



Council Chambers
200 H Street
Antioch, CA 94509

Closed Session - 6:00 P.M.
Regular Meeting - 7:00 P.M.

ANNOTATED AGENDA

for

JUNE 25, 2019

**Antioch City Council
Regular Meeting**

**Including the Antioch City Council
acting as Successor Agency/
Housing Successor to the
Antioch Development Agency
Antioch Public Financing Authority**

Sean Wright, Mayor
Joyann Motts, Mayor Pro Tem
Monica E. Wilson, Council Member
Lamar Thorpe, Council Member
Lori Ogorchock, Council Member

Arne Simonsen, CMC, City Clerk
James D. Davis, City Treasurer

Ron Bernal, City Manager
Thomas Lloyd Smith, City Attorney

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Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

6:00 P.M. ROLL CALL – CLOSED SESSIONS – for Council Members – *All Present (Thorpe arrived @ 6:03pm)*

PUBLIC COMMENTS for Closed Sessions – *None*

CLOSED SESSIONS:

- 1) **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to California Government Code section 54956.9(d)(1): Contra Costa County Flood Control and Water Conservation District v. Gary A. Eames, Contra Costa Superior Court Case No. C15-02052.

No reportable action

- 2) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Delta Fair Site – Assessor's Parcel Number 074-080-034. County's Negotiator, Lavonna Martin, Director of Contra Costa County Health, Housing and Homelessness. City and Agency Negotiator, City Manager Ron Bernal.

No reportable action

7:05 P.M. ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency/Antioch Public Financing Authority – *All Present*

PLEDGE OF ALLEGIANCE

1. PROCLAMATION

- Parks and Recreation Month, July 2019

STAFF REPORT

STAFF REPORT

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the proclamation.

Motion to suspend the rules and move Agenda Item #5 after Announcement of Civic and Community Events
Approved, 5/0

PUBLIC HEARING

STAFF REPORT

5. DELTA DISPENSARY CANNABIS DISPENSARY (UP-18-13)

Reso No. 2019/115 adopted as amended, 5/0

Recommended Action: It is recommended that the City Council consider a Use Permit (UP-18-13) for a cannabis dispensary with delivery subject to the conditions contained in the proposed resolution.

9:02 P.M.

BREAK

9:14 P.M.

RECONVENE – All Present (Motts arrived @ 9:15 p.m.)

COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/ HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

- *ECONOMIC DEVELOPMENT COMMISSION*
- *POLICE CRIME PREVENTION COMMISSION*
- *BOARD OF ADMINISTRATIVE APPEALS, ALTERNATE MEMBER*

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

MAYOR'S COMMENTS

PRESENTATION – *Tri-Delta Transit; Maria Korbay, presenting Tri MyRide*

2. CONSENT CALENDAR

A. APPROVAL OF COUNCIL MINUTES FOR MAY 28, 2019

STAFF REPORT

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the minutes.

B. APPROVAL OF COUNCIL MINUTES FOR JUNE 11, 2019

STAFF REPORT

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the minutes.

C. APPROVAL OF COUNCIL WARRANTS

STAFF REPORT

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

CONSENT CALENDAR – Continued

STAFF REPORT

D. REJECTION OF CLAIM: ALGERINE CLAYTON

Rejected, 5/0

Recommended Action: It is recommended that the City Council reject the claim filed by Algerine Clayton.

STAFF REPORT

E. APPROVAL OF TREASURER'S REPORT FOR MAY 2019

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the report.

F. SECOND READING - ORDINANCE PROHIBITING THE CONVERSION OF SENIOR MOBILE HOME PARKS TO ALL-AGES MOBILE HOME PARKS (*Introduced on 06/11/19*)

Ord. No. 2168-C-S adopted, 5/0

Recommended Action: It is recommended that City Council adopt the ordinance prohibiting the conversion of senior mobile home parks to all-ages mobile home parks, which will be added as Article 42 of Chapter 5 of Title 9 of the Antioch Municipal Code.

STAFF REPORT

G. SECOND READING – CONSIDERATION OF TWO ORDINANCES AND A RESOLUTION REGULATING WIRELESS COMMUNICATIONS FACILITIES ON PRIVATE AND PUBLIC PROPERTY (*Introduced on 06/11/19*)

Recommended Action: It is recommended that the City Council take the following actions:

Ord. No. 2169-C-S adopted, 5/0

- 1) Adopt the ordinance amending Chapter 5 of Title 9 of the Antioch Municipal Code establishing regulations for wireless communications facilities (Z-18-07).

Ord. No. 2170-C-S adopted, 5/0

- 2) Adopt the ordinance amending Antioch Municipal Code section 7-3.06.

STAFF REPORT

H. JANITORIAL SERVICES BID AWARD

Reso No. 2019/104 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the janitorial services bid award to the lowest responsible and responsive bidder Lee's Building Maintenance Company and authorizing the City Manager to execute the janitorial services agreement between the City and Lee's Building Maintenance Company in an amount not to exceed \$580,180.

STAFF REPORT

I. CHICHIBU PARK PLAYGROUND REPLACEMENT

Reso No. 2019/105 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the Chichibu Park Playground Replacement and authorizing the City Manager

STAFF REPORT

to execute an agreement with Miracle Play Systems for the contract amount not to exceed \$389,951.

CONSENT CALENDAR – Continued

- J.** RESOLUTION ANNEXING ASSESSOR'S PARCEL NUMBER 071-072-015 (ALMOND KNOLLS) INTO CFD NO. 2018-02 (POLICE PROTECTION)

Reso No. 2019/106 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution annexing assessor's parcel number (APN) 071-072-015 (Almond Knolls) into Community Facilities District (CFD) No. 2018-02 (Police Protection).

STAFF REPORT

- K.** RESOLUTION APPROVING ANNEXATION OF ASSESSOR'S PARCEL NUMBER 071-072-015 (ALMOND KNOLLS) INTO CITY-WIDE STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT 2A, ZONE 4 (PW 357)

Reso No. 2019/107 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution approving the annexation of assessor's parcel number (APN) 071-072-015 (Almond Knolls) into City-Wide Street Light and Landscape Maintenance District (SLLMD) 2A, Zone 4 (2A-4).

STAFF REPORT

- L.** AWARD OF CONTRACT FOR TRENCHLESS REHABILITATION OF 33-INCH DIAMETER SANITARY SEWER PIPELINE AT VARIOUS LOCATIONS (PW 684-1)

Reso No. 2019/108 adopted, 5/0

Recommended Action: It is recommended that the City Council reject the bid protest submitted by Insituform and adopt a resolution awarding the contract and authorizing the City Manager to execute an agreement with the lowest, responsive and responsible bidder, Lamassu Utility Services, Inc. in an amount of \$521,230.

STAFF REPORT

- M.** AWARD OF CONTRACT FOR CONSTRUCTION OF OUTDOOR BASKETBALL COURTS AT CONTRA LOMA ESTATES PARK (PW 298-B)

Reso No. 2019/109 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution awarding the contract and authorizing the City Manager to execute an agreement with the lowest, responsive and responsible bidder, Forticon, Inc. in the amount of \$99,406.25.

STAFF REPORT

- N.** THIRD AMENDMENTS TO THE CONSULTING SERVICE AGREEMENTS WITH SALABER AND ASSOCIATES AND COASTLAND FOR ON-CALL CONSULTANT INSPECTION SERVICES

Reso No. 2019/110 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the third amendments to the Consultant Service Agreements with Salaber and Associates in an amount not to exceed \$150,000 for a total contract amount of \$362,500, and Coastland in an amount not to exceed \$250,000 for a total contract amount of \$462,500 for on-call consultant inspection services.

CONSENT CALENDAR – Continued

- O.** SECOND AMENDMENT TO THE AGREEMENT WITH KAPSCH TRAFFICCOM USA, INC. FOR SUPPORT SERVICES FOR VARIOUS WATER TREATMENT RELATED CAPITAL IMPROVEMENT PROJECTS

Reso No. 2019/111 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the second amendment to the agreement with Kapsch Trafficcom USA, Inc. for continued support services for various water treatment related Capital Improvement projects increasing the existing contract by \$54,000 for an amount not to exceed \$111,800.

STAFF REPORT

- P.** ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA) **REVISED**

Reso No. 2019/112 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt an amended resolution approving the list of projects that will use the funds produced by the SB 1 – The Road Repair and Accountability Act.

STAFF REPORT

Motion to suspend the rules and move Agenda Item #6 after the Consent Calendar

Approved, 5/0

- 6.** CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) - CITIZENS ADVISORY COMMITTEE (CAC) VACANCY APPOINTMENT FOR ONE PARTIAL-TERM APPOINTMENT EXPIRING AUGUST 2021 (ANTIOCH REPRESENTATIVE)

Reso No. 2019/116 adopted appointing Eduardo Cendejas to the partial-term vacancy, expiring August 2021, 5/0

Recommended Action: It is recommended that the Mayor nominate and Council appoint by resolution one (1) partial-term vacancy to the Contra Costa Transportation Authority Citizens Advisory Committee expiring August 2021, to represent the City of Antioch.

STAFF REPORT

PUBLIC HEARING

- 3.** RESOLUTION ACCEPTING AND ADOPTING THE PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM 2019-2024 (P.W. 150-19)

Reso No. 2019/113 adopted, 5/0

Recommended Action: It is recommended that the City Council conduct a Public Hearing to adopt the resolution approving the City's Five-Year Capital Improvement Program 2019-2024.

STAFF REPORT

- 4.** PUBLIC HEARING TO CONFIRM ASSESSMENTS FOR STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICTS 1, 2A, 4, 5, 9, AND 10 FOR FISCAL YEAR 2019/2020 (PW 500)

Reso No. 2019/114 adopted, 5/0

STAFF REPORT

Recommended Action: It is recommended that the City Council adopt the resolution ordering improvements and levying annual assessments for Street Light and Landscape Maintenance Districts 1, 2A, 4, 5, 9, and 10 for Fiscal Year 2019/2020.

COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/ HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA - Continued

7. RESOLUTION APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2019-21

Reso No. 2019/117 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving and adopting a two-year operating budget for fiscal years 2019-21, appropriating the funds necessary to meet the expenditures set forth therein, and revising the fiscal year 2018-19 budget.

STAFF REPORT

STAFF REPORT

8. RESOLUTION OF THE ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2019-21

Reso No. 2019/118 adopted, 5/0

Recommended Action: It is recommended that the Antioch Public Financing Authority adopt a resolution approving and adopting a two-year operating budget for fiscal years 2019-21 and revising the fiscal year 2018-19 budget.

STAFF REPORT

9. RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2019-21

SA Reso No. 2019/31 adopted, 5/0

Recommended Action: It is recommended that the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency adopt a resolution approving and adopting a two-year operating budget for fiscal years 2019-21 and revising the fiscal year 2018-19 budget.

STAFF REPORT

10. DESIGNATION OF A VOTING DELEGATE AND ALTERNATE DELEGATE FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE, AND AUTHORIZATION FOR ASSOCIATED CONFERENCE EXPENSES NOT TO EXCEED \$1,650 PER PARTICIPANT

Appointed Council Member Ogorchock as the Voting Delegate; Mayor Pro Tem Motts as the First Alternate Delegate; and, Mayor Wright as the Second Alternate, 5/0

Recommended Action: It is recommended that the Council appoint a Voting Delegate and Alternate Delegate for the 2019 League of California Cities Annual Conference. It is further recommended that the Council authorize the associated conference expenses for one participant in an amount not to exceed \$1,650.

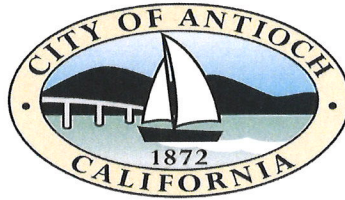
PUBLIC COMMENT - None

STAFF REPORT

STAFF COMMUNICATIONS - Future Council Meetings to be held at the Antioch Community Center, 4703 Lone Tree Way, Antioch, beginning August 13, 2019 at 7:00 p.m. Both Council Meetings in July will be cancelled.

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda.*

ADJOURNMENT – 11:46 p.m.



IN HONOR OF
PARKS AND RECREATION MONTH
JULY 2019

WHEREAS, Parks and Recreation makes lives and communities better now and in the future; and

WHEREAS, it is established through statewide public opinion research that 98% of California households visit a local park at least once a year; two in three households visit a park once a month; 50% of households participate in an organized recreation program; and most park use is with family and friend; and

WHEREAS, Antioch residents value recreation because it provides positive alternatives for children and youth; it promotes the arts, it increases social connections; aids in therapy; and promotes lifelong learning; and

WHEREAS, residents value their parks for access to outdoor spaces for children and adults to play & be active; meet with friends; participate in sports; and enjoy the peace & serenity of nature; and

WHEREAS, parks and natural recreation areas preserve and protect the historic, natural and cultural resources in our community; improve water quality, prevent flooding, and produce habitat for wildlife; and

WHEREAS, the residents of Antioch including children, youth, families, adults, seniors, businesses, and community organizations benefit from the wide range of parks, trails, open space, sports fields, courts & facilities, and programs including Coyote Hills Summer Camp, Swimming Lessons, Basketball, and Senior Services; and

WHEREAS, the City of Antioch urges all its residents to recognize that parks and recreation enriches the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods; and

WHEREAS, Antioch provides a lifetime of discovery in the hills, near the river, along the trails, throughout our parks, and within all programs.

NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch, do hereby encourage all residents to become more involved in the wonderful places, spaces and programs that unify and strengthen our community.

June 25, 2019

SEAN WRIGHT, Mayor



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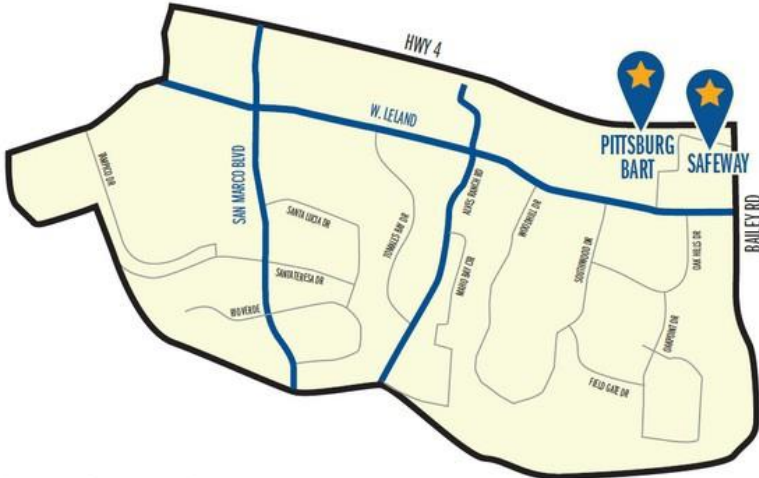
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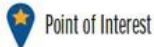
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6 - MONTH PILOT
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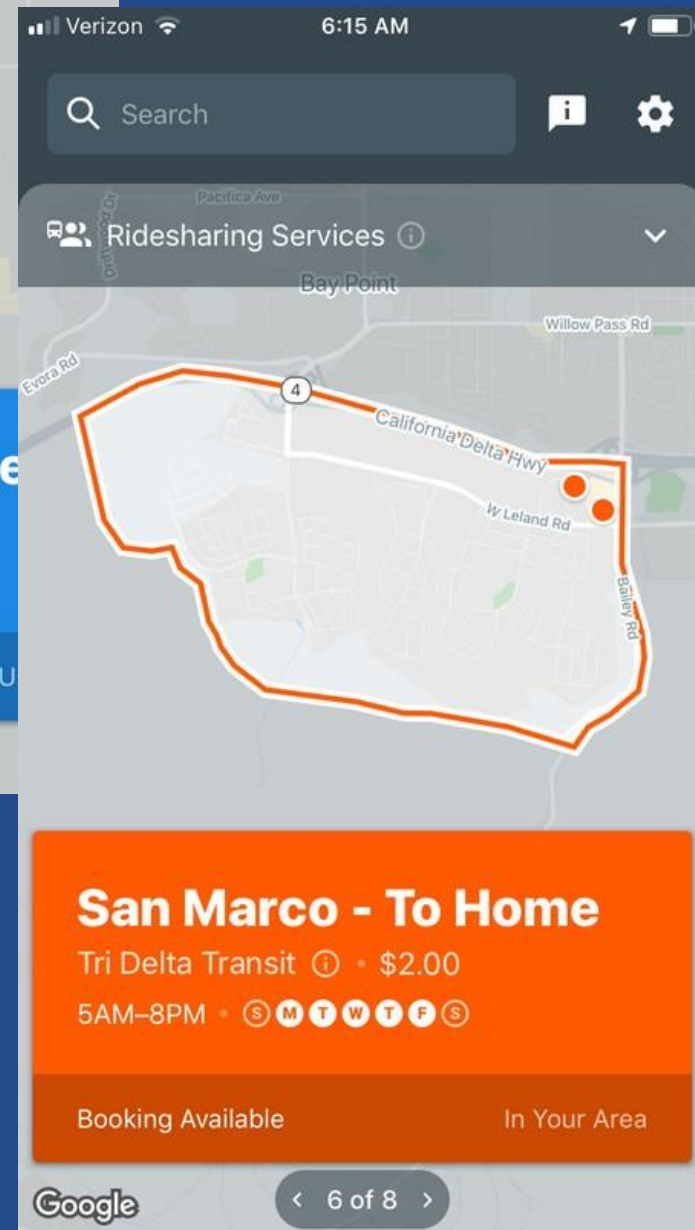
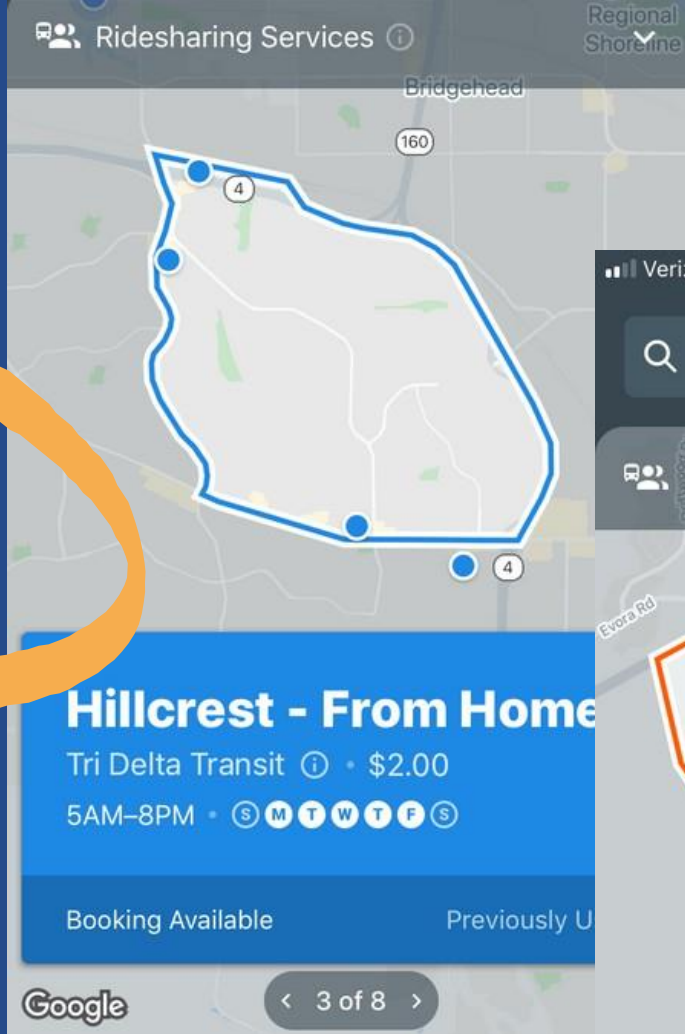




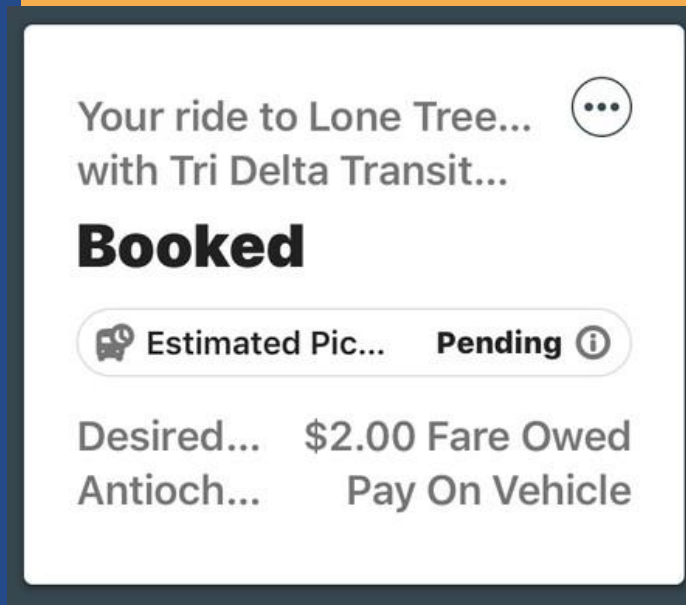
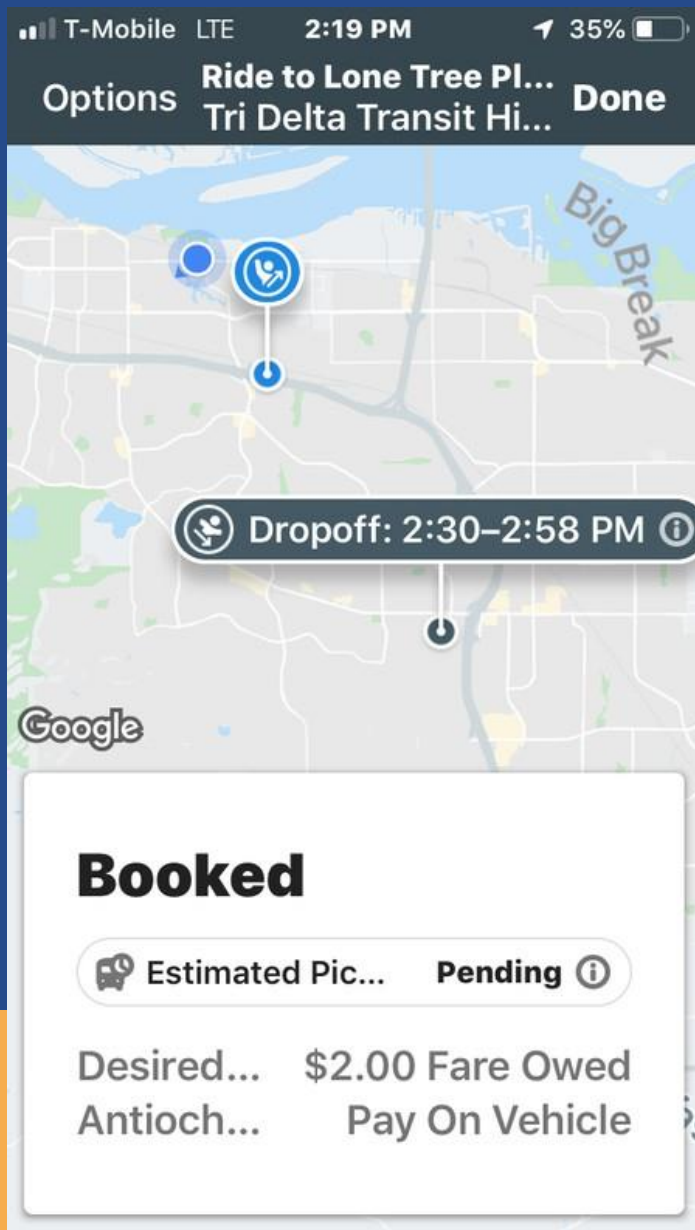
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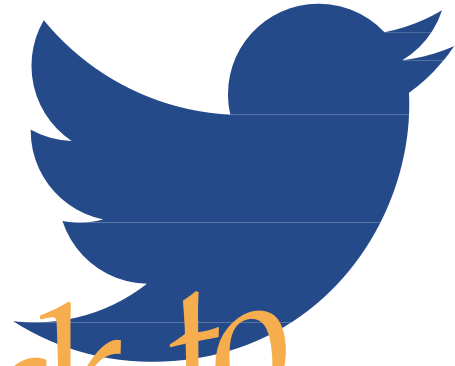
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**CITY COUNCIL MEETING
INCLUDING THE ANTIOCH CITY COUNCIL
ACTING AS HOUSING SUCCESSOR
TO THE ANTIOCH DEVELOPMENT AGENCY**

**Special/Regular Meeting
5:15 P.M.**

**May 28, 2019
Council Chambers**

4:00 P.M. - CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Government Code Section 54956.9: (1 potential case).
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** deciding whether to initiate litigation pursuant to paragraph (4) of Subdivision (d) of Government Code Section 54956.9: (1 potential case).
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Orton/Libitzky owned Assessor's Parcel Numbers (APN No.'s): 066-110-009; 074-040-035; 066-101-001. City and Agency Negotiator, City Manager Ron Bernal; Parties – Orton/Libitzky, Antioch Marina LLC.
4. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: City and Agency Negotiator, City Manager Ron Bernal; Parties – City Ventures.

Mayor Wright called the Special Meeting/Study Session to order at 5:17 P.M., and Minutes Clerk Eiden called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Councilmember Thorpe led the Council and audience in the Pledge of Allegiance.

STUDY SESSION

1. GENERAL FUND BUDGET DEVELOPMENT 2019-21

City Manager Bernal introduced the Study Session Agenda Item #1.

Director of Finance Merchant presented the staff report dated May 28, 2019 recommending the City Council provide feedback and direction regarding the budget development information provided for fiscal years 2019-21.

Staffing

Councilmember Motts requested Council consider adding a Deputy/Assistant City Manager position.

Finance Director Merchant explained that the impact of adding an Assistant City Manager position would be much more than shown on the spreadsheet this evening due to the costs of benefits and pension. Additionally, placing the position into the current budget would result in the City going below the 20% minimum threshold for reserves and completely utilize the budget stabilization fund by FY25/26.

Mayor Wright stated he supported the City Manager's suggestion to reassess the feasibility of adding the Assistant City Manager position next year.

Councilmember Ogorchock agreed with Mayor Wright and suggested the possibility of compromising by adding a lower level position to assist in the City Manager's office.

Councilmember Thorpe suggested budgeting for 110 officers and authorizing Antioch Police Department to overhire up to 115.

Finance Director Merchant stated she would not recommend budgeting for less than the authorized positions.

Administrative Services Director Mastay explained that if Council authorized 115 position and funded 110, the exact slots would not be budgeted.

Finance Director Merchant speaking to the following recommendations cautioned that if there were no salary savings and 115 officers were hired by December, they would have to build it into the FY19/20 budget.

Following discussion, Council majority directed staff to add the following items to the budget:

- Assistant City Manager Position
- Budgeting for 110 Antioch Police Officers with authorization to overhire up to 115 Antioch Police Officers in FY 19/20
- Building in a 3.5% vacancy factor in FY 19/20 and 3% in FY 20/21 in the Antioch Police Department salary budget

Mayor Wright declared a recess at 6:35 P.M. and announced the Special Meeting/Study Session would resume following the Regular meeting this evening.

Mayor Wright called the meeting to order at 7:05 P.M., and Minutes Clerk Eiden called the roll.
Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

City Attorney Smith reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**, direction given to City Attorney, **#2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**, no reportable action, **#3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, no reportable action; and, **#4 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, no reportable action.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Motts led the Council and audience in the Pledge of Allegiance.

2. PROCLAMATIONS

Recognizing June as LGBT Pride Month, June 2019

City Attorney Smith recommended the City Council continue the Proclamation and direct staff to draft an accompanying resolution that would apply to raising a flag in honor of the LGBT Pride Month.

Daniel Patton, Antioch resident, spoke in opposition to raising the flag for LGBT Pride Month.

Mark Foley, Antioch resident, spoke in support of staff's recommendation to approve the proclamation and adopt the resolution to raise the flag for LGBT Pride Month.

Robyn Kuslits, Concord resident, read a letter from Shawn Kumagai, Councilmember from the City of Dublin, in support of the proclamation and raising the flag for LGBT Pride Month, and requested the letter be entered into the public record.

Ms. Joey D. Smith, Richmond resident, representing LAMBOA Democratic Club of Contra Costa, spoke in support of raising the flag for LGBT Pride Month.

Jack Rednour-Bruckman, Antioch resident and Executive Director of the Rainbow Community Center of Contra Costa County, spoke in support of the proclamation and raising the flag for LGBT Pride Month. She offered a flag for the City to use.

Mayor Wright read written comment from Diana Patton, Antioch resident, who commented that if a flag other than the American Flag was flown, that Council consider other flags to be approved as well.

Lauren Posada, spoke in opposition to the City raising the flag for LGBT Pride Month.

Nicole Castro, requested Council take everyone's opinions under consideration and remain neutral on a controversial issue.

In response to Mayor Wright, City Attorney Smith clarified that the proclamation contained what would typically be in a resolution so the matter of flying the flag should be a separate

resolution. He noted Council would then have the proclamation and resolution before them, as separate decisions. He reiterated that the recommendation this evening was to continue this item so that he could draft a resolution to be brought back to Council at their next meeting on June 11, 2019.

In response to Councilmember Motts, City Attorney Smith stated he would draft a detailed legal opinion for Council explaining the context of government speech.

On motion by Councilmember Ogorchock, seconded by Councilmember Motts the Council unanimously continued the Proclamation to June 11, 2019.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Director of Parks and Recreation Kaiser announced the following events:

- Family Movie Night – at sunset on June 14, 2019 at Prewett Community Park
- Summer Concerts – beginning July 13, 2019 at Waldie Plaza

She provided Council with event flyers.

PUBLIC COMMENTS

Bari Costello, Antioch resident, expressed concern regarding the fees she paid for the Rental Inspection Program. She requested that the City reimburse her for the business license fees she paid for her rental property or apply the business license tax equally among all property owners of rental units.

Lynn Confetti-Ledbetter, GFWC Women's Club of Antioch, announced that they had donated \$10,000 to the Antioch Police Department for the purchase and training of a K9 and this evening she was presenting them with an additional \$5000. She thanked the Council for allowing her to make the presentation this evening and she urged the Antioch Police Department to remain safe.

Mayor Wright read written comment from Jackie Scott, Antioch resident, expressing concern regarding citations she received related to violations that occurred on her property.

Vicki Proctor, Extended Hands Ministry, presented the City Council with invitations to an event to assist the homeless and she encouraged Council to attend.

Frank Sterling, Antioch resident, encouraged the Council to communicate with homeless advocates to solicit ideas to address homelessness in Antioch. He spoke in support of raising the flag in honor of LGBT Pride Month.

Dan Aderholt, Homeless Crew of Antioch, thanked Mayor Wright for helping the homeless and Councilmember Wilson for discussing homelessness with him. He announced that Mayor Wright had agreed to meet with the Homeless Crew in Antioch.

Thea Hendricks stated she had been homeless since 2013 and she questioned what her options were for housing.

Mayor Wright explained that by rule, the Council was not allowed to respond to public comment.

Nicole Gardner representing Facing Homelessness and Chair of the Antioch Homeless Advocacy Coalition, expressed concern regarding City staff's interactions with the homeless in Antioch. She announced that they were prepared to file a class action lawsuit regarding this matter. She requested Council allocate funds for homeless services and resources, and issue a statement explaining their plans for the homeless community.

Ashly Mahan, Urban Upreach, requested the City designate a parking lot for individuals experiencing homelessness. She invited Mayor Wright to come out to meet the homeless.

Dr. Louis Langston, CCCVSUC, urged the Council to assist homeless Veterans in the community. He stated they would be filing a class action suit against the City to hold them accountable and responsible. He questioned what would be done to address the situation.

COUNCIL SUBCOMMITTEE REPORTS/COMMUNICATIONS

Councilmember Motts reported the first meeting of the Homeless Encampment Task Force Ad Hoc Committee would be held May 30, 2019 and a follow-up meeting was scheduled for June 10, 2019.

Councilmember Thorpe reported on his participation in the Homeless Encampment Task Force Ad Hoc Committee meeting. He stated he looked forward to hearing from homeless advocates and thanked those who responded to their request to participate. He noted the May 30, 2019 meeting would be held from 8:30 A.M. - 7:00 P.M., at the Nick Rodriguez Center.

Councilmember Ogorchock reported on her attendance at the League of California Cities meeting. She announced that Memorial Day festivities honoring Veterans were very well attended. She noted that she also attended the Public Bike Safety Event organized by Boy Scout Troop #247. She encouraged anyone wishing to receive information on community events, sign up for the City Manager's Weekly Report.

MAYOR'S COMMENTS

Mayor Wright reported that a friend of his encountered a woman in her vehicle with five children, all under the age of seven. He stated he had changed her car battery and found out that there was no place for them to go. He noted he then opened his home to the family and

they had been trying to find help for them. Additionally, another mother informed him that she would be losing her home on July 11, 2019, so he was working with the County to assist her. He apologized for his frustrations at times, noting that it seemed like this issue was overwhelming.

3. **CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency**
 - A. **APPROVAL OF COUNCIL MINUTES FOR APRIL 23, 2019**
 - B. **APPROVAL OF SPECIAL MEETING MINUTES FOR APRIL 30, 2019**
 - C. **APPROVAL OF COUNCIL MINUTES FOR MAY 14, 2019**
 - D. **APPROVAL OF COUNCIL WARRANTS**
 - E. **APPROVAL OF TREASURER'S REPORT FOR APRIL 2019**
 - F. **ORDINANCE NO. 2166-C-S SECOND READING - AMCAL FAMILY/SENIOR APARTMENTS (Z-18-01, UP-18-04, AR-18-06, PW-357-RA-57) (Introduced on 05/14/19)**
 - G. **RESOLUTION NO. 2019/76 ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE 2019-20 FISCAL YEAR**
 - H. **RESOLUTION NO. 2019/77 PREWETT PARK CONCRETE IMPROVEMENTS, PHASE II (P.W. 567-7) – ACCEPTANCE OF WORK/NOTICE OF COMPLETION**
 - I. **RESOLUTION NO. 2019/78 FAWN HILL WAY WATER MAIN REPLACEMENT (P.W. 503-17) – ACCEPTANCE OF WORK/NOTICE OF COMPLETION**
 - J. **RESOLUTION NO. 2019/79 FIRST AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH HARRIS AND ASSOCIATES FOR ON-CALL PLAN REVIEW SERVICES**
 - K. **RESOLUTION NO. 2019/80 ANNUAL WATER TREATMENT CHEMICALS PURCHASE**

City of Antioch Acting as Housing Successor to the Antioch Development Agency

- L. **APPROVAL OF HOUSING SUCCESSOR WARRANTS**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved the Council Consent Calendar.

PUBLIC HEARING

4. PROPOSED UPDATES TO THE MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2019

City Manager Bernal introduced Public Hearing Item #4.

Director of Finance Merchant presented the staff report dated May 28, 2019 the City Council adopt the resolution approving updates to the Master Fee Schedule effective July 1, 2019.

Mayor Wright opened and closed the public hearing with no members of the public requesting to speak.

In response to Councilmember Wilson, City Attorney Smith stated he would have to look into which entity would be responsible for fees related to Uber and Lyft services.

In response to Councilmember Motts, City Manager Bernal clarified that the rental inspection program was discontinued and there were no current plans to bring it back. He clarified that an earlier speaker referred to the Rental Business License implemented through Measure O and was charged to the rental property owners on an annual basis. He noted if a rental property owner was identified who had not paid Rental Business License fees, the City was allowed to go back three years to collect those fees.

RESOLUTION NO. 2019/81

On motion by Councilmember Ogorchock, seconded by Mayor Wright the City Council adopted the resolution approving updates to the Master Fee Schedule effective July 1, 2019

5. PROPOSED BOND ISSUANCE BY THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY ("CMFA") TO AMCAL ANTIOCH FUND, L.P. TO CREATE 394 UNITS OF MULTIFAMILY RENTAL HOUSING KNOWN AS THE ANTIOCH FAMILY AND SENIOR APARTMENTS

City Manager Bernal introduced Public Hearing Item #5.

CDBG/Housing Consultant House presented the staff report dated May 28, 2019 recommending the City Council take the following actions: 1) Conduct the public hearing under the requirement of TEFRA and the Internal Revenue Code of 1986, as amended (the "Code"). 2) Adopt the Resolution approving the Joint Exercise of Powers Agreement with the California Municipal Finance Authority (CMFA) and issuance of the Bonds by CMFA in an amount not to exceed \$120,000,000 (the "Bonds"), to assist in financing the costs of the acquisition, construction, improvement and equipping of a 394-unit multifamily rental housing project located at 3560 East 18th Street, Antioch California, and are generally known as Antioch Family and Senior Apartments (the "Project").

Mayor Wright opened and closed the public hearing with no members of the public requesting to speak.

In response to Councilmember Thorpe, CDBG/Housing Consultant House clarified that the authority returned some of the revenues received from the bond issuance back to the City of origin; however, there was no estimate of the revenues at this time because the amount of bonds that would be issued was not yet known.

Anthony Stubbs, California Municipal Finance Authority, stated they would be applying to the State in August for an allocation in October and they would have 180-days from then to close financing.

In response to Councilmember Thorpe, Director of Community Development Ebbs explained that nothing in this evening's action would make a commitment for the designation of those funds.

RESOLUTION NO. 2019/82

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock the City Council unanimously adopted the Resolution approving the Joint Exercise of Powers Agreement with the California Municipal Finance Authority (CMFA) and issuance of the Bonds by CMFA in an amount not to exceed \$120,000,000 (the "Bonds"), to assist in financing the costs of the acquisition, construction, improvement and equipping of a 394-unit multifamily rental housing project located at 3560 East 18th Street, Antioch California, and are generally known as Antioch Family and Senior Apartments (the "Project").

6. CONSIDERATION OF RECOMMENDATIONS WHICH COMPRISE THE 2019-20 ACTION PLAN, UTILIZING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOUSING SUCCESSOR AGENCY (AGENCY) FUNDS

City Manager Bernal introduced Public Hearing Item #6.

CDBG/Housing Consultant House presented the staff report dated May 28, 2019 recommending the City Council adopt the Resolution approving the funding recommendations of the CDBG Subcommittee and the draft fiscal year (FY) 2019-20 Action Plan. 2) It is recommended that the Housing Successor to the Antioch Development Agency adopt the Resolution approving the funding recommendations of the CDBG subcommittee and the Housing Successor funding for homeless services, housing rehabilitation and first-time homebuyer programs and subsidies outlined in the 2019-20 Action Plan. She commented that the resolution (attachment B) failed to list the amount of money for Bay Area Legal Aid, which was \$25,000 and when the resolution was adopted in needed to include that modification. Additionally, she noted that the 2019-20 City of Antioch Strategies and Funding of the FY 2015-20 Consolidated Plan (Year 5 of 5) (Attachment A) had modification highlighted in yellow, which formatted the structure correctly.

Mayor Wright opened the public hearing.

Dan Aderhott, Homeless Crew of Antioch, reported that approximately 73% of the homeless in Antioch were Veterans who deserved help.

Mayor Wright closed the public hearing.

In response to Mayor Wright, CDBG/Housing Consultant House confirmed that in the Contra Costa Housing Consortium there was a Veteran's housing first approach being taken. She reported that the City of Antioch had built 83 units of affordable housing of which 12 were set-aside for Veterans and were priced at a price a homeless person could afford. She clarified some housing programs for Veterans had restriction as to the status of their DD2-14 so all Veterans may not qualify for all services.

RESOLUTION NO. 2019/83
RESOLUTION NO. 2019/84

On motion by Councilmember Ogorchock, seconded by Councilmember Motts, the City Council unanimously 1) Adopted the Resolution approving the funding recommendations of the CDBG Subcommittee and the draft fiscal year (FY) 2019-20 Action Plan as amended to include the amount of \$25,000 for Bay Area Legal Aid. 2) The Housing Successor to the Antioch Development Agency adopted the Resolution approving the funding recommendations of the CDBG subcommittee and the Housing Successor funding for homeless services, housing rehabilitation and first-time homebuyer programs and subsidies outlined in the 2019-20 Action Plan as amended to include modifications highlighted in yellow, which formatted the structure correctly.

7. ACORN BUSINESS PARK (PD-18-02, UP-18-09, AR-18-09, PW-357-301-19)

City Manager Bernal introduced Public Hearing Item #7.

Director of Community Development Ebbs introduced the item and Associate Planner Scudero to present the project.

Associate Planner Scudero presented the staff report dated May 28, 2019 recommending the City Council take the following actions: 1) Adopt the Resolution approving the Acorn Business Park Initial Study/Mitigated Negative Declaration, Mitigation Monitoring and Reporting Program and Errata for the Project. 2) Introduce the Ordinance approving a rezone of the project site from Planned Business Center (PBC) and Regional Commercial (C-3) to Planned Development District (PD-18-02). 3) Adopt the Resolution approving a Vesting Tentative Map/Final Development Plan, Use Permit and Design Review for Subsection B subject to conditions of approval (UP-18-09, AR-18-09, PW-357-301-19).

Mayor Wright opened the public hearing.

George Cardinelli, speaking on behalf of the Applicant, stated that they would aggressively pursue the build out of this development. He gave a PowerPoint presentation of the Acorn

Business Park, which included the current condition of property, design review, elevation study, site plan, roof solar and a letter of support from Pittsburg's Police Chief.

Mayor Wright closed the public hearing.

In response to Councilmember Motts, Mr. Cardinelli reported that there were no cell carriers currently interested in a tower for the area; however, if the situation changed, they would go back to the Planning Commission to seek approval.

In response to Councilmember Thorpe, Mr. Cardinelli gave a timeline for the project.

Councilmember Ogorchock stated she was excited about the project and she believed it was a great location for this development.

RESOLUTION NO. 2019/85

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock the City Council unanimously adopted the Resolution approving the Acorn Business Park Initial Study/Mitigated Negative Declaration, Mitigation Monitoring and Reporting Program and Errata for the Project.

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock the City Council unanimously introduced the Ordinance approving a rezone of the project site from Planned Business Center (PBC) and Regional Commercial (C-3) to Planned Development District (PD-18-02).

RESOLUTION NO. 2019/86

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock the City Council unanimously adopted the Resolution approving a Vesting Tentative Map/Final Development Plan, Use Permit and Design Review for Subsection B subject to conditions of approval (UP-18-09, AR-18-09, PW-357-301-19).

COUNCIL REGULAR AGENDA

8. APPROVING A RESOLUTION SUPPORTING THE CITY'S PARTICIPATION IN THE 2020 CENSUS EFFORTS TO ENSURE A COMPLETE AND ACCURATE COUNT OF ANTIOCH RESIDENTS

City Manager Bernal introduced Regular Agenda Item #8.

Administrative Services Director Mastay presented the staff report dated May 28, 2019 recommending the City Council take the following actions: 1) Adopt a resolution supporting the City's participation in the 2020 Census. 2) Discuss and appoint a Council member or staff member to be the City's point of contact on the Census effort.

Mary Ann Moore gave a 2020 Census Complete Count PowerPoint presentation.

In response to Councilmember Ogorchock, Mary Ann Moore stated that there would be a separate effort to count the homeless and offered to send her information on how that count would be accomplished.

RESOLUTION NO. 2019/87

On motion by Councilmember Motts, seconded by Councilmember Thorpe the City Council unanimously adopted a resolution supporting the City's participation in the 2020 Census.

Following discussion, Council appointed Councilmember Thorpe as the point of contact.

9. RESOLUTION TO FORM A CANNABIS AD HOC COMMITTEE

City Manager Bernal introduced Regular Agenda Item #9.

Administrative Services Director Mastay presented the staff report dated May 28, 2019 recommending the City Council take the following actions: 1) Adopt a resolution to form the Cannabis Ad Hoc Committee; 2) Discuss and confirm the appointment of two (2) members for the Cannabis Ad Hoc Committee; and 3) Discuss and confirm the duration of the Cannabis Ad Hoc Committee.

Councilmembers Wilson, Ogorchock, and Thorpe volunteered to serve on the Ad Hoc Committee.

RESOLUTION NO. 2019/88

On motion by Councilmember Motts, seconded by Councilmember Wilson the City Council 1) Adopted a resolution to form the Cannabis Ad Hoc Committee, 2) Confirmed the appointment of Councilmember Thorpe and Wilson for the Cannabis Ad Hoc Committee; and 3) Confirmed the duration of the Cannabis Ad Hoc Committee to 8 months.

PUBLIC COMMENTS

Mayor Wright read written comment from Carlos Morales, Antioch resident, who thanked Mayor Wright for showing interest in helping the homeless.

STAFF COMMUNICATIONS - None

COUNCIL COMMUNICATIONS

Councilmember Motts requested staff agendize a discussion on the Rental Inspection Program.

ADJOURNMENT

Mayor Wright adjourned the Regular Meeting at 9:24 P.M. The continuation of the Special Meeting/Study Session began at 9:34 P.M.

Minutes Clerk Eiden called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

STUDY SESSION

1. GENERAL FUND BUDGET DEVELOPMENT 2019-21

Allocation of the 1% Sales Tax (Measure W)

Council consensus supported the staff's proposal for demonstrating the use of funds. Councilmember Thorpe requested it be conveyed to the Sales Tax Citizens' Oversight Committee, that in the future, Council could allocate these funds towards other priorities.

Elected Officials Salaries

Following discussion, Council consensus supported incorporating the Elected Official Salary adjustments into the FY20/21 budget and directed staff to bring back comparables for elected officials salaries.

Addition of Contracted Grant Writer

Discussion ensued regarding the City's current grant writing procedures, with Council consensus directing staff to maintain the current process and not include a Grant Writer position into the budget.

In response to Mayor Wright, City Manager Bernal stated that staff would network with neighboring cities to find out their grant writing procedures and opportunities.

Finance Director Merchant stated that she would provide a full budget document on June 25, 2019 for Council adoption.

Mayor Wright summarized that the requests from Council this evening were to add the following:

- Assistant City Manager
- Authorizing Antioch Police Department hiring up to 115 Officers for FY 19/20 and FY20/21
- Add Vacancy Rate of 3%

Finance Director Merchant stated if hiring for the Police Department was successful and more money was needed for the Antioch Police Department positions, she would come back to Council for direction on funding.

Senior Funding

Councilmember Ogorchock requested Council consider earmarking funding for senior services such as transportation and field trips.

Director of Parks and Recreation Kaiser reported that there was a trust fund for senior services transportation and the Antioch Community Foundation also supported trips, and tour programs. She stated she could offer those opportunities for FY19/20 to give the Ad Hoc Committee the chance to hear from the community and if necessary, they could come back to consider a midyear budget adjustment.

Following discussion, Council consensus did not support building senior funding into the budget until the Senior Ad Hoc Committee came back to Council with their recommendations.

Mayor Wright adjourned the Regular Meeting at 10:04 P.M.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk

CITY COUNCIL MEETING

Regular Meeting
7:00 P.M.

June 11, 2019
Council Chambers

5:30 P.M. - CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation Pursuant to California Government Code sec. 54956.9(d)(1) – Zeka Ranch One, LLC et al. v. City of Antioch et al., Contra Costa Superior Court Case Nos. N18-0228, N18-0229, N18-0231, and N18-0232.
2. **CONFERENCE WITH LABOR NEGOTIATORS** – Agency designated representatives: Mayor Sean Wright and City Attorney Thomas Lloyd Smith. Unrepresented employee: City Manager Ron Bernal.

City Attorney Smith reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL**, no reportable action; and, **#2 CONFERENCE WITH LABOR NEGOTIATORS**, no reportable action.

Mayor Wright called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Councilmember Thorpe led the Council and audience in the Pledge of Allegiance.

Councilmember Thorpe moved to suspend the rules and move Agenda Item #8 after the Proclamations. The motion was seconded by Councilmember Wilson.

Councilmember Ogorchock made a substitute motion to move Agenda Item #8 after Agenda Item #3. The motion was seconded by Councilmember Motts. The motion failed (required 4/5th vote) by the following vote:

Ayes: Wright, Ogorchock, Motts

Noes: Wilson, Thorpe

Council voted on the original motion to move Agenda Item #8 after the Proclamations. The motion passed by the following vote:

Ayes: Wilson, Motts, Wright, Thorpe

Noes: Ogorchock

1. PROCLAMATIONS

Relay for Life of the Delta – 2019

Recognizing June as LGBTQ Pride Month in the City of Antioch

Ralph Hernandez, Antioch resident, spoke in support of the proclamation and questioned why background information was not provided to inform the public on who proposed the item.

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe the Council unanimously approved the Proclamations.

Mayor Wright presented the *Relay for Life of the Delta – 2019* proclamation to who thanked the Council and the City for their support. She encouraged residents to decorate in purple to support the event.

Mayor Wright presented the *June as LGBTQ Pride Month in the City of Antioch* to Jack Rednour-Bruckman and Dodi Zotigh, representing the Rainbow Community Center of Contra Costa County, who thanked the City Council for the recognition.

By previous action of Council, Regular Agenda Item #8 was moved to the next order of business.

8. RESOLUTION DIRECTING STAFF TO FLY THE RAINBOW PRIDE FLAG AT ANTIOCH CITY HALL THROUGHOUT THE MONTH OF JUNE IN RECOGNITION OF JUNE 2019 AS LESBIAN, GAY, BISEXUAL, TRANSGENDER, QUESTIONING COMMUNITY PRIDE MONTH

City Attorney Smith presented the staff report dated June 11, 2019 recommending the City Council adopt the resolution directing staff to fly the Rainbow Pride Flag at City Hall throughout the month of June 2019 in recognition of Lesbian, Gay, Bisexual, Transgender, Questioning Community Pride Month in the City of Antioch. He stated that if the resolution was approved, the display of the LGBTQ Pride flag on the City's flag pole would be a government speech communication and it would represent the City of Antioch's official sentiments regarding this issue. He explained that the City's flag poles were not a public forum and so similar to the City's website, the City could choose what it wanted to publish and endorse on the flag pole provided that it was secular.

Due to the amount of speaker request forms received, by consensus of Council, speaker time was limited to two (2) minutes.

Jack Rednour-Bruckman, Executive Director of the Rainbow Community Center of Contra Costa County, encouraged Council to vote in support of raising the flag in celebration of LGBTQ Pride month.

Jana Rifkin Suafilo, Concord resident, encouraged Council to vote in support of raising the flag for LGBTQ Pride month.

Reverend Will McGarvey representing East County Shared Ministry, Community Presbyterian of Pittsburg and First Congregational Church of Antioch, encouraged the City to raise the flag in support of raising the flag for LGBTQ Pride month.

Francis Gibbons, Lathrop resident, spoke in opposition of raising the flag for LGBTQ Pride month.

Mayor Wright read written comment from William D. Gray and Kristy L. Gray, Steve Miner, David Clift, Ryan Gibbons, Eric Wunderly and Shawn Bentley, who indicated that they were opposed to the raising of the LGBTQ Pride flag on City property.

Dr. Jeffery Klingler, Antioch resident, stated he was concerned regarding the language in the resolution governing which symbols would be displayed and suggested Council send the resolution back to staff for more precise wording. He noted that he felt the real solution would be to use proclamations to honor groups and not display non-governmental symbols on flagpoles at City buildings.

Dodi Zotigh, Board President for Rainbow Community Center, encouraged Council to vote in support of raising the flag for LGBTQ Pride month.

Eli Contreras, Brentwood resident, spoke in opposition to raising the flag for LGBTQ Pride month.

Moises C. Marquez, Antioch resident, spoke in opposition to raising the flag for LGBTQ Pride month.

Glenn McElhinney, encouraged Council to vote in support of the resolution to raise the flag for LGBTQ Pride month.

Mayor Wright read written comment from Judith Moore, Antioch resident, encouraging Council to vote in support of raising the flag for LGBTQ Pride month.

Ralph Hernandez, Antioch resident, spoke in opposition to raising the flag for LGBTQ Pride month noting laws prohibited the City from displaying the flag on City assets/property. He stated he was considering filing with organizations that the City was violating the law by advocating for a movement, political position and organization.

Jaime Cader, Concord resident, spoke in support of raising the flag for LGBTQ Pride month.

Tricia Campbell, Antioch resident, encouraged Council to vote in support of raising the flag for LGBTQ Pride month.

Deb Hubbard, Vacaville resident, encouraged Council to vote in support of raising the flag for LGBTQ Pride month.

Anastasia Rojek, Antioch resident, encouraged Council to vote in support of raising the flag for LGBTQ Pride month.

Robrielle Beverly, Antioch resident, spoke in opposition of raising the flag for LGBTQ Pride month.

Michael Streffery, Antioch resident, encouraged Council to vote in support of raising the flag for LGBTQ Pride month.

Ellie Householder, Antioch Unified School District Trustee and Antioch resident, encouraged Council to vote in support the resolution to raise the flag for LGBTQ Pride month.

Daniel Patton spoke in opposition to the resolution to raise the flag for LGBTQ Pride month and encouraged the City to develop a flag policy.

Diana Patton, Antioch resident, spoke in opposition of raising the flag for LGBTQ Pride month and encouraged the City to develop a flag policy. She questioned if the City could be sued for discrimination if they raised the Pride flag and denied other flag, and if so, would the City be able to handle lawsuits.

Lauren Posada spoke in opposition of raising the flag for LGBTQ Pride month.

Ms. Joey D. Smith, LAMBDA Democratic Club of Contra Costa County, encouraged Council to vote in support of raising the flag for LGBTQ Pride month.

Gary Walker-Rober, Antioch resident, encouraged Council to vote in support of raising the flag for LGBTQ Pride month.

Ken Rickner, Antioch resident, spoke in opposition of raising the flag for LGBTQ Pride month.

Deb Vickery, Antioch resident, spoke in opposition of raising the flag for LGBTQ Pride month.

Sharlene Rednour, Antioch resident, encouraged Council to vote in support of raising the flag for LGBTQ Pride month.

Vicki Proctor, Antioch resident, spoke in opposition of raising the flag for LGBTQ Pride month.

Councilmember Motts thanked all the speakers this evening and City Attorney Smith for drafting the resolution that expressed the difference between government speech and first amendment speech. She clarified that the resolution did not open the door to any organization secular or not, that wished to promote its cause. To the contrary, it allowed Council to consider requests of support, such as the display of a flag that supported a historic civil rights movement that strived for equal rights, and equal protections under the laws of our Country. She stated that she believed in our democracy and it was incumbent upon government and all to fight for dignity, and equity for all, especially the most vulnerable and marginalized among us. She asked if not government, then who? She voiced her support for the resolution.

Councilmember Thorpe thanked Councilmember Motts for her comments and stated he agreed. He noted it was more personal for him being that his biological mother was gay. He stated that he was reminded by a resident that Antioch was finally catching up to their constituents.

A motion was made by Councilmember Thorpe, seconded by Councilmember Wilson to adopt the resolution directing staff to fly the Rainbow Pride Flag at City Hall throughout the month of June 2019 in recognition of Lesbian, Gay, Bisexual, Transgender, Questioning Community Pride Month.

Councilmember Ogorchock stated that religion for her could not come into this issue because of the position that she was in and noted that it came down to what was fair within the City. She noted that in researching the issue it stated that the American flag had to go first and be the largest; however, it did not say which flags could or could not go below. She stated looking at the City as a whole, she was in agreement.

Councilmember Wilson thanked Council and the speakers who spoke on this issue. She stated that she was glad Antioch was inclusive and noted the resolution allowed the City to consider other flags for groups that were inclusive. She stated she would be voting yes and she was proud that her fellow Councilmembers supported the resolution.

Councilmember Ogorchock stated that the City needed a flag policy so that there would be no discrimination regarding who wanted to raise a flag.

Mayor Wright thanked everyone who came to speak on this issue. He stated he had been thinking about this item since it came to Council last year and the City Attorney said that the City could not fly the flag because they needed a flag policy. He noted his goal with the proclamation was to let the LGBTQ friends know that they were loved and respected. He stated he supported a policy discussion regarding whether the City should raise flags because he did not believe that should be the role of government; however, he did not want the binary on that to be that they were not loved and respected. He stated what was before Council this evening was not a policy on whether the City should raise flags because if that were the case his vote would be no. He explained that he wanted to show that he loved and respected his LGBTQ friends, so he would be voting yes this evening.

RESOLUTION NO. 2019/103

The vote taken on the previous motion to adopt the resolution, unanimously passed.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Director of Parks and Recreation Kaiser, announced that summer youth bus passes were available and the following event schedule:

- Friday Family Movies Nights - at 7:00 P.M. at Prewett Park
- Concerts by the River Series - beginning July 13, 2019 in Waldie Plaza

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

City Clerk Simonsen announced the following Board and Commission openings:

- Economic Development Commission: Three (3) vacancies; deadline date is July 12, 2019
- Police Crime Prevention Commission: One (1) vacancy: deadline date is July 12, 2019

He reported applications would be available online at the City's website and at the City Clerk's offices.

PUBLIC COMMENTS

Jimmy Gordon, Antioch resident, thanked Councilmembers Motts and Thorpe as well as City Manager Bernal for hosting the Homeless Ad Hoc Committee meeting. He urged the City to respect the homeless and consider those at risk of becoming homeless. He stated he was a three-year resident of 701 Wilbur Avenue, which had allowed them live with respect in Antioch.

Ralph Hernandez, Antioch resident, asked the City to remind residents to be watchful of the pet population during the hot weather and support organizations who were providing services to feral cats in Antioch.

Nicole Gardner, Director of Facing Homelessness, requested Council designate a safe place for the homeless to reside, end the disbandment of homeless encampments and provide a safe location for homeless to park their vehicles. She recognized Councilmembers Motts and Thorpe for their compassion and holding the Homeless Encampment Task Force meetings as well as City Manager Bernal for participating. She thanked Mayor Wright for apologizing for remarks made regarding the homeless and encouraged him to apologize on social media.

Ashley Mahan, Urban Upreach, requested Council consider permit parking for people experiencing homelessness and end the disbandment of homeless encampments.

COUNCIL SUBCOMMITTEE REPORTS/COMMUNICATIONS

Councilmember Wilson reported on June 17, 2019 Tri Delta Transit was launching a pilot program "Tri MyRide", similar to Uber and Lyft for bus services. She encouraged residents to utilize the bus transit system.

Councilmember Motts reported on her attendance at the Association of Bay Area Government (ABAG) General Assembly meeting and Homeless Encampment Task Force committee meeting.

Councilmember Thorpe reported that he echoed comments from Councilmember Wilson and Councilmember Motts as they served on the same committees.

Councilmember Ogorchock reported on her attendance at the Senior Ad Hoc committee meeting.

Mayor Wright reported on his attendance at the Economic Development meeting.

MAYOR'S COMMENTS

Mayor Wright thanked everyone for their patience and apologized to those who have had to wait through the meeting for their item.

PRESENTATION

Director of Parks and Recreation Kaiser and Recreation Specialist Troy Faulk recognized the following Lifeguards and Water Education Team for their heroic efforts in rescuing and reviving a child who had drowned at the Antioch Water Park.

- Sophie McCormack
- Cameron Marcus
- Francisco Barajas
- Jodie Brittner
- Josh Ebert

Mayor Wright, on behalf of Council and the community, thanked the Water Park staff for their dedication to their profession.

2. CONSENT CALENDAR

- A. APPROVAL OF COUNCIL MINUTES FOR MAY 14, 2019
- B. APPROVAL OF COUNCIL MINUTES FOR MAY 28, 2019
- C. APPROVAL OF COUNCIL WARRANTS
- D. ORDINANCE NO. 2167-C-S SECOND READING - ACORN BUSINESS PARK (PD-18-02, UP-18-09, AR-18-09, PW-357-301-19) (Introduced on 05/28/19)
- E. RESOLUTION NO. 2019/89 ANNEXING ASSESSOR'S PARCEL NUMBER 056-130-012 (QUAIL COVE) INTO CFD NO. 2018-02 (POLICE PROTECTION)
- F. RESOLUTION NO. 2019/90 ANNEXING ASSESSOR'S PARCEL NUMBER 056-130-012 (QUAIL COVE) INTO CFD NO. 2018-01 (PUBLIC SERVICES)
- G. RESOLUTION NO. 2019/91 APPROVING ANNEXATION OF OAKLEY KNOLLS SUBDIVISION 8501 INTO ALMONDRIDGE STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT 5, ZONE 1 (P.W. 647)
- H. RESOLUTION NO. 2019/92 ANNEXING ASSESSOR'S PARCEL NUMBERS 051-430-001 THROUGH 051-430-016 (OAKLEY KNOLLS) INTO CFD NO. 2018-02 (POLICE PROTECTION)

- I. **RESOLUTION NO. 2019/93** CONTRACT EXTENSION WITH ANCHOR CONCRETE CONSTRUCTION, INC. FOR THE CURB, GUTTER, AND SIDEWALK REPAIR INCLUDING TREE REMOVAL AND STUMP GRINDING AND INSTALLATION OF CONCRETE CURB RAMPS AT MISCELLANEOUS LOCATIONS PROJECT (P.W. 507-16)
- J. **RESOLUTION NO. 2019/94** AWARD OF CONTRACT FOR PAVEMENT PLUGS AND LEVELING COURSES AT VARIOUS LOCATIONS (P.W. 709)
- K. **RESOLUTION NO. 2019/95** AWARD OF CONTRACT FOR INSTALLATION OF CURB RAMPS AT VARIOUS LOCATIONS (P.W. 409-6)
- L. **RESOLUTION NO. 2019/96** SECOND AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH JDH CORROSION CONSULTANTS, INC. FOR THE CATHODIC PROTECTION ASSESSMENT (P.W. 321-1)
- M. **RESOLUTION NO. 2019/97** NOTICE OF COMPLETION FOR THE CURB RAMPS, BIKE LANE AND PEDESTRIAN IMPROVEMENTS AT VARIOUS LOCATIONS PROJECT (P.W. 409-5)
- N. **RESOLUTION NO. 2019/98** CITY MOBILE STAGE PURCHASE

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the City Council unanimously approved the Council Consent Calendar with the exception of item I, which was removed for further discussion.

Item I – City Manager Bernal introduced Consent Calendar Item I. Director of Public Works/City Engineer Blank explained that this was an on-call contract. He discussed how projects were prioritized and funded.

On motion by Councilmember Ogorchock, seconded by Councilmember Motts, the City Council unanimously approved Item I.

PUBLIC HEARING

3. ORDINANCE PROHIBITING THE CONVERSION OF SENIOR MOBILEHOME PARKS TO ALL-AGES MOBILEHOME PARKS

City Manager Bernal introduced Public Hearing Item #3.

City Attorney Smith presented the staff report recommending the City Council accept the Planning Commission's recommendation and introduce an ordinance prohibiting the conversion of Senior Mobilehome Parks to All-Ages Mobilehome Parks, which will be added as Article 42 of Chapter 5 of Title 9 of the Antioch Municipal Code.

Mayor Wright opened the public hearing.

Lola Buck, Vista Diablo Estates, Antioch resident, requested members of the audience in support of the Ordinance to raise their hands, to which many individuals responded. She encouraged the City Council to support the Ordinance as a permanent resolution to preserve the mobile home park as a senior park. She thanked the City Council for their support.

Jerry Coffel, GSMOL Chapter #1451 and resident of Vista Diablo Mobile Estates, gave a brief history of their efforts to prevent their part from being converted to an all-ages Mobile Home park. He recognized the City in their support for resident's efforts. He gave a brief history of the previous owner's business tactics and noted since the City became involved they now had a stable manager with a maintenance budget. He noted the City had allowed them to remain in their homes and maintain their independence. He further noted the senior overlay was improving the City of Antioch and Vista Diablo Mobile Home Estates Park and he thanked Council for their consideration of this item.

Gil Davis, Vista Diablo Mobile Estates. expressed their gratitude to Council for the senior citizens overlay noting that by passing the ordinance, seniors in their park would be very relieved.

Mayor Wright closed the public hearing.

Councilmember Thorpe clarified that this ordinance did not address the issue of rent control and he hoped that issue would be brought back to Council in the future for consideration.

A motion was made by Councilmember Thorpe, seconded by Councilmember Ogorchock to introduce an ordinance prohibiting the conversion of Senior Mobilehome Parks to All-Ages Mobilehome Parks, which will be added as Article 42 of Chapter 5 of Title 9 of the Antioch Municipal Code.

Councilmember Ogorchock clarified that the City had not discussed rent control; the issue was rents for seniors in mobile homes parks.

Councilmember Wilson thanked the representatives from the senior mobile home park for their patience this evening and keeping this issue in the forefront.

Councilmember Motts stated that she was honored to be able to support this item this evening.

Mayor Wright stated that he had met with the owner of the park and informed him that he would be supporting the resident. He congratulated the residents.

The vote taken on the previous motion to introduce the ordinance, unanimously passed.

4. CONSIDERATION OF TWO ORDINANCES AND A RESOLUTION REGULATING WIRELESS COMMUNICATIONS FACILITIES ON PRIVATE AND PUBLIC PROPERTY

City Manager Bernal introduced Public Hearing Item #4.

Associate Planner Merideth corrected an error within the staff report that the Planning Commission meeting took place on May 15, 2019. Associate Planner Merideth and Michael Johnson, Telecom Law Firm, presented the staff report and PowerPoint presentation dated June 11, 2019 recommending the City Council take the following actions: 1) Introduce the ordinance amending Chapter 5 of Title 9 of the Antioch Municipal Code establishing regulations for wireless communications facilities (Z-18-07). 2) Introduce the ordinance amending Antioch Municipal Code section 7-3.06. 3) Adopt the resolution approving the City Council Policy for Wireless Communications Facilities.

Mayor Wright opened and closed the public hearing with no speakers requesting to speak.

Councilmember Ogorchock questioned if the City adopted the Ordinance, what would happen if SB649 were approved.

Mr. Johnson responded that the City would likely still be able to apply its preferred esthetic volumetric limitations on future deployments.

Councilmember Ogorchock stated she liked the design in the fact that you could not tell it was a small cell tower.

Mr. Johnson stated that the facilities were essentially permanent so it was good to apply the esthetic requirements upfront so they can adapt to development as it occurred over time.

Councilmember Ogorchock thanked Mr. Johnson for the presentation.

In response to Councilmember Thorpe, City Manager Bernal clarified that the City had entered into a license agreement with mobility with standards that resulted in this installation.

Mr. Johnson stated the policy exempted that agreement from these regulations because they were already esthetically regulated through the City's proprietary authority as the pole owner.

RESOLUTION NO. 2019/99

On motion by Councilmember Ogorchock, seconded by Councilmember Motts the City Council unanimously 1) Introduced the ordinance amending Chapter 5 of Title 9 of the Antioch Municipal Code establishing regulations for wireless communications facilities (Z-18-07). 2) Introduced the ordinance amending Antioch Municipal Code section 7-3.06. 3) Adopted the resolution approving the City Council Policy for Wireless Communications Facilities.

COUNCIL REGULAR AGENDA

- 5. BOARD OF ADMINISTRATIVE APPEALS APPOINTMENTS FOR ONE (1) FULL MEMBER AND ONE (1) ALTERNATE MEMBER, PARTIAL-TERM VACANCIES**

Mayor Wright nominated Antwon R. Webster to fill (1) one partial-term vacancy on the Board of Administrative Appeals expiring March 2020.

RESOLUTION NO. 2019/100

On motion by Councilmember Ogorchock, seconded by Councilmember Motts the City Council unanimously appointed by resolution Antwon R. Webster to fill (1) one partial-term vacancy on the Board of Administrative Appeals, expiring March 2020.

City Clerk Simonsen administered the Oath of Office to Antwon R. Webster.

6. CONTRA COSTA COUNTY LIBRARY COMMISSION APPOINTMENT FOR ONE FULL-TERM VACANCY EXPIRING NOVEMBER 2022

Mayor Wright nominated Dr. John Huh to fill one (1) full-term vacancy to the Contra Costa Library Commission expiring November 2022.

RESOLUTION NO. 2019/101

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson the City Council unanimously appointed by resolution Dr. John Huh to fill one (1) full-term vacancy to the Contra Costa Library Commission, expiring November 2022.

City Clerk Simonsen administered the Oath of Office to Dr. John Huh.

7. PROPOSITION 68 - STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS

City Manager Bernal introduced Regular Agenda Item #7.

Director of Parks and Recreation Kaiser presented the staff report dated June 11, 2019 recommending the City Council adopt the Resolution of Local Support and authorize the filing of a grant application to the State of California Department of Parks and Recreation requesting grant funding for the renovation of Contra Loma Estates Park; expanding recreational opportunities for youth and families to explore healthy activities, enjoy family and neighborhood gatherings, and strengthen neighborhood connections.

In response to Councilmember Motts, Director of Parks and Recreation Kaiser reported that the park design must come from the community and staff would provide them with a list of eligible items.

A motion was made by Councilmember Ogorchock, seconded by Councilmember Motts to adopt the resolution of Local Support and authorized the filing of a grant application to the State of California Department of Parks and Recreation requesting grant funding for the renovation of Contra Loma Estates Park.

Mayor Wright questioned how Council could support this project.

Director of Parks and Recreation Kaiser responded that Council could encourage the community to participate in the planning process. She commented that the State project officers were excited that Antioch had submitted a grant application and noted that the project met the thresholds with high numbers. She further noted that staff had submitted the required documentation for the per capita program.

In response to Councilmember Thorpe, Director of Parks and Recreation Kaiser clarified that a separate parks resolution was not required.

RESOLUTION NO. 2019/102

The vote taken on the previous motion to adopt the resolution, unanimously passed.

8. RESOLUTION DIRECTING STAFF TO FLY THE RAINBOW PRIDE FLAG AT ANTIOCH CITY HALL THROUGHOUT THE MONTH OF JUNE IN RECOGNITION OF JUNE 2019 AS LESBIAN, GAY, BISEXUAL, TRANSGENDER, QUESTIONING COMMUNITY PRIDE MONTH

By previous action of the Council, this item was moved to the beginning of the Agenda after Item #1 Proclamations.

PUBLIC COMMENTS – None

STAFF COMMUNICATIONS– None

COUNCIL COMMUNICATIONS– None

ADJOURNMENT

With no further business, Mayor Wright adjourned the meeting at 9:33 P.M. to the next regular Council meeting on June 25, 2019.

Respectfully submitted:

Kitty Eiden
KITTY EIDEN, Minutes Clerk

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100 General Fund

Non Departmental

206459 FERNANDEZ HOME MAINTINANCE	STATE FEE REFUND	4.00
300712 DELLANTICO, LOLA	STATE FEE REFUND	4.00
381656 ROSE, JANE E	STATE FEE REFUND	4.00
381662 VIVINT SOLAR INC	CBSC FEE REFUND	5.04
381796 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	822.00
381807 UNITED STATES POSTAL SERVICE	PRE PAID POSTAGE	11,000.00

City Council

381713 COSTCO	MEETING EXPENSE	117.65
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City Attorney

381737 GOLDFARB AND LIPMAN LLP	LEGAL SERVICES RENDERED	2,417.00
381768 OFFICE MAX INC	OFFICE SUPPLIES	9.40
381800 TELECOM LAW FIRM PC	LEGAL SERVICES RENDERED	755.00
381810 US LEGAL SUPPORT CA REPORT	LEGAL SERVICES RENDERED	896.10

City Manager

300733 KNIGHT PHOTOGRAPHY	PROFESSIONAL SERVICES	150.00
381665 A AND G PRINTING	PRINTING SERVICES	695.29
381689 BEST BEST AND KRIEGER LLP	PROFESSIONAL SERVICES	128.96
381719 CRYSTAL CLEAR LOGOS INC	SHIRT SAMPLES	602.82
381746 JOHNSON, TASHA	CONSULTING SERVICES	1,000.00

City Clerk

381687 BAY AREA NEWS GROUP	LEGAL AD	653.40
381730 EIDEN, KITTY J	PROFESSIONAL SERVICES	2,302.50

City Treasurer

381735 GARDA CL WEST INC	ARMORED CAR PICKUP	284.47
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Human Resources

381768 OFFICE MAX INC	OFFICE SUPPLIES	163.99
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Economic Development

381650 MIKE AND MIKE MEDIA	ADVERTISING	2,400.00
381725 DUALHARE INC	PROFESSIONAL SERVICES	4,800.00
934389 BAS HOLDINGS LLC	ADVERTISING	2,000.00
934391 COMPUTERLAND	SOFTWARE	169.90

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Finance Administration

381681 BANK OF AMERICA	PROFESSIONAL EDUCATION	239.15
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Finance Accounting

934404 SUPERION LLC	CONVERSION COSTS	440.00
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Finance Operations

381681 BANK OF AMERICA	SUPPLIES	34.75
381711 CONTRA COSTA COUNTY CLERK	RECORDING FEES	626.00

Non Departmental

206458 VERDIN GARDENER	APPLICATION REFUND	15.00
206459 FERNANDEZ HOME MAINTINANCE	PROCESSING FEE REFUND	35.00
206460 RIZZO, LILIAN	OVERPAYMENT REFUND	50.00
300712 DELLANTICO, LOLA	PROCESSING FEE REFUND	110.00
381632 CONTRA COSTA COUNTY LIBRARY	LIBRARY MAINTENANCE	34,963.84
381656 ROSE, JANE E	APPLICATION FEE	405.00
381663 WAGeworks	ADMIN FEE	212.00
381764 MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY DEDUCTIBLE	34,604.69

Public Works Street Maintenance

381624 ANTIOCH BUILDING MATERIALS	MATERIALS	459.23
381670 AMERICAN ASPHALT	SEAL COAT PARKING LOTS	10,900.00
381674 ACE HARDWARE, ANTIOCH	TOOLS	204.02
381675 ANTIOCH BUILDING MATERIALS	PAVING MATERIALS	11,387.17

Public Works-Signal/Street Lights

381709 CONTRA COSTA COUNTY	TRAFFIC SIGNAL MAINTENANCE	50,429.18
381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	5,862.15
381795 STATE OF CALIFORNIA	SIGNALS AND LIGHTING	3,381.62
381815 WESCO RECEIVABLES CORP	ELECTRICAL SUPPLIES	9,608.93
934385 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	2,513.83
934398 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	662.02

Public Works-Striping/Signing

381638 EAST BAY WELDING SUPPLY	SUPPLIES	219.34
381758 MECOM EQUIPMENT LLC	STREETS EQUIPMENT	32,813.11

Public Works-Facilities Maintenance

381688 BAY CITIES PYROTECTOR	INSPECTION SERVICES	2,110.00
381771 PACIFIC GAS AND ELECTRIC CO	GAS	10,375.84

CITY OF ANTIOCH
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Public Works-Parks Maint

206286 FRIGARD CHIROPRACTIC	PHYSICAL EXAM	80.00
381622 AMERICAN PLUMBING INC	PLUMBING SERVICES	1,010.88
381638 EAST BAY WELDING SUPPLY	SUPPLIES	233.77
381670 AMERICAN ASPHALT	SEAL COAT PARKING LOTS	13,630.00
381759 MIRACLE PLAY SYSTEMS INC	PLAYGROUND REPAIR PARTS	3,150.00
381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	813.96
381796 STEWARTS TREE SERVICE INC	TREE REMOVAL	1,675.00
934385 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,080.48
934393 DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	59,656.58
934403 JOHN DEERE LANDSCAPES	REPLACEMENT VALVES	2,146.39

Public Works-Median/General Land

381657 SILVA LANDSCAPE	LANDSCAPE SERVICES	956.48
381667 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	1,434.72
381674 ACE HARDWARE, ANTIOCH	IRRIGATION PARTS	13.28
381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,660.33
381796 STEWARTS TREE SERVICE INC	TREE REMOVAL	1,153.00
934403 JOHN DEERE LANDSCAPES	IRRIGATION PARTS	225.92

Police Administration

300582 COSTCO	SUPPLIES	68.45
300583 COSTCO	SUPPLIES	189.76
300706 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	20.88
300707 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	46.40
300708 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	56.49
381626 BEDGOOD, JAMES R	UNIFORM REIMBURSEMENT	79.33
381627 BLEDSOE, LOREN M	TRAINING PER DIEM	380.00
381628 BROGDON, CASEY AMON	EXPENSE REIMBURSEMENT	36.65
381634 CRYSTAL CLEAR LOGOS INC	UNIFORMS	104.64
381635 CRYSTAL CLEAR LOGOS INC	SUPPLIES	37.15
381649 JN TACTICAL LLC	SUPPLIES	1,050.00
381658 SMITH, THOMAS S	TRAINING PER DIEM	380.00
381686 BAY AREA LEGAL AID	SUBPOENA REFUND	275.00
381707 CONCORD UNIFORMS LLC	UNIFORM	1,933.53
381708 CONTRA COSTA COUNTY	TRAINING FEES	565.00
381715 CREATIVE SERVICES OF NEW ENG.	SUPPLIES	288.95
381717 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	800.00
381719 CRYSTAL CLEAR LOGOS INC	SUPPLIES	104.64
381722 DIABLO VALLEY EMBOSSING INC	BUSINESS CARDS	1,126.65
381755 MARTIN, RICHARD B	TRAINING PER DIEM	213.00
381768 OFFICE MAX INC	OFFICE SUPPLIES	3,422.93

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381783 SAFESTORE INC	OFF-SITE EVIDENCE STORAGE	2,267.80
381785 SEVERED METAL	PARTS	300.00
381787 SHRED IT INC	SHREDDING SERVICES	415.08
381790 SOURCING GROUP, THE	FORMS	359.50
381794 STATE OF CALIFORNIA	FINGERPRINTS	563.00
381804 TRAINING INNOVATIONS INC	RENEWAL FEE	750.00
381806 ULINE	SUPPLIES	600.75
934387 A AND B CREATIVE TROPHIES	AWARDS	2,046.85
934400 IMAGE SALES INC	SUPPLIES	88.35

Police Reserves

381676 ANTIOCH POLICE EXPLORERS	REIMBURSEMENT	1,571.64
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Police Community Policing

300706 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	17.40
300707 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	91.50
300708 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	135.50
381630 CLEMENTI, MARK A	PROFESSIONAL SERVICES	685.00
381744 HUNT AND SONS INC	FUEL	354.58
381761 MOORE K9 SERVICES	K9 TRAINING	800.00

Police Investigations

300706 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	93.02
300707 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	54.05
300708 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	51.14
381659 SPRINT	CELL TOWER DATA	600.00
381724 DS WATERS OF AMERICA	WATER	376.15
381733 FORTNER, JOHN C	EXPENSE REIMBURSEMENT	322.58
381752 LEXISNEXIS	DATA SUBSCRIPTION	252.50
381799 T MOBILE USA INC	CELL ANALYSIS	200.00
381811 VERIZON WIRELESS	DATA SERVICES	897.00
934383 DRIVESAVERS INC	DIGITAL ANALYSIS	3,281.62

Police Special Operations Unit

381679 AUTO WORLD INC	LEASE	1,092.50
381803 TOYOTA FINANCIAL SERVICES	VEHICLE LEASE	1,164.89

Police Communications

381678 AT AND T	PHONES	107.48
381703 COMCAST	CONNECTION SERVICES	1,023.76
381704 COMCAST	CONNECTION SERVICES	128.90
381710 CONTRA COSTA COUNTY	RADIOS	774.93

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381762	MOTOROLA SOLUTIONS INC	EQUIPMENT	518.93
381772	PACIFIC TELEMAGEMENT SERV	SATELLITE PHONE	78.00
934388	AMERICAN TOWER CORP	CELL TOWER RENTAL	361.00

Police Facilities Maintenance

381625	AT AND T MOBILITY	CELL PHONE	4,862.29
381655	ROBINS LOCK AND KEY	KEY SERVICES	1,010.80
381684	BARNETT MEDICAL SERVICES INC	DISPOSAL	55.00
381688	BAY CITIES PYROTECTOR	INSPECTION SERVICES	1,690.00
381771	PACIFIC GAS AND ELECTRIC CO	GAS	22,248.53
381798	SYSTEMS AND SPACE INC	EQUIPMENT	6,952.72

Animal Control

381646	HONEYWELL INTERNATIONAL INC	HVAC SERVICES	58,516.41
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P & R Administration

381665	A AND G PRINTING	PROGRAM FLYERS	229.03
381714	COSTCO	EVENT SUPPLIES	614.40
381781	RESPONSIVE COMMUNICATION	RADIOS	2,467.75
381791	SPARKLEZ N SPIKEZ	CONTRACTOR PAYMENT	160.00
381792	SPARKLEZ N SPIKEZ	CONTRACTOR PAYMENT	160.00
381793	SPARKLEZ N SPIKEZ	CONTRACTOR PAYMENT	160.00
934392	CONSOLIDATED ELECTRICAL DIST	EVENT SUPPLIES	606.99
934394	DELL COMPUTER CORP	COMPUTER EQUIPMENT	1,407.40
934396	GRAINGER INC	SUPPLIES	1,593.37

Community Development Land Planning Services

381682	BANK OF AMERICA	CONFERENCE FEE	40.00
381683	BANK OF AMERICA	MEMBERSHIP RENEWAL	125.00

CD Code Enforcement

206330	BANK OF AMERICA	SUPPLIES	10.00
381682	BANK OF AMERICA	CONFERENCE FEE	20.00
381683	BANK OF AMERICA	UNIFORMS	99.23
381747	K2GC	PROFESSIONAL SERVICES	2,994.17

PW Engineer Land Development

381636	DAVID TAUSSIG AND ASSOCIATES	CONSULTING SERVICES	370.00
381661	VERIZON WIRELESS	LANDSCAPE SERVICES	76.02
381694	BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	15.01
381768	OFFICE MAX INC	OFFICE SUPPLIES	96.46
381784	SALABER ASSOCIATES INC	INSPECTION SERVICES	28,820.00

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934391 COMPUTERLAND	COMPUTER EQUIPMENT	172.67
934394 DELL COMPUTER CORP	COMPUTER EQUIPMENT	1,283.66

Community Development Building Inspection

381662 VIVINT SOLAR INC	ENERGY INSP FEE REFUND	259.68
381682 BANK OF AMERICA	CONFERENCE FEE	39.74

Capital Imp. Administration

381661 VERIZON WIRELESS	DATA SERVICES	38.01
381697 BUENTING, SCOTT W	EXPENSE REIMBURSEMENT	55.88

209 RMRA Fund

Non Departmental

Streets

934386 JJR CONSTRUCTION INC	PEDESTRIAN IMPROVEMENTS	71,812.50
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213 Gas Tax Fund

Streets

381619 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	6,480.00
381667 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	5,400.00
381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	31,731.72

214 Animal Control Fund

Animal Control

300565 TOY, ALAN	LICENSE REFUND	41.00
381625 AT AND T MOBILITY	CELL PHONE	176.44
381639 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	246.40
381728 EAST BAY VETERINARY EMERG.	VETERINARY SERVICES	1,052.93
381729 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	337.20
381742 HILLS PET NUTRITION	SUPPLIES	562.92
381765 MWI VETERINARY SUPPLY CO	SUPPLIES	1,099.28
381768 OFFICE MAX INC	OFFICE SUPPLIES	516.85
381771 PACIFIC GAS AND ELECTRIC CO	GAS	1,170.97
381817 ZOETIS LLC	SUPPLIES	186.00
934399 IDEXX LABORATORIES INC	SUPPLIES	291.87

219 Recreation Fund

Non Departmental

206365 DEER VALLEY HIGH SCHOOL	DEPOSIT REFUND	100.00
381696 BROWN, WENDY	DEPOSIT REFUND	1,000.00

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381743 HUB INTERNATIONAL OF CA INSUR.	EVENT INSURANCE	1,675.06
381749 KIMBALL ELEMENTARY	BUY OUT REFUND	1,646.00
381754 LOS MEDANOS ELEMENTARY	DEPOSIT REFUND	500.00
381767 NORTH HILLS CHRISTIAN	DEPOSIT REFUND	500.00
381779 PUCKETT, ASMURA	DEPOSIT REFUND	500.00
381786 SHEFFIELD DDS, ROBERT	DEPOSIT REFUND	500.00
381788 SILENT PARTNER PRIVATE SECUR.	SECURITY SERVICES	2,112.50
381812 VIVEROS, SALVADOR	DEPOSIT REFUND	1,000.00

Recreation Admin

381688 BAY CITIES PYROTECTOR	INSPECTION SERVICES	370.00
381771 PACIFIC GAS AND ELECTRIC CO	GAS	1,590.33

Senior Programs

381666 AAA FIRE PROTECTION SVCS	FIRE PREVENTION SERVICES	1,026.22
381714 COSTCO	SUPPLIES	18.03
381771 PACIFIC GAS AND ELECTRIC CO	GAS	1,060.21

Recreation Sports Programs

381706 CONCORD SOFTBALL UMPIRES	UMPIRE FEES	1,428.00
381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	2,359.61

Recreation-Comm Center

381666 AAA FIRE PROTECTION SVCS	FIRE PREVENTION SERVICES	1,105.89
381688 BAY CITIES PYROTECTOR	INSPECTION SERVICES	370.00
381703 COMCAST	CONNECTION SERVICES	50.01
381714 COSTCO	OFFICE SUPPLIES	9.78
381727 DUGAND, KARINA	CONTRACTOR PAYMENT	1,296.00
381750 KOVALICK, LUANNE	CONTRACTOR PAYMENT	364.50
381760 MJH EXCAVATING INC	LANDSCAPE SERVICES	4,500.00
381780 REAL PROTECTION INC	FIRE ALARM SERVICES	290.00
934393 DEL CONTE LANDSCAPING INC	LANDSCAPE SERVICES	3,821.75
934401 LSA ASSOCIATES INC	OWL MONITORING	390.00

Recreation Water Park

206366 FOODMAXX	SUPPLIES	28.19
381618 AAA FIRE PROTECTION SVCS	FIRE PREVENTION SERVICES	1,165.55
381637 DEPARTMENT OF INDUSTRIAL REL	WATER SLIDE PERMIT	3,047.50
381640 EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES	777.86
381651 MIRACLE METHOD INC	REPAIR SERVICES	1,160.00
381671 AMERICAN PLUMBING INC	PLUMBING SERVICES	536.29
381672 AMERICAN RED CROSS	CERTIFICATION FEES	185.00

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381688 BAY CITIES PYROTECTOR	FIRE SPRINKLER INSPECTION	370.00
381690 BIG SKY LOGOS AND EMBROIDERY	UNIFORMS	3,608.20
381705 COMMERCIAL POOL SYSTEMS INC	SUPPLIES	134.51
381716 CRESCO EQUIPMENT RENTALS	EQUIPMENT RENTALS	2,226.25
381721 DEPARTMENT OF INDUSTRIAL REL	INSPECTION SERVICES	390.00
381731 FAST SIGNS	SIGNS	96.03
381753 LINCOLN EQUIPMENT INC	SUPPLIES	1,965.47
381771 PACIFIC GAS AND ELECTRIC CO	GAS	10,570.32
381775 PITCHER, JUSTIN WILLIAM	EXPENSE REIMBURSEMENT	73.69
381809 US FOODSERVICE INC	SUPPLIES	84.11
934392 CONSOLIDATED ELECTRICAL DIST	SUPPLIES	256.17

222 Measure C/J Fund

Non Departmental

Streets

934386 JJR CONSTRUCTION INC	PEDESTRIAN IMPROVEMENTS	22,687.50
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226 Solid Waste Reduction Fund

Solid Waste Used Oil

381734 GALAXY PRESS	MATERIALS	5,000.00
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Solid Waste

381682 BANK OF AMERICA	CONFERENCE FEE	20.00
381683 BANK OF AMERICA	CONFERENCE FEE	25.00

229 Pollution Elimination Fund

Channel Maintenance Operation

381620 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	7,560.00
381621 ALTA FENCE	SUPPLIES	24.00
381652 MJH EXCAVATING INC	EQUIPMENT RENTAL	3,330.00
381667 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	3,360.00
381668 AL FRESCO LANDSCAPING	3-PERSON STORM SYSTEM	4,200.00
381669 ALTA FENCE	PARTS	689.00
381674 ACE HARDWARE, ANTIOCH	SUPPLIES	71.12
381760 MJH EXCAVATING INC	LANDSCAPE SERVICES	3,320.00
381778 PORTER, CLEVELAND J	EXPENSE REIMBURSEMENT	142.00

251 Lone Tree SLLMD Fund

Lonetree Maintenance Zone 1

381620 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	2,869.44
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CITY OF ANTIOCH
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381657 SILVA LANDSCAPE	LANDSCAPE SERVICES	4,401.00
381667 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	3,825.92
381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	786.81
381801 TERRACARE ASSOCIATES	TURF MOWING	273.20
381802 TERRACARE ASSOCIATES	TURF MOWING	683.00

Lonetree Maintenance Zone 2

381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	734.85
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Lonetree Maintenance Zone 4

381667 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	1,434.72
381801 TERRACARE ASSOCIATES	TURF MOWING	437.12
381802 TERRACARE ASSOCIATES	TURF MOWING	1,092.80

252 Downtown SLLMD Fund

Downtown Maintenance

381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	336.09
381801 TERRACARE ASSOCIATES	TURF MOWING	273.20
381802 TERRACARE ASSOCIATES	TURF MOWING	683.00

253 Almondridge SLLMD Fund

Almondridge Maintenance

381620 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	3,586.80
381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	215.08

254 Hillcrest SLLMD Fund

Hillcrest Maintenance Zone 1

381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	662.09
381801 TERRACARE ASSOCIATES	TURF MOWING	710.32
381802 TERRACARE ASSOCIATES	TURF MOWING	1,775.80

Hillcrest Maintenance Zone 2

381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	750.55
381801 TERRACARE ASSOCIATES	TURF MOWING	972.60
381802 TERRACARE ASSOCIATES	TURF MOWING	2,431.50

Hillcrest Maintenance Zone 4

381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	649.19
381801 TERRACARE ASSOCIATES	TURF MOWING	546.40
381802 TERRACARE ASSOCIATES	TURF MOWING	1,366.00

CITY OF ANTIOCH
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255 Park 1A Maintenance District Fund

Park 1A Maintenance District

381771	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	143.35
381801	TERRACARE ASSOCIATES	TURF MOWING	1,038.16
381802	TERRACARE ASSOCIATES	TURF MOWING	1,775.80

256 Citywide 2A Maintenance District Fund

Citywide 2A Maintenance Zone 3

381771	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	79.42
381801	TERRACARE ASSOCIATES	TURF MOWING	10.92
381802	TERRACARE ASSOCIATES	TURF MOWING	27.30

Citywide 2A Maintenance Zone 4

381771	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	314.74
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Citywide 2A Maintenance Zone 5

381771	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	372.50
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Citywide 2A Maintenance Zone 6

381771	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	228.83
381801	TERRACARE ASSOCIATES	TURF MOWING	327.84
381802	TERRACARE ASSOCIATES	TURF MOWING	1,639.20

Citywide 2A Maintenance Zone 8

381801	TERRACARE ASSOCIATES	TURF MOWING	54.64
381802	TERRACARE ASSOCIATES	TURF MOWING	136.60

Citywide 2A Maintenance Zone 9

381771	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	492.03
381801	TERRACARE ASSOCIATES	TURF MOWING	163.92
381802	TERRACARE ASSOCIATES	TURF MOWING	409.80

Citywide 2A Maintenance Zone10

381657	SILVA LANDSCAPE	LANDSCAPE SERVICES	4,020.00
381771	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	127.99
381789	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,216.00

257 SLLMD Administration Fund

SLLMD Administration

381801	TERRACARE ASSOCIATES	TURF MOWING	655.68
381802	TERRACARE ASSOCIATES	TURF MOWING	1,639.20

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934396 GRAINGER INC	SUPPLIES	349.60
934403 JOHN DEERE LANDSCAPES	TREE STAKES	182.52

259 East Lone Tree SLLMD Fund

Zone 1-District 10

381620 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	7,651.84
381657 SILVA LANDSCAPE	LANDSCAPE SERVICES	3,825.92
381667 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	4,782.40
381789 SILVA LANDSCAPE	LANDSCAPE SERVICES	3,825.92

311 Capital Improvement Fund

Non Departmental

Streets

381623 ANCHOR CONCRETE CONSTRUCT	SIDEWALK REPAIR PROJECT	47,558.87
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Northeast Annexation

381736 GARNEY PACIFIC INC	CHECK REPLACEMENT	147,409.13
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312 Prewett Family Park Fund

Parks & Open Space

381714 COSTCO	SUPPLIES	176.73
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570 Equipment Maintenance Fund

Non Departmental

381744 HUNT AND SONS INC	FUEL	5,980.18
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Equipment Maintenance

381633 CONTRA COSTA FIRE EQUIPMENT	EQUIPMENT	456.17
381653 MUNICIPAL MAINT EQUIPMENT INC	SUPPLIES	320.96
381692 BILL BRANDT FORD	AUTO PARTS	1,020.27
381769 OREILLY AUTO PARTS	AUTO PARTS	6.41
381770 OREILLY AUTO PARTS	AUTO PARTS	1,030.51
381771 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	539.07
381805 TRED SHED, THE	TIRES	2,520.36
381813 WALNUT CREEK FORD	SUPPLIES	209.61
934402 PETERSON	AUTO PARTS	1,177.05

573 Information Services Fund

Network Support & PCs

381703 COMCAST	CONNECTION SERVICES	1,648.22
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934395 DIGITAL SERVICES	WEBSITE HOSTING	4,110.00
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Office Equipment Replacement

934382 COMPUTERLAND	EQUIPMENT	269.30
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611 Water Fund

Non Departmental

381647 WILCO SUPPLY	SUPPLIES	43.64
381691 BIG SKY LOGOS AND EMBROIDERY	UNIFORMS	691.85
381693 BISHOP CO	SUPPLIES	67.98
934396 GRAINGER INC	SUPPLIES	21.77
934397 HAMMONS SUPPLY COMPANY	SUPPLIES	370.21

Water Supervision

381723 DREHER, PIERRE RAPHAEL	EXPENSE REIMBURSEMENT	229.60
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Water Production

381641 FISHER SCIENTIFIC COMPANY	SUPPLIES	498.33
381644 HACH CO	SUPPLIES	372.26
381645 HAGGARD, WILLIAM T	EXPENSE REIMBURSEMENT	248.87
381673 ANIMAL DAMAGE MANAGEMENT	PROFESSIONAL SERVICES	425.00
381674 ACE HARDWARE, ANTIOCH	SUPPLIES	144.12
381677 ARAMARK UNIFORM SERVICES	PROFESSIONAL SERVICES	99.22
381695 BORGES AND MAHONEY	PARTS	299.54
381712 CONTRA COSTA HEALTH SERVICE	OPERATING PERMIT	38,887.67
381726 DUBLIN SAN RAMON SERVICES	CHEMICALS	1,098.00
381738 GRAPHIC CONTROLS LLC	PARTS	420.09
381740 HARRINGTON INDUSTRIAL PLASTIC	PARTS	158.37
381741 HASA INC	CHEMICALS	510.50
381748 KARL NEEDHAM ENTERPRISES	EQUIPMENT RENTAL	27,452.62
381751 LAW OFFICE OF MATTHEW EMRICK	WATER RIGHTS	8,658.00
381756 MCMASTER CARR SUPPLY CO	PARTS	2,798.59
381760 MJH EXCAVATING INC	LANDSCAPE SERVICES	870.00
381768 OFFICE MAX INC	OFFICE SUPPLIES	51.11
381771 PACIFIC GAS AND ELECTRIC CO	GAS	186,306.46
381797 SWAN ANALYTICAL INSTRUMENTS	EQUIPMENT	1,091.85
381808 UNIVAR USA INC	CAUSTIC	12,789.28
934384 EUROFINS EATON ANALYTICAL	TESTING	120.00
934390 CHEMTRADE CHEMICALS US LLC	ALUM	8,932.41
934398 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	920.21
934405 THATCHER COMPANY OF CA	CHLORINE	4,688.60
934406 VINCENT ELECTRIC MOTOR CO	EQUIPMENT	8,760.04

CITY OF ANTIOCH
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Water Distribution

381629 CAPITAL AIR TOOL LLC	SUPPLIES	209.48
381642 FURBER SAW INC	SUPPLIES	402.01
381648 INFOSEND INC	POSTAGE COSTS	8,074.56
381674 ACE HARDWARE, ANTIOCH	SUPPLIES	6.34
381698 C AND J FAVALORA TRUCKING INC	FULTON YARD RECYCLING	6,136.25
381703 COMCAST	CONNECTION SERVICES	1,023.76
381716 CRESCO EQUIPMENT RENTALS	EQUIPMENT RENTALS	503.65
381720 CWEA SFBS	CERTIFICATE RENEWAL	275.00
381745 INTERWEST CONSULTING GROUP	GIS SERVICES	685.00
381763 MT DIABLO LANDSCAPE CENTERS	CONCRETE MIX	245.72
381782 ROBERTS AND BRUNE CO	SUPPLIES	1,551.35

Water Meter Reading

381680 BACKFLOW DISTRIBUTORS INC	METER PARTS	13,317.25
381718 CRYSTAL CLEAR LOGOS INC	UNIFORMS	544.70
381766 NATIONAL METER & AUTOMATION	METER PARTS	15,713.25

Public Buildings & Facilities

381685 BARTLE WELLS ASSOCIATES INC	WATER RATES CONSULTING	8,772.00
381700 CAMP DRESSER AND MCKEE INC	CONSULTING SERVICES	4,239.43
381816 WOODARD AND CURRAN	PROFESSIONAL SERVICES	2,467.50

612 Water System Improvement Fund

Water Systems

381784 SALABER ASSOCIATES INC	INSPECTION SERVICES	320.00
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621 Sewer Fund

Sewer-Wastewater Collection

300654 A AND B CREATIVE TROPHIES	SUPPLIES	203.20
381648 INFOSEND INC	POSTAGE COSTS	8,074.52
381653 MUNICIPAL MAINT EQUIPMENT INC	SUPPLIES	248.97
381698 C AND J FAVALORA TRUCKING INC	FULTON YARD RECYCLING	6,136.25
381699 CAPITAL AIR TOOL LLC	SUPPLIES	212.76
381703 COMCAST	CONNECTION SERVICES	1,023.75
381739 H&R PLUMBING AND DRAIN CLEAN	MANHOLE REHABILITATION	49,900.00
381745 INTERWEST CONSULTING GROUP	GIS SERVICES	685.00
381777 PONDER ENVIRONMENTAL SERV	HAULING SERVICES	4,297.33
381782 ROBERTS AND BRUNE CO	SUPPLIES	1,214.59
381814 WECO INDUSTRIES INC	SUPPLIES	10,953.53

CITY OF ANTIOCH
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 31 - JUNE 13, 2019
FUND/CHECK#

631 Marina Fund

Non Departmental

381701 CLIFTON, DENNIS	DEPOSIT REFUND	207.00
381732 FEELER, ROBERT	DEPOSIT REFUND	207.00
381773 PETSAS, LEO	DEPOSIT REFUND	232.00
381774 PHILLIPS, JAMES	DEPOSIT REFUND	184.00
381776 PLUMMER, JIM	DEPOSIT REFUND	184.00

Marina Administration

381631 COMCAST	CONNECTION SERVICES	427.67
381771 PACIFIC GAS AND ELECTRIC CO	GAS	3,706.55

Marina Maintenance

381633 CONTRA COSTA FIRE EQUIPMENT	SUPPLIES	100.00
381694 BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	20.52

Marina Boat Launch

381694 BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	3.62
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Major Projects

381757 MCNABB CONSTRUCTION INC	MARINA BOAT LAUNCH PROJECT	84,340.43
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641 Prewett Water Park Fund

Recreation Water Park

381705 COMMERCIAL POOL SYSTEMS INC	POOL CHEMICALS	452.30
934393 DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	2,649.00

721 Employee Benefits Fund

Non Departmental

381643 EMPLOYEE	GARNISHMENT ERROR REFUND	914.21
381654 PARS	PAYROLL DEDUCTIONS	4,733.50
381660 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	400.00
381664 EMPLOYEE	GARNISHMENT ERROR REFUND	530.92
381694 BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	3,443.32
381702 COLONIAL LIFE	PAYROLL DEDUCTIONS	610.59



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

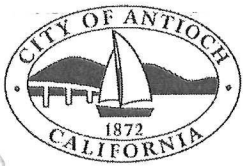
SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: REJECTION OF CLAIM: ALGERINE CLAYTON

RECOMMENDED ACTION

It is recommended that the City Council reject the claim submitted by Algerine Clayton.

Should the City Council desire to discuss this matter, it would be scheduled for a future closed session.



REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: James Davis, City Treasurer *JD*

SUBJECT: Treasurer's Report – May 2019

RECOMMENDED ACTION

It is recommended that the City Council receive and file the May 2019 Treasurer's Report.

FISCAL IMPACT

There is no fiscal impact of this action.

DISCUSSION

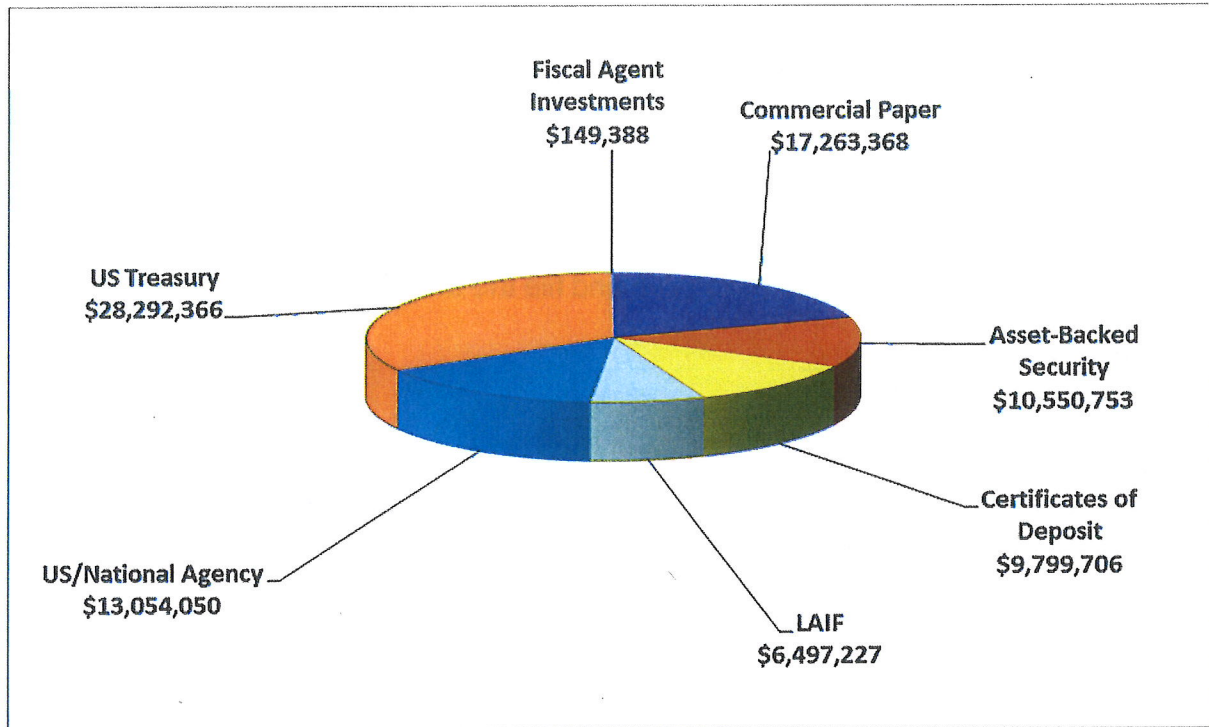
The City's *Statement of Investment Policy* (Policy) requires that the City Treasurer render, at least quarterly, an investment report to the City Council. The Policy also requires a monthly report of investment transactions to City Council. A monthly Treasurer's Report is provided to comply with both reporting provisions of the Policy.

ATTACHMENT

A. Treasurer's Report

**CITY OF ANTIOCH
SUMMARY REPORT ON THE CITY'S INVESTMENTS**


May 31, 2019



Total of City and Fiscal Agent Investments = \$85,606,858

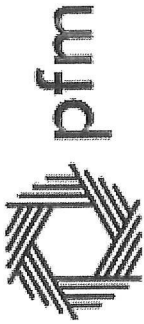
All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.


James Davis
Treasurer


Dawn Merchant
Finance Director

**Summary of Fiscal Agent Balances by
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2015 Bonds	1
Antioch Development Agency 2009 Tax Allocation Bonds	149,387
	<u><u>\$149,388</u></u>



Managed Account Issuer Summary

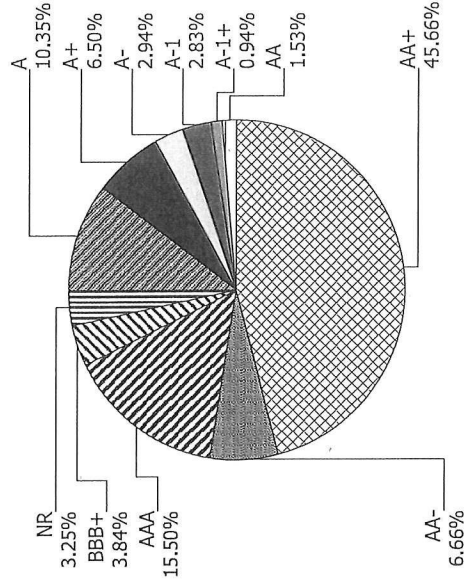
For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Issuer Summary

Issuer	Market Value of Holdings	Percent
3M COMPANY	430,070.60	0.54
ABBOTT LABORATORIES	378,400.88	0.48
ALLY AUTO RECEIVABLES TRUST	417,399.59	0.52
AMERICAN EXPRESS CO	776,109.53	0.97
AMERICAN HONDA FINANCE	415,078.25	0.52
BANK OF AMERICA CO	1,254,611.14	1.58
BANK OF MONTREAL	727,984.10	0.91
BANK OF NOVA SCOTIA	754,681.50	0.95
BB&T CORPORATION	810,994.40	1.02
BOEING COMPANY	496,052.84	0.62
CALIFORNIA ST	855,680.80	1.07
CANADIAN IMPERIAL BANK OF COMMERCE	751,755.00	0.94
CAPITAL ONE PRIME AUTO REC TRUST	231,760.81	0.29
CARMAX AUTO OWNER TRUST	906,062.60	1.14
CATERPILLAR INC	749,126.73	0.94
CHARLES SCHWAB	355,505.50	0.45
CITIGROUP INC	1,150,436.25	1.44
CREDIT AGRICOLE SA	775,059.68	0.97
CREDIT SUISSE GROUP	750,809.25	0.94
DEERE & COMPANY	797,209.82	1.00
EXXON MOBIL CORP	375,939.38	0.47
FANNIE MAE	5,079,047.39	6.39
FEDERAL HOME LOAN BANKS	1,612,240.88	2.02
FIFTH THIRD AUTO TRUST	287,778.09	0.36
FORD CREDIT AUTO LEASE TRUST	651,428.41	0.82
FORD CREDIT AUTO OWNER TRUST	637,149.30	0.80
FREDDIE MAC	727,043.01	0.91
GENERAL DYNAMICS CORP	436,401.14	0.55
GM FINANCIAL AUTO LEASING TRUST	504,799.12	0.63
GM FINANCIAL SECURITIZED TERM	906,617.76	1.14
GOLDMAN SACHS GROUP INC	401,378.80	0.50
HERSHEY COMPANY	284,284.00	0.36

Credit Quality (S&P Ratings)



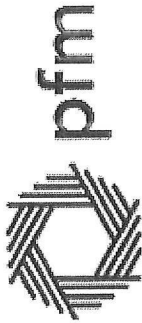


Managed Account Issuer Summary

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
HOMIE DEPOT INC	573,895.58	0.72
HONDA AUTO RECEIVABLES	874,027.28	1.10
HSBC HOLDINGS PLC	244,338.75	0.31
HYUNDAI AUTO RECEIVABLES	778,933.32	0.98
IBM CORP	125,364.25	0.16
INTEL CORPORATION	472,220.78	0.59
INTER-AMERICAN DEVELOPMENT BANK	1,574,126.28	1.98
INTERNATIONAL FINANCE CORPORATION	727,307.68	0.91
INTL BANK OF RECONSTRUCTION AND DEV	1,801,022.45	2.26
JOHNSON & JOHNSON	154,359.54	0.19
JP MORGAN CHASE & CO	809,360.80	1.02
MERCEDES-BENZ AUTO LEASE TRUST	767,525.52	0.96
MITSUBISHI UFJ FINANCIAL GROUP INC	782,277.72	0.98
MORGAN STANLEY	723,945.23	0.91
NATIONAL RURAL UTILITIES CO FINANCE CORP	302,808.60	0.38
NISSAN AUTO RECEIVABLES	1,311,999.05	1.65
NORDEA BANK AB	751,538.25	0.94
PACCAR FINANCIAL CORP	817,691.21	1.03
PFIZER INC	690,617.93	0.87
ROYAL BANK OF CANADA	963,776.90	1.21
STATE OF CONNECTICUT	793,036.35	1.00
SUMITOMO MITSUI FINANCIAL GROUP INC	759,310.50	0.95
SWEDBANK AB	744,586.50	0.93
THE BANK OF NEW YORK MELLON CORPORATION	700,848.91	0.88
THE WALT DISNEY CORPORATION	860,730.68	1.08
TOYOTA MOTOR CORP	1,688,426.97	2.12
UBS AG	752,137.50	0.94
UNILEVER PLC	753,485.33	0.95
UNITED PARCEL SERVICE INC	437,880.52	0.55
UNITED STATES TREASURY	28,574,550.09	35.89
VISA INC	199,637.00	0.25
VOLKSWAGEN OF AMERICA	595,062.76	0.75
WAL-MART STORES INC	528,740.16	0.66

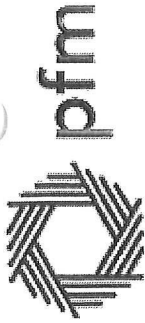


Managed Account Issuer Summary

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
WESTPAC BANKING CORP	1,318,677.10	1.66
Total	\$79,643,144.04	100.00%

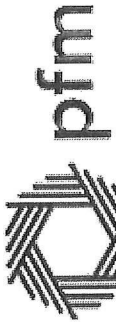


Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 06/30/2015 1.625% 06/30/2020	912828XH8	2,125,000.00	AA+	Aaa	06/26/17	06/28/17	2,132,636.72	1.50	14,499.31	2,127,783.69	2,111,470.13
US TREASURY NOTES DTD 07/31/2015 1.625% 07/31/2020	912828XM7	1,075,000.00	AA+	Aaa	07/05/17	07/07/17	1,075,671.87	1.60	5,839.00	1,075,260.77	1,068,071.63
US TREASURY NOTES DTD 10/31/2015 1.375% 10/31/2020	912828L99	200,000.00	AA+	Aaa	10/17/17	10/17/17	198,031.25	1.71	239.13	199,072.03	198,070.40
US TREASURY NOTES DTD 11/30/2015 1.625% 11/30/2020	912828M98	860,000.00	AA+	Aaa	11/01/17	11/03/17	856,271.09	1.77	38.18	858,160.30	854,390.22
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	750,000.00	AA+	Aaa	12/04/17	12/06/17	745,253.91	1.96	5,511.05	747,522.53	746,660.25
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,700,000.00	AA+	Aaa	12/01/17	12/05/17	1,691,898.44	1.91	12,491.71	1,695,777.34	1,692,429.90
US TREASURY NOTES DTD 01/31/2016 1.375% 01/31/2021	912828N89	1,500,000.00	AA+	Aaa	01/02/18	01/04/18	1,470,000.00	2.05	6,893.99	1,483,516.17	1,484,121.00
US TREASURY NOTES DTD 05/15/2018 2.625% 05/15/2021	9128284P2	875,000.00	AA+	Aaa	02/08/19	02/11/19	878,383.79	2.45	1,061.06	877,954.85	885,903.38
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,900,000.00	AA+	Aaa	06/04/18	06/06/18	2,848,457.03	2.62	158.47	2,865,059.32	2,902,151.80
US TREASURY NOTES DTD 06/30/2014 2.125% 06/30/2021	912828WR7	1,300,000.00	AA+	Aaa	07/03/18	07/06/18	1,280,093.75	2.66	11,599.45	1,285,962.18	1,304,773.60
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	550,000.00	AA+	Aaa	10/02/18	10/04/18	547,916.02	2.89	4,428.87	548,387.96	559,517.75
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	725,000.00	AA+	Aaa	09/12/18	09/14/18	723,838.87	2.81	5,838.05	724,120.77	737,546.13
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	2,550,000.00	AA+	Aaa	09/05/18	09/07/18	2,552,091.80	2.72	20,533.84	2,551,606.19	2,594,127.75
US TREASURY NOTES DTD 10/31/2014 2.000% 10/31/2021	912828F96	1,600,000.00	AA+	Aaa	11/02/18	11/02/18	1,556,375.00	2.96	2,782.61	1,564,556.74	1,602,812.80

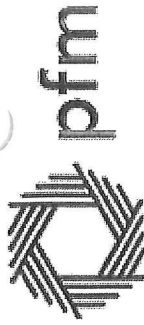


Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 01/15/2019 2.500% 01/15/2022	9128285V8	2,300,000.00	AA+	Aaa	01/29/19	01/31/19	2,296,675.78	2.55	21,761.05	2,297,049.03	2,333,600.70
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	3,600,000.00	AA+	Aaa	01/07/19	01/09/19	3,534,468.75	2.50	22,562.15	3,542,665.00	3,595,500.00
US TREASURY NOTES DTD 02/15/2019 2.500% 02/15/2022	9128286C9	2,800,000.00	AA+	Aaa	03/01/19	03/05/19	2,796,937.50	2.54	20,497.24	2,797,191.04	2,843,313.20
UNITED STATES TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	1,050,000.00	AA+	Aaa	05/01/19	05/03/19	1,050,738.28	2.23	3,033.81	1,050,719.87	1,060,089.45
Security Type Sub-Total		28,460,000.00					28,235,739.85	2.37	159,768.97	28,292,365.78	28,574,550.09
Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	725,000.00	AAA	Aaa	09/12/17	09/19/17	723,260.00	1.64	2,483.51	724,241.94	719,545.83
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	720,000.00	AAA	Aaa	10/02/17	10/10/17	726,673.75	1.81	935.00	723,165.15	720,460.80
INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VLO7	725,000.00	AAA	Aaa	03/09/18	03/16/18	724,456.25	2.66	4,351.41	724,670.28	727,307.68
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	845,000.00	AAA	Aaa	04/12/18	04/19/18	843,141.00	2.70	2,587.81	843,815.90	853,665.48
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	1,065,000.00	AAA	Aaa	07/18/18	07/25/18	1,062,507.90	2.83	10,413.33	1,063,193.89	1,081,476.62
Security Type Sub-Total		4,080,000.00					4,080,038.90	2.39	20,771.06	4,079,087.16	4,102,456.41
Municipal Bond / Note											

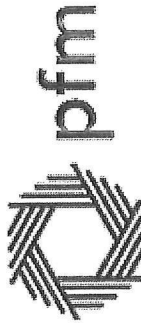


Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note												
CT ST TXBL GO BONDS	DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	795,000.00	A	A1	08/03/16	08/17/16	796,717.20	1.23	3,043.08	795,119.67	793,036.35
CA ST TXBL GO BONDS	DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	AA-	Aa3	04/18/18	04/25/18	845,033.80	2.80	3,943.33	845,015.47	855,680.80
Security Type Sub-Total												
			1,640,000.00					1,641,751.00	2.04	6,986.41	1,640,135.14	1,648,717.15
Federal Agency Collateralized Mortgage Obligation												
FANNIE MAE SERIES 2015-M13 ASQ2	DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	19,349.95	AA+	Aaa	10/07/15	10/30/15	19,543.71	1.08	26.54	19,349.95	19,292.95
FNA 2018-M5 A2	DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	371,019.81	AA+	Aaa	04/11/18	04/30/18	378,399.77	2.27	1,100.69	376,012.55	377,265.19
FHLMC MULTIFAMILY STRUCTURED P	DTD 11/01/2015 2.716% 06/25/2022	3137BLUR7	375,000.00	AA+	Aaa	03/13/19	03/18/19	374,533.45	2.68	848.75	374,533.45	379,619.66
FHMS KP05 A	DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	342,659.09	AA+	Aaa	12/07/18	12/17/18	342,658.06	3.11	914.61	342,658.06	347,423.35
Security Type Sub-Total												
			1,108,028.85					1,115,134.99	2.65	2,890.59	1,112,554.01	1,123,601.15
Federal Agency Bond / Note												
FNMA NOTES	DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,475,000.00	AA+	Aaa	08/31/17	09/01/17	1,475,383.50	1.49	7,436.46	1,475,157.34	1,463,710.35
FANNIE MAE NOTES	DTD 11/01/2018 2.875% 10/30/2020	3135G0U84	1,575,000.00	AA+	Aaa	11/02/18	11/02/18	1,572,669.00	2.95	3,899.22	1,573,334.14	1,592,860.50
FEDERAL HOME LOAN BANKS NOTES	DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	1,575,000.00	AA+	Aaa	11/02/18	11/02/18	1,573,866.00	3.03	6,431.25	1,574,096.15	1,612,240.88
FANNIE MAE NOTES	DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	800,000.00	AA+	Aaa	01/09/19	01/11/19	799,424.00	2.65	8,166.67	799,496.23	812,959.20
FANNIE MAE NOTES	DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	800,000.00	AA+	Aaa	01/29/19	01/31/19	800,208.00	2.62	8,166.67	800,189.48	812,959.20

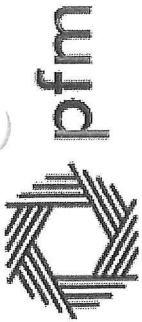


Managed Account Detail of Securities Held

For the Month Ending **May 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		6,225,000.00					6,221,550.50	2.55	34,100.27	6,222,273.34	6,294,730.13
Corporate Note											
WALT DISNEY COMPANY CORP NOTES DTD 03/06/2017 1.950% 03/04/2020	25468PDP8	140,000.00	A	A2	03/01/17	03/06/17	139,963.60	1.96	659.75	139,990.57	139,466.60
HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	245,000.00	A	A2	03/27/18	03/29/18	241,878.70	3.03	1,375.40	243,752.02	244,338.75
UNILEVER CAPITAL CORP BONDS DTD 05/05/2017 1.800% 05/05/2020	904764AV9	175,000.00	A+	A1	05/02/17	05/05/17	174,441.75	1.91	227.50	174,824.00	174,039.43
GENERAL DYNAMICS CORP DTD 05/11/2018 2.875% 05/11/2020	369550BA5	435,000.00	A+	A2	05/08/18	05/11/18	433,460.10	3.06	694.79	434,261.46	436,401.14
INTEL CORP NOTES DTD 05/11/2017 1.850% 05/11/2020	458140AZ3	475,000.00	A+	A1	05/08/17	05/11/17	474,819.50	1.86	488.19	474,942.10	472,220.78
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BO4	345,000.00	A	A2	05/24/17	06/05/17	344,799.90	1.82	3,036.00	344,931.35	342,600.53
WALT DISNEY COMPANY CORP NOTES DTD 06/06/2017 1.800% 06/05/2020	25468PDJ7	725,000.00	A	A2	06/01/17	06/06/17	724,159.00	1.84	6,380.00	724,711.07	721,264.08
AMERICAN HONDA FINANCE CORP NOTES DTD 07/20/2017 1.950% 07/20/2020	02665WBT7	160,000.00	A	A2	07/17/17	07/20/17	159,838.40	1.98	1,135.33	159,937.70	159,140.00
BNY MELLON CORP NOTE (CALLABLE) DTD 08/17/2015 2.600% 08/17/2020	06406HDD8	325,000.00	A	A1	02/16/18	02/21/18	323,404.25	2.81	2,441.11	324,210.53	325,580.78
CATERPILLAR FINL SERVICE NOTE DTD 09/07/2017 1.850% 09/04/2020	14913O2A6	545,000.00	A	A3	09/05/17	09/07/17	544,542.20	1.88	2,436.60	544,804.24	541,261.85
CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	425,000.00	BBB+	A3	09/22/17	09/26/17	429,726.00	2.27	1,094.97	427,192.38	425,781.15
AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	BBB+	A3	10/23/17	10/30/17	324,577.50	2.25	615.69	324,797.40	323,240.78
JOHNSON & JOHNSON CORP NOTE DTD 11/10/2017 1.950% 11/10/2020	478160CH5	155,000.00	AAA	Aaa	11/08/17	11/10/17	154,834.15	1.99	176.31	154,919.09	154,359.54

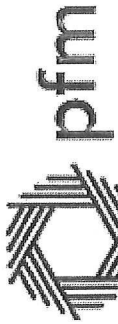


Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note												
VISA INC (CALLABLE) CORP NOTES DTD 12/14/2015 2.200% 12/14/2020		92826CAB8	200,000.00	AA-	Aa3	08/25/17	08/30/17	202,200.00	1.85	2,041.11	201,014.90	199,637.00
JOHN DEERE CAPITAL CORP NOTES DTD 01/08/2018 2.350% 01/08/2021		24422ETZ2	140,000.00	A	A2	01/03/18	01/08/18	139,927.20	2.37	1,306.86	139,960.48	140,012.74
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021		44932HAG8	125,000.00	A	A1	02/01/18	02/06/18	124,938.75	2.67	1,067.36	124,965.10	125,364.25
AMERICAN EXPRESS CO CORP NOTES DTD 02/22/2019 3.000% 02/22/2021		025816CB3	450,000.00	BBB+	A3	02/19/19	02/22/19	449,550.00	3.05	3,712.50	449,610.48	452,868.75
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021		69371RN93	240,000.00	A+	A1	02/22/18	02/27/18	239,882.40	2.82	1,680.00	239,930.18	241,602.00
JOHN DEERE CAPITAL CORP NOTES DTD 03/13/2018 2.875% 03/12/2021		24422EUD9	375,000.00	A	A2	03/08/18	03/13/18	374,745.00	2.90	2,365.89	374,845.82	378,219.75
NATIONAL RURAL UTIL COOP NOTE DTD 02/26/2018 2.900% 03/15/2021		63743HER9	300,000.00	A	A2	02/21/18	02/26/18	299,667.00	2.94	1,836.67	299,799.59	302,808.60
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021		904764AZ0	575,000.00	A+	A1	03/19/18	03/22/18	572,061.75	2.93	3,030.73	573,199.13	579,445.90
UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021		911312BP0	440,000.00	A+	A1	11/09/17	11/14/17	439,304.80	2.10	1,503.33	439,614.67	437,880.52
TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021		89236TEU5	440,000.00	AA-	Aa3	04/10/18	04/13/18	439,824.00	2.96	1,730.67	439,888.71	444,480.52
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021		06406FAA1	375,000.00	A	A1	02/16/18	02/21/18	370,128.75	2.93	1,197.92	372,056.43	375,268.13
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021		61746BEA0	350,000.00	BBB+	A3	02/13/18	02/15/18	344,120.00	3.06	972.22	346,448.57	349,132.35
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021		427866BA5	280,000.00	A	A1	05/03/18	05/10/18	279,806.80	3.12	385.78	279,872.02	284,284.00

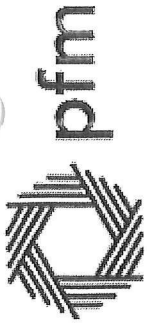


Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	350,000.00	A	A2	05/17/18	05/22/18	349,989.50	3.25	315.97	349,992.81	355,505.50
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	931142EJ8	520,000.00	AA	Aa2	06/20/18	06/27/18	519,974.00	3.13	7,131.94	519,980.87	528,740.16
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	149130Q2N8	205,000.00	A	A3	09/04/18	09/07/18	204,842.15	3.18	1,506.75	204,879.42	207,864.88
3M COMPANY DTD 09/14/2018 3.000% 09/14/2021	88579YBA8	175,000.00	AA-	A1	09/11/18	09/14/18	174,641.25	3.07	1,122.92	174,723.78	177,882.60
PFIZER INC CORP NOTE DTD 09/07/2018 3.000% 09/15/2021	717081EM1	450,000.00	AA	A1	09/04/18	09/07/18	449,392.50	3.05	2,850.00	449,533.37	457,287.30
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	A-	A2	09/22/17	09/26/17	274,560.00	2.37	1,067.00	274,738.97	273,743.25
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	A-	A2	09/13/17	09/18/17	450,000.00	2.33	1,746.00	450,000.00	447,943.50
BOEING COMPANY NOTE DTD 10/31/2014 2.350% 10/30/2021	097023BG9	375,000.00	A	A2	05/21/19	05/23/19	371,152.50	2.79	758.85	371,186.78	375,190.88
ABBOTT LABORATORIES CORP NOTES DTD 11/22/2016 2.900% 11/30/2021	002824BD1	375,000.00	BBB+	A3	05/10/19	05/14/19	377,025.00	2.68	30.21	376,991.52	378,400.88
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	350,000.00	BBB+	A3	01/15/19	01/17/19	343,633.50	3.57	4,877.64	344,423.53	351,175.65
AMERICAN HONDA FINANCE CORP NOTES DTD 10/10/2018 3.375% 12/10/2021	02665WCP4	250,000.00	A	A2	10/03/18	10/10/18	249,880.00	3.39	4,007.81	249,896.99	255,938.25
TOYOTA MOTOR CREDIT CORP BONDS DTD 01/09/2017 2.600% 01/11/2022	89236TDP7	345,000.00	AA-	Aa3	12/28/18	12/31/18	339,172.95	3.19	3,488.33	339,944.98	346,065.71
PACCAR FINANCIAL CORP NOTE DTD 03/01/2019 2.850% 03/01/2022	69371RP75	170,000.00	A+	A1	02/22/19	03/01/19	169,850.40	2.88	1,211.25	169,862.43	172,249.61
HOME DEPOT INC DTD 12/06/2018 3.250% 03/01/2022	437076BV3	225,000.00	A	A2	11/27/18	12/06/18	224,383.50	3.34	1,828.13	224,465.72	231,295.05

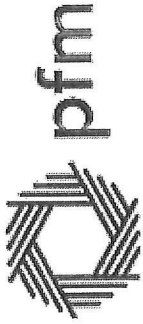


Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note												
3M COMPANY BONDS	DTD 02/22/2019 2.750% 03/01/2022	88579YBF7	250,000.00	AA-	A1	02/12/19	02/22/19	249,882.50	2.77	1,890.63	249,893.35	252,188.00
EXXON MOBIL CORP (CALLABLE) NOTE	DTD 03/06/2015 2.397% 03/06/2022	30231GAJ1	375,000.00	AA+	Aaa	11/26/18	11/28/18	363,615.00	3.38	2,122.34	365,314.13	375,939.38
PFIZER INC CORP BONDS	DTD 03/11/2019 2.800% 03/11/2022	717081ER0	230,000.00	AA	A1	03/04/19	03/11/19	229,986.20	2.80	1,431.11	229,987.19	233,330.63
JOHN DEERE CAPITAL CORP	DTD 03/07/2019 2.950% 04/01/2022	24422EUT4	275,000.00	A	A2	03/04/19	03/07/19	274,868.00	2.97	1,892.92	274,879.18	278,977.33
GOLDMAN SACHS GROUP INC (CALLABLE) NOTE	DTD 01/26/2017 3.000% 04/26/2022	38141GWC4	400,000.00	BBB+	A3	02/13/19	02/15/19	395,608.00	3.36	1,166.67	396,004.95	401,378.80
BOEING CO CORP NOTE	DTD 05/02/2019 2.700% 05/01/2022	097023CG8	120,000.00	A	A2	04/30/19	05/02/19	119,787.60	2.76	261.00	119,793.11	120,861.96
PACCAR FINANCIAL CORP CORP NOTES	DTD 05/10/2019 2.650% 05/10/2022	69371RP83	400,000.00	A+	A1	05/03/19	05/10/19	399,784.00	2.67	618.33	399,788.06	403,839.60
MORGAN STANLEY CORP NOTES	DTD 05/19/2017 2.750% 05/19/2022	61744YAH1	375,000.00	BBB+	A3	04/05/19	04/09/19	372,513.75	2.97	343.75	372,630.67	374,812.88
BRANCH BANKING & TRUST CORP NOTES	DTD 03/18/2019 3.050% 06/20/2022	05531FBG7	800,000.00	A-	A2	03/11/19	03/18/19	799,976.00	3.05	4,947.78	799,976.00	810,994.40
JPMORGAN CHASE & CO BONDS	DTD 03/22/2019 3.207% 04/01/2023	46647PBB1	800,000.00	A-	A2	03/15/19	03/22/19	800,000.00	3.21	4,917.40	800,000.00	809,360.80
Security Type Sub-Total			17,305,000.00					17,251,119.80	2.75	95,127.41	17,263,367.80	17,391,666.92
Certificate of Deposit												
CREDIT SUISSE NEW YORK CERT DEPOS	DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	750,000.00	A-1	P-1	02/07/18	02/08/18	750,000.00	2.67	26,310.63	750,000.00	750,809.25
NORDEA BANK AB NY CD	DTD 02/22/2018 2.720% 02/20/2020	65590ASN7	750,000.00	A-1+	P-1	02/20/18	02/22/18	750,000.00	2.72	5,723.33	750,000.00	751,538.25



Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description		Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit													
UBS AG STAMFORD CT LT CD		DTD 03/06/2018 2.900% 03/02/2020	90275DHG8	750,000.00	A-1	P-1	03/02/18	03/06/18	750,000.00	2.93	5,377.08	750,000.00	752,137.50
CANADIAN IMP BK COMM NY FLT CERT DEPOS			13606BVF0	750,000.00	A-1	P-1	04/06/18	04/10/18	750,000.00	2.78	3,232.67	750,000.00	751,755.00
BANK OF NOVA SCOTIA HOUSTON CD		DTD 04/10/2018 2.984% 04/10/2020	06417GU22	750,000.00	A+	Aa2	06/05/18	06/07/18	749,715.00	3.10	11,293.33	749,852.85	754,681.50
BANK OF MONTREAL CHICAGO CERT DEPOS		DTD 06/07/2018 3.080% 06/05/2020	06370REU9	725,000.00	A+	Aa2	08/01/18	08/03/18	725,000.00	3.23	19,401.40	725,000.00	727,984.10
WESTPAC BANKING CORP NY CD		DTD 08/03/2018 3.190% 08/03/2020	96121T4A3	1,325,000.00	AA-	Aa3	08/03/17	08/07/17	1,325,000.00	2.05	8,601.46	1,325,000.00	1,318,677.10
SUMITOMO MITSUI BANK NY CERT DEPOS		DTD 08/07/2017 2.050% 08/03/2020	86565BPC9	750,000.00	A	A1	10/16/18	10/18/18	748,980.00	3.46	3,248.75	749,852.94	759,310.50
SWEDBANK (NEW YORK) CERT DEPOS		DTD 10/18/2018 3.390% 10/16/2020	87019U6D6	750,000.00	AA-	Aa2	11/16/17	11/17/17	750,000.00	2.30	756.67	750,000.00	744,586.50
MUFG BANK LTD/NY CERT DEPOS		DTD 02/28/2019 2.970% 02/26/2021	55379WZT6	775,000.00	A	A1	02/27/19	02/28/19	775,000.00	2.99	5,946.19	775,000.00	782,277.72
CREDIT AGRICOLE CIB NY CERT DEPOS		DTD 04/04/2019 2.830% 04/02/2021	22535CDU2	775,000.00	A+	A1	04/03/19	04/04/19	775,000.00	2.85	3,533.57	775,000.00	775,059.68
ROYAL BANK OF CANADA NY CD		DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	950,000.00	AA-	Aa2	06/07/18	06/08/18	950,000.00	3.24	14,877.00	950,000.00	963,776.90
Security Type Sub-Total				9,800,000.00					9,798,695.00	2.82	108,302.08	9,799,705.79	9,832,594.00
Asset-Backed Security													
ALLY ABS 2016-3 A3		DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	7,772.72	AAA	Aaa	05/24/16	05/31/16	7,771.97	1.44	4.97	7,772.53	7,768.96
HYUNDAI ABS 2016-A A3		DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	15,270.06	AAA	Aaa	03/22/16	03/30/16	15,267.10	1.57	10.59	15,269.36	15,255.49

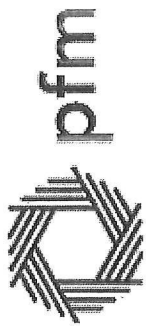


Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
GMALT 2018-3 A3	DTD 09/26/2018 3.180% 06/20/2021	36256GAD1	AAA	Aaa	09/18/18	09/26/18	229,981.83	3.19	223.48	229,986.19	232,050.01
TOYOTA ABS 2017-B A3	DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	AAA	Aaa	05/09/17	05/17/17	574,446.88	1.76	449.38	574,467.90	572,299.72
ALLY ABS 2017-3 A3	DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	AAA	Aaa	05/16/17	05/24/17	126,063.37	1.96	97.50	126,069.87	125,584.18
MBALT 2018-B A3	DTD 11/20/2018 3.210% 09/15/2021	58769LAC6	AAA	NR	11/15/18	11/20/18	759,982.98	3.51	1,084.27	759,982.98	767,525.52
FORDL 2018-B A3	DTD 09/21/2018 3.190% 12/15/2021	34531LAD2	NR	Aaa	09/18/18	09/21/18	314,973.38	3.41	446.60	314,978.92	318,383.70
GMALT 2019-1 A3	DTD 02/21/2019 2.980% 12/20/2021	36256UAD0	AAA	Aaa	02/13/19	02/21/19	269,957.61	2.99	245.85	269,961.59	272,749.11
CITIBANK ABS 2017-A3 A3	DTD 04/11/2017 1.920% 04/07/2022	17305EGB5	AAA	NR	05/15/17	05/22/17	376,001.25	1.82	1,080.00	375,643.84	373,479.45
FORDL 2019-A A3	DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	AAA	Aaa	02/20/19	02/25/19	329,974.19	2.90	425.33	329,976.81	333,044.71
HART 2018-A A3	DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	AAA	Aaa	04/10/18	04/18/18	119,981.93	2.80	148.80	119,986.53	120,737.58
BANK OF AMERICA ABS 2017-A1 A1	DTD 03/30/2017 1.950% 08/15/2022	05522RCW6	NR	Aaa	06/11/18	06/13/18	369,052.73	2.73	325.00	370,295.21	373,812.98
HART 2018-B A3	DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	AAA	Aaa	12/04/18	12/12/18	299,996.40	3.48	426.67	299,996.90	304,689.78
BANK OF AMERICA ABS 2017-A2 A2	DTD 08/24/2017 1.840% 01/15/2023	05522RCX4	AAA	NR	12/19/18	12/21/18	156,868.75	2.81	130.84	157,185.45	159,111.41
HAROT 2018-4 A3	DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	AAA	Aaa	11/20/18	11/28/18	739,889.37	3.17	1,039.29	739,902.22	752,360.44
TOYOTA AUTO RECEIVABLES OWNER	DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	AAA	Aaa	10/31/18	11/07/18	319,930.78	3.19	452.27	319,939.91	325,581.02



Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security												
HAROT 2019-1 A3	DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	120,000.00	AAA	NR	02/19/19	02/27/19	119,996.78	2.83	122.63	119,997.03	121,666.84
VALET 2018-2 A3	DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	585,000.00	AAA	Aaa	11/15/18	11/21/18	584,975.43	3.25	580.94	584,978.30	595,062.76
HYUNDAI AUTO RECEIVABLES TRUST	DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	335,000.00	AAA	NR	04/03/19	04/10/19	334,955.91	2.67	396.04	334,957.59	338,250.47
CARMAX AUTO OWNER TRUST	DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	340,000.00	AAA	NR	07/18/18	07/25/18	339,953.66	3.36	472.98	339,961.42	345,521.67
NAROT 2018-C A3	DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	775,000.00	AAA	Aaa	12/04/18	12/12/18	774,851.51	3.53	1,109.11	774,866.80	789,887.83
ALLYA 2019-1 A3	DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	280,000.00	NR	Aaa	02/05/19	02/13/19	279,966.18	3.13	362.13	279,968.39	284,046.45
CARMAX AUTO OWNER TRUST	DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	285,000.00	AAA	NR	10/17/18	10/24/18	284,997.38	3.36	425.60	284,997.89	292,267.07
FORDO 2019-A A3	DTD 03/22/2019 2.780% 09/15/2023	34533FAD3	630,000.00	NR	Aaa	03/19/19	03/22/19	629,893.97	2.79	778.40	629,898.22	637,149.30
NAROT 2019-A A3	DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	515,000.00	NR	Aaa	02/05/19	02/13/19	514,921.98	2.91	663.78	514,926.96	522,111.22
COPAR 2019-1 A3	DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	230,000.00	AAA	Aaa	05/21/19	05/30/19	229,953.40	2.52	16.04	229,953.41	231,760.81
GMCAR 2019-1 A3	DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	445,000.00	NR	Aaa	01/08/19	01/16/19	444,950.74	2.97	550.69	444,954.41	452,135.04
FIFTH THIRD AUTO TRUST	DTD 05/08/2019 2.640% 12/15/2023	31680YAD9	285,000.00	AAA	Aaa	04/30/19	05/08/19	284,937.36	2.72	480.70	284,938.42	287,778.09
GMCAR 2019-2 A3	DTD 04/17/2019 2.650% 02/16/2024	36257FAD2	450,000.00	AAA	Aaa	04/09/19	04/17/19	449,963.37	3.13	496.88	449,964.28	454,482.72
CARMX 2019-2 A3	DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	265,000.00	AAA	NR	04/09/19	04/17/19	264,972.92	2.90	315.64	264,973.58	268,273.86

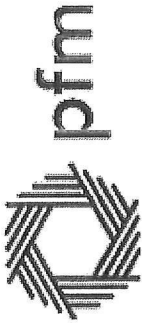


Managed Account Detail of Securities Held

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Rating	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total			10,558,610.24						10,549,431.11	2.98	13,362.40	10,550,752.91	10,674,828.19
Managed Account Sub-Total			79,176,639.09						78,893,461.15	2.60	441,309.19	78,960,241.93	79,643,144.04
Securities Sub-Total			\$79,176,639.09						\$78,893,461.15	2.60%	\$441,309.19	\$78,960,241.93	\$79,643,144.04
Accrued Interest													\$441,309.19
Total Investments													\$80,084,453.23

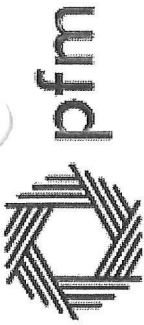


Managed Account Security Transactions & Interest

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Realized G/L		Total	Sale Method
Trade	Settle						Cost	Amort Cost		
BUY										
04/30/19	05/02/19	BOEING CO CORP NOTE	097023CG8	120,000.00	(119,787.60)	0.00			(119,787.60)	
		DTD 05/02/2019 2.700% 05/01/2022								
04/30/19	05/08/19	FIFTH THIRD AUTO TRUST	31680YAD9	285,000.00	(284,937.36)	0.00			(284,937.36)	
		DTD 05/08/2019 2.640% 12/15/2023								
05/01/19	05/03/19	UNITED STATES TREASURY NOTES	9128286M7	1,050,000.00	(1,050,738.28)	(1,161.89)			(1,051,900.17)	
		DTD 04/15/2019 2.250% 04/15/2022								
05/03/19	05/10/19	PACCAR FINANCIAL CORP CORP NOTES	69371RP83	400,000.00	(399,784.00)	0.00			(399,784.00)	
		DTD 05/10/2019 2.650% 05/10/2022								
05/10/19	05/14/19	ABBOTT LABORATORIES CORP NOTES	002824BD1	375,000.00	(377,025.00)	(4,954.17)			(381,979.17)	
		DTD 11/22/2016 2.900% 11/30/2021								
05/21/19	05/23/19	BOEING COMPANY NOTE	097023BG9	375,000.00	(371,152.50)	(563.02)			(371,715.52)	
		DTD 10/31/2014 2.350% 10/30/2021								
05/21/19	05/30/19	COPAR 2019-1 A3	14042WAC4	230,000.00	(229,953.40)	0.00			(229,953.40)	
		DTD 05/30/2019 2.510% 11/15/2023								
Transaction Type Sub-Total				2,835,000.00	(2,833,378.14)	(6,679.08)			(2,840,057.22)	
INTEREST										
05/01/19	05/25/19	FILMC MULTIFAMILY STRUCTURED P	3137BLUR7	375,000.00	0.00	848.75			848.75	
		DTD 11/01/2015 2.716% 06/25/2022								
05/01/19	05/25/19	FANNIE MAE SERIES 2015-M13 ASQ2	3136AQDQ0	21,059.31	0.00	28.89			28.89	
		DTD 10/01/2015 1.646% 09/01/2019								
05/01/19	05/25/19	FNMA SERIES 2016-M9 ASQ2	3136ASPX8	1,315.34	0.00	1.96			1.96	
		DTD 06/01/2016 1.785% 06/01/2019								
05/01/19	05/25/19	FNA 2018-M5 A2	3136B1XP4	376,291.94	0.00	1,135.36			1,135.36	
		DTD 04/01/2018 3.560% 09/25/2021								
05/01/19	05/25/19	FHMS KP05 A	3137FKK39	343,238.90	0.00	916.16			916.16	
		DTD 12/01/2018 3.203% 07/01/2023								
05/05/19	05/05/19	UNILEVER CAPITAL CORP BONDS	904764AV9	175,000.00	0.00	1,575.00			1,575.00	
		DTD 05/05/2017 1.800% 05/05/2020								
05/09/19	05/09/19	INTER-AMERICAN DEVELOPMENT BANK	4581X0CD8	720,000.00	0.00	7,650.00			7,650.00	
		DTD 11/08/2013 2.125% 11/09/2020								
05/10/19	05/10/19	JOHNSON & JOHNSON CORP NOTE	478160CH5	155,000.00	0.00	1,511.25			1,511.25	
		DTD 11/10/2017 1.950% 11/10/2020								

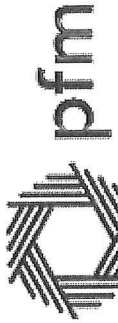


Managed Account Security Transactions & Interest

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	05/11/19	05/11/19	GENERAL DYNAMICS CORP DTD 05/11/2018 2.875% 05/11/2020	369550BA5	435,000.00	0.00	6,253.13	6,253.13			
	05/11/19	05/11/19	INTEL CORP NOTES DTD 05/11/2017 1.850% 05/11/2020	458140AZ3	475,000.00	0.00	4,393.75	4,393.75			
	05/15/19	05/15/19	HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	335,000.00	0.00	866.35	866.35			
	05/15/19	05/15/19	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	17,925.22	0.00	21.51	21.51			
	05/15/19	05/15/19	HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	740,000.00	0.00	1,948.67	1,948.67			
	05/15/19	05/15/19	HART 2018-B A3 DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	300,000.00	0.00	800.00	800.00			
	05/15/19	05/15/19	NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	515,000.00	0.00	1,244.58	1,244.58			
	05/15/19	05/15/19	FORDL 2019-A A3 DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	330,000.00	0.00	797.50	797.50			
	05/15/19	05/15/19	CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	285,000.00	0.00	798.00	798.00			
	05/15/19	05/15/19	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	22,692.12	0.00	29.50	29.50			
	05/15/19	05/15/19	MBALT 2018-B A3 DTD 11/20/2018 3.210% 09/15/2021	58769LAC6	760,000.00	0.00	2,033.00	2,033.00			
	05/15/19	05/15/19	NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	775,000.00	0.00	2,079.58	2,079.58			
	05/15/19	05/15/19	BANK OF AMERICA ABS 2017-A2 A2 DTD 08/24/2017 1.840% 01/15/2023	05522RCX4	160,000.00	0.00	245.33	245.33			
	05/15/19	05/15/19	TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	320,000.00	0.00	848.00	848.00			
	05/15/19	05/15/19	HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	0.00	279.00	279.00			
	05/15/19	05/15/19	FORDO 2019-A A3 DTD 03/22/2019 2.780% 09/15/2023	34533FAD3	630,000.00	0.00	1,459.50	1,459.50			
	05/15/19	05/15/19	TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	622,726.61	0.00	913.33	913.33			



Managed Account Security Transactions & Interest

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L		Sale Method
Trade	Settle							Cost	Amort Cost	
INTEREST										
05/15/19	05/15/19	HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	280,000.00	0.00	4,340.00	4,340.00			
05/15/19	05/15/19	US TREASURY NOTES DTD 05/15/2018 2.625% 05/15/2021	9128284P2	875,000.00	0.00	11,484.38	11,484.38			
05/15/19	05/15/19	ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	280,000.00	0.00	679.00	679.00			
05/15/19	05/15/19	AMXCA 2018-1 A DTD 03/21/2018 2.670% 10/17/2022	02582JHO6	615,000.00	0.00	1,368.38	1,368.38			
05/15/19	05/15/19	ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	138,756.21	0.00	201.20	201.20			
05/15/19	05/15/19	BANK OF AMERICA ABS 2017-A1 A1 DTD 03/30/2017 1.950% 08/15/2022	05522RCW6	375,000.00	0.00	609.38	609.38			
05/15/19	05/15/19	FORDL 2018-B A3 DTD 09/21/2018 3.190% 12/15/2021	34531LAD2	315,000.00	0.00	837.38	837.38			
05/15/19	05/15/19	CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	340,000.00	0.00	886.83	886.83			
05/15/19	05/15/19	CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	265,000.00	0.00	552.38	552.38			
05/16/19	05/16/19	GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	445,000.00	0.00	1,101.38	1,101.38			
05/16/19	05/16/19	SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	750,000.00	0.00	8,559.79	8,559.79			
05/16/19	05/16/19	GMCAR 2019-2 A3 DTD 04/17/2019 2.650% 02/16/2024	36257FAD2	450,000.00	0.00	960.63	960.63			
05/18/19	05/18/19	HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	120,000.00	0.00	283.00	283.00			
05/19/19	05/19/19	MORGAN STANLEY CORP NOTES DTD 05/19/2017 2.750% 05/19/2022	61744YAH1	375,000.00	0.00	5,156.25	5,156.25			
05/20/19	05/20/19	VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	585,000.00	0.00	1,584.38	1,584.38			
05/20/19	05/20/19	GMALT 2019-1 A3 DTD 02/21/2019 2.980% 12/20/2021	36256UAD0	270,000.00	0.00	670.50	670.50			
05/20/19	05/20/19	GMALT 2018-3 A3 DTD 09/26/2018 3.180% 06/20/2021	36256GAD1	230,000.00	0.00	609.50	609.50			



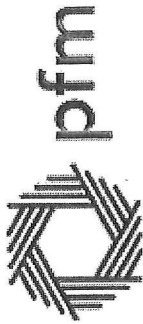
Managed Account Security Transactions & Interest

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	05/21/19	05/21/19	CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	350,000.00	0.00	5,687.50	5,687.50			
	05/30/19	05/30/19	ABBOTT LABORATORIES CORP NOTES DTD 11/22/2016 2.900% 11/30/2021	002824BD1	375,000.00	0.00	5,437.50	5,437.50			
	05/31/19	05/31/19	US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,900,000.00	0.00	29,000.00	29,000.00			
	05/31/19	05/31/19	US TREASURY NOTES DTD 11/30/2015 1.625% 11/30/2020	912828M98	860,000.00	0.00	6,987.50	6,987.50			
Transaction Type Sub-Total					20,204,005.65	0.00	125,674.96	125,674.96			
PAYDOWNS											
	05/01/19	05/25/19	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	1,709.36	1,709.36	0.00	1,709.36	(17.12)	0.00	
	05/01/19	05/25/19	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	579.81	579.81	0.00	579.81	0.00	0.00	
	05/01/19	05/25/19	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	1,315.34	1,315.34	0.00	1,315.34	(13.16)	0.00	
	05/01/19	05/25/19	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	5,272.13	5,272.13	0.00	5,272.13	(104.87)	0.00	
	05/15/19	05/15/19	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	10,152.50	10,152.50	0.00	10,152.50	0.99	0.00	
	05/15/19	05/15/19	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	7,422.06	7,422.06	0.00	7,422.06	1.44	0.00	
	05/15/19	05/15/19	TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	48,235.67	48,235.67	0.00	48,235.67	3.70	0.00	
	05/15/19	05/15/19	ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	12,679.69	12,679.69	0.00	12,679.69	1.32	0.00	
Transaction Type Sub-Total					87,366.56	87,366.56	0.00	87,366.56	(127.70)	0.00	

SELL											
	04/30/19	05/02/19	AMERICAN HONDA FINANCE CORP NOTE DTD 02/16/2017 2.000% 02/14/2020	02665WBM2	340,000.00	338,351.00	1,473.33	339,824.33	(1,166.20)	(1,519.89)	FIFO



Managed Account Security Transactions & Interest

For the Month Ending May 31, 2019

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
SELL											
	05/01/19	05/03/19	US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,065,000.00	1,054,433.20	119.38	1,054,552.58	(7,446.69)	(9,442.34)	FIFO
	05/03/19	05/07/19	PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	200,000.00	198,266.00	1,981.67	200,247.67	(1,716.00)	(1,724.76)	FIFO
	05/03/19	05/10/19	US TREASURY NOTES DTD 06/30/2015 1.625% 06/30/2020	912828XH8	200,000.00	198,257.81	1,167.13	199,424.94	(2,460.94)	(2,018.77)	FIFO
	05/10/19	05/14/19	US TREASURY NOTES DTD 06/30/2015 1.625% 06/30/2020	912828XH8	375,000.00	371,967.77	2,255.70	374,223.47	(4,379.89)	(3,545.85)	FIFO
	05/22/19	05/23/19	AMXCA 2018-1 A DTD 03/21/2018 2.670% 10/17/2022	02582JHQ6	615,000.00	615,696.68	364.90	616,061.58	768.08	750.36	FIFO
Transaction Type Sub-Total					2,795,000.00	2,776,972.46	7,362.11	2,784,334.57	(16,401.64)	(17,501.25)	
Managed Account Sub-Total					30,960.88	30,960.88	126,357.99	157,318.87	(16,529.34)	(17,501.25)	
Total Security Transactions					\$30,960.88	\$30,960.88	\$126,357.99	\$157,318.87	(\$16,529.34)	(\$17,501.25)	



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TL*

SUBJECT: SECOND READING - ORDINANCE PROHIBITING THE
CONVERSION OF SENIOR MOBILEHOME PARKS TO ALL-
AGES MOBILEHOME PARKS (Introduced 6/11/2019)

RECOMMENDED ACTION

It is recommended that City Council adopt the ordinance prohibiting the conversion of senior mobilehome parks to all-ages mobilehome parks, which will be added as Article 42 of Chapter 5 of Title 9 of the Antioch Municipal Code.

