



## **ANNOTATED AGENDA**

### **Antioch City Council REGULAR MEETING**

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Date: **Tuesday, December 10, 2019**  
Time: 5:30 P.M. – Closed Session  
7:00 P.M. – Regular Meeting  
Place: **ANTIOCH COMMUNITY CENTER**  
4703 Lone Tree Way, Community Hall A  
Antioch, CA 94531

**RULES**

**Council Meetings Are Televised Live on Comcast Channel 24**  
*Please Turn Off Cell Phones Before Entering Council Meeting*

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**Sean Wright**, Mayor  
**Joyann Motts**, Mayor Pro Tem  
**Monica E. Wilson**, Council Member  
**Lamar Thorpe**, Council Member  
**Lori Ogorchock**, Council Member

**Arne Simonsen, CMC**, City Clerk  
**James D. Davis**, City Treasurer  
**Ron Bernal**, City Manager  
**Thomas Lloyd Smith**, City Attorney

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**Electronic Agenda Packet:** <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>  
**Project Plans:** <https://www.antiochca.gov/fc/community-development/planning/Project-Pipeline.pdf>  
**Hard Copy Viewing:** Antioch Public Library, 501 W 18th St, Antioch, CA

### **Notice of Availability of Reports**

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

### **Notice of Opportunity to Address Council**

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available near the entrance doors, and place in the Speaker Card Tray near the City Clerk's table, before the Council Meeting begins. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

**5:31 P.M.      ROLL CALL – CLOSED SESSIONS – for Council Members – *All Present***

**PUBLIC COMMENTS** for Closed Sessions – *None*

#### **CLOSED SESSIONS:**

- 1) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Property – former Deerfield Fire Station, 4527 Deerfield Drive, Antioch, CA 94531-7119. APN 053-191-001-6; City Negotiator: City Manager Ron Bernal; Potential Buyer: Veterans Affordable Home Ownership Program (VAHOP); Issue Under Negotiation: Real Property Negotiations Price and Terms of Payment.

***No reportable action***

- 2) **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to California Government Code section 54956.9(d)(1) – Zeka Ranch One, LLC et al. v. City of Antioch et al., Contra Costa Superior Court Case Nos. N18-0228, N18-0229, N18-0231, and N18-0232.

***No reportable action***

- 3) **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to California Government Code section 54956.9(d)(1): Greg & Ramona Mayon vs. Joe Bosman, City of Antioch et al. Contra Costa Superior Court Case Number C18-00168.

***No reportable action***

**7:00 P.M.      ROLL CALL – REGULAR MEETING – for Council Members – *All Present***

#### **PLEDGE OF ALLEGIANCE**

## 1. PROCLAMATION

- In Honor of Tammy Leach – Recognizing Outstanding Service

Recommended Action: It is recommended that the City Council approve the proclamation.

***Approved, 5/0***

**STAFF REPORT**

## ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

**PUBLIC COMMENTS** – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

## CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

### MAYOR'S COMMENTS

## 2. CONSENT CALENDAR

### A. APPROVAL OF COUNCIL MINUTES FOR NOVEMBER 12, 2019

Recommended Action: It is recommended that the City Council approve the minutes.

***Approved, 5/0***

**STAFF REPORT**

### B. APPROVAL OF COUNCIL MINUTES FOR NOVEMBER 26, 2019

Recommended Action: It is recommended that the City Council approve the minutes.

***Approved, 5/0***

**STAFF REPORT**

### C. APPROVAL OF COUNCIL WARRANTS

Recommended Action: It is recommended that the City Council approve the warrants.

***Approved, 5/0***

**STAFF REPORT**

### D. REJECTION OF CLAIMS: (1) Abdul Nevarez; (2) Priscilla Nevarez

Recommended Action: It is recommended that the City Council reject the claims filed by Abdul Nevarez and Priscilla Nevarez.

***Rejected, 5/0***

**STAFF REPORT**

### E. AB 1600 DEVELOPMENT IMPACT FEE REPORT

Recommended Action: It is recommended that the City Council receive the Fiscal Year 2018/2019 Annual Report of Development Impact Fees.

***Received, 5/0***

**STAFF REPORT**

## **CONSENT CALENDAR – Continued**

**F. RESOLUTION NOMINATING THE NORTHERN WATERFRONT INDUSTRIAL CORRIDOR PRIORITY PRODUCTION AREA TO THE METROPOLITAN TRANSPORTATION COMMISSION AND THE ASSOCIATION OF BAY AREA GOVERNMENTS**

***Reso No. 2019/185 adopted, 5/0***

Recommended Action: It is recommended that the City Council adopt a resolution nominating the Northern Waterfront Industrial Corridor Priority Production Area to the Metropolitan Transportation Commission and the Association of Bay Area Governments.

**STAFF REPORT**

**G. SECOND AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH HARRIS AND ASSOCIATES FOR ON-CALL TRAFFIC ENGINEERING SERVICES**

***Reso No. 2019/186 adopted, 5/0***

Recommended Action: It is recommended that the City Council adopt a resolution to:

- 1) Amend the fiscal year 2019/2020 Capital Improvements Budget to increase Gas Tax funding for traffic engineering services by \$50,000.
- 2) Authorize the City Manager to execute the second amendment to the Consultant Service Agreement with Harris and Associates (“HA”) for on-call traffic engineering services and increase the existing contract by \$50,000 for an amount not to exceed \$100,000 and extending the term of the Agreement to December 31, 2020.

**STAFF REPORT**

**H. SECOND AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH HARRIS AND ASSOCIATES FOR ON-CALL PLAN REVIEW SERVICES**

***Reso No. 2019/187 adopted, 5/0***

Recommended Action: It is recommended that the City Council adopt the resolution authorizing the City Manager to execute the second amendment to the Consultant Service Agreement with Harris and Associates (“HA”) for on-call plan review services increasing the existing contract by \$150,000 for an amount not to exceed \$327,413 and extending the term of the Agreement to December 31, 2020.

**STAFF REPORT**



## **CONSENT CALENDAR – Continued**

**I. CONSULTANT SERVICES AGREEMENT WITH THE NATELSON DALE GROUP FOR THE ECONOMIC DEVELOPMENT BASELINE AND STRATEGIC PLAN**

***Reso No. 2019/188 adopted, 5/0***

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the City Manager to execute a Consultant Services Contract with The Natelson Dale Group, Inc., for the Economic Development Baseline and Strategic Plan Services for an amount not to exceed \$124,900.

**STAFF REPORT**

**J. THE POLICE MOBILE COMMAND CENTER UPGRADE WITH SOLE SOURCE JUSTIFICATION REQUEST AND BUDGET AMENDMENT**

***Reso No. 2019/189 adopted, 5/0***

Recommended Action: It is recommended that the City Council adopt the resolution approving a sole source request and authorizing the City Manager to execute an agreement with LDV Custom Specialty Vehicles (LDV) to provide upgrades to the Police Mobile Command Center in an amount not to exceed \$205,825 and amending the fiscal year 2019/20 budget allocating \$205,825 from Development Impact Fees for this purpose.

**STAFF REPORT**

**K. APPROVAL OF TREASURER'S REPORT FOR OCTOBER 2019**

***Approved, 5/0***

Recommended Action: It is recommended that the City Council approve the report.

**STAFF REPORT**

## **PUBLIC HEARING**

**3. ORDINANCE AMENDING CERTAIN CHAPTERS OF TITLE 8 OF THE ANTIOCH MUNICIPAL CODE "BUILDING REGULATIONS", ADOPTING THE CALIFORNIA CODE OF REGULATIONS TITLE 24, 2019 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODES AND RELATED MODEL CODES**

***To 01/14/20 for adoption, 5/0***

Recommended Action: It is recommended that the City Council introduce the ordinance amending Title 8 of the Antioch Municipal Code, adopting by reference the California Code of Regulations Title 24, 2019 Edition of the California Building Standards Codes and related model codes, as amended.

**STAFF REPORT**

## **COUNCIL REGULAR AGENDA**

### **4. WATER RATE STUDY**

***Reso No. 2019/190 adopted, 5/0***

Recommended Action: It is recommended that the City Council adopt a resolution to approve water rates for Fiscal Year 2020-2021 and Fiscal Year 2021-2022 with no increases in rates.

**STAFF REPORT**

### **5. RESOLUTION APPROVING ONE (1) ASSISTANT/ASSOCIATE COMMUNITY DEVELOPMENT TECHNICIAN AND AUTHORIZING THE APPROPRIATE BUDGET ADJUSTMENT**

***Reso No. 2019/191 adopted, 5/0***

Recommended Action: It is recommended that the City Council adopt a resolution approving one Assistant/Associate (1) Community Development Technician and authorizing the appropriate budget adjustment.

**STAFF REPORT**

### **6. CONSIDERATION OF ADDING ADDITIONAL PARKING ENFORCEMENT OFFICERS**

***Direction provided to Staff***

Recommended Action: It is recommended that the City Council consider this report and provide direction to staff.

**STAFF REPORT**

## **PUBLIC COMMENT**

## **STAFF COMMUNICATIONS**

**COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS** – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

**MOTION TO ADJOURN** – *After Council Communications and Future Agenda Items, the Mayor will make a motion to adjourn the meeting. A second of the motion is required, and then a majority vote is required to adjourn the meeting.*

***Motioned to adjourn meeting at 8:08 p.m., 5/0***

## **SPEAKERS' RULES**

Welcome to a meeting of the Antioch City Council, we appreciate your attendance.

Because we usually have busy agendas and a lot of business to get through, we need to have some rules so the meeting can be completed at a reasonable hour. Your cooperation is very much appreciated. The State Ralph M. Brown Act guarantees the public's right to address the City Council, within the framework of these rules.

The Council can only take action on items that are listed on the agenda. If you wish to speak to us about an item **not on the agenda**, the "Public Comments" section of the agenda is for you. We will take such comments until no later than 7:30 p.m., when we will move on to agenda items. There is another opportunity for public comments at the end of the meeting.

If you wish to speak, either during "public comments" or during an agenda item, fill out a Speaker Request Form and place in the Speaker Card Tray near the City Clerk. This will enable us to call upon you to speak.

Each speaker is limited to not more than three minutes under Public Comments and three minutes on non-public hearing agenda items. During public hearings, each side is entitled to one "main presenter" who may have not more than 10 minutes; all other speakers during a public hearing item are entitled to a maximum of 5 minutes. These time limits may be modified depending on the number of speakers, number of items on the agenda, or circumstances. No one may speak more than once on an agenda item or during "public comments." Groups who are here regarding an item may identify themselves by raising their hands at the appropriate time to show support for one of their speakers.

During certain types of hearings, the applicant is allowed to give his or her presentation first. After all testimony is received, the applicant has an opportunity for rebuttal.

After having heard from the public, the agenda item will be closed. Deliberations will then be limited to members of the City Council.

If the meeting appears to be going late, the City Council may decide to continue some items until a subsequent meeting. We will try to make this determination around 10:00 p.m. It is the goal to stop discussing agenda items by not later than 11:00 p.m.

The "Consent Calendar" is a group of items which staff thinks may be routine. These items are usually considered all together and approved without further discussion. If you are opposed to action which is recommended for an item on the "Consent Calendar," please submit a Speaker Request Form to let the Mayor know at that part of the agenda and the item will be removed from the "Consent Calendar."

The Council meets regularly on the second and fourth Tuesdays of the month at 7:00 p.m., with Closed Sessions often occurring before or after the regular meeting. The Council also holds adjourned and study sessions on other days. City Council Agendas, including Staff Reports are posted onto our City's Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: <https://www.antiochca.gov/notifications/> and enter your e-mail address to subscribe. To view the agenda information, click on the following link: <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>.

In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: [publicworks@ci.antioch.ca.us](mailto:publicworks@ci.antioch.ca.us).



**TAMMY LEACH**  
**RECOGNIZING OUTSTANDING SERVICE**

*WHEREAS, Tammy Leach began her service with the City of Antioch as a Building Technician in 1999 and will retire as an Administrative Analyst III;*

*WHEREAS, over the course of her 20 years of service to the City of Antioch, Tammy has contributed immensely to its success and forged permanent and meaningful relationships with all of those fortunate to work with her;*

*WHEREAS, Tammy worked tirelessly through the Great Recession, with drastically reduced staffing, including co-managing the Antioch Water Park and Parks and Recreation Department, in addition to her ordinary duties;*

*WHEREAS, Tammy was instrumental in the introduction of permitting software and its ongoing management;*

*WHEREAS, Tammy has been an invaluable resource for institutional knowledge and expertise for every department in the City of Antioch;*

*WHEREAS, Tammy has served as an amazing representative of our agency in the community, such as co-chair of the City of Antioch's Relay 4 Life and American Cancer Society program, serving as an ambassador in Washington D.C., Mayor's Conferences and Women's Conference;*

*WHEREAS, Tammy ensured the grandest of celebrations and made every birthday, anniversary, or occasion particularly special for everyone;*

*WHEREAS, Tammy will retire from the City of Antioch at the end of 2019, whereupon she will be sorely missed by all who shared their time and work with her.*

**NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch, do hereby proclaim and offer heartfelt appreciation, recognition, gratitude, and congratulations to Tammy Leach for twenty years of service to the City of Antioch.**

**DECEMBER 10, 2019**

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**SEAN WRIGHT, Mayor**

## **CITY COUNCIL MEETING**

**Special/Regular Meeting**  
**5:30 P.M.**

**November 12, 2019**  
**Antioch Community Center**

Mayor Wright called the meeting to order at 5:30 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

### **PLEDGE OF ALLEGIANCE**

Councilmember Ogorchock led the Council and audience in the Pledge of Allegiance.

### **1. VISION AND STRATEGIC PLANNING UPDATE**

City Manager Bernal introduced the Vision and Strategic Planning Update Agenda Item#1.

Director of Parks and Recreation Kaiser presented the staff report and PowerPoint presentation dated November 12, 2019 recommending the City Council receive the Vision and Strategic Planning Update, and review and file the progress report.

Councilmember Thorpe thanked Director of Parks and Recreation Kaiser for the report. He suggested future reports contain key performance indicators and tracking of specific economic development items.

Councilmember Motts stated that she was anticipating a detailed report that included projects and timelines. She requested staff provide an update on one-time revenue projects and Measure W funds.

Director of Parks and Recreation Kaiser responded that a detailed annual report including project status updates could coincide with the review of the midyear budget.

Councilmember Motts suggested communication strategies be utilized to demonstrate to the residents what was occurring in the community.

Councilmember Wilson thanked Director of Parks and Recreation Kaiser for the report. With regards to aspirational goals related to mobility, she suggested the City consider what could be accomplished if the 2020 Transportation Expenditure Plan (TEP) measure passed.

Councilmember Ogorchock thanked staff for the report and their accomplishments. She suggested a more detailed accounting for each item, prioritizing goals and expediting solar projects while the costs were lower.

Mayor Wright thanked staff for their time and efforts to accomplish the goals. He stated there was an opportunity for the document to become a working document that included goals, items that had been accomplished and a timeline for those which had not been addressed.

Council reviewed the Vision and Strategic Plan 2019-2029 Goals and Strategies and provided the following feedback:

Goal 1. Ensure the City's Continued Financial Stability

- Bullet Point 3 - list all grant applications and their status
- Bullet Point 4 – list \$10M funding for the desalination project
- Bullet Point 6 – list OPEB

Administrative Services Director Mastay provided an update on CalPERS and stated she had handouts available for Council.

Goal 2. Support Public Safety

- List staffing levels for Antioch Police Department
- List community cameras/license plate readers
- List new dispatch and records management system
- List additional officers for the Traffic Unit
- List accomplishments of Animal Control Services
- List mutual aid partnerships
- List alarm registration program
- List abandoned vehicle program
- List staffing for Code Enforcement

Chief Brooks provided an update on the staffing levels, community cameras, computer aided dispatch and records management system, traffic unit, Animal Control Services, mutual aid partnerships, alarm registration program and abandoned vehicle program.

Goal 3. Support Sustainable Economic Development

Director of Economic Development Reed reviewed the strategies to support sustainable Economic Development.

- List Evviva banner program
- List restaurant incentive program
- List efforts to work with commercial brokers
- List port improvement grant opportunities

Councilmember Wilson recognized Director of Economic Development Reed participation in regional/national meetings.

Goal 4. Promote Community Pride

Councilmember Motts suggested utilizing the Public Information Officer (PIO) to promote the City on social media.

Goal 5. Strive to be a Healthy Community

Councilmember Ogorchock suggested staff work with John Muir, Contra Costa County and Sutter to provide free health bus programs on weekends. She suggested categorizing seniors into one area and discussed the importance of prioritizing a plan for senior housing.

- Add all senior services to Goal 5

Goal 6. Support Historic Downtown Revitalization

- Move bullet 4 "Work closely with Contra Costa Health Services to address impacts and identify solutions related to the City's homeless population." to Goal 5 and eliminate the contingency that it involve Contra Costa Health Services
- Add a community center/town square

Goal 7. Promote Sustainable Development

No feedback was given for Goal 7.

In response to Councilmember Motts, Director of Community Development Ebbs provided an update on staffing for Code Enforcement.

Administrative Services Director Mastay provided an update on recruitments efforts for Code Enforcement and noted that the general laborers were fully staffed.

Mayor Wright requested staff list all accomplishments in the working document and suggested adding the salary survey to the financial goals. On behalf of Council, he thanked staff for all the work that had been accomplished.

**PUBLIC COMMENT – None**

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock the City Council unanimously adjourned the Special meeting at 6:41 P.M.

Mayor Wright called the Regular meeting to order at 7:03 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

**PLEDGE OF ALLEGIANCE**

Councilmember Thorpe led the Council and audience in the Pledge of Allegiance.

**2. PROCLAMATION**

*Homeless Awareness Month, November 2019*

On motion by Councilmember Thorpe, seconded by Councilmember Motts the Council unanimously approved the Proclamation.

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS – None**

**ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

City Clerk Simonsen announced the following Board and Commission openings:

- Sales Tax Citizens' Oversight Committee: One (1) partial-term vacancy: deadline date is November 15, 2019

He reported applications would be available in Council Chambers, online at the City's website and at the City Clerk's and Deputy City Clerks offices.

**PUBLIC COMMENTS**

Stephanie Lopez, Antioch resident, expressed concern regarding homeless issues along "A" Street and suggested the City form a task force dedicated to homeless matters.

**COUNCIL SUBCOMMITTEE REPORTS/COMMUNICATIONS**

Councilmember Wilson reported on her attendance at the Tri Delta Transit meeting.

Councilmember Motts reported on her attendance at the Waterfront committee meeting with Councilmember Wilson. She announced the Holiday DeLites Craft Fair, Winter Wine Walk, Lighted Parade and City Tree Lighting would take place on December 7, 2019, in downtown Antioch. Contact information was provided for parade applications.

Councilmember Thorpe reported that he had attended the Tri Delta Transit meeting.

Councilmember Ogorchock recognized the Tri Delta Transit driver who had assisted in locating an autistic man.

Mayor Wright reported on his attendance at CALAFCO meetings.

**MAYOR'S COMMENTS**

Mayor Wright thanked staff and community who participated in the Veteran's Day celebration.

**3. CONSENT CALENDAR**

**A. APPROVAL OF COUNCIL MINUTES FOR OCTOBER 22, 2019**

**B. APPROVAL OF COUNCIL WARRANTS**



- C. **ORDINANCE NO. 2174-C-S** SECOND READING – ELECTRONIC FILING OF CAMPAIGN DISCLOSURE STATEMENTS AND STATEMENT OF ECONOMIC INTEREST, RELATING TO ELECTRONIC AND PAPERLESS FILING OF FAIR POLITICAL PRACTICES COMMISSION STATEMENTS (*Introduced on 10/22/19*)
- D. **RESOLUTION NO. 2019/165** SB2 PLANNING GRANT APPLICATION
- E. **RESOLUTION NO. 2019/166** PUBLIC WORKS AND CODE ENFORCEMENT VEHICLES BID AWARD
- F. **RESOLUTION NO. 2019/167** FIRST AMENDMENT TO THE BRIGHT SECURITY INTEGRATIONS AGREEMENT
- G. **RESOLUTION NO. 2019/168** WILLIAMSON RANCH PARK RESTROOM REPAIR
- H. **RESOLUTION NO. 2019/169** CONSTRUCTION OF OUTDOOR BASKETBALL COURTS AT CONTRA LOMA ESTATES PARK (PW 298-B)
- I. **RESOLUTION NO. 2019/170** PAVEMENT PLUGS AND LEVELING COURSES AT VARIOUS LOCATIONS (PW 709)
- J. **RESOLUTION NO. 2019/171** FIRST AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH BROWN AND CALDWELL FOR THE WATER SYSTEM MASTER PLAN UPDATE (PW 340-14)
- K. **APPROVAL OF TREASURER’S REPORT FOR SEPTEMBER 2019**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe the City Council unanimously approved the Council Consent Calendar.

#### **COUNCIL REGULAR AGENDA**

#### **4. PARKS AND RECREATION COMMISSION APPOINTMENT FOR ONE (1) PARTIAL-TERM VACANCY EXPIRING APRIL 2022**

Mayor Wright nominated Deirdre Peckenham to fill (1) one partial-term vacancy on the Parks and Recreations Commission expiring April 2022.

#### **RESOLUTION NO. 2019/172**

On motion by Councilmember Ogorchock, seconded by Councilmember Motts the City Council unanimously appointed by resolution Deirdre Peckenham to fill (1) one partial-term vacancy on the Parks and Recreation Commission, expiring April 2022.

**5. RESOLUTION AMENDING THE FISCAL YEAR 2019/20 BUDGET ALLOCATING \$150,000 FROM THE GENERAL FUND TO A NEWLY CREATED HOMELESS SERVICES ACCOUNT**

City Manager Bernal introduced Regular Agenda Item #5.

Director of Community Development Ebbs presented the staff report dated November 12, 2019 recommending the City Council adopt the resolution amending the fiscal year 2019/20 budget allocating \$150,000 from the General Fund to a newly created Homeless Services account within the City Manager budget.

Nicole Gardner, Antioch resident, thanked the City Council for their willingness to address homeless issues and spoke in support of providing the services as outlined in the staff report.

Joe Bosman, Antioch resident, suggested the City increase the budget for homeless services to \$500,000. He urged Council to prioritize long-term housing options.

Councilmember Motts stated Council had previously voiced their support for funding the quality of life and immediate short-term housing items. She discussed the importance of waiting until the Unhoused Resident Coordinator was hired to look at options, best practices and land use issues related to long-term transitional housing.

Councilmember Ogorchock spoke in support of funding the quality of life items and suggested postponing funding for the short-term housing items until the Unhoused Resident Coordinator could investigate options.

A motion was made by Councilmember Thorpe and seconded by Councilmember Motts to adopt the resolution amending the fiscal year 2019/20 budget allocating \$150,000 from the General Fund to a newly created Homeless Services account.

Councilmember Ogorchock made a substitute motion to approve funding for the quality of life issues in the amount of \$50,000 and postpone funding consideration for the short-term housing items until after the Unhoused Coordinator was hired and could provide a report on the options, and costs associated.

The substitute motion died for the lack of a second.

**RESOLUTION NO. 2019/173**

Following discussion, action was taken on the previous motion to approve the resolution. The motion passed unanimously.

**6. INFORMATION ON VACANT COMMERCIAL PROPERTY REGISTRATION ORDINANCES (“VCPRO”)**

City Manager Bernal introduced Regular Agenda Item #6.

City Attorney Smith presented the staff report dated November 12, 2019 recommending the City Council receive the staff report on vacant commercial property registration ordinances and provide the City Attorney with direction on next steps.

In response to Councilmember Motts, Director of Community Development Ebbs explained that once Code Enforcement was fully staffed they would have the ability to be proactive and address commercial property maintenance. He reported that historically fines had not been successful at gaining compliance and a registration fee would not change their business model. He stated staff hoped to bring vitality through economic development programs.

Councilmember Motts stated she believed regulations through Code Enforcement or a Vacancy Registration Program would hold property owners accountable.

Mayor Wright stated that he felt the ordinance would be too onerous on small businesses and he believed that when Code Enforcement was fully staffed they could address large businesses.

The City Council received and filed the report.

#### **7. INFORMATION ON SENATE BILL 270: BAN ON SINGLE-USE CARRYOUT BAGS**

City Manager Bernal introduced Regular Agenda Item #7.

City Attorney Smith presented the staff report dated November 12, 2019 recommending the City Council receive and file the staff report on California Senate Bill 270 ("SB 270" or "PRC §42280 et seq.") banning single-use carryout bags from retail stores.

The City Council received and filed the report.

#### **8. INFORMATION ON THE BOARD OF ADMINISTRATIVE APPEALS' ROLES AND RESPONSIBILITIES**

City Manager Bernal introduced Regular Agenda Item #8.

City Attorney Smith presented the staff report dated November 12, 2019 recommending the City Council receive and file the City Attorney's report on the Board of Administrative Appeals' roles and responsibilities.

City Clerk Simonsen added that if an appellant wanted to appeal the Board of Administrative Appeals decision, their recourse would be through the Superior Court.

In response to Councilmember Ogorchock, City Attorney Smith explained the function of administrative citations.

The City Council received and filed the report.

**9. RESOLUTION FOR AN EXCEPTION TO THE 180-DAY WAIT PERIOD FOR POST-RETIREMENT EMPLOYMENT**

City Manager Bernal introduced Regular Agenda Item #9.

Administrative Services Director Mastay presented the staff report dated November 12, 2019 recommending the City Council adopt a resolution for an exception to the 180-day wait period for post-retirement employment regarding the Administrative Analyst III position with the Community Development Department.

Councilmember Motts recognized Ms. Leach's dedication to the City.

**RESOLUTION NO. 2019/174**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe the City Council unanimously adopted a resolution for an exception to the 180-day wait period for post-retirement employment regarding the Administrative Analyst III position with the Community Development Department.

Councilmember Ogorchock recognized Ms. Leach's dedication to the City.

**PUBLIC COMMENTS** – None

**STAFF COMMUNICATIONS** – None

**COUNCIL COMMUNICATIONS**

Mayor Wright reported the City of Antioch supported Court Appointed Special Advocates (CASA) through the CDBG program and because of that support Council had been recognized with awards. He noted that he and Councilmember Wilson received their recognitions and he was presenting Councilmembers Motts, Ogorchock and Thorpe with their awards this evening.

Councilmember Ogorchock requested staff agendize a discussion regarding how to fill the Mayor Pro Tem seat for future elections cycles.

**ADJOURNMENT**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously adjourned the meeting at 8:05 P.M.

Respectfully submitted:

Kitty Eiden  
KITTY EIDEN, Minutes Clerk

**CITY COUNCIL MEETING  
INCLUDING THE ANTIOCH CITY COUNCIL  
ACTING AS HOUSING SUCCESSOR  
TO THE ANTIOCH DEVELOPMENT AGENCY**

**Regular Meeting  
7:00 P.M.**

**November 26, 2019  
Antioch Community Center**

**5:45 P.M. - CLOSED SESSION**

- 1. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to California Government Code section 54956.9(b): One Case.
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Orton/Libitzky owned Assessor's Parcel Numbers (APN No.'s): 066-110-009; 074-040-035; 066-101-001. City and Agency Negotiator, City Manager Ron Bernal; Parties – Orton/Libitzky, Antioch Marina LLC.
- 3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8 – Property: 066-091-015, 809-815 1st Street, Antioch, CA 94509; City and Agency Negotiator, City Manager Ron Bernal; Parties – Lafayette Studio.

City Attorney Smith reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION**, no reportable action, **#2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, direction given to City Manager; and, **#3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, direction given to City Manager.

Mayor Wright called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

**PLEDGE OF ALLEGIANCE**

Boy Scout Troop #153 and Pack #153 led the Council, and audience in the Pledge of Allegiance.

Mayor Wright thanked Troop #153 and Pack #153 for leading the Pledge of Allegiance. He announced that he would be celebrating the court of honor on December 1, 2019 for his sons who reached the rank of Eagle.

**1. PROCLAMATION**

Mayor Wright requested that the Proclamation be moved back in the agenda to allow time for the recipients to arrive.

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock the City Council unanimously suspended the rules and moved the Proclamation to the Regular Agenda.

### **ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

Shannon Skinner, representing Somersville Towne Center, wished everyone a Happy Thanksgiving. She announced that Santa would arrive at the mall on November 29, 2019 and Breakfast with Santa would be held on December 14, 2019. She encouraged everyone to patronize businesses at the mall.

### **PUBLIC COMMENTS**

Marty Fernandez, Antioch resident, reported that his friend's wife recently passed away and the County immediately froze their accounts which caused their checks to bounce. He noted that every company they contacted reversed charges except for the City of Antioch.

Mayor Wright asked City Manager Bernal to look into this matter.

Nicole Gardner encouraged the City to utilize vacant City facilities for the homeless during the cold weather.

### **COUNCIL SUBCOMMITTEE REPORTS/COMMUNICATIONS**

Councilmember Motts reminded the community that Holiday DeLites events would take place on December 7, 2019, in downtown Antioch.

### **MAYOR'S COMMENTS**

Mayor Wright stated that this was a time to be grateful for everything that we had and he noted that he was thankful for opportunity to serve the community with Council. He thanked staff for all their efforts and encouraged everyone to enjoy their families this Thanksgiving.

3. **CONSENT CALENDAR for City/City Council Members acting as Housing Successor to the Antioch Development Agency**
  - A. **APPROVAL OF COUNCIL MINUTES FOR NOVEMBER 12, 2019**
  - B. **APPROVAL OF COUNCIL WARRANTS**
  - C. **APPROVAL OF HOUSING SUCCESSOR WARRANTS**
  - D. **RESOLUTION NO. 2019/175 SEVENTH AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT FOR PROFESSIONAL SERVICES WITH WALTER BISHOP CONSULTING**

- E. **RESOLUTION NO. 2019/176 SECOND AMENDMENT TO THE AGREEMENT WITH SABOO, INC. FOR THE CITY HALL COUNCIL CHAMBERS REMODEL (GENERAL CONSTRUCTION) (P.W. 247-P)**
- F. **RESOLUTION NO. 2019/177 THIRD AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH WOODARD & CURRAN FOR THE BRACKISH WATER DESALINATION PROJECT (P.W. 694)**
- G. **RESOLUTION NO. 2019/178 SIXTH AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH BROWN AND CALDWELL, INC. FOR THE HILLCREST BOOSTER PUMP STATION UPGRADES (P.W. 477-BP2)**

On motion by Councilmember Thorpe, seconded by Councilmember Wilson, the City Council unanimously approved the Council Consent Calendar.

### **COUNCIL REGULAR AGENDA**

- 3. **RESOLUTION OF INTENTION TO SET A PUBLIC HEARING FOR THE FIRST READING OF AN ORDINANCE GRANTING A FRANCHISE AGREEMENT TO PRAXAIR, INC. TO TRANSPORT OXYGEN AND NITROGEN SUBSTANCES**

City Manager Bernal introduced Regular Agenda Item #3.

Interim Director of Public Works/City Engineer Grewal presented the staff report dated November 26, 2019 recommending the City Council adopt the Resolution of Intent granting Praxair Inc., a California Corporation and Non-Public Utility, a franchise for the distribution of oxygen and nitrogen within certain Public Streets, and set a public hearing for January 14, 2020 to hear all interests and objections and to consider the first reading of the proposed franchise ordinance regarding Praxair, Inc.

Ryan Baron, Best Best & Krieger LLP, reviewed the process for introducing the ordinance for the franchise agreement.

### **RESOLUTION NO. 2019/179**

On motion by Councilmember Ogorchock, seconded by Councilmember Motts the City Council unanimously adopted the Resolution of Intent granting Praxair Inc., a California Corporation and Non-Public Utility, a franchise for the distribution of oxygen and nitrogen within certain Public Streets, and set a public hearing for January 14, 2020 to hear all interests and objections and to consider the first reading of the proposed franchise ordinance regarding Praxair, Inc.

- 4. **RESOLUTIONS TO APPROVE OPERATING AGREEMENTS WITH CANNABIS BUSINESS OPERATORS (ALLUVIUM, INC.; CONTRA COSTA FARMS, LLC; AND DELTA DISPENSARY, LLC)**

City Manager Bernal introduced Regular Agenda Item #4.

City Attorney Smith presented the staff report dated November 26, 2019 recommending the City Council consider adopting each of the following: A) Resolution of Approval for Operating Agreement for Alluvium, Inc. B) Resolution of Approval for Operating Agreement for Contra Costa Farms, LLC. C) Resolution of Approval for Operating Agreement for Delta Dispensary, LLC.

Ruthann Ziegler reviewed the provisions of the operating agreements and Economic Development Director Reed reviewed the local employment incentive.

City Attorney Smith added that the local employment provision assured the jobs would be full-time and provide health care.

Chuck Wesley, Contra Costa Farms, stated it was important for their business that the cannabis experience for Antioch be positive. He thanked Ms. Ziegler and City Attorney Smith for negotiating with them on the details of the operating agreement.

Councilmember Thorpe stated he and Councilmember Wilson were part of the process so he was supportive of the agreements.

A motion was made by Councilmember Thorpe, seconded by Councilmember Wilson to adopt the Resolution of Approval for Operating Agreement for Alluvium, Inc.

In response to Mayor Wright, Director of Economic Development Reed clarified that through the research they determined that the fees were very competitive and inviting.

City Attorney Smith explained that they had added another year before the fees reached the maximum to ensure businesses would be successful. He noted that the negotiation process had been positive and if there was a more challenging environment, they would invite the opportunity to renegotiate the agreements.

Councilmember Wilson thanked the team for negotiating the agreements.

