



ANNOTATED AGENDA

Antioch City Council SPECIAL AND REGULAR MEETING

**Including the Antioch City Council acting as Successor Agency/
Housing Successor to the Antioch Development Agency/
Antioch Public Financing Authority**

Date: Tuesday, April 27, 2021

Time: 4:30 P.M. – Closed Session

5:30 P.M. – Special Meeting/Study Session

7:00 P.M. – Regular Meeting

Place: The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease, is making Antioch City Council meetings available via Comcast channel 24, AT&T U-verse channel 99, or live stream (at www.antiochca.gov).

If you wish to provide a written public comment, you may do so any of the following ways **by 3:30 p.m. the day of the Council Meeting**: (1) Fill out an online speaker card, located at https://www.antiochca.gov/speaker_card, or (2) Email the City Clerk's Department at cityclerk@ci.antioch.ca.us.

To provide oral public comments during the meeting, click the following link to register in advance to access the meeting via Zoom Webinar: <https://www.antiochca.gov/speakers>. You may also provide an oral public comment by dialing **(925) 776-3057**. Please see inside cover for detailed Speaker Rules.

*The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you must submit your comments in writing **by 3:30 p.m. the day of the City Council Meeting**.*

Lamar Thorpe, Mayor

Monica E. Wilson, Mayor Pro Tem (Council Member District 4)

Tamisha Torres-Walker, Council Member District 1

Michael Barbanica, Council Member District 2

Lori Ogorchock, Council Member District 3

Ellie Householder, City Clerk

Lauren Posada, City Treasurer

Ron Bernal, City Manager

Thomas Lloyd Smith, City Attorney

Online Viewing: <https://www.antiochca.gov/government/city-council-meetings/>

Electronic Agenda Packet: <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>

Project Plans: <https://www.antiochca.gov/fc/community-development/planning/Project-Pipeline.pdf>

SPEAKERS' RULES

IMPORTANT NOTICE REGARDING THIS MEETING: To protect our residents, officials, and staff, and aligned with the Governor's Executive Order N-29-20, certain teleconference requirements of the Brown Act have been suspended, including the requirement to provide a physical location for members of the public to participate in the meeting.

Members of the public seeking to observe the meeting may do so at https://www.antiochca.gov/live_stream, on Comcast Channel 24, or AT&T U-Verse Channel 99.

Members of the public wishing to provide public comment may do so one of the following ways (#2 pertains to the Zoom Webinar):

1. Fill out an online speaker card **by 3:30 p.m. the day of the Council Meeting** located at: https://www.antiochca.gov/speaker_card.
2. Provide oral public comments during the meeting by clicking the following link to register in advance to access the meeting via Zoom Webinar: <https://www.antiochca.gov/speakers>
 - You will be asked to enter an email address and a name. Your email address will not be disclosed to the public. After registering, you will receive an email with instructions on how to connect to the meeting.
 - When the Mayor announces public comments, click the "raise hand" feature in Zoom. For instructions on using the "raise hand" feature in Zoom, visit: https://www.antiochca.gov/raise_hand. When calling into the meeting using the Zoom Webinar telephone number, press *9 on your telephone keypad to "raise your hand". Please ensure your Zoom client is updated so staff can enable your microphone when it is your turn to speak.
3. Email comments to cityclerk@ci.antioch.ca.us **by 3:30 p.m. the day of the Council Meeting**. The comment will be read into the record at the meeting (350 words maximum, up to 3 minutes, at the discretion of the Mayor). **IMPORTANT:** Identify the agenda item in the subject line of your email if the comment is for Announcement of Community Events, Public Comment, or a specific Agenda Item number. No one may speak more than once on an agenda item or during "Public Comments". All emails received **by 3:30 p.m. the day of the Council Meeting** will be entered into the record for the meeting.

Speakers will be notified shortly before they are called to speak.

- When called to speak, please limit your comments to the time allotted (350 words, up to 3 minutes, at the discretion of the Mayor).

After having heard from the public, the agenda item will be closed. Deliberations will then be limited to members of the City Council.

If the Council meeting appears to be going late, the City Council may decide to continue some items until a subsequent meeting. We will try to make this determination around 10:00 p.m. It is the goal of the City Council to stop discussing agenda items no later than 11:00 p.m.

In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.

Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. City Council Agendas, including Staff Reports are posted onto our City's Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: <https://www.antiochca.gov/notifications/> and enter your e-mail address to subscribe. To view the agenda information, click on the following link: <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>. Questions may be directed to the staff member who prepared the staff report, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a Speaker Request form online **by 3:30 p.m. the day of the Council Meeting** at https://www.antiochca.gov/speaker_card. See the Speakers' Rules on the inside cover of this Agenda. The Council can only take action on items that are listed on the agenda. Comments regarding matters not on this Agenda, may be addressed during the "Public Comments" section.

4:30 P.M. ROLL CALL – CLOSED SESSION – for Council Members – *All Present*

PUBLIC COMMENTS for Closed Session – *None*

CLOSED SESSION:

- 1) **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to Government Code section 54956.9: Joshua Bickham v. City of Antioch, Contra Costa County Superior Court Case No. CIV MSN21-0499.

No reportable action

- 2) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CITY MANAGER.** This closed session is authorized pursuant to Government Code section 54957.

No reportable action

5:31 P.M. ROLL CALL – SPECIAL MEETING/STUDY SESSION – for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency/ Antioch Public Financing Authority – *All Present*

PLEDGE OF ALLEGIANCE

STUDY SESSION

1. FISCAL YEAR 2021-23 BUDGET DEVELOPMENT

Direction provided to staff, 5/0

Recommended Action: It is recommended that the City Council provide feedback and direction regarding the budget development information provided for the fiscal year 2021-23 budget.

MAYOR THORPE LEFT MEETING AT 5:52 P.M. AND RETURNED AT 6:10 P.M.

PUBLIC COMMENT

MOTION TO ADJOURN SPECIAL MEETING/STUDY SESSION

Motioned to adjourn Special Meeting at 6:26 p.m., 4/0/1-(Barbanica Absent)

**7:00 P.M. ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Housing
Successor to the Antioch Development Agency – **All Present****

PLEDGE OF ALLEGIANCE

2. PROCLAMATIONS

- Honoring Our Elders Month, May 2021
- Be Kind to Animals Week, May 2 – 8, 2021

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the proclamations.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

3. ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

➤ BOARD OF ADMINISTRATIVE APPEALS

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items.
The public may comment on agendized items when they come up
on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

MAYOR'S COMMENTS

**4. CONSENT CALENDAR for City /City Council Members acting as Housing Successor
to the Antioch Development Agency**

A. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 26, 2021

Continued, 5/0

Recommended Action: It is recommended that the City Council approve the Special Meeting Minutes.

B. APPROVAL OF COUNCIL MEETING MINUTES FOR MARCH 9, 2021

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the Minutes.

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

C. APPROVAL OF COUNCIL MEETING MINUTES FOR MARCH 23, 2021

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the Minutes.

D. APPROVAL OF COUNCIL MEETING MINUTES FOR APRIL 13, 2021

Continued, 5/0

Recommended Action: It is recommended that the City Council continue the Minutes.

E. APPROVAL OF COUNCIL WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

F. APPROVAL OF HOUSING SUCCESSOR WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

G. RESOLUTION AUTHORIZING EXAMINATION OF SALES OR TRANSACTIONS AND USE TAX RECORDS AND RESOLUTION AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SIGN THE AMENDMENT AND NOVATION AGREEMENT BETWEEN MUNICIPAL RESOURCE CONSULTANTS AND MUNISERVICES, LLC.

Recommended Action: It is recommended that the City Council take the following actions:

Reso No. 2021/69 adopted, 5/0

- 1) Adopt the resolution authorizing examination of sales or transactions and use tax records; and

Reso No. 2021/70 adopted, 5/0

- 2) Adopt the resolution authorizing the City Manager or designee to sign the amendment and novation agreement between Municipal Resource Consultants and MuniServices, LLC. on behalf of the City of Antioch.

H. HOUSING ELEMENT AND REGIONAL HOUSING NEEDS ALLOCATION (RHNA) UPDATE

Received, 5/0

Recommended Action: It is recommended that the City Council receive the update on the Housing Element and Regional Needs Allocation (RHNA).

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

I. ACCEPTANCE OF WORK AND NOTICE OF COMPLETION FOR THE WATER MAIN REPLACEMENT AT VARIOUS LOCATIONS (P.W. 503-18)

Reso No. 2021/71 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Approving an amendment to the fiscal year 2020/2021 Capital Improvement Budget to increase the funding from the Water Enterprise Fund for the Water Main Replacement at Various Locations (“Project”) by \$255,000.
- 2) Authorizing the City Manager to execute the first amendment to the construction agreement (“Agreement”) with California Trenchless, Inc. (“CTI”) for this Project in the amount of \$407,814 for a total contract amount of \$4,652,414.
- 3) Accepting work and authorizing the City Manager or designee to file a Notice of Completion for the Project.

J. FIRST AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH TESTING ENGINEERS, INC. FOR “AS NEEDED” MATERIAL TESTING AND SPECIAL INSPECTION SERVICES

Reso No. 2021/72 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Approving the first amendment to the Consulting Services Agreement (“Agreement”) with Testing Engineers, Inc. (TEI) in the amount of \$150,000 for a total contract amount of \$200,000 for “as needed” material testing and special inspection services; and
- 2) Authorizing the City Manager to execute the Agreement.

K. RESOLUTION APPROVING THE GREEN INFRASTRUCTURE PLAN AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO MAKE ANY FUTURE NECESSARY OR REQUIRED MODIFICATIONS TO THE GREEN INFRASTRUCTURE PLAN

Reso No. 2021/73 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the Green Infrastructure Plan and authorize the City Manager or designee to make any necessary or required modifications to the Green Infrastructure Plan.

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

- L.** CONSIDERATION OF BIDS FOR DUAL TANKS, DIESEL FIRED THERMOPLASTIC PRE-MELTER AND TRAILER, BID NO. 020-0408-21A

Reso No. 2021/74 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Awarding the Dual Tanks, Diesel Fired Thermoplastic Pre-Melter and Trailer bid to Dispensing Technology Corporation, and
- 2) Authorizing the City Manager to execute the purchase with Dispensing Technology Corporation for an amount not to exceed \$73,426.93.

- M.** RESOLUTION APPROVING THE AMENDMENT OF A REIMBURSEMENT AGREEMENT FOR ROADWAY AND UTILITY IMPROVEMENTS BETWEEN THE CITY OF ANTIOCH AND DAVIDON HOMES

Postponed, 4/0/1-(Torres-Walker Abstained)

Recommended Action: It is recommended that the City Council adopt a resolution approving the Amendment of a Reimbursement Agreement with Davidon Homes.

- N.** UNHOUSED RESIDENT SERVICES – AMENDMENT NO. 2 TO CONSULTING SERVICES AGREEMENT WITH FOCUS STRATEGIES

Reso No. 2021/75 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the City Manager to execute Amendment No. 2 to the Consulting Services Agreement with Focus Strategies.

- O.** APPROVAL OF TREASURER'S REPORT FOR MARCH 2021

Received and filed, 5/0

Recommended Action: It is recommended that the City Council receive and file the March 2021 Treasurer's Report.

PUBLIC HEARING / CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

5. PUBLIC HEARING TO REVIEW FISCAL YEAR 2021-22 ACTION PLAN FOR EXPENDING FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND LOCAL HOUSING SUCCESSOR FUNDING

Reso No. 2021/76 adopted, AND

Recommended Action: 1) It is recommended that the City Council approve the funding recommendations of the CDBG committee, and adopt the resolution approving the City of Antioch Fiscal Year 2021-22 Action Plan for expending federal CDBG funds.

***Reso No. 2021/77 adopted,
5/0***

- 2) It is recommended that the City of Antioch as the Housing Successor to the Antioch Development Agency approve the funding recommendations of the CDBG committee and adopt the resolution approving Housing Successor funding for homeless services outlined in the Fiscal Year 2021-22 Annual Action Plan.

6. ORDINANCE TO AMEND SECTION 4.12© OF TITLE 3 OF THE ANTIOCH MUNICIPAL CODE RELATING TO COOPERATIVE PURCHASING

To 05/11/21 for adoption, 4/0/1-(Torres-Walker Abstained)

Recommended Action: It is recommended that the City Council waive the first reading and introduce the Ordinance amending Section 4.12(C) of Title 3 of the Antioch Municipal Code Relating to Cooperative Purchasing.

COUNCIL REGULAR AGENDA

7. PLANNING COMMISSION APPOINTMENT FOR TWO (2) FULL-TERM VACANCIES EXPIRING OCTOBER 2024

***Reso No. 2021/78 adopted as amended
appointing Kristina Gutilla and Kevin Riley to the
two full-term vacancies expiring October 2024,
5/0***

Recommended Action: It is recommended that the Mayor nominate for appointment two (2) members to the Planning Commission for 2 full-term vacancies expiring October 2024 and that the City Council approve the appointment by resolution.

COUNCIL REGULAR AGENDA – Continued

8. POLICE REFORM – DISQUALIFYING FACTORS FOR LATERAL HIRE OF POLICE OFFICERS AT ANTIOCH POLICE DEPARTMENT

Reso No. 2021/79 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution formally approving disqualifying factors associated with the lateral hire of Police Officers at Antioch Police Department.

9. POLICE REFORM – POLICE OFFICER TRAINING MATRIX

Reso No. 2021/80 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution formally approving the integration of specific topics into the training matrix for sworn personnel employed by the Antioch Police Department.

10. POLICE REFORM – NOTIFICATION PROTOCOL FOR CRITICAL PUBLIC SAFETY INCIDENTS

Reso No. 2021/81 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution formally approving a Notification Protocol for Critical Public Safety Incidents.

11. UNHOUSED RESIDENT SERVICES – RESOLUTION ADOPTING POLICY GUIDELINES FOR THE CITY OF ANTIOCH'S APPROACH TO UNHOUSED RESIDENT SERVICES

Reso No. 2021/82 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution formally approving Policy Guidelines for the City's Approach to Unhoused Resident Services.

12. UNHOUSED RESIDENT SERVICES – ADDITIONAL TOPICS FOR CONSIDERATION

Direction provided to staff

Recommended Action: It is recommended that the City Council discuss and provide potential direction to staff on several topics related to unhoused resident services.

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*


MOTION TO ADJOURN – *After Council Communications and Future Agenda Items, the Mayor will make a motion to adjourn the meeting. A second of the motion is required, and then a majority vote is required to adjourn the meeting.*
Motioned to adjourn meeting at 9:51 p.m., 5/0



STAFF REPORT TO THE CITY COUNCIL

DATE: Special Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director 

SUBJECT: FY2021-23 Budget Development

RECOMMENDED ACTION

It is recommended that the City Council provide feedback and direction regarding the budget development information provided for the fiscal year 2021-23 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in this report and attachments.

DISCUSSION

The purpose of this study session is to continue the fiscal year 2021-23 budget development with a review of all remaining funds of the City: Special Revenue, Debt Service, Capital Project, Enterprise, Internal Service, Antioch Public Financing Authority and Successor Agency Funds. The fund types are defined as follows:

Special Revenue: This fund type is used for revenues that are raised or restricted for a specific purpose, such as a grant.

Debt Service: This fund type is used to set aside resources to meet current and future debt service requirements of obligations of the City.

Capital Project: This fund type is used to account for major capital acquisition or construction not paid for from another fund type (i.e. Gas Tax which is a Special Revenue Fund).

Enterprise: This fund type is used to account for activity for which a fee is charged to external users for goods or services and to recover the cost of providing those goods or services.

Internal Service: This fund type accounts for centralized services of a city that the costs are then allocated within the government.

Antioch Public Financing Authority (APFA): The APFA is a joint exercise of powers entity organized by the City and the former Antioch Development Agency (ADA). The APFA

was created to provide financial assistance to the City and former ADA by financing real and personal property and improvements for the benefit of the residents of the City.

Successor Agency: On December 29, 2011, Assembly Bill 1X 26 was upheld dissolving all redevelopment agencies in the State of California. Upon dissolution, cities or another unit of local government had to agree to serve as the “successor agency” to hold the assets and liabilities of the redevelopment agency until all obligations are fully liquidated and assets distributed to other units of state and local government. The City of Antioch elected to become the Successor Agency for the Antioch Development Agency’s assets and liabilities.

Attachment A contains summary budget sheets for each of the funds in fund type categories to be reviewed and discussed.

POSITION REQUESTS

The following new positions are being requested and are not included in the proposed budget figures in Attachment A:

Water Enterprise Fund

1. Water Treatment Plant Instrument Technician I/II . An additional technician is needed for the Desalination Plant. The position is key to running the new plant efficiently and in compliance. There is currently only one Water Treatment Plant Instrument Technician position and adding a second position will provide two knowledgeable staff members to ensure we are able to efficiently run the plant and provide a safe supply of drinking water. The salary and benefits range for the position is \$126,686-\$154,127.

CDBG Special Revenue & Housing Successor Funds

1. Administrative Analyst – Housing. The City currently utilizes a part-time consultant to run the City’s CDBG and Housing Successor activities. The programs/activities are complex and require extensive collaboration, reporting and compliance requirements. No current City staff has the knowledge or capacity to learn the functions currently completed by the consultant. The consultant has also indicated the intention to only work another two years. Community Development desires to create a full-time position to replace the consultant. This position would be funded between the CDBG and Housing Successor Funds. The estimated salary and benefits cost is \$161,704.

The following positions requests that impact the General Fund but reside in other funds with an allocation to the General Fund **are** included in the proposed budget figures in Attachment A per direction of the City Council provided at the April 13, 2021 study session:

Downtown Maintenance Street Light & Landscape Special Revenue Fund/Water Enterprise Fund/Sewer Enterprise Fund

1. General Laborer. There is no full-time Laborer assigned to the Downtown Street Light & Landscape District, only two part-time positions. Having a full-time position in addition to the existing part-time help would provide additional landscape work

including enhancements, trimming, irrigation repairs, clean up and assistance with addressing vandalism. This position would be funded 66.6% from the General Fund, 16.7% from the Water Enterprise Fund and 16.7% from the Sewer Enterprise Fund at a total estimated salary and benefits cost of \$95,385 with a General Fund share of \$62,953 of this cost.

Information Services Internal Service Fund

1. GIS Technician. There has been a steady increase in GIS services the past three fiscal years due to increased demand from City departments. The City is doing more with technology services with sprawling land development and there is a need to provide more data for land development; developing ESRI Field applications for collector, Survey123 and Reporting dashboards for landscape, streetlights, etc.; assisting with PD emergency response and crime data development. While the position would reside in the Information Services Internal Service Fund, GIS division, the position would actually be allocated to the General Fund as it would support the Police, Community Development, Economic Development and Recreation departments. The estimated salary and benefits cost is \$128,155.

Vehicle Maintenance Internal Service Fund

1. Fleet Service Technician. On several occasions staff in the fleet services division have been asked to work overtime to make sure fleet maintenance and repair stays on schedule or handles priority work that comes in. Some jobs must be outsourced as there is not capacity within existing staff. This position would be performing full mechanic duties and heavy repairs and increase workload capacity. If the position were approved, it would provide a \$56,000 savings in outside repair services in the Vehicle Maintenance Fund. The estimated salary and benefits cost of this position is \$110,988, offset by \$56,000 in outside repair services savings, for a net cost of \$54,988. While this position would reside in the Vehicle Maintenance Internal Service Fund, 68.16% of this fund is allocated to the General Fund and therefore would impact the General Fund in the amount of \$37,480.

NEXT STEPS

Budget sheets by fund are included in Attachment A for review, discussion, and feedback from the City Council. The next budget study session will be May 11, 2021 at 5:30 p.m. to continue the fiscal year 2021-22 budget development.

ATTACHMENTS

- A. Draft Budget Sheets by Fund

BUDGET

STUDY SESSION APRIL 27, 2021

SPECIAL REVENUE, CAPITAL PROJECTS, DEBT SERVICE, ENTERPRISE,
INTERNAL SERVICE, ANTIOCH PUBLIC FINANCING AUTHORITY,
HOUSING SUCCESSOR & SUCCESSOR AGENCY FUNDS

ATTACHMENT A

SPECIAL REVENUE FUNDS

STUDY SESSION – APRIL 27, 2021

CARES ACT FUND 205 – In 2020, the federal government approved the Coronavirus Relief Fund to provide financial assistance to counties and cities to combat the effects of the COVID-19 pandemic. The City received a total of \$1,389,299 passed through the State of California which had to be expended by December 30, 2020. All funds were spent by the City by the deadline date.

CARES ACT (FUND 205)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0
Revenue Source:							
Investment Income	0	0	0	902	0	-100%	0
Revenue from Other Agencies	0	0	510,027	509,758	0	-100%	0
Total Revenue	0	0	510,027	510,660	0	-100%¹	0
Expenditures:							
Personnel	0	0	104,861	104,334	0	-100%	0
Services and Supplies	0	0	405,166	406,326	0	-100%	0
Total Expenditures	0	0	510,027	510,660	0	-100%¹	0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0

¹VARIANCE: All CARES Act funds spent by December 30, 2020.

STUDY SESSION – APRIL 27, 2021

AMERICAN RESCUE PLAN FUND 206 – The American Rescue Plan is a \$1.9 trillion economic stimulus bill signed into law by the President on March 11, 2021. The City of Antioch will be receiving a total of \$21,579,748 dollars that has to be expended by December 31, 2024.

AMERICAN RESCUE PLAN (FUND 206)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$10,792,374	\$21,607,248	
Revenue Source:							
Investment Income	0	0	0	2,500	25,000	25,000	0%
Revenue from Other Agencies	0	0	0	10,789,874	10,789,874	0	0%
Total Revenue	0	0	0	10,792,374	10,814,874	25,000	0%
Expenditures:							
Services & Supplies	0	0	0	0	0	0	0%
Total Expenditures	0	0	0	0	0	0	0%
Ending Balance, June 30	\$0	\$0	\$0	\$10,792,374	\$21,607,248	\$21,632,248	

NOTE: The City is estimated to receive \$21,579,748 split in two allocations with 50% received prior to June 30, 2021 and the balance 12 months later. Once spending guidelines are provided by the US Treasury, an item will be brought to Council to discuss spending priorities to include in the two year budget.

STUDY SESSION – APRIL 27, 2021

RMRA FUND 209 - The Road Repair and Accountability Act of 2017 (SB 1) approved by the California legislature established a Road Maintenance and Repair Account (RMRA) in the state treasury that allocates monies to cities and counties for road maintenance and repair based upon a statutory formula. This fund was created by the City to account for monies received from the State under this act and spending of those funds.

RMRA (FUND 209)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$523,972	\$486,525	\$2,350,895	\$2,350,895	\$111,932		\$158,422
Revenue Source:							
Revenue from Other Agencies	2,110,471	2,025,800	4,431,576	4,506,675	2,226,160	-51% ¹	2,270,683
Investment Income	21,493	60,480	25,000	25,000	25,000	0%	25,000
Total Revenue	2,131,964	2,086,280	4,456,576	4,531,675	2,251,160	-50%	2,295,683
Expenditures:							
Services & Supplies	2,134	2,639	2,000	4,500	4,500	0%	4,500
Capital Projects	305,557	219,182	6,317,968	6,765,968	2,200,000	-67%	2,400,000
Transfers Out	1,861,720	0	0	0	0	0%	0
Internal Services	0	89	170	170	170	0%	170
Total Expenditures	2,169,411	221,910	6,320,138	6,770,638	2,204,670	-67%	2,404,670
Ending Balance, June 30	\$486,525	\$2,350,895	\$487,333	\$111,932	\$158,422		\$49,435

¹VARIANCE: OBAG grant for Pavement Rehab project in FY21.

The following table details the capital projects for the RMRA fund:

Capital Projects	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
Pavement Preventative Maintenance	\$0	\$1,000,000	\$0
Pavement Plugs and Leveling Courses	2,400,000	0	2,400,000
L Street Improvements	1,243,968	1,200,000	0
Pavement Rehabilitation	3,122,000	0	0
Total Capital Projects	\$6,765,968	\$2,200,000	\$2,400,000

STUDY SESSION – APRIL 27, 2021

FEDERAL ASSET FORFEITURE FUND 210 – This fund accounts for monies and property seized during drug enforcement on Federal cases. The Federal government requires a separate fund to account for these activities.

FEDERAL ASSET FORFEITURE (FUND 210)									
Statement of Revenues, Expenditures and Change in Fund Balance									
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change	
Beginning Balance, July 1	\$15,352	\$283,314	\$329,941	\$329,941	\$3,230		\$2,761		
Revenue Source:									
Investment Income	4,983	8,761	50	50	50	0%	50	0%	
Other	277,705	63,356	123,772	123,772	100,000	-19%	100,000	0%	
Total Revenue	282,688	72,117	123,822	123,822	100,050	-19%	100,050	0%	
Expenditures:									
Services & Supplies	14,727	25,401	450,364	450,514	100,500	-78%	100,500	0%	
Internal Services	0	89	19	19	19	0%	19	0%	
Total Expenditures	14,727	25,490	450,383	450,533	100,519	-78%	100,519	0%	
Ending Balance, June 30	\$283,314	\$329,941	\$3,380	\$3,230	\$2,761		\$2,292		

STUDY SESSION – APRIL 27, 2021

DELTA FAIR PROPERTY FUND 211 – This fund was created when the City sold property it owned on Delta Fair Boulevard at the City's western City limits. The property was originally purchased from the State on the condition that it would be used for park and recreation purposes. When it was decided that the property was more suitable for commercial purposes and should be sold or leased, the State gave its permission on the condition that proceeds be used for park purposes.

DELTA FAIR PROPERTY (FUND 211)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	% Change
Beginning Balance, July 1	\$137,171	\$186,190	\$135,667	\$135,667	\$185,134		
Revenue Source:							
Investment Income	4,452	3,701	1,500	2,000	2,000	0%	0%
Current Service Charges	54,300	48,510	54,300	47,938	47,938	0%	0%
Revenue from Other Agencies	0	0	1,476,000	1,476,000	1,476,000	0%	-100% ¹
Total Revenue	58,752	52,211	1,531,800	1,525,938	1,525,938	0%	-97%
Expenditures:							
Services & Supplies	9,242	230	450	450	450	0%	0%
Contra Loma Park/City Park Landscape	451	102,449	1,476,000	1,476,000	1,676,000	14%	-100%
Internal Services	40	55	21	21	21	0%	0%
Total Expenditures	9,733	102,734	1,476,471	1,476,471	1,676,471	14%	-100%
Ending Balance, June 30	\$186,190	\$135,667	\$190,996	\$185,134	\$34,601		
					\$84,068		

¹VARIANCE: Grant for Contra Loma Park in FY21 & 22.

STUDY SESSION – APRIL 27, 2021

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND 212 – This fund accounts for grant funds received from the Federal government for the purpose of developing viable urban communities.

COMMUNITY DEVELOPMENT BLOCK GRANT (FUND 212) Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed %
Beginning Balance, July 1	\$89,147	\$156,059	\$237,066	\$237,066	\$193,650		\$193,650
Revenue Source:							
Revenue from Other Agencies	438,965	1,432,696	2,019,104	2,106,279	953,029	-55% ¹	840,000
Other	49,217	5,172	0	0	0	0%	0
Transfer In – CDBG RLF Fund	0	17,821	0	0	0	0%	0
Total Revenue	488,182	1,455,689	2,019,104	2,106,279	953,029	-55%	840,000
Expenditures:							
Personnel	89,833	0	0	0	0	0%	0
Services & Supplies	331,437	1,374,682	2,149,695	2,149,695	953,029	-56% ¹	840,000
Total Expenditures	421,270	1,374,682	2,149,695	2,149,695	953,029	-56%	840,000
Ending Balance June 30	\$156,059	\$237,066	\$106,475	\$193,650	\$193,650		\$193,650

¹VARIANCE: FY21 includes Coronavirus funding allocations provided through HUD.

STUDY SESSION – APRIL 27, 2021

GAS TAX FUND 213 – This fund accounts for revenues and related expenditures received from the State under the Streets and Highway Code Sections 2103, 2105, 2106, 2107, and 2107.5. The allocations must be spent for street maintenance or construction and a limited amount for engineering.

GAS TAX FUND (FUND 213)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$1,816,117	\$2,076,812	\$502,639	\$502,639	\$212,159		\$27,403
Revenue Source:							
Revenue from Other Agencies	2,322,418	2,647,338	3,711,685	2,707,328	3,845,079	42% ¹	2,905,000
Investment Income	50,800	39,869	25,000	25,000	25,000	0%	25,000
Other	1,280	0	0	0	0	0%	0
Transfers In	0	0	0	0	0	0%	0
Total Revenues	2,374,498	2,687,207	3,736,685	2,732,328	3,870,079	42%	2,930,000
Expenditures:							
Personnel	10,176	45,673	186,014	158,305	202,420	28% ²	215,190
Services & Supplies	386,068	466,616	461,000	451,000	455,000	1%	460,000
Capital Projects	90,105	720,018	2,572,892	1,072,892	2,175,000	103%	880,000
Transfers Out	1,600,443	3,001,422	1,278,339	1,278,196	1,160,000	-9%	1,160,000
Internal Services	27,011	27,651	62,415	62,415	62,415	0%	62,415
Total Expenditures	2,113,803	4,261,380	4,560,660	3,022,808	4,054,835	34%	2,777,605
Ending Balance, June 30	\$2,076,812	\$502,639	(\$321,336)	\$212,159	\$27,403		\$179,798

¹VARIANCE: Rule 20A money for overhead utility undergrounding project in FY22.

²VARIANCE: Vacancy savings in FY21.

GAS TAX FUND 213 (Continued) -

The following table details the capital projects for the Gas Tax fund:

Capital Projects	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
Pavement Management System	\$30,000	\$0	\$30,000
Trail Maintenance Program	0	175,000	0
Overhead Utility Undergrounding	0	1,000,000	0
Amtrak Station Improvements	0	150,000	0
Streetlight Improvements	0	850,000	850,000
Median Island Improvements	970,903	0	0
Local Roadway Safety Plan	71,989	0	0
Total Capital Projects	\$1,072,892	\$2,175,000	\$880,000

STUDY SESSION – APRIL 27, 2021

CIVIC ARTS FUND 215 – This fund accounts for money specifically set aside for art programs and projects. Revenues come from a percentage of the City's Transient Occupancy Tax. Expenditures are primarily to support events organized at Waldie Plaza organized by the Recreation Department.

CIVIC ARTS (FUND 215)									
Statement of Revenues, Expenditures and Change in Fund Balance									
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change	
Beginning Balance, July 1	\$72,528	\$101,127	\$107,676	\$107,676	\$112,423		\$112,843		
Revenue Source:									
Investment Income	1,788	4,234	5,500	5,504	5,504	0%	5,004	-9%	
Transient Occupancy Tax	70,020	69,269	62,142	62,142	62,142	0%	62,142	0%	
Total Revenue	71,807	73,503	67,642	67,646	67,646	0%	67,146	-1%	
Expenditures:									
Services & Supplies	28,109	41,256	37,484	37,201	41,528	12%	42,219	2%	
Internal Services	15,099	25,698	25,698	25,698	25,698	0%	25,698	0%	
Total Expenditures	43,208	66,954	63,182	62,899	67,226	7%	67,917	1%	
Ending Balance, June 30	\$101,127	\$107,676	\$112,136	\$112,423	\$112,843		\$112,072		

STUDY SESSION – APRIL 27, 2021

PARK-IN-LIEU FUND 216 – This fund accounts for revenues from park dedication fees required of all new construction. Monies are accumulated in accounts allocated to certain parks on the basis of the area in which the construction is taking place. These funds are then appropriated and spent for park development.

PARK IN LIEU (FUND 216)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$1,681,084	\$2,100,773	\$2,111,914	\$2,111,914	\$2,058,445	\$2,053,304	
Revenue Source:							
Investment Income	51,121	65,115	10,000	10,000	15,000	20,000	33%
Revenue from Other Agencies	0	0	150,000	0	150,000	0	100% ¹
Licenses & Permits	371,967	288,154	150,000	401,000	250,000	300,000	-38%
Total Revenues	423,088	353,269	310,000	411,000	415,000	320,000	-23%
Expenditures:							
Services & Supplies	3,399	13,563	18,328	19,328	20,000	20,000	3%
Park Facilities Upgrades	0	327,319	445,000	445,000	150,000	150,000	-66%
Transfer Out – Development Impact	0	0	0	0	250,000	250,000	100% ²
Internal Services	0	1,246	141	141	141	141	0%
Total Expenditures	3,399	342,128	463,469	464,469	420,141	420,141	-10%
Ending Balance, June 30	\$2,100,773	\$2,111,914	\$1,958,445	\$2,058,445	\$2,053,304	\$1,953,163	0%

¹VARIANCE: Prop 68 Park Grant.

²VARIANCE: Transfer for Aviano project fee credit.

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SENIOR BUS FUND 218 – This fund accounts previously accounted for the City's Senior Bus Program, however, in September 2012, Tri-Delta Transit took over the program. Tri-Delta Transit will be providing the City with 5,000 free tickets each year and additional tickets will be purchased for \$2.50 each from Tri-Delta Transit. The City will in turn sell these to seniors participating in the program for \$1.00 each. The \$1.50 subsidy per ticket will be funded by the accumulated fund balance that remains.

SENIOR BUS FUND (FUND 218)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$181,761	\$143,271	\$123,180	\$123,180	\$70,118		\$30,556
Revenue Source:							
Investment Income	4,340	3,702	600	600	3,000	400%	3,000
Current Service Charges	4,582	3,603	5,000	5,000	5,000	0%	5,000
Total Revenues	8,922	7,305	5,600	5,600	8,000	43%	8,000
Expenditures:							
Services & Supplies	20,911	234	31,500	31,500	20,400	-35%	11,394
Transfer Out to Recreation Fund	7,700	7,700	7,700	7,700	7,700	0%	7,700
Internal Services	18,801	19,462	19,462	19,462	19,462	0%	19,462
Total Expenditures	47,412	27,396	58,662	58,662	47,562	-19%	38,556
Ending Balance, June 30	\$143,271	\$123,180	\$70,118	\$70,118	\$30,556		\$0

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TRAFFIC SIGNAL FUND 220 – This fund accounts for traffic signal fees collected from developers to fund off-site traffic signals.

TRAFFIC SIGNAL FUNDS (FUND 220)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed % Change
Beginning Balance, July 1	\$625,183	\$779,914	\$1,042,440	\$1,042,440	\$708,983		\$421,865
Revenue Source:							
Investment Income	18,883	28,904	6,000	6,000	15,000	150%	15,000
Traffic Signal Fees	137,405	235,385	50,000	100,000	100,000	0%	100,000
Total Revenue	156,289	264,289	56,000	106,000	115,000	8%	115,000
Expenditures:							
Services & Supplies	1,264	1,615	2,500	2,000	2,000	0%	2,000
Signals/Various Locations	140	0	437,339	437,339	400,000	-9%	500,000
Internal Services	153	148	118	118	118	0%	118
Total Expenditures	1,557	1,763	439,957	439,457	402,118	-8%	502,118
Ending Balance, June 30	\$779,914	\$1,042,440	\$658,483	\$708,983	\$421,865		\$34,747

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POLICE ASSET FORFEITURE FUND 221 – This fund accounts for monies seized during drug enforcement activities. Monies are held by the City until cases are settled by the courts. Monies are then either reverted to the City or returned to the rightful owner. Monies reverted to the City must be used for legitimate law enforcement purposes.

ASSET FORFEITURE (FUND 221)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$7,992	\$96,357	\$114,637	\$114,637	\$124,528	\$140,047	
Revenue Source:							
Investment Income	12,147	15,614	7,000	7,000	15,000	15,000	0%
Asset Forfeiture	78,427	5,097	5,000	7,372	5,000	5,000	0%
Total Revenue	90,574	20,711	12,000	14,372	20,000	20,000	0%
Expenditures:							
Services & Supplies	1,385	889	3,800	3,900	3,900	3,900	0%
Internal Services	824	1,542	581	581	581	581	0%
Total Expenditures	2,209	2,431	4,381	4,481	4,481	4,481	0%
Ending Balance, June 30	\$96,357	\$114,637	\$122,256	\$124,528	\$140,047	\$155,566	

STUDY SESSION – APRIL 27, 2021

MEASURE J GROWTH MANAGEMENT FUND 222 – Measure J revenue is derived from a voter-approved, one-half cent sales tax in Contra Costa County. The City receives allocations from the Contra Costa Transportation Authority (CCTA) to be used for transportation improvement and maintenance projects provided that the City complies with the Growth Management Program. Measure C expired March 30, 2009; voters approved **Measure J** which began April 1, 2009, to continue this measure.

MEASURE J GROWTH MANAGEMENT (FUND 222)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	% Change
Beginning Balance, July 1	\$4,251,136	\$4,390,794	\$1,732,679	\$1,732,679	\$355,436		
Revenue Source:							
Investment Income	106,111	71,122	25,000	25,000	25,000	0%	0%
Revenue from Other Agencies	1,609,818	1,417,267	1,320,000	1,353,601	1,431,155	6% ¹	-1%
Other	0	92	0	0	0	0%	0%
Transfer In	1,861,720	1,400,000	0	0	0	0%	0%
Total Revenue	3,577,649	2,888,481	1,345,000	1,378,601	1,456,155	6%	-1%
Expenditures:							
Personnel	2,745	0	20,940	6,865	6,865	0%	0%
Services & Supplies	98,489	23,298	72,797	225,426	113,000	-50%	4%
Capital Projects	3,323,989	5,517,116	2,520,342	2,520,342	950,000	-62%	53%
Internal Services	12,768	6,182	3,211	3,211	3,211	0%	0%
Total Expenditures	3,437,991	5,546,596	2,617,290	2,755,844	1,073,076	-61%	47%
Ending Balance, June 30	\$4,390,794	\$1,732,679	\$460,389	\$355,436	\$738,515		

¹VARIANCE: FY22 includes TDA Grant.

MEASURE J FUND 222 (Continued) -

The following table details capital projects in the Measure J Fund:

Capital Projects	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
Pavement Surface Treatments	\$1,342,392	\$0	\$0
Sidewalk/Handicap/Pedestrian Improvements	427,950	0	400,000
Hillcrest Ave/E18th Median Landscape	500,000	0	0
L Street Improvements	250,000	0	0
Pavement Plugs & Leveling Courses	0	0	100,000
Median Island Improvements	0	950,000	950,000
Total Capital Projects	\$2,520,342	\$950,000	\$1,450,000

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CHILD CARE FUND 223 – This fund accounts for lease revenue received from the YWCA and City expenditures relating to the Mary Rocha Child Care Center at 931 Cavallo Road. In 1990 the City purchased a modular building for \$240,000 and made improvements in the amount of \$75,000 for a low income child care facility. The land and modular building of the center belong to the City.

CHILD CARE (FUND 223)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$94,283	\$111,687	\$131,501	\$131,501	\$149,898	\$171,935	
Revenue Source:							
Investment Income	3,417	4,565	1,000	1,000	3,000	3,000	0%
Current Service Charges	84,787	87,501	90,826	88,906	90,684	92,952	3%
Total Revenue	88,205	92,066	91,826	89,906	93,684	95,952	2%
Expenditures:							
Services & Supplies	720	2,161	1,260	1,418	1,556	1,715	10%
Transfer Out to Recreation	70,000	70,000	70,000	70,000	70,000	70,000	0%
Internal Services	80	91	91	91	91	91	0%
Total Expenditures	70,800	72,252	71,351	71,509	71,647	71,806	0%
Ending Balance, June 30	\$111,687	\$131,501	\$151,976	\$149,898	\$171,935	\$196,081	

STUDY SESSION – APRIL 27, 2021

TIDELANDS FUND 225 – In 1990, the California State Legislature passed Assembly Bill 1900 that created tidelands entitlement areas. Funds are generated by payments from the lessees of the City's tidelands areas. This revenue is limited to improving accessibility and/or protection of the City's waterfront areas.

TIDELANDS (FUND 225)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$92,659	\$102,390	\$112,802	\$112,802	\$115,073		\$122,748
Revenue Source:							
Investment Income	2,610	3,160	650	650	1,000	54%	2,000
Current Service Charges	7,618	7,745	7,736	7,120	7,174	1%	7,230
Total Revenue	10,228	10,905	8,386	7,770	8,174	5%	9,230
Expenditures:							
Services & Supplies	174	185	5,300	5,250	250	-95%	250
Internal Services	323	308	249	249	249	0%	249
Total Expenditures	497	493	5,549	5,499	499	-91%	499
Ending Balance, June 30	\$102,390	\$112,802	\$115,639	\$115,073	\$122,748		\$131,479

STUDY SESSION – APRIL 27, 2021

SOLID WASTE REDUCTION FUND 226 – This fund has two programs operated by the Community Development Department. Oil recycling funds are used for the curbside collection of oils and filters as well as collection of the same at the East County Household Hazardous Waste Collection Facility. The Solid Waste Reductions Program was established to help the City meet AB 939 mandates to divert waste from landfills to recycling programs.

SOLID WASTE FUND (FUND 226)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$383,122	\$368,880	\$362,572	\$362,572	\$236,563		\$131,727
Revenue Source:							
Investment Income	12,126	12,938	2,500	2,500	10,000	300%	10,000
Revenue from Other Agencies	87,408	58,742	58,000	59,280	48,000	-19%	48,000
Franchise Fees	160,000	160,000	160,000	160,000	160,000	0%	460,000
Other	25,325	24,180	23,000	25,655	23,000	-10%	23,000
Total Revenue	284,859	255,860	243,500	247,435	241,000	-3%	541,000
Expenditures:							
Personnel	139,744	113,277	165,745	164,191	135,611	-17%	138,198
Services & Supplies	114,502	106,348	168,817	168,093	169,065	1%	469,252
Internal Services	44,855	42,543	41,160	41,160	41,160	0%	41,160
Total Expenditures	299,101	262,168	375,722	373,444	345,836	-7%	648,610
Ending Balance, June 30	\$368,880	\$362,572	\$230,350	\$236,563	\$131,727		\$24,117
Funded FTE's:							
Solid Waste Reduction				Funded 2020-21	Funded 2021-22		Funded 2022-23
				0.44	0.44		0.44

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Solid Waste Used Oil (226-5220)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Revenue from Other Agencies	30,924	30,638	30,000	30,000	25,000	-17%
Total Source of Funds	30,924	30,638	30,000	30,000	25,000	-17%
Use of Funds:						
Personnel	0	4,160	0	1,043	1,049	0%
Services & Supplies	28,671	21,557	30,500	30,500	30,500	0%
Internal Services	7,778	7,817	1,774	1,774	1,774	0%
Total Use of Funds	36,449	33,534	32,274	33,317	33,323	0%

Solid Waste Reduction (226-5225)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Franchise - Street Impact	160,000	160,000	160,000	160,000	160,000	0%
Investment Income	12,126	12,938	2,500	2,500	10,000	300%
Revenue from Other Agencies	56,484	28,104	28,000	29,280	23,000	-21%
Other	25,325	24,180	23,000	25,655	23,000	-10%
Total Source of Funds	253,935	225,222	213,500	217,435	216,000	-1%
Use of Funds:						
Personnel	139,744	109,117	165,745	163,148	134,562	-18%
Services & Supplies	85,831	84,791	138,317	137,593	138,565	1%
Internal Services	37,077	34,726	39,386	39,386	39,386	0%
Total Use of Funds	262,652	228,634	343,448	340,127	312,513	-8%
Funded FTE'S	0.44	0.44	0.44	0.44	0.44	

¹VARIANCE: Consultant for franchise agreement with new hauler, cost should be reimbursed by winning company.

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ABANDONED VEHICLE FUND 228 – This fund accounts for revenue from AB 4114, which charges a \$1.00 fee on the registration of all vehicles located in the City. The funds are received from the County and are used to remove abandoned vehicles from City streets.

ABANDONED VEHICLES (FUND 228)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$310,121	\$353,853	\$457,099	\$457,099	\$539,658		\$596,474	
Investment Income	8,272	11,721	1,000	1,000	10,000	900%	10,000	0%
Revenue from Other Agencies	84,264	105,004	47,000	134,743	100,000	-26%	100,000	0%
Total Revenues	92,536	116,725	48,000	135,743	110,000	-19%	110,000	0%
Expenditures:								
Personnel	43,143	8,449	45,207	22,096	22,096	0%	22,096	0%
Services & Supplies	1,471	1,372	28,000	27,200	27,200	0%	27,200	0%
Internal Services	4,189	3,658	3,888	3,888	3,888	0%	3,888	0%
Total Expenditures	48,804	13,479	77,095	53,184	53,184	0%	53,184	0%
Ending Balance, June 30	\$353,853	\$457,099	\$428,004	\$539,658	\$596,474		\$653,290	
Funded FTE'S	0.00	0.00	0.00	0.00	0.00		0.00	

NOTE: Although there are no directly allocated employees to this fund, Code Enforcement Officers or other staff may charge time here for abandoned vehicle abatement work

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NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND 229 – This fund was established to account for activities related to the National Pollutant Discharge Elimination System (NPDES). NPDES was mandated by the Clean Water Act of 1987 to monitor and reduce storm water pollution. The program is administered in the State of California by the Water Quality Control Board and is funded by a parcel tax of \$25.00 per equivalent residential parcel.

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) (FUND 229)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	% Change
Beginning Balance, July 1	\$2,305,919	\$2,434,235	\$2,252,310	\$2,252,310	\$1,670,513		
Revenue Source:							
Investment Income	55,175	59,771	5,000	5,000	25,000	400%	-60%
Revenue from Other Agencies	0	0	0	4,288	0	-100%	0%
Assessment Fees	854,512	836,930	810,000	810,000	810,000	0%	0%
Other Revenue	140	1,616	0	2,199	0	0%	0%
Transfers In	30,000	30,000	30,000	30,000	55,000	83%	0%
Total Revenues	939,827	928,317	845,000	851,487	890,000	5%	-2%
Expenditures:							
Personnel	162,236	223,218	372,204	373,928	378,621	1%	3%
Services & Supplies	302,874	543,884	666,069	663,268	710,965	7%	-3%
Capital Projects	44,044	21,411	477,589	60,000	250,000	317%	-60%
Transfers Out	214,382	233,708	246,006	246,006	247,966	1%	1%
Internal Services	87,975	88,021	90,082	90,082	90,082	0%	0%
Total Expenditures	811,511	1,110,242	1,851,950	1,433,284	1,677,634	17%	-9%
Ending Balance, June 30	\$2,434,235	\$2,252,310	\$1,245,360	\$1,670,513	\$882,879		
Funded FTE's:							
Channel Maintenance				Funded 2020-21	Funded 2021-22		Funded 2022-23
				2.07	2.07		2.07

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Channel Maintenance (229-2585)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Source of Funds:							
Revenue from Other Agencies	0	0	0	4,288	0	-100%	0
Transfer In SLLMDs	30,000	30,000	30,000	30,000	55,000	83%	55,000
Other	140	1,616	0	2,199	0	-100%	0
Total Source of Funds	30,140	31,616	30,000	36,487	55,000	51%	55,000
Use of Funds:							
Personnel	162,236	223,218	372,204	373,928	378,621	1%	388,784
Services & Supplies	251,218	505,035	452,069	450,268	511,965	14%	493,244
Capital Projects	44,044	21,411	477,589	60,000	250,000	317% ¹	100,000
Transfer Out to Gen Fund	64,382	83,708	96,006	96,006	97,966	2%	101,508
Internal Services	72,962	76,859	78,421	78,421	78,421	0%	78,421
Total Use of Funds	594,842	910,231	1,476,289	1,058,623	1,316,973	24%	1,161,957
Funded FTE'S	2.17	2.07	2.07	2.07	2.07		2.07

¹VARIANCE: FY21 Trash Capture Devices project budget being reduced and re-allocated to FY22 & FY23.

Storm Drain Administration (229-5230)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Source of Funds:							
Investment Income	55,175	59,771	5,000	5,000	25,000	400%	10,000
Assessment Fees	854,512	836,930	810,000	810,000	810,000	0%	810,000
Total Source of Funds	909,687	896,701	815,000	815,000	835,000	2%	820,000
Use of Funds:							
Services & Supplies	51,656	38,849	214,000	213,000	199,000	-7%	199,000
Transfer Out to Gen Fund	150,000	150,000	150,000	150,000	150,000	0%	150,000
Internal Services	15,013	11,162	11,661	11,661	11,661	0%	11,661
Total Use of Funds	216,669	200,011	375,661	374,661	360,661	-4%	360,661

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SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT (SLESF) FUND 232 – This fund accounts for the revenue dispersed by the State to local jurisdictions for the staffing of “front line” officers. This money is passed through the County.

SUPPLEMENTAL LAW ENFORCEMENT GRANT (FUND 232)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Beginning Balance, July 1	\$77,715	\$11,217	\$50,503	\$51,003	\$26,148		\$17,088
Revenue Source:							
Investment Income	836	1,290	600	200	1,000	400%	1,000
Revenue From Other Agencies	251,746	263,049	225,000	250,000	250,000	0%	250,000
Total Revenue	252,582	264,339	225,600	250,200	251,000	0%	251,000
Expenditures:							
Services & Supplies	81	53	100	55	60	9%	60
Transfer Out to General Fund	319,000	225,000	225,000	275,000	260,000	-5%	255,000
Total Expenditures	319,081	225,053	225,100	275,055	260,060	-5%	255,060
Ending Balance, June 30	\$11,217	\$50,503	\$51,003	\$26,148	\$17,088		\$13,028

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BYRNE GRANT FUND 233 – This fund accounts for public safety funding allocated under the Fiscal Year 1996 Omnibus Appropriations Act. Funds may be used for a wide variety of activities from increasing personnel equipment resources for law enforcement to developing and supporting programs to enhance effective criminal justice processes. The current grant cycle is passed through Contra Costa County. Funds have historically been used to fund a youth diversion program and the volunteer program at the police department.

BYRNE GRANT (FUND 233)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	(\$25,000)	\$0	(\$1,503)	(\$1,503)	\$0		\$0
Revenue Source:							
Revenue From Other Agencies	66,828	95,808	57,750	75,190	54,409	-28%	40,000
Total Revenue	66,828	95,808	57,750	75,190	54,409	-28%	40,000
Expenditures:							
Services & Supplies	2,040	4,696	2,750	3,729	2,692	-28%	2,000
Transfer Out to General Fund	39,788	92,615	55,000	69,958	51,717	-26%	38,000
Total Expenditures	41,828	97,311	57,750	73,687	54,409	-26%	40,000
Ending Balance, June 30	\$0	(\$1,503)	(\$1,503)	\$0	\$0		\$0

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COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING LOAN FUND 236 – This fund was set up at the request of the U.S. Department of Housing and Urban Development's request that the City develop a Revolving Loan Fund for the Owner Occupied Housing Rehabilitation Program (also known as the Neighborhood Preservation Program).

COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN (FUND 236)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$6,685,300	\$6,902,676	\$7,011,402	\$7,011,402	\$6,825,180	\$6,980,776	
Revenue Source:							
Investment Income	7,903	9,805	1,200	1,200	1,200	1,200	0%
Other	222,935	155,107	119,082	166,062	155,596	158,128	-6%
Total Revenue	230,838	164,912	120,282	167,262	156,796	159,328	2%
Expenditures:							
Services & Supplies	13,462	0	342,141	353,484	1,200	31,200	-100% ¹
Capital Outlay	0	38,365	0	0	0	0	0%
Transfer Out – CDBG Fund	0	17,821	0	0	0	0	0%
Total Expenditures	13,462	56,186	342,141	353,484	1,200	31,200	-100%
Ending Balance, June 30²	\$6,902,676	\$7,011,402	\$6,789,543	\$6,825,180	\$6,980,776	\$7,108,904	2500%

¹VARIANCE: FY21 includes funding for Home Ownership Program

²NOTE: \$6.78M of the ending balance represents housing loans receivable outstanding with the remaining representing monies held to fund new loans.

STUDY SESSION – APRIL 27, 2021

TRAFFIC SAFETY FUND 237 – This fund accounts for fines and forfeitures received under Section 1463 of the Penal Code. Funds shall be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention.

TRAFFIC SAFETY (FUND 237)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$54,697	\$33,377	\$102,395	\$102,395	\$18,281	\$29,167	
Revenue Source:							
Investment Income	1,068	2,370	1,000	1,000	1,000	1,000	0%
Vehicle Code Fines	97,726	151,760	100,000	110,000	110,000	110,000	0%
Total Revenue	98,794	154,130	101,000	111,000	111,000	111,000	0%
Expenditures:							
Services & Supplies	109	109	110	110	110	110	0%
Transfer Out to General Fund	120,000	85,000	195,000	195,000	100,000	120,000	-49%
Internal Services	5	3	4	4	4	4	0%
Total Expenditures	120,114	85,112	195,114	195,114	100,114	120,114	-49%
Ending Balance, June 30	\$33,377	\$102,395	\$8,281	\$18,281	\$29,167	\$20,053	

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PEG FRANCHISE FEE FUND 238 – This fund accounts for a 1% fee collected from video franchises to support local Public, Educational and Governmental Programming (PEG).

PEG FRANCHISE FEE (FUND 238)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
					% Change	% Change
Beginning Balance, July 1	\$1,595,491	\$1,621,803	\$83,208	\$83,208	(\$106,556)	\$63,780
Revenue Source:						
Investment Income	43,787	7,891	9,000	0	0	0
Franchise Fees	250,063	249,178	255,000	250,000	255,000	255,000
Total Revenue	293,850	257,069	264,000	250,000	255,000	255,000
					2%	0%
Expenditures:						
Personnel	0	0	0	0	0	0
Services & Supplies	20,332	1,357	82,500	10,100	80,000	80,000
Council Chamber Remodel	242,229	1,790,079	679,921	425,000	0	0
Internal Services	4,977	4,228	4,664	4,664	4,664	4,664
Total Expenditures	267,538	1,795,664	767,085	439,764	84,664	84,664
					-81%	0%
Ending Balance, June 30	\$1,621,803	\$83,208	(\$419,877)	(\$106,556)	\$63,780	\$234,116

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STREET IMPACT FUND 241 – This fund accounts for the street impact fee portion of the garbage franchise agreement approved on August 9, 2005. These funds are earmarked for road repair work.

STREET IMPACT FUND (FUND 241)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$341,075	\$345,854	\$427,866	\$427,866	\$408,762	\$429,708	
Revenue Source:							
Investment Income	10,987	12,849	4,000	7,000	10,000	10,000	0%
Franchise Taxes	1,386,499	1,531,863	1,536,110	1,608,456	1,656,710	1,706,411	3%
Total Revenue	1,397,486	1,544,712	1,540,110	1,615,456	1,666,710	1,716,411	3%
Expenditures:							
Services & Supplies	961	1,164	750	1,000	1,170	1,170	0%
Transfer Out to General Fund	1,391,708	1,461,505	1,534,580	1,633,525	1,644,559	1,693,896	3%
Internal Services	38	31	35	35	35	35	0%
Total Expenditures	1,392,707	1,462,700	1,535,365	1,634,560	1,645,764	1,695,101	3%
Ending Balance, June 30	\$345,854	\$427,866	\$432,611	\$408,762	\$429,708	\$451,018	

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SB1186 DISABILITY ACCESS FUND 242 – This fund accounts for a \$4 state fee collected with new or renewed business licenses for the purposes of increasing disability access and compliance with construction-related accessibility requirements.

SB1186 DISABILITY ACCESS (FUND 242)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$57,442	\$57,442	\$142	\$542	
Revenue Source:							
Investment Income	0	0	2,000	1,000	500	500	0%
Charges for Services	0	57,442	45,000	40,000	40,000	40,000	0%
Total Revenue	0	57,442	47,000	41,000	40,500	40,500	0%
Expenditures:							
Services & Supplies	0	0	105,000	98,300	40,100	40,100	0%
Total Expenditures	0	0	105,000	98,300	40,100	40,100	0%
Ending Balance, June 30	\$0	\$57,442	(\$558)	\$142	\$542	\$942	

STUDY SESSION – APRIL 27, 2021

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT FUNDS – These funds were established to account for revenue and related expenditures of lighting and landscape activities in areas throughout the City. Each district covers from one to seven zones and provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping. Districts have restricted finances, and all work must be prioritized and completed in the most efficient and professional manner to meet mandated requirements for public safety while presenting an aesthetically pleasing streetscape.

LONE TREE MAINTENANCE DISTRICT (FUND 251)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Beginning Balance, July 1	\$466,715	\$448,426	\$367,930	\$367,930	\$166,241		\$166,908
Revenue Source:							
Investment Income	16,995	14,247	1,000	1,000	1,000	0%	1,000
Revenue from Other Agencies	0	0	0	1,793	0	-100%	0
Assessments	637,077	638,359	640,776	638,359	638,359	0%	638,359
Other	0	15,000	0	0	0	0%	0
Transfer In from General Fund	0	0	60,000	60,000	116,000	0%	145,000
Total Revenue	654,072	667,606	701,776	701,152	755,359	8%	784,359
Expenditures:							
Personnel	150,535	150,995	160,682	163,270	151,215	-7%	161,104
Services & Supplies	338,675	333,575	445,252	459,573	380,332	-17%	393,677
Transfers Out	138,833	220,471	232,896	234,808	177,955	-24%	206,167
Internal Services	44,317	43,061	45,190	45,190	45,190	0%	45,190
Total Expenditures	672,361	748,102	884,020	902,841	754,692	-16%	806,138
Ending Balance, June 30	\$448,426	\$367,930	\$185,686	\$166,241	\$166,908		\$145,129

Funded FTE's:			
	Funded 2020-21	Funded 2021-22	Funded 2022-23
Zone 1	0.1370	0.1370	0.1370
Zone 2	0.5385	0.5385	0.5385
Zone 3	0.4820	0.4820	0.4820
Zone 4	0.0250	0.0250	0.0250
Total Funded FTE's	1.1825	1.1825	1.1825

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Lone Tree Maintenance District – Zone 1 (251-4511)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Source of Funds:							
Investment Income	16,995	14,247	1,000	1,000	1,000	0%	1,000 0%
Revenue from Other Agencies	0	0	0	1,793	0	-100%	0 0%
Assessment Fees	148,216	148,326	148,216	148,326	148,326	0%	148,326 0%
Total Source of Funds	165,211	162,573	149,216	151,119	149,326	-1%	149,326 0%
Use of Funds:							
Personnel	14,224	18,663	19,670	19,894	18,731	-6%	21,341 14%
Services & Supplies	126,927	78,014	152,372	152,930	95,200	-38%	95,872 1%
Transfers Out Park Admin	33,642	13,378	14,597	17,462	18,174	4%	21,443 18%
Internal Services	10,142	9,695	10,114	10,114	10,114	0%	10,114 0%
Total Use of Funds	184,935	119,750	196,753	200,400	142,219	-29%	148,770 5%
Funded FTE'S	0.1370	0.1370	0.1370	0.1370	0.1370		0.1370

Lone Tree Maintenance District – Zone 2 (251-4512)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Source of Funds:							
Assessment Fees	197,162	197,596	198,615	197,596	197,596	0%	197,596 0%
Other	0	15,000	0	0	0	0%	0 0%
Transfer in – General Fund	0	0	60,000	60,000	85,000	0%	95,000 12%
Total Source of Funds	197,162	212,596	258,615	257,596	282,596	10%	292,596 4%
Use of Funds:							
Personnel	60,997	66,822	71,318	72,812	65,769	-10%	69,436 6%
Services & Supplies	83,949	119,883	135,723	142,124	127,465	-10%	131,095 3%
Transfers Out Park Admin	36,526	61,335	66,923	68,635	71,434	4%	84,281 18%
Internal Services	15,541	15,435	16,908	16,908	16,908	0%	16,908 0%
Total Use of Funds	197,013	263,475	290,872	300,479	281,576	-6%	301,720 7%
Funded FTE'S	0.5385	0.5385	0.551	0.5155	0.5385		0.5385

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Lone Tree Maintenance District – Zone 3 (251-4513)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed % Change
Source of Funds:							
Assessment Fees	215,574	216,144	217,259	216,144	216,144	0%	216,144 0%
Transfer In – General Fund	0	0	0	0	31,000	100%	50,000 61%
Total Source of Funds	215,574	216,144	217,259	216,144	247,144	14%	266,144 8%
Use of Funds:							
Personnel	56,709	61,007	64,683	65,514	61,729	-6%	64,982 5%
Services & Supplies	80,984	109,261	87,439	94,836	114,102	20%	119,135 4%
Transfers Out GF/Park Admin	57,984	117,586	122,559	124,433	63,939	-49%	75,438 18%
Internal Services	12,748	12,630	14,273	14,273	14,273	0%	14,273 0%
Total Use of Funds	208,425	300,484	288,954	299,056	254,043	-15%	273,828 8%
Funded FTE'S	0.4820	0.4820	0.4820	0.4820	0.4820		0.4820

Lone Tree Maintenance District – Zone 4 (251-4514)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed % Change
Source of Funds:							
Assessment Fees	76,125	76,293	76,686	76,293	76,293	0%	76,293 0%
Total Source of Funds	76,125	76,293	76,686	76,293	76,293	0%	76,293 0%
Use of Funds:							
Personnel	18,605	4,503	5,011	5,050	4,986	-1%	5,345 7%
Services & Supplies	46,816	26,417	69,718	69,683	43,565	-37%	47,575 9%
Transfers Out GF/Park Admin	10,681	28,172	28,817	24,278	24,408	1%	25,005 2%
Internal Services	5,886	5,301	3,895	3,895	3,895	0%	3,895 0%
Total Use of Funds	81,988	64,393	107,441	102,906	76,854	-25%	81,820 6%
Funded FTE'S	0.025	0.025	0.025	0.025	0.025		0.025

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DOWNTOWN MAINTENANCE DISTRICT (FUND 252)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Beginning Balance, July 1	\$46,721	\$30,724	\$17,542	\$17,542	\$544		\$0
Revenue Source:							
Investment Income	257	161	50	86	50	-42%	50
Revenue from Other Agencies	0	0	0	116	0	-100%	0
Other	0	0	0	116	0	-100%	0
Transfers In – General Fund	42,000	95,000	100,500	141,800	208,416	47% ¹	235,458
Total Revenue	42,257	95,161	100,550	142,118	208,466	47%	235,508
Expenditures:							
Personnel	20,327	24,194	78,036	79,355	110,649	39% ¹	134,570
Services & Supplies	18,892	65,449	57,354	57,354	75,850	32%	77,950
Transfers Out Park Admin	1,922	0	0	2,549	2,653	4%	3,130
Internal Services	17,113	18,700	19,858	19,858	19,858	0%	19,858
Total Expenditures	58,254	108,343	155,248	159,116	209,010	31%	235,508
Ending Balance, June 30	\$30,724	\$17,542	(\$37,156)	\$544	\$0		\$0
Funded FTE's:				Funded 2020-21	Funded 2021-22		Funded 2022-23
				0.02	0.686 ¹		0.686 ¹

¹VARIANCE: Proposed budget includes General Laborer position Council directed to include in preliminary budget. Transfer in from General Fund will increase for salary and benefit cost allocated to this fund.

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ALMONDRIDGE MAINTENANCE DISTRICT (FUND 253)									
Statement of Revenues, Expenditures and Change in Fund Balance									
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change	
Beginning Balance, July 1	\$80,811	\$90,895	\$90,110	\$90,110	\$65,450		\$61,062		
Revenue Source:									
Investment Income	3,277	3,010	600	600	600	0%	800	33%	
Assessment Fees	106,288	102,144	109,725	102,144	102,144	0%	102,144	0%	
Total Revenue	109,565	105,154	110,325	102,744	102,744	0%	102,944	0%	
Expenditures:									
Personnel	7,662	4,503	5,011	5,050	4,985	-1%	5,347	7%	
Services & Supplies	34,231	28,088	37,075	37,942	40,767	7%	43,887	8%	
Transfer Out Gen Fd/Park Admin	60,487	75,897	75,897	79,084	58,317	-26%	58,913	1%	
Internal Services	3,060	3,055	3,063	3,063	3,063	0%	3,063	0%	
Total Expenditures	105,441	111,543	121,046	125,139	107,132	-14%	111,210	4%	
Ending Balance, June 30	\$94,234	\$87,845	\$77,124	\$65,450	\$61,062		\$52,796		
Funded FTE's:									
	Funded 2020-21		Funded 2021-22		Funded 2022-23				
	0.025		0.025		0.025		0.025		

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HILLCREST MAINTENANCE DISTRICT (FUND 254)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Beginning Balance, July 1	\$526,073	\$615,688	\$660,970	\$660,970	\$258,549		\$82,892
Revenue Source:							
Investment Income	19,701	19,840	3,400	3,400	5,000	47%	10,000 100%
Revenue from Other Agencies	0	0	0	2,919	0	-100%	0 0%
Assessment Fees	822,232	825,923	830,183	825,923	825,923	0%	825,923 0%
Other	0	11,715	0	0	0	0%	0 0%
Transfer In from General Fund	16,000	50,000	60,000	50,000	105,000	110%	70,000 -33%
Total Revenue	857,933	907,478	893,583	882,242	935,923	6%	905,923 -3%
Use of Funds:							
Personnel	202,544	200,725	211,248	214,809	198,767	-7%	209,706 6%
Services & Supplies	357,906	424,307	796,149	815,794	650,724	-20%	363,496 -44%
Transfers Out Gen Fd/SLLMD Admin	148,110	175,586	191,581	196,919	204,948	4%	291,808 42%
Internal Services	59,758	61,578	57,141	57,141	57,141	0%	57,141 0%
Total Use of Funds	768,318	862,196	1,256,119	1,284,663	1,111,580	-13%	922,151 -17%
Ending Balance, June 30	\$615,688	\$660,970	\$298,434	\$258,549	\$82,892		\$66,664

Funded FTE'S:		
Zone 1	Funded 2020-21	Funded 2022-23
Zone 2	0.6225	0.6225
Zone 4	0.4225	0.4225
	0.5000	0.5000
Total Funded FTE's:	1.5450	1.5450

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Hillcrest Maintenance District, Zone 1 (254-4541)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Investment Income	19,701	19,840	3,400	3,400	5,000	47%
Revenue from Other Agencies	0	0	0	2,919	0	-100%
Assessment Fees	273,335	275,668	277,090	275,668	275,668	0%
Other	0	11,715	0	0	0	0%
Transfer in – General Fund	0	0	10,000	0	0	0%
Total Source of Funds	293,036	307,223	290,490	281,987	280,668	0%
Use of Funds:						
Personnel	81,731	81,413	86,583	88,418	78,807	-11%
Services & Supplies	103,429	191,258	231,280	236,962	116,744	-51%
Transfers Out SLLMD Admin	58,341	71,369	77,870	79,341	82,576	4%
Internal Services	20,319	21,280	22,116	22,116	22,116	0%
Total Use of Funds	263,820	365,320	417,849	426,837	300,243	-30%
Funded FTE's	0.6225	0.6225	0.6225	0.6225	0.6225	
					322,919	8%
					0.6225	

Hillcrest Maintenance District, Zone 2 (254-4542)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Assessment Fees	363,076	364,025	365,903	364,025	364,025	0%
Transfer In – General Fund	0	0	0	0	50,000	100%
Total Source of Funds	363,076	364,025	365,903	364,025	414,025	14%
Use of Funds:						
Personnel	55,244	54,152	57,477	58,434	54,090	-7%
Services & Supplies	172,227	127,253	448,671	459,747	436,200	-5%
Transfers Out Gen Fd/SLLMD	52,574	47,480	51,805	53,850	56,045	4%
Internal Services	24,804	24,426	18,884	18,884	18,884	0%
Total Use of Funds	304,849	253,311	576,837	590,915	565,219	-4%
Funded FTE's	0.4225	0.4225	0.4225	0.4225	0.4225	
					333,850	-41%
					0.4225	

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Hillcrest Maintenance District, Zone 4 (254-4544)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Revenue Source:								
Assessment Fees	185,821	186,230	187,190	186,230	186,230	0%	186,230	0%
Transfer In - General Fund	16,000	50,000	50,000	50,000	55,000	10%	70,000	27%
Total Revenue	201,821	236,230	237,190	236,230	241,230	2%	256,230	6%
Use of Funds:								
Personnel	65,569	65,160	67,188	67,957	65,870	-3%	69,378	5%
Services & Supplies	82,250	105,796	116,198	119,085	97,780	-18%	101,608	4%
Transfers Out SLLMD Admin	37,195	56,737	61,906	63,728	66,327	4%	78,255	18%
Internal Services	14,635	15,872	16,141	16,141	16,141	0%	16,141	0%
Total Use of Funds	199,649	243,565	261,433	266,911	246,118	-8%	265,382	8%
Funded FTE'S	0.50	0.50	0.50	0.50	0.50		0.50	

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PARK 1A MAINTENANCE DISTRICT (FUND 255)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$119,543	\$154,511	\$200,841	\$200,841	\$156,799		\$160,329	
Revenue Sources:								
Taxes	42,241	45,401	47,675	46,762	49,530	6%	51,900	5%
Investment Income & Rentals	48,173	51,785	46,105	44,426	47,800	8%	48,300	1%
Revenue from Other Agencies	264	265	250	260	260	0%	260	0%
Other	0	26	0	0	0	0%	0	0%
Total Revenues	90,678	97,477	94,030	91,448	97,590	7%	100,460	3%
Expenditures:								
Personnel	2,369	3,603	4,007	2,987	4,107	37%	4,296	5%
Services & Supplies	44,208	41,973	124,214	124,274	81,620	-34%	53,380	-35%
Transfer Out to SLLMD Admin	5,767	0	0	2,549	2,653	4%	3,130	18%
Internal Services	3,366	5,571	5,680	5,680	5,680	0%	5,680	0%
Total Expenditures	55,710	51,147	133,901	135,490	94,060	-31%	66,486	-29%
Ending Balance, June 30	\$154,511	\$200,841	\$160,970	\$156,799	\$160,329		\$194,303	
Funded FTE'S:								
	Funded 2020-21		Funded 2021-22		Funded 2022-23			
	0.02		0.02		0.02		0.02	

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CITYWIDE 2A MAINTENANCE DISTRICT (FUND 256)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Beginning Balance, July 1	\$452,568	\$429,905	\$530,196	\$530,196	\$220,539		\$149,815
Revenue Source:							
Investment Income	14,296	11,988	1,000	1,000	2,000	100%	2,000
Revenue from Other Agencies	0	0	0	1,004	0	-100%	0
Assessment Fees	386,432	408,060	462,975	408,060	410,450	1%	410,450
Other	0	30,000	0	0	0	0%	0
Transfers In – General Fund	115,000	266,000	314,000	316,000	223,000	-29%	243,000
Total Revenue	515,728	716,048	777,975	726,064	635,450	-12%	655,450
Expenditures:							
Personnel	90,394	93,518	99,871	96,428	94,542	-2%	100,013
Services & Supplies	286,147	338,190	902,383	746,110	416,532	-44%	430,255
Transfers Out	127,208	140,653	147,427	145,641	147,558	1%	117,429
Internal Services	34,642	43,396	47,542	47,542	47,542	0%	47,542
Total Expenditures	538,391	615,757	1,197,223	1,035,721	706,174	-32%	695,239
Ending Balance, June 30	\$429,905	\$530,196	\$110,948	\$220,539	\$149,815		\$110,026

Funded FTE's:	Funded 2020-21	Funded 2021-22	Funded 2022-23
	0.0800	0.0800	0.0800
Zone 3	0.0250	0.0250	0.0250
Zone 4	0.1175	0.1175	0.1175
Zone 5	0.0375	0.0375	0.0375
Zone 6	0.1875	0.1875	0.1875
Zone 8	0.1750	0.1750	0.1750
Zone 9	0.0900	0.0900	0.0900
Zone 10	0.7125	0.7125	0.7125
Total Funded FTE's:	0.7125	0.7125	0.7125

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Citywide Maintenance, Zone 3 (256-4563)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Investment Income	14,296	11,988	1,000	1,000	2,000	100%
Revenue from Other Agencies	0	0	0	1,004	0	-100%
Assessment Fees	14,496	14,528	14,500	14,528	14,528	0%
Transfer In - General Fund	10,000	0	16,000	16,000	26,000	63%
Total Source of Funds	38,792	26,516	31,500	32,532	42,528	31%
Use of Funds:						
Personnel	9,577	9,996	10,573	10,580	9,889	-7%
Services & Supplies	8,443	13,548	23,492	25,936	17,917	-31%
Transfers Out SLLMD Admin	8,651	9,555	10,426	10,196	10,612	4%
Internal Services	2,513	3,443	2,996	2,996	2,996	0%
Total Use of Funds	29,184	36,542	47,487	49,708	41,414	-17%
Funded FTE's	0.0800	0.0800	0.0800	0.0800	0.0800	

Citywide Maintenance, Zone 4 (256-4564)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Assessment Fees	12,916	12,944	12,920	12,944	12,944	0%
Transfer In - General Fund	10,000	130,000	88,000	90,000	36,000	-60%
Total Source of Funds	22,916	142,944	100,920	102,944	48,944	-52%
Use of Funds:						
Personnel	2,665	2,810	2,957	2,963	2,988	1%
Services & Supplies	14,668	84,261	152,664	156,158	34,296	-78%
Transfers Out SLLMD Admin	2,884	2,986	3,258	3,187	3,316	4%
Internal Services	1,697	5,041	5,673	5,673	5,673	0%
Total Use of Funds	21,914	95,098	164,552	167,981	46,273	-72%
Funded FTE's	0.0250	0.0250	0.0250	0.0250	0.0250	

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Citywide Maintenance, Zone 5 (256-4565)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Assessment Fees	1,492	1,495	1,500	1,495	1,495	0%
Transfer In – General Fund	55,000	55,000	55,000	55,000	71,000	29%
Total Source of Funds	56,492	56,495	56,500	56,495	72,495	28%
Use of Funds:						
Personnel	14,469	15,022	15,943	15,950	14,468	-9%
Services & Supplies	26,728	32,979	41,594	42,591	38,012	-11%
Transfers Out	11,535	14,035	15,314	14,976	15,587	4%
Internal Services	3,796	4,143	4,797	4,797	4,797	0%
Total Use of Funds	56,528	66,179	77,648	78,314	72,864	-7%
Funded FTE's	0.1175	0.1175	0.1175	0.1175	0.1175	

Citywide Maintenance, Zone 6 (256-4566)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Assessment Fees	28,582	28,645	28,600	28,645	28,645	0%
Transfer In - General Fund	40,000	50,000	60,000	60,000	35,000	-42%
Total Source of Funds	68,582	78,645	88,600	88,645	63,645	-28%
Use of Funds:						
Personnel	4,685	4,912	5,270	5,270	4,832	-8%
Services & Supplies	38,248	50,908	136,174	137,660	46,812	-66%
Transfers Out SLLMD Admin	3,845	4,479	4,887	4,780	4,975	4%
Internal Services	4,629	5,288	5,519	5,519	5,519	0%
Total Use of Funds	51,407	65,587	151,850	153,229	62,138	-59%
Funded FTE's	0.0375	0.0375	0.0375	0.0375	0.0375	

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Citywide Maintenance, Zone 8 (256-4568)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Assessment Fees	74,334	74,931	74,335	74,931	74,931	0%
Transfer In – General Fund	0	31,000	85,000	85,000	45,000	-47%
Total Source of Funds	74,334	105,931	159,335	159,931	119,931	-25%
Use of Funds:						
Personnel	21,930	22,890	24,176	24,199	22,872	-5%
Services & Supplies	28,391	46,450	164,623	164,590	61,055	-63%
Transfers Out SLLMD Admin	15,380	22,396	24,436	23,898	24,873	4%
Internal Services	5,095	6,579	9,454	9,454	9,454	0%
Total Use of Funds	70,796	98,315	222,689	222,141	118,254	-47%
Funded FTE's	0.1875	0.1875	0.1875	0.1875	0.1875	

Citywide Maintenance, Zone 9 (256-4569)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Assessment Fees	115,992	116,247	116,000	116,247	116,247	0%
Transfer In – General Fund	0	0	10,000	10,000	10,000	0%
Total Source of Funds	115,992	116,247	126,000	126,247	126,247	0%
Use of Funds:						
Personnel	20,765	21,680	22,927	22,944	21,567	-6%
Services & Supplies	90,148	76,899	112,992	114,937	85,960	-25%
Transfers Out SLLMD Admin	14,418	20,903	22,807	22,305	23,214	4%
Internal Services	8,299	9,775	9,587	9,587	9,587	0%
Total Use of Funds	133,630	129,257	168,313	169,773	140,328	-17%
Funded FTE's	0.1750	0.1750	0.1750	0.1750	0.1750	

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Citywide Maintenance, Zone 10 (256-4572)									
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change	
Source of Funds:									
Assessment Fees	138,620	159,270	215,120	159,270	161,660	2%	161,660	0%	0%
Other	0	30,000	0	0	0	0%	0	0%	0%
Total Source of Funds	138,620	189,270	215,120	159,270	161,660	2%	161,660	0%	
Use of Funds:									
Personnel	16,303	16,208	18,025	14,522	17,926	23%	19,219	7%	7%
Services & Supplies	79,521	33,145	270,844	104,238	132,480	27%	135,655	2%	2%
Transfers Out	70,495	66,299	66,299	66,299	64,981	-2%	20,000	-69%	-69%
Internal Services	8,613	9,127	9,516	9,516	9,516	0%	9,516	0%	0%
Total Use of Funds	174,932	124,779	364,684	194,575	224,903	16%	184,390	-18%	
Funded FTE's	0.09	0.09	0.09	0.09	0.09		0.09		

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STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT ADMINISTRATION (FUND 257)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed %
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0
Revenue Source:							
Other	0	6	0	1,163	0	-100%	0
Transfers In	369,105	386,320	421,514	435,263	453,011	4%	534,485
Total Revenue	369,105	386,326	421,514	436,426	453,011	4%	534,485
Expenditures:							
Personnel	78,254	103,435	113,883	112,674	115,208	2%	118,571
Services & Supplies	244,462	233,097	266,564	266,363	280,485	5%	357,746
Transfers Out	21,855	26,565	23,585	23,583	23,512	0%	24,362
Internal Services	24,534	23,229	33,806	33,806	33,806	0%	33,806
Total Expenditures	369,105	386,326	437,838	436,426	453,011	4%	534,485
Ending Balance, June 30	\$0	\$0	(\$16,324)	\$0	\$0		\$0
Funded FTE's:							
	Funded 2020-21	Funded 2021-22	Funded 2022-23				
	0.13	0.13	0.13				

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EAST LONE TREE STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT (FUND 259)									
Statement of Revenues, Expenditures and Change in Fund Balance									
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change	
Beginning Balance, July 1	\$131,271	\$98,064	\$215,026	\$215,026	\$158,742		\$116,057		
Revenue Source:									
Investment Income	5,120	6,558	700	700	500	-29%	500	0%	0%
Other	0	60,000	0	0	0	0%	0	0%	0%
Assessment Fees	116,887	163,653	163,294	163,653	222,786	36%	222,786	0%	0%
Total Revenue	122,007	230,211	163,994	164,353	223,286	36%	223,286	0%	
Expenditures:									
Personnel	18,400	24,312	27,042	27,367	26,944	-2%	28,476	6%	6%
Services & Supplies	84,724	46,283	170,009	150,291	170,213	13%	170,237	0%	0%
Transfers Out Gen Fd, NPDES, Admin	44,252	34,165	34,165	34,165	60,000	76%	60,000	0%	0%
Internal Services	7,838	8,489	8,814	8,814	8,814	0%	8,814	0%	0%
Total Expenditures	155,214	113,249	240,030	220,637	265,971	21%	267,527	1%	
Ending Balance, June 30	\$98,064	\$215,026	\$138,990	\$158,742	\$116,057		\$71,816		
Funded FTE's:									
			Funded 2020-21	Funded 2021-22	Funded 2022-23				
			0.135	0.135	0.135				

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EAST LONE TREE BENEFIT DISTRICT FUND 270 – This fund accounts for the East Lone Tree Public Facility Benefit District formed by the City in December 2016. A benefit district fee is charged to developers to be used to fund the planning, design/engineering and construction of transportation improvements – specifically the segments of Slatten Ranch Road and related infrastructure including storm drain, water, sanitary sewer, dry utilities and East Antioch Trail improvements.

EAST LONE TREE BENEFIT DISTRICT (FUND 270)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed %
Beginning Balance, July 1	\$1,842,976	\$1,865,647	\$1,668,819	\$1,668,819	\$2,922,887		\$4,152,790
Revenue Source:							
Investment Income	49,785	48,253	7,000	7,000	40,000	471%	40,000
Benefit District Fees	0	0	930,000	1,272,165	1,215,000	-4%	1,215,000
Total Revenue	49,785	48,253	937,000	1,279,165	1,255,000	-2%	1,255,000
Expenditures:							
Services & Supplies	3,319	243,007	1,000,500	3,500	3,500	0%	3,500
Internal Services	23,795	2,074	21,597	21,597	21,597	0%	21,597
Total Expenditures	27,114	245,081	1,022,097	25,097	25,097	0%	25,097
Ending Balance, June 30	\$1,865,647	\$1,668,819	\$1,583,722	\$2,922,887	\$4,152,790		\$5,382,693

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CFD 2016-01 POLICE PROTECTION FUND 280 - On January 24, 2017, the City passed Resolution 2017/10 authorizing the formation of City of Antioch Community Facilities District 2016-01 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 et seq. of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2016-01 POLICE PROTECTION (FUND 280)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$0	\$23,729	\$0	\$0	\$10,938		\$0
Revenue Source:							
Investment Income	355	2,249	400	400	400	0%	400
Assessment Revenue	24,644	73,439	115,640	115,640	115,640	0%	115,640
Total Revenue	24,999	75,688	116,040	116,040	116,040	0%	116,040
Expenditures:							
Services & Supplies	1,270	3,403	10,050	5,100	5,100	0%	5,100
Transfers Out – General Fund (PD)	0	96,014	100,000	100,000	121,876	22%	110,938
Internal Services	0	0	2	2	2	0%	2
Total Expenditures	1,270	99,417	110,052	105,102	126,978	21%	116,040
Ending Balance, June 30	\$23,729	\$0	\$5,988	\$10,938	\$0		\$0

STUDY SESSION – APRIL 27, 2021

CFD 2018-01 PUBLIC SERVICES FUND 281 - On February 27, 2018, the City passed Resolution 2018/26 authorizing the formation of City of Antioch Community Facilities District 2018-01 (Public Services) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 et seq. of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of neighborhood park and street lighting maintenance, neighborhood landscape maintenance, storm water maintenance, open space maintenance, and administrative expenses related to the CFD.

CFD 2018-01 PUBLIC SERVICES (FUND 281)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$0	\$865	\$52,719	\$52,719	\$32,030		\$10,966
Revenue Source:							
Investment Income	32	1,265	1,000	1,000	500	-50%	250
Assessment Revenue	0	49,650	156,053	120,105	123,000	2%	126,000
Other	2,500	5,556	0	0	0	0%	0
Total Revenue	2,532	56,471	157,053	121,105	123,500	2%	126,250
Expenditures:							
Services & Supplies	1,667	1,943	120,305	120,305	123,075	2%	115,050
Internal Services	0	2,674	21,489	21,489	21,489	0%	21,489
Total Expenditures	1,667	4,617	141,794	141,794	144,564	2%	136,539
Ending Balance, June 30	\$865	\$52,719	\$67,978	\$32,030	\$10,966		\$677

STUDY SESSION – APRIL 27, 2021

CFD 2018-02 POLICE PROTECTION FUND 282 - On October 23, 2018, the City passed Resolution 2018/137 authorizing the formation of City of Antioch Community Facilities District 2018-02 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 et seq. of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2018-02 POLICE PROTECTION (FUND 282)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	% Change
Beginning Balance, July 1	\$0	\$8,457	\$0	\$0	\$0		
Revenue Source:							
Investment Income	74	791	400	400	400	0%	0%
Assessment Revenue	0	14,786	100,000	103,926	103,926	0%	0%
Other	10,325	8,500	0	0	0	0%	0%
Total Revenue	10,399	24,077	100,400	104,326	104,326	100%	0%
Expenditures:							
Services & Supplies	1,942	5,393	10,050	5,285	6,285	19%	0%
Transfer Out – General Fund (PD)	0	27,141	100,000	99,000	98,000	-1%	0%
Internal Services	0	0	41	41	41	0%	0%
Total Expenditures	1,942	32,534	110,091	104,326	104,326	0%	0%
Ending Balance, June 30	\$8,457	\$0	(\$9,691)	\$0	\$0		

STUDY SESSION – APRIL 27, 2021

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 – Post Retirement Medical Funds are used to pay post retirement medical benefits for retirees under the following separate fund categories: Police (Fund 577), Miscellaneous (Fund 578), and Management (Fund 579).

RETIREE MEDICAL POLICE (FUND 577)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$122,169	\$115,148	\$160,863	\$160,863	\$90,620		\$70,377
Revenue Source:							
Interest Income	1,675	2,910	400	400	400	0%	400
Trust Deposits/Reimbursements	689,614	776,901	850,000	863,912	953,912	10%	1,043,912
Other	1,255	0	0	0	0	0%	0
Total Revenues	692,544	779,811	850,400	864,312	954,312	10%	1,044,312
Expenditures:							
Post Retirement Medical - Police ¹	656,038	677,412	893,600	880,100	920,100	5%	970,100
Internal Services	43,527	56,684	54,455	54,455	54,455	0%	54,455
Total Expenditures	699,565	734,096	948,055	934,555	974,555	4%	1,024,555
Ending Balance, June 30	\$115,148	\$160,863	\$63,208	\$90,620	\$70,377		\$90,134

¹NOTE: This represents the pay as you go cost of retiree reimbursement for medical.

STUDY SESSION – APRIL 27, 2021

RETIREE MEDICAL MISCELLANEOUS (FUND 578)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change	% Change
Beginning Balance, July 1	\$28,945	\$78,866	\$192,084	\$192,084	\$146,934	\$111,456		
Source of Funds:								
Interest Income	713	4,380	300	300	300	300	0%	0%
Trust Deposits/Reimbursements	385,899	457,969	431,000	484,328	515,000	550,000	6%	7%
Other	1,255	0	0	0	0	0	0%	0%
Total Source of Funds	387,867	462,349	431,300	484,628	515,300	550,300	6%	7%
Use of Funds:								
Post Retirement Medical - Misc. ¹	308,633	307,726	540,200	495,200	516,200	540,200	4%	5%
Internal Services	29,313	41,405	34,578	34,578	34,578	34,578	0%	0%
Total Use of Funds	337,946	349,131	574,778	529,778	550,778	574,778	4%	4%
Ending Balance, June 30	\$78,866	\$192,084	\$48,606	\$146,934	\$111,456	\$86,978		

¹NOTE: This represents the pay as you go cost of retiree reimbursement for medical.

