



ANNOTATED AGENDA

Antioch City Council REGULAR MEETING

**Including the Antioch City Council acting as Successor Agency/
Housing Successor to the Antioch Development Agency/
Antioch Public Financing Authority**

Date: Tuesday, June 22, 2021

Time: 5:45 P.M. – Closed Session

7:00 P.M. – Regular Meeting

Place: The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease, is making Antioch City Council meetings available via Comcast channel 24, AT&T U-verse channel 99, or live stream (at www.antiochca.gov).

If you wish to provide a written public comment, you may do so any of the following ways **by 3:00 p.m. the day of the Council Meeting**: (1) Fill out an online speaker card, located at https://www.antiochca.gov/speaker_card, or (2) Email the City Clerk's Department at cityclerk@ci.antioch.ca.us.

To provide oral public comments during the meeting, click the following link to register in advance to access the meeting via Zoom Webinar: <https://www.antiochca.gov/speakers>. You may also provide an oral public comment by dialing **(925) 776-3057**. Please see inside cover for detailed Speaker Rules.

*The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you must submit your comments in writing **by 3:00 p.m. the day of the City Council Meeting**.*

Lamar Thorpe, Mayor

Monica E. Wilson, Mayor Pro Tem (Council Member District 4)

Tamisha Torres-Walker, Council Member District 1

Michael Barbanica, Council Member District 2

Lori Ogorchock, Council Member District 3

Ellie Householder, City Clerk

Lauren Posada, City Treasurer

Ron Bernal, City Manager

Thomas Lloyd Smith, City Attorney

Online Viewing: <https://www.antiochca.gov/government/city-council-meetings/>

Electronic Agenda Packet: <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>

Project Plans: <https://www.antiochca.gov/fc/community-development/planning/Project-Pipeline.pdf>

SPEAKERS' RULES

IMPORTANT NOTICE REGARDING THIS MEETING: To protect our residents, officials, and staff, and aligned with the Governor's Executive Order N-29-20, certain teleconference requirements of the Brown Act have been suspended, including the requirement to provide a physical location for members of the public to participate in the meeting.

Members of the public seeking to observe the meeting may do so at https://www.antiochca.gov/live_stream, on Comcast Channel 24, or AT&T U-Verse Channel 99.

Members of the public wishing to provide public comment may do so one of the following ways (#2 pertains to the Zoom Webinar):

1. Fill out an online speaker card **by 3:00 p.m. the day of the Council Meeting** located at: https://www.antiochca.gov/speaker_card.
2. Provide oral public comments during the meeting by clicking the following link to register in advance to access the meeting via Zoom Webinar: <https://www.antiochca.gov/speakers>
 - You will be asked to enter an email address and a name. Your email address will not be disclosed to the public. After registering, you will receive an email with instructions on how to connect to the meeting.
 - When the Mayor announces public comments, click the "raise hand" feature in Zoom. For instructions on using the "raise hand" feature in Zoom, visit: https://www.antiochca.gov/raise_hand. When calling into the meeting using the Zoom Webinar telephone number, press *9 on your telephone keypad to "raise your hand". Please ensure your Zoom client is updated so staff can enable your microphone when it is your turn to speak.
3. Email comments to cityclerk@ci.antioch.ca.us **by 3:00 p.m. the day of the Council Meeting**. The comment will be read into the record at the meeting (350 words maximum, up to 3 minutes, at the discretion of the Mayor). **IMPORTANT:** Identify the agenda item in the subject line of your email if the comment is for Announcement of Community Events, Public Comment, or a specific Agenda Item number. No one may speak more than once on an agenda item or during "Public Comments". All emails received **by 3:00 p.m. the day of the Council Meeting** will be entered into the record for the meeting.

Speakers will be notified shortly before they are called to speak.

- When called to speak, please limit your comments to the time allotted (350 words, up to 3 minutes, at the discretion of the Mayor).

After having heard from the public, the agenda item will be closed. Deliberations will then be limited to members of the City Council.

If the Council meeting appears to be going late, the City Council may decide to continue some items until a subsequent meeting. We will try to make this determination around 10:00 p.m. It is the goal of the City Council to stop discussing agenda items no later than 11:00 p.m.

In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.

Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. City Council Agendas, including Staff Reports are posted onto our City's Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: <https://www.antiochca.gov/notifications/> and enter your e-mail address to subscribe. To view the agenda information, click on the following link: <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>. Questions may be directed to the staff member who prepared the staff report, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a Speaker Request form online **by 3:00 p.m. the day of the Council Meeting** at https://www.antiochca.gov/speaker_card. See the Speakers' Rules on the inside cover of this Agenda. The Council can only take action on items that are listed on the agenda. Comments regarding matters not on this Agenda, may be addressed during the "Public Comments" section.

5:45 P.M. ROLL CALL – CLOSED SESSION – for Council Members – *All Present*

PUBLIC COMMENTS for Closed Session – *None*

CLOSED SESSION:

- 1) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to Government Code section 54956.9: City of Long Beach, et al. vs. Monsanto Company et al., United States District Court – Central District of California – Western Division, Case No. 2:16-cv-03493-FMO-AS.
No reportable action

- 2) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to Government Code section 54956.9: Greg Banks v. the City of Antioch, United States District Court for the Northern District of California, Case No. 4:18-cv-07391-HSG.
No reportable action

- 3) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to Government Code section 54956.9: Oakhill Park Company, vs. the City of Antioch, Contra Costa County Superior Court, Case No. N21-0048.
No reportable action

7:00 P.M.

ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency/Antioch Public Financing Authority – ***All Present***

PLEDGE OF ALLEGIANCE

1. PROCLAMATIONS

- Parks Make Life Better Month, July 2021
- Commemorating Juneteenth as an Annual Celebration of Black Economic Liberation
- Relay for Life of the Delta Day – “Paint the Town Purple”, June 26, 2021

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the proclamations.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

2. ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

➤ ECONOMIC DEVELOPMENT COMMISSION

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

MAYOR’S COMMENTS

- 3. PRESENTATION** – *Economic Development Strategic Plan Update, presented by Kwame Reed, Economic Development Director*

- 4. CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency**

- A. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR MAY 18, 2021**

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the Special Meeting Minutes.

- B. APPROVAL OF COUNCIL MINUTES FOR MAY 25, 2021**

Continued, 5/0

Recommended Action: It is recommended that the City Council continue the Minutes.

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

C. APPROVAL OF COUNCIL MINUTES FOR JUNE 8, 2021

Continued, 5/0

Recommended Action: It is recommended that the City Council continue the Minutes.

D. APPROVAL OF COUNCIL WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

E. APPROVAL OF HOUSING SUCCESSOR WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

F. REJECTION OF CLAIMS: CODY PRIES, MELLISSA LANDRETH, JAIME TELLEZ, JASON ALLARD

Rejected, 5/0

Recommended Action: It is recommended that the City Council reject the claims submitted by Cody Pries, Mellissa Landreth, Jaime Tellez, and Jason Allard.

G. ACCEPTANCE OF WORK AND NOTICE OF COMPLETION FOR THE CITY HALL COUNCIL CHAMBERS REMODEL (AUDIO-VIDEO COMMUNICATIONS) (P.W. 247-P1)

Reso No. 2021/105 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Approving the increase to the existing contract ("Agreement") with EIDIM Group, Inc. ("EIDIM") for the City Hall Council Chambers Remodel (Audio-Video Communications) ("Project") in the amount of \$11,164.98 using Public, Educational and Government ("PEG") Funds for a total contract amount of \$274,841.43, and authorizing the City Manager or designee to implement the increase;
- 2) Accepting the work on the Project as complete; and
- 3) Authorizing the City Manager or designee to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof for the Project.

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

H. ACCEPTANCE OF WORK AND NOTICE OF COMPLETION FOR THE WATER TREATMENT PLANT DISINFECTION IMPROVEMENTS (P.W. 246-29)

Reso No. 2021/106 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Approving an increase to the existing contract ("Agreement") with Anderson Pacific Engineering Construction, Inc. ("APEC") for the Water Treatment Plant Disinfection Improvements ("Project") in the amount of \$255,829.84 for a total contract amount of \$2,854,747.84, and authorizing the City Manager or designee to implement the increase;
- 2) Accepting the work on the Project as complete; and
- 3) Authorizing the City Manager or designee to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof for the Project.

I. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BAY ALARM COMPANY FOR ACCESS CONTROL AND VIDEO MONITORING

Reso No. 2021/107 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Awarding the Maintenance Services Agreement ("Agreement") for Access Control and Video Monitoring to Bay Alarm Company;
- 2) Approving the Agreement with Bay Alarm Company for an initial term of three years beginning on July 1, 2021 and terminating on June 30, 2024 with an option to extend two additional years, for an amount not to exceed \$193,800.00 for the entire five (5) year contract; and
- 3) Authorizing the City Manager to execute the Agreement.

J. PROJECT LIST FOR FISCAL YEAR 2021/22 ROAD MAINTENANCE AND REHABILITATION ACCOUNT ("RMRA")

Reso No. 2021/108 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving and adopting a list of projects for submittal to the California Transportation Commission for Fiscal Year 2021/22 that are eligible for funding by SB 1: the Road Repair and Accountability Act of 2017.

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

K. CONSIDERATION OF BIDS FOR VARIOUS ASPHALT REPAIRS – SERVICE CUTS BID NO. 968-0526-21A AWARD

Reso No. 2021/109 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Awarding the Maintenance Services Agreement (“Agreement”) for Various Asphalt Repairs – Service Cuts, to the lowest, responsive, and responsible bidder HM Construction, Inc.;
- 2) Approving an Agreement with HM Construction, Inc. for a term of two (2) years with the option to extend an additional two (2) years in an amount of \$194,575.00 for the first year and \$209,910.00 for the second year, with an additional \$100,000 in contingency work, for a total amount not to exceed \$504,485.00; and
- 3) Authorizing the City Manager to execute the Agreement with HM Construction, Inc. for the total amount not to exceed \$504,485.00.

L. PROPOSED AMENDMENT TO FIRST AMENDED AND RESTATED LEASE AGREEMENT WITH MESA ANTIOCH LLC (BILLBOARD LEASE)

Reso No. 2021/110 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution approving the proposed changes to the existing billboard lease between the City and Mesa Antioch, LLC.

M. RESOLUTION AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED CONVEYING PROPERTY (ASSESSOR’S PARCEL NUMBER: 071-334-015) TO THE CITY OF ANTIOCH

Reso No. 2021/111 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the execution of a quitclaim deed conveying property (Assessor's Parcel Number: 071-334-015) to the City of Antioch.

PUBLIC HEARING

5. RESOLUTION ACCEPTING AND ADOPTING THE PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM 2021-2026 (P.W. 150-21)

Reso No. 2021/112 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution to:

- 1) Approve the City's Five-Year Capital Improvement Program ("CIP") 2021-2026; and
- 2) Authorize the City Manager or his designee to carry over and re-appropriate all remaining Fiscal Year 2021 CIP Budgets to the Fiscal Year 2022 Operating Budget.

6. RADIX GROWTH CANNABIS FACILITY (UP-20-10, V-20-02, AR-20-12)

Reso No. 2021/113 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution approving a Use Permit, Variance and Design Review application (UP-20-10, V-20-02, AR-20-16) for a cannabis facility with indoor cultivation, distribution, non-volatile manufacturing, and retail dispensary with delivery.

7. INTRODUCTION OF ORDINANCE AMENDING THE ANTIOCH MUNICIPAL CODE TO AUTHORIZE SERVICE OF YOUTH MEMBERS ON CITY ADVISORY BOARDS AND COMMISSIONS

To July 27, 2021 for adoption, 4/1 (Barbanica)

Recommended Action: It is recommended that the City Council waive the first reading and introduce by title only, an ordinance amending the Municipal Code to authorize the appointment of youth members, 14 to 17 years of age, to City Advisory Boards and/or Commissions.

COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/ HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA

8. RESOLUTION APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2021-23

Reso No. 2021/114 adopted, 4/1 (Ogorchock)

Recommended Action: It is recommended that the City Council adopt a resolution approving and adopting a two-year Operating Budget for Fiscal Years 2021-23, appropriating the funds necessary to meet the expenditures set forth therein, and revising the Fiscal Year 2020-21 Budget.

COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/ HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA – Continued

9. RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2021-23

SA Reso No. 2021/36 adopted, 5/0

Recommended Action: It is recommended that the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency adopt a resolution approving and adopting a two-year Operating Budget for Fiscal Years 2021-23 and revising the Fiscal Year 2020-21 Budget.

10. RESOLUTION OF THE ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2021-23

Reso No. 2021/115 adopted, 5/0

Recommended Action: It is recommended that the Board of the Antioch Public Financing Authority adopt a resolution approving and adopting a two-year Operating Budget for Fiscal Years 2021-23 and revising the Fiscal Year 2021-23 Budget.

11. AGREEMENT WITH TERRACARE ASSOCIATES FOR LANDSCAPE MAINTENANCE SERVICES - PROPOSAL NO. 988-0520-21A

Reso No. 2021/116 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Awarding the Maintenance Services Agreement (“Agreement”) for Landscape Maintenance Services throughout the City’s rights-of-ways and medians, to Terracare Associates;
- 2) Approving the Agreement with Terracare Associates for the period July 1, 2021 through June 30, 2024 will cost \$3,628,338, and with the option to extend an additional two fiscal years, \$2,418,892, for a total contract amount not to exceed \$6,047,230 over the five (5) year period; and
- 3) Authorizing the City Manager to execute the Agreement.

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

MOTION TO ADJOURN – *After Council Communications and Future Agenda Items, the Mayor will make a motion to adjourn the meeting. A second of the motion is required, and then a majority vote is required to adjourn the meeting.*
Motioned to adjourn meeting at 9:40 p.m., 5/0



*IN HONOR OF
PARKS MAKE LIFE BETTER MONTH
JULY 2021*

WHEREAS, Parks and Recreation promotes physical, emotional and mental health and wellness through organized and self-directed fitness, play, and activity;

WHEREAS, Parks and Recreation supports the economic vitality of communities by providing frontline jobs and childcare for the essential work force and promoting community revitalization;

WHEREAS, Parks and Recreation supports human development and endless learning opportunities that foster social, intellectual, physical and emotional growth in people of all ages and abilities;

WHEREAS, Parks and Recreation strengthens community identity by providing facilities and services that reflect and celebrate community character, heritage, culture, history, aesthetics and landscape;

WHEREAS, Parks and Recreation facilitates community problem and issue resolution by providing safe spaces to come together peacefully and serving as key points of service, helping our communities heal both physically and emotionally;

WHEREAS, Parks and Recreation sustains and stewards our natural resources by protecting habitats and open space, connecting people to nature, and promoting the ecological function of parkland; and

WHEREAS, The California Park & Recreation Society has released a statewide public awareness campaign, "Parks Make Life Better!®" to inform citizens of the many benefits of utilizing parks, facilities, programs, and services.

NOW, THEREFORE, I, LAMAR A. THORPE, Mayor of the City of Antioch, do hereby proclaim that the citizens of California recognize the importance of access to local parks, trails, open space, and facilities for the health, wellness, development, inspiration, and safety of all Californians; and that I further proclaim the month of July 2021 as "Parks Make Life Better!®" Month.

JUNE 22, 2021

LAMAR A. THORPE, Mayor

**1.01
06-22-21**



COMMEMORATING
JUNETEENTH
AS AN ANNUAL CELEBRATION OF
BLACK ECONOMIC LIBERATION

WHEREAS, Juneteenth is recognized as the end of chattel slavery in the United States and liberation from the greatest robbery of Black wealth in our country's history;

WHEREAS, President Abraham Lincoln first issued the Emancipation Proclamation effective January 1, 1863, freeing the slaves in the South. However, southern slave owners ignored that order. On June 19th, 1865, Union soldiers arrived in Galveston, Texas and enforced the president's order, freeing the slaves two and a half years after it was first decreed. This day has since come to be known as Juneteenth;

WHEREAS, Through other systems of oppression, such as sharecropping, Jim Crow, redlining, and mass incarceration, the plunder of black bodies and Black wealth continued past slavery and persists to this day, affecting the physical and mental health, safety, and education of African Americans;

WHEREAS, Liberation from these systems of oppression must include Black economic liberation. This liberation is manifested in ways such as financial literacy, access to loans, jobs, and the means of self-improvement, and the ability to own the land in one's own neighborhood; and

WHEREAS, Many African Americans have worked and continue to work to build wealth within the Black community.

NOW, THEREFORE, I, LAMAR A. THORPE, Mayor of the City of Antioch, do hereby recognize JUNETEENTH, June 19, as an annual celebration of the past, present, and future of Black economic liberation and those who work toward that liberation.

JUNE 22, 2021

LAMAR A. THORPE, Mayor

1.02
06-22-21



***RELAY FOR LIFE OF THE DELTA DAY
“PAINT THE TOWN PURPLE”
JUNE 26, 2021***

WHEREAS, American Cancer Society estimates for 2021 predict 1.9 million new cancer cases diagnosed and 608,570 cancer deaths in the United States;

WHEREAS, the American Cancer Society provides information on cancer prevention and treatment, supports research in the fight against all forms of cancer, and offers resources for cancer patients;

WHEREAS, the American Cancer Society funds cancer-related research grants in the United States, including 96 currently in the State of California that equal an investment of over \$52 million dollars;

WHEREAS, Relay for Life encourages individuals, businesses, and community groups to fundraise for the American Cancer Society and educate citizens in Contra Costa County;

WHEREAS, money raised during local Relay for Life campaigns provide cancer patients with a 24-hour informational hotline, support programs, lodging assistance, guidelines for screenings, transportation grants, and more;

WHEREAS, our communities are impacted daily when families, friends, neighbors, and co-workers are diagnosed with cancer; and

WHEREAS, Relay for Life of the Delta will host a Drive Through Event as well as a Virtual Event on June 26, 2021, in order to celebrate cancer survivors, remember and honor those lost too soon to cancer and commit to fighting back against cancer in hopes of creating a cancer-free world.

NOW, THEREFORE, I, LAMAR A. THORPE, Mayor of the City of Antioch, do hereby proclaim June 26, 2021, as RELAY FOR LIFE DAY in this great City and urge all citizens to “Paint the Town Purple” as a reminder to educate themselves about cancer prevention, treatment, and support finding a cure.

JUNE 22, 2021

LAMAR A. THORPE, Mayor

**1.03
06-22-21**

BOARDS / COMMISSION / COMMITTEE VACANCY ANNOUNCEMENTS

The City of Antioch encourages residents to become involved in their local community. One way to do so is to serve on various commissions, boards and committees. Any interested resident is encouraged to apply for the vacancy listed below. To be considered for these volunteer positions, a completed application must be received in the Office of the City Clerk **by 5:00 p.m., Friday, June 25, 2021**. Applications are available at <https://www.antiochca.gov/#>.

➤ ECONOMIC DEVELOPMENT COMMISSION

Your interest and desire to serve our community is appreciated.

ECONOMIC DEVELOPMENT COMMISSION

(Deadline date: 06/25/2021)

Three (3) Full-term vacancies expiring June 2025

- The EDC's function is to address economic development issues within the City and make recommendations to the City Council and staff regarding policies, regulations, marketing, development strategies and planning activities designed to enhance the City's economic base and create quality jobs.
- Seven-member board – 4 year terms.
- At least five members shall be Antioch residents/electors. Non-resident members shall own or operate a business in the City.
- Regular meetings are held at 7:00 p.m. on the first Tuesday in the months of February, April, June, September, October and December, the third Tuesday in July, and on the first Tuesday on an as-needed basis only during the months of March, May, and November. No meetings are held during January or August.
- Members of the Economic Development Commission are subject to The Brown Act open meeting law and are required to file an annual Statement of Economic Interest (FPPC Form 700).
- Commissioners must take the 2-hour AB1234 Ethics Training within one year of appointment and every two years thereafter. There is no cost to this online AB1234 Ethics Training provided by the Fair Political Practices Commission.
- Newly appointed and reappointed commissioners are required to take an Oath of Office administered by the City Clerk.

Status Briefing to City Council

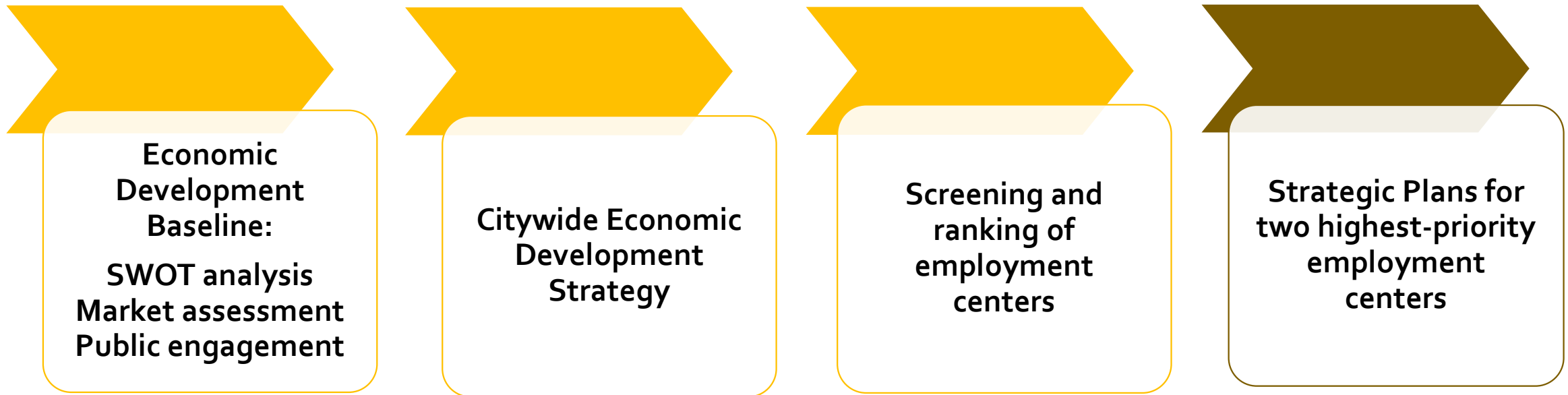
Roger Dale, The Natelson Dale Group, Inc.

Ed Del Beccaro, TRI Commercial

**City of Antioch
Economic
Development
Strategic Plans**

June 22, 2021

EDSP – Where are we in the process?



SUMMARY OF STAKEHOLDER ENGAGEMENT:

- Briefings to City Council and Economic Development Commission
- Three “Summit” workshops
- NEXT STEP: Stakeholder engagement for employment centers

Ed Del Beccaro, TRI Commercial

- City retained as subcontractor to Natelson Dale Group
- Recognized expert in commercial/industrial real estate
- Intimate familiarity with Bay Area / East Bay markets
- Supporting our process:
 - *Refine list of target industries (COVID adjustments)*
 - *Understand Antioch's unique competitive position*
 - *Focus on defining practical "road maps" to maximizing development potentials of employment centers*

Antioch's most important competitive advantages

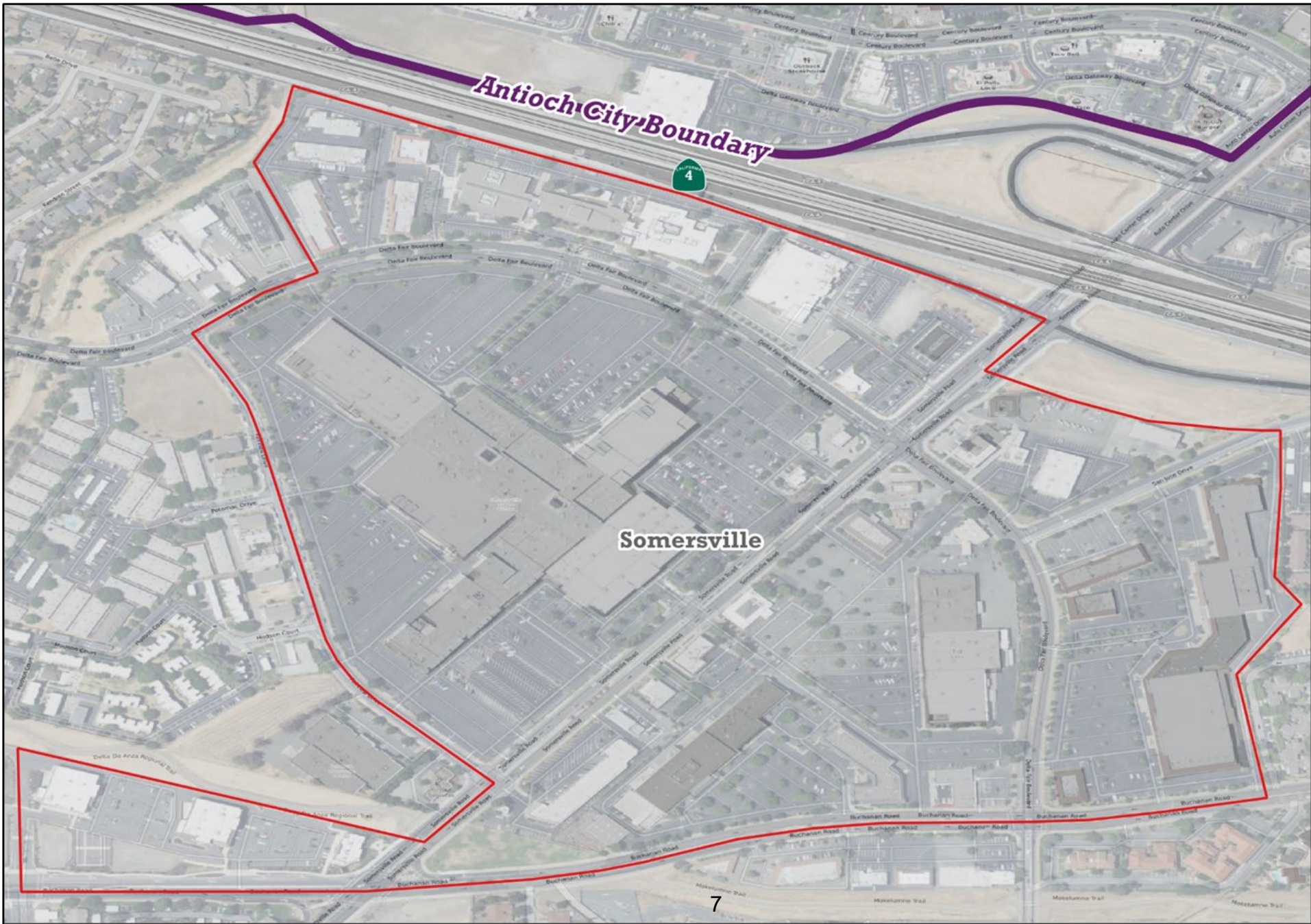
- *Available land* for large industrial development projects
- Opportunities for *adaptive reuse / redevelopment*
- Potential positioning as a *business-friendly City*
- Large *resident/regional workforce*
- *Waterfront / port facilities*
- Potential partnerships with *Buchanan and Byron Airports*
- Competitive niche relative to reuse of *Concord Naval Station*
- *Affordable East Bay housing* with high quality of life

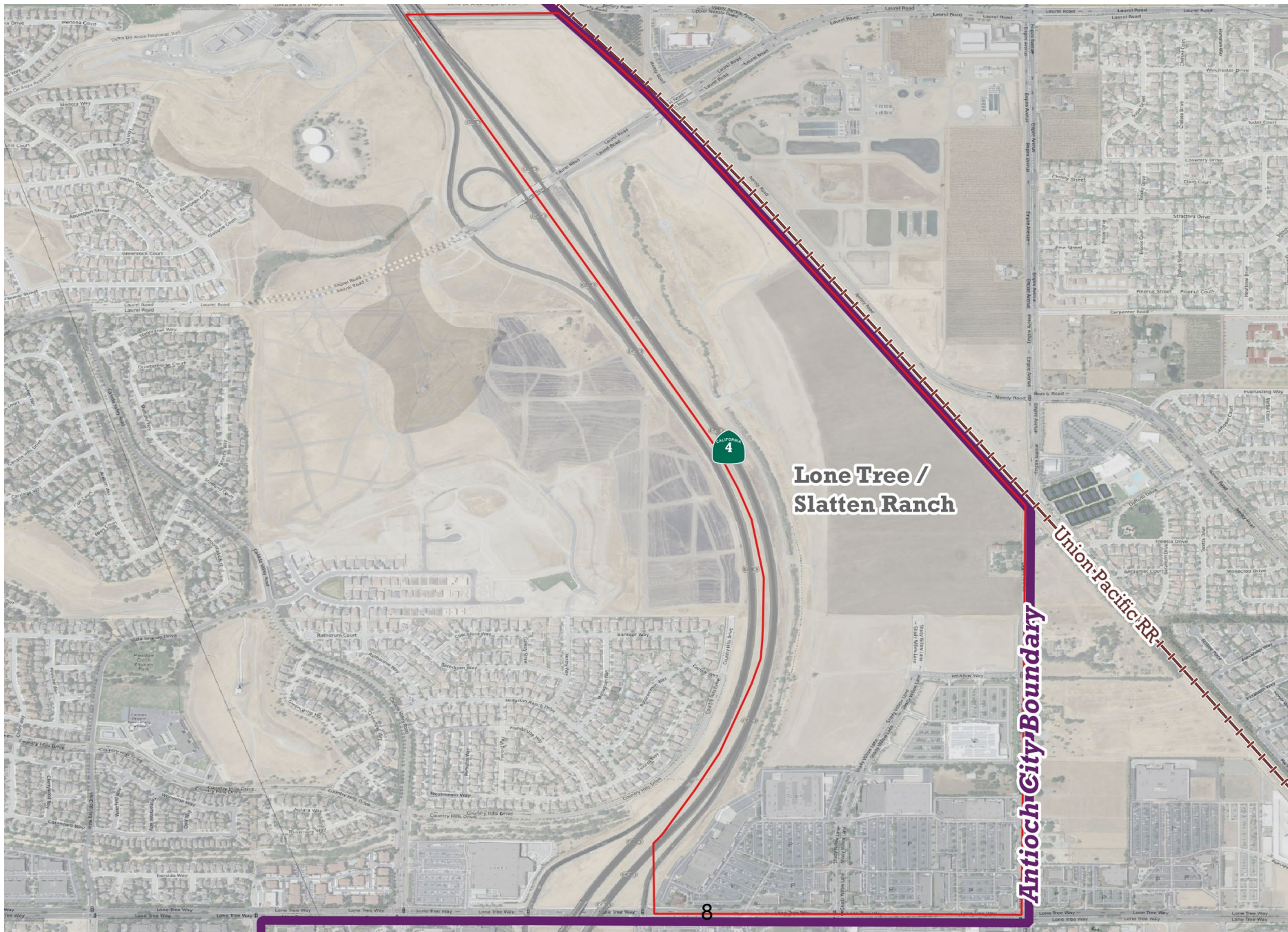
Some challenges/constraints

- “Transportation cul-de-sac” – not a 360-degree commute shed
- Current “normal” length of project entitlements and conditional use permits
- Lack of existing Tech Centers / employment clusters
- Lack of local academic research center

Employment Centers Evaluation, Characteristics of 2 Selected Areas

Characteristic	Somersville Mall (Area E) Blight Reduction	Slatten Ranch (Area F) Greenfield Development
Estimated Existing Jobs	1,788	1,417
Total Acres	128	315.5
<i>Highest employment (top 3)</i>		
	Health Care	Retail
	Retail	Accommodation/Food Svc
	Accommodation/Food Svc	Other Services





Targeted Land Uses for Employment Centers

	Somersville	Lone Tree / Slatten Ranch
Vision/ development opportunity:	<i>Reposition as a mixed-use "village" (transform former regional mall into a new town center or walkable village retail center)</i>	<i>Position as a premier location for a range of industrial and/or business park uses</i>
Targeted land uses:	<ul style="list-style-type: none"> • Reduced retail footprint • Neighborhood-oriented commercial • Employment-generating industrial • Business hotel • Workforce housing 	<ul style="list-style-type: none"> • Manufacturing • Logistics • Wholesale trade • R&D facilities • University/community college field station • Ancillary commercial uses • Business hotel • Possible "Innovation Zone"

Next Steps

Separate process for each employment center:

- Dialogue with property owners and other key stakeholders
- Pinpoint area-specific opportunities and constraints
- Define crucial City roles/resources (next slide)

Potential City Investments and Incentives (PRELIMINARY)

- Federal Opportunity Zones (Somersville only)
- Potential expansion of Cannabis Overlay
- Direct City investment in marketing / tenant attraction
- Packaging of workforce training and related incentives
- Strategic infrastructure investments / infrastructure financing
- Specific Plan preparation (if needed)
- Fast tracking of any necessary zoning changes
- Expediting of overall entitlement/permitting process
- Potential investment in people movers between Amtrak, BART and Bus Stations
- Leveraging alliances with neighboring East County cities and service districts
- Potential positioning of Bryon Airport as a drone freight distribution center

QUESTIONS

Opportunity Brief
SOMERSVILLE EMPLOYMENT CENTER
Antioch, CA

Overview

As part of a citywide economic development initiative, the City of Antioch has identified the Somersville area as a top priority for future development/redevelopment as a major employment center. This opportunity brief provides an overview of anticipated market potentials and available development incentives applicable to this area.

Somersville Employment Center

<i>Location / boundaries:</i>	This employment center is prominently located on the western edge of Antioch and has significant frontage/visibility along the SR4 Highway (with direct access via the Somersville Road interchange). See Figure 1 (boundaries) and Figure 2 (regional location).
<i>Developable area:</i>	Total area of 128.0 acres
<i>Existing land uses:</i>	The majority of the land within this area (approximately 145 acres) is currently developed with an older/obsolescent regional shopping mall (Somersville Towne Center), which represents a major redevelopment opportunity within Antioch. Properties around the periphery of the mall are mostly developed with low-density commercial buildings. Business types present in the area include retail/food service, health care and financial services firms. The overall commercial vacancy rate in the Somersville employment center (including the mall and the peripheral buildings is 32%.
<i>Surrounding built environment:</i>	This site is mostly surrounded by residential neighborhoods offering a range of housing products/types.
<i>Existing zoning:</i>	C-3/Regional Commercial
<i>Infrastructure:</i>	The site has excellent regional access based on its adjacency to the SR4 Highway / Somersville Road interchange.

City's Vision/Goals for this Area

The Somersville area is ideally suited for repositioning as a mixed-use "village," whereby the former regional mall would be transformed into a new town center or walkable village retail center. Under this scenario, obsolete department store buildings would be demolished and the inner mall area would be preserved with viable retail tenants. Development around the remaining retail core could include:

- Workforce housing (townhomes and apartments)
- Neighborhood-oriented commercial uses (e.g., grocery, entertainment, fitness facilities, medical clinics and financial institutions)
- Employment-generating industrial uses (including manufacturing and R&D)
- Business hotel

The village concept is intended to attract workers to relocate to Antioch from the inner SF Bay Area who would work at the waterfront, BART station area other local employment centers.

Regional Market Trends

Table 1 on the following page highlights existing trends within the regional real estate market (comparing Antioch to key competitors – San Leandro and Concord/Pleasant Hill). These trends provide the foreseeable context for development demand/absorption for the Lone Tree / Slatten Ranch area.

Antioch's Market Position

Future development opportunities in Antioch will be strongly enhanced by Antioch's unique market position, which includes the following features that are advantages over competitor cities in Northern California and out of state:

- Available land for large industrial development projects (competitively priced compared to Highway 880 Corridor)
- Relatively affordable land for adaptive reuse for warehouse and manufacturing compared to inner SF Bay
- Business friendly City with manufacturing/logistics friendly policies (including flexible zoning for various types of industrial/manufacturing uses)
- Large resident/regional workforce to support business growth (see Figure 3)
- Waterfront / port facilities
- Opportunity to create joint venture programs for Buchanan and Byron Airports, developing the repair, maintenance, and AI software support ecosystems
- Opportunity to create a competitive niche related to anticipated buildout of Concord Naval Station over next ten years (develop the repair, maintenance and AI software support ecosystems for major employers and educational institutions that locate in Concord)
- Affordable East Bay residential location with attractive open space areas, BART station, and waterfront recreational amenities

Table 1
Snapshot of Key Regional Real Estate Market Conditions
Antioch and Competing Markets

Land Use	Existing Vacancy Rates			Supportable Land Value (\$ PSF)	Notable Trends
	Concord/ Pleasant Hill	Antioch	San Leandro		
Industrial (warehouse, R&D, flex)	2.2% 470 Buildings	6.7% 129 Buildings	5.8% 657 Buildings	Concord/PH: \$7-\$12 SF Antioch: \$3-\$7 SF San Leandro: \$45-55 SF	Pandemic has accelerated demand for logistics and some manufacturing uses. Note there are not many new manufacturing buildings in Antioch, occupied or unoccupied.
Industrial (manufacturing)	4.5% 49 Buildings	0.0% 15 Buildings	2.8% 115 Buildings	Concord/PH: \$7-12 SF Antioch: \$3-\$7 SF San Leandro: \$45-55 SF	
Office (general)	15.7% 409 Buildings	13.4% 141 Buildings	14.6% 211 Buildings	Concord/PH: \$35-\$40 SF Antioch: \$20-\$25 SF San Leandro: \$35-\$40 SF	Pandemic (remote work) is expected to further increase office vacancies; suburban office rents are currently decreasing and far below replacement cost for buildings. Expect remote work trends and automation of back office functions to exacerbate this trend of under-utilized space.
Office (medical)	8.0% 110 Buildings	9.5% 47 Buildings	22.9% 62 Buildings	Concord/PH: \$40-\$45 SF Antioch: \$25-\$30 SF San Leandro: \$39-\$43	Medical office vacancies expected to fall post COVID.
Retail	4.6% 692 Buildings	8.7% 423 Buildings	4.5% 636 Buildings	Concord/PH: \$45-\$50 SF Antioch: \$12-\$15 SF San Leandro: \$40-45	Retail market is saturated due to ongoing growth of ecommerce; pandemic will accelerate this trend, increasing retail vacancies.
Hotel	12 Month Occupancy: 48.4% 19 Buildings	12 Month Occupancy: 68.5% 6 Buildings	12 Month Occupancy: 47.0% 4 Buildings	Concord/PH: \$45-\$50 SF Antioch: \$12-\$15 SF San Leandro: \$40-45	Business Concept Hotels are currently (May 2021) at 50-55% occupancy; breakeven is 70% occupancy; in order for new development to be feasible, local market needs a consistent 75% occupancy rate Monday through Thursday for business travelers.
Multi-family residential	4.1% 524 Buildings	3.1% 242 Buildings	3.8% 607 Buildings	Concord/PH: \$55-\$60 SF Antioch: \$35-\$40 SF San Leandro: \$50-\$55 SF	Adding townhomes and apartments in selected areas (replacing empty retail buildings) enhances sales and viability for remaining retail tenants, creating new village retail concepts or walkable neighborhoods.