In response to Councilmember Motts, Ms. Ziegler clarified that the City would have discretion on who would conduct the annual review or audit. City Attorney Smith added that the agreement gave the City Manager the flexibility to allocate the resources.

**RESOLUTION NO. 2019/180**

A vote taken on the previous motion to adopt the resolution unanimously passed.

**RESOLUTION NO. 2019/181**



On motion by Councilmember Thorpe, seconded by Councilmember Wilson the City Council unanimously approved the Resolution of Approval for Operating Agreement for Contra Costa Farms, LLC.

**RESOLUTION NO. 2019/182**

On motion by Councilmember Thorpe, seconded by Councilmember Wilson the City Council unanimously approved the Resolution of Approval for Operating Agreement for Delta Dispensary, LLC.

By previous action of Council, Agenda Item #1 Proclamation, was moved to the Regular Agenda.

**1. PROCLAMATION**

*National Alzheimer's Disease Awareness, November 2019*

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the Council unanimously approved the Proclamation.

Representatives from the Bedford Center, Elderly Wish Foundation, Somersville Towne Center, Antioch Senior Center and Meals on Wheels thanked the City for the recognition.

Mayor Wright commented on his personal experience with a family member diagnosed with Alzheimer's and thanked everyone for their advocacy efforts.

Dawn Morrow and Susannah Meyer representing Supervisor Burgis, Senator Glazer, Congressman McNerney and Assembly Member Frazier, presented representatives from the Bedford Center, Elderly Wish Foundation, Somersville Towne Center, Antioch Senior Center and Meals on Wheels with certificates of recognition and thanked them for their advocacy efforts.

Council presented representatives from the Bedford Center, Elderly Wish Foundation, Somersville Towne Center, Antioch Senior Center and Meals on Wheels with the *National Alzheimer's Disease Awareness* proclamation.

**5. RESOLUTION APPROPRIATING EXPENDITURES FOR ENCUMBRANCES AND PROJECT BUDGETS OUTSTANDING TO THE 2019/20 FISCAL YEAR BUDGET AND APPROVING OTHER AMENDMENTS TO THE 2019/20 AND 2020/21 FISCAL YEAR BUDGETS**

City Manager Bernal introduced Regular Agenda Item #5.

Finance Director Merchant presented the staff report dated November 26, 2019 recommending the City Council adopt the resolution appropriating expenditures for encumbrances and project budgets outstanding to the 2019/20 fiscal year budget and approving other amendments to the 2019/20 and 2020/21 fiscal year budgets.

Lee Ballesteros, Antioch resident, spoke in support of Council funding the technical upgrades for the Nick Rodriguez Community Center (NNRC) Theater for the amount of \$50,000.

**RESOLUTION NO. 2019/183**

On motion by Councilmember Ogorchock, seconded by Councilmember Motts, the City Council unanimously adopted the resolution appropriating expenditures for encumbrances and project budgets outstanding to the 2019/20 fiscal year budget and approving other amendments to the 2019/20 and 2020/21 fiscal year budgets.

Council reviewed and discussed options for use of one-time revenues.

Councilmember Ogorchock requested funding for community cameras and suggested placing the NRCC items in the regular budget.

Chief Brooks discussed the value of the community camera program.

Mayor Wright voiced his support for funding the community cameras with one-time revenues.

Councilmember Motts recommended setting aside one-time revenues in the account to support homeless services.

Councilmember Thorpe commented that he believed funding for the community cameras should go through the regular budget process.

Ms. Ballesteros discussed the condition of the equipment at the NRCC Theater.

Following discussion, with a majority consensus, Council agreed to spend one-time revenues in the amount of \$50,000 at the Nick Rodriguez Community Center Theater for technology upgrades and the remaining balance of \$367,322 to homeless services.

**PUBLIC COMMENTS** – None

**STAFF COMMUNICATIONS**

City Manager Bernal wished everyone a Happy Thanksgiving.

**COUNCIL COMMUNICATIONS**

Councilmember Ogorchock expressed concern regarding rent and utility increases for seniors living in apartments, and mobile homes. She questioned how the City could utilize Senate Bill 2 (SB2) to benefit seniors and suggested Council consider allocating funds to assist those who were at risk of being homeless.

**ADJOURNMENT**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously adjourned the meeting at 8:43 P.M.

Respectfully submitted:

Kitty Eiden  
KITTY EIDEN, Minutes Clerk



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

**100 General Fund**

***Non Departmental***

00384886	ARC ALTERNATIVES	PROFESSIONAL SERVICES	18,400.00
00385033	FCS INTERNATIONAL INC	CONSULTING SERVICES	10,624.90
00385040	HARRIS AND ASSOCIATES INC	PROFESSIONAL SERVICES	7,710.00
00385071	RANEY PLANNING & MANAGEMENT INC	PROFESSIONAL SERVICES	10,179.12
00385094	YU, KENAN	STATE FEE REFUND	4.00
00385095	ZHENG, JIAN	STATE FEE REFUND	4.00
00385134	DELTA DENTAL	PAYROLL DEDUCTIONS	302.95

***City Attorney***

00384894	BEST BEST AND KRIEGER LLP	LEGAL SERVICES RENDERED	24,675.30
00384922	GARCIA HERNANDEZ SAWHNEY LLP	LEGAL SERVICES RENDERED	12,933.96
00384924	GOLDFARB AND LIPMAN LLP	LEGAL SERVICES RENDERED	3,385.25
00384937	LEXISNEXIS	LEXIS NEXIS SUBSCRIPTION	215.00
00384961	REGENTS OF THE UNIVERSITY OF CA	LEGAL SERVICES RENDERED	274.17
00384999	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	998.33
00385080	SMITH, THOMAS LLOYD	FLIGHT REIMBURSEMENT	290.96
00385143	GARCIA HERNANDEZ SAWHNEY LLP	LEGAL SERVICES RENDERED	1,140.00
00385176	OFFICE DEPOT INC	OFFICE SUPPLIES	39.57
00385193	SHRED IT INC	SHRED SERVICES	219.57
00385199	TELECOM LAW FIRM PC	CELL TOWER LEASE	873.80
00935524	CANON FINANCIAL SERVICES	COPIER LEASE	131.86
00935548	RAY MORGAN COMPANY	COPIER USAGE	196.76

***City Manager***

00384918	FEDERAL ADVOCATES INC	PROFESSIONAL SERVICES	4,166.67
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	81.15
00935524	CANON FINANCIAL SERVICES	COPIER LEASE	131.86
00935548	RAY MORGAN COMPANY	COPIER USAGE	196.76

***City Clerk***

00384878	AMERICAN LEGAL PUBLISHING	ORDINANCE CERTIFICATION	3,347.98
00385030	EIDEN, KITTY J	MINUTES CLERK	56.00
00385137	EIDEN, KITTY J	MINUTES CLERK	266.00
00385209	WESTAMERICA BANK	COPIER LEASE	270.80

***City Treasurer***

00385034	GARDA CL WEST INC	ARMORED CAR PICKUP	293.00
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***Human Resources***

00384892	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,192.90
00384916	EIDEN, KITTY J	PROFESSIONAL SERVICES	54.00
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	98.86
00385063	OFFICE DEPOT INC	OFFICE SUPPLIES	0.01
00385113	BROGDON, CASEY AMON	EDUCATION REIMBURSEMENT	800.00
00385139	FEDEX	SHIPMENT	25.68
00385160	KRAMER WORKPLACE INVESTIGATION	PROFESSIONAL SERVICES	10,082.00
00385161	KRAMER WORKPLACE INVESTIGATION	PROFESSIONAL SERVICES	10,847.00
00385176	OFFICE DEPOT INC	OFFICE SUPPLIES	232.09
00385193	SHRED IT INC	SHRED SERVICES	219.60



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00385209	WESTAMERICA BANK	COPIER LEASE	270.80
00935701	SUPERION LLC	FMLA TRACKING	440.00
<b><i>Economic Development</i></b>			
00384948	NORTHWEST MEDIA PARTNERS LLC	MARKETING ADS	989.46
00385060	MUNICIPAL RESOURCE GROUP LLC	PROFESSIONAL SERVICES	8,090.00
00385068	PROFESSIONAL SPORTS PUBLICATION	MARKETING ADS	6,000.00
00385206	VERIZON WIRELESS	DATA SERVICES	107.70
00935524	CANON FINANCIAL SERVICES	COPIER LEASE	131.85
00935547	ORANGE22 INC	CONSULTING SERVICES	13,800.00
00935548	RAY MORGAN COMPANY	COPIER USAGE	196.76
<b><i>Finance Administration</i></b>			
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	155.53
00385063	OFFICE DEPOT INC	OFFICE SUPPLIES	42.10
00385129	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	48.72
00385209	WESTAMERICA BANK	COPIER LEASE	342.57
<b><i>Finance Accounting</i></b>			
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	56.08
00385129	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	285.17
00385193	SHRED IT INC	SHRED SERVICES	630.78
00935551	SUPERION LLC	ASP SERVICES	17,076.45
00935701	SUPERION LLC	PROJECT MANAGEMENT	80.00
<b><i>Finance Operations</i></b>			
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	17.88
00385129	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	108.76
00385134	DELTA DENTAL	PAYROLL DEDUCTIONS	0.06
00385187	ROSALES, VANESSA ROSE	EXPENSE REIMBURSEMENT	513.88
00385202	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	15.00
<b><i>Non Departmental</i></b>			
00384902	CONTRA COSTA COUNTY LIBRARY	QUARTERLY CONTRIBUTIONS	29,897.34
00385094	YU, KENAN	RENEWAL FEE	260.00
00385095	ZHENG, JIAN	DUPLICATE PAYMENT	285.00
00385175	MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY DEDUCTIBLE	41,611.09
00935624	RETIREE	MEDICAL AFTER RETIREMENT	1,787.98
<b><i>Public Works Administration</i></b>			
00384890	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	9.95
00384892	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	79.00
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	22.93
00385206	VERIZON WIRELESS	DATA SERVICES	38.01
00385209	WESTAMERICA BANK	COPIER LEASE	299.06
<b><i>Public Works Street Maintenance</i></b>			
00384883	ANTIOCH BUILDING MATERIALS	ASPHALT	903.45
00384890	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	222.48
00384891	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	160.00
00384905	COUNTY ASPHALT	ASPHALT	1,044.75
00384909	CRYSTAL CLEAR LOGOS INC	STREET	305.92
00384933	KENTS OIL SERVICE	OIL	558.58



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	50.11
00384970	SHERWIN WILLIAMS CO	SUPPLIES	142.79
00384978	TAPCO	SUPPLIES	177.98
00385063	OFFICE DEPOT INC	OFFICE SUPPLIES	239.54
00385099	ANTIOCH ACE HARDWARE	SUPPLIES	12.24
00385101	ANTIOCH BUILDING MATERIALS	ASPHALT	4,025.02
00385184	RECOLOGY BLOSSOM VALLEY ORGAN	PLANTER MATERIAL	5,374.35
00385197	SUBURBAN PROPANE	PROPANE	145.00
00385198	TARGET SPECIALTY PRODUCTS	PESTICIDES	4,348.24
00385206	VERIZON WIRELESS	DATA SERVICES	76.02
00935538	RED WING SHOE STORE	SAFETY SHOES - PUTMAN	300.00
00935670	RED WING SHOE STORE	SAFETY SHOES - ZEPEDA	184.01
<b>Public Works-Signal/Street Lights</b>			
00384877	AMERICAN GREENPOWER USA INC	INDUCTION LIGHTING	1,156.84
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	6,095.71
00385016	CONTRA COSTA COUNTY	TRAFFIC SIGNAL MAINTENANCE	17,495.85
00385082	STATE OF CALIFORNIA	TRAFFIC SIGNAL MAINTENANCE	4,847.60
00385105	AT AND T MCI	PHONE	1,509.04
00385181	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,528.83
00935530	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	3,454.77
00935545	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,652.23
00935631	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	647.95
<b>Public Works-Facilities Maintenance</b>			
00384890	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	600.30
00384903	CCC TAX COLLECTOR	PROPERTY TAXES	4,900.10
00384904	CONTRA COSTA FIRE EQUIPMENT	EQUIPMENT	193.50
00384909	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	266.62
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	19.65
00384955	PACIFIC GAS AND ELECTRIC CO	GAS	12,235.49
00384957	PEPPER INVESTMENTS INC	PEST CONTROL	1,168.00
00384963	ROBINS LOCK AND KEY	REPAIR SERVICES	230.00
00385072	ROBINS LOCK AND KEY	REPAIR SERVICES	176.80
00385105	AT AND T MCI	PHONE	124.88
00385112	BRIGHT SECURITY INTEGRATIONS	MONITORING SERVICES	9,088.04
00385153	HONEYWELL INTERNATIONAL INC	HVAC SERVICES	13,075.50
00385176	OFFICE DEPOT INC	OFFICE SUPPLIES	14.64
00385181	PACIFIC GAS AND ELECTRIC CO	GAS	49.57
00385206	VERIZON WIRELESS	DATA SERVICES	38.01
00935527	CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	68.64
<b>Public Works-Parks Maint</b>			
00384903	CCC TAX COLLECTOR	PROPERTY TAXES	8,642.10
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	903.01
00384976	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	2,350.00
00384981	UNITED SITE SERVICES OF CA	RESTROOM	152.77
00384991	AMERICAN PLUMBING INC	PLUMBING SERVICES	3,010.00
00384993	ANTIOCH ACE HARDWARE	SUPPLIES	14.42



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00385001	BIG B LUMBER	LUMBER	232.52
00385018	CCC TAX COLLECTOR	PROPERTY TAXES	445.46
00385026	DELTA FENCE CO	FENCE REPAIR	720.00
00385045	K2GC	WILLIAMSON RANCH PARK REPAIR	46,206.50
00385058	MIRACLE PLAYSYSTEMS INC	PLAYGROUND REPAIR PARTS	2,839.84
00385105	AT AND T MCI	PHONE	213.60
00385181	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	370.85
00935550	SITEONE LANDSCAPE SUPPLY	IRRIGATION PARTS	7,127.82
00935601	DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	71,462.50
<b>Public Works-Median/General Land</b>			
00384881	ANTIOCH ACE HARDWARE	SUPPLIES	19.65
00384909	CRYSTAL CLEAR LOGOS INC	PARKS	542.38
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	170.88
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,770.81
00384989	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	7,030.08
00385002	BIG SKY LOGOS AND EMBROIDERY	LOGO SHIRTS	245.83
00385085	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	1,300.00
00385098	ANTIOCH ACE HARDWARE	SUPPLIES	44.22
00385105	AT AND T MCI	PHONE	485.74
00385106	AT AND T MCI	CONNECTION SERVICES	169.75
00385181	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	60.60
00935529	GRAINGER INC	SUPPLIES	298.08
00935550	SITEONE LANDSCAPE SUPPLY	IRRIGATION PARTS	2,660.73
<b>Police Administration</b>			
00384899	BROWNELLS INC	EQUIPMENT	1,726.98
00384906	CPS HUMAN RESOURCE SERVICES	RECRUITMENT EXAM	882.80
00384908	CRIME SCENE CLEANERS INC	HAZMAT CLEANUP	70.00
00384919	FEDEX	SHIPMENT	41.11
00384925	GRAYS, ALLANTE	CAR WASHES	4,490.00
00384927	HOFFMAN, RICK D	TRAINING PER DIEM	284.00
00384928	IBS OF TRI VALLEY	SUPPLIES	546.24
00384932	JOHNSON, VIRGINIA L	EXPENSE REIMBURSEMENT	289.00
00384939	MARTIN, RICHARD B	EXPENSE REIMBURSEMENTS	1,139.92
00384940	MATIS, ZECHARIAH DANIEL	TRAINING PER DIEM	198.00
00384947	NET TRANSCRIPTS	TRANSCRIPTION SERVICES	122.83
00384972	SMITH, THOMAS S	TRAINING PER DIEM	284.00
00384980	ULINE	RANGE SUPPLIES	312.39
00384984	WISECARVER JR, JIMMY R	TRAINING PER DIEM	284.00
00385006	BROWNELLS INC	EQUIPMENT	119.99
00385012	COLLEY, JAMES M	TRAINING PER DIEM	284.00
00385015	CONCORD UNIFORMS LLC	EQUIPMENT	849.83
00385022	CRIME SCENE CLEANERS INC	HAZMAT CLEANUP	70.00
00385023	CRITES, BRITTNEY D	TRAINING PER DIEM	330.00
00385024	CRYSTAL CLEAR LOGOS INC	NAME TAGS	305.90
00385044	JOHNSON, VIRGINIA L	EXPENSE REIMBURSEMENT	50.74
00385050	KNOX INVESTIGATIONS	PROFESSIONAL SERVICES	1,665.55





CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00385056	MEALS, CLINTON B	EXPENSE REIMBURSEMENT	450.00
00385063	OFFICE DEPOT INC	OFFICE SUPPLIES	8,414.28
00385069	PSYCHOLOGICAL SERVICES GROUP	PROFESSIONAL SERVICES	900.00
00385070	PSYCHOLOGICAL SERVICES GROUP	PROFESSIONAL SERVICES	600.00
00385075	SCHNITZIUS, TREVOR W	TRAINING PER DIEM	355.00
00385077	SHERATON SAN DIEGO HOTEL	LODGING - J COLLEY	675.27
00385126	CORTEZ, ANA E	EXPENSE REIMBURSEMENT	76.48
00385131	DANSIE, LYNNETTE RAE	EXPENSE REIMBURSEMENT	251.73
00385139	FEDEX	SHIPMENT	73.93
00385189	SAFESTORE INC	OFF-SITE EVIDENCE STORAGE	2,454.55
00385191	SCOTT, ELIZABETH LACY	MILEAGE REIMBURSEMENT	44.08
00385193	SHRED IT INC	SHRED SERVICES	853.30
00385202	UNITED PARCEL SERVICE	SHIPMENT	20.26
00385210	WISECARVER JR, JIMMY R	TRAINING PER DIEM	330.00
00935535	MOBILE MINI LLC	EVIDENCE STORAGE	155.60
00935667	PROFORCE MARKETING INC	TASERS	7,013.31
<b>Police Community Policing</b>			
00384949	OCCUPATIONAL HEALTH CENTERS CA	MEDICAL EXAM	1,383.00
00384950	OCCUPATIONAL HEALTH CENTERS CA	MEDICAL EXAM	1,383.00
00384987	ADAMSON POLICE PRODUCTS	EQUIPMENT	23,841.62
00384997	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	437.50
00385042	HUNT AND SONS INC	FUEL	82.49
00385059	MOORE K9 SERVICES	K9 TRAINING	800.00
00385074	ROSE, BRIAN C	MEAL REIMBURSEMENT	80.50
00385096	AFLAC	INSURANCE PREMIUM	21.04
00385111	BLUE SHIELD LIFE	VISION PREMIUM	63.90
00385134	DELTA DENTAL	DENTAL PREMIUM	302.95
00385146	GRAHAM, AUSTIN JONATHAN	EXPENSE REIMBURSEMENT	54.61
<b>Police Investigations</b>			
00384900	CONTRA COSTA COUNTY	LAB FEES	7,255.08
00384941	RETIREE	ADVANCED DISABILITY PENSION	324.39
00385004	BROGDON, CASEY AMON	EXPENSE REIMBURSEMENT	113.35
00385035	GERBER, ROBERT	MEAL REIMBURSEMENT	59.06
00385054	MCDONALD, RYAN J	MEAL REIMBURSEMENT	34.50
<b>Police Special Operations Unit</b>			
00384888	AUTO WORLD INC	CAR RENTAL	541.25
<b>Police Communications</b>			
00384887	AT AND T MCI	LONG DISTANCE LINES	56.51
00385013	COMCAST	CABLE	128.90
00385036	GLOBALSTAR	SATELLITE PHONE	9.87
00385065	PACIFIC TELEMAGEMENT SERVICES	PAY PHONE	78.00
00385105	AT AND T MCI	PHONE	5,247.71
00385120	CONTRA COSTA COUNTY	MAINTENANCE FEES	4,123.00
00385121	CONTRA COSTA COUNTY	ANNUAL NETWORK SHARE	9,275.26
00385206	VERIZON WIRELESS	DATA SERVICES	2,318.61





CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

**Office Of Emergency Management**

00385105 AT AND T MCI	PHONE	647.94
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**Police Community Volunteers**

00385141 FLOOD, RICK	EXPENSE REIMBURSEMENT	28.27
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**Police Facilities Maintenance**

00384955 PACIFIC GAS AND ELECTRIC CO	GAS	24,900.80
00384957 PEPPER INVESTMENTS INC	PEST CONTROL	342.00
00384969 SHERWIN WILLIAMS CO	SUPPLIES	51.04
00385019 CONTRA COSTA FIRE EQUIPMENT	EQUIPMENT	135.60
00385105 AT AND T MCI	PHONE	652.34
00385153 HONEYWELL INTERNATIONAL INC	HVAC SERVICES	7,233.00
00385190 SAM CLAR OFFICE FURNITURE	OFFICE FURNITURE	228.92
00935544 CONSOLIDATED ELECTRICAL DIST INC	BATTERY	42.06

**Community Development Land Planning Services**

00384892 BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	285.00
00384951 OFFICE DEPOT INC	OFFICE SUPPLIES	37.12
00384986 URBAN PLANNING PARTNERS INC	CONSULTING SERVICES	1,812.50
00384990 AMERICAN PLANNING ASSOCIATION	MEMBERSHIP - Z MERIDETH	672.00
00385063 OFFICE DEPOT INC	OFFICE SUPPLIES	111.37
00385174 MORRIS, ALEXIS S	EXPENSE REIMBURSEMENT	55.32

**CD Code Enforcement**

00384909 CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	105.80
00385003 BRIDGEHEAD SELF STORAGE	STORAGE	230.00
00385017 CONTRA COSTA COUNTY	RECORDING FEES	345.00
00385063 OFFICE DEPOT INC	OFFICE SUPPLIES	402.22
00385093 WORK WORLD	UNIFORMS	641.36
00385134 DELTA DENTAL	DENTAL PREMIUM	535.77
00385158 K2GC	PROFESSIONAL SERVICES	4,299.28

**PW Engineer Land Development**

00384934 KLEINFELDER INC	PROFESSIONAL SERVICES	1,564.00
00384968 SALABER ASSOCIATES INC	INSPECTION SERVICES	26,560.00
00385010 COASTLAND CIVIL ENGINEERING	PROFESSIONAL SERVICES	29,682.50
00385105 AT AND T MCI	PHONE	82.14
00385176 OFFICE DEPOT INC	OFFICE SUPPLIES	344.51
00385206 VERIZON WIRELESS	DATA SERVICES	76.02
00935552 TESTING ENGINEERS INC	MATERIAL TESTING	769.00

**Community Development Building Inspection**

00384951 OFFICE DEPOT INC	OFFICE SUPPLIES	93.01
00385063 OFFICE DEPOT INC	OFFICE SUPPLIES	617.77
00385167 LOPEZ, TAYLOR M	EXPENSE REIMBURSEMENT	27.17

**Capital Imp. Administration**

00384909 CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	117.24
00385176 OFFICE DEPOT INC	OFFICE SUPPLIES	377.15
00385206 VERIZON WIRELESS	DATA SERVICES	38.01



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

**212 CDBG Fund**

**CDBG**

00385053	LOCAL GOVERNMENT COMMISSION	CIVICSPARK SERVICES	1,181.82
00385118	COMMUNITY VIOLENCE SOLUTIONS	CDBG SERVICES	1,173.19
00385119	CCC CHILD CARE COUNCIL	CDBG SERVICES	2,442.83
00385125	CCC SENIOR LEGAL SERVICES	CDBG SERVICES	4,844.66
00385128	COURT APPOINTED SPECIAL ADVOCATS	CDBG SERVICES	1,542.00
00385164	LIONS CENTER	CDBG SERVICES	2,819.51
00385165	LOAVES AND FISHES OF CCC	CDBG SERVICES	1,249.75
00385171	MEALS ON WHEELS	CDBG SERVICES	4,991.00
00385176	OFFICE DEPOT INC	OFFICE SUPPLIES	66.45
00385177	OPPORTUNITY JUNCTION	CDBG SERVICES	12,499.97

**213 Gas Tax Fund**

**Streets**

00384875	AL FRESCO LANDSCAPING INC	LANDSCAPE ENHANCEMENTS	7,200.00
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	32,660.42
00384988	AL FRESCO LANDSCAPING INC	LANDSCAPE ENHANCEMENTS	5,760.00
00385179	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	85.24
00385181	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	645.02
00385201	TREESAP FARMS LLC	LANDSCAPE ENHANCEMENT	3,502.67
00935546	JJR CONSTRUCTION INC	STAMPED CONCRETE PROJECT	546,742.50

**214 Animal Control Fund**

**Animal Control**

00384874	AIRGAS INC	OXYGEN TANK RENTAL	37.12
00384879	ANIMAL CLINIC OF ANTIOCH	VETERINARY SERVICES	1,421.06
00384907	CRE8 CONCEPTS	VOLUNTEER SHIRTS	142.00
00384914	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	558.59
00384915	EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	127.80
00384955	PACIFIC GAS AND ELECTRIC CO	GAS	1,310.57
00384985	ZOETIS LLC	VETERINARY SUPPLIES	162.73
00385029	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	166.40
00385041	HILLS PET NUTRITION	SUPPLIES	52.24
00385051	KOEFRAN SERVICES INC	DISPOSAL SERVICES	1,850.00
00385061	MWI VETERINARY SUPPLY CO	SUPPLIES	1,813.47

**219 Recreation Fund**

**Non Departmental**

00385057	MEDINA, RODNEY	RENTAL DEPOSIT REFUND	500.00
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**Nick Rodriguez Community Cent**

00384955	PACIFIC GAS AND ELECTRIC CO	GAS	2,524.63
00384957	PEPPER INVESTMENTS INC	PEST CONTROL	171.00
00384998	BALLESTEROS, LEE	CONTRACTOR PAYMENT	150.00
00385209	WESTAMERICA BANK	COPIER LEASE	270.80

**Senior Programs**

00384955	PACIFIC GAS AND ELECTRIC CO	GAS	1,683.09
00384957	PEPPER INVESTMENTS INC	PEST CONTROL	171.00
00385011	COLE SUPPLY CO INC	SUPPLIES	1,590.12

CITY OF  
**ANTIOCH**  
CALIFORNIA

CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00385105	AT AND T MCI	PHONE	244.75
00385153	HONEYWELL INTERNATIONAL INC	HVAC SERVICES	5,406.25
<b>Recreation Sports Programs</b>			
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	5,003.89
00384957	PEPPER INVESTMENTS INC	PEST CONTROL	192.00
00385009	COACHDECK LLC	SPORTS EQUIPMENT	247.90
00385014	CONCORD SOFTBALL UMPIRES	SOFTBALL UMPIRE FEES	750.00
00385049	KIDZ LOVE SOCCER INC	YOUTH SOCCER FEES	3,625.20
00385067	PEPSI COLA COMPANY	SUPPLIES	1,299.76
00385089	US FOODSERVICE INC	CONCESSIONS SUPPLIES	1,187.65
00385105	AT AND T MCI	PHONE	42.72
00935541	A AND B CREATIVE TROPHIES	ADULT SOFTBALL AWARDS	261.87
<b>Recreation-Comm Center</b>			
00384982	UNITED STATES POSTAL SERVICE	REC GUIDE POSTAGE	9,239.63
00385011	COLE SUPPLY CO INC	SUPPLIES	804.41
00385027	DELTA KAYAK ADVENTURES	CONTRACTOR PAYMENT	70.80
00385031	FAST SIGNS	BANNER	354.14
00385063	OFFICE DEPOT INC	OFFICE SUPPLIES	20.29
00385066	PARKINK	SUPPLIES	257.40
00385087	THOMPSON, RANDALL	CONTRACOR PAYMENT	225.00
00385088	UNIQUE PEST CONTROL	BIRD CONTROL	400.00
00385104	AT AND T MCI	PHONE	66.08
00385105	AT AND T MCI	PHONE	48.79
00385153	HONEYWELL INTERNATIONAL INC	HVAC SERVICES	9,930.25
00385179	PACIFIC GAS AND ELECTRIC CO	GAS	8,086.04
00385206	VERIZON WIRELESS	DATA SERVICES	38.01
00935543	COMPUTERLAND	SOFTWARE	181.12
00935601	DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	2,630.00
<b>Recreation Water Park</b>			
00384935	KNORR SYSTEMS INC	CHEMICALS	193.65
00384946	NEOPOST	POSTAGE	37.51
00384955	PACIFIC GAS AND ELECTRIC CO	GAS	14,010.49
00384957	PEPPER INVESTMENTS INC	PEST CONTROL	684.00
00385052	LINCOLN EQUIPMENT INC	EQUIPMENT	381.47
00385076	SERVICE PROS PLUMBERS INC	PLUMBING SERVICES	492.00
00385105	AT AND T MCI	PHONE	246.68
00385153	HONEYWELL INTERNATIONAL INC	HVAC SERVICES	2,389.00
00935601	DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	4,548.33
<b>221</b>	<b>Asset Forfeiture Fund</b>		
<b>Non Departmental</b>			
00385007	BUTLER-GROUX, KENDRA	RETURN OF FUNDS	100.00
00385028	DUNCAN, JOSEPH	RETURN OF FUNDS	3,005.69
00385073	ROBINSON, MICHAEL	RETURN OF FUNDS	1,141.00



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

**222 Measure C/J Fund**

**Non Departmental**

**Streets**

00935532	JJR CONSTRUCTION INC	CURB RAMP PROJECT	213,158.49
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**226 Solid Waste Reduction Fund**

**Solid Waste Used Oil**

00384910	DELTA DIABLO	HHW PROGRAM	1,945.82
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**Solid Waste**

00384910	DELTA DIABLO	HHW PROGRAM	9,675.04
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00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	104.83
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00385020	CONTRA COSTA HEALTH SERVICES	GREEN BUSINESS PROGRM	800.00
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00385046	KATHY KRAMER CONSULTING	PROFESSIONAL SERVICES	1,000.00
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00385176	OFFICE DEPOT INC	OFFICE SUPPLIES	37.12
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**229 Pollution Elimination Fund**

**Channel Maintenance Operation**

00384873	ACP INTERNATIONAL	PROFESSIONAL SERVICES	2,555.99
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00384890	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	209.39
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00384911	DEPT OF FISH AND GAME	MAINTENANCE PERMITS	1,195.00
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00385097	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	8,220.00
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00385198	TARGET SPECIALTY PRODUCTS	PESTICIDES	1,417.31
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**Storm Drain Administration**

00384926	HAAS-WAJDOWICZ, JULIE A	EXPENSE REIMBURSEMENT	19.95
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00385084	SWRCB	ANNUAL PERMIT FEE	2,572.00
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**238 PEG Franchise Fee Fund**

**Non Departmental**

**Non Departmental**

00384967	SABOO INC	COUNCIL CHAMBERS PROJECT	329,390.07
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**251 Lone Tree SLLMD Fund**

**Lonetree Maintenance Zone 1**

00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	849.39
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00384971	SILVA LANDSCAPE	LANDSCAPE SERVICES	4,515.00
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00385105	AT AND T MCI	PHONE	170.88
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00385200	TERRACARE ASSOCIATES	TURF MOWING	136.60
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**Lonetree Maintenance Zone 2**

00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	784.35
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00385085	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	1,200.00
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00385105	AT AND T MCI	PHONE	292.42
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**Lonetree Maintenance Zone 3**

00385105	AT AND T MCI	PHONE	128.16
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**Lonetree Maintenance Zone 4**

00385200	TERRACARE ASSOCIATES	TURF MOWING	218.56
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**252 Downtown SLLMD Fund**

**Downtown Maintenance**

00384890	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,353.86
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00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	362.14
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00385195	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	550.00
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CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00385200	TERRACARE ASSOCIATES	TURF MOWING	136.60
<b>253</b>	<b>Almondridge SLLMD Fund</b>		
	<b>Almondridge Maintenance</b>		
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	228.48
<b>254</b>	<b>Hillcrest SLLMD Fund</b>		
	<b>Hillcrest Maintenance Zone 1</b>		
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	731.06
00385105	AT AND T MCI	PHONE	85.44
00385200	TERRACARE ASSOCIATES	TURF MOWING	355.16
	<b>Hillcrest Maintenance Zone 2</b>		
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	801.84
00384989	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	2,869.44
00385105	AT AND T MCI	PHONE	299.04
00385200	TERRACARE ASSOCIATES	TURF MOWING	486.30
	<b>Hillcrest Maintenance Zone 4</b>		
00384876	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	3,586.50
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	703.85
00384976	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	2,300.00
00385105	AT AND T MCI	PHONE	253.02
00385195	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	2,400.00
00385200	TERRACARE ASSOCIATES	TURF MOWING	273.20
<b>255</b>	<b>Park 1A Maintenance District Fund</b>		
	<b>Park 1A Maintenance District</b>		
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	125.35
00385105	AT AND T MCI	PHONE	42.72
00385181	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	43.03
00385200	TERRACARE ASSOCIATES	TURF MOWING	355.16
<b>256</b>	<b>Citywide 2A Maintenance District Fund</b>		
	<b>Citywide 2A Maintenance Zone 3</b>		
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	84.92
00385200	TERRACARE ASSOCIATES	TURF MOWING	5.46
	<b>Citywide 2A Maintenance Zone 4</b>		
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	350.36
00384971	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,432.00
	<b>Citywide 2A Maintenance Zone 5</b>		
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	488.79
00384976	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	275.00
	<b>Citywide 2A Maintenance Zone 6</b>		
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	246.00
00385079	SILVA LANDSCAPE	LANDSCAPE SERVICES	804.00
00385085	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	4,075.00
00385200	TERRACARE ASSOCIATES	TURF MOWING	327.84
	<b>Citywide 2A Maintenance Zone 8</b>		
00385200	TERRACARE ASSOCIATES	TURF MOWING	27.32
	<b>Citywide 2A Maintenance Zone 9</b>		
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	525.17



