b>30,985</b>              | <b>30,368</b>               | <b>35,291</b>               | <b>-2%</b>          | <b>16%</b>          |
| Funded FTE's  | 1.125                     | 1.125                     | 2.125                     | 2.125                     | 2.20                       | 2.20                        | 2.20                        |                     |                     |

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>Public Works Parks Maintenance (100-2195)</b> |                |                  |                  |                  |                  |                  |                  |                   |               |
|--|----------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|---------------|
|  | <b>2013-14</b> | <b>2014-15</b>   | <b>2015-16</b>   | <b>2016-17</b>   | <b>2016-17</b>   | <b>2017-18</b>   | <b>2018-19</b>   | <b>%</b>          | <b>%</b>      |
|  | <b>Actual</b>  | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revised</b>   | <b>Proposed</b>  | <b>Proposed</b>  | <b>Change</b>     | <b>Change</b> |
| <b>Source of Funds:</b>                          |                |                  |                  |                  |                  |                  |                  |                   |               |
| Miscellaneous Revenue                            | 49,116         | 39,494           | 37,500           | 38,500           | 38,500           | 38,500           | 38,500           | 0%                | 0%            |
| Transfer in from SLLMDs                          | 247,481        | 326,298          | 244,482          | 97,622           | 130,091          | 87,469           | 77,469           | -33% <sup>1</sup> | -11%          |
| <b>Total Source of Funds</b>                     | <b>296,597</b> | <b>365,792</b>   | <b>281,982</b>   | <b>136,122</b>   | <b>168,591</b>   | <b>125,969</b>   | <b>115,969</b>   | <b>-25%</b>       | <b>-8%</b>    |
| <b>Use of Funds:</b>                             |                |                  |                  |                  |                  |                  |                  |                   |               |
| Personnel  | 42,214         | 78,100           | 130,596          | 142,208          | 142,632          | 142,912          | 152,871          | 0%                | 7%            |
| Services & Supplies                              | 716,311        | 946,483          | 1,119,195        | 1,203,327        | 1,204,336        | 1,154,900        | 1,154,900        | -4%               | 0%            |
| Transfer out to Honeywell                        | 6,066          | 0                | 0                | 0                | 0                | 0                | 0                | 0%                | 0%            |
| Transfer out to SLLMDs                           | 134,066        | 143,000          | 130,000          | 241,000          | 241,000          | 218,000          | 218,000          | -10%              | 0%            |
| Internal Services                                | 33,710         | 39,934           | 51,649           | 58,927           | 59,518           | 58,758           | 59,671           | -1%               | 2%            |
| <b>Total Use of Funds</b>                        | <b>932,367</b> | <b>1,207,517</b> | <b>1,431,440</b> | <b>1,645,462</b> | <b>1,647,486</b> | <b>1,574,570</b> | <b>1,585,442</b> | <b>-4%</b>        | <b>1%</b>     |
| Funded FTE's                                     | 0.28           | 1.025            | 1.025            | 1.025            | 1.025            | 1.025            | 1.025            |                   |               |

<sup>1</sup>VARIANCE: SLLMD fund reserves do not have as much money to reimburse General Fund for maintenance costs.

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>Public Works Park Median/General Landscape Maintenance (100-2196)</b> |                           |                           |                           |                           |                            |                             |                             |                     |
|--|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|---------------------|
|  | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Source of Funds:</b>  |                           |                           |                           |                           |                            |                             |                             |                     |
| Other  | 893                       | 25,289                    | 8,641                     | 200                       | 1,280                      | 200                         | 200                         | -84%                |
| Trans in from SLLMD's  | 258,743                   | 219,412                   | 150,064                   | 34,998                    | 61,622                     | 50,004                      | 50,004                      | -19%                |
| <b>Total Source of Funds</b>   | <b>259,636</b>            | <b>244,701</b>            | <b>158,705</b>            | <b>35,198</b>             | <b>62,902</b>              | <b>50,204</b>               | <b>50,204</b>               | <b>-20%</b>         |
| <b>Use of Funds:</b>   |                           |                           |                           |                           |                            |                             |                             |                     |
| Personnel  | 114,772                   | 121,655                   | 123,945                   | 149,540                   | 149,717                    | 150,247                     | 160,170                     | 0%                  |
| Services & Supplies  | 195,273                   | 231,926                   | 251,925                   | 319,933                   | 319,933                    | 303,016                     | 305,335                     | -5%                 |
| Internal Services  | 44,863                    | 51,725                    | 61,688                    | 69,827                    | 70,337                     | 67,673                      | 69,741                      | -4%                 |
| <b>Total Use of Funds</b>  | <b>354,908</b>            | <b>405,306</b>            | <b>437,558</b>            | <b>539,300</b>            | <b>539,987</b>             | <b>520,936</b>              | <b>535,246</b>              | <b>-4%</b>          |
| Funded FTE's   | 0.975                     | 1.0125                    | 1.0125                    | 1.0125                    | 1.02                       | 1.02                        | 1.02                        |                     |

<sup>1</sup>VARIANCE: Several Landscape District zones running out of funds to reimburse General Fund for maintenance costs.

| <b>Public Works Work Alternative Program (100-2198)</b> |                           |                           |                           |                           |                            |                             |                             |                     |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|---------------------|
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Source of Funds:</b>                                 |                           |                           |                           |                           |                            |                             |                             |                     |
| Transfer in from NPDES                                  | 59,400                    | 60,688                    | 70,225                    | 73,365                    | 73,365                     | 72,769                      | 76,585                      | -1%                 |
| Transfer in from SLLMD Admin                            | 14,256                    | 14,565                    | 16,854                    | 17,608                    | 17,608                     | 17,465                      | 18,445                      | -1%                 |
| <b>Total Source of Funds</b>                            | <b>73,656</b>             | <b>75,253</b>             | <b>87,079</b>             | <b>90,973</b>             | <b>90,973</b>              | <b>90,234</b>               | <b>95,030</b>               | <b>-1%</b>          |
| <b>Use of Funds:</b>                                    |                           |                           |                           |                           |                            |                             |                             |                     |
| Personnel   | 109,718                   | 121,375                   | 129,709                   | 146,730                   | 146,730                    | 145,538                     | 152,575                     | -1%                 |
| Services & Supplies                                     | 9,083                     | 8,130                     | 11,053                    | 15,660                    | 10,793                     | 11,950                      | 12,150                      | 11%                 |
| <b>Total Use of Funds</b>                               | <b>118,801</b>            | <b>129,505</b>            | <b>140,762</b>            | <b>162,390</b>            | <b>157,523</b>             | <b>157,488</b>              | <b>164,725</b>              | <b>0%</b>           |
| Funded FTE's  | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                       | 1.00                        | 1.00                        |                     |



**BUDGET STUDY SESSION – APRIL 11, 2017**

**Public Works Warehouse And Central Stores (100-2620)**

|                           | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change | 2018-19<br>Proposed | %<br>Change |
|---------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|-------------|---------------------|-------------|
| <b>Use of Funds:</b>      |                   |                   |                   |                   |                    |                     |             |                     |             |
| Personnel                 | 12,914            | 13,604            | 14,800            | 15,607            | 15,607             | 15,436              | -1%         | 16,823              | 9%          |
| <b>Total Use of Funds</b> | <b>12,914</b>     | <b>13,604</b>     | <b>14,800</b>     | <b>15,607</b>     | <b>15,607</b>      | <b>15,436</b>       | <b>-1%</b>  | <b>16,823</b>       | <b>9%</b>   |
| Funded FTE's              | 0.14              | 0.14              | 0.14              | 0.14              | 0.14               | 0.14                |             | 0.14                |             |

\*This program represents the General Fund portion (7%) - 80% is charged to the Water Fund, 7% to Sewer and 6% to the Vehicle Fund.

**Public Works Engineering And Development (100-5150)**

|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change      | 2018-19<br>Proposed | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|------------------|---------------------|-------------|
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                  |                     |             |
| Permits                      | 145,528           | 160,282           | 254,703           | 207,500           | 210,000            | 210,000             | 0%               | 210,000             | 0%          |
| Charges for Services         | 330,054           | 365,923           | 245,535           | 300,000           | 300,000            | 350,000             | 17% <sup>1</sup> | 350,000             | 0%          |
| Other                        | 47,912            | 41,317            | -9,615            | 30,000            | 130,000            | 130,000             | 0%               | 30,000              | 0%          |
| Transfers In                 | 200,000           | 200,000           | 200,000           | 200,000           | 200,000            | 200,000             | 0%               | 200,000             | 0%          |
| <b>Total Source of Funds</b> | <b>723,494</b>    | <b>767,522</b>    | <b>690,623</b>    | <b>737,500</b>    | <b>840,000</b>     | <b>890,000</b>      | <b>6%</b>        | <b>790,000</b>      | <b>-11%</b> |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                  |                     |             |
| Personnel                    | 594,317           | 700,176           | 766,724           | 799,734           | 799,734            | 828,333             | 4%               | 896,404             | 8%          |
| Services & Supplies          | 68,035            | 146,066           | 104,810           | 232,052           | 332,052            | 337,817             | 2%               | 228,847             | -32%        |
| Internal Services            | 258,297           | 286,468           | 335,686           | 386,679           | 388,359            | 391,060             | 1%               | 415,647             | 6%          |
| <b>Total Use of Funds</b>    | <b>920,649</b>    | <b>1,132,710</b>  | <b>1,207,220</b>  | <b>1,418,465</b>  | <b>1,520,145</b>   | <b>1,557,210</b>    | <b>2%</b>        | <b>1,540,898</b>    | <b>-1%</b>  |
| Funded FTE's                 | 6.25              | 6.25              | 6.25              | 6.25              | 6.25               | 6.25                |                  | 6.25                |             |

<sup>1</sup>VARIANCE: Increase projected for developer reimbursements.

**BUDGET STUDY SESSION – APRIL 11, 2017**

**Capital Improvement Administration (100-5170)**

|                           | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change | 2018-19<br>Proposed | %<br>Change |
|---------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|-------------|---------------------|-------------|
| <b>Use of Funds:</b>      |                   |                   |                   |                   |                    |                     |             |                     |             |
| Personnel                 | 36,162            | 66,005            | 72,166            | 51,853            | 74,834             | 93,193              | 25%         | 99,011              | 6%          |
| Services & Supplies       | 3,913             | 8,391             | 11,664            | 9,832             | 9,902              | 9,318               | -6%         | 7,925               | -15%        |
| Internal Services         | 25,883            | 28,350            | 33,514            | 39,292            | 39,500             | 39,636              | 0%          | 41,382              | 4%          |
| <b>Total Use of Funds</b> | <b>65,958</b>     | <b>102,746</b>    | <b>117,344</b>    | <b>100,977</b>    | <b>124,236</b>     | <b>142,147</b>      | <b>14%</b>  | <b>148,318</b>      | <b>4%</b>   |
| Funded FTE's              | 1.25              | 1.25              | 1.25              | 1.25              | 0.50               | 0.50                |             | 0.50                |             |

**Capital Improvement Services (100-5180)**

|                           | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change      | 2018-19<br>Proposed | %<br>Change |
|---------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|------------------|---------------------|-------------|
| <b>Use of Funds:</b>      |                   |                   |                   |                   |                    |                     |                  |                     |             |
| Personnel                 | 49,796            | 65,363            | 62,041            | 99,940            | 99,740             | 108,220             | 9%               | 114,860             | 6%          |
| Services & Supplies       | 25,807            | 26,367            | 41,036            | 38,496            | 38,496             | 49,227              | 28% <sup>1</sup> | 45,673              | -7%         |
| Internal Services         | 41,292            | 45,254            | 53,379            | 62,182            | 62,605             | 62,752              | 0%               | 65,504              | 4%          |
| <b>Total Use of Funds</b> | <b>116,895</b>    | <b>136,984</b>    | <b>156,456</b>    | <b>200,618</b>    | <b>200,841</b>     | <b>220,199</b>      | <b>10%</b>       | <b>226,037</b>      | <b>3%</b>   |
| Funded FTE's              | 2.00              | 2.00              | 2.00              | 2.00              | 2.00               | 2.00                |                  | 2.00                |             |

<sup>1</sup>VARIANCE: Increase in allocation of Information Services Fund.

**BUDGET STUDY SESSION – APRIL 11, 2017**

**POLICE DEPARTMENT** – The Antioch Police Department is charged with the enforcement of local, state, and federal laws and with providing for around-the-clock protection of the lives and property of the public. The Police Department functions as an instrument of public service and as a tool for the distribution of information, guidance and direction.

The organization chart will be provided in the draft budget document. A summary of budget verses actual positions, excluding non-sworn Animal Services positions, follows:

|                                   | <b>Funded Positions In Draft Budget*</b> | <b>Filled Positions as of March 24, 2017</b> | <b>Vacant</b> |
|-----------------------------------|--|--|---------------|
| Police Chief                      | 1.00                                     | 1.00   | 0.00          |
| Captain                           | 2.00                                     | 2.00   | 0.00          |
| Lieutenant                        | 5.00                                     | 5.00   | 0.00          |
| Sergeant                          | 10.00                                    | 9.00   | 1.00          |
| Corporal                          | 7.00                                     | 7.00   | 0.00          |
| Officers                          | 78.00                                    | 76.00  | 2.00          |
| Community Service Officers        | 7.00                                     | 7.00   | 0.00          |
| Communications/Records Supervisor | 1.00                                     | 1.00   | 0.00          |
| Crime Data Technician             | 1.00                                     | 1.00   | 0.00          |
| Dispatcher Lead                   | 4.00                                     | 4.00   | 0.00          |
| Dispatcher                        | 11.00                                    | 9.00   | 2.00          |
| Lead Police Records Technician    | 2.00                                     | 2.00   | 0.00          |
| Police Records Technician         | 4.00                                     | 4.00   | 0.00          |
| Administrative Analyst            | 1.00                                     | 1.00   | 0.00          |
| <b>Grand Total</b>                | <b>134.00</b>                            | <b>129.00</b>                                | <b>5.00</b>   |

\*Includes additional Sergeant promotional position, additional Police Officer and .20 FTE allocated to Animal Services Fund

BUDGET STUDY SESSION – APRIL 11, 2017

POLICE DEPARTMENT SUMMARY

|                                 | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change | 2018-19<br>Proposed | %<br>Change |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|-------------|---------------------|-------------|
| <b>SOURCE OF FUNDS:</b>         |                   |                   |                   |                   |                    |                     |             |                     |             |
| Taxes – Measure C               | 898,689           | 5,470,955         | 6,532,060         | 6,221,185         | 6,159,658          | 6,277,785           | 2%          | 6,403,241           | 2%          |
| P.O.S.T. Funds                  | 18,901            | 26,088            | 6,459             | 12,000            | 12,000             | 12,000              | 0%          | 12,000              | 0%          |
| Federal Grant                   | 154,940           | 368,701           | 301,030           | 447,173           | 349,025            | 102,000             | -71%        | 0                   | -100%       |
| Grant Reimbursement State/Local | 0                 | 46,909            | 20,639            | 0                 | 0                  | 0                   | 0%          | 0                   | 0%          |
| AB109 Reimbursement             | 130,500           | 130,500           | 130,500           | 130,500           | 130,500            | 130,500             | 0%          | 130,500             | 0%          |
| Other Service Charges           | 24,920            | 15,863            | 21,482            | 15,000            | 16,613             | 15,000              | -10%        | 15,000              | 0%          |
| Police Services General         | 41,891            | 48,512            | 68,392            | 45,000            | 67,073             | 45,000              | -33%        | 45,000              | 0%          |
| False Alarm Permit Fees         | 43,023            | 53,102            | 49,043            | 30,000            | 30,000             | 30,000              | 0%          | 30,000              | 0%          |
| False Alarm Response            | 27,939            | 42,122            | 45,903            | 24,000            | 30,500             | 24,000              | -21%        | 24,000              | 0%          |
| Other                           | 79,282            | 29,610            | 23,050            | 2,000             | 43,485             | 2,000               | -95%        | 2,000               | 0%          |
| Donations                       | 311               | 266               | 175               | 0                 | 75                 | 0                   | -100%       | 0                   | 0%          |
| Booking Fee Reimbursements      | 2,256             | 3,777             | 564               | 5,000             | 2,500              | 4,000               | 60%         | 4,000               | 0%          |
| Sales Tax Public Safety         | 513,413           | 578,236           | 578,406           | 520,000           | 520,000            | 520,000             | 0%          | 520,000             | 0%          |
| Non-Traffic Fines               | 191               | 17,061            | 46,695            | 8,000             | 500                | 8,000               | 1500%       | 8,000               | 0%          |
| Vehicle Code Fines              | 67,424            | 38,296            | 56,857            | 35,000            | 80,000             | 50,000              | -38%        | 50,000              | 0%          |
| Abatement Fees                  | 100               | 100               | 0                 | 0                 | 100                | 0                   | 0%          | 0                   | 0%          |
| Police Services 911-Brentwood   | 762,017           | 777,822           | 824,492           | 400,000           | 655,471            | 0                   | -100%       | 0                   | 0%          |
| Transfers in                    | 800,765           | 718,960           | 216,660           | 853,052           | 1,051,024          | 100,000             | -90%        | 100,000             | 0%          |
| <b>Total Source of Funds</b>    | <b>3,566,562</b>  | <b>8,366,880</b>  | <b>8,922,407</b>  | <b>8,747,910</b>  | <b>9,148,524</b>   | <b>7,320,285</b>    | <b>-20%</b> | <b>7,343,741</b>    | <b>0%</b>   |
| <b>USE OF FUNDS:</b>            |                   |                   |                   |                   |                    |                     |             |                     |             |
| Personnel                       | 22,118,285        | 24,675,748        | 26,628,766        | 30,925,816        | 29,237,073         | 30,600,573          | 5%          | 33,921,911          | 11%         |
| Services & Supplies             | 3,143,975         | 4,662,359         | 5,185,165         | 4,462,836         | 5,105,395          | 4,551,793           | -11%        | 4,682,926           | 3%          |
| Transfers Out                   | 494,408           | 454,674           | 600,096           | 557,421           | 913,535            | 749,513             | -18%        | 893,467             | 19%         |
| Internal Services               | 2,101,324         | 2,333,614         | 2,767,235         | 3,162,307         | 3,180,963          | 3,168,055           | 0%          | 3,311,881           | 5%          |
| <b>Total Use of Funds</b>       | <b>27,857,992</b> | <b>32,126,395</b> | <b>35,181,262</b> | <b>39,108,380</b> | <b>38,436,966</b>  | <b>39,069,934</b>   | <b>2%</b>   | <b>42,810,185</b>   | <b>10%</b>  |

BUDGET STUDY SESSION – APRIL 11, 2017

| <b>POLICE DEPARTMENT SUMMARY (Continued)</b> |                           |                           |                           |
|--|---------------------------|---------------------------|---------------------------|
|  | <b>Funded<br/>2016-17</b> | <b>Funded<br/>2017-18</b> | <b>Funded<br/>2018-19</b> |
| <b>Funded FTE'S (General Fund)</b>           |                           |                           |                           |
| Administration                               | 11.90                     | 11.80                     | 11.80                     |
| Prisoner Custody                             | 1.00                      | 1.00                      | 1.00                      |
| Community Policing                           | 79.00                     | 80.00                     | 80.00                     |
| Traffic                                      | 2.00                      | 2.00                      | 2.00                      |
| Investigation                                | 19.00                     | 18.00                     | 18.00                     |
| Special Operations Unit                      | 5.00                      | 5.00                      | 5.00                      |
| Communications                               | 16.00                     | 16.00                     | 16.00                     |
| <b>Total Police Dept</b>                     | <b>133.90</b>             | <b>133.80</b>             | <b>133.80</b>             |
| <b>Funded FTE's</b>                          |                           |                           |                           |

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>Police Administration (100-3110)</b> |                           |                           |                           |                           |                            |                             |                     |                             |                     |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Source of Funds:</b>                 |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Revenue from Other Agencies             | 29,851                    | 33,979                    | 12,406                    | 12,000                    | 12,000                     | 12,000                      | 0%                  | 12,000                      | 0%                  |
| Charges for Services                    | 137,773                   | 159,599                   | 184,820                   | 114,000                   | 143,613                    | 114,000                     | -21%                | 114,000                     | 0%                  |
| Other                                   | 67,661                    | 28,578                    | 21,534                    | 2,000                     | 21,011                     | 2,000                       | -90%                | 2,000                       | 0%                  |
| Transfer In - Byme Grant                | 50,000                    | 25,000                    | 25,000                    | 25,000                    | 0                          | 0                           | 0%                  | 0                           | 0%                  |
| <b>Total Source of Funds</b>            | <b>285,285</b>            | <b>247,156</b>            | <b>243,760</b>            | <b>153,000</b>            | <b>176,624</b>             | <b>128,000</b>              | <b>-28%</b>         | <b>128,000</b>              | <b>0%</b>           |
| <b>Use of Funds:</b>                    |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Personnel                               | 1,765,660                 | 1,744,844                 | 2,200,994                 | 2,668,778                 | 2,706,444                  | 2,927,778                   | 8%                  | 3,188,154                   | 9%                  |
| Services & Supplies                     | 1,118,944                 | 1,139,348                 | 1,492,454                 | 1,347,712                 | 1,434,767                  | 1,441,865                   | 0%                  | 1,460,826                   | 1%                  |
| Internal Services                       | 812,164                   | 881,042                   | 964,479                   | 1,100,441                 | 1,103,666                  | 1,087,718                   | -1%                 | 1,131,731                   | 4%                  |
| <b>Total Use of Funds</b>               | <b>3,696,768</b>          | <b>3,765,234</b>          | <b>4,657,927</b>          | <b>5,116,931</b>          | <b>5,244,877</b>           | <b>5,457,361</b>            | <b>4%</b>           | <b>5,780,711</b>            | <b>6%</b>           |

| <b>Police Reserves (100-3120)</b> |                           |                           |                           |                           |                            |                             |                     |                             |                     |
|-----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
|                                   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Source of Funds:</b>           |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Charges for Services              | 0                         | 0                         | 0                         | 0                         | 573                        | 0                           | -100%               | 0                           | 0%                  |
| <b>Total Source of Funds</b>      | <b>0</b>                  | <b>0</b>                  | <b>0</b>                  | <b>0</b>                  | <b>573</b>                 | <b>0</b>                    | <b>-100%</b>        | <b>0</b>                    | <b>0%</b>           |
| <b>Use of Funds:</b>              |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Personnel                         | 1,416                     | 4,657                     | 6,839                     | 2,117                     | 3,411                      | 2,156                       | -37%                | 2,156                       | 0%                  |
| Services & Supplies               | 0                         | 0                         | 0                         | 250                       | 250                        | 2,850                       | 1040%               | 2,850                       | 0%                  |
| Internal Services                 | 5,161                     | 5,996                     | 7,181                     | 8,067                     | 8,100                      | 8,255                       | 2%                  | 8,686                       | 5%                  |
| <b>Total Use of Funds</b>         | <b>6,577</b>              | <b>10,653</b>             | <b>14,020</b>             | <b>10,434</b>             | <b>11,761</b>              | <b>13,261</b>               | <b>13%</b>          | <b>13,692</b>               | <b>3%</b>           |

**BUDGET STUDY SESSION – APRIL 11, 2017**

**Police Prisoner Custody (100-3130)**

|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------|-------------|
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                     |             |             |
| Booking Fee Reimbursements   | 2,256             | 3,777             | 564               | 5,000             | 2,500              | 4,000               | 4,000               | 60%         | 0%          |
| <b>Total Source of Funds</b> | <b>2,256</b>      | <b>3,777</b>      | <b>564</b>        | <b>5,000</b>      | <b>2,500</b>       | <b>4,000</b>        | <b>4,000</b>        | <b>60%</b>  | <b>0%</b>   |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                     |             |             |
| Personnel                    | 372,592           | 444,013           | 25,314            | 609,457           | 119,650            | 136,656             | 144,500             | 14%         | 6%          |
| Services & Supplies          | 1,733             | 1,823             | 237,396           | 64,301            | 64,401             | 64,413              | 63,633              | 0%          | -1%         |
| Internal Services            | 33,661            | 38,554            | 47,792            | 54,994            | 55,422             | 55,352              | 57,645              | 0%          | 4%          |
| <b>Total Use of Funds</b>    | <b>407,986</b>    | <b>484,390</b>    | <b>310,502</b>    | <b>728,752</b>    | <b>239,473</b>     | <b>256,421</b>      | <b>265,778</b>      | <b>7%</b>   | <b>4%</b>   |

**Police Community Policing (100-3150)**

|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change        | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|-------------|
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                     |                    |             |
| Taxes – Measure C            | 898,689           | 5,470,955         | 6,532,060         | 6,221,185         | 6,159,658          | 6,277,785           | 6,403,241           | 2%                 | 2%          |
| Sales Tax Public Safety      | 513,413           | 578,236           | 578,406           | 520,000           | 520,000            | 520,000             | 520,000             | 0%                 | 0%          |
| Fines & Penalties            | 191               | 17,061            | 46,695            | 8,000             | 500                | 8,000               | 8,000               | 1500%              | 0%          |
| Revenue from Other Agency    | 143,990           | 407,719           | 315,722           | 447,173           | 349,025            | 102,000             | 0                   | -71% <sup>1</sup>  | -100%       |
| Other                        | 11,621            | 18                | 0                 | 0                 | 22,010             | 0                   | 0                   | -100%              | 0%          |
| Transfer In-SLESF/Wtr/Swr    | 694,485           | 676,057           | 162,851           | 780,000           | 1,026,125          | 100,000             | 100,000             | -90%               | 0%          |
| <b>Total Source of Funds</b> | <b>2,262,389</b>  | <b>7,150,046</b>  | <b>7,635,734</b>  | <b>7,976,358</b>  | <b>8,077,318</b>   | <b>7,007,785</b>    | <b>7,031,241</b>    | <b>-13%</b>        | <b>0%</b>   |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                     |                    |             |
| Personnel                    | 14,442,637        | 16,395,906        | 17,610,999        | 19,666,159        | 18,171,334         | 18,623,794          | 20,740,882          | 2%                 | 11%         |
| Services & Supplies          | 663,494           | 937,987           | 1,349,693         | 1,318,612         | 1,661,187          | 1,300,499           | 1,404,144           | -22% <sup>2</sup>  | 8%          |
| Transfers Out                | 0                 | 0                 | 0                 | 0                 | 393,000            | 0                   | 0                   | -100% <sup>3</sup> | 0%          |
| Internal Services            | 847,666           | 1,026,300         | 1,257,824         | 1,450,346         | 1,460,814          | 1,374,226           | 1,440,453           | -6%                | 5%          |
| <b>Total Use of Funds</b>    | <b>15,953,797</b> | <b>18,360,193</b> | <b>20,218,516</b> | <b>22,435,117</b> | <b>21,686,335</b>  | <b>21,298,519</b>   | <b>23,585,479</b>   | <b>-2%</b>         | <b>11%</b>  |

<sup>1</sup>VARIANCE: Final year of COPS Hiring Grants.

<sup>2</sup>VARIANCE: FY17 includes \$239,454 for community cameras and upfitting of PD vehicles

<sup>3</sup>VARIANCE: FY17 was a transfer back to Water & Sewer funds required per settlement agreement.

BUDGET STUDY SESSION – APRIL 11, 2017

| Police Traffic (100-3160)    |                   |                   |                   |                   |                    |                     |                     |                        |             |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|------------------------|-------------|
|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change            | %<br>Change |
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                     |                        |             |
| Vehicle Code Fines           | 67,424            | 38,296            | 56,857            | 35,000            | 80,000             | 50,000              | 50,000              | -38%                   | 0%          |
| Abatement Fees               | 100               | 100               | 0                 | 0                 | 100                | 0                   | 0                   | -100%                  | 0%          |
| <b>Total Source of Funds</b> | <b>67,524</b>     | <b>38,396</b>     | <b>56,857</b>     | <b>35,000</b>     | <b>80,100</b>      | <b>50,000</b>       | <b>50,000</b>       | <b>-38%</b>            | <b>0%</b>   |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                     |                        |             |
| Personnel                    | 503,963           | 0                 | 210,224           | 483,660           | 438,302            | 518,920             | 583,660             | 18%                    | 12%         |
| Services & Supplies          | 11,419            | 0                 | 0                 | 0                 | 950                | 49,535              | 58,882              | 5114%                  | 19%         |
| Internal Services            | 56,125            | 0                 | 0                 | 0                 | 0                  | 89,208              | 93,501              | 100%                   | 5%          |
| <b>Total Use of Funds</b>    | <b>571,507</b>    | <b>0</b>          | <b>210,224</b>    | <b>483,660</b>    | <b>439,252</b>     | <b>657,663</b>      | <b>736,043</b>      | <b>50%<sup>1</sup></b> | <b>12%</b>  |

<sup>1</sup>VARIANCE: Traffic unit was disbanded after FY14 and all costs associated with this unit were absorbed into the Community Policing budget. As this unit has been re-established, costs being allocated back to this division from Community Policing in FY18.

| Police Investigations (100-3170) |                   |                   |                   |                   |                    |                     |                     |             |             |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------|-------------|
|                                  | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change | %<br>Change |
| <b>Source of Funds:</b>          |                   |                   |                   |                   |                    |                     |                     |             |             |
| AB109 Reimbursement              | 130,500           | 130,500           | 130,500           | 130,500           | 130,500            | 130,500             | 130,500             | 0%          | 0%          |
| Other                            | 0                 | 1,014             | 1,516             | 0                 | 464                | 0                   | 0                   | -100%       | 0%          |
| <b>Total Source of Funds</b>     | <b>130,500</b>    | <b>131,514</b>    | <b>132,016</b>    | <b>130,500</b>    | <b>130,964</b>     | <b>130,500</b>      | <b>130,500</b>      | <b>0%</b>   | <b>0%</b>   |
| <b>Use of Funds:</b>             |                   |                   |                   |                   |                    |                     |                     |             |             |
| Personnel                        | 2,129,357         | 3,069,061         | 3,701,762         | 3,995,671         | 4,220,711          | 4,390,545           | 4,910,569           | 4%          | 12%         |
| Services & Supplies              | 492,105           | 490,819           | 544,673           | 585,890           | 568,465            | 563,580             | 563,420             | -1%         | 0%          |
| Internal Services                | 130,197           | 148,159           | 182,082           | 209,838           | 211,394            | 211,615             | 221,488             | 0%          | 5%          |
| <b>Total Use of Funds</b>        | <b>2,751,659</b>  | <b>3,708,039</b>  | <b>4,428,517</b>  | <b>4,791,399</b>  | <b>5,000,570</b>   | <b>5,165,740</b>    | <b>5,695,477</b>    | <b>3%</b>   | <b>10%</b>  |



**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>Police Special Operations Unit (100-3175)</b> |                           |                           |                           |                           |                            |                             |                             |
|--|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|
|  | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> |
|  |                           |                           |                           |                           |                            |                             | <b>%<br/>Change</b>         |
| <b>Use of Funds:</b>                             |                           |                           |                           |                           |                            |                             |                             |
| Personnel  | 928,467                   | 837,820                   | 612,009                   | 860,801                   | 1,137,895                  | 1,298,090                   | 14% <sup>1</sup>            |
| Services & Supplies                              | 26,300                    | 26,875                    | 30,704                    | 38,327                    | 38,327                     | 37,504                      | -2%                         |
| Internal Services                                | 58,691                    | 66,764                    | 82,020                    | 94,542                    | 95,235                     | 95,348                      | 0%                          |
| <b>Total Use of Funds</b>                        | <b>1,013,458</b>          | <b>931,459</b>            | <b>724,733</b>            | <b>993,670</b>            | <b>1,271,457</b>           | <b>1,430,942</b>            | <b>13%</b>                  |
|  |                           |                           |                           |                           |                            |                             | <b>9%</b>                   |
|  |                           |                           |                           |                           |                            |                             | <b>1%</b>                   |
|  |                           |                           |                           |                           |                            |                             | <b>5%</b>                   |
|  |                           |                           |                           |                           |                            |                             | <b>9%</b>                   |

<sup>1</sup>VARIANCE: Staffing was re-allocated from different PD divisions during FY17. FY18 represents a full year of more personnel charged to this division.

| <b>Police Communications (100-3180)</b> |                           |                           |                           |                           |                            |                             |                             |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> |
|   |                           |                           |                           |                           |                            |                             | <b>%<br/>Change</b>         |
| <b>Source of Funds:</b>                 |                           |                           |                           |                           |                            |                             |                             |
| Police Services 911 Brentwood           | 762,017                   | 777,822                   | 824,492                   | 400,000                   | 655,471                    | 0                           | -100% <sup>1</sup>          |
| <b>Total Source of Funds</b>            | <b>762,017</b>            | <b>777,822</b>            | <b>824,492</b>            | <b>400,000</b>            | <b>655,471</b>             | <b>0</b>                    | <b>-100%</b>                |
|   |                           |                           |                           |                           |                            |                             | <b>#DIV/0!</b>              |
| <b>Use of Funds:</b>                    |                           |                           |                           |                           |                            |                             |                             |
| Personnel                               | 1,912,007                 | 2,121,415                 | 2,209,617                 | 2,564,360                 | 2,351,461                  | 2,607,669                   | 11% <sup>2</sup>            |
| Services & Supplies                     | 336,723                   | 1,566,025                 | 1,011,578                 | 484,465                   | 544,090                    | 484,990                     | -11%                        |
| Internal Services                       | 139,327                   | 156,990                   | 190,257                   | 218,647                   | 220,204                    | 220,866                     | 0%                          |
| <b>Total Use of Funds</b>               | <b>2,388,057</b>          | <b>3,844,430</b>          | <b>3,411,452</b>          | <b>3,267,472</b>          | <b>3,115,755</b>           | <b>3,313,525</b>            | <b>6%</b>                   |
|   |                           |                           |                           |                           |                            |                             | <b>7%</b>                   |

<sup>1</sup>VARIANCE: Contract with Brentwood ended in FY17.

<sup>2</sup>VARIANCE: Vacancy savings in FY17.

**BUDGET STUDY SESSION – APRIL 11, 2017**

**Police Office Of Emergency Management (100-3185)**

|                           | 2013-14      | 2014-15    | 2015-16      | 2016-17      | 2016-17      | 2016-17      | 2017-18      | 2018-19      | %         | %         |
|---------------------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------|-----------|
|                           | Actual       | Actual     | Actual       | Budget       | Budget       | Revised      | Proposed     | Proposed     | Change    | Change    |
| <b>Use of Funds:</b>      |              |            |              |              |              |              |              |              |           |           |
| Services & Supplies       | 13,733       | 23,956     | 7,685        | 26,535       | 26,535       | 26,076       | 26,108       | 26,111       | 0%        | 0%        |
| Internal Services         | (10,110)     | (23,269)   | (5,988)      | (21,248)     | (21,248)     | (21,161)     | (21,205)     | (20,948)     | 0%        | -1%       |
| <b>Total Use of Funds</b> | <b>3,623</b> | <b>687</b> | <b>1,697</b> | <b>5,287</b> | <b>5,287</b> | <b>4,915</b> | <b>4,903</b> | <b>5,163</b> | <b>0%</b> | <b>5%</b> |

**Police Community Volunteers (100-3195)**

|                              | 2013-14       | 2014-15       | 2015-16       | 2016-17       | 2016-17        | 2017-18        | 2018-19        | %                  | %         |
|------------------------------|---------------|---------------|---------------|---------------|----------------|----------------|----------------|--------------------|-----------|
|                              | Actual        | Actual        | Actual        | Budget        | Revised        | Proposed       | Proposed       | Change             | Change    |
| <b>Source of Funds:</b>      |               |               |               |               |                |                |                |                    |           |
| Donations                    | 311           | 266           | 175           | 0             | 75             | 0              | 0              | -100%              | 0%        |
| Transfer in from Byrne Grant | 56,280        | 17,903        | 28,809        | 48,052        | 24,899         | 0              | 0              | -100% <sup>1</sup> | 0%        |
| <b>Total Source of Funds</b> | <b>56,591</b> | <b>18,169</b> | <b>28,984</b> | <b>48,052</b> | <b>24,974</b>  | <b>0</b>       | <b>0</b>       | <b>-100%</b>       | <b>0%</b> |
| <b>Use of Funds:</b>         |               |               |               |               |                |                |                |                    |           |
| Personnel                    | 62,186        | 58,032        | 51,008        | 74,813        | 87,865         | 94,965         | 105,335        | 8%                 | 11%       |
| Services & Supplies          | 10,624        | 11,217        | 16,153        | 19,130        | 21,130         | 16,935         | 15,300         | -20%               | -10%      |
| Internal Services            | 3,316         | 3,856         | 4,806         | 5,337         | 5,440          | 5,358          | 5,494          | -2%                | 3%        |
| <b>Total Use of Funds</b>    | <b>76,126</b> | <b>73,105</b> | <b>71,967</b> | <b>99,280</b> | <b>114,435</b> | <b>117,258</b> | <b>126,129</b> | <b>2%</b>          | <b>8%</b> |

<sup>1</sup>VARIANCE: Department will be applying for next cycle of Byrne Grant Funds through Contra Costa County.

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>Police Facilities Maintenance (100-3200)</b> |                           |                           |                           |                           |                            |                             |                             |                     |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|---------------------|
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Use of Funds:</b>                            |                           |                           |                           |                           |                            |                             |                             |                     |
| Services & Supplies                             | 468,900                   | 464,309                   | 494,829                   | 577,614                   | 745,752                    | 563,514                     | 564,709                     | -24% <sup>1</sup>   |
| Transfer Out to Honeywell                       | 18,700                    | 18,901                    | 19,106                    | 19,313                    | 19,313                     | 19,522                      | 19,732                      | 1%                  |
| Internal Services                               | 25,126                    | 29,222                    | 36,782                    | 41,343                    | 41,849                     | 41,314                      | 42,041                      | -1%                 |
| <b>Total Use of Funds</b>                       | <b>512,726</b>            | <b>512,432</b>            | <b>550,717</b>            | <b>638,270</b>            | <b>806,914</b>             | <b>624,350</b>              | <b>626,482</b>              | <b>-23%</b>         |

<sup>1</sup>VARIANCE: FY17 includes costs for firing range upgrades.

| <b>Police Animal Control Support (100-3320)</b> |                           |                           |                           |                           |                            |                             |                             |                        |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|------------------------|
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b>    |
| <b>Use of Funds:</b>                            |                           |                           |                           |                           |                            |                             |                             |                        |
| Transfer Out to Animal Control                  | 475,708                   | 435,773                   | 580,990                   | 538,108                   | 501,222                    | 729,991                     | 873,735                     | 46%                    |
| <b>Total Use of Funds</b>                       | <b>475,708</b>            | <b>435,773</b>            | <b>580,990</b>            | <b>538,108</b>            | <b>501,222</b>             | <b>729,991</b>              | <b>873,735</b>              | <b>46%<sup>2</sup></b> |

<sup>2</sup>VARIANCE: FY18 Animal Services budget includes additional staffing for Animal Services per ARF recommendations approved by City Council, which increases General Fund subsidy.

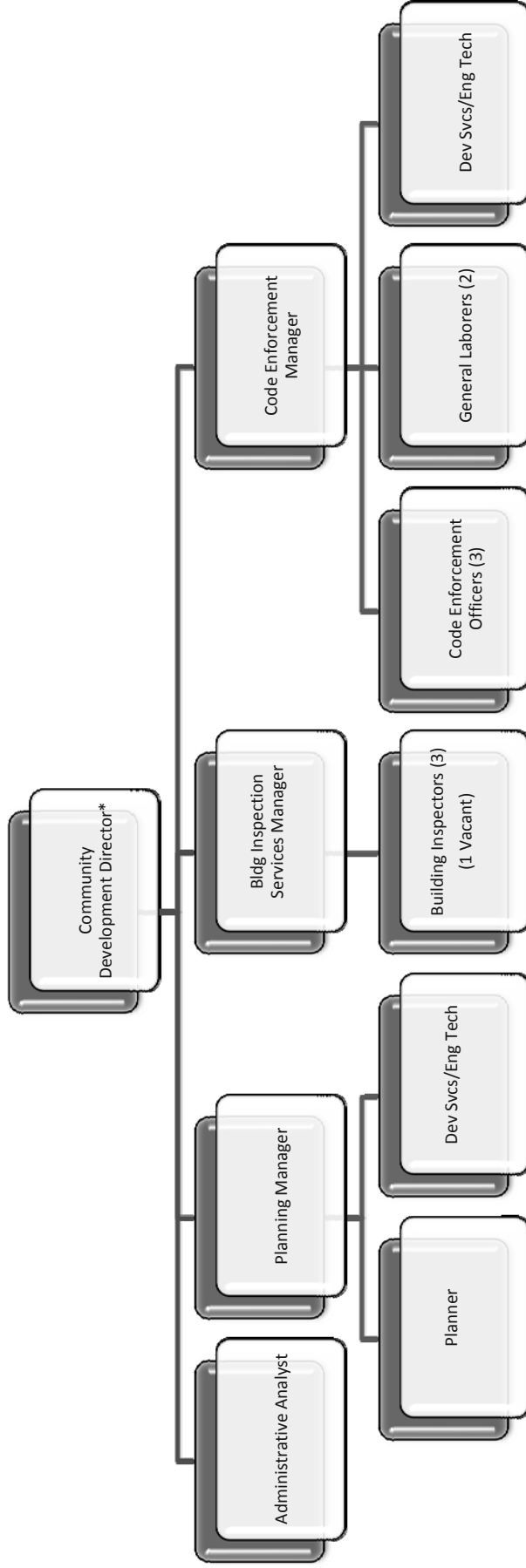
**BUDGET STUDY SESSION – APRIL 11, 2017**

Parks and Recreation provides the City's residents recreational, preschool, social and meeting space within the community. Recreation programs are accounted for in the Recreation Special Revenue Fund and Prewett Park Enterprise Fund. The divisions within the General Fund account for support given to both of these funds for operations.

| <b>Park &amp; Recreation Administration Support (100-4110)</b> |                |                  |                  |                  |                  |                  |                  |                  |               |
|--|----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
|  | <b>2013-14</b> | <b>2014-15</b>   | <b>2015-16</b>   | <b>2016-17</b>   | <b>2016-17</b>   | <b>2016-17</b>   | <b>2017-18</b>   | <b>2018-19</b>   | <b>%</b>      |
|  | <b>Actual</b>  | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revised</b>   | <b>Proposed</b>  | <b>Proposed</b>  | <b>Proposed</b>  | <b>Change</b> |
| <b>Use of Funds:</b>   |                |                  |                  |                  |                  |                  |                  |                  |               |
| Transfer Out to Recreation Fund                                | 505,734        | 422,440          | 689,226          | 723,515          | 746,046          | 704,817          | 771,468          | 771,468          | -6%           |
| Transfer Out to Prewett Prk Fund                               | 413,500        | 579,000          | 717,500          | 396,105          | 456,105          | 429,000          | 469,500          | 469,500          | -6%           |
| <b>Total Use of Funds</b>                                      | <b>919,234</b> | <b>1,001,440</b> | <b>1,406,726</b> | <b>1,119,620</b> | <b>1,202,151</b> | <b>1,133,817</b> | <b>1,240,968</b> | <b>1,240,968</b> | <b>9%</b>     |

BUDGET STUDY SESSION – APRIL 11, 2017

COMMUNITY DEVELOPMENT DEPARTMENT – GENERAL FUND



| # of Positions Funded | # of Filled Positions | # of Vacant Positions |
|-----------------------|-----------------------|-----------------------|
| 16.00                 | 15.00                 | 1.00                  |

\*.10 of Director allocated to Solid Waste Fund

**BUDGET STUDY SESSION – APRIL 11, 2017**

**COMMUNITY DEVELOPMENT DEPARTMENT** – The Community Development Department’s goal is to protect and enhance Antioch’s cultural, environmental and historic resources, while contributing to the development of a healthy economy by conducting modern, community planning, zoning, building inspection, code compliance and housing activities to ensure proper growth and development for the City’s residents.

| <b>COMMUNITY DEVELOPMENT SUMMARY</b> |                           |                           |                           |                           |                            |                             |                             |                     |                     |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|---------------------|---------------------|
|                                      | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> | <b>%<br/>Change</b> |
| <b>SOURCE OF FUNDS:</b>              |                           |                           |                           |                           |                            |                             |                             |                     |                     |
| Taxes – Measure C                    | 0                         | 112,685                   | 289,384                   | 668,473                   | 530,000                    | 579,115                     | 625,084                     | 9%                  | 8%                  |
| Building Permits                     | 1,026,273                 | 922,159                   | 820,882                   | 1,000,000                 | 1,000,000                  | 1,000,000                   | 1,000,000                   | 0%                  | 0%                  |
| Plan Checking Fees                   | 240,559                   | 265,000                   | 261,753                   | 195,000                   | 258,500                    | 250,000                     | 250,000                     | -3%                 | 0%                  |
| Planning Fees                        | 17,580                    | 17,383                    | 16,649                    | 14,000                    | 30,930                     | 30,000                      | 30,000                      | -3%                 | 0%                  |
| Pool Safety Fee                      | 588                       | 596                       | 1,127                     | 500                       | 746                        | 500                         | 500                         | -33%                | 0%                  |
| Cert Access Spec Consultation        | 0                         | 0                         | 35                        | 0                         | 0                          | 0                           | 0                           | 0%                  | 0%                  |
| Technology Fee                       | 21,131                    | 23,621                    | 21,791                    | 22,500                    | 24,000                     | 24,000                      | 24,000                      | 0%                  | 0%                  |
| Energy Inspection Fee                | 21,058                    | 23,575                    | 21,680                    | 22,500                    | 22,500                     | 24,000                      | 24,000                      | 7%                  | 0%                  |
| Accessibility Fee                    | 1,516                     | 3,266                     | 2,405                     | 2,000                     | 3,301                      | 2,000                       | 2,000                       | -39%                | 0%                  |
| Green Bldg Verif & Compliance        | 86,668                    | 44,640                    | 26,953                    | 85,000                    | 40,000                     | 40,000                      | 40,000                      | 0%                  | 0%                  |
| Federal Grant                        | 0                         | 24,994                    | 41,581                    | 0                         | 0                          | 0                           | 0                           | 0%                  | 0%                  |
| General Plan Maintenance Fee         | 34,532                    | 14,014                    | 6,171                     | 10,000                    | 22,195                     | 9,650                       | 9,650                       | -57%                | 0%                  |
| Reimbursement Developers             | 127,298                   | 76,845                    | 34,663                    | 80,000                    | 5,000                      | 5,000                       | 5,000                       | 0%                  | 0%                  |
| Assessment Fees                      | 78,500                    | 43,071                    | 74,519                    | 40,000                    | 60,000                     | 122,500                     | 132,500                     | 104%                | 0%                  |
| Abatement Fees                       | 130,333                   | 103,788                   | 67,161                    | 95,000                    | 80,000                     | 142,500                     | 157,500                     | 78%                 | 11%                 |
| Donations                            | 0                         | 0                         | 0                         | 0                         | 0                          | 0                           | 0                           | 0%                  | 0%                  |
| Revenue from Other Agencies          | 0                         | 0                         | 266,327                   | 160,530                   | 60,100                     | 688,131                     | 0                           | 1045%               | -100%               |
| Miscellaneous Revenue                | 25,190                    | 26,148                    | 17,067                    | 38,540                    | 36,000                     | 35,000                      | 35,000                      | -3%                 | 0%                  |
| <b>Total Source of Funds</b>         | <b>1,811,226</b>          | <b>1,701,785</b>          | <b>1,970,148</b>          | <b>2,434,043</b>          | <b>2,173,272</b>           | <b>2,952,396</b>            | <b>2,335,234</b>            | <b>36%</b>          | <b>-21%</b>         |
| <b>USE OF FUNDS:</b>                 |                           |                           |                           |                           |                            |                             |                             |                     |                     |
| Personnel                            | 1,035,974                 | 1,367,912                 | 1,435,270                 | 2,521,511                 | 2,384,959                  | 2,315,524                   | 2,540,371                   | -3%                 | 10%                 |
| Services & Supplies                  | 493,066                   | 944,234                   | 739,623                   | 515,624                   | 812,268                    | 1,581,099                   | 740,530                     | 95%                 | -53%                |
| Internal Services                    | 492,095                   | 552,586                   | 621,716                   | 746,200                   | 748,793                    | 735,603                     | 795,708                     | -2%                 | 8%                  |
| <b>Total Use of Funds</b>            | <b>2,021,135</b>          | <b>2,864,732</b>          | <b>2,796,609</b>          | <b>3,783,335</b>          | <b>3,946,020</b>           | <b>4,632,226</b>            | <b>4,076,609</b>            | <b>17%</b>          | <b>-12%</b>         |

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>COMMUNITY DEVELOPMENT SUMMARY (Continued)</b> |                           |                           |                           |
|--|---------------------------|---------------------------|---------------------------|
|  | <b>Funded<br/>2016-17</b> | <b>Funded<br/>2017-18</b> | <b>Funded<br/>2018-19</b> |
| <b>Funded FTE's</b>                              |                           |                           |                           |
| Administration                                   | 2.00                      | 0.00                      | 0.00                      |
| Land Planning Services                           | 3.00                      | 3.64                      | 3.64                      |
| Code Enforcement                                 | 7.00                      | 7.63                      | 7.63                      |
| Building Inspection                              | 4.00                      | 4.63                      | 4.63                      |
| <b>Total Community Development Funded FTE's</b>  | <b>16.00</b>              | <b>15.90</b>              | <b>15.90</b>              |

**BUDGET STUDY SESSION – APRIL 11, 2017**

**Community Development Administration (100-5110)**

|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change              | 2018-19<br>Proposed | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|--------------------------|---------------------|-------------|
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                          |                     |             |
| Other                        | 0                 | 1,470             | 21                | 15,540            | 10,000             | 0                   | -100%                    | 0                   | 0%          |
| <b>Total Source of Funds</b> | <b>0</b>          | <b>1,470</b>      | <b>21</b>         | <b>15,540</b>     | <b>10,000</b>      | <b>0</b>            | <b>-100%<sup>1</sup></b> | <b>0</b>            | <b>0%</b>   |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                          |                     |             |
| Personnel                    | 337,166           | 393,228           | 437,425           | 453,269           | 451,703            | 0                   | -100%                    | 0                   | 0%          |
| Services & Supplies          | 102,883           | 104,102           | 133,459           | 137,674           | 138,579            | 0                   | -100%                    | 0                   | 0%          |
| Internal Services            | 177,872           | 205,026           | 219,938           | 274,824           | 275,169            | 0                   | -100%                    | 0                   | 0%          |
| <b>Total Use of Funds</b>    | <b>617,921</b>    | <b>702,356</b>    | <b>790,822</b>    | <b>865,767</b>    | <b>865,451</b>     | <b>0</b>            | <b>-100%<sup>1</sup></b> | <b>0</b>            | <b>0%</b>   |
| Funded FTE's                 | 2.00              | 2.00              | 2.00              | 2.00              | 2.00               | 0.00                |                          | 0.00                |             |

<sup>1</sup>VARIANCE: This division being consolidated between Planning, Code Enforcement and Building starting in FY18.

**Community Development Land Planning Services (100-5130)**

|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change        | 2018-19<br>Proposed | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|--------------------|---------------------|-------------|
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                    |                     |             |
| Charges for Services         | 155,145           | 194,877           | 132,221           | 109,000           | 146,625            | 139,650             | -5%                | 139,650             | 0%          |
| Revenue from Other Agcy      | 0                 | 0                 | 266,327           | 160,530           | 60,100             | 688,131             | 1045% <sup>2</sup> | 0                   | -100%       |
| Other                        | 127,298           | 76,845            | 34,663            | 80,000            | 5,000              | 15,000              | 200%               | 15,000              | 0%          |
| <b>Total Source of Funds</b> | <b>282,443</b>    | <b>271,722</b>    | <b>433,211</b>    | <b>349,530</b>    | <b>211,725</b>     | <b>842,781</b>      | <b>298%</b>        | <b>154,650</b>      | <b>-82%</b> |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                    |                     |             |
| Personnel                    | 209,271           | 357,311           | 251,702           | 696,568           | 688,936            | 610,607             | -11%               | 674,159             | 10%         |
| Services & Supplies          | 191,088           | 555,756           | 186,230           | 118,698           | 372,368            | 903,513             | 143% <sup>3</sup>  | 159,708             | -82%        |
| Internal Services            | 134,294           | 153,676           | 174,077           | 207,769           | 208,580            | 291,921             | 40%                | 326,380             | 12%         |
| <b>Total Use of Funds</b>    | <b>534,653</b>    | <b>1,066,743</b>  | <b>612,009</b>    | <b>1,023,035</b>  | <b>1,269,884</b>   | <b>1,806,041</b>    | <b>42%</b>         | <b>1,160,247</b>    | <b>-36%</b> |
| Funded FTE's                 | 2.00              | 3.00              | 3.00              | 3.00              | 3.00               | 3.64                |                    | 3.64                |             |

<sup>2</sup>VARIANCE: Habitat Conservation Plan grant in FY18

<sup>3</sup>VARIANCE: FY18 includes absorbing 1/3 of 5110 budget and increased contractual services for zoning ordinance update and Habitat Conservation Plan



**BUDGET STUDY SESSION – APRIL 11, 2017**

**Community Development Code Enforcement (100-5140)**

|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change       | 2018-19<br>Proposed | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|-------------------|---------------------|-------------|
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                   |                     |             |
| Taxes – Measure C            | 0                 | 112,685           | 289,384           | 668,473           | 530,000            | 579,115             | 9%                | 625,084             | 8%          |
| Charges for Services         | 208,833           | 146,859           | 141,680           | 135,000           | 140,000            | 265,000             | 89% <sup>1</sup>  | 290,000             | 9%          |
| Revenue from Other Agencies  | 0                 | 24,994            | 41,581            | 0                 | 0                  | 0                   | 0%                | 0                   | 0%          |
| Other                        | 2,913             | 4,028             | 6,767             | 3,000             | 6,000              | 5,000               | -17%              | 5,000               | 0%          |
| <b>Total Source of Funds</b> | <b>211,746</b>    | <b>288,566</b>    | <b>479,412</b>    | <b>806,473</b>    | <b>676,000</b>     | <b>849,115</b>      | <b>26%</b>        | <b>920,084</b>      | <b>8%</b>   |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                   |                     |             |
| Personnel                    | 60,307            | 149,791           | 323,167           | 694,537           | 567,183            | 964,577             | 70% <sup>2</sup>  | 1,060,422           | 10%         |
| Services & Supplies          | 133,559           | 208,502           | 318,206           | 186,925           | 229,692            | 503,362             | 119% <sup>1</sup> | 462,858             | -8%         |
| Internal Services            | 45,117            | 47,163            | 49,393            | 53,498            | 53,837             | 141,475             | 163% <sup>2</sup> | 150,631             | 6%          |
| <b>Total Use of Funds</b>    | <b>238,983</b>    | <b>405,456</b>    | <b>690,766</b>    | <b>934,960</b>    | <b>850,712</b>     | <b>1,609,414</b>    | <b>89%</b>        | <b>1,673,911</b>    | <b>4%</b>   |
| Funded FTE's                 | 0.40              | 3.60              | 7.60              | 7.60              | 7.00               | 7.63                |                   | 7.63                |             |

<sup>1</sup>VARIANCE: \$125,000 added for projected revenues from inspection program and \$300,000 in contracts and equipment for inspection team.

<sup>2</sup>VARIANCE: FY18 includes 1/3 of 5110 budget and full year of staffing for Code Enforcement Manager (partially vacant FY17).

**Community Development Building Inspection (100-5160)**

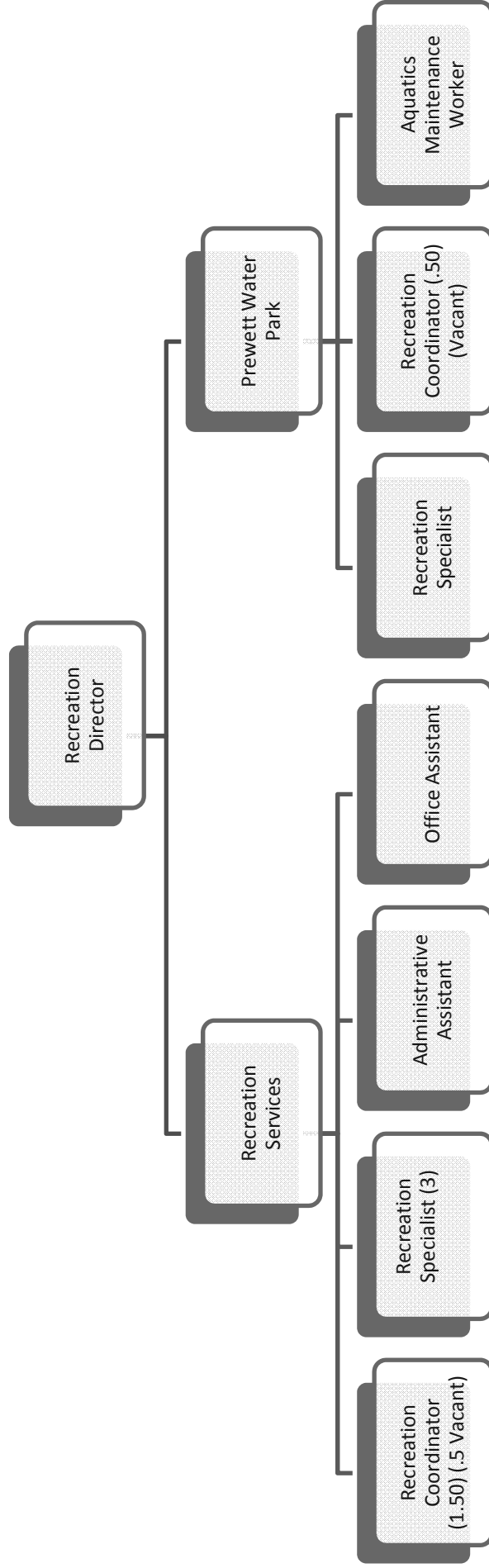
|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change            | 2018-19<br>Proposed | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|------------------------|---------------------|-------------|
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                        |                     |             |
| Permits                      | 1,026,273         | 922,159           | 820,882           | 1,000,000         | 1,000,000          | 1,000,000           | 0%                     | 1,000,000           | 0%          |
| Charges for Services         | 268,487           | 197,218           | 226,343           | 242,500           | 255,200            | 240,500             | -6%                    | 240,500             | 0%          |
| Other                        | 22,277            | 20,650            | 10,279            | 20,000            | 20,000             | 20,000              | 0%                     | 20,000              | 0%          |
| <b>Total Source of Funds</b> | <b>1,317,037</b>  | <b>1,140,027</b>  | <b>1,057,504</b>  | <b>1,262,500</b>  | <b>1,275,200</b>   | <b>1,260,500</b>    | <b>-1%</b>             | <b>1,260,500</b>    | <b>0%</b>   |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                        |                     |             |
| Personnel                    | 429,230           | 467,582           | 422,976           | 677,137           | 677,137            | 740,340             | 9%                     | 805,790             | 9%          |
| Services & Supplies          | 65,536            | 75,874            | 101,728           | 72,327            | 71,629             | 174,224             | 143% <sup>2</sup>      | 117,964             | -32%        |
| Internal Services            | 134,812           | 146,721           | 178,308           | 210,109           | 211,207            | 302,207             | 43%                    | 318,697             | 5%          |
| <b>Total Use of Funds</b>    | <b>629,578</b>    | <b>690,177</b>    | <b>703,012</b>    | <b>959,573</b>    | <b>959,973</b>     | <b>1,216,771</b>    | <b>27%<sup>2</sup></b> | <b>1,242,451</b>    | <b>2%</b>   |
| Funded FTE's                 | 3.40              | 3.40              | 3.40              | 4.00              | 4.00               | 4.63                |                        | 4.63                |             |

<sup>2</sup>VARIANCE: FY18 includes CRW permit software upgrade and 1/3 of 5110 budget.

**BUDGET STUDY SESSION – APRIL 11, 2017**

**RECREATION SERVICES FUND (219)**

Recreation Services provides the city's residents recreational, preschool, social and meeting space within the community. Recreation activities are maintained in a Special Revenue and Enterprise Fund within the City's financial reporting structure. The organization chart below is for both the funds combined.



| # of Positions Funded | # of Filled Positions | # of Vacant Positions |
|-----------------------|-----------------------|-----------------------|
| 10.00                 | 9.00                  | 1.00                  |

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>RECREATION SERVICES (FUND 219)</b>                                 |                           |                           |                           |                           |                            |                             |                     |                             |                     |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
| <b>Statement of Revenues, Expenditures and Change in Fund Balance</b> |                           |                           |                           |                           |                            |                             |                     |                             |                     |
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Beginning Balance, July 1</b>                                      | <b>\$70,317</b>           | <b>\$117,933</b>          | <b>\$158,919</b>          | <b>\$178,473</b>          | <b>\$178,473</b>           | <b>\$220,973</b>            |                     | <b>\$264,973</b>            |                     |
| <b>Revenue Source:</b>  |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Investment Income   | 1,589                     | 2,583                     | 2,107                     | 500                       | 2,000                      | 500                         | -75%                | 500                         | 0%                  |
| Revenue from Other Agencies   | 35,000                    | 39,000                    | 39,000                    | 43,000                    | 43,000                     | 43,000                      | 0%                  | 43,000                      | 0%                  |
| Current Service Charges   | 1,008,071                 | 1,224,330                 | 1,013,988                 | 1,151,500                 | 1,126,500                  | 1,169,500                   | 4%                  | 1,183,000                   | 1%                  |
| Other   | 27,063                    | 21,473                    | 31,578                    | 20,000                    | 26,650                     | 25,000                      | -6%                 | 27,000                      | 8%                  |
| Transfer in from General Fund   | 505,734                   | 422,440                   | 689,227                   | 723,515                   | 746,046                    | 704,817                     | -6%                 | 771,468                     | 9%                  |
| Transfer in from Senior Bus Fund                                      | 7,700                     | 7,700                     | 7,700                     | 7,700                     | 7,700                      | 7,700                       | 0%                  | 7,700                       | 0%                  |
| Transfer in from Child Care Fund                                      | 35,000                    | 35,000                    | 35,000                    | 35,000                    | 35,000                     | 35,000                      | 0%                  | 35,000                      | 0%                  |
| <b>Total Revenue</b>  | <b>1,620,157</b>          | <b>1,752,526</b>          | <b>1,818,600</b>          | <b>1,981,215</b>          | <b>1,986,896</b>           | <b>1,985,517</b>            | <b>0%</b>           | <b>2,067,668</b>            | <b>4%</b>           |
| <b>Expenditures:</b>  |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Personnel   | 843,147                   | 966,689                   | 1,019,786                 | 1,052,139                 | 1,080,909                  | 1,113,606                   | 3%                  | 1,186,890                   | 7%                  |
| Services & Supplies   | 719,354                   | 734,701                   | 769,001                   | 857,712                   | 853,117                    | 817,429                     | -4%                 | 826,183                     | 1%                  |
| Transfer Out to Honeywell   | 10,040                    | 10,150                    | 10,259                    | 10,370                    | 10,370                     | 10,482                      | 1%                  | 10,595                      | 1%                  |
| <b>Total Expenditures</b>   | <b>1,572,541</b>          | <b>1,711,540</b>          | <b>1,799,046</b>          | <b>1,920,221</b>          | <b>1,944,396</b>           | <b>1,941,517</b>            | <b>0%</b>           | <b>2,023,668</b>            | <b>4%</b>           |
| <b>Ending Balance, June 30<sup>1</sup></b>                            | <b>\$117,933</b>          | <b>\$158,919</b>          | <b>\$178,473</b>          | <b>\$239,467</b>          | <b>\$220,973</b>           | <b>\$264,973</b>            |                     | <b>\$308,973</b>            |                     |

<sup>1</sup>Fund balance committed for sports field, turf field and memorial field maintenance

|                                      | <b>Funded<br/>2016-17</b> | <b>Funded<br/>2017-18</b> | <b>Funded<br/>2018-19</b> |
|--------------------------------------|---------------------------|---------------------------|---------------------------|
| <b>Funded FTE's:</b>                 |                           |                           |                           |
| Senior Services                      | 2.00                      | 2.00                      | 2.00                      |
| Sports Programs                      | 1.00                      | 1.00                      | 1.00                      |
| Community Recreation                 | 4.00                      | 4.00                      | 4.00                      |
| <b>Total Recreation Funded FTE's</b> | <b>7.00</b>               | <b>7.00</b>               | <b>7.00</b>               |

BUDGET STUDY SESSION – APRIL 11, 2017

| Recreation NRCC (219-4410)    |                   |                   |                   |                   |                    |                     |                     |             |             |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------|-------------|
|                               | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change | %<br>Change |
| <b>Source of Funds:</b>       |                   |                   |                   |                   |                    |                     |                     |             |             |
| Investment Income             | 1,589             | 2,583             | 2,107             | 500               | 2,000              | 500                 | 500                 | -75%        | 0%          |
| Current Service Charges       | 35,165            | 35,450            | 53,221            | 44,000            | 44,000             | 45,000              | 45,000              | 2%          | 0%          |
| Other                         | 0                 | -2                | -1                | 1,000             | 0                  | 0                   | 0                   | 0%          | 0%          |
| Transfer in from General Fund | 327,470           | 238,445           | 512,585           | 485,155           | 531,355            | 498,002             | 539,068             | -6%         | 8%          |
| <b>Total Source of Funds</b>  | <b>364,224</b>    | <b>276,476</b>    | <b>567,912</b>    | <b>530,655</b>    | <b>577,355</b>     | <b>543,502</b>      | <b>584,568</b>      | <b>-6%</b>  | <b>8%</b>   |
| <b>Use of Funds:</b>          |                   |                   |                   |                   |                    |                     |                     |             |             |
| Personnel                     | 12,326            | 16,647            | 15,187            | 12,980            | 12,480             | 12,245              | 13,330              | -2%         | 9%          |
| Services & Supplies           | 63,041            | 65,289            | 62,035            | 59,370            | 59,000             | 59,100              | 59,100              | 0%          | 0%          |
| Transfer Out to Honeywell     | 10,040            | 10,150            | 10,259            | 10,370            | 10,370             | 10,482              | 10,595              | 1%          | 1%          |
| <b>Total Expenditures</b>     | <b>85,407</b>     | <b>92,086</b>     | <b>87,481</b>     | <b>82,720</b>     | <b>81,850</b>      | <b>81,827</b>       | <b>83,025</b>       | <b>0%</b>   | <b>1%</b>   |
| Funded FTE'S                  | 0.00              | 0.00              | 0.00              | 0.00              | 0.00               | 0.00                | 0.00                |             |             |

| Recreation - Senior Services (219-4420) |                   |                   |                   |                   |                    |                     |                     |                   |             |
|---|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------------|-------------|
|   | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change       | %<br>Change |
| <b>Source of Funds:</b>                 |                   |                   |                   |                   |                    |                     |                     |                   |             |
| Revenue from Other Agencies             | 35,000            | 39,000            | 39,000            | 43,000            | 43,000             | 43,000              | 43,000              | 0%                | 0%          |
| Other                                   | 24,328            | 19,064            | 15,169            | 15,000            | 15,000             | 15,000              | 15,000              | 0%                | 0%          |
| Transfer in from General Fund           | 178,264           | 183,995           | 176,642           | 238,360           | 214,691            | 206,815             | 232,400             | -4%               | 12%         |
| Transfer in from Senior Bus             | 7,700             | 7,700             | 7,700             | 7,700             | 7,700              | 7,700               | 7,700               | 0%                | 0%          |
| <b>Total Source of Funds</b>            | <b>245,292</b>    | <b>249,759</b>    | <b>238,511</b>    | <b>304,060</b>    | <b>280,391</b>     | <b>272,515</b>      | <b>298,100</b>      | <b>-3%</b>        | <b>9%</b>   |
| <b>Use of Funds:</b>                    |                   |                   |                   |                   |                    |                     |                     |                   |             |
| Personnel                               | 208,816           | 212,846           | 193,114           | 264,023           | 224,513            | 231,683             | 256,240             | 3%                | 11%         |
| Services & Supplies                     | 35,836            | 30,630            | 45,397            | 40,037            | 55,878             | 40,832              | 41,860              | -27% <sup>1</sup> | 3%          |
| <b>Total Use of Funds</b>               | <b>244,652</b>    | <b>243,476</b>    | <b>238,511</b>    | <b>304,060</b>    | <b>280,391</b>     | <b>272,515</b>      | <b>298,100</b>      | <b>-3%</b>        | <b>9%</b>   |
| Funded FTE'S                            | 2.00              | 2.00              | 2.00              | 2.00              | 2.00               | 2.00                | 2.00                |                   |             |

<sup>1</sup>VARIANCE: HVAC work required in FY17.

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>Recreation Services - Sports Programs (219-4450)</b> |                |                |                |                |                |                 |                 |               |               |
|---|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|---------------|---------------|
|   | <b>2013-14</b> | <b>2014-15</b> | <b>2015-16</b> | <b>2016-17</b> | <b>2016-17</b> | <b>2017-18</b>  | <b>2018-19</b>  | <b>%</b>      | <b>%</b>      |
|   | <b>Actual</b>  | <b>Actual</b>  | <b>Actual</b>  | <b>Budget</b>  | <b>Revised</b> | <b>Proposed</b> | <b>Proposed</b> | <b>Change</b> | <b>Change</b> |
| <b>Source of Funds:</b>                                 |                |                |                |                |                |                 |                 |               |               |
| Current Service Charges                                 | 393,717        | 412,947        | 435,147        | 432,500        | 432,500        | 445,500         | 455,000         | 3%            | 2%            |
| Other   | 4              | 164            | 320            | 1,000          | 1,000          | 1,000           | 1,000           | 0%            | 0%            |
| <b>Total Source of Funds</b>                            | <b>393,721</b> | <b>413,111</b> | <b>435,467</b> | <b>433,500</b> | <b>433,500</b> | <b>446,500</b>  | <b>456,000</b>  | <b>3%</b>     | <b>2%</b>     |
| <b>Use of Funds:</b>                                    |                |                |                |                |                |                 |                 |               |               |
| Personnel   | 198,987        | 209,249        | 210,787        | 207,314        | 201,250        | 207,288         | 218,500         | 3%            | 5%            |
| Services & Supplies                                     | 105,955        | 129,564        | 109,123        | 121,650        | 120,584        | 119,330         | 119,922         | -1%           | 0%            |
| <b>Total Use of Funds</b>                               | <b>304,942</b> | <b>338,813</b> | <b>319,910</b> | <b>328,964</b> | <b>321,834</b> | <b>326,618</b>  | <b>338,422</b>  | <b>1%</b>     | <b>4%</b>     |
| Funded FTE'S  | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00            | 1.00            |               |               |

| <b>Community Recreation (219-4495)</b> |                |                  |                  |                  |                  |                  |                  |               |               |
|--|----------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|---------------|
|  | <b>2013-14</b> | <b>2014-15</b>   | <b>2015-16</b>   | <b>2016-17</b>   | <b>2016-17</b>   | <b>2017-18</b>   | <b>2018-19</b>   | <b>%</b>      | <b>%</b>      |
|  | <b>Actual</b>  | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revised</b>   | <b>Proposed</b>  | <b>Proposed</b>  | <b>Change</b> | <b>Change</b> |
| <b>Source of Funds:</b>                |                |                  |                  |                  |                  |                  |                  |               |               |
| Current Service Charges                | 579,198        | 775,933          | 525,620          | 675,000          | 650,000          | 679,000          | 683,000          | 4%            | 1%            |
| Other                                  | 2,731          | 2,247            | 16,090           | 3,000            | 10,605           | 9,000            | 11,000           | -15%          | 22%           |
| Transfer In from Child Care Fund       | 35,000         | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           | 0%            | 0%            |
| <b>Total Source of Funds</b>           | <b>616,929</b> | <b>813,180</b>   | <b>576,710</b>   | <b>713,000</b>   | <b>695,605</b>   | <b>723,000</b>   | <b>729,000</b>   | <b>4%</b>     | <b>1%</b>     |
| <b>Use of Funds:</b>                   |                |                  |                  |                  |                  |                  |                  |               |               |
| Personnel                              | 423,017        | 527,947          | 600,698          | 567,822          | 642,666          | 662,390          | 698,820          | 3%            | 5%            |
| Services & Supplies                    | 514,522        | 509,218          | 552,446          | 636,655          | 617,655          | 598,167          | 605,301          | -3%           | 1%            |
| <b>Total Use of Funds</b>              | <b>937,539</b> | <b>1,037,165</b> | <b>1,153,144</b> | <b>1,204,477</b> | <b>1,260,321</b> | <b>1,260,557</b> | <b>1,304,121</b> | <b>0%</b>     | <b>3%</b>     |
| Funded FTE'S                           | 3.00           | 3.00             | 4.00             | 4.00             | 4.00             | 4.00             | 4.00             |               |               |

**BUDGET STUDY SESSION – APRIL 11, 2017**

**PREWETT PARK FUND (641)**

The Prewett Park Fund has only one division, Water Park Operations (641-4630), summarized below with fund balance information.

| <b>PREWETT PARK SUMMARY (FUND 641)</b>                                |                           |                            |                           |                           |                            |                             |                             |
|---|---------------------------|----------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|
| <b>Statement of Revenues, Expenditures and Change in Net Position</b> |                           |                            |                           |                           |                            |                             |                             |
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual*</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> |
|   |                           |                            |                           |                           |                            |                             | <b>%<br/>Change</b>         |
| <b>Beginning Balance, July 1</b>                                      | <b>\$319</b>              | <b>(\$775,051)*</b>        | <b>(\$772,049)</b>        | <b>(\$734,525)</b>        | <b>(\$734,525)</b>         | <b>(\$734,523)</b>          | <b>(\$734,053)</b>          |
| <b>Revenue Source:</b>  |                           |                            |                           |                           |                            |                             |                             |
| Interest Earnings   | 322                       | 322                        | 149                       | 300                       | 300                        | 300                         | 0%                          |
| Current Service Charges   | 867,714                   | 788,925                    | 730,188                   | 894,000                   | 869,000                    | 885,000                     | 2%                          |
| Other Revenue   | 1,875                     | 5,660                      | 5,290                     | 3,500                     | 3,910                      | 3,500                       | -10%                        |
| Transfer in from General Fund   | 413,500                   | 579,000                    | 717,500                   | 396,105                   | 456,105                    | 429,000                     | -6%                         |
| Transfer in from Child Care Fund                                      | 35,000                    | 35,000                     | 35,000                    | 35,000                    | 35,000                     | 35,000                      | 0%                          |
| <b>Total Revenue</b>  | <b>1,318,411</b>          | <b>1,408,907</b>           | <b>1,488,127</b>          | <b>1,328,905</b>          | <b>1,364,315</b>           | <b>1,352,800</b>            | <b>-1%</b>                  |
| <b>Expenditures:</b>  |                           |                            |                           |                           |                            |                             |                             |
| Personnel   | 725,361                   | 800,746                    | 797,950                   | 727,827                   | 758,585                    | 735,111                     | -3%                         |
| Services & Supplies   | 583,039                   | 595,513                    | 642,903                   | 594,295                   | 595,872                    | 607,257                     | 2%                          |
| Transfers Out   | 9,543                     | 9,646                      | 9,750                     | 9,856                     | 9,856                      | 9,962                       | 1%                          |
| <b>Total Expenditures</b>   | <b>1,317,943</b>          | <b>1,405,905</b>           | <b>1,450,603</b>          | <b>1,331,978</b>          | <b>1,364,313</b>           | <b>1,352,330</b>            | <b>-1%</b>                  |
| <b>Ending Balance with Net Pension Liability, June 30</b>             | <b>\$787</b>              | <b>(\$772,049)</b>         | <b>(\$734,525)</b>        | <b>(\$737,598)</b>        | <b>(\$734,523)</b>         | <b>(\$734,053)</b>          | <b>(\$34,558)</b>           |
| <b>Net Pension Liability</b>  | <b>0</b>                  | <b>770,086</b>             | <b>734,694</b>            | <b>734,694</b>            | <b>734,694</b>             | <b>734,694</b>              | <b>734,694</b>              |
| <b>Available Ending Balance, June 30</b>                              | <b>\$787</b>              | <b>(\$1,963)</b>           | <b>\$169</b>              | <b>(\$2,904)</b>          | <b>\$171</b>               | <b>\$641</b>                | <b>\$136</b>                |

PREWETT PARK SUMMARY (Continued)

|  | Funded<br>2016-17 | Funded<br>2017-18 | Funded<br>2018-19 |
|--|-------------------|-------------------|-------------------|
| <b>Funded FTE's:</b>                   |                   |                   |                   |
| Water Park Operations                  | 3.00              | 3.00              | 3.00              |
| <b>Total Prewett Park Funded FTE's</b> | <b>3.00</b>       | <b>3.00</b>       | <b>3.00</b>       |

\*In Fiscal Year 2015, the City was required to implement GASB 68 that requires agencies to record pension liabilities on the face of their financial statements rather than just footnote disclosure. For governmental fund types, the net pension liability is only reflected in the Comprehensive Annual Financial Report in the Basis Financial Statements and is not recorded in the individual funds in the City's general ledger. For business type funds (Enterprise), the pension liability is required to be recorded directly in each fund for the share of City's net pension liability, thus the Prewett Park Fund must account for its share of pension liability. The amount of liability reflected in the chart on the prior page remains the same from FY16 forward because the June 30<sup>th</sup> amount of the liability each year cannot be determined until after the year end has closed. We have shown the amount added back to the balance to indicate the actual cash available in the fund.

**BUDGET STUDY SESSION – APRIL 11, 2017**

**ANIMAL CONTROL FUND (214)**

In 1978 the citizens of Antioch overwhelmingly voted for Measure A. This measure was for re-establishing, maintain and operating a City animal shelter. Measure A authorized funds to be appropriated annually by the City Council. This fund accounts for revenues and expenditures of the City's animal services program. A portion of the revenues required to operate this function comes from animal licenses and shelter, adoption, handling, and impound fees. The remainder comes from a subsidy from the General Fund.

| <b>ANIMAL CONTROL FUND 214</b>  |                           |                           |                           |                           |                            |                             |                     |                             |                     |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
| <b>Statement of Revenues, Expenditures and Change in Fund Balance</b> |                           |                           |                           |                           |                            |                             |                     |                             |                     |
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Beginning Balance, July 1</b>                                      | <b>\$11,592</b>           | <b>\$27,844</b>           | <b>\$70,594</b>           | <b>\$213,939</b>          | <b>\$213,939</b>           | <b>\$0</b>                  |                     | <b>\$0</b>                  |                     |
| <b>Revenue Source:</b>  |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Current Service Charges   | 355,598                   | 328,832                   | 270,914                   | 323,000                   | 258,000                    | 323,000                     | 25%                 | 323,000                     | 0%                  |
| Investment Income   | 80                        | 133                       | 140                       | 0                         | 763                        | 100                         | -87%                | 100                         | 0%                  |
| Revenue from Other Agencies   | 74,000                    | 88,000                    | 60,000                    | 0                         | 0                          | 0                           | 0%                  | 0                           | 0%                  |
| Other Revenue   | 18,898                    | 57,463                    | 50,008                    | 11,000                    | 70,151                     | 10,500                      | -85%                | 10,500                      | 0%                  |
| Transfers In  | 475,708                   | 435,773                   | 580,990                   | 538,108                   | 501,222                    | 729,991                     | 46%                 | 873,735                     | 20%                 |
| <b>Total Revenue</b>  | <b>924,284</b>            | <b>910,201</b>            | <b>962,052</b>            | <b>872,108</b>            | <b>830,136</b>             | <b>1,063,591</b>            | <b>28%</b>          | <b>1,207,335</b>            | <b>14%</b>          |
| <b>Expenditures:</b>  |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Personnel   | 608,183                   | 552,007                   | 513,662                   | 744,799                   | 645,243                    | 836,236                     | 30%                 | 974,089                     | 16%                 |
| Services & Supplies   | 299,288                   | 314,877                   | 304,472                   | 339,187                   | 398,253                    | 226,770                     | -43%                | 232,654                     | 3%                  |
| Transfers Out   | 561                       | 567                       | 573                       | 579                       | 579                        | 585                         | 0%                  | 592                         | 1%                  |
| <b>Total Expenditures</b>   | <b>908,032</b>            | <b>867,451</b>            | <b>818,707</b>            | <b>1,084,565</b>          | <b>1,044,075</b>           | <b>1,063,591</b>            | <b>2%</b>           | <b>1,207,335</b>            | <b>14%</b>          |
| <b>Ending Balance, June 30</b>  | <b>\$27,844</b>           | <b>\$70,594</b>           | <b>\$213,939</b>          | <b>\$1,482</b>            | <b>\$0</b>                 | <b>\$0</b>                  |                     | <b>\$0</b>                  |                     |
| <b>Funded FTE's</b>   |                           |                           |                           |                           | <b>Funded 2016-17</b>      | <b>Funded 2017-18</b>       |                     | <b>Funded 2018-19</b>       |                     |
|   |                           |                           |                           |                           | 5.10                       | 6.20                        |                     | 6.20                        |                     |



**BUDGET STUDY SESSION – APRIL 11, 2017**

**Animal Services (214-3320)**

|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change       | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------------|-------------|
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                     |                   |             |
| Current Service Charges      | 355,598           | 328,982           | 270,914           | 323,000           | 258,000            | 323,000             | 323,000             | 25%               | 0%          |
| Investment Income            | 80                | 133               | 140               | 0                 | 763                | 100                 | 100                 | -87%              | 0%          |
| Other                        | 18,898            | 57,463            | 50,008            | 11,000            | 70,151             | 10,500              | 10,500              | -85% <sup>1</sup> | 0%          |
| Transfers In                 | 475,708           | 435,773           | 580,990           | 538,108           | 501,222            | 729,991             | 873,735             | 46% <sup>2</sup>  | 20%         |
| <b>Total Source of Funds</b> | <b>850,284</b>    | <b>822,351</b>    | <b>902,052</b>    | <b>872,108</b>    | <b>830,136</b>     | <b>1,063,591</b>    | <b>1,207,335</b>    | <b>28%</b>        | <b>14%</b>  |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                     |                   |             |
| Personnel                    | 580,820           | 536,717           | 513,662           | 744,799           | 645,243            | 836,236             | 974,089             | 30% <sup>2</sup>  | 16%         |
| Services & Supplies          | 268,869           | 284,953           | 256,965           | 256,100           | 315,166            | 226,770             | 232,654             | -28% <sup>2</sup> | 3%          |
| Transfers Out                | 561               | 567               | 573               | 579               | 579                | 585                 | 592                 | 1%                | 1%          |
| <b>Total Use of Funds</b>    | <b>850,250</b>    | <b>822,237</b>    | <b>771,200</b>    | <b>1,001,478</b>  | <b>960,988</b>     | <b>1,063,591</b>    | <b>1,207,335</b>    | <b>11%</b>        | <b>14%</b>  |
| Funded FTE'S                 | 7.85              | 4.10              | 4.10              | 5.10              | 5.10               | 6.20                | 6.20                |                   |             |

<sup>1</sup>VARIANCE: FY17 had a lot of donations.

<sup>2</sup>VARIANCE: Larger subsidy and personnel costs from General Fund due to increased staffing – part time DVM and full time RVT. Contractual services for vet services has been reduced since will have in house vet.

**Maddies Grant (214-3325)**

|                              | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change        | %<br>Change |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|-------------|
| <b>Source of Funds:</b>      |                   |                   |                   |                   |                    |                     |                     |                    |             |
| Revenue from Other Agencies  | 74,000            | 88,000            | 60,000            | 0                 | 0                  | 0                   | 0                   | 0%                 | 0%          |
| <b>Total Source of Funds</b> | <b>74,000</b>     | <b>88,000</b>     | <b>60,000</b>     | <b>0</b>          | <b>0</b>           | <b>0</b>            | <b>0</b>            | <b>0%</b>          | <b>0%</b>   |
| <b>Use of Funds:</b>         |                   |                   |                   |                   |                    |                     |                     |                    |             |
| Personnel                    | 27,363            | 15,290            | 0                 | 0                 | 0                  | 0                   | 0                   | 0%                 | 0%          |
| Services & Supplies          | 30,419            | 29,924            | 47,507            | 83,087            | 83,087             | 0                   | 0                   | -100% <sup>3</sup> | 0%          |
| <b>Total Use of Funds</b>    | <b>57,782</b>     | <b>45,214</b>     | <b>47,507</b>     | <b>83,087</b>     | <b>83,087</b>      | <b>0</b>            | <b>0</b>            | <b>-100%</b>       | <b>0%</b>   |

<sup>3</sup>VARIANCE: FY17 budgeted to spend remaining grant funds.

**BUDGET STUDY SESSION – APRIL 11, 2017**

**MARINA FUND (631)**

The Marina Fund accounts for the revenues and expenditures related to operating and maintaining the City's Marina.

| <b>MARINA FUND 631</b>  |                           |                            |                           |                           |                            |                             |                             |                     |                     |
|---|---------------------------|----------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|---------------------|---------------------|
| <b>Statement of Revenues, Expenditures and Change in Net Position</b> |                           |                            |                           |                           |                            |                             |                             |                     |                     |
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual*</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> | <b>%<br/>Change</b> |
| <b>Beginning Balance, July 1</b>                                      | \$1,017,564               | \$702,958                  | \$524,937                 | \$222,624                 | \$222,624                  | (\$84,352)                  | (\$339,137)                 |                     |                     |
| <b>Revenue Source:</b>  |                           |                            |                           |                           |                            |                             |                             |                     |                     |
| Investment Income   | 6,779                     | 7,226                      | 9,421                     | 250                       | 500                        | 250                         | 250                         | -50%                | 0%                  |
| Charges for Services  | 591,304                   | 528,491                    | 471,361                   | 596,000                   | 497,804                    | 598,420                     | 599,048                     | 20%                 | 0%                  |
| Revenue from Other Agencies   | 304,429                   | 0                          | 185,313                   | 31,835                    | 31,835                     | 400,000                     | 0                           | 1156%               | -100%               |
| Other   | 10,333                    | 6,891                      | 20,859                    | 7,000                     | 29,600                     | 20,000                      | 20,000                      | -32%                | 0%                  |
| Transfers In  | 0                         | 0                          | 0                         | 228,910                   | 0                          | 0                           | 120,000                     | 0%                  | 100%                |
| <b>Total Revenue</b>  | <b>912,845</b>            | <b>542,608</b>             | <b>686,954</b>            | <b>863,995</b>            | <b>559,739</b>             | <b>1,018,670</b>            | <b>739,298</b>              | <b>82%</b>          | <b>-27%</b>         |
| <b>Expenditures:</b>  |                           |                            |                           |                           |                            |                             |                             |                     |                     |
| Personnel   | 150,486                   | 181,544                    | 187,617                   | 224,724                   | 239,897                    | 261,191                     | 284,770                     | 9%                  | 9%                  |
| Services & Supplies   | 537,143                   | 178,625                    | 164,632                   | 272,612                   | 255,290                    | 276,758                     | 278,534                     | 8%                  | 1%                  |
| Debt Service  |                           | 286,546                    | 286,240                   | 261,853                   | 261,853                    | 261,847                     | 206,035                     | 0%                  | -21%                |
| Capital Projects  | 12,653                    | 11,469                     | 283,160                   | 434,335                   | 34,335                     | 400,000                     | 0                           | 1065%               | -100%               |
| Transfers Out   | 1,699                     | 1,717                      | 1,736                     | 1,755                     | 1,755                      | 1,774                       | 1,793                       | 1%                  | 1%                  |
| Internal Services   | 55,573                    | 60,728                     | 65,882                    | 72,756                    | 73,585                     | 71,885                      | 76,207                      | -2%                 | 6%                  |
| <b>Total Expenditures</b>   | <b>757,554</b>            | <b>720,629</b>             | <b>989,267</b>            | <b>1,268,035</b>          | <b>866,715</b>             | <b>1,273,455</b>            | <b>847,339</b>              | <b>47%</b>          | <b>-33%</b>         |
| <b>Ending Balance with Net Pension Liability</b>                      | <b>\$1,172,855</b>        | <b>\$524,937</b>           | <b>\$222,624</b>          | <b>(\$181,416)</b>        | <b>(\$84,352)</b>          | <b>(\$339,137)</b>          | <b>(\$447,178)</b>          |                     |                     |
| <b>Net Pension Liability</b>  | <b>0</b>                  | <b>424,193</b>             | <b>448,124</b>            | <b>448,124</b>            | <b>448,124</b>             | <b>448,124</b>              | <b>448,124</b>              |                     |                     |
| <b>Available Ending Balance, June 30</b>                              | <b>\$1,172,855</b>        | <b>\$949,130</b>           | <b>\$670,748</b>          | <b>\$266,708</b>          | <b>\$363,772</b>           | <b>\$108,987</b>            | <b>\$946</b>                |                     |                     |

**BUDGET STUDY SESSION – APRIL 11, 2017**

|                           | <b>Funded<br/>2016-17</b> | <b>Funded<br/>2017-18</b> | <b>Funded<br/>2018-19</b> |
|---------------------------|---------------------------|---------------------------|---------------------------|
| <b>Funded FTE's</b>       |                           |                           |                           |
| Marina Administration     | 1.105                     | 0.255                     | 0.255                     |
| Marina Maintenance        | 0.85                      | 1.70                      | 1.70                      |
| Marina Boat Launch        | 0.30                      | 0.30                      | 0.30                      |
| <b>Total Funded FTE's</b> | <b>2.255</b>              | <b>2.255</b>              | <b>2.255</b>              |

\*In Fiscal Year 2015, the City was required to implement GASB 68 that requires agencies to record pension liabilities on the face of their financial statements rather than just footnote disclosure. For governmental fund types, the net pension liability is only reflected in the Comprehensive Annual Financial Report in the Basis Financial Statements and is not recorded in the individual funds in the City's general ledger. For business type funds (Enterprise), the pension liability is required to be recorded directly in each fund for the share of City's net pension liability, thus the Prewett Park Fund must account for its share of pension liability. The amount of liability reflected in the chart on the prior page remains the same from FY16 forward because the June 30<sup>th</sup> amount of the liability each year cannot be determined until after the year end has closed. We have shown the amount added back to the balance to indicate the actual cash available in the fund.

**BUDGET STUDY SESSION – APRIL 11, 2017**

**Marina Administration (631-2410)**

|                               | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change | 2018-19<br>Proposed | %<br>Change       |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|-------------|---------------------|-------------------|
| <b>Source of Funds:</b>       |                   |                   |                   |                   |                    |                     |             |                     |                   |
| Investment Income             | 6,779             | 7,226             | 9,421             | 250               | 500                | 250                 | -50%        | 250                 | 0%                |
| Charges for Service           | 573,964           | 511,303           | 452,424           | 573,000           | 474,804            | 575,420             | 21%         | 576,048             | 0%                |
| Other                         | 10,333            | 6,891             | 20,859            | 7,000             | 29,600             | 20,000              | -32%        | 20,000              | 0%                |
| Transfer in from General Fund | 0                 | 0                 | 0                 | 228,910           | 0                  | 0                   | 0%          | 120,000             | 100% <sup>1</sup> |
| <b>Total Source of Funds</b>  | <b>591,076</b>    | <b>525,420</b>    | <b>482,704</b>    | <b>809,160</b>    | <b>504,904</b>     | <b>595,670</b>      | <b>18%</b>  | <b>716,298</b>      | <b>20%</b>        |
| <b>Use of Funds:</b>          |                   |                   |                   |                   |                    |                     |             |                     |                   |
| Personnel                     | 59,066            | 39,766            | 80,105            | 54,333            | 53,829             | 55,486              | 3%          | 59,463              | 7%                |
| Services & Supplies           | 478,385           | 144,675           | 134,336           | 237,062           | 219,778            | 240,808             | 10%         | 243,184             | 1%                |
| Debt Service                  |                   | 286,546           | 286,240           | 261,853           | 261,853            | 261,847             | 0%          | 206,035             | -21%              |
| Transfer Out to Honeywell     | 1,699             | 1,717             | 1,736             | 1,755             | 1,755              | 1,774               | 1%          | 1,793               | 1%                |
| Internal Services             | 55,573            | 60,728            | 65,882            | 72,756            | 73,585             | 71,885              | -2%         | 76,207              | 6%                |
| <b>Total Use of Funds</b>     | <b>594,723</b>    | <b>533,432</b>    | <b>568,299</b>    | <b>627,759</b>    | <b>610,800</b>     | <b>631,800</b>      | <b>3%</b>   | <b>586,682</b>      | <b>-7%</b>        |
| Funded FTE'S                  | 1.10              | 1.10              | 1.10              | 1.10              | 1.105              | 0.255               |             | 0.255               |                   |

<sup>1</sup>VARIANCE: If the City is not successful in challenging the Department of Finance determination regarding the subsidy from the former Antioch Development Agency, the General Fund will need to begin subsidizing operations of the Marina.