DISCUSSION

The purpose of this action is to provide a second reading of an ordinance that would permanently enact a prohibition on conversion of senior mobilehome parks to all-ages mobilehome parks.

- **Background**

In July 2017, the City Council enacted a moratorium on the conversion of senior mobilehome parks to all-ages facilities. The moratorium was enacted under Government Code section 65858 for a period 45 days. In September 2017, the Council extended the moratorium for one year, 10 months, and 15 days (effectively, for two years from the date of the first moratorium).

Under the moratorium, "senior" mobilehome parks are those in which 80% or more of the mobilehome units are occupied by persons aged 55 or over. "All ages" mobilehome parks, in contrast, are those in which more than twenty (20) percent of the units are occupied by persons younger than 55.

At the time of the moratorium, two mobilehome parks, Vista Diablo Mobile Estates (Somerville Road) and Delta Vista Estates (Strasbourg Lane), were operating as senior mobilehome parks. The effect of the moratorium was to prevent these mobilehome parks from converting to all-ages parks.

When the City Council considered the moratorium and its extension, the Council heard from numerous mobilehome occupants about the need to preserve opportunities for senior housing. Several speakers noted the difficulty seniors had in finding affordable

housing in eastern Contra Costa County. These speakers explained that mobilehome parks provide some of the best housing opportunities for persons over 55, who often lived on fixed incomes, due to relative affordability. Speakers advised that when mobilehome parks convert to all ages, units occupied by seniors are often acquired by younger and family tenants as the seniors' leases end. Seniors do not immediately lose their mobilehome spaces when parks are converted, in part due to tenant protections required by state law concerning termination of leases, but they are ultimately pushed out because of the higher rents younger tenants are able to pay.

The current moratorium will expire in July of this year unless extended by permanent ordinance.

- **CEQA**

The approval of this Ordinance is exempt from the California Environmental Quality Act (Public Resources Code §§ 21000 et seq., "CEQA," and 14 Cal. Code Reg. §§ 15000 et seq., "CEQA Guidelines") through the general rule, that it can be found with certainty that the project will have no potential for significant impact on the environment.

- **Proposal**

The attached ordinance would effectively make the current prohibition on conversion of senior mobilehome parks permanent. The ordinance would enact a new article in the City Zoning Code, Article 42, that would prohibit the conversion of existing senior mobilehome parks to all-ages parks and effectively prohibit the two parks that are currently senior-only parks from converting to all-ages parks.

The proposed ordinance would impose this prohibition for as long as these establishments continue to be used as mobilehome parks. To that end, the ordinance notes that the prohibition would remain in effect until the park undergoes a "change of use," which under California law includes the closure of the park and the institution of some other land use. For such changes, mobilehome park operators must provide a minimum of 12 months' notice to tenants of the closure and other tenant protections. Thus, to the extent any of the mobilehome parks were to close, they would be required to minimize the impact of such closure on their existing tenant populations.

ATTACHMENTS

- A. Ordinance
- B. September 12, 2017 Antioch City Council Meeting Minutes and Staff Report
- C. August 8, 2017 Antioch City Council Meeting Minutes and Staff Report
- D. July 25, 2017 Antioch City Council Meeting Minutes and Staff Report

ATTACHMENT A

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING CHAPTER 5 OF TITLE 9 OF THE ANTIOCH MUNICIPAL CODE
PROHIBITING CONVERSION OF MOBILEHOME PARKS FROM SENIOR-ONLY TO
ALL-AGES HOUSING**

WHEREAS, pursuant to Article XI, section 7 of the California Constitution and sections 36931 *et seq.* of the California Government Code, the City Council may make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general laws;

WHEREAS, on May 15, 2019, the Planning Commission held a duly noticed public hearing on the proposed ordinance, reviewed and considered the staff report, other written reports, public testimony and other information contained in the record, and recommended that the City Council adopt the ordinance;

WHEREAS, on May 31, 2019, the public notice required by Antioch Municipal Code § 9-5.2806 was given; and

WHEREAS, on June 11, 2019, the City Council held a duly noticed public hearing on the Amendments, reviewed and considered the staff report, other written reports, public testimony and other information contained in the record.

The City Council of the City of Antioch does ordain as follows:

Section 1.

Chapter 5 of Title 9 of the Antioch Municipal Code is amended by adding Article 42 (the Antioch Zoning Code) as follows:

ARTICLE 42: PROHIBITION ON CONVERSION OF SENIOR MOBILEHOME PARKS

§ 9-5.4201. Purpose and Intent.

- A. Mobilehome parks represent one of a few affordable housing options left to senior citizens that permit exclusive residence in a detached dwelling by those individuals over the age of 55 years.
- B. Senior mobilehome parks afford seniors the ability to live in their own homes rather than in apartments and provide a senior living community in low-rise setting that typically provides a clubhouse for community events and socializing as well as recreation facilities inside the park so that the residents can easily walk to these facilities and event. Many of the seniors living in senior mobilehome parks enjoy having their grandchildren visit them in the parks, but they, like the seniors without grandchildren, purchased mobilehomes in a senior park in order to live in a quieter

community with others in their own age group and purchased their homes in these parks because they were senior parks that only accepted prospective purchasers of homes in the park if at least one occupant of the mobilehome being purchased was 55 years or older.

- C. Residents of senior mobilehome parks relied upon the representation of the park management and park owners that only seniors could purchase homes in those parks and obtain tenancies in those parks. These representations were set forth in the leases or rental agreements they were required to sign upon purchasing a mobilehome in the parks and moving into the parks and in the rules of those parks, which the residents were also required to sign and acknowledge. Now some owners of senior mobilehome parks have indicated that they can and may change their parks from senior mobilehome parks to family parks, over the objections of their senior residents, by changing park rules using the procedure in Civil Code Section 798.25.
- D. While the seniors now living in senior mobilehome parks could remain in a park after it changes to an all ages mobilehome park, those seniors would no longer enjoy the companionship of a senior community and would likely lose the quite environment generally exists within these communities. A limited supply of senior parks exists and allowing conversion of those parks would most likely result in diminished supply and fewer housing options for senior citizens. Moreover, since mobilehomes are not mobile in any practical sense due to the high cost of moving a home, the risk of damage to the home in moving, the loss of improvements such as porches, patios, carports, and landscaping, which cannot be moved, and the lack of available rental spaces in senior parks, or in any mobilehome park in the City or surrounding areas that will accept re-locating homes, senior residents of a mobilehome park that becomes an all ages mobilehome park would have to sell the homes in which they have lived for many years and in which they have invested both financial and personal resources in order to move to another senior facility. After selling their mobilehomes, these seniors may no longer have sufficient funds to purchase a mobilehome in another senior park or senior facility. The aforementioned factors make it unlikely that seniors would be able to relocate to another Senior Mobilehome Community if the park owner converted their senior mobilehome park to an all ages mobilehome park.
- E. Article XI, Section 7 of the California Constitution authorizes cities to adopt local police, sanitary, and other ordinances not in conflict with general laws.
- F. The California Legislature has authorized cities to provide zoning for senior-only mobilehome parks pursuant to Health and Safety Code section 18300.
- G. Prior to the adoption of this Ordinance, the City Council determined that an urgency ordinance was necessary to protect the public health, safety, and welfare of the citizens of the City, and further determined upon that basis that an urgency ordinance was necessary to prohibit conversions of senior-only mobilehome park

conversions within the City. Accordingly, an initial urgency ordinance was approved on August 8, 2017, which was effective for 45 days from the date of that adoption (i.e., until September 22, 2017). Then, the City Council approved a second urgency ordinance, which was effective for 22 months and 15 days from the expiration of the first urgency ordinance (i.e., until August 7, 2019).

- H. Prior to the expiration of the moratorium, the City Council adopted this Ordinance, finding that the permanent extension of the prohibition on conversion of Senior Mobilehome Parks to all-ages mobilehome parks was necessary to protect the supply of affordable housing for seniors within city limits and, thus, was necessary to protect the public health, safety, and welfare.

§ 9-5.4202. Definitions.

- A. For purpose of this Article, the term “**change of use**” shall have the same meaning as stated in California Civil Code section 798.10.
- B. For purpose of this Article, the term “**mobile home park**” shall have the same meaning as stated in California Health and Safety Code section 18214.
- C. For purpose of this Article, the term “**senior mobilehome park**” shall mean any mobilehome park where, on the effective date of this Ordinance, at least 80% of the full-time residents were individuals aged 55 years of age and older.
- D. For purpose of this Article, the term “**all ages mobilehome park**” shall mean any mobilehome park where, on the effective date of this Ordinance, the number of full-time residents younger than 55 years of age comprised 20.01% or more of the total number of residents in the mobilehome park.

§ 9-5.4203. Prohibition on Conversion.

No senior mobilehome park existing on the effective date of this Ordinance shall, from the effective date of this Ordinance and thereafter, convert to or become an all-ages mobilehome park. This prohibition shall be effective for any mobile home park subject to this Ordinance until such time as the mobile home park has complied with California Civil Code section 798.56(g) and all other applicable statutes, regulations, and ordinances regarding the change of use of the property in which the mobile home park is located.

Section 2. CEQA Finding.

This project is exempt from environmental analysis under the requirements of the California Environmental Quality Act (“**CEQA**”) pursuant to CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that the proposed amendments will not have a significant effect on the environment.

Section 3. Severability.

In the event any section or portion of this ordinance shall be determined to be invalid or unconstitutional, such section or portions shall be deemed severable and all other sections or portions hereof shall remain in force and effect.

Section 4. Effective Date.

This ordinance shall take effect and be enforced within thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with California Government Code sections 65853 through 65857.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 11th day of June 2019 and passed and adopted at a regular meeting thereof, held on the ____ day of _____, 2019, by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, CMC, City Clerk of the City of Antioch

ATTACHMENT B

**3. URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
EXTENDING A MORATORIUM ON THE CONVERSION OF MOBILE HOME PARKS
FROM SENIOR-ONLY TO ALL-AGES HOUSING**

City Clerk Simonsen announced the Clerk's office received a letter of opposition from Doug Johnson, Western Manufactured Housing Communities Association, dated September 11, 2017 and copies were provided to Council and staff, and made available in the back of Council Chambers for the public this evening.

Interim City Attorney Cole explained the manner in which the Public Hearing would be conducted and presented the staff report dated September 12, 2017 recommending the City Council adopt the Urgency Ordinance of the City Council of the City of Antioch Extending the Moratorium on the Conversion of Mobile home Parks from Senior-Only to All-Ages Housing for 22 months and 15 days.

Mayor Pro Tem Thorpe opened the public hearing.

Al Ives, Vista Diablo resident, Home Owners Association and Action Committee, spoke in support of adopting the urgency ordinance and questioned when the permanent ordinance would be coming before Council for consideration. He suggested asking the park owners why there were so many refinances and so little ongoing maintenance. He requested Council attempt to continue the rent subsidies provided to residents, noting many of them would not be able afford increases.

Janet Stewart, representing Sierra Corporate Management, stated Rich Pinel was willing to work with the City and HOA regarding the permanent ordinance. She apologized to the residents who believed they would be converting the park to all age and clarified that they had not planned to; however, park owners did not want to give up their rights to do so in the future.

Lola Buck, Antioch resident, President of Vista Diablo HOA, requested residents of the park raise their hands, to which several audience members responded. She noted residents from the Delta Villa Mobile Home Park were also in attendance to show their support. She thanked the Council for bringing the urgency ordinance forward. She stated that she believed maintenance items were only being addressed temporarily and expressed concern that deferred maintenance item remained. She reported when families with children began living in the park, comments were made that in October of 2017 it would be converted to an all-age park. She thanked Council and staff for their support and stated they looked forward to the senior overlay ordinance.

Gil Davis, Vista Diablo Mobile Home Park, thanked Council and staff for bringing the ordinance forward and stated he hoped it would not take two years for completion so the rent control issue could be addressed. He questioned if there was a way to prevent the park owner from bringing in more non-senior residents and if there was any penalty for them breaking the agreement.

Vivian Espinoza, Antioch resident, Secretary/Treasurer of Golden State Manufactured-home Owners League (GSMOL) Chapter 1461, thanked Council for their consideration of the ordinance. She reported park ownership had allowed children under the age of 18 to move into the park and

senior residents were concerned their lifestyle would be disturbed if multiple families became residents. She noted some of the new residents had disregarded park rules and regulations. She reported the new managers had attempted to bring the park up to previous standards

Stacey Hensen, Hometown America Communities, Delta Villa Mobile Home Park, spoke in support of the senior community noting they worked hard their entire lives and took ownership. She noted the potential to convert from a senior to all-family park would negatively impact the senior resident's quality of life and bring in elements not wanted or supported. She stated she supported Council approving the ordinance.

Stephanie Wagner, Delta Villa Mobile Estates, stated their park was a gated senior community where they enjoyed the quietness and camaraderie of senior neighbors. She sympathized with the residents of Vista Diablo and stated they were also fearful they could be facing a conversion to an all age park. She stated they wished to remain a quiet community, deserved to live in a peaceful environment and supported the senior overlay zoning district.

Mayor Pro Tem Thorpe read written comment from Doug Johnson opposing the extension of the urgency moratorium on conversions of 55 and older communities to all-age communities.

Mayor Pro Tem Thorpe closed the public hearing.

Mayor Pro Tem Thorpe thanked Ms. Stewart for attending the meeting and encouraged her to work with staff and park residents on a resolution.

Councilmember Ogorchock requested the permanent ordinance be expedited. In response to the letter from Doug Johnson, she clarified that there were only two senior mobile home parks in Antioch.

In response to Mayor Pro Tem Thorpe, Interim City Attorney Cole responded that by definition, in federal law, a senior only facility was one whereby 80 percent of occupied units were owned by someone 55 years or older which meant 20 percent could be all ages.

In response to Councilmember Ogorchock, Interim City Attorney Cole clarified that the City did not have the ability to enforce contractual obligations with the HOA and action to approve the ordinance would not superseding their contract.

Interim City Attorney Cole stated it was understood that Council wanted staff to proceed as quickly as possible.

ORDINANCE NO. 2128-C-S

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the Council members present unanimously adopted the Urgency Ordinance of the City Council of the City of Antioch Extending the Moratorium on the Conversion of Mobile home Parks from Senior-Only to All-Ages Housing for 22 months and 15 days.

Mayor Pro Tem Thorpe declared a recess at 8:28 P.M. The meeting reconvened at 8:36 P.M. with all Councilmembers present with the exception of Mayor Wright who was previously noted as absent.

COUNCIL REGULAR AGENDA/HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

4. 2016-17 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR PROJECTS FUNDED WITH CDBG AND HOUSING SUCCESSOR FUNDS

City Manager Bernal introduced Regular Agenda Item #4.

Director of Community Development Ebbs introduced CDBG/Housing Consultant House who presented the staff report dated September 12, 2017 recommending the City Council receive and file the FY 2016-17 CAPER year-end report and any public comments received about the achievements of programs funded with CDBG and Housing Successor funds for housing, homeless, and community services to improve the quality of life of lower income Antioch residents and neighborhoods.

Councilmember Tiscareno thanked CDBG/Housing Consultant House for the report and Council for approving the funding recommendations.

Councilmember Wilson thanked CDBG/Housing Consultant House for the report.

In response to Councilmember Wilson, CDBG/Housing Consultant House explained that when an agency fell short of their goals, they evaluated whether they were realistic and provided on-site monitoring and technical assistance. Additionally, she noted there were some natural variances over the course of a year.

Councilmember Ogorchock thanked CDBG/Housing Consultant House for the report.

In response to Councilmember Thorpe, CDBG/Housing Consultant House explained that goals were specific to the City of Antioch and every agency was considered individually to determine if they were reasonable, achievable and proportionate to the amount of funding received. She stated she believed there would be an upcoming report on homelessness and achievements for placing them in housing.

Councilmember Thorpe requested the homelessness report be weighed against CDBG funded agencies.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the Councilmembers present unanimously received and filed the report.

ORDINANCE NO. 2128-C-S

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH EXTENDING A MORATORIUM ON THE CONVERSION OF MOBILE HOME PARKS FROM SENIOR-ONLY TO ALL-AGES HOUSING FOR 22 MONTHS AND 15 DAYS

The City Council of the City of Antioch does ordain as follows:

Section 1. Findings of Fact.

A. Mobile home parks represent one of a few affordable housing options left to senior citizens that permit exclusive residence in a detached dwelling by those individuals over the age of 55 years.

B. Mobile home parks afford seniors the ability to live in their own homes rather than in apartments and provide a senior living community in low-rise setting that typically provides a clubhouse for community events and socializing as well as recreation facilities inside the park so that the residents can easily walk to these facilities and event. Many of the seniors living in senior mobile home parks enjoy having their grandchildren visit them in the parks, but they, like the seniors without grandchildren, purchased mobile homes in a senior park in order to live in a quieter community with others in their own age group and purchased their homes in these parks because they were senior parks that only accepted prospective purchasers of homes in the park if at least one occupant of the mobile home being purchased was 55 years or older.

C. Residents of senior mobile home parks relied upon the representation of the park management and park owners that only seniors could purchase homes in those parks and obtain tenancies in those parks. These representations were set forth in the leases or rental agreements they were required to sign upon purchasing a mobile home in the parks and moving into the parks and in the rules of those parks, which the residents were also required to sign and acknowledge. Now some owners of senior mobile home parks have indicated that they can, and are already attempting to, change their parks from senior parks to family parks, over the objections of their senior residents, simply by changing park rules using the procedure in Civil Code Section 798.25.

D. While the seniors now living in senior mobile home parks could remain in a park that changed to an all ages park, those seniors would no longer enjoy the quiet and companionship of a senior community and the limited supply of senior parks that now exist could be greatly diminished or even eliminated. Since mobile homes are not mobile in any practical sense due to the high cost of moving a home, the risk of damage to the home in moving, the loss of improvements such as porches, patios, carports, and

landscaping, which cannot be moved, and the lack of available rental spaces in senior parks, or in any mobile home park in the City or surrounding areas that will accept re-locating homes, senior residents of a park that becomes an all ages park would have to sell the homes in which they have lived for many years and in which they have invested both financial and personal resources in order to move to another senior facility. After selling their mobile homes, these seniors may no longer have sufficient funds to purchase a mobile home in another senior park or senior facility.

E. Article XI, Section 7 of the California Constitution authorizes cities to adopt local police, sanitary, and other ordinances not in conflict with general laws.

F. The California Legislature has authorized cities to provide zoning for senior-only mobile home parks pursuant to Health and Safety Code section 18300.

G. In 2012, the Ninth Circuit Court of Appeals issued a ruling in *Putnam Family Partnership v. City of Yucaipa* (2012) 673 F.3d 920, in which it determined that a senior mobile home housing overlay district did not discriminate in housing on the basis of familial status in violation of federal Fair Housing Amendments Act ("FHAA") under the federal senior housing exemption, since the FHAA's ban on familial status discrimination does not apply to "housing for older persons." The *Putnam* case has confirmed previous California Attorney General opinion that such senior-only zoning does not conflict with the general prohibition against discrimination based upon age contained in California Government Code section 65008. (87 Cal. Ops. Atty. Gen. 148 (Oct. 20, 2004).)

H. In 2007, the City and a mobile home park operator, the Vista Diablo Estates, entered into a Settlement Agreement in which, under the threat of litigation, the mobile home park operator agreed to continue to operate as a senior community (as it had done since 1978) for at least ten more years. The ten-year period expires on October 9 of this year. The operator of this mobile home park has expressed its intention to convert to an all-ages facility, threatening to cause the substantial diminishment of the opportunities for affordable, senior-owner housing within City limits.

I. The City currently does not have a senior-only mobile home park zoning ordinance in place, but such a zoning ordinance may be needed in the immediate future to preserve affordable housing options left to the City's senior citizens.

J. The City requires time to study and decide: (a) If an ordinance is necessary to protect the public health, safety, and welfare, and provide adequate local senior housing for the community's aging population; and (b) If such an ordinance would have any adverse effects upon the general housing market and particularly the senior and low-income housing market in the City.

K. Government Code sections 36937 and 65858 authorize the adoption of an urgency ordinance to protect the public health, safety, and welfare, and to prohibit certain land uses that may conflict with land-use regulations that the City's legislative bodies are considering or intend to study within a reasonable time. Accordingly, the City Council has determined that an urgency ordinance is necessary to protect the public health, safety, and welfare of the citizens of the City, and upon that basis has determined that an urgency ordinance is necessary to prohibit such mobile home park conversions within the City.

Section 2. Applicability.

This ordinance shall not apply to any undeveloped parcels of land or to any mobile home parks currently operating within the City where the number of full-time residents younger than 55 years of age comprises 20.1% or more of the total number of residents in the mobile home park.

Section 3. Moratorium

In order to protect the public health, safety, and welfare, and pursuant to the provisions of Government Code section 65858, the City adopts a moratorium prohibiting the conversion of any mobile home park currently in existence in the City, from a park where at least 80% of the full-time residents are individuals aged 55 years of age and older to a mobile home park accepting all ages of residents.

Section 4. Report.

Since the adoption of the initial urgency ordinance, the Office of the City Attorney has begun identifying options for a potential permanent ordinance covering the subjects addressed in this ordinance. The Office of the City Attorney intends to work together with the Planning Department to present a proposed permanent ordinance prior to the expiration of this urgency ordinance.

Staff is directed to provide a written report to the City Council at least 10 days prior to the expiration of this ordinance describing the study conducted of the local housing conditions that led to the adoption of this ordinance in accordance with State law.

Section 5. CEQA Finding.

This project is exempt from environmental analysis under the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that the proposed amendments will not have a significant effect on the environment.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of September 12, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Derek Cole, Interim City Attorney *DC*

SUBJECT: Urgency Ordinance of the City Council of the City of Antioch
Extending a Moratorium on the Conversion of Mobile Home Parks
from Senior-Only to All-Ages Housing

RECOMMENDED ACTION

It is recommended that the City Council adopt the Urgency Ordinance of the City Council of the City of Antioch extending the Moratorium on the Conversion of Mobile Home Parks from Senior-Only to All-Ages Housing for 22 months and 15 days.

STRATEGIC PURPOSE

The proposed action is consistent with Strategy H-5: Grow Antioch's economy through additional annexation, as well as residential and commercial development.

FISCAL IMPACT

Should the Council ultimately extend the senior mobile home overlay zoning district, it could incur expenses associated with enforcing the ordinance against any noncompliant mobile home parks, although some of those expenses could be recovered following successful enforcement. Otherwise, no fiscal impacts are anticipated.

DISCUSSION

At its June 13, 2017 meeting, the City Council received a report from this ordinance regarding the potential for creating a senior housing mobile-home park overlay zoning district. Several members residing at the Vista Diablo Estates mobile home park addressed the Council as part of that item. At the conclusion of the item, the Council directed the Interim City Attorney to bring back a proposed moratorium on the conversion of mobile-home parks from senior housing to all-ages housing.

On August 8, 2017, the City Council adopted an ordinance imposing an urgency ordinance regarding the conversion of senior mobile-home parks to "all ages" parks. By law, the ordinance could only take effect for 45 days, unless extended within that time. The September 12, 2017 meeting is the only scheduled regular meeting within the 45-day time period in which the Council may extend the ordinance. Staff is accordingly bringing the proposed extension to the Council for consideration at this meeting.

The original urgency ordinance was noticed as a public hearing. Because this was the case, under the "Moratorium" statute in state law (Government Code section 65858),

the Council can extend this ordinance for a total period of two years (including the original 45-day period in which the ordinance was effective). In other words, the Council may extend the ordinance by 22 months and 15 days beyond the expiration of the 45-day time period. If the Council approves the extension, this means the moratorium will be in place until September 21, 2019.

As noted when this urgency ordinance was first considered, under California law, the purpose of a moratorium, which is governed by a special statute (Government Code section 65858), is to give an agency breathing room to consider the adoption of permanent regulations regarding the subject of the moratorium. Thus, during the moratorium period, Staff would be required to study the issue, develop proposed permanent regulations, and bring the same to the Planning Commission and then the Council. My office, in conjunction with the Planning Department, plans to facilitate the development of long-term regulations regarding this subject.

ATTACHMENT

- A. Urgency Ordinance of the City Council of the City of Antioch Extending a Moratorium on the Conversion of Mobile Home Parks from Senior-Only to All-Ages Housing

ORDINANCE NO. ____-C-S

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
EXTENDING A MORATORIUM ON THE CONVERSION OF MOBILE HOME PARKS
FROM SENIOR-ONLY TO ALL-AGES HOUSING FOR 22 MONTHS AND 15 DAYS**

The City Council of the City of Antioch does ordain as follows:

Section 1. Findings of Fact.

A. Mobile home parks represent one of a few affordable housing options left to senior citizens that permit exclusive residence in a detached dwelling by those individuals over the age of 55 years.

B. Mobile home parks afford seniors the ability to live in their own homes rather than in apartments and provide a senior living community in low-rise setting that typically provides a clubhouse for community events and socializing as well as recreation facilities inside the park so that the residents can easily walk to these facilities and event. Many of the seniors living in senior mobile home parks enjoy having their grandchildren visit them in the parks, but they, like the seniors without grandchildren, purchased mobile homes in a senior park in order to live in a quieter community with others in their own age group and purchased their homes in these parks because they were senior parks that only accepted prospective purchasers of homes in the park if at least one occupant of the mobile home being purchased was 55 years or older.

C. Residents of senior mobile home parks relied upon the representation of the park management and park owners that only seniors could purchase homes in those parks and obtain tenancies in those parks. These representations were set forth in the leases or rental agreements they were required to sign upon purchasing a mobile home in the parks and moving into the parks and in the rules of those parks, which the residents were also required to sign and acknowledge. Now some owners of senior mobile home parks have indicated that they can, and are already attempting to, change their parks from senior parks to family parks, over the objections of their senior residents, simply by changing park rules using the procedure in Civil Code Section 798.25.

D. While the seniors now living in senior mobile home parks could remain in a park that changed to an all ages park, those seniors would no longer enjoy the quiet and companionship of a senior community and the limited supply of senior parks that now exist could be greatly diminished or even eliminated. Since mobile homes are not mobile in any practical sense due to the high cost of moving a home, the risk of damage to the home in moving, the loss of improvements such as porches, patios, carports, and

landscaping, which cannot be moved, and the lack of available rental spaces in senior parks, or in any mobile home park in the City or surrounding areas that will accept re-locating homes, senior residents of a park that becomes an all ages park would have to sell the homes in which they have lived for many years and in which they have invested both financial and personal resources in order to move to another senior facility. After selling their mobile homes, these seniors may no longer have sufficient funds to purchase a mobile home in another senior park or senior facility.

E. Article XI, Section 7 of the California Constitution authorizes cities to adopt local police, sanitary, and other ordinances not in conflict with general laws.

F. The California Legislature has authorized cities to provide zoning for senior-only mobile home parks pursuant to Health and Safety Code section 18300.

G. In 2012, the Ninth Circuit Court of Appeals issued a ruling in *Putnam Family Partnership v. City of Yucaipa* (2012) 673 F.3d 920, in which it determined that a senior mobile home housing overlay district did not discriminate in housing on the basis of familial status in violation of federal Fair Housing Amendments Act ("FHAA") under the federal senior housing exemption, since the FHAA's ban on familial status discrimination does not apply to "housing for older persons." The *Putnam* case has confirmed previous California Attorney General opinion that such senior-only zoning does not conflict with the general prohibition against discrimination based upon age contained in California Government Code section 65008. (87 Cal. Ops. Atty. Gen. 148 (Oct. 20, 2004).)

H. In 2007, the City and a mobile home park operator, the Vista Diablo Estates, entered into a Settlement Agreement in which, under the threat of litigation, the mobile home park operator agreed to continue to operate as a senior community (as it had done since 1978) for at least ten more years. The ten-year period expires on October 9 of this year. The operator of this mobile home park has expressed its intention to convert to an all-ages facility, threatening to cause the substantial diminishment of the opportunities for affordable, senior-owner housing within City limits.

I. The City currently does not have a senior-only mobile home park zoning ordinance in place, but such a zoning ordinance may be needed in the immediate future to preserve affordable housing options left to the City's senior citizens.

J. The City requires time to study and decide: (a) If an ordinance is necessary to protect the public health, safety, and welfare, and provide adequate local senior housing for the community's aging population; and (b) If such an ordinance would have any adverse effects upon the general housing market and particularly the senior and low-income housing market in the City.

K. Government Code sections 36937 and 65858 authorize the adoption of an urgency ordinance to protect the public health, safety, and welfare, and to prohibit certain land uses that may conflict with land-use regulations that the City's legislative bodies are considering or intend to study within a reasonable time. Accordingly, the City Council has determined that an urgency ordinance is necessary to protect the public health, safety, and welfare of the citizens of the City, and upon that basis has determined that an urgency ordinance is necessary to prohibit such mobile home park conversions within the City.

Section 2. Applicability.

This ordinance shall not apply to any undeveloped parcels of land or to any mobile home parks currently operating within the City where the number of full-time residents younger than 55 years of age comprises 20.1% or more of the total number of residents in the mobile home park.

Section 3. Moratorium.

In order to protect the public health, safety, and welfare, and pursuant to the provisions of Government Code section 65858, the City adopts a moratorium prohibiting the conversion of any mobile home park currently in existence in the City, from a park where at least 80% of the full-time residents are individuals aged 55 years of age and older to a mobile home park accepting all ages of residents.

Section 4. Report.

Since the adoption of the initial urgency ordinance, the Office of the City Attorney has begun identifying options for a potential permanent ordinance covering the subjects addressed in this ordinance. The Office of the City Attorney intends to work together with the Planning Department to present a proposed permanent ordinance prior to the expiration of this urgency ordinance.

Staff is directed to provide a written report to the City Council at least 10 days prior to the expiration of this ordinance describing the study conducted of the local housing conditions that led to the adoption of this ordinance in accordance with State law.

Section 5. CEQA Finding.

This project is exempt from environmental analysis under the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that the proposed amendments will not have a significant effect on the environment.

Section 6. Severability.

In the event any section or portion of this ordinance shall be determined to be invalid or unconstitutional, such section or portions shall be deemed severable and all other sections or portions hereof shall remain in force and effect.

Section 7. Effective Date and Duration.

This ordinance is an urgency ordinance enacted under California Government Code section 65858(b). This urgency ordinance shall become effective upon the expiration of the initial urgency ordinance approved on August 8, 2017, which is effective for 45 day from the date of that adoption (i.e., until September 22, 2017). From that date, this ordinance shall be effective for 22 months and 15 days (i.e., until September 21, 2019), at which time this ordinance will be replaced within that time by a permanent ordinance.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was passed and introduced at a regular meeting thereof, held on the 12th day of September 2017, by the following vote:

AYES: Council Members Wilson, Tiscareno, Ogorchock and Mayor Pro Tem Thorpe

NOES: None

ABSENT: Mayor Wright



Sean Wright, Mayor of the City of Antioch

ATTEST:



Arne Simonsen, City Clerk of the City of Antioch

ATTACHMENT C

ANTIOCH CITY COUNCIL
Regular Meeting
August 8, 2017

Page 5 of 10

On motion by Councilmember Wilson, seconded by Councilmember Ogorchock, the City Council approved the Council Consent Calendar. The motion carried the following vote:

Ayes: Wilson, Tiscareno, Ogorchock, Wright

Absent: Thorpe

Councilmember Thorpe returned to the dais at 8:17 P.M.

PUBLIC HEARING

2. **URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH IMPOSING A MORATORIUM ON THE CONVERSION OF MOBILE HOME PARKS FROM SENIOR-ONLY TO ALL-AGES HOUSING** *(Continued from 07/25/17)*

City Manger Bernal introduced Public Hearing Item 2.

Interim City Attorney Cole discussed the manner in which the Public Hearing would be conducted and presented the staff report dated August 8, 2017 recommending the City Council enact an Urgency Ordinance of the City Council of the City of Antioch Imposing a Moratorium on the Conversion of Mobile home Parks from Senior-Only to All-Ages Housing.

Mayor Wright opened the public hearing.

Al Ives, Vista Diablo Mobile Home Park, Homeowners Board of Directors, urged Council to pass the moratorium to retain the park as a senior-only facility. He expressed concern regarding economic eviction and suggested the City pursue rent control. He provided statistics for mobile home parks with rent control ordinances and read a letter authored by Tom Torlakson in favor of a mobile home rent stabilization ordinance. He suggested the City discuss ways to help current homeowners with long-term leases and determine why park owners could not retain managers or provide preventative maintenance.

Lola Buck, President Vista Diablo Association, speaking on behalf of several residents present in Council Chambers, thanked Interim City Attorney Cole for drafting the ordinance. She reported that she believed recent actions by park management were in retaliation for residents speaking out and requesting the City's help. She urged Council to approve the urgency ordinance to impose the moratorium.

Gilbert Davis, Vista Diablo Mobile Home Park, stated the City did not provide an adequate amount of senior housing. He reported that regardless of a moratorium requiring the owners to maintain the park as a senior community for 10 years, management had allowed families, with children under the age of 18, to move into the park. He noted that park owners should be required to respond to the violation of the terms of their agreement with the City. He further noted that there was a discrepancy in space rents being charged. He spoke in support of maintaining the park as a senior community.

Vivian Espinoza, Vista Diablo Mobile Home Park, Secretary/Treasurer of Golden State Manufactured-home Owners League (GSMOL), thanked Interim City Attorney Cole for drafting the

ordinance. She reported the park was advertised as a senior community and residents were concerned their lifestyle would be disturbed if it was converted to a family park. She discussed the negative impacts of a family park environment and noted families had been allowed to move into the park which was in violation of park rules. She stated it was financially infeasible for them to move their homes. She encouraged Council to approve the senior overlay zoning ordinance.

Pat Honchell, Vista Diablo Mobile Home Park, stated she enjoyed living in a senior park with residents in the same age group, who were involved in the same activities. She reported that the structural integrity of her unit had been compromised when trenches were dug for additional spaces adjacent to her home and repairs due to the damage were estimated to cost approximately \$10k. She further noted attempts to contact Sierra Corporate Management regarding this issue were ignored. She urged Council to approve the urgency ordinance.

Emmet Corrigan, Vista Diablo Mobile Home Park, stated the corporate owners were entitled to a fair profit on their investment and he suggested park representatives consider what fair profit meant and how it affected seniors living on a fixed income.

Martha Aranda, Vista Diablo Mobile Home Park, reported that when she moved into the park, it was a quiet and well-maintained community; however, they were not informed about the possible conversion to a family park or the agreement they had with the City. She noted they were told children were required to be over 21 years old to live in the park. She stated owners of the park violated their agreement with Antioch by allowing individuals, with underage children, to purchase homes. She noted the park was built with no amenities or sufficient parking for families. She feared a financial hardship would be created for homeowners; because space rents would continue to increase and they would be unable to move or afford living in the park.

Erlinda Mirza, Vista Diablo Mobile Home Park, expressed concern that families who had moved into the park had resulted in visitor parking no longer being available, blight and vandalism. Additionally, she stated she could no longer enjoy her porch due to people loitering in the area.

Mayor Wright closed the public hearing.

Councilmember Tiscareno stated he supported the ordinance and thanked residents for speaking on this matter. He stated he was disappointed that the owners and management had not attended the meeting to express their point of view.

Councilmember Ogorchock reported that she had toured the area and Vista Diablo Mobile Home Park ownership needed to be held responsible for the health and safety issues that were occurring on the property. She thanked the residents for speaking this evening.

Mayor Wright stated Council had a lot of sympathy and compassion for residents of the park.

ORDINANCE NO. 2127 C-S

On motion by Councilmember Thorpe, seconded by Councilmember Wilson, Council unanimously enacted an Urgency Ordinance of the City Council of the City of Antioch Imposing a Moratorium on the Conversion of Mobile home Parks from Senior-Only to All-Ages Housing.

Mayor Wright declared a recess at 9:04 P.M. The meeting reconvened at 9:15 P.M. with all Councilmembers present.

COUNCIL REGULAR AGENDA

3. ANTIOCH ANIMAL SERVICES MANAGER

City Manager Bernal introduced Agenda Item #3.

Chief Brooks and Administrative Services Director Mastay presented the staff report dated August 8, 2017 recommending the City Council adopt a resolution: 1) Accepting funding from Tony La Russa's Animal Rescue Foundation (ARF) through the financial support of Maddies Fund; and 2) Approving the class specification for an Animal Services Manager; and 3) Assigning the Animal Services Manager class specification to a salary range and to the Management/Senior Bargaining Unit; and 4) Approving the cost and reimbursement of one (1) Animal Services Manager position in the fiscal year 2017/19 budget.

Chief Brooks explained that if the Animal Services Manager position were approved the salary savings for the Lieutenant and Captain currently performing oversight of the facility, would go toward the salary of the Manager.

In response to Councilmember Thorpe, Chief Brooks noted the monies from ARF were specifically earmarked for an Animal Services Manager position.

In response to Councilmember Ogorchock, Chief Brooks reported the surgical suite should be completed by the end of September and a person was in process for the DVM position.

Administrative Services Director Mastay added that the RVT class specification was in the process of being approved by Local 3 and should be before Council on August 22, 2017.

Dr. Jeffrey Klingler, spoke in support of the staff recommendations noting that they were aligned with the Grand Jury findings and important to preserve and build on gains made at the shelter.

Karen Kops, President of HARP, spoke in support of the Grand Jury and staff report recommendations. She suggested the City move forward with the selection of an advisory group. She thanked Council for their attention to the welfare of the animals in the shelter and community.

Mayor Wright read written comments from Kim Charef, Antioch resident, Julie Rasmussen, Brentwood resident and Holly Cuciz, Brentwood resident urging Council to approve the resolution to hire an Animal Services Manager.

ORDINANCE NO. 2127-C-S

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
IMPOSING A MORATORIUM ON THE CONVERSION OF MOBILE HOME PARKS
FROM SENIOR-ONLY TO ALL-AGES HOUSING**

The City Council of the City of Antioch does ordain as follows:

Section 1. Findings of Fact.

A. Mobile home parks represent one of a few affordable housing options left to senior citizens that permit exclusive residence in a detached dwelling by those individuals over the age of 55 years.

B. Mobile home parks afford seniors the ability to live in their own homes rather than in apartments and provide a senior living community in low-rise setting that typically provides a clubhouse for community events and socializing as well as recreation facilities inside the park so that the residents can easily walk to these facilities and event. Many of the seniors living in senior mobile home parks enjoy having their grandchildren visit them in the parks, but they, like the seniors without grandchildren, purchased mobile homes in a senior park in order to live in a quieter community with others in their own age group and purchased their homes in these parks because they were senior parks that only accepted prospective purchasers of homes in the park if at least one occupant of the mobile home being purchased was 55 years or older.

C. Residents of senior mobile home parks relied upon the representation of the park management and park owners that only seniors could purchase homes in those parks and obtain tenancies in those parks. These representations were set forth in the leases or rental agreements they were required to sign upon purchasing a mobile home in the parks and moving into the parks and in the rules of those parks, which the residents were also required to sign and acknowledge. Now some owners of senior mobile home parks have indicated that they can, and are already attempting to, change their parks from senior parks to family parks, over the objections of their senior residents, simply by changing park rules using the procedure in Civil Code Section 798.25.

D. While the seniors now living in senior mobile home parks could remain in a park that changed to an all ages park, those seniors would no longer enjoy the quiet and companionship of a senior community and the limited supply of senior parks that now exist could be greatly diminished or even eliminated. Since mobile homes are not mobile in any practical sense due to the high cost of moving a home, the risk of damage to the home in moving, the loss of improvements such as porches, patios, carports, and

landscaping, which cannot be moved, and the lack of available rental spaces in senior parks, or in any mobile home park in the City or surrounding areas that will accept re-locating homes, senior residents of a park that becomes an all ages park would have to sell the homes in which they have lived for many years and in which they have invested both financial and personal resources in order to move to another senior facility. After selling their mobile homes, these seniors may no longer have sufficient funds to purchase a mobile home in another senior park or senior facility.

E. Article XI, Section 7 of the California Constitution authorizes cities to adopt local police, sanitary, and other ordinances not in conflict with general laws.

F. The California Legislature has authorized cities to provide zoning for senior-only mobile home parks pursuant to Health and Safety Code section 18300.

G. In 2012, the Ninth Circuit Court of Appeals issued a ruling in *Putnam Family Partnership v. City of Yucaipa* (2012) 673 F.3d 920, in which it determined that a senior mobile home housing overlay district did not discriminate in housing on the basis of familial status in violation of federal Fair Housing Amendments Act ("FHAA") under the federal senior housing exemption, since the FHAA's ban on familial status discrimination does not apply to "housing for older persons." The *Putnam* case has confirmed previous California Attorney General opinion that such senior-only zoning does not conflict with the general prohibition against discrimination based upon age contained in California Government Code section 65008. (87 Cal. Ops. Atty. Gen. 148 (Oct. 20, 2004).)

H. In 2007, the City and a mobile home park operator, the Vista Diablo Estates, entered into a Settlement Agreement in which, under the threat of litigation, the mobile home park operator agreed to continue to operate as a senior community (as it had done since 1978) for at least ten more years. The ten-year period expires on October 9, 2017 of this year. The operator of this mobile home park has expressed its intention to convert to an all-ages facility, threatening to cause the substantial diminishment of the opportunities for affordable, senior-owner housing within City limits.

I. The City currently does not have a senior-only mobile home park zoning ordinance in place, but such a zoning ordinance may be needed in the immediate future to preserve affordable housing options left to the City's senior citizens.

J. The City requires time to study and decide: (a) If an ordinance is necessary to protect the public health, safety, and welfare, and provide adequate local senior housing for the community's aging population; and (b) If such an ordinance would have any adverse effects upon the general housing market and particularly the senior and low-income housing market in the City.

K. Government Code sections 36937 and 65858 authorize the adoption of an urgency ordinance to protect the public health, safety, and welfare, and to prohibit certain land uses that may conflict with land-use regulations that the City's legislative bodies are considering or intend to study within a reasonable time. Accordingly, the City Council has determined that an urgency ordinance is necessary to protect the public health, safety, and welfare of the citizens of the City, and upon that basis has determined that an urgency ordinance is necessary to prohibit such mobile home park conversions within the City.

Section 2. Applicability.

This ordinance shall not apply to any undeveloped parcels of land or to any mobile home parks currently operating within the City where the number of full-time residents younger than 55 years of age comprises 20.1% or more of the total number of residents in the mobile home park.

Section 3. Moratorium.

In order to protect the public health, safety, and welfare, and pursuant to the provisions of Government Code section 65858, the City adopts a moratorium prohibiting the conversion of any mobile home park currently in existence in the City, from a park where at least 80% of the full-time residents are individuals aged 55 years of age and older to a mobile home park accepting all ages of residents.

Section 4. Report.

Staff is directed to provide a written report to the City Council at least 10 days prior to the expiration of this ordinance describing the study conducted of the local housing conditions that led to the adoption of this ordinance in accordance with State law.

Section 5. CEQA Finding.

This project is exempt from environmental analysis under the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that the proposed amendments will not have a significant effect on the environment.

Section 6. Severability.

In the event any section or portion of this ordinance shall be determined to be invalid or unconstitutional, such section or portions shall be deemed severable and all other sections or portions hereof shall remain in force and effect.

Section 7. Effective Date and Duration.

This ordinance is an urgency ordinance enacted under California Government Code section 65858(a). This urgency ordinance is effective upon adoption by a four-fifths vote of the City Council and will extend for a period of 45 days from the date of adoption, at which time it will automatically expire unless extended by the City Council in accordance with California Government Code section 65858.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was Urgency Ordinance was introduced and adopted at a regular meeting of the City Council of the City of Antioch, held on the 8th day of August 2017, by the following vote:

AYES: Council Members Wilson, Thorpe, Tiscareno, Ogorchock and Mayor Wright

NOES: None

ABSENT: None


Sean Wright, Mayor of the City of Antioch

ATTEST:


Arne Simonsen, City Clerk of the City of Antioch



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of August 8, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Derek Cole, Interim City Attorney *EP*

SUBJECT: Urgency Ordinance of the City Council of the City of Antioch Imposing a Moratorium on the Conversion of Mobile Home Parks from Senior-Only to All-Ages Housing *(Continued from 07/25/17)*

RECOMMENDED ACTION

It is recommended that the City Council enact an Urgency Ordinance of the City Council of the City of Antioch Imposing a Moratorium on the Conversion of Mobile Home Parks from Senior-Only to All-Ages Housing. ***(A 4/5 vote is required for adoption.)***

STRATEGIC PURPOSE

The proposed action is consistent with Strategy H-5: Grow Antioch's economy through additional annexation, as well as residential and commercial development.

FISCAL IMPACT

Should the Council ultimately approve the senior mobile home overlay zoning district, it could incur expenses associated with enforcing the ordinance against any noncompliant mobile home parks, although some of those expenses could be recovered following successful enforcement. Otherwise, no fiscal impacts are anticipated.

DISCUSSION

At its June 13, 2017 meeting, the City Council received a report from this ordinance regarding the potential for creating a senior housing mobile-home park overlay zoning district. Several members residing at the Vista Diablo Estates mobile home park addressed the Council as part of that item. At the conclusion of the item, the Council directed the Interim City Attorney to bring back a proposed moratorium on the conversion of mobile-home parks from senior housing to all-ages housing.

Attached is a proposed moratorium that responds to the Council's directive. If enacted, the moratorium would take effect immediately and would prohibit any mobile home park that currently is senior-only (defined as a mobile home park in which 80% or more of units are occupied by persons 55 or older) from converting to "all ages" housing (i.e., a park where 20.1% or more of occupied units belong to people 55 or younger).

As initially enacted, the moratorium would expire 45 days from enactment. As that date would fall on September 8, 2017, the Council would, as a practical matter, need to take

action to extend the moratorium at a meeting in August 2017. The extension could be in effect for an additional one year and 10 ½ months (effectively, through July 24, 2019).

Under California law, the purpose of a moratorium, which is governed by a special statute (Government Code section 65858), is to give an agency breathing room to consider the adoption of permanent regulations regarding the subject of the moratorium. Thus, during the moratorium period, Staff would be required to study the issue, develop proposed permanent regulations, and bring the same to the Planning Commission and then the Council.

ATTACHMENT

- A. Urgency Ordinance of the City Council of the City of Antioch Imposing a Moratorium on the Conversion of Mobile Home Parks from Senior-Only to All-Ages Housing

ORDINANCE NO. ____-C-S

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
IMPOSING A MORATORIUM ON THE CONVERSION OF MOBILE HOME PARKS
FROM SENIOR-ONLY TO ALL-AGES HOUSING**

The City Council of the City of Antioch does ordain as follows:

Section 1. Findings of Fact.

A. Mobile home parks represent one of a few affordable housing options left to senior citizens that permit exclusive residence in a detached dwelling by those individuals over the age of 55 years.

B. Mobile home parks afford seniors the ability to live in their own homes rather than in apartments and provide a senior living community in low-rise setting that typically provides a clubhouse for community events and socializing as well as recreation facilities inside the park so that the residents can easily walk to these facilities and event. Many of the seniors living in senior mobile home parks enjoy having their grandchildren visit them in the parks, but they, like the seniors without grandchildren, purchased mobile homes in a senior park in order to live in a quieter community with others in their own age group and purchased their homes in these parks because they were senior parks that only accepted prospective purchasers of homes in the park if at least one occupant of the mobile home being purchased was 55 years or older.

C. Residents of senior mobile home parks relied upon the representation of the park management and park owners that only seniors could purchase homes in those parks and obtain tenancies in those parks. These representations were set forth in the leases or rental agreements they were required to sign upon purchasing a mobile home in the parks and moving into the parks and in the rules of those parks, which the residents were also required to sign and acknowledge. Now some owners of senior mobile home parks have indicated that they can, and are already attempting to, change their parks from senior parks to family parks, over the objections of their senior residents, simply by changing park rules using the procedure in Civil Code Section 798.25.

D. While the seniors now living in senior mobile home parks could remain in a park that changed to an all ages park, those seniors would no longer enjoy the quiet and companionship of a senior community and the limited supply of senior parks that now exist could be greatly diminished or even eliminated. Since mobile homes are not mobile in any practical sense due to the high cost of moving a home, the risk of damage to the home in moving, the loss of improvements such as porches, patios, carports, and

landscaping, which cannot be moved, and the lack of available rental spaces in senior parks, or in any mobile home park in the City or surrounding areas that will accept re-locating homes, senior residents of a park that becomes an all ages park would have to sell the homes in which they have lived for many years and in which they have invested both financial and personal resources in order to move to another senior facility. After selling their mobile homes, these seniors may no longer have sufficient funds to purchase a mobile home in another senior park or senior facility.

E. Article XI, Section 7 of the California Constitution authorizes cities to adopt local police, sanitary, and other ordinances not in conflict with general laws.

F. The California Legislature has authorized cities to provide zoning for senior-only mobile home parks pursuant to Health and Safety Code section 18300.

G. In 2012, the Ninth Circuit Court of Appeals issued a ruling in *Putnam Family Partnership v. City of Yucaipa* (2012) 673 F.3d 920, in which it determined that a senior mobile home housing overlay district did not discriminate in housing on the basis of familial status in violation of federal Fair Housing Amendments Act ("FHAA") under the federal senior housing exemption, since the FHAA's ban on familial status discrimination does not apply to "housing for older persons." The *Putnam* case has confirmed previous California Attorney General opinion that such senior-only zoning does not conflict with the general prohibition against discrimination based upon age contained in California Government Code section 65008. (87 Cal. Ops. Atty. Gen. 148 (Oct. 20, 2004).)

H. In 2007, the City and a mobile home park operator, the Vista Diablo Estates, entered into a Settlement Agreement in which, under the threat of litigation, the mobile home park operator agreed to continue to operate as a senior community (as it had done since 1978) for at least ten more years. The ten-year period expires on October 9, 2017 of this year. The operator of this mobile home park has expressed its intention to convert to an all-ages facility, threatening to cause the substantial diminishment of the opportunities for affordable, senior-owner housing within City limits.

I. The City currently does not have a senior-only mobile home park zoning ordinance in place, but such a zoning ordinance may be needed in the immediate future to preserve affordable housing options left to the City's senior citizens.

J. The City requires time to study and decide: (a) If an ordinance is necessary to protect the public health, safety, and welfare, and provide adequate local senior housing for the community's aging population; and (b) If such an ordinance would have any adverse effects upon the general housing market and particularly the senior and low-income housing market in the City.

K. Government Code sections 36937 and 65858 authorize the adoption of an urgency ordinance to protect the public health, safety, and welfare, and to prohibit certain land uses that may conflict with land-use regulations that the City's legislative bodies are considering or intend to study within a reasonable time. Accordingly, the City Council has determined that an urgency ordinance is necessary to protect the public health, safety, and welfare of the citizens of the City, and upon that basis has determined that an urgency ordinance is necessary to prohibit such mobile home park conversions within the City.

Section 2. Applicability.

This ordinance shall not apply to any undeveloped parcels of land or to any mobile home parks currently operating within the City where the number of full-time residents younger than 55 years of age comprises 20.1% or more of the total number of residents in the mobile home park.

Section 3. Moratorium.

In order to protect the public health, safety, and welfare, and pursuant to the provisions of Government Code section 65858, the City adopts a moratorium prohibiting the conversion of any mobile home park currently in existence in the City, from a park where at least 80% of the full-time residents are individuals aged 55 years of age and older to a mobile home park accepting all ages of residents.

Section 4. Report.

Staff is directed to provide a written report to the City Council at least 10 days prior to the expiration of this ordinance describing the study conducted of the local housing conditions that led to the adoption of this ordinance in accordance with State law.

Section 5. CEQA Finding.

This project is exempt from environmental analysis under the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that the proposed amendments will not have a significant effect on the environment.

Section 6. Severability.

In the event any section or portion of this ordinance shall be determined to be invalid or unconstitutional, such section or portions shall be deemed severable and all other sections or portions hereof shall remain in force and effect.

Section 7. Effective Date and Duration.

This ordinance is an urgency ordinance enacted under California Government Code section 65858(a). This urgency ordinance is effective upon adoption by a four-fifths vote of the City Council and will extend for a period of 45 days from the date of adoption, at which time it will automatically expire unless extended by the City Council in accordance with California Government Code section 65858.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was Urgency Ordinance was introduced and adopted at a regular meeting of the City Council of the City of Antioch, held on the 8th day of August 2017, by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, City Clerk of the City of Antioch

ATTACHMENT D

ANTIOCH CITY COUNCIL
SUCCESSOR AGENCY/
HOUSING SUCCESSOR
Regular Meeting
July 25, 2017

Page 3 of 12

- H. CITY CLERKS WORKSHOP AND LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE & EXPO
- I. RESOLUTION NO. 2017/88 APPROVING THE CLASS SPECIFICATION UPDATES WITH NO SALARY CHANGES

City of Antioch Acting as Housing Successor to the Antioch Development Agency

J. APPROVAL OF HOUSING SUCCESSOR WARRANTS

On motion by Councilmember Ogorchock seconded by Councilmember Tiscareno, the City Council members present unanimously approved the Council Consent Calendar.

PUBLIC HEARING / HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

- 3. **URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH IMPOSING A MORATORIUM ON THE CONVERSION OF MOBILE HOME PARKS FROM SENIOR-ONLY TO ALL-AGES HOUSING**

Interim City Attorney Cole discussed the manner in which the Public Hearing would be conducted. He announced an urgency ordinance required 4/5 vote of the Council and with only three Council members present, he recommended Council open the Public Hearing, allow speakers and continue the Public Hearing to a specific date.

Mayor Wright opened the public Hearing.

Lola Buck, President of the Vista Diablo Homeowners Association, thanked Council for their support and reported repairs had commenced since the last City Council meeting; however, deferred maintenance items remained. She urged Council to enact the urgency ordinance on August 8, 2017. She discussed an issue in which a resident's lease was to be increased 5 percent; however, after signing, they noticed management had enacted a 10 percent increase. Several members of the audience raised their hands indicating they were residents of Vista Diablo Mobile Home Estates and in support of Ms. Buck's comments.

Jerry Coffel, Vista Diablo resident representing the Golden State Manufactured Homeowners League, thanked staff for the report and voiced his support for the recommended action. He noted the park was created as a planned senior mobile home community and there were no amenities for children. In addition, he noted mobile homes were not built for more intense uses. He expressed concern for the increase demand on City services should the park be converted and encouraged Council to view a newspaper article related to the negative impacts of increased housing costs.

Gilbert Davis, Vista Diablo resident, stated the City did not have a sufficient amount senior housing. He reported that regardless of a moratorium requiring the owners of the Vista Diablo to

maintain it as a senior community, management had allowed families, with children under the age of 18, to move into the park. He noted that the owners should be required to respond to the violation. He spoke in support of maintaining the park as a senior community.

Mayor Wright closed the public hearing

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the City Council unanimously continued the Urgency Ordinance of the City Council of the City of Antioch Imposing a Moratorium on the Conversion of Mobile Home Parks from Senior-Only to All-Ages Housing to August 8, 2017.

4. CONSIDERATION OF FUNDING RECOMMENDATIONS WHICH COMPRISE THE 2017-18 ACTION PLAN FUNDED WITH COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOUSING SUCCESSOR AGENCY (AGENCY) FUNDS; DRAFT 2016-20 CONTRA COSTA CONSORTIUM ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE (AI) AND REVISIONS TO THE CITY'S CITIZEN'S PARTICIPATION PLAN, LANGUAGE ASSISTANCE PLAN, AND RESIDENTIAL ANTI-DISPLACEMENT & RELOCATION ASSISTANCE PLAN

City Manager Bernal introduced Public Hearing Item #4.

CDBG/Housing Consultant House presented the staff report dated July 25, 2017 recommending the City Council 1) Approve the funding recommendations of the CDBG subcommittee and adopt the Resolution approving the draft fiscal year (FY) 2017-18 Action Plan. 2) It is recommended the Housing Successor to the Antioch Development Agency approve the funding recommendations of the CDBG subcommittee and adopt the Resolution approving Housing Successor funding for homeless services outlined in the 2017-18 Action Plan. 3) It is recommended the City Council adopt the Resolution approving the Contra Costa Consortium 2016-2020 Analysis of Impediments to Fair Housing Choice. 4) It is recommended that the City Council adopt the Resolution approving the City's CDBG City's Citizen's Participation Plan, Language Assistance Plan, and Residential Anti-Displacement & Relocation Assistance Plan.

In response to City Clerk Simonsen, CDBG/Housing Consultant House clarified the Analysis of Impediments was over 200 pages so the web link was referenced in the staff report, as she had been instructed.

City Clerk Simonsen requested a copy of the Analysis of Impediments to attach to the resolution.

Mayor Wright opened the public hearing.

Kaushal Sharma, Antioch resident, Carlos Garcia, Antioch resident, Catherine Lyons, Antioch resident, and Analisa Nunez Aviles, Oakley resident representing Biotech Partners, spoke in support of the Workforce Development Program and the positive impact it had on their career



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of July 25, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Derek Cole, Interim City Attorney

SUBJECT: Urgency Ordinance of the City Council of the City of Antioch Imposing a Moratorium on the Conversion of Mobile Home Parks from Senior-Only to All-Ages Housing

RECOMMENDED ACTION

It is recommended that the City Council enact an Urgency Ordinance of the City Council of the City of Antioch Imposing a Moratorium on the Conversion of Mobile Home Parks from Senior-Only to All-Ages Housing. **(A 4/5 vote is required for adoption.)**

STRATEGIC PURPOSE

The proposed action is consistent with Strategy H-5: Grow Antioch's economy through additional annexation, as well as residential and commercial development.

FISCAL IMPACT

Should the Council ultimately approve the senior mobile home overlay zoning district, it could incur expenses associated with enforcing the ordinance against any noncompliant mobile home parks, although some of those expenses could be recovered following successful enforcement. Otherwise, no fiscal impacts are anticipated.

DISCUSSION

At its June 13, 2017 meeting, the City Council received a report from this ordinance regarding the potential for creating a senior housing mobile-home park overlay zoning district. Several members residing at the Vista Diablo Estates mobile home park addressed the Council as part of that item. At the conclusion of the item, the Council directed the Interim City Attorney to bring back a proposed moratorium on the conversion of mobile-home parks from senior housing to all-ages housing.

Attached is a proposed moratorium that responds to the Council's directive. If enacted, the moratorium would take effect immediately and would prohibit any mobile home park that currently is senior-only (defined as a mobile home park in which 80% or more of units are occupied by persons 55 or older) from converting to "all ages" housing (i.e., a park where 20.1% or more of occupied units belong to people 55 or younger).

As initially enacted, the moratorium would expire 45 days from enactment. As that date would fall on September 8, 2017, the Council would, as a practical matter, need to take

action to extend the moratorium at a meeting in August 2017. The extension could be in effect for an additional one year and 10 ½ months (effectively, through July 24, 2019).

Under California law, the purpose of a moratorium, which is governed by a special statute (Government Code section 65858), is to give an agency breathing room to consider the adoption of permanent regulations regarding the subject of the moratorium. Thus, during the moratorium period, Staff would be required to study the issue, develop proposed permanent regulations, and bring the same to the Planning Commission and then the Council.

ATTACHMENT

- A. Urgency Ordinance of the City Council of the City of Antioch Imposing a Moratorium on the Conversion of Mobile Home Parks from Senior-Only to All-Ages Housing

ORDINANCE NO. ____-C-S

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
IMPOSING A MORATORIUM ON THE CONVERSION OF MOBILE HOME PARKS
FROM SENIOR-ONLY TO ALL-AGES HOUSING**

The City Council of the City of Antioch does ordain as follows:

Section 1. Findings of Fact.

A. Mobile home parks represent one of a few affordable housing options left to senior citizens that permit exclusive residence in a detached dwelling by those individuals over the age of 55 years.

B. Mobile home parks afford seniors the ability to live in their own homes rather than in apartments and provide a senior living community in low-rise setting that typically provides a clubhouse for community events and socializing as well as recreation facilities inside the park so that the residents can easily walk to these facilities and event. Many of the seniors living in senior mobile home parks enjoy having their grandchildren visit them in the parks, but they, like the seniors without grandchildren, purchased mobile homes in a senior park in order to live in a quieter community with others in their own age group and purchased their homes in these parks because they were senior parks that only accepted prospective purchasers of homes in the park if at least one occupant of the mobile home being purchased was 55 years or older.

C. Residents of senior mobile home parks relied upon the representation of the park management and park owners that only seniors could purchase homes in those parks and obtain tenancies in those parks. These representations were set forth in the leases or rental agreements they were required to sign upon purchasing a mobile home in the parks and moving into the parks and in the rules of those parks, which the residents were also required to sign and acknowledge. Now some owners of senior mobile home parks have indicated that they can, and are already attempting to, change their parks from senior parks to family parks, over the objections of their senior residents, simply by changing park rules using the procedure in Civil Code Section 798.25.

D. While the seniors now living in senior mobile home parks could remain in a park that changed to an all ages park, those seniors would no longer enjoy the quiet and companionship of a senior community and the limited supply of senior parks that now exist could be greatly diminished or even eliminated. Since mobile homes are not mobile in any practical sense due to the high cost of moving a home, the risk of damage to the home in moving, the loss of improvements such as porches, patios, carports, and

landscaping, which cannot be moved, and the lack of available rental spaces in senior parks, or in any mobile home park in the City or surrounding areas that will accept re-locating homes, senior residents of a park that becomes an all ages park would have to sell the homes in which they have lived for many years and in which they have invested both financial and personal resources in order to move to another senior facility. After selling their mobile homes, these seniors may no longer have sufficient funds to purchase a mobile home in another senior park or senior facility.

E. Article XI, Section 7 of the California Constitution authorizes cities to adopt local police, sanitary, and other ordinances not in conflict with general laws.

F. The California Legislature has authorized cities to provide zoning for senior-only mobile home parks pursuant to Health and Safety Code section 18300.

G. In 2012, the Ninth Circuit Court of Appeals issued a ruling in *Putnam Family Partnership v. City of Yucaipa* (2012) 673 F.3d 920, in which it determined that a senior mobile home housing overlay district did not discriminate in housing on the basis of familial status in violation of federal Fair Housing Amendments Act ("FHAA") under the federal senior housing exemption, since the FHAA's ban on familial status discrimination does not apply to "housing for older persons." The *Putnam* case has confirmed previous California Attorney General opinion that such senior-only zoning does not conflict with the general prohibition against discrimination based upon age contained in California Government Code section 65008. (87 Cal. Ops. Atty. Gen. 148 (Oct. 20, 2004).)

H. In 2007, the City and a mobile home park operator, the Vista Diablo Estates, entered into a Settlement Agreement in which, under the threat of litigation, the mobile home park operator agreed to continue to operate as a senior community (as it had done since 1978) for at least ten more years. The ten-year period expires on October 9, 2017 of this year. The operator of this mobile home park has expressed its intention to convert to an all-ages facility, threatening to cause the substantial diminishment of the opportunities for affordable, senior-owner housing within City limits.

I. The City currently does not have a senior-only mobile home park zoning ordinance in place, but such a zoning ordinance may be needed in the immediate future to preserve affordable housing options left to the City's senior citizens.

J. The City requires time to study and decide: (a) If an ordinance is necessary to protect the public health, safety, and welfare, and provide adequate local senior housing for the community's aging population; and (b) If such an ordinance would have any adverse effects upon the general housing market and particularly the senior and low-income housing market in the City.

K. Government Code sections 36937 and 65858 authorize the adoption of an urgency ordinance to protect the public health, safety, and welfare, and to prohibit certain land uses that may conflict with land-use regulations that the City's legislative bodies are considering or intend to study within a reasonable time. Accordingly, the City Council has determined that an urgency ordinance is necessary to protect the public health, safety, and welfare of the citizens of the City, and upon that basis has determined that an urgency ordinance is necessary to prohibit such mobile home park conversions within the City.

Section 2. Applicability.

This ordinance shall not apply to any undeveloped parcels of land or to any mobile home parks currently operating within the City where the number of full-time residents younger than 55 years of age comprises 20.1% or more of the total number of residents in the mobile home park.

Section 3. Moratorium.

In order to protect the public health, safety, and welfare, and pursuant to the provisions of Government Code section 65858, the City adopts a moratorium prohibiting the conversion of any mobile home park currently in existence in the City, from a park where at least 80% of the full-time residents are individuals aged 55 years of age and older to a mobile home park accepting all ages of residents.

Section 4. Report.

Staff is directed to provide a written report to the City Council at least 10 days prior to the expiration of this ordinance describing the study conducted of the local housing conditions that led to the adoption of this ordinance in accordance with State law.

Section 5. CEQA Finding.

This project is exempt from environmental analysis under the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that the proposed amendments will not have a significant effect on the environment.

Section 6. Severability.

In the event any section or portion of this ordinance shall be determined to be invalid or unconstitutional, such section or portions shall be deemed severable and all other sections or portions hereof shall remain in force and effect.

Section 7. Effective Date and Duration.

This ordinance is an urgency ordinance enacted under California Government Code section 65858(a). This urgency ordinance is effective upon adoption by a four-fifths vote of the City Council and will extend for a period of 45 days from the date of adoption, at which time it will automatically expire unless extended by the City Council in accordance with California Government Code section 65858.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was Urgency Ordinance was introduced and adopted at a regular meeting of the City Council of the City of Antioch, held on the 25th day of July 2017, by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, City Clerk of the City of Antioch



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Zoe Merideth, Associate Planner *zm*

APPROVED BY: Alexis Morris, Planning Manager *a*

SUBJECT: Second Reading - Consideration of Two Ordinances Regulating Wireless Communications Facilities on Private and Public Property

RECOMMENDED ACTION

It is recommended that the City Council take the following actions:

- Adopt the ordinance amending Chapter 5 of Title 9 of the Antioch Municipal Code establishing regulations for wireless communications facilities (Z-18-07)
- Adopt the ordinance amending Antioch Municipal Code § 7-3.06

DISCUSSION

The adoption of an ordinance requires two separate readings. The subject ordinances were introduced at the June 11, 2019 City Council meeting. This second reading will finalize the adoption of the ordinances

ATTACHMENTS

- A. Ordinance Amending Chapter 5 of Title 9 of the Antioch Municipal Code
- B. Ordinance Amending Antioch Municipal Code § 7-3.06

ATTACHMENT "A"

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING CHAPTER 5 OF TITLE 9 OF THE ANTIOCH MUNICIPAL CODE ESTABLISHING REGULATIONS FOR WIRELESS COMMUNICATIONS FACILITIES

WHEREAS, pursuant to Article XI, section 7 of the California Constitution and sections 36931 *et seq.* of the California Government Code, the City Council may make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general laws;

WHEREAS, the City of Antioch (the "City") has not previously adopted specific regulations applicable to wireless communications facilities ("WCFs"), but has generally required a use permit consistent with the development standards and procedures in Chapter 5 of Title 9 of the Antioch Municipal Code;

WHEREAS, significant changes in federal and State law that affect local authority over WCFs have occurred, including but not limited to the following:

- On November 18, 2009, the Federal Communications Commission ("**FCC**") adopted a declaratory ruling (the "**Shot Clock**"), which established presumptively reasonable timeframes for state and local governments to act on applications for WCFs;
- On February 22, 2012, Congress adopted Section 6409(a) of the Middle-Class Tax Relief and Job Creation Act ("**Section 6409(a)**"), which mandated that state and local governments approve certain modifications and collocations to existing WCFs;
- On October 17, 2014, the FCC adopted a report and order that, among other things, implemented new limitations on how state and local governments review applications covered by Section 6409(a), established an automatic approval for such applications when the local reviewing authority fails to act within 60 days, and also further restricted generally applicable procedural rules under the Shot Clock. This report and order effectively preempted local moratoria on WCFs by finding that the Shot Clock continues to run even when a valid moratorium is adopted;
- On October 9, 2015, California adopted Assembly Bill No. 57 (Quirk), which deemed approved any WCF applications when the local reviewing authority fails to act within the Shot Clock timeframes;
- On August 2, 2018, the FCC adopted a Third Report & Order and Declaratory Ruling in the rulemaking proceeding titled *Accelerating Wireline and Wireless Broadband Deployment by Removing Barriers to*

Infrastructure Investment, 33 FCC Rcd. 7705 (rel. Aug. 3, 2018) (the “**August Order**”), that formally prohibited express and *de facto* moratoria for all telecommunications services and facilities under 47 U.S.C. § 253(a) and directed the Wireline Competition Bureau and the Wireless Telecommunications Bureau to hear and resolve all complaints on an expedited basis;

- On September 26, 2018, the FCC adopted a Declaratory Ruling and Third Report and Order in the same rulemaking proceeding, --- FCC Rcd. ---, FCC 18-133 (rel. Sep. 27, 2018) (the “**September Order**”), which, among many other things, creates a new regulatory classification for small wireless facilities, alters existing “shot clock” regulations to require local public agencies to do more in less time, establishes a national standard for an effective prohibition that replaces the existing “significant gap” test adopted by the United States Court of Appeals for the Ninth Circuit and provides that a failure to act within the applicable timeframe presumptively constitutes an effective prohibition.

WHEREAS, in addition to the changes described above, local authority may be further impacted by other pending legislative, judicial and regulatory proceedings, including but not limited to:

- On June 28, 2018, United States Senator John Thune introduced and referred to the Senate Committee on Commerce, Science and Transportation the “STREAMLINE Small Cell Deployment Act” (S. 3157) that, among other things, would apply specifically to small cell WCFs and require local governments to review applications based on objective standards, shorten the Shot Clock timeframes, require all proceedings to occur within the Shot Clock timeframes, and provide a “deemed granted” remedy for failure to act within the applicable Shot Clock;
- Further orders and/or declaratory rulings by the FCC from the same rulemaking proceeding as the August Order and September Order; and
- Multiple petitions for reconsideration and judicial review filed by state and local governments against the August Order and September Order, which could cause the rules in either order to change or be invalidated.

WHEREAS, given the rapid and significant changes in federal and State law, the actual and effective prohibition on moratoria to amend local policies in response to such changes and the significant adverse consequences for noncompliance with federal and State law, the City Council desires to amend Antioch Municipal Code Title 9, Chapter 5 to allow greater flexibility and responsiveness to new federal and State laws in order to preserve the City’s traditional authority to the maximum extent practicable (collectively, the “**Amendments**”);

WHEREAS, on May 15, 2019, the Planning Commission held a duly noticed public hearing on the Amendments, reviewed and considered the staff report, other written reports, public testimony and other information contained in the record, and recommended that the City Council adopt the Amendments;

WHEREAS, on May 31, 2019, the public notice required by Antioch Municipal Code § 9-5.2806 was given; and

WHEREAS, on June 11, 2019, the City Council held a duly noticed public hearing on the Amendments, reviewed and considered the staff report, other written reports, public testimony and other information contained in the record.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANTIOCH DOES ORDAIN AS FOLLOWS:

SECTION 1. Findings.

The City Council finds that:

- A. The facts set forth in the recitals in this Ordinance are true and correct and incorporated by reference. The recitals constitute findings in this matter and, together with the staff report, other written reports, public testimony and other information contained in the record, are an adequate and appropriate evidentiary basis for the actions taken in this Ordinance.
- B. The Amendments are consistent with the General Plan, Antioch Municipal Code and applicable federal and State law.
- C. The Amendments will not be detrimental to the public interest, health, safety, convenience or welfare.

SECTION 2. CEQA.

Pursuant to California Environmental Quality Act ("**CEQA**") Guidelines § 15378 and California Public Resources Code § 21065, the City Council finds that this Ordinance is not a "project" because its adoption is not an activity that has the potential for a direct physical change or reasonably foreseeable indirect physical change in the environment. Accordingly, this Ordinance is not subject to CEQA.

Even if this Ordinance qualified as a "project" subject to CEQA, the City Council finds that, pursuant to CEQA Guidelines § 15061(b)(3), (the so called "**common sense exemption**") there is no possibility that this project will have a significant impact on the physical environment. This Ordinance merely amends the Antioch Municipal Code to authorize the adoption of regulations related to WCFs. This Ordinance does not directly or indirectly authorize or approve any actual changes in the physical environment. Applications for any new WCF or change to an existing WCF would be subject to

additional environmental review on a case-by-case basis. Accordingly, the City Council finds that this Ordinance would be exempt from CEQA under the common sense exemption.

SECTION 3. Amending Antioch Municipal Code Title 9, Chapter 5.

Antioch Municipal Code 9-5.3846 WIRELESS COMMUNICATIONS FACILITIES is adopted to read as follows:

All wireless communications facilities, and any modifications, collocations, expansions or other changes to existing wireless communications facilities, are subject to a permit as specified in City Council Policy for Wireless Communication Facilities, which may be adopted, amended and/or repealed by City Council resolution. All wireless communications facilities shall comply with City Council Policy for Wireless Communication Facilities.

SECTION 4. Amending Antioch Municipal Code Title 9, Chapter 5, Article 3.

Antioch Municipal Code Table 9-5.3803 is amended to read as follows:

	RE RR	R-4 R-6	R-10	R-20	R-25	R-35	PB C	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ⁹	CB
RESIDENTIAL USES																			
Day-care centers (§ 9-5.3832)	U	U	U	U	U	U	U	U	U	U	U	U	—	—	U	—	U	*	—
Day-care: large family (§ 9-5.3818)	A	A	A	A	A	A	—	—	—	—	—	—	—	—	—	—	—	*	—
Day-care: small family (§ 9-5.3817)	P	P	P	P	P	P	—	—	—	—	—	—	—	—	—	—	—	*	—
Senior Group Housing	U	U	U	U	U	U	—	—	—	—	—	U	—	—	—	—	U	*	—
Family care home	P	P	P	P			—	—	—	—	—	U	—	—	—	—	—		—
Fraternity-sorority house/dormitory	U	U	U	U	U	U	—	—	—	—	—	U	—	—	—	—	—	*	—
Home occupations	A	A	A	A	A	A						A	—	—	—	—	—	*	—
Hospice ¹⁰	—	—	U	U	U	U	—	U	U	—	—	U	—	—	—	—	U ²	*	—
Manufactured, modular home; mobile home (§ 9-5.3804)	P	P	P	—	—	—	—	—	—	—	—	—	—	—	—	—	—	*	—
Mobile home park	—	—	U	U	U	U	—	—	—	—	—	—	—	—	—	—	—	*	—
Multiple-family: condominium, apartment, town-house (§ 9-5.3820)	—	—	U	U	P ₁ U ¹¹	P ₁ U ¹¹	—	—	—	—	—	U	—	—	—	—	U ²	*	—
Recreational vehicle park (§ 9-5.3830)	—	—	—	—	—	—	—	—	—	—	U	—	U	—	—	U	—	*	—
Residential care facility ¹⁰	—	—	U	U	U	U	—	U	U	—	—	U	—	—	—	—	U	*	—
Residential hotel	—	—	U	U	U	U	—	U	U	U	U	U	—	—	—	—	—	*	—
Room & boarding house	—	—	U	U	U	U	—	U	U	U	U	U	—	—	—	—	—	*	—
Second residential unit (§ 9-5.3805)	A	A	A	A	A	A	—	—	—	—	—	—	—	—	—	—	—	*	—
Single-family dwelling	P	P	U	P ¹	P ¹	P ¹	—	—	—	—	—	U	U	—	—	—	—	*	—
Tobacco and paraphernalia retailers (§ 9-5.3843)	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—	—	—

Two-family dwelling	—	—	P	P	P	P	—	—	—	—	—	U	—	—	—	—	—	*	—
PUBLIC AND SEMI-PUBLIC USES																			
Bus & transit maintenance facility	—	—	—	—	—	—	—	—	—	—	—	—	U	—	U	U	—	*	—
Bus & train terminal	—	—	—	—	—	—	—	—	—	—	—	—	U	—	U	U	—	*	—
Clubs & Lodges (private & public)	—	U	U	U	U	U	U	U	U	U	U	U	U	—	—	—	U	*	—
Convalescent and Extended Care	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—	—	U		—
Correctional facility ¹²	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—
Cultural institutions	—	—	—	—	—	—	U	U	—	U	U	U	U	—	U	—	U	*	—
Government offices	—	—	—	—	—	—	U	P	P	P	P	U	—	—	U	U	—	*	—
Heliport (§ 9-5.3806)	—	—	—	—	—	—	U	—	—	—	—	—	U	—	U	U	U	*	—
Homeless shelter	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	P	—
Hospitals (§ 9-5.3827):																			
Acute care	—	—	—	—	—	—	U	U	—	—	—	U	—	—	U	—	U	*	—
Rehabilitation	—	—	—	—	—	—	U	U	—	—	—	U	—	—	U	—	U	*	—
Psychiatric/ chemical dependency	—	—	—	—	—	—	U	U	—	—	—	U	—	—	U	—	U	*	—
Medical care—urgent	—	—	—	—	—	—	U	U	—	—	—	U	—	—	P	U	P	*	—
Parks	P	P	P	P	P	P	P	P	—	U	U	U	P	P	U	U	—	*	—
Public assembly	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	*	—
Public safety facilities	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	*	—
Public utility yard	—	—	—	—	—	—	—	—	—	—	—	—	U	—	U	U	—	*	—
Religious assembly ³ (§ 9-5.3832)	-	U	U	U	U	U	U	U	U	U	U	U	U	—	—	—	U	*	—
Satellite antenna (§ 9-5.3807)	A	A	A	A	A	A	A	A	A	A	A	A	A	—	A	A	A	*	—
Schools, private and preschools	U	U	U	U	U	U	U	U	U	U	—	U	—	—	U	—	U	*	—
Utility substations	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	*	—
COMMERCIAL USES																			
Adult book stores, motion picture arcades, and model studios (§ 9-5.3808)	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	*	—
Adult entertainment, other (§ 9-5.3808)	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	*	—
Agricultural uses (§ 9-5.3809)	P	—	—	—	—	—	—	—	—	—	—	—	—	—	P	—	—	*	—
Appliance maintenance & repair services:																			
Major	—	—	—	—	—	—	—	—	—	P	P	P	—	—	P	P	—	*	—
Minor	—	—	—	—	—	—	—	P	P	P	P	P	—	—	P	P	—	*	—
Amusement center (§ 9-5.3813)	—	—	—	—	—	—	—	—	U	U	U	U	U	—	—	—	—	*	—
Animal hospital veterinary clinics	—	—	—	—	—	—	U	—	U	U	U	U	—	—	U	U	—	*	—
Antique store	—	—	—	—	—	—	—	—	—	P	P	A	U	—	U	—	—	*	—
Auto sales, rental	—	—	—	—	—	—	U	—	—	U	U	U	—	—	—	—	—	*	—
Auto storage	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Auto service station (§ 9-5.3815)	—	—	—	—	—	—	—	—	U	U	U	U	—	—	U	U	—	*	—
Auto repair:																			
Major	—	—	—	—	—	—	U	—	—	—	U	U	—	—	U	P	—	*	—
Minor	—	—	—	—	—	—	U	—	U	U	U	U	—	—	P	P	—	*	—
Bakeries—retail	—	—	—	—	—	—	—	—	P	P	P	P	U	—	P	P	—	*	—
Bank or savings & loan	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—	—	—	*	—
Bar (§ 9-5.3831)	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	*	—

Barber & beauty shop	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	*	—			
Bed and breakfast inns (§ 9-5.3819)	U	U	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	*	—			
Boat repair																						
Major	—	—	—	—	—	—	U	—	—	—	U	U	U	—	U	P	—	*	—			
Minor	—	—	—	—	—	—	U	—	U	U	U	U	U	—	P	P	—	*	—			
Boat, RV—storage facility (§ 9-5.3810)	—	—	—	—	—	—	—	—	—	—	U	U	U	—	U	P	—	*	—			
Bowling alleys (§ 9-5.3831)	—	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	*	—			
Cannabis business (§ 9-5.3845)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U ¹³			
Car and vehicle wash	—	—	—	—	—	—	—	—	—	—	U	U	U	U	—	U	U	—	*	—		
Card room	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—	*	—		
Catering services	—	—	—	—	—	—	—	—	—	—	P	P	P	A	—	U	—	—	*	—		
Clothing store	—	—	—	—	—	—	—	—	—	—	P	P	P	A	—	—	—	—	*	—		
Combined residential/commercial structure	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	*	—		
Communication facilities	U	U	U	U	U	U	U	P	P	P	P	P	P	—	U	P	P	—	*	—		
Computer gaming and internet access business	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—	—	—		
Confectionery stores	—	—	—	—	—	—	—	—	—	—	P	P	P	P	A	—	—	—	*	—		
Dance hall	—	—	—	—	—	—	—	—	—	—	—	U	U	U	—	—	U	—	*	—		
Drive-up window (all uses)	—	—	—	—	—	—	—	U	U	U	U	U	U	—	—	—	U	U	U	*	—	
Dry cleaning agencies; pick-up and self-serve	—	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	*	—		
Florist shop	—	—	—	—	—	—	—	P	—	P	P	P	P	—	—	—	—	P	*	—		
Food stores (§ 9-5.3831):																						
Convenience store	—	—	—	—	—	—	—	—	—	—	U	U	U	U	U	—	—	—	U	*	—	
Supermarket	—	—	—	—	—	—	—	—	—	—	U	P	P	U	—	—	—	—	*	—		
Fortune-teller's	—	—	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	*	—		
Funeral parlor & mortuary	—	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	*	—		
Furniture stores	—	—	—	—	—	—	—	—	—	—	—	P	P	U	—	—	—	—	*	—		
Gift shop	—	—	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	*	—		
Gun sales (§ 9-5.3833)	—	—	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	*	—		
Hardware store	—	—	—	—	—	—	—	—	—	—	U	P	P	U	U	—	—	—	*	—		
Health club/fitness center	—	—	—	—	—	—	—	U	—	U	P	P	P	U	—	—	U	—	U	*	—	
Hotel & motels	—	—	—	—	—	—	—	U ⁵	U	—	—	P	P	P	U	—	—	U ⁵	—	U	*	—
Jewelry store	—	—	—	—	—	—	—	—	—	—	—	P	P	P	U	—	—	—	*	—		
Kennels	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	U	U	—	*	—
Laboratories; medical, dental, optical	—	—	—	—	—	—	—	P	P	U	U	U	U	—	—	—	U	—	P	*	—	
Launderette	—	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	*	—		
Liquor stores (§ 9-5.3831)	—	—	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	*	—		
Live entertainment	—	—	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	*	—		
Marina	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	*	—		
Miniature golf courses	—	—	—	—	—	—	—	—	—	—	—	—	U	U ⁶	U	—	—	U	—	*	—	
Mini-storage	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	U	P	—	*	—

Nurseries (horticulture) (§ 9-5.3824)	—	—	—	—	—	—	—	—	—	P	P	U	U	—	P	P	—	*	—
Offices:																			
Business & professional	—	—	—	—	—	—	P	P	U	P	P	P	U	—	—	—	P	*	—
Medical (includes clinics)	—	—	—	—	—	—	P	P	U	P	P	P	U	—	—	—	P	*	—
Paint store	—	—	—	—	—	—	—	—	—	P	P	U	—	—	U	—	—	*	—
Parking lot (commercial) (§ 9-5.3837)	—	—	—	—	—	—	A	A	A	A	A	A	A	A	P	P	A	*	—
Pawn shops	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	*	—
Pet shop	—	—	—	—	—	—	—	—	P	P	P	P	U	—	—	—	—	*	—
Pharmacy	—	—	—	—	—	—	U	P	P	P	P	P	A	—	P	P	P	*	—
Photographer	—	—	—	—	—	—	—	P	P	P	P	P	A	—	U	—	—	*	—
Printing & blue printing	—	—	—	—	—	—	—	P	P	U	U	U	—	—	P	P	—	*	—
Radio & TV sales & repair	—	—	—	—	—	—	—	—	U	P	P	P	—	—	—	—	—	*	—
Recycling facilities:																			
Reverse vending machines (§ 9-5.3811)	—	—	—	—	—	—	—	—	P	P	P	P	—	—	P	P	—	*	—
Small collection facility (§ 9-5.3812)	—	—	—	—	—	—	—	—	A	A	A	A	—	—	A	A	—	*	—
Large collection facility (§ 9-5.3813)	—	—	—	—	—	—	—	—	A	A	A	A	—	—	A	A	—	*	—
Light processing facility	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Heavy processing facility (§ 9-5.3815)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Repair service	—	—	—	—	—	—	—	—	—	—	U	U	U ⁷	—	P	P	—	*	—
Restaurants (§§ 9-5.3823 and 9-5.3831):																			
General	—	—	—	—	—	—	P	P	P	P	P	P	P	—	U ⁵	—	—	*	—
Fast food	—	—	—	—	—	—	U	—	—	U	U	U	U	—	U ⁵	—	—	*	—
Outdoor seating & food service	—	—	—	—	—	—	U	U	U	U	U	U	U	—	U ⁵	U	—	*	—
Take out/delivery	—	—	—	—	—	—	P	U	P	P	P	P	U	—	U ⁵	—	—	*	—
With bar & live entertainment	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	*	—
Retail; general and specialty	—	—	—	—	—	—	—	—	P	P	P	P	A	—	—	—	—	*	—
Secondhand sales	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	*	—
Shoe repair shop	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	*	—
Sign shop	—	—	—	—	—	—	—	—	—	U	U	—	—	—	U	—	—	*	—
Studios (e.g., dance, martial arts)	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	*	—
Tailor shop	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	*	—
Tattoo studio	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	*	—
Theaters	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	*	—
Upholstery shop	—	—	—	—	—	—	—	—	—	U	U	U	—	—	U	P	—	*	—
Wireless Communications Facilities (§ 9-5.3846)	As subject to § 9-5.3846																		
Variety store	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	*	—
Vehicle/boat/ equipment sales & rental (§ 9-5.3825)	—	—	—	—	—	—	U ⁸	—	—	U	U	U	U	—	U	U	—	*	—
INDUSTRIAL USES																			
Animal rendering	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—

Bakery-commercial	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	P	P	—	*	—
Beverage bottling plant	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	*	—
Boat building	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	U	P	—	*	—
Cement or clay products manufacturing	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Concrete batch plant	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Contractor's storage yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	*	—
Dairy products processing	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	*	—
Dry cleaners processing	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Exterminator	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	*	—
Finished paper production	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Food processing plant	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	*	—
Fuel yard; bulk petroleum storage	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Garment manufacture	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Hazardous waste facilities (§ 9-5.3826):	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Small generator (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	U	U	—	*	—
Large generator (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Processor (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Household hazardous waste facility (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Junk yard/auto wrecking yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Lumber yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Machine shop	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	*	—
Manufacturing or storage of explosives, acid, cement, fertilizer, gas, inflammable fluids, glue, gypsum, lime, plaster of paris	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Mining & quarry; resource extraction	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Oil & gas drilling	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Oil & gas production	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Photographic plants	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Plastic fabrication	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Research & development	—	—	—	—	—	—	U	—	—	—	—	U	—	—	—	U	U	—	*	—
Residual repository (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Salvage/war surplus yards	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Solid waste transfer station	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Smelting or processing of iron, tin zinc or other ore	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Stockyards/ slaughterhouses	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	*	—
Stone monument works	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	*	—
Truck terminal yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	*	—
Truck & tractor repair	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	*	—
Warehousing & wholesaling	—	—	—	—	—	—	U	—	—	—	—	—	—	—	—	U	P	—	*	—
TEMPORARY USES																				
Removal of earth (§ 9-5.3822)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	*	—

Temporary construction building and uses (§ 9-5.3821)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	*	—
Outdoor display of merchandise (in conjunction with a non-residential use)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	*	—
Special outdoor events (§§ 9-5.3828 and 9-5.3831)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	*	—
Christmas tree and pumpkin sale lots (§ 9-5.3829)	—	—	—	—	—	—	A	A	A	A	A	A	—	—	A	A	—	*	—

1. Single-family dwellings existing prior to the effective date of this section are permitted uses, conforming to the R-20 zone; however, development of new single-family dwelling units, other than replacement of existing single-family dwellings, are prohibited within the R-20 zone.
2. Use may be permitted as an ancillary use if it is incidental to an otherwise permitted or conditionally permitted use within this zoning district.
3. Legally established churches existing prior to the effective date of this section are permitted uses, conforming to the PBC, C-O, C-1, C-2, and C-3 zone; however, development of new religious assembly uses, other than replacement of existing uses, is prohibited within these zoning districts.
4. Funeral services are limited to "J" Street, Fourth Street, and the area between Fourth and Fifth Streets.
5. May be located only on sites adjacent to freeway interchanges.
6. May be located along Somersville Road north of the SR-4 freeway.
7. Marine repair only. Permitted as an ancillary service for waterfront activities.
8. Boat sales and repair only.
9. In the case of the Emergency Shelter Overlay District, where no letter or number is included in the table for a particular land use, the regulations of the base zone apply. Emergency shelters are permitted by right in the Emergency Shelter Overlay District if they meet all standards of § 9-5.3835, Emergency Shelters, of this article.
10. Hospices and residential care facilities providing care for up to six patients are a permitted use in any district where residential uses are allowed.
11. Up to 20 units/acre permitted by right subject to compliance with all other applicable standards.
12. Subject to a conditional use permit on a site at least one quarter mile from any type of residential care facility, social service institution, welfare institution, or a similar type of facility; at least one mile from another correctional facility; and at least 1,000 feet from a school, library, public park, recreation area or any property zoned or used for residential development. See § 9-5.3838, Correctional Facilities, for additional requirements.
13. Cannabis business requires approval of a use permit by the City Council upon recommendation by the Planning Commission. See § 9-5.3845.

SECTION 5. Amending Antioch Municipal Code Title 9, Chapter 5, Article 6.

Antioch Municipal Code Table 9-5.601 is amended to read as follows:

HEIGHT, AREA & SETBACK REGULATIONS FOR PRIMARY STRUCTURE											
Zone	Maximum Height Feet ^f	Minimum Building Site Sq. Ft.	Minimum Lot Width in Feet		Maximum Lot Coverage	Minimum Density Allowed (Units per Gross Developable Acre)	Maximum Density Allowed Units Per Gross Developable Acre ^d	Front Yard Minimum ^{a,k}	Minimum Side Yard Required in Feet ^e		Minimum Rear Yard Required in Feet
			Corner	Interior					Corner	Interior	
TO BE DETERMINED BY CITY COUNCIL THROUGH PLANNED DEVELOPMENT PROCESS											
RE											
TO BE DETERMINED BY CITY COUNCIL THROUGH PLANNED DEVELOPMENT PROCESS											
RR											
R-4	35	6,000	65	60	40%	NA	4 du/acre	f	f	5 ft.	20 ft.
R-6	35	6,000	65	60	40%	NA	6 du/acre	f	f	5 ft.	20 ft.
R-10	45	6,000	65	60	40%	NA	10 du/acre	f	f	5 ft.	10 ft.
R-20	45	20,000	70	70	40%	NA	20 du/acre	f	f	5 ft.	10 ft.
R-25	45	20,000	70	70	50%	20 du/acre	25 du/acre	f	f	5 ft.	10 ft. ^m
R-35	45	20,000	70	70	50%	30 du/acre	35 du/acre	f	f	5 ft.	10 ft. ^m
PBC	35	20,000	65	60	35%	NA	0	f	f	0 ft.	0 ft.
C-0	35	20,000	65	60	35%	NA	0	f	f	0 ft.	10 ft.
C-1	35	20,000	65	60	35%	NA	0	f	f	0 ft.	10 ft.
C-2	35	20,000	65	60	35%	NA	0	f	f	0 ft.	10 ft.
C-3	70	20,000	65	60	35%	NA	0	f	f	0 ft.	10 ft.
MCR ^l	45	6,500	65	60	50%	NA	20 du/acre	f	f	5 ft.	10 ft.
RTC ^j	50	2,500	25 ^s	25 ^s	100%	NA	20 ^h	0 ⁱ	0 ⁱ	0 ft.	0 ft.
RTR-10	45	3,500	45	45	50%	NA	12	15	10	5 ft.	15 ft.
RTR-20	45	20,000	100	100	50%	NA	20	15	10	5 ft.	10 ft.

HEIGHT, AREA & SETBACK REGULATIONS FOR PRIMARY STRUCTURE											
Zone	Maximum Height Feet ^b	Minimum Building Site Sq. Ft.	Minimum Lot Width in Feet		Maximum Lot Coverage	Minimum Density Allowed (Units per Gross Developable Acre)	Maximum Density Allowed Units Per Gross Developable Acre ^d	Front Yard Minimum ^{a, k}	Minimum Side Yard Required in Feet ^e		Minimum Rear Yard Required in Feet
			Corner	Interior					Corner	Interior	
WF	45	6,500	60	60	60%	NA	0	0	0	0 ft.	0 ft.
M-1	45	40,000	100	100	50%	NA	0	f	f	0 ft.	0 ft.
M-2	70	40,000	100	100	50%	NA	0	f	f	0 ft.	0 ft.
HPD	TO BE DETERMINED BY CITY COUNCIL THROUGH PLANNED DEVELOPMENT PROCESS										
PD	TO BE DETERMINED BY CITY COUNCIL THROUGH PLANNED DEVELOPMENT PROCESS										
RRMP	TO BE DETERMINED BY CITY COUNCIL THROUGH PLANNED DEVELOPMENT PROCESS IN A MANNER CONSISTENT WITH ARTICLE 41 OF THE MUNICIPAL CODE										
TOD	TO BE DETERMINED BY CITY COUNCIL THROUGH PLANNED DEVELOPMENT PROCESS										
H	70	SAME AS C-0 ZONE ^k									
OS	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
S	TO BE DETERMINED BY CITY COUNCIL THROUGH PLANNED DEVELOPMENT PROCESS										
SH	SAME AS UNDERLYING BASE ZONE										
T	SAME AS UNDERLYING BASE ZONE										
^a	Where 40% or more of the frontage (excluding reversed frontage lots) in a block has been improved with buildings, the minimum required front yard for main buildings shall be the average of the improved lots if less than the front yard requirements, but not less than six feet from the property line.										
^b	Height shall mean the vertical distance from the average level of the highest and lowest point of that portion of the lot covered by the structure, excluding below ground basements, to the topmost point of the roof. Exceptions to the specified height limitation shall include the spires, belfries, cupolas and domes of churches, monuments, water towers, fire and hose towers, observation towers, distribution and transmission towers, lines and poles, chimneys, smokestacks, flag poles, radio towers, excluding wireless communications facilities subject to § 9-5.3846, equipment penthouses encompassing less than 20% of total roof area and less than eight feet in height, and parapets less than 30 inches in height, unless otherwise governed by this chapter.										
^c	Minimum lot area in all zones shall not apply to the condominium parcelization of a larger project where land is being divided for individual building envelopes.										

HEIGHT, AREA & SETBACK REGULATIONS FOR PRIMARY STRUCTURE

^d	Maximum density allowed is defined in the city General Plan as per the maximum developable gross acreage definition found in this chapter.
^e	For at least 25% of the lots in a given subdivision, one side yard of an interior lot shall be 10 feet in width and the other side yard can be five feet. The 10-foot side yard area shall remain as unrestricted open area. This shall also apply to all two-story single-family residential lots. On any parcel of land of an average width of less than 50 feet, which parcel was under one ownership or is shown as a lot on any subdivision map filed in the office of the County Recorder prior to April 11, 1950, when the owner thereof owns no adjoining land, the width of each side yard may be reduced to 10% of the width of such parcel, but in no case to less than three feet.
^f	<p>Front yard and street side setbacks shall be reserved for landscaping only, excluding access and egress driveways and shall be determined on a graduated scale based upon type of street and land use as follows:</p> <ol style="list-style-type: none"> (1) Non-residential uses. <ul style="list-style-type: none"> Arterial street: minimum 30-foot setback with 30-foot landscaping on all frontages. Collector street: minimum 25-foot setback with 25-foot landscaping. Local street: minimum 20-foot setback with 20-foot landscaping. (2) Single-family detached and two-family dwelling uses. <ul style="list-style-type: none"> Arterial street: minimum 30-foot setback with 30-foot landscaping on all frontages. Collector street: minimum 25-foot setback and landscaping for front yard and 10-foot street side yard setback with landscaping Local street: minimum 20-foot front yard setback with 20 foot of landscaping and 10-foot street side yard setback with landscaping. (3) Multi-family dwelling uses. <ul style="list-style-type: none"> Arterial street: minimum 15-foot setback with 15-foot landscaping on all frontages. Collector street: minimum 15-foot setback with 15-foot landscaping. Local street: minimum 10-foot setback with 10-foot landscaping.
^g	New construction with frontage in excess of the minimum lot width shall reflect the pattern of building widths in facade design.
^h	<p>Within the area bounded by the Burlington Northern Santa Fe Railroad, "I" Street, Second Street, and "E" Street, residential density may be increased to 45 dwelling units per acre provided:</p> <ol style="list-style-type: none"> (1) The residential use is part of a mixed-use development with the entire first floor devoted to commercial use; (2) The proposed development provides public amenities as described in § 4 (relating to residential use in RTC); and (3) The project has received use permit approval from the Planning Commission.

HEIGHT, AREA & SETBACK REGULATIONS FOR PRIMARY STRUCTURE	
i	Buildings in the RTC district shall be placed on the property line except for: <ul style="list-style-type: none"> (1) Setbacks to accommodate outdoor dining and plazas, provided that such setbacks do not exceed a depth of one-third of the lot depth; (2) Courtyards, promenades, and plazas located on any portion of the site; and (3) Where a setback is necessary to maintain the uniform setback of building facades.
j	The first floor of a building shall extend from property line to property line except: <ul style="list-style-type: none"> (1) In setback areas for outdoor dining, plazas; and (2) For required vehicular or pedestrian access.
k	Notwithstanding any other provisions of this chapter for yard requirements, in any residential district the front of any garage shall be not less than 20 feet from the exterior property line on which such garage faces.
l	For projects that consist of attached single-family dwellings (townhomes), in which each dwelling occupies its own lots, the minimum lot area is 1,800 square feet and the minimum required interior side setback is zero.
m	Where a multi-family dwelling abuts a lot that is zoned RR, RE, R4 or R6, a minimum rear yard of 20 feet shall be provided.

SECTION 6. Conflicts with Prior Ordinances.

If the provisions in this Ordinance conflict in whole or in part with any other City regulation or ordinance adopted prior to the effective date of this section, the provisions in this Ordinance will control.

SECTION 7. Publication; Effective Date.

This Ordinance shall take effect and be enforced within thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

SECTION 8. Severability.

Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 11th day of June 2019 and passed and adopted at a regular meeting thereof held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, CMC
City Clerk of the City of Antioch

ATTACHMENT "B"

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING ANTIOCH MUNICIPAL CODE § 7-3.06 - OTHER EXCEPTIONS TO UNDERGROUND UTILITY DISTRICTS

WHEREAS, pursuant to Article XI, section 7 of the California Constitution and sections 36931 *et seq.* of the California Government Code, the City Council may make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general laws;

WHEREAS, on May 28, 1969 the City Council amended Antioch Municipal Code § 7-3.06 regulating exceptions to Underground Utility Districts;

WHEREAS, significant changes in technology have occurred, including the development of wireless communications facilities ("**WCFs**"), since the last amendment to Antioch Municipal Code § 7-3.06;

WHEREAS, significant changes in federal and State law that affect local authority over WCFs have occurred, including but not limited to the following:

- On November 18, 2009, the Federal Communications Commission ("**FCC**") adopted a declaratory ruling (the "**Shot Clock**"), which established presumptively reasonable timeframes for state and local governments to act on applications for WCFs;
- On February 22, 2012, Congress adopted Section 6409(a) of the Middle-Class Tax Relief and Job Creation Act ("**Section 6409(a)**"), which mandated that state and local governments approve certain modifications and collocations to existing WCFs;
- On October 17, 2014, the FCC adopted a report and order that, among other things, implemented new limitations on how state and local governments review applications covered by Section 6409(a), established an automatic approval for such applications when the local reviewing authority fails to act within 60 days, and also further restricted generally applicable procedural rules under the Shot Clock. This report and order effectively preempted local moratoria on WCFs by finding that the Shot Clock continues to run even when a valid moratorium is adopted;
- On October 9, 2015, California adopted Assembly Bill No. 57 (Quirk), which deemed approved any WCF applications when the local reviewing authority fails to act within the Shot Clock timeframes;
- On August 2, 2018, the FCC adopted a Third Report & Order and Declaratory Ruling in the rulemaking proceeding titled *Accelerating Wireline*

and Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment, 33 FCC Rcd. 7705 (rel. Aug. 3, 2018) (the "**August Order**"), that formally prohibited express and *de facto* moratoria for all telecommunications services and facilities under 47 U.S.C. § 253(a) and directed the Wireline Competition Bureau and the Wireless Telecommunications Bureau to hear and resolve all complaints on an expedited basis;

- On September 26, 2018, the FCC adopted a Declaratory Ruling and Third Report and Order in the same rulemaking proceeding, --- FCC Rcd. ---, FCC 18-133 (rel. Sep. 27, 2018) (the "**September Order**"), which, among many other things, creates a new regulatory classification for small wireless facilities, alters existing "shot clock" regulations to require local public agencies to do more in less time, establishes a national standard for an effective prohibition that replaces the existing "significant gap" test adopted by the United States Court of Appeals for the Ninth Circuit and provides that a failure to act within the applicable timeframe presumptively constitutes an effective prohibition.

WHEREAS, the City Council desires to amend Antioch Municipal Code § 7-3.06 to reflect these changes to technology and federal and State law;

WHEREAS, on May 31, 2019, the public notice required by Antioch Municipal Code § 9-5.2806 was given;

WHEREAS, on June 11, 2019, the City Council held a duly noticed public hearing on the Amendments, reviewed and considered the staff report, other written reports, public testimony and other information contained in the record.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANTIOCH DOES ORDAIN AS FOLLOWS:

SECTION 1: Findings.

The City Council finds that:

- A. The facts set forth in the recitals in this Ordinance are true and correct and incorporated by reference. The recitals constitute findings in this matter and, together with the staff report, other written reports, public testimony and other information contained in the record, are an adequate and appropriate evidentiary basis for the actions taken in this Ordinance.
- B. The Amendments are consistent with the General Plan, Antioch Municipal Code and applicable federal and State law.

- C. The Amendments will not be detrimental to the public interest, health, safety, convenience or welfare.

SECTION 2: CEQA

Pursuant to California Environmental Quality Act ("**CEQA**") Guidelines § 15378 and California Public Resources Code § 21065, the City Council finds that this Ordinance is not a "project" because its adoption is not an activity that has the potential for a direct physical change or reasonably foreseeable indirect physical change in the environment. Accordingly, this Ordinance is not subject to CEQA.

Even if this Ordinance qualified as a "project" subject to CEQA, the City Council finds that, pursuant to CEQA Guidelines § 15061(b)(3), (the so called "**common sense exemption**") there is no possibility that this project will have a significant impact on the physical environment. This Ordinance merely amends the Antioch Municipal Code to authorize the adoption of regulations related to WCFs. This Ordinance does not directly or indirectly authorize or approve any actual changes in the physical environment. Applications for any new WCF or change to an existing WCF would be subject to additional environmental review on a case-by-case basis. Accordingly, the City Council finds that this Ordinance would be exempt from CEQA under the common-sense exemption.

SECTION 3: Amending Antioch Municipal Code § 7-3.06

Antioch Municipal Code § 7-3.06 OTHER EXCEPTIONS is amended to read as follows:

The provisions of this chapter and any resolution adopted pursuant to the provisions of § 7-3.03 of this chapter shall, unless otherwise provided in such resolution, not apply to the following types of facilities:

- (A) Any municipal facilities or equipment installed under the supervision and to the satisfaction of the City Engineer;
- (B) Poles or electroliers used exclusively for street lighting;
- (C) Overhead wires (exclusive of supporting structures) crossing any portion of a district within which overhead wires have been prohibited, or connecting to buildings on the perimeter of a district, where such wires originate in an area from which poles, overhead wires, and associated overhead structures are not prohibited;
- (D) Poles, overhead wires, and associated overhead structures used for the transmission of electric energy at normal voltages in excess of 34,500 volts;
- (E) Overhead wires attached to the exterior surface of a building by means of a bracket or other fixture and extending from one location on the building to another location on the same building or to an adjacent building without crossing any public street;

- (F) Antennae, ~~associated equipment~~, and supporting structures solely used by a utility for furnishing communications services;
- (G) Equipment appurtenant to underground facilities, such as surface-mounted transformers, pedestal-mounted terminal boxes and meter cabinets, and concealed ducts; and
- (H) Temporary poles, overhead wires, and associated overhead structures used or to be used in conjunction with construction projects.

SECTION 4: Severability.

If any section, subsection, provision or part of this ordinance, or its application to any person or circumstance, is held to be unconstitutional or otherwise invalid, the remainder of this ordinance, and the application of such provision to other person or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

SECTION 5: Publication; Effective Date

This ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption and shall be published once within fifteen (15) days upon passage and adoption in a newspaper of general circulation printed and published in the City of Antioch.

* * * * *

I HEREBY CERTIFY that the forgoing ordinance was introduced and adopted at a regular meeting of the City Council of the City of Antioch, held on the 11th of June 2019, and passed and adopted at a regular meeting thereof, held on the 25th of June 2019, by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, CMC
City Clerk of the City of Antioch



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: James Pflueger, Operations Supervisor

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Janitorial Services Bid Award

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution approving the janitorial services bid award to the lowest responsible and responsive bidder, Lee's Building Maintenance Company and authorizing the City Manager to execute the janitorial services agreement between the City and Lee's Building Maintenance Company in an amount not to exceed \$558,180.

FISCAL IMPACT

Funding for janitorial contracted services is allocated as follows: General Fund, Water Fund, Marina Fund, Vehicle Maintenance Fund, and Recreation Fund.

DISCUSSION

The Public Works Department provides contracted janitorial service to City facilities. Public Works published the request for bids on May 29, 2019. The bid closed on June 18, 2019. We received six qualified bids. The specifications included the following City facilities: City Hall and City Hall Council Chambers, Antioch Senior Center, Nick Rodriguez Community Center, Police and Animal Services, Marina Berther and Public Restrooms, Public Works, and the Water Treatment Plant. Unscheduled work requiring immediate attention is utilized on an as needed basis.

Lee's Building Maintenance Company is the overall lowest qualified bid; the bid tabulation is attached.

ATTACHMENTS

- A. Resolution
- B. Bid Tabulation

ATTACHMENT "A"

RESOLUTION NO. 2019/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE JANITORIAL SERVICES BID AWARD AND AUTHORIZING THE
CITY MANAGER TO EXECUTE AN AGREEMENT WITH LEE'S BUILDING
MAINTENANCE COMPANY FOR A CONTRACT AMOUNT NOT TO EXCEED \$558,180**

WHEREAS, the janitorial service agreement seeks to ensure that City facilities are clean, safe and well maintained for our employees and guests;

WHEREAS, the Public Works Department published a request for proposals ("RFP") for janitorial services on May 29, 2019 and the bidding closed on June 18, 2019;

WHEREAS, Lee's Building Maintenance Company was a responsible and responsive bidder for the City's janitorial services agreement (the "**Agreement**"); and

WHEREAS, Lee's Building Maintenance Company participated in a competitive open bid process and submitted the overall lowest qualified bid for the Agreement in the amount of \$558,180.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the City's janitorial services bid award to Lee's Building Maintenance Company the lowest responsible and responsive bidder.

BE IT FURTHER RESOLVED that the City Council hereby authorizes the City Manager to execute the janitorial services agreement between the City and Lee's Building Maintenance Company in an amount not to exceed \$558,180.

* * * * *

HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"



JANITORIAL SERVICES BID NO. 910-0529-19A BID CLOSED: TUESDAY, JUNE 18, 2019, 2pm

	1	2	3	4	5	6
	Lee's Building Maintenance Company	Karla's Janitorial Suppliers, LLC	Bay Area Janitorial Force, Inc.	Universal Building Services and Supply Co.	Janico Building Services	Executive Heritage Janitorial Systems
	\$ 558,180.00	\$ 1,042,193.52	\$ 1,122,564.00	\$ 1,223,340.65	\$ 1,520,370.15	\$ 1,639,200.00
	\$ 105,612.00	\$ 196,302.00	\$ 207,264.00	\$ 218,076.00	\$ 266,330.52	\$ 327,840.00
	\$ 108,624.00	\$ 202,191.12	\$ 215,544.00	\$ 233,341.32	\$ 287,636.96	\$ 327,840.00
	\$ 111,636.00	\$ 208,256.40	\$ 224,172.00	\$ 248,508.51	\$ 307,771.55	\$ 327,840.00
	\$ 114,648.00	\$ 214,504.56	\$ 233,124.00	\$ 257,206.30	\$ 329,315.56	\$ 327,840.00
	\$ 117,660.00	\$ 220,939.44	\$ 242,460.00	\$ 266,208.52	\$ 329,315.56	\$ 327,840.00

Total All Facilities for 5-Years:

Annual Costs:

Fiscal Year 2019/2020
Fiscal Year 2020/2021
Fiscal Year 2021/2022
Fiscal Year 2022/2023
Fiscal Year 2023/2024

Plan Holders That Did Not Bid:

AB Janitorial Services
Action Maintenance Systems
C & S Commercial and Residential Maintenance
C&S Commercial and Residential Maintenance
Crossroads Facility Services
Hi-Lite Janitorial

Jani-King
Top Brass Building Services
Town & Country Janitorial
Township Building Services, Inc.
Transpacific Building Maintenance, Inc.
Wessne's Janitorial Services



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Wayne Burgess, Parks Leadworker

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Chichibu Park Playground Replacement

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the Chichibu Park Playground Replacement and authorizing the City Manager to execute an agreement with Miracle Play Systems for the contract amount not to exceed \$389,951.

FISCAL IMPACT

The draft 2019-2024 Capital Improvement Program includes funding for the Chichibu Park Upgrades project in the amount of \$390,000 for Fiscal Year 2019-20. These funds are included in the draft budget which will be presented to Council on a separate item on June 25, 2019.

DISCUSSION

The Capital Improvement Program (CIP) includes funding each fiscal year for city wide park and facilities upgrades.

Staff has performed a citywide playground facility assessment and identified the top priority as Chichibu Park for playground replacements. In recent years, First 5 Contra Costa, a children and families commission, identified a priority list of Antioch parks for rehabilitation that is consistent with City staff's analysis. The following parks have received playground replacements in the last few years: Mira Vista Park, Contra Loma Estates Park and Prosserville Park. Jacobsen Park's playground is proposed to be replaced next year with additional amenities installed at Marchetti Park.

Miracle Play Systems, a State of California Multiple Award Schedules (CMAS) approved vendor, provided design alternatives for the Parks and Recreation Commission's input and recommendations on February 21, 2019. The playground theme and recommendations selected by the Parks and Recreation Commission is included in Attachment B.

ATTACHMENTS

- A. Resolution
- B. Playground Conceptual Design

ATTACHMENT "A"

RESOLUTION NO. 2019/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE CHICHIBU PARK PLAYGROUND REPLACEMENT AND
AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH
MIRACLE PLAY SYSTEMS FOR A CONTRACT AMOUNT NOT TO EXCEED \$389,951**

WHEREAS, Chichibu Park playground equipment is rated by City staff as the highest priority for replacement and is also ranked very high by First 5 Contra Costa;

WHEREAS, the draft 2019-2024 Capital Improvement Program includes funding for the Chichibu Park Playground Replacement in the amount of \$390,000 for Fiscal Year 2019-20 and these funds are included in the draft budget which will be presented to Council on a separate item on June 25, 2019;

WHEREAS, the City's procurement procedures include competitive, cooperative purchasing in accordance with Antioch Municipal Code § 3-4.12(C), Cooperative Purchasing;

WHEREAS, Miracle Play Systems, a State of California Multiple Award Schedules (CMAS) approved vendor provided a quote to replace the Chichibu Park playground in the amount of \$389,951; and

WHEREAS, on February 21, 2019 the Parks and Recreation Commission provided comments and suggestions related to the proposed playground equipment that have been incorporated into the design.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves authorizing the City Manager to execute the Agreement with Miracle Play Systems through the CMAS competitive procurement process for the Chichibu Park Playground Replacement in the amount not to exceed \$389,951.

* * * * *

HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

CITY OF ANTIOCH PARK UPDATES

JUNE 3, 2019

Miracle PlaySystems Inc.

800.879.7730

kelly@miracleplaygroup.com

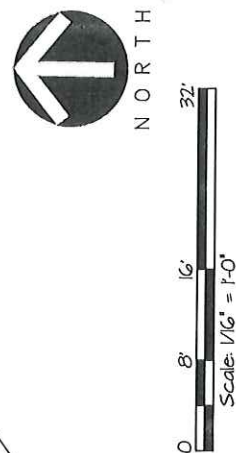
2100 Embarcadero

Oakland, CA 94606

www.miracleplaygroup.com

MIRACLE
play**systems**
DESIGNING PLAY

ATTACHMENT "B"



MIRACLE
playsystems
DESIGNING PLAY

ALL DRAWINGS ARE SUBJECT TO CHANGE AND SHOULD BE REVIEWED BEFORE FINAL SALE. ALL SITE DIMENSIONS WILL NEED TO BE VERIFIED PRIOR TO SALE AND INSTALLATION.



Colors Used In Rendering



Chichibu Park
Antioch, CA.
04/10/2019
15_0051_ChichiBu_004



CREATING FUN
PLAY ENVIRONMENTS
TO ENRICH COMMUNITIES



ATTACHMENT 'B'

Chichibu Park, 5-12

Antioch, CA.
04/10/2019

15_0051_ChichiBu_004



CREATING FUN
PLAY ENVIRONMENTS
TO ENRICH COMMUNITIES



ATTACHMENT 'B'

Chichibu Park, 5-12 Antioch, CA. 04/10/2019

15_0051_ChichiBu_004



CREATING FUN
PLAY ENVIRONMENTS
TO ENRICH COMMUNITIES



Chichibu Park, 2-5

Antioch, CA.
04/10/2019

15_0051_ChichiBu_004

CREATING FUN
PLAY ENVIRONMENTS
TO ENRICH COMMUNITIES



B6



Chichibu Park, 2-5

Antioch, CA.
04/10/2019

15_0051_ChichiBu_004



CREATING FUN
PLAY ENVIRONMENTS
TO ENRICH COMMUNITIES




STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Phil Hoffmeister, Administrative Analyst II

APPROVED BY: Jon Blank, Public Works Director/City Engineer 

SUBJECT: Resolution Annexing Assessor's Parcel Number 071-072-015 (Almond Knolls) into CFD No. 2018-02 (Police Protection)

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached resolution annexing assessor's parcel number (APN) 071-072-015 (Almond Knolls) into Community Facilities District (CFD) No. 2018-02 (Police Protection).

FISCAL IMPACT

There is no immediately projected financial impact. Long term, the property owner(s) will contribute to police services through CFD No. 2018-02 (Police Protection).

DISCUSSION

As part of the tentative map approval, Worrell Apartments LLC was conditioned to annex the Almond Knolls subdivision (APN 071-072-015) into a CFD for Police Protection. The project is located on the south side of Worrell Road, approximately 150 feet east from the intersection of Lone Tree Way.

Resolution No. 2018/113, adopted by the City Council on September 11, 2018, authorizes the City to annex properties into CFD No. 2018-02 and assess them for eligible Police Protection without further public hearings or formal elections upon receipt of written consent from the owner(s).

The Boundary Map (Attachment C) shows the location of the following properties to be added as Annexation No. 4 to CFD No. 2018-02 for Police Protection: APN 071-072-015 Worrell Apartments LLC.

The owner has given consent and approval that all APNs be annexed to CFD No. 2018-02 (Attachment B). The owner has agreed and intends that such consent and approval constitute election to annex to CFD No. 2018-02 and approval of the authorization for the levy of the Special Tax within the property.

It is recommended that the City Council adopt the attached resolution (Attachment A) certifying and adding the above property to CFD No. 2018-02 (Police Protection). If approved by the City Council, an amended Boundary Map and an Amendment of Notice

of Special Tax Lien for CFD 2018-02 (Police Protection) shall be filed with the Contra Costa County Recorder's Office within fifteen (15) days of the resolution to annex.

ATTACHMENTS

A: Resolution

B: Consent and Election to Annex with Notary Acknowledgement

C: Boundary Map of Annexation No. 4 to CFD No. 2018-02 (Police Protection)

D: Amended Notice of Special Tax Lien

ATTACHMENT "A"

RESOLUTION NO. 2019/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
ANNEXING ASSESSOR'S PARCEL NUMBER 071-072-015 (ALMOND KNOLLS)
INTO CFD NO. 2018-02 (POLICE PROTECTION)**

WHEREAS, Worrell Apartments LLC has given its written consent and approval to have APN 071-072-015 annexed into CFD No. 2018-02 (Police Protection);

WHEREAS, Worrell Apartments LLC intends that such consent and approval constitute election to annex into CFD No. 2018-02 (Police Protection), and approval of the authorization for the levy of the Special Tax within the properties, respectively.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch that APN 071-072-015 is hereby annexed into CFD No. 2018-02 (Police Protection).