City's Strategic Investments and Incentives

The City of Antioch is in the process of implementing an aggressive economic development strategy that will strongly support landowner efforts to develop employment centers. The City anticipates making the following resources/incentives available to facilitate development of employment centers with targeted land uses:

- Federal Opportunity Zone program (designated area includes Somersville)
- Potential expansion of City's cannabis overlay zone to accommodate new firms in this growing local industry
- Direct City investment in marketing / tenant attraction
- Packaging of workforce training and other available incentives (including Federal, State and Contra Costa County resources) for targeted tenants
- Development of employer co-sponsored training programs with Los Medanos Community College, Cal State, and nearby universities (e.g., University of Davis for biosynthetic and or advanced food manufacturing)
- Strategic infrastructure investments (with priorities to be determined in consultation with property owners)
- Facilitation of infrastructure financing mechanisms for property owners
- Specific Plan preparation (if needed)
- Fast tracking of any necessary zoning changes
- Expediting of overall entitlement/permitting process (including waived City fees and streamlined CEQA documentation)
- Potential investment in people movers between Amtrak, BART and Bus Stations (i.e., proposed Glydways program)
- Leveraging alliances with neighboring East County cities and service districts, creating regional cooperation in the areas of housing, transportation, telecommunication, educational and workforce development programs.
- Potential positioning of Bryon Airport as a drone freight distribution center

This aerial map displays the city of Somersville, Ohio, with its boundary clearly marked by a red line. The city is situated along the Ohio River, which is visible at the top of the image. Major thoroughfares such as Delta Fair Boulevard, Delta Gateway Boulevard, and Delta Do Anza Road are shown. A purple line at the top of the map delineates the Antioch City Boundary. A green shield with the number 4 is located near the top center, indicating a state route. The map also shows various commercial and industrial buildings, parking lots, and residential areas within the city limits.

Figure 2. Regional Location Map

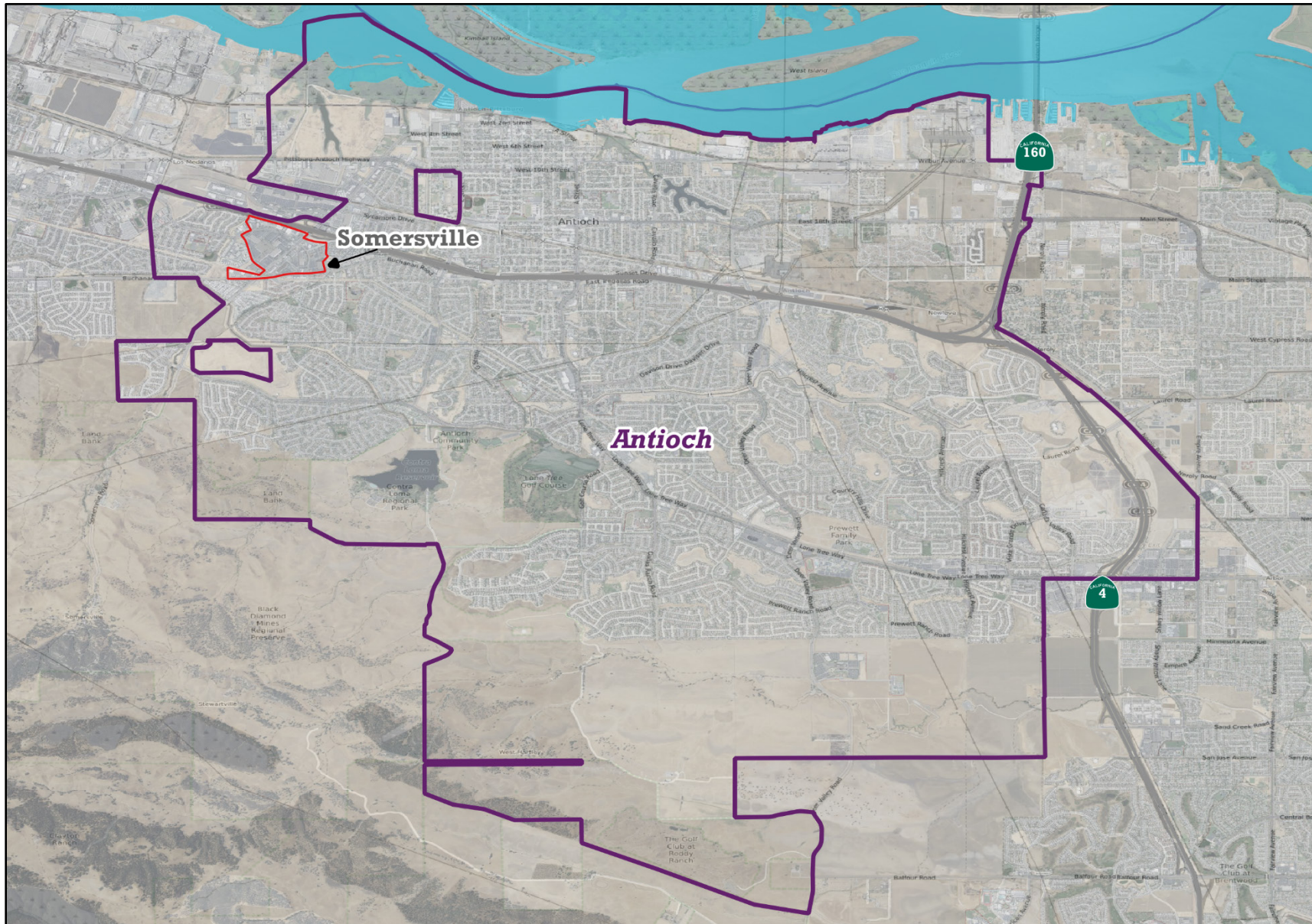
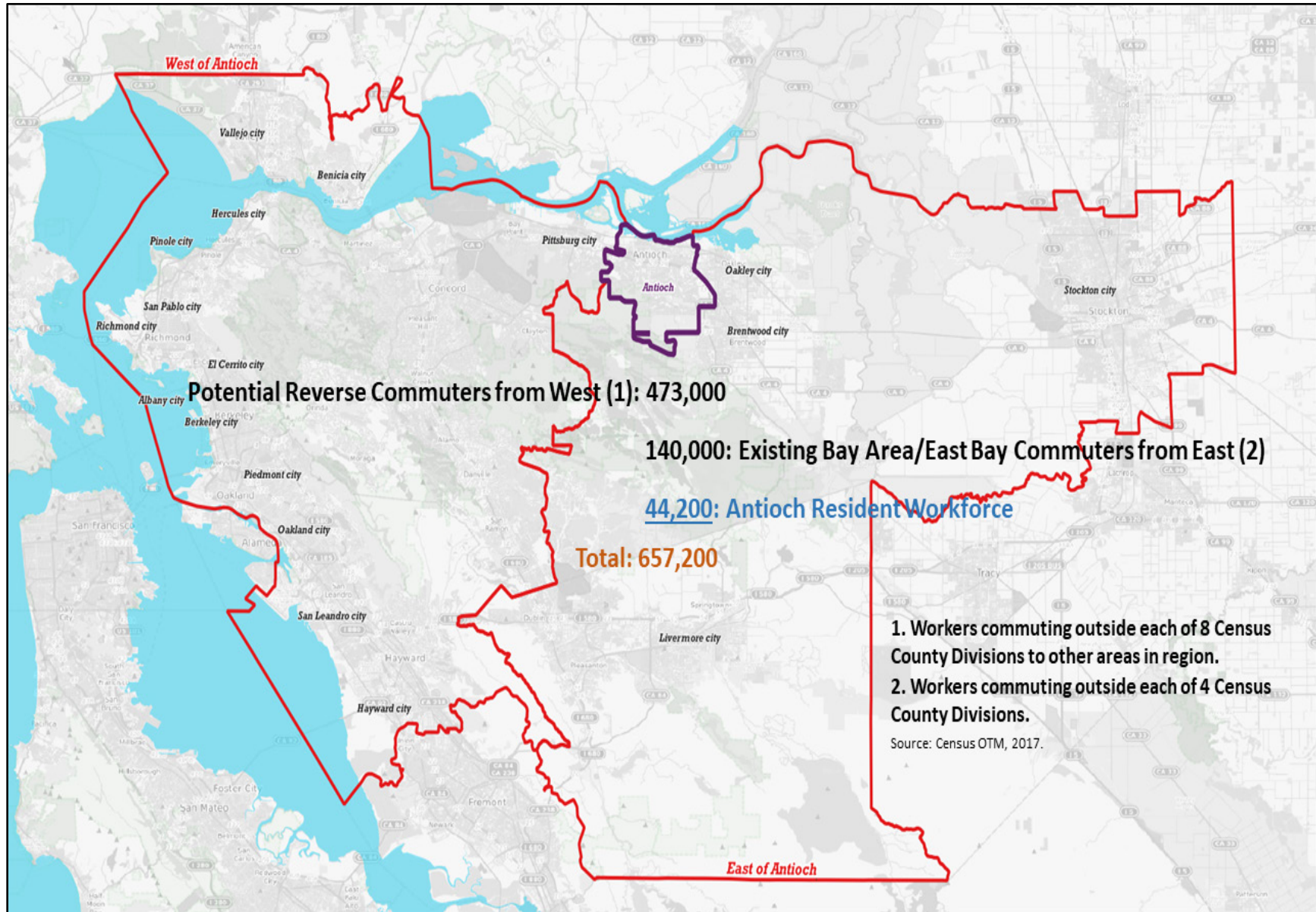


Figure 3. Antioch's Central Position in a Cross-Commuting Region



Opportunity Brief
LONE TREE / SLATTEN RANCH EMPLOYMENT CENTER
Antioch, CA

Overview

As part of a citywide economic development initiative, the City of Antioch has identified the Lone Tree / Slatten Ranch area as a top priority for future development as a major employment center. This opportunity brief provides an overview of anticipated market potentials and available development incentives applicable to this area.

Profile of the Lone Tree / Slatten Ranch Area

<i>Location / boundaries:</i>	This employment center is located on the eastern edge of Antioch and is generally bounded as follows: Lone Tree Way (Antioch/Brentwood boundary) on the south; Empire Avenue (Antioch/Brentwood boundary and Union Pacific Railroad (Antioch/Oakley boundary) on the east; SR4 Highway on the west; Contra Costa Canal/Wild Horse Rd on the north. See Figure 1 (boundaries) and Figure 2 (regional location).
<i>Developable area:</i>	Total area of 315.5 acres, of which 140 acres is currently undeveloped
<i>Existing land uses:</i>	Mostly vacant/undeveloped land; southern portion of area includes the Slatten Ranch Shopping Center, which anchors Antioch's most vibrant regional retail area.
<i>Surrounding built environment:</i>	This site abuts (and includes a portion of) a vibrant concentration of regional retail facilities (including Slatten Ranch Shopping Center, Empire Shopping Center, Empire Crossings and Lone Tree Plaza) that straddles the Antioch/Brentwood boundary. Key retail anchor tenants include: Target, Bed Bath & Beyond, Barnes & Noble, JC Penney, Best Buy, Office Depot, WinCo, The Home Depot, Kohl's, Michaels, Petco, Trader Joe's, Lowe's and 24 Hour Fitness.
<i>Existing zoning:</i>	S-P/Regional Retail/Employment Generating Lands
<i>Infrastructure:</i>	The site has excellent transportation infrastructure for freight/distribution and for workforce and customer access. The site fronts the SR4 Highway and is immediately adjacent to a Union Pacific Railroad line.

City's Vision/Goals for this Area

The undeveloped portion of this site is ideally suited for a range of industrial and/or business park uses, potentially including the following tenant/business types:

- Manufacturing (e.g., Value Added Advanced Manufacturing or MakerTech within 3 blocks of interchange; potential areas of focus would include Drones/Robotics and Value Added Food Manufacturing)
- Logistics (both warehouse and Just-in-Time) within 3 blocks of interchange
- Wholesale trade for value-added industries (e.g., value added food industries, biosynthetic construction materials, agricultural products from East County and Central Valley)
- R&D facilities (e.g., life science, biosynthetic building materials)
- University/community college field stations related to onsite R&D activities

- Ancillary commercial uses (e.g., restaurants and services oriented to the daytime population)
- Business hotel (needs to be within one block of and visible from highway interchange)
- Possible “Innovation Zone” where office, MakerTech, R&D and entrepreneurial uses can be intermixed in an overlay zoning designation to create collaborative workplaces

Regional Market Trends

Table 1 on the following page highlights existing trends within the regional real estate market (comparing Antioch to key competitors – San Leandro and Concord/Pleasant Hill). These trends provide the foreseeable context for development demand/absorption for the Lone Tree / Slatten Ranch area.

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- Large resident/regional workforce to support business growth (see Figure 3)
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- Opportunity to create joint venture programs for Buchannan and Byron Airports, developing the repair, maintenance, and AI software support ecosystems
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The City of Antioch is in the process of implementing an aggressive economic development strategy that will strongly support landowner efforts to develop employment centers. The City anticipates making the following resources/incentives available to facilitate development of employment centers with targeted land uses:

- Direct City investment in marketing / tenant attraction
- Packaging of workforce training and other available incentives (including Federal, State and Contra Costa County resources) for targeted tenants
- Development of employer co-sponsored training programs with Los Medanos Community College, Cal State, and nearby universities (e.g., University of Davis for biosynthetic and or advanced food manufacturing)
- Strategic infrastructure investments (with priorities to be determined in consultation with property owners)
- Facilitation of infrastructure financing mechanisms for property owners
- Specific Plan preparation (if needed)
- Fast tracking of any necessary zoning changes
- Expediting of overall entitlement/permitting process (including waived City fees and streamlined CEQA documentation)
- Potential investment in people movers between Amtrak, BART and Bus Stations (i.e., proposed Glydways program)
- Leveraging alliances with neighboring East County cities and service districts, creating regional cooperation in the areas of housing, transportation, telecommunication, educational and workforce development programs.
- Potential positioning of Bryon Airport as a drone freight distribution center

Figure 1. Lone Tree/Slatten Ranch Employment Center

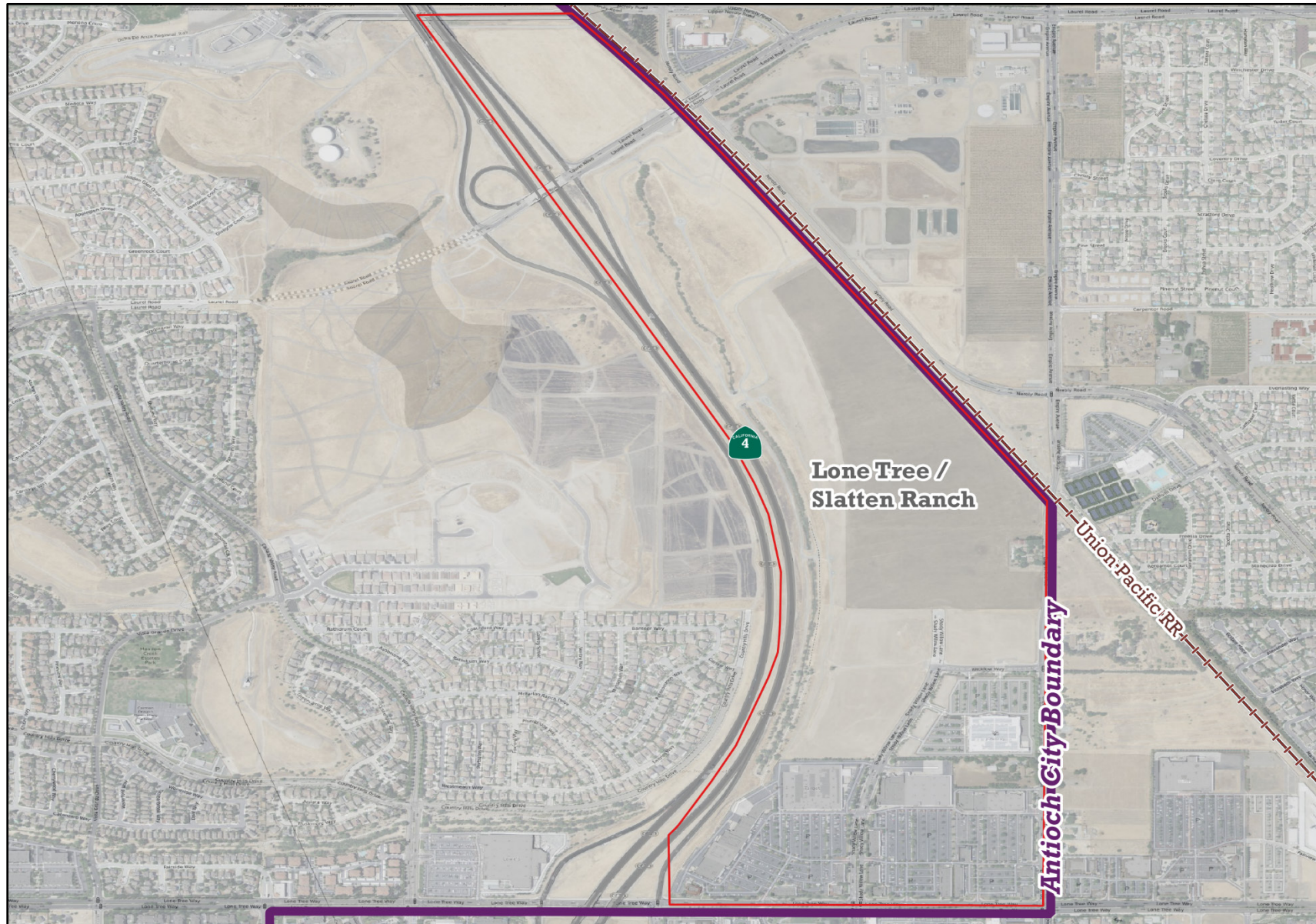


Figure 2. Regional Location Map

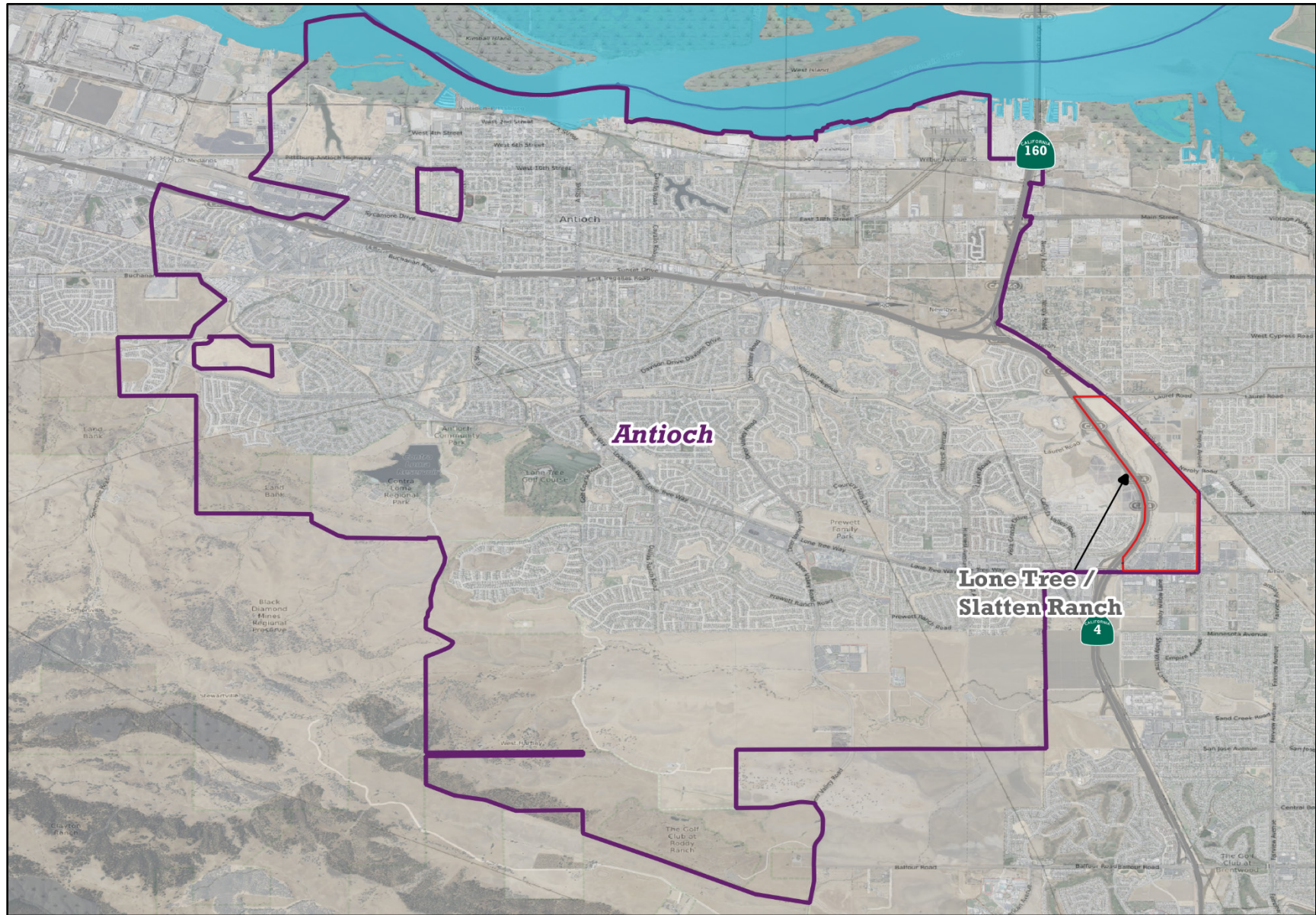
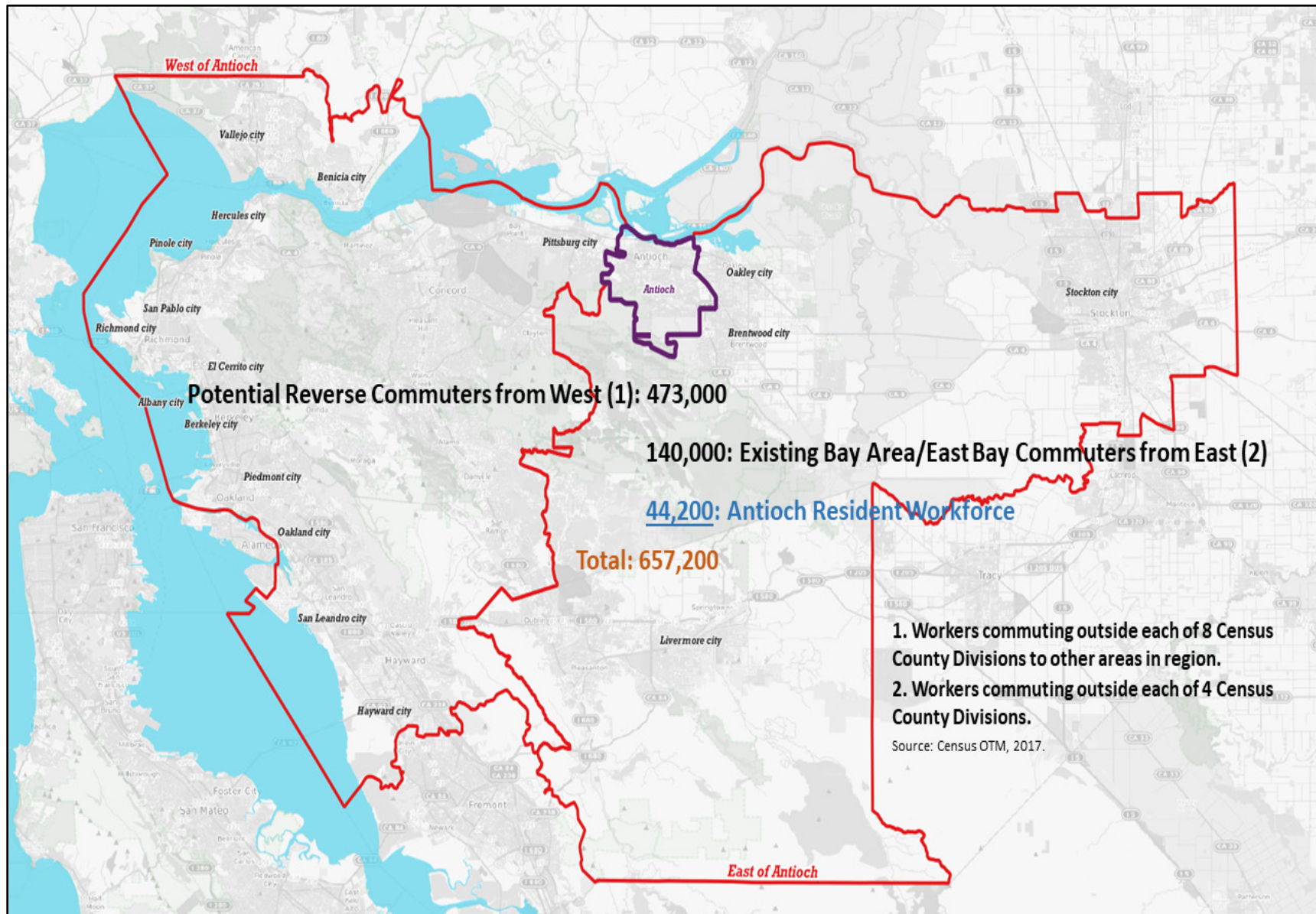


Figure 3. Antioch's Central Position in a Cross-Commuting Region



CITY COUNCIL SPECIAL MEETING

Special Meeting
7:00 P.M.

May 18, 2021
Meeting Conducted Remotely

The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease (COVID-19), held Antioch City Council meetings via Comcast channel 24, AT&T U-verse channel 99, and live stream (at www.antiochca.gov). The City Council meeting was conducted utilizing Zoom Audio/Video Technology.

Written public comments were received by 5:00 p.m. the day of the Council Meeting in the following ways: (1) Filled out an online speaker card, located at https://www.antiochca.gov/speaker_card, or (2) Emailed the City Clerk's Department at cityclerk@ci.antioch.ca.us. Oral public comments received during the meeting were received by registering in advance to access the meeting via Zoom Webinar: <https://www.antiochca.gov/speakers> or by dialing (925) 776-3057.

Mayor Thorpe called the Special meeting to order at 7:00 P.M. and City Clerk Householder called the roll.

Present: Council Members District 1 Torres-Walker, District 2 Barbanica, District 3 Ogorchock, Mayor Pro Tem (District 4) Wilson and Mayor Thorpe

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Wilson led the Pledge of Allegiance.

OPENING REMARKS BY MAYOR AND CITY COUNCIL

Mayor Thorpe discussed two important topics on tonight's agenda: one being misdeeds against Chinese immigrants and the second being initiatives pertaining to youth development. He announced that a signing ceremony for the Resolution apologizing to early Chinese immigrants would be presented with State Controller Betty Yee and other Bay Area Organizations.

Council Member Torres-Walker thanked Mayor Thorpe for bringing forward a resolution apologizing to early Chinese immigrants and their descendants.

Council Member Barbanica congratulated Council Members Torres-Walker and Ogorchock for their recent appointments.

Council Member Wilson thanked Mayor Thorpe for bringing forward a resolution apologizing to the early Chinese immigrants and noted that she looked forward to the discussions addressing youth topics.

Mayor Thorpe recognized May 15, 2021, as the National Peace Officers Memorial Day. He recognized the fallen law enforcement officers and those who had been injured in the line of

duty. He also thanked Council Member Barbanica for his public service as a former Police Officer.

Council Member Barbanica thanked Mayor Thorpe for his acknowledgment.

COUNCIL REGULAR AGENDA

1. RESOLUTION APOLOGIZING TO EARLY CHINESE IMMIGRANTS AND THEIR DESCENDANTS FOR ACTS OF FUNDAMENTAL INJUSTICE, SEEKING FORGIVENESS AND COMMITTING TO RECTIFICATION OF PAST MISDEEDS

Due to the amount of speaker requests and with consensus of the City Council, Mayor Thorpe reduced speaker times to one-minute and thirty seconds.

The following public comments were read into the record by Administrative Services Director Mastay.

Elsie Mills representing Showing Up for Racial Justice (SURJ), Yolande Barial Knight representing Tracy African American Association (TAAA) and Black Employee Collective, Yulie Padmore, Nancy Drago, Mona Koh, Alexandra Wills, Richmond resident representing Citizens for Historical Equity and Alisa Kim, East Bay resident, provided written comment in support of Council approving the Resolution.

The following public comments were made by individuals who dialed in via telephone during the meeting.

Francisco Torres representing Alliance Californians for Community Empowerment (ACCE), spoke in support of Council approving the resolution and protections for renters.

Dwayne Eubanks, President of the Antioch Historical Society, announced the Antioch Historical Society Museum would reopen to the public on June 5, 2021.

Councilmember Thorpe thanked the Antioch Historical Society for all of their work on this topic. He commented that Antioch was the first City to officially apologize for the misdeeds and mistreatment of Chinese Immigrants, in the Country. He requested the official resolution include a signature line for every Councilmember.

RESOLUTION NO.2021/88

On motion by Councilmember Wilson, seconded by Councilmember Barbanica the City Council unanimously adopted the resolution apologizing to early Chinese Immigrants and their descendants for acts of fundamental injustice, seeking forgiveness and committing to rectification of past misdeeds.

2. DESIGNATION OF CHINESE HISTORIC DISTRICT

Mayor Thorpe mentioned that City Hall and Waldie Plaza were once called the Historic Chinatown and he would now like to designate the area along 2nd Street between G Street to I Street, as the Chinatown District.

The following public comments were read into the record by Administrative Services Director Mastay:

Elsie Mills representing SURJ, Precious Shelton, Antioch resident, and Aki McKinzie provided written comment in support of establishing a Chinese Historic District.

Councilmember Ogorchock suggested the Waterfront Revitalization Committee investigate this matter. She reported that Mr. Trost had historic information that may be helpful in the research.

Councilmember Wilson suggested including the Antioch Historical Society in the process.

Councilmember Thorpe added that the committee could engage the downtown merchants, Rivertown Preservation Society as well as the community at large.

Councilmember Barbanica mentioned Sean McCauley may also be interested in participating.

Councilmember Torres-Walker agreed and noted the most important group to engage would be the AAPI community.

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council unanimously referred the designation of the Chinese Historic District to the Waterfront Revitalization Committee.

3. FUNDING FOR PLANNING AND DESIGN OF POTENTIAL ASIAN MUSEUM EXHIBITS, MURALS AND RELATED MATTERS

Mayor Thorpe discussed the importance of community engagement in a process that engages the AAPI community. He proposed the City fund in partnership with the Antioch Historical Society, to hire a contractor to facilitate the planning and design phase.

Councilmember Ogorchock stated she would like to see a mural but had concerns with the upcoming budget. She voiced her support for engaging the AAPI community and memorializing them with murals. She reiterated that Mr. Trost may have information that would be historically significant and suggested referring this item to the Waterfront Revitalization Committee.

Mayor Thorpe clarified that he wanted the focus to be on a planning and design process for exhibits that would engage the community, Waterfront Revitalization Committee, Antioch Historical Society and Celebrate Antioch. He announced that the Antioch Historical Society would be meeting May 26, 2021, to further discuss the project.

Following discussion, Council agreed to commit to funding the planning and design phase of this project, at a reasonable cost.

On motion by Councilmember Wilson, seconded by Councilmember Barbanica the City Council unanimously directed staff to work with the Antioch Historical Society on finalizing costs for a consultant, planning and design process for a potential Asian museum exhibit, murals, and related matters for Council consideration.

4. SOCIAL MEDIA POLICY

Council Member Ogorchock reported a social media presentation was made at the New Mayor and Council Forum where they discussed the need for cities to have social media policy to avoid litigation. She noted the policy could outline the roles, responsibilities, and best practices for elected officials such as Ethics and Election Rules Compliance, Public Records Act, Records Retention Act, Open Public Meetings, Content Guidelines and Equal Access. She stated she hoped the City Council found value in adding a social media policy.

The following public comments were read into the record by Administrative Services Director Mastay.

Melissa Case, John Trizuto, four (4) individuals who did not identify themselves and four (4) individuals who identified themselves as Antioch Community Member/Antioch Community, provided written comment in support of the City Council establishing a social media policy.

City Attorney Smith suggested having the comments read if they included social media content.

Mayor Thorpe agreed to having the comments read per City Attorney Smith suggestion.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Andrew Becker spoke in opposition to the establishment of a social media policy and in support of the City Council informing residents on incidents occurring in the City.

Following discussion, there was no consensus of the City Council to advance a social media policy.

5. YOUTH DEVELOPMENT – POTENTIAL ESTABLISHMENT OF A MIDNIGHT BASKETBALL INITIATIVE TARGETING MIDDLE AND HIGH SCHOOL STUDENTS

Mayor Thorpe explained that the Midnight Basketball Initiative was developed to reduce gun violence among youth. He spoke in support of funding the program for Antioch.

The following public comments were read into the record by Administrative Services Director Mastay.

Sal Sbranti and Ilene West, Antioch resident, provided written comment in support of a Basketball Program for youth but felt it should not take place at midnight.

Anonymous provided written comment spoke in support of the City addressing a safety component for the midnight basketball initiative and agenda items 7, 8, 9, and 10.

Councilmember Barbanica explained that the title was Midnight Basketball, but it did not mean the games took place at midnight. He explained that the program would work with local police to identify times when the youth were more at risk and then offer them something else that they could engage in with police and probation officers during those times.

Councilmember Torres-Walker spoke in support of Antioch participating in a Midnight Basketball Initiative and discussed the importance of adequate training for the agencies who participated.

Councilmember Ogorchock spoke in support of Antioch participating in a Midnight Basketball Initiative and requested the item be referred to the City School Standing Committee. She noted there may also be an opportunity for PAL and REACH to participate.

Councilmember Wilson spoke in support of Antioch participating in a Midnight Basketball Initiative and agreed it should be referred to the City School Standing Committee. She requested the item be referred to the Parks and Recreation Committee and Contra Costa Chief of Probations.

Mayor Thorpe explained that Midnight Basketball was a trademark and if done in Antioch it had to follow their guidelines. He reported that he had met with Lawrence Gray from The Association of Midnight Basketball who would be working with the City on the application process. He noted this was a matter that should involve Youth Services Network Manager Johnson.

A motion was made by Councilmember Ogorchock, seconded by Councilmember Barbanica to refer this item to the City School Standing Committee to work with Youth Services Network Manager Johnson, PAL, Lawrence Grey and the REACH program on the potential establishment of a Midnight Basketball Initiative targeting middle and high school students.

Speaking to the motion, Councilmember Torres-Walker stated there were guidelines and City's had to apply to be accepted into the program so the recommendation from Mayor Thorpe was the City Manager Bernal work with Youth Services Network Manager Johnson and Mr. Grey to see if the City would meet the requirements for Midnight Basketball prior to moving forward with the planning process.

Mayor Thorpe felt adding the different components as stated in the motion was premature because there was a process in starting the Midnight Basketball program. He noted if Council decided to move forward, then they could seek input from the other organizations.

A vote taken on the previous motion failed by the following vote:

Ayes: Barbanica, Ogorchock

Noes: Torres-Walker, Wilson, Thorpe

On motion by Councilmember Barbanica, seconded by Councilmember Torres-Walker, the City Council unanimously directed the City Manager to begin the application process and determine if the City meets the criteria for the establishment of a Midnight Basketball Initiative targeting middle and high school students.

6. YOUTH DEVELOPMENT – SECURING LOCATION TO LEGALLY AND SAFELY USE OFF-ROAD VEHICLES

Mayor Thorpe stated that he would like to investigate a potential location for teens to ride their off-road vehicles safely and legally at a secure location. He noted this would allow for police resources to be used adequately in the City. He also mentioned that a local Antioch resident was willing to offer his property for the lease fee of \$1.00 as a pilot program for the summer.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Andrew Zollars spoke in opposition to the western portion of Prewett Park being designated as the location for the use of off-road vehicles.

The following public comments were read into the record by Administrative Services Director Mastay.

Wayne Steffen provided written comment in opposition to the western portion of Prewett Park being designated as the location for the use of off-road vehicles.

Sal Sbranti provided written comment in support of developing controlled access for off-road vehicles to get to the location.

Two individuals who identified themselves as Community Members, Margaret Frise, Emma Royds, Justin Sane, Elizabeth Borden, Paige Turner, Edith Ann, John Daniels, Mike Vidov, Robert Lambrose, Arthur Galang, Jill Destefano, Jennifer Beatty, Nellie Beatty, and Teresa Beatty, provided written comment against the City securing a location to use off-road vehicles, many specifically mentioned their opposition to Prewett Park being designated as the off-road site.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Andrew Becker spoke in support of the City securing a location to use off-road vehicles legally and safely. He suggested the City work with East Bay Regional Parks for a long-term solution.

Mayor Thorpe explained that information posted on social media pertaining to this item being located at Prewett Park was incorrect.

Councilmember Torres-Walker thanked Mayor Thorpe for bringing this item forward for discussion. She acknowledged that she had been unaware with where off-road vehicles could legally ride. She spoke in support of the City securing location for off-road vehicles.

Councilmembers Barbanica and Ogorchock spoke in opposition to the City providing an off-road location due to safety concerns and liability issues.

Councilmember Wilson stated she would like the liability issues identified as well as the cost associated with securing a site in Antioch so Council could make an educated decision.

The City Council directed City Manager Bernal and City Attorney Smith to identify potential viable locations, liability concerns, and other relevant information associated with securing a location for off-road vehicles.

7. YOUTH DEVELOPMENT – POTENTIAL ESTABLISHMENT OF COMMUNITY VIOLENCE SOLUTIONS TASK FORCE

Mayor Thorpe announced that in conjunction with Council Member Torres-Walker they recently met with organizations who engaged with Community Violence Solutions. He stated they would like to have support from City Council to establish a Community Violence Solutions Task Force so they could continue working on this matter.

Councilmember Torres-Walker spoke in support of establishing a Community Violence Solutions Task Force Committee and shared that she had years of experience working with violence intervention and prevention solutions in partnership with various law enforcement agencies. She explained that the most successful strategies were those with the community leading the efforts in partnership with local law enforcement resources.

Mayor Thorpe reported he had talked with Chief Brooks to discuss his participation in the process.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Judy Haber spoke in support of establishing a Community Violence Solutions Task Force Committee.

The following public comments were read into record by City Clerk Householder.

Nichole Hsu, Erin Roeder, Shannon Reif, Deborah Hamilton, Joan Kazerounian and Rita Chakrabarti, representing Moms Demand Action, Sal Sbranti and Lisa Dell'Anno, provided written comment in support of establishing a Community Violence Solutions Task Force Committee.

