



**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

**Council Chambers
200 "H" Street**

**JULY 7, 2016
3:00 P.M.**

3:00 P.M. ROLL CALL Deborah Simpson, Chairperson
Frederick Rouse, Vice Chairperson
Andrew Schleder
Ademuyiwa "Ade" Adeyemi
Martin T. Gonsalves
Vacant, Alternate

PLEDGE OF ALLEGIANCE

OATH for all intending to testify

1. CONSENT CALENDAR

A. APPROVAL OF ADMINISTRATIVE APPEALS MEETING MINUTES FOR JUNE 2, 2016

STAFF REPORT

Recommended Action: Motion to approve the minutes

B. APPROVAL OF THE LEVY OF SPECIAL ASSESSMENTS ON CERTAIN PROPERTIES FOR UNPAID ADMINISTRATIVE CITATIONS & ABATEMENTS FOR THE MONTHS OF APRIL AND MAY 2016

Recommendation: The Board of Administrative Appeals shall confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property. The Board shall also direct that the same be recorded with the Contra Costa County Recorder's Office and thereafter the assessment shall constitute a special assessment and lien against the property.

STAFF REPORT

PUBLIC COMMENTS—*Only unagendized issues will be discussed during this time*

WRITTEN/ORAL COMMUNICATIONS

ADJOURNMENT

Notice of Availability of Reports

This agenda is a summary of the discussion items/actions proposed to be taken by the Board of Administrative Appeals. Materials provided regarding the agenda items will be available at the following website: <http://www.ci.antioch.ca.us/CityGov/Agendas/default.asp> or at the City Clerk's Office located on the 3rd floor of City Hall, 200 H Street, Antioch, CA 94509, Monday through Thursday, for inspection and copying (for a fee). Copies are also made available at the Antioch Public Library for inspection. The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7009 or TDD (925) 779-7081.

Notice of Opportunity to Address the Committee

The public has the opportunity to address the Board on each agenda item. To address the Board, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. This will enable us to call upon you to speak. Each speaker is limited to not more than 3 minutes. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section on the agenda. No one may speak more than once on an agenda item or during "Public Comments".

PLEASE TURN OFF CELL PHONES BEFORE ENTERING COUNCIL CHAMBERS.

**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

**Regular Meeting
3:00 P.M.**

**June 2, 2016
Council Chambers**

Chairperson Simpson called the meeting to order at 3:05 P.M. on Thursday, June 2, 2016 in the Council Chambers.

ROLL CALL:

Present: Board Members Adeyemi, Gonsalves and Chairperson Simpson
Absent: Board Members Rouse and Schleder

Staff Present: Minutes Clerk, Kitty Eiden
Code Enforcement Assistant, Denise Skaggs
Interim Code Enforcement Manager, Mike Aguirre

PLEDGE OF ALLEGIANCE

Chairperson Simpson led the board, staff and public in the Pledge of Allegiance.

1. CONSENT CALENDAR

**A. APPROVAL OF ADMINISTRATIVE APPEALS MEETING MINUTES FOR
MAY 5, 2016**

On motion by Board Member Gonsalves, seconded by Board Member Adeyemi, the Board of Administrative Appeals approved the Minutes for May 5, 2016. The motion carried the following vote:

Ayes: Adeyemi, Gonsalves, Simpson

Absent: Schleder, Rouse

**B. APPROVAL OF THE LEVY OF SPECIAL ASSESSMENTS ON CERTAIN
PROPERTIES FOR UNPAID ADMINISTRATIVE CITATIONS &
ABATEMENTS FOR THE MONTH OF MARCH 2016**

In response to Chairperson Simpson, Interim Code Enforcement Manager Aguirre explained the manner in which citation and assessment amounts were determined. In addition, he noted Code Enforcement attempted to make contact and encourage property owners to bring their property into compliance prior to issuing a citation. He further noted residents were also provided a sufficient amount of time to appeal citations and assessments.