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"

CONSENT AND ELECTION TO ANNEX REAL PROPERTY TO AN EXISTING
COMMUNITY FACILITIES DISTRICT

CITY OF ANTIOCH
COMMUNITY FACILITIES DISTRICT NO. 2018-02
(POLICE PROTECTION)

TO: CITY COUNCIL OF THE CITY OF ANTIOCH IN ITS CAPACITY AS THE LEGISLATIVE
BODY OF THE ABOVE ENTITLED COMMUNITY FACILITIES DISTRICT:

1. The undersigned is the owner (the "Owner"), or the duly authorized representative of the Owner, of the real property as described in Exhibit A attached hereto and incorporated herein by reference (the "Property"), and in such capacity, possesses all legal authority necessary to execute this Consent and Election as and on behalf of the Owner in connection with the annexation of the Property to the District (as defined below).

The Owner is:

Worrell Apartments, LLC

(Type or print the Full Name of the Owner or Owners of the Property in the above spaces.)

2. The Owner is aware of and understands the following:
 - A. The City of Antioch has conducted proceedings pursuant to the "Mello-Roos Community Facilities Act of 1982", (Government Code Section 53311 and following) (the "Act") to form a community facilities district known and designated as COMMUNITY FACILITIES DISTRICT NO. 2018-02 (POLICE PROTECTION) (the "District") to finance the increased demand for Police Protection (the "Services") resulting from new development within the District. The services to be financed by the CFD comprise services ("Services") authorized to be financed pursuant to Section 53313 and 53313.5 of the Government Code. CFD 2018-02 shall finance Services only to the extent they are in addition to those provided in the territory of CFD 2018-02 before the CFD was created and such Services may not supplant services already available within CFD 2018-02 when the CFD was created.

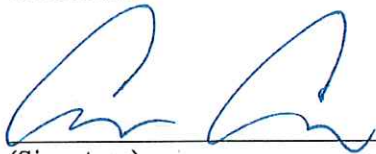
For a full and complete description of the Police Protection, reference is made to the final CFD Report, a copy of which is on file in the Office of the City Clerk. For all particulars, reference is made to said CFD Report.

- B. The City has also undertaken proceedings pursuant to Article 3.5 of the Act to provide for the future annexation of certain territory, including the Property, to the District. On September 11, 2018, the City held a public hearing as required by the Act, to consider the future annexation of such territory, including the Property, to the District. Notice of such hearing was given in the form and manner as required by law. A protest to such future annexation was not received from 50% or more of the registered voters, or six (6) registered voters, whichever is more, residing in the territory proposed to be annexed in the future or the owners of one-half or more of the area of land in the territory proposed to be annexed in the future. At the conclusion of such public hearing, the legislative body of the City did approve and provide for the annexation in the future upon the unanimous approval of the owner or owners of each parcel or parcels at the time that such parcel or parcels are annexed, without additional hearings.

THE UNDERSIGNED DOES HEREBY CERTIFY UNDER PENALTY OF PERJURY AS FOLLOWS:

3. The Owner consents and elects to and expressly approves annexation of the Property to the District and the authorization for the levy of the Special Tax within the Property without further public hearing and without an election conducted pursuant to the provisions of Government Code Section 53339.7 and Article 2 of the Act and the Elections Code of the State of California. Owner agrees and intends that such consent and approval constitutes Owner's election to annex the Property to the District and to approve the authorization for the levy of the Special Tax within the Property.
4. The Owner waives any right, which the Owner may have to make any protest or complaint or undertake any legal action challenging the validity of the proceedings of the City or the District to authorize the future annexation of the Property to the District or the authorization for the levy of the Special Tax within the Property, any necessity, requirement, right or entitlement for further public hearing or election pertaining to the annexation of the Property to the District and the levy of the Special Tax within the Property.
5. The Owner specifically authorizes the levy of the Special Tax on the Property pursuant to the rate and method of apportionment set forth in Exhibit B to pay for the authorized Police Protection.

EXECUTED this 28 day of may, 2019, in Stockton, California.


(Signature)

Charles Conklin
Type or print name of signor

(Signature)

Type or print name of signor

Note:

1. Signatures of property owner(s) or representatives must be notarized.
2. Proof of Authorization to sign is required for Corporations, Partnerships, Limited Liability Companies, Trusts, etc.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF SAN JOAQUIN

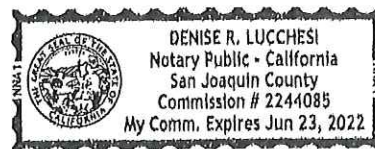
On May 28, 2019, before me, Denise R. Lucchesi, Notary Public, personally appeared Chris Conklin, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Denise R. Lucchesi
(Seal)



Bcf

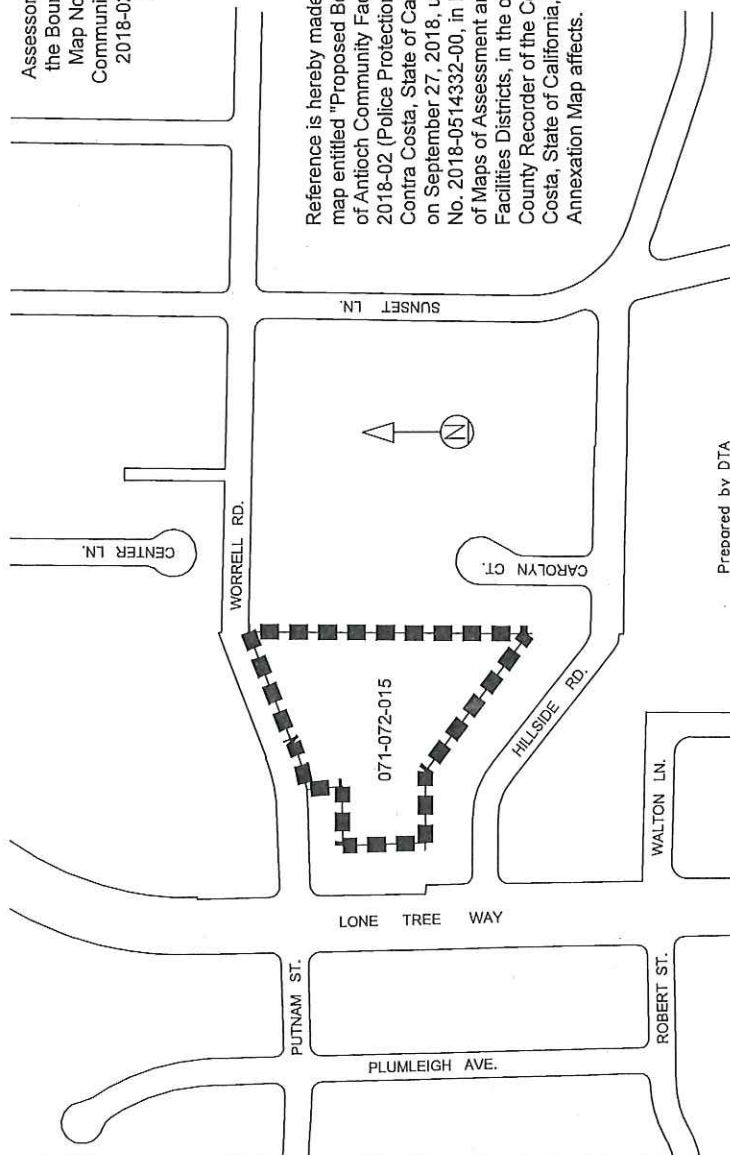
**ANNEXATION MAP NO. 4 OF
CITY OF ANTIOCH
COMMUNITY FACILITIES DISTRICT NO. 2018-02
(POLICE PROTECTION)
COUNTY OF CONTRA COSTA
STATE OF CALIFORNIA**

LEGEND

- ■ ■ ■ ■ Boundaries of Annexation Map No. 4 of
 City of Antioch Community Facilities District
 No. 2018-02 (Police Protection), Contra
 Costa County, California
 — Assessor Parcel Line

Reference is hereby made to the Assessor maps of the
County of Contra Costa, State of California, for a description
of the lines and dimensions of each lot and parcel.

Assessor Parcel Number within
the Boundaries of Annexation
Map No. 4 of City of Antioch
Community Facilities District No.
2018-02 (Police Protection):
071-072-015



Reference is hereby made to that certain
map entitled "Proposed Boundaries of City
of Antioch Community Facilities District No.
2018-02 (Police Protection), County of
Contra Costa, State of California," recorded
on September 27, 2018, under Document
No. 2018-0514332-00, in Book 87, Page 19
of Maps of Assessment and Community
Facilities Districts, in the office of the
County Recorder of the County of Contra
Costa, State of California, which this
Annexation Map affects.

(1) Filed in the office of the Clerk of the City of
Antioch this ____ day of ____, 2019.

Arne Simonsen, Clerk of the City of Antioch,
California

(2) I hereby certify that the within map showing the
proposed boundaries of Annexation Map No. 4 of
City of Antioch Community Facilities District No.
2018-02 (Police Protection), City of Antioch,
County of Contra Costa, State of California, was
approved by the City Council of the City of
Antioch at a regular meeting thereof, held on the
____ day of ____, 2019, by
its Resolution No. ____.

Arne Simonsen, Clerk of the City of Antioch,
California

(3) Contra Costa County Recorder's Certificate

This map has been filed under Document
Number ____, 2019, at ____, m., in Book
____ of Maps of Assessment and
Community Facilities Districts at page
____, in the office of the county recorder in
the County of Contra Costa, State of California,
at the request of the City of San Ramon in the
amount of \$ ____.

Joseph E. Canciamilla
County Clerk-Recorder

By: _____

Deputy Recorder

Prepared by DTA

ATTACHMENT "D"

RECORDED AT REQUEST OF:

City of Antioch
Public Works Department
Engineering & Development Services Division
Attn: Phil Hoffmeister
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007

**THIS SPACE FOR RECORDERS
USE ONLY**

(No fee for recording pursuant to Government Code §27383)

**Amendment to the Notice of Special Tax Lien
(Notice of Annexation)
Annexation No. 4
City of Antioch
Community Facilities District No. 2018-02
(Police Protection)**

APN 071-072-015

**City of Antioch
County of Contra Costa
State of California**

June 2019

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**AMENDMENT TO THE NOTICE OF SPECIAL TAX LIEN
(NOTICE OF ANNEXATION)**

ANNEXATION NO. 4

**CITY OF ANTIOCH
COMMUNITY FACILITIES DISTRICT NO. 2018-02
(POLICE PROTECTION)**

Pursuant to the requirements of Section 3117.5 of the Streets and Highways Code and Section 53339.8 of the Government Code, the undersigned City Clerk of the City of Antioch, acting for and on behalf of the legislative body of the CITY OF ANTIOCH, COMMUNITY FACILITIES DISTRICT NO. 2018-02 (Police Protection), COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, HEREBY GIVES NOTICE that a lien is hereby imposed to secure payment of a special tax which the City Council of the City of Antioch, County of Contra Costa, State of California, acting in its capacity as the legislative body of such Community Facilities District is authorized to annually levy for the following purpose:

To finance increased demand for Police Protection resulting from new development within the District

The special tax is authorized to be levied on the property described in "Exhibit A" attached hereto (the "Annexed Property") which has been annexed to the District, which has now been officially formed, and the lien of the special tax is a continuing lien, which shall secure each annual levy of the special tax and which shall continue in force and effect until the special tax obligation is prepaid, permanently satisfied and cancelled in accordance with law or until the special tax ceases to be levied and an notice of cessation of special tax is recorded in accordance with Section 53330.5 of the Government Code.

The rate and method of apportionment of the authorized special tax is as shown on the attached, referenced and incorporated Exhibit "B", and the special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and the same procedure, sale and lien priority in case of delinquency as is provided for ad valorem taxes; provided, however, as applicable, the legislative body of the District may, by resolution, establish and adopt an alternative or supplemental collection procedure as necessary.

Notice is further given that upon the recording of this notice in the office of the County Recorder, the obligation to pay the special tax levy shall become a lien upon the Annexed Property in accordance with Section 3115.5 of the Streets and Highways Code.

The names of the owners of the Annexed Property as they appear on the last secured assessment roll as of the date of recording of this Notice and Assessor's tax parcels numbers of all parcels or any portion thereof which are included within the

Annexed Property are as set forth on the attached, referenced and incorporated Exhibit "C".

Reference is made to the following:

1. "Proposed Boundaries of City of Antioch Community Facilities District No. 2018-02 (Police Protection), County of Contra Costa, State of California", recorded on September 27, 2018 under Document No. 2018-0154332, in Book 87, Page 19 of Maps of Assessment and Community Facilities Districts, in the Office of the County Recorder of the County of Contra Costa, State of California.
2. "City of Antioch Community Facilities District No. 2018-02 (Police Protection), Rate and Method of Apportionment of Special Tax" attached as Exhibit B to Resolution No. 2018/113 adopted by the City of Antioch City Council on September 11, 2018
3. "Notice of Special Tax Lien, City of Antioch, Community Facilities District No. 2018-02 (Police Protection) (County of Contra Costa)", recorded on November 07, 2018 under Document No. 2018-0181159, in the Office of the County Recorder of the County of Contra Costa, State of California.

For further information concerning the current and estimated future tax liability of owners or purchasers of real property subject to this special tax lien, interested persons should contact the following designated person:

Dated: _____

CITY CLERK, CMC
City Clerk of the City of Antioch
STATE OF CALIFORNIA

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EXHIBIT A

CONSENT AND ELECTION TO ANNEX REAL PROPERTY TO AN EXISTING COMMUNITY FACILITIES DISTRICT

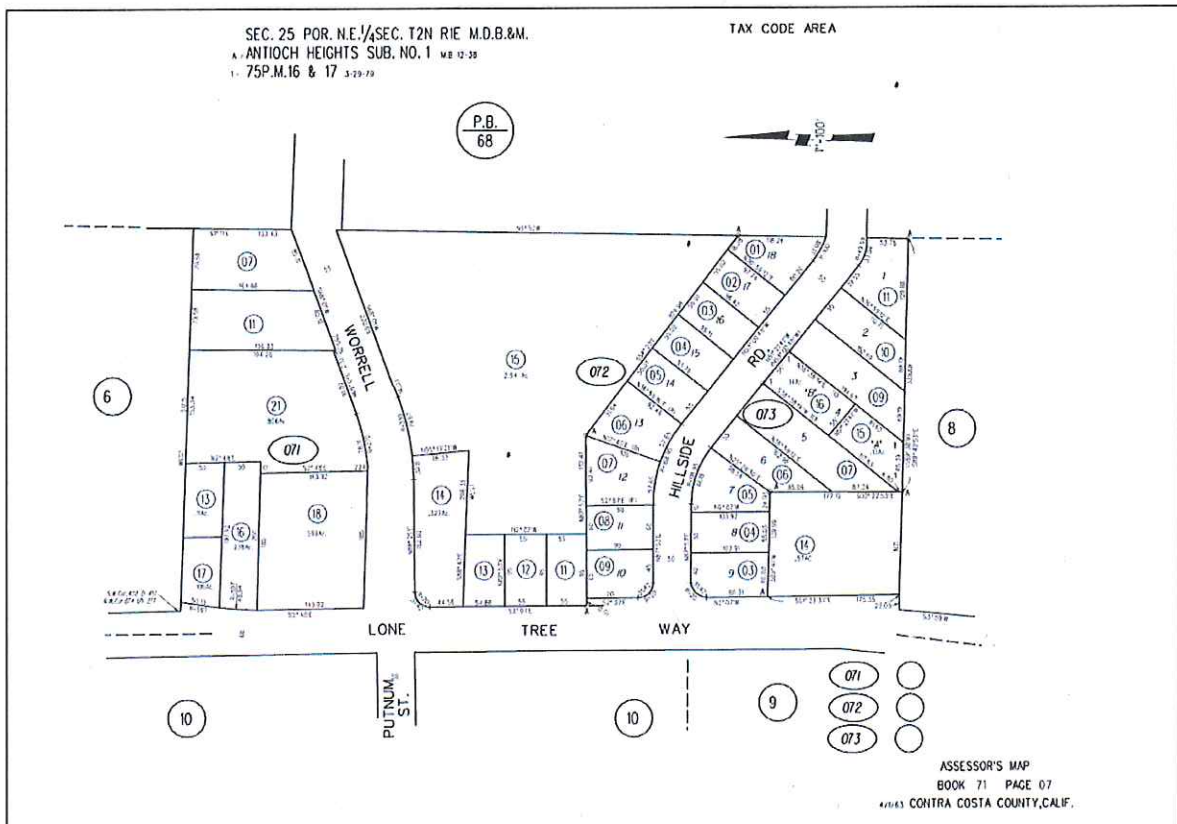
CITY OF ANTIOCH COMMUNITY FACILITIES DISTRICT No. 2018-02 (POLICE PROTECTION)

ANNEXATION No. 4

071-072-015

ASSESSOR'S PARCEL NUMBER(S)

CITY OF ANTIOCH
COMMUNITY FACILITIES DISTRICT No. 2018-02
(POLICE PROTECTION)



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EXHIBIT "B"

CITY OF ANTIOCH COMMUNITY FACILITIES DISTRICT NO. 2018-02 (POLICE PROTECTION)

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax as hereinafter defined shall be levied on all Assessor's Parcels of Taxable Property in City of Antioch Community Facilities District No. 2018-02 (Police Protection) (County of Contra Costa) ("CFD No. 2018-02") and collected each Fiscal Year commencing in Fiscal Year 2018-19, in an amount determined by the Council through the application of the appropriate Special Tax for "Developed Property," as described below. All of the real property in CFD No. 2018-02, unless exempted by law or by the provisions hereof, shall be taxed for these purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of CFD No. 2018-02: the costs of computing the Special Taxes and preparing the annual Special Tax collection schedules (whether by the City or any designee thereof or both); the costs of collecting the Special Taxes (whether by the City or otherwise); the costs to the City, CFD No. 2018-02, or any designee thereof of complying with CFD No. 2018-02 or obligated persons disclosure requirements associated with the Act; the costs associated with preparing Special Tax disclosure statements and responding to public inquiries regarding the Special Taxes; the costs to the City, CFD No. 2018-02, or any designee thereof related to an appeal of the Special Tax; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the City or CFD No. 2018-02 for any other administrative purposes of CFD No. 2018-02, including attorney's fees and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

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“Age-Restricted Residential Property” means all Assessor’s Parcels of Developed Property which are identified and designated as Active Adult Senior Housing pursuant to City Municipal Code Section 9-5.203

“Assessor’s Parcel” means a lot or parcel shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel number.

“Assessor’s Parcel Map” means an official map of the Assessor of the County designating parcels by Assessor’s Parcel number.

“Authorized Services” means those services eligible to be funded by CFD No. 2018-02, as defined in the Resolution of Formation and authorized to be financed by CFD No. 2018-02 pursuant to Section 53313 and Section 53313.5 of the Act. CFD No. 2018-02 shall finance Authorized Services only to the extent that they are in addition to those provided in the territory of CFD No. 2018-02 before the CFD was created and such Authorized Services may not supplant services already available within CFD No. 2018-02 when the CFD was created.

“CFD Administrator” means an official of the City or CFD No. 2018-02, or any designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

“CFD No. 2018-02” means City of Antioch Community Facilities District No. 2018-02 (Police Protection) (County of Contra Costa).

“City” means the City of Antioch.

“City Manager” means the City Manager of the City of Antioch.

“Council” means the City Council of the City of Antioch, acting as the legislative body of CFD No. 2018-02.

“County” means the County of Contra Costa.

“Developed Property” means, for each Fiscal Year, all Assessor’s Parcels for which a Building Permit was issued after January 1, 2018 and on or before May 1 of the Fiscal Year preceding the Fiscal Year for which the Special Taxes are being levied.

“Dwelling Unit” means a building or portion thereof designed for and occupied in whole or part as a residence or sleeping place, either permanently or temporarily, by one (1) family and its guests, with sanitary facilities and one (1) kitchen provided within the unit. Boarding or lodging houses, dormitories, and hotels shall not be defined as Dwelling Units unless the land use permit specifies a residential use.

“Fiscal Year” means the period starting July 1 and ending on the following June 30.

“Land Use Class” means any of the classes listed in Table 1.

“Maximum Special Tax” means, for each Fiscal Year, the maximum Special Tax, determined in accordance with Section C, below, that can be levied on any Assessor’s Parcel.

“Multi-Family Residential Property” means, all Assessor’s Parcels of Developed Property for which a Building Permit has been issued for purposes of constructing a residential structure consisting of more than two (2) Dwelling Units, including, but not limited to, triplexes, condominiums, and apartment units.

“Property Owner Association Property” means, for each Fiscal Year, any Assessor’s Parcel within the boundaries of CFD No. 2018-02 that is owned by or irrevocably offered for dedication to a property owner association, including any master or sub-association, not including any such property that is located directly under a residential or non-residential structure.

“Proportionately” means that the ratio of the actual annual Special Tax levy to the Maximum Special Tax is equal for all Assessor’s Parcels of Developed Property.

“Public Property” means, for each Fiscal Year, (i) any property within the boundaries of CFD No. 2018-02 that is owned by or irrevocably offered for dedication to the federal government, the State, the City, or any other public agency; provided however that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act, as such section may be amended or replaced, shall be taxed and classified in accordance with its use; or (ii) any property within the boundaries of CFD No. 2018-02 that is encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Rate and Method of Apportionment” or **“RMA”** means this Rate and Method of Apportionment of Special Tax.

“Residential Property” means, for each Fiscal Year, all Assessor’s Parcels of Developed Property for which a Building Permit was issued after January 1, 2018 and on or before May 1 of the Fiscal Year preceding the Fiscal Year for which the Special Taxes are being levied, for purposes of constructing one (1) or more residential Dwelling Units.

“Resolution of Formation” means the resolution adopted by the Council pursuant to Section 53325.1 of the Act, establishing CFD No. 2018-02.

“San Francisco Urban Consumer Price Index” means, for each Fiscal Year, the Consumer Price Index published by the U.S. Bureau of Labor Statistics for All Urban Consumers in the San Francisco – Oakland – San Jose Area, measured as of the month of December in the calendar year that ends in the previous Fiscal Year. In the event this index ceases to be published, the Consumer Price Index shall be another index as determined by the CFD

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Administrator that is reasonably comparable to the Consumer Price Index for the San Francisco – Oakland – San Jose Area.

“Services” means those services authorized to be financed by CFD No. 2018-02 pursuant to Section 53313 and Section 53313.5 of the Act. CFD No. 2018-02 shall finance Services only to the extent that they are in addition to those provided in the territory of CFD No. 2018-02 before such CFD was created and such Services may not supplant services already available within CFD No. 2018-02 when such CFD was created.

“Single Family Residential Property” means all Assessor’s Parcels of Developed Property for which a Building Permit has been issued for purposes of constructing one single-family residential Dwelling Unit.

“Special Tax” or “Special Taxes” means the special tax to be levied in each Fiscal Year on each Assessor’s Parcel of Developed Property to fund the Special Tax Requirement.

“Special Tax Requirement” means that amount to be collected in any Fiscal Year for CFD No. 2018-02 to pay for certain costs as required to meet the needs of CFD No. 2018-02 in that Fiscal Year. The costs to be covered shall be the direct costs for (i) Authorized Services, and (ii) Administrative Expenses; less (iii) a credit for funds available to reduce the annual Special Tax levy, if any, as determined by the CFD Administrator. Under no circumstances shall the Special Tax Requirement include debt service payments for debt financings by CFD No. 2018-02.

“State” means the State of California.

“Taxable Property” means all of the Assessor’s Parcels within the boundaries of CFD No. 2018-02 which are not exempt from the Special Tax pursuant to law or Section E below.

“Undeveloped Property” means, for each Fiscal Year, all property not classified as Developed Property, Property Owner Association Property, or Public Property.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year, all Assessor’s Parcels, as applicable within CFD No. 2018-02, shall be classified by the CFD Administrator as Developed Property, Undeveloped Property, Property Owner Association Property, or Public Property, and shall be subject to annual Special Taxes in accordance with this Rate and Method of Apportionment as determined by the CFD Administrator pursuant to Sections C and D below. The CFD Administrator’s allocation of property to each type of Land Use Class shall be conclusive and binding. However, only Developed Property shall be subject to annual Special Taxes in accordance with the Rate and Method of Apportionment as determined pursuant to Sections C and D below. All Developed Property shall be assigned to Land Use Classes 1, 2, or 3 as listed in Table 1.

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C. MAXIMUM SPECIAL TAX RATE

1. Developed Property

a. Maximum Special Tax

The Maximum Special Tax for Fiscal Year 2018-19 for Developed Property is shown below. Under no circumstances shall a Special Tax be levied on additions to Dwelling Units which have been categorized in prior Fiscal Years as Developed Property.

TABLE 1

**Maximum Special Taxes for Developed Property
For Fiscal Year 2018-19
Community Facilities District No. 2018-02**

Table 1: Residential Property		
Land Use Class	Police Protection Services Special Tax	FY 2018-2019 Maximum Tax
1	Single Family Residential Property	\$473.93
2	Multi-Family Residential Property	\$300.16
3	Age-Restricted Residential Property	\$236.97

b. Increase in the Maximum Special Tax

On each July 1, commencing on July 1, 2019, the Maximum Special Tax for Developed Property shall be increased annually by the greater of the change in the San Francisco Urban Consumer Price Index (during the twelve (12) months prior to December of the previous Fiscal Year) or two percent (2.00%), with a maximum annual increase of four (4.00%) percent for any given Fiscal Year.

2. Undeveloped Property

No Special Taxes shall be levied on Undeveloped Property.

3. Prepayment of Special Tax

No prepayment of the Special Tax shall be permitted in CFD No. 2018-02.

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D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2018-19 and for each following Fiscal Year, the Council shall levy the annual Special Tax Proportionately for each Assessor's Parcel of Developed Property at up to 100% of the applicable Maximum Special Tax, until the amount of Special Taxes equals the Special Tax Requirement.

E. EXEMPTIONS

In addition to Undeveloped Property being exempt from annual Special Taxes, no Special Tax shall be levied on Public Property or Property Owner Association Property. However, should an Assessor's Parcel no longer be classified as Public Property or Property Owner Association Property, such Assessor's Parcel shall, upon each reclassification, no longer be exempt from Special Taxes.

F. APPEALS AND INTERPRETATIONS

Any landowner or resident may file a written appeal of the Special Tax on his/her property with the CFD Administrator, provided that the appellant is current in his/her payments of Special Taxes. During the pendency of an appeal, all Special Taxes previously levied must be paid on or before the payment date established when the levy was made. The appeal must specify the reasons why the appellant claims the Special Tax is in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination. If the CFD Administrator agrees with the appellant, the CFD Administrator shall eliminate or reduce the Special Tax on the appellant's property and/or provide a refund to the appellant. If the CFD Administrator disagrees with the appellant and the appellant is dissatisfied with the determination, the appellant then has thirty (30) days in which to appeal to the City Council by filing a written notice of appeal with the clerk of the City, provided that the appellant is current in his/her payments of Special Taxes. The second appeal must specify the reasons for the appellant's disagreement with the CFD Administrator's determination. The CFD Administrator may charge the appellant a reasonable fee for processing the appeal.

The City may interpret this Rate and Method of Apportionment for purposes of clarifying any ambiguity and make determinations relative to the annual administration of the Special Tax and any landowner or resident appeals. Any decision of the City will be final and binding as to all persons.

G. MANNER OF COLLECTION

The annual Special Tax shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that CFD No. 2018-02 may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet its financial obligations, and may covenant to foreclose and may actually foreclose on delinquent Assessor's Parcels as permitted by the Act.

H. FUTURE ANNEXATIONS

It is anticipated that additional properties will be annexed to CFD No. 2018-02 from time to time. As each annexation is proposed, an analysis may be prepared to determine the annual cost for providing Authorized Services to such parcels. Based on this analysis, any parcels to be annexed, pursuant to California Government Code Section 53339 *et seq.* will be assigned the approximate Maximum Special Tax rates when annexed.

I. TERM OF SPECIAL TAX

The Special Tax shall be levied in perpetuity as necessary to meet the Special Tax Requirement, unless no longer required to pay for Authorized Services as determined at the sole discretion of the Council.

EXHIBIT C

**Property in City of Antioch
Community Facilities District No. 2018-02
(Police Protection)**

Annexation No. 4

The property in the City of Antioch Community Facilities District No. 2018-02 (Police Protection) Annexation No. 4 (County of Contra Costa) (State of California) is owned and identified as shown below:

Owner

Assessor's Parcel Numbers

Worrell Apartments LLC

071-072-015



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Phil Hoffmeister, Administrative Analyst II

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Resolution Approving Annexation of Assessor's Parcel Number 071-072-015 (Almond Knolls) into City-Wide Street Light and Landscape Maintenance District 2A, Zone 4 (PW 357)

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached resolution approving the annexation of assessor's parcel number (APN) 071-072-015 (Almond Knolls) into City-Wide Street Light and Landscape Maintenance District (SLLMD) 2A, Zone 4 (2A-4).

FISCAL IMPACT

Each planned apartment will be assessed up to a maximum rate of \$151.20 annually. A total of 58 apartments have been approved, which will generate up to \$8,769.60 per year in assessment revenue toward annual maintenance costs within SLLMD 2A-4.

DISCUSSION

The City of Antioch has an existing SLLMD program that was established pursuant to Streets and Highways Code §225000 et seq. The City's SLLMD program contains six (6) main districts, with some districts containing multiple zones. The SLLMD map is included as Attachment C.

As development progresses, projects are conditioned to either annex into existing districts and zones or form completely new ones. Under Streets and Highways Code §22608.1, properties are allowed to annex to an existing assessment district without notice or hearing, or the filing of an engineer's report, if the owner(s) provide(s) written permission.

As part of project conditions of approval, Worrell Apartments LLC was required to annex APN 071-072-015 (Almond Knolls) into the existing street light and landscape maintenance district and zone for the area (SLLMD 2A-4). The owner has provided an annexation letter and agreed to an annual assessment of up to \$151.20 per multi-family unit. A copy of the annexation letter is included as Attachment B.

ATTACHMENTS

- A: Resolution
- B: Street Light and Landscape Maintenance District Annexation Letter (Almond Knolls)
- C: Street Light and Landscape Maintenance Districts Map

ATTACHMENT "A"

RESOLUTION NO. 2019/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING ANNEXATION OF ASSESSOR'S PARCEL NUMBER 071-072-
015 (ALMOND KNOLLS) INTO CITY-WIDE STREET LIGHT AND LANDSCAPE
MAINTENANCE DISTRICT 2A, ZONE 4
(P.W. 357)**

WHEREAS, the City of Antioch has formed the City-Wide Street Light and Landscape Maintenance District 2A, Zone 4 pursuant to Streets and Highways Code §225000 et seq.;

WHEREAS, Streets and Highways Code §22608.1 allows a territory to be annexed to an existing assessment district without notice or hearing, or the filing of an engineer's report, if the owners give written permission to such annexation; and

WHEREAS, Worrell Apartments LLC has given its written consent to have APN 071-072-015 (Almond Knolls) annexed into the City-Wide Street Light and Landscape Maintenance District 2A, Zone 4.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Antioch that APN 071-072-015 (Almond Knolls) is hereby annexed to the City-Wide Street Light and Landscape Maintenance District 2A, Zone 4.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"

May 28, 2019

Mr. Jon Blank
Public Works Director/City Engineer
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007

RE: Street Light and Landscape Maintenance District Annexation Letter –
Almond Knolls, Subdivision MS 301-17 (PW 357)

Dear Mr. Blank,

Please accept this letter as our request to have Almond Knolls, Subdivision MS 301-17 (PW 357) annexed into existing Street Light and Landscape Maintenance District 2A (City-wide) – Zone 4, and to accept a level of annual assessments sufficient to maintain the street lights and landscaping as recommended by the City Engineer and approved by the City Council.

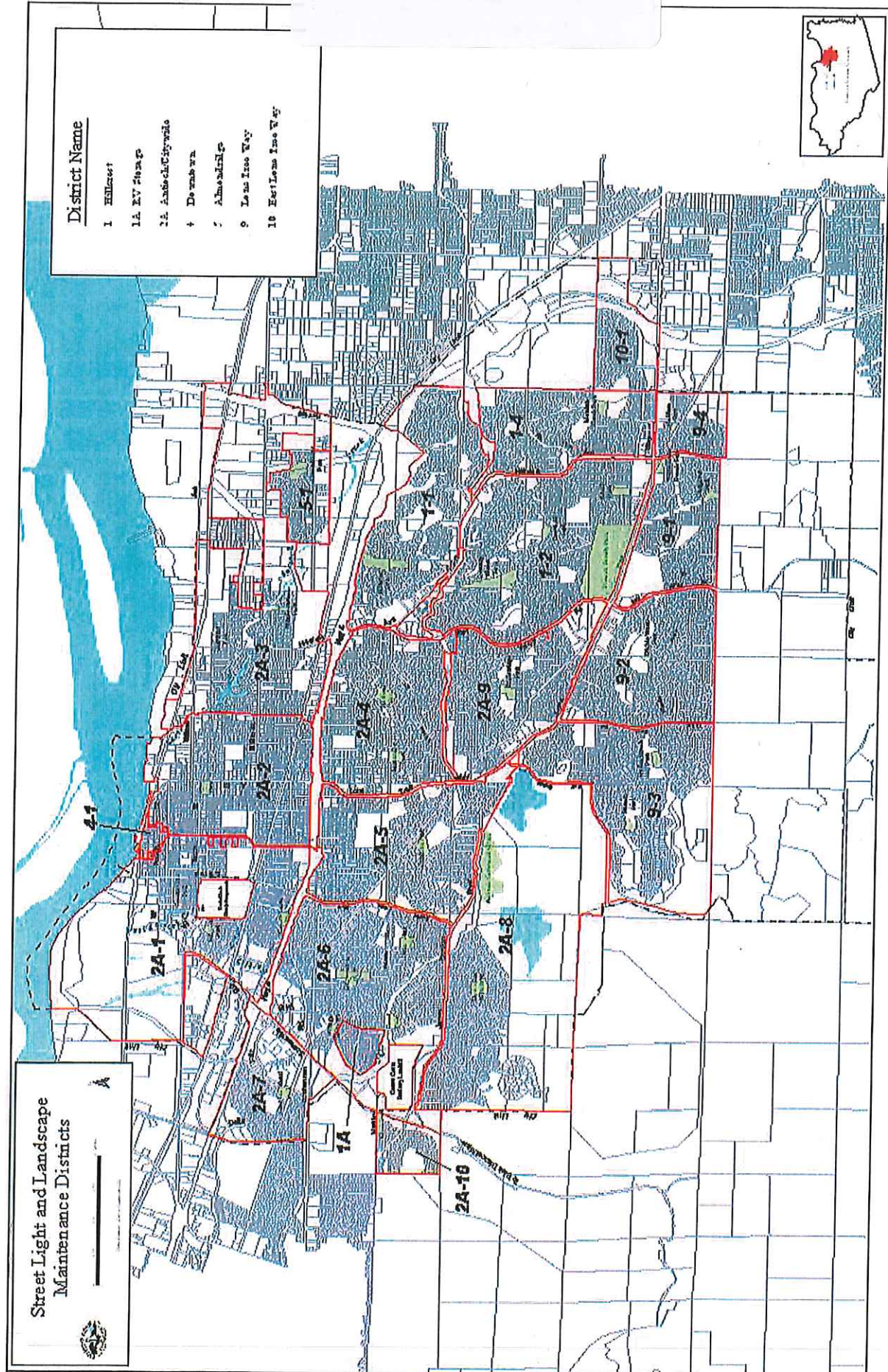
We acknowledge the current annual assessment in this zone is \$151.20 per multi-family unit and hereby elect to be assessed at that rate.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Conklin', with a stylized flourish at the end.

Chris Conklin
Vice President

ATTACHMENT "C"





STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Award of Contract for Trenchless Rehabilitation of 33-Inch Diameter Sanitary Sewer Pipeline at Various Locations, P.W. 684-1

RECOMMENDED ACTION

It is recommended that the City Council reject the bid protest submitted by Insituform and adopt a resolution awarding the contract and authorizing the City Manager to execute an agreement with the lowest, responsive and responsible bidder, Lamassu Utility Services, Inc. in an amount of \$521,230.

FISCAL IMPACT

The 2018-19 Capital Improvement Budget includes available funding for sewer main trenchless rehabilitation through the Sewer Fund.

DISCUSSION

On June 4, 2019, three bids were received as shown in the Tabulation of Bids (Attachment B). The low bid for this project was submitted by Lamassu Utility Services, Inc. (Lamassu) of Benicia. This work consists of rehabilitating three sections of 33-inch diameter vitrified clay sanitary sewer pipeline, totaling 970 linear feet, utilizing the trenchless cured-in-place pipe method. Additional work shall include cleaning, television inspection, sewer flow control, traffic control, water pollution control and surface restoration.

On June 6, 2019, Insituform submitted a bid protest claiming that based on the experience information provided by Lamassu at the time of bid, Lamassu does not meet the required experience qualifications and should be considered a non-responsive bidder. A copy of Insituform's bid protest is included as Attachment C. The experience requirements included in Section 02315, Subsection 1.02 of the project specifications and referenced in Insituform's bid protest were not required to be submitted at the time of bids. Staff has subsequently requested, received and reviewed Lamassu's required experience and references, and determined Lamassu meets the requirements of a responsive bidder.

Staff, under the advisement of the City Attorney, recommends rejecting Insituform's bid protest and awarding the contract to lowest, responsive and responsible bidder, Lamassu Utility Services, Inc.

The Engineer's estimate for the construction of this project was \$900,000.

ATTACHMENTS

- A: Resolution
- B: Tabulation of Bids
- C: Bid Protest Submitted by Insituform Dated 6/6/19

ATTACHMENT "A"

RESOLUTION NO. 2019/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AWARDING A CONSTRUCTION CONTRACT AND AUTHORIZING THE CITY
MANAGER TO EXECUTE AN AGREEMENT WITH LAMASSU UTILITY SERVICES,
INC. FOR THE TRENCHLESS REHABILITATION OF 33-INCH DIAMETER
SANITARY SEWER PIPELINE AT VARIOUS LOCATIONS
P.W. 684-1

WHEREAS, the City of Antioch published a public bid for Trenchless Rehabilitation of 33-Inch Diameter Sanitary Sewer Pipeline at Various Locations ("**Project**");

WHEREAS, the work shall generally consist of the rehabilitation of three (3) sections of existing thirty-three-inch (33") diameter vitrified clay sanitary sewer pipeline using the trenchless cured-in-place pipe (CIPP) method;

WHEREAS, additional work shall include, but not be limited to, cleaning, television inspection, sewer flow control, traffic control, water pollution control, surface restoration, and all other work shown on the plans;

WHEREAS, on June 4, 2019, three bids were received and the low bid for this project was submitted by Lamassu Utility Services, Inc. ("**Lamassu**") of Benicia;

WHEREAS, on June 6, 2019, Insituform submitted a bid protest claiming that based on the experience information provided by Lamassu at the time of bid, Lamassu does not meet the required experience qualifications and should be considered a non-responsive bidder; and

WHEREAS, Staff, under the advisement of the City Attorney, recommends rejecting Insituform's bid protest and awarding the contract to Lamassu Utility Services, Inc., the lowest, responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby rejects the bid protest submitted by Insituform and awards the Project contract to Lamassu Utility Services, Inc., the lowest, responsive and responsible bidder, in the amount of \$521,230.

BE IT FURTHER RESOLVED that the City Council hereby authorizes the City Manager to execute the Project agreement between the City and Lamassu in the amount of \$521,230.

* * * * *

A1

RESOLUTION NO. 2019/**

June 25, 2019

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

A2

ATTACHMENT "B"

<p>CITY OF ANTIOCH</p> <p>TABULATION OF BIDS</p> <p>JOB TITLE: Trenchless Rehabilitation of 33-Inch Sanitary Sewer Pipeline at Various Locations (P.W. 684-1)</p> <p>BIDS OPENED: June 4, 2019 ~ 2:00 p.m. City Council Chambers</p>					
	Engineer's Construction Estimate	Lamassu Utility Services, Inc. Benicia	Insituform Technologies, LLC Chesterfield, MO	Sancon Technologies, Inc. Huntington Beach	
TOTAL BID PRICE	\$900,000.00	\$521,230.00	\$562,791.00	\$796,944.00	

<i>Lamassu Utility Services, Inc.</i>	<i>Insituform Technologies, LLC</i>	<i>Sancon Technologies, Inc.</i>	
<u>Bypass</u> Sunbelt, Inc.	<u>Clean & TV</u> <u>Calstate Pipeline</u> <u>Excavation</u> Pipe & Plant Solutions <u>Bypass</u> Sunbelt Rentals	<u>Bypass</u> Charles King Company	

ATTACHMENT "C"



Insituform

an AEGION company

Worldwide Pipeline
Rehabilitation

17988 Edison Avenue
Chesterfield, MO 63005
www.aegion.com

Bill Bonney
Business Development
Phone: 925 357 7809
Fax: 636-898-5158
E-mail: wbonney@insituform.com

June 6th, 2019

Dear Mr. Buenting:

Insituform would like to initiate a formal bid protest in re: to the PW 684-1 Trenchless sewer rehab of 33" Sanitary sewer pipeline results, opened June 4th at 2:00pm. Based on the Apparent Low Bidder Lamassu Utility's submitted bid package, we believe Lamassu utilities does not meet the experience requirements located in specification section 02315 subsection 1.02 Experience qualifications. It reads as follows:

1.02 EXPERIENCE REQUIREMENTS

A. Required experience:

1. CIPP Manufacturer: Minimum of 25,000 linear feet of CIPP installed in the U.S.
2. Installation Contractor:
 - a. Minimum of 10,000 linear feet total of CIPP installed in the U.S.
 - b. Minimum of 2,000 linear feet total of CIPP installation with a minimum pipe diameter of 33-inches.
 - c. Each of the ten (10) referenced lining projects shall have been in service in the owner's system for at least one year.
 - d. Licensed by manufacturer.
 - e. Name and qualification information shall be provided for ten (10) projects. Each of the ten (10) project descriptions shall provide the following information:

Lamassu failed to provide detailed experience qualifications required in their bid submittal to meet items A, B, C, E required under Subsection 1.02 Experience requirements, item 2. They simply provided a list of projects that supposedly had CIPP lining on them without detailing the proper footage or diameter requirements. Furthermore, some of the projects listed in Lamassu's bid package have not commenced, let alone been in service for a year.

Based off the experience information provided by Lamassu Utility at the time of bid, Insituform believes Lamassu Utility does not meet the experience qualifications required by the City of Antioch and should be deemed non-responsive.

Sincerely,

Bill Bonney

Bill Bonney
Business Development Manager
Cell: (925)357-7809
Fax: (708)667-1356
Email: wbonney@insituform.com



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Award of Contract for Construction of Outdoor Basketball Courts at Contra Loma Estates Park, P.W. 298-B

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution awarding the contract and authorizing the City Manager to execute an agreement with the lowest, responsive and responsible bidder, Forticon, Inc. in the amount of \$99,406.25.

FISCAL IMPACT

The 2018-19 Capital Improvement Budget includes available funding for this project through the Delta Fair Fund.

DISCUSSION

On June 4, 2019, three bids were received as shown in the Tabulation of Bids (Attachment B). The low bid for this project was submitted by Forticon, Inc. of Oakland. This work consists of converting an existing outdoor tennis court facility at Contra Loma Estates Park into two basketball courts. The existing tennis court nets and posts will be removed, and new basketball goals will be installed. The asphalt concrete surface will be removed and repaved with acrylic court surfacing placed over the new pavement.

The Engineer's estimate for the construction of this project was \$130,000.

ATTACHMENTS

- A: Resolution
- B: Tabulation of Bids

ATTACHMENT "A"

RESOLUTION NO. 2019/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AWARDING A CONSTRUCTION CONTRACT AND AUTHORIZING THE CITY
MANAGER TO EXECUTE AN AGREEMENT WITH FORTICON, INC. FOR THE
CONSTRUCTION OF OUTDOOR BASKETBALL COURTS AT CONTRA LOMA
ESTATES PARK
P.W. 298-B

WHEREAS, the City of Antioch published a public bid for Construction of Outdoor Basketball Courts at Contra Loma Estates Park ("**Project**");

WHEREAS, the work shall generally consist of converting an existing outdoor tennis court facility into two basketball courts;

WHEREAS, the work shall include, but not be limited to, cold planing asphalt concrete, asphalt concrete paving, court surfacing, removing and installing court facilities, water pollution control and all other work shown on the plans;

WHEREAS, Forticon, Inc. of Oakland was a responsive and responsible bidder for the Project; and

WHEREAS, on June 4, 2019, three bids were received and the low bid for this project was submitted by Forticon, Inc.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby awards the agreement for the Project to Forticon, Inc., the lowest, responsive and responsible bidder, in the amount of \$99,406.25.

BE IT FURTHER RESOLVED that the City Council hereby authorizes the City Manager to execute the agreement for the Project between the City of Antioch and Forticon, Inc., in the amount of \$99,406.25.

* * * * *

RESOLUTION NO. 2019/**

June 25, 2019

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

A2

ATTACHMENT "B"

CITY OF ANTIOCH					
TABULATION OF BIDS					
JOB TITLE: Construction of Outdoor Basketball Courts at Contra Loma Estates Park (P.W. 298-B)					
BIDS OPENED: June 4, 2019 ~ 2:00 p.m. City Council Chambers					
	Engineer's Construction Estimate	Forticon, Inc. Oakland	Paving Const. Services, Inc. Alviso	J.A. Gonsalves & Son Construction, Inc. Napa	
TOTAL BID PRICE	\$130,000.00	\$99,406.25	\$143,061.60	\$199,607.50	

Forticon, Inc.	Paving Const. Services, Inc.	J.A. Gonsalves & Son Construction, Inc.	
3% Delta 3% Goodland 22% First Serve	Items 5 & 6 Vintage Contractors, Inc.	Plexicolor Court Service Vintage Contractors, Inc.	



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Third Amendments to the Consulting Service Agreements with Salaber and Associates and Coastland for On-Call Consultant Inspection Services

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the third amendments to the Consultant Service Agreements with Salaber and Associates in an amount not to exceed \$150,000 for a total contract amount of \$362,500, and Coastland in an amount not to exceed \$250,000 for a total contract amount of \$462,500 for on-call consultant inspection services.

FISCAL IMPACT

The proposed FY19/20 contract services budget for private development is \$347,000 and is reimbursed through development fees. Expenditures exceeding the contract services budget are provided for in capital improvement project (CIP) budgets. The amount of expenditures will be reviewed monthly, and a budget amendment may be requested based on development fee revenues, expenditures, and CIP budgets. It is anticipated that this recommendation will have no impact to the General Fund.

DISCUSSION

The City has three full time Public Works Inspectors. The current workload exceeds the capacity of existing staff levels. An amendment is needed to continue services and provide additional staff during times of peak workloads which is expected to continue through November.

On June 4, 2019, City Staff met with Operating Engineers Local Union No. 3. The Union did not object to utilizing on-call consultants; however, the Union requested to meet in December to determine baseline staffing levels and discuss future staffing levels.

ATTACHMENTS

A. Resolution

ATTACHMENT "A"

RESOLUTION NO. 2019/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING
THIRD AMENDMENTS TO THE CONSULTANT SERVICE AGREEMENTS WITH
SALABER AND ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$150,000, AND
COASTLAND IN AN AMOUNT NOT TO EXCEED \$250,000 FOR ON-CALL
CONSULTANT INSPECTION SERVICES**

WHEREAS, on September 26, 2018, the City of Antioch entered into Consultant Services Agreements with Salaber Associates, Inc. and Coastland for on-call inspection services in the amount of \$50,000 each;

WHEREAS, on December 12, 2018, the City increased the compensation for Salaber Associates, Inc. and Coastland in the amount of \$12,500 bringing the total compensation to an amount not to exceed \$62,500 each for on-call inspection services;

WHEREAS, on January 8, 2019, the City increased the compensation for Salaber Associates, Inc. and Coastland in the amount of \$150,000 bringing the total compensation to an amount not to exceed \$212,500 each for on-call inspection services;

WHEREAS, the City desires to authorize the City Manager to execute the Third Amendment to the Consultant Service Agreement with Salaber Associates, Inc. in an amount not to exceed \$150,000 for a total contract amount of \$362,500; and

WHEREAS, the City desires to authorize the City Manager to execute the Third Amendment to the Consultant Service Agreements with Coastland in an amount not to exceed \$250,000 for a total contract amount of \$462,500.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch that:

1. The City Manager is hereby authorized to execute the Third Amendment to the Consultant Service Agreement with Salaber Associates, Inc. in an amount not to exceed \$150,000 for a total contract amount of \$362,500.
2. The City Manager is hereby authorized to execute the Third Amendment to the Consultant Service Agreements with Coastland in an amount not to exceed \$250,000 for a total contract amount of \$462,500.

* * * * *

RESOLUTION NO. 2019/**

June 25, 2019

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

A2



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Second Amendment to the Agreement with Kapsch Trafficcom USA, Inc. for Support Services for Various Water Treatment Related Capital Improvement Projects

RECOMMENDED ACTION

It is recommended that Council adopt a resolution approving the second amendment to the agreement with Kapsch Trafficcom USA, Inc. for continued support services for various water treatment related Capital Improvement projects increasing the existing contract by \$54,000 for an amount not to exceed \$111,800.

FISCAL IMPACT

The cost of this work will be funded by Water Enterprise Funds for the various Capital Improvement projects work is performed.

DISCUSSION

Kapsch provides support services to our Water Treatment Plant supporting the facility's programmable logic controllers (PLC) and instrumentation, as well as the City's supervisory control and data acquisition (SCADA) system and plant instrumentation. In addition, Kapsch supports the design and implementation of various Capital Improvement projects that effect the City's water treatment operations.

Staff is recommending Kapsch's agreement be amended to include additional support services for water treatment related Capital Improvement projects. This amendment contains continued observation, testing, training and start-up of the disinfection improvements currently under construction. In addition, technical assistance will be provided in support of various other Capital Improvement projects, including the Brackish Water Desalination facility and upgrades to the Hillcrest and James Donlon Booster Pump stations.

ATTACHMENTS

A: Resolution

ATTACHMENT "A"

RESOLUTION NO. 2019/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE CITY MANAGER TO EXECUTE THE SECOND AMENDMENT
TO THE AGREEMENT WITH KAPSCH TRAFFICCOM USA, INC. FOR SUPPORT
SERVICES FOR VARIOUS WATER TREATMENT RELATED
CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, on July 1, 2018, Kapsch Trafficcom USA, Inc. entered into an Agreement for support services related to various water treatment related Capital Improvement projects ("Project") in the amount of \$25,000;

WHEREAS, on March 4, 2019, City amended the Agreement with Kapsch Trafficcom USA, Inc. for the Project increasing the contract by \$32,800;

WHEREAS, the City desires to authorize the City Manager to execute the second amendment to the agreement with Kapsch Trafficcom USA, Inc. for the Project in the amount of \$54,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes the City Manager to execute the second amendment to the agreement with Kapsch Trafficcom USA, Inc. for support services related to various water treatment related Capital Improvement projects increasing the existing contract by **\$54,000** for an amount not to exceed **\$111,800** and extend the term of the contract.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Tracy Shearer, Assistant Engineer *TS*

REVIEWED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Road Maintenance and Rehabilitation Account (RMRA)
REVISED

RECOMMENDED ACTION

It is recommended that the City Council adopt an amended resolution approving the list of projects that will use the funds produced by the SB 1 – The Road Repair and Accountability Act.

DISCUSSION

On May 14, 2019, the City Council adopted a resolution approving the list of projects that will use the funds produced by the SB 1 – The Road Repair and Accountability Act. The amended resolution includes the same locations with additional project description, proposed completion schedule and the estimated useful life of the improvement as requested by the State.

ATTACHMENTS

- A: Amended Resolution
- B: Staff Report and Resolution No. 2019/71 - Adopted May 14, 2019

ATTACHMENT "A"

RESOLUTION NO. 2019/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019-20 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 ("SB 1"), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide;

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Antioch are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year;

WHEREAS, the City of Antioch must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account ("RMRA"), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement;

WHEREAS, the City of Antioch, will receive an estimated \$1,871,344 in RMRA funding in Fiscal Year 2019-20 from SB 1;

WHEREAS, this is the third year in which the City of Antioch is receiving SB 1 funding and will enable the City of Antioch to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1;

WHEREAS, the City of Antioch has received public input into our community's transportation priorities/project list;

WHEREAS, the City of Antioch used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment;

WHEREAS, the funding from SB 1 will help the City of Antioch maintain and rehabilitate many roads throughout the City of Antioch this year; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, and investing in complete streets infrastructure, will have significant positive co-benefits statewide.

A1

RESOLUTION NO. 2019/**

June 25, 2019

Page 2

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch, that:

1. the foregoing recitals are true and correct.
2. hereby approves the use of Road Maintenance and Rehabilitation Account revenues for the fiscal year 2019-20 projects designated in Exhibit "A", which includes leveling courses, curb ramps and rubberized cape seals for these streets.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was adopted by the City Council of the City of Antioch at a regular meeting thereof; held on the 25th day of June, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

A2

Project Details

EXHIBIT "A"

Title	Description	Location	Component	Priority Status	Est. Schedule		Useful		Assem	Senate
					Start	Complete	Min	Max		
Pavement Surface Treatment Program *	This project will include: Pavement Improvement (New)	William Reed Drive; Cataline Avenue; Brisdale Place; Stillwell Circle; Madill Circle; W. Madill Street; Hawthorne Avenue; Campbell Avenue; Creed Avenue; Newbury Avenue; John Gildi Avenue; Russell Drive; Lawrence Avenue; Lawton Street; Texas Street; Gem Lane; F Street - Texas to Drake; D Street - SPRR to Drake; Lindburg Street; Rossi Avenue; E Madill Street; Madill Court; Bryan Avenue; McGinley Avenue; Diabio Avenue; Beasley Avenue; Coventry Court; Sunset Drive; Drake Street	Construction	Forecasted 17/18	10/2019	04/2020	10	15	11	7
2019 Ruberized Cape Seal Project *	This project will include: Pavement Improvement (New), Pavement Rehab/Repair (Existing) Leveling Course (where needed) and rubberized cape seal	Various locations: Acorn Rd, Milner Rd, Matssqui Rd, Longview Ct, Kalama Rd, Langley Ct, Chrissie Ct, Nanimo Ct, Shasta Ct, Fairside Way, Primrose Ct, Morning Vale Ct, Pembroke Ct, Sandrose Ct, Wightman Ct, Washington Way, Jefferson Way, Garfield Pl, Baker Ct, Lemontree Ct, Hudson Ct, Potomac Ct, Leggett St, Medanos St, Cook St, Macauley St, Klengel St, Diamond St, H St, W. 11th, W. 12th St, W. 13th St, F St, W. 15th St, along with 27 additional locations	Construction	Carried Over 18/19	06/2019	10/2019	10	15	11	7
Roadway Pavement Rehabilitation at Various Locations	This project will include: Cost Estimating, Document Preparation, Environmental Study/Documents, Right of Way	Hillcrest Ave, Buchanan Road, James Donlon Blvd, Gentrytown Drive	Pre-Construction	New 19/20	05/2019	04/2020	15	30	11	7
Roadway Pavement Rehabilitation at Various Locations	This project will include: ADA Curb Ramp Installation (New), ADA Curb Ramp Rehab/Repair (Existing), Pavement Rehab/Repair (Existing), Paving and/or Striping Rehab/Repair (Existing Safety), Traffic Signals, Lights, and/or Signage Rehab/Repair (Existing Safety)	Hillcrest Ave, Buchanan Road, James Donlon Blvd, Gentrytown Drive	Construction	New 19/20	04/2020	12/2020	15	30	11	7

*These projects are eligible for Road Maintenance and Rehabilitation Account revenue funds, but alternative funding sources are currently planned to be used for these projects.

A3

ATTACHMENT "B"



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of May 14, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Tracy Shearer, Assistant Engineer *AS*

REVIEWED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Road Maintenance and Rehabilitation Account (RMRA)

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the list of projects that will use the funds produced by SB 1 – The Road Repair and Accountability Act.

FISCAL IMPACT

Based on the updated projections from the League of California Cities, the City of Antioch is expected to receive approximately \$1,871,344 in RMRA funds in FY 2019-20. Passage of the attached resolution is required to receive the RMRA funds.

DISCUSSION

On April 28, 2017, the Governor signed Senate Bill SB 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017. To address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system, SB 1: increases per gallon fuel excise taxes; increases diesel fuel sales taxes and vehicle registration fees; and provides for inflationary adjustments to tax rates in future years.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, in order to be eligible for RMRA funding, statute requires cities and counties to provide basic annual RMRA project reporting to the California Transportation Commission (Commission).

Prior to receiving an apportionment of RMRA funds from the Controller in a fiscal year, a city or county must submit to the Commission a list of projects proposed to be funded with these funds. All projects proposed to receive funding must be included in a city or county budget that is adopted by the applicable city council or county board of supervisors at a regular public meeting [SHC 2034(a)(1)].

The project list does not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities, so long as the projects are consistent with RMRA priorities as outlined in SHC 2030(b) [SHC 2034(a)(1)].

ATTACHMENTS

A: Resolution

B2

RESOLUTION NO. 2019/71

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019-20 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 ("SB 1"), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide;

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Antioch are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year;

WHEREAS, the City of Antioch must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account ("RMRA"), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement;

WHEREAS, the City of Antioch, will receive an estimated \$1,871,344 in RMRA funding in Fiscal Year 2019-20 from SB 1;

WHEREAS, this is the third year in which the City of Antioch is receiving SB 1 funding and will enable the City of Antioch to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1;

WHEREAS, the City of Antioch has received public input into our community's transportation priorities/project list;

WHEREAS, the City of Antioch used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment;

WHEREAS, the funding from SB 1 will help the City of Antioch maintain and rehabilitate many roads throughout the City of Antioch this year; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, and investing in complete streets infrastructure, will have significant positive co-benefits statewide.

RESOLUTION NO. 2019/71

May 14, 2019

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NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch, that:

1. the foregoing recitals are true and correct.
2. hereby approves the use of Road Maintenance and Rehabilitation Account revenues for the fiscal year 2019-20 projects designated in Exhibit "A", which includes leveling courses, curb ramps and rubberized cape seals for these streets.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was adopted by the City Council of the City of Antioch at a regular meeting thereof; held on the 14th day of May, 2019 by the following vote:

AYES: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

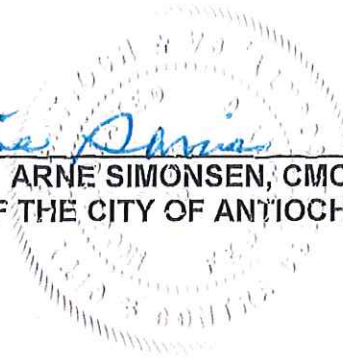
NOES: None

ABSTAIN: None

ABSENT: None

for Christine Davis

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



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EXHIBIT "A"

Local Streets and Roads Program List

Acorn Road	Mac Court
Ash Street	Madrone Street
Auto Center Drive	Matsqui Road
Baker Court	Medanos Street
Camby Road	Melon Court
Carter Way	Milner Road
Cedar Court	Morning Vale Court
Cedar Street	Muir Court
Cherry Street	N. Apple Court
Chrisse Court	Nanimo Court
Clayburn Road	Oak Court
Clearbrook Road	Pear Street
Cook Street	Pecan Street
Crow Court	Pembroke Court
Cypress Street	Persimmon Street
Deer Valley Road	Pine Street
Devpar Court	Primrose Court
Dewitt Court	Redwood Drive
Diamond Street	Reagan Ct
Echo Cir	S. Apple Court
Fairside Way	Sandrose Court
Ford Court	Sequoia Drive
G Street	Shasta Court
Garfield Place	Sunset Drive
H Street	Terranova Drive
Harding Court	Van Buren Court
Harding Way	Van Buren Drive
Hayes Way	Verne Roberts Circle
Hemlock Street	View Drive
Jefferson Way	W. 11th Street
Johnson Drive	W. 12th Street
Kalama Road	W. 13th Street
Klengel Street	Washington Way
L Street	Hillcrest Ave
Langley Court	Buchanan Road
Leggett Street	James Donlon Boulevard
Longview Court	Gentrytown Drive
Macaulay Street	



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Tracy Shearer, Assistant Engineer *MS*

REVIEWED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Resolution Accepting and Adopting the Proposed Five-Year Capital Improvement Program 2019-2024, P.W. 150-19

RECOMMENDED ACTION

It is recommended that the City Council conduct a Public Hearing to adopt the attached resolution approving the City's Five-Year Capital Improvement Program 2019-2024.

FISCAL IMPACT

Capital Improvement project budgets for the FY2019-20 and FY2020-21 are included in the operating budget to be considered by Council on a separate item June 25, 2019.

DISCUSSION

On April 17th, the City Planning Commission reviewed and determined that the Draft CIP was consistent with the Antioch General Plan.

On April 18th, the Parks and Recreation Commission received the Draft CIP as requested by Staff.

On April 23rd, the City Council was presented the Draft CIP and provided comments and direction to Staff.

The primary objectives of the Capital Improvement Program (CIP) are to provide professional and technical engineering services and support to all City departments, and leadership in implementing federal, state and local programs. The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. Any California Environmental Quality Act (CEQA) requirements will be determined on a project by project basis prior to final approval and construction of each project.

The Development Impact Fees presented within the CIP have been carried over from the 2018-2023 document. A development impact fee study is required for this section to be updated. This study will be presented to City Council for review and approval later this year.

California Government Code Section §66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

ATTACHMENTS

A: Resolution

B: Draft Five-Year Capital Improvement Program 2019-2024

C: PowerPoint Presentation

ATTACHMENT "A"
RESOLUTION NO. 2019/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AND ADOPTING THE 2019-2024 FIVE-YEAR
CAPITALIMPROVEMENT PROGRAM
P.W. 150-19**

WHEREAS, California Government Code Section §66002 states that local agencies that have developed a fee program may adopt a Capital Improvement Program to indicate the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees;

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council the proposed 2019-2024 Capital Improvement Program;

WHEREAS, the City Council of the City of Antioch has heretofore considered said Five-Year Capital Improvement Program 2019-2024;

WHEREAS, the City Council did receive, consider and evaluate all public comments on the Five-Year Capital Improvement Program 2019-2024 document as submitted by the City Manager;

WHEREAS, pursuant to 14 CCR Section §15378, a project under the California Environmental Quality Act (CEQA) does not include government fiscal activities like the budget and Capital Improvements Program, as each project in the Capital Improvements Program will be reviewed for compliance with CEQA before the project is undertaken and a determination made whether the project is not a project under CEQA, such as for continuing maintenance; is a project but is subject to an exemption; is a project but there is not a possibility of significant environmental impacts; or is a project and an Initial Study should be conducted; and

WHEREAS, the City of Antioch has prepared the 2019-2024 Five-Year Capital Improvement Program, allowed public review and held the appropriate public hearing.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby adopts the Five-Year Capital Improvement Program 2019-2024 as presented.

* * * * *

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RESOLUTION NO. 2019/**

June 25, 2019

Page 2 of 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

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CITY OF ANTIOCH 5 YEAR CAPITAL IMPROVEMENT PROGRAM 2019-2024

DRAFT JUNE 25, 2019

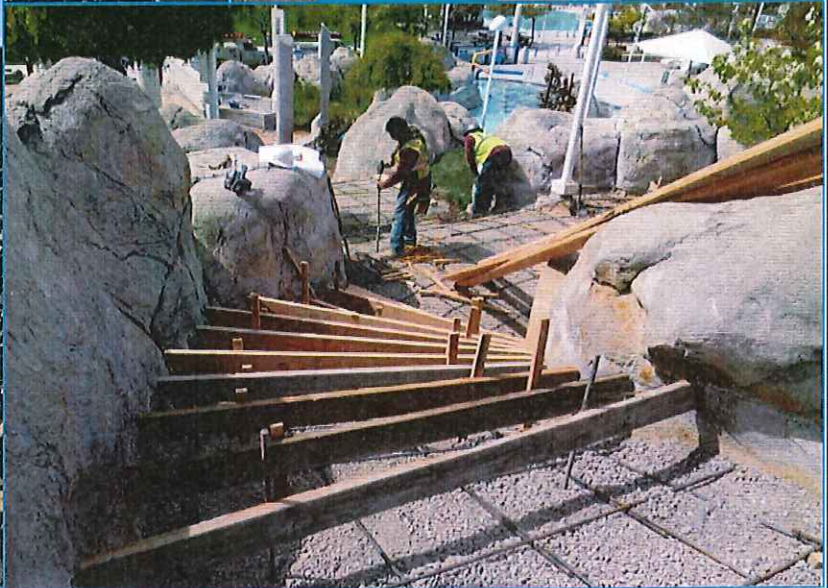
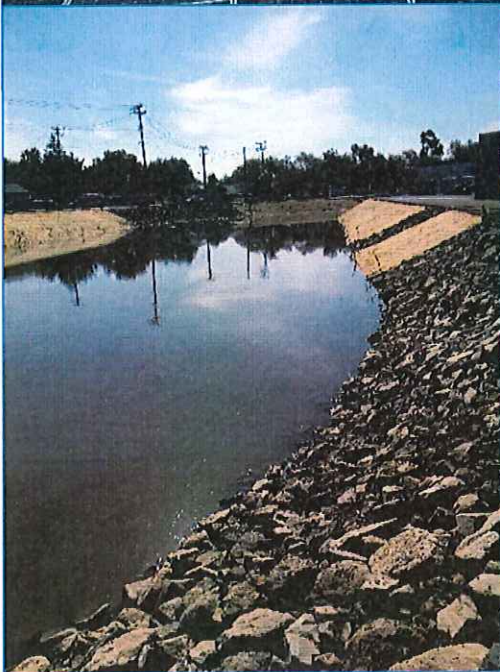
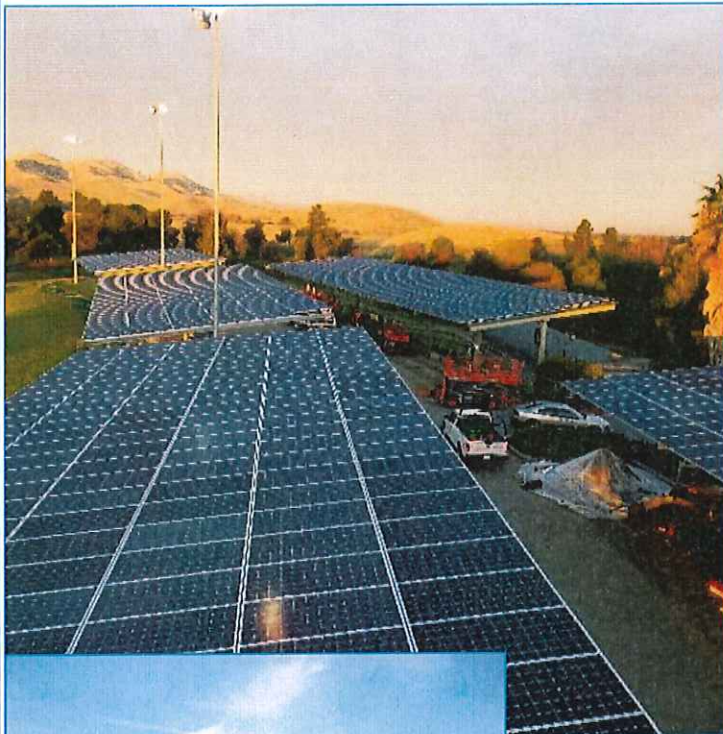


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SECTION III: PROJECT DETAILS

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Capital Improvement Program Overview

Program Objective

The primary objectives of the City of Antioch's Capital Improvement Program (CIP) are:

- To provide professional and technical engineering services and support to all City Departments related to facility expansions and improvements, infrastructure rehabilitation and development.
- To provide leadership in implementing Federal, State and Local programs.

The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. California Government Code Section 66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

The Capital Improvement Budget document is different from the Operating Budget document, but the two budgets are closely linked. The Capital Improvement Budget, as distinguished from the Operating Budget, is used as a planning tool by the City to identify specific Capital Improvement needs consistent with the financing and timing of those needs in a way that assures the most responsible and efficient use of resources.

Projects within the City's CIP are allocated over five years using both existing and projected revenue sources. The CIP staff:

- In consultation with other departments, determines upcoming capital needs.
- Prepares bid packages (plans, specifications, and estimates) for the needed projects or prepares procurement documents, as needed.
- Provides project management and oversight during and after construction.

The CIP is a five-year plan to guide the construction or acquisition of capital improvements, and includes the capital budget for the upcoming fiscal years, which is a two-year authorization from the City Council to expend dedicated revenues for specified projects. Prior to adoption by the City Council each year, the CIP is reviewed by the City's Planning Commission to assure its consistency with the City's current General Plan.

The five-year CIP is reviewed annually to enable the City Council to reassess projects in the program. Staff continues to prioritize the five-year CIP projects taking into account the City's

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continued reductions of incoming revenues for several project categories. Project expenditures for outlying years beyond the two-year approval are provided in the CIP for planning purposes only and do not reflect a Council commitment of funds.

CIP Division Personnel:

Scott Buening	Project Manager
Tracy Tope	Assistant Engineer
Sal Rodriguez	Senior Engineering Technician
Lori Medeiros	Administrative Analyst

CIP Process

The CIP is developed as a coordinated effort between the CIP staff and the Director of Finance.

The annual CIP process begins with a memo and a CIP Project Request form sent out to all City departments requesting proposals for capital projects. New CIP project requests are evaluated and prioritized based on goals and objectives of the City Council, as well as available funding, consequences of not completing the project, and the impacts on the operating budget. Some projects have specified funding sources, such as assessment districts, Federal and State grants or special fees.

The Draft CIP is prepared by Capital Improvement staff and reviewed by the Finance Department before being circulated and presented to the Planning Commission, the Parks & Recreation Commission, and the City Council as part of the annual review. The Final CIP budget is presented to the City Council in June and is adopted concurrently with the annual operating budget.

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Capital Improvement Program Categories



Community Facilities

This category includes new and renovated public buildings, as well as the Marina. The majority of the projects in this category are located in the City's former redevelopment areas.



Parks & Trails

This category includes improvements and renovations for local and community parks, open space, and trails in the City.



Roadway Improvements

This category includes new streets, street widening, street rehabilitation, grade separations, bridges, the overlay programs, sidewalk repair program, and the City's Pavement Management System.



Traffic Signals

This category includes new traffic signals and signal modifications throughout the City.



Wastewater and Storm Drain Systems

This category includes extensions, replacements, rehabilitations and modifications of the sewer and storm drain system.



Water Systems

This category includes projects related to the Water Treatment Plant, and extensions, replacements, and rehabilitations and modifications of the water distribution system.

Fund Name	Fund Description
Capital Improvement Fund	This fund was established to set aside money from the General Fund for any Capital Improvement project not provided for in one of the other funds, such as parks and community facilities improvement projects. Revenue sources for this fund are annexation fees and the proceeds of the sales of surplus properties. The City may transfer General Fund dollars to the Capital Improvement Fund as funding becomes available. Decisions to transfer funds from various funding sources to the Capital Improvement Fund are made annually by the City Council.
Road Maintenance and Rehabilitation Account (RMRA) Fund	The California SB1 Act included RMRA funding to support maintenance and safety improvements on highways, local streets and roads, and bridges that do not meet state performance criteria.
Gas Tax Fund	The City receives gas tax funds from the State of California, as provided by the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance, and operation of public streets. The city also uses these funds to pay for maintenance and operation of streetlights and traffic signals.
Prop 1B Fund	These are one time funds provided by the San Joaquin Joint Powers Authority for the rehabilitation of the Amtrak Station.
Marina Fund	This fund accounts for the operation, including capital improvements, of the City's Marina and the Fulton Shipyard Boat Ramp. Funds are collected from lease agreements, berth rentals and launch fees.

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Fund Name	Fund Description
Measure "J" Return to Source	The source of money for this fund is the voter approved one-half cent sales tax. Provided the City has complied with the Growth Management Program, each year the City receives return to source funding from the Contra Costa Transportation Authority to be used for transportation improvement and maintenance projects.
Low and Moderate Income Housing Fund	This fund was for the Redevelopment tax increment, which no longer exists due to the dissolution of Redevelopment.
Traffic Signal Fund	Fees are collected from developers to fund offsite traffic signals.
Water & Sewer Related Reserve Funds	<p>The City collects user fees and developer fees to fund offsite water and sewer facility improvements. The fees are placed into one of the following four funds:</p> <ul style="list-style-type: none"> • Water Fund • Sewer Fund • Water Facilities Expansion Fund • Sewer Facilities Expansion Fund
National Pollutant Discharge Elimination System Fund (NPDES)	The National Pollutant Discharge Elimination System was mandated by the Clean Water Act of 1987 to reduce storm water related pollution. The program is funded by a parcel assessment.
Funding Agreement for the Northeast Annexation Infrastructure Improvement	In 2013 the City entered into reorganization and a property tax revenue allocation agreement with Contra Costa County for the annexation of the northeast area. Per the agreement, the City will receive property tax revenue from the Contra Costa County for the construction of the infrastructure improvements needed within the northeast annexation area.

Grant Name	Grant Description
Congestion Mitigation Air Quality (CMAQ)	CMAQ funds are federal funds used to reduce emission from vehicle travel and provide alternatives to driving alone. Signal timing is another example of emission reduction.
Highway Bridges Repair and Replacement (HBRR)	This money is for renovation and replacement of substandard bridges only.
Community Development Block Grant Fund (CDBG)	This fund accounts for grant funds received from the Federal Government for the purpose of developing community programs and urban renewal projects.
Hazard Elimination Safety (HES)	These funds are available for upgrading high accident locations on major arterial.
Transportation Development Act (TDA)	TDA provides state funding from sales taxes, to each county and city, for transit operations and bicycle facilities.
Active Transportation Program (ATP)	Funding under this program is intended to encourage increased use of active modes of transportation, such as biking and walking. Safe Routes to School is now included in this grant program.
Surface Transportation Program (STP)	The program provides funding for construction projects to help preserve local streets and roads, such as rehabilitation, resurfacing, restoration and roadway improvements.
Division of Boating & Waterways (DBW)	State Department of Parks and Recreation, DBW may grant funds to a county, city, district, or other public agency for the construction and development of small craft launching facilities.

Grant Name	Grant Description
Proposition 1E Storm Water Flood Management Grant	<p>The storm water management portion of Proposition 1E is designed for projects that manage storm water runoff to reduce flooding and are ready, or nearly ready to proceed to implementation. The Storm Water Flood Management Grants are being disbursed to local agencies through the Integrated Regional Water Management (IRWM) Grant program and provides a 50 percent cost match for the project.</p>
One Bay Area Grant Program (OBAG 2)	<p>The inaugural One Bay Area Grant Program (OBAG 1) was adopted by MTC in 2012 to guide \$827 million in federal funds over the five year period from 2012-13 through 2016-17. OBAG 2 is the second round of OBAG funding and is projected to total roughly \$916 million to fund projects from 2017-18 through 2021-22. The OBAG 2 program is divided into a Regional Program, managed by MTC, and County Program, managed by the nine Bay Area Congestion Management Agencies (CMAs). The County Program is \$386 million over 5 years. Cities and counties can use these funds to invest in:</p> <ul style="list-style-type: none"> • Local street and road maintenance • Streetscape enhancements • Bicycle and pedestrian improvements • Safe Routes to School projects • Priority Conservation Areas (PCAs) • Transportation planning

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Special Funds

Roadway Maintenance Projects

The City of Antioch has approximately 316.58 centerline miles of roadway or 680.34 Lane Miles within City limits.

As part of the City Pavement Management System Program, the City of Antioch selected a pavement management consultant to perform a Pavement Management Update for the City by inspecting the pavement conditions of arterial, collector and residential streets.

The 2016 Pavement Management System Report rated the City's overall network condition as a 71 PCI (Pavement Condition Index). The PCI is a value on a rating scale from 0 to 100 (where 100 is equivalent to a new street). Approximately 64.5% of City streets have a PCI of 70 or greater ("Very Good"). According to the 2016 Pavement Management System Report, the City's current backlog (deferred maintenance) is \$52.9 million. Backlog is defined as the unfunded needs to bring the overall network condition to optimum levels (81-82 PCI).

In addition to the City's Capital Improvement Program funds allocated to roadway improvements projects, the City's Street Maintenance Division also contributes to roadway improvements each fiscal year by using gas tax revenue to resurface neighborhood streets, and repairing or paving utility service cuts and utility trenches.

The work is performed using a combination of City public work forces and private contractors as part of the City's local street and utility maintenance program.

Development Impact Fees and Park-In-Lieu Fees Projects

On March 25, 2014, City Council adopted the Development Impact Fees and Quimby Act/Park In-Lieu Fees, which became effective April 24, 2014. These fees are one-time charges on new development that are collected and used by the City to cover the cost of capital facilities and infrastructure that are required to serve new growth. Implementation of these future projects is based on the rate of growth, timing of fee collection, and full project funding. The following projects will occur beyond the five-year term of this document:

EXPENDITURES	COST ESTIMATE	FUNDING SOURCES	
		Development Impact Fees	FUTURE CIP (UNFUNDED)
General Administration Capital Facilities Needs			
City Hall	\$4,978,000	\$4,978,000	\$-
Land Purchase	\$124,000	\$124,000	\$-
Vehicles	\$161,000	\$161,000	\$-
Information Technology	\$237,000	\$237,000	\$-
Total	\$5,500,000	\$5,500,000	\$-
Public Works Capital Improvements Needs			
Maintenance Yard Area	\$914,000	\$914,000	\$-
Building Space	\$2,568,000	\$2,568,000	\$-
Garbage Ramps	\$102,000	\$102,000	\$-
PW Vehicles	\$1,777,000	\$1,731,000	\$46,000
Total	\$5,361,000	\$5,315,000	\$46,000
Police Capital Improvement Needs			
PD Facility	\$11,923,000	\$11,923,000	\$-
Vehicles	\$1,129,000	\$1,052,000	\$77,000
Other	\$1,529,250	\$1,260,000	\$269,250
Total	\$14,581,250	\$14,235,000	\$346,250
Parks & Recreation Capital Facility Needs			
Facilities	\$35,773,000	\$7,286,000	\$28,487,000
New Community Center	\$17,761,000	\$14,498,000	\$3,263,000
New Library	\$31,872,000	\$6,492,000	\$25,380,000
Total	\$85,406,000	\$28,276,000	\$57,130,000
GRAND TOTAL	\$110,848,250	\$53,326,000	\$57,522,250

*Fees will be updated in FY 19/20

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Projects Completed in Fiscal Year 18/19

Community Facilities	Expense
Lone Tree Golf Course Solar Photovoltaic System	\$67,000
Prewett Park Concrete Improvements, Phase II	\$250,000
Total	\$317,000
Roadway Improvements	Expense
Pedestrian/ADA Improvements	\$2,000,000
2018 Sidewalk Repair Program	\$450,000
Streetlighting on Carpinteria	\$25,000
Antioch Middle School Crosswalk Safety Improvements	\$70,000
Total	\$2,545,000
Wastewater & Storm Drain System	Expense
West Antioch Creek Channel Improvements	\$7,500,000
Total	\$7,500,000
Water Systems	Expense
Fawn Hill Way Water Main Replacement	\$1,200,000
Total	\$1,200,000
Projects Completed Grand Total	\$11,562,000

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Projects in Progress

Community Facilities	Cost Estimate
Marina Launch Ramp Restroom Facility	\$475,000
City Council Chambers Remodel	\$1,784,000
Murals	\$70,000
Utility Box Art Work	\$88,000
Total	\$2,417,000
Parks & Trails	
Contra Loma Estates Park Basketball Courts	\$150,000
Total	\$150,000
Roadway Improvements	Cost Estimate
Pavement Management System Program	\$30,000
L Street Improvements	\$7,250,000
2019 Sidewalk Repair Program	\$300,000
Lone Tree Way/Golf Course Road Pavement Resurfacing	\$2,200,000
Total	\$9,780,000
Wastewater & Storm Drain System	Cost Estimate
Sewer Main Trenchless Rehabilitation & Facilities Installation	\$800,000
Northeast Annexation Infrastructure Improvements	\$4,635,000
Trash Capture Devices	\$299,000
Total	\$5,734,000
Water Systems	Cost Estimate
Water Treatment Plant Disinfection Improvements	\$4,400,000
Water Main Replacement	\$1,200,000
Water Studies and Planning	\$375,000
Cathodic Protection Improvements	\$200,000
James Donlon Pump Station	\$750,000
Plant 'A' Applied Channels	\$1,050,000
Hillcrest Pump Station	\$1,050,000
Water Treatment Plant Drainage Capture	\$100,000
Brackish Water Desalination	\$66,400,000
Total	\$75,475,000
Projects in Progress Grand Total	\$93,455,000

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Projects Added to the CIP

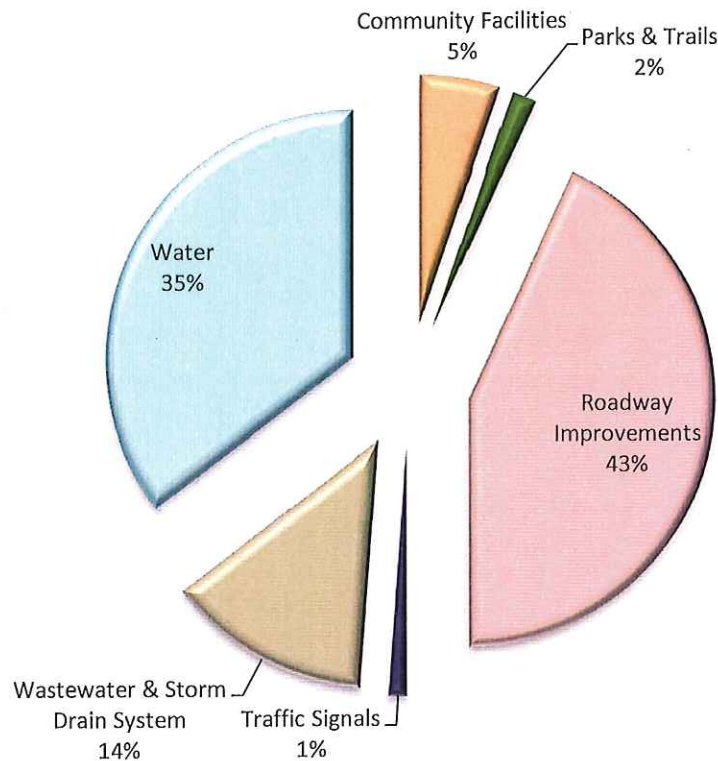
Community Facilities	Cost Estimate
Prewett Park Concrete Improvements, Phase II	\$250,000
Prewett Park Pool Deck Coating	\$500,000
RV Storage Yard Fencing	\$20,000
Hard House Rehabilitation	\$30,000
City Hall Window Investigation	\$20,000
Restoration of Public Fountains	\$90,000
Restoration of Public Art	\$25,000
Prewett Park Fencing	\$140,000
Leo Fontana Fountain	\$75,000
Murals	\$70,000
Utility Box Art Work	\$88,000
City Hall Office Modifications	\$150,000
Total	\$1,458,000
Parks & Trails	
Chichibu Park Upgrades	\$390,000
Jacobsen and Marchetti Park Renovation	\$295,000
Total	\$685,000
Roadway Improvements	
Point of Interest/Way-finding Signage	\$200,000
Traffic Calming Program	\$75,000
Streetlighting Improvements	\$500,000
Median Island Improvements	\$400,000
Curb Painting Program	\$100,000
Overhead Utility Undergrounding	\$700,000
Total	\$1,975,000
Traffic Signals	
Traffic Signal: Laurel Road/Canada Valley Road	\$450,000
Total	\$450,000
Projects Added Grand Total	\$4,568,000

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2019 – 2024 CIP Projected Capital Expenditures

Program Category	Revised FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	Total
Community Facilities	\$2,684	\$1,020	\$135	\$500	\$0	\$0	\$4,339
Parks & Trails	\$145	\$415	\$295	\$150	\$150	\$150	\$1,305
Roadway Improvements	\$7,560	\$3,305	\$6,559	\$10,975	\$3,555	\$3,025	\$34,979
Traffic Signals	\$23	\$450	\$0	\$0	\$500	\$0	\$973
Wastewater & Storm Drain System	\$6,163	\$600	\$900	\$2,000	\$600	\$700	\$10,963
Water	\$6,587	\$5,940	\$3,644	\$5,200	\$3,590	\$3,740	\$28,701
Brackish Water Desalination Plant	\$13,400	\$20,000	\$33,000	\$0	\$0	\$0	\$66,400
Total (\$ in thousands)	\$36,562	\$31,730	\$44,533	\$18,825	\$8,395	\$7,615	\$147,660

Total 5-Year Expenditures



*Water does not include \$66.4 million Brackish Water Desalination Plant

2019 – 2024 CIP Funding Sources Summary

Funding Source	Revised FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	Total
Capital Improvement Funds							
AD 27/31	\$0	\$75	\$0	\$0	\$0	\$0	
Annexation Funding Agreement	\$4,635	\$0	\$0	\$1,400	\$0	\$0	
Hillcrest AD 26	\$0	\$0	\$230	\$0	\$0	\$0	
Park Maintenance District 1-A	\$0	\$20	\$0	\$0	\$0	\$0	
	\$4,635	\$95	\$230	\$1,400	\$0	\$0	\$6,340
Enterprise Funds							
PEG Fund	\$1,784	\$0	\$0	\$0	\$0	\$0	
Sewer Fund	\$1,329	\$500	\$800	\$500	\$500	\$600	
Sewer System Improvements Fund	\$50	\$150	\$150	\$150	\$150	\$150	
Water Fund	\$6,901	\$4,490	\$3,794	\$4,050	\$2,940	\$3,090	
Water System Improvements Fund	\$3,236	\$1,600	\$0	\$1,300	\$800	\$800	
	\$13,300	\$6,740	\$4,744	\$6,000	\$4,390	\$4,640	\$39,814
Grant Funds							
Cal Recycle	\$290	\$350	\$0	\$0	\$0	\$0	
CDBG Fund	\$385	\$0	\$800	\$0	\$500	\$0	
DBW Grant	\$365	\$0	\$0	\$0	\$0	\$0	
OBAG2- Local Street & Road	\$0	\$0	\$2,474	\$0	\$0	\$0	
OBAG2- Safe Route to School	\$0	\$0	\$0	\$1,650	\$0	\$0	
Prop 1E Grant	\$10,000	\$0	\$0	\$0	\$0	\$0	
TDA Grant	\$0	\$0	\$0	\$0	\$0	\$0	
	\$11,040	\$350	\$3,274	\$1,650	\$500	\$0	\$16,814
Special Revenue Funds							
Delta Fair Fund	\$145	\$0	\$0	\$0	\$0	\$0	
Gas Tax	\$458	\$755	\$1,255	\$1,225	\$1,255	\$1,225	
RMRA	\$2,389	\$780	\$200	\$1,900	\$700	\$800	
Measure J	\$3,738	\$1,050	\$1,300	\$800	\$800	\$700	
NPDES	\$299	\$100	\$100	\$100	\$100	\$100	
Park In Lieu Fund	\$0	\$415	\$295	\$150	\$150	\$150	
Traffic Signal Fund	\$23	\$450	\$0	\$0	\$500	\$0	
Marina Fund	\$110	\$0	\$0	\$500	\$0	\$0	
Rule 20A Fund	\$0	\$0	\$0	\$700	\$0	\$0	
	\$7,162	\$3,550	\$3,150	\$5,375	\$3,505	\$2,975	\$25,717
General Fund	\$425	\$995	\$135	\$0	\$0	\$0	\$1,555
Unfunded	\$0	\$20,000	\$33,000	\$4,400	\$0	\$0	\$57,400
Total (\$ in thousands)	\$36,562	\$31,730	\$44,533	\$18,825	\$8,395	\$7,615	\$147,660

B16

Community Facilities



Project No.	Project Title	Funding Source	Revised FY		Fiscal Year			
			18/19	19/20	20/21	21/22	22/23	23/24
7015	Marina Launch Ramp Restroom Facility							
Project Status:	Under Construction	DBW Grant	\$365	\$0	\$0	\$0	\$0	\$0
		Marina Fund	\$110	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$475	\$0	\$0	\$0	\$0	\$0
7020	City Council Chambers Interior Remodel							
Project Status:	Under Construction	PEG Fund	\$1,784	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$1,784	\$0	\$0	\$0	\$0	\$0
7101	Prewett Park Concrete Improvements Phase II							
Project Status:	Under Construction	General Fund	\$267	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$267	\$0	\$0	\$0	\$0	\$0
7928	Amtrak Station Improvements							
Project Status:	Planning/Design Stage	Gas Tax	\$0	\$100	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$100	\$0	\$0	\$0	\$0
7929	Marina Basin Dredging							
Project Status:	Not Initiated	Marina Fund	\$0	\$0	\$0	\$500	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$500	\$0	\$0
7933	Prewett Park Pool Deck Coating							
Project Status:	Not Initiated	General Fund	\$0	\$500	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$500	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

B17

Community Facilities



Project No.	Project Title	Funding Source	Revised FY		Fiscal Year			
			18/19	19/20	20/21	21/22	22/23	23/24
7938	RV Storage Yard Fencing							
Project Status:	Not Initiated	Park Maintenance District 1-A	\$0	\$20	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$20	\$0	\$0	\$0	\$0
7942	Hard House Rehabilitation							
Project Status:	Not Initiated	General Fund	\$0	\$30	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$30	\$0	\$0	\$0	\$0
7944	City Hall Window Investigation							
Project Status:	Not Initiated	General Fund	\$0	\$0	\$20	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$20	\$0	\$0	\$0
7947	Restoration of Public Fountains							
Project Status:	Not Initiated	General Fund	\$0	\$0	\$90	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$90	\$0	\$0	\$0
7948	Restoration of Public Art							
Project Status:	Not Initiated	General Fund	\$0	\$0	\$25	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$25	\$0	\$0	\$0
7949	Prewett Park Fencing							
Project Status:	Not Initiated	AD 27/31 Gas Tax	\$0	\$75	\$0	\$0	\$0	\$0
		General Fund	\$0	\$30	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$140	\$0	\$0	\$0	\$0
7953	Leo Fontana Fountain							
Project Status:	Not Initiated	General Fund	\$0	\$80	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$80	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

B18

Community Facilities



Project No.	Project Title	Funding Source	Revised FY		Fiscal Year			
			18/19	19/20	20/21	21/22	22/23	23/24
7954	Murals							
Project Status:	Planning/Design Stage	General Fund	\$70	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$70	\$0	\$0	\$0	\$0	\$0
7955	Utility Box Art Work							
Project Status:	Planning/Design Stage	General Fund	\$88	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$88	\$0	\$0	\$0	\$0	\$0
7957	City Hall Office Modifications							
Project Status:	Not Initiated	General Fund	\$0	\$150	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$150	\$0	\$0	\$0	\$0
Total Community Facilities Funding			\$2,684	\$1,020	\$135	\$500	\$0	\$0

*Funding amounts given in thousands of dollars

B19

Parks and Trails



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year			
			18/19	19/20	20/21	21/22	22/23	23/24			
7018	Park Facilities Upgrade										
Project Status:	Planning/Design Stage	Park In Lieu Fund	\$0	\$0	\$0	\$150	\$150	\$150			
		Total Funding	\$0	\$0	\$0	\$150	\$150	\$150			
7930	Contra Loma Estates Park Basketball Courts										
Project Status:	Planning/Design Stage	Delta Fair Fund	\$145	\$0	\$0	\$0	\$0	\$0			
		Total Funding	\$145	\$0	\$0	\$0	\$0	\$0			
7945	Chichibu Park Upgrades										
Project Status:	Not Initiated	Park In Lieu Fund	\$0	\$390	\$0	\$0	\$0	\$0			
		Total Funding	\$0	\$390	\$0	\$0	\$0	\$0			
7946	Jacobsen and Marchetti Park Renovation										
Project Status:	Not Initiated	Park In Lieu Fund	\$0	\$0	\$295	\$0	\$0	\$0			
		Total Funding	\$0	\$0	\$295	\$0	\$0	\$0			
7959	Antioch Lumber Co. Yard Phase I Site Assessment										
Project Status:	Not Initiated	Park In Lieu Fund	\$0	\$25	\$0	\$0	\$0	\$0			
		Total Funding	\$0	\$25	\$0	\$0	\$0	\$0			
Total Parks and Trails Funding			\$145	\$415	\$295	\$150	\$150	\$150	\$150	\$150	

*Funding amounts given in thousands of dollars

Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year			
			18/19	19/20	20/21	21/22	22/23	23/24			
7355	Pedestrian/ADA Improvements										
Project Status:	Ongoing Program	Measure J	\$1,700	\$0	\$800	\$0	\$800	\$0			
		RMRA	\$527	\$0	\$0	\$0	\$0	\$0			
		Total Funding	\$2,227	\$0	\$800	\$0	\$800	\$0			
7358	Sidewalk Repair Program										
Project Status:	Ongoing Program	Gas Tax	\$262	\$150	\$150	\$150	\$150	\$150			
		Sewer Fund	\$150	\$150	\$150	\$150	\$150	\$150			
		Water Fund	\$150	\$150	\$150	\$150	\$150	\$150			
		Total Funding	\$562	\$450	\$450	\$450	\$450	\$450			
7359	Pavement Management System Program										
Project Status:	Ongoing Program	Gas Tax	\$44	\$0	\$30	\$0	\$30	\$0			
		Total Funding	\$44	\$0	\$30	\$0	\$30	\$0			
7362	Pavement Surface Treatments										
Project Status:	Ongoing Program	Cal Recycle	\$0	\$350	\$0	\$0	\$0	\$0			
		RMRA	\$0	\$0	\$0	\$700	\$700	\$0			
		Measure J	\$0	\$1,050	\$0	\$0	\$0	\$700			
		Total Funding	\$0	\$1,400	\$0	\$700	\$700	\$700			
7363	Hillcrest Ave. Left Turn at Wild Horse Road										
Project Status:	Planning/Design Stage	Assessment District 26	\$0	\$0	\$230	\$0	\$0	\$0			
		Total Funding	\$0	\$0	\$230	\$0	\$0	\$0			
7746	CDBG Downtown Roadway Rehabilitation Program										
Project Status:	Ongoing Program	CDBG Fund	\$385	\$0	\$800	\$0	\$500	\$0			
		Total Funding	\$385	\$0	\$800	\$0	\$500	\$0			

*Funding amounts given in thousands of dollars

Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY				Fiscal Year			
			18/19	19/20	20/21	21/22	22/23	23/24		
7751	Lone Tree Way / Golf Course Road Pavement Resurfacing									
Project Status:	Under Construction	RMRA	\$1,862	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Measure J	\$138	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Cal Recycle	\$290	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$2,290	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7920	Hillcrest Avenue/E 18th Street Median Landscape									
Project Status:	Not Initiated	Measure J	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0
7921	Point of Interest/Way-finding Signage									
Project Status:	Not Initiated	General Fund	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0
7922	Traffic Calming Program									
Project Status:	Not Initiated	Gas Tax	\$0	\$75	\$75	\$75	\$75	\$75	\$75	\$75
		Total Funding	\$0	\$75	\$75	\$75	\$75	\$75	\$75	\$75
7925	L Street Improvements									
Project Status:	Planning/Design Stage	RMRA	\$0	\$250	\$0	\$1,200	\$0	\$0	\$0	\$0
		OBAG2- SRTS	\$0	\$0	\$0	\$1,650	\$0	\$0	\$0	\$0
		Unfunded	\$0	\$0	\$0	\$4,400	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$250	\$0	\$7,250	\$0	\$0	\$0	\$0
7927	Roadway Pavement Rehabilitation in Various Locations									
Project Status:	Not Initiated	OBAG2- LSR	\$0	\$0	\$2,474	\$0	\$0	\$0	\$0	\$0
		RMRA	\$0	\$530	\$200	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$530	\$2,674	\$0	\$0	\$0	\$0	\$0
7940	Pavement Plugs and Leveling Courses									
Project Status:	Planning/Design Stage	Measure J	\$1,900	\$0	\$0	\$800	\$0	\$0	\$0	\$0
		RMRA	\$0	\$0	\$0	\$0	\$0	\$0	\$800	\$800
		Total Funding	\$1,900	\$0	\$0	\$800	\$0	\$0	\$800	\$800

*Funding amounts given in thousands of dollars

B22

Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY		Fiscal Year				
			18/19	19/20	20/21	21/22	22/23	23/24	
7941	Streetlighting Improvements								
Project Status:	Not Initiated	Gas Tax	\$0	\$0	\$500	\$500	\$500	\$500	
		Total Funding	\$0	\$0	\$500	\$500	\$500	\$500	
7943	Median Island Improvements								
Project Status:	Not Initiated	Gas Tax	\$151.5	\$300	\$400	\$400	\$400	\$400	
		Total Funding	\$151.5	\$300	\$400	\$400	\$400	\$400	
7951	Curb Painting Program								
Project Status:	Not Initiated	Gas Tax	\$0	\$100	\$100	\$100	\$100	\$100	
		Total Funding	\$0	\$100	\$100	\$100	\$100	\$100	
7958	Overhead Utility Undergrounding								
Project Status:	Not Initiated	Rule 20A Fund	\$0	\$0	\$0	\$700	\$0	\$0	
		Total Funding	\$0	\$0	\$0	\$700	\$0	\$0	
Total Roadway Improvements Funding			\$7,560	\$3,305	\$6,559	\$10,975	\$3,555	\$3,025	

*Funding amounts given in thousands of dollars

B23

Traffic Signals



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year				
			18/19	19/20	20/21	21/22	22/23	23/24				
7447	Traffic Signal: James Donlon Blvd./Metcalf St											
Project Status:	Not Initiated	Traffic Signal Fund	\$0	\$0	\$0	\$0	\$500	\$0				
		Total Funding	\$0	\$0	\$0	\$0	\$500	\$0				
7956	Traffic Signal: Laurel Road/Canada Valley Road											
Project Status:	Planning/Design Stage	Traffic Signal Fund	\$23	\$450	\$0	\$0	\$0	\$0				
		Total Funding	\$23	\$450	\$0	\$0	\$0	\$0				
Total Traffic Signals Funding			\$23	\$450	\$0	\$0	\$500	\$0				

*Funding amounts given in thousands of dollars

B24

Wastewater & Storm Drain Systems



Project No.	Project Title	Funding Source	Revised FY		Fiscal Year				
			18/19	19/20	20/21	21/22	22/23	23/24	
7724	Sewer Main Improvements Program								
Project Status:	Ongoing Program	Sewer System Imp. Fund	\$50	\$150	\$150	\$150	\$150	\$150	\$150
		Total Funding	\$50	\$150	\$150	\$150	\$150	\$150	\$150
7736	Sewer Facility Rehabilitation Program								
Project Status:	Ongoing Program	Sewer Fund	\$150	\$150	\$150	\$150	\$150	\$150	\$150
		Total Funding	\$150	\$150	\$150	\$150	\$150	\$150	\$150
7745	North East Antioch Annexation Infrastructure								
Project Status:	Under Construction	NE Annexation Fund	\$4,635	\$0	\$0	\$1,400	\$0	\$0	\$0
		Total Funding	\$4,635	\$0	\$0	\$1,400	\$0	\$0	\$0
7750	Trash Capture Devices								
Project Status:	Planning/Design Stage	NPDES	\$299	\$100	\$100	\$100	\$100	\$100	\$100
		Total Funding	\$299	\$100	\$100	\$100	\$100	\$100	\$100
7923	Sewer Main Trenchless Rehabilitation								
Project Status:	Ongoing Program	Sewer Fund	\$1,029	\$200	\$500	\$200	\$200	\$300	\$300
		Total Funding	\$1,029	\$200	\$500	\$200	\$200	\$300	\$300
Total Wastewater & Storm Drain Systems Funding			\$6,163	\$600	\$900	\$2,000	\$600	\$700	

*Funding amounts given in thousands of dollars

B25

Water System



Project No.	Project Title	Funding Source	Revised FY				Fiscal Year			
			18/19	19/20	20/21	21/22	22/23	23/24		
7628	Water Main Replacement Program									
Project Status:	Ongoing Program	Water System Imp. Fund	\$2,242	\$1,600	\$0	\$1,300	\$800	\$800	\$800	\$800
		Total Funding	\$2,242	\$1,600	\$0	\$1,300	\$800	\$800	\$800	\$800
7670	Water Treatment Plant Operations									
Project Status:	Ongoing Program	Water Fund	\$950	\$0	\$0	\$400	\$450	\$0	\$0	\$0
		Total Funding	\$950	\$0	\$0	\$400	\$450	\$0	\$0	\$0
7672	Water Studies and Planning									
Project Status:	Planning/Design Stage	Water Fund	\$592	\$455	\$155	\$125	\$155	\$390	\$390	\$390
		Total Funding	\$592	\$455	\$155	\$125	\$155	\$390	\$390	\$390
7674	Storage Reservoir Rehabilitation									
Project Status:	Planning/Design Stage	Water Fund	\$0	\$0	\$1,100	\$900	\$600	\$400	\$400	\$400
		Total Funding	\$0	\$0	\$1,100	\$900	\$600	\$400	\$400	\$400
7675	Water Treatment Plant Improvements									
Project Status:	Ongoing Program	Water Fund	\$330	\$485	\$480	\$300	\$235	\$150	\$150	\$150
		Total Funding	\$330	\$485	\$480	\$300	\$235	\$150	\$150	\$150
7676	James Donlon Pump Station Upgrades									
Project Status:	Planning/Design Stage	Water Fund	\$150	\$600	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$150	\$600	\$0	\$0	\$0	\$0	\$0	\$0
7677	Hillcrest Pump Station Rehabilitation									
Project Status:	Planning/Design Stage	Water Fund	\$150	\$900	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$150	\$900	\$0	\$0	\$0	\$0	\$0	\$0
7682	Water Treatment Plant Solids Handling Improvements									
Project Status:	Planning/Design Stage	Water Fund	\$50	\$100	\$500	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$50	\$100	\$500	\$0	\$0	\$0	\$0	\$0
7684	Water Treatment Plant Drainage Capture									
Project Status:	Planning/Design Stage	Water Fund	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

B26

Water System



Project No.	Project Title	Funding Source	Revised FY				Fiscal Year			
			18/19	19/20	20/21	21/22	22/23	23/24		
7690	River Pumping Station Rehabilitation									
Project Status:	Not Initiated	Water Fund	\$100	\$0	\$0	\$0	\$1,000	\$0		
		Total Funding	\$100	\$0	\$0	\$0	\$1,000	\$0		
7697	Water Treatment Plant Electrical Upgrade									
Project Status:	Planning/Design Stage	Water Fund	\$44	\$1,300	\$0	\$0	\$50	\$0		
		Total Funding	\$44	\$1,300	\$0	\$0	\$50	\$0		
7698	Water Treatment Plant Disinfection Improvements									
Project Status:	Under Construction	Water Fund	\$644	\$0	\$0	\$0	\$0	\$0		
		Water System Imp. Fund	\$994	\$0	\$0	\$0	\$0	\$0		
		Total Funding	\$1,638	\$0	\$0	\$0	\$0	\$0		
7699	Brackish Water Desalination									
Project Status:	Planning/Design Stage	Prop 1E Grant	\$10,000	\$0	\$0	\$0	\$0	\$0		
		Water Fund	\$3,400	\$0	\$0	\$0	\$0	\$0		
		Unfunded	\$0	\$20,000	\$33,000	\$0	\$0	\$0		
		Total Funding	\$13,400	\$20,000	\$33,000	\$0	\$0	\$0		
7700	Cathodic Protection Improvements									
Project Status:	Ongoing	Water Fund	\$216	\$0	\$0	\$0	\$0	\$0		
		Total Funding	\$216	\$0	\$0	\$0	\$0	\$0		
7702	Plant 'A' Filter Valves Replacement									
Project Status:	Not Initiated	Water Fund	\$25	\$0	\$1,000	\$0	\$0	\$0		
		Total Funding	\$25	\$0	\$1,000	\$0	\$0	\$0		
7703	Plant 'A' Applied Channels									
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$1,000	\$0	\$0		
		Total Funding	\$0	\$0	\$0	\$1,000	\$0	\$0		
7931	Plant 'A' Raw Water Valve Replacement									
Project Status:	Planning/Design Stage	Water Fund	\$0	\$200	\$0	\$0	\$0	\$0		
		Total Funding	\$0	\$200	\$0	\$0	\$0	\$0		

*Funding amounts given in thousands of dollars

B27

Water System



Project No.	Project Title	Funding Source	Revised FY				Fiscal Year			
			18/19	19/20	20/21	21/22	22/23	23/24		
7932	Plant 'B' Basin Repair/Replacement									
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$409	\$400	\$0	\$0		
		Total Funding	\$0	\$0	\$409	\$400	\$0	\$0		
7935	Re-Coating Surface of Clearwells and Fluoride Storage									
Project Status:	Planning/Design Stage	Water Fund	\$0	\$300	\$0	\$0	\$0	\$0		
		Total Funding	\$0	\$300	\$0	\$0	\$0	\$0		
7936	Sodium Hypochlorite Storage Coating									
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$300	\$0		
		Total Funding	\$0	\$0	\$0	\$0	\$300	\$0		
7937	Pittsburg / Antioch Water Intertie									
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$775	\$0	\$0		
		Total Funding	\$0	\$0	\$0	\$775	\$0	\$0		
7952	Parallel Raw Water Pipeline									
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$0	\$2,000		
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$2,000		
Total Water System Funding			\$19,987	\$25,940	\$36,644	\$5,200	\$3,590	\$3,740		

*Funding amounts given in thousands of dollars

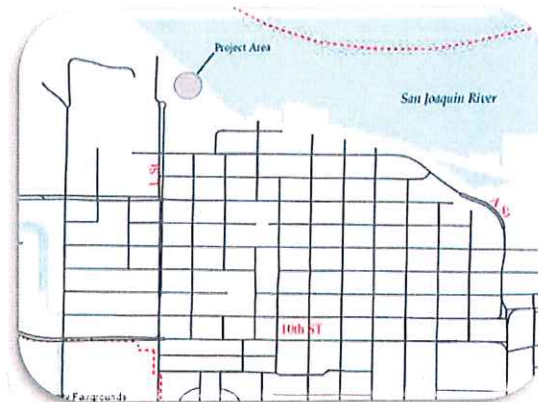
B28

Marina Launch Ramp Restroom Facility

Location: Antioch Marina at the foot of L St.

Lead Department: Public Works

Estimated Completion: 2019



Project Description: The project will construct a new restroom facility at the Marina Launch Ramp parking lot.

Justification: The restroom will provide a dedicated facility for boaters using the boat launch facility and will reduce the number of people attempting to use the Marina shop restrooms.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$475	\$0	\$0	\$0	\$0	\$0
Total	\$475	\$0	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
DBAW Grant	\$365	\$0	\$0	\$0	\$0	\$0
Marina Fund	\$110	\$0	\$0	\$0	\$0	\$0
Total	\$475	\$0	\$0	\$0	\$0	\$0

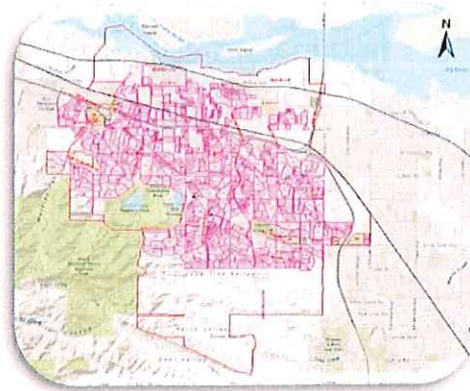
B29

Park Facilities Upgrade

Location: Citywide

Lead Department: Public Works

Estimated Completion: Ongoing Program



Project Description: Funding will be used to upgrade aging parks, including installing new playground equipment.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$0	\$0	\$150	\$150	\$150
Total	\$0	\$0	\$0	\$150	\$150	\$150

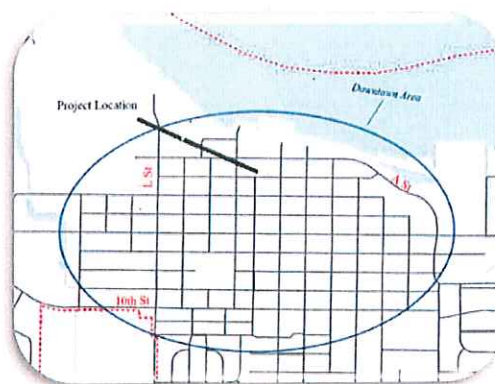
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park In Lieu Fund	\$0	\$0	\$0	\$150	\$150	\$150
Total	\$0	\$0	\$0	\$150	\$150	\$150

City Council Chambers Interior Remodel

Location: City Hall Council Chambers at 200 H St.

Lead Department: Information Systems

Estimated Completion: 2019



Project Description: The project will renovate the interior of the City Council Chambers , as well as enclose the breezeway between the Council Chambers and City Hall.

Justification: The existing facility was built in 1981 and has had minimal upgrades since. The project will include improvements to the seating and interior provided for public access and accommodations.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$1,784	\$0	\$0	\$0	\$0	\$0
Total	\$1,784	\$0	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
PEG Fund	\$1,784	\$0	\$0	\$0	\$0	\$0
Total	\$1,784	\$0	\$0	\$0	\$0	\$0

B31

Prewett Park Concrete Improvements, Phase II

Location: Prewett Family Water Park

Lead Department: Public Works

Estimated Completion: 2019



Project Description: The project will replace deteriorating steps leading up to the water slides.

Justification: The existing stairs have eroded which increases health and safety hazards for employees and daily visitors.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$267	\$0	\$0	\$0	\$0	\$0
Total	\$267	\$0	\$0	\$0	\$0	\$0

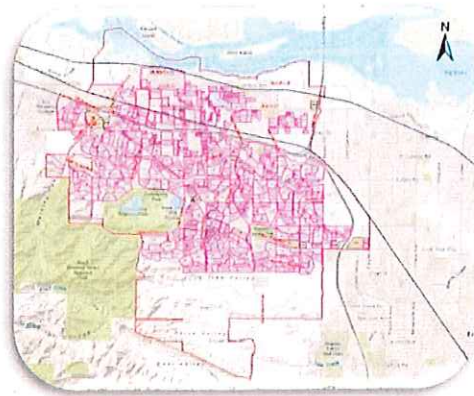
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$267	\$0	\$0	\$0	\$0	\$0
Total	\$267	\$0	\$0	\$0	\$0	\$0

Pedestrian/ADA Improvements

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The project will construct new curb ramps with detectable warning surfaces and replace damaged sidewalks.

Justification: The project will improve pedestrian access by reducing tripping hazards in the public right of way and installing curb ramps to meet ADA standards.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$10	\$0	\$10	\$0	\$10	\$0
Construction	\$2,217	\$0	\$790	\$0	\$790	\$0
Total	\$2,227	\$0	\$800	\$0	\$800	\$0

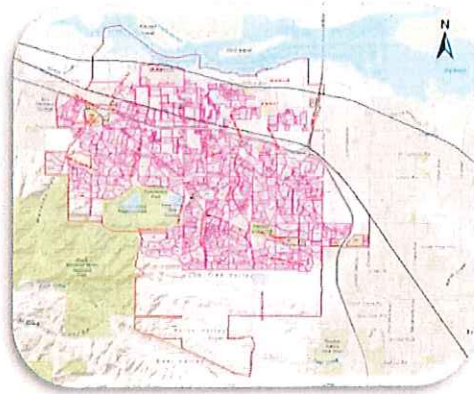
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Measure J	\$1,700	\$0	\$800	\$0	\$800	\$0
RMRA	\$527	\$0	\$0	\$0	\$0	\$0
Total	\$2,227	\$0	\$800	\$0	\$800	\$0

Sidewalk Repair Program

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The program will remove and replace sidewalks that have been damaged or raised due to tree roots or utility service repair work. The program installs new curb ramps to bring the city in compliance with ADA standards.

Justification: Problems arising from age and landscape impacts have caused sections of curb, gutter and sidewalk to uplift, creating a pedestrian hazard. The program eliminates the risks of trip and fall incidents throughout the City.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$35	\$35	\$35	\$35	\$35	\$35
Construction	\$527	\$415	\$415	\$415	\$415	\$415
Total	\$562	\$450	\$450	\$450	\$450	\$450

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Gas Tax	\$262	\$150	\$150	\$150	\$150	\$150
Sewer Fund	\$150	\$150	\$150	\$150	\$150	\$150
Water Fund	\$150	\$150	\$150	\$150	\$150	\$150
Total	\$562	\$450	\$450	\$450	\$450	\$450

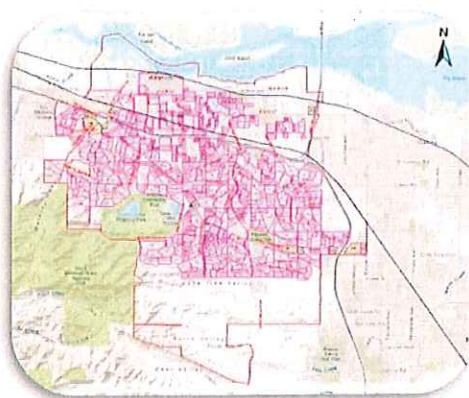
B34

Pavement Management System Program

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The Pavement Management System program evaluates City streets based on the pavement conditions and recommends pavement repair options. The Pavement Management Reports are due every two years.

Justification: A Pavement Management Plan is required as a condition of Measure "J" funding for streets.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$44	\$0	\$30	\$0	\$30	\$0
Total	\$44	\$0	\$30	\$0	\$30	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Gas Tax	\$44	\$0	\$30	\$0	\$30	\$0
Total	\$44	\$0	\$30	\$0	\$30	\$0

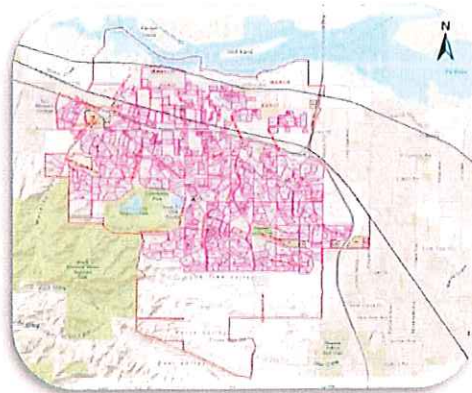
B35

Pavement Surface Treatments

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: This program provides pavement preservation treatments such as cape seal, microsurfacing and other preventative maintenance treatments to extend the road's life expectancy.

Justification: The program implements the Pavement Management System program and recommendations.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$60	\$0	\$60	\$60	\$60
Construction	\$0	\$1,340	\$0	\$640	\$640	\$640
Total	\$0	\$1,400	\$0	\$700	\$700	\$700

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Cal Recycle	\$0	\$350	\$0	\$0	\$0	\$0
Measure J	\$0	\$1,050	\$0	\$0	\$0	\$700
RMRA	\$0	\$0	\$0	\$700	\$700	\$0
Total	\$0	\$1,400	\$0	\$700	\$700	\$700

Hillcrest Ave. Left Turn at Wild Horse Road

Location: Hillcrest Avenue at Wild Horse

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will extend the Hillcrest Avenue left turn pocket at Wild Horse Road.

Justification: Additional capacity is necessary for build out of the development to the east and future extension of Wild Horse Road to Slatten Ranch Road.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$20	\$0	\$0	\$0
Construction	\$0	\$0	\$210	\$0	\$0	\$0
Total	\$0	\$0	\$230	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Assessment District 26	\$0	\$0	\$230	\$0	\$0	\$0
Total	\$0	\$0	\$230	\$0	\$0	\$0

Traffic Signal: James Donlon Blvd./ Metcalf St.

Location: James Donlon Blvd at Metcalf St

Lead Department: Public Works

Estimated Completion: 2022



Project Description: This project will install new traffic signals and interconnect system on James Donlon Blvd west of Somersville Road at Metcalf St.

Justification: Developer has contributed \$500,000 of funding to the City for construction of two traffic signals on James Donlon Blvd.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$0	\$0	\$60	\$0
Construction	\$0	\$0	\$0	\$0	\$440	\$0
Total	\$0	\$0	\$0	\$0	\$500	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Traffic Signal Fund	\$0	\$0	\$0	\$0	\$500	\$0
Total	\$0	\$0	\$0	\$0	\$500	\$0

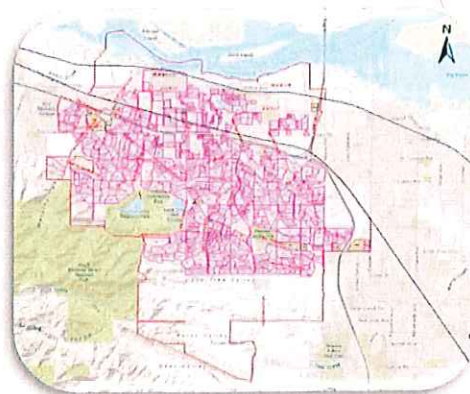
B38

Water Main Replacement Program

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The projects consists of replacing the existing water facilities as defined in the Water System Master Plan and as requested by Public Works Dept. to improve efficiency in the existing system.

Justification: Portions of the existing water system are aging and/or have experienced failures due to deterioration and are in need of replacement and upgrades.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$10	\$15	\$0	\$10	\$10	\$10
Construction	\$2,232	\$1,585	\$0	\$1,290	\$790	\$790
Total	\$2,242	\$1,600	\$0	\$1,300	\$800	\$800

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water System Imp. Fund	\$2,242	\$1,600	\$0	\$1,300	\$800	\$800
Total	\$2,242	\$1,600	\$0	\$1,300	\$800	\$800

B39

Water Treatment Plant Operations

Location: Water Treatment Plant on D Street

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: This project will replace the granular activated carbon (GAC) filters of both "A" and "B" Plants at the Water Treatment Plant.

Justification: The GAC filters must be replaced every four to five years to perform efficiently.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$50	\$0	\$0	\$40	\$40	\$0
Construction	\$900	\$0	\$0	\$360	\$410	\$0
Total	\$0	\$0	\$0	\$400	\$450	\$0

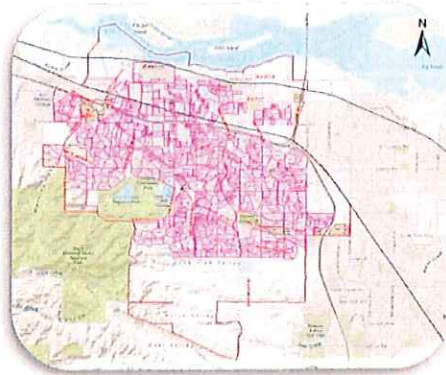
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$950	\$0	\$0	\$400	\$450	\$0
Total	\$950	\$0	\$0	\$400	\$450	\$0

Water Studies and Planning

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Prepare the following studies: Water System Master Plan, Water Rate Study, Risk Mgmt Plan, Urban Water Mgmt Plan Update, Watershed Sanitary Survey Update, Integrated Regional Water Management Plan & documents to support sustainable water management act.

Justification: Provide updated information and direction regarding the City water management plans.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$592	\$455	\$155	\$125	\$155	\$390
Total	\$592	\$455	\$155	\$125	\$155	\$390

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$592	\$455	\$155	\$125	\$155	\$390
Total	\$592	\$455	\$155	\$125	\$155	\$390

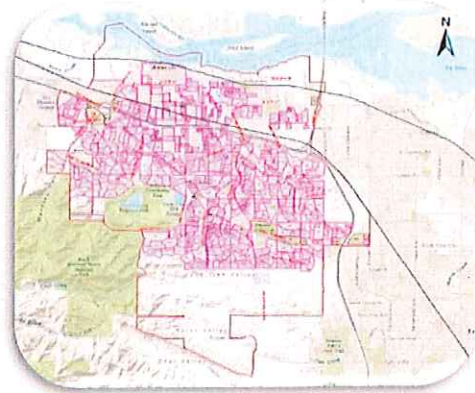
B41

Storage Reservoir Rehabilitation

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Tank re-coating and painting, installation of mixers and sampling stations and seismic upgrades to various reservoirs.

Justification: Maintenance and upgrades of water storage reservoirs are necessary to prolong their useful lives.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$200	\$0	\$50	\$0
Construction	\$0	\$0	\$900	\$900	\$550	\$400
Total	\$0	\$0	\$1,100	\$900	\$600	\$400

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$0	\$0	\$1,100	\$900	\$600	\$400
Total	\$0	\$0	\$1,100	\$900	\$600	\$400

Water Treatment Plant Improvements

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: On-going Improvements



Project Description: Replacement of deteriorating equipment, design and construction of new facilities, upgrade SCADA, install new controls for plant A, Plant A & B Clearwell improvements, and install Zone 1 flow meter.

Justification: Upgrades to the plant are required to maintain and/or improve the efficiency of the facility.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$30	\$50	\$40	\$20	\$20	\$10
Construction	\$300	\$435	\$440	\$280	\$215	\$140
Total	\$330	\$485	\$480	\$300	\$235	\$150

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$330	\$485	\$480	\$300	\$235	\$150
Total	\$330	\$485	\$480	\$300	\$235	\$150

B43

James Donlon Pump Station Upgrades

Location: James Donlon Blvd

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will install an additional pump and perform structural repairs at this facility.

Justification: The new pump is required to meet the City's demands and improvements are needed to rehabilitate the aging facility.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$150	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$600	\$0	\$0	\$0	\$0
Total	\$150	\$600	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$150	\$600	\$0	\$0	\$0	\$0
Total	\$150	\$600	\$0	\$0	\$0	\$0

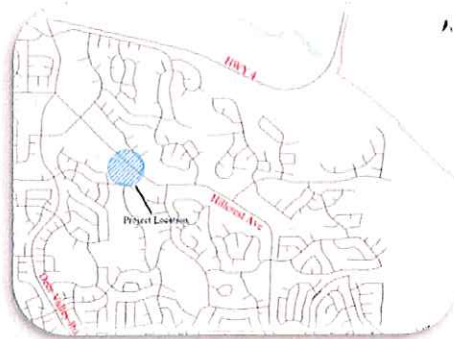
B44

Hillcrest Pump Station Rehabilitation

Location: Hillcrest Avenue

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will replace outdated electrical panels, pumps, motors, control valves and install a new flow meter.

Justification: The facility is aging and requires improvements for reliability and efficiency.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$100	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$900	\$0	\$0	\$0	\$0
Total	\$100	\$900	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$100	\$900	\$0	\$0	\$0	\$0
Total	\$100	\$900	\$0	\$0	\$0	\$0

B45

Water Treatment Plant Solids Handling Improvements

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2020



Project Description: Evaluate the existing solids handling and dewatering operation. Design and construct an improvement to the system if warranted.

Justification: The existing facility is a rental system. This exercise will determine if City owned permanent system may be more cost effective.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$50	\$100	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$500	\$0	\$0	\$0
Total	\$50	\$100	\$500	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$50	\$100	\$500	\$0	\$0	\$0
Total	\$50	\$100	\$500	\$0	\$0	\$0

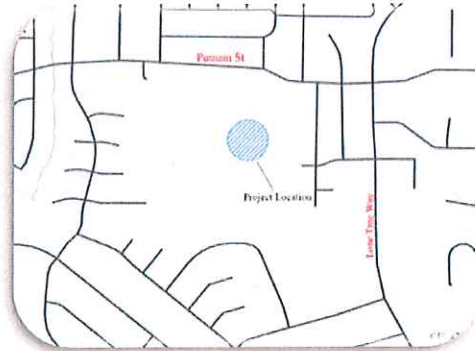
B46

Water Treatment Plant Drainage Capture

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2019



Project Description: Re-evaluation of the existing sludge lagoon including removal of accumulated solids, stabilization of banks and installation of decant/disposal system or construct a new facility.

Justification: The City may require additional capacity to accommodate emptying the clarifiers for routine or special maintenance.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$100	\$0	\$0	\$0	\$0	\$0
Total	\$100	\$0	\$0	\$0	\$0	\$0

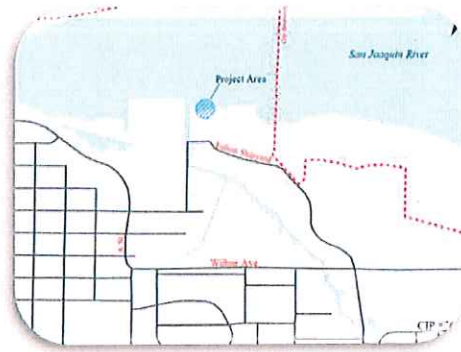
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$100	\$0	\$0	\$0	\$0	\$0
Total	\$100	\$0	\$0	\$0	\$0	\$0

River Pumping Station Rehabilitation

Location: Raw water pumping station at Fulton
Shipyards Road Boat Ramp

Lead Department: Public Works

Estimated Completion: 2023



Project Description: The project will include rehabilitation of the pumping facility, improving surge control and building ventilation, replacing the pump control system and the discharge pipeline.

Justification: The existing raw water pumping facility is aging and in need of rehabilitation to continue operating efficiently.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$1,000	\$0
Total	\$0	\$0	\$0	\$0	\$1,000	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$0	\$0	\$0	\$0	\$1,000	\$0
Total	\$0	\$0	\$0	\$0	\$1,000	\$0

B48

Water Treatment Plant Electrical Upgrade

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will relocate and upgrade the aging electric facilities in Plant 'A' of the Water Treatment Plant.

Justification: Electrical equipment is aging and requires upgrades to continue to function properly.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$44	\$50	\$0	\$0	\$0	\$0
Construction	\$0	\$1,250	\$0	\$0	\$50	\$0
Total	\$44	\$1,300	\$0	\$0	\$50	\$50

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$44	\$1,300	\$0	\$0	\$50	\$50
Total	\$44	\$1,300	\$0	\$0	\$50	\$50

B49

Water Treatment Plant Disinfection Improvements

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2019



Project Description: This project will replace the existing disinfection chemical system with liquid chemical systems. Liquid sodium Hypochlorite will replace the chlorine gas and liquid ammonia sulfate will replace anhydrous ammonia.

Justification: Due to increasingly stringent regulations requirements and increased maintenance costs associated with chlorine and ammonia gas, the City will be switching to liquid disinfection chemicals.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$1,638	\$0	\$0	\$0	\$0	\$0
Total	\$1,638	\$0	\$0	\$0	\$0	\$0

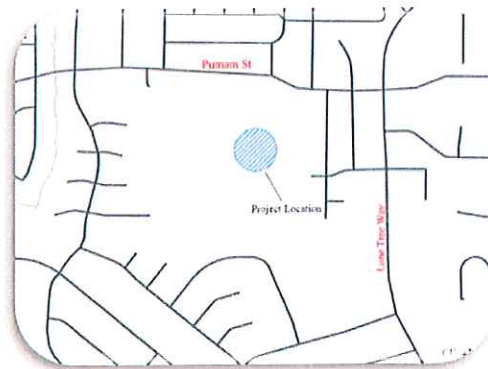
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$644	\$0	\$0	\$0	\$0	\$0
Water System Imp. Fund	\$994	\$0	\$0	\$0	\$0	\$0
Total	\$1,638	\$0	\$0	\$0	\$0	\$0

Brackish Water Desalination

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: To be determined



Project Description: The project will construct a 6 MGD brackish water desalination plant that would treat water from the San Joaquin River during times of high chloride content. The work will include the replacement of the City's river intake facility and install a new fish screen. Approximately 4 miles of pipeline will be constructed to convey brine concentrate from the water treatment plant to Delta Diablo.

Justification: This process will enable the City the ability to treat river water in times of drought and future dry conditions due to climate change. It would also be an additional source of water to the region.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$2,000	\$0	\$0	\$0	\$0	\$0
Construction	\$11,400	\$20,000	\$33,000	\$0	\$0	\$0
Total	\$13,400	\$20,000	\$33,000	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$3,400	\$0	\$0	\$0	\$0	\$0
Unfunded	\$0	\$20,000	\$33,000	\$0	\$0	\$0
Prop 1E Fund	\$10,000	\$0	\$0	\$0	\$0	\$0
Total	\$13,400	\$20,000	\$33,000	\$0	\$0	\$0

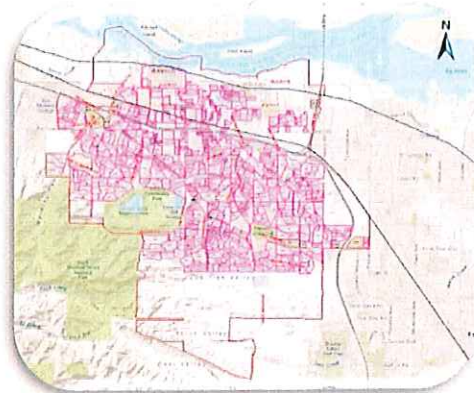
B51

Cathodic Protection Improvements

Location: Citywide

Lead Department: Public Works

Estimated Completion: 2020



Project Description: Evaluate, repair, and install water system cathodic protection facilities on the existing 30" Water Treatment Plant raw water pipeline.

Justification: Cathodic protection facilities require improvement on this section of pipeline. Cathodic protection is necessary to slow corrosion of waterlines and appurtenances and prolong the life of the infrastructure.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$216	\$0	\$0	\$0	\$0	\$0
Total	\$216	\$0	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$216	\$0	\$0	\$0	\$0	\$0
Total	\$216	\$0	\$0	\$0	\$0	\$0

Plant 'A' Filter Valves Replacement

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will replace four aging filter valves at Plant 'A'.

Justification: Four of the eight filter valves at Plant 'A' have been in the system for a long period of time and are currently leaking while in the closed position.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$25	\$0	\$100	\$0	\$0	\$0
Construction	\$0	\$0	\$900	\$0	\$0	\$0
Total	\$25	\$0	\$1,000	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$25	\$0	\$1,000	\$0	\$0	\$0
Total	\$25	\$0	\$1,000	\$0	\$0	\$0

Plant 'A' Applied Channels

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will evaluate the existing applied water channels at the Water Treatment Plant. Modification or replacement of the channels will be designed and constructed.

Justification: The existing applied channels have settled and separated from the filters causing water to leak out.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$0	\$100	\$0	\$0
Construction	\$0	\$0	\$0	\$900	\$0	\$0
Total	\$0	\$0	\$0	\$1,000	\$0	\$0

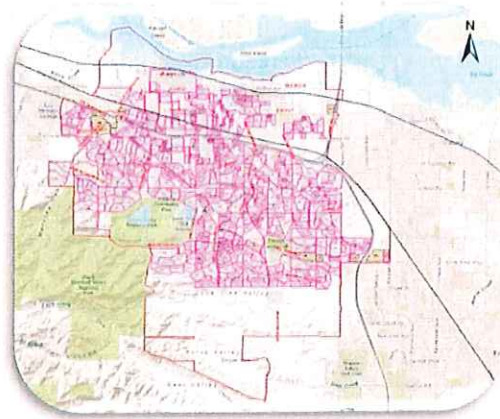
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$0	\$0	\$0	\$1,000	\$0	\$0
Total	\$0	\$0	\$0	\$1,000	\$0	\$0

Sewer Main Improvement Program

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Improvement to the existing sanitary sewer collection system to increase functionality or expand capacity.

Justification: The Wastewater System Collection Master Plan and the Public Works Dept. have identified existing sewer lines to be upgraded.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$20	\$20	\$20	\$20	\$20	\$20
Construction	\$30	\$130	\$130	\$130	\$130	\$130
Total	\$50	\$150	\$150	\$150	\$150	\$150

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Sewer System Imp. Fund	\$50	\$150	\$150	\$150	\$150	\$150
Total	\$50	\$150	\$150	\$150	\$150	\$150

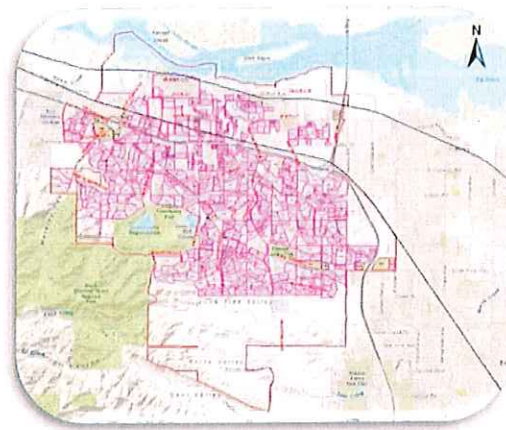
BSS

Sewer Facility Rehabilitation Program

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: This work includes pipe lining, replacement and improvements due to deterioration in the sewer lines.

