

Due to the shelter in place order issued by the County Health Officer (Order) on March 16, 2020 and updated since, the Community Development Department (CDD) is operating with limited in-person services. We continue to work remotely, on-line and with limited in-office and field personnel to operate CDD programs and provide public services to the best of our ability within the constraints of the Order and while deploying staff to support the City's emergency operations. The following is the current status of services being offered by the Department. This is subject to change and the Department will update this information as conditions change.

**Building Inspection Services:** With the most recent changes to the Health Order, the Building Inspection Services Division is now open with limited in-person services. Building Permit applications may be submitted directly to the Building Inspection Services Division via a storage rack located on the second floor of City Hall at 200 H Street. The rack is available from 8-4 Monday through Friday. New applications may be submitted at this time and must include a complete Building Permit application form, which is available at: <https://www.antiochca.gov/community-development-department/building-division/>.

In addition, Building Permits will be issued and available for pick up and payment from 8-1 on Tuesday, Wednesday, and Thursday. Once your submitted Building Permit application is approved, a CDD team member will contact you and arrange an appointment to receive your permit and make all payments through the Finance Department. Please note that all fees will be due upon pickup of your permit. Any further inquiries about the Building Inspection Services Division can be made at (925) 779-7065.

Inspections of active building permit projects will continue as normal.

**Planning:** The Planning Division continues to work remotely on previously submitted applications and is also available to accept new applications. Arrangements must be made ahead of time with the Planning Division to ensure that the application is received and processed in a timely manner. The Planning Division will generally require an appointment to be made during the open hours of 8-1 on Tuesday, Wednesday, or Thursday to receive an application and arrange for payment of application fees. Please contact the Planning Division at [planning@ci.antioch.ca.us](mailto:planning@ci.antioch.ca.us) with inquiries or to schedule an appointment.

The Planning Division is also coordinating new meetings of the Planning Commission, which will occur online similar to the City Council meetings. Projects that require a public hearing will be considered through this format.

**Engineering:** The Engineering Division is continuing essential infrastructure services by processing plans/maps, inspection and related work for new Developments and Capital Improvement projects during this shelter in place directive in Order. The Division will make as much progress as possible on providing necessary services for infrastructure within the constraints of the Order. Applications for new encroachment/transportation permits that support essential infrastructure may be submitted online at <https://www.antiochca.gov/public-works-department/engineering/>

**Code Enforcement:** The Code Enforcement Division is now responding to limited in-field cases with priority given to those that are determined to be critical to health and safety. Cases that do not pose an immediate threat to human life or safety or that require actions that would violate the Health Order may be deferred until the Order is lifted.

Code Enforcement staff continues to work with the Antioch Police Department to enforce the Order as it relates to the unauthorized operation of non-essential businesses and congregations in public parks and private residences. Complaints may continue to be filed through the ordinary portals available through the Division website at: <https://www.antiochca.gov/community-development-department/code-enforcement/> .

**CDBG/Housing Programs:** All activities administered through the CDD's housing and CDBG consultant are proceeding, though on a limited basis. Please contact Teri House at [thouse@ci.antioch.ca.us](mailto:thouse@ci.antioch.ca.us) for specific inquiries.