



**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

ANTIOCH COMMUNITY CENTER
Community Hall C
4703 Lone Tree Way, Antioch

MARCH 5, 2020
3:00 P.M.

3:00 P.M.

ROLL CALL

Deborah Simpson, Chairperson
Ademuyiwa "Ade" Adeyemi, Vice Chairperson
Marie Livingston
Darrell Goodbeer
Antwon Webster
Vacant, Alternate

PLEDGE OF ALLEGIANCE

1. CONSENT CALENDAR

A. APPROVAL OF ADMINISTRATIVE APPEALS MEETING MINUTES FOR FEBRUARY 6, 2020

Recommended Action: Motion to approve the Minutes.

B. CODE ENFORCEMENT – APPROVAL OF THE LEVY OF SPECIAL ASSESSMENTS ON CERTAIN PROPERTIES FOR UNPAID ADMINISTRATIVE CITATIONS AND LIEN PROCESSING FEES FOR THE MONTH OF DECEMBER 2019

Recommendation: The Board of Administrative Appeals shall confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property. The Board shall also direct that the same be recorded with the Contra Costa County Recorder's Office and thereafter the assessment shall constitute a special assessment and lien against the property.

PUBLIC COMMENTS—*Only unagendized issues will be discussed during this time*

WRITTEN/ORAL COMMUNICATIONS

MOTION TO ADJOURN: *After Written/Oral Communications, the Chair will make a motion to adjourn the meeting. A second of the motion is required, and then a majority vote is required to adjourn the meeting.*

NOTICE OF AVAILABILITY OF REPORTS

This agenda is a summary of the discussion items/actions proposed to be taken by the Board of Administrative Appeals. Materials provided regarding the agenda items will be available at the following website: <https://www.antiochca.gov/government/agendas-and-minutes/board-of-administrative-appeals/> or at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, Monday through Friday, 8:00 a.m. to 5:00 p.m., for inspection and copying (for a fee). Copies are also made available at the Antioch Public Library for inspection.

NOTICE OF OPPORTUNITY TO ADDRESS THE COMMITTEE

The public has the opportunity to address the Board on each agenda item. To address the Board, fill out a yellow Speaker Request form, available near the entrance doors, and place in the Speaker Card Tray near the City Clerk's table. This will enable us to call upon you to speak. Each speaker is limited to not more than 3 minutes. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section on the agenda. No one may speak more than once on an agenda item or during "Public Comments".

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CALIFORNIA LAW, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.

PLEASE TURN OFF CELL PHONES BEFORE ENTERING THE MEETING LOCATION.

**Unpaid Citations and
Abatements for Board of Appeals-March 5, 2020**

AR	Case	APN	Amount	Lien Processing Fee	Site Address	Owner last	Owner first	Mailing address	Paid
AR160176	CE1912-089	074-425-019	\$100.00	\$296.00	1718 Mahogany Wy.	Ashta	Vipul	3278 Sagewood Ln San Jose, CA 95132	
AR158677	CE1908-005	074-051-029	\$453.00	\$296.00	2701 W. 10th St.	4 Bros Antioch LP		210 Shields Ct. Markham, Ontario, L 3R 8V2	
AR159283	CE1908-005	074-051-029	\$1,443.00		2710 W. 10 St.	4 Bros Antioch LP		210 Shields Ct. Markham, Ontario, L 3R 8V2	
AR160178	CE1912-171	067-276-001	\$200.00	\$296.00	200 Rossi Ave.	Benaroya	Yaniv Tre	501 Railroad Ave. Pittsburg, CA 94565	
AR159884	CE1910-080	068-584-020	\$333.00	\$296.00	3325 Bluejay Dr.	Bialock	William B		
AR159870	CE1911-037	065-221-032	\$733.00	\$296.00	1222 Simmons St.	CSHP, One LP		8665 E. Hartford Dr. Scottsdale, AZ 85255	
AR159885	CE1911-159	055-500-001	\$333.00	\$303.00	1800 Crown Peak Wy	Chiu	David & Sandy	1843 38th St. San Francisco, CA 94122	
AR159871	CE1911-039	055-420-024	\$1,233.00	\$296.00	5433 Southwood Wy	Dai	Wei		
AR160240	CE1908-208	089-150-010	\$933.00	\$296.00	3101 Buchanan Rd.	EHL, Summerwood LLC.		1 Daniel Burnham Ct. #Apt. San Francisco, CA 94109	
AR159888	CE1911-169	055-500-045	\$333.00	\$296.00	1823 Mtn Conness Wy	Gallegos	Marcell D.		
AR160177	CE1912-154	068-281-034	\$100.00	\$296.00	2800 Patricia Ave.	Jacobs	Nanci		
AR159875	CE1910-343	089-550-006	\$333.00	\$296.00	4051 Moller Ranch Ct.	Lopez	Carolina		
AR155788	CE1808-100	055-440-023	\$586.00	\$296.00	1904 Kern Mtn Wy.	Madison	Annette		
AR159889	CE1908-176	074-180-027	\$333.00	\$296.00	1509 W. 18th St.	Mason	Rosie B.		
AR159792	CE1910-275	055-500-019	\$333.00	\$303.00	5204 Saddle Mtn Wy.	Moreno	Jose N & Maria D		
AR159606	CE1910-298	075-264-001	\$100.00	\$296.00	2201 Cordoba Wy.	Sanchez	Aida		
AR159879	CE1910-332	055-250-047	\$333.00	\$296.00	2516 Inez Wy	Song	Ping K	124 Tiggs Cor. Peachtree City, GA 30269	
Total			\$8,212.00	\$4,750.00					
Grand Total									