Justification: These improvements reduce maintenance cost, prevent overflows and improve sewer flow capacity.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$15	\$15	\$15	\$15	\$15	\$15
Construction	\$135	\$135	\$135	\$135	\$135	\$135
Total	\$150	\$150	\$150	\$150	\$150	\$150

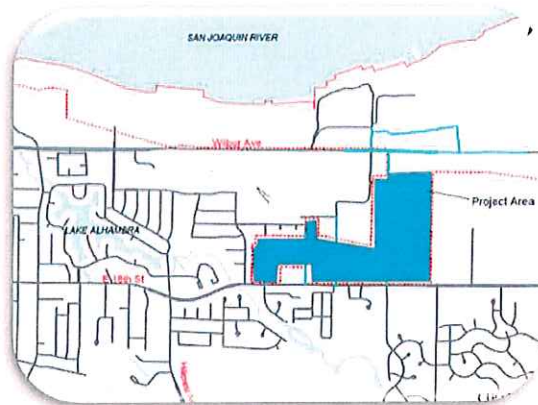
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Sewer Fund	\$150	\$150	\$150	\$150	\$150	\$150
Total	\$150	\$150	\$150	\$150	\$150	\$150

North East Antioch Annexation Infrastructure

Location: Viera Avenue to Bridgehead Road

Lead Department: Public Works

Estimated Completion: 2019



Project Description: The project will construct new sewer and water facilities on Viera Ave, Stewart Lane, Vine Lane, Bown Lane, Walnut Ave, Santa Fe Ave, and Wilbur Ave. This project will support the area at the north east City limit that was annexed in 2014.

Justification: There are currently no services in this area, this project will provide the infrastructures needed.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$4,635	\$0	\$0	\$1,400	\$0	\$0
Total	\$4,635	\$0	\$0	\$1,400	\$0	\$0

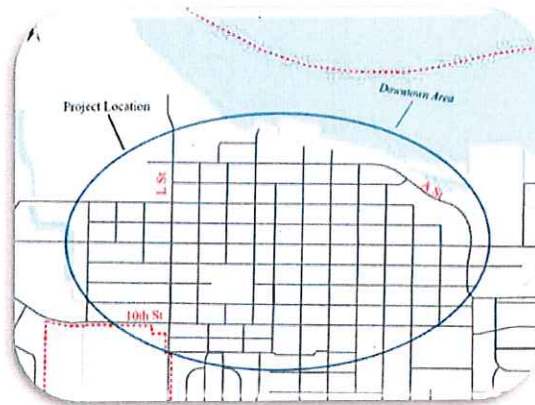
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Annexation Funding Agreement	\$4,635	\$0	\$0	\$1,400	\$0	\$0
Total	\$4,635	\$0	\$0	\$1,400	\$0	\$0

CDBG Downtown Roadway Rehabilitation Program

Location: Downtown Area

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The project includes roadway rehabilitation, replacement of damaged sidewalk, curb and gutter, installation of new curb ramps and storm drain system modifications.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation. The project will remove and replace damaged sidewalk and install curb ramps to meet ADA standards.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$60	\$0	\$40	\$0
Construction	\$385	\$0	\$740	\$0	\$460	\$0
Total	\$385	\$0	\$800	\$0	\$500	\$0

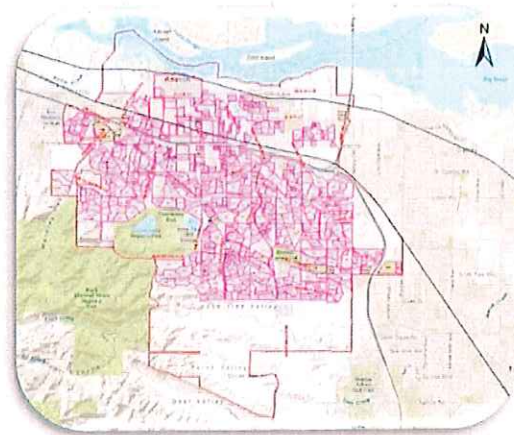
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
CDBG Fund	\$385	\$0	\$800	\$0	\$500	\$0
Total	\$385	\$0	\$800	\$0	\$500	\$0

Trash Capture Devices

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: This project will install full trash capture devices at various locations throughout the City to prevent trash from reaching the storm drain system, channels, creeks, and San Joaquin River. Locations will be determined depending on the type of device selected.

Justification: Compliance with National Pollution Discharge Elimination System (NPDES) permit R5-2010-0102, Provision C.10.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$10	\$10	\$10	\$10	\$10
Construction	\$299	\$90	\$90	\$90	\$90	\$90
Total	\$299	\$100	\$100	\$100	\$100	\$100

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
NPDES	\$299	\$100	\$100	\$100	\$100	\$100
Total	\$299	\$100	\$100	\$100	\$100	\$100

Lone Tree Way / Golf Course Road Pavement Resurfacing

Location: Lone Tree Way from E Tregallas Road to
Empire Ave

Lead Department: Public Works

Estimated Completion: 2019



Project Description: The project will place a final rubber pavement overlay over the entire length of Lone Tree Way.

Justification: Without scheduled preventative maintenance for this major arterial, the pavement condition will deteriorate rapidly in just a few years, which would require a major repair and significantly increase the cost of the repair.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$5	\$0	\$0	\$0	\$0	\$0
Construction	\$2,285	\$0	\$0	\$0	\$0	\$0
Total	\$2,290	\$0	\$0	\$0	\$0	\$0

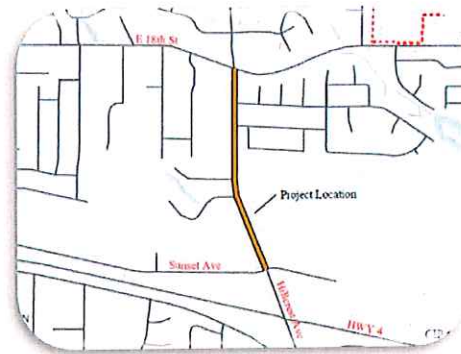
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
RMRA	\$1,862	\$0	\$0	\$0	\$0	\$0
CalRecycle	\$290	\$0	\$0	\$0	\$0	\$0
Measure J	\$138	\$0	\$0	\$0	\$0	\$0
Total	\$2,290	\$0	\$0	\$0	\$0	\$0

Hillcrest Avenue/E 18th Street Median Landscape

Location: Hillcrest Ave from E 18th St to Sunset Dr

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will complete the Hillcrest Avenue Improvement Project by installing low maintenance landscape and stamped concrete.

Justification: Roadway Improvements were completed in 2011, with the exception of the median landscape.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$40	\$0	\$0	\$0
Construction	\$0	\$0	\$460	\$0	\$0	\$0
Total	\$0	\$0	\$500	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Measure J	\$0	\$0	\$500	\$0	\$0	\$0
Total	\$0	\$0	\$500	\$0	\$0	\$0

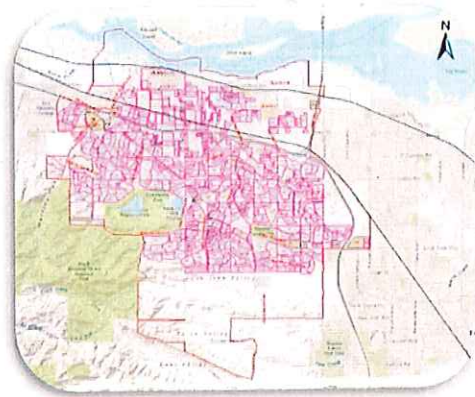
Bla

Point of Interest/Way-finding Signage

Location: Citywide.

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will construct point of interest signs throughout the City making the City more navigable.

Justification: The project will improve pedestrian and bicycle access by improving walkability of the City.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$200	\$0	\$0	\$0	\$0
Total	\$0	\$200	\$0	\$0	\$0	\$0

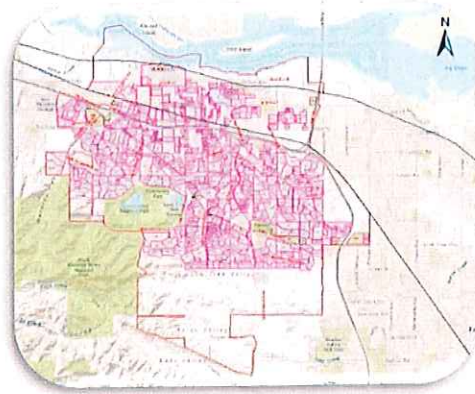
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$0	\$200	\$0	\$0	\$0	\$0
Total	\$0	\$200	\$0	\$0	\$0	\$0

Traffic Calming Program

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The program installs speed bumps in areas that have been identified as in need of speed reduction, such as residential cut throughs.

Justification: Problems arise from excessive speed on residential roadways, such as traffic accidents with pedestrians. This program eliminates the risks of traffic accidents throughout the City.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$75	\$75	\$75	\$75	\$75
Total	\$0	\$75	\$75	\$75	\$75	\$75

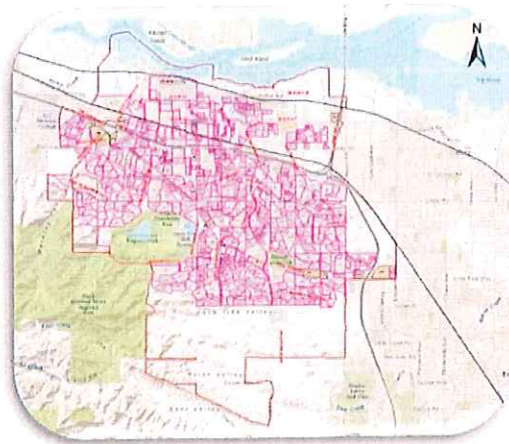
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Gas Tax	\$0	\$75	\$75	\$75	\$75	\$75
Total	\$0	\$75	\$75	\$75	\$75	\$75

Sewer Main Improvement Program

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The Project will consist of pipe bursting and replacing the old lines through a trenchless sewer replacement method without impacting residents' yards and landscaping.

Justification: Cost saving: Trenchless sewer replacement is performed via small access points, which means that damage to the surface is minimized and the subsequent repairs to landscaping, porches, walkways, and driveways are avoided.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$80	\$20	\$20	\$20	\$20	\$20
Construction	\$949	\$180	\$480	\$180	\$180	\$280
Total	\$1,029	\$200	\$500	\$200	\$200	\$300

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Sewer Fund	\$1,029	\$200	\$500	\$200	\$200	\$300
Total	\$1,029	\$200	\$500	\$200	\$200	\$300

B64

L Street Improvements

Location: L St from HWY 4 to Antioch Marina

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will consist of construction of new sidewalks under the railroad tracks and along the fairgrounds, install curb ramps and re-striping to allow for complete bike lanes from HWY 4 to the Antioch Marina.

Justification: Improve traffic flow and aesthetics from HWY 4 to the Marina and the Rivertown District. The project will improve access and connection to the Antioch Amtrak Station.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$250	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$7,250	\$0	\$0
Total	\$0	\$250	\$0	\$7,250	\$0	\$0

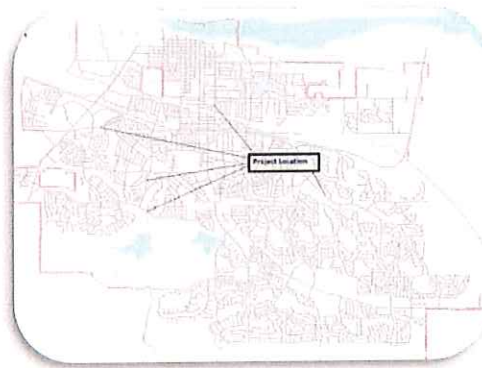
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
RMRA	\$0	\$250	\$0	\$1,200	\$0	\$0
OBAG- Safe Route to School	\$0	\$0	\$0	\$1,650	\$0	\$0
Unfunded	\$0	\$0	\$0	\$4,400	\$0	\$0
Total	\$0	\$250	\$0	\$7,250	\$0	\$0

Roadway Pavement Rehabilitation at Various Locations

Location: Hillcrest Ave, James Donlon Blvd, A St,
Buchanan Rd, Gentrytown Dr

Lead Department: Public Works

Estimated Completion: 2019



Project Description: The project will identify deteriorated pavement areas. These areas will be excavated and plugged with asphalt and a final pavement overlay will be placed over the entire road. The City received OBAG grant funding for roadway improvement.

Justification: These arterial streets are in need of preventative pavement maintenance; the pavement condition will deteriorate rapidly without preventative maintenance, such as pavement overlay or rubberized cape seal coat.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$530	\$200	\$0	\$0	\$0
Construction	\$0	\$0	\$2,474	\$0	\$0	\$0
Total	\$0	\$530	\$2,674	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
RMRA	\$0	\$530	\$200	\$0	\$0	\$0
OBAG2- LSR	\$0	\$0	\$2,474	\$0	\$0	\$0
Total	\$0	\$530	\$2,674	\$0	\$0	\$0

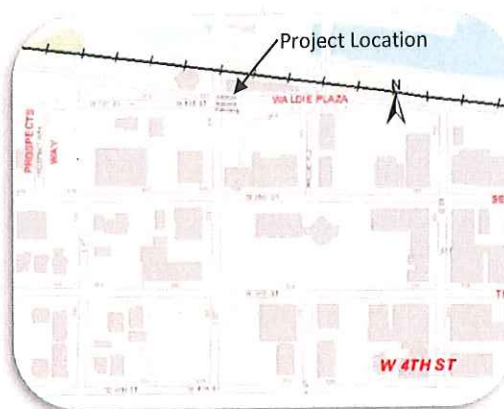
Bleb

Amtrak Station Improvements

Location: 100 I Street

Lead Department: Public Works

Estimated Completion: 2019



Project Description: The project will demolish current train station and replace with a simple shelter.

Justification: Current Station is subjected to blight and loitering. There is a non operational ticket booth and bathroom. Area is not well lit and buildings are not necessary for current use.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$100	\$0	\$0	\$0	\$0
Total	\$0	\$100	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Gas Tax	\$0	\$100	\$0	\$0	\$0	\$0
Total	\$0	\$100	\$0	\$0	\$0	\$0

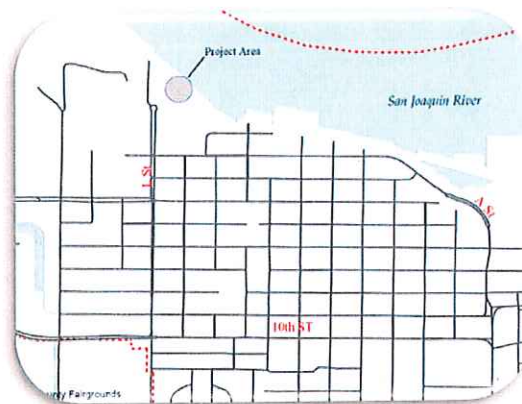
B67

Marina Basin Dredging

Location: Antioch Marina at the foot of L St.

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will complete the Marina basin dredging to maintain eight feet (8') throughout the marina berths and waterway.

Justification: If proper depths are not maintained berths become silted and unusable resulting in a loss of revenue for the marina and loss of rentable space for residents.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$0	\$40	\$0	\$0
Construction	\$0	\$0	\$0	\$460	\$0	\$0
Total	\$0	\$0	\$0	\$500	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Marina Fund	\$0	\$0	\$0	\$500	\$0	\$0
Total	\$0	\$0	\$0	\$500	\$0	\$0

Contra Loma Basketball Courts

Location: Contra Loma Estates Park

Lead Department: Public Works

Estimated Completion: 2019



Project Description: The project will replace the aging tennis courts at Contra Loma Estates Park with basketball courts.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$145	\$0	\$0	\$0	\$0	\$0
Total	\$145	\$0	\$0	\$0	\$0	\$0

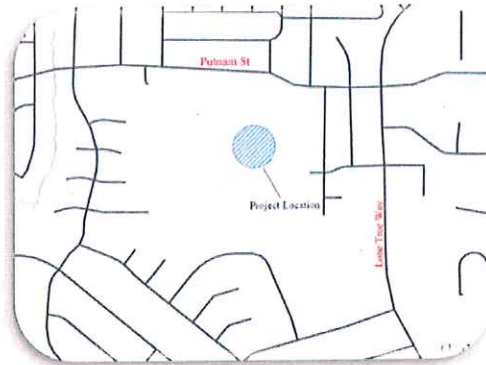
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Delta Fair Fund	\$145	\$0	\$0	\$0	\$0	\$0
Total	\$145	\$0	\$0	\$0	\$0	\$0

Plant 'A' Raw Water Valve Replacement

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2020



Project Description: Project will replace a failing valve on the raw water line.

Justification: It is important to replace this valve to continue reliability of plant operation and shutdown procedures. This work needs to be complete prior to the completion of the new brackish water addition.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$10	\$0	\$0	\$0	\$0
Construction	\$0	\$190	\$0	\$0	\$0	\$0
Total	\$0	\$200	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$0	\$200	\$0	\$0	\$0	\$0
Total	\$0	\$200	\$0	\$0	\$0	\$0

Plant 'B' Basin Repair/Replacement

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2021



Project Description: Project will repair or replace sluice gates at the distribution channel, flight drive shafts, housing and bearings.

Justification: Original equipment was installed in 1986 and is exposed to aggressive water and is now beginning to fail. To maintain proper operation of the plant, these items need to be replaced or repaired.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$30	\$0	\$0	\$0
Construction	\$0	\$0	\$379	\$400	\$0	\$0
Total	\$0	\$0	\$409	\$400	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$0	\$0	\$409	\$400	\$0	\$0
Total	\$0	\$0	\$409	\$400	\$0	\$0

Prewett Park Pool Deck Coating

Location: Prewett Family Water Park

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will install new sundeck coating with custom scoreline along the primary promenade walk.

Justification: The original deck coating has eroded which increases health and safety hazards for employees and daily visitors.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$500	\$0	\$0	\$0	\$0
Total	\$0	\$500	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$0	\$500	\$0	\$0	\$0	\$0
Total	\$0	\$500	\$0	\$0	\$0	\$0

Re-Coating Surface of Clearwells and Fluoride Storage

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will re-coat the top surface of both clearwells. The Original coating is worn out. The fluoride bulk tank storage coating has also failed and needs to be re-coated.

Justification: The coating on the surface of the clearwells helps seal all the cement cracks and prevents the possible intrusion of contaminants from entering the clearwells.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$20	\$0	\$0	\$0	\$0
Construction	\$0	\$280	\$0	\$0	\$0	\$0
Total	\$0	\$300	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$0	\$300	\$0	\$0	\$0	\$0
Total	\$0	\$300	\$0	\$0	\$0	\$0

Sodium Hypochlorite Storage Coating

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2022



Project Description: The project will re-coat the top surface of the sodium hypochlorite storage tank.

Justification: Coating the bulk storage area will help keep the area clean and protect the integrity of the structure in the event of a spill.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$0	\$0	\$20	\$0
Construction	\$0	\$0	\$0	\$0	\$280	\$0
Total	\$0	\$0	\$0	\$0	\$300	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$0	\$0	\$0	\$0	\$300	\$0
Total	\$0	\$0	\$0	\$0	\$300	\$0

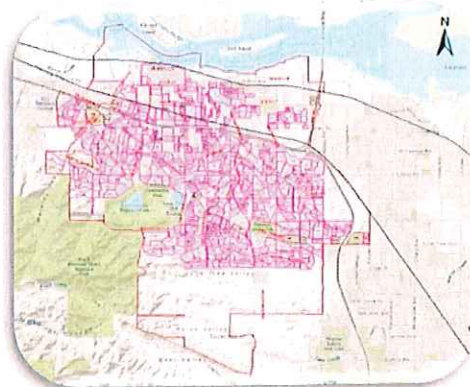
B74

Pittsburg/Antioch Water Intertie

Location: Border of Antioch and Pittsburg

Lead Department: Public Works

Estimated Completion: 2022



Project Description: The project will improve the water connections between the Antioch and Pittsburg water systems.

Justification: The current inter-tie is not reliable. To prepare for an emergency, we need a reliable interconnection between us and Pittsburg to maintain water supply on the west side of the City.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$0	\$0	\$20	\$0
Construction	\$0	\$0	\$0	\$0	\$280	\$0
Total	\$0	\$0	\$0	\$0	\$300	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$0	\$0	\$0	\$0	\$300	\$0
Total	\$0	\$0	\$0	\$0	\$300	\$0

RV Storage Yard Fence

Location: RV Storage Yard on Gentrytown
and Putnam

Lead Department: Public Works

Estimated Completion: 2019



Project Description: This project will install a new 8' tamper resistant small chain link fence to complete the surrounds of the property.

Justification: This project would reduce break-in crimes that have been reported in the area.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$20	\$0	\$0	\$0	\$0
Total	\$0	\$20	\$0	\$0	\$0	\$0

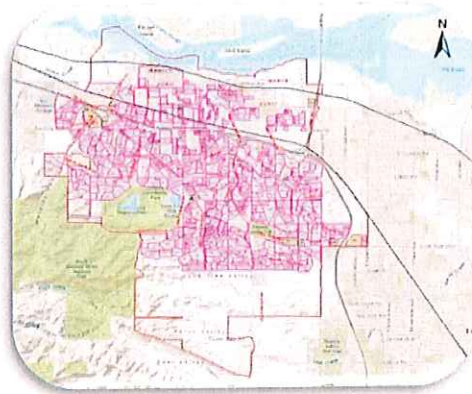
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park Maintenance						
District 1-A	\$0	\$20	\$0	\$0	\$0	\$0
Total	\$0	\$20	\$0	\$0	\$0	\$0

Pavement Plugs and Leveling Courses

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The program provides pavement preservation to extend the road's life expectancy.

Justification: The program implements the Pavement Management System program and recommendations.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$100	\$0	\$0	\$60	\$0	\$60
Construction	\$1,800	\$0	\$0	\$740	\$0	\$740
Total	\$1,900	\$0	\$0	\$800	\$0	\$800

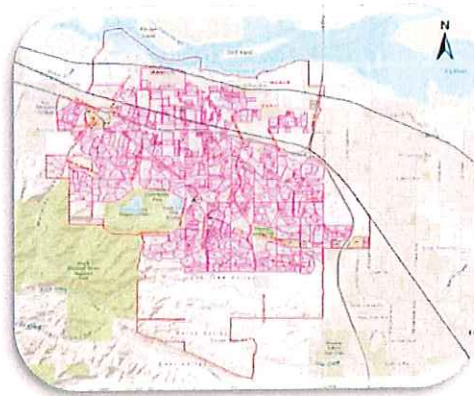
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Measure J	\$1,900	\$0	\$0	\$800	\$0	\$0
RMRA	\$0	\$0	\$0	\$0	\$0	\$800
Total	\$1,900	\$0	\$0	\$800	\$0	\$800

Streetlighting Improvements

Location: Citywide.

Lead Department: Public Works

Estimated Completion: Ongoing Program



Project Description: This project will update the lighting around the City to LED. This will increase safety and decrease current energy use.

Justification: The current City lighting does not meet code in terms of brightness. This project would bring the lighting up to code and increase safety throughout the City.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$0	\$500	\$500	\$500	\$500
Total	\$0	\$0	\$500	\$500	\$500	\$500

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Measure J	\$0	\$0	\$500	\$500	\$500	\$500
Total	\$0	\$0	\$500	\$500	\$500	\$500

Hard House Roof Rehabilitation

Location: 815 W 1 St

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will seal off the building and repair and replace the roofing.

Justification: The Hard House is an important historical building for the City of Antioch which needs to be preserved with maintenance.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$30	\$0	\$0	\$0	\$0
Total	\$0	\$30	\$0	\$0	\$0	\$0

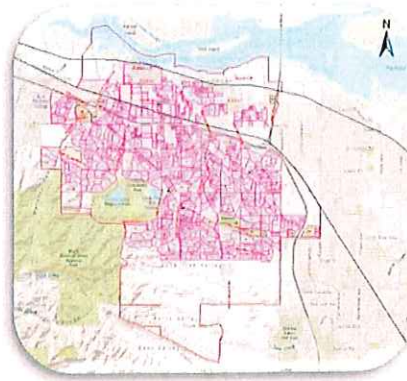
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$0	\$30	\$0	\$0	\$0	\$0
Total	\$0	\$30	\$0	\$0	\$0	\$0

Median Island Improvements

Location: Citywide

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will install low maintenance landscape and stamped concrete in various locations throughout the City.

Justification: Improved greening and aesthetics improve the quality of life for residents.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$40	\$40	\$40	\$40	\$40	\$40
Construction	\$111.5	\$260	\$360	\$360	\$360	\$360
Total	\$151.5	\$300	\$400	\$400	\$400	\$400

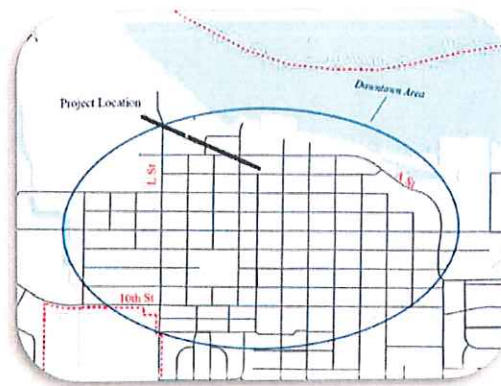
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Gas Tax	\$151.5	\$300	\$400	\$400	\$400	\$400
Total	\$151.5	\$300	\$400	\$400	\$400	\$400

City Hall Window Investigation

Location: City Hall at 200 H St.

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will survey the structural damage and estimate the cost to replace leaking and broken windows in City Hall.

Justification: Several of the existing windows have severe leaks and have started to cause rot damage to the window frames and surroundings. New energy efficient windows are needed to stop any further leaking and seal the building while saving energy.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$20	\$0	\$0	\$0
Total	\$0	\$0	\$20	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Franchise Fee Fund	\$0	\$0	\$20	\$0	\$0	\$0
Total	\$0	\$0	\$20	\$0	\$0	\$0

Chichibu Park Upgrades

Location: Chichibu Park

Lead Department: Public Works

Estimated Completion: 2019



Project Description: This project will upgrade aging park, including installing new playground equipment.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$390	\$0	\$0	\$0	\$0
Total	\$0	\$390	\$0	\$0	\$0	\$0

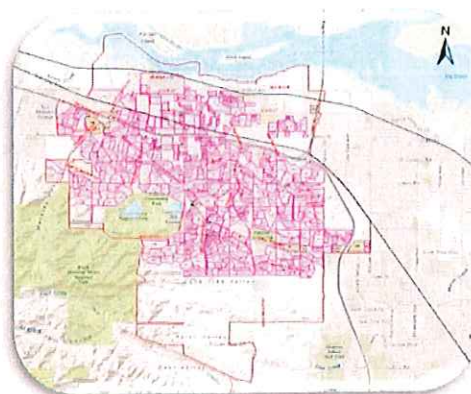
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park In Lieu Fund	\$0	\$390	\$0	\$0	\$0	\$0
Total	\$0	\$390	\$0	\$0	\$0	\$0

Jacobsen and Marchetti Park Renovation

Location: Jacobsen and Marchetti Park

Lead Department: Public Works

Estimated Completion: 2019



Project Description: The project will upgrade these aging parks, including refreshing the fields.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$0	\$295	\$0	\$0	\$0
Total	\$0	\$0	\$295	\$0	\$0	\$0

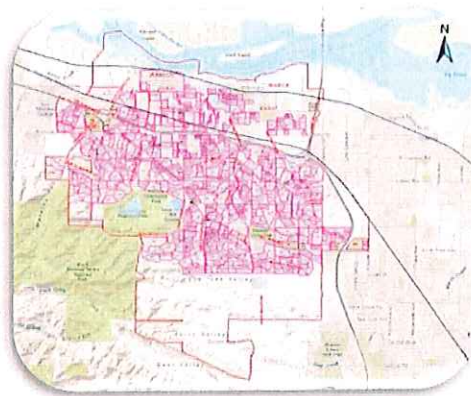
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park in Lieu Fund	\$0	\$0	\$295	\$0	\$0	\$0
Total	\$0	\$0	\$295	\$0	\$0	\$0

Restoration of Public Fountains

Location: Citywide

Lead Department: Public Works

Estimated Completion: 2019



Project Description: Funding will be used to restore two fountains: one at the Police Department and one at the intersection of Hillcrest and Davison.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$0	\$90	\$0	\$0	\$0
Total	\$0	\$0	\$90	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$0	\$0	\$90	\$0	\$0	\$0
Total	\$0	\$0	\$90	\$0	\$0	\$0

B84

Restoration of Public Art

Location: South of James Donlon Blvd
on Lone Tree Way

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will restore the "Hey Daddy, Look!" Statue which is just south of James Donlon Blvd on Lone Tree Way.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$0	\$25	\$0	\$0	\$0
Total	\$0	\$0	\$25	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$0	\$0	\$25	\$0	\$0	\$0
Total	\$0	\$0	\$25	\$0	\$0	\$0

Prewett Park Fencing

Location: Prewett Family Water Park

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will construct a fence along the parking lot to increase security for the Park.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$140	\$0	\$0	\$0	\$0
Total	\$0	\$140	\$0	\$0	\$0	\$0

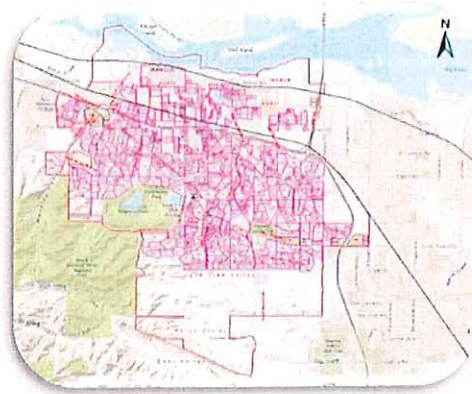
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Assessment						
District 27/31	\$0	\$75	\$0	\$0	\$0	\$0
Gas Tax	\$0	\$30	\$0	\$0	\$0	\$0
General Fund	\$0	\$35	\$0	\$0	\$0	\$0
Total	\$0	\$140	\$0	\$0	\$0	\$0

Curb Painting Program

Location: Citywide.

Lead Department: Public Works

Estimated Completion: Ongoing Program



Project Description: This program will involve repainting red curbs around the City.

Justification: Curb paint throughout the City needs to be refreshed for clarity.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$100	\$100	\$100	\$100	\$100
Total	\$0	\$100	\$100	\$100	\$100	\$100

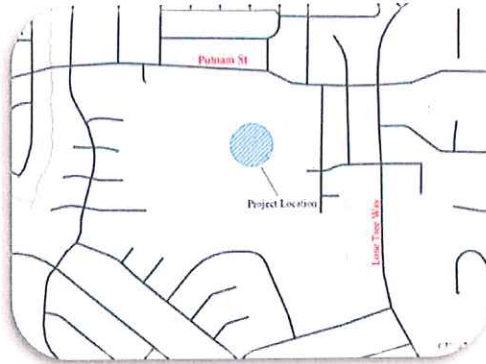
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Gas Tax	\$0	\$100	\$100	\$100	\$100	\$100
Total	\$0	\$100	\$100	\$100	\$100	\$100

Parallel Raw Water Pipeline

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2023



Project Description: This project will construct an additional raw water pipeline from the water treatment plant to the reservoir.

Justification: An additional line will increase the reliability of the raw water conveyance system.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$0	\$0	\$0	\$100
Construction	\$0	\$0	\$0	\$0	\$0	\$1,900
Total	\$0	\$0	\$0	\$0	\$0	\$2,000

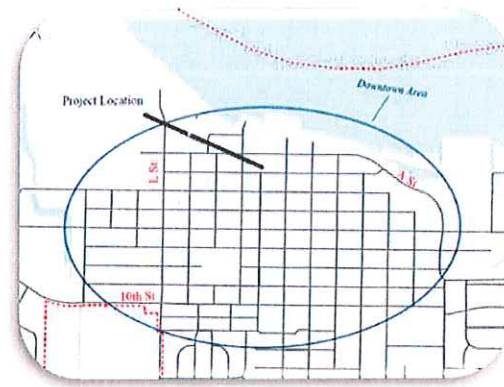
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Water Fund	\$0	\$0	\$0	\$0	\$0	\$2,000
Total	\$0	\$0	\$0	\$0	\$0	\$2,000

Leo Fontana Fountain

Location: City Hall, 200 H St

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will rebuild the Leo Fontana Fountain in front of City Hall.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$0	\$80	\$0	\$0	\$0	\$0
Total	\$0	\$80	\$0	\$0	\$0	\$0

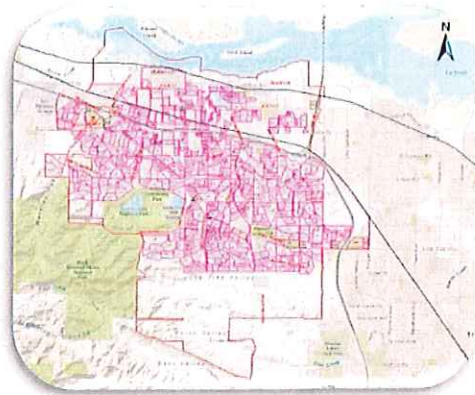
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$0	\$80	\$0	\$0	\$0	\$0
Total	\$0	\$80	\$0	\$0	\$0	\$0

Murals

Location: Citywide

Lead Department: Public Works

Estimated Completion: 2019



Project Description: This project will restore and paint new murals throughout the City.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$70	\$0	\$0	\$0	\$0	\$0
Total	\$70	\$0	\$0	\$0	\$0	\$0

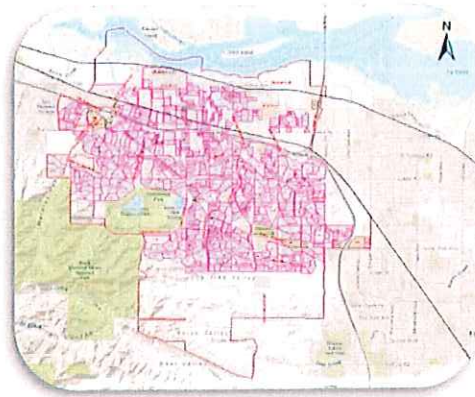
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$70	\$0	\$0	\$0	\$0	\$0
Total	\$70	\$0	\$0	\$0	\$0	\$0

Utility Box Art Work

Location: Citywide

Lead Department: Public Works

Estimated Completion: 2019



Project Description: This project will use funding to paint artwork on utility boxes throughout the City.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Construction	\$88	\$0	\$0	\$0	\$0	\$0
Total	\$88	\$0	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$88	\$0	\$0	\$0	\$0	\$0
Total	\$88	\$0	\$0	\$0	\$0	\$0

Traffic Signal: Laurel Road / Canada Valley Road

Location: Laurel Road and Canada Valley Road

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will install a new traffic signal at Laurel Road and Canada Valley Road.

Justification: This intersection is congested and in need of a traffic signal.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$23	\$50	\$0	\$0	\$0	\$0
Construction	\$0	\$400	\$0	\$0	\$0	\$0
Total	\$23	\$450	\$0	\$0	\$0	\$0

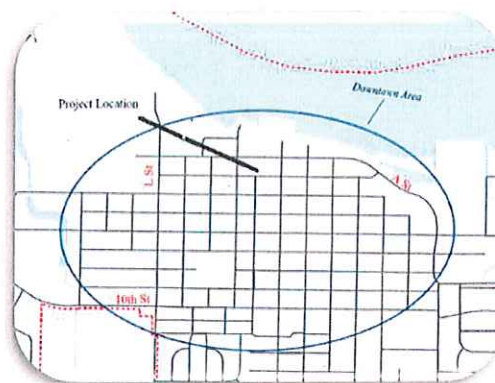
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Traffic Signal Fund	\$23	\$450	\$0	\$0	\$0	\$0
Total	\$23	\$450	\$0	\$0	\$0	\$0

City Hall Office Modifications

Location: City Hall at 200 H St.

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will remodel the interior office space of City Hall to make it better suited for staffing needs.

Justification: The current layout of the office space is not using the space efficiently, modifications would allow for more staff working more effectively.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$20	\$0	\$0	\$0	\$0
Construction	\$0	\$130	\$0	\$0	\$0	\$0
Total	\$0	\$150	\$0	\$0	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
General Fund	\$0	\$150	\$0	\$0	\$0	\$0
Total	\$0	\$150	\$0	\$0	\$0	\$0

Overhead Utility Undergrounding

Location: L St from 8th St to 10th St

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will relocate the current overhead utilities on L St to be underground.

Justification: Overhead Utilities are exposed to the environment and can be damaged by trucks when they run overhead across a road. Putting the utilities underground increases safety and longevity of the system.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$0	\$0	\$20	\$0	\$0
Construction	\$0	\$0	\$0	\$680	\$0	\$0
Total	\$0	\$0	\$0	\$700	\$0	\$0

Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Rule 20A Fund	\$0	\$0	\$0	\$700	\$0	\$0
Total	\$0	\$0	\$0	\$700	\$0	\$0

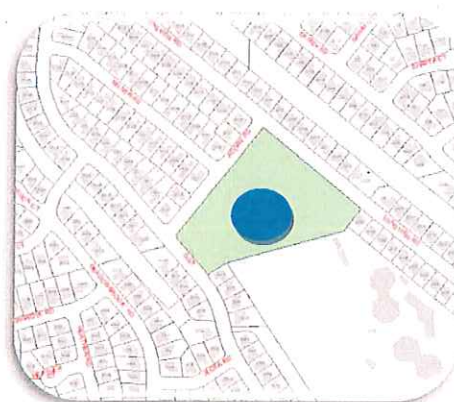
B94

Antioch Lumber Co. Yard Phase I Site Assessment

Location: 2nd St and A St

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will assess the viability of different end use options for the old lumber yard at the corner of 2nd Street and A Street.

Justification: The lumber yard site could potentially have contaminated soil, which would limit its future uses.

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Planning and Design	\$0	\$25	\$0	\$0	\$0	\$0
Total	\$0	\$25	\$0	\$0	\$0	\$0

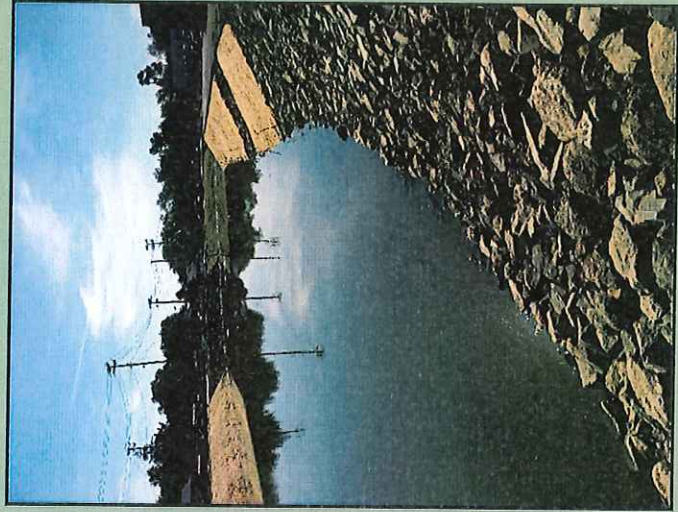
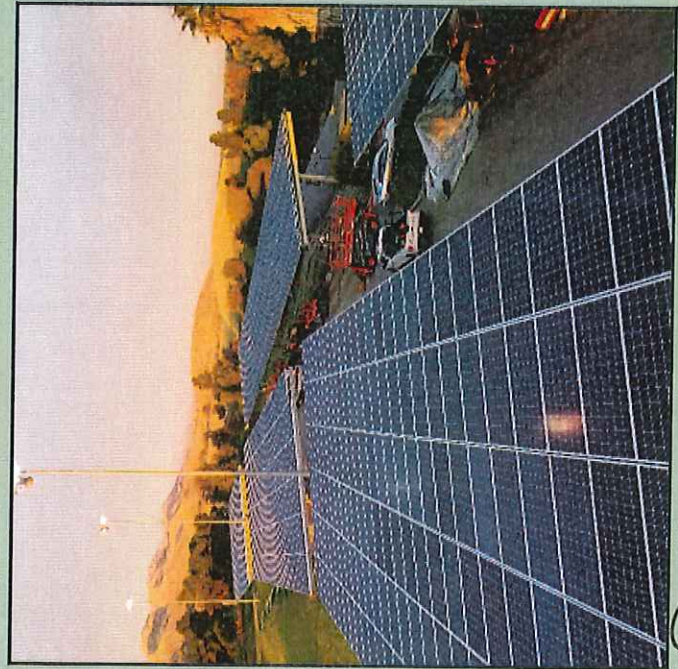
Funding Source	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Park In Lieu Fund	\$0	\$25	\$0	\$0	\$0	\$0
Total	\$0	\$25	\$0	\$0	\$0	\$0

B95

CITY OF ANTIOCH 5 YEAR CAPITAL IMPROVEMENT PROGRAM 2019-2024

JUNE 25, 2019

ATTACHMENT "C"



C1

FISCAL YEAR 2019-20 PROJECTS



COMMUNITY FACILITIES

Amtrak Station Improvements	Gas Tax	\$100,000
Prewett Park Pool Deck Coating	General Fund	\$500,000
Prewett Park Fencing	AD 27/31 / Gas Tax / General Fund	\$140,000
RV Storage Yard Fencing	Park Maint. District 1-A	\$20,000
Hard House Rehabilitation	General Fund	\$30,000
Leo Fontana Fountain	General Fund	\$80,000
City Hall Office Modifications	General Fund	\$150,000

COMMUNITY FACILITIES, CONTINUED

Murals	General Fund	\$70,000
Utility Box Art	General Fund	\$88,000

PARKS AND TRAILS

Contra Loma Estates Park Basketball Courts	Delta Fair Fund	\$145,000
Chichibu Park Upgrades	Park In- Lieu Fund	\$390,000
Antioch Lumber Co. Yard Phase 1 Site Assessment	Park In- Lieu Fund	\$25,000

ROADWAY PROJECTS

2019 Sidewalk Repair Program	Gas Tax / Sewer Fund / Water Fund	\$450,000
Pavement Surface Treatments	Measure J / CalRecycle	\$1,400,000
Point of Interest/Way Finding Signs	General Fund	\$200,000
Traffic Calming Program	Gas Tax	\$75,000
L Street Improvements	RMRA / OBAG2-SRTS	\$3,100,000
	Unfunded	\$4,400,000

CE

ROADWAY PROJECTS, CONTINUED

Roadway Pavement Rehabilitation at Various Locations	OBAG2-LSR / RMRA	\$3,204,000
Median Island Improvements	Gas Tax	\$300,000
Curb Painting Program	Gas Tax	\$100,000

TRAFFIC SIGNALS

Traffic Signal: Laurel Road /Canada Valley Road	Traffic Signal Fund	\$450,000
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WASTEWATER AND STORM DRAIN SYSTEMS

Sewer Main Improvements Program	Sewer System Imp. Fund	\$150,000
Sewer Facility Rehabilitation Program	Sewer Fund	\$150,000
Trash Capture Devices	NPDES	\$100,000
Sewer Main Trenchless Rehabilitation	Sewer Fund	\$1,229,000

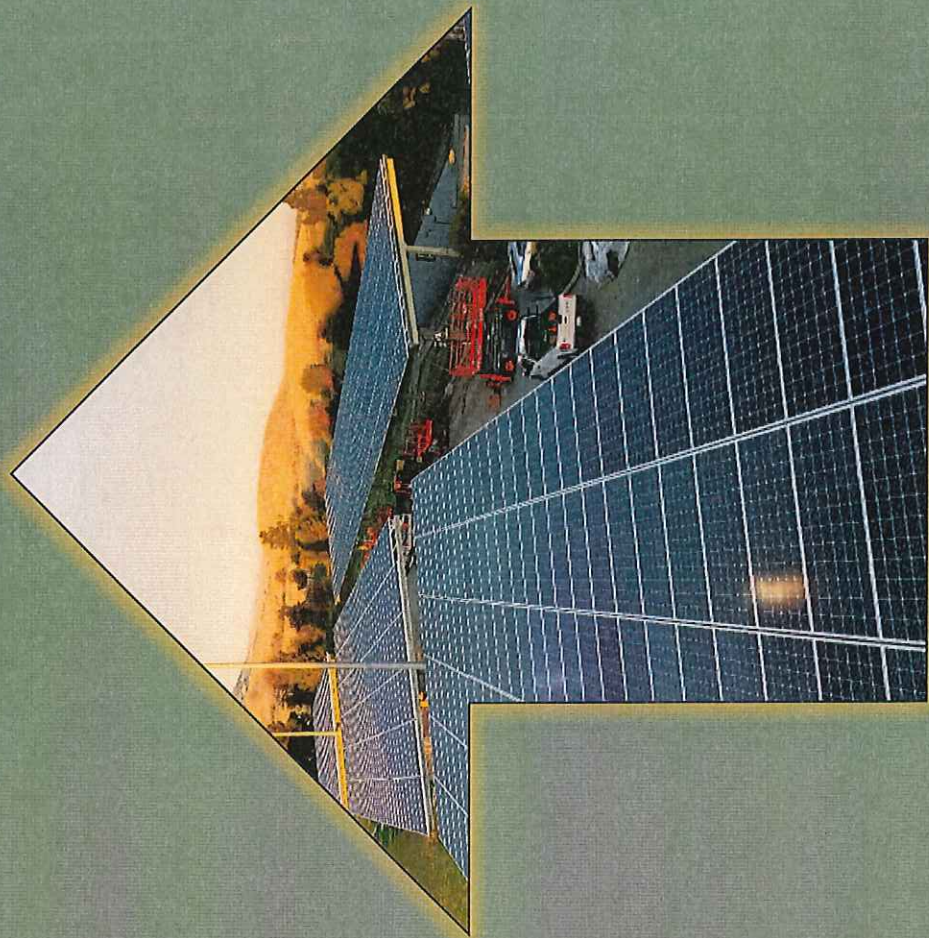
WATER PROJECTS

Water Main Replacement	Water System Imp. Fund	\$1,600,000
Water Studies & Planning	Water Fund	\$455,000
Water Treatment Plant Improvements	Water Fund	\$485,000
James Donlon Pump Station	Water Fund	\$600,000
Hillcrest Pump Station Rehab.	Water Fund	\$900,000
Water Treatment Plant Solids Handling Improvements	Water Fund	\$100,000

WATER PROJECTS, CONTINUED

Water Treatment Plant Electrical Upgrade	Water Fund	\$1,300,000
Brackish Water Desalination	Prop 1E Grant / Water Fund	\$13,400,000
	Unfunded	\$53,000,000
Plant 'A' Raw Water Valve Replacement	Water Fund	\$200,000
Re-Coating Surface of Clearwells and Fluoride Storage	Water Fund	\$300,000

QUESTIONS?





STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Phil Hoffmeister, Administrative Analyst II

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Public Hearing to Confirm Assessments for Street Light and Landscape Maintenance Districts 1, 2A, 4, 5, 9, and 10 for Fiscal Year 2019/2020, P.W. 500

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached Resolution ordering improvements and levying annual assessments for Street Light and Landscape Maintenance Districts 1, 2A, 4, 5, 9, and 10 for Fiscal Year 2019/2020.

FISCAL IMPACT

Adoption of the Engineer's Report provides Street Light and Landscape Maintenance District assessments totaling approximately \$2,133,444 for maintenance in defined areas of the City. Failure to adopt some or all of the report would result in the loss of significant funding for that maintenance.

DISCUSSION

At the April 23, 2019 meeting, Council accepted the Fiscal Year 2019/2020 (FY 19-20) Consolidated Street Light and Landscape Maintenance District (SLLMD) Engineer's Report and set June 11, 2019 as the date for the public hearing for the Ordering of Improvements and Levy of Assessments for Street Light and Landscape Maintenance Districts for FY 19-20. However, because of public noticing lead times, the required 45-day posting period could not be met. At a special Council meeting held on April 30, 2019, Council passed Resolution 2019/66, which reaccepted the Engineer's Report, as it was presented on April 23, 2019 without changes or modifications, and moved the public hearing date to June 25, 2019, to meet the noticing requirement.

This year's recommended Engineer's Report continues with Council's previous direction by utilizing an estimated fund balance of \$2,004,697 to reduce the General Fund contribution, where possible, and by applying assessments first to administration costs, followed by local landscaping, then arterial medians and finally, parks.

Note that under enabling legislation (Landscape and Lighting Act of 1972), there is no requirement to show a General Fund contribution in the Engineer's Report. The inclusion of General Fund contributions was requested by Council in FY 2000-01 and has continued per City Council direction with the budget study sessions. A discussion on how

to apply or even the use of General Fund contributions is not an element Council needs to consider in ratifying this report and approving the attached resolution for the levy of assessments in order to meet the Contra Costa County Auditor's Office submittal deadline of August 10, 2019.

ATTACHMENTS

A. Resolution

B. Street Light and Landscape Maintenance District Boundary Map

ATTACHMENT "A"

RESOLUTION NO. 2019/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
ORDERING IMPROVEMENTS AND LEVYING ANNUAL ASSESSMENTS FOR
STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICTS 1 – HILLCREST; 2A –
ANTIOCH/CITY WIDE; 4 – DOWNTOWN; 5 – ALMONDRIDGE; 9 – LONE TREE WAY;
AND
10 – EAST LONE TREE WAY FOR THE 2019/2020 FISCAL YEAR
(P.W. 500)**

WHEREAS, on February 5, 2019 the City Council directed the Engineer to prepare a consolidated report for the various street light and landscape maintenance districts as specified in the report;

WHEREAS, the improvements in the consolidated report are generally described as follows: maintaining and servicing public landscaping including roadside and medians on arterial, collector and local streets, cul-de-sacs, landscaped trails and open space, and maintaining and servicing weed abatement for publicly-owned open space parcels;

WHEREAS, on April 23, 2019 the City Council adopted Resolution 2019/52, accepting the consolidated report prepared by the Engineer and setting a public hearing for June 11, 2019;

WHEREAS, in order to meet the public noticing requirement, on April 30, 2019 a special meeting of the City Council was held, and the City Council adopted Resolution 2019/66 reaccepting the consolidated Engineer's report as it was presented on April 23, 2019, without changes or modifications, and setting a new public hearing for June 25, 2019;

WHEREAS, at the time and place for which notice was given, the City Council conducted a public hearing, and gave every interested person an opportunity to make oral statements or to submit written protests regarding the proceedings; and

WHEREAS, the City Council considered all staff reports, oral statements, engineer reports, written protests and comments that were submitted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch as follows:

1. The foregoing recitals are true and correct and hereby incorporated by reference.
2. The City Council confirms the report, diagram and assessments contained in the Engineer's Report, which is attached and incorporated as Exhibit A.
3. The City Council finds that no majority protest was made as to any zone to receive an assessment.

AI

RESOLUTION NO. 2019/**

June 25, 2019

Page 2

4. The City Council finds that the Engineer, in the report, has fairly and properly apportioned the cost of improvements of each parcel of land in the assessment districts and zones in proportion to the estimated special benefits to be received by each parcel, respectively, from the improvements, and that the proportionate special benefit derived by each identified parcel has been determined in relationship to the entirety of the capital or maintenance cost of the public improvements or services being provided.
5. The City Council hereby confirms and levies, as modified, each individual assessment as stated in the report.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 25th day of June, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

A2

EXHIBIT "A"



**CITY OF ANTIOCH
CONTRA COSTA COUNTY, CALIFORNIA**

**CONSOLIDATED ENGINEER'S REPORT
FOR THE
CITY OF ANTIOCH
STREET LIGHT AND LANDSCAPE MAINTENANCE
DISTRICT NUMBERS 1, 2A, 4, 5, 9, AND 10
AND THE
LEVY OF THE ANNUAL ASSESSMENT
FOR THE 2019/20 FISCAL YEAR**

City of Antioch

April 23, 2019

Prepared by
City of Antioch

Director of Public Works/City Engineer
Jon Blank, P.E.

Philip Hoffmeister, Administrative Analyst II

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT
NUMBERS 1, 2A, 4, 5, 9, AND 10
(Pursuant to the Landscaping and Lighting Act of 1972 and Proposition 218)

The undersigned respectfully submits the enclosed Engineer's Report as directed by the City Council.

Dated 4-18-19

By 
Jon M. Blank, P.E.
License Expires 12/31/19

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment and Assessment Diagram thereto attached, was filed with me on the ____ day of _____, 2019.

Arne Simonsen, CMC, City Clerk
City of Antioch
Contra Costa County, California

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Antioch, California on the ____ day of _____, 2019.

Arne Simonsen, CMC, City Clerk
City of Antioch
Contra Costa County, California

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment and Assessment Diagram thereto attached, was filed with the County Auditor of the County of Contra Costa, California on the ____ day of _____, 2019.

Arne Simonsen, CMC, City Clerk
City of Antioch
Contra Costa County, California

By _____

Date _____

A4

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I. INTRODUCTION

A. Preamble

In March 2001, Council considered a "reorganized" Street Light and Landscape Maintenance District (SLLMD) that would have created a single citywide District, subdivided into multiple benefit zones. In accordance with Proposition 218, ballots were sent to property owners for their approval/disapproval of that reorganized district. The result of that election was a majority "No" vote defeating the proposal. At its meeting on June 26, 2001, Council voted to approve the "Existing Light and Landscape Maintenance District", and that assessments could be levied only up to the "base assessments" for each parcel as recorded in Fiscal Year (FY) 2000-2001, (Resolution 2001/63). Since June 2001, new districts and zones have been formed that established a base rate plus an inflationary adjustment equal to the San Francisco Consumer Price Index (CPI) increase for the preceding twelve-month period.

As indicated in previous Engineer's Reports, most districts and zones did not collect sufficient assessments to finance estimated maintenance costs. Shortfalls were covered by contributions by the City General Fund. In FY 2003-04 Staff presented Council options for increasing assessments to their maximum base rates to reduce those shortfalls. In June 2003, Council decided to increase assessments to their respective maximum base assessments over a 3-year period. The final increment was approved by Council for FY 2005-06; however, some shortfalls remain. Those shortfalls continue to be shown as paid by a contribution from the General Fund.

This Annual Consolidated Street Light and Landscape Maintenance Districts Engineer's Report continues with Council direction and presents maintenance costs for the existing lighting and landscaping districts and zones and assessments.

B. Enabling Legislation

Prior to November 1996, the City of Antioch Street Light and Landscape Maintenance Districts were governed only by the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500, and following), which allows a municipality or other local public agency to establish a special assessment district to raise funds for installing, maintaining and servicing public lighting, landscaping, park and recreational facilities. The revenue to pay for these improvements came from special assessments levied on the land benefiting from the improvements. The local legislative body set the assessment each year after receiving an Engineer's Report and holding a public hearing. The assessments were collected as a separately stated item on the county tax bill.

During that period, the City Council took five basic steps to levy the assessment:

- Adopt a Resolution Directing Filing of Annual Engineer's Report
- Preliminarily Approve the Engineer's Report
- Adopt a Resolution of Intention to Order Improvements
- Conduct a Public Hearing
- Adopt a Resolution Confirming the Diagram and Assessment and Levying the Annual Assessment

A certified copy of the Engineer's Report and a computer data tape containing the assessment roll were then submitted to the Contra Costa County Auditor for collection of the approved assessments.

With the passage of Proposition 218 in November of 1996, additional actions were required to impose new, or increase existing, assessments. Proposition 218 also exempted "Any assessment imposed pursuant to a petition signed by persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed." For the City of Antioch, the City Attorney has determined that the base amount of assessment that was in effect at the time a new development petitioned for annexation into the district is excluded from the provisions of Proposition 218.

C. Consolidated Engineer's Report

This Consolidated Engineer's Report recommends an assessment for parcels within each of the six Districts in the City of Antioch that are subject to an assessment, up to the base amount. The recommended assessments are based on estimates of the benefits to be received by each assessable parcel for District landscaping and recreational improvements. The benefit estimates are used to apportion costs to each assessable parcel, up to the maximum amount each parcel may be assessed without exceeding the base amount.

The 1972 Act does not specify a method or formula for apportioning costs. The assessment may be apportioned by any formula or method that fairly distributes the costs among all assessable lots or parcels.

This report summarizes the proposed assessment methods and the resulting assessments recommended. The report includes the following:

- Assessment Diagram
- Description of Improvements
- Estimate of Operation and Maintenance Costs for FY 2019/2020
- Description of Assessment Methodology
- Summary of Recommended Assessments
- Assessment Roll

II. ASSESSMENT DIAGRAM

A. Assessment Districts

This Consolidated Engineer's Report covers each of the six Street Lighting and Landscape Maintenance Districts within the City of Antioch. Collectively, these six Districts encompass the entire area of the City that benefits from the improvements to be maintained. The Number and common name of each District is listed below:

**TABLE 1
DISTRICT NUMBERS AND COMMON NAMES**

District Number	Common Name
1	Hillcrest Avenue
2A	Antioch or City-wide
4	Downtown
5	Almondridge
9	Lone Tree Way
10	East Lone Tree Way

District boundaries are depicted on the Assessment Diagram on file with the City of Antioch. The Assessment Diagram shows District boundaries, benefit zone boundaries, and City streets. For a description of lines and dimensions of each lot or parcel within the District, the reader is referred to the Assessor's parcel maps on file at the County Assessor's office. The Assessor's parcel maps are incorporated by reference into the Assessment Diagram. The Assessor's parcel number is adopted as the distinctive designation of each lot or parcel.

B. Zone Boundaries

The Districts are subdivided into one or more benefit zones. These benefit zones indicate areas within which parcels of similar use receive approximately equivalent benefits from District improvements. The dividing lines between benefit zones coincide with major arterial streets or other major facilities (i.e. canal, freeway). Refer to the Assessment Diagram for a description of the zone boundaries.

III. DESCRIPTION OF IMPROVEMENTS

This Section describes the public improvements to be installed, operated, serviced and maintained by the District.

District improvements are generally described as operating, servicing, maintaining, repairing and replacing the following: public landscaping, including improvements for standard City of Antioch cul-de-sacs; public medians, rights-of-way and park sites; weed abatement for publicly owned open space parcels.

PARKS: The cost of contract maintenance and/or City work for maintenance of the neighborhood and community parks listed in Table 2. Park improvements to be maintained include, but are not limited to, tot lots, picnic facilities, landscaping and lighting, and the cost of utilities serving the park.

LOCAL LANDSCAPING: Includes the costs of pruning, irrigation, maintenance planting, debris removal and clean up along the City's trails, cul-de-sac bulbs, and local and collector streets. It also includes both contract and City work associated with weed abatement and the maintenance of firebreaks. Localized landscaping

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improvements including planters, trees in the public right-of-way, sound walls and entry signs are also maintained under this class of improvement.

MAJOR MEDIAN AND ROADSIDE LANDSCAPING: Includes the costs of pruning, irrigation, maintenance planting, debris removal and clean up along the City's arterial roadway system. Roadways included in this system are A Street, Buchanan Road, Contra Loma Boulevard, Dallas Ranch Road, Davison Drive, Deer Valley Road, Delta Fair Boulevard, East Eighteenth Street, Hillcrest Avenue, James Donlon Boulevard, L Street, Laurel Avenue, Lone Tree Way, Prewett Ranch Road, Somersville Road, West Fourth Street, West Tenth Street, and Wilbur Avenue.

PROGRAM ADMINISTRATION: Includes the costs of acquiring and maintaining equipment necessary to operate the program and conduct maintenance activities and the work of management staff that provide program oversight, scheduling, budgeting and coordination for special work groups.

**TABLE 2
NEIGHBORHOOD AND COMMUNITY PARKS**

District Number	Common Name
1-1	Hillcrest Park
	Nelson Ranch Park
1-2	Country Manor Park
	Deerfield Park
	Knoll Park
	Prewett Community Park
1-4	Meadow Creek Park
2A-1	Contra Loma Estates Park
	Fairview Park
	Prosserville Park
2A-2	City Park
2A-3	Jacobsen Park
	Meadowbrook Park
2A-4	Harbour Park
	Mountaire Park
2A-5	Chichibu Park
2A-6	Canal Park
	Gentrytown Park
	Mira Vista Park
	Village East Park
2A-7	Marchetti Park
2A-8	Antioch Community Park
	Mira Vista Hills Park
2A-9	Eagleridge Park

2A-10	Markley Creek Park
4-1	--
5-1	Almondridge Park
9-1	Williamson Ranch Park
	Chaparral Park
9-2	Diablo West Park
9-3	Hansen Park
	Dallas Ranch Park
9-4	Heidorn Park
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IV. COST ESTIMATES

Cost estimates for operating, maintaining, servicing, installing, repairing, replacing and upgrading lighting, landscaping, parks and recreational improvements are provided by the City of Antioch. Tables 3 through 22 present cost estimates for each benefit area.

Table 3 COST ESTIMATE -- 2019/2020 District 1, Zone 1 -- Hillcrest Avenue District			
The following schedule shows the allocation of costs to be spread to this District/Zone (254-4541)			
		Base Rate Benefit Units 1,681	
MAINTENANCE AND SERVICES: Parks Arterial Medians and Roadside Local Landscaping, Trails, Open Space Administration	Total Cost	District Need	Assessments Applied
	\$183,951	\$183,951	\$0
	\$36,920	\$36,920	\$0
	\$277,302	\$82,881	\$194,421
	\$80,642	\$0	\$80,642
SUBTOTAL:	\$578,815	\$303,752	\$275,063
535 Parcels Assessed at \$216 per unit =			\$115,560
413 Parcels Assessed at \$190 per unit =			\$78,470
283 Parcels Assessed at \$165 per unit =			\$46,695
207 Parcels Assessed at \$94 per unit =			\$19,458
131 Parcels Assessed at \$64 per unit =			\$8,384
112 Parcels Assessed at \$58 per unit =			\$6,496
TOTAL ASSESSED:			\$275,063
Ending FY18/19 Fund Balance (Estimated):			\$170,847
GENERAL FUND PORTION OF MAINTENANCE COST:			\$132,905

District/Zone Benefits:

Parks: Hillcrest, Nelson Ranch

Arterial Landscaping: Hillcrest Avenue

Roadway Landscaping: Larkspur Drive, Wild Horse Road and cul-de-sac bulbs

Miscellaneous: Open space and trails

Table 3A District 1, Zone 1 Base Assessment Allocation						
Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
1-1	California Terrace	7222	123	165	165	165
1-1	Hillcrest Subd Un 1	5653	221	190	190	190
1-1	Hillcrest Subd Un 2	6067	83	190	190	190
1-1	Hillcrest Subd Un 3	6068	61	190	190	190
1-1	Nelson Ranch I	6893	102	216	216	216
1-1	Nelson Ranch II	8850	128	216	216	216
1-1	Nelson Ranch III	8851	138	216	216	216
1-1	Northwood Downs 1	6429	81	58	58	58
1-1	Northwood Downs 2	6564	31	58	58	58
1-1	Northwood Downs 3	6565	76	64	64	64
1-1	Ridgeview Un 1	6262	48	190	190	190
1-1	Ridgeview Un 2	6264	55	64	64	64
1-1	Viera Ranch 1-1	6855	172	94	94	94
1-1	Viera Ranch 1-2	7180	116	165	165	165
1-1	Viera Ranch 1-3	7181	69	216	216	216
1-1	Viera Ranch 2-1	6925	44	165	165	165
1-1	Viera Ranch 2-2	7219	49	216	216	216
1-1	Viera Ranch 2-3	7220	49	216	216	216
1-1	Viera Ranch 3	6943	35	94	94	94
Total:			1,681			275,063

Note: Values in the "FY 19-20 Assessment" column are for the forthcoming Fiscal Year.
Assessments for the previous year (FY 18-19) are included for comparison.

Table 4 COST ESTIMATE -- 2019/2020 District 1, Zone 2 -- Hillcrest Avenue District			
The following schedule shows the allocation of costs to be spread to this District/Zone (254-4542)			
		Base Rate Benefit Units 3,237	
MAINTENANCE AND SERVICES: Parks Arterial Medians and Roadside Local Landscaping, Trails, Open Space Administration	Total Cost	District Need	Assessments Applied
	\$260,230	\$260,230	\$0
	\$119,035	\$119,035	\$0
	\$377,438	\$67,861	\$309,577
	\$53,649	\$0	\$53,649
SUBTOTAL:	\$810,352	\$447,126	\$363,226
882 Parcels Assessed at \$216.00 per unit =		\$190,512	
88 Parcels Assessed at \$158.00 per unit =		\$13,904	
1290 Parcels Assessed at \$82.00 per unit =		\$105,780	
53 Parcels Assessed at \$76.00 per unit =		\$4,028	
184 Parcels Assessed at \$69.00 per unit =		\$12,696	
52 Parcels Assessed at \$56.00 per unit =		\$2,912	
64 Parcels Assessed at \$151.20 per unit =		\$9,676	
458 Parcels Assessed at \$42.00 per unit =		\$19,236	
166 Parcels Assessed at \$27.00 per unit =		\$4,482	
TOTAL ASSESSED:			\$363,226
Ending FY18/19 Fund Balance (Estimated):			\$173,323
GENERAL FUND PORTION OF MAINTENANCE COST:			\$273,803

District/Zone Benefits:

Parks: Country Manor, Deerfield Mini, Knoll, Prewett Water Park
 Arterial Landscaping: Hillcrest Avenue, Lone Tree Way and Deer Valley Road
 Roadway Landscaping: Via Dora, Country Hills, Asilomar Drive and cul-de-sac bulbs
 Miscellaneous: open space and trails

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Table 4A
District 1, Zone 2
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
1-2	Bear Ridge Un 1	7145	93	216	216.00	216.00
1-2	Bear Ridge Un 2	7251	79	216	216.00	216.00
1-2	Country Hills	6800	243	82	82.00	82.00
1-2	Country Manor Un 1	5891	69	69	69.00	69.00
1-2	Country Manor Condos	6657	233	82	82.00	82.00
1-2	Country Manor Un 2	6178	54	69	69.00	69.00
1-2	Country Manor Un 3	6179	61	69	69.00	69.00
1-2	Country Manor Un 4	6180	71	82	82.00	82.00
1-2	Country Manor Un 5	6181	18	82	82.00	82.00
1-2	Country Manor Un 6	6256	19	82	82.00	82.00
1-2	Country Manor Un 7R	6653	101	82	82.00	82.00
1-2	Deer Park Un 1	6899	204	42	42	42.00
1-2	Deer Park Un 4	7569	38	216	216.00	216.00
1-2	Deer Park Un 5	7847	38	216	216.00	216.00
1-2	Deer Park Un 6	7848	34	216	216.00	216.00
1-2	Deer Park Un 7	7281	35	216	216.00	216.00
1-2	Deerfield Un 1	6732	113	27	27	27.00
1-2	Deerfield Un 2	6733	53	27	27	27.00
1-2	Deerfield Un 3	6818	138	82	82.00	82.00
1-2	Deerfield Un 4	6817	150	82	82.00	82.00
1-2	Deerfield Un 5	6908	32	42	42	42.00
1-2	Deerfield Un 6	7283	53	76	76.00	76.00
1-2	Deerfield Un 7	7281	67	216	216.00	216.00
1-2	Deerfield Un 8	7286	60	216	216.00	216.00
1-2	Deerfield Un 9	7284	47	158	158.00	158.00
1-2	Deerfield Un 10	7285	52	56	56	56.00
1-2	Deerfield Un 11	7282	71	216	216.00	216.00
1-2	Hillcrest View Apts	-	64	151.20	151.20	151.20
1-2	Ho Property Un 1	7973	41	158	158.00	158.00
1-2	Ho Property Un 2	7974	65	216	216.00	216.00
1-2	Ho Property Un 8	8230	79	216	216.00	216.00
1-2	Ho Property Un 9	8231	80	216	216.00	216.00
1-2	Ho Property Un 10	8232	54	216	216.00	216.00
1-2	Parkside Un 1	6975	158	82	82.00	82.00
1-2	Parkside Un 2	7104	101	42	42	42.00
1-2	Shelbourne Un 1	7019	121	42	42	42.00
1-2	Shelbourne Un 2	7218	89	216	216.00	216.00
1-2	Sterling Gate Un 1	6616	76	82	82.00	82.00
1-2	Sterling Gate Un 2	6928	83	82	82.00	82.00

Total: 3237 363,226.80

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Table 5 COST ESTIMATE -- 2019/2020 District 1, Zone 4 -- Hillcrest Avenue District			
The following schedule shows the allocation of costs to be spread to this District/Zone (254-4544)			
		Base Rate Benefit Units 1,607	
MAINTENANCE AND SERVICES:	Total Cost	District Need	Assessments Applied
Parks	\$33,431	\$33,431	\$0
Arterial Medians and Roadside	\$40,307	\$40,307	\$0
Local Landscaping, Trails, Open Space	\$191,500	\$69,788	\$121,712
Administration	\$64,109	\$0	\$64,109
SUBTOTAL:	\$329,347	\$143,526	\$185,821
350 Parcels Assessed at \$193.00 per unit =		\$67,550	
119 Parcels Assessed at \$167.00 per unit =		\$19,873	
344 Parcels Assessed at \$216.00 per unit =		\$74,304	
117 Parcels Assessed at \$44.00 per unit =		\$5,148	
225 Parcels Assessed at \$38.00 per unit =		\$8,550	
452 Parcels Assessed at \$23.00 per unit =		\$10,396	
TOTAL ASSESSED:		\$185,821	
Ending FY18/19 Fund Balance (Estimated):		\$52,782	
GENERAL FUND PORTION OF MAINTENANCE COST:		\$90,744	

District/Zone Benefits:

Parks: Meadow Creek Estates

Arterial Landscaping: Hillcrest Avenue and Lone Tree Way

Roadway Landscaping: Laurel Road, Country Hills Drive and cul-de-sac bulbs

Miscellaneous: Open space and trails

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Table 5A
District 1, Zone 4
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
1-4	Canada Hills Un 1	6898	147	23	23	23
1-4	Canada Hills Un 2	7130	99	23	23	23
1-4	Canada Hills Un 3	7341	111	38	38	38
1-4	Canada Hills Un 4	7458	47	193	193	193
1-4	Canada Hills Un 5	7761	40	193	193	193
1-4	Canada Hills Un 6	7460	81	193	193	193
1-4	Canada Hills Un 7	7459	122	193	193	193
1-4	Hidden Glen Un1	6909	89	23	23	23
1-4	Hidden Glen Un 2	7505	81	216	216	216
1-4	Hidden Glen Un 3	8387	75	216	216	216
1-4	Hidden Glen Un 4	8388	126	216	216	216
1-4	Meadow Crk Est. 1	6930	117	23	23	23
1-4	Meadow Crk Est. 2	7123	114	38	38	38
1-4	Meadow Crk Est. 3	7124	117	44	44	44
1-4	Meadow Crk Est. 4	7125	119	167	167	167
1-4	Meadow Crk Est. 5	7867	60	193	193	193
1-4	Viera Ranch 2-2	7219	18	216	216	216
1-4	Viera Ranch 2-3	7220	44	216	216	216

Total: 1,607 185,821

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Table 6
COST ESTIMATE -- 2019/2020
District 2A, Zone 1 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4561)

		Base Rate Benefit Units	
		0	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:		Total Cost	
Parks	\$64,220	\$64,220	\$0
Arterial Medians and Roadside	\$39,856	\$39,856	\$0
Local Landscaping, Trails, Open Space	\$0	\$0	\$0
Administration	\$0	\$0	\$0
SUBTOTAL:	\$104,076	\$104,076	\$0
TOTAL ASSESSED:			\$0
Ending FY18/19 Fund Balance (Estimated):			\$0
GENERAL FUND PORTION OF MAINTENANCE COST:			\$104,076

District/Zone Benefits:

Parks: Contra Loma, Fairview, Prosserville

Arterial Somersville Road, L Street, Fourth Street, West Tenth Street

Roadway Landscaping: Sycamore Drive, G Street and cul-de-sac bulbs

Miscellaneous: open space and trails

Table 7
COST ESTIMATE -- 2019/2020
District 2A, Zone 2 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4562)

		Base Rate Benefit Units	
		0	
		District	Assessed
		Need	
MAINTENANCE AND SERVICES:		Total Cost	
Parks	\$33,771	\$33,771	\$0
Arterial Medians and Roadside	\$8,291	\$8,291	\$0
Local Landscaping, Trails, Open Space	\$0	\$0	\$0
Administration	\$0	\$0	\$0
SUBTOTAL:	\$42,062	\$42,062	\$0
TOTAL ASSESSED:			\$0
Ending FY18/19 Fund Balance (Estimated):			\$0
GENERAL FUND PORTION OF MAINTENANCE COST:			\$42,062

District/Zone Benefits:

Parks: City Park

Arterial: A Street

Roadway Landscaping: Merrill Drive, G Street and Cavallo Road roadside and cul-de-sac bulbs

Miscellaneous: open space and trails

Table 8 COST ESTIMATE -- 2019/2020 District 2A, Zone 3 -- Citywide District			
The following schedule shows the allocation of costs to be spread to this District/Zone (256-4563)			
		Base Rate Benefit Units 230	
MAINTENANCE AND SERVICES:	Total Cost	District Need	Assessments Applied
Parks	\$28,338	\$28,338	\$0
Arterial Medians and Roadside	\$21,681	\$21,681	\$0
Local Landscaping, Trails, Open Space	\$27,530	\$23,831	\$3,699
Administration	\$10,797	\$0	\$10,797
SUBTOTAL:	\$88,346	\$73,850	\$14,496
188 Parcels Assessed at \$66.00 per unit =		\$12,408	
36 Parcels Assessed at \$22 per unit =		\$792	
6 Parcels Assessed at \$216 per unit =		\$1,296	
TOTAL ASSESSED:		\$14,496	
Ending FY18/19 Fund Balance (Estimated):		\$18,157	
GENERAL FUND PORTION OF MAINTENANCE COST:		\$55,693	

District/Zone Benefits:

Parks: Jacobsen, Meadowbrook

Arterial: East 18th Street and Wilbur Avenue

Roadway Landscaping: Cavallo Road and cul-de-sac bulbs

Miscellaneous: open space and trails

Table 8A District 2A, Zone 3 Base Assessment Allocation						
Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
2A-3	Lakeshore Apt.	6770	188	66	66	66
2A-3	Terrace Gardens	5582	36	22	22	22
2A-3	Bermuda Way	8848	6	216	216	216
Total:			230			14,496

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Table 9
COST ESTIMATE -- 2019/2020
District 2A, Zone 4 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4564)

		Base Rate Benefit Units 337	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:		Total Cost	
Parks	\$86,915	\$86,915	\$0
Arterial Medians and Roadside	\$52,935	\$52,935	\$0
Local Landscaping, Trails, Open Space	\$90,631	\$81,089	\$9,542
Administration	\$3,374	\$0	\$3,374
SUBTOTAL:	\$233,855	\$220,939	\$12,916
171 Parcels Assessed at \$60 per unit =			\$10,260
166 Parcels Assessed at \$16 per unit =			\$2,656
TOTAL ASSESSED:			\$12,916
Ending FY18/19 Fund Balance (Estimated):			\$15,563
GENERAL FUND PORTION OF MAINTENANCE COST:			\$205,376

District/Zone Benefits:

Parks: Harbour, Mountaire

Arterial: Lone Tree Way, Davison Drive and Hillcrest Avenue

Roadway Landscaping: Cul-de-sac bulbs

Miscellaneous: open space and trails

Table 9A District 2A, Zone 4 Base Assessment Allocation						
Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
2A-4	Hillcrest Estates	5494	54	60	60	60
2A-4	Hillcrest Estates Un 2	6184	53	60	60	60
2A-4	Brookside Estates	7155	166	16	16	16
2A-4	Shelbourne Un 3	7294	64	60	60	60
Total:			337			12,916

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Table 10
COST ESTIMATE -- 2019/2020
District 2A, Zone 5 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4565)

		Base Rate Benefit Units 13	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:		Total Cost	
Parks	\$42,121	\$42,121	\$0
Arterial Medians and Roadside	\$55,295	\$55,295	\$0
Local Landscaping, Trails, Open Space	\$47,707	\$47,707	\$0
Administration	\$15,859	\$14,367	\$1,492
SUBTOTAL:	\$160,982	\$159,490	\$1,492
4 Parcels Assessed at \$139 per unit =			\$556
9 Parcels Assessed at \$104 per unit =			\$936
TOTAL ASSESSED:			\$1,492
Ending FY18/19 Fund Balance (Estimated):			\$27,555
GENERAL FUND PORTION OF MAINTENANCE COST:			\$131,935

District/Zone Benefits:

Parks: Chichibu

Arterial: Lone Tree Way, James Donlon Boulevard, Contra Loma Boulevard

Roadway Landscaping: Cul-de-sac bulbs

Miscellaneous: open space and trails

Table 10A District 2A, Zone 5 Base Assessment Allocation						
Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
2A-5	Wilhelm Sub'd	7121	4	139	139	139
2A-5	Wilhelm Sub'd	7412	9	104	104	104
Total:			13			1,492

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Table 11
COST ESTIMATE -- 2019/2020
District 2A, Zone 6 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4566)

		Base Rate Benefit Units 274	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$202,724	\$202,724	\$0
Arterial Medians and Roadside	\$67,099	\$67,099	\$0
Local Landscaping, Trails, Open Space	\$75,855	\$52,334	\$23,521
Administration	\$5,061	\$0	\$5,061
SUBTOTAL:	\$350,739	\$322,157	\$28,582
148 Parcels Assessed at \$139 per unit =			\$20,572
18 Parcels Assessed at \$103 per unit =			\$1,854
108 Parcels Assessed at \$57 per unit =			\$6,156
TOTAL ASSESSED:			\$28,582
Ending FY18/19 Fund Balance (Estimated):			\$6,590
GENERAL FUND PORTION OF MAINTENANCE COST:			\$315,567

District/Zone Benefits:

Parks: Canal, Gentrytown, Mira Vista, Village East

Arterial: Somersville Road, Buchanan Road, James Donlon Boulevard, Contra Loma Boulevard

Roadway Landscaping: Putnam Street, Johnson Drive and Cul-de-sac bulbs

Miscellaneous: open space and trails

Table 11A District 2A, Zone 6 Base Assessment Allocation						
Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
2A-6	California Gables	7105	148	139	139	139
2A-6	Centennial Park	6812	108	57	57	57
2A-6	Mira Vista Un 11	7034	18	103	103	103
Total:			274			28,582

Table 12
COST ESTIMATE -- 2019-2020
District 2A, Zone 7 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4567)

		Base Rate Benefit Units	
		0	
		District Need	Assesments Applied
MAINTENANCE AND SERVICES:		Total Cost	
Parks	\$34,271	\$34,271	\$0
Arterial Medians and Roadside	\$22,028	\$22,028	\$0
Local Landscaping, Trails, Open Space	\$0	\$0	\$0
Administration	\$0	\$0	\$0
SUBTOTAL:	\$56,299	\$56,299	\$0
TOTAL ASSESSED:			\$0
Ending FY18/19 Fund Balance (Estimated):			\$0
GENERAL FUND PORTION OF MAINTENANCE COST:			\$56,299

District/Zone Benefits:

Parks: Marchetti

Arterial: Somersville Road, Delta Fair Boulevard

Roadway Landscaping: None

Miscellaneous: open space and trails

Table 13 COST ESTIMATE -- 2019/2020 District 2A, Zone 8 -- Citywide District			
The following schedule shows the allocation of costs to be spread to this District/Zone (256-4568)			
	Base Rate Benefit Units 426		
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:	Total Cost		
Parks	\$347,838	\$347,838	\$0
Arterial Medians and Roadside	\$40,119	\$40,119	\$0
Local Landscaping, Trails, Open Space	\$59,290	\$9,830	\$49,460
Administration	\$25,306	\$0	\$25,306
SUBTOTAL:	\$472,553	\$397,787	\$74,766
261 Parcels Assessed at \$216.00 per unit =			\$56,376
120 Parcels Assessed at \$129 per unit =			\$15,480
5 Parcels Assessed at \$118 per unit =			\$590
40 Parcels Assessed at \$58 per unit =			\$2,320
TOTAL ASSESSED:			\$74,766
Ending FY18/19 Fund Balance (Estimated):			\$52,609
GENERAL FUND PORTION OF MAINTENANCE COST:			\$345,178

District/Zone Benefits:

Parks: Mira Vista Hills, Antioch Community Park
 Arterial: James Donlon Boulevard
 Roadway Landscaping: Cul-de-sac bulbs
 Miscellaneous: open space and trails

Table 13A District 2A, Zone 8 Base Assessment Allocation						
Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
2A-8	Mira Vista Hills	4420	5	118	118	118
2A-8	Mira Vista Hills, Un 10	6472	78	129	129	129
2A-8	Mira Vista Hills, Un 12	6744	40	58	58	58
2A-8	Mira Vista Hills, Un 13	6708	95	216	216	216
2A-8	Mira Vista Hills, Un 14	6824	42	129	129	129
2A-8	Mira Vista Hills, Un 15	6920	79	216	216	216
2A-8	Mira Vista Hills, Un 16	6921	87	216	216	216
Total:			426			74,766.00

Table 14
COST ESTIMATE -- 2019/2020
District 2A, Zone 9 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4569)

		Base Rate Benefit Units 1,379	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:		Total Cost	
Parks	\$36,103	\$36,103	\$0
Arterial Medians and Roadside	\$72,248	\$72,248	\$0
Local Landscaping, Trails, Open Space	\$116,400	\$24,027	\$92,373
Administration	\$23,619	\$0	\$23,619
SUBTOTAL:	\$248,370	\$132,378	\$115,992

68	Parcels Assessed at	\$144	per unit =	\$9,792
174	Parcels Assessed at	\$135	per unit =	\$23,490
442	Parcels Assessed at	\$108	per unit =	\$47,736
122	Parcels Assessed at	\$107	per unit =	\$13,054
34	Parcels Assessed at	\$74	per unit =	\$2,516
539	Parcels Assessed at	\$36	per unit =	\$19,404

TOTAL ASSESSED: **\$115,992**

Ending FY18/19 Fund Balance (Estimated): \$83,840

GENERAL FUND PORTION OF MAINTENANCE COST: **\$48,538**

District/Zone Benefits:

Parks: Eaglesridge

Arterial: Lone Tree Way, Deer Valley Road

Roadway Landscaping: Ridgerock Drive, Asilomar, Country Hills Drive and cul-de-sac bulbs

Miscellaneous: Open space and trails

Table 14A
District 2A, Zone 9
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Assmnt	FY 18-19 Assmnt	FY19-20 Assessment
2A-9	Eagles Ridge Un 1	5614	116	36	36	36
2A-9	Eagles Ridge Un 2	6162	161	36	36	36
2A-9	Eagles Ridge Un 3	6163	122	36	36	36
2A-9	Eagles Ridge Un 4	6164	150	36	36	36
2A-9	Deer Park Un 2	7290	68	144	144	144
2A-9	Deer Park Un 3	7291	94	135	135	135
2A-9	Lone Tree Est. Un 1	7079	122	107	107	107
2A-9	Lone Tree Est. Un 1A	7880	5	108	108	108
2A-9	Lone Tree Est. Un 2	7691	80	135	135	135
2A-9	Lone Tree Est. Un 3	7900	75	108	108	108
2A-9	Lone Tree Est. Un 4	8020	46	108	108	108
2A-9	Lone Tree Est. Un 5	8120	62	108	108	108
2A-9	Lone Tree Est. Un 6	8366	99	108	108	108
2A-9	Ho Sub'd, Un 3	7999	34	74	74	74
2A-9	Ho Sub'd, Un 4	8025	47	108	108	108
2A-9	Ho Sub'd, Un 5	8045	61	108	108	108
2A-9	Ho Sub'd, Un 6	8102	47	108	108	108
Total:			1,379			115,992

Table 15
COST ESTIMATE -- 2019/2020
District 2A, Zone 10 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4572)

		Base Rate Benefit Units	
		286 Residential	
		4 Commercial	
MAINTENANCE AND SERVICES:	Total Cost	District Need	Assessments Applied
Parks	\$27,146	\$27,146	\$0
Arterial Medians and Roadside	\$18,846	\$18,846	\$0
Local Landscaping, Trails, Open Space	\$157,994	\$9,074	\$148,920
Channel Maintenance	\$10,000	\$0	\$10,000
Administration	\$0	\$0	\$0
SUBTOTAL:	\$213,986	\$55,066	\$158,920

286 Parcels Assessed at	\$548.00	per unit =	\$156,728
1 Commercial Parcel Assessed at	\$548.00	per benefit unit =	\$2,192
TOTAL ASSESSED:			\$158,920

Ending FY18/19 Fund Balance (Estimated):	\$81,655
GENERAL FUND PORTION OF MAINTENANCE COST:	\$0

District/Zone Benefits:

Parks: Markley Creek

Arterial: James Donlan, Somersville

Roadway Landscaping: cul-de-sac bulbs

Table 15A District 2A, Zone 10 Base Assessment Allocation						
Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assesment
2A-10	Black Diamond Ranch Un 1	7487	58	675.31	478.00	548.00
2A-10	Black Diamond Ranch Un 2	8585	117	675.31	478.00	548.00
2A-10	Black Diamond Ranch Un 3	8586	111	675.31	478.00	548.00
2A-10	Commerical Parcel	-	4	675.31	478.00	548.00
Total:			290			158,920

Table 16
COST ESTIMATE -- 2019/2020
District 4, Zone 1 -- Downtown District

The following schedule shows the allocation of costs to be spread to this District/Zone (252-4521)

		Base Rate Benefit Units	
		0	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$0	\$0	\$0
Arterial Medians and Roadside	\$0	\$0	\$0
Local Landscaping, Trails, Open Space	\$105,283	\$105,283	\$0
Administration	\$0	\$0	\$0
SUBTOTAL:	\$105,283	\$105,283	\$0
TOTAL ASSESSED:			\$0
Ending FY18/19 Fund Balance (Estimated):			\$28,291
GENERAL FUND PORTION OF MAINTENANCE COST:			\$76,992
District/Zone Benefits:			
Roadway Landscaping: Waldie Plaza, Rivertown Promenade, public parking lots, A Street extension, train station			

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Table 17
COST ESTIMATE -- 2019/2020
District 5, Zone 1 -- Almondridge District

The following schedule shows the allocation of costs to be spread to this District/Zone (253-4531)

		Base Rate Benefit Units 560	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$57,486	\$2,559	\$54,927
Arterial Medians and Roadside	\$0	\$0	\$0
Local Landscaping, Trails, Open Space	\$46,993	\$0	\$46,993
Administration	\$0	\$0	\$0
SUBTOTAL:	\$104,479	\$2,559	\$101,920
560 Parcels Assessed at \$182.00 per unit =			\$101,920
TOTAL ASSESSED:			\$101,920
Ending FY18/19 Fund Balance (Estimated):			\$89,940
GENERAL FUND PORTION OF MAINTENANCE COST:			\$0

District/Zone Benefits:

Parks: Almondridge

Arterial: None

Roadway Landscaping: Viera Avenue, Willow Avenue and cul-de-sac bulbs

Miscellaneous: open space and trails

Table 17A
District 5, Zone 1
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
5-1	Almondridge West	6621	25	190	182	182.00
5-1	Almondridge Un 1	6109	93	190	182	182.00
5-1	Almondridge Un 2	6454	35	190	182	182.00
5-1	Almondridge Un 3	6788	50	190	182	182.00
5-1	Almondridge Un 4	6869	52	190	182	182.00
5-1	Almondridge Un 5	7190	96	190	182	182.00
5-1	Almondridge Un 6	7411	48	190	182	182.00
5-1	Almondridge Un 9	7673	35	190	182	182.00
5-1	Almondridge Un 11	7901	25	190	182	182.00
5-1	Almondridge Un 12	8065	4	190	182	182.00
5-1	Oakley Knolls	8501	16	216	182	182.00
5-1	Almondridge East	8880	81	216	182	182.00

Total: 560 101,920

Table 18
COST ESTIMATE -- 2019/2020
District 9, Zone 1 -- Lone Tree District

The following schedule shows the allocation of costs to be spread to this District/Zone (251-4511)

		Base Rate Benefit Units 1,200	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$60,208	\$60,208	\$0
Arterial Medians and Roadside	\$44,100	\$38,706	\$5,394
Local Landscaping, Trails, Open Space	\$127,490	\$0	\$127,490
Administration	\$15,116	\$0	\$15,116
SUBTOTAL:	\$246,914	\$98,914	\$148,000
575 Parcels Assessed at \$140 per unit =			\$80,500
625 Parcels Assessed at \$108 per unit =			\$67,500
TOTAL ASSESSED:			\$148,000
Ending FY18/19 Fund Balance (Estimated):			\$46,043
GENERAL FUND PORTION OF MAINTENANCE COST:			\$52,871

District/Zone Benefits:

Parks: Chapparal, Williamson Ranch

Arterial: Hillcrest Avenue, Lone Tree Way, Deer Valley Road, Prewett Ranch

Roadway Landscaping: Lone Tree Way, Deer Valley Road, Dallas Ranch Road, Prewett Ranch Road

Miscellaneous: open space and trails

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Table 18A
District 9, Zone 1
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
9-1	Diablo East Un 1	7121	177	108	108	108
9-1	Diablo East Un 2	7400	44	108	108	108
9-1	Diablo East Un 3	7401	21	140	140	140
9-1	Diablo East Un 4	8038	39	140	140	140
9-1	Diablo East Un 5	8052	39	140	140	140
9-1	Diablo East Un 6	8079	34	140	140	140
9-1	Diablo East Un 7	8122	52	140	140	140
9-1	Diablo East Un 8	8164	77	140	140	140
9-1	Diablo East Un 9	8191	71	140	140	140
9-1	Williamson Ranch 1	7114	20	108	108	108
9-1	Williamson Ranch 2	7258	166	108	108	108
9-1	Williamson Ranch 3	7587	86	108	108	108
9-1	Williamson Ranch 4	7606	93	108	108	108
9-1	Williamson Ranch 5	7618	39	108	108	108
9-1	Williamson Ranch 6	7619	75	140	140	140
9-1	Williamson Ranch 7	7620	82	140	140	140
9-1	Williamson Ranch 8	7826	85	140	140	140
Total:			1,200			148,000

Table 19 COST ESTIMATE -- 2019/2020 District 9, Zone 2 -- Lone Tree Way District			
The following schedule shows the allocation of costs to be spread to this District/Zone (251-4512)			
	Base Rate Benefit Units 2,024		
	Total Cost	District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$27,811	\$27,811	\$0
Medians and Roadside	\$52,864	\$52,864	\$0
Local Landscaping, Trails, Open Space	\$188,283	\$60,426	\$127,857
Administration	\$69,305	\$0	\$69,305
SUBTOTAL:	\$338,263	\$141,101	\$197,162
229	Parcels Assessed at \$216.00 per unit =		\$49,464
1149	Parcels Assessed at \$93.00 per unit =		\$106,857
29	Parcels Assessed at \$88.00 per unit =		\$2,552
45	Parcels Assessed at \$83.00 per unit =		\$3,735
38	Parcels Assessed at \$216.00 per unit =		\$8,208
460	Parcels Assessed at \$51.00 per unit =		\$23,460
74	Parcels Assessed at \$39.00 per unit =		\$2,886
TOTAL ASSESSED:			\$197,162
Ending FY18/19 Fund Balance (Estimated):			\$68,443
GENERAL FUND PORTION OF MAINTENANCE COST:			\$72,658

District/Zone Benefits:

Parks: Diablo West

Arterial: Lone Tree Way, Deer Valley Road, Dallas Ranch Road, Prewett Ranch Road

Roadway Landscaping: Lone Tree Way, Deer Valley Road, Dallas Ranch Road, Prewett Ranch Road

Miscellaneous: open space and trails

Table 19A
District 9, Zone 2
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
9-2	Black Dia. Knolls 1	7201	29	51	51	51
9-2	Black Dia. Knolls 2	7498	45	51	51	51
9-2	Black Dia. Knolls 3	7554	28	51	51	51
9-2	Black Dia. Knolls 4	7592	36	51	51	51
9-2	Black Dia. Knolls 5	7499	64	51	51	51
9-2	Black Dia. Knolls 6	7593	24	51	51	51
9-2	Black Dia. Knolls 7	7594	31	93	93	93
9-2	Black Dia. Knolls 8	7825	26	83	83	83
9-2	Black Dia. Knolls 9	8008	19	83	83	83
9-2	Black Dia. Knolls 10	7824	29	88	88	88
9-2	Black Dia. Knolls 11	7500	48	93	93	93
9-2	Black Dia. Knolls 12	7823	26	93	93	93
9-2	Black Dia. Knolls 13	7822	32	93	93	93
9-2	Black Dia. Knolls 14	8110	43	93	93	93
9-2	Black Dia. Knolls 15	8181	53	93	93	93
9-2	Black Dia. Knolls 16	8182	42	93	93	93
9-2	Black Dia. Knolls 17	8183	45	93	93	93
9-2	Black Dia. Knolls 18	8324	56	93	93	93
9-2	Black Dia. Knolls 19	8325	89	93	93	93
9-2	Black Dia. Knolls 20	8326	64	93	93	93
9-2	Black Dia. Knolls 21	8466	49	216	216	216
9-2	Black Dia. Knolls 22	8467	64	216	216	216
9-2	Black Dia. Knolls 23	8525	27	216	216	216
9-2	Black Dia. Knolls 24	8526	89	216	216	216
9-2	Black Dia. Knolls 25	8528	38	216	216	216
9-2	Diablo West Un 1	7128	74	39	39	39
9-2	Diablo West Un 2	7469	119	51	51	51
9-2	Diablo West Un 3	7616	115	51	51	51
9-2	Diablo West Un 4	8243	71	93	93	93
9-2	Diablo West Un 5	8244	56	93	93	93
9-2	Diablo West Un 6	8245	81	93	93	93
9-2	Diablo West Un 7	8312	99	93	93	93
9-2	Diablo West Un 8	8313	46	93	93	93
9-2	Diablo West Un 9	8314	106	93	93	93
9-2	Lone Tree Glen	7275	161	93	93	93
Total:			2,024			197,162

Table 20
COST ESTIMATE -- 2019/2020
District 9, Zone 3 -- Lone Tree Way District

The following schedule shows the allocation of costs to be spread to this District/Zone (251-4513)

	Total Cost	Base Rate Benefit Units 1,953	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$66,862	\$66,862	\$0
Arterial Medians and Roadside	\$28,988	\$22,198	\$6,790
Local Landscaping, Trails, Open Space	\$147,199	\$0	\$147,199
Administration	\$61,680	\$0	\$61,680
SUBTOTAL:	\$304,729	\$89,060	\$215,669

129	Parcels Assessed at	\$216.00	per unit =	\$27,864
860	Parcels Assessed at	\$139.00	per unit =	\$119,540
519	Parcels Assessed at	\$95.00	per unit =	\$49,305
120	Parcels Assessed at	\$93.00	per unit =	\$11,160
25	Parcels Assessed at	\$216.00	per unit =	\$5,400
300	Parcels Assessed at	\$8.00	per unit =	\$2,400

TOTAL ASSESSED: **\$215,669**

Ending FY18/19 Fund Balance (Estimated): **\$175,893**

GENERAL FUND PORTION OF MAINTENANCE COST: **\$0**

District/Zone Benefits:

Parks: Hansen and Dallas Ranch Park

Arterial: Lone Tree Way, Dallas Ranch Road

Roadway Landscaping: Prewett Ranch Road, Golf Course Road, Frederickson Lane and cul-de-sac bulbs

Miscellaneous: Open space and trails

Table 20A
District 9, Zone 3
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
9-3	Black Dia. Est. Un 1	7515	31	95	95	95
9-3	Black Dia. Est. Un 2	7644	41	139	139	139
9-3	Black Dia. Est. Un 3	8064	54	139	139	139
9-3	Black Dia. Est. Un 4	8194	64	139	139	139
9-3	Black Dia. Est. Un 5	8076	55	139	139	139
9-3	Black Dia. Est. Un 6	8317	56	139	139	139
9-3	Black Dia. Est. Un 7	8318	73	139	139	139
9-3	Black Dia. Est. Un 8	8319	47	216	216	216
9-3	Black Dia. Est. Un 9	8320	49	216	216	216
9-3	Black Dia. Est. Un 10	8472	33	216	216	216
9-3	Black Dia. Est. Un 11	8567	25	216	216	216
9-3	Dallas Ranch Un 1	7380	58	95	95	95
9-3	Dallas Ranch Un 2	7859	50	95	95	95
9-3	Dallas Ranch Un 3	7860	34	95	95	95
9-3	Dallas Ranch Un 4	7198	138	95	95	95
9-3	Dallas Ranch Un 5	7376	122	95	95	95
9-3	Dallas Ranch Un 6	7966	45	95	95	95
9-3	Dallas Ranch Un 7	7377	187	139	139	139
9-3	Dallas Ranch Un 8	7378	54	139	139	139
9-3	Dallas Ranch Un 9	8107	34	139	139	139
9-3	Dallas Ranch Un 10	8108	63	139	139	139
9-3	Dallas Ranch Un 11	8109	120	93	93	93
9-3	Diamond Ridge Un 1	7317	179	8	8	8
9-3	Diamond Ridge Un 2	7536	86	8	8	8
9-3	Diamond Ridge Un 3	7537	41	95	95	95
9-3	Diamond Ridge Un 4	7627	35	8	8	8
9-3	Sandhill I	8247	75	139	139	139
9-3	Sandhill II	8410	104	139	139	139
Total:			1,953			215,669

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Table 21
COST ESTIMATE -- 2019/2020
District 9, Zone 4 -- Lone Tree Way District

The following schedule shows the allocation of costs to be spread to this District/Zone (251-4514)

		Base Rate Benefit Units 435	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:		Total Cost	
Parks	\$20,063	\$20,063	\$0
Arterial Medians and Roadside	\$16,519	\$16,519	\$0
Local Landscaping, Trails, Open Space	\$81,819	\$13,694	\$68,125
Administration	\$8,000	\$0	\$8,000
SUBTOTAL:	\$126,401	\$50,276	\$76,125
435 Parcels Assessed at \$175.00 per unit =			\$76,125
TOTAL ASSESSED:			\$76,125
Ending FY18/19 Fund Balance (Estimated):			\$62,271
GENERAL FUND PORTION OF MAINTENANCE COST:			\$0

District/Zone Benefits:

Park: Heidorn

Arterial: Lone Tree Way, Hillcrest Avenue

Roadway Landscaping: Vista Grande Drive and cul-de-sac bulbs

Miscellaneous: Open space and trails

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Table 21A District 9, Zone 4 Base Assessment Allocation						
Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
9-4	Meadow Crk. Village 1	7862	55	216	175	175
9-4	Meadow Crk. Village 2	7947	77	216	175	175
9-4	Meadow Crk. Village 3	7967	108	216	175	175
9-4	Meadow Crk. Village 4	7971	98	216	175	175
9-5	Meadow Crk. Village 5	7897	97	216	175	175
Total:			435			76,125

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Table 22 COST ESTIMATE -- 2019/2020 District 10, Zone 1 -- East Lone Tree Way District			
The following schedule shows the allocation of costs to be spread to this District/Zone (269-4591)			
		Base Rate Benefit Units 660.5	
MAINTENANCE AND SERVICES:	Total Cost	District Need	Assessments Applied
	Parks	\$0	\$0
	Arterial Medians and Roadside	\$14,165	\$1,129
	Local Landscaping, Trails, Open Space	\$130,258	\$0
	Channel Maintenance	\$20,000	\$0
	Administration	\$0	\$0
	SUBTOTAL:	\$164,423	\$1,129
			\$163,294
		462 Parcels Assessed at \$278.00 per unit =	\$128,436
		152 Multi Family Res \$190.00 per unit =	\$28,880
		12.6 Comm. Parcel \$157.00 per unit =	\$1,978
		33.9 Bus. Park parcel \$118.00 per unit =	\$4,000
TOTAL ASSESSED:			\$163,294
Ending FY18/19 Fund Balance (Estimated):			\$83,321
GENERAL FUND PORTION OF MAINTENANCE COST:			\$0

District/Zone Benefits:

Park: None

Arterial: Lone Tree Way

Roadway Landscaping: Country Hills Drive, Canada Valley Road, Vista Grande, and cul de sacs

Miscellaneous: Open space and trails

Table 22A District 10 Base Assessment Allocation						
Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 18-19 Assmnt	FY19-20 Assessment
10-1	Sand Creek Ranch 1	8114	57	541.74	204.78	278.00
10-1	Sand Creek Ranch 2	8958	27	541.74	204.78	278.00
10-1	Sand Creek Ranch 4	8640	97	541.74	204.78	278.00
10-1	Sand Creek Ranch 5	8885	42	541.74	204.78	278.00
10-1	Sand Creek Ranch 6	8886	31	541.74	204.78	278.00
10-1	Sand Creek Ranch 7	8948	52	541.74	204.78	278.00
10-1	Sand Creek Ranch 8	8951	156	541.74	204.78	278.00
10-1	Multi-Family Apts	-	152	378.38	117.26	190.00
10-1	Commercial parcel	-	12.6	314.15	82.86	157.00
10-1	Business Park	-	33.9	244.34	43.86	118.00
Total:			660.5			163,294

Table 23

Summary of Costs, Benefits and Assessments by Zone -- Fiscal Year 2019/2020

District/ Zone	Benefit Units	Ending Bal FY18/19	Est. Cost of Maintenance	Estimated Assessments	Zone Deficit	Assessment per BU
1-1	1,681	\$170,847	\$578,815	\$275,063	(\$132,905)	\$58 to \$216
1-2	3,237	\$173,323	\$810,352	\$363,226	(\$273,803)	\$27 to \$216
1-4	1,607	\$52,782	\$329,347	\$185,821	(\$90,744)	\$23 to \$216
2A-1	0	\$0	\$104,076	\$0	(\$104,076)	\$0
2A-2	0	\$0	\$42,062	\$0	(\$42,062)	\$0
2A-3	230	\$18,157	\$88,346	\$14,496	(\$55,693)	\$22 to \$216
2A-4	337	\$15,563	\$233,855	\$12,916	(\$205,376)	\$16 to \$60
2A-5	13	\$27,555	\$160,982	\$1,492	(\$131,935)	\$104 to \$139
2A-6	274	\$6,590	\$350,739	\$28,582	(\$315,567)	\$57 to \$139
2A-7	0	\$0	\$56,299	\$0	(\$56,299)	\$0
2A-8	426	\$52,609	\$472,553	\$74,766	(\$345,178)	\$58 to \$216
2A-9	1,379	\$83,840	\$248,370	\$115,992	(\$48,538)	\$36 to \$144
2A-10	290	\$81,655	\$213,986	\$158,920	\$0	\$548
4-1	0	\$28,291	\$105,283	\$0	(\$76,992)	\$0
5-1	560	\$89,940	\$104,479	\$101,920	\$0	\$182
9-1	1,200	\$46,043	\$246,914	\$148,000	(\$52,871)	\$108 to \$140
9-2	2,024	\$68,443	\$338,263	\$197,162	(\$72,658)	\$39 to \$216
9-3	1,953	\$175,893	\$304,729	\$215,669	\$0	\$8 to \$216
9-4	435	\$62,271	\$126,401	\$76,125	\$0	\$175
10-1	660.5	\$83,321	\$164,423	\$163,294	\$0	\$118 to \$278
Totals		\$1,237,123	\$5,080,274	\$2,133,444	(\$2,004,697)	

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V. ASSESSMENT METHODS

Proposition 218 provides that assessments imposed by petition signed by persons owning all of the parcels subject to assessment are exempt from the requirements of Prop. 218 insofar as the amount of such assessments are not increased over the amount in effect at the time of the petition. These assessments are known as the "base amount" or "base assessments".

A large number of parcels fall within this situation and have base assessments in place. Those parcels are the subjects of this Engineer's Report. The base assessment amounts vary, depending upon when the petition was filed with the City and the scope of improvements in place at the time that were being maintained by assessment. In preparing this Report, the Engineer determined the maximum base assessment that is assessable against each parcel, the improvements that are being maintained within the benefit zone, the cost of maintaining the improvements, and the total amount generated by the relevant base assessments. In instances where the cost of maintaining the improvements is less than the maximum assessable amount, the base assessments were proportionally reduced.

The assessment method suggested was to increase assessments to the maximum base rates over a 3-year period beginning in Fiscal Year 2003-04. The final increment was reached in FY 2005-06. Allocation of assessments has been applied first to administration costs; followed by local landscaping, trails, and open space; and finally arterials medians and roadside landscaping. Park costs continue to be shown; however, they also are shown as being paid by those districts and zones that can afford it. Remaining costs are shown as a contribution from the General Fund.

VI. SUMMARY OF ASSESSMENTS

The methods described in Section V are applied to estimate the benefits received by each assessable parcel, in every District and benefit zone, from the improvements described in this report.

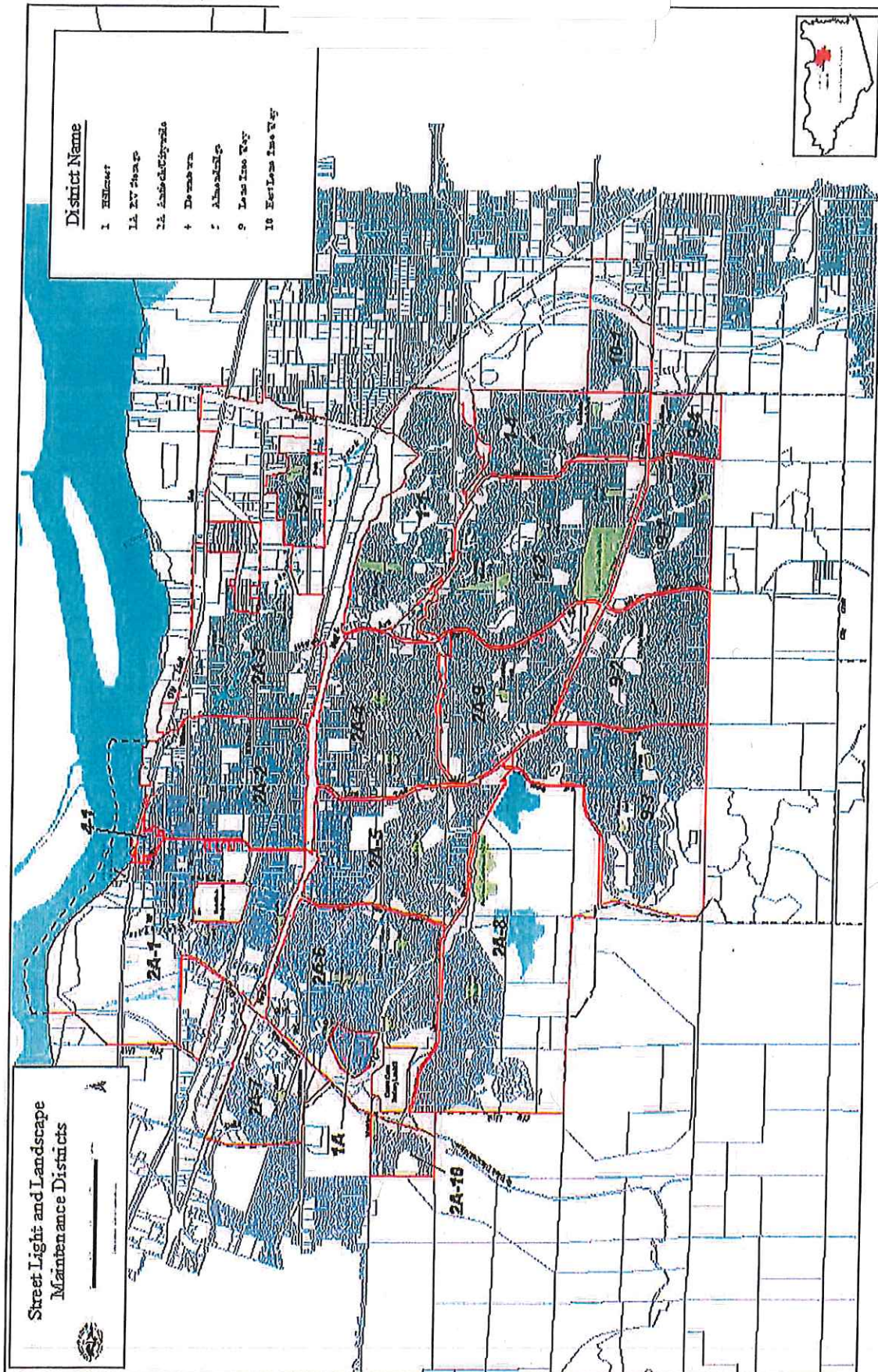
Table 23, Summary of Costs, Benefits and Assessments by Zone, presents a summary of assessments for each District and benefit zone.

VII. ASSESSMENT ROLL

The Assessment Roll is a listing of all assessable parcels of land within the District. Because of its large size, the Assessment Roll is presented under separate cover and is incorporated by reference into this report. The Assessment Roll can be inspected at the office of the City Engineer during regular working hours.

The Assessment Roll lists each parcel in the District by its distinctive designation, the Assessor's Parcel Number, and includes the Assessment amount for each parcel.

ATTACHMENT "B"





STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Zoe Merideth, Associate Planner *ZM*

APPROVED BY: Alexis Morris, Planning Manager *AM*

SUBJECT: Delta Dispensary Cannabis Dispensary (UP-18-13)

RECOMMENDED ACTION

It is recommended that the City Council consider a Use Permit (UP-18-13) for a cannabis dispensary with delivery subject to the conditions contained in the proposed resolution.

FISCAL IMPACT

The proposed business will generate sales tax revenue for the City of Antioch. In addition to the sales tax revenue the business will be required to enter into a development agreement with the City as a condition of approval. The development agreement will likely include additional revenue based on sales from the business.

DISCUSSION

Requested Approvals

The applicant, Rick Hoke, is requesting that the City Council approve a Use Permit for a cannabis dispensary with delivery at 2101 West 10th Street, Suites A and B (APN 074-051-005).

Environmental

This project has been determined to be Categorically Exempt from the provisions of CEQA, pursuant to Section 15301 – Class 1 (Existing Facilities), because the dispensary will occupy an existing tenant space and involves negligible expansion of the use.

Background

With the passage of Proposition 64 in November of 2016, California residents over the age of 21 can legally use marijuana without a medicinal card if not in a public place. Californians can carry and use up to one ounce of marijuana and grow up to six plants for personal use. Recreational sales of marijuana did not go into effect until January 1, 2018. The possession, sale and distribution of cannabis is now legal under California State law, subject to provisions contained in the law, including a state licensing requirement.

On May 2, 2018 the Planning Commission recommended to the City Council approval of an Ordinance amending Title 9, Chapter 5 of the Antioch Municipal Code, thereby creating new provisions for the consideration of cannabis businesses in the City of Antioch. The City Council introduced the ordinance on May 22, 2018 and approved the ordinance on June 26, 2018. The ordinance went into effect on July 26, 2018. The Code Amendment established new definitions, imposed basic standards, and created a new Cannabis Business (CB) Zoning Overlay District. Within the CB Zoning Overlay District, a party may apply for a Use Permit from the City Council for the establishment of a Cannabis Business. Unlike the typical use permit process, a cannabis use permit must be reviewed by the City Council after a recommendation by the Planning Commission.

On September 11, 2018 the Antioch City Council adopted Cannabis Guidelines by approval of Resolution No. 2018/117. The purpose of the guidelines is to provide the public and potential applicants with the City of Antioch's general expectations relating to the design and operation of a Cannabis Business.

On April 9, 2019 the City Council introduced an ordinance to amend Chapter 5 of Title 9 of the Antioch Municipal Code to update the cannabis ordinance to include requirements for a development agreement, make minor changes to the definitions, and require a 600-foot separation from cannabis uses and child care centers. The City Council approved the ordinance on April 23, 2019, and the ordinance went into effect 30 days later. The amendment to the ordinance requires each cannabis business to enter into a development agreement that contractually defines the benefits that the cannabis business will provide to the City. Existing Use Permit applications are subject to new ordinances and amendments only if the ordinance goes into effect before the application is deemed "complete." In this case, the application was deemed complete in February 2019 and, therefore, is not subject to the April 2019 ordinance amendments. Nevertheless, the applicant is working with staff on a development agreement, and the site is not located within 600 feet of a child care center (discussed in greater detail below).

At the Planning Commission meeting on June 5, 2019, the Planning Commission voted 3-1, with three Commissioners absent, recommending that the City Council approve the project. At the meeting seven people spoke against the project and a petition signed by 209 people against the project was submitted, which is included as Attachment "D". The general concerns of the speakers were about the proximity of children to the site, the potential for crime, and people using cannabis products at the dispensary site or adjacent to the site. A copy of the draft Planning Commission Minutes is included as Attachment "E". After the vote on the project, the Planning Commission made a separate motion recommending that the City Council in the future review all the sensitive land uses a cannabis business is required to be located at least 600' away from and to consider whether additional uses, such as churches or private recreational facilities, need to be added. This motion was passed with a vote of 4-0, with three Commissioners absent.

Project Overview

The applicant proposes to operate a cannabis dispensary with delivery at 2101 West 10th Street, Suites A and B. The operations will consist of the on-site sale of retail cannabis products, as well as retail delivery of cannabis products. The retail sales will be conducted in a sales area that can only be accessed by customers presenting a valid identification to a security guard.

In addition to retail cannabis, the applicant is proposing to sell vape pens, vape pen cartridges, vape pen batteries, and chargers, which are used to administer cannabis concentrates. The applicant is also proposing to have a small area where glass pipes will be tastefully displayed and sold. The cannabis guidelines prohibit the sale of cannabis related paraphernalia unless explicitly authorized through the use permit. Therefore, staff has included a condition of approval limiting the cannabis paraphernalia sold on site to vape pens, vape pen cartridges, vape pen batteries, chargers, and glass pipes, unless approved in writing by the Community Development Director.

The applicant plans to use one vehicle for delivery operations, which will be available to make deliveries during the same hours as the retail business hours. The delivery vehicle will not have any marking or other indications on the exterior of the vehicle that may indicate that the delivery employee is carrying cannabis goods for delivery.

General Plan, Zoning, and Land Use

The General Plan designation of the site is Business Park. The zoning of the site is Planned Business Center (PBC) and Cannabis Overlay District (CB). Cannabis dispensaries are allowed in the Cannabis Overlay District subject to the approval of a use permit by the City Council.

The Antioch Municipal Code § 9-5.3845(B) prohibits a cannabis business from locating closer than 600 feet from any private or public school serving students grade kindergarten through high school; any public park owned or operated by the city; any property occupied by a residential land use or with a residential or general plan land use designation or zoning designation; or a child care center, as defined by the Antioch Municipal Code. Additionally, the Cannabis Guidelines require cannabis dispensaries to be located at least 600 feet apart. The project is approximately 2,200 feet from the recently approved One Plant dispensary located at 2701 West 10th Street. No schools, private or public, are near the project site. The proposed project is more than 600 feet from the nearest property with a residential land use. The new child care center requirement is not applicable to the proposed project, due to the date the ordinance went into effect; nevertheless, the project site is not within 600 feet of any child care centers.

The project is located approximately 280 feet from the property line of the Babe Ruth Fields and approximately 970 feet from the nearest playing fields. The Babe Ruth Fields are privately owned and operated baseball fields; therefore, they are not subject to the separation requirement for public parks in the Antioch Municipal Code § 9-5.3845(B).

The proposed project is also located between the Al Saddiq Community Center, located next door at 2001 West 10th Street, and the Victory Outreach Church, located in the same building as the proposed dispensary. Both of these uses have Use Permits that authorize worship services and related private events, such as family gatherings and weddings. Neither are approved for school or daycare uses and are not subject to the 600 foot separation requirement.

The surrounding land uses, and zoning designations are noted below:

North: Vacant Land / Light Industrial (M-1)
South: Business Park Uses / Planned Business Center (PBC) & Cannabis Overlay
East: Al Saddiq Community Center / Planned Business Center (PBC) & Cannabis Overlay
West: Automotive Uses / Planned Business Center (PBC) & Cannabis Overlay

Site Plan

The site is approximately 1.95 acres in size with an approximately 25,380 square foot building centrally located on the site. No new construction is proposed on the site other than internal tenant improvements to the existing building. The building is currently divided into a number of different tenant suites, which are leased to a variety of tenants. The applicant is proposing to merge suites A and B, which occupy the eastern-most portion of the building and total approximately 3,800 square feet.

The customer entrance to the dispensary will be located on the east side of the building near the rear of the building. Customers will enter into an approximately 600 square foot waiting lounge and reception area where customers are required to check in with security personnel and provide valid identification before being allowed to enter the retail area. The retail area, where cannabis is sold, is approximately 2,300 square feet.

On the northeastern portion of the building is a roll-up door that will lead into an enclosed delivery area for cannabis deliveries. The area is large enough for a vehicle to pull into the delivery area with the roll-up door closed behind, which will provide a secure area for deliveries. The remainder of the interior space is used for bathrooms, administration, and a secure vault.

The approximately 68 parking spaces at the project site are shared among all of the tenants and are located at the front and rear of the building. The building was originally developed as a shared tenant building with a mix of business park uses, and staff believes there will be adequate parking to accommodate the dispensary use.

Site Security

As part of their application the applicant submitted a security plan for the site. The security plan addressed the following issues:

- Physical elements of the site such as location of the building, outdoor lighting, and parking areas.
- Electronic security such as motion sensors, controlled access areas, and surveillance cameras.
- Compliance and procedures such as inventory management, cash handling, and employee training.

The security plan was reviewed by the Antioch Police Department. After the review was complete, the Police Department, Planning staff, and the applicant met to review the plan. Given that this is a new industry in the City of Antioch, this meeting provided staff an opportunity to gain a better understanding of how the business would operate and how security measures would be implemented on the site. During the meeting, Police Department staff provided the applicant with feedback on their security plan, as well as additional site-specific security measures that they would like. The applicant was amenable to the Police Department's suggestions, such as having two armed security guards on site during business hours. The proposed security measures are consistent with the security expectations detailed in the Cannabis Guidelines.

Staff has included a condition in the attached resolution requiring the Antioch Police Department to conduct a site inspection to assess the security of the site prior to a certificate of occupancy being issued for the site. Any changes that the Antioch Police Department deem necessary upon site inspection will be incorporated into a revised site security plan that will then be submitted for their review and approval. No certificate of occupancy will be issued without final approval of a site security plan by the Antioch Police Department. In addition to the security inspection prior to issuance of certificate of occupancy, the business is required to submit to annual security audits conducted by a third party or City staff.

Operational Issues

The applicant has submitted an odor mitigation plan that discusses the measures they will take to ensure that cannabis odors will not be detected at or beyond the site. Staff has included a condition of approval requiring that adequate on-site odor control measures are maintained at all times and that cannabis odors cannot be readily detected outside the structure in which the business operates.

Staff has also included a condition of approval addressing site management and requiring the cannabis business operator to take "reasonable steps" to discourage and address any objectionable conditions that constitute a nuisance in parking areas, sidewalks, and areas surrounding the premises during business hours if directly related to patrons of the business. Staff has also included a condition of approval prohibiting the smoking or ingestion of cannabis products on-site.

Neighborhood Responsibility Plan

As part of his application, the applicant submitted a neighborhood responsibility plan detailing their efforts to mitigate any potential impacts that the business may cause

(Attachment "C"). The plan details the steps they will take to involve the community by visiting civic organizations and community meetings in Antioch to introduce the vision and mission of the organization and listen to and respond to concerns of community members. In addition to these forums, Delta Dispensary will have an open-door policy for complaints from individuals and organizations. Delta Dispensary is also going to be hosting an ongoing public information seminar series designed to inform City residents of cannabis issues and the use of cannabis.

The applicant has also committed to local hiring and spending. The dispensary plans to contract, buy, and hire locally and will be offering a "living wage," which will mean an hourly wage that is 200% higher than the California minimum wage.

Finally, Delta Dispensary has stated that they intend to be a "good neighbor" and have committed to dispensary staff doing trash clean ups within 300 feet of the site and graffiti management within the area.

ATTACHMENTS

- A: Resolution
- B: Project Overview
- C: Neighborhood Responsibility Plan
- D: Petition Submitted to Planning Commission
- E: Draft Planning Commission Minutes from June 5, 2019 Meeting

ATTACHMENT "A"

RESOLUTION NO. 2019/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING A USE PERMIT (UP-18-13) FOR A CANNABIS DISPENSARY WITH DELIVERY LOCATED AT 2101 WEST 10TH STREET, SUITES A AND B

WHEREAS, Rick Hoke requests approval of use permit for a cannabis dispensary with delivery (APN 074-051-005);

WHEREAS, this project is Categorically Exempt from the provisions of CEQA, pursuant to section 15301;

WHEREAS, the Planning Commission on June 5, 2019, duly held a public hearing and received and considered evidence, both oral and documentary and recommended the approval of the Use Permit;

WHEREAS, the City Council duly gave notice of public hearing as required by law; and

WHEREAS, on June 25, 2019, the City Council duly held a public hearing on the matter, and received and considered evidence, both oral and documentary;

NOW, THEREFORE, IT BE RESOLVED that the City Council does hereby make the following findings for approval of a Cannabis Business Use Permit:

1. The grant of such Use Permit will not be detrimental to the public health or welfare or injurious to the property or improvements in such zone or vicinity.

The proposed cannabis dispensary is required to comply with multiple conditions of approval that address the project's impact on public health and the properties in the vicinity. On-site armed security shall be required at all times with annual audits of the site security plan required. The business shall also maintain on-site odor control so that cannabis related odors are not readily detected outside the structure. Based upon the conditions imposed, the cannabis dispensary use shall not create adverse impacts to the surrounding businesses and residents.

2. The use applied at the location indicated is properly one for which a Use Permit is authorized.

The site is zoned Cannabis Overlay District. The Cannabis Overlay District allows cannabis dispensaries with the approval of a use permit.

3. That the site for the proposed use is adequate in size and shape to accommodate such use, and all parking, and other features required.

The proposed cannabis dispensary will take place in an existing commercial building with ample parking. The site has a secure area for cannabis deliveries.

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June 25, 2019

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4. That the site abuts streets and highways adequate in width and pavement type to carry the kind of traffic generated by the proposed use.

The project site is currently developed and is located on West 10th Street, which is adequate in width and pavement type to carry the traffic generated by the proposed use.

5. The granting of such Use Permit will not adversely affect the comprehensive General Plan.

The use will not adversely affect the comprehensive General Plan because the project is consistent with the General Plan designation for the site of Business Park.

6. That the location and site characteristics of the proposed cannabis business are consistent with all applicable State laws and City standards and guidelines, that all provisions have been made to ensure that the operation of the cannabis business will not create excessive demands for police service or other public services, and that the cannabis business will benefit the City of Antioch.

The conditions of approval on the project are consistent with the cannabis guidelines. The security plan has been reviewed by the Antioch Police Department and security conditions have been included per their direction. The sales taxes generated by the sale of cannabis will provide a financial benefit to the City of Antioch.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch does hereby **APPROVE** the use permit for a cannabis dispensary with delivery, located at 2101 West 10th Street, Suites A and B (APN 074-051-005) subject to the following conditions:

A. GENERAL CONDITIONS

1. The project shall comply with the Antioch Municipal Code. All construction shall conform to the requirements of the California Building Code and City of Antioch standards.
2. The applicant shall defend, indemnify, and hold harmless the City in any action brought by a third party to challenge the land use entitlement. In addition, if there is any referendum or other election action to contest or overturn these approvals, the applicant shall either withdraw the application or pay all City costs for such an election.
3. The project shall be implemented as indicated on the application form and accompanying materials provided to the City and in compliance with the Antioch Municipal Code, or as amended by the Planning Commission or City Council.

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4. No building permit will be issued unless the plan conforms to the project description and materials as approved by the City Council and the standards of the City.
5. This approval expires two years from the date of approval, June 25, 2021, unless a building permit has been issued and construction has diligently commenced thereon and has not expired, or an extension has been approved by the Zoning Administrator. Requests for extensions must be received in writing with the appropriate fees prior to the expiration of this approval. No more than one one-year extension shall be granted.
6. No permits or approvals, whether discretionary or ministerial, shall be considered if the applicant is not current on fees, reimbursement payments, and any other payments that are due.
7. City staff shall inspect the site for compliance with conditions of approval prior to the issuance of a Certificate of Occupancy or commencement of the business.
8. The applicant shall obtain an encroachment permit for all work to be done within the public right-of-way.

B. CONSTRUCTION CONDITIONS

1. The use of construction equipment shall comply with AMC § 5-17.04 and 5-17.05, or as approved in writing by the City Manager.
2. The project shall be in compliance with and supply all the necessary documentation for AMC § 6-3.2: Construction and Demolition Debris Recycling.
3. Building permits shall be secured for all proposed construction associated with this facility, including any interior improvements not expressly evident on the plans submitted.
4. Standard dust control methods shall be used to stabilize the dust generated by construction activities.

C. AGENCY REQUIREMENTS

1. All requirements of the Contra Costa County Fire Protection District shall be met.

D. FEES

1. The applicant shall pay all City fees which have been established by the City Council and as required by the Antioch Municipal Code.
2. The applicant shall pay all required fees at the time of building permit issuance.

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June 25, 2019

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E. PROPERTY MAINTENANCE

1. No illegal signs, pennants, banners, balloons, flags, or streamers shall be used on this site at any time.
2. The site shall be kept clean of all debris (boxes, junk, garbage, etc.) at all times.

F. PROJECT-SPECIFIC REQUIREMENTS

1. This use permit approval applies to the operation of a cannabis dispensary with delivery as depicted on the project plans and application materials submitted to the Community Development Department. Any forthcoming plans submitted for any purpose shall be entirely consistent with these received plans and application materials and conditions of approval herein.
2. The hours of operation shall be from 8:00 AM – 8:00 PM.
3. One delivery vehicle shall be permitted. Requests for additional vehicles shall be subject to review and approval by the Zoning Administrator.
4. All necessary licenses from the State of California shall be obtained prior to opening.
5. All persons entering the business must be at least 21 years of age with a valid identification card. An electronic reader shall be used to read and validate identification cards.
6. No consumption of any cannabis products is allowed anywhere on the property, either inside or outside of the building.
7. No free samples of cannabis products are allowed.
8. Cannabis products that are not used for display purposes or immediate sale shall be stored in a secured and locked room, safe, or vault, and in a manner reasonably designed to prevent diversion, theft, and loss.
9. Cannabis related waste shall be stored and secured in a manner that prevents diversion, theft, loss, hazards and nuisance.
10. The operator shall take reasonable steps to discourage and correct objectionable conditions that constitute a nuisance in parking areas, sidewalks and areas surrounding the premises during business hours if directly related to patrons of the business.
11. A copy of this use permit and City of Antioch business license, as well as any other State licenses, shall be on display during business hours and in a conspicuous place so that they may be readily seen by all persons entering the facility.

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12. No signs, tinting, or other graphic material may be used to obscure the storefront windows.
13. No drive-through, drive-up, or walk-up window services are allowed.
14. No fewer than two uniformed and armed security guards who are employed by a Private Patrol Operator (Security Company) who is currently licensed with the California Department of Consumer Affairs shall be on-site during business operating hours. One armed security guard shall be on-site at all times, even when the facility is closed. A copy of the contract with the Security Company shall be provided to the Community Development Director for review and approval prior to issuance of a certificate of occupancy. Should there be a change in the security private patrol operator or in the liability insurance of the applicant, the Community Development Director shall be notified within 5 business days.
15. The name of the Security Company, proof of liability insurance including a copy of all exceptions, their State license number, and the guard registration numbers for the employed guards shall be provided to the Community Development Department. Should there be a change in the security private patrol operator or in the liability insurance of the applicant, the Community Development Director shall be notified within 5 business days.
16. The City Council may require modification, discontinuance or revocation of this use permit if it finds that the use is operated or maintained in a manner that it:
 - Adversely affects the health, peace or safety of persons living or working in the surrounding area; or
 - Contributes to a public nuisance; or
 - Has resulted in excessive nuisance activities including disturbances of the peace, illegal drug activity, diversion of Cannabis or Cannabis Products, public intoxication, smoking in public, harassment of passersby, littering, or obstruction of any street, sidewalk or public way; or
 - Has resulted in or has been the target of criminal activity requiring undue attention and dedication of the Antioch Police Department resources; or
 - Violates any provision of Antioch Municipal Code or condition imposed by a City issued permit, or violates any provision of any other local, state, regulation, or order including those of state law or violates any condition imposed by permits or licenses issued in compliance with those laws.
 - Results in more than three distinct unresolved odor complaints in a twelve (12) month period.
17. The business shall incorporate and maintain adequate on-site odor control measures in such a manner that the odors of cannabis and cannabis-related products shall not be readily detected from outside of the structure in which the business operates or from other non-Cannabis businesses adjacent to the site.

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18. During regular business hours, all cannabis business premises shall be accessible, upon request, to any authorized City employee or representative for random and/or unannounced inspections. The cannabis business may be charged a fee for any inspections.
19. An annual audit of the site's security plan shall be submitted to the Antioch Police Department. The audit shall be conducted by City staff or a third-party company subject to the approval of the Antioch Police Department.
20. All points of ingress and egress to the business shall be secured with Building Code compliant commercial-grade, non-residential door locks and/or window locks. Entry and exit doors to restricted cannabis areas shall be made of reinforced metal with metal frames and have a security lock system.
21. Building signage shall not state that cannabis or cannabis products are stored, sold or handled on the site. Images of cannabis leaves, green crosses, or similar commonly-identifiable graphics are not allowed. All building signage shall be subject to staff review and approval.
22. A revised photometric plan showing a minimum two-foot candles in the front and rear parking areas surrounding suites A and B shall be submitted with the building permit application. Any additional parking lot lighting necessary to meet this requirement shall be architecturally compatible with the existing parking lot lighting.
23. Any proposed exterior changes to the site shall be shown on the building permit plan submittal. Exterior changes may be subject to administrative design review approval.
24. Any offsite improvements shall be reviewed and approved by the appropriate City of Antioch department prior to beginning said improvements.
25. The only cannabis paraphernalia allowed to be sold at the site are vape pens, vape pen cartridges, vape pen batteries, chargers, and glass pipes, unless approved in writing by the Community Development Director.
26. The delivery vehicle shall not contain identifiable markings that associate the delivery service with the cannabis business.
27. The loading and unloading of vehicles for delivery of cannabis shall be conducted in a secured, gated or enclosed area.
28. All delivery of cannabis to the site shall take place in an enclosed delivery area with a dedicated armed security guard to be present during all deliveries.
29. Bollards shall be placed on the site in front of windows and doors that make the site vulnerable to a "smash and grab" scenario. The location of the bollards shall

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June 25, 2019

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be subject to the review and approval of the Antioch Police Department prior to issuance of building permits for the project.

30. Visible signage shall be placed at the entrance of the facility notifying the public of surveillance on site.
31. Prior to a certificate of occupancy being issued for the site, the Antioch Police Department shall conduct a site inspection to assess the security of the site. Any changes the Antioch Police Department deems necessary upon site inspection shall be incorporated into a revised site security plan that is then submitted for their review and approval. No certificate of occupancy will be issued without final approval of a site security plan by the Antioch Police Department.
32. Security measures shall be designed to ensure emergency access is provided to the Antioch Police Department and the Contra Costa Fire Department for all areas on the premises in case of an emergency.
33. Security surveillance cameras shall be installed and maintained in good working order to provide coverage on a twenty-four (24) hour real-time basis of all internal and external areas of the site where cannabis is stored, transferred and dispensed, where any money is handled, and all parking areas. The cameras shall be oriented in a manner that provides clear and certain identification of all individuals within those areas. Cameras shall remain active at all times and be capable of operating under any lighting condition. Security video must use standard industry format to support criminal investigations and shall be maintained for a minimum of sixty (60) days.
34. A professionally monitored security alarm system shall be installed and maintained in good working condition. The alarm system shall include sensors to detect entry exit from all secure areas and all windows. The name and contact information of the alarm system installation and monitoring company shall be kept as part of the onsite books and records.
35. A local contact who will be responsible for addressing security and safety issues shall be provided to, and kept current with, the Antioch Police Department.
36. The applicant shall enter into a development agreement with the City of Antioch prior to a certificate of occupancy being issued for the site. No business license shall be issued without an approved development agreement.

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I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of Antioch, County of Contra Costa, State of California, at a regular meeting of said City Council held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

A8

ATTACHMENT "B"

Statement of Intent/Project Description

To Whom it May Concern:

Delta Dispensary is planning on developing a commercial cannabis retail dispensary at 2101 W. 10th St. in Antioch, CA. The building was constructed and is currently owned by the Hoke Family. The total square footage the dispensary intends to initially occupy is less than 3,800 sf and located on the southeast corner of the Gateway Center.

In accordance with CA State Law, and published Bureau of Cannabis Control Regulations Delta Dispensary is submitting this application for a commercial cannabis retail dispensary to the City of Antioch with the intention of being granted a Conditional Use Permit to operate under the City of Antioch's proposed commercial cannabis regulations.

We have been business owners within the City of Antioch for over a decade and helped to establish several small businesses that have brought tens of thousands of dollars in annual tax revenue to the community. We are active members in the community and contribute both time and financial assistance to charitable organizations that benefit the residents of Antioch. This new endeavor is projected to increase those contributions significantly through direct tax revenue to the city, by way of development agreement and/or a voter approved tax initiative that we would support.

As business owners, public safety is of the utmost concern and we are committed to providing the safest, most secure commercial cannabis facility in Antioch. In addition to the physical security measures Delta Dispensary will be implementing, and which are highlighted in the Safety and Security Section of this application, we will be deploying several active and passive measures that local law enforcement, first responders, and City of Antioch agencies will have direct access to.

We are committed to being good neighbors and our investment in security is a significant deterrence factor in discouraging any criminal activity that would adversely affect the community. Further, all of Delta Dispensary's business will be conducted under active surveillance that law enforcement will be able to remotely view at any time. All transactions will be conducted according to Bureau of Cannabis Control regulations, and in accordance with the City of Antioch's commercial cannabis regulations.

Throughout this application we have attempted to present as clear and coherent a picture of our daily operations. We look forward to building a business that the community can be proud of and investing in the community that provides us this opportunity. We look forward to working with the city on creating an environment that provides relief for thousands of cannabis users in East County; and we look forward to working with local residents and creating good paying, local employment opportunities for individuals that wish to participate in what is projected to be a \$6B dollar economy in the next 2 years. We appreciate your time and consideration of our application and look forward to discussing our plans in greater specificity to the satisfaction of City Staff and Members of the Planning Commission.