Code Enforcement Assistant Skaggs speaking to a citation and abatement AR-145342, noted it was issued on March 28, 2016 for junk, rubbish and weeds in the amount of \$2,000.00 plus a late charge of \$200.00 and a reinspection fee of \$150.00.

On motion by Board Member Gonsalves, seconded by Board Member Adeyemi, the Board of Administrative Appeals members confirmed each assessment and the amount thereof, as proposed or as corrected and modified, and ordered it assessed against the property. The Board also directed that the same be recorded with the Contra Costa County Recorder's Office and thereafter the assessment shall constitute a special assessment and lien against the property. The motion carried the following vote:

Ayes: Adeyemi, Gonsalves, Simpson

Absent: Schleder, Rouse

PUBLIC COMMENTS - None

WRITTEN/ORAL COMMUNICATIONS - None

ADJOURNMENT

Chairperson Simpson adjourned the Administrative Board of Appeals meeting at 3:15 P.M. to the next regularly scheduled meeting on July 7, 2016.

Respectfully Submitted,

Kitty Eiden
Minutes Clerk

**STAFF REPORT TO THE BOARD OF ADMINISTRATIVE APPEALS
FOR CONSIDERATION AT THE HEARING ON July 7, 2016**

Prepared by: Mike Aguirre, Interim Code Enforcement Manager
Date: June 23, 2016
Subject: Approval of the Levy of Special Assessments on Certain Properties for Unpaid Administrative Citations & Abatements for the Months of April & May, 2016

RECOMMENDATION

The Board of Administrative Appeals shall confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property (Attachment "A"). The Board shall also direct that the same be recorded with the Contra Costa County Recorders Office and thereafter the assessment shall constitute a special assessment and lien against the property.

FISCAL IMPACT

The action will enable the City of Antioch to collect outstanding receivables against properties for the months of April & May, 2016, in the amount of **\$30,295.30**

BACKGROUND INFORMATION

Pursuant to Antioch Municipal Code §1-5.09 the City may collect any past due Administrative Citation fines, Abatements or late payment charges by use of special assessment liens and all action for recovery of money.

A Notice of Intent to Record Lien was sent to each property owner who is entitled to notice reflecting the property address directly connected to conditions or activities on the subject real property, assessors parcel number, the municipal code violation, administrative citation fine and copy of the administrative citations.

