



**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

ANTIOCH COMMUNITY CENTER

**Community Hall C
4703 Lone Tree Way, Antioch**

**NOVEMBER 7, 2019
3:00 P.M.**

3:00 P.M.

ROLL CALL

Deborah Simpson, Chairperson
Ademuyiwa "Ade" Adeyemi, Vice Chairperson
Marie Livingston
Darrell Goodbeer
Antwon Webster
Vacant, Alternate

PLEDGE OF ALLEGIANCE

1. CONSENT CALENDAR

**A. APPROVAL OF ADMINISTRATIVE APPEALS MEETING MINUTES FOR
AUGUST 1, 2019**

STAFF REPORT

Recommended Action: Motion to approve the Minutes.

**B. APPROVAL OF ADMINISTRATIVE APPEALS MEETING MINUTES FOR
OCTOBER 3, 2019 (NO QUORUM)**

STAFF REPORT

Recommended Action: Motion to approve the Minutes.

**C. CODE ENFORCEMENT – APPROVAL OF THE LEVY OF SPECIAL
ASSESSMENTS ON CERTAIN PROPERTIES FOR UNPAID ADMINISTRATIVE
CITATIONS AND LIEN PROCESSING FEES FOR THE MONTHS OF JULY,
AUGUST AND SEPTEMBER 2019**

Recommendation: The Board of Administrative Appeals shall confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property. The Board shall also direct that the same be recorded with the Contra Costa County Recorder's Office and thereafter the assessment shall constitute a special assessment and lien against the property.

STAFF REPORT

PUBLIC COMMENTS—*Only unagendized issues will be discussed during this time*

WRITTEN/ORAL COMMUNICATIONS

MOTION TO ADJOURN: *After Written/Oral Communications, the Chair will make a motion to adjourn the meeting. A second of the motion is required, and then a majority vote is required to adjourn the meeting.*

NOTICE OF AVAILABILITY OF REPORTS

This agenda is a summary of the discussion items/actions proposed to be taken by the Board of Administrative Appeals. Materials provided regarding the agenda items will be available at the following website: <https://www.antiochca.gov/government/agendas-and-minutes/board-of-administrative-appeals/> or at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, Monday through Friday, 8:00 a.m. to 5:00 p.m., for inspection and copying (for a fee). Copies are also made available at the Antioch Public Library for inspection.

NOTICE OF OPPORTUNITY TO ADDRESS THE COMMITTEE

The public has the opportunity to address the Board on each agenda item. To address the Board, fill out a yellow Speaker Request form, available near the entrance doors, and place in the Speaker Card Tray near the City Clerk's table. This will enable us to call upon you to speak. Each speaker is limited to not more than 3 minutes. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section on the agenda. No one may speak more than once on an agenda item or during "Public Comments".

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CALIFORNIA LAW, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.

PLEASE TURN OFF CELL PHONES BEFORE ENTERING THE MEETING LOCATION.

**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

**Regular Meeting
3:00 P.M.**

**August 1, 2019
Prewett Park Community Center**

Chairperson Simpson called the meeting to order at 3:00 P.M. on Thursday, August 1, 2019 in the Prewett Park Community Center.

ROLL CALL:

Present: Board Members Adeyemi, Livingston, Goodbeer, Webster and Chairperson Simpson

Staff Present: City Attorney, Thomas Lloyd Smith
City Clerk, Arne Simonsen
Minutes Clerk, Kitty Eiden
Code Enforcement Manager, Curt Michael
Code Enforcement Assistant, Denise Skaggs

PLEDGE OF ALLEGIANCE

Chairperson Simpson led the board, staff and public in the Pledge of Allegiance.

1. CONSENT CALENDAR

A. APPROVAL OF ADMINISTRATIVE APPEALS MINUTES FOR JUNE 6, 2019

On motion by Board Member Adeyemi, seconded by Board Member Goodbeer, the Board of Administrative Appeals unanimously approved the Minutes for June 6, 2019.