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00385105	AT AND T MCI	PHONE	170.88
00385200	TERRACARE ASSOCIATES	TURF MOWING	81.96
<b>Citywide 2A Maintenance Zone10</b>			
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	143.30
<b>257 SLLMD Administration Fund</b>			
<b>SLLMD Administration</b>			
00384881	ANTIOCH ACE HARDWARE	SUPPLIES	90.44
00384962	ROBERTS AND BRUNE CO	PIPE FITTINGS	773.48
00385200	TERRACARE ASSOCIATES	TURF MOWING	327.84
00385206	VERIZON WIRELESS	DATA SERVICES	76.02
00385208	WATERSAVERS IRRIGATION	IRRIGATION PARTS	3,422.61
00935530	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	2,345.78
00935539	SITEONE LANDSCAPE SUPPLY	LICENSE FEE	1,500.00
00935695	SITEONE LANDSCAPE SUPPLY	REPAIR SERVICES	1,390.08
<b>311 Capital Improvement Fund</b>			
<b>Non Departmental</b>			
<b>Streets</b>			
00384992	ANCHOR CONCRETE CONSTRUCTION	SIDEWALK REPAIR PROJECT	59,514.00
<b>Energy Efficiency</b>			
00384926	HAAS-WAJDOWICZ, JULIE A	EXPENSE REIMBURSEMENT	231.22
00385053	LOCAL GOVERNMENT COMMISSION	CIVICSPARK SERVICES	2,363.64
<b>Northeast Annexation</b>			
00384923	GARNEY PACIFIC INC	NE ANTIOCH WATER PROJECT	488,192.15
00384934	KLEINFELDER INC	PROFESSIONAL SERVICES	3,597.75
<b>376 Lone Diamond Fund</b>			
<b>Assessment District</b>			
00385008	CENTRAL SELF STORAGE ANTIOCH	STORAGE	302.00
<b>570 Equipment Maintenance Fund</b>			
<b>Equipment Maintenance</b>			
00384882	ANTIOCH AUTO PARTS	AUTO PARTS	1,060.98
00384943	MUNICIPAL MAINT EQUIPMENT INC	PARTS	538.16
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	378.48
00384953	OREILLY AUTO PARTS	AUTO PARTS	872.77
00384955	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	644.06
00384977	STOMMEL INC	EMERGENCY EQUIPMENT	139.50
00384994	ANTIOCH GLASS	AUTO PARTS	461.56
00385000	BAY AREA AIR QUALITY MANAGEMENT	OPERATING FEE	379.00
00385037	GOT POWER INC	TRANSFER TEST	517.00
00385090	W K HYDRAULICS INC	INSPECTION SERVICES	1,503.73
00385100	ANTIOCH AUTO PARTS	AUTO PARTS	1,282.27
00385109	BILL BRANDT FORD	AUTO PARTS	147.00
00385178	OREILLY AUTO PARTS	AUTO PARTS	757.99
00385192	SGS TESTCOM	BUSINESS EXPENSE	2.17
00385196	STOMMEL INC	PARTS	305.90
00385206	VERIZON WIRELESS	DATA SERVICES	38.01
00385207	WALNUT CREEK FORD	AUTO PARTS	1,494.74





CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00935534	KIMBALL MIDWEST	SUPPLIES	910.97
00935537	PETERSON TRACTOR CO	PARTS	2,151.02
00935542	BIG SKY ENVIRONMENTAL SOLUTIONS	DISPOSAL	511.25
00935554	A1 TRANSMISSION	TRANSMISSION REBUILD	2,265.57
00935570	BIG SKY ENVIRONMENTAL SOLUTIONS	WASTE DISPOSAL	147.00
00935684	SC FUELS	SUPPLIES	1,258.78
<b>573 Information Services Fund</b>			
<b>Information Services</b>			
00385105	AT AND T MCI	PHONE	157.64
00385206	VERIZON WIRELESS	DATA SERVICES	383.28
<b>Network Support &amp; PCs</b>			
00385013	COMCAST	CONNECTION SERVICES	245.01
00385105	AT AND T MCI	PHONE	418.36
00935529	GRAINGER INC	SUPPLIES	149.06
00935543	COMPUTERLAND	COMPUTER EQUIPMENT	49.49
<b>Telephone System</b>			
00385103	AT AND T MCI	LONG DISTANCE	21.85
00385104	AT AND T MCI	PHONE	537.05
00385105	AT AND T MCI	PHONE	4,447.27
<b>GIS Support Services</b>			
00384890	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	349.39
00384930	INTERWEST CONSULTING GROUP INC	GIS SERVICES	10,250.00
<b>Office Equipment Replacement</b>			
00384919	FEDEX	SHIPMENT	57.95
00385133	DELL MARKETING LP	COMPUTER EQUIPMENT	6,224.49
00935525	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	369.22
00935543	COMPUTERLAND	COMPUTER EQUIPMENT	1,818.37
00935603	DELL COMPUTER CORP	COMPUTER EQUIPMENT	12,448.98
<b>577 Post Retirement Medical-Police Fund</b>			
<b>Non Departmental</b>			
00385110	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00385114	RETIREE	MEDICAL AFTER RETIREMENT	768.25
00385132	RETIREE	MEDICAL AFTER RETIREMENT	1,093.20
00385144	RETIREE	MEDICAL AFTER RETIREMENT	1,093.20
00385156	RETIREE	MEDICAL AFTER RETIREMENT	403.35
00385162	RETIREE	MEDICAL AFTER RETIREMENT	955.99
00385168	RETIREE	MEDICAL AFTER RETIREMENT	632.25
00385169	RETIREE	MEDICAL AFTER RETIREMENT	1,239.98
00385188	RETIREE	MEDICAL AFTER RETIREMENT	248.13
00385211	RETIREE	MEDICAL AFTER RETIREMENT	511.48
00935555	RETIREE	MEDICAL AFTER RETIREMENT	511.48
00935556	RETIREE	MEDICAL AFTER RETIREMENT	1,861.45
00935560	RETIREE	MEDICAL AFTER RETIREMENT	955.99
00935561	RETIREE	MEDICAL AFTER RETIREMENT	286.54
00935563	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935564	RETIREE	MEDICAL AFTER RETIREMENT	1,022.99



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00935568	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935569	RETIREE	MEDICAL AFTER RETIREMENT	1,124.82
00935577	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935582	RETIREE	MEDICAL AFTER RETIREMENT	972.43
00935584	RETIREE	MEDICAL AFTER RETIREMENT	886.00
00935587	RETIREE	MEDICAL AFTER RETIREMENT	584.82
00935589	RETIREE	MEDICAL AFTER RETIREMENT	1,332.57
00935600	RETIREE	MEDICAL AFTER RETIREMENT	1,124.82
00935602	RETIREE	MEDICAL AFTER RETIREMENT	1,536.50
00935608	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935609	RETIREE	MEDICAL AFTER RETIREMENT	886.00
00935610	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935623	RETIREE	MEDICAL AFTER RETIREMENT	248.13
00935626	RETIREE	MEDICAL AFTER RETIREMENT	511.48
00935627	RETIREE	MEDICAL AFTER RETIREMENT	1,344.66
00935628	RETIREE	MEDICAL AFTER RETIREMENT	275.71
00935629	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935638	RETIREE	MEDICAL AFTER RETIREMENT	187.74
00935639	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935652	RETIREE	MEDICAL AFTER RETIREMENT	1,089.10
00935654	RETIREE	MEDICAL AFTER RETIREMENT	632.25
00935655	RETIREE	MEDICAL AFTER RETIREMENT	258.83
00935668	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935669	RETIREE	MEDICAL AFTER RETIREMENT	584.82
00935671	RETIREE	MEDICAL AFTER RETIREMENT	955.99
00935673	RETIREE	MEDICAL AFTER RETIREMENT	1,016.38
00935685	RETIREE	MEDICAL AFTER RETIREMENT	569.53
00935687	RETIREE	MEDICAL AFTER RETIREMENT	1,423.72
00935697	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935699	RETIREE	MEDICAL AFTER RETIREMENT	768.25
00935705	RETIREE	MEDICAL AFTER RETIREMENT	511.48
00935706	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935710	RETIREE	MEDICAL AFTER RETIREMENT	248.13
00935721	RETIREE	MEDICAL AFTER RETIREMENT	632.25
00935723	RETIREE	MEDICAL AFTER RETIREMENT	632.25
<b>578</b>	<b>Post Retirement Medical-Misc Fund</b>		
<b>Non Departmental</b>			
00385107	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00385115	RETIREE	MEDICAL AFTER RETIREMENT	491.84
00385135	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00385145	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00385149	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00385157	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00385172	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00385183	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00385185	RETIREE	MEDICAL AFTER RETIREMENT	337.38





CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00385186	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00385205	RETIREE	MEDICAL AFTER RETIREMENT	100.00
00385212	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935557	RETIREE	MEDICAL AFTER RETIREMENT	258.83
00935558	RETIREE	MEDICAL AFTER RETIREMENT	163.37
00935562	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935567	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935573	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00935575	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00935578	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00935579	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935580	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935583	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935590	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935593	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935594	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00935596	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935599	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935605	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935606	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935607	RETIREE	MEDICAL AFTER RETIREMENT	187.74
00935614	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00935615	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935617	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935618	RETIREE	MEDICAL AFTER RETIREMENT	117.78
00935622	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935625	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935633	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935634	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935637	RETIREE	MEDICAL AFTER RETIREMENT	103.69
00935641	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935644	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935646	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935647	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935650	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935661	RETIREE	MEDICAL AFTER RETIREMENT	187.74
00935663	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935664	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935675	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935678	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935683	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935686	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935691	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935703	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935708	RETIREE	MEDICAL AFTER RETIREMENT	23.70
00935709	RETIREE	MEDICAL AFTER RETIREMENT	187.74



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00935711	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935713	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935714	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00935720	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935722	RETIREE	MEDICAL AFTER RETIREMENT	100.69
<b>579</b>	<b>Post Retirement Medical-Mgmt Fund</b>		
<b>Non Departmental</b>			
00385116	RETIREE	MEDICAL AFTER RETIREMENT	877.90
00385127	RETIREE	MEDICAL AFTER RETIREMENT	158.69
00385142	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00385147	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00385150	RETIREE	MEDICAL AFTER RETIREMENT	877.90
00385151	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00385152	RETIREE	MEDICAL AFTER RETIREMENT	187.74
00385154	RETIREE	MEDICAL AFTER RETIREMENT	400.00
00385159	RETIREE	MEDICAL AFTER RETIREMENT	1,861.45
00385163	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00385170	RETIREE	MEDICAL AFTER RETIREMENT	440.19
00385173	RETIREE	MEDICAL AFTER RETIREMENT	738.38
00385204	RETIREE	MEDICAL AFTER RETIREMENT	1,861.45
00935559	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935565	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935566	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935571	RETIREE	MEDICAL AFTER RETIREMENT	190.74
00935572	RETIREE	MEDICAL AFTER RETIREMENT	187.74
00935574	RETIREE	MEDICAL AFTER RETIREMENT	158.70
00935576	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935581	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935585	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935586	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935588	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00935591	RETIREE	MEDICAL AFTER RETIREMENT	653.66
00935592	RETIREE	MEDICAL AFTER RETIREMENT	163.37
00935595	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935597	RETIREE	MEDICAL AFTER RETIREMENT	453.38
00935598	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935604	RETIREE	MEDICAL AFTER RETIREMENT	258.83
00935611	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935612	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935613	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935619	RETIREE	MEDICAL AFTER RETIREMENT	426.90
00935620	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935621	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935630	RETIREE	MEDICAL AFTER RETIREMENT	359.91
00935632	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935635	RETIREE	MEDICAL AFTER RETIREMENT	709.38



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00935636	RETIREE	MEDICAL AFTER RETIREMENT	1,341.72
00935640	RETIREE	MEDICAL AFTER RETIREMENT	877.90
00935642	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935643	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935645	RETIREE	MEDICAL AFTER RETIREMENT	1,400.50
00935648	RETIREE	MEDICAL AFTER RETIREMENT	46.16
00935649	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935651	RETIREE	MEDICAL AFTER RETIREMENT	1,121.26
00935653	RETIREE	MEDICAL AFTER RETIREMENT	224.41
00935656	RETIREE	MEDICAL AFTER RETIREMENT	258.83
00935657	RETIREE	MEDICAL AFTER RETIREMENT	158.69
00935658	RETIREE	MEDICAL AFTER RETIREMENT	1,861.45
00935659	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935660	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935665	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935666	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935672	RETIREE	MEDICAL AFTER RETIREMENT	610.47
00935674	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935676	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935677	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935679	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00935680	RETIREE	MEDICAL AFTER RETIREMENT	158.70
00935681	RETIREE	MEDICAL AFTER RETIREMENT	877.90
00935682	RETIREE	MEDICAL AFTER RETIREMENT	218.69
00935688	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935689	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935690	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935692	RETIREE	MEDICAL AFTER RETIREMENT	258.83
00935693	RETIREE	MEDICAL AFTER RETIREMENT	653.66
00935694	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935696	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935698	RETIREE	MEDICAL AFTER RETIREMENT	453.38
00935700	RETIREE	MEDICAL AFTER RETIREMENT	226.28
00935702	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935704	RETIREE	MEDICAL AFTER RETIREMENT	573.38
00935707	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00935712	RETIREE	MEDICAL AFTER RETIREMENT	337.38
00935715	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935716	RETIREE	MEDICAL AFTER RETIREMENT	229.69
00935717	RETIREE	MEDICAL AFTER RETIREMENT	1,652.77
00935718	RETIREE	MEDICAL AFTER RETIREMENT	100.69
00935719	RETIREE	MEDICAL AFTER RETIREMENT	1,861.45
<b>611</b>	<b>Water Fund</b>		
	<b>Non Departmental</b>		
00384881	ANTIOCH ACE HARDWARE	SUPPLIES	40.29
00384882	ANTIOCH AUTO PARTS	AUTO PARTS	103.83



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00384895	BISHOP CO	SUPPLIES	291.61
00384909	CRYSTAL CLEAR LOGOS INC	STORES	35.27
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	179.33
00385063	OFFICE DEPOT INC	OFFICE SUPPLIES	112.70
00385100	ANTIOCH AUTO PARTS	SUPPLIES	1,850.38
<b>Water Supervision</b>			
00384913	DREHER, PIERRE RAPHAEL	MILEAGE/MEAL REIMBURSEMENT	628.40
00385063	OFFICE DEPOT INC	OFFICE SUPPLIES	27.18
00385206	VERIZON WIRELESS	DATA SERVICES	152.04
<b>Water Production</b>			
00384881	ANTIOCH ACE HARDWARE	SUPPLIES	18.86
00384885	ARAMARK UNIFORM SERVICES	PROFESSIONAL SERVICES	54.06
00384897	BORGES AND MAHONEY	PARTS	327.18
00384909	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	514.99
00384917	EXPONENT INC	PROFESSIONAL SERVICES	66.00
00384920	FINBERG FENCING INC	REPAIR SERVICES	275.00
00384936	LAW OFFICE OF MATTHEW EMRICK	WATER RIGHTS	24,709.00
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	55.68
00384955	PACIFIC GAS AND ELECTRIC CO	GAS	225,909.92
00384964	ROYAL BRASS INC	PARTS	143.13
00384975	SWRCB	PROFESSIONAL SERVICES	304.89
00384983	VILLASANA, LAURA ALBIDRESS	EXPENSE REIMBURSEMENT	44.06
00384993	ANTIOCH ACE HARDWARE	SUPPLIES	643.75
00384996	ARAMARK UNIFORM SERVICES	PROFESSIONAL SERVICES	54.06
00385021	CONTRA COSTA WATER DISTRICT	UNTREATED WATER	852,128.33
00385026	DELTA FENCE CO	FENCE REPAIR	1,231.00
00385032	FASTENAL CO	SUPPLIES	418.91
00385038	GUALCO GROUP INC, THE	PROFESSIONAL SERVICES	4,000.00
00385039	HARRINGTON INDUSTRIAL PLASTICS	PARTS & SERVICE	399.08
00385048	KELLY MOORE PAINT CO	SUPPLIES	419.61
00385078	SIEMENS INDUSTRY INC	PARTS & SERVICE	100.32
00385079	SILVA LANDSCAPE	LANDSCAPE SERVICES	6,432.00
00385081	SOUTHWEST VALVE LLC	PARTS & SERVICE	2,309.29
00385083	SWRCB	PROFESSIONAL SERVICES	14,073.00
00385085	STEWARTS TREE SERVICE INC	PROFESSIONAL SERVICES	575.00
00385086	SWAN ANALYTICAL INSTRUMENTS USA	FURNITURE & EQUIPMENT	4,063.55
00385091	WALTER BISHOP CONSULTING	PROFESSIONAL SERVICES	3,955.90
00385102	ARAMARK UNIFORM SERVICES	PARTS & SERVICE	50.62
00385104	AT AND T MCI	PHONE	132.12
00385105	AT AND T MCI	PHONE	2,233.21
00385112	BRIGHT SECURITY INTEGRATIONS	MONITORING SERVICES	675.00
00385130	CSI SERVICES INC	INSPECTION SERVICES	2,550.00
00385134	DELTA DENTAL	DENTAL PREMIUM	65.79
00385140	FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	578.82
00385181	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	170.75
00385202	UNITED PARCEL SERVICE	SHIPMENT	232.45



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00385203	UNIVAR USA INC	CHEMICALS	21,139.81
00385206	VERIZON WIRELESS	DATA SERVICES	38.01
00935526	CHEMTRADE CHEMICALS US LLC	CHEMICALS	3,128.55
00935527	CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	166.99
00935528	EUROFINS EATON ANALYTICAL INC	TESTING	785.00
00935529	GRAINGER INC	SUPPLIES	507.07
00935531	IDEXX LABORATORIES INC	SUPPLIES	162.32
00935533	KARSTE CONSULTING INC	CONSULTING SERVICES	1,121.25
00935544	CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	546.24
00935553	VINCENT ELECTRIC MOTOR CO	PARTS & SERVICE	852.83
00935662	PETERSON TRACTOR CO	WATER PROJECT	4,094.79
<b>Water Distribution</b>			
00384881	ANTIOCH ACE HARDWARE	PIPE FITTINGS	25.52
00384889	BACKFLOW DISTRIBUTORS INC	PARTS	9,668.41
00384909	CRYSTAL CLEAR LOGOS INC	WATER	707.44
00384921	FIRST VANGUARD RENTALS AND SALE	TRAFFIC CONES	3,391.88
00384931	JACK DOHENY SUPPLIES INC	SUPPLIES	502.55
00384945	NATIONAL METER & AUTOMATION INC	WATER METER PARTS	30,283.31
00384951	OFFICE DEPOT INC	OFFICE SUPPLIES	185.46
00384954	PACIFIC CREDIT SERVICES	COLLECTION FEES	122.34
00384960	POLLARDWATER	PROFESSIONAL SERVICES	1,034.31
00384962	ROBERTS AND BRUNE CO	BACKFLOW PARTS	509.47
00384965	RT LAWRENCE CORP	LOCKBOX PROCESSING	556.15
00384979	TYLER TECHNOLOGIES	MONTHLY WEBSITE	340.00
00385043	INFOSEND INC	POSTAGE COSTS	2,980.38
00385063	OFFICE DEPOT INC	OFFICE SUPPLIES	14.07
00385100	ANTIOCH AUTO PARTS	PARTS	254.54
00385105	AT AND T MCI	PHONE	42.72
00385108	BIG SKY LOGOS AND EMBROIDERY	LOGO SHIRTS	287.50
00385129	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	112.29
00385134	DELTA DENTAL	PAYROLL DEDUCTIONS	89.56
00385136	EAST BAY WORK WEAR	UNIFORMS	58.41
00385176	OFFICE DEPOT INC	OFFICE SUPPLIES	30.52
00385197	SUBURBAN PROPANE	PROPANE	142.46
00385202	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	15.00
00385206	VERIZON WIRELESS	DATA SERVICES	418.11
<b>Public Buildings &amp; Facilities</b>			
00384942	MUNICIPAL FINANCIAL SERVICES	PROFESSIONAL SERVICES	1,120.00
00385005	BROWN AND CALDWELL INC	PROFESSIONAL SERVICES	19,327.75
00385064	PACIFIC GAS AND ELECTRIC CO	ENERGY ADVANCE EP	2,500.00
00385092	WOODARD AND CURRAN	PROFESSIONAL SERVICES	5,851.50
<b>621</b>	<b>Sewer Fund</b>		
<b>Swr-Wastewater Administration</b>			
00384880	ANTIOCH ACE HARDWARE	SUPPLIES	273.07
00384890	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	348.00
00384909	CRYSTAL CLEAR LOGOS INC	COLLECTIONS	538.18



CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00384910	DELTA DIABLO	HHW PROGRAM	19,379.14
00384964	ROYAL BRASS INC	PARTS	256.96
00384965	RT LAWRENCE CORP	LOCKBOX PROCESSING	556.16
00384979	TYLER TECHNOLOGIES	MONTHLY WEBSITE	340.00
00385043	INFOSEND INC	POSTAGE COSTS	2,980.37
00385063	OFFICE DEPOT INC	OFFICE SUPPLIES	14.06
00385105	AT AND T MCI	PHONE	92.99
00385129	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	112.29
00385134	DELTA DENTAL	PAYROLL DEDUCTIONS	89.57
00385176	OFFICE DEPOT INC	CALENDARS	30.53
00385206	VERIZON WIRELESS	DATA SERVICES	304.08
00935529	GRAINGER INC	SUPPLIES	484.06
00935549	SCOTTO, CHARLES W AND DONNA F	BUILDING LEASE	5,000.00
00935616	GRAINGER INC	SUPPLIES	336.30
<b>631</b>	<b>Marina Fund</b>		
	<b>Non Departmental</b>		
00384898	BOWERS, WILLIAM	BERTH DEPOSIT REFUND	232.00
00384966	RUSSELL, RICHARD AND ANNE	MARINA DEPOSIT REFUND	290.00
00385025	DALEY, SCOTT	BERTH DEPOSIT REFUND	1,152.00
	<b>Marina Administration</b>		
00384890	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	27.80
00384909	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	112.02
00384955	PACIFIC GAS AND ELECTRIC CO	GAS	3,813.29
00384995	ANTIOCH HERALD	ADVERTISEMENTS	212.50
00385117	COMCAST	CONNECTION SERVICES	221.04
00385138	FASTENAL CO	HARDWARE	25.40
00385166	LOG, THE	ADVERTISING	975.00
	<b>Major Projects</b>		
00384934	KLEINFELDER INC	PROFESSIONAL SERVICES	457.50
00385047	KAY PARK AND REC CORP	PARK BENCH	1,099.00
00385055	MCNABB CONSTRUCTION INC	MARINA BOAT LAUNCH PROJECT	30,986.20
<b>721</b>	<b>Employee Benefits Fund</b>		
	<b>Non Departmental</b>		
00384884	ANYTIME FITNESS	PAYROLL DEDUCTIONS	39.00
00384901	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
00384912	DIAMOND HILLS SPORT CLUB	PAYROLL DEDUCTIONS	282.00
00384929	IN SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	632.00
00384938	LINA	PAYROLL DEDUCTIONS	3,643.86
00384944	MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	2,129.02
00384952	OPERATING ENGINEERS LOCAL NO 3	PAYROLL DEDUCTIONS	3,456.00
00384956	PARS	PAYROLL DEDUCTIONS	5,479.60
00384958	PLANET FITNESS	PAYROLL DEDUCTIONS	21.99
00384959	PLANET FITNESS	PAYROLL DEDUCTIONS	22.06
00384973	STANDARD LIFE INSURANCE	PAYROLL DEDUCTIONS	984.25
00384974	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	200.00
00385096	AFLAC	PAYROLL DEDUCTIONS	5,339.43





CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
NOVEMBER 15 - NOVEMBER 27, 2019  
FUND/CHECK#

00385111	BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	3,499.59
00385122	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
00385134	DELTA DENTAL	PAYROLL DEDUCTIONS	39,486.70
00385182	PARS	PAYROLL DEDUCTIONS	4,786.08
00935521	ANTIOCH PD SWORN MGMT ASSOC	PAYROLL DEDUCTIONS	770.00
00935522	ANTIOCH POLICE OFFICERS ASSOC	PAYROLL DEDUCTIONS	20,600.28
00935523	APWEA	PAYROLL DEDUCTIONS	4,193.06
00935536	NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	42,186.69
00935540	VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	5,320.93



## **STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Thomas Lloyd Smith, City Attorney *TLS*

**SUBJECT:** REJECTION OF CLAIMS: ABDUL NEVAREZ, PRISCILLA NEVAREZ

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### **RECOMMENDED ACTION**

It is recommended that the City Council reject the claims submitted by Abdul Nevarez and Priscilla Nevarez.

Should the City Council desire to discuss this matter, it would be scheduled for a future closed session.

### **ATTACHMENTS**

None.



CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**SUBMITTED BY:** Forrest Ebbs, Community Development Director *fe*  
**SUBJECT:** AB 1600 Development Impact Fee Report

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**RECOMMENDED ACTION**

It is recommended that the City Council receive the FY2018/2019 Annual Report of Development Impact Fees.

**FISCAL IMPACT**

This report does not require any expenditure and, as such, will have no fiscal impact on the City of Antioch.

**DISCUSSION**

**Development Impact Fees**

Assembly Bill (AB) 1600 (Cortese, 1987) was approved by the California Assembly in 1987 and was incorporated into California Government Code Section 66000-66008. These statutes are collectively known as the "Mitigation Fee Act" and impose specific requirements on cities that chose to collect development impact fees. GC 66006 requires that all cities that collect development impact fees publish an annual report on the development impact fees collected, the beginning balances, the ending balances, a description of the individual fees, and other general information. This report must be made available to the public within 180 days of the end of the fiscal year during which the fees were collected.

In March 2014, the City Council adopted a development impact fee schedule that is charged to new development in the City of Antioch to offset the related costs of new facilities and infrastructure. Specifically, four development impact fees were adopted: General Administration, Public Works, Police, and Parks and Recreation. These fees are specifically restricted to the construction of new facilities and cannot be used for salaries.

The City of Antioch Development Impact Fees became effective on July 1, 2014 and have been collected since FY 14/15. A summary of these fees and their balances are provided in the attached report and summarized below.

In total, the City took in \$928,547.61 in Development Impact Fees in FY 18/19. The total figure is much more than the FY 17/18 sum of \$180,193.96 due to a rapid increase in development activity throughout the City of Antioch for a variety of reasons. The largest contributing project was Meritage Homes, who paid \$226,193.88. The Almond Knolls residential apartment project paid \$202,757.56. As in prior years, the City did not expend any of the Development Impact Fees. However, the Capital Improvement Program will soon begin programming the \$1,505,556.08 balance for eligible projects.

The City Council need not take any formal action on this report.

**ATTACHMENTS**

- A. City of Antioch Annual Report of Development Impact Fees (AB1600 Report) Fiscal Year 2018-2019

## **ATTACHMENT “A”**

**CITY OF ANTIOCH  
ANNUAL REPORT OF DEVELOPMENT IMPACT FEES  
(AB 1600 REPORT)  
FISCAL YEAR 2018/2019**



**PREPARED BY  
CITY OF ANTIOCH  
COMMUNITY DEVELOPMENT DEPARTMENT**

## **DEVELOPMENT IMPACT FEES DESCRIPTION**

### General Administration

The General Administration development fee covers new development's share of the costs associated with new administrative facilities, land acquisition, general vehicles, and information technology equipment. New capital facilities will be required as the City's service population increases. The fee helps maintain adequate levels of general administration service in the City of Antioch, including adequate City Hall and Council Chamber space and associated land needs as well as adequate service vehicles and technology utilized by the general government staff. Fee revenue is used to fund expansion of civic space, acquisition of vehicles and technology, and land purchase for new public space attributed to demand for new growth.

### Public Works

The Public Works development impact fee covers new development's share of the costs associated with new/expanded corporation yard, building space, a garbage ramp, and Public Works vehicles. New capital facilities will be required as service population increases. The fee helps maintain adequate levels of Public Works service in the City of Antioch, including adequate corporation yard space and facilities as well as a garbage ramp and vehicles necessary for Public Works operation. Fee revenue is used to fund the expansion of corporation yard space, facilities, garbage ramp, and vehicle.

### Police Facilities and Equipment

The Police Facilities development impact fee covers new development's share of the costs associated with a range of capital facilities, including Police stations, vehicles and other equipment. New capital facilities will be required as the City's service population increases. The fee will help maintain adequate levels of Police facilities, vehicles, and other equipment necessary for adequate Police service provision in the City of Antioch. Fee revenue is used to fund expansion of existing Police station and animal service facilities and acquire new vehicles and specialized equipment attributable to demand from new development.

### Parks and Recreation Facilities

The Park and Recreation impact fee is designed to cover the costs associated with new parks and recreation facilities and equipment required to serve future growth in Antioch. It covers the appropriate share of the costs of developing new parks, Community Centers and facilities, library, and associated capital equipment (the park in-lieu fee under the Quimby Act provides revenues based on parkland needs and costs). New capital facilities will be required as the City's population increases. The helps provide adequate levels of parks and recreation facilities, Community Center, and library space. Fee revenue contributes funding toward parks and recreation facilities in a number of community parks as well as an additional 20,172 square feet of community facility space and a new library.

City of Antioch  
Annual Report of Development Impact Fees  
Fiscal Year 2018/2019

FEE SCHEDULE 9/24/2018  
CC Resolution No. 2018/115 – 9/11/18

<b>Development Impact Fee</b>	<b>Single-Family per unit</b>	<b>Multi-Family per unit</b>	<b>Senior per unit</b>	<b>Commercial \$ per square foot</b>
General Administration	\$460	\$292	\$230	\$.07
Public Works	\$445	\$282	\$223	\$.06
Police	\$1,190	\$755	\$596	\$.17
Parks and Recreation	\$3,261	\$2,065	\$1,631	\$.00
<b>TOTAL</b>	<b>\$5,356</b>	<b>\$3,394</b>	<b>\$2,680</b>	<b>\$0.30</b>

<b>DEVELOPMENT IMPACT FEES FY 18/19</b>	
General Administration (3215500 46660)	68,229.52
Public Works (3215505 46661)	65,066.16
Police (3215510 46662)	175,188.12
Parks & Recreation (3215515 46663)	593,815.00
Total Development Impact Fees Collected	902,298.80
Interest Earned– All accounts	26,248.81
<b>TOTAL REVENUES</b>	<b>\$928,547.61</b>
General Administration (3215500 46660)	0.00
Public Works (3215505 46661)	0.00
Police (3215510 46662)	0.00
Parks & Recreation (3215515 46663)	0.00
<b>TOTAL EXPENDITURES</b>	<b>\$0.00</b>
<b>BEGINNING BALANCE</b>	<b>\$577,008.47</b>
<b>TOTAL REVENUES</b>	<b>\$928,547.61</b>
<b>TOTAL EXPENDITURES</b>	<b>\$0.00</b>
<b>ENDING BALANCE</b>	<b>\$1,505,556.08</b>

## CONTRIBUTING PROJECTS

PROJECT NAME	GEN ADMIN	POLICE	PUB WORKS	PARKS & REC	3% ADMIN	TOTAL
ARCO 3300 Hillcrest Ave	222.60	540.60	190.80		28.92	982.92
Vineyard Self Stor 1790 Vineyard Dr	7,721.14	18,751.34	6,618.12		992.71	34,083.31
ARCO 1800 W 10 <sup>th</sup> St	222.60	540.60	190.80		28.62	982.62
Fitness Center 5580 Saddle Rock Ln	285.18	692.58	244.44		36.67	1,258.87
Almond Knolls 59 Unit Apts 10 Worrell Rd	16,936.00	43,790.00	16,356.00	119,770.00	5,905.56	202,757.56
2 <sup>nd</sup> Unit 4014 Boulder Dr	292.00	755.00	282.00	2,065.00	101.82	3,495.82
Single Family Dwelling 2700 Roosevelt Ln	460.00	1,190.00	445.00	3,261.00	160.68	5,516.68
Single Family Dwelling w ADU 210 Worrell Rd	460.00	1,190.00	445.00	3,261.00	160.68	5,516.68
Single Family Dwelling 326 Nash Ave	460.00	1,190.00	445.00	3,261.00	160.68	5,516.68
BenchmarkCom munities LLC 64 Single Family Dwellings	19,550.00	50,618.00	18,934.00	138,614.00	6755.88	234,471.88
Davidon Homes 54 Single Family Dwellings				170,316.00	5,109.48	175,425.48
K. Hovnanian 6 Single Family Dwellings	2,760.00	7,140.00	2,670.00	19,566.00	964.08	33,100.08
Meritage Homes 41 Single Family Dwellings	18,860.00	48,790.00	18,245.00	133,701.00	6,587.88	226,183.88
<b>TOTAL</b>	<b>\$68,229.52</b>	<b>\$175,188.12</b>	<b>\$65,066.16</b>	<b>\$593,815.00</b>	<b>\$26,993.66</b>	<b>\$929,292.46</b>

CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Forrest Ebbs, Community Development Director *FE*

**SUBJECT:** Resolution Nominating the Northern Waterfront Industrial Corridor Priority Production Area to the Metropolitan Transportation Commission and the Association of Bay Area Governments

---

**RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution nominating the Northern Waterfront Industrial Corridor Priority Production Area to the Metropolitan Transportation Commission and the Association of Bay Area Governments.

