



## CANNABIS USE PERMIT APPLICATION CHECKLIST

### The following items are required for a Cannabis Use Permit application submittal

- **NEIGHBORHOOD RESPONSIBILITY PLAN.** Provide a detailed written plan describing all efforts that will be made to mitigate or eliminate any impacts on the immediate neighborhood.
- **ODOR MITIGATION PLAN.** An odor mitigation plan that includes the following:
  - Operational processes and maintenance plan, including activities undertaken to ensure the odor mitigation system remains functional;
  - Staff training procedures;
  - Engineering controls, which may include carbon filtration or other methods of air cleansing, and evidence that such controls are sufficient to effectively mitigate odors from all odor sources; and,
  - All odor mitigation systems and plans submitted pursuant to this subsection should be consistent with accepted and best available industry-specific technologies designed to effectively mitigate cannabis odors. Please note that a third-party peer review of the odor mitigation plan at the expense of the applicant may be required by the City of Antioch.
- **SAFETY AND SECURITY PLAN.** Please refer to the attached Guidelines for detailed requirements of a safety and security plan. Submit a safety and security plan that includes the following minimum requirements:
  - **Cameras.** Please identify on a separate site/floor plan where all interior and exterior cameras will be installed and include their range of vision in degrees.
  - **Product Management.** The plan should describe the protocols for receipt and delivery of Cannabis or Cannabis Products, and associated materials. This should include the hours and location of deliveries.
  - **Cash Management.** The plan must describe how all cash will be handled or stored on-site, and how it will be delivered to the site and/or taken from the site.
  - **Alarm System.** Describe the proposed alarm system.
  - **Secure Storage and Waste.** Identify how all products will be stored, including trash disposal.