



**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

**Council Chambers
200 "H" Street**

**DECEMBER 3, 2015
3:00 P.M.**

3:00 P.M. ROLL CALL Deborah Simpson, Chairperson
Frederick Rouse, Vice Chairperson
Diana Busenbarrick
Andrew Schleder
Mike Schneider
Ademuyiwa "Ade" Adeyemi, Alternate

PLEDGE OF ALLEGIANCE

OATH for all intending to testify

1. CONSENT CALENDAR

A. APPROVAL OF ADMINISTRATIVE APPEALS MEETING MINUTES FOR NOVEMBER 5, 2015

Recommended Action: Motion to approve the minutes

MINUTES

B. APPROVAL OF THE LEVY OF SPECIAL ASSESSMENTS ON CERTAIN PROPERTIES FOR UNPAID ADMINISTRATIVE CITATIONS & ABATEMENTS FOR THE MONTH OF SEPTEMBER 2015

Recommendation: The Board of Administrative Appeals shall confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property. The Board shall also direct that the same be recorded with the Contra Costa County Recorder's Office and thereafter the assessment shall constitute a special assessment and lien against the property.

STAFF REPORT

PUBLIC COMMENTS—*Only unagendized issues will be discussed during this time*

WRITTEN/ORAL COMMUNICATIONS

ADJOURNMENT

Notice of Availability of Reports

This agenda is a summary of the discussion items/actions proposed to be taken by the Board of Administrative Appeals. Materials provided regarding the agenda items will be available at the following website: <http://www.ci.antioch.ca.us/CityGov/Agendas/default.asp> or at the City Clerk's Office located on the 3rd floor of City Hall, 200 H Street, Antioch, CA 94509, Monday through Thursday, for inspection and copying (for a fee). Copies are also made available at the Antioch Public Library for inspection. The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7009 or TDD (925) 779-7081.

Notice of Opportunity to Address the Committee

The public has the opportunity to address the Board on each agenda item. To address the Board, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. This will enable us to call upon you to speak. Each speaker is limited to not more than 3 minutes. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section on the agenda. No one may speak more than once on an agenda item or during "Public Comments".

PLEASE TURN OFF CELL PHONES BEFORE ENTERING COUNCIL CHAMBERS.

**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

**Regular Meeting
3:00 P.M.**

**November 5, 2015
Council Chambers**

Chairperson Simpson called the meeting to order at 3:02 P.M. on Thursday, November 5, 2015 in the Council Chambers.

ROLL CALL:

Present: Board Members Schneider, Busenbarrick, Schleder, Adeyemi and Chairperson Simpson

Absent: Board Member Rouse

Staff Present: City Clerk, Arne Simonsen
Minutes Clerk, Kitty Eiden
Code Enforcement Assistant, Denise Skaggs

PLEDGE OF ALLEGIANCE

Chairperson Simpson led the board, staff and public in the Pledge of Allegiance.

1. CONSENT CALENDAR

A. APPROVAL OF ADMINISTRATIVE APPEALS MINUTES FOR OCTOBER 2, 2015

On motion by Board Member Schneider, seconded by Board Member Busenbarrick, the Board of Administrative Appeals unanimously approved the Minutes for October 2, 2015.

B. APPROVAL OF THE LEVY OF SPECIAL ASSESSMENTS ON CERTAIN PROPERTIES FOR UNPAID ADMINISTRATIVE CITATIONS & ABATEMENTS FOR THE MONTH OF AUGUST 2015

Code Enforcement Assistant Skaggs announced due to a payment received today, she would amend the assessments amount as follows:

- Delete AR143334 for \$1250.00
- Delete AR143470 for \$1250.00
- Adjusting the total amount of assessments from \$21,119.63 to \$18,619.63

On motion by Board Member Schneider, seconded by Board Member Busenbarrick, the Board of Administrative Appeals unanimously confirmed each assessment and the amount thereof, as

proposed or as corrected and modified, and ordered it assessed against the property. The Board also directed that the same be recorded with the Contra Costa County Recorder's Office and thereafter the assessment shall constitute a special assessment and lien against the property.

PUBLIC COMMENTS - None

WRITTEN/ORAL COMMUNICATIONS – None

City Clerk Simonsen announced the City Clerk and Deputy City Clerk would be attending a seminar and would be unavailable for the next Board of Administrative Appeals. He noted Code Enforcement Assistant Skaggs would be filling in for him and producing the staff report for that meeting.

ADJOURNMENT

Chairperson Simpson adjourned the Administrative Board of Appeals meeting at 3:06 P.M. to the next regularly scheduled meeting on December 3, 2015.