**FISCAL IMPACT**

There is no fiscal impact associated with this action.

**DISCUSSION**

The Metropolitan Transportation Commission (MTC) and the Association of Bay Area Governments (ABAG) are currently preparing Plan Bay Area 2050, a comprehensive long-range plan addressing the land use, economic development, and transportation issues confronting the nine-county San Francisco Bay Area. As part of this action, they have requested nominations for designated Priority Production Areas (PPA). In September 2019, the Community Development Department submitted a Letter of Interest in response to a request from MTC/ABAG. The PPA would include the industrial area along Wilbur Avenue to Highway 160, including those unincorporated areas of Contra Costa County. The final step is to nominate the particular PPA.

According to MTC/ABAG, the PPA pilot program is intended to:

- Support strong clusters of the region's economy by enhancing and protecting selected industrial areas through supportive resources and implementation actions.
- Encourage middle-wage job growth close to affordable housing.
- Support networks of production, distribution and repair services, including advanced manufacturing.

By participating in the PPA program, the City of Antioch can engage with the broader community and influence outcomes to strengthen our industrial sector. More information about PPAs can be found at: [https://mtc.ca.gov/sites/default/files/PPA\\_FAQ.pdf](https://mtc.ca.gov/sites/default/files/PPA_FAQ.pdf)

## **ATTACHMENTS**

A. Resolution



# ATTACHMENT “A”

## RESOLUTION NO. 2019/\*\*

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH NOMINATING THE NORTHERN WATERFRONT INDUSTRIAL CORRIDOR PRIORITY PRODUCTION AREA TO THE METROPOLITAN TRANSPORTATION COMMISSION AND ASSOCIATION OF BAY AREA GOVERNMENTS

**WHEREAS**, on September 13, 2019, the Community Development Department submitted a Letter of Interest to the Metropolitan Transportation Commission (MTC) and the Association of Bay Area Governments (ABAG) for the Priority Production Area (PPA) program and recommended the inclusion of the Northern Waterfront Industrial Corridor;

**WHEREAS**, ABAG and MTC are preparing Plan Bay Area 2050 (the Plan), a long-range plan charting the course for the future of the nine-county San Francisco Bay Area;

**WHEREAS**, ABAG and the MTC are creating a Regional Growth Framework to be used in the Plan;

**WHEREAS**, this Framework includes locally nominated Priority Production Areas (PPAs) as industrial lands that support the vitality of the region’s economy and expand middle-wage job opportunities in industrial sectors;

**WHEREAS**, jurisdictions with PPAs may have access to future regional funding to support PPAs; and

**WHEREAS**, the City of Antioch desires to promote and expand its industrial sector and improve job production.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby submits a nomination to ABAG and the MTC to designate the Northern Waterfront Industrial Corridor as a Priority Production Area.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing Resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 10<sup>th</sup> day of December 2019 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---


**ARNE SIMONSEN, CMC**  
**CITY CLERK OF THE CITY OF ANTIOCH**


CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Scott Buenting, Project Manager 

**APPROVED BY:** Bailey Grewal, Interim Public Works Director/City Engineer 

**SUBJECT:** Second Amendment to the Consultant Service Agreement with Harris and Associates for On-Call Traffic Engineering Services

---

**RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution to:

1. Amend the fiscal year 2019/2020 Capital Improvements Budget to increase Gas Tax funding for traffic engineering services by \$50,000.
2. Authorize the City Manager to execute the second amendment to the Consultant Service Agreement with Harris and Associates (HA) for on-call traffic engineering services and increase the existing contract by \$50,000 for an amount not to exceed \$100,000 and extend the term of the Agreement to December 31, 2020.

**FISCAL IMPACT**

Adoption of this resolution will amend the fiscal year 2019/2020 Capital Improvements Budget to increase Gas Tax funding for traffic engineering services by \$50,000 and increase HA's contract by \$50,000 for a total contract amount of \$100,000.

**DISCUSSION**

On October 15, 2018, a Consultant Service Agreement was executed with HA for on-call traffic engineering services. This contract was amended on July 24, 2019 to include continued traffic engineering consultant services.

The City does not currently have a traffic engineer on staff and consulting services are necessary to fulfill this role. Staff is recommending an amendment to the existing contract with HA to include additional traffic engineering tasks including, but not limited to, traffic signal design and timing, traffic signage and striping review, evaluation of roadway geometry, facility installation inspection, traffic related construction management and grant application preparation.

**ATTACHMENTS**

A: Resolution

ATTACHMENT "A"

RESOLUTION NO. 2019/\*\*

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
AMENDING THE 2019/20 CAPITAL IMPROVEMENT BUDGET AND APPROVING  
THE SECOND AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT FOR  
ON-CALL TRAFFIC ENGINEERING SERVICES WITH  
HARRIS & ASSOCIATES**

**WHEREAS**, on October 15, 2018, Harris & Associates entered into an Agreement for Professional Consultant Services for traffic engineering services ("Agreement") in the amount of \$25,000;

**WHEREAS**, on July 24, 2019, City amended the Agreement to increase it in the amount of \$25,000 for a total contract amount of \$50,000;

**WHEREAS**, the City desires to authorize the City Manager to execute the second amendment to the Consultant Service Agreement with Harris & Associates for continued on-call plan review services increasing the contract by \$50,000 and extend the term of the Agreement to December 31, 2020; and

**WHEREAS**, the 2019/20 Capital Improvements Budget needs to be amended in the amount of \$50,000 for traffic engineering services from Gas Tax funds.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby amends the 2019/20 Capital Improvements Budget in the amount of \$50,000 from Gas Tax funds and authorizes the City Manager to execute the second amendment to the Consultant Service Agreement with Harris & Associates for continued on-call plan review services increasing the contract by **\$50,000** for an amount not to exceed **\$100,000** and extend the term of the Agreement to December 31, 2020 in a form approved by the City Attorney.

\* \* \* \* \*

**RESOLUTION NO. 2019/\*\***

December 10, 2019

Page 2 of 2

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 10<sup>th</sup> day of December 2019, by the following vote:

**AYES:**

**ABSENT:**

**ABSTAIN:**

**NOES:**

---

**ARNE SIMONSEN, CMC**  
**CITY CLERK OF THE CITY OF ANTIOCH**



CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Scott Buenting, Project Manager *SB*

**APPROVED BY:** Bailey Grewal, Interim Public Works Director/City Engineer *BG*

**SUBJECT:** Second Amendment to the Consultant Service Agreement with Harris and Associates for On-Call Plan Review Services

---

**RECOMMENDED ACTION**

It is recommended that the City Council adopt the resolution authorizing the City Manager to execute the second amendment to the Consultant Service Agreement with Harris and Associates ("HA") for on-call plan review services increasing the existing contract by \$150,000 for an amount not to exceed \$327,413 and extending the term of the Agreement to December 31, 2020.

**FISCAL IMPACT**

Adoption of this resolution will increase the existing contract with HA by \$150,000 for a total contract of \$327,413. This work is reimbursed by developers or project applicants; and there is no net cost to the City.

**DISCUSSION**

On March 12, 2018, the City Council approved a Consultant Services Agreement with HA for plan check services related to private development projects. This contract was amended on May 28, 2019 in order to ensure timely reviews of development projects.

The City is currently recruiting for a Project Manager to lead the Engineering and Development Services Division, however, due to the large number of proposed development projects, further engineering assistance is required. Staff is recommending an amendment to the existing contract with HA to include additional development engineering tasks including, but not limited to, project entitlement services and support, environmental consulting, project plan and map checking, review of Traffic Impact Analysis studies and traffic control plans, as well as the formation and administration of Special Districts.

**ATTACHMENTS**

A: Resolution

**ATTACHMENT "A"**

**RESOLUTION NO. 2019/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING THE SECOND AMENDMENT TO THE CONSULTANT SERVICE  
AGREEMENT FOR ON-CALL PLAN REVIEW SERVICES WITH  
HARRIS & ASSOCIATES**

**WHEREAS**, on March 12, 2018, Harris & Associates entered into an Agreement for Professional Consultant Services for on-call plan review services ("Agreement") in the amount of \$128,753;

**WHEREAS**, on May 28, 2019, City amended the Agreement to increase it in the amount of \$48,660 for a total contract amount of \$177,413;

**WHEREAS**, the City desires to execute the second amendment to the Consultant Service Agreement with Harris & Associates for continued on-call plan review services increasing the contract and extending the term of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby authorizes the City Manager to execute the second amendment to the Consultant Service Agreement with Harris & Associates for on-call plan review services increasing the existing contract by **\$150,000** for an amount not to exceed **\$327,413** and extending the term of the Agreement to December 31, 2020, in a form approved by the City Attorney.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 10<sup>th</sup> day of December 2019, by the following vote:

**AYES:**

**ABSENT:**

**ABSTAIN:**

**NOES:**

---

**ARNE SIMONSEN, CMC  
CITY CLERK OF THE CITY OF ANTIOCH**

CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Kwame P. Reed, Economic Development Director *KPR*

**APPROVED BY:** Ron Bernal, City Manager

**SUBJECT:** Consultant Services Agreement with The Natelson Dale Group for the Economic Development Baseline and Strategic Plan

---

**RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution authorizing the City Manager to execute a Consultant Services Contract with The Natelson Dale Group, Inc., for the Economic Development Baseline and Strategic Plan Services for an amount not to exceed \$124,900.

**FISCAL IMPACT**

The adopted Fiscal Year 2019-2020 budget includes funding within the General Fund Economic Development Departments budget for the proposed contract amount. The proposal includes a base task amount of \$86,400, an optional Deployment task of \$23,500, and a Marketing Framework task of \$15,000 for a total of \$124,900.

**DISCUSSION**

The City of Antioch issued a request for proposal (RFP) in September 2019 for proposals from qualified professionals that are knowledgeable in research and development, data analysis, and identifying of economic sectors. The consultant will assist the City with creating an economic Base Line of data, validating/identifying of employment centers, and identifying economic and business sectors/industries right for Antioch. The results will be used by staff to strategically implement actions that improve Antioch's employment centers and assist economic sectors/industries expand and locate in Antioch.

The City received a total of six (6) responses:

- Chabin Concepts
- Craft Consulting Group
- Kosmont Companies



- Natelson Dale Group
- Place Dynamics LLC
- Willdan

The firms were all asked to respond to the following scope of work from the RFP:

Task 1: Data Gathering & Analysis

*Prepare an economic scan profile, including demographics, diversity, income, housing, educational attainment, workforce, economy dynamics, regional influences, transportation, sales tax collections, in a format that can be used as a tool for multiple purposes including measuring economic indicators.*

Task 2: Employment Centers

*Identify and map geographic areas (employment centers) within the City of Antioch based on the current economic activity, revenue generation, employment and employment opportunities, including but not limited to:*

- *Identify potential opportunities for new and expanding businesses within these centers.*
- *Identify specific properties within the employment centers that have development opportunity for economic drivers – traded sector, population-serving, and visitor-serving*
- *Identify any improvements necessary to enhance centers' market competitiveness*
- *Identify key industries or businesses that would be appropriate for the Antioch labor market and employment centers*

Task 3: Economic Drivers (Sectors)

*Define the dynamics of the economic drivers as it relates to generating revenue, employment and economic impact. Identify sectors/employment centers which can be catalyst for economic growth.*

Task 4: Opportunity Zone Review

*Incorporate information and data that will help market Opportunity Zones to investors.*

Task 5: Economic Development Tools

*The development of the Base Line should have an eye towards implementation and creation of economic development tools needed to build a strong and effective economic development program.*

Staff scored all six proposals and invited the top 3 for interviews on November 25, 2019. Based on the results, The Natelson Dale Group was determined to be the most qualified to meet the terms of the proposal.

The Natelson Dale Group (“TNDG”) was established in 1974 and the team members have a combined 128 years’ experience. TNDG has conducted similar studies and strategies for 36 cities, counties, and larger regions. These include:

- San Joaquin County
- Ventura County
- San Bernardino
- Kern County
- Anaheim
- Los Angeles
- Ontario
- San Francisco
- Stockton
- Tracy

The detailed response provided by TNDG can be found in Attachment B - Project Approach. This approach will be included in the Consultant Services Agreement as the scope of work.

The interview panel unanimously selected TNDG as the top consultant and sees their experience, understanding of the original scope/proposal, and methodology towards completing the task, being ideal for Antioch. The references that provided feedback stated they were pleased with the TNDG team, their quality of work, and would hire them again.

Staff recommends The Natelson Dale Group for the Economic Development Baseline and Strategic Plan project.

#### **ATTACHMENTS**

- A. Resolution
- B. Project Approach

**ATTACHMENT A**

**RESOLUTION NO. 2019/XXX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSULTANT SERVICES  
AGREEMENT WITH THE NATELSON DALE GROUP, INC., FOR ECONOMIC  
DEVELOPMENT BASELINE DATA AND STRATEGIC PLAN SERVICES FOR AN  
AMOUNT NOT TO EXCEED \$124,900**

**WHEREAS**, the City of Antioch issued a request for proposal (RFP) in September 2019 for Economic Development Baseline Data and Strategic Plan Services and The Natelson Dale Group was chosen as the most qualified proposal; and

**WHEREAS**, the City desires to enter into a Consultant Services Agreement with The Natelson Dale Group, for Economic Development Baseline Data and Strategic Plan Services.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby authorizes the City Manager to enter into an agreement with The Natelson Dale Group, for Economic Development Baseline Data and Strategic Plan Services for an amount not exceed of \$124,900, in a form approved by the City Attorney.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 10th day of December, 2019 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

**ARNE SIMONSEN, CMC  
CITY CLERK OF THE CITY OF ANTIOCH**

## ATTACHMENT B

### 4. PROJECT APPROACH

Our overall approach to the assignment will include a balanced mix of:

- Background research and technical analysis by the consultant team;
- A focused stakeholder engagement process;
- Appropriate integration of the City's existing economic development programs (and relevant initiatives/tools such as the recently designated Opportunity Zones);
- Close coordination with City staff throughout the planning effort; and
- Preparation of action-oriented strategies for the two highest-priority employment centers (as determined by the preceding steps). The economic development strategic plans for the two employment centers will reflect each center's unique development opportunities, stakeholder consensus on priorities, and our team's intimate familiarity with contemporary best practices for local economic development.

Whereas TNDG understands that the City is not requesting a citywide economic development strategic plan at this time, all of TNDG's background work for the assignment would be organized in a manner that would readily allow the City to efficiently develop a citywide strategic plan as a follow-up to the initial sub-area specific strategies.

This proposal reflects TNDG's interpretation of the requested scope of work, which differs in certain details from the RFP, but we believe retains the spirit of that document. TNDG has addressed the specific request for preparing videos as discussed under Optional Task 5. The order of tasks also differs slightly, as summarized in the table below, which we believe facilitates the screening of employment centers and segmentation of work that applies to them in general and to the two centers that are selected to be the focus of the EDSPs.

Scope of work task numbers as per the RFP	Corresponding tasks in TNDG's proposal
Task 1. Data gathering and analysis	Task 1.A and 1.B; part in Task 2
Task 2. Employment centers	Task 3
Task 3. Economic drivers	Task 2
Task 4. EDSPs and related	Task 4
Task 5. Optional EDSP deployment	Task 5

The specific tasks for each component of the work scope are outlined below.

## **Task 1:        Data Gathering and Analysis**

**1.A Review of City documents / project kickoff meeting.** As part of the proposal preparation process, TNDG has already reviewed all background documentation referenced in the RFP (General Plan, Downtown Specific Plan, East Lone Tree Specific Plan and Hillcrest Station Specific Plan). For this task, TNDG will summarize key points of these documents that influence the screening of employment centers and other research and plan-development processes.

TNDG’s project manager for the assignment will attend a kickoff meeting with City staff to review the overall work scope and project schedule; identify any additional documents/resources (beyond the initial materials referenced in the RFP) relevant to the process; confirm the employment centers for which investigation and screening processes described below will be undertaken; establish protocols for team communications; and identify key stakeholders to include in the outreach effort.

**1.B Compile and analyze key datasets.** TNDG will compile background information from a range of public and private data sources including the following:

- U.S. Census / American Community Survey (ACS) and LEHD employment data
- California Department of Finance (DOF)
- California Department of Tax and Fee Administration (CADTFA)
- California Employment Development Department (EDD)
- U.S. Bureau of Labor Statistics (BLS)
- Emsi (for existing and projected employment, by detailed industry and occupation)

Where appropriate, demographic and economic data will be evaluated at multiple levels of geography (e.g. City of Antioch, the East Bay region, the overall Bay Area, and California), and also for the individual employment centers as relevant, to allow for comparison of local conditions to reference-area benchmarks.

## **Task 2:        Economic Drivers (Sectors)**

TNDG will complete a detailed **business/industry sector** analysis to identify specific industries/clusters that would offer strong potentials for high-quality economic growth in Antioch (with a particular emphasis on economic activities that would be good “fits” for the employment centers). The analysis would include the following steps:

- A. Identify and review documentation for regional industry targeting efforts potentially relevant to Antioch.

B. Complete city-level “cluster” analysis to identify candidate manufacturing industries for Antioch. This analysis will include the following steps:

1. Compile detailed data (6-digit NAICS code level) on current and recent historic employment in the City.
2. Evaluate the City’s comparative strengths relative to the larger East Bay and Bay Area regions, utilizing standard economic analysis techniques such as location quotient analysis, shift-share analysis, and trade flow analysis.
3. Evaluate City’s linkages to relevant regional industry clusters.
4. Evaluate opportunities associated with Antioch’s resident workforce (i.e., compatibility of residential skill levels with the needs of prospective industries and/or entrepreneurial ventures).
5. Compare unique attributes of each of Antioch’s employment centers to the site-selection criteria of prospective target industries.

To facilitate efficient completion of the target industry/cluster analysis, TNDG would utilize customized employment data from Emsi.

**Deliverable for Task 2:**

Summary report (draft and final) for business/industry sector analysis

***Task 3:                      Employment Center Screening and Recommendations***

For each employment center, TNDG will compile information based on the preceding research steps and a real estate assessment resulting in, at a minimum, the following:

- Inventory of real estate characteristics, including types and distribution of land uses, major industries, employment by major economic sector and commuting patterns, revenue generation (as available), access and other key infrastructure elements, relationship to neighboring areas in the City in general, parcelization and land ownership patterns, relationship of commercial to institutional, residential and other non-commercial activities, and similar considerations.
- Alignment of potential target industries (Task 2) with real estate characteristics.
- Identification of major planned projects, planning designations, etc. and their expected influence on the employment center.

- Overall assessment of the relative competitiveness of each employment center area, with respect to potential industries and other development prospects.

Results of this analysis will be summarized in a matrix format, to facilitate comparison of the employment centers, consideration of appropriate “weights” to apply to the comparison variables, and other details. In consultation with the client, TNDG will recommend the top two employment centers for which EDSP’s will be prepared, as described below.

This task will also include:

- Identification of specific “opportunity sites” that have the potential to accommodate desired economic activity, including not only target employment industries but also local-serving and the visitor-serving activities; and
- Identification of major improvements (infrastructure, programmatic support, etc.) critical to securing continued development opportunities within the employment center.

Results of the screening process (and the recommended selection of top-priority centers) would be presented at separate meetings with City staff and the Antioch Economic Development Commission.

### **Deliverable for Task 3:**

Summary report (draft and final) describing the findings of the analysis for each employment center and the results of the screening process (recommending the “top two” centers to be addressed in depth in subsequent tasks).

### ***Task 4: Creation of Economic Development Strategic Plan(s), Economic Development Tools Including Opportunity Zone Review***

Note that TNDG’s proposal does not include the videos mentioned in the RFP in connection with this task. However, recognizing the importance of marketing considerations in connection with the strategic plans, we have included subconsultant team members with specialized expertise in community marketing, along with their outline of (optional) initial marketing steps recommended to precede the development of specific marketing materials. This information is included as Appendix B. (If the City elects to include this work as part of the strategic plan development, tasks will be coordinated between TNDG and the subconsultant, Golden Shovel – potentially resulting in costs savings/budget efficiencies at the time of contract negotiation).

**4.A Conduct stakeholder interviews.** TNDG will coordinate with City staff to develop a list of individuals and groups to be included in the stakeholder interviews. For budgeting purposes, we

have assumed that the interviews would be scheduled over a two-day period (any stakeholders unavailable for the onsite interviews would be interviewed by telephone). The following types of stakeholders would be invited to participate in the process:

- Key City personnel;
- Members of the Antioch Economic Development Commission (AEDC);
- Local business organizations (e.g., Chamber of Commerce);
- Developers active in Antioch; (specific to each of the two employment centers, as appropriate)
- Key businesses and property owners; (specific to each of the two employment centers, as relevant)
- Regional economic development partners;
- Workforce development organizations;
- Other community organizations (as identified by City staff).

**4.B Prepare initial SWOT analysis (for “top two” employment centers).** Based on the collected data and stakeholder input, TNDG will prepare a focused strength-weakness-opportunity-threat (SWOT) summary to guide the subsequent strategy formulation tasks for the selected top-priority employment centers. The SWOT summary will consider the following issue categories:

- Geographic setting (also specific to each of the two employment centers)
- Proximity to larger economic regions
- Demographic makeup (existing and projected) (specific to each of the two employment centers)
- Workforce availability and skill levels (specific to the two employment centers, as appropriate)
- Education system
- Existing economic base (i.e., mix of industry types) (specific to each of the two employment centers)
- Existing land use conditions and available land for development/redevelopment (specific to each of the two employment centers)
- Housing availability and affordability (and relative to each of the two employment centers)
- Community image / quality of life (specific to each of the two employment centers)
- Resident/community attitude towards growth
- Regulatory environment (local and state level) (specific to each of the two employment centers, if different)
- Economic development partnerships (public and private)
- Proximity to Opportunity Zones



The SWOT summary will identify the core strengths and opportunities that Antioch and individual employment centers can leverage for desired economic growth, and prioritize these opportunities to allow for a strategic approach to marketing the highest-priority employment centers. With respect to weaknesses and threats, the SWOT will distinguish between issues that can realistically be mitigated and issues that are likely to be permanent constraints (thereby helping to define types of economic growth that are not realistic targets for the City).

A key focus of the SWOT analysis, which will be explored in depth during the stakeholder outreach program, will be to identify the essential qualities and values that make Antioch unique, and to engage the community in a dialogue about the most effective ways to leverage those unique assets to create quality economic growth. In working with the community to identify the qualities that should be retained and protected, it will also be important to identify the types of economic activities that the community does *not* want to emphasize in future economic development efforts. These core community values will be reflected in all subsequent tasks of the strategic planning process.

**Deliverable for Tasks 4.A and 4.B (and 1.B as relevant):**

Economic development Baseline Report incorporating summaries of key data sets (Task 1.B, minimizing redundancies with Task 2 deliverables), stakeholder interviews (Task 4.A) and the initial SWOT analysis (Task 4.B). The interview responses would be aggregated to maintain the confidentiality of remarks made by individual stakeholders.

***4.C Economic Development Strategic Plan(s).*** The TNDG team will integrate the findings and strategic implications from all preceding tasks into action-oriented strategic plans for the two highest priority employment centers. The strategic plans will provide detailed “blueprints” for maximizing quality development and employment growth within the high-priority centers. The strategies will include short-term (2-year) and longer-term (5-year) recommendations for attracting, strengthening, and sustaining the identified set of target industries and implementing other programs in support of these targets.

TNDG's strategic recommendations for the targeted industries/clusters will include recognition of pressing local and global economic issues, such as:

- Industry and workforce disruption due to automation, artificial intelligence, and the like.
- The advent of autonomous vehicles, and the industry and community adjustments to this.
- Potential long-term effects of current trade negotiations.
- Potential effects of climate change, including direct impacts on land and other resources, reallocation of resources to mitigate challenges, increased emphasis on resiliency of certain systems, etc.

- Affordability among urban uses that affect development options and desirability of communities.

The strategic plans will be organized in terms of the following elements:

- ❖ **A Real Estate Development Action Plan**, including specific recommendations for leveraging the recently-designated Opportunity Zones (especially if these are in or proximate to the two focus employment centers). The real estate action plan will include: a) orientation to key “opportunity sites” (i.e., sub-areas within each targeted employment center) identified during the course of the research and planning process, and b) coordination with the City’s Planning Department on identifying and recommending appropriate zoning revisions for employment center areas, as needed to maximize their ability to absorb recommended employment activity
- ❖ **A Business Retention/Expansion/Attraction Action Plan** reflecting the specific industry clusters and market segments identified as the most viable targets for each employment center. In this regard, while the technical studies related to Economic Drivers in this proposal will focus on “employers,” the overall body of research connected with this strategic plan will also identify local-serving and visitor-serving development opportunities that may be appropriate for the employment centers.

The target industry strategy will include the following components:

- Specific recruitment goals and objectives.
  - Workforce development strategies oriented to the needs of the priority industry clusters.
  - Recommendations regarding physical infrastructure improvements and other “capacity building” issues relevant to the targeted industry clusters.
  - Recommended marketing framework for a cluster-based strategy.
  - Recognition of existing and potential strategic partnerships with regional economic development entities.
  - Strategies for supporting and encouraging entrepreneurship and innovative activities within targeted industry clusters.
- ❖ **A Prioritization Matrix** indicating the potential timing of the various action items (immediate, 1-2 years, 3-5 years), and identifying the specific projects and programs that would provide the best leverage of available resources.

- ❖ A **Responsibility Matrix** indicating the entities who would most appropriately be tasked with carrying out various action items (including, if appropriate, collaborating regional agencies and private sector “partners”).
- ❖ A **Monitoring Program** to track the implementation of the Plan and to refine strategy objectives over time. The monitoring program will include performance-based “metrics” utilizing readily available data sources.

TNDG would present the final EDSP’s to the City Council in up to two meetings and/or study sessions.

#### **Deliverables for Task 4.C**

Draft and final strategic plans for the two highest priority employment centers (separate plans for each center).

#### ***Task 5: EDSP Deployment (OPTIONAL), and Initial Marketing Steps***

Consistent with the task sequence in the City’s RFP, we are listing this potential task as the last step in the strategic planning process. However, if the City decides to pursue this optional task, TNDG would highly recommend that the series of stakeholder meetings be scheduled concurrently with (not after) the strategic plan preparation. In TNDG’s experience, this type of stakeholder outreach is most likely to add value to the plan if the stakeholders are engaged throughout the plan development, allowing for a much higher degree of buy-in to proposed initiatives (and, ideally, direct participation in implementation).

The concept of an Economic Development “Summit” process would be utilized as the primary tool for engaging property owners (and possibly other key stakeholders) within the two high priority employment centers. This process, used successfully in TNDG strategic plan development for a number of other clients, would consist of a progressive series of three stakeholder meetings/workshops (for each of the priority employment centers) during the course of the assignment and would be designed to allow for periodic (i.e., annual) follow-up stakeholder meetings subsequent to the completion of the plans. In TNDG’s experience, the follow-up meetings provide a highly effective mechanism for monitoring (and showcasing) implementation progress and, very importantly, for maintaining the stakeholders’ interest in (and sense of accountability for) long-term success of the program. The proposed sequence of Summit meetings for this process would be as follows:

- Summit Meeting #1 could occur as soon as the “top two” employment centers have been selected and relevant stakeholders have been identified for each center. This meeting would focus on initially identifying major opportunities, assets, challenges and constraints affecting each employment center.
- Summit Meeting #2 would occur approximately one month after the first meeting. The second meeting would focus on formulating specific strategies/action items to address the opportunities and challenges identified during the first meeting.
- Summit Meeting #3 would occur near the end of the plan development process. At this meeting TNDG would review the Draft Strategy (which would be circulated to the stakeholders in advance of the meeting) and would get feedback from the stakeholders regarding: (a) prioritization of the specific strategies included in the plan, and (b) designation of “lead entities” (i.e., specific City departments and/or external “partner” organizations) for each implementation strategy.

**Meetings:** Six (6) “Summit” workshops (three for each of the two high priority employment centers) as specified above. At least two TNDG team members would participate in each meeting as facilitators.


**Initial Marketing Steps.** Note that TNDG’s proposal does not include the videos mentioned in the RFP in connection with Task 4. However, an outline of initial marketing steps recommended to precede the development of specific marketing materials is addressed in Appendix A. (If the City elects to include this work as part of the strategic plan development, tasks will be coordinated between TNDG and the subconsultant, Golden Shovel – potentially resulting in costs savings/budget efficiencies at the time of contract negotiation).

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Anthony Morefield, Police Captain

**APPROVED BY:** Tammany Brooks, Chief of Police 

**SUBJECT:** The Police Mobile Command Center Upgrade with Sole Source Justification Request and Budget Amendment

---

**RECOMMENDED ACTION**

It is recommended that the City Council adopt the resolution approving a sole source request and authorizing the City Manager to execute an agreement with LDV Custom Specialty Vehicles (LDV) to provide upgrades to the Police Mobile Command Center in an amount not to exceed \$205,825 and amending the fiscal year 2019/20 budget allocating \$205,825 from Development Impact Fees for this purpose.

**FISCAL IMPACT**

This expenditure is not included in the approved fiscal year 2019/20 budget and requires a budget amendment. The attached resolution includes action allocating \$205,825 from the Development Impact Fees (3215510-75000) towards these services and equipment.

**DISCUSSION**

Background – The City of Antioch Development Impact Fees were established to accommodate growth within City services to include the Police Department. One of the identified outcomes of the Development Impact Fee Study was the purchase of a Police Mobile Command Center. In September of 2019, the Police Department purchased a 2008 Chevrolet C5500 as a Mobile Command Center. This (used) vehicle had already been retrofitted by LDV as a Snap-On Tool Truck. With the existing LDV modifications to the vehicle, it had the ability to be more easily retrofitted into a Police Mobile Command Center.

A Mobile Command Center would serve as a coordination and communication hub during emergency situations or prolonged events such as SWAT Operations, DUI check points, demonstrations, fires or natural disasters. It can also be used to conduct strategy meetings and other tactical operations remotely. A Mobile Command Center would include a combination of multiple works stations, a conference area, video surveillance features and would provide a safe, dry environment for dispatchers, crisis negotiators, and commanders to operate in the field.

Analysis – LDV is a leading company in design and construction Public Safety Command Vehicles. The Police Department purchased a 2008 Chevrolet C5500 in September of this year, and it came already equipped with some upgrades from LDV. To further retrofit this vehicle into an operational Mobile Command Center would require unique services and upgrades as offered by LDV. This project is being sole sourced due to the proprietary equipment and specific design requirements which can only be provided by LDV.

**ATTACHMENTS**

- A. Resolution
- B. LDV Quote

**RESOLUTION NO. 2019/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING A SOLE SOURCE REQUEST, AUTHORIZING THE CITY MANAGER  
TO EXECUTE AN AGREEMENT WITH LDV CUSTOM SPECIALTY VEHICLES TO  
PROVIDE UPGRADES TO THE MOBILE COMMAND CENTER AND AMENDING  
THE FISCAL YEAR 2019/20 BUDGET ALLOCATING \$205,825 FROM  
DEVELOPMENT IMPACT FEES FOR THIS PURPOSE**

**WHEREAS**, the City of Antioch Development Impact Fees were established to accommodate growth within City services to include the Police Department;

**WHEREAS**, one of the identified outcomes of the Development Impact Fee Study was the purchase of a Police Mobile Command Center;

**WHEREAS**, in September of 2019, the Police Department purchased a 2008 Chevrolet C5500 as a Mobile Command Center with existing upgrades from LDV Custom Specialty Vehicles;

**WHEREAS**, the proprietary equipment and specific design requirements to retrofit this vehicle into a fully functional Mobile Command Center can only be provided by LDV; and

**WHEREAS**, the cost to upgrade this vehicle is anticipated not to exceed \$205,825.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby approves the sole source request and authorizes the City Manager to execute an agreement with LDV Custom Specialty Vehicles to provide upgrades to the Police Mobile Command Center in an amount not to exceed \$205,825 and in a form approved by the City Attorney.

**BE IT FURTHER RESOLVED** that the City Council authorizes the City Manager or designee to amend the fiscal year 2019/20 budget to allocate \$205,825 in Development Impact Fees to provide upgrades to the Police Mobile Command Center.

\* \* \* \* \*

**RESOLUTION NO. 2019/\*\***

December 10, 2019

Page 2

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch, at a regular meeting thereof, held on the 10<sup>th</sup> day of December 2019 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**ARNE SIMONSEN, CMC**  
**CITY CLERK OF THE CITY OF ANTIOCH**





180 Industrial Drive  
Burlington, WI 53105 USA  
Phone: 800-558-5986  
Fax: (262) 767-2529  
Direct: +1 (262) 763-0147  
[www.ldvusa.com](http://www.ldvusa.com)

**RETROFIT  
SPECIFICATIONS FOR:**

**ANTIOCH PD (CA)  
MOBILE COMMAND CENTER**

**LDV MODEL # C28RET-34406-18**

**DATE**  
**November 15, 2019 REV1**  
~~October 30, 2019~~



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## **TABLE OF CONTENTS**

CHASSIS: .....	5
BODY: .....	5
DRIVER / PASSENGER CAB AREA: .....	6
WALLS, CEILING AND FLOOR: .....	6
SEATING: .....	6
CABINETS: .....	7
HVAC SYSTEM: .....	7
AC ELECTRICAL SYSTEM: .....	7
DC ELECTRICAL SYSTEM: .....	8
EMERGENCY LIGHTING / SIRENS: .....	9
AUDIO / VIDEO: .....	10
MAST AND MAST MOUNTED EQUIPMENT: .....	11
RADIOS: .....	12
COMPUTER NETWORK AND EQUIPMENT: .....	12
MISCELLANEOUS ELECTRONICS: .....	13
MISCELLANEOUS OTHER: .....	13



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**PRICING PAGE:**

Total price per unit as specified, FOB Origin \$178,489.00

Delivery charge: Not included \$0.00

<b>Total price per unit</b>	<b>\$178,489.00</b>
-----------------------------	---------------------

Delivery terms: Ask your Sales Representative

Payment Terms: Net 30

Quote is firm for 30 days from specification date.

