

SPEAKER RULES

Welcome to a meeting of the Antioch City Council. Your attendance is appreciated. The State Ralph M. Brown Act guarantees the public's right to address the City Council, within the framework of Speaker Rules. Because agendas encompass many business items, Speaker Rules enable the meeting to be efficiently conducted and concluded at a reasonable hour.

The City Council can only take action on items that are listed on the agenda. If you wish to speak about an item **not on the agenda**, the "Public Comments" section of the agenda is for you. Unagendized comments are provided until no later than 7:30 p.m. when the City Council moves on to agenda items. There is another opportunity for public comments at the end of the meeting.

If you wish to speak, either during "public comments" or during an agenda item, fill out a Speaker Request form, located at the entrance of the Council Chambers. Please place the Speaker Request form in the tray near the City Clerk before the Council Meeting begins. This will enable us to call upon you to speak. Important: On your Speaker Request form, please identify if the comment is for "Announcement of Community Events", "Public Comment", or a specific "Agenda Item". No one may speak more than once on an agenda item or during "public comments."

Speakers will be notified shortly before they are called to speak. When you are called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Mayor).

The "Consent Calendar" is a group of items which are determined to be routine. These items are usually considered all at once and approved without further discussion. If you are opposed to action which is recommended for an item on the "Consent Calendar," please submit a Speaker Request form before the meeting, and place in the Speaker Card tray near the City Clerk. This will enable the item to be removed from the "Consent Calendar" and call on you to speak.

During Public Hearings, each side is entitled to one "main presenter" who may not speak for more than 10 minutes; all other speakers during public hearing items, are entitled to a maximum of 5 minutes. These time limits may be modified depending on the number of speakers or number of items on the agenda (at the Mayor's discretion). Groups who are here regarding an item may identify themselves by raising their hands at the appropriate time to show support for one of their speakers. During certain types of hearings, the applicant is allowed to give their presentation first. After all testimony is received, the applicant has an opportunity for rebuttal.

After having heard from the public, the agenda item will be closed. Deliberations will then be limited to members of the City Council.

If the meeting appears to be going late, the City Council may decide to continue some items until a subsequent meeting. The City Council will try to make this determination around 10:00 p.m. It is the goal to stop discussing agenda items by not later than 11:00 p.m.

WRITTEN PUBLIC COMMENT – If you wish to provide a written public comment, you may email the City Clerk's Department at cityclerk@antiochca.gov, by 3:00 p.m. the day of the City Council Meeting.

PLEASE NOTE: *Written public comments received by 3:00 p.m. the day of the City Council Meeting will be shared with the City Council before the meeting; entered into the public record; retained on file by the City Clerk's Office; and available to the public upon request. Written public comments will not be read during the City Council Meeting.*