

ANTIOCH CITY COUNCIL

**Study Session
6:00 P.M.**

**March 21, 2006
Maintenance Service Center
Training Room**

Mayor Freitas called the meeting to order at 6:02 P.M., and City Clerk Martin called the roll.

Present: Council Members Davis, Simonsen and Mayor Freitas

Absent: Council Members Conley and Kalinowski

PLEDGE OF ALLEGIANCE

Mayor Freitas led the Council and audience in the Pledge of Allegiance.

STUDY SESSION

1. PRELIMINARY DISCUSSION OF FEES AND CHARGES FOR MASTER FEE SCHEDULE FOR FISCAL YEAR 2006/2007 AND BUDGET IMPLICATIONS

City Manager Jakel and Finance Director Brookshire presented the staff report dated March 15, 2006.

Jeff Wakefield representing Public Research Management consulting firm gave a brief overview of the preliminary discussion of fees and charges for the Master Fee Schedule for Fiscal Year 2006/2007.

The City Council reviewed the Full Cost Allocation Plan (attachment #1) of the staff report and provided the following direction:

Indicate where energy, water, sewer costs are captured in the cost allocation plan.

The City Council reviewed the PRM User Fee Recommendations (attachment #2) of the staff report and provided the following direction:

Page 2, #4,5 and 7 - Director of Community Development Brandt clarified the city's current fee is 25% of costs for EIR and Specific Plan. In addition he noted the current home occupation review fee is \$125.00.

Page 2, #7 - Review Home Occupation Rvw fee recommendation

Page 2, 8-38 – If there is a change in hourly rate, determine adequacy of the deposits based on history.

Page 3 – Adjust salaries based on pay increases effective April 1, 2006.

Page 4 – Show current fees.

Page 7 - Director of Community Development Brandt requested item #2 Building Move be left at the current fee. He noted the city has historically not recovered full costs for encroachment permits (item #5-10) and agreement (item #13) to encourage residents to obtain them. He suggested consideration of penalizing individuals who have gone forward without encroachment permits/agreements.

Page 7 - Review current encroachment permit fees to determine if they are adequate

Page 7, Vehicle Parking, 3/family – keep fee low

Page 7, Encroachment Agreement (perm structure) comparison of other jurisdictions

Page 8, Limo Driver and Taxi Driver Renewal – Concern proposed fee is too high

Page 8, False Alarm – Councilmember Simonsen expressed concern the false alarm fee is too high.

Page 9, Councilmember Simonsen expressed concern for raising the fees related to canines to subsidize other animal impacts at the shelter.

Page 9, Keep all current adoption fees.

Page 9, Review Dangerous Animal Adm to determine reasonableness.

Page 9, Review cat trap rental fee ensure fees are not discouraging use.

Page 9, Consideration of possible service for seniors (by VIPS) of delivery and set up of cat traps.

Page 9, Include fee for impounding licensed dog.

The City Council reviewed the PRM Hourly Rate Recommendations (attachment #3) of the staff report and provided the following direction:

Provide options for hourly rate recommendations for Engineering and Planning.

The City Council reviewed the Escalator Index and provided the following direction:

Provide City Council with Employee Cost Index for State and Local Governments by Bay Area jurisdictions versus Bay Area CPI and NCR records.

Advantages and disadvantages of conducting the Comprehensive Cost of Services Analysis every 3 years

PUBLIC COMMENTS

COUNCIL COMMUNICATIONS

STAFF COMMUNICATIONS

With no further business, Mayor Freitas adjourned the meeting at 7:58 p.m. to the next regular Council meeting on April 11, 2006.