STUDY SESSION – APRIL 27, 2021

RETIREE MEDICAL MANAGEMENT (FUND 579)									
Statement of Revenues, Expenditures and Change in Fund Balance									
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change	
Beginning Balance, July 1	\$39,695	\$125,007	\$312,236	\$312,236	\$352,559		\$365,766		
Source of Funds:									
Interest Income	1,054	6,860	500	500	500	0%	500	0%	0%
Trust Deposits/Reimbursements	685,600	799,988	677,000	927,116	945,000	2%	965,000	2%	2%
Other	1,255	0	0	0	0	0%	0	0%	0%
Total Source of Funds	687,909	806,848	677,500	927,616	945,500	2%	965,500	2%	2%
Use of Funds:									
Post Retirement Medical – Mgmt ¹	551,893	556,391	875,500	835,500	880,500	5%	920,500	5%	5%
Internal Services	50,704	63,228	51,793	51,793	51,793	0%	51,793	0%	0%
Total Use of Funds	602,597	619,619	927,293	887,293	932,293	5%	972,293	4%	4%
Ending Balance, June 30	\$125,007	\$312,236	\$62,443	\$352,559	\$365,766		\$358,973		

¹NOTE: This represents the pay as you go cost of retiree reimbursement for medical.

CAPITAL PROJECT FUNDS

STUDY SESSION – APRIL 27, 2021

CAPITAL IMPROVEMENT FUND 311 – This fund records all revenues, expenditures, assets and liabilities associated with City capital projects. It accounts for resources used to construct or acquire capital assets and make capital improvements. It was established in 1987 to set aside money from the General Fund for any capital improvement project not provided for in one of the other funds. The City can transfer General Fund dollars to this fund as needed. The Energy Efficiency & Conservation division was established in FY11 to account for PG&E rebate funds received from the Honeywell Retro Fit project used for energy efficiency and conservation programs. The Northeast Annexation division accounts for property tax monies required to be set aside per the Northeast Annexation agreement for infrastructure needs.

CAPITAL IMPROVEMENT FUND (FUND 311)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Beginning Balance, July 1	(\$91,276)	\$2,919,087	(\$258,819)	(\$258,819)	(\$646,552)	
Revenue Source:						
Investment Income	107,825	56,914	15,000	15,000	15,000	0%
Property Taxes	400,000	400,000	300,000	300,000	300,000	0%
Revenue from Other Agencies	2,886,517	300,000	2,550,000	2,450,000	650,000	-73%
Current Service Charges	63,366	41,261	20,000	20,000	20,000	0%
Other	15,704	20,390	12,019	11,000	16,000	45%
Transfers In	2,838,874	1,077,518	2,485,517	2,485,517	450,000	-82%
Total Revenue	6,312,286	1,896,083	5,382,536	5,281,517	1,451,000	-73%
Expenditures:						
Services & Supplies	25,664	20,264	17,000	17,000	22,000	29%
Capital Projects	3,274,679	4,352,440	4,950,846	4,951,035	800,000	-84%
Transfers Out	0	700,000	700,000	700,000	600,000	-14%
Internal Services	1,580	1,285	1,215	1,215	1,215	0%
Total Expenditures	3,301,923	5,073,989	5,669,061	5,669,250	1,423,215	-75%
Ending Balance, June 30	\$2,919,087	(\$258,819)	(\$545,344)	(\$646,552)	(\$618,767)	

CAPITAL IMPROVEMENT FUND 311 (Continued) -

Capital Improvement (311-2520)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Revenue Source:						
Investment Income	107,825	56,914	15,000	15,000	15,000	0%
Revenue from Other Agencies	2,886,517	0	350,000	350,000	350,000	0%
Current Service Charges	63,366	41,261	20,000	20,000	20,000	0%
Other	120	4,452	0	0	0	0%
Transfers In	838,874	839,834	2,485,517	2,485,517	450,000	-82%
Total Revenue	3,896,702	942,461	2,870,517	2,870,517	835,000	-71%
Expenditures:						
Services & Supplies	11,333	5,345	6,000	6,000	6,000	0%
Capital Projects	2,257,076	892,905	3,055,499	3,055,688	800,000	-74% ²
Internal Services	327	266	282	282	282	0%
Total Expenditures	2,268,736	898,516	3,061,781	3,061,970	806,282	-74%
					456,282	-43%

¹VARIANCE: Prop 1E grant reimbursement for West Antioch Creek Flood project in FY21 & FY22.²VARIANCE: See project detail below.

Capital Projects	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
Sidewalk Repair	\$596,441	\$450,000	\$450,000
West Antioch Creek Flood Conveyance Mitigation	350,000	350,000	0
Prewett Pool Deck Coating	479	0	0
Prewett Park Fencing	140,000	0	0
Leo Fontana Fountain	520,000	0	0
City Hall Office Modifications	1,114,075	0	0
Restoration of Public Fountains	90,000	0	0
Restoration of Public Art	25,000	0	0
West Antioch Creek	219,693	0	0
Total Capital Projects	\$3,055,688	\$800,000	\$450,000

CAPITAL IMPROVEMENT FUND 311 (Continued) -

Energy Efficiency & Conservation (311-2535)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Revenue Source:						
Other	15,584	15,938	12,019	11,000	16,000	45%
Total Revenue	15,584	15,938	12,019	11,000	16,000	45%
Expenditures:						
Services & Supplies	14,331	14,919	11,000	11,000	16,000	45%
Internal Services	1,253	1,019	933	933	933	0%
Total Expenditures	15,584	15,938	11,933	11,933	16,933	42%
						89%

Northeast Annexation (311-2545)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Revenue Source:						
Property Taxes	400,000	400,000	300,000	300,000	300,000	0%
Revenue from Other Agencies	0	300,000	2,200,000	2,100,000	300,000	-86% ¹
Transfers In – Water/Sewer	2,000,000	237,684	0	0	0	0%
Total Revenue	2,400,000	937,684	2,500,000	2,400,000	600,000	75%
Expenditures:						
Northeast Annexation Infrastructure	1,017,603	3,459,535	1,895,347	1,895,347	0	-100%
Transfers Out – Water/Sewer	0	700,000	700,000	700,000	600,000	-14% ²
Total Expenditures	1,017,603	4,159,535	2,595,347	2,595,347	600,000	-77%
						-100%

¹VARIANCE: Monies received from Contra Costa County from the Northeast Annexation Agreement were held on deposit being used for project expenditures in FY21.²VARIANCE: Water and Sewer Funds being utilized to fund project costs to be re-paid starting in FY20 and ending in FY22.

STUDY SESSION – APRIL 27, 2021

PREWETT PARK CIP FUND 312 – This fund tracks the capital improvement expenses for the Prewett Family Water Park that was reimbursed through the Antioch Area Public Facilities Financing Agency (Mello Roos). Mello Roos has ended and the expenses are to utilize remaining interest earnings that are in the fund.

PREWETT CIP (FUND 312)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$15,629	(\$722)	\$1,696	\$1,696	\$2,096		\$0
Revenue Source:							
Investment Income	2,126	1,728	0	500	0	-100%	0
Revenue from Other Agencies	11,411	869	0	0	0	0%	0
Total Revenue	13,537	2,597	0	500	0	-100%	0
Use of Funds:							
Services & Supplies	151	61	0	100	2,096	1996%	0
Prewett Projects	8,968	118	0	0	0	0%	0
Transfers Out	20,769	0	0	0	0	0%	0
Total Use of Funds	29,888	179	0	100	2,096	1996%	0
Ending Balance, June 30	(\$722)	\$1,696	\$1,696	\$2,096	\$0		\$0

STUDY SESSION – APRIL 27, 2021

RESIDENTIAL DEVELOPMENT ALLOCATION FUND 319 – The Residential Development Allocation Program (RDA) was adopted May 14, 2002 by the City Council. It requires that allocations be obtained prior to receiving residential development entitlements and ultimately, the issuance of building permits for residential projects. A Development Allocation is the right to proceed, subject to all applicable requirements, to obtain entitlements. Monies collected funded projects as approved by the City Council. This ordinance has expired and the budget represents use of remaining funds only.

RESIDENTIAL DEVELOPMENT ALLOCATION (FUND 319)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$380,690	\$375,946	\$37,527	\$37,527	\$9,871		\$9,880
Revenue Source:							
Investment Income	10,198	-89	100	100	100	0%	100
Total Revenue	10,198	-89	100	100	100	0%	100
Expenditures:							
Services & Supplies	14,942	338,330	27,715	27,715	50	-100%	50
Internal Services	0	0	41	41	41	0%	41
Total Expenditures	14,942	338,330	27,756	27,756	91	-100%	91
Ending Balance, June 30	\$375,946	\$37,527	\$9,871	\$9,871	\$9,880		\$9,889

STUDY SESSION – APRIL 27, 2021

DEVELOPMENT IMPACT FEE FUND 321 – Development Impact Fees (DIFs) were established pursuant to Ordinance 2079-C-S in March 2014. Every person who develops or redevelops land in the City shall pay a DIF with the issuance of a building permit to defray the cost of certain public facilities required to serve new development within the City. The following DIFs have been created: Administrative Facilities Fee, Parks and Recreation Facilities Fee, Police Facilities Fee and Public Works Facilities Fee.

DEVELOPMENT IMPACT FEE (FUND 321)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$577,225	\$1,505,556	\$2,404,625	\$2,404,625	\$3,911,338		\$5,060,267
Revenue Source:							
Investment Income	28,183	70396	40,000	30,000	50,000	67%	65,000
Development Impact Fees	902,083	1,063,735	1,669,998	1,736,355	1,370,000	-21%	1,370,000
Transfer In – Park in Lieu	0	0	0	0	250,000	100% ²	250,000
Total Revenue	930,266	1,134,131	1,709,998	1,766,355	1,670,000	-5%	1,685,000
Expenditures:							
Services & Supplies	1,866	234,960	256,571	259,571	521,000	101% ¹	80,500
Internal Services	69	102	71	71	71	0%	71
Total Expenditures	1,935	235,062	256,642	259,642	521,071	101%	80,571
Ending Balance, June 30	\$1,505,556	\$2,404,625	\$3,857,981	\$3,911,338	\$5,060,267		\$6,664,696

¹VARIANCE: FY22 includes purchase of patrol vehicles, PD parking lot expansion and PD Investigations office expansion.

²VARIANCE: Transfer from Park in Lieu for Aviano project fee credits.

STUDY SESSION – APRIL 27, 2021

HILLCREST ASSESSMENT DISTRICT #26 CONSTRUCTION FUND 361 – This fund accounts for the expenditures related to the Hillcrest Assessment District No. 26 Construction Fund.

HILLCREST ASSESSMENT DISTRICT 26 (FUND 361)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$367,500	\$376,657	\$386,922	\$386,922	\$387,703		\$397,984	
Revenue Source:								
Investment Income	9,989	10,956	1,500	1,500	11,000	633%	11,000	0%
Total Revenue	9,989	10,956	1,500	1,500	11,000	633%	11,000	0%
Expenditures:								
Services & Supplies	666	654	400	700	700	0%	700	0%
Capital Projects	122	0	0	0	0	0%	0	0%
Internal Services	44	37	19	19	19	0%	19	0%
Total Expenditures	832	691	419	719	719	0%	719	0%
Ending Balance, June 30	\$376,657	\$386,922	\$388,003	\$387,703	\$397,984		\$408,265	

STUDY SESSION – APRIL 27, 2021

LONE DIAMOND ASSESSMENT DISTRICT #27/31 CONSTRUCTION FUND 376 – This fund accounts for the expenditures related to the Lone Diamond Assessment District.

LONE DIAMOND AD 27/31 (FUND 376)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$104,755	\$102,395	\$100,684	\$100,684	\$21,381		\$16,887
Revenue Source:							
Investment Income	2,782	2,868	400	400	400	0%	400
Charges for Services	1	0	0	7	0	-100%	0
Total Revenue	2,783	2,868	400	407	400	-2%	400
Expenditures:							
Services & Supplies	4,660	3,822	13,108	4,099	4,283	4%	4,488
Transfers Out to CIP Fund	0	0	75,000	75,000	0	-100% ¹	0
Internal Services	483	757	611	611	611	0%	611
Total Expenditures	5,143	4,579	88,719	79,710	4,894	-94%	5,099
Ending Balance, June 30	\$102,395	\$100,684	\$12,365	\$21,381	\$16,887		\$12,188

¹VARIANCE: Transfer out to Capital Improvement Fund to partially fund Prewett Park Fencing in FY21.

STUDY SESSION – APRIL 27, 2021

HILLCREST/HIGHWAY 4 BRIDGE BENEFIT DISTRICT FUND 391 – The Hillcrest/Highway 4 Bridge Benefit District was formed to collect fees to build the bridge going over State Route Highway 4. This district was formed for anyone that lives or plans construction in this area that will benefit from the construction of the bridge.

HILLCREST/HIGHWAY 4 BRIDGE DISTRICT (391)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$139,336	\$143,035	\$146,932	\$146,932	\$98,624	\$100,310	
Revenue Source:							
Investment Income	3,790	4,160	2,000	2,000	2,000	2,000	0%
Bridge Fees	177	0	0	6	0	0	0%
Total Revenues	3,967	4,160	2,000	2,006	2,000	2,000	0%
Expenditures:							
Services & Supplies	252	249	300	50,300	300	300	-99% ¹
Internal Services	16	14	14	14	14	14	0%
Total Expenditures	268	263	314	50,314	314	314	-99%
Ending Balance, June 30	\$143,035	\$146,932	\$148,618	\$98,624	\$100,310	\$101,996	

¹VARIANCE: FY21 includes \$50,000 contribution towards BART bike lane improvements.

DEBT SERVICE FUNDS

STUDY SESSION – APRIL 27, 2021

HONEYWELL DEBT SERVICE FUND 416 – In 2009, the City entered into a lease agreement with Bank of America for funding of interior building lighting retrofit, and street and park lighting retrofit. The project was completed by Honeywell. Funds to pay for the lease are from energy savings generated from the specific projects. The final lease payment was due in July of 2020.

HONEYWELL DEBT SERVICE (FUND 416)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0
Revenue Source:							
Transfers In – Various Funds	544,829	550,922	46,315	46,148	0	-100%	0
Total Revenues	544,829	550,922	46,315	46,148	0	-100%¹	0
Expenditures:							
Debt Service	544,650	550,525	45,918	45,918	0	-100%	0
Internal Services	179	397	397	230	0	-100%	0
Total Expenditures	544,829	550,922	46,315	46,148	0	-100%¹	0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0

¹VARIANCE: Final year of debt service in FY21.

ENTERPRISE FUNDS

STUDY SESSION – APRIL 27, 2021

WATER FUND 611 – The Water Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing water service through more than 31,000 service connections throughout Antioch to more than 100,000 consumers. The cost of treating the water, transporting it and maintaining the distribution infrastructure, including 326 miles of mainlines is also accounted for in this fund.

WATER FUND (FUND 611)						
Statement of Revenues, Expenditures and Change in Net Position						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Beginning Balance, July 1	\$29,080,998	\$38,860,180	\$48,203,705	\$48,203,705	(\$40,786,435)	
Revenue Source:						
Investment Income	1,358,015	1,846,743	500,000	1,000,000	1,500,000	50%
Charges for Services	39,178,242	43,344,757	40,374,000	43,231,549	43,555,529	1%
Revenue from Other Agencies	0	357,981	20,000,000	20,056,984	16,689,211	-17%
Other	61,949	100,242	20,000	60,710	60,000	-1%
Transfers In	0	350,000	350,000	350,000	15,300,000	100%
Total Revenues:	40,598,206	45,999,723	61,244,000	64,699,243	77,104,740	19%
Expenditures:						
Personnel	6,469,389	6,533,666	8,559,450	8,606,432	9,069,185	5%
Services & Supplies	19,428,364	22,467,956	23,985,101	23,775,122	25,045,370	5%
Capital Projects	2,243,578	5,865,020	119,486,625	119,486,625	4,640,000	-96%
Transfers Out	1,461,533	542,369	438,325	438,385	15,441,816	3422%
Internal Services	1,216,160	1,247,187	1,382,819	1,382,819	1,382,819	0%
Total Expenditures	30,819,024	36,656,198	153,852,320	153,689,383	55,579,190	-64%
Ending Balance¹	\$38,860,180	\$48,203,705	(\$44,404,615)	(\$40,786,435)	(\$19,260,885)	
Net Pension Liability*	\$12,357,665	\$12,953,025	\$12,953,025	\$12,953,025	\$12,953,025	
Net OPEB Liability*	2,380,848	715,240	715,240	715,240	715,240	
*Amounts for these liabilities are not known until after each fiscal year and therefore FY's 221-23 reflect same amount.						
¹ NOTE: Negative ending balances due to Net Pension Liability, OPEB Liability and SRF loan for Desalination Plant.						

WATER FUND 611 (Continued) -

	Funded 2020-21	Funded 2021-22	Funded 2022-23
Funded FTE's:			
Water Supervision	6.81	6.81	6.81
Water Production	13.00	13.00	13.00
Water Distribution	30.90	31.067 ¹	31.067 ¹
Water Public Buildings & Facilities	0.625	0.625	0.625
Total Funded FTE's	51.34	51.502	51.502

¹NOTE: This includes 16.7% of General Laborer position directed by Council to include in preliminary budget.

WATER FUND 611 (Continued) -

Water Supervision (611-2310)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Sources of Funds:							
Charges for Services	38,813,476	43,058,270	40,034,000	42,880,529	43,205,529	43,410,529	1%
Revenue from Other Agencies	0	0	0	29,191	0	0	-100% ¹
Investment Income	1,358,015	1,846,743	500,000	1,000,000	1,500,000	1,500,000	50%
Other	61,949	97,778	20,000	60,000	60,000	60,000	0%
Transfers In	0	350,000	350,000	350,000	15,300,000	0	4271%
Total Source of Funds	40,233,440	45,352,791	40,904,000	44,319,720	60,065,529	44,970,529	36%
Use of Funds:							
Personnel	1,074,845	942,551	1,580,949	1,571,336	1,647,134	1,720,027	5%
Services & Supplies	724,178	981,132	902,475	935,496	944,890	997,230	1%
Transfers Out	1,451,533	542,369	438,325	438,321	15,441,816	420,577	3422% ²
Internal Services	178,295	173,770	202,634	202,634	202,634	202,634	0%
Total Use of Funds	3,428,851	2,639,822	3,124,383	3,147,787	18,236,474	3,340,468	479%
Funded FTE's	6.58	6.98	6.98	6.81	6.81	6.81	

¹VARIANCE: CARES Act funds in FY21.²VARIANCE: FY22 final year of repayment from Northeast Annexation project and FY22 includes transfer in from Antioch Public Financing Authority Installment Sale Agreement Fund for interim financing of Brackish Water Desalination Plant project to be repaid by June 30, 2022

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WATER FUND 611 (Continued) -

Water Production (611-2320)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Charges for Services	2,714	0	0	0	0	0%
Total Source of Funds	2,714	0	0	0	0	0%
Use of Funds:						
Personnel	1,821,378	1,900,253	2,394,615	2,350,250	2,598,586	11%
Services & Supplies	12,954,643	15,282,240	16,093,804	15,850,804	16,491,121	4%
Internal Services	328,716	334,798	379,865	379,865	379,865	0%
Total Use of Funds	15,104,737	17,517,291	18,868,284	18,580,919	19,469,572	5%
Funded FTE's	11.00	12.00	12.00	13.00	13.00	
					13.00	
					20,860,030	7%

Water Distribution (611-2330)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Charges for Services	362,052	286,487	340,000	351,020	350,000	0%
Other	0	2,464	0	710	0	-100%
Total Source of Funds	362,052	288,951	340,000	351,730	350,000	0%
Use of Funds:						
Personnel	3,409,369	3,539,603	4,432,005	4,532,945	4,667,383	3%
Services & Supplies	5,749,543	6,204,584	6,988,822	6,988,822	7,609,359	9%
Transfers Out	10,000	0	0	0	0	0%
Internal Services	669,655	694,772	771,528	771,528	771,528	0%
Total Use of Funds	9,838,567	10,438,959	12,192,355	12,293,295	13,048,270	6%
Funded FTE's	30.35	29.85	29.85	30.90	31.067 ¹	
					13,481,732	3%

¹NOTE: This includes 16.7% of General Laborer position directed by Council to include in preliminary budget.

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WATER FUND 611 (Continued) –

Water Public Buildings and Facilities – CIP (611-2550)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Source of Funds:							
Revenue from Other Agencies	0	357,981	20,000,000	20,027,793	16,689,211	-17% ¹	0
Other	0	0	0	27,793	0	-100%	0
Total Source of Funds	0	357,981	20,000,000	20,055,586	16,689,211	-17%	0
Use of Funds:							
Personnel	163,797	151,259	151,881	151,901	156,082	3%	163,835
WTP Renovation	29,317	0	891,366	891,366	400,000	-55%	450,000
Water Studies & Planning	27,467	245,309	285,000	285,000	215,000	-25%	255,000
Water Main Replacement	0	1,075,074	3,424,926	3,424,926	2,000,000	-42%	2,000,000
Storage Reservoir Rehabilitation	0	0	500,000	500,000	1,000,000	100%	600,000
WTP Drainage Capture	0	0	100,000	100,000	0	-100%	0
Reservoir Vegetation Removal	0	87,904	112,096	112,096	0	-100%	0
Plant A Raw Water Valve	0	0	200,000	200,000	0	-100%	0
Plant B Basin Repair/Replace.	0	0	409,000	409,000	400,000	-2%	0
Re-coat Surface of Clearwalls	0	33,838	366,162	366,162	0	-100%	0
Pittsburg/Antioch Intertie	0	0	775,000	775,000	0	-100%	0
WTP Improvements	96,884	60,454	794,938	794,938	625,000	-21%	610,000
James Donlong Pump Station Upgrades	0	722	1,199,278	1,199,278	0	-100%	0
Hillcrest Pump Station Rehab	38,621	175,621	1,524,379	1,524,379	0	-100%	0
River Pumping Station Rehab	0	0	1,100,000	1,100,000	0	-100%	0
WTP Electrical Upgrade	0	0	1,343,335	1,343,335	0	-100%	0
Desalination Plant-High Purification	1,555,192	3,852,236	103,593,934	103,593,934	0	-100%	0
Median Island Improvements	0	0	100,000	100,000	0	-100%	0
Sunset/Bear Ridge Booster Pump	0	0	150,000	150,000	0	-100%	0
Catholic Assessment Project	8,913	132,434	74,639	74,639	0	-100%	0
WTP Disinfection Improvements	487,184	201,428	517,572	517,572	0	-100%	0
WTP Applied Channel Rehabilitation	0	0	1,000,000	1,000,000	0	-100%	0
Plant A Filter Valves Replacement	0	0	1,025,000	1,025,000	0	-100%	0
Internal Services	39,494	43,847	28,792	28,792	28,792	0%	28,792
Total Use of Funds	2,446,869	6,060,126	119,667,298	119,667,318	4,824,874	-96%	4,107,627
Funded FTE's	0.75	1.00	1.00	0.625	0.625		0.625

¹VARIANCE: Grant and settlement for Desalination Plant project expected to be received/fully drawn by end of FY22.

STUDY SESSION – APRIL 27, 2021

WATER SYSTEM IMPROVEMENT FUND 612 – This fund accounts for the fees collected from developers to fund offsite or oversize facilities in three areas: water storage, plant expansion and other facilities including oversized mains.

WATER SYSTEM IMPROVEMENT FUND (Fund 612)							
Statement of Revenues, Expenditures and Change in Net Position							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed %
Beginning Balance, July 1	\$3,632,779	\$3,558,085	\$5,530,201	\$5,530,201	\$7,406,573		\$9,520,838
Revenue Source:							
Current Service Charges	1,379,174	1,834,027	1,400,000	2,824,228	2,050,000	-27% ¹	2,100,000
Investment Income & Other	91,599	152,260	50,000	50,000	75,000	50%	100,000
Total Revenues	1,470,773	1,986,287	1,450,000	2,874,228	2,125,000	-26%	2,200,000
Expenditures:							
Services & Supplies	5,735	8,327	8,000	9,500	10,000	5%	10,500
Water Main Replacement	1,537,794	0	0	0	0	0%	0
WTP Disinfection Improve.	1,438	5,274	987,621	987,621	0	-100%	0
Internal Services	500	570	735	735	735	0%	735
Total Expenditures	1,545,467	14,171	996,356	997,856	10,735	-99%	11,235
Ending Balance, June 30	\$3,558,085	\$5,530,201	\$5,983,845	\$7,406,573	\$9,520,838		\$11,709,603

¹VARIANCE: Project to collect less in water connection fees.

STUDY SESSION – APRIL 27, 2021

SEWER FUND 621 – The Sewer Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing wastewater collection, storm drain and channel maintenance services for the City.

SEWER FUND (FUND 621)							
Statement of Revenues, Expenditures and Change in Net Position							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	% Change
Beginning Balance, July 1	\$7,855,053	\$7,811,304	\$7,997,227	\$7,997,227	\$6,686,044		
Revenue Source:							
Investment Income	348,249	374,500	60,000	60,000	200,000	233%	-50%
Revenue from Other Agencies	0	0	0	48,788	0	-100%	0%
Charges for Services	6,333,928	6,585,290	6,409,475	6,500,000	6,700,000	3%	3%
Other	262,857	35	1,000	1,193	1,000	-16%	0%
Transfers In	0	350,000	1,050,000	1,050,000	300,000	-71%	-100%
Total Revenues:	6,945,034	7,309,825	7,520,475	7,659,981	7,201,000	-6%	-3%
Expenditures:							
Personnel	3,189,066	3,317,091	3,995,482	3,404,012	4,112,792	21%	5%
Services & Supplies	1,800,812	2,378,965	2,721,355	2,786,286	3,609,993	30%	-1%
Capital Projects	17,804	575,604	1,666,796	1,666,796	450,000	-73%	0%
Transfers Out	1,423,825	291,901	437,250	437,250	426,816	-2%	-1%
Internal Services	557,276	560,341	676,820	676,820	676,820	0%	0%
Total Expenditures	6,988,783	7,123,902	9,497,703	8,971,164	9,276,421	3%	2%
Ending Balance	\$7,811,304	\$7,997,227	\$6,019,999	\$6,686,044	\$4,610,623		
Net Pension Liability	\$5,021,938	\$5,416,781	\$5,416,781	\$5,416,781	\$5,416,781		
Net OPEB Liability	823,959	253,813	253,813	253,813	253,813		

*Amounts for these liabilities are not known until after each fiscal year and therefore FY's 221-23 reflect same amount.

	Funded 2020-21	Funded 2021-22	Funded 2022-23
Funded FTE's:			
Wastewater Supervision	26.18	26.347 ¹	26.347 ¹
Wastewater CIP	0.625	0.625	0.625
Total Funded FTE's:	26.81	26.972	26.972

¹NOTE: This includes 16.7% of General Laborer position directed by Council to include in preliminary budget.

STUDY SESSION – APRIL 27, 2021

SEWER FUND 621 (Continued) -

Sewer-Wastewater Supervision (621-2210)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Source of Funds:							
Investment Income	348,249	374,500	60,000	60,000	200,000	233%	100,000
Revenue from Other Agencies	0	0	0	48,788	0	-100% ¹	0
Charges for Services	6,333,928	6,585,290	6,409,475	6,500,000	6,700,000	3%	6,900,000
Other	262,857	35	1,000	1,193	1,000	-16%	1,000
Transfers In	0	350,000	350,000	350,000	300,000	-14% ²	0
Total Source of Funds	6,945,034	7,309,825	6,820,475	6,959,981	7,201,000	3%	7,001,000
Use of Funds:							
Personnel	3,032,554	3,184,789	3,843,038	3,251,568	3,956,706	22% ³	4,134,654
Services & Supplies	1,800,812	2,378,965	2,721,355	2,786,286	3,609,993	30% ⁴	3,578,757
Transfers Out	1,423,825	291,901	437,250	437,250	426,816	-2%	420,577
Internal Services	535,964	541,281	657,036	657,036	657,036	0%	657,036
Total Use of Funds	6,793,155	6,396,936	7,658,679	7,132,140	8,650,551	21%	8,791,024
Funded FTE's	24.60	25.30	25.30	26.18	26.347		26.347

¹VARIANCE: CARES Act funding in FY21.

²VARIANCE: FY22 final year of repayment from Northeast Annexation project.

³VARIANCE: Vacancy savings in FY21 and addition of 16.7% of new General Laborer position directed by Council to include in preliminary budget.

⁴VARIANCE: Vehicle purchases and replacements in FY22.

SEWER FUND 621 (Continued) -

Sewer-Wastewater Capital Projects (621-2570)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Transfer In	0	0	700,000	700,000	0	-100%	0
Total Source of Funds	0	0	700,000	700,000	0	-100%	0
Use of Funds:							
Personnel	156,512	132,302	152,444	152,444	156,086	2%	164,706
Trenchless Rehabilitation	17,754	575,604	1,224,396	1,224,396	300,000	-75%	300,000
Corrosion Rehab	50	0	442,400	442,400	150,000	-66%	150,000
Internal Services	21,312	19,060	19,784	19,784	19,784	0%	19,784
Total Use of Funds	195,628	726,966	1,839,024	1,839,024	625,870	-66%	634,490
1%							
Funded FTE's	0.75	0.75	0.50	0.625	0.625		0.625

STUDY SESSION – APRIL 27, 2021

SEWER SYSTEM IMPROVEMENT FUND 622 – This fund accounts for fees collected from developers to fund offsite or to oversize facilities and replace inadequate sewers.

SEWER SYSTEM IMPROVEMENT FUND (FUND 622)							
Statement of Revenues, Expenditures and Change in Net Position							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed %
Beginning Balance, July 1	\$1,103,909	\$1,727,458	\$2,534,793	\$2,534,793	\$2,737,506		\$3,608,735
Revenue Source:							
Current Service Charges	595,153	745,566	1,000,000	1,186,484	1,000,000	-16% ¹	1,000,000
Investment Income	37,659	69,954	25,000	25,000	30,000	20%	40,000
Total Revenues	632,812	815,520	1,025,000	1,211,484	1,030,000	-15%	1,040,000
Expenditures:							
Services & Supplies	6,212	7,547	8,551	8,551	8,551	0%	8,551
Sewer Main Replacement	0	0	300,000	300,000	150,000	-50%	150,000
Transfer Out	0	0	700,000	700,000	0	-100%	0
Internal Services	3,051	638	220	220	220	0%	220
Total Expenditures	9,263	8,185	1,008,771	1,008,771	158,771	-84%	158,771
Ending Balance, June 30	\$1,727,458	\$2,534,793	\$2,551,022	\$2,737,506	\$3,608,735		\$4,489,964

¹VARIANCE: Project less Sewer Connection Fees in FY22.

STUDY SESSION – APRIL 27, 2021

MARINA FUND 631 - The Marina Fund accounts for the revenues and expenditures related to operating and maintaining a municipal Marina for the City of Antioch.

MARINA FUND SUMMARY (FUND 631)						
Statement of Revenues, Expenditures and Change in Net Position						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Beginning Balance, July 1	\$906,154	\$544,128	\$262,417	\$262,417	(\$112,876)	
Revenue Source:						
Investment Income	36,415	19,987	1,000	1,000	1,100	10%
Charges for Services	630,332	641,625	614,100	592,673	614,000	4%
Revenue from Other Agencies	0	364,562	0	573	0	-100%
Other	-68	8,929	5,000	450	1,000	122%
Transfer In – General Fund	0	10,000	0	0	0	0%
Total Revenues	666,679	1,045,103	620,100	594,696	616,100	4%
Expenses:						
Personnel	274,309	263,385	329,813	324,165	320,513	-1%
Services & Supplies	270,644	292,602	300,680	303,566	384,240	27%
Debt Service	201,970	201,751	181,389	181,389	181,389	0%
Capital Projects	158,742	398,389	0	0	0	0%
Transfers Out	1,793	1,813	152	152	0	-100%
Internal Services	121,247	168,874	160,717	160,717	160,717	0%
Total Expenses	1,028,705	1,326,814	972,751	969,989	1,046,859	8%
Ending Balance, June 30 ¹	\$544,128	\$262,417	(\$90,234)	(\$112,876)	(\$543,635)	
Net Pension Liability	\$545,963	\$599,403	\$599,403	\$599,403	\$599,403	

	Funded 2020-21	Funded 2021-22	Funded 2022-23
Funded FTE's:	2.14	2.14	2.14

¹VARIANCE: Ending balance negative due to Net Pension Liability.

MARINA FUND 631 (Continued)

MARINA ADMINISTRATION (631-2410)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Sources of Funds:						
Investment Income	36,415	19,987	1,000	1,000	1,100	10%
Revenue from Other Agencies	0	0	0	573	0	-100%
Charges for Service	630,332	641,625	614,100	592,100	614,000	4%
Other	-68	8,929	5,000	450	1,000	122%
Transfer in from General Fund	0	0	0	0	400,000	100%
Total Source of Funds	666,679	670,541	620,100	594,123	616,100	4%
Use of Funds:						
Personnel	274,309	263,385	329,813	324,165	320,513	-1%
Services & Supplies	270,644	292,602	300,680	303,566	384,240	27%
Debt Service	201,970	201,751	181,389	181,389	181,389	0%
Transfers Out	1,793	1,813	152	152	0	-100%
Internal Services	121,247	168,874	160,717	160,717	160,717	0%
Total Use of Funds	869,963	928,425	972,751	969,989	1,046,859	8%
Funded FTE's	1.445	2.75	2.73	2.14	2.14	
					1,071,703	2%

MARINA FUND 631 (Continued)

MARINA CAPITAL PROJECTS (631-2510)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Sources of Funds:								
Revenue from other Agencies	0	364,562	0	0	0	0%	0	0%
Transfer In	0	10,000	0	0	0		0	
Total Source of Funds	0	364,562	0	0	0	0%	0	0%
Use of Funds:								
Marina Projects	0	76,733	0	0	0	0%	0	
Marina Launch Ramp Restroom	158,742	321,656	0	0	0	0%	0	0%
Total Use of Funds	158,742	398,389	0	0	0	0%	0	0%

INTERNAL SERVICE FUNDS

STUDY SESSION – APRIL 27, 2021

VEHICLE EQUIPMENT MAINTENANCE FUND 570 – Vehicle repair and maintenance is included in the Vehicle Equipment Maintenance Fund. The fund accounts for the maintenance and repair of vehicles and equipment used by all City departments. The source of revenue for this is rental fees charged to the various departments.

EQUIPMENT MAINTENANCE (Fund 570)									
Statement of Revenues, Expenditures and Change in Net Position									
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change	
Beginning Balance, July 1	\$340,821	\$533,884	\$426,624	\$426,624	\$246,400		\$99,783		
Revenue Source:									
Investment Income	8,404	6,335	500	500	500	0%	500	0%	
Revenue from Other Agencies	0	0	0	1,505	0	-100%	0	0%	
Current Service Charges	1,660,178	1,442,149	1,785,000	1,715,000	1,842,241	7%	1,990,000	8%	
Other	31,341	21,592	10,500	21,000	25,000	19%	25,000	0%	
Total Revenues	1,699,923	1,470,076	1,796,000	1,738,005	1,867,741	7%	2,015,500	8%	
Expenditures:									
Personnel	533,694	563,245	746,610	626,898	880,080	40%	955,083	9%	
Services & Supplies	973,166	1,014,091	1,072,329	1,291,331	1,134,278	-12%	1,145,871	1%	
Total Expenditures	1,506,860	1,577,336	1,818,939	1,918,229	2,014,358	5%	2,100,954	4%	
Ending Balance, June 30	\$533,884	\$426,624	\$403,685	\$246,400	\$99,783		\$14,329		
Funded FTE's:				Funded 2020-21	Funded 2021-22		Funded 2022-23		
				4.735	5.735		5.735		

¹VARIANCE: Vacancy savings in FY20 and staffing includes new Fleet Service Technician as directed by Council to include in preliminary budget.

STUDY SESSION – APRIL 27, 2021

VEHICLE EQUIPMENT REPLACEMENT FUND 569 – Vehicle replacement is included in the Vehicle Equipment Replacement Fund. The fund accounts for the replacement of vehicles and equipment used by all City departments. The source of revenue for this is replacement fees charged to the various departments and the balance in the account is for vehicle replacement.

VEHICLE REPLACEMENT (FUND 569)							
Statement of Revenues, Expenditures and Change in Net Position							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$4,050,371	\$4,532,278	\$5,888,327	\$5,888,327	\$6,417,137	\$7,925,250	
Revenue Source:							
Investment Income	113,842	145,328	25,000	25,000	50,000	65,000	100%
Current Service Charges	651,466	2,096,006	1,383,546	1,471,587	2,639,951	1,924,071	79%
Other	37,868	20,643	20,000	41,125	25,000	25,000	-39%
Total Revenues	803,177	2,261,977	1,428,546	1,537,712	2,714,951	2,014,071	-26%
Expenditures:							
Equipment	320,836	905,278	1,006,500	1,008,500	1,206,436	243,460	-80% ¹
Internal Services	434	650	402	402	402	402	0%
Total Expenditures	321,270	905,928	1,006,902	1,008,902	1,206,838	243,862	-80%
Ending Balance, June 30	\$4,532,278	\$5,888,327	\$6,309,971	\$6,417,137	\$7,925,250	\$9,695,459	

¹VARIANCE: Project less vehicle/equipment replacements in FY23.

STUDY SESSION – APRIL 27, 2021

INFORMATION SYSTEMS FUND 573 – The Information Systems Department serves as an internal service provider to all City Departments. The department encompasses the City's computer technology and telecommunications systems. The balance in the account is maintained for office equipment replacement.

INFORMATION SYSTEMS (Fund 573)							
Statement of Revenues, Expenditures and Change in Net Position							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	% Change
Beginning Balance, July 1	\$2,413,100	\$2,410,285	\$1,723,271	\$1,723,271	\$1,292,695		
Revenue Source:							
Investment Income	61,654	46,260	10,000	10,000	25,000	150%	0%
Revenue from Other Agencies	0	0	0	6,762	0	-100%	0%
Current Service Charges	1,570,386	1,580,261	1,767,569	1,769,869	1,943,375	10%	2%
Other	0	1	0	500	0	0%	0%
Transfers In	377,650	361,244	476,872	476,872	553,632	16%	-2%
Total Revenues	2,009,690	1,987,766	2,254,441	2,264,003	2,522,007	11%	1%
Expenditures:							
Personnel	1,196,332	1,232,749	1,564,837	1,447,716	1,726,613	19%	3%
Services & Supplies	719,484	1,340,423	1,151,655	1,145,418	1,094,215	-4%	-13%
Internal Services	96,689	101,608	101,445	101,445	101,445	0%	0%
Total Expenditures	2,012,505	2,674,780	2,817,937	2,694,579	2,922,273	8%	-3%
Ending Balance, June 30	\$2,410,285	\$1,723,271	\$1,159,775	\$1,292,695	\$892,429		

	Funded 2020-21	Funded 2021-22	Funded 2022-23
Funded FTE's:			
Information Services	1.10	1.10	1.10
Network Support & PCs	4.75	4.75	4.75
Telephone System	0.15	0.15	0.15
GIS Support	3.08	4.08 ¹	4.08 ¹
Total Funded FTE's	9.08	10.08	10.08

¹NOTE: Addition of GIS Technician as directed by Council to include in preliminary budget.

INFORMATION SYSTEMS FUND 573 (Continued) –

Information Services Administration (573-1410)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Investment Income	61,654	46,260	10,000	10,000	25,000	150%
Billings to Dept. Computer	0	1	0	0	0	0%
Total Source of Funds	61,654	46,261	10,000	10,000	25,000	150%
Use of Funds:						
Personnel	279,882	314,003	291,005	297,990	303,347	2%
Services & Supplies	21,294	19,571	28,468	27,160	27,462	1%
Internal Services	0	0	0	0	0	0%
Total Use of Funds	301,176	333,574	319,473	325,150	330,809	2%
Funded FTE's	1.10	1.10	1.10	1.10	1.10	

Information Services - Network Support & PC's (573-1420)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Source of Funds:						
Revenue from Other Agencies	0	0	0	6,581	0	-100% ¹
Billings to Departments	1,280,054	1,280,054	1,480,638	1,480,638	1,545,638	4%
Total Source of Funds	1,280,054	1,280,054	1,480,638	1,487,219	1,545,638	4%
Expenditures:						
Personnel	511,054	530,973	702,891	594,008	740,467	25%
Services & Supplies	218,120	360,525	445,001	442,358	444,036	0%
Internal Services	0	0	0	0	0	0%
Total Expenditures	729,174	891,498	1,147,892	1,036,366	1,184,503	14%
Funded FTE'S	3.75	3.75	4.75	4.75	4.75	

¹VARIANCE: CARES Act funding in FY21.²VARIANCE: Vacancy savings FY21.

INFORMATION SYSTEMS FUND 573 (Continued) –

Information Systems - Telephone System (573-1430)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Revenue Source:						
Billings to Departments	193,132	189,959	179,031	181,331	181,531	0%
Total Revenues	193,132	189,959	179,031	181,331	181,531	0%
Expenditures:						
Personnel	27,746	26,530	31,377	31,377	33,052	5%
Services & Supplies	91,467	90,846	92,138	91,998	88,020	-4%
Internal Services	0	0	0	0	0	0%
Total Expenditures	119,213	117,376	123,515	123,375	121,072	-2%
Funded FTE'S	0.15	0.15	0.15	0.15	0.15	1%

Information Services - GIS Support Services (573-1435)						
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change
Revenue Source:						
Revenue from Other Agencies	0	0	0	181	0	-100%
Current Service Charges	0	2,348	0	0	96,116	100% ¹
Transfers In Wtr/Swr	377,650	361,244	476,872	476,872	553,632	16%
Total Revenues	377,650	363,592	476,872	477,053	649,748	36%
Expenditures:						
Personnel	377,650	361,243	539,564	524,341	649,747	24% ¹
Services & Supplies	88,548	150,144	249,221	247,075	334,697	35%
Internal Services	96,088	100,272	100,679	100,679	100,679	0%
Total Expenditures	562,286	611,659	889,464	872,095	1,085,123	24%
Funded FTE'S	3.00	3.00	3.00	3.08	4.08 ¹	-6%

¹VARIANCE: Personnel includes new GIS Technician directed by Council to include in preliminary budget. Position being allocated to General Fund departments and Recreation.

INFORMATION SYSTEMS FUND 573 (Continued) –

Information Services - Office Equipment Replacement (573-1440)							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Revenue Source:							
Current Service Charges	97,200	107,900	107,900	107,900	120,090	120,090	11%
Other	0	0	0	500	0	0	0%
Total Revenues	97,200	107,900	107,900	108,400	120,090	120,090	11%
Expenditures:							
Services/Supplies/Equipment	300,055	719,337	336,827	336,827	200,000	150,000	-41% ¹
Internal Services	601	1,336	766	766	766	766	0%
Total Expenditures	300,656	720,673	337,593	337,593	200,766	150,766	-41%

¹VARIANCE: Project less equipment replacement needs in FY22.

STUDY SESSION – APRIL 27, 2021

LOSS CONTROL FUND 580 – The Loss Control Program accounts for the City's workers' compensation premiums which are then allocated out through the payroll process.

LOSS CONTROL (Fund 580)									
Statement of Revenues, Expenditures and Change in Net Position									
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change	
Beginning Balance, July 1	\$41,548	\$270,783	\$215,856	\$215,856	\$436,223		\$448,220		
Revenue Source:									
Investment Income	2,415	2,856	250	250	1,000	300%	1,000	0%	0%
Current Service Charges	1,990,597	1,966,990	2,400,000	2,086,109	2,450,000	17%	3,000,000	22%	22%
Other	0	0	0	0	0	0%	0	0%	0%
Total Revenue	1,993,012	1,969,846	2,400,250	2,086,359	2,451,000	17%	3,001,000	22%	
Expenditures:									
Personnel	0	0	196,000	66,025	206,146	212%	221,964	8%	8%
Services & Supplies	1,735,597	2,000,972	2,166,998	1,799,967	2,232,857	24%	2,773,812	24%	24%
Internal Services	28,180	23,801	0	0	0	0%	0	0%	0%
Total Expenditures	1,763,777	2,024,773	2,362,998	1,865,992	2,439,003	31%	2,995,776	23%	
Ending Balance, June 30	\$270,783	\$215,856	\$253,108	\$436,223	\$448,220		\$453,444		
Funded FTE's	0.00	1.00	1.00	1.00	1.00		1.00		

¹VARIANCE: Vacancy savings in FY21.

ANTIOCH PUBLIC FINANCING AUTHORITY

STUDY SESSION – APRIL 27, 2021

APFA 2015A LEASE REVENUE REFUNDING BOND (ABAG 2001) FUND 410 – These bonds were issued to refund the ABAG 2001 Lease Revenue Bonds and the Antioch Public Financing Authority 2002 A&B Lease Revenue Bonds. Two funds have been established to account for the portions related to each respective bond issue that was refunded as the portion related to the 2002 Bonds are an enforceable obligation of the Successor Agency. The portion related to the ABAG 2001 Bonds will be reimbursed by the Lone Tree Golf Course. The final debt service payment is due May 1, 2032.

2015A LEASE REVENUE REFUNDING BOND (ABAG 2001) (FUND 410)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$504	\$261	\$263	\$263	\$259		\$259
Revenue Source:							
Other	4,910	0	0	0	0	0%	0
Transfer In – General Fund	344,777	345,778	345,273	345,222	344,729	0%	348,732
Total Revenues	349,687	345,778	345,273	345,222	344,729	0%	348,732
Expenditures:							
Services & Supplies	5,375	918	415	419	422	1%	425
Debt Service	344,250	344,750	344,750	344,750	344,250	0%	348,250
Internal Services	305	108	57	57	57	0%	57
Total Expenditures	349,930	345,776	345,222	345,226	344,729	0%	348,732
Ending Balance, June 30	\$261	\$263	\$314	\$259	\$259		\$259

STUDY SESSION – APRIL 27, 2021

APFA 2015A LEASE REVENUE REFUNDING BONDS (2002 BONDS) FUND 417 – These bonds were issued to refund the ABAG 2001 Lease Revenue Bonds and the Antioch Public Financing Authority 2002 A&B Lease Revenue Bonds. Two funds have been established to account for the portions related to each respective bond issue that was refunded as the portion related to the 2002 Bonds are an enforceable obligation of the Successor Agency. The final debt service payment is due May 1, 2032.

2015A LEASE REVENUE REFUNDING BONDS (2002 BONDS) (FUND 417)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	2022-23 Proposed	% Change
Beginning Balance, July 1	\$2,095	\$1,313	\$1,377	\$1,377	\$1,377	\$1,377	
Revenue Source:							
Investment Income	340	342	0	0	0	0	0%
Transfer In from ADA Retirement Fd	1,418,712	1,459,912	1,496,872	1,496,872	1,537,422	1,578,922	3%
Total Revenues	1,419,052	1,460,254	1,496,872	1,496,872	1,537,422	1,578,922	3%
Expenditures:							
Services & Supplies	2,151	4,718	2,150	2,150	2,200	2,200	0%
Debt Service	1,417,650	1,455,400	1,494,650	1,494,650	1,535,150	1,576,650	3%
Internal Services	33	72	72	72	72	72	0%
Total Expenditures	1,419,834	1,460,190	1,496,872	1,496,872	1,537,422	1,578,922	3%
Ending Balance, June 30	\$1,313	\$1,377	\$1,377	\$1,377	\$1,377	\$1,377	

STUDY SESSION – APRIL 27, 2021

APFA 2020 INSTALLMENT SALE AGREEMENT FUND 617 – The Antioch Public Financing Authority (APFA) entered into an installment sale agreement with Bank of the West in the amount of \$15M in December 2020 as a short-term financing mechanism for the City's Brackish Water Desalination Project. Funds will be repaid from the Water Fund as reimbursements under a settlement agreement and loan with the SRF are received. The Agreement will be repaid by June 30, 2020.

2020 INSTALLMENT SALE AGREEMENT (FUND 617)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0
Revenue Source:							
Line of Credit Proceeds	0	0	0	80,000	14,920,000	18550%	0
Transfer in from Water Fund	0	0	0	64	15,015,000	23460838%	0
Total Revenues	0	0	0	80,064	29,935,000	37289%	0
Expenditures:							
Services & Supplies	0	0	0	80,000	0	-100%	0
Debt Service	0	0	0	64	15,015,000	23460838%	0
Transfer out to Water Fund	0	0	0	0	14,920,000	100%	0
Total Expenditures	0	0	0	80,064	29,935,000	37289%	0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0

**CITY OF ANTIOCH AS HOUSING AND
SUCCESSOR AGENCY TO THE
ANTIOCH DEVELOPMENT AGENCY**

STUDY SESSION – APRIL 27, 2021

HOUSING FUND 227 - The former Low and Moderate Income Housing Fund has been renamed to the Housing Fund with the election by the City to become Housing Successor the Antioch Development Agency. The Housing Fund accounts for outstanding enforceable obligations relating to existing housing activities as well as authorized uses of loan repayments made. The fund balance represents outstanding loan receivable balances owed the Housing Successor.

HOUSING FUND (FUND 227)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$19,594,967	\$19,857,041	\$20,011,082	\$20,011,082	\$19,386,335		\$18,646,752
Revenue Source:							
Investment Income	208,869	203,678	13,000	310,748	13,000	-96% ¹	13,000
Other	301,596	248,305	227,284	276,190	247,702	-10%	249,157
Total Revenue	510,465	451,983	240,284	586,938	260,702	-56%	262,157
Expenditures:							
Services & Supplies	233,020	252,236	1,166,525	1,167,025	955,625	-18%	955,625
Internal Services	15,371	45,706	44,660	44,660	44,660	0%	44,660
Total Expenditures	248,391	297,942	1,211,185	1,211,685	1,000,285	-17%	1,000,285
Ending Balance, June 30*	\$19,857,041	\$20,011,082	\$19,040,181	\$19,386,335	\$18,646,752		\$17,908,624

*NOTE: Approximately \$13M of ending balance comprised of loans receivable balances

¹VARIANCE: Multiple loan payoffs in FY21.

REDEVELOPMENT OBLIGATION RETIREMENT FUND 239 - This fund was established by the City as Successor Agency to the Antioch Development Agency to account for property tax receipts from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency.

REDEVELOPMENT OBLIGATION RETIREMENT FUND (FUND 239)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed Change
Beginning Balance, July 1	\$1,380,850	\$2,167,760	\$984,243	\$984,243	\$725,726		\$710,546
Revenue Source:							
Taxes ¹	2,891,332	1,891,492	1,675,888	1,675,888	1,718,589	3%	1,754,964
Investment Income	34,277	17,879	5,000	5,000	5,000	0%	5,000
Total Revenue	2,925,609	1,909,371	1,680,888	1,680,888	1,723,589	3%	1,759,964
Expenditures:							
Administration/Other	6,476	62,003	50,000	28,500	45,425	59%	28,500
Transfers Out ²	2,099,148	3,024,413	1,904,433	1,904,433	1,686,872	-11%	1,727,931
Internal Services	33,075	6,472	6,472	6,472	6,472	0%	6,472
Total Expenditures	2,138,699	3,092,888	1,960,905	1,939,405	1,738,769	-10%	1,762,903
Ending Balance, June 30	\$2,167,760	\$984,243	\$704,226	\$725,726	\$710,546		\$707,607

¹NOTE: The County distributes taxes each June and January to pay for obligations due for the upcoming six month period. The payment expected in June will cover expenditures for the period of July 1 through December 31 of the next fiscal year. Therefore, revenues will not equal expenditures due to the timing difference of what period the money received covers.

²NOTE: Transfers Out are to the Antioch Public Financing Authority Fund to pay for debt service on the 2002 /2015A Lease Revenue Bonds for which the former Antioch Development Agency is obligated to pay, and debt service funds for the 2000, 2009 and 1994 Tax Allocation Bonds.

STUDY SESSION – APRIL 27, 2021

THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT SERVICE AREA #1 FUND 431 – This fund accounts for the repayment of the 2009 Tax Allocation Bonds. The fund has been renamed to reflect the transfer of the obligation from the Antioch Development Agency to the City of Antioch as Successor Agency. Details of the outstanding bond issues are as follows:

2009 Series Tax Allocation Bonds – These bonds were issued in 2009 and purchased directly by the State of California Department of Water Resources for the Markley Creek Remediation Project. The final debt service payment is scheduled to occur in September 2027.

SUCCESSOR AGENCY PROJECT AREA #1 DEBT SERVICE (FUND 431)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed
Beginning Balance, July 1	\$147,913	\$150,481	\$151,898	\$151,898	\$152,918		\$153,938
Revenue Source:							
Investment Income	2,568	1,469	1,020	1,020	1,020	0%	1,020
Transfer In	147,288	147,527	148,739	148,739	149,450	0%	149,009
Total Revenues	149,856	148,996	149,759	149,759	150,470	0%	150,029
Expenditures:							
Debt Service	147,070	147,332	148,492	148,492	149,203	0%	148,762
Internal Services	218	247	247	247	247	0%	247
Total Expenditures	147,288	147,579	148,739	148,739	149,450	0%	149,009
Ending Balance, June 30	\$150,481	\$151,898	\$152,918	\$152,918	\$153,938		\$154,958

CITY OF
ANTIOCH
CALIFORNIA

IN HONOR OF
HONORING OUR ELDERS MONTH
MAY 2021

WHEREAS,

Antioch includes a growing number of elder adults who have built resilience and strength over their lives through successes and difficulties;

WHEREAS,

Antioch benefits when people of all ages, abilities, and backgrounds are included and encouraged to share their successes and stories of resilience;

WHEREAS,

Antioch recognizes our need to nurture ourselves, reinforce our strength, and continue to thrive in times of both joy and difficulty; and

WHEREAS,

Antioch can foster communities of strength by creating opportunities to share stories and learn from each other; engaging elder adults through education, recreation, and service; and encouraging people of all ages to celebrate connections and resilience.

NOW, THEREFORE, I, LAMAR A. THORPE, Mayor of the City of Antioch,
do hereby proclaim May 2021 to be “HONORING OUR ELDERS MONTH” and encourage and urge every resident to recognize elder adults and the people who support them as essential contributors to the strength of our community.

APRIL 27, 2021

LAMAR A. THORPE, Mayor

2.01
04-27-21

CITY OF
ANTIOCH
CALIFORNIA

BE KIND TO ANIMALS WEEK

May 2-8, 2021

WHEREAS,

The week of May 2-8, 2021 will be celebrated as “Be Kind to Animals Week”;

WHEREAS,

This special week, is traditionally honored by humane-minded individuals, organizations, and governmental entities across the nation;

WHEREAS,

We recognize the role of humankind as wise and caring stewards of all animal life;

WHEREAS,

Kindness and compassion to every living creature uplifts the community and teaches our children by example; and

WHEREAS,

The Antioch Animal Services program aspires to the highest humane standards in its work and attempts to further kindness to animals through education and responsible adoption.

NOW, THEREFORE, I, LAMAR A. THORPE, Mayor of the City of Antioch, do hereby proclaim May 2-8, 2021 as “BE KIND TO ANIMALS WEEK” in the City of Antioch.

APRIL 27, 2021

LAMAR A. THORPE, Mayor

2.02
04-27-21

BOARDS / COMMISSION / COMMITTEE VACANCY ANNOUNCEMENTS

The City of Antioch encourages residents to become involved in their local community. One way to do so is to serve on various commissions, boards and committees. Any interested resident is encouraged to apply for the vacancy listed below. To be considered for these volunteer positions, a completed application must be received in the Office of the City Clerk **by the Extended Deadline Date of 5:00 p.m., Friday, May 14, 2021.** Applications are available at <https://www.antiochca.gov/#>.

➤ BOARD OF ADMINISTRATIVE APPEALS

Your interest and desire to serve our community is appreciated.

BOARD OF ADMINISTRATIVE APPEALS

(EXTENDED Deadline Date: 05/14/21)

Three (3) Board Members, 4-year term vacancies, expiring March 2024

Two (2) Board Members, 2-year term vacancies, expiring March 2022

One (1) Alternate Member, 2-year term vacancy, expiring March 2022

- Board of Administrative Appeals consists of five members and one alternate to be appointed by the Mayor and confirmed by a majority of the Council. The alternate member shall serve a term of two years.
- Must be a resident of the City of Antioch.
- The Board hears appeals regarding administrative decisions by any official of the City dealing with Municipal Code interpretations.
- Three of the members shall have experience in the building construction trades and/or training in the California Code of Regulations.
- Meetings are held the first Thursday of every month at 3:00 p.m. in the City Council Chambers; or on other dates as needed.
- Commissioners are required to submit a FPPC Form 700 (Statement of Economic Interests) upon assuming office, and every year thereafter no later than April 1st.
- Newly appointed Commissioners are also required to complete the AB 1234 Ethics training within 1-year of their appointment. All Commissioners must then take the AB 1234 Ethics training every two years thereafter. The Ethics training is available online.

CITY COUNCIL MEETING

Special Meeting
5:00 P.M.

February 26, 2021
Meeting Conducted Remotely

The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease (COVID-19), held Antioch City Council meetings via Comcast channel 24, AT&T U-verse channel 99, and live stream (at www.antiochca.gov). The City Council meeting was conducted utilizing Zoom Audio/Video Technology.

Written public comments were received by 5:00 p.m. the day of the Council Meeting in the following ways: (1) Filled out an online speaker card, located at https://www.antiochca.gov/speaker_card, or (2) Emailed the City Clerk's Department at cityclerk@ci.antioch.ca.us. Oral public comments received during the meeting were received by registering in advance to access the meeting via Zoom Webinar: https://www.antiochca.gov/speakers_or_by_dialing (925) 776-3057.

On February 26, 2021, the Special Meeting was called to order by Mayor Thorpe at 5:00 P.M. and City Clerk Householder called the roll.

Present: Council Members District 1 Torres-Walker, District 2 Barbanica, District 3 Ogorchock, Mayor Pro Tem (District 4) Wilson and Mayor Thorpe

PLEDGE OF ALLEGIANCE

Mayor Thorpe led the Council and audience in the Pledge of Allegiance.

OPENING REMARKS BY MAYOR AND CITY COUNCIL

Mayor Thorpe allowed up to 3 minutes per council member to have a brief statement regarding this evenings Special Meeting. He mentioned the recent shootings in the City of Antioch and assured the community the City is being as responsive as possible. He thanked our men and women patrolling our streets and ensured our streets and citizens are safe. He thanked the City Manager Ron Bernal, Chief of Police Tammany Brooks and City Attorney Smith for their hard work. He stated that today marks our first step on building a strong police department that every segment of our community can trust. Community voices are a critical component of improving the perception of police legitimacy and fairness. He went on to say that when special interest groups label and/or critic our Antioch Police Department, it applies as an opposition like anti-police, cop haters and funders evolutionist. It deliberately obscures the distinction between undue attest and legitimate criticisms of practices and policies. To that end, this resistance to transparency and accountability reduces police legitimacy among different segments in our community. It makes individuals less likely to report crimes and to less likely work with law enforcement to solve crimes. The community must be a part of that, and he asked Council Members to have the same foresight voters did November 2020.

Mayor Thorpe reported that the City received over 200 public comments and will try to read them all but assured everyone that all public comments will be part of the official record tonight. He thanked everyone for participating in the meeting this evening. He noted that this meeting would have robust discussions surrounding the start of a blueprint and framework to address police reform.

MAYOR AND COUNCIL MEMBERS OPENING COMMENTS

Councilmember Torres-Walker stated that she acknowledged that change was never easy, and we have just begun to repair the breach of trust between the City and in the community we serve. She requested to the City council to consider the month of March “Police Reform Month” and establish office of Public Safety that will help us reimagine public safety in our community and redefined what makes our community safe.

Councilmember Torres-Walker thanked everyone that submitted their public comments and stated that we need everyone in our community to be a part of the needed changes in our community during hard times. She also made a request to the City council to make the month of March “Police Reform Month”.

Councilmember Barbanica stated he heard about another death in our community and shared his condolences to the family. He also mentioned that the City will conduct a thorough investigation as in any incident that occurs in our City. Sometimes the wait can be lengthy but asks to be patient and assured that the facts will be available once the investigation is complete. He also thanked all the citizens that reached out to him in the recent weeks addressing the issues the City is having and how they feel. Lastly, he thanked the men and women that protect our City 24 hours a day.

Councilmember Ogorchock stated she was thankful that the citizens were participating tonight and was looking forward to hearing from the conversations from the community and wanted to make sure that their decisions are based upon the individuals that live within our City of Antioch and not from outside influences.

Councilmember Wilson thanked Mayor Thorpe, City Council, City Manager Bernal, and Police Chief Brooks. She stated that the last few months have been touch and hard in Antioch, but change is coming, often change can be very difficult, today is just a piece of the larger conversation. As a society, we have placed an enormous burden on police services. Tonight, we will see which areas need further and deeper discussions.

PRESENTATION BY CHIEF TAMMANY BROOKS OF POLICE REPORT EFFORTS TO DATE AT ANTIOCH POLICE DEPARTMENT

Chief Brooks was grateful for allowing him at this time to make a presentation on the efforts and changes within the Antioch Police Department that can be classified as reform efforts. He mentioned that the City is constantly looking at ways to improve on training, industry best practices, technology, and on ways to better engage with our community. The residents can rest

assure that the City has the best people serving this community and doing so with integrity and professionalism and is proud to represent them today.

Chief Brooks gave a brief background on the Antioch Police Departments current implemented services provided for the officers which include mental health services, officer training, accountability, and transparency within the department.

COUNCIL REGULAR AGENDA

1. MENTAL HEALTH CRISIS RESPONSE

Mayor Thorpe introduced Ben Adam Climber representing CAHOOTS.

Presenter Climber gave a brief background on the CAHOOTS (Crisis Assistance Helping Out on The Streets) Model and gave a PowerPoint presentation on their mobile crisis intervention program and its functions.

Councilmember Barbanica asks approximately how many staff members are needed to assist the City of Antioch's current City population.

Presenter Climber responded that the staff is based on the City's current population of approximately 100-thousand people typically have approximately 11-12 staff to cover one (1) 24-hour shift.

Mayor Thorpe stated that this presentation was a start to the framework surrounding mental health crisis response and council would discuss the needs and make a final decision on how to move forward.

Due to the amount of speaker request and with consensus of the City Attorney Smith and City Council, Mayor Thorpe reduced speaker times to One-minute per speaker.

The following public comment was made by an individual who dialed in via telephone during the meeting.

Ali Saidi, Diana Collin Puente, Selina McManus, Katherine Walley, Micha Morris Silveira, Sarita B, Nikki Basas, Frank Sterling, Erika Viray Santos, Jennifer Rakowski, Sharon Johnson, Jen Chinn, Moxie March, Pat Vuilarde', Daisy Maxion, Vicente Escalante, Hector Malvido, Jenna King, Bianca Gervacio, Kelly Callejo, Ben, Tony, Christi Morales-Kumasawa, Kevin Nadal, Amy Hayes, Ashley A, Isabella Collins, Sandy Hartrick, Glen Leveall, and Selena McManus spoke in support of having a mental Health Crisis response Team.

Mayor Thorpe called for a break at 6:32 P.M. The meeting reconvened at 6:39 P.M. with all Councilmembers present.

PUBLIC COMMENTS

Mayor Thorpe opened the public written comments.

The following public comments were read into the record by Administrative Services Director Mastay:

Julia Po, John Abella, Robert Collins, Nina Escolar, Andrei Quinto, Juniper Dorado, Cassandra Quinto-Collins, Gretchen Tofflemire, Joshua Anijar, Kailee Kerr, Arlene, William Davis-Watkins, Vicente Escalante, Chala Bonner, Jesse Zuniga, Joey Flegel-Mishlove, Tracy Davis-Watkins, Audrey Davis, Kai Montgomery, Adrienne Davis, Jermone Brown, Gretchen Davis, H. Ben Morgentahu, Nicole Rosillo, Kristen Zimmerman, Craig Valdez, Kwith Thompson, Ellen and John Murray, Alyssa Huff, Wendell Watkins, Jim Becker, Amanda Walker, Shana Kim, Erica Wang, Jennifer Rakowski, Raeanne Baird, Ricka Davis-Sheard, Mike Borders, Gil Murillo, Erica Viray Santos, Johnny Rotten, Nati Flores, Erick Gutierrez, Adrienne Antonio, Melissa Pandika, Korina Wray, Holly Lim, Joanne Scott, Tami Boaz, Ricka Davis-Sheard, Ronilleen (Rona) Maglian, Addie Kitchen, Michelle Fortunado-Kewin, Rhoel Paragas, Sal Sbranti, Clara Jaekel, Jason Lindsey, Nickolas Lindsey, Kristine Grey, Kate Viernes, Joan McFadden Renz Andales, James Severson, Marvin Valdez, Angelo Monje, and Denise Wong provided written comment in support and solidarity for Angelo Quinto. They also expressed support of a mental health response team and police reform including body-worn cameras and dash cameras.

The following public comments were read into record by City Clerk Householder:

Sommaly Phinith Lam, Aralya Yee-Phinith, Pysay Phinith, Rona Yee, Kelly Yee, Rosa Yee-Phinith, Amy Tran, Debra Leschyn, Samantha Ayala, Julia McNeary, Audrey Tran, Jeff Macdonald, Christine Enderby, Courtney Coon, Doug Leich, Alliyah Thomas, Penny Hackett-Evans, Maryann OSullivan, Fox Arian-Machado, Laura Byrne, Jesse Esteves, Sally Paris, Sue Brandy, Tricia Blakemore, Gabrille Lazzeretti, Emily Hampshire, Elsie Mills, Kylee Koch, Susan Desmond, Jane Courant, Adina Rose, Meilan Carter-Gilkey, Lynn Baskett, Gail Susan Gordon, Michael Friedman, Yehudit Lieberman, Kristine Powell, Sara Yap-Yui, Cynthia M.A. Siadat, Joemae Santos, Kristen Zimmerman, Patrick Francis Ibanez, John Nguyen, Pittsburg Educators, Katherine Cariaso, Michael Salgarolo, Shon Henderson, Marianne Callahan, Linda Leu, Angelica San Jose, Julie Marco, Ashely Lin, Christine Espina, Kristin Chambers, Christina Ortega, Joelle Sabater, Denise Bellante, Michelle Penuliar Mendoza, Jessica Cruz, and Maria, provided written comment in support and solidarity for Angelo Quinto. They also expressed support of a mental health response team and police reform including body-worn cameras and dash cameras.

Mayor Thorpe called for a break at 7:56 P.M. The meeting reconvened at 8:06 P.M. with all Councilmembers present.

PUBLIC COMMENTS

The following public comment was made by an individual who dialed in via telephone during the meeting.

Shagoofa Khan, and Erika spoke in support of and solidarity for Angelo Quinto. They also expressed support of a mental health response team and police reform including body-worn cameras and dash cameras.

Councilmember Barbanica spoke in support of a mental health response team. He stated that that Contra Costa County is currently working with a similar program and would like for the City of Antioch to work in conjunction with the County. The Community Crisis Response Team pilot program is schedule to start in the summer of 2021. The county currently has a team of approximately seven people working on the details of the program since mid-2020. One of the features is to call 988 which will create a response from the team.

Mayor Thorpe stated that he would like the council to decide if a Mental Crisis Team is the direction that the City would like to take at this time.

Councilmember Torres-Walker voice her appreciation to Mayor Pro Tem Wilson for her participation and efforts in a Crisis Response Team.

Councilmember Ogorchock spoke in support of a mental health response team and agreed to work with Contra Costa County's Crisis Response Team pilot team.

Mayor Pro Tem Wilson spoke in support of a mental health response team. She stated that she would like to see the Mental Health Crisis at our next meeting.

Following discussion, Mayor Thorpe and Council agreed to look at all possible options a Mental Health Crisis Team.

Mayor Thorpe would like to see mandatory psychiatric evaluations for police officers and dispatch workers and not be voluntary. He would like to see staff participate in the current services that are being provided.

On motion by Mayor Pro Tem Wilson, seconded by Councilmember Ogorchock, the City Council unanimously approved to move forward with identifying program models and options for Mental Health Crisis Response and program models for Police Officers and Dispatch Workers Mental Health Response.

2. OFFICER TRAINING ENHANCEMENTS / MODULES

Mayor Thorpe would like to include training modules that are community driven. Currently the City of Antioch has the training tools within the department and would like to incorporate them into policy and a curriculum.

Following discussion, Mayor Thorpe and Council spoke in support of having more training for Antioch Police Officers.

PUBLIC COMMENTS

The following public comments were read into record by City Clerk Householder:

Sal Sbranti, Michele Kuslits, Audrey Davis, Kai Montgomery, Cherise Montgomery, Adrienne Davis, Jermone Brown, Gretchen Davis, and Gil Murillo provided written comment in support of Officer Training Enhancements/Modules.

The following public comment was made by an individual who dialed in via telephone during the meeting.

Sarita B, Frank Sterling, Michael Aldon, Gigi Crowder, Patricia Granados, and Jen Gaudite Bittick spoke in support of Officer Training Enhancements / Modules.

Mayor Thorpe made a request to have an established trained paradigm that is publicly reviewed and updated built around the following principles:

- Procedural Justice
- Relationship Based Policing
- Implicit Bias Training
- Crisis Intervention and Mediations Conflict Resolution
- Appropriate Engagement with Youth, LGBTQ and Gender Non-conforming Individuals
- English Language Learners
- Individuals from different religious affiliations and Individuals who are differently able
- De-escalation and minimizing the use of force

Following discussion, Mayor Thorpe and Council agreed to look at all possible options of Officer Training Enhancements/Modules.

On motion by Councilmember Torres-Walker, seconded by Mayor Pro Tem Wilson, to direct City staff including the City Mayor to work with the Chief of Police to establish a training paradigm that is updated regularly and has community engagement and is publicly reviewed and updated annually built around the following principals:

- Procedural justice
- Relationship Based Policing
- Implicit Bias Training
- Crisis Intervention and Mediations Conflict Resolution
- Appropriate Engagement with Youth, LGBTQ and Gender Non-conforming Individuals
- English Language Learners
- Individuals from different religious affiliations and Individuals who are differently able
- De-escalation and minimizing the use of force

3. DEMILITARIZATION EFFORTS

Councilmember Barbanica spoke in support of taking certain military equipment. He had concerns with having a militarized department but does like the idea of accepting certain types of military weapons to assist the departments in emergency situations. The rescue vehicle has been used previously by other Police Departments within the County in high emergency situations. Only a high-ranking officer such as a Lieutenant or above can utilize the rescue vehicle.

PUBLIC COMMENTS

The following public comments were read into record by City Clerk Householder:

Sal Sbranti, Audrey Davis, Kai Montgomery, Cherise Montgomery, Adrienne Davis, Jermone Brown, Gretchen Davis, and Jesse Zuniga provided written comment in support of receiving militarized equipment.

Lindsey Amezcua provided written comment in opposition to the City receiving militarized equipment.

Gil Murillo provided written comment requesting Antioch Police Department to respond on how limitations will impact the department to functions accordingly and present it for future meetings.

The following public comment was made by an individual who dialed in via telephone during the meeting.

Sarita B spoke in support of receiving militarized equipment.

Gigi Crowder spoke in support of body cameras and vehicle dash cameras to ensure the safety of the officers and protective gear.

Moxie Marsh, Sharon Johnson, and Frank Sterling spoke in opposition of receiving militarized equipment.

Councilmember Torres-Walker spoke on the use of militarized equipment and understands and hears the concerns of the community. The militarization in the City stems from the War on Drugs. We should not be at war with our residents and our community. We should demilitarize our Police Department and stop mismanaging our resources.

Councilmember Ogorchock asks Chief Brooks to provide information on the militarized equipment currently own by Antioch Police Department.

Chief Brooks gave a brief background on Antioch Police Department current militarized equipment. The MRAP (Mine-Resistant Ambush Protected) was free and had minimal expense to outfitted for the departments use. The MRAP is only utilized in high-risk search warrants and arrest warrants.

Following discussion, Mayor Thorpe and Council agreed to look at all possible options on the use of militarized equipment and receiving militarized equipment in the future.

On motion by Councilmember Torres-Walker, seconded by Mayor Pro Tem Wilson, to direct City staff to investigate a policy that would ban the future purchase or accepting of any military grade equipment for the City. The motion carried the following vote:

Ayes: Torres-Walker, Wilson, Thorpe

Noes: Ogorchock and Barbanica

On motion by Councilmember Torres-Walker, seconded by Mayor Pro Tem Wilson, to direct the City Manager to work with the Chief of Police to provide a report to Council with the current inventory and use of military grade equipment. The motion carried the following vote:

Ayes: Torres-Walker, Wilson, Thorpe

Noes: Ogorchock and Barbanica

4. INCREASED ACCOUNTABILITY AND TRANSPARENCY, INCLUDING BODY WORN AND IN VEHICLE CAMERAS

Councilmember Barbanica spoke in support of Antioch Police Officers having body worn cameras and vehicle cameras. He would like to expand the package and include tasers for the officers. The new wireless technology activates the cameras once a firearm is pulled from its holster, or when a TASER is used.

Mayor Thorpe discussed possibly incorporating the following components:

- Outfitted vehicles and body cameras
- Independent review of on-duty Police Officers complaints
- Require that all police stops provide civilians with their name, badge number and the reason for the stop and a card if anyone would like to file a complaint
- Independent Police Oversight Commission

PUBLIC COMMENTS

The following public comments were read into record by City Clerk Householder:

Kristina Gutilla, Sal Sbranti, Luis Morales, Kelly Teal, Audrey Davis, Kai Montgomery, Cherise Montgomery, Adrienne Davis, Jermone Brown, Gretchen Davis, Gil Murillo, Crystal, and Kristina Gutilla provided written comment in support of body worn cameras and vehicle cameras.

The following public comment was made by an individual who dialed in via telephone during the meeting.

Gigi Crowder, Sarita B, Danny Espinosa, Robert Collins, Diana Collins Puente, Katherine Walley, Frank Sterling, Moxie Marsh, Hector Malvido, Taylor Sims, Patricia Granados, and Ali Saidi spoke in support body-worn cameras and dash cameras.

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica, the City Council unanimously approved to direct staff to come back with a report outlining the options in terms of body-worn cameras and dash cameras, funding appropriation and recommendations for Antioch Police Officers.

Councilmember Barbanica gave a brief description on the new blue tooth technology available in tasers.

Chief Brooks gave a brief background on the new Bluetooth technology with tasers. The current tasers are of an older model and the new tasers have much more technology that is not available with our old tasers and they cannot be upgraded with the new technology because they are of an older model.

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock to direct City staff to present council a report on the cost associated with tasers in conjunctions with body-worn cameras and dash cameras. The motion carried the following vote:

Ayes: Ogorchock and Barbanica

Noes: Torres-Walker, Wilson, Thorpe

5. ESTABLISHING INDEPENDENT REVIEW OF ON DUTY POLICE OFFICER COMPLAINTS

Following discussions, Mayor Thorpe and Council discussed their concerns including having transparency in the workplace.

PUBLIC COMMENTS

The following public comment was made by an individual who dialed in via telephone during the meeting.

Frank Sterling, Diana Collins Fuente, and Robert Collins spoke in support of transparency within Antioch Police Department.

Councilmember Barbanica, mentioned that he had concerns regarding handing out business cards to the public in fear of receiving an abundance of complaints both founded/unfounded against the Police Officers and fears that the Police Department might have a hard time recruiting future officers.

Mayor Thorpe and Council discussed the process when interacting with Police Officers. Council asks for clarification on what is the policy when someone makes a request to obtain the officers name and badge number. Council agreed that providing educational awareness on the process will help facilitate the process.

The following public comment was made by an individual who dialed in via telephone during the meeting.

Lazy Brown, Hector Malvido, Frank Sterling, Sharon Johnson, Patricia Granada, Melissa Case, Terrence Valen, Diana Collins Puente, Sarita B., and Marisela Marquez spoke in support of having an establish independent review board for the Antioch Police Department.

The following public comments were read into record by City Clerk Householder:

Kristina Gutilla, and Sal Sbranti provided written comment in support of an independent review process for addressing allegations of misconduct by the Antioch Police Officers.

Mayor Thorpe called for a break at 10:32 P.M. The meeting reconvened at 10:38 P.M. with all Councilmembers present.

PUBLIC COMMENTS

The following public comment was made by an individual who dialed in via telephone during the meeting.

Dr. Marie L. Mallare Jimenez spoke in support of an independent review process for addressing allegations of misconduct by the Antioch Police Officers.

The following public comments were read into record by City Clerk Householder:

Sal Sbranti, Jesse Zuniga, Audrey Davis, Kai Montgomery, Cherise Montgomery, Adrienne Davis, Jermone Brown, Gretchen Davis, and Gil Murillo provided written comment in support of an independent review process for addressing allegations of misconduct by the Antioch Police Officers.

At Mayor Thorpe's request, Chief Brooks gave a brief background on the process for addressing complaints.

Councilman Barbanica asks Chief Brooks if all complaints are reviewed and investigated.

Chief Brooks gave a brief explanation on the process when a complaint gets filed with the Antioch Police Department. Complaints can be filed on-line, over the phone or in person. He also mentioned that all complaints get reviewed by him prior to forwarding the complaint to either internal affairs or a supervisor. The complaints are categorized as sustained, not sustain, exonerated, or unfounded/no findings.

Councilman Barbanica asks Chief Brooks if all complaints are reviewed and investigated.

Chief Brooks mentioned that all complaints are investigated either internally or by an external investigators and outside attorneys.

On motion by Councilmember Torres-Walker, seconded by Councilmember Wilson to direct the City Council to act as the interim Police Oversight Committee to review police policies for Antioch

Police Department with community input and expertise where possible as well as audit all police complaints. The motion carried the following vote:

Ayes: Torres-Walker, Wilson, Thorpe

Noes: Ogorchock and Barbanica

On motion by Councilmember Torres-Walker, seconded by Councilmember Wilson to direct the City Manager and the Attorney to provide a staff report with models for Civilian Police Oversight Committee. The motion carried the following vote:

Ayes: Torres-Walker, Wilson, Thorpe

Noes: Ogorchock and Barbanica

Chief Brooks gave a brief explanation on the process when using an outside investigator. The outside investigators are utilized when a complaint is file with allegations such as biased based policing, excessive use of force, and significant discipline. Items handled internally extend to failing to appear in court for a traffic violation, traffic stop, and or rude behavior.

On motion by Councilmember Wilson, seconded by Councilmember Torres-Walker to direct the City Manager and the Attorney to work on creating a policy that creates independent investigations. The motion carried the following vote:

Ayes: Torres-Walker, Wilson, Thorpe, Barbanica

Noes: Ogorchock

6. POLICE HIRING AND SCREENING PRACTICES

Following discussions, Mayor Thorpe and Council discussed their concerns regarding the current hiring practices for the Antioch Police Department.

PUBLIC COMMENTS

The following public comments were read into record by City Clerk Householder:

Sal Sbranti provided written comment in support of allowing Antioch Police Department to hire their own officers.

Gil Murillo provided written comment and would like for Human Resources to assess the impact of such a policy and present their finding at a future meeting.

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock, the City Council unanimously approved to direct the City Staff to present a policy for the hiring of officers with an open internal investigation case or use of force complaint.

On motion by Councilmember Wilson, seconded by Councilmember Torres-Walker, the City Council unanimously approved to direct the City Manager to provide a staff report to see if implicit bias testing of Police Officers exist.

On motion by Councilmember Torres-Walker, seconded by Councilmember Wilson, the City Council unanimously approved to direct the City Manager to establish a Chief of Police hiring practice that is open, transparent, and inclusive of community and that the process include an establish salary schedule.

7. NOTIFICATION PROTOCOLS FOR MAJOR INCIDENTS

Following discussions, Mayor Thorpe and Council discussed their concerns with current hiring practices for upper management.

PUBLIC COMMENTS

The following public comments were read into record by City Clerk Householder:

Audrey Davis, Kai Montgomery, Cherise Montgomery, Adrienne Davis, Jermone Brown, Gretchen Davis, and Kristina Gutilla provided written comment in support of having immediate and proper notifications for all escalated incidents of police activity.

The following public comment was made by an individual who dialed in via telephone during the meeting.

Dr. Marie L. Mallare Jimenez, Sarita B, Frank Sterling, Diana Collins Fuente, and Leslie Brown spoke in support of having immediate and proper notifications for all escalated incidents of police activity.

On motion by Councilmember Wilson, seconded by Councilmember Barbanica, the City Council unanimously approved to direct the staff to establish a policy outlining notifications process that outlines what and when the City Council, the City Mayor and the community are notified of major incidents by the Antioch Police Department.

8. RESOLUTION IMPLEMENTING A POLICY FOR THE CITY, INCLUDING ALL OF ITS DEPARTMENTS, REGARDING THE SELECTION OF ATTORNEYS PROVIDING CONTRACT SERVICES, AND THE REVIEW, AUTHORIZATION AND EXECUTION OF ALL AGREEMENTS FOR LEGAL SERVICES AND SERVICES TO BE PROVIDED BY ATTORNEYS TO THE CITY

At Mayor Thorpe request, Attorney Smith gave a brief description on the current process of the hiring of attorneys for the City of Antioch.

PUBLIC COMMENTS

The following public comments were read into record by City Clerk Householder:

Sal Sbranti provided written comment asking for the proper selection of attorneys providing contract services to the City of Antioch.

At the request of Councilmember Barbanica, Mayor Thorpe and City Attorney Smith explained the hiring process for outside contracted attorneys to the Council.

On motion by Councilmember Torres-Walker, seconded by Councilmember Wilson, that the City Council adopt a resolution implementing a policy for the City including all its departments regarding the selection of the attorneys provided contract services and the review authorization and execution of all agreements for legal services and services to be provided by attorneys to the City. The motion carried the following vote:

Ayes: Torres-Walker, Wilson, Thorpe,

Noes: Barbanica, Ogorchock

PUBLIC COMMENTS

The following public comments were read into the record by Administrative Services Director Mastay:

Greg Kremenliev provided written comment in support and solidarity for Angelo Quinto.

Michael Kean, Michael Macfarlane, Norm Machado, and Mary Jane Long provided written comment in support of the Antioch Police Department.

Eleazar Malabanán provided written comment in support of a mental health response team and police reform.

Mary Anne Manumpil provided written comment in support and solidarity for Angelo Quinto.

K.S., and Dana Evans provided written comment in support police reform.

Victoria Chavez provided written comment in support and solidarity for Angelo Quinto.

Robrielle Beverly provided written comment in support of the Antioch Police Department.

Jim Lanter provided written comment in support of police reform.

Mary Anne provided written comment in support and solidarity for Angelo Quinto.

Tobias Jensen provided written comment in support of the Antioch Police Department.

Anonymous provided written comment in support of police reform.

Mike M provided written comment in support of police reform.

Gil Gurillo provided written comment in support of police transparency.

Linda Cooks provided written comment in support of police reform.

Robert Ronson provided written comment in support of Torres-Walker's recall.

Cole Lewis provided written comment in support and solidarity for Angelo Quinto.

Larisha Martin, Joemae Santos, and Angela Phan provided written comment in support and solidarity for Angelo Quinto.

Christi Morales-Kumasawa provided written comment in support of a mental health response team and police reform.

Maileen Mamaradio, and Juan Carlos Collins provided written comment in support and solidarity for Angelo Quinto.

Brendon provided written comment in support of police reform.

Caitlin Pambid provided written comment in support and solidarity for Angelo Quinto and of police reform.

Kevin Nadal provided written comment in support and solidarity for Angelo Quinto and on mental health response team.

The following public comment was made by an individual who dialed in via telephone during the meeting.

Robert Collins, and Moxie March spoke in support of and solidarity for Angelo Quinto. They also expressed support of a mental health response team and police reform.

Diana Collins Fuente spoke in support of and solidarity for Angelo Quinto.

Patricia Granadas spoke in support of and solidarity for Angelo Quinto.

Sandy Hartrick spoke in support of the Antioch Police Department.

Isabella Collins spoke in support of and solidarity for Angelo Quinto and police reform.

Zander spoke in support of police reform.

Mayor Thorpe thanked the Council, all City staff for their hard work and support to the community.

ADJOURNMENT

On motion by Councilmember Ogorchock, seconded by Councilmember Torres-Walker, the City Council unanimously adjourned the meeting at 12:25 A.M.

EMILY ARREDONDO
Clerk's Administrative Assistant

CITY COUNCIL MEETING

Regular Meeting
7:00 P.M.

March 9, 2021
Meeting Conducted Remotely

The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease (COVID-19), held Antioch City Council meetings via Comcast channel 24, AT&T U-verse channel 99, and live stream (at www.antiochca.gov). The City Council meeting was conducted utilizing Zoom Audio/Video Technology.

Written public comments were received by 5:00 p.m. the day of the Council Meeting in the following ways: (1) Filled out an online speaker card, located at https://www.antiochca.gov/speaker_card, or (2) Emailed the City Clerk's Department at cityclerk@ci.antioch.ca.us. Oral public comments received during the meeting were received by registering in advance to access the meeting via Zoom Webinar: https://www.antiochca.gov/speakers_or_by dialing (925) 776-3057.

5:30 P.M. - CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to Government Code section 54956.9: Oak Hill Park Company v. The City of Antioch, et al. Contra Costa County Superior Court Case No. N21-0048.
2. **CONFERENCE WITH LABOR NEGOTIATORS** – This Closed Session with the City's Labor Negotiators is authorized by California Government Code section 54957.6; City designated representatives: Nickie Mastay and Jeff Bailey; Employee organization: Treatment Plant Employees' Association (TPEA).
3. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CITY ATTORNEY.** This closed session is authorized pursuant to Government Code section 54957.

Mayor Thorpe called the meeting to order at 7:01 P.M., and City Clerk Householder called the roll.

Present: Council/Agency Members District 1 Torres-Walker, District 2 Barbanica, District 3 Ogorchock, Mayor Pro Tem (District 4) Wilson and Mayor Thorpe

PLEDGE OF ALLEGIANCE

Councilmember Wilson led the Council and audience in the Pledge of Allegiance.

City Attorney Smith reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**, no reportable action, **#2 CONFERENCE WITH LABOR NEGOTIATORS**, no reportable action; and **#3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION; CITY ATTORNEY**, no reportable action.

1. INTRODUCTION OF NEW EMPLOYEES

Director of Community Development Ebbs introduced Seana Field, Community Development Technician who thanked staff for the introduction.

Mayor Thorpe welcomed Seana Field to the City of Antioch.

Director of Public Works/City Engineer Samuelson introduced Martin Delgado, Landscape Maintenance Worker II who thanked staff for the introduction and stated he looked forward to working for the City of Antioch.

Mayor Thorpe welcomed Martin Delgado to the City of Antioch.

Director of Public Works/City Engineer Samuelson introduced Gavin Johnson, Water Treatment Plant Trainee who thanked staff for the introduction and stated he looked forward to continuing his employment with the City of Antioch.

Mayor Thorpe congratulated Gavin Johnson on his promotion.

Chief Brooks introduced Chad Ward, Community Services Officer, who thanked staff for the introduction and stated he looked forward to working for the City of Antioch.

City Manager Bernal and Assistant City Manager Bayon Moore introduced Tasha Johnson, Youth Services Network Manager thanked staff for the introduction and stated she looked forward to continuing to work for the City of Antioch.

Mayor Thorpe welcomed Tasha Johnson to the City of Antioch.

2. PROCLAMATIONS

American Red Cross Month, March 2021

Women's History Month, March 2021

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica, the Council unanimously approved the Proclamations.