Respectfully,

The Hoke Family

ATTACHMENT "C"

Neighborhood Responsibility Plan

Delta Dispensary is committed to strong public engagement and outreach to the community. Our community outreach has three goals: (i) to establish a process by which the community can express itself regarding the project; (ii) to inform the community about medical cannabis issues; and (iii) to ensure that our approach genuinely reflects the community's needs. To reach our goals, we anticipate doing one or more of the following, depending on input at various stages of the project:

- Identifying and visiting civic, senior, and veteran organizations, health care support groups, and community meetings in the City of Antioch to introduce our nonprofit organization, our mission, and our vision for the patient care center. We believe this type of outreach establishes our legitimacy with the community and our vested interest in its welfare. We will listen receptively and respond to any concerns about the project.
- Holding or participating in a community meeting to introduce Delta Dispensary and present the project to any parties with similar goals. Again, our purpose would be to listen and find ways to be responsive. Completing our outreach efforts with a follow-up letter to community stakeholders, letting them know that we heard their concerns and what procedures we will follow in responding to such concerns.

We are committed to engaging our patient and residential communities on an ongoing basis. We will partner with local community organizations to solicit volunteers for these positions.

Outreach Strategies

Delta Dispensary will create public awareness in several ways:

Public Education

We can create public awareness of our dispensary and inform/educate interested parties through our community outreach and education programs. Given that this facility will be open to the general public and we wish to honor our customers expectation of confidentiality, specific trainings and formal orientations will be arranged by appointment. We plan on offering free workshops and seminars to our community partners on topics related to medical and adult-use cannabis and the conditions for which it is typically recommended, as well as on legal issues surrounding regulated cannabis.

Developing Provider Alliances

An important element of Delta Dispensary's community centered approach is the help we will offer our fellow neighbors in understanding the purpose of our business. To be able to do this, we must first build alliances with local residents, local business, and organizations. A key part of this outreach initiative will be educating community partners on the benefits and legalities of regulated commercial cannabis, and on the processes involved the cultivation, manufacturing, distribution, and sale of commercially regulated cannabis. Hosting educational forums will therefore be a critical element in our business approach. Building strong alliances with the community ensures clear and coherent communication about our business. At the same time, it will give us multiple primary contacts to immediately address community concerns.

Industry Leadership and Sponsorships

We will keep our corporate "brand" visible through sponsorships of community and industry causes and through industry activism that reflects our community-focused public health agenda and its emphasis on compassion and social justice.

Public Relations

Carefully managed messaging and coverage in local media can be a very effective means to create public awareness.

Community and Economic Development

The City of Antioch has shown great interest in revitalization and community development plans that correct systemic inequities and benefit blighted areas and disadvantaged populations. Delta Dispensary is committed to working with the City on addressing those needs.

Commitment to Local Hiring and Spending

We are committed to making our project a source of economic stimulus for Antioch. From initial build-out of the facility to the implementation of our community development initiatives, we intend to contract, buy, and hire locally, taking advantage of local recruitment resources to offer employment to displaced local workers who are willing to be retrained. We will also provide a "living wage" which will mean 200% of the minimum wage mandated by California. We anticipate spending at least 80% on goods and services provided by local companies.

We believe that Phase I day-to-day operations will add up to 5 full-time employment opportunities to the local Antioch economy. The dispensary will contribute directly to the revitalization of its immediate neighborhood through investment in the immediate surroundings to mitigate any potential increase in traffic. We also anticipate bringing incidental business to shops, restaurants, and other services in the area.

As part of our community development mission, we are committed to maximizing the benefits our facility will have on the City of Antioch. In making ongoing capital investments in new technologies and green energy sources we will create a stream of new one-time stimulus effects. To the extent possible, we will invest in the development of these technologies locally so that we can also purchase them locally. In implementing our Community Benefits programs, we will also attempt to ensure that Antioch reaps the benefits of direct expenditures and their multiplied effect. In providing interpreters, for example, we will seek to employ Antioch residents. Whenever possible, we will use our local human resources and local vendors to implement our charitable programs.

Community Benefits Plan

Delta Dispensary believes that it can and should have a critical role in the tax revenue generation formula for the benefit of the City of Antioch. As a LLC, we also believe that we have an important fiduciary obligation to be a "good neighbor" and provide benefits to our community as part of our mission. Therefore, we view our Community Benefits Plan as a blueprint for how we plan to accomplish our Mission. In developing our Community Benefits Plan, the following core principles that will guide us:

- Delta Dispensary's Board of Directors commits to make public a Community Benefits Mission Statement, putting forth our formal commitment to provide resources to and support the implementation of a regular Community Benefits Plan.
- Delta Dispensary will support its Community Benefits Plan at the highest level of our organization. Our Board and senior management will be responsible for overseeing the development and implementation of the Community Benefits Plan, including designating the programs or activities to be included in the plan, allocating the resources, and ensuring its regular evaluation.

- We will ensure regular involvement of the community, including that of the representatives of the targeted underserved populations, in the planning and implementation of the Community Benefits Plan.
- To develop our Mission Statement and Community Benefits Plan, we will conduct a Community Health Needs Assessment, a comprehensive review of unmet health needs of the community by analyzing community input, available public health data and an inventory of existing programs.
- We will include in our Community Benefits Plan the micro communities we wish to support, specific programs or activities that attend to the needs identified in a Community Health Needs Assessment and, measurable short and long-term goals for each program or activity.

Good Neighbor Policy

Delta Dispensary seeks to be an asset and a beneficial resource for the surrounding community. As a good neighbor, we will seek neighborhood and other necessary input through every phase of our operation, beginning with the build out and construction phase. We will meet with representatives from the Building Department, Fire Marshal's Office, Parking & Traffic Enforcement, Public Works Agency, and the Police Department to evaluate and abate any potential public safety/nuisance violations.

We also believe that being a good neighbor requires that we work to improve the neighborhood. Some of the public improvements we plan to address are:

- Access Improvements
- Drainage Improvements
- Landscape Improvements
- Sewer Improvements
- Sidewalk Improvements
- Traffic Engineering Improvements
- Lighting Improvements
- Code Compliance
- Daily Trash Cleanup within 100 feet and weekly cleanups within 250 feet
- Graffiti Management within 300 feet

Finally, we will take all efforts to mitigate noise, odor, and pollution, and will address nuisances, including limiting foot and car traffic. Delta Dispensary will establish agency and public safety bulletins to ensure proper communication channels are established between the business and the surrounding stakeholders of the neighborhood. Through those bulletins if there arises a need to speak with a representative of Delta Dispensary for any reason, there will always be someone with decision making abilities available.

Delta Dispensary guarantees an open door policy for complaints and is committed to maintaining meaningful and respectable relationships to surrounding businesses and households. Delta Dispensary welcomes any individual or group who wishes to be educated on the cannabis industry or the company's business model to attend a community open house meeting. This meeting will be held prior to the grand opening. Fliers and informational packets will be distributed to the surrounding area in advance of the meeting.

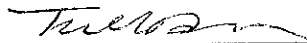
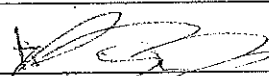
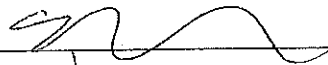
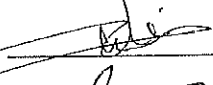
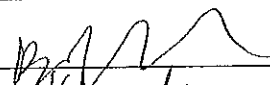
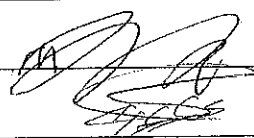
We plan to meet with the neighborhood association as well as our neighbors adjacent to us on all sides to gain complete support of this project.

ATTACHMENT "D"

OBJECTION TO CANNABIS DISPENSARY

We are members of the Masjid Abukakr Community Center at 2001 W. 10th Street, Antioch, California.

We object to the Cannabis Dispensary being located the next block to our community center which is a center and gathering place for families and children. The center is used daily, opening at sunrise until evening prayers at 10:00 p.m.



Fotis Obad
Omar Obad
Monameh
Jibreel Obad


adnan

Khali
Abdullah
Sam
Amel
Eric White
Zachary Paul


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Awadalla Mustafa

Mu Yasin Munir Yasin

NASSEF AHMED

NAYEF AYESH

HAMOOD ALRAZZAL

Ghassan Alzugair

Mirwais Naqvi

OTHMAN ALHAMMOUDI

MUHAMMAD SELAM

Amr Alomari

AFZAL BUTT

FURKAN AHMED

Qassem Naser

Fadhel Naser

Muhammad Mohammed

Saeed Nishery

Mohammed Gharbi

HAMMAM

Helal Alasad

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Ver

Soltanul Islam

Zahid Hassan

Osama Saleh

Zayed Hadeen

Faraz

Yousuf Javed

Mahmud Karim

Wasiqullah

Mohammed Khalid

Mahmudullah Nazki

Rafiq

Mohammad. A. Friez

Nasir R

CAFY IBRAHIM

Bamkatullah Sherazi

Wasim Ahmad

Mohammed

Mohammed Shahzad

Ibriyamin Tolstoy

ABDUL R. QURESHI

Luz M. Yasu

Samira Nalshah

Aref Ali

hith

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Sammy Nalsh

Ali Alawdi

Nabil Almatari

FARIO FATTOUT

Ismail alshabazz

Pedro Davis

Mohammed Khlewi

Sagheer

Amin Ammar

M. NAVID

Wabeer malik

Sabirul Motiee

Mohammed Alrefai

Ahmed Saane

Abubakar Hadnan

Alomehi Walere

CRISSEM NASEF

Abdullah Ahmad

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[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

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[Signature]

[Signature]

[Signature]

[Signature]

Khalid Ahmael

Taher

Maggi Alhach

Murtela Lavel

Abdiwahab Hasni

Abdurahman Hassan

Majid Qureshi

Abbas Hdwan

Shafiq Umaru

Reaon

Abdusamad Kuberou

NASSIR mohamed

SABIR N/A2

AHMAD ELSANRY

Yaser Jamsheidi

Mohammad Yasser

Haik Roudahe

Ibrahim Mohamed

NAJIBULLAH NASERT

Noor Mohammed

Mahmoud Ibrahim

Yabje Noory

Fatima Noory

Abdenalek Ali

Attaullah Ahmad

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~~Masjid~~

~~John~~

~~John~~

~~John~~

~~John~~

~~Abdul~~

Abdullah Naser
Kassem Saleh

John

Emad

Mathan Naser

Ahmed Naser

Kassem Naser

Saleh Naser

ABDUL AHMED

Emad addin Al-Zup

Abdulgabbah Aldebshi

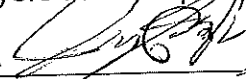
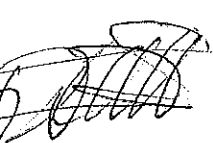
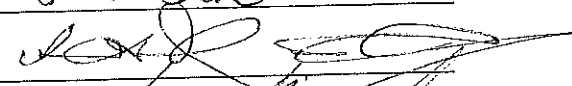
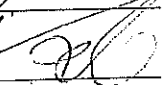
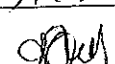
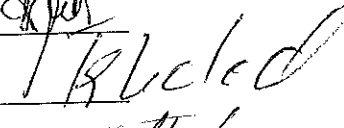
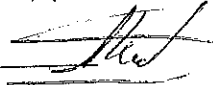
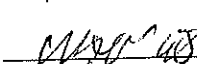

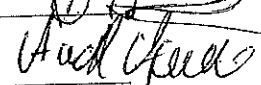
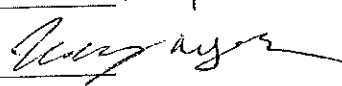
Basam Khorbin

Aimen ~~Anton~~

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HAMAM 
LARDJANE FARID 
Soyfullah Obad
Mousa Tadjah
Fakhim Chaiti
Bun Simable

N.C. de 
Hamza A
Ibrahim Ahamad
Shahel 
Khalid 
Hamidi 
Musa 
Hamid Ahmad 
AWAD AYESH 
Ayesha Samal Ayesha
Nafze Ayesha 
Marjeh Babiker
Khaled Obied
Abdirahman Hashi

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AC

Few

Abdullah

~~Abdullah~~

Abdullah

Abdullah

Abdullah

Abdullah

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Abdullah

Abdullah

Abdullah

Habib Omar

Mohamed

Ahmed Omar


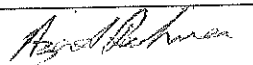
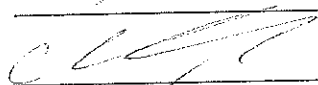

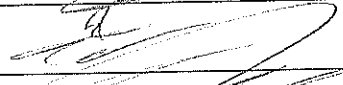
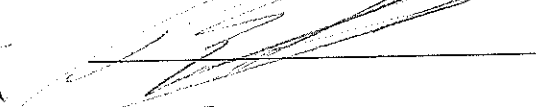
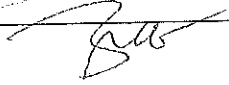
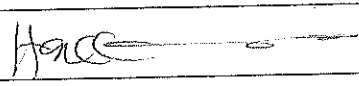
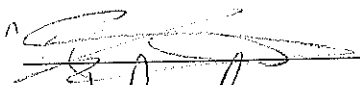
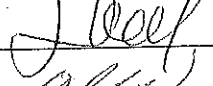

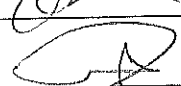
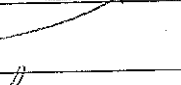
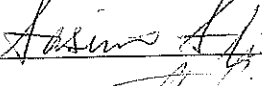
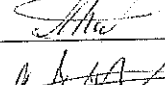
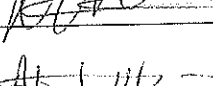
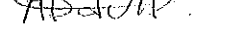
Abdullah

Ali

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USMAN WAHID	
AZAN RAHMAN	
Waleed Sabir	
Abdul Nassar	
Abdul Qasim	
Esmat Karimi	
Nazar Arzani	
HARON SHERLA	
ODAY AL MADOST	
Hellal Mohamed	
Ahmed Obad	
Gaber Mohamed	
Habib Saeed	
Aasim Ali	
Hamid Hamid	
Noman Najid	
Abdullah Matice	

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Camal Ahmad
Samir Ahmad
Abdullah
Antioch Resident - Emilio Fuentes
Antioch Resident - Mach
Antioch Resident - Angelica Cabrera
Antioch Resident - [Signature]
Antioch Resident - Cynthia Lopez
Antioch Resident - Amanda Calderon
Antioch Resident - Paul Thatcher
Antioch Resident - ERIKA THATCHER
Antioch Resident - [Signature]
Antioch - Mach
Antioch Resident - Zayid Ahmad
Antioch Resident - Habib. Ghafoori
HAKIMISYEDI
Masoud Sayedi
Zelkha Dabir

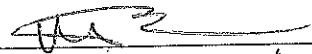
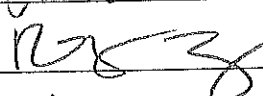

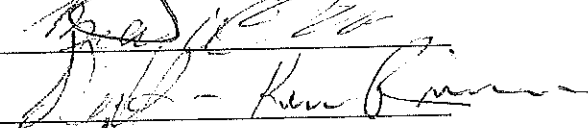
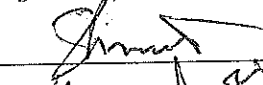
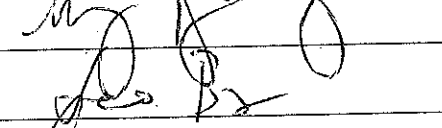
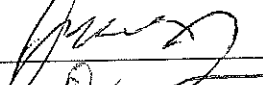
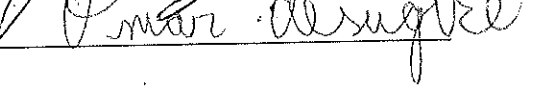
OBJECTION TO CANNABIS DISPENSARY

NEIGHBORS

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Yousif
Victory outreach
Slicks Barber


Vanessa

Ryz

Ray

Dyl - Ken

Jamar

Jamar

Jamar

Jamar

ATTACHMENT "E"

CITY OF ANTIOCH PLANNING COMMISSION

Regular Meeting
6:30 p.m.

June 5, 2019
City Council Chambers

Vice Chair Schneiderman called the meeting to order at 6:30 P.M. on Wednesday, June 5, 2019 in the City Council Chambers. She stated that all items that can be appealed under 9-5.2509 of the Antioch Municipal Code must be appealed within five (5) working days of the date of the decision. The final appeal date of decisions made at this meeting is 5:00 P.M. on Wednesday, June 12, 2019.

ROLL CALL

Present: Commissioners Parsons, Soliz, Martin and Vice Chair Schneiderman
Absent: Commissioners Motts, Zacharatos and Chair Turnage
Staff: Senior Civil Engineer, Ken Warren
Planning Manager, Alexis Morris
Associate Planner, Zoe Merideth
City Attorney, Thomas Smith
Lieutenant, Desmond Bittner
Minutes Clerk, Kitty Eiden

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. **Approval of Minutes:** **None**

NEW PUBLIC HEARING

2. **UP-18-13 – Delta Dispensary Cannabis Dispensary** – Delta Dispensary is requesting a Use Permit for a cannabis dispensary with delivery. The project site is located at 2101 West Tenth Street. This project has been found to be Categorically Exempt from the requirements of the California Environmental Quality Act (APN 074-051-005).

Associate Planner Merideth presented the staff report dated May 31, 2019 recommending the Planning Commission approve the Use Permit (UP-18-13) for cannabis dispensary with delivery.

Rick, Dustin and Richard Hoke, Richards Construction and Business Park, gave a PowerPoint presentation of their project and discussed the medicinal benefits of cannabis use. They thanked the Planning Commission for consideration of their application and staff for their hard work, and recommendation.

Commissioner Martin thanked the applicant for providing the Commission with a floor plan of the project.

In response to Commissioner Martin, Mr. Hoke stated his family would be running the business, and they would be selling salves, lotions and cannabis.

Commissioner Soliz questioned if the applicant had any idea of what their ongoing benefit would be for Antioch and noted that this was an issue because the City was looking for ways to mitigate any potential impacts to police services. He expressed concern regarding the location of this business due to its close proximity to the Babe Ruth fields where children congregate and suggested the applicant mitigate that issue or relocate to a more appropriate location.

Commissioner Parsons commented that she looked at the separation issue and if you drew a circle around the project area, it would be within 600-feet of the sports fields; however, by means of travel it was not within the separation area. She stated she did not believe this project would impact children.

Vice Chair Schneiderman asked if Mr. Hoke had an advisor or consultant and if hours of operation would conflict with when children would be present at adjacent religious facilities.

Mr. Hoke responded that his consultant, Jason Teramoto, was present this evening. He reported that he has had conversations with the church and they had come to an agreement on how they would work around their service times.

Vice Chair Schneiderman opened the public hearing.

Fredric Webster, Attorney representing Masjid AbuBakr Muslim Community Center, stated their facility was 100-150-feet from this proposed operation and they were opposed to the opening of this cannabis dispensary. He reported they had approximately 400 members and he presented letters of objection to the Planning Commission signed by approximately 325 people. He noted section 9-5.3845 of the Antioch Municipal Code stated that a cannabis business shall be located no closer than 600-feet from a private/public school serving students Kindergarten through High School. He noted that they run a school in the context of teaching religion and therefore feel that they fall within that exception that there should be no close cannabis dispensary near them. He referenced the City's rules regarding tobacco and alcohol use permits, noting that they indicated that no use permit shall be issued within 500-feet of any school, park, recreational center, child care center or similar use. He commented that their Community Center was a similar use. He stated they were objecting to the issuance of any permits

with respect to this facility based on the fact that they had a community of 350-400 which included children that were present on a consistent basis. He noted they were also concerned about odors, traffic generation, and the hours of operation conflicting with their facility. In summary, he noted this application was not in conformance with the tenor and aspects with what the City wanted with respect to a cannabis dispensary being isolated away from members of the community and families. He reported that many members of the Community Center were present this evening because they did not want this business near their facility. He clarified that the Islamic religion did not support the use of alcohol or cigarettes and families would be able to witness this use next door to their Community Center.

In response to Vice Chair Schneiderman, Mr. Webster confirmed that the Muslim Community Center was gated; however, he noted that they participated in the surrounding area.

Commissioner Parsons stated that she had visited mosques and observed that they were not allowed to disseminate to the exterior of the facility. She questioned if it was the proximity or the use of the business that was objectionable. She explained that the business was prohibited from having any odor.

Mr. Webster explained that once the business was permitted, it was a difficult issue to marginalize and eliminate. He noted that it would be a taking without compensation which would be difficult and expensive for members of the Mosque should they wish to proceed in that direction. He clarified that the objection was the business being within 100-125 feet of their facility. He commented that the members of their community would have exposure to the dispensary and their customers as they arrived and left their facility. He questioned if vaping products would be subject to the Tobacco Use Ordinance. Additionally, he questioned what would prevent customers from consuming products outside of the business.

Commissioner Parsons explained that the business was prohibited from allowing the use of cannabis outside and if there was cannabis use outside of the business, they would be in violation of their Use Permit, and could be shut down. She encouraged Mr. Webster to wait to see if violations occurred and if so, voice objections at that time.

Mr. Webster stated that he felt it was too optimistic to believe that violations would not occur.

Commissioner Parsons stated that there were laws that prohibited violations and currently cannabis dispensaries were allowed in this area. She noted that the children who attended her church would not be wandering into the dispensary area and she would not allow her great grandchildren to wander beyond a barrier. She stated that she believed the two uses could work cooperatively.

Mr. Webster stated he believed Commissioner Parsons was being very optimistic and noted that not all parents were as vigilant with respect to their children. Additionally, he questioned why Community Center attendees would suddenly have to be vigilant, when this business would be changing their lives in violation of the intent and purpose of the City Ordinance. He stated he understood that it was an area designated for cannabis dispensaries; however, they were asking for compliance with the separation requirement and that it be located at least 600-feet from a Community Center where families congregated.

Commissioner Parsons stated that the cannabis business had the right to be at this location and the Community Center had control over their attendees.

Mr. Webster reiterated that he did not believe the cannabis business had the right to be located within 600-feet of where families participate in religious activities. He stated the City was now asking them to change their lifestyle so that they did not go near a business that was 125-feet away and in violation of the Antioch Municipal Code.

Commissioner Parsons stated that she understood Mr. Webster's concerns; however, she believed his argument was with the City Council who set parameters that did not include religious facilities. She stated Council provided the rules that the Planning Commission were guided by and they were not allowed to deny the Use Permit based on this location.

Mr. Webster stated if the Commission would not issue a permit for a smoke shop within 500- yards of a Child Care Center or similar use, how could they now say they were authorized to approve a cannabis dispensary within 125-feet of the Community Center.

Commissioner Parsons reiterated that the Planning Commission was authorized to recommend to the City Council that they approve this cannabis use under the rules that were given.

Amer Abusafieh, Walnut Creek resident, stated he stood in opposition to the dispensary noting the location being within 100-feet of the Muslim Community Center was unacceptable. He noted approximately 100 children played in the yard in celebration of Ramadan. He stated it was within the Planning Commission's purview to accept or reject this use permit. He announced that they would have 20-times more people at the next meeting, on this issue, to stand in opposition.

Tangir Choudhary, Brentwood resident, stated that they did not just stay indoors at the Community Center because they came there to socialize and the children came to learn. He noted the children were allowed to play in the parking lot and he was concerned that they could witness someone from the dispensary, partaking in the item they just purchased and leaving the area intoxicated.

Richard Azhammour, Antioch resident, stated that if they had a Cannabis use next door to their Mosque, they would have to change their ways and place cameras on the property to prove when violations occurred. He questioned if Mr. Hoke discussed their project with the Mosque. He reiterated that children used the outdoor area for play and the fence was shared with the Cannabis Dispensary property. He questioned what the policy was for dispensary patrons using their products outside on the property.

Commissioner Parsons reiterated that Council had not included churches in their parameters and the next step would be for the Mosque to voice their concerns to the City Council.

City Attorney Smith mentioned that during public comment a brief response was acceptable; however, they wanted to allow speakers to provide their comments without engaging in extensive dialogue.

Armando Cableron, Antioch resident, discussed his criminal history and noted that he was reformed which he attributed to the Muslim Community Center. He noted placing this business next to a place of worship was unacceptable because of potential crimes that it may bring. He further noted that in the past he had witnessed criminal activity occurring at cannabis clubs. He stated he was opposed to having this business 100-feet from the Community Center.

Mohammad Musazay, Antioch resident, stated he was speaking in opposition to the Use Permit. He noted that it was a very active Community Center and his child was present most of the time.

Vice Chair Schneiderman questioned if the Community Center was a school.

Mr. Musazay responded that his child attended the Community Center during the summer time.

Sammy Natshah provided written comment explaining that he believed the dispensary was too close to the Muslim Community Center.

Omar Alsugire, Antioch resident, stated it was his understanding that there were two dispensaries next to the Mosque and economically he did not know how this dispensary would help the community. He suggested the space be utilized as a supermarket.

Jason Teramoto, Lead Consultant for the Hoke family, discussed his professional history. In responding to previous comments, he clarified the dispensary would be a family operated business and products would include vaping, flowers, edibles, and tinctures. He noted the public benefit was included in the Development Agreement and the framework for it had been established. He provided a diagram of the 600-foot radius and noted that the Babe Ruth field was outside the 600-foot radius and the path to get there was prohibitive. He stated they have had an open door policy to address complaints since the application was filed and he had just found out about the Community Center's grievances

on June 3, 2019. He reported that he made an attempt to introduce himself to them today. He commented that at no point during the process did they receive any concerns from the Community Center and they would be happy to discuss any mitigating factors to address their concerns. He commented that they would be providing public information on drug diversion and rehabilitation programs. He mentioned that he was included in one of the drafting groups for Proposition 64.

Vice Chair Schneiderman closed the public hearing.

In response to Commissioner Parsons, Lieutenant Bittner reported that the security plan was reviewed by Captain Morefield and determined to be adequate for the site.

Vice Chair Schneiderman questioned if a wall placed between the Community Center and the Cannabis Dispensary would mitigate the potential impacts.

Lieutenant Bittner stated that he was not familiar enough with site to comment.

Commissioner Parsons suggested that the applicant discuss the use of landscaping material to block the view between the uses with members of the Mosque.

In response to Commissioner Martin, City Attorney Smith clarified that Mosques and religious institutions were not included in the protected uses that would be within the 600-foot separation requirement. Planning Manager Morris responded that as conditioned they could make the findings to approve the Use Permit and determine that it was consistent with the Antioch Municipal Code. City Attorney Smith reported that this use was legal and the applicant was required to have a security plan. Senior Planner Morris stated this application would not be the approval of the sale of illegal drugs and the security plan was subject to an annual audit. She noted any illegal activities would be subject to law enforcement. She confirmed that this hearing was properly noticed.

Commissioner Soliz stated rules were set forth by Council to assure that these businesses did not locate in close proximity to children; however, this project was 280-feet from the Babe Ruth fields and within 150-feet from the Mosque, and Victory Outreach Church. He noted that even though the Ordinance as written may not specifically say to keep it away from these uses, that was where it was going. He explained that cannabis dispensaries remained illegal under Federal law, which superseded State law. He stated he believed there were major issues that needed to be addressed in this proposal and building a wall or planting landscaping would not mitigate the fact that it was located in close proximity to where children congregate. He stated he believed there were probably better places for this facility. He voiced his support for having this item go to the City Attorney's office for further clarification, as to whether the sports fields qualified as a park and whether the congregations of people at the Mosque and Victory Outreach were a violation of the Ordinance. He stated if it went forward to Council, they would not take the time to review the outstanding issues and valid points were raised that warranted further discussion. He reiterated that he was very concerned with the business being in close proximity to children and that the applicant had not addressed the economic benefit to the

City. He questioned if Council had provided the parameters with regards to which taxation rate would apply to these businesses. He commented that a Development Agreement was not included in the proposal.

Planning Manager Morris clarified that the Planning Commission this evening was making a recommendation and regardless of the outcome of the vote, this item would go to Council.

City Attorney Smith clarified that the ordinance applied to city-owned parks; therefore, the Babe Ruth Sports fields would not be included.

Vice Chair Schneiderman reported that she had driven by the property and witnessed children playing in the parking lot. She noted that she would support mitigation to satisfy the speakers concerns with regards to the children at the adjacent Mosque and church.

Commissioner Parsons stated that Council should review the parameters defined of the Ordinance because child care centers within churches and mosques were not defined.

In response to Commissioner Parsons, Planning Manager Morris explained that the Planning Commission was being asked to make a recommendation to the City Council on the Use Permit application which was the land use entitlement to allow the operation of a cannabis dispensary at this location. She noted in order for the City Council to approve the project, they would have to make the findings that were no negative impacts of this project on the City and that it was consistent with the City's codes and requirements.

A motion was made by Commissioner Soliz to deny the Use Permit (UP-18-13) for the cannabis dispensary with delivery. The motioned died for the lack of a second.

RESOLUTION NO. 2019-17

On motion by Commissioner Martin, seconded by Commissioner Parsons, the Planning Commission recommended the City Council approve the Use Permit (UP-18-13) for cannabis dispensary with delivery. The motion carried the following vote:

AYES:	Schneiderman, Parsons, Martin
NOES:	Soliz
ABSTAIN:	None
ABSENT:	Motts, Zacharatos, Turnage

Commissioner Martin stated he made the previous motion with the understanding that the applicant followed the requirements. He suggested Council revisit whether there should be other exceptions within the overlay district. He questioned whether a second formal recommendation could be made to the Council.

City Attorney Smith responded that Commissioner Martin's concern regarding the overlay district would likely be taken up by Council; however, if he wanted to make a separate recommendation, he asks that it be condensed so specific concerns were noted.

On motion by Commissioner Martin, seconded by Commissioner Parsons, the Planning Commission recommended the City Council review all of the restrictions that may need to be reconsidered in the cannabis overlay district and not just those currently listed. The motion carried the following vote:

AYES: Schneiderman, Parsons, Martin and Soliz
NOES: None
ABSTAIN: None
ABSENT: Motts, Zacharatos, Turnage

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

None.

COMMITTEE REPORTS

None.

ADJOURNMENT

On motion by Commissioner Martin, seconded by Commissioner Parsons, the Planning Commission adjourned the meeting. The motion carried the following vote:

AYES: Schneiderman, Parsons, Martin and Soliz
NOES: None
ABSTAIN: None
ABSENT: Motts, Zacharatos, Turnage

The meeting was adjourned at 7:49 P.M. to the next regularly scheduled meeting on June 19, 2019 at 6:30 P.M.

Respectfully submitted:
KITTY EIDEN, Minutes Clerk



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Arne Simonsen, CMC, City Clerk
Christina Garcia, CMC, Deputy City Clerk

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: Contra Costa Transportation Authority (CCTA) – Citizens Advisory Committee (CAC) vacancy for one partial-term appointment expiring August 2021 (Antioch Representative)

RECOMMENDED ACTION

It is recommended that the Mayor nominate and Council appoint by resolution one (1) partial-term vacancy to the Contra Costa Transportation Authority – Citizens Advisory Committee, expiring August 2021, to represent the City of Antioch.

FISCAL IMPACT

There is no fiscal impact to the City as the position is voluntary.

DISCUSSION

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the implementation of the CCTA Transportation Expenditure Plan and Growth Management Program. The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns, and the County); three “at-large” members are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

Meetings are scheduled for the fourth Wednesday of the month at 6:30 p.m. in the CCTA’s Walnut Creek offices at 2999 Oak Road, Suite 100. Additional information can be found on the CCTA website at www.ccta.net.

The City of Antioch has one partial-term vacancy to the CAC that will expire August 2021. The Clerk’s Office received one application for this vacancy from Eduardo Cendejas, and he was interviewed by Mayor Wright.

ATTACHMENTS

- A. Resolution
- B. Application of the listed applicant

RESOLUTION NO. 2019/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPOINTING [INSERT NAME OF APPOINTEE AFTER APPOINTMENT] TO THE
CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) – CITIZENS ADVISORY
COMMITTEE (CAC) FOR THE (1) ONE PARTIAL-TERM VACANCY,
ENDING IN AUGUST 2021**

WHEREAS, there is currently (1) one partial-term vacancy on the Contra Costa Transportation Authority (CCTA) – Citizens Advisory Committee (CAC) ending in August 2021; and

WHEREAS, the City Clerk made announcement of the vacancy and solicited applications for the (1) one partial-term vacancy; and

WHEREAS, Mayor Sean Wright considered one application received and interviewed the interested applicant; and

WHEREAS, Antioch Municipal Code Section 2-5.201 requires that the Mayor nominate candidates for membership on all boards and commissions and requires that the City Council approve, by a majority vote, the appointment of said nominee; and

WHEREAS, Mayor Sean Wright has nominated [insert name of appointee after appointment] to the one (1) partial-term vacancy to the Contra Costa Transportation Authority (CCTA) – Citizens Advisory Committee (CAC).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approve the Mayor's nomination of [insert name of appointee after appointment] to the one (1) partial-term vacancy, ending in August 2021, and appoint him to serve on the Contra Costa Transportation Authority (CCTA) – Citizens Advisory Committee (CAC).

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

RECEIVED

APR 12 2019

Name of Appointing Agency: **City of Antioch**

CITY OF ANTIOCH
CITY CLERK

Name: EDUARDO CENDEJAS

Address: 2709 HARVEST LANE

Antioch, CA Zip Code: 94531

Phone: 925-785-5372

E-mail: ec80inspect@yahoo.com

How many years have you lived in Antioch? 7 years

Are you registered to vote in Antioch? ☒ Yes ☐ No

Education:

DIABLO VALLEY COLLEGE
CONSTRUCTION MANAGEMENT

Briefly describe your interest in serving on the Citizens Advisory Committee, citing any relevant volunteer or work experience.

WITH SO MUCH GOING ON IN THE CITY OF ANTIOCH
I FEEL THAT I CAN CONTRIBUTE TO MY COMMUNITY
BY SERVING ON THE ADVISORY COMMITTEE AND
REPRESENTING ANTIOCH THE BEST WAY I CAN BY USING
MY EXPERIENCES AS WELL AS OBTAINING MORE KNOWLEDGE.


List and briefly describe any participation in volunteer, community or professional organizations that are relevant to your candidacy for the Citizens Advisory Committee.

~ SERVED ON THE TAX OVERSIGHT
COMMITTEE FOR 1 term. IN ANTIOCH.
- SERVED ON THE PLANNING COMMISSION
FOR 2 years IN FRANKLIN PARK, ILLINOIS

What is your particular interest in transportation?

INTERESTED IN ANY TRANSPORTATION INVOLVING
ANTIOCH AS WELL AS THE EAST BAY.

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed to the Citizens Advisory Committee. YES


Applicant's Signature

4/12/19
Date

INSTRUCTIONS

APPLICANTS: Submit your completed application directly to the **Antioch City Clerk** by the **extended deadline date of no later than 5 p.m. on Friday, April 12, 2019.**



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Resolution Approving and Adopting a Two-Year Operating Budget for the Fiscal Years 2019-21

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving and adopting a two-year operating budget for fiscal years 2019-21, appropriating the funds necessary to meet the expenditures set forth therein, and revising the fiscal year 2018-19 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in this report and attachments.

DISCUSSION

The purpose of this agenda item is to approve the FY2019-21 Operating Budget, which includes revising the FY2018-19 Operating Budget. This is a two year budget.

A thorough review of the budget has been completed by the City Council through a series of budget study sessions with direction given that has been incorporated into the draft budget document before Council for consideration.

As discussed at the final budget study session on May 28th, the following items per Council direction are incorporated into the draft budget:

- Funding for Assistant City Manager position which was previously proposed to be frozen for this two-year budget cycle.
- Sworn Police staffing funded at 115 Officers in FY19/20 verses 112 in FY19/20 and increasing to 115 in FY20/21.
- Increase in elected officials' salaries beginning in January 2021, for 6 months of budget impact in the second year of the two-year budget.
- Increase in the Police vacancy factor from 2% to 2.5% in the FY20/21 budget, resulting in an additional \$170,000 in savings incorporated into the budget.

With the adoption of this budget, the following continued commitments of General Fund fund balance are reflected in the budget document and resolution adopting the budget:

- Litigation/Insurance reserve of \$500,000.
- Measure C half cent sales tax revenues, which end in fiscal year 2018-19, shall be committed to Police and Code Enforcement services as follows:
 - Code Enforcement – In an amount necessary to fund one Code Enforcement Manager, one Code Enforcement Officer, two General Laborers, one Development Services Engineering/Tech and any necessary equipment dedicated to Code Enforcement services; and
 - Police Services – In an amount equal to the total projected Measure C revenue in fiscal year 2018-19 less the amount allocated to Code Enforcement. The amount will be in addition to the “base” General Fund appropriation for Police Services as determined in the fiscal year 2018-19 budget year to determine the total Police Services appropriation. Expenditures will be first applied to the General Fund appropriation amount and then Measure C revenue/appropriation.
- 1% Sales Tax revenues shall be committed in fiscal years 2019-21 as detailed on page 58 of the adopted 2019-21 budget document. City Council shall have the authority to change the allocation of the revenues at any time during a public meeting.
- The Budget Stabilization Fund shall be committed for unexpected General Fund budget variances, unanticipated projects and/or expenses, unfunded liabilities and to maintain a minimum 20% unassigned fund balance within the General Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be committed at 5% of the total compensated absences liability provided in the previous year’s annual audit.

Summary of General Fund Budget

Chart A provides a summary of the revised fiscal year 2018-19 budget, and the proposed 2019-20 and 2020-21 budgets that incorporate all changes as discussed during the budget study sessions.

CHART A

	June 30, 2019 Revised	June 30, 2020 Proposed	June 30, 2021 Proposed
Projected Fund Balance July 1,	\$15,143,536	\$19,866,695	\$20,186,739
Revenues:			
Taxes	43,992,816	44,962,583	47,121,822
Taxes – Measure C	5,682,052	0	0
1% Sales Tax	3,702,710	15,145,698	15,706,984
Licenses & Permits	1,499,062	1,280,000	1,280,000
Fines & Penalties	120,000	135,000	135,000
Investment Income & Rentals	615,000	570,000	575,000
Revenue from Other Agencies	891,135	288,976	288,976
Current Service Charges	2,725,815	2,831,646	4,114,491
Other Revenue	1,240,007	879,000	618,000
Transfers In	3,273,312	3,433,778	3,587,987
Total Revenues	63,741,909	69,526,681	73,428,260
Expenditures:			
Legislative & Administrative	3,346,967	4,452,615	4,980,537
Finance	1,445,746	1,482,096	1,779,552
Nondepartmental	2,914,577	3,321,375	2,878,769
Public Works	7,826,505	8,599,281	8,704,812
Police Services	30,731,841	43,076,619	45,578,360
Police Services – Measure C	6,059,367	0	0
Police Services – Animal Support	1,204,182	1,483,186	1,758,890
Recreation/Community Services	1,599,292	2,459,506	3,030,382
Community Development	3,469,132	4,331,959	4,694,549
Code Enforcement – Measure C	421,141	0	0
Total Expenditures	59,018,750	69,206,637	73,405,851
Net	4,723,159	320,044	22,409
Projected Fund Balance June 30,	\$19,866,695	\$20,186,739	\$20,209,148
Assigned for Projects	320,000	0	0
Committed for Compensated Absences	113,691	115,000	115,000
Committed for Litigation Reserve	500,000	500,000	500,000
Unassigned Reserve %	29.70%	28.15%	26.68%

After the last study session, the General Fund budget was once again reviewed to see if the current year required any additional changes. In the current year, we were able to capture slight increases in projected revenues based on year to date actuals. This has

resulted in increasing the projected ending fund balance at June 30, 2019 to \$19,866,695 with a \$4,723,159 surplus. \$2.45M of this surplus is attributable to approximately \$600,000 more in Measure C revenues than projected and \$1.85M of 1% sales tax (Measure W) monies not budgeted for; \$320,000 attributable to one-time revenue projects for the youth network manager (\$120,000) and City signage (\$200,000) that will not be started by fiscal year end; and \$381,777 attributable to reimbursement from Department of Water Resources for usable river water days not budgeted. The \$320,000 amount is reflected in Chart A on the previous page as an assignment of fund balance and is re-budgeted in fiscal year 2019-20.

Based on the draft budget before Council, the City is currently in a healthy financial position. This City Council has decided to make substantive additional investments into the community to help revitalize, beautify, unify as well as incentivize economic growth with the addition of 41 positions City-wide (refer to Attachment A for detail of positions) and increased economic development and recreation funding. This Council has also decided to address the City's growing unfunded liabilities by utilizing Budget Stabilization funds to meet the Actuarially Determined Contribution for the City's OPEB plans, which will result in setting aside at least an additional \$1.3M annually to the Section 115 trust for the plans.

Council has worked diligently on this draft budget for adoption this evening in order to balance priorities within budget parameters to align with the strategic plan and visions for this City that Council adopted earlier this year. This has resulted in a balanced budget with continued projections of being in balance until fiscal year 2024-25. As discussed with Council previously, this budget is not carved in stone and is a living, dynamic document designed to be flexible to evolving community priorities, needs and Council direction. A mid-year review will be done next year to: review how budget projections are comparing to year to date actuals; discuss any new community perspectives or needs that have occurred that need to be incorporated into the budget; and any new revenue sources (such as cannabis revenues). The FY20 and FY21 budgets can be amended at that time.

The draft budget document attached includes more specific information on the General Fund and all other funds of the City.

Other Items

A summary table is included in the budget (pages 50-51 in Attachment D) detailing annual purchase orders and/or contracts over \$50,000 which by their nature are excluded from bidding in the City's purchasing policy (i.e., proprietary, multiple small item purchases, etc). Per the City's purchasing policy, a contract for services or purchase of goods over \$50,000 must be approved by the City Council. While these items are included in the budget totals provided, in order to reflect explicit approval of each individual purchase order and/or contract, a list is provided to demonstrate compliance with City policy. Goods or services in which the City goes out to bid that are \$50,000 and above will continue to be presented to Council for approval on an individual basis as they arise.

ATTACHMENTS

- A.** Added Staffing in Draft Budget
- B.** General Fund Projections
- C.** Resolution Approving Adoption of the 2019-21 Budget
- D.** Draft Fiscal Year 2019-21 Operating Budget

ATTACHMENT A**ADDED STAFFING IN DRAFT BUDGET**

Department/ Position Request	FY19/20 General Fund	FY19/20 Other Funds	FY20/21 General Fund	FY20/21 Other Funds
	Amount	Amount	Amount	Amount
Community Development				
General Laborer (2)	\$ 88,250	\$ -	\$ 191,990	\$ -
PTH Savings	(17,500)	-	(35,000)	-
Code Enforcement Officer (4)	264,292	-	576,980	-
Contract Officer Savings	(125,000)	-	(250,000)	-
Reclassify General Laborers	19,575	-	21,200	-
Assistant Planner	66,308	-	144,765	-
Development Services Tech (1)	61,565	-	140,920	-
PTH Savings	(12,000)	-	(24,000)	-
Total Community Dev.	\$ 345,490	\$ -	\$ 766,855	\$ -
Police				
Crime Analyst	\$ 72,915	\$ -	\$ 159,515	\$ -
DVM	128,987	-	288,184	-
PTH Savings	(37,000)	-	(74,000)	-
Animal Care Attendant (2)	63,820	-	137,204	-
PTH Savings	(30,000)	-	(60,000)	-
Office Assistant (Animal Shelter)	37,909	-	83,688	-
CSO's (3)	175,635	-	386,865	-
Records Technician (2)	99,005	-	214,534	-
Police Officers (6) = 110 sworn	1,091,103	-	1,156,258	-
Police Officers (5) = 115 sworn	474,280	-	1,063,750	-
Total Police	\$ 2,076,654	\$ -	\$ 3,355,998	\$ -
Information Systems				
Computer Technician	\$ -	\$ -	\$ -	\$ 115,328
Public Works				
Engineer	\$ 16,436	\$ 49,310	\$ 35,714	\$ 107,142
Administrative Assistant (2)	-	90,850	-	196,524
Landscape Maintenance Wkr	26,320	26,320	57,682	57,682
Water Treatment Maint. Wkr.	-	58,708	-	134,540
Facility Maintenance Wkr.	26,320	26,320	58,491	58,491
Freeze Deputy Director	(43,011)	(202,769)	(46,389)	(218,689)
Total Public Works	\$ 26,065	\$ 48,739	\$ 105,498	\$ 335,690
Recreation				
Reclassify Specialists	\$ 26,190	\$ -	\$ 44,366	\$ -
Office Assistant	37,909	-	83,688	-
Total Recreation	\$ 64,099	\$ -	\$ 128,054	\$ -
City Manager				
PIO	\$ 100,000	\$ -	\$ 180,000	\$ -
Human Resources				
HR Technician	\$ 63,941	\$ -	\$ 138,954	\$ -
Risk Manager	-	90,996	-	196,000
Total Human Resources	\$ 63,941	\$ 90,996	\$ 138,954	\$ 196,000
Finance				
Accountant	\$ 65,598	-	\$ 144,870	-
Total of All Positions	\$ 2,741,848	\$ 139,736	\$ 4,820,230	\$ 647,019

GENERAL FUND PROJECTIONS - JUNE 25, 2019

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Beginning Fund Balance	\$15,143,536	\$19,866,695	\$20,186,739	\$20,209,148	\$18,484,487	\$16,038,624	\$16,390,083	\$16,819,978
Taxes	43,992,816	44,962,583	47,121,822	48,896,514	50,310,543	51,778,374	53,274,803	54,827,781
Taxes - Measure C	5,682,052	0	0	0	0	0	0	0
1% Sales Tax	3,702,710	15,145,698	15,706,984	16,300,000	16,821,600	17,343,070	17,863,362	18,399,263
Services Charges/Permits	4,224,877	4,111,646	5,394,491	4,135,286	4,153,071	4,176,890	4,195,184	4,219,972
All Other Revenues	2,866,142	1,872,976	1,616,976	1,889,976	1,799,976	1,559,976	1,519,976	1,529,976
Transfers In	3,273,312	3,433,778	3,587,987	3,706,911	3,859,195	8,512,171	10,084,858	5,566,477
Total Revenues	63,741,909	69,526,681	73,428,260	74,928,687	76,944,385	83,370,480	86,938,182	84,543,468
								-3%
Personnel	40,934,125	48,329,619	52,923,346	55,940,185	58,592,091	61,438,984	64,052,908	66,650,585
Services/Supplies/Transfers	18,084,625	20,877,018	20,482,505	20,713,163	20,798,157	21,580,037	22,455,380	23,301,250
Total Expenditures	59,018,750	69,206,637	73,405,851	76,653,348	79,390,248	83,019,021	86,508,288	89,951,835
								4%
Surplus/(Deficit)	4,723,159	320,044	22,409	(1,724,661)	(2,445,863)	351,459	429,894	(5,408,367)
Ending Fund Balance	\$19,866,695	\$20,186,739	\$20,209,148	\$18,484,487	\$16,038,624	\$16,390,083	\$16,819,978	\$11,411,611
Committed	933,691	615,000	615,000	615,000	615,000	615,000	615,000	615,000
Unassigned	\$18,933,004	\$19,571,739	\$19,594,148	\$17,869,487	\$15,423,624	\$15,775,083	\$16,204,978	\$10,796,611
Unassigned %	29.70%	28.15%	26.68%	23.85%	20.05%	20.00%	20.00%	12.96%

Note: Stabilization funds utilized starting in FY24

RESOLUTION NO. 2019/

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR FISCAL YEARS 2019-21, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND REVISING THE 2018-19 OPERATING BUDGET

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council a Preliminary Two-Year Operating Budget for the 2019-21 Fiscal Years; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said Operating Budget; and

WHEREAS, the City Council did receive, consider and evaluate all public comments on the 2019-21 Operating Budget document as submitted by the City Manager; and

WHEREAS, the City Council did receive, consider and evaluate the revised 2018-19 portion of the Operating Budget as submitted; and

NOW THEREFORE BE IT RESOLVED:

SECTION 1. The City Manager's 2019-21 Fiscal Years Operating Budget, for general and special City purposes, and the 2018-19 Fiscal Year revised budget are hereby approved and adopted.

SECTION 2. The City's reserve policy is as follows:

- General Reserves - General Fund unassigned fund balance of the City will be a minimum of 20% of General Fund operating revenues, with the addition of \$500,000 to the unassigned fund balance each year as available.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Equipment Maintenance Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be committed at 5% of the total compensated absences liability provided in the previous year's annual audit.
- Litigation/Insurance Reserve – Reserves for litigation and increased insurance deductibles (whether third-party or self-insurance) will be committed in the amount of \$500,000 for the 2019-21 fiscal years.

SECTION 3. Appropriations and Amendments Control Policy is as follows:

Appropriations requiring Council action are:

- Appropriation of reserves, except replacement reserves;
- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

Appropriations and amendments requiring City Manager action are:

- Transfers between departments within a fund (e.g. between Public Works and Police);
- Transfers between line items within a department or division involving salary accounts or above \$50,000 per occurrence, and

- Appropriation of replacement reserves.

Department Heads may approve:

- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

SECTION 4. The City Council hereby approves and continues the following commitments of Fund Balance:

1. Measure C half cent sales tax revenues, which end in fiscal year 2018-19, shall be committed to Police and Code Enforcement services as follows:
 - Code Enforcement – In an amount necessary to fund one Code Enforcement Manager, one Code Enforcement Officer, two General Laborers, one Development Services Engineering/Tech and any necessary equipment dedicated to Code Enforcement services; and
 - Police Services – In an amount equal to the total projected Measure C revenue in fiscal year 2018-19 less the amount allocated to Code Enforcement. The amount will be in addition to the “base” General Fund appropriation for Police Services as determined in the fiscal year 2018-19 budget year to determine the total Police Services appropriation. Expenditures will be first applied to the General Fund appropriation amount and then Measure C revenue/appropriation.
2. 1% Sales Tax revenues shall be committed in fiscal years 2019-21 as detailed on page 58 of the adopted 2019-21 budget document. City Council shall have the authority to change the allocation of the revenues at any time during a public meeting.
3. The Budget Stabilization Fund shall be committed for unexpected General Fund budget variances, unanticipated projects and/or expenses, unfunded liabilities and to maintain a minimum 20% unassigned fund balance within the General Fund.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



Opportunity **creates** here.

ANTIOCH
CALIFORNIA
OPPORTUNITY LIVES HERE



Opportunity **grows** here.

ANTIOCH
CALIFORNIA
OPPORTUNITY LIVES HERE

CITY OF
ANTIOCH
CALIFORNIA
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Opportunity **builds** here.

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CALIFORNIA
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Opportunity **plays** here.

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OPERATING BUDGET

DRAFT JUNE 25, 2019

ANTIOCH
2019-21 OPERATING BUDGET

CITY OF ANTIOCH, CALIFORNIA
2019-21 OPERATING BUDGET

ANTIOCH
2019-21 OPERATING BUDGET

CITY OF ANTIOCH
2019-21 OPERATING BUDGET

Draft - June 25, 2019

City Council

Sean Wright, Mayor
Joy Motts, Mayor Pro Tem
Lori Ogorchock, Council Member
Monica Wilson, Council Member
Lamar Thorpe, Council Member

Other Elected Officials

Arne Simonsen, City Clerk
Jim Davis, City Treasurer

City Attorney

Thomas Lloyd Smith

City Manager

Ron Bernal

ANTIOCH
2019-21 OPERATING BUDGET

Department Directors

Dawn Merchant, Finance Director
Forrest Ebbs, Community Development Director
Tammany Brooks, Police Chief
Nickie Mastay, Administrative Services Director
Alan Barton, Information Services Director
Kwame Reed, Economic Development Director

City of Antioch
Third & "H" Streets, P.O. Box 5007
Antioch, California 94531-5007
www.antiochca.gov



June 25, 2019

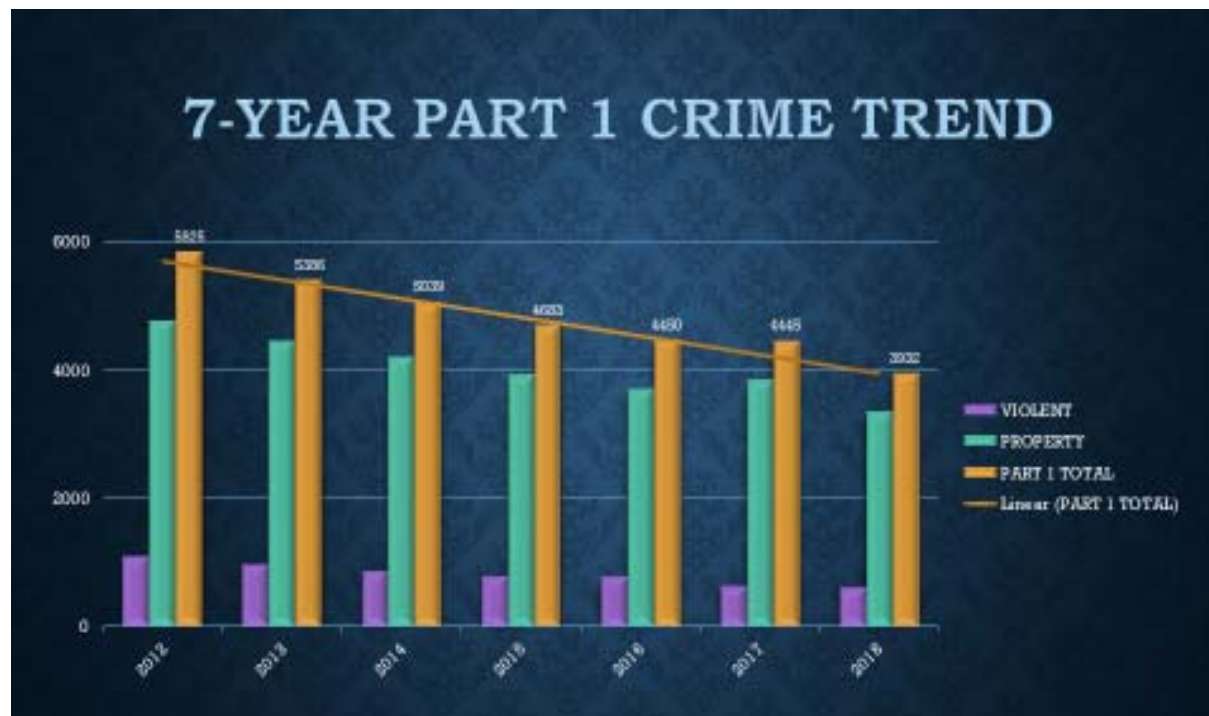
Honorable Mayor and City Council:

I am pleased to submit the Fiscal Year 2019-2021 two-year budget for the City of Antioch. The message throughout this document reflects stabilized revenues, healthy reserves and adequate, although still below optimum, staffing levels. The City Council held eight budget development study sessions, twice as many as the last budget approval process, to carefully review every proposed position, project, and revenue and expenditure of every fund, demonstrating their commitment to careful fiscal stewardship and management of taxpayer dollars. The budget presented continues to reflect a strong economy with steadily increasing property and sales tax revenues. Even though there are many economic variables and related costs that are beyond the City's control, the City is anticipating continued growth and new economic development opportunities in the years ahead. With City Council's desire to see Antioch's economy grow and quality of life continue to improve, the budget includes much needed staffing and expenditures to accomplish these priorities.

Revenues have increased 70% since 2012 as the City began to slowly pull out of the recession. The passage of Measure C, a one-half cent sales tax that went into effect in April 2014 and Measure O, a residential business license tax that passed in November 2014 have generated an estimated \$32,358,859 and \$9,674,400 respectively through June 30, 2019. Antioch voters further demonstrated their commitment to helping the City achieve financial stability with the passage of Measure W in November 2018, increasing the half-cent sales tax to one full cent. Measure W is expected to generate approximately \$15M per year, increasing over time, for an estimated \$350M over the measure's twenty-year term. City Council has taken further measures to cement the City's future financial viability with the establishment of a Budget Stabilization fund in 2018 and a previous policy to maintain the General Fund's unassigned reserves at 20% of operating revenues. In order to methodically address the City's unfunded pension and OPEB liabilities, the City Council intends to fully fund the Other Post-Employment Benefits (OPEB) Actuarially Determined Contribution each year from the Budget Stabilization Fund, which will result in approximately \$1.3M additional dollars each year being set aside in the City's Section 115 trust that was established in 2007 for OPEB.

The biggest financial uncertainty the City faces over the next decade is what additional cost increases the State of California Public Employee Retirement System (CalPERS) will impose upon Antioch to meet our contribution obligations. In spite of the strong economy, CalPERS has recently missed their projected rate-of-return on their investments which has resulted in increased costs to agencies in the CalPERS system to make up for this shortfall in revenue.

Since the passage of Measure C by Antioch voters, the Police Department has hired 70 sworn officers resulting in a net gain of 22 sworn officers bringing our total sworn officers to 104. City Council has authorized hiring up to 115 sworn Officers in this budget. A recent study conducted by the Center on Juvenile and Criminal Justice found that of all 73 Cities in California with a population over 100,000, Antioch had the largest 1-year reduction in violent crime (2017-2018) of 20%. With the passage of Measure W, Antioch sits poised to see further reductions in crime with enhanced Police services in the areas of traffic and community policing. Additionally, the impact of Measure C has resulted in Part I crime in Antioch decreasing for seven consecutive years. Since 2012, the City has seen a 43.6% reduction in violent crime and a 30% reduction in property crime as shown in the chart below:



The recently adopted 2019-2029 Vision and Strategic Plan, which consists of twelve aspirational priorities and seven goals, lays the framework for envisioning an Antioch that capitalizes on our abundant developable land, recently opened BART station and Highway 4 widening, unique location along the San Joaquin River, miles of trails in world-class open space and new economic development opportunities in the area of cannabis and Opportunity Zones. The Plan is a result of a comprehensive review of the City's operations and finances, Quality of Life Surveys of Antioch residents in the Fall of 2017 and Spring of 2018, many strategic/vision workshops with the final vision and strategic plan workshop occurring in February 2019. With a population of 113,901 as of 1/1/19 Antioch remains the second largest City in Contra Costa County with slightly less than 10% of the total County population which is 1,155,795.

Beautifying our corridors, eradicating blight, focusing on our youth and seniors, becoming a greener and cleaner city, and providing community and conference centers were some of the key aspirational priorities identified in the Plan. Funding for staffing and projects directly reflect this vision. As East County's largest city, Antioch is poised to lead our efforts to cooperatively market our region.

Council Aspirational Priorities are:

- Beautification/target blight
- Community Cameras
- Community Center Downtown/Yard
- Conference Center
- Hillcrest Specific Plan Area
- L Street
- Marina Adventure Center
- Mobility plan
- Municipal Center/Library 18th Street
- Solar
- Youth Programs
- Senior Services

Council Goals are:

- Ensure the City's Continued Financial Stability
- Support Public Safety

- Support Sustainable Economic Development
- Promote Community Pride
- Strive to Be a Healthy Community
- Support Historic Downtown Revitalization
- Promote Sustainable Development

Over the past 18 months, Antioch has actively worked on a rebranding effort to both identify the “common thread” that ties our vast and diverse City together while simultaneously putting the word out to the greater Bay Area to come check us out; Antioch is open for business. Departing from our historical tagline of “Gateway to the Delta” with the logo of a sailboat with the Antioch Bridge and hills in the background, the City Council has embarked on our new vision and direction with the tagline, “Antioch—Opportunity Lives Here” in recognition of who we are and where we are heading as a City. This new image has strong support from lifelong Antiochians, to many who had never heard of or paid attention to our City before this campaign. With the addition of a Public Information/Communication Officer in this budget, we will be emphasizing and coordinating our citywide message of opportunity and hope for a better tomorrow.

ACCOMPLISHMENTS OF NOTE

We have closed the prior budget period with many successes. These include the following:

- The Brackish Water Desalination Project received \$10M in State grant funds, the Environmental Impact Report (EIR) has been certified, and the City is in the permitting phase of the project which will deliver 6 million gallons per day of reliable, low cost, high quality and drought-proof water to Antioch preserving our pre-1914 water rights.
- Part 1 crime is down for the seventh straight year.
- The Code Enforcement Division continues to make an enormous contribution to public safety and the wellbeing of our community. Over the past two years, the Code Enforcement Division have addressed nearly 8,700 cases and removed over 13,400 cubic yards of debris from our neighborhoods.
- Started the City’s rebranding project and developed Opportunity Lives Here and wordmark.
- Authorization to the Police Department to hire up to 110 Police Officers.
- Hillcrest BART Station Grand Opening.
- Highway 4 Landscaping.

- Water Treatment Plant Disinfection.
- Senior Center Improvements.
- Prosserville and Contra Loma Estates Parks playground equipment replacement.
- Freeway Cameras.
- Street Light LED Upgrades.
- Downtown Tree Lights.
- Established pro-active code enforcement team.
- Hired a full-time City Attorney.
- Hired a Public Works Director/City Engineer.
- Hired an Economic Development Director.
- Public Works Department hiring of an Engineering Project Manager.
- Antioch Animal Services hired an Animal Services Manager, Registered Veterinary Technician, and part-time Doctor of Veterinary Medicine.
- Upgraded the Animal Services surgery suite.
- Finance Department hiring of a Business License Technician.
- Construction of new Marina Boat Launch restroom.
- Appointed a new City Treasurer.
- Completed Nokes Auto Dealership Owner Participation Agreement (sales tax sharing agreement).
- New Retail & Restaurants: Best Buy at Slatten Ranch, 24 Hour Fitness relocation, City Sports Health Club, The Habit Burger Grill (2nd location), Auto Zone, Comfort Inn renovation, Smith's Landing Seafood & Grill Restaurant, Samurai Restaurant, Afrique Restaurant, Guadalajara Taqueria, Somersville Pet Supply, Solid Rock Café, and gasoline station revitalizations.
- City joined the Bay Area Urban Manufacturing Initiative (BAUMI).

BUDGET DECISIONS

During budget development, much of our attention was focused on the General Fund, where general revenues are held to support the day to day operations of the City. In this year's budget, Council delivered a strong message that in addition to staffing and reducing unfunded liabilities, they want to increase funding to support economic development with an emphasis on marketing and job creation, youth services and overall City beautification.

Some of the areas they have focused resources for 2019-2021 are:

- Addition of forty-one (41) new positions throughout the City to enhance City services including:
 - Eleven (11) sworn Police Officer positions for a total of 115 sworn (104 in 2018-19)
 - Three (3) Community Service Officers for a total of 11 (8 in 2018-19)
 - Four (4) additional Code Enforcement Officers for a total of seven (7) as well as two (2) additional General Laborers (for a total of 4) to significantly expand Code Enforcement staffing
- Investment of an additional \$1,050,000 over the next two years in Recreation programs and services
- Investment of an additional \$1,000,000 over the next two years in economic development activities
- Addressing unfunded liabilities with a commitment to fund the full Actuarial Determined Contribution each year for the City's OPEB costs.

The City has several other Funds that comprise the entire fiscal picture of the City. Total city-wide revenue receipts are projected at \$158,049,177 for 2019-2020 and \$166,595,615 for 2020-2021 and are broken down by fund as follows:

REVENUES - ALL CITY FUNDS

FUND	Proposed 2019-20	Proposed 2020-21
General Fund	\$69,526,681	\$73,428,260
Special Revenue Funds	23,571,473	27,256,392
Capital Projects Funds	3,780,617	3,026,017
Debt Service Fund	950,870	953,462
Internal Service Funds	6,339,943	7,181,833
Enterprise Funds	49,756,575	50,836,575
Antioch Successor Agency Funds	2,320,118	2,070,931
Antioch Public Financing Authority	1,802,900	1,842,145
TOTAL REVENUES	\$158,049,177	\$166,595,615

Total City-wide expenditures are projected at \$157,069,247 for 2019-2020 and \$160,164,099 for 2020-2021 and are broken down by fund as follows:

EXPENDITURES - ALL CITY FUNDS

FUND	Proposed 2019-20	Proposed 2020-21
General Fund	\$69,206,637	\$73,405,851
Special Revenue Funds	23,956,904	25,476,386
Capital Projects Funds	2,180,120	1,523,723
Debt Service Fund	945,054	952,328
Internal Service Funds	7,529,843	7,807,311
Enterprise Funds	46,471,008	46,075,480
Antioch Successor Agency Funds	4,976,782	3,080,875
Antioch Public Financing Authority	1,802,900	1,842,145
TOTAL EXPENDITURES	\$157,069,247	\$160,164,099

Some final budget highlights for fiscal year 2019-2021 are outlined below.

- Balanced budget for 2019-20 and 2020-21 with over 20% in unassigned reserves in each fiscal year; meeting the City's reserve policy.
- 6% increase in property tax in 2019-20 and 7% in 2020-21 in anticipation of development projects.
- Projected 1% sales tax revenues (Measure W effective April 1, 2019) of \$15,145,698 in 2019-20 and \$15,706,984 in 2020-21.

RESERVE POLICIES

The City's current reserve policy continues to establish reserves for the following items:

- General Reserves – General Fund Unassigned Fund balance will be a minimum of 20% of General Fund operating revenues. This budget projects a reserve of 28.15% as of June 30, 2020 and 26.68% as of June 30, 2021.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Vehicle Replacement Fund.

- Mandated Liabilities Reserve – Reserves for compensated absences will be set at 5% of the total compensated absences liability provided in the previous year’s annual audit.
- Litigation/Insurance Reserve – Reserves for litigations and insurance deductibles (either third party or self-insurance) will be set at ten times the City’s self-insured retention. This budget sets a reserve of \$500,000 due to increased deductibles for property insurance claims.

ECONOMIC OUTLOOK

Strong property values and consumer spending are expected to continue through the 2020 elections and into 2021. Unemployment remains low and the high cost of housing continues to push the Bay Area workforce eastward in search of affordable places to live. Antioch’s ample supply of entitled residential lots will help meet this need. The completion of the Highway 4 widening and opening of the Hillcrest BART Station provides better opportunities for commuters heading west; which represents over 80% of our workforce. We are expecting these improvements to also draw companies and employers who recognize that the low cost of land and existing buildings, ready workforce, and easy commute to Antioch will be a plus for their businesses. The City continues to promote itself as a destination for commercial and industrial investments and projects that this sector will accelerate in the coming years.

A few of the companies that have come to or are expanding their business in Antioch include:

- Granite Expo
- ARCO AM/PM stations
- One Plant Dispensary and emerging cannabis industry
- Antioch Auto Dealership future expansion to include Infinity
- Best Buy
- Comfort Inn & Suites
- Costco fuel pumps
- Smith’s Landing Seafood Grill

Health care continues to be a strong industry as Sutter Delta, Kaiser and John Muir all look to expand their operations in response to the growing population, especially in the area of seniors.

Whether the Northern Waterfront with deep water ports and rail, the Hillcrest Specific Plan area adjacent to BART, the Rivertown Business District set on the San Joaquin River with one-of-a-kind views, or the 2500-acre Sand Creek focus area with planned residential communities and Mt. Diablo as a backdrop, every type of land use can be found in Antioch. Offering a well qualified workforce of over 51,000 people, affordable housing and rents for businesses and industry, and located at the center of East Contra County and the greater Bay Area, Antioch finds itself in the role of regional destination and leader.

Although water is currently abundant, we expect to see future droughts which may become longer and more severe. Antioch is in the process of design and permitting for a Brackish Water Desalination Plant which will deliver 6 million gallons per day of high quality, reliable, affordable and drought-proof water to our community. This is an economic development game-changer, especially when State water supplies run low in the future and mandatory rationing is imposed. Preserving our pre-1914 water right is a high priority to the City Council and the community as this is one of our most valuable assets. This source of drought-proof water supply will not only benefit Antioch residents and businesses, but new customers and industry that depend on an uninterrupted quality source of water.

With the economy in Antioch and the East Bay showing sustained growth, housing demand and the high cost of home ownership has continued to push buyers from Silicon Valley and San Francisco through the inner Bay Area and the I-680 corridor toward Antioch. An excellent value in comparison to those areas, Antioch is well positioned to take advantage of a strong Bay Area economy that continues to move east. Affordable housing is one of the State's biggest challenges. Antioch is delivering some of the most affordable units in the Bay Area for both single and multiple family units. With over 2,300 entitled residential units and another 1,300 units being processed, Antioch is seeing a resurgence of residential construction after a large downturn over the past decade. Among these projects is Antioch's first gated active adult community. We are on pace to issue 400 residential housing permits this year and project a similar number of starts over the next two years.

FUTURE OPPORTUNITIES

The City Council also has other projects and plans that will enrich the City and make Antioch an even more enjoyable place to live, work and play. These include:

- The City remains engaged in regional efforts to inform legislation and promote a common-sense approach to addressing the region's housing needs while emphasizing the even greater need of providing local jobs for our workforce.

- The City's rebranding efforts, Opportunity Zones, relationship with regional brokers, and responding to the Governor's Office of Business and Economic Development (GO-Biz) RFIs (request for information), continues to booster Antioch's ability to have a competitive advantage with medical offices being our strongest field of growth.
- The retail market continues to be dominated by online retailers. The addition of Best Buy to the Antioch retail market provided a significant increase in retail sales taxes. Between January 2018 and December 2018, electronic equipment sales increased by 114% from the previous year. For that same time period, overall sales taxes for Antioch increased by 6% compared to 5% for the Bay Area, and 4% for the State. Gas, auto, and the big-name retailers are all part of the top 25 sales and use tax generators for Antioch and generate 67% of the reported sales tax revenue.
- There are fewer vacancies and Antioch's commercial real estate markets have shown increased activity. Businesses that serve the recovering housing market have shown the most expansion. This includes suppliers and contractors in kitchen/bath, flooring, plumbing, heat/air conditioning, window/door suppliers, concrete, office, medical office work space and light industrial properties and maintenance services. Warehouse rental rates will rise another $\pm 5\%$. Office space demand will be strongest in southeast Antioch, adjacent to the strongest population growth.
- With the passage of Prop 64 at the State level legalizing the recreational use of marijuana, the City of Antioch approved two cannabis zones where all types of cannabis businesses may be located. There is currently one approved dispensary and five pending applications ranging from cultivation to dispensing and deliveries. The financial benefits of these businesses has yet to be seen, but there is potential for significant revenues through taxes on gross receipts. Being the only city in East County to provide an opportunity for all types of cannabis development, Antioch is poised to capitalize on this emerging market.

In the year 2022 Antioch marks 150 years as a City, calling for a sesquicentennial celebration to reflect on our past and present – to honor our legacies and discover our roots. But even before incorporating as a City, the founders of Antioch landed at the river's edge in September of 1850. Beginning next year, we will host many celebrations that have been a century and a half in the making. In 2020 we will honor the first settlers who arrived 170 years ago... "to seek homes and other riches in the soil besides gold." It is an opportunity to celebrate our storied past and a terrific opportunity to tell the story of who Antioch is today and where we are going as a City and a community.

Antioch is one of the last places in the Bay Area where affordable housing can still be found, readily available space and reasonable rents exist to start or expand a business, miles of waterfront with every type of development site ready, and a diverse community

hungry and believing for a better tomorrow. All of this equates to a City ready to celebrate its sesquicentennial in 2022 tapping into our historic past while looking toward an amazing and exciting future.

In closing, I would like to highlight the importance of keeping in mind our mission and fundamental principles we strive to achieve as a City. Our new brand; Antioch - Opportunity Lives Here, couldn't be more true or exciting. Our mission is optimistic and forward thinking;

Antioch a desirable destination in the Bay Area.

By building on our historic legacy, we will create bright opportunities for families to grow, places to play, and business to thrive with a unique downtown experience.

I want to acknowledge and thank all of the individuals who assisted in the development and production of this budget. The staff and I look forward to working with the City Council to implement the FY 2019-21 Adopted Budget and to continue to improve the fiscal stability and quality of life in Antioch.

Respectfully submitted,



RON BERNAL
City Manager

ANTIOCH

2019-21 OPERATING BUDGET

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ANTIOCH

2019-21 OPERATING BUDGET

BUDGET GUIDE

A budget serves many purposes. In addition to its inherent value as a resource and spending plan for the City, it informs the public about the City's financial strategies and provides the documentation needed for other financial-related matters such as audits, loans and grants.

The goal of the City's two-year budget is to provide a plan that allocates resources to meet the needs and desires of Antioch residents. The budget is one way in which the City Council and City staff responds to the community's needs. It balances City revenues and costs with community priorities and requirements. The City's fiscal year is July 1st to June 30th.

In preparing the FY 2019-21 budget, City staff reviewed the 2018-2019 fiscal year and estimated the expenditures and revenues anticipated for the next two years. As a result, this budget incorporates revenues and expenditures that are expected to be incurred during FY 2019-20 and 2020-21.

DOCUMENT ORGANIZATION

Message from the City Manager

In his message, the City Manager summarizes the proposed budget to the City Council. He outlines strategies and objectives for change and improvements, lists FY 2018-2019 accomplishments, highlights the financial outlook, and summarizes the City's priorities for fiscal years 2020 through 2021. The most critical issues facing each department during the coming fiscal year are also highlighted and discussed in this section of the document.

Community Profile

This section contains valuable information about the City, its people, and its businesses. City services, population and housing, employment, transportation, and school services are discussed.

Budget Strategies and Policies

Included in this section are descriptions of finance-related information such as the City's financial objectives, reporting requirements, management responsibilities, reserve descriptions, appropriation control debt management and investment reporting.

Staffing Overview

This section provides an overview of the City's current staffing levels and highlights any new positions included in the budget.

ANTIOCH

2019-21 OPERATING BUDGET

Financial Summaries

An overall financial picture of Antioch by fund type is shown in this section, including a description of General fund revenues and summary financial tables.

City Budgets by Fund

These sections provide detailed information for each fund of the City, grouped by fund type. The City maintains the following fund types: General Fund, Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Internal Service Funds and Agency Funds. Information about each department within the fund, including department and division descriptions, FY 2020 through 2021 objectives, sources of revenue, and anticipated expenditures are included.

City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency (ADA)

The Antioch Development Agency (ADA) was formed June 25, 1974, for the purpose of renovating designated areas within the City of Antioch. Effective February 1, 2012, all redevelopment agencies were abolished as a result of AB 1X26 (the Dissolution Act). The City of Antioch elected to become the successor agency and housing successor for the ADA and as such has adopted an Enforceable Obligations Schedule (EOPS) outlining existing obligations to be paid by the former redevelopment agency. As Successor Agency and Housing Successor, the City is responsible for winding down the operations of the former Antioch Development Agency and paying the obligations until satisfied. Contra Costa County will distribute property tax increment to the City to pay obligations as they come due in six month increments based on a Recognized Obligation Payment Schedule (ROPS) that is submitted to the County Auditor Controller, State Auditor Controller, State Department of Finance and Oversight Board to the City as Successor Agency twice a year.

Antioch Public Financing Authority (APFA)

The Antioch Public Financing Authority (APFA) is a joint powers authority organized by the City and former Antioch Development Agency (ADA) to provide financial assistance to the City and the ADA by financing real and personal property and improvements for the benefit of the residents of the City. It is a blended component unit of the City and is accounted for in separate funds of the City. As such, the APFA has its own budget section. Information on each fund can be found in the APFA section of this budget.

BUDGET PROCESS

January/February:	Preliminary department budgets are submitted and preparation of draft budget document begins
March/April:	City Manager approves draft budget and workshops and presentations on budget begin
May:	Budget presentations continue, and public hearing is scheduled
June:	Final budget is adopted for next cycle

ANTIOCH

2019-21 OPERATING BUDGET

Midyear Review

In October/November of each year, the City Manager and Finance Director give the Council a report on the prior year actual revenues and expenditures. Budget adjustments, if required, are approved by the City Council. With the adoption of a two-year budget, a review will also be in the May/June timeframe.

Department Preliminary Submittals

Each Department must submit their preliminary budget to the City Manager via the Finance Department by mid-February. These budgets must include requests for reclassification and/or reorganization, program changes, services level adjustments, and anticipated revenues and expenditures. In addition, the Human Resources Department provides information regarding changes in fixed labor costs and the Finance Department provides estimated General Fund revenues.

Budget Document Preparation and Approval

The Finance Department prepares the draft budget for review by the City Manager. Following meetings with Department Directors, adjustments made by the City Manager are incorporated into a final draft budget. Workshops with the City Council and public presentations at regular meetings of the Council begin in April and continue through May. A public hearing is held in June. Citizens are encouraged to give input and voice their opinions during this open session. The budget and any suggested changes are reviewed and approved by the Council no later than June 30th.

COMMUNITY PROFILE

ANTIOCH

2019-21 OPERATING BUDGET

COMMUNITY PROFILE

Antioch has become one of the most popular communities in East Contra Costa County and has a lot of opportunity because of its proximity to the San Joaquin Delta and affordability in the San Francisco Bay Area. Antioch has a new vision and direction with the tagline, "Antioch-Opportunity Lives Here" in recognition of where the City is heading.

Antioch is located on the banks of the San Joaquin River in Northern California. Just off of Highway 4, in Contra Costa County. With a population of over 100,000 people, Antioch has become the heart of Eastern Contra Costa County, offering a variety of employment; shopping and vast recreational activities.

Housing options include many new home developments as well as more established communities. Many of the local residents commute to other areas in Contra Costa, Alameda, Santa Clara, San Francisco and San Joaquin counties for employment. Employment opportunities have increased in the nearby communities and continue to add to the popularity of Antioch's housing market.

Government

The City of Antioch incorporated in February 1872 as a general law city and operates under a Council-Manager form of government. Policy making and legislative authority is vested in a five-member City Council consisting of a Mayor and four Council Members. The four Council Members are elected to four-year overlapping terms. The Mayor is directly elected to a four-year term.

The City Council's main duties include passing ordinances, adopting the budget, appointing committees, and hiring both the City Manager and City Attorney.

The City Manager is responsible for implementing the policies and enforcing the ordinances adopted by the City Council, overseeing day-to-day operations of city government, and appointing the heads of the various city departments

Population

After three decades of substantial growth in residential construction the City of Antioch's population has stabilized at 113,901, making it the second largest city in Contra Costa County.

Labor Force and Employment

The City of Antioch's total labor force (employed residents) is 51,000 and the unemployment rate is 3.7 percent as of April 2019. Many of our residents are employed in jobs located in neighboring communities. The range of their occupations includes sales, managerial services, technical support, professional specialties, warehousing and manufacturing.

Employment within the City of Antioch is growing and is concentrated in six industry sectors – professional and business services, healthcare, financial services, retail, public sector employment and limited manufacturing.

Housing Units

As of the 2010 census, there were 34,849 housing units in the City of Antioch. Persons per household number was 3.15 and the housing unit vacancy rate was 7.5 percent.

ANTIOCH

2019-21 OPERATING BUDGET

COMMUNITY PROFILE

Transportation/Access

California State Highway 4, connecting San Francisco-Oakland with Stockton and Central Valley points, bisects the City. Connecting with this freeway east of Antioch is State Highway 160, running north to Sacramento, across the Nejedly Bridge, offering access to Solano County and the Sacramento area.

Highway 4 connects to Lone Tree Way and the existing middle Bypass segment in Brentwood. This has provided traffic relief to congested roadways and it accommodates the commuters and citizens to and from Antioch.

Antioch is served by a network of commuter transportation options including daily Amtrak passenger service with a depot in the historic Rivertown area. The Bay Area Rapid Transit (BART) system provides bus and rail connections throughout the Bay Area and recently opened a station in Antioch at Hillcrest which provides a connector train to the Pittsburg station which has provided commute relief to thousands of Antioch residents. Tri Delta Transit bus service travels throughout East County.

Commercial and private air service is available 15 miles west at Buchanan Field. Five other major airports serve the area: Oakland, San Francisco, Sacramento, and San Jose International Airports, and Stockton Metropolitan Airport

Education

Antioch is served by the Antioch Unified School District (AUSD). The District has fourteen elementary schools, four middle schools, two comprehensive high schools, one medical magnet high school, various academies located within the two existing comprehensive high school campuses, and six alternative education schools with a K-12 enrollment of about 19,000 students. There are also four K-8 charter schools with an enrollment of approximately 470. While all schools are located within the Antioch boundaries, the school district also serves portions of the surrounding communities. In addition to these schools, Antioch also offers Antioch Adult School. Surrounding areas of Antioch also offer four additional college campuses and trade schools for the citizens to utilize for higher educational learning opportunities.

Heath Care

Antioch has several professional medical offices and two hospitals. The newest facility, which opened in 2008, is the new state of the art Kaiser Permanente Hospital, located on the southeastern end of the City limits. This facility provides Antioch with additional means of local healthcare, while making it more convenient and a safer place for medical emergencies to be addressed in a timely manner.

Prewett Park

Prewett Park is the City's largest recreation facility with year-round use. Some of the current amenities of Prewett Park include the water park with multiple swimming pools and slides, a skate park and picnic areas. Prewett Park has recently increased the services with the addition of an all abilities play ground and a spray ground in addition to many other amenities.

The City also has numerous other park sites which include: neighborhood parks, playground equipment, tennis courts, picnic areas, trails and a sports complex.

ANTIOCH
2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

ANTIOCH

2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

The City of Antioch has developed broad policy direction through the development of budget strategies that establish long-term policy guidance for conducting the City's financial activities. The City Council has established these policies to meet the following strategic objectives:

BUDGET STRATEGIES

Strategic Focus – The City's financial management should be strategic, reflecting the Council's and the community's priorities for service while providing resources that realistically fund routine operations. A vision and strategic plan was adopted by the City Council in 2019.

Fiscal control and accountability – The City's financial activities should be fiscally sound and accountable to the City Council through the City Manager.

Clarity – The City's financial planning and reporting should be clear and easy to understand so that all participants, the council, the community, and staff can productively participate in making good decisions.

Long-term planning – The City's financial planning should emphasize multi-year horizons to promote long-term planning of resource uses.

Flexible and cost-effective responses – The City's financial management practices should encourage an organization that responds quickly and straightforwardly to community demands. The City's management should flexibly respond to opportunities for better service, should proactively manage revenues, and should cost-effectively manage ongoing operating costs.

FISCAL POLICIES

Financial Activity Reporting

The City's financial activity will be reported in a variety of funds, which are the basic accounting and reporting entities in governmental accounting. The City's accounting structure will make it possible:

- To present fairly and with full disclosure the financial position and results of financial operations of the funds of the City in conformity with generally accepted accounting principles, and
- To determine and demonstrate compliance with finance-related legal and contractual provisions.

Management Responsibility

The City Manager and staff shall provide the City Council with monthly updates and a mid-year review of financial activities during the budget process of each year. The review will compare annual budget projections with actual results.

ANTIOCH

2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESERVE POLICY

The City will maintain reserve funds to:

- Stabilize the City's fiscal base for fluctuations in revenues and expenditures;
- Provide for nonrecurring, unanticipated expenditures; and
- Provide for replacement of capital equipment.
- Provide for payment of mandated liabilities (i.e., compensated absences).
- Provide for payment of unanticipated litigation or insurance costs.

General Reserves

The purpose of these funds is to be prepared for possible future reductions in revenues or increases in expenditures, to generate interest income and to provide for unexpected opportunities and contingencies. These funds will be known as the *General Fund Unassigned Fund Balance* of the City and will be budgeted annually at a minimum of 20% of General Fund operating revenues, with the addition of at least \$500,000 to the unassigned fund balance each year as available.

Replacement Reserves

The purpose of these funds is to provide sufficient funds for the anticipated replacement of capital equipment. These reserves are maintained within the Internal Service funds called Office Equipment Replacement Fund (573) and the Vehicle Replacement Fund (569).

Mandated Liabilities Reserve (Commitment of Fund Balance)

The purpose of this reserve is to fund the City's mandated liabilities which are currently comprised of a *Commitment for Compensated Absences*. The purpose of this reserve is to pay employees for unused vacation and/or vested sick leave benefits upon termination. The reserve level is set at 5% of the total compensated absences liability and is adjusted annually based upon the previous year's total compensated absence liability provided in the previous year's annual audit. This reserve will be maintained within the General Fund Reserves in addition to the General Fund Unassigned reserves.

Litigation/Insurance Reserve (Commitment of Fund Balance)

The purpose of this reserve is to fund unanticipated litigation or other insurance deductible costs (whether third party or self-insurance) not covered by the City's risk pool. The reserve level is set at ten times the City's self-insured liability retention, which currently is \$50,000, representing a \$500,000 reserve.

ANTIOCH

2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

Budget Stabilization Reserve

In 2018 the City established a Budget Stabilization Reserve Fund to set aside General Fund reserves that exceed 20% to offset any unexpected budget variances. The City Council has directed that starting in fiscal year 2019-20, the funds will also be used to begin meeting the full actuarial determined contribution towards the City's OPEB liabilities, to be evaluated each budget year based on budget projections. For external financial reporting purposes, although the fund is separate from the General Fund, it will be combined into one reportable fund with the General Fund.

BUDGET AND FINANCIAL PLAN

The City Manager will present a budget and periodic financial information to the City Council, setting forth the following information:

- Actual revenues, expenditures, reserve balances, and fund balances for the prior fiscal year;
- Estimated revenues, expenditures, reserve balances, and fund balances for the current fiscal year;
- Projected revenues, expenditures, reserve balances, and fund balances for the next fiscal year;
- Goals and objectives to be achieved by the organization over the next year;
- Capital Improvement Program for the next five years.

APPROPRIATIONS AND AMENDMENTS CONTROL

Appropriations of fiscal resources are the responsibility of the City Council, the City Manager, and Department Heads.

Appropriations requiring Council action are;

- Appropriation of reserves, except replacement reserves;
- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

Appropriations and amendments requiring City Manager action are;

- Transfers between departments within a fund (i.e. between Public Works and Police);

ANTIOCH

2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

- Transfers between line items within a department or division involving salary accounts or above \$50,000 per occurrence, and
- Appropriation of replacement reserves.

Appropriations and amendments requiring Department Head action are:

- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

Investments

The City Council will bi-annually review an Investment Policy in conformance with California Government Code. The policy will address the objectives of safety, liquidity, and yield with respect to the City's financial assets.

Fees and Charges

The City Council will annually update the schedule of fees and charges. The fees and charges will be set to provide adequate resources for the cost of the program or service provided.

Purchasing

The City will maintain a purchasing policy designed to support and enhance the delivery of governmental services while seeking to obtain the maximum value for each dollar expended.

FUNDS OF THE CITY OF ANTIOCH

Governmental accounting systems are organized and operated on a fund basis. A fund is a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances. Funds are used to segregate the City's financial activities in categories that attain certain objectives in accordance with special regulations, restrictions, or limitations.

Basis of Accounting and Budgeting

The budget is reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (generally 60 days). Expenditures are recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

ANTIOCH
2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESOLUTION NO. 2019/76

APPROPRIATIONS LIMIT

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-20
AND SELECTING THE CALIFORNIA PER CAPITA PERSONAL INCOME AND THE STATE DEPARTMENT OF FINANCE POPULATION
GROWTH FACTORS FOR FISCAL YEAR 2019-20**

WHEREAS, Article XIII B of the California Constitution (Proposition 4) establishes expenditure limits for cities;

WHEREAS, State implementing legislation requires cities to annually adopt a resolution establishing its appropriations limit for the following fiscal year; and

WHEREAS, the Director of Finance has made the calculations specified in said law, and concludes that the appropriations limit is the sum of \$145,446,379.

WHEREAS, pursuant to said law, this agenda item has been made available to the public for two weeks prior to the date of adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch selects the California per capita personal income cost of living growth factor for Fiscal Year 2019-20, selects the population percent change certified by the State Department of Finance for Fiscal Year 2019-20, and establishes the appropriations limit for the Fiscal Year 2019-20 as \$145,446,379.


* * * * *

The foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on May 28, 2019, by the following vote:

AYES: Council Members Wilson, Motts, Thorpe, Ogorchock, and Mayor Wright

NOES: None

ABSENT: None



ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

ANTIOCH

2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESOLUTION NO. 2019/XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR FISCAL YEARS 2019-21, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND REVISING THE 2018-19 OPERATING BUDGET

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council a Preliminary Two-Year Operating Budget for the 2019-21 Fiscal Years; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said Operating Budget; and

WHEREAS, the City Council did receive, consider and evaluate all public comments on the 2019-21 Operating Budget document as submitted by the City Manager; and

WHEREAS, the City Council did receive, consider and evaluate the revised 2018-19 portion of the Operating Budget as submitted; and

NOW THEREFORE BE IT RESOLVED:

SECTION 1. The City Manager's 2019-21 Fiscal Years Operating Budget, for general and special City purposes, and the 2018-19 Fiscal Year revised budget are hereby approved and adopted.

SECTION 2. The City's reserve policy is as follows:

- General Reserves - General Fund unassigned fund balance of the City will be a minimum of 20% of General Fund operating revenues, with the addition of \$500,000 to the unassigned fund balance each year as available.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Equipment Maintenance Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be committed at 5% of the total compensated absences liability provided in the previous year's annual audit.
- Litigation/Insurance Reserve – Reserves for litigation and increased insurance deductibles (whether third-party or self-insurance) will be committed in the amount of \$500,000 for the 2019-21 fiscal years.

SECTION 3. Appropriations and Amendments Control Policy is as follows:

Appropriations requiring Council action are:

- Appropriation of reserves, except replacement reserves;

ANTIOCH

2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

Appropriations and amendments requiring City Manager action are:

- Transfers between departments within a fund (e.g. between Public Works and Police);
- Transfers between line items within a department or division involving salary accounts or above \$50,000 per occurrence, and
- Appropriation of replacement reserves.

Department Heads may approve:

- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

SECTION 4. The City Council hereby approves and continues the following commitments of Fund Balance:

1. Measure C half cent sales tax revenues, which end in fiscal year 2018-19, shall be committed to Police and Code Enforcement services as follows:
 - Code Enforcement – In an amount necessary to fund one Code Enforcement Manager, one Code Enforcement Officer, two General Laborers, one Development Services Engineering/Tech and any necessary equipment dedicated to Code Enforcement services; and
 - Police Services – In an amount equal to the total projected Measure C revenue in fiscal year 2018-19 less the amount allocated to Code Enforcement. The amount will be in addition to the “base” General Fund appropriation for Police Services as determined in the fiscal year 2018-19 budget year to determine the total Police Services appropriation. Expenditures will be first applied to the General Fund appropriation amount and then Measure C revenue/appropriation.
2. 1% Sales Tax revenues shall be committed in fiscal years 2019-21 as detailed on page 58 of the adopted 2019-21 budget document. City Council shall have the authority to change the allocation of the revenues at any time during a public meeting.
3. The Budget Stabilization Fund shall be committed for unexpected General Fund budget variances, unanticipated projects and/or expenses, unfunded liabilities and to maintain a minimum 20% unassigned fund balance within the General Fund.

* * * * *

ANTIOCH
2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

ANTIOCH
2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESOLUTION NO. 2019/XX

**RESOLUTION OF THE CITY OF ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2019-21 AND
REVISING THE 2018-19 BUDGET**

WHEREAS, The City Council formed the Antioch Public Financing Authority in April 1993 to provide financial assistance to the City by financing improvements for the benefit of the residents of the City; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said budget;

NOW THEREFORE BE IT RESOLVED that the Authority Budget for the 2019-21 Fiscal Years and the 2018-19 Fiscal Year revised budget, on file with the Authority Secretary, are hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch Public Financing Authority at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, SECRETARY

ANTIOCH
2019-21 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

SA RESOLUTION NO. 2019/XX

RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2019-20 BUDGET AND REVISING THE 2018-19 BUDGET AS RELATED TO THE ACTIVITIES OF THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR

WHEREAS, the Antioch Development Agency was formed by the adoption of the Redevelopment Plan in July 1975; and

WHEREAS, pursuant to the passage of AB 1X26 upheld by the California Supreme Court, redevelopment agencies were required to be dissolved by February 1, 2012; and

WHEREAS, pursuant to Resolution No. 2012/07 dated January 24, 2012, the City of Antioch confirmed its intention to serve as the Successor Agency to the Antioch Development Agency for non-housing related functions and pursuant to Resolution No. 2012/06 dated January 24, 2012, the City of Antioch elected to perform the housing functions of the Antioch Development Agency pursuant to AB 1X26; and

WHEREAS, the City Council of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency has heretofore considered said Operating Budget; and

WHEREAS, the City Council as Successor Agency and Housing Successor to the Antioch Development Agency did receive, consider and evaluate the revised 2018-19 portion of the Operating Budget as submitted; and

WHEREAS, enforceable obligations of the Successor Agency and Housing Successor are incorporated into said budgets;

NOW THEREFORE BE IT RESOLVED:

- A. That the Successor Agency and Housing Successor Two-Year Budget for the 2019-21 Fiscal Years, on file with the Recording Secretary, is hereby approved and adopted.
- B. That the revised portion of the Successor Agency and Housing Successor Budget for the 2018-19 Fiscal Year is hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, RECORDING SECRETARY

**CITY OF ANTIOCH
2019-21 OPERATING BUDGET**

STAFFING OVERVIEW

ANTIOCH

2019-21 OPERATING BUDGET

STAFFING OVERVIEW

The City Council approves all new positions and status (employee versus contract; regular versus temporary; full-time versus part-time.) In addition, the City Council reviews all staffing levels on an annual basis during the budget process.

A position allocation system is the standard mechanism used by municipalities to track and monitor staffing levels and approvals. A “Position Allocation Summary” follows:

2019-21 POSITION ALLOCATION SUMMARY – FUNDED POSITIONS

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
GENERAL FUND POSITIONS			
CITY COUNCIL (100-1110)			
Mayor (Elected)	1.00	1.00	1.00
Mayor Pro-Tem (Elected)	1.00	1.00	1.00
Council Member (Elected)	3.00	3.00	3.00
Sub-total	5.00	5.00	5.00
CITY ATTORNEY (100-1120)			
City Attorney	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
CITY MANAGER (100-1130)			
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	0.00	1.00
Public Information Officer (contractual FY20/FTE FY21)	0.00	0.00	1.00
Senior Executive Assistant	1.00	1.00	1.00
Sub-total	3.00	2.00	4.00
CITY CLERK (100-1140)			
City Clerk (Elected)	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
CITY TREASURER (100-1150)			
City Treasurer	1.00	1.00	1.00

ANTIOCH

2019-21 OPERATING BUDGET

STAFFING OVERVIEW

GENERAL FUND POSITIONS (Continued)	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
CITY TREASURER (100-1150) (Cont.)			
Finance Director (0.80 charged to Finance Admin 100-1210; .075 each to 611/621)	0.05	0.05	0.05
Accountant 1 (0.90 charged to Finance Acct 100-1220)	0.10	0.10	0.10
Sub-total	1.15	1.15	1.15
HUMAN RESOURCES (100-1160)			
Administrative Services Director	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00
Human Resources Technician	2.00	2.00	3.00
Sub-total	4.00	4.00	5.00
ECONOMIC DEVELOPMENT DEPT (100-1180)			
Economic Development Director	1.00	1.00	1.00
Economic Development Program Manager	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
LEGISLATIVE AND ADMINISTRATIVE TOTAL	19.15	18.15	21.15
FINANCE DEPARTMENT:			
Administration (100-1210)			
Finance Director (0.05 funded in City Treasurer 100-1150; .075 each to 611/621)	0.80	0.80	0.80
Sub-total	0.80	0.80	0.80
Accounting Services (100-1220)			
Deputy Finance Director	1.00	1.00	1.00
Accountant I (0.10 charged to City Treasurer 100-1150)	1.90	1.90	2.90
Accounting Technician	1.00	1.00	1.00
Accounting Technician II	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00
Sub-total	5.90	5.90	6.90
Finance Operations (100-1230)			
Finance Services Supervisor	0.15	0.15	0.15
Business License Representative	2.00	2.00	2.00

ANTIOCH

2019-21 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
GENERAL FUND POSITIONS (Continued)			
Finance Operations (100-1230) (Cont.)			
Customer Service Representative I & II (charged .45 to 6112330/.45 to 6212220)	0.50	0.50	0.50
Sub-total	2.65	2.65	2.65
FINANCE TOTAL	9.35	9.35	10.35
PUBLIC WORKS DEPARTMENT:			
Administration (100-2140)			
Director of Public Works	1.00	1.00	1.00
Operations Supervisor	0.05	0.05	0.05
Administrative Analyst I/III	0.20	0.20	0.20
Administrative Assistant	0.10	0.10	0.10
Sub-total	1.35	1.35	1.35
General Maintenance Supervision (100-2150) (CONSOLIDATING INTO 100-2140 FY20)			
Deputy Public Works Director	0.125	0.00	0.000
Operations Supervisor	0.105	0.00	0.105
Sub-total	0.230	0.00	0.105
Street Maintenance (100-2160)			
Operations Supervisor	0.23	0.23	0.23
Street Maintenance Leadworker	1.00	1.00	1.00
Street Maintenance Worker I & II	3.00	1.00	3.00
Landscape Maintenance Worker	0.00	0.00	0.50
Equipment Operator	1.00	1.00	1.00
Sub-total	5.23	3.23	5.73
Striping & Signing (100-2180) (CONSOLIDATING INTO 100-2160 FY20)			
Street Maintenance Leadworker	1.00	0.00	1.00
Street Maintenance Worker I & II	2.00	2.00	2.00
Sub-total	3.00	2.00	3.00
Facilities Maintenance (100-2190)			
Operations Supervisor	0.35	0.175	0.35
Facility Maintenance Leadworker	1.00	1.00	1.00

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
GENERAL FUND POSITIONS (Continued)			
Facilities Maintenance (100-2190) (Cont.)			
Facility Maintenance Worker I/II	1.00	1.00	1.50
Sub-total	2.35	2.175	2.85
Parks Maintenance (100-2195)			
Deputy Public Works Director	0.025	0.00	0.00
Landscape Maintenance Leadworker	1.000	1.00	1.00
Sub-total	1.025	1.00	1.00
Median Landscape (100-2196)			
Deputy Public Works Director II	0.0250	0.0000	0.0000
Landscape Maintenance Worker I/II (split among programs)	0.4125	0.4125	0.4125
General Laborer (split among programs)	0.4125	0.4125	0.4125
Sub-total	0.8500	0.8250	0.825
Work Alternative Program (100-2198)			
Operations Supervisor	0.15	0.15	0.15
Landscape Maintenance Worker I/II	1.00	1.00	1.00
Sub-total	1.15	1.15	1.15
Warehouse & Central Stores (100-2620) (CONSOLIDATING INTO 100-2140 FY20)			
Lead Warehouse Maintenance Worker (.80 fund 611/.07 fund 621/.06 fund 570)	0.07	0.07	0.07
Warehouse Maintenance Worker II (.80 fund 611/.07 fund 621/.06 fund 570)	0.07	0.00	0.07
Sub-total	0.14	0.07	0.14
Engineering Services/Land Development (100-5150)			
Junior Engineer	1.00	1.00	1.25
Project Manager	1.00	1.00	1.00
Senior Public Works Inspector	1.00	1.00	1.00
Public Works Inspector	2.00	2.00	2.00
Administrative Analyst II	1.00	1.00	1.00
Development Services/Engineering Tech (Asst)	1.00	1.00	1.00
Sub-total	7.00	7.00	7.25

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
GENERAL FUND POSITIONS (Continued)			
Capital Improvement Administration (100-5170)			
Junior Engineer	1.00	1.00	1.00
Administrative Analyst I	0.25	0.25	0.25
Sub-total	1.25	1.25	1.25
Engineering Services (100-5180) (CONSOLIDATING INTO 100-5170 FY20)			
Assistant Engineer	1.00	1.00	1.00
Development Services/Engineering Tech (Sr)	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
PUBLIC WORKS GENERAL FUND TOTAL	25.575	22.05	26.65
POLICE DEPARTMENT: ALL DIVISIONS (100-3*)			
Chief of Police (.10 funded Animal Control Fund)	0.90	0.90	0.90
Police Captain	2.00	2.00	2.00
Police Lieutenant (.10 funded Animal Control Fund)	5.90	4.90	5.90
Police Sergeant	10.00	10.00	10.00
Police Corporal	7.00	7.00	7.00
Police Officer	78.00	80.00	89.00
Community Service Officer	8.00	6.00	11.00
Administrative Analyst I/II	2.00	2.00	2.00
Police Records Supervisor	1.00	1.00	1.00
Lead Police Records Technician	1.00	1.00	1.00
Police Records Technician	4.00	4.00	6.00
Crime Analyst	1.00	1.00	2.00
Police Communications Supervisor	1.00	1.00	1.00
Lead Dispatcher	4.00	4.00	4.00
Police Dispatcher	11.00	11.00	11.00
POLICE GENERAL FUND TOTAL	136.80	135.80	153.80
COMMUNITY DEVELOPMENT DEPARTMENT: Land Planning Services (100-5130)			
Community Development Director	0.30	0.30	0.30

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
GENERAL FUND POSITIONS (Continued)			
Land Planning Services (100-5130) (Cont.)			
Planning Manager	1.00	1.00	1.00
Administrative Analyst III	0.34	0.00	0.34
Associate/Asst. Planner	2.00	2.00	3.00
Development Services/Engineering Tech (Assoc)	1.00	1.00	1.00
Sub-total	4.64	4.64	5.64
Code Enforcement (100-5140)			
Community Development Director	0.30	0.30	0.30
Administrative Analyst	0.33	0.33	0.33
Code Enforcement Manager	1.00	1.00	1.00
Code Enforcement Officer	3.00	2.00	7.00
Street Maintenance Worker I	0.00	0.00	2.00
General Laborer	2.00	1.00	2.00
Development Services/Engineering Tech (Assoc/Asst)	1.00	1.00	2.00
Sub-total	7.63	5.63	14.63
Building Inspection (100-5160)			
Community Development Director	0.30	0.30	0.30
Building Inspection Services Manager	1.00	1.00	1.00
Administrative Analyst	0.33	0.33	0.33
Development Services/Engineering Tech	1.00	1.00	1.00
Building Inspector I/II with certificate	3.00	2.00	3.00
Sub-total	5.63	4.63	5.63
COMMUNITY DEVELOPMENT TOTAL	17.90	14.90	25.90
GRAND TOTAL GENERAL FUND FY18-19	208.775	200.25	
GRAND TOTAL GENERAL FUND FY19-20			236.85
GRAND TOTAL GENERAL FUND FY20-21			237.85

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

POLICE DEPARTMENT SUMMARY	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
General Fund Sworn	103.80	104.80	114.80
General Fund Non-Sworn	33.00	31.00	39.00
Sub-total General Fund	136.80	125.80	153.80
Other Funds Sworn	0.20	0.20	0.20
Sub-total Other Funds	0.20	0.20	0.20
GRAND TOTAL POLICE DEPARTMENT	137.00	136.00	154.00

SPECIAL REVENUE FUNDS POSITIONS	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
GAS TAX FUND (213-2530)			
Junior Engineer	0.00	0.00	0.25
Landscape Maintenance Worker	0.00	0.00	0.50
Administrative Analyst I	0.25	0.25	0.25
GAS TAX TOTAL	0.25	0.25	1.00
ANIMAL CONTROL FUND (214-3320):			
Police Chief	0.10	0.10	0.10
Police Lieutenant	0.10	0.10	0.10
Animal Services Manager	1.00	1.00	1.00
Animal Services Supervisor	1.00	1.00	1.00
Doctor of Veterinary Medicine	0.00	0.00	1.00
Registered Vet Tech	1.00	1.00	1.00
Animal Care Attendant	0.00	0.00	2.00
Office Assistant	1.00	1.00	2.00
Animal Control Officer	3.00	2.00	3.00
ANIMAL CONTROL TOTAL	7.20	6.20	11.20

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
SPECIAL REVENUE FUNDS POSITIONS (Continued)			
RECREATION SERVICES (FUND 219):			
Recreation Community Recreation (219-4495)			
Parks and Recreation Director	0.50	0.50	0.50
Recreation Coordinator	0.50	0.50	0.50
Recreation Specialist (position reclass to Recreation Supervisor in FY20)	1.00	1.00	1.00
Office Assistant	1.00	1.00	2.00
Administrative Assistant II	1.00	1.00	1.00
Sub-total	4.00	4.00	5.00
Recreation Services – Senior Programs (219-4420)			
Recreation Specialist (position reclass to Recreation Supervisor in FY20)	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
Recreation Services – Sports Programs (219-4450)			
Recreation Specialist (position reclass to Recreation Supervisor in FY20)	1.00	1.00	1.00
Sub-total	1.00	1.00	1.00
Recreation Services – Water Park Operations (219-4630)			
Parks and Recreation Director	0.50	0.50	0.50
Recreation Specialist (position reclass to Recreation Supervisor in FY20)	1.00	1.00	1.00
Recreation Coordinator	0.50	0.50	0.50
Aquatics Maintenance Worker I/II	1.00	1.00	1.00
Sub-total	3.00	3.00	3.00
RECREATION FUND TOTAL	10.00	10.00	11.00
SOLID WASTE (FUND 226):			
Community Development Director	0.10	0.10	0.10
Administrative Analyst III	0.34	0.34	0.34
SOLID WASTE TOTAL	0.44	0.44	0.44
NATIONAL POLLUTANT DISCHARGE ELIMINATION SRVS (NPDES) (FUND 229):			
Channel Maintenance Operations (229-2585)			
Collection System Superintendent	0.075	0.075	0.075

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
SPECIAL REVENUE FUNDS POSITIONS (Continued)			
Channel Maintenance Operations (229-2585) (Cont.)			
Collections System Supervisor	0.075	0.075	0.075
Lead Collections Systems Worker	0.75	0.75	0.75
Deputy Public Works Director II	0.10	0.10	0.00
Collections Systems Worker I	1.00	1.00	1.00
Administrative Analyst 3	0.17	0.17	0.17
NPDES TOTAL	2.17	2.07	2.07
STREET LIGHT & LANDSCAPE MAINT. DIST. (SLLMD) (FUNDS 251-259):			
Deputy Public Works Director II	0.2000	0.0000	0.0000
Operations Supervisor	0.5950	0.5700	0.5950
Landscape Maintenance Worker II	2.5875	2.5875	2.5875
General Laborer	0.5875	0.5875	0.5875
SLLMD 251 – 259 TOTAL	3.9700	3.7450	3.7700

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
INTERNAL SERVICE FUNDS POSITIONS			
VEHICLE EQUIPMENT MAINTENANCE (FUND 570):			
Equipment Maintenance (570-2610)			
Operations Supervisor	1.27	0.635	1.27
Fleet Leadworker	1.00	1.000	1.00
Equipment Mechanic II	2.00	2.000	2.00
Warehouse Maintenance Worker II (0.80 Water Fd; 0.07 Gen Fd; 0.07 Sewer Fd)	0.06	0.000	0.06
Lead Warehouse Maintenance Worker	0.06	0.060	0.06
VEHICLE EQUIPMENT MAINTENANCE TOTAL	4.39	3.695	4.39
INFORMATION SYSTEMS (FUND 573):			
Information Systems (573-1410)			
Director of Information Systems (0.25 Network Sup; 0.05 Tele. Sys.)	0.70	0.70	0.70

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STAFFING OVERVIEW

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
INTERNAL SERVICE FUNDS POSITIONS (Continued)			
Information Systems (573-1410) (Cont.)			
Network Administrator (0.60 Network Support)	0.40	0.40	0.40
Sub-total	1.10	1.10	1.10
Network Support & PC's (573-1420)			
Director of Information Systems (0.70 Info Sys; 0.05 Tele. Sys.)	0.25	0.25	0.25
Network Administrator (0.40 Info Sys/0.10 to Tele. Sys.)	1.50	1.50	1.50
Computer Technician/Senior *1 Computer Technician being added in FY21	2.00	2.00	2.00*
Sub-total	3.75	3.75	3.75
Telephone System (573-1430)			
Director of Information Systems (0.25 Network Sup; 0.70 Info Sys.)	0.05	0.05	0.05
Network Administrator (0.90 Network Sup)	0.10	0.10	0.10
Sub-total	0.15	0.15	0.15
GIS Support Services (573-1435)			
GIS Specialist	1.00	1.00	1.00
GIS Technician	1.00	1.00	1.00
Administrative Assistant II	0.90	0.90	1.00
Sub-total	2.90	2.90	3.00
INFORMATION SYSTEMS TOTAL	7.90	7.90	7.90
LOSS CONTROL FUND (580)			
Loss Control (580-1160)			
Risk Manager	0.00	0.00	1.00
LOSS CONTROL TOTAL	0.00	0.00	1.00
	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
ENTERPRISE FUND POSITIONS			
WATER FUND (611):			
Water Supervision (611-2310)			
Deputy Public Works Director II	0.10	0.00	0.00

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
ENTERPRISE FUND POSITIONS (Continued)			
Water Supervision (611-2310) (Cont.)			
Water Treatment Plant Superintendent	1.00	1.00	1.00
Water Treatment Plant Supervisor	1.00	1.00	1.00
Water Distribution Superintendent	1.00	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00
Water Quality Analyst	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.50
Administrative Analyst I/III	1.48	1.48	1.48
Sub-total	6.58	6.48	6.98
Water Production (611-2320)			
Water Treatment Plant Operator	6.00	5.00	6.00
Water Treatment Maintenance Worker	3.00	3.00	4.00
Water Treatment Plant Instrument Tech.	1.00	0.00	1.00
Laboratory Assistant	1.00	0.00	1.00
Sub-total	11.00	10.00	12.00
Water Distribution (611-2330)			
Finance Director	0.075	0.075	0.075
Finance Services Supervisor	0.425	0.425	0.425
Snr Public Works Technician	1.000	1.000	1.000
Accounting Technician	0.500	0.500	0.500
Customer Service Representative I/II	2.750	2.750	2.750
Lead Water Distribution Operator	5.000	2.000	4.000
Cross Connection Control Specialist Leadworker	1.000	1.000	1.000
Cross Connection Control Specialist II	1.000	1.000	1.000
Equipment Operator	1.500	1.500	2.500
Water Distribution Operator I/II	12.500	11.000	12.500
Street Maint. Worker I & II (0.50 charged to Sewer Fund)	0.500	0.500	0.500
Sub-total	26.25	21.75	26.25
Warehouse & Central Stores (611-2620) (CONSOLIDATING INTO 611-2330 IN FY20)			
Lead Warehouse Maintenance Worker (0.06 Veh Fund; 0.14 Gen Fund)	0.80	0.80	0.80

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

ENTERPRISE FUND POSITIONS (Continued)	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
Warehouse & Central Stores (611-2620) (Cont.)			
Warehouse Maintenance Worker II	0.80	0.00	0.80
Sub-total	1.60	0.80	1.60
Water Meter Reading (611-2340) (CONSOLIDATING INTO 611-2330 IN FY20)			
Water Distribution Operator I/II	2.00	2.00	2.00
Sub-total	2.00	2.00	2.00
Water Capital Projects (611-2550)			
Junior Engineer	0.00	0.00	0.50
Project Manager	0.50	0.50	0.50
Sub-total	0.50	0.50	1.00
WATER FUND TOTAL	47.93	41.53	49.83
SEWER FUND (621):			
Wastewater Supervision (621-2210)			
Deputy Public Works Director II	0.300	0.000	0.000
Collection Systems Superintendent	0.925	0.925	0.925
Collections Systems Supervisor	0.925	0.925	0.925
Administrative Assistant	0.000	0.000	0.500
Administrative Analyst I/III	1.310	1.310	1.310
Sub-total	3.460	3.160	3.660
Wastewater Collection (621-2220) (CONSOLIDATING INTO 621-2210 IN FY20)			
Finance Director	0.075	0.075	0.075
Finance Services Supervisor	0.425	0.425	0.425
Accounting Technician	0.500	0.500	0.500
Customer Service Representative I/II	2.750	2.750	2.750
Lead Collections System Worker	2.250	2.250	2.250
Water Distribution Operator I/II	0.500	0.000	0.500
Collections Systems Worker I/II	10.000	9.000	10.000
Equipment Operator	2.500	2.500	2.500
Sewer Camera Truck Operator	1.000	1.000	1.000
Street Maint. Worker I & II (0.50 charged to Water Fund)	0.500	0.500	0.500

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 18-19 FTE	Total Filled FTE's 5.31.19	Total Funded FY 20&21 FTE
ENTERPRISE FUND POSITIONS (Continued)			
Wastewater Collection (621-2220) (Cont.)			
Asst Public Works Technician	1.000	0.000	1.000
Lead Warehouse Maintenance Worker	0.070	0.070	0.070
Warehouse Maintenance Worker	0.070	0.000	0.070
Sub-total	21.64	19.07	21.64
Wastewater Capital Projects (621-2570)			
Project Manager	0.50	0.50	0.50
Sub-total	0.50	0.50	0.50
SEWER FUND TOTAL	25.60	22.73	25.80
MARINA FUND (631):			
Marina Administration (631-2410)			
Deputy Public Works Director II	0.125	0.00	0.00
Administrative Assistant	0.000	0.00	1.00
Facility Maintenance Worker	0.000	0.00	0.50
Operations Supervisor	0.250	0.19	0.25
Sub-total	0.375	0.19	1.75
Marina Maintenance (631-2420) (CONSOLIDATING INTO 631-2410 IN FY20)			
Marina Maintenance Worker	0.85	0.85	0.85
Sub-total	0.85	0.85	0.85
Marina Boat Launch (631-2425) (CONSOLIDATING INTO 631-2410 IN FY20)			
Marina Maintenance Worker	0.15	0.15	0.15
Sub-Total	0.15	0.15	0.15
MARINA FUND TOTAL	1.375	1.19	2.75
GRAND TOTAL FY19	320.00	300.00	
GRAND TOTAL FY20			358.00
GRAND TOTAL FY21			360.00

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

The following PERS payroll assumptions are in the Fiscal Year 2019-21 budget:

	FISCAL YEAR 2019-20		FISCAL YEAR 2020-21	
PERS Tier-Bargaining Unit	Miscellaneous PERS Plan ER Contribution	Safety PERS Plan ER Contribution	Miscellaneous PERS Plan ER Contribution	Safety PERS Plan ER Contribution
Classic Employees – all but WTP	37.433%	61.935%*	39.433%	68.935%*
Classic Employees - WTP	35.433%*	n/a	37.433%*	n/a
2 nd Tier	n/a	19.478%*	n/a	20.85%*
PEPRA – all groups	37.433%	13.834%	37.433%	13.986%

*WTP employees pay 2% of the City's PERS contribution and Sworn Police pay 3%, therefore the ER Contribution is shown net.

Salary increases included budget (per MOU's):

Bargaining Unit	Effective First Full Payperiod After:	FY19/20 Increase	FY20/21 Increase
Management	10/1	2%	3%
Confidential	10/1	2%	3%
APOA	9/1	2.5%(a)	3%(a)
AP SMA	9/1	2.5%(a)	3%(a)
APWEA	4/1	2.75%	3%
OE3	10/1	2%	3%
TPEA	1/1	3%	3%(b)

(a) Per the APOA & APSMA MOU, sworn employee salary increase will be minimum 2.5% up to maximum 4.5% to bring salary to second in four-city formula and non-sworn will be minimum of 2.5% up to maximum 4.5% based on CPI. 2.5% and 3% being used in budget projections.

(b) The TPEA contract expires before FY20/21. 3% used as assumption to match other employee groups.

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2019-21 OPERATING BUDGET

STAFFING OVERVIEW

The addition of the following full-time equivalent positions in fiscal year 2019-21:

Position	# of Positions	Funding Source
<u>2019-20</u>		
Police Officer	11	General Fund
CSO	3	General Fund
Crime Analyst	1	General Fund
Records Technician	2	General Fund
Assistant Planner	1	General Fund
Code Enforcement Officer	4	General Fund
General Laborer	2	General Fund
Development Services/Engineering Tech	1	General Fund
Engineer	1	General Fund/Gas Tax Fund/Water Fund
Administrative Assistant	2	Marina Fund/Water Fund/Sewer Fund
Landscape Maintenance Worker	1	General Fund/Gas Tax Fund
Water Treatment Maintenance Worker	1	Water Fund
Facility Maintenance Worker	1	General Fund/Marina Fund
Office Assistant	2	Animal Control Fund/Recreation Fund/General Fund
Animal Care Attendant	2	Animal Control Fund/General Fund
Doctor of Veterinary Medicine	1	Animal Control Fund/General Fund
Human Resources Technician	1	General Fund
Risk Manager	1	Loss Control Fund
Accountant	1	General Fund
Total Additional Funded Positions in 2019-20	39	
<u>2020-21</u>		
Public Information Officer	1	General Fund
Computer Technician	1	Information Services Fund
Total Additional Funded Positions in 2020-21	2	
Total Additional Funded Positions 2019-21	41	

FINANCIAL SUMMARIES

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

Financial Overview

This section provides a summary of General Fund revenues, a summary of transfers between the various funds of the City, interfund charges ("internal services") between the various funds and a summary of annually recurring purchase orders and/or contracts included in the budget.

Funds Transfer Summary

The "Funds Transfer Summary" details inflows and outflows between funds to subsidize operations in those funds.

Internal Services Summary

The City has internal services charges which are spread throughout City departments to allocate costs of services used between departments. The table details these charges.

Summary of Annual Recurring Purchases Orders and/or Contracts

The City has many annual purchase orders and/or contracts that are exempt from bidding per the City's purchasing policy due to the nature of the goods or services provided. It has also been long standing practice to have open/recurring purchase orders for the purchase of unanticipated goods or services needed on an urgent basis. Use of open purchase orders is tightly controlled. In establishing open/recurring purchase orders, City staff is always cognizant of patronizing City businesses, but also in making sure that the City is paying fair prices.

The purchase of goods and or services over \$50,000 requires City Council approval per the City's purchasing policy. A list of these types of purchase orders and/or contracts (as described in the prior paragraph) included in the budget is detailed. The summary does not include purchase orders or contracts separately brought to Council for approval.

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY									
Revenue Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Taxes:									
Property Tax-Secured	\$8,738,003	\$9,322,446	\$9,927,513	\$10,514,086	\$10,559,834	\$11,193,424	6%	\$11,976,965	7%
Property Tax In Lieu of VLF	6,653,379	7,068,302	7,493,578	7,941,944	7,949,141	8,426,090	6%	9,015,916	7%
Property Tax-Unsecured	287,879	320,520	315,093	290,000	320,169	320,000	0%	320,000	0%
Property Tax-Other	542,613	568,152	751,255	700,000	700,000	700,000	0%	700,000	0%
Other In Lieu Taxes	878	0	0	400	0	0	0%	0	0%
Unitary Tax	140,615	916,208	526,417	526,420	520,517	526,420	1%	526,420	0%
Total Property Tax	16,363,367	18,195,628	19,013,856	19,972,850	20,049,661	21,165,934	6%	22,539,301	6%
Franchises - Miscellaneous	8,124	8,353	94,997	8,680	55,800	9,020	-84%	9,200	2%
Franchise-Gas	200,802	321,824	579,821	341,425	837,220	853,965	2%	871,000	2%
Franchise-Electric	426,608	454,047	482,955	498,225	453,600	462,675	2%	471,925	2%
Franchise-Cable TV	1,352,004	1,332,385	1,283,543	1,520,820	1,360,555	1,425,584	5%	1,500,000	5%
Franchise-Refuse Collection	982,382	993,169	1,053,235	1,042,515	1,063,000	1,084,000	2%	1,105,680	2%
Total Franchise Taxes	2,969,920	3,109,778	3,494,551	3,411,665	3,770,175	3,835,244	2%	3,957,805	3%
Business License Tax	1,371,594	1,348,512	1,381,317	1,400,000	1,400,000	1,400,000	0%	1,400,000	0%
Business License Tax - Rentals	1,613,021	2,416,815	2,871,674	2,200,000	2,200,000	2,200,000	0%	2,200,000	0%
Business License Tax Penalty	38,912	48,984	83,076	20,000	70,000	50,000	-29%	50,000	0%
Business Lic Tax Application	81,649	80,776	72,031	24,000	80,000	80,000	0%	80,000	0%
Contractors Business License	15,493	20,847	19,534	10,000	20,000	20,000	0%	20,000	0%
Total Business License Taxes	3,120,669	3,915,934	4,427,632	3,654,000	3,770,000	3,750,000	-1%	3,750,000	0%
Property Transfer Tax	460,654	443,102	520,724	460,000	525,000	530,000	1%	535,000	1%
Sales and Use Tax	10,132,227	12,263,171	13,157,478	13,552,200	15,034,710	14,821,405	-1%	15,459,716	4%

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FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Sales Tax In Lieu/Swap	2,441,193	0	0	0	0	0	0%	0	0%
Sales Tax Measure C	6,821,444	6,534,889	6,869,294	6,928,325	5,682,052	0	-100%	0	0%
1% Sales Tax	0	0	0	0	3,702,710	15,145,698	309%	15,706,984	4%
Sales & Use Tax P.S. Allocation	578,406	597,291	639,622	645,000	645,000	665,000	3%	685,000	3%
Motor Vehicle In Lieu Fees	43,696	50,608	60,135	45,000	54,270	50,000	-8%	50,000	0%
Transient Occupancy Tax	110,827	124,142	146,541	130,000	144,000	145,000	1%	145,000	0%
Total Other Taxes	20,588,447	20,013,203	21,393,794	21,760,525	25,787,742	31,357,103	22%	32,581,700	4%
Total Taxes	43,042,403	45,234,543	48,329,833	48,799,040	53,377,578	60,108,281	13%	62,828,806	5%
Licenses & Permits:									
Bicycle Licenses	73	113	1,644	0	890	0	-100%	0	0%
Building Permits	820,882	1,028,082	1,111,860	1,150,000	1,287,324	1,150,000	-11%	1,150,000	0%
Encroachment Permits	247,567	108,879	128,782	200,000	200,000	120,000	-40%	120,000	0%
Wide Vehicle/Overload Permits	7,136	6,352	13,984	10,000	10,848	10,000	-8%	10,000	0%
Total Licenses & Permits	1,075,658	1,143,426	1,256,270	1,360,000	1,499,062	1,280,000	-15%	1,280,000	0%
Fines & Penalties:									
Vehicle Code Fines	56,857	133,207	150,440	115,000	115,000	115,000	0%	115,000	0%
Non-Traffic Fines	46,695	27,357	21,101	20,000	5,000	20,000	300%	20,000	0%
Total Fines & Penalties	103,552	160,564	171,541	135,000	120,000	135,000	13%	135,000	0%
Use of Money & Property:									
Interest Earnings-Pooled	244,414	58,811	66,631	225,000	125,000	80,000	-36%	85,000	6%
Rent	468,928	500,882	480,319	510,000	490,000	490,000	0%	490,000	0%
Total Use of Money & Property	713,342	559,693	546,950	735,000	615,000	570,000	-7%	575,000	1%

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Revenue from Other Agencies:									
Rev-AB109 Reimbursement	130,500	130,461	135,720	141,149	141,149	141,149	0%	141,149	0%
Homeowners Prop Tax Relief	81,413	80,388	79,725	80,000	80,000	80,000	0%	80,000	0%
State Mandated Reimbursements	156,816	65,793	60,788	0	7,519	0	-100%	0	0%
POST Reimbursements	6,459	5,918	28,979	12,000	20,367	12,000	-41%	12,000	0%
Grants – Community Development	307,908	0	21,667	538,131	570,130	0	-100%	0	0%
Grants-Police	321,669	954,890	282,069	71,970	71,970	55,827	-22%	55,827	0%
Total Revenue from Other Agencies	1,004,765	1,237,450	608,948	843,250	891,135	288,976	-68%	288,976	0%
Services Charges:									
Other Service Charges	21,733	30,527	24,555	19,350	53,119	25,400	-52%	25,400	0%
Assessment/Abatement Fees	141,780	70,077	486,687	340,000	605,696	625,000	3%	625,000	0%
Administration Services	9,001	13,382	20,229	10,200	20,000	20,000	0%	20,000	0%
Plan Checking Fees	467,440	529,300	702,526	585,360	702,636	765,000	9%	765,000	0%
Planning Fees	16,649	34,771	152,874	30,000	83,434	60,000	-28%	60,000	0%
Pool Safety Fee	1,127	1,106	885	500	517	500	-3%	500	0%
Cert Access Spec Consultation Fee	35	0	0	0	0	0	0%	0	0%
Technology Fee	21,791	25,023	26,856	24,000	28,000	28,000	0%	28,000	0%
Energy Inspection Fee	21,680	24,937	26,371	24,000	28,000	28,000	0%	28,000	0%
Accessibility Fee	2,405	3,893	3,243	2,000	4,000	2,500	-38%	2,500	0%
Green Building Verification & Compliance Fee	26,953	44,708	42,112	40,000	75,161	45,000	-40%	45,000	0%
General Plan Maintenance Fee	6,171	23,739	10,600	9,650	90,000	120,000	33%	120,000	0%
Inspection Fees	39,848	213,297	368,760	170,000	570,000	600,000	5%	600,000	0%

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Admin Services-Mello Roos	41,200	41,200	30,000	10,000	27,000	25,000	-7%	15,000	-40%
Billings-Mail Piece Fee	10,010	5,020	6,979	5,000	6,000	6,000	0%	6,000	0%
Billings-Meter Usage	19,893	21,587	19,322	20,000	0	0	0%	0	0%
Billings-Cash Management	203,842	217,301	231,877	275,882	234,529	250,746	7%	262,246	5%
Police Services General	68,392	88,782	88,096	45,000	107,467	80,000	-26%	1,361,345	1602%
Brentwood Reimburse-911 Svcs	824,492	655,471	0	0	0	0	0%	0	0%
False Alarm Permit Fees	49,043	32,049	64,993	30,000	19,521	100,000	412%	100,000	0%
False Alarm Response	45,903	32,726	100,977	30,000	70,735	50,000	-29%	50,000	0%
Special Public Works Services	1,281	0	405	2,000	0	500	100%	500	0%
Total Service Charges	2,040,669	2,108,896	2,408,347	1,672,942	2,725,815	2,831,646	4%	4,114,491	45%
Other Revenue:									
Miscellaneous Revenue	2,539,925	2,401,913	1,368,175	699,540	1,234,380	873,000	-29%	612,000	-30%
Donations	175	395	790	0	127	0	-100%	0	0%
Booking Fee Reimbursements	564	1,128	1,114	4,000	500	1,000	100%	1,000	0%
Reimb-Plan Rev Contract-Dev	34,663	6,255	4,378	5,000	5,000	5,000	0%	5,000	0%
Total Other Revenue	2,575,327	2,409,691	1,374,457	708,540	1,240,007	879,000	-29%	618,000	-30%
Total Revenue Before Transfers In	50,555,716	52,854,263	54,696,346	54,253,772	60,468,597	66,092,903	9%	69,840,273	6%
Transfers In:									
A-2 City Wide Main. Dist (256)	44,594	47,668	47,668	47,668	47,668	56,299	18%	56,299	0%
Almondridge Main. Dist (253)	44,161	44,161	55,000	45,000	45,000	75,897	69%	75,897	0%
Byrne Grant (233)	53,809	40,989	50,200	40,651	40,651	55,000	35%	55,000	0%

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Transfers In:									
Gas Tax (213)	810,000	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	0%	1,010,000	0%
Hillcrest Main. Dist (254)	190,640	50,000	0	0	0	0	0%	0	0%
Lone Tree Main. Dist (251)	115,151	38,459	23,380	23,380	23,380	62,999	169%	62,999	0%
SLLM Admin Fund (257)	16,854	14,665	14,971	18,690	18,248	22,048	21%	23,041	5%
E. Lone Tree Main. Dist (259)	0	11,425	11,425	11,425	11,425	14,165	24%	14,165	0%
NPDES (229)	270,225	261,105	262,380	277,875	226,030	241,865	7%	246,006	2%
CFD 2016-01 9280)	0	0	0	0	0	74,000	100%	100,000	35%
CFD 2018-02 (282)	0	0	0	0	0	50,000	100%	100,000	100%
Sewer (621)	0	448,120	0	10,000	10,000	0	-100%	0	0%
Street Impact Fund (241)	1,144,440	1,070,545	1,289,440	1,290,330	1,391,910	1,461,505	5%	1,534,580	5%
Supplemental Law Enforce. Grant (232)	162,851	284,742	175,000	100,000	319,000	225,000	-29%	225,000	0%
Traffic Safety Fund (237)	80,000	116,317	85,000	85,000	120,000	85,000	-29%	85,000	0%
Water Fund (611)	0	342,680	0	10,000	10,000	0	-100%	0	0%
Total Transfers In To General Fund	2,932,725	3,780,876	3,024,464	2,970,019	3,273,312	3,433,778	5%	3,587,987	4%
TOTAL GENERAL FUND REVENUES	\$53,488,441	\$56,635,139	\$57,720,810	\$57,223,791	\$63,741,909	\$69,526,681	9%	\$73,428,260	6%

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

Transfers By Fund		2020 Transfers In	2021 Transfers In	Purpose	2020 Transfers Out	2021 Transfers Out	Purpose
General Fund	100	\$2,471,505	\$2,544,580	Street Maint.	\$1,483,186	\$1,758,890	Animal Subsidy
General Fund	100	85,000	85,000	Traffic Safety	2,459,506	3,030,382	Recreation Subsidy
General Fund	100	150,000	150,000	Engineering Svcs.	336,000	363,000	Light. & Landscape
General Fund	100	323,273	328,407	Light. & Landscp.	383,484	348,485	Debt Service
General Fund	100	404,000	480,000	Police Services	765,000	115,000	Capital Projects
Total General Fund		\$3,433,778	\$3,587,987		\$5,427,176	\$5,615,757	
Gas Tax Fund	213	0	0		1,010,000	1,010,000	Street Maintenance
Gas Tax Fund	213	0	0		180,000	150,000	Sidewalk Repair
Gas Tax Fund	213	0	0		470,143	39,525	Debt Service
Total Gas Tax Fund		\$0	\$0		\$1,660,143	\$1,199,525	
Animal Control Fund	214	1,483,186	1,758,890	Subsidy	598	50	Debt Service
Senior Bus Fund	218	0	0		7,700	7,700	Recreation Services
Recreation Fund	219	2,459,506	3,030,382	Subsidy	20,903	1,757	Debt Service
Recreation Fund	219	77,700	77,700	Recreation Svcs.	0	0	
Total Recreation Fund		\$2,537,206	\$3,108,082		\$20,903	\$1,757	
Child Care Fund	223	0	0		70,000	70,000	Recreation Services
National Pollution Discharge Elimination (NPDES) Fund	229	30,000	30,000	Channel Maint.	91,865	96,006	Channel Maintenance
National Pollution Discharge Elimination (NPDES) Fund	229	0	0		150,000	150,000	Engineering Services
Total NPDES Fund		\$30,000	\$30,000		\$241,865	\$246,006	
Supplemental Law Enforcement Grant Fund	232	0	0		225,000	225,000	Police Services
Traffic Safety Fund	237	0	0		85,000	85,000	Traffic Safety
Redevelopment Obligation Retirement Fund	239	0	0		1,606,401	1,645,611	Debt Service
Street Impact Fund	241	0	0		1,461,505	1,534,580	Street Maintenance
SLLMD Funds	25*	336,000	363,000		627,427	634,918	Light & Landscape
CFD 2016-01	280	0	0		74,000	100,000	Police Services
CFD 2018-02	282	0	0		50,000	100,000	Police Services

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

Transfers By Fund		2020 Transfers In	2021 Transfers In	Purpose	2020 Transfers Out	2021 Transfers Out	Purpose
Parks Administration Fund	257	388,067	395,558	Light. & Landscp.	22,048	23,041	Light & Landscape
Parks Administration Fund	257	0	0		6,475	544	Debt Service
Total Parks Administration Fund		\$388,067	\$395,558		\$28,523	\$23,585	
Bryne Grant Fund	233	0	0		55,000	55,000	Police Services
Lone Tree A.D. CIP Fund	376	0	0		75,000	0	Prewett Fencing
Capital Improvement Fund	311	450,000	450,000	Sidewalk Repair	0	0	
Capital Improvement Fund	311	870,000	115,000	Var. Cap. Proj.	700,000	700,000	Reimb. Wtr/Swr
Total Capital Improvement Fund		\$1,320,000	\$565,000		\$700,000	\$700,000	
Antioch Public Financing Authority Debt Service Fund	417	1,457,622	1,496,872	Debt Service	0	0	
Honeywell Debt Service	416	550,922	46,315	Debt Service	0	0	
Antioch Public Financing Authority Debt Service Fund	410	345,278	345,273	Debt Service	0	0	
City of Antioch as Successor Agency to the Antioch Development Agency Area #1 Debt Service Fund	431	148,779	148,739	Debt Service	0	0	
Information Services Fund	573	449,982	476,872	GIS Services	0	0	
Water Fund	611	350,000	350,000	Reimbursement	150,000	150,000	Sidewalk Repair
Water Fund	611	0	0		12,784	1,075	Debt Service
Water Fund	611	0	0		224,991	238,436	GIS Services
Total Water Fund		\$350,000	\$350,000		\$387,775	\$389,511	
Sewer Fund	621	350,000	350,000	Reimbursement	150,000	150,000	Sidewalk Repair
Sewer Fund	621	0	0		224,991	238,436	GIS Services
Total Sewer Fund		\$350,000	\$350,000		\$374,991	\$388,436	
Marina Fund	631	0	0		1,813	152	Debt Service
Grand Total Transfers In/Out		\$13,180,820	\$13,022,588		\$13,180,820	\$13,022,588	

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin			
2019-21 Budget			
		FY20&21	FY20&21
	Fund #	Credit (Expense Reduction)	Debit (Expense)
Reason for Charge			
General Fund			
City Council	100	\$120,653	Allocate cost among user departments
City Attorney	100	219,744	Allocate cost among user departments
City Manager	100	190,930	Allocate cost among user departments
City Clerk	100	27,245	Allocate cost among user departments
Human Resources	100	300,906	Allocate cost among user departments
Non-Departmental	100	701,723	Allocate cost among user departments
Public Works-Maintenance Admin	100	372,214	Allocate cost among user departments
Public Works-Facilities Maintenance	100	224,261	Allocate cost among user departments
Finance Administration	100	31,893	Allocate cost among user departments
Finance Accounting	100	572,694	Allocate cost among user departments
Finance Operations	100	35,882	Allocate cost among user departments
General Fund Credit		\$2,753,055	

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin				
2019-21 Budget				
		FY20&21	FY20&21	
		Credit (Expense Reduction)	Debit (Expense)	
	Fund #			Reason for Charge
Special Revenue Funds				
RMRA	209		89	Share of allocated costs
Federal Asset Forfeiture	210		89	Share of allocated costs
Delta Fair Property	211		55	Share of allocated costs
Gas Tax	213		27,651	Share of allocated costs
Civic Arts	215		25,698	Share of allocated costs
Park in Lieu	216		1,246	Share of allocated costs
Senior Bus	218		19,462	Share of allocated costs
Traffic Signalization	220		148	Share of allocated costs
Asset Forfeiture	221		1,542	Share of allocated costs
Measure J	222		6,182	Share of allocated costs
Child Care	223		91	Share of allocated costs
Tidelands	225		308	Share of allocated costs
Solid Waste Reduction	226		42,543	Share of allocated costs
Abandoned Vehicles	228		3,658	Share of allocated costs
Pollution Elimination	229		88,021	Share of allocated costs
Traffic Safety	237		3	Share of allocated costs
PEG	238		4,228	Share of allocated costs
Street Impact	241		31	Share of allocated costs
Lone Tree SLLMD	251		43,061	Share of allocated costs
Downtown Maintenance SLLMD	252		18,700	Share of allocated costs
Almondridge SLLMD	253		3,055	Share of allocated costs
Hillcrest SLLMD	254		40,298	Share of allocated costs
Park 1A SLLMD	255		5,571	Share of allocated costs
Citywide District 2A SLLMD	256		43,396	Share of allocated costs
SLLMD Administration	257		23,229	Share of allocated costs
East Lone Tree SLLMD	259		8,489	Share of allocated costs
East Lone Tree Benefit District	270		2,074	Share of allocated costs

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin				
2019-21 Budget				
		FY20&21	FY20&21	
		Credit (Expense Reduction)	Debit (Expense)	
	Fund #			Reason for Charge
Special Revenue Funds (Continued)				
CFD 2018-01 Public Services	281		2,674	Share of allocated costs
Post Retirement Medical - Police	577		56,684	Share of allocated costs
Post Retirement Medical - Miscellaneous	578		41,405	Share of allocated costs
Post Retirement Medical - Management	579		63,228	Share of allocated costs
Total Special Revenue Charges				
Capital Projects Funds				
Capital Improvement	311		1,285	Share of allocated costs
Development Impact Fee	321		102	Share of allocated costs
Hillcrest A.D.	361		37	Share of allocated costs
Lone Diamond A.D.	376		757	Share of allocated costs
Hillcrest Bridge Benefit District	391		14	Share of allocated costs
Total Capital Projects Charges				
Debt Service Funds				
Honeywell Debt Service	416		397	Share of allocated costs
Antioch Public Financing Authority				
APFA 2015A Lease Revenue Bonds (ABAG)	410		108	Share of allocated costs
APFA 2015A Lease Revenue Bonds (2002)	417		72	Share of allocated costs
Total Antioch Public Financing Authority Charges				
Internal Service Funds				
Vehicle Replacement	569		650	Share of allocated costs
Information Services	573		101,608	Share of allocated costs
Loss Control	580		23,801	Share of allocated costs
Total Internal Service Charges				

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin 2019-21 Budget				
		FY20&21	FY20&21	
Fund #		Credit (Expense Reduction)	Debit (Expense)	Reason for Charge
Enterprise Funds				
Water	611		1,247,187	Share of allocated costs
Water System Improvement	612		570	Share of allocated costs
Sewer	621		560,341	Share of allocated costs
Sewer System Improvement	622		638	Share of allocated costs
Marina	631		168,874	Share of allocated costs
Total Enterprise Charges				
Housing Successor/Successor Agency Funds				
Housing Successor	227		45,706	Share of allocated costs
Redevelopment Obligation Retirement	239		6,472	Share of allocated costs
Total Housing Successor/Successor Agency Charges				
Total Internal Service Charges		\$2,753,055	\$2,753,055	

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2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

Summary of Annual Recurring Purchase Orders and/or Contracts

Vendor	2019-20 Budgeted Amount	2020-21 Budgeted Amount	Product/Service Description	Fund
Antioch Auto Parts	\$65,000	\$65,000	Vehicle parts	Vehicle Fund
American Greenpower USA Inc	70,000	70,000	Sole source for induction lighting material	General Fund
National Meter & Automation Inc.	275,000	275,000	Sole source for water meter and parts	Water Fund
Contra Costa County	60,000	60,000	Martinez Detention Facility Booking Fees	General Fund
Contra Costa County	135,000	145,000	CAL-ID City of Antioch portion	General Fund
Contra Costa County	260,000	260,000	Lab testing for Police Department	General Fund
Contra Costa County-Public Works	375,000	375,000	Traffic Signal Maintenance	General Fund
County Asphalt	75,000	79,000	Secondary asphalt & rock supplier	Various
Delta Diablo	124,000	124,000	Hazardous waste collection & disposal	Sewer/Solid Waste
East Hills Veterinary Hospital	75,000	80,000	Emergency veterinary services	Animal Control Fund
Honeywell International	75,000	75,000	Additional HVAC repairs on as needed basis	Various
HUBBS Systems LLC Data 911	189,000	198,500	Annual software maintenance agreement	General Fund
Site One Landscapes Pacheco	175,000	175,000	Various irrigation controller parts as needed	Various
Grainger	85,000	85,000	Various Public Works goods & supplies	Various
Jack Doheny Supplies	65,000	65,000	Sole source supplier for CCTV Truck	Water/Sewer
Office Depot	100,000	110,000	Office Supplies	Various
PFM	105,000	110,000	Investment Advisor	General Fund
Kapsch Trafficcom	60,000	60,000	Provide backup for non-working WTP network pump stations	Water Fund
San Diego Police Equipment	60,000	65,000	Various police equipment on as needed basis	General Fund
East Bay Regional Communications System Authority	98,600	98,600	EBRCS radio maintenance	General Fund
Lenhart Alarm Security	70,000	70,000	Security alarm maintenance	Various
Superior/Central Square Inc	220,380	300,000	ASP (Hosting) service for financial software	General Fund
Syar Industries Inc.	75,000	75,000	Sole source EZ asphalt bulk delivery	Various

ANTIOCH
2019-21 OPERATING BUDGET

FINANCIAL SUMMARIES

Vendor	2019-20 Budgeted Amount	2020-21 Budgeted Amount	Product/Service Description	Fund
NTU Technologies	50,000	50,000	Proprietary chemical for water treatment	Water
Polydyne Inc	50,000	50,000	Proprietary chemical for water treatment	Water
ICR Electrical	50,000	50,000	Backup and emergency electrical support to WTP	Water
Alta Fence	50,000	50,000	Provide emergency repair for WTP facilities	Water
Delta Fence	50,000	50,000	Provide emergency repair for WTP facilities	Water
Cummins West	50,000	50,000	Provide emergency repair service for backup generators	Water
Koffler Pump	50,000	50,000	Provide emergency repair service for backup generators	Water
MRG	75,000	75,000	Assist with City-owned real estate and cell tower lease negotiations	General Fund
Antioch Building Materials	225,000	225,000	Local source of asphalt material	Various

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GENERAL FUND

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND

The General fund is used to account for money which is not required legally or by sound financial management to be accounted for in another fund. The General Fund is the City's most significant operating fund made up of several departments. This section will provide an overall summary of the General Fund budget, as well as provide detail of each department's divisional budgets individually. The following departments are accounted for in the General Fund:

- ***City Council***
- ***City Attorney***
- ***City Manager***
- ***City Clerk***
- ***City Treasurer***
- ***Human Resources***
- ***Economic Development***
- ***Finance***
- ***Non-Departmental***
- ***Public Works***
- ***Police***
- ***Community Development***

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND

The General Fund receives various sources of revenue which sustain the operations of the City. Revenues within the General Fund are broken down into the following categories:

- **Taxes** – This category encompasses several sources of tax revenue such as property tax, sales tax and business license tax.
- **Licenses and Permits** – This category includes Building and Encroachment permits.
- **Fines and Penalties** – This category includes fines imposed by the police department such as vehicle code fines.
- **Use of Money and Property** – This category includes interest and rents.
- **Revenue from Other Agencies** – The City receives revenues from other agencies through specific agreements with Federal, State and Local agencies, which are included in this category.
- **Service Charges** - The City imposes charges for a variety of services such as planning and inspections, which are included in this category.
- **Other Revenue** - This category captures other revenues the City receives which do not fall into any of the categories above.
- **Transfers In** – Transfers in represent monies transferred into the General Fund to subsidize General Fund operations.