B. CODE ENFORCEMENT APPROVAL OF THE LEVY OF SPECIAL ASSESSMENTS ON CERTAIN PROPERTIES FOR UNPAID ADMINISTRATIVE CITATIONS & ABATEMENTS FOR THE MONTH OF MAY AND JUNE 2019

Code Enforcement Manager Michael presented the staff report dated July 22, 2019 recommending the Board of Administrative Appeals confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property. The Board shall also direct that the same be recorded with the Contra Costa County Recorder's Office and thereafter the assessment shall constitute a special assessment and lien against the property.

On motion by Board Member Adeyemi, seconded by Board Member Goodbeer, the Board of Administrative Appeals unanimously confirmed each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property for the amount of \$77,310.00. The Board also directed that the same be recorded with the Contra Costa County Recorder's Office.

PUBLIC COMMENTS – None

WRITTEN/ORAL COMMUNICATIONS

City Clerk Simonsen announced that the City was seeking applications for the alternate position on the Board of Administrative Appeals.

Board Member Livingston speaking to Consent Calendar Item 1B questioned the amount of the administrative fees, noting that she believed the total should have been \$85,344.00.

City Attorney Smith responded that he had confirmed that the total amount of assessments was \$85,344.00.

On motion by Board Member Goodbeer, seconded by Board Member Webster, the Board of Administrative Appeals unanimously moved to reconsider Consent Calendar Item IB.

On motion by Board Member Adeyemi, seconded by Board Member Webster, the Board of Administrative Appeals unanimously amended the total amount of assessments from \$77,310.00 to \$85,344.00.

ADJOURNMENT

On motion by Board Member Goodbeer, seconded by Board Member Livingston, the Board of Administrative Appeals unanimously adjourned the meeting at 3:10 P.M.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk

**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

**Regular Meeting
3:00 P.M.**

**October 3, 2019
Prewett Park Community Center**

ROLL CALL:

Present: Board Members Livingston and Webster
Absent: Board Members Adeyemi, Goodbeer and Chairperson Simpson

Staff Present: City Attorney, Thomas Lloyd Smith
City Clerk, Arne Simonsen
Minutes Clerk, Kitty Eiden

City Clerk Simonsen announced due to the lack of a quorum, the meeting was adjourned at 3:15 P.M. to be continued to 3:00 P.M. on November 7, 2019.


Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk

CITY OF
ANTIOCH
CALIFORNIA

**STAFF REPORT TO THE BOARD OF ADMINISTRATIVE APPEALS FOR
CONSIDERATION AT THE HEARING ON NOVEMBER 7, 2019**

Prepared by: Curt Michael, Code Enforcement Manager 
Date: October 22, 2019
Subject: Approval of the Levy of Special Assessments on Certain Properties for Unpaid Administrative Citations & Lien Processing Fees for the Months of July, August & September 2019.

RECOMMENDATION

The Board of Administrative Appeals shall confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property (Attachment "A"). The Board shall also direct that the same be recorded with the Contra Costa County Recorders Office and thereafter the assessment shall constitute a special assessment and lien against the property.

FISCAL IMPACT

The action will enable the City of Antioch to collect outstanding receivables against properties for the months of July, August & September 2019 in the grand total amount of **\$81,528.00**

BACKGROUND INFORMATION

Pursuant to Antioch Municipal Code §1-5.09 the City may collect any past due Administrative Citation fines, Abatements or late payment charges by use of special assessment liens and all action for recovery of money.

A Notice of Intent to Record Lien was sent to each property owner who is entitled to notice reflecting the property address directly connected to conditions or activities on the subject real property, assessors parcel number, the municipal code violation, administrative citation fine and copy of the administrative citations.