Pastor Will McGarvey, Executive Director of the Interfaith Council and Red Cross Leadership Council, thanked the City for the *American Red Cross Month* proclamation.

Mayor Thorpe recognized Sarah Morgan, Antioch High School and Alexi Lindeman, Heritage High School, representing Antioch Council of Teens, and Joy Motts, former Councilmember/Mayor Pro Tem, who thanked the City for the *Women's History Month* proclamation. He also recognized Councilmembers Ogorchock, Torres-Walker and Wilson as well as City Clerk Householder.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS – None

3. ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

City Clerk Householder announced the following Board and Commission openings:

- Economic Development Commission: Two (2) vacancies; deadline date is March 26, 2021

She reported applications would be available online at the City's website or by contacting her via email or social media.

Mayor Thorpe, speaking to the following motion, announced Council had received several public comments so they wanted to give respect to those who were here to give presentations by moving Public Comments after agenda Item #9. He thanked Councilmember Barbanica for recognizing that matter.

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock, the City Council suspended the rules to move Public Comments after agenda Item #9. The motion carried the following vote:

Ayes: Barbanica, Ogorchock, Wilson, Thorpe

Noes: Torres-Walker

PUBLIC COMMENTS

Moved to after Agenda Item #9.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS – Continued

Councilmember Ogorchock announced the following events:

- Rivertown St Patrick Scavenger Hunt - 12:00 P.M. – 4:00 P.M. on March 13, 2021
- Family Justice Center Farmers Market
- COVID-19 vaccinations availability at Myturn.ca.gov

COUNCIL SUBCOMMITTEE REPORTS/COMMUNICATIONS

Councilmember Ogorchock reported on her attendance at the Youth Tobacco Advocacy and Policy Project (YTAPP) presentation and announced that they wanted to make a presentation to Council. She also reported that she participated in the AUSD Girls Empowerment event.

Councilmember Wilson reported on her attendance at the Tri Delta Transit meeting. She announced that the youth summer bus pass program had been eliminated and suggested Council consider purchasing passes to discount for the youth. She also announced Tri Delta would be holding a Shred-it event 9:00 A.M. – 1:00 P.M. on April 29, 2021 at 801 Wilbur Avenue.

Mayor Thorpe reported on his attendance at Tri Delta Transit and Contra Costa Transportation Authority meetings.

MAYOR'S COMMENTS

Mayor Thorpe discussed recent shooting incidents in Antioch and reported that the Antioch Police Department (APD), Chief Brooks and Council were committed to ensuring community safety. He stated there were individuals who would attempt to politicize this issue and Council was not participating in the political rhetoric. He clarified that there was no policy to defund or abolish the APD.

4. CONSENT CALENDAR

- A. APPROVAL OF COUNCIL MINUTES FOR FEBRUARY 9, 2021
- B. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 12, 2021
- C. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 13, 2021
- D. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 16, 2021
- E. APPROVAL OF COUNCIL MINUTES FOR FEBRUARY 23, 2021
- F. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 26, 2021
- G. APPROVAL OF COUNCIL WARRANTS
- H. RESOLUTION NO. 2021/28 FIRST AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH KLEINFELDER, INC. FOR SERVICES RELATED TO THE ANTIOCH PAVEMENT REHABILITATION (P.W. 392-31) AND WATER TANK SLOPE MITIGATION PROJECTS
- I. RESOLUTION NO. 2021/29 FIFTH AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH COASTLAND FOR ON-CALL CONSULTANT INSPECTION SERVICES
- J. RESOLUTION NO. 2021/30 CONSIDERATION OF BIDS FOR THE TRENCHLESS REHABILITATION OF SANITARY SEWER MAIN USING CURED IN PLACE PIPE AT VARIOUS LOCATIONS (P.W. 684-2)
- K. RESOLUTION NO. 2021/31 CONTRA LOMA ESTATES PARK RENOVATION (P.W. 298-P3)
- L. UPDATE TO THE EMERGENCY DECLARATION FOR MITIGATION AND REPAIRS TO THE WATER TANK HILLSIDE EROSION AT THE WATER TREATMENT PLANT
- M. RESOLUTION NO. 2021/32 CONSIDERATION OF BIDS FOR MOWER ATTACHMENT FOR 5090M JOHN DEERE TRACTOR BID NO. 020-0222-21A

- N. **RESOLUTION NO. 2021/33 ESTABLISHING THE RATE PER EQUIVALENT RUNOFF UNIT FOR FISCAL YEAR 2021-22 AND REQUESTING THE CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT TO ADOPT AN ANNUAL PARCEL ASSESSMENT FOR DRAINAGE MAINTENANCE AND THE NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM PROGRAM**
- O. **RESOLUTION NO. 2021/34 AUTHORIZING THE EXECUTION OF A PARK FEE CREDIT AGREEMENT, ROADWAY REIMBURSEMENT AGREEMENT, AND SANITARY SEWER REIMBURSEMENT AGREEMENT FOR AVIANO SUBDIVISION 9249 WITH CIVIC AVIANO, LLC**
- P. **RESOLUTION NO. 2021/35 APPROVING AMENDMENT NO. 3 TO THE CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF ANTIOCH AND VOLER STRATEGIC ADVISORS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT**
- Q. **RESOLUTION NO. 2021/27 AUTHORIZING THE EXECUTION OF A FINANCING AGREEMENT WITH THE STATE WATER RESOURCES CONTROL BOARD FOR A DRINKING WATER STATE REVOLVING FUND LOAN UP TO \$55,000,000 FOR THE BRACKISH WATER DESALINATION PROJECT (P.W. 694)**

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council unanimously approved the Council Consent Calendar.

COUNCIL REGULAR AGENDA

5. SALES TAX CITIZENS' OVERSIGHT COMMITTEE APPOINTMENTS FOR ONE VACANCY EXPIRING MARCH 2022 AND ONE VACANCY EXPIRING MARCH 2024

City Clerk Householder announced Councilmember Thorpe was appointing Matthew Leming to the Sales Tax Citizens' Oversight Committee and read his biography.

Mr. Leming stated he was honored to be considered and happy to serve his community.

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson the City Council unanimously appointed by resolution Matthew Leming to the Sales Tax Citizens' Oversight Committee.

City Clerk Householder administered the Oath of Office to Matthew Leming.

City Clerk Householder announced Councilmember Thorpe was appointing Destiny Iwuoma to the Sales Tax Citizens' Oversight Committee and read his biography.

Councilmember Torres-Walker thanked Mr. Iwuoma for volunteering to serve the community. A motion was made by Councilmember Ogorchock, seconded by Councilmember Barbanica to appoint by resolution Destiny Iwuoma to the Sales Tax Citizens' Oversight Committee.

Speaking to the motion, Finance Director Merchant clarified that the motion needed to include whether Mr. Iwuoma was being appointed to the term expiring March 2022 or March 2024.

Councilmember Ogorchock amended the motion and the second approved the amendment as follows:

RESOLUTION NO. 2021/36

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously appointed by resolution Destiny Iwuoma to the Sales Tax Citizens' Oversight Committee for a term expiring March 2024.

City Clerk Householder noted that with the above motion, it meant that Mr. Leming's was appointed to a term expiring March of 2022. She administered the Oath of Office to Destiny Iwuoma.

Mayor Thorpe thanked and congratulated Mr. Leming and Mr. Iwuoma on their committee appointments.

6. POLICE CRIME PREVENTION COMMISSION APPOINTMENT FOR ONE VACANCY EXPIRING OCTOBER 2021

City Clerk Householder announced Councilmember Thorpe was appointing Nicole Randolph to the Police Crime Prevention Commission and read her biography.

RESOLUTION NO. 2021/37

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously appointed by resolution Nicole Randolph to the Police Crime Prevention Commission for a term expiring October 2021.

City Clerk Householder administered the Oath of Office to Nicole Randolph.

Ms. Randolph thanked the City Council for the appointment.

Mayor Thorpe congratulated Ms. Randolph on her committee appointment.

7. POLICE REFORM – MENTAL HEALTH CRISIS RESPONSE

City Manager Bernal presented the staff report dated March 9, 2021 recommending the City Council receive a presentation from Contra Costa County Health Services and provide staff with direction. He introduced Garrett Evans, City of Pittsburg City Manager and Dr. Suzanne Tavano Director of Behavioral Health Services for Contra Costa County who gave PowerPoint presentations of the Behavioral Health Community Crisis Response and Mobile Response Services/Forensic Mental Health Services.

Mayor Thorpe thanked Dr. Tavano and Mr. Evans for the presentations.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Gigi Crowder, Juan Carlos Collins, Manny Soliz Jr., Diana Collins Puente, Robert Collins, Isabella Collins, Bill Goldsby, Stefania Cargnello and Terry Valen representing National Alliance for Filipino Concerns, spoke in support of establishing mental health crisis services in Antioch.

The following public comments were read into the record by Administrative Services Director Mastay.

Mark Evans provided written comment in support of implementing the County's mental health crisis services in Antioch.

Harry Thurston provided written comment in support of directing staff to prepare a report comparing the services and costs for the CAHOOTS and County programs.

Cynthia Li provided written comment in support of funding body cameras and the creation of a mental health response team.

Kami Yamamoto, Prevention Institute, provided written comment in support of banning the use of knee to neck restraints and the creation of a mental health crisis response team.

Christian Chambers provided written comment encouraging the City Council to hear from additional experts such as the National alliance in Mental Illness.

Andrew Todhunter provided written comment in support of additional mental health response training for police officers, creation of a mental health response team and funding body-worn cameras.

Gretchen Tofflemire provided written comment calling for the removal of Officer Mellone from the APD and in support of the creation of a mental health crisis response team and funding body-worn/dashboard cameras.

Hector Malvido representing the Ensuring Opportunity Campaign and Reimagining Public Safety Contra Costa Coalition, and Ali Saidi, Contra Costa Defender Association, provided written comment in support the creation of a mental health crisis response team.

Danny Espinoza, Lift Up Contra Costa, provided written comment in support of mental health crisis response team models specific to Contra Costa County such as the Miles Hall Non-Police Crisis Response Program.

Juan Carlos Collins provided written comment in support of the creation of a mental health response team and mental/emotional support for the APD.

In response to Councilmember Barbanica, Mr. Evans reported that they expected the County's program to be able to provide 24/7 response in approximately 1-year.

In response to Councilmember Wilson, Dr. Tavano explained that she determined who was eligible to sign an involuntary hold. She noted that only licensed mental health practitioners and law enforcement were authorized to initiate 5150 holds.

Councilmember Wilson reported that a crisis response team would not be eligible for CAHOOTS Act funding if they issued 5150 holds.

Councilmember Torres-Walker thanked Mr. Evans and Dr. Tavano for the presentation.

In response to Councilmember Torres-Walker, Mr. Evans clarified that currently there was no cost for cities who participated in the County's pilot program.

Councilmember Ogorchock thanked everyone for the presentation and noted she liked the program was tailored for Contra Costa County.

Dr. Tavano extended her condolences to Angelo Quinto's family and encouraged them to reach out to her if they needed support services.

Mayor Thorpe reported an open discussion of this matter would be agendized for March 23, 2021, so Council could provide direction to staff. He encouraged Council to engage with the community on this topic. He thanked Mr. Evans and Dr. Tavano for their presentation.

Mayor Thorpe declared a recess at 9:06 P.M. The meeting reconvened at 9:13 P.M. with all Councilmembers present.

8A. POLICE REFORM – BODY WORN AND IN-CAR CAMERAS

City Manager Bernal introduced Regular Agenda item #8A.

Lieutenant Vigil presented the staff report dated March 9, 2021 recommending the City Council adopt a resolution: 1) Approving a five-year contract with Axon Enterprises Inc. to purchase body worn / in car camera hardware and operating system software from April 1, 2021 to March 31, 2026 and authorizing the City Manager to execute a purchasing agreement with Axon Enterprises not to exceed \$1,422,108.88 over a five-year period; 2) Authorizing the purchase of the Evidence.com/CAD/RMS interface computer software and authorizing the City Manager to execute a purchasing agreement with Mark 43 not to exceed \$15,000.00; and 3) Authorizing the City Manager to make the necessary Fiscal Year 2020/21 budget amendments.

Kevin Watson representing Axon Enterprise, Inc. gave a Power Point presentation of the Axon Body 3 Camera.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Manny Soliz, Melissa Case, Diana Collins Puente, Robert Collins, Juan Carlos Collins, Stefania Cargnello and Isabella Collins spoke in support of body worn and in-car cameras for the APD. Requests from some speakers included a taser program and developing a policy for camera use.

The following public comments were read into the record by Administrative Services Director Mastay.

Sandy Hartrick and Tom Hartrick, Antioch residents, provided written comment in support of the body worn and in-car camera program as well as adding a taser and K9 program.

Stefano Corazza, Bay Area resident, Stewart Park, Angela Phan, Cera Hensley, Luis Morales, Margo Moritz, Mark Evans, Dana Evans, Jackie Hooke, Lindsey Amezcua, Harry Thurston, Allison Norris, Jason Young, Antioch resident, Kioni Cho, Michael Pohl, Antioch resident, BeckiLynn Morgenthau, Ali Saidi representing Contra Costa Defender Association, Hector Malvido representing Ensuring Opportunity Campaign and Reimaging Public Safety Contra Costa Coalition, Danny Espinoza representing Lift Up Contra Costa, Andrei Quinto and Kristin Chambers, Contra Costa Multi-Faith ACTION Coalition provided written comment in support of the body worn and in-car camera program. Requests from some speakers included directing the funds for the program from the General Fund while others suggested budgeting the program from the existing APD budget. Many stressed the importance of developing a policy for camera use.

Kevin Watson representing Axon Enterprise, Inc. gave a Power Point presentation of the Axon Body 3 Camera program.

In response to Council, Mr. Watson reviewed the process for camera activation.

In response to Councilmember Torres-Walker, Mayor Thorpe explained that policies related to body worn and in-car cameras would be written in public and come under Police Oversight Committee functions.

Lieutenant Vigil explained the timeline for the project and noted that the program would not be implemented until a policy was in place.

In response to Councilmember Ogorchock, Lieutenant Vigil clarified that all vehicles in their fleet would receive cameras. He reported there would be a 50% cost savings if tasers were bundled into this package.

Mayor Thorpe clarified that the agenda item this evening was body worn and in-car cameras.

In response to Councilmember Torres-Walker, City Manager Bernal speaking to the following motion, explained that the budget amendment was to add funds to the existing police department budget to pay for the costs of the first year of this program. He noted Council would determine funding for the subsequent years through their budget discussions.

RESOLUTION NO. 2021/38

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock the City Council unanimously 1) Approved a five-year contract with Axon Enterprises Inc. to purchase body worn / in car camera hardware and operating system software from April 1, 2021 to March 31, 2026 and authorizing the City Manager to execute a purchasing agreement with Axon Enterprises not to exceed \$1,422,108.88 over a five-year period; 2) Authorized the purchase of the Evidence.com/CAD/RMS interface computer software and authorized the City Manager to execute a purchasing agreement with Mark 43 not to exceed \$15,000.00; and 3) Authorized the City Manager to make the necessary Fiscal Year 2020/21 budget amendments.

Mayor Thorpe thank Lieutenant Vigil and Chief Brooks for their expediency in bringing this item forward.

8B. POLICE REFORM - STAFFING FOR BODY WORN AND IN-CAR CAMERAS

City Manager Bernal introduced Regular Agenda Item #8B.

Chief Brooks thanked the City Council for supporting Body Worn and In-Car Cameras for the Antioch Police Department. He presented the staff report dated March 9, 2021 recommending the City Council adopt a resolution: 1) Authorizing the hiring of one Lead Police Records Technician and one Police Records Technician at a total initial annual cost of \$263,819.00; and 2) Authorizing the City Manager to make the necessary Fiscal Year 2020/21 budget amendments.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Manny Soliz spoke in support of Council adopting the resolution approving the staffing request and suggested the possibility of job sharing with another department.

The following public comments were read into the record by Administrative Services Director Mastay.

Sal Sbranti, Mark Evans and Harry Thurston provided written comment in support of Council adopting the resolution approving the staffing request.

Ali Saidi spoke in opposition to the additional staffing request.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Danny Espinoza representing Lift Up Contra Costa voiced his support of properly staffing the program; however, he reported many organizations had not requested additional staffing for their programs.

In response to Councilmember Torres-Walker, Mayor Thorpe explained that this funding would come from the General Fund reserve and Council would discuss funding for all positions during the budget process.

RESOLUTION NO. 2021/39

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock the City Council unanimously 1) Authorized the hiring of one Lead Police Records Technician and one Police Records Technician at a total initial annual cost of \$263,819.00; and 2) Authorized the City Manager to make the necessary Fiscal Year 2020/21 budget amendments.

9. PURCHASE OF PEREGRINE TECHNOLOGIES SOFTWARE WITH SOLE SOURCE JUSTIFICATION REQUEST

Lieutenant Fortner presented the staff report dated March 9, 2021 recommending the City Council adopt a resolution approving the following actions: 1) Approve the sole source request for the purchase and deployment of a software platform from Peregrine Technologies; 2) Authorize and direct the City Manager to negotiate and execute a three-year purchase agreement, with Peregrine Technologies, for a software license in an amount of \$127,000 annually, not to exceed \$381,000; and 3) Authorize and direct the City Manager to amend the Fiscal Year 2020/21 General Fund budget in the amount of \$87,000.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Manny Soliz spoke in support of Peregrine Technologies Software and questioned if the contract costs included future software upgrades.

The following public comments were read into the record by Administrative Services Director Mastay.

Audrey Davis, Tracy Davis-Watkins and Ali Saidi provided written comment in opposition to funding the purchase of Peregrine Technologies Software.

In response to Council, Lieutenant Fortner reported that four other agencies in Contra Costa County unitized this software.

Mr. Noone stated approximately ten systems would be integrated into this platform and data integrations were fluid. He clarified that there were no additional costs for upgrades into the system.

In response to Council, Lieutenant Fortner reported the sharing of information would be audited. He explained that agencies not utilizing Peregrine Technologies could be provided with a direct link to access reports. He gave a PowerPoint presentation of the mission and objectives for the Peregrine Technologies Software. He stated the APD had never had a platform for sharing information securely that provided real time information to officers in the field. Additionally, he noted it would allow them to adapt to new mandates in law. He explained how the District

Attorney's office and other entities would be able to obtain body-worn and dashboard camera information.

RESOLUTION NO. 2021/40

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock the City Council 1) Approved the sole source request for the purchase and deployment of a software platform from Peregrine Technologies; 2) Authorized and directed the City Manager to negotiate and execute a three-year purchase agreement, with Peregrine Technologies, for a software license in an amount of \$127,000 annually, not to exceed \$381,000; and 3) Authorized and directed the City Manager to amend the Fiscal Year 2020/21 General Fund budget in the amount of \$87,000. The motion carried the following vote:

Ayes: Barbanica, Ogorchock, Wilson, Thorpe

Noes: Torres-Walker

PUBLIC COMMENTS

The following public comments were made by an individual utilizing Zoom Audio/Video Technology.

Robert Collins and Diana Collins Puente spoke in support of banning the knee to neck restraints and thanked the City Council for their work this evening.

Andrew Becker expressed concern that Delta Dispensary was rounding up electronic payments and not giving back correct change. He requested the City investigate this matter.

Melissa Case acknowledged Officer Whitaker for his professionalism. She requested a report out of the Bridging the Gap forums. She requested Council support agendaizing consideration of a taser program for the APD. She encouraged Council to listen to public comments from Antiochians first if public comments were moved to later in the agenda. She requested elected officials refrain from blocking local constituents from their social media accounts and respond to email requests. She asked for clarification regarding the status of the investigation of Councilmember Torres-Walker and urged her to take accountability for her actions.

Patricia Granados expressed concern regarding negative comments made on social media and recall efforts that seemed to targeting people of color in elected positions.

The following public comments were read into the record by City Clerk Householder. In instances where a proper name was not provided, pseudonyms used identified the commenter.

Ralph Hernandez, Antioch resident, provided written comment that included a two-page document citing concerns related to the APD.

Bill Buhlman, Sharon Sorrick, Susan Williams, Cara Graham, Vince Hippe, and Jane Jolivet, Antioch residents, provided written comment in support of the APD and Chief Brooks.

Chip Acridge, Antioch resident, provided written comment expressing concern regarding comments made by Councilmember Torres-Walker on social media and suggesting that she recuse herself from considering any matters involving the APD.

Audrey Davis provided written comment expressing concern regarding the status of the investigation into Angelo Quinto's death and in support of reforming the APD.

Laura Young provided written comment expressing her appreciation of the APD, Councilmember Ogorchock and Councilmember Barbanica. She requested the City continue the investigation into Councilmember Torres-Walker actions.

Sal Sbranti, Antioch resident, provided written comment regarding comments made on social media by Councilmember Torres-Walker. He requested she resign and that Council agendaize this matter for discussion.

Aiden Thorvalson requested the City release the name of the officers involved in the Angelo Quinto matter.

Karen Bee provided written comment requesting Council stop moving public comment to the end of the meeting and suggesting new organizations procedures to improve the process.

Dana Evans and Mark Evans, Antioch resident provided written comment expressing concern regarding comments made by Councilmember Torres-Walker on social media and requesting she submit her resignation.

Beverly Knight, Antioch resident, provided written comment expressing concern regarding comments made on social media by Councilmember Torres-Walker and suggesting she recuse herself from setting policy for the APD. She suggested Councilmember Torres-Walker go on a ride-along with the APD.

Mark, Melisa and Sandra Hartrick, Antioch residents, provided written comment requesting the City reopen the investigation of Councilmember Torres-Walker's behavior involving her sons and the APD.

Charles Kuslits, Antioch resident, provided written comment discussing the benefits of the MRAP. He supported updating tasers for the APD and encouraged Councilmember Torres-Walker to resign from the City Council.

Michelle Kuslits, Antioch resident, provided written comment in support of reopening the investigation into Councilmember Torres-Walker comments regarding the APD. She discussed the benefits of the MRAP.

Tom Hartrick, Antioch resident, provided written comment requesting Council address the comments made by Councilmember Torres-Walker on social media and remove her from the City Council.

Kathryn Wade provided written comment expressing concern regarding police misconduct.

Jackie Hooke, Antioch resident, provided written comment expressing concern regarding comments made by Councilmember Torres-Walker on social media and in support of recalling her from the City Council. She also expressed concern regarding Mayor Thorpe and Councilmember Wilson's representation of Antioch citizens.

Anonymous provided written comment expressing concern regarding criminal activity in Antioch.

Kelly Teal, Antioch resident, provided written comment urging Council to address the increase in criminal activity in Antioch. She expressed concern regarding Brown Act violations and City Manager Bernal cancelling the investigation into the actions of Councilmember Torres-Walker.

Jani Fletcher, Antioch resident, provided written comment expressing concern the investigation into Councilmember Torres-Walker was cancelled and Council had not addressed the matter.

Lisa Lacey, Antioch resident, provided written comment expressing concern regarding the lack of action against Councilmember Torres-Walker comments made on social media. She stated that she believed Councilmember Torres-Walker should resign and Council should address the matter.

William Davis-Watkins, Antioch resident, provided written comment in which he discussed racism and police misconduct.

Kathy Cabrera, Antioch resident, provided written comment urging City Manager Bernal to continue the investigation of Councilmember Torres-Walker. She noted she needed to resign or be replaced by someone who would help the residents and business owners in District 1.

Allison Norris provided written comment expressing concern regarding criminal activity occurring in Antioch and in support of APD.

Anonymous and Anonymous, Antioch residents, provided written comment requesting an investigation into the comments made by Councilmember Torres-Walker on social media.

Tracey Davis Watkins, Antioch resident, commended Council on their efforts on the houseless crisis and police reform. She expressed concern regarding comments made by APOA representative Michael Rains regarding the Angelo Quinto investigation.

Robbie V. provided written comment cautioning the City Council on how they proceed with progressive ideas.

Stacie, Antioch resident, provided written comment expressing concern regarding criminal activity occurring in Antioch and in support of recalling Councilmember Torres-Walker.

Lourdes provided written comment expressing concern regarding criminal activity and blight occurring in Antioch and in opposition to defunding the APD.

larrymsg555 provided written comment discussing police misconduct and in support of additional training for the APD.

Jim Lanter, Antioch resident, provided written comment urging Mayor Thorpe to show respect to fellow Councilmembers and expressing concern for the actions of Councilmember Torres-Walker since being elected to the Council.

Frank Sterling, Antioch resident, provided written comment in support of Councilmember Torres-Walker and moving forward with police reform in Antioch.

Kat Barbano provided written comment questioning why the investigation of Councilmember Torres-Walker had been cancelled and expressing concern regarding the increase in criminal activity. She commented on her support of the APD and Chief Brooks.

Bill Goldsby, Antioch resident, thanked Council for serving the City and Mayor Thorpe for agendizing items to modernize the APD. He suggested police reform agenda items be titled in a more positive manner.

Johnny Rotten provided written comment in support of defunding Mayor Thorpe.

Danny Espinoza, Lift Up Contra Costa Campaign Coordinator, provided written comment in support of police reform, Councilmember Torres-Walker and racial equity.

The following public comments were made by an individual utilizing Zoom Audio/Video Technology.

No name given, spoke in support of opening the investigation into the actions of Councilmember Torres-Walker and urged Council to work together.

STAFF COMMUNICATIONS

City Manager Bernal announced an East Bay Regional Park District (EBRP) meeting regarding the Roddy Ranch Golf Course would take place on Zoom from 6:30 P.M. – 7:30 P.M. on March 11, 2021. He reported that the Fulton Boat Ramp would be closed during construction of the Brackish Water Desalination Project and launching from the Antioch Marina would be free during this time.

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS

Councilmember Ogorchok requested staff agendize a presentation from the Youth Tobacco Advocacy and Policy Project (YTAPP).

Councilmember Barbanica requested staff agendize consideration of the purchase of taser technology.

Councilmember Torres-Walker requested staff agendaize, hazard pay for grocery store workers, a displacement policy for renters and homeowners as well as the establishment of an office of community resources and public safety.

Councilmember Wilson requested staff agendaize adding a youth member to the City's Boards and Commissions as well as youth bus passes.

Mayor Thorpe commented that Councilmember Torres-Walker and Councilmember Wilson were strong women who deserved to be on the City Council, and he realized their value.

Mayor Thorpe left meeting at 12:01 A.M.

ADJOURNMENT

On motion by Councilmember Ogorchock, seconded by Councilmember Torres-Walker the City Council unanimously adjourned the meeting at 12:02 A.M. The motion carried the following vote:

Ayes: Torres-Walker, Barbanica, Ogorchock, Wilson

Absent: Thorpe

Respectfully submitted:

Kitty Eiden
KITTY EIDEN, Minutes Clerk

**CITY COUNCIL MEETING
INCLUDING THE ANTIOCH CITY COUNCIL
ACTING AS HOUSING SUCCESSOR
TO THE ANTIOCH DEVELOPMENT AGENCY**

**Special/Regular Meeting
5:30 P.M.**

**March 23, 2021
Meeting Conducted Remotely**

The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease (COVID-19), held Antioch City Council meetings via Comcast channel 24, AT&T U-verse channel 99, and live stream (at www.antiochca.gov). The City Council meeting was conducted utilizing Zoom Audio/Video Technology.

Written public comments were received by 3:30 p.m. the day of the Council Meeting in the following ways: (1) Filled out an online speaker card, located at https://www.antiochca.gov/speaker_card, or (2) Emailed the City Clerk's Department at cityclerk@ci.antioch.ca.us. Oral public comments received during the meeting were received by registering in advance to access the meeting via Zoom Webinar: <https://www.antiochca.gov/speakers> or by dialing (925) 776-3057.

4:45 P.M. - CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to Government Code section 54956.9: Oak Hill Park Company v. The City of Antioch, et al. Contra Costa County Superior Court Case No. N21-0048.
- 2. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION** pursuant to Government Code section 54956.9: Miguel Minjares vs. the City of Antioch, United States District Court Northern District of California.

Mayor Thorpe called the meeting to order at 5:31 P.M., and City Clerk Householder called the roll.

Present: Council/Agency Members District 2 Barbanica, District 3 Ogorchock, Mayor Pro Tem (District 4) Wilson and Mayor Thorpe
Absent: Council/Agency Member District 1 Torres-Walker (arrived at 5:32 P.M.)

STUDY SESSION

1. FISCAL YEAR 2021-23 BUDGET DEVELOPMENT

City Manager Bernal introduced the Budget Study Session Agenda Item #1.

Finance Director Merchant presented the staff report dated March 23, 2021 recommending the City Council provide feedback and direction regarding the Budget Development information

provided for the Fiscal Year 2021-23 Budget. She clarified that there was an error in the report page 7 (b) and it should indicate that “In FY 22 and 23 the Abatement Team is included in the Public Works staffing allocation.”

In response to Mayor Thorpe, Finance Director Merchant explained the Budgeted Funds Allocation for Recreation – Youth Network.

Finance Director Merchant clarified that there was an error on page 12 in the table under Finance which should read “Total Finance” not “Total Police”.

Finance Director Merchant reviewed the Draft Budget Sheets by Department where the following items were discussed.

City Manager 100-1130

Finance Director Merchant reported that the City of Antioch would be receiving approximately \$20M from the Economic Stimulus Package and once they received guidelines it would be brought back to the City Council for their evaluation on the use of the funds.

Public Works Park Median/General Landscape Maintenance (100-2196)

In response to Mayor Thorpe, Finance Director Merchant explained that the variance from the 2020-21 Revised \$630,877 to 2021-22 Proposed \$351,000 was partially due to \$100,000 in additional median work in FY21. Director of Public Works/City Engineer Samuelson added that there were roll over funds from previous years where they had not accomplished all the work.

Police Community Policing (100-3150)

Finance Director Merchant explained that the Taxes – Measure C 2020-21 Revised would be increasing approximately \$15,000.

In response to Mayor Thorpe, Finance Director Merchant explained that cannabis revenues were in the non-departmental fund. She noted the two Community Facilities Districts for police protection were in a special revenue fund and would come in as a transfer-in to the Antioch Police Department (APD) budget. She further noted the City received supplemental law enforcement services funding from the state which was transferred into the General Fund.

General Fund Projections 3.23.21

In response to Mayor Thorpe, Finance Director Merchant explained that the City did not need to use the budget stabilization fund in FY 2019-20 because revenues were better than projected. She noted typically the City was conservative in their projections and she would continue looking at the current year’s numbers to get accurate projections for Council.

Mayor Thorpe thanked Finance Director Merchant for the presentation.

PUBLIC COMMENT

Due to the amount of speaker requests and in consultation with City Clerk Householder and the City Council, Mayor Thorpe reduced speaker times to one-minute.

The following public comments were read into the record by Administrative Services Director Mastay.

Taylor Sims, Lift Up Contra Costa, Elsie Mills, Showing Up for Racial Justice Contra Costa (SURJ) and Ali Saidi provided written comment requesting the Council invest in community programs and provide for community input into the budget process.

Angelica Tripp, Antioch resident, provided written comment in support of funding non-police crisis intervention.

Francisco Torres, Pittsburg resident, provided written comment requesting Council invest in community programs.

Barbara Pennington, Friends of Scott, Alexis and Taun Hall, provided written comment requesting Council provide for community input into the budget process and align with the County for non-police mental health crisis response.

The following public comment were made by individuals utilizing Zoom Audio/Video Technology.

Hector Malvido representing Ensuring Opportunity Campaign in Contra Costa and Reimagine Public Safety requested the Council provide for community input into the budget process.

Taun Hall discussed the loss of her son and others during a mental health crisis. She spoke in support of Antioch working with the Contra Costa County non-police response program.

MV Watson, National Union of Health Care Workers, spoke in support of the City Council prioritizing mental health programs in their budget discussions.

Joshua Anijar, Contra Costa Central Labor Council, spoke in support of the City Council investing in resources for non-police crisis intervention and opposed the funding of military equipment or cameras at intersections. He requested Council provide for community input into the budget process.

Ice Axe spoke in support of diverting funds for encrypting police transmissions to pay for crisis services.

Mayor Thorpe stated that this Budget Study Session was agendized to get a baseline understanding of revenues and expenditures. He encouraged Council to take under consideration new position requests as well as the discussions pertaining to mental health and

homeless services. He stated that if Council wanted to hold forums within their districts to discuss the budget and citizen priorities, he would encourage them to do so.

Councilmember Thorpe declared a recess at 7:03 P.M. The Special meeting reconvened at 7:09 P.M. with all Councilmembers present.

ADJOURNMENT OF SPECIAL MEETING/STUDY SESSION

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously adjourned the Study Session at 7:10 P.M.

Mayor Thorpe called the meeting to order at 7:10 P.M., and City Clerk Householder called the roll.

Present: Council/Agency Members District 1 Torres-Walker, District 2 Barbanica, District 3 Ogorchock, Mayor Pro Tem (District 4) Wilson and Mayor Thorpe

City Attorney Smith reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**, no reportable action; and **#2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**, no reportable action.

PLEDGE OF ALLEGIANCE

Councilmember Barbanica led the Council and audience in the Pledge of Allegiance.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Councilmember Ogorchock announced the following events:

- Family Justice Center Farmers Market on Lone Tree Way
- Contra Costa County vaccinations available on the County's website for individuals 50+

2. ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

City Clerk Householder announced the following Board and Commission openings:

- Economic Development Commission: Two (2) vacancies; deadline date is March 26, 2021
- Board of Administrative Appeals: Five (5) vacancies and One (1) Alternate vacancy: deadline date is April 16, 2021

PUBLIC COMMENTS

Due to the amount of speaker requests and in consultation with City Clerk Householder, Mayor Thorpe reduced speaker times to one-minute.

The following public comments were read into the record by Administrative Services Director Mastay.

Melissa provided written comment stating that she was homeless and unable to find shelter.

Nancy L. Rowland, Antioch resident, provided written comment expressing concern regarding public health issues resulting from residents not cleaning up after their animals.

Donna Salazar provided written comment expressing concern regarding comments made by Councilmember Torres-Walker on social media as well as her reaction to public comments during a Council meeting.

Kevin Booker provided written comment requesting the City Council and City Manager Bernal begin an ethics investigation to address Mayor Thorpe's actions.

Anon provided written comment expressing concern regarding Officer Blumberg.

Laura Young provided written comment expressing concern for Mayor Thorpe's actions during Council meetings.

Caitlin Pambid Angelica Orteza, Brenda Lovo and Genevieve Simmons, Antioch residents, Anonymous, Anonymous, Dylan McCombs, Ridgewood resident, Rin Boegel, Walnut Creek resident, Erica Hruby, Oakland resident, and Lexie Schoonover, Pleasant Hill resident, provided written comment requesting Officer Blumberg be terminated from the APD.

Michael Dryere provided written comment expressing concern that those involved in ballot harvesting were making policy for the APD.

Yvette Bryson, Oakley resident, provided written comment in support of replacing Councilmembers who support defunding the police and condone criminal behavior.

Maileen Mamaradlo, Pittsburg resident, provided written comment in support of Angelo Quinto and his family.

Cara Graham provided written comment requesting Mayor Thorpe apologize to Jackie Hooke for his response to her public comment.

Aaron Gozum, Bay Area resident representing Malaya Movement provided written comment in support of police reforms and calling for a ban on the use of the knee-to-neck restraints along with any hold that may cause asphyxiation.

Anonymous, Antioch resident, provided written comment expressing concern regarding comments made by Councilmember Torres-Walker on social media. They requested she recuse herself from any items pertaining to the police and stop associating with District Attorney Becton who would be deciding on pending charges against her children.

Bill Buhlman provided written comment in support the APD and encouraging Council to be an example for the City.

Kara Piepmeyer provided written comment in support of Angelo Quinto and banning knee to neck restraints as well as any hold that may cause asphyxiation.

Darby Osnaya provided written comment in support of police reform and establishing a Mental Health Crisis Response Team in Antioch.

Sal Sbranti provided written comment expressing concern that Mayor Thorpe had politicized issues.

Charles Kuslets, Antioch resident, provided written comment thanking the City Council for approving dashboard and body-worn cameras for the APD. He recommended Council reconsider adding tasers to the program.

Jim Lanter, Antioch resident, provided written comment expressing concern for Mayor Thorpe's response to public comment at a previous Council meeting.

Leah Fillingim-Selk, provided written comment in support of Angelo Quinto and police reforms including the establishment of a Mental Health Response Team and a ban on knee to neck restraints.

Allison Norris provided written comment expressing concern for comments made by Councilmembers about Jackie Hooke and the APD.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Diana Collins Puente thanked everyone who attended the candlelight vigil for Angelo Quinto as well as those who offered their condolences. She spoke in support of police reform and banning the use of knee to neck restraints.

Patricia Granados voiced her support for the Quinto family and police reforms.

MV Watson spoke in support freedom of speech and Councilmember Torres-Walker.

Ali Saidi expressed concern regarding racist comments made about Councilmembers and encouraged them to work together to develop solutions for Antioch.

Cassandra Quinto Collins thanked Council for their approval of body-worn and dashboard cameras. She urged the City to ban the use of knee to neck restraints.

Robert Collins thanked Council for their approval of body-worn and dashboard cameras. He urged the City to ban the use of knee to neck restraints and support additional police reform items. He suggested commentors be aware of comments that appeared to be racial.

Isabella Collins spoke in support of improving non-police resources, banning knee to neck restraints and increasing accountability/transparency.

Keefe Ismael, Union City resident, spoke in support of Angelo Quinto, his family and police reform including banning the use of knee to neck restraints.

Gigi Crowder, Executive Director of NAMI Contra Costa County and O.G Strogatz, Walnut Creek resident, spoke in support of the Miles Hall foundation and Showing Up for Racial Justice (SURJ), urged the City to align with the County for a 24/7 Mental Health Crisis Team.

Joshua Anijar, Contra Costa Central Labor Council, expressed concern regarding racist comments made about Councilmembers.

Juan Carlos Collins encouraged everyone to be more civilized and spoke in support of police reform as well as banning the use of knee to neck restraints.

Shagoofa Khan requested Officer Blumberg be terminated from the APD.

Hector Malvido urged people to call out racist comments and spoke in support of police reforms.

Frank Sterling spoke in support of the APD using their current budget to fund body cameras. He urged Council to stand up against racial comments and spoke in support of police reforms.

COUNCIL SUBCOMMITTEE REPORTS/COMMUNICATIONS

Councilmember Torres-Walker reported on her attendance at the CDBG committee meeting, a meeting on violence prevention strategies as well as a meeting with community members regarding violence prevention.

Councilmember Barbanica stated he looked forward to working with Councilmember Torres-Walker on the CDBG committee.

Councilmember Wilson announced that Tri Delta Transit would be meeting on March 24, 2021 and Delta Diablo would be meeting March 25, 2021.

Mayor Thorpe reported on his attendance at CCTA meeting. He announced that he would be attending the Tri Delta Transit meeting on March 24, 2021 and the Transitional Housing Ad Hoc Committee next week. He also reported on his participation in the Town Hall meeting at

Williamson Ranch Plaza. He stated he would attempt to partner with all Councilmembers to hold district specific community events at local parks. He noted he had also attended a meeting on violence prevention strategies.

MAYOR'S COMMENTS

Mayor Thorpe announced that he would be advancing an ad hoc committee to work on community lead gun violence solutions and a resolution in support of measures to protect people from gun violence. He offered thoughts and prayers to the victims of gun violence.

3. PRESENTATION

Committee Member Williams introduced Sales Tax Citizens' Oversight Committee members. Committee Members Williams and Svyatets and gave a PowerPoint Sales Tax Citizens' Oversight Committee 7th Annual Report for FY ending June 30, 2020.

Councilmember Ogorchock thanked the Sales Tax Citizens' Oversight Committee for the presentation.

Mayor Thorpe thanked the Sales Tax Citizens' Oversight Committee for their service.

Frank Sterling thanked the Sales Tax Citizens' Oversight Committee for the presentation and spoke in support of community input into City's processes.

- 4. CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency**
 - A. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 12, 2021**
 - B. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 13, 2021**
 - C. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 16, 2021**
 - D. APPROVAL OF COUNCIL MINUTES FOR FEBRUARY 23, 2021**
 - E. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 26, 2021**
 - F. APPROVAL OF COUNCIL MINUTES FOR MARCH 9, 2021**
 - G. APPROVAL OF COUNCIL WARRANTS**
 - H. APPROVAL OF HOUSING SUCCESSOR WARRANTS**
 - I. APPROVAL OF TREASURER'S REPORT FOR FEBRUARY 2021**

- J. **RESOLUTION NO. 2021/41 CITY-OWNED SURPLUS PROPERTY LIST**
- K. **2020 ANNUAL HOUSING ELEMENT PROGRESS REPORT, HOUSING SUCCESSOR ANNUAL REPORT AND PROGRESS REPORT FOR THE GENERAL PLAN**
- L. **RESOLUTION NO. 2021/42 THIRD AMENDMENT TO THE CONSULTING SERVICES AGREEMENT FOR PROFESSIONAL SERVICES WITH THE GUALCO GROUP, INC.**
- M. **RESOLUTION NO. 2021/43 ACCEPTING COMPLETED IMPROVEMENTS AND AUTHORIZING THE EXECUTION OF A DEFERRED IMPROVEMENT AGREEMENT AND RELEASE OF BONDS FOR HIDDEN GLEN UNIT 4 SUBDIVISION 8388 (P.W. 557-4) (ARCADIA DEVELOPMENT COMPANY)**
- N. **RESOLUTION NO. 2021/44 APPROVING THE REVISED FINAL MAP FOR PROMENADE VINEYARDS AT SAND CREEK SUBDIVISION PHASES 1-3 SUBDIVISION 9560, 9561, AND 9562 (P.W. 697)**
- O. **RESOLUTION NO. 2021/45 APPROVING THE FINAL MAP AND SUBDIVISION IMPROVEMENT AGREEMENT FOR AVIANO PHASE 3 SUBDIVISION 9489 (P.W. 676-3)**
- P. **RESOLUTION NO. 2021/46 CONSIDERATION OF BIDS FOR FIREBREAK AND DISKING BID NO. 988-0225-21A AWARD**
- Q. **RESOLUTION NO. 2021/47 PURCHASE OF NEW FURNITURE FOR THE CITY HALL INTERIOR MODIFICATIONS (P.W. 247-S)**

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica, the City Council unanimously approved the Council Consent Calendar with the exception of items N and O, which were removed for further discussion.

Item N – Councilmember Barbanica requested clarification regarding this agenda item.

Director of Public Works/City Engineer Samuelson explained that the item before Council this evening was a modification to the map to reduce the right of way width of the private roads. He clarified that lot sizes were not being modified.

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock the City Council unanimously approved Consent Calendar Item N.

Item O – Councilmember Barbanica requested clarification regarding this agenda item.

Director of Public Works/City Engineer Samuelson explained that this final map was in compliance with the vesting tentative map and there were no changes to previous approvals.

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock the City Council unanimously approved Consent Calendar Item O.

PUBLIC HEARINGS

5. DUCKY'S CAR WASH (UP-19-08, AR-19-15)

Director of Community Development Ebbs introduced Associate Planner Scudero who presented the staff report dated March 23, 2021 recommending the City Council take the following actions: 1) Adopt the resolution approving the Ducky's Car Wash CEQA Addendum. 2) Adopt the resolution approving a Final Development Plan, Use Permit, and Design Review subject to conditions of approval (UP-19-08, AR-19-15).

Mayor Thorpe opened the public hearing.

Richard Miller, Applicant and Owner of Ducky's Car Wash, thanked City Council, Planning Staff and Planning Commission for reviewing their application. He reported that this was a family-owned business, and this would be their tenth Car Wash in the Bay Area. He stated they had renderings available this evening. He discussed their focus on being positive community participants.

Mayor Thorpe closed the public hearing.

Councilmember Ogorchock spoke in support of the project and stated she hoped to have more of this type of development in the future. She requested Mr. Miller investigate the Brentwood flex-serve Car Wash model.

Mr. Miller responded that they would have the flexibility to offer the flex-serve based on customer demand.

RESOLUTION NO. 2021/48

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock the City Council unanimously adopted the resolution approving the Ducky's Car Wash CEQA Addendum.

RESOLUTION NO. 2021/49

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock the City Council unanimously adopted the resolution approving a Final Development Plan, Use Permit, and Design Review subject to conditions of approval (UP-19-08, AR-19-15).

6. CREEKSIDE/VINEYARDS AT SAND CREEK PROJECT (GP-19-06, PD-19-02)

Director of Community Development Ebbs introduced Contract Planner Gnos who presented the staff report dated March 23, 2021 recommending the City Council take the following actions: 1)

Adopt the resolution certifying the Creekside/Vineyards at Sand Creek Project Environmental Impact Report, adopting findings of fact and statement of overriding considerations, and adopting the mitigation monitoring and reporting program; 2) Adopt the resolution approving a General Plan Amendment for purposes of amending the City of Antioch General Plan Text and Land Use Map (GP-19-06); 3) Introduce the Ordinance rezoning the property to Planned Development District and adopting the development standards (PD-19-02); and 4) Adopt the resolution approving a Vesting Tentative Map, Design Review adopting Design Guidelines, and a Resource Management Plan.

Mayor Thorpe opened the public hearing.

Matt Beinke representing the Creekside/Vineyards at Sand Creek Project thanked staff for reviewing their application and gave a brief history of the project. He stated he was available to answer any questions this evening.

The following public comments were read into the record by City Clerk Householder.

Johnny Unpingco, Antioch resident, Mousaab Atassi, Donald Freitas and Derek Cole Assistant Business Manager, IBEW Local 302, provided written comment in support of the Creekside/Vineyards at Sand Creek Project.

Lisa Borba representing GBN Partners provided a letter that was sent to the City Council regarding this agenda item.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Thomas Lawson Business Manager of Plumbers and Steamfitters Local #159 spoke in support of the Creekside/Vineyards at Sand Creek Project.

Mayor Thorpe closed the public hearing.

Councilmember Torres-Walker thanked Mr. Beinke for the presentation and stated she would like to review the Project Labor Agreement for this project.

Director of Community Development Ebbs explained that the Project Labor Agreement was outside the scope of staff's analysis of the project.

Mr. Beinke added that because time was limited the project labor agreement was not part of the presentation. He stated he would circle back to those involved to provide a report to Council. He reported that the apprenticeship program was significant, and he believed it involved both Deer Valley and Antioch High Schools.

Councilmember Torres-Walker stated she felt it was important to understand how many jobs would be for people within the community.

RESOLUTION NO. 2021/50

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously adopted the resolution certifying the Creekside/Vineyards at Sand Creek Project Environmental Impact Report, adopting findings of fact and statement of overriding considerations, and adopting the mitigation monitoring and reporting program.

RESOLUTION NO. 2021/51

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously adopted the resolution approving a General Plan Amendment for purposes of amending the City of Antioch General Plan Text and Land Use Map (GP-19-06).

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously introduced the Ordinance rezoning the property to Planned Development District and adopting the development standards (PD-19-02).

RESOLUTION NO. 2021/52

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously adopted the resolution approving a Vesting Tentative Map, Design Review adopting Design Guidelines, and a Resource Management Plan.

COUNCIL REGULAR AGENDA

7. CALIFORNIA COMMUNITY HOUSING AGENCY (CALCHA) MIDDLE-INCOME RENTAL HOUSING PROGRAM MEMBERSHIP

Director of Community Development Ebbs presented the staff report dated March 23, 2021 recommending the City Council adopt the resolution authorizing the City to become an Additional Member of the California Community Housing Agency ("CalCHA"); supporting CalCHA's issuance of tax-exempt bonds for the production, preservation, and protection of essential middle-income rental housing; and authorizing the City Manager to enter into purchase option agreements with CalCHA for essential middle-income rental housing created within City limits.

In response to Councilmember Ogorchock, Director of Community Development Ebbs explained that if this item were approved, existing tenants would not be required to vacate the property. He noted it was not until they electively left that they would be replaced with a household that met income requirements.

Councilmember Ogorchock spoke in support of the program and expressed concern that residents with disabilities may be required to move out once bonds were settled.

Jordan Moss thanked Council for their consideration of this item and explained that control of assets would be granted to the City of Antioch.

In response to Councilmember Wilson, Director of Community Development Ebbs stated the City would have equal standing as all other members of the JPA.

In response to Councilmember Barbanica, Jordan Moss explained that the agreement was such that it divided the property into thirds, low income, median-income, and moderate income. He stated if they were maxed out at any level, once there was a vacancy, they would backfill with people on a waiting list.

RESOLUTION NO. 2021/53

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously adopted the resolution authorizing the City to become an Additional Member of the California Community Housing Agency ("CalCHA"); supporting CalCHA's issuance of tax-exempt bonds for the production, preservation, and protection of essential middle-income rental housing; and authorizing the City Manager to enter into purchase option agreements with CalCHA for essential middle-income rental housing created within City limits.

Mayor Thorpe declared a recess at 9:16 P.M. The meeting reconvened at 9:23 P.M. with all Councilmembers present.

8. POLICE REFORM – FINAL REPORT FOR BRIDGING THE GAP VIRTUAL ROUNDTABLE DISCUSSIONS

Assistant City Manager Bayon Moore and Hildy Saizow CNA Center for Justice Research and Innovation presented the staff report dated March 23, 2021 recommending the City Council adopt a resolution formally accepting the Final Report for Bridging the Gap: Virtual Roundtable Discussions on Racial Injustice and Police-Community Relations.

The following public comments were made by individuals utilizing Zoom Audio/Video Technology.

Patricia Granadas thanked the City Council for holding the Bridging the Gap discussions and encouraged more community participation in future conversations.

Hector Malvido thanked the City Council for the Bridging the Gap discussions and encouraged more conversation related to community input and oversight of policing.

Franks Sterling reported that he had participated and was supportive of the recommendations.

The following public comments were read into the record by City Clerk Householder.

Laura Young provided written comment discussing comments made by Mayor Thorpe at a Council meeting.

John Daniels, Antioch resident, provided written comment discussing the recommendation to build trust between youth and the APD following Council's action to not move forward with the SRO program.

Cera Hensley, provided written comment in support of the banning of knee to neck restraints and the acquisition of military equipment as well as the establishment of a Mental Health Crisis Response Team. She also supported Council adopting the resolution to accept the Final Report for the Bridging the Gap discussions.

Sal Sbranti stated he had attempted to participate in all the discussions; however, he was only allowed to participate in the February 5, 2021 meeting. He expressed concern that the APD were not allowed to participate in the process and that the recommendations were not based on data.

Amy Hilton, Antioch resident, provided written comment in opposition to accepting the Final Report for the Bridging the Gap discussions noting that the recommendations were not related to improving the relationship between law enforcement and the community.

Mayor Thorpe stated that there were areas within recommendations that would fit in with their efforts to increase transparency. He reported that Council would be discussing the formation of a Police Oversight Committee. He thanked the consultant for facilitating the process.

Councilmember Barbanica reported he had attempted to attend a private session with the consultant to discuss the process; however, in doing so he discovered that he was in another city's meeting. He noted during his second attempt he had discussed his support of law enforcement and their response was not receptive. He stated he supported transparency; however, this report did not accurately reflect community input and it was such a small sample of the community that he did not know how they could change an organization based on the information provided.

Councilmember Torres-Walker thanked Ms. Saizow for facilitating the discussions and acknowledged former Mayor Wright and Councilmember Motts who approved the process. She reported that during initial discussions, it was brought up that the APD would most likely not participate some people would feel they could be transparent in their experiences. She commented that data was provided by the APD. She explained that she had also received feedback from people who felt the report out from the groups was insufficient. She stated that she did not feel there was enough participation from people of color and voiced her support for moving some of the recommendations forward.

Councilmember Ogorchock stated that she felt the APD should have been allowed to report on their current processes. She highlighted that in all three sessions only 114 people participated, and several sessions were attended by the same people. She commented that if there had been a conversation with Chief Brooks, the community would have been aware of the APD's community engagement efforts. She noted that youth engagement could have been accomplished with SROs; however, Council did not fund that program. She thanked Ms. Saizow

for facilitating the process and stated she did not agree with the Final Report. She stated that she looked forward to advancing items that could be accomplished.

Councilmember Wilson stated she was disappointed in the attendance at the sessions and reported that the same two people attended two of her groups. She commented that the report out from the person facilitating her group was also inaccurate. She stated there was good information provided regarding items that the City should addressing.

Councilmember Barbanica stated that there were some items that the City could improve upon; however, he did not agree with all the recommendations. He stated he had reached out to City Manager Bernal, Assistant City Manager Bayon Moore and the consultant to inform them that he did not agree with prohibiting the Antioch Police Department's participation.

Mayor Thorpe stated that hopefully the information within the report would add value to discussions moving forward with police reform.

Councilmember Ogorchock reiterated that she did not agree with the outcome of the report.

RESOLUTION NO. 2021/54

On motion by Councilmember Torres-Walker, seconded by Councilmember Wilson adopted a resolution formally accepting the Final Report for Bridging the Gap: Virtual Roundtable Discussions on Racial Injustice and Police-Community Relations.

Ayes: Torres-Walker, Wilson, Thorpe

Noes: Barbanica, Ogorchock

9. POLICE REFORM – CITY ACCEPTANCE AND/OR ACQUISITION OF SURPLUS MILITARY EQUIPMENT

Assistant City Manager Bayon Moore presented the staff report dated March 23, 2021 recommending the City Council adopt a resolution regarding the City of Antioch's Ban on the Acceptance and/or Acquisition of Surplus Military Equipment in the future.

At 10:07 P.M. Mayor Thorpe stated he would check with Council at 11:00 P.M. to determine if they wanted to continue with the remainder of the agenda this evening.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Patricia Granados, Hector Malvido, Robert Collins, Diana Collins Puente, Joshua Anijar, Central Labor Council of Contra Costa County, Stephania, Juan Carlos Collins and Isabella Collins spoke in support of the Council adopting the resolution regarding the City's ban on the acceptance and/or acquisition of surplus military equipment.

The following public comments were read into the record by City Clerk Householder.

Dallas Easterday, Antioch resident, Gina Lingengfelter, Antioch resident, Sal Sbranti, Luis Morales, Dana Evans, Antioch resident, Mark Evans, Antioch resident, Marchelle Johnson, Antioch resident, Linda Riley, Antioch resident, Sharon Maynard, Antioch resident, Sandra Hartrick, Antioch resident, Robert Heiney, Antioch resident, Tobias Jensen, Antioch resident, Monica Ambriz-Misquez, Antioch resident, Amy Hilton, Antioch resident and Laura Matejcek, provided written comment opposing Council adopting the resolution regarding the City's ban on the acceptance and/or acquisition of surplus military equipment.

Elsie Mills, Showing Up for Racial Justice Contra Costa County, Taylor Sims, Lisa Gregory, Antioch resident, Angelica Tripp, Ali Saidi and Dana Morales provided written comment in support of the Council adopting the resolution regarding the City's ban on the acceptance and/or acquisition of surplus military equipment.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Frank Sterling spoke in support of the Council adopting the resolution regarding the City's ban on the acceptance and/or acquisition of surplus military equipment.

A motion was made by Councilmember Torres-Walker, seconded by Councilmember Wilson to adopt a resolution regarding the City of Antioch's Ban on the Acceptance and/or Acquisition of Surplus Military Equipment in the future.

Speaking to the previous motion, Councilmember Barbanica reported that this equipment was free to the City and could not be sold. He explained that through this program the City had acquired safety equipment including a robot to facilitate negotiations with someone in crisis, vehicle safety items, sights for rifles, first aid kits and range finders. He noted this resolution would take the ability for Chief Brooks and future Chiefs to make decisions to the keep APD and the community safe, which he believed would be a mistake.

Councilmember Ogorchock suggested the Council determine necessity on a case-by-case basis.

Councilmember Torres-Walker stated that this item was related to equipment that could be obtained in the future. She noted if the City were meeting the needs of the community, they would not need a militarized police force.

Mayor Thorpe stated the APD was not trained with military equipment and he believed they could do their jobs without it.

RESOLUTION NO. 2021/55

A vote taken on the previous motion to adopt the resolution passed. The motion carried the following vote:

Ayes: Torres-Walker, Ogorchock, Wilson, Thorpe

Noes: Barbanica

10. POLICE REFORM – MENTAL HEALTH CRISIS RESPONSE

Mayor Thorpe congratulated City Manager Bernal on the birth of his grandson.

City Manager Bernal presented the staff report dated March 23, 2021 recommending the City Council provide direction to staff as it relates to development of the City's future Mental Health Crisis Response.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Gigi Crowder, Executive Director National Alliance on Mental Illness and Antioch resident, spoke in support of seeking input from residents who had experience with a mental health crisis. She discussed the need for a program tailored for Antioch and encouraged the City to participate in the County process.

Hector Malvido, Frank Sterling, Diana Collins Puente, MV Watson Mental Health Case Manager read a statement from the Matt Rojo representing the National Union of Health Care Workers, Joshua Anijar, Contra Costa Central Labor Council, Robert Collins and Patricia Granados spoke in support of exploring options for the development of a Mental Health Response Team for Antioch. Several speakers encouraged Council to include community engagement in the process.

Isabella Collins spoke in support of Mental Health Response Teams and proper training for police dispatchers to assist in their roles for this team.

Juan Carlos Collins spoke in support of a non-police mental health program along with mental health and support for the APD.

The following public comment/s was/were read into the record by City Clerk Householder.

Tobias Johnson, Antioch resident, Taylor Sims, Lift Up Contra Costa, Elsie Mills, Showing Up for Racial Justice, Contra Costa County, Angelica Tripp, Antioch resident, Juan Collins Doug Leich, Contra Costa County resident, Allison Norris, Cassandra Quinto-Collins and Daisy Maixon provided written comment in support of the City forming a Mental Health Crisis Response Team.

Mayor Thorpe explained that hiring an outside consultant would bring in someone who was a professional in the industry to design a model that was specific to the needs of Antioch.

Councilmember Torres-Walker stated she agreed with a process that included residents while drawing down on County resources. She discussed the importance of including oversight and reporting as well as the policing powers. She noted the program should also define the structure for law enforcement interaction. She stated there was a need for a Mental Health Response Team that would free up the APD to respond to more violent issues. She commented that the

program should address substance abuse and interaction with other agencies. She stated she was prepared to move this process forward.

Councilmember Wilson stated that program could take the burden away from the APD and she encouraged City Manager Bernal to enter a process that considered models that provided 24-hour services and addressed homelessness, mental health and drug addiction. She encouraged Council to look at the different platforms and programs while including community input to address matters unique to Antioch.

Councilmember Barbanica spoke in support of a non-police response team and noted he saw the value of someone trained stepping in to assist those in crisis. He voiced his support for Antioch being the pilot city for the County program.

Councilmember Ogorchock suggested Antioch be the trial city for the County program and if unsuccessful then they could move into their own model.

Mayor Thorpe spoke in support of Antioch designing their own program. He noted he was not supportive of the pilot program's timeline and restrictions.

A motion was made by Councilmember Wilson, seconded by Councilmember Torres-Walker to direct City Manager Bernal to hire a firm to prepare an RFP for the purpose of providing a 24-hour model health crisis response for the City of Antioch.

Councilmember Ogorchock stated she wanted cost estimates for the program included and requested that the City continue to be involved in the County program.

Councilmember Torres-Walker commented that the City could participate in the County process along with their own program.

Councilmember Wilson noted that this process would not eliminate the County.

Mayor Thorpe stated Contra Costa County was under-resourced and there was a disparity between West and Central Contra Costa County as it related to providing services.

A vote taken on the previous motion to direct City Manager Bernal to hire a firm to prepare an RFP for the purpose of providing a 24-hour model health crisis response for the City of Antioch, passed unanimously.

11. COMMUNITY CAMERA SYSTEM AT 18TH STREET AND A STREET WITH SOLE SOURCE JUSTIFICATION REQUEST

City Manager Bernal introduced Regular Agenda Item #11.

Lieutenant Fortner presented the staff report dated March 23, 2021 recommending the City Council adopt a resolution approving the following actions: 1) Approve the sole source request

for purchase of additional community cameras from Odin Systems Inc. and Vigilant Solutions (via Lehr Auto Electric); 2) Authorize the City Manager to negotiate and execute a purchase agreement with Odin Systems Inc. in an amount not to exceed \$21,398.43, and with Vigilant Solutions (via Lehr Auto Electric) in an amount not to exceed \$102,339.94; and 3) Authorize the City Manager to negotiate and execute a purchase agreement with I.C.R. Electric in an amount not to exceed \$18,633.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Frank Sterling, Antioch resident, stated he believed the money could be better spent on the Mental Health Crisis Response Team or other police reforms.

The following public comments were read into the record by City Clerk Householder.

Elsie Mills, Showing Up for Racial Justice Contra Costa County, Ali Saidi and Taylor Sims, Lift Up Contra Costa opposed adoption of the resolution approving Community Cameras at 18th and A Streets.

Councilmember Torres-Walker stated that she would not support additional cameras in an area of the City that had the least amount of resources and support.

Mayor Thorpe stated that he appreciated Councilmember Torres-Walker comments and noted that the City was looking at a different approach moving forward.

RESOLUTION NO. 2021/56

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council adopted a resolution approving the sole source request for purchase of additional community cameras from Odin Systems Inc. and Vigilant Solutions (via Lehr Auto Electric). The motion carried the following vote:

Ayes: Barbanica, Ogorchock, Wilson, Thorpe

Noes: Torres-Walker

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council adopted a resolution authorizing the City Manager to negotiate and execute a purchase agreement with Odin Systems Inc. in an amount not to exceed \$21,398.43, and with Vigilant Solutions (via Lehr Auto Electric) in an amount not to exceed \$102,339.94. The motion carried the following vote:

Ayes: Barbanica, Ogorchock, Wilson, Thorpe

Noes: Torres-Walker

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council adopted a resolution authorizing the City Manager to negotiate and execute a purchase agreement with I.C.R. Electric in an amount not to exceed \$18,633. The motion carried the following vote:

Ayes: Barbanica, Ogorchock, Wilson, Thorpe

Noes: Torres-Walker

12. TENTATIVE AGREEMENT BETWEEN THE CITY OF ANTIOCH AND THE TREATMENT PLANT EMPLOYEES' ASSOCIATION FOR THE PERIOD OF OCTOBER 1, 2020 – SEPTEMBER 30, 2021

Administrative Services Director Mastay presented the staff report dated March 23, 2021 recommending the City Council adopt a resolution: 1) Approving the Tentative Agreement between the City of Antioch and the Treatment Plant Employees Association (TPEA); and 2) Authorizing the Finance Director to make any necessary adjustments to the Fiscal Year 2020/21 budget to implement the provisions of the Tentative Agreement.

RESOLUTION NO. 2021/57

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously adopted a resolution approving the Tentative Agreement between the City of Antioch and the Treatment Plant Employees Association (TPEA).

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously adopted a resolution authorizing the Finance Director to make any necessary adjustments to the Fiscal Year 2020/21 budget to implement the provisions of the Tentative Agreement.

13. CREATION OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) STANDING COMMITTEE

Administrative Services Director Mastay presented the staff report dated March 23, 2021 recommending the City Council: 1) Discuss and determine if it is the desire of the City Council to form a Community Development Block Grant (CDBG) Standing Committee; 2) Confirm the appointment of two (2) members for Community Development Block Grant (CDBG) Standing Committee; and 3) Adopt the resolution to form the Community Development Block Grant (CDBG) Standing Committee.

RESOLUTION NO. 2021/58

On motion by Councilmember Barbanica, seconded by Councilmember Wilson the City Council unanimously adopted the resolution to form the Community Development Block Grant Standing Committee.

Mayor Thorpe nominated Councilmember Barbanica and Councilmember Torres-Walker to the CDBG Standing Committee. He stated this item would not require a motion.

City Attorney Smith stated he would prefer to proceed how Council had done so historically with a Councilmember making a motion and then it being seconded. He asked what the will of the Council was.

Mayor Thorpe's nominations of Councilmembers Barbanica and Torres-Walker to the CDBG Standing Committee were approved by Council.

PUBLIC COMMENTS – None

STAFF COMMUNICATIONS

City Manager Bernal congratulated and wished Water Treatment Plant Superintendent Tim Coley the best in his retirement.

Mayor Thorpe thanked Mr. Coley for his years of service.

COUNCIL COMMUNICATIONS

Councilmember Ogorchock congratulated the Cielo Supermarket on their grand opening and announced they would be holding their event at 9:00 A.M. on March 24, 2021.

Councilmember Torres-Walker stated she was excited Cielo Supermarket was opening. She announced there were prospects for another grocery store and Farmer's Market in her District. She offered her condolences to Kathryn Wade for the loss of her son Malad Baldwin. She requested staff agendaize a discussion on banning knee to neck and other restraints.

Mayor Thorpe clarified that Council had adopted the CNA report this evening; however, they had not adopted their recommendations.

ADJOURNMENT

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously adjourned the meeting at 11:51 P.M.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: City Council Meeting Minutes of April 13, 2021

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of April 13, 2021.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
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100 General Fund
Non Departmental

00002557	H & R PLUMBING & DRAIN CLEANING	BOND REFUND	7,300.00
00002558	LAGRIMAS, DAVID	BOND REFUND	500.00
00393469	ALL STAR RENTS	DEPOSIT REFUND	1,682.60
00393476	ANTIOCH HILLCREST TERRACE INC	DEVELOPER DEPOSIT REFUND	2,670.00
00393477	ANTIOCH YOUTH SPORTS COMPLEX	DEVELOPER DEPOSIT REFUND	2,000.00
00393500	COLONIAL LIFE	MONTHLY PREMIUM	597.98
00393504	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
00393505	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
00393508	CORONA, DAVID	DEPOSIT REFUND	2,000.00
00393509	COURT ORDERED DEBT COLLECTIONS	PAYROLL DEDUCTIONS	657.91
00393512	DHYANYOGA CENTERS INC	DEVELOPER DEPOSIT REFUND	23,276.00
00393517	EMPLOYEE	CHECK REPLACEMENT	591.81
00393538	K HOVNANIAN COMPANIES OF CA	DEVELOPER DEPOSIT REFUND	10,000.00
00393539	LAUNCHPAD DEVELOPMENT CO.	DEPOSIT REFUND	8,774.56
00393541	LEGACY RENOVATIONS	DEVELOPER DEPOSIT REFUND	1,097.00
00393544	LINA	PAYROLL DEDUCTIONS	3,879.27
00393551	MJM ARCHITECTS LLC	DEPOSIT REFUND	500.00
00393555	MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	2,028.39
00393559	NRG RENEW DG HOLDINGS LLC	DEPOSIT REFUND	6,701.95
00393568	PARS	PAYROLL DEDUCTIONS	2,669.80
00393571	PINKY'S CLASSY KAR WASH	DEPOSIT REFUND	2,000.00
00393579	REYNOSO, FREDY	CBSC FEE REFUND	8.42
00393584	ROOF TILE CUSTOM SPECIALIST	DEPOSIT REFUND	1,698.00
00393588	SOUTHERN CAL ROOMS	DEPOSIT REFUND	2,000.00
00393592	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	360.38
00393593	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	100.00
00393594	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	200.00
00393599	TRI DELTA TRANSIT	DEPOSIT REFUND	1,919.00
00393606	WILKINS, MARK OR SHIRLEY	CHECK REPLACEMENT	39.00
00393608	ZAYO GROUP	DEPOSIT REFUND	6,900.00
00393649	CONTRA COSTA COUNTY	CEQA FISH AND GAME FEE	2,480.25
00393678	LINA	PAYROLL DEDUCTIONS	27.13
00393683	MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	2.76
00393724	DIVISION OF STATE ARCHITECT	SB1186 REMITTANCE	816.40
00939449	NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	74,559.47
00939454	VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	7,234.24
00939456	NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	27,724.21
00939475	NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	44.71
City Council			
00393646	CALIF, STATE OF	USE TAX REMITTANCE	10.35
00393693	PHOTOGRAPHY BY TISH	COUNCIL PORTRAIT - WILSON	435.00
00939461	CCC MAYORS CONFERENCE	ANNUAL ASSESMENT	3,912.00
City Attorney			
00393646	CALIF, STATE OF	USE TAX REMITTANCE	2.63
00939441	CANON FINANCIAL SERVICES	COPIER LEASE	131.86



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City Manager

00393471	AMBIUS	PLANT MAINTENANCE	22.29
00393614	AMBIUS	PLANT MAINTENANCE	312.37
00393625	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,301.16
00393646	CALIF, STATE OF	USE TAX REMITTANCE	0.10
00393653	COSTCO	VARIOUS BUSINESS EXPENSES	60.00
00393665	FOCUS STRATEGIES	UNHOUSED RESIDENT COORDINATOR	6,021.25
00393682	MEJORANDO GROUP, THE	FACILITATION SERVICES	8,046.97
00393718	VOLER STRATEGIC ADVSIORS INC	CONSULTING SERVICES	8,000.00
00939441	CANON FINANCIAL SERVICES	COPIER LEASE	131.85

City Clerk

00393628	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,699.80
00393646	CALIF, STATE OF	USE TAX REMITTANCE	90.77
00393663	EIDEN, KITTY J	MINUTES CLERK	4,537.50

City Treasurer

00393525	GARDA CL WEST INC	ARMORED CAR PICKUP	164.34
00393646	CALIF, STATE OF	USE TAX REMITTANCE	2.53

Human Resources

00393668	GOVERNMENTJOBS.COM INC	PROFESSIONAL SERVICES	1,474.72
00393688	OFFICE DEPOT INC	OFFICE SUPPLIES	82.45

Economic Development

00393482	AUTO DIAGNOSTIC REPAIR	BUSINESS LICENSE TAX REBATE	100.00
00393489	BAY AREA RETINA ASSOCIATES	BUSINESS LICENSE TAX REBATE	100.00
00393540	LAW OFFICES of CESAR R FUMAR	BUSINESS LICENSE TAX REBATE	100.00
00393546	MACS OLD HOUSE	BUSINESS LICENSE TAX REBATE	100.00
00393569	PETER PIPER DONUTS	BUSINESS LICENSE TAX REBATE	100.00
00393581	ROBERT S CLUFF MD	BUSINESS LICENSE TAX REBATE	100.00
00393587	SOMERSVILLE ASSOCIATES LLC	BUSINESS LICENSE TAX REBATE	100.00
00393595	STEWART MOLANDER APPLIANCES INC	BUSINESS LICENSE TAX REBATE	100.00
00393597	TNT FIRE PROTECTION INC	BUSINESS LICENSE TAX REBATE	100.00
00393620	AQUALIFE FILTRATION SYSTEMS	BUSINESS LICENSE TAX REBATE	100.00
00393625	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	206.66
00393628	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	205.98
00393629	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	336.97
00393656	CYPRESS PLUMBING	BUSINESS LICENSE TAX REBATE	100.00
00393671	HAMEL LEGAL DOCS AND NOTARY	BUSINESS LICENSE TAX REBATE	100.00
00393691	PARISA REZVANI	BUSINESS LICENSE TAX REBATE	100.00
00393692	PATEL, MADHUBEN	BUSINESS LICENSE TAX REBATE	100.00
00393712	TINEO, CESAR EDUARDO	BUSINESS LICENSE TAX REBATE	100.00
00939441	CANON FINANCIAL SERVICES	COPIER LEASE	131.86

Finance Administration

00393485	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	115.41
00393646	CALIF, STATE OF	USE TAX REMITTANCE	0.79

Finance Accounting

00393485	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	224.24
00393646	CALIF, STATE OF	USE TAX REMITTANCE	0.50
00393676	KOA HILLS CONSULTING LLC	PROFESSIONAL SERVICES	43.75



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Finance Operations

00393716	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	6.00
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Non Departmental

00393485	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	93.80
00393604	WAGEWORKS	ADMIN FEE	218.00
00393690	PACIFIC CREDIT SERVICES	COLLECTION FEES	632.25

Public Works Street Maintenance

00393470	ALTA FENCE	PROFESSIONAL SERVICES	13,893.00
00393475	ANTIOCH BUILDING MATERIALS	ASPHALT	9,257.91
00393483	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	364.34
00393494	C AND J FAVALORA TRUCKING INC	HAULING SERVICES	2,950.00
00393534	INTERSTATE SALES	PARTS	508.79
00393560	OFFICE DEPOT INC	OFFICE SUPPLIES	34.72
00393619	ANTIOCH BUILDING MATERIALS	ASPHALT	14,165.93
00393646	CALIF, STATE OF	USE TAX REMITTANCE	168.18
00393658	DELTA GRINDING CO INC	ASPHALT	3,550.00
00393723	ZAP MANUFACTURING INC	STREET SIGNS	695.95
00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	157.50
00939473	RSM DESIGN	CITYWIDE SIGNAGE	1,318.75

Public Works-Signal/Street Lights

00393506	CONTRA COSTA COUNTY	TRAFFIC SIGNAL MAINTENANCE	33,218.28
00393565	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	209.81
00393646	CALIF, STATE OF	USE TAX REMITTANCE	245.41
00939446	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	4,498.21
00939465	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	247.12

Public Works-Facilities Maintenance

00393483	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	326.78
00393515	DREAM RIDE ELEVATOR	ELEVATOR SERVICE	320.00
00393529	HANSON & FITCH TEMPORARY SITE	RESTROOM RENTAL	815.85
00393560	OFFICE DEPOT INC	OFFICE SUPPLIES	298.41
00393580	RFI COMMUNICATIONS AND SECURITY	MAINTENANCE SERVICES	747.00
00393603	VERIZON WIRELESS	DATA SERVICES	1,284.47
00393646	CALIF, STATE OF	USE TAX REMITTANCE	13.32
00393647	COLLIER, TONNETTE	REFUND	756.80
00393672	HANSON & FITCH TEMPORARY SITE	ADA RESTROOM RENTAL	1,631.70
00393705	SERVICE PROS PLUMBERS INC	PLUMBING SERVICES	875.00
00393706	SERVPRO OF ANTIOCH	WATER RESTORATION	125.00
00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	4,307.50

Public Works-Parks Maint

00393493	BSN SPORTS	BASKETBALL NETS	285.00
00393550	MIRACLE PLAYSYSTEMS INC	SUPPLIES	2,568.25
00393613	ALTA FENCE	PROFESSIONAL SERVICES	1,710.00
00393646	CALIF, STATE OF	USE TAX REMITTANCE	390.40
00393685	MYERS CONTAINER LLC	CONTAINERS	3,087.84
00393708	SHERWIN WILLIAMS CO	SUPPLIES	337.98
00939462	DEL CONTES LANDSCAPING INC	PARK MAINTENANCE	153,205.52



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Public Works-Median/General Land

00393467	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	10,760.40
00393481	AT AND T MCI	CONNECTION SERVICES	100.94
00393611	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	3,072.00
00393612	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	4,543.28
00393617	ANTIOCH ACE HARDWARE	PARTS	45.29
00393624	AT AND T MCI	CONNECTION SERVICES	194.60
00393646	CALIF, STATE OF	USE TAX REMITTANCE	109.71
00939474	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION CONTROLLER PARTS	618.31

Police Administration

00393468	ALL PRO PRINTING SOLUTIONS	PRINTING SERVICES	526.68
00393484	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,192.15
00393486	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,641.21
00393487	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	7,101.61
00393507	CCC POLICE CHIEFS ASSOC	2021 CHIEF'S WORKSHOP	725.00
00393510	CRIME SCENE CLEANERS INC	BIOHAZARD CLEANUP	70.00
00393511	CSI FORENSIC SUPPLY	SUPPLIES	271.38
00393519	FERNANDES AUTO WRECKING TOWING	RV CONTRACT TOWING	1,500.00
00393524	GALLS LLC	UNIFORMS	777.63
00393527	GOODALE, JAMIE	EXPENSE REIMBURSEMENT	66.63
00393535	INTERVIEWS INTERROGATIONS INST.	TRAINING - M CONTRERAS	230.00
00393536	INTERVIEWS INTERROGATIONS INST.	TRAINING - A CRANDELL	230.00
00393552	MONTES, LAUREN ASHLEY	OT MEAL REIMBURSEMENT	31.70
00393557	NET TRANSCRIPTS	TRANSCRIPTION SERVICES	186.49
00393575	PSYCHOLOGICAL SERVICES GROUP	TRAINING - J VIGIL	300.00
00393576	PSYCHOLOGICAL SERVICES GROUP	TRAINING - B ROSE	300.00
00393577	PSYCHOLOGICAL SERVICES GROUP	TRAINING - A RODRIGUEZ	300.00
00393578	REACH PROJECT INC	PROGRAM SERVICES - FEB	17,083.00
00393585	SHILOV, NICHOLAS VLADIMIR	TRAINING PER DIEM	198.00
00393589	SOUZA MELLONE, MICHAEL C	TRAINING PER DIEM	198.00
00393591	STATE OF CALIFORNIA	FINGERPRINTS	578.00
00393615	AMIRI, MORTEZA	TRAINING PER DIEM	244.00
00393622	ARROWHEAD 24 HOUR TOWING INC	VEHICLE STORAGE	2,876.25
00393626	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,687.43
00393646	CALIF, STATE OF	USE TAX REMITTANCE	317.58
00393654	CRYSTAL CLEAR LOGOS INC	UNIFORMS	2,326.84
00393660	EAN SERVICES LLC	RENTAL CAR - J RAMIREZ	207.62
00393663	EIDEN, KITTY J	MINUTES CLERK	187.50
00393667	GALLS LLC	EQUIPMENT	2,972.58
00393677	LC ACTION POLICE SUPPLY	EQUIPMENT	3,621.93
00393680	MAGANA, JOSEPH J	EXPENSE REIMBURSEMENT	170.11
00393684	MURPHY, QUAMAINE DELVON	MEAL ALLOWANCE	115.00
00393687	OCCUPATIONAL HEALTH CENTERS CA	PRE-EMPLOYMENT MEDICAL EXAM	579.50
00393688	OFFICE DEPOT INC	OFFICE SUPPLIES	983.51
00393694	PITNEY BOWES INC	EQUIPMENT LEASE	299.65
00393697	R GIORDANO CONSULTING INVEST.	INVESTIGATIVE SERVICES	8,953.75
00393698	REACH PROJECT INC	PROGRAM SERVICES - MAR	17,083.00
00393703	SAFESTORE INC	OFF-SITE EVIDENCE STORAGE	2,626.31



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00393710	SMITH, KYLE T	TRAINING PER DIEM	244.00
00393720	WHITAKER II, WILLIAM	EXPENSE REIMBURSEMENT	36.16
00939448	MOBILE MINI LLC	EVIDENCE STORAGE	129.38
00939451	PROFORCE MARKETING INC	TASER EQUIPMENT	1,573.20
Police Reserves			
00393646	CALIF, STATE OF	USE TAX REMITTANCE	0.78
Police Community Policing			
00393484	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	470.00
00393487	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	15.28
00393533	HUNT AND SONS INC	FUEL	99.84
00393596	STOMMEL INC	ALPR CAMERA UPGRADE	37,231.08
00393646	CALIF, STATE OF	USE TAX REMITTANCE	1.25
00393711	SP PLUS CORPORATION	PARKING SERVICES	21,000.00
Police Traffic Division			
00393646	CALIF, STATE OF	USE TAX REMITTANCE	10.79
Police Investigations			
00393465	AIELLO, STEVEN J	MILEAGE REIMBURSEMENT	168.90
00393486	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	440.62
00393490	BECERRA, ARTURO MODESTO	MILEAGE REIMBURSEMENT	33.90
00393503	CONTRA COSTA COUNTY	EXTRADITION SERVICES	445.00
00393518	EVANS, JOSHUA FIELD	MILEAGE REIMBURSEMENT	202.50
00393531	HULLEMAN, JOHN PAUL	MILEAGE REIMBURSEMENT	78.70
00393542	LENDERMAN, THOMAS E	MILEAGE REIMBURSEMENT	168.90
00393547	MANLY WILLIAMS, TIMOTHY ALLEN	MILEAGE REIMBURSEMENT	132.95
00393548	MARCOTTE, BROCK A	MILEAGE REIMBURSEMENT	156.80
00393607	WISECARVER JR, JIMMY R	MILEAGE REIMBURSEMENT	67.20
00393646	CALIF, STATE OF	USE TAX REMITTANCE	0.99
00393650	CONTRA COSTA COUNTY	CCC LAB	26,116.50
00393666	FORTNER, JOHN C	EXPENSE REIMBURSEMENT	220.00
00393675	JEONG, JISEOK	FUEL REIMBURSEMENTS	134.70
00393701	ROMBOUGH, ERIC A	MILEAGE/MEAL REIMBURSEMENT	214.30
Police Special Operations Unit			
00393659	EAN SERVICES LLC	VEHICLE RENTAL	765.03
Police Communications			
00393464	AEROTEK INC	DATA 911 MAINTENANCE	337.50
00393501	COMCAST	CONNECTION SERVICES	3,216.33
00393609	AEROTEK INC	DATA 911 MAINTENANCE	810.00
00393633	BY YOUR SITE CONSULTING	DATA 911 SUPPORT SERVICES	1,320.00
00393646	CALIF, STATE OF	USE TAX REMITTANCE	218.48
00939444	GRAINGER INC	SUPPLIES	364.49
Office Of Emergency Management			
Police Facilities Maintenance			
00393646	CALIF, STATE OF	USE TAX REMITTANCE	0.15
00393696	QUALITY SOUND	MAINTENANCE SERVICES	360.00
00939460	CLUB CARE INC	MAINTENANCE SERVICES	547.32
00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,680.00



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Community Development Land Planning Services

00393579	REYNOSO, FREDY	GP MAINT FEE REFUND	35.95
00393695	PLACEWORKS INC	CONSULTING SERVICES	31,423.99

CD Code Enforcement

00393495	CACEO	TRAINING WEBINAR	25.00
00393514	DOUGLAS CONSTRUCTION	REPAIR SERVICES	290.00
00393523	GALLEGOS, JEFFREY R	SAFETY SHOE REIMBURSEMENT	141.58
00393545	LUNSFORD, AMANDA JANE	MILEAGE REIMBURSEMENT	30.80
00393558	NORTH AMERICAN TITLE CO	REFUND	1,052.00
00393590	STAMM ENTERPRISES, LTD	STORAGE	235.00
00393635	CACEO	TRAINING	897.00
00393646	CALIF, STATE OF	USE TAX REMITTANCE	2.24
00393647	COLLIER, TONNETTE	REFUND	250.00
00393657	DAVID, MARIA E	MILEAGE REIMBURSEMENT	47.71

PW Engineer Land Development

00393566	PACIFIC GAS AND ELECTRIC CO	INSPECTION FEES REFUND	1,040.00
00393603	VERIZON WIRELESS	DATA SERVICES	51.75
00939453	TESTING ENGINEERS INC	SOILS & MATERIALS TESTING	3,562.00

Community Development Building Inspection

00393516	EAGLE BUSINESS FORMS INC	BUILDING PERMITS	528.22
00393560	OFFICE DEPOT INC	OFFICE SUPPLIES	173.63
00393579	REYNOSO, FREDY	ENERGY INSP FEE REFUND	1,778.96
00393598	TRB AND ASSOCIATES	CONSULTING SERVICES	24,820.00
00393646	CALIF, STATE OF	USE TAX REMITTANCE	4.61

Capital Imp. Administration

00393560	OFFICE DEPOT INC	OFFICE SUPPLIES	91.76
00393688	OFFICE DEPOT INC	OFFICE SUPPLIES	68.13

209 RMRA Fund

Non Departmental

Streets

00393492	BKF ENGINEERS INC	PROFESSIONAL SERVICES	1,316.50
00939471	MCK SERVICES INC	PAVEMENT REHABILITATION	725,882.90

213 Gas Tax Fund

Streets

00393565	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	13.12
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214 Animal Services Fund

Animal Services

00393530	HILLS PET NUTRITION	SUPPLIES	316.87
00393556	MWI VETERINARY SUPPLY CO	SUPPLIES	113.39
00393625	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	239.00
00393627	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	7.95
00393646	CALIF, STATE OF	USE TAX REMITTANCE	34.61
00393651	CONTRA COSTA SPCA	SPAY/NEUTER VOUCHER	600.00
00393652	CONTRA COSTA SPCA	SPAY/NEUTER VOUCHER	100.00

219 Recreation Fund

Non Departmental

00393700	RODRIGUEZ, TOMAS	RENTAL DEPOSIT REFUND	1,000.00
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FUND/CHECK#

Nick Rodriguez Community Cent

00393630	BAY AIR FLOW	PROFESSIONAL SERVICES	3,885.00
00393673	HOME DEPOT, THE	SUPPLIES	392.39
00393699	ROBINS LOCK AND KEY	SUPPLIES	144.53
00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	500.00

Senior Programs

00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	2.00
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Recreation-Comm Center

00393463	ADT COMMERCIAL	MAINTENANCE SERVICES	371.25
00393501	COMCAST	CONNECTION SERVICES	50.01
00393600	UNITED STATES POSTAL SERVICE	PERMIT RENEWAL	245.00
00393623	AT AND T MCI	PHONE	66.69
00393646	CALIF, STATE OF	USE TAX REMITTANCE	43.75
00393700	RODRIGUEZ, TOMAS	RENTAL REFUND	1,500.00
00939462	DEL CONTES LANDSCAPING INC	PARK MAINTENANCE	5,365.00

Recreation Water Park

00393646	CALIF, STATE OF	USE TAX REMITTANCE	48.93
00939462	DEL CONTES LANDSCAPING INC	PARK MAINTENANCE	9,278.34
00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	500.00

221 Asset Forfeiture Fund

Non Departmental

00393605	WHIGHAM, MICHAEL	ASSET FORFEITURE	870.00
00393631	BLUEFORD, AARON	ASSET FORFEITURE	846.00
00393681	MANRIQUEZ, DANIEL	ASSET FORFEITURE	2,771.00

226 Solid Waste Reduction Fund

Solid Waste

00393579	REYNOSO, FREDY	WASTE MANAGEMENT FEE REFUND	35.00
00393632	BRETT MR ECO EDWARDS	SCHOOL PRESENTATIONS	3,350.00
00393679	LOCAL GOVERNMENT COMMISSION	CIVIC SPARK FELLOW	499.95

229 Pollution Elimination Fund

Channel Maintenance Operation

00393467	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES 3/22-3/26	4,800.00
00393470	ALTA FENCE	PARTS	84.12
00393612	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES 3/28-4/3	4,800.00
00393646	CALIF, STATE OF	USE TAX REMITTANCE	15.29

251 Lone Tree SLLMD Fund

Lonetree Maintenance Zone 1

00393612	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	5,978.00
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Lonetree Maintenance Zone 4

00393586	SILVA LANDSCAPE	LANDSCAPE SERVICES 3/22-3/26	3,588.00
00393709	SILVA LANDSCAPE	LANDSCAPE SERVICES 3/29-4/2	3,588.00

254 Hillcrest SLLMD Fund

Hillcrest Maintenance Zone 1

00393467	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES 3/22-3/26	3,586.80
00393612	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES 3/28-4/3	3,586.80
00393646	CALIF, STATE OF	USE TAX REMITTANCE	2.19

Hillcrest Maintenance Zone 4

00393646	CALIF, STATE OF	USE TAX REMITTANCE	8.83
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CLAIMS BY FUND REPORT
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00393714	TREESAP FARMS LLC	LANDSCAPING SUPPLIES	10,560.57
00939452	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION PARTS	552.07
255	Park 1A Maintenance District Fund		
	Park 1A Maintenance District		
00393617	ANTIOCH ACE HARDWARE	SUPPLIES	58.77
00939474	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION CONTROLLER PARTS	4,968.97
256	Citywide 2A Maintenance District Fund		
	Citywide 2A Maintenance Zone 4		
00393646	CALIF, STATE OF	USE TAX REMITTANCE	116.85
	Citywide 2A Maintenance Zone 8		
00393586	SILVA LANDSCAPE	LANDSCAPE SERVICES 3/29-4/2	4,782.40
	Citywide 2A Maintenance Zone10		
00393466	AL FRESCO LANDSCAPING INC	LANDSCAPE ENHANCEMENT	2,304.00
00393611	AL FRESCO LANDSCAPING INC	LANDSCAPE ENHANCEMENT	4,608.00
00939474	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION CONTROLLER PARTS	2,544.72
257	SLLMD Administration Fund		
	SLLMD Administration		
00393623	AT AND T MCI	PHONE	113.70
00393646	CALIF, STATE OF	USE TAX REMITTANCE	1.32
259	East Lone Tree SLLMD Fund		
	Zone 1-District 10		
00393466	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	5,376.00
311	Capital Improvement Fund		
	Energy Efficiency		
00393679	LOCAL GOVERNMENT COMMISSION	CIVIC SPARK FELLOW	909.14
569	Vehicle Replacement Fund		
	Equipment Maintenance		
00393498	CITY OF CLAYTON	AUCTION VEHICLE REIMBURSEMENT	1,513.00
570	Equipment Maintenance Fund		
	Non Departmental		
00393532	HUNT AND SONS INC	FUEL	34,226.73
	Equipment Maintenance		
00393474	ANTIOCH AUTO PARTS	AUTO PARTS	1,486.18
00393480	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	260.75
00393483	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	275.70
00393497	CHUCKS BRAKE AND WHEEL SERVICE	AUTO PARTS	522.34
00393543	LES SCHWAB TIRES OF CALIFORNIA	AUTO PARTS	1,812.17
00393554	MUNICIPAL MAINT EQUIPMENT INC	AUTO PARTS	50.33
00393561	OREILLY AUTO PARTS	AUTO PARTS	1,197.57
00393567	PACIFIC TRUCK EQUIPMENT INC	REPAIR SERVICES	92.40
00393570	PHILS DIESEL CLINIC INC	MAINTENACE SERVICES	764.66
00393596	STOMMEL INC	AUTO PARTS	45.83
00393610	AFFORDABLE TIRE CENTER	MAINTENACE SERVICES	220.00
00393618	ANTIOCH AUTO PARTS	AUTO PARTS	227.85
00393622	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	187.50
00393646	CALIF, STATE OF	USE TAX REMITTANCE	198.91
00393661	EAST BAY WELDING SUPPLY	SUPPLIES	84.62
00393689	OREILLY AUTO PARTS	AUTO PARTS	648.65



CLAIMS BY FUND REPORT
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00393719	WALNUT CREEK FORD	AUTO PARTS	75.96
00939445	HAMMONS SUPPLY COMPANY	SUPPLIES	371.95
00939469	KIMBALL MIDWEST	SUPPLIES	472.61
00939472	PETERSON TRACTOR CO	MAINTENANCE SERVICES	310.83
573	Information Services Fund		
	Information Services		
00393628	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	43.68
	Network Support & PCs		
00393472	AMERICAN MESSAGING	PAGING SERVICES	83.86
00393502	COMCAST	CONNECTION SERVICES	540.19
00393628	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	351.39
00393646	CALIF, STATE OF	USE TAX REMITTANCE	0.80
00393674	INSIGHT PUBLIC SECTOR INC	SUPPORT SERVICES	163.92
00393707	SHARESQUARED INC	CONSULTING SERVICES	1,665.00
00393713	TREDENT DATA SYSTEMS INC	MAINTENANCE CONTRACT	4,829.00
	Telephone System		
00393623	AT AND T MCI	PHONE	1,039.31
	GIS Support Services		
00393483	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	122.58
00393603	VERIZON WIRELESS	DATA SERVICES	51.75
00393646	CALIF, STATE OF	USE TAX REMITTANCE	0.77
578	Post Retirement Medical-Misc Fund		
	Non Departmental		
00393521	RETIREE	MEDICAL AFTER RETIREMENT	566.38
00393702	RETIREE	CHECK REPLACEMENT	97.69
00939458	RETIREE	MEDICAL AFTER RETIREMENT	374.76
579	Post Retirement Medical-Mgmt Fund		
	Non Departmental		
00939468	RETIREE	MEDICAL AFTER RETIREMENT	940.72
611	Water Fund		
	Non Departmental		
00393488	BAY AREA BARRICADE	SUPPLIES	820.64
00393499	COLE SUPPLY CO INC	SUPPLIES	2,982.53
00393526	GARNEY CONSTRUCITON	CHECK REPLACEMENT	2,716.16
00393528	GUILLEN, BRANDON	CHECK REPLACEMENT	76.30
00393562	ORTIZ, ALEJANDRO	CHECK REPLACEMENT	46.48
00393618	ANTIOCH AUTO PARTS	SUPPLIES	1,337.77
00393646	CALIF, STATE OF	USE TAX REMITTANCE	22.27
00393662	EAST BAY WORK WEAR	SUPPLIES	102.24
00939444	GRAINGER INC	SUPPLIES	1,209.53
00939445	HAMMONS SUPPLY COMPANY	SUPPLIES	3,001.93
00939464	GRAINGER INC	SUPPLIES	563.92
	Water Supervision		
00393646	CALIF, STATE OF	USE TAX REMITTANCE	3.65
	Water Production		
00393473	ANTIOCH ACE HARDWARE	SUPPLIES	76.27
00393478	APPLIED TECHNOLOGY GROUP INC	MAINTENANCE SERVICES	968.00
00393479	ARAMARK UNIFORM SERVICES	PROFESSIONAL SERVICES	67.94



CLAIMS BY FUND REPORT
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00393496	CFMSF INC	PROCESS CONTROLLER	1,091.59
00393520	FLW INC	PARTS	645.41
00393543	LES SCHWAB TIRES OF CALIFORNIA	TIRES	2,952.69
00393573	POLYDYNE INC	POLYMER	498.38
00393601	UNIVAR SOLUTIONS USA INC	CHEMICALS	8,188.67
00393616	ANIMAL DAMAGE MANAGEMENT	PEST CONTROL	425.00
00393617	ANTIOCH ACE HARDWARE	PARTS	23.55
00393621	ARAMARK UNIFORM SERVICES	PROFESSIONAL SERVICES	67.94
00393623	AT AND T MCI	PHONE	133.36
00393646	CALIF, STATE OF	USE TAX REMITTANCE	204.54
00393648	CONNELLY, BRIAN K	TRAINING REIMBURSEMENT	379.00
00393655	CSI SERVICES INC	TANK INSPECTIONS	12,750.00
00393664	ENVIRONMENTAL RESOURCE ASSOC.	COMPLIANCE TESTING	322.63
00393669	GUALCO GROUP INC, THE	PROFESSIONAL SERVICES	4,000.00
00393670	HACH CO	LAB SUPPLIES	2,753.59
00393686	NATIONAL BUSINESS FURNITURE	OFFICE FURNITURE	555.61
00393717	UNIVAR SOLUTIONS USA INC	CAUSTIC	11,671.72
00393719	WALNUT CREEK FORD	AUTO REPAIR PARTS	1,019.46
00939442	CHEMTRADE CHEMICALS US LLC	CHEMICALS	11,797.98
00939443	CONSOLIDATED ELECTRICAL DIST	PARTS	262.20
00939444	GRAINGER INC	SUPPLIES	133.44
00939446	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	6,621.38
00939455	VINCENT ELECTRIC MOTOR CO	EMERGENCY PUMP MOTOR REPAIR	7,948.77
00939463	EUROFINS EATON ANALYTICAL INC	WATER TESTING AND ANALYSIS	1,040.00
00939464	GRAINGER INC	PARTS	1,292.36
00939465	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	2,861.12
00939466	IDEXX LABORATORIES INC	SUPPLIES	20.35
00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	250.00
Water Distribution			
00393473	ANTIOCH ACE HARDWARE	SUPPLIES	403.09
00393483	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	104.23
00393485	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	135.00
00393491	BIG SKY LOGOS AND EMBROIDERY	UNIFORMS	72.26
00393501	COMCAST	CONNECTION SERVICES	1,016.33
00393522	G AND S PAVING INC	ASPHALT REPAIRS	19,022.45
00393560	OFFICE DEPOT INC	OFFICE SUPPLIES	184.44
00393563	PAC MACHINE CO INC	TOOLS	2,328.63
00393564	PACE SUPPLY CORP	SUPPLIES	1,135.91
00393582	ROBERTS AND BRUNE CO	PIPE FITTINGS	30,477.90
00393602	USA BLUEBOOK	SUPPLIES	268.17
00393603	VERIZON WIRELESS	DATA SERVICES	1,563.11
00393618	ANTIOCH AUTO PARTS	TOOLS	26.74
00393634	C AND J FAVALORA TRUCKING INC	HAULING SERVICES	4,961.50
00393646	CALIF, STATE OF	USE TAX REMITTANCE	1,339.13
00393688	OFFICE DEPOT INC	OFFICE SUPPLIES	236.84
00393690	PACIFIC CREDIT SERVICES	COLLECTIONS FEE	362.74
00393715	TYLER TECHNOLOGIES	MONTHLY WEBSITE	1,053.85
00393716	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	6.00



CLAIMS BY FUND REPORT
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00393722	WOODIWISS PAINTING	PROFESSIONAL SERVICES	14,600.00
00939440	BADGER METER INC	WATER METERS	31,704.26
00939444	GRAINGER INC	SUPPLIES	176.97
00939447	INFOSEND INC	PRINT & MAIL SERVICES	14.19
00939448	MOBILE MINI LLC	STORAGE	145.12
00939450	PETERSON TRACTOR CO	AUTO PARTS & SERVICES	853.63
00939457	BADGER METER INC	PROFESSIONAL SERVICES	491.13
00939464	GRAINGER INC	SUPPLIES	1,168.40
00939467	INFOSEND INC	PRINT & MAIL SERVICES	17.45
00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	157.50
Public Buildings & Facilities			
00393572	PITTS, BRYAN J	EXPENSE REIMBURSEMENT	325.08
00393646	CALIF, STATE OF	USE TAX REMITTANCE	16.15
00393704	SAN FRANCISCO BART	PERMIT FEE	7,500.00
00393721	WOODARD AND CURRAN	PROFESSIONAL SERVICES	10,368.00
00939459	CAROLLO ENGINEERS INC	PROFESSIONAL SERVICES	38,237.00
621	Sewer Fund		
Swr-Wastewater Administration			
00393483	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	405.96
00393501	COMCAST	CONNECTION SERVICES	1,016.33
00393513	DKF SOLUTIONS GROUP LLC	TRAINING	260.00
00393522	G AND S PAVING INC	ASPHALT REPAIRS	19,022.45
00393537	JACK DOHENY SUPPLIES INC	TOOLS	438.92
00393553	MUNICIPAL FINANCIAL SERVICES	PROFESSIONAL SERVICES	4,160.00
00393560	OFFICE DEPOT INC	OFFICE SUPPLIES	63.10
00393574	PORTER, CLEVELAND J	EXPENSE REIMBURSEMENT	120.00
00393603	VERIZON WIRELESS	DATA SERVICES	834.56
00393634	C AND J FAVALORA TRUCKING INC	HAULING SERVICES	4,961.50
00393646	CALIF, STATE OF	USE TAX REMITTANCE	287.56
00393688	OFFICE DEPOT INC	OFFICE SUPPLIES	236.84
00393715	TYLER TECHNOLOGIES	MONTHLY WEBSITE	1,053.86
00939447	INFOSEND INC	PRINT AND MAIL SERVICES	14.17
00939467	INFOSEND INC	PRINT AND MAIL SERVICES	17.44
00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	157.50
631	Marina Fund		
Marina Administration			
00393483	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	471.83
00393549	MERICS, THOMAS	DEPOSIT REFUND	144.00
00393560	OFFICE DEPOT INC	OFFICE SUPPLIES	82.37
00393583	ROBINSON, RICHARD	BOAT LAUNCH REIMBURSEMENT	88.39
00393646	CALIF, STATE OF	USE TAX REMITTANCE	15.19
00939470	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,300.00



AS HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MARCH 12 - APRIL 15, 2021

227 Housing Fund

Housing

00393247	HABITAT FOR HUMANITY EAST BAY	CDBG SERVICES	763.25
00393408	LOCAL GOVERNMENT COMMISSION	CIVIC SPARK FELLOW - FEB	1,409.09
00393679	LOCAL GOVERNMENT COMMISSION	CIVIC SPARK FELLOW - MAR	1,409.09




STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director

APPROVED BY: Ron Bernal, City Manager 

SUBJECT: Resolution Authorizing Examination of Sales or Transactions and Use Tax Records and Resolution Authorizing the City Manager or Designee to Sign the Amendment and Novation Agreement between Municipal Resource Consultants and MuniServices, LLC.