**Marina Maintenance (631-2420)**

|                           | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change | 2018-19<br>Proposed | %<br>Change |
|---------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|-------------|---------------------|-------------|
| <b>Use of Funds:</b>      |                   |                   |                   |                   |                    |                     |             |                     |             |
| Personnel                 | 82,244            | 129,178           | 94,048            | 154,111           | 169,750            | 174,021             | 3%          | 190,091             | 9%          |
| Services & Supplies       | 58,618            | 32,823            | 30,156            | 30,250            | 30,250             | 30,650              | 1%          | 30,050              | -2%         |
| <b>Total Use of Funds</b> | <b>140,862</b>    | <b>162,001</b>    | <b>124,204</b>    | <b>184,361</b>    | <b>200,000</b>     | <b>204,671</b>      | <b>2%</b>   | <b>220,141</b>      | <b>8%</b>   |
| Funded FTE'S              | 0.85              | 0.85              | 0.85              | 0.85              | 0.85               | 1.70                |             | 1.70                |             |

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>Marina Boat Launch (631-2425)</b> |                           |                           |                           |                           |                            |                             |                     |                             |                     |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
|                                      | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Source of Funds:</b>              |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Charges for Services                 | 17,340                    | 17,188                    | 18,937                    | 23,000                    | 23,000                     | 23,000                      | 0%                  | 23,000                      | 0%                  |
| <b>Total Source of Funds</b>         | <b>17,340</b>             | <b>17,188</b>             | <b>18,937</b>             | <b>23,000</b>             | <b>23,000</b>              | <b>23,000</b>               | <b>0%</b>           | <b>23,000</b>               | <b>0%</b>           |
| <b>Use of Funds:</b>                 |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Personnel                            | 9,176                     | 12,600                    | 13,464                    | 16,280                    | 16,318                     | 31,684                      | 94% <sup>1</sup>    | 35,216                      | 11%                 |
| Services & Supplies                  | 140                       | 1,127                     | 140                       | 5,300                     | 5,262                      | 5,300                       | 1%                  | 5,300                       | 0%                  |
| <b>Total Use of Funds</b>            | <b>9,316</b>              | <b>13,727</b>             | <b>13,604</b>             | <b>21,580</b>             | <b>21,580</b>              | <b>36,984</b>               | <b>71%</b>          | <b>40,516</b>               | <b>10%</b>          |
| Funded FTE'S                         | 0.30                      | 0.30                      | 0.30                      | 0.30                      | 0.30                       | 0.30                        |                     | 0.30                        |                     |

<sup>1</sup>VARIANCE: Marina full time position was vacant and filled by part time help paid out of division 2420.

| <b>Marina Capital Projects (631-2510)</b> |                           |                           |                           |                           |                            |                             |                     |                             |                     |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------|-----------------------------|---------------------|
|   | <b>2013-14<br/>Actual</b> | <b>2014-15<br/>Actual</b> | <b>2015-16<br/>Actual</b> | <b>2016-17<br/>Budget</b> | <b>2016-17<br/>Revised</b> | <b>2017-18<br/>Proposed</b> | <b>%<br/>Change</b> | <b>2018-19<br/>Proposed</b> | <b>%<br/>Change</b> |
| <b>Source of Funds:</b>                   |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Revenue from Other Agencies               | 304,429                   | 0                         | 185,313                   | 31,835                    | 31,835                     | 400,000                     | 1156%               | 0                           | -100%               |
| <b>Total Source of Funds</b>              | <b>304,429</b>            | <b>0</b>                  | <b>185,313</b>            | <b>31,835</b>             | <b>31,835</b>              | <b>400,000</b>              | <b>1156%</b>        | <b>0</b>                    | <b>-100%</b>        |
| <b>Use of Funds:</b>                      |                           |                           |                           |                           |                            |                             |                     |                             |                     |
| Marina Launch Ramp Phase II               | 12,285                    | 6,833                     | 182,576                   | 500                       | 500                        | 0                           | -100%               | 0                           | 0%                  |
| Marina Launch Ramp Restroom               | 0                         | 0                         | 0                         | 400,000                   | 0                          | 400,000                     | 100%                | 0                           | -100%               |
| Passive Fuel System                       | 0                         | 4,636                     | 100,584                   | 2,000                     | 2,000                      | 0                           | -100%               | 0                           | 0%                  |
| <b>Total Use of Funds</b>                 | <b>12,653</b>             | <b>11,469</b>             | <b>283,160</b>            | <b>402,500</b>            | <b>2,500</b>               | <b>400,000</b>              | <b>15900%</b>       | <b>0</b>                    | <b>-100%</b>        |

<sup>1</sup>VARIANCE: Grant received for restroom project.

CalPERS Rate Estimates

Safety Plan

| Revised Discount Rates | 2016-17 (A)     | 2017-18 (A) | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 |
|------------------------|-----------------|-------------|---------|---------|---------|---------|---------|
|                        | 41.701%         | 49.480%     | 56.733% | 63.893% | 71.728% | 76.914% | 80.964% |
| Employee Pickup        | 2.5%/3.0% (B)   | 3.00%       | 3.00%   | 3.00%   | 3.00%   | 3.00%   | 3.00%   |
| Net City Rate          | 39.201%/38.701% | 46.480%     | 53.733% | 60.893% | 68.728% | 73.914% | 77.964% |
| Increase               |                 | 7.779%      | 7.253%  | 7.160%  | 7.835%  | 5.186%  | 4.050%  |

Miscellaneous Plan

| Revised Discount Rates | 2016-17 (A) | 2017-18 (A) | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 |
|------------------------|-------------|-------------|---------|---------|---------|---------|---------|
|                        | 30.127%     | 31.167%     | 35.332% | 39.622% | 43.885% | 47.018% | 49.550% |
| Increase               |             | 1.040%      | 4.165%  | 4.291%  | 4.262%  | 3.133%  | 2.533%  |

(A) FY17 and FY18 are the actual rates

(B) Effective September 2016, APOA Sworn members began contributing 2.5% of City portion increasing to 3% in Sept 2017 and effective March 2017, APSMA members began contributing 3%

(C) Water Treatment Plant Unit picks up 2% of City rate

| Historical Unfunded Liabilities      | As Reported in the Financials Statements Ending |                      |                       |                       |                       |
|--------------------------------------|---|----------------------|-----------------------|-----------------------|-----------------------|
|                                      | June 30, 2012                                   | June 30, 2013        | June 30, 2014         | June 30, 2015         | June 30, 2016         |
| CalPERS Pension                      | 41,251,074                                      | 45,288,731           | 77,943,379            | 76,445,030            | 82,770,352            |
| Police Supplementary                 | 1,693,000                                       | 1,693,000            | 1,959,000             | 2,001,333             | 1,065,673             |
| Medical After Retirement (OPEB)      | 30,978,000                                      | 30,978,000           | 37,668,568            | 37,668,568            | 58,121,753            |
| <b>Total Unfunded Liabilities \$</b> | <b>73,922,074 \$</b>                            | <b>77,959,731 \$</b> | <b>117,570,947 \$</b> | <b>116,114,931 \$</b> | <b>141,957,778 \$</b> |



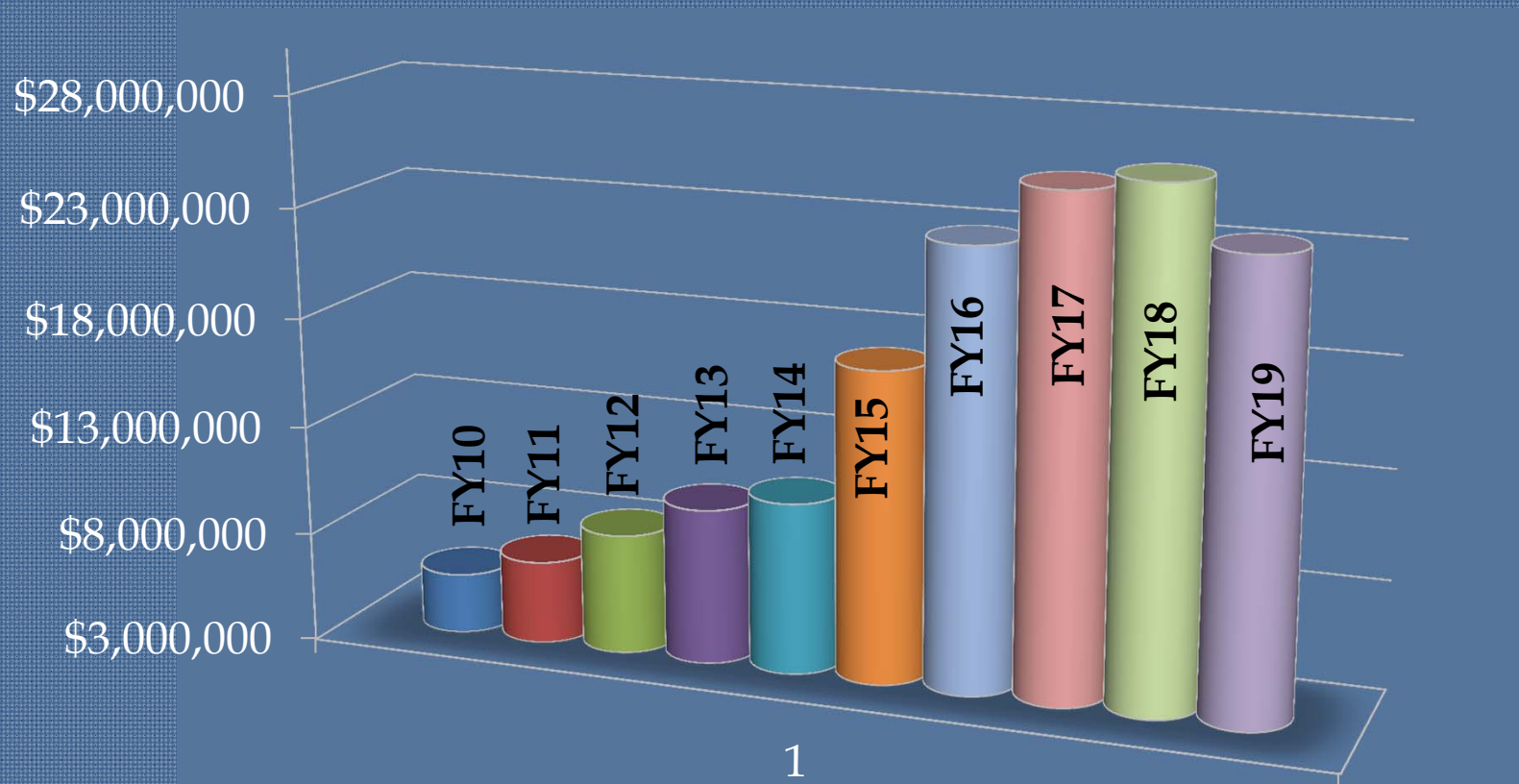
REVISED  
CITY OF  
ANTIOCH  
GENERAL FUND  
2017-19  
AS OF 4.10.17

# General Fund Fund Balance Projections

|                              | Actual<br>FY 15-16  | Projected<br>FY 16-17 | Proposed<br>FY 17-18 | Proposed<br>FY 18-19 |
|------------------------------|---------------------|-----------------------|----------------------|----------------------|
| <b>Beginning<br/>Balance</b> | \$17,179,048        | \$22,904,428          | \$25,507,841         | \$26,098,447         |
| <b>Excess/<br/>(deficit)</b> | 5,725,380           | 2,603,413             | 590,606              | (2,668,590)          |
| <b>Ending<br/>Balance</b>    | <b>\$22,904,428</b> | <b>\$25,507,841</b>   | <b>\$26,098,447</b>  | <b>\$23,429,857</b>  |



# FUND BALANCE HISTORY



# GENERAL FUND REVENUES & EXPENDITURES

|                         | Actual<br>FY 15-16 | Projected<br>FY 16-17 | Projected<br>FY 17-18 | Projected<br>FY 18-19 |
|-------------------------|--------------------|-----------------------|-----------------------|-----------------------|
| Revenues                | \$53,488,441       | \$55,333,023          | \$54,199,333          | \$54,198,332          |
| Expenditures            | (47,763,061)       | (52,729,610)          | (53,608,727)          | (56,866,922)          |
| <b>Excess/(Deficit)</b> | <b>5,725,380</b>   | <b>2,603,413</b>      | <b>590,606</b>        | <b>(2,668,590)</b>    |

# General Fund Revenue

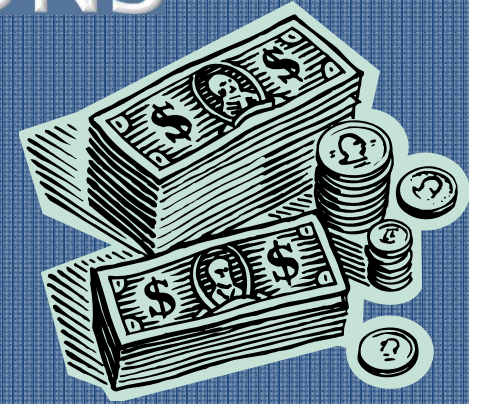
# REVENUE ASSUMPTIONS

## FISCAL YEAR 2017-18

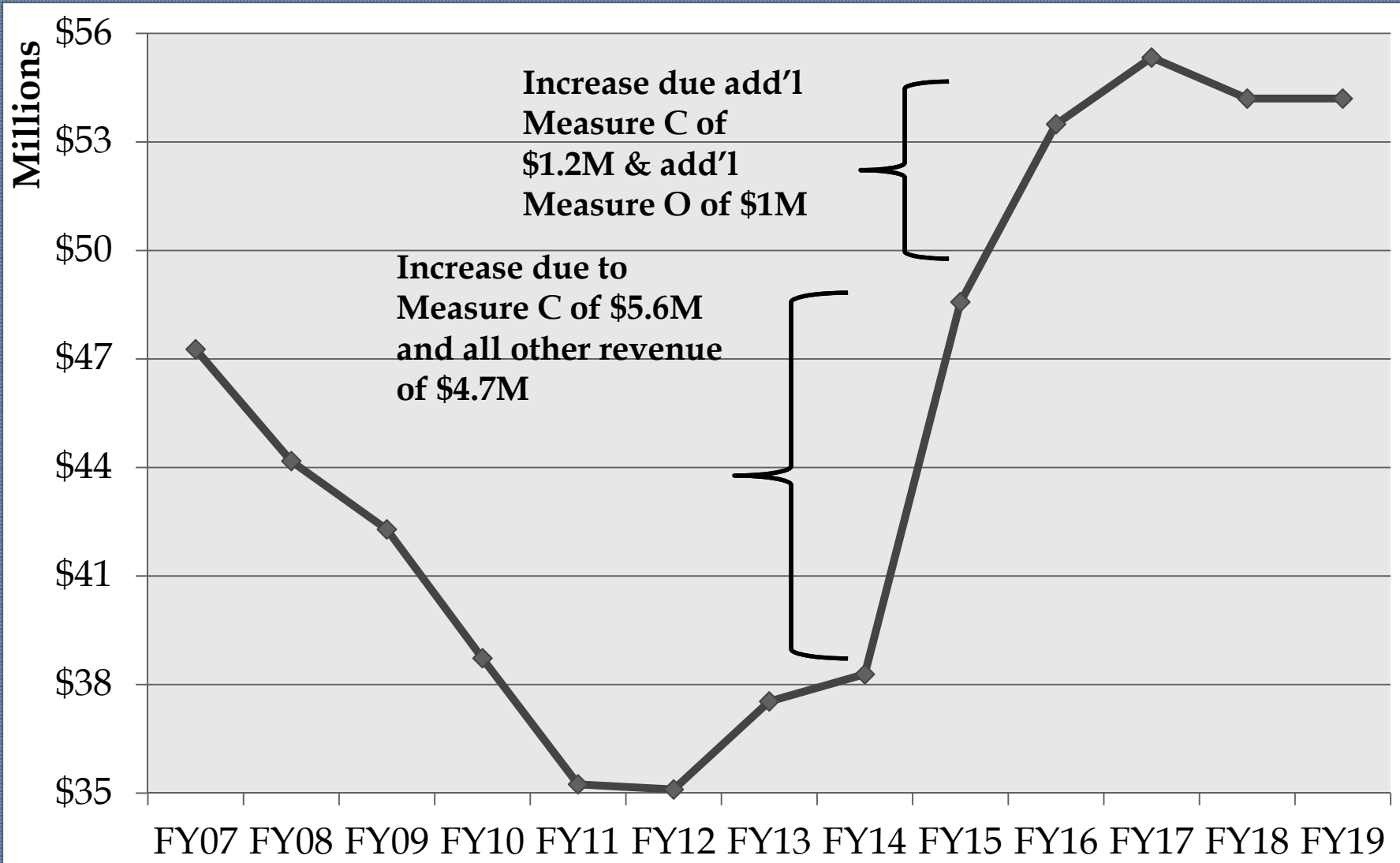
- 5% INCREASE IN PROPERTY TAX
- 2% INCREASE IN SALES TAX
- \$6.8M MEASURE C REVENUE
- \$2.2M MEASURE O REVENUE (BUSINESS LICENSE)

## FISCAL YEAR 2018-19

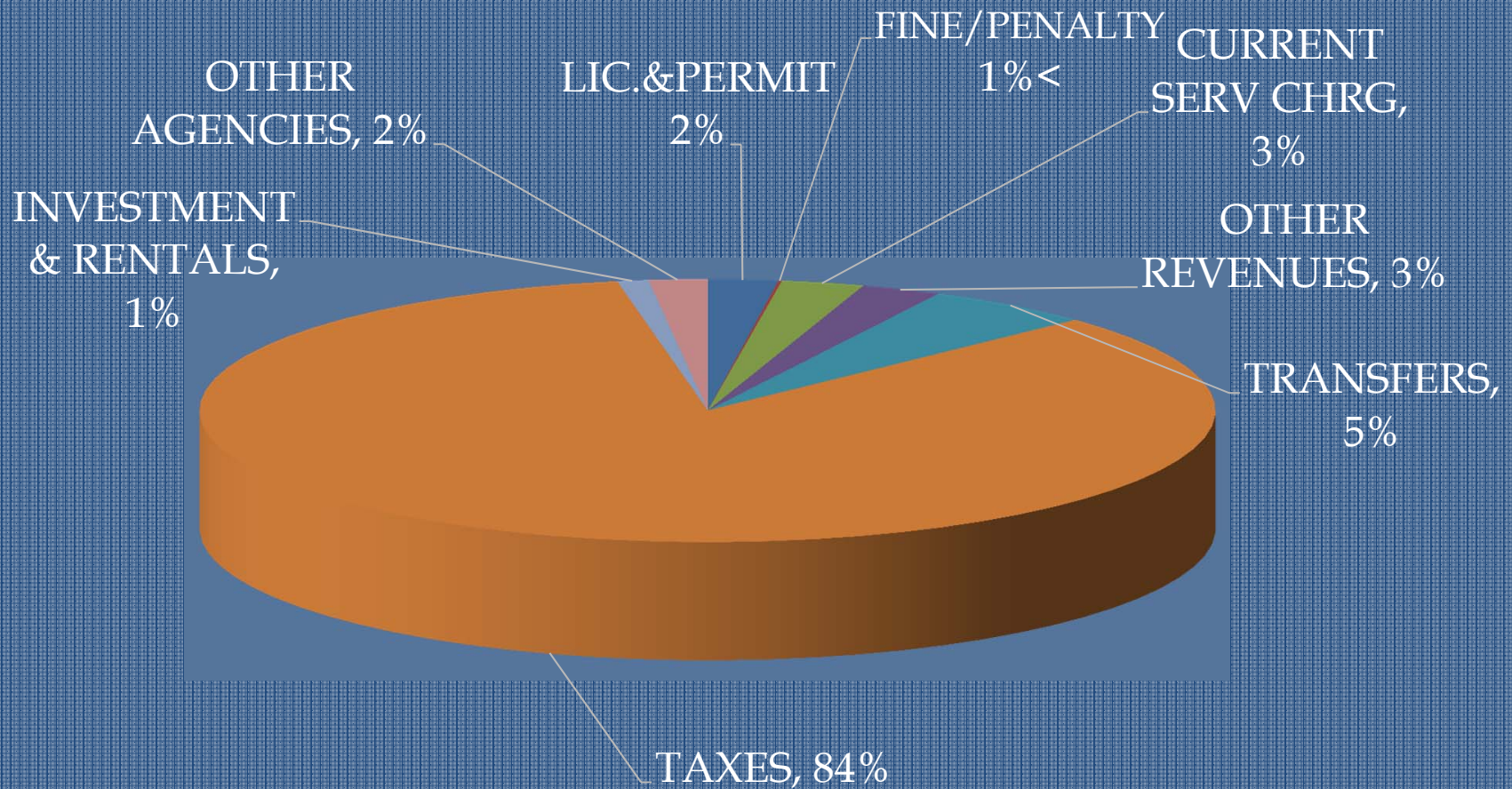
- 5% INCREASE IN PROPERTY TAX
- 2% INCREASE IN SALES TAX
- \$7M MEASURE C REVENUE
- \$2.2M IN MEASURE O REVENUE (BUSINESS LICENSE)



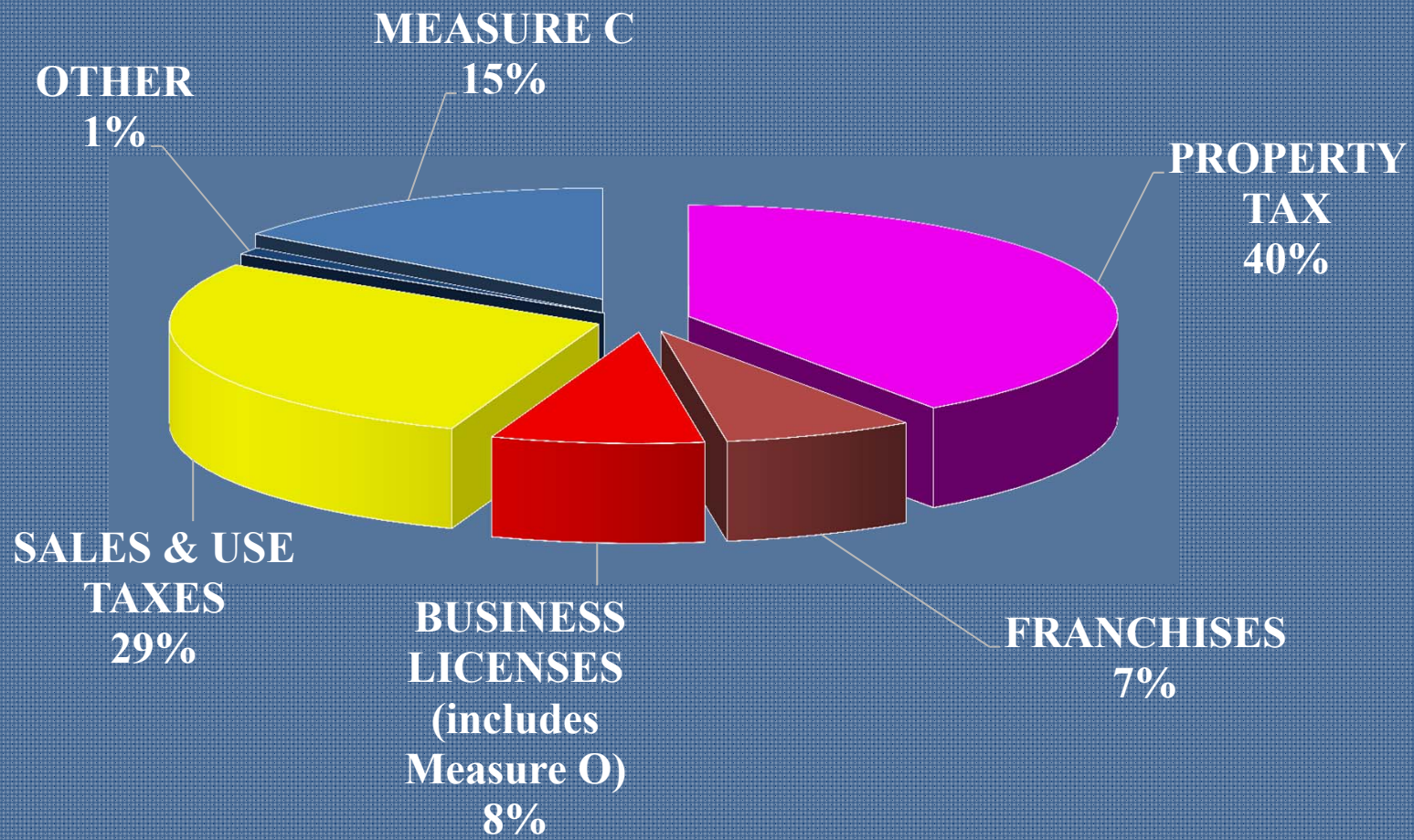
# HISTORICAL REVENUES



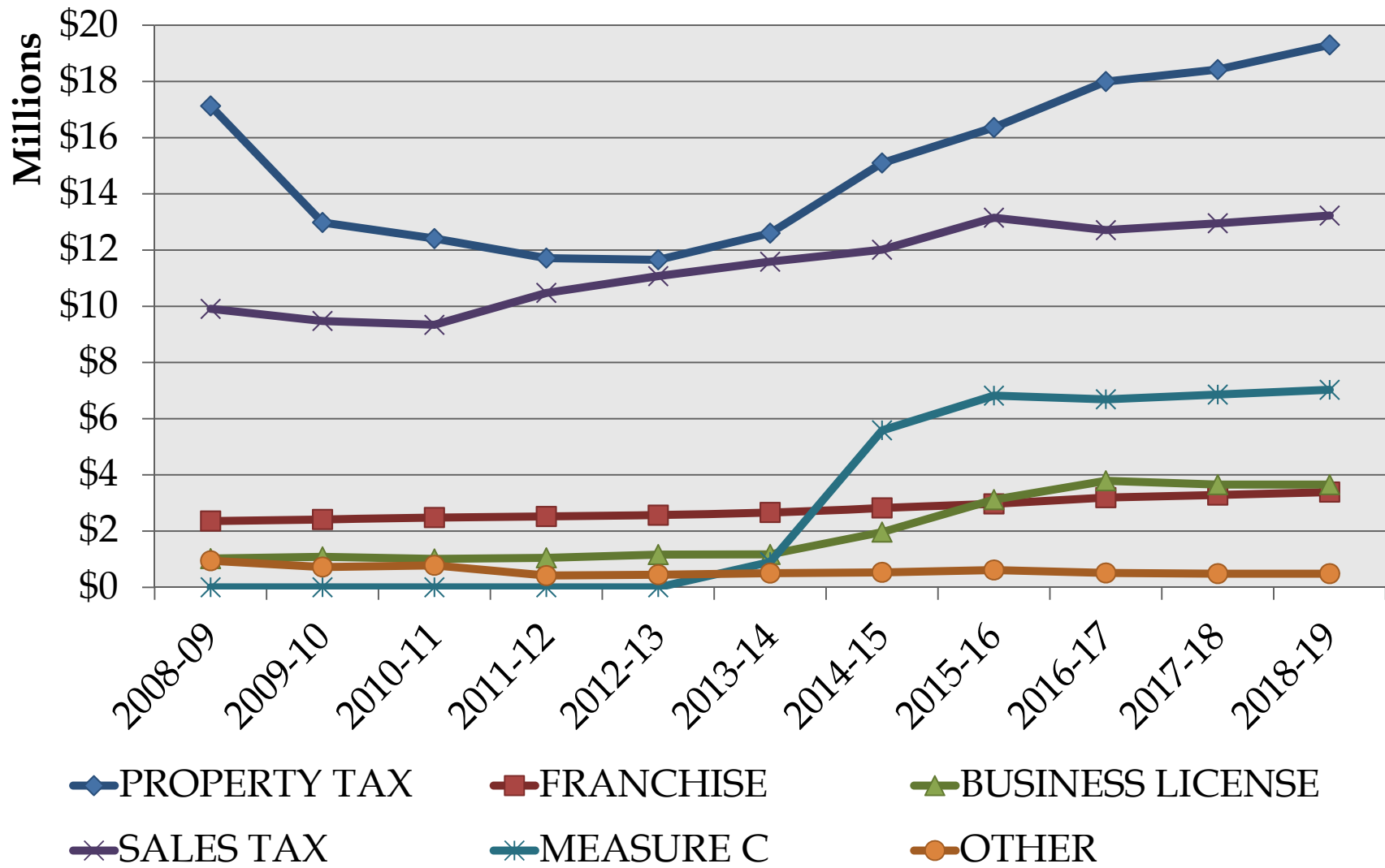
# GENERAL FUND REVENUES BY CATEGORY FY 2017-18



# GENERAL FUND TAXES BY TYPE FY 2017-18



# General Fund Tax Revenues





# General Fund Expenditures

# EXPENDITURE ASSUMPTIONS

## FISCAL YEAR 2017-18

- ▣ 4.5% SALARY INCREASE FOR APOA & 1.5% FOR APSMA BARGAINING GROUPS
- ▣ 3.0% SALARY INCREASE FOR ALL OTHER BARGAINING GROUPS
- ▣ PERS ER CONTRIBUTION RATE OF 31.167% MISCELLANEOUS AND 46.480% SAFETY
- ▣ 15% INCREASE IN GENERAL LIABILITY PREMIUM - \$134,660
- ▣ \$300,000 FOR CONTRACT CODE ENFORCEMENT INSPECTION TEAM

# EXPENDITURE ASSUMPTIONS

## FISCAL YEAR 2017-18 (CONT.)

- ▣ FUND ADDITIONAL POLICE SGT. POSITION/FREEZE VACANT CSO POSITION
- ▣ FUND ADDITIONAL POLICE OFFICER POSITION FOR TOTAL OF 103 SWORN
- ▣ GOLF COURSE WATER SUBSIDY OF \$115,000/\$340,000 LOAN FOR DEBT SVC.
- ▣ RECREATION/WATER PARK SUBSIDIES TOTALLING \$1,133,817
- ▣ ANIMAL SERVICES SUBSIDY OF \$729,991

# EXPENDITURE ASSUMPTIONS

## FISCAL YEAR 2018-19

- ◆ OVERALL 9.6% INCREASE IN PERSONNEL COSTS
- ◆ PERS ER CONTRIBUTION RATES OF 35.332% FOR MISCELLANEOUS AND 53.733% FOR SAFETY
- ◆ 15% INCREASE IN GENERAL LIABILITY PREMIUM - \$180,877
- ◆ \$250,000 FOR CONTRACT CODE ENFORCEMENT INSPECTION TEAM

# EXPENDITURE ASSUMPTIONS

## FISCAL YEAR 2018-19 (CONT.)

- ◆ RECREATION/WATER PARK SUBSIDIES  
TOTALLING \$1,240,968
- ◆ ANIMAL SERVICES SUBSIDY OF \$873,735
- ◆ MARINA FUND SUBSIDY OF \$120,000
- ◆ GOLF COURSE WATER SUBSIDY OF  
\$115,000/\$340,000 LOAN FOR DEBT SVC.

# STAFFING

## INCLUDED IN PROPOSED BUDGET FY18&FY19

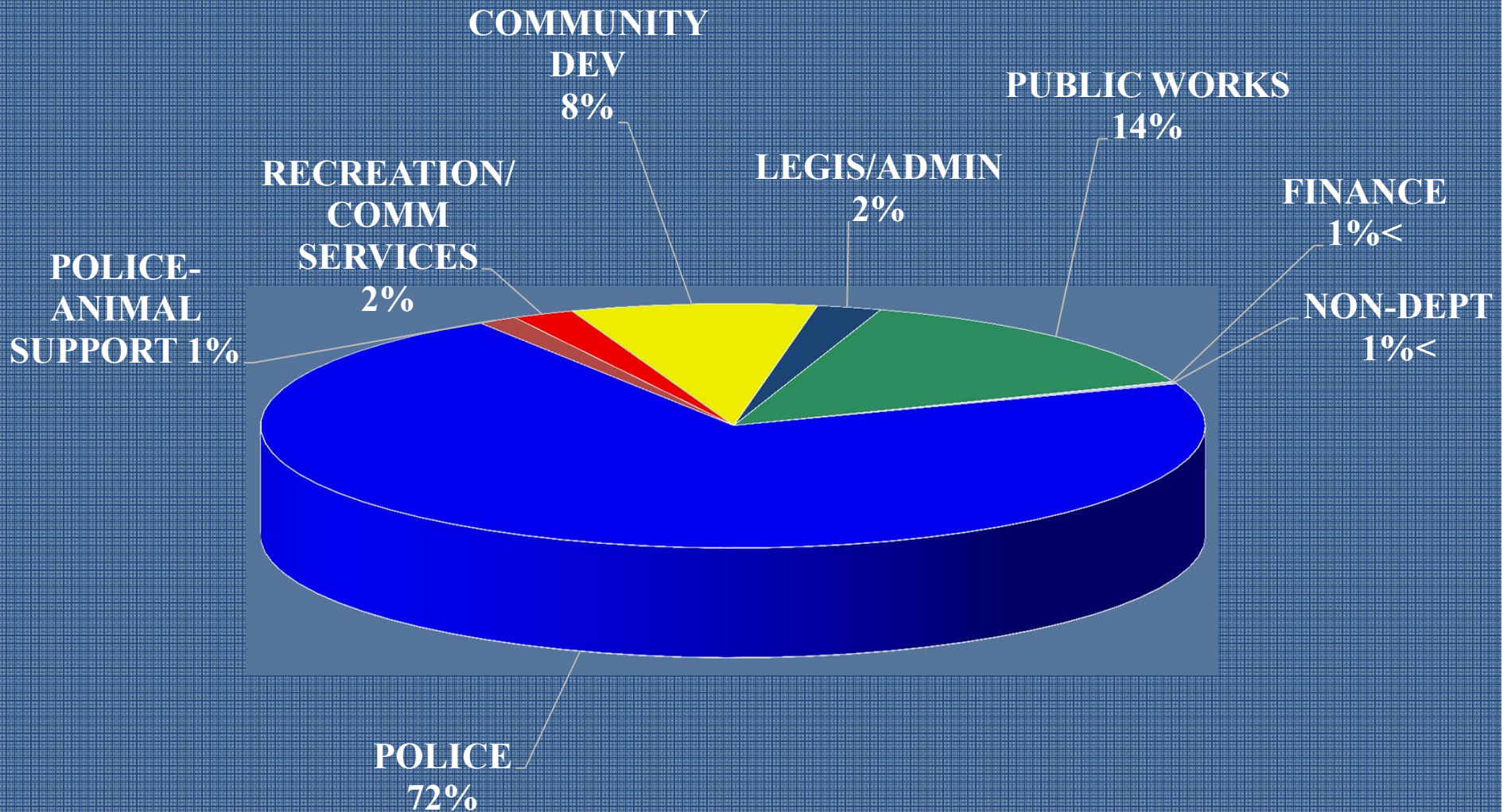
- \* 103 POLICE SWORN STAFFING, INCLUDING
  - \* FUNDING OF 1 ADDITIONAL SGT. POSITION AND FREEZING OF VACANT CSO
- \* ALL OTHER STAFFING LEVELS REMAIN THE SAME AS CURRENT FISCAL YEAR

# STAFFING

## REQUESTS NOT INCLUDED IN PROPOSED BUDGET

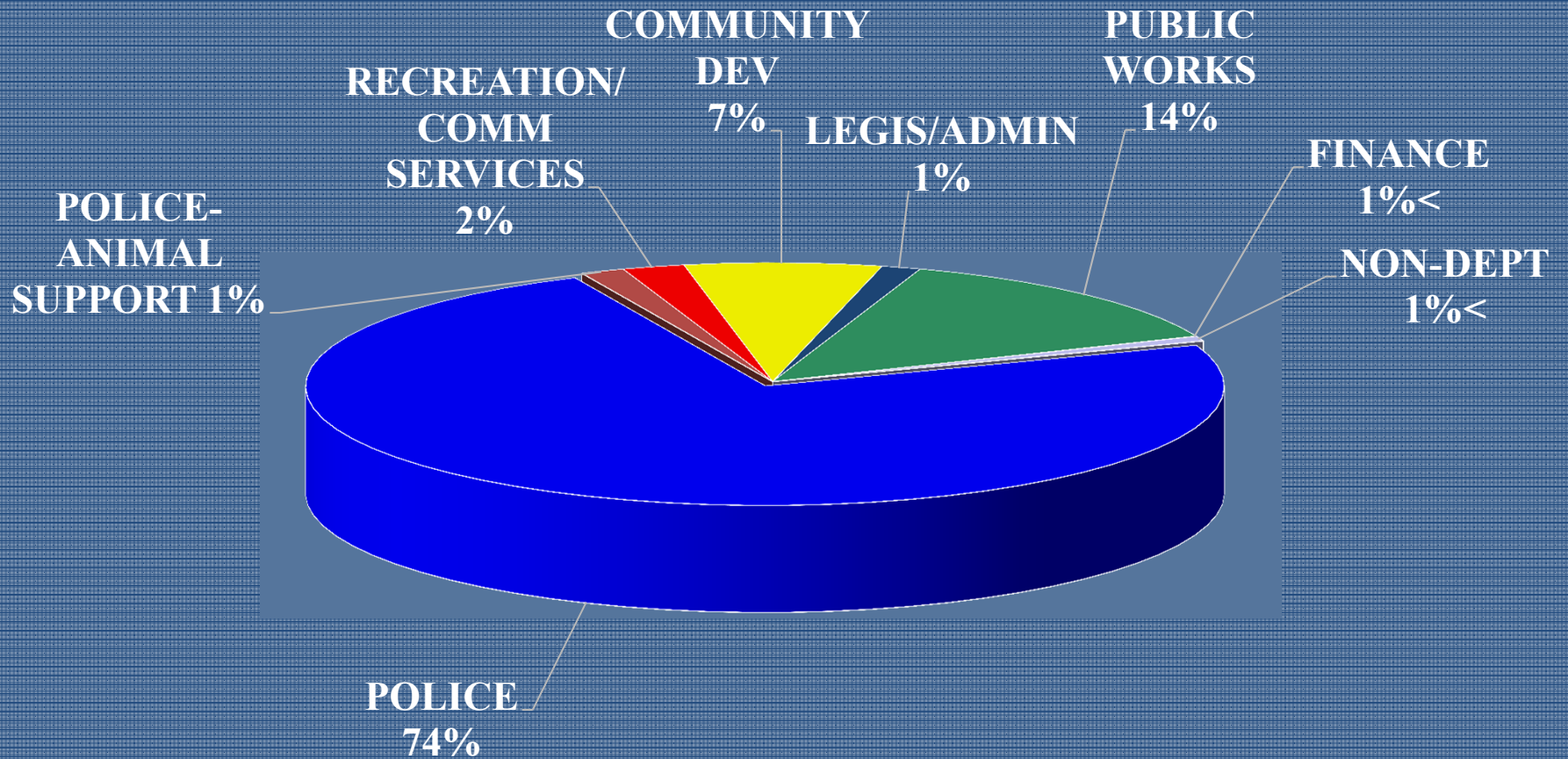
- \* 1 PLANNER IN COMMUNITY DEVELOPMENT (\$140,000)
- \* 1 ADDITIONAL CODE ENFORCEMENT OFFICER (\$150,000)
- \* 1 ASSISTANT DEVELOPMENT SVCS-ENG TECH IN BUILDING (\$130,000)

# GENERAL FUND EXPENDITURES BY DEPARTMENT FY 2017-18





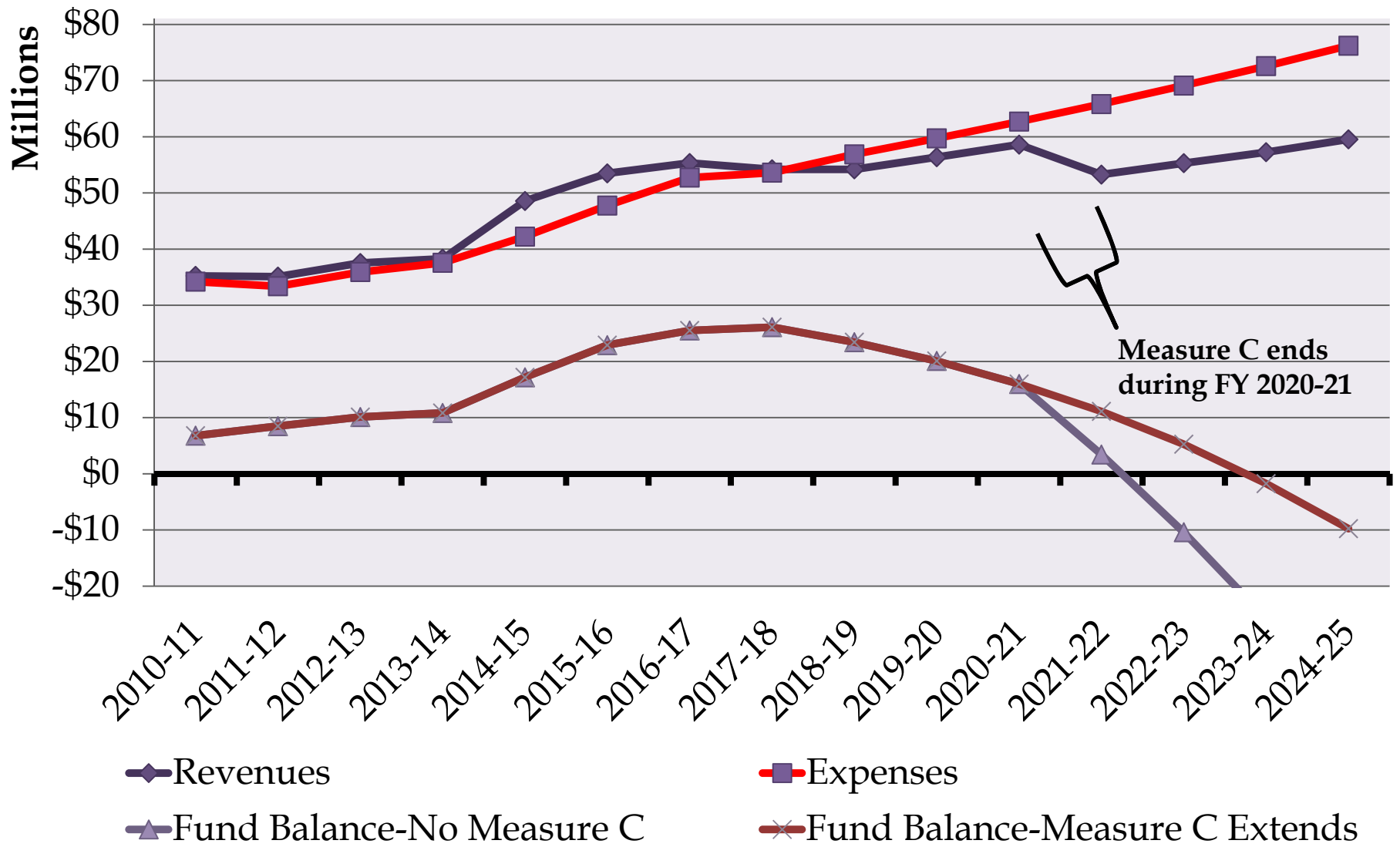
# GENERAL FUND EXPENDITURES BY DEPARTMENT FY 2018-19



# General Fund Police Budget

|   | Projected<br>FY 16-17 | Proposed<br>FY 17-18 | Proposed<br>FY 18-19 |
|---|-----------------------|----------------------|----------------------|
| 13/14 Baseline Budget                     | \$26,560,004          | \$26,560,004         | \$26,560,004         |
| Measure C Projection                      | 6,159,658             | 6,277,785            | 6,403,241            |
| Measure C Carryover                       | 4,351,967             | 1,525,975            | 0                    |
| <b>Budget Allotment</b>                   | <b>\$37,071,629</b>   | <b>\$34,363,764</b>  | <b>\$32,963,245</b>  |
| <b>Projected/Proposed Exp.</b>            | <b>38,436,966</b>     | <b>39,069,934</b>    | <b>42,810,185</b>    |
| <b>City Wide Admin.</b>                   | <b>(2,891,312)</b>    | <b>(2,878,404)</b>   | <b>(3,022,230)</b>   |
| <b>Difference under/(over)<br/>budget</b> | <b>\$1,525,975</b>    | <b>(\$1,827,766)</b> | <b>(\$6,824,710)</b> |

# General Fund History/Projections



# GENERAL FUND PROJECTIONS

|                              | 2016-17            | 2017-18            | 2018-19            | 2019-20            |
|------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Measure C Projections</b> | <b>\$6,689,658</b> | <b>\$6,856,900</b> | <b>\$7,028,325</b> | <b>\$7,239,175</b> |
|                              |                    |                    |                    |                    |
| Total Revenue                | 55,333,023         | 54,199,333         | 54,198,332         | 56,366,265         |
| Total Expense                | 52,729,610         | 53,608,727         | 56,866,922         | 59,710,268         |
| Surplus/ (Deficit)           | <b>2,603,413</b>   | <b>590,606</b>     | <b>(2,668,590)</b> | <b>(3,344,003)</b> |
| End. Fund Bal.               | \$25,507,841       | \$26,098,447       | \$23,429,857       | \$20,085,854       |

# GENERAL FUND PROJECTIONS

|                                  | 2020-21<br>(last year of<br>Measure C) | 2021-22   | 2022-23   | 2023-24   |
|----------------------------------|--|---|---|---|
| <b>Measure C<br/>Projections</b> | <b>\$7,456,350</b>                     | <b>Lost Measure<br/>C Revenue<br/>over \$7M<br/>\$0</b> | <b>Lost Measure<br/>C Revenue<br/>over \$7M<br/>\$0</b> | <b>Lost Measure<br/>C Revenue<br/>over \$7M<br/>\$0</b> |
| Total Revenue                    | 58,600,916                             | 53,264,913  | 55,295,509  | 57,257,329  |
| Total Expense                    | 62,695,781                             | 65,830,570  | 69,122,099  | 72,578,204  |
| Surplus/ (Deficit)               | <b>(4,094,865)</b>                     | <b>(12,565,658)</b>                                     | <b>(13,826,590)</b>                                     | <b>(15,320,875)</b>                                     |
| End. Fund Bal.                   | \$15,990,989                           | \$3,425,332   | <b>(\$10,401,259)</b>                                   | <b>(\$25,722,134)</b>                                   |

# HISTORICAL UNFUNDED LIABILITIES

|              | AS REPORTED IN FINANCIAL STATEMENTS ENDING: |                     |                      |                      |                      |
|--------------|---|---------------------|----------------------|----------------------|----------------------|
|              | JUNE 30,<br>2012                            | JUNE 30,<br>2013    | JUNE 30,<br>2014     | JUNE 30,<br>2015     | JUNE 30,<br>2016     |
| CalPERS      | 41,251,074                                  | 45,255,731          | 77,943,379           | 76,445,030           | 82,770,352           |
| PD SUPPL.    | 1,693,000                                   | 1,693,000           | 1,959,000            | 2,001,333            | 1,065,673            |
| OPEB         | 30,978,000                                  | 30,978,000          | 37,668,568           | 37,668,568           | 58,121,753           |
| <b>TOTAL</b> | <b>\$73,922,074</b>                         | <b>\$77,959,731</b> | <b>\$117,570,947</b> | <b>\$116,114,931</b> | <b>\$141,957,778</b> |

# QUESTIONS/COMMENTS?





**ARBOR DAY**  
*April 14, 2017*

**WHEREAS,**

*In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and*

**WHEREAS,**

*this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and*

**WHEREAS,**

*trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and*

**WHEREAS,**

*trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community; and*

**WHEREAS,**

*the City of Antioch has been named Tree City USA for the twelfth consecutive year; and*

**WHEREAS,**

*the City of Antioch will be celebrating Arbor Day with a tree planting on April 14, 2017, 3:30 p.m. with the Riverview Garden Club and Boy Scout Troop 247 at Mira Vista Park, Antioch.*

**NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch do hereby proclaim April 14, 2017 as ARBOR DAY in the City of Antioch and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.**

**APRIL 11, 2017**

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**SEAN WRIGHT, Mayor**

**2.01**  
**04-11-17**





**KEEP ANTIOCH BEAUTIFUL DAY**  
**Saturday, April 22, 2017**

*WHEREAS, Eight years ago Councilmember Martha Parsons along with several Antioch civic leaders and volunteers pitched in to clean up our community by creating the citywide clean-up event known as Keep Antioch Beautiful Day; and*

*WHEREAS, Keep Antioch Beautiful Day has grown into a signature event that also recognizes Earth Day, a national celebration for more than forty-five years; and*

*WHEREAS, Earth Day and Keep Antioch Beautiful Day educates and inspires people to create a cleaner environment through community engagement and the positive power of teamwork; and*

*WHEREAS, Volunteers of all ages and abilities will join together to pick up garbage and litter in community parks, local trails, streets and roadways, and recreational areas throughout the City of Antioch; and*

*WHEREAS, the Keep Antioch Beautiful Day program awards cash prizes to the Antioch Schools with the highest number of volunteers participating on April 22<sup>rd</sup>; and*

*WHEREAS, the City of Antioch recognizes the volunteerism and community service that regularly occurs throughout the year, especially during the month of April, and encourages community groups, faith-based organizations, families, neighbors, and schools to make a difference in the community by donating just a few hours to pick up litter.*

*NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch do hereby proclaim April 22, 2017 as the Eighth Annual "Keep Antioch Beautiful Day" citywide clean-up and call on all our residents to volunteer and make a difference by beautifying the City of Antioch.*

APRIL 11, 2017

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SEAN WRIGHT, Mayor

2.02  
04-11-17



**NATIONAL SEXUAL ASSAULT AWARENESS MONTH  
APRIL 2017**

*WHEREAS, In California, there were 12,793 forcible rapes in 2015 and 240 forcible rapes reported in Contra Costa County in the same year; with an increasing number affecting adolescents; and*

*WHEREAS, Sexual assault affects every person of Contra Costa County as a victim/survivor or as a family member, significant other, neighbor or co-worker of a victim/survivor; and*

*WHEREAS, Many citizens of Contra Costa County are working to provide quality services and assistance to sexual assault survivors; and dedicated volunteers helpstaff 24-hour crisis hotlines, respond to emergency calls and offer support, comfort and advocacy during forensic exams, criminal proceedings, and throughout the healing process; and*

*WHEREAS, Staff and volunteers of Community Violence Solutions and its Rape Crisis Center, Children's Interview Center, Prevention Dept., and Anti-Trafficking Project programs in Contra Costa County are promoting education by offering training to schools, churches, and civic organizations, as well as medical, mental health, law enforcement, education and criminal justice personnel regarding sexual assault issues; and*

*WHEREAS, It is vitally important that continued educational efforts to provide information about prevention and services for sexual assault be supported and enhanced; and*

*WHEREAS, It is critical to intensify public awareness of sexual assault, to educate people about the need for citizen involvement in efforts to reduce sexual violence, to increase support for agencies providing sexual assault services, and to increase awareness of the healing power of creative expression; and*

*WHEREAS, Community Violence Solutions requests public support and assistance as it continues to work toward a society where all women, children, and men can live in peace, free from violence and exploitation.*

**NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch,**  
*Join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence. I do hereby proclaim April as "Sexual Assault Awareness Month!"*

April 11, 2017

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**SEAN WRIGHT, Mayor**

**2.03**  
**04-11-17**

## CITY COUNCIL MEETING

**Regular Meeting**  
**7:00 P.M.**

**March 14, 2017**  
**Council Chambers**

### **4:00 P.M. - CLOSED SESSION**

Mayor Pro Tem Thorpe called Closed Session to order at 4:01 P.M., and Acting Deputy City Clerk Eiden called the roll.

Present: Council Members Wilson, Thorpe, Tiscareno, Ogorchock, and Mayor Wright (arrived at 4:03 P.M.)

### **PLEDGE OF ALLEGIANCE**

Councilmember Wilson led the Council and audience in the Pledge of Allegiance.

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: City owned Assessors Parcel Numbers (APN No.'s): 066110009; 066101001. City and Agency Negotiator, City Manager Steve Duran; Parties – Orton/Libitzky.
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: City owned Assessors Parcel Number (APN No.'s): 066010020; 066055001; 066041004; 066051012; 066092001; 066107010; 066107011; 066107001; 066610010; 66051001; 066051002; 066101001. City and Agency Negotiator, City Manager Steve Duran; Parties – City Ventures.
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8; Property – Humphrey's Restaurant: Agency Negotiator – City Manager; Parties – Dorothy Everett and John Jernegan.
4. **CONFERENCE WITH LABOR NEGOTIATORS** – This Closed Session with the City's Labor Negotiators is authorized by California Government Code § 54957.6; City designated representatives: Nickie Mastay, Denise Haskett and Glenn Berkheimer; Employee organization: Public Employees' Union Local 1.
5. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** City Manager. This closed session is authorized pursuant to Government Code section 54957.
6. **PUBLIC EMPLOYEE APPOINTMENT:** Recruitment of City Manager. This closed session is authorized pursuant to Government Code section 54957.
7. **PUBLIC EMPLOYEE DISMISSAL.** This closed session is authorized pursuant to Government Code section 54957.

- 8. CONFERENCE WITH LABOR NEGOTIATORS.** This closed session is authorized pursuant to Government Code section 54957.6. City designated representatives: Nickie Mastay, Michael Vigilia, Cepideh Roufougar. Employee Organization: Unrepresented Employee – City Manager.

### **PUBLIC COMMENT**

Nancy Fernandez, Antioch resident, spoke regarding closed session agenda items related to CONFERENCE WITH REAL PROPERTY NEGOTIATORS requesting Council end and postpone negotiations for these properties. With regards to #7 PUBLIC EMPLOYEE DISMISSAL on the closed session agenda, she voiced her support for the dismissal of City Manager Duran.

Jim Conley, Antioch resident, spoke regarding #5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION, and, #7 PUBLIC EMPLOYEE DISMISSAL on the closed session agenda suggesting Council consider all options for the retirement or dismissal of City Manager Duran.

Mr. Resident, Antioch resident, spoke regarding items #5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION, #6 PUBLIC EMPLOYEE APPOINTMENT; and, #7 PUBLIC EMPLOYEE DISMISSAL on the closed session agenda suggesting Mayor Wright recuse himself from the considerations of these items. He announced that there may be a referral to the Grand Jury regarding Closed Session items that were discussed.

Mayor Wright read written comment from Joe Lamont, Susan Welch, Joette Bright, Donald Bright, Jennifer Hughes and Katie Cook, Antioch residents, in support of the dismissal of City Manager Duran.

Ralph Hernandez, Susan Martinez, Richard Pagano representing the Antioch Chamber of Commerce, Terry Ramus, Norma Hernandez, Dr. Jeffery Klingler, Mark Jordan, Lee Ballesteros, John Ballesteros, Rick Stadtlander, Sal Sbranti, Joy Motts and Brian Bellante spoke regarding items #5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION, #6 PUBLIC EMPLOYEE APPOINTMENT; and, #7 PUBLIC EMPLOYEE DISMISSAL on the closed session agenda requesting Council dismiss City Manager Duran.

Gordon Gravelle spoke regarding items #5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION, #6 PUBLIC EMPLOYEE APPOINTMENT; and, #7 PUBLIC EMPLOYEE DISMISSAL on the closed session agenda suggesting Council consider all the facts and risks associated with possible litigation should they vote to dismiss City Manager Duran.

John Reynolds, speaking on behalf of Chloe Reynolds, stated she was in support of a park for the Beede Lumber Yard parcel.

Tom Lamothe, Antioch resident and business owner, and Holly Cuzic spoke in support of Council and expressed concern regarding the risks associated with possible litigation for dismissing City Manager Duran.

City Attorney Vigilia announced two items of correction for the Closed Session Agenda; with respect to item **#2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS** the parcel number 066-610-010 was corrected to 066-061-010 and parcel numbers 066-061-009 and 066-010-020 were added. With respect to item **#8 CONFERENCE WITH LABOR NEGOTIATORS** he reported Interim City Manager/Public Works Director/City Engineer Bernal and Michael Christian were added as the City designated representatives.

Mayor Wright adjourned to Closed Session at 4:56 P.M.

City Attorney Vigilia reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, Continued to March 28, 2017, **#2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, Continued to March 28, 2017, **#3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, Continued to March 28, 2017, **#4 CONFERENCE WITH LABOR NEGOTIATORS**, Continued to March 28, 2017, **#5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**, No action taken, **#6 PUBLIC EMPLOYEE APPOINTMENT**, No action taken (this was later corrected by City Attorney Vigilia to Direction given to staff), **#7 PUBLIC EMPLOYEE DISMISSAL**, Council by a 3/2 vote terminated City Manager's Employment Agreement, Councilmembers Ogorchock and Tiscareno voting no; and, **#8 CONFERENCE WITH LABOR NEGOTIATORS**, No reportable action.

Mayor Wright called the meeting to order at 8:00 P.M., and Acting Deputy City Clerk Eiden called the roll.

Present: Council Members Wilson, Thorpe, Tiscareno, Ogorchock, and Mayor Wright

### **PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Thorpe led the Council and audience in the Pledge of Allegiance.

### **PROCLAMATIONS**

#### *American Red Cross Month, March 2017*

On motion by Councilmember Wilson, seconded by Councilmember Ogorchock, the Council unanimously approved the Proclamation.

Mayor Wright presented the proclamation to Breanna Taylor, representing the American Red Cross, who thanked the City Council for the proclamation and discussed services they provide the community.

#### *Prescription Drug Abuse Awareness Month, March 2017*

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, the City Council unanimously approved the proclamation.

Mayor Wright presented the proclamation to Alanna Everhart, Center of Human Development, who thanked the City Council for the proclamation and invited the community to participate in the Dose of Awareness 5K Walk and Health Expo from 1:00 P.M. – 3:30 P.M. on March 26, 2017 at Ygnacio Valley Park in Concord.

## **ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

Dr. Stacey Duckett and the Antioch Rotary Club announced the Annual Bunny Hop 5K would be held on April 15, 2017. They thanked Sutter Delta and Randy Fischback representing Dow Chemical, for sponsoring the event. She announced proceeds would benefit local school programs and bib pickup would be held from 4:00 P.M. – 7:00 P.M. on April 14, 2017 at the Somersville Towne Center.

Councilmember Ogorchock announced a Canned Food Drive sponsored by DAV Chapter #154 and Antioch VFW Post #6435 would be held at 10:00 A.M. on April 1, 2017. She noted items collected would be distributed to local homeless Veterans.

Mayor Wright thanked Councilmember Ogorchock for her participation in the event.

## **PUBLIC COMMENTS**

Nancy Fernandez, Antioch resident, thanked Councilmembers who voted for terminating the City Manager's employment contract.

Randy Fischback, Government and Public Affairs Dow Chemical, thanked the Rotary Club for the recognition and reviewed programs they provide in the community. Contact information was given. He announced the merger of Dow Chemical and Dupont was on track.

Juan Pablo Galvan, Save Mount Diablo, reported the forum held on the Sand Creek Focus Area was very successful. He provided Council with comment cards from those who attended the event and suggested the City conduct further outreach.

Joe Bosman, owner of 701 Wilbur Avenue, reported he had twenty-five (25) people living on his property who would become homeless due to recent Code Enforcement action. He stated his parcel was consistent with the City's consolidated plan and he was willing to work through all outstanding issues with the City.

Mayor Wright encouraged Mr. Bosman to work with staff.

Frank Sterling, Antioch resident, thanked those who voted to terminate the City Manager's employee agreement. He spoke in support of maintaining the City's open space and suggested all police statistics be included in the City Manager's reports.

Karen Whitestone, East Bay California Native Plant Society, reported she participated in the public forum for the Sand Creek Focus Area. She spoke in support of more acreage designated

as open space with increased buffers along Sand Creek. She suggested surveys be floristic and offered to provide a list of plants that would likely to be found in the Sand Creek focus Area.

Ken Turnage II, Antioch resident, expressed his disapproval of the audience for applauding the termination of a City employee.

Willie Mims, East County NAACP, agreed with Mr. Turnage. He suggested an announcement be made when Council meetings were delayed. He announced Black Emancipation Day would be held on April 17, 2017.

### **COUNCIL SUBCOMMITTEE REPORTS**

Councilmember Thorpe reported on his attendance at the committee meeting for the Recruitment of the City Manager.

Councilmember Wilson reported on her attendance at the Chamber of Commerce Government Affairs committee meeting.

Mayor Wright reported on his attendance at Delta Diablo and Transplan committee meetings.

### **MAYOR'S COMMENTS**

Mayor Wright stated he looked forward to working as a team with staff to move forward and take Antioch in a positive direction. Speaking to comments in the press, he stated he was unable to remark; however, many allegations were in response to Council's action this evening. He acknowledged the public for their patience and volunteerism.

### **PRESENTATION**

*Public Engagement, presented by Rolando A. Bonilla, Chief Strategy Officer*

Rolando A. Bonilla, Chief Strategy Officer, Voler Strategic Advisors, gave a Communications and Public Relations Support for City of Antioch presentation.

In response to Council, Mr. Bonilla discussed community engagement and his interest in working with the City of Antioch. He spoke to their involvement with the City of San Pablo.

- 1. COUNCIL CONSENT CALENDAR**
  - A. APPROVAL OF COUNCIL MINUTES FOR FEBRUARY 28, 2017**
  - B. APPROVAL OF COUNCIL WARRANTS**
  - C. REJECTION OF CLAIM: TONY HENDRIX**
  - D. APPROVAL OF TREASURER'S REPORT FOR JANUARY 2017**

- E. **RESOLUTION NO. 2017/25 FIRST AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH MUNICIPAL RESOURCE GROUP LLC FOR ECONOMIC DEVELOPMENT AND PROPERTY DEVELOPMENT PROJECTS**
- F. **CITY CLERKS ASSOCIATION OF CALIFORNIA ANNUAL CONFERENCE AND ADVANCED ACADEMY**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved the Council Consent Calendar.

## **PUBLIC HEARING**

### **3. STATEWIDE COMMUNITY INFRASTRUCTURE PROGRAM**

Interim City Manager/Public Works Director/City Engineer Bernal presented the staff report dated March 14, 2017 recommending the City Council adopt a resolution authorizing the City to join the Statewide Community Infrastructure Program; authorizing the California Statewide Communities Development Authority to accept applications from property owners, conduct special assessment proceedings and levy assessments within the territory of the City of Antioch; approving form of acquisition agreement for use when applicable; and authorizing related actions.

Finance Director Merchant introduced Bob Williams who explained the Statewide Community Infrastructure Program (SCIP).

In response to Councilmember Thorpe, City Attorney Vigilia explained Mello Roos and Community Facilities Districts were the same thing.

In response to Councilmember Wilson, Mr. Williams explained that if Council passed the resolution, the developer would submit an application and the City would have the option on whether to approve it or not.

Mayor Wright opened the public hearing.

Tim McCall stated he felt this program was a mechanism for developers to pass hidden costs to homeowners.

Walter Schlueter, Antioch resident, questioned if the assessment would qualify as a deduction for income taxes.

Mr. Williams responded that interest would be tax deductible.

Mayor Wright closed the public hearing.

Mayor Wright and Councilmembers Ogorchock and Tiscareno voiced their support for the Statewide Community Infrastructure Program (SCIP) program.



**RESOLUTION NO. 2017/26**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the Council adopted a resolution authorizing the City to join the Statewide Community Infrastructure Program; authorizing the California Statewide Communities Development Authority to accept applications from property owners, conduct special assessment proceedings and levy assessments within the territory of the City of Antioch; approving form of acquisition agreement for use when applicable; and authorizing related actions.

*Ayes: Wilson, Tiscareno, Ogorchock, Wright*

*Noes: Thorpe*

4. **APPEAL OF UP-16-10, AR-16-06, V-16-04 – A ST. MINI-MART – AMANDEEP SINGH, APPELLANT AND APPLICANT, HAS APPEALED THE FEBRUARY 15, 2017 PLANNING COMMISSION DENIAL OF A USE PERMIT, DESIGN REVIEW, AND VARIANCE APPLICATION TO OPERATE AN APPROXIMATELY 1,200 SQUARE FOOT CONVENIENCE STORE, INCLUDING THE RENOVATION OF THE EXISTING BUILDING ON SITE. THE PROJECT SITE IS LOCATED AT 2302 A STREET (APN 067-275-023).**

Director of Community Development Ebbs presented the staff report dated March 14, 2017 recommending the City Council postpone the item indefinitely. A new public hearing notice will be mailed if and when the item is rescheduled.

Mayor Wright opened and closed the public hearing with no members of the public requesting to speak.

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the Council unanimously postponed the item indefinitely.

**COUNCIL REGULAR AGENDA**

5. **RESOLUTION APPROVING THE SERVICES AGREEMENT WITH ARTS AND CULTURAL FOUNDATION OF ANTIOCH; PROVIDE DIRECTION TO STAFF FOR FISCAL YEAR 2017-2019 BUDGET**

Director of Parks and Recreation Kaiser presented the staff report dated March 14, 2017 recommending the City Council adopt the resolution approving the services agreement with the Arts and Cultural Foundation of Antioch, and provide direction to staff for funding in the Fiscal Year 2017-2019 budget.

Diane Gibson-Gray, Executive Director of the Arts and Cultural Foundation of Antioch, reported she currently worked three days per week which matched funding. She thanked the City for their financial support and reported they had two years of funding remaining.

Councilmember Ogorchock requested Council consider additional funding for the Arts and Cultural Foundation during budget review.

Councilmember Wilson requested staff provide Council with a presentation on the Transit Occupancy Tax.

Councilmember Tiscareno supported consideration of additional funding for the Arts and Cultural Foundation.

**RESOLUTION NO. 2017/27**

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the Council unanimously adopted the resolution approving the services agreement with the Arts and Cultural Foundation of Antioch, and provided direction to staff for funding in the Fiscal Year 2017-2019 budget.

**6. UPDATE ON THE STATUS OF DISC GOLF RECREATION**

Director of Parks and Recreation Kaiser presented the staff report dated March 14, 2017 recommending the City Council receive the report on disc golf in Antioch and direct staff.

Bob Liles, Antioch resident, stated they were prepared to move forward with installation of the facility as soon as the biologist report was submitted and agreement was drafted by City Attorney Vigilia.

Councilmember Tiscareno stated he supported the project and the City finalizing the agreement as soon as possible.

In response to Councilmember Thorpe, Director of Parks and Recreation Kaiser reported the disc golf group had raised all of the funds and arranged for the Antioch Youth Sports group to serve as a host agency to be their administrative and fiscal agent. She noted they had not submitted an application as the City was treating it as a partnership agreement.

Councilmember Thorpe stated he supported more recreational opportunities for the community; however, he was concerned other community members proposing a park downtown were treated differently.

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the Council unanimously received the report and directed staff to move forward to finalize the agreement.

**7. SECOND AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH CAROLLO ENGINEERS, INC. FOR INITIAL PLANNING AND FUNDING ASSISTANCE FOR THE BRACKISH WATER DESALINATION PROJECT (P.W. 694)**

Interim City Manager/Public Works Director/City Engineer Bernal presented the staff report dated March 14, 2017 recommending the City Council adopt a resolution authorizing the City Manager to execute the Second Amendment to the Consultant Service Agreement with Carollo Engineers, Inc. for Phase III of Initial Planning and Funding Assistance for the Brackish Water Desalination Project in the amount of \$797,555 for a total contract amount of \$1,099,071.

Councilmember Wilson stated this project may qualify for funds from Prop 39 as well as other propositions.

In response to Mayor Wright, Interim City Manager/Public Works Director/City Engineer Bernal explained they would not be proposing any water or sewer rate increases this year. He stated he could have the consultant make a presentation on the project, to Council, with the draft CIP.

Councilmember Ogorchock stated she supported Mayor Wright and Councilmember Thorpe having a conversation regarding this project; however, she noted she did not want to lose momentum going forward.

Mayor Wright and Councilmember Thorpe stated that while they supported a desalinization project, they did not feel knowledgeable enough at this time to approve the expenditure.

**RESOLUTION NO. 2017/28**

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the Council adopted a resolution authorizing the City Manager to execute the Second Amendment to the Consultant Service Agreement with Carollo Engineers, Inc. for Phase III of Initial Planning and Funding Assistance for the Brackish Water Desalination Project in the amount of \$797,555 for a total contract amount of \$1,099,071. The motion carried the following vote:

*Ayes: Wilson, Tiscareno, Ogorchock*

*Noes: Thorpe, Wright*

**PUBLIC COMMENTS** - None

**STAFF COMMUNICATIONS**

City Attorney Vigilia corrected his report out of Closed Session as follows: **#6 PUBLIC EMPLOYEE APPOINTMENT**, Direction was given to staff.

**COUNCIL COMMUNICATIONS**

Councilmember Ogorchock thanked Public Works for repairing the retaining walls on Contra Loma and James Donlon Boulevards. She requested staff look into repairing the wooden boxes around the utilities. She announced she had filed a Brown Act violation and possible Serial meeting.

Councilmember Thorpe reported he was hosting listening forums on the Sand Creek Focus Area at 7:00 P.M. on March 16, 2017 and 10:00 A.M. on March 18, 2017 at Lone Tree Elementary School.

Councilmember Tiscareno congratulated the new Antioch Police Officer Ryan Duff. He announced Gotta Eatta Pita held their grand opening and he encouraged residents to patronize the business.

Councilmember Ogorchock requested Brown Act Violations be agendized as soon as possible.

**ADJOURNMENT**

With no further business, Mayor Wright adjourned the meeting at 10:05 P.M. to the next regular Council meeting on March 28, 2017.

Respectfully submitted:

*Kitty Eiden*

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KITTY EIDEN, Minutes Clerk

**CITY COUNCIL MEETING  
INCLUDING THE ANTIOCH CITY COUNCIL  
ACTING AS SUCCESSOR AGENCY  
TO THE ANTIOCH DEVELOPMENT AGENCY**

**Regular Meeting  
7:00 P.M.**

**March 28, 2017  
Council Chambers**

**5:00 P.M. - CLOSED SESSION**

1. **CONFERENCE WITH LABOR NEGOTIATORS** – This Closed Session with the City’s Labor Negotiators is authorized by California Government Code section 54957.6; City designated representatives: Nickie Mastay and Glenn Berkheimer; Employee organization: Public Employees’ Union Local 1.
2. **PUBLIC EMPLOYMENT: Recruitment of City Manager.** This Closed Session is authorized pursuant to Government Code section 54957.
3. **PUBLIC EMPLOYMENT** – This Closed Session is authorized pursuant to Government Code section 54957 – Interim City Manager.
4. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION** – Significant Exposure to Litigation pursuant to California Government Code section 54956.9(d)(2): Two (2) potential cases regarding violation of the Brown Act.

City Attorney Vigilia reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LABOR NEGOTIATORS**, No reportable action, **#2 PUBLIC EMPLOYMENT: Recruitment of City Manager**, Council voted unanimously 4/0 (Councilmember Thorpe – absent) to appoint Ron Bernal as City Manager, **#3 PUBLIC EMPLOYMENT**, Direction given to staff; and, **#4 CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION**, Direction given to City Attorney.

Mayor Wright called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Thorpe, Tiscareno, Ogorchock, and Mayor Wright

**PLEDGE OF ALLEGIANCE**

Councilmember Tiscareno led the Council and audience in the Pledge of Allegiance.

**PROCLAMATION**

*Antioch Police Chief Allan Cantando – Service Recognition*

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the Council unanimously approved the Proclamation.

Council presented the proclamation to Chief Cantando who thanked the City for the recognition and acknowledged staff at the Antioch Police Department. He stated it was a pleasure to serve the citizens of Antioch and he was grateful to Council and the Community for allowing him to serve.

The City Council thanked Chief Cantando for his service and stated they appreciated his support and friendship. They wished him the best in his future endeavors.

Marcel Caldwell, representing Senator Steve Glazer, presented Chief Cantando with a certificate honoring his service.

### **ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

Director of Parks and Recreation announced the following events:

- Water Park Season begins April 1, 2017
- Dedication of Cattail Harbor & Swim, Splash and Play Saturday, May 13, 2017
- Season Pass Sale through May 26, 2017
- Skateboard Camp, April 10-14, 2017

She provided Council with Antioch Water Park brochures, Skateboard Camp flyers, and Summer Recreation guides.

Julie Neward, representing Somersville Towne Center, reported on their community involvement, new tenants, and operational plans.

Shannon Skinner, representing Somersville Towne Center, announced the following events:

- Easter Bunny at the Mall April 1-15, 2017
- Easter Breakfast April 9, 2017
- Keep Antioch Beautiful Day April 22, 2017

She stated she would be providing additional information for the following upcoming events at a future Council meeting: painting of the utility boxes, Relay for Life, Cinco de Mayo celebration and a Fashion Show.

Kay Power, Antioch resident, invited the community to the VFW Kiwanis Club of the Delta Social and Silent Auction fundraiser at 5:00 P.M. on April 1, 2017 at the VFW hall.

Velma Wilson, Antioch resident, thanked Chief Cantando for his service and congratulated Captain Brooks on his appointment as Interim Police Chief. She announced the following events:

- East County NAACP Celebration of 60 years, April 22, 2017
- Antioch Jamboree Crab Feed, April 29, 2017 at St. George's Episcopal

Councilmember Ogorchock announced Every 15 Minutes Services would be held at 9:30 A.M. on March 29, 2017 at Deer Valley High School and an auction would be held on April 1, 2017 at Holy Rosary. She reported Director Anthony Ferrante film "Forgotten Evil" would be shown at 7:00 P.M. on April 1, 2017 at the El Campanil Theatre. She stated she was making a donation of \$100.00 so that ten students could attend and anyone wishing to make a similar donation could do so by contacting Trine Gallegos on her facebook page.

### **ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

City Clerk Simonsen announced the following Board and Commission openings:

- *Sales Tax Citizens' Oversight Committee: One (1) partial vacancy*
- *Board of Administrative Appeals: One (1) partial vacancy*

He reported applications would be available in Council Chambers, online at the City's website, and at the City Clerk and Deputy City Clerk's offices.

### **PUBLIC COMMENTS**

Marikay Batina spoke in support of the Healthy California Act - Senate Bill 562 and offered to make a presentation to Council regarding single payer health care and SB562. She provided a flyer and announced the Health Care for All – Contra Costa County event would be held from 12:00 P.M. – 2:00 P.M. on April 1, 2017 at the Antioch Library.

Loretta Sweatt, Antioch resident, congratulated Chief Cantando on his retirement and Ron Bernal for being appointed as City Manager. She suggested the City consider scenario developments for revitalization of downtown Antioch.

John Goodson, Antioch resident, stated he had opened a store downtown and he was pleased with the collaboration of the rivertown merchants. In an effort to improve esthetics downtown, he requested the City address garbage cans, planter boxes, benches, and street tree lights.

Debbie Blaisure, owner of Oddly Unique and Oddly Unique 2, announced she was opening up a new store downtown, Rivertown Treasure Chest. She requested the City increase police patrols in the area to deter vandalism. She announced a Wine Walk would be held on May 13, 2017 and requested esthetics issues be addressed prior to this event.

### **COUNCIL SUBCOMMITTEE REPORTS**

Councilmember Wilson reported on her attendance at the Tri Delta Transit meeting.

Councilmember Ogorchock reported on her attendance at the League of California Cities meeting.

Mayor Wright reported on his attendance at the Delta Diablo subcommittee meeting.

## **MAYOR'S COMMENTS**

Mayor Wright stated he had attended Dallas Ranch Middle School and he commended the Antioch Unified School District for doing a great job educating students.

## **PRESENTATION**

City Manager Bernal introduced the Presentation.

Chairperson Hans Ho introduced members of the Sales Tax Citizens' Oversight Committee. Chairperson Ho and Committee Member Susana Williams gave an overhead presentation of the Sales Tax Citizens' Oversight Committee Annual Report.

Councilmembers Tiscareno and Ogorchock stated that they appreciated the Committee's oversight of Measure C funds; however, they felt recommendations were beyond the scope of their service.

The City Council thanked the Sales Tax Citizens' Oversight Committee for their service and providing the report this evening.

Councilmember Thorpe encouraged the Committee to attend and participate in the Budget Study Session.

- 1. COUNCIL CONSENT CALENDAR *for City /City as Successor Agency to the Antioch Development Agency***
  - A. APPROVAL OF COUNCIL MINUTES FOR MARCH 14, 2017**
  - B. APPROVAL OF COUNCIL WARRANTS**
  - C. RECRUITMENT FIRM FOR THE CITY MANAGER RECRUITMENT**

### **City of Antioch Acting as Successor Agency to the Antioch Development Agency**

- D. APPROVAL OF SUCCESSOR AGENCY WARRANTS**

City Attorney Vigilia pulled Item C from the agenda and recommended Council continue the item.

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved the Council Consent Calendar with the exception of Item C which was removed for further discussion.

On motion by Councilmember Wilson, seconded by Councilmember Ogorchock, the City Council unanimously continued Item C.



## PUBLIC HEARING

### 3. PUBLIC NOTICE OF INTENT TO FORM A GROUNDWATER SUSTAINABILITY AGENCY AND RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH EAST CONTRA COSTA COUNTY MEMBER AGENCIES THAT WILL FACILITATE THE DEVELOPMENT OF A GROUNDWATER SUSTAINABILITY PLAN FOR THE EAST CONTRA COSTA COUNTY PORTION OF THE TRACY SUBBASIN (P.W. 702)

City Manager Bernal introduced Public Hearing Agenda Item #3.

Project Manager, Capital Improvement Division Buenting presented the staff report dated March 28, 2017 recommending the City Council conduct a public hearing regarding the City's intent to form a Groundwater Sustainability Agency (GSA) and authorize the Interim City Manager to execute a Memorandum of Understanding (MOU) and enter into an agreement with East Contra Costa County member agencies that will facilitate the development of a Groundwater Sustainability Plan (GSP) for the East Contra Costa County Portion of the Tracy Subbasin.

Mayor Wright opened and closed the public hearing with no members of the public requesting to speak.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council unanimously authorized the City Manager to execute a Memorandum of Understanding (MOU) and enter into an agreement with East Contra Costa County member agencies that will facilitate the development of a Groundwater Sustainability Plan (GSP) for the East Contra Costa County Portion of the Tracy Subbasin.

### **RESOLUTION NO. 2017/29**

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council unanimously adopted the resolution authorizing the City Manager to execute a Memorandum of Understanding and become a Groundwater Sustainability Agency under the Sustainable Groundwater Management Act.

## COUNCIL REGULAR AGENDA

### 4. INTERIM CITY MANAGER

City Manager Bernal introduced Regular Agenda Item #4.

Administrative Services Director Mastay presented the staff report dated March 28, 2017 recommending the City Council adopt a resolution: 1) Appointing Ron Bernal as Acting City Manager; and 2) Approving the Acting City Manager Employment Agreement; and 3) Amending the Fiscal Year 2017 General Fund Operating Budget for the Cost of an Acting City Manager.

Administrative Services Director Mastay stated that given Council's action during Closed Session to appoint Ron Bernal as City Manager, staff recommended changing his title from Interim to Acting in the resolution.

City Attorney Vigilia clarified there was no salary classification for an Acting City Manager and this item provided him with the additional pay for performing those duties until Council executes the final agreement for the City Manager's contract. He noted all "Interim" references within the resolution would be changed to "Acting".

**RESOLUTION NO. 2017/30**

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the Council unanimously adopted the resolution 1) Appointed Ron Bernal as Acting City Manager; and 2) Approved the Acting City Manager Employment Agreement; and 3) Amended the Fiscal Year 2017 General Fund Operating Budget for the Cost of an Acting City Manager.

**5. RESOLUTION APPROVING A NEW CLASS SPECIFICATION FOR DEPUTY PUBLIC WORKS DIRECTOR II AND ASSISTANT CITY ENGINEER II, ASSIGNING A SALARY RANGE, ASSIGNING THE CLASSIFICATION TO THE MANAGEMENT (SENIOR) BARGAINING UNIT**

City Manager Bernal introduced Regular Agenda Item #5.

Administrative Services Director Mastay presented the staff report dated March 28, 2017 recommending the City Council adopt a resolution: 1) Approving the class specifications of Deputy Public Works Director II and Assistant City Engineer II; and 2) Assigning the Deputy Public Works Director II and the Assistant City Engineer II classifications to a salary range and to the Management (Senior) Bargaining Unit.

**RESOLUTION NO. 2017/31**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously adopted a resolution 1) Approving the class specifications of Deputy Public Works Director II and Assistant City Engineer II; and 2) Assigning the Deputy Public Works Director II and the Assistant City Engineer II classifications to a salary range and to the Management (Senior) Bargaining Unit.

**6. RESOLUTION APPROVING ONE (1) DEPUTY PUBLIC WORKS DIRECTOR II POSITION AND ONE (1) ASSISTANT CITY ENGINEER II POSITION AND AUTHORIZING THE APPROPRIATE BUDGET ADJUSTMENT**

City Manager Bernal introduced Regular Agenda Item #6.

Administrative Services Director Mastay presented the staff report dated March 28, 2017 recommending the City Council adopt a resolution approving one (1) Deputy Public Works

Director II position and one (1) Assistant City Engineer II position, and authorize the appropriate budget adjustment.

**RESOLUTION NO. 2017/32**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously adopted a resolution approving one (1) Deputy Public Works Director II position and one (1) Assistant City Engineer II position, and authorized the appropriate budget adjustment.

**7. REQUEST FOR FUNDING SPECIAL EVENTS IN FISCAL YEAR 2017-2018**

City Manager Bernal introduced Regular Agenda Item #7.

Director of Parks and Recreation Kaiser presented the staff report dated March 28, 2017 recommending the City Council receive and discuss the request for funding of special events that were submitted by the Celebrate Antioch Foundation for Fiscal Year 2017-2018 and provide direction to staff.

Joy Motts and Wayne Harrison, Celebrate Antioch Foundation, gave a history of their fundraising efforts for the 4<sup>th</sup> of July events and reviewed the schedule for this year's event. They clarified the request for funding included the Holiday DeLites event.

The City Council expressed their appreciation to the Celebrate Antioch Foundation and requested that they provide a financial report prior to their consideration of the funding request.

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council unanimously received the report.

**8. FIRST AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH ECONOMIC AND PLANNING SYSTEMS, INC. TO CONDUCT A TRANSPORTATION IMPACT FEE STUDY, (P.W. 644-A)**

City Manager Bernal introduced Regular Agenda Item #8.

Assistant City Engineer Filson presented the staff report dated March 28, 2017 recommending the City Council adopt a resolution amending the fiscal year 2016/2017 Capital Improvements budget to increase Measure J funding for the Transportation Impact Fee Study by \$50,000 and authorize the Interim City Manager to execute the First Amendment to the Consultant Service Agreement with Economic and Planning Systems, Inc. (EPS) to conduct a Transportation Impact Fee Study in the amount of \$20,180 for a total contract amount of \$149,680.

**RESOLUTION NO. 2017/33**

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the City Council unanimously adopted a resolution amending the fiscal year 2016/2017 Capital Improvements

budget to increase Measure J funding for the Transportation Impact Fee Study by \$50,000 and authorized the City Manager to execute the First Amendment to the Consultant Service Agreement with Economic and Planning Systems, Inc. (EPS) to conduct a Transportation Impact Fee Study in the amount of \$20,180 for a total contract amount of \$149,680.

## **9. RIVER PUMP ROTARY PUMP CONTROL VALVE PURCHASE**

City Manager Bernal introduced Regular Agenda Item #9.

Deputy Director of Public Works Bechtholdt presented the staff report dated March 28, 2017 recommending the City Council adopt a resolution to approve replacing a 20 inch rotary pump control valve for the river pump's discharge line and authorize the Interim City Manager or his designee to authorize the purchase from the sole source distributor, JLR Environmental Consultants, LLC., in the amount not to exceed \$88,806.

In response to Councilmember Tiscareno, Deputy Director of Public Works Bechtholdt stated in the future he could place preventive maintenance items on the Consent Calendar.

### **RESOLUTION NO. 2017/34**

On motion by Councilmember Thorpe, seconded by Councilmember Tiscaeno, the City Council unanimously adopted a resolution to approve replacing a 20 inch rotary pump control valve for the river pump's discharge line and authorize the City Manager or his designee to authorize the purchase from the sole source distributor, JLR Environmental Consultants, LLC., in the amount not to exceed \$88,806.

**PUBLIC COMMENTS** - None

## **STAFF COMMUNICATIONS**

City Manager Bernal announced the first budget Study Session would be held at 5:30 P.M. on April 11, 2017. He announced with the retirement of Chief Cantando, Tammany Brooks would be appointed to serve as Interim Police Chief on April 4, 2017. He thanked Council for appointing him as City Manager and stated it was an honor. He noted he would work hard to collaborate with the community to execute Council's vision for the City.

## **COUNCIL COMMUNICATIONS**

Councilmember Wilson requested Council consider establishing a Community Event Fund during the budget process.

Councilmember Tiscareno reported on his attendance at the Cesar Chavez event at Los Medanos College.

Councilmember Ogorchock requested the Contra Costa Library make a presentation regarding funding for additional hours at the library.

Councilmember Thorpe reported on his attendance at the Water Education for Latino Leaders conference. He suggested staff agendaize a discussion regarding the formation of an ad hoc committee to focus on 2018 Ballot Measures.

Mayor Wright thanked everyone for attending the meeting this evening.

**ADJOURNMENT**

With no further business, Mayor Wright adjourned the meeting at 8:49 P.M. to the next regular Council meeting on April 11, 2017.

