

DENSITY BONUS SUPPLEMENTAL CHECKLIST

WHAT IS THIS CHECKLIST?

The information listed in this checklist is required to be submitted for all development applications being processed under [Government Code §65915 \(Density Bonus Law\)](#). This checklist is in addition to the applicable development application for your project (for example, a Use Permit and Design Review application).

INSTRUCTIONS

All in addition to your Design Review online application, upload a PDF copy along with all other required materials from the applicable development application in the attachments section of the application. Also include this checklist information as a separate document/attachment.

DENSITY BONUS SUBMITTAL CHECKLIST

- **PROJECT DESCRIPTION.** Submit the project description that includes the following information:
 - Provide a brief overview of the project in general.
 - Does the project propose rental or ownership units?
 - Are there any residential units on the property currently or within the last five years? If so, how many units? Please identify if they are rental or ownership units. If rental units, please state what the rent of the units is. Please provide a detailed answer of how you reached your conclusion.

- **PROJECT TABLE.** Create and upload a table with the following information, as applicable to your project:
 - Total number of proposed housing units
 - Number of market rate housing units
 - Number of affordable housing units
 - Number of restricted affordable units for very low-income households
 - Number of restricted affordable units for low-income households
 - Number of restricted affordable units for moderate income households
 - Percentage of total units in the development that are affordable, broken down by affordability level.
 - Number of senior housing units
 - Include number of restricted affordable senior units proposed and the affordability level.
 - Density allowed by zoning (dwelling units per acre)
 - Proposed density of project (dwelling units per acre)
 - Density Bonus percentage requesting
 - Size of market rate units (number of studios, one bedroom, two bedroom, etc.)
 - Size of affordable units (number of studios, one bedroom, two bedroom, etc.)
 - Size of senior units (number of studios, one bedroom, two bedroom, etc.)
 - Number of parking spaces required.
 - Number of parking spaces provided.

- **CONCESSIONS OR INCENTIVES REQUEST.** If requesting concessions or incentives:
 - State the number of concessions or incentives requested.
 - Provide documentation demonstrating how the incentive or concession would result in identifiable and actual cost reductions necessary to meet affordability levels.

DENSITY BONUS SUPPLEMENTAL CHECKLIST

- **WAIVER OR REDUCTION OF DEVELOPMENT STANDARDS.** If requesting waivers or reductions of development standards:
 - Provide documentation demonstrating how the development standards physically preclude the construction of the qualified affordable housing development.

- **PARKING RATIOS.** If requesting parking ratios pursuant to [California Government Code Sections 65915\(p\)\(2\) or \(3\)](#):
 - Provide documentation that the proposal meets all the criteria in the applicable Government Code section, such as showing on a map that there is unobstructed access to a major transit stop from the development or that all units are rental units for lower income families by indicating that a density bonus agreement will be entered into for the project.