ATTACHMENT

A: List of Assessments

**Citation
Abatements for Board of Appeals-November 7, 2019**

AR	Case	APN	Amount	Lien Processing Fee	Site Address	Owner last	Owner first	Mailing address	Paid
AR158687	CE1907-142	055-600-009	\$343.00	\$303.00	2422 Silveria Wy.	Banchero	Robert & Yvonne Tre	484 Everett Dr. Danville, CA 94526	
AR158354	CE1907-017	076-642-019	\$550.00	\$296.00	3541 Centennial Dr.	Banks	Todd E.	3541 Centennial Dr.	
AR158593	CE1907-017	076-642-019	\$1,333.00		3541 Centennial Dr.	Banks	Todd E.	3541 Centennial Dr.	
AR158452	CE1907-017	076-642-019	\$1,333.00		3541 Centennial Dr.	Banks	Todd E.	3541 Centennial Dr.	
AR158676	CE1908-205	076-361-019	\$220.00	\$296.00	2212 Jefferson Wy.	Bickford	Kent	2212 Jefferson Wy.	
AR159046	CE1908-060	055-550-015	\$343.00	\$296.00	2472 Crockery Wy.	Bradley	Derek	1966 Hillside St. Hayward, CA 94541-5428	
AR159072	CE1909-192	074-111-030	\$110.00	\$296.00	2313 Field St.	Bramblet	Adam	2313 Field St.	
AR158453	CD1904-110	076-481-004	\$453.00	\$296.00	3504 GentryTown Dr.	Breeze	Loretta	3504 Gentrytown Dr.	
AR158631	CD1904-110	076-481-004	\$1,333.00		3504 GentryTown Dr.	Breeze	Loretta	3504 Gentrytown Dr.	
AR158659	CD1904-110	076-481-004	\$2,433.00		3504 GentryTown Dr.	Breeze	Loretta	3504 Gentrytown Dr.	
AR159070	CE1909-208	072-172-003	\$110.00	\$296.00	77 Greensboro Wy.	Bruce	Robert	77 Greensboro Wy.	
AR159050	CE1908-199	056-073-009	\$110.00	\$296.00	4833 LeFebvre Wy.	Chiar	Jason Tre Lau Fong Katie	7226 Glenview Dr. San Jose, CA 95120-5805	
AR158609	CE1906-095	055-090-028	\$343.00	\$303.00	2510 Hooftrail Wy.	Dass	Emmanuel & Agnes	2510 Hooftrail Wy.	
AR158632	CE1906-095	055-090-028	\$783.00		2510 Hooftrail Wy.	Dass	Emmanuel & Agnes	2510 Hooftrail Wy.	
AR158688	CE1906-095	055-090-028	\$1,333.00		2510 Hooftrail Wy.	Dass	Emmanuel & Agnes	2510 Hooftrail Wy.	
AR159060	CE1909-098	074-480-003	\$453.00	\$296.00	3130 Buchanan Rd.	Eden	Villa LP	P.O. Box 1959 Pleasanton, CA 94566-0195	
AR158595	CE1906-155	055-680-042	\$783.00	\$296.00	1937 Colosseum Wy.	Espinoza	Maria Esther	1937 Colosseum Wy.	
AR158903	CE1908-122	071-174-012	\$343.00	\$303.00	2508 Clayburn Rd.	Esquivel	Ruben & Esther	3508 Clayburn Rd.	
AR158360	CD1906-021	066-144-008	\$335.00	\$296.00	423 W 4th St.	Garcia	Lorri A.	423 W. 4th St.	
AR158661	CE1907-324	071-171-024	\$783.00	\$296.00	3517 Clayburn Rd.	Garza	Brandy	507 Bishop St. NW #1301 Atlanta, GA 30318	
AR158740	CE1907-324	071-171-024	\$1,333.00		3517 Clayburn Rd.	Garza	Brandy	507 Bishop St. NW #1301 Atlanta, GA 30318	
AR158874	CE1810-039	074-370-024	\$24,433.00	\$296.00	2410 Mahogany Wy.	Harman Managers Investment		P.O. Box 572530 Salt Lake City, UT 84157-2530	
AR158468	CE1904-223	053-690-011	\$343.00	\$296.00	4109 Brocatello Ct.	Ibeawuchi	Ama Remy	4109 Brocatello Ct.	
AR158599	CE1904-223	053-690-011	\$783.00		4109 Brocatello Ct.	Ibeawuchi	Ama Remy	4109 Brocatello Ct.	
AR159047	CE1904-125	053-274-008	\$783.00	\$296.00	4616 Country Hills Dr.	HIS Property West LP		1717 Main St. Dallas, TX 75201-4657	