Respectfully submitted:

*Kitty Eiden*

\_\_\_\_\_  
KITTY EIDEN, Minutes Clerk

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 MARCH 17-30, 2017  
 FUND/CHECK#

**100 General Fund**

**Non Departmental**

|                                 |                        |          |
|---------------------------------|------------------------|----------|
| 367662 EMPLOYEE                 | CHECK REPLACEMENT      | 172.24   |
| 367696 M H FURNITURE SALES      | CHECK REPLACEMENT      | 92.50    |
| 367727 SERVICE CHAMPIONS        | CHECK REPLACEMENT      | 266.47   |
| 367729 STANTEC ARCHITECTURE INC | CHECK REPLACEMENT      | 500.00   |
| 367796 GNU GROUP                | CHECK REPLACEMENT      | 500.00   |
| 367886 STANTEC ARCHITECTURE INC | DESIGN REVIEW SERVICES | 1,455.00 |
| 367891 SUNRISE LAUNDROMAT       | CHECK REPLACEMENT      | 9.00     |
| 367905 EMPLOYEE                 | CHECK REPLACEMENT      | 45.00    |

**City Council**

|                        |                |        |
|------------------------|----------------|--------|
| 367646 BANK OF AMERICA | AIRFARE-WILSON | 358.53 |
| 367664 COSTCO          | SUPPLIES       | 31.98  |

**City Attorney**

|  |                |          |
|--|----------------|----------|
| 367645 BANK OF AMERICA                 | STATE BAR FEE  | 1,095.37 |
| 367652 BURKE WILLIAMS AND SORENSEN LLP | LEGAL SERVICES | 5,124.00 |
| 367665 COTA COLE ATTORNEYS LLP         | LEGAL SERVICES | 300.00   |
| 367672 DIABLO LIVE SCAN                | FINGERPRINTING | 20.00    |
| 367730 STATE OF CALIFORNIA             | FINGERPRINTING | 49.00    |
| 367813 JARVIS FAY AND DOPORTO LLP      | LEGAL SERVICES | 2,445.50 |
| 367879 SHRED IT INC                    | SHRED SERVICES | 105.01   |
| 367894 TELECOM LAW FIRM PC             | LEGAL SERVICES | 1,285.00 |

**City Manager**

|                         |                       |          |
|-------------------------|-----------------------|----------|
| 367646 BANK OF AMERICA  | CONFERENCE            | 576.88   |
| 928796 DIGITAL SERVICES | UPDATE WEBSITE/SERVER | 2,437.00 |

**City Clerk**

|                            |                       |          |
|----------------------------|-----------------------|----------|
| 367699 MARICAL             | PAPER                 | 1,353.81 |
| 367793 GARCIA, CHRISTINA L | EXPENSE REIMBURSEMENT | 418.24   |
| 367848 OFFICE DEPOT INC    | OFFICE SUPPLIES       | 251.47   |
| 367881 SIMONSEN, ARNE      | EXPENSE REIMBURSEMENT | 715.40   |

**Human Resources**

|                     |                |        |
|---------------------|----------------|--------|
| 367879 SHRED IT INC | SHRED SERVICES | 105.04 |
|---------------------|----------------|--------|

**Economic Development**

|                                    |                |        |
|------------------------------------|----------------|--------|
| 367651 BEST BEST AND KRIEGER LLP   | LEGAL SERVICES | 317.20 |
| 367852 PACIFIC GAS AND ELECTRIC CO | ELECTRIC       | 149.09 |

**Finance Administration**

|                         |                 |          |
|-------------------------|-----------------|----------|
| 367848 OFFICE DEPOT INC | OFFICE SUPPLIES | 1,358.42 |
|-------------------------|-----------------|----------|

**Finance Accounting**

|                                  |                          |          |
|----------------------------------|--------------------------|----------|
| 367643 BADAWI & ASSOCIATES       | FISCAL YEAR 2016 AUDIT   | 5,948.00 |
| 367749 AT AND T MCI              | PHONE                    | 499.00   |
| 367846 OFFICE DEPOT INC          | BUSINESS CARDS           | 50.87    |
| 367848 OFFICE DEPOT INC          | OFFICE SUPPLIES          | 173.78   |
| 367879 SHRED IT INC              | SHRED SERVICES           | 105.00   |
| 928752 SUNGARD PUBLIC SECTOR INC | TRAINING                 | 427.20   |
| 928780 CLINE, CAROL              | TRAVEL EXP REIMBURSEMENT | 3,272.40 |

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 MARCH 17-30, 2017  
 FUND/CHECK#

**Finance Operations**

|                              |                            |        |
|------------------------------|----------------------------|--------|
| 367734 UNITED PARCEL SERVICE | WEEKLY PRINTER SERVICE FEE | 3.00   |
| 367848 OFFICE DEPOT INC      | OFFICE SUPPLIES            | 173.68 |

**Non Departmental**

|                                    |                            |           |
|------------------------------------|----------------------------|-----------|
| 367670 DELTA DIABLO                | GOLF COURSE WATER          | 2,266.00  |
| 367708 MUNICIPAL POOLING AUTHORITY | UNMET LIABILITY DEDUCTIBLE | 22,315.75 |
| 367842 MUNISERVICES LLC            | STARS SERVICES             | 250.00    |
| 367882 SMART AND FINAL             | BUS LIC TAX FEE REFUND     | 15,113.16 |
| 367909 WESTERN DENTAL SERVICES INC | BUS LIC TAX FEE REFUND     | 1,561.31  |
| 928818 RETIREE                     | MEDICAL AFTER RETIREMENT   | 1,687.96  |

**Public Works Street Maintenance**

|                              |          |        |
|------------------------------|----------|--------|
| 367784 ENTERRA ENVIRONMENTAL | TRAINING | 100.00 |
|------------------------------|----------|--------|

**Public Works-Signal/Street Lights**

|                                    |                     |          |
|------------------------------------|---------------------|----------|
| 367637 AMERICAN GREENPOWER USA INC | LIGHTING MATERIALS  | 706.43   |
| 367852 PACIFIC GAS AND ELECTRIC CO | ELECTRIC            | 5,434.55 |
| 928823 ICR ELECTRICAL CONTRACTORS  | ELECTRICAL SERVICES | 8,752.60 |

**Public Works-Striping/Signing**

|                                |                  |          |
|--------------------------------|------------------|----------|
| 367675 EAST BAY WELDING SUPPLY | WELDING SUPPLIES | 74.08    |
| 367784 ENTERRA ENVIRONMENTAL   | TRAINING         | 100.00   |
| 367830 MANERI SIGN COMPANY     | SIGNS            | 7,467.22 |
| 367877 SHERWIN WILLIAMS CO     | PAINT            | 104.51   |
| 367878 SHERWIN WILLIAMS CO     | SUPPLIES         | 16.81    |
| 367912 ZAP MANUFACTURING INC   | SIGNS            | 246.27   |
| 928801 FREDS WELDING           | WELDING SERVICE  | 275.00   |

**Public Works-Facilities Maintenance**

|   |                       |           |
|---|-----------------------|-----------|
| 367711 OAKLEYS PEST CONTROL             | PEST CONTROL SERVICES | 330.00    |
| 367778 DREAM RIDE ELEVATOR              | ELEVATOR SERVICES     | 240.00    |
| 367852 PACIFIC GAS AND ELECTRIC CO      | ELECTRIC              | 14,104.14 |
| 367908 WESCO RECEIVABLES CORP           | SUPPLIES              | 418.31    |
| 928746 CONSOLIDATED ELECTRICAL DIST INC | SUPPLIES              | 200.19    |
| 928823 ICR ELECTRICAL CONTRACTORS       | ELECTRICAL SERVICES   | 135.11    |

**Public Works-Parks Maint**

|                                    |                   |          |
|------------------------------------|-------------------|----------|
| 367671 DELTA FENCE CO              | FENCE SUPPLIES    | 1,284.00 |
| 367703 MIRACLE PLAYSYSTEMS INC     | EQUIPMENT REPAIR  | 3,760.00 |
| 367731 STEWARTS TREE SERVICE INC   | TREE SERVICE      | 250.00   |
| 367741 AMERICAN PLUMBING INC       | PLUMBING SERVICES | 1,024.91 |
| 367852 PACIFIC GAS AND ELECTRIC CO | ELECTRIC          | 856.74   |
| 367870 ROGERS ROOFING              | ROOF REPAIR       | 1,800.00 |

**Public Works-Median/General Land**

|                                    |               |          |
|------------------------------------|---------------|----------|
| 367731 STEWARTS TREE SERVICE INC   | TREE SERVICES | 7,202.35 |
| 367852 PACIFIC GAS AND ELECTRIC CO | ELECTRIC      | 1,676.83 |
| 367890 STEWARTS TREE SERVICE INC   | TREE SERVICES | 650.00   |

**Police Administration**

|                             |                |          |
|-----------------------------|----------------|----------|
| 367647 BANK OF AMERICA      | SUPPLIES       | 1,778.46 |
| 367655 CLONINGER, NAHLEEN R | MEAL ALLOWANCE | 46.00    |
| 367663 CORTEZ, ANA E        | MEAL ALLOWANCE | 46.00    |

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|--|-----------------------|-----------|
| 367664 COSTCO                          | SUPPLIES              | 188.54    |
| 367668 CSI FORENSIC SUPPLY             | SUPPLIES              | 448.99    |
| 367686 GALLS INC                       | SUPPLIES              | 20.05     |
| 367695 LC ACTION POLICE SUPPLY         | SUPPLIES              | 112.05    |
| 367698 MAGANA, JOSEPH J                | MEAL ALLOWANCE        | 46.00     |
| 367712 OFFICE DEPOT INC                | SUPPLIES              | 362.64    |
| 367718 PSYCHOLOGICAL SERVICES GROUP    | TUITION-MAGANA        | 150.00    |
| 367719 PSYCHOLOGICAL SERVICES GROUP    | TUITION-CLONINGER     | 150.00    |
| 367720 PSYCHOLOGICAL SERVICES GROUP    | TUITION-CORTEZ        | 150.00    |
| 367737 WYNDHAM                         | LODGING-ALLENDORPH    | 220.38    |
| 367763 CLEMENTI, MARK A                | PROFESSIONAL SERVICES | 685.00    |
| 367766 CONCORD UNIFORMS LLC            | UNIFORMS              | 3,203.34  |
| 367783 ED JONES CO INC                 | BADGES                | 257.13    |
| 367806 HUNT AND SONS INC               | FUEL                  | 109.12    |
| 367848 OFFICE DEPOT INC                | OFFICE SUPPLIES       | 1,440.39  |
| 367887 STATE OF CALIFORNIA             | FINGERPRINTING        | 128.00    |
| 367893 TAYLOR-FLOURNOY, DARLENE        | EXPENSE REIMBURSEMENT | 30.00     |
| 367913 ALLENDORPH, MATTHEW JEFFREY     | TRAINING PER DIEM     | 192.00    |
| 928843 MOBILE MINI LLC                 | STORAGE CONTAINERS    | 213.67    |
| <b>Police Community Policing</b>       |                       |           |
| 367739 ADAMS, JONATHAN B               | EXPENSE REIMBURSEMENT | 26.75     |
| 367800 GRAGG, RANDALL ANDREW           | EXPENSE REIMBURSEMENT | 68.48     |
| 367806 HUNT AND SONS INC               | FUEL                  | 53.78     |
| 367828 LOWTHER, GARY M                 | EXPENSE REIMBURSEMENT | 32.90     |
| 367845 OCCUPATIONAL HEALTH CENTERS     | MEDICAL SERVICES      | 1,015.50  |
| 367862 PERS                            | PAYROLL DEDUCTIONS    | 15,808.75 |
| 367883 SOLARI, ROBERT L                | EXPENSE REIMBURSEMENT | 83.96     |
| <b>Police Investigations</b>           |                       |           |
| 367647 BANK OF AMERICA                 | SUPPLIES              | 696.93    |
| 367664 COSTCO                          | SUPPLIES              | 135.93    |
| 367725 ROSE, BRIAN C                   | EXPENSE REIMBURSEMENT | 152.53    |
| 367757 CALIFORNIA SURVEYING & DRAFTING | INK                   | 158.93    |
| 367769 CONTRA COSTA COUNTY             | LAB TESTING           | 10,054.50 |
| 367772 CPR CELL PHONE REPAIR           | CELL PHONE REPAIR     | 125.48    |
| 367857 PERKINSON, JAMES A              | EXPENSE REIMBURSEMENT | 34.50     |
| <b>Police Special Operations Unit</b>  |                       |           |
| 367647 BANK OF AMERICA                 | SUPPLIES              | 326.22    |
| 367732 TOYOTA FINANCIAL SERVICES       | VEHICLE LEASE         | 1,617.67  |
| 367898 TOYOTA FINANCIAL SERVICES       | VEHICLE LEASE         | 1,617.67  |
| <b>Police Communications</b>           |                       |           |
| 367639 AMERICAN TOWER CORPORATION      | CELL TOWER RENTAL     | 232.22    |
| 367658 COMCAST                         | CONNECTION SERVICES   | 346.67    |
| 367664 COSTCO                          | SUPPLIES              | 79.33     |
| 367795 GLOBALSTAR                      | SATELLITE PHONE       | 99.87     |
| 367853 PACIFIC TELEMANAGEMENT SERVICES | LOBBY PAY PHONE       | 78.00     |



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**Police Facilities Maintenance**

|                                    |                        |           |
|------------------------------------|------------------------|-----------|
| 367666 CREATIVE SUPPORTS INC       | ERGONOMIC IMPROVEMENTS | 150.95    |
| 367711 OAKLEYS PEST CONTROL        | PEST CONTROL SERVICES  | 200.00    |
| 367778 DREAM RIDE ELEVATOR         | ELEVATOR SERVICES      | 80.00     |
| 367852 PACIFIC GAS AND ELECTRIC CO | GAS                    | 14,597.52 |

**CD Code Enforcement**

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| 367702 MICHAEL, CURTIS BERNARD | EXPENSE REIMBURSEMENT | 65.22    |
| 367706 MOTOROLA SOLUTIONS INC  | RADIOS                | 6,325.69 |

**Community Development Building Inspection**

|                                 |                  |        |
|---------------------------------|------------------|--------|
| 367781 EAGLE BUSINESS FORMS INC | BUILDING PERMITS | 391.63 |
| 367848 OFFICE DEPOT INC         | OFFICE SUPPLIES  | 535.91 |

**210 Federal Asset Seizure Fund**

**Non Departmental**

|                  |                   |        |
|------------------|-------------------|--------|
| 367796 GNU GROUP | CHECK REPLACEMENT | 500.00 |
|------------------|-------------------|--------|

**212 CDBG Fund**

**CDBG**

|                                       |                       |           |
|---------------------------------------|-----------------------|-----------|
| 367653 CITY DATA SERVICES LLC         | CDBG SERVICES         | 1,000.00  |
| 367654 CITY OF RICHMOND               | PROFESSIONAL SERVICES | 1,376.48  |
| 367659 COMMUNITY ENERGY SERVICES CORP | PROFESSIONAL SERVICES | 28,845.63 |
| 928748 HOUSE, TERI                    | CONSULTING SERVICES   | 7,345.00  |

**213 Gas Tax Fund**

**Streets**

|                                    |          |           |
|------------------------------------|----------|-----------|
| 367852 PACIFIC GAS AND ELECTRIC CO | ELECTRIC | 29,267.19 |
|------------------------------------|----------|-----------|

**214 Animal Control Fund**

**Animal Control**

|                                      |                       |        |
|--------------------------------------|-----------------------|--------|
| 367722 RICHEY, SONYA                 | VET EXP REIMBURSEMENT | 837.15 |
| 367743 ANIMAL SUPPLY LOGISTICS       | SUPPLIES              | 538.38 |
| 367782 EAST BAY VETERINARY EMERGENCY | VETERINARY SERVICES   | 203.20 |
| 367843 MWI VETERINARY SUPPLY CO      | SUPPLIES              | 13.59  |
| 367852 PACIFIC GAS AND ELECTRIC CO   | ELECTRIC              | 768.29 |

**Maddie's Fund Grant**

|                                   |                     |        |
|-----------------------------------|---------------------|--------|
| 367642 ANIMAL HOSPITAL OF ANTIOCH | VETERINARY SERVICES | 395.00 |
|-----------------------------------|---------------------|--------|

**219 Recreation Fund**

**Non Departmental**

|                                     |                   |          |
|-------------------------------------|-------------------|----------|
| 367649 BAY AREA COMMUNITY RESOURCES | DEPOSIT REFUND    | 500.00   |
| 367683 FREEMAN, KIM                 | DEPOSIT REFUND    | 200.00   |
| 367700 MATA, VICTOR                 | DEPOSIT REFUND    | 500.00   |
| 367785 FAKHRY, FARZANA              | DEPOSIT REFUND    | 500.00   |
| 367787 FELLOWSHIP CHURCH            | DEPOSIT REFUND    | 500.00   |
| 367792 GARCIA, ALIRIO               | DEPOSIT REFUND    | 175.00   |
| 367897 TOP PACERS TRACK CLUB        | CHECK REPLACEMENT | 1,000.00 |

**Recreation Admin**

|                                    |                       |          |
|------------------------------------|-----------------------|----------|
| 367764 COLE SUPPLY CO INC          | SUPPLIES              | 28.55    |
| 367804 HONEYWELL INTERNATIONAL INC | HVAC SERVICES         | 647.44   |
| 367844 OAKLEYS PEST CONTROL        | PEST CONTROL SERVICES | 225.00   |
| 367852 PACIFIC GAS AND ELECTRIC CO | GAS                   | 1,954.46 |

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| 928784 CONSOLIDATED ELECTRICAL DIST INC  | SUPPLIES              | 220.88   |
| <b>Senior Programs</b>                   |                       |          |
| 367644 BANK OF AMERICA                   | OFFICE FURNITURE      | 2,790.00 |
| 367730 STATE OF CALIFORNIA               | FINGERPRINTING        | 32.00    |
| 367852 PACIFIC GAS AND ELECTRIC CO       | ELECTRIC              | 1,302.97 |
| 367861 PRECISION LEAK DETECTION INC      | CONSULTING SERVICES   | 175.00   |
| <b>Recreation Sports Programs</b>        |                       |          |
| 367852 PACIFIC GAS AND ELECTRIC CO       | ELECTRIC              | 1,373.16 |
| <b>Recreation-New Comm Cntr</b>          |                       |          |
| 367644 BANK OF AMERICA                   | SUPPLIES              | 1,667.42 |
| 367650 BAY CITIES PYROTECTOR             | INSPECTION SERVICES   | 370.00   |
| 367656 COLE SUPPLY CO INC                | SUPPLIES              | 358.89   |
| 367658 COMCAST                           | CONNECTION SERVICES   | 1,588.45 |
| 367672 DIABLO LIVE SCAN                  | FINGERPRINTING        | 50.00    |
| 367687 GARDA CL WEST INC                 | ARMORED CAR PICK UP   | 150.81   |
| 367715 PARKINK                           | SHIRTS                | 1,962.72 |
| 367730 STATE OF CALIFORNIA               | FINGERPRINTING        | 80.00    |
| 367733 UNIQUE PEST CONTROL               | PEST CONTROL SERVICE  | 1,200.00 |
| 367748 AT AND T MCI                      | PHONE                 | 132.82   |
| 367751 BAY BUILDING MAINTENANCE INC      | JANITORIAL SERVICES   | 550.00   |
| 367754 BLACK DIAMOND KIDS CENTER         | CONTRACTOR PAYMENT    | 940.80   |
| 367764 COLE SUPPLY CO INC                | SUPPLIES              | 341.42   |
| 367780 DUGAND, KARINA                    | CONTRACTOR PAYMENT    | 712.80   |
| 367786 FASTENAL CO                       | SUPPLIES              | 453.08   |
| 367819 KOVALICK, LUANNE                  | CONTRACTOR PAYMENT    | 823.20   |
| 367844 OAKLEYS PEST CONTROL              | PEST CONTROL SERVICES | 250.00   |
| 928823 ICR ELECTRICAL CONTRACTORS        | ELECTRICAL SERVICES   | 568.64   |
| <b>221 Asset Forfeiture Fund</b>         |                       |          |
| <b>Non Departmental</b>                  |                       |          |
| 367695 LC ACTION POLICE SUPPLY           | EQUIPMENT             | 213.01   |
| <b>222 Measure C/J Fund</b>              |                       |          |
| <b>Streets</b>                           |                       |          |
| 367676 ECONOMIC AND PLANNING SYSTEMS INC | PROFESSIONAL SERVICES | 2,624.88 |
| <b>226 Solid Waste Reduction Fund</b>    |                       |          |
| <b>Solid Waste Used Oil</b>              |                       |          |
| 367874 S GRONER ASSOCIATES INC           | CONSULTING SERVICES   | 3,983.00 |
| <b>Solid Waste</b>                       |                       |          |
| 367667 CRRA                              | MEMBER DUES           | 200.00   |
| <b>229 Pollution Elimination Fund</b>    |                       |          |
| <b>Channel Maintenance Operation</b>     |                       |          |
| 367714 PACIFIC COAST LANDSCAPE MGMT INC  | LANDSCAPE SERVICES    | 2,745.60 |
| 367854 PAPA                              | SEMINAR-RAMIREZ       | 215.00   |
| 367892 TARGET SPECIALTY PRODUCTS         | CHEMICALS             | 1,904.42 |
| 928750 QUENVOLDS                         | SAFETY BOOTS-PORTER   | 227.93   |

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| <b>251 Lone Tree SLLMD Fund</b>                  |                    |          |
| <b>Lonetree Maintenance Zone 1</b>               |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 701.40   |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 136.60   |
| <b>Lonetree Maintenance Zone 2</b>               |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 689.78   |
| <b>Lonetree Maintenance Zone 3</b>               |                    |          |
| 367880 SILVA LANDSCAPE                           | LANDSCAPE SERVICES | 2,736.00 |
| <b>Lonetree Maintenance Zone 4</b>               |                    |          |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 218.56   |
| <b>252 Downtown SLLMD Fund</b>                   |                    |          |
| <b>Downtown Maintenance</b>                      |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 245.61   |
| 367890 STEWARTS TREE SERVICE INC                 | TREE SERVICES      | 500.00   |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 136.60   |
| <b>253 Almondridge SLLMD Fund</b>                |                    |          |
| <b>Almondridge Maintenance</b>                   |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 197.12   |
| <b>254 Hillcrest SLLMD Fund</b>                  |                    |          |
| <b>Hillcrest Maintenance Zone 1</b>              |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 568.78   |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 355.16   |
| <b>Hillcrest Maintenance Zone 2</b>              |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 684.67   |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 486.30   |
| <b>Hillcrest Maintenance Zone 4</b>              |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 611.90   |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 273.20   |
| <b>255 Park 1A Maintenance District Fund</b>     |                    |          |
| <b>Park 1A Maintenance District</b>              |                    |          |
| 367728 SILVA LANDSCAPE                           | LANDSCAPE SERVICES | 1,368.00 |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 95.16    |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 355.16   |
| <b>256 Citywide 2A Maintenance District Fund</b> |                    |          |
| <b>Citywide 2A Maintenance Zone 3</b>            |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 71.77    |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 5.46     |
| <b>Citywide 2A Maintenance Zone 4</b>            |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 293.53   |
| <b>Citywide 2A Maintenance Zone 5</b>            |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 391.32   |
| <b>Citywide 2A Maintenance Zone 6</b>            |                    |          |
| 367852 PACIFIC GAS AND ELECTRIC CO               | ELECTRIC           | 211.93   |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 327.84   |
| <b>Citywide 2A Maintenance Zone 8</b>            |                    |          |
| 367895 TERRACARE ASSOCIATES                      | TURF MOWING        | 27.32    |

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**Citywide 2A Maintenance Zone 9**

|                                    |             |        |
|------------------------------------|-------------|--------|
| 367852 PACIFIC GAS AND ELECTRIC CO | ELECTRIC    | 447.70 |
| 367895 TERRACARE ASSOCIATES        | TURF MOWING | 81.96  |

**Citywide 2A Maintenance Zone10**

|                                    |                    |          |
|------------------------------------|--------------------|----------|
| 367728 SILVA LANDSCAPE             | LANDSCAPE SERVICES | 1,368.00 |
| 367852 PACIFIC GAS AND ELECTRIC CO | ELECTRIC           | 150.54   |

**257 SLLMD Administration Fund**

**SLLMD Administration**

|                             |             |          |
|-----------------------------|-------------|----------|
| 367684 FURBER SAW INC       | SUPPLIES    | 2,951.67 |
| 367895 TERRACARE ASSOCIATES | TURF MOWING | 327.84   |

**259 East Lone Tree SLLMD Fund**

**Zone 1-District 10**

|                        |                    |          |
|------------------------|--------------------|----------|
| 367880 SILVA LANDSCAPE | LANDSCAPE SERVICES | 3,420.00 |
|------------------------|--------------------|----------|

**311 Capital Improvement Fund**

**Streets**

|   |                         |           |
|---|-------------------------|-----------|
| 367640 ANCHOR CONCRETE CONSTRUCTION INC | SIDEWALK REPAIR PROJECT | 29,209.77 |
|---|-------------------------|-----------|

**319 Residential Dev Alloc Fund**

**Non Departmental**

|                        |           |        |
|------------------------|-----------|--------|
| 367644 BANK OF AMERICA | EQUIPMENT | 948.32 |
|------------------------|-----------|--------|

**376 Lone Diamond Fund**

**Assessment District**

|                                     |              |        |
|-------------------------------------|--------------|--------|
| 367760 CENTRAL SELF STORAGE ANTIOCH | STORAGE FEES | 208.00 |
|-------------------------------------|--------------|--------|

**416 Honeywell Capital Lease Fund**

**Non Departmental**

|                        |              |           |
|------------------------|--------------|-----------|
| 367750 BANK OF AMERICA | LOAN PAYMENT | 44,462.59 |
|------------------------|--------------|-----------|

**570 Equipment Maintenance Fund**

**Non Departmental**

|                           |                   |          |
|---------------------------|-------------------|----------|
| 367745 ANTIOCH AUTO PARTS | CHECK REPLACEMENT | 9.80     |
| 367806 HUNT AND SONS INC  | FUEL              | 2,789.70 |

**Equipment Maintenance**

|                                      |                         |          |
|--------------------------------------|-------------------------|----------|
| 367674 EAST BAY TIRE CO              | REPAIR SERVICE          | 140.67   |
| 367679 FAST UNDERCAR                 | BRAKE SHOES             | 28.53    |
| 367697 MAACO                         | VEHICLE REPAIR          | 3,120.77 |
| 367704 MITCHELL ONE INC              | VEHICLE REPAIR          | 3,949.13 |
| 367726 ROYAL BRASS INC               | HOSE FITTINGS           | 166.52   |
| 367740 AFFORDABLE TIRE CENTER        | AUTO SERVICE            | 69.95    |
| 367744 ANTIOCH AUTO PARTS            | FILTERS                 | 1,080.23 |
| 367746 ANTIOCH GLASS                 | GLASS REPLACEMENT       | 279.44   |
| 367767 CONTRA COSTA COUNTY           | RADIO REPAIR            | 1,408.00 |
| 367776 DIABLO INDUSTRIAL TOOL CO INC | AUTO SERVICE            | 792.19   |
| 367786 FASTENAL CO                   | SUPPLIES                | 11.54    |
| 367803 HARLEY DAVIDSON               | MOTORCYCLE PARTS        | 164.38   |
| 367818 KEN KELLER SALES              | EQUIPMENT PARTS         | 383.42   |
| 367839 MUNICIPAL MAINT EQUIPMENT INC | SUPPLIES                | 1,231.15 |
| 367841 MUNICIPAL POOLING AUTHORITY   | INSURANCE REIMBURSEMENT | 1,967.59 |
| 367849 ONE 800 RADIATOR              | AUTO PARTS              | 227.29   |

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| 367852   | PACIFIC GAS AND ELECTRIC CO        | ELECTRIC                 | 523.61    |
| 367858   | PETERSON                           | CONTROLLER               | 668.66    |
| 367859   | PETERSON                           | BOLTS                    | 74.71     |
| 367860   | PHILS DIESEL CLINIC INC            | AUTO REPAIR              | 216.94    |
| 367864   | PURSUIT NORTH                      | SUPPLIES                 | 103.46    |
| 367876   | SGS TESTCOM                        | SMOG SERVICE             | 31.41     |
| 367899   | TRED SHED, THE                     | TIRES                    | 2,320.73  |
| 367906   | WALNUT CREEK FORD                  | STOCK PARTS              | 609.26    |
| 928745   | BIG SKY ENTERPRISES INC            | TIRE DISPOSAL            | 366.00    |
| 928766   | BIG SKY ENTERPRISES INC            | WASTE REMOVAL            | 165.00    |
| 928872   | SC FUELS                           | OIL                      | 884.04    |
| <b>573 Information Services Fund</b>           |                                    |                          |           |
| <b>Network Support &amp; PCs</b>               |                                    |                          |           |
| 367657   | COMCAST                            | CONNECTION SERVICES      | 180.21    |
| 367658   | COMCAST                            | CONNECTION SERVICES      | 1,028.98  |
| 367749   | AT AND T MCI                       | PHONE                    | 714.64    |
| <b>Telephone System</b>                        |                                    |                          |           |
| 367747   | AT AND T MCI                       | PHONE                    | 36.49     |
| 367748   | AT AND T MCI                       | PHONE                    | 713.25    |
| 367749   | AT AND T MCI                       | PHONE                    | 609.91    |
| <b>GIS Support Services</b>                    |                                    |                          |           |
| 367758   | CALIFORNIA SURVEYING & DRAFTING    | EQUIPMENT REPAIR         | 290.00    |
| <b>Office Equipment Replacement</b>            |                                    |                          |           |
| 367742   | AMS DOT NET INC                    | FIREWALL LABOR           | 600.00    |
| 928755   | ALTURA COMMUNICATION SOLUTIONS LLC | PHONE SYSTEM UPGRADE     | 20,369.11 |
| <b>577 Post Retirement Medical-Police Fund</b> |                                    |                          |           |
| <b>Non Departmental</b>                        |                                    |                          |           |
| 367701   | RETIREE                            | CHECK REPLACEMENT        | 1,265.22  |
| 367884   | EMPLOYEE                           | CHECK REPLACEMENT        | 89.00     |
| 367691   | RETIREE                            | MEDICAL AFTER RETIREMENT | 697.28    |
| 367755   | RETIREE                            | MEDICAL AFTER RETIREMENT | 1,139.00  |
| 367756   | RETIREE                            | MEDICAL AFTER RETIREMENT | 733.39    |
| 367794   | RETIREE                            | MEDICAL AFTER RETIREMENT | 1,045.42  |
| 367805   | RETIREE                            | MEDICAL AFTER RETIREMENT | 1,338.78  |
| 367814   | RETIREE                            | MEDICAL AFTER RETIREMENT | 348.64    |
| 367823   | RETIREE                            | MEDICAL AFTER RETIREMENT | 905.87    |
| 367834   | RETIREE                            | MEDICAL AFTER RETIREMENT | 129.00    |
| 367835   | RETIREE                            | MEDICAL AFTER RETIREMENT | 1,229.46  |
| 367873   | RETIREE                            | MEDICAL AFTER RETIREMENT | 238.70    |
| 367884   | RETIREE                            | MEDICAL AFTER RETIREMENT | 733.39    |
| 367900   | RETIREE                            | MEDICAL AFTER RETIREMENT | 1,338.78  |
| 367910   | RETIREE                            | MEDICAL AFTER RETIREMENT | 472.96    |
| 928744   | RETIREE                            | MEDICAL AFTER RETIREMENT | 825.93    |
| 928753   | RETIREE                            | MEDICAL AFTER RETIREMENT | 1,338.78  |
| 928758   | RETIREE                            | MEDICAL AFTER RETIREMENT | 905.87    |
| 928759   | RETIREE                            | MEDICAL AFTER RETIREMENT | 275.31    |

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| 928761 | RETIREE | MEDICAL AFTER RETIREMENT | 1,253.12 |
| 928764 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928765 | RETIREE | MEDICAL AFTER RETIREMENT | 1,253.12 |
| 928774 | RETIREE | MEDICAL AFTER RETIREMENT | 912.99   |
| 928776 | RETIREE | MEDICAL AFTER RETIREMENT | 796.00   |
| 928779 | RETIREE | MEDICAL AFTER RETIREMENT | 579.26   |
| 928782 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928794 | RETIREE | MEDICAL AFTER RETIREMENT | 1,466.78 |
| 928802 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928803 | RETIREE | MEDICAL AFTER RETIREMENT | 796.00   |
| 928804 | RETIREE | MEDICAL AFTER RETIREMENT | 172.48   |
| 928814 | RETIREE | MEDICAL AFTER RETIREMENT | 172.48   |
| 928817 | RETIREE | MEDICAL AFTER RETIREMENT | 238.65   |
| 928820 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928821 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928842 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928845 | RETIREE | MEDICAL AFTER RETIREMENT | 605.39   |
| 928846 | RETIREE | MEDICAL AFTER RETIREMENT | 905.87   |
| 928859 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928860 | RETIREE | MEDICAL AFTER RETIREMENT | 579.26   |
| 928861 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928863 | RETIREE | MEDICAL AFTER RETIREMENT | 972.09   |
| 928873 | RETIREE | MEDICAL AFTER RETIREMENT | 605.29   |
| 928884 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928889 | RETIREE | MEDICAL AFTER RETIREMENT | 472.96   |
| 928902 | RETIREE | MEDICAL AFTER RETIREMENT | 605.39   |
| 928904 | RETIREE | MEDICAL AFTER RETIREMENT | 258.37   |
| 928905 | RETIREE | MEDICAL AFTER RETIREMENT | 952.99   |

**578 Post Retirement Medical-Misc Fund**

***Non Departmental***

|        |         |                          |        |
|--------|---------|--------------------------|--------|
| 367694 | RETIREE | MEDICAL AFTER RETIREMENT | 89.38  |
| 367752 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69 |
| 367759 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38 |
| 367761 | RETIREE | MEDICAL AFTER RETIREMENT | 375.57 |
| 367775 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69 |
| 367779 | RETIREE | MEDICAL AFTER RETIREMENT | 473.38 |
| 367802 | RETIREE | MEDICAL AFTER RETIREMENT | 709.38 |
| 367815 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69 |
| 367817 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69 |
| 367837 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69 |
| 367865 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69 |
| 367867 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38 |
| 367871 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69 |
| 367875 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69 |
| 367903 | RETIREE | MEDICAL AFTER RETIREMENT | 100.00 |
| 367904 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69 |

Prepared by: Georgina Meek  
 Finance Accounting

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CITY OF ANTIOCH  
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|        |         |                          |          |
|--------|---------|--------------------------|----------|
| 367911 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928754 | RETIREE | MEDICAL AFTER RETIREMENT | 261.76   |
| 928760 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928763 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928769 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69   |
| 928771 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69   |
| 928772 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928775 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928781 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928783 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928787 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928788 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69   |
| 928790 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928793 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928797 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928798 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928799 | RETIREE | MEDICAL AFTER RETIREMENT | 172.48   |
| 928808 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928809 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928816 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928819 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928825 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69   |
| 928826 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69   |
| 928830 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928833 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928836 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928837 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928841 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928855 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928856 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928857 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928865 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928868 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928871 | RETIREE | MEDICAL AFTER RETIREMENT | 225.38   |
| 928879 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928888 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928892 | RETIREE | MEDICAL AFTER RETIREMENT | 73.38    |
| 928893 | RETIREE | MEDICAL AFTER RETIREMENT | 172.48   |
| 928894 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928896 | RETIREE | MEDICAL AFTER RETIREMENT | 2,837.52 |
| 928901 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928903 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |

**579 Post Retirement Medical-Mgmt Fund**

***Non Departmental***

|        |         |                          |        |
|--------|---------|--------------------------|--------|
| 367762 | RETIREE | MEDICAL AFTER RETIREMENT | 885.90 |
| 367771 | RETIREE | MEDICAL AFTER RETIREMENT | 166.69 |

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|        |         |                          |          |
|--------|---------|--------------------------|----------|
| 367790 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 367801 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69   |
| 367808 | RETIREE | MEDICAL AFTER RETIREMENT | 400.00   |
| 367812 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 367816 | RETIREE | MEDICAL AFTER RETIREMENT | 1,778.81 |
| 367824 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 367827 | RETIREE | MEDICAL AFTER RETIREMENT | 561.60   |
| 367838 | RETIREE | MEDICAL AFTER RETIREMENT | 746.38   |
| 367856 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 367902 | RETIREE | MEDICAL AFTER RETIREMENT | 1,778.81 |
| 367907 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69   |
| 928751 | RETIREE | MEDICAL AFTER RETIREMENT | 326.07   |
| 928762 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928767 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928768 | RETIREE | MEDICAL AFTER RETIREMENT | 172.48   |
| 928770 | RETIREE | MEDICAL AFTER RETIREMENT | 166.70   |
| 928773 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928777 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928778 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928780 | RETIREE | MEDICAL AFTER RETIREMENT | 709.38   |
| 928785 | RETIREE | MEDICAL AFTER RETIREMENT | 651.52   |
| 928786 | RETIREE | MEDICAL AFTER RETIREMENT | 196.21   |
| 928789 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928791 | RETIREE | MEDICAL AFTER RETIREMENT | 461.38   |
| 928792 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928795 | RETIREE | MEDICAL AFTER RETIREMENT | 261.76   |
| 928805 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928806 | RETIREE | MEDICAL AFTER RETIREMENT | 885.90   |
| 928807 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928810 | RETIREE | MEDICAL AFTER RETIREMENT | 579.26   |
| 928811 | RETIREE | MEDICAL AFTER RETIREMENT | 466.89   |
| 928812 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928813 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928815 | RETIREE | MEDICAL AFTER RETIREMENT | 472.96   |
| 928822 | RETIREE | MEDICAL AFTER RETIREMENT | 330.53   |
| 928827 | RETIREE | MEDICAL AFTER RETIREMENT | 711.38   |
| 928828 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928829 | RETIREE | MEDICAL AFTER RETIREMENT | 885.90   |
| 928831 | RETIREE | MEDICAL AFTER RETIREMENT | 1,381.52 |
| 928832 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928834 | RETIREE | MEDICAL AFTER RETIREMENT | 1,338.78 |
| 928835 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69   |
| 928838 | RETIREE | MEDICAL AFTER RETIREMENT | 40.79    |
| 928839 | RETIREE | MEDICAL AFTER RETIREMENT | 972.09   |
| 928840 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928844 | RETIREE | MEDICAL AFTER RETIREMENT | 547.61   |

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CITY OF ANTIOCH  
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|        |         |                          |          |
|--------|---------|--------------------------|----------|
| 928848 | RETIREE | MEDICAL AFTER RETIREMENT | 261.76   |
| 928851 | RETIREE | MEDICAL AFTER RETIREMENT | 166.69   |
| 928852 | RETIREE | MEDICAL AFTER RETIREMENT | 1,778.81 |
| 928853 | RETIREE | MEDICAL AFTER RETIREMENT | 581.38   |
| 928854 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928858 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928862 | RETIREE | MEDICAL AFTER RETIREMENT | 605.39   |
| 928864 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928866 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928867 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928869 | RETIREE | MEDICAL AFTER RETIREMENT | 226.69   |
| 928870 | RETIREE | MEDICAL AFTER RETIREMENT | 166.70   |
| 928874 | RETIREE | MEDICAL AFTER RETIREMENT | 885.90   |
| 928875 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928877 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928878 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928880 | RETIREE | MEDICAL AFTER RETIREMENT | 261.76   |
| 928881 | RETIREE | MEDICAL AFTER RETIREMENT | 651.52   |
| 928882 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928883 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928885 | RETIREE | MEDICAL AFTER RETIREMENT | 461.38   |
| 928886 | RETIREE | MEDICAL AFTER RETIREMENT | 193.51   |
| 928887 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928890 | RETIREE | MEDICAL AFTER RETIREMENT | 571.52   |
| 928895 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928897 | RETIREE | MEDICAL AFTER RETIREMENT | 345.38   |
| 928898 | RETIREE | MEDICAL AFTER RETIREMENT | 1,667.46 |
| 928899 | RETIREE | MEDICAL AFTER RETIREMENT | 108.69   |
| 928900 | RETIREE | MEDICAL AFTER RETIREMENT | 1,748.00 |

**611 Water Fund**

**Non Departmental**

|        |                            |                   |          |
|--------|----------------------------|-------------------|----------|
| 367682 | FRANCOIS, JADA             | CHECK REPLACEMENT | 120.72   |
| 367690 | HERRERA, GENOVEVA          | CHECK REPLACEMENT | 75.33    |
| 367692 | JOHNS, ERIC                | CHECK REPLACEMENT | 46.26    |
| 367710 | NOBLE, COLLEEN             | CHECK REPLACEMENT | 80.80    |
| 367716 | PAULSON, SHERRY            | CHECK REPLACEMENT | 129.25   |
| 367724 | ROBERTS, ARLENE T K        | CHECK REPLACEMENT | 36.41    |
| 367735 | VILLA MEDANOS              | CHECK REPLACEMENT | 72.43    |
| 367753 | BISHOP CO                  | SUPPLIES          | 1,317.43 |
| 367765 | COMIER, CHARVETTE          | CHECK REPLACEMENT | 37.22    |
| 367770 | COOPER III, SPENCER        | CHECK REPLACEMENT | 46.70    |
| 367773 | CWEA SFBS                  | CHECK REPLACEMENT | 240.00   |
| 367789 | FLYNN, ELISSA              | CHECK REPLACEMENT | 70.84    |
| 367798 | GONZALEZ, RAFAEL           | CHECK REPLACEMENT | 13.36    |
| 367799 | GOOGE, BRIAN               | CHECK REPLACEMENT | 68.73    |
| 367820 | LACROSS CAPITAL MANAGEMENT | CHECK REPLACEMENT | 337.20   |

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 Finance Accounting

CITY OF ANTIOCH  
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|   |                        |           |
|---|------------------------|-----------|
| 367836 MICHAEL STEAD WALNUT CREEK           | CHECK REPLACEMENT      | 220.15    |
| 367848 OFFICE DEPOT INC                     | OFFICE SUPPLIES        | 1,592.97  |
| 367868 RICHARDSON, LISA M                   | CHECK REPLACEMENT      | 11.04     |
| 367869 ROBERTS AND BRUNE CO                 | SUPPLIES               | 259.80    |
| <b>Water Supervision</b>                    |                        |           |
| 367713 ONLINE RESOURCES                     | PAYMENT REFUND         | 53.23     |
| 367784 ENTERRA ENVIRONMENTAL                | TRAINING               | 400.00    |
| 367833 MATAELE, CANDI                       | CHECK REPLACEMENT      | 86.61     |
| <b>Water Production</b>                     |                        |           |
| 367636 ALL PRO GLASS INC                    | WINDOW REPAIR          | 347.78    |
| 367641 ANIMAL DAMAGE MANAGEMENT             | ANIMAL CONTROL         | 275.00    |
| 367661 CONTRA COSTA WATER DISTRICT          | RAW WATER              | 52,908.15 |
| 367669 CSI SERVICES INC                     | INSPECTION SERVICES    | 4,995.00  |
| 367677 ENVIRONMENTAL RESOURCE ASSOC INC     | PROFICIENCY STUDY      | 470.29    |
| 367678 EXPONENT INC                         | PROFESSIONAL SERVICES  | 7,198.00  |
| 367680 FISHER SCIENTIFIC COMPANY            | LAB SUPPLIES           | 3.58      |
| 367681 FOSTER, GARY A                       | EXPENSE REIMBURSEMENT  | 105.00    |
| 367688 HACH CO                              | LAB SUPPLIES           | 1,333.51  |
| 367689 HARRINGTON INDUSTRIAL PLASTICS LLC   | PIPE FITTINGS          | 340.19    |
| 367693 KARL NEEDHAM ENTERPRISES INC         | EQUIPMENT RENTAL       | 25,006.97 |
| 367748 AT AND T MCI                         | PHONE                  | 265.26    |
| 367784 ENTERRA ENVIRONMENTAL                | TRAINING               | 800.00    |
| 367786 FASTENAL CO                          | SUPPLIES               | 32.99     |
| 367804 HONEYWELL INTERNATIONAL INC          | HVAC SERVICES          | 3,974.53  |
| 367821 LAN CON VOICE & DATA CABLING SYSTEMS | UPGRADE SWITCH         | 743.98    |
| 367822 LAW OFFICE OF MATTHEW EMRICK         | LEGAL SERVICES         | 9,685.50  |
| 367848 OFFICE DEPOT INC                     | OFFICE SUPPLIES        | 284.22    |
| 367852 PACIFIC GAS AND ELECTRIC CO          | ELECTRIC               | 48,165.94 |
| 367866 REINHOLDT ENGINEERING CONSTR         | INSPECTION SERVICES    | 940.00    |
| 367869 ROBERTS AND BRUNE CO                 | VALVE                  | 337.74    |
| 367896 THATCHER COMPANY OF CALIFORNIA       | HYDROFLUOSILICIC ACID  | 9,773.56  |
| 928747 EVOQUA WATER TECHNOLOGIES LLC        | SERVICE DI H2O SYSTEM  | 500.00    |
| 928800 EUROFINS EATON ANALYTICAL INC        | WATER TESTING/ANALYSIS | 40.00     |
| 928824 IDEXX LABORATORIES INC               | LAB SUPPLIES           | 46.56     |
| 928849 NTU TECHNOLOGIES INC                 | POLYMER                | 2,700.00  |
| 928850 OLIN CHLOR ALKALI PRODUCTS           | CAUSTIC                | 14,351.12 |
| <b>Water Distribution</b>                   |                        |           |
| 367658 COMCAST                              | CONNECTION SERVICES    | 346.67    |
| 367685 G AND S PAVING INC                   | ASPHALT                | 16,530.61 |
| 367688 HACH CO                              | EQUIPMENT              | 1,000.00  |
| 367723 ROBERTS AND BRUNE CO                 | SMALL TOOLS            | 427.59    |
| 367734 UNITED PARCEL SERVICE                | SHIPPING               | 39.29     |
| 367774 DELTA DIABLO                         | RECYCLED WATER         | 7,082.39  |
| 367784 ENTERRA ENVIRONMENTAL                | TRAINING               | 1,500.00  |
| 367791 FRIGARD CHIROPRACTIC                 | DMV PHYSICALS          | 75.00     |
| 367810 INFOSEND INC                         | POSTAGE COSTS          | 932.57    |

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|--|----------------------------|-----------|
| 367845 OCCUPATIONAL HEALTH CENTERS       | MEDICAL SERVICES           | 107.50    |
| 367848 OFFICE DEPOT INC                  | OFFICE SUPPLIES            | 215.42    |
| 367869 ROBERTS AND BRUNE CO              | PIPE & FITTINGS            | 3,066.89  |
| <b>Water Meter Reading</b>               |                            |           |
| 367709 NATIONAL METER & AUTOMATION INC   | METER PARTS                | 135.11    |
| 367831 MARS COMPANY                      | EQUIPMENT                  | 866.65    |
| 367848 OFFICE DEPOT INC                  | OFFICE SUPPLIES            | 169.02    |
| <b>Public Buildings &amp; Facilities</b> |                            |           |
| 367707 MUNICIPAL FINANCIAL SERVICES      | PROFESSIONAL SERVICES      | 1,300.00  |
| 928749 KAPSCH TRAFFICOM USA INC          | ELECTRICAL REVIEW          | 10,200.00 |
| <b>Warehouse &amp; Central Stores</b>    |                            |           |
| 367734 UNITED PARCEL SERVICE             | WEEKLY PRINTER SERVICE FEE | 3.00      |
| 367848 OFFICE DEPOT INC                  | OFFICE SUPPLIES            | 48.31     |
| <b>621 Sewer Fund</b>                    |                            |           |
| <b>Non Departmental</b>                  |                            |           |
| 367724 ROBERTS, ARLENE T K               | CHECK REPLACEMENT          | 36.41     |
| 367773 CWEA SFBS                         | CHECK REPLACEMENT          | 720.00    |
| <b>Sewer-Wastewater Collection</b>       |                            |           |
| 367658 COMCAST                           | CONNECTION SERVICES        | 346.67    |
| 367660 CONTRA COSTA COUNTY               | INSPECTION SERVICES        | 261.00    |
| 367685 G AND S PAVING INC                | ASPHALT                    | 16,530.62 |
| 367707 MUNICIPAL FINANCIAL SERVICES      | PROFESSIONAL SERVICES      | 1,300.00  |
| 367784 ENTERRA ENVIRONMENTAL             | TRAINING                   | 1,400.00  |
| 367786 FASTENAL CO                       | SUPPLIES                   | 248.41    |
| 367810 INFOSEND INC                      | POSTAGE COSTS              | 932.56    |
| 367848 OFFICE DEPOT INC                  | OFFICE SUPPLIES            | 174.54    |
| 367872 ROOTX                             | ROOT CONTROL SERVICE       | 2,530.00  |
| 928876 SCOTTO, CHARLES W AND DONNA F     | PROPERTY RENT              | 4,500.00  |
| <b>631 Marina Fund</b>                   |                            |           |
| <b>Non Departmental</b>                  |                            |           |
| 367673 DOLBIN, SERGEI                    | CHECK REPLACEMENT          | 184.00    |
| <b>Marina Administration</b>             |                            |           |
| 367717 PFLUEGER, MATTHEW JAMES           | EXPENSE REIMBURSEMENT      | 462.50    |
| 367806 HUNT AND SONS INC                 | FUEL                       | 17,613.51 |
| 367852 PACIFIC GAS AND ELECTRIC CO       | ELECTRIC                   | 3,957.44  |
| <b>641 Prewett Water Park Fund</b>       |                            |           |
| <b>Non Departmental</b>                  |                            |           |
| 367648 BASTIAN, JESSE                    | CHECK REPLACEMENT          | 500.00    |
| 367832 MARTINEZ, TERESA                  | DEPOSIT REFUND             | 500.00    |
| <b>Recreation Water Park</b>             |                            |           |
| 367638 AMERICAN LOCKER SECURITY SYSTEMS  | SUPPLIES                   | 1,754.00  |
| 367644 BANK OF AMERICA                   | TRAINING                   | 897.00    |
| 367672 DIABLO LIVE SCAN                  | FINGERPRINTING             | 10.00     |
| 367705 MITY LITE INC                     | TABLE REPLACEMENT          | 2,078.51  |
| 367721 RED CROSS STORE                   | SUPPLIES                   | 3,051.93  |
| 367730 STATE OF CALIFORNIA               | FINGERPRINTING             | 16.00     |

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|   |                     |           |
|---|---------------------|-----------|
| 367751 BAY BUILDING MAINTENANCE INC     | JANITORIAL SERVICES | 450.00    |
| 367764 COLE SUPPLY CO INC               | SUPPLIES            | 1,363.06  |
| 367786 FASTENAL CO                      | SUPPLIES            | 991.64    |
| 367826 LINCOLN EQUIPMENT INC            | SUPPLIES            | 933.62    |
| 367845 OCCUPATIONAL HEALTH CENTERS      | MEDICAL SERVICES    | 107.50    |
| 367852 PACIFIC GAS AND ELECTRIC CO      | GAS                 | 7,151.56  |
| 367889 STATE OF CALIFORNIA              | INSPECTION SERVICES | 4,972.50  |
| 367901 US FOODSERVICE INC               | EQUIPMENT PARTS     | 395.46    |
| 928784 CONSOLIDATED ELECTRICAL DIST INC | LAMPS               | 1,431.30  |
| 928823 ICR ELECTRICAL CONTRACTORS       | ELECTRICAL SERVICES | 1,169.24  |
| <b>721 Employee Benefits Fund</b>       |                     |           |
| <b>Non Departmental</b>                 |                     |           |
| 367736 EMPLOYEE                         | CHECK REPLACEMENT   | 87.27     |
| 367738 24 HOUR FITNESS SPORT            | PAYROLL DEDUCTIONS  | 111.98    |
| 367768 CONTRA COSTA COUNTY              | PAYROLL DEDUCTIONS  | 400.00    |
| 367777 DIAMOND HILLS SPORT CLUB         | PAYROLL DEDUCTIONS  | 171.00    |
| 367788 FITNESS 19                       | PAYROLL DEDUCTIONS  | 6.00      |
| 367807 EMPLOYEE                         | CHECK REPLACEMENT   | 623.00    |
| 367809 IN-SHAPE HEALTH CLUBS            | PAYROLL DEDUCTIONS  | 799.99    |
| 367811 INTERNAL REVENUE SERVICE         | PAYROLL DEDUCTIONS  | 60.00     |
| 367825 LINA                             | PAYROLL DEDUCTIONS  | 5,946.73  |
| 367829 EMPLOYEE                         | CHECK REPLACEMENT   | 508.89    |
| 367840 MUNICIPAL POOLING AUTHORITY      | PAYROLL DEDUCTIONS  | 3,387.75  |
| 367850 OPERATING ENGINEERS LOCAL NO 3   | PAYROLL DEDUCTIONS  | 2,786.00  |
| 367851 OPERATING ENGINEERS TRUST FUND   | PAYROLL DEDUCTIONS  | 14,587.67 |
| 367855 PARS                             | PAYROLL DEDUCTIONS  | 2,362.13  |
| 367863 PUBLIC EMPLOYEES UNION LOCAL 1   | PAYROLL DEDUCTIONS  | 3,552.78  |
| 367885 STANDARD LIFE INSURANCE          | PAYROLL DEDUCTIONS  | 649.00    |
| 367888 STATE OF CALIFORNIA              | PAYROLL DEDUCTIONS  | 80.35     |
| 928756 ANTIOCH PD SWORN MGMT ASSOC      | PAYROLL DEDUCTIONS  | 755.50    |
| 928757 APOA                             | PAYROLL DEDUCTIONS  | 19,751.02 |
| 928847 NATIONWIDE RETIREMENT SOLUTIONS  | PAYROLL DEDUCTIONS  | 57,783.13 |
| 928891 VANTAGEPOINT TRANSFER AGENTS     | PAYROLL DEDUCTIONS  | 5,075.22  |



STAFF REPORT TO THE CITY COUNCIL  
FOR CONSIDERATION AT THE COUNCIL MEETING OF APRIL 11, 2017

SUBMITTED BY: Donna Conley, City Treasurer 

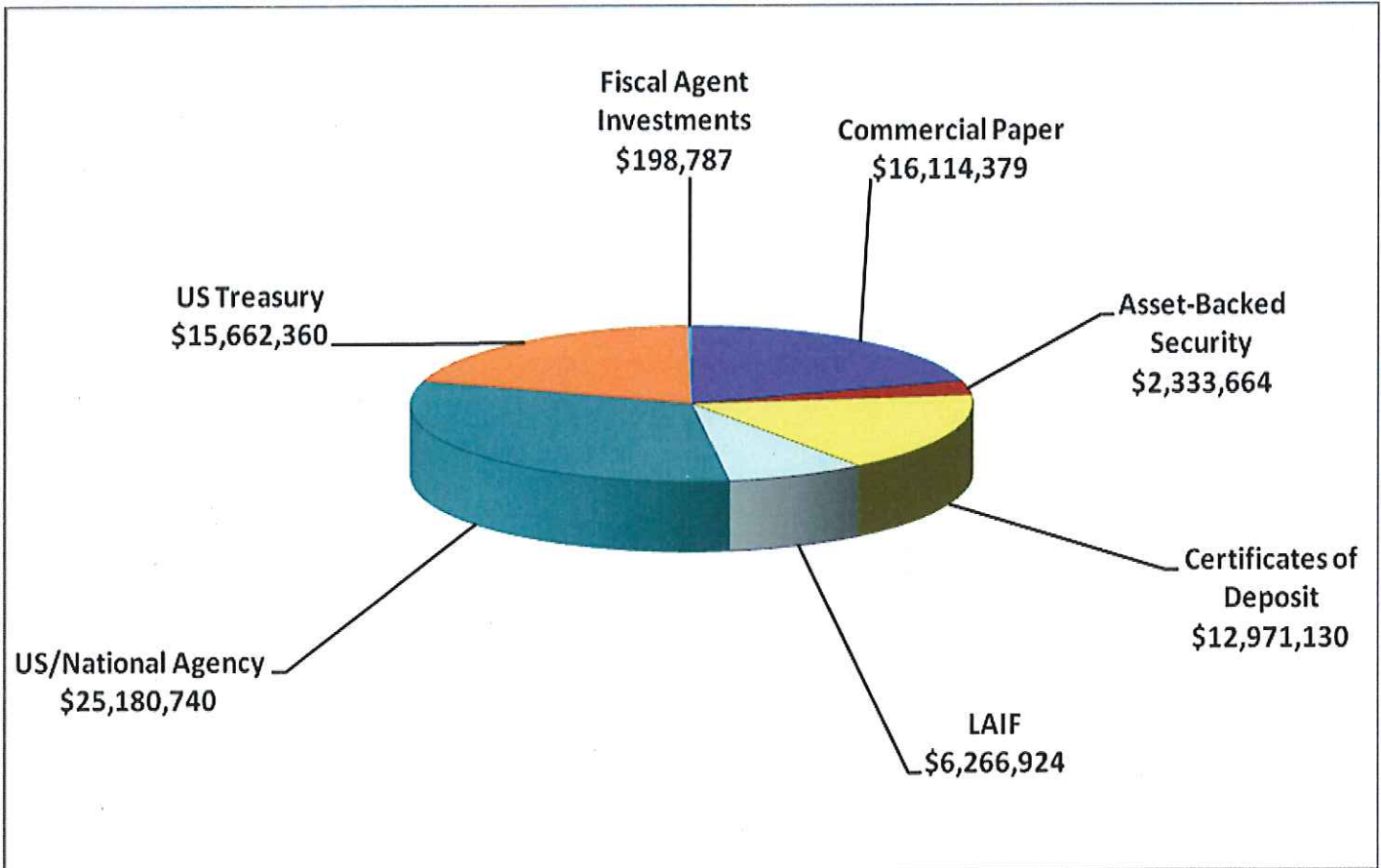
DATE April 5, 2017

SUBJECT: Treasurer's Report –FEBRUARY 2017

RECOMMENDATION: Review and file.

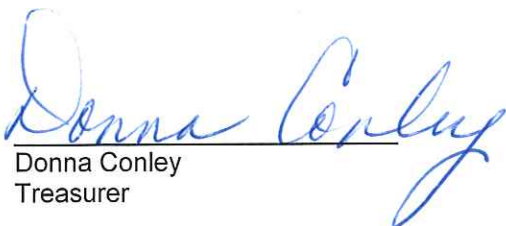
CITY OF ANTIOCH  
SUMMARY REPORT ON THE CITY'S INVESTMENTS

FEBRUARY 28, 2017



Total of City and Fiscal Agent Investments = \$78,727,984

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.

  
Donna Conley  
Treasurer

  
Dawn Merchant  
Finance Director

**Summary of Fiscal Agent Balances by  
Debt Issue**

|  | <u>Amount</u>    |
|--|------------------|
| Antioch Public Financing Authority 2015 Bonds        | 230              |
| Antioch Development Agency 2000 Tax Allocation Bonds | 34,501           |
| Antioch Development Agency 2009 Tax Allocation Bonds | 164,055          |
|  | <u>\$198,787</u> |



## Managed Account Issuer Summary

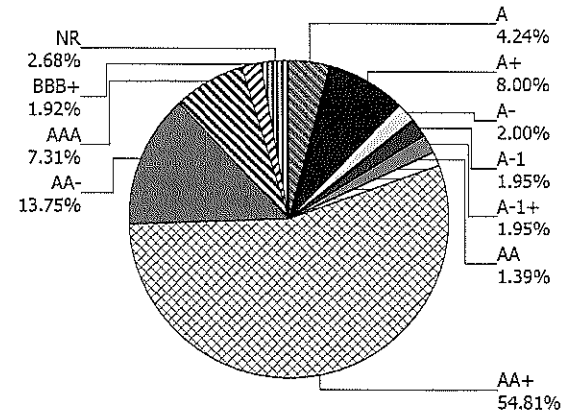
For the Month Ending February 28, 2017

CITY OF ANTIOCH, CA - 04380500

### Issuer Summary

| Issuer                              | Market Value of Holdings | Percent |
|-------------------------------------|--------------------------|---------|
| ALLY AUTO RECEIVABLES TRUST         | 254,540.13               | 0.36    |
| AMERICAN EXPRESS CO                 | 260,611.52               | 0.36    |
| AMERICAN HONDA FINANCE              | 751,101.87               | 1.05    |
| APPLE INC                           | 716,343.50               | 1.00    |
| BANK OF AMERICA CORP                | 702,296.00               | 0.98    |
| BANK OF AMERICA CREDIT CARD TRUST   | 494,685.23               | 0.69    |
| BANK OF MONTREAL                    | 1,438,950.75             | 2.01    |
| BANK OF NEW YORK CO INC             | 1,401,653.40             | 1.96    |
| BANK OF NOVA SCOTIA                 | 1,400,616.00             | 1.96    |
| BB&T CORPORATION                    | 734,351.05               | 1.03    |
| BERKSHIRE HATHAWAY INC              | 279,571.78               | 0.39    |
| CA EARTHQUAKE AUTH TXBL REV BOND    | 150,402.00               | 0.21    |
| CANADIAN IMPERIAL BANK OF COMMERCE  | 1,461,526.05             | 2.05    |
| CARMAX AUTO OWNER TRUST             | 572,815.10               | 0.80    |
| CHEVRON CORP                        | 723,670.35               | 1.01    |
| CISCO SYSTEMS INC                   | 1,209,854.95             | 1.69    |
| CITIGROUP INC                       | 280,187.60               | 0.39    |
| DEERE & COMPANY                     | 285,353.69               | 0.40    |
| EXXON MOBIL CORP                    | 1,400,490.00             | 1.96    |
| FANNIE MAE                          | 12,531,410.15            | 17.54   |
| FEDERAL HOME LOAN BANKS             | 5,743,085.10             | 8.04    |
| FORD CREDIT AUTO OWNER TRUST        | 359,893.98               | 0.50    |
| FREDDIE MAC                         | 3,373,312.00             | 4.72    |
| GLAXOSMITHKLINE PLC                 | 551,813.33               | 0.77    |
| GOLDMAN SACHS GROUP INC             | 723,989.35               | 1.01    |
| HONDA AUTO RECEIVABLES              | 169,414.93               | 0.24    |
| HSBC HOLDINGS PLC                   | 1,404,186.00             | 1.96    |
| HYUNDAI AUTO RECEIVABLES            | 139,923.06               | 0.20    |
| INTER-AMERICAN DEVELOPMENT BANK     | 1,005,030.67             | 1.41    |
| INTL BANK OF RECONSTRUCTION AND DEV | 1,434,316.08             | 2.01    |
| MICROSOFT CORP                      | 826,713.44               | 1.16    |
| MORGAN STANLEY                      | 379,260.38               | 0.53    |

### Credit Quality (S&P Ratings)







### Managed Account Issuer Summary

For the Month Ending February 28, 2017

CITY OF ANTIOCH, CA - 04380500

| <b>Issuer</b>                   | <b>Market Value<br/>of Holdings</b> | <b>Percent</b> |
|---------------------------------|-------------------------------------|----------------|
| NISSAN AUTO RECEIVABLES         | 339,514.28                          | 0.48           |
| NORDEA BANK AB                  | 1,461,526.05                        | 2.05           |
| PEPSICO, INC                    | 433,887.49                          | 0.61           |
| PFIZER INC                      | 722,359.55                          | 1.01           |
| ROYAL BANK OF CANADA            | 1,453,248.00                        | 2.03           |
| SKANDINAVISKA ENSKIDA BANKEN AB | 1,398,838.00                        | 1.96           |
| STATE OF CONNECTICUT            | 779,847.30                          | 1.09           |
| SVENSKA HANDELSBANKEN           | 1,399,238.40                        | 1.96           |
| TEXAS INSTRUMENTS INCORPORATED  | 886,458.69                          | 1.24           |
| THE WALT DISNEY CORPORATION     | 195,746.85                          | 0.27           |
| TOYOTA MOTOR CORP               | 1,481,665.51                        | 2.07           |
| UNITED STATES TREASURY          | 15,641,213.47                       | 21.89          |
| US BANCORP                      | 1,378,012.63                        | 1.93           |
| WELLS FARGO & COMPANY           | 728,797.55                          | 1.02           |
| <b>Total</b>                    | <b>\$71,461,723.21</b>              | <b>100.00%</b> |





**Managed Account Detail of Securities Held**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| Security Type/Description<br>Dated Date/Coupon/Maturity                 | CUSIP     | Par                  | S&P<br>Rating | Moody's<br>Rating | Trade<br>Date | Settle<br>Date | Original<br>Cost     | YTM<br>at Cost | Accrued<br>Interest | Amortized<br>Cost    | Market<br>Value      |
|---|-----------|----------------------|---------------|-------------------|---------------|----------------|----------------------|----------------|---------------------|----------------------|----------------------|
| <b>U.S. Treasury Bond / Note</b>  |           |                      |               |                   |               |                |                      |                |                     |                      |                      |
| US TREASURY NOTES<br>DTD 12/02/2013 1.250% 11/30/2018                   | 912828A34 | 95,000.00            | AA+           | Aaa               | 11/05/15      | 11/09/15       | 95,192.97            | 1.18           | 296.88              | 95,111.38            | 95,144.69            |
| US TREASURY NOTES<br>DTD 12/02/2013 1.250% 11/30/2018                   | 912828A34 | 875,000.00           | AA+           | Aaa               | 05/02/16      | 05/02/16       | 883,134.77           | 0.88           | 2,734.38            | 880,539.81           | 876,332.63           |
| US TREASURY NOTES<br>DTD 12/02/2013 1.250% 11/30/2018                   | 912828A34 | 1,375,000.00         | AA+           | Aaa               | 05/03/16      | 05/06/16       | 1,389,501.95         | 0.83           | 4,296.88            | 1,384,914.97         | 1,377,094.13         |
| US TREASURY NOTES<br>DTD 12/31/2013 1.500% 12/31/2018                   | 912828A75 | 2,435,000.00         | AA+           | Aaa               | 12/01/15      | 12/04/15       | 2,455,640.43         | 1.22           | 6,053.87            | 2,447,413.14         | 2,448,791.84         |
| US TREASURY NOTES<br>DTD 01/31/2014 1.500% 01/31/2019                   | 912828B33 | 190,000.00           | AA+           | Aaa               | 12/28/15      | 12/30/15       | 190,697.66           | 1.38           | 228.31              | 190,437.76           | 191,024.29           |
| US TREASURY NOTES<br>DTD 03/31/2014 1.625% 03/31/2019                   | 912828C65 | 2,860,000.00         | AA+           | Aaa               | 03/02/16      | 03/04/16       | 2,909,603.13         | 1.05           | 19,407.14           | 2,893,781.55         | 2,881,673.08         |
| US TREASURY NOTES<br>DTD 04/30/2014 1.625% 04/30/2019                   | 912828D23 | 1,580,000.00         | AA+           | Aaa               | 11/10/16      | 11/14/16       | 1,601,601.56         | 1.06           | 8,581.98            | 1,599,036.08         | 1,591,788.38         |
| US TREASURY NOTES<br>DTD 12/01/2014 1.500% 11/30/2019                   | 912828G61 | 1,950,000.00         | AA+           | Aaa               | 12/20/16      | 12/23/16       | 1,947,791.02         | 1.54           | 7,312.50            | 1,947,931.11         | 1,953,580.20         |
| US TREASURY NOTES<br>DTD 12/01/2014 1.500% 11/30/2019                   | 912828G61 | 3,350,000.00         | AA+           | Aaa               | 12/01/16      | 12/05/16       | 3,355,234.38         | 1.45           | 12,562.50           | 3,354,828.66         | 3,356,150.60         |
| US TREASURY NOTES<br>DTD 02/02/2015 1.250% 01/31/2020                   | 912828H52 | 875,000.00           | AA+           | Aaa               | 01/03/17      | 01/05/17       | 868,027.34           | 1.52           | 876.21              | 868,365.15           | 869,633.63           |
| <b>Security Type Sub-Total</b>  |           | <b>15,585,000.00</b> |               |                   |               |                | <b>15,696,425.21</b> | <b>1.23</b>    | <b>62,350.65</b>    | <b>15,662,359.61</b> | <b>15,641,213.47</b> |
| <b>Supra-National Agency Bond / Note</b>                                |           |                      |               |                   |               |                |                      |                |                     |                      |                      |
| INTL BANK OF RECON AND DEV SN NOTES<br>DTD 04/19/2016 0.875% 07/19/2018 | 459058FE8 | 725,000.00           | AAA           | Aaa               | 04/12/16      | 04/19/16       | 723,716.75           | 0.95           | 740.10              | 724,206.74           | 721,211.15           |
| INTER-AMERICAN DEVELOPMENT BANK<br>DTD 04/12/2016 1.000% 05/13/2019     | 458182DX7 | 1,015,000.00         | AAA           | Aaa               | 04/05/16      | 04/12/16       | 1,011,955.00         | 1.10           | 3,045.00            | 1,012,817.70         | 1,005,030.67         |
| INTL BANK OF RECON AND DEV SN NOTE<br>DTD 07/13/2016 0.875% 08/15/2019  | 459058FK4 | 725,000.00           | AAA           | Aaa               | 07/06/16      | 07/13/16       | 724,847.75           | 0.88           | 281.94              | 724,877.82           | 713,104.93           |





**Managed Account Detail of Securities Held**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| Security Type/Description<br>Dated Date/Coupon/Maturity               | CUSIP     | Par                 | S&P<br>Rating | Moody's<br>Rating | Trade<br>Date | Settle<br>Date | Original<br>Cost    | YTM<br>at Cost | Accrued<br>Interest | Amortized<br>Cost   | Market<br>Value     |
|---|-----------|---------------------|---------------|-------------------|---------------|----------------|---------------------|----------------|---------------------|---------------------|---------------------|
| <b>Supra-National Agency Bond / Note</b>                              |           |                     |               |                   |               |                |                     |                |                     |                     |                     |
| <b>Security Type Sub-Total</b>  |           | <b>2,465,000.00</b> |               |                   |               |                | <b>2,460,519.50</b> | <b>0.99</b>    | <b>4,067.04</b>     | <b>2,461,902.26</b> | <b>2,439,346.75</b> |
| <b>Municipal Bond / Note</b>  |           |                     |               |                   |               |                |                     |                |                     |                     |                     |
| CA EARTHQUAKE AUTH TXBL REV BONDS<br>DTD 11/06/2014 1.824% 07/01/2017 | 13017HAD8 | 150,000.00          | NR            | A3                | 10/29/14      | 11/06/14       | 150,000.00          | 1.82           | 456.00              | 150,000.00          | 150,402.00          |
| CT ST TXBL GO BONDS<br>DTD 08/17/2016 1.300% 08/15/2019               | 20772J3D2 | 795,000.00          | AA-           | Aa3               | 08/03/16      | 08/17/16       | 796,717.20          | 1.23           | 459.33              | 796,412.58          | 779,847.30          |
| <b>Security Type Sub-Total</b>  |           | <b>945,000.00</b>   |               |                   |               |                | <b>946,717.20</b>   | <b>1.32</b>    | <b>915.33</b>       | <b>946,412.58</b>   | <b>930,249.30</b>   |
| <b>Federal Agency Collateralized Mortgage Obligation</b>              |           |                     |               |                   |               |                |                     |                |                     |                     |                     |
| FNMA SERIES 2015-M1 ASQ2<br>DTD 01/15/2015 1.626% 02/01/2018          | 3136AMKW8 | 292,173.39          | AA+           | Aaa               | 01/15/15      | 01/30/15       | 295,092.94          | 1.26           | 395.89              | 292,761.56          | 292,532.00          |
| FNMA SERIES 2015-M7 ASQ2<br>DTD 04/01/2015 1.550% 04/01/2018          | 3136ANJY4 | 325,000.00          | AA+           | Aaa               | 04/15/15      | 04/30/15       | 328,248.83          | 0.83           | 419.79              | 325,896.19          | 324,847.25          |
| FNMA SERIES 2015-M15 ASQ2<br>DTD 11/01/2015 1.898% 01/01/2019         | 3136AOSW1 | 295,000.00          | AA+           | Aaa               | 11/06/15      | 11/30/15       | 297,949.97          | 1.20           | 466.61              | 296,542.44          | 295,591.36          |
| FNMA SERIES 2016-M9 ASQ2<br>DTD 06/01/2016 1.785% 06/01/2019          | 3136ASPX8 | 550,000.00          | AA+           | Aaa               | 06/09/16      | 06/30/16       | 555,499.73          | 1.05           | 818.13              | 554,033.68          | 550,512.33          |
| FANNIE MAE SERIES 2015-M13 ASQ2<br>DTD 10/01/2015 1.646% 09/01/2019   | 3136AOD00 | 632,416.42          | AA+           | Aaa               | 10/07/15      | 10/30/15       | 638,749.38          | 1.08           | 867.46              | 636,236.26          | 632,735.66          |
| <b>Security Type Sub-Total</b>  |           | <b>2,094,589.81</b> |               |                   |               |                | <b>2,115,540.85</b> | <b>1.08</b>    | <b>2,967.88</b>     | <b>2,105,470.13</b> | <b>2,096,218.60</b> |
| <b>Federal Agency Bond / Note</b>                                     |           |                     |               |                   |               |                |                     |                |                     |                     |                     |
| FEDERAL HOME LOAN BANKS AGCY<br>DTD 05/27/2016 0.875% 06/29/2018      | 3130A8BD4 | 1,665,000.00        | AA+           | Aaa               | 05/26/16      | 05/27/16       | 1,660,987.35        | 0.99           | 2,509.06            | 1,662,438.66        | 1,660,692.65        |
| FHLB NOTES<br>DTD 07/08/2016 0.625% 08/07/2018                        | 3130A8PK3 | 2,650,000.00        | AA+           | Aaa               | 08/10/16      | 08/12/16       | 2,640,513.00        | 0.81           | 1,104.17            | 2,643,139.10        | 2,632,618.65        |





**Managed Account Detail of Securities Held**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| Security Type/Description<br>Dated Date/Coupon/Maturity               | CUSIP     | Par                  | S&P<br>Rating | Moody's<br>Rating | Trade<br>Date | Settle<br>Date | Original<br>Cost     | YTM<br>at Cost | Accrued<br>Interest | Amortized<br>Cost    | Market<br>Value      |
|---|-----------|----------------------|---------------|-------------------|---------------|----------------|----------------------|----------------|---------------------|----------------------|----------------------|
| <b>Federal Agency Bond / Note</b>                                     |           |                      |               |                   |               |                |                      |                |                     |                      |                      |
| FHLB NOTES<br>DTD 12/08/2016 1.250% 01/16/2019                        | 3130AAE46 | 1,450,000.00         | AA+           | Aaa               | 12/07/16      | 12/08/16       | 1,449,942.00         | 1.25           | 2,265.63            | 1,449,944.09         | 1,449,773.80         |
| FNMA BENCHMARK NOTE<br>DTD 02/23/2016 1.000% 02/26/2019               | 3135G0J53 | 1,800,000.00         | AA+           | Aaa               | 02/19/16      | 02/23/16       | 1,795,752.00         | 1.08           | 250.00              | 1,797,179.83         | 1,789,596.00         |
| FNMA BENCHMARK NOTE<br>DTD 02/23/2016 1.000% 02/26/2019               | 3135G0J53 | 2,000,000.00         | AA+           | Aaa               | 05/26/16      | 05/31/16       | 1,996,060.00         | 1.07           | 277.78              | 1,997,133.46         | 1,988,440.00         |
| FREDDIE MAC NOTES<br>DTD 03/21/2016 1.125% 04/15/2019                 | 3137EADZ9 | 375,000.00           | AA+           | Aaa               | 08/12/16      | 08/15/16       | 377,317.50           | 0.89           | 1,593.75            | 376,849.44           | 373,638.75           |
| FREDDIE MAC NOTES<br>DTD 03/21/2016 1.125% 04/15/2019                 | 3137EADZ9 | 1,225,000.00         | AA+           | Aaa               | 05/26/16      | 05/31/16       | 1,225,943.25         | 1.10           | 5,206.25            | 1,225,702.38         | 1,220,553.25         |
| FHLMC REFERENCE NOTE<br>DTD 07/20/2016 0.875% 07/19/2019              | 3137EAEB1 | 1,800,000.00         | AA+           | Aaa               | 07/19/16      | 07/20/16       | 1,795,644.00         | 0.96           | 1,837.50            | 1,796,526.29         | 1,779,120.00         |
| FNMA BENCHMARK NOTE<br>DTD 08/02/2016 0.875% 08/02/2019               | 3135G0N33 | 1,425,000.00         | AA+           | Aaa               | 07/29/16      | 08/02/16       | 1,422,606.00         | 0.93           | 1,004.43            | 1,423,064.21         | 1,407,064.95         |
| FNMA NOTES<br>DTD 09/02/2016 1.000% 08/28/2019                        | 3135G0P49 | 1,650,000.00         | AA+           | Aaa               | 10/03/16      | 10/05/16       | 1,649,010.00         | 1.02           | 45.83               | 1,649,147.28         | 1,632,549.60         |
| FNMA NOTES<br>DTD 09/02/2016 1.000% 08/28/2019                        | 3135G0P49 | 2,750,000.00         | AA+           | Aaa               | 08/31/16      | 09/02/16       | 2,745,710.00         | 1.05           | 76.39               | 2,746,405.89         | 2,720,916.00         |
| FNMA NOTES<br>DTD 02/28/2017 1.500% 02/28/2020                        | 3135G0T29 | 900,000.00           | AA+           | Aaa               | 02/24/17      | 02/28/17       | 899,424.00           | 1.52           | 37.50               | 899,424.53           | 896,625.00           |
| <b>Security Type Sub-Total</b>  |           | <b>19,690,000.00</b> |               |                   |               |                | <b>19,658,909.10</b> | <b>1.04</b>    | <b>16,208.29</b>    | <b>19,666,955.16</b> | <b>19,551,588.65</b> |
| <b>Corporate Note</b>   |           |                      |               |                   |               |                |                      |                |                     |                      |                      |
| EXXON MOBIL CORP NOTES<br>DTD 03/06/2015 1.305% 03/06/2018            | 30231GAL6 | 1,400,000.00         | AA+           | Aaa               | 03/04/15      | 03/06/15       | 1,400,000.00         | 1.31           | 8,881.25            | 1,400,000.00         | 1,400,490.00         |
| AMERICAN HONDA FINANCE CORP NOTES<br>DTD 03/13/2015 1.500% 03/13/2018 | 02665WAT8 | 410,000.00           | A+            | A1                | 03/10/15      | 03/13/15       | 409,450.60           | 1.55           | 2,870.00            | 409,807.91           | 410,445.67           |
| PEPSICO, INC CORP NOTES<br>DTD 04/30/2015 1.250% 04/30/2018           | 713448CR7 | 275,000.00           | A             | A1                | 04/27/15      | 04/30/15       | 274,967.00           | 1.25           | 1,155.38            | 274,987.06           | 274,977.73           |



**Managed Account Detail of Securities Held**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| Security Type/Description<br>Dated Date/Coupon/Maturity                        | CUSIP     | Par          | S&P<br>Rating | Moody's<br>Rating | Trade<br>Date | Settle<br>Date | Original<br>Cost | YTM<br>at Cost | Accrued<br>Interest | Amortized<br>Cost | Market<br>Value |
|--|-----------|--------------|---------------|-------------------|---------------|----------------|------------------|----------------|---------------------|-------------------|-----------------|
| <b>Corporate Note</b>  |           |              |               |                   |               |                |                  |                |                     |                   |                 |
| TEXAS INSTRUMENTS CORP NOTE<br>DTD 05/08/2013 1.000% 05/01/2018                | 882508AV6 | 890,000.00   | A+            | A1                | 04/02/15      | 04/08/15       | 885,202.90       | 1.18           | 2,966.67            | 888,154.03        | 886,458.69      |
| GLAXOSMITHKLINE CAP INC NOTES<br>DTD 05/13/2008 5.650% 05/15/2018              | 377372AD9 | 525,000.00   | A+            | A2                | 04/01/15      | 04/07/15       | 594,368.25       | 1.30           | 8,733.96            | 552,253.35        | 551,813.33      |
| BANK OF NEW YORK MELLON CORP<br>(CALLABLE)<br>DTD 05/29/2015 1.600% 05/22/2018 | 06406HDB2 | 1,400,000.00 | A             | A1                | 05/22/15      | 05/29/15       | 1,399,874.00     | 1.60           | 6,160.00            | 1,399,946.81      | 1,401,653.40    |
| BANK OF AMERICA BANK NOTES<br>DTD 06/05/2015 1.750% 06/05/2018                 | 06050TMC3 | 700,000.00   | A+            | A1                | 10/06/15      | 10/09/15       | 701,442.00       | 1.67           | 2,926.39            | 700,695.09        | 702,296.00      |
| CISCO SYSTEMS INC CORP NOTE<br>DTD 06/17/2015 1.650% 06/15/2018                | 17275RAU6 | 1,205,000.00 | AA-           | A1                | 06/10/15      | 06/17/15       | 1,204,795.15     | 1.66           | 4,197.42            | 1,204,910.42      | 1,209,854.95    |
| TOYOTA MOTOR CREDIT CORP<br>DTD 07/13/2015 1.550% 07/13/2018                   | 89236TCP8 | 725,000.00   | AA-           | Aa3               | 07/08/15      | 07/13/15       | 724,383.75       | 1.58           | 1,498.33            | 724,715.73        | 725,438.63      |
| AMERICAN EXPRESS CRD CRP NT<br>(CALLABLE)<br>DTD 07/31/2015 1.800% 07/31/2018  | 0258M0DV8 | 260,000.00   | A-            | A2                | 10/05/15      | 10/08/15       | 261,006.20       | 1.66           | 403.00              | 260,498.14        | 260,611.52      |
| BERKSHIRE HATHAWAY INC GLOBAL NOTES<br>DTD 08/15/2016 1.150% 08/15/2018        | 084670BX5 | 175,000.00   | AA            | Aa2               | 08/08/16      | 08/15/16       | 174,979.00       | 1.16           | 89.44               | 174,984.67        | 174,140.23      |
| JOHN DEERE CAPITAL CORP<br>DTD 01/06/2017 1.650% 10/15/2018                    | 24422ETM1 | 285,000.00   | A             | A2                | 01/03/17      | 01/06/17       | 284,814.75       | 1.69           | 718.44              | 284,829.35        | 285,353.69      |
| THE WALT DISNEY CORPORATION<br>DTD 01/08/2016 1.650% 01/08/2019                | 25468PDH6 | 195,000.00   | A             | A2                | 01/05/16      | 01/08/16       | 194,738.70       | 1.70           | 473.69              | 194,837.10        | 195,746.85      |
| TOYOTA MOTOR CREDIT CORP<br>DTD 02/19/2016 1.700% 02/19/2019                   | 89236TCU7 | 755,000.00   | AA-           | Aa3               | 02/16/16      | 02/19/16       | 754,909.40       | 1.70           | 427.83              | 754,940.10        | 756,226.88      |
| BERKSHIRE HATHAWAY INC NOTES<br>DTD 03/15/2016 1.700% 03/15/2019               | 084664CG4 | 105,000.00   | AA            | Aa2               | 03/08/16      | 03/15/16       | 104,920.20       | 1.73           | 823.08              | 104,945.32        | 105,431.55      |
| WELLS FARGO & COMPANY<br>DTD 04/22/2014 2.125% 04/22/2019                      | 94974BFU9 | 725,000.00   | A             | A2                | 03/10/16      | 03/15/16       | 727,965.25       | 1.99           | 5,520.57            | 727,069.98        | 728,797.55      |





**Managed Account Detail of Securities Held**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| <b>Security Type/Description</b>   | <b>Dated Date/Coupon/Maturity</b> | <b>CUSIP</b>     | <b>Par</b>        | <b>S&amp;P Rating</b> | <b>Moody's Rating</b> | <b>Trade Date</b> | <b>Settle Date</b> | <b>Original Cost</b> | <b>YTM at Cost</b> | <b>Accrued Interest</b> | <b>Amortized Cost</b> | <b>Market Value</b> |
|--|-----------------------------------|------------------|-------------------|-----------------------|-----------------------|-------------------|--------------------|----------------------|--------------------|-------------------------|-----------------------|---------------------|
| <b>Corporate Note</b>  |                                   |                  |                   |                       |                       |                   |                    |                      |                    |                         |                       |                     |
| GOLDMAN SACHS GRP INC CORP NT (CALLABLE)<br>DTD 04/25/2016 2.000% 04/25/2019         |                                   | 38141GVT8        | 100,000.00        | BBB+                  | A3                    | 04/20/16          | 04/25/16           | 99,722.00            | 2.10               | 700.00                  | 99,799.06             | 99,860.60           |
| GOLDMAN SACHS GRP INC CORP NT (CALLABLE)<br>DTD 04/25/2016 2.000% 04/25/2019         |                                   | 38141GVT8        | 625,000.00        | BBB+                  | A3                    | 04/21/16          | 04/26/16           | 624,600.00           | 2.02               | 4,375.00                | 624,710.83            | 624,128.75          |
| CHEVRON CORP NOTES<br>DTD 05/16/2016 1.561% 05/16/2019                               |                                   | 166764BH2        | 725,000.00        | AA-                   | Aa2                   | 05/09/16          | 05/16/16           | 725,000.00           | 1.56               | 3,300.86                | 725,000.00            | 723,670.35          |
| PFIZER INC CORP NOTES<br>DTD 06/03/2016 1.450% 06/03/2019                            |                                   | 717081DU4        | 725,000.00        | AA                    | A1                    | 05/31/16          | 06/03/16           | 724,173.50           | 1.49               | 2,569.72                | 724,375.30            | 722,359.55          |
| CITIGROUP INC CORP NOTES<br>DTD 06/09/2016 2.050% 06/07/2019                         |                                   | 172967KS9        | 280,000.00        | BBB+                  | Baa1                  | 06/02/16          | 06/09/16           | 279,854.40           | 2.07               | 1,339.33                | 279,888.87            | 280,187.60          |
| APPLE INC CORP NOTES<br>DTD 08/04/2016 1.100% 08/02/2019                             |                                   | 037833CB4        | 725,000.00        | AA+                   | Aa1                   | 07/28/16          | 08/04/16           | 724,275.00           | 1.13               | 598.13                  | 724,412.39            | 716,343.50          |
| MICROSOFT CORP NOTES<br>DTD 08/08/2016 1.100% 08/08/2019                             |                                   | 594918BN3        | 480,000.00        | AAA                   | Aaa                   | 08/01/16          | 08/08/16           | 479,505.60           | 1.14               | 337.33                  | 479,597.28            | 475,251.84          |
| PEPSICO, INC CORP NOTES<br>DTD 10/06/2016 1.350% 10/04/2019                          |                                   | 713448DJ4        | 160,000.00        | A                     | A1                    | 10/03/16          | 10/06/16           | 159,976.00           | 1.36               | 870.00                  | 159,979.15            | 158,909.76          |
| BB&T CORP NOTE<br>DTD 12/08/2014 2.450% 01/15/2020                                   |                                   | 05531FAS2        | 725,000.00        | A-                    | A2                    | 01/31/17          | 02/03/17           | 732,227.53           | 2.10               | 2,269.65                | 732,042.52            | 734,351.05          |
| MORGAN STANLEY CORP BONDS<br>DTD 01/27/2015 2.650% 01/27/2020                        |                                   | 61747YDW2        | 375,000.00        | BBB+                  | A3                    | 01/31/17          | 02/03/17           | 378,243.75           | 2.35               | 938.54                  | 378,161.76            | 379,260.38          |
| MICROSOFT CORP<br>DTD 02/06/2017 1.850% 02/06/2020                                   |                                   | 594918BV5        | 350,000.00        | AAA                   | Aaa                   | 01/30/17          | 02/06/17           | 349,765.50           | 1.87               | 449.65                  | 349,770.80            | 351,461.60          |
| AMERICAN HONDA FINANCE<br>DTD 02/16/2017 2.000% 02/14/2020                           |                                   | 02665WBM2        | 340,000.00        | A+                    | A1                    | 02/13/17          | 02/16/17           | 339,517.20           | 2.05               | 283.33                  | 339,523.11            | 340,656.20          |
| <b>AMERICAN EXPRESS CREDIT CORP NOTES</b><br><b>DTD 03/03/2017 2.200% 03/03/2020</b> |                                   | <b>0258M0EE5</b> | <b>440,000.00</b> | <b>A-</b>             | <b>A2</b>             | <b>02/28/17</b>   | <b>03/03/17</b>    | <b>439,542.40</b>    | <b>2.24</b>        | <b>0.00</b>             | <b>439,542.40</b>     | <b>439,542.40</b>   |





### Managed Account Detail of Securities Held

For the Month Ending February 28, 2017

CITY OF ANTIOCH, CA - 04380500

| Security Type/Description<br>Dated Date/Coupon/Maturity | CUSIP | Par                  | S&P Rating | Moody's Rating | Trade Date | Settle Date | Original Cost        | YTM at Cost | Accrued Interest | Amortized Cost       | Market Value         |
|---|-------|----------------------|------------|----------------|------------|-------------|----------------------|-------------|------------------|----------------------|----------------------|
| <b>Security Type Sub-Total</b>                          |       | <b>16,080,000.00</b> |            |                |            |             | <b>16,154,220.03</b> | <b>1.62</b> | <b>65,876.99</b> | <b>16,114,378.53</b> | <b>16,115,720.25</b> |

| <b>Certificate of Deposit</b>  |           |                      |      |      |          |          |                      |             |                  |                      |                      |
|--|-----------|----------------------|------|------|----------|----------|----------------------|-------------|------------------|----------------------|----------------------|
| US BANK NA CINCINNATI (CALLABLE) CD<br>DTD 09/11/2014 1.375% 09/11/2017  | 90333VPP1 | 1,375,000.00         | AA-  | Aa1  | 09/09/14 | 09/11/14 | 1,372,786.25         | 1.41        | 8,927.95         | 1,374,608.15         | 1,378,012.63         |
| BANK OF NOVA SCOTIA HOUSTON YCD<br>DTD 11/09/2015 1.560% 11/06/2017      | 06417GAS7 | 1,400,000.00         | A+   | Aa3  | 11/06/15 | 11/09/15 | 1,400,000.00         | 1.55        | 6,976.67         | 1,400,000.00         | 1,400,616.00         |
| SKANDINAVISKA ENSKILDA BANKEN NY CD<br>DTD 11/17/2015 1.480% 11/16/2017  | 83050FBG5 | 1,400,000.00         | A-1  | P-1  | 11/16/15 | 11/17/15 | 1,400,000.00         | 1.48        | 6,043.33         | 1,400,000.00         | 1,398,838.00         |
| HSBC BANK USA NA FLOATING CERT DEPOS<br>DTD 11/18/2015 1.632% 11/17/2017 | 40428AR41 | 1,400,000.00         | A-1+ | P-1  | 11/17/15 | 11/18/15 | 1,400,000.00         | 0.97        | 761.50           | 1,400,000.00         | 1,404,186.00         |
| ROYAL BANK OF CANADA NY CD<br>DTD 03/15/2016 1.700% 03/09/2018           | 78009NZZ2 | 1,450,000.00         | AA-  | Aa3  | 03/11/16 | 03/15/16 | 1,450,000.00         | 1.69        | 11,777.22        | 1,450,000.00         | 1,453,248.00         |
| CANADIAN IMPERIAL BANK NY CD<br>DTD 12/05/2016 1.760% 11/30/2018         | 13606A5Z7 | 1,450,000.00         | A+   | Aa3  | 12/01/16 | 12/05/16 | 1,448,869.00         | 1.78        | 6,096.44         | 1,449,003.15         | 1,461,526.05         |
| NORDEA BANK FINLAND NY CD<br>DTD 12/05/2016 1.760% 11/30/2018            | 65558LWA6 | 1,450,000.00         | AA-  | Aa3  | 12/01/16 | 12/05/16 | 1,450,000.00         | 1.74        | 6,096.44         | 1,450,000.00         | 1,461,526.05         |
| SVENSKA HANDELSBANKEN NY LT CD<br>DTD 01/12/2017 1.890% 01/10/2019       | 86958JHB8 | 1,400,000.00         | AA-  | Aa2  | 01/10/17 | 01/12/17 | 1,400,000.00         | 1.91        | 3,528.00         | 1,400,000.00         | 1,399,238.40         |
| BANK OF MONTREAL CHICAGO CERT DEPOS<br>DTD 02/09/2017 1.880% 02/07/2019  | 06427KRC3 | 1,425,000.00         | NR   | Aa3e | 02/08/17 | 02/09/17 | 1,425,000.00         | 1.90        | 1,488.33         | 1,425,000.00         | 1,438,950.75         |
| <b>Security Type Sub-Total</b>   |           | <b>12,750,000.00</b> |      |      |          |          | <b>12,746,655.25</b> | <b>1.61</b> | <b>51,695.88</b> | <b>12,748,611.30</b> | <b>12,796,141.88</b> |

| <b>Asset-Backed Security / Collateralized Mortgage Obligation</b> |           |            |     |     |          |          |            |      |        |            |            |
|---|-----------|------------|-----|-----|----------|----------|------------|------|--------|------------|------------|
| CARMAX ABS 2016-3 A2<br>DTD 07/20/2016 1.170% 08/15/2019          | 14314EAB7 | 573,291.96 | AAA | NR  | 07/14/16 | 07/20/16 | 573,245.18 | 1.18 | 298.11 | 573,254.95 | 572,815.10 |
| HONDA ABS 2016-1 A3<br>DTD 02/25/2016 1.220% 12/18/2019           | 43814NAC9 | 170,000.00 | AAA | NR  | 02/16/16 | 02/25/16 | 169,975.84 | 1.23 | 74.89  | 169,983.29 | 169,414.93 |
| FORD ABS 2015-C A3<br>DTD 09/22/2015 1.410% 02/15/2020            | 34530YAD5 | 360,000.00 | AAA | Aaa | 09/15/15 | 09/22/15 | 359,929.94 | 1.42 | 225.60 | 359,955.44 | 359,893.98 |





**Managed Account Detail of Securities Held**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| <b>Security Type/Description</b>  | <b>Dated Date/Coupon/Maturity</b> | <b>CUSIP</b> | <b>Par</b>             | <b>S&amp;P Rating</b> | <b>Moody's Rating</b> | <b>Trade Date</b> | <b>Settle Date</b> | <b>Original Cost</b>   | <b>YTM at Cost</b> | <b>Accrued Interest</b> | <b>Amortized Cost</b>  | <b>Market Value</b>    |
|---|-----------------------------------|--------------|------------------------|-----------------------|-----------------------|-------------------|--------------------|------------------------|--------------------|-------------------------|------------------------|------------------------|
| <b>Asset-Backed Security / Collateralized Mortgage Obligation</b>       |                                   |              |                        |                       |                       |                   |                    |                        |                    |                         |                        |                        |
| NISSAN ABS 2015-B A3<br>DTD 07/22/2015 1.340% 03/15/2020                |                                   | 65475WAD0    | 340,000.00             | NR                    | Aaa                   | 07/15/15          | 07/22/15           | 339,972.97             | 1.34               | 202.49                  | 339,983.74             | 339,514.28             |
| ALLY ABS 2016-3 A3<br>DTD 05/31/2016 1.440% 08/15/2020                  |                                   | 02007LAC6    | 255,000.00             | AAA                   | Aaa                   | 05/24/16          | 05/31/16           | 254,975.24             | 1.44               | 163.20                  | 254,979.90             | 254,540.13             |
| HYUNDAI ABS 2016-A A3<br>DTD 03/30/2016 1.560% 09/15/2020               |                                   | 44930UAD8    | 140,000.00             | AAA                   | Aaa                   | 03/22/16          | 03/30/16           | 139,972.84             | 1.57               | 97.07                   | 139,979.02             | 139,923.06             |
| BANK OF AMER CREDIT CARD TR 2015-A2<br>DTD 04/29/2015 1.360% 09/15/2020 |                                   | 05522RCU0    | 495,000.00             | AAA                   | Aaa                   | 10/28/15          | 10/29/15           | 495,715.43             | 1.30               | 299.20                  | 495,527.63             | 494,685.23             |
| <b>Security Type Sub-Total</b>  |                                   |              | <b>2,333,291.96</b>    |                       |                       |                   |                    | <b>2,333,787.44</b>    | <b>1.32</b>        | <b>1,360.56</b>         | <b>2,333,663.97</b>    | <b>2,330,786.71</b>    |
| <b>Managed Account Sub-Total</b>  |                                   |              | <b>71,942,881.77</b>   |                       |                       |                   |                    | <b>72,112,774.58</b>   | <b>1.32</b>        | <b>205,442.62</b>       | <b>72,039,753.54</b>   | <b>71,901,265.61</b>   |
| <b>Securities Sub-Total</b>   |                                   |              | <b>\$71,942,881.77</b> |                       |                       |                   |                    | <b>\$72,112,774.58</b> | <b>1.32%</b>       | <b>\$205,442.62</b>     | <b>\$72,039,753.54</b> | <b>\$71,901,265.61</b> |
| <b>Accrued Interest</b>   |                                   |              |                        |                       |                       |                   |                    |                        |                    |                         |                        | <b>\$205,442.62</b>    |
| <b>Total Investments</b>  |                                   |              |                        |                       |                       |                   |                    |                        |                    |                         |                        | <b>\$72,106,708.23</b> |

Bolded items are forward settling trades.