Shannon Ripoli, and Havuta Jain, Vivien Partridge, representing Moms Demand Action provided written comment in support of agenda items #7 and 8.

Councilmember Torres-Walker expressed the importance of being involved with youth development and added that this committee should include young people, be intergenerational and involve the community.

Mayor Thorpe stated that some people used gun violence in Antioch as a political which was unfortunate because there were people who wanted to address issues and curb gun violence. He reported that between April and December 2020, there was a 46% increase in gun violence nationally and the trend continued this year.

On motion by Councilmember Torres-Walker, seconded by Councilmember Barbanica, the City Council unanimously directed the City Manager to draft a resolution establishing a Community Violence Solutions Ad-Hoc Committee for Council consideration.

Mayor Thorpe lost connection at 8:55 P.M. and returned at 8:56 P.M.

8. YOUTH DEVELOPMENT – POTENTIAL ESTABLISHMENT OF A SAFE STORAGE ORDINANCE FOR FIREARMS AND AMMUNITION

Mayor Thorpe explained that having a potential ordinance could enhance state law to ensure gun owners were safely storing firearms and ammunition. He stated that the ordinance was proposed by *Moms Demand Action* to curb gun violence and to keep guns away from young people. He reported the City of Orinda currently had a similar ordinance and Antioch could potentially follow the same model.

Councilmember Torres-Walker expressed the importance of having a safe storage ordinance for firearms and ammunition.

Councilmember Barbanica expressed concern that the ordinance could not be enforced by the Antioch Police Department. He stated he would like to see an educational program for gun owners and the City working in partnership with gun stores to ensure there is a supply of safes or trigger locks for residents. He requested the legality of the Ordinance be researched by City Attorney Smith.

Mayor Thorpe stated an educational component would compliment the ordinance.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Michelle Sinnott representing Moms Demand Action spoke in support of a safe storage ordinance for firearms and ammunition.

The following public comments were read into record by City Clerk Householder.

Rita Chakrabarti, Joan Kazerounian, Lisa Dell'Anno, Nicole Hsu, Erin Roeder, Shannon Reif, representing Moms Demand Action, Allison Anderman representing Giffords Law Center, Jake

& Diane, Antioch residents, Deborah Hamilton, Bay Point resident and Judy Haber, provided written comment in support of a safe storage ordinance for firearms and ammunition.

Frank San Martin, Antioch resident, provided written comment against a safe storage ordinance for firearms and ammunition and urged the City Council to vote no on agenda items 5, 6, 7, 8, 9, 10, 11, and 12.

Councilmember Barbanica reiterated that there was state law that addressed this issue and voiced his support for an educational component.

Mayor Thorpe responded that research on this issue could distinguish the difference between state law and a local ordinance.

On motion by Councilmember Torres-Walker, seconded by Councilmember Barbanica, the City Council unanimously directed the City Attorney to provide a staff report with additional information on the potential establishment of a Safe Storage Ordinance for firearms and ammunition.

Mayor Thorpe declared a recess at 9:34 P.M. The meeting reconvened at 9:41 P.M. with all Councilmembers present.

9. YOUTH DEVELOPMENT – BUS PASS PROGRAM

Councilmember Wilson announced the City of Antioch had participated in the Bus Pass Program by subsidizing bus fares for the youth on the Tri-Delta system. She reported other agencies that participated in the program decided not to move forward this summer. She stated Tri-Delta Transit System CEO, Jeanne Krieg asked if the City was interested in continuing the program solely through Tri-Delta Transit and she had responded that she would bring the item to Council for further discussion.

In response to Mayor Thorpe, City Manager Bernal stated he did not recall if the program was funded in the upcoming budget and he would report back to Council at the June 8, 2021, Council meeting.

Councilmember Wilson requested this item be built into the budget and asked Council to consider extending the program to year-round.

Mayor Thorpe responded that the funding could be extended year-round if it were within the budget and they could review this item at a later date if additional funding was needed.

Councilmember Torres-Walker encouraged a discussion with Tri Delta regarding the bus routes and timing. She suggested the City also partner with BART to reduce costs to avoid fare evasion.

On motion by Councilmember Wilson, seconded by Councilmember Barbanica, the City Council

unanimously directed staff to include the Bus Pass Program in the Budget Study Session on June 8, 2021.

10. YOUTH DEVELOPMENT – REVIEW OF CITYWIDE K-12 CAMPUSES TO DETERMINE THE NEED FOR TRAFFIC CALMING MEASURES, INCLUDING CROSSING GUARDS

Mayor Thorpe suggested referring this item to the City School Standing Committee to identify the needs at school locations and then bring it back to the City Council for discussion.

Councilmember Torres-Walker requested Agenda Items 10, 11 and 12 be referred to the City School Standing Committee.

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica, the City Council unanimously referred the review of citywide K-12 campuses to determine the need for traffic calming measures, including crossing guards to the City/School Standing Committee.

11. YOUTH DEVELOPMENT – POTENTIAL AUTHORIZATION OF ADDITIONAL ANTIOCH POLICE DEPARTMENT OVERTIME FOR AFTERSCHOOL ANTIOCH UNIFIED SCHOOL DISTRICT SPECIAL EVENTS

Mayor Thorpe reported this item was brought forward in the spirit of Jonathan Parker who was murdered at Deer Valley High School and suggested it be referred to the City School Standing Committee for further discussion and a recommendation.

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica, the City Council unanimously referred the potential authorization of additional Antioch Police Department overtime for afterschool Antioch Unified School District special events to the City School Standing Committee for further discussion and a recommendation.

The following public comments were read into record by City Clerk Householder.

Shelton Lee Jr., Hamilton Burger and James Beam, Antioch residents, spoke in support of the potential authorization of additional Antioch Police Department overtime for afterschool Antioch School District Special Events and implementation of the SRO program.

Mayor Thorpe clarified that this item was not related to School Resource Officers (SRO).

12. YOUTH DEVELOPMENT – POTENTIAL LAUNCH OF A SCHOOL WATCH AND CARE PROGRAM IN PARTNERSHIP WITH CITY OF ANTIOCH POLICE CRIME PREVENTION COMMISSION

Mayor Thorpe stated this item was related to Neighborhood Watch and the Police Crime Prevention Commission volunteering their time to be present at school events.

Councilmember Torres-Walker stated as the City School Standing Committee had this discussion, she would support cultural competency and implicit bias training for the Antioch Police Crime Prevention Commission.

Mayor Thorpe agreed with Councilmember Torres-Walker and requested Youth Services Network Manager Johnson be involved in the discussions.

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica, the City Council unanimously referred the potential launch of a School Watch and Care Program to the City School Standing Committee and the Police Crime Prevention Commission.

13. YOUTH DEVELOPMENT – POTENTIAL INCREASE OF CAMPUS SAFETY PERSONNEL ON HIGH SCHOOL CAMPUSES

The following public comments were read into record by City Clerk Householder.

Sal Sbranti provided written comment in support of Antioch Unified School District addressing this issue.

Sarah Bellum and Benji Shatnawi provided written comment in support of increasing campus safety personnel and reestablishing the SRO program.

Mayor Thorpe clarified that this item was not related to the SRO program.

Councilmembers Torres-Walker and Ogorchock spoke in support of moving this item to the City School Standing Committee for discussion.

On motion by Councilmember Torres Walker, seconded by Councilmember Barbanica, the City Council unanimously referred the potential increase of campus safety personnel on High School campuses to the City School Standing Committee.

14. YOUTH DEVELOPMENT – ADDITION OF YOUTH MEMBERS TO BOARDS AND COMMISSIONS

Councilmember Wilson announced that she had spoken to youth who had mentioned that they would like to have a voice in governance in the City. She suggested City Attorney Smith, City Clerk Householder and Youth Services Network Manager Johnson investigate this item and bring back information to Council.

Councilmember Torres Walker thanked Councilmember Wilson for bringing this item to Council and spoke in support of the addition of youth members to Boards and Commissions.

The following public comment was read into record by City Clerk Householder.

Marie Arce provided written comment in support of the addition of youth members to Boards and Commissions.

On motion by Councilmember Barbanica, seconded by Councilmember Wilson, the City Council unanimously referred the addition of youth members to the City's Boards and Commissions, to City Attorney Smith to research and bring back information to Council.

Mayor Thorpe announced that public comment cut off time was at 3:00 P.M. the day of the Council meeting.

PUBLIC COMMENTS

The following public comments were read into record by City Clerk Householder.

Justice for APD provided written comment in support of the Antioch Police Department.

Gil Murillo, Antioch resident, provided written comment recognizing Antioch Animal Control for helping retrieve turkey chicks from a sewer drain.

Angelica Tripp, Antioch resident, Raul Vasquez, Richmond resident and Jackie Lowery, Antioch resident representing ACCE, provided written comment in support of tenant protections that closed loopholes in state laws.

Melissa Case, Antioch resident, provided written comment suggesting Council postpone making public statements on critical incidents until Antioch Police Department has issued a press release.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

Dwyane Eubanks thanked Council for recognizing the efforts of the Antioch Historical Society Museum and their preservation of Antioch history. He spoke regarding a mural that needed to be preserved and requested further discussion on this matter.

ADJOURNMENT

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock, the City Council unanimously adjourned the meeting at 10:18 P.M.

Emily Arredondo

EMILY ARREDONDO
Clerk's Administrative Assistant



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: City Council Meeting Minutes of May 25, 2021

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of May 25, 2021.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: City Council Meeting Minutes of June 8, 2021

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of June 8, 2021.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
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100 General Fund
Non Departmental

00002560	ABSOLUTE POOL BUILDERS	CHECK REPLACEMENT	500.00
00394506	AFLAC	INSURANCE PREMIUM	5,539.86
00394529	BLUE SHIELD LIFE	INSURANCE PREMIUM	4,431.06
00394534	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
00394542	DELTA DENTAL	INSURANCE PREMIUM	42,585.80
00394543	DIAMOND HILLS SPORT CLUB	PAYROLL DEDUCTIONS	80.00
00394551	IN SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	547.99
00394556	LINA	PAYROLL DEDUCTIONS	3,966.19
00394559	MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	2,032.41
00394560	MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	1,821.10
00394566	OPERATING ENGINEERS LOCAL NO 3	PAYROLL DEDUCTIONS	3,828.00
00394571	PARS	PAYROLL DEDUCTIONS	4,245.69
00394572	PLANET FITNESS	PAYROLL DEDUCTIONS	21.99
00394580	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	381.11
00394581	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	100.00
00394582	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	200.00
00394583	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	200.00
00394601	ACACIA M AND E INC	SMIP FEE REFUND	2.56
00394622	EMPLOYEE	EFT REPLACEMENT	813.86
00939898	ANTIOCH PD SWORN MGMT ASSOC	PAYROLL DEDUCTIONS	880.00
00939899	APOA	PAYROLL DEDUCTIONS	22,109.93
00939900	APWEA	PAYROLL DEDUCTIONS	4,278.16
00939912	NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	39,147.30
00939916	VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	8,286.71
00939917	NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	27,624.60

City Attorney

00394520	ATKINSON ANDELSON LOYA RUUD ROMO	LEGAL SERVICES RENDERED	11,500.94
00394526	BEST BEST AND KRIEGER LLP	LEGAL SERVICES RENDERED	16,843.84
00394533	COLE HUBER LLP	LEGAL SERVICES RENDERED	802.50
00394553	JACKSON LEWIS PC	LEGAL SERVICES RENDERED	1,036.00
00394557	MEYERS NAVE A PROFESSIONAL CORP	LEGAL SERVICES RENDERED	41,129.31
00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	18.21
00394567	OPPENHEIMER INVESTIGATIONS GROUP	LEGAL SERVICES RENDERED	11,496.00
00394591	VERIZON WIRELESS	DATA SERVICES	46.65
00394592	VERIZON WIRELESS	DATA SERVICES	5.65
00394646	FEDEX	SHIPPING	60.91
00939913	RAY MORGAN COMPANY	COPIER USAGE	383.01

City Manager

00394608	AMBIUS	PLANT SERVICE	312.37
00394621	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	4,281.26
00394624	BRENTWOOD PRESS AND PUBLISHING	ADVERTISEMENT	2,899.00
00394638	COSTCO	VARIOUS BUSINESS EXPENSES	21.91
00394646	FEDEX	SHIPPING	70.73
00394649	FOCUS STRATEGIES	UNHOUSED COORDINATOR	3,460.00



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00394696	VOLER STRATEGIC ADVISORS INC	CONSULTING SERVICES	8,000.00
00939913	RAY MORGAN COMPANY	COPIER USAGE	383.01

City Clerk

00394545	EIDEN, KITTY J	MINUTES CLERK	4,648.75
00394562	NEXTREQUEST CO	SOFTWARE	12,075.00
00394600	WESTAMERICA BANK	COPIER LEASE	270.80
00394644	EIDEN, KITTY J	MINUTES CLERK	3,701.25

City Treasurer

00939926	PFM ASSET MGMT LLC	ADVISORY SERVICES	9,444.19
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Human Resources

00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	129.08
00394600	WESTAMERICA BANK	COPIER LEASE	270.80
00394607	RETIREE	RETIREMENT GIFT	350.00
00394682	RETIREE	RETIREMENT GIFT	300.00

Economic Development

00394546	EVOLVE ALKIDO AND MOVEMENT CENTER	BUSINESS LICENSE REBATE	100.00
00394614	ANTIOCH OPTICIANS	BUSINESS LICENSE REBATE	100.00
00394620	BAGEL STREET CAFE	BUSINESS LICENSE REBATE	100.00
00394621	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,079.45
00394623	BIG O TIRES	BUSINESS LICENSE REBATE	100.00
00394628	CHARANJIT MALHAN	BUSINESS LICENSE REBATE	100.00
00394645	EXECUTIVE CUTS	BUSINESS LICENSE REBATE	100.00
00394650	GOLDEN GATE BELL LLC	BUSINESS LICENSE REBATE	100.00
00394679	RIVERTOWN VETERANS THRIFT STORE	BUSINESS LICENSE REBATE	100.00
00394683	SOLID ROCK CAFE INC	BUSINESS LICENSE REBATE	100.00
00939913	RAY MORGAN COMPANY	COPIER USAGE	383.01

Finance Administration

00394600	WESTAMERICA BANK	COPIER LEASE	342.57
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Finance Accounting

00394522	BADAWI & ASSOCIATES	AUDITING SERVICES	27,193.50
00394660	KOA HILLS CONSULTING LLC	PROFESSIONAL SERVICES	43.75

Finance Operations

00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	57.29
00394589	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	9.00
00394690	TRANSUNION RISK & ALTERNATIVE DATA	PROFESSIONAL SERVICES	1,800.00
00394692	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	6.00

Non Departmental

00394561	MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY DEDUCTIBLE	10,650.36
00394697	WAGEWORKS	ADMIN FEE	314.00



CLAIMS BY FUND REPORT
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Public Works Administration

00394600	WESTAMERICA BANK	COPIER LEASE	299.06
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Public Works Street Maintenance

00394511	ALTA FENCE	LANDSCAPE SERVICES	6,948.00
00394516	ANTIOCH BUILDING MATERIALS	ASPHALT	2,714.52
00394538	CRESO EQUIPMENT RENTALS	EQUIPMENT RENTALS	1,670.17
00394552	INTERSTATE SALES	MATERIALS	5,893.23
00394570	PACIFIC NORTHWEST OIL	OIL	581.85
00394597	W K HYDRAULICS INC	TEST MOTOR	150.00
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	157.50

Public Works-Signal/Street Lights

00394536	CONTRA COSTA COUNTY	TRAFFIC SIGNAL MAINTENANCE	28,086.83
00394618	AT AND T MCI	PHONE	656.22
00394671	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,246.42
00939903	CONSOLIDATED ELECTRICAL DIST INC	CITY LIGHTS	27,540.67

Public Works-Facilities Maintenance

00394515	ANTIOCH AUTO PARTS	AUTO PARTS	359.21
00394523	BAY ALARM COMPANY	INSTALLATION SERVICES	2,141.10
00394527	BILL BRANDT FORD	AUTO PARTS	166.39
00394529	BLUE SHIELD LIFE	INSURANCE PREMIUM	42.87
00394542	DELTA DENTAL	INSURANCE PREMIUM	185.48
00394568	OREILLY AUTO PARTS	AUTO PARTS	210.48
00394598	WALNUT CREEK FORD	AUTO PARTS	197.03
00394606	ALVAREZ, ALAN G	EXPENSE REIMBURSEMENT	142.37
00394613	ANTIOCH AUTO PARTS	AIR COMPRESSOR	19,052.53
00394618	AT AND T MCI	PHONE	69.74
00394627	CHANDRA, RONALD PRAVIKASH	EXPENSE REIMBURSEMENT	84.91
00394629	CHUCKS BRAKE AND WHEEL SERVICE	SUPPLIES	538.43
00394641	DREAM RIDE ELEVATOR	REPAIR SERVICE	1,425.00
00394653	HANSON AND FITCH TEMPORARY SITE	RESTROOM RENTAL	815.95
00394654	HARLEY DAVIDSON	PARTS	52.04
00394655	HARLEY DAVIDSON	PARTS	69.55
00394670	OREILLY AUTO PARTS	AUTO PARTS	254.41
00394678	RICKIES ROOF REPAIR	ROOF REPAIR	840.00
00394691	UNICO GLASS LLC	MAINTENANCE SERVICES	396.94
00394698	WINTER CHEVROLET CO	MAINTENANCE SERVICES	57.16
00939909	KIMBALL MIDWEST	PARTS	37.22
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	4,307.50
00939921	GRAINGER INC	SUPPLIES	2,020.64

Public Works-Parks Maint

00394512	AMERICAN PLUMBING INC	PLUMBING SERVICES	750.00
00394529	BLUE SHIELD LIFE	INSURANCE PREMIUM	2.66
00394542	DELTA DENTAL	INSURANCE PREMIUM	21.06
00394586	TERRACARE ASSOCIATES	PARK MAINTENANCE	96,261.08



CLAIMS BY FUND REPORT
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00394599	WATERSAVERS IRRIGATION	SUPPLIES	3,054.35
00394605	ALTA FENCE	FENCE REPAIR	815.00
00394618	AT AND T MCI	PHONE	119.05
00394681	ROBINS LOCK AND KEY	SERVICE	150.07
00939914	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION PARTS	10,734.55

Public Works-Median/General Land

00394509	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	15,360.00
00394510	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	36,824.48
00394514	ANTIOCH ACE HARDWARE	REPAIR SERVICES	38.98
00394519	AT AND T MCI	CONNECTION SERVICES	100.94
00394599	WATERSAVERS IRRIGATION	SUPPLIES	2,045.20
00394618	AT AND T MCI	PHONE	312.47
00939906	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	4,422.08

Police Administration

00394501	2021 CAHN CONFERENCE	TRAINING - S AIELLO	300.00
00394502	2021 CAHN CONFERENCE	TRAINING - T NGUYEN	300.00
00394503	2021 CAHN CONFERENCE	TRAINING - P KENDALL	300.00
00394507	AIELLO, STEVEN J	TRAINING PER DIEM	264.00
00394529	BLUE SHIELD LIFE	INSURANCE PREMIUM	15.22
00394532	CHANDLER, JOSEPH ANTHONY	TRAINING PER DIEM	264.00
00394539	CSULB FOUNDATION	TRAINING - S AIELLO	397.00
00394540	CSULB FOUNDATION	TRAINING - E NILSEN	397.00
00394541	CSULB FOUNDATION	TRAINING - J CHANDLER	397.00
00394542	DELTA DENTAL	INSURANCE PREMIUM	120.36
00394555	LEXISNEXIS	SUPPORT SERVICES	252.50
00394563	NILSEN, ERIK ROBERT	TRAINING PER DIEM	264.00
00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	559.78
00394587	TRAINING INNOVATIONS INC	SUBSCRIPTION RENEWAL	750.00
00394602	ADAMSON POLICE PRODUCTS	SUPPLIES	813.26
00394616	ARROWHEAD 24 HOUR TOWING INC	EVIDENCE STORAGE	2,115.75
00394619	AT AND T MOBILITY	DEPARTMENT CELL PHONES	6,888.44
00394637	CORDICO PSYCHOLOGICAL CORP	PROFESSIONAL SERVICES	800.00
00394639	CRYSTAL CLEAR LOGOS INC	UNIFORM	80.01
00394661	LC ACTION POLICE SUPPLY	SUPPLIES	158.36
00394667	NET TRANSCRIPTS	TRANSCRIPTION SERVICES	378.10
00394676	REACH PROJECT INC	PROGRAM SERVICES	17,083.00
00394693	UNITED STATES POSTAL SERVICE	POSTAGE	2,585.96
00939902	COMPUTERLAND	SUPPLIES	97.09
00939922	IMAGE SALES INC	ID CARDS	44.36
00939925	MOBILE MINI LLC	EVIDENCE STORAGE	129.98

Police Community Policing

00394616	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	517.50
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Police Investigations

00394535	CONTRA COSTA COUNTY	LAB FEES	27,725.00
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00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	548.64
00394687	T MOBILE USA INC	CELL ANALYSIS	1,580.00
Police Special Operations Unit			
00394642	EAN SERVICES LLC	VEHICLE RENTAL	5,013.85
Police Communications			
00394505	AEROTEK INC	SUPPORT SERVICES	270.00
00394518	AT AND T MCI	PHONE	843.43
00394603	AEROTEK INC	SUPPORT SERVICES	270.00
00394617	AT AND T	PHONE	0.86
00394618	AT AND T MCI	PHONE	1,324.11
00394625	BY YOUR SITE CONSULTING	SUPPORT SERVICES	330.00
00394632	COMCAST	CONNECTION SERVICES	127.91
00394633	CONTRA COSTA COUNTY	RADIO SERVICES	270.00
00394672	PACIFIC TELEMAGEMENT SERVICES	PAY PHONE	78.00
Office Of Emergency Management			
00394618	AT AND T MCI	PHONE	357.63
00394675	PREPARATIVE CONSULTING	CONSULTING SERVICES	30,000.00
Police Facilities Maintenance			
00394618	AT AND T MCI	PHONE	212.91
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,680.00
CD Code Enforcement			
00394646	FEDEX	SHIPPING	60.91
00394684	STAMM ENTERPRISES, LTD	STORAGE	470.00
PW Engineer Land Development			
00394593	VERIZON WIRELESS	DATA SERVICES	7.64
00394618	AT AND T MCI	PHONE	45.93
00939915	TESTING ENGINEERS INC	PROFESSIONAL SERVICES	10,502.50
00939928	TESTING ENGINEERS INC	PROFESSIONAL SERVICES	13,057.25
Community Development Building Inspection			
00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	98.01
00394601	ACACIA M AND E INC	ENERGY INSP FEE REFUND	243.79
00394646	FEDEX	SHIPPING	108.47
Capital Imp. Administration			
00394593	VERIZON WIRELESS	DATA SERVICES	3.82
211 Delta Fair Property Fund			
Parks & Open Space			
00394577	RRM DESIGN GROUP	PROFESSIONAL SERVICES	4,288.86

CITY OF
ANTIOCH
CALIFORNIA

CLAIMS BY FUND REPORT
FOR THE PERIOD OF
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212 CDBG Fund

CDBG

00394630	CITY DATA SERVICES LLC	CDBG SERVICES	940.00
00394663	MEALS ON WHEELS SENIOR OUTREACH	CDBG SERVICES	6,768.86

CDBG-CV

00394630	CITY DATA SERVICES LLC	CDBG SERVICES	220.00
00394663	MEALS ON WHEELS SENIOR OUTREACH	CDBG SERVICES	8,096.60

213 Gas Tax Fund

Streets

00394671	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	488.21
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214 Animal Services Fund

Animal Services

00394508	AIRGAS USA LLC	SUPPLIES	215.69
00394537	CRE8 CONCEPTS	SUPPLIES	224.00
00394626	CHAMELEON SOFTWARE PRODUCTS HLP	SOFTWARE MAINTENANCE	1,360.90
00394643	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	3,630.96
00394657	HILLS PET NUTRITION	ANIMAL FOOD	541.76
00394666	MWI VETERINARY SUPPLY CO	SUPPLIES	3,063.09
00394689	TONY LA RUSSA'S ANIMAL RESCUE FOUND	SUPPLIES	500.00
00939907	IDEXX LABORATORIES INC	LAB FEES	472.74

219 Recreation Fund

Non Departmental

00394525	BELTON, MEDINA	DEPOSIT REFUND	500.00
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Nick Rodriguez Community Cent

00394504	AAA FIRE PROTECTION SVCS	PROFESSIONAL SERVICES	1,136.34
00394531	BUGAOAN-ABAKAN, MONICA V	EXPENSE REIMBURSEMENT	559.69
00394578	SERVICE PROS PLUMBERS INC	PLUMBING SERVICES	356.00
00394600	WESTAMERICA BANK	COPIER LEASE	270.80
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	500.00

Senior Programs

00394576	ROBINS LOCK AND KEY	PROFESSIONAL SERVICES	131.45
00394618	AT AND T MCI	PHONE	185.90
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	2.00

Recreation Sports Programs

00394569	PACHECO, HILDA H	MILEAGE REIMBURSEMENT	12.15
00394574	RIVERS, PRISCILLA	REGISTRATION FEE REFUND	990.00
00394618	AT AND T MCI	PHONE	23.81

Recreation-Comm Center

00394525	BELTON, MEDINA	ROOM RENTAL REFUND	702.00
00394588	UNIQUE PEST CONTROL	BIRD CONTROL SERVICE	800.00



CLAIMS BY FUND REPORT
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00394594	VERIZON WIRELESS	DATA SERVICES	3.82
00394618	AT AND T MCI	PHONE	26.62
00394631	COLE SUPPLY CO INC	SUPPLIES	771.35
00939911	LSA ASSOCIATES INC	OWL MONITORING	227.50

Recreation Water Park

00394530	BSN SPORTS	CITY APPAREL	470.84
00394609	AMERICAN RED CROSS	LIFEGUARD CERTIFICATIONS	1,082.00
00394618	AT AND T MCI	PHONE	138.16
00394656	HILL, VICTORIA	CLASS REFUND	188.00
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	500.00
00939921	GRAINGER INC	SUPPLIES	385.73

221 Asset Forfeiture Fund

Non Departmental

00394548	FERGUSON, WALTER	ASSET FORFEITURE	25,160.00
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222 Measure C/J Fund

Non Departmental

Streets

00394599	WATERSAVERS IRRIGATION	SUPPLIES	1,531.03
00939914	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION PARTS	415.88
00939924	JJR CONSTRUCTION INC	CURB PROJECT	126,305.19

226 Solid Waste Reduction Fund

Solid Waste Used Oil

00394677	REPUBLIC SERVICES INC	CURBSIDE OIL AND FILTERS	1,655.72
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Solid Waste

00394685	SUSTAINABLE CONTRA COSTA	SCOCO PARTNERSHIP	3,000.00
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229 Pollution Elimination Fund

Channel Maintenance Operation

00394510	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	4,800.00
00394558	MJH EXCAVATING INC	WEED ABATEMENT	3,860.00
00394604	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	4,800.00
00394612	ANTIOCH ACE HARDWARE	SUPPLIES	149.69
00394634	CONTRA COSTA HEALTH SERVICES	WASTE DISPOSAL REPORT	49.75
00394665	MJH EXCAVATING INC	LANDSCAPE SERVICES	4,240.00
00394688	TARGET SPECIALTY PRODUCTS	PESTICIDES	6,211.39

251 Lone Tree SLLMD Fund

Lonetree Maintenance Zone 1

00394579	SILVA LANDSCAPE	LANDSCAPE SERVICES	2,904.00
00394586	TERRACARE ASSOCIATES	TURF MOWING	173.10
00394618	AT AND T MCI	PHONE	95.24



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Lonetree Maintenance Zone 2

00394584	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	650.00
00394618	AT AND T MCI	PHONE	163.31

Lonetree Maintenance Zone 3

00394618	AT AND T MCI	PHONE	71.43
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Lonetree Maintenance Zone 4

00394586	TERRACARE ASSOCIATES	TURF MOWING	276.96
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252 Downtown SLLMD Fund

Downtown Maintenance

00394586	TERRACARE ASSOCIATES	TURF MOWING	173.10
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254 Hillcrest SLLMD Fund

Hillcrest Maintenance Zone 1

00394586	TERRACARE ASSOCIATES	TURF MOWING	450.06
00394618	AT AND T MCI	PHONE	47.62

Hillcrest Maintenance Zone 2

00394579	SILVA LANDSCAPE	LANDSCAPE SERVICES	4,782.40
00394586	TERRACARE ASSOCIATES	TURF MOWING	616.24
00394618	AT AND T MCI	PHONE	166.67

Hillcrest Maintenance Zone 4

00394586	TERRACARE ASSOCIATES	TURF MOWING	346.20
00394618	AT AND T MCI	PHONE	141.17

255 Park 1A Maintenance District Fund

Park 1A Maintenance District

00394586	TERRACARE ASSOCIATES	TURF MOWING	450.06
00394618	AT AND T MCI	PHONE	23.81
00394671	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	32.54
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,300.00

256 Citywide 2A Maintenance District Fund

Citywide 2A Maintenance Zone 3

00394586	TERRACARE ASSOCIATES	TURF MOWING	6.92
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Citywide 2A Maintenance Zone 6

00394579	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,588.00
00394586	TERRACARE ASSOCIATES	TURF MOWING	415.44

Citywide 2A Maintenance Zone 8

00394586	TERRACARE ASSOCIATES	TURF MOWING	34.62
00394599	WATERSAVERS IRRIGATION	SUPPLIES	733.30
00939914	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION PARTS	105.92



CLAIMS BY FUND REPORT
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Citywide 2A Maintenance Zone 5

00394586	TERRACARE ASSOCIATES	TURF MOWING	103.86
00394618	AT AND T MCI	PHONE	95.24

257 SLLMD Administration Fund
SLLMD Administration

00394529	BLUE SHIELD LIFE	INSURANCE PREMIUM	0.38
00394542	DELTA DENTAL	INSURANCE PREMIUM	3.01
00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	147.47
00394586	TERRACARE ASSOCIATES	TURF MOWING	415.44

259 East Lone Tree SLLMD Fund
Zone 1-District 10

00394554	JETMULCH INC	PROFESSIONAL SERVICES	19,470.00
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311 Capital Improvement Fund
Non Departmental
Streets

00394659	JOES LANDSCAPE AND CONCRETE INC	GUTTER PROJECT	39,547.63
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570 Equipment Maintenance Fund
Non Departmental

00394550	HUNT AND SONS INC	FUEL	22,919.75
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Equipment Maintenance

00394529	BLUE SHIELD LIFE	INSURANCE PREMIUM	9.67
00394542	DELTA DENTAL	INSURANCE PREMIUM	76.43
00394589	UNITED PARCEL SERVICE	SHIPPING	53.46

573 Information Services Fund
Non Departmental

00394610	AMS DOT NET INC	ANNUAL LICENSE RENEWAL	4,792.98
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Information Services

00394595	VERIZON WIRELESS	DATA SERVICES	175.50
00394618	AT AND T MCI	PHONE	88.53

Network Support & PCs

00394518	AT AND T MCI	PHONE	194.30
00394529	BLUE SHIELD LIFE	INSURANCE PREMIUM	25.76
00394542	DELTA DENTAL	INSURANCE PREMIUM	216.05
00394595	VERIZON WIRELESS	DATA SERVICES	976.74
00394596	VMWARE INC	SUPPORT SERVICES	5,321.06
00394610	AMS DOT NET INC	PROFESSIONAL SERVICES	3,458.05
00394618	AT AND T MCI	PHONE	86.95

Telephone System

00394517	AT AND T MCI	LONG DISTANCE LINES	28.03
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00394542	DELTA DENTAL	INSURANCE PREMIUM	43.21
00394618	AT AND T MCI	PHONE	2,243.88

GIS Support Services

00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	155.34
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579 Post Retirement Medical-Mgmt Fund

Non Departmental

00939927	RETIREE	MEDICAL AFTER RETIREMENT	11.88
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611 Water Fund

Non Departmental

00394513	AMERICAN TEXTILE AND SUPPLY INC	SUPPLIES	927.39
00394524	BAY AREA BARRICADE	SUPPLIES	3,178.59
00394528	BISHOP CO	SUPPLIES	968.12
00394544	EAST BAY WORK WEAR	UNIFORMS	1,198.79
00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	274.24
00394585	SUPERCO SPECIALTY PRODUCTS.	SUPPLIES	933.96
00394631	COLE SUPPLY CO INC	SUPPLIES	2,128.55
00394658	IDN WILCO	SUPPLIES	609.50
00394664	MERLOS, ENEIDA A	CHECK REPLACEMENT	31.10
00394673	PARCEL QUEST	LICENSE RENEWAL	5,620.50
00939921	GRAINGER INC	SUPPLIES	1,503.60

Water Production

00394549	FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	162.73
00394573	REINHOLDT ENGINEERING CONSTR	PROFESSIONAL SERVICES	1,498.78
00394590	UNIVAR SOLUTIONS USA INC	CHEMICALS	8,307.07
00394611	ANTIOCH ACE HARDWARE	SUPPLIES	88.69
00394615	ARAMARK UNIFORM SERVICES	PROFESSIONAL SERVICES	135.88
00394618	AT AND T MCI	PHONE	872.08
00394636	CONTRA COSTA WATER DISTRICT	RAW WATER	1,160,697.50
00394647	FINBERG FENCING INC	PROFESSIONAL SERVICES	295.00
00394648	FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	123.41
00394652	HACH CO	CALIBRATION	492.22
00394668	OFFICE DEPOT INC	OFFICE SUPPLIES	912.43
00394686	SWAN ANALYTICAL INSTRUMENTS USA INC	INSTRUMENTATION PARTS	1,770.90
00394692	UNITED PARCEL SERVICE	SHIPPING	55.47
00394694	UNIVAR SOLUTIONS USA INC	CHEMICALS	8,034.70
00394695	US BANK	COPIER	42.45
00939901	CHEMTRADE CHEMICALS US LLC	CHEMICALS	23,157.69
00939904	EUROFINS EATON ANALYTICAL INC	TESTING	75.00
00939905	GRAINGER INC	SUPPLIES	94.78
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	250.00
00939918	CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	611.19
00939919	EUROFINS EATON ANALYTICAL INC	WATER TESTING AND ANALYSIS	45.00
00939920	EVOQUA WATER TECHNOLOGIES LLC	MAINTENANCE SERVICES	798.89
00939921	GRAINGER INC	SUPPLIES	17.51



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
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Water Distribution

00394521	BACKFLOW DISTRIBUTORS INC	BACKFLOW PARTS	1,318.12
00394538	CRESO EQUIPMENT RENTALS	EQUIPMENT RENTAL	2,053.70
00394547	FASTENAL CO	SUPPLIES	740.46
00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	129.86
00394565	OFFICE TEAM	TEMP SERVICES W/E 05/21/21	75.00
00394575	ROBERTS AND BRUNE CO	PIPE FITTINGS	8,293.82
00394589	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	9.00
00394618	AT AND T MCI	PHONE	23.81
00394640	CWEA SFBS	CERTIFICATION RENEWAL	91.00
00394662	MCNEIL, LAURA MICHELE	SITE VISIT LUNCH	29.03
00394669	OFFICE TEAM	TEMP SERVICES W/E 05/28/21	375.00
00394692	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	6.00
00939908	INFOSEND INC	PRINT & MAIL SERVICES	2,463.85
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	157.50
00939921	GRAINGER INC	SUPPLIES	2,185.38
00939923	INFOSEND INC	PRINT & MAIL SERVICES	1,993.83
00939925	MOBILE MINI LLC	WAREHOUSE FIRE STORAGE	350.16

Public Buildings & Facilities

00394584	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	2,400.00
00394599	WATERSAVERS IRRIGATION	LANDSCAPE SERVICES	1,062.58

621 Sewer Fund

Non Departmental

00394673	PARCEL QUEST	SUBSCRIPTION RENEWAL	624.50
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Swr-Wastewater Administration

00394524	BAY AREA BARRICADE	SUPPLIES	593.24
00394529	BLUE SHIELD LIFE	INSURANCE PREMIUM	48.70
00394564	OFFICE DEPOT INC	OFFICE SUPPLIES	101.91
00394565	OFFICE TEAM	TEMP SERVICES W/E 05/21/21	75.00
00394618	AT AND T MCI	PHONE	48.52
00394669	OFFICE TEAM	TEMP SERVICES W/E 05/28/21	375.00
00394674	PORTER, CLEVELAND J	EXPENSE REIMBURSEMENT	101.00
00394680	ROBERTS AND BRUNE CO	SUPPLIES	407.90
00939908	INFOSEND INC	PRINT AND MAIL SERVICES	2,463.85
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	157.50
00939921	GRAINGER INC	SUPPLIES	348.91
00939923	INFOSEND INC	PRINT AND MAIL SERVICES	1,993.82

631 Marina Fund

Marina Administration

00394529	BLUE SHIELD LIFE	INSURANCE PREMIUM	42.18
00394542	DELTA DENTAL	INSURANCE PREMIUM	180.06
00939910	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,300.00



AS HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 14 - JUNE 10, 2021

227	Housing Fund		
<i>Housing</i>			
00394630	CITY DATA SERVICES LLC	CDBG SERVICES	1,540.00
00394635	CONTRA COSTA HEALTH SERVICES	CDBG SERVICES	6,964.88
00394651	HABITAT FOR HUMANITY EAST BAY	CDBG SERVICES	7,199.06

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: REJECTION OF CLAIMS: CODY PRIES, MELLISSA LANDRETH,
JAIME TELLEZ, JASON ALLARD

RECOMMENDED ACTION

It is recommended that the City Council reject the claims submitted by Cody Pries, Mellissa Landreth, Jaime Tellez and Jason Allard.

Should the City Council desire to discuss this matter, it would be scheduled for a future closed session.

ATTACHMENTS


None.


CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

PREPARED BY: Scott Buenting, Project Manager 

APPROVED BY: John Samuelson, Public Works Director/City Engineer 

SUBJECT: Acceptance of Work and Notice of Completion for the City Hall Council Chambers Remodel (Audio-Video Communications) (P.W. 247-P1)

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Approving the increase to the existing contract ("Agreement") with EIDIM Group, Inc. ("EIDIM") for the City Hall Council Chambers Remodel (Audio-Video Communications) ("Project") in the amount of \$11,164.98 using Public, Educational and Government ("PEG") Funds for a total contract price of \$274,841.43, and authorizing the City Manager or designee to implement the increase;
2. Accepting the work on the Project as complete; and
3. Authorizing the City Manager or designee to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof for the Project.