ATTACHMENT A

**Citation
Abatements for Board of Appeals-November 7, 2019**

AR158466	CE1903-165	052-341-031	\$783.00	\$296.00	3021 Ferngrove Wy.	Johnson	Debra	3021 Ferngrove Wy.
AR158465	CE1903-165	052-341-031	\$1,333.00		3021 Ferngrove Wy.	Johnson	Debra	3021 Ferngrove Wy.
AR158361	CD1906-086	067-141-005	\$550.00	\$296.00	611 W 11th. St.	Louden LLC		611 W. 11th St.
AR158869	CE1908-171	074-171-013	\$453.00	\$296.00	1404 Tulip Dr.	Lu	Lin Yanshu	40755 Marino Ct. Fremont, CA 94539-3600
AR158868	CE1908-039	075-411-012	\$563.00	\$296.00	3932 Kite Wy.	Madison	Clayborn	3934 Kite Wy.
AR158867	CE1908-288	068-594-009	\$1,100.00	\$296.00	900 Burwood Wy.	Martinez	Peter	900 Burwood Wy.
AR159051	CE1908-288	068-594-009	\$1,333.00		900 Burwood Wy.	Martinez	Peter	900 Burwood Wy.
AR158601	CD1906-055	071-021-036	\$335.00	\$296.00	2726 G St.	Mendoza	Luis M.	2726 G St.
AR158603	CD1906-055	071-021-036	\$1,100.00		2726 G St.	Mendoza	Luis M.	2726 G St.
AR158690	CE1908-074	075-284-009	\$343.00	\$303.00	2312 Silver Creek Dr.	Naumchuk	Yuliya Pomerantseva Tetana	245 San Benito Rd. Brisbane, CA 94005-1611
AR158462	CE1907-016	074-123-005	\$343.00	\$296.00	Fairview Dr.	Nearon	David Tre	111 Southview Ln. Alamo, CA 94507-2314
AR158866	CE1908-250	053-530-015	\$110.00	\$303.00	4004 Galenez Wy	Nguyen	Andrew K Tre Vu Minhdieu	21150 Hazelbrook Dr. Cupertino, CA 95014-1663
AR158904	CE1908-250	053-530-015	\$783.00		4004 Galenez Wy	Nguyen	Andrew K Tre Vu Minhdieu	21150 Hazelbrook Dr. Cupertino, CA 95014-1663
AR158461	CD1906-058	067-223-033	\$335.00	\$303.00	421 W. 19th St.	Ortiz	Sunshine & Froilan	421 W. 19th St.
AR158905	CD1906-031	068-163-033	\$343.00	\$303.00	2827 Sunset Ln.	Pearson	Anita Abad Lewandowski Rebecca Lynn	15691 York Lane Jackson, CA 95642
AR158618	CE1906-018	075-530-036	\$343.00	\$303.00	5053 Wittenmeyer Ct.	Peters	Patience Essien Ekerette	5053 Wittenmeyer Ct.
AR158686	CE1906-018	075-530-036	\$783.00		5053 Wittenmeyer Ct.	Peters	Patience Essien Ekerette	5053 Wittenmeyer Ct.
AR159068	CE1906-018	075-530-036	\$1,333.00		5053 Wittenmeyer Ct.	Peters	Patience Essien Ekerette	5053 Wittenmeyer Ct.
AR158634	CE1908-121	055-100-005	\$110.00	\$296.00	2520 Asilomar Dr.	Porto	Nathan C Jr.	2520 Asilomar Dr.
AR158879	CE1908-221	068-514-004	\$343.00	\$296.00	Cavallo Rd.	QIG Holding LLC		2220 Trinity Dr. Brentwood, CA 94513-7210
AR158683	CD1904-146	074-390-005	\$343.00	\$296.00	2200 Sycamore Dr.	Riverstone Apartments LP		1 Nationwide Plz (1-05-703 Columbus, OH 43215-2226
AR158620	CE1906-224	052-301-003	\$343.00	\$303.00	4132 Folsom Dr.	Rojas	Marelino & Tricia	4132 Folsom Dr.
AR158635	CE1906-224	052-301-003	\$783.00		4132 Folsom Dr.	Rojas	Marelino & Tricia	4132 Folsom Dr.
AR159048	CE1906-224	052-301-003	\$1,333.00		4132 Folsom Dr.	Rojas	Marelino & Tricia	4132 Folsom Dr.
AR158604	CE1907-139	076-192-021	\$343.00	\$303.00	2703 Balboa Ct.	Rogers	Carroll & Mary Larry Paula K	2703 Balboa Ct.
AR158870	CE1908-131	071-073-016	\$343.00	\$296.00	15 Hillside Rd.	Seitz	Donald	15 Hillside Rd.
AR159066	CE1909-198	068-164-033	\$2,200.00	\$296.00	201 Worrell Rd.	SWH 2017-1 Borrower LP		8665 East Hartford Dr. Scottsdale, AZ 85255-7807
AR158633	CE1905-125	072-082-018	\$2,543.00	\$296.00	3509 Mac Ct.	Tah 2017-2 Borrower LLC		1508 Brookhollow Dr. Santa Ana, CA 92705-5433