**Managed Account Security Transactions & Interest**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| Transaction Type                  |                 | Security Description   | CUSIP            | Par                 | Principal Proceeds    | Accrued Interest  | Total                 | Realized G/L Cost | Realized G/L Amort Cost | Sale Method |
|-----------------------------------|-----------------|--|------------------|---------------------|-----------------------|-------------------|-----------------------|-------------------|-------------------------|-------------|
| Trade                             | Settle          |  |                  |                     |                       |                   |                       |                   |                         |             |
| <b>BUY</b>                        |                 |  |                  |                     |                       |                   |                       |                   |                         |             |
| 01/30/17                          | 02/06/17        | MICROSOFT CORP<br>DTD 02/06/2017 1.850% 02/06/2020                                 | 594918BV5        | 350,000.00          | (349,765.50)          | 0.00              | (349,765.50)          |                   |                         |             |
| 01/31/17                          | 02/03/17        | MORGAN STANLEY CORP BONDS<br>DTD 01/27/2015 2.650% 01/27/2020                      | 61747YDW2        | 375,000.00          | (378,243.75)          | (165.63)          | (378,409.38)          |                   |                         |             |
| 01/31/17                          | 02/03/17        | BB&T CORP NOTE<br>DTD 12/08/2014 2.450% 01/15/2020                                 | 05531FAS2        | 725,000.00          | (732,227.53)          | (888.13)          | (733,115.66)          |                   |                         |             |
| 02/01/17                          | 02/03/17        | UNITED STATES TREASURY NOTES<br>DTD 03/02/2015 1.375% 02/29/2020                   | 912828J50        | 350,000.00          | (347,880.86)          | (2,073.90)        | (349,954.76)          |                   |                         |             |
| 02/08/17                          | 02/09/17        | BANK OF MONTREAL CHICAGO CERT DEPOS<br>DTD 02/09/2017 1.880% 02/07/2019            | 06427KRC3        | 1,425,000.00        | (1,425,000.00)        | 0.00              | (1,425,000.00)        |                   |                         |             |
| 02/13/17                          | 02/16/17        | AMERICAN HONDA FINANCE<br>DTD 02/16/2017 2.000% 02/14/2020                         | 02665WBM2        | 340,000.00          | (339,517.20)          | 0.00              | (339,517.20)          |                   |                         |             |
| 02/24/17                          | 02/28/17        | FNMA NOTES<br>DTD 02/28/2017 1.500% 02/28/2020                                     | 3135G0T29        | 900,000.00          | (899,424.00)          | 0.00              | (899,424.00)          |                   |                         |             |
| <b>02/28/17</b>                   | <b>03/03/17</b> | <b>AMERICAN EXPRESS CREDIT CORP NOTES<br/>DTD 03/03/2017 2.200%<br/>03/03/2020</b> | <b>0258M0EE5</b> | <b>440,000.00</b>   | <b>(439,542.40)</b>   | <b>0.00</b>       | <b>(439,542.40)</b>   |                   |                         |             |
| <b>Transaction Type Sub-Total</b> |                 |  |                  | <b>4,905,000.00</b> | <b>(4,911,601.24)</b> | <b>(3,127.66)</b> | <b>(4,914,728.90)</b> |                   |                         |             |
| <b>INTEREST</b>                   |                 |  |                  |                     |                       |                   |                       |                   |                         |             |
| 02/01/17                          | 02/25/17        | FNMA SERIES 2015-M7 ASQ2<br>DTD 04/01/2015 1.550% 04/01/2018                       | 3136ANJY4        | 325,000.00          | 0.00                  | 419.79            | 419.79                |                   |                         |             |
| 02/01/17                          | 02/25/17        | FANNIE MAE SERIES 2015-M13 ASQ2<br>DTD 10/01/2015 1.646% 09/01/2019                | 3136AOD00        | 634,375.94          | 0.00                  | 870.15            | 870.15                |                   |                         |             |
| 02/01/17                          | 02/25/17        | FNMA SERIES 2015-M1 ASQ2<br>DTD 01/15/2015 1.626% 02/01/2018                       | 3136AMKW8        | 299,433.14          | 0.00                  | 405.73            | 405.73                |                   |                         |             |
| 02/01/17                          | 02/25/17        | FNMA SERIES 2016-M9 ASQ2<br>DTD 06/01/2016 1.785% 06/01/2019                       | 3136ASPX8        | 550,000.00          | 0.00                  | 818.13            | 818.13                |                   |                         |             |
| 02/01/17                          | 02/25/17        | FNMA SERIES 2015-M15 ASQ2<br>DTD 11/01/2015 1.898% 01/01/2019                      | 3136AOSW1        | 295,000.00          | 0.00                  | 466.61            | 466.61                |                   |                         |             |
| 02/02/17                          | 02/02/17        | FNMA BENCHMARK NOTE<br>DTD 08/02/2016 0.875% 08/02/2019                            | 3135G0N33        | 1,425,000.00        | 0.00                  | 6,234.38          | 6,234.38              |                   |                         |             |





**Managed Account Security Transactions & Interest**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| Transaction Type |          | Security Description  | CUSIP     | Par          | Principal Proceeds | Accrued Interest | Total    | Realized G/L Cost | Realized G/L Amort Cost | Sale Method |
|------------------|----------|---|-----------|--------------|--------------------|------------------|----------|-------------------|-------------------------|-------------|
| Trade            | Settle   |   |           |              |                    |                  |          |                   |                         |             |
| <b>INTEREST</b>  |          |   |           |              |                    |                  |          |                   |                         |             |
| 02/04/17         | 02/04/17 | APPLE INC CORP NOTES<br>DTD 08/04/2016 1.100% 08/02/2019                    | 037833CB4 | 725,000.00   | 0.00               | 3,987.50         | 3,987.50 |                   |                         |             |
| 02/07/17         | 02/07/17 | FHLB NOTES<br>DTD 07/08/2016 0.625% 08/07/2018                              | 3130A8PK3 | 2,650,000.00 | 0.00               | 8,281.25         | 8,281.25 |                   |                         |             |
| 02/08/17         | 02/08/17 | MICROSOFT CORP NOTES<br>DTD 08/08/2016 1.100% 08/08/2019                    | 594918BN3 | 480,000.00   | 0.00               | 2,640.00         | 2,640.00 |                   |                         |             |
| 02/15/17         | 02/15/17 | HYUNDAI ABS 2016-A A3<br>DTD 03/30/2016 1.560% 09/15/2020                   | 44930UAD8 | 140,000.00   | 0.00               | 182.00           | 182.00   |                   |                         |             |
| 02/15/17         | 02/15/17 | ALLY ABS 2016-3 A3<br>DTD 05/31/2016 1.440% 08/15/2020                      | 02007LAC6 | 255,000.00   | 0.00               | 306.00           | 306.00   |                   |                         |             |
| 02/15/17         | 02/15/17 | FORD ABS 2015-C A3<br>DTD 09/22/2015 1.410% 02/15/2020                      | 34530YAD5 | 360,000.00   | 0.00               | 423.00           | 423.00   |                   |                         |             |
| 02/15/17         | 02/15/17 | NISSAN ABS 2015-B A3<br>DTD 07/22/2015 1.340% 03/15/2020                    | 65475WADD | 340,000.00   | 0.00               | 379.67           | 379.67   |                   |                         |             |
| 02/15/17         | 02/15/17 | INTL BANK OF RECON AND DEV SN<br>NOTE<br>DTD 07/13/2016 0.875% 08/15/2019   | 459058FK4 | 725,000.00   | 0.00               | 3,171.88         | 3,171.88 |                   |                         |             |
| 02/15/17         | 02/15/17 | BANK OF AMER CREDIT CARD TR<br>2015-A2<br>DTD 04/29/2015 1.360% 09/15/2020  | 05522RCU0 | 495,000.00   | 0.00               | 561.00           | 561.00   |                   |                         |             |
| 02/15/17         | 02/15/17 | CT ST TXBL GO BONDS<br>DTD 08/17/2016 1.300% 08/15/2019                     | 20772J3D2 | 795,000.00   | 0.00               | 5,110.08         | 5,110.08 |                   |                         |             |
| 02/15/17         | 02/15/17 | BERKSHIRE HATHAWAY INC GLOBAL<br>NOTES<br>DTD 08/15/2016 1.150% 08/15/2018  | 084670BX5 | 175,000.00   | 0.00               | 1,006.25         | 1,006.25 |                   |                         |             |
| 02/15/17         | 02/15/17 | CARMAX ABS 2016-3 A2<br>DTD 07/20/2016 1.170% 08/15/2019                    | 14314EAB7 | 575,000.00   | 0.00               | 560.63           | 560.63   |                   |                         |             |
| 02/17/17         | 02/17/17 | HSBC BANK USA NA FLOATING CERT<br>DEPOS<br>DTD 11/18/2015 1.632% 11/17/2017 | 40428AR41 | 1,400,000.00 | 0.00               | 5,353.14         | 5,353.14 |                   |                         |             |
| 02/18/17         | 02/18/17 | HONDA ABS 2016-1 A3<br>DTD 02/25/2016 1.220% 12/18/2019                     | 43814NAC9 | 170,000.00   | 0.00               | 172.83           | 172.83   |                   |                         |             |
| 02/19/17         | 02/19/17 | TOYOTA MOTOR CREDIT CORP<br>DTD 02/19/2016 1.700% 02/19/2019                | 89236TCU7 | 755,000.00   | 0.00               | 6,417.50         | 6,417.50 |                   |                         |             |





**Managed Account Security Transactions & Interest**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| Transaction Type                  | Trade    | Settle | Security Description   | CUSIP     | Par                  | Principal Proceeds | Accrued Interest | Total            | Realized G/L Cost | Realized G/L Amort Cost | Sale Method |
|-----------------------------------|----------|--------|--|-----------|----------------------|--------------------|------------------|------------------|-------------------|-------------------------|-------------|
| <b>INTEREST</b>                   |          |        |  |           |                      |                    |                  |                  |                   |                         |             |
| 02/26/17                          | 02/26/17 |        | FNMA BENCHMARK NOTE<br>DTD 02/23/2016 1.000% 02/26/2019                  | 3135G0J53 | 2,000,000.00         | 0.00               | 10,000.00        | 10,000.00        |                   |                         |             |
| 02/26/17                          | 02/26/17 |        | FNMA BENCHMARK NOTE<br>DTD 02/23/2016 1.000% 02/26/2019                  | 3135G0J53 | 1,800,000.00         | 0.00               | 9,000.00         | 9,000.00         |                   |                         |             |
| 02/28/17                          | 02/28/17 |        | FNMA NOTES<br>DTD 09/02/2016 1.000% 08/28/2019                           | 3135G0P49 | 1,650,000.00         | 0.00               | 8,066.67         | 8,066.67         |                   |                         |             |
| 02/28/17                          | 02/28/17 |        | FNMA NOTES<br>DTD 09/02/2016 1.000% 08/28/2019                           | 3135G0P49 | 2,750,000.00         | 0.00               | 13,444.44        | 13,444.44        |                   |                         |             |
| 02/28/17                          | 02/28/17 |        | UNITED STATES TREASURY NOTES<br>DTD 03/02/2015 1.375% 02/29/2020         | 912828J50 | 350,000.00           | 0.00               | 2,406.25         | 2,406.25         |                   |                         |             |
| <b>Transaction Type Sub-Total</b> |          |        |  |           | <b>22,118,809.08</b> | <b>0.00</b>        | <b>90,684.88</b> | <b>90,684.88</b> |                   |                         |             |
| <b>PAYDOWNS</b>                   |          |        |  |           |                      |                    |                  |                  |                   |                         |             |
| 02/01/17                          | 02/25/17 |        | FANNIE MAE SERIES 2015-M13 ASQ2<br>DTD 10/01/2015 1.646% 09/01/2019      | 3136AQD00 | 1,959.52             | 1,959.52           | 0.00             | 1,959.52         | (19.62)           | 0.00                    |             |
| 02/01/17                          | 02/25/17 |        | FNMA SERIES 2015-M1 ASQ2<br>DTD 01/15/2015 1.626% 02/01/2018             | 3136AMKW8 | 7,259.75             | 7,259.75           | 0.00             | 7,259.75         | (72.54)           | 0.00                    |             |
| 02/15/17                          | 02/15/17 |        | CARMAX ABS 2016-3 A2<br>DTD 07/20/2016 1.170% 08/15/2019                 | 14314EAB7 | 1,708.04             | 1,708.04           | 0.00             | 1,708.04         | 0.14              | 0.00                    |             |
| <b>Transaction Type Sub-Total</b> |          |        |  |           | <b>10,927.31</b>     | <b>10,927.31</b>   | <b>0.00</b>      | <b>10,927.31</b> | <b>(92.02)</b>    | <b>0.00</b>             |             |
| <b>SELL</b>                       |          |        |  |           |                      |                    |                  |                  |                   |                         |             |
| 02/01/17                          | 02/03/17 |        | IBM CORP NOTES<br>DTD 02/06/2015 1.125% 02/06/2018                       | 459200HZ7 | 1,750,000.00         | 1,748,810.00       | 9,679.69         | 1,758,489.69     | 4,147.50          | 625.87                  | FIFO        |
| 02/08/17                          | 02/09/17 |        | US TREASURY NOTES<br>DTD 01/31/2014 1.500% 01/31/2019                    | 912828B33 | 1,425,000.00         | 1,434,741.21       | 531.42           | 1,435,272.63     | 4,508.79          | 6,364.56                | FIFO        |
| 02/13/17                          | 02/16/17 |        | AMERICAN HONDA FINANCE CORP<br>NOTES<br>DTD 03/13/2015 1.500% 03/13/2018 | 02665WAT8 | 340,000.00           | 340,465.80         | 2,167.50         | 342,633.30       | 921.40            | 631.44                  | FIFO        |
| 02/24/17                          | 02/28/17 |        | UNITED STATES TREASURY NOTES<br>DTD 03/02/2015 1.375% 02/29/2020         | 912828J50 | 350,000.00           | 349,316.41         | 0.00             | 349,316.41       | 1,435.55          | 1,387.88                | FIFO        |
| 02/24/17                          | 02/28/17 |        | US TREASURY NOTES<br>DTD 02/02/2015 1.250% 01/31/2020                    | 912828H52 | 550,000.00           | 547,443.36         | 531.77           | 547,975.13       | 1,826.17          | 1,617.71                | FIFO        |





**Managed Account Security Transactions & Interest**

For the Month Ending **February 28, 2017**

**CITY OF ANTIOCH, CA - 04380500**

| Transaction Type                   |          | Security Description   | CUSIP     | Par                 | Principal Proceeds   | Accrued Interest    | Total               | Realized G/L Cost  | Realized G/L Amort Cost | Sale Method |
|------------------------------------|----------|--|-----------|---------------------|----------------------|---------------------|---------------------|--------------------|-------------------------|-------------|
| Trade                              | Settle   |  |           |                     |                      |                     |                     |                    |                         |             |
| <b>SELL</b>                        |          |  |           |                     |                      |                     |                     |                    |                         |             |
| 02/28/17                           | 03/03/17 | AMERICAN EXPRESS CRD CRP NT<br>(CALLABLE)<br>DTD 07/31/2015 1.800%<br>07/31/2018 | 0258M0DV8 | 440,000.00          | 440,792.00           | 726.00              | 441,518.00          | (910.80)           | (47.52)                 | FIFO        |
| <b>Transaction Type Sub-Total</b>  |          |  |           | <b>4,855,000.00</b> | <b>4,861,568.78</b>  | <b>13,636.38</b>    | <b>4,875,205.16</b> | <b>11,928.61</b>   | <b>10,579.94</b>        |             |
| <b>Managed Account Sub-Total</b>   |          |  |           |                     | <b>(39,105.15)</b>   | <b>101,193.60</b>   | <b>62,088.45</b>    | <b>11,836.59</b>   | <b>10,579.94</b>        |             |
| <b>Total Security Transactions</b> |          |  |           |                     | <b>(\$39,105.15)</b> | <b>\$101,193.60</b> | <b>\$62,088.45</b>  | <b>\$11,836.59</b> | <b>\$10,579.94</b>      |             |

Bolded items are forward settling trades.



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Phil Hoffmeister, Administrative Analyst *PH*

**APPROVED BY:** Lynne Filson, Assistant City Engineer *LF*

**SUBJECT:** Resolution of the City Council of the City of Antioch Establishing the Rate per Equivalent Runoff Unit for Fiscal Year 2017/18 and Requesting the Contra Costa County Flood Control and Water Conservation District to Adopt an Annual Parcel Assessment for Drainage Maintenance and the National Pollution Discharge Elimination System Program

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### **RECOMMENDED ACTION**

It is recommended that the City Council adopt the resolution establishing a rate of twenty-five dollars (\$25) per equivalent runoff unit (ERU) for fiscal year (FY) 2017-18. That rate will generate the funds used to maintain storm water quality as mandated by the Clean Water Act.

### **STRATEGIC PURPOSE**

This action directly addresses Citywide Strategic Plan, Long Term Goal E: Environmental Enhancement: Pollution prevention (NPDES), water conservation, energy and carbon conservation, and waste prevention; and Strategy E-1: Exceed environmental regulation compliance in all resource areas.

### **FISCAL IMPACT**

The adoption of the NPDES rate of \$25 per ERU will generate approximately \$1,170,000. The City of Antioch will receive approximately \$820,000 of that revenue to provide services and administer the NPDES program as mandated by the Clean Water Act. The remaining \$350,000 reflects the City's share of County Clean Water Program costs. Such costs are allocated over all participating agencies on a population basis.

### **DISCUSSION**

At its March 9, 1993 meeting, the City Council adopted Resolution 93/49 authorizing the establishment of an annual parcel assessment for drainage maintenance and the National Pollution Discharge Elimination System (NPDES) program. That action set the fee for fiscal year 1993-94 at \$20 per ERU per year and established a maximum rate of \$25 per ERU per year. At its April 12, 1994 meeting, the Council concurred with budget

revisions proposed by staff and reduced that fee for fiscal year 1994-95 to \$17 per ERU per year. By subsequent actions, City Council set the rate for fiscal years 1995-96 through 2001-02 at \$17 per ERU per year.

At the April 9, 2002 Council meeting, in preparation for permit revisions and increased costs by the State Water Resources Control Board, staff presented alternatives to raising the ERU from \$17 to the maximum of \$25 over a 3-year period to meet projected increased costs. Staff recommended raising the ERU to \$21 in 2002-03, and proposed increasing the fee per ERU to \$23 in 2003-04 and \$25 in 2004-05. Council approved those increases respectively. The City is required by May 1<sup>st</sup> to determine the cost to be assigned to the ERU for the forthcoming fiscal year. The resolution submitted with this report meets that condition.

With the many uncertainties of future regulations and the cost to implement and administer these mandates, it is difficult to provide completely accurate projections. However, based on the City's current NPDES permit requirements and financial data and estimates for revenue and expenditures to meet those provisions, a revised zero fund balance could be realized by the end of FY 2019-20.

Any rate above the maximum of \$25 requires a Proposition 218 vote. According to the Central Valley Regional Water Quality Control Board (CVRWQCB), the City's storm water program is currently operating at an acceptable level.

## **ATTACHMENTS**

A. Resolution

# ATTACHMENT "A"

## RESOLUTION NO. 2017/\*\*

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ESTABLISHING THE RATE PER EQUIVALENT RUNOFF UNIT FOR FISCAL YEAR 2017/18 AND REQUESTING THE CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT TO ADOPT AN ANNUAL PARCEL ASSESSMENT FOR DRAINAGE MAINTENANCE AND THE NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM PROGRAM

**WHEREAS**, under the Federal Clean Water Act, prescribed discharges of storm water require a permit from the appropriate California Regional Water Quality Control Board under the National Pollutant Discharge Elimination System (NPDES) program; and

**WHEREAS**, the City of Antioch (CITY) did apply for, and did receive, a NPDES permit which requires the implementation of selected Best Management Practices to minimize or eliminate pollutants from entering storm waters; and

**WHEREAS**, it is the intent of the CITY to utilize funds received from its Storm Water Utility Area (SUA) for implementation of the NPDES program and drainage maintenance activities; and

**WHEREAS**, at the request of the CITY, the Contra Costa County Flood Control & Water Conservation District (DISTRICT) has completed the process for formation of a SUA, including the adoption of the Storm Water Utility Assessment Drainage Ordinance No. 93-47; and

**WHEREAS**, the SUA and Program Group Costs Payment agreement between CITY and DISTRICT requires the CITY, by May 1<sup>st</sup>, determine the rate to be assessed to a single Equivalent Runoff Unit (ERU) for the forthcoming fiscal year.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Antioch does determine that the rate to be assigned to a single ERU for FY 2017/18 shall be set at twenty-five dollars (\$25.00).

**BE IT FUTHER RESOLVED**, that the City Council does hereby request the DISTRICT to adopt SUA levies based on said amount.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11<sup>th</sup> day of April, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**ARNE SIMONSEN**  
CITY CLERK OF THE CITY OF ANTIOCH



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Mark Harris, Operations Supervisor *m.h.*

**APPROVED BY:** Mike Bechtholdt, Deputy Public Works Director *MB*

**SUBJECT:** Four Person Landscape Crew Contract

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### RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution to approve a Four Person Landscape Crew contract and authorize the City Manager or his designee to execute a maintenance service agreement with Silva Landscape of Patterson, CA, for the period of July 1, 2017 through June 30, 2019 in the amount of \$796 per eight hour day and not to exceed \$150,000 per year with the option to renew two additional years in the amount of \$828 per eight hour day and not to exceed \$150,000 per contract year. The term of the contract with exercised optional years is not to exceed \$600,000.

### STRATEGIC PURPOSE

This action is essential to Strategy K-1, ensuring well maintained public facilities, rights-of-way and parks, in that the City of Antioch continually strives to enhance its assets and use of resources to improve the beauty and desirability of its significant landscaped areas, and maintain a culture of cleanliness.

### FISCAL IMPACTS

Funding for these services have been allocated in contract services in the FY2017/18 and FY2018/19 in the lighting and landscape districts draft budgets. Funding for the optional years of the contract will be presented to Council for approval out of the same funds in subsequent years. There are no impacts to the approved budgets.

### DISCUSSION

Utilizing contracted landscape crews provides the most cost-effective way of maintaining the City's vast landscaped areas. The Four Person Landscape Maintenance Crew will perform professional landscape maintenance services, at various locations, based on an eight hour day, and seasonally on an as-needed basis.

The contractor is responsible for providing tools, equipment, vehicles, traffic & safety controls necessary to perform the work, and insurance for their employees. The Department of Public Works personnel will direct the contractor's work. The job specifications for this contract term was expanded from the 2012 bid specifications to

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Agenda Item #



include one CalTrans approved arrow board and one string trimmer.

The proposed contract increases by \$197 per eight hour day; the annual budgeted amount does not increase and will not exceed \$150,000 for the term of the contract. Public Works provides a higher volume and more consistent level of landscape maintenance services citywide by utilizing contracted landscape maintenance crews, other contracts include the Three and Five Person Landscape Maintenance Crews that are contracted to perform similar duties scheduled seasonally in different areas.

The Department of Public Works published the request for bids on March 1, 2017. The bid closed on March 14, 2017. Sixteen contractors were notified. Eleven either declined to participate or did not respond to request. The City received five qualified bids. Silva Landscape is the overall lowest bidder.

### **ATTACHMENTS**

- A. Draft Resolution 2017/\*\*
- B. Bid Tabulation

RESOLUTION NO. 2017/XXX

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING AN AGREEMENT AND AWARDED THE FOUR PERSON  
LANDSCAPE CREW CONTRACT TO SILVA LANDSCAPE OF PATTERSON, CA, TO  
PROVIDE LANDSCAPE MAINTENANCE SERVICES AT VARIOUS LOCATIONS**

**WHEREAS**, the City's Parks and Landscape division services and maintains landscaped areas and ensures well-maintained public facilities, rights-of way and parks; and

**WHEREAS**, the City must continue to provide consistent and reliable landscape maintenance service throughout the City, despite reduced landscape maintenance staffing levels; and

**WHEREAS**, A Four Person Landscape Crew will provide the most cost effective way of aiding the City in its efforts toward maintaining the City's many landscaped areas and maintain culture of cleanliness;

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby approves the Four Person Landscape Maintenance crew contract and authorizes the City Manager to execute an agreement with Silva Landscape of Patterson, CA, for the period of July 1, 2017 through June 30, 2019 in the amount of \$796 per eight hour day and not to exceed \$150,000 per year with the option to renew two additional years in the amount of \$828 per eight hour day and not to exceed \$150,000 per contract year. The term of the contract with exercised optional years is not to exceed \$600,000.

\* \* \* \* \*

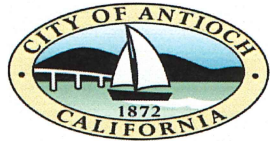
**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11<sup>th</sup> day of April, 2017 by the following vote:

**AYES:**

**ABSENT:**

**NOES:**

\_\_\_\_\_  
**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**



**Bid Tabulation**  
**4 Person Landscape Crew at Various Locations Bid No. 988-0301-17A**  
**Bid Closed: March 14, 2017 at 2 PM**

| <b>4 Person Crew At Various Locations<br/>Per 8 Hour Day</b> | <b>Silva Landscape</b> | <b>Forster &amp; Kroeger<br/>Landscape<br/>Maintenance, Inc.</b> | <b>Marina Landscape<br/>Maintenance, Inc.</b> | <b>Rubicon<br/>Enterprises Inc.</b> | <b>New Image<br/>Landscape<br/>Company</b> |
|--|------------------------|--|---|-------------------------------------|--|
| July 1, 2017 to June 30, 2018                                | \$796.48               | \$800.00   | \$1,050.00                                    | \$1,380.00                          | \$2,080.00                                 |
| July 1, 2018 to June 30, 2019                                | \$796.48               | \$850.00   | \$1,100.00                                    | \$1,380.00                          | \$2,288.00                                 |
| <b>Total:</b>  | \$1,592.96             | \$1,650.00   | \$2,150.00                                    | \$2,760.00                          | \$4,368.00                                 |
| <b>Optional Two Year Renewal:</b>                            |                        |  |   |                                     |  |
| July 1, 2019 to June 30, 2020                                | \$828.48               | \$900.00   | \$1,175.00                                    | \$1,380.00                          | \$2,517.00                                 |
| July 1, 2020 to June 30, 2021                                | \$828.48               | \$950.00   | \$1,225.00                                    | \$1,380.00                          | \$2,769.00                                 |
| <b>Total:</b>  | \$1,656.96             | \$1,850.00   | \$2,400.00                                    | \$2,760.00                          | \$5,286.00                                 |
| <b>Grand Total:</b>  | <b>\$3,249.92</b>      | <b>\$3,500.00</b>  | <b>\$4,550.00</b>                             | <b>\$5,520.00</b>                   | <b>\$9,654.00</b>                          |

Non-responsive Bidders: Coast Landscape Maintenance  
D and H Landscaping  
Dinwoodie Landscape Services  
Lebec Inc.  
Long's Landscape Service

MCE  
Odyssey Landscape  
Pacheco Brothers  
Pacific Coast  
Robert A. Bothman  
Terracare Associates



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Matt Gall, Operations Supervisor

**APPROVED BY:** Mike Bechtholdt, Deputy Public Works Director *MB*

**SUBJECT:** Agreement with Pursuit North for Upfitting Police Vehicles

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### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution to approve the upfitting of nine Police vehicles, amending the 2016-17 Police Department budget in the amount of \$83,041 and authorizing the City Manager or his designee to enter into an agreement with Pursuit North of Pittsburg, CA to upfit nine Police vehicles for a total cost not to exceed \$83,041.

### **STRATEGIC PURPOSE**

The Police vehicles support Strategy A-1 in the Strategic Plan by providing adequate and reliable police vehicle inventory. This process will equip the police vehicles with the necessary emergency lighting and auxiliary equipment to conduct their daily functions.

### **FISCAL IMPACT**

This expenditure is not included in the approved fiscal year 2016-17 Police Department budget and requires a budget amendment. The attached resolution includes action to increase the budget accordingly. Funding for the remaining years of the contract will be presented to Council as part of the budget approval process.

### **DISCUSSION**

On November 22, 2016 Council approved the replacement of nine Police vehicles that were at or beyond their useful life. Upfitting these vehicles is the next step in preparing them for service. This process includes installing emergency lights and all other modern auxiliary equipment needed for the patrol vehicle to optimize officer safety and productivity.

The Department of Public Works published the Police Vehicle upfitting request for bids on February 27, 2017; the bid closed on March 14, 2017. We solicited bids from four local vendors. We received three qualified submittals, two bidders were non-responsive. Pursuit North of Pittsburg submitted the lowest competitive bid; the bid tabulation is attached.

The term of the contract ends June 30, 2017 with the option of two additional years. The optional years are coordinated with the Vehicle Replacement Program. Adjustments to the quantity can be changed by the City for the term of the contract.

**ATTACHMENTS**

- A. Resolution 2017/\*\*
- B. Bid Tabulation

RESOLUTION NO. 2017/\*\*

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING THE UPFITTING OF POLICE VEHICLES, AUTHORIZING THE CITY  
MANAGER TO EXECUTE AN AGREEMENT FOR THE UPFITTING OF NINE POLICE  
VEHICLES WITH PURSUIT NORTH OF PITTSBURG, CA AND AMENDING THE  
2016-17 POLICE DEPARTMENT BUDGET

**WHEREAS**, the City's Fleet Division annually assesses its inventory of vehicles and equipment in conjunction with the operational needs of each division and based on standard replacement criteria; and

**WHEREAS**, on November 22, 2016 the City Council approved the replacement of nine Police Vehicles that were at or beyond their useful life; and

**WHEREAS**, upfitting the nine Police Vehicles purchased is the next step in preparing them for service.

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby approves the upfitting of nine Police vehicles, authorizes the City Manager to enter into an agreement with Pursuit North of Pittsburg, CA in an amount not to exceed \$83,041 with the option to renew for two additional years and authorizes the Finance Director to amend the 2016-17 Police Department budget in the amount of \$83,041.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11<sup>th</sup> day of April, 2017 by the following vote:

**AYES:**

**ABSENT:**

**NOES:**

---

**ARNE SIMONSEN**  
**CITY CLERK OF THE CITY OF ANTIOCH**



**City of Antioch**  
**Police Vehicle Upfitting Bid No. 070-0227-17A**  
**Bid Tabulation**

| <u>Vehicles</u> | <u>Qty.</u> | <b>1</b><br>Pursuit North | <b>2</b><br>Public Safety Equipment | <b>3</b><br>Emergency Vehicle<br>Outfitters |
|-----------------|-------------|---------------------------|-------------------------------------|---|
| K9              | 2           | \$27,099.70               | \$27,478.16                         | \$33,497.72                                 |
| Patrol          | 4           | \$48,731.22               | \$50,858.88                         | \$55,950.48                                 |
| Admin. Utility  | 2           | \$5,008.20                | \$5,324.72                          | \$6,562.58                                  |
| Admin. Sedan    | 1           | \$2,202.10                | \$2,439.04                          | \$3,080.07                                  |
| <b>TOTAL:</b>   |             | <b>\$83,041.22</b>        | <b>\$86,100.80</b>                  | <b>\$99,090.85</b>                          |

**NO BIDS:** Cop Shop Installations  
WATTCO



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Michael G. Vigilia, City Attorney *MV*

**SUBJECT:** Dissolution of Graffiti Committee and Northeast Antioch Annexation Committee as Standing Committees

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### **RECOMMENDED ACTION**

It is recommended that the City Council:

- 1) Adopt a resolution dissolving the Graffiti Committee as standing committee; and,
- 2) Adopt a resolution dissolving the Northeast Antioch Annexation Committee.

### **STRATEGIC PURPOSE**

The recommended action supports Long Term Goal L: Provide exemplary City administration.

### **FISCAL IMPACT**

The recommended action has no direct fiscal impact on City finances.

### **DISCUSSION**

The Brown Act applies to legislative bodies of local agencies. The Brown Act requires legislative bodies to, among other things, publicly post agendas for upcoming meetings and allow public access and participation in meetings. The City Council has multiple standing committees upon which less than a quorum of Council members sit. Standing committees which have either (1) a continuing subject matter jurisdiction; or (2) a meeting schedule fixed by charter, ordinance, resolution or formal action of a legislative body are subject to the Brown Act.

#### ***Graffiti Committee***

The Graffiti Committee is a standing committee of the City Council. Council Member Tiscareno is the City Council representative on the committee for the period of December 2016 through December 2018. The Graffiti Committee has no fixed meeting schedule at this time and there are no upcoming meetings scheduled. It is recommended that the Graffiti Committee be dissolved as a standing committee of the City Council.

#### ***Northeast Antioch Annexation Committee***

The Northeast Antioch Annexation Committee is a standing committee of the City Council. Council Member Ogorchock is the City Council representative on the



committee for the period of December 2016 through December 2018. The Northeast Antioch Annexation Committee has no fixed meeting schedule at this time and there are no upcoming meetings scheduled. It is recommended that the Northeast Antioch Annexation Committee be dissolved as a standing committee of the City Council.

In the future, ad hoc committees may be created to undertake certain tasks related to the issues for which these standing committees were originally created. Ad hoc committees are temporary bodies with a defined scope of work and are intended to dissolve upon completion of the specified tasks. Staff can bring appropriate action items before the Council for creation of specific ad hoc committees at the Council's direction.

### **ATTACHMENTS**

- A. Resolution Dissolving the Graffiti Committee as a Standing Committee.
- B. Resolution Dissolving the Northeast Antioch Annexation Committee as a Standing Committee.

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
DISSOLVING THE GRAFFITI COMMITTEE AS A STANDING COMMITTEE**

**WHEREAS**, the City Council has multiple standing committees upon which less than a quorum of Council members sit; and

**WHEREAS**, the Graffiti Committee is a standing committee of the City Council; and

**WHEREAS**, the Committee has no upcoming meetings scheduled, and has no fixed meeting schedule; and

**WHEREAS**, a standing committee does not appear to be necessary at this current time.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch that the Graffiti Committee, which is a standing committee of the City Council, is hereby dissolved.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11<sup>th</sup> day of April 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
DISSOLVING THE NORTHEAST ANTIOCH ANNEXATION COMMITTEE AS  
A STANDING COMMITTEE**

**WHEREAS**, the City Council has multiple standing committees upon which less than a quorum of Council members sit; and

**WHEREAS**, the Northeast Antioch Annexation Committee is a standing committee of the City Council; and

**WHEREAS**, the Committee has no upcoming meetings scheduled, and has no fixed meeting schedule; and

**WHEREAS**, a standing committee does not appear to be necessary at this current time.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch that the Northeast Antioch Annexation Committee, which is a standing committee of the City Council, is hereby dissolved.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11<sup>th</sup> day of April 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Forrest Ebbs, Community Development Director *fe*

**SUBJECT:** Tuscany Meadows Annexation and Memorandum of Understanding with Seecon Built Homes Inc.

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### **RECOMMENDED ACTION**

It is recommended that the City Council take the following actions:

1. Adopt the resolution joining the City of Pittsburg in an application to the Executive Officer of the Contra Costa County Local Agency Formation Commission for the Annexation of the described lands to the City of Pittsburg and related actions.
2. Adopt the resolution approving the Memorandum of Understanding between the City of Antioch and Seecon Built Homes Inc. addressing the mitigation of traffic impacts resulting from the project.

### **STRATEGIC PURPOSE**

This action will forward Long Term Goal G: Planning, Entitlements, and Permitting, by providing consistent and efficient entitlement, permitting, and development services to the public.

### **FISCAL IMPACT**

This action will allow for the annexation of unincorporated lands adjacent to the City of Antioch and the City of Pittsburg into the City of Pittsburg. The land, commonly referred to as the "Chevron property", would then be developed as the Tuscany Meadows project within the City of Pittsburg. The lands are currently located within the Sphere of Influence of the City of Antioch, but lay beyond its corporate boundaries. As such, the City derives no current revenue from any activity on the property and is not obligated by any expense to serve the property. Accordingly, there will be no lost revenue or increased cost resulting from this action.

There are several slivers of land on the west side of Somersville Road that will be annexed into the City of Antioch and will become part of the Somersville Road right-of-way. This sound wall adjacent to Somersville Road will be outside of the right-of-way and not the City of Antioch's to maintain.

Through this action, the City of Antioch will be forgoing the opportunity to pursue development of the property within the City of Antioch rather than the City of Pittsburg. This decision, however, was made with the signing of the 2009 Settlement Agreement (Attachment "C") and any actions to the contrary may be viewed as beyond the commitments made therein. As such, there will be no fiscal impacts associated with allowing annexation into the City of Pittsburg.

The proposed Memorandum of Understanding (MOU) will ensure that the traffic impacts in the City of Antioch related to development of the Tuscany Meadows project within the City of Pittsburg will be adequately mitigated. The current Settlement Agreement and associated amendment both obligate the proponent to mitigate these impacts and the MOU formally describes the mechanism through which this will occur. With the MOU in place, there will be no fiscal impacts associated with this action.

## **DISCUSSION**

### **Project Description**

On February 9, 2016 the City of Pittsburg Planning Commission approved the Tuscany Meadows project, which consists of 917 single-family dwellings, 365 multi-family apartments, and three parks on the 170-acre site that formerly contained the Chevron operations. This project approval is contingent upon annexation of the lands into the City of Pittsburg. A complete project description is provided as Attachment "E".

### **Annexation Requests**

The annexation action will include several discrete annexation actions that must occur to facilitate the complete transfer of these lands into the City of Pittsburg and allow their development. They are as follows:

- 1) **Sphere of Influence**: The Sphere of Influence (SOI) is a planning boundary established by the Local Agency Formation Commission (LAFCO), within which Cities may anticipate development and future annexation. The entirety of a City is contained within the SOI, as well as additional lands beyond the City limits. Proper planning of extraterritorial SOI lands allows for predictable development and anticipation of necessary infrastructure and service requirements. Presently, this project site is located wholly within the City of Antioch's SOI and beyond the City of Pittsburg's SOI. The recommended action would request that LAFCO transfer these lands from Antioch's SOI into Pittsburg's SOI to allow for their development.
  
- 2) **Annexation into Antioch**: As part of the orderly development of these lands, a small portion of unincorporated land would be annexed into the City of Antioch. The current alignment of Somersville Road includes portions of unincorporated lands that lay beneath the roadway and within the projected right-of-way. These areas are described on Exhibits A and B of Attachment "A". If these areas were not incorporated into the City of Antioch, they would remain as unincorporated islands between Pittsburg and Antioch, which are strongly discouraged by LAFCO policies. This action would create a logical, contiguous boundary

between the two cities along the west side of Somersville Road and allow the City of Antioch to maintain the right-of-way.

- 3) Contra Costa Water District/Delta Diablo: The subject site is currently located beyond the boundaries of both the Contra Costa Water District and Delta Diablo Sanitation District. As these lands would be developed within the City of Pittsburg, annexation into each of these districts is necessary and part of the overall application to LAFCO.

#### Memorandum of Understanding

The Traffic Impact Analysis used as the basis for the Environmental Impact Report for the Tuscany Meadows project identified significant traffic impacts at the intersection of Somersville Road and Buchanan Road. The measures required to mitigate the impacts include a second eastbound to northbound left turn lane and additional northbound to westbound left turn lane. The Memorandum of Understanding (MOU) will require Seecon Built Homes, Inc. to pay their proportionate share of the estimated costs for these improvements to the City of Antioch subject so specific terms and conditions.

In the memorandum, there are several specific items requiring the City of Antioch's support of the annexation of the Tuscany Meadows project into the City of Pittsburg, all at no cost to the City of Antioch. Prior to the completion of the annexations, the Developer will deposit money with the City of Antioch for study to determine the estimated cost of the improvements and the developer's proportionate share of the costs. The developer's contribution will be provided to the City within 30 days when the City notifies the developer that the City will be awarding the construction contract or upon the issuance of the permit for the 551<sup>st</sup> dwelling unit in the Tuscany Meadows Project, whichever comes first.

#### Environmental

On August 3, 2015, the City of Pittsburg certified an Environmental Impact Report (EIR) for the project's development within its boundaries and the annexation. The City of Antioch, in joining an application for annexation, may refer to this EIR, which is available at: <http://www.ci.pittsburg.ca.us/index.aspx?page=865> .

#### ATTACHMENTS

- A: Resolution joining the City of Pittsburg in an Annexation Application to the Contra Costa County Local Agency Formation Commission (LAFCO).
- B: Resolution approving the Memorandum of Understanding (MOU) between the City of Antioch and Seecon Built Homes Inc.
- C. 2009 Settlement Agreement as amended.
- D. City of Pittsburg Council Resolution Certifying Environmental Impact Report (EIR).
- E. Tuscany Meadows Project Description from Environmental Impact Report.

# ATTACHMENT "A"

## RESOLUTION NO. 2017/\*\*

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH JOINING THE CITY OF PITTSBURG IN FILING AN APPLICATION TO INITIATE LAFCO PROCEEDINGS FOR THE ANNEXATION OF UNINCORPORATED TERRITORY TO THE CITY OF PITTSBURG AND THE CITY OF ANTIOCH

**WHEREAS**, on February 9, 2016, the Planning Commission of the City of Pittsburg adopted Resolution No. 10015, approving an application for project entitlements to allow the subdivision of a 170-acre site for construction of up to 917 single-family homes, 365 multi-family apartments, and three parks totaling approximately 18.6 acres (the "Project"); and

**WHEREAS**, the Project site is on unincorporated land located between the cities of Pittsburg and Antioch and is bordered by Buchanan Road to the north, the Contra Costa Canal and Somersville Road to the east, the Black Diamond Estates residential subdivision to the south, and the Highlands Ranch residential subdivision to the west; and

**WHEREAS**, the Project requires Contra Costa Local Agency Formation ("LAFCO") review and approval of amendments to the City of Pittsburg and City of Antioch Spheres of Influence and annexations of land to both cities (collectively "Reorganizations") as shown on Exhibits A and B of this resolution, respectively. The Project also requires annexation to the Contra Costa Water District and Delta Diablo Sanitation District for the provision of water and wastewater services; and

**WHEREAS**, the undeveloped Southeast Border Area is a logical extension of the Highlands Ranch development that can be served by extending City of Pittsburg services to the property; and

**WHEREAS**, the Project requires two small strips of land within the Southeast Border Area, one adjacent to the Black Diamond Estates residential subdivision to the south, and another along Somersville Road, both as shown on Exhibit C [the Contextual Exhibit], to remain in the City of Antioch's Sphere of Influence and to be annexed to the City of Antioch; and

**WHEREAS**, an Environmental Impact Report ("EIR") was prepared for the Project and on August 3, 2015, the Pittsburg City Council adopted Resolution No.15-13083, certifying that the Final EIR for the Project was prepared in accordance with the requirements of the California Environmental Quality Act (CEQA) and the State CEQA Guidelines.

**WHEREAS**, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides that the proceedings for reorganizations may be initiated by resolution of application (Government Code Section 56650). On March 21, 2016, after conducting a duly noticed public hearing, the City Council of the City of Pittsburg adopted a

**RESOLUTION NO. 2017/\*\***

April 11, 2017

Page 2

resolution approving CEQA findings, adopting a Statement of Overriding Considerations, adopting a Mitigation Monitoring and Reporting Program, and Initiating LAFCO Proceedings for the Project; and

**WHEREAS**, the City of Antioch desires to join the City of Pittsburg in initiating LAFCO proceedings for the Reorganizations pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

**WHEREAS**, on March 31, 2017, a Notice of Public Hearing on this item was published/posted/delivered for posting/mailed as required by law.

**WHEREAS**, on April 11, 2017, the Antioch City Council reviewed and considered the certified Final EIR and the request to join the City of Pittsburg in an application to initiate LAFCO proceedings for the Reorganizations, at which time a staff report dated April 11, 2016, incorporated herein by reference, and oral and/or written testimony was considered prior to Council action.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council finds and determines as follows:

- A. All the recitals above are true and correct and incorporated herein by reference; and
- B. The proposed Reorganizations will allow development of a project that is consistent with the applicable goals and policies of the Antioch General Plan; and
- C. The proposed Reorganizations are consistent with the applicable zoning, development and subdivision standards in the Antioch Municipal Code.

**BE IT FURTHER RESOLVED** that the City Council hereby authorizes the City Manager to execute an application with the City of Pittsburg to the Executive Officer of LAFCO initiating LAFCO proceedings, pursuant to the 'Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, in order to consider: (1) bringing the territories within the Southeast Border Area into the City of Pittsburg's Sphere of Influence as shown on Exhibit A of this resolution; (2) annexing the areas shown on Exhibits B and C of this resolution in substantially the form submitted, into the Cities of Antioch's and Pittsburg's municipal boundaries, respectively; and (3) annexing the Southeast Border Area to the Contra Costa Water District and Delta Diablo Sanitation District for the provision of water and wastewater services.



**RESOLUTION NO. 2017/\*\***

April 11, 2017

Page 3

\* \* \* \* \*

I **HEREBY CERTIFY** that the foregoing Resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting held on the 11<sup>th</sup> day of April 2017, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

**ARNE SIMONSEN**  
**CITY CLERK OF THE CITY OF ANTIOCH**

A3

**EXHIBIT 'A'**  
**LEGAL DESCRIPTION**  
**AREA 1**  
**ANTIOCH ANNEXATION REORGANIZATION**

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEING A PORTION OF PARCEL 'B' OF THAT RECORD OF SURVEY, LOT LINE ADJUSTMENT LL 20-87 FILED ON JANUARY 13, 1988 IN BOOK 86 OF LICENSED SURVEYORS MAPS AT PAGE 24 (86 LSM 24) IN THE OFFICE OF THE RECORDER, CONTRA COSTA COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND 2" IRON PIPE MARKING THE CENTER OF SECTION 27 TOWNSHIP 2 NORTH, RANGE 1 EAST, MOUNT DIABLO BASE AND MERIDIAN, THENCE ALONG THE NORTH LINE OF THE SOUTHWEST ¼ OF SAID SECTION 27 NORTH 89°37'12" WEST 122.75 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 'B'(86 LSM 24), SAID POINT ALSO BEING ON THE WESTERLY RIGHT OF WAY LINE OF SOMERSVILLE ROAD, SAID POINT ALSO BEING THE NORTHEAST CORNER OF PARCEL 'B' AS SAID PARCEL IS SHOWN ON THAT SUBDIVISION MAP ENTITLED "BLACK DIAMOND RANCH UNIT 1" FILED ON NOVEMBER 10, 2003 IN BOOK 458 AT PAGE 9 (458 M 9) IN THE OFFICE OF THE RECORDER, CONTRA COSTA COUNTY, SAID POINT BEING THE POINT OF BEGINNING;

THENCE, FROM SAID POINT OF BEGINNING, ALONG THE NORTH LINE OF SAID PARCEL 'B' (458 M 9), THE FOLLOWING COURSES:

1) NORTH 89°37'12" WEST, 12.05 FEET;

THENCE, LEAVING SAID NORTH LINE,

2) NORTH 19°29'00" EAST, 314.69 FEET;

3) NORTH 00°51'42" WEST, 17.95 FEET;

4) ALONG A TANGENT CURVE TO THE RIGHT WITH A RADIUS OF 29.00 FEET, THROUGH A CENTRAL ANGLE OF 52°12'02", AND AN ARC LENGTH OF 26.42 FEET;

5) NORTH 51°20'20" EAST, 7.27 FEET;

6) ALONG A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 1458.00 FEET, WHICH RADIUS POINT BEARS SOUTH 69°40'49" EAST, THROUGH A CENTRAL ANGLE OF 00°22'09", AND AN ARC LENGTH OF 9.39 FEET;

THENCE ALONG A RADIAL LINE,

7) NORTH 69°18'40" WEST, 5.00 FEET;

A4

- 8) ALONG A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 1463.00 FEET, WHICH RADIUS POINT BEARS SOUTH 69°18'40" EAST, THROUGH A CENTRAL ANGLE OF 00°51'53", AND AN ARC LENGTH OF 22.08 FEET;

THENCE ALONG A RADIAL LINE,

- 9) SOUTH 68°26'47" EAST, 5.00 FEET;
- 10) ALONG A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 1463.00 FEET, WHICH RADIUS POINT BEARS SOUTH 68°26'47" EAST, THROUGH A CENTRAL ANGLE OF 00°09'05", AND AN ARC LENGTH OF 8.09 FEET, TO A POINT ON SAID WESTERLY RIGHT OF WAY LINE OF SOMERSVILLE ROAD;

THENCE ALONG SAID WESTERLY RIGHT OF WAY LINE,

- 11) SOUTH 18°01'43" WEST, 398.74 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 2,871 SQUARE FEET OF LAND, MORE OR LESS.

END OF DESCRIPTION



**EXHIBIT 'A'**  
**LEGAL DESCRIPTION**  
**AREA 2**  
**ANTIOCH ANNEXATION REORGANIZATION**

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE CITY OF ANTIOCH, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEING A PORTION OF THE SOMERSVILLE ROAD RIGHT OF WAY (20' RIGHT OF WAY TO CENTERLINE) AS SHOWN ON THAT CERTAIN RECORD OF SURVEY, LOT LINE ADJUSTMENT LL 20-87 FILED ON JANUARY 13, 1988 IN BOOK 86 LICENSED SURVEYORS MAPS AT PAGE 24 (86 LSM 24) IN THE OFFICE OF THE RECORDER, CONTRA COSTA COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN ANGLE POINT ON THE WESTERLY LINE OF SAID SOMERSVILLE RIGHT OF WAY, SAID POINT ALSO BEING THE ANGLE POINT ON THE EASTERLY LINE OF PARCEL 'B' OF SAID RECORD OF SURVEY (86 LSM 24) THENCE ALONG SAID WESTERLY RIGHT OF WAY LINE SOUTH 18°01'43" WEST, 33.59 FEET TO THE POINT OF BEGINNING;

THENCE, FROM SAID POINT OF BEGINNING, ALONG SAID WESTERLY RIGHT OF WAY LINE, FOLLOWING COURSES:

1) SOUTH 18°01'43" WEST, 47.51 FEET;

THENCE LEAVING SAID WESTERLY RIGHT OF WAY LINE,

2) NORTH 66°52'06" WEST, 5.49 FEET;

3) ALONG A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 1466.00 FEET, WHICH RADIUS POINT BEARS SOUTH 66°52'06" EAST, THROUGH A CENTRAL ANGLE OF 01°07'25", AND AN ARC LENGTH OF 28.75 FEET;

THENCE ALONG A RADIAL LINE,

4) NORTH 65°44'41" WEST, 6.00 FEET;

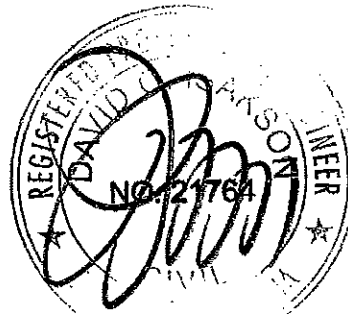
5) ALONG A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 1472.00 FEET, WHICH RADIUS POINT BEARS SOUTH 65°44'41" EAST, THROUGH A CENTRAL ANGLE OF 00°43'35", AND AN ARC LENGTH OF 18.66 FEET;

THENCE ALONG A RADIAL LINE SOUTH

6) 65°01'06" EAST, 6.50 FEET TO THE **POINT OF BEGINNING.**

CONTAINING 260 SQUARE FEET OF LAND, MORE OR LESS.

END OF DESCRIPTION



**EXHIBIT 'A'**  
**LEGAL DESCRIPTION**  
**AREA 3**  
**ANTIOCH ANNEXATION REORGANIZATION**

ALL THAT REAL PROPERTY SITUATE IN THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING A PORTION OF PARCEL 'B' OF THAT RECORD OF SURVEY, LOT LINE ADJUSTMENT LL 20-87 FILED ON JANUARY 13, 1988 IN BOOK 86 LICENSED SURVEYORS MAPS AT PAGE 24 (86 LSM 24) IN THE OFFICE OF THE RECORDER, CONTRA COSTA COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND 2" IRON PIPE MARKING THE CENTER OF SECTION 27 TOWNSHIP 2 NORTH, RANGE 1 EAST, MOUNT DIABLO BASE AND MERIDIAN, THENCE ALONG THE NORTH LINE OF THE SOUTHWEST ¼ OF SAID SECTION 27 NORTH 89°37'12" WEST 122.75 FEET TO THE NORTHEAST CORNER OF PARCEL 'B' (86 LSM 24) AS SAID PARCEL IS SHOWN ON THAT SUBDIVISION MAP ENTITLED "BLACK DIAMOND RANCH UNIT 1" FILED ON NOVEMBER 10, 2003 IN BOOK 458 AT PAGE 9 (458 M 9) IN THE OFFICE OF THE RECORDER, CONTRA COSTA COUNTY, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF SAID PARCEL 'B' (86 LSM 24);

THENCE ALONG THE EAST LINE OF SAID PARCEL 'B' (86 LSM 24) NORTH 18°01'43" EAST, 512.03 FEET;

THENCE NORTH 43°18'42" EAST 42.74 FEET, TO THE POINT OF BEGINNING,

THENCE, FROM SAID POINT OF BEGINNING, LEAVING SAID EAST LINE, ALONG THE FOLLOWING COURSES:

- 1) ALONG A TANGENT CURVE TO THE RIGHT WITH A RADIUS OF 1458.00 FEET, THROUGH A CENTRAL ANGLE OF 15°27'26", AND AN ARC LENGTH OF 393.34 FEET;
- 2) NORTH 43°20'42" EAST, 141.42 FEET;
- 3) NORTH 08°21'10" EAST, 24.41 FEET;
- 4) NORTH 43°20'42" EAST, 60.00 FEET;
- 5) NORTH 78°20'13" EAST, 24.41 FEET;
- 6) NORTH 43°20'42" EAST, 499.65 FEET;

- 7) NORTH 46°39'18" WEST, 9.00 FEET;
- 8) NORTH 43°20'42" EAST, 13.00 FEET;
- 9) SOUTH 46°39'18" EAST, 9.00 FEET;
- 10) NORTH 43°20'42" EAST, 362.25 FEET;
- 11) SOUTH 35°05'06" EAST, 52.95 FEET;
- 12) SOUTH 43°18'42" WEST, 1494.28 FEET TO THE POINT OF BEGINNING.

CONTAINING 72,888 SQUARE FEET OF LAND, MORE OR LESS.

END OF DESCRIPTION



**EXHIBIT 'A'**  
**LEGAL DESCRIPTION**  
**AREA 4**  
**ANTIOCH ANNEXATION REORGANIZATION**

ALL THAT REAL PROPERTY SITUATE IN THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING A PORTION OF PARCEL 'B' OF THAT CERTAIN RECORD OF SURVEY, LOT LINE ADJUSTMENT LL 20-87, FILED ON JANUARY 13, 1988 IN BOOK 86 OF LICENSED SURVEYORS MAPS AT PAGE 24 (86 LSM 24) IN THE OFFICE OF THE RECORDER, CONTRA COSTA COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID PARCEL 'B' (86 LSM 24), THENCE ALONG THE EXTERIOR BOUNDARY OF SAID PARCEL 'B', ALONG THE FOLLOWING COURSES:

1) NORTH 00°44'13" WEST, 50.01 FEET;

THENCE LEAVING THE EXTERIOR BOUNDARY OF SAID PARCEL 'B',

2) SOUTH 89°36'51" EAST, 126.58 FEET;

3) ALONG THE ARC OF A TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 1495.00 FEET, THE CENTER OF WHICH BEARS SOUTH 00°23'09" WEST, THROUGH A CENTRAL ANGLE OF 14°51'36", AN ARC DISTANCE OF 387.74 FEET TO A POINT ON THE EXTERIOR BOUNDARY OF SAID PARCEL 'B';

4) ALONG THE EXTERIOR BOUNDARY OF SAID PARCEL 'B' NORTH 89°36'51" WEST, 509.01 FEET TO THE POINT OF BEGINNING;

CONTAINING 19,128 SQUARE FEET OF LAND, MORE OR LESS.

END OF DESCRIPTION

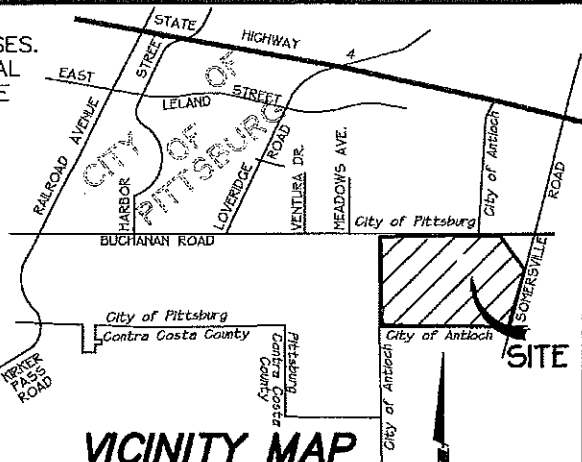




# EXHIBIT B

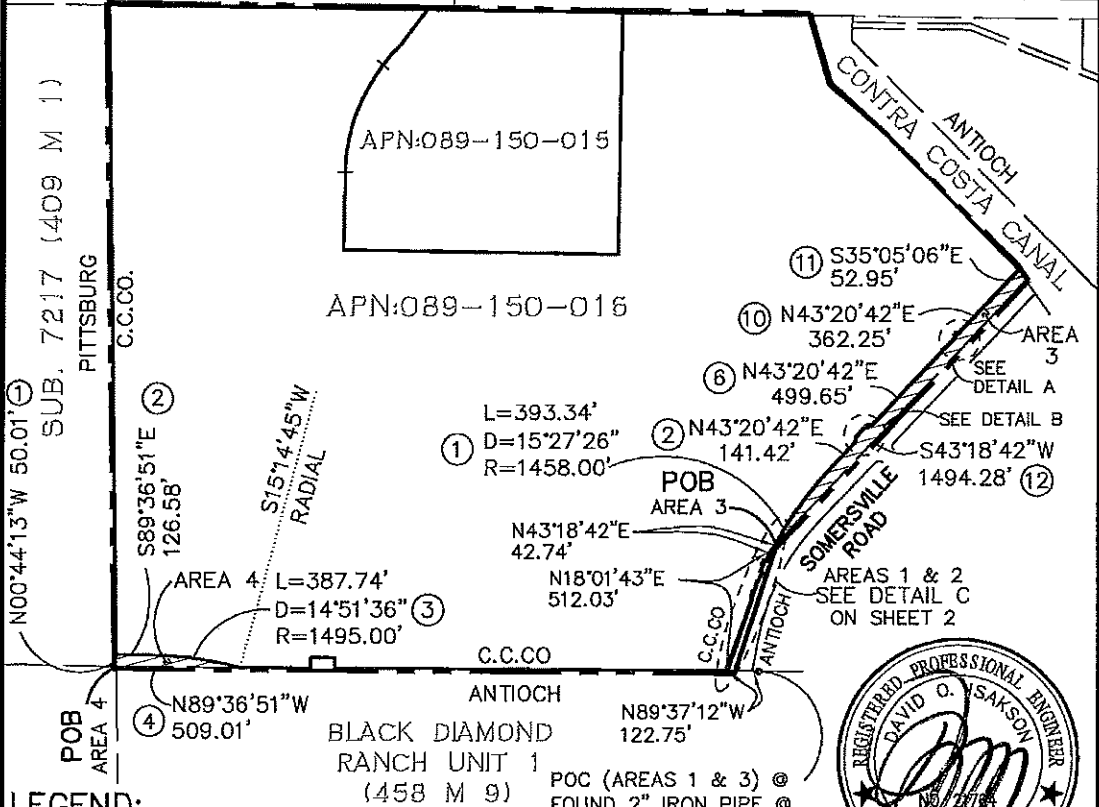
FOR ANNEXATION REORGANIZATION PURPOSES. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.

**NOTE:** DISTANCES ARE BASED ON CA COORD. SYST. ZONE III. (NAD 83), TO OBTAIN GRID DISTANCES MULTIPLY BY 0.999908708.



**VICINITY MAP**  
NOT TO SCALE

PITTSBURG BUCHANAN ROAD ANTIOCH ROAD



**LEGEND:**

- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT
- EX. CONTRA COSTA COUNTY BOUNDARY
- ② COURSE NUMBER CORRESPONDING TO LEGAL DESCRIPTION
- [Hatched Box] AREA 3 CONTAINING 72,888 S.F. MORE OR LESS
- [Hatched Box] AREA 4 CONTAINING 19,128 S.F. MORE OR LESS

POC (AREAS 1 & 3) @ FOUND 2" IRON PIPE @ CENTER OF SECTION 27 T.2N., R.1E., M.D.M.B



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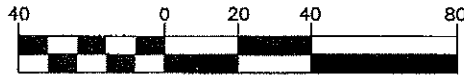
**ISAKSON & ASSOCIATES INC.**

2255 YGNACIO VALLEY ROAD, SUITE C WALNUT CREEK, CA. 94598-3348  
PHONE (925) 937-9333 ADMIN@ISAKSONANDASSOCIATES.COM

|   |                 |                 |                |
|---|-----------------|-----------------|----------------|
| <b>EXHIBIT 'B'</b><br>ANNEXATION REORGANIZATION | CHECKED BY: DOI | DRAWN BY: STAFF | JOB NO. 200220 |
|   | SCALE: 1"=600'  | DATE: 05-20-16  | SHEET 1 OF 2   |

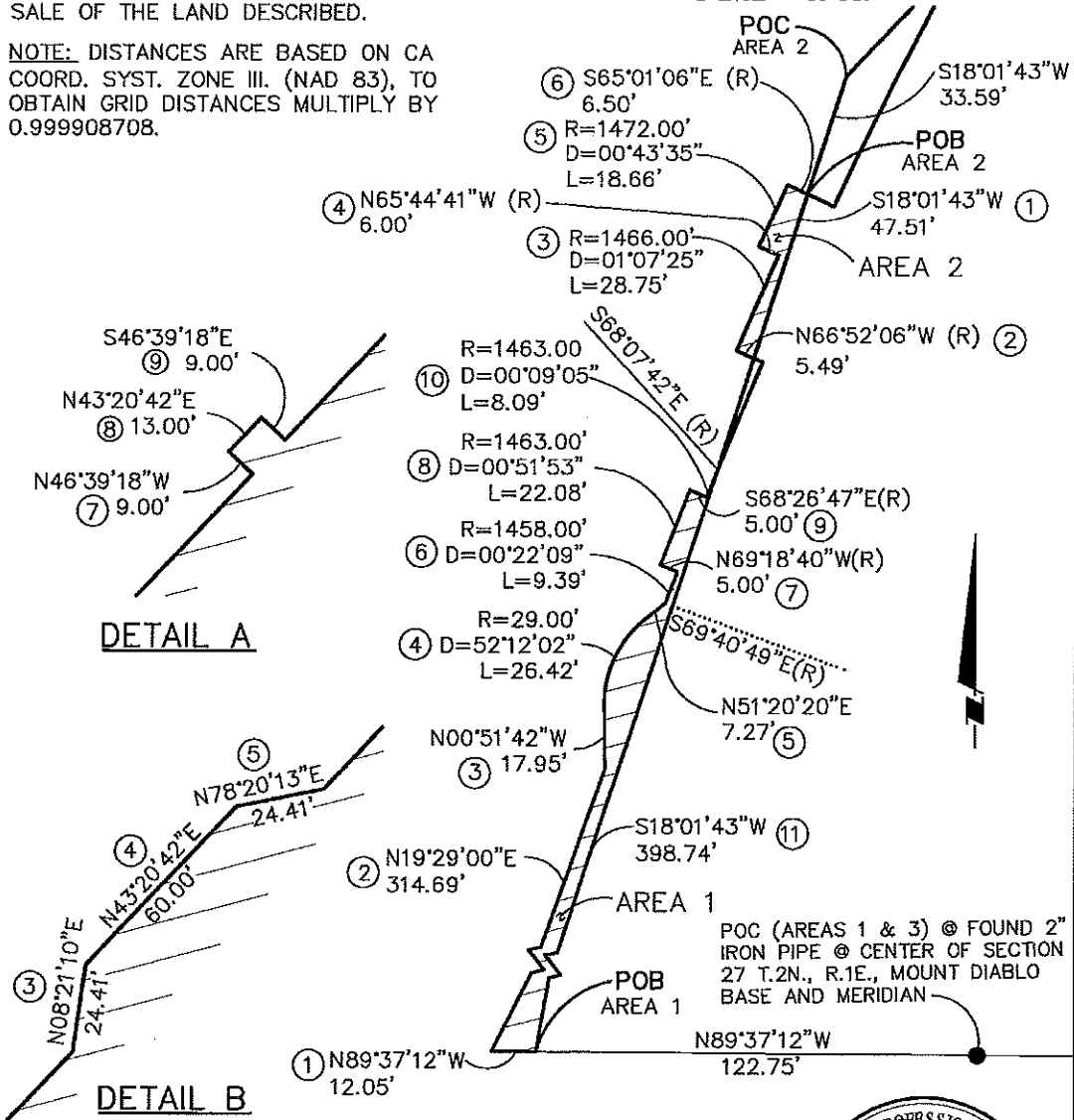
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FOR ANNEXATION REORGANIZATION PURPOSES. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.



( IN FEET )  
1 INCH = 40 FT.

NOTE: DISTANCES ARE BASED ON CA COORD. SYST. ZONE III. (NAD 83), TO OBTAIN GRID DISTANCES MULTIPLY BY 0.999908708.



DETAIL A

DETAIL B

DETAIL C

**LEGEND:**

- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT
- (R) RADIAL
- ② COURSE NUMBER CORRESPONDING TO LEGAL DESCRIPTION
- AREA 1 CONTAINING 2,871 S.F. MORE OR LESS
- AREA 2 CONTAINING 260 S.F. MORE OR LESS



**ISAKSON & ASSOCIATES INC.**

2255 YGNACIO VALLEY ROAD, SUITE C WALNUT CREEK, CA. 94598-3349  
PHONE (925) 937-9333 ADMIN@ISAKSONANDASSOCIATES.COM

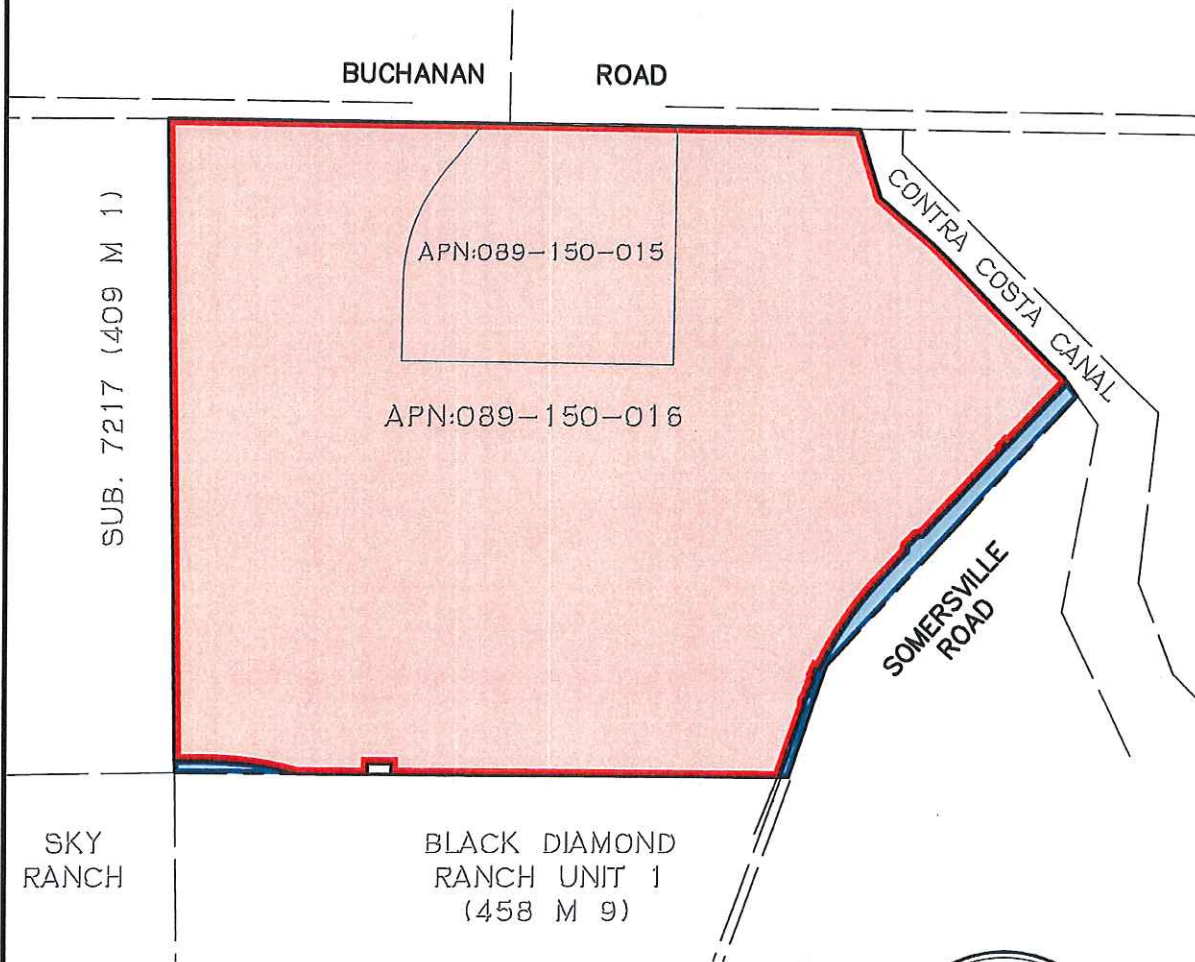
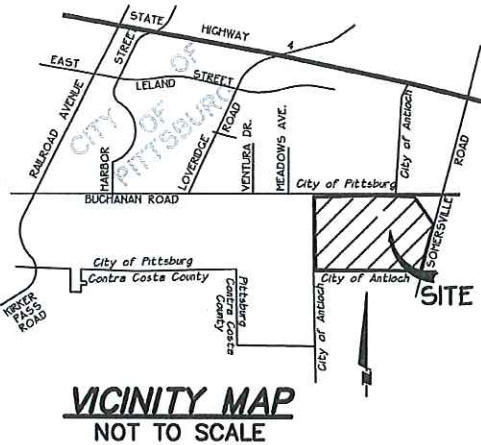
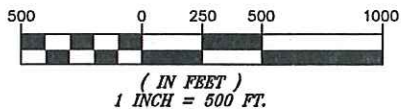
|  |                 |                 |                |
|--|-----------------|-----------------|----------------|
| <b>EXHIBIT 'B'</b><br><b>ANNEXATION REORGANIZATION</b> | CHECKED BY: DOI | DRAWN BY: STAFF | JOB NO. 200220 |
|  | SCALE: 1"=600'  | DATE: 05-20-16  | SHEET 2 OF 2   |

S:\2002 JOB\20020220\DWG\PLATS\200220-AREA GIVEN TO ANTIPOCH-01.dwg, SHEET 2, 5/20/2016 11:42:29 AM

A1Z

# EXHIBIT C

## CONTEXTUAL EXHIBIT



**LEGEND:**

- LAND TO PITTSBURG
- LAND TO ANTIOCH



### ISAKSON & ASSOCIATES INC.

2255 YGNACIO VALLEY ROAD, SUITE C WALNUT CREEK, CA. 94598-3349  
 PHONE (925) 937-9333 ADMIN@ISAKSONANDASSOCIATES.COM

|   |                 |                |                |
|---|-----------------|----------------|----------------|
| <b>EXHIBIT 'B'</b><br><b>CONTEXTUAL EXHIBIT</b> | CHECKED BY: DOI | DRAWN BY: RLB  | JOB NO. 200220 |
|   | SCALE: 1"=500   | DATE: 05-17-16 | SHEET 1 OF 1   |

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**ATTACHMENT "B"**

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF  
ANTIOCH AND SECON BUILT HOMES INC.**

**WHEREAS**, the City of Antioch passed Resolution No. 2017/\*\* on April 11, 2017 joining the City of Pittsburg in the application to the Executive Officer of the Contra Costa County Local Agency Formation Commission; and,

**WHEREAS**, the City of Antioch had previously entered into a Settlement Agreement with SPPI-Somersville, Inc. and Somersville-Gentry, Inc. dated September 2009; and

**WHEREAS**, all parties to the Settlement Agreement agreed to an amendment dated June 21, 2011; and

**WHEREAS**, certain obligations of the 2009/2011 Settlement Agreement required the mitigation of traffic impacts to the City of Antioch resulting from the project in the City of Pittsburg; and

**WHEREAS**, the attached Memorandum of Understanding assigns responsibilities of all parties to see that the traffic impacts will be adequately mitigated by the project proponents.

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Antioch hereby approves the attached Memorandum of Understanding.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing Resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting held on the 11<sup>th</sup> day of April 2017, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**

# EXHIBIT A

## MEMORANDUM OF UNDERSTANDING (Somersville Road/Buchanan Road Intersection Improvements)

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made on \_\_\_\_\_, 2017, by and between **SEECON BUILT HOMES, INC.**, a California corporation (“**Developer**”), and the **CITY OF ANTIOCH**, a California municipal corporation (“**City**”). Developer and City shall collectively be referred to as the “**Parties.**”

WHEREAS, Developer is the owner of that certain real property located in the unincorporated area of Contra Costa County within the Urban Limit Line of the City of Pittsburg which has been approved by the City of Pittsburg for a residential development commonly known as the “Tuscany Meadows Project;”

WHEREAS, the Final Environmental Impact Report for the Tuscany Meadows Project identified significant impacts and associated measures to mitigate said impacts. These mitigation measures include the installation of an additional eastbound left turn lane and an additional northbound left turn lane at the Somersville Road/Buchanan Road intersection along with associated traffic signal modifications (“**Intersection Improvements**”). Such intersection is located within the city limits of the City of Antioch;

WHEREAS, Developer has agreed to contribute its proportionate share of the estimated costs of the Intersection Improvements to the City of Antioch subject to the terms and conditions set forth herein.

NOW, THEREFORE, for valuable consideration, the receipt of which is hereby acknowledged, the Parties hereto agree as follows:

1. The foregoing Recitals are true and correct and made a part hereof.
2. Concurrently with the approval by the City Council of this MOU, the City shall consider the adoption of a Resolution petitioning the Contra Costa County Local Agency Formation Commission (“**LAFCO**”) to annex certain property owned by the City or property over which the City has an easement, the descriptions of which are attached hereto as *Exhibit A* and hereafter referred to as the “**City Road Parcels.**” In the event the City Council fails to approve such Resolution, this MOU shall become automatically void and of no further and effect.
3. Developer and City shall work cooperatively at no cost to City to provide and effectuate any further documentation and/or testimony in support of the annexation by LAFCO of the Tuscany Meadows Project to the City of Pittsburg and the annexation by LAFCO of the City Road Parcels to the City of Antioch.
4. Prior to completion of all of the annexations referred to above, the Developer shall deposit funds necessary to conduct traffic and engineering study (including staff time) and City shall commission a study by Abrams Associates to determine the (i) estimated costs of design, construction, project management, and inspection including all associated costs and any necessary environmental clearance, land acquisition (including condemnation expenses), and staff time for the Somersville Road/Buchanan Road intersection improvements (“**Intersection**

**Improvements**"); and (ii) the proportionate impact the Tuscany Meadows Project will have on the Somersville Road/Buchanan Road Intersection. City and Developer shall retain the right to comment on and object to the analysis and conclusions of such report. The completion of the study shall not delay the completion of the annexations. Upon a final, determination by City of the estimated costs of the Intersection Improvements and Developer's proportionate share thereof, Developer shall pay such sum to the City, at the time set forth in Section 5 below, in full satisfaction of its contribution towards the construction of the Intersection Improvements ("**Developer Contribution**") and as full mitigation of the impacts of the Tuscany Meadows Project on the Somersville Road/Buchanan Road Intersection.

5. City agrees that the Developer Contribution shall be used only on costs directly associated with the Intersection Improvements. Developer understands that the timing of the construction of the Intersection Improvements is unknown and is contingent on the source and availability of the additional monies necessary to complete the Intersection Improvements. Developer will provide the City with the Developer Contribution (i) within thirty (30) days after the City notifies Developer that the City is prepared to award the contract for construction of the Intersection Improvements; or (ii) upon issuance of a building permit for the 551<sup>st</sup> dwelling unit in the Tuscany Meadows Project, whichever is first to occur.

6. The parties agree to promptly take any and all further actions necessary or appropriate to effectuate the intent of this MOU.

7. This MOU shall be binding on and inure to the benefit of the Parties, their respective heirs, executors, administrators, successors, and interests, assigns.

8. City and Developer hereby agree that nothing contained in this MOU shall be construed as creating any form of agency relationship, joint venture, or legal partnership between City and Developer.

9. This MOU shall terminate only upon mutual written consent of both Parties.

10. This MOU may not be altered, amended, modified, or otherwise changed except by a writing duly executed by authorized representatives of each of the Parties.

11. Any suit brought to enforce any provision of this MOU or for damages for the breach thereof shall be commenced and maintained exclusively in the County of Contra Costa, State of California.

12. This MOU shall be interpreted, enforced, and governed by the laws of the State of California.

13. The Parties have had an equal opportunity to participate in the drafting of this MOU. The usual construction of an agreement as to the drafting parties shall not apply to this MOU.

14. If any term, condition, or covenant of this MOU is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this MOU shall not be effected thereby, and the MOU shall be read and construed without the invalid, void, or unenforceable provision(s).

15. All notices that are required to be given by one Party to the other under this MOU shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail addressed to the Parties at the following addresses:

**CITY:**

City of Antioch  
Attn: City Manager  
200 H Street  
Antioch, CA 94531

**DEVELOPER:**

Seecon Built Homes, Inc.  
Attn: Albert D. Seeno, Jr.  
4021 Port Chicago Highway  
Concord, CA 94520

With a copy to:

City Attorney  
City of Antioch  
200 H Street  
Antioch, CA 94531

With a copy to:

Seecon Built Homes, Inc.  
Attn: Legal Dept.  
4021 Port Chicago Highway  
Concord, CA 94520

16. This MOU may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one (1) and the same agreement.

WHEREFORE, the Parties have executed this MOU as of the date and year first noted above.

**DEVELOPER:**

**SEECON BUILT HOMES, INC.**  
a California corporation

**CITY:**

**CITY OF ANTIOCH,**  
a California municipal corporation

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: City Attorney

**EXHIBIT A**

**CITY ROAD PARCELS**

(To be attached.)



# ATTACHMENT "C"

04-08-14

## SECOND AMENDMENT TO SETTLEMENT AGREEMENT, MUTUAL RELEASE AND COVENANT NOT TO SUE

THIS SECOND AMENDMENT TO SETTLEMENT AGREEMENT, MUTUAL RELEASE AND COVENANT NOT TO SUE ("SECOND AMENDMENT") is entered into by and between the CITY OF ANTIOCH, a California municipal corporation ("CITY" and "ANTIOCH"), on the one hand, and DISCOVERY BUILDERS, INC., a California corporation, BLACK DIAMOND LAND INVESTORS, LLC, a California limited liability company, SEECON FINANCIAL & CONSTRUCTION CO., INC., a California corporation, SPPI-SOMERSVILLE, INC., a California corporation, and SOMERSVILLE-GENTRY, INC., a California corporation (collectively, "DISCOVERY BUILDERS"), on the other hand. These entities shall sometimes be collectively referred to as "PARTIES" and individually as "PARTY" in this SECOND AMENDMENT. Certain other signatories, identified below as "OWNERS AND AFFILIATED ENTITIES", have agreed to certain releases as specified in this SECOND AMENDMENT.

### RECITALS

- A. WHEREAS, on or about September 15, 2009, ANTIOCH, SPPI-Somersville, Inc., and Somersville-Gentry, Inc. entered into a Settlement Agreement, Mutual Release and Covenant Not to Sue ("Settlement Agreement"), which agreement was subsequently amended on June 14, 2011 ("Amendment"), in which, among other things, Discovery Builders, Inc., Black Diamond Land Investors, LLC, and Seecon Financial & Construction Co., Inc. each became a PARTY thereto (collectively, the "2009 AGREEMENT").
- B. WHEREAS, by entering into this SECOND AMENDMENT, the PARTIES intend to amend the 2009 AGREEMENT as expressly stated herein, but only as expressly stated herein, and do not intend to amend any other provisions of the 2009 AGREEMENT.
- C. Definitions used in this Second Amendment are as defined in the 2009 AGREEMENT unless otherwise indicated.
- D. WHEREAS, on or about April 10, 2013, DISCOVERY BUILDERS filed an arbitration action against Antioch in the JAMS Walnut Creek office entitled *Albert D. Seeno Construction Company v. City of Antioch*, JAMS Ref. No. 1100073616, seeking reimbursement for remaining costs incurred for the construction of the Mira Vista Water Tank.
- E. WHEREAS, DISCOVERY BUILDERS has had several other disputes with CITY regarding various development proposals and some of these disputes have resulted in litigation and/or other settlement agreements.
- F. WHEREAS, DISCOVERY BUILDERS has also expressed concerns to CITY regarding the proposed Northeast Antioch Annexation Reorganization as generally described in the May 2013 Mitigated Negative Declaration prepared by Circiepoint

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("Northeast Area Annexation"), a proposal that CITY considers vital to the future well-being of its residents.

- G. WHEREAS, DISCOVERY BUILDERS has expressed a desire to rezone several parcels from non-residential to residential designations including the Proposed Rialto Place Project(former Gentry Property APN 076-010-030, 076-010-031 and 076-010-032), the Proposed Villa Sorrento Project(APN 076-021-012, 076-021-017 and 076-021-018), and to re-subdivide Oakley Knolls-Subdivision 8501, and develop the existing residentially zoned Proposed Quail Cove Project; and to have CITY diligently process these projects through CITY staff for consideration by CITY Planning Commission and Council.
- H. WHEREAS, the PARTIES have been engaged in a productive dialogue regarding the various disputes and desire to establish a more cooperative relationship not only to resolve these specific disputes but also minimize future disputes regarding DISCOVERY BUILDERS' properties and development proposals within CITY.

#### AMENDMENT

In consideration of the mutual obligations, benefits, and other valuable consideration set forth in this SECOND AMENDMENT and in the 2009 AGREEMENT and other agreements referenced below, and to clarify those obligations and benefits, and in the interest of avoiding costly and time-consuming litigation or other dispute resolution, the PARTIES hereby agree as follows:

- I. **Black Diamond Project** is generally located west of the Somersville Road / James Donlon Boulevard intersection and as defined and approved in City Council Resolution No. 98/164 and Planning Commission Resolution 03-29 ("Black Diamond Project").
- A. **Markley Creek Culvert Project.** Pursuant to Section 2 of the Amendment, the parties agree that DISCOVERY BUILDERS shall reimburse CITY the sum of \$1,349,484.40 for the Culvert Project costs in full satisfaction of DISCOVERY BUILDERS' reimbursement obligations therefor. DISCOVERY BUILDERS shall pay such reimbursement through (i) use of the remaining CREDIT of \$1,277,341.75 (resulting in a zero CREDIT balance) and (ii) payment to CITY of the sum of \$72,143.05. Such payment shall be made by check to CITY within ten (10) days of the Effective Date of this Second Amendment. Upon such payment being received by CITY, the parties agree that the obligations in Sections 2(d) and 2(i) of the Amendment have been satisfied. The parties (as well as the OWNERS AND AFFILIATED ENTITIES as defined below)also agree that, as of the Effective Date of this Second Amendment, there is no remaining CREDIT pursuant to Section V.3 of the Settlement Agreement; that DISCOVERY BUILDERS and all related and affiliated individuals and companies to these entities, Albert D. Seeno Jr., Albert D. Seeno III, which companies exist now or in the future ("OWNERS AND AFFILIATED ENTITIES")release CITY from any claims, costs, causes of action, damages, injunctive relief or other relief related to that CREDIT; and that the obligations of CITY and of the Antioch Development Agency(and its successors) under Sections 2(a), 2(b), 2(c), 2(f), 2(g), 2(h) and 2(p) of the Amendment, and of CITY under Section V.5 of the Agreement, have all been fully satisfied.

B. Somersville Road

1. Pursuant to section V.2 of the Settlement Agreement and Section 2(n) of the Amendment, DISCOVERY BUILDERS will complete the ROAD PROJECT by December 31, 2014, with the landscaping described below completed by July 1, 2015. If the road and landscaping is not completed by these deadlines, DISCOVERY BUILDERS shall be required to pay the City \$5000 per month pursuant to Section 2(o) of the Amendment. DISCOVERY BUILDERS also acknowledges and confirms its agreement to comply with its existing obligations in section 2(o), 2(q), 2(s), 2(t) of the Amendment.
2. To assist DISCOVERY BUILDERS in meeting the deadlines for construction of the ROAD PROJECT, CITY agrees to close Somersville Road continuously to through traffic for no more than 105 calendar days, with the road closure starting no sooner than May 15, 2014 and ending no later than September 1, 2014. CITY further agrees to allow two lanes of traffic if needed by DISCOVERY BUILDERS for the period of time from September 1, 2014 through December 31, 2014. CITY's obligation to close Somersville Road as set forth in this Paragraph I.B.2. shall not take effect unless (i) DISCOVERY BUILDERS has submitted a traffic control plan in compliance with all applicable CITY requirements by April 1, 2014; and (ii) CITY has approved that traffic control plan. CITY shall promptly process and, provided that it complies with all applicable requirements, approve any such traffic control plan. CITY shall review and respond to the traffic control plan submittal within fourteen (14) days of submission. All applicable traffic control measures contained within the approved traffic control plan for each phase shall be in place a minimum of 30 days prior to full street closure and until the project is reopened.
3. CITY agrees to work with DISCOVERY BUILDERS to modify and re-approve the Improvement Plans for the ROAD PROJECT prepared by Isakson and Associates and signed by CITY on June 15, 2007 ("Improvement Plans") as follows:
  - a. The storm drain pipe from Somersville Road to the drainage outfall area on the Proposed Tuscany Meadows Project may be omitted and the open earth ditch may be permitted, installed and maintained at the cost of DISCOVERY BUILDERS over the Proposed Tuscany Meadows Project (defined below) property (APN 089-150-013) and owned by Seecon Built Homes, Inc. (a company affiliated with Albert D. Seeno Jr.) but only until such time as the Proposed Tuscany Meadows Project requires the installation of any underground piping system. A drainage release, in the form attached as Exhibit A-1, shall be executed and recorded on the Proposed Tuscany Meadows Project property to allow the drainage from Somersville Road through the ditch ("Drainage Release"). Upon acceptance of the construction of the underground storm water piping system and acceptance of the associated recorded, permanent property right for the stormwater (e.g. easement, right of way including stormwater) by the jurisdiction where the Proposed Tuscany Meadows Project is located, CITY through its City Manager shall execute a Quitclaim of Drainage Release in the form attached as Exhibit A-2 within five (5) working days of such request. Should a title company require any further documentation from CITY in order to

remove the Drainage Release from title to the Proposed Tuscan Meadows Project property, CITY shall promptly respond to such request within five (5) working days of such request.

- b. Landscaping
    - i. All of the Somersville landscaping shown on the Odyssey Design Group Improvement Plans signed September 27, 2007 ("Landscape Plans") will be completed with the construction of Somersville Road, with the exception of landscaping along the west side of Somersville south of Station 8+40, which is not required to be constructed.
    - ii. Provided it is verified as acceptable by CITY, DISCOVERY BUILDERS may make a connection to the 16-inch Zone III water main to provide median irrigation water. Based on an analysis to be completed by Brown & Caldwell at DISCOVERY's request and expense, and if approved by CITY, the water main diameter within Somersville Road may be adjusted.
  - c. CITY will not require installation of a sidewalk and retaining wall along the east side of Somersville Road along CITY property frontage adjacent to the closed landfill. In lieu of installing a sidewalk and retaining wall, DISCOVERY BUILDERS shall grade and place a 6-foot wide decomposed granite path over compacted aggregate base along CITY property frontage on the east side of Somersville Road up to the driveway at Station 18+64 where it will become a 6' concrete sidewalk up to Station 21+00.
  - d. DISCOVERY BUILDERS shall include the following in the ROAD PROJECT revised Improvement Plans: (i) sewer and water and stormdrain stubs for future development on the east side of Somersville Road (approved Sequoia Business Park/proposed Rialto Place Project which has yet to receive CITY approvals); (ii) irrigation stubs/services to the east and west side of Somersville Road so when the frontage landscaping is installed, cut backs into Somersville Road will not be necessary; and (iii) conduit for the future signal at Sequoia Avenue and Somersville Road.
  - e. DISCOVERY BUILDERS shall be responsible for all associated CITY staff time plan review costs up to a cap of \$5000 regarding the revisions to the Improvement Plans and Landscape Plans; i.e. CITY will not charge DISCOVERY BUILDERS for the costs incurred in excess of \$5,000. Any consultant time for the water line resizing shall be reimbursed by DISCOVERY BUILDERS at cost regardless of the cap.
4. Prior to commencing improvements on Somersville Road as set forth above, DISCOVERY BUILDERS shall obtain the Drainage Release referred to in Section I.B.3(a) above to be recorded over APN089-150-013 for the benefit of the CITY for the purpose of overland drainage from Somersville Road to an established drainage outfall maintained by the owner of the property and successor and assigns. DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES release the City from all claims, and agrees to indemnify, defend and hold harmless the City and its officers, employees and agents from any claims, costs, causes of action,

damages, injunctive relief or other relief arising from, or related to, claims arising from the ditch or drainage on the Tuscany Meadows Property, except where such claims or damages arise from the gross negligence or willful failure of CITY to maintain Somersville Road. This obligation of DISCOVERY BUILDERS AND OWNERS AND AFFILIATED ENTITIES to release, indemnify, defend and hold harmless the City and its officers, employees and agents shall survive the Quitclaim of Drainage Release referred to in Section I.B.3(a) above.

5. DISCOVERY BUILDERS shall obtain an irrevocable offer of dedication to the City from the owner of the property described in Exhibit B and in section II.A.(2) below, which dedication will be accepted by the CITY within 10 business days after the City determines: a) DISCOVERY BUILDERS has completed the ROAD PROJECT in accordance with applicable requirements and in a condition to be accepted by CITY into the City streets system; and b) the property described in Exhibit B is annexed to the City of Antioch or the CITY and Contra Costa County have an agreement allowing for the City to accept and maintain the property described in Exhibit B and the improvements on it before annexation occurs. DISCOVERY BUILDERS agrees to the terms in the Agreement between the County of Contra Costa and the City of Antioch for the Joint Exercise of Powers Relating to the Widening and Maintenance of Somersville Road dated ~~4/29/14~~ "JEPA") and will undertake the Developer obligations described in that JEPA, including but not limited to warranty repairs to the ROAD PROJECT, reimbursement of County costs for development of the JEPA, reimbursement of the City's costs for the annexation of property described in Exhibit B, insurance and indemnity protections for the City and County for the ROAD PROJECT, and allowing the property described in Exhibit B to be open to the public once the ROAD PROJECT is complete and the City accepts the dedication pursuant to the JEPA if that occurs before the annexation of this property to the City of Antioch.

- C. As to the Black Diamond Project, DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES agree that all CITY obligations under Section V.6 of the Settlement Agreement have been satisfied. DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES also unconditionally release the CITY from any claims, costs, causes of action, damages, injunctive relief or other relief arising from, or related to, its contributions pursuant to the Residential Development Allocation program as set forth in City Council Resolution No. 2003/92 and the Development Agreement for the Black Diamond Project dated October 14, 2003, and to any other fees, dedications or exactions related to the Black Diamond Project that have been imposed or should have been known as of the Effective Date. With respect to the foregoing waiver and release, DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES understand and knowingly and specifically waive their rights under California Civil Code section 1542 that provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affect his settlement with the debtor."

II. Proposed Tuscany Meadows Project is proposed to be located generally on the west side of Somersville Road to the south of Buchanan Road as defined and described in the City of

Pittsburg's Notice of Preparation of an Environmental Impact Report for the Proposed Tuscany Meadows Project dated November 29, 2012 ("Proposed Tuscany Meadows Project").