ATTACHMENT A

**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

**Regular Meeting
3:00 P.M.**

**February 6, 2020
Antioch Community Center**

Chairperson Simpson called the meeting to order at 3:00 P.M. on Thursday, February 6, 2020 at the Antioch Community Center.

ROLL CALL:

Present: Board Members Webster, Livingston and Chairperson Simpson
Absent: Board Members Adeyemi and Goodbeer,

Staff Present: Minutes Clerk, Kitty Eiden
Associate Community Development Technician, Maria David
Community Development Technician, Felicia Caviness

PLEDGE OF ALLEGIANCE

Chairperson Simpson led the board, staff and public in the Pledge of Allegiance.

1. CONSENT CALENDAR

A. APPROVAL OF ADMINISTRATIVE APPEALS MINUTES FOR DECEMBER 5, 2019

On motion by Board Member Webster, seconded by Board Member Livingston, the Board of Administrative Appeals members present unanimously approved the Minutes for December 5, 2019. The motion carried the following vote:

Ayes: Webster, Livingston, Simpson

Absent: Adeyemi, Goodbeer

B. CODE ENFORCEMENT APPROVAL OF THE LEVY OF SPECIAL ASSESSMENTS ON CERTAIN PROPERTIES FOR UNPAID ADMINISTRATIVE CITATIONS & LIEN PROCESSING FEES FOR THE MONTH OF NOVEMBER 2019.

On motion by Board Member Webster, seconded by Board Member Livingston, the Board of Administrative Appeals members present unanimously confirmed each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property for the total amount of \$47,374. The Board also directed that the same be recorded with the Contra Costa County Recorder's Office. The motion carried the following vote:

Ayes: Webster, Livingston, Simpson

Absent: Adeyemi, Goodbeer

PUBLIC COMMENTS – None

WRITTEN/ORAL COMMUNICATIONS – None

ADJOURNMENT

On motion by Board Member Livingston, seconded by Board Member Webster, the Board of Administrative Appeals members present unanimously adjourned the meeting at 3:03 P.M.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk



**STAFF REPORT TO THE BOARD OF ADMINISTRATIVE APPEALS FOR
CONSIDERATION AT THE HEARING ON MARCH 5, 2020**

Prepared by: Curt Michael, Code Enforcement Manager *Curt Michael*
Date: February 24, 2020
Subject: Approval of the Levy of Special Assessments on Certain Properties for Unpaid Administrative Citations & Lien Processing Fees for the Month of December, 2019.

RECOMMENDATION

The Board of Administrative Appeals shall confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property (Attachment "A"). The Board shall also direct that the same be recorded with the Contra Costa County Recorders Office and thereafter the assessment shall constitute a special assessment and lien against the property.

FISCAL IMPACT

The action will enable the City of Antioch to collect outstanding receivables against properties for the month of December, 2019 in the grand total amount of **\$13,358.00**

BACKGROUND INFORMATION

Pursuant to Antioch Municipal Code §1-5.09 the City may collect any past due Administrative Citation fines, Abatements or late payment charges by use of special assessment liens and all action for recovery of money.

A Notice of Intent to Record Lien was sent to each property owner who is entitled to notice reflecting the property address directly connected to conditions or activities on the subject real property, assessors parcel number, the municipal code violation, administrative citation fine and copy of the administrative citations.

ATTACHMENT

A: List of Assessments

**Unpaid Citations and
Abatements for Board of Appeals-March 5, 2020**

AR	Case	APN	Amount	Lien Processing Fee	Site Address	Owner last	Owner first	Mailing address	Paid
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Total			\$8,212.00	\$4,750.00					
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