FISCAL IMPACT

Adoption of this resolution will increase the Agreement with EIDIM by \$11,164.98 utilizing PEG Funds for a total contract amount of \$274,841.43. PEG funds can only be used for equipment, capital improvement projects and maintenance of facilities that produce Public, Educational and Government video content.

DISCUSSION

On April 23, 2019, the City Council awarded a contract to EIDIM for the Project in the amount of \$143,676.45. This work consisted of furnishing and installing new audio-visual equipment, as well as connection of low-voltage wiring from equipment and speakers being installed by the general contractor for the City Hall Council Chambers Remodel (General Construction) project.

On October 27, 2020, the City Council approved amending the existing contract by \$120,000 with EIDIM to include furnishing and installing wall video panels in lieu of projectors and drop-down screens, providing additional facilities required to broadcast meetings and events, upgrading the voting system, improving dais communication, enhancing member and staff displays, and additional design and engineering required to improve the audio-visual system to meet the needs of the City.

Staff recommends increasing the existing contract with EIDIM to include improvements required to accommodate virtual meetings and modify the video wall power controls. All work on this project was completed on May 7, 2021.

ATTACHMENTS

A: Resolution

B: Notice of Completion

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
INCREASING THE CONTRACT WITH EIDIM GROUP, INC.,
ACCEPTING WORK AND AUTHORIZING THE CITY MANAGER OR DESIGNEE
TO FILE A NOTICE OF COMPLETION FOR THE
CITY HALL COUNCIL CHAMBERS REMODEL (AUDIO-VIDEO COMMUNICATIONS)
(P.W. 247-P1)**

WHEREAS, on June 12, 2018 the City Council adopted the 5 Year Capital Improvement Program 2018-2023, which included funding for the City Hall Council Chambers Remodel (Audio-Video Communications) ("Project");

WHEREAS, the Project was published and advertised in the East County Times on February 27, 2019 and February 28, 2019 and a Notice to Contractors was sent to the construction trade journals;

WHEREAS, the Project bids were publicly opened and read on April 2, 2019, and two (2) bids were received;

WHEREAS, the lowest responsive and responsible bid was submitted by EIDIM Group, Inc. ("EIDIM") of Buena Park;

WHEREAS, on April 23, 2019, the City Council awarded a contract to EIDIM for this Project in the amount of \$143,676.45, which consisted of furnishing and installing new Audio-Visual Equipment, as well as connection of low-voltage wiring from equipment and speakers being installed by the General Contractor for the City Hall Council Chambers Remodel (General Construction) project;

WHEREAS, on October 27, 2020, the City Council approved a fiscal year 20/21 budget amendment in the amount of \$120,000 from the Public, Educational and Government ("PEG") Fund and increase the contract with EIDIM for the Project by \$120,000 for a total contract amount of \$263,676.45;

WHEREAS, the City Council has considered increasing the existing contract with EIDIM in the amount of \$11,164.98 utilizing PEG Funds for a total contract of \$274,841.43;

WHEREAS, the City Council has considered accepting work and authorizing the City Manager or designee to file a Notice of Completion for the Project; and

WHEREAS, all work on the Project was completed May 7, 2021 at a final contract price of \$274,841.43 in accordance with plans and specifications referred to therein.

RESOLUTION NO. 2021/**

June 22, 2021

Page 2

NOW, THEREFORE, BE IT RESOLVED that City Council of the City of Antioch hereby:

1. Approves the increase to the existing contract with EIDIM Group, Inc. for the City Hall Council Chambers Remodel Project in the amount of \$11,164.98 using Public, Educational and Government Funds for a total contract price of \$274,841.43 and authorizes the City Manager or designee to implement the increase;
2. Accepts the work on the City Hall Council Chambers Remodel (Audio-Video Communications) ("Project") as completed; and
3. Authorizes the City Manager or designee to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof for the Project.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 22nd day of June, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

A2

ATTACHMENT "B"

**RECORDED AT THE REQUEST
OF:**
CITY OF ANTIOCH, CA

WHEN RECORDED MAIL TO:
CITY OF ANTIOCH
CAPITAL IMPROVEMENTS DIVISION
P.O. BOX 5007
ANTIOCH, CA 94531
(925) 779-7050

THIS SPACE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION FOR THE
CITY HALL COUNCIL CHAMBERS REMODEL
(AUDIO-VIDEO COMMUNICATIONS)
IN THE CITY OF ANTIOCH
(P.W. 247-P1)**

NOTICE IS HEREBY GIVEN:

1. That the interest or estate stated in paragraph 3 herein the real property herein described is owned by: City of Antioch, 200 H Street, Antioch, California 94509.
2. That the full name and address of the Owner of said interest or estate, if there is only one Owner, and that the full names and addresses of all the co-owners who own said interest or estate as tenants in common, as joint tenants, or otherwise, if there is more than one owner, are set forth in the preceding paragraph.
3. That the nature of the stated owner, or if more than one owner, then of the stated owner and co-owners is: In fee.
4. That on May 7, 2021 the work and improvements hereinafter described, the contract for which was entered into by and between the City of Antioch and EIDIM Group, Inc. was completed.
5. The surety for said project was Western National Mutual Insurance Company.
6. This project consisted of remodeling and updating the audio-video communications in the City Hall Council Chambers, located at 200 H Street, Antioch, California.

**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

Date

John Samuelson, P.E.
Public Works Director/City Engineer
City of Antioch

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: John Samuelson, Public Works Director/City Engineer *JS*

SUBJECT: Acceptance of Work and Notice of Completion for the Water Treatment Plant Disinfection Improvements (P.W. 246-29)

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Approving an increase to the existing contract ("Agreement") with Anderson Pacific Engineering Construction, Inc. ("APEC") for the Water Treatment Plant Disinfection Improvements ("Project") in the amount of \$255,829.84 for a total contract amount of \$2,854,747.84, and authorizing the City Manager or designee to implement the increase;
2. Accepting the work on the Project as complete; and
3. Authorizing the City Manager or designee to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof for the Project.

FISCAL IMPACT

The fiscal year 2020/2021 Capital Improvement Budget includes adequate funding for this work through the Water System Improvement and the Water Enterprise Funds.

DISCUSSION

The City previously utilized chlorine and ammonia gas during disinfection operations at both Plant A and Plant B of the Water Treatment Plant (WTP). Increasingly stringent regulatory requirements, associated shipping, storage and handling of these gases and the effort required to maintain the delivery systems had become excessively taxing on the City's limited staff.

APEC was contracted to replace the chlorine and ammonia gas disinfection facilities with sodium hypochlorite and liquid ammonia sulfate systems. This work included reconfiguration of the chemical storage tank farm to accommodate the new storage tanks,

installation of new pumps, piping and electrical facilities required to convey the chemicals and modifications to chemical injection ports to support the conversion from gas to liquid disinfection chemicals.

Staff recommends increasing the existing contract with APEC to include modifications to the chemical conveyance system, improvements within the chemical storage tank farm, modification to delivery controls and installation of additional guard posts to prevent damage to the new facilities. These additional activities as well as substantial delays in the development of operation and maintenance manuals, and proper labeling of conduits and conductors extended the project timeline significantly.

All work on this project was completed on May 31, 2021.

ATTACHMENTS

- A. Resolution
- B. Notice of Completion

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
INCREASING THE CONTRACT WITH ANDERSON PACIFIC ENGINEERING
CONSTRUCTION, INC., ACCEPTING WORK AND AUTHORIZING THE CITY
MANAGER OR DESIGNEE TO FILE A NOTICE OF COMPLETION FOR THE WATER
TREATMENT PLANT DISINFECTION IMPROVEMENTS PROJECT
(P.W. 246-29)**

WHEREAS, on June 14, 2016 the City Council adopted the 5 Year Capital Improvement Program 2016-2021, which included funding for the Water Treatment Plant Disinfection Improvements ("Project");

WHEREAS, the Project was published and advertised in the East County Times and a Notice to Contractors was sent to the construction trade journals on January 30, 2017 and January 31, 2017;

WHEREAS, the Project bids were publicly opened and read on March 21, 2017, and five (5) bids were received;

WHEREAS, the lowest responsive and responsible bidder was submitted by Anderson Pacific Engineering Construction, Inc. ("APEC") of Santa Clara;

WHEREAS, on April 11, 2017, APEC was awarded a construction agreement ("Agreement") by the City of Antioch to perform work associated with the Project;

WHEREAS, the City has considered increasing the existing contract with APEC for this Project in the amount of \$255,829.84 for a total contract amount of \$2,854,747.84;

WHEREAS, the City Council has considered accepting work and authorizing the City Manager or designee to file a Notice of Completion for the Project; and

WHEREAS, all work on the Project was completed on May 31, 2021 at a final contract price of \$2,854,747.84 in accordance with plans and specifications referred to therein.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Approves the increase to the existing contract with Anderson Pacific Engineering Construction, Inc. for the Water Treatment Plant Disinfection Improvements Project in the amount of \$255,829.84 for a total contract amount of \$2,854,747.84 and authorizes the City Manager or designee to implement the increase.

AI

RESOLUTION NO. 2021/**

June 22, 2021

Page 2

2. Accepts the work on the Water Treatment Plant Disinfection Improvements Project as completed; and
3. Authorizes the City Manager or designee to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof for the Project.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

A2

ATTACHMENT "B"

**RECORDED AT THE REQUEST
OF:**
CITY OF ANTIOCH, CA

WHEN RECORDED MAIL TO:
CITY OF ANTIOCH
CAPITAL IMPROVEMENTS DIVISION
P.O. BOX 5007
ANTIOCH, CA 94531
(925) 779-7050

THIS SPACE FOR RECORDER'S USE

**NOTICE OF COMPLETION FOR THE
WATER TREATMENT PLANT DISINFECTION IMPROVEMENTS
PW 246-29**

NOTICE IS HEREBY GIVEN:

1. That the interest or estate stated in paragraph 3 herein the real property herein described is owned by: City of Antioch, 200 H Street, Antioch, California 94509.
2. That the full name and address of the Owner of said interest or estate, if there is only one Owner, and that the full names and addresses of all the co-owners who own said interest or estate as tenants in common, as joint tenants, or otherwise, if there is more than one owner, are set forth in the preceding paragraph.
3. That the nature of the stated owner, or if more than one owner, then of the stated owner and co-owners is: In fee.
4. That on May 31, 2021 the work and improvements hereinafter described, the contract for which was entered into by and between the City of Antioch and Anderson Pacific Engineering Construction, Inc. was completed.
5. The surety for said project was Liberty Mutual Insurance Company.
6. This project is located at 401 Putnam Street at the Water Treatment Plant.

**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

Date

John Samuelson, P.E.
Public Works Director/City Engineer
City of Antioch

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Brandon Peters, GIS Coordinator

APPROVED BY: John Samuelson, Public Works Director/City Engineer JS

SUBJECT: Authorize the City Manager to Enter into an Agreement with Bay Alarm Company for Access Control and Video Monitoring

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Awarding the Maintenance Services Agreement ("Agreement") for Access Control and Video Monitoring, to Bay Alarm Company;
2. Approving the Agreement with Bay Alarm Company for an initial term of three years beginning on July 1, 2021 and terminating on June 30, 2024 with an option to extend two additional years, for an amount not to exceed \$193,800.00 for the entire five (5) year contract; and
3. Authorizing the City Manager to execute the Agreement.

FISCAL IMPACT

Funding for the Security Access Control and Video Monitoring integration services agreement has been allocated through the General Fund (37.18%), Community Recreation Fund (10.97%), SLLMD Fund (10.65%) and Enterprise Fund budgets in Water Distribution, Water Production, and Sewer-Wastewater Divisions (41.20%) FY22 and FY23 draft budgets previously presented to City Council as shown in the table below. A cost of \$122,100.00 covers the shared initial installation and integration of the upgrades and \$71,700.00, covers the monthly maintenance service costs which will have a similar percentage breakdown annually, for the entire 5-year contract term, for a total amount not to exceed \$193,800.00 for the entire five (5) year contract.

<u>Location</u>	<u>Total Cost</u>	<u>Funding Source</u>		<u>Funding Breakdown</u>	<u>Account Code(s)</u>
RV Lot	\$13,000	District 1-A SLLD	\$13,000	10.65%	2554551-63010
Community Center	\$13,400	Parks & Recreation	\$6,700	10.97%	2194495-63010
		Parks & Recreation	\$6,700		2194495-63120
Public Works	\$70,450	Facility Maintenance - GF	\$20,150	16.50%	1002190-63010
		Water Production	\$10,000	8.19%	6112320-63010
		Water Distribution	\$20,150	16.50%	6112330-63010
		Sewer-Wastewater	\$20,150	16.50%	6212210-63010
Marina	\$25,250	Facility Maintenance - GF	\$25,250	20.68%	1002190-63010
Total:	\$122,100			100%	

DISCUSSION

Bright Security Integrations provided services to the City before going out of business in 2020, leaving the City and its facilities without a reliable on call Security Service provider. The City published the Request for Proposals for Integration of an Access Control, Surveillance and Monitoring Security System (P.W. 710) which closed on March 22, 2021. Four qualifying Bid Proposals were received. Of the proposals, Bay Alarm Company offered the best value to the City. Their proposal included critical security services such as access control, intrusion, surveillance, and live monitoring while being managed through the Cloud. Their proposal was the most comprehensive, delivering the best commercially available security hardware and software, with a proven history of customer service.

Bay Alarm is a leading provider of alarm and security solutions and has been a local, privately owned company for the past 75 years. With their headquarters 15 minutes away, Bay Alarm Company will provide the best services to the City while providing the maximum responsive security services to all City facilities. Under this umbrella of comprehensive security services, Bay Alarm Company offers a consolidated solution to the City's security needs.

Additionally, Bay Alarm's solution will provide live 24/7 monitoring to key City facilities. The service costs, technology, customer service, and prompt response time provided the best overall value to the City of the proposals received. Staff is requesting City Council to approve this contract agreement with Bay Alarm Company to replace the existing residential-grade hardware with industry standard commercial-grade hardware, intrusion, access control, surveillance, and live camera monitoring.

ATTACHMENTS

- A. Resolution
- B. Bay Alarm Pricing Overview
- C. Draft Maintenance Services Agreement

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
TO ENTER INTO A CONTRACT WITH BAY ALARM COMPANY, TO PROVIDE A
NEW ACCESS CONTROL, VIDEO MONITORING, AND SECURITY SERVICES
CONTRACT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE
AGREEMENT**

WHEREAS, a Request for Proposal (RFP) for Access Control and Video Monitoring Security System was published on our website, and a Notice was sent to vendors directly on February 18, 2021 through March 22, 2021;

WHEREAS, on March 22, 2021, four proposals were received and scored by Public Works Management staff based on their qualifications in providing access control, video monitoring, and intrusion detection security services;

WHEREAS, Bay Alarm Company ranked the highest based on scoring criteria and offers the City the best value at a cost of \$122,100.00 for the initial set up and \$1,195.00 per month for maintenance, for a total of \$71,700 over 5 years; and

WHEREAS, the City is requesting the City Council consider and authorize the City Manager to execute the Agreement with Bay Alarm Company, for a total amount not to exceed \$193,800.00 for the entire five (5) year contract.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Awards the Maintenance Services Agreement for Access Control and Video Monitoring, to Bay Alarm Company;
2. Approves a resolution authorizing the City Manager to enter into a new "Agreement" with Bay Alarm Company for an initial three-year term, with an option to renew for an additional two years, for a total five year contract price not to exceed \$193,800.
3. Approves the City Manager to execute an Agreement in a form approved by the City Attorney.

* * * * *

RESOLUTION NO. 2021/**

June 22, 2021

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**



ATTACHMENT "B"

Gov City of Antioch Pricing Overview - PD Excluded

Account #	Venue	Monthly Cost	Installation Cost (Prevalling Wage)
New	Access	\$ 450.00	\$ 42,475.00
New	CCTV - 120 Days Storage	\$ 250.00	\$ 45,550.00
New	Intrusion	\$ 495.00	\$ 34,075.00
TOTAL:		\$ 1,195.00	\$ 122,100.00

*All systems owned by customer.

*Agreement term 36 months, with customer option to renew for 24 additional months at no additional monthly cost.

*Tax to be billed separately.

ATTACHMENT "C"

CITY OF ANTIOCH MAINTENANCE SERVICES AGREEMENT WITH BAY ALARM COMPANY FOR INTERGRATION OF AN ACCESS CONTROL, SURVEILLANCE AND MONITORING SECURITY SYSTEM (P.W. 710)

1. PARTIES AND DATE.

This Agreement ("**Agreement**") is made and entered into this 9th day of June, 2021 ("**Effective Date**") by and between the City of Antioch, a municipal corporation organized under the laws of the State of California with its principal place of business at 200 H Street, Antioch California 94509 ("**City**") and **Bay Alarm Company** with its principal place of business at **5130 Commercial Circle, Concord, CA 94520** ("**Contractor**"). City and Contractor are sometimes individually referred to as "**Party**" and collectively as "**Parties**" in this Agreement.

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain maintenance services required by the City on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing **the integration of an access control, surveillance and monitoring security** system services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that is familiar with the plans of City. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

2.2 Project.

City desires to engage Contractor to render such services for the **integration of an access control, surveillance and monitoring security project (P.W. 710)** ("**Project**") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **the integration of an access control, surveillance and monitoring security** maintenance services necessary for the Project ("**Services**"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

ATTACHMENT "C"

3.1.2 Term

The term of this Agreement shall be from **July 1, 2021** to **June 30, 2024**, with the option to extend an additional two years, unless earlier terminated as provided herein. The City reserves the right to review the Contractor's performance at the end of each year and cancel all or part of the Agreement. Please see "Schedule of Services" attached as Exhibit "B".

3.2 **Responsibilities of Contractor.**

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of City.

3.2.4 City's Representative. The City hereby designates the Deputy Public Works Director, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.5 Contractor's Representative. Contractor hereby designates **Scott Ohlendorff**, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

ATTACHMENT "C"

3.2.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8 Period of Performance and Liquidated Damages. Contractor shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Contractor shall perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be provided separately in writing to the Contractor. Contractor agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such completion schedule or Project milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damages. Pursuant to Government Code Section 53069.85, Contractor shall pay to the City as fixed and liquidated damages, and not as a penalty, the sum of Five Hundred Dollars (\$500) per day for each and every calendar day of delay beyond the Performance Time or beyond any completion schedule or Project milestones established pursuant to this Agreement.

3.2.9 Disputes. Should any dispute arise respecting the true value of any work done, of any work omitted, or of any extra work which Contractor may be required to do, or respecting the size of any payment to Contractor during the performance of this Agreement, Contractor shall continue to perform the Work while said dispute is decided by the City. If Contractor disputes the City's decision, Contractor shall have such remedies as may be provided by law.

3.2.10 Laws and Regulations; Employee/Labor Certifications. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the City, Contractor shall be solely responsible for all costs arising therefrom. City is a public entity of the State of California subject to certain

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provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated and agreed that all provisions of the law applicable to the public contracts of a municipality are a part of this Agreement to the same extent as though set forth herein and will be complied with. These include but are not limited to the payment of prevailing wages, the stipulation that eight (8) hours' labor shall constitute a legal day's work and that no worker shall be permitted to work in excess of eight (8) hours during any one calendar day except as permitted by law. Contractor shall defend, indemnify and hold City, its officials, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10.1 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement. Contractor shall avoid any violation of any such law during the term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification, and shall make them available to the City or its representatives for inspection and copy at any time during normal business hours. The City shall not be responsible for any costs or expenses related to Contractor's compliance with the requirements provided for in Section 3.2.10 or any of its sub-sections.

3.2.10.2 Employment Eligibility; Subcontractors, Sub-subcontractors and Consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants performing any work relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 3.2.10.1.

3.2.10.3 Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the City to terminate the Agreement for cause: (1) failure of Contractor or its subcontractors, sub-subcontractors or consultants to meet any of the requirements provided for in Sections 3.2.10.1 or 3.2.10.2; (2) any misrepresentation or material omission concerning compliance with such requirements (including in those verifications provided to the Contractor under Section 3.2.10.2); or (3) failure to immediately remove from the Project any person found not to be in compliance with such requirements.

3.2.10.4 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

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3.2.10.5Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

3.2.10.6Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the California Air Resources Board (CARB). Contractor shall specifically be aware of the CARB limits and requirements' application to "portable equipment", which definition is considered by CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify City against any fines or penalties imposed by CARB or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

3.2.10.7Water Quality.

(A) Management and Compliance. To the extent applicable, Contractor's Services must account for, and fully comply with, all local, state and federal laws, rules and regulations that may impact water quality compliance, including, without limitation, all applicable provisions of the Federal Water Pollution Control Act (33 U.S.C. §§ 1300); the California Porter-Cologne Water Quality Control Act (Cal Water Code §§ 13000-14950); laws, rules and regulations of the Environmental Protection Agency and the State Water Resources Control Board; the City's ordinances regulating discharges of storm water; and any and all regulations, policies, or permits issued pursuant to any such authority regulating the discharge of pollutants, as that term is used in the Porter-Cologne Water Quality Control Act, to any ground or surface water in the state.

(B) Liability for Non-Compliance. Failure to comply with the laws, regulations and policies described in this Section is a violation of law that may subject Contractor or City to penalties, fines, or additional regulatory requirements. Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from and against any and all fines, penalties, claims or other regulatory requirements imposed as a result of Contractor's non-compliance with the laws, regulations and policies described in this Section, unless such non-compliance is the result of the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(C) Training. In addition to any other standard of care requirements set forth in this Agreement, Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them without impacting water quality in violation of the laws, regulations and policies described in this Section. Contractor further warrants that it, its employees and subcontractors will receive adequate training, as determined by City, regarding the requirements of the laws, regulations and policies described in this Section as they may relate to the Services provided under this Agreement. Upon request, City will provide Contractor with a list of training programs that meet the requirements of this paragraph.

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3.2.11 Insurance. Contractor shall not commence work for the City until it has provided evidence satisfactory to the City it has secured all insurance required under Exhibit "D" (Insurance Requirements), attached hereto and incorporated herein by this reference. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required therein.

3.2.12 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.13 Accounting Records. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.3 Fees and Payments.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **One Hundred Ninety Three Thousand, Eight Hundred Dollars (\$193,800.00)** without written approval of City's Deputy Public Works Director. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Contractor. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within thirty (30) days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate

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would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from City's Representative.

3.3.5 California Labor Code Requirements

a. Contractor is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. Contractor shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Contractor and all subcontractors to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

b. If the Services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Contractor and all subcontractors performing such Services must be registered with the Department of Industrial Relations. Contractor shall maintain registration for the duration of the Project and require the same of any subcontractors, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

c. This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor that affect Contractor's performance of Services, including any delay, shall be Contractor's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Contractor caused delay and shall not be compensable by the City. Contractor shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor.

3.4 Termination of Agreement.

3.4.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which

ATTACHMENT "C"

have been adequately rendered to City, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.4.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished documents and data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.4.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.4.4 Agreement Subject to Appropriation of Funds. The Contractor understands and accepts that at all times; the Agreement is subject to appropriation of funds by the Antioch City Council. The Agreement may terminate without penalty, liability or expense of any kind to the City at the end of any fiscal year if funds are not appropriated for the next succeeding fiscal year. If funds are appropriated for a portion of the fiscal year, the Agreement will terminate, without penalty, liability or expense of any kind at the end of the term for which funds are appropriated. The City has no obligation to make appropriations for the Agreement in lieu of appropriations for new or other agreements. City budget decisions are subject to the discretion of the Mayor and City Council. Contractor's assumption of risk of possible non-appropriation is a part of the consideration for the Agreement. This section controls against any and all other provisions of the Agreement.

3.5 General Provisions.

3.5.1 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor:

Bay Alarm Company
P.O. Box 8140
Walnut Creek, CA 94596

City:

Public Works Department
City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007

City:

City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007
Attn: City Attorney

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Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.2 Indemnification.

3.5.2.1 Scope of Indemnity. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions of Contractor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Contractor's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor.

3.5.2.2 Additional Indemnity Obligations. Contractor shall defend, with counsel of City's choosing and at Contractor's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by Section 3.5.2.1 that may be brought or instituted against City or its officials, officers, employees, volunteers and agents. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents as part of any such claim, suit, action or other proceeding. Contractor shall also reimburse City for the cost of any settlement paid by City or its officials, officers, employees, agents or volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for City's attorneys' fees and costs, including expert witness fees. Contractor shall reimburse City and its officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the City, its officials, officers, employees, agents, or volunteers.

3.5.3 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Contra Costa County, California. In addition to any and all Agreement requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the City.

3.5.4 Time of Essence. Time is of the essence for each and every provision of this Agreement.

ATTACHMENT "C"

3.5.5 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.6 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.7 Assignment or Transfer. Contractor shall not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.8 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.5.9 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.10 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.5.11 No Third-Party Beneficiaries. Except to the extent expressly provided for in Section 3.5.7, there are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

3.5.12 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.13 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

ATTACHMENT "C"

3.5.14 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.15 Attorneys' Fees and Costs. If any action in law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing Party shall be entitled to recover from the losing party attorney's fees and costs in an amount determined to be reasonable by a court of competent jurisdiction.

3.5.16 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.17 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.18 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.19 Wage Theft Prevention.

3.5.19.1 Contractor, and any subcontractor it employs to complete work under this Agreement, shall comply with all applicable federal, state and local wage and hour laws. Applicable laws may include, but are not limited to, the Federal Fair Labor Standards Act and the California Labor Code.

3.5.19.2 BY SIGNING THIS AGREEMENT, CONTRACTOR AFFIRMS THAT IT HAS DISCLOSED ANY FINAL JUDGMENTS, DECISIONS OR ORDERS FROM A COURT OR INVESTIGATORY GOVERNMENT AGENCY, FINDING IN THE FIVE (5) YEARS PRIOR TO EXECUTING THIS AGREEMENT THAT CONTRACTOR OR ITS SUBCONTRACTORS HAS VIOLATED ANY APPLICABLE WAGE AND HOUR LAWS. CONTRACTOR FURTHER AFFIRMS THAT IT OR ITS SUBCONTRACTOR(S) HAS EITHER FULLY SATISFIED EACH JUDGMENT, DECISION OR ORDER, OR, IF ANY JUDGMENT, DECISION OR ORDER HAS NOT BEEN FULLY SATISFIED, CONTRACTOR AFFIRMS THAT IT OR ITS SUBCONTRACTOR(S) IS CURRENTLY SATISFYING SAID JUDGMENT, DECISION OR ORDER THROUGH A PAYMENT OR ALTERNATIVE PLAN APPROVED BY THE APPLICABLE COURT/GOVERNMENT AGENCY AND THAT CONTRACTOR OR ITS SUBCONTRACTOR(S) ARE IN COMPLIANCE WITH SAID PLAN AS OF THE DATE OF EXECUTING THIS AGREEMENT.

3.5.19.3 If at any time during the term of this Agreement, a court or investigatory government agency issues a final judgment, decision or order finding that Contractor or a subcontractor it employs to perform work under this Agreement has violated any applicable wage and hour law, or Contractor learns of such a judgment, decision, or order that was not previously disclosed in its bid/proposal, Contractor shall inform the City no more than fifteen (15) calendar days after the judgment, decision or order becomes final or from the date of learning of the final judgment, decision or order. Contractor or its subcontractor(s) shall, within thirty (30) calendar days after notifying the City, either (i) fully

ATTACHMENT "C"

satisfy any such judgment, decision, or order and provide the City with documentary evidence of satisfying said judgment, decision or order; or (ii) provide the City documentary evidence of a payment or other alternative plan approved by the court/government agency to satisfy the judgment, decision or order. If the Contractor or its subcontractor is subject to a payment or other alternative plan, the Contractor or its subcontractor shall continue to submit documentary evidence every thirty (30) calendar days during the term of the Agreement demonstrating continued compliance with the plan until the judgment, decision or order has been fully satisfied.

3.5.19.4 For purposes of this Section, a "final judgment, decision, or order" refers to one for which all appeals have been exhausted or the time period to appeal has expired. Relevant investigatory government agencies include: the United States Department of Labor, the California Division of Labor Standards Enforcement, the City, or any other governmental entity or division tasked with the investigation and enforcement of wage and hour laws.

3.5.19.5 Failure to comply with any part of this Section constitutes a material breach of this Agreement. Such breach may serve as a basis for immediate termination of this Agreement and/or any other remedies available under this Agreement and/or law.

3.5.19.6 Notice provided to the City shall be addressed to: Attention: City Manager, P. O. Box 5007, Antioch, CA 94531-5007. The Notice provisions of this Section are separate from any other notice provisions in this Agreement and, accordingly, only notice provided to the above address satisfies the notice requirements in this Section.

[SIGNATURES ON NEXT PAGE]

ATTACHMENT "C"

**SIGNATURE PAGE FOR MAINTENANCE SERVICES AGREEMENT
BETWEEN THE CITY OF ANTIOCH
AND BAY ALARM COMPANY**

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the 9th day of June, 2021.

CITY OF ANTIOCH

Approved By:

Rowland E. Bernal Jr.
City Manager

ATTEST:

Elizabeth Householder
City Clerk

Approved As To Form:

Thomas Lloyd Smith
City Attorney

Bay Alarm Company

Signature

Name

Title

EXHIBIT "A"

SCOPE OF SERVICES

Request for Qualifications
Access Control, Surveillance and Monitoring Security System
Page 2

INTRODUCTION

The City is requesting proposals from qualified firms that can provide security system installation, implementation, integration, and monitoring and possess the products, knowledge, and experience to deliver an access control and security monitoring system to the City of Antioch.

The ideal firm shall have experience in successfully implementing the proposed solution for other public agencies, who provide similar public services, with specific hardware integrations, while meeting the proposal requirements of the City. The successful firm shall be responsible for the service, installations, subsequent integrations, and implementation of the system. This includes system(s) testing, hardware integration, training, as well as maintenance and monitoring.

The deadline for submission of qualifications for this work is 4:00 p.m., Monday, March 22, 2021.

BACKGROUND

The City has recently made substantial investments upgrading access control panels, security cameras, and monitoring. The City will require each firm submitting qualifications to confirm integration of its security platform using our existing, upgraded hardware, control panel type ACS6000 and ACS300.

Our detailed hardware specifications and entire list of current hardware inventory are located on pages 5 to 12, and includes:

- Access control panel model number (per door, per location)
- Camera brand, model number, type, location, and area-of-view maps (for each location)
- All associated IP addresses with access control panels, and security cameras
- Monitoring and call out (a local company is preferred)

The Project Goal is to partner with a firm to provide 24-hour access control, surveillance, and security monitoring. The intent is to accomplish this through use of cloud-based software, video monitoring, and a localized (in-state) 24-hour call center that provides the following features:

- Door access reader control
- Security camera and video access
- Professional monitoring and alarm dispatching
- Remote access control

The firm must be able to provide live monitoring, intrusion alarm call outs and hardware trouble shooting services within 24-hours of notification, and integration with our currently existing hardware, and store data for a minimum of 120 days.

DEMONSTRATION REQUIREMENT

The selected firm must be available for a formal walk-through with City staff within 30 days of proposal submittal.

SCOPE OF WORK

The City is looking for a door access control system (currently using Brivo for access control and Eagle Eye for cameras) to provide protection and security across the various City facilities. The ideal system will have a mobile and video component, as well as professional monitoring (24/7) which provides a comprehensive security platform. The City currently uses a cloud-based solution with upgraded door reader hardware and updated video hardware across most of its facilities. It is highly preferred (but not required) that firm software communicates with specified hardware.

FIRM AND PROPOSAL REQUIREMENTS

If you are interested in this project, then please submit your proposal that includes the following:

- Cover Letter
- Organization Chart for the Project Team
- Brief Information for Key Staff including education, directly related experience, description of their assignment on this project, and résumé
- Summary of the Company's Relative Experience and Performance
- Summary of Approach for Completing the Work
- Detailed Scope of Work of Activities Required
- Anticipated Labor Effort by Task and Classification for Each Activity
- Detailed Schedule for Project Completion
- Fee proposal for complete project; submitted in a separate sealed envelope

FIRM SELECTION PROCESS

Enclosed is a copy of the City of Antioch's Maintenance Service Agreement. By submitting a proposal for this work, a firm agrees to comply with all terms and conditions outlined in the agreement.

SPECIFICATIONS BY LOCATION

Site: Antioch Community Center/PD Substation

Parameters:

Door	Control Panel	
Door Name	Control Panel ID	Control Panel Type
Administration	STB-3G-YYTDO - ACC/PD Substation	ACS6000
Community Center Door	STB-3G-YYTDO - ACC/PD Substation	ACS6000
Congressman	STB-3G-YYTDO - ACC/PD Substation	ACS6000
Congressman from Substation	STB-3G-YYTDO - ACC/PD Substation	ACS6000
Hallway interview door	STB-3G-YYTDO - ACC/PD Substation	ACS6000
Interior substation door	STB-3G-YYTDO - ACC/PD Substation	ACS6000
Interview entry door	STB-3G-YYTDO - ACC/PD Substation	ACS6000
Lobby Door	STB-3G-YYTDO - ACC/PD Substation	ACS6000
MDF	STB-3G-YYTDO - ACC/PD Substation	ACS6000
N vehicle gate	STB-3G-YYTDO - ACC/PD Substation	ACS6000
Substation entrance	STB-3G-YYTDO - ACC/PD Substation	ACS6000
Substation Ped Gate	STB-3G-YYTDO - ACC/PD Substation	ACS6000
S vehicle Gate	STB-3G-YYTDO - ACC/PD Substation	ACS6000
West Rear Door	STB-3G-YYTDO - ACC/PD Substation	ACS6000

Site: Antioch City Hall

Parameters:

Door	Control Panel ID	
Door Name	Control Panel ID	Control Panel Type
1st Floor East Stairs	STB-3V-YYOCT - City Hall Basement	ACS6000
1st Floor Finance Office	STB-3V-YYOCT - City Hall Basement	ACS6000
1st Floor Interior Lobby Door	STB-49-YY134 - City Hall 1st Floor	ACS6000

Request for Qualifications
Access Control, Surveillance and Monitoring Security System
Page 6

1st Floor North Breezeway	STB-49-YYI34 - City Hall 1st Floor	ACS6000
1st Floor Server Room	STB-49-YYI34 - City Hall 1st Floor	ACS6000
1st Floor South Breezeway	STB-49-YYI34 - City Hall 1st Floor	ACS6000
1st Floor to Basement Stairs	STB-3V-YYOCT - City Hall Basement	ACS6000
1st Floor West Basement Stairs	STB-49-YYI34 - City Hall 1st Floor	ACS6000
1st Floor West Stairs	STB-3V-YYOCT - City Hall Basement	ACS6000
2nd Floor Hallway Partition	STB-49-YYI34 - City Hall 1st Floor	ACS6000
3rd Floor Hallway Partition	STB-3E-YYH7V - City Hall 3rd Floor	ACS6000
3rd Floor West Stairs	STB-3E-YYH7V - City Hall 3rd Floor	ACS6000
Basement Hallway	STB-3V-YYOCT - City Hall Basement	ACS6000
Basement Men's Bathroom	STB-3V-YYOCT - City Hall Basement	ACS6000
Basement Women's Bathroom	STB-3V-YYOCT - City Hall Basement	ACS6000
Community Development Employee Entrance	STB-3V-YYOCT - City Hall Basement	ACS6000
North Council Chambers	STB-49-YYI34 - City Hall 1st Floor	ACS6000
South Council Chambers	STB-49-YYI34 - City Hall 1st Floor	ACS6000
West exterior door	STB-49-YYI34 - City Hall 1st Floor	ACS6000
West interior door	STB-49-YYI34 - City Hall 1st Floor	ACS6000

Site: Antioch Marina
Parameters:

Door	Control Panel	
Door Name	Control Panel ID	Control Panel Type
Laundry Room	STB-3V-YYCSP - City Of Antioch Marina	ACS6000
Men's Bathroom	STB-3V-YYCSP - City Of Antioch Marina	ACS6000
North Gate	STB-3V-YYCSP - City Of Antioch Marina	ACS6000

South Gate	STB-3V-YYCSP - City Of Antioch Marina	ACS6000
Women's Bathroom Entry	STB-3V-YYCSP - City Of Antioch Marina	ACS6000

Site: Human Resources Door @ City Hall

Parameters:

Door	Control Panel	
Door Name	Control Panel ID	Control Panel Type
Break Room Temp HR	STB-3V-YYOCT - City Hall Basement	ACS6000
HR Main Door	STB-49-YYI34 - City Hall 1st Floor	ACS6000

Site: Information Systems @ City Hall

Parameters:

Door	Control Panel	
Door Name	Control Panel ID	Control Panel Type
IT Door 1	STB-3V-YYOCT - City Hall Basement	ACS6000

Site: Police Department

Parameters:

Door	Control Panel ID	
Door Name	Control Panel ID	Control Panel Type
01- Front Lobby Entrance	STB-33-YYK7X - PD Near Records	ACS6000
02- Interview Hall	STB-33-YYK7X - PD Near Records	ACS6000
03- Build-Out Reader 2	STB-3U-YYMIO - Police Build- Out Panel	ACS6000
04- Build-Out Reader 1	STB-3U-YYMIO - Police Build- Out Panel	ACS6000
05- Administration Lower Entrance	STB-3O-YYQLB - PD Near Dispatch	ACS6000
06- Hallway South	STB-33-YYK7X - PD Near Records	ACS6000
07- Hallway North	STB-33-YYK7X - PD Near Records	ACS6000
08- Community Room Entry B	STB-4F-YYK65 - Animal Services Panel	ACS6000
09- Community Room Exit B	STB-4F-YYK65 - Animal Services Panel	ACS6000
10- Records	STB-33-YYK7X - PD Near Records	ACS6000