- A. CITY acknowledges that the Proposed Tuscany Meadows Project is being proposed for annexation to, and development within, the City of Pittsburg. CITY shall not challenge or object to the annexation to the City of Pittsburg of the properties included in the Proposed Tuscany Meadows Project (as of November 29, 2012), provided that the following conditions are satisfied:

(1) the City of Pittsburg boundary line is moved on Somersville Road to just east of the proposed CMU (concrete masonry unit) or precast masonry wall ("Wall");

(2) in the jurisdiction of Antioch, adjacent to the Proposed Tuscany Meadows Project, an irrevocable offer of dedication of the right of way is provided to CITY by the property owner, in the form attached as Exhibit B, to dedicate the property that includes the sidewalk and minimum 18-foot future landscaping between the back of curb and Wall north of the Markley Creek culvert crossing to the Contra Costa Water District Canal;

(3) the design of the landscaping described in subsection (A)(2) above shall be approved by CITY and its installation by DISCOVERY BUILDERS shall be approved in accordance with the procedures set forth in Section 2.n of the 2011 Amendment to the 2009 AGREEMENT;

(4) CITY will maintain the right of way and landscaping described in Subsection (A)(2) above, but the Wall shall be maintained by the Proposed Tuscany Meadows Project or homeowners of that Project with the City responsible for removing graffiti on the east exterior side of the Wall only;

(5) concurrently with the annexation of the Proposed Tuscany Meadows Project property to the City of Pittsburg, DISCOVERY BUILDERS shall process and pay all costs involved with the CITY petitioning LAFCO to annex the property east of the Wall along the Proposed Tuscany Meadows Project frontage to the City of Antioch;

(6) CITY retains the right to comment upon, object to, appeal, and otherwise challenge any decisions, actions, or approvals regarding the Proposed Tuscany Meadows Project and environmental review for that project, including the environmental review for the annexation, by the City of Pittsburg and any other governmental agency.

- B. CITY agrees not to block, impair or impede vehicular access to Somersville Road from or to the Proposed Tuscany Meadows or Proposed Rialto Place projects at the current intersection of Sequoia Drive and Somersville Road as shown on the existing Sequoia Business Park final map for Subdivision 7120 if: 1) all CEQA traffic and other traffic and public safety requirements of the Proposed Tuscany Meadows and Proposed Rialto Place projects at Somersville Road and Sequoia Drive are met by the developer of the Projects at no cost to CITY; and 2) Somersville ROAD PROJECT is completed and accepted.

- C. For six years from the Effective Date or until any portion of the future James Donlon Boulevard Extension is open for traffic, whatever occurs first, CITY agrees to grant a temporary non-exclusive encroachment permit to DISCOVERY BUILDERS over a portion of the unopened James Donlon Boulevard identified in attached Exhibit C dated March 20, 2014 granting DISCOVERY BUILDERS the right to transport fill material from the Sky Ranch II Project to the proposed Tuscany Meadows Project. The

encroachment permit shall be in accordance with City standards and ordinances (including but not limited to limitations on hours, noise, etc.) and the requirements below. DISCOVERY BUILDERS shall repair and restore the area impacted by this dirt moving operation to the condition that existed immediately prior to commencement of work. This permission to use the future James Donlon Boulevard area and requirement to repair and restore the impacted area shall not be effective until DISCOVERY BUILDERS obtains an encroachment permit from CITY and provides a bond or other security acceptable to the CITY to ensure any necessary repair and restoration occurs.

III. Mira Vista Project is generally located south of James Donlon Boulevard in southwest Antioch and as generally described in the project approvals including the final map and improvement plans approved in City Council Resolution No. 94/88 ("Mira Vista Project") and the Meadow Creek Project is generally located south of Lone Tree Way and east of Hillcrest Avenue as generally described in the project approvals including the Vesting Tentative Map Tract 7111 approved in City Council Resolution No.89/346 ("Meadow Creek Project").

- A. CITY shall pay to DISCOVERY BUILDERS the lump sum of \$445,869.96 as a check made payable to Albert D. Seeno Construction Co. as full and final reimbursement by CITY for the Mira Vista water tank costs within ten (10) days after the Effective Date of this SECOND AMENDMENT. Within five (5) days of receiving such payment, DISCOVERY BUILDERS shall dismiss with prejudice the pending arbitration regarding the Mira Vista Project filed in JAMS Walnut Creek office on April 10, 2013, *Albert D. Seeno Construction Company v. City of Antioch*, JAMS Ref. No. 1100073616 ("Arbitration"). The PARTIES agree to stay the Arbitration in the interim.
- B. DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES agree that all of CITY's obligations under the 1994 Mutual Settlement Agreement (Meadow Creek Estates/City of Antioch) have been satisfied and unconditionally releases the CITY from any claims, costs, causes of action, damages, injunctive relief or other relief, arising from, or related to, the costs, fees, dedications or exactions related to the Mira Vista Project and Meadow Creek Project.
- C. As to the Mira Vista Project and Meadow Creek Projects, DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES agree that all of CITY's obligations under Section V.6 of the Settlement Agreement have been satisfied and it unconditionally releases CITY from any claims, costs, causes of action, damages, injunctive relief or other relief arising from, or related to, the fees, dedications or exactions related to those Projects. With respect to the foregoing waiver and release, DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES understand and knowingly and specifically waive their rights under California Civil Code section 1542 that provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affect his settlement with the debtor."

IV. Proposed Pointe Project is generally located at the intersection of James Donlon Boulevard and Somersville Road (APN 089-160-010) for which the City Council allowed

an application for development of the subject parcel under certain conditions pursuant to Resolution No. 2005/133 and as described in the proposed Mitigated Negative Declaration dated March 2013 and prepared by Douglas Herring & Associates ("Proposed Pointe Project").

DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES unconditionally release the CITY from any claims, costs, causes of action, damages, injunctive relief or other relief arising from, or related to, the Residential Development Allocation program for the Proposed Pointe Project or denial of the Project presented to the City Council on January 28, 2014. This release does not apply to any future applications submitted, if any, for development on all or a portion of the Property (APN 089-160-010). If DISCOVERY BUILDERS submits a future application for development of this Property, CITY shall utilize relevant information from the March 2013 Mitigated Negative Declaration prepared by Douglas Herring & Associates in preparing the subsequent environmental review in an effort to reduce costs. With respect to the foregoing waiver and release, DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES understand and knowingly and specifically waive their rights under California Civil Code section 1542 that provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affect his settlement with the debtor."

V. Northeast Antioch Area Reorganization is generally described in the May 2013 Proposed Mitigated Negative Declaration prepared by Circlepoint ("Northeast Area Annexation").

The Northeast Area Annexation is a critical component of CITY's long-term vision for its orderly development, maintenance of the quality of life for its residents, protection of the general and regional welfare, and long-term fiscal health of CITY. DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES, shall not challenge, object or file any lawsuit or cause of action or instigate or assist any other person or corporation to challenge, object, or file any lawsuit or cause of action arising from, or related to the Northeast Area Annexation (including but not limited to any related rezoning or other planning approval and any environmental documentation or actions under CEQA). DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES unconditionally release CITY from any claims, costs, causes of action, damages, injunctive relief or other relief arising from, or related to, the Northeast Area Annexation. With respect to the foregoing waiver and release, DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES understand and knowingly and specifically waive their rights under California Civil Code section 1542 that provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affect his settlement with the debtor."

CB



VI. Impact Fees.

- A. DISCOVERY BUILDERS, and OWNERS AND AFFILIATED ENTITIES shall not challenge, object or file any lawsuit or cause of action or instigate or assist any other person or corporation to challenge, object, or file any lawsuit or cause of action arising from, or related to, (1) the CITY's prior, existing and currently proposed (ordinance introduced at the March 11, 2014 City Council meeting) Residential Development Allocation program; (2) CITY's current development impact fees adopted pursuant to California Government Code section 66000 (AB 1600) and park in-lieu fees adopted pursuant to the Subdivision Map Act and any other impact fee, dedication or exaction requirements under the Antioch Municipal Code currently in effect or as applied to any project of DISCOVERY BUILDERS or any OWNERS AND AFFILIATED ENTITIES entitled in the City of Antioch as of the Effective Date; and (3) the proposed development impact fees pursuant to California Government Code section 66000 (AB 1600) and park in-lieu fees adopted pursuant to the Subdivision Map Act as described in the Development Impact Fee Study by Economic & Planning Systems, Inc. dated February 2014 and introduced by ordinance at the March 11, 2014 City Council meeting.
- B. CITY agrees that remaining lots in the existing recorded final map for the 286-lot Black Diamond Project for which a building permit has not been issued as of the Effective Date will be subject to the City's impact fees in place on March 1, 2014 and not the proposed development impact fees cited in this Section VI(A)(3). In the event an application for residential development on the subject parcel identified in Section IV above (089-160-010) is approved by CITY, then the CITY agrees that no more than five (5) lots in such development will be subject to the CITY's impact fees in place on March 1, 2014, and not the proposed development impact fees cited in this Section VI(A)(3). Additional lots in excess of these five (5) lots would be subject to all impact fees in effect at time of building permit issuance. Nothing in this provision is intended to be construed as an agreement or approval by the CITY of any development on the subject parcel identified in Section IV above (089-160-010).
- C. DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES unconditionally release CITY from any claims, costs, causes of action, damages, injunctive relief or other relief arising from, or related to, the Residential Development Allocation program and development impact fees, dedications and exactions as described above. With respect to the foregoing waiver and release, DISCOVERY BUILDERS and OWNERS AND AFFILIATED ENTITIES understand and knowingly and specifically waive their rights under California Civil Code section 1542 that provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affect his settlement with the debtor."

VII. General Provisions.

- A. For purposes of this SECOND AMENDMENT, the term "Effective Date" shall mean the date of the public meeting when the ANTIOCH City Council adopts and approves this SECOND AMENDMENT, provided that DISCOVERY BUILDERS has already approved and executed this SECOND AMENDMENT.

CA

- B. This SECOND AMENDMENT may be executed in one (1) or more counterparts, each of which shall be deemed an original, notwithstanding that the signatures and the PARTIES' designated representatives do not appear on the same page, all of which when taken together shall constitute one (1) and the same instrument and which shall be binding on the PARTIES.
- C. The PARTIES agree to execute such other documents and perform such other acts as may be reasonably requested to carry out this SECOND AMENDMENT in a reasonable and timely manner.
- D. The PARTIES agree that this SECOND AMENDMENT reflects the joint drafting efforts of the PARTIES. In the event any dispute, disagreement, or controversy arises regarding this SECOND AMENDMENT, the PARTIES shall be considered joint authors and no provision shall be interpreted against any PARTY because of authorship. Each PARTY also agrees that it is fully informed as to the meaning and intent of all terms and conditions of the SECOND AMENDMENT as a whole and has been advised by counsel in that regard. This SECOND AMENDMENT is the product of negotiation and preparation by and between the PARTIES to this SECOND AMENDMENT and their respective attorneys. The PARTIES therefore expressly acknowledge and agree that this SECOND AMENDMENT shall not be deemed prepared or drafted by one (1) PARTY or another, or its attorneys, and will be construed accordingly.
- E. Each PARTY warrants and agrees that this SECOND AMENDMENT may not be altered, amended, modified, or otherwise changed except in writing duly executed by an authorized representative of each of the PARTIES which expressly agrees to a modification of the SECOND AMENDMENT and which is duly executed by an authorized representative of each PARTY. In the event any nonmaterial provisions contained in this SECOND AMENDMENT shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this SECOND AMENDMENT.
- F. Each signatory to this SECOND AMENDMENT warrants and represents that he or she is competent and authorized to enter into this SECOND AMENDMENT on behalf of the PARTY or PARTIES for whom he or she purports to sign.
- G. Except as amended herein, all other provisions of the 2009 SETTLEMENT AGREEMENT shall remain in full force and effect.

C10

IN WITNESS WHEREOF, the PARTIES enter into and date this SECOND AMENDMENT  
this 17<sup>th</sup> day of April, 2014.

**DISCOVERY BUILDERS:**

ALBERT D. SEENO, Jr.

By: 

ALBERT D. SEENO, III

By: 

DISCOVERY BUILDERS, INC.  
a California corporation

By: 

Name: Albert D. Seeno, III  
Its: President

BLACK DIAMOND LAND INVESTORS, LLC, a  
California limited liability company

By: DISCOVERY BUILDERS, INC.,  
a California corporation  
Its: Manager

By: 

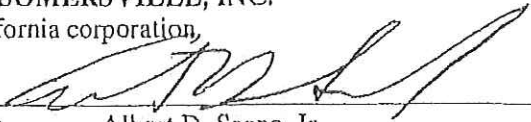
Name: Albert D. Seeno, III  
Its: President

SEECON FINANCIAL & CONSTRUCTION CO.,  
INC., a California corporation

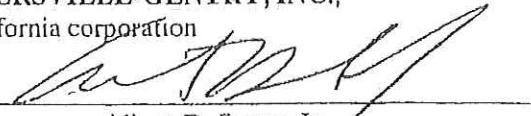
By: 

Name: Albert D. Seeno, Jr.  
Its: President

**SPPI-SOMERSVILLE, INC.**  
a California corporation,

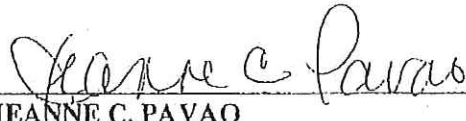
By:   
Name: Albert D. Seeno, Jr.  
Its: President

**SOMERSVILLE-GENTRY, INC.,**  
a California corporation

By:   
Name: Albert D. Seeno, Jr.  
Its: President

APPROVED AS TO FORM:

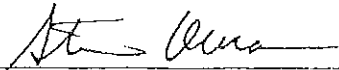
Dated: April 9, 2014

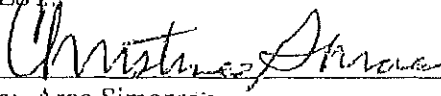
  
**JEANNE C. PAVAO**  
Attorney for Discovery Builders, Inc., Black Diamond  
Land Investors, LLC, Seecon Financial &  
Construction Co., Inc., SPPI-Somersville, Inc., and  
Somersville-Gentry, Inc.

C12

ANTIOCH:

CITY OF ANTIOCH,  
a California municipal corporation

By:   
Name: Steven Duran  
Its: City Manager

ATTEST:  
By:   
Name: Arne Simonson  
Its: City Clerk of the City of Antioch

*for*

APPROVED AS TO FORM:

Dated: \_\_\_\_\_

\_\_\_\_\_  
ROBERT S. PERLMUTTER  
Attorney for the City of Antioch

- Exhibit A-1 – Drainage Release and Agreement
- Exhibit A-2 – Quitclaim of Drainage Release and Agreement
- Exhibit B – Irrevocable Offer of Dedication for Somersville Road Widening
- Exhibit C – James Donlon Boulevard encroachment area

C13

ANTIOCH:

CITY OF ANTIOCH,  
a California municipal corporation

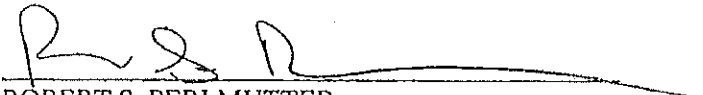
By: \_\_\_\_\_  
Name: Steven Duran  
Its: City Manager

ATTEST:

By: \_\_\_\_\_  
Name: Arne Simonsen  
Its: City Clerk of the City of Antioch

APPROVED AS TO FORM:

Dated: April 11, 2014

  
ROBERT S. PERLMUTTER  
Attorney for the City of Antioch

- Exhibit A-1 – Drainage Release and Agreement
- Exhibit A-2 – Quitclaim of Drainage Release and Agreement
- Exhibit B – Irrevocable Offer of Dedication for Somersville Road Widening
- Exhibit C – James Donlon Boulevard encroachment area

Exhibit A-1

PLEASE RECORD AND  
WHEN RECORDED MAIL TO:

City of Antioch  
Third and "H" Streets  
Antioch, CA 94509  
Attn: City Attorney

---

**DRAINAGE RELEASE AND AGREEMENT**

THIS DRAINAGE RELEASE AND AGREEMENT ("Release") is made this \_\_\_\_ day of \_\_\_\_\_, 2014, by Seecon Built Homes, Inc., herein called "Owner" and the City of Antioch, herein called "City."

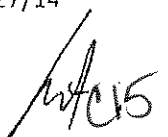
**WITNESSTH:**

WHEREAS, Owner's Property, which is commonly known as Tuscany Meadows (Assessor's Parcel No. 089-150-013) is described and shown in Exhibits "1" and "2" attached hereto and made a party hereof; and

WHEREAS, Owner's Property has historically accepted drainage from Somersville Road area; and

WHEREAS, pursuant to the approvals for the Black Diamond Ranch, including a Development Agreement dated October 14, 2003 among the City, Discovery Builders and Seecon Financial and Construction Co., affiliated companies of Owner, Improvement Agreement dated March 17, 2004, Deferred Improvement Agreement dated May 1, 2007, as well as a Settlement Agreement, Mutual Release and Covenant Not to Sue dated September 15, 2009 and amended on June 14, 2011, Discovery Builders and affiliated companies of

03/27/14



Owner agreed to widen Somersville Road south of the Contra Costa Canal, which includes the area adjacent to the east boundary of the Owner's Property; and

WHEREAS, pursuant to the Improvement Plans prepared by Isakson and Associates on behalf of Discovery Builders and affiliated companies of Owner and signed by the City on June 15, 2007, the design of the Somersville Road Widening Project as shown on the Improvement Plans will collect drainage waters from roadway surfaces to be conveyed by an underground pipe to an existing downstream discharge pipe under the Contra Costa Canal and;

WHEREAS, pursuant to the Second Amendment to Settlement Agreement, Mutual Release and Covenant Not to Sue dated \_\_\_\_\_ ("Second Amendment to the Settlement Agreement"), Discovery Builders and affiliated companies of Owner now desire certain revisions to these Improvement Plans, including the option not to construct an underground pipe to handle the storm water flow and instead to use an open earth ditch across Owner's Property until Owner's Property is developed;

NOW, THEREFORE, the Owner, based on consideration in the Second Amendment to the Settlement Agreement and being allowed to defer construction of the underground storm water pipe, agrees to accept the flow of drainage waters from the widened Somersville Road indefinitely subject to the following terms and conditions:

1. As set forth in the Second Amendment to the Settlement Agreement, upon completion of the Somersville Road Widening Project, the drainage waters flowing from and through the right of way, including but not limited to the roadway, landscaping and sidewalk, may discharge onto the Owner's Property at Point A, the approximate location as shown on Exhibit "2". Owner will accept such waters and construct either a swale or a pipe, at its sole option, to

03/27/14



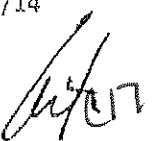


transport such waters to the existing point of discharge from the Owner's Property at Point B, the approximate location as shown on Exhibit "2". Owner may at its sole discretion relocate such swale or pipe provided the drainage waters from Somersville Road continue to be accommodated. Owner shall be responsible for the maintenance of such swale or pipe. In addition, future development of the Owner's Property shall be designed to accommodate such drainage waters.

2. Upon installation of a permanent underground storm water piping system which will convey the drainage waters from Somersville Road to the final point of discharge, and acceptance of Owner's dedication of underground storm water piping system and acceptance of the associated recorded, permanent property right for the storm water (e.g. easement, right of way including storm water) by the jurisdiction where Owner's Property is located, this Release shall automatically terminate and Owner shall be entitled to record the Quitclaim Deed, a copy of which is attached as Exhibit "3". City agrees to cooperate with Owner and promptly provide any additional documentation necessary to remove this Release from title to Owner's Property.

3. Owner and Albert D. Seeno Jr., on behalf of any companies affiliated with him, release the City and agree to indemnify, defend and hold harmless the City and its officers, employees and agents from any claims, costs, causes of action, damages, injunctive relief or other relief arising from, or related to, claims arising from the drainage on Owner's Property, except where such claims or damages arise from the gross negligence or willful failure of City to maintain Somersville Road. Owner and Albert D. Seeno Jr., on behalf of any companies affiliated with him, agree that they expressly waive, for themselves and any successor in interest, the provisions of Section 1542 of the Civil Code of the State of California, which reads as follows:

03/27/14

A handwritten signature in black ink, appearing to be "Albert D. Seeno Jr.", is located in the bottom right corner of the page.

"A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing of this release, which if known by him or her must have materially affected his or her settlement with the debtor.

THIS RELEASE shall run with the land and be binding upon the heirs, successors, and assigns of Owner and any public successor to the City.

OWNER

SEECON BUILT HOMES, INC.

By: \_\_\_\_\_  
Albert D. Seeno, Jr.  
President

ALBERT D. SEENO, JR.

By: \_\_\_\_\_  
Albert D. Seeno, Jr.

CITY OF ANTIOCH

By: \_\_\_\_\_

03/27/14

A handwritten signature in black ink, appearing to be "A. Seeno", is located in the bottom right corner of the page.

EXHIBIT 1

The land situated in the unincorporated area of the County of Contra Costa, State of California, and described as follows:

PARCEL ONE:

Parcel B, as shown on the Parcel Map filed January 22, 1987, in Book 126 of Parcel Maps, Page 7, Contra Costa County Records, described as follows:

EXCEPTING FROM PARCEL ONE:

A portion of Parcel B, as shown on the Parcel Map filed January 22, 1987, in Book 126 of Parcel Maps, Page 7, Contra Costa County Records, described as follows:

Beginning at the southwest corner of Parcel A, as shown on said Map (126 P.M. 7); thence from said point of beginning, North 89° 06' 48" West, along the south line of said Parcel A, 1124.96 feet; thence South 0°52' 40" West, 142.20 feet; thence South 89° 06' 48" East, 1124.94 feet; thence North 0° 53' 02" East 142.20 feet to the point of beginning.

(Being Area 2 as shown on the Record of Survey Lot Line Adjustment LL 20-87, filed January 13, 1988, in Book 86 of Licensed Surveyors Maps, Page 24, Contra Costa County Records.)

ALSO EXCEPTING FROM PARCEL ONE: The following rights reserved in the Deed from Chevron U.S.A. Inc., a Pennsylvania corporation, recorded February 2, 1987, Book 13424, Page 141, Series No. 87-24729, Official Records:

A) All oil, gas and other hydrocarbons; non-hydrocarbon gasses or gaseous substances; all other minerals of whatsoever nature, without regard to similarity to the above-mentioned substances; and all substances that may be produced therewith from said real property.

B) All geothermal resources, embracing: indigenous steam, hot water and hot brines; steam and other gasses, hot water and hot brines resulting from water, gas or other fluids artificially introduced into subsurface formations; heat or other associated energy found beneath the surface of the earth; and byproducts of any of the foregoing such as minerals (exclusive of oil or hydrocarbon gas that can be separately produced) which are found in solution or association with or derived from any of the foregoing.

C) The sole and exclusive right from time to time to bore or drill and maintain wells and other works into and through said real property and adjoining streets, roads and highways below a depth of five hundred feet (500') for the purpose of exploring for and producing energy resources and the right to produce, inject, store and remove from and through said bores, wells or works, oil, gas, water, and other substances of whatever nature, and the right to perform below said depth any and all operations deemed by Grantor necessary or convenient for the exercise of such rights. The rights hereinabove excepted and reserved to Grantor do not include and do not except or reserve to Grantor any right of Grantor to use the surface of said real property or the first five hundred feet (500') below said surface or to conduct any operations thereon or therein. Unless hereinafter specifically excepted and reserved, all rights and interests in the surface of said real property are hereby conveyed to Grantee.



PARCEL TWO:

A Portion of Parcel A as shown on the Parcel Map filed January 22, 1987, in Book 126 of Parcel Maps, page 7, Contra Costa County records, described as follows:

Beginning at the northwest corner of said Parcel A; thence from said point of beginning, along the exterior line of said Parcel A as follows: South 0°52' 40" West, 849.99 feet and South 89°06' 48" East, 100.00 feet; thence North 0°52' 40" East, 175.56 feet; thence northeasterly along the arc of a tangent curve to the right with a radius of 750.00 feet, through a central angle of 36° 22' 25", an arc distance of 476.13 feet; thence North 37° 15' 05" East, 49.62 feet; thence North 42° 57' 43" East, 60.30 feet; thence North 37° 15' 05" East, 180.03 feet to the north line of said Parcel A; thence North 89° 07' 20" West, along said North line, 422.73 feet to the point of beginning.

(Being Area 1, as shown on the record of Survey Lot Line Adjustment LL 20-87, filed January 13, 1988, in Book 86 of Licensed Surveyors Maps, page 24, Contra Costa County Records.)

EXCEPTING FROM PARCEL TWO: The following rights reserved in the Deed from Chevron U.S.A. Inc., a Pennsylvania corporation, recorded May 9, 1989, Book 15053, Page 667, Series No. 89-84454, Official Records:

A): All oil, gas and other hydrocarbons; non-hydrocarbon gasses or gaseous substances; all other minerals of whatsoever nature, without regard to similarity to the above-mentioned substances; and all substances that may be produced therewith from said real property.

B) All geothermal resources, embracing: indigenous steam, hot water and hot brines; steam and other gasses, hot water and hot brines resulting from water, gas or other fluids artificially introduced into subsurface formations; heat or other associated energy found beneath the surface of the earth; and byproducts of any of the foregoing such as minerals (exclusive of oil or hydrocarbon gas that can be separately produced) which are found in solution or association with or derived from any of the foregoing.

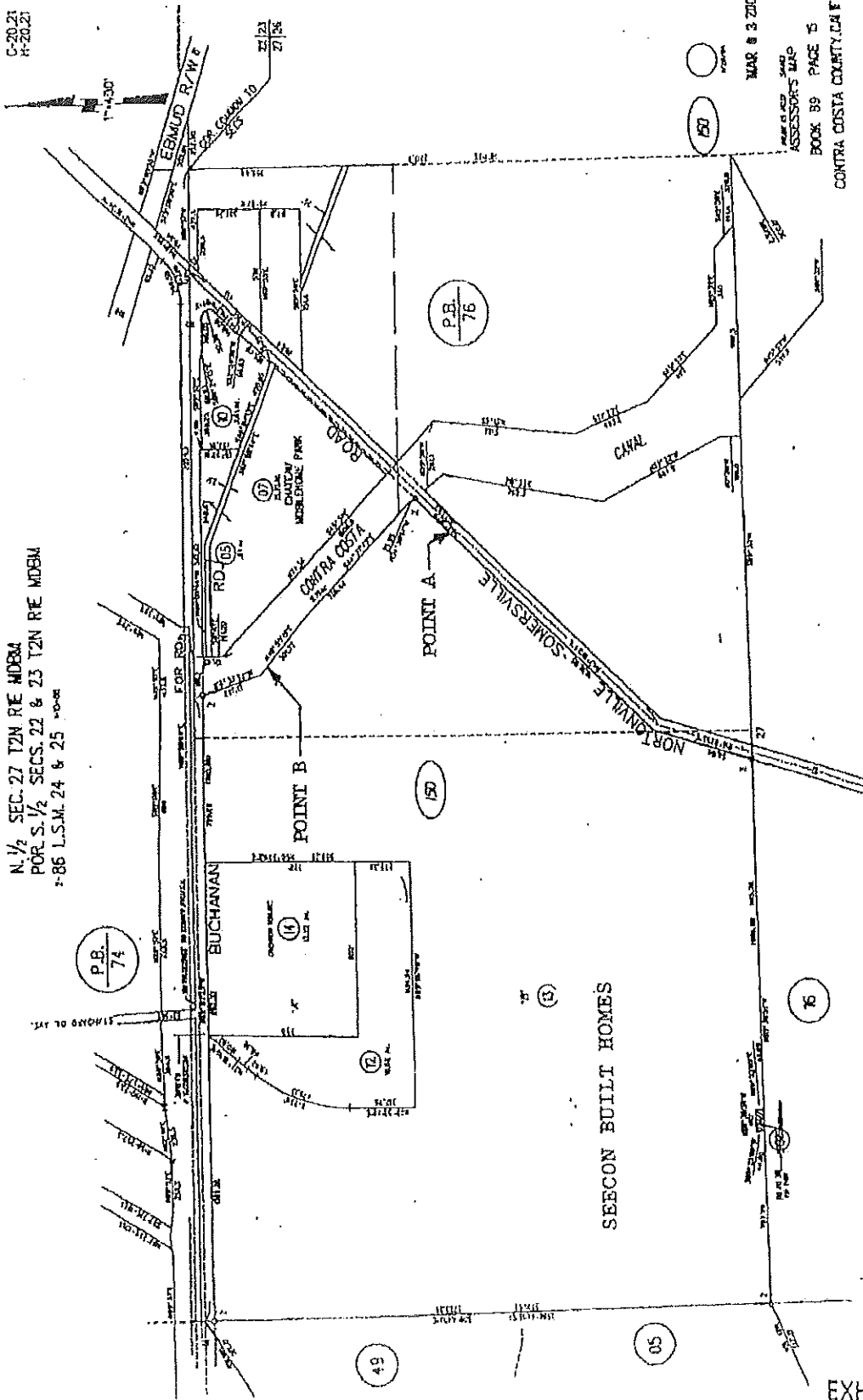
C) The sole and exclusive right from time to time to bore or drill and maintain wells and other works into and through said real property and adjoining streets, roads and highways below a depth of five hundred feet (500') for the purpose of exploring for and producing energy resources and the right to produce, inject, store and remove from and through said bores, wells or works, oil, gas, water, and other substances of whatever nature, and the right to perform below said depth any and all operations deemed by Grantor necessary or convenient for the exercise of such rights. The rights hereinabove excepted and reserved to Grantor do not include and do not except or reserve to Grantor any right of Grantor to use the surface of said real property or the first five hundred feet (500') below said surface or to conduct any operations thereon or therein. Unless hereinafter specifically excepted and reserved, all rights and interests in the surface of said real property are hereby conveyed to Grantee.

(End of Legal Description)

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C-20.21  
H-20.21

N. 1/2 SEC. 27 T2N R1E MDRM  
POR. S. 1/2 SECS. 22 & 23 T2N R1E MDRM  
+86 L.S.M. 24 & 25



MAR 8 3 2008  
ASSASSOR'S MAP  
BOOK 89 PAGE 15  
CONTRA COSTA COUNTY, CALIF.

SECON BUILT HOMES

EXHIBIT 2

*Anten*

EXHIBIT A-2

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

Seecon Built Homes, Inc.  
Attn.: Albert D. Seeno, Jr.  
4061 Port Chicago Hwy.  
Concord, CA 94520

---

*Space Above This Line For Recorder's Use*

QUITCLAIM DEED

FOR A VALUABLE CONSIDERATION, receipt of which is acknowledged,  
CITY OF ANTIOCH, a municipal corporation ("CITY") does hereby RELEASE, REMISE and  
QUITCLAIM to SEECON BUILT HOMES, INC., a California corporation ("Seecon"), any and  
all of CITY's right, title and interest in that certain Drainage Release and Agreement entered into  
by and between CITY and SEECON and recorded in the Recorder's Office of Contra Costa  
County, California on \_\_\_\_\_, 201\_, as Instrument No. \_\_\_\_\_.

IN WITNESS WHEREOF the undersigned has executed this QUITCLAIM DEED this \_\_\_ day of  
\_\_\_\_\_, 201\_.

CITY OF ANTIOCH,  
a municipal corporation

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_



Exhibit "B"

WHERE RECORDED RETURN TO:

City of Antioch  
Third & "H" Streets  
Antioch, CA 94509

NO FEE DOCUMENT

APN: 089-150-013 (Portion)

---

*Space Above for Recorder's Use Only*

**IRREVOCABLE OFFER OF DEDICATION**

SEECON BUILT HOMES, INC., a California corporation,

Does hereby irrevocably offer for dedication to the City of Antioch, a municipal corporation, for any and all public purposes, the right-of-way for the widening of Somersville Road on, over, under and across that certain real property in the City of Antioch, County of Contra Costa, State of California, described as follows:

SEE EXHIBIT "A" attached hereto and made a part hereof

The roadway hereby dedicated shall not be opened to public traffic until this Offer of Dedication has been accepted by the City of Antioch and recorded in the Contra Costa County Official Records.

Date: \_\_\_\_\_

SEECON BUILT HOMES, INC.  
a California corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Accepted by the City of Antioch pursuant to Resolution \_\_\_\_\_

By: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

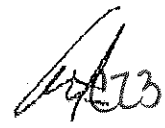


EXHIBIT 'A-1'  
PARCEL 4A

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEING A PORTION OF PARCEL 'B' OF THAT RECORD OF SURVEY, LOT LINE ADJUSTMENT LL 20-87 FILED ON JANUARY 13, 1988 IN BOOK 86 LICENSED SURVEYORS MAPS AT PAGE 24 IN THE OFFICE OF THE RECORDER, CONTRA COSTA COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND 2" IRON PIPE MARKING THE CENTER OF SECTION 27 TOWNSHIP 2 NORTH, RANGE 1 EAST, MOUNT DIABLO BASE AND MERIDIAN, THENCE ALONG THE NORTH LINE OF THE SOUTHWEST ¼ OF SAID SECTION 27 NORTH 89°37'12" WEST 122.75 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 'B' (86 LSM 24), SAID POINT ALSO BEING ON THE WESTERLY RIGHT OF WAY LINE OF SOMERSVILLE ROAD, SAID POINT ALSO BEING THE NORTHEAST CORNER OF PARCEL 'B' AS SAID PARCEL IS SHOWN ON THAT SUBDIVISION MAP ENTITLED "BLACK DIAMOND RANCH UNIT 1" FILED ON NOVEMBER 10, 2003 IN BOOK 458 AT PAGE 9 IN THE OFFICE OF THE RECORDER, CONTRA COSTA COUNTY, SAID POINT BEING THE POINT OF BEGINNING;

THENCE ALONG THE NORTH LINE OF SAID PARCEL 'B' (458 M 9) NORTH 89°37'12" WEST, 12.05 FEET;

THENCE LEAVING SAID NORTH LINE NORTH 19°29'00" EAST, 314.69 FEET;

THENCE NORTH 00°51'42" WEST, 17.95 FEET;

THENCE, ALONG A TANGENT CURVE TO THE RIGHT WITH A RADIUS OF 29.00 FEET, THROUGH A CENTRAL ANGLE OF 52°12'01", AND AN ARC LENGTH OF 26.42 FEET;

THENCE NORTH 51°20'20" EAST, 7.27 FEET;

THENCE, ALONG A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 1458.00 FEET, WHOSE RADIUS POINT BEARS SOUTH 69°40'49" EAST THROUGH A CENTRAL ANGLE OF 01°33'07", AND AN ARC LENGTH OF 39.49 FEET TO A POINT ON SAID WESTERLY RIGHT OF WAY LINE OF SOMERSVILLE ROAD,

THENCE ALONG SAID WESTERLY RIGHT OF WAY LINE OF SOUTH 18°01'43" WEST, 398.74 FEET TO THE POINT OF BEGINNING.

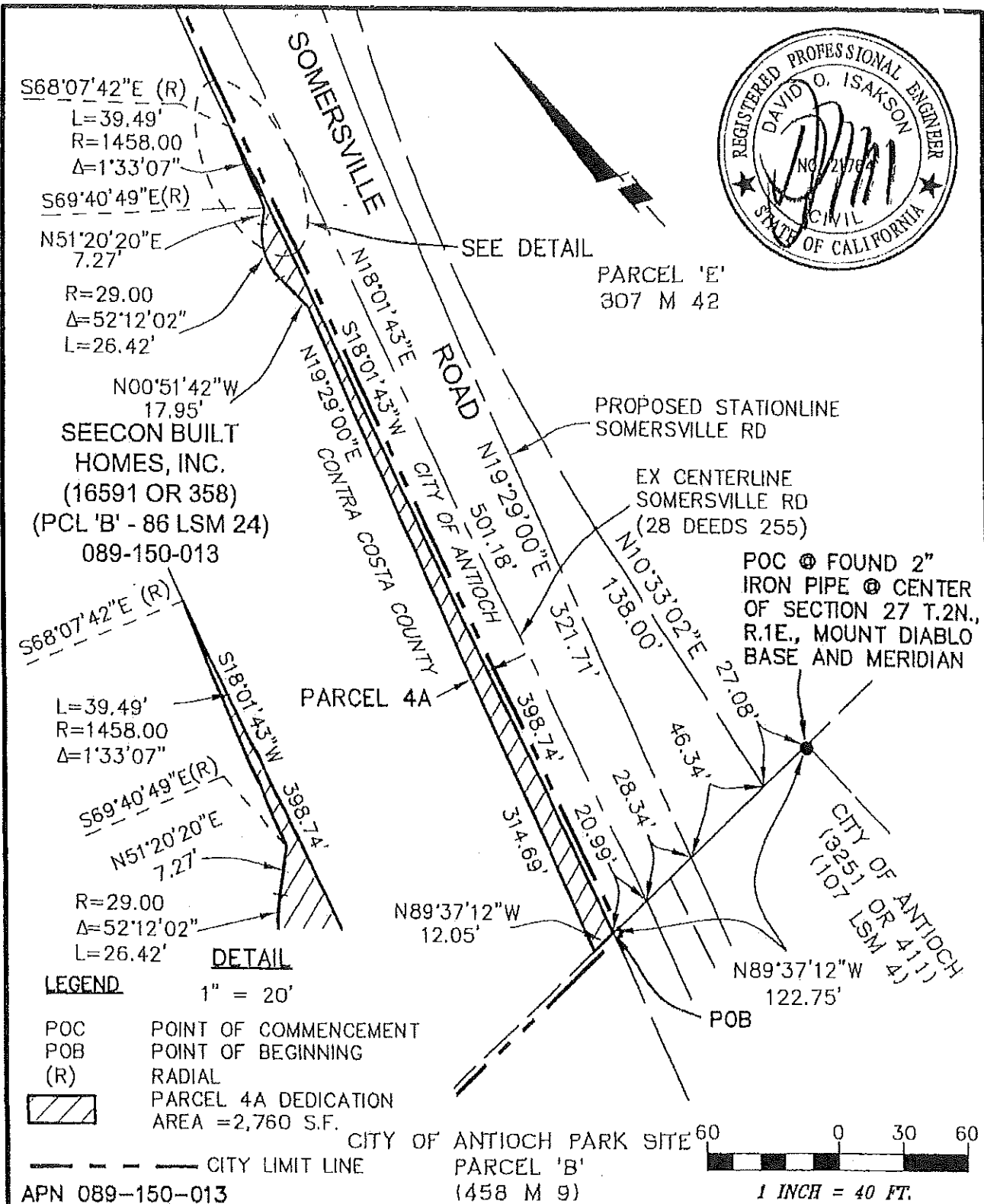
CONTAINING 2,760 SQUARE FEET OR 0.06 ACRES OF LAND, MORE OR LESS

END OF DESCRIPTION



A handwritten signature in black ink, appearing to read "David O. Saksong", located in the bottom right corner of the page.





S68°07'42"E (R)

L=39.49'  
R=1458.00  
Δ=1°33'07"

S69°40'49"E(R)

N51°20'20"E  
7.27'

R=29.00  
Δ=52°12'02"  
L=26.42'

N00°51'42"W  
17.95'

**SEECON BUILT HOMES, INC.**  
(16591 OR 358)  
(PCL 'B' - 86 LSM 24)  
089-150-013

S68°07'42"E (R)

L=39.49'  
R=1458.00  
Δ=1°33'07"

S69°40'49"E(R)

N51°20'20"E  
7.27'

R=29.00  
Δ=52°12'02"  
L=26.42'

**DETAIL**

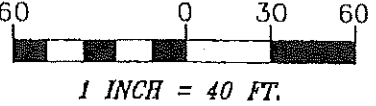
**LEGEND**

1" = 20'

- POC** POINT OF COMMENCEMENT
- POB** POINT OF BEGINNING
- (R)** RADIAL
- PARCEL 4A DEDICATION AREA = 2,760 S.F.

**--- --- CITY LIMIT LINE**  
**APN 089-150-013**

**CITY OF ANTIOCH PARK SITE**  
**PARCEL 'B'**  
(458 M 9)



**ISAKSON & ASSOCIATES INC.**

2255 YGNACIO VALLEY ROAD, SUITE C WALNUT CREEK, CA 94598-3335  
PHONE (925) 937-9333 FAX (925) 937-7926

|  |                 |                  |                |
|--|-----------------|------------------|----------------|
| <b>EXHIBIT 'B-1'</b><br><b>PARCEL 4A</b> | CHECKED BY: DOI | DRAWN BY: BJL/GW | JOB NO. 200354 |
|  | SCALE: 1" = 60' | DATE: 03-18-14   | SHEET 1 OF 1   |

S:\2003 Jobs\200354\1\DWG\PLATS\200354-ROW-PCL 4A TAKE.dwg 3/18/2014 11:10:46 AM

*Handwritten signature/initials*



THENCE, ALONG A TANGENT CURVE TO THE LEFT WITH A RADIUS OF 1458.00 FEET, THROUGH A CENTRAL ANGLE OF 15°27'25", AND AN ARC LENGTH OF 393.34 FEET TO THE POINT OF BEGINNING.

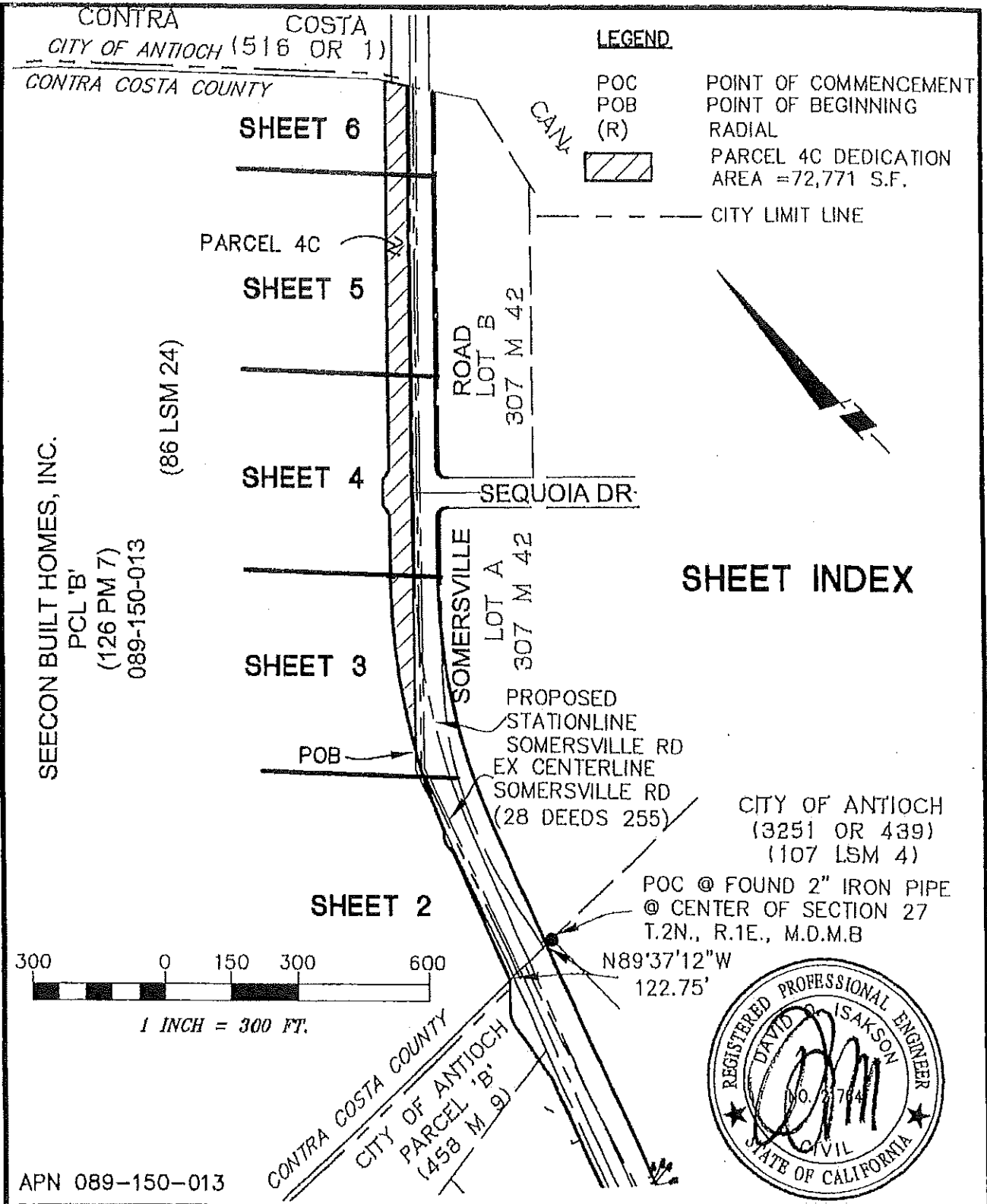
CONTAINING 72,771 SQUARE FEET OR 1.67 ACRES OF LAND, MORE OR LESS.

END OF DESCRIPTION



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S:\2003 jobs\200354\dwg\PLATS\200354-ROW\304C\_SHEET-1-03.DWG, ROW\304C\_SHEET-1-03.DWG, ROW\304C TAKE P1, 3/18/2014 11:14:31 AM





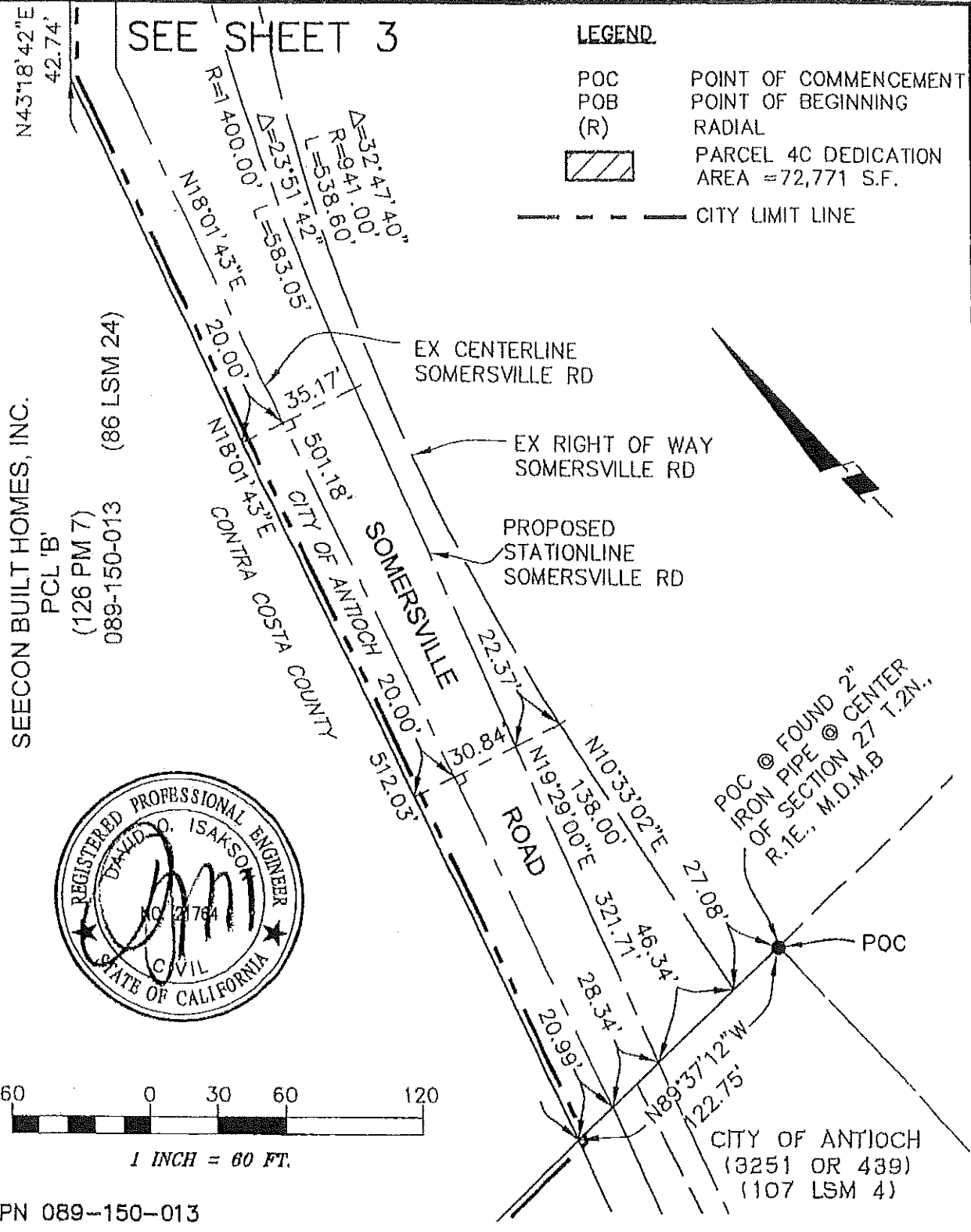
|  |                  |                              |                |
|--|------------------|------------------------------|----------------|
| <b>ISAKSON &amp; ASSOCIATES INC.</b>     |                  |                              |                |
| 2255 YGNACIO VALLEY ROAD, SUITE C        |                  | WALNUT CREEK, CA. 94598-3348 |                |
| PHONE (925) 937-9333                     |                  | FAX (925) 937-7926           |                |
| <b>EXHIBIT 'B-2'</b><br><b>PARCEL 4C</b> | CHECKED BY: DOI  | DRAWN BY: BJL/GW             | JOB NO. 200354 |
|  | SCALE: 1" = 300' | DATE: 03-18-14               | SHEET 1 OF 6   |

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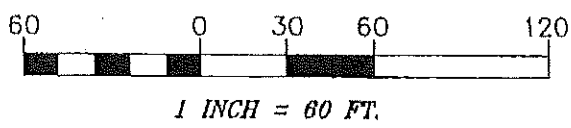
SEE SHEET 3

**LEGEND**

- POC POINT OF COMMENCEMENT
- POB POINT OF BEGINNING
- (R) RADIAL
-  PARCEL 4C DEDICATION AREA = 72,771 S.F.
-  CITY LIMIT LINE



SEECON BUILT HOMES, INC.  
 PCL 'B'  
 (126 PM 7)  
 089-150-013 (86 LSM 24)



APN 089-150-013

**ISAKSON & ASSOCIATES INC.**

2255 YGNACIO VALLEY ROAD, SUITE C WALNUT CREEK, CA 94598-3345  
 PHONE (925) 937-9333 FAX (925) 937-7926

|                            |                 |                  |               |
|----------------------------|-----------------|------------------|---------------|
| EXHIBIT 'B-2'<br>PARCEL 4C | CHECKED BY: DOI | DRAWN BY: BJL/GW | JOB NO 200354 |
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SEECON BUILT HOMES, INC.

PCL 'B'

(126 PM 7)

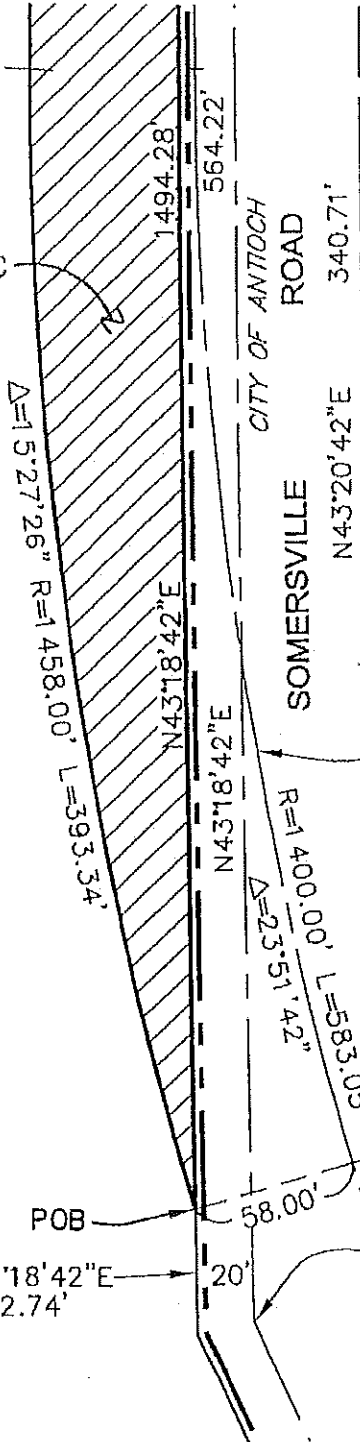
089-150-013

(86 LSM 24)



CONTRA COSTA COUNTY

SEE SHEET 4

PARCEL 4C

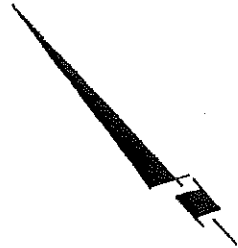


**LEGEND**

- POC POINT OF COMMENCEMENT
- POB POINT OF BEGINNING
- (R) RADIAL
-  PARCEL 4C DEDICATION AREA = 72,771 S.F.
-  CITY LIMIT LINE



1 INCH = 60 FT.



LOT A  
307 M 42

PROPOSED STATIONLINE SOMERSVILLE RD



$\Delta=32.47'40''$   
 $R=941.00'$   
 $L=538.60'$

$S62^{\circ}06'44''E(R)$

EX RIGHT OF WAY SOMERSVILLE RD

EX CENTERLINE SOMERSVILLE RD

APN 089-150-013

SEE SHEET 2

**ISAKSON & ASSOCIATES INC.**

2255 YGNACIO VALLEY ROAD, SUITE C WALNUT CREEK, CA. 94598-3349  
PHONE (925) 937-9333 FAX (925) 937-7925

**EXHIBIT 'B-2'**  
**PARCEL 4C**

CHECKED BY: DOI

DRAWN BY: B.JL/GW

JOB NO. 200354

SCALE: 1" = 60'



DATE: 03-18-14

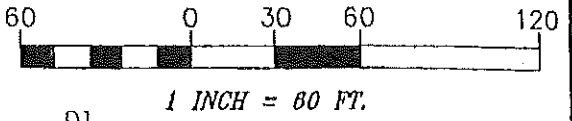
SHEET 3 OF 6

*Handwritten signature/initials*

SEE SHEET 5

**LEGEND**

- POC POINT OF COMMENCEMENT
- POB POINT OF BEGINNING
- (R) RADIAL
-  PARCEL 4C DEDICATION AREA = 72,771 S.F.
-  CITY LIMIT LINE



EX CENTERLINE SOMERSVILLE RD

SEECON BUILT HOMES, INC.  
PCL 'B'  
(126 PM 7)  
089-150-013

PARCEL 4C

CONTRA COSTA COUNTY

S78°20'13"W  
24.41'

(86 LSM 24)  
S43°20'42"W  
60.00'

S08°21'10"W  
24.41'

S43°20'42"W 141.42'

S43°20'42"W  
5.49'  
52.51'  
58.00'

S43°20'42"W  
30'  
60.00'

30'

30'

30'

30'

30'

30'

30'

30'

58'

5.60'

66.40'

72.00'

14.40'

53.97'

54.03'

44.57'

44.63'

44.63'

913.03'

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

856.21'

N43°18'42"E

N43°18'42"E

N43°18'42"E

N43°18'42"E

N46°39'18"W

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

N43°20'42"E

CITY OF ANTOCH ROAD

LOT B  
307 M 42

EX RIGHT OF WAY SOMERSVILLE RD

SEQUOIA DR

SOMERSVILLE

LOT A  
307 M 42

PROPOSED STATIONLINE SOMERSVILLE RD



APN 089-150-013

SEE SHEET 3

**ISAKSON & ASSOCIATES INC.**

2255 YGNACCO VALLEY ROAD, SUITE C WALNUT CREEK, CA. 94598-3349  
PHONE (925) 937-9333 FAX (925) 937-7926


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|                            | SCALE: 1" = 60' | DATE: 03-18-14   | SHEET 4 OF 6   |

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SEE SHEET 6

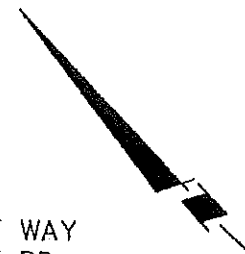
LEGEND

- POC POINT OF COMMENCEMENT
- POB POINT OF BEGINNING
- (R) RADIAL
-  PARCEL 4C DEDICATION AREA = 72,771 S.F.

--- CITY LIMIT LINE



1 INCH = 60 FT.



EX CENTERLINE SOMERSVILLE RD

PARCEL 4C

SEECON BUILT HOMES, INC.

PCL 'B'  
(126 PM 7)  
089-150-013 (86 LSM 24)

CONTRA COSTA COUNTY

S43°20'42"W

874.90'

58'

1494.28'

N43°18'42"E

N43°20'42"E

913.03'

N43°18'42"E

856.21'

CITY OF ANTIOCH

ROAD

SOMERSVILLE

N43°20'42"E

846.95'

EX RIGHT OF WAY SOMERSVILLE RD

PROPOSED STATIONLINE SOMERSVILLE RD

LOT B  
307 M 42

APN 089-150-013

SEE SHEET 4



ISAKSON & ASSOCIATES INC.

2255 YONACIO VALLEY ROAD, SUITE C WALNUT CREEK, CA. 94598-3349  
PHONE (925) 937-9333 FAX (925) 937-7926

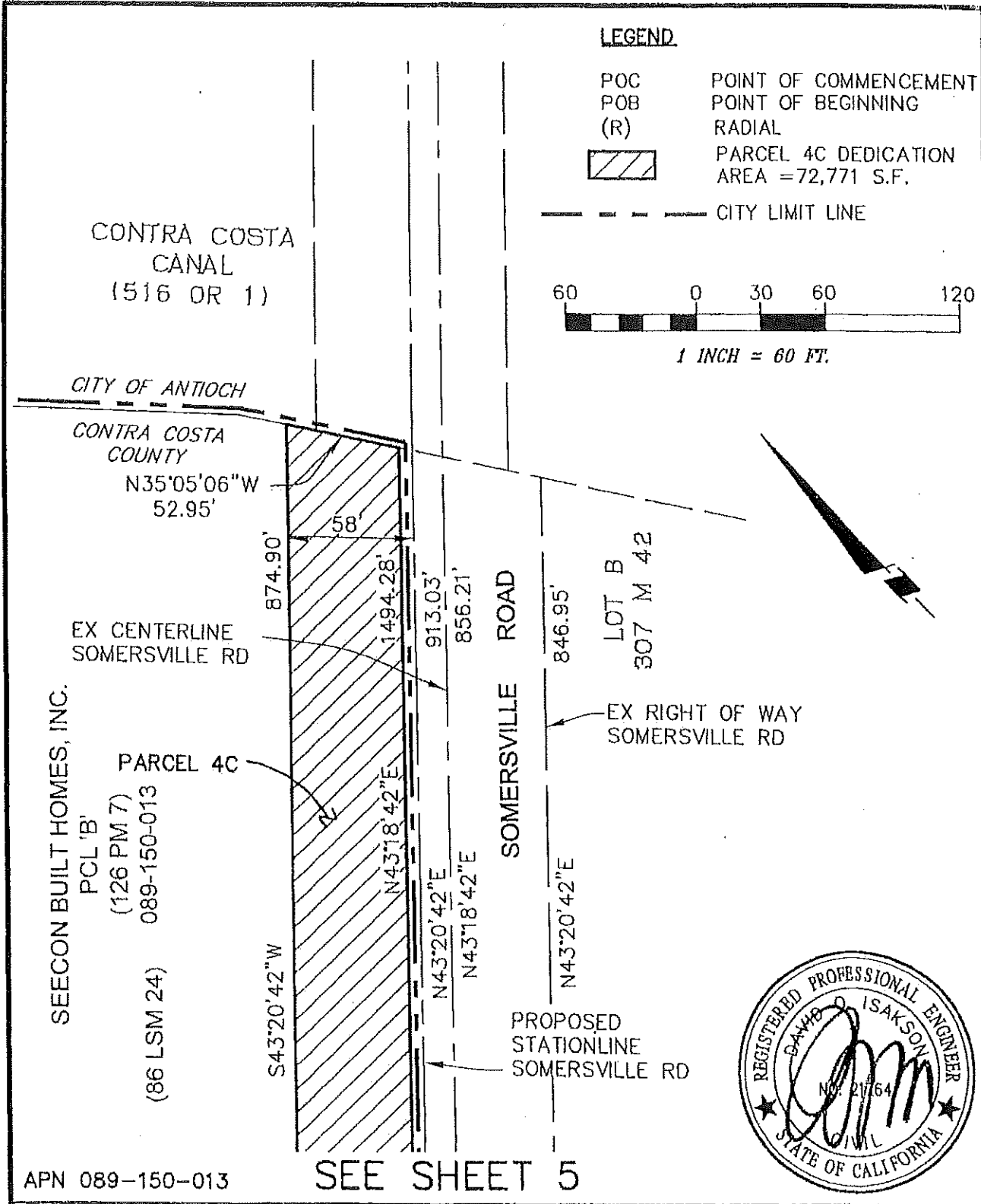
EXHIBIT 'B-2'  
PARCEL 4C

|                 |                  |                |
|-----------------|------------------|----------------|
| CHECKED BY: DOI | DRAWN BY: BJL/GW | JOB NO. 200354 |
| SCALE: 1" = 60' | DATE: 03-18-14   | SHEET 5 OF 6   |

*Handwritten signature/initials*



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APN 089-150-013

SEE SHEET 5

**ISAKSON & ASSOCIATES INC.**

2255 YONACIO VALLEY ROAD, SUITE C WALNUT CREEK, CA 94598-3349  
PHONE (925) 937-9333 FAX (925) 937-7926

|  |                 |                  |                |
|--|-----------------|------------------|----------------|
| <b>EXHIBIT 'B-2'</b><br><b>PARCEL 4C</b> | CHECKED BY: DOI | DRAWN BY: BJL/GW | JOB NO. 200354 |
|  | SCALE: 1" = 60' | DATE: 03-18-14   | SHEET 6 OF 6   |

*Handwritten signature and initials*

EXHIBIT C  
SHEET 1 OF 2

LEGAL DESCRIPTION

ALL THAT REAL PROPERTY SITUATE IN THE COUNTY OF CONTRA COSTA,  
STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING A PORTION OF JAMES DONLAN BOULEVARD, MORE PARTICULARLY  
DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT WHICH BEARS NORTH 00°41'52" WEST, 50.01 FEET  
FROM THE SOUTHWEST CORNER OF PARCEL 'B' AS SAID PARCEL IS  
SHOWN ON AND SO DESIGNATED ON THAT RECORD OF SURVEY FILED ON  
JANUARY 13, 1988 IN BOOK 86 OF LICENSED SURVEYORS MAPS AT PAGE 24  
IN THE OFFICE OF THE RECORDER OF CONTRA COSTA COUNTY, STATE OF  
CALIFORNIA, THENCE ALONG THE NORTHERLY RIGHT OF WAY OF JAMES  
DONLAN BOULEVARD SOUTH 89°37'12" EAST, 126.59 FEET;

THENCE ALONG A TANGENT CURVE TO THE RIGHT, WITH A RADIUS OF  
1,495.00 FEET, THROUGH A CENTRAL ANGLE OF 00°53'50", AND AN ARC  
LENGTH OF 23.41 FEET;

THENCE LEAVING SAID RIGHT OF WAY LINE, SOUTH 56°24'15" WEST, 178.61  
FEET TO THE INTERSECTION OF THE WESTERLY BOUNDARY LINE OF  
BLACK DIAMOND RANCH UNIT 1 FILED ON NOVEMBER, 10, 2003 IN BOOK  
458 OF MAPS AT PAGE 9 IN THE OFFICE OF THE RECORDER OF CONTRA  
COSTA COUNTY, STATE OF CALIFORNIA, AND THE SOUTHERLY RIGHT OF  
WAY LINE OF JAMES DONLAN BOULEVARD;

THENCE ALONG SAID WESTERLY LINE NORTH 00°41'52" WEST, 100.02 FEET  
TO THE POINT OF BEGINNING.

CONTAINING: 7,512 SQUARE FEET OF LAND, MORE OR LESS

END OF DESCRIPTION

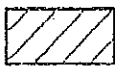


*[Handwritten signature]*  
C34

**LEGEND**

POB

POINT OF BEGINNING



ACCESS AREA

SECON BUILT HOMES  
PARCEL 'B'  
(86 LSM 24)

LOT 29  
(445 M 27)

POB

$R=1495.00'$   
 $\Delta=00^{\circ}53'50''$   $L=23.41'$

$S89^{\circ}37'12''E$  126.59'

PARCEL C  
(445 M 27)

$N00^{\circ}41'52''W$   
56.01'  
100.02'

$S55^{\circ}24'15''W$  178.61'

JAMES DONLAN  
BOULEVARD

SKY RANCH LAND INVESTORS  
(96 LSM 24)

PARCEL A  
(470 M 01)



**ISAKSON & ASSOCIATES INC.**

2255 YGNACIO VALLEY ROAD, SUITE C WALNUT CREEK, CA 94598-3349  
PHONE (925) 937-9333 FAX (925) 937-7928

EXHIBIT 'B'

CHECKED BY: BL

DRAWN BY: CS

JOB NO. 201002

SCALE: 1" = 30'

DATE: 3-20-14

SHEET 2 OF 2

S:\2010 JOB\201002\DWG\SURVEY\201002-ACCESS-EASE-02.dwg, B.SK11, 3/20/2014 10:41:18 AM

# ATTACHMENT "D"

## BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

Resolution Certifying the Final )  
Environmental Impact Report )  
For the Tuscany Meadows )  
Residential Subdivision, )  
AP-12-843 (SUB, DA, ANNEX) )

RESOLUTION NO. 15-13083

The City Council DOES RESOLVE as follows:

WHEREAS, on May 10, 2012, Seecon Built Homes applied for approval of a Vesting Tentative Map to subdivide a 170-acre undeveloped parcel for construction of up to 917 single-family homes, 365 multi-family apartments, and three parks totaling approximately 18.6 acres. The project site (APN 089-150-015) is on unincorporated land located between the cities of Pittsburg and Antioch; and

WHEREAS, the project requires Contra Costa Local Agency Formation (LAFCO) review and approval of amendments to the City of Pittsburg and City of Antioch Spheres of Influence (SOI) and annexations of land to both cities. Approximately 191.44 acres would be annexed to the City of Pittsburg and 2.18 acres would be annexed to the City of Antioch. The project also requires annexation to the Contra Costa Water District and Delta Diablo for the provision of water and wastewater services; and

WHEREAS, State Public Resources Code (PRC) section 21080(d), requires that a lead agency prepare an Environmental Impact Report (EIR) for any project that it expects to have a significant effect on the environment; and

WHEREAS, a Notice of Preparation of the Draft EIR for the Tuscany Meadows Residential Subdivision ("Project") was mailed to all responsible and affected agencies on November 29, 2012, pursuant to Public Resources Code Section 21080.4 and CEQA Guidelines Section 15082; and

WHEREAS, a public scoping meeting was held on December 11, 2012, to solicit comments and guidance on the scope and content of the EIR; and

WHEREAS, a Draft EIR was prepared for the Project in accordance with Public Resources Code Section 21000 et seq. and CEQA Guidelines Section 15000 et seq., and was circulated for public review between November 1, 2014 and December 15, 2014; and

WHEREAS, the City distributed copies of the Draft EIR to the public agencies which have jurisdiction by law with respect to the Project and to other interested persons and agencies and sought the comments of such persons and agencies; and

WHEREAS, a notice inviting comments on the Draft EIR was given in compliance with CEQA Guidelines Section 15085, and a public meeting was held on December 1, 2014, to accept oral comments on the adequacy of the Draft EIR. Written and oral

comments on the Draft EIR have been received and response to those comments have been prepared in the form of the Final EIR; and

WHEREAS, pursuant to Public Resources Code Section 21092.5, the City provided notice regarding the availability of the Final EIR and circulated the proposed response to comments to public agencies that submitted comments on the Draft EIR; and

WHEREAS, on or prior to July 24, 2015, notice of the City Council public meeting to consider certification of the EIR was posted at City Hall and on the "Public Notices" section of the City's website; was delivered to the Pittsburg Library; and was mailed via first class or electronic mail to the applicant, to the property owner, to owners of property located within 300 feet of the project site, to the parties that had commented on the Draft EIR, and to individuals who had previously filed written request for such notice.

WHEREAS, the City Council held a public meeting on the Final EIR on August 3, 2015, and accepted public testimony on the Final EIR at that time; and

WHEREAS, the Final EIR identifies significant impacts that can be mitigated as well as significant unavoidable impacts; and

WHEREAS, if, after review of the certified Final EIR, and upon consideration of the Project, the Planning Commission determines to approve the Project, the approval must be supported by mitigation findings pursuant to CEQA Guidelines Section 15091; and

WHEREAS, approval of the Project would also require adoption of a Mitigation Monitoring and Reporting Program pursuant to CEQA Guidelines Section 15097 and a Statement of Overriding Considerations pursuant to CEQ Guidelines Section 15093.

NOW, THEREFORE, BE IT RESOLVED that the foregoing recitals are true and correct and made a part of this resolution.

BE IT FURTHER RESOLVED as follows:

A. The Final EIR for the Project consists of the Draft EIR (SCH#2012112061), dated October 2014, and the Final EIR, dated July 2015. Together, the Draft EIR and Final EIR documents constitute the Final EIR for the Project.

B. Based on the evidence and oral and written testimony presented at the public meetings, and based on all the information contained in the City's files on the Project, including not limited to, the Final EIR for the Project, and the City Council staff report dated August 3, 2015, and entitled, "Adoption of a City Council Resolution Certifying the Final Environmental Impact Report for the Tuscany Meadows Residential Subdivision, AP-12-843 (SUB, DA, ANNEX)," the City Council does certify, in accordance with CEQA Guidelines Section 15090, that:

1. The Final EIR for the Project was prepared and completed in compliance with Public Resources Code Section 21000 et seq. and CEQA Guidelines Section 15000 et seq.; and

2. The Final EIR was presented to the City Council of the City of Pittsburg and that the City Council has reviewed and considered the information contained in the Final EIR prior to action on the Project; and
3. The Final EIR reflects the independent judgment and analysis of the City Council of the City of Pittsburg.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.


PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 3<sup>rd</sup> day of August 2015, by the following vote:

AYES: Casey, Craft, Evola, Johnson, Longmire


NAYES: None

ABSTAIN: None

ABSENT: None



Dwaine "Pete" Longmire, Mayor

ATTEST:  
  
Alice E. Evenson, City Clerk

# ATTACHMENT "E"

DRAFT EIR  
TUSCANY MEADOWS  
OCTOBER 2014

**3**

## PROJECT DESCRIPTION

### INTRODUCTION

---

The Project Description chapter of this Draft EIR describes the location, characteristics, objectives, and components of the Tuscany Meadows project (proposed project). In addition, this chapter includes a discussion of the intended use of this EIR (i.e., the required permits and approvals for the project).

### PROJECT LOCATION AND SURROUNDING LAND USES

---

The proposed project site is located in an unincorporated area of Contra Costa County, California (see Figure 3-1, Regional Location) and consists of two parcels located within both the City of Pittsburg and the City of Antioch Urban Limit Line. The project site is bounded on the north by Buchanan Road, to the east by the Contra Costa Canal and Somersville Road, to the south by the Black Diamond Estates residential development, and the west by the Highlands Ranch residential development (see Figure 3-2, Project Location). The surrounding areas to the northwest and west of the site are within the City of Pittsburg limits. Surrounding areas to the northeast, east, and south of the site are within the City of Antioch limits. Thus, the project site is currently an unincorporated area between the two cities. The existing land uses surrounding the project consist primarily of residential developments; however, a closed landfill exists to the southeast across Somersville Road.

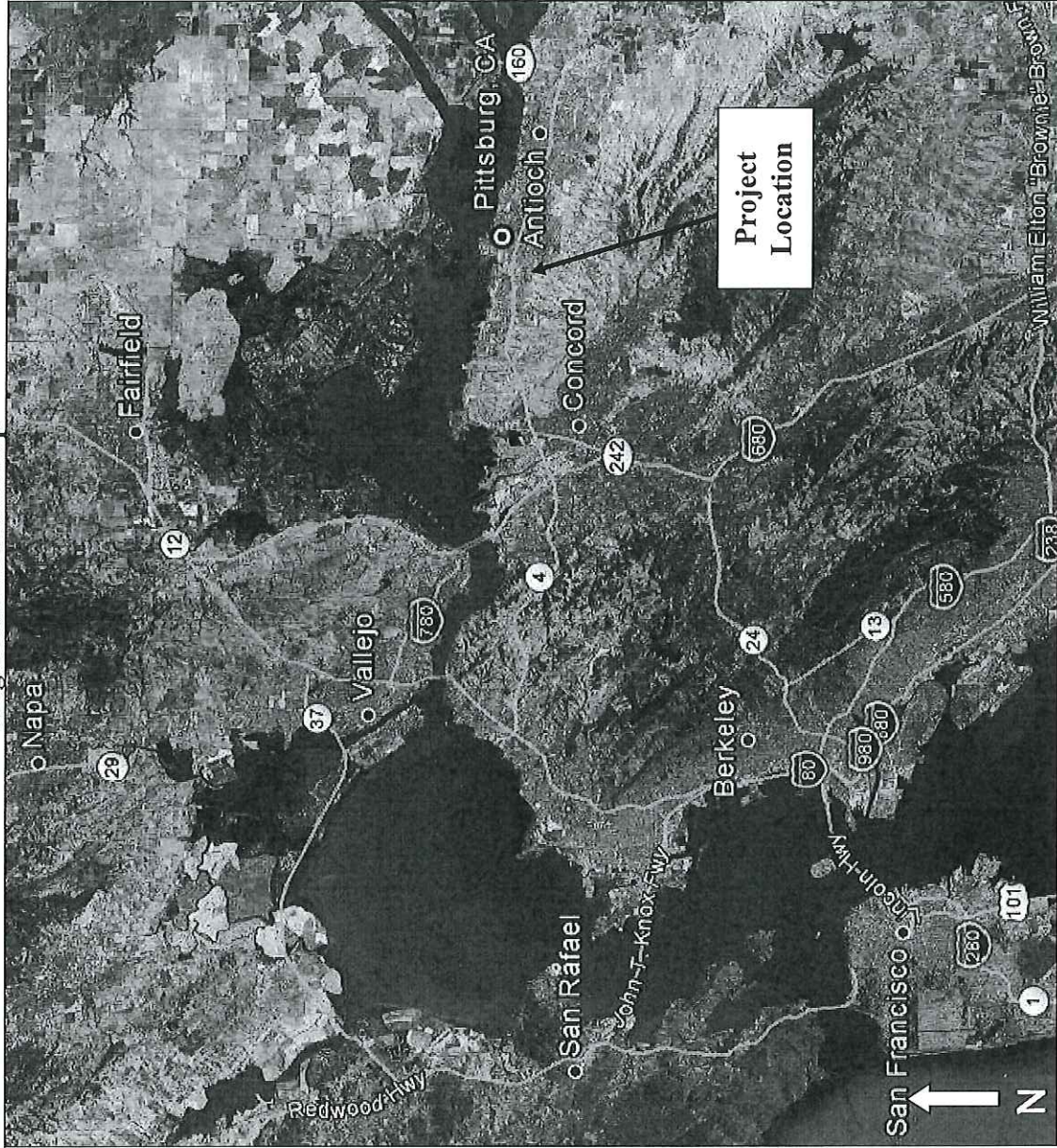
The project site is identified by Contra Costa County Assessor's Parcel Numbers (APNs) 089-150-013 and 089-150-015. It should be noted that APN 089-150-015 is an existing Chevron facility that is included in this project description for reorganization purposes only, and is not included as part of the proposed project improvements. Accordingly, the existing Chevron facility would be annexed with the project, but would remain in place and unchanged. The existing Chevron facility is currently utilized as a pumping facility and a field office. Chevron operates two active, high pressure buried pipelines, which are used to transport crude oil and natural gas, in the vicinity of project site. The pipelines cross Buchanan Road from the north to the existing Chevron facility and from the Chevron facility along Buchanan Road to the east, along the northeastern portion of the project site.

### PROJECT SITE BACKGROUND AND CHARACTERISTICS

---

As noted in the Introduction chapter of this EIR, in 2011 the City of Pittsburg Urban Limit Line and General Plan were amended, via voter initiative, to reflect and accommodate the proposed project area in anticipation of future annexation and development. The Pittsburg General Plan land use designations for the site are Low Density Residential (LDR), High Density Residential (HDR) and Industrial.

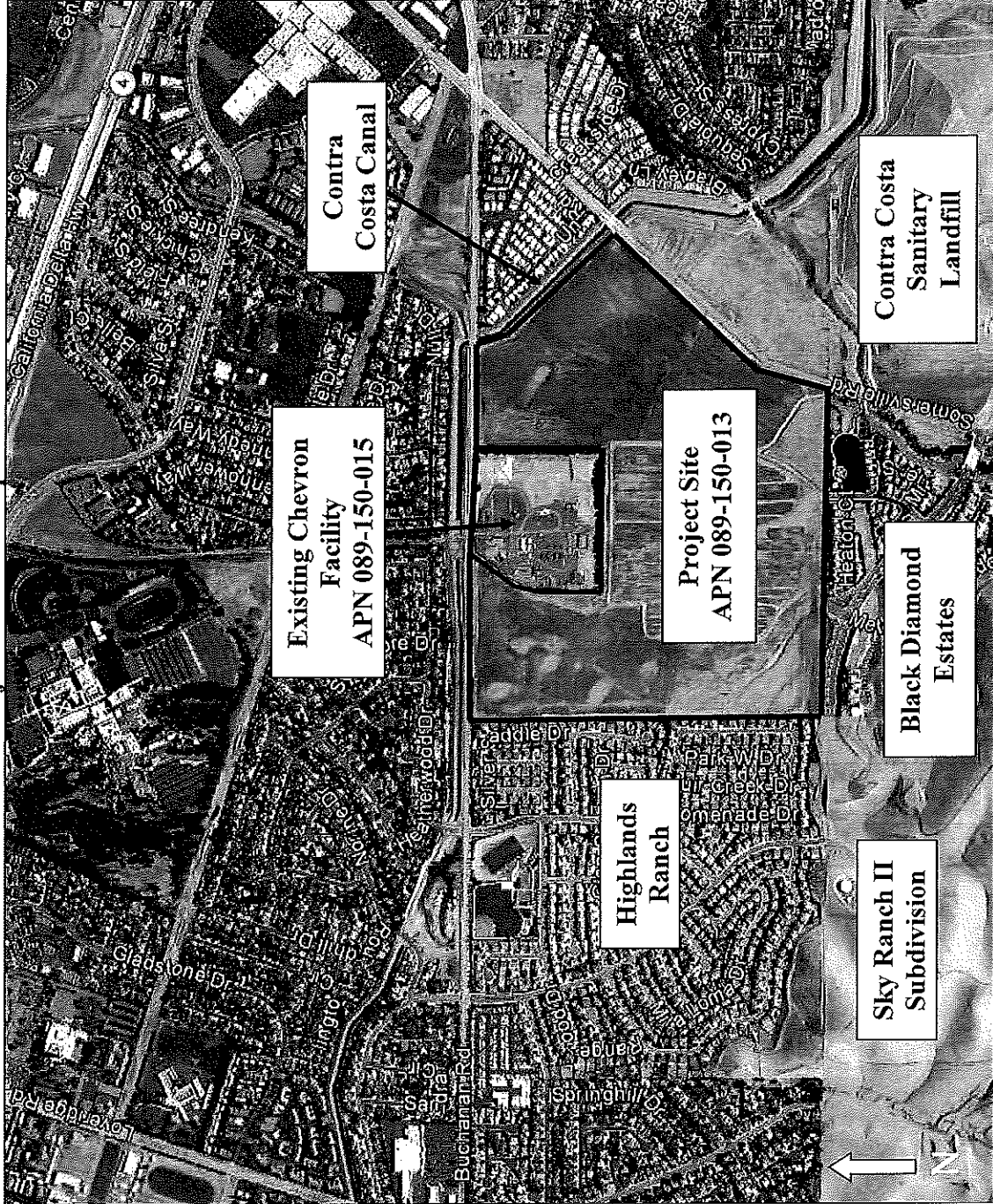
Figure 3-1  
Regional Location Map



EZ



Figure 3-2  
Project Location Map



Prezoning designations for the site are RS-4 (Single-Family Residential, 4,000-square-foot minimum lot size) District and RH (High Density Residential) District for APN 089-150-013 and IG (General Industrial) District for APN 089-150-015.

Historically the project site was used as an above-ground crude oil tank farm owned by Chevron USA, Inc. However, the tanks and associated piping were removed from the site in 1981. Currently, the proposed project site is undeveloped vacant land undergoing soil remediation. In August 2006, a Remedial Action Plan (RAP) was prepared for the project site by Risked-Based Decisions, Inc. to established site cleanup standards and criteria that are required to be achieved prior to redevelopment of the site. The California State Water Resources Control Board (SWRCB) is the overseeing agency for the management of hazardous waste, such as the remediation activities at the project site. The SWRCB delegates their authority to the San Francisco Bay Regional Water Quality Control Board (SFBRWQCB). The SFRWQCB is responsible for overseeing cleanup and remediation. The State must attest to and certify the completion of adequate soil remediation activities and containment prior to any development on the project site. Accordingly, for this analysis, the soil contamination on the project site is assumed to be properly contained in accordance with the approved RAP for the site prior to commencement of development of the proposed project.

The topography of the site is relatively flat and generally sloped from south to north with elevations ranging between approximately 112 feet and 195 feet above mean sea level. Vegetation consists of moderate growth of ruderal grasses throughout the entire project site. It should be noted that the site was farmed in dryland hay crops for the past several years and most of the site supported an oat crop that was not yet harvested during an April 2012 field survey. The oats are intermixed with various native and non-native annual grass and weed species. However, because of ongoing remediation activities, the site is regularly disturbed, regraded and disced, thereby removing any established vegetation such as trees and shrubs, particularly in the north-central portion of the site. The Contra Costa Canal runs along the northern and northeastern borders of the project site. A small drainage ditch exists southeast of the site, and two temporary drainage ditches exist in the southeastern portion of the project site. As noted above, the existing Chevron facility parcel would be annexed with the project, but would remain in place and unchanged.

## **PROJECT OBJECTIVES**

---

The following project objectives have been developed for the propose project.

- Map and develop a mixed-density residential development consistent with the prezoning and General Plan land use designations that were approved by Pittsburg voters with the approval of Measure I in 2011.
- Map and develop a mixed-density residential development consistent with the goals and policies of the General Plan for the Buchanan Subarea.
- Create a logical extension of the residential Highlands Ranch development to be served by existing, stubbed City services.

- Map and develop a mixed-density, large in-fill residential project with existing, planned and proposed residential development on all sides.
- Provide housing in order to meet the City of Pittsburg's current obligation set forth by the Regional Housing Needs Allocation.
- Provide market rate single family detached and multi-family development along with a 5.4 acre public park located in the center of the site.

## **PROJECT COMPONENTS**

---

The proposed project, which is primarily surrounded by existing or approved residential development, includes the following entitlements, described in more detail below: a sphere of influence amendment; annexation to the City of Pittsburg; annexation to the Contra Costa Water District (CCWD) including inclusion in the Central Valley Project (CVP) and Delta Diablo, a California Wastewater Resource Recovery District; a Vesting Tentative Map subdividing the approximately 170-acre property into up to 917 single-family units with a 14.6 acre high density parcel to support development of up to 365 multi-family units; all infrastructure required to support the proposed development; and a Development Agreement to be negotiated with the City.

### **Sphere of Influence Amendment and Annexation**

The proposed project includes an amendment to the City of Pittsburg Sphere of Influence to encompass the project boundaries consistent with the 2011 voter-approved Urban Limit Line. In addition, the project includes annexation to the City of Pittsburg of both the approximately 170-acre area of proposed improvements (APN 089-150-013) and the existing approximately 23-acre Chevron facility property located near the northern portion of the project site (APN 089-150-015). The annexation and Sphere of Influence amendment are referred to herein as "reorganization." It should be noted that the Chevron facility land use and operations would remain unchanged as result of the proposed project. Annexation of the site also includes annexation to the CCWD and Delta Diablo for the provision of water and wastewater services, as well as amendment of the service boundaries for the respective districts, if necessary. Furthermore, any use of water for the proposed project site would require review by the U.S. Bureau of Reclamation for inclusion to the Central Valley Project (CVP) area.

### **Vesting Tentative Map**

The proposed Vesting Tentative Map would subdivide the proposed project parcel into low density residential single-family lots, one high density residential area (Parcel A), and parks/detention basin parcels (see Figure 3-3, Vesting Tentative Map).

### Residential

The proposed project includes up to 917 low density single-family lots on approximately 135.6 acres. The single-family lots would average approximately 4,400 square feet and range from 4,000 square feet to 10,700 square feet in size, which would result in a project that would be similar in nature to the surrounding residential developments. The high density parcel (Parcel A) is located in the northeastern corner of the project site where Buchanan Road crosses the Contra Costa Canal. With a maximum allowable density of 25 dwelling units/acre, the 14.6-acre high density parcel could result in development of up to 365 multi-family units.

### Parks/Detention Basins

The proposed project includes 18.6 acres of parks/detention basins divided among three on-site locations, as well as 0.19 acres for the subdivision entrance. An approximately 6.6-acre park identified in Figure 3-3 as Parcel C would be located in the northwestern portion of the project site, along Buchanan Road and Tuscany Meadows Drive. The park would include a baseball diamond and a soccer field, and an area for stormwater detention. On the opposite side of Tuscany Meadows Drive from the park, a small 0.19-acre area, identified in Figure 3-3 as Parcel D, would serve as a detention basin and be the location of the subdivision entrance, which would include an entry monument and landscaping. A 5.4-acre park, identified as Parcel M in Figure 3-3, would be located along the east side of Tuscany Meadows Drive, south of the Chevron property. In addition, an approximately 6.6-acre park/detention basin identified in Figure 3-3 as Parcel B would be located in the northeastern portion of the project site, southeast of the high density parcel (Parcel A), and would include a baseball diamond and playground, and an area for stormwater detention. In addition, the project site includes street trees throughout the entire roadway network (see Figure 3-4, Proposed Landscape Plan).

### **Infrastructure**

On-site infrastructure for the project would consist of subdivision roads, including curbs, gutters, and sidewalks, and water, sewer, and storm drainage connections and improvements as well as the aforementioned stormwater detention areas.

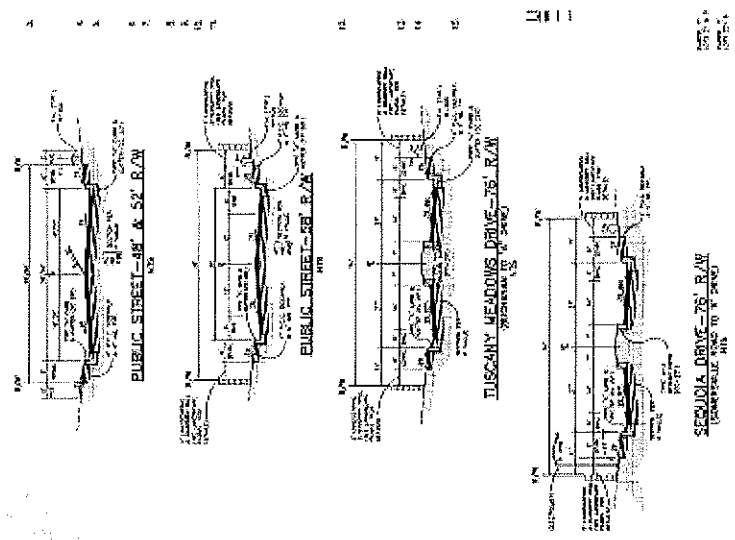
### Project Access

As shown in Figure 3-3, Vesting Tentative Map, access to the proposed project site from Buchanan Road would be provided by Tuscany Meadows Drive, a new roadway, which would run north-south along the western boundary of the existing Chevron facility and connect to Metcalf Street, an existing roadway within the Black Diamond Estates subdivision, located just south of the project site. In addition, Sequoia Drive, another new roadway through the project site would provide access from Somersville Road and would connect to Tuscany Meadows Drive within the project site. A second access point from Tuscany Meadows Drive to James Donlon Boulevard will be provided once the James Donlon Extension is built.

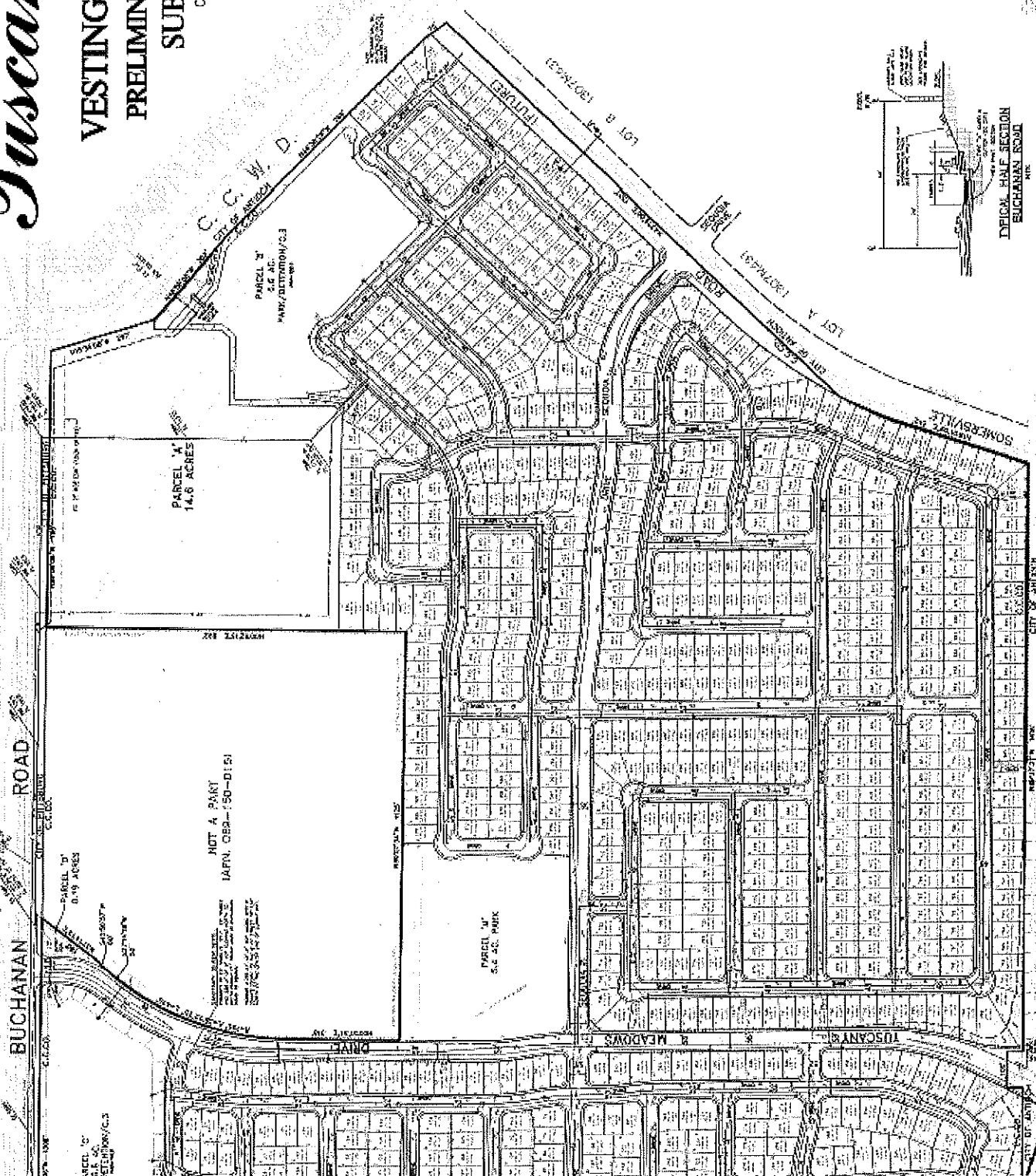
# Tuscany Meadows

## VESTING TENTATIVE MAP & PRELIMINARY GRADING PLAN SUBDIVISION 8654

CONTRA COSTA COUNTY  
JANUARY 2013



DEICAL HALF SECTION  
SUCHANAN ROAD



CITY OF  
ANTIOCH  
QUEST DR 4311

CITY OF SAN JOSE  
PARCEL D7 PARK  
4.07 AC

BLACK DIAMOND BRANCH  
SUB-7237



PAIR  
EAS

### Water Supply

Water services would be provided by the City via infrastructure developed by the applicant and dedicated to the City. The infrastructure would be maintained by the City of Pittsburg. The City currently receives water from CCWD. Water transmission mains must be installed and extended in order to serve the proposed development area. The proposed project would require an additional treated water storage system. In addition, annexation to the CVP contractual service area is required. Final CEQA and National Environmental Policy Act (NEPA) documentation and other environmental information, including evidence of compliance with federal regulations, must be completed and coordinated through CCWD for submission to the U.S. Bureau of Reclamation as an inclusion application.