Respectfully Submitted,

Kitty Eiden
Minutes Clerk

**STAFF REPORT TO THE BOARD OF ADMINISTRATIVE APPEALS
FOR CONSIDERATION AT THE HEARING ON DECEMBER 3, 2015**

Prepared by: Ryan Graham, Deputy Director of Community Development
Date: November 23, 2015
Subject: Approval of the Levy of Special Assessments on Certain Properties for Unpaid Administrative Citations & Abatements for the months of September, 2015

RECOMMENDATION

The Board of Administrative Appeals shall confirm each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property (Attachment "A"). The Board shall also direct that the same be recorded with the Contra Costa County Recorders Office and thereafter the assessment shall constitute a special assessment and lien against the property.

FISCAL IMPACT

The action will enable the City of Antioch to collect outstanding receivables against properties for the month of September, 2015, in the amount of **\$31,842.89** in unpaid Administrative Citations & Abatements.

BACKGROUND INFORMATION

Pursuant to Antioch Municipal Code §1-5.09 the City may collect any past due Administrative Citation fines, Abatements or late payment charges by use of special assessment liens and all action for recovery of money.

A Notice of Intent to Record Lien was sent to each property owner who is entitled to notice reflecting the property address directly connected to conditions or activities on the subject real property, assessors parcel number, the municipal code violation, administrative citation fine and copy of the administrative citations.

ATTACHMENT

A: List of assessments

CITATION & ABATEMENT FOR BOARD OF APPEALS - DECEMBER 3, 2015

AR	Case	APN	Amount	Owner Last	Owner First	Owner Address	Site Address	Paid
AR143989	CE1508-115	068-153-026	\$260.00	BANK OF AMERICA	NATIONAL ASSN	P.O. BOX 105130, ATLANTA, GA30348	2732 LINCOLN LN	
AR143985	CE1508-115	068-153-026	\$1,250.00	BANK OF AMERICA	NATIONAL ASSN	P.O. BOX 105130, ATLANTA, GA30348	2732 LINCOLN LN	
AR143992	CE1508-115	068-153-026	\$700.00	BANK OF AMERICA	NATIONAL ASSN	P.O. BOX 105130, ATLANTA, GA30348	2732 LINCOLN LN	
AR143734	CE1506-071	051-303-004	\$415.54	BARTON	RICHARD A.	1318 JASMINE CT, ANTIOCH	1318 JASMINE CT	
AR143723	CE1305-024	068-322-039	\$415.54	BENAROYA	ELIEZER TRE	100 E 18TH ST, ANTIOCH	133 EL CAPITAN LN	
AR143721	CE1506-031	055-620-049	\$415.54	BENISANO	EMMANUEL A.	4107 CASTLE CANYON CT, ANTIOCH	4107 CASTLE CANYON CT	
AR142990	CD1508-042	074-070-030	\$260.00	CHEVRON, USA INC		SOMERSVILLE RD, ANTIOCH	SOMERSVILLE RD	
AR143986	CD1508-042	074-070-030	\$700.00	CHEVRON, USA INC		SOMERSVILLE RD, ANTIOCH	SOMERSVILLE RD	
AR144001	CD1508-042	074-070-030	\$1,250.00	CHEVRON, USA INC		SOMERSVILLE RD, ANTIOCH	SOMERSVILLE RD	
AR143977	CD1508-042	074-070-030	\$10,165.93	CHEVRON, USA INC		SOMERSVILLE RD, ANTIOCH	SOMERSVILLE RD	
AR143720	CE1507-028	068-201-009	\$415.54	CLARK	MICHAEL	211 HILLSIDE RD, ANTIOCH	211 HILLSIDE RD	
AR143725	CE1507-008	068-213-014	\$415.54	COOPER	ROY	424 CHRISTINA CT, ANTIOCH	424 CHRISTINA CT	
AR143706	CE1307-092	068-122-004	\$415.54	COX	BRYAN & TINA	1404 NOIA AVE, ANTIOCH, CA	57 BRYAN AVE	
AR143706	CE1302-032	065-261-005	\$415.54	COX	BRYAN & TINA	121 S LAKE DR, ANTIOCH, CA	121 S LAKE DR	
AR143728	CE1306-038	055-320-086	\$415.54	FOREMAN	PARIS & ELTRA S.	2493 INEZ WAY, ANTIOCH, CA	5214 GLENRIDGE WAY	
AR143712	CE1503-014	053-620-032	\$411.92	GBILIA	SAMUEL & NOWAI	3240 PANDA CT, ANTIOCH, CA	3240 PANDA CT	
AR143718	CD1507-030	068-231-007	\$260.00	GERARDO	PATRICIA A.	4876 REGENCY PL, SUISUN CITY, CA94534	2844 SWEENEY RD	
AR143991	CD1507-030	068-231-007	\$700.00	GERARDO	PATRICIA A.	4876 REGENCY PL, SUISUN CITY, CA94534	2844 SWEENEY RD	
AR143708	CE1211-020	074-172-033	\$415.54	GREENHOUSE	CONSEPCION C.	1304 POPPY WAY, ANTIOCH	1304 POPPY WAY	
AR143701	CE1206-028	056-075-008	\$415.54	GUERRERO	CAMERINA	800 W 9TH ST, ANTIOCH	5117 WINTERGLEN WAY	
AR143707	CE1411-019	055-040-050	\$415.54	HARTMAN	MATTHEW	1517 BARKLEY MOUNTAIN WAY, ANTIOCH	1517 BARKLEY MOUNTAIN WAY	
AR143705	CE1506-074	055-440-043	\$415.54	HONG	MIAO	2763 RANDERS CT, PALO ALTO, CA	1937 KERN MOUNTAIN WAY	
AR143717	CE1505-072	075-500-007	\$1,250.00	HUANG	NANCY	5028 NORTONVILLE WAY, ANTIOCH	5028 NORTONVILLE WAY	
AR143739	CE1307-048	056-060-030	\$415.54	IPPOLITO	ELIZABETH K.	5057 CRESTPARK CIR, ANTIOCH	5057 CRESTPARK CIR	
AR143737	CE1506-069	053-182-008	\$415.54	KNIGHT	CEDRIC R.	4636 DEERMEADOW WAY, ANTIOCH	4636 DEERMEADOW WAY	
AR143738	CE1305-069	072-390-005	\$415.54	KRAFT	RAYMOND L.	1709 CRATER PEAK WAY, ANTIOCH	1709 CRATER PEAK WAY	
AR143731	CE1410-126	072-480-006	\$415.54	LIM	MARIFI	4100 BRAMANTE CT, ANTIOCH	4100 BRAMANTE CT	
AR143715	CD1507-021	076-264-006	\$480.00	LINDSEY	RONALD E. & DEBORAH K.	2835 SEVILLE CIR., ANTIOCH	2835 SEVILLE CIR	
AR143713	CE1506-041	055-150-010	\$1,250.00	MAITLAND	HOLDINGS LLC	260 CALIFORNIA ST, FL5, SAN FRANCISCO 94111	4444 LONE TREE WAY	
AR143710	CE1503-011	066-137-002	\$573.64	MARALL	CHARLES P & SUSAN TRE	1598 BRENDA CT, CONCORD, CA	1006 W 7TH ST A&B	
AR143709	CE1503-042	066-1237-003	\$411.82	MARALL	CHARLES P & SUSAN TRE	1598 BRENDA CT, CONCORD, CA	1008 W 7TH ST B	
AR143735	CE1506-059	055-610-021	\$415.54	MATIN	SHAHED	2002 TIOGA PASS WAY, ANTIOCH	2002 TIOGA PASS WAY	
AR143740	CE1306-025	067-153-014	\$415.54	PATO	JOHN	1127 MEDANOS ST, ANTIOCH	1135 MEDANOS ST	
AR143733	CE1305-066	072-272-005	\$415.54	PRINGLE	ERIC TYRONE	4121 ROCKY POINT DR, ANTIOCH	4121 ROCKY POINT DR	
AR143726	CE1507-014	068-623-028	\$415.54	ROBERTS	TYLER J.	629 CASTLE CT, ANTIOCH	629 CASTLE CT	
AR143702	CE1506-035	056-060-032	\$415.54	SINGH	SANJAY	39921 PARADA ST #A, NEWARK, CA 94560	5049 CRESTPARK CIR	