Request for Qualifications
Access Control, Surveillance and Monitoring Security System
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11- Information Systems	STB-33-YYK7X - PD Near Records	ACS6000
12- Back Hall Door between PD and Animal Service	STB-4F-YYK65 - Animal Services Panel	ACS6000
13- Community Room Entry A	STB-33-YYK7X - PD Near Records	ACS6000
14- Community Room Exit A	STB-33-YYK7X - PD Near Records	ACS6000
15- Animal Services Entry	STB-4F-YYK65 - Animal Services Panel	ACS6000
16- Animal Services Exit	STB-4F-YYK65 - Animal Services Panel	ACS6000
17- Dog Door	STB-4F-YYK65 - Animal Services Panel	ACS6000
18- Cat Door	STB-4F-YYK65 - Animal Services Panel	ACS6000
19 - Surgery Room	STB-4F-YYK65 - Animal Services Panel	ACS6000
20- Animal Services Back Door	STB-4F-YYK65 - Animal Services Panel	ACS6000
21- Rear Entry by Evid Garage	STB-4F-YYK65 - Animal Services Panel	ACS6000
22 - Evidence Office	STB-30-YYQLB - PD Near Dispatch	ACS6000
23 - Evidence Room	STB-30-YYQLB - PD Near Dispatch	ACS6000
24 - Evidence Vault	STB-30-YYQLB - PD Near Dispatch	ACS6000
25 - Evidence Rear Entry	STB-30-YYQLB - PD Near Dispatch	ACS6000
26- Sally Port to Jail	STB-30-YYQLB - PD Near Dispatch	ACS6000
27- Armory Entrance	STB-33-YYK7X - PD Near Records	ACS6000
28- Inner Armory	THB-XS-YYCFG - PD Armory	ACS300
29- Repair Armory	THB-XS-YYCFG - PD Armory	ACS300
30 - Dispatch	STB-30-YYQLB - PD Near Dispatch	ACS6000
31- Employee Entrance	STB-30-YYQLB - PD Near Dispatch	ACS6000
32- SWAT Door	STB-33-YYK7X - PD Near Records	ACS6000

Request for Qualifications
Access Control, Surveillance and Monitoring Security System
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33- S1 Jail	STB-3O-YYQLB - PD Near Dispatch	ACS6000
34- S2 Jail Entrance	STB-3O-YYQLB - PD Near Dispatch	ACS6000
35- S2 Jail Exit	STB-3O-YYQLB - PD Near Dispatch	ACS6000
36- S3 Jail Entrance	STB-3O-YYQLB - PD Near Dispatch	ACS6000
37- S3 Jail Exit	STB-3O-YYQLB - PD Near Dispatch	ACS6000
38- S4 Jail	STB-3O-YYQLB - PD Near Dispatch	ACS6000
39- Jail to Sally Port	STB-3O-YYQLB - PD Near Dispatch	ACS6000
40- Administration Upper Entrance	STB-33-YYK7X - PD Near Records	ACS6000
41- Investigations East	STB-33-YYK7X - PD Near Records	ACS6000
42- Narcotics Office	STB-4F-YYK65 - Animal Services Panel	ACS6000
43- Investigations Entrance West	STB-33-YYK7X - PD Near Records	ACS6000
44 - Employee Gate	STB-3O-YYQLB - PD Near Dispatch	ACS6000
45 - Evidence Garage	STB-33-YYK7X - PD Near Records	ACS6000

Site: Public Works Maintenance Yard

Parameters:

Door	Control Panel	
Door Name	Control Panel ID	Control Panel Type
Back Door	THB-XO-YYCBO - Public Works 2	ACS300
Maintenance Yard Gate Entry	THB-54-YYCCB - Public Works Maintenance Yard	ACS300
Maintenance Yard Gate Exit	THB-54-YYCCB - Public Works Maintenance Yard	ACS300

Site: Public Works Stores Building

Parameters:

Door	Control Panel	
Door Name	Control Panel ID	Control Panel Type
Front Door	STB-3H-YYOTE - Stores Building	ACS6000

Request for Qualifications
Access Control, Surveillance and Monitoring Security System
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Office Door	STB-3H-YYOTE - Stores Building	ACS6000
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Site: City of Antioch RV Park

Parameters:

Door	Control Panel	
Door Name	Control Panel ID	Control Panel Type
RV Storage Gate Entry	THB-4Y-YY33F - City Of Antioch RV Storage	ACS300
RV Storage Gate Exit	THB-4Y-YY33F - City Of Antioch RV Storage	ACS300

Site: Water Treatment Plant

Parameters:

Door	Control Panel	
Door Name	Control Panel ID	Control Panel Type
Gate	THB-XH-YYBVC - Water Treatment Plant	ACS300

1. CAMERA AND ALARM INFORMATION

Site	Bridge Model	Camera	Model
APD	EEN-BR401-49457	Front Entrance	CMIP1042-28
		North Main Lobby	CMIP1042-28
		Upper Admin Lobby	unlisted
APD	EEN-BR501-49810	Interview Room #1	CMIP182W-28
		Interview Room #2	unlisted
		Interview Room #3 Above Chair	CMIP182W-28
		Interview #3 Entry	CMIP182W-28
		Interview Room #4	CMIP182W-28
		S Lobby Camera	CMIP1042-28
APD	EEN-BR501-49802	Back Door Lobby	CMIP1042-28
		Back Parking PTZ	PTZIP514X25WIR
		Booking	CMIP3263NW-SZ
		E Front Exterior	CMIP1042-28
		Fingerprint Station	CMIP3263NW-SZ
		Front Entrance Walk Path	CMIP1042-28M
		Jail Corridor 2	CMIP3263NW-SZ
		Jail Corridor 3	CMIP3263NW-SZ
		Jail Interview	CMIP3263NW-SZ
		Jail Main	CMIP3263NW-SZ
		Jail Cell Hallway	CMIP3263NW-SZ
		North Gate Fixed Cam	CMIP1042-28M
		Rear Jail rooms	CMIP3263NW-SZ

Request for Qualifications
Access Control, Surveillance and Monitoring Security System

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		S Front exterior	CMIP1042-28M
		S1 Jail Entrance	CMIP3263NW-SZ
		S1 entrance jail corridor	CMIP3263NW-SZ
		S4 Jail Entrance	CMIP3263NW-SZ
		SWAT Vehicles	CMIP1042-28M
		Sally Port Entrance	CMIP3263NW-SZ
		Sally Port Entrance Overlook	CMIP1042-28M
		Sally Port Interior North	CMIP1042-28M
		Sally Port Interior South	CMIP1042-28M
		Sally Port PTZ	PTZIP514X25WIR
		South Exterior Jail	Model: CMIP1042-28M
		South Gate	CMIP1042-28
		South Parking Overview	CMIP1042-28M
APD		Animal Lobby	CMIP1042-28M
		Back Door Near Garage	CMIP1042-28M
		Back Door Overlook	CMIP1042-28M
		Community Room Courtyard	CMIP1042-28
		Community Room Front	CMIP1042-28M
		Community Room Rear	CMIP1042-28M
		Evidence 1	CMIP1042-28M
		Evidence 2	CMIP1042-28M
		Evidence Garage	CMIP1042-28M
		Evidence Processing 1	CMIP1042-28M
		Evidence Processing 2	CMIP1042-28M
		Front Animal Control	CMIP1042-28M
		Lobby Inner Door	CMIP1042-28M
		N exterior animal services	CMIP1042-28M
		N exterior animal services 2	CMIP1042-28M
		North Parking Overview	CMIP1042-28
		Rear Animal Services	ECI-T24F2
		Rear Animal Services 2	CMIP1042-28M
APD	4 locked Cams (these are acquisitions)		
City Hall		Breezeway 22	CMIP1042-28M
		Elevator 3rd floor 6	CMIP1042-28M
		North Breezeway/Flagpole 23	CMIP1042-28M
		Rear North Conference 27	CMIP1042-28M
		Rear Parking West 29	CMIP7263NW-SZ
		Rear Parking east 30	CMIP1042-28
		Rear South Conference 26	CMIP1042-28M
		South Breezeway camera 24	CMIP1042-28M
		West North Parking 25	CMIP1042-28M
		west 3rd floor 7	CMIP1042-28M
City Hall		2nd Floor Partition 8	Model: CMIP1042-28M
		2nd floor counter 11	CMIP1042-28M

		2nd floor mid-west view 9	CMIP1042-28M
		2nd floor elevator 10	CMIP1042-28M
		Basement East Hallway 16	CMIP1042-28M
		Cashier Front 15	CMIP1042-28M
		Cashier Rear 2 20	CMIP1042-28M
		Cashier Rear View 19	CMIP1042-28M
		Cashier West View 18	CMIP1042-28M
		City Hall Cash Box	CMIP7263NW-SZ
		Interior Lobby doors 21	CMIP1042-28M
		Roof PTZ 28	PTZIP514X25WIR
		West Basement 17	CMIP1042-28M
		West Doors 14	CMIP1042-28M
		West North Parking 13	CMIP1042-28M
Marina		Marina Bathroom Cam	ECI-T24F2
		Marina Boat Launch	ECI-T24F2
		Marina Dock A	CMIP1042-28M
		Marina Dock B	CMIP1042-28M
		Marina Fuel Dock #1	CMIP1042-28M
		Marina Fuel Dock #2	CMIP1042-28M
		Marina LPR	CMIP7923LPR-22
		Marina Launch Box	ECI-T24F2
		Marina New Bathroom North	CMIP1042-28M
		Marina New Bathroom South	CMIP1042-28M
		Marina North Gate	ECI-T24F2
		Marina PTZ Parking Lot	PTZIP772X32WIR
		Marina PTZ Restaurant	PTZIP772X32WIR
		Marina South Gate	CMIP1042-28M
RV		Center looking north	CMIP1042-28
		Entry/Exit Side View	CMIP1042-28
		Front Center	Model: CMIP1042-28
		Front Gate	CMIP1042-28
		Front South Corner	CMIP1042-28
		South Side Fence	CMIP1042-28

EXHIBIT "B"
SCHEDULE OF SERVICES



CORPORATE ACCOUNTS GROUP
5130 Commercial Circle · Concord, CA 94520
P.O. Box 8140 · Walnut Creek, CA 94596-8140
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SCHEDULE FOR PROJECT COMPLETION (from date of fully executed agreement):

Access System:

Contract Administration and Approval: **5 Days**
Installation Scheduling: **30 Days**
Installation of System: **25 Days**

CCTV System:

Contract Administration and Approval: **5 Days**
Installation Scheduling: **30 Days**
Installation of System: **23.5 Days**

Intrusion System:

Contract Administration and Approval: **5 Days**
Installation Scheduling: **30 Days**
Installation of System: **10.5 Days**

PRICING:

Pricing available in a separate sealed envelope.

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EXHIBIT "C"
COMPENSATION



Gov City of Antioch Pricing Overview - PD Excluded

Account #	Venue	Monthly Cost	Installation Cost (Prevailing Wage)
New	Access	\$ 450.00	\$ 42,475.00
New	CCTV - 120 Days Storage	\$ 250.00	\$ 45,550.00
New	Intrusion	\$ 495.00	\$ 34,075.00
TOTAL:		\$ 1,195.00	\$ 122,100.00

*All systems owned by customer.

*Agreement term 36 months, with customer option to renew for 24 additional months at no additional monthly cost.

*Tax to be billed separately.

EXHIBIT "D"

INSURANCE REQUIREMENTS

Please refer to the insurance requirements listed below. **Those that have an "X" indicated in the space before the requirement apply to Contractor's Agreement.**

Contractor shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, its agents, representatives, employees or subcontractors.

Contractor shall provide its insurance broker(s)/agent(s) with a copy of these requirements and request that they provide Certificates of Insurance complete with copies of all required endorsements.

Contractor shall furnish City with copies of original endorsements affecting coverage required by this Exhibit D. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements and certificates are to be received and approved by City before work commences. City has the right to require Contractor's insurer to provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

Commercial General Liability (CGL):

 X Coverage at least as broad as Insurance Services Office ("ISO") Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than **\$2,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

 Coverage at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than **\$1,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

 Coverage at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than **\$5,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

Automobile Liability:

X Coverage at least as broad as ISO Form Number CA 0001 covering, Code 1 (any auto), of if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than **\$1,000,000.00** combined single limit for bodily injury and property damage.

___ Coverage at least as broad as ISO Form Number CA 0001 covering, Code 1 (any auto), with limits no less than \$5,000,000.00 combined single limit for bodily injury and property damage.

___ Garage keepers' extra liability endorsement to extend coverage to all vehicles in the care, custody and control of the Contractor, regardless of where the vehicles are kept or driven.

Professional Liability (Errors and Omissions):

___ Insurance appropriate to the Contractor's profession, with limit no less than \$1,000,000.00 per occurrence or claim, \$2,000,000.00 aggregate.

___ (If Design/Build), with limits no less than \$1,000,000.00 per occurrence or claim, and \$2,000,000.00 policy aggregate.

___ Insurance appropriate to the Contractor's profession, with limit no less than _____ per occurrence or claim, _____ aggregate

Workers' Compensation Insurance:

X Insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000.00** per accident for bodily injury or disease. *(Not required if Contractor provides written verification it has no employees. Waiver needed.)*

The Employer's Liability policy shall be endorsed to waive any right of subrogation as respects the City, its elected and appointed officials, officers, attorneys, agents, and employees.

Builder's Risk (Course of Construction):

___ Insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions. If the project does not involve new or major reconstruction, at the option of the City, an Installation Floater may be acceptable. For such projects, a Property Installation Floater shall be obtained that provides for the improvement, remodel, modification, alteration, conversion or adjustment to existing buildings, structures, processes, machinery and equipment. The Property Installation Floater shall provide property damage coverage for any building, structure, machinery or equipment damaged, impaired, broken, or destroyed during the performance of the Work, including during transit, installation, and testing at the City's site.

Contractor's Pollution Legal Liability:

___ Contractor's pollution legal liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000.00 per occurrence or claim and \$2,000,000.00 policy aggregate.

If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

Cyber Liability Insurance

___ Cyber Liability Insurance with limits not less than \$1,000,000 per claim.

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, and network security.

The policy shall provide coverage for breach response costs as well as regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.

Surety Bonds:

Contractor shall provide the following Surety Bonds:

___ Bid Bond
___ Performance Bond
___ Payment Bond

The Payment Bond and Performance Bond shall be in a sum equal to the contract price. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

Other Insurance Provisions:

The insurance policies are to contain, or be endorsed to contain the following provisions:

X **Additional Insured Status and Primary/Non-Contributory Language:**

Contractor's general liability and automobile liability policies shall be primary and shall not seek contribution from the City's coverage and be endorsed to add the City and its officers, officials, employees, and agents as additional insureds under such policies using Insurance Services Office form CG 20 10 (or equivalent)

on the general liability policy. For construction projects, an endorsement providing completed operations coverage for the additional insured on the general liability policy, ISO form CG 20 37 (or equivalent), is also required.

The limits of insurance required in this Agreement may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City (if agreed to in a written contract or agreement) before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

___ **Loss Payee Status – Builder's Risk/Course of Construction Insurance (applicable to Construction Contracts only)**

Contractor may submit evidence of Builder's Risk insurance in the form of Course of Construction coverage. Such coverage shall name the City as a loss payee as their interest may appear.

___ **Notice of Cancellation, Suspension or Otherwise Voiding Policies:**

Each insurance policy required above shall contain or be endorsed to contain that coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except with thirty (30) days' prior written notice by certified mail, return receipt requested to the City.

___ **Waiver of Subrogation:**

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer. The Workers' Compensation Policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by Contractor, its employees, agents and subcontractors.

___ **Completed Operations**

For Construction Agreements, Contractor shall maintain insurance as required by this Agreement to the fullest amount allowed by law and shall maintain insurance for a minimum of five (5) years following the completion of this project. In the event Contractor fails to obtain or maintain completed operations coverage as required by this Agreement, the City at its sole discretion may purchase the coverage required and the cost will be paid by Contractor.

THE FOLLOWING PROVISIONS APPLY TO ALL AGREEMENTS

Deductibles and Self-Insured Retentions ("SIR"):

Any deductibles or self-insured retentions must be declared to and approved by City. The City may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay

losses and related investigations, claim administration, and defense expenses within the retention. At the option of the City, either (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its elected and appointed officials, officers, attorneys, agents, and employees; or (2) the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

All SIRs must be disclosed to Risk Management for approval and shall not reduce the limits of liability.

Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or the City.

City reserves the right to obtain a full-certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

Acceptability of Insurers:

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to City.

Claims Made Policies: (note - should be applicable only to professional liability, see below)

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.
4. A copy of the claims reporting requirements must be submitted to the City for review.
5. If the services involve lead-based paint or asbestos identification/remediation, the Contractor's Pollution Liability Policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Contractor's Pollution Liability Policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.

Subcontractors:

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Subcontractor agrees to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other contract documents. Subcontractor further agrees to include the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, with any sub-subcontractor to the extent they apply to the scope of the sub-subcontractor's work. A copy of the City indemnity and insurance provisions will be furnished to the subcontractor upon request.

Verification of Coverage:

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

Failure to Comply:

Each insurance policy required above shall contain or be endorsed to contain that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected and appointed officials, officers, attorneys, agents, and employees.

Applicability of Coverage:

Each insurance policy required above shall contain or be endorsed to contain that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.




STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager

APPROVED BY: John Samuelson, Public Works Director/City Engineer 

SUBJECT: Project List for Fiscal Year 2021/22 Road Maintenance and Rehabilitation Account ("RMRA")

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving and adopting a list of projects for submittal to the California Transportation Commission for fiscal year 2021/22 that are eligible for funding by SB 1: the Road Repair and Accountability Act of 2017.

FISCAL IMPACT

The City is expected to receive approximately \$2,161,542 in Road Maintenance and Rehabilitation Account ("RMRA") funds in fiscal year 2021/22. Approval of the attached Resolution is required to receive the RMRA funds.

DISCUSSION

On April 28, 2017, the Governor signed Senate Bill SB 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017. To address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system, SB 1 increases per gallon fuel excise taxes; increases diesel fuel sales taxes and vehicle registration fees; and provides for inflationary adjustments to tax rates in future years.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, in order to be eligible for RMRA funding, California statute requires cities and counties to provide basic annual RMRA project reporting to the California Transportation Commission (the "Commission").

The City must submit a list of projects proposed to be funded with RMRA funds to the Commission prior to receiving an apportionment of funds in a fiscal year. The project list does not limit the flexibility of the City to fund projects in accordance with its local needs so long as the projects are consistent with RMRA priorities. All projects proposed to receive funding must be included in the City's budget that is adopted by the City Council at a regular public meeting.

At this time, the following projects will be included in the list submitted to the California Transportation Commission for RMRA Projects:

- L Street Improvements – consisting of installation of complete streets features such as sidewalks and bike lanes, roadway widening, installation of landscaped medians, and repair of the existing pavement on L Street from Highway 4 to the Antioch Marina.
- Pavement Surface Treatments – consisting of cape seals, micro-surfacing, and other pavement maintenance treatments on:
 - Area 1 - Cache Peak Way; Cougar Peak Way; Cougar Peak Ct.; Belford Peak, Sheffels Peak Ct.; Massive Peak Way; Crestone Needle Way/Massive Peak; Hunter Peak Ct.; Blackburn Peak; Matterhorn Ct.; Matterhorn Way; Crestone Needle Way/Matterhorn Way; Crestone Peak Ct.; Wexler Peak; Snowmass Peak Ct.; Shavano Peak Ct.; Torreys Peak Ct.; Belford Peak Ct.
 - Area 2 - Burwood Way; Wildflower; Hastings Ct; Eastbourne Ct, Barmouth Dr; Basalt Ct; Barmouth Ct; Myrtlewood Ct; Laurelwood Ct; Coyote Ct; Badger Way; Halite Way; Serpentine Dr; Basalt Way; Roanwood Ct; Bluejay Dr.
 - Area 3 – Sunset Dr.; E. Tregallas; Center Ln.; Cavallo Rd.; Nora Lee Ct.
 - Area 4 – Rockford Dr.; Rocky Point; Flintrock Dr.; Clay Ct.; Redstone Ct.; Stoney Ct.; Limestone Dr.; Rock Ct.; Jarosite Ct.; Hawk Ct.; Moraine Way & Ct.; Hailstone Way; Caldera Way; Felsite Ct.; Niccolite Ct.; Bole Ct.; Bedrock Way & Ct.; Barmouth Dr.

ATTACHMENTS

A: Resolution

ATTACHMENT "A"

RESOLUTION NO. 2021/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AND ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2021/22 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 ("SB 1"), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide;

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Antioch are aware of the 2021/22 projects proposed for funding in the community and which projects have been completed each fiscal year;

WHEREAS, the City of Antioch must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account ("RMRA"), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement;

WHEREAS, the City of Antioch, will receive an estimated \$2,161,542 in RMRA funding in Fiscal Year 2021-22 from SB 1;

WHEREAS, this is the fifth year in which the City of Antioch is receiving SB 1 funding, which will enable the City of Antioch to continue essential road maintenance and rehabilitation projects, safety improvements, repair and replacement of aging bridges, and provide increased access and mobility options for the traveling public that would not have otherwise been possible without SB 1;

WHEREAS, the City of Antioch has received public input into our community's transportation priorities/project list;

WHEREAS, the City of Antioch used a pavement management system to develop the SB 1 project list to ensure that revenues are being used on the most high-priority and cost-effective projects that also align with the community's priorities for transportation investment;

WHEREAS, the funding from SB 1 will help the City of Antioch maintain and rehabilitate many roads throughout the City of Antioch this year; and

WHEREAS, the SB 1 project list and overall investment in local streets and roads infrastructure with a focus on basic maintenance and safety, and investment in complete streets infrastructure, will have significant positive co-benefits statewide.

RESOLUTION NO. 2021/**

June 22, 2021

Page 2

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby affirms the following:

1. The foregoing recitals are true and correct.
2. The following proposed projects will be funded in-part or solely with fiscal year 2021/22 Road Maintenance and Rehabilitation Account revenues:
 - L Street Improvements – consisting of installation of complete streets features such as sidewalks and bike lanes, roadway widening, installation of landscaped medians, and repair of the existing pavement on L Street from Highway 4 to the Antioch Marina; and
 - Pavement Surface Treatments – consisting of cape seals, micro-surfacing, and other pavement maintenance treatments on:
 - Area 1 - Cache Peak Way; Cougar Peak Way; Cougar Peak Ct.; Belford Peak, Sheffels Peak Ct.; Massive Peak Way; Crestone Needle Way/Massive Peak; Hunter Peak Ct.; Blackburn Peak; Matterhorn Ct.; Matterhorn Way; Crestone Needle Way/Matterhorn Way; Crestone Peak Ct.; Wexler Peak; Snowmass Peak Ct.; Shavano Peak Ct.; Torreys Peak Ct.; Belford Peak Ct.
 - Area 2 - Burwood Way; Wildflower; Hastings Ct; Eastbourne Ct., Barmouth Dr.; Basalt Ct.; Barmouth Ct.; Myrtlewood Ct.; Laurelwood Ct.; Coyote Ct.; Badger Way; Halite Way; Serpentine Dr.; Basalt Way; Roanwood Ct.; Bluejay Dr.
 - Area 3 – Sunset Dr.; E. Tregallas; Center Ln.; Cavallo Rd.; Nora Lee Ct.
 - Area 4 – Rockford Dr.; Rocky Point; Flintrock Dr.; Clay Ct.; Redstone Ct.; Stoney Ct.; Limestone Dr.; Rock Ct.; Jarosite Ct.; Hawk Ct.; Moraine Way & Ct.; Hailstone Way; Caldera Way; Felsite Ct.; Niccolite Ct.; Bole Ct.; Bedrock Way & Ct.; Barmouth Dr.

* * * * *

RESOLUTION NO. 2021/**

June 22, 2021

Page 3

I HEREBY CERTIFY that the foregoing resolution was adopted by the City Council of the City of Antioch at a regular meeting thereof; held on the 22nd day of June 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Carlos Zepeda, Deputy Public Works Director

APPROVED BY: John Samuelson, Public Works Director/City Engineer JS

SUBJECT: Consideration of Bids for Various Asphalt Repairs – Service Cuts
Bid No. 968-0526-21A Award

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Awarding the Maintenance Services Agreement ("Agreement") for Various Asphalt Repairs – Service Cuts, to the lowest, responsive, and responsible bidder HM Construction, Inc.;
2. Approving an Agreement with HM Construction, Inc. for a term of two (2) years with the option to extend an additional two (2) years in an amount of \$194,575.00 for the first year and \$209,910.00 for the second year, with an additional \$100,000 in contingency work, for a total amount not to exceed \$504,485.00; and
3. Authorizing the City Manager to execute the Agreement with HM Construction, Inc. for the total amount not to exceed \$504,485.00.

FISCAL IMPACT

Funding for the Asphalt Repairs – Service Cuts is included in the draft fiscal year 2021-23 budget in the Water and Sewer Enterprise Funds.

DISCUSSION

This service contract provides asphalt repairs to roadways after water and sewer-wastewater utility service repairs are completed. The contract amount is for service repairs that are necessary at this time while the additional funding is for new service cuts that may occur during the contract period.

The Public Works Department published the Various Asphalt Repairs - Service Cuts Request for Bids on May 5, 2021; the bid closed on May 26, 2021. Bids were solicited and two complete and qualified bids were received. HM Construction, Inc. was found to be the lowest, responsive, and responsible bidder.

ATTACHMENTS

- A. Resolution
- B. Bid Tabulation
- C. Draft Maintenance Services Agreement

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AWARDING THE CONTRACT AND AUTHORIZING THE CITY MANAGER TO
EXECUTE AN AGREEMENT WITH HM CONSTRUCTION, INC. FOR VARIOUS
ASPHALT REPAIRS – SERVICE CUTS
BID NO. 968-0526-21A**

WHEREAS, the City of Antioch requested formal bid responses to permanently repair asphalt service cuts following Water Distribution and Sewer-Wastewater utility service repairs;

WHEREAS, bids were solicited on May 6, 2021, the solicitation closed on May 26, 2021 and two (2) bids were received;

WHEREAS, HM Construction, Inc. submitted the lowest, responsive and responsible bid in the amount of \$194,575.00 for the first year and \$209,910.00 for the second year to complete these asphalt service cuts; and

WHEREAS, an additional \$100,000 contingency has been budgeted each year for unscheduled repairs.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Awards the Maintenance Services Agreement ("Agreement") for Asphalt Repairs – Service Cuts to the lowest, responsive and responsible bidder HM Construction, Inc.;
2. Approves an Agreement with HM Construction, Inc. for a term of two (2) years with the option to extend an additional two (2) years in an amount of \$194,575.00 for the first year and \$209,910.00 for the second year, with an additional \$100,000 in contingency work, for a total amount not to exceed \$504,485.00; and
3. Authorizes the City Manager to execute the Agreement in a form approved by the City Attorney.

* * * * *

RESOLUTION NO. 2021/**

June 22, 2021

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

VARIOUS ASPHALT REPAIRS - SERVICE CUTS BID NO. 968-0526-21A
BID CLOSED: May 26, 2021
BID TABULATION

HM	Grand Total:	Year 1	\$194,575.00	Year 2	\$209,910.00
Construction	Optional Year 3	\$204,700.00	Optional Year 4	\$222,075.00	
	Line Items	Unit Cost	Units/Qty	Sub Totals	Line Item Totals
Year 1	A.) Saw Cutting	\$4.00 x	8,000 =	\$32,000.00	\$32,000.00
Year 2	Saw Cutting	\$4.00 x	8,000 =	\$32,000.00	\$32,000.00
Year 3	Saw Cutting	\$4.25 x	8,000 =	\$34,000.00	\$34,000.00
Year 4	Saw Cutting	\$4.50 x	8,000 =	\$36,000.00	\$36,000.00
Year 1	B.) Raise Utilities				\$5,075.00
	Valve Can	\$50.00 x	50 =	\$2,500.00	
	Man Holes	\$105.00 x	15 =	\$1,575.00	
	Rodding Inlets	\$200.00 x	5 =	\$1,000.00	
Year 2	Raise Utilities				\$5,410.00
	Valve Can	\$55.00 x	50 =	\$2,750.00	
	Man Holes	\$109.00 x	15 =	\$1,635.00	
	Rodding Inlets	\$205.00 x	5 =	\$1,025.00	
Year 3	Raise Utilities				\$5,700.00
	Valve Can	\$60.00 x	50 =	\$3,000.00	
	Man Holes	\$110.00 x	15 =	\$1,650.00	
	Rodding Inlets	\$210.00 x	5 =	\$1,050.00	
Year 4	Raise Utilities				\$6,075.00
	Valve Can	\$65.00 x	50 =	\$3,250.00	
	Man Holes	\$115.00 x	15 =	\$1,725.00	
	Rodding Inlets	\$220.00 x	5 =	\$1,100.00	
Year 1	C.) Asphalt	\$5.25 x	30,000 =	\$157,500.00	\$157,500.00
Year 2	Asphalt	\$5.75 x	30,000 =	\$172,500.00	\$172,500.00
Year 3	Asphalt	\$5.50 x	30,000 =	\$165,000.00	\$165,000.00
Year 4	Asphalt	\$6.00 x	30,000 =	\$180,000.00	\$180,000.00
	D.) Asphalt Price	Year 1	Year 2	Year 3	Year 4
	Per Inch				
	4"	\$6.00	\$6.25	\$6.50	\$6.75
	5"	\$7.00	\$7.25	\$7.50	\$7.75
	6"	\$8.00	\$8.25	\$8.50	\$8.75
	7"	\$9.00	\$9.25	\$9.50	\$9.75
	8"	\$10.00	\$10.25	\$10.50	\$10.75

G&S Paving Inc. Grand Total:		Year 1	\$241,950.00	Year 2	\$243,450.00
		Optional Year 3	\$244,950.00	Optional Year 4	\$246,450.00
	<u>Line Items</u>	<u>Unit Cost</u>	<u>Units/Qty</u>	<u>Sub Totals</u>	<u>Line Item Totals</u>
Year 1	A.) Saw Cutting	\$2.00 x	8,000 =	\$16,000.00	\$16,000.00
Year 2	Saw Cutting	\$2.00 x	8,000 =	\$16,000.00	\$16,000.00
Year 3	Saw Cutting	\$2.00 x	8,000 =	\$16,000.00	\$16,000.00
Year 4	Saw Cutting	\$2.00 x	8,000 =	\$16,000.00	\$16,000.00
Year 1	B.) Raise Utilities				\$31,250.00
	Valve Can	\$450.00 x	50 =	\$22,500.00	
	Man Holes	\$500.00 x	15 =	\$7,500.00	
	Rodding Inlets	\$250.00 x	5 =	\$1,250.00	
Year 2	Raise Utilities				\$31,250.00
	Valve Can	\$450.00 x	50 =	\$22,500.00	
	Man Holes	\$500.00 x	15 =	\$7,500.00	
	Rodding Inlets	\$250.00 x	5 =	\$1,250.00	
Year 3	Raise Utilities				\$31,250.00
	Valve Can	\$450.00 x	50 =	\$22,500.00	
	Man Holes	\$500.00 x	15 =	\$7,500.00	
	Rodding Inlets	\$250.00 x	5 =	\$1,250.00	
Year 4	Raise Utilities				\$31,250.00
	Valve Can	\$450.00 x	50 =	\$22,500.00	
	Man Holes	\$500.00 x	15 =	\$7,500.00	
	Rodding Inlets	\$250.00 x	5 =	\$1,250.00	
Year 1	C.) Asphalt	\$6.49 x	30,000 =	\$194,700.00	\$194,700.00
Year 2	Asphalt	\$6.54 x	30,000 =	\$196,200.00	\$196,200.00
Year 3	Asphalt	\$6.59 x	30,000 =	\$197,700.00	\$197,700.00
Year 4	Asphalt	\$6.64 x	30,000 =	\$199,200.00	\$199,200.00
	D.) Asphalt Price	<u>Year 1</u>	<u>Year 2</u>	<u>Optional Year 3</u>	<u>Optional Year 4</u>
	Per Inch				
	4"	\$6.74	\$6.79	\$6.84	\$6.89
	5"	\$6.94	\$6.99	\$7.04	\$7.09
	6"	\$7.14	\$7.19	\$7.24	\$7.29
	7"	\$7.34	\$7.39	\$7.44	\$7.49
	8"	\$7.54	\$7.59	\$7.64	\$7.69

No Bids: AJW Construction
American Asphalt Northern California
APCO Paving Co.
California Pavement Maintenance
Gradetech, Inc.
Granite Construction
MCE Corporation
MCK Services, Inc.

Pacific Coast General Engineering, Inc.
Redgwick Construction
Teichert Construction

ATTACHMENT "C"

DRAFT CITY OF ANTIOCH MAINTENANCE SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement ("**Agreement**") is made and entered into this *****INSERT DAY***** day of *****INSERT MONTH*****, *****INSERT YEAR***** ("**Effective Date**") by and between the City of Antioch, a municipal corporation organized under the laws of the State of California with its principal place of business at 200 H Street, Antioch California 94509 ("**City**") and **HM Construction, Inc.**, a **Corporation** with its principal place of business at 2129 Hercules, CA 94547 ("**Contractor**"). City and Contractor are sometimes individually referred to as "**Party**" and collectively as "**Parties**" in this Agreement.

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain maintenance services required by the City on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing **asphalt removal and replacement services** to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that is familiar with the plans of City. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

2.2 Project.

City desires to engage Contractor to render such services for the **Various Asphalt Repairs – Service Cuts** project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **asphalt removal and replacement** maintenance services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 The term of this Agreement shall be from **July 1, 2021 to June 30, 2023**, unless earlier terminated as provided herein. The City reserves the right to review the Contractor's performance at the end of each year and cancel all or part of the Agreement.

3.2 Responsibilities of Contractor.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of City.

3.2.4 City's Representative. The City hereby designates **Carlos Zepeda, Deputy Public Works Director**, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.5 Contractor's Representative. Contractor hereby designates *****INSERT NAME OR TITLE*****, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8 Period of Performance and Liquidated Damages. Contractor shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Contractor shall perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be provided separately in writing to the Contractor. Contractor agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such completion schedule or Project milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damage. Pursuant to Government Code Section 53069.85, Contractor shall pay to the City as fixed and liquidated damages, and not as a penalty, the sum of **Two Hundred Dollars (\$200.00)** per day for each and every calendar day of delay beyond the Performance Time or beyond any completion schedule or Project milestones established pursuant to this Agreement.

3.2.9 Disputes. Should any dispute arise respecting the true value of any work done, of any work omitted, or of any extra work which Contractor may be required to do, or respecting the size of any payment to Contractor during the performance of this Agreement, Contractor shall continue to perform the Work while said dispute is decided by the City. If Contractor disputes the City's decision, Contractor shall have such remedies as may be provided by law.

3.2.10 Laws and Regulations; Employee/Labor Certifications. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the City, Contractor shall be solely responsible for all costs arising therefrom. City is a public entity of the State of California subject to certain provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated and agreed that all provisions of the law applicable to the public contracts of a municipality are a part of this Agreement to the same extent as though set forth herein and will be complied with. These include but are not limited to the payment of prevailing wages, the stipulation that eight (8) hours' labor shall constitute a legal day's work and that no worker shall be permitted to work in excess of eight (8) hours during any one

calendar day except as permitted by law. Contractor shall defend, indemnify and hold City, its officials, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10.1 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement. Contractor shall avoid any violation of any such law during the term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification, and shall make them available to the City or its representatives for inspection and copy at any time during normal business hours. The City shall not be responsible for any costs or expenses related to Contractor's compliance with the requirements provided for in Section 3.2.10 or any of its sub-sections.

3.2.10.2 Employment Eligibility; Subcontractors, Sub-subcontractors and Consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants performing any work relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 3.2.10.1.

3.2.10.3 Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the City to terminate the Agreement for cause: (1) failure of Contractor or its subcontractors, sub-subcontractors or consultants to meet any of the requirements provided for in Sections 3.2.10.1 or 3.2.10.2; (2) any misrepresentation or material omission concerning compliance with such requirements (including in those verifications provided to the Contractor under Section 3.2.10.2); or (3) failure to immediately remove from the Project any person found not to be in compliance with such requirements.

3.2.10.4 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.2.10.5 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-

discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

3.2.10.6 Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the California Air Resources Board (CARB). Contractor shall specifically be aware of the CARB limits and requirements' application to "portable equipment", which definition is considered by CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify City against any fines or penalties imposed by CARB or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

3.2.10.7 Water Quality.

(A) Management and Compliance. To the extent applicable, Contractor's Services must account for, and fully comply with, all local, state and federal laws, rules and regulations that may impact water quality compliance, including, without limitation, all applicable provisions of the Federal Water Pollution Control Act (33 U.S.C. §§ 1300); the California Porter-Cologne Water Quality Control Act (Cal Water Code §§ 13000-14950); laws, rules and regulations of the Environmental Protection Agency and the State Water Resources Control Board; the City's ordinances regulating discharges of storm water; and any and all regulations, policies, or permits issued pursuant to any such authority regulating the discharge of pollutants, as that term is used in the Porter-Cologne Water Quality Control Act, to any ground or surface water in the state.

(B) Liability for Non-Compliance. Failure to comply with the laws, regulations and policies described in this Section is a violation of law that may subject Contractor or City to penalties, fines, or additional regulatory requirements. Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from and against any and all fines, penalties, claims or other regulatory requirements imposed as a result of Contractor's non-compliance with the laws, regulations and policies described in this Section, unless such non-compliance is the result of the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(C) Training. In addition to any other standard of care requirements set forth in this Agreement, Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them without impacting water quality in violation of the laws, regulations and policies described in this Section. Contractor further warrants that it, its employees and subcontractors will receive adequate training, as determined by City, regarding the requirements of the laws, regulations and policies described in this Section as they may relate to the Services provided under this Agreement. Upon request, City will provide Contractor with a list of training programs that meet the requirements of this paragraph.

3.2.11 Insurance. Contractor shall not commence work for the City until it has provided evidence satisfactory to the City it has secured all insurance required under Exhibit "D" (Insurance Requirements), attached hereto and incorporated herein by this reference. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required therein.

3.2.12 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.13 Bonds.

3.2.13.1 Performance Bond. If required by law or otherwise specifically requested by City in Exhibit "D" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Performance Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.13.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "D" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Payment Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.13.3 Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

3.2.13.4 Surety Qualifications. Only bonds executed by an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, shall be accepted. The surety must be a California-admitted surety with a current A.M. Best's rating no less than A:VIII and satisfactory to the City. If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

3.2.14 Accounting Records. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.3 Fees and Payments.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed \$194,575.00 for the first year, \$209,910.00 for the second year with an additional \$100,000 in contingency work per year for a grand total of Five Hundred Four Thousand Four Hundred Eighty Five Dollars (**\$504,485.00**) without written approval of City's Finance Director. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Contractor. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within thirty (30) days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from City's Representative.

3.3.5 California Labor Code Requirements

a. Contractor is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. Contractor shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Contractor and all subcontractors to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner

under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

b. If the Services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Contractor and all subcontractors performing such Services must be registered with the Department of Industrial Relations. Contractor shall maintain registration for the duration of the Project and require the same of any subcontractors, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

c. This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor that affect Contractor's performance of Services, including any delay, shall be Contractor's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Contractor caused delay and shall not be compensable by the City. Contractor shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor.