### Wastewater

The City would provide wastewater collection services with infrastructure included as part of the proposed project and then dedicated to the City. Wastewater would be discharged into the Delta Diablo system for treatment and disposal. Infrastructure and services under the City's jurisdiction are available to the project site through the existing 15-inch sanitary sewer trunk main along Buchanan Road as well as the surrounding residential developments. Annexation to Delta Diablo and amendment of service boundaries would be required for the proposed project.

### Drainage

The two existing drainage ditches located in the southeastern portion of the project site would be replaced with underground piping during development of the project site. In addition, the project design includes curbs and gutters along project roadways, which would allow for the collection of stormwater and conveyance to City drainage infrastructure. Furthermore, the on-site park/detention basin sites would provide areas for stormwater detention.

### Construction

Construction of the proposed project would require grading of the site for the proposed roads and building pads, trenching for water, sewer, and storm drainage improvements, and the construction of up to 917 single-family homes and up to a 365-multi-family apartment complex. The single-family homes would consist of one- and two-story, wood-framed structures with interior post-tension concrete slab foundations. The multi-family apartment buildings would be three- to four-story, wood-framed structures on post-tensioned slab foundations.

### **Development Agreement**

The City anticipates negotiating a development agreement with West Coast Home Builders, Inc. The development agreement, which is not drafted at this time, would implement and be consistent with this project description. In reviewing a future development agreement, the City would utilize this EIR.

## REQUIRED PUBLIC APPROVALS

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### Approvals by the City of Pittsburg

The proposed project includes the following discretionary actions by the City of Pittsburg:

- Certification of the EIR;
- Approval of an amendment to the City's Sphere of Influence;
- Approval of annexation to the City of Pittsburg;
- Approval of the Vesting Tentative Map; and
- Approval of a Development Agreement.

In addition, the proposed project would require the following additional City of Pittsburg approvals:

- Approval of Design Review;
- Acquisition of right-of-way and easements;
- Approval of Improvement Plans;
- Approval of Grading Permit; and
- Approval of Building Permits.

### Review or Approvals by Other Agencies

The following agency permits and approvals may be required in order to implement the proposed project:

- Bay Area Air Quality Management District (BAAQMD) – The Air District would approve construction and operation permits;
- California Department of Fish and Wildlife (CDFW) – The CDFW would approve any necessary biological permits;
- Contra Costa Local Agency Formation Commission (LAFCo) – The Contra Costa LAFCo approval would be required for the amendment to the City of Pittsburg Sphere of Influence and annexation to the City of Pittsburg. In addition, annexation to the CCWD and Delta Diablo and amendment of service boundaries would require approval by LAFCo in conjunction with the CCWD and Delta Diablo;
- Contra Costa Water District (CCWD) – Annexation to the CCWD and amendment of service boundaries would require approval by LAFCo in conjunction with the CCWD. In addition, inclusion into the CCWD's contractual service area for Central Valley Project (CVP) water would require approval by CCWD through the U.S. Bureau of Reclamation;
- Delta Diablo – As stated above, annexation and amendment to the Delta Diablo service boundaries would require approval by LAFCo in conjunction with Delta Diablo;

- East Contra Costa County Conservancy (ECCCC) – The ECCCC would approve any required payment of fees and any additional conditions to grading permits;
- San Francisco Bay Regional Water Quality Control Board (SFBRWQCB) – The SFBRWQB would certify adequate cleanup of site per RAP prior to any on-site development, and would approve Waste Discharge Requirements; and
- United States Bureau of Reclamation - Approval of the application for inclusion into the CCWD's contractual service area for Central Valley Project (CVP) water would be required through this federal agency.

6





## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Powell Meads, Police Sergeant

**APPROVED BY:** Tammany Brooks, Interim Chief of Police b

**SUBJECT:** Police Crime Prevention Commission appointments for two (2) partial-term vacancies expiring October 2017

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### RECOMMENDED ACTION

It is recommended that the Mayor nominate and Council appoint by resolution two (2) partial-term vacancies to the Police Crime Prevention Commission expiring October 2017.

### STRATEGIC PURPOSE

**Long Term Goal L: City Administration:** Provide exemplary City administration.

**Strategy L-8:** Coordinate City Boards and Commissions administrative requirements.

### FISCAL IMPACT

There is no fiscal impact as all positions are voluntary.

### DISCUSSION

The Antioch Police Crime Prevention Commission makes recommendations to the City Council relative to crime prevention and reports on programs. Commissioners are involved in public presentations, coordination of various Neighborhood Watch groups, and special community events such as National Night Out. The Commission consists of seven (7) members, who each serve a 4-year term. **Applicants must not be a full-time police officer.** The Commission meets on the third Monday evening of the month barring holidays at which time the meeting will be held the following Wednesday.

Currently there are two (2) vacancies on the Antioch Police Crime Prevention Commission due to the resignation of two commissioners.

As a result of advertising, three (3) applicants were interviewed by Mayor Sean Wright, Police Staff and current Crime Prevention Commissioners/Coordinators for the vacancies:

Dwayne Eubanks  
Tim McCall  
Lisa LaPoint

The appointments will be seated at the regularly scheduled Antioch Police Crime Prevention Commission meeting on April 17, 2017.

**ATTACHMENTS**

- A. Resolution
- B. Applications of the listed applicants

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPOINTING (INSERT NAME OF APPOINTEES AFTER APPOINTMENT) TO THE  
POLICE CRIME PREVENTION COMMISSION FOR THE (2) TWO PARTIAL-TERM  
VACANCIES, ENDING IN OCTOBER 2017**

**WHEREAS**, there are currently (2) two partial-term vacancies on the Police Crime Prevention Commission ending in October 2017; and

**WHEREAS**, the City Clerk’s Office made announcement of the vacancies and solicited applications for the (2) two partial-term vacancies; and

**WHEREAS**, Mayor Sean Wright considered three applications received and interviewed each of the interested applicants; and

**WHEREAS**, Antioch Municipal Code Section 2-5.201 requires that the Mayor nominate candidates for membership on all boards and commissions and requires that the City Council approve, by a majority vote, the appointment of said nominee; and

**WHEREAS**, Mayor Sean Wright has nominated (insert name of appointees after appointment) to the Police Crime Prevention Commission; and

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Antioch hereby approve the Mayor’s nominations of (insert name of appointees after appointment) and appoint him/her to serve on the Police Crime Prevention Commission, as Commissioners, partial-terms, ending in October 2017.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11th day of April, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**



**APPLICATION DEADLINE: 4:30 p.m. Friday, January 27, 2017**

APPLICATION FOR COMMUNITY SERVICE

**POLICE CRIME PREVENTION COMMISSION - Partial Term ending October 2017**

Print your name: Dwayne Donald Eubanks

Address: Greensboro Way City: Antioch

ZIP Code 94509 Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

e-mail address: \_\_\_\_\_

Employer: State Of California - Judicial Council Information Technolog

Address: Golden Gate Ave. City: San Francisco

Occupation: Senior Business Systems Analyst

Years lived in the City of Antioch: 12

List the three (3) main reasons for your interest on this appointment:

I want have a positive impact on the future of the city and its citizens.

I want to be of service to my community.

I want to improve the quality of life in my community!

Have you attended any meetings of this commission? No

Have you had any previous city community service on this commission? (If yes, please explain) No

What skills/Knowledge do you have that would be beneficial in serving on the Police Crime Prevention Commission? I know my community , and have many ideas on how the citizens can assist the police in protecting the city's people and resources. I have strong communications skills,

Please indicate any addition information or comments you wish to make that would be helpful in reviewing your applications:

i have volunteered to augment the police in protection of our church

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The Commission meets on the third Monday of the month in the Antioch Police Department's Community Room (300 "L" Street) at 7:00 p.m., barring holidays in which case meetings will be held the following Wednesday.

Can you attend the meetings at the designated time? Yes

**PLEASE ATTACH YOUR RESUME (REQUIRED TO BE CONSIDERED FOR APPOINTMENT).**

**PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.**

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to: Antioch City Clerk  
200 "H" Street  
P.O. Box 5007  
Antioch, CA 94531-5007

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Dwayne  
Eubanks**

Greensboro Way  
Antioch, California 94509

Project Manager  
Senior Business Analyst

**Objective**

A position of leadership and responsibility that aims to improve products or services.

**Performance Competencies**

- Ability to see the big picture
- Implementing information systems in public agencies and large financial institutions.
- Adaptable and able to perform well in the Project Manager, Business Analyst, Product Manager, and Consultant lead roles.
- A penchant for precision.

**Summary of Experience**

Three decades of professional experience spanning, Health Care, Financial services and Judicial Branch accomplishments.

- A reputation for finding solutions that save time and costs while streamlining business processes.

**Positions**

Senior Business Systems Analyst - Judicial Council of California

4/2009 – Present Judicial Council Information Technology

- Product Support Lead Court Case Management System (CCMS V3) - Used by Superior Courts of California, counties of Sacramento, Ventura, San Diego, and Orange County. CCMS V3 enables courts to process cases for Case types: Civil Limited and Unlimited, Probate, Mental Health, Small Claims.
- Software and Hardware Vendor management. Requirements Analysis
- Enterprise document management system project – Planned the needs assessment strategy. Administered a Statewide court DMS survey to the sixty-eight superior, district courts of appeal and the Supreme Court. Authored a enterprise DMS RFI to Gardner magic quadrant ECM vendors. Created project governance structure consisting of statewide court officers for strategy and review boards to validate and prioritize requirements for inclusion in a Enterprise Document Management RFP.

### Consultant Lead

10/2005 – 8/2008 Kaiser Permanente IT, Oakland, California

- Guarantor Bill Imaging Repository Project - Validated and defined a system solution design to meet the business defined opportunity to source internally the capture, indexing storage and hosting of 60,000,000 billing statements per year electronic statement presentment.
- Continuum of Care – Claims Scanning Feasibility Study - Supported the analysis of NCAL Durable Medical Equipment DME and Home Health diverted inbound claims processing. Researched and analyzed feasibility of leveraging claims scanning, OCR and work flow and EDI to reduce billing time and errors.
- Member Appraisal of Physician/Provider Services Ambulatory Satisfaction Questionnaire Feasibility Study (MAPPS/ASQ) - Analysis identified list of potential vendor solutions for forms design, printing and electronic capture of data using OCR/OMR technology. Products identified ranged from full-service turnkeys, middle-tier development applications to off-the-shelf packages.

### Senior Business Analyst (Mortgage Loan Document Imaging)

3/2002 - 9/2005 GreenPoint Mortgage, Norfolk Bank / Capital One, Novato, California

- Led teams of IT professionals in an enterprise wide document imaging and work flow implementation including mortgage loan origination, loan servicing and sale of loans to investors. Guided the effort through the concept, requirements, design phases, then managed IT project teams effort through application development, vendor selection, introduction phase" pilot" Roll out and final production roll out. Project enabled the corporation to reduce loan application processing approval - times without adding new staff.
- Crafted a system solution utilizing new multi-function devices (MFDs) as remote "user friendly" (branch) scanners in an enterprise-wide roll-out utilizing the corporate TCP/IP WAN Fax-Over-IP services The work flow and image retrieval design included: mainstream enterprise content management (ECM) products, custom .NET Web applications. Oracle databases, email delivery. Completed a fully tested disaster recovery plan. Implementation complexity included moving back-office business processing offshore to Bangalore India.
- Researched, evaluated and tested key emerging OCR / ICR technology and vendor integrator products to streamline indexing of mortgage loan documents in lieu of bar code or manual indexing.

### Senior Staff / Project Manager Tech Solutions

4/2000 - 11/2001 Charles Schwab, San Francisco, California

- Senior Business Analyst (WDET -Work flow and Document Enabling Technology) - Planned, designed and tested components of IBM's InfoPrint work flow, that comprised Schwab's Document Delivery Infrastructure (DDI).
- Participated in a phased roll-out of the DDI first in the Brisbane print and mail processing plant. Expanded the roll-out to the new state-of-the-art Automated Document Factory center built in Dallas Coppell Texas. The result of the project increased Schwab's print and mail capacity by 90% while increasing quality control.
- Managed the design, development and implementation of a materials ordering system using conveyor mounted bar code scanning technology in the new Texas facility to delivery materials to 27 mail inserters and 13 IBM InfoPrint 4000 duplex printing stations in the mega-center.
- . Researched, selected and engaged and managed vendors to develop warehouse inventory and materials ordering that included Intermec LAN based remote terminals and barcode label printers.

## Systems Engineer-Systems Analyst – Project Manager

4/1989 - 4/2000 Bank of America - Security Pacific Bank, Los Angeles - Concord, California

- Advisory Systems Engineer – Analyzed, evaluated, recommended, tested and implemented high-volume Inbound Desktop fax delivery applications with business work flow processing to load balance the processing of Wholesale Global Payments Operations transactions to back-office staff. Vendor customized the work flow application based on my design using (API, SDK).
- Systems Engineer – Assisted in the Cash Management Automation project designing and implementing a FileNet document imaging applications and Cardiff Teleform software to streamline the wholesale banking back office processing.
- Project Manager – Led team in streamlining national Call Center voice response system. Use focus group to test redesigned streamlined call flow before Go-Live.
- Project Manager -Led California retail branch FRAD networks piggyback project for COIN terminals to replace 56k leased lines and save money.
- Project Manager - Led Interstate branch project to migrate NCR Unix system and network management system to CA Unicenter.
- Project Manager - Led Time Deposit Service in national expansion of Retirement Services Support system to Georgia and Wichita regional offices included IBM and Kofax document imaging system.
- Systems Engineer - Evaluated Enterprise wide document delivery systems including Fax outbound and Direct Inbound Delivery and Least-Cost-Routing.
- Programmer Analyst – Developed Mortgage Warehouse and Collateral Tracking applications using LAN based software RBASE and FoxPro for Mortgage Banking division.

## Information System Specialist - Project Control

2/1984 - 10/1989 Los Angeles County Transportation Commission - LACTC, Los Angeles, Calif.

- Implemented PC LAN Contact Information system for mailing communications to public transportation constituents throughout Los Angeles County. Bought configured deployed and supported PC s laptops and LAN servers for LACTC. Provided PC DOS and Word processing training to staff. Specialized in Cost and schedule project control system built on Mainframe CICS platform for overall county wide public fund tracking.

## Education

Linfield College, McMinnville, Oregon

- Bachelor's Degree - Double Major - Sociology / Business Admin

## Affiliations

Project Management Institute

National Center For State Courts

## Skills

| Skill Name           | Skill Level  | Last Used/Experience |
|----------------------|--------------|----------------------|
| ▪ Research           | Expert       | Current              |
| ▪ Business Writing   | Intermediate | Current              |
| ▪ Project Management | Expert       | Current              |
| ▪ LAN Network        | Intermediate | Currently used/8     |



- Web site design Intermediate Currently used/3

### **Languages**

- German (Conversational - Limited)
- Spanish (Basic - Familiar)

### **References - On -Request**

### **Additional Info**

RECEIVED

JAN 23 2017

CITY OF ANTIOCH  
CITY CLERK



APPLICATION DEADLINE: 4:30 p.m. Friday, January 27, 2017

APPLICATION FOR COMMUNITY SERVICE

POLICE CRIME PREVENTION COMMISSION - Partial Term ending October 2017

Print your name: TIM MCCALL

Address: WHATLEY CT City: ANTIOCH

ZIP Code 94509 Phone (H) 5 (W)  (C)

e-mail address:

Employer: SELF - GENESIS LANDSCAPE INC.

Address: LONE TREE WAY STE A City: ANTIOCH

Occupation: LANDSCAPE CONTRACTOR

Years lived in the City of Antioch: 30+

List the three (3) mail reasons for your interest on this appointment:

- I LOVE THE CITY OF ANTIOCH AND WANT TO MAKE IT BETTER.
- I AM TIRED OF THE CRIME IN ANTIOCH
- I FEEL LIKE I HAVE SOMETHING TO OFFER

Have you attended any meetings of this commission? NO

Have you had any previous city community service on this commission? (If yes, please explain) NO

What skills/Knowledge do you have that would be beneficial in serving on the Police Crime Prevention Commission?

I HAVE RUN MY OWN BUSINESS FOR 17 YEARS. ORGANIZED  
I AM GOOD WITH GROUPS OF PEOPLE  
I HAVE LIVED IN THIS CITY FOR OVER 30 YEARS  
WHERE I HAVE RAISED 4 KIDS AND NOW  
2 GRAND KIDS

Please indicate any addition information or comments you wish to make that would be helpful in reviewing your applications:

I AM AVAILABLE AND WILLING TO HELP

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The Commission meets on the third Monday of the month in the Antioch Police Department's Community Room (300 "L" Street) at 7:00 p.m., barring holidays in which case meetings will be held the following Wednesday.


Can you attend the meetings at the designated time? YES

**PLEASE ATTACH YOUR RESUME (REQUIRED TO BE CONSIDERED FOR APPOINTMENT).**

**PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.**

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to: Antioch City Clerk  
200 "H" Street  
P.O. Box 5007  
Antioch, CA 94531-5007

  
\_\_\_\_\_  
Signature

1-23-17  
\_\_\_\_\_  
Date



*Deadline is 4:30 p.m. Friday, February 24, 2017*

APPLICATION FOR COMMUNITY SERVICE

**POLICE CRIME PREVENTION COMMISSION - Partial Term ending October 2017**

Print your name: Lisa D. LaPoint

Address: Dandelion Circle City: Antioch

ZIP Code 94523 Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

e-mail address: \_\_\_\_\_

Employer: R. J. Gordon Construction, Inc

Address: \_\_\_\_\_ City: Pleasant Hill

Occupation: Office Manager

Years lived in the City of Antioch: 8 years

List the three (3) mail reasons for your interest on this appointment:

1. To get more involved in my community
2. To make a difference and help the Neighborhood Watch grow.
3. To help others Block Captains with meetings and giving them the tools to help their community.

Have you attended any meetings of this commission? yes

Have you had any previous city community service on this commission? (If yes, please explain) I attended the Citizen Police Academy

What skills/Knowledge do you have that would be beneficial in serving on the Police Crime Prevention Commission? I am organized, honest, and I like getting involved and helping people. As a block captain I am able to give advice to my neighbors about mailboxes, lights, safety issues and updates from the monthly meetings. I have organized a donation for the animal shelter at one of my meetings, and we also did a street BBQ for our neighbors.



*Lisa D. LaPoint*  
*Dandelion Circle*  
*Antioch, Ca 94531*

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## **Professional**

### **Experience:**

**R. J. Gordon Construction, Inc 2009-Current.**

#### **Estimating/Accounts Payable**

- Ensure all documents are prepared for bids, run bids
- Keep updated calendar of all bids and search for upcoming jobs
- Processed submittals and kept logs on each job, setting up projects
- Worked with Bonding and Insurance companies for bids and jobs
- Handled all Safety Reports, training and workers compensation injury reports
- Input weekly invoices, job costing
- Responsible for weekly payable check runs,
- Resolve issues with clients about accounts
- Worked with Conditional and Unconditional lien releases

**McGuire and Hester, Oakland, CA 2005 to 2009.**

#### **Safety/Contracts Assistant**

- Responsible for the merge of Bauman Landscape to McGuire and Hester including, Payroll, Accounts Payable and Accounts Receivable.
- Safety assistant included, working closely with workers compensation, and employees to ensure all forms were processed for payment. Kept updates on all claims for management.
- Contracts assistant included, processing contracts assigning job numbers, working with bonding company and insurance companies to ensure the contract was processed correctly and in a timely fashion.
- Ensured all 218 AT&T phones are updated and working properly.

**Bauman Landscape, Inc. Richmond, Ca 2002 – 2005.**

#### **Payroll/Contracts Administrator**

- Responsible for payroll up to 150 employees, including direct deposits, monthly union reports, workers compensation and reporting certified payroll. Paying weekly State and Federal taxes.
- Transfer job information from various computer systems, set up new jobs including folders, insurance, preparing subcontracts, maintaining job information in the system for accurate billing, including change orders and extra work.
- Answering phones, filing, mail including Fed-ex and UPS.

**Accounts Payable, Bauman Landscape, Inc**

- Duties included data entry of invoices, heavy job costing.
- Weekly and daily check runs, filing, keeping petty cash available for employees and small vendors.
- Account reconciliation and resolving issues with vendors.

**Stevette Construction, Inc. Emeryville, Ca June 2001 to April 2002.**

**Accounting Assistant**

- Responsible for weekly payroll, reimbursements.
- Data entry of invoices and job costing.
- Weekly accounts payable check runs and daily check requests.
- Work with project managers and ensuring that monthly billing was correct and completed.
- Setting up jobs from contracts in accounting system.
- Made deposits, undated cash report daily.

**Bauman Landscape, Inc. Richmond, Ca March 2000 to June 2001.**

**Accounts Payable**

- Duties included data entry of invoices, heavy job costing. Weekly and daily check runs, filing, keeping petty cash available for employees and small vendors. Account reconciliation and resolving issues with vendors.

**DHR Construction, Inc American Canyon, Ca October 1998 to March 2000.**

**Accounting Assistant/Payroll Clerk**

- Responsible for bi-weekly payroll and expense checks for over 60 employees.
- Weekly check runs for vendors, account reconciliation and resolving issues with vendors.
- Data entry and heavy job costing.
- Duties included answering phones, ordering heavy equipment and material.

**Professional**

**Skills:**

Microsoft Windows, Word, Excel, 10 key by touch, typing 40wpm, data entry, bookkeeping, facsimile, copier, alpha, numeric filing, notary. Software systems include: Dispatcher, Heavy Job, Spectrum, Access, Master builder 6, Bidtek, Heavy Bid and Timberline, Nextel, AT&T/ Motorola phones. Completed 10 hr & 30 hr OSHA Safety course, CPR certified

**Education:**

John Swett High School, Crockett, Ca June 1982

Solano Community College, Napa Ca 1998

Completed two courses in basic accounting principals

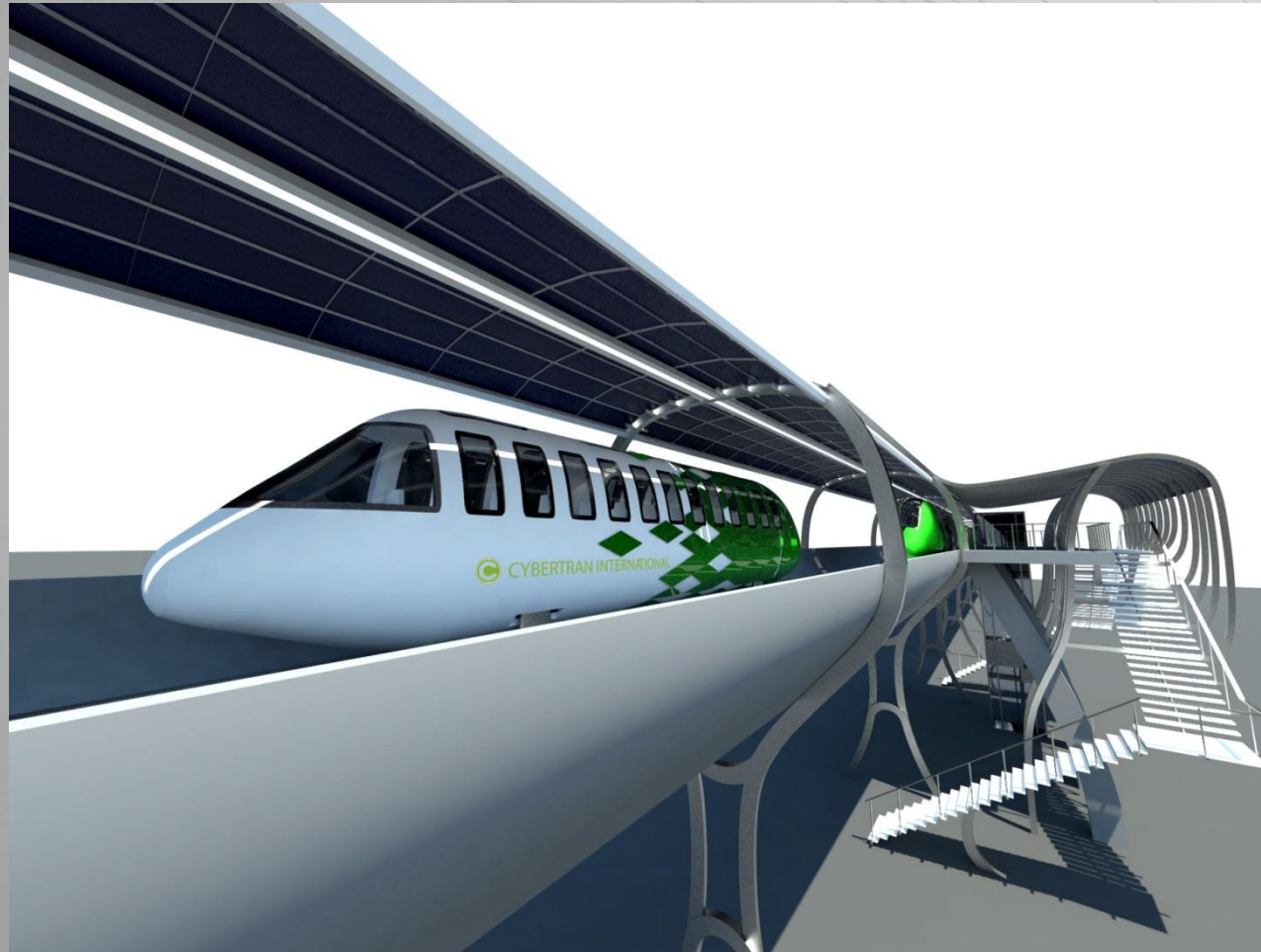
**Military**

**Education:**

Naval Basic Training, Orlando Fl, 1987

# CyberTran

- Enhancing Mobility
- Enriching Communities





# The Problem

60 years of investment in  
auto-centric suburban development



Investment dollars moved from cities to suburbs

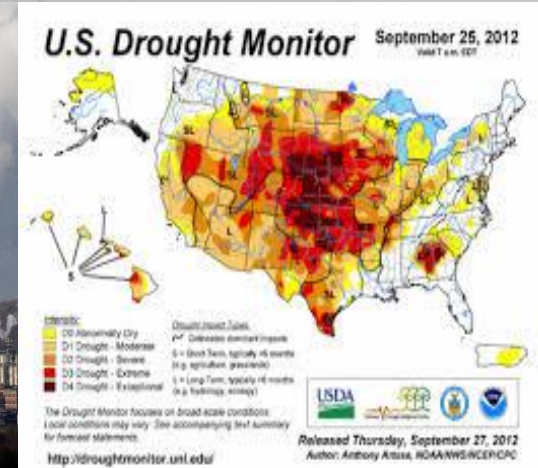


# Investment in Suburban Development Created Automobile Dependency

Congestion traffic



Pollution & climate instability



Social isolation

Lack of walkable neighborhoods



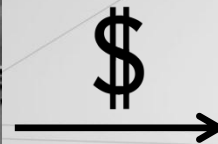
Broken cities and abandoned downtowns



# The Solution

Smart Growth

Reinvestment in walkable transit-served urban centers



Investment dollars moving back to cities and Transit Oriented Development



# Transit Catalyzes Smart Growth



**BUT... Conventional Transit systems are too Costly**



# CyberTran Moves In

CyberTran resolves the problem of high transit system cost and financing by being inexpensive to build and maintain

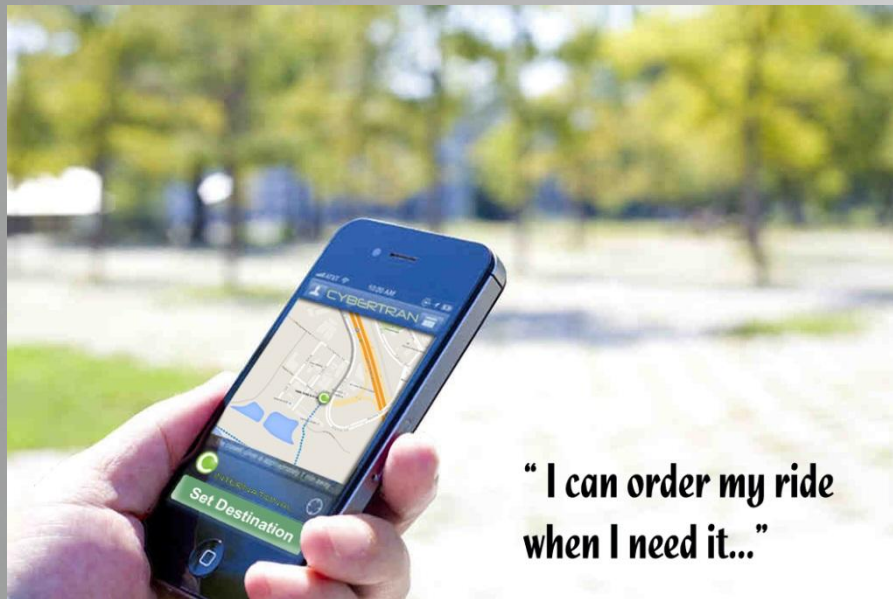


Making CyberTran a Disruptive Technology



# How Does **CyberTran** Do This?

1. **CyberTran** is the worlds first on demand transit system



Convenient as a car

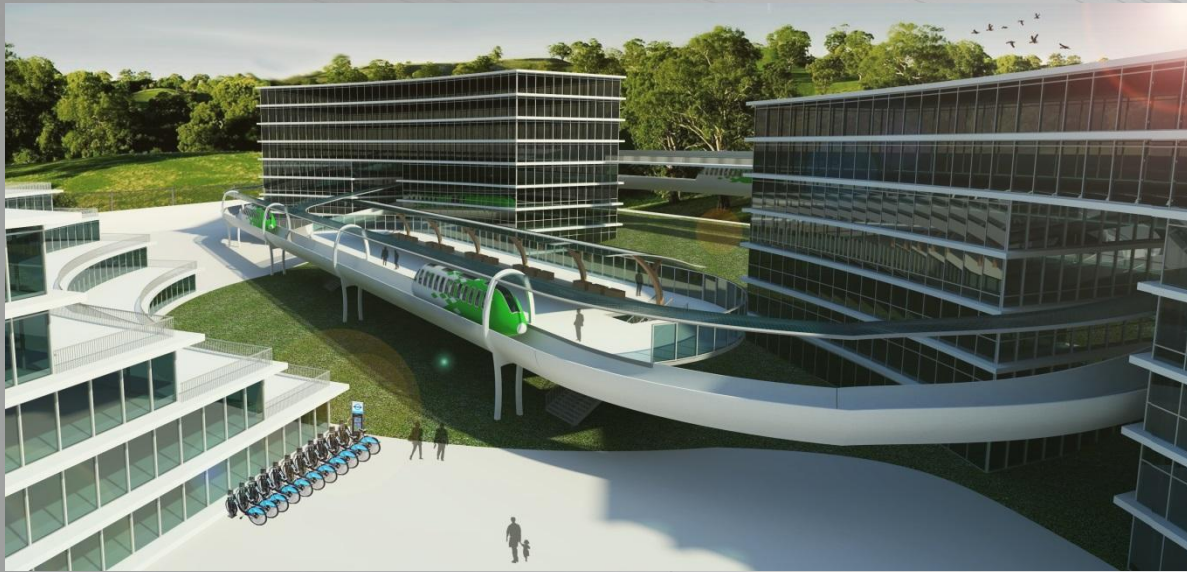
2. **CyberTran** pares independent vehicles with offline stations



Faster the conventional transit



3. **CyberTran's** vehicles and track structures are lightweight



Lightweight civil structures

- Affordable to construct
- Less environmental impact

4. **CyberTran** is worlds first integrated transit network providing both low speed and high speed service

**CyberTran** IS a last mile solution



A Company was Created  
to Manifest this Breakthrough Technology

## CyberTran International Inc.



Dexter Vizinau  
President



Neil Sinclair  
Chairman



Francis Lo  
Director of Engineering



Todd Jersey  
Director of Architecture  
and Planning



Marc Gottschalk  
Clean Tech Attorney



Harry Burt  
Senior Advisor



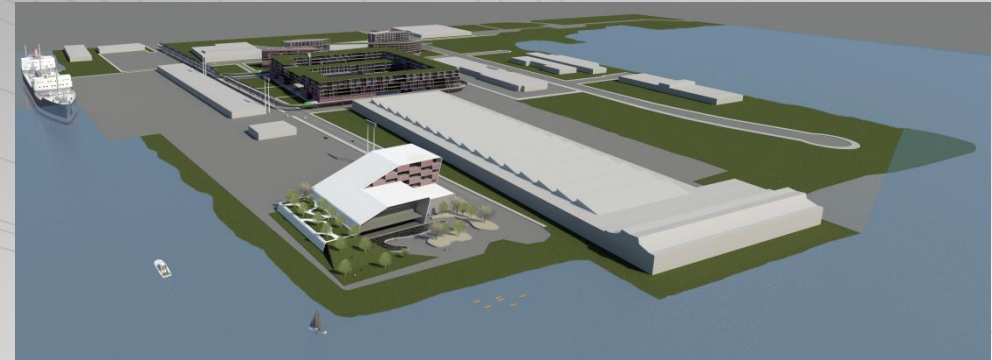


# Partnerships have been Developed to Support this Initiative

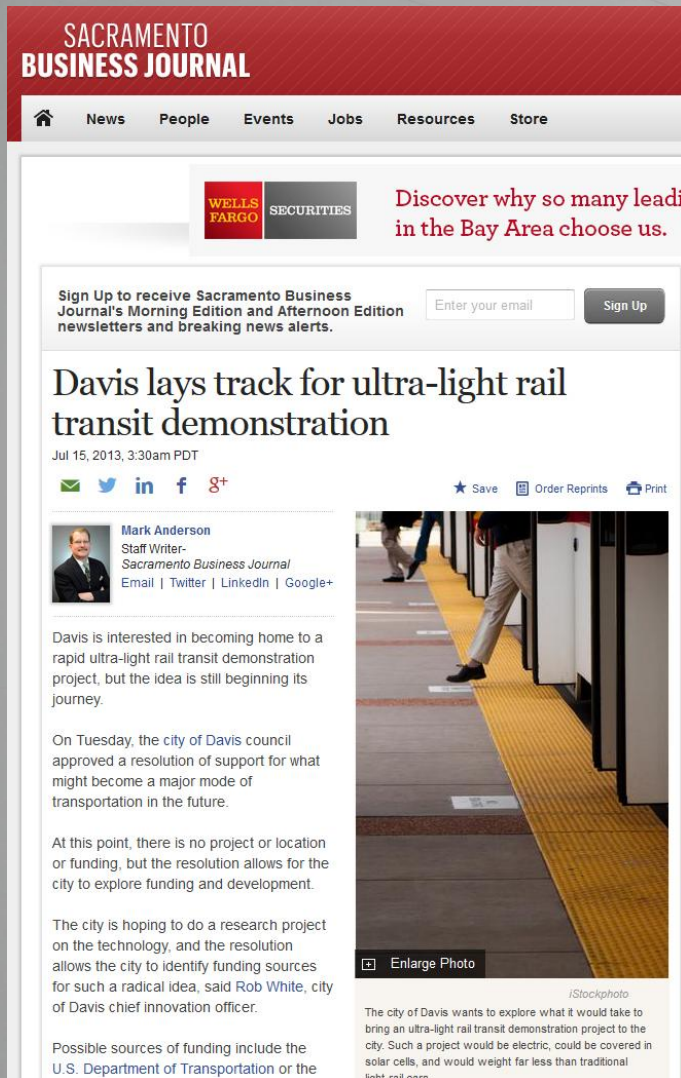


# Existing PPP's - Domestic

## 1. City of Richmond, CA



## 2. City of Davis, CA



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### Davis lays track for ultra-light rail transit demonstration

Jul 15, 2013, 3:30am PDT

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**Mark Anderson**  
Staff Writer - Sacramento Business Journal  
[Email](#) | [Twitter](#) | [LinkedIn](#) | [Google+](#)


Davis is interested in becoming home to a rapid ultra-light rail transit demonstration project, but the idea is still beginning its journey.

On Tuesday, the city of Davis council approved a resolution of support for what might become a major mode of transportation in the future.

At this point, there is no project or location or funding, but the resolution allows for the city to explore funding and development.

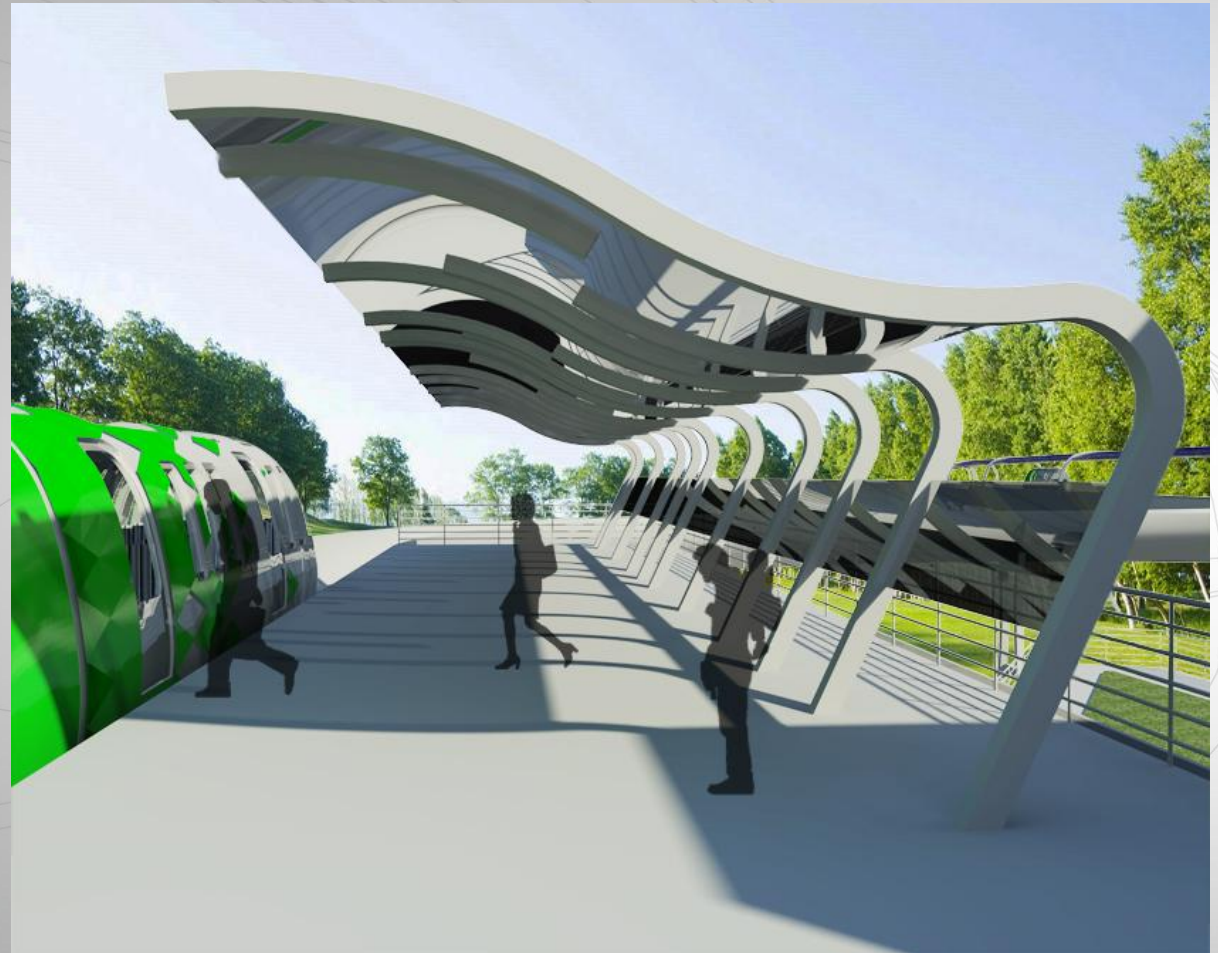
The city is hoping to do a research project on the technology, and the resolution allows the city to identify funding sources for such a radical idea, said Rob White, city of Davis chief innovation officer.

Possible sources of funding include the U.S. Department of Transportation or the



[Enlarge Photo](#)

istockphoto  
The city of Davis wants to explore what it would take to bring an ultra-light rail transit demonstration project to the city. Such a project would be electric, could be covered in solar cells, and would weigh far less than traditional light-rail cars.



# East Contra Costa ULRT Line

Using the Highway 4, Highway 4 Bypass and/or the Union Pacific Railroad Right-of-Way  
 In Oakley, a portion of the line uses the BNSF Railroad Right-of-Way

## Using the CyberTran System

### Highway 4 Route

#### Potential Station & TOD Locations

- Hillcrest Ave, Antioch
- Laurel/Neroly/Empire Rds, Antioch/Oakley
- Slatten Ranch/Lone Tree Way, Antioch
- Sand Creek Rd/Hwy 4 Bypass, Brentwood
- Balfour Rd/Hwy 4 Bypass, Brentwood
- Marsh Creek/Hwy 4 Bypass/LMC extension, Brentwood
- Bixler Rd/Marsh Creek Rd, Discovery Bay
- Byron
- Byron Airport

### U.P. Railroad Right-of-Way & Hwy 4

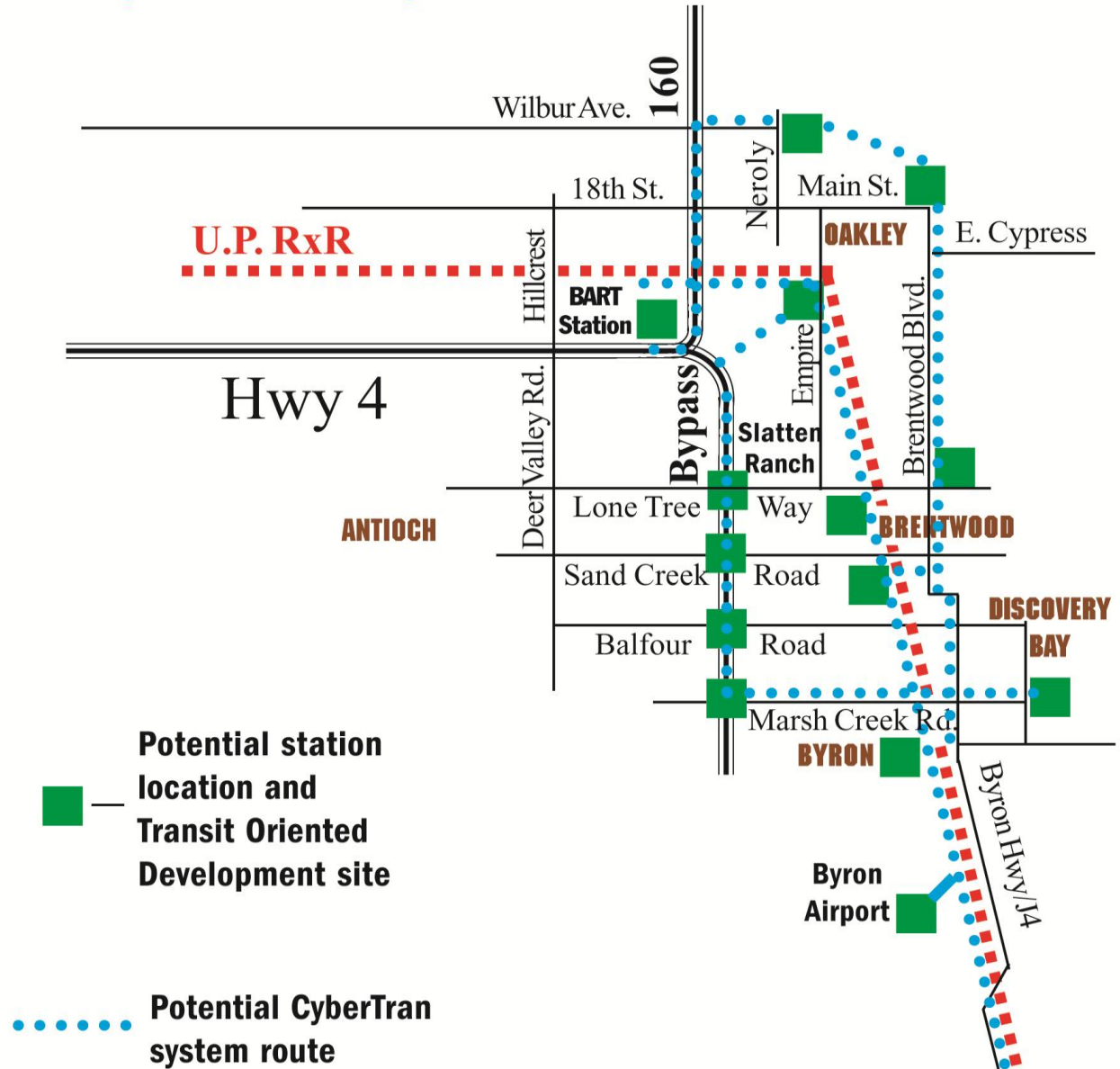
#### Potential Station & TOD Locations

- Hillcrest Ave, Antioch
- Laurel Rd/Neroly Rd/Empire Ave, Antioch/Oakley
- Lone Tree Way, Fairview, Brentwood
- Sand Creek Rd/O'Hara, Brentwood
- Bixler Rd/Marsh Creek Rd, Discovery Bay
- Byron
- Byron Airport

### Hwy 160/City/Hwy 4 Route

#### Potential Station & TOD Locations

- Dupont site Neroly Rd, Oakley
- Civic Center/Main Street, Oakley
- Lone Tree Way/Brentwood Blvd.
- Sand Creek/O'Hara, Brentwood
- Bixler Rd/Marsh Creek Rd, Discovery Bay
- Byron
- Byron Airport



**■** Potential station location and Transit Oriented Development site

**.....** Potential CyberTran system route



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Ron Bernal, City Manager *RB*

**SUBJECT:** Resolution of the City Council of the City of Antioch Supporting the CyberTran International Rapid Light Rail Transit Proposal *for*

---

### RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution supporting the CyberTran proposal.

### STRATEGIC PURPOSE

This action addresses Citywide Strategic Plan, Long Term Goal F: Economic Development and Strategy F-5: Work with state and regional economic development partners to leverage strengths for the benefit of the City and region.

### FISCAL IMPACT

Not applicable to this action.

### DISCUSSION

The proposed CyberTran Ultra-Light Rail Transit (ULRT) system could serve as an extension to BART in East County from the Hillcrest Station in Antioch, east to Oakley and Brentwood, as well as to Byron and Discovery Bay. This is a proposal that has been discussed for several years and the Antioch City Council received a presentation on the subject in March of 2010 and provided a letter of support (Attachment B).

CyberTran is working to raise private sector capital that could match any government funds needed to complete the final development and approvals of the ULRT system. Some new federal funding opportunities may be on the near horizon and CyberTran is seeking an additional resolution of support to assist with applications for funding.

Representatives from CyberTran will be at the meeting to make a presentation, provide more detail to the proposal, and answer any questions that may come up. Attached is a background of the project that highlights some milestones and here are links to three videos that also provide information:

<https://www.youtube.com/watch?v=aX-Ov-boCAE>  
<https://www.youtube.com/watch?v=dd-uzo2DdP0&t=176s>  
<https://www.youtube.com/watch?v=Di5acGAmcm0>

### ATTACHMENTS

- A. Resolution
- B. Antioch Letter of Support 2010-03-25

**ATTACHMENT "A"**

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH IN SUPPORT OF  
CYBERTRAN INTERNATIONAL, INC. AND AN ULTRA LIGHT RAIL TRANSIT  
SYSTEM IN THE CONTRA COSTA COUNTY BAY AREA**

**WHEREAS**, the cities of Brentwood, Oakley, Richmond and San Pablo have adopted resolutions of support for CyberTran International's Ultra-Light Rail Transit System (ULRT) to help meet the policies and objectives of improving public transportation throughout their cities, Bay Area Region and State of California; and

**WHEREAS**, the City Council of the City of Antioch encourages the development of innovative, efficient and sustainable transportation options for its residents; and

**WHEREAS**, the City of Antioch is committed to our nation's mission to reduce pollution through the implementation of technology innovation and smart growth planning; and

**WHEREAS**, the Highway 4 Corridor is identified as one of the most congested traffic corridors in the State of California; and

**WHEREAS**, the ULRT technology studies have shown it to be less costly to build, operate and maintain than traditional rail transit systems with a "Zero Carbon Footprint"; and

**WHEREAS**, a demonstration and deployment ULRT System in East County could enable the extension of our existing Highway 4 rail transit system in a more timely manner; and

**WHEREAS**, the collaborative efforts of Contra Costa County cities with rail transit needs can benefit from the demonstration and deployment of ULRT in the region, state and the world.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Antioch supports CyberTran's efforts to extend efficient and sustainable transportation options to East Contra Costa County and is supportive of efforts to seek funding from private, federal, and State resources for the purpose of demonstration and deployment of ULRT in Contra Costa County; and

**BE IT FURTHER RESOLVED**, that the City Council of the City of Antioch request this resolution be included on the agenda of a meeting of the Transplan Committee.

\* \* \* \* \*

AI

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11<sup>th</sup> day of April, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN**  
**CITY CLERK OF THE CITY OF ANTIOCH**

A2

# ATTACHMENT "B"



March 25, 2010

Honorable James L. Oberstar  
Chairman, Transportation & Infrastructure Committee  
U.S. House of Representatives  
Washington, DC

Subject: American Recovery Act  
Reference: City of Richmond Ultra Light Rail Transit Project

Dear Congressman,

I am writing to express the City of Antioch's support for an Economic Development initiative in California that we believe has broad and major implications for global transit solutions, while having a significant impact on reducing the carbon footprint and creating jobs for this region.

The City of Richmond California is seeking federal stimulus funds for the purpose of completing a demonstration project of a new rail transit technology known as Ultra Light Rail Transit (ULRT). The technology was originally developed by the Department of Energy and subsequently privatized by CyberTran International, Inc.

What makes the ULRT system unique is its ability to transport riders direct to their destinations, non-stop anywhere within the system. The trains are small, light and fast. This results in a substantial reduction in cost as compared to most of today's rail systems. ULRT also has the ability to operate from solar electricity.

CyberTran is planning to move their headquarters to the City of Richmond to establish a manufacturing facility. This project has the ability to create in excess of 5,000 local and regional, well-paying construction, vehicle and steel manufacturing jobs, within five years if we act quickly. It will also create the only innovative rail transit manufacturer in the U.S. I encourage you to visit the CyberTran website at [www.cybertran.com](http://www.cybertran.com) and watch the five-minute video (under Media), which demonstrates this exciting technology.

In addition to our city, many municipalities in the Bay Area have taken particular interest in the Richmond Project because of the many possible solutions it presents to our transit issues. It is quickly becoming a regional project. I ask that you support having the Department of Transportation conduct its due diligence and give this project the attention it deserves.

OFFICE OF THE CITY MANAGER

200 H Street, Antioch, California 94509 • P.O. Box 5007, Antioch, California 94531-5007 • 925 779 7011 • [www.ci.antioch.ca.us](http://www.ci.antioch.ca.us)

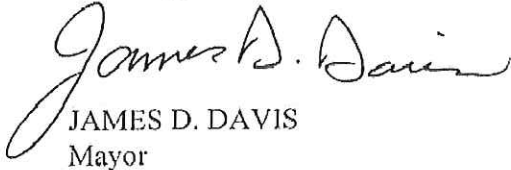
B1



Letter to The Honorable James L. Oberstar  
March 25, 2010  
Page 2

Thank you.

Sincerely,

  
JAMES D. DAVIS  
Mayor

cc: Rep. John Garamendi  
Rep. George Miller  
Senator Barbara Boxer  
Rep. Peter A. DeFazio  
Senator Jay Rockefeller  
Senator Frank Lautenberg  
Secretary Ray LaHood  
Mayor Robert Taylor, City of Brentwood, Chair, Contra Costa Transportation  
Authority & Chair, Transplan  
Bill Lindsey, Richmond City Manager



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Teri House, CDBG/Housing Consultant *TH*

**APPROVED BY:** Forrest Ebbs, Community Development Director *FE*

**SUBJECT:** 2016 Annual Housing Element Progress Report and FY 2015-16 Housing Successor Annual Report

---

### **RECOMMENDED ACTION**

It is recommended that the City Council receive and file the 2016 Annual Housing Element Progress Report and the FY 2015-16 Housing Successor Annual Report.

### **STRATEGIC PURPOSE**

This action is essential to updating long range planning documents (Strategy H-2 in the Strategic Plan), in that the documents report on the Housing Element and Housing Successor Agency progress.

### **FISCAL IMPACT**

The recommended action has no impact to the General Fund.

### **DISCUSSION**

#### Housing Element Annual Progress Report

California Housing element law mandates that local governments adequately plan to meet the existing and project housing needs of all economic segments of the community. All California localities are required to adopt housing elements as part of their general plans, and submit draft and adopted elements to the California Department of Housing and Community Development (HCD) for review of compliance with State law.

Each governing body is also required to prepare an annual report on the status and progress in implementing the jurisdiction's housing element of the general plan, using forms and definitions adopted by HCD. Housing Element Annual Progress Reports (APR) must be submitted to HCD by April 1 of each year.

The City Council and HCD have approved Antioch's Housing Element for the period of 2015-2023. The Antioch 2015 APR for the first year of the current Housing Element was submitted to HCD by April 1, 2016, as required.

One of the chief purposes of the report is to document a jurisdiction's progress toward achieving its RHNA allocation. The Regional Housing Need Allocation (RHNA) is the state-mandated process to identify the total number of housing units (by affordability level) that each jurisdiction must accommodate in its Housing Element.

Each housing element period, the State identifies the total housing need for the San Francisco Bay Area for an eight-year period (in this cycle, from 2015 to 2023). This is based on projections for expected population growth throughout the State. The State then calculates how much of this growth will take place in each region based on the expected number of households and the age and type of housing stock available. This regional distribution of growth is designed to do three things: 1) increase housing supply, affordability and diversity; 2) encourage efficient development to avoid sprawl and minimize greenhouse gas emissions by reducing commute distances; and 3) promote balance between job creation and housing availability.

Next, The Association of Bay Area Governments (ABAG) and Metropolitan Transportation Commission (MTC) figure out where this growth will take place, and allocate housing targets to each city to match the projections. The amount of housing each city must plan for is called the Regional Housing Needs Allocations (RHNA). Once a local government has received its final RHNA, it must revise its Housing Element to show how it plans to accommodate its portion of the region's housing need. The RHNA goals represent a planning target, not a building quota. So long as the City maintains an adopted Housing Element, approved by HCD, demonstrating capacity for the RHNA target by having an adequate amount of land zoned for particular housing type, and does not impose constraints to development (i.e., by imposing unduly burdensome regulations), the city is not penalized for falling short.

The City of Antioch has a RHNA allocation of 1,448 additional units of housing. Of these, 349 units are to be affordable to households of very low-income, 205 units affordable to low-income, 214 units affordable to moderate income, and 680 units affordable to above moderate-income households. Affordability is based on income limits determined by the U.S. Department of Housing and Urban Development (HUD).

Table B of the report details the number of new construction building permits issued by the City of Antioch in calendar year 2016, and the affordability of the homes constructed. Highlights are:

- A total of 42 building permits were issued: 41 for new construction of single family homes, and one for multifamily apartments (Satellite-Tabora Gardens).
- 84 units of subsidized or deed-restricted affordable housing (plus one above moderate income manager unit) comprised the one multifamily building permit to Satellite.
- 84 units (Satellite) will be affordable to extremely low-income households. The RHNA balance for extremely or very-low income households is 264.
- No units were affordable to low-income households (RHNA balance 205).

- 1 unit of market-rate housing was affordable to moderate-income households, based on the selling price, and two units were affordable from permits issued in 2015 but sold in 2016 after the prior reporting year (RHNA balance 192).
- 41 units were affordable only to those with above moderate-income (RHNA balance 594).
- The remaining RHNA balance over the next six years is 1,255 total units of housing.

The remainder of the housing Element Progress Report details the status of the implementation of all of the program goals listed in the Housing Element under the following six goals:

- Goal 1 – Conserve and improve the existing housing supply to provide adequate, safe, and decent housing for existing Antioch residents.
- Goal 2 – Facilitate the development of a broad array of housing types to accommodate new and current Antioch residents of diverse ages and socioeconomic backgrounds.
- Goal 3 – Facilitate the development of special purpose housing to meet the needs of the elderly, persons with disabilities, large families, and the homeless.
- Goal 4 - Reduce residential energy and water use to conserve energy/water and reduce the cost of housing.
- Goal 5 - Remove governmental constraints inhibiting the development of housing required to meet identified needs in Antioch.
- Goal 6 - Provide equal housing opportunities for all existing and future Antioch residents.

#### Housing Successor Annual Report

HCD also requires that a Housing Successor Annual Report be submitted annually with the Housing Element Progress Report city and county Housing Successors to former redevelopment agencies. This report is provided both to HCD and the State Controller's Office.

The purpose of this Report is to provide HCD and the governing body of the Housing Successor an annual report on the housing assets and activities of the Housing Successor under Part 1.85, Division 24 of the California Health and Safety Code, in particular sections 34176 and 34176.1 (Dissolution Law).

The Antioch Housing Successor Annual Report regarding the Low and Moderate Income Housing Asset Fund has been prepared pursuant to California Health and Safety Code Section 34176.1(f) and is dated April 1, 2017. This Report sets forth certain details of the housing activities of the City of Antioch, successor to the former Antioch Development Agency (ADA), during Fiscal Year 2015-16 year.

**ATTACHMENTS**

- A. 2016 Housing Element Report
- B. Housing Successor Agency Report

# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

(CCR Title 25 §6202 )

**Jurisdiction** City of Antioch  
**Reporting Period** Date 1/1/16 - Date

**Table A**  
**Annual Building Activity Report Summary - New Construction**  
**Very Low-, Low-, and Mixed-Income Multifamily Projects**

| Housing Development Information                                  |               |                               |                                    |            |                 |                       | Housing with Financial Assistance and/or Deed Restrictions |                      | Housing without Financial Assistance or Deed Restrictions                                    |                       |   |
|--|---------------|-------------------------------|------------------------------------|------------|-----------------|-----------------------|--|----------------------|--|-----------------------|---|
| 1  | 2             | 3                             | 4                                  |            |                 |                       | 5  | 5a                   | 6  | 7                     | 8   |
| Project Identifier<br>(may be APN No., project name, or address) | Unit Category | Tenure<br>R=Renter<br>O=Owner | Affordability by Household Incomes |            |                 |                       | Total Units per Project                                    | Est. # Infill Units* | Assistance Programs for Each Development   | Deed Restricted Units | Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions. |
|  |               |                               | Very Low-Income                    | Low-Income | Moderate-Income | Above Moderate-Income |  |                      | See Instructions   | See Instructions      |   |
| Tabora Gardens Senior Housing                                    | 5+            | R                             | 84                                 | 0          | 0               | 1                     | 85   | 85                   | TCAC; VHHP; HCD-MPH; HCD-Antioch RDA/Hsg Successor, NSP-1 & CDBG; County HOPWA, HOME & OTHER | 84                    |   |
| (9) Total of Moderate and Above Moderate from Table A3           |               |                               |                                    |            | 1               | 41                    | 42   | 0                    |  |                       |   |
| (10) Total by income Table A/A3                                  |               |                               | 84                                 |            | 1               | 42                    | 127  | 85                   |  |                       |   |
| (11) Total Extremely Low-Income Units*                           |               |                               | 84                                 |            |                 |                       |  |                      |  |                       |   |

\* Note: These fields are voluntary

The Tabora Gardens project by Satellite Affordable Housing Associates broke ground in September 2016 after almost 10 years work to assemble sufficient funding. This 85-unit apartment complex is deeply affordable, with the following unit mix: 12 units for homeless Veterans (20% AMI); 8 units for Vets (20% AMI); 5 units for disabled (811) persons (30% AMI); 5 HOPWA units (30% AMI); 9 units for Vets (40% AMI); 4 units for Vets (50% AMI); 41 units for seniors (50% AMI).

ATTACHMENT "A"

**ANNUAL ELEMENT PROGRESS REPORT**  
***Housing Element Implementation***  
 (CCR Title 25 §6202 )

Jurisdiction City of Antioch  
 Reporting Period Date 1/1/16 - Date

**Table A2**  
**Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)**

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

| Activity Type                     | Affordability by Household Incomes |                 |            |             | (4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1 |
|-----------------------------------|------------------------------------|-----------------|------------|-------------|---|
|                                   | Extremely Low-Income*              | Very Low-Income | Low-Income | TOTAL UNITS |   |
| (1) Rehabilitation Activity       | 1                                  |                 |            | 1           | Major rehabilitation as part of Housing Rehab program.  |
| (2) Preservation of Units At-Risk |                                    |                 |            | 0           |   |
| (3) Acquisition of Units          |                                    |                 |            | 0           |   |
| (5) Total Units by Income         | 1                                  | 0               | 0          | 1           |   |

\* Note: This field is voluntary

**ANNUAL ELEMENT PROGRESS REPORT**  
***Housing Element Implementation***  
 (CCR Title 25 §6202 )

Jurisdiction City of Antioch  
 Reporting Period Date 1/1/16 - Date

**Table A3**

**Annual building Activity Report Summary for Above Moderate-Income Units  
 (not including those units reported on Table A)**

|   | 1.<br>Single Family | 2.<br>2 - 4 Units | 3.<br>5+ Units | 4.<br>Second Unit | 5.<br>Mobile Homes | 6.<br>Total | 7.<br>Number of<br>infill units* |
|---|---------------------|-------------------|----------------|-------------------|--------------------|-------------|----------------------------------|
| No. of Units Permitted for<br><b>Moderate</b>       | 1                   |                   |                |                   |                    | 1           | 0                                |
| No. of Units Permitted for<br><b>Above Moderate</b> | 41                  |                   |                |                   |                    | 41          | 0                                |

\* Note: This field is voluntary

A3



# ANNUAL ELEMENT PROGRESS REPORT

## *Housing Element Implementation*

(CCR Title 25 §6202 )

**Jurisdiction** City of Antioch  
**Reporting Period** Date 1/1/16 - Date

**Table B**  
**Regional Housing Needs Allocation Progress**  
 Permitted Units Issued by Affordability

| Enter Calendar Year starting with the first year of the RHNA allocation period. See Example. |                                 | 2015   | 2016   | 2017   | 2018   | 2019   | 2021   | 2022   | 2023   |        | Total Units to Date (all years) | Total Remaining RHNA by Income Level |
|--|---------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------------------------------|--------------------------------------|
| Income Level   | RHNA Allocation by Income Level | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 | Year 8 | Year 9 |                                 |                                      |
| Very Low   | Deed Restricted                 | 349    |        | 84     |        |        |        |        |        |        | 84                              | 264                                  |
|  | Non-deed restricted             |        | 1      |        |        |        |        |        |        |        | 1                               |                                      |
| Low  | Deed Restricted                 | 205    |        |        |        |        |        |        |        |        |                                 | 205                                  |
|  | Non-deed restricted             |        |        |        |        |        |        |        |        |        |                                 |                                      |
| Moderate   | Deed Restricted                 | 214    |        |        |        |        |        |        |        |        |                                 | 192                                  |
|  | Non-deed restricted             |        | 21     | 1      |        |        |        |        |        |        | 22                              |                                      |
| Above Moderate   |                                 | 680    | 45     | 42     |        |        |        |        |        |        | 87                              | 593                                  |
| Total RHNA by COG.<br>Enter allocation number:   |                                 | 1,448  |        |        |        |        |        |        |        |        |                                 |                                      |
| Total Units ▶ ▶ ▶  |                                 |        | 67     | 127    |        |        |        |        |        |        | 194                             | 1,254                                |
| Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶   |                                 |        |        |        |        |        |        |        |        |        |                                 |                                      |

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

PH

# ANNUAL ELEMENT PROGRESS REPORT

## *Housing Element Implementation*

(CCR Title 25 §6202 )

Jurisdiction City of Antioch  
 Reporting Period Date 1/1/16 - Date

Table C

### Program Implementation Status

|  |  |                              |   |
|--|--|------------------------------|---|
| Program Description<br>(By Housing Element Program Names)  | <b>Housing Programs Progress Report - Government Code Section 65583.</b><br>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element. |                              |   |
| <b>Name of Program</b>   | <b>Objective</b>   | <b>Timeframe<br/>in H.E.</b> | <b>Status of Program Implementation</b>   |
| <b>Goal 1 - Conserve and improve the existing housing supply to provide adequate, safe, and decent housing for existing Antioch residents.</b>   |  |                              |   |
| <b><i>Policy 1.1 - Ensure the supply of safe, decent and sound housing for all residents.</i></b>  |  |                              |   |
| <b>1.1.1 Monitor and Preserve At-Risk Projects</b>   | Retention of existing affordable housing stock through early action regarding 82 "at risk" units   | by 2020                      | The only At Risk project is Casa del Rio, senior housing. Staff (TH) contacted owner to discuss and is confident they will be retained. Staff will monitor annually to ensure.  |
| <b>1.1.2 Neighborhood Preservation Program</b><br>(zero and low-interest loans to low and moderate income households for housing rehabilitation) | Adequate assistance to provide loans to 3-4 homeowners per year (CDBG).  | Ongoing                      | The City has contracted with Contra Costa County for over 20 years to administer the Neighborhood Preservation Program, which provides housing rehabilitation loans to low- and moderate-income homeowners to bring their homes up to code, to ensure health and safety code standards are met, and provide handicap access.<br>Unfortunately, the County has been extremely short staffed since the recession, and gave all cities using this program notice that they are discontinuing it in 2017. The City is seeking a new provider.<br>One extremely low-income, disabled, female head of household was served in 2016. |

A5

**ANNUAL ELEMENT PROGRESS REPORT**  
***Housing Element Implementation***  
 (CCR Title 25 §6202 )

Jurisdiction City of Antioch  
 Reporting Period Date 1/1/16 - Date

|   |  |                |   |
|---|--|----------------|---|
| <p><b>1.1.3 Community Education Regarding the Availability of Rehabilitation Programs</b></p> | <p>Through public education, the public's ability to use programs will be enhanced and other specific quantified objectives will be easier to achieve.</p> | <p>Ongoing</p> | <p>The City advertises the various energy improvement, housing rehab, rental rehab, PACE and other programs on its website and through the agencies conducting this work. Code Enforcement officers have brochures to hand to owners as they encounter violations and deteriorating conditions that need to be addressed. Nonprofit organizations serving Antioch residents were sent brochures, including the City's Fair Housing and Landlord/Tenant counseling provider. Brochures were available at the Antioch Senior Center, and discussed at Senior Center activities, and available at the Planning/Building Counter at the City. However, mailings and other more aggressive activities could not be conducted due to the inability of the County to process loans.</p>  |
| <p><b>1.1.4 Rental Rehabilitation Program</b></p>   | <p>Provide financial assistance to owners of 3-5 rental properties annually to rehabilitate substandard units.</p>   | <p>Ongoing</p> | <p>The Rental Rehab program has not been successful in attracting participants in the past several years. The demand for housing in Contra Costa County (and all of California) far exceeds the supply, and owners are increasingly unwilling to enter into an obligation to rent at a lower price to LMI renters, even in exchange for very favorable rehab loans. The program also suffers because the upfront costs (credit report, title report, appraisal, and lead paint inspection and report) total \$800+ (depending on the # of units.) The funding source for this program is CDBG, and it does not allow expenditures that do not result in accomplishments. Therefore, we must charge the owner for these items if they choose not to go forward with a loan. This discourages some applicants from applying. It is likely that this program will be cancelled next year</p> |

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**ANNUAL ELEMENT PROGRESS REPORT**  
***Housing Element Implementation***  
 (CCR Title 25 §6202 )

Jurisdiction City of Antioch  
 Reporting Period Date 1/1/16 - Date

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|---|---|--|--|
| 1.1.5 Code Enforcement  | Elimination of code violations within Antioch   | Ongoing  | <p>In 2016, Antioch utilized \$140,000 in CDBG funding to provide code enforcement in lower income areas in Antioch. Code enforcement staff opened over cases on over 400 households, conducting inspections and enforcement of all state and local codes. Cases included illegal dumping, construction without a permit, inoperable vehicles, overgrown vegetation, operating a business from home without a permit, trash left in the front yard and debris blocking the sidewalk, and a wide variety of other issues.</p> <p>Since the foreclosure crisis, identifying, red-tagging and boarding up foreclosed and abandoned properties has been an increasing part of the Code Enforcement team's workload. Code Enforcement also seeks warrants through Superior Court in order to secure the homes with no water, gas, electricity and sanitation so that they are not inhabited by squatters. This remains an ongoing problem in the City, especially in lower income areas which were hardest hit by the foreclosure crisis.</p> |
| 1.1.6 Infrastructure to Support Housing for Extremely-Low, Very-Low, Low Income, and Large Households | Provide infrastructure improvements necessary to accommodate the City's remaining lower-income RHNA                       | Annually                                       | <p>In 2016, CDBG-funded infrastructure improvements in support of 85-units of new senior housing at Tabora Gardens totaled \$230,000, and total sewer and storm drain infrastructure investment was just over \$500,000.</p>   |
| 1.1.7 Condominium Conversion  | Conservation of rental units currently being rented by lower income households and tenants with special needs.            | Ongoing  | <p>No conversion took place in 2016.</p>   |
| 1.1.8 Rental Inspection Program   | Proactive identification and rehabilitation or elimination of blighted, deteriorated and substandard rental housing stock | Reinstate program when funding allows (yr 5-8) | <p>Staff continues to monitor funding possibilities for this function.</p>   |
| 1.1.9 Neighborhood Stabilization Program  | Construct 85 multi-family units affordable at below 50% AMI through partnership with Satellite Housing, Inc.; Assist in   | Ongoing as funding allows, pursuant to NSP     | <p>The City has been working with Satellite Affordable Housing Associates since 2009 to develop 85 units of affordable senior housing, utilizing City funding from the former Redevelopment Agency, NSP-1, CDBG, HOME, Housing Successor Agency, and other funding</p>   |
| 1.1.10 Foreclosure Prevention   | Foreclosure prevention  | Ongoing  | <p>The City continues to post information on foreclosure prevention on its website, and to direct callers to Bay Legal and Echo Housing, as well as 211, for further assistance.</p>   |

# ANNUAL ELEMENT PROGRESS REPORT

## *Housing Element Implementation*

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**Goal 2 - Facilitate the development of a broad array of housing types to accommodate new and current Antioch residents of diverse ages and socioeconomic backgrounds.**

**Policy 2.1 - Provide adequate residential sites for the production of new for-sale and rental residential units for existing and future residents.**

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|--|--|---------|---|
| <b>2.1.1 Inventories</b>                             | Maintenance of an inventory of available sites for use in discussions with potential developers and evaluating the City's ability to meet projected future housing needs.  | Year 1  | A spreadsheet and GIS maps of available sites was developed, and it is updated as projects are applied for or approved.   |
| <b>2.1.2 Adequate Sites for Housing; No Net Loss</b> | Prevention of net loss of housing sites and capacity for extremely low, very low, low, and moderate income housing.  | Ongoing | No sites were downzoned in 2016.  |
| <b>2.1.3 Meet with Potential Developers</b>          | To facilitate the development review process by ensuring a clear understanding on the part of developers as to City expectations for their projects and timeline. Discussion is also anticipated to function as a feedback loop, and assist the City in minimizing the costs of the development review process to new residential development. | Ongoing | <p>The City Community Development Director and City Planners continue to meet with prospective developers, both for-profit and non-profit, market rate and affordable, as requested. Meetings help educate developers on the City's development review and design review processes, City requirements and expectations, and help to save time and money for both the City and developers. Meetings with nonprofit developers also include strategizing about the availability of funding assistance.</p> <p>Market rate units - In 2016, staff met with potential developers and Council approved 945 market rate units listed in 2.1.4 below.</p> <p>Affordable units - In 2016, staff met with proponents of Delta Courtyard Apartments, 126 units of affordable housing. Planning Commission &amp; Council approved project in 2016.</p> |
| <b>2.1.4 Above Moderate-Income Housing</b>           | To facilitate the development of needed above moderate-income housing by reserving areas for such development.   | Ongoing | <p>In 2016, Council approved a total of 945 market rate moderate to above moderate units:</p> <ul style="list-style-type: none"> <li>- 641 units at The Promenade, Vineyards at Sand Creek (2/9/16);</li> <li>- 187 units at Laurel Ranch (9/13/16);</li> <li>- 117 units Heidorn Village (1/12/16);</li> </ul>   |

**Policy 2.2 - Facilitate the development of new housing for all economic segments of the community, including lower income, moderate- and above moderate-income households.**

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 (CCR Title 25 §6202 )

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| <p><b>2.2.1 Promote Loan Programs</b></p> | <p>Increase awareness of funds available for eligible first-time homebuyers.</p> | <p>Ongoing</p> | <p>The City receives approximately 30 inquiries annually for downpayment assistance. Individuals are given (usually emailed) handouts on the California Homeowner Downpayment Assistant Program and the Contra Costa Mortgage Credit Certificate Program.</p> <p>In 2016, work began with a nonprofit to develop a homebuyer assistance program for the City of Antioch. They submitted a grant application in December which is under consideration.</p> |
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## ANNUAL ELEMENT PROGRESS REPORT

### *Housing Element Implementation*

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 Reporting Period Date 1/1/16 - Date

| <i>Policy 2.3 - Actively pursue and support the use of available County, State, and Federal housing assistance programs.</i> |   |   |  |
|--|---|---|--|
| <b>2.3.1 Affordable Housing Program Inventory; Pursue Available Projects</b>   | Maximize access to governmental and private housing programs, and thereby facilitate achievement of other Housing Element objectives. | Ongoing   | <p>Satellite came before Council in 2016 for approval of additional NSP-1, Redevelopment, and CDBG funds, which were approved. The 85-unit deeply affordable senior/Veteran housing project broke ground in September 2016, after 9 years of planning/fund compilation.</p> <p>The Planning Commission approved the multifamily Delta Courtyard Apartments, 126 affordable units, on 9/7/16.</p>   |
| <b>2.3.2 Housing for Extremely Low-Income Households</b>   | Encourage and facilitate construction of 175 units affordable to extremely low-income households to meet RHNA.                        | Outreach to developers at least Annually; apply for/support applications - Ongoing; prioritize local funding at least twice in the planning period. | <p>During the year, staff spoke with the Council on Homelessness (Contra Costa's Continuum of Care body), Resources for Community Development, Satellite Affordable Housing Associates, Contra Costa Interfaith Housing, and the County Housing Authority about new housing construction for this difficult to serve population. All nonprofit housing developers are closely monitoring new financing products emerging from the State, and hope to propose viable projects in the future.</p> <p>The Satellite Tabora Gardens project, which broke ground in September 2016, is 100% deeply affordable to senior households with incomes at 50% and lower of the AMI. Following is the unit breakdown not including 1 manager unit:</p> <ul style="list-style-type: none"> <li>- 12 units for homeless senior Veterans (20% AMI)</li> <li>- 8 units for Vets (20% AMI)</li> <li>- 5 units for disabled (811, 30% AMI)</li> <li>- 5 units for HOPWA (30% AMI)</li> <li>- 9 units for Vets (40% AMI)</li> <li>- 4 units for Vets (50% AMI)</li> <li>- 41 units for Seniors (50% AMI, 3 Sec 8 Vouchers)</li> </ul> <p>Tabora Gardens received a total of \$3,283,755 in City of Antioch subsidy, from NSP-1, Redevelopment and Housing Successor, and CDBG.</p> |

# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

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**Policy 2.4 - Proactively assist and cooperate with non-profit, private, and public entities to maximize opportunities to develop affordable housing...(and) distribute low and moderate-income housing throughout the City, rather than concentrate it in one portion of the community.**

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| <b>2.4.1 Support Non-Profit Housing Sponsors</b> | (Including providing funding, supporting grant applications, identifying available sites, & City involvement in development of sites) By supporting these entities in their efforts, increase the production of affordable housing to meet other objectives of the Housing Element. | Ongoing | <p>As mentioned previously, the City has been working with Satellite Affordable Housing Associates on the Tabora Gardens project, which will break ground in 2016 and create 85 units of affordable housing for extremely low- and low-income seniors, including Veterans. The City provided significant funding from multiple funding sources totaling \$3,283,755, supported their TCAC application, conducted their TEFRA hearing, and worked closely with the County and their funding sources.</p> <p>The City conducted a TEFRA hearing for Casa Blanca Apartments on 2/9/17 (115 units),</p> <p>In 2016, staff continued to work with Pacific West Communities, which proposed to develop 126 units of affordable housing on a 4.46 acre property on Wilbur Avenue.</p> |
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**Policy 2.5 - Proactively encourage the development of affordable housing within the Rivertown area.**

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| <b>2.5.1 Additional Development Incentives for the Rivertown Focus Area</b> | Achievement of objectives for development of new housing for very low-income households. | Ongoing | <p>City put out RFP for city owned properties in 2014 and entered into exclusive negotiations with one developer in 2015. The City is actively developing the Specific Plan and has been creative in incentivizing the production of additional housing, including creating an ability to combine two adjacent lots and develop three smaller housing units.</p> |
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**Goal 3 - Facilitate the development of a broad array of housing types to accommodate new and current Antioch residents of diverse ages and socioeconomic backgrounds.**

**Policy 3.1 - Identify and maximize opportunities to expand housing opportunities for those residents of the City who have special housing needs, including the elderly, disabled, large families, and the homeless.**

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| <b>3.1.1 Housing Opportunities for Special Needs Groups</b> | Maximize opportunities to address the housing needs of special needs groups within the City, as identified in Section 3 of this Housing Element. | Ongoing | <p>Satellite's Tabora Gardens development will create 85 units for a variety of special needs populations, including: 12 units for homeless Veterans (20% AMI); 8 units for senior Veterans (20% AMI); 5 units for disabled (811,30% AMI); 5 units for persons with AIDS(30% AMI); 9 for Veterans @ 40% and 4 for Vets at 50% AMI; and 41 for seniors (50% AMI). The development will be completed spring 2018.</p> |
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**ANNUAL ELEMENT PROGRESS REPORT**  
***Housing Element Implementation***  
 (CCR Title 25 §6202 )

Jurisdiction City of Antioch  
 Reporting Period Date 1/1/16 - Date

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|--|--|--|---|
| <b>3.1.2 Senior Housing</b>  | Facilitate housing that is affordable for lower-income seniors.  | Ongoing                                  | See above description of senior housing being constructed with over \$3 million in City subsidies.  |
| <b>3.1.3 Incentives for Special Needs Housing (reasonable accommodation ordinance)</b> | Continue to provide reasonable accommodations to encourage the development of specialized housing for persons with disabilities.                         | Ongoing                                  | Density bonus and other incentives, including financial, were provided to Satellite to develop housing for seniors, Veterans, homeless Veterans, persons with AIDS, and disabled persons.   |
| <b>3.1.4 Coordination with Agencies Serving the Homeless</b>                           | Develop housing self-sufficiency for those who are currently homeless by working with appropriate agencies to implement housing and employment programs. | Ongoing                                  | <p>The City works very closely with the Contra Costa Homeless Continuum of Care body, called the Council on Homelessness. In 2016, the City's Housing consultant served her second year as Chair of this body, sat on the Review and Ranking Committee for the CoC funding as well as for ESG and Emergency Food and Shelter (EFSP) Grants Committee hosted by the United Way.</p> <p>The City is an active participant in the County's Zero: 2016 campaign strategy to end Veteran and Chronic Homelessness, and works closely with the Housing Authority of Contra Costa and Veteran Administration in Martinez.</p> <p>Furthermore, the City hosts the County's only homeless shelter for disabled homeless persons.</p> |
| <b>3.1.5 Emergency Shelters and Supportive and Transitional Housing</b>                | Compliance with SB 2   | Complete                                 | The City is in compliance with SB 2, having designated sites for homeless emergency shelters. In 2016, discussions continued with a nonprofit that is interested in establishing a 50-bed homeless shelter for women and children. At the City's expense, the homeless overlay was changed to include an additional parcel, owned by the City, to possibly become the site of the shelter. The agency is working on fundraising for the construction of the shelter, and the City is in negotiations to possibly donate the City-owned parcel for the purpose of developing the homeless shelter for women and children.  |
| <b>3.1.6 Zoning for Employee Housing:</b>  | Compliance with Health and Safety Code regarding Employee Housing  | Within 18 months of Hsg Element adoption | Updating of several sections of the Zoning Ordinance will occur in 2017.  |

# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

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**Goal 4 - Reduce residential energy and water use to conserve energy /water and reduce the cost of housing.**

**Policy 4.1 - Provide incentives for energy conservation measures in new housing by providing information on programs available through PG&E.**

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| <p><b>4.1.1 Encourage Energy Conservation</b></p> <p style="font-size: 2em; margin-top: 20px;">A13</p> | <p>Minimize costs of space heating and cooling in new and existing dwelling units.</p> | <p>Ongoing</p> | <p>Energy conservation for existing housing and neighborhoods is encouraged and supported in a variety of ways:</p> <ul style="list-style-type: none"> <li>- Condition of Approval - Energy conservation is incorporated into the standard condition of approval for new developments.</li> <li>- <b>Youth Energy Services</b> - In the summer of 2016, Rising Sun Energy Center (nonprofit) partnered with the City to <b>serve 186 Antioch residents</b>. Youth provided essential energy information to households, especially lower income households. In addition, youth Energy Specialists installed energy and water saving devices in homes, which led to the <b>annual reduction of over 29,238.62 kWh, 63 therms, and 346,329 gallons of water</b> - enough energy to power 3 homes for one year! Services were provided in English and Spanish and in lower income neighborhoods. 92% of the homes serviced with low-moderate income. Materials installed included efficient light bulbs, floor lamps, power strips, retractable clotheslines, and efficient-flow showerheads and sink aerators.</li> <li>- <b>Property Assessed Clean Energy (PACE)</b> - Financing Legislation passed by the State of California, and approved by the City in 2015 now enables Antioch property owners to finance a wide range of energy and water efficiency upgrades by attaching PACE financing to their property tax bill. Upgrades such as solar installations, attic insulation, energy efficient windows, water-on-demand water heaters, grey water systems, and more are covered. Financing defers upfront costs, lowers energy bills, and allows homeowners easy financing with their property tax bill. <b>In 2016, 153 homes were improved with the HERO PACE program, with 46 improved in 2015 for a total of 199 homes receiving energy education &amp; improvements.</b> In addition, a <b>total of 224 homes were improved through the California First PACE program from summer 2014 to Q3 2016, in addition to one large solar project for a golf course in Antioch.</b></li> <li>- East Bay Energy Watch Strategic Advisory Committee - The City is a member of this body, which sets priorities for PG&amp;E energy efficiency programs.</li> </ul> |
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## ANNUAL ELEMENT PROGRESS REPORT

### *Housing Element Implementation*

(CCR Title 25 §6202 )

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| 4.1.2 Water Conservation Program - ensure that new residential development meets City standards and guidelines for conserving water            | Conservation of water resources  | Ongoing   | Antioch is operating under the State of CA Water Efficient Landscape Ordinance (WELO), and has tiered water rates for residential water. The City water department is complying with the States drought regulations, which mandated a 28% reduction , and is currently exceeding that at 29.79%. Staff does a variety of workshops on water conservation, such as "Lose a Lawn, Gain a Garden" and all residents are eligible for Contra Costa Water District water conservation programs and rebates. Water customers receive information via inserts in their billing, as well as online. |
| 4.1.3 Green Building Encouragement   | Encourage green building practices in new and existing housing development and neighborhoods.  | Ongoing   | In addition to the efforts in 4.1.1, the City continues to promote the Energy Upgrade California program , which provides incentives for energy-saving upgrades to existing homes.  |
| <b>Goal 5 - Remove governmental constraints inhibiting the development of housing required to meet identified needs in Antioch.</b>            |  |   |   |
| <b><i>Policy 5.1 - Remove governmental constraints inhibiting the development of housing required to meet identified needs in Antioch.</i></b> |  |   |   |
| 5.1.1 Maintain a Streamlined, Affordable Application Process   | Minimize the costs of residential development within Antioch attributable to the time it takes to review development applications and plans. | Annual review, revisions as found appropriate     | The Master Fee Schedule was reviewed in 2016 and is reviewed on an annual basis, and is adopted by Council annually. Fees attempt only to recoup actual costs of providing services.  |
| 5.1.2 Residential Development Impact Fee Ordinances  | Continually ensure provision of adequate public facilities and services to new and existing residential development.                         | Ongoing   | No changes occurred during 2016, and planning for adequate public facilities and services to new and existing residential development continues.  |
| 5.1.3 Density Bonus Ordinance  | Ensure that City density bonus provisions comply with State requirements.  | Ongoing   | Zoning Ordinance was amended to bring City into compliance with State law. City continues to monitor implementation to identify further changes that may be required.   |
| 5.1.4 Pre-Application Conferences (continue)   | Minimize development review time and costs for new residential projects.   | Ongoing   | Preapplication conferences continue to occur for all affordable and market rate housing projects.   |
| 5.1.5 Development Standards Handouts: Regularly update handouts on development standards.  | Minimize development review time and costs for new residential projects.   | Update semiannually & when standards are modified | Handouts on development standards were updated in 2016.   |

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***Housing Element Implementation***  
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| <b>5.1.6 Review and Revise Residential Parking Requirements</b>           | Allow a reduction or amendment to the parking requirements of projects as appropriate.  | Ongoing                                     | Reductions and/or amendments to the parking requirement of projects is allowed. Satellite entitlement was extended which includes reduced parking requirements.          |
| <b>5.1.7 Review and Revise Use Permit Approval Processes and Criteria</b> | Minimize the use of discretionary review by permitting more things by right.  | Complete                                    | This was accomplished in 2015.   |
| <b>5.1.8 Amend Residential Growth Management Program Ordinance</b>        | Ensure that the Residential Growth Management Program Ordinance adopted in March 2014 does not affect the City's ability to meet its Regional Housing Needs Allocation. | Within one year of Housing Element adoption | The ordinance has not yet been revised and has not needed to be implemented.   |
| <b>5.1.9 Monitor Effects of Regional Fees</b>                             | Ensure that the Regional Transportation Impact Fee does not overly burden housing production in Antioch, particularly affordable and/or high density housing.           | Ongoing                                     | The City annually reviews all local and regional fees; however, has no control over regional fees.   |
| <b>5.1.10 Use Permit Process Monitoring</b>                               | Ensure that the requirement of a Use Permit for housing at densities above 20 dwelling units per acre does not pose a constraint to housing production.                 | Ongoing                                     | One project came forward in 2016, Delta Courtyard (126 units affordable multifamily housing). The Use Permit process was not a constraint to production of this housing. |

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**Goal 6 - Provide equal housing opportunities for all existing and future Antioch residents.**

**Policy 6.1 - Encourage and support the enforcement of laws and regulations prohibiting discrimination in lending practices and in the sale or rental of housing.**

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| <p><b>6.1.1 Cooperative Association (Fair Housing and Tenant/Landlord Counseling)</b></p> | <p>City assistance to eliminate housing discrimination within the community.</p> | <p>Ongoing</p> | <p>The City coordinates with all jurisdictions to jointly provide Fair Housing and Tenant/Landlord Counseling program services provided by Bay Area Legal Aid and Echo Housing throughout Contra Costa. These contracts are funded by CDBG and operate on a fiscal year basis. Antioch funded Fair Housing at \$25k and Tenant/ Landlord services at \$15k for FY 2016-17, and similar levels for 2015-16.</p> <p><u>Fair Housing</u> - The purpose of Fair Housing services is to end housing discrimination by providing discrimination investigations, counseling, mediation and advocacy, education and legal referrals, legal representation, and housing testing. Services included counseling on such issues as evictions, lockouts, mortgage foreclosure, repairs and habitability, security deposits, understanding lease terms, negotiating debt payment plans between landlords and tenants, and assisted tenants in public housing and those with Section 8 vouchers. Residents also benefit from free weekly Housing Law Clinics, conducted by BayLegal at the Pittsburg Courthouse (not counted below). In calendar year 2016, <b>25 Antioch residents</b> were given Fair Housing services.</p> <p><u>Tenant/Landlord</u> - The purpose of Tenant/Landlord housing service is to provide housing counseling and legal services to Antioch tenants and/or landlords to preserve their rights and responsibilities under federal, state, and local housing laws. In 2016, <b>250 Antioch residents</b> received such services.</p> |
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**General Comments:**

Although the numbers are few, Antioch is one of the cities in which market rate units are sometimes priced at rates that are affordable to low and moderate income households.

A review was conducted of all units that were issued building permits in 2015 but not sold during the calendar year. If homes are not yet sold, they are counted as Above Moderate income units. However, two additional market-rate Moderate Income units were sold, and the 2015 total was adjusted accordingly.

For 2016, only one of the homes was sold as of the date of data gathering for this report, so all unsold units are counted as Above Moderate, and will be adjusted once sales data is available.

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# ATTACHMENT "B"



CITY OF ANTIOCH  
HOUSING SUCCESSOR TO THE REDEVELOPMENT AGENCY  
ANNUAL REPORT FOR FISCAL YEAR 2015-16

Regarding the  
Low and Moderate Income Housing Asset Fund Report  
Pursuant To California Health and Safety Code Section 34176.1(F)

This Housing Successor Annual Report (Report) regarding the Low and Moderate Income Housing Asset Fund (LMIHAF) has been prepared pursuant to California Health and Safety Code Section 34176.1(f) and is dated April 1, 2017. This Report sets forth certain details of the housing activities of the City of Antioch, successor to the former Antioch Development Agency (ADA), during Fiscal Year 2015-16 year.

The purpose of this Report is to provide the governing body of the Housing Successor an annual report on the housing assets and activities of the Housing Successor under Part 1.85, Division 24 of the California Health and Safety Code, in particular sections 34176 and 34176.1 (Dissolution Law).

The following Report is based upon information prepared by Housing Successor consultants from information obtained from City staff and legal council and the independent financial audit of the Low and Moderate Income Housing Asset Fund. The Comprehensive Annual Financial Report for Fiscal Year 2015-16 was prepared by Badawi & Associates, CPAs, and is separate from this annual summary Report. This Report conforms to Section 34176.1(f) of the Dissolution Law, and is organized into section I. through XI.

