

## **PUBLIC WORKS SHELTER IN PLACE SERVICE GUIDE**

Public Works continues to maintain essential infrastructure such as water treatment, water distribution, sewer collection systems, landscape maintenance, road maintenance, engineering and will operate the City's Call Center. Staff will comply with regulations to help prevent the spread of this virus.

### **Central Call Center - Public Works Administrative Staff**

- Call Center 925-779-6950 - Staff continue to address all customer's service inquiries and needs; weekdays 7am – 4pm. PD dispatch covers after these hours.

### **Water Treatment**

- There is no disruption of services in water treatment as staff continues 24/7 operations.
- Staff is monitoring news feed local, state and federal water resource agencies and will keep our community up to date.

### **Water Distribution**

- Crews continue to activate new water service accounts and other essential water services such as responding to leaks, hydrants, pressure, main lines, etc.
- Crews are responding to residents with private leaks when they are unable to help themselves or reach a plumber.
- Warehouse staff is monitoring inventory necessary to repair and maintain vital infrastructure.

### **Fleet**

- APD and Public Works Standby vehicles will take precedence for service if needed.
- Orders for additional parts have been made in anticipation of supply chain slow down.
- City vehicles outfitted with all PPE, sanitation supplies, and cones.

### **Marina**

- The marina office is closed; staff will support other divisions, assist with sanitation or covering phones as an increase in calls is expected.

### **Parks**

- Park restrooms, playgrounds, dog parks and skate parks closed.
- Park maintenance contractor has suspended all park maintenance.
- PW Crews are maintaining the turf and emptying garbage cans in the parks.
- All parking lots at City parks and the Marina have been closed.
- All City park open spaces and trails will remain open until further notice. For everyone's safety; please practice social distancing when visiting the parks.
- For park locations and amenities: [antiochca.gov/public-works-department/parks-and-landscaping/parks/](http://antiochca.gov/public-works-department/parks-and-landscaping/parks/)

### **GIS**

- Staff is on-call in support of the City's Information Systems Department.

### **Collections**

- All essential work continues in our Collection Systems (sewer, storm water, creeks) continues.
- If you experience a sewer problem, please call Public Works first at 925-779-6950

### **Streets and Landscape Maintenance**

- Crews conducting essential work in the public rights of way ensuring roadways are safe.
- Crews are addressing potholes critical signage, trimming sidewalks, low hanging limbs, lines of sight and rights of way.

### **Engineering Services & Capital Improvements**

- The City continues to maintain the constructions, Inspection, Plan/Map checking and processing of other items related to infrastructure.
- Plans can be delivered to City Hall, weekdays 9am – 4pm; upon arrival call the phone number posted on the front door and an employee come to the door. Please do not leave plans unattended