Please see the General Fund Revenue Summary on pages 39-43 for a complete breakdown of the specific revenue sources within each category.

Expenditures in the General Fund are categorized by department. For purposes of displaying the total revenues and expenditures of a department, interfund charges are shown separately for the General Fund as a whole. Budgets for each department within the General Fund can be found on pages 65-149. Summaries of revenues and expenditures by department follow.

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND

GENERAL FUND REVENUE AND EXPENDITURE SUMMARY

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	Percent Change	2020-21 Proposed	Percent Change
Revenues:								
Taxes	\$38,699,654	\$41,460,539	\$41,870,715	\$43,992,816	\$44,962,583	2%	\$47,121,822	5%
Taxes – Measure C	6,534,889	6,869,294	6,928,325	5,682,052	0	-100%	0	0%
1% Sales Tax	0	0	0	3,702,710	15,145,698	309%	15,706,984	4%
Licenses & Permits	1,143,426	1,256,270	1,360,000	1,499,062	1,280,000	-15%	1,280,000	0%
Fines & Penalties	160,564	171,541	135,000	120,000	135,000	13%	135,000	0%
Investment Income & Rentals	559,693	546,950	735,000	615,000	570,000	-7%	575,000	1%
Revenue from Other Agencies	1,237,450	608,948	843,250	891,135	288,976	-68%	288,976	0%
Current Service Charges	2,108,896	2,408,347	1,672,942	2,725,815	2,831,646	4%	4,114,491	45%
Other Revenue	2,409,691	1,374,457	708,540	1,240,007	879,000	-29%	618,000	-30%
Transfers In	3,780,876	3,024,464	2,970,019	3,273,312	3,433,778	5%	3,587,987	4%
Total Revenues	56,635,139	57,720,810	57,223,791	63,741,909	69,526,681	9%	73,428,260	5.6%
Expenditures:								
Legislative & Administrative	674,701	957,716	3,420,559	3,346,967	4,452,615	33%	4,980,537	12%
Finance	13,824	39,757	1,543,101	1,445,746	1,482,096	3%	1,779,552	20%
Non-Departmental	224,699	22,405,918	3,254,815	2,914,577	3,321,375	14%	2,878,769	-13%
Public Works	6,274,746	7,138,761	8,294,842	7,826,505	8,599,281	10%	8,704,812	1%
Police Services	28,883,660	28,636,074	31,569,971	30,731,841	43,076,619	40%	45,578,360	6%
Police Services – Measure C	7,441,194	8,566,802	7,101,697	6,059,367	0	-100%	0	0%
Police Services-Animal Support	420,859	722,137	1,196,528	1,204,182	1,483,186	23%	1,758,890	19%
Recreation/Community Services	1,594,924	1,230,823	1,515,968	1,599,292	2,459,506	54%	3,030,382	23%
Community Development	2,498,005	3,442,543	3,779,812	3,469,132	4,331,959	25%	4,694,549	8%
Code Enforcement – Measure C	497,737	451,961	625,084	421,141	0	-100%	0	0%
Total Expenditures	48,524,349	73,592,492	62,302,377	59,018,750	69,206,637	17%	73,405,851	6%

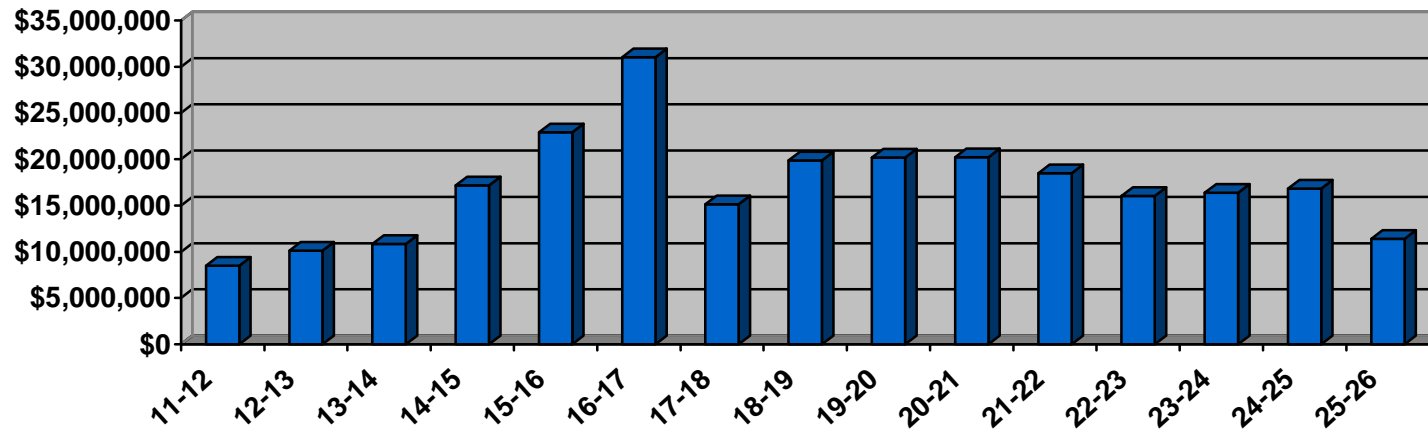
ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND

General Fund Fund Balance Analysis and History

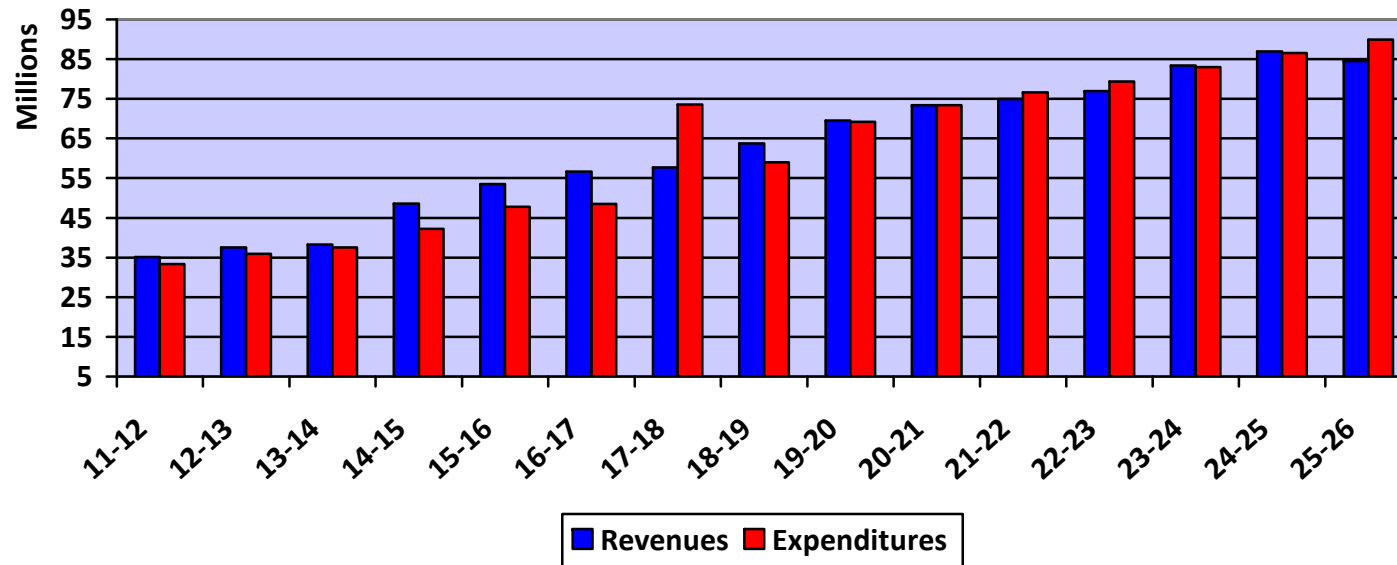
	2016-17 Actual	2017-18 Actual	2018-19 Revised	2019-20 Proposed	2020-21 Proposed
Beginning Fund Balance	\$22,904,428	\$31,015,218	\$15,143,536	\$19,866,695	\$20,186,739
Net Revenue/Expenditure	8,110,790	(15,871,682)	4,723,159	320,044	22,409
Ending Fund Balance	\$31,015,218	\$15,143,536	\$19,866,695	\$20,186,739	\$20,209,148
Committed – Police Services	2,947,925	798,456	0	0	0
Committed - Litigation Reserve	500,000	500,000	500,000	500,000	500,000
Committed - Compensated Absences	97,710	112,147	113,691	115,000	115,000
Assigned – Encumbrances/Projects	1,270,101	2,188,771	320,000	0	0
Unassigned Fund Balance	\$26,199,482	\$11,544,162	\$18,933,004	\$19,571,739	\$19,594,148
Percentage of Revenue	46.26%	20.00%	29.70%	28.15%	26.68%



ANTIOCH 2019-21 OPERATING BUDGET

GENERAL FUND

An analysis of revenues verses expenditures each fiscal year follows:



ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND

Measure C and 1% Sales Tax (Measure W) Funding

Measure C, the City's one-half cent sales tax expired March 31, 2019. Per the direction of City Council, funds were to be spent on Police and Code Enforcement Services. Measure W, a new 1%/one-cent sales tax was approved by voters in November 2018 which became effective on April 1, 2019 and lasts 20 years. This is a general sales tax measure and can be spent on any General Fund purpose as directed by the City Council. For this two-year budget cycle, Council has approved allocating the funds towards additional hiring and costs associated with that, youth funding and Police. The following table outlines the final Measure C funding budget in fiscal year 2019 and the budget of the 1% sales tax (Measure W).

	Measure C Revised FY19	1% Sales Tax Budget FY19	1% Sales Tax Budget FY20	1% Sales Tax Budget FY21
Budgeted Funds	\$5,682,052	\$3,702,710	\$15,145,698	\$15,706,984
Allocation:				
Police (a)	5,260,911	3,584,710	12,265,094	11,763,594
Code Enforcement (b)	421,141	118,000	1,245,467	1,571,824
Recreation (c)	-	-	1,170,214	1,741,090
Community Development (d)	-	-	66,308	144,765
Public Works (e)	-	-	69,076	151,887
Human Resources (f)	-	-	63,941	138,954
Finance (g)	-	-	65,598	144,870
Non-Departmental (h)	-	-	200,000	50,000
Total Allocation	\$5,682,052	\$3,702,710	\$15,145,698	\$15,706,984

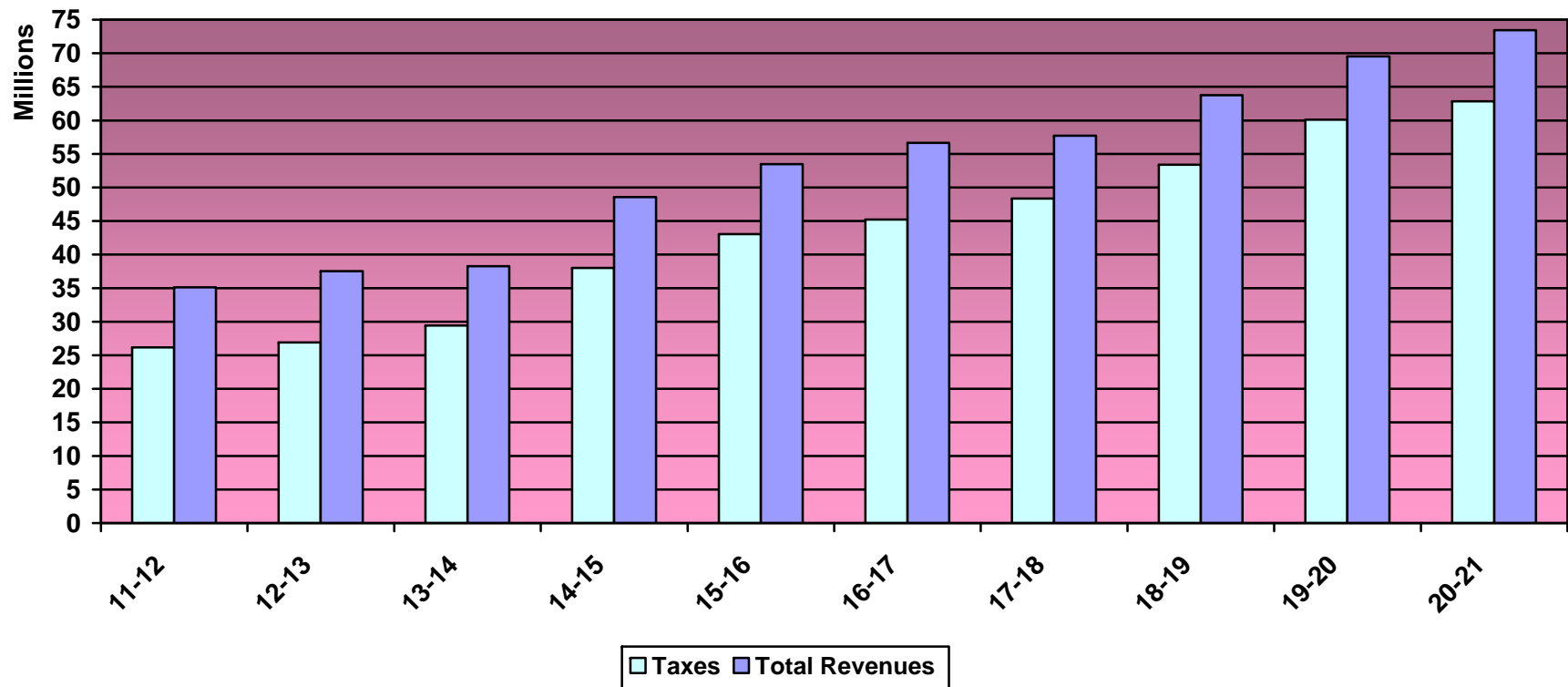
- (a) The allocation to the Police Department is calculated based on remaining funds after other allocations (b) through (h) are made.
- (b) Code Enforcement allocation calculated to include costs of prior staffing funded with Measure C (1 Code Enforcement Manager, 2 Street Maintenance Workers, 1 Development Services Engineering Technician, 1 Code Enforcement Officer) and 2 General Laborer positions, 4 additional Code Enforcement Officers, 1 additional Development Services/Engineering Technician.
- (c) Recreation allocation calculated in each year as the total amount of the General Fund transfer increase over FY19 which includes the \$350,000 and \$700,000 additional funding provided in each respective budget year for additional programs and/or services.
- (d) Community Development allocation calculated as the cost of 1 additional Planner position.
- (e) Public Works allocation calculated as the General Fund cost of 1 additional Engineer, Landscape Maintenance Worker and Facility Maintenance Worker position. These positions will be partially funded with other funds of the City.
- (f) Human Resources allocation calculated as the cost of 1 Human Resources Technician position.
- (g) Finance allocation calculated as the cost of 1 additional Accountant position.
- (h) Non-Departmental allocation calculated as cost of City Hall modifications for new hiring and additional community grants for youth in FY20 and additional community grants for youth in FY21.

ANTIOCH 2019-21 OPERATING BUDGET

GENERAL FUND

General Fund Revenues

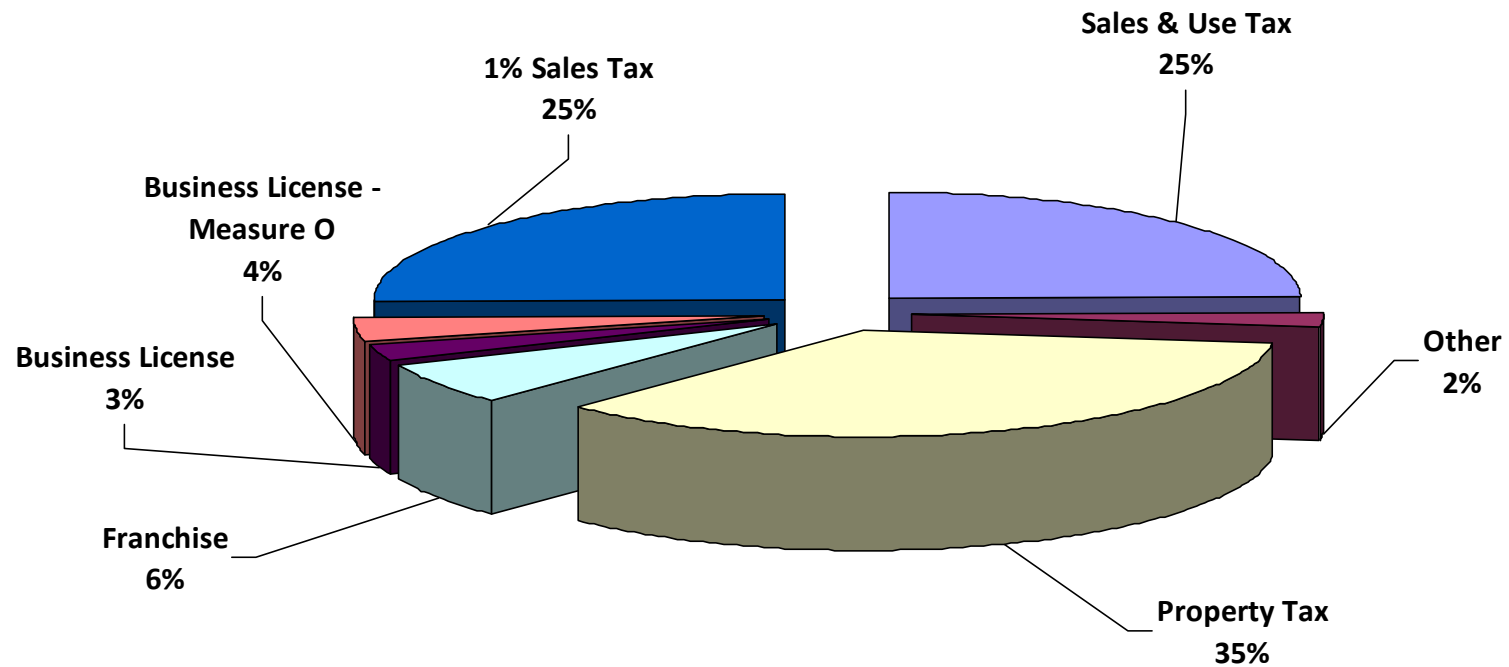
Taxes are the most significant revenue in the General Fund. The following is a breakdown of actual/projected tax revenue in the General Fund compared to total revenues.



ANTIOCH 2019-21 OPERATING BUDGET

GENERAL FUND

The following chart breaks down taxes by source for fiscal year 2019-20.

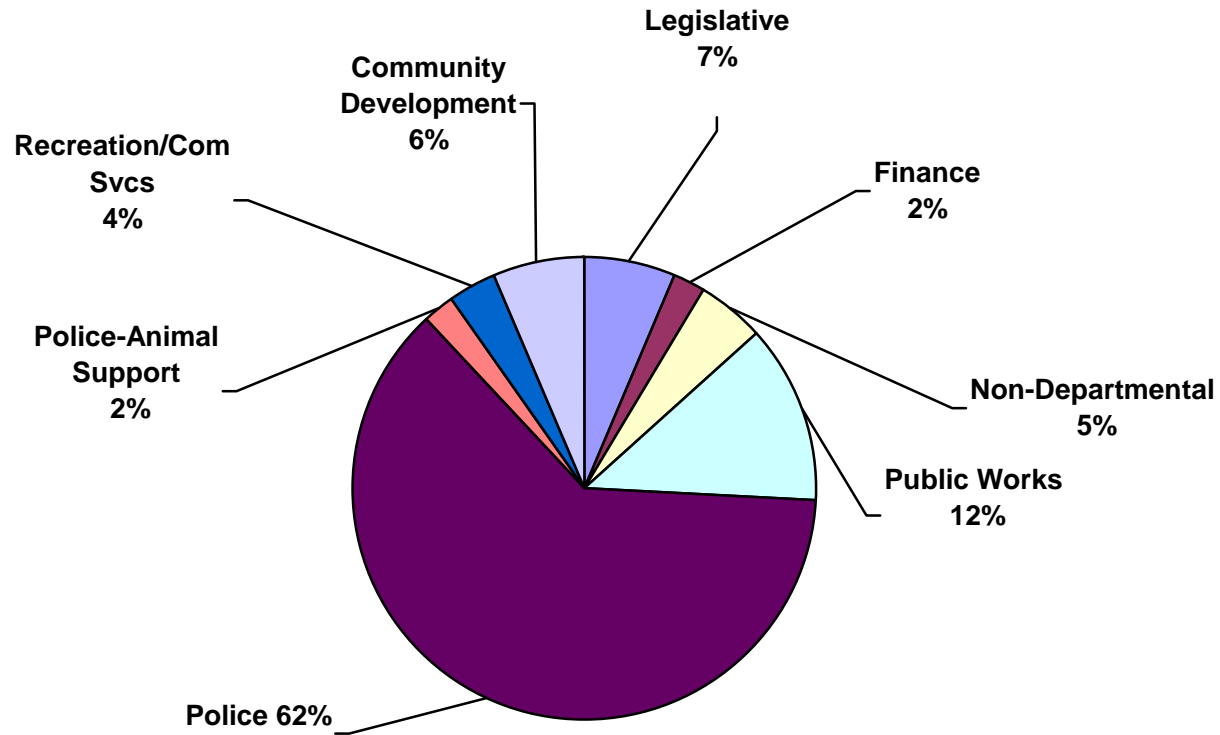


ANTIOCH
2019-21 OPERATING BUDGET

GENERAL FUND

General Fund Expenditures

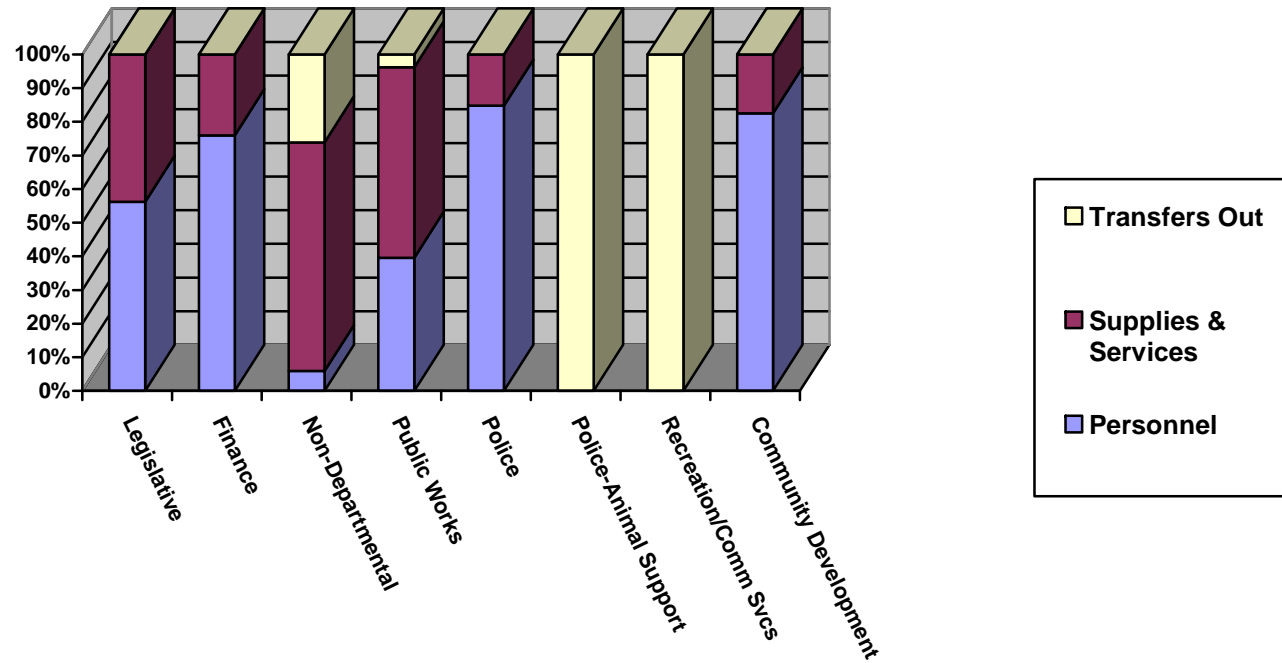
The following is a breakdown of projected expenditures by department in the General Fund for fiscal year 2019-20.



ANTIOCH 2019-21 OPERATING BUDGET

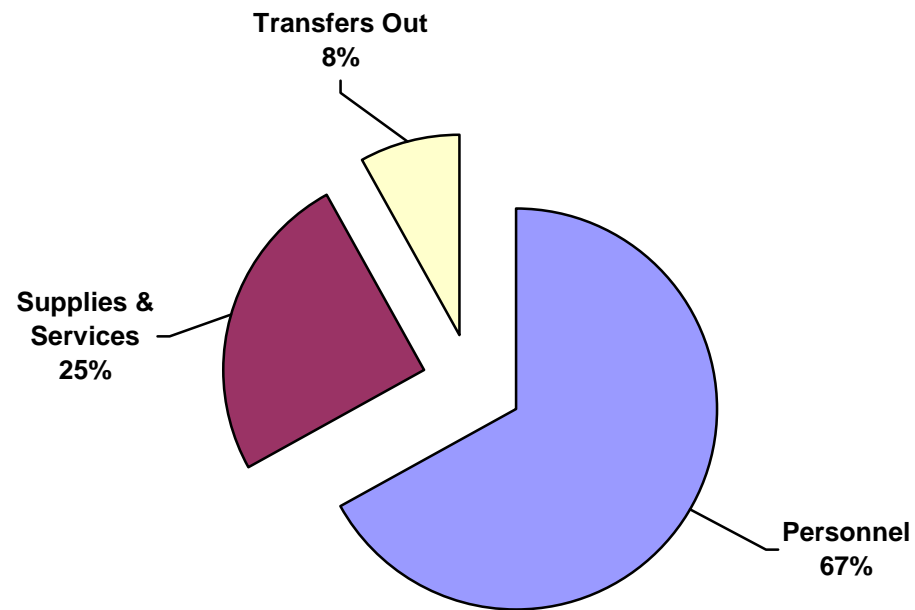
GENERAL FUND

Within each department, expenditures are broken down by type as follows in 2019-20 (excludes internal services):



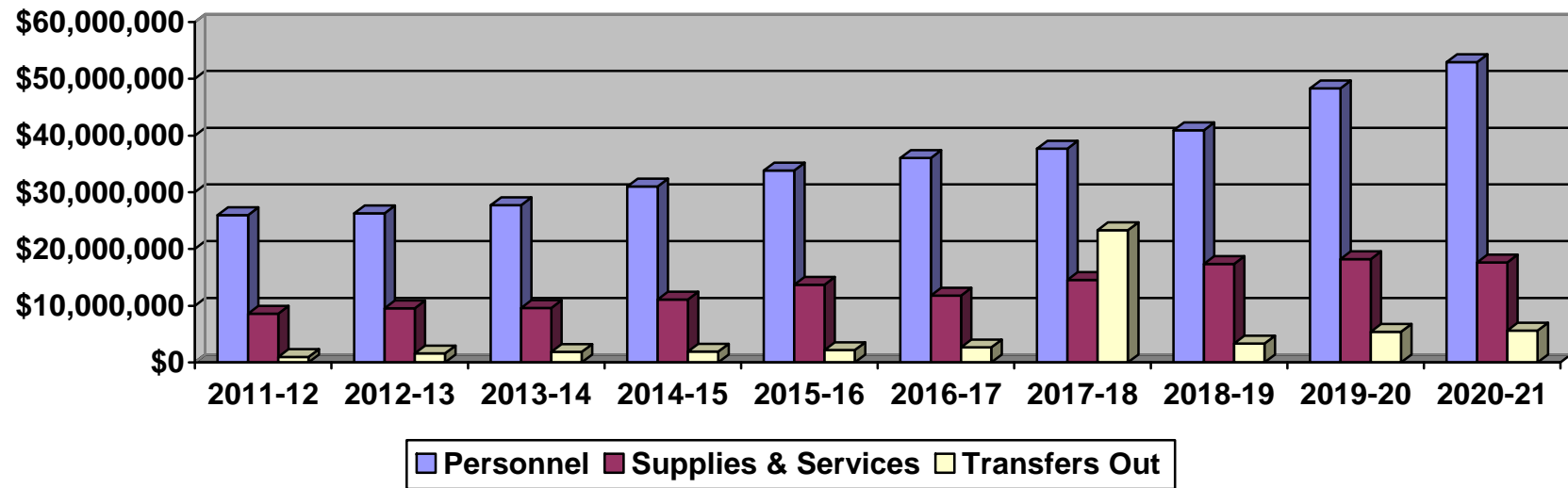
ANTIOCH
2019-21 OPERATING BUDGET
GENERAL FUND

Expenditures by type in total for the General Fund are as follows in 2019-20 (excludes internal services):



ANTIOCH
2019-21 OPERATING BUDGET
GENERAL FUND

A trend analysis of expenditures by type follows:



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ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

LEGISLATIVE AND ADMINISTRATIVE

LEGISLATIVE AND ADMINISTRATIVE SUMMARY								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	0	0	0	0	63,941	100%	138,954	117%
Billings to Departments	217,301	231,877	275,882	234,529	250,746	7%	262,246	5%
Charges for Services	8,275	0	0	14,450	0	-100%	0	0%
Miscellaneous Revenue	10,454	1,804	0	4,854	500	-90%	500	0%
TOTAL SOURCE OF FUNDS	236,030	233,681	275,882	253,833	315,187	24%	401,700	27%
USE OF FUNDS:								
Personnel	2,081,356	1,940,514	2,740,668	2,322,075	2,986,856	29%	3,602,621	21%
Services & Supplies	835,611	1,309,116	1,551,577	1,896,578	2,325,147	23%	2,237,304	-4%
Internal Services	(2,242,266)	(2,291,914)	(871,686)	(871,686)	(859,388)	-1%	(859,388)	0%
TOTAL USE OF FUNDS	674,701	957,716	3,420,559	3,346,967	4,452,615	33%	4,980,537	12%

	Funded 2018-19	Funded 2019-20	Funded 2020-21
Funded FTE's:			
City Council	5.00	5.00	5.00
City Attorney	2.00	2.00	2.00
City Manager	3.00	3.00	4.00
City Clerk	2.00	2.00	2.00
City Treasurer	1.15	1.15	1.15
Human Resources	4.00	5.00	5.00
Economic Development	2.00	2.00	2.00
Total Legislative & Administrative Funded FTE's	19.15	20.15	21.15

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY COUNCIL (100-1110)

The City Council acts on all legislative matters concerning the City. As the City policy-making and legislative body, the City Council is responsible to approximately 114,000 residents of Antioch for approving all programs and services provided in the City. They approve and adopt all ordinances, resolutions, contracts and other matters regarding overall policy decisions and leadership. The Council appoints the City Manager and the City Attorney, as well as various commissions, boards and other citizen advisory committees.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain desired service levels; initiates new programs to upgrade existing City services; determines the ability of the City to provide financing for all municipal activities; and adopts the City budget following review and modification of a proposed budget, as submitted by the City Manager.

In addition to holding regular and special Council meetings, the members of the City Council also function as directors of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency and the Antioch Public Financing Authority.

2018-2019 Accomplishments:

- Passed 15 Ordinances which included the Downtown Specific Plan Focus Area, Massage, Hourly Rate Motel, Cannabis Zoning, and Police Services CFD.
- Finalized the Vision and Strategic Plan 2019-2029 and the Downtown Specific Plan.
- Continued to ensure Measure C funds are used for Police, Code Enforcement and Economic Development as directed by the City Council.
- With the passage of Measure W this increases the ½ cent Sales Tax to 1 cent, direct usage of these funds.
- Attracted 31 New Developments and Businesses which included Smiths Landing restaurant at the Humphrey's prior location, Antioch Auto Center/Infinity Auto Dealership, Vineyard at Sand Creek senior and market rate housing, Comfort Inn, Best Buy, Granite Expo, Wildflower Station Commercial/Residential.
- Continued to protect Antioch's pre-1914 water rights against the negative impacts of the proposed WaterFix project.
- Continued to advocate for the Department of Water Resources to honor the terms of the Amended 1968 Agreement.
- Approved 18 projects which included the completion of the EIR Certification and Labor Stabilization Agreement for Brackish Water Desalination, the opening of the Hillcrest BART Station.
- Continued support for WETA ferry service for Antioch.
- Continued approval process for the Sand Creek Specific Plan and the Land Use Element of the General Plan.
- Continued to represent Antioch at the regional, state and national levels through elected county, state and national representatives, as well as participation in the Mayor's Conference, the California League of Cities, EC2, Contra Costa Northern Waterfront Economic Development Initiative, Homeless CARE Center Efforts/\$3M HEAP Funds, Delta 6, East Contra Costa Jobs Working Group and other forums.
- Hired a City Attorney.
- Gave authorization to hire up to 110 sworn Police Officers.
- Authorized hiring of an Economic Development Director.

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2020 & 2021 Objectives:

- Continue to direct use of Measure W funds.
- Continue to set policy and be responsible to the citizens of Antioch via the eleven aspirational priorities and seven goals of the Vision and Strategic Plan 2019-2029.
- Advocate for Antioch and WETA.
- Improve and promote the downtown as a destination for businesses and shoppers.
- Promote Antioch as a place to grow businesses and families.
- Maintain proactive approach to City water rights.
- Maintain and build upon strong relationships with Antioch Unified School District.
- Investigate and determine ballot measure(s) to maintain and enhance financial stability and sustainability.
- Continued to represent Antioch at the regional, state and national levels.
- Support Economic Development efforts to attract and sustain businesses.
- Enhance quality of life for citizens of Antioch by supporting programs and policies for youth, seniors, and blight and crime reduction.

CITY COUNCIL (100-1110)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	128,941	128,522	147,327	131,029	128,024	-2%	151,403	18%
Services & Supplies	16,835	21,817	50,479	71,578	45,178	-37%	45,178	0%
Internal Services	(137,721)	(133,107)	(121,525)	(121,525)	(120,563)	-1%	(120,563)	0%
Total Use of Funds	8,055	17,232	76,281	81,082	52,639	-35%	76,018	44%
Elected Officials	5.00	5.00	5.00	5.00	5.00		5.00	

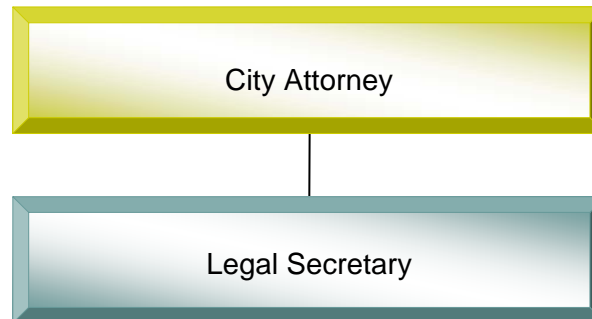
ANTIOCH
2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY ATTORNEY (100-1120)

The mission of the Antioch City Attorney's Office is to provide excellent and ethical legal advice, counsel, representation, and leadership that catalyzes advancement within the City of Antioch and is responsive to the needs of the City Council, City Manager, City boards and commissions, department leaders and department staff. The City Attorney's office is responsible for providing and supervising all legal services for the City and the City of Antioch serving as Successor Agency and Housing Successor to the Antioch Development Agency. The Office provides advice to Council, Commissions and staff on the Brown Act, Public Records Acts, conflicts of interests, public contracting, land use, environmental laws, employment, and other matters; prepares or reviews ordinances, contracts, leases and similar legal documents; is responsible for land acquisition; and oversees claims and litigation involving the City.

CITY ATTORNEY



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
2.00	2.00	0	0

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2018-2019 Accomplishments:

- Managed claims and litigation matters for the City, including:
 - Police Department matters;
 - Dangerous condition of public property cases
 - Inverse condemnation lawsuit related to West Antioch Creek Channel Improvement project
 - Small claims court matters
 - Enforcement of loan agreement related to former Antioch Development Agency's Down Payment Assistance Program
 - Litigation involving state Department of Finance regarding Marina loan
 - Claims related to the "Let Antioch Voters Decide" and "Ranch" Initiatives
 - Litigation regarding the retroactivity of new legislation (SB 1421) regarding police records
- Drafted ordinance amendments and ballot resolutions related to the extension of the City's sales and use tax, Measure W
- Facilitated the process for converting from "at large" to "by district" elections effective 2020
- Drafted the ballot titles and summaries for, and advised the Council regarding adoption of, the "Let Antioch Voters Decide" and "Ranch" Initiatives
- Drafted comprehensive revision to the City's Massage Establishment Certification Program
- Advised Community Development Department and City Council regarding adoption of Cannabis Business Ordinance
- Drafted Ordinance regarding development agreements for cannabis agreements and drafted template development agreement
- Advised regarding processing and approvals of several development applications
- Opposed *Pitchess* motions on behalf of Police Department
- Oversaw AB 1234 compliance and provided conflict of interest advice
- Advised and provided assistance regarding telecommunications leases
- Prepared letters to the auditors regarding litigation and claims
- Advised on various personnel matters
- Drafted or reviewed numerous contracts and updated contract templates
- Responded to Public Records Act requests and subpoenas
- Reviewed claims and consulted with City's third-party risk manager/insurance risk pool on liability issue
- Reviewed agendas and staff reports and attended meetings of City Council, Planning Commission and Board of Administrative Appeals
- Provided advice and support to all City departments regarding legal issues

2020 & 2021 Objectives:

- Determine the nature and scope of legal services required for City projects, marshal the necessary resources, and deliver excellent legal services
- Prepare and/or review ordinances and resolutions requested or prepared by the City Council, the City Manager, department leaders, and department staff
- Preside as City Attorney for meetings of the City Council, the Planning Commission, Redevelopment Dissolution Oversight Board, and the Board of Administrative Appeals
- Apprise the City Council of the legal ramifications of its actions
- Defend the City Council's actions to the full extent of the law
- Oversee prosecution and defense of claims and litigation involving the City
- Advise Code Enforcement to support the enforcement of the Antioch Municipal Code

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Ensure City departments are in compliance with contract policies and insurance requirements
- Work with the Municipal Pooling Authority to resolve tort claims, manage risk and safety issues, and control “insurance” costs
- Work with the City Council, Community Development, Economic Development, and cannabis businesses to improve the City’s cannabis business ordinances, regulations and development agreements
- Draft and introduce a permanent ordinance prohibiting the conversion of senior mobile home communities to all-age communities
- Assist and advise as needed with General Plan Land Use Update and Downtown Specific Plan adoption
- Assist staff with legal issues related to development proposals
- Assist with land use/development issues related to Sand Creek Focus Area/FUA 1
- Review and update leases of City properties
- Review, revise as is necessary, and provide approval as to form for City legal agreements
- Oppose *Pitchess* motions on behalf of Police Department
- Oversee matters relating to dissolution of Antioch Development Agency
- Improve the use of technology to increase efficiency of City Attorney services
- Conduct weekly meeting with City Attorney staff to review workflow
- Maintain regular communication and conduct monthly conference calls with the Municipal Pooling Authority to review the status of covered claims against the City
- Serve as an alternate board member on the Municipal Pooling Authority Board
- Contract trainings in the Brown Act, AB 1234 Ethics, and other important areas
- Build in house legal and legal assistant capabilities
- Attend League of Cities Annual Conference, League of Cities City Attorney Conference, and Northern District of California District Conference
- Manage outside legal counsel work and billing; reduce dependency on outside counsel
- Evaluate the need for additional staffing for the Office of the City Attorney

	CITY ATTORNEY (100-1120)							
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Legal Fees	8,275	0	0	14,450	0	-100%	0	0%
Other	881	35	0	46	0	-100%	0	0%
Total Source of Funds	9,156	35	0	14,496	0	-100%	0	0%
Use of Funds:								
Personnel	351,119	109,913	470,931	232,707	484,048	108%	513,147	6%
Services & Supplies	198,355	579,003	140,637	481,279	204,959	-57%	204,959	0%
Internal Services	(545,997)	(534,131)	(263,745)	(263,745)	(219,744)	-17%	(219,744)	0%
Total Use of Funds	3,477	154,785	347,823	450,241	469,263	4%	498,362	6%
Funded FTE's	2.00	2.00	2.00	2.00	2.00		2.00	

ANTIOCH
2019-21 OPERATING BUDGET

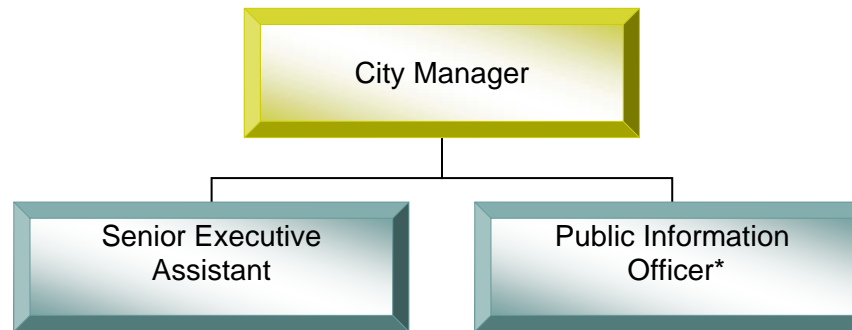
GENERAL FUND – DEPARTMENTAL BUDGETS

CITY MANAGER (100-1130)

The City Manager serves as the administrative head of the City government under the direction of the City Council and is responsible for carrying out the policies and directives of the City Council. The City Manager provides leadership to the City's executive managers and the organization as a whole in meeting the needs of the community and coordinating the provision of a wide range of municipal services.

The City Manager also provides administrative policy direction for fiscal planning; intergovernmental relations in responding to state, federal and regional issues with local impacts; and for communications - both internal and with the community at large. The City Manager attends all Council meetings, advising the Council on matters under consideration and makes Council policy recommendations as appropriate.

CITY MANAGER



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
3.00	2.00	1.00*	1.00*
*Position will be contractual in FY20 and FTE in FY21			

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2018-2019 Accomplishments:

- Finalized the City's Vision and Strategic Plan 2019-2029.
- Completed two-year operating budget cycle for fiscal years 2019-2020 and 2020-2021.
- Led communications on the passage of Measure W estimated to increase revenue by \$15 million to \$25 million per year over the next 20 years.
- Worked with the contract City Attorney and City Council for the adoption of an ordinance establishing By-District elections beginning in 2020 and a Cannabis ordinance and zones.
- Worked with the contract City Attorney and City Council for adoption of two land use initiatives affecting property in the Sand Creek Focus Area.
- Participated in negotiations resulting in the sale of property at the Antioch Marina and locating Smith's Landing a new restaurant located at the Humphrey's restaurant prior location.
- Continued hiring sworn police officers, other police personnel and Code Enforcement staff.
- Hired Evviva for branding and marketing the City.
- Hired a new Economic Development Director and Public Works Director/City Engineer.
- Assisted City Council in hiring a City Attorney.
- Finalized labor negotiations with Antioch Public Works Employee Association and Treatment Plant Employees Association.
- Led revised City website and increased use of social media platforms across all departments to improve community communications.
- Continued to protect Antioch's pre-1914 water rights.
- Completion of EIR Certification and Labor Stabilization Agreement for the Brackish Water Desalination water project.
- Continued downtown revitalization efforts.
- Advocated successfully for Antioch related to various WETA activities.
- Provided long term financial projections for future budget planning.
- Continued to work with adjacent East Contra Costa cities and the County on regional economic development efforts to explore branding, cost sharing and interagency cooperation.
- Continued to represent Antioch at the regional, state and national levels.

2020 & 2021 Objectives:

- Continue implementation of the Vision and Strategic Plan 2019–2029 twelve aspirational priorities and seven goals.
- Encourage enhanced communication and cooperation between the City and local businesses.
- Increase economic development efforts, locally and regionally by working more collaboratively and strategically with the Economic Development Director, neighboring cities and the county.
- Continue to address blighted commercial and residential properties to require property owner compliance with local Codes and Ordinances.
- Continue to streamline and improve the City's business processes.
- Support City Council Sub Committees.
- Continue weekly reports and use of social media to keep Council and community informed.
- Continue to update the City Website to better organize and communicate information to community.

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Begin negotiations with Antioch Police Officers Association.
- Continue to monitor and protect the City's water rights.
- Continue process of permitting, funding and bidding the Brackish Water Desalination water project.
- Continue to successfully advocate for Antioch related to various WETA activities.
- Continue to work with adjacent cities to explore cost sharing and interagency cooperation.
- Support efforts to investigate revenue generating ideas and measures.
- Implement City Council directives and communicate regularly to the City Council through weekly reports and one-on-one meetings.
- Form strategic partnerships with other jurisdictions, regional agencies and the private sector to expedite implementation of projects and address multi-jurisdictional concerns.
- Continue to assist the City Council when they represent Antioch at the regional, state and national levels through elected county, state and national representatives, as well as participation in the Mayor's Conference, the California League of Cities, EC², Contra Costa Northern Waterfront Economic Development Initiative, Homeless CARE Center Efforts/\$3M HEAP Funds, Delta 6, East Contra Costa Jobs Working Group and other forums.

CITY MANAGER (100-1130)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	657,085	758,004	718,889	585,870	855,050	46%	1,251,804	46%
Services & Supplies	61,227	108,187	193,396	190,455	376,197	98%	221,455	-41%
Internal Services	(675,565)	(807,314)	(208,165)	(208,165)	(190,930)	-8%	(190,930)	0%
Total Use of Funds	42,747	58,877	704,120	568,160	1,040,317	83%	1,282,329	23%
Funded FTE's	2.50	3.00	3.00	3.00	3.00		4.00	

ANTIOCH
2019-21 OPERATING BUDGET

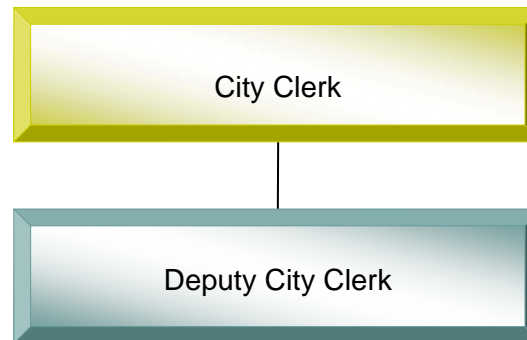
GENERAL FUND – DEPARTMENTAL BUDGETS

CITY CLERK (100-1140)

The position of City Clerk is elected to a four-year term and operates under statutory provision of the California Government Code, the Elections Code, and City ordinances and policies. The function of the City Clerk's Office is staffed with one full-time regular Deputy City Clerk employee, with management oversight provided by the Administrative Services Director.

Duties of the City Clerk's Office include: keeping records of the official actions of the City Council, City acting as Successor Agency to the Antioch Development Agency, Antioch Public Financing Authority and the Board of Administrative Appeals; preparing agendas for both Regular and Special City Council, Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee Meetings, minutes and public hearing notices; conducting municipal elections as the Elections Officer, serving as filing officer for the implementation of the Political Reform Act; accepting claims and legal actions against the City; maintaining the Municipal Code; maintaining registration/ownership certificates for City vehicles; attesting City documents including resolutions, ordinances and agreements; conducting bid openings; receiving California Public records Act requests and ensuring a timely response; serving as the Secretary to the Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee; and interacting with the City Council, City staff, and the general public on all related matters.

CITY CLERK



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
2.00	2.00	0	0

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2018-2019 Accomplishments:

- Completed Fair Political Practice Commission (FPPC) Form 700 “Statement of Economic Interests” filings and forwarded GC 82700 filers to the FPPC.
- Tracked vacancies of City Boards and Commissions per The Maddy Act; notified the Public and City Council of openings and prepared notices of vacancy; received and processed applications for appointments.
- Coordinated and prepared correspondence agenda for the Board of Appeals including Board, staff, and appellant; finalized Board of Appeals notices of decisions and actions.
- Conducted the November 2018 Election for Measure W to increase the local Sales Tax from ½ cent to 1 cent. Measure W passed.
- Conducted the election for two City Council seats for the November 2018 General Election.
- Received and processed two Notices of Intent to Circulate Petition dealing with Southeast Antioch. The City Council adopted both initiatives.
- Received and assisted all public records requests in accordance with the Public Records Act.
- Continued working on an inventory of over 1800 boxes of files and records in the Records Warehouse.
- Processed Proclamations and Certificates of Recognition for the City Council.
- The City Clerk received his designation as a Certified Municipal Clerk (CMC) in 2017 and the Deputy City Clerk received her designation as a Certified Municipal Clerk (CMA) in 2018.
- Participated in training through the City Clerks Association of California towards becoming a Master Municipal Clerk.

2020 & 2021 Objectives:

- Conduct the first By-District elections for 4 Council Members, at-large election for Mayor, City Clerk and City Treasurer for the November 2020 General Election.
- Assure the timely filing of Statements of Economic Interests and Campaign Expense Reports in accordance with the Political Reform Act.
- Continue scanning City documents and historical resolutions, ordinances and minutes into imaging system (Laserfiche).
- Implement the upgrade from Laserfiche United (version 8.3) to Laserfiche Rio (version 10.0).
- Continue to track vacancies of City Boards and Commissions as well as coordinate the Board of Appeals meetings and the Sales Tax Citizens’ Oversight Committee.
- Complete electronic database of all files and records held in the Records Warehouse.
- Begin posting all Fair Political Practice Commission forms for candidates, committees, and Statement of Economic Interests online at the City website.
- Enhance the City Clerk’s page on the City website to make more City records available to the general public via the Internet for greater transparency.
- Participate in training sessions through the City Clerks Association of California.
- In collaboration with the City Attorney’s office, implement NextRequest which is the online Public Records Act request program.
- Records Warehouse – Purge records in accordance with the Records Retention Schedule.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY CLERK (100-1140)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Other	9,573	1,769	0	4,808	500	-90%	500	0%
Total Source of Funds	9,573	1,769	0	4,808	500	0%	500	0%
Use of Funds:								
Personnel	136,866	142,314	157,917	164,378	184,306	12%	195,063	6%
Services & Supplies	134,810	76,733	247,866	188,177	242,897	29%	328,824	35%
Internal Services	(259,375)	(199,556)	(28,890)	(28,890)	(27,245)	-6%	(27,245)	0%
Total Use of Funds	12,301	19,491	376,893	323,665	399,958	24%	496,642	24%
Funded FTE's	2.00	2.00	2.00	2.00	2.00		2.00	

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GENERAL FUND – DEPARTMENTAL BUDGETS

CITY TREASURER (100-1150)

The City Treasurer is elected to a four-year term of office. The duties of a City Treasurer are to receive and safely keep all money coming into the City; to comply with all laws governing the deposit and securing of public funds and the handling of trust funds in the possession of the City; to pay out money on warrants signed by persons legally designated by the City; to call in money from inactive deposits and place it in active deposits as current demands require; and to deposit money for which there is no demand as inactive deposits into active deposit accounts.

Antioch's City Treasurer reviews all warrants and field checks issued; and reviews and approves the monthly Investment Report to Council.

2018-19 Accomplishments:

- Insured that the City's investment portfolio was not at risk.
- Reviewed State and Federal updates to keep the City's portfolio in compliance.

2020 & 2021 Objectives:

- Continue review of warrants and field checks.
- Review Investment Policy on a yearly basis for any necessary changes.
- Meet quarterly with City's investment advisor and schedule investment update to Council every 6 months from the City's investment advisor.

CITY TREASURER (100-1150)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Billings to Departments	217,301	231,877	275,882	234,529	250,746	7%	262,246	5%
Total Source of Funds	217,301	231,877	275,882	234,529	250,746	7%	262,246	5%
Use of Funds:								
Personnel	49,212	51,212	54,373	48,867	55,604	14%	62,104	12%
Services & Supplies	142,142	155,884	189,230	185,662	195,142	5%	200,142	3%
Internal Services	25,947	24,781	0	0	0	0%	0	0%
Total Use of Funds	217,301	231,877	243,603	234,529	250,746	7%	262,246	5%
Funded FTE's	1.15	1.15	1.15	1.15	1.15		1.15	

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2019-21 OPERATING BUDGET

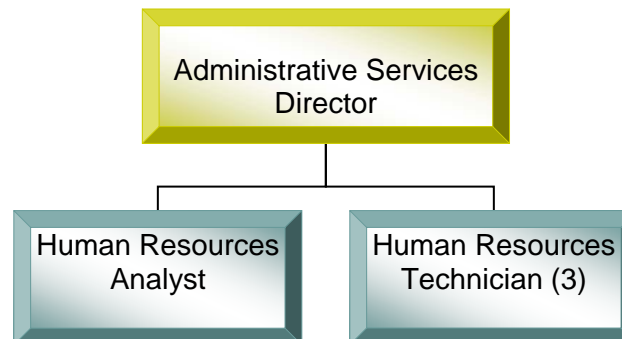
GENERAL FUND – DEPARTMENTAL BUDGETS

HUMAN RESOURCES (100-1160)

The Human Resources Department is responsible for overseeing the management of personnel services including recruitment; benefit administration, employee relations, labor relations, training, and maintaining the personnel classification and compensation system. The Human Resources Department strives to provide outstanding service to both our internal and external customers. The primary objectives of the department staff are:

- Obtaining qualified staff through a tailored recruitment and selection process specific to the position and department needs.
- Ensuring and managing classification, compensation, performance evaluation and benefit structures that are fair and equitable, within our fiscal abilities.
- Assisting employees with various employment related activities.
- Building trusting relationships with our employees and our labor partners as part of our Employer/Employee relations and labor relations efforts.
- Providing staff development through training opportunities.
- Assisting supervisors and managers with labor related situations.

HUMAN RESOURCES



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
5.00	4.00	1.00	1.00

ANTIOCH
2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2018-2019 Accomplishments:

- Sustained continuous recruitment efforts for sworn Police Officer positions.
- Completed 63 recruitments for classifications throughout the City operations. Including recruitments for City Attorney, Economic Development Director, and Public Works Director/City Engineer.
- Completed annual health, dental and vision open enrollments, including provisions of the Affordable Health Care Act.
- Worked with legal and outside vendor for the preparation and submittal of Affordable Care Act forms 1094C and 1095C.
- Negotiated new collective bargaining agreements with Antioch Public Works Employee Association and Treatment Plant Employee Association.
- Reviewed the draft of new Employer/Employee Relations Resolution.
- Reviewed the draft of new Personnel Rules, including incorporation of applicable Administrative Policies.
- Held Service Awards Ceremony (for calendar years 2017 and 2018)
- Reviewed and updated forms available on the intranet.
- Completed conversion of medical after retirement funds for employees hired on or after September 1, 2007 from OE3 Trust/Zenith America to Nationwide.
- Completed insurance renewals for City buildings and vehicles.
- Served as the Board of Directors representative for Municipal Pooling Authority.

2020 & 2021 Objectives:

- Initiate negotiations with the Antioch Police Officers Association bargaining unit.
- Begin to finalize the draft of the new Employer/Employee Relations Resolution and the draft of the new Personnel Rules, including incorporation of applicable Administrative Policies.
- Review non-labor related Administrative Policies and Procedures; update as needed.
- Complete Risk Management Assessment process and enhance the City's Safety and Loss Control Program.
- Complete annual open enrollments for health, dental and vision plans.
- Complete annual filings and continue monitoring changes for the Affordable Care Act.
- Continue all recruitment efforts.
- Continue Service Awards Ceremony.
- Continue annual insurance renewals for City buildings and vehicles.
- Complete revisions to the Injury and Illness Prevention Program.
- Complete special projects as assigned by the City Manager.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

HUMAN RESOURCES (100-1160)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	63,941	100%	138,954	117%
Total Source of Funds	0	0	0	0	63,941	100%	138,954	117%
Use of Funds:								
Personnel	609,063	591,034	728,906	730,521	822,757	13%	937,959	14%
Services & Supplies	115,379	125,109	171,673	183,820	190,178	3%	225,350	18%
Internal Services	(698,021)	(690,108)	(249,361)	(249,361)	(300,906)	21%	(300,906)	0%
Total Use of Funds	26,421	26,035	651,218	664,980	712,029	7%	862,403	21%
Funded FTE's	4.00	4.00	4.00	4.00	5.00		5.00	

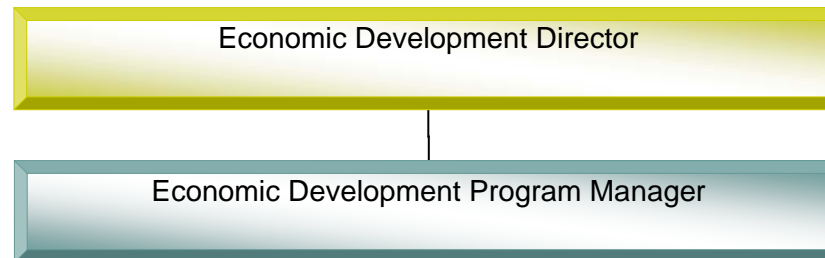
ANTIOCH
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GENERAL FUND – DEPARTMENTAL BUDGETS

ECONOMIC DEVELOPMENT (100-1180)

The Economic Development Department is responsible for the City's efforts to attract, retain, expand, and assist businesses in Antioch. The Economic Department focuses on growing Antioch's economy through economic development activities and programming that includes promoting a positive business environment, expansion of the local tax base, creating opportunities for new jobs, retail attractions, employment centers and quality dining experiences. In order for the City of Antioch to significantly improve its financial strength, it must take advantage of the current economic upswing and other positive factors. The City must leverage the economic recovery, the completed improvements to Highway 4 and the BART extension in efforts to improve the quality of life in Antioch. Staff participates in collaborative economic development efforts that focus on establishing Antioch within the region and mega-region.

ECONOMIC DEVELOPMENT



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
2.00	2.00	0	0

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2018-2019 Accomplishments:

- Continued to meet with broker and developers to share information.
- Completed a social media plan and increased social media activity.
- Created a community base webpage called AntiochOnTheMove.com.
- Continued to provide information and assistance to businesses/investors considering Antioch.
- Continued participation in regional economic development efforts, including the Northern Waterfront Economic Development Initiative, East Bay EDA, EastCounty4You.com, and Contra Costa Economic Development meetups.
- Started the City's rebranding project and developed Opportunity Lives Here and wordmark.
- Hired an Economic Director.
- Completed Nokes Auto Dealership Owner Participation Agreement (sales tax sharing agreement).
- New Retail & Restaurants: Best Buy at Slatten Ranch, 24 Hour Fitness relocation, City Sports Health Club, The Habit Burger Grill (2nd location), Auto Zone, Comfort Inn renovation, Smith's Landing Seafood & Grill Restaurant, Samurai Restaurant, Afrique Restaurant, Guadalajara Taqueria, Somersville Pet Supply, Solid Rock Café, and gasoline station revitalizations.
- Updated the City's economic development department's web pages including InnovateAntioch.com.
- City joined the Bay Area Urban Manufacturing Initiative (BAUMI).
- Completed cannabis workshops and helped create guidelines for new business.
- Implemented city-wide rebranding campaign, *Opportunity Lives Here* that included the creation of marketing materials, new City-wordmark, digital billboards throughout the Bay Area, and a new campaign website AntiochIsOpportunity.com.
- Implemented the A-Team which gives applicants the ability to introduce a project to City department heads.
- Continued to revise expired cell tower leases on City property.
- Coordinated funding for an economic development strategy with Saint Mary's College and the Antioch Chamber of Commerce for the Somersville area.

2020 & 2021 Objectives:

- Continue downtown revitalization efforts.
- Create and implement a plan to expand outreach to existing business.
- Create business incentives.
- Continue to track Opportunity Zone opportunities.
- Increase social media presence.
- Continue to promote development and business opportunities throughout the City.
- Conduct economic studies on priority development areas that can be job creators.
- Continue to advocate for ferry opportunities.
- Continue to improve Economic Development website.
- Utilize momentum from rebranding campaign to tourism and business attraction efforts.
- Continue to work on the disposition and development of various City and former Antioch Development Agency owned properties.

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Continue to participate in regional economic development efforts, including with the East Bay Leadership Council, Chamber of Commerce, Contra Costa Economic Partnership, East Bay Economic Development Alliance, EC², ICSC, CALED, East Bay EDA, GoBiz, and the Northern Waterfront Development Initiative.
- Continue to apply to the Governor's Office of Business and Economic Development (GO-Biz) RFIs (request for information).
- Facilitate efforts related to a Fiber Optics Study.
- Create, negotiate, and recommend cannabis development agreements to Council.
- Incorporate economic development best practices that include formalizing a business visitation program, creating a business retention & expansion program, implementing a database system for businesses and properties, and more.

ECONOMIC DEVELOPMENT (100-1180)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	149,070	159,515	462,325	428,703	457,067	7%	491,141	7%
Services & Supplies	166,863	242,383	558,296	595,607	1,070,596	80%	1,011,396	-6%
Internal Services	48,466	47,521	0	0	0	0%	0	0%
Total Use of Funds	364,399	449,419	1,020,621	1,024,310	1,527,663	49%	1,502,537	-2%
Funded FTE's	1.00	2.00	2.00	2.00	2.00		2.00	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE DEPARTMENT

The Finance Department provides internal support to other City Departments and external support to other government agencies by providing financial information to facilitate their decision making process. The Department administers more than 50 funds in accordance with Generally Accepted Accounting Principles. The Department is also responsible for overseeing the City's compliance with purchasing guidelines.

Along with the City Treasurer, the Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The Department also supplies timely and accurate financial reports to elected and appointed officials and to the State. The Finance Department works with the City Manager to ensure that a sound program of fiscal control is undertaken with respect to developing and implementing the annual budget. The following divisions are in the Finance Department:

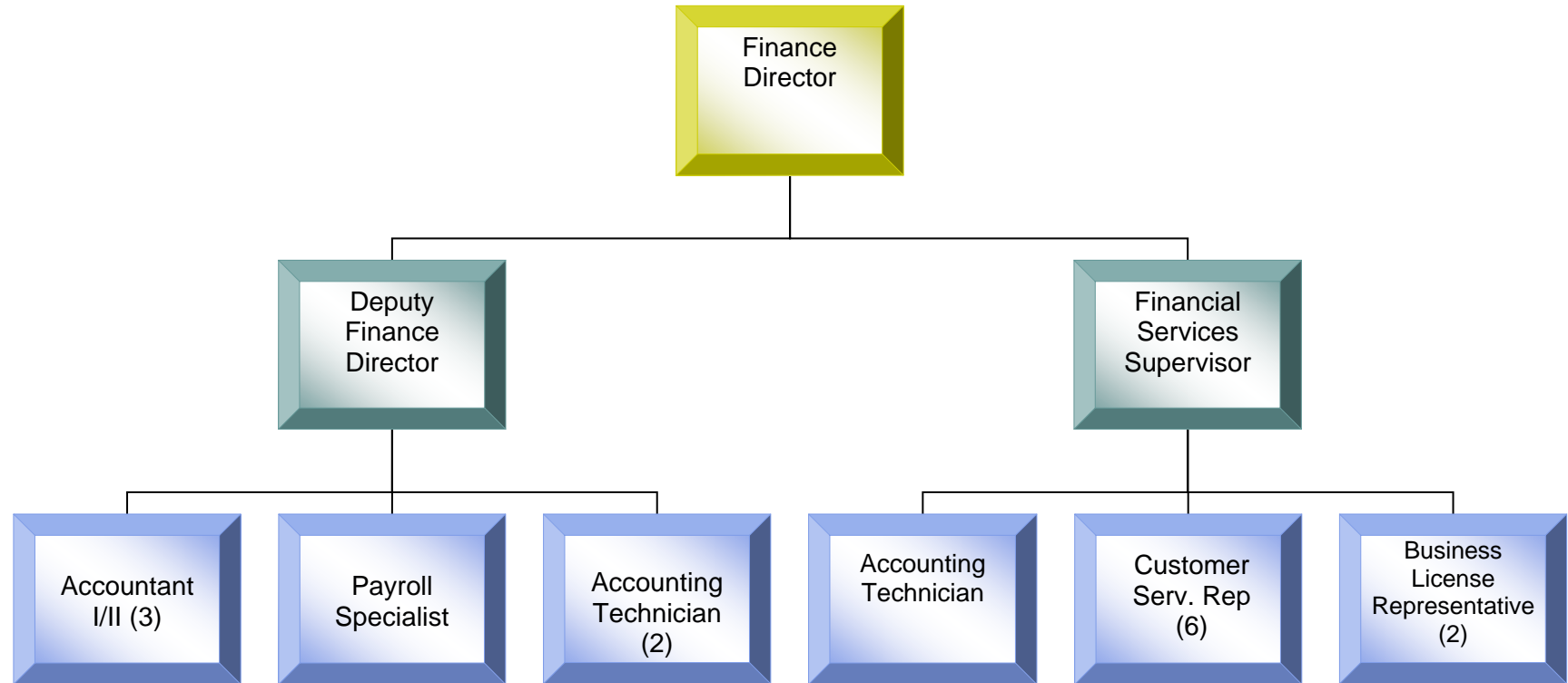
- Administration
- Accounting
- Operations

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE DEPARTMENT



# of Funded Positions	# of Positions Filled	# Vacant Funded Positions	# Proposed New Positions
18.00*	17.00*	1.00	1.00
*Although 18 actual positions under Finance, some positions split funding as follows: Finance Director - .80 Gen Fund Finance, .05 Gen Fund City Treasurer, .15 Wtr/Swr Accountant – 1.90 Gen Fund Finance, .10 Gen Fund City Treasurer Financial Services Supervisor - .15 Gen Fund Finance, .85 Wtr/Swr Customer Service Rep. - .50 Gen Fund Finance, 5.5 Wtr/Swr			

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE SUMMARY								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	0	0	0	0	65,598	100%	144,870	121%
Billings to Departments	26,607	26,301	25,000	6,000	6,000	0%	6,000	0%
Administrative Services	41,200	30,000	10,000	27,000	25,000	-7%	15,000	-40%
Other	309	917	340	1,945	2,000	3%	2,000	0%
TOTAL SOURCE OF FUNDS	68,116	57,218	35,340	34,945	98,598	182%	167,870	70%
USE OF FUNDS:								
Personnel	1,069,953	1,212,162	1,438,499	1,424,661	1,578,638	11%	1,743,579	10%
Services & Supplies	574,604	549,235	625,353	541,836	498,927	-8%	631,442	27%
Internal Services	(1,630,733)	(1,721,640)	(520,751)	(520,751)	(595,469)	14%	(595,469)	0%
TOTAL USE OF FUNDS	13,824	39,757	1,543,101	1,445,746	1,482,096	3%	1,779,552	20%

Funded FTE's:	Funded 2018-19	Funded 2019-20	Funded 2020-21
Finance Administration	0.80	0.80	0.80
Finance Accounting	5.90	6.90	6.90
Finance Operations	2.65	2.65	2.65
Total Finance Funded FTE's	9.35	10.35	10.35

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE ADMINISTRATION (100-1210)

Finance Administration is responsible for overseeing the management of all Financial Services Fund operations. Finance Administration is also responsible for supplying timely and accurate financial reports of the City's affairs to elected and appointed officials and to the State to ensure that a sound program of fiscal control is undertaken with respect to implementing the budget. The Finance Director is also the Controller for the Antioch Area Public Facilities Financing Agency (Mello Roos).

2018-2019 Accomplishments:

- Prepared two-year budget for Fiscal Years 2019-21 for the following: City, City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency and Antioch Public Financing Authority (APFA) before June 30, 2019.
- Received a Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended June 30, 2018.
- Acted as staff liaison to the Sales Tax Citizens' Oversight Committee.

2020 & 2021 Objectives:

- Continue to look for ways to improve customer service provided by the Finance Department.
- Continue to look for process and technological efficiencies within the Finance Department.
- Continue to act as staff liaison to the Sales Tax Citizens' Oversight Committee.

FINANCE ADMINISTRATION (100-1210)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Admin Services Mello Roos	41,200	30,000	10,000	27,000	25,000	-7%	15,000	-40%
Other	(63)	(183)	0	115	0	-100%	0	0%
Total Source of Funds	41,137	29,817	10,000	27,115	25,000	-8%	15,000	-40%
Use of Funds:								
Personnel	216,278	220,658	253,025	237,015	254,606	7%	267,921	5%
Services & Supplies	126,634	137,718	146,448	24,944	25,744	3%	25,744	0%
Internal Services	(334,047)	(353,956)	(32,825)	(32,825)	(31,893)	-3%	(31,893)	0%
Total Use of Funds	8,865	4,420	366,648	229,134	248,457	8%	261,772	5%
Funded FTE's	0.80	0.80	0.80	0.80	0.80		0.80	

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ACCOUNTING SERVICES DIVISION (100-1220)

The Accounting Services Division provides services, information and analyses to the public. This is accomplished by providing budgeting, accounting, accounts payable and payroll processing; preparing the Comprehensive Annual Financial Report (CAFR); coordinating various audits; accounting for City grants and requesting grant reimbursements from other agencies; providing financial data and assistance to all City departments; and preparing reports needed by City management and other governmental agencies. The Accounting Services Division is also responsible for reviewing and implementing the City's purchasing policy designed to obtain maximum value for goods and services expended by the City. The purchasing function itself is decentralized among the departments.

2018-2019 Accomplishments:

- Published the Comprehensive Annual Financial Report (CAFR) financial statements by December 31.
- Provided timely and accurate payroll services to all employees and processed payment invoices submitted by vendors in a timely fashion.
- Issued purchase orders accurately and timely.
- Filed all grant reports and submitted all grant reimbursement in a timely manner in accordance to grant agreements.
- Continued to improve document management by imaging pertinent documents, thus reducing paper filing.
- Successfully implemented ExecuTime timekeeping system.

2020 & 2021 Objectives:

- Prepare and publish the CAFR by December 31 each year.
- Provide timely and accurate payroll services to all employees.
- Audit and process payment of invoices submitted by vendors in a timely fashion.
- File all required grant reports and reimbursements in accordance to the grant agreement.
- Continue to implement ways to automate payroll, purchasing, and payment processes in order to increase efficiency and achieve cost minimization.
- Continue to improve document management by imaging pertinent documents to reduce paper filing.
- Successfully implement 18.2 general ledger software update.

ANTIOCH
2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE ACCOUNTING (100-1220)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	65,598	100%	144,870	121%
Other	372	56	340	30	200	567%	200	0%
Total Source of Funds	372	56	340	30	65,798	219227%	145,070	120%
Use of Funds:								
Personnel	700,110	803,896	906,611	897,123	1,029,244	15%	1,159,070	13%
Services & Supplies	363,244	356,876	379,947	418,755	373,242	-11%	505,897	36%
Internal Services	(1,069,174)	(1,144,455)	(452,864)	(452,864)	(527,694)	17%	(527,694)	0%
Total Use of Funds	(5,820)	16,317	833,694	863,014	874,792	1%	1,137,273	30%
Funded FTE's	5.90	5.90	5.90	5.90	6.90		6.90	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE OPERATIONS DIVISION (100-1230)

Finance Operations is responsible for all functions pertaining to accounts receivable, business licenses, utility billing, collections, cash handling, deposit processing, data entry and delivery of U.S. postal mail for all City departments.

2018-2019 Accomplishments:

- Worked closely with MuniServices to identify and license unlicensed businesses and landlords increasing revenue collections for the City.
- Successfully staffed one additional Business Licensing individual.
- Filled vacant Customer Service positions. Trained and developed newly hired staff members in department policies and procedures.
- Awarded contracts for expiring services and renewed or requested bids accordingly.
- Identified and converted paper documents to be scanned/stored in secure electronic storage folders.

2020 & 2021 Objectives:

- Continue to work closely with team members to identify and license unlicensed businesses and landlords to increase revenue collections for the City.
- Review and award contracts for expiring services and renew or request bids accordingly
- Evaluate Infosend invoice overlay process vs paper water bill stock.
- Continue to identify paper storage processes that could be converted and scanned/stored in secure electronic storage folders.
- Implementation of the low-income water discount program.
- Implementation of the online payment ability for AR receivables.
- Implementation of ONESolution 18.2 system upgrade.

FINANCE OPERATIONS (100-1230)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Billings to Departments	26,607	27,345	25,000	7,800	7,800	0%	7,800	0%
Other	0	1,044	0	1,800	1,800	0%	1,800	0%
Total Source of Funds	26,607	27,345	25,000	7,800	7,800	0%	7,800	0%
Use of Funds:								
Personnel	153,565	187,608	278,863	290,523	294,788	1%	316,588	7%
Services & Supplies	84,726	54,641	98,958	98,137	99,941	2%	99,801	0%
Internal Services	(227,512)	(223,229)	(35,062)	(35,062)	(35,882)	2%	(35,882)	0%
Total Use of Funds	10,779	19,020	342,759	353,598	358,847	1%	380,507	6%
Funded FTE's	1.65	2.65	2.65	2.65	2.65		2.65	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

NON-DEPARTMENTAL DEPARTMENT

The Non-Departmental classification is for revenues and expenditures that are not attributed to any one City department or division within the General Fund. Revenue items recognized in Non-Departmental include property taxes, franchise fees, business licenses, and sales and use tax.

Non-Departmental operating expenses include insurance policies and claims, sales tax audits, property tax audits, ABAG and League of California Cities membership dues.

GENERAL FUND NON-DEPARTMENTAL (100-1250)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Taxes	38,102,363	40,820,917	41,225,715	43,347,816	44,497,583	3%	46,486,822	4%
Investment Income & Rentals	559,693	546,950	735,000	615,000	570,000	-7%	575,000	1%
Revenue from other Agencies	146,181	140,513	80,000	87,519	80,000	-9%	80,000	0%
Charges for Services	13,607	271,434	60,550	72,476	70,400	-3%	70,400	0%
Other	2,189,031	1,117,423	600,000	1,022,000	600,000	-41%	400,000	-33%
Total Source of Funds	41,010,875	42,897,237	42,701,265	45,144,811	45,817,983	1%	47,612,222	4%
Use of Funds:								
Personnel	294,935	708,885	165,613	165,613	20,600	-88%	20,600	0%
Services & Supplies	2,132,139	2,710,759	3,128,409	2,919,764	2,892,220	-1%	3,099,619	7%
Transfers Out	0	21,186,866	714,680	583,087	1,110,278	0%	460,273	100%
Internal Services	(2,202,375)	(2,200,592)	(753,887)	(753,887)	(701,723)	-7%	(701,723)	0%
Total Use of Funds	224,699	22,405,918	3,254,815	2,914,577	3,321,375	14%	2,878,769	-13%
Funded FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS DEPARTMENT

The Public Works Department consists of Administration, Capital Improvements, Channels (NPDES), Engineering and Land Development Services, Facilities, Fleet, Marina Operations, Parks and Landscaping, Public Works Inspection, Streets, Signs and Street Lights, Traffic Engineering, Wastewater Collections, Water Treatment and Distribution, the City's Warehouse & Central Stores Operation, and protects the City's pre-1914 water rights. The Department is responsible for the administration, oversight of the design, construction, inspection, engineering and maintenance of all City infrastructure, as well as the development and implementation of the City's Five-Year Capital Improvement Program.

Accomplishments, Goals and Objectives for the Public Works Department are presented by division with the 2018-2019 Accomplishments listed first, followed by the 2020 & 2021 Goals/Objectives:

2018-2019 Accomplishments:

Public Works Engineering and Land Development Services, Account: 1005150

- Closeout of SR4 Widening and BART projects, i.e.: Segment 2 (Contra Loma Blvd/'L' St to 'G' St), Segment 3A ('A' St/Lone Tree Way to Cavallo Rd/Garrow Dr), Segment 3B (Hillcrest Ave), BART offsite sewer construction.
- Construction of Rocketship Charter School & ARCO AM/PM (Contra Loma Blvd).
- City Council approval of tentative maps for Oakley Knolls Subdivision 9353, Wildflower Station Subdivision 9427, Black Diamond Ranch Subdivision 9370 & Quail Cove Subdivision 7938.
- City Council approval of final map and/or improvement agreements for Park Ridge Unit 1 Subdivision 8846, Heidorn Village Subdivision 9385, Promenade-Vineyards @ Sand Creek Large Lot Subdivision 9390, Promenade-Vineyards @ Sand Creek Unit 1 Subdivision 9484, Promenade-Vineyards @ Sand Creek Unit 2 Subdivision 9483, Promenade-Vineyards @ Sand Creek Unit 3 Subdivision 9482 and Wildflower Station Subdivision 9427
- City Council approval of Public Improvement Agreements (PIA), i.e.: Aviano, Nelson Ranch Unit 3 and Vineyard Self Storage

Public Works Capital Improvements Program, Accounts: 1005170, 1005180

- Developed the 2019-24 Five-Year Capital Improvement Program.
- Obtained recycled rubber pavement grant funding from CalRecycle, TDA grant for now completed pedestrian safety improvements in front of Antioch Middle School, P-TAP funding for the 2019 Pavement Management Report and, completed and submitted the DWR Grant Reimbursement report.
- Completed the Pedestrian and ADA Improvements project and the 2018 sidewalk repair program, the design and construction of the Fawn Hill Water Main Replacement, the design and construction of the Prewett Park Concrete Improvements, Phase II, the construction of the West Antioch Creek Channel Improvements, the construction of the Lone Tree Golf Course Solar Photovoltaic System, the design of the Cured-in-Place Pipe Rehabilitation of the 33" sanitary sewer main, the design of the Putnam Water Main Replacement, the design of the 2019 Pavement Resurfacing project and the design for the 2019 Plugs and Leveling Course at Various Locations
- Began construction on the Marina Boat Launch Facility Restroom Project.
- Completed design and administered bids for 2019/20 ADA Ramps Project.
- Completed the CY 2016 & 2017 Measure J Checklist.
- Completed SB 1 reporting requirements.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

Public Works Operations (Administration, Streets, Signs, Striping, Facilities, Parks, Landscaping, Marina) Accounts: 1002140, 1002150, 1002160, 1002170, 1002180, 1002190, 1002196, 2574580, 251, 252, 253, 254, 255, 256, 259, 5692610, 5702610, 6312410, 6312420

Facilities

- Completed City Hall roof replacement project extending the life of the roof, with a 30-year guarantee.
- Transitioned to BRIVO technology to enhance security features, gate controls and cameras at the City-owned RV lot, reducing complaints related to burglaries, property damage and vandalism at the facility; also installed a new security control system at the APD Armory and glass partitions in the City Hall basement for enhanced security.
- Completed Animal Shelter HVAC system upfitting providing greater air quality and climate control in the animal shelter facility.
- Completed two major interior and flooring projects at City Hall, i.e.: repainted walls and replaced flooring in City Hall basement post flooding; epoxy-coated the APD Gun Range floor, adding striping for personnel safety.
- Replaced fluorescent tree lighting downtown and retro-fitted lighting poles; and, replaced fluorescent lighting with LED lighting at various City facilities.
- Conducted annual assessment of roofs at City-owned facilities and commenced repairs of those roofs affected by leaking, preserving city assets.

Fleet

- Maximized shop efficiency by purchasing equipment such as bottle jacks, heavy jumper units, portable welder, etc. to perform more work in-house and redesigned workflow to eliminate redundancy and inefficiencies in providing service.
- Added Wi-Fi capable programming and record-keeping technology to the Fuel Master Program which saves staff time, labor cost and provides real time data.
- Performed audit of fleet for MPA insurance compliance, identified obsolete vehicles and equipment and sent to auction for additional revenue; added 10 new vehicles to the City's fleet.
- Established new vendor relationships allowing better opportunities for innovation and more cost-effective solutions for repair parts, materials and outside services.

Landscaping – Parks/Medians/Local

- Performed park facility makeovers, replacing picnic tables, pedestal barbeque grills and other amenities at parks throughout the City.
- Rehabilitated baseball fields at Antioch Community, Country Manor, Harbour, and Mira Vista Hills Parks.
- Completed GIS mapping of all City Fire Abatement Zones.
- Completed Tree Risk Assessment Reporting and Remediation measures.
- Performed inspections and oversaw contract compliance and safety for the City's 32 parks.
- Awarded Tree City USA for the 14th consecutive year.

Marina

- Integrated Boat U.S. Dockwa online reservation system into City's website to streamline reservation requests for overnight stays.
- Upgraded building and deck lighting to cost-effective LED lights to provide additional safety to the area.
- Performed various dock repairs and landscaping improvements to aid with the Smith's Landing Restaurant opening.
- Switched to BRIVO security system enhancing security capabilities at the Marina with the addition of remote controlled, mobile capable keyless features.
- Commenced APD Neighborhood Watch for live-aboards and partnered with APD Business Crime Watch to enhance preventative security measures at the Marina.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

Streets – Asphalt/Signs/Striping

- Crews maintained or replaced 1,576 signs and installed 182 new signs.
- Stencil truck painted 2,153 8-foot letter stencils and 3.55 miles of 12-inch bars manually.
- Striper repainted 18.22 miles of striping throughout the City.
- Applied 3,800 lbs of Thermoplastic throughout the City to enhance retro-reflectivity of traffic marking stripes.
- Replaced 4,330 worn or damaged raised pavement markers.
- Filled 1,607 potholes with 14.48 tons of Cold Patch; removed & replaced 982 tons of Asphalt Dig-outs.
- Removed 423 cubic yards of debris throughout the City.
- Paved Skins and Level Course 450 tons of Asphalt.

Public Works Utilities (Water Treatment, Distribution, Collections System (Wastewater), NPDES, Central Stores) Accounts: 6112310, 6112320, 6112330, 6112340, 6112550, 6212210, 6212220, 2292585, 6112620, 1002620

Collections System (Wastewater)

- Purchased debris bins for storm and sewer grit that separates waste more effectively and reduces equipment rental cost and the cost of waste disposal.
- Reduced sanitary sewer overflows by 9% and changed smart cover locations to better serve department and prevent SSO's.
- Constructed 3 access roads to facilitate manhole maintenance.
- Cleaned 1,066,167 feet or 88% of City's Sanitary Sewer System, performed Closed Circuit Television (CCTV) surveys to inspect 352,104 feet of the system, including 2,221 sewer laterals, 4,980 sewer manholes, reconstructed 12 sewer manholes, repaired 53 sewer laterals and 31 sewer mains, 21 Cured in-Place pipe liners, and completed a major manhole rehabilitation project at the Marina.
- Achieved 100% Underground Service Alert (USA) markings on laterals for water main replacement.

Storm Water Collections (NPDES)

- Completed all quarterly inspections and maintenance of the old Antioch Landfill, added riprap and 3-stage rock bed and achieved compliance with State and County.
- Implemented monthly, quarterly and annual inspections, to monitor and clear storm trash capture grates, Lake Alhambra storm grates and dumping hot-spots in the storm channels, to achieve reduction of debris from storm runoff and channels and fulfill NPDES permit requirements.
- Inspected 1,516 storm catch basin inlets or 21% of the City's storm catch basin inlets.
- Installed storm line at the Marina to reduce flooding and allow access to entire parking lot.
- Hauled 564 yards of debris in participation with the homeless abatement initiative and 1,817 yards of green waste and 600 yards of trash from City creeks.
- As part of weed abatement efforts, sprayed herbicide over 13.85 acres for weed control and trimmed 31.53 acres of creeks and access roads.
- Constructed an access road for West Antioch Creek which will allowed access to commence desilting to reduce flooding at 10th and O Streets.
- Installed new fencing on Sycamore at Markley Creek in order to discourage homeless encampment and ensuing debris and repaired 11 fences for added safety and security.

Water Distribution System/Meter Reading/Stores

- Established a proactive construction crew with a Lead Water Distribution Operator (Acting) and Equipment Operator (Acting) to reduce emergency work, lessen personnel costs and minimize disruption of service to customers.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

-
- Implemented valve exercise program by establishing SOP's and specified routes, improving record keeping and accurate data-reporting; the number of valves exercised increased by 10%.
 - Effectuated a Pressure Regulating Valves Maintenance Program to maintain consistency within pressure zones.
 - Completed a City-wide snapshot of overall meter accuracy with the meter testing program and improved the accuracy of the City's Annual Water Loss Audit.
 - Fully integrated Lucity Web, identifying the division's tangible and intangible assets/infrastructure, inventory and related data, improving data collection and job-costing.
 - Revamped processes at the Central Stores Warehouse which improved vendor communication, enhanced cost-savings for a variety of materials, and reduced inventory loss to < 0.5%.
 - Updated GIS maps for the division resulting in improved accuracy of the water infrastructure.
 - Identified and replaced 6 large Wrong Application Water Meters which drastically improved consumption accuracy.
 - Replaced 2,000 feet of failing water main due to corrosion on Fawn Hill Way through the CIP & Engineering Divisions.

Water Treatment Plant

- Completed wireless communication at the Canal West and East sites which provides increased security and status of the pumps and allows for efficient, remote operation and flexibility.
- Recoated interior of one Actiflo unit to help extend the useful life of the asset.
- Replaced Granular Activated Carbon (GAC) in filters at both A and B Plants, which helps with the reduction of taste and odor and reduces the presence of Total Organic Carbon, a precursor to disinfection by-products regulated by the State.
- Completed the initial monitoring for 1,2,3-Trichloropropane in order to ensure City water meets a new drinking water standard passed into regulation on December 29, 2017.
- Completed the conversion of the water sampling stations, collecting over 25 distribution samples per week, which provided clean representative samples, achieved State compliance for water quality compliance and clean, well-maintained sample stations, while reducing the risk of non-compliant samples.
- Performed a Bathymetric survey of the Antioch Municipal Reservoir to gather information on the amount of settled debris within the reservoir that reduces total water capacity and determines the amount of chemicals needed to treat for Algae Blooms and the removal of submerged aquatic vegetation.

2020 & 2021 Goals/Objectives:

Public Works Engineering and Land Development Services, Account: 1005150

- Construction of Wild Horse Road extension, Storm Drain Line 'C' (Nelson Ranch Unit 3 Subdivision 8851), Almond Knolls Apartments, ARCO AM/PM (Hillcrest/Wildflower), ARCO AM/PM (1800 W. 10th St), Vineyard Self-Storage Facility, 2700 Empire Avenue road widening and gas line relocation and portion of Laurel Road improvements (Hidden Glen Unit 4 Subdivision 8388 DIA).
- Council approval of Freeway Maintenance Agreement (FMA) for SR4 Segments 1, 2, 3A & 3B.
- City Council approval of tentative maps for Creekside/Vineyards at Sand Creek Subdivision 9501, Olive Groves Subdivision, Zocchi Subdivision and The Ranch, and City Council approval of final map and improvement agreements for Aviano Unit 1 Subdivision 9249, Aviano Unit 2 Subdivision 9449, Aviano Unit 3 Subdivision 9489, Oakley Knolls Subdivision 9353, Quail Cove Subdivision 7938, Park Ridge Unit 2 Subdivision 9845 and Black Diamond Ranch Subdivision 9370.
- City Council acceptance of improvements for Park Ridge Unit 1 Subdivision 8846, Nelson Ranch Unit 3 Subdivision 8851, Wildflower Station Subdivision 9427, Heidorn Village Subdivision 9385, Promenade-Vineyards @ Sand Creek Unit 1 Subdivision 9484, Promenade-Vineyards @ Sand Creek Unit 2

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

Subdivision 9483, Promenade-Vineyards @ Sand Creek Unit 3 Subdivision 9482 and City Council acceptance of Public Improvement Agreements (PIA) such as Aviano, Nelson Ranch Unit 3, Vineyard Self-Storage, AMCAL E.18th St Affordable Apartments and ACORN Self-Storage Facility.

Public Works Capital Improvement Program, Accounts: 1005170, 1005180

- Complete all projects shown in the CIP on time and within budget for the next two years. Highlighted projects include: Construction of the Antioch Marina Boat Launch facility restroom at Marina Plaza, construction of the 33" trenchless sanitary sewer main rehabilitation, construction of the Water Treatment Plant Disinfection Process Improvement project, installation of trash capture devices within various storm drainage areas, construction of the 2019 Water Main Replacement project, construction of the NE Annexation Infrastructure Improvements, construction of the Lone Tree Way and Golf Course Road Pavement Resurfacing project, design and construction of traffic signal at Laurel Road/Canada Valley Road, and construction of the Pavement Rehabilitation at Various Location project.
- Secure funding and complete design for second phase of the West Antioch Creek Channel Improvements project.
- Seek additional grant funding and commence the final design for the L Street Pathway to Transit Bike and Pedestrian Improvement project.
- Perform City-wide Water Facility Cathodic Protection improvements.
- Prepare a preliminary design report and complete environmental documentation for the Brackish Water Desalination Project.

Public Works Operations (Administration, Facilities, Fleet, Marina, Landscaping & Parks, Marina, Streets, Signs, Striping,) Accounts: 1002140, 1002150, 1002160, 1002170, 1002180, 1002190, 1002196, 2574580, 251, 252, 253, 254, 255, 256, 259, 5692610, 5702610, 5731435, 6312410, and 6312420.

Facilities

- Develop Work Order platform with Lucity web-based software to track facility asset repair and maintenance in real time, for internal and external customer service requests.
- Complete preservation projects on Lynn House and Hard House.
- Repair leaky windows at City Hall to facilitate greater energy efficiency.
- Transition the City's current security system to BRIVO, a more technology-forward monitoring and access-control system that provides live stream surveillance on mobile devices, remote capabilities and coverage to larger areas.
- Repair unoccupied maintenance yard roof and facility structures to accommodate burgeoning crews.
- Restore Amtrak Depot landscaping after deconstruction occurs.
- Construct a new Marina trash enclosure to ensure proper, sanitary disposal of trash and recyclables.

Fleet

- Update fleet tracking software to better track vehicle fleet maintenance and service scheduling.
- Establish Wi-Fi so that maintenance work on any vehicle can be documented and updated immediately on a tablet, and maintenance manuals and technical information can be readily accessed and researched if needed.
- Reconfigure the wash rack and hazmat areas to be more user-friendly and allow better access to equipment to properly clean vehicles.
- Purchase over 18 vehicles across all departments modernizing our age-old fleet.

Landscaping – Parks/Medians/Local

- Renovate the playground surface at Meadowbrook Park, install new playground structures at Chichibu and Jacobsen Parks and new picnic tables at Diablo West and Dallas Ranch Parks.
- Upgrade radio-controllers for irrigation systems to DX3 controllers.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

-
- Repave all pedestrian pathways at Hillcrest Park.
 - Work in conjunction with the CIP Division to rebuild the restrooms at Williamson Ranch and Gentrytown Parks.

Marina

- Add cameras to front entrance of Marina and along soon-to-be constructed public restroom to increase surveillance.
- Install electronic signage to promote the Marina, and update the fitness park along the Marina trail to draw attention to one of the many recreational opportunities in the City.
- Actively promote booking reservation requests through Marina.com and Dockwa.com in order to attract additional boaters and achieve 80% occupancy.
- Place additional dock finger piers inside Marina to create more rental opportunities and increase single dock space by 8%.

Streets – Asphalt/Signs/Striping

- By November 1, 2019, complete the following striping projects throughout the City: double yellow, edge-line, bike lanes, stacking lanes, and crosswalks.
- Apply approximately 12,000 lbs of Thermoplastic throughout the City.
- Pave approximately 3,000 tons of Asphalt by way of neighborhood level course treatments, grinding, replacement, and skin patching.
- Aid pavement preparation by prepping and micro-surfacing various City-owned parking lots in order for contractor to perform seal-coating.
- Continue to utilize a “Proactive Pothole Crew” after storms in an effort to fill potholes more timely, enhance road safety and minimize claims.
- Re-paint the red curbs throughout the City.
- Complete the annual Nighttime Streetlight and Sign reflectivity survey by December 31st of each Fiscal Year and develop a survey list schedule to address sign maintenance and replacement.

Public Works Utilities (Water Treatment, Distribution, Collections System (Wastewater), NPDES, Central Stores) Accounts: 6112310, 6112320, 6112330, 6112340, 6112550, 6212210, 6212220, 2292585, 6112620, and 1002620

Collections System (Wastewater)

- Televise a minimum of 25% of the City’s Sewer System annually.
- Increase Sewer Lateral Inspection and Cleaning Program completion from 7% to 17%.
- Incorporate a schedule for repair of all Grade 4 and 5 sewer lines to comply with the Riverwatch Settlement Agreement.
- Integrate public outreach and engagement to improve the Sanitary Sewer Lateral Maintenance Program and decrease Sanitary Sewer Overflows (SSO’s) by an additional 10%.
- Establish a monthly comprehensive statistical set of reports that readily identifies efficiency and productivity within the Division.
- Achieve 100% Wastewater Collections staff certification through California Water Environmental Association (CWEA).
- Reduce Inflow and Infiltration locations throughout the City in order to reduce unnecessary wastewater treatment by Delta Diablo Sanitation District.
- Replace the hydro-cleaning unit No. 101 with a small combination unit so that an additional vacuum combination unit is always available.
- Implement and maintain a 30-minute response time for all customer service calls.

Storm Water, Wastewater Collections and (NPDES)

- Institute a monthly, comprehensive statistical set of reports that identify efficiency/productivity in Division and aid State reporting.
- Execute a Request for Proposal (RFP) for a new contractor crew to maintain the City’s storm channels, v-ditches, storm system related areas, and assist with encampments and debris generated in the creeks.
- Purchase new equipment, i.e.: a quad or UTV to assist with v-ditches and other storm channels in isolated and hard to reach areas, a commercial riding lawn mower to cut and maintain the entry access roads and open space areas that are accessible reducing need for outside contractors, an

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

industrial chipper to mulch tree trimmings which can be used as a ground cover to reduce the growth of vegetation and helps eliminate the transporting of green waste back and forth to the transfer station, and a V-ditch bucket attachment for backhoe and tractor/mower.

- Perform on-going, seasonal inspections of the Markley Creek Mitigation Project and submit annual monitoring reports to the Regional Water Quality Control Board and California Department of Fish and Wildlife.
- Desilt creek from 10th and O Streets, to 4th and O Streets to reduce flooding.
- CIP Projects, i.e.: Wilbur Storm Project and installation of 100 new trash capture devices.

Water Distribution System/Meter Reading/Stores

- Establish a proactive construction crew to continue to minimize emergency work that directly impacts the water budget and its customers; convert one of three vacant Lead Water Distribution Operator position to an Equipment Operator position to facilitate.
- In conjunction with CIP, locate, identify and map 25% of City-owned water mains that loop through private property in order to quickly address consumption and leak detection concerns by customers.
- Replace meter reading software (Connect) with the most current software (Beacon) to achieve compatibility with current meters in place, and better assist customers with consumption reports and leak detection.
- Replace backflow inventory and record-keeping system (Xc²) to enhance the effectiveness of Backflow Prevention Program, and achieve compatibility with the City's Asset Management Database (Lucity) and GIS.
- Implement an annual, preventive maintenance program to refine and improve the City's Pressure Regulating Valves.
- Annual inspection of Hydrant Preventative Maintenance systems to ensure that a minimum of 25% of City hydrant assets are operable for emergency use.

Water Treatment Plant

- Upon completion of Disinfection Project and removal of Liquid Chlorine and Anhydrous Ammonia, begin process with the County and EPA to deregulate from their programs related to these chemicals saving the City \$35K in program fees annually.
- Evaluate the benefit of a different coagulant to optimize plant operations and provide compatibility with Reverse Osmosis plant in order to provide the best quality water at the lowest cost to the customer.
- Explore options to remove vegetation at the Municipal Reservoir for increased water quality and capacity.
- Commence rebuilding of altitude valves at treated water reservoir sites to ensure the health of the water infrastructure and reduce the risk of overflowing the tank.
- Facilitate the resurfacing/coating of the fluoride tank secondary containment area to protect the area in case of a leak or spill. The current coating is no longer effective; and the Clearwells A & B to maintain the infrastructure.
- Implement monthly inspections of the booster pump stations to maintain our infrastructure and avoid costly repairs and increase security around the booster pump stations with the installation of fences, gates, lights and cameras as needed.
- Replace Plant A Actuator Rotork types valves that are old and unreliable with new Bray type valves to ensure proper operation of all related filter valves.
- Oversee Brackish Water Project.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS DEPARTMENT SUMMARY

The following programs are included in this summary:

- Public Works Administration
- General Maintenance Supervision
- Street Maintenance
- Signal Maintenance & Street Lighting
- Striping & Signing
- Facilities Maintenance
- Park Maintenance
- Median & General Landscape
- Work Alternative Program
- Warehouse & Central Stores
- Engineering and Development Services
- Capital Improvement

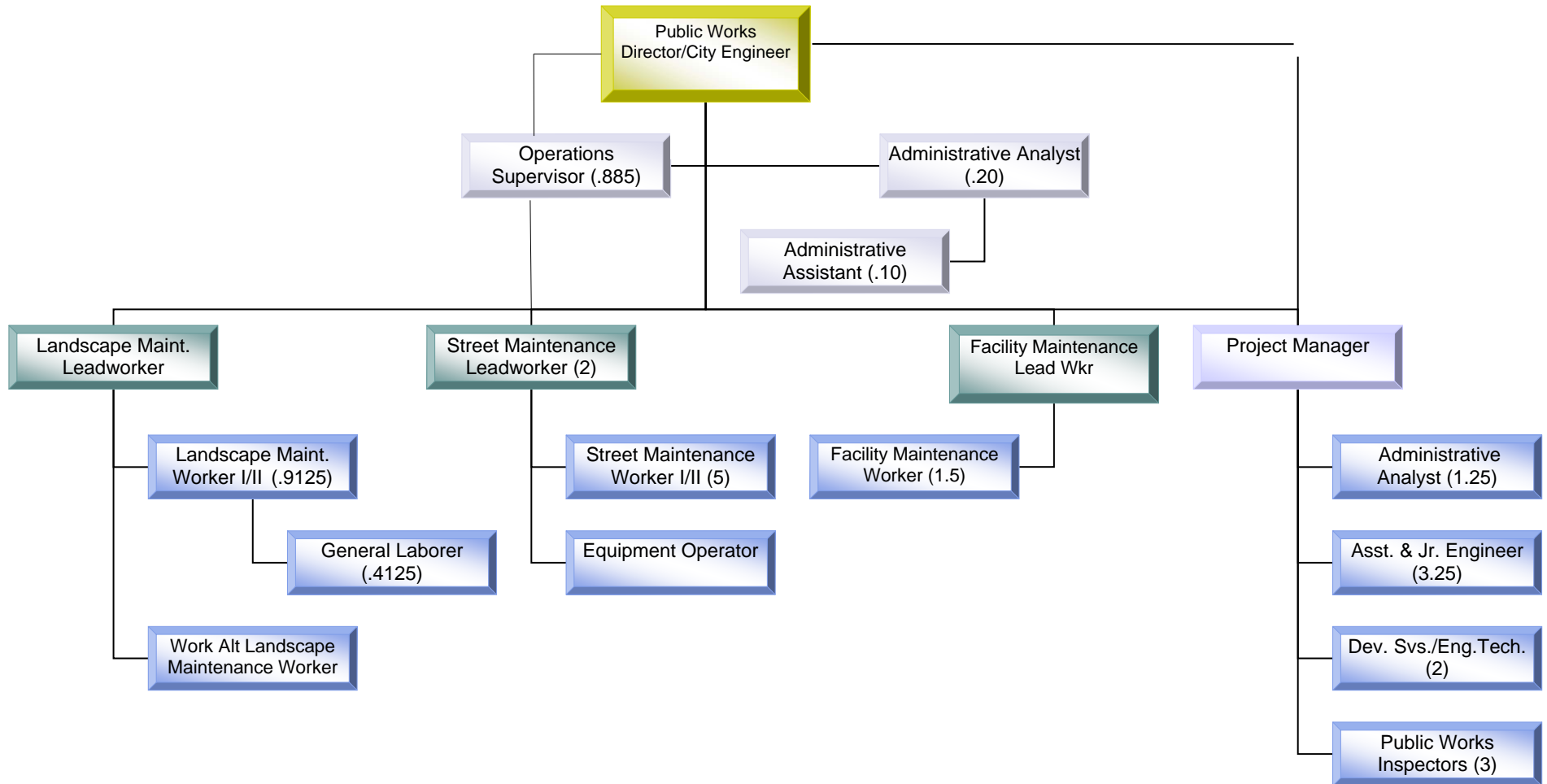
Beginning in fiscal year 2019-20 the following divisions are being consolidated: General Maintenance Supervision and Warehouse & Central Stores into Public Works Administration; Striping & Signing into Street Maintenance; Capital Improvement into Engineering and Development Services.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS – GENERAL FUND OPERATIONS



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
26.51*	21.98*	4.53	1.25
*General Fund positions only. Does not include .14 Warehouse/Stores positions as report to Water Distribution Superintendent.			

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS SUMMARY								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	0	0	0	0	69,076	100%	151,887	120%
Special Services Public Works	0	405	2,000	0	500	100%	500	0%
Plan Checking Fees	191,645	341,165	200,000	400,000	400,000	0%	400,000	0%
Inspection Fees	213,297	368,760	170,000	570,000	600,000	5%	600,000	0%
Encroachment/Transportation Permits	115,231	142,766	210,000	210,848	130,000	-62%	130,000	0%
Other	129,306	202,294	54,200	135,020	210,500	36%	149,500	-29%
Transfers In	2,664,345	2,799,264	2,829,368	2,913,661	3,029,778	4%	3,107,987	3%
TOTAL SOURCE OF FUNDS	3,313,824	3,854,654	3,465,568	4,229,529	4,439,854	5%	4,539,874	2%
USE OF FUNDS:								
Personnel	2,479,889	2,477,649	3,607,183	3,130,811	3,642,227	14%	3,933,760	8%
Services & Supplies	3,226,445	4,077,663	4,939,639	4,947,668	5,199,283	5%	5,002,993	-4%
Transfers Out	213,254	182,845	236,039	236,045	354,246	33%	364,534	3%
Internal Services	355,158	400,604	(488,019)	(488,019)	(596,475)	18%	(596,475)	0%
TOTAL USE OF FUNDS	6,274,746	7,138,761	8,294,842	7,826,505	8,599,281	9%	8,704,812	1%
Funded FTE's:				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Maintenance Administration				1.35	1.595		1.595	
Maintenance Supervision				0.23	0.00		0.00	
Street Maintenance				5.23	8.73		8.73	
Striping & Signing				3.00	0.00		0.00	
Facilities Maintenance				2.35	2.85		2.85	
Parks Maintenance				1.025	1.00		1.00	
Work Alternative Program				1.15	1.15		1.15	
Parks Median/General Landscape				0.85	0.825		0.825	
Engineering and Development Services				7.00	7.25		7.25	
Warehouse & Central Stores				0.14	0.00		0.00	
Capital Improvement Administration				1.25	3.25		3.25	
Capital Improvement Services				2.00	0.00		0.00	
Total Public Works Funded FTE's				25.575	26.65		26.65	

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - ADMINISTRATION (100-2140)

Public Works Administration is responsible for providing leadership and direction on the day-to-day operations for all divisions within Public Works, comprised of: Water Treatment, Water Distribution, Meter Reading, Collection Systems, GIS, Streets, Signs and Striping, Fleet Services, Marina, Parks, Facilities, Storm Channel and Storm Drains, (NPDES), the Antioch Marina, the City's Warehouse & Central Stores operation, Engineering and Land Development Services including the Office of the City Engineer, Public Works Inspection, Street Light and Landscape Maintenance Districts, and Transportation and Traffic Engineering . Administration provides professional management and oversight to the various divisions' operations, training and clerical needs and addresses the public's concerns and service needs.

PUBLIC WORKS ADMINISTRATION (100-2140)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	136,030	44,813	503,893	365,415	420,022	15%	442,832	5%
Services & Supplies	74,519	86,362	92,099	78,584	93,206	19%	96,374	3%
Internal Services	(197,835)	(118,025)	(335,923)	(335,923)	(372,214)	11%	(372,214)	0%
Total Use of Funds	12,714	13,150	260,069	108,076	141,014	30%	166,992	18%
Funded FTE's	0.50	1.30	1.30	1.30	1.595		1.595	

*NOTE: Maintenance Supervision (2150) and Warehouse & Central Stores (2620) being consolidated into this division beginning in FY20.

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - GENERAL MAINTENANCE SUPERVISION (100-2150)

General Maintenance Supervision is responsible for administering Division budgets and directing day to day activities of functions assigned to the Street Division. These include street maintenance, sign and roadway markings and fleet services. This activity also provides a wide variety of reports to other departments, coordinates work with other divisions, prepares bid specifications and oversees contract work. The computerized Fleet Management and Pavement Management systems are both administered in this activity.

PUBLIC WORKS GENERAL MAINTENANCE SUPERVISION (100-2150)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	50,657	53,319	30,825	13,400	0	-100%	0	0%
Services & Supplies	8,868	4,727	10,105	9,427	0	-100%	0	0%
Internal Services	(53,066)	(50,577)	0	0	0	0%	0	0%
Total Use of Funds	6,459	7,469	40,930	22,827	0	-100%	0	0%
Funded FTE's	0.25	0.25	0.25	0.25	0.00		0.00	

*NOTE: This division being consolidated into Maintenance Administration (2140) beginning in FY20.

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - STREET MAINTENANCE (100-2160)

The Street Maintenance function is responsible for general maintenance and repair of approximately 590 lane miles of roadway in the City of Antioch and perform maintenance of right-of-ways and parking lots. Crews respond to hazardous conditions and emergencies such as vehicle accidents and flooding, repair potholes, perform overlay work; remove illegally dumped trash and debris; eradicate weeds along City maintained roadways; respond to after hour calls for service; remove graffiti, repair road end barricades; make preparations for, and monitor, contract work. Roadway surface treatment programs are funded through this activity and performed through contract.

PUBLIC WORKS STREET MAINTENANCE (100-2160)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	26,320	100%	57,682	119%
Charges for Services	0	0	0	0	500	100%	500	0%
Transfer in from Gas Tax	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	0%	1,010,000	0%
Transfer In from Street Impact	1,070,545	1,289,440	1,290,330	1,391,910	1,461,505	5%	1,534,580	5%
Total Source of Funds	2,080,545	2,299,440	2,300,330	2,401,910	2,498,325	4%	2,602,762	4%
Use of Funds:								
Personnel	419,711	372,651	611,993	406,900	1,146,244	182%	1,254,805	9%
Services & Supplies	304,026	775,047	947,393	944,800	1,304,119	38%	1,006,173	-23%
Internal Services	339,486	332,733	0	0	0	0%	0	0%
Total Use of Funds	1,063,223	1,480,431	1,559,386	1,351,700	2,450,363	81%	2,260,978	-8%
Funded FTE's	5.00	5.00	5.00	5.00	8.73		8.73	

*NOTE: Striping & Signing (2180) being consolidated into this division beginning in FY20.

ANTIOCH

2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - SIGNAL MAINTENANCE (100-2170)

Signal Maintenance and Street Lighting provides for the operation and maintenance of all traffic signals, signal controllers, street lights and traffic loops.

PUBLIC WORKS SIGNAL/STREET LIGHTS (100-2170)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Other	83,254	127,748	10,000	80,084	100,000	25%	103,000	3%
Transfers In – Traffic Safety Fund	116,317	85,000	85,000	120,000	85,000	-29%	85,000	0%
Total Source of Funds	199,571	212,748	95,000	200,084	185,000	-8%	188,000	2%
Use of Funds:								
Services & Supplies	654,868	754,074	695,875	740,875	823,500	11%	823,500	0%
Internal Services	108,084	108,173	0	0	0	0%	0	0%
Total Use of Funds	762,952	862,247	695,875	740,875	823,500	11%	823,500	0%

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - STRIPING & SIGNING (100-2180)

The Signing & Striping activity is responsible for installation of new, and maintenance of existing roadway signs and markings such as red curb, thermoplastic legends, street end barricades; removal of graffiti, repair of vandalism; responding to emergency calls for service, such as flooding and traffic accidents; responding to requests for traffic control from public utilities for temporary traffic control devices; preparing for and monitoring contract work, and preparing for events such as planned road closures and City-sponsored events.

PUBLIC WORKS STRIPING/SIGNING (100-2180)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Charges for Services	0	405	2,000	0	0	0%	0	0%
Total Source of Funds	0	405	2,000	0	0	0%	0	0%
Use of Funds:								
Personnel	369,001	404,929	419,186	435,319	0	-100%	0	0%
Services & Supplies	298,418	261,955	419,756	417,492	0	-100%	0	0%
Internal Services	194,735	193,614	0	0	0	0%	0	0%
Total Use of Funds	862,154	860,498	838,942	852,811	0	-100%	0	0%
Funded FTE's	3.00	3.00	3.00	3.00	0.00		0.00	

*NOTE: This division being consolidated into Street Maintenance (2160) beginning in FY20.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - FACILITIES MAINTENANCE (100-2190)

Facilities Maintenance is responsible for approximately 318,600 square feet of City-owned and leased buildings and facilities. Services include preventive maintenance such as painting and minor HVAC maintenance, fire and alarm systems monitoring and maintenance, repair of fixed assets and furniture, electrical and plumbing repairs, roof repairs, window and door repairs. This activity also opens and closes facilities in preparation for work day, moves furniture, develops contract work specifications, provides supervision for the citywide custodial services contract, administers 10 maintenance service contracts, monitors facilities for energy usage, performs minor repairs on facility life safety systems, sets up meeting areas for other departments and provides assistance for special events.

PUBLIC WORKS FACILITIES MAINTENANCE (100-2190)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	26,320	100%	58,491	122%
Transfers In	0	0	20,000	20,000	0	-100%	0	0%
Source of Funds	0	0	20,000	20,000	26,320	32%	58,491	122%
Use of Funds:								
Personnel	243,333	246,305	291,751	312,321	385,240	23%	441,168	15%
Services & Supplies	384,218	451,885	519,376	531,723	531,953	0%	527,537	-1%
Transfers Out – Honeywell	17,654	17,845	18,039	18,045	18,246	1%	1,534	-92%
Internal Services	(625,399)	(666,931)	(152,096)	(152,096)	(224,261)	47%	(224,261)	0%
Total Use of Funds	19,806	49,104	677,070	709,993	711,178	0%	745,978	5%
Funded FTE's	2.20	2.20	2.20	2.35	2.85		2.85	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - PARK MAINTENANCE (100-2195)

Park Maintenance provides safe, aesthetically pleasing and enjoyable parks that meet the needs of the City's diverse community for passive/active play for leisure, recreation and sports activities; facilitates community events in the parks as needed. Park Maintenance also provides playgrounds that promote safe play for children; and maintains sports fields to accommodate 87 adult teams, 5 youth leagues, and approximately 2,200 soccer players at 31 locations. Since 1998, the City of Antioch's park maintenance costs continues to be the lowest per acre in the Bay Area. Park Maintenance also administers the Memorial Tree Program and Children's Memorial Tree Grove.

PUBLIC WORKS PARKS MAINTENANCE (100-2195)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Other	37,500	48,355	38,500	37,600	102,500	173%	38,500	-62%
Transfer In from SLLMDs	130,091	87,469	77,469	77,469	161,855	109%	161,855	0%
Total Source of Funds	167,591	135,824	115,969	115,069	264,355	130%	200,355	-24%
Use of Funds:								
Personnel	137,272	138,743	246,114	256,247	187,028	-27%	254,939	36%
Services & Supplies	1,038,972	1,011,769	1,230,105	1,230,376	1,421,078	15%	1,521,615	7%
Transfer Out to SLLMDs	195,600	165,000	218,000	218,000	336,000	54%	363,000	8%
Internal Services	58,287	58,951	0	0	0	0%	0	0%
Total Use of Funds	1,430,131	1,374,463	1,694,219	1,704,623	1,944,106	14%	2,139,554	10%
Funded FTE's	1.025	1.025	1.025	1.025	1.00		1.00	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - MEDIAN AND GENERAL LANDSCAPE (100-2196)

Median Maintenance provides a wide range of programs to maintain the Police Facility, Maintenance Service Center, and major median landscaping. Major medians include Hillcrest Avenue, Deer Valley Road, Delta Fair Boulevard, Somersville Road, Buchanan Road, James Donlon Boulevard, Lone Tree Way, West 4th Street, Wilbur Avenue, East 18th Street, West 10th Street, Davison Drive, Dallas Ranch Road, A Street and Contra Loma Boulevard. Median Maintenance provides aesthetically pleasing landscape to achieve mandated requirements for public safety in a cost effective and efficient manner of 21 miles, 42 acres of landscape medians, 85 acres of streetscapes along major arterials and right-of-ways.

PUBLIC WORKS PARK MEDIAN/GENERAL LANDSCAPE MAINTENANCE (100-2196)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Other	1,280	16,013	200	1,086	2,000	84%	2,000	0%
Transfer In SLLMDs	61,622	50,004	50,004	50,004	47,505	-5%	47,505	0%
Total Source of Funds	62,902	66,017	50,204	51,090	49,505	-3%	49,505	0%
Use of Funds:								
Personnel	140,783	147,175	158,265	140,959	123,536	-12%	130,108	5%
Services & Supplies	288,958	421,378	440,335	443,410	523,811	18%	526,099	0%
Internal Services	67,611	67,698	0	0	0	0%	0	0%
Total Use of Funds	497,352	636,251	598,600	584,369	647,347	11%	656,207	1%
Funded FTE's	1.02	1.02	1.02	1.02	0.83		0.83	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS – WORK ALTERNATIVE PROGRAM (100-2198)

The Work Alternative Program (WAP) operates in conjunction with the Contra Costa County Sheriff's office, providing unskilled labor to perform routine maintenance tasks such as litter pick-up, graffiti removal, weed abatement and debris removal from street right of ways and storm channels. This is a cost effective means of enhancing work performed in the landscape maintenance districts and channels. The City utilizes one Landscape Maintenance Worker and a temporary employee in this program to work with the WAP participants.

PUBLIC WORKS WORK ALTERNATIVE PROGRAM (100-2198)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Transfer in from NPDES	61,105	62,380	77,875	76,030	91,865	21%	96,006	5%
Transfer in from SLLMD Administration	14,665	14,971	18,690	18,248	22,048	21%	23,041	5%
Total Source of Funds	75,770	77,351	96,565	94,278	113,913	21%	119,047	5%
Use of Funds:								
Personnel	122,209	124,760	155,750	149,166	183,731	23%	192,012	5%
Services & Supplies	5,063	1,496	12,150	12,150	11,000	-9%	11,300	3%
Total Use of Funds	127,272	126,256	167,900	161,316	194,731	21%	203,312	4%
Funded FTE's	1.00	1.00	1.00	1.15	1.15		1.15	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - WAREHOUSE & CENTRAL STORES (100-2620)

The Warehouse & Central Stores operation is responsible for the procurement, storage and distribution of stock and non-stock items used by the City's various departments and is the receiving and distribution point for all supplies purchased. This operation also provides a variety of other services to departments, such as fire extinguisher service and lock and key repair services. The budget included in the General Fund represents the portion of the operation which services General Fund activities and/or departments. The majority of operations for the Warehouse are accounted for in the Enterprise Funds and a separate budget is maintained in those funds.

PUBLIC WORKS WAREHOUSE & CENTRAL STORES (100-2620)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	15,056	14,896	17,231	17,266	0	-100%	0	0%
Total Use of Funds	15,056	14,896	17,231	17,266	0	-100%	0	0%
Funded FTE's	0.14	0.14	0.14	0.14	0.00		0.00	

*NOTE: This division being consolidated into Maintenance Administration (2140) beginning in FY20.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - ENGINEERING AND DEVELOPMENT SERVICES DIVISION (100-5150)

This division is responsible for review and approval of final and parcel maps and public improvements for new residential, commercial and industrial development as well as the inspection of those improvements. Information is also provided to the public for flood plains in Antioch and the division has primary responsibility for the management of the National Pollutant Discharge Elimination System (NPDES) permit. The Landscaping and Lighting District Engineer's Report preparation and Traffic/Transportation are also managed by Engineering Land Development Services.

PUBLIC WORKS ENGINEERING AND DEVELOPMENT (100-5150)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	16,436	100%	35,714	117%
Permits	115,231	142,766	210,000	210,848	130,000	-38%	130,000	0%
Charges for Services	404,942	709,925	370,000	970,000	1,000,000	3%	1,000,000	0%
Other	7,272	10,178	5,500	16,250	6,000	-63%	6,000	0%
Transfer In - NPDES	200,000	200,000	200,000	150,000	150,000	0%	150,000	0%
Total Source of Funds	727,445	1,062,869	785,500	1,347,098	1,302,436	-3%	1,321,714	1%
Use of Funds:								
Personnel	715,835	787,357	1,016,805	889,973	928,516	4%	929,587	0%
Services & Supplies	126,926	254,799	518,847	496,737	457,744	-8%	458,323	0%
Internal Services	367,061	375,248	0	0	0	0%	0	0%
Total Use of Funds	1,209,822	1,417,404	1,535,652	1,386,710	1,386,260	0%	1,387,910	0%
Funded FTE's	6.25	6.25	8.00	7.00	7.25		7.25	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CAPITAL IMPROVEMENT ADMINISTRATION (100-5170)

This Division provides oversight of the design, construction, and inspection of the City's Capital Improvement Program; oversees the development of the City's Five-Year Capital Improvement Program and the yearly Capital Improvement Budget; and protects the City's pre-1914 water rights.

CAPITAL IMPROVEMENT ADMINISTRATION (100-5170)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	69,518	72,464	40,510	28,985	267,910	824%	288,309	8%
Services & Supplies	6,680	7,044	7,925	19,922	32,872	65%	32,072	-2%
Internal Services	37,194	38,550	0	0	0	0%	0	0%
Total Use of Funds	113,392	118,058	48,435	48,907	300,782	515%	320,381	7%
Funded FTE's	0.50	0.50	0.25	1.25	3.25		3.25	

*NOTE: Capital Improvement Services being consolidated into this division beginning in FY20.

CAPITAL IMPROVEMENT SERVICES DIVISION (100-5180)

Engineering Services provides the design, inspection, and construction management for the City's Capital Improvement contracts; develops the City's Five-Year Capital Improvement Program and annual Capital Improvement Budget; prepares applications for Federal, State, and Local roadway and other public improvement grants.

CAPITAL IMPROVEMENT SERVICES (100-5180)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	60,484	70,237	114,860	114,860	0	-100%	0	0%
Services & Supplies	34,929	47,127	45,673	22,172	0	-100%	0	0%
Internal Services	59,000	61,170	0	0	0	0%	0	0%
Total Use of Funds	154,413	178,534	160,533	137,032	0	-100%	0	0%
Funded FTE's	2.00	2.00	2.00	2.00	0.00		0.00	

ANTIOCH
2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE DEPARTMENT

The Antioch Police Department is charged with the enforcement of local, state and federal laws and with providing for around-the-clock protection of the lives and property of the public. The Police Department functions as an instrument of public service and as a tool for the distribution of information, guidance and direction.

Our Mission

The Mission of the Antioch Police Department, in partnership with our community, is to promote the quality of life in Antioch by proactively reducing crime with integrity and commitment to excellence.

Strategic Plan

A Strategic Planning is the foundation for the future of any organization. In developing the Strategic Plan for the Antioch Police Department we sought input from the community at large and the rank and file employees of the Antioch Police Department. The resulting information was collated and provides the basis for the six goal statements for the department. Our Strategic Plan not only serves as the foundation for how we will provide police services in the future but also serves as the department's vehicle for accomplishing needed change. The way in which we deliver services is founded in our belief in Community Policing. The critical aspects of community oriented policing are problem solving, a focus on service delivery at the neighborhood level, and community partnerships.

Our strategic direction for the next three years focuses on six key elements:

1. Leadership and Relationships
2. Communication (Internal and External)
3. Staffing
4. Reducing Crime
5. Juvenile Issues
6. Public Education

ANTIOCH
2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

The following programs and bureaus are in the Police Department:

- Police Administration
- Reserves
- Prisoner Custody Police Administration
- Reserves
- Community Policing Bureau
- Traffic
- Investigation
- Special Operations Unit
- Communications
- Office of Emergency Management
- Volunteer Program/Chaplaincy
- Facilities Maintenance
- Animal Control Support

ANTIOCH
2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE DEPARTMENT

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graph TD; PC[Police Chief] --- AA[Administrative Analyst II]; PC --- L1[ ]; L1 --- PC1[Police Captain (Support Services Division)]; L1 --- PC2[Police Captain (Field Services Division)];
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Police Chief

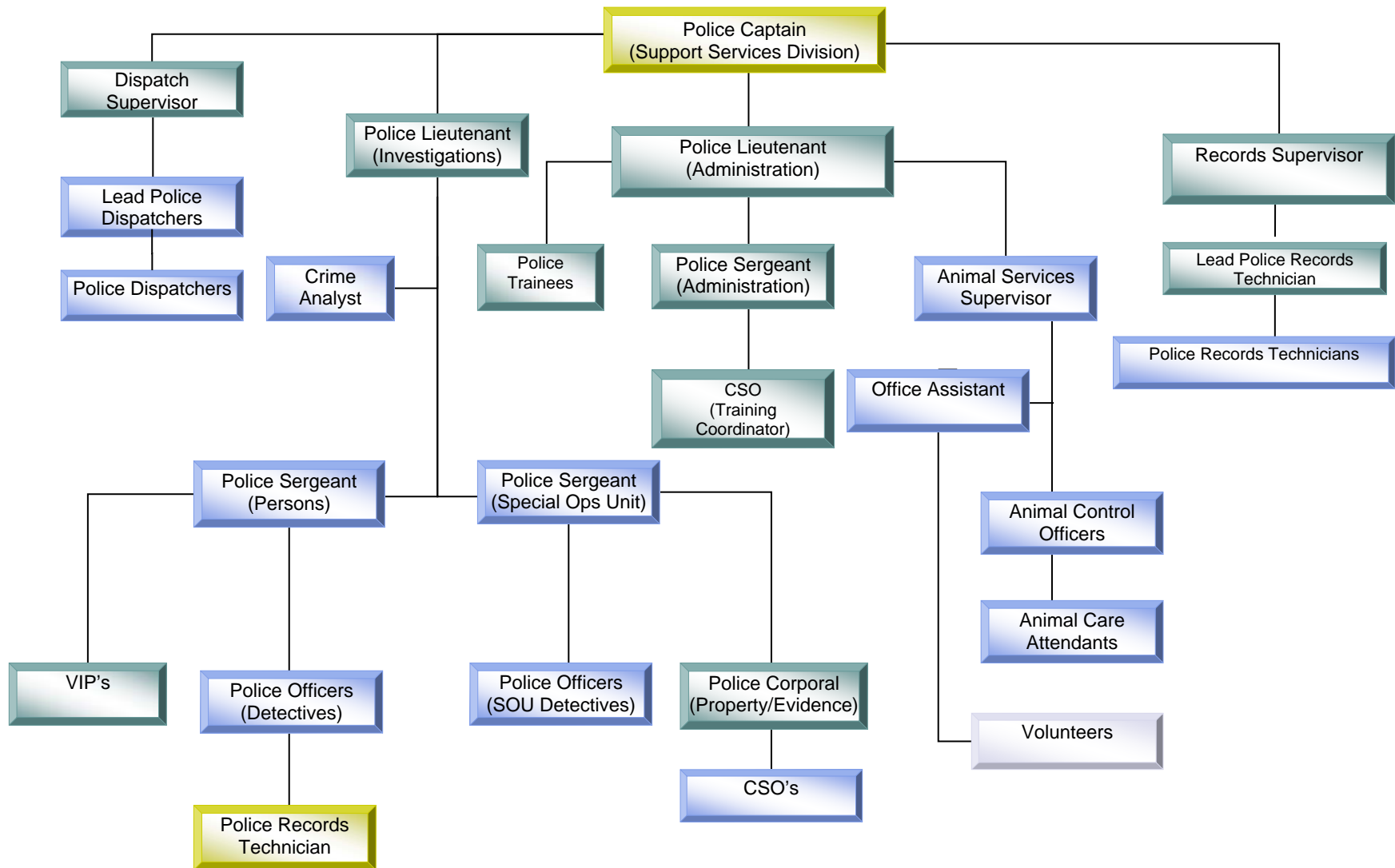
Administrative Analyst II

Police Captain
(Support Services Division)

Police Captain
(Field Services Division)

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2019-21 OPERATING BUDGET

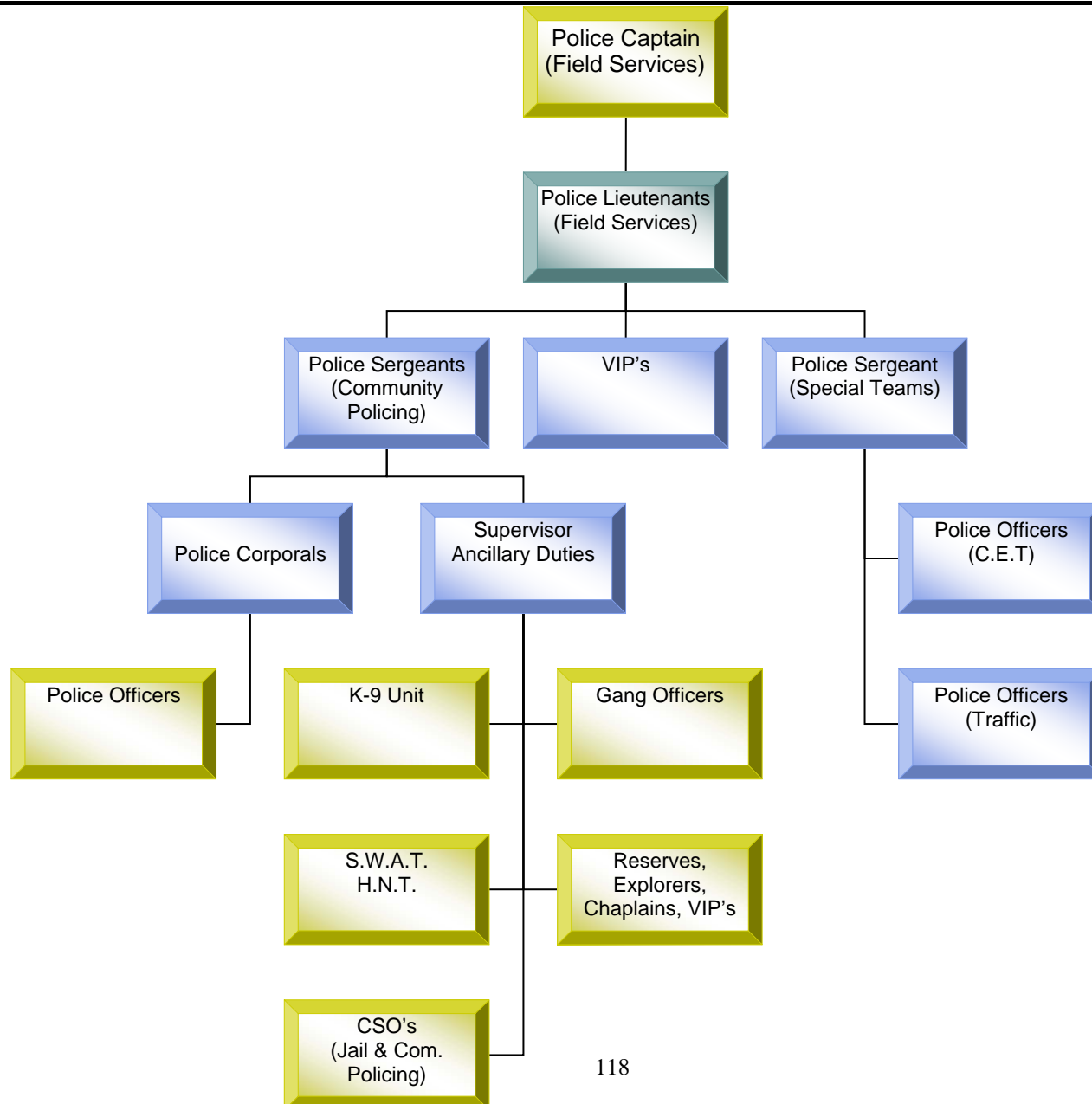
GENERAL FUND – DEPARTMENTAL BUDGETS



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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS



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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

The next pages of this section provide a department summary of revenues and expenditures with tables for sources and uses of funds. A summary of each program or bureau follows with a table showing the sources and uses of funds for each.