This Report was provided to the Housing Successor's governing body. This Report and the former redevelopment agency's pre-dissolution Implementation Plans are available to the public on the City's website at: <http://www.ci.antioch.ca.us/citygov/finance/econdev/default.htm>



**I. Amount Deposited into LMIHAF:** *This section provides the total amount of funds deposited into the LMIHAF during the Calendar Year. Any amounts deposited for items listed on the Recognized Obligation Payment Schedule (ROPS) must be distinguished from the other amounts deposited*

Program income from loan repayments in the amount of \$212,255 plus \$20,240 in Interest Earnings, plus \$222,318 from the Successor Agency to the Antioch Development Agency for repayment of a deferred set aside, for a total of \$454,813 deposited into the LMIHAF during the fiscal year 2015-16 (July 1, 2015 through June 30, 2016).

|   |                  |
|---|------------------|
| Housing Loan Repayments                               | \$212,255        |
| Interest Earnings                                     | \$20,240         |
| Repayment of Deferred Set-Aside                       | \$222,318        |
| <b>Total LMIHAF Deposits during FYE June 30, 2016</b> | <b>\$454,813</b> |

**II. Ending Balance of LMIHAF:** *This section provides a statement of the balance in the LMIHAF as of the close of the Fiscal Year. Any amounts deposited for items listed on the ROPS must be distinguished from the other amounts deposited.*

At the close of the Fiscal Year, the ending balance in the LMIHAF was as follows:

|   |                     |
|---|---------------------|
| June 30, 2016 Unencumbered Balance                          | \$1,133,555         |
| June 30, 2016 Housing Fund Deferred Set-Aside Asset Balance | \$3,127,573         |
| June 30, 2016 Balance Retained for Vista Diablo Obligation  | \$525,418           |
| June 30, 2016 Balance Loans Receivable                      | \$14,481,107        |
| <b>Total June 30, 2016 Balance in the Housing Fund</b>      | <b>\$19,267,653</b> |

**III. Description of Expenditures from LMIHAF:** *This section provides a description of the expenditures made from the LMIHAF during the Fiscal Year. The expenditures are to be categorized.*

|   |                  |
|---|------------------|
| Monitoring and Administration Expenditures  | \$24,760         |
| Homeless Prevention and Rapid Rehousing Services Expenditures   | \$38,400         |
| Vista Diablo Subsidy (existing obligation) @ \$75.32 per unit per month<br>23@0-30% AMI; 36 @ 31-50%; 22 @ 51-80%. Total of 89 qualified and subsidized senior HHs at the end of FY 2015-16 | \$82,894         |
| Housing Development Expenditures  |                  |
| Expenditures on Extremely Low-Income Units  | \$0              |
| Expenditures on Very Low Income Units   | \$0              |
| Expenditures on Low-Income Units  | \$0              |
| Total Housing Development Expenditures  | \$0              |
| <b>Total LMIHAF Expenditures during FY ending June 30, 2016</b>   | <b>\$146,054</b> |

Senate Bill 341 allows for 2% of the total value of Housing Successor assets or \$200,000, whichever is greater, to be used on monitoring and administrative expenditures. The total value of Antioch Housing Successor assets is \$17,608,680, 2% is \$352,173.60, which is the allowable amount for administrative expenditures and monitoring.

**IV. Statutory Value of Assets Owned by Housing Successor:** *This section provides the statutory value of real property owned by the Housing Successor, the value of loans and grants receivables, and the sum of these two amounts.*

The following provides the statutory value of assets owned by the Housing Successor:

|  |                     |
|--|---------------------|
| Statutory Value of Real Property                             | \$0                 |
| Value of Loans Receivable                                    | \$14,481,107        |
| Value of Deferred Set -Aside                                 | 3,127,573           |
| Value of Grants Receivable                                   | \$0                 |
| <b>Total June 30, 2016 Value of Housing Successor Assets</b> | <b>\$17,608,680</b> |

Under the Dissolution Law and for the purposes of this Report, the “statutory value of real property” means the value of properties formerly held by the former redevelopment agency as listed on the Housing Asset Transfer Schedule approved by the Department of Finance, as listed in such schedule under Section 34176(a)(2), the value of the properties transferred to the Housing Successor pursuant to Section 34181(f), and the purchase price of the property purchased by the Housing Successor.

**V. Description of Transfers:** *This section describes transfers, if any, to another housing agency made in previous Fiscal Year(s), including whether the funds are unencumbered and the status of projects, if any, for which the transferred LMIHAF will be used. The sole purpose of the transfers must be for the development of transit priority projects, permanent supportive housing, housing for agricultural employees or special needs housing.*

The Housing Successor did not make an LMIHAF transfers to other Housing Successor(s) under Section 34176.1(c)(2) during the Fiscal Year 2015-16.

**VI. Project Descriptions:** *This section describes any project for which the Housing Successor receives or holds property tax revenue pursuant to the Recognized Obligation Payment Schedule (ROPS) and the status of that project.*

The Housing Successor has one existing obligation for which it holds property tax revenue pursuant to the ROPS. Vista Diablo Mobile Estates LLC (VDME) is a senior, age-restricted mobile home park. The Agency and VDME initially entered into a mobile home rent subsidy agreement on July 1, 1998, and subsequent agreements on July 1, 2003 and July 1, 2008. This agreement ends October 2017. A rent subsidy of \$75.32 (FY 2015-16) is provided to qualifying households with incomes of no more than 80% of the Area Median Income (AMI). The population of VDME changes monthly and new applications are accepted and reviewed as they are submitted to the City. The number of units qualifying for subsidy may vary between 85 and 115 households.

**VII. Status of Compliance with Section 33334.16:** *This section provides a status update on compliance with Section 33334.16 for interests in real property acquired by the former redevelopment agency prior to February 1, 2012. For interests in real property acquired on or after February 1, 2012, a status update on the project is provided.*

| Address of Property               | Date of Acquisition | Deadline to Initiate Development Activity | Status of Housing Successor Activity |
|-----------------------------------|---------------------|---|--------------------------------------|
| <i>No real property interests</i> |                     |   |                                      |

**VIII. Description of Outstanding Obligations under Section 33413:** *This section describes the outstanding inclusionary and replacement housing obligations, if any, under Section 33413 that remained outstanding prior to dissolution of the former redevelopment agency as of February 1, 2012, along with the Housing Successor’s progress in meeting those prior obligations, if any, of the former redevelopment agency.*

**Replacement Housing:** No Section 33413(a) replacement housing obligations were transferred to the Housing Successor according to the 2009-10 through 2015-16 City of Antioch Implementation Plan for the former Redevelopment Agency.



**Inclusionary/Production Housing:** No Section 33413(b) inclusionary/production housing obligations were transferred to the Housing Successor according to the 2009-10 through 2015-16 City of Antioch Implementation Plan for the former Redevelopment Agency. The former Redevelopment Agency's Implementation Plans are posted on the City's website at: <http://www.ci.antioch.ca.us/citygov/finance/econdev/default.htm>.

**Income Test:** *This section provides the information required by Section 34176.1(a)(3)(B), or a description of expenditures by income restriction for five year period, with the time period beginning January 1, 2014, and whether the statutory thresholds have been met. However, reporting of the Income Test is not required until 2019.*

Section 34176.1(a)(3)(B) requires that the Housing Successor must require at least 30% of the LMIHAF to be expended for development of rental housing affordable to and occupied by households earning 30% or less of the AMI. If the Housing Successor fails to comply with the Extremely Low-Income requirement in any five-year report, then the Housing Successor must ensure that at least 50% of the funds remaining in the LMIHAF be expended in each fiscal year following the latest fiscal year after the report, on households earning 30% or less of the AMI until the Housing Successor demonstrates compliance with the Extremely Low-Income requirement. This information is not required to be reported until 2019 for the 2014-2019 period.

**IX. Senior Housing Test:** *The Housing Successor is to calculate the percentage of units in deed-restricted rental housing that is restricted to seniors and assisted by the Housing Successor, the former redevelopment agency, and/or the City, within the previous 10 years, in relation to the aggregate number of units of deed-restricted rental housing assisted by the Housing Successor, the former redevelopment agency, and/or the City, within the same period. If this percentage exceeds 50%, then the Housing Successor cannot expend future funds in the LMIHAF to assist additional senior housing units until the Housing Successor or City assists, and construction has commenced, on a number of restricted rental units that is equal to 50% of the total amount of deed-restricted rental units.*

The following provides the Housing Successor's Senior Housing Test for the 10-year period of FY 2004-05 to 2014-15:

| Housing Development Name & Address                                    | Date Assisted | # Units Senior           | # Units Family    |
|---|---------------|--------------------------|-------------------|
| Rivertown Place, 712 I Street (40 units, 100% affordable)             | 11/18/2005    | 0                        | 40                |
| Riverstone Apartments, 2200 Sycamore Dr. (136 units, 100% affordable) | 7/1/2007      | 0                        | 136               |
| Tabora Gardens (85 units, 84 affordable, under construction)          | 6/1/2011      | 84                       | 0                 |
| <b>TOTAL ASSISTED UNITS</b>   |               | <b>84 Senior</b>         | <b>176 Family</b> |
|   |               | <b>Total Units = 260</b> |                   |
| <b>SENIOR HOUSING PERCENTAGE</b>                                      |               | <b>32.3%</b>             | <b>67.7%</b>      |

**X. Excess Surplus Test:** *This section provides the amount of excess surplus in the LMIHAF, if any, and the length of time that the Housing Successor has had excess surplus, and the Housing Successor's plan for eliminating the excess surplus. Excess Surplus is defined in Section 34176.1(d) as an unencumbered amount in the account that exceeds the greater of one million dollars (\$1,000,000) or the aggregate*

amount deposited into the account during the Housing Successor's preceding four Fiscal Years, whichever is greater.

The LMIHAF has an Excess Surplus, as the unencumbered amount of \$1,133,555 exceeds the test of one million dollars (\$1,000,000). The City's plan for spending down the surplus will bring the balance to within limits at the end of FY 2016-17, as follows:

| <b>Housing Successor Fund Balance</b> |   |                   |                                       |
|---------------------------------------|---|-------------------|---------------------------------------|
| Fiscal Year                           | Program                                 | Amount of Funding | Balance 6/30/16<br><b>\$1,133,555</b> |
| 2016-17                               | Satellite Tabora Gardens Senior Housing | \$600,000         |                                       |
| 2016-17                               | Homeless Services (various agencies)    | \$50,000          |                                       |
| 2016-17                               | Antioch Home Owner Program              | \$17,250          |                                       |
| 2016-17                               | Administration                          | \$30,000          |                                       |
| 2016-17 Year End Balance:             |   |                   | <b>\$436,305</b>                      |



If you have any questions about this report, please contact Teri House: CDBG@ci.antioch.ca.us.



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Forrest Ebbs, Community Development Director *FE*

**SUBJECT:** General Plan Land Use Element Update – Sand Creek Focus Area

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### RECOMMENDED ACTION

It is recommended that the City Council take the following action:

1. Receive the report and information on the General Plan Land Use Element Update and offer any questions or comments.

### STRATEGIC PURPOSE

This action will forward Long Term Goal H: Planning, Entitlements, and Permitting, by providing consistent and efficient entitlement, permitting, and development services to the public. It will also implement Strategy H-2: Update long range planning documents, and the Short Term Objective: Update the Land Use Element of the General Plan.

### FISCAL IMPACT

The update of the Land Use Element is funded by a General Plan Maintenance fee that is collected from Building Permits issued for the construction of new homes.

### DISCUSSION

This item was continued from the February 14, 2017 City Council meeting to allow time for more public participation and so staff could follow up on specific areas of interest. The complete staff report from the February 14, 2017 City Council meeting is included for reference as Attachment "D".

On February 23, Save Mount Diablo and the Greenbelt Alliance hosted a public meeting regarding the Sand Creek Focus Area. The Community Development Director and Council members were in attendance.

### Zeka Ranch

The City Council requested information regarding the challenges affecting the development of Zeka Ranch. This property, also known as the Higgins Ranch/Property, is generally located on the western side of Empire Mine Road and contains approximately 640 acres. Empire Mine Road actually bisects this property and a small portion of Zeka Ranch is located to the east of the Empire Mine Road. Similarly, some of the property west of Empire Mine Road actually belongs to other parties, including

Richland Development and, Richfield Development. For the purposes of this explanation, staff will be referring to all properties west of Empire Mine Road, not just those under ownership of the Zeka Ranch.

The current General Plan identifies this property as Open Space and Hillside and Estate Residential. The large majority of this area is designated Open Space and approximately 1/3 is reserved for Hillside and Estate Residential. The General Plan speaks to this area in multiple policies, which are as follows:

- u. Due to the varied and complex topography west of Empire Mine Road, the exact boundary between the "Hillside Estate" residential area and "Estate" residential area shall be determined as part of the project-level entitlement process.
  - It is anticipated that there will be only minor adjustments to the boundary between the open space area and the hillside and estate residential area shown in Figure 4.8. Minor adjustments may be made to this boundary provided that such adjustments shall not create an island of residential development within the area designated open in Figure 4.8.
  - In order to ensure adequate buffering of the Black Diamond Mines Regional Park from development in the Sand Creek Focus Area, no residential development shall be allowed north of the Sand Creek channel between the area designated "Hillside and Estate Residential" in Figure 4.8 west of Empire Mine Road and the existing Black Diamond Mines Regional Park boundary.
- y. Chaparral, scrub, and rock outcrop community within the western portion of the Focus Area (west of Empire Mine Road) as well as adjacent grassland community that is suitable habitat for the Alameda whipsnake (*masticophis lateralis euryxanthus*) shall be retained in natural open space...
- z. Within the western portion of the Focus Area (west of Empire Mine Road), the oak woodland and savanna community shall be preserved in natural open space...

This area was studied under the East Contra Costa County Habitat Conservation Plan (ECCCHCP). This document was adopted by multiple jurisdictions in Contra Costa County, but not by the City of Antioch. As such, the City is neither bound by its contents nor entitled to its programmatic habitat conservation benefits. The City of Antioch is currently undertaking its own Habitat Conservation Plan (HCP) that will closely follow the data assembled for the ECCCHCP. An HCP creates a mechanism for collecting standardized fees when habitat is converted to urban development. These fees are then used to assemble and acquire appropriate mitigation lands. By consolidating funds, a local conservancy can acquire lands in larger tracts and within closer proximity to the paying jurisdictions.

The ECCCHCP describes the area west of Empire Mine Road as containing a combination of grassland, oak savanna, and oak woodland. The ECCCHCP also provides direction to rank the acquisition of lands by the East Contra Costa County Habitat Conservancy, who manages the funds and acquisitions. The property west of Empire Mine Road is designated as zone 2h, with a "higher" level of acquisition, due to its exceptional value for wildlife habitat. Although the City is not currently bound by this designation, it will certainly complicate a future applicant's process for acquiring permits from State and federal wildlife agencies to develop the land. This complication may be insurmountable and may render development of the property economically or practically infeasible. Or, the applicant, working with State and federal wildlife agencies, may be able to design a development project and mitigation strategy that is acceptable to the agencies. At this point, it would be premature for the City of Antioch to speculate on the outcome of this process, which has not even begun. There is not a current application on file for this property and no development has ever been approved in the past.

A copy of the ECCCHCP text and corresponding map is included as Attachment "E".

In response to the above designation, as well as broader concerns about distribution of density, staff and the Planning Commission have recommended a residential land use designation of Very Low Density for this property, ranging from 0.5 in the hills to 1.0 units per acre on flatter areas. This designation applies only to the northeastern residential corner containing the 137 residentially-designated acres. The southwestern corner contains 499 acres and is designated as Open Space. Based off of the proposed designations, the maximum possible unit count for the 137 residential acres is 103 units. Please note that the draft presented on February 14, 2017 indicated a total of 169 units due to a mapping error.

The current General Plan land use designations of Hillside and Estate Residential assign densities of 1.0 to 2.0 units per acre for these 137 acres. Using a conservative average of 1.5 units per acre, today's development yield might be as high as 206 units. The southwestern corner also contains the same 499 acres of lands designated as Open Space. Staff's recommendation to reduce the development yield for this site is based on the determination that the 4,000 unit cap would cumulatively be exceeded under current densities and the Planning Commission's preference that density be concentrated on the eastern side of the Focus Area, adjacent to services and transportation systems.

#### Other Changes

The City Council also wanted to ensure that a complete range of senior housing options were acknowledged in the policies. To that effect, staff has inserted the following new policy:

2.c.iv. Senior housing alternatives, such as assisted living facilities or multifamily senior residences, are encouraged throughout the Focus Area, including within residential land use designations. These facilities are not to be considered "units" and are not to be deducted from the Total Development Yield for a project

if they are available exclusively for senior households, they are not made available as ownership units, they are complemented by on-site services, and they are licensed by the State of California Department of Social Services.

In addition, staff wanted to be certain that a 100% senior housing project could receive a significant density bonus to ensure their viability. To that effect, the following policy was amended:

2.c.ii. Any project providing a minimum of 30% of the total units for Senior Housing shall be entitled to a 20% Density Bonus. Any project providing 100% Senior Housing shall be entitled to a 45% Density Bonus. For the purposes of this calculation, the "project" shall include the entire development under same ownership and under concurrent review.

Staff also considered the diversity of the course that Sand Creek follows, the City's limited authority, and how the standardized policies might inadvertently and negatively impact desired development, such as the large regional park. To that effect, the following policies were amended:

4.e. The entire length of Sand Creek shall contain a 125'-wide buffer. Development shall be prohibited within this buffer area, with the following exceptions:

- i. Bridges,
- ii. Benches, shade structures, interpretive monuments, or similar park features,
- iii. Minor grading or temporary encroachment necessary to serve development outside of the buffer, or
- iv. Trails.
- v. The 125-foot buffer shall not apply to land within the confines of the Contra Costa County Flood Control Basin or future regional park. An appropriate buffer shall be provided on a project-specific basis, and, in no case, shall the average buffer be less than 125 feet.

4.f. Careful attention should be given to the experience within the Sand Creek corridor and, especially, along the trails. One-sided residential streets with open views to the creek corridor and neighborhood parks are encouraged to be located adjacent to the Sand Creek corridor. Exceptions should be made when there is significant change in elevation or other features that visually disconnect the residential lots from the creek corridor.

5.h. Bridges over Sand Creek should be limited and used only where necessary. Consolidation of vehicle bridges is strongly encouraged and bridge locations should be limited to the following:

- i. Empire Mine Road
- ii. Southward from Sand Creek Road
- iii. Deer Valley Road

- iv. Hillcrest Avenue Extension
- v. Southward from the intersection of Sand Creek Road and "B" Street as referenced in the Aviano Project.
- vi. Additional bridges shall be considered on a case-by-case basis.

Staff also wanted to ensure that hilltop development policies did not absolutely preclude unforeseen situations where minor grading or adjustments to the hilltops was appropriate. The following policy was amended, deferring to the approving body, Planning Commission and City Council, for the ultimate decision for unique or compelling situations.

7.a. Hilltop areas designated as Open Space on the Land Use Map for the Sand Creek Focus Area shall be retained in their natural condition. They may not be graded, used for crop production, or otherwise altered without specific approval based on unique conditions or compelling justification.

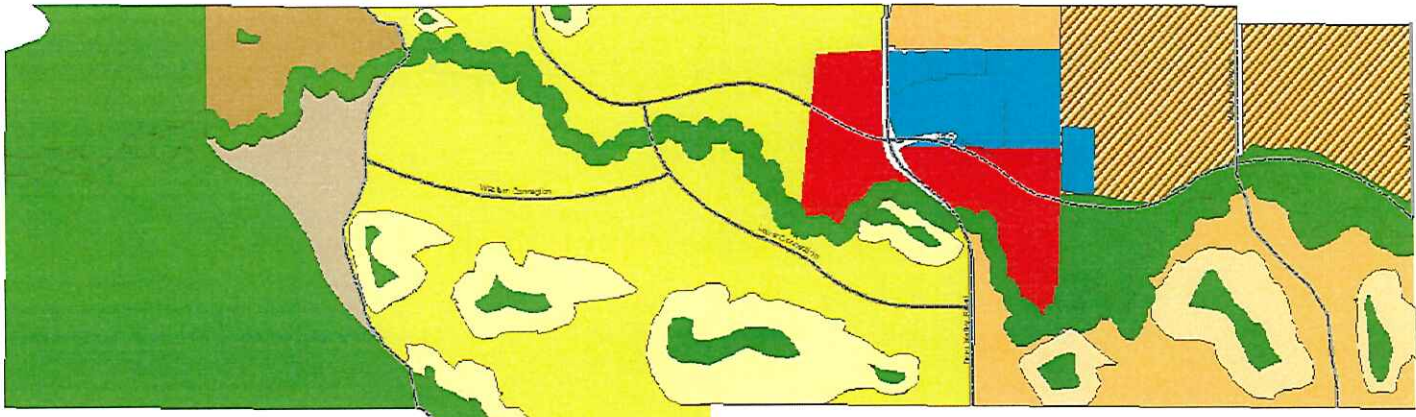
Finally, staff added additional language to ensure that the Planning Commission and City Council had adequate tools to independently review and approve projects that are consistent with the overall position and goals of the General Plan. This will allow the creativity and improved product that is anticipated by the Planned Development process to occur, while maintaining the requirement for General Plan consistency.

8.a. All applications for development within the Sand Creek Focus Area are subject to review through the Planned Development District process, as described in Article 23 of the Zoning Ordinance. In approving a Planned Development, the Planning Commission and City Council shall find that the project meets the general spirit and intention of this section of the Land Use Element. Minor deviations to land use designation boundaries, roadway alignments, or other standards, as well as permissible land uses, may be considered as part of the unique provisions of the Planned Development District process.













In staff's opinion, the above minor modifications clarify those issues most important to the Sand Creek Focus Area and will allow for the additional certainty and predictability expected by the public. In summary, the proposed Administrative Draft will continue those strong goals established in the current General Plan while providing improved reliability and transparency moving forward.

## **ATTACHMENTS**

- A. Sand Creek Focus Area Land Use Map
- B. Administrative Draft of Update to the General Plan Land Use Element for the Sand Creek Focus Area (REVISED)
- C. Copy of Current Sand Creek Focus Area policies
- D. Staff report from February 14, 2017 (no attachments)
- E. ECCCHCP Conservation Text and Map



Land Use Designations

-  Aviano
-  LD
-  LD-H
-  MD
-  MD-H
-  MED
-  MU
-  OS
-  OS-H
-  VLD
-  VLD-H
-  Vineyards at Sand Creek



Land Use Map for the Sand Creek Focus Area  
City of Antioch General Plan - 2016

Date: 11/7/2016

A1



## ATTACHMENT "B"

**4.4.6.7 Sand Creek.** The Sand Creek Focus Area encompasses approximately 2,781 acres in the southern portion of the City of Antioch.

This Focus Area is bounded by existing residential neighborhoods to the north, Black Diamond Mines Regional Preserve to the west, the city limits to the south, and the City of Brentwood to the east. Empire Mine Road and Deer Valley Road run in a general north-south direction through the Focus Area, dividing it roughly into thirds.

### **a. Purpose and Primary Issues.**

Sand Creek, as well as natural hillsides and canyons within the Sand Creek Focus Area, contain habitats for sensitive plant and animal species, as well as habitat linkages and movement corridors. Overall, the western portion of the Focus Area is more environmentally sensitive than the eastern portion in terms of steep topography, biological habitats and linkages, the existence of abandoned coal mines, and proximity to public open space at Black Diamond Mines Regional Preserve. The west end of the Sand Creek Focus Area serves as a linkage between two regionally significant blocks of grassland. Decades of urban and agricultural use have greatly reduced the width of this linkage, substantially increasing the ecological importance of the remaining linkage within the Sand Creek Focus Area. Land has been preserved in regional parks and permanent open space, primarily in extensive grassland to the immediate west and northwest, as well as south of the Sand Creek Focus Area. These preserves represent a significant investment of public resources, and are a valued public asset.

Stream and riparian communities occupy a small portion of the Focus Area, but are widely distributed. Because of their high biotic value, stream and riparian communities within the Focus Area are considered to be a sensitive resource. The Focus Area also includes an oak woodland and savanna community, which, because of its high wildlife value, is considered to be a sensitive resource.

### **b. Policy Direction.**

The environmental sensitivity of portions of the Sand Creek Focus Area has been recognized in the prior General Plans; however, policy direction was very general. The following policy discussion and policies for the Sand Creek Focus Area are intended to provide clear direction for the future development and environmental management of the area.

The Sand Creek Focus Area is intended to function as a large-scale planned community, providing needed housing and support services. Residential development within the Sand Creek Focus Area will provide for a range of housing types, including medium and large-lot single-family homes and senior housing.

The following policies apply to development within the Sand Creek Focus Area.

## 1. Development Yield

- a. The development yield for the Sand Creek Focus Area shall not exceed 4,000 dwelling units.
- b. The Total Development Yield for an individual development project shall be based on the Land Use Map for the Sand Creek Focus Area and the following policies:
  - i. The Total Development Yield establishes the maximum number of residential units that may be built over a specified geographic area or project site.
  - ii. The Total Development Yield is derived by multiplying the area, in acres, by the specified density for each land use area, or portion thereof, as presented on the Land Use Map for the Sand Creek Focus Area.
  - iii. The Total Development Yield for a project is the sum of the units derived from each land use area contained within the project site.
  - iv. The unit count resulting from the Total Development Yield are not required to be sited within the land use designation area from where they were derived, but may be located in any residential or mixed use land use area within the project site.
  - v. All units sited within a residential land use area must conform to the underlying minimum lot size and other development standards, if applicable, of that land use area.
  - vi. The following table contains the approximate acreage and anticipated development yield for the various Land Use Designations for the Sand Creek Focus Area. These figures are estimated and may be evaluated with more precision with a project application.

**TABLE A: TOTAL DEVELOPMENT YIELD**

| <b>Land Use Designation</b> | <b>Acres</b> | <b>Units</b> | <b>Density</b> |
|-----------------------------|--------------|--------------|----------------|
| SC-AV                       | 138          | 533          | 3.9            |
| SC-V                        | 108          | 641          | 5.9            |
| SC-MU                       | 54           | 322          | 6              |
| SC-MD                       | 190          | 571          | 3              |
| SC-LD                       | 696          | 1393         | 2              |
| SC-MD-H                     | 93           | 139          | 1.5            |
| SC-LD-H                     | 201          | 201          | 1              |
| SC-VLD                      | 69           | 69           | 1              |
| SC-VLD-H                    | 69           | 34           | 0.5            |
| SC-MED                      | 83           | 0            | 0              |
| SC-OS                       | 958          | 0            | 0              |
| SC-OS-H                     | 56           | 0            | 0              |
| <b>Total</b>                | <b>2,715</b> | <b>3,903</b> | <b>1.4</b>     |

## 2. Land Use Designations

- a. Land Use Designations are intended to provide a basic description of their purpose and basic development standards. The Planned Development (PD) process will determine project-specific standards. The designations are described in the following table:

**TABLE B: LAND USE DESIGNATIONS**

| Land Use Designation | Description  |
|----------------------|--|
| SC-V                 | The Vineyards at Sand Creek project was approved in 2016 and is designated as approved. Any changes to the project will require a General Plan amendment.  |
| SC-AV                | The Aviano project was approved in 2015 and is designated as approved. Any changes to the project will require a General Plan amendment.   |
| SC-MD                | These designations are intended for the development of single-family neighborhoods on mid-size lots with opportunities for clustering or condominium-style development.  |
| SC-MD-H              |  |
| SC-LD                | These designations are intended for the development of single-family neighborhoods on large lots with associated suburban neighborhood amenities.  |
| SC-LD-H              |  |
| SC-VLD               | These designations are intended for the development of single-family neighborhoods on very large lots for estate or executive-style properties.  |
| SC-VLD-H             |  |
| SC-MU                | This designation allows for development of commercial and residential uses in a Town Center environment. Residential uses should occupy no more than 50% of the site, but may be built as attached condominiums or apartments.                           |
| SC-MED               | This designation reflects the existing Kaiser Permanent Antioch Medical Center and the adjacent medical high school.   |
| SC-OS                | These designations identify the various open space and protected natural areas, including the Sand Creek corridor, the sensitive habitat at the southwest corner of the site, the large drainage basin and future regional park, and protected hilltops. |
| SC-OS-H              |  |

- b. Land Use Designations are assigned based on topography, natural features, and proximity to major transportation routes. These designations, and their corresponding maximum densities, allow for the equitable and predictable disbursement of units to ensure that the total development yield for the Sand Creek Focus Area does not exceed 4,000. As such, any proposed amendment to the General Plan that increases the total development yield of the site will preclude other development sites from reaching their development potential. Such a practice is strongly discouraged and should only be accomplished if development rights are transferred from another parcel. Transferring units from one property owner to another will allow for greater creativity and consolidation of units. The following rules describe how a development transfer might occur:
- i. Owners of both properties must apply concurrently for the development transfer.

- ii. HOU deed restriction or other legal notice assigned to the deed of the property must be recorded concurrently with the development transfer.
  - iii. The development transfer must be approved concurrently with the approval of the project and the entire action must be considered during the environmental review process.
  - iv. The development transfer may not be used to transfer units obtained through the Density Bonus process. Similarly, the above rules do not preclude ordinary use of the Density Bonus process.
- c. Senior housing is strongly encouraged throughout the Focus Area.
  - i. The Density Bonus process may be used to increase the density for applicable senior projects.
  - ii. Any project providing a minimum of 30% of the total units for Senior Housing shall be entitled to a 20% Density Bonus. Any project providing 100% Senior Housing shall be entitled to a 45% Density Bonus. For the purposes of this calculation, the "project" shall include the entire development under same ownership and under concurrent review. This Density Bonus shall only apply to senior housing units.
  - iii. Senior housing may be developed on smaller lots as described in the Land Use Designation Table for the Sand Creek Focus Area.
  - iv. Senior housing alternatives, such as assisted living facilities or multifamily senior residences, are encouraged throughout the Focus Area, including within residential land use designations. These facilities are not to be considered "units" and are not to be deducted from the Total Development Yield for a project if they are available exclusively for senior households, they are not made available as ownership units, they are complemented by on-site services, and they are licensed by the State of California Department of Social Services.
- d. The commercial component of the Mixed Use land use designation must conform to the land use standards of the Neighborhood Commercial (C-N) Land Use designation.

| <b>TABLE C: DEVELOPMENT STANDARDS</b> |                         |                              |
|---------------------------------------|-------------------------|------------------------------|
| <b>Designation</b>                    | <b>Minimum Lot Size</b> | <b>Average Lot Size (sf)</b> |
| SC-V                                  | -                       | -                            |
| SC-AV                                 | -                       | -                            |
| SC-MD                                 | 4,000 sf                | 5,000 sf                     |
| SC-MD-H                               |                         |                              |
| SC-LD                                 | 5,000 sf                | 7,000 sf                     |
| SC-LD-H                               |                         |                              |
| SC-VLD                                | 8,000 sf                | 12,000 sf                    |
| SC-VLD-H                              |                         |                              |
| SC-MU                                 | -                       | -                            |
| SC-MED                                | 1 acre                  | -                            |
| SC-OS                                 | -                       | -                            |
| SC-OS-H                               | -                       | -                            |
| Senior Housing (all districts)        | 4,000 sf                | -                            |

**3. Financial Analysis**

- a. All non-public projects shall be demonstrated to be financially sustainable and not requiring ongoing expense to the City of Antioch that exceeds tax and other financial benefits from the project. A Fiscal Impact Analysis shall be provided that demonstrates sustainability over 10, 20, and 30-year timeframes.
- b. Private streets and utilities are encouraged to achieve financial sustainability.

**4. Open Space and Recreation**

- a. A minimum of 30% of the Sand Creek Focus Area shall be dedicated Open Space.
- b. A comprehensive trail system shall be installed throughout the Sand Creek Focus Area that connects to Black Diamond Mines Regional Preserve and, ideally, to other regional trails. The trail system should avoid roadway-adjacent sidewalks and connect neighborhood parks, communities, commercial centers, and other area features. The trail system should follow ridgelines and designated open space areas and should be open to the general public to the greatest extent possible. The trail system should also traverse the Sand Creek corridor.

- c. A public staging area shall be developed as near as possible to Black Diamond Mines Regional Preserve to allow for public access.
- d. All projects should provide full park acreage dedication requirements and in-lieu fees are strongly discouraged. Neighborhood parks should contain a variety of passive and active facilities and should be sited so as to have direct access to the trail system.
- e. The entire length of Sand Creek shall contain a 125'-wide buffer. Development shall be prohibited within this buffer area, with the following exceptions:
  - i. Bridges,
  - ii. Benches, shade structures, interpretive monuments, or similar park features,
  - iii. Minor grading or temporary encroachment necessary to serve development outside of the buffer, or
  - iv. Trails.
  - v. The 125-foot buffer shall not apply to land within the confines of the Contra Costa County Flood Control Basin or future regional park. An appropriate buffer shall be provided on a project-specific basis, and, in no case, shall the average buffer be less than 125 feet
- f. Careful attention should be given to the experience within the Sand Creek corridor and, especially, along the trails. One-sided residential streets with open views to the creek corridor and neighborhood parks are encouraged to be located adjacent to the Sand Creek corridor. Exceptions should be made when there is significant change in elevation or other features that visually disconnect the residential lots from the creek corridor  
High traffic roadways, highly visible residential backyard fences, sound walls, the rear of commercial buildings, visible basins, or similar offensive features are strongly discouraged adjacent to the Sand Creek corridor.
- g. A viable, continuous grassland corridor between Black Diamond Mines Regional Preserve and Marsh Creek State Park shall be retained using linkages in the southwestern portion of the Lone Tree Valley (within the Sand Creek drainage area), Horse Valley, and the intervening ridge. The primary goal of preserving such a corridor is to allow for wildlife movement between Black Diamond Mines Regional Preserve and Marsh Creek State Park. Completion of such a corridor is contingent upon the cooperation with the City of Brentwood and Contra Costa County, each of whom may have land use jurisdiction over portions of this corridor. To preserve this corridor and in view of other significant development constraints, certain lands in the southwestern portion of the Focus Area are designated as "Open Space," as depicted in the Land Use Map for the Sand Creek Focus Area.
- h. Each project shall submit an Open Space management plan concurrent with the application indicating how open space lands will be owned, managed, and maintained.
- i. A large regional park or sports complex shall be developed within the detention basin owned by Contra Costa County Flood Control District. The

City of Antioch shall work with the District in its development, as provided in the approved Sand Creek Basin Master Plan.

## 5. Circulation

- a. The development of the Sand Creek Focus Area shall contain the roadways identified on the Land Use Map for the Sand Creek Focus Area. The exact alignment of the identified roadways may be altered as long as important connections are ultimately made.
- b. The extension of Dallas Ranch Road shall be called Sand Creek Road for continuity throughout the Focus Area.
- c. Sand Creek Road, Deer Valley Road, and Hillcrest Avenue, at minimum, shall contain adequate turn-outs and similar facilities for bus systems.
- d. Sand Creek Road, Deer Valley Road, and Hillcrest Avenue shall all have paved Class I bike paths, unless an alternate nearby parallel path exists within the broader Open Space trail system.
- e. Sidewalks on Sand Creek Road, Deer Valley Road, and Hillcrest Avenue shall be separated from the back of curb by at least ten feet.
- f. Roundabouts and traffic circles should use wherever practical to avoid unnecessary stops.
- g. Empire Mine Road should be limited to emergency vehicle access and use by pedestrians or cyclists. Through traffic should be absolutely limited to property owners reliant on Empire Mine Road for access.
- h. Bridges over Sand Creek should be limited and used only where necessary. Consolidation of vehicle bridges is strongly encouraged and bridge locations should be limited to the following:
  - i. Empire Mine Road
  - ii. Southward from Sand Creek Road
  - iii. Deer Valley Road
  - iv. Hillcrest Avenue Extension
  - v. Southward from the intersection of Sand Creek Road and "B" Street as referenced in Project Specific Condition #98 of Resolution Number 2009/\*\* approving the Aviano Adult Community Project.
  - vi. Additional bridges shall be considered on a case-by-case basis.

## 6. Community Design

- a. Neighborhoods, roadways, trails, medians, parks, commercial centers, and other features should reflect a cohesive design theme, which is unique to the Sand Creek Focus Area and reflective of its character.
- b. Individual projects should use similar or identical exterior treatments facing major roadways to avoid non-cohesive or trendy exterior designs.
- c. Drainage facilities should be designed to have a natural appearance and to avoid the appearance of heavy concrete structures.
- d. Water collection/detention basins shall be designed to resemble natural ponds or similar water bodies and shall have irregular shapes and complementary planting. The entire basin shall be designed such that any required fencing is minimally visible or screened by heavy planting.



- e. Chain link fencing may not be used for any purpose throughout the Sand Creek Focus Area. Split-rail or other rustic fencing may be an appropriate material.
- f. Existing stands of oak trees, individual oak trees, or other unique natural features, shall be retained and integrated into parks, medians, or similar public areas.
- g. Exotic landscaping, such as palm trees and large grass expanses (except for playfields), should be avoided in public areas. New landscaping should utilize native plant species, natural design, and water-efficient methods throughout.

## 7. Hillsides and Hilltops

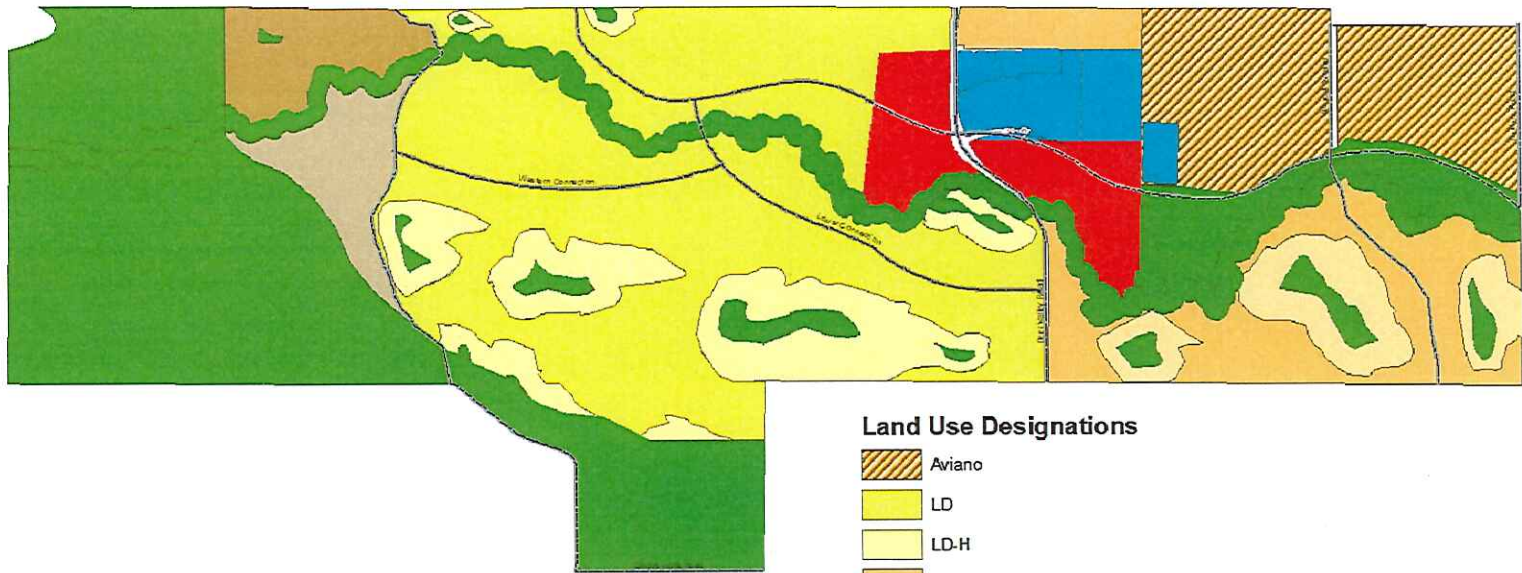
- a. Hilltop areas designated as Open Space on the Land Use Map for the Sand Creek Focus Area shall be retained in their natural condition. They may not be graded, used for crop production, or otherwise altered without specific approval based on unique conditions or compelling justification.
- b. The precise outlines of the protected Hilltops are provided herein and are approximations based on the best available information. The shapes represent the top 25% of the hill, which is derived from subtracting the base elevation of the hill from the uppermost elevation, finding the upper 25%, and tracing the corresponding topographic mark. More precise shapes may be considered during a project application.
- c. Hillsides, designated with "-H", are available for development subject to the following:
  - i. All grading and development should use a "landform grading" approach, whereby the terrain can be graded or modified, but the final appearance must be that of a natural hillside with organic contours, inconsistent slopes, curving topography, natural plantings.
  - ii. Disturbed hillsides must be treated with native grasses or similar treatment to avoid run-off or erosion.
  - iii. The planting of oak trees and other native plants is strongly encouraged for modified hillsides.
- d. Where retaining walls are used, the materials must be natural in appearance and stepped to prevent a severe drop-off. A maximum individual wall height of 6' is recommended.
- e. Except where described in this section, the treatment of hillsides should generally adhere to the Hillside Design Policies contained in Section 5.4.14.
- f. Houses or other structures should not be sited so as to create an artificial skyline or profile visible beyond the ridgeline or hilltop.

## 8. Other












- a. All applications for development within the Sand Creek Focus Area are subject to review through the Planned Development District process, as described in Article 23 of the Zoning Ordinance. In approving a Planned Development, the Planning Commission and City Council shall find that the project meets the general spirit and intention of this section of the Land Use Element. Minor deviations to land use designation boundaries, roadway

alignments, or other standards, as well as permissible land uses, may be considered as part of the unique provisions of the Planned Development District process.

- b. The maps contained within this General Plan are intended for general purposes and it is expected that future development applications will provide specific mapping, surveying, and analysis of geographical, biological, and other natural constraints. This specific mapping may be used to modify the boundaries of land use designations only if such a modification does not increase overall development yield and is otherwise consistent with the General Plan. Further, individual applications may include provisions for enhanced clustering or increased densities as part of the Planned Development District process only if such provisions do not increase the overall development yield for the project and are determined by the Planning Commission to be consistent with the overall purpose of the General Plan.
  - i. Any boundary adjustments made to the areas west of Empire Mine Road shall be minor, shall not create islands of residential development, and shall not result in an increased development yield. These adjustments shall only be made to reflect new or more specific information related to the unique habitat and biological constraints related to the southern portion of this area.
- c. The text contained in the General Plan, along with the maps and land use designations, is not a guarantee of development rights, but is intended to provide general guidance for future growth. The City of Antioch acknowledges that any development in this area will be subject to review and approval by other State and federal agencies and does not suppose in this General Plan that all areas designated for development will ultimately receive adequate approvals from all agencies to achieve the level of development suggested in this General Plan.



**Land Use Designations**

-  Aviano
-  LD
-  LD-H
-  MD
-  MD-H
-  MED
-  MU
-  OS
-  OS-H
-  VLD
-  VLD-H
-  Vineyards at Sand Creek



B11

**Land Use Map for the Sand Creek Focus Area  
City of Antioch General Plan - 2016**

Date: 11/7/2016

# ATTACHMENT "C"

**4.4.6.7 Sand Creek.** The Sand Creek Focus Area encompasses approximately 2,712 acres in the southern portion of the City of Antioch (Figure 4.8).

This Focus Area is bounded by existing residential neighborhoods to the north, Black Diamond Mines Regional Preserve to the west, the city limits to the south, and the City of Brentwood to the east. Empire Mine Road and Deer Valley Road run in a general north-south direction through the Focus Area, dividing it roughly into thirds.

**a. Purpose and Primary Issues.** The Sand Creek Focus Area combines two existing policy and planning areas identified in the previous General Plan: the southern portion of "Focused Policy Area 18" and the entirety of Future Urban Area 1." Previous General Plan policy tied the timing of development within this Focus Area to progressive build out of the land immediately to the north (the area generally known as Southeast Antioch), and to agreement on an alignment for the SR-4 bypass.

Through the 1990s, build out of Southeast Antioch was largely completed, an alignment for the SR-4 bypass was selected, and financing for construction of the bypass was developed. As a result, the City stepped up its planning efforts for the Sand Creek Focus Area with area landowners. Because of the multiple ownerships within the Sand Creek Focus Area, detailed coordination of access and infrastructure, along with the establish-

ment of workable financing mechanisms was necessary in addition to land use planning.

Sand Creek, as well as natural hillsides and canyons within the Sand Creek Focus Area, contain habitats for sensitive plant and animal species, as well as habitat linkages and movement corridors. Overall, the western portion of the Focus Area is more environmentally sensitive than the eastern portion in terms of steep topography, biological habitats and linkages, the existence of abandoned coal mines, and proximity to public open space at Black Diamond Mines Regional Preserve. The west end of the Sand Creek Focus Area serves as a linkage between two regionally significant blocks of grassland. Decades of urban and agricultural use have greatly reduced the width of this linkage, substantially increasing the ecological importance of the remaining linkage within the Sand Creek Focus Area. Land has been preserved in regional parks and permanent open space, primarily in extensive grassland to the immediate west and northwest, as well as south of the Sand Creek Focus Area. These preserves represent a significant investment of public resources, and are a valued public asset.

Stream and riparian communities occupy a small portion of the Focus Area, but are widely distributed. Because of their high biotic value, stream and riparian communities within the Focus Area are considered to be a sensitive resource. The Focus Area also includes an oak woodland and savanna community, which, because of its high wildlife value, is considered to be a sensitive resource.

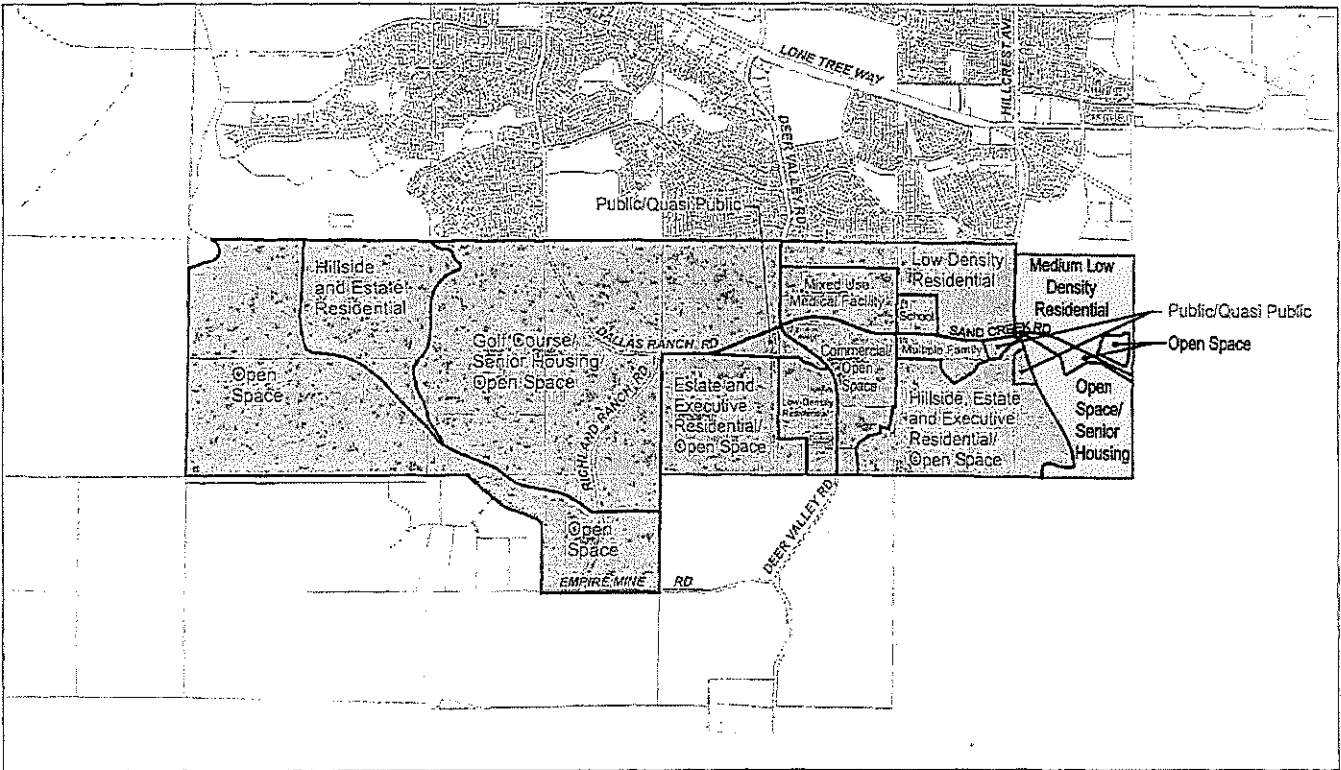


FIGURE 4.8

LSA

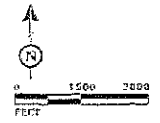


FIGURE 4.8  
(REVISED BY CBG, 11/09/15)

City of Antioch  
General Plan  
Sand Creek Focus Area

R:\CAND30\Graphics\gen plan\sandcreek.cdr (11/19/15)

FIG1674-50ACADEGHIBTSUB-048\_FIGURE 4.8\_ANTIOCH GENERAL PLAN.DWG

Figure 4.8: Sand Creek

02

**b. Policy Direction.** The environmental sensitivity of portions of the Sand Creek Focus Area was recognized in the City's previous General Plan; however, policy direction was very general. As an example, the previous General Plan did not provide any indication of the maximum allowable development intensity for Future Urban Area 1. The previous General Plan also stated that while the area between Contra Loma Boulevard and Empire Mine Road was designated Estate Residential, "the actual density should be based on a development plan that ensures that the special characteristics of the area, including steep slopes, riparian habitat, and other environmental constraints, are accommodated.

The following policy discussion and policies for the Sand Creek Focus Area are intended to provide clear direction for the future development and environmental management of the area.

The Sand Creek Focus Area is intended to function as a large-scale planned community, providing needed housing and employment opportunities. This Focus Area is also intended to provide substantial employment opportunities. Up to approximately 280 acres are to be devoted to retail and employment-generating uses, which will result in the creation of up to 6,500 jobs at build out. Residential development within the Sand Creek Focus Area will provide for a range of housing types, including upper income estate housing, golf course-oriented age-restricted housing for seniors, suburban single-family detached housing for families or seniors, and multifamily development.

The following policies apply to development within the Sand Creek Focus Area.

- a. Prior to or concurrent with approvals of any development applications other than major employment-generating uses (including, but not limited to a medical facility on the Kaiser property), a specific plan or alternative planning process as determined by the City Council, shall be prepared and approved for the Sand Creek Focus Area. Such specific plan or alternative planning process shall identify

and provide for project for project-related land uses, financing of required public services and facilities, open space preservation, community design, recreational amenities, and community improvements within the area proposed for development.

- b. Sand Creek Focus Area development shall make a substantial commitment to employment-generating uses. Up to 180 acres are to be devoted to employment-generating uses within the areas shown for Commercial/Open Space, in addition to the area shown as Mixed Use Medical Facility. Appropriate primary land uses within employment-generating areas include:
  - Administrative and Professional Offices
  - Research and Development
  - Light Manufacturing and Assembly
  - Hospital and related medical uses
- c. Secondary, support and ancillary uses within employment-generating areas include:
  - Banks and Financial Services
  - Business Support Services
  - Eating and Drinking Establishments
  - Health Clubs and Spas
  - Lodging and Visitor Services
  - Storage and Distribution – Light
  - Civic Administration
  - Cultural Facilities
  - Day Care Centers
- d. The maximum development intensity for employment-generating lands shall be an overall FAR of 0.5.
  - a. A maximum of 95 acres of retail commercial uses designed to service the local community may be developed within the areas shown for Commercial/Open Space, with a maximum overall development intensity of a 0.3 FAR.

- f. Up to 1.24 million square feet of retail commercial uses may be constructed. Within areas designated for retail use (areas shown for Commercial/Open Space), office development may be developed at a maximum FAR of 0.5.
- g. Appropriate uses within the retail portions of this Focus Area include:
- Administrative and Professional Offices
  - Automotive Uses
  - Banks and Financial Services
  - Business Support Services
  - Eating and Drinking Establishments
  - Food and Beverage Sales
  - General Merchandise
  - Health Clubs and Spas
  - Personal Services
  - Personal Instruction
  - Theaters
  - Civic Administration
  - Cultural Facilities
  - Day Care Centers
  - Residential development as part of a mixed-use medical facility
- h. Commercial areas shall be designed as cohesive centers, and not in narrow corridors or commercial strips.
- i. Each commercial center shall establish an identifiable architectural theme, including buildings, signage and landscaping.
- j. Commercial and employment-generating developments shall be designed to accommodate public transit and non-motorized forms of transportation.
- k. A maximum of 4,000 dwelling units may be constructed within the Sand Creek Focus Area. Appropriate density bonuses may be granted for development of age-restricted housing for seniors; however, such density bonuses may not exceed the total maximum of 4,000 dwelling units for the Sand Creek Focus Area.
- l. It is recognized that although the ultimate development yield for the Focus Area may be no higher than the 4,000 dwelling unit maximum, the actual development yield is not guaranteed by the General Plan, and could be substantially lower. The actual residential development yield of the Sand Creek Focus Area will depend on the nature and severity of biological, geologic, and other environmental constraints present within the Focus Area, including, but not limited to constraints posed by slopes and abandoned mines present within portions of the Focus Area; on appropriate design responses to such constraints, and on General Plan policies. Such policies include, and but are not limited to, identification of appropriate residential development types, public services and facilities performance standards, environmental policies aimed at protection of natural topography and environmental resources, policies intended to protect public health and safety, and implementation of the Resource Management Plan called for in Policy "t," below.
- m. As a means of expanding the range of housing choices available within Antioch, three types of "upscale" housing are to be provided, including Hillside Estate Housing, Executive Estate Housing, and Golf Course-Oriented Housing.
- Hillside Estate Housing consists of residential development within the hilly portions of the Focus Area that are designated for residential development. Appropriate land use types include Large Lot Residential. Within these areas, typical flat land roadway standards may be modified (e.g., narrower street sections, slower design speeds) to minimize required grading. Mass grading would not be permitted within this residential type. Rough grading would be limited to streets and building pad areas. Residential densities within Hillside Estate Areas are to be limited to one dwelling unit per gross developable acre (1 du/ac), with typical lot sizes ranging upward from 20,000 square feet. The anticipated population density for this land use type is up to four persons per developed acre. Included in this category is

custom home development, wherein semi-improved lots are sold to individuals for construction of custom homes. Approximately 20 percent of Hillside Estate Housing should be devoted to custom home sites.

Executive Estate Housing consists of large lot suburban subdivisions within the flatter portions of the Focus Area. Appropriate land use types include Large Lot Residential. Densities of Executive Housing areas would typically be 2 du/ac, with lot sizes ranging upward from 12,000 square feet. The anticipated population density for this land use type is up to eight persons per developed acre.

Golf Course-Oriented Housing consists of residential dwelling units fronting on a golf course to be constructed within the portion of the Focus Area identified as Golf Course/Senior Housing/Open Space in Figure 4.8. Appropriate land use types include Single Family Detached and Small Lot Single Family detached for lots fronting on the golf course. Maximum densities for golf course-oriented housing would typically be 4 du/ac, with lot sizes as small as 5,000 square feet for lots actually fronting on the golf course. Given the significant environmental topographic constraints in the portion of the focus area west of Empire Mine Road, the minimum lot size for executive estate housing within this area shall be a minimum of 10,000 square feet. This would allow additional development flexibility in situations where executive estate housing needs to be clustered in order to preserve existing natural features. In no case shall the 10,000 square foot minimum lot size constitute more than 20 percent of the total number of executive estate housing units in the area west of Empire Mine Road. The anticipated population density for this land use type is up to eight to twelve persons per acre developed with residential uses. Should the City determine as part of the development review process that development of a golf course within the area having this designation would be infeasible, provision of an alternative open space program may

be permitted, provided, however, that the overall density of lands designated Golf Course/Senior Housing/Open Space not be greater than would have occurred with development of a golf course.

- n. Single-Family Detached housing within suburban-style subdivisions with lot sizes ranging from 7,000 square feet to 10,000 square feet may also be developed within the Sand Creek Focus Area within areas shown as Residential and Low Density Residential in Figure 4.8. The anticipated population density for this land use type is up to eight to twelve persons per acre developed with residential uses.
- o. Small Lot Single Family Detached housing within the Vineyard at Sand Creek planned development with lots small than 7,000 square feet may be developed in the Sand Creek Focus Area within the areas shown as Medium Low Density Residential in Figure 4.8. The anticipated population density for this land use type is fourteen to eighteen persons per acre developed with residential uses.
- p. A total of 25 to 35 acres is to be reserved for multi-family housing to a maximum density of 20 du/ac. Areas devoted to multi-family housing should be located adjacent to the main transportation routes within the Focus Area, and in close proximity to retail commercial areas. The anticipated population density for this land use type is up to forty persons per acre developed with residential uses.
- q. Age-restricted senior housing should be developed within the Focus Area as a means of expanding the range of housing choice within Antioch, while reducing the Focus Area's overall traffic and school impacts. Such senior housing may consist of Single Family Detached, Small Lot Single Family Detached, of Multi-Family Attached Housing, and may be developed in any of the residential areas of the Sand Creek Focus Area. Within areas identified in Figure 4.8 specifically for senior housing, limited areas of non-senior housing may be permitted where environmental or topographic constraints would limit development densities to a



- range more compatible with estate housing than with senior housing.
- r. Areas identified as Public/Quasi Public and School in Figure 4.8 are intended to identify locations for new public and institutional uses to serve the future development of the Sand Creek Focus Area. Development within these areas is to be consistent with the provisions of the Public/Institutional land use category described in Section 4.4.1.4 of the Land Use Element.
  - s. Sand Creek, ridgelines, hilltops, stands of oak trees, and significant landforms shall be preserved in their natural condition. Overall, a minimum of 25 percent of the Sand Creek Focus Area shall be preserved in open space, exclusive of lands developed for golf course use.
  - t. Adequate buffer areas adjacent to the top of banks along Sand Creek to protect sensitive plant and amphibian habitats and water quality shall be provided. Adequate buffer areas shall also be provided along the edge of existing areas of permanently preserved open space adjacent to the Sand Creek Focus Area, including but not limited to the Black Diamond Mines Regional Park. Buffers established adjacent to existing open space areas shall be of an adequate width to minimize light/glare, noise, fire safety, public safety, habitat, public access impacts within the existing open space areas, consistent with the provisions of Section 10.5, Open Space Transitions and Buffers Policies of the General Plan.
  - u. Because of the sensitivity of the habitat areas within the Sand Creek Focus Area, and to provide for mitigation of biological resources impacts on lands in natural open space, as well as for the long-term management of natural open space, a project-specific Resource Management Plan based on the Framework Resource Management Plan attached as Appendix A to this General Plan shall be prepared and approved prior to development of the Sand Creek Focus Area properties.
  - v. A viable, continuous grassland corridor between Black Diamond Mines Regional Preserve and Cowell Ranch State Park shall be retained using linkages in the southwestern portion of the Lone Tree Valley (within the Sand Creek drainage area), Horse Valley, and the intervening ridge. The primary goal of preserving such a corridor is to allow for wildlife movement between Black Diamond Mines Regional Preserve and Cowell Ranch State Park. Completion of such a corridor is contingent upon the cooperation with the City of Brentwood and Contra Costa County, each of whom may have land use jurisdiction over portions of this corridor.
    - To preserve this corridor and in view of other significant development constraints, certain lands in the southwestern portion of the Focus Area shall be designated as "Open Space," as depicted in Figure 4.8. Limited future adjustments to the boundaries of this "Open Space" area may occur as part of the Specific Plan and/or project level environmental review processes, provided that such adjustments: (a) are consistent with the goals and policies outlined in the Framework for Resource Management set forth in Appendix A; (b) are based upon subsequently developed information and data relating to environmental conditions or public health and safety that is available at the Specific Plan stage, the project-level development plan stage, or during the permitting processes with federal, state or regional regulatory agencies; and (c) would not cause the "Open Space" area west of Empire Mine Road to be less than 65 percent of the total lands west of Empire Mine Road. Any open space and otherwise undeveloped areas west of Empire Mine Road that are within the area designated as "Hillside and Estate Residential" shall not count towards meeting this 65 percent minimum "Open Space" requirement.
    - All areas designated as "Open Space" within the Focus Area may be utilized

- for mitigation for loss of grassland and other project-level impacts by projects within the Focus Area.
- Due to the varied and complex topography west of Empire Mine Road the exact boundary between the "Hillside Estate" residential area and "Estate" residential area shall be determined as part of the project-level entitlement process.
  - It is anticipated that there will be only minor adjustments to the boundary between the open space area and the hillside and estate residential area shown in Figure 4.8. Minor adjustments may be made to this boundary provided that such adjustments shall not create islands of residential development within the area designated open space in Figure 4.8..
  - In order to ensure adequate buffering of the Black Diamond Mines Regional Park from development in the Sand Creek Focus Area, no residential development shall be allowed north of the Sand Creek channel between the area designated "Hillside and Estate Residential" in Figure 4.8 west of Empire Mine Road and the existing Black Diamond Mines Regional Park boundary.
- w. The construction of facilities necessary to ensure adequate public access across Sand Creek west of Empire Mine Road, including the bridging of Sand Creek, an appropriately sized parking lot and staging area, and any trails needed to ensure public access to Black Diamond Mines Regional Park shall be implemented as an infrastructure component of development in the Focus Area.
  - x. To mitigate the impacts of habitat that will be lost to future development within the Focus Area, an appropriate amount of habitat shall be preserved on- or off-site per the compensatory provisions of the Framework Resource Management Plan prepared for the Sand Creek Focus Area (attached as Appendix A of the General Plan).
  - y. Ponds, wetlands, and alkali grassland associated with upper Horse Creek shall be retained in natural open space, along with an appropriate buffer area to protect sensitive plant and amphibian habitats and water quality. If impacts on the Horse Creek stream and riparian downstream are unavoidable to accommodate infrastructure, appropriate compensatory mitigation shall be required off-site per the provisions of the Resource Management Plan attached as Appendix A to this General Plan.
  - z. Chaparral, scrub, and rock outcrop community within the western portion of the Focus Area (west of Empire Mine Road), as well as adjacent grassland community that is suitable habitat for the Alameda whipsnake (*masticophis lateralis euryxanthus*) shall be retained in natural open space. Within other portions of the Focus Area, the chaparral, scrub, and rock outcrop shall be retained in natural open space contiguous to the required grassland linkage to function as a buffer and protect the grassland linkage south of the chaparral, scrub, and outcrop community.
  - aa. Within the western portion of the Focus Area (west of Empire Mine Road), the oak woodland and savanna community shall be preserved in natural open space. Within other portions of the Focus Area, the oak woodland and savanna community shall be preserved in natural open space where it overlaps the rock outcrop community.
  - bb. As appropriate and necessary to protect public health and safety, abandoned mines shall be included within required natural open space areas, along with appropriate buffer areas and measures to prevent unauthorized entry.
  - cc. Mass grading within the steeper portions or the Focus Area (generally exceeding 25 percent slopes) is to be avoided.
  - dd. Impacts of residential development on the Antioch Unified School District and

- Brentwood school districts will be mitigated pursuant to a developer agreement with the District.
- ee. Project entry, streetscape, and landscape design elements are to be designed to create and maintain a strong identification of the Sand Creek Focus Area as an identifiable "community" distinct from Southeast Antioch.
  - ff. The Sand Creek Focus Area is intended to be "transit-friendly," including appropriate provisions for public transit and non-motorized forms of transportation.
  - gg. subject to its financial feasibility (see Policy "m"), a golf course shall be provided within the Focus Area, designed in such a way as to maximize frontage for residential dwellings. The golf course may also be designed to serve as a buffer between development and open space areas set aside to mitigate the impacts of development.
 

The golf course shall be designed to retain the existing trail within Sand Creek.

The golf course and Sand Creek corridor shall function as a visual amenity from the primary access road within the Focus Area (Dallas Ranch Road/Sand Creek Road). As part of the golf course clubhouse, banquet and conference facilities shall be provided.
  - hh. A park program, providing active and passive recreational opportunities is to be provided. In addition to a golf course and preservation of natural open space within Sand Creek and the steeper portions of the Focus Area, the development shall meet the City's established park standards. A sports complex is to be developed.
 

A sports complex is to be developed. The sports complex is intended to be located within the Flood Control District's detention basin.

Neighborhood park facilities may be privately maintained for the exclusive use of project residents. The sports complex within the Sand Creek Detention Basin will be maintained by the City.
  - ii. Development of an appropriate level of pedestrian and bicycle circulation throughout the community is to be provided, including pathways connecting the residential neighborhoods, as well as non-residential and recreational components of the community. Sand Creek Focus Area development should also provide recreational trail systems for jogging and bicycling, including areas for hiking and mountain biking. Trails along Sand Creek and Horse Valley Creek shall be designed so as to avoid impacting sensitive plant and amphibian habitats, as well as water quality.



# ATTACHMENT "D"

## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017  
**TO:** Honorable Mayor and Members of the City Council  
**SUBMITTED BY:** Forrest Ebbs, Community Development Director *FE*  
**SUBJECT:** General Plan Land Use Element Update – Sand Creek Focus Area

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### RECOMMENDED ACTION

It is recommended that the City Council take the following action:

1. Receive the report and information on the General Plan Land Use Element Update and offer any questions or comments.

### STRATEGIC PURPOSE

This action will forward Long Term Goal H: Planning, Entitlements, and Permitting, by providing consistent and efficient entitlement, permitting, and development services to the public. It will also implement Strategy H-2: Update long range planning documents, and the Short Term Objective: Update the Land Use Element of the General Plan.

### FISCAL IMPACT

The update of the Land Use Element is funded by a General Plan Maintenance fee that is collected from Building Permits issued for the construction of new homes.

### DISCUSSION

The Community Development Department has been engaged in an update to the Land Use Element of the General Plan since November 2014. The project was initially managed by a consulting firm that was also undertaking the Downtown Specific Plan. This contract relationship was ended in October 2015 and the project has since been managed by Community Development Department staff.

As the update of the Land Use Element was underway, two significant projects were presented to the City Council for approval within the Sand Creek Focus Area. Both of these project required unique General Plan Land Use Element amendments to accommodate the density and type of development that was proposed. This situation revealed the large disconnect between the current text of the Land Use Element as it relates to the Sand Creek Focus Area and the direction that the development community and the City Council were pursuing. In light of this, staff separated the update of the Sand Creek Focus Area language from the balance of the Land Use Element update to allow for concentrated focus on the unique conditions affecting this Focus Area.

The current language of the General Plan envisions very large lot subdivisions with a golf course, protected hillsides, and large amounts of open space. The General Plan caps total development in the Sand Creek Focus Area at 4,000 dwelling units. The general policies of the General Plan, with the exception of the golf course language, remain relevant. However, the policies themselves were written to be vague and open for project-specific interpretation. As a result, a high degree of uncertainty exists because the City, the public, or the development community cannot reasonably predict the future development allowed in the area. The approval of two non-conforming projects added additional uncertainty. The primary purpose of the update to the Sand Creek Focus Area policies has been to better organize, quantify, and communicate existing policies. With few exceptions, the spirit of the original policies was to remain intact.

Staff conducted a public workshop at the Prewett Community Center on January 20, 2016 to gather focused public input. Subsequent meetings were held at the Planning Commission on May 18, 2016, September 21, 2016, November 16, 2016 and January 18, 2017. Each of these meetings brought about new opportunities for public input and offered the Planning Commission opportunity to comment and direct the project. At its November 18, 2017, the Planning Commission received an Administrative Draft (Attachment "A") and endorsed its presentation to the City Council, as written. The Administrative Draft will be the basis for the forthcoming environmental document, pursuant to CEQA and the foundation for the final document.

### Administrative Draft

The Administrative Draft is a series of relevant topics with associated policies. This report will summarize these topics and policies as follows:

**a. Purpose and Primary Issues.** The policies acknowledge the unique natural and scenic resources of the area and the opportunities to maintain regional linkages for wildlife. This section restates much of the direction in the current Land Use Element.

**b. Policy Direction.** This section clearly states that the policies are intended to provide clear direction for the development of the area, including those areas set aside for preservation. It also recognizes the consistent purpose of providing housing opportunities in the Sand Creek Focus Area.

**b.1. Development Yield.** This section states the maximum development of yield of 4,000 units in the Sand Creek Focus area and provides the methodology that is to be used to develop the maximum yield for individual projects. The current language did not provide clear guidance for this calculation and the two approved projects exceeded a sustainable level of development, given the 4,000 unit constraint. This section is intended to provide fair and predictable direction for the distribution of the remaining 2,826 units.

**b.2. Land Use Designation.** This section applies land use designations to the various areas within the Focus Area. Whereas the current document uses parcel lines to dictate development potential, the proposed draft uses natural and logical barriers such as Sand Creek and major roadways. Each of these land use designations has an assigned density that will yield the development potential for the underlying area and, cumulatively, for the project site. There are also provisions for the transfer of development rights between properties. Senior housing is strongly encouraged and permitted throughout the Sand Creek Focus Area. This section clarifies this policy and its relationship to the Density Bonus process.

**b.3. Financial Analysis.** The General Plan calls for the submittal of a financial analysis or other evidence that a project will be financially independent of the City and will not require subsidy in the short or long term. This section clarifies this expectation.

**b.4. Open Space and Recreation.** The current General Plan calls for a total of 25% of the land area in the Sand Creek Focus Area to be dedicated to open space, exclusive of the golf course. This amendment strengthens that goal to 30% and the actual land use designations result in 36% of the land designated as open space. This is before the creation of parks or other project-specific open spaces. Additional policies relating to the type and style of open space, their amenities including a trail system, and the high quality natural experience desired along Sand Creek. The Sand Creek Basin Master Plan is also referenced and supported.

**b.5. Circulation.** This section states the policies regarding circulation throughout the Focus Area including the exclusive use of Empire Mine Road for emergency vehicles and pedestrians/cyclists, the expectations for separated bike paths along major roadways, and the desired connections over Sand Creek and throughout the Focus Area.

**b.6. Community Design.** The Sand Creek Focus Area is acknowledged as a unique opportunity for an exception community. This section states the general policies for exterior neighborhood treatments, common areas, open spaces, and landscaping.

**b.7. Hillsides and Hilltops.** The current language calls for the general preservation or conservation of hillsides, but does not provide clear and executable language to ensure that these policies are met in a consistent manner between policies. The Planning Commission spent considerable time refining these policies to achieve the goals of the General Plan in a usable and effective way. In short, the upper 25% of each hill was identified and set aside for preservation. The remainder of the hills was designated as a hillside and remains available for limited development with an emphasis on sensitive and natural design.

**b.8. Other.** This section provides very clear statements about the process for project review within the Sand Creek Focus Area, the limits of the maps and the intent for further project-specific analysis. It also states that the General Plan is not a guarantee of development rights, but is intended to provide general guidance for future growth.

**Land Use Map.** A land use map is provided that describes the Land Use Designations for the entire Focus Area. This map identifies all of the Open Space as a unique designation, which includes protected hilltops, the Sand Creek Corridor, and other previously-designated open space area.

### Next Steps

Staff will receive any comments or questions from the City Council and then, if no major amendments are made, will initiate the environmental review process under the California Environmental Quality Act (CEQA). The environmental document will then be presented to the Planning Commission for advisory recommendation to the City Council. Staff intends to complete this entire process no later than the end of April 2017.

### ATTACHMENTS

- A. Sand Creek Focus Area Land Use Map
- B. Administrative Draft of Update to the General Plan Land Use Element for the Sand Creek Focus Area
- C. Copy of Current Sand Creek Focus Area policies

# ATTACHMENT "E"

## Acquisition Requirements for Zone 1

The Implementing Entity will acquire at least 1,450 acres of annual grassland in Subzones 1b and 1c to create an important connection from Black Diamond Mines Regional Preserve to Detachment Concord. An important goal of conservation in this area will be to provide a large block of contiguous annual grassland or oak savanna to support western pond turtle, California tiger salamander, California red-legged frog, and other covered species. This preserve will also enhance movement between the existing protected areas. Detachment Concord supports western burrowing owl, western pond turtle, California tiger salamander, and California red-legged frog, (Tetra Tech 2002). Two ponds in the upper ridge of the inland unit of Detachment Concord are known to support California tiger salamander (Tetra Tech 2002) and may link salamanders traveling over the ridge from within the inventory area (Orloff pers. comm.).

The Implementing Entity will acquire approximately 85 acres of annual grassland in Subzone 1a consistent with the MOU between Discovery Builders (Seeno Homes) and the HCPA regarding this site (see Section 9.7 of the Implementing Agreement for more details). This site will provide an important linkage for California tiger salamander between Detachment Concord and permanently protected open space in Pittsburg. A substantial population of California tiger salamander occurs in this area whose source is likely ponds in Detachment Concord (Gan pers. comm.). Wetland enhancement and restoration on permanently protected open space in Pittsburg will likely enhance the population of California tiger salamander in this area. Land in Subzone 1a will also provide foraging habitat for golden eagle and a buffer zone between development and known golden eagle nests on the west side of the ridge line in Detachment Concord (Hale pers. comm.).

The Implementing Entity will acquire at least 25% of Subzone 1d. Acquisition in this Subzone will be focused in the southern half of the Subzone in order to secure annual grasslands that will provide better linkage between Black Diamond Mines Regional Preserve and Detachment Concord. Lands acquired in this Subzone will provide habitat for grassland-dependent covered species such as western burrowing owl.

There is no land acquisition requirement for Subzone 1e because of the expected development and the existing public land within it (see Figure 2-3). However, if land is acquired in this Subzone to meet other requirements (e.g., overall annual grassland requirement), it must be contiguous with lands acquired in Subzones 1a, 1b, or 1c, or with Detachment Concord.

## Acquisition Requirements for Zone 2

The Implementing Entity will acquire at least 60% of Subzone 2a. Acquisitions in Subzone 2a will focus on the northwestern and southeastern corners of this Subzone to increase the size of habitat connections between Black Diamond Mines Regional Preserve, Detachment Concord, and Clayton Ranch (EBRPD). Acquisition of land in the northwestern and southeastern corners of Subzone 2a will protect the headwaters of two tributaries of Mount Diablo Creek. The Implementing Entity will also acquire land in Subzone 2b or 2c or both to



connect Black Diamond Mines Regional Preserve and Clayton Ranch. The connection must be at least 0.5 mile wide to provide an adequate movement route that minimizes edge for Alameda whipsnake, California tiger salamander, California red-legged frog, and other covered species<sup>8</sup>. The additional requirements below apply to Zone 2.

- The Implementing Entity will acquire at least seven of the 13 ponds in Subzone 2c to provide breeding habitat for tricolored blackbird, California tiger salamander, western pond turtle, or California red-legged frog. This Subzone is the only one with a specific requirement to protected ponds because it has an unusually high density of unprotected ponds compared with the rest of the inventory area. Protection of most of these ponds will protect an important core population of California red-legged frog, California tiger salamander, and western pond turtle in the center of the Preserve System. For example, research on the movement patterns of California tiger salamanders shows that there is a clear relationship between the linear distance between breeding sites and the amount of genetic exchange between those sites (Trenham et al. 2001; Shaffer and Trenham in press). The Science Advisors Report prepared for the Merced County HCP/NCCP recommends a rule of thumb to retain sets of at least 4–6 breeding sites within about 1 km of each other to maintain maximum connectivity for this species. Preservation of at least seven ponds in Subzone 2c will exceed this recommended density of breeding sites for tiger salamander.
- The Implementing Entity will acquire 90% of the remaining chaparral in Subzones 2a, 2b, and 2c (i.e., 90% of 135 acres) to protect patches of chaparral that serve as modeled core habitat for Alameda whipsnake and provide important assumed linkages for whipsnake populations between Mount Diablo State Park and Black Diamond Mines Regional Preserve. Preservation of these patches will also protect suitable habitat for Mount Diablo manzanita. USFWS has identified the area between Mount Diablo State Park and Black Diamond Mines Regional Preserve as critical for Alameda whipsnake recovery because it will provide connectivity between these core areas of whipsnake habitat (U.S. Fish and Wildlife Service 2002b).
- The Implementing Entity will acquire land in Subzone 2a to protect the known population of Mount Diablo manzanita.
- Land acquired in Subzone 2f for the San Joaquin kit fox movement route must also include the two known occurrences of big tarplant and the known occurrence of round-leaved filaree in Deer Valley. Where possible, land acquired to meet kit fox and big tarplant requirements should also include sites known to support alkali soils in Deer Valley (Olson pers. comm.).
- Land acquired in Subzones 2h must include the two known occurrences of big tarplant.

<sup>8</sup> There is no accepted width of habitat for these species to provide adequate movement; viable movement routes vary according to landscape conditions (e.g., topography, vegetation) and length of the route. One-half mile was chosen for this area as an achievable minimum goal (given parcel sizes and configurations) to provide suitable breeding habitat for the target species within the habitat linkage.

- Land acquired in Subzone 2h must include the known occurrences of Mount Diablo manzanita and Brewer's dwarf flax (Mundie & Associates and City of Antioch 2002).
- Land acquired in Subzone 2d must include the known occurrence of round-leaved filaree.
- If preacquisition field surveys show modeled suitable habitat for silvery legless lizard in Subzone 2h to be suitable for this species, the Implementing Entity will give these sites a high acquisition priority.
- The Implementing Entity will acquire land that supports suitable habitat for vernal pool invertebrates wherever possible.

Additional land acquisition in Zone 2 is required to protect San Joaquin kit fox movement routes. See discussion of these requirements in *Land Acquisition Requirements in Zones 2 and 4 to Protect Kit Fox Movement Routes* below.

### **Acquisition Requirements for Zone 3**

The Implementing Entity will acquire at least 90% of the modeled suitable core habitat for Alameda whipsnake in Subzone 3a (i.e., 90% of 177 acres) to protect the largest block of chaparral/scrub in the inventory area outside existing public lands. The requirement to protect 90% was the maximum feasible target for this Subzone based on parcel size and configuration to help meet the biological goal to contribute substantially to the recovery of Alameda whipsnake in the inventory area. The Implementing Entity will also acquire land in Subzone 3a to increase the width of the linkage between the large chaparral patch in the Subzone and other chaparral patches in Mount Diablo State Park. All land acquired in this Subzone must contribute to this linkage and must be connected to Clayton Ranch through existing protected lands or HCP/NCCP preserves. Protection of 90% of core habitat and the protection of perimeter and movement habitat around it will provide a key linkage between existing protected Alameda whipsnake habitat in Mount Diablo State Park and Black Diamond Mines Regional Preserve and will contribute to the recovery of Alameda whipsnake. Acquisition of land within Subzone 3a will also protect headwater tributaries of Irish Canyon Creek.

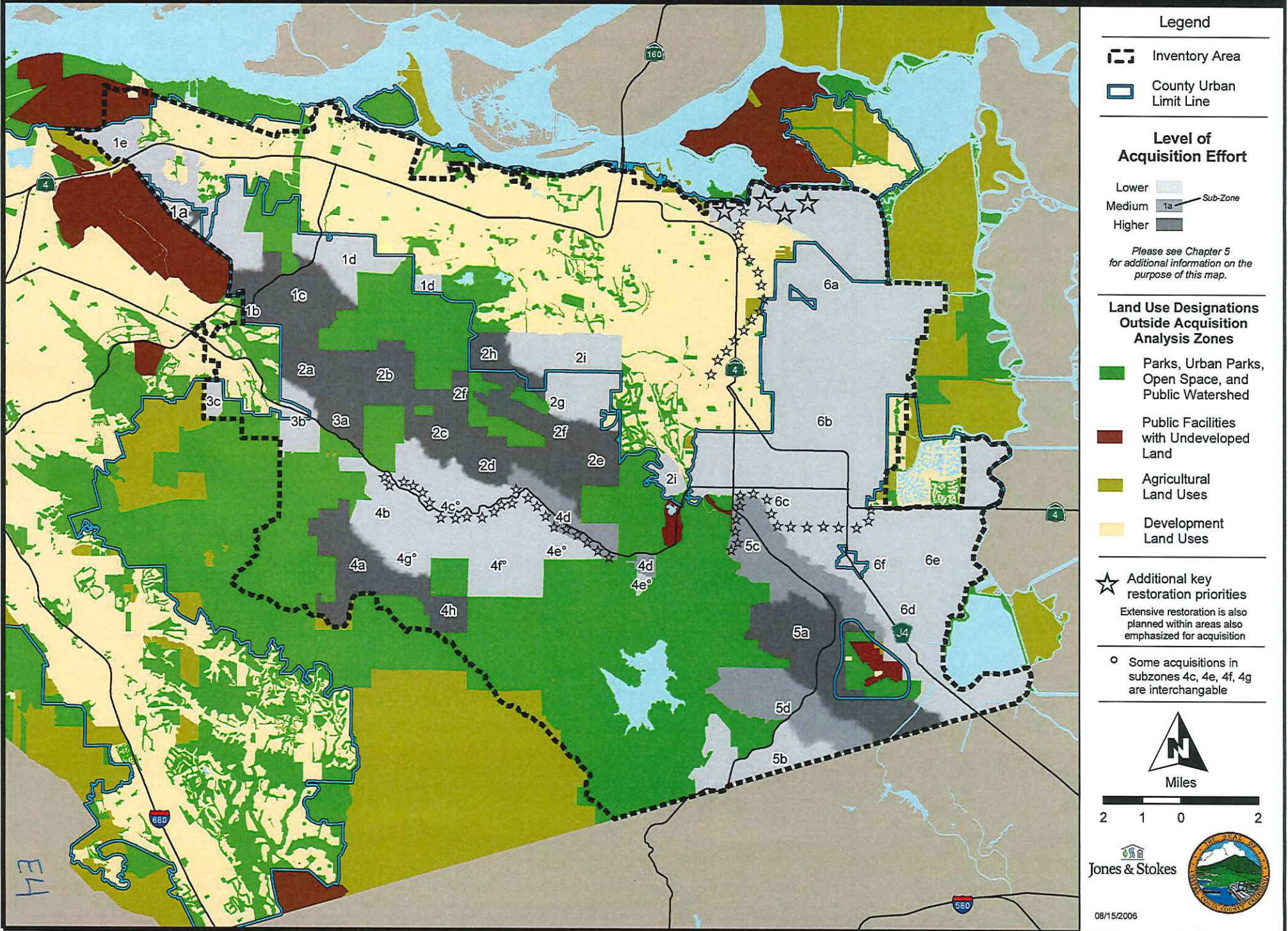
There are no acquisition requirements in Subzones 3b and 3c, but land acquired within these Subzones can count towards land cover acquisition requirements.

### **Acquisition Requirements for Zone 4**



As described above in *Land Acquisition under Different Urban Development Areas*, land acquisition requirements in Zones 4, 5, and 6 differ according to the amount of urban development that is covered under the HCP/NCCP. Minimum land acquisition requirements under the initial urban development area were designed to meet all biological goals and objectives and regulatory requirements in the event that build-out in the inventory area does not exceed the initial UDA.

**Acquisition under Initial Urban Development Area.** Land acquisition in Zone 4 will be focused in two primary areas: along Marsh Creek in the Briones Valley (Subzone 4d) and upstream (Subzone 4c), and the Upper Marsh Creek Subbasin (Subzones 4a, 4c, 4e, 4f, 4g, and 4h). Acquisition in Subzone 4d will also meet




Figure 5-2 : Acquisition Priorities with Initial Urban Development Area



Legend

-  Inventory Area
-  County Urban Limit Line

Level of Acquisition Effort

- Lower 
- Medium  *Sub-Zone*
- Higher 

Please see Chapter 5 for additional information on the purpose of this map.

Land Use Designations Outside Acquisition Analysis Zones

-  Parks, Urban Parks, Open Space, and Public Watershed
-  Public Facilities with Undeveloped Land
-  Agricultural Land Uses
-  Development Land Uses

★ Additional key restoration priorities

Extensive restoration is also planned within areas also emphasized for acquisition

- Some acquisitions in subzones 4c, 4e, 4f, 4g are interchangeable



Miles



Jones & Stokes



08/15/2006

E4




## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Santiago Castillo, Police Sergeant  
Tony Morefield, Police Lieutenant

**APPROVED BY:** Tammany Brooks, Interim-Chief of Police 

**SUBJECT:** Community Camera System

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### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution to take the following actions:

- 1) Approve the sole source request for purchase of additional community cameras from Odin Systems Inc. and Vigilant Solutions via Lehr Auto Electric; and
- 2) Authorize the City Manager to negotiate and execute a purchase agreement with Odin Systems Inc. in an amount not to exceed \$37,829.61 and with Vigilant Solutions via Lehr Auto Electric in an amount not to exceed \$73,895.63; and
- 3) Authorize the City Manager to negotiate and execute a purchase agreement with I.C.R. Electric in an amount not to exceed \$24,286.00.
- 4) Authorize the Finance Manager to amend the 2016-17 Police Department budget for the initial project cost of \$136,011.24 plus a 15% (\$20,401.68) contingency fund for a total amount of \$156,412.92 to pay for completion of this project.

### **STRATEGIC PURPOSE**

**Strategy A-3:** Improve public safety using technology.

- Adding community cameras to the existing program.
- Adding Automated License Plate Reader (ALPR) cameras to existing system.

**Strategy P-6:** Increase use of surveillance cameras throughout the City to assist Police, Code Enforcement and Public Works deployment efficacy.

- Adding cameras to key locations throughout the City.

### **FISCAL IMPACT**

The fiscal impact of the community camera system would be \$37,829.61 for the purchase of 3 community cameras (PTZ and Stationary), supporting equipment and installation. Per the manufacturer's recommendation, there should be figured in an annual maintenance / service fee of 10% of the project cost which would be an additional \$3,782.96.

The fiscal impact of Automated License Plate Reading cameras would be \$73,895.63 for the purchase of 6 ALPR cameras and supporting equipment. Per the manufacturer's recommendation, there should be figured in an annual maintenance / service fee of 10% of the project cost which would be an additional \$7,389.56.

The fiscal impact of the installation of the steel light pole and ALPR cameras, as well as providing the necessary power needs to the location for both the ALPR cameras and the community cameras would be \$24,286.00 for I.C.R.

This would amount to an initial project cost of \$136,011.24 and annual cost of \$11,172.52. It is also recommended that a 15% (\$20,401.68) contingency fund of the initial project cost be created in the event of unexpected cost overruns.

This expenditure is not included in the approved fiscal year 2016-17 Police Department budget and requires a budget amendment. The attached resolution includes action to increase the budget accordingly.

## **DISCUSSION**

- **Background**

The City of Antioch currently has a community camera system in place that utilizes cameras to monitor places such as the Marina, Knoll Park, City Hall, Worthshaw sports complex, Community Center, Skate Park and Prewett Water Park, L Street and Sycamore Drive as well as Auto Center Drive and Sycamore Drive. These cameras bring a sense of safety to the citizens who frequent these areas and also provide Law Enforcement an additional tool for fighting and reducing crime. The expansion of this program within the E.18<sup>th</sup> Street and Cavallo Road intersection would provide the residents of this area an additional sense of security and, at the same time, could serve as a crime deterrent and crime fighting tool for the police department in this challenged area. The Cities of Pittsburg and Brentwood utilize numerous community cameras and ALPR cameras within their jurisdiction that have been instrumental in reducing crime and improving the quality of life within the covered areas. Odin Systems Inc. has installed most of these cameras for the City of Antioch and the infrastructure to add additional cameras is already in place.

The Antioch Police Department has operated mobile automated license plate reading (ALPR) cameras for numerous years. Currently, the police department deploys two mobile ALPR vehicles that were purchased and installed by Vigilant Solutions via Lehr Auto Electric. Last year, the City of Antioch purchased and installed 8 stationary ALPR cameras in the Sycamore Drive corridor also from Vigilant Solutions via Lehr Auto Electric. The data captured by these ALPR cameras has been critical in the recovery of stolen and or wanted vehicles. The data has also helped solve numerous criminal cases and locate numerous wanted subjects.

- **Analysis**

The intersection of E.18<sup>th</sup> Street and Cavallo Road is a heavily traveled stretch of roadway that is surrounded by residential houses, apartment complexes, motels and

businesses. This area is home to some of the city's lower income families and has historically been recognized as one of the city's high crime areas. This intersection is the cross section for 4 different reporting zones within the Beat 2 area. In 2016, the area immediately surrounding the E. 18<sup>th</sup> Street and Cavallo Road intersection in those 4 reporting zones had 431 reported incidents which were identified as violent crimes or crimes typically associated with violent crimes. These statistics are higher than other areas, justifying the recommendation of this particular intersection for this project. (See Exhibit 6)

There are several options available as it relates to the types of cameras that could be purchased such as stationary cameras, Pan/Tilt/Zoom (PTZ) cameras and Automated License Plate Reading (ALPR) cameras. These cameras could be used in many different configurations based on the need for the specific location. The abilities of each type of camera are as follows:

- **Stationary:** These are video cameras that are fixed and cover only the area the camera is pointed in.
- **Pan/Tilt/Zoom (PTZ):** These cameras have the ability to be remotely controlled 360 degrees in any direction. They can also zoom in and out at the user's discretion.
- **Automated License Plate Readers (ALPR):** These are a different type of camera that uses reflective technology to capture license plate numbers of vehicles. As the system captures the license plate number, it simultaneously takes a snap shot of the license plate as well as the rear half of the car. That license plate is then run against the states Stolen Vehicle System as well as local records to see if the car is wanted or the license plates are reported stolen.

With the stationary and PTZ systems, an authorized user would have the ability to log into a PC and remotely view all the cameras as well as operate the PTZ cameras. The system can also produce copies of recorded video for law enforcement use for reasons such as investigating crimes or filing cases with the District Attorney's office.

There is also an option for a user to view and operate these cameras from a mobile device or tablet.

ALPR cameras have proven to be an excellent crime fighting tool. Last year, 8 ALPR cameras were installed in the Sycamore Drive area. These cameras have been instrumental in locating numerous stolen vehicles and providing officers with critical license plate information that has assisted in the investigation of numerous crimes in this area.

The intersection of E. 18<sup>th</sup> Street and Cavallo Road currently does not have any systems in place to support community cameras or ALPR cameras and would require a complete set up to include the installation of power sources. Placing the cameras in this targeted location would allow the license plate data of any vehicle traveling through this intersection in any direction to be captured as well as surveillance video that could

capture crimes in progress as well as deter crimes from occurring. The collected video and license plate data could be used at a later time to further any criminal investigation or to locate and recover stolen vehicles.

- **Conclusion**

The Antioch Police Department recommends PTZ, stationary and ALPR cameras be installed at specific locations to further increase the safety for the people that live and travel through this area and provide them with a greater sense of security.

These systems will also give law enforcement a great tool and resource to help solve and decrease crime in this area.

### **ATTACHMENTS**

- A. Resolution
- B. Sole Source Request for Odin Systems Inc. (Exhibit #1)
- C. Estimate from Odin Systems Inc. (Exhibit #2)
- D. Sole Source Request for Vigilant Solutions via Lehr Auto Electric. (Exhibit #3)
- E. Estimate from Vigilant Solutions via Lehr Auto Electric. (Exhibit #4)
- F. Estimate from I.C.R. Electric (Exhibit #5)
- G. 2016 crime stats for the E.18<sup>th</sup> Street and Cavallo Road area. (Exhibit #6)

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING THE SOLE SOURCE REQUESTS FOR THE PURCHASE OF  
COMMUNITY CAMERAS FROM ODIN SYSTEMS INC, AND AUTOMATED LICENSE  
PLATE READING CAMERAS FROM VIGILANT SOLUTIONS VIA LEHR AUTO  
ELECTRIC AND I.C.R. ELECTRIC FOR INSTALLATION; AND AUTHORIZING THE  
CITY MANAGER TO EXECUTE PURCHASING AGREEMENTS; AND AUTHORIZING  
THE FINANCE DIRECTOR TO AMEND THE 2016-17 POLICE DEPARTMENT  
BUDGET**

**WHEREAS**, the City of Antioch currently has a community camera system in place that utilizes cameras to monitor places such as the Marina, Knoll Park, City Hall, Worthshaw sports complex, Community Center, Skate Park and Prewett Water Park, L Street and Sycamore Drive as well as Auto Center Drive and Sycamore Drive. These cameras bring a sense of safety to the citizens who frequent these areas and also provide Law Enforcement an additional tool for fighting and reducing crime; and

**WHEREAS**, the intersection of E.18<sup>th</sup> Street and Cavallo Road is a heavily traveled stretch of roadway and has historically been recognized as one of the city's high crime areas and the expansion of the community camera program with the E.18<sup>th</sup> Street and Cavallo Road area would provide residents and travelers of this area an additional sense of security and, at the same time, could serve as a crime deterrent and crime fighting tool for the police department in this challenged area; and

**WHEREAS**, the Antioch Police Department has determined that a combination of stationary cameras, pant-tilt-zoom (PTZ) cameras and automated license plate reading (ALPR) cameras would be the most effective deployment of resources in the E. 18<sup>th</sup> Street and Cavallo Road area; and

**WHEREAS**, Odin Systems Inc. offers state of the art, high quality wireless PTZ and stationary security camera systems that are currently in use by the City of Antioch in various locations to include the intersections of Sycamore Drive and L Street as well as Sycamore Drive and Auto Center Drive, the Marina, new boat ramp, Knoll Park and the Community Park turf soccer fields and utilizes a proprietary wireless communication software that is not available to any other vender; and

**WHEREAS**, Lehr Auto Electric is the exclusive vendor for Vigilant Solutions brand ALPR cameras, which are already in use on two Antioch Police patrol vehicles in a mobile version as well as eight stationary cameras in the Sycamore Drive corridor; and

**WHEREAS**, I.C.R Electric would complete the installation of a steel light pole and both the ALPR and Community Camera systems;



**RESOLUTION NO. 2017/\*\***

April 11, 2017

Page Two

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch as follows:

1. The sole source request for purchase of community cameras from Odin Systems, Inc. and Vigilant Solutions via Lehr Auto Electric is hereby approved.
2. The City Manager or his designee is authorized to negotiate and execute a purchase agreement with Odin Systems, Inc. in an amount not to exceed \$37,829.61 in a form approved by the City Attorney.
3. The City Manager or his designee is authorized to negotiate and execute a purchase agreement with Vigilant Solutions via Lehr Auto Electric in an amount not to exceed \$73,895.63 in a form approved by the City Attorney.
4. The City Manager or his designee is authorized to negotiate and execute a purchase agreement with I.C.R. Electric in an amount not to exceed \$24,286.00 in a form approved by the City Attorney.
5. The Finance Director is authorized to amend the 2016-17 Police Department budget in the amount of \$156,412.92.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11th day of April, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**ARNE SIMONSEN**  
**CITY CLERK OF THE CITY OF ANTIOCH**

**CITY OF ANTIOCH  
SOLE SOURCE/BRAND REQUEST**

**THIS FORM MUST BE COMPLETED AND APPROVED PRIOR TO  
ANY SOLE SOURCE PURCHASE OR CONTRACT**

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When a request is made for a non-competitive purchase of goods or services, then the specification, special circumstances or special qualifications that justify limiting the bidding or contracting to one source must be justified in writing and approved by the City Manager or, if the amount of the contract exceeds the City Manager's authority, the City Council. In such cases, the requesting department must complete this form for approval. Please answer in the space provided, and/or in an attachment and address, by specific reference, each question listed below (1-5) in your justification. ***Be sure to answer each part of each question.*** Failure to respond fully to any of the questions could result in delay or rejection of your request due to inadequate justification.