AR143722	CE1305-073	051-344-007	\$415.54	STROUP	JOSEPH L. & KRISTA A.	2716 ALMONDRIDGE DR, ANTIOCH	2716 ALMONDRIDGE DR
AR143703	CE1411-016	053-420-014	\$415.54	TAN	BOON	3344 BEAR RIDGE WAY, ANTIOCH	3344 BEAR RIDGE WAY
AR143732	CE1411-022	072-161-015	\$415.54	TUIPULOTU	SEINI	30 GREENSBORO CT, ANTIOCH	30 GREENSBORO CT
AR143741	CE1307-106	072-272-009	\$415.54	VELEZ	ALVARO G.	175 GUTHRIE LN #1, BRENTWOOD, CA	4137 ROCKY POINT DR
AR143714	CD1506-068	074-421-028	\$700.00	WALLS	JIM A	2107 DOGWOOD WAY, ANTIOCH	2107 DOGWOOD WAY
AR143719	CE1507-031	067-291-024	\$415.54	YOUNG	RICHARD A.	2412 MITCHES LN, ANTIOCH	2412 MITCHES LN
AR143704	CE1506-072	055-490-031	\$415.54	ZAVALA	JOSE FREDY	1800 KERN MOUNTAIN WAY ANTIOCH	1800 KERN MOUNTAIN WAY
			\$31,842.89				