3.4 Termination of Agreement.

3.4.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been adequately rendered to City, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.4.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished documents and data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.4.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.4.4 Agreement Subject to Appropriation of Funds. The Contractor understands and accepts that at all times; the Agreement is subject to appropriation of funds by the Antioch City Council. The Agreement may terminate without penalty, liability or expense of any kind to the City at the end of any fiscal year if funds are not appropriated for the next succeeding fiscal year. If funds are appropriated for a portion of the fiscal year, the Agreement will terminate, without penalty, liability or expense of any kind at the end of the term for which funds are appropriated. The City has no obligation to make appropriations for the Agreement in lieu of appropriations for new or other agreements. City budget decisions are subject to the

discretion of the Mayor and City Council. Contractor's assumption of risk of possible non-appropriation is a part of the consideration for the Agreement. This section controls against any and all other provisions of the Agreement.

3.5 General Provisions.

3.5.1 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor:

HM Construction, Inc.
2129 Drake Ln
Hercules, CA 94547

City:

Public Works Department
Attn: Carlos Zepeda
City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007

City:

City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007
Attn: City Attorney

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.2 Indemnification.

3.5.2.1 Scope of Indemnity. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions of Contractor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Contractor's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor.

3.5.2.2 Additional Indemnity Obligations. Contractor shall defend, with counsel of City's choosing and at Contractor's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by Section 3.5.2.1 that may be brought or instituted against City or its officials, officers, employees, volunteers and agents. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents as part of any such claim, suit, action or other proceeding. Contractor shall also reimburse City for the cost of any settlement paid by City or its officials, officers, employees, agents or volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for City's attorneys' fees and costs, including expert witness fees. Contractor shall reimburse City and its officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the City, its officials, officers, employees, agents, or volunteers.

3.5.3 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Contra Costa County, California. In addition to any and all Agreement requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the City.

3.5.4 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.5 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.6 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.7 Assignment or Transfer. Contractor shall not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.8 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and

paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.5.9 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.10 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.5.11 No Third-Party Beneficiaries. Except to the extent expressly provided for in Section 3.5.7, there are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

3.5.12 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.13 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.14 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.15 Attorneys' Fees and Costs. If any action in law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing Party shall be entitled to recover from the losing party attorney's fees and costs in an amount determined to be reasonable by a court of competent jurisdiction.

3.5.16 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.17 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.18 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.19 Wage Theft Prevention.

3.5.19.1 Contractor, and any subcontractor it employs to complete work under this Agreement, shall comply with all applicable federal, state and local wage and hour laws. Applicable laws may include, but are not limited to, the Federal Fair Labor Standards Act and the California Labor Code.

3.5.19.2 BY SIGNING THIS AGREEMENT, CONTRACTOR AFFIRMS THAT IT HAS DISCLOSED ANY FINAL JUDGMENTS, DECISIONS OR ORDERS FROM A COURT OR INVESTIGATORY GOVERNMENT AGENCY, FINDING IN THE FIVE (5) YEARS PRIOR TO EXECUTING THIS AGREEMENT THAT CONTRACTOR OR ITS SUBCONTRACTORS HAS VIOLATED ANY APPLICABLE WAGE AND HOUR LAWS. CONTRACTOR FURTHER AFFIRMS THAT IT OR ITS SUBCONTRACTOR(S) HAS EITHER FULLY SATISFIED EACH JUDGMENT, DECISION OR ORDER, OR, IF ANY JUDGMENT, DECISION OR ORDER HAS NOT BEEN FULLY SATISFIED, CONTRACTOR AFFIRMS THAT IT OR ITS SUBCONTRACTOR(S) IS CURRENTLY SATISFYING SAID JUDGMENT, DECISION OR ORDER THROUGH A PAYMENT OR ALTERNATIVE PLAN APPROVED BY THE APPLICABLE COURT/GOVERNMENT AGENCY AND THAT CONTRACTOR OR ITS SUBCONTRACTOR(S) ARE IN COMPLIANCE WITH SAID PLAN AS OF THE DATE OF EXECUTING THIS AGREEMENT.

3.5.19.3 If at any time during the term of this Agreement, a court or investigatory government agency issues a final judgment, decision or order finding that Contractor or a subcontractor it employs to perform work under this Agreement has violated any applicable wage and hour law, or Contractor learns of such a judgment, decision, or order that was not previously disclosed in its bid/proposal, Contractor shall inform the City no more than fifteen (15) calendar days after the judgment, decision or order becomes final or from the date of learning of the final judgment, decision or order. Contractor or its subcontractor(s) shall, within thirty (30) calendar days after notifying the City, either (i) fully satisfy any such judgment, decision, or order and provide the City with documentary evidence of satisfying said judgment, decision or order; or (ii) provide the City documentary evidence of a payment or other alternative plan approved by the court/government agency to satisfy the judgment, decision or order. If the Contractor or its subcontractor is subject to a payment or other alternative plan, the Contractor or its subcontractor shall continue to submit documentary evidence every thirty (30) calendar days during the term of the Agreement demonstrating continued compliance with the plan until the judgment, decision or order has been fully satisfied.

3.5.19.4 For purposes of this Section, a "final judgment, decision, or order" refers to one for which all appeals have been exhausted or the time period to appeal has expired. Relevant investigatory government agencies include: the United States Department of Labor, the California Division of Labor Standards Enforcement, the City, or any other governmental entity or division tasked with the investigation and enforcement of wage and hour laws.

3.5.19.5 Failure to comply with any part of this Section constitutes a material breach of this Agreement. Such breach may serve as a basis for immediate termination of this Agreement and/or any other remedies available under this Agreement and/or law.

3.5.19.6 Notice provided to the City shall be addressed to: Attention: City Manager, P. O. Box 5007, Antioch, CA 94531-5007. The Notice provisions of this Section are separate from any other notice provisions in this Agreement and, accordingly, only notice provided to the above address satisfies the notice requirements in this Section.

[SIGNATURES ON NEXT PAGE]

**SIGNATURE PAGE FOR MAINTENANCE SERVICES AGREEMENT
BETWEEN THE CITY OF ANTIOCH
AND HM CONSTRUCTION, INC.**

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the *****INSERT DAY*****
day of *****INSERT MONTH*****, *****INSERT YEAR*****.

CITY OF ANTIOCH

HM Construction, Inc.

Approved By:

Rowland E. Bernal Jr.
City Manager

Signature

Name

ATTEST:

Title

Elizabeth Householder
City Clerk

Approved As To Form:

Thomas Lloyd Smith
City Attorney

EXHIBIT "A"
SCOPE OF SERVICES

*****INSERT SCOPE*****

EXHIBIT "B"

[IF NO SCHEDULE EXISTS, PLEASE STATE THAT SERVICES ARE PERFORMED ON AN AS-NEEDED BASIS OR PROVIDE OTHER SUITABLE EXPLANATION OF SERVICE SCHEDULE]

SCHEDULE OF SERVICES

*****INSERT SCHEDULE*****

EXHIBIT "C"
COMPENSATION

[*INSERT RATES & AUTHORIZED REIMBURSABLE EXPENSES***]**

[IF NO RATE SHEET EXISTS, PLEASE PROVIDE OTHER SUITABLE EXPLANATION]

EXHIBIT "D"

INSURANCE REQUIREMENTS

Please refer to the insurance requirements listed below. **Those that have an "X" indicated in the space before the requirement apply to Contractor's Agreement.**

Contractor shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, its agents, representatives, employees or subcontractors.

Contractor shall provide its insurance broker(s)/agent(s) with a copy of these requirements and request that they provide Certificates of Insurance complete with copies of all required endorsements.

Contractor shall furnish City with copies of original endorsements affecting coverage required by this Exhibit D. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements and certificates are to be received and approved by City before work commences. City has the right to require Contractor's insurer to provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

Commercial General Liability (CGL):

 X Coverage at least as broad as Insurance Services Office ("ISO") Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than **\$2,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

 Coverage at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than **\$1,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

 Coverage at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than **\$5,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

Automobile Liability:

X Coverage at least as broad as ISO Form Number CA 0001 covering, Code 1 (any auto), of if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than **\$1,000,000.00** combined single limit for bodily injury and property damage.

___ Coverage at least as broad as ISO Form Number CA 0001 covering, Code 1 (any auto), with limits no less than \$5,000,000.00 combined single limit for bodily injury and property damage.

___ Garage keepers' extra liability endorsement to extend coverage to all vehicles in the care, custody and control of the Contractor, regardless of where the vehicles are kept or driven.

Professional Liability (Errors and Omissions):

___ Insurance appropriate to the Contractor's profession, with limit no less than \$1,000,000.00 per occurrence or claim, \$2,000,000.00 aggregate.

___ (If Design/Build), with limits no less than \$1,000,000.00 per occurrence or claim, and \$2,000,000.00 policy aggregate.

___ Insurance appropriate to the Contractor's profession, with limit no less than _____ per occurrence or claim, _____ aggregate

Workers' Compensation Insurance:

X Insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000.00** per accident for bodily injury or disease. *(Not required if Contractor provides written verification it has no employees. Waiver needed.)*

The Employer's Liability policy shall be endorsed to waive any right of subrogation as respects the City, its elected and appointed officials, officers, attorneys, agents, and employees.

Builder's Risk (Course of Construction):

___ Insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions. If the project does not involve new or major reconstruction, at the option of the City, an Installation Floater may be acceptable. For such projects, a Property Installation Floater shall be obtained that provides for the improvement, remodel, modification, alteration, conversion or adjustment to existing buildings, structures, processes, machinery and equipment. The Property Installation Floater shall provide property damage coverage for any building, structure, machinery or equipment damaged, impaired, broken, or destroyed during the performance of the Work, including during transit, installation, and testing at the City's site.

Contractor's Pollution Legal Liability:

____ Contractor's pollution legal liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000.00 per occurrence or claim and \$2,000,000.00 policy aggregate.

If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

Cyber Liability Insurance

____ Cyber Liability Insurance with limits not less than \$1,000,000 per claim.

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, and network security.

The policy shall provide coverage for breach response costs as well as regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.

Surety Bonds:

Contractor shall provide the following Surety Bonds:

- ____ Bid Bond
- ____ Performance Bond
- ____ Payment Bond

The Payment Bond and Performance Bond shall be in a sum equal to the contract price. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

Other Insurance Provisions:

The insurance policies are to contain, or be endorsed to contain the following provisions:

X Additional Insured Status and Primary/Non-Contributory Language:

Contractor's general liability and automobile liability policies shall be primary and shall not seek contribution from the City's coverage and be endorsed to add the City and its officers, officials, employees, and agents as additional insureds under such policies using Insurance Services Office form CG 20 10 (or equivalent) on the general liability policy. For construction projects, an endorsement providing completed operations

coverage for the additional insured on the general liability policy, ISO form CG 20 37 (or equivalent), is also required.

The limits of insurance required in this Agreement may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City (if agreed to in a written contract or agreement) before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

____ **Loss Payee Status – Builder's Risk/Course of Construction Insurance (applicable to Construction Contracts only)**

Contractor may submit evidence of Builder's Risk insurance in the form of Course of Construction coverage. Such coverage shall name the City as a loss payee as their interest may appear.

____ **Notice of Cancellation, Suspension or Otherwise Voiding Policies:**

Each insurance policy required above shall contain or be endorsed to contain that coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except with thirty (30) days' prior written notice by certified mail, return receipt requested to the City.

____ **Waiver of Subrogation:**

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer. The Workers' Compensation Policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by Contractor, its employees, agents and subcontractors.

____ **Completed Operations**

For Construction Agreements, Contractor shall maintain insurance as required by this Agreement to the fullest amount allowed by law and shall maintain insurance for a minimum of five (5) years following the completion of this project. In the event Contractor fails to obtain or maintain completed operations coverage as required by this Agreement, the City at its sole discretion may purchase the coverage required and the cost will be paid by Contractor.

THE FOLLOWING PROVISIONS APPLY TO ALL AGREEMENTS

Deductibles and Self-Insured Retentions ("SIR"):

Any deductibles or self-insured retentions must be declared to and approved by City. The City may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. At the

option of the City, either (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its elected and appointed officials, officers, attorneys, agents, and employees; or (2) the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

All SIRs must be disclosed to Risk Management for approval and shall not reduce the limits of liability.

Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or the City.

City reserves the right to obtain a full-certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

Acceptability of Insurers:

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to City.

Claims Made Policies: (note - should be applicable only to professional liability, see below)

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.
4. A copy of the claims reporting requirements must be submitted to the City for review.
5. If the services involve lead-based paint or asbestos identification/remediation, the Contractor's Pollution Liability Policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Contractors Pollution Liability Policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.

Subcontractors:

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Subcontractor agrees to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other contract documents. Subcontractor further agrees to include the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, with any sub-subcontractor to the extent they apply to the scope of the sub-subcontractor's work. A copy of the City indemnity and insurance provisions will be furnished to the subcontractor upon request.

Verification of Coverage:

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

Failure to Comply:

Each insurance policy required above shall contain or be endorsed to contain that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected and appointed officials, officers, attorneys, agents, and employees.

Applicability of Coverage:

Each insurance policy required above shall contain or be endorsed to contain that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

*****INCLUDE THIS EXHIBIT (AND CORRESPONDING AGREEMENT PROVISION) ONLY IF APPLICABLE; DELETE OTHERWISE. IF APPLICABLE, YOU MAY ALSO NEED TO INCLUDE SOME INFORMATION IN THE SOLICITATION DOCUMENT. CONSULT THE CITY ATTORNEY IF NECESSARY*****

EXHIBIT "E"

FEDERAL REQUIREMENTS

*****INSERT ALL FORMS, PROVISIONS AND OTHER REQUIREMENTS OF THE FEDERAL FUNDING SOURCE*****

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: Proposed Amendment to First Amended and Restated Lease Agreement with Mesa Antioch LLC (Billboard Lease)

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution approving the proposed changes to the existing billboard lease between the City and Mesa Antioch, LLC.

FISCAL IMPACT

The proposed action should have a positive fiscal impact on the City. The exact amount is not clear.

DISCUSSION

Mesa Antioch has requested that the lease's existing prohibition on promoting the sale or use of medical or commercial marijuana be deleted.

City staff has proposed two conditions: in addition to the revenue the City already receives under the lease, the City would receive a portion of the gross revenue from marijuana-related advertising and that the billboard be allowed to advertise only Antioch-based cannabis businesses.

The City Cannabis Subcommittee has reviewed the proposed changes and concurs in staff's recommendations.

The original lease with Mesa Antioch LLC ("Mesa") was approved by the Council on June 24, 2014 and executed on September 4, 2014. Subsequently, on May 8, 2018, the City adopted certain amendments to the 2014 lease resulting in the existing First Amended and Restated Lease Agreement. The proposed amendments, if adopted, would result in a Second Amended and Restated Lease Agreement.

The lease includes Exhibit C, entitled "Advertising Criteria", which details eight restrictions on the billboard, including that the billboard "may not display any message that: ...promotes the sale or use of tobacco products, alcoholic beverages, or medical and or commercial marijuana, whether directly or indirectly...." The proposed

L

Agenda Item #

amendment would delete that language and add a ninth restriction which would prohibit advertising that: "promotes the sale or use of medical and/or commercial cannabis and cannabis products, whether directly or indirectly, unless directly relating to a commercial cannabis business validly existing within the City of Antioch."

Schedule 1 of the Lease sets for the payments by Mesa to the City. To give the City additional revenue from cannabis advertising, Schedule 1 would be modified to add the redlined language below:

Percentage Rent:

After the first year of the Operations Phase and in each Lease Year thereafter, the City will receive 25% of the Gross Revenue generated by the Billboard, to the extent that 25% of the Gross Revenue exceeds the Monthly Rent payable for the applicable Lease Year ("Percentage Rent"). **For advertisements relating to medical and commercial cannabis or cannabis products, the City will receive 25% of the Gross Revenue thereof each year ("Cannabis Rent").** Any Percentage Rent **and any Cannabis Rent** payable to the City must be paid on or before the 45th day after the end of the applicable Lease Year.

Mesa's representative has estimated that cannabis-related advertising could increase gross revenue by \$3,000 per month.

ATTACHMENTS

A. Resolution

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE CITY MANAGER TO EXECUTE THE SECOND AMENDED AND
RESTATED LEASE AGREEMENT WITH MESA ANTIOCH LLC (BILLBOARD
LEASE)**

WHEREAS, the City and Mesa Antioch LLC ("Mesa") first enters into a Billboard Lease Agreement ("Billboard Lease") on September 4, 2014;

WHEREAS, the City and Mesa entered into a First Amended and Restated Lease Agreement ("First Amended Lease") on May 8, 2018;

WHEREAS, Mesa wishes to modify the First Amended Lease to allow Mesa to advertise cannabis and cannabis products ("Cannabis Advertising");

WHEREAS, the City is willing to accept Mesa's proposed change as long as the City receives increased revenue from the Cannabis Advertising and the Cannabis Advertising promotes only cannabis or cannabis products directly relating to a commercial cannabis business validly existing within the City; and

WHEREAS, the City Council finds that the proposed Second Amended and Restated Lease Agreement ("Second Amended Lease") will benefit the City, its residents, and its businesses.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Approves the Second Amended and Restated Lease Agreement with Mesa Antioch LLC incorporating a provision permitting Mesa to advertise cannabis and cannabis products and
2. Authorizes the City Manager to execute the Second Amended Lease in a form approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of June, 2021, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Vicky Lau, Assistant Engineer

APPROVED BY: John Samuelson, Public Works Director/City Engineer ^{JS}

SUBJECT: Resolution Authorizing the Execution of a Quitclaim Deed
Conveying Property (Assessor's Parcel Number: 071-334-015) to
the City of Antioch

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the execution of a quitclaim deed conveying property (Assessor's Parcel Number: 071-334-015) to the City of Antioch.

FISCAL IMPACT

There is no projected financial impact.

DISCUSSION

The property (APN: 071-334-015) is an undeveloped and landlocked parcel of 0.2 acres with no address located to the southwest of Chichibu Park, behind the properties 3244-3256 G Street and 3301-3317 Meadowbrook Road (Attachment 'B'). The owners of the parcel, Mark and Craig Cataline, have requested to convey the parcel to the City of Antioch through the execution of a quitclaim deed (Attachment 'C'). The City of Antioch has been utilizing the parcel as a drainage facility and has been actively maintaining the parcel, therefore, it would be of benefit to the City to take over the property. The City Engineer has reviewed the request and determined that acceptance of the property is appropriate.

ATTACHMENTS

- A. Resolution
- B. Vicinity Map
- C. Quitclaim Deed

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED CONVEYING
PROPERTY (ASSESSOR'S PARCEL NUMBER: 071-334-015) TO THE CITY
OF ANTIOCH**

WHEREAS, on June 2, 2021, the owners of property (APN: 071-334-015) requested to quitclaim said property to the City of Antioch;

WHEREAS, there are no current liens on property (APN: 071-334-015) and property is in acceptable condition;

WHEREAS, Property (APN: 071-334-015) is currently maintained and utilized by the City of Antioch; and

WHEREAS, the City Engineer has reviewed the request and determined that the acceptance of the property would be appropriate and beneficial to the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes the City Attorney to execute the Quitclaim Deed (Attachment 'C') for the conveyance of property (APN: 071-334-015) to the City of Antioch.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

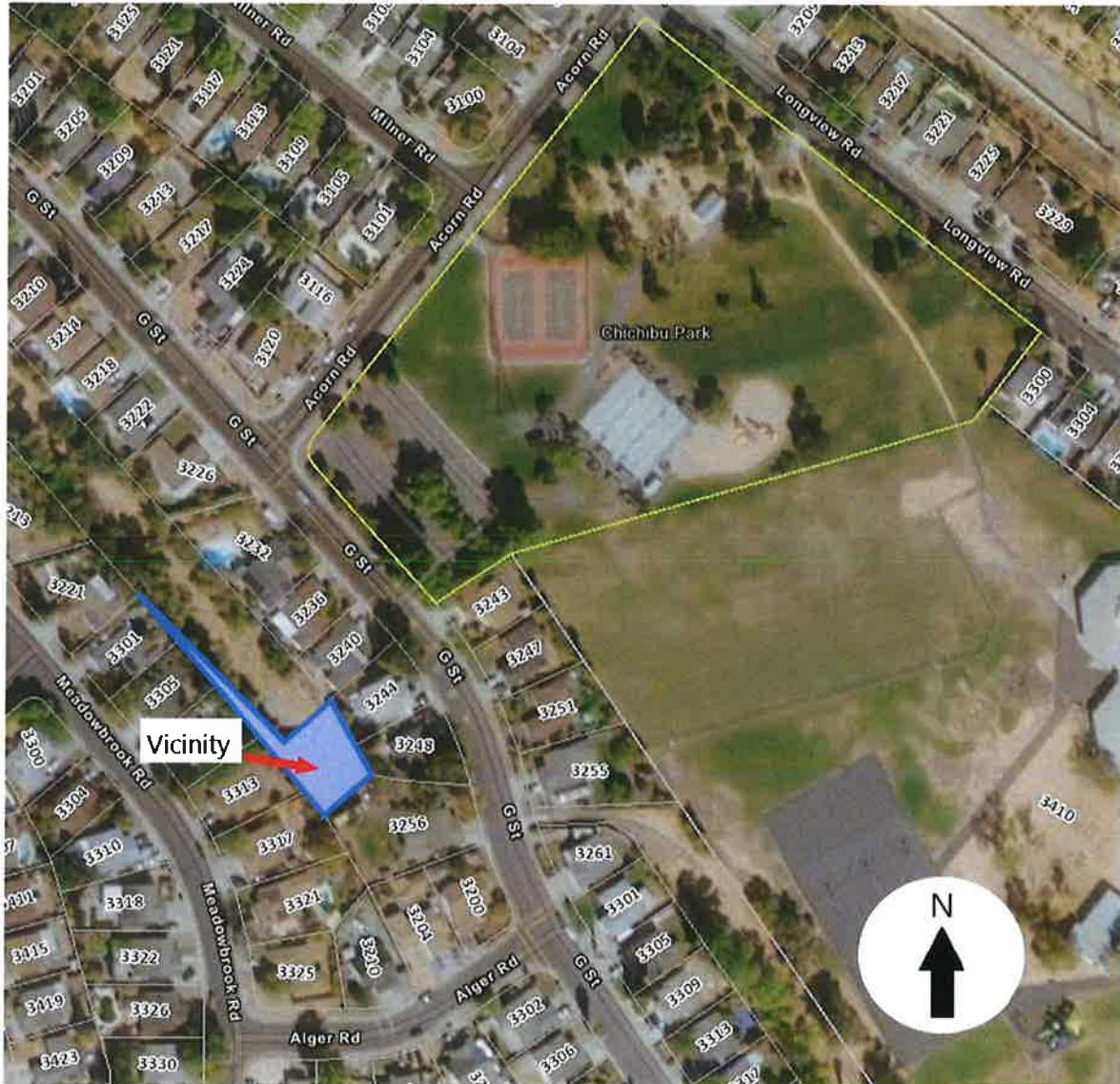
ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"

VICINITY MAP



ATTACHMENT "C"

RECORDING REQUESTED BY:

[REDACTED]

MAIL TAX STATEMENTS AND
WHEN RECORDED MAIL TO:

[REDACTED]

A.P.N. 071-334-015-6

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

QUIT CLAIM DEED

THE UNDERSIGNED GRANTOR
DECLARES:

Documentary Transfer Tax is \$0.00, pursuant to California
Revenue & Taxation Code § 11922 as a government
agency is acquiring title

City Transfer Tax: \$0.00

For good and valuable consideration, receipt of which is hereby acknowledged, CRAIG E. CATALINE, Trustee of the Cataline Family Survivors Trust, DTD 04/28/2000, and MARK C. CATALINE, Trustee of the Cataline Family Survivors Trust DTD 04/28/2000 hereby DEED, GRANT, ASSIGN AND TRANSFER to [REDACTED] all of their rights, title and interests, which each Trustee holds in the real property situated in the city of Antioch, Contra Costa County, State of California, identified as Assessor's Parcel Number 071-334-015-6 (no street address), and more particularly described as attached on Exhibit A.

Dated: _____

GRANTOR, CRAIG E. CATALINE
TRUSTEE OF THE CATALINE FAMILY SURVIVORS
TRUST, dtd 04/28/2000

Dated: _____

GRANTOR, MARK C. CATALINE
TRUSTEE OF THE CATALINE FAMILY SURVIVORS
TRUST, dtd 04/28/2000

Mail all tax statements to

[REDACTED]

EXHIBIT A

All that certain area designated as "drainage easement" offered for public use as shown on the map of subdivision 4304, filed March 6, 1974, map Book 167, Page 1, Contra Costa County Records, which is bounded by the lots, 633, 634, 635, 636, 637, 638, 499, 498 and 497 of the map above referred to.

EXCEPTING THEREFROM:

Right granted in the deed to Russell P. Cataline, recorded December 3, 1964, Book 4755, official records, page 199 as follows:

All oil, gas, casinghead gasoline and other hydrocarbon and mineral substances below a point 500 feet below the surface of said land together with the right, to take, remove, mine, pass through and dispose of all said oil, gas, casinghead gasoline, and other hydrocarbon and mineral substances, but without any right whatsoever to enter upon the surface of said land or any part of said land within 500 feet thereof.

A.P.N. 071-334-015

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA)
)
) SS
COUNTY OF CONTRA COSTA)

On _____ before me, _____,
Notary Public, personally appeared, CRAIG E. CATALINE, who proved to me on the basis of
satisfactory evidence to be the person(s) whose name is subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies),
and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of
which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF CONTRA COSTA) SS
)

On _____ before me, _____,
Notary Public, personally appeared, MARK C. CATALINE, who proved to me on the basis of
satisfactory evidence to be the person(s) whose name is subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies),
and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of
which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.


Signature _____


CITY OF
ANTIOCH
CALIFORNIA


STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Junming Li, Assistant Engineer 

REVIEWED BY: Scott Buenting, Project Manager 

APPROVED BY: John Samuelson, Public Works Director/City Engineer 

SUBJECT: Resolution Accepting and Adopting the Proposed Five-Year Capital Improvement Program 2021-2026, P.W. 150-21

RECOMMENDED ACTION

It is recommended that the City Council:

1. Adopt the Five-Year Capital Improvement Program 2021-2026; and
2. Authorize the City Manager or his designee to carry over and re-appropriate all remaining fiscal year 2021 CIP budgets to the fiscal year 2022 Operating Budget.

FISCAL IMPACT

The fiscal impact and funding source for each project is outlined in the Capital Improvement Program ("CIP") document attached. Funding for fiscal year 2022 and fiscal year 2023 projects is included in the draft 2021-23 Operating Budget being considered by City Council on June 22, 2021. Adoption of this Resolution will carry forward and re-appropriate all remaining fiscal year 2021 CIP budgets to the fiscal year 2022 Operating Budget.

DISCUSSION

On May 19, 2021, the City of Antioch Planning Commission reviewed and determined that the Draft CIP was consistent with the Antioch General Plan.

On May 20, 2021, the Parks and Recreation Commission received the Draft CIP as requested by Staff.

On May 25, 2021, the City Council was presented the Draft CIP and provided comments and direction to Staff. Projects the City Council recommended for funding in the proposed 2022-23 budget include: the Citywide Signage Program, Restoration of Public Art, Prewett Park Deck Coating and Pool Resurfacing, and the Rivertown Landmark Sign.

The primary objectives of the CIP are to provide professional and technical engineering services and support to all City departments, and leadership in implementing federal, state, and local programs. The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. Any California Environmental Quality Act (CEQA) requirements will be determined on a project by project basis prior to final approval and construction of each project.

The Development Impact Fees presented within the CIP have been carried over from the 2020-2025 document. A development impact fee study is required for this section to be updated.

California Government Code Section §66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

ATTACHMENTS

A: Resolution

B: Draft Five-Year Capital Improvement Program 2021-2026

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AND ADOPTING THE 2021-2026 FIVE-YEAR CAPITAL
IMPROVEMENT PROGRAM AND RE-APPROPRIATING ALL REMAINING FISCAL
YEAR 2021 CIP BUDGETS TO THE FISCAL YEAR 2022 OPERATING BUDGET
P.W. 150-21**

WHEREAS, California Government Code Section §66002 states that local agencies that have developed a fee program may adopt a Capital Improvement Program to indicate the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees;

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council the proposed 2021-2026 Capital Improvement Program;

WHEREAS, the City Council of the City of Antioch has heretofore considered said Five-Year Capital Improvement Program 2021-2026;

WHEREAS, the City Council of the City of Antioch has heretofore considered to roll over all revised fiscal year 2021 budget adjustments on July 1, 2021;

WHEREAS, the City Council did receive, consider, and evaluate all public comments on the Five-Year Capital Improvement Program 2021-2026 document as submitted by the City Manager;

WHEREAS, pursuant to 14 CCR Section §15378, a project under the California Environmental Quality Act (CEQA) does not include government fiscal activities like the budget and Capital Improvements Program, as each project in the Capital Improvements Program will be reviewed for compliance with CEQA before the project is undertaken and a determination made whether the project is not a project under CEQA, such as for continuing maintenance; is a project but is subject to an exemption; is a project but there is not a possibility of significant environmental impacts; or is a project and an Initial Study should be conducted; and

WHEREAS, the City of Antioch has prepared the 2021-2026 Five-Year Capital Improvement Program, allowed public review, and held the appropriate public hearing.

AI

RESOLUTION NO. 2021/**

June 22, 2021

Page 2 of 2

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Adopt the Five-Year Capital Improvement Program 2021-2026; and
2. Authorize the City Manager or his designee to carry over and re-appropriate all remaining fiscal year 2021 CIP budgets to the fiscal year 2022 Operating Budget.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of June, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

A2

ATTACHMENT "B"



5 YEAR CAPITAL IMPROVEMENT PROGRAM 2021-2026

DRAFT JUNE 22, 2021

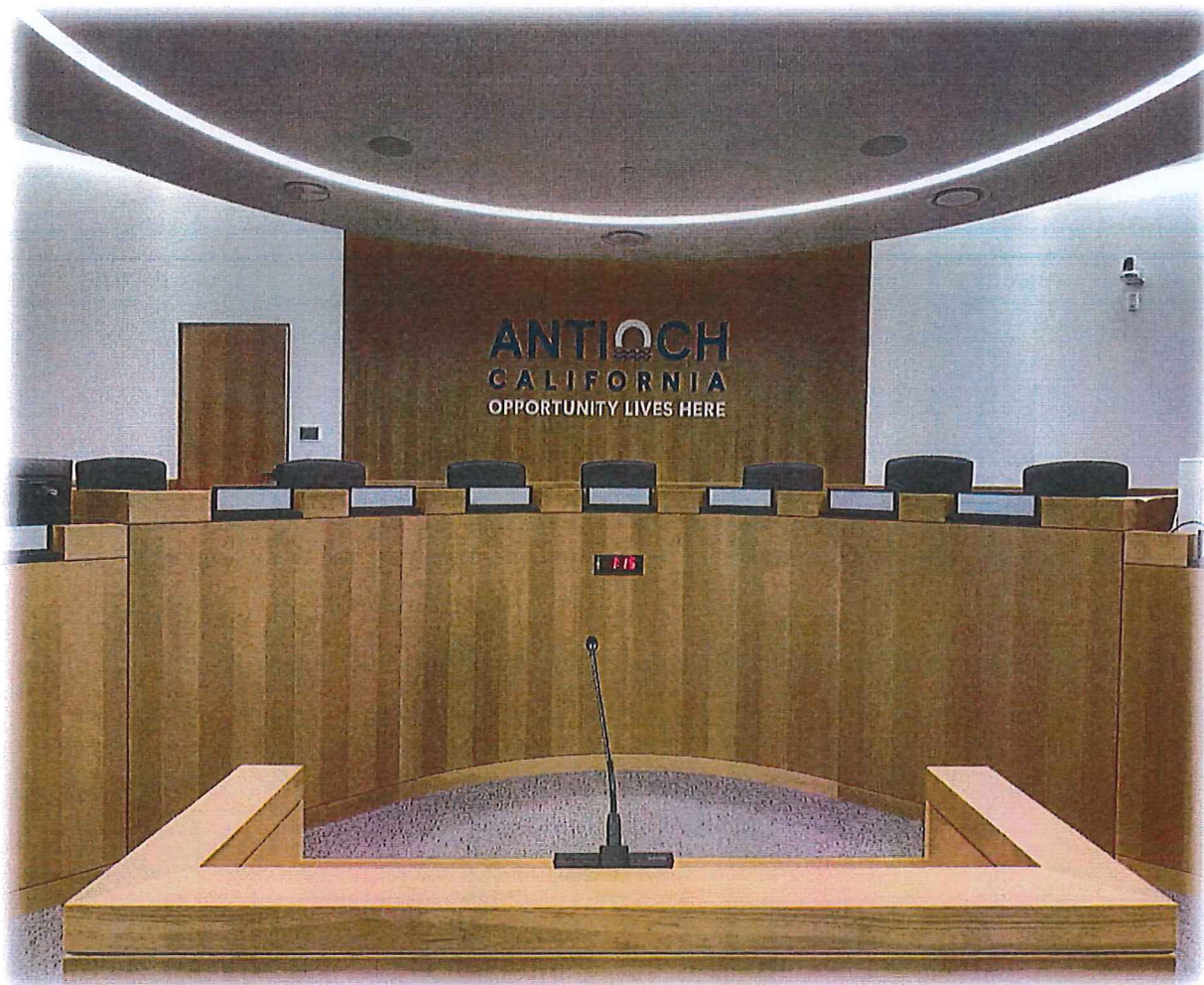


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SECTION III: PROJECT DETAILS

Capital Improvement Program Overview

Program Objective

The primary objectives of the City of Antioch's Capital Improvement Program (CIP) are:

- To provide professional and technical engineering services and support to all City Departments related to facility expansions and improvements, infrastructure rehabilitation and development.
- To provide leadership in implementing Federal, State and Local programs.

The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. California Government Code Section 66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

The Capital Improvement Budget document is different from the Operating Budget document, but the two budgets are closely linked. The Capital Improvement Budget, as distinguished from the Operating Budget, is used as a planning tool by the City to identify specific Capital Improvement needs consistent with the financing and timing of those needs in a way that assures the most responsible and efficient use of resources.

Projects within the City's CIP are allocated over five years using both existing and projected revenue sources. The CIP staff:

- In consultation with other departments, determines upcoming capital needs.
- Prepares bid packages (plans, specifications, and estimates) for the needed projects or prepares procurement documents, as needed.
- Provides project management and oversight during and after construction.

The CIP is a five-year plan to guide the construction or acquisition of capital improvements, and includes the capital budget for the upcoming fiscal years, which is a two-year authorization from the City Council to expend dedicated revenues for specified projects. Prior to adoption by the City Council each year, the CIP is reviewed by the City's Planning Commission to assure its consistency with the City's current General Plan.

The five-year CIP is reviewed annually to enable the City Council to reassess projects in the program. Staff continues to prioritize the five-year CIP projects taking into account the City's

continued reductions of incoming revenues for several project categories. **Project expenditures for outlying years beyond the two-year approval are provided in the CIP for planning purposes only and do not reflect a Council commitment of funds.**

CIP Division Personnel:

John Samuelson	Public Works Director/City Engineer
Scott Buenting	Project Manager
Junming Li	Assistant Engineer
Sal Rodriguez	Senior Engineering Technician
Lori Medeiros	Administrative Analyst

CIP Process

The CIP is developed as a coordinated effort between the CIP staff and the Director of Finance.

The annual CIP process begins with a memo and a CIP Project Request form sent out to all City departments requesting proposals for capital projects. New CIP project requests are evaluated and prioritized based on goals and objectives of the City Council, as well as available funding, consequences of not completing the project, and the impacts on the operating budget. Some projects have specified funding sources, such as assessment districts, Federal and State grants or special fees.

The Draft CIP is prepared by Capital Improvement staff and reviewed by the Finance Department before being circulated and approved by Planning Commission and presented to the Parks & Recreation Commission and the City Council as part of the annual review. The Final CIP budget is presented to the City Council in June and is adopted concurrently with the annual operating budget.

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Capital Improvement Program Categories



Community Facilities

This category includes new and renovated public buildings, as well as the Marina. The majority of the projects in this category are located in the City's former redevelopment areas.



Parks & Trails

This category includes improvements and renovations for local and community parks, open space, and trails in the City.



Roadway Improvements

This category includes new streets, street widening, street rehabilitation, grade separations, bridges, the overlay programs, sidewalk repair program, and the City's Pavement Management System.



Traffic Signals

This category includes new traffic signals and signal modifications throughout the City.



Wastewater and Storm Drain Systems

This category includes extensions, replacements, rehabilitations and modifications of the sewer and storm drain system.



Water Systems

This category includes projects related to the Water Treatment Plant, and extensions, replacements, rehabilitations and modifications of the water distribution system.

Fund Name**Fund Description**

Capital Improvement Fund

This fund was established to set aside money from the General Fund for any Capital Improvement project not provided for in one of the other funds, such as parks and community facilities improvement projects. Revenue sources for this fund are annexation fees and the proceeds of the sales of surplus properties. The City may transfer General Fund dollars to the Capital Improvement Fund as funding becomes available. Decisions to transfer funds from various funding sources to the Capital Improvement Fund are made annually by the City Council.

Road Maintenance and Rehabilitation Account (RMRA) Fund

The California SB1 Act included RMRA funding to support maintenance and safety improvements on highways, local streets and roads, and bridges that do not meet state performance criteria.

Gas Tax Fund

The City receives gas tax funds from the State of California, as provided by the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance, and operation of public streets. The city also uses these funds to pay for maintenance and operation of streetlights and traffic signals.

Marina Fund

This fund accounts for the operation, including capital improvements, of the City's Marina and the Fulton Shipyard Boat Ramp. Funds are collected from lease agreements, berth rentals and launch fees.

Fund Name	Fund Description
Measure "J" Return to Source	The source of money for this fund is the voter approved one-half cent sales tax. Provided the City has complied with the Growth Management Program, each year the City receives return to source funding from the Contra Costa Transportation Authority to be used for transportation improvement and maintenance projects.
State Revolving Fund (SRF) Loan	The City of Antioch was granted a loan from the State of California for the design and construction of a brackish water desalination plant.
Traffic Signal Fund	Fees are collected from developers to fund offsite traffic signals.
Water & Sewer Related Reserve Funds	<p>The City collects user fees and developer fees to fund offsite water and sewer facility improvements. The fees are placed into one of the following four funds:</p> <ul style="list-style-type: none"> • Water Fund • Sewer Fund • Water System Improvements Fund • Sewer System Improvements Fund
National Pollutant Discharge Elimination System Fund (NPDES)	The National Pollutant Discharge Elimination System was mandated by the Clean Water Act of 1987 to reduce storm water related pollution. The program is funded by a parcel assessment.
Funding Agreement for the Northeast Annexation Infrastructure Improvement	In 2013 the City entered into reorganization and a property tax revenue allocation agreement with Contra Costa County for the annexation of the northeast area. Per the agreement, the City will receive property tax revenue from the Contra Costa County for the construction of the infrastructure improvements needed within the northeast annexation area.