ATTACHMENT

A: List of assessments

CITATIONS ABATEMENTS FOR BOARD OF APPEALS - JULY 7, 2016

ATTACHMENT A

AR	Case	APN	Amount	Site Address	Owner last	Owner first	Mailing address	Paid
AR145835	CE1604-156	055-670-029	\$260.00	2036 MOKELUMNE DR	ANAYA	ANNA	1141 PLYMOUTH AVE. SAN FRANCISCO, CA 94112	
AR145830	CE1507-095	076-491-004	\$415.54	2215 HOBART CT	AYALA	HENRY D.	2215 HOBART CT	
AR145770	CE1604-066	052-111-030	\$415.54	2705 VIOLET CT	BARAJAS	ALICIA	2624 CARSON WAY, ANTIOCH, CA 94531	
AR145446	CE1506-071	051-303-004	\$415.54	1318 JASMINE CT	BARTON	RICHARD A.	1318 JASMINE CT	
AR145653	CE1305-024	068-322-039	\$386.50	133 EL CAMPITAN LN	BENAROYA	ELIEZER TRE'	100 W 18TH ST, ANTIOCH, CA 94509	
AR145848	CD1504-007	068-153-024	\$260.00	2720 LINCOLN LN	BERRIOS	JOHN E. & ARLENE	351 LYMAN CIR, SACRAMENTO, CA 95835	
AR145843	CD1504-007	068-153-024	\$700.00	2720 LINCOLN LN	BERRIOS	JOHN E. & ARLENE	351 LYMAN CIR, SACRAMENTO, CA 95835	
AR145844	CD1504-007	068-153-024	\$1,250.00	2720 LINCOLN LN	BERRIOS	JOHN E. & ARLENE	351 LYMAN CIR, SACRAMENTO, CA 95835	
AR145781	CE1604-095	076-110-011	\$415.54	3023 EL MONTE CT	CCW ASSETS LLC		5890 STONERIDGE DR, PLEASANTON, CA 94588	
AR145444	CE1302-032	065-261-005	\$415.54	121 S LAKE DR	COX	BRYAN & TINA MARIE	121 S LAKE DR	
AR145836	CE1603-035	052-390-090	\$370.00	4038 FOLSOM DR	FAN	CHRISTOPHER CHIH-CHING	7609 N 141ST AVE, REDMOND, WA 98052	
AR145435	CE1602-079	052-420-003	\$415.54	1112 HASTING CT	ENABENTER	JAMES M.	1112 HASTINGS CT	
AR145648	CE1604-007	056-110-036	\$260.00	5341 WOODSIDE WAY	GAO	DENNIS GUANGANG TRE	210 BRUNSWICK PL, FREMONT, CA 94539	
AR145230	CD1601-042	076-021-016	\$1,250.00	PASO CORTO RD	GBF HOLDINGS LLC		1590 SOLANO WAY #A, CONCORD, CA 94520	
AR145447	CE1211-020	074-172-033	\$415.54	1304 POPPY WAY	GREENHOUSE	CONSEPCION C.	1304 POPPY WAY	
AR145773	CE1604-059	055-660-041	\$415.54	1850 SANGER PEAK WAY	GUIERREZ	ARTURO ARAMBULA,	1850 SANGER PEAK WAY	
AR145840	CD1605-059	051-272-013	\$260.00	1817 TRINITY CT	HONEY	HRISTY D.	1817 TRINITY CT	
AR145445	CE1506-074	055-440-043	\$415.54	1937 KERN MOUNTAIN WAY	HONG	MIAO & FU, LEI	2763 RANDERS CT, PALO ALTO 94303	
AR143963	CE1506-117	055-440-018	\$415.54	1903 CROWN PEAK WAY	HUTCHINGS	JAMES, JR & LESJEONIA	1903 CROWN PEAK WAY	
AR145650	CE1604-121	055-440-018	\$370.00	1903 CROWN PEAK WAY	HUTCHINGS	JAMES, JR & LESJEONIA	1903 CROWN PEAK WAY	
AR145763	CE16045-045	056-072-007	\$415.54	4829 VINEWOOD WAY	IH4 PROPERTY WEST LP	C/O ALTUS GROUP US INC.	21001 N TATUM BLVD, #1630-630, PHOENIX, AZ 85050	
AR145430	CE1307-048	056-060-030	\$415.54	5057 CRESTPARK CIR	IPPOLITO	ELIZABETH K.	5057 CRESTPARK CIR	
AR145427	CD1512-007	074-343-034	\$700.00	2100 L STREET	JGR HOLDINGS LLC		P.O. BOX 613, LAFAYETTE, CA 94549	
AR145849	CD1512-007	074-343-034	\$1,250.00	2100 L STREET	JGR HOLDINGS LLC		P.O. BOX 613, LAFAYETTE, CA 94549	