Quoted price does not include any applicable FET, federal, state or local tax unless specified.

**Delivery options:**

LDV to pick up vehicle \$3,950.00

LDV to delivery vehicle \$3,950.00



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### **Options: Repainting existing body:**

#### **Option 1:**

Full repaint of existing body from the roof line down only, excludes painting of the Cab. Price assumes no additional body work such as body damage, corrosion, etc  
Full repaint of One color only: "Black or White", Non two tone.

**ADD: \$18,119.00**

#### **Option 2:**

Repaint, **Two Tone colors**, excludes painting of the Cab. Price assumes no additional body work such as body damage, corrosion, etc.  
Paint above rub rail, Color "White". Paint below rub rail Color "Black"

**ADD: \$19,436.00**

#### **Option 3:**

Repaint only below the rub rail, exclude painting of the Cab. Price assumes no additional body work such as body damage, corrosion, etc.  
Repaint below rub rail color: "Black"

**ADD: \$9,559.00**

Item	Qty	
1.00		<b><u>CHASSIS:</u></b>
1.01	1	Vehicle check in. 1. Test all equipment before any upgrades are done. - Interior and exterior, structure, locks, lights, electronics, batteries, as applicable. - Chassis fluid levels, batteries 2. Provide a line item document for items that need repair, (Customer shall approve repairs).
2.00		<b><u>BODY:</u></b>
2.01	1	LDV to strip down inside of existing body. Remove all interior walls and equipment. Remove interior ceiling  <b>NOTE:</b> In no event shall LDV be responsible for any damage to the body and/or chassis (or parts and materials contained therein), resulting from, arising out of or in connection with its tear down and/or inspection procedures (other than to the extent of LDV's willful misconduct).
2.02	1	LDV to remove and install the following: Remove existing rear door and rear wall panels Remove existing lift gate and patch holes from lift gate. Install new rear wall structure and panels Install new diamond face plate above rear bumper Install new rear 32" wide entry door. This includes paint for the rear wall panels and door, Color: White
2.03	1	Install new custom 12" deep by full body width Steel grip strut surface rear bumper.
2.04	1	Exterior heavy-duty fluted aluminum grab handle with rubber inserts and chrome plated stanchions installed at entry door.  <b>NOTE:</b> Install new exterior grab handle at new rear entry door.
2.05	2	Interior heavy-duty fluted aluminum grab handle with rubber inserts and chrome plated stanchions installed at entry door.
2.06	1	30" wide bolt on flip-down step on rear bumper with Diamondback open grating step surface and stainless-steel rails and mounts. Step shall have slots in rails for securing step in stow and down position.
2.07	1	Maxxima LED Round combination stop/tail, turn and reverse lights.  <b>NOTE:</b> Installed into new rear bumper.
3.00		<b><u>INDEPENDENCE ONYX INTERIOR:</u></b> • Wall Covering: #66 Silver Smooth FRP • Ceiling Fabric: Silver Mist • Floor Covering: #150 Onyx PVC Flooring • Office Chairs: Black • Vinyl Coverings: #WH1-2140 Whisper Black • Cabinets: #EBT-2-2002 Black Powder Coated Aluminum (refer to Cabinet Section for material detail) • Counters and Tables: #4880-38 Carbon Mesh Laminate

Item	Qty	
		(refer to Cabinet Section for material detail) Note: Manufacturer reserves the right to substitute equivalent materials.
4.00		<b><u>DRIVER / PASSENGER CAB AREA:</u></b>
4.01	1	Zone Defense color back up camera system with 7" LCD monitor and day/night camera. Camera includes a microphone for audio commands from a spotter to the driver during backing operations.
5.00		<b><u>WALLS, CEILING AND FLOOR:</u></b>
5.01		Install wood furring strips on interior body side posts and roof supports to provide space for the installation of insulation, conduit and electrical boxes.
5.02		Insulate walls with a minimum of 2-1/2" of fiberglass insulation. Cover interior body side posts with 1/2" plywood sub wall.
5.03		Cover sub wall with smooth finish <i>Kemlite</i> 0.075" fiberglass reinforced plastic (FRP) lining. Wall covering shall be a continuous piece front to back, no seams acceptable.
5.04		Insulate ceiling with a minimum of 2-1/2" of fiberglass with an R-11 rating. Cover interior roof supports with 1/2" plywood.
5.05		Cover sub ceiling with <i>Veelok</i> 17-oz. ribbed loop pile fabric.
5.06		<i>Lonseal</i> Loncoin II Flecks non-skid commercial grade PVC flooring. The flooring shall be continuous, one piece full length, full width, no seams.
5.07		Vinyl cove molding (mop board) at base of wall, 2-1/2" high. Installed where required.
5.08	1	Flush pocket door installed on heavy-duty aluminum track with two (2) four-wheel roller trucks. Pocket door shall have recessed handle and magnetic closure to keep the door open/closed.
5.09		All bulkheads shall be covered with <i>Kemlite</i> 0.075" FRP. Trim exposed edges of bulkheads with rounded anodized aluminum trim where applicable.
5.10	1	Cover load space door with powder coated aluminum panel with heavy-duty rubber grab handle. <b>NOTE:</b> New rear entry door, powder coat color will be black.
6.00		<b><u>GALLEY:</u></b>
6.01	1	<i>Norcold</i> NR751B AC and DC powered refrigerator with the following features: • 2.7 cu. ft. capacity. • Freezer shelf for ice cube tray. • Door bin holds 2-liter containers. • Integrated door latch. • 120/230Vac 50/60 Hz and 12/24 Vdc
7.00		<b><u>SEATING:</u></b>
7.01	3	HON Basyx HVL210 pneumatic task chair with five-star caster spider base, adjustable height and no armrests. Chair secured with bungee cord for transit.
7.02		Fabricate and install fixed bench seating with removable cushions as shown on drawing. Bench seat cushions shall be covered in heavy-duty vinyl.
7.03		Fabricate and install flip-down bench seating as shown on drawing. Bench seat cushions shall be covered in heavy-duty vinyl. Bottom seat cushion will be installed on <i>Zico</i> Quic-Seat® fold down spring loaded seat brackets.
7.04		<b><u>BENCH SEAT REQUIREMENTS:</u></b> • Foam for seat backs and bottoms shall be firm density. • All bench seating material must meet Federal Motor Vehicle Safety Standards part 571.302

Item	Qty	
		<p>Flammability of Interior Materials.</p> <ul style="list-style-type: none"> <li>• Material corners shall be squared or angled to fit precise cut of foam.</li> <li>• Foam shall be bonded to plywood backer with industrial grade adhesive.</li> <li>• Attachment of fabric/vinyl to backer shall utilize industrial grade upholstery staples.</li> </ul>
8.00		<b><u>CABINETS:</u></b>
8.01		<p>Custom fabricated aluminum cabinets located as shown on drawing. Cabinet specifications:</p> <ul style="list-style-type: none"> <li>• Base cabinets constructed of 0.080" powder coated aluminum with anodized aluminum frames.</li> <li>• Base cabinet doors are double shell, formed from a single sheet of 0.080" aluminum, with a 0.040" aluminum door back attached.</li> <li>• Overhead cabinets constructed of 0.064" powder coated aluminum with anodized aluminum frames.</li> <li>• Overhead cabinet doors are double shell, formed from a single sheet of 0.064" aluminum, with a 0.040" aluminum door back attached.</li> <li>• Overhead cabinet doors swing up.</li> </ul>
8.02	3	Gas spring lift supports on overhead cabinet door.
8.03		Gusset support for counter top open areas.
8.04		Countertops shall be covered in 0.040" <i>Wilsonart</i> laminate. All exposed edges shall be covered with heavy duty flexible PVC T-molding.
8.05		Conference table covered in 0.040" <i>Wilsonart</i> laminate. All exposed edges shall be covered with heavy duty flexible PVC T-molding.
8.06	1	Folding leaf for conference table.
8.07	1	120/240Vac Control Center, 12Vdc power panels, master disconnect switch and auto resetting breakers shall be located in cabinet as shown on drawing.
9.00		<b><u>HVAC SYSTEM:</u></b>
9.01		<p>Two (2) existing roof top AC units</p> <p><b>NOTE:</b> LDV will use existing roof top AC units wired to electronics panel. LDV assumes that both roof top AC units are in working order.</p>
10.00		<b><u>AC ELECTRICAL SYSTEM:</u></b>
10.01		<p>Existing 7.5 Kw Onan Generator</p> <p><b>NOTE:</b> LDV will use existing generator. Generator is located in drivers side compartment. LDV assumes that the existing generator is in working order.</p>
10.02	1	Generator exhaust routed to roof.
10.03	1	<p>60A-120/240Vac and 12Vdc combined electrical control panel with the following features:</p> <ul style="list-style-type: none"> <li>• Generator and shore power main breakers</li> <li>• Six (6) AC UL listed magnetic/hydraulic branch circuit breakers with LED indicators</li> <li>• Six (6) DC UL listed magnetic/hydraulic circuit breakers with LED indicators</li> <li>• Digital AC meters: voltage, amperage</li> <li>• Digital DC voltmeter</li> <li>• Generator stop/start switch, generator hour meter</li> </ul> <p><b>NOTE:</b> Existing generator and existing roof top AC units to be wired to new electrical control panel.</p>
10.04		120Vac auxiliary control panels as required with UL listed magnetic/hydraulic circuit breakers and LED indicators.

Item	Qty	
10.05	1	<p><i>Marinco</i> 50A-125/250Vac shore power package including:</p> <ul style="list-style-type: none"> <li>• Waterproof shore power inlet with cap</li> <li>• 50-ft. 50A-125/250Vac shore power cord</li> <li>• 6-ft. 50A-125/250Vac pigtail</li> </ul>
10.06	8	<p>20A-125Vac duplex receptacle with dual USB charging ports. Receptacle is not dedicated to any installed equipment.</p> <p><b>NOTE:</b> Locate:</p> <ul style="list-style-type: none"> <li>• One (1) Ea. in double duplex outlet, front workstation, street side (Qty. 4)</li> <li>• Two (2) rear conference room, Street side, above bench seating</li> <li>• Two (2) rear conference room, Curb side, above flip up bench seating</li> </ul>
10.07	3	<p>20A-125Vac GFCI duplex receptacle. These receptacles are not dedicated to any installed equipment.</p> <p><b>NOTE:</b> Locate:</p> <ul style="list-style-type: none"> <li>• One (1) Galley</li> <li>• Two (2) Exterior TV compartment</li> </ul>
10.08	3	<p>20A-125Vac exterior GFCI duplex receptacle.</p> <p><b>NOTE:</b> Locate:</p> <ul style="list-style-type: none"> <li>• Two (2) Curb side</li> <li>• One (1) Rear</li> </ul> <p>Receptacle will be installed with a weatherproof cover.</p>
10.09		<p><b><u>AC WIRING REQUIREMENTS:</u></b></p> <ul style="list-style-type: none"> <li>• All AC main wiring shall be stranded THHN wire and run in non-metallic <i>Carlton</i> Carflex liquid tight conduit.</li> <li>• All AC branch circuit wiring shall be stranded THHN wire (AWG 12 minimum) and run in non-metallic <i>Carlton</i> Carflex liquid tight and <i>Carlton</i> Flex-Plus blue ENT conduit.</li> <li>• All electrical circuits and appliances shall conform to applicable national electrical codes.</li> </ul>
11.00		<b><u>DC ELECTRICAL SYSTEM:</u></b>
11.01	2	<p>60 amp electronic converter/charger. Product features:</p> <ul style="list-style-type: none"> <li>• Charges up to three banks of batteries at the same time.</li> <li>• UL listed for safety.</li> <li>• Manual reset circuit breaker.</li> <li>• Reverse battery protection.</li> <li>• Electronic current limiting.</li> <li>• High voltage protection.</li> </ul> <p><b>NOTE:</b> Charger/ converters to be located in power cabinet.</p>
11.02	2	<p>Deep cycle 6Vdc lead acid battery.</p> <p><b>NOTE:</b> New batteries to be stored in exterior, passenger side compartment.</p>
11.03	1	<p>Battery combiner automatically combines the battery banks during charging and isolates when no charging sensed on either bank. A three position control switch allows an operator to manually combine or separate batteries, to jump start engine or troubleshoot a failure.</p>



Item	Qty	
11.04	1	12Vdc control panel with seven (7) UL listed magnetic/hydraulic circuit breakers with red LED indicators and 12Vdc digital voltmeter.
11.05	1	Dual Auxiliary Battery Disconnect System. Enables auxiliary battery disconnect to be activated from cab or load space area.
11.06	14	Light, Orion 6" LED, neutral white with polished bezel.
11.07	6	Whelen M6ZC Gradient LED Scene Light.  <b>NOTE:</b> Locate: • Two (2) Street side • Two (2) Curb side • Two (2) Rear
11.08		<b><u>12VDC WIRING REQUIREMENTS:</u></b> • 2-gauge minimum copper stranded battery cable shall be used for 12Vdc main supply lines. All cable runs shall be full length, no splices. All cable terminals shall be staked and soldered. All cable shall be enclosed in convoluted polyethylene tubing and the ends of the cable shall be sealed with color-coded shrink-wrap identifying the function of the cable. • All added electrical branch circuits shall be protected from over-current by resettable circuit breakers appropriately rated for the load. Only circuit breakers shall be used in the installation of added electrical branch circuit wiring (plug type fuses are unacceptable). • Circuit breaker functions shall be identified by engraved or printed labels. • All added wiring for load runs of AWG 10, 12, 14, and 18, shall conform to MIL-W-16878/2 and/or UL1007/1569" • All added wiring for load runs of AWG 8, shall conform to MIL-W-16878/3 and/or UL1028 • Wire terminals for added circuits must conform to MIL-T-7928. Terminals shall be insulated, insulation grip, TYPE II, CLASS 2 and shall be crimped with tooling recommended by the terminal manufacturer. • All wiring shall be numbered or lettered on 6" centers minimum. • Wiring shall be protected from chafing and abrasion with convoluted polyethylene tubing (wire loom) as required. • Where wire passes through sheet metal, bulkheads and structural supports, plastic grommets shall be used to protect both wiring and wire looms. • All wire bundles shall be tied with trimmed nylon ties. • Extreme care shall be exercised to provide for easy serviceability of the system in future years. • Extreme care must be taken in the installation to avoid the engine manifold, engine exhaust, and muffler, which could expose the wiring to severe overheating during long periods of operation. Proper insulation and heat deflection panels must be installed in such areas. • A high-current 12Vdc system wiring schematic shall be provided. • These are the minimum acceptable 12Vdc wiring requirements.
12.00		<b><u>EMERGENCY LIGHTING / SIRENS:</u></b>
12.01	1	Whelen 295SLSA6 siren with 9 low current lighting control switches. California Title 13 compliant.
12.02	1	Whelen SA315P high performance speaker, with SAK9 bracket.
12.03	1	Whelen TIR3 series Super-LED lighthead with internal flasher, red LED's with clear outer lens, model RSR03ZCR. Includes chrome flange RFLANGCD.  <b>NOTE:</b> Locate: Grill

Item	Qty	
12.04	1	<p><i>Whelen</i> TIR3 series Super-LED lighthouse with internal flasher, blue LED's with clear outer lens, model RSB03ZCR. Includes chrome flange RFLANGCD.</p> <p><b>NOTE:</b> Locate: Grill</p>
12.05	4	<p><i>Whelen</i> M6 series, M6RC (or current model), Linear Super-LED lighthouse with internal flasher, RED LED's with CLEAR outer lens. Includes M6FC chrome flange.</p> <p><b>NOTE:</b> Locate:  <ul style="list-style-type: none"> <li>• Three (3) Street side, upper</li> <li>• One (1) Rear</li> </ul> </p>
12.06	4	<p><i>Whelen</i> M6 series, M6BC (or current model), Linear Super-LED lighthouse with internal flasher, BLUE LED's with CLEAR outer lens. Includes M6FC chrome flange.</p> <p><b>NOTE:</b> Locate:  <ul style="list-style-type: none"> <li>• Three (3) Curb side, upper</li> <li>• One (1) Rear</li> </ul> </p>
12.07	1	<p><i>Whelen</i> M7 series Linear Super-LED lighthouse with internal flasher, RED LED's with clear outer lens. model M7RC Includes chrome flange M7FC.</p> <p><b>NOTE:</b> Locate: One (1) Street side front wheel fender</p>
12.08	1	<p><i>Whelen</i> M7 series Linear Super-LED lighthouse with internal flasher, BLUE LED's with clear outer lens. model M7BC Includes chrome flange M7FC.</p> <p><b>NOTE:</b> Located: One (1) Curb side front wheel fender</p>
13.00		<b>AUDIO / VIDEO:</b>
13.01	2	<p>Samsung UN43NU6900FXZA - 43" LED TV (or current model) with wall mount bracket.</p> <p>Product features:</p> <ul style="list-style-type: none"> <li>• Resolution 1920 x 1080</li> <li>• Component , Composite</li> <li>• (2) HDMI, (1) USB</li> <li>• Sound Output (2) Speakers</li> <li>• DTV Tuner/ATSC / Clear QAM</li> <li>• DirecTV Ready, Wi-Fi Ready, Smart TV</li> <li>• Dimensions: 38.8" x 22.3" x 3.1" (W x H x D), weight 16.5 lbs</li> </ul> <p><b>NOTE:</b> Locate:  <ul style="list-style-type: none"> <li>• One (1) Curb side, rear conference room</li> <li>• One (1) Exterior recessed TV compartment</li> </ul> </p>
13.02	1	<p>Weatherproof single door exterior work station and TV/monitor compartment. Constructed from 0.125" aluminum with all welded seams and hinged at the top.</p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• Internal flip down work surface</li> <li>• LED strip light (illuminates when door is opened)</li> <li>• Gas charged lift support and locking latch</li> </ul>

Item	Qty	
		<b>NOTE:</b> Locate: Recessed TV/ workstation compartment will have to be installed aft of rear wheels One (1) 43" TV One (1) HDMI input jack direct to TV One (1) Radio
13.03	1	<i>Winegard TRAV'LER DirecTV HD SWM 3 Slimline automatic satellite system.</i> DIRECTV Satellites: 99°, 101°, 103° Note: Service contract, activation and set up not included.  <b>NOTE:</b> Includes diamond plate for support of direct TV dish mounted on roof
13.04	2	<i>DirecTV H25 HD Commercial Satellite Receiver.</i>  <b>NOTE:</b> Receivers to be direct connected to TVs
13.05	2	<i>Middle Atlantic rack mount kit (custom fitted for DSS receivers, DVD players and other devices).</i>
13.06	1	JACK® model OA8500 Digital HDTV Antenna + Mount with SureLock™ DTV Signal Meter. No crank up, built in Amplifier and 360° rotation for improved reception.
13.07	1	Tripp Lite's B118-002, (2) port HDMI Splitter: Features: <ul style="list-style-type: none"> <li>• Transmit a HDMI signal from a single source to two displays</li> <li>• Display HD video resolutions up to 1080p, and computer video resolutions up to 1920 x 1200</li> <li>• Supports up to 36-bit Deep Color (12-bits per channel)</li> <li>• High Speed HDMI and 3D compliant</li> <li>• Supports DTS-HD, Dolby True HD and 7.1 Channel Surround Sound audio</li> <li>• HDCP and EDID compliant</li> <li>• Plug and play; No software or drivers required</li> </ul> <b>NOTE:</b> Mast camera decoder (video source) to rear conference room curb side TV and exterior workstation TV
13.08	1	HDMI input jack, wall plate to TV  <b>NOTE:</b> Locate: Curb side exterior TV compartment
13.09		All RF cable for DSS antenna systems (when specified) shall be Belden #9116 series 6 broadband coaxial cable. All other video cabling shall be Belden #1505A RG-6/U precision video cable.
14.00		<b><u>MAST AND MAST MOUNTED EQUIPMENT:</u></b>
14.01	1	Fireco 2200 series CH.3718N heavy-duty non-locking telescoping pneumatic mast. Mast features: <ul style="list-style-type: none"> <li>• 265 lb. max top load capacity</li> <li>• 26' 2" extended height</li> <li>• 6' 1" nested height</li> </ul> Includes: <ul style="list-style-type: none"> <li>• KEY-WAY breakaway nylon key prevents tower rotation. Easily replaceable.</li> <li>• Air safety valve for over pressure release and condensation drainage.</li> </ul>

Item	Qty	
		<ul style="list-style-type: none"> <li>• Water drainage holes to avoid freezing at low temperatures.</li> <li>• Interlock to prevent vehicle from being driven with mast raised.</li> <li>• Fireco tower does not require routine lubrication.</li> <li>• Mast cap covers the top of all tower sections when the tower is in the retracted position keeping dirt and moisture out of the tower when stowed.</li> </ul>
14.02	1	Thomas Ultra Air-Pac 1/2-hp compressor with 2 gallon air tank.
14.03	1	Custom fabricated 0.125" aluminum <i>Nycoil</i> cylinder painted to match body color.
14.04	1	Custom fabricated aluminum mast mounting plate for camera. Includes: <ul style="list-style-type: none"> <li>• Electrical connection box</li> <li>• Painted to match vehicle body color.</li> </ul>
14.05	1	Mast lookup light mounted on mast.
14.06	1	Weatherproof mast up/down control switch on exterior of vehicle.
14.07	1	AXIS Q6155-E PTZ Dome Network Camera with Lightfinder technology. <ul style="list-style-type: none"> <li>• HDTV 1080p and 30x optical zoom</li> <li>• Axis Sharpdome technology with Speed Dry</li> <li>• Lightfinder technology performs in low lighting conditions, extremely sensitive to low light</li> <li>• Built-in laser that provides instant focus in challenging lighting conditions and in complete darkness</li> </ul>
14.08	1	Axis T8705 Video Decoder <ul style="list-style-type: none"> <li>• Enables digital monitors to connect to and display live video from Axis network cameras</li> <li>• HDTV 1080p HDMI video decoder</li> <li>• Sequence and Multiview (up to 16 cameras)</li> </ul>
14.09	1	SD Memory Card for mast IP camera. The SD card shall record mast camera allowing it to be downloaded and viewable via an IP address.
15.00		<b><u>RADIOS:</u></b>
15.01		Primary 12Vdc power leads for communications radios shall be minimum 2-gauge copper stranded wire with soldered crimp-on end connectors (gauge based on radio requirements). Cables shall be enclosed in convoluted tubing and function identified with colored shrink-wrap. Power to radios shall be controlled by a continuous-duty switch actuated by the auxiliary battery disconnect switch.
15.02	2	Prewire and make installation provisions for communications radio. Installation includes: <ul style="list-style-type: none"> <li>• NMO-style base on the roof or antenna raceway, as applicable.</li> <li>• LMR195 antenna cable routed to radio transceiver location in <i>Carlton</i> Carflex ENT conduit.</li> <li>• 12Vdc power routed to radio transceiver location.</li> </ul> <p><b>NOTE:</b> Customer supplied radios and locations: Workstation #1</p> <ul style="list-style-type: none"> <li>• Qty. - Make/Model, Freq/Power Out/Trunk or Dash Mounted</li> </ul> <p>Curb side exterior TV compartment</p> <ul style="list-style-type: none"> <li>• Qty. - Make/Model, Freq/Power Out/Trunk or Dash Mounted</li> </ul>
15.03		Install hinged panels under countertops to conceal radio transceivers where applicable.
16.00		<b><u>COMPUTER NETWORK AND EQUIPMENT:</u></b>
16.01	3	RJ-45 Cat6 computer network jack with Cat6 cable routed through <i>Carlton</i> Flex-Plus ENT conduit or raceway (as applicable).

Item	Qty	
		<b>NOTE:</b> Locate: One (1) at each workstation (Qty.2) One (1) at Exterior TV compartment
16.02	1	Asus® RT-N12 D1 Wireless-N300 3-in-1 Router.  <b>NOTE:</b> Access to IP mast camera.
17.00		<b>MISCELLANEOUS ELECTRONICS:</b>
17.01	1	<i>Cast Products</i> EB00013-1 (or current model) cast aluminum box with key lock. The rear of the box will be removed to allow cables to be passed into the vehicle.  <b>NOTE:</b> Locate rear wall curb side for HNT pass through
18.00		<b>MISCELLANEOUS OTHER:</b>
18.01	2	<i>Dometic</i> Automatic Awning 18' Cadet Grey acrylic fabric (other colors available on request) electric awning with the following features: <ul style="list-style-type: none"> <li>• Solid-state sensor automatically closes awning after detecting sustained winds</li> <li>• Exclusive Knee-Action Design prevents damage from sudden wind gusts</li> <li>• Heavy duty motor is fully contained in the roller tube, self-locks awning in travel position</li> <li>• Unique spring-arm mechanism automatically dumps accumulating rain water</li> </ul> <b>NOTE:</b> Locate: One (1) Curb side, One (1) Street side
18.02	1	Heavy-duty <i>Quadra Mfg.</i> Bigfoot® four point fully automatic one-touch leveling system. Includes: <ul style="list-style-type: none"> <li>• Four (4) QEII-26 jacks with 17,000-lb. capacity each, 26" long with 20" stroke</li> <li>• Air ride dump valve</li> <li>• Fully automatic control panel with manual feature</li> <li>• Safety interlock when jacks are deployed</li> </ul>
18.03	1	5 pound dry chemical fire extinguisher.
18.04	2	Battery powered combination Carbon Monoxide and Smoke alarm.
18.05	1	TRAINING. An LDV representative will provide up to four (4) hours of orientation on LDV provided systems, as applicable:  Generator start up and shut down procedure Leveling system operation AC and DC electrical systems operation HVAC systems operation Mast operation Audio/Video system operation, does not include programming VCR's, TV's, etc. Awning operation
18.06		LDV warranty, covering 1 year or 12,000 miles for manufacturer's defects in materials and workmanship. Refer to LDV warranty statement for details of warranty coverage.


Item	Qty	
18.07	1	<i>The prices set forth in this retrofit quotation are an estimate only. Any price quotations given by LDV shall be subject in all respects to LDV's inspection of the body and/or chassis to which the retrofit relates. LDV's inspection may include a tear down of parts and or materials contained in the body and/or chassis. LDV shall provide a firm price quotation in writing to Customer after LDV conducts its inspection. If LDV's firm pricing exceeds the price quotations set forth herein, Customer may terminate its order upon written notice to LDV. If Customer does not terminate its order within 10 business days after receiving the higher firm pricing quotation from LDV, Customer shall be deemed to have accepted the firm pricing quotation. In no event shall LDV be responsible for any damage to the body and/or chassis (or parts and materials contained therein), resulting from, arising out of or in connection with its tear down and/or inspection procedures (other than to the extent of LDV's willful misconduct).</i>
18.08		<p>Note: Project scope does not include certain tasks or costs that are the responsibility of the customer unless clearly specified as LDV supplied. These items include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Radio and telephone system programming.</li> <li>• Activation and service fees for cellular telephones, satellite telephones, satellite TV, satellite internet access.</li> <li>• Loading and configuring computer software.</li> </ul> <p>In the event of a discrepancy between the drawing and specification, the specification will supersede. LDV reserves the right to make substitutions of equal quality and specifications of those listed in this document.</p> <p>Some component models change frequently. In the event that a specified component model becomes unavailable at the time LDV attempts to source it, LDV will provide a replacement model with equivalent or better features, as agreed upon with the customer.</p>

CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** James D. Davis, City Treasurer 

**SUBJECT:** Treasurer's Report – October 2019

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**RECOMMENDED ACTION**

It is recommended that the City Council receive and file the October 2019 Treasurer's Report.

**FISCAL IMPACT**

There is no fiscal impact of this action.

**DISCUSSION**

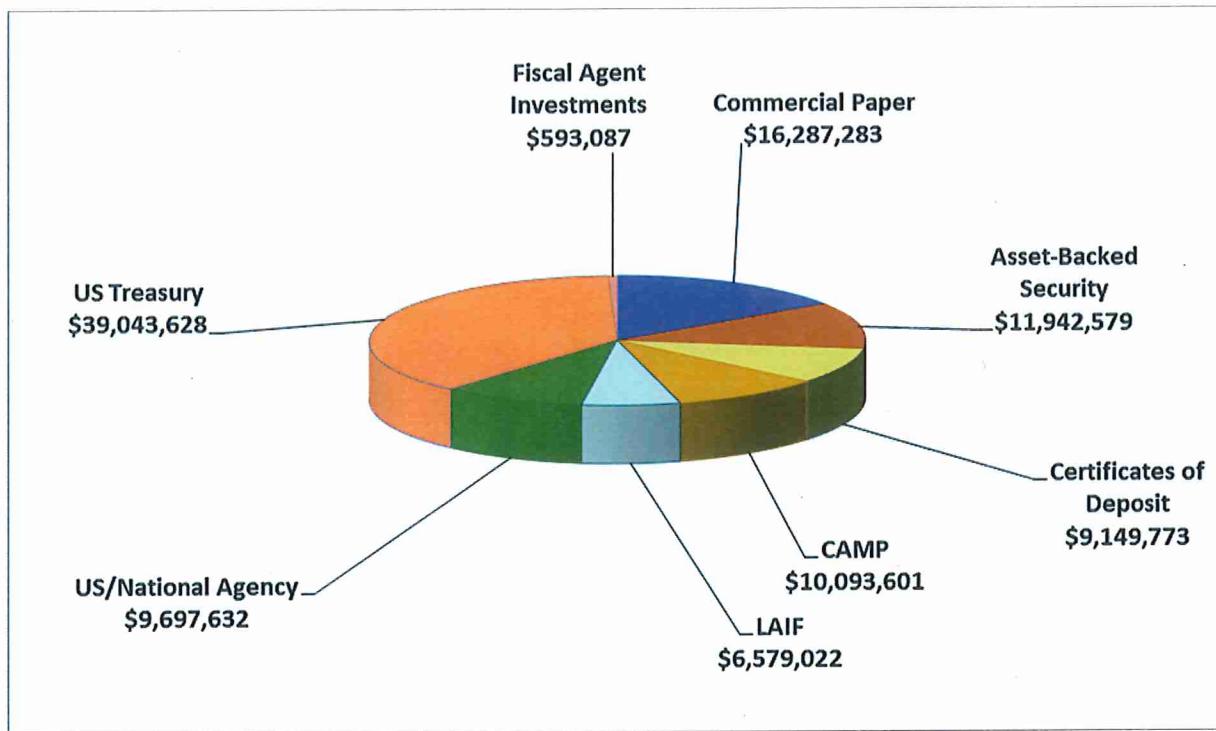
The City's *Statement of Investment Policy* (Policy) requires that the City Treasurer render, at least quarterly, an investment report to the City Council. The Policy also requires a monthly report of investment transactions to City Council. A monthly Treasurer's Report is provided to comply with both reporting provisions of the Policy.

**ATTACHMENT**

A. Treasurer's Report

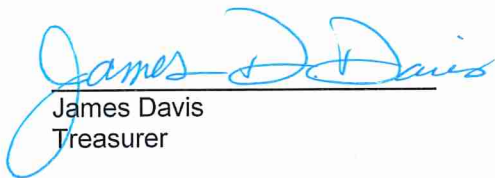


October 31, 2019



**Total of City and Fiscal Agent Investments = \$103,386,605**

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.