RECOMMENDED ACTION

It is recommended that the City Council:

1. Adopt the resolution authorizing examination of sales or transactions and use tax records; and
2. Adopt the resolution authorizing the City Manager or designee to sign the amendment and novation agreement between Municipal Resource Consultants and MuniServices, LLC. on behalf of the City of Antioch.

FISCAL IMPACT

There is no fiscal impact of these resolutions; however, it allows access to confidential sales or transaction and use tax records to assist the City in collections and forecasts of sales tax.

DISCUSSION

The City has previously entered into an agreement with MuniServices, LLC. to provide sales and transactions and use tax consulting services to include assisting with forecasting, budgeting, auditing and appeals. Through acquisition, the company name has varied at times throughout the years and the original company name the City entered into agreement with was Municipal Resource Consultants. As a result of the name changes, the California Department of Tax and Fee Administration ("CDTFA") is requiring that the City adopt a new resolution, superseding all others, referencing the company name of MuniServices, LLC. consistently on all records and contracts to properly comply with Revenue and Taxation Code section 7056, section, subdivision (b). The CDTFA is also requiring the City to sign an amendment to the existing agreement with our consultant for sales or transaction and use tax services with the name of MuniServices, LLC. in the form of a novation agreement which CDTFA has approved as to form.

ATTACHMENTS

- A.** Resolution authorizing examination of sales or transactions and use tax records
- B.** Resolution authorizing the City Manager or designee to sign the amendment and novation agreement
 - Exhibit A – Amendment and Novation Agreement

ATTACHMENT A

RESOLUTION NO. 2021/XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AUTHORIZING EXAMINATION OF SALES OR TRANSACTIONS AND USE TAX RECORDS

WHEREAS, pursuant to Ordinance No. 232-C-S and Ordinance No. 2068-C-S as amended by Ordinance No. 2148-C-S, the City of Antioch ("City") entered into a contract with the California Department of Tax and Fee Administration ("Department") to perform all functions incident to the administration and collection of sales or transactions and use taxes;

WHEREAS, pursuant to Revenue and Taxation Code section 7270, the City entered into a contract with the California Department of Tax and Fee Administration ("Department") to perform all functions incident to the administration and collection of sales or transactions and use taxes;

WHEREAS, the City Council of the City of Antioch deems it desirable and necessary for authorized officers, employees and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected by the Department for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANTIOCH HEREBY RESOLVES AS FOLLOWS:

Section 1. That the Finance Director, or other officer or employee of the City designated in writing by the Finance Director to the California Department of Tax and Fee Administration is hereby appointed to represent the City with authority to examine sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected for the City by the Department pursuant to the contract between the City and the Department.

Section 2. The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales or transactions and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the City:

- (a) tracking and economic development
- (b) forecasting and budget related functions
- (c) detection of misallocations and deficiencies

RESOLUTION NO. 2021/XX

April 27, 2021

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The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

Section 3. That MuniServices, LLC. is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and MuniServices, LLC.:

- a) has an existing contract with the City to examine those sales or transactions and use tax records;
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

BE IT FURTHER RESOLVED that the information obtained by examination of Department records shall be used only for purposes related to the collection of City sales or transactions and use taxes by the Department pursuant to the contract between the City and the Department and for those purposes relating to the governmental functions of the City listed in section 2 of this resolution.

Section 4. That MuniServices, LLC. is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to any petition or appeal for the reallocation/redistribution of sales or transactions and use taxes that was filed by MuniServices, LLC. on behalf of the City pursuant to the contract between the MuniServices, LLC. and City. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and the MuniServices, LLC.:

- a) has an existing contract with the City to examine those sales or transactions and use tax records;
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;

RESOLUTION NO. 2021/XX

April 27, 2021

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- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

Section 5. That this resolution supersedes all prior resolutions of the City Council of the City of Antioch adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT B

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AUTHORIZING
THE CITY MANAGER OR DESIGNEE TO SIGN THE AMENDMENT AND NOVATION
AGREEMENT BETWEEN MUNICIPAL RESOURCE CONSULTANTS AND
MUNISERVICES, LLC.**

WHEREAS, the City of Antioch currently has a contract with MuniServices, LLC., formerly known as Municipal Resource Consultants, for sales and transaction and use tax services;

WHEREAS, agreements are on file with the California Department of Tax and Fee Administration ("CDTFA") allowing Municipal Resource Consultants and MuniServices, LLC. to examine the sales or transactions and use tax records of the CDTFA and file any petitions or appeals on behalf of the City of Antioch; and

WHEREAS, the CDTFA is requiring an updated agreement with the MuniServices, LLC. name only for consistency in all documents and agreements on file.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Antioch hereby authorizes the City Manager or designee to sign the amendment and novation agreement between Municipal Resource Consultants and MuniServices, LLC. on behalf of the City of Antioch in substantially the form attached as Exhibit A to this resolution subject to approval of form by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April 27, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

Exhibit A

AMENDMENT AND NOVATION AGREEMENT BETWEEN

MUNICIPAL RESOURCE CONSULTANTS

AND

MUNISERVICES, LLC

THIS AMENDMENT AND NOVATION AGREEMENT (the "Novation") is between Municipal Resource Consultants (the "Assigning Party"), and MuniServices LLC, (the "Assuming Party") both Delaware limited liability companies, with offices located at 5680 Trinity Parkway, Suite 120, Centreville VA 20120, and the City of Antioch, an instrumentality of the State of California, 200 H Street, Antioch, CA 94509. ("Remaining Party"), (together, the "Parties") is entered into this 5th day of March 2021 (the "Novation Effective Date").

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

The parties intend that this Amendment to that certain Agreement between Municipal Resource Consultants and The City of Antioch, of the state of California, entered into on September 27, 1988 (the "Agreement") as amended, (attached hereto as Exhibit A) for Sales or Transactions and Use Tax Services to be a novation and that the Assuming Party be substituted for the Assigning Party. The Remaining Party recognizes Assuming Party as Assigning Party's successor-in-interest in and to the Agreement. By this Agreement, the Assuming Party becomes entitled to all rights, title, and interest of the Assigning Party, in and to the Assigned Agreement in as much as Assuming Party is the substituted party to the Assigned Agreement as of and after the Effective Date. Remaining Party and Assuming Party shall be bound by the terms of the Assigned Agreement in every way as if Assuming Party is named in the novated Assigned Agreement in place of Assigning Party as a party thereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

ASSUMING PARTY

MUNISERVICES, LLC

By: _____

Name: _____

Title: _____

ASSIGNING PARTY

MUNICIPAL RESOURCE CONSULTANTS

By_____

Name:_____

Title:_____

REMAINING PARTY

CITY OF ANTIOCH

By:_____

Name:_____

Title:_____

Attest:

By:_____

PROPOSAL
FOR
SALES TAX AUDIT AND INFORMATION SERVICES
TO
CITY OF ANTIOCH

JULY 28, 1988

MUNICIPAL RESOURCE CONSULTANTS



MUNICIPAL RESOURCE CONSULTANTS

A partnership of John T. Austin, Inc. & Allen W. Charkow, Inc.

32107 W. Lindero Canyon Road
Suite 225
Westlake Village, CA 91361
(818) 991-5220

10174 N. Highway 41
Madera, CA 93638
(209) 432-6039

July 28, 1988

Mr. Gene Poertner
Director of Finance
City of Antioch
P. O. Box 130
Antioch, CA 94509-0504

Re: Sales Tax Audit and Information Services

Dear Mr. Poertner:

Municipal Resource Consultants (MRC) hereby proposes to provide a professional service to recover sales tax income for the City of Antioch unrealized due to taxpayer reporting errors.

1. FOREWORD

The City of Antioch, together with most of the other cities in California, has been materially affected in recent years by Proposition 13, economic recession and the State/Federal cutbacks. With the impending threat of more fiscal hardship and few prospects for new revenue sources, it is vitally important that cities maximize income from existing revenue sources.

Clearly, these fiscal changes have made sales tax the most important revenue source for almost all California cities. For example, sales tax revenue for the City of Antioch comprises approximately 33% of total General Fund revenue (per Annual Report of Financial Transactions, State of California, 1987).

Sales tax revenue has generally been taken for granted with cities simply accepting payments from the State without question. The complex reporting format and distribution process are largely responsible for this condition.

The State Board of Equalization is charged with overall audit responsibility. However, staffing is not adequate to audit all aspects of sales tax reporting. The Board concentrates primarily on auditing sales tax collections reported by the business. Very little audit takes place with regard to "point-of-sale" reporting, which results in many cities being subject to distribution errors. These misallocation errors exist because businesses report sales tax according to their convenience, which is not always consistent with point-of-sales regulations. Furthermore, these errors are often difficult to detect.

Because misallocations are not uncommon, it is essential that the sales tax resource be audited to determine whether the City is receiving all of the sales tax income to which it is entitled. It is also important for the City to know more about the businesses producing its sales tax income in order to monitor, analyze and forecast their performance.

2. PURPOSE

Accordingly, we propose to conduct an initial and ongoing sales tax audit in order to identify and correct point-of-sale distribution errors and thereby generate new sales tax income for the City. It should be emphasized that MRC's proposed sales tax audit encompasses all City businesses and not just the major firms.

Ancillary services designed to maintain and further enhance the City's revenue base are offered as options to each of MRC's audit clients. These Optional Services are covered under Section 4, on pages 5, 6 and 7.

3. SCOPE OF SERVICE

The scope of our proposed audit service includes, but is not limited to, the following procedures and tasks:

- o Input data from sales tax distribution reports provided by State Board of Equalization for six (6) most recent consecutive quarters.
- o Develop a target list of potential point-of-sale taxpayer reporting errors based on a comprehensive inventory and evaluation of all businesses in the City of Antioch. These businesses are to be analyzed based on proprietary guidelines established by MRC, formulated through expert knowledge of corporate mergers and acquisitions, sales versus use tax, business marketing organization and methods, commercial sales tax reporting practices, and other conditions contributing to reporting errors.
- o Contact each target business to determine whether a point-of-sale reporting error exists.

Note: This is accomplished with the highest regard to discretion and professional conduct, as evidenced by the fact that MRC's sales tax audits have involved more than 80,000 direct contacts with taxpayer businesses without a single complaint. Our sales tax audits are predicated on a constructive public relations approach which emphasizes the importance of each business to the City and the mutual benefits of correcting reporting errors.

- o Provide to the City, for submission to the local office of the State Board of Equalization, reports addressing each point-of-sale taxpayer reporting error individually, including the business name, address, telephone number, California sales tax permit number, individuals contacted, date(s) of contact, nature of business, reason(s) for error, recommended corrective procedure and, if available, estimated sales tax income which should be forthcoming to the City of Antioch. This report is accompanied by our suggested language for letters to be sent to the taxpayers directly from the City urging cooperation in promptly correcting the distribution error.

- o Receive and process sales tax distribution reports quarterly.
- o Coordinate with the taxpayer and State Board of Equalization to make the necessary corrections and collect backquarters amounts.
- o Monitor and analyze the quarterly distribution reports with audit focus on the following:
 - Those accounts with previously reported point-of-sale distribution errors to ensure that the corrections are made for current quarters and all eligible backquarters.
 - Those major accounts comprising 90% of the City's total sales tax revenue to identify any irregularities (e.g., negative funds transfers, significant decreases, etc.) and ensure that the City is not getting less than it is entitled.

4. OPTIONAL SERVICES

Much of the data developed as part of our audit service is common to that required to perpetually monitor, analyze and forecast income from the sales tax resource and provide corollary consulting services designed to maintain and enhance the City's revenue base. These services are offered as options to each of MRC's audit clients.

The scope of our STARS Reports and Corollary Consulting services includes, but is not limited to, the following:

4.1 STARS Reports

- o Reorganize and refine our computerized sales tax data for the City utilizing MRC's Sales Tax Analysis and Reporting System (STARS).
- o Prepare and submit STARS reports on a quarterly basis principally focusing on the major sales tax producers. Major sales tax producers are defined as those businesses meeting or exceeding a specified quarterly revenue threshold and comprising in aggregate 90% or more of the sales tax revenue generated from businesses located in the City.

All major sales tax producers and business categories are monitored and analyzed quarterly based on reports to include the following:

- Major (and Top 100) Sales Tax Producers. Ranks in descending order according to level of sales tax produced.
- Business Classification. Groups and ranks major producers by business classification according to level of sales tax produced.
- Sales Tax Trend Reports. Indicates growth and decline comparisons by various categories for forecasting and analysis.
- Executive Summary. Based on our analysis and evaluation of the STARS reports and other data, our quarterly report is to include an Executive Summary, which presents our findings, conclusions and recommendations in a condensed format with narrative complemented by graphics.

4.2 Corollary Consulting

- o Make specific recommendations (for City staff and/or MRC) to further enhance the City's revenue base in areas such as sales tax, property tax, business license tax, transient occupancy tax, utility tax and defined economic development goals.
- o Provide City employees with post-audit sales tax orientation:
 - Conduct technical seminar on California's local sales tax distribution process.
 - Train staff in the fundamentals of sales tax auditing should the City desire to assume responsibility for future maintenance of local retail accounts internally.
- o Analyze list of City's major sales tax producers in order to assist the City in developing a public relations program to prevent the loss of these important businesses.
- o Profile for Economic Development/Community Redevelopment and Chamber of Commerce personnel the most economically desirable/undesirable types of developments/business users and the reasons why.
- o Provide a list of businesses located in the City that are not presently producing sales tax to the City of Antioch, but could be through constructive changes in marketing procedures.
- o If economics warrant, recommend a program be implemented to capture the 1% sales tax on City purchases from vendors reporting as use tax and/or having non-city points of sales.
- o Assist in defining specific geographic areas for which the City would have an interest in knowing the sales tax produced (e.g., within Community Redevelopment Agency boundaries).

5. TIMING

We are prepared to commence the proposed service immediately upon receipt of City Council contract authorization and resolution designating MRC as the authorized City contractor to examine sales and use tax records (see Exhibit B).

The initial field audit report identifying point-of-sale taxpayer reporting errors is normally provided within 60 to 90 working days following receipt of authorization. The QDR audit reports are provided within 30 working days following receipt of the quarterly distribution reports.

With regard to the optional services, STARS reports are provided on a quarterly basis within 30 working days following receipt of the quarterly distribution reports. The corollary consulting services are provided on an ongoing basis in conjunction with the delivery of our ongoing audit and STARS reports.

6. QUALIFICATIONS

Based on a proven track record of consistently impressive results, MRC has established a reputation as the undisputed leader in providing sales tax audit and information services to California municipalities.

Since 1978 MRC has conducted sales tax audits that have produced, in aggregate, more than \$10 million annually in recovered sales tax for the cities we have served. Our sales tax audits have also resulted in the identification and correction of the largest misallocated accounts since California began collecting sales tax.

MRC's audit service is automatically self-funding because our compensation is contingent on performance and entirely derived from new income which would not otherwise have been realized by the City. Unlike most tax audits, our service produces new income without causing any additional tax liability for business.

California clients served represent a wide and varied mix of cities with populations ranging from less than 5,000 to more than 500,000, and annual sales tax income from less than \$2 million to more than \$20 million. A representative list of MRC clients is attached under Exhibit C.

The uniqueness of our service and significant results achieved are directly attributable to our employing proprietary techniques borne out of the principals' combined 27 years of sales tax audit experience.

MRC's proposed service is to be provided by its principals, John Austin and Allen Charkow.

7. PERIOD COVERED & CHARGES

Our compensation is based on a contingency incentive for the initial and ongoing sales tax audit service plus a flat charge for the STARS reports and corollary consulting, further described as follows:

Sales Tax Audit Service

MRC's compensation for the initial and ongoing sales tax audit service is entirely predicated and contingent upon our ability to produce new sales tax income for the City. Our fee for providing the audit service, exclusive of the optional services, is 35% of new sales tax income realized by the City as a result of MRC identifying and correcting the related point-of-sale distribution error. Said 35% applies to each correction for fund transfers and the first six consecutive reporting quarters following completion of the audit by MRC and confirmation of corrections by the State Board of Equalization.

Should the City also desire the STARS reports (see below), the contingency incentive fee for the audit service is reduced from 35% to 25%.

Sales tax audit invoices are submitted quarterly after the City has received the revenue from the correction and quarterly distribution report confirming it. Each invoice is to include the business name, permit number, local allocation amount received by the City and amount due MRC.

STARS Reports & Corollary Consulting (Optional)

MRC is to provide STARS Reports for a flat fee of \$4,000 for the first year, payable in four equal quarterly installments of \$1,000 each. Invoices are to be submitted together with our quarterly reports and are due and payable upon receipt.

Expenses

It should be emphasized that under both the flat fee and contingency fee arrangements, all expenses are absorbed by MRC. These expenses include items such as airfare, auto rentals, meals, lodging, keypunching, computer processing, clerical, communications (e.g., personal meetings, telephone, mail, etc.) photocopying, overhead and miscellaneous out-of-pockets for consumable supplies and research materials such as maps, directories, etc.

8. CERTIFICATION OF CONFIDENTIALITY

Section 7056 of the State of California Revenue and Taxation code specifically limits the disclosure of confidential taxpayer information contained in the records of the State Board of Equalization. This section specifies the conditions under which a City may authorize persons other than City officers and employees to examine State Sales and Use Tax records (see sample resolution attached as Exhibit B).

The following conditions specified in Section 7056 (b), (1) of the State of California Revenue and Taxation Code are hereby made part of this contractual agreement entered into between the City of Antioch and Municipal Resource Consultants (Contractor).

A. Contractor is authorized by this agreement to examine sales and use tax records of the Board of Equalization provided to City pursuant to contract under the Bradley-Burns Uniform Sales and Use Tax Law.

B. Contractor is required to disclose information contained in, or derived from, those sales and use tax records only to an officer or employee of the City who is authorized by resolution to examine the information.

C. Contractor is prohibited from performing consulting services for a retailer during the term of this agreement.

D. Contractor is prohibited from retaining the information contained in, or derived from, those sales and use tax records, after this agreement has expired.

Information obtained by examination of Board records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the City as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code.

The resolution shall designate the Contractor as a person authorized to examine sales and use tax records and certify that this agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

Contractor hereby certifies that any and all information utilized in the conduct of work performed is to be utilized only for those purposes authorized by the City and by the Bradley-Burns Uniform Local Sales and Use Tax Law.

9. CONCLUSION

MRC's proposed audit service is designed to identify and correct point-of-sale taxpayer reporting errors and thereby generate new sales tax income for the City of Antioch on an ongoing basis.

The STARS reports and corollary consulting provide the essential information to monitor and analyze income from the sales tax resource and to maintain and enhance the City's revenue base.

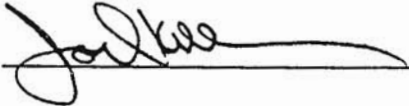
The proposed audit service is automatically self-funding because compensation earned by MRC is derived from new income which would not otherwise have been realized by the City.

Should you have any questions regarding the proposed services or our compensation, we are prepared to respond promptly.

Should the City decide to use this proposal as the contract or contract attachment, please indicate acceptance by noting the services desired and returning an executed copy to my attention. The original is for your records.

	<u>Yes</u>	<u>No</u>
Sales Tax Audit Service	<u>X</u>	___
STARS Reports	<u>X</u>	___

ACCEPTED FOR
CITY OF ANTIOCH

By: 

Title: Mayor

Date: September 30, 1988

ACCEPTED FOR MUNICIPAL
RESOURCE CONSULTANTS

By: 

Title: Partner

Date: July 28, 1988

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: Housing Element and Regional Housing Needs Allocation (RHNA) Update

RECOMMENDED ACTION

It is recommended that the City Council receive the update on the Housing Element and Regional Needs Allocation (RHNA).

FISCAL IMPACT

There is no fiscal impact associated with this update.

DISCUSSION

Every seven years, the Regional Housing Needs Allocation (RHNA) process is initiated by the State of California, Department of Housing and Community Development (HCD). The purpose of the process is to ensure that each city and county agency in the State of California accommodates their fair share of new housing units to achieve the State's broader housing production goals.

The first step in the RHNA process is the distribution of the regional allocation figures from HCD to the various Metropolitan Planning Organizations (MPO) throughout the State. The City of Antioch is part of the nine-county Association of Bay Area Governments (ABAG), our local MPO. ABAG received a total of 441,000 housing units from HCD for the 2023-2031 RHNA cycle.

As part of this process, ABAG is responsible for creating a formula, or methodology, that fairly distributes the total allocation to each city and county. A Housing Methodology Committee (HMC) was created to undertake this task. Forrest Ebbs, Community Development Director, along with Mindy Gentry, City of Concord Planning Manager, and Julie Pierce, Town of Clayton councilmember, represented Contra Costa County on the HMC. The HMC worked from October 2019 to September 2020 and developed a methodology that considered a broad variety of factors, including adjacency to employment/jobs, commute times, availability of transit, displacement factors, access to high quality schools, and other equity, economic, and social considerations. The draft methodology was approved by the ABAG Executive Committee on January 21, 2021.

Leading up to the approval, there was extensive debate about the appropriate baseline to be used. The methodology works cooperatively with Plan Bay Area 2050, a comprehensive regional plan developed by ABAG and the Metropolitan Transportation Committee (MTC). This plan predicts growth across the ABAG cities and counties and is intended to be used for major transportation planning and growth projections. It is not a binding document, but provides helpful and coordinate guidance, a blueprint, for the region. The initial methodology used the Draft Blueprint figures, which were available at the time. The approved methodology used the Final Blueprint figures. This shift from draft to final modified the figures.

It is important to note that the methodology creates a uniform formula for allocation of housing units to all of the cities and counties. Although it produces numerical allocations for each city and county, those allocations cannot be individually modified through the methodology process. Rather, the entire methodology can be debated and changed. In approving the methodology, the ABAG Executive Committee elected to use the Final Blueprint as the baseline and to include additional equity factors recommended by the public and other agencies.

The results of the approved methodology are summarized in the following table:

2023-2031	Very Low	Low	Moderate	Above Moderate	Total
Antioch	792	456	493	1275	3016

The City of Antioch will be expected to plan for the above figures over the timeframe of 2023-2031. This planning will be accomplished primarily through the upcoming Housing Element update. Specifically, the General Plan's Housing Element and Land Use Element must demonstrate that the City can designate the necessary land with appropriate zoning to allow for the development of these units. Although the City is not directly responsible for developing these units (the City is not a homebuilder), it must provide a feasible structure for the private and non-profit sector to develop these units. Ultimately, HCD must certify the City's Housing Element to affirm that the proposed plan can accomplish the housing goals and accommodate the allocation. Failure to have a certified Housing Element can result in loss of access to critical State and federal funding for a variety of City programs.

There remain a few additional steps in the RHNA process. HCD must approve the ABAG methodology and then the final unit allocations are released. Individual agencies may then protest their allocation; The City of Antioch does not intend to take such action. Though the number of units may appear very high and is indeed much higher than past figures, the City of Antioch received a smaller share of the regional growth than in past RHNA cycles. This RHNA cycle was unique in that it was highly responsive to the inequitable distribution of high paying jobs in certain areas, including the Silicon Valley, and the unsustainable reliance on long commutes to these job centers. As a result, a

greater percentage of units were assigned to inner Bay Area locales near these jobs. For example, Mountain View (pop. 82,379) will receive an allocation of over 11,000 units and San Ramon (pop. 75,995) will receive an allocation of over 5,000 units. In the past, the availability of buildable land was a more prominent factor and, as a result, cities like Antioch received a higher percentage of units. A comparison of the various Contra Costa Cities and their allocations from the current RHNA Cycle and the upcoming RHNA Cycle are presented in the following table:

CONTRA COSTA CITIES – RHNA COMPARISON				
City	2015-2023	2023-2031	Difference	%
Antioch	1,448	3,016	1,568	108%
Brentwood	760	1,522	762	100%
Clayton	141	570	429	304%
Concord	3,478	5,073	1,595	46%
Danville	557	2,241	1,684	302%
El Cerrito	398	1,391	993	249%
Hercules	682	995	313	46%
Lafayette	400	2,114	1,714	429%
Martinez	469	1,345	876	187%
Moraga	229	1,118	889	388%
Oakley	1,168	1,058	(110)	-9%
Orinda	227	1,359	1,132	499%
Pinole	297	500	203	68%
Pittsburg	2,025	2,017	(8)	0%
Pleasant Hill	448	1,803	1,355	302%
Richmond	2,435	3,614	1,179	48%
San Pablo	449	746	297	66%
San Ramon	1,417	5,111	3,694	261%
Uninc. Contra Costa	2,235	7,645	5,410	242%
Walnut Creek	1,367	5,805	4,438	325%
TOTAL	20,630	49,043	28,413	138%

Through the General Plan update process, the City of Antioch will explore opportunities for high density infill housing and the expansion of mixed use development. In addition, remaining unentitled land may be considered for higher density residential development. The City will strategically balance the retention of employment-generating lands with the needs to accommodate additional housing. The City may also need to consider affordable housing inclusionary policies to ensure development of moderate-income housing.

More information about the RHNA process, including figures for all agencies, is available at: <https://abag.ca.gov/our-work/housing/rhna-regional-housing-needs-allocation>

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: John Samuelson, Public Works Director/City Engineer *JS*

SUBJECT: Acceptance of Work and Notice of Completion for the Water Main Replacement at Various Locations (P.W. 503-18)

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Approving an amendment to the fiscal year 2020/2021 Capital Improvement Budget to increase the funding from the Water Enterprise Fund for the Water Main Replacement at Various Locations ("Project") by \$255,000.
2. Authorizing the City Manager to execute the first amendment to the construction agreement ("Agreement") with California Trenchless, Inc. ("CTI") for this Project in the amount of \$407,814 for a total contract amount of \$4,652,414.
3. Accepting work and authorizing the City Manager or designee to file a Notice of Completion for the Project.

FISCAL IMPACT

Adoption of this resolution will amend the fiscal year 2020/2021 Capital Improvement Budget to increase the Water Enterprise Fund budget for the Project by \$255,000 and increase the Agreement with CTI by \$407,814 for a total contract amount of \$4,652,414.

DISCUSSION

On January 14, 2020, the City Council awarded a contract to CTI for the Project. This work entailed replacing aging domestic water facilities on Delta Fair Boulevard from Belle Drive to Chickie Street; Kendree Street from Belle Drive to Delta Fair Boulevard; Putnam Street from G Street to Lone Tree Way; W. Tregallas Road from G Street to D Street; San Joaquin Avenue from Alcala Street to W. Tregallas Road; Stamm Drive from E. Tregallas Road to Shaddick Drive; Bonita Avenue from E. Tregallas Road to Shaddick Drive; Patricia Avenue from E. Tregallas Road to Shaddick Drive; Shaddick Drive from Garrow Drive to Windsor Drive; and Garrow Drive from E. Tregallas Road to Shaddick Drive.

Staff is recommending an amendment to the Agreement with CTI to include installation of additional piping, services and fire hydrants on Putnam Street between G Street and Lone Tree Way.

All work on this project was completed on March 31, 2021.

ATTACHMENTS

- A. Resolution
- B. Notice of Completion
- C. Vicinity Map

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING THE FISCAL YEAR 2020/2021 CAPITAL IMPROVEMENT BUDGET TO
INCREASE THE WATER FUND BUDGET BY \$255,000, AUTHORIZING THE CITY
MANAGER TO EXECUTE THE FIRST AMENDMENT TO THE AGREEMENT WITH
CALIFORNIA TRENCHLESS, INC. AND AUTHORIZING THE CITY MANAGER OR
DESIGNEE TO FILE A NOTICE OF COMPLETION FOR THE WATER MAIN
REPLACEMENT AT VARIOUS LOCATIONS
PW 503-18**

WHEREAS, on June 25, 2019 the City Council adopted the 5 Year Capital Improvement Program 2019-2024, which included funding for the Water Main Replacement at Various Locations ("Project");

WHEREAS, the Project was published and advertised in the East County Times and a Notice to Contractors was sent to the construction trade journals;

WHEREAS, the Project bids were publicly opened and read on January 28, 2020, and eleven (11) bids were received;

WHEREAS, the lowest responsive and responsible bidder was submitted by California Trenchless, Inc. ("CTI") of Hayward;

WHEREAS, On January 28, 2020, CTI was awarded a construction agreement ("Agreement") by the City of Antioch to perform work associated with the Project;

WHEREAS, the City has considered approving an amendment to the fiscal year 2020/2021 Capital Improvement Budget to increase the Water Fund budget by \$255,000;

WHEREAS, the City has considered authorizing the City Manager to execute the first amendment to the Agreement with CTI for this Project in the amount of \$407,814 for a total contract amount of \$4,652,414;

WHEREAS, the City Council has considered accepting work and authorizing the City Manager or designee to file a Notice of Completion for the Project; and

WHEREAS, all work on the Project was completed on March 31, 2021 at a final contract price of \$4,652,414 in accordance with plans and specifications referred to therein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch, that:

1. The work on the Water Main Replacement at Various Locations ("Project") is hereby completed and accepted.

AM

RESOLUTION NO. 2021/**

April 27, 2021

Page 2

2. The City Manager or designee is authorized to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof for the Project.
3. The City Manager or designee is hereby authorized to amend the fiscal year 2020/2021 Capital Improvement Budget to increase the funding from the Water Fund budget for the Project by \$255,000.
4. The City Manager or designee is hereby authorized to execute the first amendment to the construction agreement with California Trenchless, Inc. for this Project in the amount of \$407,814 for a total contract amount of \$4,652,414.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

A2

ATTACHMENT "B"

**RECORDED AT THE REQUEST
OF:**
CITY OF ANTIOCH, CA

WHEN RECORDED MAIL TO:
CITY OF ANTIOCH
CAPITAL IMPROVEMENTS DIVISION
P.O. BOX 5007
ANTIOCH, CA 94531
(925) 779-7050

THIS SPACE FOR RECORDER'S USE

**NOTICE OF COMPLETION FOR THE
WATER MAIN REPLACEMENT AT VARIOUS LOCATIONS
PW 503-18**

NOTICE IS HEREBY GIVEN:

1. That the interest or estate stated in paragraph 3 herein the real property herein described is owned by: City of Antioch, 200 H Street, Antioch, California 94509.
2. That the full name and address of the Owner of said interest or estate, if there is only one Owner, and that the full names and addresses of all the co-owners who own said interest or estate as tenants in common, as joint tenants, or otherwise, if there is more than one owner, are set forth in the preceding paragraph.
3. That the nature of the stated owner, or if more than one owner, then of the stated owner and co-owners is: In fee.
4. That on March 31, 2021 the work and improvements hereinafter described, the contract for which was entered into by and between the City of Antioch and California Trenchless, Inc. was completed.
5. The surety for said project was Hartford Fire Insurance Company.
6. This project entailed water main replacement on Delta Fair Boulevard from Belle Drive to Chickie Street; Kendree Street from Belle Drive to Delta Fair Boulevard; Putnam Street from G Street to Lone Tree Way; W. Tregallas Road from G Street to D Street; San Joaquin Avenue from Alcala Street to W. Tregallas Road; Stamm Drive from E. Tregallas Road to Shaddick Drive; Bonita Avenue from E. Tregallas Road to Shaddick Drive; Patricia Avenue from E. Tregallas Road to Shaddick Drive; Shaddick Drive from Garrow Drive to Windsor Drive; and Garrow Drive from E. Tregallas Road to Shaddick Drive.

**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

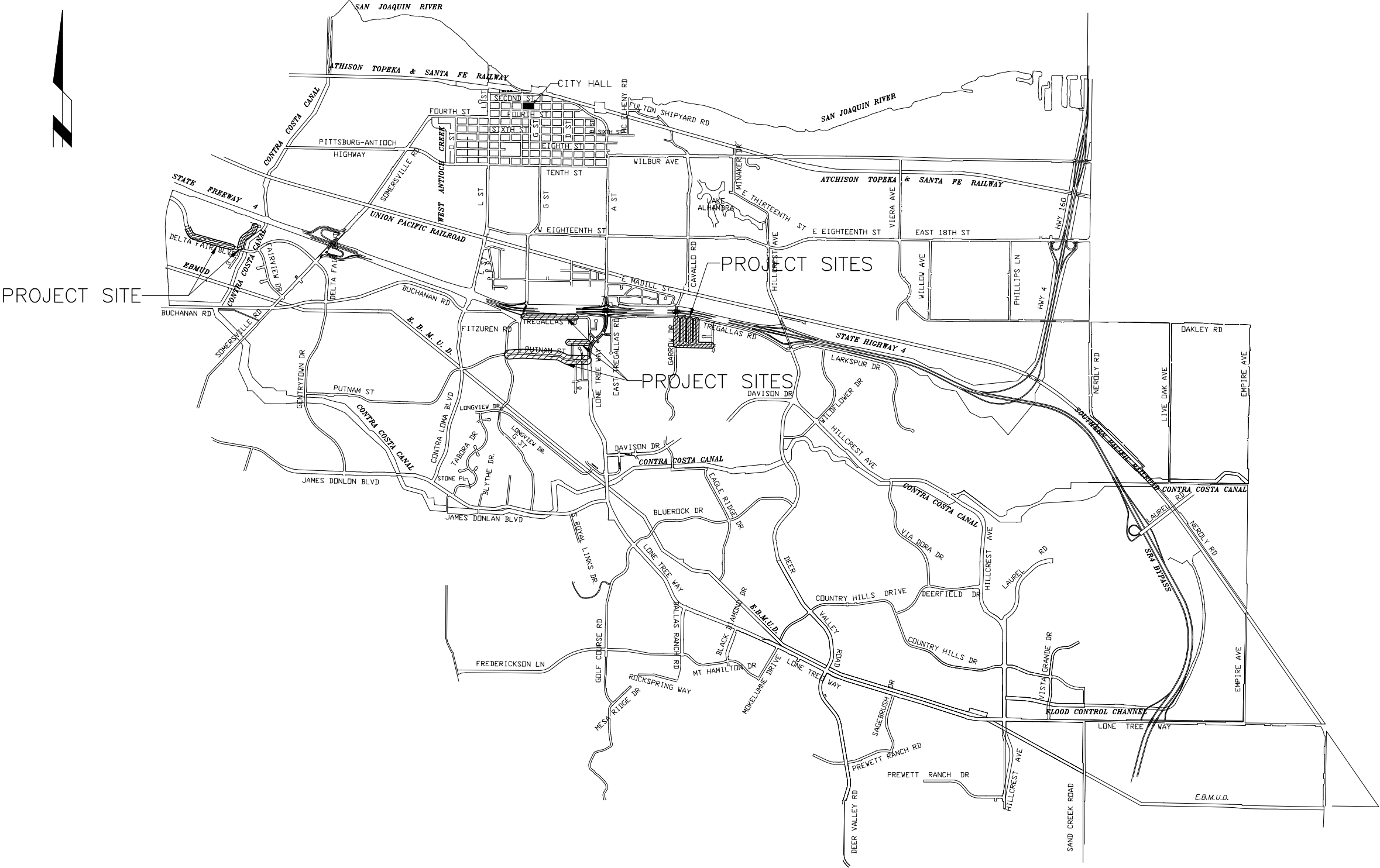
Date

John Samuelson, P.E.
Public Works Director/City Engineer
City of Antioch

ATTACHMENT"C"

WATER MAIN REPLACEMENT AT VARIOUS LOCATIONS

PW 503-18



VICINITY MAP
N.T.S.

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: John Samuelson, Public Works Director/City Engineer *JS*

SUBJECT: First Amendment to the Consulting Services Agreement with Testing Engineers, Inc. for "As Needed" Material Testing and Special Inspection Services

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Approving the first amendment to the Consulting Services Agreement ("Agreement") with Testing Engineers, Inc. (TEI) in the amount of \$150,000 for a total contract amount of \$200,000 for "as needed" material testing and special inspection services; and
2. Authorizing the City Manager to execute the Agreement.

FISCAL IMPACTS

Adoption of this resolution will increase TEI's contract in an amount not to exceed \$150,000 for a total contract amount of \$200,000. Funding for this work will be provided from various funding sources corresponding to the projects that material testing and special inspections are performed by the consultant. It is anticipated that this recommendation will have no impact to the General Fund.

DISCUSSION

TEI is currently providing material testing and special inspection services related to Capital Improvement projects and new development construction. An amendment is needed to the existing Agreement to continue material testing and special inspection services of improvements within new subdivisions and various other construction activities. The work is performed on an "as needed" basis.

ATTACHMENTS

- A. Resolution
- B. Amendment No. 1 to the Consulting Services Agreement with Testing Engineers, Inc.

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE FIRST AMENDMENT TO THE AGREEMENT WITH TESTING
ENGINEERS, INC. FOR "AS NEEDED" MATERIAL TESTING AND SPECIAL
INSPECTION SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE
THE AGREEMENT**

WHEREAS, on February 19, 2020, Testing Engineers, Inc. (TEI) entered into an "As Needed" Consulting Services Agreement ("Agreement") for material testing and special inspection services in the amount of \$50,000;

WHEREAS, the City Council has considered approving the first amendment to the Agreement with TEI in the amount of \$150,000 for a total contract amount of \$200,000 for "as needed" material testing and special inspection services; and

WHEREAS, the City has considered authorizing the City Manager to execute the first amendment to the Agreement with TEI in an amount not to exceed \$150,000 for a total contract amount of \$200,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Approves the first amendment to the Agreement with Testing Engineers, Inc. in the amount of \$150,000 for a total contract amount of \$200,000 for "as needed" material testing and special inspection services.
2. Authorizes the City Manager to execute the Agreement.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"

AMENDMENT NO. 1 TO AGREEMENT WITH TESTING ENGINEERS, INC. FOR "AS NEEDED" MATERIAL TESTING AND SPECIAL INSPECTION SERVICES

THIS FIRSTAMENDMENT TO THE AGREEMENT FOR MATERIAL AND SPECIAL INSPECTION SERVICES is entered into this 27th day of April 2021 by and between the CITY OF ANTIOCH, a municipal corporation ("**City**") and TESTING ENGINEERS, INC., their address is 2811 Teagarden Street, San Leandro, CA 94577 ("**Consultant**").

RECITALS

WHEREAS, on February 19, 2020, City and Testing Engineers, Inc., entered into an Agreement for Professional Consulting Services for "As Needed" Material and Special Inspection Services ("**Agreement**") in the amount of \$50,000.00.

NOW, THEREFORE, THE PARTIES DO MUTUALLY AGREE AS FOLLOWS:

1. Section 1 "SERVICES" the first paragraph shall be amended to read as follows:

"Subject to the terms and conditions set forth in this Agreement, Consultant shall furnish all technical and professional services including labor, material, equipment, transportation, supervision, and expertise to provide to City the services described in the Scope of Work attached as Exhibit A to the Agreement and Exhibit A to Amendment No. 1 of the Agreement at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and the Exhibits, the Agreement shall prevail."

2. Section 2 "COMPENSATION" the first sentence shall be amended to read as follows:

"City hereby agrees to pay Consultant a sum not to exceed **\$200,000.00**, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

All other terms and conditions of the Agreement shall remain in full force and effect.

CITY OF ANTIOCH:

TESTING ENGINEERS, INC.

By: _____
Rowland E. Bernal, Jr.
City Manager

By: _____
Gary Snyder, President

ATTEST:

Elizabeth Householder
City Clerk

APPROVED AS TO FORM:

Thomas Lloyd Smith
City Attorney



COST ESTIMATE
City of Antioch
Material Testing & Special Inspections
Various Capital Improvement & Other Projects
April 7, 2021

A. Field Construction Inspection & Compaction Testing

1. *Construction Inspection with use of Nuclear Density Gauge*
No. of Days No. hrs: Rate/hr.: 115.00 \$
2. *Construction Inspection with use of Nuclear Density Gauge - OVERTIME and SATURDAY (if needed)*
No. of Days No. hrs.: Rate/ea.: 172.50 \$
3. *Construction Inspection with use of Nuclear Density Gauge - SUNDAY and HOLIDAY (if needed)*
No. of Days No. hrs.: Rate/ea.: 230.00 \$

B. Laboratory Testing

1. *Aggregate Base Material (As Needed)*

Moisture Density Curve ASTM D1557	Quantity	Rate/ea.	250.00	\$
Sieve Analysis ASTM C136 / CA 202	Quantity	Rate/ea.	90.00	\$
Sand Equivalent ASTM D2419 / CA 21	Quantity	Rate/ea.	105.00	\$
R-Value ASTM D2844 / CA 301	Quantity	Rate/ea.	275.00	\$
Durability Index ASTM D3744 / CA 22	Quantity	Rate/ea.	275.00	\$
2. *Asphaltic Concrete (As Needed)*

Sieve Analysis (Agg. from Plant)	Quantity	Rate/ea.:	90.00	\$
AC Content by Ignition Method	Quantity	Rate/ea.:	180.00	\$
AC Correct. Factor by Ignition Method	Quantity	Rate/ea.:	300.00	\$
Test Max Density CA 308	Quantity	Rate/ea.:	300.00	\$

ESTIMATED TOTAL through 2023 \$ 150,000.00

Testing Engineers, Inc.
Quality Assurance Services
Materials Consulting

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TESTING ENGINEERS, INC

General Authorization/Fee Schedule for Field & Laboratory Services

FEES EFFECTIVE June 1, 2020 THROUGH June 30, 2021

BASIS OF CHARGES

Fees for tests and inspection include cost of technician, professional reports and engineering supervision. Engineering services other than supervisory will be charged at applicable rates. Inspection services are charged portal to portal from dispatch location and may be subject to mileage charges. Fees for special projects, services overseas, or elsewhere in the United States, will be quoted on request.

The proposed fee rates will be in effect through June 30, 2021. After that date, the unit rates are subject to an annual increase of seven percent (7%) per year.

REPORT DISTRIBUTION

Fees for additional distribution (other than standard distribution of 4) will be charged \$25.00 each set-up.

MINIMUM HOURLY CHARGES -- INSPECTION

Technician personnel are members of the Operating Engineers Union (AFL-CIO) Local No. 3 and the following minimum charges are contractual commitments:

- One-half day or less..... 4 hours
- Over one-half day 8 hours
- Show-up time (no inspection performed) 2 hours

WORKING HOURS AND PREMIUM TIME

Regular workday is the first 8 hours starting 4:00 a.m. and 2:00 p.m. Monday through Friday. Premium time is as follows:

- Overtime, weekdays and Saturdays (first 8 hours)..... Applicable rate x 1.5
- Overtime, Saturdays (over 8 hours) and Sundays (first 8 hours)..... Applicable rate x 2.0
- Overtime, Sundays (over 8 hours) and Holidays..... Applicable rate x 2.5
- Shift differential, swing, and graveyard, starting before 4:00 a.m. and after 2:00 p.m.....\$12.00 per hour

MISCELLANEOUS CHARGES

- Parking Fees and Bridge TollsAt Cost
- Air Travel Subsistence, Outside ServicesCost plus 20%
- Mileage, *per mile*\$0.75
- *File / Archive Retrieval, *Per File*.....\$150.00

**Files that are more than 1 year old will be subject to this fee.*

TESTS

Testing fees shown include normal time for performing test. Samples requiring special preparation will be charged at the laboratory technician rate. Fees for tests not listed will be furnished upon request. There will be a minimum charge of \$150.00 for any test and report. (Establishing initial project file).

Rush Testing add 25%. Rush only guarantees that your project will be given top priority.

Dedicated Rush Testing only on a case by case basis after consultation with a lab manager. With this level of service you receive a dedicated technician who will perform the testing as fast as the testing protocol allows.

FINAL REPORT OR AFFIDAVITS

There is an additional charge for a Final Letter (required by most city and county building inspection departments), or an Affidavit (required by DSA and OSHPD) for schools and hospitals.

"Legal Action for Work Performed by Testing Engineers: No action related to or as a result of the performance of this contract authorization shall be commenced by either party against the other after two (2) years have passed from the completion of the special inspections project or any cessation of work under this authorization. This limitation applies to any and all actions of any character, whether by law or in equity, and whether sounding in contract, tort, or otherwise. This limitation does not include and cover any willful fraud, concealment, and/or misrepresentation or as provided by any state statute."



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TESTING ENGINEERS, INC

General Authorization/Fee Schedule for Field & Laboratory Services

FEES EFFECTIVE June 1, 2020 THROUGH June 30, 2021

TERMS AND CONDITIONS

The **TERMS AND CONDITIONS** stated below will govern the provisions of services and will constitute the contract between Testing Engineers, Inc. (TEI) and our client ("Client") unless the Client and TEI have executed a written contract with respect to such services in which case the terms and provisions of the written contract shall control.

WORKING CONDITIONS AND HOUR: Will be enforced in accordance with TEI's current agreement with the International Union of Operating Engineers, Local 3 (refer to *Basis of Charges*). Contractor to provide site access to inspection/testing locations. Verification of plumbness/levelness by others.

SCHEDULING: Dispatch for services are to be made a minimum of 48 to 72 hours in advance, during the business hours between 7:30 am and 4:00 pm, Monday through Friday. Twenty four (24) hour advance scheduling may not guarantee the availability of a Special Inspector. For specialized tests and inspections, or during seasonal busy periods, scheduling for services may need to be made up to 72 hours in advance.

COORDINATED INSPECTIONS: If TEI or its agents will be performing in-shop inspections of fabrication or assembly, Client understands that TEI may perform coordinated inspections and bill accordingly. Industry standards and governing codes require that continuous inspection mandate a continuous presence in the facility for fabrication or assembly.

COMPACTION TESTING Federal and State regulations require special handling and storage of materials used in compaction testing services. Workday starts at the pick-up location of Nuclear Density Gauge and ends upon returning. Applicable mileage charges apply

CANCELLATION: Two- (2) hour charge unless cancellation is made before 4:00 pm of the preceding day for local inspections within 50 mile radius of TEI's San Leandro facility.

TERMS OF PAYMENT: Upon requesting services from TEI and in consideration of the extension of credit, Client agrees to the following: invoices shall be deemed delinquent if not paid within thirty (30) days from date of invoice, and will be subject to a finance charge of 1.5%, per month of the unpaid balance for each month for additional credit and any and all collection expenses incurred thereby. A \$35.00 NSF (Non-Sufficient Funds) charge will be imposed on any and all checks returned by TEI's bank as uncollectible. Furthermore, any and all NSF checks are subject to treble damages up to the amount allowable under California Law (Chapter 522, Section 1719).

TEI reserves the right to terminate its services to Client without notice if any or all invoices are not paid currently. Upon such termination of services, the entire amount accrued for all services performed shall immediately become due and payable. Client waives any and all claims against TEI, its subsidiaries, affiliates, servants and agents, for termination of work pursuant to this paragraph.

Should TEI deem it necessary to refer a past-due account to an attorney, or collection agency, or to file suit for collection, Client agrees to pay for any and all actual expenses and costs incurred thereby, including any and all attorney's fees and court costs. Jurisdiction and venue of all such actions and any other actions and any other actions arising from the agreement of the provision of services by TEI shall be in Alameda County, State of California.

ANTICIPATED COSTS: Client recognizes and agrees that any "anticipated costs", budget estimates", or like that may be prepared by TEI are NOT "guaranteed maximums", lump sums", or "not to exceed" totals. Client will be invoiced for all work performed.

INDEMNIFICATION: Client shall indemnify, defend and hold harmless TEI from and against all claims, suites, damages, losses, expenses, costs, obligations, liabilities, recoveries and deficiencies, including, but not limited to, interests, penalties and reasonable attorney's fees that TEI shall incur or suffer, which arise of result from or relate to the breach of, or failure by Client, to perform, any representation, warranty, covenant or agreement given or made by Client as set forth in this Agreement.

LIMITATION OF LIABILITY: Client and TEI agree to limit the liability, including, but not limited liability for consequential damages, of TEI, including its shareholders, officers, directors, employees, agents and representatives for any acts, errors, omissions breaches of contract, or negligence, active affirmative, passive, concurrent or solely on the part of TEI, arising directly or indirectly from the performance of the professional services under this Agreement of TEI to \$1,000 or an amount equal to TEI's invoiced fee to client, whichever is smaller.

DOMINANT TERMS: The terms and conditions of this Agreement shall take precedence over any terms and conditions which may appear in Clients purchase order, approval of acceptance. (Any terms and conditions of Client's purchase order, approval or acceptance which are not identical to the terms and conditions of this Agreement are null and void, are not part of the Agreement between TEI and Client and are not bind upon TEI). The terms and conditions of this Agreement may not be altered, modified, added on or changed, nor any of its provisions waived, except by written agreement, signed by an authorized representative of Testing Engineers, Inc.

Notwithstanding, any provisions in the agreement in the event of conflict or dispute between Client's purchase order or contract and this Agreement the latter shall prevail.



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CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Phil Hoffmeister, Administrative Analyst II

APPROVED BY: John Samuelson, Public Works Director/City Engineer *JS*

SUBJECT: Resolution Approving the Green Infrastructure Plan and Authorizing the City Manager or Designee to Make Any Future Necessary or Required Modifications to the Green Infrastructure Plan

RECOMMENDED ACTION

It is recommended that the City Council adopt a Resolution approving the Green Infrastructure Plan and authorize the City Manager or designee to make any necessary or required modifications to the Green Infrastructure Plan.

FISCAL IMPACT

The fiscal impacts of implementing the Green Infrastructure (GI) Plan are unknown at this time but could be significant. The City plans to seek grant funding for public parcel-based and rights-of-way (ROW) projects through various sources.

DISCUSSION

The Clean Water Act regulates discharges of pollutants into the waters of the United States and quality standards for surface waters. In 1987, amendments to the Clean Water Act established the framework for regulating municipal stormwater pollutants under the National Pollutant Discharge Elimination System (NPDES) permit program. In California, the NPDES permit program is administered by the California State Water Resources Control Board and its nine Regional Water Quality Control Boards (RWQCB).

Locally, the Contra Costa Clean Water Program (Program) was created through an agreement between Contra Costa County, Contra Costa Flood Control & Water Conservation District, and all nineteen cities (individually as Permittees). The Program provides administrative and technical services for all Permittees to implement NPDES permit requirements and performs tasks including submitting necessary documents to the RWQCB.

The Program is under the jurisdiction of the San Francisco RWQCB, which issues permits on a five-year cycle. A Municipal Regional Permit (MRP) for the entire San Francisco Bay Area, which included many new provisions, was adopted on October 14, 2009. The MRP

was renewed in November 2015 and took effect on January 1, 2016. On February 13, 2019, the cities of Antioch, Brentwood, and Oakley were incorporated into the MRP after previously being under the jurisdiction and permit of the Central Valley Regional Quality Control Board.

The MRP emphasizes Green Infrastructure (GI) and requires Permittees to adopt a Green Infrastructure Plan (GI Plan) as a means of improving water quality through retrofitting existing impervious surfaces, such as asphalt and concrete, with GI. Therefore, the City of Antioch's GI Plan is oriented toward maximizing multiple benefits, including water-quality benefits obtained through GI.

The first step in the process was the creation of a GI Plan Framework (Framework). The Framework is an outline on how the GI Plan would be created and implemented. On March 5, 2021, the Framework was approved administratively by the City Manager and submitted directly to the RWQCB. While the Framework may be created and approved administratively, the MRP requires municipalities to adopt the GI Plan through their respective elected bodies.

The GI Plan (included as Exhibit A to the resolution) will guide a shift from conventional "collect and convey" storm drain infrastructure to more resilient, sustainable stormwater management systems that reduce runoff volumes, disperse runoff to vegetated areas, harvest and use runoff where feasible, promote infiltration and evapotranspiration, and use natural processes to detain and treat runoff. The GI Plan details how similar methods will be incorporated to retrofit existing storm drainage infrastructure using GI facilities constructed on public and private parcels and within the public ROW. GI facilities include, but are not limited to, permeable pavement, infiltration basins, bioretention facilities, green roofs, and rainwater harvesting systems.

ATTACHMENTS

A. Resolution

Exhibit A: Green Infrastructure Plan

ATTACHMENT "A"

RESOLUTION NO. 2021/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING THE GREEN INFRASTRUCTURE PLAN AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO MAKE ANY NECESSARY OR REQUIRED MODIFICATIONS TO THE GREEN INFRASTRUCTURE PLAN

WHEREAS, the Contra Costa Clean Water Program ("Program") is under the jurisdiction of the San Francisco Regional Water Quality Control Board ("RWQCB"), which issues permits on a five-year cycle;

WHEREAS, on October 14, 2009, a Municipal Regional Permit ("MRP") for the entire Bay Area was adopted that included many new provisions;

WHEREAS, the MRP was renewed in November 2015, and took effect on January 1, 2016;

WHEREAS, on February 13, 2019, the cities of Antioch, Brentwood, and Oakley were incorporated into the MRP after previously being under a permit and jurisdiction of the Central Valley Regional Water Quality Control Board;

WHEREAS, the MRP emphasizes Green Infrastructure ("GI") and requires Permittees to adopt a Green Infrastructure Plan ("GI Plan") as a means of improving water quality through retrofitting existing impervious surfaces with GI;

WHEREAS, on March 5, 2021, the City Manager approved the City of Antioch's Green Infrastructure Plan Framework ("Framework");

WHEREAS, per MRP requirements, the GI Plan must be adopted by each municipality's respective elected bodies;

WHEREAS, the GI Plan (attached as Exhibit "A" to the Resolution) will guide a shift from conventional "collect and convey" storm drain infrastructure to more resilient, sustainable stormwater management systems that reduce runoff volumes, disperse runoff to vegetated areas, harvest and use runoff where feasible, promote infiltration and evapotranspiration, and use natural processes to detain and treat runoff; and

WHEREAS, the GI Plan details how similar methods will be incorporated to retrofit existing storm drainage infrastructure using GI facilities constructed on public and private parcels and within the public right-of-way.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

RESOLUTION NO. 2021/**

April 27, 2021

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approves the attached Green Infrastructure Plan and authorizes the City Manager or designee to make any non-substantive or required modifications to the Green Infrastructure Plan.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was adopted by the City Council of the City of Antioch at a regular meeting thereof; held on the 27th day of April, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**



Green Infrastructure Plan



APRIL 29, 2021

ACRONYMS

ABAG	Association of Bay Area Governments
BASMAA	Bay Area Stormwater Management Agencies Association
CCCWP	Contra Costa Clean Water Program
CCWSRP	Contra Costa Watersheds Stormwater Resource Plan
CIP	Capital Improvement Program
CVRWQB	Central Valley Regional Water Quality Control Board
GI	Green Infrastructure
GIS	Geographic Information System
IRWMP	Integrated Regional Water Management Plan
MRP	Municipal Regional Stormwater Permit
MS4	Municipal Separate Storm Sewer System
MTC	Metropolitan Transportation Commission
NPDES	National Pollutant Discharge Elimination System
PCB	Polychlorinated Biphenyl
RAA	Reasonable Assurances Analysis
SFRWQCB	San Francisco Regional Water Quality Control Board
TMDL	Total Maximum Daily Load

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Appendix B – City Landscaping in Major Streets

Appendix C – City Owned Parcels

Appendix D – BASMAA Guidance for Sizing GI

1 Introduction and Overview

1.1 Regulatory Mandate

The City of Antioch ("City") is one of 81 local government entities subject to the requirements of the California Regional Water Quality Control Board, San Francisco Bay Region's ("RWQCB") Municipal Regional Stormwater Permit ("MRP"). The MRP was last reissued in November 2015¹ and amended in February 2019² to add the cities of Antioch, Brentwood, and Oakley in unincorporated East Contra Costa County as Permittees.

The MRP mandates implementation of a comprehensive program of stormwater control measures and actions designed to limit, reduce, and/or eliminate discharges of urban runoff pollutants to the San Francisco Bay.

Provision C.16.5.a. in the amended MRP requires the City of Antioch to prepare a Green Infrastructure Plan, to be submitted to the RWQCB by December 31, 2020.

Green infrastructure ("GI") refers to the construction and retrofit of storm drainage systems to reduce stormwater runoff volumes, disperse runoff to vegetated areas, harvest and use runoff where feasible, promote infiltration and evapotranspiration, and use bioretention and other natural systems to detain and treat runoff before it reaches our creeks, the Delta, and the San Francisco Bay ("the Bay"). Green infrastructure facilities include, but are not limited to, pervious pavement, infiltration basins, bioretention facilities, green roofs, and rainwater harvesting systems. GI may be incorporated into construction on new and previously developed parcels, as well as new and rebuilt streets, roads, and other infrastructure within the public right-of-way ("ROW").

Water quality in the Bay has been identified as being impaired by mercury and by polychlorinated biphenyls ("PCBs"). Sources of these pollutants include urban stormwater. By reducing and treating stormwater flows, GI helps reduce the quantity of these pollutants entering the Bay and assists in the Bay's recovery.

MRP Provisions C.11 and C.12 require Contra Costa County Permittees (Contra Costa County and its 19 cities and towns) to reduce estimated stormwater loading of PCBs and mercury to the Bay using GI. However, per MRP Provisions C.16.5.d and C.16.5.e, the cities of Antioch, Brentwood, and Oakley are exempt from those requirements. Therefore, the City of Antioch's Green Infrastructure Plan ("Plan") is oriented toward maximizing multiple benefits, including water-quality benefits obtained through GI, and does not have a specific focus on reducing PCBs and mercury.

1.2 Objectives and Vision

This Plan will guide a shift from conventional "collect and convey" storm drain infrastructure to more resilient, sustainable stormwater management systems that reduce runoff volumes, disperse runoff to vegetated areas, harvest and use runoff where feasible, promote infiltration and evapotranspiration, and use natural processes to detain and treat runoff. Green infrastructure features and facilities include,

¹ Order R2-2015-0049

² Order R2-2019-0004

but are not limited to, pervious pavement, infiltration basins, bioretention facilities (“rain gardens”), green roofs, and rainwater harvesting systems.

As required by Provisions C.3.a. through C.3.i. in the MRP, these “Low Impact Development” practices are currently implemented on land development projects in the City. Specific methods and design criteria are spelled out in the Contra Costa Clean Water Program’s (“CCCWP’s”) Stormwater C.3 Guidebook, which the City has referenced in Antioch Municipal Code (“AMC”) Chapter 6.9 – Stormwater Management and Discharge Control. This Plan details how similar methods will be incorporated to retrofit existing storm drainage infrastructure using green infrastructure facilities constructed on public and private parcels and within the public ROW.

1.3 Plan Context and Elements

1.3.1 Planning Context

Municipal Geography

Incorporated in 1872, the City of Antioch is located in East Contra Costa County, California. State Highway 4 runs east/west, essentially bisecting the City. On the eastern side of the City, Highway 4 turns south, providing portions of the City’s eastern boundary with its neighbor cities of Oakley and Brentwood. Historically, the City was founded on the mining of coal and precious metals in the hills to the south and shipping those out on the shores of the San Joaquin River. Farming, dairy, and agriculture were also supported in the area. Today, Antioch is mainly a “bedroom” community, with most of the workforce commuting to central Contra Costa County and larger cities further west, like Oakland and San Francisco.

The geological setting of Contra Costa County is composed of surficial (Quaternary) deposits that overlie fault-bounded sedimentary bedrock assemblages and accreted terrain. The City is located within the San Joaquin Valley Groundwater Basin, and more specifically, in the East Contra Costa Subbasin. Groundwater occurs in material that was deposited by streams that originate in the Coast Ranges to the west. Aquifer materials capable of yielding quantities extend to depths of 600 feet below the ground surface.

Contra Costa County’s most prominent geographical feature, Mount Diablo, is clearly seen from Antioch. Antioch is located on the alluvial plain of the Sacramento-San Joaquin Delta. Antioch’s municipal geography dictates what GI facilities may be implemented and where such implementation is appropriate and water infiltration is limited in areas of the City where Class D (clayey) soils are found.

Antioch has a total area of approximately 29 square miles (75 km²).

Demographics

Antioch is a family friendly community located in the east San Francisco Bay Area. Antioch is home to 112,520 residents (2020, CA Dept of Finance) and has grown from 62,195 residents in 1990. The estimated total number of dwelling units are 35,864 with an ownership rate of about 64%. Ethnicity makeup is generally diverse with households identifying as 33% white, 33% Hispanic, 13% Asian and Pacific Islander, 16% black, and 5% multi-race.

Economic and Social Trends

Antioch is an attractive and high quality of life community for families and individuals within the greater San Francisco Bay Area. The tagline for the Antioch Economic Development Department is “Opportunity Lives Here”. Comparatively with the San Francisco Bay Area, Antioch provides high quality, affordable housing options with a median sale price of \$525,000.

The average household income is approximately \$104,535, with over 37% of all households earning over \$100,000 per year. Antioch attracts a highly educated workforce with 60% of residents in the workforce having some level of college through graduate level degree.

There are 2,940 business establishments employing 23,800 individuals in Antioch. Major local employment sectors include Health and Medical, Restaurants, Banks and Financial Institutions, Heavy Construction, and Real Estate. Commuters into major employment hubs in the Bay Area compose a majority of the higher wage and educated workforce. The average one-way commute time for a Antioch resident is 41.4 minutes.

Antioch seeks additional opportunities for economic development and job generating uses that have the ability to create new local jobs and diversify the local workforce. Business attraction and retention remain key components of the City’s Economic Development strategy. Additionally, strategies to reinvest in aging and lesser developed in-fill areas of the city remain a priority to improve access to commercial services, public amenities, parks and services for all residents of the community.

Development and Redevelopment Trends

Antioch has been guided by years of quality current and long range planning in response to regional growth pressures over the past four decades. The City of Antioch General Plan (“General Plan”) identifies the community’s vision for the future and provides a framework that will guide decisions on growth, development, and conservation of open space and resources in a manner that is consistent with the quality of life desired by the City’s residents and businesses.

According to the General Plan, the City’s buildout population is expected to be 149,955, along with over 107,378 jobs. Much of the City’s growth over the last 30 years has been toward the south and east, as larger parcels historically were open space, or used for farming and agriculture, and have been developed with new housing units, commercial space, parks, and community facilities. The pace of residential growth has slowed from a peak of approximately 1,500 single-family permits per year in the early 2000s to approximately 400 single-family permits per year currently.

A Street/Lone Tree Way is the major arterial that serves the City, from the downtown area at the waterfront, to Brentwood and the City of Oakley. Other major arterials include Hillcrest Avenue, 18th Street, and Deer Valley Road.

The State Route 4 corridor was completed in 2018, including the major interchange at Lone Tree Way, and now serves a regional traffic flow of 65,000 annual average daily traffic (“AADT”), with a future interchange scheduled to be complete at Laurel Road by 2022. Infill and greenfield development is possible in multiple locations adjacent to the highway.

1.3.2 Watersheds and Storm Drainage Infrastructure

In the southern part of the City, the foothills of Mount Diablo provide relief with slopes draining surface water toward the east and north to the San Joaquin River. The City of Antioch lies within 3 watersheds, West Antioch Creek, East Antioch Creek, and Lower Marsh Creek watersheds. Both West Antioch Creek and East Antioch Creek watersheds are mostly developed while the vast majority of Lower Marsh Creek watershed is undeveloped. The receiving water body from all 3 watersheds is the San Joaquin River.

The West Antioch Creek watershed is approximately 12.75 square miles and extends beyond the City limits to the south and west into the foothills of Mount Diablo. Markley Creek and West Antioch Creek are the primary creeks in the watershed with a total channel length of 26.53 miles amongst the primary creeks and unnamed tributaries. Two (2) drinking water reservoirs are located in this watershed; Contra Loma Reservoir, owned and operated by the Contra Costa Water District, and the City of Antioch Municipal Reservoir. The estimated mean daily flow for the watershed is 5.2 cfs.

East Antioch Creek watershed is approximately 11.35 square miles, with its headwaters beginning slightly past the City limit to the east and south into the neighboring cities of Brentwood and Oakley. East Antioch Creek is the primary creek in this watershed with a total channel length of 8.7 miles, and an estimated mean daily flow of 6.5 cfs. Lake Alhambra is the prominent water feature in this watershed and is located approximately 1 mile upgradient from the outfall of East Antioch Creek at the San Joaquin River. Lake Alhambra is a private, constructed lake, formed by the damming of East Antioch Creek near Cavallo Road, and was built as an amenity for the homes surrounding it.

Lower Marsh Creek Watershed is approximately 35 square miles, with its headwaters in the foothills of Mount Diablo, outside the City limit to the west. The watershed has 2 major creeks, Sand Creek and Deer Creek; however, only Sand Creek lies within the City limit. Sand Creek flows west to east and joins with the main stem of Marsh Creek in the City of Brentwood. Two (2) flood control basins are located along Sand Creek, Upper and Lower Sand Creek Basins, with only the Upper Sand Creek Basin within the City of Antioch.

Flood Zones

Portions of Antioch are located in flood-prone areas. According to the Federal Emergency Management Agency National Flood Insurance Program, approximately 3% of the City is located in a 100-year flood zone, primarily near the shoreline of the San Joaquin River, and within portions of West Antioch Creek, Markley Creek, East Antioch Creek, and Sand Creek. GI facilities may help address localized flooding in the Antioch community.

Storm Drains

Drainage facilities in Antioch include the City's creeks, inlets, outfalls, manholes, culverts, detention facilities, and drainage channels. The creeks collect both surface runoff and flows from storm drain pipes. In the southern and western portions of the City, there is enough natural elevation change to enable rapid water drainage to avoid storm drain backflows and localized flooding. As topography flattens in the east and northern areas, the chances for flooding increases. GI could be well-suited to help address such issues by encouraging stormwater infiltration and slowing the flow of water entering the storm drain system.

The City of Antioch maintains a robust GIS mapping system which is available to the public. A copy of the City's storm drain map can be seen here: <https://www.antiochca.gov/fc/public-works/gis/collections-storm-system-map.pdf>.

1.3.3 Related Local Planning Documents

GI may be integrated into a wide diversity of public and private projects. Public projects may incorporate GI in streets, parks, schools, and other civic properties. In order to ensure that GI is considered and supported in the range of planning and design processes for these projects, the City will update the following planning documents to appropriately incorporate green infrastructure requirements:

Table 1. Documents to Align with this Green Infrastructure Plan

Document	Responsible Dept/Staff	Last Updated	Projected Update
General Plan (GP)	Community Development	2021*	2023
Downtown Specific Plan	Community Development	2018	2022/23
East 18 th Specific Plan	Community Development	2001	2022/23
East Lone Tree Specific Plan	Community Development	1996	2022/23
Hillcrest Station Area Specific Plan	Community Development	2009	2022/23
Citywide Design Guidelines	Community Development	2009	2023
City Construction Standards	Public Works	2020	2022/23

*comprehensive update initiated

General Plan

The City's General Plan serves as a broad planning guideline to Antioch's future development goals and provides policy statements to achieve those development goals. Staff will facilitate discussions to require and/or promote GI on public and private lands.

Specific Plans

As shown in Table 1 above, the City has adopted the Downtown, East 18th, East Lone Tree, and Hillcrest Station Area Specific Plans. Specific Plans implement a comprehensive planning and zoning document for defined geographic regions within the City. With the next update of the individual Specific Plans, City staff will include measures to include and promote GI into private developments and public infrastructure within the Specific Plan area.

Development Fee Program Update

The City of Antioch has both Development Impact Fees (AMC §9-3) and Development Facilities Fees (AMC §7-5) that augment the General Plan, Infrastructure Master Plans, and Capital Improvement Program, to ensure the required facilities are adequately funded and costs are apportioned to the various types of development. City staff will ensure the fees collected will account for the implementation of green infrastructure into public facilities.

Standard Plans and Specifications

The City Engineer requires that all public and private improvements within the City of Antioch to be constructed in accordance with the Standard Plans and Specifications. City staff will ensure that plans and specifications for GI is included with the next update scheduled for 2022/23.

Future Plans

City staff will work collaboratively on all future specific plans and governing documents to ensure that GI is included in those plans and documents.

1.3.4 Outreach and Education

The City's Plan development process engaged a wide variety of stakeholders, including both government staff and community members who will live, work, and play near future green infrastructure projects. The City also intends to engage relevant government staff and community members as projects move forward towards design and implementation.

Regional GI Collaboration

City staff have actively participated in CCCWP and Bay Area Stormwater Management Agencies Association ("BASMAA") meetings since establishment of the GI Plan requirements in 2015. Staff involvement has prioritized incorporating regional GI best practices into the City's Plan and advocating for cost-effective and regionally practicable GI Implementation.

Interdepartmental Coordination

Staff from the Public Works Engineering Division facilitated coordination with the Community Development to identify upcoming Capital Improvement Program (CIP) projects, ROW priorities, future private development, and ROW design guidelines, and create details and specifications to include GI.

City of Antioch Engagement: GI Plan Content and Adoption

The Green Infrastructure Framework was approved by the City Manager on March 5, 2021. Staff have actively incorporated GI elements into CIP and private development projects. The project review and approval process served as an opportunity for staff and management to comment on GI elements to be incorporated into the Plan.

Ongoing Public Engagement: GI Project Implementation

Private GI project implementation will incorporate City feedback through Planning review/entitlement, building permit, and design review process, including approval from the Planning Commission, as required.

Public GI project implementation will incorporate public engagement, as appropriate to the project, during the planning and design phases.

2 Green Infrastructure Targets

This City's planning process developed and assessed projections for the square footage of impervious surface to be retrofitted and treated with GI from private projects within the City by 2030 and after 2030. It also incorporates targets for the square footage of impervious surface to be retrofitted and treated with GI through potential public projects within the City's jurisdiction by 2020, 2030, and 2040.

2.1 UrbanSim Private Development Projections

To forecast private development, the City participated in a regional process coordinated through the CCCWP and shared with BASMAA member agencies. This process utilized the outputs of UrbanSim, a model developed by the Urban Analytics Lab at the University of California under contract to the Bay Area Metropolitan Transportation Commission ("MTC"). UrbanSim is a modeling system developed to support the need for analyzing the potential effects of land use policies and infrastructure investments on the development and character of cities and regions. The Bay Area's application of UrbanSim was developed specifically to support the development of Plan Bay Area, the Bay Area's Sustainable Communities planning effort.

MTC forecasts growth in households and jobs and uses the UrbanSim model to identify development and redevelopment sites to satisfy future demand. Model inputs include parcel-specific zoning and real estate data; model outputs show increases in households or jobs attributable to specific parcels. The methods and results of the Bay Area UrbanSim model have been approved by both MTC and the Association of Bay Area Governments ("ABAG") Committees for use in transportation projections and the regional Plan Bay Area development process.

The CCCWP process used outputs from the Bay Area UrbanSim model to map parcels predicted to undergo development or redevelopment in each Contra Costa jurisdiction at each time increment specified in the MRP (2020, 2030, and 2040). The resulting maps were reviewed by staff from Community Development and Public Works to ensure consistency with local planning and economic development initiatives. The maps were revised, and each revision documented.

It is assumed that multifamily residential and commercial/industrial developments will incorporate stormwater treatment facilities (typically bioretention) in accordance with MRP Provisions C.3.b., C.3.c., and C.3.d. Because of high land values, it is expected that more than 50% of the existing impervious area in each parcel will be replaced if a parcel is developed and, therefore, the entire parcel will be subject to Provision C.3 requirements (i.e., will be retrofit with GI), consistent with the "50% rule" requirements of MRP Provision C.3.b.

Existing impervious surface for each affected parcel was estimated using the 2011 National Land Cover Database. Estimates were spot-checked and revised based on local knowledge and available satellite imagery.

Based on these assumptions and the revised maps, the amounts of existing impervious surface forecast to be retrofit with GI via private development are as shown in Table 2.

Table 2. Estimates of Impervious Surface to Be Retrofit via Private Development

Year	Total Square Feet	Total Acres
By 2030	871,200	20
After 2030	435,600	10

2.2 Targets for Public Projects

Forecasted impervious surface to be retrofit via public projects is in two categories:

1. Estimated tributary impervious surface for GI Projects identified in this Plan.
2. Additional tributary impervious surface associated with projects yet to be identified.

Square footages listed in the table below are associated with those projects listed in Section 4.2. For those values "TBD", general geographic areas (neighborhoods or blocks) may have been identified but specific GI facility locations have not. For example, there are many City-owned parcels and for this Plan, those are considered a general geographic location. However, more detailed information, like the specific square footages that could be treated on those parcels, have yet to be determined. Therefore, no value can be assigned and have not been included in the table below.

Table 3. Estimates of Impervious Surface to Be Retrofit via Public Projects

Years	Square Footage tributary to GI Projects included in this Plan	Additional Square footage associated with projects yet to be determined	Total
Through 2020	132,000	TBD	≥132,000
2021 – 2030	3,995,000	TBD	≥3,995,000
2031 – 2040	TBD	TBD	TBD

3 Public Project Identification, Prioritization, and Mapping

3.1 Tools for Public Project Identification and Prioritization

Publicly-owned parcels and ROWs that could potentially be retrofitted to include multi-benefit stormwater capture facilities were identified as part of the Contra Costa Watersheds Storm Water Resource Plan ("CCW SWRP") (CCCWP, 2018). These potential project locations were used as the basis for identifying future public retrofit locations within the City of Antioch. A summary of the project identification and prioritization process conducted for the CCW SWRP is described herein; additional details may be found in the CCW SWRP (CCCWP, 2018).

3.1.1 CCW SWRP Project Opportunity Identification

The CCW SWRP identified public retrofit opportunities through a request for planned projects, sent to the Contra Costa County Permittees, along with a geographic information system ("GIS") based project opportunity analysis, conducted using data received from the Permittees through a data request. Information related to the identification of potential projects was received from 25 jurisdictions, government agencies, non-governmental organizations, and watershed groups that were contacted with potential project requests.