CITATIONS ABATEMENTS FOR BOARD OF APPEALS - JULY 7, 2016

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AR145439	CE1506-069	053-182-008	\$415.54	4636 DEERMEADOW WAY	KNIGHT	CEDRIC R.	4636 DEERMEADOW WAY
AR143969	CE1501-028	056190-103	\$415.54	5224 BLUE SKY CT	KWAN	DAVID A. & JENNY C.	349 BOWSPRIT DR, REDWOOD CITY, CA 94065
AR145829	CE1604-052	055-650-040	\$415.54	4102 ROGERS CANYON RD	LIBRE	DANIEL & JOAN	4102 ROGERS CANYON RD
AR145772	CE1604-040	056-040-040	\$415.54	4725 KNOLLPARK CIR	MALEKZADEH	CYRUS	1446 RELIEZ VALLEY RD, LAFAYETTE, CA 94549
AR145434	CE1305-049	074-363-091	\$523.00	1616 SYCAMORE DR, UNIT #3 & #4	MARALL	CHARLES P. & SUSAN TRE	1598 BRENDA COURT, CONCORD, CA 94521
AR145437	CE1602-078	056-110-072	\$415.54	4931 WATERFORD WAY	MARTIN	SCHUYLER TRE	205 HIBISCUS WAY, OAKLEY, CA 94561
AR143484	CE1507-059	071-381-003	\$415.54	816 GATTER CT	MARTINEZ	ANTHONY & SONJA	816 GATTER CT
AR145765	CE1604-075	053-254-009	\$415.54	4633 GOLDCREST WAY	OROZCO	JOSE A. & VERONICA PARRA-FLORES	4633 GOLDCREST WAY
AR145433	CE1306-025	067-153-014	\$415.54	1135 MEDANOS ST	PATO	JOHN A.	1127 MEDANOS ST, ANTIOCH, CA 94509
AR145761	CE1604-063	056-350-055	\$415.54	5173 DEERSPRING WAY	POPAL	HAROON A.	5173 DEERSPRING WAY
AR145838	CD1604-049	065-223-018	\$370.00	1237 SIMMONS ST	POULTER	DAVID	1237 SIMMONS ST
AR145438	CE1305-066	072-272-005	\$415.54	4121 ROCKY POINT DR	PRINGLE	ERIC TYRONE & BARBARA JOEL TRE &	4121 ROCKY POINT DR
AR145649	CE1506-124	068-321-027	\$386.50	10 EL CAPITAN LN	REICHENBERG,	REICHENBERG, JACKLEN	501 RAILROAD AVE., PITTSBURG, CA 94565
AR145767	CE1604-079	053-680-026	\$415.54	2600 CAVELITE WAY	RHODES	CARL & KAROL	2600 COVELITE WAY
AR145431	CE1507-014	068-623-028	\$415.54	629 CASTLE COURT	ROBERTS	TYLER J. & JANET L.	629 CASTLE CT
AR145777	CE1604-015	076-084-009	\$415.54	2916 EL PASO WAY	ROCHELLE	SHAMETRA	2916 EL PASO WAY
AR145429	CE1604-111	056-082-009	\$260.00	4943 WESTWOOD WAY	ROGERS	EDWARD E. ESTATE OF	4943 WESTWOOD WAY
AR145778	CE1604-093	074-262-027	\$415.54	4200 NULL DR	ROSE	JANE E. TRE	3715 HIGHLANDS CT, LAFAYETTE, CA 94549
AR145846	CD1604-088	068-201-059	\$260.00	208 WORRELL #B RD	SIDRIAN	MICHELLE & MANUEL	1509 A STREET, ANTIOCH, CA 94509
AR145833	CE1603-126	052-321-010	\$260.00	4037 BANBURY WAY	SCOTT	ALFRED & RHONDA	520 ELYSIAN FIELDS DR, OAKLAND, CA 94605
AR145841	CD1605-012	066-061-008	\$370.00	320 H STREET	SEELNBACHER	PHILIP & DAWN	3461 MONROE AVE, LAFAYETTE, CA 94549
AR145768	CE1604-032	072-282-005	\$415.54	4301 ROCKY POINT DR	SHULTZ	HENRY & RYCA A.	4301 ROCKY POINT DR
AR145776	CE1604-018	076-202-025	\$415.54	2705 ENTRADA CIR	SMITH	JASON E.	2705 ENTRADA CIR
AR143485	CE1507-060	072-141-001	\$415.54	3508 BLYTHE DR	SOTO	SAUL & GUADALUPE	2418 SHELBOURNE WAY, ANTIOCH, CA 94531