**Citation
Abatements for Board of Appeals-November 7, 2019**

AR158363	CE1905-125	072-082-018	\$445.00		3509 Mac Ct.	Tah 2017-2 Borrower LLC		1508 Brookhollow Dr. Santa Ana, CA 92705-5433
AR158605	CE1905-125	072-082-018	\$1,333.00		3509 Mac Ct.	Tah 2017-2 Borrower LLC		1508 Brookhollow Dr. Santa Ana, CA 92705-5433
AR158876	CE1909-045	068-021-011	\$110.00	\$296.00	1919 A St.	TAH 2018-1 Borrow LLC		1508 Brookhollow Dr. Santa Ana, CA 92705-5433
AR158622	CE1907-284	055-580-025	\$343.00	\$296.00	2506 Vallecito Wy.	UY	William Cheng	5297 Judsonville Dr.
AR159154	CE1902-006	056-240-023	\$453.00	\$303.00	5100 Hereford Ct.	Vanderpan	David & Anne H Tre	8712 Players Ct. Elk Grove, CA 95624-3100
AR158606	CE1906-164	075-520-006	\$343.00	\$303.00	5043 Heacock Wy.	White	Bobby D. Jr. & Carol	5043 Heacock Wy.
AR158623	CE1907-068	068-201-022	\$343.00	\$296.00	2960 Roosevelt Ln.	Winn	Carolyn M.	2960 Roosevelt Ln.
AR159151	CE1909-105	068-064-003	\$110.00	\$296.00	2008 Dennis Dr.	Wright	James C Tre	2008 Dennis Dr.
AR158677	CE1908-005	074-051-029	\$453.00	\$296.00	2701 W. 10th St.	4 Bros Antioch LP		200 Spectrum Center Dr. Irvine, CA 92618-5004
AR158591	CD1903-094	067-241-018	\$1,333.00	\$296.00	1608 C St.	2018-1H Borrower LP		1717 Main St. Dallas, TX 75201- 4657
AR158900	CE1909-079	067-091-001	\$110.00	\$296.00	215 W. 10th St.	2018-1 IH Borrower LP		1717 Main St. Dallas, TX 75201- 4657
Total			\$67,828.00	\$13,700.00				
Grand Total			\$81,528.00					

ATTACHMENT A