  
James Davis  
Treasurer

  
Dawn Merchant  
Finance Director



**Summary of Fiscal Agent Balances by  
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2015 Bonds	442,575
Antioch Development Agency 2009 Tax Allocation Bonds	150,512
	<u><u>\$593,087</u></u>



## Account Statement

For the Month Ending **October 31, 2019**

City of Antioch - City of Antioch - 6090-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CAMP Pool</b>					
<b>Opening Balance</b>					<b>10,076,040.92</b>
10/31/19	11/01/19	Accrual Income Div Reinvestment - Distributions	1.00	17,559.98	10,093,600.90
<b>Closing Balance</b>					<b>10,093,600.90</b>

	Month of October	Fiscal YTD July-October		
Opening Balance	10,076,040.92	10,017,658.40	Closing Balance	10,093,600.90
Purchases	17,559.98	75,942.50	Average Monthly Balance	10,076,607.37
Redemptions (Excl. Checks)	0.00	0.00	Monthly Distribution Yield	2.05%
Check Disbursements	0.00	0.00		
Closing Balance	<b>10,093,600.90</b>	<b>10,093,600.90</b>		
Cash Dividends and Income	17,559.98	75,942.50		



## Managed Account Issuer Summary

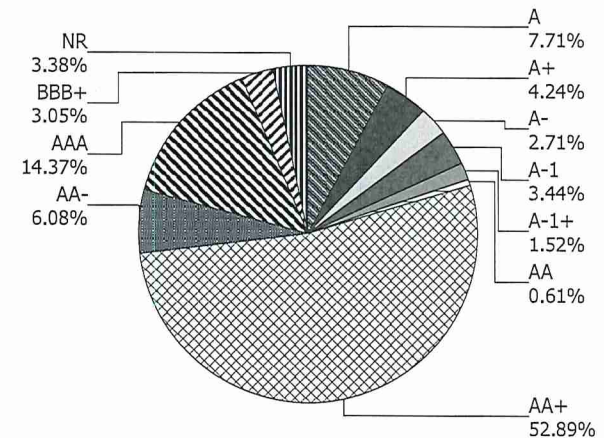
For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

### Issuer Summary

Issuer	Market Value of Holdings	Percent
3M COMPANY	433,923.60	0.50
ABBOTT LABORATORIES	382,567.13	0.44
ALLY AUTO RECEIVABLES TRUST	355,251.80	0.41
AMERICAN EXPRESS CO	782,351.58	0.90
AMERICAN HONDA FINANCE	813,967.50	0.93
APPLE INC	634,430.45	0.73
BANK OF AMERICA CO	886,692.00	1.02
BANK OF MONTREAL	731,634.48	0.84
BANK OF NOVA SCOTIA	756,564.00	0.87
BB&T CORPORATION	820,835.20	0.94
BOEING COMPANY	432,776.96	0.50
BURLINGTON NORTHERN SANTA FE	292,523.43	0.34
CALIFORNIA ST	856,677.90	0.98
CANADIAN IMPERIAL BANK OF COMMERCE	751,200.00	0.86
CAPITAL ONE FINANCIAL CORP	798,066.72	0.91
CAPITAL ONE PRIME AUTO REC TRUST	232,785.12	0.27
CARMAX AUTO OWNER TRUST	905,027.77	1.04
CATERPILLAR INC	630,413.10	0.72
CHARLES SCHWAB	357,501.90	0.41
CITIGROUP INC	355,919.55	0.41
CREDIT AGRICOLE SA	783,339.00	0.90
DEERE & COMPANY	803,011.52	0.92
DISCOVER FINANCIAL SERVICES	330,396.10	0.38
EXXON MOBIL CORP	380,748.00	0.44
FANNIE MAE	2,593,548.10	2.96
FEDERAL HOME LOAN BANKS	1,617,876.23	1.85
FIFTH THIRD AUTO TRUST	289,202.78	0.33
FORD CREDIT AUTO LEASE TRUST	652,164.95	0.75
FORD CREDIT AUTO OWNER TRUST	639,921.62	0.73
FREDDIE MAC	1,383,552.48	1.59
GM FINANCIAL AUTO LEASING TRUST	504,498.10	0.58
GM FINANCIAL SECURITIZED TERM	907,688.79	1.04

### Credit Quality (S&P Ratings)





## Managed Account Issuer Summary

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
GOLDMAN SACHS GROUP INC	405,304.40	0.46
HARLEY-DAVIDSON MOTORCYCLE TRUST	402,242.32	0.46
HERSHEY COMPANY	285,124.28	0.33
HOME DEPOT INC	232,965.90	0.27
HONDA AUTO RECEIVABLES	1,066,100.20	1.22
HONEYWELL INTERNATIONAL	166,878.86	0.19
HYUNDAI AUTO RECEIVABLES	765,321.29	0.88
IBM CORP	450,749.73	0.52
INTER-AMERICAN DEVELOPMENT BANK	856,271.46	0.98
INTERNATIONAL FINANCE CORPORATION	731,301.70	0.84
INTL BANK OF RECONSTRUCTION AND DEV	1,810,275.85	2.07
JP MORGAN CHASE & CO	819,229.60	0.94
MERCEDES-BENZ AUTO LEASE TRUST	767,815.61	0.88
MITSUBISHI UFJ FINANCIAL GROUP INC	787,692.18	0.90
MORGAN STANLEY	733,337.80	0.84
NATIONAL RURAL UTILITIES CO FINANCE CORP	304,058.40	0.35
NISSAN AUTO LEASE TRUST	296,757.55	0.34
NISSAN AUTO RECEIVABLES	1,314,850.60	1.51
NORDEA BANK AB	799,410.40	0.92
PACCAR FINANCIAL CORP	824,362.02	0.94
PFIZER INC	695,873.19	0.80
ROYAL BANK OF CANADA	972,461.80	1.11
SKANDINAVISKA ENSKILDA BANKEN AB	799,630.40	0.92
SUMITOMO MITSUI FINANCIAL GROUP INC	762,210.75	0.87
SWEDBANK AB	752,055.75	0.86
THE BANK OF NEW YORK MELLON CORPORATION	804,402.78	0.92
THE WALT DISNEY CORPORATION	214,460.14	0.25
TOYOTA MOTOR CORP	1,124,109.09	1.29
UNILEVER PLC	582,121.38	0.67
UNITED PARCEL SERVICE INC	441,803.12	0.51
UNITED STATES TREASURY	39,521,903.60	45.29
US BANCORP	415,353.02	0.48
VERIZON OWNER TRUST	555,185.76	0.64



## Managed Account Issuer Summary

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
VOLKSWAGEN AUTO LEASE TURST	220,082.10	0.25
VOLKSWAGEN OF AMERICA	595,045.27	0.68
WAL-MART STORES INC	532,077.52	0.61
WESTPAC BANKING CORP	1,329,461.28	1.52
<b>Total</b>	<b>\$87,235,344.96</b>	<b>100.00%</b>





## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 11/30/2015 1.625% 11/30/2020	912828M98	760,000.00	AA+	Aaa	11/01/17	11/03/17	756,704.68	1.77	5,196.45	758,824.13	760,088.92
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	750,000.00	AA+	Aaa	12/04/17	12/06/17	745,253.91	1.96	4,422.55	748,169.51	751,083.75
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,700,000.00	AA+	Aaa	12/01/17	12/05/17	1,691,898.44	1.91	10,024.46	1,696,880.36	1,702,456.50
US TREASURY NOTES DTD 01/31/2016 1.375% 01/31/2021	912828N89	1,500,000.00	AA+	Aaa	01/02/18	01/04/18	1,470,000.00	2.05	5,212.30	1,487,606.81	1,496,016.00
US TREASURY NOTES DTD 05/15/2018 2.625% 05/15/2021	9128284P2	875,000.00	AA+	Aaa	02/08/19	02/11/19	878,383.79	2.45	10,610.56	877,337.76	888,671.88
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,900,000.00	AA+	Aaa	06/04/18	06/06/18	2,848,457.03	2.62	24,404.37	2,872,229.98	2,918,238.10
UNITED STATES TREASURY NOTES DTD 05/31/2019 2.125% 05/31/2021	9128286V7	3,000,000.00	AA+	Aaa	09/17/19	09/18/19	3,015,351.56	1.82	26,823.77	3,014,298.69	3,024,960.00
US TREASURY NOTES DTD 06/30/2014 2.125% 06/30/2021	912828WR7	1,300,000.00	AA+	Aaa	07/03/18	07/06/18	1,280,093.75	2.66	9,308.42	1,288,717.73	1,311,628.50
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	550,000.00	AA+	Aaa	10/02/18	10/04/18	547,916.02	2.89	3,205.84	548,686.41	561,279.40
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	725,000.00	AA+	Aaa	09/12/18	09/14/18	723,838.87	2.81	4,225.88	724,283.66	739,868.30
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	2,550,000.00	AA+	Aaa	09/05/18	09/07/18	2,552,091.80	2.72	14,863.45	2,551,308.38	2,602,295.40
US TREASURY NOTES DTD 10/31/2014 2.000% 10/31/2021	912828F96	1,600,000.00	AA+	Aaa	11/02/18	11/02/18	1,556,375.00	2.96	87.91	1,570,480.30	1,613,875.20
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	3,000,000.00	AA+	Aaa	09/17/19	09/18/19	2,968,593.75	1.76	103.02	2,970,351.36	2,981,484.00
US TREASURY NOTES DTD 01/15/2019 2.500% 01/15/2022	9128285V8	2,300,000.00	AA+	Aaa	01/29/19	01/31/19	2,296,675.78	2.55	17,031.25	2,297,509.91	2,347,258.10



## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	3,600,000.00	AA+	Aaa	01/07/19	01/09/19	3,534,468.75	2.50	17,058.42	3,551,420.52	3,625,876.80
US TREASURY NOTES DTD 02/15/2019 2.500% 02/15/2022	9128286C9	2,800,000.00	AA+	Aaa	03/01/19	03/05/19	2,796,937.50	2.54	14,836.96	2,797,621.43	2,860,046.00
UNITED STATES TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	1,050,000.00	AA+	Aaa	05/01/19	05/03/19	1,050,738.28	2.23	1,097.34	1,050,622.00	1,067,964.45
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	800,000.00	AA+	Aaa	07/01/19	07/03/19	802,718.75	1.76	3,790.76	802,437.50	807,468.80
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	3,375,000.00	AA+	Aaa	06/03/19	06/05/19	3,377,768.55	1.85	15,992.27	3,377,446.67	3,406,509.00
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,350,000.00	AA+	Aaa	08/02/19	08/05/19	1,347,310.55	1.69	3,736.61	1,347,522.21	1,353,955.50
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,700,000.00	AA+	Aaa	10/03/19	10/04/19	1,713,945.31	1.34	4,705.36	1,713,583.51	1,704,981.00
<b>UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022</b>	<b>912828YK0</b>	<b>1,000,000.00</b>	<b>AA+</b>	<b>Aaa</b>	<b>10/31/19</b>	<b>11/04/19</b>	<b>996,289.06</b>	<b>1.50</b>	<b>751.37</b>	<b>996,289.06</b>	<b>995,898.00</b>
<b>Security Type Sub-Total</b>		<b>39,185,000.00</b>					<b>38,951,811.13</b>	<b>2.21</b>	<b>197,489.32</b>	<b>39,043,627.89</b>	<b>39,521,903.60</b>
<b>Supra-National Agency Bond / Note</b>											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	725,000.00	AAA	Aaa	09/12/17	09/19/17	723,260.00	1.64	1,540.40	724,486.90	724,881.10
INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VLO7	725,000.00	AAA	Aaa	03/09/18	03/16/18	724,456.25	2.66	2,759.43	724,746.42	731,301.70
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	845,000.00	AAA	Aaa	04/12/18	04/19/18	843,141.00	2.70	739.38	844,072.58	856,271.46



## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

**CITY OF ANTIOCH, CA - 04380500**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Supra-National Agency Bond / Note</b>											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	1,065,000.00	AAA	Aaa	07/18/18	07/25/18	1,062,507.90	2.83	7,972.71	1,063,536.58	1,085,394.75
<b>Security Type Sub-Total</b>		<b>3,360,000.00</b>					<b>3,353,365.15</b>	<b>2.51</b>	<b>13,011.92</b>	<b>3,356,842.48</b>	<b>3,397,849.01</b>
<b>Municipal Bond / Note</b>											
CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	AA-	Aa2	04/18/18	04/25/18	845,033.80	2.80	1,971.67	845,012.02	856,677.90
<b>Security Type Sub-Total</b>		<b>845,000.00</b>					<b>845,033.80</b>	<b>2.80</b>	<b>1,971.67</b>	<b>845,012.02</b>	<b>856,677.90</b>
<b>Federal Agency Collateralized Mortgage Obligation</b>											
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	340,960.52	AA+	Aaa	04/11/18	04/30/18	347,742.56	2.27	1,011.52	344,640.54	347,300.75
FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/25/2022	3137BLUR7	375,000.00	AA+	Aaa	03/13/19	03/18/19	374,533.45	2.68	848.75	374,533.45	381,203.29
FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.355% 07/25/2022	3137AVXN2	360,000.00	AA+	Aaa	06/12/19	06/17/19	361,321.88	2.03	706.50	361,130.90	363,787.74
FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2013 2.510% 11/25/2022	3137B1BS0	375,000.00	AA+	Aaa	08/13/19	08/16/19	381,210.94	1.43	784.38	380,872.28	381,268.76
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGO4	259,665.34	AA+	Aaa	09/11/19	09/16/19	261,283.31	1.82	493.36	261,233.83	262,364.79
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGO4	343,972.26	AA+	Aaa	09/04/19	09/09/19	348,478.64	1.42	653.55	348,298.84	347,548.16
FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	251,081.39	AA+	Aaa	12/07/18	12/17/18	251,080.64	3.11	670.18	251,080.64	257,292.69
<b>Security Type Sub-Total</b>		<b>2,305,679.51</b>					<b>2,325,651.42</b>	<b>2.08</b>	<b>5,168.24</b>	<b>2,321,790.48</b>	<b>2,340,766.18</b>
<b>Federal Agency Bond / Note</b>											





## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Federal Agency Bond / Note</b>											
FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	1,575,000.00	AA+	Aaa	11/02/18	11/02/18	1,573,866.00	3.03	2,493.75	1,574,250.76	1,617,876.23
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	800,000.00	AA+	Aaa	01/09/19	01/11/19	799,424.00	2.65	6,416.67	799,574.38	818,167.20
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	800,000.00	AA+	Aaa	01/29/19	01/31/19	800,208.00	2.62	6,416.67	800,161.53	818,167.20
<b>Security Type Sub-Total</b>		<b>3,175,000.00</b>					<b>3,173,498.00</b>	<b>2.83</b>	<b>15,327.09</b>	<b>3,173,986.67</b>	<b>3,254,210.63</b>
<b>Corporate Note</b>											
AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	BBB+	A3	10/23/17	10/30/17	324,577.50	2.25	19.86	324,856.41	325,940.88
JOHN DEERE CAPITAL CORP NOTES DTD 01/08/2018 2.350% 01/08/2021	24422ETZ2	140,000.00	A	A2	01/03/18	01/08/18	139,927.20	2.37	1,032.69	139,970.62	140,915.32
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	125,000.00	A	A2	02/01/18	02/06/18	124,938.75	2.67	791.32	124,973.63	126,125.75
AMERICAN EXPRESS CO CORP NOTES DTD 02/22/2019 3.000% 02/22/2021	025816CB3	450,000.00	BBB+	A3	02/19/19	02/22/19	449,550.00	3.05	2,587.50	449,702.75	456,410.70
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	240,000.00	A+	A1	02/22/18	02/27/18	239,882.40	2.82	1,120.00	239,946.50	243,063.36
JOHN DEERE CAPITAL CORP NOTES DTD 03/13/2018 2.875% 03/12/2021	24422EUD9	375,000.00	A	A2	03/08/18	03/13/18	374,745.00	2.90	1,467.45	374,881.19	379,977.00
NATIONAL RURAL UTIL COOP NOTE DTD 02/26/2018 2.900% 03/15/2021	63743HER9	300,000.00	A	A2	02/21/18	02/26/18	299,667.00	2.94	1,111.67	299,845.34	304,058.40
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	575,000.00	A+	A1	03/19/18	03/22/18	572,061.75	2.93	1,713.02	573,605.68	582,121.38
UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	A	A2	11/09/17	11/14/17	439,304.80	2.10	751.67	439,700.94	441,803.12



## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	440,000.00	AA-	Aa3	04/10/18	04/13/18	439,824.00	2.96	649.00	439,913.01	446,900.08
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	A	A1	02/16/18	02/21/18	370,128.75	2.93	416.67	372,697.34	378,428.25
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	BBB+	A3	02/13/18	02/15/18	344,120.00	3.06	243.06	347,214.00	352,545.55
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	280,000.00	A	A1	05/03/18	05/10/18	279,806.80	3.12	4,002.44	279,898.64	285,124.28
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	350,000.00	A	A2	05/17/18	05/22/18	349,989.50	3.25	5,055.56	349,994.29	357,501.90
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	931142EJ8	520,000.00	AA	Aa2	06/20/18	06/27/18	519,974.00	3.13	5,777.78	519,984.64	532,077.52
BOEING CO DTD 07/31/2019 2.300% 08/01/2021	097023CL7	130,000.00	A	A2	07/29/19	07/31/19	129,994.80	2.30	755.81	129,995.46	130,775.06
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913Q2N8	205,000.00	A	A3	09/04/18	09/07/18	204,842.15	3.18	968.63	204,900.94	209,988.06
3M COMPANY DTD 09/14/2018 3.000% 09/14/2021	88579YBA8	175,000.00	AA-	A1	09/11/18	09/14/18	174,641.25	3.07	685.42	174,772.70	178,517.85
BURLINGTN NORTH SANTA FE CORP NOTES DTD 08/22/2011 3.450% 09/15/2021	12189LAF8	285,000.00	A+	A3	08/09/19	08/13/19	292,105.05	2.22	1,256.38	291,385.05	292,523.43
PFIZER INC CORP NOTE DTD 09/07/2018 3.000% 09/15/2021	717081EM1	450,000.00	AA-	A1	09/04/18	09/07/18	449,392.50	3.05	1,725.00	449,615.93	460,630.80
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	A-	A2	09/22/17	09/26/17	274,560.00	2.37	533.50	274,784.52	275,647.63
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	A-	A2	09/13/17	09/18/17	450,000.00	2.33	873.00	450,000.00	451,059.75



## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
BOEING COMPANY NOTE DTD 10/31/2014 2.350% 10/30/2021	097023BG9	300,000.00	A	A2	05/21/19	05/23/19	296,922.00	2.79	19.58	297,463.57	302,001.90
ABBOTT LABORATORIES CORP NOTES DTD 11/22/2016 2.900% 11/30/2021	002824BD1	375,000.00	BBB+	A3	05/10/19	05/14/19	377,025.00	2.68	4,561.46	376,668.02	382,567.13
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	350,000.00	BBB+	A3	01/15/19	01/17/19	343,633.50	3.57	4,031.81	345,313.47	355,919.55
AMERICAN HONDA FINANCE CORP NOTES DTD 10/10/2018 3.375% 12/10/2021	02665WCP4	250,000.00	A	A2	10/03/18	10/10/18	249,880.00	3.39	3,304.69	249,913.41	257,917.50
TOYOTA MOTOR CREDIT CORP BONDS DTD 01/09/2017 2.600% 01/11/2022	89236TDP7	345,000.00	AA-	Aa3	12/28/18	12/31/18	339,172.95	3.19	2,740.83	340,724.59	350,913.65
PACCAR FINANCIAL CORP NOTE DTD 03/01/2019 2.850% 03/01/2022	69371RP75	170,000.00	A+	A1	02/22/19	03/01/19	169,850.40	2.88	807.50	169,882.58	173,328.26
HOME DEPOT INC DTD 12/06/2018 3.250% 03/01/2022	437076BV3	225,000.00	A	A2	11/27/18	12/06/18	224,383.50	3.34	1,218.75	224,543.59	232,965.90
3M COMPANY BONDS DTD 02/22/2019 2.750% 03/01/2022	88579YBF7	250,000.00	AA-	A1	02/12/19	02/22/19	249,882.50	2.77	1,145.83	249,909.50	255,405.75
EXXON MOBIL CORP (CALLABLE) NOTE DTD 03/06/2015 2.397% 03/06/2022	30231GAJ1	375,000.00	AA+	Aaa	11/26/18	11/28/18	363,615.00	3.38	1,373.28	366,717.46	380,748.00
PFIZER INC CORP BONDS DTD 03/11/2019 2.800% 03/11/2022	717081ER0	230,000.00	AA-	A1	03/04/19	03/11/19	229,986.20	2.80	894.44	229,989.05	235,242.39
US BANCORP (CALLABLE) NOTE DTD 03/02/2012 3.000% 03/15/2022	91159HHC7	105,000.00	A+	A1	07/24/19	07/26/19	107,086.35	2.22	402.50	106,877.26	107,684.12
US BANCORP (CALLABLE) NOTE DTD 03/02/2012 3.000% 03/15/2022	91159HHC7	300,000.00	A+	A1	07/24/19	07/26/19	305,925.00	2.22	1,150.00	305,331.29	307,668.90
JOHN DEERE CAPITAL CORP DTD 03/07/2019 2.950% 04/01/2022	24422EUT4	275,000.00	A	A2	03/04/19	03/07/19	274,868.00	2.97	676.04	274,898.55	282,119.20
GOLDMAN SACHS GROUP INC (CALLABLE) NOTE DTD 01/26/2017 3.000% 04/26/2022	38141GWC4	400,000.00	BBB+	A3	02/13/19	02/15/19	395,608.00	3.36	166.67	396,554.30	405,304.40





## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

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<b>Corporate Note</b>											
PACCAR FINANCIAL CORP CORP NOTES DTD 05/10/2019 2.650% 05/10/2022	69371RP83	400,000.00	A+	A1	05/03/19	05/10/19	399,784.00	2.67	5,035.00	399,817.08	407,970.40
APPLE INC CORP NOTES DTD 05/13/2015 2.700% 05/13/2022	037833BF6	400,000.00	AA+	Aa1	06/12/19	06/14/19	405,032.00	2.25	5,040.00	404,396.48	409,415.60
MORGAN STANLEY CORP NOTES DTD 05/19/2017 2.750% 05/19/2022	61744YAH1	375,000.00	BBB+	A3	04/05/19	04/09/19	372,513.75	2.97	4,640.63	372,951.15	380,792.25
BRANCH BANKING & TRUST CORP NOTES DTD 03/18/2019 3.050% 06/20/2022	05531FBG7	800,000.00	A-	A2	03/11/19	03/18/19	799,976.00	3.05	8,878.89	799,980.60	820,835.20
AMERICAN HONDA FINANCE DTD 06/27/2019 2.200% 06/27/2022	02665WCY5	550,000.00	A	A2	06/24/19	06/27/19	549,494.00	2.23	4,167.78	549,550.50	556,050.00
<b>IBM CORP NOTES</b> <b>DTD 07/30/2012 1.875% 08/01/2022</b>	<b>459200HG9</b>	<b>325,000.00</b>	<b>A</b>	<b>A2</b>	<b>10/30/19</b>	<b>11/01/19</b>	<b>323,966.50</b>	<b>1.99</b>	<b>1,523.44</b>	<b>323,966.50</b>	<b>324,623.98</b>
HONEYWELL INTERNATIONAL CORPORATE NOTE DTD 08/08/2019 2.150% 08/08/2022	438516BT2	165,000.00	A	A2	07/30/19	08/08/19	164,833.35	2.19	817.90	164,845.81	166,878.86
BANK OF NY MELLON CORP CORP NOTES DTD 08/23/2019 1.950% 08/23/2022	06406RAK3	175,000.00	A	A1	09/03/19	09/05/19	175,483.00	1.85	644.58	175,458.39	175,401.28
BANK OF NY MELLON CORP CORP NOTES DTD 08/23/2019 1.950% 08/23/2022	06406RAK3	250,000.00	A	A1	08/20/19	08/23/19	249,920.00	1.96	920.83	249,924.92	250,573.25
WALT DISNEY COMPANY/THE DTD 09/06/2019 1.650% 09/01/2022	254687FJ0	215,000.00	A	A2	09/03/19	09/06/19	214,533.45	1.72	541.98	214,556.76	214,460.14
CATERPILLAR FINANCIAL SERVICES CORP NOTE DTD 09/06/2019 1.900% 09/06/2022	14913Q3A5	420,000.00	A	A3	09/03/19	09/06/19	419,416.20	1.95	1,219.17	419,445.21	420,425.04
APPLE INC DTD 09/11/2019 1.700% 09/11/2022	037833DL1	225,000.00	AA+	Aa1	09/04/19	09/11/19	224,961.75	1.71	531.25	224,963.48	225,014.85
JPMORGAN CHASE & CO BONDS DTD 03/22/2019 3.207% 04/01/2023	46647PBB1	800,000.00	A-	A2	03/15/19	03/22/19	800,000.00	3.21	2,138.00	800,000.00	819,229.60
<b>Security Type Sub-Total</b>		<b>16,305,000.00</b>					<b>16,271,785.60</b>	<b>2.76</b>	<b>92,130.26</b>	<b>16,287,283.10</b>	<b>16,553,593.17</b>



## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Certificate of Deposit</b>											
CANADIAN IMP BK COMM NY FLT CERT DEPOS DTD 04/10/2018 2.410% 04/10/2020	13606BVF0	750,000.00	A-1	P-1	04/06/18	04/10/18	750,000.00	2.78	1,104.35	750,000.00	751,200.00
BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020	06417GU22	750,000.00	A-1	P-1	06/05/18	06/07/18	749,715.00	3.10	9,368.33	749,913.01	756,564.00
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	725,000.00	A-1	P-1	08/01/18	08/03/18	725,000.00	3.23	5,653.39	725,000.00	731,634.48
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	1,325,000.00	A-1+	P-1	08/03/17	08/07/17	1,325,000.00	2.05	6,337.92	1,325,000.00	1,329,461.28
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020	86565BPC9	750,000.00	A-1	P-1	10/16/18	10/18/18	748,980.00	3.46	1,130.00	749,860.13	762,210.75
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	750,000.00	AA-	Aa2	11/16/17	11/17/17	750,000.00	2.30	7,992.29	750,000.00	752,055.75
MUFG BANK LTD/NY CERT DEPOS DTD 02/28/2019 2.970% 02/26/2021	55379WZT6	775,000.00	A	A1	02/27/19	02/28/19	775,000.00	2.99	15,728.63	775,000.00	787,692.18
CREDIT AGRICOLE CIB NY CERT DEPOS DTD 04/04/2019 2.830% 04/02/2021	22535CDU2	775,000.00	A+	Aa3	04/03/19	04/04/19	775,000.00	2.85	12,854.88	775,000.00	783,339.00
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	950,000.00	AA-	Aa2	06/07/18	06/08/18	950,000.00	3.24	12,312.00	950,000.00	972,461.80
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	800,000.00	AA-	Aa3	08/27/19	08/29/19	800,000.00	1.87	2,631.11	800,000.00	799,410.40
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	800,000.00	A+	Aa2	08/29/19	09/03/19	800,000.00	1.88	2,438.67	800,000.00	799,630.40
<b>Security Type Sub-Total</b>		<b>9,150,000.00</b>					<b>9,148,695.00</b>	<b>2.67</b>	<b>77,551.57</b>	<b>9,149,773.14</b>	<b>9,225,660.04</b>
<b>Asset-Backed Security</b>											
GMALT 2018-3 A3 DTD 09/26/2018 3.180% 06/20/2021	36256GAD1	230,000.00	AAA	Aaa	09/18/18	09/26/18	229,981.83	3.19	223.48	229,988.86	231,601.03



## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Asset-Backed Security</b>											
ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	71,298.31	AAA	Aaa	05/16/17	05/24/17	71,290.87	1.96	55.14	71,295.32	71,202.66
MBALT 2018-B A3 DTD 11/20/2018 3.210% 09/15/2021	58769LAC6	760,000.00	AAA	NR	11/15/18	11/20/18	759,982.98	3.51	1,084.27	759,982.98	767,815.61
FORDL 2018-B A3 DTD 09/21/2018 3.190% 12/15/2021	34531LAD2	315,000.00	NR	Aaa	09/18/18	09/21/18	314,973.38	3.41	446.60	314,982.23	318,086.97
GMALT 2019-1 A3 DTD 02/21/2019 2.980% 12/20/2021	36256UAD0	270,000.00	AAA	Aaa	02/13/19	02/21/19	269,957.61	2.99	245.85	269,967.59	272,897.07
FORDL 2019-A A3 DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	330,000.00	AAA	Aaa	02/20/19	02/25/19	329,974.19	2.90	425.33	329,979.95	334,077.98
HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	AAA	Aaa	04/10/18	04/18/18	119,981.93	2.80	148.80	119,988.26	121,086.17
NALT 2019-B A3 DTD 07/24/2019 2.270% 07/15/2022	65478LAD1	295,000.00	AAA	Aaa	07/16/19	07/24/19	294,983.24	2.27	297.62	294,984.69	296,757.55
VWALT 2019-A A3 DTD 10/04/2019 1.990% 11/21/2022	92867XAD8	220,000.00	AAA	NR	10/01/19	10/04/19	219,996.52	1.99	328.35	219,996.67	220,082.10
HART 2018-B A3 DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	300,000.00	AAA	Aaa	12/04/18	12/12/18	299,996.40	3.48	426.67	299,997.25	304,852.08
BANK OF AMERICA ABS 2017-A2 A2 DTD 08/24/2017 1.840% 01/15/2023	05522RCX4	160,000.00	AAA	NR	12/19/18	12/21/18	156,868.75	2.81	130.84	157,495.38	159,984.62
HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	740,000.00	AAA	Aaa	11/20/18	11/28/18	739,889.37	3.17	1,039.29	739,913.02	754,253.81
TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	320,000.00	AAA	Aaa	10/31/18	11/07/18	319,930.78	3.19	452.27	319,946.25	326,295.36
HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	120,000.00	AAA	NR	02/19/19	02/27/19	119,996.78	2.83	122.63	119,997.35	122,061.55
VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	585,000.00	AAA	Aaa	11/15/18	11/21/18	584,975.43	3.25	580.94	584,980.53	595,045.27





## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

**CITY OF ANTIOCH, CA - 04380500**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Asset-Backed Security</b>											
HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	335,000.00	AAA	NR	04/03/19	04/10/19	334,955.91	2.67	396.04	334,961.81	339,383.04
CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	340,000.00	AAA	NR	07/18/18	07/25/18	339,953.66	3.36	472.98	339,965.24	344,898.52
NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	775,000.00	AAA	Aaa	12/04/18	12/12/18	774,851.51	3.53	1,109.11	774,879.98	790,149.39
HAROT 2019-3 A3 DTD 08/27/2019 1.780% 08/15/2023	43815NAC8	190,000.00	AAA	Aaa	08/20/19	08/27/19	189,998.42	1.78	150.31	189,998.53	189,784.84
ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	280,000.00	NR	Aaa	02/05/19	02/13/19	279,966.18	3.13	362.13	279,971.34	284,049.14
CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	285,000.00	AAA	NR	10/17/18	10/24/18	284,997.38	3.36	425.60	284,998.08	291,523.85
FORDO 2019-A A3 DTD 03/22/2019 2.780% 09/15/2023	34533FAD3	630,000.00	NR	Aaa	03/19/19	03/22/19	629,893.97	2.79	778.40	629,907.73	639,921.62
NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	515,000.00	NR	Aaa	02/05/19	02/13/19	514,921.98	2.91	663.78	514,933.65	524,701.21
COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	230,000.00	AAA	Aaa	05/21/19	05/30/19	229,953.40	2.52	256.58	229,957.37	232,785.12
GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	445,000.00	NR	Aaa	01/08/19	01/16/19	444,950.74	2.97	550.69	444,958.51	451,868.62
FIFTH THIRD AUTO TRUST DTD 05/08/2019 2.640% 12/15/2023	31680YAD9	285,000.00	AAA	Aaa	04/30/19	05/08/19	284,937.36	2.72	334.40	284,943.99	289,202.78
HDMOT 2019-A A3 DTD 06/26/2019 2.340% 02/15/2024	41284WAC4	400,000.00	NR	Aaa	06/19/19	06/26/19	399,969.04	2.95	416.00	399,971.27	402,242.32
GMCAR 2019-2 A3 DTD 04/17/2019 2.650% 02/16/2024	36257FAD2	450,000.00	AAA	Aaa	04/09/19	04/17/19	449,963.37	3.13	496.88	449,967.33	455,820.17
CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	265,000.00	AAA	NR	04/09/19	04/17/19	264,972.92	2.90	315.64	264,975.79	268,605.40



## Managed Account Detail of Securities Held

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Asset-Backed Security</b>											
VZOT 2019-C A1A DTD 10/08/2019 1.940% 04/22/2024	92348AAA3	555,000.00	AAA	NR	10/01/19	10/08/19	554,957.21	1.94	687.89	554,957.21	555,185.76
COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	800,000.00	AAA	NR	08/28/19	09/05/19	799,798.56	1.73	611.56	799,805.91	798,066.72
DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024	254683CM5	330,000.00	NR	Aaa	10/24/19	10/31/19	329,929.12	1.90	17.33	329,929.12	330,396.10
<b>Security Type Sub-Total</b>		<b>11,946,298.31</b>					<b>11,941,750.79</b>	<b>2.87</b>	<b>14,053.40</b>	<b>11,942,579.19</b>	<b>12,084,684.43</b>
<b>Managed Account Sub-Total</b>		<b>86,271,977.82</b>					<b>86,011,590.89</b>	<b>2.49</b>	<b>416,703.47</b>	<b>86,120,894.97</b>	<b>87,235,344.96</b>
<b>Securities Sub-Total</b>		<b>\$86,271,977.82</b>					<b>\$86,011,590.89</b>	<b>2.49%</b>	<b>\$416,703.47</b>	<b>\$86,120,894.97</b>	<b>\$87,235,344.96</b>
<b>Accrued Interest</b>											<b>\$416,703.47</b>
<b>Total Investments</b>											<b>\$87,652,048.43</b>

Bolded items are forward settling trades.





