



**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

Date: Thursday, January 4, 2024
Time: 3:00 P.M.
Place: **Antioch City Hall – Council Chambers**
200 'H' Street
Antioch, CA 94509

BOARD MEMBERS

Ademuyiwa “Ade” Adeyemi, Chairperson
Antwon Webster, Vice Chairperson
Marie Livingston
Sharif Umair
John Constantine Richelsen
Jacquelyn Higgins, Alternate

***PLEASE TURN OFF CELL PHONES BEFORE ENTERING
THE MEETING LOCATION.***

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CALIFORNIA LAW, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@antiochca.gov.

BOARD OF ADMINISTRATIVE APPEALS

SPEAKER RULES

NOTICE OF OPPORTUNITY TO ADDRESS THE BOARD

This agenda is a summary of the discussion items/actions proposed to be taken by the Board of Administrative Appeals. The public has the opportunity to address the Board on each agenda item. The Board can only take action on items that are listed on the agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section on the agenda. No one may speak more than once on an agenda item or during "Public Comments".

Members of the public wishing to provide public comments, may do so one of the following ways:

- 1) **WRITTEN PUBLIC COMMENT** – Written comments may be submitted electronically to the City Clerk at the following email address: cityclerk@antiochca.gov, **prior to 1:00 p.m. the day of the Board of Administrative Appeals Meeting.** Please indicate the agenda item and title in your email subject line. All comments received before 1:00 p.m. the day of the meeting, will be provided to the Board Members before the meeting.

- 2) **IN PERSON** – Fill out a Speaker Request Form, available near the entrance doors, and place in the Speaker Card Tray near the City Clerk before the meeting begins.

Speakers will be notified shortly before they are called to speak.

- When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair/Vice Chairperson).

After hearing from the public, the agenda item will be closed. Deliberations will then be limited to members of the Board.

NOTICE OF AVAILABILITY OF REPORTS

The Board of Administrative Appeals' Agendas, including Staff Reports, are posted onto the City's Website 72 hours before each meeting. To view the agenda information, click on the following link: <https://www.antiochca.gov/government/agendas-and-minutes/board-of-administrative-appeals/>.

Copies are available for inspection (and copying for a fee), at the City Clerk's Office, City Hall, 200 'H' Street, Antioch, CA 94509, Monday through Friday, 8:30 a.m. to 4:30 p.m., excluding holidays. Copies are also made available at the Antioch Public Library for inspection.

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The public has the opportunity to address the Board on each agenda item. Please see the Speaker Rules on the inside cover of this Agenda for additional information on public participation.

AGENDA

3:00 P.M. ROLL CALL Ademuyiwa “Ade” Adeyemi, Chairperson
Antwon Webster, Vice Chairperson
Marie Livingston
Sharif Umair
John Constantine Richelsen
Jacquelyn Higgins, Alternate

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS – *Only unagendized issues will be discussed during this time.*

1. CONSENT CALENDAR

A. APPROVAL OF BOARD OF ADMINISTRATIVE APPEAL MEETING MINUTES OF AUGUST 3, 2023

Recommended Action: Motion to approve the Meeting Minutes

B. CODE ENFORCEMENT - APPROVAL OF THE LEVY OF SPECIAL ASSESSMENTS ON CERTAIN PROPERTIES FOR UNPAID ADMINISTRATIVE CITATIONS AND LIEN PROCESSING FEES FOR JULY 2023

Recommended Action: The Board of Administrative Appeals shall confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property. The Board shall also direct that the same be recorded with the Contra Costa County Recorder’s Office and thereafter the assessment shall contribute a special assessment and lien against the property.

2. REGULAR AGENDA

OATH for all intending to testify

- A. CASE NO. CE-2304-283 / ADMINISTRATIVE CITATION NO. 400166 – APPEAL FILED BY KIRAN SINGH, PROPERTY LOCATION AT 1000 W 8TH STREET, ANTIOCH, CA – VIOLATION OF ANTIOCH MUNICIPAL CODES 5-1.202(A)(2) OVERGROWN VEGETATION; 7-2-623(A)(2) – ENCROACHMENT.**
- B. CASE NO. CE-2305-0195 / ADMINISTRATIVE CITATION NO. 400221 – APPEAL FILED BY CARLOS PALACIOS GOMEZ, PROPERTY LOCATION AT 115 WILLIAM REED DRIVE, ANTIOCH, CA – VIOLATION OF ANTIOCH MUNICIPAL CODES 5-1-202(A)(2) OVERGROWN VEGETATION; 7-2-623(A)(2) – ENCROACHMENT.**

WRITTEN/ORAL COMMUNICATIONS

MOTION TO ADJOURN: *After Written/Oral Communications, the Chairperson/ Vice Chairperson will make a motion to adjourn the meeting. A second of the motion is required, and then a majority vote is required to adjourn the meeting.*

AR	CASE#	APN	AMT	LIEN PROC FEE	SITE ADDRESS	OWNER LAST	OWNER FIRST	MAILING ADDRESS	PAID
AR169275	CE2304-137	051-200-039	\$ 925.01	\$ 290.00	HOLUB LN	HASAN	MANSOURI	416 NIGHTHAWK LN HENDERSONVILLE NC 28739-2201	
AR169276	CE2303-064	056-450-020	\$ 839.19	\$ 290.00	5676 ROSSCOMMON WAY	WEIJUN	WANG	SOUTH RD NANSHAN DIST SH GUANGDONG CHINA 518000	
			\$ 1,764.20	\$ 580.00					
			Total: \$ 2,344.20						