POLICE DEPARTMENT SUMMARY								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
SOURCE OF FUNDS:								
Taxes – Measure C	6,037,152	6,417,333	6,303,241	5,260,911	0	-100%	0	0%
1% Sales Tax	0	0	0	3,584,710	12,265,094	242%	11,763,594	-4%
P.O.S.T. Funds	5,918	28,979	12,000	20,367	12,000	-41%	12,000	0%
Federal Grant	954,890	254,638	16,143	16,143	0	-100%	0	0%
Grant Reimbursement – State/Local	0	27,431	55,827	55,827	55,827	0%	55,827	0%
AB109 Reimbursement	130,461	135,720	141,149	141,149	141,149	0%	141,149	0%
Other Service Charges	22,140	25,795	19,000	39,083	25,000	-36%	25,000	0%
Police Services General	88,782	88,096	45,000	107,467	80,000	-26%	1,361,345	1602%
False Alarm Permit Fees	32,049	64,993	30,000	19,521	100,000	412%	100,000	0%
False Alarm Response	32,726	100,977	30,000	70,735	50,000	-29%	50,000	0%
Other	46,901	15,677	15,000	11,975	15,000	25%	15,000	0%
Donations	395	790	0	127	0	-100%	0	0%
Booking Fee Reimbursements	1,128	1,114	4,000	500	1,000	100%	1,000	0%
Sales Tax Public Safety	597,291	639,622	645,000	645,000	665,000	3%	685,000	3%
Non-Traffic Fines	27,357	21,101	20,000	5,000	20,000	300%	20,000	0%
Vehicle Code Fines	133,207	150,440	115,000	115,000	115,000	0%	115,000	0%
Abatement Fees	100	300	0	0	0	0%	0	0%
Police Services 911-Brentwood	655,471	0	0	0	0	0%	0	0%
Transfers in	1,116,531	225,200	140,651	359,651	404,000	12%	480,000	19%
TOTAL SOURCE OF FUNDS	9,882,499	8,198,206	7,592,011	10,453,166	13,949,070	33%	14,824,915	6%
USE OF FUNDS:								
Personnel	28,398,796	29,297,259	33,358,554	31,338,628	36,527,653	17%	39,382,827	8%
Services & Supplies	4,479,579	4,798,238	5,293,382	5,432,841	6,529,006	20%	6,193,855	-5%
Transfers Out	833,172	741,659	1,216,260	1,223,921	1,503,146	23%	1,760,568	17%
Internal Services	3,034,166	3,087,857	0	0	0	0%	0	0%
TOTAL USE OF FUNDS	36,745,713	37,925,013	39,868,196	37,995,390	44,559,805	17%	47,337,250	6%

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GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE DEPARTMENT SUMMARY (Continued)				
	Funded 2018-19	Funded 2019-20		Funded 2020-21
Funded FTE'S				
Administration	12.80	15.80		15.80
Prisoner Custody	1.00	3.00		3.00
Community Policing	82.00	94.00		94.00
Traffic Division	2.00	2.00		2.00
Investigation	19.00	19.00		19.00
Special Operations Unit	4.00	4.00		4.00
Communications	16.00	16.00		16.00
Total Police General Fund Funded FTE's	136.80	153.80		153.80

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GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE ADMINISTRATION (100-3110)

Police Administration is responsible for the administrative and management functions of the department. Effective organizational planning, community relations, training, emergency preparedness, crime prevention, computer services, recruitment, internal affairs, investigation, public education, police commission, evidence, crime analysis and department budget are included in this activity, as well as the Chief of Police

2018-2019 Accomplishments:

- Continued the accelerated hiring process with a goal of filling all sworn positions.
- Continued succession planning/reorganization and mentoring.
- Continued to host the Citizens Academy.
- Developed and hosted a week long Youth Academy.
- Allocated the funds for the vehicle fleet and replaced vehicles with high mileage and in a state of disrepair.
- Monitored calls for service and crime trends to ensure our deployment of personnel is as efficient as possible and delivers the best customer service to the community.
- Increased Administrative Staff positions to help manage budgetary responsibilities and better support the Office of the Chief of Police.
- Conducted promotional processes to fill current and anticipated vacancies in Command Staff and Supervisory ranks.
- Expanded the Community Camera/ALPR program to include the intersection of Cavallo Road and E. 18th Street.
- Purchased and replace outdated/expired safety equipment to include ballistic helmets and vests and purchase additional less lethal equipment to be utilized in the field.

2020 & 2021 Objectives:

- Maintain current staffing levels and fill vacancies as they occur.
- Continue succession planning/reorganization and mentoring.
- Continue to host the Citizens Academy and Youth Academy.
- Allocate funds to add vehicles to the fleet to accommodate staff needs.
- Add an additional Crime Analyst position to adequately monitor calls for service and crime trends, ensuring the deployment of personnel is as efficient as possible to continue reducing Part 1 crimes.
- Allocate funds to replace outdated patrol shields to adequately protect personnel.
- Allocate funds to replace outdated SWAT vests and helmets.
- Continue engaging with the youth in our community by visiting school campuses to interact and provide information to the students.
- Continue to engage our community by expanding and increasing our social media presence.
- Expand our staff of instructors to increase quality and frequency of our department training.
- Develop and implement a drone program to enhance response to certain crimes and allow officers to respond in a safe, timely and efficient manner.

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GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE ADMINISTRATION (100-3110)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	5,918	56,410	67,827	76,194	67,827	-11%	67,827	0%
Charges for Services	175,124	279,861	124,000	236,806	255,000	8%	255,000	0%
Other	24,152	5,431	15,000	10,022	15,000	50%	15,000	0%
Transfer In – Byrne Grant	0	25,000	0	0	25,000	100%	25,000	0%
Total Source of Funds	205,194	366,702	206,827	323,022	362,827	12%	362,827	0%
Use of Funds:								
Personnel	2,612,746	2,665,119	3,305,500	3,184,667	3,406,713	7%	3,825,443	12%
Services & Supplies	1,435,369	1,644,329	1,460,826	1,397,601	1,656,319	19%	1,659,641	0%
Internal Services	1,043,263	1,056,492	0	0	0	0%	0	0%
Total Use of Funds	5,091,378	5,365,940	4,766,326	4,582,268	5,063,032	10%	5,485,084	8%

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GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE RESERVES (100-3120)

Police Reserves provide a uniformed volunteer police unit to augment the Community Policing Bureau in performing day-to-day functions. Police Reserves also provide policing for various City and Civic events.

Significant Changes 2018-2019

As noted in previous year's reports, due to P.O.S.T. requirements of police reserve officers, many agencies including APD have seen significant decreases in their reserve numbers. There has been no recruitment for reserve officers as the departments primary focus has been on hiring and filling vacant full time sworn staff. Additionally, Reserve Officer Dan Miles has resigned from the unit. Miles's exit from the unit leaves the program with one reserve officer.

2018-2019 Accomplishments:

- Continued to use police reserves to assist the Field Services Bureau with special events and projects.
- Reserve Thomas completed necessary POST trainings.
- Reserve Thomas issued 18 citations while attending Neighborhood Cleanups throughout the year.

2020 & 2021 Objectives:

- The department continues to have paid officer vacancies which has made it difficult to recruit additional qualified reserve officers. Additionally, law enforcement organizations across the state are experiencing vacancies making opportunities to hire train and retain qualified reserve personnel even more difficult.
- The Police Reserve program, with only one officer is not able to function as it was intended and has exceeded its viability.

POLICE RESERVES (100-3120)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Charges for Services	573	0	0	0	0	0%	0	0%
Total Source of Funds	573	0	0	0	0	0%	0	0%
Use of Funds:								
Personnel	3,758	1,331	2,156	2,156	2,156	0%	2,156	0%
Services & Supplies	300	2,850	2,850	2,850	10,000	251%	10,000	0%
Internal Services	7,595	7,745	0	0	0	0%	0	0%
Total Use of Funds	11,653	11,926	5,006	5,006	12,156	143%	12,156	0%

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GENERAL FUND – DEPARTMENTAL BUDGETS

PRISONER CUSTODY (100-3130)

Prisoner Custody provides for all prisoner custody services, booking, custody transportation and property security. This program is also in charge of maintenance of supplies for the jail.

2018-2019 Accomplishments:

- Provided jail safety and procedural training to sworn and civilian employees.
- Purged years of old and outdated jail records.
- Installed new Intoximeter DMT breath alcohol instrument and trained all sworn staff on use of the new equipment.
- Trained new supervisor and manager to oversee this bureau and provide mandated training.
- Passed all jail related inspections with no issues or areas for improvement.

2020 & 2021 Objectives:

- Replace aging jail equipment such as blankets, cell mattresses, and handcuffs.
- Continue to ensure the jail facility, transport vehicles, and all jail records are properly maintained.
- Recruit and hire two CSO's to expand the number of citizen jailers to four.
- Provide the Title 15 mandated 8 hours of biennial jail training to sworn and non-sworn staff.

POLICE PRISONER CUSTODY (100-3130)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Booking Fee Reimbursements	1,128	1,114	4,000	500	1,000	100%	1,000	0%
Total Source of Funds	1,128	1,114	4,000	500	1,000	100%	1,000	0%
Use of Funds:								
Personnel	102,745	126,892	144,500	145,052	268,022	85%	419,438	56%
Services & Supplies	4,234	3,825	123,633	164,103	164,103	0%	164,103	0%
Internal Services	53,232	54,137	0	0	0	0%	0	0%
Total Use of Funds	160,211	184,854	268,133	309,155	432,125	40%	583,541	35%

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY POLICING BUREAU (100-3150)

The Community Policing Bureau provides general police services and responds to emergency calls to crimes in progress. Community Policing investigates crimes and investigates traffic accidents and enforces traffic laws and provides preventive patrol.

The Community Policing Bureau has been designed to promote a partnership with the community City-wide, and together identify community needs and resolve problems through practice and problem-solving approaches.

2018-2019 Accomplishments:

- Increased patrol staffing.
- Enhanced our community outreach efforts.
- Successfully completed succession planning, reorganization, promotions, and mentoring goals.
- Maintained the transition to a 4/10 patrol schedule which eliminated built-in overtime.
- Reestablished weekly proactive enforcement details.
- K9 Unit Supervisor and Manager attended K9 Management School.

2020 & 2021 Objectives:

- Increase patrol staffing.
- Build upon the strong community relationships that have been established.
- Utilize new technology that assists in predictive and intelligence-led policing.
- Expand weekly proactive enforcement details.
- Develop emerging leaders through succession planning and mentoring.

Community Policing (Canine)

2018-2019 Accomplishments:

- Due to promotions, retirements, and transfers the Canine Unit experienced a significant turn over in staff. The unit is currently fully staffed with six handler teams who are all patrol certified. Five of the handler teams were selected and trained in 2018. Two of the K9's (Kona and Tzak) were obtained at little to no cost to the city.
- Handlers have attended or are attending narcotics schools leaving the unit with four out of six canines narcotics certified.
- New handlers have attended canine liability schools.
- The K9 Unit has taken the lead and partnered with Dispatch in conducting community engagement events at various schools in Antioch. During these events, youth interact with our Officers, Dispatchers, and K9's while learning about police work and proper use of the 911 system. The unit participated in 18 demonstrations in 2018.

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- Through the K9 Units community outreach efforts, we were able to partner with citizens, businesses, and K9 advocates to raise approximately \$36,000. A portion of these funds were used for the purchase of three canines (Dex, Kaia, and Purcy). The donation fund remains a healthy \$25,000 for future K9 purchases.
- Unit Supervisor completed K9 Management School.

2020 & 2021 Objectives:

- Continue K9 and Dispatch demonstrations in the schools to educate, develop, and maintain relationships with the youth.
- Complete K9 shirt fundraiser to provide additional monies to the program and minimize impacts on the police department budget.
- Enroll the last two handler teams in narcotics detection class and have them certify.
- Have additional handlers attend the K9 liability course to remain current with case law and best practices with respect to K9 utilizations.

POLICE COMMUNITY POLICING (100-3150)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Taxes – Measure C	6,037,152	6,417,333	6,303,241	5,260,911	0	-100%	0	0%
1% Sales Tax	0	0	0	3,584,710	12,265,094	242%	11,763,594	-4%
Taxes - PSAF	597,291	639,622	645,000	645,000	665,000	3%	685,000	3%
Fines & Penalties	27,357	21,101	20,000	5,000	20,000	300%	20,000	0%
Rev. from Other Agencies	954,890	254,638	16,143	16,143	0	-100%	0	0%
Current Service Charges	0	0	0	0	0	0%	1,281,345	100%
Other	22,010	0	0	0	0	0%	0	0%
Transfers In	1,075,542	175,000	100,000	319,000	349,000	9%	425,000	22%
Total Source of Funds	8,714,242	7,507,694	7,084,384	9,830,764	13,299,094	35%	14,174,939	7%
Use of Funds:								
Personnel	17,424,597	17,234,570	20,052,457	18,305,235	22,448,337	23%	23,940,010	7%
Services & Supplies	1,533,387	1,246,407	1,862,113	1,871,134	1,978,468	6%	2,098,779	6%
Transfers Out	393,000	0	0	0	0	0%	0	0%
Internal Services	1,395,780	1,334,931	0	0	0	0%	0	0%
Total Use of Funds	20,746,764	19,815,908	21,914,570	20,176,369	24,426,805	21%	26,038,789	7%

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TRAFFIC BUREAU (100-3160)

The Traffic Bureau provides for enforcement of moving traffic violations and parking violations. The Bureau directs traffic to ensure proper traffic flow, investigates major and fatal accidents, enforces driving under the influence violations and investigates traffic complaints. The Bureau works closely with the Community Policing Bureau to suppress traffic problems in target areas.

2018-2019 Accomplishments:

- Developed and provided in-house training to patrol officers on collision investigations.
- Conducted monthly multi-jurisdictional traffic enforcement days with neighboring cities.
- Conducted monthly in-house traffic enforcement days.
- Assigned all new officers in FTO to one week with the traffic bureau.
- Purchased FARO imaging equipment and provided training to traffic and investigations staff.

2020 & 2021 Objectives:

- Add two additional full-time traffic officers.
- Purchase a new motorcycle and other police equipment that comes with additional traffic staffing.
- Replace aging equipment such as radar and lidar units.
- Add a full-time sergeant to supervise the Traffic Bureau along with the CET Team.
- Continue the in-house and multi-jurisdictional traffic enforcement days.

POLICE TRAFFIC (100-3160)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Vehicle Code Fines	133,207	150,440	115,000	115,000	115,000	0%	115,000	0%
Abatement Fees	100	300	0	0	0	0%	0	0%
Total Source of Funds	133,307	150,740	115,000	115,000	115,000	0%	115,000	0%
Use of Funds:								
Personnel	442,643	527,359	574,983	576,001	603,141	5%	664,943	10%
Services & Supplies	884	51,072	58,882	61,675	81,510	32%	45,461	-44%
Internal Services	0	86,725	0	0	0	0%	0	0%
Total Use of Funds	443,527	665,156	633,865	637,676	684,651	7%	710,404	4%

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GENERAL FUND – DEPARTMENTAL BUDGETS

INVESTIGATION BUREAU (100-3170)

The Investigation Bureau provides investigative follow-up to those crimes which cannot be resolved at patrol level. Detectives are assigned to robbery, homicide, sex offenses (human trafficking), fraud, burglary, domestic violence, and juvenile crimes. Additionally, they prepare cases for referral to the District Attorney's office for prosecution.

2018-2019 Accomplishments:

- Promoted a Persons Crime Detective to a Field Services Corporal.
- Maintained a high clearance rate for homicide cases (currently 89% clearance).
- Continued to improve our overall technological capability for investigating critical crimes and incidents. (Technology for tracking suspects, recovering historical data, and gathering evidence: GPS, Pen-Link, GreyKey, CellHawk, and Cellebrite).
- Restructured the evaluation of juvenile offenses to be referred or diverted to the REACH Program and Juvenile Probation saving time, money, and critical resources.
- Increased Investigations Bureau staffing levels by adding two dedicated per-diem detectives (Cold Cases and CoCo Leads+).

2020 & 2021 Objectives:

- Increase Investigations Bureau staffing levels by adding two full-time detectives.
- Add a second full-time secretary dedicated to investigations (currently there is one full-time and one part-time).
- Maintain a high clearance rate for all crimes.
- Continue to develop future leaders.
- Increase investigations vehicle fleet (need two more vehicles).
- Continue to maintain and update technologies that assist with investigations.
- Update the Investigations interview rooms with new recording equipment.
- Clear out the overflow evidence space in Investigations and improve it for office use.
- Allow for take-home cars for "on-call" detectives on the call-out team, which enhances critical response and the timely evaluation of information.
- Support the Family Justice Center in Antioch by assigning one detective as a point of contact and participant.

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GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE INVESTIGATION (100-3170)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
AB109 Reimbursement	130,461	135,720	141,149	141,149	141,149	0%	141,149	0%
Other	739	10,246	0	1,953	0	-100%	0	0%
Total Source of Funds	131,200	145,966	141,149	143,102	141,149	0%	141,149	0%
Use of Funds:								
Personnel	4,236,789	4,620,896	4,946,641	4,830,337	5,391,594	12%	5,832,169	8%
Services & Supplies	452,760	594,009	563,420	690,482	695,807	1%	697,795	0%
Internal Services	202,219	205,911	0	0	0	0%	0	0%
Total Use of Funds	4,891,768	5,420,816	5,510,061	5,520,819	6,087,401	10%	6,529,964	7%

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SPECIAL OPERATIONS UNIT (SOU) (100-3175)

The Special Operations Unit (formerly the Narcotics Bureau) provides investigative follow-up to those narcotics, weapons violations, and gang cases which cannot be resolved at the patrol level. Due to an ongoing reduction in staffing, this unit prioritizes fugitive apprehension and high-risk searches in addition to their current responsibilities.

2018-2019 Accomplishments:

- Promoted a SOU detective to a Field Services Corporal.
- Continued a solid working relationship with outside agencies in large-scale narcotics, gang, and dangerous weapons related investigations.
- Upgraded the current GPS vehicle tracking devices and increased the inventory to six units.
- Purchased digital long-range surveillance and recording equipment (cameras).
- Renewed leases for new undercover vehicles.
- Upgraded the unit's communications devices to include cellular tethering supporting field work, tracking, and fugitive apprehension.

2020 & 2021 Objectives:

- Increase the staffing of SOU to four Detectives and one Supervisor.
- Continue strengthening multi-faceted relationships with outside agencies to leverage resources and assistance with large-scale narcotics, gang, and dangerous weapons related investigations.
- Continue to improve technology supporting intelligence gathering and streamlining communications.
- Add an undercover vehicle to the SOU fleet.
- Increase fugitive apprehension and vice operations within the unit.

POLICE SPECIAL OPERATIONS UNIT (100-3175)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	1,193,700	1,479,476	1,401,137	1,407,500	1,339,188	-5%	1,419,189	6%
Services & Supplies	40,360	35,109	39,072	63,756	71,078	11%	71,355	0%
Internal Services	91,089	92,750	0	0	0	0%	0	0%
Total Use of Funds	1,325,149	1,607,335	1,440,209	1,471,256	1,410,266	-4%	1,490,544	6%

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNICATIONS BUREAU (100-3180)

Communications (police dispatch) provides emergency and non-emergency dispatch services and directs citizens to the proper service providers.

2018-2019 Accomplishments:

- Implemented 9-1-1 for kids' program and had dispatchers present at schools.
- Fully staffed dispatch center.
- Have new translation service.
- Installed new recording system that is compatible with EBRCs.
- Have committed to new CAD (computer aided dispatch) system.
- Dispatch Center is now text compatible.
- 90% of 9-1-1 calls answered in less than 10 seconds.

2020 & 2021 Objectives:

- Install and train on new CAD system.
- Continue to be involved in community events (9-1-1 for kids' program, coffee with the cops etc.).
- Train on EBRCs switch overs for upcoming upgrades.
- Look toward future technology and equipment needs.
- Continue to have 9-1-1 calls answered in less than 10 seconds.

POLICE COMMUNICATIONS (100-3180)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Police Services 911 Brentwood	655,471	0	0	0	0	0%	0	0%
Total Source of Funds	655,471	0	0	0	0	0%	0	0%
Use of Funds:								
Personnel	2,301,261	2,588,598	2,825,845	2,827,645	3,008,467	6%	3,219,444	7%
Services & Supplies	433,624	471,572	590,555	625,344	1,233,625	97%	808,625	-34%
Internal Services	210,069	214,097	0	0	0	0%	0	0%
Total Use of Funds	2,944,954	3,274,267	3,416,400	3,452,989	4,242,092	23%	4,028,069	-5%

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GENERAL FUND – DEPARTMENTAL BUDGETS

OFFICE OF EMERGENCY MANAGEMENT (100-3185)

The Office of Emergency Management has the overarching service responsibility for "disaster preparedness" in our community. This section will develop, maintain and coordinate current emergency preparedness plans that will help mitigate the effects of man-made, technical, and natural disasters. A useful plan is one that complies with state and federal mandates (SEMS/NIMS and ICS), protects life and property, and efficiently takes an all-hazards approach by applying management, organization, and communication skills. The disaster preparedness program supports ongoing education, preparation and training, and oversees the Emergency Operations Center.

2018-2019 Accomplishments:

- Assigned a new OES manager to the program.
- Provided presentations to multiple community groups and stakeholders related to disaster preparedness.
- Continued our partnership with East County CERT organizers to expand the training of volunteers in the area of emergency services.
- Delivered executive and support staff training certifying them nationally and through the state (CalOES and FEMA).
- Delivered CalOES and FEMA certified orientation and tabletop exercises for city staff and stakeholders.
- Technologically upgraded the EOC with five laptops and two network printers.
- Continued hosting and participating in the East County Disaster Preparedness Council meetings.

2020 & 2021 Objectives:

- Continue to provide presentations to community groups and stakeholders related to disaster preparedness.
- Partner with consultants to administer state and federally certified section specific trainings and exercises for city staff.
- Research grant opportunities to fund training, education, materials, and updates.

POLICE OFFICE OF EMERGENCY MANAGEMENT (100-3185)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Services & Supplies	19,532	16,751	26,111	34,222	70,622	106%	70,622	0%
Internal Services	(15,270)	(11,822)	0	0	0	0%	0	0%
Total Use of Funds	4,262	4,929	26,111	34,222	70,622	106%	70,622	0%

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY VOLUNTEER PROGRAM/CRIME PREVENTION COMMISSION/CHAPLAINCY (100-3195)

The Volunteer Program supports police services, while providing the citizens an opportunity to actively support their community. These opportunities will involve clerical support, vacation patrols, crime prevention and community awareness presentations.

The Antioch Police Crime Prevention Commission is composed of seven members who are appointed by the Mayor. Their purpose is to organize and facilitate Antioch's Crime Prevention Program through the Neighborhood Watch Program.

The Chaplaincy Program is a ministry of ordained volunteer clergy to support the employees of Antioch Police Department and the citizens of Antioch during crisis/non-crisis situations.

2018-2019 Accomplishments:

VIPS

- Recruited six new Field Service and three Support Services volunteers and hosted a VIPS academy.
- Implemented the crime prevention through environmental design VIPS team specially trained to assist crime victims evaluating their businesses or property to deter break-ins and criminal activity. The team reviewed 373 burglary cases in 2018 and offered services to 97 persons contacted. The contact number is lower due to some homes being vacant, no victim or phone number listed or victims not returning calls.
- VIPS continued to deploy decoy vehicles as a crime deterrent, and the radar trailer as a traffic calming measure. The VIPS have accommodated special and short notice requests for these services.
- VIPS provided 9,233 service hours worked and had an equivalent value of approx. of \$215,045.00
- Hans Ho has assumed the role of Volunteer Coordinator after training.
- Provided service, direction, and equipment at all neighborhood Cleanups.
- Recruited nine new volunteers and hosted a VIPS academy.
- Increased the number of VIPS willing to participate in "call-outs" for major incidents.

EXPLORERS

- The Explorer program increased to 23 youth and is more representative of our diverse community.
- Explorers assisted in deployment of decoy vehicles as a means of crime prevention.
- Implementation of the "Crime Prevention Citations" program throughout the city.
- Popularity of the program continued to be strong with staff receiving applications on a continuous basis.
- Attended the four-day, 2018 Solano Explorer Academy and Central Valley Explorer Competition where several Antioch Explorers received recognition and awards.
- The Explorers participated in numerous civic and special events to include: Tip-a-Cop, Rotary 5k Bunny Run, APD Trick-or-Treat, the Holiday Food Drive and Adopt-a-Family.
- Explorers assisted with department training providing services as role players.
- The Explorer Crab Feed Raised approximately \$15,000 to help offset expenses for the Academy and competitions.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CHAPLAINS

- Regularly responded as requested by patrol staff to provide faith based service to citizens in both crisis and non-crisis situations.
- Pastor Greg Jurczak was actively involved in Police Chaplaincy and regularly attended training on critical incident stress management and how to provide services to first responders.
- Police Chaplains remained available for call-outs at deaths and critical incidents.

2020 & 2021 Objectives

VIPS

- Continue recruitment and increase VIPS staffing.
- Add enough new VIPS to complete another field services VIPS academy.
- Explore other areas VIPS could be helpful and expand their duties.
- Increase recurring VIPS training to decrease errors in radio traffic, forms, tickets, etc.

EXPLORERS

- Continue Explorer recruitment efforts to increase the program and diversity within the program.
- Consider assigning additional duties to Explorers similar to VIPS duties.
- Antioch Police will host the 2019 Explorer Academy.
- Continue to use Explorers for department training needs and minimize use of sworn staff for training scenarios.
- Continue the "Crime Prevention Citation" program and increase frequency to have a greater impact.
- Attend the 2019 Central Valley Explorer Competition.
- Host another crab feed in 2020 to raise funds to offset Academy and competition costs.

CHAPLAINS

- With the exit of Father Robert Rein from the program, Pastor Greg Jurczak has become our most active Police Chaplain. Pastor Jurczak regularly attends trainings on critical incident stress management and how to provide services to first responders.
- Continue efforts to recruit Chaplains from various faiths to better meet the needs of our diverse community.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE COMMUNITY VOLUNTEERS (100-3195)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Donations	395	790	0	127	0	-100%	0	0%
Transfer In – Byrne Grant	40,989	25,200	40,651	40,651	30,000	-26%	30,000	0%
Total Source of Funds	41,384	25,990	40,651	40,778	30,000	-26%	30,000	0%
Use of Funds:								
Personnel	80,557	53,018	105,335	60,035	60,035	0%	60,035	0%
Services & Supplies	18,052	14,122	15,300	14,100	13,900	-1%	13,900	0%
Internal Services	5,277	5,398	0	0	0	0%	0	0%
Total Use of Funds	103,886	72,538	120,635	74,135	73,935	0%	73,935	0%

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GENERAL FUND – DEPARTMENTAL BUDGETS

FACILITIES MAINTENANCE (100-3200)

The primary objective of the Facilities Maintenance activity is to provide for an acceptable level of maintenance to the Police and Animal Services facilities. There are no personnel assigned to this work. Facilities maintenance work such as roof repairs, general building repairs, and necessary alterations to office, installation of building hardware, electrical wiring and janitorial maintenance are accomplished through this program. Additionally, utilities for the department are paid from this account.

2018-2019 Accomplishments:

- Continued to maintain and update the improvements that were made to the interior and exterior of the PD to include: (Historical framed photographs, display cases, fitness room, report writing room, evidence room, landscaping).
- Continued to explore permanent evidence storage options in an effort to eliminate the need for rented storage containers.
- Refurbished and modernized indoor firing range.

2020 & 2021 Objectives:

- Assess the need and feasibility of developing the remaining surge areas of the PD.
- Continue to explore permanent evidence storage options in an effort to eliminate the need for rented storage containers.
- Explore the feasibility of paving a portion of the dirt area in the back lot to increase parking.
- Update secured armory by installing rifle lockers to securely store long guns when they are not deployed.
- Repair/replace the department's Closed Circuit Surveillance throughout the building and in the back parking lot to increase the security of our personnel.
- Update the audio/visual equipment in the department's Community Room to make it more compatible with today's technology.

POLICE FACILITIES MAINTENANCE (100-3200)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Services & Supplies	541,077	718,192	550,620	507,574	553,574	9%	553,574	0%
Transfer Out	19,313	19,522	19,732	19,739	19,960	1%	1,678	-92%
Internal Services	40,912	41,493	0	0	0	0%	0	0%
Total Use of Funds	601,302	779,207	570,352	527,313	573,534	9%	555,252	-3%

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GENERAL FUND – DEPARTMENTAL BUDGETS

ANIMAL CONTROL SUPPORT (100-3320)

The City operates an animal shelter for which the Police Department has oversight. The operations of the animal shelter are accounted for in a Special Revenue Fund. A subsidy is provided by the General Fund to the Animal Control Special Revenue Fund to support operations.

2018-2019 Accomplishments:

- The recruitment and hiring of a qualified part-time veterinarian, and a registered veterinary technician, were successfully completed in April of 2018.
- Surgical suite construction was completed in early June of 2018, with the first in-house neuter surgery occurring on June 30, 2018.
- Euthanasia rates have continued to decrease. The live release rate for adoptable animals in 2018 was 93.4%, up from 90.1% in 2017 and 85.94% in 2016.
- Partnerships with local and out-of-state rescue partners have increased with the addition of new rescue partners. One new partner, Dog is My Co-Pilot, is donating quarterly air transport of dogs from our shelter to our transfer partners located in Idaho.
- The HVAC improvement project is underway with expected completion in May 2019. These improvements will bring our air handling system in-line with industry standards by greatly increase airflow in the system, reducing hot and cold spots throughout the building, and will help to reduce airborne illness within the shelter.
- Training opportunities within the department have increased. Current animal services personnel have attended the Basic Animal Law Enforcement Training Academy, Euthanasia by Injection Training, the California Animal Care Conference, and the Chameleon Software Conference.
- Grants for additional training opportunities on the national level were received from Maddie's Fund and the Association of Animal Welfare Administrators. National level conferences attended by AAS personnel include the Best Friends Animal Society National Conference and the Association of Animal Welfare Administrators Annual Conference.
- AAS participated in the UC Davis Capacity 4 Care Boot Camp, an intensive 7-week course designed to help participants find the quickest/best pathway for animals through the shelter by identifying roadblocks within the system, and ensuring best possible utilization of our resources.
- Working hours within the shelter have been adjusted and cleaning protocols have been standardized to better utilize the limited hours part-time animal care attendants are available.

2020 & 2021 Objectives:

- Continue to increase our out of area rescue partners, and work to increase local rescue partners via the completion of the rescue partner agreement and implementing changes to provide greater inclusion in our programs.
- Revise and update the foster care policy and procedures for shelter animals to make foster care a priority function within the organization.
- Conduct a thorough review of animal control ordinances to ensure consistency with local jurisdictions, and to reflect current best practice within the field.
- Recruit and hire a well-qualified, full-time veterinarian. High turn-over in the veterinarian position due to the part-time status has caused higher than expected expenditures at local veterinary clinics for spay/neuter services. The upgrade to full-time will reduce these outside costs and provide additional days when in-house spay/neuter services can be performed, thus reducing length of stay for shelter pets, and increasing our capacity for care within the shelter.

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GENERAL FUND – DEPARTMENTAL BUDGETS

- Recruit and hire two full-time animal care attendants. Adding two full-time animal care attendants will provide continuity of care for the shelter animals, greatly reduce gaps in shelter staffing caused by high turn-over in the part-time positions, and allow other animal services personnel to focus on their primary functions.
- Recruit and hire a full-time front office position. The addition of front office staff will greatly increase our ability to provide services to the public during regular business hours, create additional opportunities for the foster and rescue of pets from the shelter, and allow animal control officers to focus on their primary duties in the field.
- Explore additional funding options and grants to enhance our volunteer and rescue programs as we continue to refine existing programs.

POLICE ANIMAL CONTROL SUPPORT (100-3320)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Services & Supplies	0	0	192,000	192,000	0	-100%	0	0%
Transfer Out to Animal Control	420,859	722,137	1,004,528	1,012,182	1,483,186	47%	1,758,890	19%
Total Use of Funds	420,859	722,137	1,196,528	1,204,182	1,483,186	23%	1,758,890	19%

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PARKS AND RECREATION ADMINISTRATION SUPPORT

Parks and Recreation provides the City's residents recreational, preschool, social and meeting space within the community. Recreation Programs are accounted for in the Recreation Special Revenue Fund. The Parks and Recreation Administration Support division within the General Fund provides a subsidy to both these funds to support operations.

PARK & RECREATION ADMINISTRATION SUPPORT (100-4110)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	1,170,214	100%	1,741,090	49%
Total Source of Funds	0	0	0	0	1,170,214	100%	1,741,090	49%
Use of Funds:								
Services & Supplies	0	10,000	275,000	310,000	0	-100%	0	0%
Transfer Out to Recreation Fund	925,424	729,623	771,468	1,289,292	2,459,506	91%	3,030,382	23%
Transfer Out to Prewett Park Fund	669,500	491,200	469,500	0	0	0%	0	0%
Total Use of Funds	1,594,924	1,230,823	1,515,968	1,599,292	2,459,506	54%	3,030,382	23%

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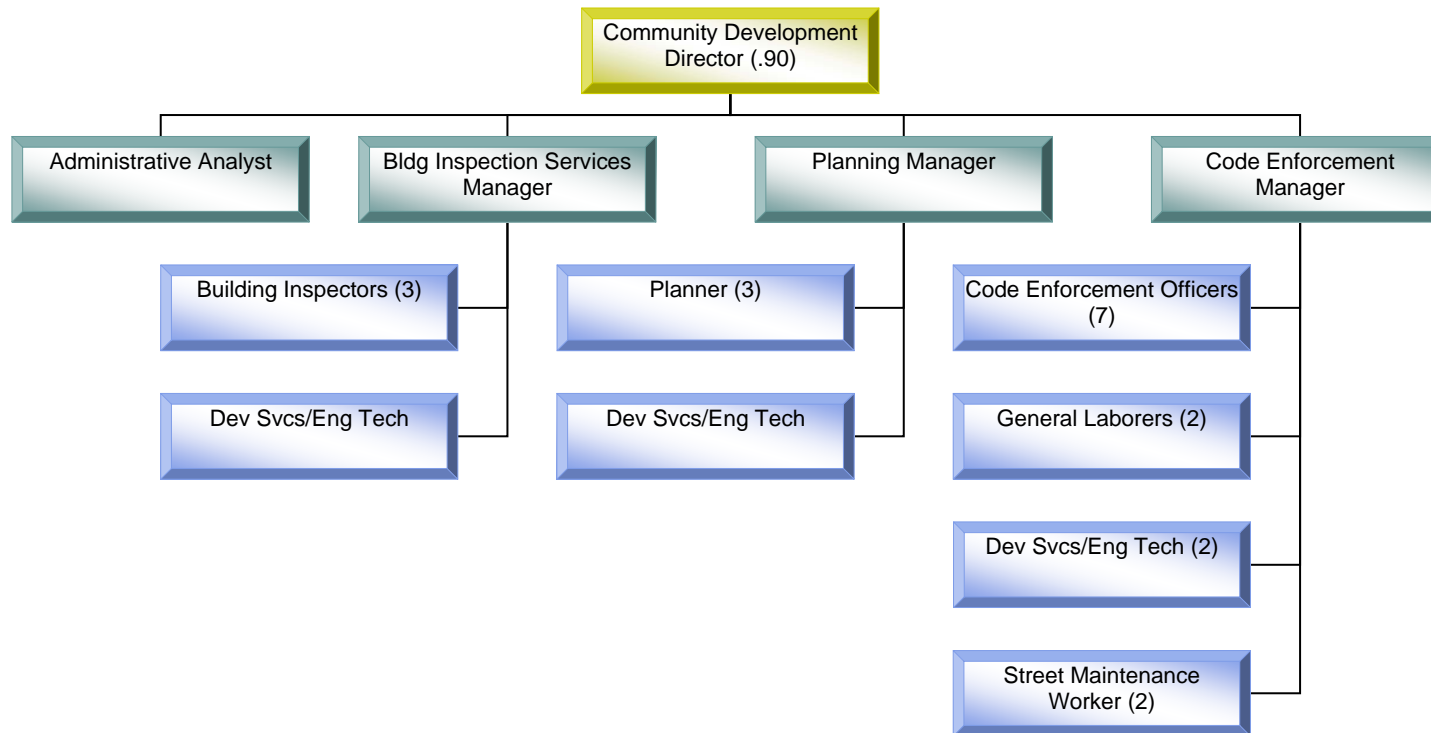
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2017-19 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT DEPARTMENT

The goal of the Community Development Department is to manage the City's built and natural environments through the development review and permitting process and the enforcement of existing regulations. This goal is addressed through advanced and current City planning programs, through an efficient and informed building inspection program, and through a responsive and professional code enforcement program. These programs provide exceptional customer service, create a safer and more attractive environment, expand economic development opportunities, and contribute to a better quality of life for the City of Antioch and its residents.



# of Funded Positions	# of Positions Filled	# Vacant Funded Positions	# Proposed New Positions
25.90	14.90	11.00	8.00

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT SUMMARY								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
SOURCE OF FUNDS:								
Taxes – Measure C	497,737	451,961	625,084	421,141	0	-100%	0	0%
1% Sales Tax	0	0	0	118,000	1,311,775	1012%	1,716,589	31%
Building Permits	1,028,082	1,111,860	1,150,000	1,287,324	1,150,000	-11%	1,150,000	0%
Plan Checking Fees	337,655	361,361	385,360	302,636	365,000	21%	365,000	0%
Planning Fees	34,771	152,874	30,000	83,434	60,000	-28%	60,000	0%
Pool Safety Fee	1,106	885	500	517	500	-3%	500	0%
Technology Fee	25,023	26,856	24,000	28,000	28,000	0%	28,000	0%
Energy Inspection Fee	24,937	26,371	24,000	28,000	28,000	0%	28,000	0%
Accessibility Fee	3,893	3,243	2,000	4,000	2,500	-38%	2,500	0%
Green Bldg Verif & Compliance	44,708	42,112	40,000	75,161	45,000	-40%	45,000	0%
Federal Grant	0	0	538,131	538,131	0	-100%	0	0%
General Plan Maintenance Fee	23,739	10,600	9,650	90,000	120,000	33%	120,000	0%
Reimbursement Developers	6,255	4,378	5,000	5,000	5,000	0%	5,000	0%
Assessment Fees	41,980	189,890	132,500	513,696	500,000	-3%	500,000	0%
Abatement Fees	23,467	45,696	157,500	40,000	75,000	88%	75,000	0%
Revenue from Other Agencies	0	21,667	0	31,999	0	-100%	0	0%
Miscellaneous Revenue	25,912	30,060	30,000	58,586	45,000	-23%	45,000	0%
Total Source of Funds	2,119,265	2,479,814	3,153,725	3,625,625	3,735,775	3%	4,140,589	11%
USE OF FUNDS:								
Personnel	1,755,519	2,079,954	2,763,704	2,552,337	3,573,645	40%	4,239,959	19%
Services & Supplies	538,337	1,105,341	1,641,192	1,337,936	758,314	-43%	454,590	-40%
Internal Services	701,886	709,209	0	0	0	0%	0	0%
Total Use of Funds	2,995,742	3,894,504	4,404,896	3,890,273	4,331,959	11%	4,694,549	8%

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT SUMMARY (Continued)					
		Funded 2018-19	Funded 2019-20		Funded 2020-21
Funded FTE'S					
Land Planning Services		4.64	5.64		5.64
Code Enforcement		7.63	14.63		14.63
Building Inspection		5.63	5.63		5.63
Total Community Development Funded FTE's		17.90	25.90		25.90

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

LAND PLANNING SERVICES DIVISION (100-5130)

This Division is the central point for the review and processing of all development applications, including rezoning, use permits, variances, design review, planned developments, tentative maps, etc. Staff is responsible for assuring compliance with California Environmental Quality Act (CEQA) and applicable General Plan requirements and provides staff support for the Planning Commission. The planning staff is also responsible for the long-range planning of the community, including updating the General Plan and the preparation of specific plans for future growth areas and coordinating with the planning activities of surrounding jurisdictions and the County. The division is staffed by one Planning Manager, two Associate Planners and one Development Services Technician that provides customer service and administrative support.

2018-2019 Accomplishments:

- Completed the Downtown Specific Plan.
- Completed Phase I of the Citywide Habitat Conservation Plan/Natural Community Conservation Plan (HCP/NCCP).
- Completed a focused General Plan Land Use Element update and corresponding Zoning Ordinance Updates.
- Coordinated comprehensive update of General Plan and Zoning Maps with GIS Division.
- Updated all development applications and handout materials.
- Developed and implemented the Cannabis Business ordinance and program.
- Processed entitlements for significant development projects including:
 - Wildflower Station – 10.45 acres of commercial; 22 homes; 98 res. condos
 - Oakley Knolls – 31 homes
 - Quail Cove – 32 homes
 - Almond Knolls – 58 Condominiums
 - Rocketship Charter School – Elementary school for 600 students

2020-2021 Objectives:

- Initiate comprehensive General Plan and Zoning Ordinance Update.
- Complete Phase II (final) of the Citywide HCP/NCCP.
- Continue to refine Cannabis Business program.
- Pursue best practices, implement legislative updates, and identify and implement process improvements.
- Manage entitlement applications through project approval, plan check, construction, and completion.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT LAND PLANNING SERVICES (100-5130)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	66,308	100%	144,765	118%
Charges for Services	191,947	293,541	275,010	303,434	345,000	14%	345,000	0%
Revenue from Other Agencies	0	21,667	538,131	570,130	0	-100%	0	0%
Other	6,255	10,026	15,000	29,500	20,000	-32%	20,000	0%
Total Source of Funds	198,202	325,234	828,141	903,064	431,308	-52%	509,765	18%
Use of Funds:								
Personnel	397,417	676,320	830,241	809,886	946,382	17%	1,063,558	12%
Services & Supplies	130,771	447,337	851,641	680,897	138,958	-80%	103,158	-26%
Internal Services	198,185	280,657	0	0	0	0%	0	0%
Total Use of Funds	726,373	1,404,314	1,681,882	1,490,783	1,085,340	-27%	1,166,716	7%
Funded FTE's	3.00	4.64	4.64	4.64	5.64		5.64	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CODE ENFORCEMENT (100-5140)

The Code Enforcement Division's mission is to protect and enhance the quality of life, health, safety, and welfare of our community. The Division is responsible for investigating complaints of violations of the Antioch Municipal Code (AMC) on commercial and residential property including: Zoning/Land Use, Health & Safety, Housing, Building, Electrical, and Plumbing Codes. Enforcement activity is prioritized, with highest priority given to those violations having an immediate effect on health, safety, and welfare of the public such as homeless encampments, substandard housing, and unsecured properties. The Code Enforcement Abatement Team responds to complaints of dumping on City property, graffiti on City property, and abandoned shopping carts. The Abatement Team also assists code enforcement officers with cleanup of homeless encampments. Code Enforcement's administrative staff receives reports of violations via phone, e-mail, in person, by referral, through the city's website, and the See,Click,Fix smartphone application. Administrative staff maintain various databases containing information on code enforcement processes and administers the lien and assessment cost recovery program. Current Code Enforcement Division staff consists of 3 full-time Code Enforcement Officers, including 1 full-time Code Enforcement Officer assigned to address substandard housing conditions as defined in the Health & Safety Code, 2 Abatement Team personnel, and 1 full-time Development Services Technician that provides customer service and administrative support and 1 part-time cost recovery staff member. The Code Enforcement Division operations are overseen by the Code Enforcement Manager.

2018-2019 Accomplishments:

- Abatement Team removed 6,103 yards of junk/rubbish, collected 1,897 carts, and abated 989 instances of graffiti from city property.
- Illegal dumping enforcement.
- Proactive enforcement activity resulted in 2,366 new cases for unreported violations.
- Municipal Code amendment: Issuance of citations for "repeat" and "chronic" violations.
- Partnership with Healthright 360 program for homeless outreach.
- Developed and used See,Click,Fix smart phone application.
- Participated in Contra Costa County Abandoned Vehicle Abatement Program (AVAP).
- Code Enforcement Division website update.
- Officers completed Advanced training (Module 3) and obtained Certified Code Enforcement Officer designation from California Association of Code Enforcement Officers (CACEO).
- Opened 4,879 cases for violations on residential and commercial properties.
- Public presentations regarding Code Enforcement activities in Antioch.

2020-2021 Objectives:

- Code Enforcement Officers to attend continuing education courses.
- Hire three additional full time Code Enforcement Officers.
- Hire two additional Abatement Team members.
- Upgrade case tracking software.
- Respond to and abate illegal dumping within 48 hours.
- Partner with Republic Services for Neighborhood Cleanup Events throughout the city.
- Additional public presentations/outreach on Code Enforcement Division functions and procedures.

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT CODE ENFORCEMENT (100-5140)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Taxes – Measure C	497,737	451,961	625,084	421,141	0	-100%	0	0%
1% Sales Tax	0	0	0	118,000	1,245,467	955%	1,571,824	26%
Charges for Services	65,447	235,586	290,000	553,696	575,000	4%	575,000	0%
Other	6,819	10,038	5,000	11,896	10,000	-16%	10,000	0%
Total Source of Funds	570,003	697,585	920,084	1,104,733	1,830,467	66%	2,156,824	18%
Use of Funds:								
Personnel	511,210	731,774	1,096,447	929,818	1,609,608	73%	2,102,343	31%
Services & Supplies	198,656	499,449	535,221	412,339	490,135	19%	220,436	-55%
Internal Services	50,948	135,755	0	0	0	0%	0	0%
Total Use of Funds	760,814	1,366,978	1,631,668	1,342,157	2,099,743	56%	2,322,779	11%
Funded FTE's	7.00	7.63	7.63	7.63	14.63		14.63	

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2019-21 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

BUILDING INSPECTION SERVICES DIVISION (100-5160)

The Building Inspection Division inspects all permitted construction projects within the City which are not in the public right-of-way, enforcing standards set in the Building, Plumbing, Electrical, and Mechanical and Municipal codes. This division administers and collects development/permit fees charged by the City and other agencies; maintains the City's street address system; inspects existing structures/dwelling units for health and safety hazards when called upon; enforces State Accessibility and Energy Efficiency standards; and works diligently to enforce minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy of all buildings and structures within the City. This Division is staffed with two Building Inspectors, one Development Services Technician and one Building Inspection Services Manager who provide technical support, plan check for all residential and commercial projects, issue over the counter permits and day to day management of the division.

2018-2019 Accomplishments:

- Provided Building Code information and guidance to our residents and developers in the office and in the field.
- Provided responsive, professional and flexible plan review, permitting and inspection services to the construction community.
- Issued 2,906 building permits.
- Performed 5,647 inspections.

2020-2021 Objectives:

- Continue to increase the competency and efficiency of the Building Division through in-house and external training and education for staff.
- Continue to provide exceptional customer service by making same day/next day inspections, timely plan review and informative, customer friendly public handouts and forms.
- Upgrade permit tracking software.
- Maintain adequate capacity to ensure that inspection services are provided in an efficient and customer-friendly manner.

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT BUILDING INSPECTION (100-5160)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Permits	1,028,082	1,111,860	1,150,000	1,287,324	1,150,000	-11%	1,150,000	0%
Charges for Services	303,885	330,761	240,500	308,314	304,000	-1%	304,000	0%
Other	8,815	14,374	15,000	22,190	20,000	-10%	20,000	0%
Total Source of Funds	1,340,782	1,456,995	1,405,500	1,617,828	1,474,000	-9%	1,474,000	0%
Use of Funds:								
Personnel	410,426	671,860	837,016	812,633	1,017,655	25%	1,074,058	6%
Services & Supplies	70,455	158,555	254,330	244,700	129,221	-47%	130,996	1%
Internal Services	200,461	292,797	0	0	0	0%	0	0%
Total Use of Funds	681,342	1,123,212	1,091,346	1,057,333	1,146,876	8%	1,205,054	5%
Funded FTE's	3.00	4.63	5.63	5.63	5.63		5.63	

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2017-19 OPERATING BUDGET

GENERAL FUND – BUDGET STABILIZATION FUND

BUDGET STABILIZATION FUND (105)

In fiscal year 2018, the City established a Budget Stabilization Fund to set aside monies for future budget variances, unexpected occurrences, emergencies and the like. General Fund reserves over 20% of unassigned fund balance were used to establish the fund and future General Fund unassigned reserves over 20% can be moved into this fund. Per City Council direction, beginning in fiscal year 2020, these funds will be used to pay the difference in the full Actuarial Determined Contribution for OPEB payments from the pay as you go costs currently made by the City to address the unfunded liability for OPEB. Although the budget reflects a payment in fiscal years 2020 and 2021, it will be evaluated by City Council each fiscal year after fiscal year 2020 before the additional contribution is made.

BUDGET STABILIZATION (FUND 105)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$19,443,579	\$19,443,579	\$19,443,579		\$18,143,579	
Revenue Source:								
Transfer In – General Fund	0	19,443,579	0	0	0	0%	0	0%
Total Revenue	0	19,443,579	0	0	0	0%	0	0%
Expenditures:								
OPEB Contribution	0	0	0	0	1,300,000	100%	1,300,000	0%
Total Expenditures	0	0	0	0	1,300,000	100%	1,300,000	0%
Ending Balance, June 30	\$0	\$19,443,579	\$19,443,579	\$19,443,579	\$18,143,579		\$16,843,579	

SPECIAL REVENUE FUNDS

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

The City maintains thirty-two Special Revenue Funds. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes. Each fund is listed below in the Special Revenue Funds Summary table.

SUMMARY OF SPECIAL REVENUE FUNDS								
Special Revenue Fund Title	Fund #	Estimated Balance 7/1/19	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/20	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/21
RMRA Fund	209	\$6,887	\$1,870,144	\$782,089	\$1,094,942	\$4,426,484	\$2,676,089	\$2,845,337
Police Federal Asset Forfeiture Fund	210	339,925	50	334,640	5,335	50	489	4,896
Delta Fair Property Fund	211	2,982	55,800	505	58,277	55,800	505	113,572
Community Develop. Block Grant (CDBG)	212	172,789	966,921	966,921	172,789	736,921	736,921	172,789
Gas Tax Fund	213	1,873,801	2,992,386	2,738,249	2,127,938	2,885,000	2,870,876	2,142,062
Animal Control Fund	214	0	1,729,886	1,729,886	0	2,005,590	2,005,590	0
Civic Arts Fund	215	28,310	62,642	89,950	1,002	62,642	63,182	462
Park-In Lieu Fund	216	1,788,967	165,000	419,246	1,534,721	160,000	299,246	1,395,475
Senior Bus Fund	218	120,138	5,800	58,662	67,276	5,600	58,662	14,214
Recreation Programs Fund	219	364,442	4,685,206	4,290,800	758,848	5,289,082	4,540,594	1,507,336
Traffic Signal Fund	220	737,413	55,000	452,648	339,765	56,000	2,648	393,117
Police Asset Forfeiture Fund	221	56,879	12,000	5,342	63,537	12,000	5,342	70,195
Measure J Growth Management Fund	222	911,980	1,695,000	1,503,122	1,103,858	1,345,000	1,403,122	1,045,736
Child Care Fund	223	109,426	88,705	71,301	126,830	91,826	71,351	147,305
Tidelands Fund	225	95,653	8,296	5,608	98,341	8,386	5,608	101,119
Solid Waste Reduction Fund	226	292,692	243,500	348,532	187,660	243,500	353,242	77,918
Abandoned Vehicle Fund	228	283,332	48,500	76,861	254,971	48,000	76,865	226,106
National Pollutant Discharge Elim. (NPDES)	229	1,676,112	855,000	1,441,415	1,089,697	845,000	1,463,533	471,164
Supplemental Law Enforcement Fund	232	10,976	225,600	225,100	11,476	225,600	225,100	11,976
Byrne Grant	233	0	60,000	60,000	0	42,980	42,980	0
CDBG Revolving Loan Fund	236	6,789,350	120,282	261,598	6,648,034	120,282	2,430	6,765,886
Traffic Safety Fund	237	20,188	85,300	85,093	20,395	85,300	85,093	20,602
PEG Fund	238	57	263,000	86,728	176,329	265,000	86,728	354,601
Street Impact Fund	241	345,674	1,466,962	1,462,286	350,350	1,540,110	1,535,361	355,099

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SUMMARY OF SPECIAL REVENUE FUNDS (Continued)								
Special Revenue Fund Title	Fund #	Estimated Balance 7/1/19	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/20	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/21
Maintenance District Funds:								
Lone Tree Way District	251	356,759	641,776	749,479	249,056	701,776	765,999	184,833
Downtown District	252	28,486	95,050	110,056	13,480	99,050	111,439	1,091
Almondridge District	253	89,073	102,820	117,304	74,589	110,325	117,738	67,176
Hillcrest Landscape Maintenance Dist.	254	404,619	883,683	1,007,787	280,515	893,583	903,396	270,702
Park District 1A	255	150,700	90,328	73,350	167,678	94,030	53,683	208,025
Park District 2A	256	294,019	599,575	752,767	140,827	607,975	669,382	79,420
Park Administration Fund	257	0	388,067	388,067	0	395,558	395,558	0
East Lone Tree District	259	84,424	164,194	180,547	68,071	163,994	171,469	60,596
East Lone Tree Benefit District Fund	270	1,768,976	938,000	1,002,574	1,704,402	937,000	1,002,574	1,638,828
CFD 2016-01 Police Protection	280	24,747	50,350	74,025	1,072	100,400	100,050	1,422
CFD 2018-01 Public Services	281	2,505	69,100	62,724	8,881	536,948	502,874	42,955
CFD 2018-02 Police Protection	282	(322)	50,350	50,025	3	100,400	100,050	353
Post Retirement Medical - Police	577	41,960	778,400	820,284	76	850,400	850,284	192
Post Retirement Medical – Miscellaneous	578	40,298	368,300	407,605	993	431,300	431,605	688
Post Retirement Medical - Management	579	85,296	590,500	663,728	12,068	677,500	688,728	840
TOTAL SPECIAL REVENUE FUNDS		\$19,409,838	\$23,571,473	\$23,956,904	\$19,024,407	\$27,256,392	\$25,476,386	\$20,804,413

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RMRA (209)

The Road Repair and Accountability Act of 2017 (SB 1) approved by the California legislature established a Road Maintenance and Repair Account (RMRA) in the state treasury that allocates monies to cities and counties for road maintenance and repair based upon a statutory formula. This fund was created by the City to account for monies received from the State under this act and spending of those funds.

RMRA (FUND 209)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$523,972	\$523,972	\$6,887		\$1,094,942	
Revenue Source:								
Revenue from Other Agencies	0	526,611	1,914,727	1,858,346	1,858,144	0%	4,401,484	137%
Investment Income	0	(2,531)	0	15,000	12,000	-20%	25,000	108%
Total Revenue	0	524,080	1,914,727	1,873,346	1,870,144	0%	4,426,484	137%
Expenditures:								
Services & Supplies	0	108	0	2,100	2,000	-5%	2,000	0%
Capital Projects	0	0	526,611	526,611	780,000	48%	2,674,000	243%
Transfer Out – Measure J Fund	0	0	1,861,720	1,861,720	0	-100%	0	0%
Internal Services	0	0	0	0	89	100%	89	0%
Total Expenditures	0	108	2,388,331	2,390,431	782,089	-67%	2,676,089	242%
Ending Balance, June 30	\$0	\$523,972	\$50,368	\$6,887	\$1,094,942		\$2,845,337	

The following is a list of budgeted capital projects:

Capital Projects	2018-19 Revised	2019-20 Proposed	2020-21 Proposed
Sidewalk/Handicap/Ped Improvements	\$526,611	\$0	\$0
L Street Improvements	0	250,000	0
2018 Pavement Rehabilitation	0	530,000	2,674,000
Total Capital Projects	\$526,611	\$780,000	\$2,674,000

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

FEDERAL ASSET FORFEITURE (210)

This fund accounts for monies and property seized during drug enforcement on Federal cases. The Federal government requires a separate fund to account for these activities.

FEDERAL ASSET FORFEITURE (FUND 210) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$15,291	\$15,312	\$15,352	\$15,352	\$339,925		\$5,335	
Revenue Source:								
Investment Income	52	69	125	1,000	50	-95%	50	0%
Other	0	0	338,301	338,301	0	-100%	0	0%
Total Revenue	52	69	338,426	339,301	50	-100%	50	0%
Expenditures:								
Services & Supplies	31	29	348,551	14,400	334,551	2223%	400	-83538%
Internal Services	0	0	328	328	89	-73%	89	0%
Total Expenditures	31	29	348,879	14,728	334,640	2172%	489	-68334%
Ending Balance, June 30	\$15,312	\$15,352	\$4,899	\$339,925	\$5,335		\$4,896	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

DELTA FAIR PROPERTY FUND (211)

The Delta Fair Property Fund was created when the City sold property it owned on Delta Fair Boulevard at the City's western City limits. The property was originally purchased from the State on the condition that it would be used for park and recreation purposes. When it was decided that the property was more suitable for commercial purposes and should be sold or leased, the State gave its permission on the condition that proceeds be used for park purposes for those parks constructed prior to 1980.

DELTA FAIR PROPERTY (FUND 211)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$178,780	\$83,405	\$137,172	\$137,172	\$2,982		\$58,277	
Revenue Source:								
Investment Income	1,413	198	1,500	2,000	1,500	-25%	1,500	0%
Current Service Charges	53,900	54,100	53,900	54,300	54,300	0%	54,300	0%
Total Revenue	55,313	54,298	55,400	56,300	55,800	-1%	55,800	0%
Expenditures:								
Services & Supplies	389	227	450	450	450	0%	450	0%
Park Facilities Upgrades	150,000	0	200,000	190,000	0	-100%	0	0%
Internal Services	299	304	40	40	55	38%	55	0%
Total Expenditures	150,688	531	200,490	190,490	505	-100%	505	0%
Ending Balance, June 30	\$83,405	\$137,172	(\$7,918)	\$2,982	\$58,277		\$113,572	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Fund (212)

The Community Development Block Grant program, funded through the Department of Housing and Urban Development, is administered through the Community Development Department. As an “entitlement community” the City receives annual grant funds for activities and services which benefit low and moderate income persons, provide infrastructure improvements in low/moderate areas, or aid in the elimination of slums and blight.

2018-2019 Accomplishments:

- Received HUD approval for Antioch 2017-18 Action plan, and approval of the 2016-17 Consolidated Annual Performance and Evaluation Report (CAPER).
- In the 2017-18 Action Plan, provided funding to deliver fair housing and tenant/landlord counseling, and for public service, economic development, and infrastructure projects and programs. This includes: funding for youth activities including recreation scholarships, sexual assault intervention and foster youth advocacy (new); funding for activities and programs of the Antioch Senior Center, including the Senior Lunch program, vision testing, legal services, and Care Management, as well as home meal delivery and advocacy for persons in care facilities; funding for roadway and handicap accessibility improvements; funding for economic development to help lower income persons become trained as child care business owners and job training in administrative services and the construction industry; funding to address blight, code violations, and substandard living conditions in qualifying areas of City; and funding for rehabilitation loans and minor repair grants to low-income homeowners, as well as to develop and launch a first time homebuyer program.
- Worked with the CDBG Consortium, made up of other entitlement communities and the County, in coordinating all CDBG activities to reduce administrative burden, sharing information, making improvements to the City Data Services on-line reporting system for grantees, and coordinating the grant application processes.
- With Consortium members, conducted grant renewal process for FY 2018-19, the second year of the three-year grant cycle, engaged in all required processes to develop the 2018-19 Action Plan, and wrote 2018-19
- Served as Chair, and then Vice Chair of the Contra Costa Council on Homelessness, the governing board of the Contra Costa Homeless Continuum of Care.

2020-2021 Objectives:

- Fund activities and programs that serve the needs of Antioch residents (2019-20 will be the last year of the three-year funding cycle and will end the 2015-20 Consolidated Plan).
- Monitor and maintain adequate records and provide technical support to ensure that the CDBG program is operating as efficiently as possible.
- Conclude the development and adoption of a county-wide Assessment of Fair Housing (AFH) to cover FY 2019-25, in conjunction with the Contra Costa Consortium and Housing Authorities of Contra Costa, Pittsburg, and Richmond.
- Conclude the Needs Assessment phase of the development of the 2020-25 Consolidated Plan, analyze Antioch data from AFH with public comments on needs and extensive Needs Survey to develop draft priorities for funding.
- Conduct public processes, including a study session with City Council and public hearings, to obtain resident input on needs and priorities for the 2020-25 ConPlan.
- Conduct 2-year 2020-22 Grant Cycle process with Contra Costa Consortium members, which includes soliciting proposals from nonprofit agencies, staff review for eligibility; Council subcommittee and staff review, ranking and rating evaluation process, public hearing for input from Council and public, adoption of FY 2020-21 Action Plan by Council, and submission to HUD by May 15, 2020.

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Fund (212) (Continued)

Neighborhood Stabilization Program (NSP)

On July 30, 2008, President Bush signed into law the 2008 Housing and Economic Recovery Act (HERA). HERA included a special allocation of CDBG funds, known as Neighborhood Stabilization Program (NSP) funds. NSP provides targeted emergency assistance to state and local governments to acquire and redevelop abandoned and foreclosed residential properties that might otherwise become sources of abandonment and blight within our communities. Antioch received an allocation of \$4,049,228 and 10% of the total allocation is available for program administration. As such, separate goals and accomplishments are outlined for this program.

2018-2019 Accomplishments:

- Construction on Tabora Gardens proceeded with only a slight delay due to rains. Project completed and Grand Opening held June 6, 2018 with about 80% occupancy by end of June.
- Continued necessary grant reporting and administration.

2020-2021 Objectives:

- Close out NSP grant entirely with HUD.
- Include monitoring of funded projects in Housing plan.

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Fund (212) (Continued)

COMMUNITY DEVELOPMENT BLOCK GRANT (FUND 212) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$29,811	(\$111,414)	\$89,147	\$89,147	\$172,789		\$172,789	
Revenue Source:								
Revenue from Other Agencies	393,357	1,812,708	901,964	960,837	966,921	1%	736,921	-24%
Other	21,590	100,039	50,000	50,000	0	-100%	0	0%
Total Revenue	414,947	1,912,747	951,964	1,010,837	966,921	-4%	736,921	-24%
Expenditures:								
Personnel	74,021	67,946	129,345	129,345	0	-100%	0	0%
Services & Supplies	482,151	1,644,240	776,016	797,850	966,921	21%	736,921	-24%
Total Expenditures	556,172	1,712,186	905,361	927,195	966,921	4%	736,921	-24%
Ending Balance June 30	(\$111,414)	\$89,147	\$135,750	\$172,789	\$172,789		\$172,789	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

GAS TAX FUND (213)

The City receives gas tax funds from the State under the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance and operation of public streets. The City also uses these funds to pay for maintenance and operation of streetlights.

GAS TAX FUND (FUND 213)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$1,188,689	\$1,559,969	\$1,816,117	\$1,816,117	\$1,873,801		\$2,127,938	
Revenue Source:								
Revenue from Other Agencies	2,205,161	2,403,972	2,542,980	2,408,475	2,967,386	23%	2,860,000	-4%
Investment Income	1,675	9,242	30,000	25,000	25,000	0%	25,000	0%
Other	42,703	36	0	1,280	0	-100%	0	0%
Transfers In	2,800,000	0	0	0	0	0%	0	0%
Total Revenues	5,049,539	2,413,250	2,572,980	2,434,755	2,992,386	23%	2,885,000	-4%
Expenditures:								
Personnel	2,527	7,940	31,591	31,617	79,455	151%	132,700	67%
Services & Supplies	357,503	371,983	371,000	386,000	396,000	3%	406,000	3%
Capital Projects	2,742,086	218,097	30,000	195,500	575,000	194%	1,105,000	100%
Transfers Out	1,564,913	1,547,390	1,674,791	1,736,943	1,660,143	-4%	1,199,525	-28%
Internal Services	11,230	11,692	27,011	27,011	27,651	2%	27,651	0%
Total Expenditures	4,678,259	2,157,102	2,134,393	2,377,071	2,738,249	15%	2,870,876	5%
Ending Balance, June 30	\$1,559,969	\$1,816,117	\$2,254,704	\$1,873,801	\$2,127,938		\$2,142,062	

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

GAS TAX FUND (213) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2018-19 Revised	2019-20 Proposed	2020-21 Proposed
Pavement Management System	\$44,000	\$0	\$30,000
Traffic Calming	0	75,000	75,000
Amtrak Station Improvements	0	100,000	0
Streetlight Improvements	0	0	500,000
Median Island Improvements	151,500	300,000	400,000
Curb Painting Program	0	100,000	100,000
Total Capital Projects	\$195,500	\$575,000	\$1,105,000

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ANIMAL CONTROL FUND (214)

In 1978 the citizens of Antioch overwhelmingly voted for Measure A. This measure was for re-establishing, maintaining and operating a City animal shelter. Measure A authorized funds to be appropriated annually by the City Council. This fund accounts for revenues and expenditures of the City's animal services program. A portion of the revenues required to operate this function comes from animal licenses and shelter, adoption, handling, and impound fees. The remainder comes from a subsidy from the General Fund.

ANIMAL CONTROL FUND 214								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$213,938	\$82,400	\$4,500	\$4,500	\$0		\$0	
Revenue Source:								
Current Service Charges	209,077	212,116	323,000	255,107	216,100	-15%	216,100	0%
Investment Income	763	169	100	100	100	0%	100	0%
Revenue from Other Agencies	0	4,500	0	120,840	0	-100%	0	0%
Other Revenue	103,231	57,228	10,500	27,321	30,500	12%	30,500	0%
Transfer In – General Fund	420,859	722,138	1,004,528	1,012,182	1,483,186	47%	1,758,890	19%
Total Revenue	733,930	996,151	1,338,128	1,415,550	1,729,886	22%	2,005,590	16%
Expenditures:								
Personnel	565,827	751,169	1,104,882	1,080,908	1,393,821	29%	1,668,707	20%
Services & Supplies	299,062	322,297	237,154	338,550	335,467	-1%	336,833	0%
Transfers Out - Honeywell	579	585	592	592	598	0%	50	-92%
Total Expenditures	865,468	1,074,051	1,342,628	1,420,050	1,729,886	22%	2,005,590	16%
Ending Balance, June 30	\$82,400	\$4,500	\$0	\$0	\$0		\$0	
				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Funded FTE's				7.20	11.20		11.20	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ANIMAL CONTROL FUND (214) (Continued)

ANIMAL SERVICES DIVISION

The Antioch Animal Services Center is responsible for the enforcement of State laws and City ordinances relating to the care, control and protection of animals and of our citizens. Officers' responsibilities include confining and picking up of stray, sick, vicious and dead animals; management of vaccination clinic; issuance of dog licenses; patrolling the City streets; control of animal nuisance problems and animal euthanasia. The Animal Shelter also provides adoption and volunteer and education programs.

ANIMAL SERVICES (214-3320)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Current Service Charges	209,077	212,116	323,000	255,107	216,100	-15%	216,100	0%
Investment Income	763	169	100	100	100	0%	100	0%
Revenue from Other Agencies	0	0	0	120,840	0	-100%	0	0%
Other	103,231	57,228	10,500	27,321	30,500	12%	30,500	0%
Transfers In – General Fund	420,859	722,138	1,004,528	1,012,182	1,483,186	47%	1,758,890	19%
Total Source of Funds	733,930	991,651	1,338,128	1,415,550	1,729,886	22%	2,005,590	16%
Use of Funds:								
Personnel	565,388	751,169	1,104,882	1,080,908	1,393,821	29%	1,668,707	20%
Services & Supplies	296,991	241,720	232,654	334,050	335,467	0%	336,833	0%
Transfers Out - Honeywell	579	585	592	592	598	1%	50	-92%
Total Use of Funds	862,958	993,474	1,338,128	1,415,550	1,729,886	22%	2,005,590	16%
Funded FTE'S	5.10	7.20	7.20	7.20	11.20		11.20	

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ANIMAL CONTROL FUND (214) (Continued)

MADDIES GRANT DIVISION

This division accounts for grant monies received by the animal shelter.

MADDIES GRANT (214-3325)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	0	4,500	0	0	0	0%	0	0%
Total Source of Funds	0	4,500	0	0	0	0%	0	0%
Use of Funds:								
Personnel	439	0	0	0	0	0%	0	0%
Services & Supplies	2,071	80,577	4,500	4,500	0	-100%	0	0%
Total Use of Funds	2,510	80,577	4,500	4,500	0	-100%	0	0%
Funded FTE'S	0.00	0.00	0.00	0.00	0.00		0.00	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CIVIC ARTS FUND (215)

This fund accounts for the City's Civic Arts Administration program. Revenue for this fund comes from the City's 10% Transient Occupancy Tax (TOT). The General Fund, through various departments, also supports civic arts; providing support to annual parades and community events. A Civic Enhancement Grant Program was introduced in FY 2018-2019 to support events and beautification projects coordinated by nonprofit organizations. This program is funded by the General Fund. Arts and cultural programs connect residents to Antioch's rich history, cultural diversity, and the arts. The City partners with many community organizations to bring exhibits, music, and theater to life throughout the year. Young and old, and individuals and families, are more engaged in their community when they are involved in the arts which enriches the entire community.

2018-19 Accomplishments:

- Introduced the Civic Enhancement Community Grant Program to enhance community efforts towards beautification and civic celebrations
- Hosted Six Summer Concerts in Waldie Plaza along the San Joaquin River in July and August; primarily funded by the Civic Arts Fund
- Provided facility and exhibit assistance for the Annual Black History Exhibit coordinated by Ruah Ministries
- Introduced a Martin Luther King, Jr. Day of Service - a civic volunteer and enhancement event for all ages
- Supported city events and community organizations as needed such as Delta Blues Festival and Martin Luther King Jr. community celebrations
- Enhanced the winter Holiday parade and community event for children and families
- Assisted with the annual Veteran's Day Parade and Memorial Day Parade
- Partnered with Contra Costa County to coordinate the Red Sand Project, a community awareness program
- Provided facility and production assistance for local theater groups in the Nick Rodriguez Community Center Theater
- Maintained Lynn House facility in preparation for future uses.

2020 & 2021 Objectives:

- Continue to manage the Civic Enhancement Community Grant Program
- Coordinate Antioch's Summer Concert Series in Waldie Plaza during July & August; seek additional funding to enhance and increase the number of concerts
- Continue managing the Lynn House for future uses
- Provide support to community organizations and civic celebrations such as the Black History Exhibit
- Assist with the traditional community parades: Memorial Day, July 4th, Veteran's Day, Holiday DeLites
- Coordinate the Martin Luther King, Jr. Day of Service; enhance community participation
- Purchase a new mobile stage for City and community events

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CIVIC ARTS FUND (215) (Continued)

CIVIC ARTS (FUND 215) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$31,241	\$53,307	\$24,988	\$24,988	\$28,310		\$1,002	
Revenue Source:								
Investment Income	127	50	25	1,000	500	-50%	500	0%
Transient Occupancy Tax	53,913	37,500	37,500	61,700	62,142	1%	62,142	0%
Total Revenue	54,040	37,550	37,525	62,700	62,642	0%	62,642	0%
Expenditures:								
Services & Supplies	29,166	62,983	44,364	44,279	64,252	45%	37,484	-42%
Internal Services	2,808	2,886	15,099	15,099	25,698	70%	25,698	0%
Total Expenditures	31,974	65,869	59,463	59,378	89,950	51%	63,182	-30%
Ending Balance, June 30	\$53,307	\$24,988	\$3,050	\$28,310	\$1,002		\$462	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PARK IN-LIEU FUND (216)

Developers are required to donate land and/or improvements or pay an equivalent fee for neighborhood parks. Fees are placed in the Park-In-Lieu Fund, and used for acquisition of additional park land, and to pay for design and improvements to donated park acreage. Fees are based on the number of housing units built annually.

PARK IN LIEU (FUND 216)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$1,378,843	\$1,423,057	\$1,681,084	\$1,681,084	\$1,788,967		\$1,534,721	
Revenue Source:								
Investment Income	5,311	5,770	6,500	25,000	15,000	-40%	10,000	-33%
Licenses & Permits	142,268	256,071	105,000	335,883	150,000	-55%	150,000	0%
Total Revenues	147,579	261,841	111,500	360,883	165,000	-54%	160,000	-3%
Expenditures:								
Services & Supplies	2,991	2,924	3,000	3,000	28,000	833%	3,000	-89%
Park Facilities Upgrades	99,496	0	250,000	250,000	390,000	56%	295,000	-24%
Internal Services	878	890	0	0	1,246	100%	1,246	0%
Total Expenditures	103,365	3,814	253,000	253,000	419,246	66%	299,246	-29%
Ending Balance, June 30	\$1,423,057	\$1,681,084	\$1,539,584	\$1,788,967	\$1,534,721		\$1,395,475	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SENIOR BUS FUND (218)

In 2012 Tri Delta Transit incorporated the Senior Bus Program into the Dial-a-Ride service. This fund's remaining balance is used to bridge the seniors into this program so that significant transportation increases were not imposed on this population with fixed incomes. This fund also transfers a small amount of funds into the Senior Program budget for administration. This fund is made up of grant monies that cannot be used for other purposes.

2018-2019 Accomplishments:

- Ensured equal access to transportation by maintaining a ticket tracking system to purchase subsidized tickets.
- Monitored fare rates for subsidized tickets; maintained the subsidized ticket fare of \$1.50.
- Sustained a working partnership with Tri-Delta Transit service to ensure minimal impact to senior riders.
- Purchased tickets in bulk; provided ticket sales at the Senior Center as a service to individual users.

2019-2021 Objectives:

- Continue educating senior citizens in the community on transportation options and associated costs to support independent living.
- Increase fare rates to \$2.00 to keep pace with rising costs and sustain the trust fund into future years.
- Maintain subsidy budget tracking from ticket sales provided by Tri-Delta Transit.
- Continue to monitor ticket sales to insure qualified Antioch senior riders have equal opportunity to purchase subsidized tickets.
- Monitor use and trends in transportation and make recommendations for future transportation alternatives; consider alternative system for Seniors to access transportation to and from Senior Center in addition to the current system.

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SENIOR BUS FUND (218) (Continued)

SENIOR BUS (FUND 218)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$208,538	\$185,114	\$161,764	\$161,764	\$120,138		\$67,276	
Revenue Source:								
Investment Income	557	850	800	1,000	800	-20%	600	-25%
Current Service Charges	4,727	5,000	5,000	5,000	5,000	0%	5,000	0%
Total Revenues	5,284	5,850	5,800	6,000	5,800	-3%	5,600	-3%
Expenditures:								
Services & Supplies	21,008	21,500	21,500	21,125	31,500	49%	31,500	0%
Transfer Out – Recreation Fund	7,700	7,700	7,700	7,700	7,700	0%	7,700	0%
Internal Services	0	0	18,801	18,801	19,462	4%	19,462	0%
Total Expenditures	28,708	29,200	48,001	47,626	58,662	23%	58,662	0%
Ending Balance, June 30	\$185,114	\$161,764	\$119,563	\$120,138	\$67,276		\$14,214	

ANTIOCH

2019-21 OPERATING BUDGET

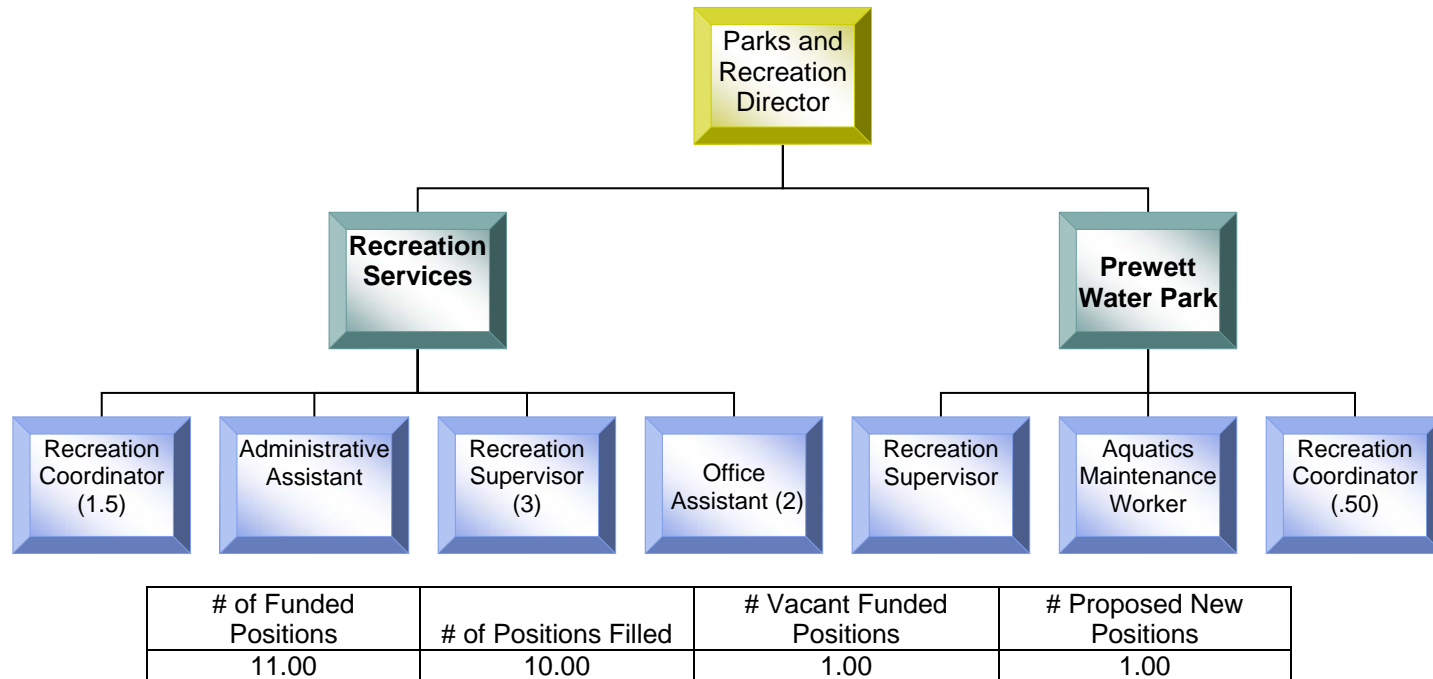
SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219)

Recreation Services unifies and strengthens the community by creating experiences that inspire life-long learning. Programs focus on youth and family enrichment, early childhood learning, healthy lifestyles, sports and fitness, and services for older adults. The department maintains a variety of facilities and spaces that are safe, clean and green. These well-maintained facilities host city programs; they are also available for reservation by residents. Recreation Services collaborates with community organizations to create a sense of place and host civic events, and promotes environmental stewardship and fostering human development.

The Department is a leader in creating a community that is highly desirable within the region. A Parks and Recreation Director provides department management and leadership, while nine full-time (11 FTE) staff are supported by seasonal and temporary employees to engage the community and carry out the goals, tasks and activities that result in high quality programs and services. A seven-member Parks and Recreation Commission is appointed by the City Council to represent the community, provide input to City staff on various projects, and advise the City Council on strategic initiatives.

Recreation Services ensures that all residents have access to the benefits of local parks and recreation: programs, facilities, places and spaces that make their lives and communities great.



ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES (FUND 219) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$178,473	\$243,593	\$309,368	\$309,368	\$364,442		\$758,848	
Revenue Source:								
Investment Income	1,662	2,098	500	3,000	2,000	-33%	2,000	0%
Revenue from Other Agencies	41,000	43,000	43,000	101,109	43,000	-57%	43,000	0%
Current Service Charges	932,789	1,076,794	1,183,000	2,045,500	2,072,500	1%	2,103,500	1%
Other	20,847	27,668	27,000	30,520	30,500	0%	32,500	7%
Transfer in from General Fund	925,423	729,623	771,468	1,289,292	2,459,506	91%	3,030,382	23%
Transfer in from Prewett Fund	0	0	0	25,629	0	-100%	0	0%
Transfer in from Senior Bus Fund	7,700	7,700	7,700	7,700	7,700	0%	7,700	0%
Transfer in from Child Care Fund	35,000	35,000	35,000	70,000	70,000	0%	70,000	0%
Total Revenue	1,964,421	1,921,883	2,067,668	3,572,750	4,685,206	31%	5,289,082	13%
Expenditures:								
Personnel	1,072,508	1,075,847	1,186,890	1,970,734	2,642,484	34%	2,844,713	8%
Services & Supplies	816,423	769,779	826,183	1,526,270	1,627,413	7%	1,694,124	4%
Transfer Out - Honeywell	10,370	10,482	10,595	20,672	20,903	1%	1,757	-92%
Total Expenditures	1,899,301	1,856,108	2,023,668	3,517,676	4,290,800	22%	4,540,594	6%
Ending Balance, June 30*	\$243,593	\$309,368	\$353,368	\$364,442	\$758,848		\$1,507,336	

*The ending balance in the fund is committed to youth programs/services, sports field, turf field and memorial field maintenance.

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES STAFFING SUMMARY				
	Funded 2018-19	Funded 2019-20		Funded 2020-21
Funded FTE's:				
Senior Programs and Services	2.00	2.00		2.00
Sports	1.00	1.00		1.00
Community Recreation	4.00	5.00		5.00
Water Park Operations	3.00	3.00		3.00
Total Recreation Funded FTE's	10.00	11.00		11.00

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

NICK RODRIGUEZ COMMUNITY CENTER (219-4410)

The Nick Rodriguez Community Center is located in the Historic Downtown District of Antioch. It is a popular facility for casual events that are provided by local organizations and individuals. A signature feature within the Community Center is the community theater. This quaint theater is the primary home for youth and children theater companies; it seats two hundred people and is an excellent venue for youth productions that build self-esteem and confidence. Throughout the Center, the multi-use room, arts & crafts room, conference room and physical fitness room provide an excellent venue for classes and meetings.

2018-2019 Accomplishments:

- Increased rental income 30%
- Hosted two community theater production companies with a total of 8 productions annually
- Redesigned lobby as a new welcome center
- Updated rental application forms to improve customer service and streamline operations
- Maintained “open house” hours for individuals and groups interested in viewing the facility
- Hosted new rental uses such as government town hall meetings and long-term contracts with local churches
- Introduced new services and enrichment programs for older adults; art classes, gentle health and fitness, peer group support and counseling, Spanish classes

2020 & 2021 Objectives:

- Increase the number of weekday and evening rentals
- Increase the number of long-term rental contracts and relationships
- Increase the number of successful fee-based classes and programs
- Improve staff in-service trainings to raise the level of standard for customer service
- Continue to revise and streamline the rental process for customers; benchmark the rental fees against similar community centers
- Improve facility maintenance and upkeep; including standardizing and updating bathrooms and kitchen; painting building and establishing a volunteer garden club to add to the beauty of the Center and Downtown Antioch
- Create a sustainability program for properly disposing of waste
- Complete the furnishing and enhancement efforts to improve the front lobby welcome area
- Update the Fitness room to include classes and furniture for all-abilities

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

NICK RODRIGUEZ COMMUNITY CENTER (219-4410)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Investment Income	1,662	2,098	500	3,000	2,000	-33%	2,000	0%
Current Service Charges	6,621	53,067	45,000	53,000	53,000	0%	53,000	0%
Other	24	0	0	0	0	0%	0	0%
Transfer in from General Fund	726,556	14,378	26,930	22,631	39,825	76%	47,265	19%
Total Source of Funds	734,863	69,543	72,430	78,631	94,825	21%	102,265	8%
Use of Funds:								
Personnel	9,643	22,490	13,330	19,290	20,359	6%	22,799	12%
Services & Supplies	54,815	47,053	59,100	59,341	74,466	25%	79,466	7%
Transfer Out - Honeywell	10,370	0	0	0	0	0%	0	0%
Total Expenditures	74,828	69,543	72,430	78,631	94,825	21%	102,265	8%
Funded FTE'S	0.00	0.00	0.00	0.00	0.00		0.00	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420)

Senior programs and services provide inclusive experiences that strengthen the socialization, recreation, information, and referral needs of Antioch's active older adults, low income seniors, and the frail elderly. Staff maintains the Antioch Senior Center facility, collaborates with the Antioch Senior Club on programs and activities, and administers numerous social services such as the County Senior Nutrition program. Volunteers are an important part of senior programs and services as well as fundraising, grant writing, and developing community partnerships.

The Senior Nutrition Program is recognized by Contra Costa County as Site #13 and serves the highest number of meals in the program. It is commonly known as Co. Co. Café. Staff facilitates the distribution of daily meals including reservations and fee collection, monitors quality control, and submits required reports. The program serves nutritious meals to all seniors 60 years and older five days a week and relies on a high number of volunteers to ensure a quality experience. Lunch fees are suggested at \$2.00 per meal.

2018-2019 Accomplishments:

- Collaborated with Tri-Delta Transit Dial-a-ride to secure daily round trip transportation for meal participants.
- Redesigned the Antioch Senior Center Newsletter to be more user-friendly and to highlight senior services and resources available to seniors in the community. Reduced the number of pages to streamline costs; expanded the distribution options including email and web viewing.
- Continued to improve the tracking and reporting systems for the Community Development Block Grant funding sources (CDBG).
- Partnered with Contra Costa County Co.Co.Cafe, Rotary Club, Sutter Delta Medical Group, Umpqua Bank and Antioch Lions Club to provide a successful Annual Senior Picnic for 100+ seniors from local convalescent homes and assisted living facilities.
- Upgraded maintenance supplies and equipment in the restrooms to provide a more functional and economic maintenance service.
- Installed new drinking fountains in the Senior Center and the Nick Rodriguez Community Center.
- Enhanced Senior Services by networking with outside agencies to provide seniors with more informational referrals and assistance (i.e. Senior Fraud prevention, Spanish and Chinese Peer Counseling, AARP Safe Drivers Course, California Highway Patrol, The National Federation of the Blind, Contra Costa County Aging and Adult Services, Alzheimer's Association of Contra Costa, Kaiser Permanente, Food Bank, Kumon).
- Collaborated with local senior and community organizations; Antioch Historical Society, Bedford Center, East Bay Regional Park District, East Contra Costa County Senior Coalition, Sons of Italy, and the Lion's Club for experiences and opportunities that are not traditionally offered.
- Maintained status as the largest serving nutrition site out of the 18 C.C. Cafes in the County. Met all county policy and procedures standards.
- Created and implemented a new participant fact sheet to promote easy registration for the senior nutrition program and provide a Q&A for frequently asked questions.
- Increased volunteer hours by 30% over the previous year – more than 22,000 hours. Established a new volunteer hour tracking system for auditing purposes.
- Coordinated the annual Senior Resource Fair which delivered on the concept of "Connecting Residents to Resources".

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

2020 & 2021 Objectives:

- Increase the number of partnerships with downtown Antioch merchants, aging and adult services, and community organizations; become the resource and information hub for people of all ages seeking relevant senior related information, educational seminars, and workshops.
- Increase community participation in senior services, programs and events by creating press releases, social media posts, flyers and networking.
- Expand fee based senior programming opportunities targeting the younger 50-60+ active adults in all recreational facilities.
- Increase the number of programs that create cultural unity by providing volunteers and services in various languages, celebrating cultural practices, and offering classes that teach multi-cultural skills and activities.
- Increase daily participation numbers for total meals served by an additional 3%, with an overall goal of increasing participation numbers 6% by 2019.
- Establish a monthly in-service training with all active volunteers and staff to address common concerns, issues and ideas, and foster human development.
- Continue to upgrade the membership card program in conjunction with the new Active computer database system.
- Continue to stream line Active Data entry and reporting in order to enhance CDBG tracking and reporting for additional funding.
- Improve the building appearance by installing more visible signage on the exterior of the building to promote awareness of the senior services facility within the community and attract new participants.
- Create a sustainability program for properly disposing of waste.
- Improve facility maintenance by updating and increasing standards for maintenance tasks.
- Upgrade bathroom to be ADA compliant.
- Update the kitchen with new countertops.
- Diversify the number and type of weekly programming.
- Focus on 4 large scale events a year – one per quarter – to promote and celebrate the aging community.
- Maintain all staff and active volunteers up to date on CPR and safety trainings.
- Create and develop a new senior services web page on the City website.

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	41,000	43,000	43,000	43,000	43,000	0%	43,000	0%
Other	12,485	18,455	15,000	15,000	15,000	0%	15,000	0%
Transfer in from General Fund	198,867	139,725	232,400	223,713	295,065	32%	334,486	13%
Transfer in from Senior Bus	7,700	7,700	7,700	7,700	7,700	0%	7,700	0%
Total Source of Funds	260,052	208,880	298,100	289,413	360,765	25%	400,186	11%
Use of Funds:								
Personnel	189,959	146,186	256,240	217,375	294,539	35%	322,082	9%
Services & Supplies	70,093	62,694	41,860	72,038	66,226	-8%	78,104	18%
Total Use of Funds	260,052	208,880	298,100	289,413	360,765	25%	400,186	11%
Funded FTE'S	2.00	2.00	2.00	2.00	2.00		2.00	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SPORTS PROGRAMS (219-4450)

Sports and recreation programs are fundamental towards building a healthy lifestyle and healthy community. Youth and adults are invited to participate in a variety of sports activities throughout the year. Youth activities are based on a philosophy of kids first, winning second. Instruction, sportsmanship, competition and fun are part of every activity. The adult activities are conducted in a controlled, positive atmosphere with offerings in both a competitive and social level. Activities represent traditional sports, community needs, and recreational sport trends. Community sports and nonprofit organizations rely on city fields and facilities for their programs, and staff collaborates with numerous groups to ensure that sports and recreation is accessible for everyone.

Snack Bar/Concession Operations contribute to a positive sports and recreation experience. Concession services are provided primarily at the sports complex located at Antioch Community Park, and the facility is open to correspond with scheduled activities that occur between April and November.

2018-2019 Accomplishments:

- Reserved 100% of the weekends that ball fields were available at the Antioch Community Park for the fifth consecutive year.
- Continued to exceed basic standards for concession operations for cleanliness, maintenance, safety and sanitation.
- Increased participation by 20% in the winter youth basketball program.
- Improved staff-tailgate safety programs to increase the safety of participants, residents, staff and volunteers.
- Developed a spring basketball camp for youth in grades 1 thru 6.
- Created and maintained a weekly maintenance schedule dedicated to the soccer complex and ball fields at Antioch Community Park.
- Continued revising the sports complex concession menu to be more cost effective and match recent trends in concession food services.
- Added a new basketball shooting machine to the Community Center Gymnasium.
- Continued revising staff manuals and protocols to maximize staff efficiency.
- Increased concession revenue by 15%.

2018 & 2019 Objectives:

- Continue to modify and create programs to meet community needs by utilizing current demographic surveys and program evaluations.
- Increase opportunities for youth and adults to participate in athletic and recreational programs that contribute towards improving youth physical fitness.
- Maximize park and facility use with programs and reservations; contribute to economic efforts by increasing the number of spectator sports and events at facilities.
- Enhance marketing efforts through social media; utilize the Active Net system where appropriate.
- Explore the feasibility for adding more all day or week long youth basketball camps.
- Develop new partnerships that enhance services and programs in parks and facilities.
- Strengthen life-long learning and life-style skills in youth sports and recreation curricula.
- Explore on-line field reservation options and strengthen relationships with individuals along with reducing the number of customer complaints.
- Continue to modify concession operations to meet customer needs regarding items served on menu.

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES – SPORTS PROGRAMS (219-4450)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Current Service Charges	367,360	412,023	455,000	450,500	454,500	1%	460,500	1%
Other	(22)	1	1,000	1,000	1,000	0%	1,000	0%
Total Source of Funds	367,338	412,024	456,000	451,500	455,500	1%	461,500	1%
Use of Funds:								
Personnel	201,337	206,345	218,500	221,438	242,283	9%	262,111	8%
Services & Supplies	110,219	115,600	119,922	128,287	139,417	9%	141,189	1%
Total Use of Funds	311,556	321,945	338,422	349,725	381,700	9%	403,300	6%
Funded FTE'S	1.00	1.00	1.00	1.00	1.00		1.00	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

COMMUNITY RECREATION (219-4495)

Community Recreation is a broad-based component of the department that provides programs and services that support a safe, stimulating and diverse community. Introductory and intermediate level program experiences are planned and delivered for young children, school-age and teens, adults, and families. Residents are encouraged to explore special interests, gather with friends and family, and achieve a healthy lifestyle. Programs and services meet the needs of the community and provide a nurturing environment to address trends and ideas. Participant fees make programs successful; from recreation pre-school to summer camps, personal development to fun and celebration.

Managing and operating the Antioch Community Center is achieved through the community recreation unit. The Community Center hosts numerous programs and events and provides space for partners such as the Antioch Library. It is admired by residents and well-liked for reservable uses such as weddings, church services and family celebrations.

2018-2019 Accomplishments:

- Provided four family events per year that were free or low cost to strengthen a sense of place. Free events offered 2018/2019: Big Truck Day, Youth Employment Job Fair, Bug Day and recreation and Health Expo & Music Fest.
- Increased weekday and evening rentals; hosted public meetings for City initiatives.
- Maintained long term rental uses of the community center.
- Increased in-service training program for staff.
- Produced the Citywide Recreation Guide three times each year; mailed to all households in zip codes 94509, 94531, 94561. Increased the volume of City and community information included.
- Increased marketing efforts to current customers to increase repeat participation. Marketed through social media, provided marketing tools (flyers, guides, etc.) to community businesses, partners, use of constant contact and weekly email promotions in addition to the Recreation Guide.
- Provided new youth and school-age specialty camps to meet growing trends and interests; more internal camps, expansion of camp hours, and more affordable.
- Introduced a new summer volunteer program for Teens to learn how to be Junior Recreation Leaders over the summer.
- Continued to offer Adventures in Fun and Fitness; a free drop-in recreation summer camp in City parks located in the neighborhoods north of Highway 4.
- Maintained the youth and teen advisory program (Antioch Council of Teens) to increase youth engagement in community programs and city-wide issues.
- Reached 100% participation in recreational-preschool programs. Provided additional and new summer programs that met the needs of preschool aged children by offering preparatory summer programming to better transition children into and out of preschool.
- Maintained partnership with East County Regional Group to provide programs for families participating in First Five Contra Costa County. Provided sports programs in two park locations, the Antioch Community Center and the Antioch Water Park.
- Introduced new fee-based programs for adults based on trends and interests such as cooking and flower arranging. We have offered the following programs to expand our Adult fee-based classes: Cooking, Wine Glass Paint Night, Painting Courses, Sketching Courses, New Yoga Classes, Adult Dance Instruction and Ukulele Instruction.
- Introduced the new Mobile Recreation Bus to provide outdoor fitness, drop-in recreation and camp programs in City parks and facilities.

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

2020 & 2021 Objectives:

- Continue re-designing and modifying the recreation guide to improve readability and increase program participation; incorporate the new wordmark and brand standards being implemented.
- Continuing to grow the quality, type and number of Martial Arts and Karate programs for youth and adults.
- Expand the cooking program with additional instructors to offer Cooking camps for kids.
- Continue to grow the Out-of-School Enrichment section in the Guide to highlight activities for youth.
- Incorporate more outdoor fitness classes, drop in recreation, and nature programs using the Mobile Recreation Bus in Antioch park and facilities.
- Offer recreational day trip opportunities and cultural outings with an emphasis on “Local Back Roads and Nature Adventures,” scheduled to attract the working retiree.
- Provide even more classes and activities specifically aimed at Health & Wellness focusing on reducing stress, healthy eating and more. Create a wellness brand to build visual identity for wellness programs and services in the Recreation Guide.
- Offer Family Game Nights quarterly at the Antioch Community Center to help families connect and build relationships.
- Incorporate special guests and visitors in camp programs such as Naturalists, Musicians, and Magicians to connect youth to science, arts and theater.
- Expand music programs to include vocal, variety of instruments and music movement programs.
- Expand partnerships with educational institutions, such as the Los Medanos College and www.ed2go.com to offer online courses, 1 day workshops, lectures that cater to the adults and the growing baby boomer age group.
- Extend business hours during peak recreation times at the Antioch Community Center to offer working families the opportunity to register for classes and activities in the evening hours.
- Improve the Agreement for Instructional Services for instructor contracts by adding a Scope of Services to better define needs and requirements.
- Provide up to five family events per year that are free or low cost to strengthen a sense of place; continue many of the new events from 2018-2019 and introduce new events as resources and capacity allows.
- Continue increasing department revenues through additional programming and partnerships.
- Increase weekday and evening rentals for all reservable facilities.
- Maintain long term rental uses of the community center; increase contracts for recurring events.
- Increase rental of the kitchen to catering companies during the weekdays.
- Increase in-service training program for staff.
- Increase marketing efforts to current customers to increase repeat participation; utilize social media, ActiveNet and constant contact.

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

COMMUNITY RECREATION (219-4495)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Current Service Charges	558,808	611,704	683,000	683,000	683,000	0%	693,000	1%
Other	8,360	9,212	11,000	11,000	11,000	0%	13,000	18%
Transfer In – General Fund	0	575,520	512,138	475,138	1,303,278	174%	1,752,036	34%
Transfer In – Child Care Fund	35,000	35,000	35,000	55,769	35,000	-37%	35,000	0%
Total Source of Funds	602,168	1,231,436	1,241,138	1,224,907	2,032,278	66%	2,493,036	23%
Use of Funds:								
Personnel	671,569	700,826	698,820	707,105	1,090,320	54%	1,173,745	8%
Services & Supplies	581,296	544,432	605,301	553,901	610,635	10%	628,102	3%
Transfer out – Honeywell DS	0	10,482	10,595	10,599	10,717	1%	901	-92%
Total Use of Funds	1,252,865	1,255,740	1,314,716	1,271,605	1,711,672	35%	1,802,748	5%
Funded FTE'S	4.00	4.00	4.00	4.00	5.00		5.00	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

WATER PARK OPERATIONS (219-4630)

The Antioch Water Park serves as a hub for Antioch residents of all ages to relax, recreate, stay active, pursue personal fitness, learn new skills and make memories. The Community Aquatics Program offers *Learn To Swim* classes for youth and adults including group classes, private instruction and parent/me lessons. The park is open for general admission Memorial Day through Labor Day, providing local recreation opportunities to residents and families. Water attractions include five water slides, five pools, a splash & spray ground and are designed to serve an array of ages and swim abilities. The lap and sport pools along with the Rattler's Run and Canyon Cooler slides serve more experienced swimmers. The Tad Pool, Otter & Humphrey's Slides and Cattail Harbor accommodate younger guests and less experienced swimmers. Recreation staff also provide trainings for individuals to develop their aquatic knowledge and skill set to get certified in a variety of roles including lifeguard, swim instructor, junior lifeguard and lifeguard instructor. The Multi-Use room is utilized by community members for private events, meetings and serves as a venue for year-round classes.

2018-2019 Accomplishments:

- Offered four special event days (Family Games Day, Box Boat Derby, Half Price Admission on Labor Day and Fall Family Frolic) in summer 2018 to promote family fun and participation.
- Introduced Teen Event in fall of 2018 titled Teen Pool Patio Party, 150 teens attended.
- Conducted a large offering of public safety classes including CPR/AED/First Aid for the Lay Rescuer, CPR/AED for Professional Rescuers and Healthcare Providers, and Water Safety Instructor Certification.
- Maintained State of California and County requirements and regulations for safe operations.
- Installed a new permanent shade structure near tad pool.
- Completed a series of renovations including resurfacing of the pool deck surrounding the lap pool and demolition and construction of new stairs and deck leading up to the top of Prewett Peak.
- Implemented digital marketing strategy through Constant Contact.
- Implemented new group ticket and private buy out marketing strategy; creating customized letters for different agency types, new promotional materials and contacting over 50 new organizations about bringing their camps/groups to the Park.
- Reorganized and implemented new structure for Front Desk Staff, created a new seasonal position of Front Desk Manager to improve customer service
- Created new staff training focusing on guest interaction and customer service.
- Improved daily admission revenue by \$75k (\$402,886 in FY17 to \$477,414 in FY18).
- Improved group party admissions revenue by \$11k (\$85,256 in FY17 to \$96,142 in FY18).

2020-2021 Objectives:

- Implement Social Media Marketing campaign utilizing Instagram and Facebook.
- Implement new receipt language detailing terms and conditions; add signage around park with same information.
- Offer new event series titled "Summer Family Movie Nights" consisting of 4 outdoor movie nights each summer.

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

- Improve employee retention rate to 70% each season.
- Retile the restrooms in each of the locker rooms.
- Repaint entry/exit structures connected to lobby.
- Update opening and closing protocol to improve safety standards
- Improve program revenue (swim lessons, certification training, summer recreation camps) to \$108,000 by end of FY21.
- Improve Season Pass Membership by 15% by end of FY21 (\$8,000 in improvement from \$50,000 to \$58,000).
- Improve group ticket revenue by 12% by end of FY21 (\$96,000 to \$110,000).
- Continue meeting State of California and Contra Costa County requirements and regulations for operations.
- Provide programs, classes and activities based on industry trends and community needs.
- Explore offering a re-formatted teen event in August/September each year.
- Evaluate current programs for quality experience, attendance, and fee structures.
- Monitor lifeguard performance and increase protocols to maintain and improve visitor safety.
- Increase weekday and evening community room rentals; increase long term rental contracts.

WATER PARK OPERATIONS (219-4630)								
	2016-17*	2017-18*	2018-19*	2018-19*	2019-20	%	2020-21	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Source of Funds:								
Investment Income	251	285	300	0	0	0%	0	0%
Revenue from Other Agencies	0	0	58,109	58,109	0	-100%	0	0%
Current Service Charges	846,477	891,463	897,000	859,000	882,000	3%	897,000	2%
Other	9,437	5,005	3,500	3,520	3,500	-1%	3,500	0%
Transfer In – Child Care Fund	704,500	526,200	504,500	607,670	856,338	41%	931,595	9%
Total Source of Funds	1,560,665	1,422,953	1,463,409	1,528,299	1,741,838	14%	1,832,095	5%
Use of Funds:								
Personnel	831,919	870,696	788,340	805,526	994,983	24%	1,063,976	7%
Services & Supplies	684,091	658,055	665,504	712,703	736,669	3%	767,263	4%
Transfer Out – Honeywell DS	9,856	9,962	10,070	10,073	10,186	1%	856	-92%
Total Use of Funds	1,525,866	1,538,713	1,463,914	1,528,302	1,741,838	14%	1,832,095	5%
Funded FTE'S	3.00	3.00	3.00	3.00	3.00		3.00	

*2016-17, 2017-18 Actuals and 2018-19 budget represent data from Prewett Water Park Enterprise Fund (641) being consolidated into Recreation Special Revenue Fund as a new division starting with Revised 2018-19 Budget.

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

TRAFFIC SIGNAL FUND (220)

This fund accounts for traffic signal fees collected from developers to fund off-site traffic signals.

TRAFFIC SIGNAL FUND (FUND 220) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$938,187	\$986,322	\$625,183	\$625,183	\$737,413		\$339,765	
Revenue Source:								
Investment Income	3,407	5,115	6,000	10,000	5,000	-50%	6,000	20%
Current Service Charges	58,671	39,862	20,000	128,362	50,000	-61%	50,000	0%
Total Revenue	62,078	44,977	26,000	138,362	55,000	-60%	56,000	2%
Expenditures:								
Services & Supplies	1,997	1,506	2,500	2,500	2,500	0%	2,500	0%
Signals/Various Locations	11,929	404,593	23,479	23,479	450,000	1817%	0	-100%
Internal Services	17	17	153	153	148	-3%	148	0%
Total Expenditures	13,943	406,116	26,132	26,132	452,648	1632%	2,648	-99%
Ending Balance, June 30	\$986,322	\$625,183	\$625,051	\$737,413	\$339,765		\$393,117	

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ASSET FORFEITURE (221)

This fund accounts for monies seized during drug enforcement activities. Monies are held by the City until cases are settled by the courts. Monies are then either reverted to the City or returned to the rightful owner. Monies reverted to the City must be used for legitimate law enforcement purposes.

ASSET FORFEITURE (FUND 221)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$46,875	\$170	\$7,992	\$7,992	\$56,879		\$63,537	
Revenue Source:								
Investment Income	1,412	1,614	1,500	7,000	7,000	0%	7,000	0%
Asset Forfeiture	7,114	12,245	5,000	46,511	5,000	-89%	5,000	0%
Total Revenue	8,526	13,859	6,500	53,511	12,000	-78%	12,000	0%
Expenditures:								
Services & Supplies	50,122	792	3,700	3,800	3,800	0%	3,800	0%
Internal Services	5,109	5,245	824	824	1,542	87%	1,542	0%
Total Expenditures	55,231	6,037	4,524	4,624	5,342	16%	5,342	0%
Ending Balance, June 30	\$170	\$7,992	\$9,968	\$56,879	\$63,537		\$70,195	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

MEASURE J GROWTH MANAGEMENT FUND (222)

Measure J revenue is derived from a voter-approved, one-half cent sales tax in Contra Costa County. The City receives allocations from the Contra Costa Transportation Authority (CCTA) to be used for transportation improvement and maintenance projects provided that the City complies with the Growth Management Program. Formally Measure C which expired March 30, 2009; voters approved Measure J which began April 1, 2009, to continue this measure.

MEASURE J GROWTH MANAGEMENT (FUND 222)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$4,297,341	\$2,673,721	\$4,251,136	\$4,251,136	\$911,980		\$1,103,858	
Revenue Source:								
Investment Income	8,502	14,634	17,000	20,000	25,000	25%	25,000	0%
Revenue from Other Agencies	0	2,494,817	1,613,847	1,609,818	1,670,000	4%	1,320,000	-21%
Transfers In	50,000	0	1,861,720	1,861,720	0	-100%	0	0%
Total Revenue	58,502	2,509,451	3,492,567	3,491,538	1,695,000	-51%	1,345,000	-21%
Expenditures:								
Personnel	16,813	8,147	68,940	68,940	68,940	0%	68,940	0%
Services & Supplies	97,893	36,653	346,034	205,934	28,000	-86%	28,000	0%
Capital Projects	66,255	886,033	4,525,366	6,543,052	1,400,000	-79%	1,300,000	-7%
Transfer Out	1,500,000	0	0	0	0	0%	0	0%
Internal Services	1,161	1,203	12,768	12,768	6,182	-52%	6,182	0%
Total Expenditures	1,682,122	932,036	4,953,108	6,830,694	1,503,122	-78%	1,403,122	-7%
Ending Balance, June 30	\$2,673,721	\$4,251,136	\$2,790,595	\$911,980	\$1,103,858		\$1,045,736	

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

MEASURE J GROWTH MANAGEMENT FUND (222) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2018-19 Revised	2019-20 Proposed	2020-21 Proposed
Pavement Preventative Maintenance	\$0	\$1,400,000	\$0
Sidewalk/Handicap/Pedestrian Improvements	1,900,000	0	800,000
Lone Tree Way Pavement Overlay	2,290,000	0	0
L Street Improvements	250,000	0	0
Pavement Plugs & Leveling Courses	2,100,000	0	0
Hillcrest Ave/E 18 th Median Landscaping	0	0	500,000
CDBG Downtown Roadway	3,052	0	0
Total Capital Projects	\$6,543,052	\$1,400,000	\$1,300,000

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CHILD CARE FUND (223)

The Child Care Fund accounts for lease revenue received from the YWCA and City expenditures relating to the Mary Rocha Child Care Center at 931 Cavallo Road. In 1990 the City purchased a modular building for \$240,000 and made improvements in the amount of \$75,000 for a low income child care facility. The land and modular building of the center belong to the City.

CHILD CARE (FUND 223)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$76,292	\$83,733	\$94,283	\$94,283	\$109,426		\$126,830	
Revenue Source:								
Investment Income	259	701	900	1,500	950	-37%	1,000	5%
Current Service Charges	78,845	81,605	82,837	84,787	87,755	4%	90,826	3%
Total Revenue	79,104	82,306	83,737	86,287	88,705	3%	91,826	4%
Expenditures:								
Services & Supplies	581	650	1,246	1,064	1,210	14%	1,260	4%
Transfers Out – Rec/Prewett	70,000	70,000	70,000	70,000	70,000	0%	70,000	0%
Internal Services	1,082	1,106	80	80	91	14%	91	0%
Total Expenditures	71,663	71,756	71,326	71,144	71,301	0%	71,351	0%
Ending Balance, June 30	\$83,733	\$94,283	\$106,694	\$109,426	\$126,830		\$147,305	

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

TIDELANDS FUND (225)

In 1990, the California State Legislature passed Assembly Bill 1900 that created tidelands entitlement areas. Funds are generated by payments from the lessees of the City's tidelands areas. This revenue is limited to improving accessibility and/or protection of the City's waterfront areas.

TIDELAND (FUND 225)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$132,070	\$85,295	\$92,659	\$92,659	\$95,653		\$98,341	
Revenue Source:								
Investment Income	591	385	650	1,000	625	-38%	650	4%
Current Service Charges	7,330	7,459	7,510	7,617	7,671	1%	7,736	1%
Total Revenue	7,921	7,844	8,160	8,617	8,296	-4%	8,386	1%
Expenditures:								
Services & Supplies	54,398	173	5,300	5,300	5,300	0%	5,300	0%
Internal Services	298	307	323	323	308	-5%	308	0%
Total Expenditures	54,696	480	5,623	5,623	5,608	0%	5,608	0%
Ending Balance, June 30	\$85,295	\$92,659	\$95,196	\$95,653	\$98,341		\$101,119	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226)

This fund has two programs operated by the Community Development Department. Used Oil funds are used for the collection of oils and filters as part of the curbside recycling program and at the East County Household Hazardous Waste Collection Facility. The Solid Waste Reductions Program was established to help the City meet State mandates to divert waste from landfills through waste reduction, reuse and recycling

SOLID WASTE (FUND 226)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$414,427	\$372,743	\$383,122	\$383,122	\$292,692		\$187,660	
Revenue Source:								
Investment Income	1,721	2,591	1,500	5,000	2,500	-50%	2,500	0%
Revenue from Other Agencies	88,017	183,219	54,500	87,408	58,000	-34%	58,000	0%
Franchise Fees	160,000	160,000	160,000	160,000	160,000	0%	160,000	0%
Other	20,862	23,435	13,000	22,840	23,000	1%	23,000	0%
Total Revenue	270,600	369,245	229,000	275,248	243,500	-12%	243,500	0%
Expenditures:								
Personnel	124,821	209,197	180,070	173,405	155,892	-10%	160,580	3%
Services & Supplies	175,661	137,251	142,793	147,418	150,097	2%	150,119	0%
Internal Services	11,802	12,418	44,855	44,855	42,543	-5%	42,543	0%
Total Expenditures	312,284	358,866	367,718	365,678	348,532	-5%	353,242	1%
Ending Balance, June 30	\$372,743	\$383,122	\$244,404	\$292,692	\$187,660		\$77,918	
Funded FTE's				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Solid Waste Reduction				0.44	0.44		0.44	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION – USED OIL (226-5220)

The California Oil Recycling Enhancement Act of 1991 has placed a \$0.16 per gallon fee on motor oil sales for the purpose of funding programs encouraging the proper collection and disposal of used oil. One of the means used to achieve this is the Oil Payment Program (OPP) which is a noncompetitive grant essentially awarded to any community that will pledge to use it solely for used oil recycling activities. The City must apply for these funds on an annual basis. The money is used to fund curbside collection of oil and filters, as well as collection of oil and filters at the East County Household Hazardous Waste Collection Facility and public outreach on the topic.

SOLID WASTE USED OIL (226-5220)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	57,575	154,871	27,500	30,924	30,000	-3%	30,000	0%
Other	1,472	0	0	0	0	0%	0	0%
Total Source of Funds	59,047	154,871	27,500	30,924	30,000	-3%	30,000	0%
Use of Funds:								
Personnel	4,508	1,302	0	0	0	0%	0	0%
Services & Supplies	111,980	23,290	27,500	27,500	30,500	11%	30,500	0%
Internal Services	0	0	7,778	7,778	7,817	1%	7,817	0%
Total Use of Funds	116,488	24,592	35,278	35,278	38,317	9%	38,317	0%

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION (226-5225)

The Solid Waste Reduction Fund was created due to AB 939 which mandates cities to achieve waste diversion goals. These goals are 25% reduction of the waste stream to landfills by 1995 and a 50% reduction by the Year 2000. The Solid Waste Disposal Measurement Act (SB1016) maintains the 50% diversion requirement but changed compliance measurement to a disposal based system expressed as the 50% Equivalent Per Capita Disposal Target. The 50% reduction goal must be maintained indefinitely once it is reached and is calculated for Antioch at pounds per person per day cap of 4.2. This fund is also used to support work in regard to the State's mandatory Commercial Recycling Program and the implementation of SB1826's mandatory commercial organics program.

2018-2019 Accomplishments:

- Maintained or expanded participation in existing programs.
- Increased compliance with AMC 6-3.02 (C) – mandatory commercial recycling.
- Continued the phased implementation of Mandatory Commercial Organics in partnership with Republic Services.
- Funded educational assemblies at 5 Antioch schools.
- Installed new litter, cigarette butt and recycling receptacles at the Antioch Marina.
- Installed new three sort receptacles for the mandatory organics program at Prewett Water Park.

2020-2021 Objectives:

- Maintain or expand participation in existing programs.
- Establish new residential organics program and finalize commercial organics program with Republic Services.
- Install new litter and recycling bins in Rivertown District.

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION (226-5225)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Franchise Fees	160,000	160,000	160,000	160,000	160,000	0%	160,000	0%
Investment Income	1,721	2,591	1,500	5,000	2,500	-50%	2,500	0%
Revenue from Other Agencies	30,442	28,348	27,000	56,484	28,000	-50%	28,000	0%
Other	19,390	23,435	13,000	22,840	23,000	1%	23,000	0%
Total Source of Funds	211,553	214,374	201,500	244,324	213,500	-13%	213,500	0%
Use of Funds:								
Personnel	120,313	207,895	180,070	173,405	155,892	-10%	160,580	3%
Services & Supplies	63,681	113,961	115,293	119,918	119,597	0%	119,619	0%
Internal Services	11,802	12,418	37,077	37,077	34,726	-6%	34,726	0%
Total Use of Funds	195,796	334,274	332,440	330,400	310,215	-6%	314,925	2%
Funded FTE'S	0.34	0.44	0.44	0.44	0.44		0.44	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ABANDONED VEHICLE FUND (228)

This fund accounts for revenue from AB 4114, which charges a \$1.00 fee on the registration of all vehicles located in the City. The funds are received from the County and are used to remove abandoned vehicles from City streets.

ABANDONED VEHICLE (FUND 228)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$224,205	\$253,459	\$310,121	\$310,121	\$283,332		\$254,971	
Investment Income	876	955	600	2,500	1,500	-40%	1,000	-33%
Revenue from Other Agencies	51,930	80,309	47,000	47,000	47,000	0%	47,000	0%
Total Revenues	52,806	81,264	47,600	49,500	48,500	-2%	48,000	-1%
Expenditures:								
Personnel	18,871	21,364	40,677	53,550	45,203	-16%	45,207	0%
Services & Supplies	3,106	1,581	32,370	18,550	28,000	51%	28,000	0%
Internal Services	1,575	1,657	4,189	4,189	3,658	-13%	3,658	0%
Total Expenditures	23,552	24,602	77,236	76,289	76,861	1%	76,865	0%
Ending Balance, June 30	\$253,459	\$310,121	\$280,485	\$283,332	\$254,971		\$226,106	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229)

This fund was established to account for activities related to the National Pollutant Discharge Elimination System (NPDES). NPDES was mandated by the Clean Water Act of 1987 and to monitor and reduce storm water pollution. The program is administered in the State of California by the Water Quality Control Board and is funded by a parcel tax of \$25.00 per equivalent residential parcel.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SERVICES (NPDES) (FUND 229)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$2,580,423	\$2,502,690	\$2,305,919	\$2,305,919	\$1,676,112		\$1,089,697	
Revenue Source:								
Investment Income	6,771	13,339	3,500	25,000	15,000	-40%	5,000	-67%
Assessment Fees	809,117	935,929	820,000	810,000	810,000	0%	810,000	0%
Other	25	230	0	140	0	-100%	0	0%
Transfers In - SLLMD	30,000	30,000	30,000	30,000	30,000	0%	30,000	0%
Total Revenues	845,913	979,498	853,500	865,140	855,000	-1%	845,000	-1%
Expenditures:								
Personnel	260,285	280,243	343,159	238,193	356,681	50%	372,204	4%
Services & Supplies	379,776	360,318	601,247	599,705	654,848	9%	657,302	0%
Capital Projects	3,339	253,247	449,050	343,044	100,000	-71%	100,000	0%
Transfers Out – General Fund	261,105	262,380	277,875	226,030	241,865	7%	246,006	2%
Internal Services	19,141	20,081	87,975	87,975	88,021	0%	88,021	0%
Total Expenditures	923,646	1,176,269	1,759,306	1,494,947	1,441,415	-4%	1,463,533	2%
Ending Balance, June 30	\$2,502,690	\$2,305,919	\$1,400,113	\$1,676,112	\$1,089,697		\$471,164	
Funded FTE's:				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Channel Maintenance				2.17	2.07		2.07	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229) (Continued)

STORM DRAIN ADMINISTRATION (229-5230)

Storm Drain Administration accounts for the revenues and expenditures of monitoring and maintaining the program.

STORM DRAIN ADMINISTRATION (229-5230)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Investment Income	6,771	13,339	3,500	25,000	15,000	-40%	5,000	-67%
Assessment Fees	809,117	935,929	820,000	810,000	810,000	0%	810,000	0%
Total Source of Funds	815,888	949,268	823,500	835,000	825,000	-1%	815,000	-1%
Use of Funds:								
Services & Supplies	81,838	74,874	249,070	249,070	214,000	-14%	214,000	0%
Transfers Out – General Fund	200,000	200,000	200,000	150,000	150,000	0%	150,000	0%
Internal Services	19,141	20,081	15,013	15,013	11,162	-26%	11,162	0%
Total Use of Funds	300,979	294,955	464,083	414,083	375,162	-9%	375,162	0%

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229) (Continued)

CHANNEL MAINTENANCE OPERATIONS (229-2585)

This activity is responsible for maintaining, in a safe and serviceable condition, all catch basins, storm channels, creeks, culverts and concrete lined "V" ditches in open space, that handle storm water run-off in the City of Antioch's jurisdiction. Personnel assigned to this activity remove debris, illegally dumped trash, perform weed abatement activities including chemical vegetation control, stencil storm drain inlets, perform work associated with flooding, erosion control, channel beautification, arrange for and monitor contract maintenance work, interact with regulatory agencies responsible for protecting water quality and wildlife when performing required maintenance activities and developing projects which require permits from the Department of Fish and Game, the Central Valley Regional Water Quality Control Board, and the Army Corps of Engineers.

CHANNEL MAINTENANCE (229-2585)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Transfers In - SLLMD	30,000	30,000	30,000	30,000	30,000	0%	30,000	0%
Other	25	230	0	140	0	-100%	0	0%
Total Source of Funds	30,025	30,230	30,000	30,140	30,000	0%	30,000	0%
Use of Funds:								
Personnel	260,285	280,243	343,159	238,193	356,681	50%	372,204	4%
Services & Supplies	297,938	285,444	352,177	350,635	440,848	26%	443,302	1%
Catch Basin Improvements	0	0	150,000	44,044	0	-100%	0	0%
Trash Capture Devices	2,184	950	299,050	299,000	100,000	-66%	100,000	0%
West Antioch Creek De-Silting	1,155	252,297	0	0	0	0%	0	0%
Transfers Out – General Fund	61,105	62,380	77,875	76,030	91,865	21%	96,006	5%
Internal Services	0	0	72,962	72,962	76,859	5%	76,859	0%
Total Use of Funds	622,667	881,314	1,295,223	1,080,864	1,066,253	-1%	1,088,371	2%
Funded FTE'S	2.17	2.17	2.17	2.17	2.07		2.07	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT (SLESF) (232)

This fund accounts for the revenue dispersed by the State to local jurisdictions for the staffing of “front line” officers. This money is passed through the County.

SUPPLEMENTAL LAW ENFORCEMENT GRANT (FUND 232) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$84,056	\$16,334	\$77,715	\$77,715	\$10,976		\$11,476	
Revenue Source:								
Investment Income	321	(162)	0	600	600	0%	600	0%
Revenue From Other Agencies	216,808	236,625	100,000	251,746	225,000	-11%	225,000	0%
Total Revenue	217,129	236,463	100,000	252,346	225,600	-11%	225,600	0%
Expenditures:								
Services & Supplies	109	82	0	85	100	18%	100	0%
Transfer Out – General Fund	284,742	175,000	100,000	319,000	225,000	-29%	225,000	0%
Total Expenditures	284,851	175,082	100,000	319,085	225,100	-29%	225,100	0%
Ending Balance, June 30	\$16,334	\$77,715	\$77,715	\$10,976	\$11,476		\$11,976	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

BYRNE GRANT FUND (233)

This fund accounts for public safety funding allocated under the Fiscal Year 1996 Omnibus Appropriations Act. Funds may be used for a wide variety of activities from increasing personnel and equipment resources for law enforcement to developing and supporting programs to enhance effective criminal justice processes.

BYRNE GRANT (FUND 233)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$61	\$61	(\$25,000)	(\$25,000)	\$0		\$0	
Revenue Source:								
Investment Income	0	6	0	0	0	0%	0	0%
Revenue From Other Agencies	43,136	27,815	42,980	75,129	57,750	-23%	57,750	0%
Total Revenue	43,136	27,821	42,980	75,129	57,750	-23%	57,750	0%
Expenditures:								
Services & Supplies	2,147	2,682	2,329	2,569	2,750	7%	2,750	0%
Transfer Out – General Fund	40,989	50,200	40,651	47,560	55,000	16%	55,000	0%
Total Expenditures	43,136	52,882	42,980	50,129	57,750	15%	57,750	0%
Ending Balance, June 30	\$61	(\$25,000)	(\$25,000)	\$0	\$0		\$0	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CDBG REVOLVING LOAN FUND (236)

This fund was set up at the request of the U.S. Department of Housing and Urban Development's request that the City develop a Revolving Loan Fund for the Owner Occupied Housing Rehabilitation Program (also known as the Neighborhood Preservation Program). A majority of the ending balance in the fund is the balance of housing loans that have been given out by the City.

COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN (FUND 236) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$6,281,968	\$6,564,914	\$6,685,300	\$6,685,300	\$6,789,350		\$6,648,034	
Revenue Source:								
Investment Income	1,077	701	1,000	1,000	1,200	20%	1,200	0%
Revenue from Other Agencies	170,000	2,774	0	0	0	0%	0	0%
Other	115,778	127,974	107,082	119,082	119,082	0%	119,082	0%
Total Revenue	286,855	131,449	108,082	120,082	120,282	0%	120,282	0%
Expenditures:								
Services & Supplies	3,909	11,063	507,910	16,032	261,598	1532%	2,430	-99%
Total Expenditures	3,909	11,063	507,910	16,032	261,598	1532%	2,430	-99%
Ending Balance, June 30	\$6,564,914	\$6,685,300	\$6,285,472	\$6,789,350	\$6,648,034		\$6,765,886	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

TRAFFIC SAFETY FUND (237)

This fund accounts for fines and forfeitures received under Section 1463 of the Penal Code. Funds shall be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention.

TRAFFIC SAFETY (FUND 237)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$25,744	\$20,980	\$54,698	\$54,698	\$20,188		\$20,395	
Revenue Source:								
Investment Income	645	134	300	600	300	-50%	300	0%
Vehicle Code Fines	111,014	118,659	85,000	85,000	85,000	0%	85,000	0%
Total Revenue	111,659	118,793	85,300	85,600	85,300	0%	85,300	0%
Expenditures:								
Services & Supplies	106	75	90	105	90	-14%	90	0%
Transfer Out – General Fund	116,317	85,000	85,000	120,000	85,000	-29%	85,000	0%
Internal Services	0	0	5	5	3	-40%	3	0%
Total Expenditures	116,423	85,075	85,095	120,110	85,093	-29%	85,093	0%
Ending Balance, June 30	\$20,980	\$54,698	\$54,903	\$20,188	\$20,395		\$20,602	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PEG FRANCHISE FEE FUND 238 – This fund accounts for a 1% fee collected from video franchises to support local Public, Educational and Governmental Programming (PEG).

PEG FRANCHISE FEE (FUND 238) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$1,204,382	\$1,471,090	\$1,595,490	\$1,595,490	\$57		\$176,329	
Revenue Source:								
Investment Income	4,870	6,560	9,000	20,000	8,000	-60%	10,000	25%
Franchise Fees	266,998	256,709	280,000	255,000	255,000	0%	255,000	0%
Total Revenue	271,868	263,269	289,000	275,000	263,000	-4%	265,000	1%
Expenditures:								
Personnel	0	493	0	0	0	0%	0	0%
Services & Supplies	3,424	70,813	132,500	81,200	82,500	2%	82,500	0%
Capital Projects – Council Chambers	0	65,744	1,784,256	1,784,256	0	-100%	0	0%
Internal Services	1,736	1,819	4,977	4,977	4,228	-15%	4,228	0%
Total Expenditures	5,160	138,869	1,921,733	1,870,433	86,728	-95%	86,728	0%
Ending Balance, June 30	\$1,471,090	\$1,595,490	(\$37,243)	\$57	\$176,329		\$354,601	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STREET IMPACT FUND (241)

This fund accounts for the street impact fee portion of the garbage franchise agreement approved on August 9, 2005. These funds are earmarked for road repair work.

STREET IMPACT FUND (FUND 241)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$150,233	\$312,938	\$341,074	\$341,074	\$345,674		\$350,350	
Revenue Source:								
Investment Income	3,585	3,771	2,000	4,000	4,000	0%	4,000	0%
Franchise Fees	1,230,437	1,314,529	1,289,645	1,393,298	1,462,962	5%	1,536,110	5%
Total Revenue	1,234,022	1,318,300	1,291,645	1,397,298	1,466,962	5%	1,540,110	5%
Expenditures:								
Services & Supplies	772	724	700	750	750	0%	750	0%
Transfer Out – General Fund	1,070,545	1,289,440	1,290,330	1,391,910	1,461,505	5%	1,534,580	5%
Internal Services	0	0	38	38	31	-18%	31	0%
Total Expenditures	1,071,317	1,290,164	1,291,068	1,392,698	1,462,286	5%	1,535,361	5%
Ending Balance, June 30	\$312,938	\$341,074	\$341,651	\$345,674	\$350,350		\$355,099	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT FUNDS

These funds were established to account for revenue and related expenditures of lighting and landscape activities in areas throughout the City. Each district provides a variety of services to maintain landscaped and non landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

LONE TREE WAY MAINTENANCE DISTRICT FUND (251)

This fund consists of four maintenance zones, providing a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

LONE TREE MAINTENANCE DISTRICT (FUND 251) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$387,757	\$404,310	\$466,715	\$466,715	\$356,759		\$249,056	
Revenue Source:								
Investment Income	947	1,438	500	7,000	1,000	-86%	1,000	0%
Assessments	640,025	638,401	641,651	637,077	640,776	1%	640,776	0%
Transfer In – General Fund	0	0	0	0	0	0%	60,000	100%
Total Revenue	640,972	639,839	642,151	644,077	641,776	0%	701,776	9%
Expenditures:								
Personnel	139,706	143,688	154,030	153,262	150,203	-2%	160,682	7%
Services & Supplies	236,132	223,399	424,406	407,324	335,127	-18%	338,524	1%
Transfers Out	240,516	201,886	234,010	149,130	221,088	48%	223,732	1%
Internal Services	8,065	8,461	44,317	44,317	43,061	-3%	43,061	0%
Total Expenditures	624,419	577,434	856,763	754,033	749,479	-1%	765,999	2%
Ending Balance, June 30	\$404,310	\$466,715	\$252,103	\$356,759	\$249,056		\$184,833	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE WAY MAINTENANCE DISTRICT STAFFING SUMMARY				
Funded FTE's:		Funded 2018-19	Funded 2019-20	Funded 2020-21
Zone 1		0.1370	0.1370	0.1370
Zone 2		0.5385	0.5385	0.5385
Zone 3		0.4820	0.4820	0.4820
Zone 4		0.0250	0.0250	0.0250
Total Funded FTE's		1.1825	1.1825	1.1825

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 1 (251-4511)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Investment Income	947	1,438	500	7,000	1,000	-86%	1,000	0%
Assessment Fees	148,713	148,336	149,091	148,216	148,216	0%	148,216	0%
Total Source of Funds	149,660	149,774	149,591	155,216	149,216	-4%	149,216	0%
Use of Funds:								
Personnel	12,855	12,650	13,538	14,292	18,481	29%	19,670	6%
Services & Supplies	68,407	72,046	141,491	141,335	103,106	-27%	105,985	3%
Transfers Out	58,878	52,015	61,376	36,642	13,438	-63%	13,698	2%
Internal Services	2,017	2,116	10,142	10,142	9,695	-4%	9,695	0%
Total Use of Funds	142,157	138,827	226,547	202,411	144,720	-29%	149,048	3%
Funded FTE'S	0.1140	0.1140	0.1140	0.1370	0.1370		0.1370	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT – ZONE 2 (251-4512)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	198,112	197,609	198,615	197,162	198,615	1%	198,615	0%
Transfer In – General Fund	0	0	0	0	0	0%	60,000	100%
Total Source of Funds	198,112	197,609	198,615	197,162	198,615	1%	258,615	30%
Use of Funds:								
Personnel	54,146	56,390	60,604	63,391	66,028	4%	71,318	8%
Services & Supplies	85,873	86,062	123,662	123,177	104,765	-15%	105,175	0%
Transfers Out	63,925	56,475	66,638	39,784	61,613	55%	62,802	2%
Internal Services	2,016	2,115	15,541	15,541	15,435	-1%	15,435	0%
Total Use of Funds	205,960	201,042	266,445	241,893	247,841	2%	254,730	3%
Funded FTE'S	0.5510	0.5510	0.5510	0.5385	0.5385		0.5385	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 3 (251-4513)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	216,708	216,158	217,259	215,574	217,259	1%	217,259	0%
Total Source of Funds	216,708	216,158	217,259	215,574	217,259	1%	217,259	0%
Use of Funds:								
Personnel	50,863	50,725	54,418	56,940	61,078	7%	64,683	6%
Services & Supplies	48,755	34,363	106,554	92,547	77,694	-16%	77,774	0%
Transfers Out	75,561	76,882	86,510	61,070	117,833	93%	118,891	1%
Internal Services	2,016	2,115	12,748	12,748	12,630	-1%	12,630	0%
Total Use of Funds	177,195	164,085	260,230	223,305	269,235	21%	273,978	2%
Funded FTE'S	0.4590	0.4590	0.4590	0.4820	0.4820		0.4820	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 4 (251-4514)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	76,492	76,298	76,686	76,125	76,686	1%	76,686	0%
Total Source of Funds	76,492	76,298	76,686	76,125	76,686	1%	76,686	0%
Use of Funds:								
Personnel	21,842	23,923	25,470	18,639	4,616	-75%	5,011	9%
Services & Supplies	33,097	30,928	52,699	50,265	49,562	-1%	49,590	0%
Transfers Out	42,152	16,514	19,486	11,634	28,204	142%	28,341	0%
Internal Services	2,016	2,115	5,886	5,886	5,301	-10%	5,301	0%
Total Use of Funds	99,107	73,480	103,541	86,424	87,683	1%	88,243	1%
Funded FTE'S	0.13	0.13	0.13	0.025	0.025		0.025	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

DOWNTOWN MAINTENANCE DISTRICT FUND (252)

The Downtown Maintenance District provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, fishing pier, trails, right-of-ways, flowerbeds and parking lots; assists in community events as needed including 4th of July, street fairs, and banner installations.