Fund Name**Fund Description**

Delta Fair Property Fund

This fund was created when the City sold property it owned on Delta Fair Boulevard at the City's western City limits. The property was originally purchased from the State on the condition that it is to be used for public purposes. When it was decided that the property was more suitable for commercial and should be sold or leased, the State gave its permission on the condition that proceeds be used for park purposes.

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Grant Name**Grant Description**

Congestion Mitigation Air Quality (CMAQ)

CMAQ funds are federal funds used to reduce emission from vehicle travel and provide alternatives to driving alone. Signal timing is another example of emission reduction.

Community Development Block Grant (CDBG) Fund

This fund accounts for grant funds received from the Federal Government for the purpose of developing community programs and urban renewal projects.

Hazard Elimination Safety (HES)

This program is part of the Highway Safety Improvements Program (HSIP). The basic objective of the HES Program is to reduce the number and severity of crashes and is accomplished through highway safety projects.

Transportation Development Act (TDA)

TDA provides state funding from sales taxes to each county and city, for transit operations and bicycle facilities.

Active Transportation Program (ATP)

Funding under this program is intended to encourage increased use of active modes of transportation, such as biking and walking. Safe Routes to School is now included in this grant program.

Surface Transportation Program (STP)

The program provides funding for construction projects to help preserve local streets and roads, such as rehabilitation, resurfacing, restoration, and roadway improvements.

Integrated Regional Water Management (IRWM) Prop 1 Grant

This program provides grant funds to projects that address drinking, waste, and storm water issues, especially for disadvantaged communities. Funds from this grant go to supporting the implementation of the project.

Grant Name**Grant Description**

**Proposition 1E Storm
Water Flood Management
Grant**

The storm water management portion of Proposition 1E is designed for projects that manage storm water runoff to reduce flooding and are ready, or nearly ready to proceed to implementation. The Storm Water Flood Management Grants are being disbursed to local agencies through the Integrated Regional Water Management (IRWM) Grant program and provides a 50 percent cost match for the project.

**One Bay Area Grant
(OBAG 2) Program**

The inaugural One Bay Area Grant Program (OBAG 1) was adopted by MTC in 2012 to guide \$827 million in federal funds over the five-year period from 2012-13 through 2016-17. OBAG 2 is the second round of OBAG funding and is projected to total roughly \$916 million to fund projects from 2017-18 through 2021-22. The OBAG 2 program is divided into a Regional Program, managed by MTC, and County Program, managed by the nine Bay Area Congestion Management Agencies (CMAs). The County Program is \$386 million over 5 years. Cities and counties can use these funds to invest in:

- Local street and road maintenance
 - Streetscape enhancements
 - Bicycle and pedestrian improvements
 - Safe Routes to School projects
 - Priority Conservation Areas (PCAs)
 - Transportation planning
-

**Local Roadway Safety
Plan (LRSP)**

An LRSP is a program that provides local and rural road owners with an opportunity to address unique highway safety needs in their jurisdictions. The LRSP offers a proactive approach to addressing safety needs and demonstrates agency responsiveness to safety challenges.

Special Funds

Roadway Maintenance Projects

The City of Antioch has approximately 316.58 centerline miles of roadway or 680.34 Lane Miles within City limits.

As part of the City Pavement Management System Program, the City of Antioch selected a pavement management consultant to perform a Pavement Management Update for the City by inspecting the pavement conditions of arterial, collector and residential streets.

The 2019 Pavement Management System Report rated the City's overall network condition as a 68 PCI (Pavement Condition Index). The PCI is a value on a rating scale from 0 to 100 (where 100 is equivalent to a new street). Approximately 52.8% of City streets have a PCI of 70 or greater ("Very Good"). According to the 2019 Pavement Management System Report, the City's current backlog (deferred maintenance) is \$114.2 million. Backlog is defined as the unfunded needs to bring the overall network condition to optimum levels (81-82 PCI).

In addition to the City's Capital Improvement Program funds allocated to roadway improvements projects, the City's Street Maintenance Division also contributes to roadway improvements each fiscal year by using gas tax revenue to resurface neighborhood streets, and repairing or paving utility service cuts and utility trenches.

The work is performed using a combination of City public works forces and private contractors as part of the City's local street and utility maintenance program.

Development Impact Fees and Park-In-Lieu Fees Projects

On March 25, 2014, City Council adopted the Development Impact Fees and Quimby Act/Park In-Lieu Fees, which became effective April 24, 2014. These fees are one-time charges on new development that are collected and used by the City to cover the cost of capital facilities and infrastructure that are required to serve new growth. Implementation of these future projects is based on the rate of growth, timing of fee collection, and full project funding. The following projects will occur beyond the five-year term of this document:

EXPENDITURES	COST ESTIMATE	FUNDING SOURCES	
		Development Impact Fees	FUTURE CIP (UNFUNDED)
General Administration Capital Facilities Needs			
City Hall	\$4,978,000	\$4,978,000	\$0
Land Purchase	\$124,000	\$124,000	\$0
Vehicles	\$161,000	\$161,000	\$0
Information Technology	\$237,000	\$237,000	\$0
Total	\$5,500,000	\$5,500,000	\$0
Public Works Capital Improvements Needs			
Maintenance Yard Area	\$914,000	\$914,000	\$0
Building Space	\$2,568,000	\$2,568,000	\$0
Garbage Ramps	\$102,000	\$102,000	\$0
PW Vehicles	\$1,777,000	\$1,731,000	\$46,000
Total	\$5,361,000	\$5,315,000	\$46,000
Police Capital Improvement Needs			
PD Facility	\$11,923,000	\$11,923,000	\$0
Vehicles	\$1,129,000	\$1,052,000	\$77,000
Other	\$1,529,250	\$1,260,000	\$269,250
Total	\$14,581,250	\$14,235,000	\$346,250
Parks & Recreation Capital Facility Needs			
Facilities	\$35,773,000	\$7,286,000	\$28,487,000
New Community Center	\$17,761,000	\$14,498,000	\$3,263,000
New Library	\$31,872,000	\$6,492,000	\$25,380,000
Total	\$85,406,000	\$28,276,000	\$57,130,000
GRAND TOTAL	\$110,848,250	\$53,326,000	\$57,522,250

*Fees will be updated in FY 21/22

Projects Completed in Fiscal Year 20/21

Program Category	Investment
Community Facilities	
Council Chambers Remodel (General Construction)	\$2,300,000
Council Chambers Remodel (Audio-Video)	\$300,000
Total	\$2,600,000
Parks & Trails	
Antioch Lumber Yard Company Site Assessment	\$30,000
Total	\$30,000
Roadway Improvements	
Installation of Curb Ramps at Various Locations	\$1,200,000
2020 Sidewalk Repair Program	\$300,000
Pavement Management System Program	\$30,000
Pavement Surface Treatment 2020	\$2,800,000
Hillcrest Avenue/East 18 th Street Median Landscape	\$500,000
Total	\$4,830,000
Water Systems	
Municipal Reservoir Aquatic Vegetation Removal	\$90,000
Sunset & Bear Ridge Booster Pump Station Upgrades	\$190,000
Water Treatment Plant Disinfection Improvements	\$3,536,000
Water Main Replacement at Various Locations 2020	\$4,000,000
Total	\$7,816,000
Projects Completed Grand Total	\$15,276,000

Projects in Progress

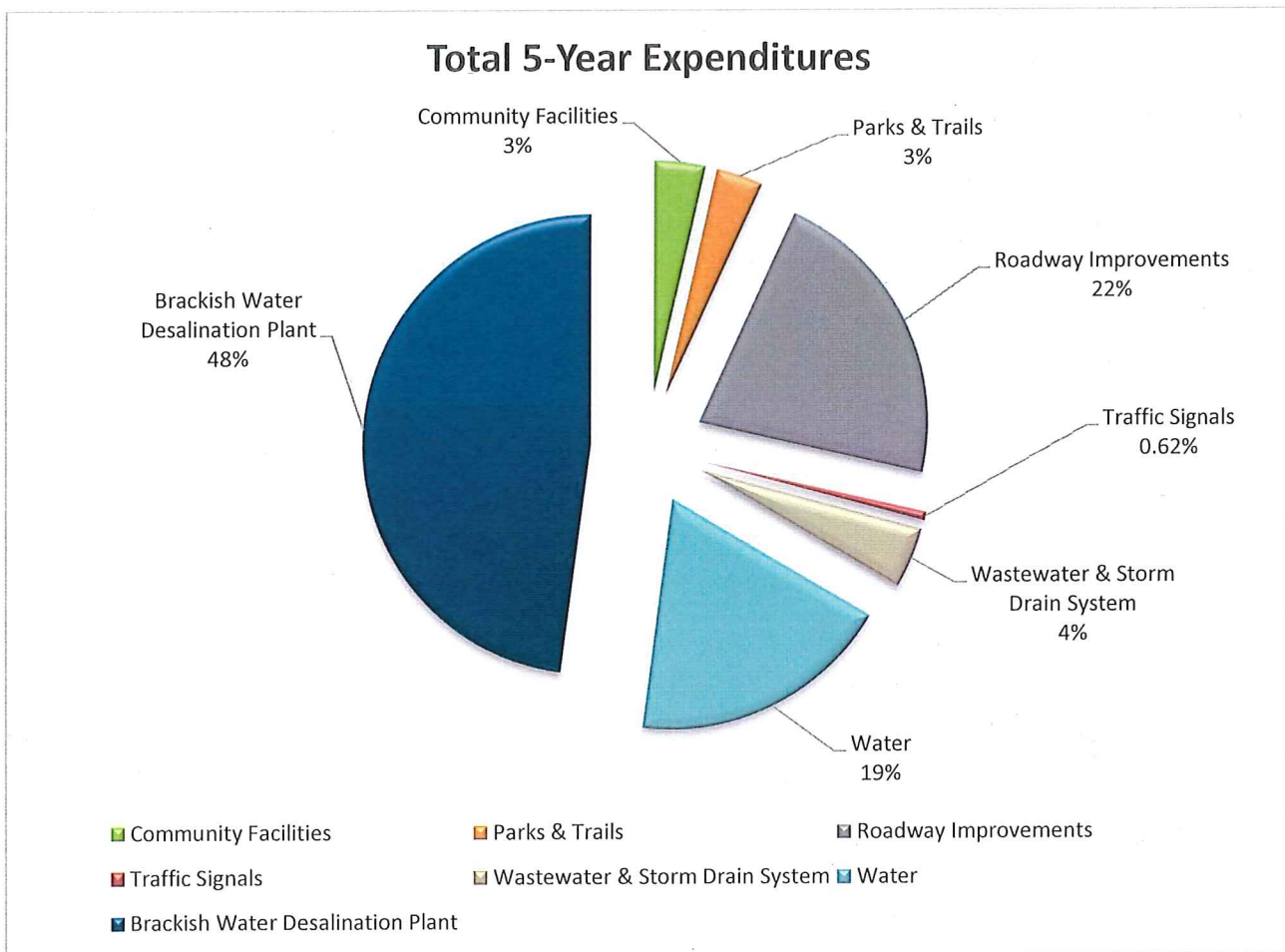
Program Category	Investment
Community Facilities	
Murals	\$70,000
Utility Box Art Work	\$88,000
Restoration of Public Art	\$85,000
Leo Fontana Fountain	\$520,000
City Hall Modifications, Phase I	\$1,658,000
Total	\$2,421,000
Parks & Trails	
Contra Loma Estates Park Renovation	\$2,952,000
Total	\$2,952,000
Roadway Improvements	
L Street Improvements	\$15,000,000
Roadway Rehabilitation at Various Locations	\$3,747,000
2021 Sidewalk Repair Program	\$450,000
Citywide Signage Program	\$720,000
Traffic Calming Program	\$520,000
Total	\$20,437,000
Traffic Signals	
Laurel Road/Canada Valley Road	\$437,000
Total	\$437,000
Wastewater & Storm Drain System	
Sewer Main Trenchless Rehabilitation	\$2,024,000
Trash Capture Devices	\$731,000
Total	\$2,755,000
Water System	
Water Storage Reservoir Rehabilitation	\$3,900,000
Water Main Replacement 2021	\$3,935,000
Water Studies and Planning	\$1,655,000
James Donlon Booster Pump Station	\$1,200,000
Hillcrest Booster Pump Station	\$1,525,000
Water Treatment Plant Drainage Capture	\$300,000
Brackish Water Desalination	\$110,000,000
Total	\$122,515,000
Projects in Progress Grand Total	\$151,517,000

Projects Added to the CIP

Program Category	Investment
Community Facilities	
Prewett Park Slide Restoration	\$125,000
Prewett Park Pool Deck Coating, Phase II	\$500,000
Prewett Park Pool Resurfacing	\$390,000
Prewett Park Grand Plaza Shade Structure Upgrade	\$50,000
Prewett Park Perimeter Fence Replacement	\$200,000
Police Department Investigation Unit Remodel	\$85,000
Police Department Community Room Technology Upgrades	\$300,000
Police Department Parking Lot Extension	\$80,000
Senior Center ADA Upgrades	\$500,000
Integration & Upgrade of Access Control, Surveillance and Monitoring	\$302,000
Facility Maintenance and Repairs	\$645,000
Installation of Police Department Radio Simulcast Tower	\$300,000
Total	\$3,477,000
Parks & Trails	
City Park Landscape Renovation	\$200,000
2022 Trail Maintenance Program	\$175,000
Community Park Synthetic Turf Replacement	\$2,200,000
Total	\$2,575,000
Roadway Improvements	
Rivertown Landmark Signs	\$250,000
Total	\$250,000
Traffic Signals	
Traffic Signal at Heidorn Ranch/Prewett Ranch	\$400,000
Total	\$400,000
Water System	
Water Treatment Plant HVAC Systems	\$1,500,000
Water Treatment Plant B Flash Mixers	\$500,000
Water Treatment Plant B Solar Covers	\$500,000
Water Treatment Plant B Improvements	\$1,000,000
Total	\$3,500,000
Projects Added Grand Total	\$10,202,000

2021 – 2026 CIP Projected Capital Expenditures

Program Category	Revised FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Total
Community Facilities	\$1,808	\$2,630	\$265	\$3,005	\$0	\$0	\$7,708
Parks & Trails	\$545	\$3,030	\$892	\$150	\$150	\$2,350	\$7,117
Roadway Improvements	\$9,302	\$10,125	\$5,175	\$14,530	\$4,605	\$3,180	\$46,917
Traffic Signals	\$50	\$787	\$500	\$0	\$0	\$0	\$1,337
Wastewater & Storm Drain System	\$3,381	\$1,570	\$720	\$2,220	\$700	\$700	\$9,291
Water	\$12,518	\$6,683	\$4,215	\$5,500	\$6,185	\$5,160	\$40,261
Brackish Water Desalination Plant	\$16,350	\$44,250	\$43,000	\$0	\$0	\$0	\$103,600
Total (\$ in thousands)	\$43,954	\$69,075	\$54,767	\$25,405	\$11,640	\$11,390	\$216,231



2021 – 2026 CIP Funding Sources Summary

Funding Source	Revised FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Total
Capital Improvement Funds							
AD 27/31	\$160	\$95	\$20	\$20	\$0	\$0	
Annexation Funding Agreement	\$1,895	\$0	\$0	\$1,500	\$0	\$0	
Hillcrest AD 26	\$0	\$0	\$0	\$0	\$230	\$0	
	\$2,055	\$95	\$20	\$1,520	\$230	\$0	\$3,920
Enterprise Funds							
Sewer Fund	\$1,116	\$600	\$600	\$600	\$600	\$600	
Sewer Facilities Expansion Fund	\$300	\$150	\$150	\$150	\$150	\$150	
Water Fund	\$25,111	\$5,100	\$4,365	\$5,650	\$6,335	\$5,310	
Water Facilities Expansion Fund	\$0	\$0	\$0	\$0	\$0	\$0	
	\$26,527	\$5,850	\$5,115	\$6,400	\$7,085	\$6,060	\$57,037
Grant Funds							
CDBG Fund	\$370	\$475	\$0	\$475	\$0	\$475	
OBAG2- Local Street & Road	\$2,474	\$0	\$0	\$0	\$0	\$0	
OBAG2- Safe Route to School	\$0	\$1,469	\$0	\$0	\$0	\$0	
Prop 68 Grant	\$695	\$2,802	\$0	\$0	\$0	\$0	
IRWM Prop 1 Grant	\$200	\$500	\$0	\$0	\$0	\$0	
Desalination Grant	\$10,000	\$0	\$0	\$0	\$0	\$0	
LRSP Grant	\$72	\$0	\$0	\$0	\$0	\$0	
	\$13,811	\$5,246	\$0	\$475	\$0	\$475	\$20,007
Special Revenue Funds							
Delta Fair Property Fund	\$0	\$200	\$0	\$0	\$0	\$0	
Development Impact Fees	\$174	\$165	\$50	\$0	\$0	\$0	
Gas Tax	\$850	\$1,180	\$1,000	\$580	\$550	\$580	
RMRA	\$4,100	\$3,550	\$2,400	\$1,800	\$1,500	\$1,000	
Measure J	\$2,461	\$1,225	\$1,425	\$1,325	\$2,025	\$825	
NPDES	\$60	\$250	\$100	\$100	\$100	\$100	
Park In Lieu Fund	\$295	\$150	\$150	\$150	\$150	\$150	
Traffic Signal Fund	\$437	\$400	\$500	\$0	\$0	\$0	
Marina Fund	\$0	\$0	\$0	\$500	\$0	\$0	
Rule 20A Fund	\$0	\$1,000	\$0	\$0	\$0	\$0	
DWR Settlement	\$27,000	\$0	\$0	\$0	\$0	\$0	
	\$35,377	\$8,120	\$5,625	\$4,455	\$4,325	\$2,655	\$60,557
General Fund	\$1,936	\$2,473	\$265	\$50	\$0	\$0	\$4,724
SRF Loan	\$56,000	\$0	\$0	\$0	\$0	\$0	\$56,000
Unfunded	\$0	\$0	\$0	\$11,786	\$0	\$2,200	\$13,986
Total (\$ in thousands)	\$135,706	\$21,784	\$11,025	\$24,686	\$11,640	\$11,390	\$216,231

Community Facilities



Project No.	Project Title	Funding Source	Revised		Fiscal Year				
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7928	Amtrak Station Improvements								
Project Status:	Not Initiated	Gas Tax	\$0	\$0	\$150	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$150	\$0	\$0	\$0	\$0
7929	Marina Basin Dredging								
Project Status:	Not Initiated	Marina Fund	\$0	\$0	\$0	\$0	\$500	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$500	\$0	\$0
7944	City Hall Window Investigation								
Project Status:	Planning/Design Stage	General Fund	\$0	\$20	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$20	\$0	\$0	\$0	\$0	\$0
7948	Restoration of Public Art								
Project Status:	Planning/Design Stage	General Fund	\$0	\$0	\$60	\$25	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$60	\$25	\$0	\$0	\$0
7949	Prewett Park Easement Fencing								
Project Status:	Not Initiated	General Fund	\$0	\$0	\$35	\$0	\$0	\$0	\$0
		Gas Tax	\$0	\$0	\$30	\$0	\$0	\$0	\$0
		AD 27/31	\$0	\$0	\$75	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$140	\$0	\$0	\$0	\$0
7953	Leo Fontana Fountain								
Project Status:	Planning/Design Stage	General Fund	\$0	\$520	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$520	\$0	\$0	\$0	\$0	\$0
7954	Murals								
Project Status:	Planning/Design Stage	General Fund	\$0	\$25	\$45	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$25	\$45	\$0	\$0	\$0	\$0
7955	Utility Box Art Work								
Project Status:	Planning/Design Stage	General Fund	\$0	\$15	\$73	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$15	\$73	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

Community Facilities



Project No.	Project Title	Funding Source	Revised		Fiscal Year				
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7957	City Hall Modifications								
Project Status:	Under Construction	General Fund	\$0	\$1,114	\$0	\$0	\$0	\$0	\$0
		Development Impact Fees	\$0	\$174	\$0	\$0	\$0	\$0	\$0
		CDBG Fund	\$0	\$370	\$0	\$0	\$0	\$0	\$0
		Unfunded	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
		Total Funding	\$0	\$1,658	\$0	\$0	\$1,000	\$0	\$0
7966	Prewett Park Pool Deck Coating Phase II								
Project Status:	Not Initiated	General Fund	\$0	\$0	\$500	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$500	\$0	\$0	\$0	\$0
7967	Prewett Park Pool Resurfacing								
Project Status:	Not Initiated	General Fund	\$0	\$0	\$0	\$190	\$0	\$0	\$0
		Unfunded	\$0	\$0	\$0	\$0	\$200	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$190	\$0	\$0	\$0
7968	Prewett Park Grand Plaza Shade Structure Upgrade								
Project Status:	Not Initiated	Development Impact Fees	\$0	\$0	\$0	\$50	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$50	\$0	\$0	\$0
7969	Police Department Parking Lot Extension								
Project Status:	Not Initiated	Development Impact Fees	\$0	\$0	\$80	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$80	\$0	\$0	\$0	\$0
7970	Police Department Investigation Unit Remodel								
Project Status:	Not Initiated	Development Impact Fees	\$0	\$0	\$85	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$85	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

819

Community Facilities



Project No.	Project Title	Funding Source	Revised				Fiscal Year		
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7971	Police Department Community Room Technology Upgrades								
Project Status:	Not Initiated	Unfunded	\$0	\$0	\$0	\$0	\$300	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$300	\$0	\$0
7973	Senior Center ADA Upgrades								
Project Status:	Not Initiated	Unfunded	\$0	\$0	\$0	\$0	\$500	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$500	\$0	\$0
7976	Facility Maintenance and Repairs								
Project Status:	Not Initiated	General Fund	\$0	\$0	\$535	\$0	\$0	\$0	\$0
		Water Fund	\$0	\$0	\$110	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$645	\$0	\$0	\$0	\$0
7985	Prewett Park Perimeter Fence Replacement								
Project Status:	Not Initiated	Unfunded	\$0	\$0	\$0	\$0	\$200	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$200	\$0	\$0
7986	Prewett Park Slide Restoration								
Project Status:	Not Initiated	Unfunded	\$0	\$0	\$0	\$0	\$125	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$125	\$0	\$0
7989	Integration and Upgrade of Access Control, Surveillance, Monitoring, and Fire Alarm								
Project Status:	Not Initiated	General Fund	\$0	\$122	\$0	\$0	\$0	\$0	\$0
		Unfunded	\$0	\$0	\$0	\$0	\$180	\$0	\$0
		Total Funding	\$0	\$122	\$0	\$0	\$180	\$0	\$0
7990	Installation of Police Department Radio Simulcast Tower								
Project Status:	Not Initiated	General Fund	\$0	\$0	\$300	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$300	\$0	\$0	\$0	\$0
Total Community Facilities Funding			\$0	\$2,360	\$2,078	\$265	\$2,805	\$0	\$0

*Funding amounts given in thousands of dollars

B20

Parks and Trails



Project No.	Project Title	Funding Source	Revised				Fiscal Year		
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7018	Park Facilities Upgrade								
Project Status:	Planning/Design Stage	Park In Lieu Fund	\$0	\$0	\$150	\$150	\$150	\$150	\$150
		Prop 68 Grant	\$150	\$445	\$100	\$0	\$0	\$0	\$0
		Total Funding	\$150	\$445	\$250	\$150	\$150	\$150	\$150
7946	Jacobsen and Marchetti Park Renovation								
Project Status:	Planning/Design Stage	Park In Lieu Fund	\$0	\$295	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$295	\$0	\$0	\$0	\$0	\$0
7960	Contra Loma Estates Park Renovation								
Project Status:	Planning/Design Stage	Prop 68 Grant	\$0	\$250	\$2,702	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$250	\$2,702	\$0	\$0	\$0	\$0
7982	City Park Landscape Renovation								
Project Status:	Not Initiated	Delta Fair Property Fund	\$0	\$0	\$200	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$200	\$0	\$0	\$0	\$0
7983	2022 Trail Maintenance Program								
Project Status:	Not Initiated	General Fund	N/A	\$0	\$175	\$0	\$0	\$0	\$0
		Total Funding	N/A	\$0	\$175	\$0	\$0	\$0	\$0
7984	Community Park Synthetic Turf Replacement								
Project Status:	Not Initiated	Unfunded	N/A	\$0	\$0	\$0	\$0	\$0	\$2,200
		Total Funding	N/A	\$0	\$0	\$0	\$0	\$0	\$2,200
Total Parks and Trails Funding			\$150	\$990	\$3,327	\$150	\$150	\$150	\$2,350

*Funding amounts given in thousands of dollars

Roadway Improvements



Project No.	Project Title	Funding Source	Revised		Fiscal Year				
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7355	Pedestrian/ADA Improvements								
Project Status:	Ongoing Program	Measure J	N/A	\$428	\$0	\$400	\$0	\$400	\$0
		Total Funding	N/A	\$428	\$0	\$400	\$0	\$400	\$0
7358	Sidewalk Repair Program								
Project Status:	Ongoing Program	Gas Tax	N/A	\$150	\$150	\$150	\$150	\$150	\$150
		Sewer Fund	N/A	\$150	\$150	\$150	\$150	\$150	\$150
		Water Fund	N/A	\$150	\$150	\$150	\$150	\$150	\$150
		Total Funding	N/A	\$450	\$450	\$450	\$450	\$450	\$450
7359	Pavement Management System Program								
Project Status:	Ongoing Program	Gas Tax	N/A	\$30	\$0	\$0	\$30	\$0	\$30
		Total Funding	N/A	\$30	\$0	\$0	\$30	\$0	\$30
7362	Pavement Surface Treatments								
Project Status:	Ongoing Program	Measure J	N/A	\$1,343	\$0	\$0	\$700	\$0	\$200
		RMRA	N/A	\$0	\$1,000	\$0	\$1,800	\$0	\$1,000
		Total Funding	N/A	\$1,343	\$1,000	\$0	\$2,500	\$0	\$1,200
7363	Hillcrest Ave. Left Turn at Wild Horse Road								
Project Status:	Not Initiated	Assessment District 26	\$0	\$0	\$0	\$0	\$0	\$230	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$230	\$0
7448	Transportation Impact Fee Study								
Project Status:	Not Initiated	Measure J	\$0	\$45	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$45	\$0	\$0	\$0	\$0	\$0
7746	CDBG Downtown Roadway Rehabilitation Program								
Project Status:	Ongoing Program	CDBG Fund	N/A	\$0	\$475	\$0	\$475	\$0	\$475
		Total Funding	N/A	\$0	\$475	\$0	\$475	\$0	\$475
7921	Citywide Signage Program								
Project Status:	Planning/Design Stage	General Fund	\$0	\$120	\$500	\$50	\$50	\$0	\$0
		Total Funding	\$0	\$120	\$500	\$50	\$50	\$0	\$0
7922	Traffic Calming Program								
Project Status:	Ongoing Program	Measure J	N/A	\$145	\$75	\$75	\$75	\$75	\$75
		Total Funding	N/A	\$145	\$75	\$75	\$75	\$75	\$75

*Funding amounts given in thousands of dollars

622

Roadway Improvements



Project No.	Project Title	Funding Source	Revised				Fiscal Year		
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7925	L Street Improvements								
Project Status:	Planning/Design Stage	Measure J	\$0	\$500	\$200	\$0	\$0	\$0	\$0
		RMRA	\$0	\$1,000	\$2,550	\$0	\$0	\$0	\$0
		OBAG2- SRTS	\$0	\$0	\$1,469	\$0	\$0	\$0	\$0
		Unfunded	\$0	\$0	\$0	\$0	\$9,281	\$0	\$0
		Total Funding	\$0	\$1,500	\$4,219	\$0	\$9,281	\$0	\$0
7927	Roadway Pavement Rehabilitation in Various Locations								
Project Status:	Under Construction	RMRA	\$73	\$1,200	\$0	\$0	\$0	\$0	\$0
		OBAG2- LSR	\$0	\$2,474	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$73	\$3,674	\$0	\$0	\$0	\$0	\$0
7940	Pavement Plugs and Leveling Courses								
Project Status:	Ongoing Program	Measure J	N/A	\$0	\$0	\$0	\$0	\$1,000	\$0
		RMRA	N/A	\$1,900	\$0	\$2,400	\$0	\$1,500	\$0
		Total Funding	N/A	\$1,900	\$0	\$2,400	\$0	\$2,500	\$0
7941	Streetlighting Improvements								
Project Status:	Not Initiated	Gas Tax	\$0	\$0	\$850	\$850	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$850	\$850	\$0	\$0	\$0
7943	Median Island Improvements								
Project Status:	Ongoing Program	Gas Tax	N/A	\$670	\$0	\$0	\$400	\$400	\$400
		Measure J	N/A	\$0	\$950	\$950	\$550	\$550	\$550
		Total Funding	N/A	\$670	\$950	\$950	\$950	\$950	\$950
7958	Overhead Utility Undergrounding								
Project Status:	Planning/Design Stage	Rule 20A Fund	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
7987	Local Roadway Safety Plan								
Project Status:	Planning/Design Stage	LRSP Grant	\$0	\$72	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$72	\$0	\$0	\$0	\$0	\$0
7988	Rivertown Landmark Signs								
Project Status:	Planning/Design Stage	General Fund	\$0	\$0	\$250	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$250	\$0	\$0	\$0	\$0
Total Roadway Improvements Funding			\$73	\$10,377	\$9,769	\$5,175	\$13,811	\$4,605	\$3,180

*Funding amounts given in thousands of dollars

623

Traffic Signals



Project No.	Project Title	Funding Source	Revised				Fiscal Year		
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7447	Traffic Signal: James Donlon Blvd./Metcalf St								
Project Status:	Not Initiated	Traffic Signal Fund	\$0	\$0	\$0	\$500	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$500	\$0	\$0	\$0
7956	Traffic Signal: Laurel Road/Canada Valley Road								
Project Status:	Planning/Design Stage	Traffic Signal Fund	\$0	\$437	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$437	\$0	\$0	\$0	\$0	\$0
7977	Traffic Signal: Heidorn Ranch Road/Prewett Ranch Drive								
Project Status:	Not Initiated	Traffic Signal Fund	\$0	\$0	\$400	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$400	\$0	\$0	\$0	\$0
Total Traffic Signals Funding			\$0	\$437	\$400	\$500	\$0	\$0	\$0

624

*Funding amounts given in thousands of dollars

Wastewater & Storm Drain Systems



Project No.	Project Title	Funding Source	Revised				Fiscal Year		
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7724	Sewer Main Improvements Program								
Project Status:	Ongoing Program	Sewer System Imp. Fund	N/A	\$300	\$150	\$150	\$150	\$150	\$150
		Total Funding	N/A	\$300	\$150	\$150	\$150	\$150	\$150
7736	Sewer Facility Rehabilitation Program								
Project Status:	Ongoing Program	Sewer Fund	N/A	\$442	\$150	\$150	\$150	\$150	\$150
		Total Funding	N/A	\$442	\$150	\$150	\$150	\$150	\$150
7737	West Antioch Creek Channel Improvements								
Project Status:	Under Construction	AD 27/31	\$0	\$160	\$20	\$20	\$20	\$0	\$0
		Total Funding	\$0	\$160	\$20	\$20	\$20	\$0	\$0
7745	North East Antioch Annexation Infrastructure								
Project Status:	Planning/Design Stage	NE Annexation Fund	\$0	\$1,895	\$0	\$0	\$1,500	\$0	\$0
		Total Funding	\$0	\$1,895	\$0	\$0	\$1,500	\$0	\$0
7750	Trash Capture Devices								
Project Status:	Ongoing Program	NPDES	\$21	\$60	\$250	\$100	\$100	\$100	\$100
		Total Funding	\$21	\$60	\$250	\$100	\$100	\$100	\$100
7923	Sewer Main Trenchless Rehabilitation								
Project Status:	Ongoing Program	Sewer Fund	N/A	\$524	\$300	\$300	\$300	\$300	\$300
		Total Funding	N/A	\$524	\$300	\$300	\$300	\$300	\$300
7964	West Antioch Creek Flood Conveyance Mitigation and Restoration								
Project Status:	Planning/Design Stage	IRWM Prop 1 Grant	\$0	\$200	\$500	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$200	\$500	\$0	\$0	\$0	\$0
Total Wastewater & Storm Drain Systems Funding			\$21	\$3,581	\$1,370	\$720	\$2,220	\$700	\$700

*Funding amounts given in thousands of dollars

825

Water System



Project No.	Project Title	Funding Source	Revised				Fiscal Year		
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7628	Water Main Replacement Program								
Project Status:	Ongoing Program	Water Fund	N/A	\$3,935	\$2,000	\$2,000	\$0	\$800	\$0
		Total Funding	N/A	\$3,935	\$2,000	\$2,000	\$0	\$800	\$0
7670	Water Treatment Plant Operations								
Project Status:	Ongoing Program	Water Fund	N/A	\$891	\$400	\$450	\$0	\$0	\$400
		Total Funding	N/A	\$891	\$400	\$450	\$0	\$0	\$400
7672	Water Studies and Planning								
Project Status:	Ongoing Program	Water Fund	N/A	\$310	\$215	\$255	\$350	\$225	\$300
		Total Funding	N/A	\$310	\$215	\$255	\$350	\$225	\$300
7674	Storage Reservoir Rehabilitation								
Project Status:	Ongoing Program	Water Fund	N/A	\$500	\$1,000	\$600	\$1,000	\$800	\$0
		Total Funding	N/A	\$500	\$1,000	\$600	\$1,000	\$800	\$0
7675	Water Treatment Plant Improvements								
Project Status:	Ongoing Program	Water Fund	N/A	\$795	\$625	\$610	\$500	\$410	\$460
		Total Funding	N/A	\$795	\$625	\$610	\$500	\$410	\$460
7676	James Donlon Pump Station Upgrades								
Project Status:	Under Construction	Water Fund	\$0	\$1,200	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$1,200	\$0	\$0	\$0	\$0	\$0
7677	Hillcrest Pump Station Rehabilitation								
Project Status:	Under Construction	Water Fund	\$0	\$1,525	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$1,525	\$0	\$0	\$0	\$0	\$0
7682	Water Treatment Plant Solids Handling Improvements								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$500	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$500	\$0	\$0
7684	Water Treatment Plant Drainage Capture								
Project Status:	Not Initiated	Water Fund	\$0	\$100	\$0	\$0	\$200	\$0	\$0
		Total Funding	\$0	\$100	\$0	\$0	\$200	\$0	\$0

*Funding amounts given in thousands of dollars

624

Water System



Project No.	Project Title	Funding Source	Revised				Fiscal Year		
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7697	Water Treatment Plant Electrical Upgrade								
Project Status:	Planning/Design Stage	Water Fund	\$0	\$1,343	\$0	\$0	\$1,350	\$0	\$1,000
		Total Funding	\$0	\$1,343	\$0	\$0	\$1,350	\$0	\$1,000
7699	Brackish Water Desalination								
Project Status:	Under Construction	Water Fund	\$5,400	\$10,600	\$0	\$0	\$0	\$0	\$0
		SRF Loan	\$1,000	\$56,000	\$0	\$0	\$0	\$0	\$0
		Desalination Grant	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0
		DWR Settlement	\$0	\$27,000	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$6,400	\$103,600	\$0	\$0	\$0	\$0	\$0
7700	Cathodic Protection Improvements								
Project Status:	Not Initiated	Water Fund	\$0	\$75	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$75	\$0	\$0	\$0	\$0	\$0
7702	Water Treatment Plant 'A' Filter Valves Replacement								
Project Status:	Not Initiated	Water Fund	\$0	\$1,025	\$0	\$0	\$1,000	\$0	\$0
		Total Funding	\$0	\$1,025	\$0	\$0	\$1,000	\$0	\$0
7703	Water Treatment Plant 'A' Applied Channels								
Project Status:	Not Initiated	Water Fund	\$0	\$1,000	\$0	\$0	\$0	\$1,000	\$0
		Total Funding	\$0	\$1,000	\$0	\$0	\$0	\$1,000	\$0
7931	Water Treatment Plant 'A' Raw Water Valve Replacement								
Project Status:	Planning/Design Stage	Water Fund	\$0	\$0	\$200	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$200	\$0	\$0	\$0	\$0
7932	Water Treatment Plant 'B' Basin Repair/Replacement								
Project Status:	Not Initiated	Water Fund	\$0	\$409	\$400	\$0	\$400	\$400	\$0
		Total Funding	\$0	\$409	\$400	\$0	\$400	\$400	\$0

*Funding amounts given in thousands of dollars

Water System



Project No.	Project Title	Funding Source	Revised		Fiscal Year				
			Prior	20/21	21/22	22/23	23/24	24/25	25/26
7935	Re-Coating Surface of Clearwells and Fluoride Storage								
Project Status:	Planning/Design Stage	Water Fund	\$34	\$366	\$0	\$0	\$200	\$0	\$0
		Total Funding	\$34	\$366	\$0	\$0	\$200	\$0	\$0
7936	Sodium Hypochlorite Storage Coating								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$300	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$300	\$0	\$0	\$0
7937	Pittsburg / Antioch Water Intertie								
Project Status:	Not Initiated	Water Fund	\$0	\$775	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$775	\$0	\$0	\$0	\$0	\$0
7952	Parallel Raw Water Pipeline								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0
7961	Reservoir Vegetation Removal								
Project Status:	Ongoing Program	Water Fund	\$86	\$112	\$0	\$0	\$0	\$50	\$0
		Total Funding	\$86	\$112	\$0	\$0	\$0	\$50	\$0
7978	Water Treatment Plant HVAC Systems								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
7979	Water Treatment Plant B Flash Mixers								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$500
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$500
7980	Water Treatment Plant B Solar Covers								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$0	\$500	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$500	\$0
7981	Water Treatment Plant B Improvements								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Total Water System Funding			\$6,520	\$117,961	\$4,840	\$4,215	\$5,500	\$6,185	\$5,160

*Funding amounts given in thousands of dollars

Park Facilities Upgrade

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: Funding will be used to upgrade aging parks, including installation of new playground equipment.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Construction	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 900,000
TOTAL		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 900,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2167026	Park in Lieu Fund	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
2167027	Prop 68 Grant	\$ 150,000	\$ 445,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 695,000
TOTAL		\$ 150,000	\$ 445,000	\$ 250,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000

629

Pedestrian/ADA Improvements



Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program

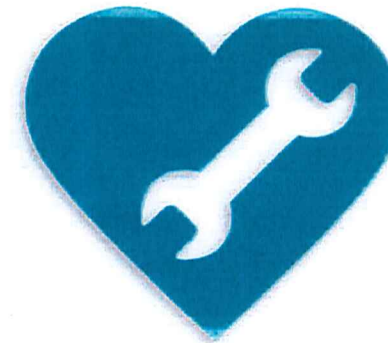
Project Description: The project will construct new curb ramps with detectable warning surfaces and replace damaged sidewalks.