The desktop GIS analysis entailed screening for publicly-owned parcels and ROWs without physical feasibility constraints that would preclude implementation of a stormwater capture project. The project opportunity analysis consisted of the following steps:

1. Identify publicly-owned parcels through parcel ownership and/or tax-exempt status.
2. Screen identified publicly-owned parcels to identify those at least 0.1 acres in size; and with average slopes less than 10%.
3. Identify ROW using the county-wide roadway data layer. Roadways considered were state and county highways and connecting roads, as well as local, neighborhood, and rural roads.
4. Identify land uses associated with identified parcels and surrounding identified ROWs with a combination of ABAG land use categories and use codes provided by the Contra Costa County Assessor.
5. Screen all identified locations (i.e., parcels and ROWs) for physical feasibility. The following screening relating to physical constraints was applied to identified sites (to the extent that the necessary data had been provided or obtained):
 - a. Regional facilities were not considered for parcels that were greater than 500 feet from a storm drain, due to limited feasibility in treating runoff from a larger drainage area;
 - b. Parcel-based facilities were not considered for sites that were more than 50% undeveloped land uses, due to the limited potential for pollutant of concern load reduction;
 - c. Parcels with significant drainage area outside of urbanized areas were removed, as these sites would not provide an opportunity for significant pollutant of concern load reduction;
 - d. Sites more than 50% within environmentally sensitive areas ("ESAs") (designated wetlands, biologically sensitive areas) were removed so as not to disturb these habitats; and

- e. Sites with more than 50% overlying landslide hazard zones were removed to avoid the potential for increasing landslide risk.

The remaining identified public parcels and ROWs were considered preliminarily feasible for installation of stormwater capture facilities and were analyzed using a metrics-based multi-benefit analysis. The results of the metrics-based multi-benefit analysis provided some information helpful for consideration of GI priorities. A summary of the project opportunity classification and scoring conducted for the CCW SWRP is provided in the following section.

3.1.2 CCW SWRP Project Opportunity Metrics-Based Multi-Benefit Analysis

To conduct the CCW SWRP project opportunity metrics-based multi-benefit analysis required as part of the CCW SWRP, additional data was analyzed and classifications were made regarding the project opportunities. First, all project opportunities (including those identified through the GIS opportunity analysis and the stakeholder potential projects process) were classified using the following information:

- Stormwater capture project type;
- Infiltration feasibility;
- Facility type; and
- Drainage area information.

Details regarding each of these classifications are provided in the following sections.

Stormwater Capture Project Type

All physically feasible project opportunities that did not include a previously defined non-GI stormwater capture facility (e.g., stream restoration projects provided by stakeholders as part of the CCW SWRP project request) were assumed to be feasible for GI implementation as part of the CCW SWRP project opportunity classification. The projects identified through the GIS opportunity analysis and stakeholder stormwater capture projects process were categorized as parcel-based, regional, or ROW/green streets projects, as summarized in Table 4.

Table 4: Green Infrastructure Project Types and Categorization Criteria

GI Project Type	Definition	Description
ROW/green streets projects	Treating the road and possibly portions of adjacent parcels	<ul style="list-style-type: none"> • All street-based projects
Regional projects	Treating a large area draining to the parcel	<ul style="list-style-type: none"> • The parcel contains at least 0.5 acre of undeveloped or pervious area (as identified through the land use class); and • The drainage area is larger than the parcel itself and the location is sufficiently close to a storm drain (i.e., within 500 feet, where storm drain pipe data is available).
Parcel-based projects	Treating the drainage area only on the identified parcel	<ul style="list-style-type: none"> • All other parcel locations

Infiltration Feasibility

All SWRP project opportunity locations were categorized as feasible, infeasible, or partially feasible for infiltration, based on underlying hydrologic soil group, depth to groundwater (as data was available), nearby soil or groundwater contamination, and presence of underlying geotechnical hazards, as described in Table 5.

Table 5. CCW SWRP Project Opportunity Infiltration Feasibility Categorization Criteria

Infiltration Feasibility Category	Description
Hazardous/infeasible for infiltration	Projects that are located: <ul style="list-style-type: none"> • More than 50% overlying liquefaction hazards; or • Within 100 feet of a site with soil or groundwater contamination (e.g., based on proximity to active GeoTracker or EnviroStor)
Infiltration safe but only partially feasible	None of the above constraints exist, but the soil underlying the facility is relatively poorly draining (identified as hydrologic soil group [HSG] C or D)
Infiltration feasible	The site has none of the infiltration hazards present and underlying soil is relatively well draining (identified as HSG A or B)

For the purpose of CCW SWRP project opportunity multi-benefit scoring (i.e., the metrics-based analysis conducted), locations feasible for infiltration were assumed to retain the full water quality capture volume. At locations that are partially feasible for infiltration, it was assumed that infiltration would be promoted in the facility, but the full water quality capture volume would not be infiltrated due to poor drainage. These areas were assumed to infiltrate to the extent possible using a raised underdrain. Locations that are hazardous for infiltration were assumed to implement non-infiltrating GI projects (i.e., lined bioretention) and were assumed to retain no volume.

CCW SWRP Project Opportunity Facility Type

Each CCW SWRP project opportunity location was assigned a facility type. For potential projects identified by the Permittees and/or stakeholders, a facility type was assigned based on the facility description or classification provided by the agency or project proponent. For project opportunities identified through the GIS analysis, the facility type was assumed to be GI, with infiltration capability defined based on the infiltration feasibility screening. The resulting CCW SWRP multi-benefit stormwater capture project types that were considered for the GI Plan included the following:

- Capture and Reuse
- Constructed Wetland
- Lined Bioretention
- Unlined Bioretention
- Unlined Swale
- Water Quality Basin

CCW SWRP Project Opportunity Drainage Area

For each identified project opportunity, the drainage area was identified and characterized as follows:

- All project opportunities with identified drainage areas were characterized as provided by project proponents.

- For ROW project opportunities for which the drainage area had not been characterized, the roadway and an assumed tributary width (e.g., 50 feet per side) that extends into the adjacent parcels was considered the drainage area.
- For parcel-based project opportunities for which the drainage area had not been characterized, the entire parcel was assumed to make up the drainage area.
- For regional project opportunities for which the drainage area had not been characterized, the drainage area characterization (i.e., slope and land use) was approximated.

CCW SWRP Project Opportunity Metrics-Based Multi-Benefit Analysis Scoring

Using the information compiled in the identified project opportunity database, each CCW SWRP identified project received a score using a metrics based multi benefit analysis. A description of each scored project component is provided below:

- Parcel area (for regional and parcel-based GI projects only) - This scoring component awarded more points for larger parcels.
- Slope – This scoring component awarded more points to flatter slopes and is related to ease of construction and implementation.
- Infiltration feasibility – More points were awarded to projects that overlie infiltrating soils.
- PCBs/mercury yield classification in project drainage area – This scoring component is related to the influent TMDL pollutant loads; higher potential load reduction achieved higher points.
- Removes pollutant loads from stormwater – Points were awarded to facilities designed as GI or treatment control facilities for this scoring component.
- Augments water supply – Increasing points were awarded based on potential water supply provided for this scoring component.
- Provides flood control benefits – Flood control facilities received points specific to providing flood control benefits for this scoring component.
- Re-establishes natural water drainage systems or develops, restores, or enhances habitat and open space – Hydromodification control, stream restoration, and habitat restoration projects received points specific to providing these environmental benefits, for this scoring component.
- Provides community enhancement and engagement – Projects that specifically provide public use areas or public education components with potential opportunities for community engagement and involvement were given points specific to providing community benefits, for this scoring component.

All classified and scored CCW SWRP projects were compiled into a master database as part of the CCW SWRP and organized by Permittee. The CCW SWRP identified projects located within the City's jurisdictional boundary and provided to the City for review. The project classification information and CCW SWRP score were provided to the City for informational purposes.

3.2 Maps and Project Lists

The following sub-sections provide project lists and available maps for potential public projects for GI within the City of Antioch. Those include potential projects submitted for the SWRP, ROW, and publicly owned parcels.

3.2.1 SWRP Public or Regional Projects

The CCW SWRP is a watershed-based plan that contains a list of stormwater management project opportunities which, if implemented, will help improve water quality and may provide additional benefits such as flood control, habitat restoration, community enhancement, and groundwater recharge, where possible.

Through the CCW SWRP preliminary ranking process, 184 potential locations were identified and reviewed for the entire County. Projects could score up to a maximum of 20 points based on the criteria previously described.

The City used the CCW SWRP scores as a foundation for ranking its top 10 projects, which ranged from scores of 7 to 14 as listed in Table 6 below. These parcels are shown on the City of Antioch SWRP Parcels map in Appendix A. Some of the parcels have high GI potential, but not all are owned or maintained by the City.

Additionally, the CCW SWRP Project Public Viewer has been made available to the public here:

<https://www.arcgis.com/apps/webappviewer/index.html?id=f0facb60b3da4b28b5622b31913e4893>

Table 6. CCW SWRP Ranked Projects

Rank No.	Potential Project Location
1	Lower Markley Creek Restoration
2	Viera Corridor Improvements and Wilbur Avenue Green Street
3	West Antioch Creek Restoration
4	Oakley and Trembath Detention Basins
5	Drainage Area 55 – West Antioch Creek Channel Improvements
6	West Antioch Creek Improvements at Highway 4
7	West Antioch Creek Improvements, L Street to 10 th Street
8	Detention Basin on Laurel Road
9	Drainage Area 56 – Lake Alhambra Sediment Mitigation
10	Upper Markley Creek Restoration

3.2.2 Right-of-Way GI Project Methodology and Potential Project Areas

The City Engineer has determined that priority for potential GI projects within the ROW will be given to:

1. Arterials and major collector streets; and
2. Those with existing median and/or roadside landscaping

A review of ROW identified from the SWRP output was compared to that guidance. Table 7 below lists sections of roads within the City which meet that methodology.

Table 7. Potential GI Project Locations within City ROW

Street	Transect
A Street/Lone Tree Way	Eastern City Limit to 3 rd Street
Hillcrest Avenue	18 th Street to Lone Tree Way
James Donlan Boulevard	Somersville Road to Lone Tree Way
Prewett Ranch Road	Dallas Ranch Road to Hillcrest Avenue
Deer Valley Road	Hillcrest Avenue to Sand Creek
Wilbur Avenue	Eastern City limit to A Street
Somersville Road/Auto Center Drive/4th Street	L Street to James Donlan Blvd

18th Street	Eastern City Limit to L Street
Davison Drive	Entire length
Contra Loma Boulevard/L Street	Entire length
Buchanan Road	Contra Loma to Western City Limit

Specific project locations and impervious surface totals for these areas are not included in this Plan and will be determined in the future as opportunities for construction and funding become available. Other factors that may affect project location(s) include, but are not limited to, street slopes, setback requirements, utilities, and adjacent properties. Any ROW determined to be a candidate for GI will be included in the CIP 5-year Plan. A map showing median and roadside landscaping is shown in Appendix B.

3.2.3 City-Owned Parcels

The City of Antioch owns approximately 656 parcels. Although city-owned parcels (COPs) have the potential to incorporate GI, not all locations are feasible, or even have existing impervious surfaces (e.g., open space). The City Engineer has determined that for COPs, only those with existing parking lots will be considered for GI retrofit. Limiting factors, like those listed above for potential ROW locations, could impact feasibility of GI projects on COPs.

No specific COPs have been identified for GI retrofit or included in this Plan; only the methodology has been presented. City staff will review all COPs based on the methodology and determine feasibility on a case-by-case basis. COPs determined to be viable for GI retrofit will be added to the CIP 5-year Plan. A map of all COPs is shown in Appendix C.

4 Early Implementation Projects

4.1 Review of Capital Improvement Projects

MRP Provision C.3.j.ii. requires that the City must prepare and maintain a list of public and private GI projects planned for implementation during the 2015-2020 permit term, and public projects that have potential for GI measures.

The creation and maintenance of this list is supported by guidance developed by BASMAA: "Guidance for Identifying Green Infrastructure Potential in Municipal Capital Improvement Projects" (May 6, 2016). The BASMAA Guidance is attached to this document as Appendix D.

4.2 List of Projects Identified

Projects with GI potential that were identified are listed in Table 8 below, along with their status.

Table 8. Projects with Green Infrastructure Potential

Project Name	Description	Potential Tributary Impervious Area (SF)	Project Status/Completion
City Park	Revitalization of park	57,000	Complete
Antioch Community Center	Construction of Community Center	75,000	Complete
Aviano	New residential subdivision treating offsite runoff	3,760,000	In progress
Laurel Road	Extension of Laurel Rd from Country Hills Dr to Hwy 4 Interchange	200,000	In progress
Empire Avenue Widening	Road widening at 2700 and 2800 Empire Ave	35,000	In progress

5 Tracking and Mapping Public and Private Projects Over Time

5.1 Results

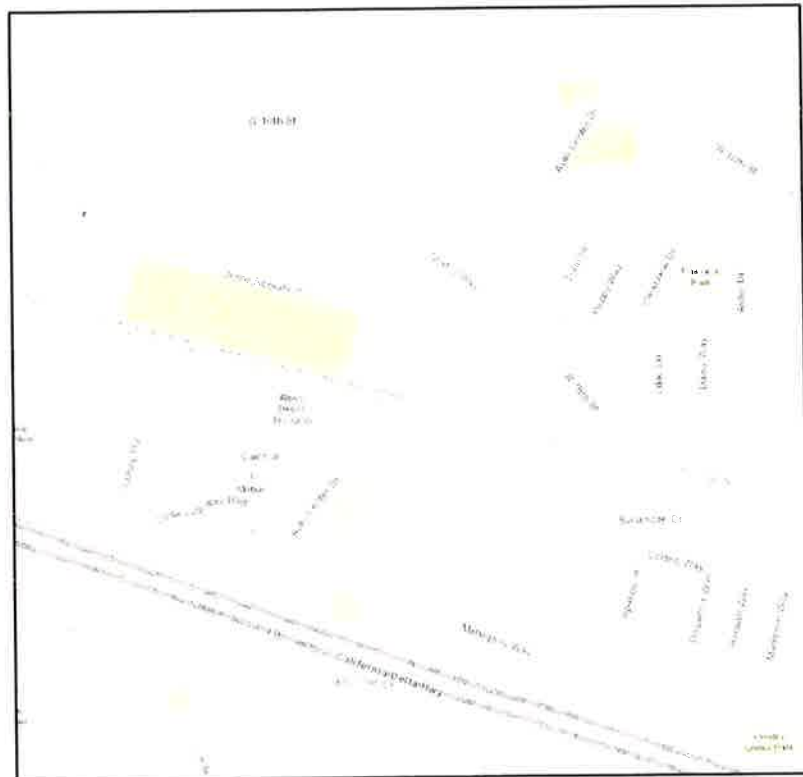
The CCCWP has developed a county-wide GIS platform for maintaining, analyzing, displaying, and reporting relevant municipal stormwater program data and information related to MRP Provisions C.10 (trash load reduction activities) and C.11/C.12 (mercury and PCBs source property identification and abatement screening activities). This tool is also used to track and report on GI project implementation.

The CCCWP's stormwater GIS platform features web maps and applications created using ESRI's ArcGIS Online ("AGOL") for Organizations environment, which accesses GIS data, custom web services and reports that are hosted within an Amazon cloud service running ESRI's ArcGIS Server technology.

The C.3 Project Tracking and Load Reduction Accounting Tool within the CCCWP AGOL system is used to track and report on GI project implementation. It is currently used to track and map existing private and public projects incorporating GI; in the future it may also be used to map planned projects and will allow for ongoing review of opportunities for incorporating GI into existing and planned CIPs. The AGOL system can be used to develop maps that can be displayed on public-facing websites or distributed to the public. These maps can be developed to contain information regarding the GI project data input into the AGOL system.

The C.3 Project Tracking and Load Reduction Accounting Tool is intended to be used to allow for estimates of potential project load reduction for PCBs and mercury and presently supports the BASMAA Interim Accounting Methodology for certain load reduction activities. In the future, the tool is planned to be updated with the RAA methodology developed for the County. That functionality is planned to be active by the end of the current permit term.

The City actively engages with the AGOL tool and maintains up-to-date project data. The City currently conducts annual updates of the AGOL tool. A screenshot of a current AGOL output is shown to the right.



6 Design Guidelines and Specifications

6.1 Guidelines for Streetscape and Project Design

The City's Public Works Engineering Division shall provide general design resources to assist with the integration of GI facilities into the public ROW. Staff, designers, and developers are encouraged to reference the National Association of City Transportation Officials Urban Street Stormwater Guide, the San Mateo County Sustainable Green Streets and Parking Lots Design Guidebook, and other resources from the CCCWP website in designing ROW improvements with integrated stormwater management features.

For parcel-based development, both public and private, project designers and developers should refer to the most recent edition of the CCCWP Stormwater C.3 Guidebook for stormwater management requirements and general design guidelines.

6.2 Specifications and Typical Design Details

All GI features and facilities will be designed and constructed in accordance with the applicable specifications and criteria in the CCCWP Stormwater C.3 Guidebook. Staff will create City-specific typical details and specifications for the GI facilities and elements that are most relevant for Antioch: slope-sided bioretention facilities, planter-box bioretention facilities, curb cut inlets, concrete check dams, and permeable pavers, are some examples.

Additional typical details and specifications, as may be needed for design of ROW improvement projects, may be adapted from the Central Coast Low Impact Development Institute Bioretention Standard Details and Specifications; Appendix B of the SFPUC Stormwater Requirements and Design Guidelines; or other resources compiled by the CCCWP and available through the CCCWP website, subject to approval by the City Engineer.

Moving forward, the City supports regional standardization of GI typical details and specifications to facilitate cross-jurisdictional simplicity and consistency. Currently, there are no Countywide standards. Should a countywide interagency process be convened by the CCCWP to promote consistency in the design and construction of GI facilities, the City will:

- Share with other Contra Costa municipalities, through the CCCWP, plans and specifications developed for GI projects.
- Share lessons learned and best practices via interagency workshops and meetings.
- Participate in the evaluation and recommendation of typical design details and specifications for GI, with the goal of advancing countywide consistency, cost-efficiency, and quality of GI facilities.
- Provide comments on a countywide "Green Infrastructure Design Guide" to assist with project identification, evaluation, and design.
- Consider superseding City standards with the Countywide standards.

6.3 Sizing Requirements

MRP Provision C.3.d contains criteria for sizing stormwater treatment facilities. Facilities may be sized on the basis of flow, volume, or a combination of flow and volume. The adoption of the 2009 MRP allowed for an additional option, where "treatment systems that use a combination of flow and volume capacity shall be sized to treat at least 80% of the total runoff over the life of the project, using local rainfall data." This option can also be used to develop sizing factors for facilities with a standard cross-section

(i.e. where the volume available to detain runoff is proportional to facility surface area). To calculate sizing factors, inflows, storage, infiltration to groundwater, underdrain discharge, and overflows are tracked for each time-step during a long-term simulation. The continuous simulation is repeated, with variations in the treatment surface area, to determine the minimum area required for the facility to capture and treat 80% of the inflow during the simulation.

The City uses the sizing guidelines generated by the BASMAA report, Guidance for Sizing Green Infrastructure Facilities in Street Projects, which is included as Appendix D.

7 Funding Options

The City of Antioch is committed to incorporating GI facilities in future development and infrastructure retrofit projects in order to move away from existing “gray” infrastructure. The City will collaborate with fellow Contra Costa County permittees in the pursuit of funding and project opportunities that enable GI. The primary purpose in participating in the CCW SWRP development was to be eligible for state grant funds by having all potential projects in the SWRP. The BASMAA Roadmap for Funding of Sustainable Streets will also be an important tool in the quest for funding.

Note that private development must cover the costs of GI facilities and NPDES permit compliance within their own budgets. The following discussion of GI funding is specific to City projects on publicly-owned parcels and/or the public ROW.

7.1 Funding Strategies Developed Regionally

The City plans to seek grant funding for public parcel-based and ROW projects through various sources. Current State funding opportunities for projects that incorporate GI facilities include Prop 1 (2014) – the “Water Quality, Supply, and Infrastructure Improvement Act of 2014” and Prop 68 (2018) – the “California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018.”

Additional potential funding opportunities for projects, which may incorporate GI facilities within City ROW, include the Greenhouse Gas Reduction Fund from State Cap-and-Trade proceeds. However, many funding sources for ROW projects include many specific requirements, such as a projected reduction in vehicle miles travelled or the inclusion of specific safety improvements. Such requirements may limit the opportunities to incorporate GI; however, City staff will continuously review projects and outside funding sources to include GI features whenever possible.

Grant funding opportunities are summarized in Table 9. Many of these opportunities were drawn from the Roadmap of Funding Solutions for Sustainable Streets Report produced by the Regional Roundtable on Sustainable Streets, convened by BASMAA in 2017, as well as summary reports produced by the California Natural Resources Agency.

Table 9 will be consulted as part of the funding evaluations for priority CIP projects, but does not require the City to apply for these funds. The City will utilize other local and regional funding opportunities and will seek out additional funding opportunities as needed.

Table 9. Possible Grant Programs to Fund Public GI Project Implementation

Grant Program	Administering Agency	Funding Source	Match Requirements	Example Project
One Bay Area Grant (OBAG) Program	MTC/ABAG	Surface Transportation Block Grant Program, Congestion Mitigation and Air Quality Improvement	11.5% Locally-funded design is highly encouraged	ROW projects that incorporate GI as part of streetscape/safety improvement
Active Transportation Program	CTC (California Transportation Commission)	Multiple (Federal and State)	Not Required by CTC. MTC requires 11.5%	ROW projects that incorporate GI as part of streetscape/safety improvement.
Transportation Development Act	Contra Costa County via	TDA (State)	Not Required	ROW projects that incorporate

Article 3	MTC/ABAG			GI as part of streetscape/safety improvement.
Transportation for Livable Communities	Contra Costa County via MTC/ABAG	Measure J	Not Required	ROW projects that incorporate GI as part of bicycle and pedestrian facilities
Safe Routes to School	Contra Costa County via MTC/ABAG	Congestion Mitigation and Air Quality Improvement (Federal)	Not Required	ROW projects that incorporate GI as part of pedestrian safety improvements.
Transportation for Clean Air (TFCA)	Bay Area Air Quality Management District	TFCA Regional Fund (State)	10% of total eligible project costs.	ROW projects that incorporate GI as part of new bicycle facilities.
Pedestrian, Bicycle and Trail Facilities	Contra Costa County	Measure J (local)	Not Required	ROW projects that incorporate GI as part of bicycle and pedestrian facilities.
Stormwater Grant Program (SWGP) – Implementation Grants	Stormwater Resources Control Board	Prop 1 (State)	Min. 50%	Multi-benefit projects that include GI.
Integrated Regional Water Management Implementation Grants	Department of Water Resources	Prop 1 (State)	Min. 50%	Multi-benefit projects that include GI.
Proposition 1	State Coastal Conservancy	Prop 1 (State)	Not Required	Multi-benefit projects that include GI.
Urban Greening Grant Program	CNRA	Cap-and-Trade (State)	Not Required	Multi-benefit projects that include GI.
San Francisco Bay Water Quality Improvement Grants	US Environmental Protection Agency	Multiple (Federal)	Min 50%	Multi-benefit projects that include GI.
Cultural Community & Natural Resources	CNRA	Prop 68 (State)	Not Required	Projects that enhance park, water, and natural resources and/or develop community resources
Green Infrastructure Program	CNRA	Prop 68 (State)	Not Required	Multi-benefit projects that include GI.

California River Parkways	CNRA	Prop 68 (State)	Not Required	River parkway projects that provide public access along creeks.
Environmental Enhancement and Mitigation	CNRA	Prop 68 (State)	Not Required	Projects that incorporate GI to mitigate negative impacts of transportation projects
California Trails and Greenway Investments	CNRA	Prop 68 (State)	Unclear	Projects that incorporate GI with trails
Urban Stormwater and Waterways Improvement Program	CNRA	Prop 68 (State)	Unclear	Multi-benefit projects that address urban flooding and include GI.

The Roadmap of Funding Solutions for Sustainable Streets produced by BASMAA's Regional Roundtable compiled a list of key challenges that may constrain the City's ability to utilize grant funding sources:

- **Ineligible components:** Grant funding might not cover certain project components, e.g. transportation grants might not cover the cost of GI facilities and water quality grants might not cover the cost of transportation facilities.
- **Ineligible activities:** Grant funding might not cover all project phases, e.g. planning or maintenance.
- **Matching funds constraints:** Constraints on federal, state, and local eligible matching funds can limit the City's ability to fund a project due to lack of available General Funds or in-kind match.
- **Lack of funding cycle coordination:** Corridor projects—such as the ROW priorities identified by the City—are large projects that typically require multiple funding sources with different grant application, administration, and completion schedules.
- **Grant application requirements:** Limited staff capacity in Public Works (the Department responsible for securing grant funding) limits the number of grants that staff can pursue at a given time.
- **Grant administration requirements:** Limited staff capacity in Public Works (the Department responsible for grant management) limits the number of grants that staff can manage at a given time.
- **Counterproductive scoring mechanisms:** Most competitive grant applications incorporate cost-effectiveness as a key criterion; however, most multi-benefit projects incur significant costs because of the intent to create holistic improvements.

7.2 Local Funding Strategies

7.2.1 Existing Permittee Resources

The City collects an annual Stormwater Utility Assessment ("SUA") which is administered and disbursed by the Contra Costa Flood Control and Water Conservation District ("FCD"). Over the years, funds from

the SUA have been sufficient to cover most costs related to the implementation of the NPDES permit. However, SUA funds will not be able to cover the projected additional expense for GI as part of public (re)development of public priority parcels and ROW. The City does not anticipate proposing a new tax or fee on residents for GI construction, nor supplementing with General Funds. Therefore, the City will rely on funding from outside sources for any implementation of GI beyond the requirements outlined in Provision C.3.b of the MRP.

7.2.2 Potential Local Funding Strategies

The City may evaluate instituting in-lieu fees and/or local alternative compliance for certain types of projects to fund the development of non-regulated GI facilities in public projects located in other regions of the City. No in-lieu fee program will be developed until further analysis has been completed; however, in concept, a potential in-lieu fee would be applied to development within hillside regions and in potentially contaminated lands, where it has been determined that GI facilities may cause a safety or water quality concern. Such an in-lieu fee would fund the developer's "fair share" of GI facility development within the City. The intent is to levy a fee that is approximately equal to what it would have cost to develop the appropriate GI facilities on the proposed project site. The exact program structure or value of such a fee is yet to be determined.

7.3 Potential Future Regional Funding Strategy

The City of Antioch, in conjunction with cities throughout the Bay Area, are proposing to research the feasibility of a water quality trading/banking system. Water quality credit trading and banking systems have been developed across the country as a way to reduce overall compliance costs of reducing pollutant sources within a watershed. Credit trading/banking systems are based on the fact that the cost of controlling pollutant sources may vary substantially depending on the location within a watershed. Trading systems enable locations facing higher pollution control costs to meet regulatory obligations by purchasing environmentally equivalent (or superior) pollution reductions from another source at a lower cost. Establishing a credit banking/trading or alternative compliance system will be very complex with many different legal, regulatory, and political matters to resolve before a program can be implemented. The City will actively investigate the viability of these regional systems as a potential funding source for GI facilities in the City.

8 Adaptive Management

8.1 Process for Plan Updates

The City will amend or update this GI Plan as required by the RWQCB. Plan revisions may include updates of implemented public and private GI projects, as well as public GI projects identified for future implementation. As significant changes occur, the City may choose to update the GI Plan to reflect the changing environment; otherwise, all changes relevant to GI implementation will be incorporated directly into internal policies and procedures.

The City will employ adaptive management techniques to assess City policies, procedures, and decision processes to allow for continual improvement in GI Plan implementation. This learn, implement, evaluate, and adjust approach is appropriate for contexts with considerable uncertainty. Identified uncertainties of the GI Plan include:

- Funding sources and amounts;
- Costs of GI implementation (labor, materials, and maintenance);
- Rates of private (re)development;
- NPDES permit requirements;
- Changing community concerns and priorities;
- Infrastructure existing conditions; and
- New technologies.

As projects are identified and built, the City will evaluate project performance, identify internal and external barriers to implementation, document best practices and lessons learned, and adjust for future implementation. This approach will lead to continual improvement and revisiting of the GI Plan, along with an evolving list of potential projects.

8.2 Pursuing Future Funding Sources

Two key areas will greatly influence implementation of the City's GI Plan:

1. Future Funding Sources
2. Rates of (Re)Development

8.2.1 Future Funding Sources

Due to California Proposition 13, Proposition 218, and Proposition 26, the City does not currently have the ability to independently raise taxes to implement the projects identified in the GI Plan. In 2012, Contra Costa County Permittees put forth a ballot measure to establish a tax in Contra Costa to help with the compliance costs of the NPDES permit; however, the measure failed. The City will continue to evaluate the feasibility to raise funds for the implementation of this Plan through grant sources, fees, or other means. However, until an established funding source can be identified, the City cannot commit to implementation of public projects beyond those identified in Section 3.1.

8.2.2 Rates of Development and Redevelopment

The City of Antioch has no control over the location and timeline for private development and redevelopment in the City. The City will encourage development and redevelopment when applicable, while following all federal, state, and local laws. Due to the limited control over (re)development, the projects and timelines listed in Section 4.1 are projections only, with no implied City commitment to their (re)development.

The City will ensure that all projects regulated under Provision C.3.b, or any other future provisions, will comply with the City's NPDES permit. As rates of development change, and projects are implemented, the City may choose to update the private project list to reflect the current situation. The City envisions this update to occur through the AGOL tool discussed in Section 5.1.

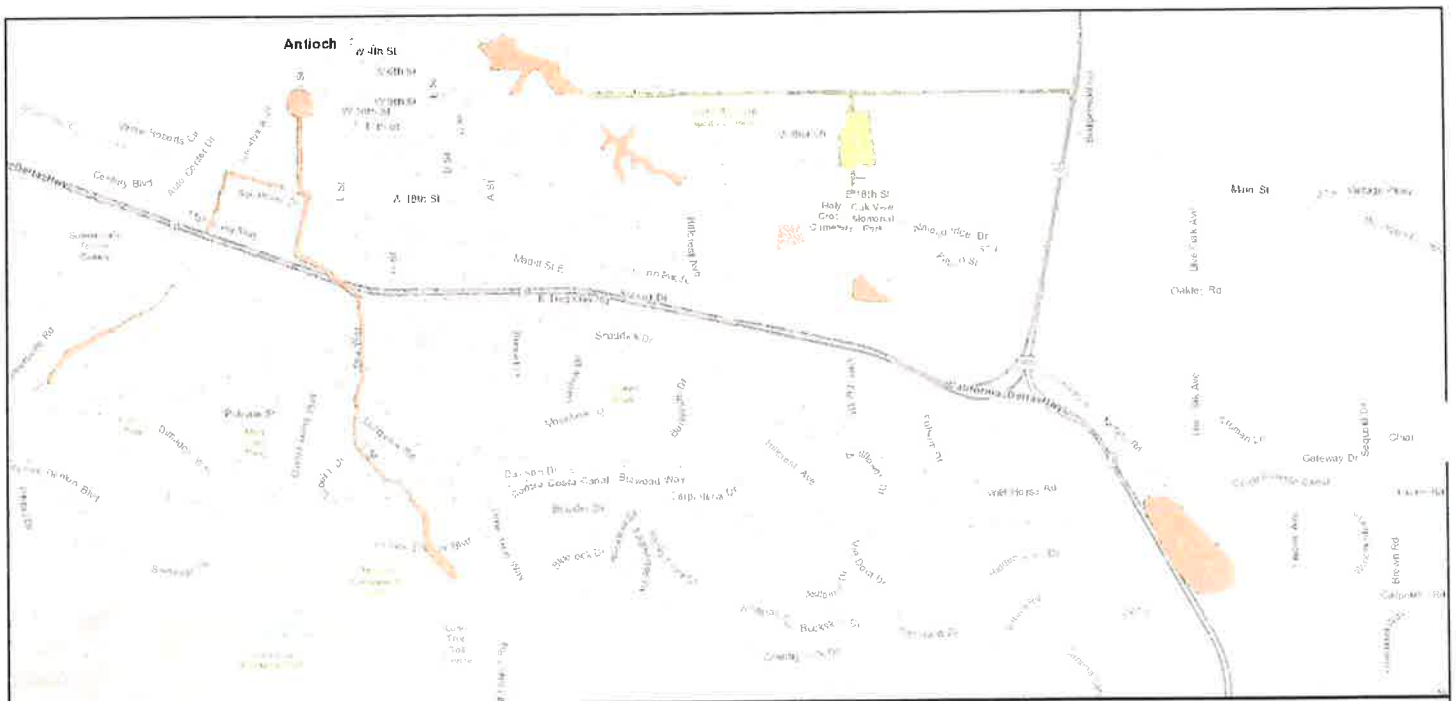
8.3 Future Considerations

The City could further evaluate and prioritize GI projects based on other considerations including potential impervious area capture, location, potential to address multiple needs and integrate with other infrastructure improvements, interest levels from stakeholders and community groups, and availability of funding.

The City could further evaluate private property incentive programs to encourage GI implementation outside of publicly-owned parcels, particularly for parking lots, but also for other privately-owned properties (e.g., residential downspout disconnections, rain barrels, and rain gardens).

Periodically, City Staff will review and, if necessary, update the City's Green Infrastructure Plan in response to changes in the City's NPDES Permit or other changes.

APPENDIX A



SWRP City of Antioch Project Locations



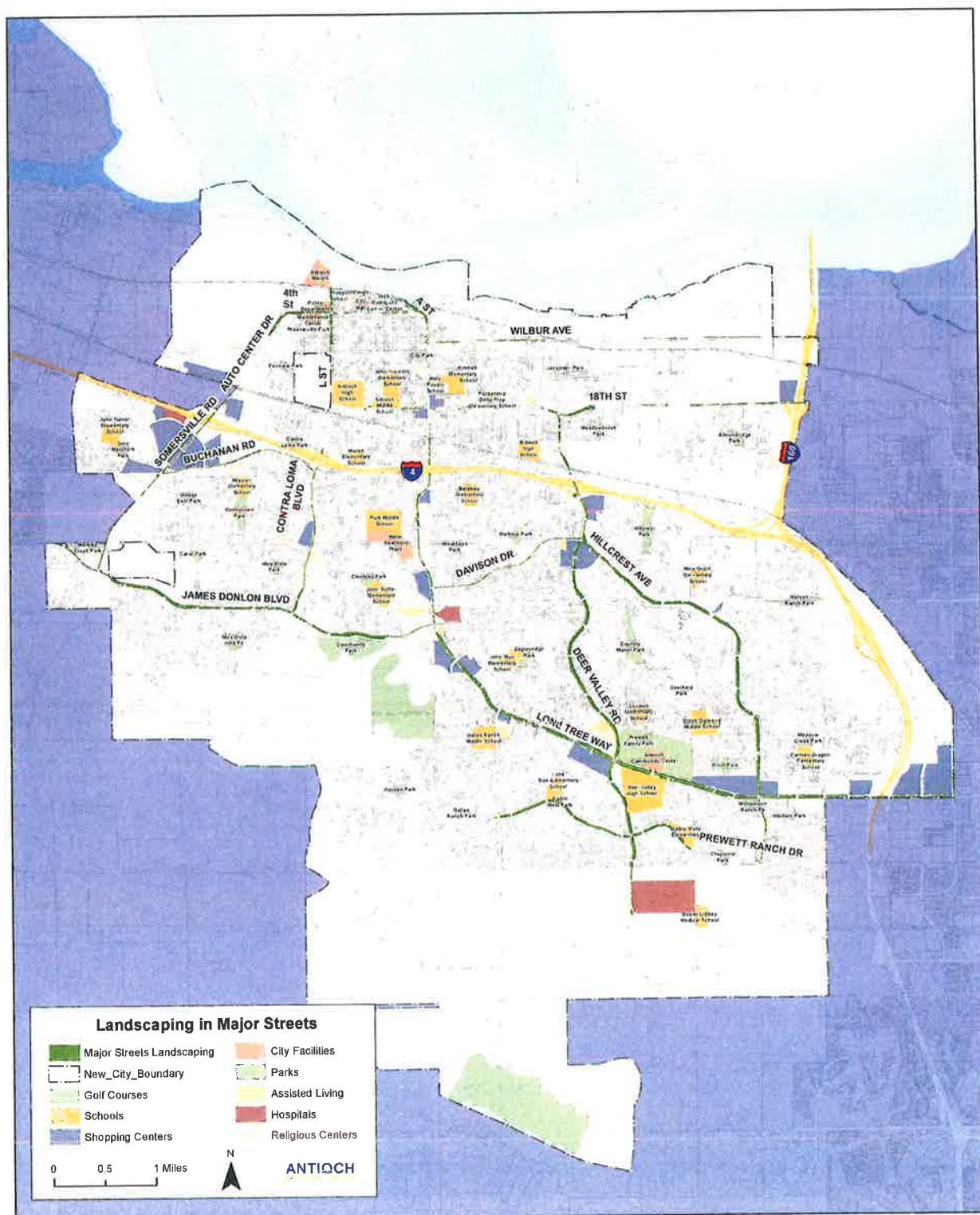
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Prepared by

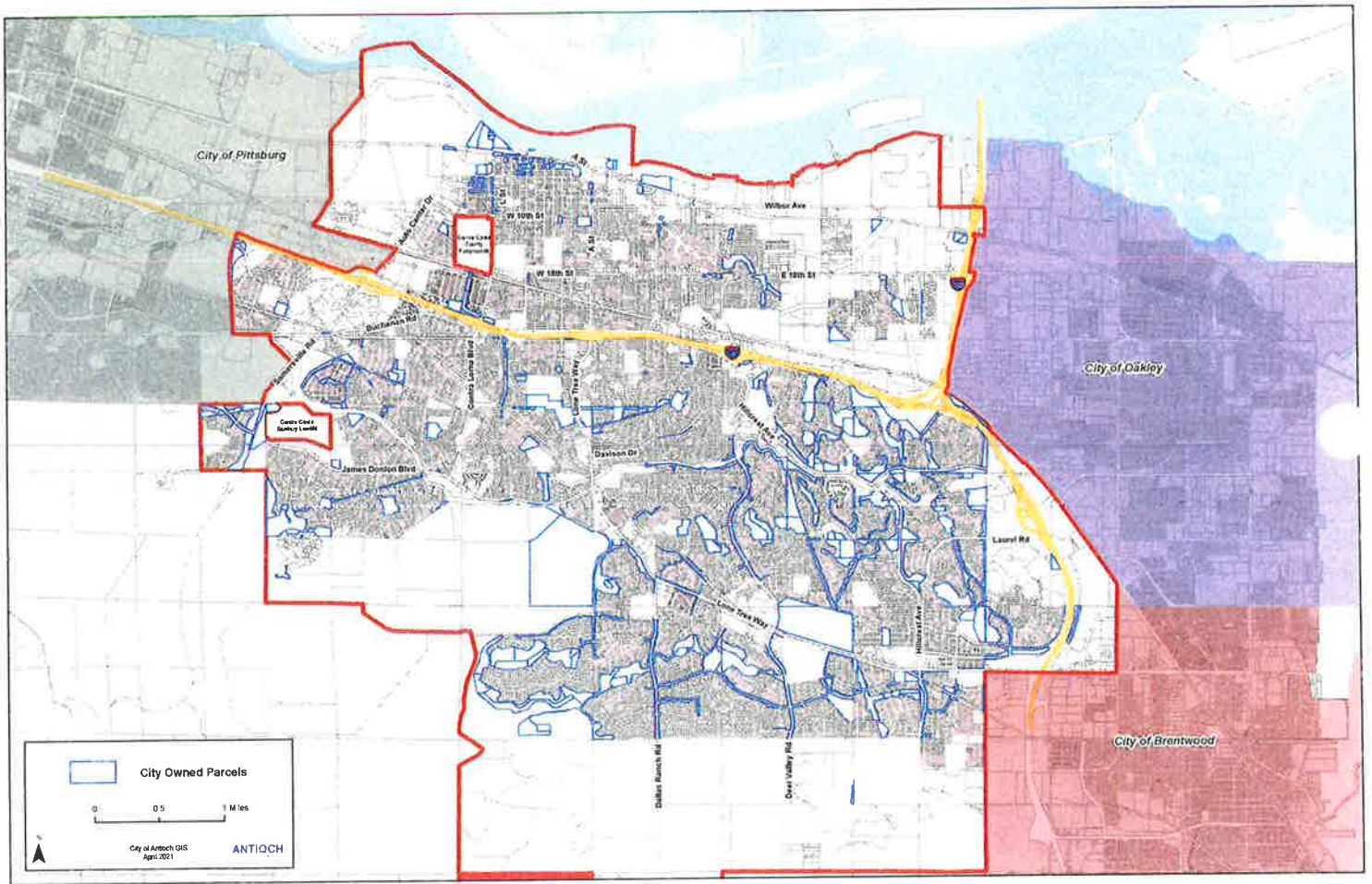


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APPENDIX B



APPENDIX C



APPENDIX D

Guidance for Sizing Green Infrastructure Facilities in Street Projects



Prepared by
Dan Cloak Environmental Consulting
EOA, Inc.

Introduction and Regulatory Background

Provision C.3.j. in the reissued Municipal Regional Stormwater Permit¹ (MRP) requires each Permittee to “complete and implement a Green Infrastructure (GI) Plan for the inclusion of low impact development drainage design into storm drain infrastructure on public and private lands, including streets, roads, storm drains, parking lots, building roofs, and other storm drain infrastructure elements.”

Provision C.3.j.i.(g) further mandates that these plans include:

Requirements that projects be designed to meet the treatment and hydromodification sizing requirements in Provisions C.3.c. and C.3.d. For street projects not subject to Provision C.3.b.ii. (i.e., non-Regulated Projects) Permittees may collectively propose a single approach with their Green Infrastructure Plans for how to proceed should project constraints preclude fully meeting the C.3.d. sizing requirements. The single approach can include different options to address specific issues or scenarios. That is, the approach shall identify the specific constraints that would preclude meeting the sizing requirements and the design approach(es) to take in that situation. The approach should also consider whether a broad effort to incorporate hydromodification controls into green infrastructure, even where not otherwise required, could significantly improve creek health and whether such implementation may be appropriate, plus all other information as appropriate (e.g., how to account for load reduction for the PCBs or mercury TMDLs).

This document represents the “single approach” collectively proposed by the Permittees for how to proceed when constraints on GI projects affect facility sizing in street projects. For other types of projects, information on hydraulic sizing is provided in the technical guidance manuals for Provision C.3 developed by each countywide stormwater program.

Hydraulic Sizing Requirements

MRP Provision C.3.d contains criteria for sizing stormwater treatment facilities. Facilities may be sized on the basis of flow, volume, or a combination of flow and volume. With adoption of the 2009 MRP, a third option for sizing stormwater treatment facilities was added to Provision C.3.d. This option states that “treatment systems that use a combination of flow and volume capacity shall be sized to treat at least 80 percent of the total runoff over the life of the project, using local rainfall data.”

This option can also be used to develop sizing factors for facilities with a standard cross-section (i.e., where the volume available to detain runoff is proportional to facility surface area). To calculate sizing factors, inflows, storage, infiltration to groundwater, underdrain discharge, and overflows are tracked for each time-step during a long-term simulation. The continuous simulation is repeated, with variations in the treatment surface area, to determine the minimum area required for the facility to capture and treat 80% of the inflow during the simulation.

¹ Order R2-2015-0049

Such an analysis was conducted for BASMAA by Dubin Environmental Consulting and is described in the attached Technical Report. The analysis shows that bioretention facilities with the current-standard cross-section can capture and treat the Provision C.3.d amount of runoff when sized to 1.5% - 3% of tributary equivalent impervious area, depending on location.

Hydromodification Management

A principal objective of LID is to mimic natural hydrology in the post-development condition. This is accomplished by retaining and infiltrating runoff flows during small to medium events. Flows from larger events are detained and slowed.

MRP Provision C.3.g. includes requirements and criteria for implementing hydromodification management (HM). These HM requirements apply to Regulated Projects that create or replace an acre or more of impervious area, increase the amount of impervious area over the pre-project condition, and flow to creeks that are at risk of erosion. As such, the HM requirements do not apply to street projects that retrofit drainage systems that receive runoff from existing roofs and paving.

However, Provision C.3.j.i.(g) states that the Permittees' approach to sizing GI facilities "...should also consider whether a broad effort to incorporate hydromodification controls into green infrastructure, even where not otherwise required, could significantly improve creek health and whether such implementation may be appropriate..."

Various criteria for HM design have been used in California and throughout the U.S. These criteria have been based on one or more of the following principles:

- Maintaining watershed processes
- Maintaining a site-specific water balance
- Maintaining the value of the curve number used in the NRCS method of computing peak runoff
- Controlling increases in peak flows from a specified storm size
- Controlling increases in the duration of flows at each intensity within a specified range (flow duration control)
- Controlling the likelihood of downstream erosion in streams (erosion potential, or Ep)

Generally, for any HM criterion used, facilities with more storage and a larger infiltrative area will be more effective in meeting the criterion than facilities with less storage and a smaller infiltrative area.

In the statewide municipal stormwater NPDES permit for small MS4s, Provision E.12.f. includes the following HM standard applicable to Bay Area small MS4s: "Post-project runoff shall not exceed estimated pre-project flow rate for the 2-year, 24-hour storm..."

Dubin (2014) conducted modeling to evaluate whether this standard would be met in the San Francisco Phase II counties (Marin, Sonoma, Napa, and Solano) by a bioretention facility meeting the minimum requirements in that permit's Provision

E.12.f. Dubin's analysis found that a facility sized to 4% of tributary equivalent impervious area, and having a 6-inch deep reservoir with 2 inches of freeboard, 18 inches of treatment soil, and a 12-inch-deep "dead storage" gravel layer below the underdrain, would meet this standard, even in the wettest portions of the Bay Area.

Additional Considerations for Bioretention Sizing

In summary, bioretention facilities for street projects sized to 1.5% - 3% of tributary equivalent impervious area (depending on their location in the Bay Area) can meet the criteria in Provision C.3.d., according to the modeling study documented in the attached Technical Memo.

There are many reasons to design and build facilities larger than the Provision C.3.d. minimum. Building larger facilities helps ensure the facilities perform to the minimum hydraulic capacity intended, despite minor flaws in design, construction, and maintenance, providing an engineering safety factor for the project. Further, larger-sized facilities may more effectively address objectives to maximize the removal of pollutants (particularly pollutants in dissolved form), to operate as full trash capture devices, and to manage hydromodification effects.

However, municipalities often face considerable challenges in retrofitting existing streetscapes with GI facilities. Constraints and design challenges typically encountered in the public right-of-way include:

- The presence of existing underground utilities (known and unknown during the design phase);
- The presence of existing above-ground fixtures such as street lights, fire hydrants, utility boxes, etc.;
- The presence of existing mature trees and root systems;
- The elevation of or lack of existing storm drains in the area to which to connect underdrains or overflow structures;
- Challenges of defining and controlling any catchment areas on adjacent private parcels that drain to the roadway surface;
- Low soil permeability and strength, and the need to protect the adjacent roadway structure;
- Competition with other assets & uses for limited right-of-way area; and
- Presence of archeologic/cultural deposits.

Use of the sizing factors in the attached Technical Memo will provide municipalities flexibility in design of bioretention facilities for street projects where constraints are present.

Recommendations for Sizing Approaches for Green Infrastructure Retrofit Facilities in Street Projects

1. Bioretention facilities in street projects should be sized as large as feasible and meet the C.3.d criteria where possible. Constraints in the public right-of-way may affect the size of these facilities and warrant the use of smaller sizing factors.

Bioretention facilities in street projects may use the sizing curves in the attached memorandum to meet the C.3.d criteria. Local municipal staff involved with other assets in the public right of way should be consulted to provide further guidance to design teams as early in the process as possible.

2. Bioretention facilities in street projects smaller than what would be required to meet the Provision C.3.d criteria may be appropriate in some circumstances. As an example, it might be appropriate to construct a bioretention facility where a small proportion of runoff is diverted from a larger runoff stream. Where feasible, such facilities can be designed as “off-line” facilities, where the bypassed runoff is not treated or is treated in a different facility further downstream. In these cases, the proportion of total runoff captured and treated should be estimated using the results of the attached memorandum. In cases where “in-line” bioretention systems cannot meet the C.3.d criteria, the facilities should incorporate erosion control as needed to protect the facility from high flows. See Figures 1 and 2 below for illustration of the in-line and off-line concepts.
3. Pollutant reduction achieved by GI facilities in street projects will be estimated in accordance with the Interim Accounting Methodologyⁱ or the applicable Reasonable Assurance Analysisⁱⁱ.



Figure 1: Off-line system in El Cerrito where low flow is diverted to the sidewalk planter and high flows continue down the gutter.



Figure 2: In-line system in Berkeley/Albany where low and high flows enter the system and overflows exit through a drain within the system.

ⁱ The Interim Accounting Methodology for TMDL Loads Reduced Report (BASMAA 2017) describes the methodology that is being used to demonstrate progress towards achieving the PCB and mercury load reductions required during the term of MRP 2.0. The methodology is based on the conversion of land use from a higher to a lower PCB or mercury loading rate during the redevelopment of a parcel. See:

[www.waterboards.ca.gov/sanfranciscobay/water_issues/programs/stormwater/Municipal/POC/Final%20Interim%20Accounting%20Methodology%20Report%20v.1.1%20\(Revised%20March%202017\).pdf](http://www.waterboards.ca.gov/sanfranciscobay/water_issues/programs/stormwater/Municipal/POC/Final%20Interim%20Accounting%20Methodology%20Report%20v.1.1%20(Revised%20March%202017).pdf)

ⁱⁱ A Reasonable Assurance Analysis (RAA) is a methodology used to demonstrate that implementation of pollutant control measures (such as GI facilities) over a specified time period will meet required pollutant load reductions associated with a TMDL. The Bay Area Reasonable Assurance Analysis Guidance Document (BASMAA 2017) establishes a regional framework and provides guidance for conducting PCBs and mercury RAAs in the San Francisco Bay Area. See: <http://basmaa.org/Announcements/bay-area-reasonable-assurance-analysis-guidance-document>

**BAY AREA
STORMWATER MANAGEMENT AGENCIES
ASSOCIATION**

**GREEN INFRASTRUCTURE
FACILITY SIZING FOR NON-REGULATED STREET
PROJECTS**

**Prepared by:
Dubin Environmental
December 13, 2017**



1. Introduction

The San Francisco Bay Regional Water Quality Control Board's reissued Phase I Municipal Regional Stormwater Permit (Order No. R2-2015-0049, issued 11/19/2015 and referred to as "MRP 2.0") includes a requirement that Permittees complete and implement green infrastructure plans to promote the increased use of green infrastructure in urban areas. These plans will guide the integration of green stormwater facilities into streets, parking lots, parks, building rooftops and similar places where there is an opportunity to retrofit traditional gray infrastructure systems and increase the removal of pollutants and improve water quality.

Provision C.3.j states:

Over the long term, the (Green Infrastructure) Plan is intended to describe how the Permittees will shift their impervious surfaces and storm drain infrastructure from gray, or traditional storm drain infrastructure where runoff flows directly into the storm drain and then the receiving water, to green—that is, to a more-resilient, sustainable system that slows runoff by dispersing it to vegetated areas, harvests and uses runoff, promotes infiltration and evapotranspiration, and uses bioretention and other green infrastructure practices to clean stormwater runoff.

Provision C.3.j.i.(2)(g) requires that projects be designed to meet the treatment and hydromodification sizing requirements in Provisions C.3.c. and C.3.d. However, the provision further states that for street projects that are not Regulated Projects:

...Permittees may collectively propose a single approach with their Green Infrastructure Plans for how to proceed should project constraints preclude fully meeting the C.3.d sizing requirements. The single approach can include different options to address specific issues or scenarios. That is, the approach shall identify the specific constraints that would preclude meeting the sizing requirements and the design approach(es) to take in that situation.

To address this provision and further define the C.3.d sizing requirements for green infrastructure projects, the Bay Area Stormwater Management Agencies Association (BASMAA) contracted with Dubin Environmental to conduct continuous simulation hydrologic modeling to evaluate relationships of facility size (e.g., area, depth, flow rate) to facility performance. The BASMAA Development Committee, and BASMAA member agencies, intend to use these relationships to develop and justify an approach, to be created by the Development Committee, for implementing green street projects when there are constraints on facility size.

This report describes the modeling analysis that was performed to better understand the relationship between bioretention configuration and annual runoff treatment across the different BASMAA stormwater agencies and their climate zones. Long-term continuous modeling was used to compute stormwater runoff, simulate bioretention hydraulics, and estimate the annual percentage of stormwater that is treated. The analysis was performed for 10 different rain gauges that together represent the full range of climate conditions across the BASMAA member agency area. The analysis also considered different bioretention configurations and treatment goals. BASMAA member agencies can use these results to help establish policies and design guidelines to include in their green infrastructure plans.

2. Project Approach

The performance of bioretention facilities was modeled using HSPF (Hydrologic Simulation Program Fortran), which is a physically based, hydrologic model that is maintained and distributed by the US EPA.

HSPF has been used since the 1970s to conduct hydrologic analyses and size stormwater and flood control facilities. For this project, an HSPF model was developed to simulate runoff from a fully paved, 1-acre reference site and route this flow through a bioretention facility. This section describes the rain gauge selection and the HSPF modeling approach. Section 3 describes the modeling results.

2.1 Rainfall and Evapotranspiration Data

There are more than two dozen rain gauges with long-term, hourly data located within the BASMAA area. A list of candidate gauges was prepared from the National Center for Environmental Information (NCEI; formerly the National Climate Data Center or NCDC) network and then evaluated for inclusion. The evaluation focused on gauge data that could be downloaded directly from EPA's National Stormwater Calculator, because these datasets have been reviewed and missing records filled with data from available nearby stations (similar to the data included with the EPA BASINS software). The list of candidate gauges was narrowed to 19 locations with 35+ years of data that are geographically distributed through the BASMAA area. The rain gauges were organized into tables that show a) mean annual precipitation (MAP) and b) 6-month, 1-year, and 2-year accumulations for 1-year and 24-hour durations. The different storm depth statistics were used to identify any outliers among the rain gauge data that could indicate problems that would hinder the effort to create regressions among the model results. The rain gauge locations were also plotted in ArcGIS.

The recommended sites were presented to the BASMAA project work group who provided helpful input about their preferences and experiences with different rain gauges. Based on this input, six stations were selected for inclusion in the modeling analysis. After developing the HSPF input and output routines, the number of gauges was increased to 10 by including higher rainfall locations to allow development of regression relationships that span the rainfall characteristics at any likely project location. Table 1 lists the candidate rain gauges included in the modeling analysis. For all gauges, a common 37 year period was used to eliminate the influence of drought and wet periods that occurred when some gauges were operational but not others. Figure 1 shows the mean annual rainfall and Figure 2 shows their locations. The 1-year and 24-hour storm durations are included in Appendix A.

TABLE 1. SELECTED RAIN GAUGES FOR GREEN INFRASTRUCTURE MODELING

2	Name	County/Agency	Years of Record	Mean Annual Rain (in)
049001	Tracy Pumping Plant	Contra Costa	37	12.7
047821	San Jose	Santa Clara	37	15.2
045378	Martinez Water Plant	Contra Costa	37	19.6
047769	SF Airport	San Francisco	37	20.4
047772	SF Downtown	San Francisco	37	21.9
046336	Oakland Museum	Alameda	37	22.8
042934	Fairfield	Fairfield-Suisun	37	24.1
043714	Half Moon Bay	San Mateo	37	28.6
047807	San Gregorio	San Mateo	37	30.0
044500	Kentfield	Marin	37	48.1

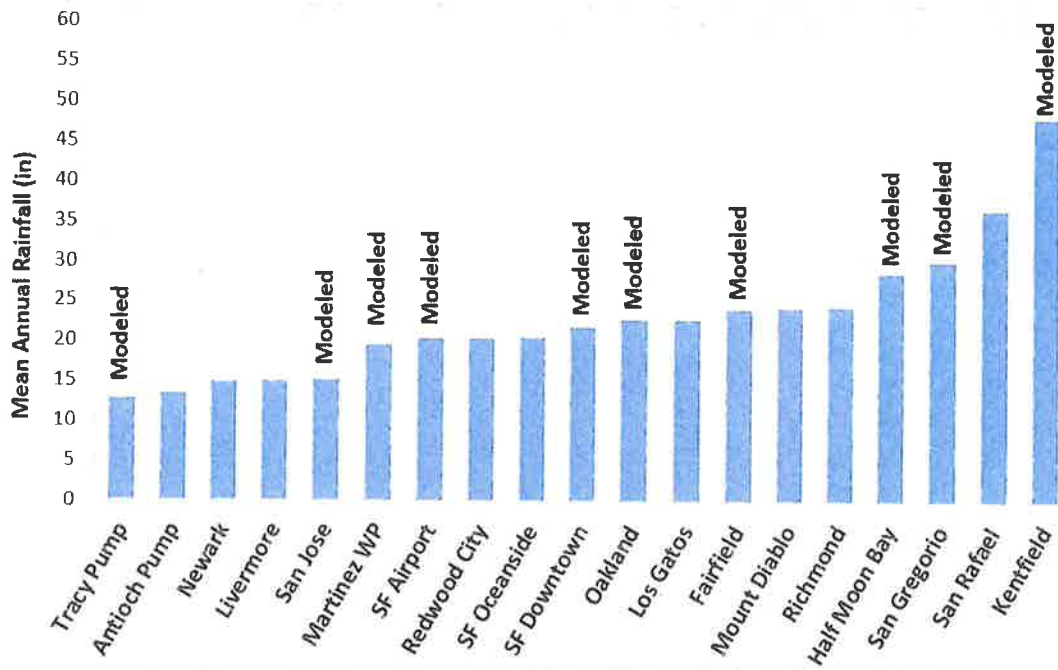


Figure 1. Candidate and selected rainfall sites with mean annual rainfall

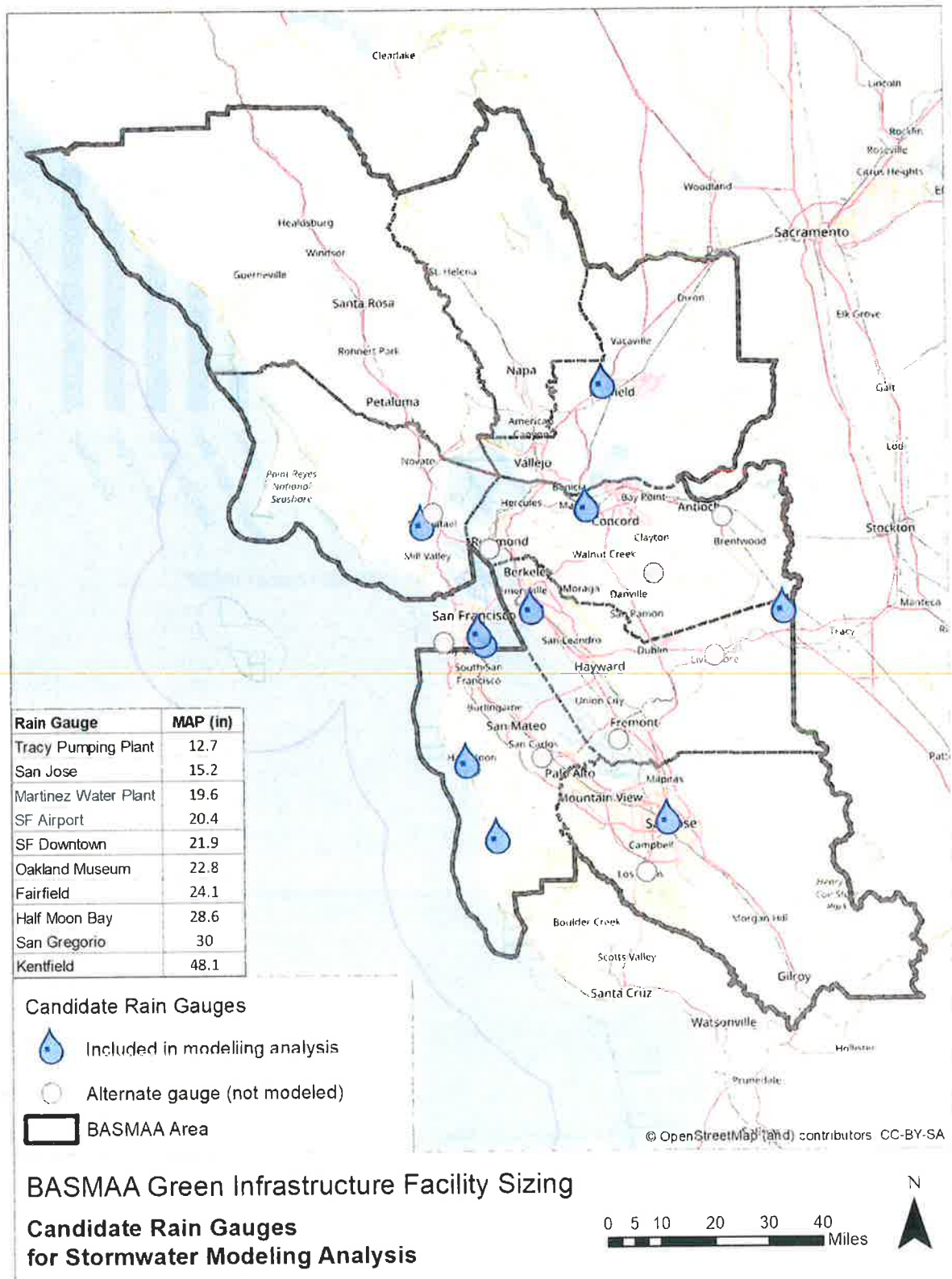


Figure 2. Location of rain gauges used in the modeling analysis

2.2 HSPF Model Setup

An HSPF model was developed to simulate runoff from a fully paved, 1-acre reference area and route this flow through a bioretention facility. The model outputs were then evaluated to determine the fraction of incoming stormwater receiving water quality treatment (defined as the fraction filtered through the bioretention media, evaporated or transpired). The HSPF model was developed with Excel/VBA-based code that enabled us to easily modify the rain gauge, bioretention area, and surface reservoir depth to determine how these watershed and configuration parameters affect the fraction of stormwater being treated.

The model parameters and approach to simulating bioretention hydraulics are discussed in detail below:

- Stormwater runoff flows across the reference 1-acre paved area and enters the bioretention facility. This water is initially detained in a shallow surface reservoir and then infiltrates to the bioretention media.
- Stormwater infiltrates through the bioretention media into an underlying gravel layer. The saturated soil permeability was set to 5 inches per hour (based on the media specification). For unsaturated soils, the relationship between soil moisture and permeability was based on monitoring data collected at three installations in Pittsburg (Contra Costa, 2013). The data showed very little infiltration occurs until the soil reaches about two-thirds saturation, and then infiltration increases roughly linearly until reaching 5 inches per hour at 90 percent saturation. Evapotranspiration also occurs in this layer.
- Stormwater within the gravel layer can move freely and infiltrate to surrounding soils, based on their capacity. If runoff enters the gravel layer more rapidly than it infiltrates, the saturation level in the gravel layer will rise until it reaches the elevation of a perforated pipe underdrain. When this occurs, water will flow through the underdrain to a downstream discharge point (typically the municipal storm drainage system).
- The surface reservoir is also equipped with an overflow structure that will become active if runoff enters the surface reservoir more rapidly than it infiltrates through the bioretention media and the surface reservoir fills to its maximum depth. Water discharged via the overflow relief structure does not receive treatment.

The bioretention configuration was based on the water quality treatment design criteria listed in the MRP 2.0 and accepted design practice in the Bay Area. Table 2 lists the dimensions of the bioretention layers as modeled in HPSF.

TABLE 2. BIORETENTION CHARACTERISTICS IN HSPF MODEL

Component	Characteristics
Surface reservoir	<ul style="list-style-type: none"> • Area = bioretention area (varies from 0.5% to 5% of upstream impervious area) • Depth = 6 or 12 inches with overflow relief set 2 inches from top of reservoir
Bioretention soil media	<ul style="list-style-type: none"> • Area = bioretention area • Depth = 18 inches • Saturated permeability = 5 inches per hour • Unsaturated permeability = variable, based on Contra Costa's 2013 monitoring data
Storage (gravel) layer	<ul style="list-style-type: none"> • Area = bioretention area • Depth = 12 inches • Permeability of surrounding soils = 0.024 inches per hour
Underdrain	<ul style="list-style-type: none"> • Located at top of gravel layer • Assumed 4-in diameter pipe

2.3 Model QA/QC Process

The HSPF input files and initial model results were carefully examined during the QA/QC process. Model errors and warnings were systematically eliminated and then the results were compared with the results generated from three independent calculation methods:

1. An Excel-based bioretention hydraulics calculator
2. A Matlab-based bioretention algorithm that was used for bioretention modeling in the Central Coast region
3. An EPA SWMM model using the LID module to represent bioretention hydraulics

The comparison was performed for the San Jose and Fairfield gauges with a bioretention sizing factor of 0.02 (i.e., bioretention surface area equal to 2 percent of the upstream impervious area). The estimated annual runoff treatment percentages agreed to within 3 percent, which confirmed the HSPF model was performing as intended.

3. Modeling Scenarios and Results

The HSPF modeling analysis was used to develop bioretention sizing criteria and support policy decisions. Working collaboratively with the BASMAA Development Committee, the modeling analysis addressed the following issues, which are presented in this section:

1. Bioretention area necessary to treat 80 percent of annual stormwater runoff
2. Relationships for estimating annual stormwater treatment percentage across a range of bioretention sizes and mean annual precipitation depths
3. Relationships for estimating annual stormwater treatment percentage for bioretention facilities without an underdrain
4. Bioretention treatment percentage for facilities with no infiltration to surrounding soils
5. Bioretention treatment percentage for facilities with lower bioretention media permeability

The results are summarized graphically here. The full set of results and underlying data were provided separately to the BASMAA Development Committee on 7/28/2017 and are available from BASMAA upon request.

3.1 Bioretention Sizing for Treatment of 80 Percent of Annual Runoff

The performance of bioretention facilities was modeled for 10 different rain gauges and bioretention footprint areas, ranging from 0.5 to 5.0 percent of the upstream tributary area, using the approach described in Section 2. Bioretention configurations with 6-inch and 12-inch deep surface reservoirs were modeled. For each of the model runs, the runoff treatment percentage was computed, and the results were plotted. Figure 3 shows an example for the San Jose gauge. Appendix B shows results for the other rain gauges.

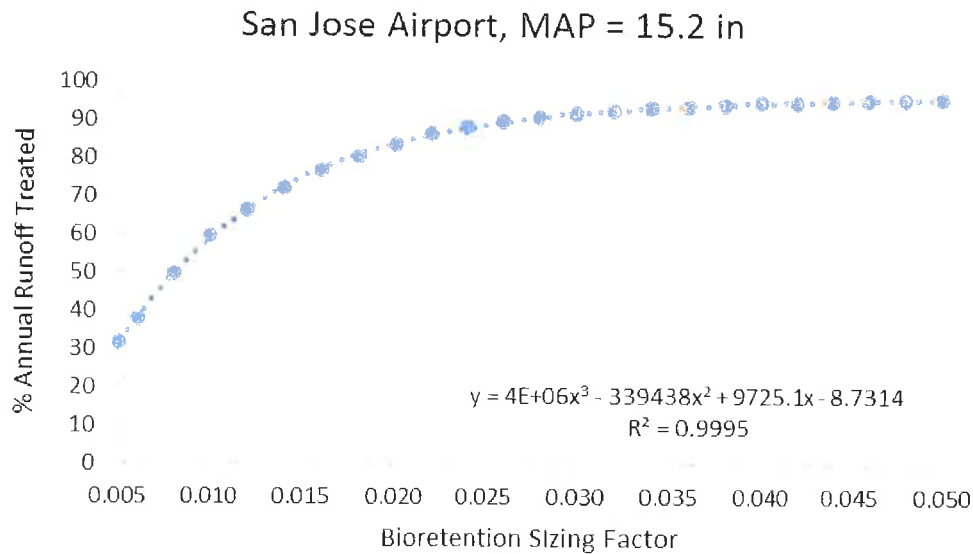


Figure 3. Percent of annual runoff treated for range of bioretention facility sizes using San Jose rain gauge

Using a polynomial regression equation, the model results for each rain gauge/surface reservoir depth scenario were interpolated to estimate the bioretention sizing factor needed to provide 80 percent annual runoff treatment, which is the treatment criterion for regulated water quality projects in the MRP 2.0. The results across the 10 rain gauges showed a clear linear relationship between mean annual rainfall and the bioretention footprint needed for 80 percent annual runoff treatment. Figure 4 and Figure 5 show the results for the 6-inch and 12-inch surface reservoir configurations, respectively.

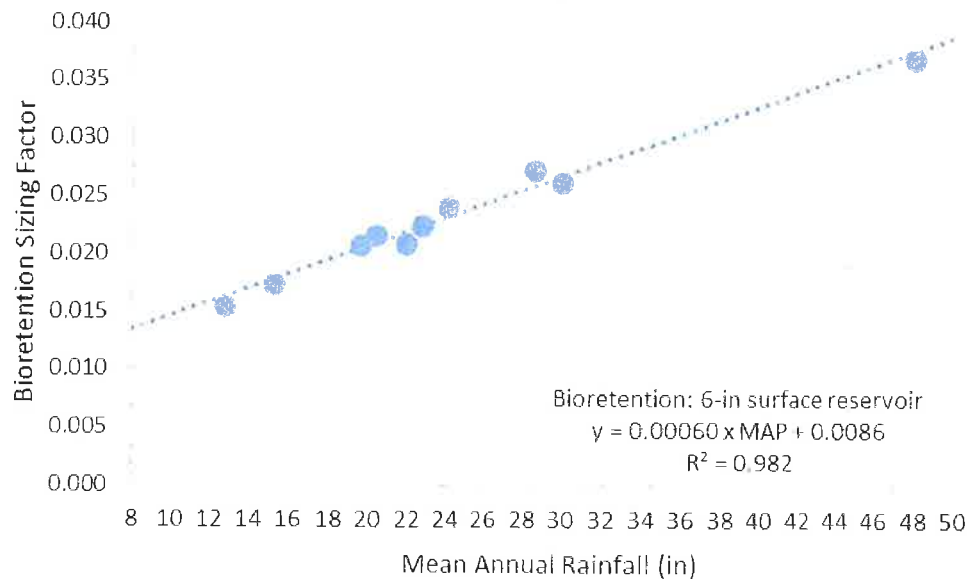


Figure 4. Bioretention size needed to provide treatment of 80 percent of annual runoff; 6-in surface reservoir

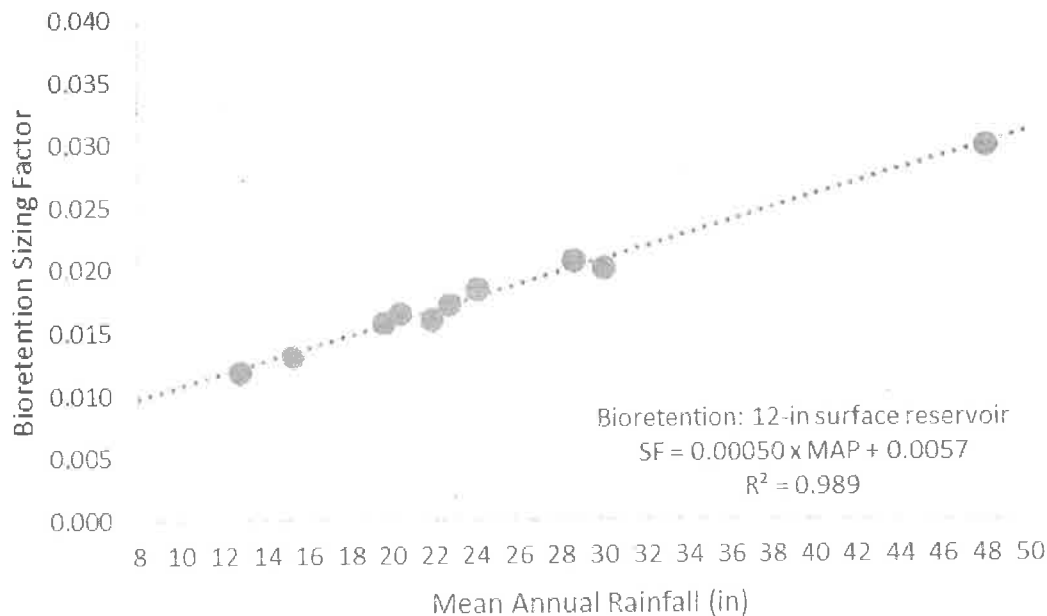


Figure 5. Bioretention size needed to provide treatment of 80 percent of annual runoff; 12-in surface reservoir

The results shown above could be used by BASMAA agencies to set minimum bioretention sizing criteria for projects that must provide treatment of 80 percent of annual runoff. The following equations could be included in BASMAA guidance for green infrastructure manuals.

For bioretention with 6-in surface reservoir configuration:

$$\text{SizingFactor} = 0.00060 \times MAP(in) + 0.0086$$

For bioretention with 12-in surface reservoir configuration:

$$\text{SizingFactor} = 0.00050 \times MAP(in) + 0.0057$$

3.2 Relationship Among Bioretention Sizing, Annual Precipitation, and Percent of Annual Runoff Treated

The modeling results generated in the previous section were then further evaluated to develop more general relationships among a) bioretention sizing factor, b) mean annual rainfall, and c) annual runoff treatment percentages. The following steps were used for the 6-inch and 12-inch reservoir depth configurations:

1. A polynomial regression was fit to the annual runoff treatment results for each of the 10 rain gauges (see example in Figure 3 above) and surface reservoir depths of 6 and 12 inches.
2. For each rain gauge/surface reservoir depth combination, the regression equation was used to estimate the sizing factors needed to provide 50, 60, 70, 80, 90, and 95 percent annual runoff treatment. This step generated 10 pairs of mean annual rainfall/bioretention sizing factor data for each rain gauge/surface reservoir depth combination (120 pairs in total). Excel's solver function was used for these calculations.

3. For each runoff treatment percentage level (50 percent, 60 percent, etc.), the mean annual rainfall (x-axis) and computed sizing factor (y-axis) were plotted and a linear regression was fit to the data in a manner similar to Figure 4 and Figure 5 above.
4. The linear regressions created for each runoff treatment level (50 percent, 60 percent, etc.) and surface reservoir depth were then plotted together to create a nomograph. Figure 6 and Figure 7 show nomographs for the 6-inch and 12-inch reservoir depths, respectively.

These nomographs are simple but powerful tools that municipal planners can use to estimate the annual treatment percentage for any bioretention facility within the BASMAA member agency area that uses the standard bioretention configuration (i.e., 6-in or 12-in reservoir, 18-in soil media, 12-in gravel layer, underdrain at top of gravel layer). The nomographs should be read as follows:

Step 1: Find the mean annual rainfall for the project location along the horizontal axis.

Step 2: Move vertically up the chart to the bioretention sizing factor for the project/installation (note: this step assumes the tributary impervious area and bioretention area have already been planned)

Step 3: Visually interpolate between the closest two "treatment lines" to estimate the percent of annual runoff treated for this location/project.

These nomographs and instructions could be included in BASMAA guidance for green infrastructure manuals and used to a) evaluate the water quality benefits of proposed projects or b) evaluate the treatment provided by existing facilities with the layer depths described above.

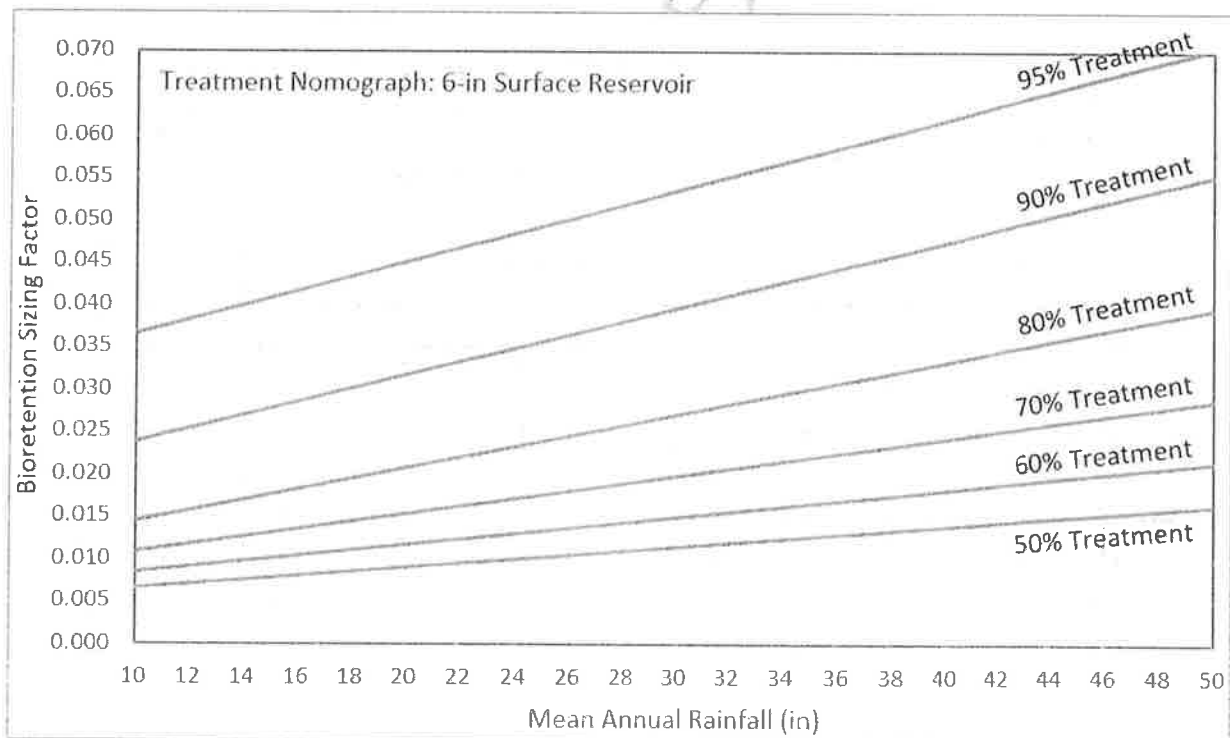


Figure 6. Percent of annual runoff treatment nomograph for bioretention facility with 6-in surface reservoir

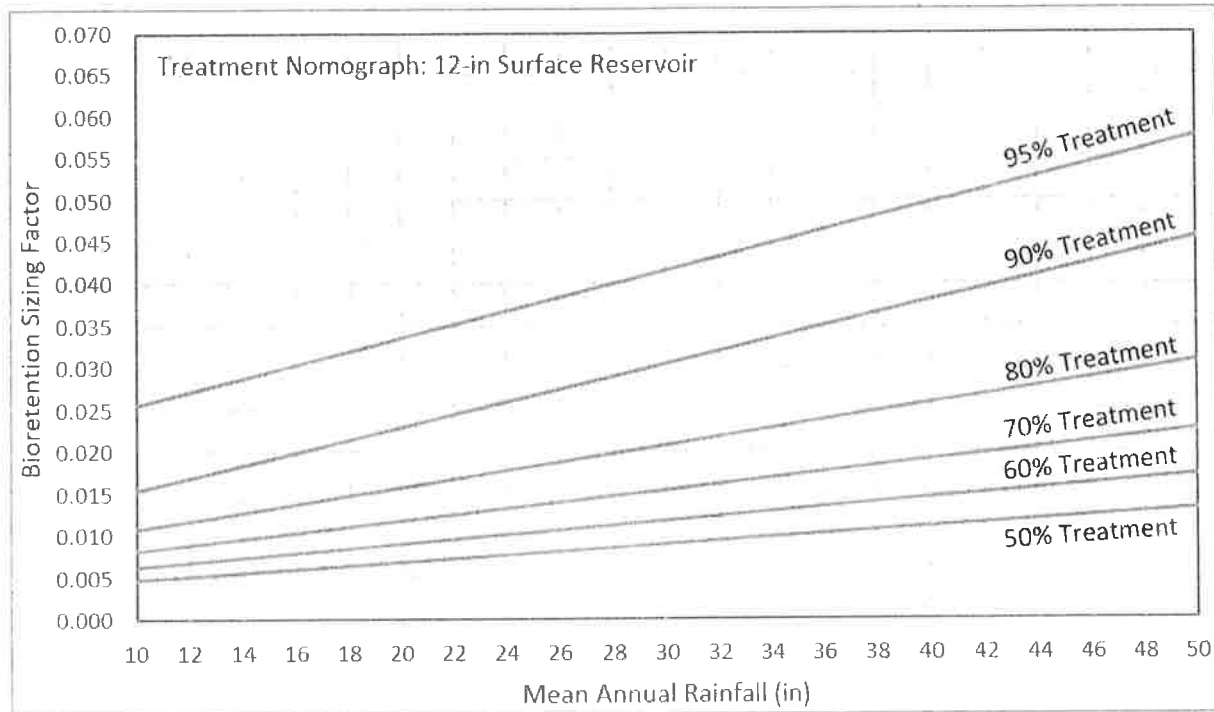


Figure 7. Percent of annual runoff treatment nomograph for bioretention facility with 12-in surface reservoir

3.3 Percent of Annual Runoff Treated by Bioretention Facilities with No Underdrain

Bioretention facilities are occasionally designed with no underdrain, including bioretention facilities in the following conditions:

- High permeability of surrounding (native) soils
- Isolated projects with no downstream drainage system for the underdrain connection
- Small projects that would not justify the additional design and construction costs associated with underdrains and cleanouts
- Projects that were designed and built prior to the development of the current standards

The HSPF model setup was modified to eliminate the underdrain outflows and allow the permeability of the surrounding soils to vary. The annual runoff treatment percentage was computed for a) three rain gauges representing drier, average and wetter than average conditions, b) six rates of permeability of surrounding soils, and c) two bioretention surface reservoir depths (Table 3).

TABLE 3. BIORETENTION WITH NO UNDERDRAIN SCENARIOS

Component	Characteristics
Rain gauges	<ul style="list-style-type: none"> • San Jose (MAP = 15.2 in) • San Francisco Airport (MAP = 20.4 in) • Fairfield (MAP = 24.1 in)
Permeability of surrounding (native) soils	<ul style="list-style-type: none"> • 0.2, 0.5, 1.0, 2.0, 3.0, 4.0 inches per hour • Underdrain results also plotted

TABLE 3. BIORETENTION WITH NO UNDERDRAIN SCENARIOS

Component	Characteristics
Surface reservoir depths	<ul style="list-style-type: none"> Depth = 6 inches Depth = 12 inches
Bioretention sizing factors	<ul style="list-style-type: none"> Area = 0.5% to 5.0% of upstream impervious acre

Figure 8, Figure 9 and Figure 10 show the modeled annual runoff treatment results for the three rain gauges and a surface reservoir depth of 6 inches. Results for the 12-inch surface reservoir are shown in Appendix C. For rates of permeability of 4 inches per hour, there is little drop off in performance. The annual runoff treatment percentage declines gradually between rates of permeability of 2 to 4 inches per hour and then declines more rapidly for rates of permeability of 1 inch per hour or less. The reduction in performance is more pronounced in wetter areas (as seen in the Fairfield results). These results could be incorporated into the BASMAA guidance for green infrastructure manuals to assess the general performance of existing facilities that were installed with no underdrain.

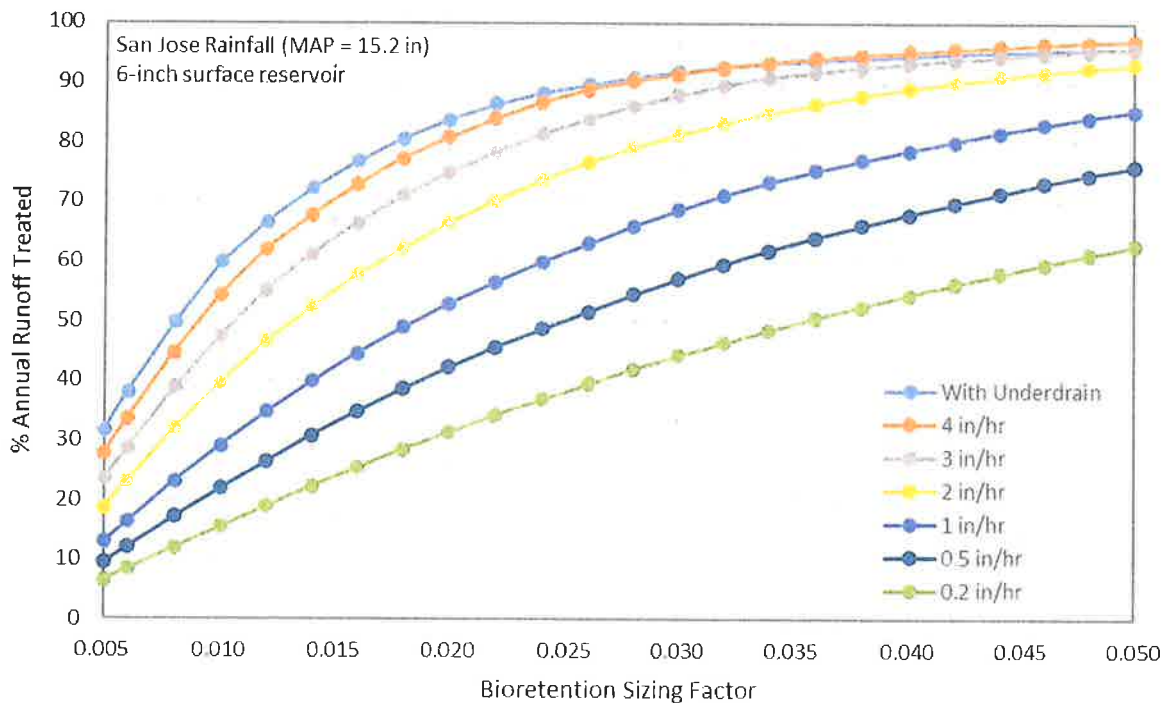


Figure 8. Treatment results for bioretention with no underdrain, San Jose gauge (MAP = 15.2 in), for varying rates of permeability of surrounding soils

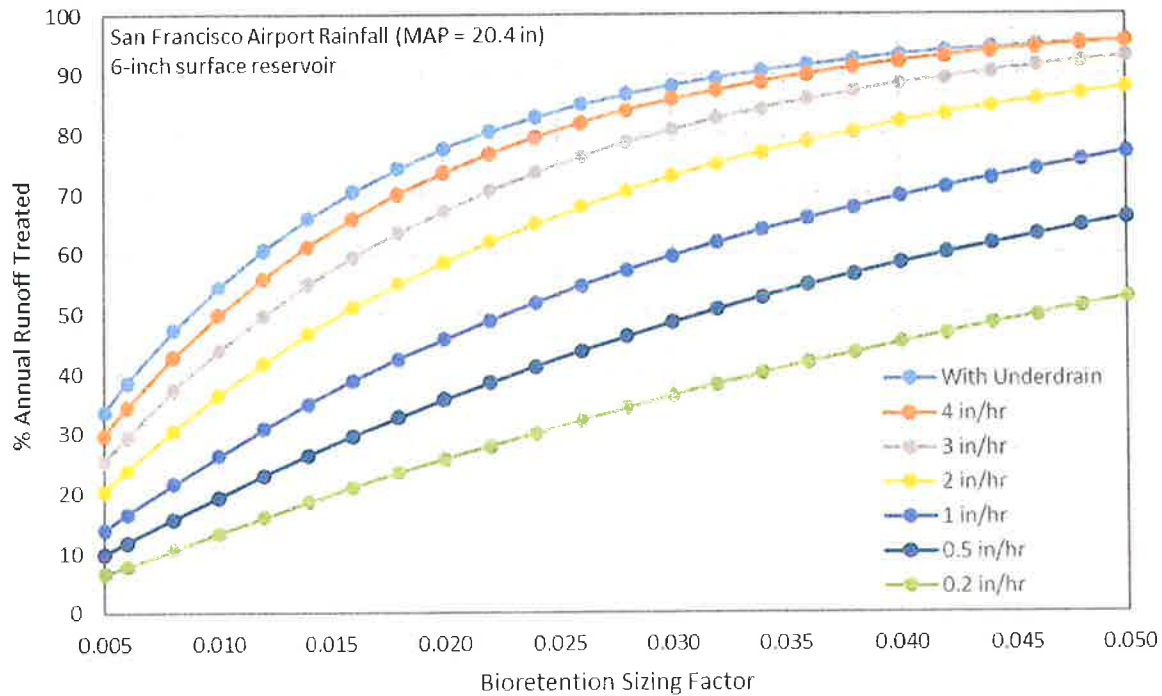


Figure 9. Treatment results for bioretention with no underdrain, San Francisco Airport gauge (MAP = 20.4 in), for varying rates of permeability of surrounding soils

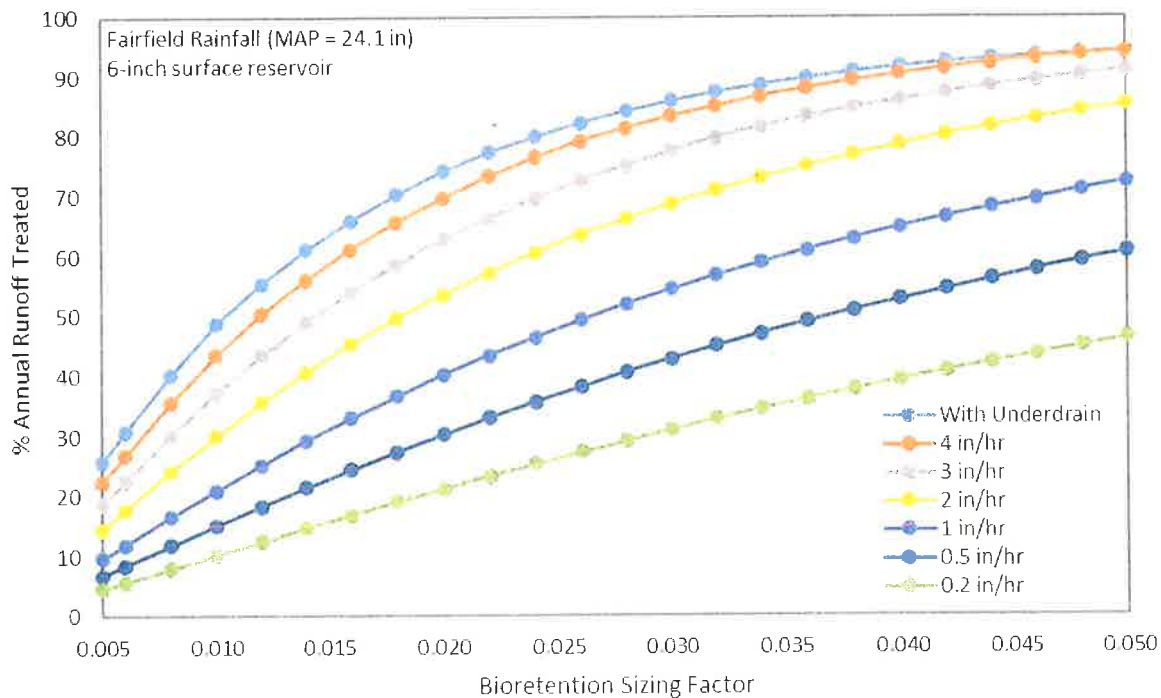


Figure 10. Treatment results for bioretention with no underdrain, Fairfield gauge (MAP = 24.1 in), for varying rates of permeability of surrounding soils

3.4 Percent of Annual Runoff Treated for Bioretention Facilities with No Infiltration to Surrounding Soils

The previous simulations described in Sections 3.1 and 3.2 were conducted for bioretention facilities located in NRCS hydrologic soil group D soils, which are low permeability soils, such as clays. These model simulations used a conservative permeability of 0.024 inches per hour from the bioretention gravel layer to surrounding soils. It was assumed the permeability of surrounding soils would have a negligible effect on the results because the hydraulic capacity of the underdrain is much higher than the permeability of D soils and that when the bioretention media becomes saturated, stormwater would exit mostly via the underdrain. If this assumption is correct, a lined bioretention facility or flow-through planter with no infiltration into surrounding soils should have similar performance.