DOWNTOWN MAINTENANCE DISTRICT (FUND 252)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$27,258	\$29,310	\$46,721	\$46,721	\$28,486		\$13,480	
Revenue Source:								
Investment Income	70	63	50	100	50	-50%	50	0%
Transfers In	82,600	81,000	81,000	81,000	95,000	17%	99,000	4%
Total Revenue	82,670	81,063	81,050	81,100	95,050	17%	99,050	4%
Expenditures:								
Personnel	32,808	25,906	37,387	37,208	43,536	17%	44,419	2%
Services & Supplies	42,574	32,825	41,920	42,920	47,820	11%	48,320	1%
Transfer Out	3,364	2,972	3,507	2,094	0	-100%	0	0%
Internal Services	1,872	1,949	17,113	17,113	18,700	9%	18,700	0%
Total Expenditures	80,618	63,652	99,927	99,335	110,056	11%	111,439	1%
Ending Balance, June 30	\$29,310	\$46,721	\$27,844	\$28,486	\$13,480		\$1,091	
				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Funded FTE's:				0.02	0.02		0.02	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ALMONDRIDGE MAINTENANCE DISTRICT FUND (253)

Almondridge Maintenance District Provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

ALMONDRIDGE MAINTENANCE DISTRICT (FUND 253) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$80,811	\$90,895	\$90,110	\$90,110	\$89,073		\$74,589	
Revenue Source:								
Investment Income	473	590	200	1,300	900	-31%	600	-33%
Assessment Fees	109,447	109,169	109,725	106,288	101,920	-4%	109,725	8%
Total Revenue	109,920	109,759	109,925	107,588	102,820	-4%	110,325	7%
Expenditures:								
Personnel	8,614	9,201	9,791	7,675	4,616	-40%	5,011	9%
Services & Supplies	18,113	20,473	36,048	36,022	33,736	-6%	33,775	0%
Transfer Out	71,266	78,945	73,255	61,868	75,897	23%	75,897	0%
Internal Services	1,843	1,925	3,060	3,060	3,055	0%	3,055	0%
Total Expenditures	99,836	110,544	122,154	108,625	117,304	8%	117,738	0%
Ending Balance, June 30	\$90,895	\$90,110	\$77,881	\$89,073	\$74,589		\$67,176	
				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Funded FTE's:				0.025	0.025		0.025	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254)

Hillcrest Maintenance District consists of four maintenance zones, providing services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

HILLCREST MAINTENANCE DISTRICT (FUND 254)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$353,335	\$438,666	\$526,073	\$526,073	\$404,619		\$280,515	
Revenue Source:								
Investment Income	386	1,203	300	8,000	3,500	-56%	3,400	-3%
Assessment Fees	828,083	825,979	830,183	822,232	830,183	1%	830,183	0%
Other	0	5,000	0	0	0	0%	0	0%
Transfer In – General Fund	16,000	16,000	16,000	16,000	50,000	213%	60,000	20%
Total Revenue	844,469	848,182	846,483	846,232	883,683	4%	893,583	1%
Use of Funds:								
Personnel	185,855	193,869	208,747	209,593	201,347	-4%	211,248	5%
Services & Supplies	253,012	326,322	537,596	537,017	568,483	6%	450,786	-21%
Transfers Out	309,210	228,998	270,208	161,318	176,379	9%	179,784	2%
Internal Services	11,061	11,586	59,758	59,758	61,578	3%	61,578	0%
Total Use of Funds	759,138	760,775	1,076,309	967,686	1,007,787	4%	903,396	-10%
Ending Balance, June 30	\$438,666	\$526,073	\$296,247	\$404,619	\$280,515		\$270,702	

	Funded 2018-19	Funded 2019-20	Funded 2020-21
Funded FTE'S:			
Zone 1	0.6225	0.6225	0.6225
Zone 2	0.4225	0.4225	0.4225
Zone 4	0.5000	0.5000	0.5000
Total Funded FTE's:	1.5450	1.5450	1.5450

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT, ZONE 1 (254-4541)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Investment Income	386	1,203	300	8,000	3,500	-56%	3,400	-3%
Assessment Fees	276,389	275,687	277,090	273,335	277,090	1%	277,090	0%
Other	0	10,106	0	0	0	0%	0	0%
Transfer In – General Fund	0	0	0	0	0	0%	10,000	100%
Total Source of Funds	276,775	286,996	277,390	281,335	280,590	0%	290,490	4%
Use of Funds:								
Personnel	74,435	77,564	83,686	82,819	82,034	-1%	86,583	6%
Services & Supplies	57,813	91,922	182,878	182,428	169,427	-7%	169,527	0%
Transfers Out	102,104	90,203	106,436	63,544	71,691	13%	73,075	2%
Internal Services	3,687	3,862	20,319	20,319	21,280	5%	21,280	0%
Total Use of Funds	238,039	263,551	393,319	349,110	344,432	-1%	350,465	2%
Funded FTE's	0.6725	0.6725	0.6725	0.6225	0.6225		0.6225	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT ZONE 2 (254-4542)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	364,977	364,050	365,903	363,076	365,903	1%	365,903	0%
Total Source of Funds	364,977	364,050	365,903	363,076	365,903	1%	365,903	0%
Use of Funds:								
Personnel	51,121	53,456	57,502	58,385	54,292	-7%	57,477	6%
Services & Supplies	132,094	144,598	273,307	273,090	292,735	7%	174,870	-40%
Transfers Out	142,011	81,287	95,915	57,263	47,694	-17%	48,615	2%
Internal Services	3,687	3,862	24,804	24,804	24,426	-2%	24,426	0%
Total Use of Funds	328,913	283,203	451,528	413,542	419,147	1%	305,388	-27%
Funded FTE's	0.4475	0.4475	0.4475	0.4225	0.4225		0.4225	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT, ZONE 4 (254-4544)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Revenue Source:								
Assessment Fees	186,717	186,242	187,190	185,821	187,190	1%	187,190	0%
Other	0	(5,106)	0	0	0	0%	0	0%
Transfer In – General Fund	16,000	16,000	16,000	16,000	50,000	213%	50,000	0%
Total Revenue	202,717	197,136	203,190	201,821	237,190	18%	237,190	0%
Use of Funds:								
Personnel	60,299	62,849	67,559	68,389	65,021	-5%	67,188	3%
Services & Supplies	63,105	89,802	81,411	81,499	106,321	30%	106,389	0%
Transfers Out	65,095	57,508	67,857	40,511	56,994	41%	58,094	2%
Internal Services	3,687	3,862	14,635	14,635	15,872	8%	15,872	0%
Total Use of Funds	192,186	214,021	231,462	205,034	244,208	19%	247,543	1%
Funded FTE'S	0.525	0.525	0.525	0.500	0.500		0.500	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PARK MAINTENANCE DISTRICT 1-A FUND (255)

Park Maintenance District 1-A provides services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping. Services are also provided for the District owned and operated RV storage facility.

Park 1A Maintenance District (FUND 255) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$72,110	\$91,166	\$119,543	\$119,543	\$150,700		\$167,678	
Revenue Sources:								
Taxes	35,216	38,238	34,287	41,165	44,273	8%	47,675	8%
Investment Income & Rentals	46,062	44,246	40,600	45,505	45,805	1%	46,105	1%
Revenue from Other Agencies	255	261	115	250	250	0%	250	0%
Other	40	32	0	0	0	0%	0	0%
Total Revenues	81,573	82,777	75,002	86,920	90,328	4%	94,030	4%
Expenditures:								
Personnel	2,117	2,310	2,460	2,392	3,691	54%	4,007	9%
Services & Supplies	31,236	23,499	43,724	43,724	64,088	47%	44,105	-31%
Transfers Out	10,093	8,917	10,521	6,281	0	-100%	0	0%
Internal Services	19,071	19,674	3,366	3,366	5,571	66%	5,571	0%
Total Expenditures	62,517	54,400	60,071	55,763	73,350	32%	53,683	-27%
Ending Balance, June 30	\$91,166	\$119,543	\$134,474	\$150,700	\$167,678		\$208,025	
				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Funded FTE'S:				0.02	0.02		0.02	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256)

Citywide District 2A Maintenance District consists of seven open and three un-funded maintenance zones, providing a variety of services to maintain landscaped and non-landscaped areas, including minor medians, 87 acres of open space, 148 cul-de-sacs, 28,000 linear feet of trails, 15 acres of right-of-way, and 6 subdivision entrance signs. One new zone was added in this district during fiscal 06/07 in the Markley Creek area.

CITYWIDE 2A MAINTENANCE DISTRICT (FUND 256)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$392,364	\$410,355	\$452,568	\$452,568	\$294,019		\$140,827	
Revenue Source:								
Investment Income	1,405	1,842	1,000	7,000	1,800	-74%	1,000	-44%
Assessment Fees	426,924	425,841	428,007	386,433	406,775	5%	462,975	14%
Transfers In	97,000	68,000	121,000	121,000	191,000	58%	144,000	-25%
Total Revenue	525,329	495,683	550,007	514,433	599,575	17%	607,975	1%
Expenditures:								
Personnel	73,238	86,660	93,390	95,793	94,145	-2%	99,871	6%
Services & Supplies	248,157	194,751	409,772	409,139	474,236	16%	383,683	-19%
Transfers Out	179,368	165,184	184,532	133,408	140,990	6%	142,432	1%
Internal Services	6,575	6,875	34,642	34,642	43,396	25%	43,396	0%
Total Expenditures	507,338	453,470	722,336	672,982	752,767	12%	669,382	-11%
Ending Balance, June 30	\$410,355	\$452,568	\$280,239	\$294,019	\$140,827		\$79,420	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT STAFFING SUMMARY			
Funded FTE's:	Funded 2018-19	Funded 2019-20	Funded 2020-21
Zone 3	0.0800	0.0800	0.0800
Zone 4	0.0250	0.0250	0.0250
Zone 5	0.1175	0.1175	0.1175
Zone 6	0.0375	0.0375	0.0375
Zone 8	0.1875	0.1875	0.1875
Zone 9	0.1750	0.1750	0.1750
Zone 10	0.0900	0.0900	0.0900
Total Funded FTE's:	0.7125	0.7125	0.7125

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 3 (256-4563)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Investment Income	1,405	1,842	1,000	7,000	1,800	-74%	1,000	-44%
Assessment Fees	14,566	14,529	14,603	14,496	14,500	0%	14,500	0%
Transfer In – General Fund	18,000	0	16,000	16,000	16,000	0%	16,000	0%
Total Source of Funds	33,971	16,371	31,603	37,496	32,300	-14%	31,500	-2%
Use of Funds:								
Personnel	8,559	8,898	9,580	9,955	10,009	1%	10,573	6%
Services & Supplies	6,224	6,096	12,878	12,830	15,008	17%	15,012	0%
Transfers Out	15,140	13,376	15,782	9,422	9,599	2%	9,784	2%
Internal Services	1,095	1,145	2,513	2,513	3,443	37%	3,443	0%
Total Use of Funds	31,018	29,515	40,753	34,720	38,059	10%	38,812	2%
Funded FTE's	0.08	0.08	0.08	0.08	0.08		0.08	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 4 (256-4564)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	12,978	12,945	13,011	12,916	12,920	0%	12,920	0%
Transfer In – General Fund	6,000	10,000	10,000	10,000	70,000	600%	23,000	-67%
Total Source of Funds	18,978	22,945	23,011	22,916	82,920	262%	35,920	-57%
Use of Funds:								
Personnel	2,423	2,530	2,706	2,834	2,773	-2%	2,957	7%
Services & Supplies	12,363	15,053	16,056	16,038	86,161	437%	26,166	-70%
Transfer Out – SLLMD Admin	5,047	4,459	5,261	3,141	3,000	-4%	3,057	2%
Internal Services	1,096	1,146	1,697	1,697	5,041	197%	5,041	0%
Total Use of Funds	20,929	23,188	25,720	23,710	96,975	309%	37,221	-62%
Funded FTE's	0.025	0.025	0.025	0.025	0.025		0.025	

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SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 5 (256-4565)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	1,499	1,495	1,503	1,492	1,500	1%	1,500	0%
Transfer In – General Fund	55,000	50,000	55,000	55,000	55,000	0%	55,000	0%
Total Source of Funds	56,499	51,495	56,503	56,492	56,500	0%	56,500	0%
Use of Funds:								
Personnel	12,866	13,374	14,462	14,992	15,119	1%	15,943	5%
Services & Supplies	20,201	14,584	33,551	33,441	28,792	-14%	28,794	0%
Transfer Out – SLLMD Admin	20,187	17,834	21,044	12,564	14,099	12%	14,371	2%
Internal Services	1,096	1,146	3,796	3,796	4,143	9%	4,143	0%
Total Use of Funds	54,350	46,938	72,853	64,793	62,153	-4%	63,251	2%
Funded FTE's	0.1175	0.1175	0.1175	0.1175	0.1175		0.1175	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 6 (256-4566)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	28,720	28,647	28,792	28,582	28,600	0%	28,600	0%
Transfer In – General Fund	18,000	8,000	40,000	40,000	50,000	25%	50,000	0%
Total Source of Funds	46,720	36,647	68,792	68,582	78,600	15%	78,600	0%
Use of Funds:								
Personnel	4,169	4,348	4,713	5,033	5,014	0%	5,270	5%
Services & Supplies	27,586	25,760	83,175	83,167	66,212	-20%	66,222	0%
Transfer Out – SLLMD Admin	6,729	5,944	7,014	4,188	4,499	7%	4,586	2%
Internal Services	1,096	1,146	4,629	4,629	5,288	14%	5,288	0%
Total Use of Funds	39,580	37,198	99,531	97,017	81,013	-16%	81,366	0%
Funded FTE's	0.0375	0.375	0.0375	0.0375	0.0375		0.0375	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 8 (256-4568)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	75,126	74,936	75,317	74,335	74,335	0%	74,335	0%
Total Source of Funds	75,126	74,936	75,317	74,335	74,335	0%	74,335	0%
Use of Funds:								
Personnel	19,650	20,454	21,999	22,748	22,840	0%	24,176	6%
Services & Supplies	13,356	14,311	34,466	34,320	52,050	52%	31,383	-40%
Transfers Out	26,916	23,779	28,058	16,751	22,497	34%	22,932	2%
Internal Services	1,096	1,146	5,095	5,095	6,579	29%	6,579	0%
Total Use of Funds	61,018	59,690	89,618	78,914	103,966	32%	85,070	-18%
Funded FTE's	0.1875	0.1875	0.1875	0.1875	0.1875		0.1875	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 9 (256-4569)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	116,551	116,255	116,846	115,992	116,000	0%	116,000	0%
Total Source of Funds	116,551	116,255	116,846	115,992	116,000	0%	116,000	0%
Use of Funds:								
Personnel	18,571	19,336	20,824	21,524	21,693	1%	22,927	6%
Services & Supplies	61,122	53,088	91,435	91,356	96,408	6%	86,450	-10%
Transfers Out	25,233	22,292	26,304	15,704	20,997	34%	21,403	2%
Internal Services	1,096	1,146	8,299	8,299	9,775	18%	9,775	0%
Total Use of Funds	106,022	95,862	146,862	136,883	148,873	9%	140,555	-6%
Funded FTE's	0.175	0.175	0.175	0.175	0.175		0.175	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 10 (256-4572)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Assessment Fees	177,484	177,034	177,935	138,620	158,920	15%	215,120	0%
Total Source of Funds	177,484	177,034	177,935	138,620	158,920	15%	215,120	35%
Use of Funds:								
Personnel	7,000	17,720	19,106	18,707	16,697	-11%	18,025	8%
Services & Supplies	107,305	65,859	138,211	137,987	129,605	-6%	129,656	0%
Transfers Out	80,116	77,500	81,069	71,638	66,299	-7%	66,299	0%
Internal Services	0	0	8,613	8,613	9,127	6%	9,127	0%
Total Use of Funds	194,421	161,079	246,999	236,945	221,728	-6%	223,107	1%
Funded FTE's	0.037	0.0975	0.0975	0.09	0.09		0.09	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT ADMINISTRATION FUND (257)

Park Administration provides funds for items shared by all six landscape maintenance districts such as vehicle and landscape equipment and provides oversight personnel for a wide variety of services, including maintenance of street trees, medians, cul-de-sacs and open space. Any overtime incurred by crews working in the landscape districts is paid from this fund. A portion of the Work Alternative Program (WAP) is also funded.

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT ADMINISTRATION (FUND 257)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Other	0	500	0	0	0	0%	0	0%
Transfers In	645,980	570,687	673,386	402,022	388,067	-3%	395,558	2%
Total Revenue	645,980	571,187	673,386	402,022	388,067	-3%	395,558	2%
Expenditures:								
Personnel	74,789	89,681	100,532	100,532	78,953	-21%	80,988	3%
Services & Supplies	297,627	207,301	251,024	252,305	257,362	2%	267,756	4%
Transfers Out	20,930	21,304	25,091	24,651	28,523	16%	23,585	-17%
Internal Services	252,634	252,901	24,534	24,534	23,229	-5%	23,229	0%
Total Expenditures	645,980	571,187	401,181	402,022	388,067	-3%	395,558	2%
Ending Balance, June 30	\$0	\$0	\$272,205	\$0	\$0		\$0	
				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Funded FTE's:				0.33	0.13		0.13	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

EAST LONE TREE DISTRICT FUND (259)

East Lone Tree District came on line during fiscal year 06-07 and provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping; special provisions are included for creek maintenance for a period of five years.

EAST LONE TREE STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT (FUND 259)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$138,180	\$137,657	\$131,271	\$131,271	\$84,424		\$68,071	
Revenue Source:								
Investment Income	454	829	750	2,000	900	-55%	700	0%
Assessment Fees	164,776	164,358	165,195	116,887	163,294	40%	163,294	0%
Total Revenue	165,230	165,187	165,945	118,887	164,194	38%	163,994	0%
Expenditures:								
Personnel	27,521	18,993	19,983	23,610	24,963	6%	27,042	8%
Services & Supplies	84,359	101,323	90,085	88,890	112,930	27%	101,773	-10%
Transfers Out	53,873	51,257	54,826	45,396	34,165	-25%	34,165	0%
Internal Services	0	0	7,838	7,838	8,489	8%	8,489	0%
Total Expenditures	165,753	171,573	172,732	165,734	180,547	9%	171,469	-5%
Ending Balance, June 30	\$137,657	\$131,271	\$124,484	\$84,424	\$68,071		\$60,596	
				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Funded FTE's:				0.135	0.135		0.135	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

EAST LONE TREE BENEFIT DISTRICT FUND 270 – This fund accounts for the East Lone Tree Public Facility Benefit District formed by the City in December 2016. A benefit district fee is charged to developers to be used to fund the planning, design/engineering and construction of transportation improvements – specifically the segments of Slatten Ranch Road and related infrastructure including storm drain, water, sanitary sewer, dry utilities and East Antioch Trail improvements.

EAST LONE TREE BENEFIT DISTRICT (FUND 270)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$0	\$914,923	\$1,842,975	\$1,842,975	\$1,768,976		\$1,704,402	
Revenue Source:								
Interest Income	476	349	1,800	20,000	8,000	-60%	7,000	-13%
Benefit District Fees	915,000	930,000	930,000	930,000	930,000	0%	930,000	0%
Total Revenue	915,476	930,349	931,800	950,000	938,000	-1%	937,000	0%
Expenditures:								
Services & Supplies	553	2,297	997,704	1,000,204	1,000,500	0%	1,000,500	0%
Internal Services	0	0	23,795	23,795	2,074	-91%	2,074	0%
Total Expenditures	553	2,297	1,021,499	1,023,999	1,002,574	-2%	1,002,574	0%
Ending Balance, June 30	\$914,923	\$1,842,975	\$1,753,276	\$1,768,976	\$1,704,402		\$1,638,828	

ANTIOCH

2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2016-01 POLICE PROTECTION (280)

On January 24, 2017, the City passed Resolution 2017/10 authorizing the formation of City of Antioch Community Facilities District 2016-01 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2016-01 POLICE PROTECTION (FUND 280)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$24,747		\$1,072	
Revenue Source:								
Investment Income	0	0	0	200	350	75%	400	14%
Assessment Revenue	0	0	0	24,644	50,000	103%	100,000	100%
Total Revenue	0	0	0	24,844	50,350	103%	100,400	99%
Expenditures:								
Services & Supplies	0	0	0	97	25	-74%	50	100%
Transfers Out	0	0	0	0	74,000	100%	100,000	35%
Total Expenditures	0	0	0	97	74,025	76214%	100,050	35%
Ending Balance, June 30	\$0	\$0	\$0	\$24,747	\$1,072		\$1,422	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2018-01 PUBLIC SERVICES (281)

On February 27, 2018, the City passed Resolution 2018/26 authorizing the formation of City of Antioch Community Facilities District 2018-01 (Public Services) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of neighborhood park and street lighting maintenance, neighborhood landscape maintenance, storm water maintenance, open space maintenance, and administrative expenses related to the CFD.

CFD 2018-01 PUBLIC SERVICES (FUND 281)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$2,505		\$8,881	
Revenue Source:								
Investment Income	0	0	0	10	100	900%	1,000	900%
Assessment Revenue	0	0	0	0	69,000	100%	535,948	677%
Other	0	0	0	2,500	0	-100%	0	0%
Total Revenue	0	0	0	2,510	69,100	2653%	536,948	677%
Expenditures:								
Services & Supplies	0	0	0	5	60,050	1200900%	500,200	733%
Internal Services	0	0	0	0	2,674	100%	2,674	0%
Total Expenditures	0	0	0	5	62,724	1254380%	502,874	702%
Ending Balance, June 30	\$0	\$0	\$0	\$2,505	\$8,881		\$42,955	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2018-02 POLICE PROTECTION (282)

On October 23, 2018, the City passed Resolution 2018/137 authorizing the formation of City of Antioch Community Facilities District 2018-02 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2018-02 POLICE PROTECTION (FUND 282)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$10,003		\$10,328	
Revenue Source:								
Investment Income	0	0	0	0	350	100%	400	14%
Assessment Revenue	0	0	0	0	50,000	100%	100,000	100%
Other	0	0	0	10,325	0	-100%	0	0%
Total Revenue	0	0	0	10,325	50,350	100%	100,400	99%
Expenditures:								
Services & Supplies	0	0	0	322	25	-92%	50	100%
Transfers Out	0	0	0	0	50,000	100%	100,000	100%
Internal Services	0	0	0	0	0	0%	0	0%
Total Expenditures	0	0	0	322	50,025	15436%	100,050	100%
Ending Balance, June 30	\$0	\$0	\$0	\$10,003	\$10,328		\$10,678	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 – Post Retirement Medical Funds are used to pay post retirement medical benefits for retirees under the following separate fund categories: Police (Fund 577), Miscellaneous (Fund 578), and Management (Fund 579).

RETIREE MEDICAL POLICE (FUND 577) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$46,404	\$53,366	\$122,170	\$122,170	\$41,960		\$76	
Revenue Source:								
Interest Income	434	(431)	400	1,500	400	0%	400	0%
Trust Deposits/Reimbursements	547,601	662,357	610,000	688,042	778,000	13%	850,000	9%
Other	0	0	0	1,255	0	-100%	0	0%
Total Revenues	548,035	661,926	610,400	690,797	778,400	13%	850,400	9%
Expenditures:								
Post Retirement Medical - Police	535,242	587,431	722,475	727,480	763,600	5%	793,600	4%
Internal Services	5,831	5,691	43,527	43,527	56,684	30%	56,684	0%
Total Expenditures	541,073	593,122	766,002	771,007	820,284	6%	850,284	4%
Ending Balance, June 30	\$53,366	\$122,170	(\$33,432)	\$41,960	\$76		\$192	

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2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 (Continued) –

RETIREE MEDICAL MISCELLANEOUS (FUND 578) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$160,342	\$116,664	\$28,946	\$28,946	\$40,298		\$993	
Source of Funds:								
Interest Income	808	433	300	300	300	0%	300	0%
Trust Deposits/Reimbursements	254,791	240,705	330,000	384,810	368,000	-4%	431,000	17%
Other	0	0	0	1,255	0	-100%	0	0%
Total Source of Funds	255,599	241,138	330,300	386,365	368,300	-5%	431,300	17%
Use of Funds:								
Post Retirement Medical - Misc.	293,188	322,398	341,950	345,700	366,200	6%	390,200	7%
Internal Services	6,089	6,458	29,313	29,313	41,405	41%	41,405	0%
Total Use of Funds	299,277	328,856	371,263	375,013	407,605	9%	431,605	6%
Ending Balance, June 30	\$116,664	\$28,946	(\$12,017)	\$40,298	\$993		\$688	

ANTIOCH
2019-21 OPERATING BUDGET

SPECIAL REVENUE FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 (Continued) -

RETIREE MEDICAL MANAGEMENT (FUND 579) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$361,090	\$24,567	\$39,695	\$39,695	\$85,296		\$12,068	
Source of Funds:								
Interest Income	2,571	(36)	450	450	500	11%	500	0%
Trust Deposits/Reimbursements	503,311	555,746	670,000	674,800	590,000	-13%	677,000	15%
Other	0	0	0	1,255	0	-100%	0	0%
Total Source of Funds	505,882	555,710	670,450	676,505	590,500	-13%	677,500	15%
Use of Funds:								
Post Retirement Medical - Mgmt	831,601	529,161	638,000	580,200	600,500	3%	625,500	4%
Internal Services	10,804	11,421	50,704	50,704	63,228	25%	63,228	0%
Total Use of Funds	842,405	540,582	688,704	630,904	663,728	5%	688,728	4%
Ending Balance, June 30	\$24,567	\$39,695	\$21,441	\$85,296	\$12,068		\$840	

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CAPITAL PROJECTS FUNDS

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2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

Capital Projects funds are utilized to account for resources used for the acquisition and construction of capital facilities by the City, with the exception of those assets financed by special revenue or proprietary funds. The City maintains six active capital projects funds listed below in the Capital Projects Fund Summary table.

CAPITAL PROJECTS FUNDS SUMMARY								
Description	Fund #	Estimated Balance 7/1/19	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/20	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/21
Capital Improvements (CIP)	311	\$112,542	\$2,073,019	\$2,044,285	\$141,276	\$1,312,019	\$1,283,285	\$170,010
Residential Development Allocation	319	4,718	100	50	4,768	100	50	4,818
Development Impact Fees	321	1,427,048	1,699,998	1,602	3,125,444	1,709,998	1,602	4,833,840
Hillcrest Assessment District Construction #26	361	371,156	5,000	837	375,319	1,500	230,437	146,382
Lone Tree Assessment District Const #27/31	376	98,594	500	83,032	16,062	400	8,035	8,427
Hillcrest/Highway 4 Bridge Benefit District	391	141,197	2,000	50,314	92,883	2,000	314	94,569
Total Capital Projects Funds		\$2,155,255	\$3,780,617	\$2,180,120	\$3,755,752	\$3,026,017	\$1,523,723	\$5,258,046

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2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311)

The Capital Improvement Fund was established in 1987 to set aside money from the General Fund for any capital improvement project not provided for in one of the other funds. The City can transfer General Fund dollars to the Capital Improvement Fund as needed.

CAPITAL IMPROVEMENT FUND (FUND 311)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$1,483,185	\$1,778,773	(\$91,276)	(\$91,276)	\$112,542		\$141,276	
Revenue Source:								
Investment Income	12,326	14,470	5,000	40,000	15,000	-63%	15,000	0%
Property Taxes	400,000	400,000	400,000	400,000	400,000	0%	300,000	-25%
Revenue from Other Agencies	0	107,172	4,440,128	3,925,881	300,000	-92%	400,000	33%
Current Service Charges	31,364	70,140	20,000	59,766	20,000	-67%	20,000	0%
Other	19,725	19,178	16,000	16,000	18,019	13%	12,019	-33%
Transfers In	300,000	785,831	2,925,065	2,975,375	1,320,000	-56%	565,000	-57%
Total Revenue	763,415	1,396,791	7,806,193	7,417,022	2,073,019	-72%	1,312,019	-37%
Expenditures:								
Services & Supplies	16,561	26,542	22,000	22,000	23,000	5%	17,000	-26%
Capital Projects	430,704	3,220,084	7,518,782	7,189,624	1,320,000	-82%	565,000	-57%
Transfers Out	0	0	0	0	700,000	100%	700,000	0%
Internal Services	20,562	20,214	1,580	1,580	1,285	-19%	1,285	0%
Total Expenditures	467,827	3,266,840	7,542,362	7,213,204	2,044,285	-72%	1,283,285	-37%
Ending Balance, June 30	\$1,778,773	(\$91,276)	\$172,555	\$112,542	\$141,276		\$170,010	

ANTIOCH
2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

CAPITAL IMPROVEMENT (311-2520)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Revenue Source:								
Investment Income	12,326	14,470	5,000	40,000	15,000	-63%	15,000	0%
Revenue from Other Agencies	0	107,172	2,890,128	2,890,128	0	-100%	0	0%
Current Service Charges	31,364	70,140	20,000	59,766	20,000	-67%	20,000	0%
Other	2,061	0	0	0	0	0%	0	0%
Transfers In	300,000	785,831	925,065	975,375	1,320,000	35%	565,000	-57%
Total Revenue	345,751	977,613	3,840,193	3,965,269	1,355,000	-66%	600,000	-56%
Expenditures:								
Services & Supplies	6,755	7,364	6,000	6,000	6,000	0%	6,000	0%
Capital Projects	348,549	3,067,040	2,883,981	2,554,823	1,320,000	-48%	565,000	-57%
Internal Services	20,562	20,214	327	327	266	-19%	266	0%
Total Expenditures	375,866	3,094,618	2,890,308	2,561,150	1,326,266	-48%	571,266	-57%

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2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

The following projects are budgeted in the Capital Improvement Division:

Capital Projects	2018-19 Revised	2019-20 Proposed	2020-21 Projected
Sidewalk Repair	\$562,278	\$450,000	\$450,000
Prewett Concrete Improvement	238,310	0	0
Prewett Pool Deck Coating	0	500,000	0
Restoration of Public Fountains	0	0	90,000
Restoration of Public Art	0	0	25,000
Prewett Park Fencing	0	140,000	0
Leo Fontana Fountain	0	80,000	0
City Hall Office Modifications	0	150,000	0
West Antioch Creek	1,754,235	0	0
Total Capital Projects	\$2,554,823	\$1,320,000	\$565,000

ENERGY EFFICIENCY & CONSERVATION (311-2535)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Revenue Source:								
Other	17,664	19,178	16,000	16,000	18,019	13%	12,019	-33%
Total Revenue	17,664	19,178	16,000	16,000	18,019	13%	12,019	-33%
Expenditures:								
Services & Supplies	9,806	19,178	16,000	16,000	17,000	6%	11,000	-35%
Internal Services	0	0	1,253	1,253	1,019	-19%	1,019	0%
Total Expenditures	9,806	19,178	17,253	17,253	18,019	4%	12,019	-33%

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2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

Pursuant to the Infrastructure Funding Agreement with NRG for the Northeast Annexation, the City is required to contribute \$300,000 to a "Special Purpose" fund annually for 10 years to be used to pay for Area 2B infrastructure improvements and \$100,000 annually of ad valorem property taxes generated from Area 1 for 5 years to pay for staff and consultant costs to implement the Agreement. This division has been established to account for the accumulation and use of the funds.

Northeast Annexation (311-2545)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Revenue Source:								
Property Taxes	400,000	400,000	400,000	400,000	400,000	0%	300,000	-25%
Revenue from Other Agencies	0	0	1,250,000	1,035,753	300,000	-71%	400,000	33%
Transfers In	0	0	2,000,000	2,000,000	0	-100%	0	0%
Total Revenue	400,000	400,000	3,650,000	3,435,753	700,000	100%	700,000	0%
Expenditures:								
Services & Supplies	82,155	153,044	4,634,801	4,634,801	0	-100%	0	0%
Transfers Out	0	0	0	0	700,000	100%	700,000	0%
Total Expenditures	82,155	153,044	4,634,801	4,634,801	700,000	100%	700,000	0%

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2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

PREWETT PARK CIP FUND (312)

The Prewett Park CIP Fund tracks the capital improvement expenses for the Antioch Community Center and Prewett Family Water Park. The City is reimbursed for expenditures through the Antioch Area Public Facilities Financing Agency (Mello Roos). All remaining reimbursable funds from Mello Roos will be drawn in fiscal year 2019 and the fund closed out.

PREWETT CIP (FUND 312)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	(\$184,041)	\$18,557	\$15,629	\$15,629	\$0		\$0	
Revenue Source:								
Investment Income	184	509	125	2,096	0	-100%	0	0%
Revenue from Other Agencies	1,126,048	14,782	0	12,422	0	-100%	0	0%
Total Revenue	1,126,232	15,291	125	14,518	0	-100%	0	0%
Use of Funds:								
Services & Supplies	43	242	250	151	0	-100%	0	0%
Prewett Park	923,591	17,977	9,227	9,227	0	-100%	0	0%
Transfer Out	0	0	0	20,769	0	-100%	0	0%
Total Use of Funds	923,634	18,219	9,477	30,147	0	-100%	0	0%
Ending Balance, June 30	\$18,557	\$15,629	\$6,277	\$0	\$0		\$0	

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2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

RESIDENTIAL DEVELOPMENT ALLOCATION FUND (319)

The Residential Development Allocation Program (RDA) was adopted May 14, 2002, by the City Council. It required that allocations be obtained prior to receiving residential development entitlements and ultimately, the issuance of building permits for residential projects. A Development Allocation is the right to proceed, subject to all applicable requirements, to obtain entitlements. This enacted process was to provide funding for specific capital improvements projects as approved by the City Council. The ordinance has expired.

RESIDENTIAL DEVELOPMENT ALLOCATION (FUND 319) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$406,011	\$412,388	\$380,690	\$380,690	\$4,718		\$4,768	
Revenue Source:								
Investment Income	1,412	1,942	100	5,000	100	-98%	100	0%
Contributions	140,000	0	0	0	0	0%	0	0%
Total Revenue	141,412	1,942	100	5,000	100	-98%	100	0%
Expenditures:								
Services & Supplies	135,035	33,640	380,172	380,972	50	-100%	50	0%
Total Expenditures	135,035	33,640	380,172	380,972	50	-100%	50	0%
Ending Balance, June 30	\$412,388	\$380,690	\$618	\$4,718	\$4,768		\$4,818	

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2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

DEVELOPMENT IMPACT FEE FUND (321) – Development Impact Fees (DIFs) were established pursuant to Ordinance 2079-C-S in March 2014. Every person who develops or redevelops land in the City shall pay a DIF with the issuance of a building permit to defray the cost of certain public facilities required to serve new development within the City. The following DIFs have been created: Administrative Facilities Fee, Parks and Recreation Facilities Fee, Police Facilities Fee and Public Works Facilities Fee.

DEVELOPMENT IMPACT FEE (FUND 321)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$53,284	\$396,815	\$577,225	\$577,225	\$1,427,048		\$3,125,444	
Revenue Source:								
Investment Income	1,685	1535	7,500	15,000	30,000	100%	40,000	33%
Development Impact Fees	342,516	179,845	258,950	836,492	1,669,998	100%	1,669,998	0%
Total Revenue	344,201	181,380	266,450	851,492	1,699,998	100%	1,709,998	1%
Expenditures:								
Services & Supplies	670	970	1,500	1,600	1,500	-6%	1,500	0%
Internal Services	0	0	69	69	102	48%	102	0%
Total Expenditures	670	970	1,569	1,669	1,602	-4%	1,602	0%
Ending Balance, June 30	\$396,815	\$577,225	\$842,106	\$1,427,048	\$3,125,444		\$4,833,840	

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2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

HILLCREST ASSESSMENT DISTRICT #26 CONSTRUCTION FUND (361)

The Hillcrest Assessment District No. 26 Construction Fund accounts for the expenditures related to the assessment district.

HILLCREST AD (FUND 361)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$374,811	\$374,053	\$367,500	\$367,500	\$371,156		\$375,319	
Revenue Source:								
Investment Income	1,253	1,721	800	5,000	5,000	0%	1,500	-70%
Total Revenue	1,253	1,721	800	5,000	5,000	0%	1,500	-70%
Expenditures:								
Services & Supplies	761	712	800	800	800	0%	400	-50%
Wildhorse Left Turn project	466	6,743	222,782	500	0	-100%	230,000	100%
Internal Services	784	819	44	44	37	-16%	37	0%
Total Expenditures	2,011	8,274	223,626	1,344	837	-38%	230,437	27431%
Ending Balance, June 30	\$374,053	\$367,500	\$144,674	\$371,156	\$375,319		\$146,382	

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2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

LONE DIAMOND ASSESSMENT DISTRICT #27/32 CONSTRUCTION FUND (376)

The Lone Diamond Assessment District #27/31 Construction Fund accounts for the expenditures related to this assessment district.

LONE DIAMOND ASSESSMENT DISTRICT CONSTRUCTION FUND (FUND 376) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$477,302	\$486,618	\$104,755	\$104,755	\$98,594		\$16,062	
Revenue Source:								
Investment Income	1,643	3,197	500	1,500	500	-67%	400	-20%
Charges for Services	13,190	7	0	1	0	-100%	0	0%
Total Revenue	14,833	3,204	500	1,501	500	-67%	400	-20%
Expenditures:								
Services & Supplies	3,235	3,709	7,183	7,179	7,275	1%	7,278	0%
Capital Projects	0	0	0	0	0	0%	0	0%
Transfers Out	0	379,000	0	0	75,000	100%	0	-100%
Internal Services	2,282	2,358	483	483	757	57%	757	0%
Total Expenditures	5,517	385,067	7,666	7,662	83,032	984%	8,035	-90%
Ending Balance, June 30	\$486,618	\$104,755	\$97,589	\$98,594	\$16,062		\$8,427	

ANTIOCH

2019-21 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

HILLCREST/HIGHWAY 4 BRIDGE BENEFIT DISTRICT (391)

The Hillcrest/Highway 4 Bridge Benefit District was formed to collect fees to build the bridge going over State Route Highway 4. This district was formed for anyone that lives or plans construction in this area that will benefit from the construction of the bridge.

HILLCREST/HIGHWAY 4 BRIDGE DISTRICT (FUND 391) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$138,628	\$138,778	\$139,336	\$139,336	\$141,197		\$92,883	
Revenue Source:								
Investment Income	464	628	650	2,000	2,000	0%	2,000	0%
Bridge Fees	0	229	0	177	0	-100%	0	0%
Total Revenues	464	857	650	2,177	2,000	-8%	2,000	0%
Expenditures:								
Services & Supplies	282	266	300	300	50,300	16667%	300	-99%
Internal Services	32	33	16	16	14	-13%	14	0%
Total Expenditures	314	299	316	316	50,314	15822%	314	-99%
Ending Balance, June 30	\$138,778	\$139,336	\$139,670	\$141,197	\$92,883		\$94,569	

DEBT SERVICE FUNDS

ANTIOCH

2019-21 OPERATING BUDGET

DEBT SERVICE FUNDS

The City maintains one Debt Service fund to account for debt obligations of the general government. The following fund account for debt service activity for the Honeywell lighting project.

HONEYWELL DEBT SERVICE FUND (416) – In 2009, the City entered into a lease agreement with Bank of America for funding of interior building lighting retrofit, and street and park lighting retrofit. The project is being completed by Honeywell. Funds to pay for the lease are from energy savings generated from the specific projects. The final lease payment is due July 2020.

HONEYWELL DEBT SERVICE (FUND 416) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Transfers In	533,075	538,834	544,651	544,830	550,922	1%	46,315	-92%
Total Revenues	533,075	538,834	544,651	544,830	550,922	1%	46,315	-92%
Expenditures:								
Debt Service	533,075	538,834	544,651	544,651	550,525	1%	45,918	-92%
Internal Services	0	0	179	179	397	122%	397	0%
Total Expenditures	533,075	538,834	544,830	544,830	550,922	1%	46,315	-92%
Ending Balance, June 30	\$0	\$0	(\$179)	\$0	\$0		\$0	

ENTERPRISE FUNDS

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

The City maintains five enterprise funds. Operating revenues and expenses of these funds generally result from providing services in connection with the fund's principal ongoing operations. Below is a summary of the City's Enterprise Funds.

SUMMARY OF ENTERPRISE FUNDS								
Fund	Fund #	Estimated Balance 7/1/19	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/20	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/21
Water	611	\$27,795,573	\$39,944,000	\$36,253,911	\$31,485,662	\$40,944,000	\$36,761,296	\$35,668,366
Water System Improvement	612	1,490,977	1,430,000	1,606,570	1,314,407	1,450,000	8,570	2,755,837
Sewer	621	5,138,907	6,820,475	7,533,652	4,425,730	6,820,475	8,148,884	3,097,321
Sewer System Improvement	622	1,511,482	970,000	159,341	2,322,141	1,025,000	159,341	3,187,800
Marina	631	440,877	592,100	917,534	115,443	597,100	997,389	(284,846)
Total Enterprise Funds		\$36,377,816	\$49,756,575	\$46,471,008	\$39,663,383	\$50,836,575	\$46,075,480	\$44,424,478

NOTE: Negative balances are due to the recognition of Enterprise Fund share of City Net Pension and OPEB Liabilities with the implementation of GASB68 and 75.

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611)

The Water Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing water service through more than 31,000 service connections throughout Antioch to more than 100,000 consumers. The cost of treating the water, transporting it and maintaining the distribution infrastructure, including 326 miles of mainlines is also accounted for in this fund.

WATER FUND SUMMARY (FUND 611)								
Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$19,391,362	\$22,535,923	\$29,081,001	\$29,081,001	\$27,795,573		\$31,485,662	
Revenue Source:								
Investment Income	121,004	164,768	25,000	700,000	500,000	-29%	500,000	0%
Charges for Services	29,814,918	35,682,552	34,826,992	37,848,273	39,074,000	3%	40,074,000	3%
Revenue from Other Agencies	0	0	10,000,000	10,000,000	0	-100%	0	0%
Other	45,362	12,154	18,873	53,380	20,000	-63%	20,000	0%
Transfers in	235,800	0	0	0	350,000	100%	350,000	0%
Total Revenues:	30,217,084	35,859,474	44,870,865	48,601,653	39,944,000	-18%	40,944,000	3%
Expenditures:								
Personnel	4,932,351	6,503,974	7,364,798	6,387,249	7,820,049	22%	8,399,260	7%
Services & Supplies	15,843,251	18,117,437	23,231,437	24,072,766	22,458,900	-7%	23,081,338	3%
Capital Projects	2,035,638	3,505,991	19,638,669	16,739,369	4,340,000	-74%	3,644,000	-16%
Transfers Out	589,643	236,211	1,487,677	1,471,537	387,775	-74%	389,511	0%
Internal Services	948,966	950,783	1,216,160	1,216,160	1,247,187	3%	1,247,187	0%
Total Expenditures	24,349,849	29,314,396	52,938,741	49,887,081	36,253,911	-27%	36,761,296	1%
Ending Balance with Net Pension & OPEB Liability	\$25,258,597	\$29,081,001	\$21,013,125	\$27,795,573	\$31,485,662		\$35,668,366	
PPA for OPEB Liability	(2,722,674)	0	0	0	0		0	
Revised Ending Balance	\$22,535,923	\$29,081,001	\$21,013,125	\$27,795,573	\$31,485,662		\$35,668,366	
Net Pension Liability	\$12,203,012	\$13,271,072	\$13,271,072	\$13,271,072	\$13,271,072		\$13,271,072	
Net OPEB Liability	0	2,509,046	2,509,046	2,509,046	2,509,046		2,509,046	

ANTIOCH
2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER FUND SUMMARY OF STAFFING			
	Funded 2018-19	Funded 2019-20	Funded 2020-21
Funded FTE's:			
Water Supervision	6.58	6.98	6.98
Water Production	11.00	12.00	12.00
Water Distribution	26.75	30.35	30.35
Water Meter Reading	2.00	0.00	0.00
Warehouse & Central Stores	1.60	0.00	0.00
Water Public Buildings & Facilities	0.50	1.00	1.00
Total Funded FTE's	48.43	50.33	50.33

The Water Fund includes the following programs: Water Supervision, Water Production, Water Distribution, Meter Reading, Warehouse & Central Stores, and Capital Projects. Beginning in fiscal year 2020, the Water Meter Reading and Warehouse & Central Stores divisions are being consolidated into Water Distribution.

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER SUPERVISION (611-2310)

Water Supervision provides for administration and management for the treatment, production and distribution of treated water, as well as the City's Meter Reading, Backflow Prevention programs and the City's Central Stores Operation. Personnel provide effective leadership, direction, planning, work scheduling, participation in and monitoring of an effective employee safety training program; prepare annual budgets; annual, monthly and quarterly reports; maintain and oversee compliance with Local, State, Federal, Department of Health regulations and AWWA standards including water quality; oversee mandated programs and ensure guidelines for compliance for valve turning, hydrant flushing and backflow prevention programs. Managers evaluate employee performance; monitor division activities and budgets; develop and implement innovative programs designed to improve department efficiency and effectiveness; develop bid specifications; monitor contract work for compliance; and respond to citizen inquiries. This activity is also responsible for administering the activities associated with the State of California Underground Storage Tank Cleanup Fund and the Public Works Maintenance Management System.

WATER SUPERVISION (611-2310)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Sources of Funds:								
Charges for Services	29,426,543	35,458,810	34,538,992	37,560,273	39,034,000	4%	40,034,000	3%
Investment Income	121,004	164,768	25,000	700,000	500,000	-29%	500,000	0%
Other	45,362	12,154	18,873	53,380	20,000	-63%	20,000	0%
Transfers In	235,800	0	0	0	350,000	100%	350,000	0%
Total Source of Funds	29,828,709	35,635,732	34,582,865	38,313,653	39,904,000	4%	40,904,000	3%
Use of Funds:								
Personnel	1,027,425	1,223,113	1,353,369	1,153,849	1,404,469	22%	1,507,208	7%
Services & Supplies	639,581	748,291	800,232	813,707	841,444	3%	864,182	3%
Transfers Out	589,643	236,211	1,477,677	1,461,537	387,775	-73%	389,511	0%
Internal Services	903,077	902,768	178,295	178,295	173,770	-3%	173,770	0%
Total Use of Funds	3,159,726	3,110,383	3,809,573	3,607,388	2,807,458	-22%	2,934,671	5%
Funded FTE's	6.58	6.58	6.58	6.58	6.98		6.98	

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER PRODUCTION (611-2320)

Within Water Production, funds are allocated to provide water treatment operations, impounding dam and reservoir booster pumping, raw water pumping from the San Joaquin River and the Contra Costa Canal. Also included in this activity are laboratory work, all fresh water storage reservoirs and all chemical and electrical costs.

WATER PRODUCTION (611-2320)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	1,298,795	1,685,740	1,902,591	1,739,530	2,144,544	23%	2,312,125	8%
Services & Supplies	11,174,596	12,885,025	17,856,977	16,866,697	15,252,175	-10%	15,795,916	4%
Internal Services	0	0	328,716	328,716	334,798	2%	334,798	0%
Total Use of Funds	12,473,391	14,570,765	20,088,284	18,934,943	17,731,517	-6%	18,442,839	4%
Funded FTE's	11.00	11.00	11.00	11.00	12.00		12.00	

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER DISTRIBUTION (611-2330)

This Program is charged with the responsibility of maintaining the City's treated and raw water distribution systems in safe and serviceable conditions, administering a Water Conservation Program focused on providing residential, commercial and irrigation customers with education and assistance to conserve the City's treated water supply. The system delivers treated water to residential, commercial and irrigation customers. Personnel maintain approximately 383 miles of water main, over 31,000 service connections and meters, over 2,400 backflow prevention devices, maintain, repair and flush approximately 3,443 fire hydrants and exercise system valves. Personnel staff a 24-hour Stand-by System to respond to emergency calls.

WATER DISTRIBUTION (611-2330)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Charges for Services	47,230	82,978	8,000	8,000	340,000	4150%	340,000	0%
Total Source of Funds	47,230	82,978	8,000	8,000	340,000	4150%	340,000	0%
Use of Funds:								
Personnel	2,093,793	2,976,306	3,494,686	2,956,006	4,116,130	39%	4,378,832	6%
Services & Supplies	3,402,128	4,024,055	3,773,703	5,578,486	6,365,281	14%	6,421,240	1%
Transfers Out	0	0	10,000	10,000	0	-100%	0	0%
Internal Services	0	0	584,832	584,832	694,772	19%	694,772	0%
Total Use of Funds	5,495,921	7,000,361	7,863,221	9,129,324	11,176,183	22%	11,494,844	3%
Funded FTE's	25.25	26.75	26.75	26.75	30.35		30.35	

*Divisions 2340 (Water Meter Reading) and 2620 (Warehouse & Central Stores) being consolidated into this division beginning in FY20.

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

METER READING (611-2340)

Personnel assigned to the meter reading activity are primarily responsible for reading approximately 31,700 water meters each month. Additionally, staff responds to meter related problems such as leaks, replacement of broken or missing meter boxes and lids, turning on and off water at the request of the City's Finance Department, installation of new services, replacement of defective or vandalized meters, replacement of meter transponders, respond to customer requests for billing information and distributes water conservation information.

METER READING (611-2340)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	262,482	205,123	293,629	213,693	0	-100%	0	0%
Services & Supplies	280,934	296,893	501,356	505,863	0	-100%	0	0%
Internal Services	0	0	38,160	38,160	0	-100%	0	0%
Total Use of Funds	543,416	502,016	833,145	757,716	0	-100%	0	0%
Funded FTE's	2.00	2.00	2.00	2.00	0.00		0.00	

*Division being consolidated into division 2330 (Water Distribution) beginning in FY20

ANTIOCH
2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WAREHOUSE & CENTRAL STORES (611-2620)

Warehouse and Central Stores is responsible for the procurement, storage and distribution of stock and nonstock items used by the City's various departments and operations, and is the receiving and distribution point for all supplies purchased. This program also provides a variety of other services to departments, such as fire extinguisher service and lock and key repair services.

WAREHOUSE & CENTRAL STORES (611-2620)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Charges for Services	341,145	140,764	280,000	280,000	0	-100%	0	0%
Total Source of Funds	341,145	140,764	280,000	280,000	0	-100%	0	0%
Use of Funds:								
Personnel	166,940	202,911	197,671	197,671	0	-100%	0	0%
Services & Supplies	346,012	163,173	299,169	308,013	0	-100%	0	0%
Internal Services	45,889	48,015	46,663	46,663	0	-100%	0	0%
Total Use of Funds	558,841	414,099	543,503	552,347	0	-100%	0	0%
Funded FTE's	1.60	1.60	1.60	1.60	0.00		0.00	

*Division being consolidated into division 2330 (Water Distribution) beginning in FY20

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER CAPITAL PROJECTS (611-2550)

WATER PUBLIC BUILDINGS AND FACILITIES - CIP (611-2550)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	82,916	210,781	122,852	126,500	154,906	22%	201,095	30%
WTP Renovation	0	0	950,000	950,000	0	-100%	0	0%
Water Studies & Planning	63,955	194,498	591,547	591,547	455,000	-23%	155,000	-66%
Water Plant Solids Handling Improv.	0	0	500,000	50,000	100,000	100%	500,000	400%
WTP Drainage Capture	0	0	100,000	100,000	0	-100%	0	0%
Storage Reservoir Rehabilitation	0	0	0	0	0	0%	1,100,000	100%
Plant A Raw Water Valve Replace.	0	0	0	0	200,000	100%	0	-100%
Plant B Basin Repair/Replace.	0	0	0	0	0	0%	409,000	100%
Re-coat Surface of Clearwalls	0	0	0	0	300,000	100%	0	-100%
WTP Improvements	125,779	112,642	330,000	330,000	485,000	47%	480,000	-1%
James Donlong Pump Station Upgrades	0	0	250,000	150,000	600,000	300%	0	-100%
Hillcrest Pump Station Rehab	287	0	600,000	150,000	900,000	500%	0	-100%
River Pumping Station Rehab	0	0	250,000	100,000	0	-100%	0	0%
Sunset Booster Pump Station	806,454	0	0	0	0	0%	0	0%
WTP Electrical Upgrade	57,980	665	44,335	44,335	1,300,000	2832%	0	-100%
Desalination Plant-High Purification	282,058	621,694	13,388,501	13,388,501	0	-100%	0	0%
Cathodic Assessment Project	21,519	134,014	215,986	215,986	0	-100%	0	0%
Zone 1 Transmission Pipeline Rehab	464,436	8,202	0	0	0	0%	0	0%

Table continued on next page

ANTIOCH
2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER CAPITAL PROJECTS (611-2550) (Continued)

WATER PUBLIC BUILDINGS AND FACILITIES - CIP (611-2550)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds (Continued):								
WTP Disinfection Improvements	213,170	2,434,276	418,300	644,000	0	-100%	0	0%
WTP Applied Channel Rehabilitation	0	0	1,000,000	0	0	0%	0	0%
Plant A Filter Valves Replacement	0	0	1,000,000	25,000	0	0%	1,000,000	100%
Internal Services	0	0	39,494	39,494	43,847	11%	43,847	0%
Total Use of Funds	2,118,554	3,716,772	19,801,015	16,905,363	4,538,753	-73%	3,888,942	-14%
Funded FTE's	0.75	0.75	0.50	0.50	1.00		1.00	

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2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

WATER SYSTEM IMPROVEMENT (612)

Fees are collected from developers to fund offsite or oversize facilities in three areas: water storage, plant expansion and other facilities including oversized mains.

WATER SYSTEM IMPROVEMENT (FUND 612) Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$3,022,424	\$3,390,795	\$3,632,779	\$3,632,779	\$1,490,977		\$1,314,407	
Revenue Source:								
Current Service Charges	390,088	411,825	260,800	1,057,134	1,400,000	32%	1,400,000	0%
Investment Income	238,749	15,083	5,000	45,000	30,000	-33%	50,000	67%
Total Revenues	628,837	426,908	265,800	1,102,134	1,430,000	30%	1,450,000	1%
Expenditures:								
Services & Supplies	6,237	12,069	7,000	7,000	6,000	-14%	8,000	33%
Water Main Replacement	252,499	165,415	2,242,103	2,242,103	1,600,000	-29%	0	-100%
WTP Disinfection Improvements	0	5,667	994,333	994,333	0	-100%	0	0%
Internal Services	1,730	1,773	500	500	570	14%	570	0%
Total Expenditures	260,466	184,924	3,243,936	3,243,936	1,606,570	-50%	8,570	-99%
Ending Balance, June 30	\$3,390,795	\$3,632,779	\$654,643	\$1,490,977	\$1,314,407		\$2,755,837	

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621)

The Sewer Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing wastewater collection, storm drain and channel maintenance services for the City of Antioch.

SEWER FUND SUMMARY (FUND 621)								
Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$9,795,347	\$8,183,846	\$7,855,053	\$7,855,053	\$5,138,907		\$4,425,730	
Revenue Source:								
Investment Income	45,365	57,186	50,000	150,000	60,000	-60%	60,000	0%
Charges for Services	5,754,704	6,031,853	6,162,957	6,162,957	6,409,475	4%	6,409,475	0%
Other	21,448	7,306	1,000	262,715	1,000	-100%	1,000	0%
Transfer in – General Fund	157,200	0	0	0	350,000	100%	350,000	0%
Total Revenues	5,978,717	6,096,345	6,213,957	6,575,672	6,820,475	4%	6,820,475	0%
Expenditures:								
Personnel	2,512,744	3,335,679	3,471,100	3,474,156	3,544,320	2%	3,796,152	7%
Services & Supplies	1,789,763	2,061,709	2,606,630	2,647,185	2,704,000	2%	2,753,955	2%
Capital Projects	1,121,866	607,220	1,371,872	1,179,372	350,000	-70%	650,000	86%
Transfers Out	1,032,713	223,707	1,449,974	1,433,829	374,991	-74%	388,436	4%
Internal Services	194,269	196,823	557,276	557,276	560,341	1%	560,341	0%
Total Expenditures	6,651,355	6,425,138	9,456,852	9,291,818	7,533,652	-19%	8,148,884	8%
Ending Balance with Net Pension & OPEB Liability	\$9,122,709	\$7,855,053	\$4,612,158	\$5,138,907	\$4,425,730		\$3,097,321	
PPA for OPEB Liability	(938,863)	0	0	0	0		0	
Revised Ending Balance	\$8,183,846	\$7,855,053	\$4,612,158	\$5,138,907	\$4,425,730		\$3,097,321	
Net Pension Liability	\$4,962,388	\$5,506,488	\$5,506,488	\$5,506,488	\$5,506,488		\$5,506,488	
Net OPEB Liability	0	865,988	865,988	865,988	865,988		865,988	

ANTIOCH
2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

SEWER FUND SUMMARY OF STAFFING			
	Funded 2018-19	Funded 2019-20	Funded 2020-21
Funded FTE's:			
Wastewater Supervision	3.46	24.80	24.80
Wastewater Collection	21.14	0.00	0.00
Wastewater CIP	0.50	0.50	0.50
Total Funded FTE's:	25.10	25.30	25.30

The Sewer Fund includes the following programs: Wastewater Supervision, Wastewater Collection, and Sewer Capital Projects. Wastewater Collection division being consolidated into Wastewater Supervision division beginning in FY20.

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

WASTEWATER SUPERVISION (621-2210)

Wastewater Supervision is responsible for providing administrative and managerial functions to the City's wastewater collections system. This function provides direct supervision for Wastewater Collections and Storm Drain and Channel Maintenance. Personnel provide effective leadership; direction; planning; work scheduling; participation and monitoring of an effective employee safety training program; prepare annual budgets; monthly and quarterly reports; maintain and oversee compliance with State, Federal and Health Department regulations; oversee and evaluate employee performance; monitor division activities and budgets; implement innovative programs to improve efficiency and over all effectiveness; develop bid specifications; arrange for and monitor contract work for compliance. This function is responsible to participate in and ensure compliance with the State's newly mandated program for monitoring and reporting sewer system overflows (SSO's).

SEWER-WASTEWATER SUPERVISION (621-2210)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Investment Income	45,365	57,186	50,000	150,000	60,000	-60%	60,000	0%
Charges for Service	5,754,704	6,031,853	6,162,957	6,162,957	6,409,475	4%	6,409,475	0%
Other	1,337	7,225	0	0	1,000	100%	1,000	0%
Transfers In	157,200	0	0	0	350,000	100%	350,000	0%
Total Source of Funds	5,958,606	6,096,264	6,212,957	6,312,957	6,820,475	8%	6,820,475	0%
Use of Funds:								
Personnel	352,342	517,789	614,806	617,862	3,421,922	454%	3,665,886	7%
Services & Supplies	199,604	239,649	244,487	280,535	2,704,000	864%	2,753,955	2%
Transfers Out	1,032,713	223,707	1,439,974	1,423,829	374,991	-74%	388,436	4%
Internal Services	194,269	196,823	79,223	79,223	541,281	583%	541,281	0%
Total Use of Funds	1,778,928	1,177,968	2,378,490	2,401,449	7,042,194	193%	7,349,558	4%
Funded FTE's	3.66	3.56	3.56	3.46	24.80		24.80	

*Division 2220 (Wastewater Collection) being consolidated into this division beginning in FY20

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2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

WASTEWATER COLLECTION (621-2220)

The Wastewater Collection activity is primarily responsible for maintaining an estimated 319 miles of sanitary sewer system and approximately 31,700 residential and commercial sewer lateral connections. This program also performs through contract, root foaming, manhole rehabilitation, infiltration control, spot repairs and cleaning of larger trunk lines. Employees in this activity have begun a comprehensive program of televising, archiving and benchmarking the overall condition of the sewer system infrastructure. Information will be used to establish maintenance requirements, the need for repairs and development of CIP projects. Personnel also assist in staffing an alternative work shift and 24-hour Stand-by system that responds to emergency after hour calls for service.

SEWER-WASTEWATER COLLECTION (621-2220)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Other	20,111	81	1,000	262,715	0	-100%	0	0%
Total Source of Funds	20,111	81	1,000	262,715	0	-100%	0	0%
Use of Funds:								
Personnel	2,079,874	2,627,632	2,733,442	2,733,442	0	-100%	0	0%
Services & Supplies	1,590,159	1,822,060	2,362,143	2,366,650	0	-100%	0	0%
Transfers Out	0	0	10,000	10,000	0	-100%	0	0%
Internal Services	0	0	456,741	456,741	0	-100%	0	0%
Total Use of Funds	3,670,033	4,449,692	5,562,326	5,566,833	0	-100%	0	0%
Funded FTE's	20.14	21.14	21.14	21.14	0.00		0.00	

*Division being consolidated into division 2210 (Wastewater Supervision) beginning in FY20

ANTIOCH
2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

SEWER CAPITAL PROJECTS (621-2570)

The following capital projects are to be expended from the Sewer Fund:

SEWER-WASTEWATER COLLECTION CAPITAL PROJECTS (621-2570)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	80,528	190,258	122,852	122,852	122,398	0%	130,266	6%
Trenchless Rehabilitation	1,117,766	603,720	1,029,372	1,029,372	200,000	-81%	500,000	150%
Corrosion Rehab	1,121,866	3,500	342,500	150,000	150,000	0%	150,000	0%
Internal Services	0	0	21,312	21,312	19,060	-11%	19,060	0%
Total Use of Funds	2,320,160	797,478	1,516,036	1,323,536	491,458	-63%	799,326	63%
Funded FTE's	0.75	0.75	0.75	0.50	0.50		0.50	

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2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER SYSTEM IMPROVEMENT (622)

Sewer Facility Expansion Fund is set up to track the development fees collected from developers to fund offsite or to oversize sewer facilities and replace inadequate sewers.

SEWER SYSTEM IMPROVEMENT (FUND 622)								
Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$1,471,784	\$1,217,697	\$1,103,909	\$1,103,909	\$1,511,482		\$2,322,141	
Revenue Source:								
Current Service Charges	293,102	160,381	127,750	504,327	950,000	88%	1,000,000	5%
Investment Income	7,510	5,143	2,500	15,000	20,000	33%	25,000	25%
Total Revenues	300,612	165,524	130,250	519,327	970,000	87%	1,025,000	6%
Expenditures:								
Services & Supplies	5,202	3,971	56,925	58,703	8,703	-85%	8,703	0%
L St Sewer Main Replacement	518,156	0	0	0	0	0%	0	0%
Sewer Main Replacement	30,039	273,975	314,638	50,000	150,000	200%	150,000	0%
Internal Services	1,302	1,366	3,051	3,051	638	-79%	638	0%
Total Expenditures	554,699	279,312	374,614	111,754	159,341	43%	159,341	0%
Ending Balance, June 30	\$1,217,697	\$1,103,909	\$859,545	\$1,511,482	\$2,322,141		\$3,187,800	

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2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631)

The Marina Fund accounts for the revenues and expenditures related to operating and maintaining a municipal Marina for the City of Antioch.

MARINA FUND SUMMARY (FUND 631)								
Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$222,624	\$8,554	\$906,154	\$906,154	\$440,877		\$115,443	
Revenue Source:								
Investment Income	1,117	1,787	250	15,000	1,000	-93%	1,000	0%
Charges for Services	527,606	607,139	599,048	599,048	586,100	-2%	591,100	1%
Revenue from Other Agencies	0	31,835	364,562	364,562	0	-100%	0	0%
Other	26,916	255	20,000	14,932	5,000	-67%	5,000	0%
Sale of Property	0	1,200,000	0	0	0	0%	0	0%
Transfers In	0	0	120,000	0	0	0%	0	100%
Total Revenues	555,639	1,841,016	1,103,860	993,542	592,100	-40%	597,100	1%
Expenses:								
Personnel	230,372	298,614	314,846	238,881	272,816	14%	372,804	37%
Services & Supplies	182,941	231,003	278,534	327,477	268,035	-18%	274,170	2%
Debt Service	256,023	255,755	206,035	206,035	205,996	0%	181,389	-12%
Capital Projects	33,236	90,878	563,386	563,386	0	-100%	0	0%
Transfers Out	1,755	1,774	1,793	1,793	1,813	1%	152	-92%
Internal Services	65,382	65,392	121,247	121,247	168,874	39%	168,874	0%
Total Expenses	769,709	943,416	1,485,841	1,458,819	917,534	-37%	997,389	9%
Ending Balance, June 30	\$8,554	\$906,154	\$524,173	\$440,877	\$115,443		(\$284,846)	
Net Pension Liability	\$540,081	\$591,440	\$591,440	\$591,440	\$591,440		\$591,440	

ANTIOCH
2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA FUND SUMMARY OF STAFFING			
Funded FTE's:	Funded 2018-19	Funded 2019-20	Funded 2020-21
Marina Administration	0.445	2.75	2.75
Marina Maintenance	0.850	0.00	0.00
Marina Boat Launch	0.150	0.00	0.00
Total Funded FTE's:	1.445	2.75	2.75

The Marina Fund includes the following programs: Marina Administration, Marina Maintenance, Marina Boat Launch and Marina Capital Projects. Marina Maintenance and Marina Boat Launch divisions being consolidated into Marina Administration beginning in FY20.

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA ADMINISTRATION FUND (631-2410)

The Marina Administration is responsible for overseeing the management of a seven-day-a-week pleasure boat marina operation. Tasks include renting berths, monitoring occupancy, maintaining records, providing security, enforcing ordinances and State laws, collecting rents, selling fuel and oil, communicating with and supplying timely and accurate reports to State and local governmental agencies and providing various customer services. This activity is also responsible for managing the Marina leases and has been successful in seeking grants for marina improvements and operations.

MARINA ADMINISTRATION (631-2410)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Sources of Funds:								
Investment Income	1,117	1,787	250	15,000	1,000	-93%	1,000	0%
Charges for Service	509,802	586,748	576,048	576,048	586,100	2%	591,100	1%
Other	26,901	255	20,000	14,932	5,000	-67%	5,000	0%
Sale of Property	0	1,200,000	0	0	0	0%	0	0%
Transfer in from General Fund	0	0	120,000	0	0	0%	0	100%
Total Source of Funds	537,820	1,788,790	716,298	605,980	592,100	-2%	597,100	1%
Use of Funds:								
Personnel	49,812	67,088	81,041	89,133	272,816	206%	372,804	37%
Services & Supplies	152,984	200,115	243,184	292,127	268,035	-8%	274,170	2%
Debt Service	256,023	255,755	206,035	206,035	205,996	0%	181,389	-12%
Transfers Out	1,755	1,774	1,793	1,793	1,813	1%	152	-92%
Internal Services	65,382	65,392	39,134	39,134	168,874	332%	168,874	0%
Total Use of Funds	525,956	590,124	571,187	628,222	917,534	46%	997,389	9%
Funded FTE's	1.105	0.2550	0.4450	0.4450	2.75		2.75	

*Divisions 2420 (Marina Maintenance) and 2425 (Marina Boat Launch) being consolidated into here beginning FY20.

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2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA MAINTENANCE (631-2420)

The Marina Maintenance activity provides for maintenance and repairs of the Marina facility. The main activity consists of general maintenance of Marina buildings, piers, docks and structures, including electrical, mechanical, plumbing and carpentry, upkeep of the grounds and landscaping, cleaning and maintaining the public and berth's restrooms and showers and the marina parking lot and pedestrian paths. Personnel from the Parks Division also provide limited support to Marina operations by assisting with landscape and vandalism problems as needed.

MARINA MAINTENANCE (631-2420)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Use of Funds:								
Personnel	164,952	203,909	194,339	132,451	0	-100%	0	0%
Services & Supplies	29,032	27,835	30,050	30,050	0	-100%	0	0%
Internal Services	0	0	77,089	77,089	0	-100%	0	0%
Total Use of Funds	193,984	231,744	301,478	239,590	0	-100%	0	0%
Funded FTE's	0.85	0.85	0.85	0.85	0.00		0.00	

*Division being consolidated into 2410 (Marina Administration) beginning in FY20

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA CAPITAL PROJECTS (631-2510)

The purpose of this division is to account for the implementation of capital projects at the Antioch Marina Facility, maintaining and upgrading the City's capital investment in the Marina infrastructure and land.

MARINA CAPITAL PROJECTS (631-2510)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Sources of Funds:								
Revenue from other Agencies	0	31,835	364,562	364,562	0	-100%	0	0%
Total Source of Funds	0	31,835	364,562	364,562	0	-100%	0	0%
Use of Funds:								
Marina Projects	0	77,551	88,824	88,824	0	-100%	0	
Marina Launch Ramp Phase II	167	0	0	0	0	0%	0	0%
Marina Launch Ramp Restroom	0	13,327	474,562	474,562	0	-100%	0	0%
Marina Kayak Launch Facility	31,947	0	0	0	0	0%	0	0%
Passive Fuel System	1,122	0	0	0	0	0%	0	0%
Total Use of Funds	33,236	90,878	563,386	563,386	0	-100%	0	0%

ANTIOCH

2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA BOAT LAUNCH (631-2425)

This division was established to account for the activity of the boat launch facility located at the Marina.

MARINA BOAT LAUNCH (631-2425)*								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Charges for Services	17,804	20,391	23,000	23,000	0	-100%	0	0%
Total Source of Funds	17,804	20,391	23,000	23,000	0	-100%	0	0%
Use of Funds:								
Personnel	15,608	27,617	39,466	17,297	0	-100%	0	0%
Services & Supplies	925	3,053	5,300	5,300	0	-100%	0	0%
Internal Services	0	0	5,024	5,024	0	-100%	0	0%
Total Use of Funds	16,533	30,670	49,790	27,621	0	-100%	0	0%
Funded FTE's	0.30	0.30	0.30	0.30	0.00		0.00	

*Division being consolidated into 2410 (Marina Administration) beginning in FY20

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2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

PREWETT PARK FUND (641)

The Antioch Water Park is a signature feature within the community. It was the first amenity developed in the 100-acre Prewett Community Park in 1996 and has become a traditional experience for multi-generations of residents. The complex includes five exhilarating slides and an activity pool for different age groups. Highly qualified staff provides important water safety and swim instruction, health and fitness classes, and safe, summer fun for older youth and teens. The Antioch Water Park is the largest youth employer in the community and hires approximately 150 young adults who gain life-long employment skills each season.

Picnic and park areas, natural landscapes, concession operations, and a reservable community room complement the water park experience. The facility includes office space for recreation staff, lifeguards and swim instructors, and the equipment vital to operating the facility in a safe manner. There are locker rooms for guests also. Construction and development of the facility was provided by Mello Roos funds.

Rivers, lakes, streams and trails are an integral part of the community landscape. The Antioch Water Park provides a unique connection to water for all residents – from becoming water safe to protecting environmental resources.

Starting in FY19, this fund is being consolidated into the Recreation Special Revenue Fund as division 219-4630, Water Park Operations. The FY19 budget is being revised to reflect this consolidation.

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2019-21 OPERATING BUDGET

ENTERPRISE FUNDS

PREWETT PARK FUND (641) (Continued)

PREWETT PARK SUMMARY (FUND 641)								
Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	(\$734,525)	(\$784,221)	(\$899,981)	(\$899,981)	\$0		\$0	
Revenue Source:								
Investment Income	251	285	300	0	0	0%	0	0%
Revenue from Other Agencies	0	0	58,109	0	0	0%	0	0%
Current Service Charges	846,477	891,463	897,000	0	0	0%	0	0%
Other Revenue	9,437	5,005	3,500	0	0	0%	0	0%
Reclassification of Pension/OPEB	0	0	0	904,841	0	-100%	0	0%
Transfer in from General Fund	669,500	491,200	469,500	0	0	0%	0	0%
Transfer in from Child Care Fund	35,000	35,000	35,000	0	0	0%	0	0%
Total Revenue	1,560,665	1,422,953	1,463,409	904,841	0	-100%	0	0%
Expenditures:								
Personnel	831,919	870,696	788,340	0	0	0%	0	0%
Services & Supplies	684,091	658,055	665,504	0	0	0%	0	0%
Transfers Out	9,856	9,962	10,070	4,860	0	-100%	0	0%
Total Expenditures	1,525,866	1,538,713	1,463,914	4,860	0	-100%	0	0%
Ending Balance with Net Pension & OPEB Liability	(\$699,726)	(\$899,981)	(\$900,486)	\$0	\$0		\$0	
PPA for OPEB Liability	(84,495)	0	0	0	0		0	
Revised Ending Balance	(\$784,221)	(\$899,981)	(\$900,486)	\$0	\$0		\$0	
Net Pension Liability	\$884,215	\$967,095	\$967,095	\$0	\$0		\$0	
Net OPEB Liability	0	77,707	77,707	0	0		0	

	Funded 2018-19	Funded 2019-20	Funded 2020-21
Funded FTE's:			
Water Park Operations	0.00	0.00	0.00
Total Funded FTE's	0.00	0.00	0.00

INTERNAL SERVICE FUNDS

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2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated City department for other departments on a cost reimbursement basis. Internal Service Funds are also used to account for specific purposes that benefit the City as a whole, such as the Loss Control Fund. Internal Service Funds are considered Proprietary funds.

The City maintains four Internal Service Funds, which are listed below in the Internal Service Funds Summary table.

SUMMARY OF INTERNAL SERVICE FUNDS								
Internal Service Fund Title	Fund #	Estimated Balance 7/1/19	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/20	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/21
Vehicle Replacement	569	\$3,515,089	\$841,086	\$1,007,150	\$3,349,025	\$836,086	\$1,007,150	\$3,177,961
Vehicle Maintenance	570	397,885	1,541,000	1,813,634	125,251	1,796,000	1,866,207	55,044
Information Services	573	2,117,323	2,042,607	2,618,500	1,541,430	2,149,497	2,547,155	1,143,772
Loss Control	580	181,448	1,915,250	2,090,559	6,139	2,400,250	2,386,799	19,590
TOTAL INTERNAL SERVICE FUNDS		\$6,211,745	\$6,339,943	\$7,529,843	\$5,021,845	\$7,181,833	\$7,807,311	\$4,396,367

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2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

VEHICLE REPLACEMENT FUND (569)

Vehicle Replacement is included in the Vehicle Equipment Replacement Fund. The fund accounts for the replacement of vehicles and equipment used by all City departments. The source of revenue for this fund is rental fees charged to the various departments.

VEHICLE REPLACEMENT (FUND 569) Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$2,219,058	\$2,564,158	\$4,050,371	\$4,050,371	\$3,515,089		\$3,349,025	
Revenue Source:								
Investment Income	8,379	7,841	14,000	60,000	30,000	-50%	25,000	-17%
Current Service Charges	683,980	651,466	651,466	651,466	791,086	21%	791,086	0%
Other	81,375	860,554	10,000	34,683	20,000	-42%	20,000	0%
Total Revenues	773,734	1,519,861	675,466	746,149	841,086	13%	836,086	-1%
Expenditures:								
Equipment	428,634	33,648	1,279,497	1,280,997	1,006,500	-21%	1,006,500	0%
Internal Services	0	0	434	434	650	50%	650	0%
Total Expenditures	428,634	33,648	1,279,931	1,281,431	1,007,150	-21%	1,007,150	0%
Ending Balance, June 30	\$2,564,158	\$4,050,371	\$3,445,906	\$3,515,089	\$3,349,025		\$3,177,961	

ANTIOCH

2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

VEHICLE EQUIPMENT MAINTENANCE FUND (570)

Vehicle Repair and maintenance is included in the Vehicle Equipment Maintenance Fund. The fund accounts for the maintenance and repair of vehicles and equipment used by all City departments. The source of revenue for this fund is rental fees charged to the various departments.

Fleet Services is responsible for all maintenance and repairs of the City's fleet of vehicles and equipment, including small municipal equipment such as mowers, saws, blowers and edgers. Fleet services provides the following services: support to other divisions in the form of design and fabrication; develops equipment and contract work specifications; purchases vehicles; arranges for disposal of retired vehicles and equipment, provides fueling services to the City's fleet; provides a variety of reports and schedules for other departments.

EQUIPMENT MAINTENANCE (FUND 570)								
Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$366,837	\$493,236	\$340,821	\$340,821	\$397,885		\$125,251	
Revenue Source:								
Investment Income	436	800	100	5,000	500	-90%	500	0%
Current Service Charges	1,593,307	1,416,734	1,732,000	1,695,000	1,530,000	-10%	1,785,000	17%
Other	22,241	5,351	11,000	11,300	10,500	-7%	10,500	0%
Total Revenues	1,615,984	1,422,885	1,743,100	1,711,300	1,541,000	-10%	1,796,000	17%
Expenditures:								
Personnel	524,958	530,463	587,367	574,020	702,297	22%	746,548	6%
Services & Supplies	814,399	884,775	1,092,895	1,080,216	1,111,337	3%	1,119,659	1%
Internal Services	150,228	160,062	0	0	0	0%	0	0%
Total Expenditures	1,489,585	1,575,300	1,680,262	1,654,236	1,813,634	10%	1,866,207	3%
Ending Balance, June 30	\$493,236	\$340,821	\$403,659	\$397,885	\$125,251		\$55,044	
				Funded 2018-19	Funded 2019-20		Funded 2020-21	
Total Funded FTE'S				4.43	4.39		4.39	

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2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573)

The Information Systems Department serves as an internal service provider to all City departments. The department encompasses the City's computer technology and telecommunications systems. Departmental responsibilities include all television productions, security systems, special project management and support of all City computer systems including Finance and Police systems; planning, implementing and supporting all information system upgrades and replacements, including personal computers, servers, data networks; coordinating Internet services; providing service and maintenance of the City's telephone systems; management and support of GIS related activities throughout the City; and providing planning and oversight of the City's equipment replacement fund.

Information Systems Department Divisions are: Information Services Administration, Network and Personal Computer Support Services, Telephone Systems Program, GIS Support Systems, and Office Equipment Replacement.

INFORMATION SYSTEMS FUND 573 Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$1,816,990	\$1,829,070	\$2,413,100	\$2,413,100	\$2,117,323		\$1,541,430	
Revenue Source:								
Investment Income	5,716	4,802	10,000	30,000	15,000	-50%	10,000	-33%
Current Service Charges	1,522,911	1,694,032	1,754,700	1,569,225	1,577,625	1%	1,662,625	5%
Other	0	439,617	0	0	0	0%	0	0%
Transfers In	269,186	318,146	429,948	397,658	449,982	13%	476,872	6%
Total Revenues	1,797,813	2,456,597	2,194,648	1,996,883	2,042,607	2%	2,149,497	5%
Expenditures:								
Personnel	941,727	1,073,818	1,214,147	1,221,558	1,323,295	8%	1,502,145	14%
Services & Supplies	656,713	600,394	1,181,723	974,413	1,193,597	22%	943,402	-21%
Internal Services	187,293	198,355	96,689	96,689	101,608	5%	101,608	0%
Total Expenditures	1,785,733	1,872,567	2,492,559	2,292,660	2,618,500	14%	2,547,155	-3%
Ending Balance, June 30	\$1,829,070	\$2,413,100	\$2,115,189	\$2,117,323	\$1,541,430		\$1,143,772	

ANTIOCH
2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

INFORMATION SERVICES FUND SUMMARY OF STAFFING			
Funded FTE's:	Funded 2018-19	Funded 2019-20	Funded 2020-21
Information Services	1.10	1.10	1.10
Network Support & PCs	3.75	3.75	4.75
Telephone System	0.15	0.15	0.15
GIS Support	3.00	3.00	3.00
Total Funded FTEs	8.00	8.00	9.00

INFORMATION SERVICES ADMINISTRATION (573-1410)

Information Services Administration provides for the automation activities of the City. The primary responsibilities are in support of City-wide network, network security, phones, Police systems, television productions, and project management.

2018-2019 Accomplishments:

- Determined Council Meeting backup location and installed A/V system
- Installed A/V systems in City Hall 3rd floor and Managers conference rooms
- Replaced all edge data switches
- Implementation of Office365 host email environment
- Implementation of hosted email security, archiver, and Office365 backup solution
- Replaced all print servers
- Upgraded and replaced antivirus server
- OneSolution/Executime server migration
- Installed Wi-Fi at NRCC

2020 & 2021 Objectives:

- Replace City Hall security cameras
- Develop organizational software application portfolio

ANTIOCH

2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

2020 & 2021 Objectives:

- Replace PD's CAD/RMS system
- Review/Revamp departmental policies and procedures
- Replace Building Permit system
- Work with all other City departments to develop an Information Systems roadmap
- Work with PD to add additional community cameras throughout the City
- Replace PD building's security camera system
- Council Chambers interior refresh
- Move user files to Office365
- Setup departmental websites and move departmental files to Office365
- Upgrade PD to Office365
- Upgrade desktops to Windows10
- Upgrade PD community room A/V
- Replace virtual server hardware
- Install and configure redundant internet connections for PD and CH

INFORMATION SERVICES ADMINISTRATION (573-1410)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Investment Income	5,716	4,802	10,000	30,000	15,000	-50%	10,000	-33%
Billings to Departments	390,000	435,000	455,000	0	0	0%	0	0%
Total Source of Funds	395,716	439,802	465,000	30,000	15,000	-50%	10,000	-33%
Use of Funds:								
Personnel	264,270	256,265	265,516	271,783	280,253	3%	291,005	4%
Services & Supplies	82,536	91,994	98,571	21,665	27,930	29%	28,468	2%
Internal Services	102,245	108,694	0	0	0	0%	0	0%
Total Use of Funds	449,051	456,953	364,087	293,448	308,183	5%	319,473	4%
Funded FTE's	1.10	1.10	1.10	1.10	1.10		1.10	

ANTIOCH
2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

NETWORK AND PERSONAL COMPUTER SUPPORT SERVICES (573-1420)

Network and Personal Computer Support Services is responsible for the operating environment and customer support of the City's personal computers, servers, data networks and Internet services.

2018-2019 Accomplishments:

- Maintained 296 computers and 29 servers
- Replace all edge data switches
- Implementation of Office365 host email environment
- Implementation of hosted email security, archiver, and Office365 backup solution
- Replaced all print servers
- Upgraded and replaced antivirus server
- Deployed new Internal Affairs solution for PD
- Upgraded Marina Wi-Fi
- Deployed ShotSpotter for PD Dispatch
- OneSolution/Executime server migration

2020 & 2021 Objectives:

- Uptime of 99% on network
- Implement web-based work order request system for I.S.
- Upgrade building permit software
- Replace security camera system in and around PD
- Replace police vehicle MDS units
- Research and implement new backup application, or upgrade current system to latest version
- Upgrade interview room recording system
- Upgrade Water Plant connection to City Hall
- Replace PD's CAD/RMS system
- Move user files to Office365
- Setup departmental websites and move departmental files to Office365
- Replace/upgrade all remaining 2008 servers
- Upgrade PD to Office365
- Upgrade desktops to Windows 10
- Upgrade PD community room A/V

ANTIOCH

2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

2020 & 2021 Objectives:

- Replace virtual server hardware
- Install and configure redundant internet connections for PD and CH
- Replace City Hall security cameras

INFORMATION SERVICES - NETWORK SUPPORT & PC'S (573-1420)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Billings to Departments	700,000	830,000	880,000	1,280,054	1,280,054	0%	1,365,054	7%
Total Source of Funds	700,000	830,000	880,000	1,280,054	1,280,054	0%	1,365,054	7%
Use of Funds:								
Personnel	382,310	473,217	516,693	523,584	562,973	8%	702,891	25%
Services & Supplies	257,878	284,457	397,535	317,435	429,919	35%	378,046	-12%
Internal Services	53,436	56,486	0	0	0	0%	0	0%
Total Use of Funds	693,624	814,160	914,228	841,019	992,892	18%	1,080,937	9%
Funded FTE'S	2.75	3.75	3.75	3.75	3.75		4.75	

ANTIOCH

2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

TELEPHONE SYSTEMS SERVICES (573-1430) Telephone Systems Services provides service and maintenance of the City's telephone systems.

2018-2019 Accomplishments:

- 98% uptime of telephone switches.
- Over 50 add/move/delete changes
- Replaced all edge data switches
- Replaced phone vendor alert system
- Replaced automated call distribution system

2020 & 2021 Objectives:

- Uptime of 99.99% for telephone system.
- Research Unified Communication (UC), linking telephone system with email system

INFORMATION SERVICES - TELEPHONE SYSTEM (573-1430)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Current Service Charges	187,524	181,832	182,500	191,971	189,671	-1%	189,671	0%
Total Source of Funds	187,524	181,832	182,500	191,971	189,671	-1%	189,671	0%
Use of Funds:								
Personnel	25,960	26,188	28,990	28,623	30,087	5%	31,377	4%
Services & Supplies	108,686	97,293	119,017	90,112	92,122	2%	92,138	0%
Internal Services	13,490	14,241	0	0	0	0%	0	0%
Total Use of Funds	148,136	137,722	148,007	118,735	122,209	3%	123,515	1%
Funded FTE'S	0.15	0.15	0.15	0.15	0.15		0.15	

ANTIOCH

2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

GIS SUPPORT SYSTEMS (573-1435)

GIS Support systems is responsible for the management and support of GIS-related activities throughout the City's different departments. Major activities include design, development, and maintenance of numerous spatial databases, acquisition and data conversion of assessor parcel data from Contra Costa County's Public Works Department, GIS data linkage to internal software applications, as well as management of all GIS data exchanged between the City and outside consultants or contractors. The GIS division also provides support to all departments for GIS software applications over the City's internal network and support for Public Works Maintenance Management System.

INFORMATION SERVICES - GIS SUPPORT SERVICES (573-1435)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Current Service Charges	103,000	150,000	140,000	0	0	0%	0	0%
Transfers In	269,186	318,146	429,948	397,658	449,982	13%	476,872	6%
Total Source of Funds	372,186	468,146	569,948	397,658	449,982	13%	476,872	6%
Use of Funds:								
Personnel	269,187	318,148	402,948	397,568	449,982	13%	476,872	6%
Services & Supplies	49,658	70,709	166,600	145,201	143,626	-1%	144,750	1%
Internal Services	13,757	14,527	96,088	96,088	100,272	4%	100,272	0%
Total Use of Funds	332,602	403,384	665,636	638,857	693,880	9%	721,894	4%
Funded FTE'S	3.00	3.00	3.00	3.00	3.00		3.00	

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2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

OFFICE EQUIPMENT REPLACEMENT (573-1440)

Office Equipment Replacement is the holding fund for charges paid by departments throughout the City to provide the means to pay for the orderly replacement of obsolete office equipment, computers and major software items.

INFORMATION SERVICES - OFFICE EQUIPMENT REPLACEMENT (573-1440)								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Source of Funds:								
Current Service Charges	142,387	97,200	97,200	97,200	107,900	11%	107,900	0%
Other	0	439,617	0	0	0	0%	0	0%
Total Source of Funds	142,387	536,817	97,200	97,200	107,900	11%	107,900	0%
Use of Funds:								
Services & Supplies	157,955	55,941	400,000	400,000	500,000	25%	300,000	-40%
Internal Services	4,365	4,407	601	601	1,336	122%	1,336	0%
Total Use of Funds	162,320	60,348	400,601	400,601	501,336	25%	301,336	-40%

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2019-21 OPERATING BUDGET

INTERNAL SERVICE FUNDS

LOSS CONTROL FUND (580)

The Loss Control Program provides consultation services to City departments in the area of workers' compensation claim cost control, and compliance with California OSHA requirements. Staff in this fund is also responsible for assisting departments in maintaining a safe workplace for employees by managing an aggressive health and safety program.

LOSS CONTROL (FUND 580)								
Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$368,369	\$251,485	\$41,548	\$41,548	\$181,448		\$6,139	
Revenue Source:								
Investment Income	(142)	988	250	250	250	0%	250	0%
Revenue from Other Agencies	15,000	0	0	0	0	0%	0	0%
Current Service Charges	1,736,543	1,652,179	2,240,000	1,969,708	1,915,000	-3%	2,400,000	25%
Other	0	5,108	0	0	0	0%	0	0%
Total Revenue	1,751,401	1,658,275	2,240,250	1,969,958	1,915,250	-3%	2,400,250	25%
Expenditures:								
Personnel	0	0	0	0	90,996	100%	196,000	115%
Services & Supplies	1,837,976	1,836,359	2,204,523	1,801,878	1,975,762	10%	2,166,998	10%
Internal Services	30,309	31,853	28,180	28,180	23,801	-16%	23,801	0%
Total Expenditures	1,868,285	1,868,212	2,232,703	1,830,058	2,090,559	14%	2,386,799	14%
Ending Balance, June 30	\$251,485	\$41,548	\$49,095	\$181,448	\$6,139		\$19,590	
Funded FTE's	0.00	0.00	0.00	0.00	1.00		1.00	

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ANTIOCH PUBLIC FINANCING AUTHORITY

ANTIOCH

2019-21 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

The Antioch Public Financing Authority (APFA) is a joint powers authority organized by the City of Antioch and the Antioch Development Agency under the laws of the State of California. The Authority was organized to provide financial assistance to the City by financing real and personal property and improvements for the benefit of the residents of the City and surrounding areas.

The APFA maintains the following funds:

- APFA 2015A Lease Revenue Refunding Bonds – Portion related to refunding 2001 ABAG Bonds (410)
- APFA 2015A Lease Revenue Refunding Bonds – Portion related to refunding APFA 2002A&B Lease Revenue Bonds (417)

ANTIOCH PUBLIC FINANCING AUTHORITY (APFA) COMBINED STATEMENT OF APFA DEBT SERVICE FUNDS								
APFA Debt Issue	Fund #	Estimated Balance 7/1/19	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/20	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/21
2015A Lease Revenue Refunding Bonds	410	\$1,201,256	\$345,278	\$345,278	\$1,201,256	\$345,273	\$345,273	\$1,201,256
2015A Lease Revenue Refunding Bonds	417	1,651	1,457,622	1,457,622	1,651	1,496,872	1,496,872	1,651
TOTAL APFA		\$1,202,907	\$1,802,900	\$1,802,900	\$1,202,907	\$1,842,145	\$1,842,145	\$1,202,907

ANTIOCH

2019-21 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

APFA 2015A LEASE REVENUE REFUNDING BONDS (410) (Portion related to refunding 2001 ABAG bonds)

In February 2015, Antioch Public Financing Authority (APFA) Lease Revenue Refunding Bonds were issued to refinance the APFA 2002 A&B Lease Revenue Bonds and the ABAG 2001A Lease Revenue Bonds. The APFA leases the police facility and animal shelter to the City under a site and facility lease and the base rental payments made by the City represent the debt service on the new bonds. This fund accounts for the portion related to the ABAG bonds and debt service is paid by the General Fund. Final debt service is May 2031.

2015A LEASE REVENUE REFUNDING BONDS (FUND 410) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$3,500	\$302	\$1,201,499	\$1,201,499	\$1,201,256		\$1,201,256	
Revenue Source:								
Investment Income	32	0	0	0	0	0%	0	0%
Other	343,024	4,472	350,102	4,910	0	-100%	0	0%
Transfer In – General Fund	0	1,543,287	344,250	344,777	345,278	0%	345,273	0%
Total Revenues	343,056	1,547,759	694,352	349,687	345,278	-1%	345,273	0%
Expenditures:								
Services & Supplies	4,554	5,112	5,852	5,375	420	-92%	415	0%
Debt Service	341,700	341,450	344,250	344,250	344,750	0%	344,750	0%
Internal Services	0	0	305	305	108	-65%	108	0%
Total Expenditures	346,254	346,562	350,407	349,930	345,278	-1%	345,273	0%
Ending Balance, June 30	\$302	\$1,201,499	\$1,545,444	\$1,201,256	\$1,201,256		\$1,201,256	

ANTIOCH

2019-21 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

APFA 2015A LEASE REVENUE REFUNDING BONDS (417) (Portion related to refunding APFA 2002 A&B Lease Revenue Bonds)

In February 2015, Antioch Public Financing Authority (APFA) Lease Revenue Refunding Bonds were issued to refinance the APFA 2002 A&B Lease Revenue Bonds and the ABAG 2001A Lease Revenue Bonds. The APFA leases the police facility and animal shelter to the City under a site and facility lease and the base rental payments made by the City represent the debt service on the new bonds. This fund accounts for the portion related to the 2002 A&B bonds and debt service is reimbursed by Successor Agency to the Antioch Development Agency. Final debt service is May 2032.

2015A LEASE REVENUE REFUNDING BONDS (FUND 417) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$1,475	\$1,287	\$2,095	\$2,095	\$1,651		\$1,651	
Revenue Source:								
Investment Income	119	1,000	0	342	0	-100%	0	0%
Transfer in from ADA Retirement	1,354,322	1,388,280	1,420,000	1,419,047	1,457,622	3%	1,496,872	3%
Total Revenues	1,354,441	1,389,280	1,420,000	1,419,389	1,457,622	3%	1,496,872	3%
Expenditures:								
Services & Supplies	2,134	2,174	2,300	2,150	2,150	0%	2,150	0%
Debt Service	1,352,450	1,386,250	1,417,650	1,417,650	1,455,400	3%	1,494,650	3%
Internal Services	45	48	33	33	72	118%	72	0%
Total Expenditures	1,354,629	1,388,472	1,419,983	1,419,833	1,457,622	3%	1,496,872	3%
Ending Balance, June 30	\$1,287	\$2,095	\$2,112	\$1,651	\$1,651		\$1,651	

**CITY OF ANTIOCH AS
SUCCESSOR AGENCY AND
HOUSING SUCCESSOR TO THE
ANTIOCH DEVELOPMENT
AGENCY**

ANTIOCH

2019-21 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

The Antioch Development Agency (Agency or ADA) was formed June 25, 1974, for the purpose of renovating designated areas within the City limits. Project areas were designated to receive tax increment funds based on redevelopment formulas. The redevelopment funds were targeted for slum and blight areas. There are currently four former redevelopment areas in Antioch encompassing 2,082 acres, which is 11.6% of the City's incorporated area.

Effective February 1, 2012, all redevelopment agencies throughout California were abolished with AB 1X26, the Dissolution Act. The City of Antioch elected to become the Successor Agency and Housing Successor to the Antioch Development Agency. The role of the City in these capacities is to oversee the wind-down of redevelopment and pay enforceable obligations of the former Antioch Development Agency until satisfied. As a result, the former Low and Moderate Income Housing Fund of the City has been re-named the Housing Fund and will account for the enforceable obligations of the former Antioch Development Agency related to activities of the former Low and Moderate Income Housing Fund. Expenses comprise administration of existing housing loans (rental rehabilitation, first time homebuyer, housing rehabilitation). Prior to dissolution, housing activities were funded by a 20% set-aside of tax increment revenues from the five project areas of the Antioch Development Agency. This set-aside is eliminated with dissolution, and obligations after February 1st will be funded with existing fund balance from the Low and Moderate Income Housing Fund and any loan repayments that may be received. The City as Successor Agency has also established the Redevelopment Obligation Retirement Fund to account for the receipt of property taxes from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency. The payment of taxes occurs in June and January of each year to pay for obligations for the following six-month period as listed on the Successor Agency's approved Recognized Obligation Payment Schedule (ROPS).

SUMMARY OF SUCCESSOR AGENCY AND HOUSING SUCCESSOR FUNDS								
Fund	Fund #	Estimated Balance 7/1/19	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/20	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/21
Housing Fund	227	\$19,792,260	\$240,284	\$1,731,231	\$18,301,313	\$240,284	\$971,231	\$17,570,366
Redevelopment Obligation Retirement Fund	239	2,064,623	1,930,035	3,096,772	897,886	1,680,888	1,960,905	617,869
Successor Agency Project Area #1 Debt Service	431	150,162	149,799	148,779	151,182	149,759	148,739	152,202
Total Successor Agency and Housing Successor Funds		\$22,007,045	\$2,320,118	\$4,976,782	\$19,350,381	\$2,070,931	\$3,080,875	\$18,340,437

ANTIOCH

2019-21 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

HOUSING FUND (227)

The former Low and Moderate Income Housing Fund has been renamed to the Housing Fund with the election by the City to become Housing Successor the Antioch Development Agency. The Housing Fund accounts for outstanding enforceable obligations relating to existing housing activities. A large portion of the fund balance represents the balance of housing loan receivables due the agency as well as a deferred set aside due from the Successor Agency.

HOUSING FUND (FUND 227)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$19,267,653	\$19,443,133	\$19,594,967	\$19,594,967	\$19,792,260		\$18,301,313	
Revenue Source:								
Investment Income	50,528	12,865	13,000	136,705	13,000	-90%	13,000	0%
Other	334,580	317,429	288,033	240,584	227,284	-6%	227,284	0%
Total Revenue	385,108	330,294	301,033	377,289	240,284	-36%	240,284	0%
Expenditures:								
Enforceable Obligations	75,923	17,851	0	0	0	0%	0	0%
Services & Supplies	133,705	160,609	1,010,525	164,625	1,685,525	924%	925,525	-45%
Internal Services	0	0	15,371	15,371	45,706	197%	45,706	0%
Total Expenditures	209,628	178,460	1,025,896	179,996	1,731,231	862%	971,231	-44%
Ending Balance, June 30	\$19,443,133	\$19,594,967	\$18,870,104	\$19,792,260	\$18,301,313		\$17,570,366	

ANTIOCH

2019-21 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

REDEVELOPMENT OBLIGATION RETIREMENT FUND (239)

This fund was established by the City as Successor Agency to the Antioch Development Agency to account for property tax receipts from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency.

REDEVELOPMENT OBLIGATION RETIREMENT FUND (FUND 239) Statement of Revenues, Expenditures and Change in Net Position								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$3,803,679	\$3,158,768	\$1,380,850	\$1,380,850	\$2,064,623		\$897,886	
Revenue Source:								
Taxes ¹	3,938,195	2,058,429	2,008,013	2,891,332	1,922,035	-34%	1,675,888	-13%
Investment Income	(4,644)	15,172	5,000	15,000	8,000	-47%	5,000	0%
Total Revenue	3,933,551	2,073,601	2,013,013	2,906,332	1,930,035	-34%	1,680,888	-13%
Expenditures:								
Administration/Other	75,909	571,430	100,000	90,000	66,925	-26%	50,000	-25%
Transfers Out ²	4,502,553	3,280,089	1,923,020	2,099,484	3,023,375	44%	1,904,433	-37%
Internal Services	0	0	33,075	33,075	6,472	-80%	6,472	0%
Total Expenditures	4,578,462	3,851,519	2,056,095	2,222,559	3,096,772	39%	1,960,905	-37%
Ending Balance, June 30	\$3,158,768	\$1,380,850	\$1,337,768	\$2,064,623	\$897,886		\$617,869	

¹NOTE: The County distributes taxes each June and January to pay for obligations due for the upcoming six-month period. The payment expected in June will cover expenditures for the period of July through December. Therefore, revenues will not equal expenditures due to the timing difference of what period the money received covers.

²NOTE: Transfers Out are to the Antioch Public Financing Authority Fund to pay for debt service on the 2002 Lease Revenue Bonds and 2015A Lease Revenue Bonds for which the former Antioch Development Agency was obligated to pay, and debt service funds for the 2000 & 2009 Tax Allocation Bonds.

ANTIOCH

2019-21 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT SERVICE AREA #1 (431) – This fund accounts for the repayment of the 2009 Tax Allocation Bonds. Details of the outstanding bond issues are as follows:

2009 Series Tax Allocation Bonds – These bonds were issued in 2009 and purchased directly by the State of California Department of Water Resources for the Markley Creek Remediation Project. The final debt service payment is scheduled to occur in September 2027.

SUCCESSOR AGENCY PROJECT AREA #1 DEBT SERVICE (FUND 431) Statement of Revenues, Expenditures and Change in Fund Balance								
	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Revised	2019-20 Proposed	% Change	2020-21 Proposed	% Change
Beginning Balance, July 1	\$147,733	\$147,568	\$147,913	\$147,913	\$150,162		\$151,182	
Revenue Source:								
Investment Income	115	1,276	15	2,248	1,020	-55%	1,020	0%
Transfer In ¹	1,558,505	1,562,906	153,020	147,289	148,779	1%	148,739	0%
Total Revenues	1,558,620	1,564,182	153,035	149,537	149,799	0%	149,759	0%
Expenditures:								
Debt Service	1,558,785	1,563,837	153,020	147,070	148,532	1%	148,492	0%
Internal Services	0	0	218	218	247	13%	247	0%
Total Expenditures	1,558,785	1,563,837	153,238	147,288	148,779	1%	148,739	0%
Ending Balance, June 30	\$147,568	\$147,913	\$147,710	\$150,162	\$151,182		\$152,202	

¹NOTE: Transfer in is from the Redevelopment Obligation Retirement Fund to pay for debt service.

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SUPPLEMENTARY INFORMATION

ANTIOCH

2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

ANTIOCH PUBLIC FINANCING AUTHORITY 2015A LEASE REVENUE REFUNDING BONDS DEBT SCHEDULE

Fiscal Year	2001 ABAG Refinanced Portion		APFA 2002 A&B Refinanced Portion		Aggregate Debt Service	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments
2014-15	\$3,840,000	\$ -	\$19,315,000	\$ -	\$23,155,000	\$ -
2015-16	3,700,000	347,167	18,925,000	1,392,528	22,625,000	1,739,694
2016-17	3,525,000	341,700	18,385,000	1,352,450	21,910,000	1,694,150
2017-18	3,345,000	341,450	17,795,000	1,386,250	21,140,000	1,727,700
2018-19	3,155,000	344,250	17,150,000	1,417,650	20,305,000	1,761,900
2019-20	2,955,000	344,750	16,435,000	1,455,400	19,390,000	1,800,150
2020-21	2,745,000	344,750	15,645,000	1,494,650	18,390,000	1,839,400
2021-22	2,525,000	344,250	14,775,000	1,535,150	17,300,000	1,879,400
2022-23	2,290,000	348,250	13,820,000	1,576,650	16,110,000	1,924,900
2023-24	2,050,000	341,500	12,780,000	1,613,900	14,830,000	1,955,400
2024-25	1,795,000	344,500	11,650,000	1,651,900	13,445,000	1,996,400
2025-26	1,530,000	341,750	10,420,000	1,695,400	11,950,000	2,037,150
2026-27	1,250,000	343,500	9,165,000	1,658,900	10,415,000	2,002,400
2027-28	955,000	344,500	7,570,000	1,936,150	8,525,000	2,280,650
2028-29	650,000	339,750	5,855,000	1,976,400	6,505,000	2,316,150
2029-30	325,000	344,500	4,005,000	2,025,650	4,330,000	2,370,150
2030-31	-	334,750	2,055,000	2,070,150	2,055,000	2,404,900
2031-32	-	-	-	2,116,650	-	2,116,650
TOTALS		\$5,491,317		\$28,355,828		\$33,847,144

- **ABAG 2001 Portion - Debt payments reimbursed by Antioch Public Golf Corporation**
- **APFA 2002A&B Portion – Debt payments reimbursed by the Successor Agency to the Antioch Development Agency**

ANTIOCH

2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

MARINA - LOAN REPAYMENT SCHEDULES

FISCAL YEAR	#84-21-45		#85-21-130		#86-21-166		#87-21-59	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments
1989-90	\$2,000,000							
1999-91	1,953,343	\$166,657	\$3,000,000					
1991-92	1,903,886	166,657	2,945,081	\$234,919	\$500,000		\$715,198	\$43,460
1992-93	1,851,461	166,657	2,886,867	234,919	491,607	\$31,893	704,154	42,309
1993-94	1,805,528	139,644	2,837,468	195,516	483,236	31,053	694,334	42,309
1994-95	1,747,133	139,644	2,769,638	195,516	473,929	31,053	683,271	42,309
1995-96	1,686,110	139,644	2,698,756	195,516	464,203	31,053	671,709	42,309
1996-97	1,622,341	139,644	2,624,684	195,516	454,039	31,053	659,627	42,309
1997-98	1,555,702	139,644	2,547,279	195,516	443,418	31,053	647,001	42,309
1998-99	1,486,065	139,644	2,466,390	195,516	432,318	31,053	633,807	42,309
1999-00	1,413,294	139,644	2,381,862	195,516	420,720	31,053	620,019	42,389
2000-01	1,336,349	140,543	2,292,825	196,220	408,579	31,073	605,531	42,389
2001-02	1,255,942	140,543	2,199,783	196,220	395,892	31,073	590,391	37,550
2002-03	1,226,926	85,533	2,153,929	144,844	388,571	25,136	579,408	37,550
2003-04	1,196,605	85,533	2,106,012	144,844	380,921	25,136	567,932	37,550
2004-05	1,164,919	85,533	2,055,938	144,844	372,927	25,136	555,939	37,550
2005-06	1,131,807	85,533	2,003,611	144,844	364,572	25,136	543,406	37,550
2006-07	1,097,205	85,533	1,948,930	144,844	355,842	25,136	530,309	37,550
2007-08	1,061,047	85,533	1,891,788	144,844	346,719	25,136	516,623	37,550
2008-09	1,023,261	85,533	1,832,074	144,844	337,185	25,136	502,321	37,550
2009-10	983,775	85,533	1,769,673	144,844	327,223	25,136	487,376	37,550
2010-11	942,511	85,533	1,704,465	144,844	316,812	25,136	471,758	37,550
2011-12	899,391	85,533	1,636,322	144,844	305,932	25,136	455,437	37,550
2012-13	854,331	85,533	1,565,112	144,844	294,563	25,136	438,381	37,550
2013-14	807,243	85,533	1,490,698	144,844	282,682	25,136	420,559	37,550
2014-15	758,036	85,533	1,412,936	144,844	270,267	25,136	401,934	37,550
2015-16	706,627	85,521	1,331,674	144,844	257,293	25,136	382,471	37,550
2016-17	684,102	54,323	1,246,755	144,844	243,735	25,136	362,132	37,550
2017-18	660,564	54,323	1,158,021	144,838	229,567	25,136	340,878	37,550
2018-19	635,966	54,323	1,121,107	89,025	214,762	25,136	318,667	37,535
2019-20	610,261	54,323	1,082,532	89,025	199,312	25,115	295,472	22,716

ANTIOCH

2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

Marina Loan Repayment Schedules (Continued)								
Fiscal Year	#84-21-45		#85-21-130		#86-21-166		#87-21-59	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments	Balance	P&I Payments
2020-21	583,400	54,323	1,042,221	89,025	192,956	15,325	286,053	22,716
2021-22	555,330	54,323	1,000,096	89,025	186,314	15,325	276,209	22,716
2022-23	525,997	54,323	956,075	89,025	179,373	15,325	265,923	22,716
2023-24	495,344	54,323	910,073	89,025	172,119	15,325	255,173	22,716
2024-25	463,311	54,323	862,002	89,025	164,540	15,325	243,940	22,716
2025-26	429,837	54,323	811,767	89,025	156,619	15,325	232,201	22,716
2026-27	394,857	54,323	759,271	89,025	148,342	15,325	219,934	22,716
2027-28	358,303	54,323	704,413	89,025	139,692	15,325	207,115	22,716
2028-29	320,103	54,323	647,087	89,025	130,653	15,325	193,719	22,716
2029-30	280,185	54,323	587,181	89,025	121,208	15,325	179,721	22,716
2030-31	238,470	54,323	524,579	89,025	111,337	15,325	165,092	22,716
2031-32	194,878	54,323	459,160	89,025	101,022	15,325	149,805	22,716
2032-33	149,325	54,323	390,797	89,025	90,243	15,325	133,831	22,716
2033-34	101,722	54,323	319,358	89,025	78,979	15,325	117,137	22,716
2034-35	51,976	54,323	244,704	89,025	67,208	15,325	99,692	22,716
2035-40	0	54,315	0	267,050	0	76,540	0	113,542
TOTALS		\$4,042,468		\$6,328,863		\$1,070,252		\$1,554,568

ANTIOCH

2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

HONEYWELL CAPITAL LEASE REPAYMENT SCHEDULE

FISCAL YEAR	DEBT SERVICE HONEYWELL CAPITAL LEASE	
	Balance	Payments
	\$4,050,000	\$0
2010-11	3,866,518	374,295
2011-12	3,450,500	504,160
2012-13	3,191,908	510,606
2013-14	2,820,589	516,140
2014-15	2,425,375	521,729
2015-16	2,005,038	527,374
2016-17	1,558,291	533,076
2017-18	1,083,782	538,834
2018-19	580,093	544,651
2019-20	45,735	550,525
2020-21	-	45,918
TOTALS		\$5,167,308

*Debt service on this capital lease is paid by various funds in the following manner:

General Fund:	6.92%
Animal Services Fund:	.11%
SLLMD Admin Fund:	1.18%
Marina Fund:	.33%
Water Fund:	2.32%
Prewett Water Park Fund:	1.85%
Recreation Fund:	1.95%
Gas Tax Fund:	85.34%

ANTIOCH

2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT REPAYMENT SCHEDULES

FISCAL YEAR	DEBT SERVICE AREA #1 2009 TAB'S		DEBT SERVICE AREA #1 Deferred Set-Aside*	
	Balance	Payments	Balance	Payments
1995-96	\$-	\$-	\$4,933,576	\$-
1996-97	-	-	4,823,017	110,559
1997-98	-	-	4,100,909	722,108
1998-99	-	-	3,956,879	144,030
1999-00	-	-	3,812,849	144,030
2000-01	-	-	3,787,849	25,000
2001-02	-	-	3,762,849	25,000
2002-03	-	-	3,737,849	25,000
2003-04	-	-	3,712,849	25,000
2004-05	-	-	3,687,849	25,000
2005-06	-	-	3,662,849	25,000
2006-07	-	-	3,637,849	25,000
2007-08	-	-	3,612,849	25,000
2008-09	-	-	3,587,849	25,000
2009-10	2,080,841	23,594	3,562,849	25,000
2010-11	1,985,498	148,206	3,537,849	25,000
2011-12	1,891,432	144,762	3,537,849	-
2012-13	1,794,313	144,730	3,537,849	-
2013-14	1,694,977	144,697	3,537,849	-
2014-15	1,593,058	144,664	3,349,891	187,958
2015-16	1,488,489	144,629	3,127,573	222,318
2016-17	1,381,201	144,594	2,537,847	589,726
2017-18	1,271,124	144,558	2,208,944	328,903
2018-19	1,158,184	144,520	1,675,796	533,148
2019-20	1,042,309	144,482	258,822	1,416,974
2020-29	-	1,154,358	-	258,822
TOTALS		\$2,627,794		\$4,933,576

*Repayment of this obligation calculated annually using 2013/14 base tax year established as required under redevelopment dissolution

ANTIOCH

2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY

Account Groups: Account groups are used to establish accounting control of general fixed assets and the unmatured principal of general long-term obligations. Assets and liabilities of these funds are neither spendable resources nor do they require current appropriation. Therefore, they are accounted for separately from the governmental fund types.

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Activity: Departmental efforts which contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

Agency Funds: Agency funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds.

Appropriation: An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame. An appropriation is usually limited in amount and as to time when it may be expended. Operational appropriations usually expire at fiscal year end.

Assessed Valuation: A dollar value placed on real estate or other property by Contra Costa County as a basis for levying property taxes.

Assessment District: Defines area of land that is benefited by the acquisition, construction, or maintenance of a public improvement. An assessment is levied and collected in the regular property tax bill to fund the improvements.

Assets: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit: A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end funds, salaries, reserves, and cash on hand.

Beginning/Ending (Unappropriated) Fund Balance/Net Position: Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

Bond: A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate.

Budget: A plan of financial activity for a specified period of time indicating all planned revenues and expenses for the budget period (July 1 through June 30). The budget is proposed until it has been approved by the City Council.

Budget Amendment: The City Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by a majority vote. The City Manager has the authority to approve administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

ANTIOCH
2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Budget Hearing: A public meeting at which any citizen may appear and be heard regarding the increase, decrease or omission of any item in the proposed budget as presented in writing by the City Manager to the City Council.

Building Permits: The City requires that building permits be obtained to ensure that structures meet specific standards. The City requires various construction permits for activities such as the installation of electric, plumbing, and sewage facilities. The City charges a fee for issuing these permits in order to recover only the costs incurred. These fees are collected into the General Fund.

Business License Tax: The Business License Tax is imposed for the privilege of conducting business within the City. These fees are collected into the General Fund.

Capital Improvement: A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

Capital Improvement Program (CIP): A financial plan of proposed capital improvement projects with single- and multiple-year capital expenditures/expenses. The Capital Improvement Program plans for five years and is updated annually.

Capital Outlay: A budget appropriation category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of five years. Non-CIP capital outlay is budgeted in the City's operating budget.

Capital Projects: Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life.

CDBG: Community Development Block Grant – a program designed by the U.S. Department of Housing and Urban Development to revitalize low-and-moderate-income areas within a city.

Consumer Price Index (CPI): Consumer price index is a statistical measure of a weighted average of prices of a specified set of goods and services purchased by wage earners in urban areas.

Debt Service: Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements: The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit: An excess of expenditures or expenses over revenues (resources).

ANTIOCH
2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Department: An organizational unit comprised of divisions or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Division: A sub-section (or activity) within a department which furthers the objectives of the City Council by providing specific services or a product.

Encumbrances: Funds not yet expended, but which are legally obligated or "set aside" in anticipation of expenditure. These funds cease to be an encumbrance when paid and become a disbursement.

Enterprise Funds: A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These programs are entirely or predominantly self-supporting. The City's water, sewer, marina, and Prewett Park funds are enterprise funds.

Expenditure: The actual spending of Governmental Funds set aside by appropriation.

Expense: The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year: A 12-month period of time to which a budget applies. In Antioch, it is July 1 through June 30.

Fixed Assets: Assets of a long-term character such as land, building, machinery, furniture and other equipment with a value greater than \$5,000 and a useful life longer than 5 years.

Franchise Fee: A Franchise Fee is imposed on various utilities and organizations which permits them to use and operate those facilities within the City. These fees are collected into the General Fund.

FTE (Full-Time Equivalent): The amount of time a regular full or part time position has been budgeted for in terms of the amount of time an employee works in a year.

Fund: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance: Also known as financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

General Fund: The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the Police Department and City Council.

ANTIOCH

2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Governmental Fund Types: General, Special Revenue, Debt Service and Capital Projects fund types are used to account for most governmental functions. The governmental fund measurement focus is on the "financial flow" basis, which accounts for sources and uses of available spendable resources.

Grant: Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant provided by the Federal Government.

Infrastructure: Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, and parks.

Interest: Interest income is earned as the City invests its idle funds in various investment media. The goal of the City's investment is to protect each investment while achieving the highest rate of return.

Interfund Transfers: Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund: An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. Internal Service Funds are self-supporting and only the expense by this fund is counted in budget totals. Examples include the Equipment Maintenance Fund, Information Systems Fund, and Loss Control Fund.

Materials, Supplies, and Services: Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Objectives: The expected results or achievements of a budget activity.

Operating Budget: Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Performance Measures: A performance measure is a public oriented measure which, whether stated in terms of effectiveness or efficiency, quantitatively describes how well a service is being performed. The foundation of performance measures is understanding the relationship between program inputs, outputs, efficiency, effectiveness, and ultimately program outcomes.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements, such as building) and tangible personal property located within the City.

ANTIOCH

2019-21 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Proposition 4 Limit (Gann Initiative): In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government. Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base Year" revenues. In June 1990 California voters passed Proposition 111, which provides or new adjustment formulas to make the Gann appropriations limit more reflective of increased service demand due to commercial growth.

Proprietary Fund Types: Enterprise and Internal Service fund types are used to account for on-going activities which are financed and operated in a manner similar to those found in the private sector. The intent is that costs (expenses, including depreciation) be financed or recovered through user charges. The measurement focus is "capital maintenance" as in private industry, with the emphasis on net income determination.

Reimbursement: Payment of amount remitted on behalf of another party, department, or fund.

Committed Fund Balance: Accounts used to record a portion of the fund balance as legally segregated for a specific use and not available for appropriation.

Resolution: A special order of the City Council which has a lower legal standing than an ordinance.

Revenues: Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Salaries and Benefits: A budget category which generally accounts for full time and temporary employees; overtime expenses; and all employee benefits, such as medical, retirement, worker's compensation, and dental.

Sales and Use Tax: Sales and use tax is imposed on retailers for the privilege of selling, at retail, within the City limits. This tax is based on the sales price of any taxable transaction of tangible personal property. This revenue is placed in the General Fund for unrestricted uses.

Special Revenue Funds: This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

Transient Occupancy Tax: The Transient Occupancy Tax is a tax imposed on "transients" who occupy a room or room in a hotel or motel in the City. This tax is 10%. Seven percent is placed in the General Fund and three percent is placed in the Civic Arts Fund.



STAFF REPORT TO THE ANTIOCH PUBLIC FINANCING AUTHORITY

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Resolution of the Antioch Public Financing Authority Adopting a Two-Year Operating Budget for the Fiscal Years 2019-21

RECOMMENDED ACTION

It is recommended that the Antioch Public Financing Authority adopt a resolution approving and adopting a two-year operating budget for fiscal years 2019-21 and revising the fiscal year 2018-19 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in the draft budget document attached to agenda item #7.

DISCUSSION

The Antioch Public Financing Authority (APFA) is a joint powers authority created between the City of Antioch and former Antioch Development Agency as a financing mechanism for real and personal property and improvements for the benefit of the residents of the City. The funds of the APFA are included in the budget document attached with agenda item #7.

ATTACHMENTS

- A. Resolution Approving Adoption of the 2019-21 Budget and Revising the 2018-19 Budget

RESOLUTION NO. 2019/

**RESOLUTION OF THE CITY OF ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2019-21 AND
REVISING THE 2018-19 BUDGET**

WHEREAS, The City Council formed the Antioch Public Financing Authority in April 1993 to provide financial assistance to the City by financing improvements for the benefit of the residents of the City; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said budget;

NOW THEREFORE BE IT RESOLVED that the Authority Budget for the 2019-21 Fiscal Years and the 2018-19 Fiscal Year revised budget, on file with the Authority Secretary, are hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch Public Financing Authority at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, SECRETARY



STAFF REPORT TO THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Resolution of the City of Antioch as Successor Agency and
Housing Successor to the Antioch Development Agency Adopting a
Two-Year Operating Budget for the Fiscal Years 2019-21

RECOMMENDED ACTION

It is recommended that the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency adopt a resolution approving and adopting a two-year operating budget for fiscal years 2019-21 and revising the fiscal year 2018-19 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in the draft budget document attached to agenda item #7.

DISCUSSION

A budget for the City as Successor Agency and Housing Successor to the Antioch Development Agency has been prepared and reviewed by the City Council during budget study sessions encompassing obligations listed on the Recognized Obligation Payment Schedules as approved by both the City as Successor Agency and Housing Successor and the Oversight Board to the Successor Agency. The funds of the Successor Agency and Housing Successor are included in the budget document attached with agenda item #7.

ATTACHMENTS

- A. Resolution Approving Adoption of the 2019-21 Budget and Revising the 2018-19 Budget

SA RESOLUTION NO. 2017/

**RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE
ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL
YEARS 2019-21 AND REVISING THE 2018-19 BUDGET AS RELATED TO THE ACTIVITIES OF THE
SUCCESSOR AGENCY AND HOUSING SUCCESSOR**

WHEREAS, the Antioch Development Agency was formed by the adoption of the Redevelopment Plan in July 1975; and

WHEREAS, pursuant to the passage of AB 1X26 upheld by the California Supreme Court, redevelopment agencies were required to be dissolved by February 1, 2012; and

WHEREAS, pursuant to Resolution No. 2012/07 dated January 24, 2012, the City of Antioch confirmed its intention to serve as the Successor Agency to the Antioch Development Agency for non-housing related functions and pursuant to Resolution No. 2012/06 dated January 24, 2012, the City of Antioch elected to perform the housing functions of the Antioch Development Agency pursuant to AB 1X26; and

WHEREAS, the City Council of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency has heretofore considered said Operating Budget; and

WHEREAS, the City Council as Successor Agency and Housing Successor to the Antioch Development Agency did receive, consider and evaluate the revised 2018-19 portion of the Operating Budget as submitted; and

WHEREAS, enforceable obligations of the Successor Agency and Housing Successor are incorporated into said budgets;

NOW THEREFORE BE IT RESOLVED:

A. That the Successor Agency and Housing Successor Two-Year Operating Budget for the 2019-21 Fiscal Years, on file with the Recording Secretary, is hereby approved and adopted.

B. That the revised portion of the Successor Agency and Housing Successor Budget for the 2018-19 Fiscal Year is hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 25th day of June 2019, by the following vote:

AYES:
NOES:
ABSENT:


ARNE SIMONSEN, RECORDING SECRETARY



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Nickie Mastay, Administrative Services Director 

SUBJECT: Designation of a Voting Delegate and Alternate Delegate for the League of California Cities Annual Conference, and Authorization for Associated Conference Expenses Not to Exceed \$1,650 per Participant.

RECOMMENDED ACTION

It is recommended that the Council appoint a Voting Delegate and Alternate Delegate for the 2019 League of California Cities Annual Conference. It is further recommended that the Council authorize the associated conference expenses for one participant in an amount not to exceed \$1,650.

FISCAL IMPACT

The registration and hotel accommodations for one participant will total approximately \$1,650. The City Council fiscal year 2020 budget includes sufficient funds to cover this expense.

DISCUSSION

The League's 2019 Annual Conference is scheduled for October 16 – October 18 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting, scheduled on Friday, October 18th. At that meeting the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the City Council must designate a Voting Delegate. The City may also appoint up to two alternate Voting Delegates, one of whom may vote in the event that the designated Voting Delegate is unable to serve in that capacity.

The attached Voting Delegate form must be completed and returned to the League's office no later than Friday, October 4, 2019. This allows the League's office time to establish voting delegate/alternate records prior to the conference.

ATTACHMENTS

- A. League of California Cities' letter dated June 10, 2019
- B. Conference Voting Procedures

- C. 2019 Annual Conference Voting Delegate/Alternate Form
- D. Travel and Expense Policy



Council Action Advised by August 30, 2019

June 10, 2019

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – October 16 - 18, Long Beach**

The League's 2019 Annual Conference is scheduled for October 16 – 18 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, October 18, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, October 4. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, October 16, 8:00 a.m. – 6:00 p.m.; Thursday, October 17, 7:00 a.m. – 4:00 p.m.; and Friday, October 18, 7:30 a.m.–11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Friday, October 4. If you have questions, please call Darla Yacub at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.


CITY: _____

**2019 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, October 4, 2019. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____

Email: _____

 Mayor or City Clerk _____
 (circle one) (signature)

Date: _____ Phone: _____

Please complete and return by Friday, October 4, 2019

League of California Cities
ATTN: Darla Yacub
 1400 K Street, 4th Floor
 Sacramento, CA 95814

FAX: (916) 658-8240
 E-mail: dyacub@cacities.org
 (916) 658-8254

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

PURPOSE

This document establishes the expense and reimbursement policy for all Elected and Appointed (non-employee) Officials of the City of Antioch. As Elected Officials, individuals may incur expenses related to the execution of their duties and responsibilities. These expenses may include the following: personal vehicle use, communication needs (cell phones, internet, and personal phone lines, newspaper subscriptions), and conferences and meetings related to the City's interests. As to Appointed Officials on the Administrative Appeals Board, Design Review Board, Economic Development Commission, Parks and Recreation Commission, Planning Commission, Police Crime Prevention Commission and Investment Committee, there may be opportunities for individuals to attend educational seminars or meetings related to the City's interests as approved by the City Council. Therefore, this policy establishes procedures for requesting and receiving payment for expenses incurred while representing the City on official business.

ADOPTION AND IMPLEMENTATION

The Council is responsible for adopting the expense and reimbursement policy for Elected and Appointed Officials and for approving any subsequent policy revisions.

EXCEPTIONS

The City Council may approve exceptions to this policy on a case-by-case basis for special or unique circumstances.

I. PERSONAL VEHICLE USE

In recognition of the fact that Elected Officials may use their private vehicles while performing their duties, a monthly vehicle allowance will be provided, as allowed pursuant to California Government Code section 1223. In addition to expenses associated with direct use of a private vehicle, this allowance shall also cover related expenses such as bridge tolls and routine parking fees. In order to be eligible for the reimbursement allowance, Elected Officials shall annually provide proof of liability insurance to the City Clerk. The monthly cap on reimbursement of automobile expenses for personal vehicle usage shall be as follows: Mayor: \$450; Council Members: \$350; City Clerk: \$350; City Treasurer: \$350.

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TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

II. COMMUNICATION EQUIPMENT AND SERVICES

In recognition of the fact that City Council members have a significant responsibility to stay in touch with their constituents and City management employees, reimbursement of communication equipment shall be allowed for cell phone service and equipment, internet service and equipment, local and long distance telephone and fax line service and equipment. Individual council members will be responsible for establishing their own communication service providers and all bills for such service will be paid by the individual. Expense reports shall be submitted on the City's form within 30 days of an expense being incurred. The monthly cap on reimbursement of communication equipment and services shall be as follows: Mayor \$100; Council Members \$50. Any communication service expenditures beyond that amount will be borne by the individual elected official.

III. MEMBERSHIPS

The City Council shall decide which groups to join as an entity, such as the League of California Cities or the Antioch Chamber of Commerce, through City Council action including the budget process. Individual memberships in groups by Elected or Appointed Officials shall be the personal expense of those individuals unless otherwise approved in advance by the City Council.

IV. LOCAL CITY EVENTS

Elected City Officials may be reimbursed for the cost of attending local events related to the City's business upon completion of an expense report and documentation of expenses. City funds shall not be used to purchase alcohol or reimburse Elected Officials for alcohol related costs, unless as part of a set price for the event that happens to include alcohol. If a guest accompanies an Elected Official, only the cost of the Elected Official will be reimbursed.

V. TRAVEL

In recognition of the fact that Elected Officials may need to represent the City at conferences and meetings and may incur expenses in the course of their travel, this policy establishes procedures for requesting and receiving payment for travel and travel-related expenditures. Appointed Officials must be specifically authorized by the City Council to attend educational seminars or other meetings in order to seek reimbursement.

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(A) PROCEDURE

The key document in the administrative process is the Travel Authorization/Warrant Request (TAWR). Besides ensuring that travel by Elected and Appointed Officials is conducted within this policy, the TAWR summarizes the total cost of attending conferences, meetings, and seminars and provides documentation for cash advances, vendor payments and credit card purchases. General instructions for completing and processing this form are provided in a separate document.

(B) AUTHORIZATION PROCESS

All travel by an Appointed Official shall be pre-approved by having the item placed on the City Council Consent Calendar. Overnight travel by an Elected Official, shall be pre-approved by having the item placed on the City Council Consent Calendar.

After travel, the Travel Authorization report must be finalized. Finance will review for receipts and policy compliance.

(C) METHODS OF REIMBURSEMENT

There are three ways to request and receive payment for travel and travel-related expenditures: (1) advance payment, (2) reimbursement for actual expenditures, and (3) credit card usage.

(1) Advance payments: Elected Officials may request a cash advance for meals. The advance will be within the IRS approved per diem rates for meals and incidental expenses (M&IE) for the location/area visited as listed in Publication 1542. The value of meals provided at conferences, training, or other travel programs will be deducted from the cash advance at the following rate:

Breakfast - 20% Lunch - 30% Dinner - 50%

Other items, such as conference registration, lodging, and air fare may be paid directly to the vendor in advance of travel.

Upon return from travel, all cash advances must be documented with original itemized receipts.

(2) Reimbursement: Elected and Appointed Officials shall be reimbursed for all eligible expenditures upon return from travel for items that have original receipts. A Travel Authorization/Warrant Request with original receipts will be paid by Finance within the regular accounts payable time

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schedule. Reimbursement claims should be submitted within 30 days from the return from travel, and no reimbursements may be made that cross over fiscal years.

(3) Credit Card Usage: Elected and Appointed Officials may use personal credit cards to pay for travel expenses. Original receipts must be included with the Travel Authorization/Warrant Request to be eligible for reimbursement.

(D) ELIGIBLE EXPENDITURES

Meals and Incidental Expenses (M & IE)

- **Meals**: City funds shall not be used to purchase alcohol or reimburse Elected or Appointed Officials for alcohol related costs. Meal costs will be reimbursed as supported by original itemized receipts.

- **Personal Meals**: All expenditures must be documented and reimbursement will not exceed the meal schedule listed above.

- **Business Meals**: To qualify as a business meal, the identity of the participants and the business purpose of the discussion must be substantiated.

- **Incidental Expenses**: Those related to City business will be reimbursed at cost as supported by original receipts (e.g., tolls and taxi cabs).

In no event shall the reimbursement for meals and incidental expenses exceed the IRS approved per diem rates for the location visited as listed in Publication 1542.

- **Lodging**: The City will pay lodging expenses for Elected or Appointed Officials during official travel requiring one or more overnight stays. The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the Elected or Appointed Official would have to travel at unreasonably early or late hours to reach his or her destination.

Elected or Appointed Officials shall make an effort to obtain lodging at or near the facility where official City business is to take place to minimize travel time and transportation costs. The City will pay only for standard single rooms for individual Elected Officials. If lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor. If conference rates are not available, government rates must be requested. A

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list of hotels offering government rates in different areas of the country is available in the Finance Department. Lodging rates that are equal to or less than the government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

If a double room is requested by an Elected or Appointed Official because he or she is accompanied by a spouse or other person, the difference between the single and double room rate shall be considered the Elected or Appointed Official's personal expense.

Elected or Appointed Officials shall cancel any reservations for lodging they will not use. Any charge for an unused reservation shall be considered the Elected or Appointed Official's personal expense unless failure to cancel the reservation was due to circumstances beyond the Elected Official's control.

- **Personal Entertainment:** No reimbursement will be made for personal entertainment.

- **Guests:** If a guest accompanies an Elected or Appointed Official, only the cost of the Elected or Appointed Official will be reimbursed. All costs above a single person will be borne by the Elected or Appointed Official.

- **Discounts:** If offered early registrations should be obtained whenever possible.

- **Telephone/Internet:** The City will pay for all City-related business telephone calls or internet use by an Elected or Appointed Official while traveling on authorized City business. If approved prior to travel, the City may pay for personal internet use up to \$5.00 per day for authorized overnight business travel within California and up to \$10.00 per day for all other authorized overnight business travel.

- **Transportation:** All travel will be made by the method most cost effective for the City. Considerations such as time, distance traveled and cost of transportation should be factors in arriving at the lowest cost. Elected and Appointed Officials shall endeavor to book air travel to take advantage of discounts and nonrefundable ticket fares where practical. All flights shall be booked at coach class or equivalent level. Any additional costs incurred due to personal travel added on before or after the trip will be paid by the Elected or Appointed Official.

Elected and Appointed Officials are encouraged to use their personal vehicles as transportation to and from airports. The cost of traveling from home to the

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airport will be paid for from monthly stipend. If a personal vehicle is left at the airport for more than one day, parking will be reimbursed per day based on long term parking rates or other transportation to and from the airport, whichever is less. Parking will not be reimbursed at the short term parking rate.

The use of rental vehicles is discouraged and shall be authorized only when no other mode of transportation is available or when alternate transportation would be more expensive or impractical. Elected or Appointed Officials must understand that the City's vehicle insurance coverage does not cover the individual driver of a rental car. Therefore, the City Official shall confirm personal coverage under their personal insurance or purchase additional insurance from the rental agency at their own expense. Rental vehicles shall be driven only by Elected or Appointed Officials included on the car rental agreement. Elected or Appointed Officials shall be reimbursed for reasonable taxi fare, airport van, or other public transportation in order to travel from their destination airport to their hotel.

VI. REPORTING OF EXPENDITURES

If the City reimburses an Elected or Appointed Official for attending a "meeting" as defined under the Brown Act¹, the Official shall provide a brief written or oral report regarding the "meeting" at the next regular meeting of the Council or applicable commission, board or committee to which the Official belongs. For other educational seminars or events for which expenses were reimbursed by the City, the Official may provide a brief written or oral report at the next regularly scheduled meeting of the Council or applicable commission, board or committee to which the Official belongs.

VII. ACKNOWLEDGEMENT

After being sworn in, Elected or Appointed Officials will be required to sign a statement formally acknowledging receipt and acceptance of this policy.

¹ The Brown Act (California Government Code section 54952.2) defines a meeting as including "any congregation of majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."