## Managed Account Security Transactions & Interest

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>BUY</b>											
	10/01/19	10/04/19	VWALT 2019-A A3 DTD 10/04/2019 1.990% 11/21/2022	92867XAD8	220,000.00	(219,996.52)	0.00	(219,996.52)			
	10/01/19	10/08/19	VZOT 2019-C A1A DTD 10/08/2019 1.940% 04/22/2024	92348AAA3	555,000.00	(554,957.21)	0.00	(554,957.21)			
	10/03/19	10/04/19	US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,700,000.00	(1,713,945.31)	(2,580.36)	(1,716,525.67)			
	10/24/19	10/31/19	DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024	254683CM5	330,000.00	(329,929.12)	0.00	(329,929.12)			
	10/30/19	11/01/19	IBM CORP NOTES DTD 07/30/2012 1.875% 08/01/2022	459200HG9	325,000.00	(323,966.50)	(1,523.44)	(325,489.94)			
	10/31/19	11/04/19	UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	1,000,000.00	(996,289.06)	(751.37)	(997,040.43)			
<b>Transaction Type Sub-Total</b>					<b>4,130,000.00</b>	<b>(4,139,083.72)</b>	<b>(4,855.17)</b>	<b>(4,143,938.89)</b>			
<b>INTEREST</b>											
	10/01/19	10/01/19	JOHN DEERE CAPITAL CORP DTD 03/07/2019 2.950% 04/01/2022	24422EUT4	275,000.00	0.00	4,597.08	4,597.08			
	10/01/19	10/01/19	UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	0.00	4,510.00	4,510.00			
	10/01/19	10/01/19	CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	0.00	11,830.00	11,830.00			
	10/01/19	10/01/19	BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	0.00	5,238.00	5,238.00			
	10/01/19	10/01/19	BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	0.00	3,201.00	3,201.00			
	10/01/19	10/01/19	JPMORGAN CHASE & CO BONDS DTD 03/22/2019 3.207% 04/01/2023	46647PBB1	800,000.00	0.00	13,469.40	13,469.40			
	10/01/19	10/25/19	FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGQ4	276,890.18	0.00	653.73	653.73			
	10/01/19	10/25/19	FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/25/2022	3137BLUR7	375,000.00	0.00	848.75	848.75			



## Managed Account Security Transactions & Interest

For the Month Ending October 31, 2019

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
	10/01/19	10/25/19	FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2013 2.510% 11/25/2022	3137B1BS0	375,000.00	0.00	784.38	784.38			
	10/01/19	10/25/19	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	352,866.36	0.00	1,069.63	1,069.63			
	10/01/19	10/25/19	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	326,419.60	0.00	871.27	871.27			
	10/01/19	10/25/19	FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGQ4	366,789.58	0.00	865.99	865.99			
	10/01/19	10/25/19	FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.355% 07/25/2022	3137AVXN2	360,000.00	0.00	706.50	706.50			
	10/10/19	10/10/19	CANADIAN IMP BK COMM NY FLT CERT DEPOS DTD 04/10/2018 2.410% 04/10/2020	13606BVF0	750,000.00	0.00	5,247.35	5,247.35			
	10/12/19	10/12/19	FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	1,575,000.00	0.00	23,625.00	23,625.00			
	10/13/19	10/13/19	TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	440,000.00	0.00	6,490.00	6,490.00			
	10/15/19	10/15/19	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	230,000.00	0.00	481.08	481.08			
	10/15/19	10/15/19	MBALT 2018-B A3 DTD 11/20/2018 3.210% 09/15/2021	58769LAC6	760,000.00	0.00	2,033.00	2,033.00			
	10/15/19	10/15/19	CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	285,000.00	0.00	798.00	798.00			
	10/15/19	10/15/19	HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	0.00	279.00	279.00			
	10/15/19	10/15/19	CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	265,000.00	0.00	591.83	591.83			
	10/15/19	10/15/19	COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	800,000.00	0.00	1,528.89	1,528.89			
	10/15/19	10/15/19	UNITED STATES TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	1,050,000.00	0.00	11,812.50	11,812.50			
	10/15/19	10/15/19	NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	775,000.00	0.00	2,079.58	2,079.58			



## Managed Account Security Transactions & Interest

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
	10/15/19	10/15/19	NALT 2019-B A3 DTD 07/24/2019 2.270% 07/15/2022	65478LAD1	295,000.00	0.00	558.04	558.04			
	10/15/19	10/15/19	HART 2018-B A3 DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	300,000.00	0.00	800.00	800.00			
	10/15/19	10/15/19	BANK OF AMERICA ABS 2017-A2 A2 DTD 08/24/2017 1.840% 01/15/2023	05522RCX4	160,000.00	0.00	245.33	245.33			
	10/15/19	10/15/19	FORDO 2019-A A3 DTD 03/22/2019 2.780% 09/15/2023	34533FAD3	630,000.00	0.00	1,459.50	1,459.50			
	10/15/19	10/15/19	HAROT 2019-3 A3 DTD 08/27/2019 1.780% 08/15/2023	43815NAC8	190,000.00	0.00	281.83	281.83			
	10/15/19	10/15/19	FIFTH THIRD AUTO TRUST DTD 05/08/2019 2.640% 12/15/2023	31680YAD9	285,000.00	0.00	627.00	627.00			
	10/15/19	10/15/19	BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	0.00	4,687.50	4,687.50			
	10/15/19	10/15/19	FORDL 2019-A A3 DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	330,000.00	0.00	797.50	797.50			
	10/15/19	10/15/19	HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	740,000.00	0.00	1,948.67	1,948.67			
	10/15/19	10/15/19	NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	515,000.00	0.00	1,244.58	1,244.58			
	10/15/19	10/15/19	HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	335,000.00	0.00	742.58	742.58			
	10/15/19	10/15/19	CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	340,000.00	0.00	886.83	886.83			
	10/15/19	10/15/19	ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	280,000.00	0.00	679.00	679.00			
	10/15/19	10/15/19	ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	81,403.52	0.00	118.04	118.04			
	10/15/19	10/15/19	HDMOT 2019-A A3 DTD 06/26/2019 2.340% 02/15/2024	41284WAC4	400,000.00	0.00	780.00	780.00			
	10/15/19	10/15/19	TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	320,000.00	0.00	848.00	848.00			





## Managed Account Security Transactions & Interest

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
	10/15/19	10/15/19	FORDL 2018-B A3 DTD 09/21/2018 3.190% 12/15/2021	34531LAD2	315,000.00	0.00	837.38	837.38			
	10/16/19	10/16/19	GMCAR 2019-2 A3 DTD 04/17/2019 2.650% 02/16/2024	36257FAD2	450,000.00	0.00	993.75	993.75			
	10/16/19	10/16/19	SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020	86565BPC9	750,000.00	0.00	12,924.38	12,924.38			
	10/16/19	10/16/19	GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	445,000.00	0.00	1,101.38	1,101.38			
	10/18/19	10/18/19	HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	120,000.00	0.00	283.00	283.00			
	10/19/19	10/19/19	INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	845,000.00	0.00	11,090.63	11,090.63			
	10/20/19	10/20/19	GMALT 2018-3 A3 DTD 09/26/2018 3.180% 06/20/2021	36256GAD1	230,000.00	0.00	609.50	609.50			
	10/20/19	10/20/19	GMALT 2019-1 A3 DTD 02/21/2019 2.980% 12/20/2021	36256UAD0	270,000.00	0.00	670.50	670.50			
	10/20/19	10/20/19	VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	585,000.00	0.00	1,584.38	1,584.38			
	10/21/19	10/21/19	MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	0.00	4,375.00	4,375.00			
	10/26/19	10/26/19	GOLDMAN SACHS GROUP INC (CALLABLE) NOTE DTD 01/26/2017 3.000% 04/26/2022	38141GWC4	400,000.00	0.00	6,000.00	6,000.00			
	10/26/19	10/26/19	CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	425,000.00	0.00	5,631.25	5,631.25			
	10/30/19	10/30/19	AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	0.00	3,575.00	3,575.00			
	10/30/19	10/30/19	BOEING COMPANY NOTE DTD 10/31/2014 2.350% 10/30/2021	097023BG9	300,000.00	0.00	3,525.00	3,525.00			
	10/31/19	10/31/19	US TREASURY NOTES DTD 10/31/2014 2.000% 10/31/2021	912828F96	1,600,000.00	0.00	16,000.00	16,000.00			



## Managed Account Security Transactions & Interest

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
10/31/19	10/31/19		US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	3,000,000.00	0.00	18,750.00	18,750.00			
<b>Transaction Type Sub-Total</b>					<b>28,554,369.24</b>	<b>0.00</b>	<b>208,267.51</b>	<b>208,267.51</b>			
<b>PAYDOWNS</b>											
10/01/19	10/25/19		FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	75,338.21	75,338.21	0.00	75,338.21	0.23	0.00	
10/01/19	10/25/19		FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGQ4	17,224.84	17,224.84	0.00	17,224.84	(107.33)	0.00	
10/01/19	10/25/19		FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	11,905.84	11,905.84	0.00	11,905.84	(236.82)	0.00	
10/01/19	10/25/19		FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGQ4	22,817.32	22,817.32	0.00	22,817.32	(298.93)	0.00	
10/15/19	10/15/19		ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	10,105.21	10,105.21	0.00	10,105.21	1.05	0.00	
<b>Transaction Type Sub-Total</b>					<b>137,391.42</b>	<b>137,391.42</b>	<b>0.00</b>	<b>137,391.42</b>	<b>(641.80)</b>	<b>0.00</b>	
<b>SELL</b>											
10/02/19	10/04/19		FANNIE MAE NOTES DTD 11/01/2018 2.875% 10/30/2020	3135G0U84	800,000.00	809,448.00	9,838.89	819,286.89	10,632.00	10,092.85	FIFO
10/02/19	10/04/19		INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	720,000.00	722,865.60	6,162.50	729,028.10	(3,808.15)	444.96	FIFO
10/02/19	10/04/19		FANNIE MAE NOTES DTD 11/01/2018 2.875% 10/30/2020	3135G0U84	775,000.00	784,114.00	9,531.42	793,645.42	10,261.00	9,738.70	FIFO
10/02/19	10/04/19		JOHNSON & JOHNSON CORP NOTE DTD 11/10/2017 1.950% 11/10/2020	478160CH5	155,000.00	155,179.80	1,209.00	156,388.80	345.65	241.73	FIFO
10/24/19	10/28/19		BOEING COMPANY NOTE DTD 10/31/2014 2.350% 10/30/2021	097023BG9	75,000.00	75,528.00	871.46	76,399.46	1,297.50	1,164.68	FIFO
10/25/19	10/29/19		BOEING CO CORP NOTE DTD 05/02/2019 2.700% 05/01/2022	097023CG8	120,000.00	121,945.20	1,593.00	123,538.20	2,157.60	2,123.99	FIFO
10/28/19	10/30/19		CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	100,000.00	100,702.00	29.44	100,731.44	(410.00)	336.56	FIFO



## Managed Account Security Transactions & Interest

For the Month Ending **October 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>SELL</b>										
10/30/19	11/01/19	CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	325,000.00	327,353.00	119.62	327,472.62	(1,261.00)	1,168.63	FIFO
10/31/19	11/04/19	VISA INC (CALLABLE) CORP NOTES DTD 12/14/2015 2.200% 12/14/2020	92826CAB8	200,000.00	201,010.00	1,711.11	202,721.11	(1,190.00)	289.00	FIFO
Transaction Type Sub-Total				3,270,000.00	3,298,145.60	31,066.44	3,329,212.04	18,024.60	25,601.10	
Managed Account Sub-Total					(703,546.70)	234,478.78	(469,067.92)	17,382.80	25,601.10	
Total Security Transactions					(\$703,546.70)	\$234,478.78	(\$469,067.92)	\$17,382.80	\$25,601.10	


Bolded items are forward settling trades.



CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**Prepared by:** Mike Boccio, Building Inspection Services Manager

**Approved by:** Forrest Ebbs, Community Development Director 

**Date:** December 10, 2019

**Subject:** Ordinance Amending Certain Chapters of Title 8 of the Antioch Municipal Code "Building Regulations", adopting the California Code of Regulations Title 24, 2019 Edition of the California Building Standards Codes and Related Model Codes

---

**RECOMMENDATION**

It is recommended that the City Council introduce the ordinance amending Title 8 of the Antioch Municipal Code, adopting by reference the California Code of Regulations Title 24, 2019 Edition of the California Building Standards Codes and related model codes, as amended.

**FISCAL IMPACTS**

No fiscal impact is expected as a result of this code adoption.

**DISCUSSION**

Every three years, the State of California adopts and amends the Building, Mechanical, Plumbing, Electrical, Energy, California Green, Historical and Fire Codes, which are subsequently published by the Building Standards Commission. The new codes will become effective statewide on January 1, 2020. These codes are all part of a larger document called Title 24 of the California Code of Regulations. The City Council last adopted building code ordinances in December 2016 in conjunction with the 2016 Editions adopted by the State. By adopting code ordinances at this time, local amendments can be orderly and effectively included into enforcement efforts.

**Proposed Local Amendments to Title 24**

The codes contained in Title 24 can be modified locally to reflect unique situations or special needs provided that findings can be made that the modifications are reasonably necessary because of local climatic, topographical, or geological conditions. Staff is proposing amendments to the Plumbing (CPC) and has provided the amendments and necessary findings in the attached ordinance. The written findings are required to be made part of the public record - their inclusion in this staff report satisfies that requirement.

The proposed amendments to the Plumbing Code are necessary because of inadequacies in standard code language. They are also addressed through amendments

adopted by Contra Costa County and are necessary and appropriate to minimize fire, life and health safety hazard from potential fire and earthquake events.

### Findings

- Health and Safety Code Sections 17958 and 17958.5 allow the city, by ordinance, to make modifications or changes to the State Building Standards Code and other regulations adopted pursuant to Health and Safety Code Section 17922.
- Health and Safety Code Section 17958.5 requires that such changes be determined to be reasonably necessary because of local climate, geographical, or topographical conditions.
- Health and Safety Code Section 17958.7 requires that the city, before making any modifications or changes pursuant to Health and Safety Code Sections 17958 and 17958.5, make an express finding that each such modification or change is needed.
- Such findings must be made available as a public record and a copy thereof with each such modification or change shall be filed with the California Building Standards Commission.
- The City Council hereby determines that the proposed ordinance establishes requirements greater than those set forth in the 2019 edition of the California Building Standards Code, Title 24 of the California Code of Regulations, as adopted by the City of Antioch and set forth in chapters 8-5.01 and 8-16.01 of the Antioch Municipal Code.
- The amendments of the 2019 California Plumbing and 2019 California Fire Code are necessary to serve the public interest by reducing the risk to life and property of the citizens of Antioch because of the following conditions:
  1. The City of Antioch is subject to ground tremors from large seismic events on the San Andreas, Hayward and Calaveras faults, the major active faults in the San Francisco Bay Area. The largest recorded earthquake in this immediate area occurred on the San Andreas Fault on October 17, 1989, a 7.1 magnitude. Therefore; an addition to the City of Antioch Plumbing Code is necessary in order to mitigate, as much as possible, the effects of a major earthquake, including fire resulting from an earthquake.
  2. The City of Antioch shall require the installation of a Seismic Gas Shut-Off device (motion sensitive) on all new single family and multi family dwelling construction.

In summary, the Building Inspection Services Division of the Community Development Department requests that the City Council adopt the Ordinance to update the Building Codes as amended.



**ATTACHMENTS**

- A. Ordinance adopting the 2019 California Construction Codes with Local Amendments, amending Title 8 of the Antioch Municipal Code

# ATTACHMENT “A”

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
AMENDING SPECIFIED CHAPTERS OF TITLE 8 “BUILDING REGULATIONS” OF  
THE ANTIOCH MUNICIPAL CODE, ADOPTING BY REFERENCE THE CALIFORNIA  
CODE OF REGULATIONS TITLE 24, 2019 EDITION OF THE CALIFORNIA  
BUILDING STANDARDS CODES AND RELATED MODEL CODES TO THE  
ANTIOCH MUNICIPAL CODE WITH APPENDICES AND AMENDMENTS THERETO**

**SECTION 1.** Section 8-1 of the Antioch Municipal Code is hereby amended to read in its entirety as follows:

**Sec. 8-1.01. Adoption of the 2019 California Building Code.**

The California Building Code, 2019 Edition, based on the 2018 International Building Code, published by the International Code Council (ICC), as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, is hereby adopted by reference. Also adopted by reference are Appendix Chapter 1 Administrative; Appendix Chapter I; Patio Covers, and Appendix Chapters J; Grading. Copies are on file in the offices of the Building Official.

**SECTION 2.** Section 8-3.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

**Sec. 8-3.01. Adoption of the 2019 California Electrical Code.**

The California Electrical Code, 2019 Edition, based on the 2018 Edition of the National Electrical Code published by the National Fire Protection Association, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, is hereby adopted by reference. Copies are on file in the offices of the Building Official.

**SECTION 3.** Section 8-4.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

**Sec. 8-4.01. Adoption of the 2019 California Residential Building Code.**

The California Residential Building Code, 2019 Edition, based on the 2018 International Residential Code, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

**SECTION 4.** Section 8-5.01 of the Antioch Municipal Code is hereby amended to read as follows:

**Sec. 8-5.01. Adoption of the 2019 California Plumbing Code.**

(A) The California Plumbing Code, 2019 Edition, based on the 2018 Uniform Plumbing Code, published by the International Association of Plumbing and Mechanical Officials, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, is hereby adopted by reference. Copies are on file in the offices of the Building Official.

(B) In addition, The California Plumbing Code, 2019 Edition, Section 1210.18 shall include the following, "All new single and multiple family dwelling construction shall be equipped with an Earthquake-Actuated Gas Shutoff Valve installed as per this code".

**SECTION 5.** Section 8-7.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

**Sec. 8-7.01. Adoption of the 2019 California Green Building Standards Code.**

The 2019 California Green Building Standards Code, published by the State of California, Department of Housing and Community Development, Division of Codes and Standards, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

**SECTION 6.** Section 8-8.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

**Sec. 8-8.01. Adoption of the 2019 California Mechanical Code.**

The California Mechanical Code, 2019, published by the International Association of Plumbing and Mechanical Officials, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, is hereby adopted by reference. Also adopted by reference are Appendix Chapters A, B, C, and D. Copies are on file in the offices of the Building Official.

**SECTION 7.** Section 8-11.01 of the Antioch Municipal Code is hereby amended to read as follows:

**Sec. 8-11.01. Adoption of the 2019 California Energy Code.**

The 2019 California Energy Code, published by the State of California, Department of Housing and Community Development, Division of Codes and Standards, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

**SECTION 8.** Section 8-15.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

**Sec. 8-16.01. Adoption of the 2019 California Fire Code.**

(A) The 2019 California Fire Code (California Code of Regulations, Title 24, Part, 9 [based on the 2018 International Fire Code published by the International Code Council]), including Chapters 1-37 and 48-49, Appendix Chapter 4, Appendix B, Appendix C, Appendix D, Appendix F, Appendix H, Appendix I, and Appendix J are adopted by reference and shall be controlling and enforceable within the Jurisdictional boundaries of the City.

**SECTION 9.** Section 8-16.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

**Sec. 8-16.01. Adoption of the 2019 California Historical Building Code.**

The 2019 California Historical Code published by the International Code Council, as adopted and amended by the California Building Standards Commission in the California Building Standards Code; Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

**SECTION 10.** Section 8-17.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

**Sec. 8-17.01. Adoption of the 2019 California Existing Buildings Code.**

The 2019 California Existing Buildings Code based on the 2018 International Existing Buildings Code published by the International Code Council, as adopted and amended by the California Building Standards Commission in the California Building Standards Code; Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

**SECTION 11.** Section 8-18.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

**Sec. 8-18.01. Adoption of the 2019 California Referenced Standards Code.**

The 2019 California Referenced Standards Code published by the California Building Standards Commission in the California Building Standards Code; Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

**SECTION 12.** Section 8-19.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

**Sec. 8-19.01. Adoption of the 2019 California Administrative Code.**

The 2019 California Administrative Code published by the California Building Standards Commission in the California Building Standards Code; Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

**SECTION 13.** This ordinance shall take effect and be enforced beginning January 1, 2020. The ordinance or summary shall be posted and published in a newspaper of general circulation printed and published in the City of Antioch as set forth in State Law.

**SECTION 14.** The Building Official shall file a copy of this ordinance with the State Department of Housing and Community Development and the State of California Building Standards Commission.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch, held on the 10th day of December, 2019, and passed and adopted at a regular meeting thereof, held on the \_\_\_\_ day of \_\_\_\_\_, 2020.

**AYES:**

**NOES:**

**ABSENT:**

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**Sean Wright, Mayor of the City of Antioch**

**ATTEST:**

---


**Arne Simonsen, CMC**  
**City Clerk of the City of Antioch**


CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Scott Buenting, Project Manager 

**APPROVED BY:** Bailey Grewal, Interim Public Works Director/City Engineer 

**SUBJECT:** Water Rate Study

---

**RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution to approve water rates for Fiscal Year 2020-2021 and Fiscal Year 2021-2022 with no increases in rates.

**FISCAL IMPACT**

The proposed rates will maintain adequate funding to sustain the Water Enterprise funds.

**DISCUSSION**

The City's last water rate study along with associated rates for five fiscal years was adopted in 2015. The rates, fees and charges adopted for this period were designed to provide adequate funding for the Water Enterprise funds to develop and maintain the City's water infrastructure.

The City has been awarded a \$10 million state water quality grant for the development of a Brackish Water Desalination facility that will allow the City to utilize its pre-1914 water rights to a greater extent. A \$1 million low interest Drinking Water State Revolving Fund (DWSRF) loan from the State Water Resources Control Board has been obtained for planning, engineering and environmental certification related to this project. The City is in the process of applying for a low-interest \$55 million DWSRF loan for the construction of the facility. Debt service of these loans has been evaluated as part of this updated rate study.

City Staff, in conjunction with Municipal Financial Services, has analyzed the adequacy of revenues from current and adopted rates to meet projected expenditures of the Water Enterprise Fund and debt service payments for construction of the desalination facility anticipated to start in FY23. This was done to determine whether revenues will be adequate to cover operating and maintenance costs, as well as needed capital costs while meeting target reserve levels and debt service coverage requirements. The study has determined that adopted water rates for FY20 are adequate to sustain the Water

Enterprise Funds for FY21 and FY22 resulting in no increases to water rates through June 30, 2022.

**ATTACHMENTS**

- A: Resolution
- B: Evaluation of Water Enterprise Funds Cash Flow from Municipal Financial Services
- C: PowerPoint Presentation

**ATTACHMENT "A"**

**RESOLUTION NO. 2019/\*\***

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
ADOPTING WATER RATES**

**WHEREAS**, at the request of the City, Municipal Financial Services, an independent public finance consultant, has prepared a report regarding water rates and capacity charges ("Report");

**WHEREAS**, the Report recommends water rates ("Recommended Rates") in order to ensure the health and safety of the community while protecting the City's financial stability;

**WHEREAS**, a copy of the Report is available for inspection at the Public Works Department, 1201 W. 4<sup>th</sup> Street, Antioch;

**WHEREAS**, the City has been awarded \$10 million from the California Department of Water Resources' Proposition 1 Water Desalination Grant program;

**WHEREAS**, the City has obtained a \$1 million low interest Drinking Water State Revolving Fund planning loan from the State Water Resources Control Board;

**WHEREAS**, the City is in the process of applying for a \$55 million low interest Drinking Water State Revolving Fund construction loan from the State Water Resources Control Board;

**WHEREAS**, the City has determined the current water rates are adequate to sustain the Water Enterprise funds for FY21 and FY22 including all related costs associated with the low interest Drinking Water State Revolving Fund loans from the State Water Resources Control Board; and

**WHEREAS**, the City Council now finds it necessary to adopt the Recommended Rates.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Antioch that the Report, which is incorporated by reference, is hereby approved in the form on file with the City Clerk and available for public inspection and the City Council hereby implements the current water rates for FY21 and FY22.

\* \* \* \* \*



**RESOLUTION NO. 2019/\*\***

December 10, 2019

Page 2 of 2

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 10<sup>th</sup> day of December 2019, by the following vote:

**AYES:**

**ABSENT:**

**ABSTAIN:**

**NOES:**

---

**ARNE SIMONSEN, CMC**  
**CITY CLERK OF THE CITY OF ANTIOCH**

A2

ATTACHMENT "B"



## Evaluation of Water Enterprise Funds Cash Flow

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Prepared for  
City of Antioch, California  
December 2, 2019

MUNICIPAL FINANCIAL SERVICES  
2960 Valley Basin Avenue, Henderson, Nevada 89052-3814

B1

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# Table of Contents

List of Figures .....	iv
List of Tables .....	iv
List of Abbreviations .....	iv
Executive Summary .....	ES-1
Revenue Required from Rates .....	ES-1
Recommended Water Rates for FY21 and FY22 .....	ES-2
1. Introduction.....	1-1
1.1 Organization of the Report .....	1-1
1.2 Rate-Making Objectives.....	1-1
1.3 Source Data.....	1-2
1.4 Antioch Water Utility.....	1-3
2. User Characteristics .....	2-1
2.1 Fiscal Year 2018 - 2019 Water Deliveries .....	2-1
2.2 Projected Water Deliveries .....	2-1
2.3 Water Meters.....	2-2
3. Water Enterprise Funds Cash Flow .....	3-1
3.1 Water Desalination Facility Construction and Operation Costs .....	3-1
3.2 Water Fund 611 Expenditures, Grants and Debt Service .....	3-2
3.3 Water Fund 611 Revenues .....	3-3
3.4 Water Fund 611 Projected Cash Flow .....	3-4
3.5 Water Fund 612 Projected Cash Flow .....	3-5
4. Limitations .....	4-1

## List of Figures

Figure 2-1. Historical and Projected Metered Water Use by Customer Class.....	2-2
---	-----

## List of Tables

Table ES-1. Recommended (Current) Water Rates .....	ES-2
Table 2-1. FY19 Water Deliveries .....	2-1
Table 2-2. Water Meters.....	2-2
Table 3-1. Water Fund 611 Expenditures, Loan and Grant Disbursements, and Debt Service .....	3-2
Table 3-2. Water Fund 611 Revenues.....	3-3
Table 3-3. Water Fund 611 Projected Cash Flow .....	3-4
Table 3-4. Water Fund 612 Projected Cash Flow .....	3-5

## List of Abbreviations

AF	acre feet (equal to 325,851 gallons)
AMC	Antioch Municipal Code
AWWA	American Water Works Association
CAFR	Comprehensive Annual Financial Report
CCWD	Contra Costa Water District
CIP	Capital Improvement Program
City	City of Antioch
DSC	debt service coverage
DWSRF	Drinking Water State Revolving Fund
FY	Fiscal year (July 1 to June 30)
ENR	Engineering News Record
FY20	July 1, 2019 to June 30, 2020
gpd	gallons per day
HCF	Hundred Cubic Feet (equal to ~ 748.1 gallons)
mgd	million gallons per day
NPL	Net Pension Liability
O&M	Operation and maintenance
OPEB	Other post-employment benefits
SWRCB	State Water Resources Control Board

B4



# Executive Summary

The City of Antioch, in conjunction with Municipal Financial Services, has analyzed the adequacy of revenues from water rates to meet projected expenditures of the water enterprise funds to determine whether revenues will be adequate to cover operating and maintenance costs as well as needed capital costs while meeting target reserve levels and debt service covenant obligations.

The quality and safety of the City's local water supply is essential to the community's health, safety and financial integrity. In this study, water rates are evaluated for the two-year period Fiscal Year 2020 – 21 (FY21) and FY22 to ensure the City meets its quality, safety, maintenance and financial objectives.

The City is implementing a Brackish Water Desalination Plant Project which will establish a local water desalination facility within the city's current water treatment plant, with the ability to turn salty river water into 6,000,000 gallons per day of clean drinking water, using a safe, secure treatment system.

A *Water and Sewer Rates and Capacity Charges Study* was completed in May 2015 (2015 Rate Study). Based on findings and recommendations in the 2015 Rate Study, the City Council approved Resolution No. 2015/26 which adopted water and sewer rate increases to be effective July 1<sup>st</sup> of 2015, 2016, 2017, 2018, and 2019 (2015 Five-Year Rate Plan). Rates for the final fiscal year of the rate plan, FY20, are currently being implemented.

## Revenue Required from Rates

Water rates were developed to generate sufficient revenues to cover operating and maintenance

	\$ thousands	
<b>Beginning Balance, July 1, 2019</b>	<b>38,600</b>	
<b>Expenditures</b>		
Production, CCWD Supply	30,090	19%
Production, Electricity	6,000	4%
Production, All Other	16,860	10%
Production, Desal O&M	250	0%
Distribution	23,880	15%
Supervision	8,710	5%
Capital Expenses	11,880	7%
Desalination Facility Project	63,450	39%
Debt Service	1,240	1%
<b>Total Expenditures</b>	<b>162,360</b>	<b>100%</b>
<b>Revenues</b>		
Charges for Services	104,500	65%
DWSRF Loan Disbursement	43,640	27%
Proposition 1 Grant Disbursement	9,000	6%
Investment Income and Other	3,810	2%
Warehouse/Stores	900	1%
<b>Total Revenues</b>	<b>161,850</b>	<b>100%</b>
<b>Net Revenues</b>	<b>(510)</b>	
<b>Ending Balance, June 30, 2022</b>	<b>38,090</b>	
Ending Balance 180 Days Cash Target	14,670	
Net Pension/OPEB Liabilities	(14,740)	
<b>Ending Balance less NPL/OPEB, June 30, 2022</b>	<b>23,350</b>	

expenditures and capital expenditures; meet debt service coverage requirements; fund payment of net pension and OPEB (other post-employment benefits) liabilities; meet current and projected debt covenant obligations, and meet target reserve levels.<sup>1</sup> A summary of the projected three-year expenditures, revenues, and fund balances is shown in the adjacent table (values are rounded from those listed in other tables in this report).

During FY17, the City secured a \$1,000,000 Drinking Water State Revolving Fund Planning Loan from the California State Water Resources Control Board for the Brackish Water Desalination Plant Project No. 0710001-001P. The City received its final disbursement of \$317,985 for the loan in October 2019 and the payment schedule will be updated when a new schedule is received from the State.

During FY19, the City was awarded a \$10,000,000 Proposition 1 grant from the State of California for construction of the Brackish Water Desalination Plant.

<sup>1</sup> With implementation of GASB 68 in FY15, City is now required to book Net Pension Liability and OPEB liability to the enterprise funds, decreasing net position by the amount of the liability.

During FY20, the City plans to secure a \$55,000,000 Drinking Water State Revolving Fund Loan from the California State Water Resources Control Board for construction of the Brackish Water Desalination Plant.

The approximate projected amount of revenues from water rates (Charges for Services) for the three-year period, FY20 through FY22 is \$104,500,000.

Projected expenditures, net of loan disbursements and grant disbursements during the same time, are approximately \$107,351,000. The FY22 Ending Balance is approximately \$39,240,000. The 180 Days Cash target Ending Balance is approximately \$14,550,000. The FY22 Ending Balance exceeds the target by \$24,570,000. The City plans to use the amount in excess of the target as a reserve to fund the \$14,739,000 net pension and OPEB liabilities.

## Recommended Water Rates for FY21 and FY22

Based on evaluation of the water enterprise funds cash flow for FY20 – FY22 using projected expenditures and revenues it is recommended that the current water rates be implemented for FY21 and FY22. Current water rates are listed in the table below.

Table ES-1. Recommended (Current) Water Rates			
Quantity Rates, \$/HCF		Meter Service, \$/meter-month	
Non-Single Family		¾ x ¾-inch Senior	\$24.40
Zone I	\$4.44	¾ x ¾-inch	\$24.40
Zone II	\$4.55	1-inch	\$55.00
Zone III	\$4.65	1½-inch	\$105.00
Zone IV	\$4.86	2-inch	\$165.00
Single Family & Senior		4-inch	\$506.00
Tier 1	0 - 12 HCF	6-inch	\$1,008.00
Zone I	\$3.78	8-inch	\$1,610.00
Zone II	\$3.89	10-inch	\$2,312.00
Zone III	\$3.99	12-inch	\$3,315.00
Zone IV	\$4.20		
Tier 2	> 12 HCF		
Zone I	\$6.22		
Zone II	\$6.33		
Zone III	\$6.43		
Zone IV	\$6.64		



## Section 1

# Introduction

This section describes the organization of the report, rate-making objectives, the rate-setting process, and a general description of the water system.

### 1.1 Organization of the Report

This report is divided into four sections. This introduction provides an overview of the study objectives.

Section 2 discusses characteristics of customers and their use of the water system. The number and type of connections to the system and water use projected for FY20 – FY22 is developed in this section.

Section 3 describes the evaluation of water enterprise cash flows.

Section 4 describes the limitations of the study document.

### 1.2 Rate-Making Objectives

There are numerous rate-making objectives that must be considered when developing rates and rate structures.

**Revenue sufficiency.** Generate sufficient revenue to fund operating costs, capital costs and bonded debt, and maintain adequate reserves.

**Revenue stability.** Recover revenue from fixed and variable charges that will cover fixed and variable costs (barring water shortages when rationing may be required).

**Conservation signal.** Reward customer for efficient water use and discourage its waste.

**Administrative efficiency.** Enable efficient implementation and ongoing administration, including monitoring and updating.

**Affordability.** Be as affordable as possible while maintaining the utilities sound financial position and credit rating.

**Customer acceptance.** Be as simple as possible to facilitate customer understanding and acceptance.

**Fairness.** Provide for each customer class to pay its proportionate share of the required revenue in compliance with legal rate-making requirements.

**Economic development.** Operation of the enterprise must be competitive with local jurisdictions to retain and attract economic development.

## 1.3 Source Data

Information and data for the development of water rates and preparation of this report comes from many documents provided by the City. The list of documents, and the key information and data from each used in this study, are summarized below.

**City of Antioch Fiscal Year 2019-21 Operating Budget.** This document shows the recommended FY 2019-21 Annual Operating Budget and Five-Year Capital Improvement Program for the water and wastewater enterprise funds for two fiscal years. The City provided a mid-year update of the FY20 budget and actual values for FY19. Enterprise funds are funded primarily from fees and other user charges.

**Brackish Water Desalination Project Cash Flow.** The City provided a summary of annual design and construction costs, and grant and low-interest loan disbursements, for the time period FY19 – FY23.

**City of Antioch Municipal Code.** Ordinances relating to the water enterprise are codified in various portions of the Antioch Municipal Code listed below.

- Title 6: Sanitation and Health, Chapter 5: Water System
- Title 6: Sanitation and Health, Chapter 6-10: Drought Management Regulations and Water Conservation

**Utility Billing System data.** Monthly water use data for each of the City's metered accounts, for the time period July 2017 through June 2019, were provided in an Excel file. Each account record had descriptive information of the account's customer class, meter size and elevation pressure zone. The City also generated special reports, such as the *Multiple Unit Report*, which listed accounts with multiple sewer lateral connections to the collection system.