This assumption was tested directly by running a limited number of simulations with the permeability of the surrounding soils set to a value of zero (i.e., an impervious layer directly below the bioretention facility). The annual treatment percentages were then compared to the previous modeling results (with D soil permeability set to 0.024 inches per hour). These simulations were performed for the Fairfield rain gauge and a bioretention facility with a 6-inch surface reservoir for sizing factors ranging from 0.005 to 0.050.

Figure 11 shows the two sets of model results. For the impermeable bottom scenario, the annual treatment percentage was on average 0.8 percent less the scenarios with a D soil permeability of 0.024 inches per hour (minimum difference = 0.4 percent; maximum difference = 1.5 percent). Therefore, the sizing curves and nomographs in Figure 4 through Figure 7 can be used for lined facilities with no infiltration.

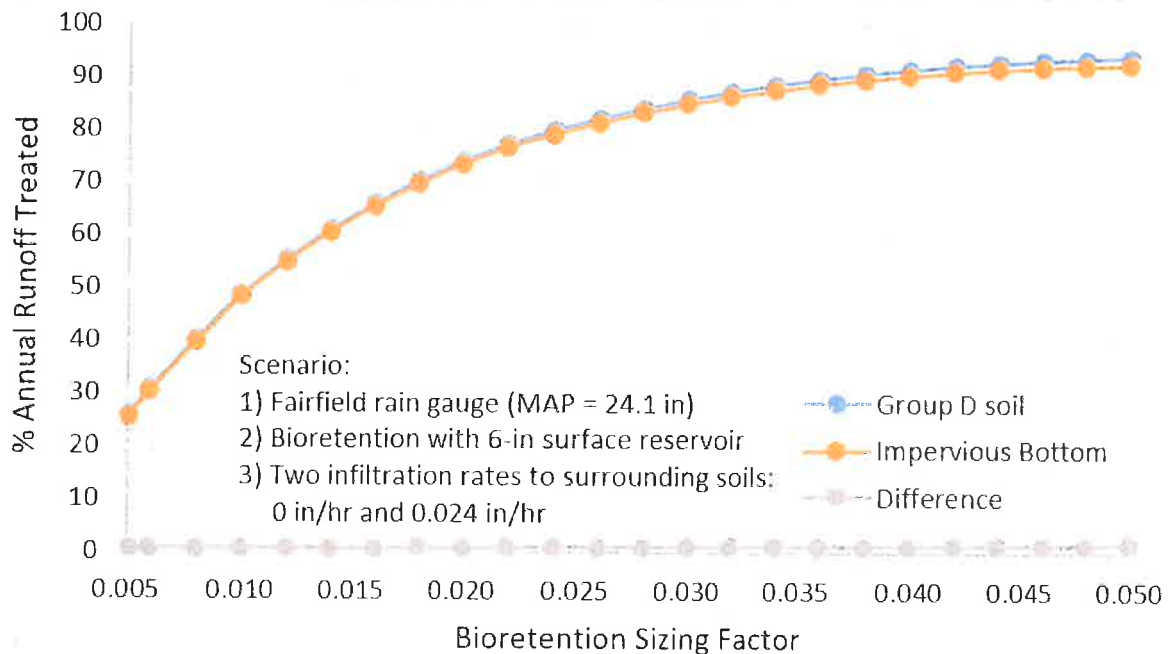


Figure 11. Comparison of model results for Group D soils and impermeable bottom scenarios

3.5 Percent of Annual Runoff Treated for Bioretention Facilities with Lower Media Permeability

The final modeling analysis examined the effect of modifying the bioretention media properties to reduce its saturated permeability from 5 inches per hour to 2 or 3 inches per hour. A lower permeability media would expand the list of available plantings and provide additional flexibility for landscape designers. However, the lower permeability would also reduce the bioretention's capacity for treating runoff during intense storms.

Due to budgetary constraints, this modeling analysis was limited to two scenarios: San Jose rain gauge, 6-inch surface reservoir depth, sizing factors ranging from 0.005 to 0.05, and saturated bioretention media permeability of 2 and 3 inches per hour. Figure 12 shows the percentage of annual runoff treated across the range of bioretention sizing factors and permeability rates. All of the scenarios include an underdrain, so the media permeability is the facility characteristic that controls the treatment percentage (i.e., the rate limiting step). The reduction in treatment percentage could be significant, particularly for smaller facilities. For example, the percent of annual runoff treated for a bioretention facility with a sizing factor of 0.02 would be reduced from 84 percent to 74 or 65 percent (for media permeability rates of 3 and 2 inches per hour, respectively).

Another way to consider the effect of lower media permeability is to estimate *how much larger a facility would need to be* to treat 80 percent of annual runoff. For the San Jose gauge, a sizing factor of 0.017 is needed with the standard bioretention media specification. If the media permeability were reduced to 3 or 2 inches per hour, the sizing factor needed to treat 80 percent of annual runoff would be 0.024 or 0.030, respectively, which represents a 37 to 75 percent increase in the facility footprint.

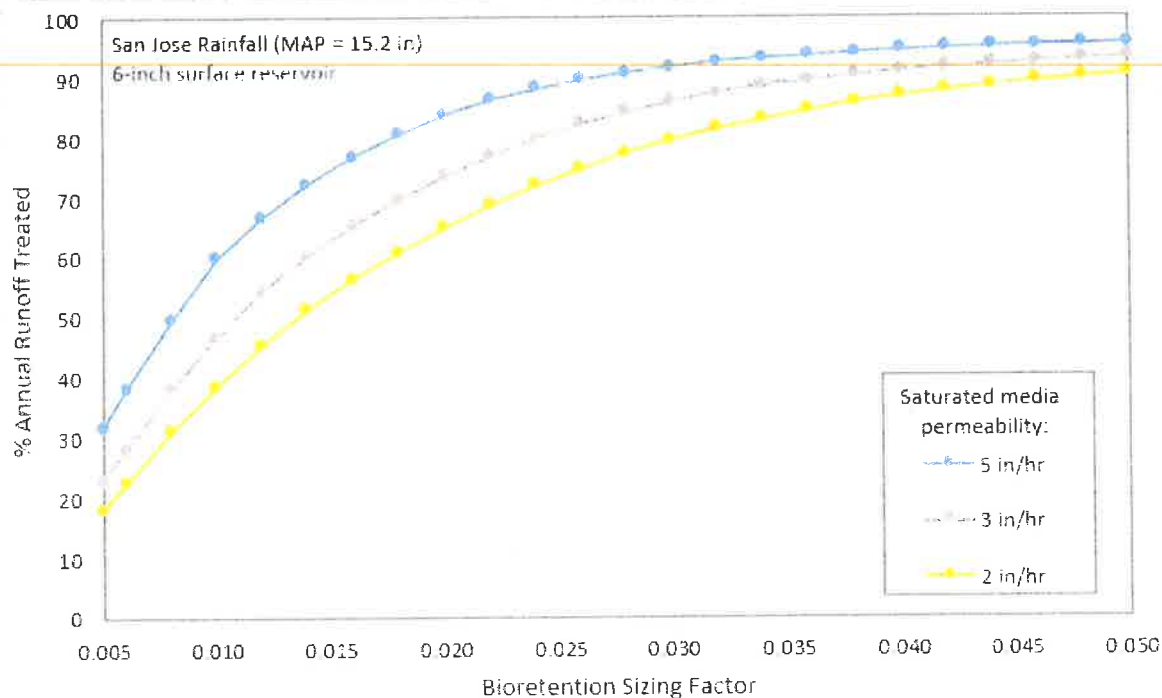


Figure 12. Treatment results for bioretention with variable media permeability, San Jose gauge (MAP = 15.2 in)

As a final note, the media permeability modeling was limited to two scenarios (one rain gauge, one facility configuration, two permeability rates). However, these results could be extended by noting that they are

generally similar to the “no underdrain” results shown in Section 3.3 (e.g., comparing the results for a media permeability of 2 inches per hour to a 2-inch per hour permeability of surrounding soil). When comparing the two sets of results, the percent of annual runoff treated for the lower media permeability is a little lower (0.5 to 2.5 percent) than the corresponding “no underdrain” scenario and the shape of the curve in Figure 12 is similar to the Figure 8 in Section 3.3.

4. Summary and Conclusions

Bioretention facilities are a useful and flexible approach for improving stormwater quality in urban areas. This project developed a set of useful tools that will help municipal staff plan green infrastructure projects in constrained public rights-of-way and assess the effectiveness of existing facilities.

1. Bioretention Sizing Criteria for 80 Percent Annual Runoff Treatment

The modeling analysis in Section 3.1 showed that bioretention facility performance is closely related to mean annual rainfall. For most locations, the bioretention area necessary to treat 80 percent of annual stormwater ranges from 1.5 to 2.5 percent of the connected upstream impervious area. The precise bioretention area necessary for any project within the BASMAA area (under the guidelines to be developed by BASMAA) can be calculated using the regression equations in Section 3.1.

2. General Sizing Relationships that Apply Throughout the BASMAA Area

The modeling analysis in Section 3.2 developed nomographs that estimate the annual stormwater treatment percentage across a range of bioretention facility sizes and mean annual rainfall depths. These nomographs can be used to estimate the annual treatment percentages for retrofit projects with space constraints and will enable municipal staff to compare bioretention with other treatment technologies. These nomographs can also be used to assess the effectiveness of existing facilities.

3. Performance of Bioretention Facilities with No Underdrain and Varying Rates of Permeability of Surrounding Soils

The modeling analysis in Section 3.3 demonstrated the relationship between stormwater treatment percentage and level of permeability of surrounding soils for bioretention facilities without an underdrain. Graphics were developed for rain gauges in wetter and drier areas. The results of this analysis can help assess existing installations and also inform designers about the benefits and tradeoffs of constructing bioretention with no underdrain.

4. Performance of Bioretention Facilities with No Infiltration

The modeling analysis in Sections 3.1 and 3.2 included the conservative assumption that bioretention facilities were installed in NRCS Group D soils with a very low permeability. The modeling analysis in Section 3.4 compared these results to bioretention facilities with no infiltration to surrounding soils (e.g., facilities with a liner or concrete bottom). The results were very similar, which confirms that the sizing guidance developed in Sections 3.1 and 3.2 can apply to flow-through planters or similar facilities that do not infiltrate to surrounding soils.

5. Sizing Criteria for Facilities with Lower Permeability Soil Media

The modeling analysis in Section 3.5 demonstrated the relationship between percent of annual runoff treated and bioretention soil media permeability. Reducing media permeability would allow for a wider range of bioretention plantings but would also result in a reduction in the percent of annual runoff treated for the same size drainage area. The reduction would be particularly notable for bioretention facilities with smaller sizing factors. The results of the bioretention media permeability analysis were similar to the no underdrain scenarios in Section 3.3. The Section 3.3 results could be used to estimate how reducing media permeability would influence treatment percentages across a wider range of scenarios.

In general, the bioretention surface area sizing criteria for treating 80% of the annual runoff derived from the modeling analyses described herein are significantly lower than the sizing factors that municipalities in the Bay Area have been requiring regulated projects to meet for compliance with permit requirements for some time. As stated in the Introduction (Section 1), the BASMAA Development Committee and BASMAA member agencies intend to use these sizing relationships to develop and justify a "single approach" for implementing non-regulated green street projects when there are constraints on facility size. A work group of the Development Committee was formed to develop policies and guidelines for implementing the new sizing criteria and addressing other related issues. These include defining the conditions, constraints, and types of projects for which the reduced sizing factors can be used; the method for applying the sizing factors; guidelines for when dimensions of other components such as media depths can be adjusted; how the design of other types of green infrastructure measures may be modified; the effectiveness of smaller or modified green infrastructure facilities in terms of pollutant load reduction; and other considerations.

5. References

- Contra Costa Clean Water Program (CCCWP). 2006. Hydrograph Modification Management Plan. April 16, 2006.
- Contra Costa Clean Water Program (CCCWP). 2013. IMP Monitoring Report, IMP Model Calibration and Validation Report. September 20, 2013.

Appendix A: Storm Depths for 1-Hour and 24-Hour Durations

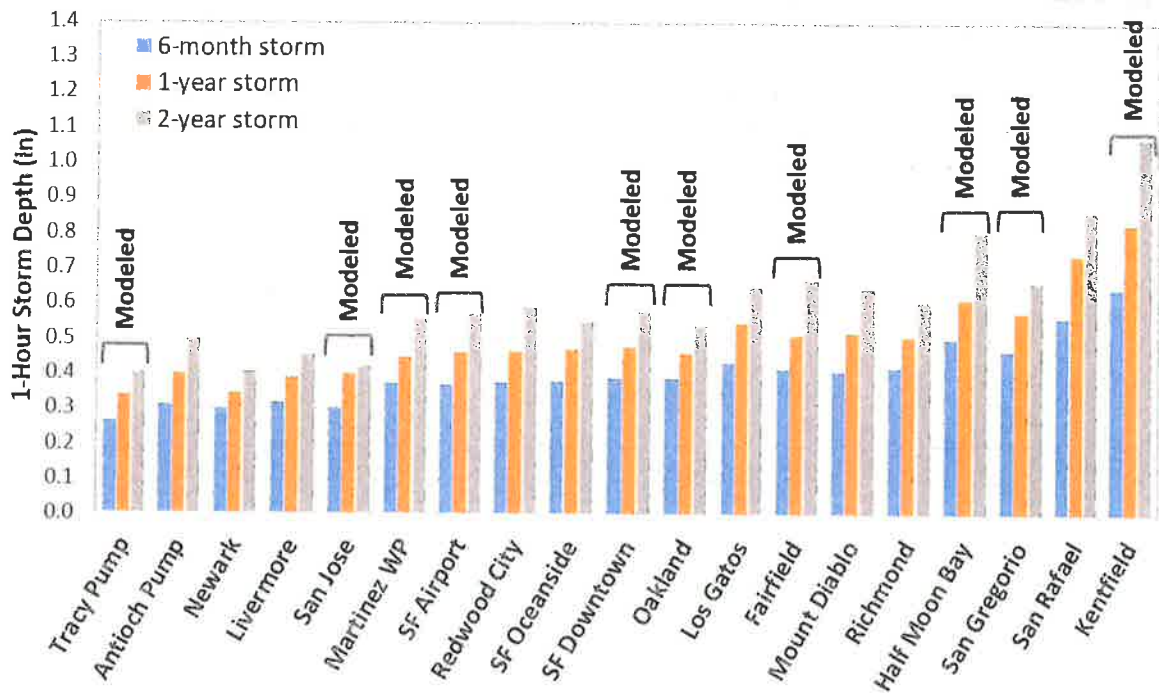


Figure 13. Storm depths for 1-hour duration

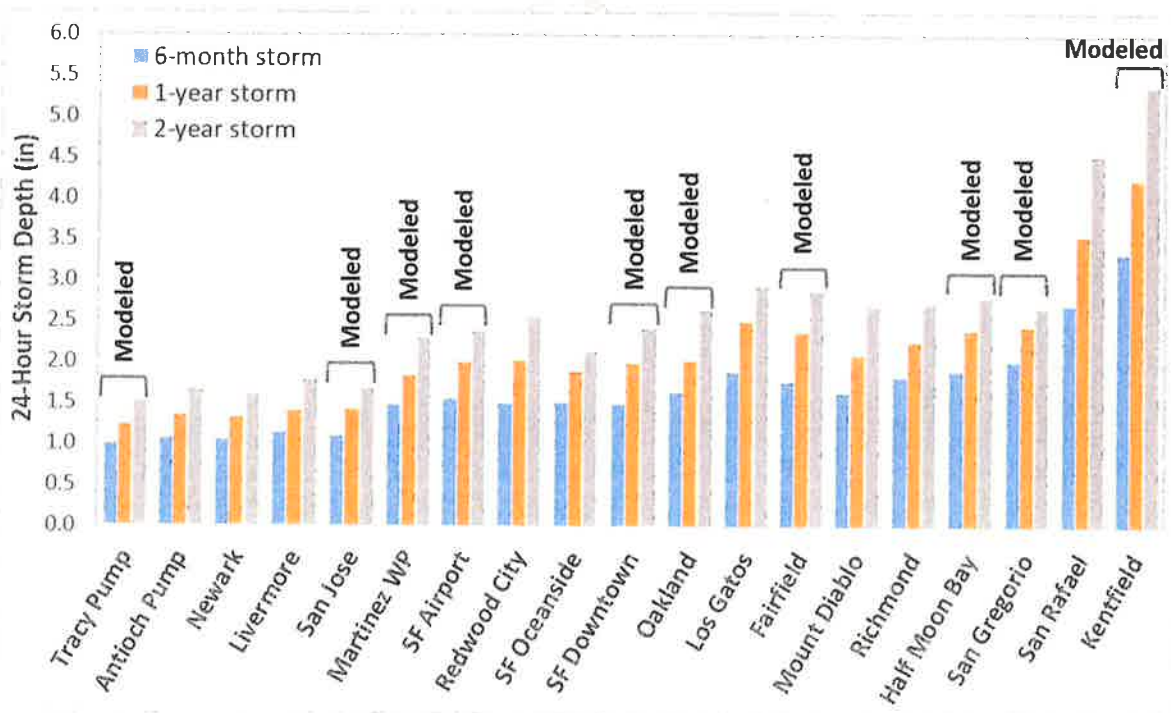


Figure 14. Storm depths for 24-hour duration

Appendix B: Treatment Percentage Results Graphics for All Rain Gauges

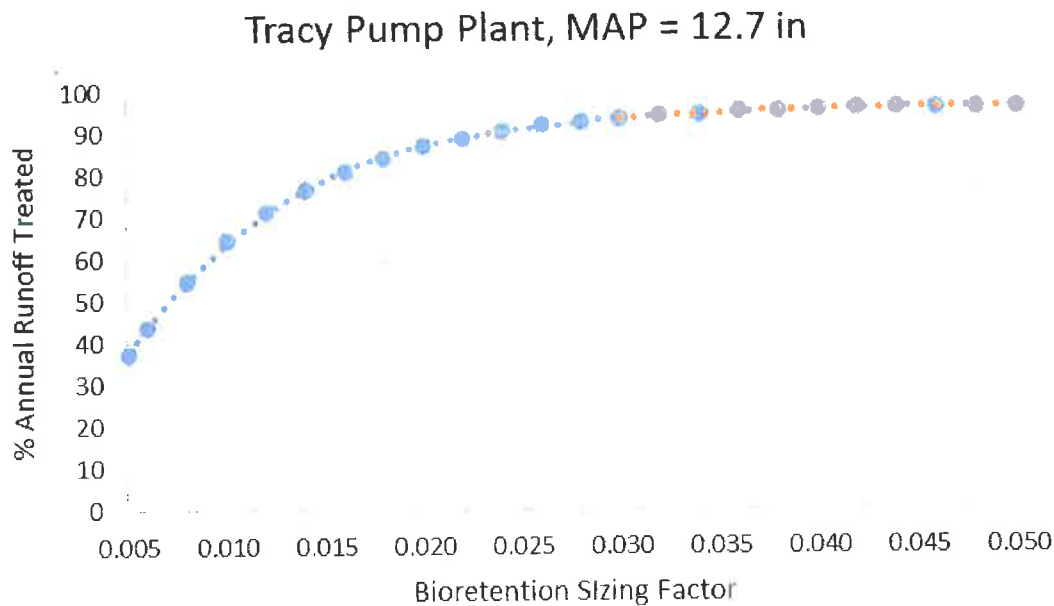


Figure 15. Annual treatment percentage for the Tracy Pump Plant rain gauge

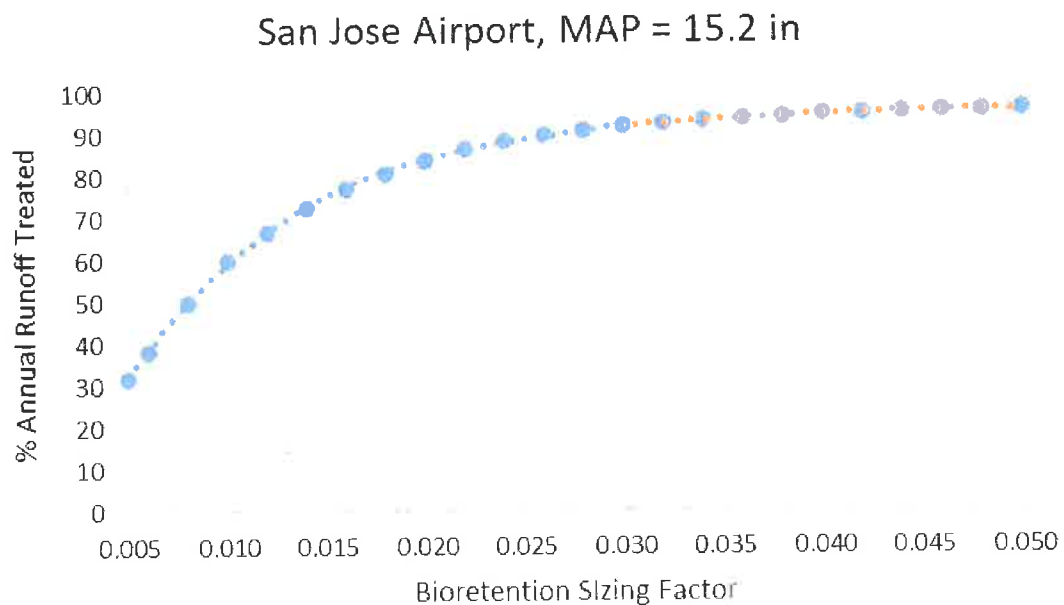


Figure 16. Annual treatment percentage for the San Jose rain gauge

Martinez Water Plant, MAP = 19.6 in

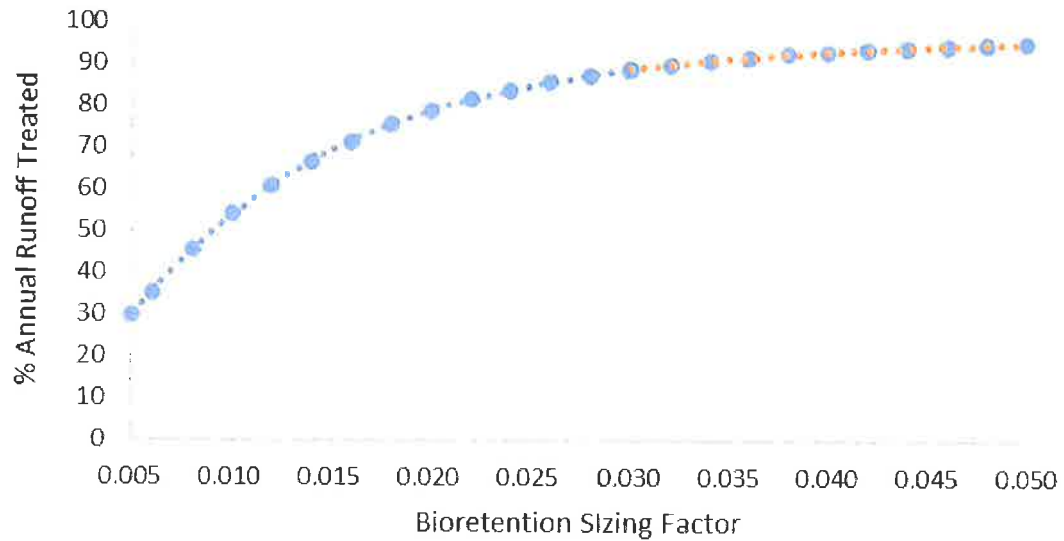


Figure 17. Annual treatment percentage for the Martinez Water Plant rain gauge

San Francisco Airport, MAP = 20.4 in

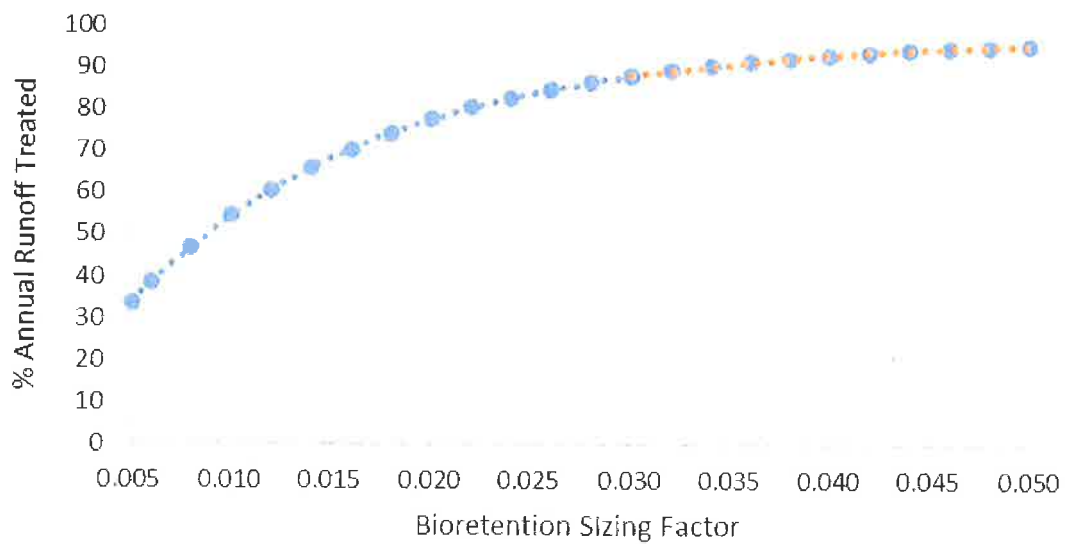


Figure 18. Annual treatment percentage for the San Francisco Airport rain gauge

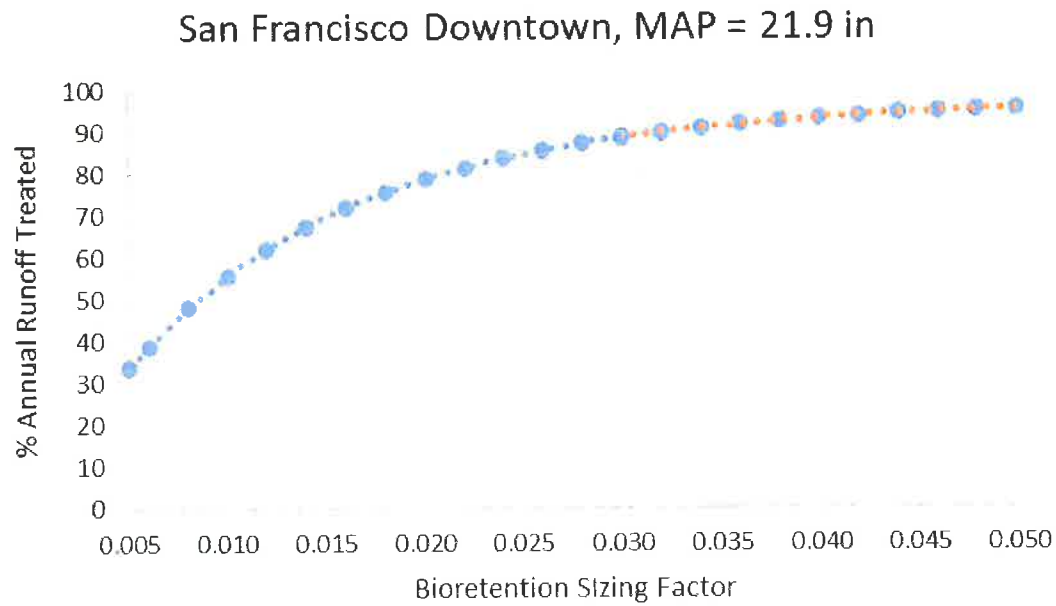


Figure 19. Annual treatment percentage for the San Francisco Downtown rain gauge

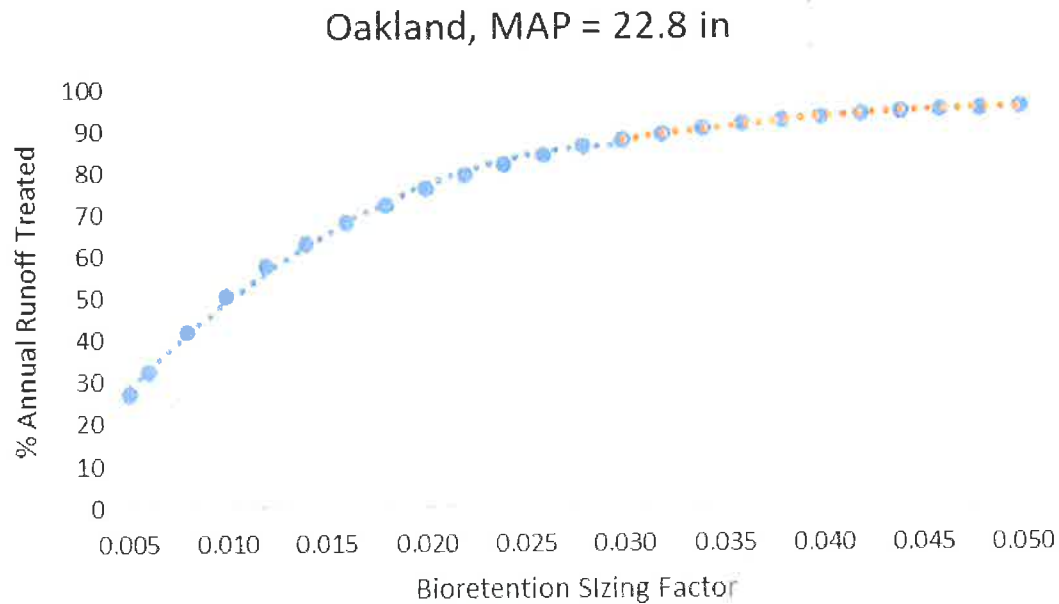


Figure 20. Annual treatment percentage for the Oakland rain gauge

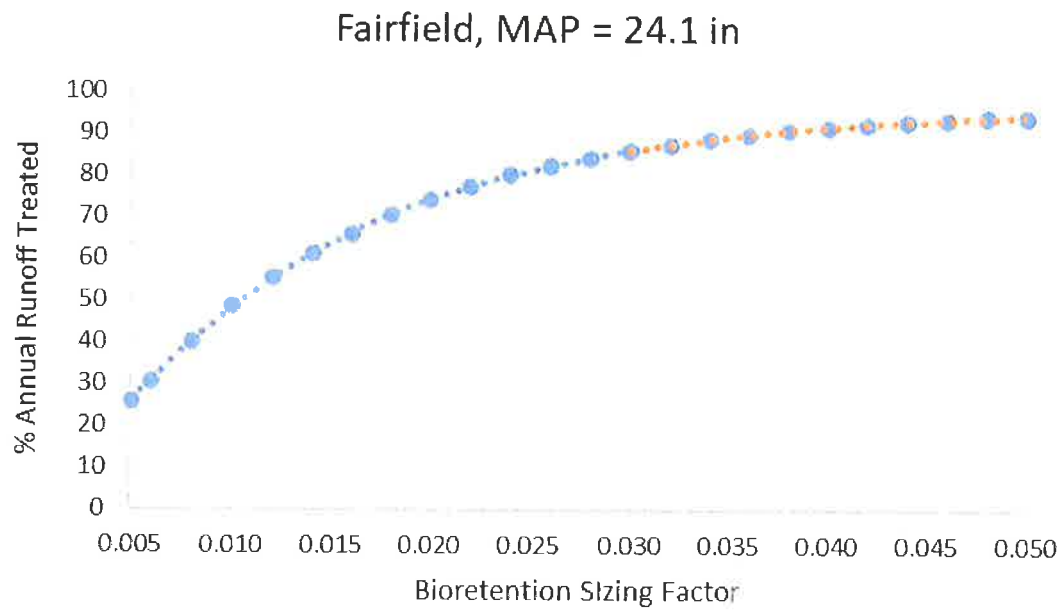


Figure 21. Annual treatment percentage for the Fairfield rain gauge

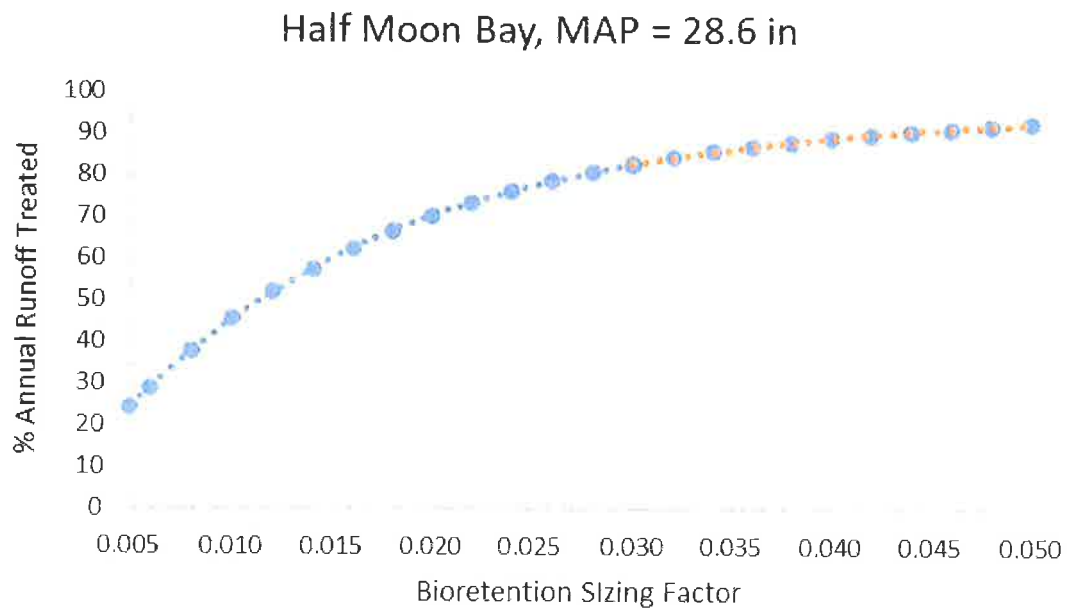


Figure 22. Annual treatment percentage for the Half Moon Bay rain gauge

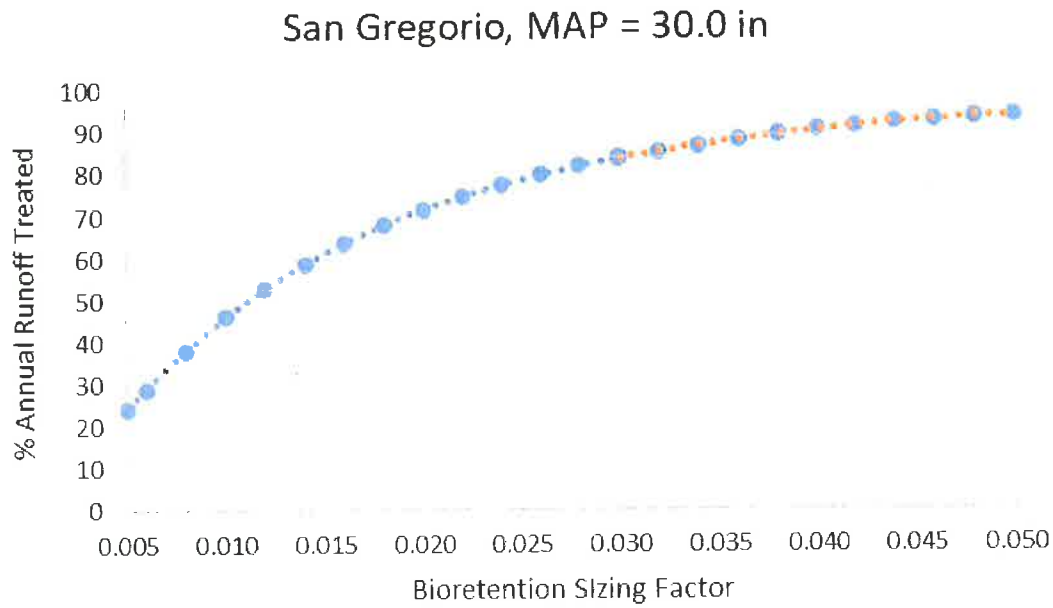


Figure 23. Annual treatment percentage for the San Gregorio rain gauge

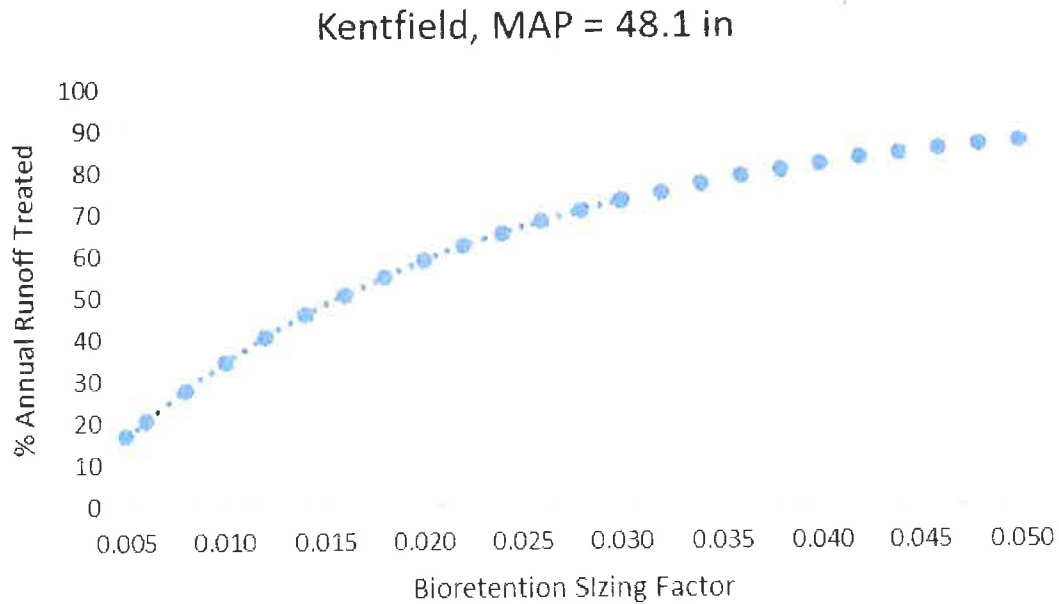


Figure 24. Annual treatment percentage for the Kentfield rain gauge

Appendix C: Bioretention with No Underdrain, 12-inch Surface Reservoir Results

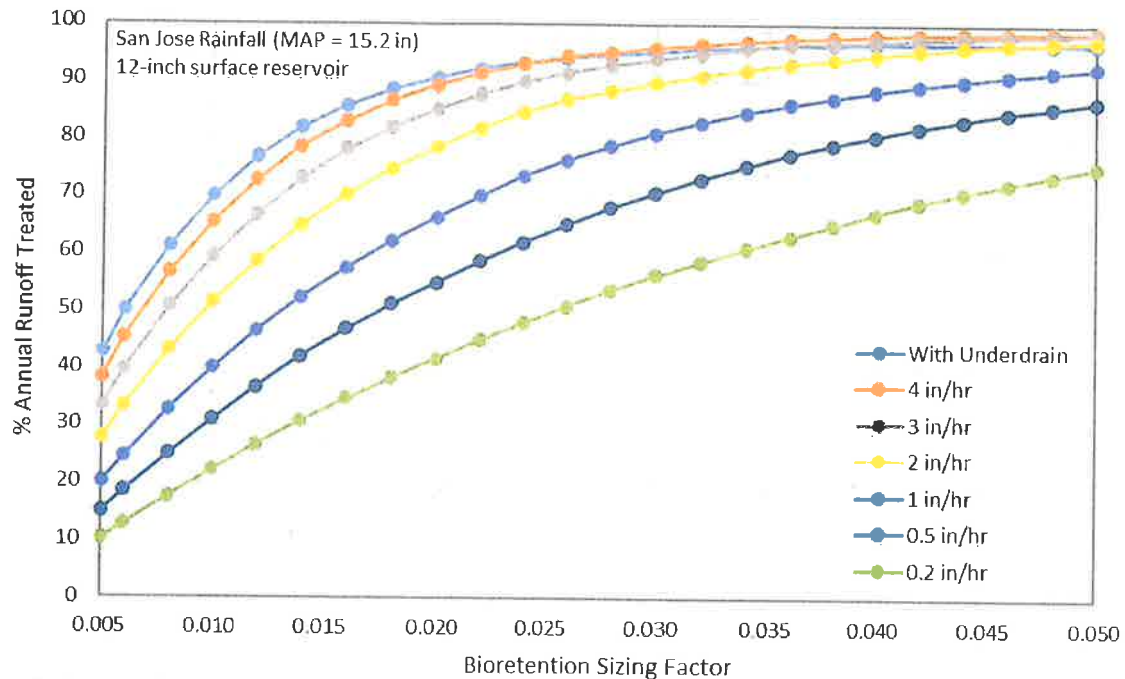


Figure 25. Treatment results for bioretention with no underdrain, San Jose gauge (MAP = 15.2 in)

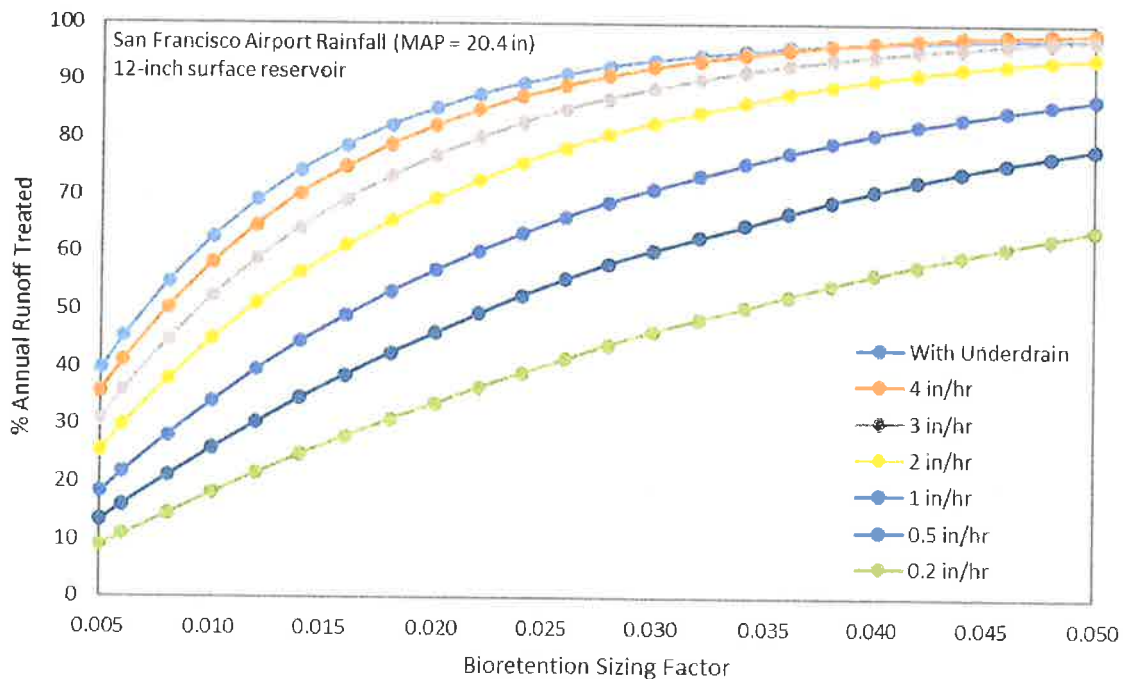


Figure 26. Treatment results for bioretention with no underdrain, San Jose gauge (MAP = 15.2 in)

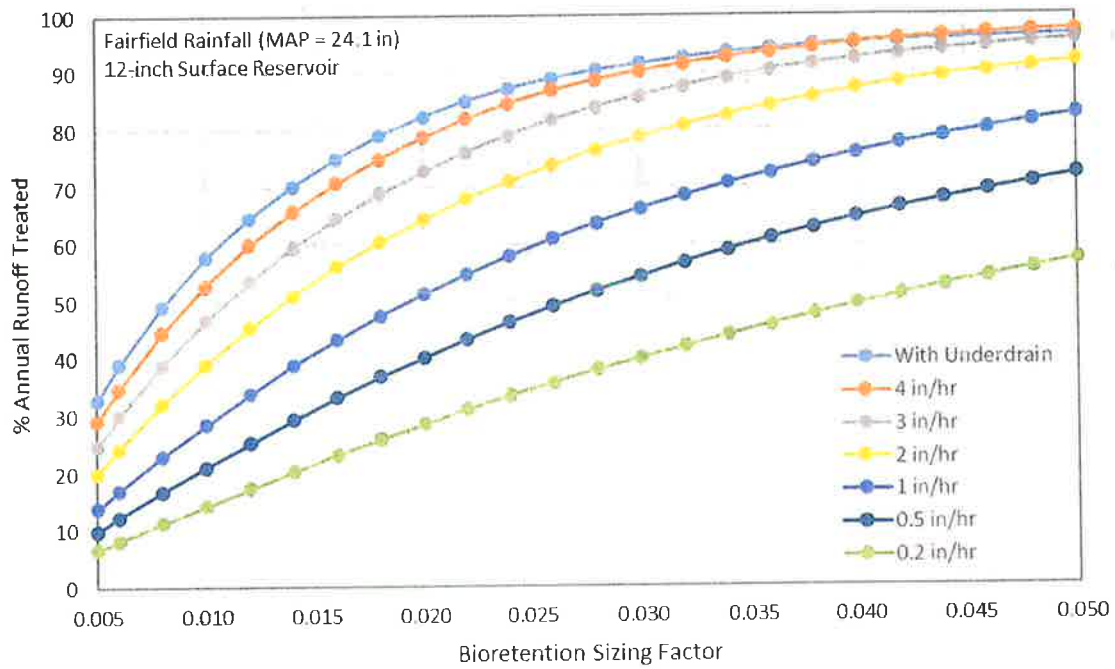


Figure 27. Treatment results for bioretention with no underdrain, San Jose gauge (MAP = 15.2 in)

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Carlos Zepeda, Deputy Public Works Director

APPROVED BY: John Samuelson, Public Works Director/City Engineer JS

SUBJECT: Consideration of Bids for Dual Tanks, Diesel Fired Thermoplastic Pre-Melter and Trailer, Bid No. 020-0408-21A

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Awarding the Dual Tanks, Diesel Fired Thermoplastic Pre-Melter and Trailer bid to Dispensing Technology Corporation, and
2. Authorizing the City Manager to execute the purchase with Dispensing Technology Corporation for an amount not to exceed \$73,426.93.

FISCAL IMPACTS

Funding for this equipment is allocated in the General Fund budget for fiscal year 2021.

DISCUSSION

The new thermoplastic pre-melter and trailer will replace an aging thermoplastic pre-melter/trailer that is fifteen (15) years old and has reached the end of its service life. The new thermoplastic pre-melter and trailer incorporates new technology and dual tanks that will enable the City's striping crew to install new street markings and maintain existing street markings in a more efficient manner. The current thermoplastic pre-melter kettle is a single tank unit able to have 1 color used at a time, while the new kettle has dual tanks with dedicated yellow and white thermoplastic material, which will allow staff to use both colors at the same time, lessen downtime, and increase productivity by at least 25%. Additionally, CaTrans is moving away from "button" style pavement markers to solid stripe lane delineation with reflectors in order to accommodate autonomous vehicles and comply with CalTrans MUTCD Standards.

Public Works advertised the request for bids on March 17, 2021. The bid closed on April 8, 2021, and three (3) qualified bids were received as shown on the bid tabulation "Attachment B". Dispensing Technology Corporation was determined to be the lowest, responsive and responsible bidder.

ATTACHMENTS

- A. Resolution
- B. Bid Tabulation

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AWARDING THE BID AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE
PURCHASE WITH DISPENSING TECHNOLOGY CORPORATION FOR A
THERMOPLASTIC PRE-MELTER AND TRAILER**

WHEREAS, the new thermoplastic pre-melter and trailer will replace an aging thermoplastic melter/trailer that is fifteen (15) years old and has reached the end of its service life;

WHEREAS, the new thermoplastic pre-melter and trailer incorporates new technology and dual tanks which will enable the City's striping crew to install new street markings and maintain existing street markings in a more efficient manner;

WHEREAS, a public bid was published on March 17, 2021 and the bid closed on April 8, 2021;

WHEREAS, Dispensing Technology Corporation was the lowest, responsive and responsible, bidder; and

WHEREAS, funding for replacement of this equipment is included in the adopted fiscal year 2020-21 budget in the General Fund Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Approves the award of Bid No. 020-0408-21A for a Dual Tanks, Diesel Fired Thermoplastic Pre-Melter and Trailer to Dispensing Technology Corporation; and
2. Authorizes the City Manager to execute the purchase with Dispensing Technology Corporation for an amount not to exceed \$73,426.93.

* * * * *

RESOLUTION NO. 2021/**

April 27, 2021

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

ANTIOCH

CALIFORNIA

OPPORTUNITY LIVES HERE

Closed April 8th, 2021 At 2:00PM

BID SUBMITTAL - BID NO. 020-0408-21A

Equipment Dual Tank, 1500LB each, Diesel Fired Thermoplastic Premelter and Trailer	GRAND TOTAL COST INCLUDING TAX, DELIVERY & TRAINING	SUBSTITUTIONS TO SPECS	Attached Detailed Drawings	Delivery Time
---	--	-----------------------------------	---	----------------------

<u>BIDDERS</u>				
Dispensing Technology Corp	\$73,426.93	NO	YES	120 Days
Statewide Traffic Safety and Signs	\$81,122.14	YES	YES	120 Days
Technology International, Inc.	\$122,000.00	YES	NO	150-175 Days
MRL Equipment Company	REC'd 4/9/21 at 8:48am	LATE	LATE	LATE

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Vicky Lau, Junior Engineer

APPROVED BY: John Samuelson, Public Works Director/City Engineer JS

SUBJECT: Resolution Approving the Amendment of a Reimbursement Agreement for Roadway and Utility Improvements between the City of Antioch and Davidon Homes

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the Amendment of a Reimbursement Agreement with Davidon Homes.

FISCAL IMPACT

There is no net fiscal impact from reimbursements and credits, as costs are to be borne onto future developers.

DISCUSSION

On November 22, 2016, the City Council adopted Resolution No. 2016/124 approving a Reimbursement Agreement for Roadway and Utility Improvements with Davidon Homes.

The developer, Davidon Homes, is responsible for installing various utility and roadway improvements along Country Hills Drive and Laurel Road which shall benefit developments within the East Lone Tree Specific Plan area. The Reimbursement Agreement shall provide for a financing mechanism whereby future developments that benefit from the utility installs and roadway improvements, pay their fair share costs for reimbursement towards Davidon Homes as identified through Exhibit A in the Reimbursement Agreement (Attachment "B").

"As a result of design changes to the Roadway Improvements and the Utility Improvements approved by the City Engineer, the relative share of the costs of these improvements (for example, the lineal front footages) has changed" (Attachment "C"). The proposed amendments to the Reimbursement Agreement pertain to revisions of Exhibit A, which adjusts the fair share percentages of responsibility, further breaks down storm drain segments and responsible properties to Laurel Ranch, Laurel Ranch Commercial, Laurel Ranch South, Park Ridge, and Deliza Ranch. Davidon Homes, which is responsible for the Park Ridge residential subdivision containing 525 single-family homes,

shall be responsible for the majority of design and construction costs for street, water main, sanitary sewer, and storm drain improvements. The amendment shall provide for a more accurate assessment of responsibility and result in a slight reduction in percent of responsibility for Davidson Homes. Calculation of fair share percentages for improvements was determined by DK Engineering and have been agreed upon by the City Engineer.

ATTACHMENTS

- A. Resolution
- B. Reimbursement Agreement
- C. Amendment to Reimbursement Agreement

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE AMENDMENT OF A REIMBURSEMENT AGREEMENT FOR
ROADWAY AND UTILITY IMPROVEMENTS BETWEEN THE CITY OF
ANTIOCH AND DAVIDON HOMES**

WHEREAS, on November 22, 2016, the City Council adopted Resolution 2016/124 approving a Reimbursement Agreement for Roadway and Utility Improvements between the City of Antioch and Davidon Homes;

WHEREAS, Davidon Homes has proposed the need for an amendment to the approved Reimbursement Agreement that shall better determine the percentages of responsibility for the design and construction of street, water main, sanitary sewer, and storm drain improvements;

WHEREAS, the City has met with Davidon Homes and reviewed the terms of the proposed Amendment and has determined that the fair and equitable method of allocating the share of costs among the adjacent owners or developers of property shall be on a lineal foot frontage basis for roadway and water main improvements, a relative drainage area (exclusive of open space areas) basis for storm drain improvements, and an equivalent residential unit (ERU) basis, as established under the Specific Plan, for sanitary sewer improvements, respectively;

WHEREAS, developers/owners of properties benefiting from the design and construction of construction of street, water main, sanitary sewer, and storm drain improvements in the East Lone Tree Specific Plan area are in agreement with the proposed amendment to the Reimbursement Agreement;

WHEREAS, the public improvements within the East Lone Tree Specific Plan area are shown and the property owner/developer responsibilities are tabulated on Exhibit A, attached (Attachment "C");

WHEREAS, a notice was given to all owners/developers adjacent to the project wherein all interested persons were allowed to speak at said City Council meeting held; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

- 1) Approves the Amendment to the Reimbursement Agreement between the City of Antioch and Davidon Homes for Certain Roadway and Utility Improvements, and

RESOLUTION NO. 2021/**

April 27, 2021

Page 2

- 2) Authorizes the City Manager to execute the Amendment, in a form approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

REIMBURSEMENT AGREEMENT FOR ROADWAY AND UTILITY IMPROVEMENTS

This REIMBURSEMENT AGREEMENT FOR ROADWAY AND UTILITY IMPROVEMENTS ("**Agreement**") by and between the **CITY OF ANTIOCH**, a municipal corporation ("**City**") and **DAVIDON HOMES**, a California limited partnership ("**Davidon**") (each a "**Party**" and collectively the "**Parties**") is entered into as of November 22, 2016, (the "**Effective Date**").

A. Davidon is the owner of certain real property located in the City of Antioch, Contra Costa County (the "**Property**") which it is developing as a single-family residential subdivision, commonly known as the Park Ridge Subdivision Project, in accordance with the approvals described below (the "**Project**").

B. On May 28, 1996, the Antioch City Council ("**City Council**") adopted the East Lone Tree Specific Plan and associated Environmental Impact Report (EIR) to govern development within a 785-acre planning area ("**Specific Plan Area**") in the southeast portion of the City of Antioch. The Project is within the Specific Plan Area.

C. On July 16, 1998, the City Council adopted the East Lone Tree Financial Plan ("**Financial Plan**") to address the timing and method of payment for needed infrastructure within the Specific Plan Area.

D. On March 9, 2010, the Antioch City Council adopted Resolutions 2010/20 and 2010/21 adopting an addendum to the Environmental Impact Report and a Final Planned Development, Vesting Tentative Map and Use Permit for the Project, with Conditions of Approval.

E. On July 9, 2013, the City Council adopted Ordinance No. 20-69 CS approving a development agreement with Davidon for the Project ("**Development Agreement**").

F. The Development Agreement and/or Conditions of Approval provide that Davidon shall design and construct specified portions of Laurel Road and Country Hills Drive (depicted as Segments 1 through 4 on Exhibit A) (collectively "**Roadway Improvements**") and that the City will cooperate with Davidon to establish a financing mechanism or reimbursement agreement to provide for reimbursement to Davidon by the owners or developers of the properties adjacent to Laurel Road and Country Hills Drive ("**Adjacent Properties**"), which, as shown on Exhibit A, are Laurel Ranch Residential, Laurel Ranch Commercial and Delizia Ranch Commercial ("**Adjacent Property Owners**"). Some or all of the portions of the Roadway Improvements may be constructed by one or more Adjacent Property Owners depending upon the timing of development of those properties relative to the Project. Davidon and the Adjacent Property Owners are hereinafter collectively referred to as the "**Property Owners**."

G. The Conditions of Approval provide that Davidon shall install all infrastructure for the Project, which may involve oversizing to accommodate future development in the Specific Plan. The infrastructure to be installed by Davidon may include all or part of the storm drain lines ("**Storm Drain Improvements**"), sanitary sewer mains ("**Sanitary Sewer Improvements**") and water main improvements ("**Water Main Improvements**") shown on

Exhibit A (collectively “**Utility Improvements**”) depending upon the timing of development of the Project relative to that of the Adjacent Properties. The Conditions of Approval provide that Davidon may be reimbursed for some or all of the sewer mains and stormwater system installed in connection with the Project.

H. The City is authorized, under the Subdivision Map Act and other applicable law, to enter into a reimbursement agreement with a developer for that portion of the cost of public improvements, including an amount attributable to interest, in excess of the construction required for the development and to require owners of property benefitted by the public improvements to reimburse the developer for their fair share of the cost thereof as a condition of approval of development.

I. Davidon and the City desire to enter into this Agreement to establish the terms and conditions under which Davidon shall be reimbursed for the fair share of the costs of the Roadway Improvements and Utility Improvements to be borne by Adjacent Properties and/or under which Davidon shall pay its fair share of the cost of reimbursing other Adjacent Property Owners for portions of the Roadway Improvements or Utility Improvements installed by them.

J. The City has determined that a fair and equitable method of allocating the share of costs of the Roadway Improvements among the Property Owners is on a “lineal foot frontage” basis, determined by calculating the amount of frontage of each property on the improved roadway, as shown and described on Exhibit A (“**Lineal Front Footage**”). The Lineal Front Footage figures and related percentages shown on Exhibit A may be adjusted, as appropriate, by the City Engineer based on precise measurement of Lineal Front Footage for each of the properties following construction and acceptance of the Roadway Improvements (or portion thereof, as applicable).

K. The City has determined that a fair and equitable method of allocating the share of (1) the costs of the Storm Drain Improvements among the Property Owners is on the relative drainage area of each property (exclusive of open space areas) draining into the Storm Drain Improvements as shown and described on Exhibit A; (2) the cost of the Sanitary Sewer Improvements among the Property Owners is on ERU factors, as established under the Financial Plan, which reflects the number of equivalent units utilizing the Sanitary Sewer Improvements, as shown and described on Exhibit A; and (3) the cost of the Water Main Improvements among the Property Owners is on Lineal Front Footage, except with respect to the portion of the water main crossing under Highway 4, which was constructed by the City, for which the Property Owners shall reimburse the City based on ERU factors, as shown and described on Exhibit A.

L. On November 22, 2016, the City Council held a public hearing regarding approval and execution of this Agreement, of which written notice was provided by mail to the record owners of the Adjacent Properties as shown on the latest County Assessor’s secured real property assessment roll.

M. This Agreement is intended to be the agreement or mechanism referenced in the Development Agreement and/or Conditions of Approval for reimbursement of Davidon for the Roadway and Utility Improvements.

AGREEMENT

NOW, THEREFORE, in view of the foregoing recitals and in consideration of the following terms, conditions and covenants, the parties agree as follows:

SECTION 1. DESIGN AND CONSTRUCTION OF ROADWAY AND UTILITY IMPROVEMENTS

1.1 Roadway Improvements. Consistent with the Conditions of Approval, Davidon shall design and construct the portion of Laurel Road, including infrastructure and traffic signalization described in Section 1.2 below, from the northwestern boundary of the Property to the State Route 4 Bypass and shall design and construct the portion of Country Hills Drive from the northern terminus of the Sand Creek Ranch subdivision to Laurel Road, all as shown on Exhibit A. All Roadway Improvements shall be constructed pursuant to improvement plans approved and signed by the City Engineer ("Approved Plans"). The improvement plans for Laurel Road shall be submitted to and approved by the City Engineer prior to the recordation of the final map containing the 124th lot in the Project, and the improvement plans for Country Hills Drive shall be submitted to and approved by the City Engineer prior to issuance of the 271st building permit in the Project. Construction of Laurel Road shall commence prior to or upon the recordation of the final map containing the 124th lot in the Project, and construction of Country Hills Drive shall commence prior to or upon issuance of the 271st building permit in the Project.

1.2 Roadway Improvement Specifications.

(a) Roadway and Related Improvements. The Roadway Improvements shall be designed and constructed as specified in the Specific Plan and the Conditions of Approval and depicted on Exhibit A, and shall include the elements described below. The City Engineer may modify certain aspects of the design of the Roadway Improvements.

(b) Turn Lanes. The median island on Laurel Road shall include left turn pockets for both east- and west-bound traffic at all intersections. The length of storage and deceleration lanes shall be as specified in the Approved Plans.

(c) Signalization. Signalized intersections shall be designed and constructed at Laurel Road and Country Hills Drive and at Laurel Road and Treeline Way pursuant to the Approved Plans.

(d) Bicycle Paths. The improvement plans for Country Hills Drive shall include an 8' off-street bicycle path on the east side of the roadway and a 6' bicycle path on the west side of the roadway.

1.3 Utility Improvements. The Storm Drain Improvements, Sanitary Sewer Improvements and Water Main Improvements shall be designed and constructed as specified in the Specific Plan, as described and depicted on Exhibit A. The City Engineer may modify certain aspects of the design of the Utility Improvements. The segments of the Storm Drain Improvements, Sanitary Sewer Improvements and Water Main Improvements within Laurel Road and Country Hills Drive shall be installed by the developer constructing those roads (or segments thereof). The developer of property whose development needs the Storm Drain

Improvements, Sanitary Sewer Improvements or Water Main Improvements first shall install those improvements, including all offsite downstream improvements needed for the development.

1.4 Consistency with Conditions of Approval In the event that any provisions in paragraphs 1.1 through 1.3 are in conflict with the Conditions of Approval for the Project, it is the intent of the Parties that the Conditions of Approval shall apply.

1.5 Improvement Costs. The costs of the Roadway Improvements and Utility Improvements for which Davidon (or the Adjacent Property Owner installing such improvements) shall be entitled to reimbursement ("**Improvement Costs**") (less that party's fair share of such costs) shall consist of all costs of the design and construction thereof and all costs incidental to such design and construction including, without limitation, the following:

(a) Design, Engineering, Inspection and Environmental. All design, planning, engineering, environmental analysis and mitigation, and inspection services and costs, including all associated fees, charges and permits.

(b) Easements and Rights of Way. Cost of acquisition of easements and rights of way for roadway and associated infrastructure and utilities as they relate to the Roadway or Utility Improvements, including appraisal and title insurance costs and actual costs of acquisition.

(c) Construction Costs. The sum of all costs incurred for the construction of the Roadway or Utility Improvements in accordance with the Approved Plans including, without limitation, the direct costs of construction labor, materials, equipment, and services

(d) Overhead and Management. An amount equal to 8% of the direct cost of construction of the Roadway or Utility Improvements for overhead, construction management and supervision costs.

(e) Bonds and Insurance. The cost of premiums paid for insurance coverage and any surety bonds required for the Roadway or Utility Improvements.

(f) Interest. Interest at the lower of 6% or the Prime Rate of interest, as published in the Wall Street Journal, plus 1% from the date the Improvement Costs are incurred to the date of payment pursuant to Section 2, compounded quarterly.

SECTION 2. REIMBURSEMENT AND DEVELOPMENT CONDITIONS

2.1 Determination of Reimbursement. Upon completion and acceptance of the Roadway or Utility Improvements (or portion thereof being constructed by Davidon or the Adjacent Property Owner), the City Engineer shall calculate the amount of reimbursement, including all Improvement Costs per Section 1.5, to which Davidon or the Adjacent Property Owner, as applicable, is entitled ("**Reimbursement Amount**") from other Property Owners for their fair share of the cost of such improvements, determined in accordance with Recitals J and/or K.

2.2 Development Condition. The City shall condition the approval of development of the Adjacent Properties by requiring the owner or developer thereof to pay to the City its fair

share of the Reimbursement Amount, plus the City's reasonable costs of administering the collection and disbursement of the Reimbursement Amount, prior to recordation of the first final map for such property. If a subdivision map is not required for development of the property, the City shall require payment of the Reimbursement Amount and any related City costs prior to issuance of the first permit or approval for development of such property.

2.3 Remittance to Davidon. The City shall remit to Davidon or the Adjacent Property Owner, as applicable, the Reimbursement Amount collected pursuant to Section 2.2 within thirty days of receipt thereof.

2.4 Reimbursement for City Constructed Improvements. As referenced in paragraph K. of the recitals, as an obligation of this agreement Davidon shall reimburse the City for its fair share cost of the portion of the water main crossing under Highway 4, which was constructed by the City. Calculation of the reimbursement amount shall be based on ERU factors, as shown and described on Exhibit A.

SECTION 3. MISCELLANEOUS

3.1 Defined Terms. Unless the context indicates otherwise, the capitalized terms used in this Agreement shall have the meaning given them in this Agreement, and defined terms in the singular form include the plural and vice versa.

3.2 Other Necessary Acts. Each Party shall execute and deliver to the other all such other further instruments and documents as may be reasonably necessary to carry out this Agreement and to provide and secure to the other Party the full and complete enjoyment of its rights and privileges under this Agreement.

3.3 Construction. All references to this Agreement shall be deemed to refer to this Agreement as it may be amended from time to time. This Agreement has been reviewed and revised by legal counsel for both the City and Davidon, and no presumption or rule that ambiguities shall be construed against the drafting party shall apply to the interpretation or enforcement of this Agreement.

3.4 Attorneys' Fees. If any legal action or other proceeding is commenced to enforce or interpret any provision of, or otherwise relating to, this Agreement, the losing party or parties shall pay the prevailing party's or parties' actual expenses incurred in the investigation of any claim leading to the proceeding, preparation for and participation in the proceeding, any appeal or other post-judgment motion, and any action to enforce or collect the judgment including without limitation contempt, garnishment, levy, discovery and bankruptcy. For this purpose "expenses" include, without limitation, court or other proceeding costs and experts' and attorneys' fees and their expenses. The phrase "prevailing party" shall mean the party which is determined in the proceeding to have prevailed or which prevails by dismissal, default or otherwise.

3.5 No Agency, Joint Venture or Partnership. The City and Davidon disclaim the existence of any form of agency relationship, joint venture or partnership between the City and Davidon. Nothing contained in this Agreement or in any document executed in connection with this Agreement shall be construed as creating any relationship other than a contractual relationship between the City and Davidon.

3.6 No Third Party Beneficiary. This Agreement is made solely and specifically among and for the benefit of the Parties, and their respective successors and assigns.

3.7 Notices. All notices, consents, requests, demands or other communications to or upon the respective Parties shall be in writing and shall be effective for all purposes: (A) upon receipt on any City business day before 5:00 PM local time and on the next City business day if received after 5:00 PM or on other than a City business day, including without limitation, in the case of (i) personal delivery, (ii) delivery by messenger, express or air courier or similar courier, or (iii) transmittal by electronic mail (email) or electronically confirmed telecopy or facsimile, or (B) five days after being duly mailed certified mail, return receipt requested, postage prepaid, all addressed as follows:

If to City, to: City of Antioch
 Attention: City Manager
 200 H Street
 Antioch, CA 94509
 Telephone: (925) 779-7011
 Facsimile: (925) 779-7003

With a mandatory
copy to: City of Antioch
 Attention: City Attorney
 200 H Street
 Antioch, CA 94509
 Telephone: (925) 779-7015
 Facsimile: (925) 779-7003

If to Davidon, to: Davidon Homes
 Attention: Steve Abbs
 1600 South Main Street, Suite 150
 Walnut Creek, CA 94596
 Telephone: (925) 945-8000
 Facsimile: (925) 256-0140

With a mandatory
copy to: Perkins Coie LLP
 Attention: Geoffrey Robinson
 505 Howard Street, 10th Fl.
 San Francisco, CA 94111-4131
 Telephone: (415) 344-7174
 Facsimile: (415) 344-7050

In this Agreement "City business days" means days that the Antioch City Hall is open for business and does not currently include, Saturdays, Sundays, and federal and state legal holidays. Either Party may change its address by written notice to the other on five business days' prior notice in the manner set forth above. Receipt of communication by facsimile shall be sufficiently evidenced by a machine-generated confirmation of transmission without notation of error. In the case of illegible or otherwise unreadable facsimile transmissions, the receiving Party shall

promptly notify the transmitting Party of any transmission problem and the transmitting Party shall promptly resend any affected pages.


3.8 Entire Agreement; Waiver. This Agreement constitutes in full, the final and exclusive understanding and agreement of the Parties and supersedes all negotiations or previous agreements of the Parties with respect to all or any part of the subject matter of this Agreement. No oral statements or prior written matter not specifically incorporated in this Agreement shall be of any force and effect. No amendment or waiver of any obligations under this Agreement will be enforceable or admissible unless set forth in a writing approved by the City and Davidon.

3.9 Counterparts. This Agreement may be executed in any number of identical counterparts and each counterpart shall be deemed to be an original document. All executed counterparts together shall constitute one and the same document, and any counterpart signature pages may be detached and assembled to form a single original document. This Agreement may be executed by signatures transmitted by facsimile, Adobe Acrobat or other electronic image files and these signatures shall be valid, binding and admissible as though they were ink originals.

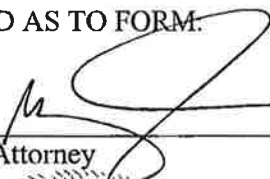
3.10 Time of the Essence. Time is of the essence of each and every obligation of the Parties under this Agreement.

WHEREFORE, this Agreement has been entered into by and between Davidon and the City as of the Effective Date.


City of Antioch, a municipal corporation

By: 
City Manager

APPROVED AS TO FORM.

By: 
City Attorney

ATTEST:

By: 
City Clerk

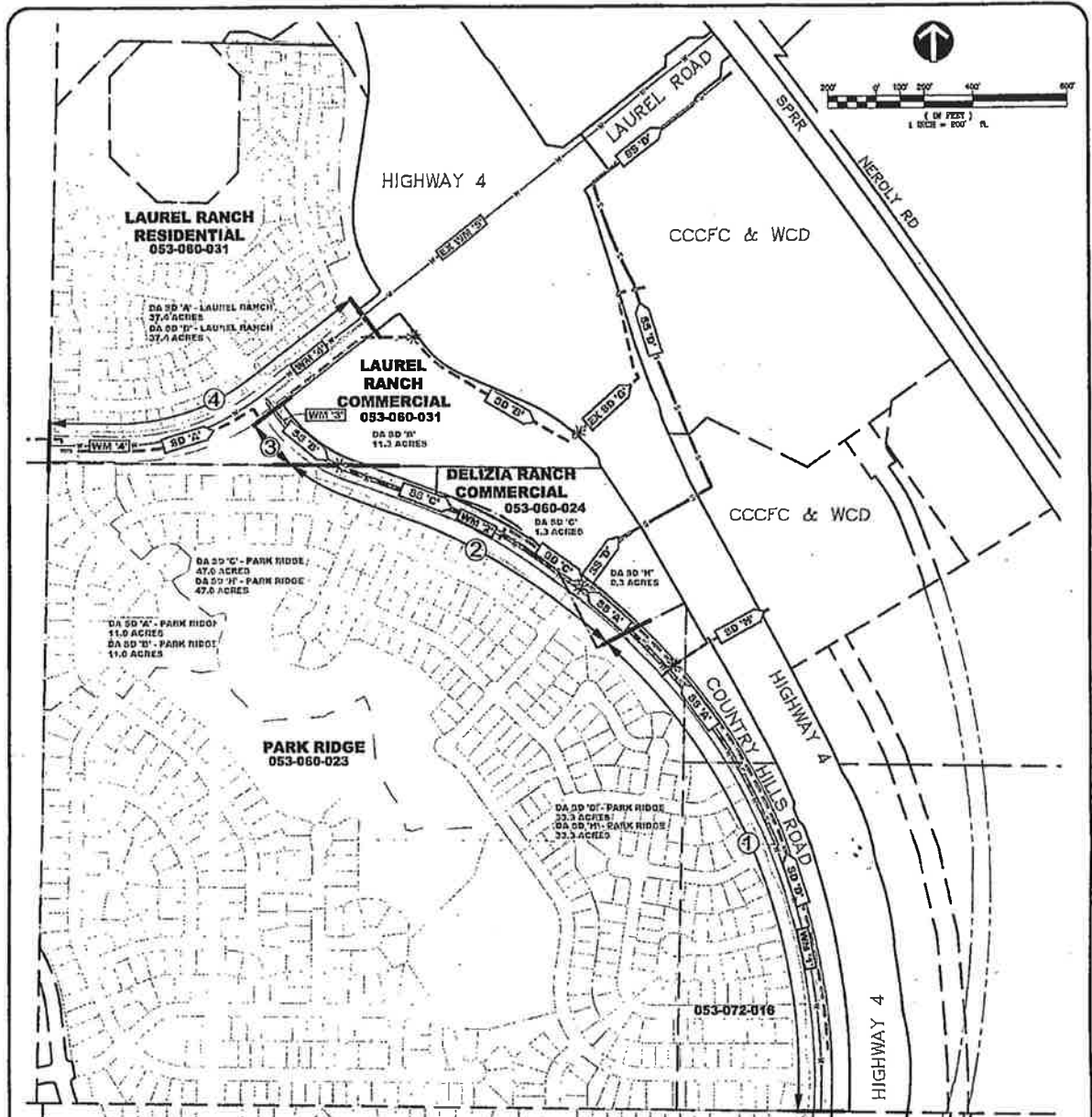
Davidon Homes, a California limited partnership

By: Davidon Corporation,
its general partner

By: 
Name: Steve Abbs
Its: Vice-President

EXHIBIT A

**LAUREL ROAD AND COUNTRY HILLS DRIVE --
ROADWAY AND UTILITY EQUIVALENT RESPONSIBILITY**



PROPERTY	LAND USE	QUANTITY	ERU FACTOR ¹	ERU	SANITARY ² SEWER ERU	DRAINAGE ³ AREA (ACRES)
LAUREL RANCH-VTM	RESIDENTIAL (RESIDENTIAL UNITS)	180	1	180	180	21.4
LAUREL RANCH/SPRINT-VTM	COMMUNITY RETAIL (ACRES)	9.9	8	80	80	9.9
PARK RIDGE-VTM	RESIDENTIAL (RESIDENTIAL UNITS)	525	1	525	180	64.8
DELIZIA RANCH LLC-BOUNDARY	COMMUNITY RETAIL (ACRES)	7.9	0	45	45	7.9

1. ERU FACTOR IS BASED ON THE EAST LONE TREE FINANCIAL PLAN ADOPTED DECEMBER 16, 1997.
 2. ERU FOR SANITARY SEWER BASED ON NUMBER OF UNITS UTILIZING SEWER MAINS.
 3. DRAINAGE AREA USED TO CALCULATE EQUIVALENT RESPONSIBILITY FOR STORM DRAINS. DRAINAGE AREA EXCLUDES OPEN SPACE AREAS IN THE SUBDIVISIONS.

STREET IMPROVEMENTS					TOTAL FRONTAGE LENGTH (LF)
SECTION	LAUREL RANCH	LAUREL RANCH COMMERCIAL	PARK RIDGE	DELIZIA RANCH	
①	0%	0%	100%	0%	4,410
②	0%	0%	30%	50%	2,600
③	50%	50%	0%	0%	730
④	70%	20%	0%	0%	2,980

1. STREET IMPROVEMENTS BASED ON ACTUAL FRONTAGE FOR EACH PROPERTY ALONG PORTION OF ROAD.

WATER MAIN IMPROVEMENTS					TOTAL PIPE LENGTH (LF)
LINE	LAUREL RANCH	LAUREL RANCH COMMERCIAL	PARK RIDGE	DELIZIA RANCH	
WM 1'	0%	0%	100%	0%	2,200
WM 2'	0%	0%	50%	50%	1,400
WM 3'	50%	50%	0%	0%	365
WM 4'	70%	20%	0%	0%	1,400

1. WATER MAIN IMPROVEMENTS BASED ON ACTUAL PROPERTY FRONTAGE ALONG THE ROADWAYS ENCOMPASSING THE WATER MAIN.

STORM DRAIN IMPROVEMENTS					TOTAL PIPE LENGTH (LF)
LINE	LAUREL RANCH	LAUREL RANCH COMMERCIAL	PARK RIDGE	DELIZIA RANCH	
SD 1'	77.3%	0%	32.7%	0%	1,870
SD 2'	62.6%	18.9%	18.4%	0%	840
SD 3'	0%	0%	97.3%	3.7%	555
SD 4'	0%	0%	100%	0%	1,743
SD 5'	0%	88.3%	0%	11.7%	170

SANITARY SEWER IMPROVEMENTS					TOTAL PIPE LENGTH (LF)
LINE	LAUREL RANCH	LAUREL RANCH COMMERCIAL	PARK RIDGE	DELIZIA RANCH	
SS 1'	0%	0%	100%	0%	1,360
SS 2'	73.0%	23.0%	0%	0%	420
SS 3'	62.5%	20.6%	0%	16.9%	1,155
SS 4'	31.3%	16.4%	50.0%	8.4%	2,715

EXISTING WATER MAIN IMPROVEMENTS					TOTAL COST
LINE	LAUREL RANCH	LAUREL RANCH COMMERCIAL	PARK RIDGE	DELIZIA RANCH	
WM 1'	22.1%	2.4%	64.4%	3.2%	\$300,000

1. RESPONSIBILITY PERCENTAGES ARE BASED ON TOTAL ERU'S FOR THE PROPERTIES WEST OF HIGHWAY 4.

LEGEND

- LAUREL RANCH STREET IMPROVEMENTS RESPONSIBILITY
 LAUREL RANCH COMMERCIAL STREET IMPROVEMENTS RESPONSIBILITY
 PARK RIDGE STREET IMPROVEMENTS RESPONSIBILITY
 DELIZIA RANCH STREET IMPROVEMENTS RESPONSIBILITY

- SANITARY SEWER
 STORM DRAIN
 WATER MAIN
 EXISTING WATER MAIN
 LINE SECTION CHANGE
 DRAINAGE AREA BOUNDARY

LAUREL ROAD & COUNTRY HILLS ROAD ROADWAY & UTILITY EQUIVALENT RESPONSIBILITY EXHIBIT
 SCALE: 1"=200'
 NOVEMBER 10, 2016



CONSULTING
 PLANNING • ENGINEERING • CONSTRUCTION

ATTACHMENT "C"

FIRST AMENDMENT TO REIMBURSEMENT AGREEMENT FOR ROADWAY AND UTILITY IMPROVEMENTS

This AMENDMENT TO REIMBURSEMENT AGREEMENT FOR ROADWAY AND UTILITY IMPROVEMENTS ("**Amendment**") by and between the **CITY OF ANTIOCH**, a municipal corporation ("**City**") and **DAVIDON HOMES**, a California limited partnership ("**Davidon**") (each a "**Party**" and collectively the "**Parties**") is entered into as of _____, 2021, (the "**Effective Date**").

A. On November 22, 2016, Davidon and the City entered into that certain Reimbursement Agreement for Roadway and Utility Improvements ("**Reimbursement Agreement**"), which sets forth the terms and conditions under which Davidon will be reimbursed for the fair share of the costs of certain described roadway and utility improvements by adjacent property owners and/or under which Davidon will reimburse adjacent property owners for the cost of portions of the improvements installed by them. In addition to the roadways ("**Roadway Improvements**"), the infrastructure to be installed includes storm drain lines ("**Storm Drain Improvements**"), sanitary sewer mains ("**Sanitary Sewer Improvements**") and water main improvements ("**Water Main Improvements**") (collectively "**Utility Improvements**"). The Roadway Improvements and Utility Improvements ("**Roadway and Utility Improvements**") are shown on Exhibit A to the Reimbursement Agreement.

B. The Reimbursement Agreement contains the cost allocation methodologies used to allocate the costs of the Roadway and Utility Improvements among the property owners ("**Cost Allocation Methodologies**"), which are (1) for Roadway Improvements, by lineal foot frontage (determined by calculating the amount of frontage of each property on the improved roadway); (2) for Storm Drain Improvements, according to the relative drainage area of each property (exclusive of open space areas) draining into the Storm Drain Improvements; (3) for Sanitary Sewer Improvements, by ERU factors, as established under the East Lone Tree Financial Plan, which reflects the number of equivalent units utilizing the Sanitary Sewer Improvements; and (4) for Water Main Improvements, by lineal front footage, with the exception of the portion of the water main crossing under Highway 4, which was constructed by the City, for which the property owners shall reimburse the City based on ERU factors.

C. The Reimbursement Agreement provides that the City Engineer may modify certain aspects of the design of the Roadway and Utility Improvements.

D. As a result of design changes to the Roadway Improvements and the Utility Improvements approved by the City Engineer, the relative share of the costs of these improvements (for example, the lineal front footages) has changed. The revised calculations reflecting the relative share of costs among the property owners pursuant to the Cost Allocation Methodologies are shown on Attachment A to this Amendment.

E. The parties wish to amend the Reimbursement Agreement to reflect the design changes and the revisions in the allocations of cost pursuant to the Cost Allocation Methodologies as reflected on Attachment A.

AGREEMENT

NOW, THEREFORE, in view of the foregoing recitals, which are fully incorporated into and made part of this Amendment, and in consideration of the premises and the mutual covenants set forth herein, the Parties agree as follows:

1.1 Attachment A Substituted. Attachment A to this Amendment is substituted for Exhibit A to the Reimbursement Agreement.

1.2 Counterparts. This Amendment may be executed in any number of identical counterparts and each counterpart shall be deemed to be an original document. All executed counterparts together shall constitute one and the same document, and any counterpart signature pages may be detached and assembled to form a single original document. This Amendment may be executed by signatures transmitted by facsimile, Adobe Acrobat or other electronic image files and these signatures shall be valid, binding and admissible as though they were ink originals.

1.3 Other Provisions Unchanged. Except as expressly modified by this Amendment, all provisions of the Reimbursement Agreement are and shall remain in full force and effect.

WHEREFORE, this Amendment has been entered into by and between Davidon and the City as of the Effective Date.