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AR145828	CE1211-010	068-281-035	\$415.54	28054 PATRICIA AVE 2716 ALMONDRIDGE	STEPHENS	ROBERT E. JR.	2804 PATRICIA AVE	
AR145440	CE1305-073	051-344-007	\$415.54	DR	STROUP	JOSEPH L. & KRISTA A	2716 ALMONDRIDGE DR	
AR145760	CE1604-038	076-631-008	\$415.54	3621 OLD GLORY CT	TALO	LUA	3621 OLD GLORY CT	
AR145754	CE1604-125	055-690-008	\$415.54	1640 OBSERVATION WAY	TAO,	JOSHUA JIAZUN & JENNY J.	306 NAPA CT, FULLERTON, CA 92833	
AR145775	CE1604-021	075-453-003	\$415.54	3548 SWALLOW WAY	TERAZONO	KRAIG & ZEPEDA, PEDRO, JR	P.O BOX 3045, ANTIOCH, CA 94531	
AR145845	CD1604-070	068-201-060	\$370.00	208 WORRELL RD	TORRES	JOSHUA	208 WORRELL RD	
AR145839	CD1604-070	068-201-060	\$700.00	208 WORRELL RD	TORRES	JOSHUA	208 WORRELL RD	
AR145856	CE1604-177	056-170-001	\$260.00	5148 GRASS VALLEY WAY	TRAN	RAYMOND	1880 MONTEREY DR, SAN BRUNO, CA 94066	
AR145436	CE1602-077	075-470-042	\$415.54	3746 KILLDEER DR	VANDANAPU	SRIKANTH TRE & ANUPAMA R. CHINTALA	33721 HERITAGE WAY, UNION CITY, CA 94587	
AR145847	CD1603-056	056-270-059	\$260.00	5200 LONE TREE WAY	VARGAS	JORGE F.	4300 DELTA FAIR BLVD. , ANTIOCH, CA 94509	
AR145766	CE1604-034	076-495-034	\$415.54	2200 DILLARD WAY	VAZQUEZ	PEDRO	2200 DILLARD WAY	
AR145755	CE1604-060	055-680-016	\$415.54	1735 SANGER PEAK WAY	VILLEGAS	ISRAEL & ESMERALDA	1735 SANGER PEAK WAY	
AR145762	CE1604-026	071-421-008	\$415.54	801 GLOUCENTER ST	WAGNER-HEARD	DONETTA	801 GLOUCESTER ST	
AR145757	CE1604-065	052-110-001	\$415.54	2700 HYACINTH CT	WILKERSON	LLOYD L.	5196 JUDSONVILLE DR, ANTIOCH, CA 94531	
AR145764	CE1604-022	075-560-006	\$415.54	5106 WATKINGS WAY	WILLIAMS	CHRISTOPHER	5106 WATKINGS WAY	
AR145758	CE1604-020	075-451-001	\$415.54	3570 WAXING WAY	WILLIAMS	DAMON V. JR & ALISHA J.	3570 WAXWING WAY	
AR145759	CE1604-055	055-620-037	\$415.54	4144 HALLS VALLEY RD	WONG	KA YING & LAMPO	4125 SHELTER COVE CT, ANTIOCH, CA 94531	
AR145780	CE1604-051	055-310-016	\$415.54	1129 ROCKSPRING WAY	WOODS	BARON K.	1129 ROCKSPRING WAY	
AR145851	CD1605-022	067-157-004	\$260.00	1009 W 14TH ST	YARDLEY,	KURT R. TRE & HOWELLS, KAREN E.	13561 DOGWOOD WAY, SAN DIEGO, CA 92130	
AR145432	CE1507-031	067-291-024	\$415.54	2412 MITCHS LANE	YOUNG	RICHARD	2412 MITCHS LANE	
AR145441	CE1506-072	055-490-031	\$415.54	1800 KERN MOUNTAIN WAY	ZAVALA	JOSE FREDY & DINORA M. ROGEL	1800 KERN MOUNTAIN WAY	
TOTAL			30,295.30					