## 1.4 Antioch Water Utility

The City of Antioch, incorporated in 1872, is located in the western part of the state and is the second largest city in Contra Costa County. The City of Antioch currently occupies a land area of approximately 29 square miles and serves a population of about 113,900 residents.

The water system delivers treated water to residential, commercial and irrigation customers. Personnel maintain approximately 339 miles of water main, 31,400 service connections and meters, 2,390 backflow prevention devices, maintain, repair and flush approximately 3,443 fire hydrants, exercise system valves and administers a water conservation program. Personnel staff an alternative work shift and 24-hour Stand-by system that responds to emergency after hour calls for service.

The principal sources of raw water supply are the Sacramento/San Joaquin Rivers Delta and the Contra Costa Water District (CCWD) Canal, which can be stored in the Antioch Municipal Reservoir. Canal water, purchased from CCWD is pumped from Victoria Canal, Rock Slough, and Old River in the western Delta and the Los Vaqueros Reservoir. Even under the most favorable conditions, the city obtains the largest percentage of its raw water from CCWD.

The pipelines from the CCWD Canal to the water treatment plant (WTP) have a capacity over 60 million gallons per day (mgd), well above the maximum predicted future water demand. Water from the Canal can be pumped into the municipal reservoir or directly to the WTP. The WTP has a maximum capacity of about 38 mgd. Treated water flows into two 1.0 million gallon (MG) clearwells before entering the distribution system. In addition to expansion, the City improved water source reliability by purchasing treated water from CCWD produced at the Randall-Bold Plant (RBP), using a connection to the CCWD multipurpose pipeline at Hillcrest Avenue, and the Diablo Water District (DWD) conveyance system.

The service area extends from steep hilly terrain in the south and west portions of the service area to flat with a gentle slope in the northeast portion of the service area. Elevations in the service area range from sea level to over 700 feet. Generally, the service area is limited to elevations less than 560 feet. Four pressure zones are currently required to distribute water, and eventually six to seven may be necessary depending on future land development.

The Antioch distribution system consists of four primary pressure zones. Water pressure typically is maintained between 40 and 100 pounds per square inch gage (psig).<sup>1</sup>

**Pressure Zone I.** Pressure Zone I distribution system serves the older residential sections of the City, the original central business district and some major industrial users. Ground elevations range from sea level to 50 feet. Zone I is served by gravity principally through a 24 inch-diameter main from the WTP. Pressure reducing valve installations between Zones I and II allows water to flow down to Zone I from Zone II.

**Pressure Zone II.** Pressure Zone II serves primarily residential and commercial users and has ground elevations ranging from sea level to 170 feet. One area above 170 feet in elevation is supplied by the small Sunset Booster Pump Station. The principal water mains in Zone II are 10, 12, 16, 20, 24 and 30 inches in diameter. The system is supplied by two Zone II Booster Pump Stations – one built in 1967 and one built in 1988, which take suction from the WTP clearwells. There is emergency WTP generator capacity available to operate 58% of the Zone II booster pumps should there be a power outage. Four water storage reservoirs are located in Zone II.

<sup>1</sup> Text for this section is excerpted from the City of Antioch 2010 Urban Water Management Plan dated June 27, 2011.

**Pressure Zone III East.** Pressure Zone III East encompasses much of the newer residential and commercial growth in the City. Zone III East generally extends south from the Canal, with some development north of the canal in the eastern portion of the City. It is bounded on the west by Contra Loma Regional Park and on the east by a Southern Pacific Railroad right-of-way. The zone border extends south to the city limits but excludes most of the area south of Lone Tree Way and west of Deer Valley Road. Three Booster Pump Stations, Hillcrest and Lone Tree 1 and 2, and two reservoirs, Hillcrest and Lone Tree, serve Zone III East. Zone III East is served with 12, 16, 20 and 24 inches in diameter water mains.

**Pressure Zone III West.** Zone III West is a developed residential area on the west side of the City. Most existing development is residential but some commercial development will occur in the western portion of this zone. After the completion of the planned developments at Meadowlands and Black Diamond Ranch, this zone will encompass about 1.25 square miles. It is bound by the Canal, Black Diamond Mines, Contra Loma Regional Park, and the City limits. Zone III West is served by the Donlon Booster Pump Station which fills the Cambridge Reservoir. Water mains of 8, 10, 12 and 16 inches in diameters serve the Zone III West development.

**Pressure Zone IV West.** The Zone IV West facilities serve to the higher elevations of the Mira Vista Hills Subdivision and the higher elevations in Black Diamond Ranch. The Cambridge Booster Pump Station has emergency power facilities to convey water into Zone IV West and the Mira Vista Hills Reservoir. New 8, 10 and 12 inches in diameter mains serve the Zone IV West development.

**Pressure Zone IV East.** Zone IV East includes all of the Higgins Ranch and parts of the Dallas Ranch, Black Diamond Knolls, and Diablo West developments. Zone IV East is bound by Contra Loma Regional Park on the west, Zone III East on the north and east, and the proposed new Urban Limit Line on the south. The Dallas Ranch Booster Pump Station serves Zone IV East. The Booster Pump Station conveys water to Zone IV East and to the Empire Mine Reservoir. The reservoir has a capacity of 3.5 MG and an overflow elevation of 510 feet.



## Section 2

# User Characteristics

The purpose of this section is to summarize the number of residential and nonresidential meters and their corresponding water use characteristics. The data used in this section comes from the City's utility billing system.

## 2.1 Fiscal Year 2018 - 2019 Water Deliveries

The most recent full fiscal year of water delivery data is for FY19 (from July 1, 2018 through June 30, 2019). Water deliveries, by customer class and elevation zone, for FY19 are summarized in the table below.

Table 2-1. FY19 Water Deliveries													
ALL (HCFx1000)	R	SNR	M	MA	COM	INST	IND	SCH	ALL	Percent of ALL HCF			
										R-SNR	Non R-SNR	R-SNR	Non R-SNR
ZONE 1	441	5	46	31	67	7	21	30	647	446	201	69%	31%
ZONE 2	999	10	70	50	206	22	89	16	1,462	1,010	452	69%	31%
ZONE 3	1,901	6	0	305	106	8	0	28	2,355	1,907	447	81%	19%
ZONE 4	589	2	0	0	0	50	0	0	642	591	51	92%	8%
<b>TOTAL</b>	<b>3,931</b>	<b>23</b>	<b>116</b>	<b>385</b>	<b>379</b>	<b>87</b>	<b>110</b>	<b>75</b>	<b>5,105</b>	<b>3,953</b>	<b>1,152</b>	<b>77%</b>	<b>23%</b>
% of ALL	R	SNR	M	MA	COM	INST	IND	SCH	ALL	R-SNR	Non R-SNR		
ZONE 1	11%	21%	40%	8%	18%	8%	19%	40%	13%	11%	17%		
ZONE 2	25%	45%	60%	13%	54%	25%	81%	21%	29%	26%	39%		
ZONE 3	48%	26%	0%	79%	28%	9%	0%	38%	46%	48%	39%		
ZONE 4	15%	8%	0%	0%	0%	58%	0%	1%	13%	15%	4%		
<b>TOTAL</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>		

R - Residential; SNR - Senior Citizen; M - Multi Family; MA - Multi Apartments; COM - Commercial; INST - Institutional; IND - Industrial; SCH - School

Water deliveries for FY17 were 4,848 HCF and 5,200 HCF for FY18. Water deliveries for FY19 were 5,105 HCF (as shown in the table above). Projected water deliveries are discussed in the following section.

## 2.2 Projected Water Deliveries

Water delivery projections for FY20 - FY22 are based upon the net impact of two variables: 1) the increase in water use due to the growth in the number of metered accounts; and 2) the decrease in water use due to conservation. Growth in the number of metered accounts includes 330 single family connections per year. FY20 water use is projected to increase by approximately 0.2 percent from actual FY19 levels.

Projected water use for FY21 and FY22 is based on a percent reduction from the previous years' value. Annual reductions in metered water use for FY21 and FY22 are projected to be approximately 1.9 percent and 1.0 percent per year.

Actual metered water deliveries for FY17 – FY19 and projected metered water deliveries for FY20 – FY22, by customer class, are shown in the figure below.

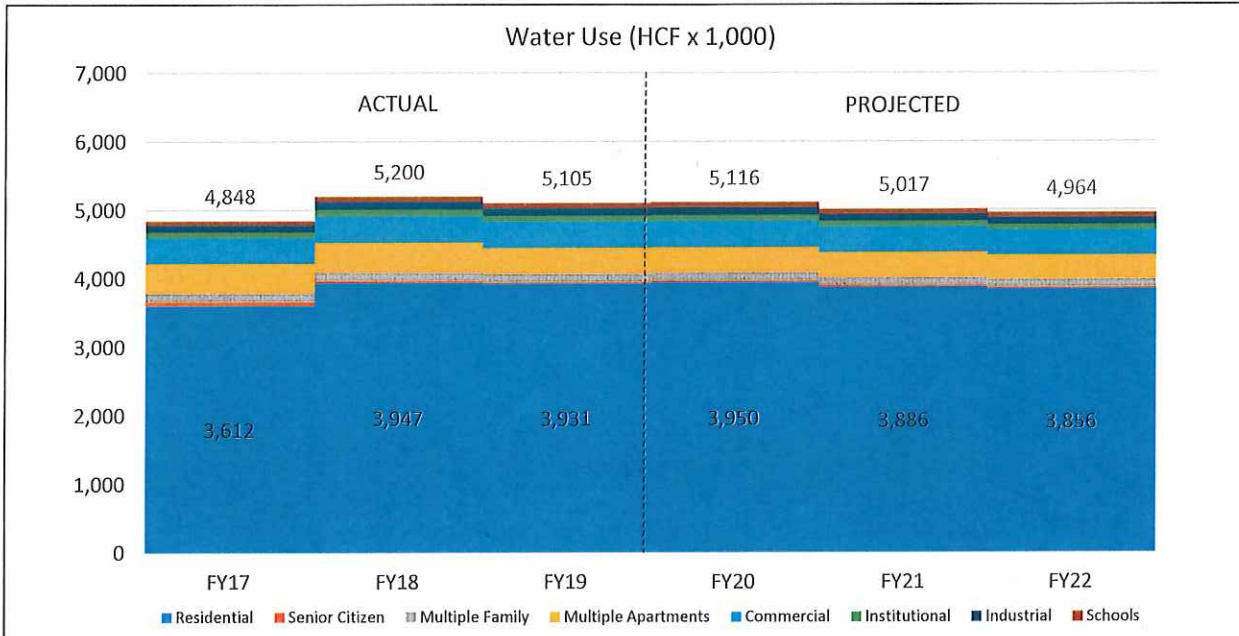


Figure 2-1. Historical and Projected Metered Water Use by Customer Class

## 2.3 Water Meters

The projected number of water meters, by size, was based on data from the City's utility billing system as of June 2019. Values from the utility billing system and projections for FY20 through FY22 are shown in the table below. Growth in metered services includes 330 single family connections per year.

Meter Services	June 2019	Projected		
		FY20	FY21	FY22
¾ x ¾-inch Senior	220	220	220	220
¾ x ¾-inch	28,458	28,788	29,118	29,448
1-inch	1,802	1,802	1,802	1,802
1½-inch	202	202	202	202
2-inch	288	288	288	288
3-inch	46	46	46	46
4-inch	22	22	22	22
6-inch	18	18	18	18
8-inch	4	4	4	4
10-inch	0	0	0	0
12-inch	0	0	0	0
Total	31,060	31,390	31,720	32,050



## Section 3

# Water Enterprise Funds Cash Flow

Revenue from water rates must adequately fund water utility operations, capital costs, reserves, and bonded debt related to the provision of water service (if any). The City established Water Fund 611 as a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing water service. A separate fund, the Water System Improvements Fund 612, is set up to track the development fees collected from developers to fund offsite or oversize facilities in three areas: water storage, plant expansion and other facilities including oversized mains.

### 3.1 Water Desalination Facility Construction and Operation Costs

The City plans to construct a local water desalination facility within the City's current water treatment plant, with the ability to turn salty river water into 6,000,000 gallons per day of clean drinking water. Facility design and construction costs are estimated at \$65,000,000. Construction costs are to be funded from a combination of a State of California Proposition 1 grant, a State of California low-interest loan, and cash from the City's Water Enterprise.

The City has been awarded a \$10,000,000 Proposition 1 grant from the State of California. The City is applying for a \$55,000,000 Drinking Water State Revolving Fund (DWSRF) low-interest loan from the State of California. The low-interest loan is expected to have a 30-year payback period following disbursement of funds for construction costs. The interest rate for disbursed funds is expected to be 1.6 percent.

The annual principal and interest payment for the DWSRF low-interest loan is expected to be \$2,238,000. Initial, annual operating costs for the water desalination facility are estimated to be \$3,000,000. Construction of the facility is projected to complete in June of FY22.

### 3.2 Water Fund 611 Expenditures, Grants and Debt Service

Actual FY19, budgeted FY20 and projected FY21 and FY22 expenditures are shown in the table below. All actual and budgeted expenditure values were provided by the City. Projected operating expenditures are based on annual escalation rates provided by the City. Expenditures for operation and maintenance of the water desalination facility are expected to be incurred beginning in June of FY22.

Principal and interest payments and annual operating costs for the water desalination facility are not expected to be incurred until the beginning of FY24. Interest only payments on DWSRF disbursements for the water desalination facility are expected to be incurred beginning in FY21.

Proposition 1 grant funds are expected to be disbursed beginning in FY21.

**Table 3-1. Water Fund 611 Expenditures, Loan and Grant Disbursements, and Debt Service**

All Values in \$thousands Expense Category	Actual FY19	Budget FY20	Projected	
			FY21	FY22
<b>Operating Expenses</b>				
Supervision	3,429	2,807	2,900	3,000
Production, CCWD Supply	8,798	9,589	10,100	10,400
Production, Electricity	1,668	1,900	2,000	2,100
Production, All Other	4,626	5,458	5,600	5,800
Production, Desal O&M	0	0	0	250
Distribution	6,339	7,676	8,000	8,200
Total Operating	24,860	27,431	28,600	29,750
<b>Capital Expenses</b>				
Capital Fund 611	892	4,340	3,644	3,900
Desalination Facility	1,555	1,145	27,748	34,552
Total Capital	2,447	5,485	31,392	38,452
Total Capital and Operating Expenses	27,306	32,916	59,992	68,202
Proposition 1 Grant Disbursements	0	0	1,209	7,786
<b>Debt Service-SRF No. D1602050</b>				
Interest Only Payments	3	0	0	0
Principal & Interest Payments	71	142	142	142
<i>Less: Debt reserve interest earnings</i>				
Exist Debt Service Cash Flow	74	142	142	142
<b>Debt Service-New SRF Loan</b>				
Disbursements	0	0	(6,900)	(36,737)
Interest Only Payments		0	110	698
Principal & Interest Payments		0	0	0
<i>Less: Debt reserve interest earnings</i>		0	0	0
Net New Debt Service Cash Flow	0	0	(6,789)	(36,039)

### 3.3 Water Fund 611 Revenues

Actual FY19, budgeted FY20 and projected FY21 and FY22 revenues are shown in the table below. Actual revenue values were provided by the City. Budgeted and projected revenues from Charges for Services are calculated as the sum of : 1) the projected amount of water deliveries listed in Figure 2-1 at the current water rates; and 2) the projected number of metered services at current water rates. Other budgeted and projected revenues were provided by the City.

Table 3-2. Water Fund 611 Revenues				
All Values in \$thousands	Actual	Budget	Projected	
Expense Category	FY19	FY20	FY21	FY22
Revenues				
Charges for Services	34,513	35,000	34,800	34,700
Warehouse/Stores	294	300	300	300
Investment Income	1,358	500	300	190
Transfers In/(Out)	0	350	350	350
Other	738	594	590	590
<b>Total Revenues</b>	<b>36,903</b>	<b>36,744</b>	<b>36,340</b>	<b>36,130</b>



### 3.4 Water Fund 611 Projected Cash Flow

Cash flow for FY19 – FY22 is shown in the table below. Evaluation of debt service coverage and the number of days cash (target fund balance) are included in the table.

Table 3-3. Water Fund 611 Projected Cash Flow				
All Values in \$thousands	Actual	Budget	Projected	
Expense Category	FY19	FY20	FY21	FY22
Beginning Balance, July 1	29,081	38,603	42,289	26,493
Revenues				
Charges for Services	34,513	35,000	34,800	34,700
Warehouse/Stores	294	300	300	300
Investment Income	1,358	500	300	190
Transfers In/(Out)	0	350	350	350
Other	738	594	590	590
<b>Total Revenues</b>	<b>36,903</b>	<b>36,744</b>	<b>36,340</b>	<b>36,130</b>
Operating Expenses				
Supervision	3,429	2,807	2,900	3,000
Production, CCWD Supply	8,798	9,589	10,100	10,400
Production, Electricity	1,668	1,900	2,000	2,100
Production, All Other	4,626	5,458	5,600	5,800
Production, Desal O&M	0	0	0	250
Distribution	6,339	7,676	8,000	8,200
<b>Total Operating</b>	<b>24,860</b>	<b>27,431</b>	<b>28,600</b>	<b>29,750</b>
Capital Expenses				
Capital Fund 611	892	4,340	3,644	3,900
Desalination Facility	1,555	1,145	27,748	34,552
<b>Total Capital</b>	<b>2,447</b>	<b>5,485</b>	<b>31,392</b>	<b>38,452</b>
<b>Total Capital and Operating Expenses</b>	<b>27,306</b>	<b>32,916</b>	<b>59,992</b>	<b>68,202</b>
Proposition 1 Grant Disbursements	0	0	1,209	7,786
Debt Service-SRF No. D1602050				
Interest Only Payments	3	0	0	0
Principal & Interest Payments	71	142	142	142
<i>Less: Debt reserve interest earnings</i>				
Exist Debt Service Cash Flow	74	142	142	142
Debt Service-New SRF Loan				
Disbursements	0	0	(6,900)	(36,737)
Interest Only Payments		0	110	698
Principal & Interest Payments		0	0	0
<i>Less: Debt reserve interest earnings</i>		0	0	0
<b>Net New Debt Service Cash Flow</b>	<b>0</b>	<b>0</b>	<b>(6,789)</b>	<b>(36,039)</b>
Ending Balance, June 30	38,603	42,289	26,493	38,104
Net Pension/OPEB Liabilities *	14,739	14,739	14,739	14,739
Ending Balance without NPL	23,864	27,550	11,754	23,365
Debt Service Coverage				
Net Revenues		9,313	7,740	6,380
Principal & Interest Payments		142	253	841
Coverage Ratio		65.40	30.62	7.59
Days Cash				
Operating Expenses	24,860	27,431	28,600	29,750
180 Days Cash Target	12,260	13,527	14,104	14,671
Evaluation				
Ending Cash Balance	38,603	42,289	26,493	38,104
Calculated Days Cash	567	563	338	467

The fund balance has increased over the last two years as expenditures for CCWD water supply have been lower than budgeted in the 2015 Water Rate Plan due to the availability of river water supply. Expenditures for CCWD water supply will continue to be contingent on how much river water supply is available to the City each year.

### 3.5 Water Fund 612 Projected Cash Flow

The projected cash flow for FY19 – FY22 is shown in the table below.

Table 3-4. Water Fund 612 Projected Cash Flow				
All Values in \$thousands	Actual	Budget	Projected	
Expense Category	FY19	FY20	FY21	FY22
Beginning Balance, July 1	3,600	3,553	3,856	5,797
Revenues				
Capacity charges	1,400	1,880	1,920	1,960
Investment Income	99	30	30	50
Total Revenues	1,499	1,910	1,950	2,010
Expenditures				
Services & Supplies	6	6	8	8
Capital Projects	1,539	1,600	0	1,300
Internal Services	1	1	1	1
Total Expenditures	1,546	1,607	9	1,309
Net Revenue	(47)	303	1,941	701
Ending Balance, June 30	3,553	3,856	5,797	6,498

B17



## Section 4

# Limitations

This document was prepared solely for the City of Antioch in accordance with professional standards at the time the services were performed and in accordance with the contract between the City of Antioch and Municipal Financial Services. This document is governed by the specific scope of work authorized by the City of Antioch in an Agreement dated January 29, 2014 and subsequent amendments to the Agreement; it is not intended to be relied upon by any other party. We have relied on information or instructions provided by the City of Antioch and, unless otherwise expressly indicated, have made no independent investigation as to the validity, completeness, or accuracy of such information.



## **Appendix A: reserved**

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## Appendix B: reserved

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# Evaluation of Water Enterprise Funds Cash Flow

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ATTACHMENT "C"

DECEMBER 10, 2019

MUNICIPAL FINANCIAL SERVICES

City of Antioch | 1

# Major Items Impacting Cash Flow

- **Brackish Water Desalination Plant Project**
  - Design and Construction expenses - \$65,000,000 with construction beginning in FY21
  - Disbursement of new State Revolving Fund low interest loan funds - \$55,000,000 beginning in FY21
  - Interest and Principal payments for new SRF loan - annual payment is projected to be \$2,238,000 for 30 years
  - Disbursement of Proposition 1 Grant funds - \$10,000,000 beginning in FY21
  - Desalination Plant operating expenses - \$3,000,000 per year beginning in FY23 then add annual COLA
- **Contra Costa Water District Expenses**
  - Expenditures for water supply are contingent on how much river water supply is available to the City each year

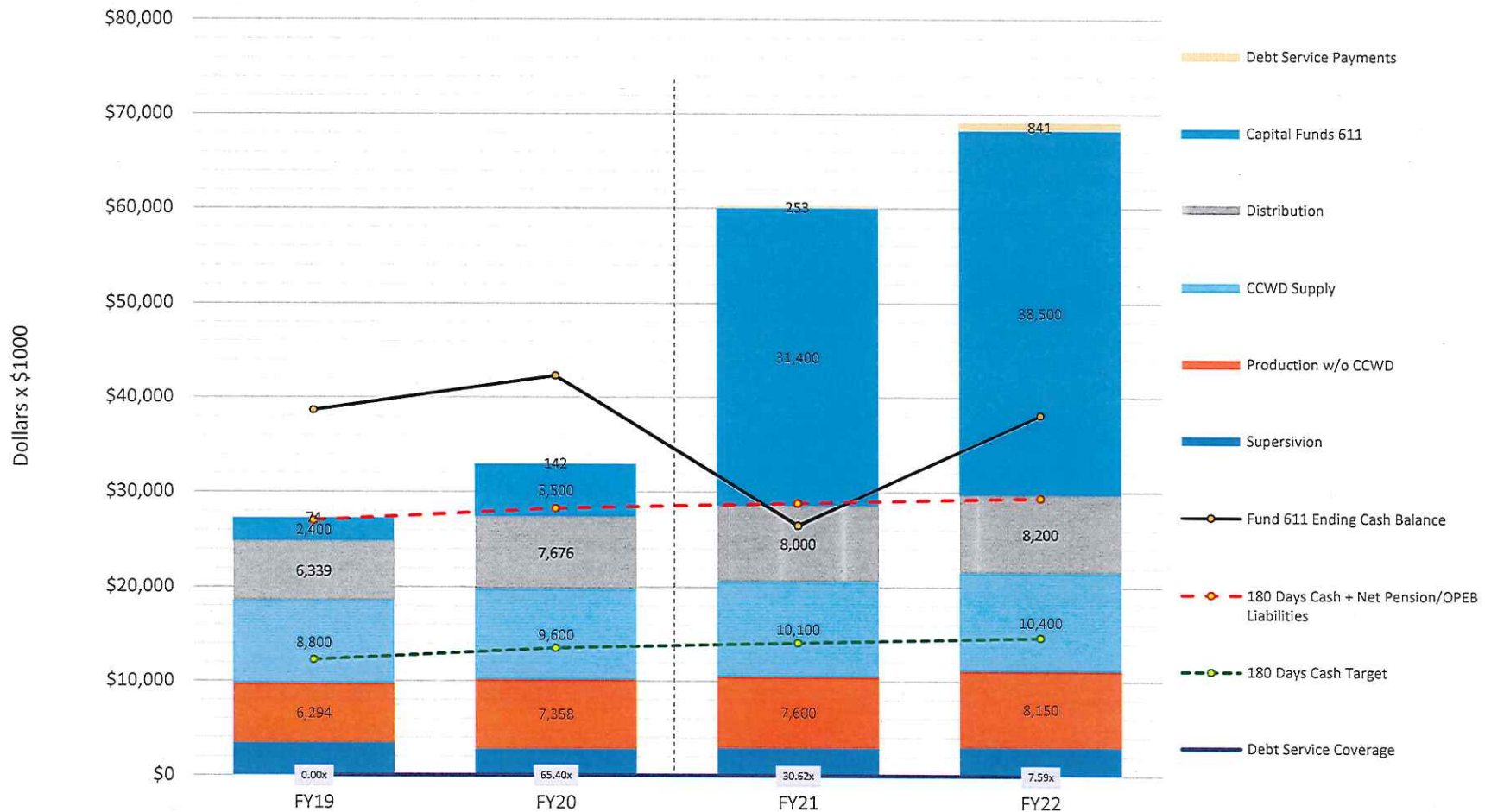
# Water Enterprise Cash Flow FY20 – FY22

	\$ thousands	
<b>Beginning Balance, July 1, 2019</b>	38,600	
<b>Expenditures</b>		
Production, CCWD Supply	30,090	19%
Production, Electricity	6,000	4%
Production, All Other	16,860	10%
Production, Desal O&M	250	0%
Distribution	23,880	15%
Supervision	8,710	5%
Capital Expenses	11,880	7%
Desalination Facility Project	63,450	39%
Debt Service	1,240	1%
<b>Total Expenditures</b>	<b>162,360</b>	<b>100%</b>
<b>Revenues</b>		
Charges for Services	104,500	65%
DWSRF Loan Disbursement	43,640	27%
Proposition 1 Grant Disbursement	9,000	6%
Investment Income and Other	3,810	2%
Warehouse/Stores	900	1%
<b>Total Revenues</b>	<b>161,850</b>	<b>100%</b>
<b>Net Revenues</b>	<b>(510)</b>	
<b>Ending Balance, June 30, 2022</b>	<b>38,090</b>	
Ending Balance 180 Days Cash Target	14,670	
Net Pension/OPEB Liabilities	(14,740)	
<b>Ending Balance less NPL/OPEB, June 30, 2022</b>	<b>23,350</b>	

63



# Water Enterprise Cash Flow FY19 – FY22



CF



# Recommended (Current) Water Rates

## Quantity Rates, \$/HCF

### Non-Single Family

Zone I	\$4.44
Zone II	\$4.55
Zone III	\$4.65
Zone IV	\$4.86

### Single Family & Senior

Tier 1	0 - 12 HCF
Zone I	\$3.78
Zone II	\$3.89
Zone III	\$3.99
Zone IV	\$4.20

Tier 2	> 12 HCF
Zone I	\$6.22
Zone II	\$6.33
Zone III	\$6.43
Zone IV	\$6.64

## Meter Service, \$/meter-month

5/8 x 3/4-inch Senior	\$24.40
5/8 x 3/4-inch	\$24.40
1-inch	\$55.00
1½-inch	\$105.00
2-inch	\$165.00
4-inch	\$506.00
6-inch	\$1,008.00
8-inch	\$1,610.00
10-inch	\$2,312.00
12-inch	\$3,315.00

**END OF PRESENTATION**

**QUESTIONS ???**

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CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Forrest Ebbs, Community Development Director *FE*

**SUBJECT:** Resolution Approving One (1) Assistant/Associate Community Development Technician and Authorizing the Appropriate Budget Adjustment

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**RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution approving one Assistant/Associate (1) Community Development Technician and authorizing the appropriate budget adjustment.

**FISCAL IMPACT**

The salary range (without benefits) for one (1) full-time Assistant Community Development Technician in the Community Development Department is \$63,816 - \$77,568 (Step A-E). The salary range (without benefits) for one (1) full-time Associate Community Development Technician is \$70,188 - \$85,308 (Step A-E). The total annual range of cost of funding these positions is \$120,064- \$140,296 (Assistant) and \$129,438 - \$151,683 (Associate). The ultimate cost will be dependent on placement of the successful candidate. By adding this position, the overall administrative function will be better supported, which will ensure that all possible reimbursements and billings are pursued and that the overall accounting of the Department is maintained. In addition, this new position will allow the City to fill the Administrative Analyst vacancy at a lower level (I or II), which will result in salary savings.

**DISCUSSION**

With the pending retirement of the Community Development's Administrative Analyst III, the Department will be challenged to provide staffing solutions to cover the myriad of responsibilities currently held by this position. Over the course of a twenty-year career, the incumbent has accumulated an immense workload based on necessity and has developed the skills necessary to balance this volume of work. This work covers a broad spectrum and includes highly-complex budgeting and accounting work, department personnel responsibilities, clerical tasks, grant administration, accounts receivable/payable, and the management of the front counter personnel. The Community

Development Department recently recruited for a direct replacement and was unsuccessful in finding a candidate with demonstrated work experience comparable to this level or breadth of responsibility. As such, staff suggests a different approach to this replacement.

Staff's proposal involves the continued recruitment of an Administrative Analyst I/II (Confidential), as currently budgeted, along with the recruitment of an Assistant/Associate Community Development Technician. The Administrative Analyst would assume the high-level analytical responsibilities of the position, including extensive accounting, budgeting, contract administration, and departmental personnel matters. The requested Community Development Technician would assist the Administrative Analyst, but would be primarily responsible for developer billing, clerical and administrative support, as well as similar technical skills.

This solution will allow the Department to find and maintain both positions with a reasonable workload that can be readily assumed and sustained in the long term. The Department recently completed a recruitment for a Community Development Technician for a different role and could use the same list of candidates to fill this position. The Community Development Technician position would be filled at either the Assistant or Associate level, depending on the skills and experience of the successful candidate.

Depending on interest and availability, it is possible that this new role will be filled by an existing Community Development Technician. If this were to occur, the requested position would be used to backfill the role vacated by the existing Community Development Technician.

In summary, staff requests the approval of one Assistant/Associate Community Development Technician position and the appropriate budget authorization.

## **ATTACHMENTS**

### **A. Resolution**

**ATTACHMENT “A”**

**RESOLUTION NO. 2019/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING ONE (1) ASSISTANT/ASSOCIATE COMMUNITY DEVELOPMENT  
TECHNICIAN AND AUTHORIZING THE APPROPRIATE BUDGET ADJUSTMENT**

**WHEREAS**, the City desires to maintain efficient and effective services in the Community Development Department;

**WHEREAS**, increasing responsibilities warrant additional technical and administrative staff; and

**WHEREAS**, the Community Development Department is committed to the efficient use of City resources to provide essential services to the City of Antioch.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch as follows:

**Section 1.** That one (1) Assistant or Associate Community Development Technician is hereby approved to be funded in the fiscal year 2019/20 budget.

**Section 2.** The Finance Director is authorized to make the necessary adjustments to the fiscal year 2019/20 budget to effectuate this change.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 10<sup>th</sup> day of December 2019, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**ARNE SIMONSEN, CMC  
CITY CLERK OF THE CITY OF ANTIOCH**


CITY OF  
**ANTIOCH**  
CALIFORNIA

**STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of December 10, 2019

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Joe Donleavy, Police Lieutenant

**APPROVED BY:** Tammany Brooks, Chief of Police 

**SUBJECT:** Consideration of Adding Additional Parking Enforcement Officers

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**RECOMMENDED ACTION**

It is recommended that the City Council consider this report and provide direction to staff.

**FISCAL IMPACT**

There is no direct fiscal impact associated with the consideration of this report: Parking Enforcement operations would continue as funded in the regular budget.

**DISCUSSION**

- Background – In January of 2016, the City of Antioch entered into a Services Agreement with SP Plus Municipal Services (“SP”), wherein SP agreed to provide parking enforcement services for the City. These parking enforcement services include, but are not limited to, issuing parking citations, tagging and towing abandoned vehicles and vehicles with expired registration, as well as recovering reported stolen vehicles.
- Analysis – In the 3 full years of the Services Agreement (2016-2018), SP has issued an annual approximate average of 2600 citations, tagged 850 vehicles, towed 1400 vehicles and recovered 90 stolen vehicles. This has generated an annual average of \$81,000 in revenue. The services agreement originally cost the City \$12,500 per month with a built-in annual cost increase of 3% on the anniversary of the commencement date of the services agreement. The City currently pays SP \$13,659 monthly (\$163,908 annually) with an additional 3% increase due on January 22, 2020. SP currently provides 80 hours per week of parking enforcement services. An increase of 40 hours per week (the equivalent of adding one full-time position) would be expected to cost the City an additional



\$5,305 per month (or \$63,665 annually). There is an option to add a 40 hour position without adding another vehicle at a lower cost of \$4,697 per month (or \$56,368). This option would require the new employee to work evening hours and utilize one of the two existing vehicles. These estimates have been provided by SP, though no formal agreement for additional services with SP has been made at this time. Based on the yearly averages, the projected increase in services should result in approximately an additional 1300 citations, 425 tagged vehicles, 700 towed vehicles and 45 stolen vehicles recovered annually. This increase should generate an additional \$40,000 in annual revenue.

- Conclusion – If directed by Council, staff could seek a quote and updated services agreement with SP reflecting an increase in parking enforcement services. It is unknown if SP has the current (or future) capacity to provide additional services.

### **ATTACHMENTS**

None