City of Antioch, a municipal corporation

By: _____
City Manager

Davidon Homes, a California limited partnership

By: Davidon Corporation,
its general partner

By: _____
Name: Steve Abbs
Its: Vice-President, Land Acquisition
and Development

APPROVED AS TO FORM:

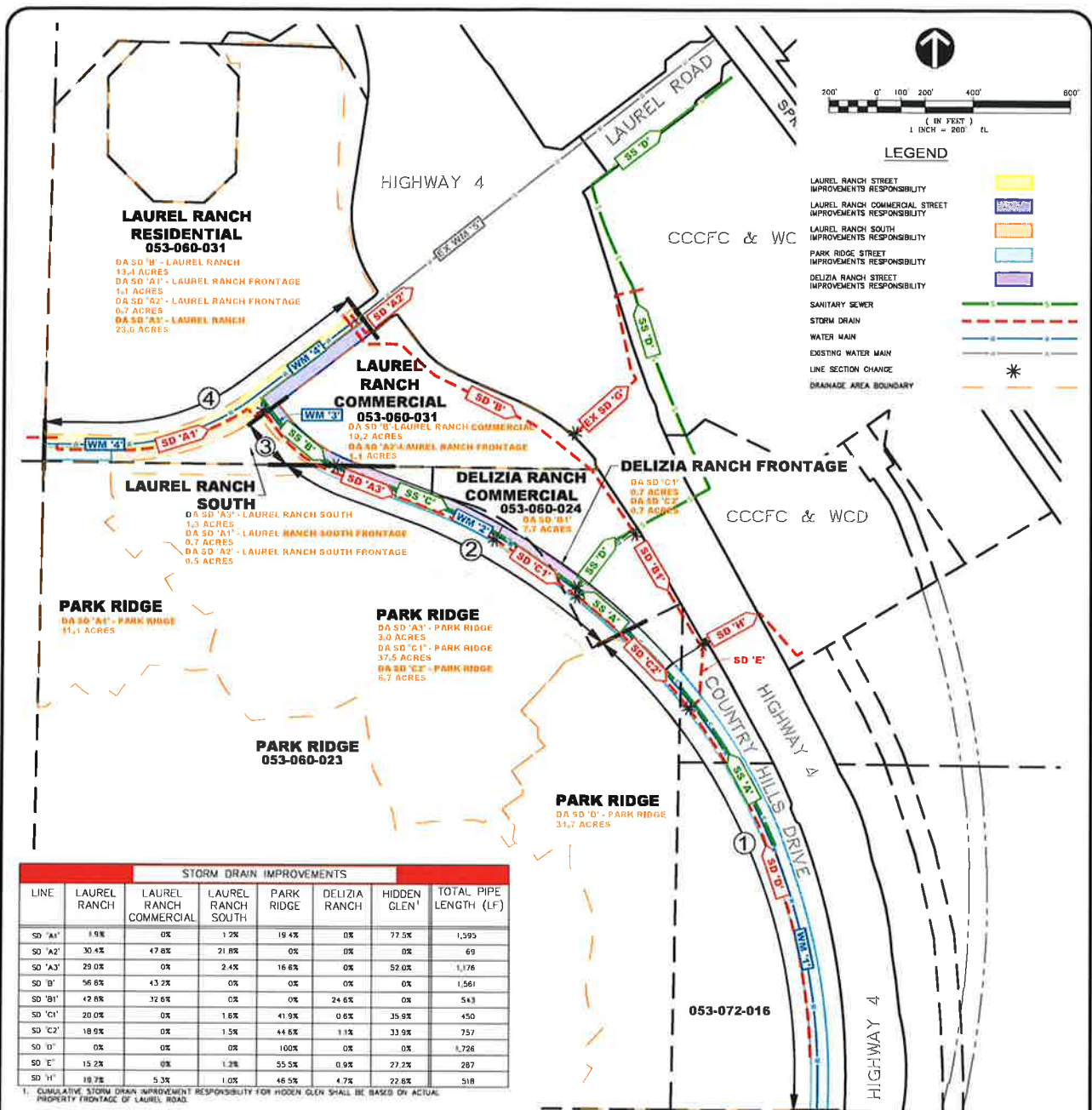
By: _____
City Attorney

ATTEST:

By: _____
City Clerk

ATTACHMENT A

**LAUREL ROAD AND COUNTRY HILLS DRIVE --
ROADWAY AND UTILITY IMPROVEMENTS EQUIVALENT RESPONSIBILITY**



STORM DRAIN IMPROVEMENTS							
LINE	LAUREL RANCH	LAUREL RANCH COMMERCIAL	LAUREL RANCH SOUTH	PARK RIDGE	DELIZIA RANCH	HIDDEN GLEN	TOTAL PIPE LENGTH (LF)
SD 'A1'	1.9%	0%	1.2%	19.4%	0%	77.5%	1,595
SD 'A2'	30.4%	47.8%	21.8%	0%	0%	0%	69
SD 'A3'	29.0%	0%	2.4%	16.6%	0%	52.0%	1,176
SD 'B'	56.6%	43.2%	0%	0%	0%	0%	1,561
SD 'B1'	42.8%	32.6%	0%	0%	24.6%	0%	543
SD 'C1'	20.0%	0%	1.6%	41.9%	0.6%	35.9%	450
SD 'C2'	18.9%	0%	1.5%	44.6%	1.1%	33.9%	757
SD 'D'	0%	0%	0%	100%	0%	0%	1,726
SD 'E'	15.2%	0%	1.3%	55.5%	0.9%	27.2%	287
SD 'H'	18.7%	5.3%	1.0%	46.5%	4.7%	22.8%	518

1. CUMULATIVE STORM DRAIN IMPROVEMENT RESPONSIBILITY FOR HIDDEN GLEN SHALL BE BASED ON ACTUAL PROPERTY FRONTAGE OF LAUREL ROAD.

PROPERTY	LAND USE	QUANTITY	ERU FACTOR ¹	ERU	SANITARY ² SEWER ERU	DRAINAGE ³ AREA (ACRES)
LAUREL RANCH - VTM	RESIDENTIAL (RESIDENTIAL UNITS)	180	1	180	180	38.1
LAUREL RANCH/BOXY - VTM	COMMUNITY RETAIL (ACRES)	9.9	6	60	60	10.2
LAUREL RANCH SOUTH	COMMUNITY RETAIL (ACRES)	2.5	6	15	15	2.0
PARK RIDGE - VTM	RESIDENTIAL (RESIDENTIAL UNITS)	525	1	525	180	90.3
DELIZIA RANCH LLC-BOUNDARY	COMMUNITY RETAIL (ACRES)	7.9	6	48	48	9.1

1. ERU FACTOR IS BASED ON THE EAST LONE TREE FINANCIAL PLAN, ADOPTED DECEMBER 16, 1997.
 2. ERU FOR SANITARY SEWER BASED ON NUMBER OF UNITS UTILIZING SEWER MAINS.
 3. DRAINAGE AREA USED TO CALCULATE EQUIVALENT RESPONSIBILITY FOR STORM DRAINS, DRAINAGE AREA EXCLUDES OPEN SPACE AREAS IN THE SUBDIVISIONS.

STREET IMPROVEMENTS						
SECTION	LAUREL RANCH	LAUREL RANCH COMMERCIAL	LAUREL RANCH SOUTH	PARK RIDGE	DELIZIA RANCH	TOTAL FRONTAGE LENGTH (LF)
①	0%	0%	0%	100%	0%	4,410
②	0%	0%	0%	50%	50%	2,800
③	0%	50%	50%	0%	0%	730
④	49%	18%	24%	9%	0%	2,960

1. STREET IMPROVEMENTS & ASSOCIATED GRADING IS BASED ON ACTUAL FRONTAGE FOR EACH PROPERTY ALONG PORTION OF ROAD.

WATER MAIN IMPROVEMENTS					
LINE	LAUREL RANCH	LAUREL RANCH COMMERCIAL	LAUREL RANCH SOUTH	PARK RIDGE	DELIZIA RANCH
WM '1'	0%	0%	0%	100%	0%
WM '2'	0%	0%	0%	50%	50%
WM '3'	0%	50%	50%	0%	0%
WM '4'	49%	18%	24%	9%	0%

1. WATER MAIN IMPROVEMENTS BASED ON ACTUAL PROPERTY FRONTAGE ALONG THE ROADWAYS ENCOMPASSING THE WATER MAIN.

SANITARY SEWER IMPROVEMENTS					
LINE	LAUREL RANCH	LAUREL RANCH COMMERCIAL	LAUREL RANCH SOUTH	PARK RIDGE	DELIZIA RANCH
SS 'A'	0%	0%	0%	100%	0%
SS 'B'	70.8%	23.5%	5.9%	0%	0%
SS 'C'	59.4%	19.8%	5.0%	0%	15.8%
SS 'D'	36.8%	12.2%	3.0%	38.4%	9.8%

EXISTING WATER MAIN IMPROVEMENTS						
LINE	LAUREL RANCH	LAUREL RANCH COMMERCIAL	LAUREL RANCH SOUTH	PARK RIDGE	DELIZIA RANCH	TOTAL COST
EX WM '5'	21.7%	7.3%	1.8%	63.4%	5.8%	\$300,000

1. RESPONSIBILITY PERCENTAGES ARE BASED ON TOTAL ERU'S FOR THE PROPERTIES WEST OF HIGHWAY 4.

LAUREL ROAD & COUNTRY HILLS DRIVE ROADWAY & UTILITY EQUIVALENT RESPONSIBILITY EXHIBIT REVISED

SCALE: 1"=200'

12/09/2016

REV March 2, 2021




1931 SAN MODELO DRIVE, SUITE 100, WALNUT CREEK, CALIFORNIA 94596 (925) 932-4884

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Rosanna Bayon Moore, Assistant City Manager 

APPROVED BY: Ron Bernal, City Manager

SUBJECT: Unhoused Resident Services – Amendment No. 2 to Consulting Services Agreement with Focus Strategies

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the City Manager to execute Amendment No. 2 to the Consulting Services Agreement with Focus Strategies.

FISCAL IMPACT

Not to exceed an additional \$60,000 for a total amount of \$133,500.

DISCUSSION

On September 10, 2019, the City Council adopted a resolution approving a Consultant Services Agreement with Focus Strategies for an initial not to exceed fee of \$73,500. The scope of work generally consists of technical assistance to develop the City's strategic response to unhoused resident encampments. In August of 2020, an amendment to the agreement extended the term to August of 2021 with no other changes.

Focus Strategies has served as a critical resource for best practices in program design and implementation. This is especially important as the City seeks to expand efforts in this policy area and build organizational capacity to better serve Antioch's unhoused residents. Teaming up with the City's recently hired part-time Unhoused Resident Coordinator, Focus Strategies provides data-driven planning assistance in this new area of service delivery and system development.

With the engagement and utilization of Focus Strategies, staff have made notable progress over the last several months. Examples of technical guidance, input and work product to date include a Technical Memorandum regarding the Cost Estimate and Feasibility Considerations for Developing a Bridge Housing Program in a Leased Motel Site, Policy Guidelines for the City's Approach to Unhoused Resident Services, and the foundation for two demonstration activities recently launched – the Motel Voucher Program and the Laundry Voucher Program.

The reduction of encampments and address of unhoused resident needs are a high priority for the Antioch City Council. Focus Strategies is poised to assist with several anticipated deliverables, including the vetting and development of anticipated bid responses to the City's Bridge Housing Support Services Request for Proposals (RFP). The recommended amendment to the term and authorized budget will enable the City to continue strategic implementation of efforts to meet the needs of the unhoused population without interruption on a going forward basis.

ATTACHMENTS

A. Resolution

Exhibit A to Resolution – Amendment No. 2

B. Consulting Services Agreement and Amendment No. 1

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 2
WITH FOCUS STRATEGIES TO PROVIDE TECHNICAL ASSISTANCE
FOR UNHOUSED RESIDENT SERVICES**

WHEREAS, on August 27, 2019 then Mayor Pro Tem Joy Motts and Council Member Lamar Thorpe who comprised the Homeless Encampment Ad Hoc Committee provided an update on pathways for addressing unhoused resident needs; and

WHEREAS, on September 10, 2019, the City Council adopted a resolution authorizing pursuit of a consultant for an Unhoused Resident Coordinator and a budget adjustment of up to \$100,000; and

WHEREAS, after soliciting bids for an Unhoused Resident Coordinator, the City acted to engage Focus Strategies to serve as an Unhoused Resident Coordinator Services Consultant; and

WHEREAS, Focus Strategies continues to provide technical assistance and subject matter expertise in key areas;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes the City Manager to execute Amendment No. 2 to the consulting services agreement with Focus Strategies for Unhoused Resident Coordinator Services in an additional amount of **\$60,000, not to exceed a total amount of \$133,500 (Exhibit A)**.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

AMENDMENT NO.2

**CONSULTING SERVICES AGREEMENT
Between the City of Antioch and
Focus Strategies**

Effective as of the ___ day of April 2021, the City of Antioch ("City") and Focus Strategies ("Consultant"), enter into this Amendment No. 2 ("Second Amendment") to the Consulting Services Agreement Between the City of Antioch and Focus Strategies dated February 11, 2020 ("Agreement") as amended by Amendment No. 1 ("First Amendment") to the Agreement dated August 12, 2020. The parties agree to modify and amend the Agreement as follows:

Section 1. SERVICES.

1.1 Term of Services

The term of this Agreement shall begin on the date first noted above and shall end on June 30, 2022. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.

Section 2. COMPENSATION. City agrees to pay the consultant an additional sum of \$60,000, for a total not to exceed \$133,500.

Except as modified herein all the remaining terms and provisions of the Consulting Services Agreement dated February 11, 2020 shall remain in effect. If any conflicts exist between the Consulting Services Agreement, Amendment Nos. 1 and 2, Amendment No. 2 shall govern.

(all signatures are on the next page)

CITY OF ANTIOCH:

FOCUS STRATEGIES:

By: _____
Rowland E. Bernal, Jr.,
City Manager

By: _____
Megan H. Kurteff-Schatz,
President

ATTEST:

By: _____
Elizabeth Householder
City Clerk

APPROVED AS TO FORM:

By: _____
Thomas Lloyd Smith,
City Attorney

ATTACHMENT "B"

CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF ANTIOCH AND FOCUS STRATEGIES

THIS AGREEMENT for consulting services is made by and between the City of Antioch ("City") and Focus Strategies ("Consultant") as of February 11, 2020.

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to the City the services described in the Scope of Work attached as the Focus Strategies Proposal for the City of Antioch Unhoused Resident Coordinator Services, this proposal is also to include assistance in developing a class specification for the coordinator position, at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and the Request for Proposal (RFP), the Agreement shall prevail.

- 1.1 **Term of Services.** The term of this Agreement shall begin on the date first noted above and shall end on August 11, 2020, the date of completion specified in the Request for Proposal (RFP) and Focus Strategies Proposal for the City of Antioch Unhoused Resident Coordinator Services, this proposal is also to include assistance in developing a class specification for the coordinator position, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.
- 1.2 **Standard of Performance.** Consultant represents that it is experienced in providing these services to public clients and is familiar with the plans and needs of City. Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices its profession.
- 1.3 **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

Section 2. COMPENSATION. City hereby agrees to pay Consultant a sum not to \$73,500. Total charges for services will be on a price times volume basis, notwithstanding any contrary

indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth below. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

- 2.1 Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- The beginning and ending dates of the billing period;
- Detail accounting of service billing elements and volume and Total Services Fees

2.2 Payment Schedule.

2.2.1 The Consultant shall make payments monthly, based on accounts received, according to the Request for Proposal (RFP).

- 2.3 Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

- 2.4 Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

- 2.5 Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and

equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. INSURANCE REQUIREMENTS. Before beginning any work under this Agreement, Consultant, at its own cost and expense, shall procure insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work by the Consultant and its agents, representatives, employees, and subcontractors. Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's proposal. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Insurers shall have an A.M. Best's rating of no less than A:VII unless otherwise accepted by the City in writing:

- 4.1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. If Consultant's services include work within 50 feet of a railroad right of way, the Contractor shall have removed any exclusion on their liability policy limiting coverage for work near a railroad, or shall provide a Railroad Protective Liability policy in favor of the City. Limits for such coverage shall be no less than \$5,000,000.
- 4.2. **Automobile Liability Insurance.** ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
- 4.3. **Workers' Compensation Insurance.** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.
- 4.4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Contractor's profession, with limit no less than **\$1,000,000** per occurrence or claim, **\$2,000,000** aggregate.
- 4.5. **Other Insurance Provisions.** The insurance policies are to contain, or be endorsed to contain, the following provisions:

- 4.5.1 *Additional Insured Status.* The City, its officers, officials, employees, and volunteers are to be covered as additional insured's on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used).
- 4.5.2 *Primary Coverage.* For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
- 4.5.3 *Notice of Cancellation.* Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.
- 4.5.4 *Waiver of Subrogation.* Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.
- 4.5.5 *Deductibles and Self-Insured Retentions.* Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- 4.5.6 *Claims made policies.* If any of the required policies provide claims-made coverage:
- 4.5.6.1 The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
 - 4.5.6.2 Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**
 - 4.5.6.3 If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of contract work.

- 4.6. **Certificate of Insurance and Endorsements.** Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences.

However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

- 4.7. Subcontractors.** Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all of the requirements stated in this Agreement, including but not limited to naming additional insured's.
- 4.8. Higher limits.** If the contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.
- 4.9 Special Risks or Circumstances.** City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.
- 4.10 Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:
- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
 - Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
 - Terminate this Agreement.

Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES

- 5.1** CONSULTANT shall, to the fullest extent permitted by law, indemnify, defend (with counsel acceptable to the CITY) and hold harmless CITY, and its employees, officials, volunteers and agents ("Indemnified Parties") from and against any and all losses, claims, damages, costs and liability arising out of any personal injury, loss of life, damage to property, or any violation of any federal, state, or municipal law or ordinance, arising out of or resulting from the performance of this Agreement by CONSULTANT, its officers, employees, agents, volunteers, subcontractors or sub-consultants, excepting only liability arising from the sole negligence, active negligence or intentional misconduct of CITY.
- 5.2** In the event that Consultant or any employee, agent, sub-consultant or subcontractor of Consultant providing services under this Agreement is determined by a court of

competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, sub-consultants or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

- 5.3** Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply.
- 5.4** By execution of this Agreement, Consultant acknowledges and agrees to the provisions of this Section and that it is a material element of consideration, and that these provisions survive the termination of this Agreement.

Section 6. STATUS OF CONSULTANT.

- 6.1 Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.
- 5.5 Consultant No Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

- 7.1 Governing Law.** The laws of the State of California shall govern this Agreement.
- 7.2 Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.
- 7.3 Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any

subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 Licenses and Permits. Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 Nondiscrimination and Equal Opportunity. Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, sexual orientation or any other legally protected status, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

7.6 Prevailing Wages. Should the scope of work fall under the requirements of the California Labor Code and implementing regulations for the payment of prevailing wages, then Consultant shall comply and pay prevailing wages.

Section 8. TERMINATION AND MODIFICATION.

8.1 Termination. City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 Extension. City may, in their sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall

require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

- 8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.
- 8.4 Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.
- 8.5 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.
- 8.6 Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:
- 8.6.1** Immediately terminate the Agreement;
 - 8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement; and/or
 - 8.6.3** Retain a different consultant to complete the work described in Exhibit B not finished by Consultant in which case the City may charge Consultant the difference between the cost to have a different consultant complete the work described in Exhibit B that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

- 9.1 Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials,

including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use.

- 9.2 Confidentiality.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be kept confidential by Consultant. Such materials shall not, without the prior written permission of City, be used by Consultant for any purpose other than the performance of this Agreement nor shall such materials be disclosed publicly. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, shall be deemed confidential. Consultant shall not use the City's name or logo or photographs pertaining to the services under this Agreement in any publication without the prior written consent of the City.
- 9.3 Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.
- 9.4 Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds TEN THOUSAND DOLLARS (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under the Agreement.
- 9.5 Intellectual Property.** The City shall have and retain all right, title and interest, including copyright, patent, trade secret or other proprietary rights in all plans, specifications, studies, drawings, estimates, materials, data, computer programs or software and source code, enhancements, documents and any other works of authorship fixed in any tangible medium or expression, including but not limited to physical drawings or other data magnetically or otherwise recorded on computer media ("Intellectual Property") prepared or developed by or on behalf of Consultant under this Agreement. Consultant further grants to City a non-exclusive and perpetual license to copy, use, modify or sub-license any and all Intellectual Property otherwise owned by Consultant which is the basis or foundation for any derivative, collective, insurrectional or supplemental work created under this Agreement.

Section 10 MISCELLANEOUS PROVISIONS.

- 10.1 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Contra Costa or in the United States District Court for the Northern District of California.

- 10.2 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.3 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.4 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.
- 10.5 **Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.
- 10.6 **Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any official of City in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

- 10.7 **Inconsistent Terms.** If the terms or provisions of this Agreement conflict with or are inconsistent with any term or provision of any attachment or Exhibit attached hereto, then the terms and provisions of this Agreement shall prevail.
- 10.8 **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.
- 10.9 **Contract Administration.** This Agreement shall be administered Lisa Saunders, Finance Services Supervisor ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 Notices. Any written notice to Consultant shall be sent to:

Megan H. Kurteff-Schatz, MSW, MPP
President
Focus Strategies
340 Lemon Avenue #1815
Walnut Creek, CA 91789

Any written notice to City shall be sent to:

Ron Bernal
City Manager
City of Antioch
PO Box 5007
Antioch, CA 94531-5007

10.11 Integration. This Agreement, including the scope of work attached hereto and incorporated herein as Exhibit B, and all other attachments, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

(all signatures are on the next page)

CITY:

CITY OF ANTIOCH



Ron Bernal, City Manager

Attest:



Arne Simonsen, City Clerk of City of Antioch

Approved as to Form:



Thomas Lloyd Smith, City Attorney

CONSULTANT:

[NAME OF CONSULTANT]

By: _____

Name: Megan H. Kurteff-Schatz

Title: President

By: _____

Name: _____

Title: _____

[Two signatures are required for a corporation or one signature with the corporate bylaws indicating that one person can sign on behalf of the corporation]

AMENDMENT NO.1

CONSULTING SERVICES AGREEMENT Between the City of Antioch and Focus Strategies

Effective as of the twelfth day of August 2020, the City of Antioch ("City") and the Focus Strategies ("Consultant"), enter into this Amendment No. 1 to the Consulting Services Agreement Between the City of Antioch and Focus Strategies ("Agreement").

The City of Antioch ("City") and ("Consultant") have previously enter into that certain Consulting Services Agreement dated February 11, 2020 ("Agreement"), the parties agree to modify and amend the Agreement as follows:

Section 1. Service.


1.1 Terms of Service of the Agreement is amended:

The term of this Agreement shall begin on the date first noted above and shall end on August 11, 2021, the date of completion specified in the Request for Proposal (RFP) and Focus Strategies Proposal for the City of Antioch Unhoused Resident Coordinator Services, this proposal is also to include assistance in developing a class specification for the coordinator position, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.

Except as modified herein all the remaining terms and provisions of the Consulting Services Agreement dated February 11, 2020 shall remain in effect. If any conflicts exist between the Consulting Services Agreement and Amendment No. 1, Amendment No. 1 shall govern.

(all signatures are on the next page)

CITY OF ANTIOCH:

By: 
Rowland E. Bernal, Jr.,
City Manager

FOCUS STRATEGIES:

By: _____
Megan H. Kurteff-Schatz,
President

ATTEST:

By: 
 Arne Simonsen, MMC
City Clerk

APPROVED AS TO FORM:


By: 
Thomas Lloyd Smith,
City Attorney

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Lauren Posada, City Treasurer 

SUBJECT: Approval of Treasurer's Report for March 2021

RECOMMENDED ACTION

It is recommended that the City Council receive and file the March 2021 Treasurer's Report.

FISCAL IMPACT

There is no fiscal impact of this action.

DISCUSSION

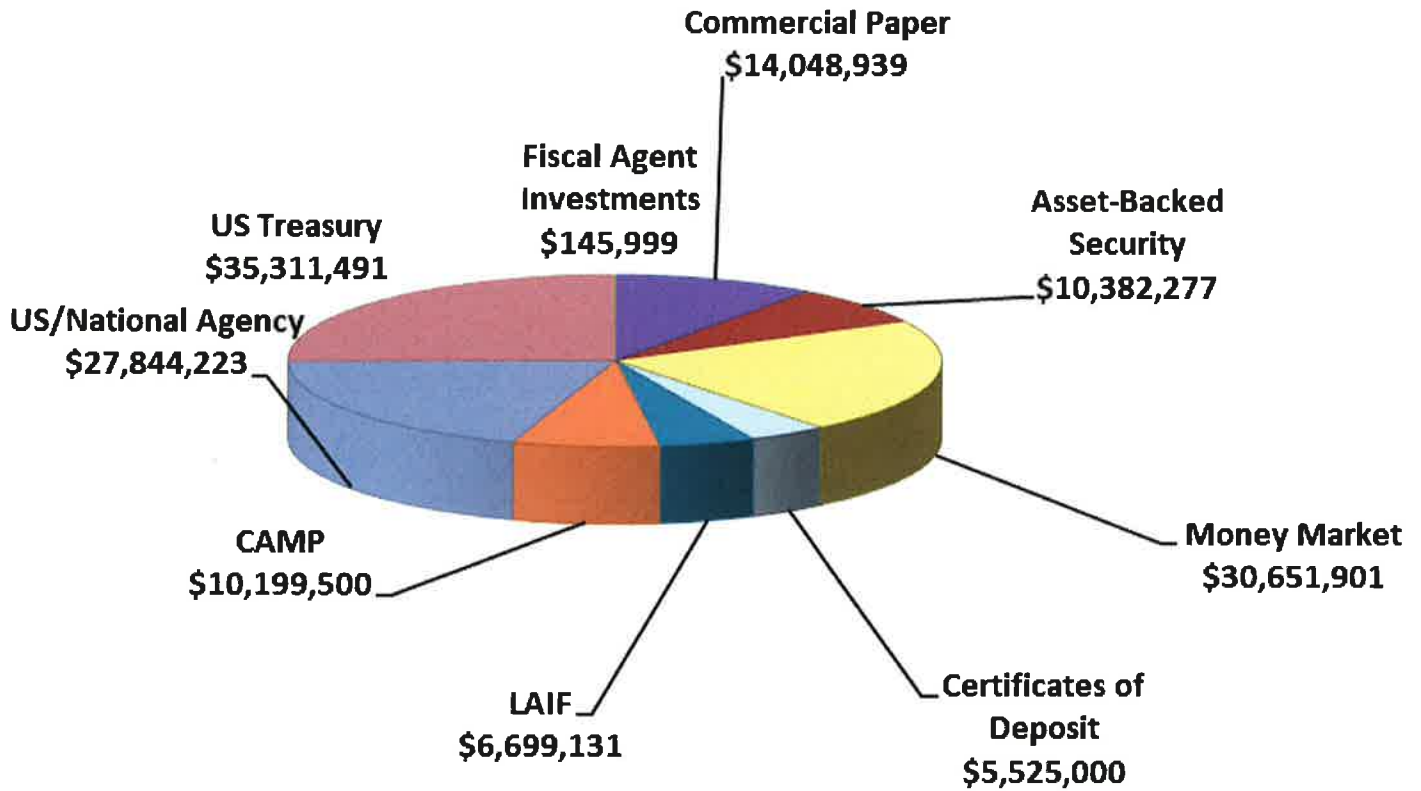
The City's *Statement of Investment Policy* (Policy) requires that the City Treasurer render, at least quarterly, an investment report to the City Council. The Policy also requires a monthly report of investment transactions to City Council. A monthly Treasurer's Report is provided with both reporting provisions of the Policy.

ATTACHMENTS

A. City Treasurer's Report


**CITY OF ANTIOCH
SUMMARY REPORT ON THE CITY'S INVESTMENTS**

MARCH 31, 2021



Total of City and Fiscal Agent Investments = \$140,808,461

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.


Lauren Posada
City Treasurer


Dawn Merchant
Finance Director

**Summary of Fiscal Agent Balances by
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2015 Bonds	1
Antioch Development Agency 2009 Tax Allocation Bonds	145,997
	<u>\$145,999</u>



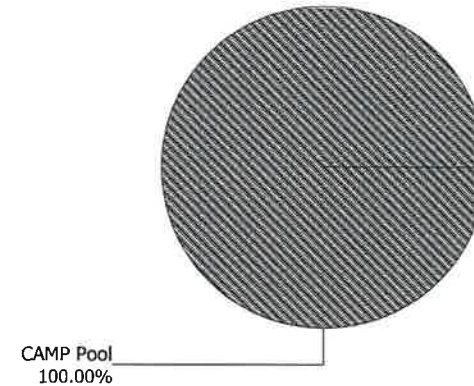
Account Statement - Transaction Summary

For the Month Ending **March 31, 2021**

City of Antioch - City of Antioch - 6090-001

CAMP Pool	
Opening Market Value	10,198,775.82
Purchases	724.25
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$10,199,500.07
Cash Dividends and Income	724.25

Asset Summary		
	March 31, 2021	February 28, 2021
CAMP Pool	10,199,500.07	10,198,775.82
Total	\$10,199,500.07	\$10,198,775.82
Asset Allocation		





Managed Account Summary Statement

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Transaction Summary - Managed Account

Opening Market Value	\$94,036,431.40
Maturities/Calls	(789,849.10)
Principal Dispositions	(4,020,253.15)
Principal Acquisitions	4,962,555.84
Unsettled Trades	0.00
Change in Current Value	(148,640.91)
Closing Market Value	\$94,040,244.08

Cash Transactions Summary - Managed Account

Maturities/Calls	256,048.33
Sale Proceeds	4,058,245.06
Coupon/Interest/Dividend Income	51,191.09
Principal Payments	534,259.10
Security Purchases	(4,968,148.43)
Net Cash Contribution	68,404.85
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	89,641.33
Less Purchased Interest Related to Interest/Coupons	(5,592.59)
Plus Net Realized Gains/Losses	84,290.94
Total Cash Basis Earnings	\$168,339.68

Cash Balance

Closing Cash Balance **\$0.00**

Earnings Reconciliation (Accrual Basis)

	Total
Ending Amortized Value of Securities	93,111,930.20
Ending Accrued Interest	233,324.33
Plus Proceeds from Sales	4,058,245.06
Plus Proceeds of Maturities/Calls/Principal Payments	790,307.43
Plus Coupons/Dividends Received	51,191.09
Less Cost of New Purchases	(4,968,148.43)
Less Beginning Amortized Value of Securities	(92,901,552.11)
Less Beginning Accrued Interest	(216,989.19)
Total Accrual Basis Earnings	\$158,308.38



Portfolio Summary and Statistics

For the Month Ending **March 31, 2021**

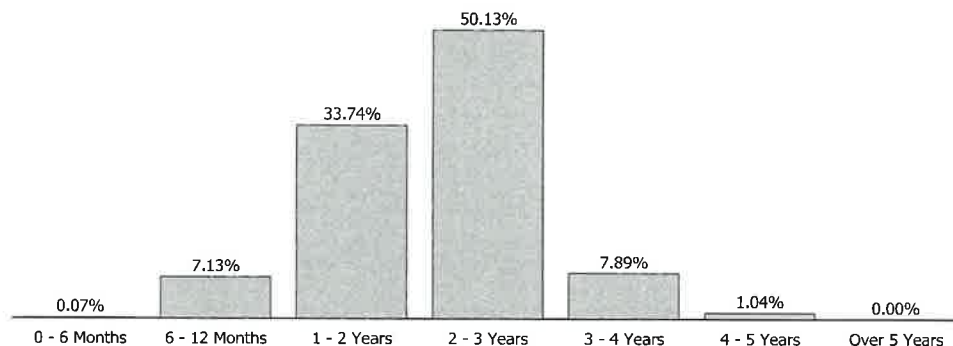
CITY OF ANTIOCH, CA - 04380500

Account Summary

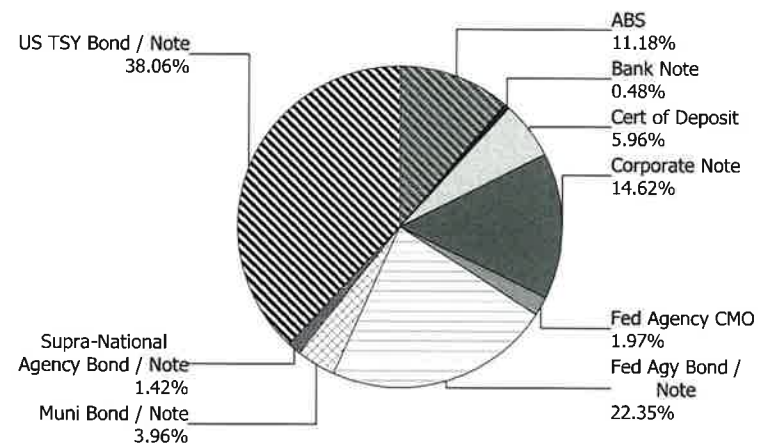
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	35,290,000.00	35,788,643.27	38.06
Supra-National Agency Bond / Note	1,335,000.00	1,336,898.58	1.42
Municipal Bond / Note	3,670,000.00	3,727,816.75	3.96
Federal Agency Collateralized Mortgage Obligation	1,817,851.11	1,854,086.08	1.97
Federal Agency Bond / Note	21,000,000.00	21,018,171.34	22.35
Corporate Note	13,356,000.00	13,748,569.70	14.62
Certificate of Deposit	5,525,000.00	5,604,287.87	5.96
Bank Note	425,000.00	451,794.98	0.48
Asset-Backed Security	10,383,164.30	10,509,975.51	11.18
Managed Account Sub-Total	92,802,015.41	94,040,244.08	100.00%
Accrued Interest		233,324.33	
Total Portfolio	92,802,015.41	94,273,568.41	

Unsettled Trades **0.00** **0.00**

Maturity Distribution



Sector Allocation



Characteristics

Yield to Maturity at Cost	1.15%
Yield to Maturity at Market	0.47%
Weighted Average Days to Maturity	777



Managed Account Issuer Summary

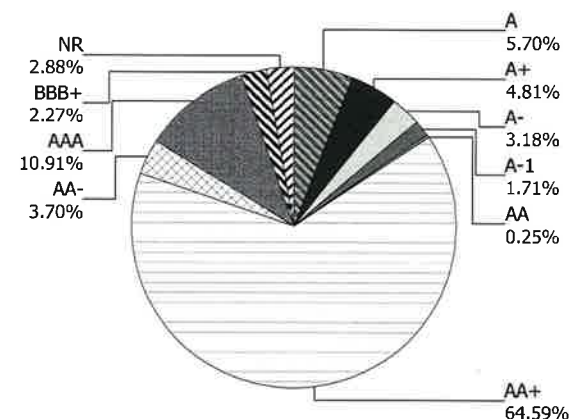
For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Issuer Summary

Issuer	Market Value of Holdings	Percent
ADOBE INC	333,280.03	0.35
ALLY AUTO RECEIVABLES TRUST	188,464.45	0.20
AMAZON.COM INC	476,135.25	0.51
APPLE INC	513,006.61	0.55
BANK OF AMERICA CO	821,806.36	0.87
BMW FINANCIAL SERVICES NA LLC	174,853.84	0.19
BMW VEHICLE OWNER TRUST	195,432.14	0.21
BRISTOL-MYERS SQUIBB CO	592,184.60	0.63
BURLINGTON NORTHERN SANTA FE	241,776.90	0.26
CALIFORNIA DEPARTMENT OF WATER RESOURCES	450,238.50	0.48
CALIFORNIA EARTHQUAKE AUTHORITY	192,584.00	0.20
CAPITAL ONE FINANCIAL CORP	1,012,430.37	1.08
CARMAX AUTO OWNER TRUST	883,663.84	0.94
CATERPILLAR INC	685,733.19	0.73
CHARLES SCHWAB	301,488.60	0.32
CHEVRON CORPORATION	580,363.42	0.62
CITIGROUP INC	708,377.63	0.75
CLOROX COMPANY	361,006.45	0.38
COMCAST CORP	326,927.70	0.35
CREDIT SUISSE GROUP RK	1,451,574.71	1.54
DEERE & COMPANY	701,224.76	0.75
DISCOVER FINANCIAL SERVICES	337,955.54	0.36
DNB ASA	901,212.38	0.96
EXXON MOBIL CORP	467,813.48	0.50
FANNIE MAE	6,351,308.43	6.75
FIFTH THIRD AUTO TRUST	234,257.90	0.25
FLORIDA STATE BOARD OF ADMIN FIN CORP	236,835.35	0.25
FORD CREDIT AUTO LEASE TRUST	83,660.99	0.09
FORD CREDIT AUTO OWNER TRUST	516,806.66	0.55
FREDDIE MAC	16,520,948.99	17.56
GENERAL DYNAMICS CORP	344,813.95	0.37
GM FINANCIAL CONSUMER AUTOMOBILE TRUST	568,694.75	0.60

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
GM FINANCIAL LEASINGTRUST	242,119.16	0.26
GOLDMAN SACHS GROUP INC	695,260.88	0.74
HARLEY-DAVIDSON MOTORCYCLE TRUST	530,852.43	0.56
HONDA AUTO RECEIVABLES	669,666.54	0.71
HONEYWELL INTERNATIONAL	614,130.35	0.65
HYUNDAI AUTO RECEIVABLES	705,278.44	0.75
IBM CORP	657,373.10	0.70
INTER-AMERICAN DEVELOPMENT BANK	668,591.00	0.71
INTL BANK OF RECONSTRUCTION AND DEV	668,307.58	0.71
JP MORGAN CHASE & CO	830,715.76	0.88
LOCKHEED MARTIN CORP	239,643.68	0.25
LOS ANGELES COMMUNITY COLLEGE DISTRICT	234,360.80	0.25
MERCEDES-BENZ AUTO LEASE TRUST	125,100.71	0.13
MERCEDES-BENZ AUTO RECEIVABLES	316,011.40	0.34
MERCK & CO INC	239,620.50	0.25
MORGAN STANLEY	730,480.50	0.78
NEW JERSEY TURNPIKE AUTHORITY	193,305.45	0.21
NEW YORK & NEW JERSEY PORT AUTHORITY	517,160.40	0.55
NEW YORK ST URBAN DEVELOPMENT CORP	852,565.00	0.91
NISSAN AUTO LEASE TRUST	228,295.85	0.24
NISSAN AUTO RECEIVABLES	905,924.25	0.96
NORDEA BANK ABP	818,549.60	0.87
PACCAR FINANCIAL CORP	485,510.13	0.52
PEPSICO INC	316,898.89	0.34
PNC FINANCIAL SERVICES GROUP	451,794.98	0.48
SKANDINAVISKA ENSKILDA BANKEN AB	818,661.60	0.87
SOCIETE GENERALE	885,246.25	0.94
STATE OF CONNECTICUT	103,827.00	0.11
STATE OF MARYLAND	476,363.25	0.51
STATE OF WASHINGTON	470,577.00	0.50
SUMITOMO MITSUI FINANCIAL GROUP INC	729,043.33	0.78
THE BANK OF NEW YORK MELLON CORPORATION	434,588.13	0.46
TOYOTA MOTOR CORP	1,031,608.21	1.10



Managed Account Issuer Summary

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
TRUIST FIN CORP	412,381.60	0.44
UNILEVER PLC	125,368.25	0.13
UNITED STATES TREASURY	35,788,643.27	38.05
VERIZON OWNER TRUST	1,284,590.82	1.37
VOLKSWAGEN AUTO LEASE TRUST	222,157.32	0.24
VOLKSWAGEN OF AMERICA	291,787.84	0.31
WORLD OMNI AUTO REC TRUST	271,021.06	0.29
Total	\$94,040,244.08	100.00%



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	2,190,000.00	AA+	Aaa	01/07/19	01/09/19	2,150,135.15	2.50	6,805.94	2,179,124.53	2,222,850.00
US TREASURY NOTES DTD 02/15/2019 2.500% 02/15/2022	9128286C9	2,800,000.00	AA+	Aaa	03/01/19	03/05/19	2,796,937.50	2.54	8,701.66	2,799,090.91	2,859,062.64
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	1,050,000.00	AA+	Aaa	05/01/19	05/03/19	1,050,738.28	2.23	10,903.85	1,050,259.56	1,073,625.00
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	800,000.00	AA+	Aaa	07/01/19	07/03/19	802,718.75	1.76	2,486.19	801,175.54	818,750.00
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	3,375,000.00	AA+	Aaa	06/03/19	06/05/19	3,377,768.55	1.85	10,488.60	3,376,167.98	3,454,101.56
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,350,000.00	AA+	Aaa	08/02/19	08/05/19	1,347,310.55	1.69	1,907.61	1,348,760.74	1,378,476.63
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,700,000.00	AA+	Aaa	10/03/19	10/04/19	1,713,945.31	1.34	2,402.17	1,706,788.82	1,735,859.46
US TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	450,000.00	AA+	Aaa	12/20/19	12/20/19	446,343.75	1.67	2,855.77	448,005.04	458,578.12
US TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	1,000,000.00	AA+	Aaa	10/31/19	11/04/19	996,289.06	1.50	6,346.15	998,061.76	1,019,062.50
US TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	3,150,000.00	AA+	Aaa	12/02/19	12/04/19	3,127,851.56	1.63	19,990.39	3,138,099.98	3,210,046.88
US TREASURY NOTES DTD 01/15/2020 1.500% 01/15/2023	912828Z29	1,200,000.00	AA+	Aaa	02/03/20	02/05/20	1,205,906.25	1.33	3,779.01	1,203,593.20	1,228,875.00
US TREASURY NOTES DTD 02/01/2016 1.750% 01/31/2023	912828P38	1,500,000.00	AA+	Aaa	01/02/20	01/06/20	1,506,093.75	1.61	4,350.83	1,503,642.12	1,543,593.75
US TREASURY NOTES DTD 02/15/2020 1.375% 02/15/2023	912828Z86	4,250,000.00	AA+	Aaa	03/02/20	03/04/20	4,323,876.96	0.78	7,264.33	4,296,944.08	4,346,953.13
US TREASURY NOTES DTD 11/15/2020 0.250% 11/15/2023	91282CAW1	4,150,000.00	AA+	Aaa	12/01/20	12/03/20	4,153,890.63	0.22	3,926.45	4,153,460.75	4,147,406.25



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 01/15/2021 0.125% 01/15/2024	91282CBE0	3,175,000.00	AA+	Aaa	02/02/21	02/03/21	3,169,915.04	0.18	833.22	3,170,184.41	3,158,629.07
US TREASURY NOTES DTD 02/15/2021 0.125% 02/15/2024	91282CBM2	950,000.00	AA+	Aaa	02/23/21	02/25/21	947,328.13	0.22	147.62	947,414.32	944,804.64
US TREASURY NOTES DTD 02/15/2021 0.125% 02/15/2024	91282CBM2	2,200,000.00	AA+	Aaa	03/01/21	03/03/21	2,190,460.94	0.27	341.85	2,190,717.32	2,187,968.64
Security Type Sub-Total		35,290,000.00					35,307,510.16	1.26	93,531.64	35,311,491.06	35,788,643.27
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVEL BK CORPORATE NOTES DTD 04/24/2020 0.500% 05/24/2023	4581X0DM7	665,000.00	AAA	Aaa	04/17/20	04/24/20	664,773.90	0.51	1,172.99	664,842.63	668,591.00
INTL BK RECON & DEVELOP CORPORATE NOTES DTD 11/24/2020 0.250% 11/24/2023	459058JM6	670,000.00	AAA	Aaa	11/17/20	11/24/20	668,559.50	0.32	590.90	668,727.89	668,307.58
Security Type Sub-Total		1,335,000.00					1,333,333.40	0.42	1,763.89	1,333,570.52	1,336,898.58
Municipal Bond / Note											
CA ST EARTHQUAKE AUTH TXBL REV BONDS DTD 11/24/2020 1.327% 07/01/2022	13017HAJ5	190,000.00	NR	NR	11/13/20	11/24/20	190,000.00	1.33	630.33	190,000.00	192,584.00
NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.480% 03/15/2023	650036DR4	215,000.00	AA+	NR	12/16/20	12/23/20	215,000.00	0.48	45.87	215,000.00	214,888.20
CT ST TXBL GO BONDS DTD 06/11/2020 2.000% 07/01/2023	20772KJV2	100,000.00	A	Aa3	05/29/20	06/11/20	100,597.00	1.80	500.00	100,439.58	103,827.00
PORT AUTH OF NY/NJ TXBL REV BONDS DTD 07/08/2020 1.086% 07/01/2023	73358W4V3	255,000.00	A+	Aa3	07/02/20	07/08/20	255,000.00	1.09	2,023.13	255,000.00	258,580.20
PORT AUTH OF NY/NJ TXBL REV BONDS DTD 07/08/2020 1.086% 07/01/2023	73358W4V3	255,000.00	A+	Aa3	07/07/20	07/09/20	256,494.30	0.89	2,023.13	256,128.63	258,580.20



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note											
WA ST T/E GO BONDS DTD 04/29/2020 5.000% 07/01/2023	93974EHJ8	425,000.00	AA+	Aaa	04/23/20	04/29/20	477,517.25	1.03	5,312.50	462,233.73	470,577.00
LOS ANGELES CCD, CA TXBL GO BONDS DTD 11/10/2020 0.444% 08/01/2023	54438CYH9	235,000.00	AA+	Aaa	10/30/20	11/10/20	235,000.00	0.44	173.90	235,000.00	234,360.80
MD ST TXBL GO BONDS DTD 08/05/2020 0.410% 08/01/2023	574193TP3	475,000.00	AAA	Aaa	07/23/20	08/05/20	475,000.00	0.41	324.58	475,000.00	476,363.25
CA ST DEPT WTR RES WTR SYS TXBL REV BNDS DTD 08/06/2020 0.414% 12/01/2023	13067WRA2	450,000.00	AAA	Aa1	07/30/20	08/06/20	450,000.00	0.41	621.00	450,000.00	450,238.50
NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.620% 03/15/2024	650036DS2	640,000.00	AA+	NR	12/16/20	12/23/20	640,000.00	0.62	176.36	640,000.00	637,676.80
NJ TURNPIKE AUTHORITY TXBL REV BONDS DTD 02/04/2021 0.897% 01/01/2025	646140DN0	195,000.00	A+	A2	01/22/21	02/04/21	195,000.00	0.90	276.95	195,000.00	193,305.45
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	235,000.00	AA	Aa3	09/03/20	09/16/20	235,000.00	1.26	739.08	235,000.00	236,835.35

Security Type Sub-Total		3,670,000.00					3,724,608.55	0.78	12,846.83	3,708,801.94	3,727,816.75
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Federal Agency Collateralized Mortgage Obligation											
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	66,288.35	AA+	Aaa	04/11/18	04/30/18	67,606.89	2.93	196.66	66,453.71	66,288.35
FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/01/2022	3137BLUR7	375,000.00	AA+	Aaa	03/13/19	03/18/19	374,533.45	2.76	848.75	374,830.27	382,054.16
FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.355% 07/01/2022	3137AVXN2	360,000.00	AA+	Aaa	06/12/19	06/17/19	361,321.88	2.23	706.50	360,543.04	366,592.42
FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2013 2.510% 11/01/2022	3137B1BS0	375,000.00	AA+	Aaa	08/13/19	08/16/19	381,210.94	1.98	784.38	378,065.76	385,540.57
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/01/2022	3136AEGO4	184,469.45	AA+	Aaa	09/11/19	09/16/19	185,618.87	2.08	350.49	185,066.72	187,669.14



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Collateralized Mortgage Obligation											
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/01/2022	3136AEO4	244,362.13	AA+	Aaa	09/04/19	09/09/19	247,563.52	1.86	464.29	246,015.77	248,600.67
FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	52,518.76	AA+	Aaa	12/07/18	12/17/18	52,518.60	3.20	140.18	52,518.68	53,640.94
FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FO3V3	160,212.42	AA+	Aaa	11/20/19	11/26/19	160,208.60	2.09	279.30	160,209.72	163,699.83
Security Type Sub-Total		1,817,851.11					1,830,582.75	2.26	3,770.55	1,823,703.67	1,854,086.08
Federal Agency Bond / Note											
FREDDIE MAC NOTES DTD 04/20/2020 0.375% 04/20/2023	3137EAO8	2,200,000.00	AA+	Aaa	04/17/20	04/20/20	2,194,500.00	0.46	3,689.58	2,196,237.90	2,208,498.60
FREDDIE MAC NOTES DTD 05/07/2020 0.375% 05/05/2023	3137EAER6	950,000.00	AA+	Aaa	06/03/20	06/04/20	950,760.00	0.35	1,444.79	950,545.20	953,545.40
FREDDIE MAC NOTES DTD 05/07/2020 0.375% 05/05/2023	3137EAER6	1,655,000.00	AA+	Aaa	05/05/20	05/07/20	1,654,304.90	0.39	2,516.98	1,654,514.13	1,661,176.46
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04Q3	925,000.00	AA+	Aaa	06/03/20	06/04/20	922,003.00	0.36	828.64	922,836.73	926,060.05
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04Q3	1,750,000.00	AA+	Aaa	05/20/20	05/22/20	1,744,732.50	0.35	1,567.71	1,746,243.00	1,752,005.50
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAE54	1,620,000.00	AA+	Aaa	06/24/20	06/26/20	1,615,269.60	0.35	1,068.75	1,616,474.88	1,621,576.26
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023	3135G05G4	1,375,000.00	AA+	Aaa	10/07/20	10/08/20	1,374,505.00	0.26	773.44	1,374,591.19	1,375,297.00
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023	3135G05G4	1,795,000.00	AA+	Aaa	07/08/20	07/10/20	1,791,140.75	0.32	1,009.69	1,792,074.72	1,795,387.72
FREDDIE MAC NOTES DTD 08/21/2020 0.250% 08/24/2023	3137EAEV7	700,000.00	AA+	Aaa	08/25/20	08/26/20	698,936.00	0.30	179.86	699,148.22	699,992.30
FREDDIE MAC NOTES DTD 08/21/2020 0.250% 08/24/2023	3137EAEV7	1,275,000.00	AA+	Aaa	08/19/20	08/21/20	1,273,699.50	0.28	327.61	1,273,963.63	1,274,985.98



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Federal Agency Bond / Note											
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	735,000.00	AA+	Aaa	09/02/20	09/04/20	735,134.22	0.24	117.40	735,108.69	734,635.44
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	1,165,000.00	AA+	Aaa	09/02/20	09/04/20	1,164,615.55	0.26	186.08	1,164,688.66	1,164,422.16
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	1,300,000.00	AA+	Aaa	10/07/20	10/08/20	1,299,584.00	0.26	207.64	1,299,652.36	1,299,355.20
FREDDIE MAC NOTES DTD 11/05/2020 0.250% 11/06/2023	3137EAEZ8	2,000,000.00	AA+	Aaa	11/03/20	11/05/20	1,998,200.00	0.28	2,027.78	1,998,441.42	1,997,908.00
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAF2	1,555,000.00	AA+	Aaa	12/02/20	12/04/20	1,553,460.55	0.28	1,263.44	1,553,626.45	1,553,325.27
Security Type Sub-Total		21,000,000.00					20,970,845.57	0.33	17,209.39	20,978,147.18	21,018,171.34
Corporate Note											
GOLDMAN SACHS GROUP INC (CALLABLE) NOTE DTD 01/26/2017 3.000% 04/26/2022	38141GWC4	175,000.00	BBB+	A2	02/13/19	02/15/19	173,078.50	3.36	2,260.42	174,357.30	175,218.40
PACCAR FINANCIAL CORP CORP NOTES DTD 05/10/2019 2.650% 05/10/2022	69371RP83	400,000.00	A+	A1	05/03/19	05/10/19	399,784.00	2.67	4,151.67	399,920.38	409,878.40
MORGAN STANLEY CORP NOTES DTD 05/19/2017 2.750% 05/19/2022	61744YAH1	375,000.00	BBB+	A1	04/05/19	04/09/19	372,513.75	2.97	3,781.25	374,096.11	385,223.25
BRANCH BANKING & TRUST (CALLABLE) CORP N DTD 03/18/2019 3.050% 06/20/2022	05531FBG7	400,000.00	A-	A3	03/11/19	03/18/19	399,988.00	3.05	3,422.78	399,995.51	412,381.60
IBM CORP NOTES DTD 07/30/2012 1.875% 08/01/2022	459200HG9	325,000.00	A	A2	10/30/19	11/01/19	323,966.50	1.99	1,015.63	324,498.69	331,744.40
HONEYWELL INTERNATIONAL (CALLABLE) NOTE DTD 08/08/2019 2.150% 08/08/2022	438516BT2	165,000.00	A	A2	07/30/19	08/08/19	164,833.35	2.19	522.27	164,924.89	168,879.81



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Corporate Note											
HONEYWELL INTERNATIONAL CORPORATE NOTES DTD 08/19/2020 0.483% 08/19/2022	438516CC8	445,000.00	A	A2	08/17/20	08/19/20	445,000.00	0.48	250.76	445,000.00	445,250.54
CATERPILLAR FINANCIAL SERVICES CORP NOTE DTD 09/06/2019 1.900% 09/06/2022	1491303A5	420,000.00	A	A3	09/03/19	09/06/19	419,416.20	1.95	554.17	419,721.42	429,316.44
APPLE INC DTD 09/11/2019 1.700% 09/11/2022	037833DL1	225,000.00	AA+	Aa1	09/04/19	09/11/19	224,961.75	1.71	212.50	224,981.57	229,952.93
CLOROX COMPANY CORP NOTE (CALLABLE) DTD 09/13/2012 3.050% 09/15/2022	189054AT6	350,000.00	A-	Baa1	05/07/20	05/11/20	366,002.00	1.07	474.44	359,203.76	361,006.45
CATERPILLAR FINL SERVICE DTD 01/13/2020 1.950% 11/18/2022	1491303C1	250,000.00	A	A3	01/09/20	01/13/20	249,885.00	1.97	1,801.04	249,934.10	256,416.75
BANK OF NY MELLON CORP NOTES DTD 01/28/2020 1.850% 01/27/2023	06406RAM9	200,000.00	A	A1	01/21/20	01/28/20	199,860.00	1.87	657.78	199,914.85	205,745.80
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	100,000.00	A	A2	01/22/20	02/03/20	99,863.00	1.75	283.33	99,915.97	102,547.70
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	225,000.00	A	A2	01/23/20	02/03/20	224,948.25	1.71	637.50	224,968.26	230,732.33
JPMORGAN CHASE & CO BONDS DTD 03/22/2019 3.207% 04/01/2023	46647PBB1	525,000.00	A-	A2	03/15/19	03/22/19	525,000.00	3.21	8,418.38	525,000.00	538,820.63
EXXON MOBIL CORPORATION CORPORATE NOTES DTD 04/15/2020 1.571% 04/15/2023	30231GBL5	225,000.00	AA-	Aa2	05/11/20	05/13/20	227,902.50	1.12	1,629.91	227,023.86	230,286.38
PEPSICO INC CORPORATE NOTES DTD 05/01/2020 0.750% 05/01/2023	713448EY0	215,000.00	A+	A1	04/29/20	05/01/20	214,574.30	0.82	671.88	214,704.54	216,913.29
CHEVRON CORP CORPORATE NOTES DTD 05/11/2020 1.141% 05/11/2023	166764BV1	130,000.00	AA-	Aa2	05/07/20	05/11/20	130,000.00	1.14	576.84	130,000.00	132,093.39
APPLE INC CORPORATE NOTES DTD 05/11/2020 0.750% 05/11/2023	037833DV9	280,000.00	AA+	Aa1	05/04/20	05/11/20	279,238.40	0.84	816.67	279,464.45	283,053.68



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Corporate Note											
GENERAL DYNAMICS CORP NOTES DTD 05/11/2018 3.375% 05/15/2023	369550BD9	325,000.00	A	A2	05/11/20	05/13/20	347,642.75	1.02	4,143.75	340,788.38	344,813.95
AMAZON.COM INC CORPORATE NOTES DTD 06/03/2020 0.400% 06/03/2023	023135BP0	475,000.00	AA-	A2	06/01/20	06/03/20	474,335.00	0.45	622.78	474,518.41	476,135.25
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 06/08/2020 0.800% 06/08/2023	69371RO82	75,000.00	A+	A1	06/01/20	06/08/20	74,895.75	0.85	188.33	74,924.03	75,631.73
CHEVRON CORP DTD 06/24/2013 3.191% 06/24/2023	166764AH3	425,000.00	AA-	Aa2	02/25/20	02/27/20	446,560.25	1.62	3,654.14	439,468.30	448,270.03
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/04/2020 0.700% 07/05/2023	24422EVH9	220,000.00	A	A2	06/01/20	06/04/20	219,819.60	0.73	367.89	219,867.82	221,506.34
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 05/26/2020 1.350% 08/25/2023	89236THA6	500,000.00	A+	A1	05/20/20	05/26/20	499,815.00	1.36	675.00	499,863.36	510,659.00
UNILEVER CAPITAL CORP CORPORATE NOTES DTD 09/14/2020 0.375% 09/14/2023	904764BJ5	125,000.00	A+	A1	09/08/20	09/14/20	124,840.00	0.42	22.14	124,869.08	125,368.25
PEPSICO INC CORPORATE NOTES DTD 10/07/2020 0.400% 10/07/2023	713448FB9	100,000.00	A+	A1	10/05/20	10/07/20	99,943.00	0.42	193.33	99,952.16	99,985.60
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 10/09/2020 0.400% 10/10/2023	24422EVJ5	100,000.00	A	A2	10/06/20	10/09/20	99,884.00	0.44	191.11	99,902.42	100,038.00
CITIGROUP INC CORP NOTES DTD 10/25/2013 3.875% 10/25/2023	172967HD6	325,000.00	BBB+	A3	10/02/20	10/06/20	356,525.00	0.66	5,457.29	351,516.09	352,265.23
BRISTOL-MYERS SQUIBB CO (CALLABLE) CORP DTD 11/13/2020 0.537% 11/13/2023	110122DT2	425,000.00	A+	A2	11/09/20	11/13/20	425,000.00	0.54	874.86	425,000.00	425,325.13



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Corporate Note											
GOLDMAN SACHS GROUP INC CORPORATE NOTES DTD 11/19/2020 0.627% 11/17/2023	38141GXL3	275,000.00	BBB+	A2	11/16/20	11/19/20	275,000.00	0.63	632.23	275,000.00	274,726.10
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 03/04/2021 0.450% 01/17/2024	24422EVN6	380,000.00	A	A2	03/01/21	03/04/21	379,730.20	0.48	128.25	379,737.40	379,680.42
IBM CORP NOTES DTD 02/12/2014 3.625% 02/12/2024	459200HU8	300,000.00	A	A2	10/02/20	10/06/20	329,799.00	0.62	1,480.21	325,489.83	325,628.70
GOLDMAN SACHS CORP NOTES DTD 03/03/2014 4.000% 03/03/2024	38141GVM3	225,000.00	BBB+	A2	01/21/21	01/25/21	248,004.00	0.67	700.00	246,663.96	245,316.38
CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024	808513BN4	300,000.00	A	A2	03/16/21	03/18/21	299,850.00	0.77	81.25	299,851.92	301,488.60
COMCAST CORP (CALLABLE) CORPORATE NOTES DTD 10/05/2018 3.700% 04/15/2024	20030NCR0	300,000.00	A-	A3	05/07/20	05/11/20	328,677.00	1.20	5,118.33	322,038.81	326,927.70
MORGAN STANLEY CORP NOTES DTD 04/24/2018 3.737% 04/24/2024	61744YAO1	325,000.00	BBB+	A1	10/02/20	10/06/20	349,755.25	1.52	5,296.68	346,374.32	345,257.25
CITIGROUP INC CORPORATE NOTES DTD 05/14/2020 1.678% 05/15/2024	172967MR9	50,000.00	BBB+	A3	10/02/20	10/06/20	51,235.50	0.98	316.96	51,069.45	50,873.20
CITIGROUP INC CORPORATE NOTES DTD 05/14/2020 1.678% 05/15/2024	172967MR9	300,000.00	BBB+	A3	05/07/20	05/14/20	300,000.00	1.68	1,901.73	300,000.00	305,239.20
BANK OF AMERICA CORP NOTES DTD 07/23/2018 3.864% 07/23/2024	06051GHL6	100,000.00	A-	A2	09/28/20	10/01/20	108,415.00	1.58	729.87	107,339.31	106,758.90
BANK OF AMERICA CORP NOTES DTD 07/23/2018 3.864% 07/23/2024	06051GHL6	225,000.00	A-	A2	08/21/20	08/25/20	245,362.50	1.47	1,642.20	242,312.38	240,207.53
BRISTOL MYERS SQUIBB CO CORP NOTES (CALL) DTD 01/26/2020 2.900% 07/26/2024	110122CM8	156,000.00	A+	A2	10/05/20	10/07/20	168,899.64	0.69	816.83	167,227.82	166,859.47



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Corporate Note											
BANK OF AMERICA CORP CORPORATE NOTES DTD 10/21/2020 0.810% 10/24/2024	06051GJH3	475,000.00	A-	A2	10/16/20	10/21/20	475,000.00	0.81	1,710.00	475,000.00	474,839.93
MERCK & CO INC CORP NOTES DTD 02/10/2015 2.750% 02/10/2025	58933YAR6	225,000.00	AA-	A1	03/09/21	03/11/21	240,104.25	1.00	876.56	239,867.54	239,620.50
JPMORGAN CHASE & CO CORP NOTES (CALLABLE) DTD 02/16/2021 0.563% 02/16/2025	46647PBY1	295,000.00	A-	A2	02/09/21	02/16/21	295,000.00	0.56	207.61	295,000.00	291,895.13
LOCKHEED MARTIN CORP NOTES (CALLABLE) DTD 02/20/2015 2.900% 03/01/2025	539830BE8	225,000.00	A-	A3	03/10/21	03/12/21	240,990.75	1.07	543.75	240,755.59	239,643.68
EXXON MOBIL CORP CORPORATE NT (CALLABLE) DTD 03/06/2015 2.709% 03/06/2025	30231GAF9	225,000.00	AA-	Aa2	03/26/21	03/30/21	238,932.00	1.10	423.28	238,911.31	237,527.10
BURLINGTN NORTH SANTA FE CORP NOTES (CAL DTD 03/09/2015 3.000% 04/01/2025	12189LAV3	225,000.00	A+	A3	03/05/21	03/09/21	242,156.25	1.08	3,375.00	241,873.18	241,776.90
BANK OF NY MELLON (CALLABLE) CORP NOTES DTD 04/24/2020 1.600% 04/24/2025	06406RAN7	225,000.00	A	A1	03/09/21	03/11/21	230,337.00	1.01	1,570.00	230,260.96	228,842.33
Security Type Sub-Total		13,356,000.00					13,657,324.19	1.36	76,080.58	13,613,069.49	13,748,569.70
Certificate of Deposit											
CREDIT SUISSE NEW YORK CERT DEPOS DTD 08/07/2020 0.520% 02/01/2022	22549L6F7	725,000.00	A-1	P-1	08/05/20	08/07/20	725,000.00	0.52	2,481.92	725,000.00	726,691.43
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022	83369XDL9	875,000.00	A-1	P-1	02/14/20	02/19/20	875,000.00	1.80	2,056.25	875,000.00	885,246.25
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 07/14/2020 0.700% 07/08/2022	86565CKU2	725,000.00	A	A1	07/10/20	07/14/20	725,000.00	0.70	1,170.07	725,000.00	729,043.33



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Certificate of Deposit											
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	800,000.00	AA-	Aa3	08/27/19	08/29/19	800,000.00	1.84	1,397.78	800,000.00	818,549.60
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	800,000.00	A+	Aa2	08/29/19	09/03/19	800,000.00	1.85	1,405.33	800,000.00	818,661.60
DNB BANK ASA/NY LT CD DTD 12/06/2019 2.040% 12/02/2022	23341VZT1	875,000.00	AA-	Aa2	12/04/19	12/06/19	875,000.00	2.03	5,950.00	875,000.00	901,212.38
CREDIT SUISSE NEW YORK CERT DEPOS DTD 03/23/2021 0.590% 03/17/2023	22552G3C2	725,000.00	A+	Aa3	03/19/21	03/23/21	725,000.00	0.59	106.94	725,000.00	724,883.28
Security Type Sub-Total		5,525,000.00					5,525,000.00	1.39	14,568.29	5,525,000.00	5,604,287.87
Bank Note											
PNC BANK NA CORP NOTES DTD 06/08/2018 3.500% 06/08/2023	69353RFL7	425,000.00	A	A2	03/06/20	03/10/20	454,818.00	1.28	4,669.10	435,869.62	451,794.98
Security Type Sub-Total		425,000.00					454,818.00	1.28	4,669.10	435,869.62	451,794.98
Asset-Backed Security											
GMALT 2019-1 A3 DTD 02/21/2019 2.980% 12/20/2021	36256UAD0	11,602.11	AAA	Aaa	02/13/19	02/21/19	11,600.29	2.99	10.56	11,601.65	11,614.91
FORDL 2019-A A3 DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	83,494.34	AAA	NR	02/20/19	02/25/19	83,487.81	2.90	107.61	83,492.07	83,660.99
NALT 2019-B A3 DTD 07/24/2019 2.270% 07/15/2022	65478LAD1	227,277.01	AAA	Aaa	07/16/19	07/24/19	227,264.10	2.27	229.30	227,271.43	228,295.85
VWALT 2019-A A3 DTD 10/04/2019 1.990% 11/21/2022	92867XAD8	220,000.00	AAA	NR	10/01/19	10/04/19	219,996.52	1.99	133.77	219,998.18	222,157.32
HART 2018-B A3 DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	137,559.87	AAA	Aaa	12/04/18	12/12/18	137,558.22	3.20	195.64	137,559.17	138,933.35
HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	382,166.24	AAA	Aaa	11/20/18	11/28/18	382,109.11	3.16	536.73	382,141.48	387,374.33



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	197,548.75	AAA	Aaa	10/31/18	11/07/18	197,506.02	3.19	279.20	197,529.58	200,227.51
HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	88,692.45	AAA	NR	02/19/19	02/27/19	88,690.07	2.83	90.64	88,691.30	89,933.47
VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	288,121.78	AAA	Aaa	11/15/18	11/21/18	288,109.67	3.25	286.12	288,116.15	291,787.84
CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	172,319.10	AAA	NR	07/18/18	07/25/18	172,295.61	3.13	239.72	172,308.51	174,555.54
HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	252,767.18	AAA	NR	04/03/19	04/10/19	252,733.91	2.66	298.83	252,749.64	255,965.87
NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	501,906.47	AAA	Aaa	12/04/18	12/12/18	501,810.30	3.22	718.28	501,859.44	509,586.49
HAROT 2019-3 A3 DTD 08/27/2019 1.780% 08/15/2023	43815NAC8	190,000.00	AAA	Aaa	08/20/19	08/27/19	189,998.42	1.78	150.31	189,999.06	192,358.74
GMALT 2020-3 A3 DTD 09/29/2020 0.450% 08/21/2023	362569AC9	230,000.00	AAA	Aaa	09/22/20	09/29/20	229,977.97	0.45	31.63	229,981.81	230,504.25
ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	185,826.59	NR	Aaa	02/05/19	02/13/19	185,804.15	2.91	240.34	185,814.57	188,464.45
CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	197,004.37	AAA	NR	10/17/18	10/24/18	197,002.57	3.36	294.19	197,003.47	200,553.01
FORDO 2019-A A3 DTD 03/22/2019 2.780% 09/15/2023	34533FAD3	508,877.48	NR	Aaa	03/19/19	03/22/19	508,791.84	2.78	628.75	508,830.58	516,806.66
NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	390,074.99	NR	Aaa	02/05/19	02/13/19	390,015.90	2.90	502.76	390,042.86	396,337.76
MBALT 2020-B A3 DTD 09/23/2020 0.400% 11/15/2023	58769EAC2	125,000.00	AAA	NR	09/15/20	09/23/20	124,993.66	0.40	22.22	124,994.71	125,100.71
COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	193,961.63	AAA	Aaa	05/21/19	05/30/19	193,922.34	2.51	216.37	193,938.54	196,663.17



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	245,119.71	NR	Aaa	01/08/19	01/16/19	245,092.58	2.97	303.34	245,104.97	248,389.83
FIFTH THIRD AUTO TRUST DTD 05/08/2019 2.640% 12/15/2023	31680YAD9	230,763.90	AAA	Aaa	04/30/19	05/08/19	230,713.18	2.65	270.76	230,734.11	234,257.90
BMWLT 2021-1 A3 DTD 03/10/2021 0.290% 01/25/2024	05591RAC8	175,000.00	AAA	Aaa	03/02/21	03/10/21	174,994.45	0.29	29.61	174,994.57	174,853.84
HDMOT 2019-A A3 DTD 06/26/2019 2.340% 02/15/2024	41284WAC4	323,873.53	NR	Aaa	06/19/19	06/26/19	323,848.46	2.34	336.83	323,858.00	327,753.41
GMCAR 2019-2 A3 DTD 04/17/2019 2.650% 02/16/2024	36257FAD2	315,883.72	AAA	Aaa	04/09/19	04/17/19	315,858.02	2.65	348.79	315,868.43	320,304.92
CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	253,323.08	AAA	NR	04/09/19	04/17/19	253,297.19	2.68	301.74	253,307.51	258,046.69
VZOT 2019-C A1A DTD 10/08/2019 1.940% 04/22/2024	92348AAA3	555,000.00	AAA	NR	10/01/19	10/08/19	554,957.21	1.94	328.99	554,971.17	564,518.92
VZOT 2020-A A1A DTD 01/29/2020 1.850% 07/22/2024	92348TAA2	215,000.00	AAA	Aaa	01/21/20	01/29/20	214,974.82	1.85	121.53	214,981.41	219,220.45
COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFI0	800,000.00	AAA	NR	08/28/19	09/05/19	799,798.56	1.73	611.56	799,862.58	815,767.20
HDMOT 2020-A A3 DTD 01/29/2020 1.870% 10/15/2024	41284UAD6	200,000.00	AAA	Aaa	01/21/20	01/29/20	199,956.38	1.87	166.22	199,967.23	203,099.02
TAOT 2020-C A3 DTD 07/27/2020 0.440% 10/15/2024	89237VAB5	320,000.00	AAA	Aaa	07/21/20	07/27/20	319,975.36	0.44	62.58	319,979.33	320,721.70
DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024	254683CM5	330,000.00	NR	Aaa	10/24/19	10/31/19	329,929.12	1.89	277.20	329,949.39	337,955.54
BMWOT 2020-A A3 DTD 07/15/2020 0.480% 10/25/2024	09661RAD3	195,000.00	AAA	NR	07/08/20	07/15/20	194,985.28	0.48	15.60	194,987.73	195,432.14
CARMX 2020-1 A3 DTD 01/22/2020 1.890% 12/16/2024	14315XAC2	245,000.00	AAA	NR	01/14/20	01/22/20	244,951.93	1.89	205.80	244,963.61	250,508.60



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
HART 2020-B A3 DTD 07/22/2020 0.480% 12/16/2024	44933FAC0	310,000.00	AAA	NR	07/14/20	07/22/20	309,941.97	0.48	66.13	309,951.10	310,379.22
MBART 2020-1 A3 DTD 06/23/2020 0.550% 02/18/2025	58769VAC4	315,000.00	AAA	NR	06/16/20	06/23/20	314,975.40	0.55	77.00	314,979.48	316,011.40
VZOT 2020-B A DTD 08/12/2020 0.470% 02/20/2025	92290BAA9	500,000.00	NR	Aaa	08/04/20	08/12/20	499,895.00	0.47	71.81	499,909.74	500,851.45
WOART 2020-B A3 DTD 06/24/2020 0.630% 05/15/2025	98163WAC0	270,000.00	AAA	NR	06/16/20	06/24/20	269,978.83	0.63	75.60	269,982.16	271,021.06
Security Type Sub-Total		10,383,164.30					10,381,792.22	2.05	8,884.06	10,382,276.72	10,509,975.51
Managed Account Sub-Total		92,802,015.41					93,185,814.84	1.15	233,324.33	93,111,930.20	94,040,244.08
Securities Sub-Total		\$92,802,015.41					\$93,185,814.84	1.15%	\$233,324.33	\$93,111,930.20	\$94,040,244.08
Accrued Interest											\$233,324.33
Total Investments											\$94,273,568.41



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
BUY											
	03/01/21	03/03/21	US TREASURY NOTES DTD 02/15/2021 0.125% 02/15/2024	91282CBM2	2,200,000.00	(2,190,460.94)	(121.55)	(2,190,582.49)			
	03/01/21	03/04/21	JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 03/04/2021 0.450% 01/17/2024	24422EVN6	380,000.00	(379,730.20)	0.00	(379,730.20)			
	03/02/21	03/10/21	BMWLT 2021-1 A3 DTD 03/10/2021 0.290% 01/25/2024	05591RAC8	175,000.00	(174,994.45)	0.00	(174,994.45)			
	03/05/21	03/09/21	BURLINGTON NORTH SANTA FE CORP NOTES (CAL DTD 03/09/2015 3.000% 04/01/2025	12189LAV3	225,000.00	(242,156.25)	(2,962.50)	(245,118.75)			
	03/09/21	03/11/21	BANK OF NY MELLON (CALLABLE) CORP NOTES DTD 04/24/2020 1.600% 04/24/2025	06406RAN7	225,000.00	(230,337.00)	(1,370.00)	(231,707.00)			
	03/09/21	03/11/21	MERCK & CO INC CORP NOTES DTD 02/10/2015 2.750% 02/10/2025	58933YAR6	225,000.00	(240,104.25)	(532.81)	(240,637.06)			
	03/10/21	03/12/21	LOCKHEED MARTIN CORP NOTES (CALLABLE) DTD 02/20/2015 2.900% 03/01/2025	539830BE8	225,000.00	(240,990.75)	(199.38)	(241,190.13)			
	03/16/21	03/18/21	CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024	808513BN4	300,000.00	(299,850.00)	0.00	(299,850.00)			
	03/19/21	03/23/21	CREDIT SUISSE NEW YORK CERT DEPOS DTD 03/23/2021 0.590% 03/17/2023	22552G3C2	725,000.00	(725,000.00)	0.00	(725,000.00)			
	03/26/21	03/30/21	EXXON MOBIL CORP CORPORATE NT (CALLABLE) DTD 03/06/2015 2.709% 03/06/2025	30231GAF9	225,000.00	(238,932.00)	(406.35)	(239,338.35)			
Transaction Type Sub-Total					4,905,000.00	(4,962,555.84)	(5,592.59)	(4,968,148.43)			
INTEREST											
	03/01/21	03/01/21	3M COMPANY BONDS (CALLED, OMD 03/01/22) DTD 02/22/2019 2.750% 03/25/2021	88579YBF7	250,000.00	0.00	3,437.50	3,437.50			



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	03/01/21	03/01/21	HOME DEPOT INC DTD 12/06/2018 3.250% 03/01/2022	437076BV3	225,000.00	0.00	3,656.25	3,656.25			
	03/01/21	03/25/21	FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FO3V3	160,619.57	0.00	280.01	280.01			
	03/01/21	03/25/21	FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/01/2022	3136AEGQ4	460,620.80	0.00	1,118.82	1,118.82			
	03/01/21	03/25/21	FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.355% 07/01/2022	3137AVXN2	360,000.00	0.00	706.50	706.50			
	03/01/21	03/25/21	FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2013 2.510% 11/01/2022	3137B1BS0	375,000.00	0.00	784.38	784.38			
	03/01/21	03/25/21	FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/01/2022	3137BLUR7	375,000.00	0.00	848.75	848.75			
	03/01/21	03/25/21	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	52,599.22	0.00	140.40	140.40			
	03/01/21	03/25/21	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	68,703.33	0.00	203.82	203.82			
	03/03/21	03/03/21	GOLDMAN SACHS CORP NOTES DTD 03/03/2014 4.000% 03/03/2024	38141GVM3	225,000.00	0.00	4,500.00	4,500.00			
	03/06/21	03/06/21	CATERPILLAR FINANCIAL SERVICES CORP NOTE DTD 09/06/2019 1.900% 09/06/2022	14913O3A5	420,000.00	0.00	3,990.00	3,990.00			
	03/08/21	03/08/21	FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	3,200,000.00	0.00	4,088.89	4,088.89			
	03/11/21	03/11/21	APPLE INC DTD 09/11/2019 1.700% 09/11/2022	037833DL1	225,000.00	0.00	1,912.50	1,912.50			
	03/14/21	03/14/21	UNILEVER CAPITAL CORP CORPORATE NOTES DTD 09/14/2020 0.375% 09/14/2023	904764BJ5	125,000.00	0.00	234.38	234.38			
	03/15/21	03/15/21	NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.620% 03/15/2024	650036DS2	640,000.00	0.00	903.82	903.82			
	03/15/21	03/15/21	ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	200,531.29	0.00	486.29	486.29			



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	03/15/21	03/15/21	HART 2018-B A3 DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	154,440.41	0.00	411.84	411.84			
	03/15/21	03/15/21	FIFTH THIRD AUTO TRUST DTD 05/08/2019 2.640% 12/15/2023	31680YAD9	247,962.59	0.00	545.52	545.52			
	03/15/21	03/15/21	NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	418,385.34	0.00	1,011.10	1,011.10			
	03/15/21	03/15/21	HAROT 2019-3 A3 DTD 08/27/2019 1.780% 08/15/2023	43815NAC8	190,000.00	0.00	281.83	281.83			
	03/15/21	03/15/21	NALT 2019-B A3 DTD 07/24/2019 2.270% 07/15/2022	65478LAD1	263,182.97	0.00	497.85	497.85			
	03/15/21	03/15/21	TAOT 2020-C A3 DTD 07/27/2020 0.440% 10/15/2024	89237VAB5	320,000.00	0.00	117.33	117.33			
	03/15/21	03/15/21	COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	800,000.00	0.00	1,146.67	1,146.67			
	03/15/21	03/15/21	HDMOT 2019-A A3 DTD 06/26/2019 2.340% 02/15/2024	41284WAC4	349,229.01	0.00	681.00	681.00			
	03/15/21	03/15/21	CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	265,000.00	0.00	591.83	591.83			
	03/15/21	03/15/21	CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	188,420.45	0.00	491.46	491.46			
	03/15/21	03/15/21	CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	211,788.88	0.00	593.01	593.01			
	03/15/21	03/15/21	FORDO 2019-A A3 DTD 03/22/2019 2.780% 09/15/2023	34533FAD3	544,926.08	0.00	1,262.41	1,262.41			
	03/15/21	03/15/21	NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.480% 03/15/2023	650036DR4	215,000.00	0.00	235.07	235.07			
	03/15/21	03/15/21	HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	273,552.69	0.00	606.38	606.38			
	03/15/21	03/15/21	HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	423,095.63	0.00	1,114.15	1,114.15			
	03/15/21	03/15/21	HART 2020-B A3 DTD 07/22/2020 0.480% 12/16/2024	44933FAC0	310,000.00	0.00	124.00	124.00			



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Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	03/15/21	03/15/21	MBALT 2020-B A3 DTD 09/23/2020 0.400% 11/15/2023	58769EAC2	125,000.00	0.00	41.67	41.67			
	03/15/21	03/15/21	DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024	254683CM5	330,000.00	0.00	519.75	519.75			
	03/15/21	03/15/21	NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	541,690.26	0.00	1,453.54	1,453.54			
	03/15/21	03/15/21	TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	215,708.91	0.00	571.63	571.63			
	03/15/21	03/15/21	WOART 2020-B A3 DTD 06/24/2020 0.630% 05/15/2025	98163WAC0	270,000.00	0.00	141.75	141.75			
	03/15/21	03/15/21	FORDL 2019-A A3 DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	121,148.30	0.00	292.78	292.78			
	03/15/21	03/15/21	MBART 2020-1 A3 DTD 06/23/2020 0.550% 02/18/2025	58769VAC4	315,000.00	0.00	144.38	144.38			
	03/15/21	03/15/21	CLOROX COMPANY CORP NOTE (CALLABLE) DTD 09/13/2012 3.050% 09/15/2022	189054AT6	350,000.00	0.00	5,337.50	5,337.50			
	03/15/21	03/15/21	CARMX 2020-1 A3 DTD 01/22/2020 1.890% 12/16/2024	14315XAC2	245,000.00	0.00	385.88	385.88			
	03/15/21	03/15/21	HDMOT 2020-A A3 DTD 01/29/2020 1.870% 10/15/2024	41284UAD6	200,000.00	0.00	311.67	311.67			
	03/15/21	03/15/21	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	208,106.09	0.00	435.29	435.29			
	03/16/21	03/16/21	GMCAR 2019-2 A3 DTD 04/17/2019 2.650% 02/16/2024	36257FAD2	338,681.56	0.00	747.92	747.92			
	03/16/21	03/16/21	GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	264,692.90	0.00	655.11	655.11			
	03/18/21	03/18/21	HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	96,474.55	0.00	227.52	227.52			
	03/20/21	03/20/21	VZOT 2020-A A1A DTD 01/29/2020 1.850% 07/22/2024	92348TAA2	215,000.00	0.00	331.46	331.46			
	03/20/21	03/20/21	VZOT 2020-B A DTD 08/12/2020 0.470% 02/20/2025	92290BAA9	500,000.00	0.00	195.83	195.83			



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L	Realized G/L	Sale
Trade	Settle							Cost	Amort Cost	Method
INTEREST										
03/20/21	03/20/21	VZOT 2019-C A1A DTD 10/08/2019 1.940% 04/22/2024	92348AAA3	555,000.00	0.00	897.25	897.25			
03/20/21	03/20/21	VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	317,991.10	0.00	861.23	861.23			
03/20/21	03/20/21	GMALT 2019-1 A3 DTD 02/21/2019 2.980% 12/20/2021	36256UAD0	42,722.58	0.00	106.09	106.09			
03/20/21	03/20/21	VWALT 2019-A A3 DTD 10/04/2019 1.990% 11/21/2022	92867XAD8	220,000.00	0.00	364.83	364.83			
03/20/21	03/20/21	GMALT 2020-3 A3 DTD 09/29/2020 0.450% 08/21/2023	362569AC9	230,000.00	0.00	86.25	86.25			
03/25/21	03/25/21	BMWOT 2020-A A3 DTD 07/15/2020 0.480% 10/25/2024	09661RAD3	195,000.00	0.00	78.00	78.00			
Transaction Type Sub-Total				18,435,274.51	0.00	51,191.09	51,191.09			
MATURITY										
03/25/21	03/25/21	3M COMPANY BONDS (CALLED, OMD 03/01/22) DTD 02/22/2019 2.750% 03/25/2021	88579YBF7	250,000.00	255,590.00	458.33	256,048.33	5,707.50	5,590.00	
Transaction Type Sub-Total				250,000.00	255,590.00	458.33	256,048.33	5,707.50	5,590.00	
PAYDOWNS										
03/01/21	03/25/21	FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/01/2022	3136AEGO4	13,674.69	13,674.69	0.00	13,674.69	(85.21)	0.00	
03/01/21	03/25/21	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	80.46	80.46	0.00	80.46	0.00	0.00	
03/01/21	03/25/21	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	2,414.98	2,414.98	0.00	2,414.98	(48.04)	0.00	
03/01/21	03/25/21	FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FO3V3	407.15	407.15	0.00	407.15	0.01	0.00	
03/01/21	03/25/21	FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/01/2022	3136AEGO4	18,114.53	18,114.53	0.00	18,114.53	(237.32)	0.00	
03/15/21	03/15/21	FORDO 2019-A A3 DTD 03/22/2019 2.780% 09/15/2023	34533FAD3	36,048.60	36,048.60	0.00	36,048.60	6.07	0.00	



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
PAYDOWNS											
	03/15/21	03/15/21	TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	18,160.16	18,160.16	0.00	18,160.16	3.93	0.00	
	03/15/21	03/15/21	NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	28,310.35	28,310.35	0.00	28,310.35	4.29	0.00	
	03/15/21	03/15/21	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	14,144.46	14,144.46	0.00	14,144.46	2.87	0.00	
	03/15/21	03/15/21	ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	14,704.70	14,704.70	0.00	14,704.70	1.78	0.00	
	03/15/21	03/15/21	CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	11,676.92	11,676.92	0.00	11,676.92	1.19	0.00	
	03/15/21	03/15/21	CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	16,101.35	16,101.35	0.00	16,101.35	2.19	0.00	
	03/15/21	03/15/21	HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	20,785.51	20,785.51	0.00	20,785.51	2.74	0.00	
	03/15/21	03/15/21	FIFTH THIRD AUTO TRUST DTD 05/08/2019 2.640% 12/15/2023	31680YAD9	17,198.69	17,198.69	0.00	17,198.69	3.78	0.00	
	03/15/21	03/15/21	HDMOT 2019-A A3 DTD 06/26/2019 2.340% 02/15/2024	41284WAC4	25,355.48	25,355.48	0.00	25,355.48	1.96	0.00	
	03/15/21	03/15/21	NALT 2019-B A3 DTD 07/24/2019 2.270% 07/15/2022	65478LAD1	35,905.96	35,905.96	0.00	35,905.96	2.04	0.00	
	03/15/21	03/15/21	FORDL 2019-A A3 DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	37,653.96	37,653.96	0.00	37,653.96	2.95	0.00	
	03/15/21	03/15/21	HART 2018-B A3 DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	16,880.54	16,880.54	0.00	16,880.54	0.20	0.00	
	03/15/21	03/15/21	CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	14,784.51	14,784.51	0.00	14,784.51	0.13	0.00	
	03/15/21	03/15/21	HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	40,929.39	40,929.39	0.00	40,929.39	6.12	0.00	
	03/15/21	03/15/21	NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	39,783.79	39,783.79	0.00	39,783.79	7.62	0.00	
	03/16/21	03/16/21	GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	19,573.19	19,573.19	0.00	19,573.19	2.17	0.00	
	03/16/21	03/16/21	GMCAR 2019-2 A3 DTD 04/17/2019 2.650% 02/16/2024	36257FAD2	22,797.84	22,797.84	0.00	22,797.84	1.86	0.00	



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L	Realized G/L	Sale
Trade	Settle							Cost	Amort Cost	
PAYDOWNS										
03/18/21	03/18/21	HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	7,782.10	7,782.10	0.00	7,782.10	0.21	0.00	
03/20/21	03/20/21	VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	29,869.32	29,869.32	0.00	29,869.32	1.25	0.00	
03/20/21	03/20/21	GMALT 2019-1 A3 DTD 02/21/2019 2.980% 12/20/2021	36256UAD0	31,120.47	31,120.47	0.00	31,120.47	4.89	0.00	
Transaction Type Sub-Total				534,259.10	534,259.10	0.00	534,259.10	(310.32)	0.00	
SELL										
03/01/21	03/03/21	CREDIT AGRICOLE CIB NY CERT DEPOS DTD 04/04/2019 2.830% 04/02/2021	22535CDU2	775,000.00	776,732.13	20,165.72	796,897.85	1,732.13	1,732.13	FIFO
03/01/21	03/03/21	ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	950,000.00	957,609.50	7,353.00	964,962.50	7,609.50	7,609.50	FIFO
03/01/21	03/03/21	US TREASURY NOTES DTD 01/15/2019 2.500% 01/15/2022	912828V8	275,000.00	280,768.55	892.61	281,661.16	6,166.01	5,885.58	FIFO
03/02/21	03/04/21	HOME DEPOT INC DTD 12/06/2018 3.250% 03/01/2022	437076BV3	100,000.00	103,010.00	27.08	103,037.08	3,284.00	3,093.99	FIFO
03/02/21	03/04/21	JOHN DEERE CAPITAL CORP DTD 03/07/2019 2.950% 04/01/2022	24422EUT4	275,000.00	283,041.00	3,447.81	286,488.81	8,173.00	8,087.28	FIFO
03/03/21	03/10/21	US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	175,000.00	177,789.06	344.44	178,133.50	5,974.61	3,720.79	FIFO
03/08/21	03/09/21	PFIZER INC CORP BONDS DTD 03/11/2019 2.800% 03/11/2022	717081ER0	230,000.00	235,968.50	3,184.22	239,152.72	5,982.30	5,973.12	FIFO
03/09/21	03/11/21	HOME DEPOT INC DTD 12/06/2018 3.250% 03/01/2022	437076BV3	125,000.00	128,647.50	112.85	128,760.35	3,990.00	3,750.45	FIFO
03/09/21	03/11/21	US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	325,000.00	330,166.99	656.51	330,823.50	11,083.00	6,892.05	FIFO
03/10/21	03/12/21	US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	235,000.00	238,726.95	486.88	239,213.83	8,004.68	4,970.48	FIFO
03/19/21	03/23/21	US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	500,000.00	507,792.97	1,320.79	509,113.76	16,894.53	10,349.22	FIFO
Transaction Type Sub-Total				3,965,000.00	4,020,253.15	37,991.91	4,058,245.06	78,893.76	62,064.59	



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2021**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method			
Trade	Settle												
Managed Account Sub-Total					(152,453.59)	84,048.74	(68,404.85)	84,290.94	67,654.59				
Total Security Transactions					(\$152,453.59)	\$84,048.74	(\$68,404.85)	\$84,290.94	\$67,654.59				

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL AND HOUSING SUCCESSOR

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Teri House, CDBG/Housing Consultant

APPROVED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: Public Hearing to review FY 2021-22 Action Plan for expending federal CDBG and local Housing Successor funding

RECOMMENDED ACTION

It is recommended that the City Council approve the funding recommendations of the CDBG subcommittee and adopt the resolution approving the City of Antioch FY 2021-22 Action Plan for expending federal CDBG funds.