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1. Using appropriate detail, such as brand name, model number etc., briefly describe the product you wish to purchase. In the case of a service, use enough detail to clearly describe to someone not familiar with the process what you are purchasing.

*The Antioch Police Department is requesting approval for the purchase of additional community cameras under the sole source provision of the City's purchasing policy from Odin Systems Inc.*

*Odin Systems Inc is a company that specializes in video security solutions that are customized to the needs of the customer. Odin Systems offers state of the art, high quality wireless security camera systems that are currently in use by the City of Antioch in various locations to include the intersection of L Street and Sycamore Drive, the intersection of Auto Center Drive and Sycamore Drive, the Marina, new boat ramp, Knoll Park and the Community Park turf soccer fields. The Cities of Pittsburg and San Pablo also utilize Odin Systems Inc for their respective community camera systems.*

*With this request, the Antioch Police Department would be purchasing 3 security cameras along with specialized wireless communications equipment which allows the transmittal of captured video to a central location where it will be stored for current surveillance use or later review. One of the purchased cameras offers Pan/Tilt/Zoom capabilities for better coverage while the remaining two would be fixed cameras directed in a targeted location.*

2. Please check one:
  - a.  **SOLE SOURCE:** Item is available from one source only; or item is one-of-a kind and is not sold through distributors; or manufacturer is exclusive distributor; or special circumstances and/or qualifications merit consideration of sole source to save money and/or time.

- b. \_\_\_\_ SOLE BRAND: Various sources can supply the specified model and brand; competitive bids will be solicited for the requested brand only. Meets form, fit and function - nothing else will do.
  - c. \_\_\_\_ STANDARDIZATION REQUEST: The Department requires the item to standardize parts, design, quality etc. **(This requires a detailed memo with analysis and justification.)**
3. What are the unique performance features of the product, brand or service requested that are not available in any other product, brand or service? (For services: What unique qualifications, experience, rights, and/or licenses does this vendor possess?)
- i. *Odin Systems Inc., is familiar with the City of Antioch's current community camera system as they have installed and service several of our current community cameras throughout the city. The infrastructure for additional cameras is already in place making the addition of the newly purchased cameras a relatively seamless process. Odin Systems Inc. staff is also familiar with our city staff who worked with them during the installation of the previously installed camera systems.*
  - ii. *Odin System Inc. utilizes proprietary wireless communication software that is not available to any other vender.*
  - iii. *Odin Systems Inc. also installed and services the City of Pittsburg's community camera system and is familiar with its complete setup. This is important as we intend to continue sharing current camera access with the City of Pittsburg at both Sycamore Drive locations.*
4. (a) Why are the unique performance features required (not merely preferred), and how would your requirement be inhibited without this particular service/item? or (b) What are the unique circumstances that compel (not merely make easier) the recommendation of this service/item at this particular time?
- i. *The unique performance features are required because utilizing Odin Systems Inc would allow for seamless installation of the required proprietary equipment and programming to our current system and allow the sharing of systems between the City of Antioch and the City of Pittsburg. No other company has access to or would be able to install and/or service this proprietary software.*
5. What other products/services, if any, have been examined and rejected, and why? *(Please provide a specific meaningful explanation, one vendor one feature at a time. For products be sure to clearly identify the product by name and model number and include the name, address, and telephone number of the company representative who's product you tested.)*

i. N/A

6. If justification is based on matching and/or intermixing with existing equipment (refer to 1.c.), list the quantity, manufacturer, brand, and model of the existing equipment, and why the matching is required not simply preferred.

i. N/A

I HEREBY CERTIFY THAT:

- 1. I am an approved department representative, and am aware of the City's requirements for competitive bidding, as well as the criteria for justification for sole source/brand purchasing.
- 2. I have gathered the required technical information and considered comparable and/or equal equipment/service.
- 3. I believe that a sole source/brand purchase in this case would withstand a possible audit or a vendor's protest.

REQUESTOR \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_

DEPT. HEAD/ DIRECTOR: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_

FINANCE DIRECTOR:

APPROVED: \_\_\_\_\_

NOT APPROVED: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_

COMMENTS:

BY: \_\_\_\_\_

FINAL APPROVAL:

(Council Agenda date and Item)

\_\_\_\_\_  
City Manager  
(Up to \$50,000.00)

\_\_\_\_\_  
City Council  
(Over \$50,000.00)

## SOLE SOURCE/BRAND REQUEST

### B. PROCEDURE

Sole source/brand purchasing is an exception to the normal procurement function and requires a detailed justification.

If you are requesting a particular vendor, brand or product, you must make this fact clear on your requisition. Your request will then be restrictive and non-competitive, and will fall into a sole source/sole brand category.

Such a request should not be made unless you are confident that your request is reasonable and appropriately justified to meet the City's requirements and withstand any possible audit. The City's requirements and the format for submitting such requests are contained herein. Please make copies of the Sole Source/Brand Request form for your future use.

The following factors do not apply to sole source/brand requests and should not be included in your sole source/brand justification. They will not be considered and only tend to confuse the evaluation process.

1. Personal preference for product or vendor.
2. Vendor performance, and local service (these are generally considered award factors in competitive bidding).
3. Features which exceed the minimum department requirements.
4. Explanation for the actual need and basic use for the equipment, unless the information relates to a request for "unique factors" (refer to questions 2 and 3 from the Sole Source/Brand Request form).
5. A request for "no substitution" submitted without justification. This is a sole source/brand request requiring detailed justification including established sole source/brand criteria.

# ATTACHMENT C

# ESTIMATE

## ODIN SYSTEMS INC. CA

3047 UNIVERSITY AVE. STE. 302  
SAN DIEGO, CA 92104

|         |            |
|---------|------------|
| DATE    | ESTIMATE # |
| 1/27/17 | 1575       |



|  |
|--|
| BILL TO:   |
| City of Antioch<br>Police Department.<br>PO Box 5007<br>Antioch, CA 94531-5007 |

|                |              |
|----------------|--------------|
| TERMS          | PROJECT      |
| Due on receipt | 18th@Cavallo |

| ITEM                          | DESCRIPTION  | QTY | COST      | TOTAL     |
|-------------------------------|--|-----|-----------|-----------|
| Hardware                      | Hardware at 18th and Cavallo is to have 1 outdoor rated Sony HD PTZ camera, 1 Sony HD fixed camera with built in IR's and 1 fixed 6 megapixel 60 degree mobotix camera. All associated mounts for cameras are included. This location will have 2 Odin Systems City Links as we have to relay of a tower located within the city. SEE ATTACHED DRAWINGS. The Odin city links have 8 hour battery back up, cooling and filtration. The wireless communications are built in house at Odin shop. | 1   | 20,160.00 | 20,160.00 |
| Software License              | Software license and 3 year support upgrades to cover a total of 3 cameras   | 1   | 1,269.00  | 1,269.00  |
| Misc. Hardware                | Includes all cabling, miscellaneous hardware, and connectors   | 1   | 800.00    | 800.00    |
| Tower                         | Tower climbing sub contracted to mount antennas. Odin Systems will work with our preferred contractor on placement and alignment of Antenna at tower.  | 1   | 1,500.00  | 1,500.00  |
| Labor                         | Pre configuration and assembly of communications and cameras prior to installation preformed at Odin estimated 2 days. Installation of cameras, wireless communications at intersection and tower site as well as programming of the milestone system within the PD. This will be 2.5 days worth of site visits with one overnight stay.   | 1   | 9,600.00  | 9,600.00  |
| System Consulting/Engineering | This is an estimated number as we don't know what it will cost to get rights from American Tower to mount antennas. Within this number there is consulting cost and FCC license that have to be preformed. TBD   | 1   | 2,500.00  | 2,500.00  |
| Note                          | All material is to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders. Exclusions: Permit Fees or Inspections  |     | 0.00      | 0.00      |

|              |              |                     |                  |             |
|--------------|--------------|---------------------|------------------|-------------|
| PHONE #      | FAX #        | WEB SITE            | SALES TAX (9.0%) | \$2,000.61  |
| 619-955-5500 | 562-684-0701 | www.odinsystems.com | <b>TOTAL</b>     | \$37,829.61 |

**CITY OF ANTIOCH  
SOLE SOURCE/BRAND REQUEST**

**THIS FORM MUST BE COMPLETED AND APPROVED PRIOR TO  
ANY SOLE SOURCE PURCHASE OR CONTRACT**

---

When a request is made for a non-competitive purchase of goods or services, then the specification, special circumstances or special qualifications that justify limiting the bidding or contracting to one source must be justified in writing and approved by the City Manager or, if the amount of the contract exceeds the City Manager's authority, the City Council. In such cases, the requesting department must complete this form for approval. Please answer in the space provided, and/or in an attachment and address, by specific reference, each question listed below (1-5) in your justification. ***Be sure to answer each part of each question.*** Failure to respond fully to any of the questions could result in delay or rejection of your request due to inadequate justification.

---

1. Using appropriate detail, such as brand name, model number etc., briefly describe the product you wish to purchase. In the case of a service, use enough detail to clearly describe to someone not familiar with the process what you are purchasing.

*The Antioch Police Department is requesting approval for the purchase of 6 additional "Reaper" License Plate Reading cameras (LPR's) and supporting wireless connection equipment from Vigilant Solutions via Lehr Auto Electric.*

*These license plate reading cameras will capture reflectorized license plate numbers that cross its pass and run them against known stolen and wanted vehicle databases. The camera will also take a still photograph of the plate and part of the vehicle. Once the license plate number is captured it is stored at an off-site location where the data and photograph can be researched at a later date. The same Vigilant LPR system is currently in use on two Antioch Police patrol vehicles in a mobile version as well as in the Sycamore Drive corridor with 8 stationary cameras. This purchase would also include access to the National Vehicle Location Service (NVLS) which currently consists of over 1.5 billion LPR scans and is rapidly growing.*

2. Please check one:

- a.  **SOLE SOURCE:** Item is available from one source only; or item is one-of-a kind and is not sold through distributors; or manufacturer is exclusive distributor; or special circumstances and/or qualifications merit consideration of sole source to save money and/or time.
- b.  **SOLE BRAND:** Various sources can supply the specified model and brand;

competitive bids will be solicited for the requested brand only. Meets form, fit and function - nothing else will do.

c. \_ \_ STANDARDIZATION REQUEST: The Department requires the item to standardize parts, design, quality etc. **(This requires a detailed memo with analysis and justification.)**

2. What are the unique performance features of the product, brand or service requested that are not available in any other product, brand or service? (For services: What unique qualifications, experience, rights, and/or licenses does this vendor possess?)

- *Vigilant Solutions offers access to a massive amount of LPR scans that could be used for criminal investigations.*
- *Vigilant Solutions offers many investigatory tools such as “Stakeout” which allows you to search a particular area or areas during a specific time of day to find common license plates.*
- *Captured license plate data can be checked for “Known Associates,” allowing the user to see which vehicles are often together or in the same location.*
- *Vigilant Solutions officers an exclusive Smartphone application that officers and detectives can use while in the field to further their investigations.*
- *Lehr Auto Electric is currently the only distributor of the Vigilant Solutions LPR systems in California.*

4. (a) Why are the unique performance features required (not merely preferred), and how would your requirement be inhibited without this particular service/item? or (b) What are the unique circumstances that compel (not merely make easier) the recommendation of this service/item at this particular time?

- *The unique performance features of the Vigilant LPR features are that the fixed LPR camera system is fully integratable with our current Vigilant, mobile system. This makes for researching license plate data, locating stolen vehicles and entering wanted license plates simple, as it could be done from one location. Vigilant Solutions provides access to 1.5 billion plus license plate reads taken from both private LPR systems as well as other law enforcement agencies LPR systems.*
- *Several other Law Enforcement Agencies in Contra Costa County also utilize Vigilant Solutions for their LPR needs to include, Brentwood, Pittsburg, Oakley, Contra Costa Sheriff’s Department, Orinda, Walnut Creek, Pleasant Hill, CHP and Lafayette. All of these agencies share their LPR data which helps tremendously with criminal investigations.*



5. What other products/services, if any, have been examined and rejected, and why? *(Please provide a specific meaningful explanation, one vendor one feature at a time. For products be sure to clearly identify the product by name and model number and include the name, address, and telephone number of the company representative who's product you tested.)*
  - *Prior to the purchase of Vigilant Solutions mobile LPR system, the Antioch Police Department used 3M's Boss LPR system. 3M's system does not allow for agency to agency sharing of LPR data which could hinder a criminal investigation. 3M's LPR cameras are very large and bulky. The 3M LPR system is significantly more expensive to purchase and repair.*
  
6. If justification is based on matching and/or intermixing with existing equipment (refer to 1.c.), list the quantity, manufacturer, brand, and model of the existing equipment, and why the matching is required not simply preferred.
  - *As previously stated, the Antioch Police Department is currently using the mobile and stationary versions of the Vigilant Solutions LPR system. Additional fixed cameras would only increase the amount of license plate data captured and further assist in not only locating stolen or wanted vehicles but also providing detectives and officers with an additional lead to pursue in any criminal investigation.*

I HEREBY CERTIFY THAT:

1. I am an approved department representative, and am aware of the City's requirements for competitive bidding, as well as the criteria for justification for sole source/brand purchasing.
2. I have gathered the required technical information and considered comparable and/or equal equipment/service.
3. I believe that a sole source/brand purchase in this case would withstand a possible audit or a vendor's protest.

REQUESTOR \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_

DEPT. HEAD/ DIRECTOR: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_

FINANCE DIRECTOR:

APPROVED: \_\_\_\_\_

NOT APPROVED: \_\_\_\_\_

DATE: \_\_\_/\_\_\_/\_\_\_

COMMENTS:

BY: \_\_\_\_\_

FINAL APPROVAL:

(Council Agenda date and Item)

\_\_\_\_\_  
City Manager  
(Up to \$50,000.00)

\_\_\_\_\_  
City Council  
(Over \$50,000.00)

## SOLE SOURCE/BRAND REQUEST

### B. PROCEDURE

Sole source/brand purchasing is an exception to the normal procurement function and requires a detailed justification.

If you are requesting a particular vendor, brand or product, you must make this fact clear on your requisition. Your request will then be restrictive and non-competitive, and will fall into a sole source/sole brand category.

Such a request should not be made unless you are confident that your request is reasonable and appropriately justified to meet the City's requirements and withstand any possible audit. The City's requirements and the format for submitting such requests are contained herein. Please make copies of the Sole Source/Brand Request form for your future use.

The following factors do not apply to sole source/brand requests and should not be included in your sole source/brand justification. They will not be considered and only tend to confuse the evaluation process.

1. Personal preference for product or vendor.
2. Vendor performance, and local service (these are generally considered award factors in competitive bidding).
3. Features which exceed the minimum department requirements.
4. Explanation for the actual need and basic use for the equipment, unless the information relates to a request for "unique factors" (refer to questions 2 and 3 from the Sole Source/Brand Request form).
5. A request for "no substitution" submitted without justification. This is a sole source/brand request requiring detailed justification including established sole source/brand criteria.



**Quote For:**

**Antioch Police Department  
Cavallo/E18**

**Quoted By:**

**Lehr  
Mike McGee**

**Date: 02-10-17**



**Be Smart. Be Safe. Be Vigilant.**



**Lehr**  
**4707 Northgate Blvd**  
**Sacramento, California 95834**  
**(P) 925-303-9513 (F) 267-393-8248**



|               |                           |               |             |
|---------------|---------------------------|---------------|-------------|
| Attention:    | Antioch Police Department | Date:         | 2/10/2017   |
| Project Name: | Cavallo/E18               | Quote Number: | MFM-0235-03 |

## PROJECT QUOTATION

We at Lehr are pleased to quote the following systems for the above referenced project:

| Qty   | Item # | Description  |
|---|--------|--|
| (1)   | TAS-UL | <b>Target Alert Service - LPR Alert Delivery Software - Unlimited User</b> <ul style="list-style-type: none"> <li>Real Time LPR notification and mapping software sends LPR alerts to any in-network PC</li> <li>Send Alerts over any communication protocol including LAN, WAN, internet wireless, etc.</li> <li>Server Client software compatible with all Vigilant CDFS applications</li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |        | <b>\$0.00</b>  |

| Qty   | Item #  | Description  |
|---|---|--|
| (1)   | <b>Fixed Camera LPR<br/>SYS-1</b><br>VSF-075-H-RE | <b>Vigilant Fixed LPR Camera with Integrated Smart Processor</b><br><u>Hardware:</u> <ul style="list-style-type: none"> <li>Integrated (Internal) solid state DSP Smart processor units - No moving parts <ul style="list-style-type: none"> <li>Plug-N-Play IP based camera with Power Over Ethernet (POE)</li> </ul> </li> <li>Includes field installed J-Box</li> <li>75mm LPR Camera(s) with IR and Color video <ul style="list-style-type: none"> <li>Includes RAM mounting bracket</li> </ul> </li> </ul> <u>Software:</u> <ul style="list-style-type: none"> <li>Direct connect to Vigilant's nationally hosted LEARN LPR data server <ul style="list-style-type: none"> <li>Includes CarDetector LPR software for local server hosting</li> </ul> </li> <li>LPR vehicle license plate scanning / real time alerting <ul style="list-style-type: none"> <li>Full suite of LPR tools including data analytics</li> </ul> </li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |   | <b>\$8,275.00</b>  |

| Qty   | Item #  | Description  |
|---|---|--|
| (1)   | <b>Fixed Camera LPR<br/>SYS-2</b><br>VSF-075-H-RE | <b>Vigilant Fixed LPR Camera with Integrated Smart Processor</b><br><u>Hardware:</u> <ul style="list-style-type: none"> <li>Integrated (Internal) solid state DSP Smart processor units - No moving parts <ul style="list-style-type: none"> <li>Plug-N-Play IP based camera with Power Over Ethernet (POE)</li> </ul> </li> <li>Includes field installed J-Box</li> <li>75mm LPR Camera(s) with IR and Color video <ul style="list-style-type: none"> <li>Includes RAM mounting bracket</li> </ul> </li> </ul> <u>Software:</u> <ul style="list-style-type: none"> <li>Direct connect to Vigilant's nationally hosted LEARN LPR data server <ul style="list-style-type: none"> <li>Includes CarDetector LPR software for local server hosting</li> </ul> </li> <li>LPR vehicle license plate scanning / real time alerting <ul style="list-style-type: none"> <li>Full suite of LPR tools including data analytics</li> </ul> </li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |   | <b>\$8,275.00</b>  |

| Qty   | Item #                                    | Description  |
|---|---|--|
| (1)   | Fixed Camera LPR<br>SYS-3<br>VSF-075-H-RE | <b>Vigilant Fixed LPR Camera with Integrated Smart Processor</b><br><u>Hardware:</u> <ul style="list-style-type: none"> <li>• Integrated (Internal) solid state DSP Smart processor units - No moving parts <ul style="list-style-type: none"> <li>o Plug-N-Play IP based camera with Power Over Ethernet (POE)</li> </ul> </li> <li>• Includes field installed J-Box</li> <li>• 75mm LPR Camera(s) with IR and Color video <ul style="list-style-type: none"> <li>o Includes RAM mounting bracket</li> </ul> </li> </ul> <u>Software:</u> <ul style="list-style-type: none"> <li>• Direct connect to Vigilant's nationally hosted LEARN LPR data server <ul style="list-style-type: none"> <li>o Includes CarDetector LPR software for local server hosting</li> </ul> </li> <li>• LPR vehicle license plate scanning / real time alerting <ul style="list-style-type: none"> <li>o Full suite of LPR tools including data analytics</li> </ul> </li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |   | <b>\$8,275.00</b>  |

| Qty   | Item #                                    | Description  |
|---|---|--|
| (1)   | Fixed Camera LPR<br>SYS-4<br>VSF-075-H-RE | <b>Vigilant Fixed LPR Camera with Integrated Smart Processor</b><br><u>Hardware:</u> <ul style="list-style-type: none"> <li>• Integrated (Internal) solid state DSP Smart processor units - No moving parts <ul style="list-style-type: none"> <li>o Plug-N-Play IP based camera with Power Over Ethernet (POE)</li> </ul> </li> <li>• Includes field installed J-Box</li> <li>• 75mm LPR Camera(s) with IR and Color video <ul style="list-style-type: none"> <li>o Includes RAM mounting bracket</li> </ul> </li> </ul> <u>Software:</u> <ul style="list-style-type: none"> <li>• Direct connect to Vigilant's nationally hosted LEARN LPR data server <ul style="list-style-type: none"> <li>o Includes CarDetector LPR software for local server hosting</li> </ul> </li> <li>• LPR vehicle license plate scanning / real time alerting <ul style="list-style-type: none"> <li>o Full suite of LPR tools including data analytics</li> </ul> </li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |   | <b>\$8,275.00</b>  |

| Qty   | Item #                                    | Description  |
|---|---|--|
| (1)   | Fixed Camera LPR<br>SYS-5<br>VSF-075-H-RE | <b>Vigilant Fixed LPR Camera with Integrated Smart Processor</b><br><u>Hardware:</u> <ul style="list-style-type: none"> <li>• Integrated (Internal) solid state DSP Smart processor units - No moving parts <ul style="list-style-type: none"> <li>o Plug-N-Play IP based camera with Power Over Ethernet (POE)</li> </ul> </li> <li>• Includes field installed J-Box</li> <li>• 75mm LPR Camera(s) with IR and Color video <ul style="list-style-type: none"> <li>o Includes RAM mounting bracket</li> </ul> </li> </ul> <u>Software:</u> <ul style="list-style-type: none"> <li>• Direct connect to Vigilant's nationally hosted LEARN LPR data server <ul style="list-style-type: none"> <li>o Includes CarDetector LPR software for local server hosting</li> </ul> </li> <li>• LPR vehicle license plate scanning / real time alerting <ul style="list-style-type: none"> <li>o Full suite of LPR tools including data analytics</li> </ul> </li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |   | <b>\$8,275.00</b>  |

| Qty   | Item #                                    | Description  |
|---|---|--|
| (1)   | Fixed Camera LPR<br>SYS-6<br>VSF-075-H-RE | <b>Vigilant Fixed LPR Camera with Integrated Smart Processor</b><br><u>Hardware:</u> <ul style="list-style-type: none"> <li>Integrated (Internal) solid state DSP Smart processor units - No moving parts <ul style="list-style-type: none"> <li>Plug-N-Play IP based camera with Power Over Ethernet (POE)</li> </ul> </li> <li>Includes field installed J-Box</li> <li>75mm LPR Camera(s) with IR and Color video <ul style="list-style-type: none"> <li>Includes RAM mounting bracket</li> </ul> </li> </ul> <u>Software:</u> <ul style="list-style-type: none"> <li>Direct connect to Vigilant's nationally hosted LEARN LPR data server <ul style="list-style-type: none"> <li>Includes CarDetector LPR software for local server hosting</li> </ul> </li> <li>LPR vehicle license plate scanning / real time alerting <ul style="list-style-type: none"> <li>Full suite of LPR tools including data analytics</li> </ul> </li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |   | <b>\$8,275.00</b>  |

| Qty   | Item #      | Description   |
|---|-------------|---|
| (6)   | SSUPSYS-COM | <b>Vigilant System Start Up &amp; Commissioning of 'In Field' LPR system</b> <ul style="list-style-type: none"> <li>Vigilant technician to visit customer site</li> <li>Includes system start up, configuration and commissioning of LPR system</li> <li>Applies to mobile (1 System) and fixed (1 Camera) LPR systems</li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |             | <b>\$5,250.00</b>   |

| Qty   | Item #     | Description  |
|---|------------|--|
| (1)   | VSPTRVL-01 | <b>Vigilant Certified Partner Travel via Client Site Visit</b> <ul style="list-style-type: none"> <li>Vigilant certified technician to visit client site</li> <li>Includes all travel costs for onsite support services</li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |            | <b>\$1,550.00</b>  |

| Qty   | Item #                   | Description  |
|---|--------------------------|--|
| (2)   | VS-FX-DUAL-BRKT-<br>ASSY | <b>Dual Fixed Camera Wall Mount Bracket</b> <ul style="list-style-type: none"> <li>Wall Mount for (2) Fixed Cameras</li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |                          | <b>\$800.00</b>  |

| Qty   | Item #                             | Description   |
|---|------------------------------------|---|
| (2)   | VS-FX-UNI-POLE-<br>WALL-BRKT REV B | <b>Fixed LPR Camera Bracket</b> <ul style="list-style-type: none"> <li>Pole or Wall Mount - UPR ARM ASSY POLE &amp; WALL MOUNT BLK REV B</li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |                                    | <b>\$700.00</b>   |

| Qty   | Item #         | Description   |
|---|----------------|---|
| (4)   | Fixed Kit PODS | <b>Fixed Kit POD Includes</b> <ul style="list-style-type: none"> <li>NEMA Enclosure</li> <li>Power Supply</li> <li>Sierra Wireless Modem</li> <li>Antenna</li> <li>POE Switch</li> <li>Cellular Service Not Included</li> </ul> |
| <b>Subtotal Price</b> (Excluding sales tax) |                | <b>\$10,000.00</b>  |

| Qty | Item # | Description                |
|-----|--------|----------------------------|
| (1) | Tax    | Local Sales Tax Rate 8.75% |
|     |        | <b>\$5,945.63</b>          |

**Quote Notes:**

1. All prices are quoted in USD and will remain firm and in effect for 60 days.
2. No permits, start-up, installation, and or service included in this proposal unless explicitly stated above.
3. All hardware components to have standard One (1) year hardware warranty.
4. All software to have standard one (1) year warranty for manufacturer defects.
5. Software is manufactured under strict Vigilant Solutions standard.

**Quoted by: Mike McGee - 925-303-9513 - mmcgee@lehrauto.com**

|                    |                    |      |
|--------------------|--------------------|------|
| <b>Total Price</b> | <b>\$73,895.63</b> |      |
| Accepted By:       | Date:              | P.O# |





## REVISED III

April 3, 2017

Antioch Police  
Chief Tammany Brooks

RE: Electrical and Camera Installation E. 18<sup>th</sup> Street & Cavallo Rd.

The following proposal is for ICR Electrical to pull in new wiring, and provide 120-volt / 20-amp power to three signal poles at the northwest, northeast, and southeast corners of the intersection at E. 18<sup>th</sup> Street and Cavallo Rd. ICR will provide and install a new Type 15 steel light pole and have 120-volt power ready for a future LED luminaire. This new Type 15 light pole will be installed at the southwest corner of E. 18<sup>th</sup> and Cavallo Rd. Power of 120-volts will also be provided to this new light pole to power some Lehr license plate reader cameras. All labor, materials, type 15 light pole, 6 ft pole arm, concrete pole base, saw cutting, trucks, tools, high reach equipment, lane closures and traffic control are included with exceptions noted.

1. Odin cameras provide a 120-volt quad outlet in a 12"x12"x6" outdoor enclosure five feet from the top of the signal pole located at the southeast corner of Cavallo and E. 18<sup>th</sup> Street. Odin will install all of their camera equipment at this location.
2. Lehr license plate reader cameras provide 120-volt power to three signal poles located at each of the three corners and to the new Type 15 steel light pole at the intersection of E. 18<sup>th</sup> and Cavallo Rd. ICR will mount and provide power to the Lehr license plate reader cameras and control boxes at all four corners of E. 18<sup>th</sup> and Cavallo Rd. The license plate reader cameras and control boxes are to be mounted 15 feet from ground level.
3. ICR will coordinate with Bill Walker, Contra Costa County Signal Supervisor, to gain access into the signal controller and the signal poles at this intersection in order to pull the new wires needed and to provide the 120-volt / 20-amp circuit needed to power all of the cameras.
4. ICR will pull-in new wire utilizing the existing underground conduits currently supplying power and signal commands to the signal poles at this location. No new electrical is included other than the new wires needed to power the cameras and the light pole luminaire.
5. The wire and camera installation will take two full eight (8) hour work days.
6. Cameras are supplied by Odin and Lehr.
7. Labor for this project is based upon the prevailing wages for an electrician inside wireman for Contra Costa County.

**Total for the above \$12,688.00.**

8. Provide and install a Cal Trans Type 15 steel light pole with a 6 ft arm. Installation will include saw cutting the concrete sidewalk, installing a 2-inch conduit from an existing signal box to the light pole location, drilling a new light pole base 30-inches wide and 5 feet deep, provide a steel rebar cage for the pole base, anchor bolts, and forming and pouring concrete for the new pole base. The concrete sidewalk removed will be replaced with cut back as the City will be replacing the concrete sidewalks at this location. The lead time on the Type 15 steel light pole is 12 to 14 weeks. LED luminaire is not included with the cost below.

**Total for the Type 15 Light Pole is \$11,598.00.**

Chief Brooks should you have any questions please contact me.

Regards,

A handwritten signature in blue ink, appearing to read 'Dan Garcia', is written over the word 'Regards,'. The signature is fluid and cursive.

Dan Garcia

**Industrial Commercial & Remediation Electrical, Inc.**

351-A Sunset Drive ~ Antioch, CA 94509 ~ 925-757-8282 ~ FAX 925-757-5027  
State Lic. No. C-10 354081 ~ Fed I.D. # 20-5602184

**ATTACHMENT G**CAVALLO RD & E 18<sup>TH</sup> ST INTERSECTION

2016 Select Case Class – approximately ¼ mile area from intersection

| <b>CASE CLASS</b>          | <b>#CASES</b> |
|----------------------------|---------------|
| AUTR                       | 48            |
| ASLS                       | 38            |
| WRNO                       | 35            |
| AUTS                       | 33            |
| MALM                       | 26            |
| VCOO                       | 26            |
| ASLA                       | 25            |
| THOF                       | 25            |
| NARC                       | 24            |
| WRAN                       | 22            |
| PCOO                       | 18            |
| MSIN                       | 17            |
| AUTA                       | 12            |
| BURR                       | 11            |
| BURB                       | 8             |
| ROBB                       | 7             |
| TRES                       | 6             |
| BURA                       | 6             |
| ACCN                       | 5             |
| DUIX                       | 5             |
| SEXX                       | 4             |
| ATMC                       | 4             |
| ARSO                       | 3             |
| THRX                       | 3             |
| ACCI                       | 2             |
| BURG                       | 2             |
| SUSC                       | 2             |
| WEPN                       | 2             |
| DRUN                       | 2             |
| RECK                       | 1             |
| MARP                       | 1             |
| BURS                       | 1             |
| CABU                       | 1             |
| HOMI                       | 1             |
| CARJ                       | 1             |
| PROF                       | 1             |
| DUIF                       | 1             |
| ACCF                       | 1             |
| KIDN                       | 1             |
| TOTAL<br>SELECTED<br>CALLS | 431           |



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Scott Buenting, Project Manager, Capital Improvements Division *SB*

**APPROVED BY:** Lynne Filson, Assistant City Engineer II *LF*

**SUBJECT:** Water Treatment Plant Disinfection Improvements (P.W. 246-29)

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### **RECOMMENDED ACTION**

It is recommended that the City Council:

- 1) Adopt a resolution approving the Initial Study/Mitigated Negative Declaration for the Water Treatment Plant Disinfection Improvements Project (Attachment "A").
- 2) Adopt a resolution awarding the Water Treatment Plant Disinfection Improvements Project contract to the lowest responsive and responsible bidder, Anderson Pacific Engineering Construction, Inc. and authorize the City Manager to execute an agreement in the amount of \$2,598,918 (Attachment "D").
- 3) Adopt a resolution authorizing the City Manager to execute the Second Amendment to the Consultant Service Agreement with CDM Smith, Inc. in the amount of \$199,458 for a total contract amount of \$692,881 (Attachment "E").

### **STRATEGIC PURPOSE**

This item supports Strategy K-1 in the Strategic Plan by ensuring well maintained public facilities and Strategy K-2 by delivering high quality water to our customers.

### **FISCAL IMPACT**

The revised 2016-17 Capital Improvement Budget includes \$3,065,746 of Water Enterprise funds and \$1,000,000 of Water System Improvement funds for engineering, inspection and construction of disinfection improvements at the Water Treatment Plant. Construction of this project will not impact the General Fund.

### **DISCUSSION**

The City currently utilizes chlorine and ammonia gas during disinfection operations at both Plant A and Plant B of the Water Treatment Plant (WTP). Increasingly stringent regulatory requirements, associated shipping, storing and handling of these gases and the effort required to maintain the delivery systems are proving to be excessively taxing on the City's limited staff.

On June 9, 2015, the City Council authorized an agreement with CDM Smith for engineering services related to improving the disinfection process at the WTP. CDM Smith evaluated various disinfection alternative processes, including ozonation, ultraviolet light disinfection and the usage of sodium hypochlorite both delivered and generated on site, for the replacement of the chlorine gas. Aqua ammonia and liquid ammonia sulfate were considered as replacement chemicals for the anhydrous ammonia gas. Due to the available space at the WTP, increased site safety, relative ease of maintenance, and lower construction and operational costs, delivered sodium hypochlorite and liquid ammonia sulfate were chosen and contract documents were developed.

CDM Smith, on behalf of the City, prepared an Initial Study/Mitigated Negative Declaration (IS/MND) to evaluate the potential environmental impacts of the Water Treatment Plant Disinfection Improvements project (P.W. 246-29) in conformance with Section 15063 of Title 14 of the California Code of Regulations (the CEQA "Guidelines"). After release of the Draft IS/MND and during the design of the improvements, the City decided to modify the design of the treatment improvements to use liquid ammonium sulfate in lieu of liquid aqua ammonia and to eliminate a water softening system and subsequent brine discharge to the sanitary sewer. In consideration of these modifications to the design, the City decided to update the Draft IS/MND that was released in February 2016 and reissue a Revised Draft IS/MND for circulation for public review and comment. Pursuant to CEQA Guidelines Section 15073, the Revised Draft IS/MND was circulated for public review for a 30-day period from December 15, 2016 to January 13, 2017. In summary, the Revised Draft MND found that the proposed project would have significant impacts to biological resources, cultural resources, geology and soils, and hazards/hazardous materials; and the impacts could be mitigated to a less significant level if the proposed mitigation measures were implemented.

The Final IS/MND and Mitigation Monitoring and Reporting Program (MMRP) have been prepared for the project in conformance with the California Environmental Quality Act (CEQA). The IS/MND and MMRP are available for review Monday through Friday, between the hours of 8:00 a.m. and 11:30 a.m., and between the hours of 1:00 p.m. and 5:00 p.m. by appointment only, at the City of Antioch City Hall, Community Development Department, 200 H Street, Antioch, CA, except on specified holidays, and are located on the City's website:

[www.ci.antioch.ca.us/CityGov/CommDev/PlanningDivision/Environmental docs](http://www.ci.antioch.ca.us/CityGov/CommDev/PlanningDivision/Environmental%20docs).

On March 21, 2017, five (5) bids were received and opened as shown on the attached tabulation (Attachment "B"). During Staff's review of the bid documents, it was discovered that the sum of the extended bid prices submitted by Mountain Cascade, Inc. (MCI) did not equal the total bid price. MCI has stated that this irregularity was due to a significant clerical error (Attachment "C"). Staff, under the advisement of the City Attorney, recommends relieving MCI of their bid and awarding the contract to the lowest responsive and responsible bidder, Anderson Pacific Engineering Construction, Inc. of Santa Clara in the amount of \$2,598,918. The bid submitted by Anderson Pacific

Engineering Construction, Inc. has been checked and found to be without any errors or omissions.

In support of the construction activities, Staff is recommending amending CDM Smith's consulting service agreement to include additional engineering services during construction. These services will include conducting site visits, observation of equipment acceptance testing, development of design changes and record drawings, preparation of operation and maintenance guides for the new systems and providing operator training. These tasks are necessary to construct and implement the new disinfection systems. Staff believes that CDM Smith's familiarity with this project makes them best suited to perform these tasks. The approval of this amendment will increase CDM Smith's contract by \$199,458 for a total contract amount of \$692,881.

**ATTACHMENTS**

- A. Resolution Approving and Adopting the IS/MND and MMRP
- B. Bid Tabulation
- C. Mountain Cascade, Inc. - Letter dated 3/22/2017
- D. Resolution Awarding a Construction Agreement
- E. Resolution Authorizing an Amendment to Consultant Service Agreement

**ATTACHMENT "A"**

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ADOPTING THE  
FINAL INITIAL STUDY/MITIGATED NEGATIVE DECLARATION AND MITIGATION  
MONITORING AND REPORTING PROGRAM FOR THE WATER TREATMENT  
PLANT DISINFECTION IMPROVEMENTS PROJECT  
P.W. 246-29**

**WHEREAS**, the City of Antioch (City) has identified improvements to be made to the disinfection operations at the Water Treatment Plant (Project); and

**WHEREAS**, CDM Smith, on behalf of the City, prepared an Initial Study/Mitigated Negative Declaration to evaluate the potential environmental impacts of the Project in conformance with Section 15063 of Title 14 of the California Code of Regulations; and

**WHEREAS**, a revised draft Initial Study and Mitigated Negative Declaration (IS/MND) was circulated for a 30-day review period, with the public review period commencing on December 15, 2016 and ending on January 13, 2017; and

**WHEREAS**, on April 11, 2017, the City Council duly held a hearing on the matter, and received and considered evidence, both oral and documentary on the Final IS/MND and Mitigation Monitoring and Reporting Program (MMRP); and

**WHEREAS**, the City Council has reviewed the Final IS/MND for this Project and the comments received during the comment period; and

**WHEREAS**, the custodian of the Final IS/MND is the Community Development Department and the Final IS/MND is available for public review Monday through Friday, between the hours of 8:00 a.m. and 11:30 a.m., and between the hours of 1:00 p.m. and 5:00 p.m. by appointment only, at the City of Antioch City Hall, Community Development Department, 200 H Street, Antioch, CA, except on specified holidays. The Draft IS/MND and MMRP are also available online at:  
[www.ci.antioch.ca.us/CityGov/CommDev/PlanningDivision/Environmentaldocs](http://www.ci.antioch.ca.us/CityGov/CommDev/PlanningDivision/Environmentaldocs).

**NOW THEREFORE BE IT RESOLVED**

1. The City Council of the City of Antioch hereby finds, on the basis of the whole record before it (including the Initial Study and all comments received) that:
  - a. The City of Antioch exercised overall control and direction over the CEQA review for the Project, including the preparation of the Final Initial Study and Mitigated Negative Declaration, and independently reviewed the Final Initial Study and Mitigated Negative Declaration; and
  - b. There is no substantial evidence that the Project will have a significant effect on the environment once mitigation measures have been implemented; and

- c. The Final Initial Study and Mitigated Negative Declaration reflect the City's independent judgment and analysis.
2. The City Council of the City of Antioch approves and adopts the Initial Study, Mitigated Negative Declaration and Mitigation Monitoring and Report Program for the Project.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 11<sup>th</sup> day of April, 2017 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**ARNE SIMONSEN**  
**CITY CLERK OF THE CITY OF ANTIOCH**

**CITY OF ANTIOCH  
TABULATION OF BIDS**

**JOB TITLE: Water Treatment Plant Disinfection Improvements  
(P.W. 246-29)**

**BIDS OPENED: March 21, 2017 ~ 2:00 p.m.  
City Council Chambers**

|                        |                        |   |  |                                     |   |  |
|------------------------|------------------------|---|--|-------------------------------------|---|--|
|                        | Engineer's<br>Estimate | Anderson Pacific Engineering<br>Construction, Inc.<br>Santa Clara | K.G. Walters<br>Construction Co., Inc.<br>Santa Rosa | Mountain Cascade, Inc.<br>Livermore | Myers and Sons Construction<br>Sacramento | C.W. Roen Construction Company<br>Danville |
| <b>TOTAL BID PRICE</b> | \$3,600,000.00         | \$2,598,918.00  | \$2,685,000.00                                       | \$2,754,917.94                      | \$3,149,418.00                            | \$3,349,700.00                             |

| <i>Anderson Pacific Engineering<br/>Construction, Inc.</i>   | <i>K.G. Walters Construction Co., Inc.</i>  | <i>Mountain Cascade, Inc.</i>   | <i>Myers and Sons<br/>Construction</i>  | <i>C.W. Roen Construction<br/>Company</i>   |
|--|---|---|---|---|
| <u>Painting</u><br>Redwood Painting<br><u>Electrical</u><br>Banistor Electric<br><u>Insulation</u><br>Farwest Insulation | <u>Pre Engineered Metal Structures</u><br>LGM<br><u>Pipe Insulation</u><br>Farwest Insulation<br><u>Paint &amp; Coating</u><br>TEPS | <u>Canopy</u><br>LGM Construction<br><u>Painting</u><br>Redwood Painting<br><u>Electric</u><br>San Joaquin Electric<br><u>Pipe Insulation</u><br>Farwest Insulation | <u>Canopy</u><br>LGM Construction<br><u>Painting</u><br>Value Painting<br><u>Electric</u><br>San Joaquin Electric<br><u>Pipe Insulation</u><br>Farwest Insulation | <u>Canopy</u><br>LGM Construction<br><u>Painting</u><br>Redwood Painting<br><u>Electric</u><br>Con J. Franke Electric<br><u>Pipe Insulation</u><br>Farwest Insulation |

**ATTACHMENT "B"**



## ATTACHMENT "C"



P.O. Box 5050  
Livermore, CA 94551 (925) 373-8370

March 22, 2017

City of Antioch  
Attn: Mr. Scott Buenting, P.E.  
Capital Improvements Division  
200 H. St.  
Antioch, Ca. 94531

Re: W.T.P. Disinfection Improvements (P.W. 248-29) Project.

Mr. Buenting,

This letter is intended to seek relief from our bid for the above referenced project due to a significant clerical error made during bid close-out. The intended bid amount for item one on the bid form was \$2,420,000 for a discrepancy of \$419,600. Our total bid amount shown of \$2,754,917.94 is correct and although it is a moot point, the total written in words is incorrect as well. I sincerely apologize for the error along with the time and effort it has cost the City to deal with. Please do not hesitate to contact me should you have additional questions or require more information.

Kindest regards,

A handwritten signature in black ink, appearing to read 'D. Hicks', is written over a large, stylized circular flourish.

David T. Hicks  
Vice President of Estimating  
Mountain Cascade, Inc.  
O - 925-373-8370  
C - 925-525-2400

**ATTACHMENT "D"**

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
AWARDING THE WATER TREATMENT PLANT DISINFECTION IMPROVEMENTS  
CONTRACT AND EXECUTION OF A CONSTRUCTION AGREEMENT  
WITH ANDERSON PACIFIC ENGINEERING CONSTRUCTION, INC.  
P.W. 246-29**

**WHEREAS**, the City Council desires to relieve Mountain Cascade, Inc. of their bid for the Water Treatment Plant Disinfection Improvements project construction contract due to clerical error; and

**WHEREAS**, the City Council has considered awarding the Water Treatment Plant Disinfection Improvements project construction contract to the lowest, responsive and responsible bidder, Anderson Pacific Engineering Construction, Inc. in the amount of \$2,598,918; and

**WHEREAS**, the City desires to execute a construction agreement with Anderson Pacific Engineering Construction, Inc., in the amount of \$2,598,918 for the Water Treatment Plant Disinfection Improvements project;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby relieves Mountain Cascade, Inc. of their bid for the Water Treatment Plant Disinfection Improvements project construction contract and awards the construction contract to the lowest, responsive and responsible bidder, Anderson Pacific Engineering Construction, Inc., and authorizes the City Manager to execute a construction agreement with Anderson Pacific Engineering Construction, Inc. in the amount of \$2,598,918, in a form approved by the City Attorney.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11<sup>th</sup> day of April 2017, by the following vote:

**AYES:**

**ABSENT:**

**NOES:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**

**ATTACHMENT "E"**

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
AUTHORIZING THE CITY MANAGER TO EXECUTE THE SECOND AMENDMENT  
TO AGREEMENT WITH CDM SMITH, INC. DURING CONSTRUCTION FOR THE  
WATER TREATMENT PLANT DISINFECTION IMPROVEMENTS PROJECT  
P.W. 246-29**

**WHEREAS**, the City has an existing Consultant Service Agreement with CDM Smith, Inc. for engineering services related to the Water Treatment Plant Disinfection Improvements project in the amount of \$493,423; and

**WHEREAS**, the City desires to authorize the City Manager to execute the Second Amendment to the Consultant Service Agreement with CDM Smith, Inc. for engineering services during construction for this project in the amount of \$199,458 for a total contract amount of \$692,881.

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch authorizes the City Manager to execute the Second Amendment to the Consultant Service Agreement with CDM Smith, Inc. for engineering services during construction for this project in the amount of \$199,458 for a total contract amount of \$692,881.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 11<sup>th</sup> day of April 2017, by the following vote:

**AYES:**

**ABSENT:**

**NOES:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of April 11, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Michael G. Vigilia, City Attorney *MV*

**SUBJECT:** Alternatives to Proposed Camping Ordinance

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### **RECOMMENDED ACTION**

It is recommended that the City Council receive the report from the City Attorney and provide direction.

### **STRATEGIC PURPOSE**

**Strategy A-2**, Strategically deploy police resources and implement community policing strategies.

**Strategy D-2**, Create multifaceted team of resources that can assemble to address areas that habitually experience any combination of criminal, illegal, blighting, and nuisance activities and/or conditions.

### **FISCAL IMPACT**

No fiscal impact related to this item.

### **DISCUSSION**

On October 25, 2016, the City Attorney presented the Council with a report discussing the various legal issues related to enforcement of a camping ordinance. The City Attorney advised that camping ordinances have survived facial legal challenges in the past. However, legal challenges as to the actual enforcement or implementation of camping ordinances have been successful where challengers have shown that there is inadequate shelter space in the city where the ordinance was being enforced.

The City Council has received presentations from City of Antioch staff and Contra Costa County staff regarding the current status of resources for the homeless population in the County. There is a shortage of shelter space county-wide with most shelters and resources being concentrated in central Contra Costa County. Based on these circumstances, it continues to be inadvisable to consider implementation of a camping ordinance at this time.

### ***National Trends***<sup>1</sup>

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<sup>1</sup> See "Reducing Criminalization of Homelessness, Constructive Alternatives That Will Contribute to Ending Homelessness." Contra Costa Council on Homelessness, February 2016, included as Attachment A to this report.

There is currently a broad national discussion taking place regarding an increase in laws that criminalize so called “acts of living.” Examples of these laws include prohibitions against sleeping, eating, sitting, or panhandling in public places. Camping ordinances fall within this category as well. These types of laws are generally enacted pursuant to the inherent police powers of local municipalities to protect public health, safety, and welfare and are aimed at reducing the visibility/presence of homeless individuals in the regulated area. However, it is argued that such regulations address only the unwanted impacts of homeless on a community rather than providing solutions to underlying causes of homelessness.

The Department of Housing and Urban Development (HUD) has given priority in funding decisions to local programs and agencies that demonstrate a commitment to implementing specific strategies to prevent criminalization of homelessness. These types of strategies include: commitments to repeal laws that criminalize homelessness; establishing comprehensive multidisciplinary systems of care to provide services to homeless individuals; collaboration and coordination among law enforcement, social service providers and behavioral health programs; alternative justice systems such as homeless courts and behavioral health courts.

### ***Contra Costa County Programs***

During the February 28, 2017 City Council Meeting, staff from Contra Costa County Health Services provided a presentation entitled “Transforming the Homeless System of Care” which detailed current efforts by the County to streamline the provision of services to the homeless population in the County. As of February 2016, the County had the following programs in place: Assisted Out Patient Treatment Program; Mental Health Evaluation Team; Homeless Court and Behavioral Health Court.

Over the past 12 months, City Manager Ron Bernal and other members of City staff have been collaborating internally and with other stakeholders to develop strategies to address the many issues related to homelessness in the City of Antioch. Mr. Bernal delivered a report to the City Council on these efforts that emphasized the complexity of the problem and indicated that a multifaceted approach is necessary to address the many challenges posed by homelessness in Antioch.

### ***Balancing Services with Enforcement***

Recognizing that criminalization of homelessness is not a desirable long-term strategy. The City is still faced with the necessity of protecting public health, safety, and welfare for members of the community in the short and long term. Despite the fact that a camping ordinance may be difficult to enforce under current circumstances, the City can continue to utilize trespassing laws pursuant to the Penal Code to ensure that encampments do not arise on certain city-owned properties which are not generally open to the public, such as culverts, drainage ditches, areas adjacent to railroad right-of-way, etc. Additionally, the City may continue to enforce various municipal code provisions regulating specific behavior on public property, such as parks. The challenge for the City is to balance efforts to protect public health, safety and welfare with efforts to provide access to services for the homeless population in the City.

**ATTACHMENT**

- A. Reducing Criminalization of Homelessness, Constructive Alternatives That Will Contribute to Ending Homelessness.” Contra Costa Council on Homelessness, February 2016.



# Contra Costa Council on Homelessness

## REDUCING CRIMINALIZATION OF HOMELESSNESS

*CONSTRUCTIVE ALTERNATIVES THAT WILL CONTRIBUTE TO ENDING HOMELESSNESS*

### INTRODUCTION

In recent years, the United States has seen an increase of laws that criminalize “acts of living” that prohibit sleeping, eating, sitting, or panhandling in public spaces. These laws were passed and enforced to reduce the visibility of homeless individuals. However, these laws do nothing to address the underlying causes of homelessness and are among the most expensive, least effective ways of addressing homelessness.

A report by the National Law Center on Homelessness and Poverty (NLCHP) found that 74% of unsheltered homeless individuals do not know of a safe and legal place to sleep and 80% reported police harassment for sleeping in public. In August 2015, the Department of Justice issued a statement of interest following *Bell v. City of Boise* which argued that making it a crime for people who are homeless to sleep in public spaces, when there is insufficient shelter space in a city, unconstitutionally punishes them for being homeless. As the criminalization of homelessness continues to spread to more jurisdictions, it is important for communities to implement strategies to address this trend.

### 2015 CoC PROGRAM COMPETITION

In the 2015 CoC Program competition, HUD addressed the criminalization of homeless individuals in the application. HUD awarded 2 points to CoCs that demonstrates they have implemented specific strategies that prevent criminalization of homelessness, affirmatively further fair housing, and ensure that outreach is conducted to homeless individuals and families who are least likely to request housing or services in absence of special outreach. Through this emphasis, HUD acknowledged that CoCs and providers play an important role in education and persuading local governments and law enforcement to not implement laws that make it more difficult for people experiencing homelessness to exist in a community. Because of this important role, HUD awarded maximum point to Collaborative Applicants who demonstrated that the CoC uses specific strategies to ensure that homelessness is not criminalized in the CoC's geographic area. Maximum points were awarded if applicants demonstrate:

- That 100 percent of the geographic area is covered by the strategies and that describes the specific outreach procedures in place that are used by the homeless service organizations to identify and engage homeless individuals and families, including their efforts to provide meaningful outreach to persons with disabilities and persons with limited English proficiency.
- How they are reducing criminalization of homelessness and the procedures they will use to market their housing and supportive services to eligible persons who are least likely to apply in the absence of special outreach.



In Contra Costa's 2015 CoC Application the following strategies were selected as currently being implemented by the CoC to ensure that homelessness is not criminalized:

- ✓ Engaged/educated local policymakers
- ✓ Engaged/educated law enforcement
- ✓ Implemented communitywide plans
- ✓ Implemented Homeless Court & Behavioral Health Court, offering alternative sentencing
- ✓ Implemented Homeless Encampment protocol in partnership with City Flood Control
- ✓ Developing assisted outpatient treatment program, civil court ordered treatment

## BEST PRACTICES AND KEY STRATEGIES

With HUD highlighting this issue in the most recent CoC Program competition, CoCs should commit to reducing the criminalization of homelessness in their local communities, if not already done so.

On a large scale, a practical approach to reducing criminalization is to repeal the existing anti-homeless laws, reduce enforcement of such laws, and extend civil human rights that are protected for housed individual to those who do not have access to homes.

States can also adopt homeless bills of rights that will further protect homeless individuals. This type of legislation has become law in Connecticut, Illinois, and Rhode Island. California's Homeless Bill of Rights (Right to Rest Act) was introduced in February of 2015 but a vote was not rendered during the 2015 process. The proposed legislation will come back for a vote during the next California legislation session with amendments.

At the local level, CoCs can assist in reducing criminalization of homelessness through implementation of smaller scale strategies that break into following categories:

- A. Comprehensive and seamless systems of care
- B. Collaboration among law enforcement, behavioral health, and social service providers
- C. Alternative justice systems

### A. COMPREHENSIVE SYSTEMS OF CARE

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Criminalization of individuals who are homeless is in part caused by the lack of adequate shelter space and housing for individuals who need it. Therefore, resolving the problem of homelessness requires increasing the availability of affordable housing, access to mainstream benefits, and providing treatment and services at a level sufficient to meet demand. Thus, the question becomes how can CoCs use their current systems of care to continue to house more homeless individuals to reduce criminalization.

1. **Create a workgroup to focus on this issue:** CoC's should create (if not already established) a separate committee or work group that will take an inventory of the





community's existing anti-homeless laws, analyze the current rate of enforcement of those laws, and develop realistic alternatives to reduce criminalization

2. **Train outreach teams** regarding this issue and ensure that there is adequate collaboration between the teams and emergency shelters
3. **Expand affordable housing:** increasing the amount of affordable housing and the number of shelter beds will lead to a reduction of people who live on the streets, which will in turn reduce the need to enforce anti-homeless laws.
4. **Solution-oriented use of resources:** reduce the resources dedicated to moving homeless people around and allocate resources to real solutions to help end homelessness.
5. **Create alternatives programs** or leverage existing programs so individuals do not have to perform life sustaining activities in public: use CoC partnerships to create "drop-in" centers where homeless individuals can escape the streets during the day.
  - a. Example: Lava Mae in San Francisco repurposed out of order city buses into portable showers that are parked during the day at different locations throughout the city.
6. **Create community-wide awareness:** start conversations with business owners and citizens about the cost of enforcing anti-homeless laws and identify possible alternatives
  - a. Police agencies do not unilaterally decide to enforce local and state laws against homeless people. Rather, police commonly enforce anti-homeless laws in response to pressure from local politicians, business leaders, and members of the public who are frustrated by the acute levels of homelessness that impact the standard of living for all Californians, especially those who have no homes.
  - b. Comprehensive reform can only be achieved if the incentives of the public, the business community, the political powers, and government agencies at both city and county levels are aligned with a commitment to treat homeless people as people and not problems

## B. COLLABORATION

Many cities around the country have seen reductions in the number of people experiencing homelessness when police departments, behavioral health, and other service providers work in close collaboration. Such collaborative efforts succeed in reducing the number of arrests for life-sustaining activities, panhandling, and other activities. By working together, service providers and police departments divert people who are unsheltered to programs that both address the issues that caused their homelessness and facilitate access to permanent housing.

1. **Outreach and engagement teams:**
  - a. Units of behavioral health and other service providers who make contact with people on the streets and engage them on their own terms
  - b. Consider expanding emergency community based psychiatric crisis services
2. **Cross training police officers and service providers:** law enforcement officers should be trained on how to engage with people experiencing homelessness, identify and respond



to mental health issues, use crisis intervention techniques, and make appropriate referrals to service providers.

3. **Crisis intervention teams:** implement Crisis Intervention Teams, including department-wide training, giving supervisorial control to CIT trained officers at the scene, and changing general orders to ensure that officers use verbal de-escalation techniques rather than force if a person does not respond to commands. These teams are designed to improve officer safety, reduce arrests of people with serious mental illnesses, identify individuals who need psychiatric care, and treat those individuals as quickly as possible.

### C. ALTERNATIVE JUSTICE SYSTEMS

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As a result of anti-homeless laws, individuals who experience homelessness often struggle with legal problems that interfere with the ability to stabilize their lives. Outstanding charges and criminal records can be a barrier to employment, access to benefits, and obtaining housing. In addition to criminal charges, individuals who are homeless may also have challenges navigating criminal court proceedings. Alternative justice systems strategies help resolve the legal needs of individuals experiencing homelessness while reducing vagrancy and overcrowding in court systems. The following are some strategies that can be put into place by CoCs to help address the negative enforcing anti-homeless laws.

1. **Problem solving courts:** provide an alternative to the traditional court process by combining a therapeutic model with traditional jurisprudence. These courts focus on the underlying causes of illegal activities with the intention of reducing recidivism and encouraging reintegration into society.
2. **Citation dismissal programs:** allows individuals who are homeless with low level infractions, such as public intoxication, the opportunity to participate in community service diversion or treatment programs tailored to people who are homeless instead of paying a fine. Some communities have programs that grant amnesty to those who receive “quality of life” tickets and are too poor to pay.
3. **Holistic public defender offices:** these public defender offices consist of social workers and other non-lawyer professional staff who can provide links to services to populations with special needs. Holistic public defender offices recognize that their clients face challenges beyond the criminal matter itself and seek to address the underlying cause of those challenges.
4. **Volunteer legal services project:** these programs provide legal services for people experiencing homelessness. These attorneys represent individuals or agencies by visiting the shelter regularly or by being on call when an individual has a legal need.
5. **Reentry transition planning:** this process helps prepare people in prison or jails to return to the community by providing links to housing, employment, needed services, mainstream benefits, and treatment. To be effective, these types of services should be able to link incarcerated individuals to needed services prior to their release. This type of “in-reach” service has been effective in reducing the recidivism rate and increasing community stability.



## BEST PRACTICE EXAMPLES

### MIAMI-DADE COUNTY, FL: HOMELESS TRUST FUND

Miami-Dade County passed a 1% food and beverage sales tax on establishments that are licensed by the State of Florida to sell alcoholic beverages for consumption on the premises, except for hotels and motels. Only businesses that make in excess of \$400,000 in gross receipts annually are obligated to collect this tax. This tax provides approximately \$12 to 14 million per year for the Homeless Trust Fund.

### MEMPHIS, TN: CRISIS INTERVENTION TEAM

The Memphis Crisis Intervention Team is a specialized unit that responds to crises involving people with mental illnesses. The CIT is made up of volunteer officers from each uniform patrol precinct who are trained by mental health providers and family advocates through which the officers learn a variety of de-escalating techniques. CIT officers are available to provide immediate response to crisis events throughout the city at any time.

Outcome research has shown CIT to be effective in developing positive perceptions and increased confidence among police officers; providing very efficient crisis response times; increasing jail diversion among those with mental illness; improving the likelihood of treatment continuity with community based providers; and impacting psychiatric symptomatology for those suffering from a serious mental illness as well as substance abuse disorders.

### HOUSTON, TX: POLICE OUTREACH TEAM

Houston implemented a homeless outreach team on the police force. This team works mainly with individuals who are chronically homeless to get them off the streets and into housing. The team employs a redirect strategy instead of being reactive and brings resources to the people on the street instead of arresting them. HOT is comprised of one sergeant, two officers, and one mental health professional that assist the homeless with housing, identification, shelter referrals, mental health treatment, transportation, medical care, and employment.

### SAN DIEGO, CA: HOMELESS COURT

The San Diego Homeless Court Program has been operating since 1989 and was the first of its kind in the country. Homeless court sessions take place at participating provider sites across the county. It is designed for citizens experiencing homelessness to resolve outstanding misdemeanor warrants and offenses (mostly "quality of life" infractions). Participants voluntarily sign up for HCP through participating providers and participate in a series of program activities before appearing in court. Participants get credit for "time served" in



program activities that address underlying causes of homelessness like life-skills, chemical dependency, AA/NA meetings, job searching, healthcare, and counseling.

San Diego also implemented the San Diego Inebriate Program to stop the “revolving door” among detoxification centers, jails, hospitals, and the streets for those who are homeless and struggling with alcohol addiction. The program model offers alcohol abuse rehabilitation as an alternative to jail time. An evaluation of the program found that graduates attained self-sufficiency, employment, housing, and a renewal of their lives.

**CRIMINALIZATION LAWS IN CONTRA COSTA**

|                | <b>Sleeping</b>  | <b>Trespassing</b>   | <b>Camping</b>  | <b>Urination/Defecation</b>   |
|----------------|--|--|---|---|
| <b>Antioch</b> | <b>5-10.101:</b> it is unlawful for a person to loiter, stand, or sit in or upon any public highway, sidewalk, or crosswalk in a manner than obstructs people passing by or in any manner annoy or molest people passing by. | <b>5.14.01:</b> It is unlawful for a person to drive or park a vehicle on land where there is a no trespass sign. <b>5-14.02:</b> It is unlawful for a person to remain on private property after being told by the owner to leave. <b>5-14.03:</b> It is unlawful for a person to enter private property, without express or implied permission of the owner after having been told to keep off.  | <b>10-2.12:</b> It is unlawful for a person to camp (on ground, in a tent, or vehicle) in any park or recreation facility. A person can remain or sleep in a motor home in any park and recreation area only during daylight, for security purposes, or with written permission from the Director.  | N/A   |
| <b>Concord</b> | <b>9.05.040</b> Sleeping in vehicle: it is unlawful for a person to sleep in any vehicle parked on any public street or in any parking lot (public & private)  | <b>9.05.120</b> Trespass upon private property: no person can remain upon property after being told by the owner to leave. No person, without express or implied permission, can enter private property after being told by the owner to keep off. The section won't apply if the act is prohibited by the Unruh Civil Rights Act, the act is prohibited by penal code §365 or other exceptions set out in part (C) <b>10.30.310:</b> it is unlawful for a person to drive or park a vehicle on land when there is a notice that the land is private property and warning against trespassing. | <b>9.05.050:</b> No person can camp anywhere in the city unless permitted by the city (areas clearly marked for camping, in the yard of a residence with owner consent, camping events by the city, camp events for minors sponsored by a non-profit). “To Camp” camp means sleeping between 11pm and 8:30am in the following places: outdoors and in or under any structure not intended for human occupancy | <b>9.05.070:</b> It is a misdemeanor for a person to urinate or defecate in or upon any street, park, sidewalk, public building, or place open to the public or exposed to public view. |



Contra Costa Council on Homelessness  
**REDUCING CRIMINALIZATION OF HOMELESSNESS**

|                         |   |  |  |   |
|-------------------------|---|--|--|---|
| <p><b>Martinez</b></p>  | <p><b>9.56.010:</b> Sleeping in Vehicles- It is unlawful for a person to sleep or doze in a vehicle parked on any roadway between 11pm &amp; 8:30am.</p>  | <p><b>9.50.120:</b> (A) It is unlawful for a person to remain on private property after being told by the owner to leave (B) It is unlawful for a person to enter private property, without express or implied permission of the owner after having been told to keep off. (C) The section won't apply if the act is prohibited by the Unruh Civil Rights Act, the act is prohibited by penal code §365 or other exceptions set out in part (C)</p>  | <p><b>8.26.020:</b> Unlawful Camping- no person can camp anywhere in the city. Camping means to sleep anytime between the hours of 11pm &amp; 8:30am outdoors (with or without bedding/tent) or in or under any structure not intended for human occupancy. Camping is permitted only 1)in public areas clearly marked, 2)events authorized by the city, 3) in the yard of a consenting owner and events for minors sponsored by non-profits</p> | <p><b>9.53.10:</b> It is unlawful for a person to urinate or defecate in or upon any street, sidewalk, park, public building, or any place open to the public or exposed to public view.</p>              |
| <p><b>Pittsburg</b></p> | <p>N/A</p>  | <p>N/A</p>   | <p><b>9.96.040</b> It is unlawful for a person to park any vehicle, trailer, utility trailer or pickup camper in any city park for purpose of camping. "Camping" is defined to mean the maintaining of a dwelling (vehicle, trailer etc..) between 10:00 p.m. &amp; sunrise, or to 6:00 a.m., of the next day, whichever comes first.</p>  | <p>N/A</p>  |
| <p><b>Richmond</b></p>  | <p><b>11.96.050:</b> Upon a showing of necessity, a person may sleep in a vehicle and store personal belongings in the vehicle within city limits for not more than 72 hours in any 3-month period.</p> | <p><b>11.68.010:</b> It is unlawful for a person to enter, remain, stop, stand, or park a vehicle on land when the owner has posted a no trespassing sign<br/> <b>11.68.030:</b> It is unlawful for a person to remain or refuse to leave a commercial establishment when the person has been requested to leave. The person cannot return to the premises for 48 hours without written notice or up to 1 year with written notice<br/> <b>11.68.040:</b> It is unlawful for a person to enter a commercial establishment after being notified by written notice to keep away. The person may be excluded from the property for up to 1 year</p> | <p><b>11.96.030:</b> It is unlawful for a person to camp, sleep in, or use camp equipment in the following areas: 1) any street; 2) any parking lot, public area or open space. However a person will only be in violation if a) the person was informed about where homeless shelters are in Richmond b) such shelter is actually available to the person and c) the person refuses to stay in the shelter</p>                                  | <p><b>9.40.060:</b> It is unlawful for a person to urinate or defecate on private property in an area exposed to the public view or on a public street, sidewalk, parking lot, or other public place.</p> |



|                            |   |  |  |   |
|----------------------------|---|--|--|---|
| <p><b>Walnut Creek</b></p> | <p><b>11-1.504:</b> It is unlawful for a motor home; mobile home, trailer, boat, bus or camper is occupied for living, sleeping, or any other purpose while stored. Visitors traveling in any such vehicle may live or sleep in the vehicle for a period that does not exceed a week.</p> | <p><b>4-6.401 Business Premises Trespass:</b> a) it is unlawful for a person to remain on the outdoor area of a business premise after being notified by the owner to leave the premises b) it is unlawful for a person (without permission) to enter the outdoor area of any business after being told by the owner to keep off. After complying with the order, the person cannot return within 72 hours of leaving c) the exceptions where this section will not apply are 1) where the act is prohibited by the Unruh Civil Rights Act 2) where application would interfere with labor picketing or 3) where its application would interfere with a constitutionally protected right</p> | <p><b>11-1.504</b> It is unlawful for a person to camp or lodge in a motorhome or otherwise, within any park, without a valid permit issued by the Director. The Director may designate certain areas within any park where camping or overnight motorhome parking is allowed.</p> | <p><b>5-5.101 (b):</b>It is unlawful for a person to urinate or defecate in or upon any street, sidewalk, alley, plaza, park, or in any place open to the public or exposed to public view.</p> |
|----------------------------|---|--|--|---|

**STRATEGIES IN EFFECT IN CONTRA COSTA**

1. *Assisted Out Patient Treatment Program:* sometimes called “Laura’s Law,” is for people with severe and persistent mental illness who need treatment to prevent substantial deterioration of their condition and who may pose a risk to himself or herself or others. AOT is a civil, court-ordered treatment for persons with serious and persistent mental illness who demonstrate resistance to participating in services.
  - a. A qualified requestor (such as a blood relative, cohabitant, spouse, medical provider, or police officer with a substantial relationship to the individual) is legally able to contact the AOT hotline to make a request for a legal investigation.
  - b. For eligible individuals, the AOT program provides a 24-hour team response that include mental health treatment, medication, access to primary health care, substance abused counseling, benefits and resource counseling, supportive housing, vocational rehabilitation, and peer and family member education and support.
  - c. The court process is only used after every effort has been made to encourage individuals who need treatment to voluntarily participate.
  
2. *Mental Health Evaluation Team:* The MHET is a new partnership between the county Police Chiefs Association and the Behavioral Health Division. This partnership is designed to help police agencies in the county reduce potentially dangerous psychiatric incidents by connecting clinicians to people encountered by officers who



show signs of serious mental illnesses. This program breaks a cycle for people who are in frequent need of emergency services because of mental illness and provides an avenue to treatment that may not be available otherwise. The program is also expected to reduce public costs associated with repeated police visits and emergency psychiatric treatment.

- a. The MHET includes three full-time mental health clinicians from Behavioral Health Services and one officer each from the Concord, Pittsburg, and Richmond Police Departments.
- b. Patrol officers from those departments, as well as neighboring police agencies, can now refer cases to their regions MHET for follow up. The MHET officer and partnering clinician together connect with referred parties to offer help, such as referrals to outpatient treatment and benefits.
- c. This voluntary service is offered to people whose mental health challenges result in repeated police calls for violent or threatening behavior, or who have been involuntarily hospitalized due to psychiatric crisis.

### 3. *Homeless Court and Behavioral Health Court:*

- a. **Homeless Court** is an alternative to the traditional criminal justice court system. The Homeless Court Program is focused on helping individuals with a history of homelessness clear fines for infractions. Clients are rewarded retroactively for the work they have already done toward clearing the fines on their tickets. Court sessions are held at the Concord Adult Homeless Shelter. The Homeless Court helps reinstate driver's license, clear debt, improve eligibility for employment, increase autonomy, and connect individuals to resources related to child support and Prop 47. Clients must be currently homeless or have tickets that originated during the time of their homelessness.
  - i. Clients must have completed at least 90 days of continuous, satisfactory participation in a treatment or self-help program. This may include case management at a shelter, participation in a substance abuse program, or other mental health, vocational, or life skills programs.
  - ii. A case manager must refer clients to Homeless Court from said treatment or self-help program.
- b. **Behavioral Health Court** is a two-year treatment alternative to jail and prison for seriously mentally ill adults. The BHC provides clients with intensive clinical case management, health management, daily living skills, problem solving, interpersonal relationships and social skills, responsibility and accountability. The BHC assists with family reunification, independent living, development and promotion of individual strengths, skills, and purpose in life.



## PROPOSED CALIFORNIA LEGISLATION

Senator Liu introduced a bill on January 14, 2016 designed to end criminalization against people experiencing homelessness. SB-876 prohibits law enforcement from arresting or ticketing people for resting, eating, or practicing religion in public spaces. Further, the bill would prohibit cities, counties, cities and counties, and municipal agencies that receive state funds from enacting laws that ban resting in a public space. The bill would authorize a person whose rights have been violated to enforce those rights in a civil action.

The bill is intended to ensure equal rights for the homeless and to address the issues of homelessness with a social response instead of a criminal response. Senator Liu recognized that citing the homeless for simply resting in a public space creates a criminal record that can lead to rejection for jobs, education loans, and housing, which further blocks the path out of poverty.

California cities have expressed opposition to the bill, stating that the bill does nothing to solve homelessness in anyway. The bill is criticized because it does not offer new programs or funding for housing and that it undermines local efforts already taking place. However, several agencies have written support letters for the bill including Western Regional Advocacy Project, Coalition On Homelessness, S.F., and Western Center on Law and Poverty.

Overall, SB 876 seeks to change the narrative of how municipalities in California respond to homelessness. This bill redirects the resources used to prosecute the homeless to a more proactive approach that prioritizes housing and other wraparound services for this population.

## DISCUSSION QUESTIONS

1. Which of these best practices/strategies would be most effective to address our needs?
2. What current programs or partnerships can the CoC leverage to reduce criminalization?
3. What can the CoC do to raise awareness of this issue in the community?
4. What laws in our jurisdictions criminalize homelessness, and what advocacy steps can we take to educate elected officials about needed changes?





## BUDGET SUPPLEMENT - UPDATE

**DATE:** April 10, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Dawn Merchant, Finance Director

**REVIEWED BY:** Ron Bernal, City Manager

**SUBJECT:** Budget Supplement - Update

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### **DISCUSSION**

The purpose of this budget supplement is to update the budget materials already released for two items affecting the budget figures previously provided:

1. On the afternoon of Friday, April 7<sup>th</sup>, the City was notified by Contra Costa County that unitary property taxes due the City pursuant to the tax revenue allocation agreement for the Northeast Annexation Area had not been allocated to the City for fiscal years 2015-16 and 2016-17 in our property tax revenues received. Allocation of this tax was to begin in 2015-16. As a result of this, the City will be receiving \$772,066 in additional unitary property tax revenues with the June 2017 settlement from the County. Fiscal year 2016-17 tax revenues need to be revised to account for this. Projections for 2017-18 and 2018-19 also need to be revised by \$384,000 each year for the estimated additional property taxes to be received beyond the projections that were included in the study session report.
2. Upon reviewing the budget packet, staff discovered that a Building Inspector position that was intended to be replaced by the Building Inspection Services Manager position (once filled) approved in fiscal year 2016 was still included as a funded position in the 2018 and 2019 budgets. The funding for this position has been removed and thus Community Development personnel expenditures in each year have been reduced by \$127,468 and \$136,636 respectively.

Revised tables of the proposed budgets for each fiscal year follows (this updates Charts B and C on pages 10-11 from the study session report). Revised General Fund projections are also provided in Attachment A and revised budget sheets for Community Development are provided in Attachment C.

**REVISED Proposed Budgets**

The revised fiscal year 2016-17 budget, proposed budgets for fiscal year 2017-18 and 2018-19 are presented in Chart B below.

**REVISED CHART B  
 GENERAL FUND BUDGET SUMMARY**

|   | <b>June 30,<br/>2017<br/>Revised</b> | <b>June 30,<br/>2018<br/>Proposed</b> | <b>June 30,<br/>2019<br/>Proposed</b> |
|---|--------------------------------------|---------------------------------------|---------------------------------------|
| <b>Projected Fund Balance July 1,</b>     | <b>\$22,904,428</b>                  | <b>\$25,507,841</b>                   | <b>\$26,098,447</b>                   |
| <b>Revenues:</b>                          |                                      |                                       |                                       |
| Taxes                                     | 38,201,144                           | 38,802,589                            | 40,054,252                            |
| <b>Taxes – Measure C</b>                  | <b>6,689,658</b>                     | <b>6,856,900</b>                      | <b>7,028,325</b>                      |
| Licenses & Permits                        | 1,210,113                            | 1,210,000                             | 1,210,000                             |
| Fines & Penalties                         | 80,500                               | 58,000                                | 58,000                                |
| Investment Income & Rentals               | 538,045                              | 540,000                               | 540,000                               |
| Revenue from Other Agencies               | 627,187                              | 1,012,631                             | 222,500                               |
| Current Service Charges                   | 1,987,717                            | 1,424,526                             | 1,457,382                             |
| Other Revenue                             | 2,307,949                            | 1,387,540                             | 725,040                               |
| Transfers In                              | 3,690,710                            | 2,907,147                             | 2,902,833                             |
| <b>Total Revenues</b>                     | <b>55,333,023</b>                    | <b>54,199,333</b>                     | <b>54,198,332</b>                     |
| <b>Expenditures:</b>                      |                                      |                                       |                                       |
| Legislative & Administrative              | 853,256                              | 1,176,587                             | 781,721                               |
| Finance                                   | 43,750                               | 27,397                                | 31,816                                |
| Nondepartmental                           | 475,254                              | 152,638                               | 361,212                               |
| Public Works                              | 7,772,213                            | 7,543,596                             | 7,701,047                             |
| Police Services                           | 28,950,094                           | 30,536,183                            | 35,533,209                            |
| <b>Police Services – Measure C</b>        | <b>8,985,650</b>                     | <b>7,803,760</b>                      | <b>6,403,241</b>                      |
| Police Services – Animal Support          | 501,222                              | 729,991                               | 873,735                               |
| Recreation/Community Services             | 1,202,151                            | 1,133,817                             | 1,240,968                             |
| Community Development                     | 3,416,020                            | 3,925,643                             | 3,314,889                             |
| <b>Code Enforcement – Measure C</b>       | <b>530,000</b>                       | <b>579,115</b>                        | <b>625,084</b>                        |
| <b>Total Expenditures</b>                 | <b>52,729,610*</b>                   | <b>53,608,727</b>                     | <b>56,866,922</b>                     |
| <b>Net</b>                                | <b>2,603,413</b>                     | <b>590,606</b>                        | <b>(2,668,590)</b>                    |
| <b>Projected Fund Balance June 30,</b>    | <b>\$25,707,841</b>                  | <b>\$26,098,447</b>                   | <b>\$23,429,857</b>                   |
| Committed for Police Services – Measure C | 1,525,975                            | 0                                     | 0                                     |
| Committed for Compensated Absences        | 97,710                               | 115,000                               | 115,000                               |
| Committed for Litigation Reserve          | 500,000                              | 500,000                               | 500,000                               |
| <b>Unassigned Reserve %</b>               | <b>42.26%</b>                        | <b>47.02%</b>                         | <b>42.10%</b>                         |

\*FY17 revised expenditures include a total of \$239,454 for upfitting police vehicles, community cameras and license plate readers being presented to Council on the regular 4/11/17 agenda.

Expenditures by category are broken down below:

**REVISED CHART C  
GENERAL FUND BUDGET BY EXPENDITURE CATEGORY**

|                           | <b>June 30,<br/>2017<br/>Revised</b> | <b>June 30,<br/>2018<br/>Proposed</b> | <b>June 30,<br/>2019<br/>Proposed</b> |
|---------------------------|--------------------------------------|---------------------------------------|---------------------------------------|
| <b>Expenditures:</b>      |                                      |                                       |                                       |
| Personnel                 | \$38,416,242                         | \$39,460,969                          | \$43,244,019                          |
| Services & Supplies       | 14,158,959                           | 14,187,245                            | 13,436,791                            |
| Transfers Out             | 2,374,340                            | 2,119,176                             | 2,490,474                             |
| Internal Services         | (2,219,931)                          | (2,158,663)                           | (2,304,362)                           |
| <b>Total Expenditures</b> | <b>\$52,729,610</b>                  | <b>\$53,608,727</b>                   | <b>\$56,866,922</b>                   |

**ATTACHMENTS**

- A. Revised General Fund Projections
- B. Draft Budget Sheet Updates for Community Development

GENERAL FUND PROJECTIONS

| IF MEASURE C EXPIRES<br>Measure C projections | Yr 3                       | Yr 4                       | Yr 5                       | Yr 6                       | Yr 7                       | lost Measure C<br>Revenue | 2021-22        | 2022-23        | 2023-24        | 2024-25 |
|---|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|---------------------------|----------------|----------------|----------------|---------|
|   | Apr 16-Apr 17<br>6,689,658 | Apr 17-Apr 18<br>6,856,900 | Apr 18-Apr 19<br>7,028,325 | Apr 19-Apr 20<br>7,239,175 | Apr 20-Apr 21<br>7,456,350 | 7,680,041                 |                |                |                |         |
| Beginning Fund Balance                        | \$22,904,428               | \$25,507,841               | 26,098,447                 | \$23,429,857               | \$20,085,854               | \$15,990,989              | \$3,425,332    | (\$10,401,259) | (\$25,722,134) |         |
| Total Revenues                                | 55,333,023                 | 54,199,333                 | 54,198,332                 | 56,366,265                 | 58,600,916                 | 53,264,913                | 55,295,509     | 57,257,329     | 59,547,622     |         |
| Total Expenditures                            | 52,729,610                 | 53,608,727                 | 56,866,922                 | 59,710,268                 | 62,695,781                 | 65,830,570                | 69,122,099     | 72,578,204     | 76,207,114     |         |
| Surplus/(Deficit)                             | 2,603,413                  | 590,606                    | (2,668,590)                | (3,344,003)                | (4,094,865)                | (12,565,658)              | (13,826,590)   | (15,320,875)   | (16,659,492)   |         |
| Ending Fund Balance                           | \$25,507,841               | \$26,098,447               | \$23,429,857               | \$20,085,854               | \$15,990,989               | \$3,425,332               | (\$10,401,259) | (\$25,722,134) | (\$42,381,626) |         |

IF MEASURE C EXTENDED

|                        | 2016-17      | 2017-18      | 2018-19      | 2019-20      | 2020-21      | 2021-22      | 2022-23      | 2023-24       | 2024-25       |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|
| Beginning Fund Balance | \$22,904,428 | \$25,507,841 | 26,098,447   | \$23,429,857 | \$20,085,854 | \$15,990,989 | \$11,105,372 | \$5,266,024   | (\$1,748,119) |
| Total Revenues         | 55,333,023   | 54,199,333   | 54,198,332   | 56,366,265   | 58,600,916   | 60,944,953   | 63,282,751   | 65,564,061    | 68,186,623    |
| Total Expenditures     | 52,729,610   | 53,608,727   | 56,866,922   | 59,710,268   | 62,695,781   | 65,830,570   | 69,122,099   | 72,578,204    | 76,207,114    |
| Surplus/(Deficit)      | 2,603,413    | 590,606      | (2,668,590)  | (3,344,003)  | (4,094,865)  | (4,885,617)  | (5,839,348)  | (7,014,143)   | (8,020,491)   |
| Ending Fund Balance    | \$25,507,841 | \$26,098,447 | \$23,429,857 | \$20,085,854 | \$15,990,989 | \$11,105,372 | \$5,266,024  | (\$1,748,119) | (\$9,768,610) |

## BUDGET STUDY SESSION – APRIL 11, 2017

**COMMUNITY DEVELOPMENT DEPARTMENT** – The Community Development Department's goal is to protect and enhance Antioch's cultural, environmental and historic resources, while contributing to the development of a healthy economy by conducting modern, community planning, zoning, building inspection, code compliance and housing activities to ensure proper growth and development for the City's residents.

| COMMUNITY DEVELOPMENT SUMMARY |                   |                   |                   |                   |                    |                     |                     |             |             |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|-------------|-------------|
|                               | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | 2018-19<br>Proposed | %<br>Change | %<br>Change |
| <b>SOURCE OF FUNDS:</b>       |                   |                   |                   |                   |                    |                     |                     |             |             |
| Taxes – Measure C             | 0                 | 112,685           | 289,384           | 668,473           | 530,000            | 579,115             | 625,084             | 9%          | 8%          |
| Building Permits              | 1,026,273         | 922,159           | 820,882           | 1,000,000         | 1,000,000          | 1,000,000           | 1,000,000           | 0%          | 0%          |
| Plan Checking Fees            | 240,559           | 265,000           | 261,753           | 195,000           | 258,500            | 250,000             | 250,000             | -3%         | 0%          |
| Planning Fees                 | 17,580            | 17,383            | 16,649            | 14,000            | 30,930             | 30,000              | 30,000              | -3%         | 0%          |
| Pool Safety Fee               | 588               | 596               | 1,127             | 500               | 746                | 500                 | 500                 | -33%        | 0%          |
| Cert Access Spec Consultation | 0                 | 0                 | 35                | 0                 | 0                  | 0                   | 0                   | 0%          | 0%          |
| Technology Fee                | 21,131            | 23,621            | 21,791            | 22,500            | 24,000             | 24,000              | 24,000              | 0%          | 0%          |
| Energy Inspection Fee         | 21,058            | 23,575            | 21,680            | 22,500            | 22,500             | 24,000              | 24,000              | 7%          | 0%          |
| Accessibility Fee             | 1,516             | 3,266             | 2,405             | 2,000             | 3,301              | 2,000               | 2,000               | -39%        | 0%          |
| Green Bldg Verif & Compliance | 86,668            | 44,640            | 26,953            | 85,000            | 40,000             | 40,000              | 40,000              | 0%          | 0%          |
| Federal Grant                 | 0                 | 24,994            | 41,581            | 0                 | 0                  | 0                   | 0                   | 0%          | 0%          |
| General Plan Maintenance Fee  | 34,532            | 14,014            | 6,171             | 10,000            | 22,195             | 9,650               | 9,650               | -57%        | 0%          |
| Reimbursement Developers      | 127,298           | 76,845            | 34,663            | 80,000            | 5,000              | 5,000               | 5,000               | 0%          | 0%          |
| Assessment Fees               | 78,500            | 43,071            | 74,519            | 40,000            | 60,000             | 122,500             | 132,500             | 104%        | 0%          |
| Abatement Fees                | 130,333           | 103,788           | 67,161            | 95,000            | 80,000             | 142,500             | 157,500             | 78%         | 11%         |
| Donations                     | 0                 | 0                 | 0                 | 0                 | 0                  | 0                   | 0                   | 0%          | 0%          |
| Revenue from Other Agencies   | 0                 | 0                 | 266,327           | 160,530           | 60,100             | 688,131             | 0                   | 1045%       | -100%       |
| Miscellaneous Revenue         | 25,190            | 26,148            | 17,067            | 38,540            | 36,000             | 35,000              | 35,000              | -3%         | 0%          |
| <b>Total Source of Funds</b>  | <b>1,811,226</b>  | <b>1,701,785</b>  | <b>1,970,148</b>  | <b>2,434,043</b>  | <b>2,173,272</b>   | <b>2,952,396</b>    | <b>2,335,234</b>    | <b>36%</b>  | <b>-21%</b> |
| <b>USE OF FUNDS:</b>          |                   |                   |                   |                   |                    |                     |                     |             |             |
| Personnel                     | 1,035,974         | 1,367,912         | 1,435,270         | 2,521,511         | 2,384,959          | 2,188,056           | 2,403,735           | -8%         | 10%         |
| Services & Supplies           | 493,066           | 944,234           | 739,623           | 515,624           | 812,268            | 1,581,099           | 740,530             | 95%         | -53%        |
| Internal Services             | 492,095           | 552,586           | 621,716           | 746,200           | 748,793            | 735,603             | 795,708             | -2%         | 8%          |
| <b>Total Use of Funds</b>     | <b>2,021,135</b>  | <b>2,864,732</b>  | <b>2,796,609</b>  | <b>3,783,335</b>  | <b>3,946,020</b>   | <b>4,504,758</b>    | <b>3,939,973</b>    | <b>14%</b>  | <b>-13%</b> |

**BUDGET STUDY SESSION – APRIL 11, 2017**

| <b>COMMUNITY DEVELOPMENT SUMMARY (Continued)</b> |                           |                           |                           |
|--|---------------------------|---------------------------|---------------------------|
|  | <b>Funded<br/>2016-17</b> | <b>Funded<br/>2017-18</b> | <b>Funded<br/>2018-19</b> |
| <b>Funded FTE's</b>                              |                           |                           |                           |
| Administration                                   | 2.00                      | 0.00                      | 0.00                      |
| Land Planning Services                           | 3.00                      | 3.64                      | 3.64                      |
| Code Enforcement                                 | 7.00                      | 7.63                      | 7.63                      |
| Building Inspection                              | 3.00                      | 3.63                      | 3.63                      |
| <b>Total Community Development Funded FTE's</b>  | <b>15.00</b>              | <b>14.90</b>              | <b>14.90</b>              |

## BUDGET STUDY SESSION – APRIL 11, 2017

| Community Development Code Enforcement (100-5140) |                   |                   |                   |                   |                    |                     |                   |
|---|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|-------------------|
|   | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change       |
| <b>Source of Funds:</b>                           |                   |                   |                   |                   |                    |                     |                   |
| Taxes – Measure C                                 | 0                 | 112,685           | 289,384           | 668,473           | 530,000            | 579,115             | 9%                |
| Charges for Services                              | 208,833           | 146,859           | 141,680           | 135,000           | 140,000            | 265,000             | 89% <sup>1</sup>  |
| Revenue from Other Agencies                       | 0                 | 24,994            | 41,581            | 0                 | 0                  | 0                   | 0%                |
| Other   | 2,913             | 4,028             | 6,767             | 3,000             | 6,000              | 5,000               | -17%              |
| <b>Total Source of Funds</b>                      | <b>211,746</b>    | <b>288,566</b>    | <b>479,412</b>    | <b>806,473</b>    | <b>676,000</b>     | <b>849,115</b>      | <b>26%</b>        |
| <b>Use of Funds:</b>                              |                   |                   |                   |                   |                    |                     |                   |
| Personnel   | 60,307            | 149,791           | 323,167           | 694,537           | 567,183            | 964,577             | 70% <sup>2</sup>  |
| Services & Supplies                               | 133,559           | 208,502           | 318,206           | 186,925           | 229,692            | 503,362             | 119% <sup>1</sup> |
| Internal Services                                 | 45,117            | 47,163            | 49,393            | 53,498            | 53,837             | 141,475             | 163% <sup>2</sup> |
| <b>Total Use of Funds</b>                         | <b>238,983</b>    | <b>405,456</b>    | <b>690,766</b>    | <b>934,960</b>    | <b>850,712</b>     | <b>1,609,414</b>    | <b>89%</b>        |
| Funded FTE's                                      | 0.40              | 3.60              | 7.60              | 7.60              | 7.00               | 7.63                | 4%                |

<sup>1</sup>VARIANCE: \$125,000 added for projected revenues from inspection program and \$300,000 in contracts and equipment for inspection team.

<sup>2</sup>VARIANCE: FY18 includes 1/3 of 5110 budget and full year of staffing for Code Enforcement Manager (partially vacant FY17).

| Community Development Building Inspection (100-5160) |                   |                   |                   |                   |                    |                     |                        |
|--|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|------------------------|
|  | 2013-14<br>Actual | 2014-15<br>Actual | 2015-16<br>Actual | 2016-17<br>Budget | 2016-17<br>Revised | 2017-18<br>Proposed | %<br>Change            |
| <b>Source of Funds:</b>                              |                   |                   |                   |                   |                    |                     |                        |
| Permits  | 1,026,273         | 922,159           | 820,882           | 1,000,000         | 1,000,000          | 1,000,000           | 0%                     |
| Charges for Services                                 | 268,487           | 197,218           | 226,343           | 242,500           | 255,200            | 240,500             | -6%                    |
| Other  | 22,277            | 20,650            | 10,279            | 20,000            | 20,000             | 20,000              | 0%                     |
| <b>Total Source of Funds</b>                         | <b>1,317,037</b>  | <b>1,140,027</b>  | <b>1,057,504</b>  | <b>1,262,500</b>  | <b>1,275,200</b>   | <b>1,260,500</b>    | <b>-1%</b>             |
| <b>Use of Funds:</b>                                 |                   |                   |                   |                   |                    |                     |                        |
| Personnel  | 429,230           | 467,582           | 422,976           | 677,137           | 677,137            | 612,872             | -9%                    |
| Services & Supplies                                  | 65,536            | 75,874            | 101,728           | 72,327            | 71,629             | 174,224             | 143% <sup>2</sup>      |
| Internal Services                                    | 134,812           | 146,721           | 178,308           | 210,109           | 211,207            | 302,207             | 43%                    |
| <b>Total Use of Funds</b>                            | <b>629,578</b>    | <b>690,177</b>    | <b>703,012</b>    | <b>959,573</b>    | <b>959,973</b>     | <b>1,089,303</b>    | <b>13%<sup>2</sup></b> |
| Funded FTE's   | 3.40              | 3.40              | 3.40              | 4.00              | 3.00               | 3.63                | 2%                     |

<sup>2</sup>VARIANCE: FY18 includes CRW permit software upgrade and 1/3 of 5110 budget.