It is recommended that the City of Antioch as the Housing Successor to the Antioch Development Agency approve the funding recommendations of the CDBG subcommittee and adopt the Resolution approving Housing Successor funding for homeless services outlined in the FY 2021-22 Annual Action Plan.

FISCAL IMPACT

Action #1: The recommended action has no impact to the General Fund but commits a total of \$883,905 in CDBG funding (\$853,905 Entitlement Grant and \$30,000 Housing Revolving Loan Fund) for FY 2021-22 to address identified high priority needs of the City in general public services, homeless services, housing and prevention, senior and youth services, economic development, infrastructure, housing, and CDBG administration.

Action #2: The recommended action has no impact to the General Fund but commits a total of \$810,000 in Housing Successor Low Income Housing funds for FY 2021-22 to address identified high priority housing and homeless needs of the City.

Background

The City of Antioch belongs to the Contra Costa County HOME Consortium, comprised of the cities of Antioch, Concord, Walnut Creek, Pittsburg, and the County on behalf of the urban county cities. Each jurisdiction within the Consortium receives a separate allocation of CDBG funds from the federal government for housing and community development activities, and HOME funds for affordable housing development. The Consortium members pool their allocations of HOME funds with the County for

administration to create a larger pool to help leverage the greatest amount of funds possible to create affordable housing in the County.

To receive federal funds, the Consortium must submit a strategic plan of three or five years, known as the Consolidated Plan. The Consolidated Plan outlines the existing and future housing and community development needs and sets forth the strategies the Consortium will undertake and prioritize for using federal funds to address those needs. The City of Antioch and all Consortium jurisdictions approved the five-year 2020-2025 Contra Costa Consortium Consolidated Plan in May 2020.

The five-year Consolidated Plan is divided into a two-year funding cycle, followed by a three-year funding cycle. FY 20-21 and 21-22 comprise the two-year cycle, and FY 22-23, 23-24, and 24-25 comprise the three-year cycle. This year's Action Plan is the second year of the two-year funding, and no new applications were solicited. Currently funded agencies were required to submit an abbreviated "renewal application" including a proposed FY 2021-22 budget, current audit, and confirmation of performance outcomes. This information was used to evaluate an agency's continuing capacity to operate its program during the next fiscal year. In general, most agencies are performing as proposed and are expected to meet or exceed performance outcomes contained in their CDBG agreements by the end of the year.

Public Comment

In accordance with federal procurement regulations, a public notice was advertised in the Contra Costa times allowing 30 days for public comment on the Action Plan on March 26, 2021. Public comment received by this writing is included in Attachment C.

Funding Available and Recommended for Allocation

Council members Mike Barbanica and Tamisha Walker comprised the 2021-22 CDBG Standing Committee. The Committee met on April 2, 2021 and reviewed the renewal funding available and discussed the necessary reduction to public services activities. The Committee is recommending a total of \$1,693,905 in funding for the coming fiscal year, from the following sources:

	21-22 Grant CDBG-EN*	CDBG- RLF**	Housing Successor	Total All Funds
Funds Available	\$853,905	\$30,000	\$810,000	\$1,693,905
Funds Recommended	\$853,905	\$30,000	\$810,000	\$1,693,905
Balance	\$0	\$0	\$0	\$0

*EN = Entitlement

**RLF = Revolving Loan Fund, balance as of 4/15/21

The City of Antioch's federal CDBG allocation for 2021-22 is \$853,905, which is a decrease of \$11,784 from the FY 2020-21 allocation of \$865,689. The City's CDBG Housing Revolving Loan Fund has \$30,000 available for funding. The Housing Successor funds recommended total \$810,000, which included the maximum of \$250,000 for Homeless Services and \$510,000 for Housing Rehabilitation.

CDBG Public Services are capped by HUD regulations at 15% of the grant amount plus 15% of the prior year (FY 2020-21) program income. Public Service activities are being recommended at \$128,000 and fall within these parameters. However, because of the reduction in funding this year and a decrease in program income received this year, all public services for general, senior, disabled, and youth had to be reduced by \$1,000 each.

Administration of the CDBG program is capped at 20% of the grant amount which is \$171,781 plus 20% of the present year (FY 2021-22) program income (estimated to be \$0). Fair Housing Counseling and activities, a HUD requirement, continue to be funded from Administration funds, as is permitted by HUD regulations, in the amount of \$25,000, and \$145,000 for Administration of the CDBG program.

The CDBG Standing Committee recommendations fully commit all resources available and this staff report forwards their recommendations for funding (see Attachment "A").

Priority Goals and Annual 2021-22 Strategies

The adopted Priority Needs and Goals for the 2020-25 Consolidated Plan, and the proposed Strategies for 2021-22 are detailed below. Note that all persons served must be Antioch residents:

Homeless Goals (H-1 and H-2) and Strategies: For 2021-22, Antioch's homeless strategies focus most heavily on prevention of homelessness by helping to keep at-risk residents in their existing housing and out of the homeless system of care. This is ESPECIALLY important during a time when the highly contagious Covid-19 virus is without a vaccine and congregate living is potentially more dangerous than living unsheltered.

H-1 Goal: Permanent Housing for Homeless. Further "Housing First" approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.

H-1.1 Strategy – CORE Outreach Services, Contra Costa County Health, Housing and Homeless Services (\$30,000 HS). Program serves as an entry point into the coordinated entry system for unsheltered persons and work to identify, engage, stabilize and house chronically homeless individuals and families. The outreach teams will contact homeless individuals in Antioch to provide basic needs supplies, counseling, benefits assistance, linkages to healthcare, shelter placement, and referrals and transportation to C.A.R.E. Centers. 300 homeless persons to be served.

H-1.2 Strategy – Winter Nights Emergency Family Rotating Shelter (\$15,000 HS). Program provides emergency family shelter for up to 30 people in families with children. Services include shelter, food, transportation, case management, housing placement assistance and more. Shelter operates October – June and moves every two weeks to different faith-based locations. 15 homeless individuals to be served.

H-1.3 Strategy – Emergency Shelter for Battered Women and their Children, STAND! For Families Free of Violence (\$10,000 HS). Program provides emergency shelter for up to 24 women and their children fleeing domestic violence, as well as comprehensive supportive services, including food, clothing, social and legal advocacy, vocational assistance, childcare, housing referrals, and counseling. 10 battered spouses and their children to be served.

H-2 Goal: Prevention of Homelessness. Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.

H-2.1 Strategy – Bay Area Legal Aid, Housing and Homeless Prevention (\$25,000 HS). To prevent homelessness and preserve affordable housing, BayLegal attorneys provide legal services to clients in Contra Costa County facing illegal evictions, discrimination, foreclosures, substandard habitability issues, and other housing rights violations. 150 at-risk persons to be served.

H-2.2 Strategy –Crisis/2-1-1 Homeless Services, Contra Costa Crisis Center (\$10,000 HS). Program provides 24/7 mental health crisis intervention services and a 2-1-1 information and referral service using full-time professional staff & highly trained volunteers and serves as the primary contact and gateway into the homeless coordinated entry system. Antioch funding for homeless-related calls only. 1,000 homeless/at risk individuals to be served.

H-2.3 Strategy – Nourishing Lives, Feeding Homeless and At-Risk, Loaves and Fishes (\$10,000 CDBG-CV and \$10,000 HS). Program provides hot, nutritious meals Monday through Friday in Antioch dining room, located at 403 West 6th Street, in the surrounding lower income areas census tracts of 3050.00, 3060.03, 3071.02, and 3072.02. Partnering with other agencies, clients are also offered safety net services such as medical, shelter, and registration for Cal Fresh. 450 persons to be served.

H-2.4 Strategy – SHELTER Inc., Homeless Prevention/Rapid Rehousing (\$50,000 HS) Program prevented homelessness for households at-risk of homelessness and rapidly re-housed households who were homeless by providing short-term financial assistance for move-in costs or past due rent. 100 households to be served.

H-2.6 Strategy – ECHO Housing Legal Assistance (\$100,000 HS). Program partners with La Clinica de la Raza and Housing and Economic Rights Advocates (HERA) to provide continuing legal assistance and defense for evictions and foreclosure prevention. 100 persons to be served.

Non-Housing Community Development Goals (CD-1 – CD-8) and Strategies

Public Services (CD-1 – CD-5)

CD-1 Goal: General Public Services. Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns.

CD-1.1 Strategy – Antioch Cancer Support Community (\$9,000 CDBG-EN). Program provides services at new Antioch facility to lower income households with cancer and their family members and other caregivers, as well as survivors, providing psychosocial support, integrative therapies and community navigation. 30 persons to be served.

CD-1.2 Strategy – Technology Center Training, Opportunity Junction (\$9,000 CDBG-EN). Program provides low-income workers, job-seekers, and seniors with accessible training in computer applications, English as a Second Language, typing, and Spanish in the evening. The Technology Center operates Monday through Thursday from 5 pm to 9 pm and also offers free access to computers and the Internet. Program is especially geared to persons with limited English proficiency. 150 persons to be served.

CD-2 Goal: Non-Homeless Special Needs. Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly and frail elderly, victims of domestic violence, persons with HIV/AIDS, persons with mental, physical and developmental disabilities, abused children, illiterate adults and migrant farm workers.

CD-2.1 Strategy/Seniors & Disabled – Bedford Center Adult Day Health Care, Choice in Aging (\$9,000 CDBG-EN). Program provides adult day health care to frail elderly, adults with severe mental or physical disabilities, and persons with dementia, allowing respite for family caregivers while client receives individualized nursing care, mental health care, and therapies (physical, occupational, music, and horticultural therapy). 30 disabled persons to be served

CD-2.2 Strategy/Victims of DV – Navigation for Victims of Domestic Violence, Abuse Trafficking, CC Family Justice Alliance (\$9,000 CDBG-EN). Program provides navigation services to victims of domestic violence, sexual assault, child abuse, elder abuse, and human trafficking. Services are provided at the Family

Justice Center, which brings public and private providers together under one roof to provide wrap-around services. 300 persons to be served.

CD-2.3 Strategy/Seniors - Senior Legal Services, Contra Costa Senior Legal Services (\$9,000 CDBG-EN). Program provides free legal counseling, advice, representation and litigation services to seniors in connection with their housing, income maintenance, consumer and individual rights, and other elder law issues. 100 persons to be served.

CD-2.4 Strategy/Seniors & Disabled – Independent Living Skills, Lions Center for the Visually Impaired (\$9,000 CDBG-EN). Program provides in-home independent living skills instruction and training to visually impaired adults so they will maintain their independence and avoid institutionalization. 28 persons to be served.

CD-2.5 Strategy/Seniors – Care Management, Meals on Wheels Diablo Region (\$9,000 CDBG-EN). Program provides an array of services to help older adults and their families meet long-term care needs, including assistance in resolving critical issues affecting financial and physical health and wellness to help them live as independently as possible. \$20k in funding provides for emergency pool to be administered by MOWDR and shared by the Cares Program and Contra Costa Senior Legal Services for emergency assistance to vulnerable low-income seniors. 150 seniors to be served.

CD-2.6 Seniors/Disabled – Meals on Wheels Food Delivery, Meals on Wheels Diablo Region (\$9,000 CDBG-EN). Program delivers seven nutritious meals each week to frail, home bound seniors and disabled adults to help them live at home in safety, comfort, and with dignity for as long as they can. Seniors benefit from daily health and wellness checks from volunteer drivers and ongoing client monitoring through in-home visits by outreach workers. CV funding to help address increased food insecurity, growing demand, and increased safety supplies needed at this time. 250 seniors to be served.

CD-2.7 Seniors/Disabled – Advocacy in Care Facilities, Ombudsman Services of CCC (\$9,000 CDBG-EN). Program provides dependent adults and elderly residing in long-term care facilities with access to safe and secure environments through the advocacy of trained and certified Ombudsman who investigate abuse, ensure compliance of facilities, facilitate & execute advanced health care directives and providing training to nursing home staff. 125 disabled and frail elderly to be served.

CD-3 Goal: Youth. Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.

CD-3.1 Strategy/Youth/Youth from Homeless Families – Emergency Child Shelter Services, Bay Area Crisis Nursery (\$9,000 CDBG-EN). provides short-term residential/shelter services and emergency childcare for children ages birth through five years for 30 days within a 6-month period. New daytime crisis childcare provided from 7 am - 7 pm daily with access for 30 days within a 6-month period. 10 youth to be served.

CD-3.2 Strategy/Abused & Neglected Youth – Serving Foster Children, Court Appointed Special Advocates (\$9,000 CDBG-EN). Program provides advocacy, mentoring and representation services to abused and neglected children who are wards of the County Juvenile Dependency Court to improve access to social services, health care, therapeutic services and a safe and permanent living situation. 40 foster youth to be served.

CD-4 Goal: Fair Housing. Continue to promote fair housing activities and affirmatively further fair housing to eliminate discrimination in housing choice in the City of Antioch.

CD-4.1 Strategy – Fair Housing Services, Echo Housing (\$25,000 CDBG-EN Admin). Program investigates complaints of alleged housing discrimination and provides fair housing counseling services, including advice, mediation and litigation, and outreach and education to residents and landlords. 50 persons to be served.

CD-5 Goal: Tenant/Landlord Counseling. Support the investigation and resolution of disagreements between tenants and landlords and to educate both as to their rights and responsibilities, so as to help prevent people from becoming homeless and to ensure fair housing opportunity.

CD-5.1 Strategy – Tenant/Landlord Counseling Services, ECHO Housing (\$29,800 CDBG-EN). Program provides landlord/tenant counseling services and legal services to Antioch tenants and landlords on their rights and responsibilities under federal, state and local housing laws. Additional CV funding to provide additional residents information about Antioch Eviction and Rent Moratorium and direct them to City rent/mortgage/utility assistance grants. 150 persons to be served.

Economic Development (CD-6)

CD-6 Goal: Economic Development. Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.

CD-6.1 Strategy – Road to Success for Childcare Businesses, COCOKids (\$20,000 CDBG-EN). Program benefits lower income residents by providing microenterprise assistance for those who want to maintain or start stable small

businesses as licensed home-based family childcare providers. 15 micro-enterprises to be served.

CD-6.2 Strategy – Administrative Careers Training (ACT) Program, Opportunity Junction (\$60,000 CDBG-EN). Program trains and places low-income job seekers into administrative career. ACT integrates computer training with life skills, case management, paid experience, mental health services, career skills, job placement, and long-term alumni follow-up. 2 persons to be trained & placed with hiring partners.

Infrastructure & Public Facilities (CD-7 & CD-8)

CD-7 Goal: Infrastructure and Accessibility: Maintain adequate infrastructure in lower income areas and ensure access for the mobility-impaired by addressing physical access barriers to goods, services, and public facilities in such areas.

CD-7.1 Strategy – City Downtown Street and Accessibility Project. Project providing funding to rehabilitate the roadway on 8th Street, which will complete the area north of 10th St., East of G St. and West of A St. 2,000 persons in area to benefit.

Administration (CD-9)

CD-9 Goal: Administration. Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector and administer federal grant programs in a fiscally prudent manner.

CD-9.1 Strategy – Administration of CDBG Program, City of Antioch (\$145,000 CDBG-EN). Program supports the development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector and administering federal grant programs in a fiscally prudent manner.

Affordable Housing Goals and Strategies (AH-1 – AH-5)

AH-1 Goal: Increase Affordable Rental Housing Supply. Expand housing opportunities for extremely low-income, very low-income, and low-income households by increasing the supply of decent, safe, and affordable rental housing.

No strategies recommended for 2021-22.

AH-2 Goal: Increase Affordable Supportive Housing. Expand housing opportunities for persons with special needs, including seniors, persons with disabilities, persons with HIV/AIDS, veterans, and the homeless, by increasing appropriate and supportive housing.

No strategies recommended for 2021-22.

AH-3 Goal: Maintain and Preserve Affordable Housing. Maintain and preserve the existing affordable housing stock, including single family residences owned and occupied by lower-income households, multi-family units at risk of loss to the market, and housing in deteriorating or deteriorated lower income neighborhoods.

AH-3.1 Strategy – Antioch Home Ownership Program (AHOP), Bay Area Affordable Homeownership Alliance (\$50,000 HS). Program helps lower income Antioch renters, employees of Antioch businesses, and others become Antioch homeowners by providing HUD approved homebuyer education (8 hrs) and counseling, reviewing applications, assistance to identify down payment subsidies including City down payment loans, and connection with lenders. 8 households to purchase homes through program.

AH-3.3 Strategy – Homeowner Housing Rehabilitation, Habitat for Humanity East Bay (\$510,000 HS). Project helps lower income single-family homeowners to rehabilitate their homes and improve accessibility and livability, especially for elderly and disabled homeowners. 10 households to be served.

AH-4 Goal: Reduce household energy costs. Increase housing and energy security to make housing more affordable to lower income households by reducing the consumption of energy.

AH-4.1 Strategy – Home Energy & Water Assessment and Remediation, Outreach, Rising Sun Center for Opportunity (\$30,000 CDBG-RLF). Climate Careers Program hires youth up to age 24 and trains them as Energy Specialists to serve local residents with free Green House Calls. These home energy and water assessments include the installation of energy- and water-saving devices and teach residents how to save energy, water, and money. The program includes professional development workshops for the youth and one-on-one work with a Youth Development Specialist. 100% of the youth are from low-income households or other disadvantaging circumstances. 100 persons in lower income households to be served.

AH-5 Goal: Expand community resilience to natural hazards. Increase resilience to natural hazards of housing stock occupied by lower income residents.

No strategies recommended for 2021-22.

ATTACHMENTS

- A. Resolution Adopting the 2021-22 Annual Action Plan Funding Recommendations
 - a. Exhibit A – 2021-22 Action Plan Funding Recommendations
- B. Resolution Adopting the 2021-22 Housing Successor Funding Recommendations for the 2021-22 Annual Action Plan
- C. Public Comments on FY 2021-22 Action Plan

ATTACHMENT “A”

RESOLUTION NO. 2021/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ADOPTING THE 2021-22 ACTION PLAN FOR THE CITY OF ANTIOCH

WHEREAS, the City of Antioch has been designated by the U.S. Department of Housing and Urban Development (HUD) as a community entitled to receive, by allocation, Community Development Block Grant Funds to help develop viable urban communities through the provision of decent housing, a suitable living environment, and economic opportunity for lower income residents;

WHEREAS, as a condition of funding, HUD requires that recipient jurisdictions prepare a five-year planning document or Consolidated Plan, to detail how funds will be expended to benefit eligible populations during the plan period;

WHEREAS, members of the Contra Costa CDBG/HOME Consortium, including the cities of Antioch, Concord, Pittsburg, Walnut Creek, and the County as representative of the urban cities, have prepared for adoption by each jurisdiction and submission to HUD, the Contra Costa CDBG/HOME Consortium 2020/25 Consolidated Plan (Consolidated Plan);

WHEREAS, as a condition of funding, HUD requires recipient jurisdictions to prepare a one-year Action Plan as a subsidiary document to the Consolidated Plan, to indicate how funds will be expended to benefit eligible populations in each year of the five-year Consolidated Plan period;

WHEREAS, the City of Antioch has been allocated by HUD the amount of \$853,905 in CDBG-EN (Entitlement) funds for Fiscal Year 2021-22;

WHEREAS, the City of Antioch has \$30,000 in CDBG-RLF Revolving Loan Funds for Housing available for allocation;

WHEREAS, the City of Antioch, consistent with HUD’s program rules on eligibility, has chosen to allocate all CDBG funds to a number of programs, activities and projects in support of HUD’s National Objective to primarily benefit low and moderate-income persons; and

WHEREAS, the City of Antioch has determined that the expenditure of these funds will have the cumulative effect of advancing the Consolidated Plan objectives in the short and long-term.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANTIOCH DOES RESOLVE AS FOLLOWS:

- The City hereby determines that it is appropriate to submit the City of Antioch FY 2021-22 Action Plan to the U.S. Department of Housing and Urban Development

(HUD), outlining the City's priorities for the expenditure of CDBG funds in support of HUD's national objectives and efforts to affirmatively further fair housing (attached hereto as Exhibit A and incorporated by reference);

- The City Manager, or designee, (1) shall be the City representative to submit the draft FY 2021-2022 Action Plan and all understandings and assurances contained therein, (2) is hereby directed and authorized to disburse funds and execute all attendant documents and agreements consistent with the City Council's designation and approval of the programs, activities and projects as designated in the City of Antioch FY 2021-22 Action Plan, and (3) shall act in connection with the submission and provide such additional information as may be required.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

EXHIBIT "A"

FY 2021-22 Action Plan Strategies & Funding of the 2020-25 Consolidated Plan Priority Goals						
Applicant		Project Name	Funds Available			TOTAL
			853,905	30,000	810,000	1,693,905
			CDBG-EN	CDBG-RLF	Housing Successor	ALL SOURCES
Homeless Goals and Strategies (H-1 and H-2)						
H-1: Permanent Housing for Homeless.						
H-1.1	CCC Health, Housing, Homeless Services	CORE Homeless Outreach			30,000	30,000
H-1.2	Winter Nights Family Shelter	Winter Nights Emergency Family Shelter			15,000	15,000
H-1.3	STAND!	Emergency Domestic Violence Shelter			10,000	10,000
Subtotal Homeless Shelter Strategies:			0	0	55,000	55,000
H-2: Prevention of Homelessness.						
H-2.1	Bay Area Legal Aid (BALA)	Eviction Services for Homeless Prevention			25,000	25,000
H-2.2	Contra Costa Crisis Center	Crisis/211 Homeless Services			10,000	10,000
H-2.3	Loaves & Fishes of CC	Nourishing Lives			10,000	10,000
H-2.4	SHELTER, Inc.	Homeless Prevention/Rapid Rehousing			50,000	50,000
H-2.6	ECHO Housing	Homeless Prevention - Legal Assistance and Defense for Evictions & Foreclosure Prev.			100,000	100,000
Subtotal Homeless Prevention Strategies:			0	0	195,000	195,000
Subtotal Homeless Strategies:			0	0	250,000	250,000
Public Services Goals and Strategies (CD-1-5)						
CD-1: General Public Services.						
CD-1.1	Cancer Support Community	Antioch CSC Center	9,000			9,000
CD-1.2	Opportunity Junction	Technology Center Training	9,000			9,000
Subtotal General Public Services			18,000	0	0	18,000
CD-2: Non-Homeless Special Needs.						
CD-2.1	Choice in Aging	Bedford Center Adult Day Health Care	9,000			9,000
CD-2.2	CC Family Justice Alliance	Navigation for Victims of DV, Abuse	9,000			9,000
CD-2.3	CC Senior Legal Services	Legal Services for seniors	9,000			9,000
CD-2.4	Lions Center	Independent Living Skills	9,000			9,000
CD-2.5	Meals on Wheels Diablo Region	Care Management	9,000			9,000
CD-2.6	Meals on Wheels Diablo Region	Meals on Wheels (MOW)	9,000			9,000
CD-2.7	Ombudsman Services CC	Advocacy in Care Facilities	9,000			9,000
Subtotal Non-Homeless Special Needs Strategies:			63,000	0	0	63,000
CD-3: Youth.						
CD-3.1	Bay Area Crisis Nursery	Emergency child shelter	9,000			9,000
CD-3.2	Court Appointed Special Advocates	Children At Risk	9,000			9,000
Subtotal Youth Strategies:			18,000	0	0	18,000

CD-4: Fair Housing.						
CD-4.1	ECHO Housing	Fair Housing Services	25,000			25,000
<i>Subtotal Fair Housing Strategies (Funded from CDBG Administration):</i>			25,000	0	0	25,000
CD-5: Tenant/Landlord Counseling.						
CD-5.1	ECHO Housing	Tenant-Landlord Services	29,800			29,800
<i>Subtotal Tenant/Landlord Counseling Strategies:</i>			29,800	0	0	29,800
Total Public Services Funding (excluding Fair Housing, funded from Admin):			128,800	0	250,000	378,800
Economic Development (CD-6)						
CD-6: Economic Development.						
CD-6.1	CocoKids	Road to Success	20,000			20,000
CD-6.2	Opportunity Junction	Administrative Careers Training	60,000			60,000
<i>Subtotal Economic Development Strategies:</i>			80,000	0	0	80,000
Infrastructure Development (CD-7)						
CD-7: Infrastructure and Accessibility.						
CD-7.1	City of Antioch	Downtown Street Project	475,105			475,105
<i>Subtotal Infrastructure and Accessibility, and Public Facility Strategies:</i>			475,105	0	0	475,105
Administration (CD8)						
CD-9: Administration.						
CD-8.1	City of Antioch	Administration of CDBG Prog	145,000			145,000
<i>Subtotal Administration & Fair Housing Strategies:</i>			170,000	0	0	170,000
Subtotal Non-Housing Community Development Strategies:			853,905	0	250,000	1,103,905
Affordable Housing Goals and Strategies (AH-1 – AH-3)						
AH-3: Maintain and Preserve Affordable Housing.						
AH-3.1	Bay Area Affordable Homeownership Alliance	Antioch Homeownership Program Administration			50,000	50,000
AH-3.3	Habitat for Humanity East Bay, Inc.	Homeowner Housing Rehabilitation Program			510,000	510,000
AH-4: Reduce household energy costs.						
AH-4.1	Rising Sun Center for Opportunity	Home Energy & Water Assessment/ Remediation		30,000		30,000
Subtotal Affordable Housing Strategies:			0	30,000	560,000	590,000
Total Each Funding Source:			853,905	30,000	810,000	1,693,905
Balance All Funding Sources:			0	0	0	0
			CDBG-EN	CDBG-RLF	Housing Successor	ALL SOURCES

ATTACHMENT "B"

RESOLUTION NO. 2021/**

**RESOLUTION OF CITY OF ANTIOCH AS THE HOUSING SUCCESSOR TO THE
ANTIOCH DEVELOPMENT AGENCY APPROVING FUNDING FOR HOUSING
AND HOMELESS PROGRAMS FOR FISCAL YEAR 2021-2022**

WHEREAS, SB 341 (Chapter 796, Statutes of 2013) modifies expenditure and accounting rules for Housing Successor agencies that have taken over housing functions for former redevelopment agencies, and permits the expenditure of up to \$250,000 per fiscal year on homelessness prevention and rapid rehousing services if the housing successor has fulfilled all replacement, affordable housing production, and monitoring, database compilation and web site publication requirements;

WHEREAS, the City of Antioch has fulfilled the aforementioned requirements and wishes to help prevent and address the issues of homelessness in the City;

WHEREAS, FY 2021-22 is the second year of the FY 2020-22 two-year funding cycle, and agencies meeting contracted goals were invited to submit renewal applications to provide a wide array of services and programs to benefit lower income persons;

WHEREAS, the Council Subcommittee carefully considered all programs and made recommendations for funding which constitute the draft 2021-22 Action Plan,

WHEREAS, the Subcommittee recommends funding in the amount of \$810,000 from the Housing Asset Fund be used for Homeless services and Housing activities, as allocated below;

WHEREAS, the City of Antioch as the Housing Successor met on April 27, 2021, to consider the Subcommittee's recommendations and solicit public input on the proposed FY 2021-22 Annual Action Plan; and

WHEREAS, the Director of Finance has confirmed that there are sufficient, unencumbered funds to take this action.

NOW, THEREFORE, IT BE RESOLVED that the City of Antioch as the Housing Successor to the Antioch Development Agency does hereby designate \$810,000 in Housing Successor funds for Homeless housing and prevention programs as indicated below:

H-1: Permanent Housing for Homeless. Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.				
	H-1.1	CCC Health, Housing, Homeless Services	CORE Homeless Outreach	30,000
	H-1.2	Winter Nights Family Shelter	Emergency Family Shelter	15,000
	H-1.3	STAND!	Emergency Domestic Violence Shelter	10,000
<i>Subtotal Homeless Shelter Strategies:</i>				55,000
H-2: Prevention of Homelessness. Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.				
	H-2.1	Bay Area Legal Aid (BALA)	Housing & Homeless Prevention	25,000
	H-2.2	Contra Costa Crisis Center	Crisis/211 Homeless Services	10,000
	H-2.3	Loaves & Fishes of CC	Nourishing Lives	10,000
	H-2.4	SHELTER, Inc.	Homeless Prevention/Rapid Rehousing	50,000
	H-2.6	ECHO Housing	Homeless Prevention-Legal Assistance and Defense for Eviction and Foreclosure Prevention	100,000
<i>Subtotal Homeless Prevention Strategies:</i>				195,000
Subtotal Homeless Strategies:				250,000
AH-3: Maintain and Preserve Affordable Housing. Maintain and preserve the existing affordable housing stock, including single family residences owned and occupied by lower-income households, multi-family units at risk of loss to the market, and housing in deteriorating or deteriorated lower income neighborhoods.				
	AH-3.1	Bay Area Affordable Homeownership Alliance	Antioch Homeownership Program	50,000
	AH-3.2	City of Antioch	AHOP Homebuyer Down payment Loans	300,000
	AH-3.3	Habitat for Humanity East Bay, Inc.	Homeowner Rehabilitation Program	510,000
Subtotal Affordable Housing Strategies:				560,000
Total Housing Successor Funding:				810,000

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch as the Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 27th day of April 2021, by the following vote:

AYES:

NOES:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

**Public Comments on the FY 2021-22 Action Plan
Received by 4/13/21**

Cancer Support Community truly appreciates the support from the City of Antioch. We are grateful for the recommendation to continue to receive funding after such a difficult year for municipalities and local agencies. The CDBG funding we received was critical in a year when fundraising was a challenge and integral in our transition to online services during the pandemic. We were able to immediately offer all programs virtually to continue to support cancer patients as well as their caregivers and loved ones. Our Antioch center had a successful first year providing online support groups, nutrition classes, exercise programs, educational workshops, and an emergency financial assistance program to help low income cancer patients during the pandemic. Thank you so much for all you do!

Andy Dunn, Development Manager
Cancer Support Community, San Francisco Bay Area

Since July 1, 2020, Contra Costa Senior Legal Services has provided legal assistance to 60 Antioch older adults with maintaining housing, elder abuse matters, contract disputes, debt collection, securing public benefits, and advance health care planning.

In December 2020, Contra Costa Senior Legal Services helped a 67-year-old woman in Antioch obtain restraining orders against two abusive tenants living in the woman's home. After one of the tenants pushed her and threatened to assault her with a power tool, she came to CCSLS for help. CCSLS prepared two requests for restraining orders, one against each abusive tenant. With advice and support, the woman successfully represented herself in court and won both her cases. The tenants were forced to move out of her house and she was able to feel safe again.

Jason Schwarz, Executive Director
Contra Costa Senior Legal Services

Choice in Aging is grateful for the City of Antioch's second year CDBG funding recommendation for FY 21-22 which includes \$9,000 for Choice in Aging's program for the Bedford Center in Antioch. These funds are essential for us to continue to provide services for frail adults and seniors with disabilities at our adult day health care program. Due to COVID-19, our programs are currently being offered remotely, including phone calls and video calls with our nurses, staff, and physical therapist; along with outdoor/ masked visits to the home and birthday celebrations. Additionally, we provide care packages several times per month to keep our participants active and doing art, reading, puzzles, etc. We are hoping to start our in-person programs again (on a limited basis) in the near future with all required protocols in place!

Lisa Hammon, Director of Legal Services
Choice in Aging

We deeply appreciate the partnership of the City of Antioch during this period when our evening learners and job seekers have faced so many crises. We've had to distribute laptops and hotspots and deliver all training online. ESL learners have gone online. Computer skills learners have gone online. Administrative training has gone online. Some have needed extra financial support that we have been able to provide through COVID relief grants. Through it all, our learners and trainees have persisted, and our staff members have persisted, in no small part because of the consistent support we receive through the CDBG program.

Alissa Friedman
Opportunity Junction

Thanks, Teri, I appreciate the thorough explanation of funding and how the source impacts the recipients. Sounds like a fair plan.

Nicole Howell, Executive Director
Ombudsman Services

Thank you again for supporting the second year CDBG funding.

Lisa Hammon, Director of Special Projects
Choice in Aging

Thank you, Teri.

Jen Gray
Habitat for Humanity, East Bay/Silicon Valley



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27th, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Carlos Zepeda, Deputy Public Works Director

APPROVED BY: John Samuelson, Public Works Director/City Engineer ^{SS}

SUBJECT: Ordinance to Amend Section 4.12(C) of Title 3 of the Antioch Municipal Code Relating to Cooperative Purchasing

RECOMMENDED ACTION

It is recommended that the City Council waive the first reading and introduce the Ordinance amending Section 4.12(C) of Title 3 of the Antioch Municipal Code Relating to Cooperative Purchasing.

FISCAL IMPACT

There is no fiscal impact except that the City may save money by having the ability to engage in cooperative purchasing agreements such as Sourcwell.

DISCUSSION

The City of Antioch ("City") requires compliance with specified competitive procurement rules for City contracts in accordance with the City's purchasing ordinance, codified at Chapter 4 of Title 3 of the Antioch Municipal Code. The City's purchasing ordinance includes exceptions to competitive procurement requirements under limited circumstances. The existing exception to competitive procurement allows the City to rely on contracts procured via a cooperative purchasing program where the contract offered was competitively procured by any public agency situated within the State of California and many national cooperative purchasing programs use procurements conducted by public agencies outside the State of California. A large number of public agencies, including neighboring cities and special districts, use certain national cooperative purchasing programs that enable them to obtain significant savings while maintaining the principles of fair and open competition in public procurement. This amendment is to enable the City to maintain procurement flexibility and achieve greater financial savings when purchasing fleet vehicles and equipment, i.e.: Vac-Con, patrol vehicles, utility trucks, etc., and various playground equipment for park enhancements, while maintaining compliance with the law.

The City wishes to establish broader authority to use certain national cooperative purchasing programs established through competitive procurements conducted by public agencies located in the United States. Sourcewell is a local government unit, public corporation and public agency pursuant to the Minnesota Constitution and enabling law Minn. Stat. § 123A.21, which satisfies the definition of a public agency as defined by California Government Code section 6500. Sourcewell was established with the statutory purpose to assist its members in meeting specific needs which are more effectively delivered cooperatively than by an individual entity. Sourcewell cooperative purchasing contracts are made available to its members through the Minnesota joint exercise of powers law (Minn. Stat. § 471.59) and Sourcewell members outside of Minnesota may use its cooperative contracts under authority of joint powers or intergovernmental cooperation laws.

ATTACHMENTS

- A. Ordinance No. ____
- B. Public Hearing Notice (PHN)

ATTACHMENT "A"

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING SECTION 4.12(C) OF TITLE 3 OF THE ANTIOCH
MUNICIPAL CODE RELATING TO
COOPERATIVE PURCHASING**

WHEREAS, the City of Antioch ("City") requires compliance with specified competitive procurement rules for City contracts in accordance with the City's purchasing ordinance, codified at Chapter 4 of Title 3 of the Antioch Municipal Code;

WHEREAS, the City's purchasing ordinance includes exceptions to competitive procurement requirements under limited circumstances;

WHEREAS, an existing exception to competitive procurement allows the City to rely on contracts procured via a cooperative purchasing program where the contract offered was competitively procured by any public agency situated within the State of California;

WHEREAS, many national cooperative purchasing programs use procurements conducted by public agencies outside the State of California;

WHEREAS, a large number of public agencies, including neighboring cities and special districts use certain national cooperative purchasing programs that enable them to obtain significant savings while maintaining the principles of fair and open competition in public procurement;

WHEREAS, to enable the City to maintain procurement flexibility to achieve greater financial savings while maintaining compliance with the law, the City wishes to establish broader authority to use certain national cooperative purchasing programs established through competitive procurements conducted by public agencies located in the United States;

WHEREAS, Sourcewell is a local government unit, public corporation and public agency pursuant to the Minnesota Constitution and enabling law Minn. Stat. § 123A.21, which satisfies the definition of a public agency as defined by California Government Code section 6500;

WHEREAS, Sourcewell was established with the statutory purpose to assist its members in meeting specific needs which are more effectively delivered cooperatively than by an individual entity; and

WHEREAS, Sourcewell cooperative purchasing contracts are made available to its members through the Minnesota joint exercise of powers law (Minn. Stat. § 471.59) and Sourcewell members outside of Minnesota may use its cooperative contracts under authority of joint powers or intergovernmental cooperation laws.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Antioch, California, does hereby ordain as follows:

Recitals. The above recitals are incorporated as though set forth in this section.

Amendment. Section 4.12(C) of Title 3 of the Antioch Municipal Code is hereby amended read in full as follows:

(C) *Cooperative purchasing.* If such purchases or services are based on an agreement or cooperative purchasing program entered into by any of the following, regardless of whether the City is a named party to the agreement or an actual participant in such a program:

(1) Any public agency situated within the United States, if the underlying purchase was made using competitive procurement procedures substantially similar to the City's; or

(2) The California Multiple Award Schedules (CMAS). (Pub. Cont. Code § 10298 or other authority.); or

(3) Sourcewell, a local government unit, public corporation and public agency pursuant to the Minnesota Constitution and enabling law Minn. Stat. § 123A.21;

CEQA. The adoption of this Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), which provides that CEQA only applies to projects which have the potential for causing a significant effect on the environment. Where it can be determined that the proposed project will not have a significant adverse effect on the environment, the project is not subject to CEQA. This Ordinance establishes a broader cooperative purchasing exception under the City's purchasing ordinance and does not propose nor authorize any action or specific project that would have the potential to cause a significant adverse effect on the environment.

Severability. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

Publication; Effective Date. This Ordinance shall take effect and be enforced within thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

* * * * *

I **HEREBY CERTIFY** that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 27th day of April, 2021 and passed and adopted at a regular meeting thereof held on the 27th day of April, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lamar A. Thorpe, Mayor

ATTEST:

Elizabeth Householder, City Clerk

ATTACHMENT "B"



CITY OF ANTIOCH
NOTICE OF PUBLIC HEARING

The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease, is making Antioch City Council meetings available via Comcast channel 24, AT&T U-verse channel 99, or live stream (at www.antiochca.gov).

NOTICE IS HEREBY GIVEN that the City Council of the City of Antioch will hold a public hearing on **TUESDAY, APRIL 27, 2021 at 7:00 P.M. or thereafter**, on the following matter:

Antioch Municipal Code Ordinance Amendment adding to section 3-4.12(C) under Cooperative Purchasing: Sourcewell, a local government unit, public corporation and public agency pursuant to the Minnesota Constitution and enabling law Minn. Stat. section 123A.21.

If you wish to provide a written public comment, you may do so any of the following ways **by 5:00 p.m. the day of the Council Meeting**: (1) Fill out an online speaker card, located at https://www.antiochca.gov/speaker_card, or (2) Email the City Clerk's Department at cityclerk@ci.antioch.ca.us.

To provide oral public comments during the public hearing, click the following link to register in advance to access the meeting via Zoom Webinar: <https://www.antiochca.gov/speakers>. You may also provide an oral public comment by dialing **(925) 776-3057 prior to the start of the public hearing item**.

*The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you must submit your comments in writing **by 5:00 p.m. the day of the City Council Meeting**.*

If any person challenges the decision of the City in these matters in court, he or she may be limited to raising only those issues that were raised at the public hearing described in this notice.

If you have any specific questions concerning this matter, you may contact Carlos Zepeda at 925-779-6953 or czepeda@antiochca.gov. Written statements in favor of or in opposition to this matter, may be emailed to: cityclerk@ci.antioch.ca.us, or mailed to the City Clerk's Office, City Hall, 200 "H" Street (P.O. Box 5007), Antioch, CA 94531-5007, at any time prior to the hearing.

In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or

address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.

/s/ ELIZABETH HOUSEHOLDER
ELIZABETH HOUSEHOLDER, City Clerk

Publication Date: April 16, 2021
cc: Public Works/Carlos Zepeda



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: Planning Commission Appointments

RECOMMENDED ACTION

It is recommended that the Mayor nominate and City Council appoint two members to the Planning Commission to fill two full-term vacancies.

FISCAL IMPACT

There is no fiscal impact as these are voluntary positions.

DISCUSSION

The Planning Commission has two full-term vacancies for appointments that will both expire in October 2022. Applications were received during the recruitment period and all of the applicants were interviewed by Mayor Thorpe with assistance from Community Development Director Ebbs.

Mayor Thorpe is nominating Kristina Gutilla and Kevin Riley to be appointed to fill the two vacancies.

ATTACHMENTS

- A. Resolution
- B. Applications of Recommended Applicants

ATTACHMENT A

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPOINTING KRISTINA GUTILLA AND KEVIN RILEY TO THE
PLANNING COMMISSION**

WHEREAS, there are currently two vacancies on the Planning Commission; and

WHEREAS, the City Clerk made announcement of the vacancies and solicited applications for the vacancies;

WHEREAS, Mayor Lamar Thorpe and Community Development Director Ebbs considered applications received and interviewed each of the interested applicants;

WHEREAS, Antioch Municipal Code Section 2-5.201 requires that the Mayor nominate candidates for membership on all boards and commissions and requires that the City Council approve, by a majority vote, the appointment of said nominees; and,

WHEREAS, Mayor Lamar Thorpe has nominated Kristina Gutilla and Kevin Riley to the Planning Commission.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Antioch hereby approves the Mayor's nominations of Kristina Gutilla and Kevin Riley to serve on the Planning Commission for the terms ending in October 2022.

* * * * *

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of Antioch, County of Contra Costa, State of California, at a regular meeting of said City Council held on the 27th day of April 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

RECEIVED

FEB 10 2021

CITY OF
ANTIOCH

CITY OF ANTIOCH
CITY CLERK

APPLICATION DEADLINE: 5:00 p.m. Wednesday, February 17, 2021

APPLICATION FOR COMMUNITY SERVICE

PLANNING COMMISSION - One Full-Term expiring October 2024

Print Your Name Kristina F. Gutilla

Address [REDACTED] City Antioch

ZIP Code 94531 Phone (H) [REDACTED] (W) [REDACTED] (C) [REDACTED]

E-mail address [REDACTED]

Employer Law Offices of Matthew Hart

Address 3432 Hillcrest Avenue #125 City Antioch

Occupation Legal Secretary

Years lived in the City of Antioch 11 years

List the three (3) main reasons for your interest in this appointment:

- 1) I am passionate about the future of Antioch.
- 2) I have experience and education in related topics, such as planning principles, EIR, and CEQA.
- 3) I believe I can fairly represent the desires of our community with respect to urban growth & development, general plan specifications, and environmental concerns for long-term viability.

Have you attended any meeting of this commission? yes

Have you had any previous appointments to this or other city commissions or boards? (If yes, please explain) no

What skills/knowledge do you have that would be helpful in serving on the Planning Commission? My college coursework included principles of sound planning, urban growth, and a general comprehension of CEQA and EIR requirements. I understand how commission meetings are conducted, having run organizations that follow similar rules of order. I am strategic, methodical, and efficient in achieving stated goals and adapting plans to meet an overarching vision. Finding balanced solutions that meet the greatest good is important to me.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

I have been an engaged Antioch resident since 2009, serving as Neighborhood Watch Captain for several years and most recently volunteering on the leadership team for Antioch Community to Save Sand Creek. I am also heavily involved in my church, and am in regular contact with a large swath of Antioch residents as a result of these activities. Due to the several years I have spent engaging Antioch residents to shape the future of our city, I believe I am well-qualified for a position on this commission. My volunteer work with Antioch Community to Save Sand Creek has made it obvious that our citizens want and need a representative to communicate their hopes and needs for the future to elected officials. I believe my work in this role, coupled with my leadership skills and penchant for engaging other residents, will complement this position very well.

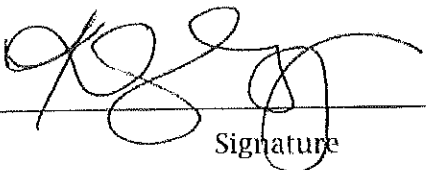
Can you attend meetings at the designated days and time? yes

PLEASE ATTACH YOUR RESUME (*Recommended to enhance your application*).

PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.

Email completed application with resume to: cityclerk@ci.antioch.ca.us. You can also mail/deliver to:

Office of the City Clerk
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007



Signature

02.10.2021
Date

KRISTINA GUTILLA

OBJECTIVE: Committed, Compassionate, Concerned Resident Seeks Planning Commission Position

EDUCATION

B.A., Environmental Studies, with Distinction in the Major, UC Santa Barbara, Class of 2007

Coursework included knowledge of EIR, CEQA, and urban planning principles and best practices.

CURRENT EMPLOYMENT

Legal Secretary, Law Offices of Matthew Hart

Duties: client relations & management, scheduling, fielding incoming requests for service, document preparation, file management, generating marketing content

Skills: professional communication, attention to detail, methodical organization & systems management, task prioritization, strict adherence to deadlines, time management

RELEVANT EXPERIENCE

- *Leadership Team, Antioch Community to Save Sand Creek (2018-2021):* A coalition of Antioch residents & environmental groups that keeps our community informed about and active in local land-use issues. We helped develop and pass Measure T in Antioch in 2020.
- *Intern, Citizens Planning Association (2006-2007):* A non-profit land-use advocacy organization in Santa Barbara County, CA.

PREVIOUS EMPLOYMENT

- *Independent Consultant & Sales Director, Mary Kay (2011– present)*
- *Substitute Teacher, OUSD & PUSD (2017-2018)*
- *Customer Service Specialist, Bond Manufacturing (2010-2011)*
- *Office Manager, Brinks Home Security (2007-2010)*
- *Administrative Assistant, UCen Administration & Scheduling (2004-2007)*

LEADERSHIP ROLES

WORK: Directed a sales team of 30+ independent contractors. Responsible for sales training and product education, and taught relevant business, people, and organizational skills.

CHURCH: Served as President of Young Ladies Institute #101, a Catholic women's service organization with a local chapter membership of 160+ members. Responsible for running meetings according to procedures, conditions and rules of existing constitution and bylaws, organizing committees, directing Institute activities, and maintaining strong relationships among members of multiple parishes.

COLLEGE: Founding Member and President of National Society of Leadership & Success, UCSB Chapter. At the time, we were the largest founding chapter in the program's history with 185+ members. Organized meetings, events, educational opportunities, and fundraising.

PERSONAL ATTRIBUTES: I am a Bay Area native, having grown up in Pittsburg and moved to Antioch in 2009. I love Antioch so much, I have bumper magnet to prove it! I believe in giving back to the community I live and work in. Many of my passion projects are tied to environmental concerns and community service. I am driven, and when I find something I am passionate about, I will go to great lengths to see it succeed. My vast volunteer and work experience displays the universality of my skills. I am a people-person and solutions-oriented team player who is capable of adapting plans to meet specific needs, defined goals, and desired outcomes. I am committed to our city, our residents, and our local businesses and establishments. It is my goal to help highlight Antioch as a bright spot in East County. I am confident that my skills, passion, and personality traits make me an excellent candidate for the Planning Commission, and I would be honored to serve our community in this role.

CITY OF
ANTIOCH
CALIFORNIA

RECEIVED

DEC 04 2020

CITY OF ANTIOCH
CITY CLERK

APPLICATION DEADLINE: 5:00 p.m. Friday, December 4, 2020

APPLICATION FOR COMMUNITY SERVICE

PLANNING COMMISSION – One Full-Term expiring October 2024

Print Your Name Kevin Riley

Address [REDACTED] City Antioch, CA

ZIP Code 94531 Phone (H) [REDACTED] (W) [REDACTED] (C) [REDACTED]

E-mail address [REDACTED]

Employer Greenbelt Alliance

Address 312 Sutter Street, Suite 402 City San Francisco

Occupation Policy Representative

Years lived in the City of Antioch 28 years, minus 3 years when in college.

List the three (3) main reasons for your interest in this appointment:

- 1) I am an advocate for forward-thinking city planning that reduces commutes and improves Quality of Life
- 2) Planning and policy has the ability to help residents, businesses, and the community at large
- 3) Proper planning can help the surrounding environment and landscape, provide protection for plants & wildlife, protect us from increasing wild fires, and provide us clean air and water

Have you attended any meeting of this commission? no

Have you had any previous appointments to this or other city commissions or boards? (If yes, please explain) no

What skills/knowledge do you have that would be helpful in serving on the Planning Commission?

I have reviewed and made public comment on several general plans and specific plans in the Bay Area, including Fairfield's downtown revitalization plan "The Heart of Fairfield," and participated for comment and review of Dixon's upcoming general plan update. My past experience at Carlson, Barbee, and Gibson as a surveyor also taught me to read engineering plans and maps, and helped me to understand the legal process of subdivisions, commercial developments, and right-of-ways

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

My long time experience living, working, and going to school in Antioch has provided me knowledge of the way this city was planned and built. I am an advocate for locally zoned job centers to reduce commute times, expanding transit options, and active transport such as walking and biking.

I believe that infill development within Antioch can provide opportunities to increase employment, services, and housing stock.

I am most passionate about environmental and social concerns, the intercept of this is supplying job growth and mass transit solutions that reduce greenhouse gas emissions, and shorten commute times so families can spend more time together.

Can you attend meetings at the designated days and time? yes

PLEASE ATTACH YOUR RESUME *(Recommended to enhance your application).*

PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.

Email completed application with resume to: cityclerk@ci.antioch.ca.us. You can also mail/deliver to:

Office of the City Clerk
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007



Signature

12-04-2020

Date

B5

Kevin Riley

📍 Antioch, California, United States 📧 [REDACTED] 📠 [REDACTED]

🌐 [https://www.linkedin.com/in/\[REDACTED\]](https://www.linkedin.com/in/[REDACTED])

SUMMARY

I am a passionate planner, community activist, and open-space proponent with experience in regional policy planning. I have facilitated public meetings, events, and written dozens of public comments. I am looking to expand my career in City Planning. Additional relevant experience includes utilizing ArcGIS, AutoCAD, scanning CEQA documents, and reviewing general plans. Friendly and a good people-person, eager to work hard and learn something new.

EDUCATION

B.S. Environmental Science and Management

Minor in Geospatial Analysis • Humboldt State University • Arcata, CA • 2018

A.A. in Recording Arts

Los Medanos College • Pittsburg, CA • 2015

WORK EXPERIENCE

Regional Representative

Greenbelt Alliance

January 2020- current, Solano County, CA

At Greenbelt Alliance, a local long-standing environmental non-profit, I help advocate for policy that protects open-space lands and works with cities and stakeholders to think about how the bay area will house more people in the coming years. My work at Greenbelt Alliance focuses on climate change and housing equity regarding regional planning. Much of my work here involves critical thinking, meeting facilitation, and collaboration with developers, city staff, elected officials, and local residents.

Office Surveyor

Carlson, Barbee, & Gibson, Inc.

February 2019 - October 2019, San Ramon, CA

I assisted the lead land surveyor at a busy engineering firm with AutoCAD drafting, property title info, record maps, and creating parcel and subdivision maps for building projects within the San Francisco Bay Area. Projects included creating record maps for single-family residential, mixed-use projects, commercial buildings, plat maps, legal descriptions, and ALTA surveys.

Corps member

California Conservation Corps

July 2017 - August 2017, Fortuna, CA

At the California Conservation Corps, I assisted the state with various conservation projects. I helped the Coastal Commission with invasive species removal, CalTrans tree planting as part of construction mitigation, and the US Forest Service with fire camp logistics and supply distribution.

Groundskeeper and Outreach Coordinator

Campus Center for Appropriate Technology (HSU)

January 2016 - May 2017, Arcata, CA

I aided with creating and maintaining a marketing and advertising strategy, conducted tours and interpretation of the facility, provided manual labor for upkeep and maintenance, and planned events from weekly volunteer workdays to large annual festivities with hundreds of guests.

Driver Helper

UPS

November 2017 - December 2017, San Ramon, CA

I was an assistant courier delivering parcels safely and reliably to homes, offices, businesses, medical labs, and government agencies.

VOLUNTEERING

East Bay Regional Park District

Removal of invasive species at Redwood Regional Park, Oakland, CA

Outer Space Arcata

Supporter, campaigner, and aide to keep this all-ages art, music, and community space open

Bike Party Humboldt

I supported the all-ages bicycle coalition in route planning, road safety, and promoting.

The Jefferson Project

I constructed garden beds for this community center in Eureka, CA, painted, and distributed meals.

Bernie Sanders 2016 Election Campaign

Election campaign phonebanker, and occasional office manager.

Contra Costa County Election Dept

Election clerk on election day at a small Antioch polling station.

ADDITIONAL SKILLS

ArcGIS

AutoCAD

Adobe Premiere and Photoshop

Adobe Acrobat Pro

Microsoft Office Suite

Including Word, Excell, and Powerpoint

Web Design

Built SolanoYouthOutdoors.org to encourage equitable open-space access for families


Meeting facilitation both in-person and via Zoom

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Rosanna Bayon Moore, Assistant City Manager 

APPROVED BY: Ron Bernal, City Manager

SUBJECT: Police Reform – Disqualifying Factors for Lateral Hire of Police Officers at Antioch Police Department

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution formally approving disqualifying factors associated with the lateral hire of Police Officers at Antioch Police Department.

FISCAL IMPACT

Unknown at this time.

DISCUSSION

The Antioch City Council held a special meeting on February 26, 2021 to consider several dimensions of Police Reform. At that time, the City Council directed staff to proceed with specific measures and associated action at future public meetings.

The consensus of the Antioch City Council is to establish a policy that defines screening criteria for lateral hire of Police Officers. The approach aims to eliminate candidates who do not meet minimum community expectations. The City of Antioch's lateral hiring process shall meet or exceed Peace Officer Standards and Training (P.O.S.T.) as it relates to screening for implicit biases that may impede a Police Officer's judgement and performance when interacting with members of the public. Furthermore, candidates who are the subject of a current investigation for excessive use of force and/or serious misconduct or are the subject of a sustained finding for excessive use of force, sexual misconduct, dishonesty, falsification of documents and/or serious misconduct shall be disqualified.

ATTACHMENTS

A. Resolution

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING DISQUALIFYING FACTORS FOR LATERAL HIRE OF POLICE
OFFICERS BY THE ANTIOCH POLICE DEPARTMENT.**

WHEREAS, the Antioch City Council convened a special meeting dedicated to Police Reform on February 26, 2021 at which a number of key topics were considered; and

WHEREAS, the City Council shall establish a policy that defines screening criteria for lateral hire of Police Officers to eliminate candidates who do not meet minimum community expectations; and

WHEREAS, the City Council is committed to recruiting qualified candidates committed to the highest standards of professionalism to protect and serve the people of Antioch; and

WHEREAS, the City Council has identified specific disqualifying factors for the lateral hire of Police Officers.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch does hereby approve the following:

1. Disqualifying factors for lateral hiring of police officers by the Antioch Police Department shall include candidates who are the subject of a current investigation for excessive use of force and/or serious misconduct or are the subject of a sustained finding for excessive use of force, sexual misconduct, dishonesty, falsification of documents and/or serious misconduct. The City of Antioch shall apply these disqualifying factors for lateral hiring of Police Officers by the Antioch Police Department effective immediately.
2. The City of Antioch's lateral hiring process shall meet or exceed Peace Officer Standards and Training (P.O.S.T.) as it relates to screening for implicit biases that may impede a Police Officer's judgement and performance when interacting with members of the public.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:


ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Rosanna Bayon Moore, Assistant City Manager 

APPROVED BY: Ron Bernal, City Manager

SUBJECT: Police Reform – Police Officer Training Matrix

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution formally approving the integration of specific topics into the training matrix for sworn personnel employed by the Antioch Police Department.

FISCAL IMPACT

Unknown at this time.

DISCUSSION

The Antioch City Council held a special meeting on February 26, 2021 to consider several dimensions of Police Reform. At that time, the City Council directed staff to proceed with specific measures and associated action at future public meetings.

At the City Council's request, a community-informed training paradigm for sworn personnel is proposed. Training topics have been identified to reflect community values in the City of Antioch. The training matrix will be annually reviewed by the governing body.

ATTACHMENTS

A. Resolution

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE INTEGRATION OF SPECIFIC TOPICS INTO THE TRAINING
MATRIX FOR SWORN PERSONNEL EMPLOYED BY THE ANTIOCH POLICE
DEPARTMENT.**

WHEREAS, the Antioch City Council ("City Council") values the ongoing education and training of City staff, in particular sworn personnel at the Antioch Police Department; and

WHEREAS, the City Council has identified core principles that promote community safety, increase community trust in law enforcement and advance relationship-based policing efforts in the City of Antioch.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch does hereby approve the integration of Specific Topics into the Training Matrix for Sworn Personnel Employed by the Antioch Police Department as follows:

1. The Training Matrix for Sworn Personnel shall consist of mandatory training modules, publicly presented and reviewed by the City Council on an annual basis;
2. The Training Matrix shall recognize the benefits of de-escalation strategies, including crisis intervention, mediation and conflict resolution;
3. The Training Matrix for Sworn Personnel shall also encompass procedural justice and implicit bias training; and
4. The Training Matrix for Sworn Personnel shall recognize the diverse range of community members who comprise the City of Antioch and build greater awareness of effective strategies for interfacing with historically marginalized persons such as Youth, Lesbian, Gay, Transexual and Queer (LGBTQ), gender non-conforming individuals, English Language Learners (ELL), individuals with different religious affiliations and the differently abled.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:


**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Rosanna Bayon Moore, Assistant City Manager 

APPROVED BY: Ron Bernal, City Manager

SUBJECT: Police Reform – Notification Protocol for Critical Public Safety Incidents

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution formally approving a Notification Protocol for Critical Public Safety Incidents.

FISCAL IMPACT

None.

DISCUSSION

The Antioch City Council held a special meeting on February 26, 2021 to consider several dimensions of Police Reform. At that time, the City Council directed staff to proceed with specific measures and associated action at future public meetings.

Within the context of police reform, the governing body has expressed that critical public safety incidents shall be subject to a formalized communication protocol. The City Council has also collectively identified the importance of access to factual information on a timely basis. The proposed communication protocol ensures timely notification specifically to the Mayor, City Council, City Attorney and Public Information Officer.

Consistent with professional standards and best practices of public agencies, City staff shall first focus on the immediate circumstances surrounding a critical incident and then communicate through the chain of command. The Police Chief, City Manager or designee shall subsequently convey reliable and accurate information via email, text or phone to the above identified individuals. Notification shall be provided as soon as practicable and within 24 hours of occurrence.

The Notification Protocol for Critical Public Safety Incidents is separate and apart from the APD's external communication to inform the public of issues or matters that pose an immediate threat to public health and safety.

ATTACHMENTS

A. Resolution

ATTACHMENT "A"

RESOLUTION NO. 2021/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH TO ESTABLISH A NOTIFICATION PROTOCOL FOR CRITICAL PUBLIC SAFETY INCIDENTS.

WHEREAS, the Antioch City Council convened a special meeting dedicated to Police Reform on February 26, 2021 at which a number of key topics were considered;

WHEREAS, the City Council has expressed that critical public safety incidents shall be subject to a formalized and time bound communication protocol;

WHEREAS, the City Council has collectively identified the importance of receiving factual information on a timely basis; and

WHEREAS, formal establishment of a communication protocol ensures timely notification of the Mayor, City Council, City Manager, City Attorney and Public Information Officer.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves a Notification Protocol for Critical Public Safety Incidents that includes the following:

1. Critical incidents subject to the protocol shall include, but are not limited to, any event that invokes the countywide Law Enforcement Involved Fatal Incident Protocol, an officer involved shooting, an officer involved discharge of a firearm outside of the training environment, an officer shot or critically injured while on duty, an in custody death, a homicide, a mass casualty shooting, a sniper, a fatal accident, a pedestrian hit by a car resulting in serious injury or death, a hostage or barricaded subject, a significant hazardous materials incident, an officer arrested on or off duty, a prison break, a riot insurrection or potentially violent demonstration, an airplane crash, a major fire and destruction of an explosive device;
2. The communication protocol shall ensure timely notification of the Mayor, City Council, City Manager, City Attorney and Public Information Officer;
3. Notification shall be provided as soon as practicable and within 24 hours of occurrence;
4. City personnel shall first focus on the immediate circumstances surrounding a critical incident and then communicate the information through the chain of command, consistent with professional standards and best practices of public agencies;
5. Complaints related to police misconduct shall be identified as critical public safety incidents subject to the notification protocol upon the employee's placement on administrative leave; and

6. The Police Chief or a designee shall convey reliable and accurate information via email, text or phone to the Mayor and City Council, City Manager, City Attorney and Public Information Officer.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH


CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor Thorpe and Members of the City Council

SUBMITTED BY: Jazmin Ridley, Unhoused Resident Coordinator

APPROVED BY: Rosanna Bayon Moore, Assistant City Manager 

SUBJECT: Unhoused Resident Services – Resolution Adopting Policy Guidelines for the City of Antioch’s Approach to Unhoused Resident Services

RECOMMENDED ACTION.

It is recommended that the City Council adopt a resolution formally approving Policy Guidelines for the City’s Approach to Unhoused Resident Services.

FISCAL IMPACT

None at this time.

DISCUSSION

Since 2019, the Antioch City Council has sought to identify opportunities for the City to take a more active role in responding to community concerns about homeless encampments and addressing the needs of unhoused residents. Historically, the City has relied on a reactive approach, primarily addressing urgent public health and safety concerns. Support services were provided by faith based organizations, community based outreach workers and Contra Costa County.

Antioch’s City leaders have collectively expressed that addressing encampments and the needs of unhoused residents are a priority. With resources allocated by the City Council to design and implement local strategies, Focus Strategies was engaged in February of 2020 to provide technical assistance and research support. A body of work is substantially underway with technical support, community stakeholder input and new staffing of a part time position of Unhoused Resident Coordinator.

A strategic framework was first established that incorporates:

- Strategies to address the immediate and public health needs of unhoused residents.
- Interim housing and services solutions designed to facilitate the transition into stable housing.

- Permanent housing resources and linkages.

Policy Guidelines for the City's Approach to Unhoused Resident Services. Once approved, the City will have a rubric to evaluate future activities by weighing considerations against key criteria which include:

- Alignment with Best Practice Approaches
- Advancement of Housing Solutions, Permanent Housing Resources & Linkages
- Responsiveness to Critical Health and Safety Needs
- Cost Effectiveness

This rubric will inform future policy and investment decisions to ensure that efforts advance housing solutions and reduce homelessness.

ATTACHMENTS

- A. Resolution
- B. Policy Guidelines for the City's Approach to Unhoused Resident Services
- C. PowerPoint Presentation

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
ADOPTION OF THE POLICY GUIDELINES FOR THE CITY'S APPROACH TO
UNHOUSED RESIDENT SERVICES**

WHEREAS, the Antioch City Council approved and initiated a Homeless Encampment Ad Hoc Committee that met from April 2019 to April 2020 to identify and recommend solutions to the increase in encampments and the needs of unhoused residents; and

WHEREAS, the City Council allocated funding for immediate needs including mobile showers and toilets, trash disposal, laundry services, motel vouchers, safe parking programs and warming centers; and

WHEREAS, the City contracted Focus Strategies as a consultant to advise regarding effective program services and overall homelessness response system strategies,

WHEREAS, effective homelessness response system strategies are informed by best practices with a lens towards the specific role of cities in crisis response and long-term housing solutions; and

WHEREAS the City hired a part-time Unhoused Resident Services Coordinator to inform and guide execution of the City's work to address homelessness; and

WHEREAS, City staff conducted research and visited several local and peer community programs operating programs to serve the needs of the unhoused population throughout the Bay Area; and

WHEREAS, in February 2021, the Transitional Housing Ad Hoc Committee hosted two public forums to announce the City's Strategic Framework for Unhoused Resident Services and provide the results of a feasibility study completed at the City's Council's request to explore the development and funding of a non-congregate bridge housing program.; and

WHEREAS, on April 16, 2021, the Transitional Housing Ad Hoc Committee hosted a public forum to review draft Policy Guidelines for the City's Approach to Unhoused Resident Services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch:

1. Adopts the Policy Guidelines for the City's Approach to Unhoused Resident Services, including strategies, guiding principles and program criteria to inform current and future City investments.

RESOLUTION NO. 2021/**

April 27, 2021

Page 2

* * * * *

I **HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of April, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

ATTACHMENT "B"

CITY OF ANTIOCH

POLICY GUIDELINES FOR THE CITY'S APPROACH TO UNHOUSED RESIDENT SERVICES

Prepared April 16, 2021

I. PURPOSE

The City of Antioch is committed to adopting and implementing strategic, effective responses to the needs of residents who are unhoused. Contra Costa County's Continuum of Care (CoC) currently provides most of the crisis response and re-housing services for unhoused residents in Antioch and across the region. With the number of unhoused residents continuing to steadily rise, the City of Antioch has been developing its strategy to complement the services available through the CoC and more fully respond to the needs of its residents. The City Council has adopted these Policy Guidelines to articulate the City's strategic approach, guiding principles, and criteria to inform current and future investments in services for unhoused residents. The Policy Guidelines build on over two years of conversation and engagement within the City to better understand resident needs and the existing service landscape, review potential service and re-housing strategy models, and secure funding for adopted approaches.

II. BACKGROUND

In 2019, members of the City Council hosted a panel with the Homeless Encampment Task Force. From this, the City Council approved and initiated a Homeless Encampment Ad Hoc Committee that met from April 2019 to April 2020 to identify and recommend solutions to the growth in homelessness and the needs of unhoused residents. In April 2020, the Transitional Housing Ad Hoc Committee formed to continue to advance these efforts. Key outcomes from these efforts include the approval of City funding to be set aside for services for unhoused residents and the hiring of an Unhoused Resident Services Coordinator to inform and guide implementation of the City's work to address homelessness.

In November 2019, the City Council allocated a portion of the set-aside funding for immediate needs including mobile showers and toilets, trash disposal, laundry services, and

motel vouchers. In addition, the City Council allocated funds to support pilots for safe parking programs and warming centers. The balance of approved funds remains to be allocated, as of the writing of these Policy Guidelines. Given the limited funding available to respond to the needs of unhoused residents, these Policy Guidelines serve as a framework for decisions around pending and future fund allocations. To be most impactful in reducing homelessness, the City needs to adopt a response strategy that shifts from individual initiatives and reactive responses towards coordinated, data- and equity-informed efforts that drive towards long-term housing solutions: this document outlines that strategy.

The approaches, guiding principles, and criteria in these Policy Guidelines are informed by engagements with local stakeholders, reviews of national best practices for reducing homelessness, and effective programs and services for unhoused residents in peer communities. Most recently, in February 2021, the Transitional Housing Ad Hoc Committee hosted two public forums to introduce community members to the City's strategic framework for unhoused resident services including a feasibility study that had been completed at City's Council's request to explore the development and funding of a non-congregate bridge housing program. At the forums, community members offered feedback on the strategies presented as well as additional ideas for City Council consideration. The City, in coordination with its contracted consultant, Focus Strategies, has reviewed and discussed effective program services and overall homelessness response system strategies informed by national best practices with a lens towards the specific role of cities in crisis response and long-term housing solutions. Additionally, City staff have conducted research and visited several local and peer community programs including a motel voucher program operated by Contra Costa County, shower services provided by Golden Hills Church, food distributed at Troste Property, a tiny home program in Hayward, a safe parking site in Union City, and sanctioned encampment sites in San Francisco and Martinez.

III. CONTEXT

A. Homelessness in Antioch

In partnership with the City, the CoC conducts an annual enumeration¹ of people experiencing both sheltered and unsheltered homelessness in the region. In 2020, 238

¹ This enumeration process is known as the Point-in-Time Count, or PIT Count, and takes place in January each year. The PIT Count methodology includes a physical counting of people visibly seen to be experiencing homelessness in cars, tents, or other outdoor locations; an inventory of the number of people staying in interim housing programs such as emergency shelter; and a survey of people who are unsheltered to better understand characteristics and needs.

people were identified as unsheltered within Antioch. This represents 15% of the people experiencing unsheltered homelessness across Contra Costa County. While year-to-year data has fluctuated², the City has seen an overall upward trend in the number of residents who are unhoused over the past five years.

Data collected by the County's Coordinated Outreach, Referral, Engagement (CORE) teams provides additional insight into the population of residents who are unhoused in Antioch. In 2020, CORE teams provided services to 1,104 unique Antioch residents experiencing housing crises: of these residents, 25% were individuals in family households with children. Fifty-seven percent of people served by CORE teams in Antioch were ages 25-54, 13% were under the age of 18 (includes children in family households), 12% were ages 55-61, 9% were ages 18-24 and 9% were over the age of 62. Of the people who received services through CORE teams in 2020, 45% identified as white, 37% as Black or African American, 18% as Hispanic or Latino, 8% as American Indian or Alaskan Native, 7% as multi-racial, and 2% as Native Hawaiian or other Pacific Islander. In addition, 3% of adult participants were Veterans; 67% of adult indicated having a disabling condition; and 17% reported recent or prior experiences of domestic or intimate partner violence.

Most residents who are unhoused in Antioch had connections to the jurisdiction prior to losing their housing. Of the people served by CORE teams in Antioch, 50% were originally from the City and 32% were from other parts of Contra Costa County. Many of these individuals previously worked, attended school, accessed services, or were connected to friends or family in Antioch.

The COVID-19 pandemic has impacted housing stability for many residents as well as the availability of services. While an enumeration of people experiencing homelessness has not taken place during the pandemic due to public health concerns, many stakeholders within Antioch have expressed concern that the situation has worsened over the past year. In addition to exacerbating need, the pandemic has shifted the landscape of crisis response and emergency housing services. While CORE teams are continuing to provide mobile outreach services, for example, transportation assistance to get to resources is no longer available. In addition, congregate emergency shelters have closed, and non-congregate

² Number of people identified through PIT Count by year: 238 people in 2020; 226 people in 2019; 350 people in 2018; 137 people in 2017; and 164 people in 2016.

programs based out of motels have opened to provide shelter to individuals identified as most vulnerable to severe COVID-19 health impacts.

B. Current City Response

The City's historical approach to responding to homelessness has been three-pronged: Community Development Block Grant (CDBG) funds are allocated towards homelessness prevention efforts; the City leverages the Community Engagement Team in its Police Department to respond to incidents such as mental health crises or reports of illegal activity involving residents who are unhoused; and the City's Public Works Department engages in abatement efforts at sites deemed encampments.

Through its community engagement in recent years, the City has received a significant number of ideas and concerns related to the presence of, and increase in the number of, unhoused residents. There is a varying feedback. For example, in some instances feedback appears in the form of advocacy to reduce the utilization of law enforcement as part of encampment response. In other instances, it is showcased as the concern about the impact of homelessness on home values and public safety. There is also concern about the promotion of additional services and immediate housing options for residents who are unhoused.

As noted in Section II, the City has set-aside \$531,174 in funds for new homelessness response efforts, with \$140,000 already allocated for mobile showers and toilets, trash and sharps disposal, laundry services, motel vouchers, and pilots for safe parking programs and warming centers. As of the writing of this Policy Guidelines document, the City is preparing to fund and launch a shower access program, laundry services, and a motel voucher program. Other services are still in the research and/or development phase. To promote service delivery coordination among these funded efforts and other local and regional programs, the City's Unhoused Resident Coordinator will be convening regular meetings for networking and strategy development.

C. Additional Local and Regional Resources

Multiple community-based groups in Antioch currently provide services for their unhoused neighbors. These groups include: Facing Homelessness, an advocacy group that serves meals and provides other basic needs; SHARE Community and Shower House Ministries that provide mobile or site-based shower access; and Loaves and Fishes and St. Vincent de Paul

that offer meals and food access. There are currently no emergency housing programs operating within Antioch.

In nearby communities, families with children can access shelter at Shepherd's Gate in Brentwood or Love-a-Child in Bay Point: access to shelters for individual adults and young people are extremely limited in East Contra Costa County. Contra Costa County is currently in the process of opening an East Contra Costa County CARE Center (located in a recently acquired Motel 6 in Pittsburg) and interim housing program that will expand service access for residents from Antioch. Unhoused Antioch residents are also eligible to access services available through the CoC's Coordinated Entry System (CES). CES is a centralized and coordinated process to prioritize and facilitate linkages to housing resources such as Rapid Re-housing and Permanent Supportive Housing. Unhoused residents can access these services by visiting one of the Coordinated Assessment, Referral and Engagement (CARE) Centers in Contra Costa County, calling 2-1-1, or engaging with a mobile CORE team.

IV. CRITERIA TO INFORM FUTURE STRATEGIES

The City has identified the following goals for its homelessness response approach:

- Engage in data-informed planning and investments.
- Invest in temporary housing and shelter that provide a pathway to housing.
- Participate in and leverage the Contra Costa County homelessness response system.
- Build partnerships with Antioch-based community partners and community-based efforts that complement City-funded and regional strategies.
- Adopt strategic encampment resolution policies focused on linking unhoused people to shelter, housing and services.

In February 2021, the City's Unhoused Resident Coordinator and its contracted consultant, Focus Strategies, presented a strategic framework to the City Council that included a portfolio of program models the City may pursue to serve unhoused residents. This includes:

- **Strategies to address the immediate and public health needs of unhoused residents.** The goal of these strategies is to keep residents as safe as possible while continuing to work with them towards housing solutions and/or until adding housing resources are available. This may include services like increased access to showers and toilets for people who are unsheltered, the provision of dumpsters and sharps

containers particularly at or near more populated encampment areas, vouchers for laundry services, and/or improved access to emergency shelter programs. This also may involve review and refinement of the City's existing approach to encampment response and/or the role of law enforcement in situations where illegal activity is not the primary concern.

- **Interim housing and services solutions designed to facilitate the transition into stable housing.** This may include short-term motel vouchers for people awaiting other housing solutions, safe parking sites with case management services, housing-focused CORE team services dedicated to work with residents of Antioch, and/or bridge housing programs. Bridge housing programs can be designed in a variety of settings ranging from motels to tiny homes to congregate facilities. To maximize positive outcomes (i.e., people leaving temporary shelter secure permanent housing upon exit) for any of these efforts, these services will need to be closely coordinated with the CoC's Coordinated Entry System and resource network.
- **Permanent housing resources and linkages.** This strategy area focuses on helping residents maintain or obtain stable housing by providing rental assistance, housing problem solving services (sometimes referenced as diversion), and/or housing-focused case management. This may include targeted homelessness prevention efforts, short- or medium-term rental assistance through Rapid Re-Housing programs, and/or long-term rental assistance through permanent housing vouchers such as Permanent Supportive Housing.

Given limited funding availability, it is important the City invest in programs and services that will have maximum impact in reducing homelessness and align with the City's identified approach to unhoused resident services. As the City considers pending and future investment opportunities, the table below provides a framework of criteria and considerations for assessing whether a program or service is likely to strategically further the City's efforts. Programs may not meet all the criteria: however, programs that align with these standards are more likely to achieve the City's goals for serving unhoused residents.

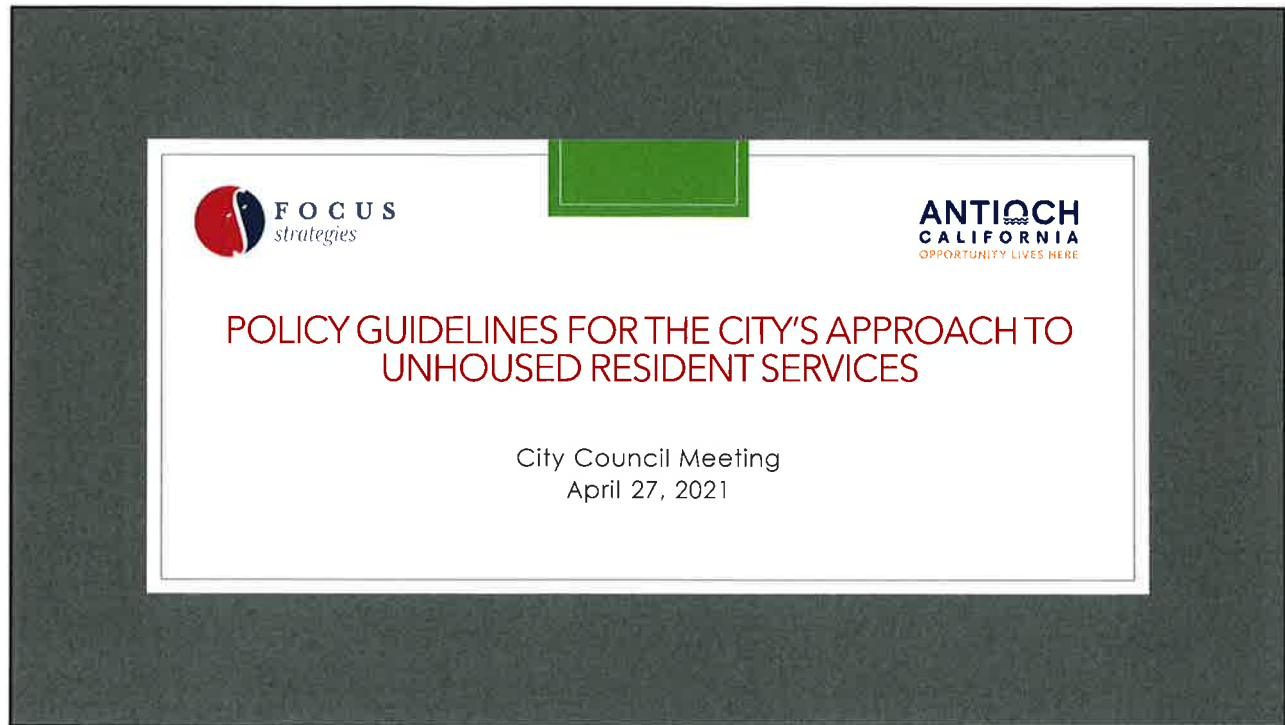
Criteria	Considerations
I. Alignment with Best Practice Approaches	<ul style="list-style-type: none"> <input type="checkbox"/> Is the program low barrier and in alignment with Housing First practices? <input type="checkbox"/> Does the program use a trauma-informed approach to program design and delivery? <input type="checkbox"/> Is the program culturally competent in its design and delivery? <input type="checkbox"/> Does the program advance equity; for example, will it help address racial, ethnic, or other disparities identified among the population of residents who are unhoused?
II. Advancement of Housing Solutions	<ul style="list-style-type: none"> <input type="checkbox"/> What services and approaches does the program use to help people connect to housing solutions? <input type="checkbox"/> How does the program promote maximum utilization of available housing stock in the city? <input type="checkbox"/> How effective has the program been at helping people exit to positive housing outcomes? <input type="checkbox"/> If the program is new or innovative and does not have prior data for reference, how was the program designed and what gap(s) does it aim to fill in the community's existing service network?
III. Responsiveness to Critical Health and Safety Needs	<ul style="list-style-type: none"> <input type="checkbox"/> Does the program advance the City's goals to alleviate encampment development and/or the need for abatements? <input type="checkbox"/> How effective has the program been at helping people who are unhoused improve their health and safety? <input type="checkbox"/> If the program is new or innovative and does not have prior data for reference, how was the program designed and what gap(s) does it aim to fill in the community's existing service network? <input type="checkbox"/> If the program does not directly or indirectly provide housing solutions, how is it balanced by other programs in Antioch's service portfolio that do advance permanent housing outcomes?

Criteria	Considerations
IV. Cost Effectiveness	<ul style="list-style-type: none"> <input type="checkbox"/> In comparison to other program models, how cost effective is the program when looking at permanent housing outcomes? <input type="checkbox"/> If the program requires staffing and/or infrastructure, is there a long-term sustainable funding source for the program? <input type="checkbox"/> Does the program leverage the broader network of services available in Antioch inclusive of mainstream resources and community-based services? <input type="checkbox"/> Does the program coordinate with and leverage regional resources such as the Coordinated Entry System?

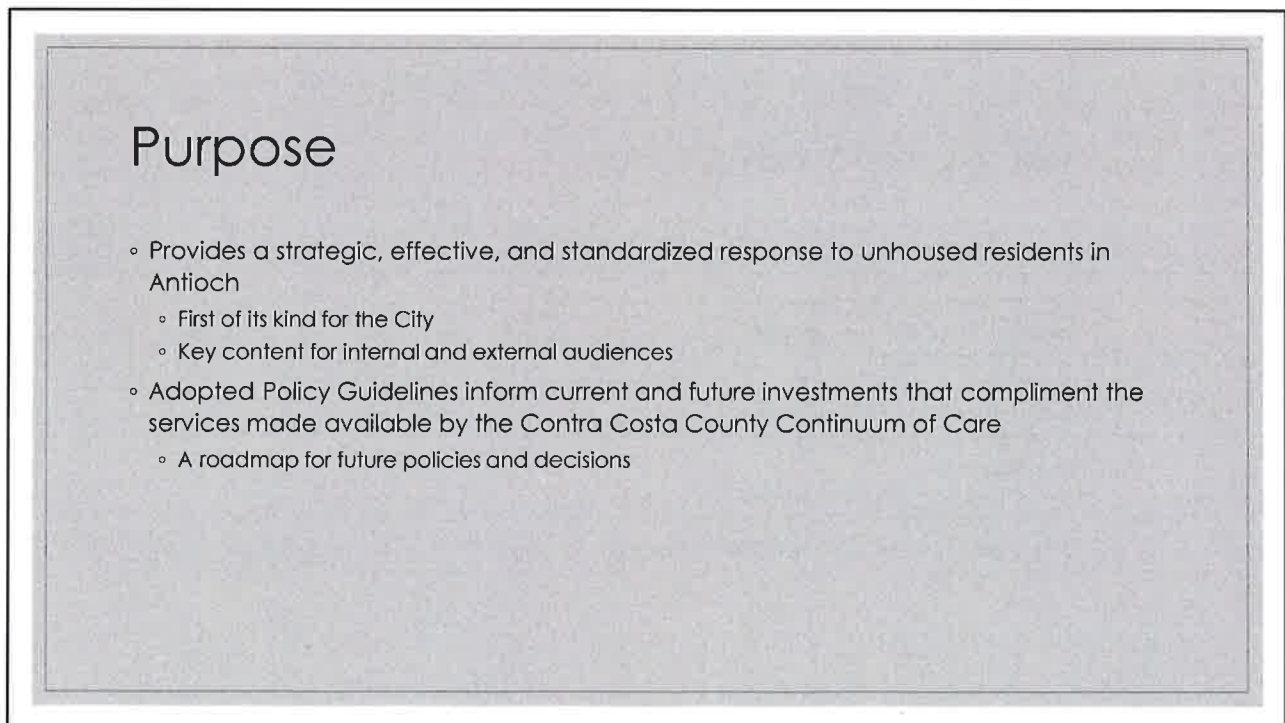
The four criteria above also offer an applicable lens for the development and modification of City policies pertaining to the needs and experiences of unhoused residents, such as policies that guide the City's approach to encampment areas. Policies, funding decisions, and program services are most impactful towards solutions when they are working towards a shared vision and direction. Thus, policy decisions will be reviewed in light of how they utilize best practices; their alignment with the City's approach to trauma- and equity-informed responses to homelessness; the extent to which they advance the City's goals of advancing housing solutions and responding to critical health and safety needs of residents; and whether they are the most resource-effective solution to a challenge.

V. CONCLUSION

The City of Antioch is moving forward in its intent to improve services for unhoused residents and other community members impacted by homelessness. As it does so, it will be important for the City to make policy and investment decisions focused on achieving maximum impact towards advancing housing solutions and reducing homelessness. The criteria in this Policy Guidelines document provide a roadmap for assessing new program or service opportunities through the lens of alignment with best practices, advancement of permanent housing solutions, responsiveness to critical health and safety needs, and cost effectiveness in achieving housing stability for Antioch residents. With all new or expanded efforts, coordination with and leveraging of regional and community-based resources will be critical to maximizing permanent housing connections.



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Background

- Compiled data informed by
 - Homeless Encampment Task Force
 - November 2019 City Council allocated funds for immediate needs
 - Ad Hoc Committee Meeting April 2019-April 2020
 - Funds were allocated for the response, but given their limitations, policy guidelines can serve as a framework for pending and future fund allocations
 - Transitional Housing Ad Hoc Committee April 2020-present
 - Hiring of Unhoused Resident Coordinator and Focus Strategies
 - February 2021 Public Forums
 - Staff visits to local and peer community programs

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Current City Response

Three Pronged Response

- CDBG prevention supports
- Community Engagement Team at PD
- Abatement Team at Public Works

\$531,174 in Set Aside Funds

- Motel Voucher Program and Laundry Voucher Program

RFPs – Bridge Housing & Support Services

P/T Staffing of Unhoused Resident Coordinator

Additional Resources

- Community Based Advocacy Groups
- Contra Costa County CARE Center plans
- Contra Costa County Coordinated Entry System
 - CORE
 - 2-1-1

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Goals for the Approach to Unhoused Resident Needs

- Engage in data-informed planning and investments.
- Invest in temporary housing and shelter that provide a pathway to housing.
- Participate in and leverage the Contra Costa County homelessness response system.
- Build partnerships with Antioch-based community partners and community-based efforts that complement City-funded and regional strategies.
- Adopt strategic encampment resolution policies focused on linking unhoused people to shelter, housing and services.

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Strategic Framework

- Strategies to address the immediate and public health needs of unhoused residents.
- Interim housing and services solutions designed to facilitate the transition into stable housing.
- Permanent housing resources and linkages.

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Criteria and Considerations for Investments and Policies

- Alignment with Best Practice Approaches
- Advancement of Housing Solutions, Permanent Housing Resources & Linkages
- Responsiveness to Critical Health and Safety Needs
- Cost Effectiveness

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Questions?


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STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of April 27, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Rosanna Bayon Moore, Assistant City Manager 

APPROVED BY: Ron Bernal, City Manager

SUBJECT: Unhoused Resident Services - Additional Topics for Consideration

RECOMMENDED ACTION

It is recommended that the City Council discuss and provide potential direction to staff on several topics related to unhoused resident services.

FISCAL IMPACT

None at this time.

DISCUSSION

At the request of Mayor Lamar A. Thorpe, the following topics have been identified for discussion purposes:

- Safe Parking Lot Program
- Human Rights Commission
- Mental Health Crisis Response Team
- Ambassador Program

ATTACHMENTS

None.