Justification: The project will improve pedestrian access by reducing tripping hazards in the public right of way and installing curb ramps to meet ADA standards.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 30,000
Construction	N/A	\$ 418,000	\$ -	\$ 390,000	\$ -	\$ 390,000	\$ -	\$ 1,198,000
TOTAL	\$ -	\$ 428,000	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ 1,228,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2227355 Measure J	N/A	\$ 428,000	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ 1,228,000
TOTAL	\$ -	\$ 428,000	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ 1,228,000

829

Sidewalk Repair Program



Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program

Project Description: The program will remove and replace sidewalks that have been damaged or raised due to tree roots or utility service repair work. The program installs new curb ramps to bring the city in compliance with ADA standards.

Justification: Problems arising from age and landscape impacts have caused sections of curb, gutter and sidewalk to uplift, creating a pedestrian hazard. The program eliminates the risks of trip and fall incidents throughout the City.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000
Construction	N/A	\$ 440,000	\$ 440,000	\$ 440,000	\$ 440,000	\$ 440,000	\$ 440,000	\$ 2,640,000
TOTAL	\$ -	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,700,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3117358 Gas Tax	N/A	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 900,000
3117358 Sewer Fund	N/A	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 900,000
3117358 Water Fund	N/A	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 900,000
TOTAL	\$ -	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,700,000

631

Pavement Management System Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: The Pavement Management System program evaluates City streets based on the pavement conditions and recommends pavement repair options. The Pavement Management Reports are due every two years.

Justification: A Pavement Management Plan is required as a condition of Measure "J" funding for streets.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	N/A	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 90,000
TOTAL		\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 90,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2137359	Gas Tax	N/A	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 90,000
TOTAL		\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 90,000

1532

Pavement Surface Treatments



Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program

Project Description: This program provides pavement preservation treatments such as cape seal, microsurfacing and other preventative maintenance treatments to extend the road's life expectancy.

Justification: The program implements the Pavement Management System program and recommendations.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 90,000
Construction	N/A	\$ 1,313,000	\$ 1,000,000	\$ -	\$ 2,470,000	\$ -	\$ 1,170,000	\$ 5,953,000
TOTAL	\$ -	\$ 1,343,000	\$ 1,000,000	\$ -	\$ 2,500,000	\$ -	\$ 1,200,000	\$ 6,043,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2227362 Measure J	N/A	\$ 1,343,000	\$ -	\$ -	\$ 700,000	\$ -	\$ 200,000	\$ 2,243,000
2097362 RMRA	N/A	\$ -	\$ 1,000,000	\$ -	\$ 1,800,000	\$ -	\$ 1,000,000	\$ 3,800,000
TOTAL	\$ -	\$ 1,343,000	\$ 1,000,000	\$ -	\$ 2,500,000	\$ -	\$ 1,200,000	\$ 6,043,000

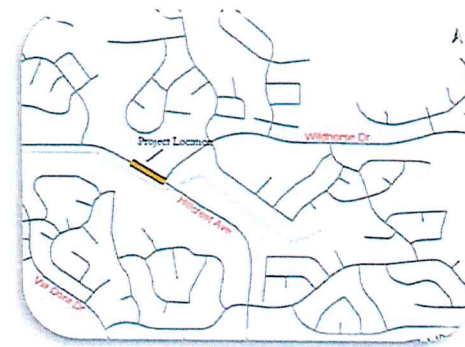
633

Hillcrest Ave. Left Turn at Wild Horse Road

Location: Hillcrest Avenue at Wild Horse

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will extend the Hillcrest Avenue left turn pocket at Wild Horse Road.

Justification: Additional capacity is necessary for build out of the development to the east and future extension of Wild Horse Road to Slatten Ranch Road.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$210,000	\$ -	\$ 210,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$230,000	\$ -	\$ 230,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3617363	Assessment District 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$230,000	\$ -	\$ 230,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$230,000	\$ -	\$ 230,000

634

Traffic Signal: James Donlon Blvd./ Metcalf St.

Location: James Donlon Blvd. at Metcalf St.

Project Manager: Scott Buenting

Estimated Completion: 2023



Project Description: This project will install new traffic signals and interconnect system on James Donlon Blvd. west of Somersville Road at Metcalf St.

Justification: Developer has contributed \$500,000 of funding to the City for construction of two traffic signals on James Donlon Blvd.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
	Construction	\$ -	\$ -	\$ -	\$470,000	\$ -	\$ -	\$ -	\$ 470,000
TOTAL		\$ -	\$ -	\$ -	\$500,000	\$ -	\$ -	\$ -	\$ 500,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2207447	Traffic Signal Fund	\$ -	\$ -	\$ -	\$500,000	\$ -	\$ -	\$ -	\$ 500,000
TOTAL		\$ -	\$ -	\$ -	\$500,000	\$ -	\$ -	\$ -	\$ 500,000

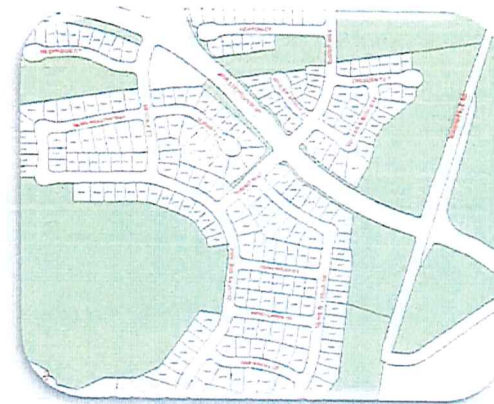
835

Transportation Impact Fee Study

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: The study will update the current traffic impact fee program.

Justification: The existing traffic signal fee program is used to finance the construction of traffic signal improvements. The new study will be expanded to include other transportation improvements needed to support new developments throughout the City.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
TOTAL	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2227452 Measure J	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
TOTAL	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000

1836

Water Main Replacement Program



Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program

Project Description: The program consists of replacing the existing water facilities as defined in the Water System Master Plan and as requested by Public Works Dept. to improve efficiency in the existing system.

Justification: Portions of the existing water system are aging and/or have experienced failures due to deterioration and are in need of replacement and upgrades.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 20,000	\$ 15,000	\$ 15,000	\$ -	\$ 10,000	\$ -	\$ 60,000
Construction	N/A	\$ 3,915,000	\$ 1,985,000	\$ 1,985,000	\$ -	\$ 790,000	\$ -	\$ 8,675,000
TOTAL	\$ -	\$ 3,935,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 800,000	\$ -	\$ 8,735,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117628 Water Fund	N/A	\$ 3,935,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 800,000	\$ -	\$ 8,735,000
TOTAL	\$ -	\$ 3,935,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 800,000	\$ -	\$ 8,735,000

B37

Water Treatment Plant Operations

Location: Water Treatment Plant on D Street

Project Manager: Matthew Taylor

Estimated Completion: Ongoing Program



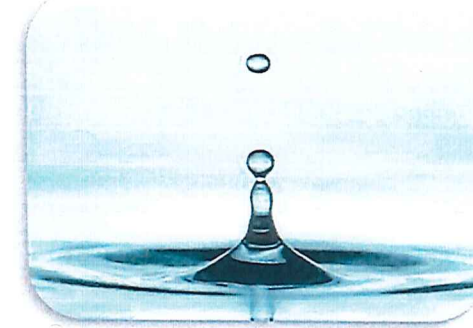
Project Description: This project will replace the granular activated carbon (GAC) filters of both "A" and "B" Plants at the Water Treatment Plant.

Justification: The GAC filters must be replaced every four to five years to perform efficiently.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ 40,000
Construction	N/A	\$ 881,000	\$ 390,000	\$ 440,000	\$ -	\$ -	\$ 390,000	\$ 2,101,000
TOTAL	\$ -	\$ 891,000	\$ 400,000	\$ 450,000	\$ -	\$ -	\$ 400,000	\$ 2,141,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117670 Water Fund	N/A	\$ 891,000	\$ 400,000	\$ 450,000	\$ -	\$ -	\$ 400,000	\$ 2,141,000
TOTAL	\$ -	\$ 891,000	\$ 400,000	\$ 450,000	\$ -	\$ -	\$ 400,000	\$ 2,141,000

B38

Water Studies and Planning



Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program

Project Description: Prepare the following studies: Water System Master Plan, Water Rate Study, Risk Management Plan, Urban Water Management Plan Update, Watershed Sanitary Survey Update, Integrated Regional Water Management Plan & documents to support the sustainable groundwater management act.

Justification: Provide updated information and direction regarding the City's water management plans.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 310,000	\$ 215,000	\$ 255,000	\$ 350,000	\$ 225,000	\$ 300,000	\$ 1,655,000
TOTAL	\$ -	\$ 310,000	\$ 215,000	\$ 255,000	\$ 350,000	\$ 225,000	\$ 300,000	\$ 1,655,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117672 Water Fund	N/A	\$ 310,000	\$ 215,000	\$ 255,000	\$ 350,000	\$ 225,000	\$ 300,000	\$ 1,655,000
TOTAL	\$ -	\$ 310,000	\$ 215,000	\$ 255,000	\$ 350,000	\$ 225,000	\$ 300,000	\$ 1,655,000

839

Storage Reservoir Rehabilitation

Location: Citywide

Project Manager: Matthew Taylor

Estimated Completion: Ongoing Program



Project Description: Tank re-coating and painting, installation of mixers and sampling stations and seismic upgrades to various reservoirs.

Justification: Maintenance and upgrades of water storage reservoirs are necessary to prolong their useful lives.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 10,000	\$ 10,000	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ 70,000
Construction	N/A	\$ 490,000	\$ 990,000	\$ 550,000	\$ 990,000	\$ 800,000	\$ -	\$ 3,330,000
TOTAL	\$ -	\$ 500,000	\$ 1,000,000	\$ 600,000	\$ 1,000,000	\$ 800,000	\$ -	\$ 3,400,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117674 Water Fund	N/A	\$ 500,000	\$ 1,000,000	\$ 600,000	\$ 1,000,000	\$ 800,000	\$ -	\$ 3,400,000
TOTAL	\$ -	\$ 500,000	\$ 1,000,000	\$ 600,000	\$ 1,000,000	\$ 800,000	\$ -	\$ 3,400,000

B40

Water Treatment Plant Improvements

Location: Water Treatment Plant

Project Manager: Matthew Taylor

Estimated Completion: Ongoing Improvements



Project Description: Replacement of deteriorating equipment, design and construction of new facilities, upgrade SCADA, install new controls for plant A, Plant A & B Clearwell improvements, and install Zone 1 flow meter.

Justification: Upgrades to the plant are required to maintain and/or improve the efficiency of the facility.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	N/A	\$ 10,000	\$ 31,000	\$ 30,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 86,000
	Construction	N/A	\$ 785,000	\$ 594,000	\$ 580,000	\$ 495,000	\$ 405,000	\$ 455,000	\$3,314,000
TOTAL		\$ -	\$ 795,000	\$ 625,000	\$ 610,000	\$ 500,000	\$ 410,000	\$ 460,000	\$3,400,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117675	Water Fund	N/A	\$ 795,000	\$ 625,000	\$ 610,000	\$ 500,000	\$ 410,000	\$ 460,000	\$3,400,000
TOTAL		\$ -	\$ 795,000	\$ 625,000	\$ 610,000	\$ 500,000	\$ 410,000	\$ 460,000	\$3,400,000

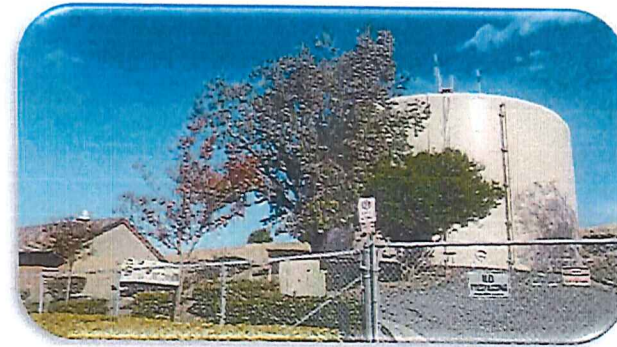
841

James Donlon Pump Station Upgrades

Location: James Donlon Blvd.

Project Manager: Scott Buenting

Estimated Completion: 2021



Project Description: This project will install an additional pump and perform structural repairs at this facility.

Justification: The new pump is required to meet the City's demands, and improvements are needed to rehabilitate the aging facility.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Construction	\$ -	\$ 700,000	\$ 490,000	\$ -	\$ -	\$ -	\$ -	\$ 1,190,000
TOTAL	\$ -	\$ 710,000	\$ 490,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117676 Water Fund	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
TOTAL	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000

842

Hillcrest Pump Station Rehabilitation

Location: Hillcrest Avenue

Project Manager: Scott Buenting

Estimated Completion: 2021



Project Description: This project will replace outdated electrical panels, pumps, motors, control valves and install a new flow meter.

Justification: The facility is aging and requires improvements for reliability and efficiency.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Construction	\$ -	\$ 1,000,000	\$ 515,000	\$ -	\$ -	\$ -	\$ -	\$ 1,515,000
TOTAL	\$ -	\$ 1,010,000	\$ 515,000	\$ -	\$ -	\$ -	\$ -	\$ 1,525,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117677 Water Fund	\$ -	\$ 1,525,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,525,000
TOTAL	\$ -	\$ 1,525,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,525,000

843

Water Treatment Plant Solids Handling Improvements

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2023



Project Description: Evaluate the existing solids handling and dewatering operation. Design and construct an improvement to the system if warranted.

Justification: The existing facility is a rental system. This exercise will determine if a City owned permanent system may be more cost effective.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 460,000	\$ -	\$ -	\$ 460,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117682 Water Fund	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

B44

Water Treatment Plant Drainage Capture

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: Re-evaluation of the existing sludge lagoon including removal of accumulated solids, stabilization of banks and installation of decant/disposal system or construct a new facility.

Justification: The City may require additional capacity to accommodate emptying the clarifiers for routine or special maintenance.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
Construction	\$ -	\$ 100,000	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ 290,000
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 300,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117684 Water Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 300,000

845

Water Treatment Plant Electrical Upgrade

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: The project will relocate and upgrade the aging electric facilities in Plant "A" of the Water Treatment Plant.

Justification: Electrical equipment is aging and requires upgrades to continue to function properly.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
Construction	\$ -	\$ 1,343,000	\$ -	\$ -	\$ 1,330,000	\$ -	\$ 1,000,000	\$ 3,673,000
TOTAL	\$ -	\$ 1,343,000	\$ -	\$ -	\$ 1,350,000	\$ -	\$ 1,000,000	\$ 3,693,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117697 Water Fund	\$ -	\$ 1,343,000	\$ -	\$ -	\$ 1,350,000	\$ -	\$ 1,000,000	\$ 3,693,000
TOTAL	\$ -	\$ 1,343,000	\$ -	\$ -	\$ 1,350,000	\$ -	\$ 1,000,000	\$ 3,693,000

846

Brackish Water Desalination

Location: Water Treatment Plant

Project Manager: John Samuelson

Estimated Completion: 2023



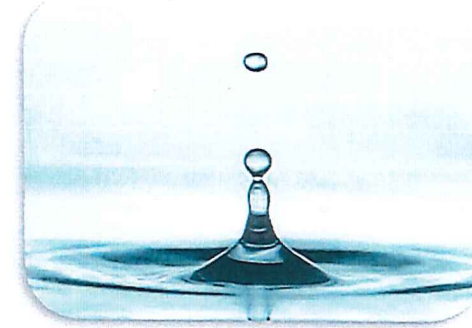
Project Description: The project will construct a 6 MGD brackish water desalination plant that would treat water from the San Joaquin River during times of high chloride content. The work will include the replacement of the City's river intake facility and install a new fish screen. Approximately 4 miles of pipeline will be constructed to convey brine concentrate from the water treatment plant to Delta Diablo.

Justification: This process will enable the City the ability to treat river water in times of drought and future dry conditions due to climate change and protect our Pre-1914 water rights.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning/Design	\$ 6,400,000	\$ 1,850,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,250,000
Construction	\$ -	\$ 14,500,000	\$ 44,250,000	\$ 43,000,000	\$ -	\$ -	\$ -	\$ 101,750,000
TOTAL	\$ 6,400,000	\$ 16,350,000	\$ 44,250,000	\$ 43,000,000	\$ -	\$ -	\$ -	\$ 110,000,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117699 Water Fund	\$ 5,400,000	\$ 11,600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000,000
6117699 SRF Loan	\$ 1,000,000	\$ 55,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,000,000
6117699 Desalination Grant	\$ -	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
6117699 DWR Settlement	\$ -	\$ 27,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000,000
TOTAL	\$ 6,400,000	\$ 103,600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000,000

647

Cathodic Protection



Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: 2022

Project Description: Evaluate, repair, and install water system cathodic protection facilities on the existing 30" Water Treatment Plant raw water pipeline.

Justification: Cathodic protection facilities require improvement on this section of pipeline. Cathodic protection is necessary to slow corrosion of waterlines and appurtenances and prolong the life of the infrastructure.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ 12,000	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL	\$ -	\$ 12,000	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117700 Water Fund	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000

848

Water Treatment Plant 'A' Filter Valves Replacement

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: The project will replace four aging filter valves at Plant 'A'.

Justification: Four of the eight filter valves at Plant 'A' have been in the system for a long period of time and are currently leaking while in the closed position.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ 51,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,000
	Construction	\$ -	\$ 974,000	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$1,974,000
TOTAL		\$ -	\$1,025,000	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$2,025,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117702	Water Fund	\$ -	\$1,025,000	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$2,025,000
TOTAL		\$ -	\$1,025,000	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$2,025,000

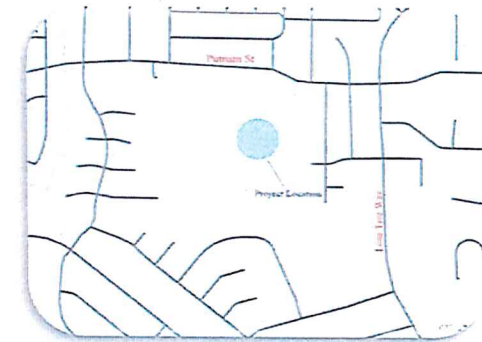
649

Water Treatment Plant 'A' Applied Channels

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: The project will evaluate the existing applied water channels at the Water Treatment Plant. Modification or replacement of the channels will be designed and constructed.

Justification: The existing applied channels have settled and separated from the filters causing water to leak out.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 60,000
	Construction	\$ -	\$ 950,000	\$ -	\$ -	\$ -	\$ 990,000	\$ -	\$1,940,000
TOTAL		\$ -	\$1,000,000	\$ -	\$ -	\$ -	\$1,000,000	\$ -	\$2,000,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117703	Water Fund	\$ -	\$1,000,000	\$ -	\$ -	\$ -	\$1,000,000	\$ -	\$2,000,000
TOTAL		\$ -	\$1,000,000	\$ -	\$ -	\$ -	\$1,000,000	\$ -	\$2,000,000

B50

Sewer Main Improvement Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: Improvement to the existing sanitary sewer collection system to increase functionality or expand capacity.

Justification: The Wastewater System Collection Master Plan and the Public Works Department have identified existing sewer lines to be upgraded.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 115,000
Construction	N/A	\$ 285,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 935,000
TOTAL	\$ -	\$ 300,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Sewer System								
6227724 Improvement Fund	N/A	\$ 300,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000
TOTAL	\$ -	\$ 300,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000

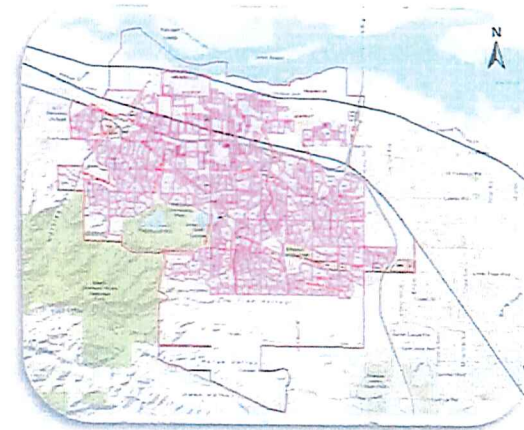
851

Sewer Facility Rehabilitation Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This work includes pipe lining, replacement, and improvements due to deterioration in the sewer lines.

Justification: These improvements reduce maintenance cost, prevent overflows, and improve sewer flow capacity.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 22,100	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 47,100
Construction	N/A	\$ 419,900	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 1,144,900
TOTAL	\$ -	\$ 442,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,192,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6217736 Sewer Fund	N/A	\$ 442,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,192,000
TOTAL	\$ -	\$ 442,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,192,000

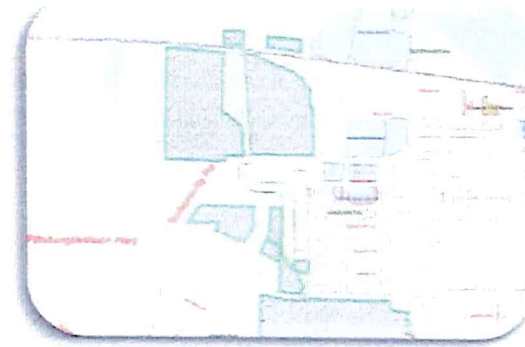
1852

West Antioch Creek Channel Improvements

Location: West Antioch Creek from 10th St to the railroad tracks.

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: This project establishes the 5-year mitigation plan of the West Antioch Creek.

Justification: The mitigation compliance is required by the Prop 1 Department of Water Resources grant from the previously completed project.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Construction	\$ -	\$ 145,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 205,000
TOTAL	\$ -	\$ 160,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 220,000
Funding Sources		2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3117737 AD 27/31	\$ -	\$ 160,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 220,000
TOTAL	\$ -	\$ 160,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 220,000

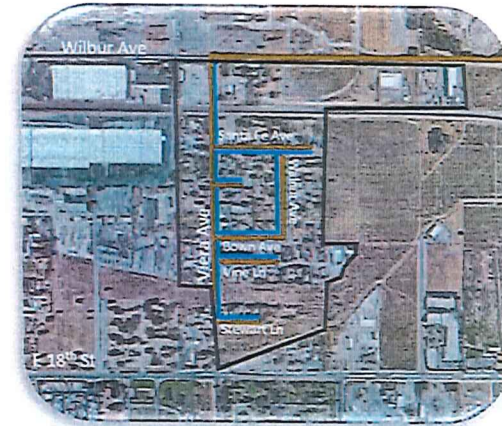
853

North East Antioch Annexation Infrastructure

Location: North East Annexation area

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: The project will construct new underground facilities on Viera Ave, Stewart Lane, Vine Lane, Bown Lane, Walnut Ave, Santa Fe Ave, and Wilbur Ave. This project will support the area at the north east City limit that was annexed in 2014.

Justification: There are currently no services in this area, this project will provide the infrastructures needed.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ 15,000	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 90,000
Construction	\$ -	\$1,880,000	\$ -	\$ -	\$1,425,000	\$ -	\$ -	\$3,305,000
TOTAL	\$ -	\$1,895,000	\$ -	\$ -	\$1,500,000	\$ -	\$ -	\$3,395,000
Funding Sources		2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3117750 NE Annexation Fund	\$ -	\$1,895,000	\$ -	\$ -	\$1,500,000	\$ -	\$ -	\$3,395,000
TOTAL	\$ -	\$1,895,000	\$ -	\$ -	\$1,500,000	\$ -	\$ -	\$3,395,000

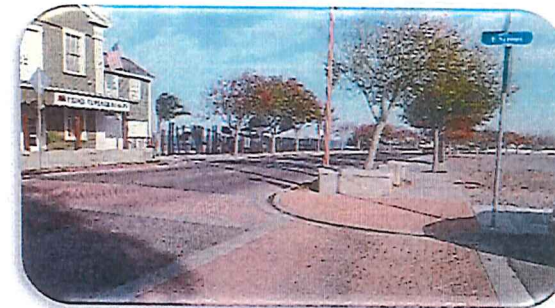
bst

CDBG Downtown Roadway Rehabilitation Program

Location: Downtown Area

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: The project includes roadway rehabilitation, replacement of damaged sidewalk, curb and gutter, installation of new curb ramps and storm drain system modifications.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation. The project will remove and replace damaged sidewalk and install curb ramps to meet ADA standards.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 30,000
Construction	\$ -	\$ -	\$ 465,000	\$ -	\$ 465,000	\$ -	\$ 465,000	\$ 1,395,000
TOTAL	\$ -	\$ -	\$ 475,000	\$ -	\$ 475,000	\$ -	\$ 475,000	\$ 1,425,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2127746 CDBG Fund	\$ -	\$ -	\$ 475,000	\$ -	\$ 475,000	\$ -	\$ 475,000	\$ 1,425,000
TOTAL	\$ -	\$ -	\$ 475,000	\$ -	\$ 475,000	\$ -	\$ 475,000	\$ 1,425,000

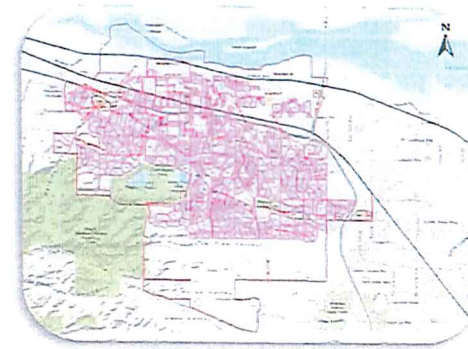
SS

Trash Capture Devices

Location: Citywide

Project Manager: Phil Hoffmeister

Estimated Completion: Ongoing Program



Project Description: This project will install full trash capture devices at various locations throughout the City to prevent trash from reaching the storm drain system, channels, creeks, and San Joaquin River. Locations will be determined depending on the type of device selected.

Justification: To provide compliance with Provision C.10 the City's MS4 NPDES stormwater permit (R2-2015-0049; as amended by R2-2019-0004).

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000
Construction	\$ 12,000	\$ 60,000	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 722,000
TOTAL	\$ 21,000	\$ 60,000	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 731,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2292297 NPDES	\$ 21,000	\$ 60,000	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 731,000
TOTAL	\$ 21,000	\$ 60,000	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 731,000

956

Citywide Signage Program

Location: Citywide

Project Manager: John Samuelson

Estimated Completion: 2024

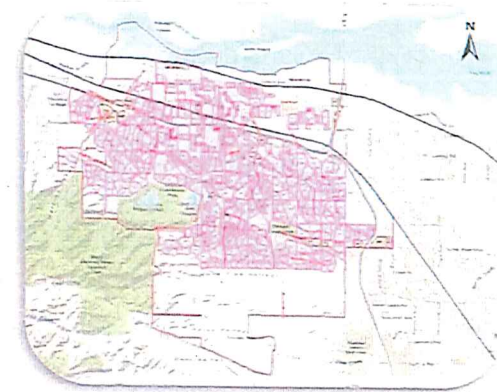


Project Description: The project will produce a design ready for construction for point of interest signs throughout the City making the City more navigable.

Justification: The project will enlighten residents and visitors of the directions to our parks, facilities, and attractions.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Construction	\$ -	\$ -	\$ 500,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 600,000
TOTAL	\$ -	\$ 120,000	\$ 500,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 720,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
1002160 General Fund	\$ -	\$ 120,000	\$ 500,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 720,000
TOTAL	\$ -	\$ 120,000	\$ 500,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 720,000

Traffic Calming Program



Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program

Project Description: The program installs speed humps in areas that have been identified as in need of speed reduction, such as residential cut throughs.

Justification: Problems arise from excessive speed on residential roadways, such as traffic accidents with pedestrians. This program eliminates the risks of traffic accidents throughout the City.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 35,000
Construction	N/A	\$ 135,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 485,000
TOTAL	\$ -	\$ 145,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 520,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2222530 Measure J	N/A	\$ 145,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 520,000
TOTAL	\$ -	\$ 145,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 520,000

858

Sewer Main Trenchless Rehabilitation

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: The Project will consist of pipe bursting and replacing the old lines through a trenchless sewer replacement method without impacting residents' yards and landscaping.

Justification: Cost saving: Trenchless sewer replacement is performed via small access points, which means that damage to the surface is minimized and the subsequent repairs to landscaping, porches, walkways, and driveways are avoided.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 70,000
Construction	N/A	\$ 504,000	\$ 290,000	\$ 290,000	\$ 290,000	\$ 290,000	\$ 290,000	\$ 1,954,000
TOTAL	\$ -	\$ 524,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 2,024,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6217923 Sewer Fund	N/A	\$ 524,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 2,024,000
TOTAL	\$ -	\$ 524,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 2,024,000

659

L Street Improvements



Location: L St. from Highway 4 to Antioch Marina

Project Manager: Scott Buenting

Estimated Completion: 2024

Project Description: The project will consist of construction of new sidewalks under the railroad tracks and along the fairgrounds, install curb ramps and re-striping to allow for complete bike lanes from Highway 4 to the Antioch Marina.

Justification: Improve traffic flow and aesthetics from Highway 4 to the Marina and the Rivertown District. The project will improve access and connection to the Antioch Amtrak Station as well.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning/Design	\$ -	\$ 500,000	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
	Construction	\$ -	\$ -	\$ 3,600,000	\$ -	\$10,000,000	\$ -	\$ -	\$13,600,000
TOTAL		\$ -	\$ 500,000	\$ 4,500,000	\$ -	\$10,000,000	\$ -	\$ -	\$15,000,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2097925	RMRA	\$ -	\$ 1,000,000	\$ 2,550,000	\$ -	\$ -	\$ -	\$ -	\$ 3,550,000
	OBAG2 - Safe Routes to								
2097925	School	\$ -	\$ -	\$ 1,469,000	\$ -	\$ -	\$ -	\$ -	\$ 1,469,000
2097925	Measure J	\$ -	\$ 500,000	\$ 200,000	\$ -	\$ -	\$ -		\$ 700,000
	Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 9,281,000	\$ -	\$ -	\$ 9,281,000
TOTAL		\$ -	\$ 1,500,000	\$ 4,219,000	\$ -	\$ 9,281,000	\$ -	\$ -	\$15,000,000

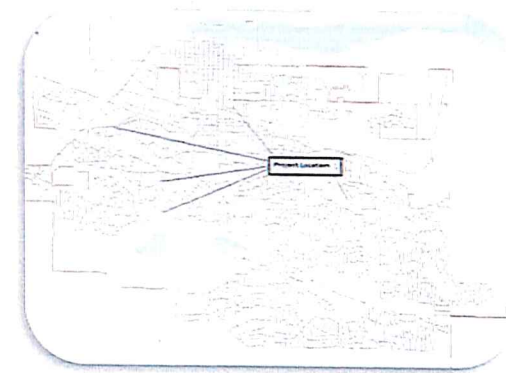
860

Roadway Pavement Rehabilitation at Various Locations

Location: Hillcrest Ave., Delta Fair Blvd., and Gentrytown Dr.

Project Manager: Scott Buenting

Estimated Completion: 2021



Project Description: The project will identify deteriorated pavement areas. These areas will be excavated and plugged with asphalt and a final pavement overlay will be placed over the entire road.

Justification: These arterial streets are in need of preventative pavement maintenance. The pavement condition will deteriorate rapidly without preventative maintenance, such as pavement overlay or rubberized cape seal coat.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ 73,000	\$ 183,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 256,700
Construction	\$ -	\$ 3,490,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,490,300
TOTAL	\$ 73,000	\$ 3,674,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,747,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2097927 RMRA	\$ 73,000	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,273,000
2097927 OBAG2 - LSR	\$ -	\$ 2,474,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,474,000
TOTAL	\$ 73,000	\$ 3,674,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,747,000

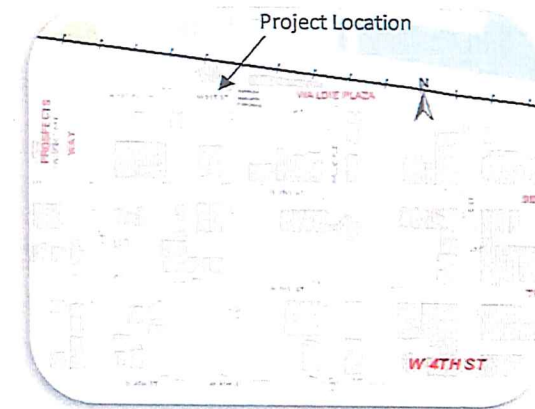
b61

Amtrak Station Improvements

Location: 100 I Street

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: The project will install landscaping and benches at the current train station.

Justification: The current station is subjected to blight and loitering. The non-operational ticket booth and bathroom were previously demolished. The project is to upgrade the area for current use.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Construction	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL		\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2137030	Gas Tax	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL		\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Bleed

Marina Basin Dredging



Location: Antioch Marina

Project Manager: Scott Buenting

Estimated Completion: 2024

Project Description: The project will complete the Marina basin dredging to maintain eight feet (8') throughout the marina berths and waterway.

Justification: If proper depths are not maintained berths become silted and unusable resulting in a loss of revenue for the marina and loss of rentable space for residents.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 490,000	\$ -	\$ -	\$ 490,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Marina Fund	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

863

Water Treatment Plant 'A' Raw Water Valve Replacement

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2023



Project Description: This project will replace a failing valve on the raw water line.

Justification: It is important to replace this valve to continue reliability of plant operation and shutdown procedures. This work needs to be complete prior to the completion of the new brackish water addition.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117931 Water Fund	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

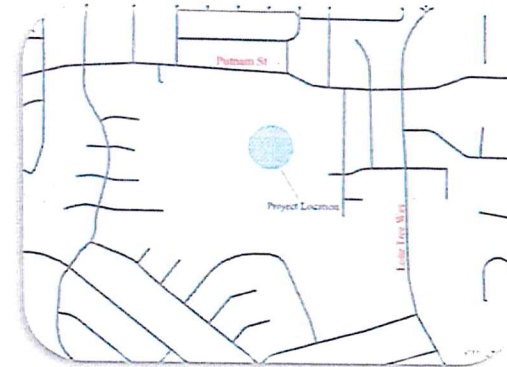
644

Water Treatment Plant 'B' Basin Repair/Replacement

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will repair or replace sluice gates at the distribution channel, flight drive shafts, housing, and bearings.

Justification: The original equipment was installed in 1986 and is exposed to aggressive water and is now beginning to fail. To maintain proper operation of the plant, these items need to be replaced or repaired.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 20,000
Construction		\$ -	\$ 404,000	\$ 395,000	\$ -	\$ 395,000	\$ 395,000	\$ -	\$1,589,000
TOTAL		\$ -	\$ 409,000	\$ 400,000	\$ -	\$ 400,000	\$ 400,000	\$ -	\$1,609,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117932 Water Fund		\$ -	\$ 409,000	\$ 400,000	\$ -	\$ 400,000	\$ 400,000	\$ -	\$1,609,000
TOTAL		\$ -	\$ 409,000	\$ 400,000	\$ -	\$ 400,000	\$ 400,000	\$ -	\$1,609,000

805

Re-Coating Surface of Clearwells and Fluoride Storage

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: The project will re-coat the top surface of both clearwells. The original coating is worn out. The fluoride bulk tank storage coating has also failed and needs to be re-coated.

Justification: The coating on the surface of the clearwells helps seal all the cement cracks and prevents the possible intrusion of contaminants from entering the clearwells.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,000
Construction	\$ -	\$ 366,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 566,000
TOTAL	\$ 34,000	\$ 366,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 600,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117935 Water Fund	\$ 34,000	\$ 366,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 600,000
TOTAL	\$ 34,000	\$ 366,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 600,000

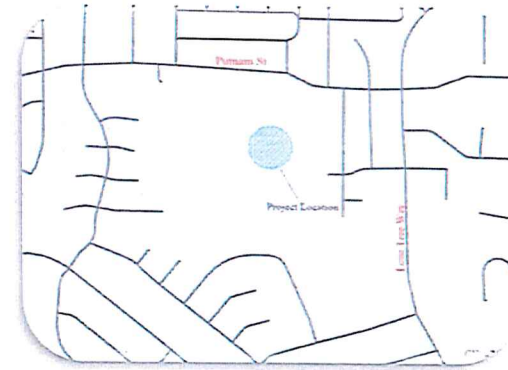
6117935

Sodium Hypochlorite Storage Coating

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2023



Project Description: The project will re-coat the top surface of the sodium hypochlorite storage tank.

Justification: Coating the bulk storage area will help keep the area clean and protect the integrity of the structure in the event of a spill.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Construction	\$ -	\$ -	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ 280,000
TOTAL	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117936 Water Fund	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

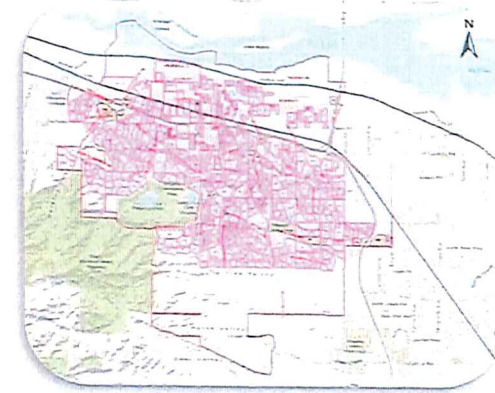
667

Pittsburg/Antioch Water Intertie

Location: Border of Antioch and Pittsburg

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: The project will improve the water connections between the Antioch and Pittsburg water systems.

Justification: The current intertie is not reliable. To prepare for an emergency, we need a reliable interconnection between us and Pittsburg to maintain water supply on the west side of the City.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Construction	\$ -	\$ -	\$ 745,000	\$ -	\$ -	\$ -	\$ -	\$ 745,000
TOTAL	\$ -	\$ -	\$ 775,000	\$ -	\$ -	\$ -	\$ -	\$ 775,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117937 Water Fund	\$ -	\$ 775,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 775,000
TOTAL	\$ -	\$ 775,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 775,000

Ble8

Pavement Plugs and Leveling Courses

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: The program provides pavement preservation to extend the road's life expectancy.

Justification: The program implements the Pavement Management System program and recommendations.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 15,000
Construction	N/A	\$ 1,895,000	\$ -	\$ 2,395,000	\$ -	\$ 2,495,000	\$ -	\$ 6,785,000
TOTAL	\$ -	\$ 1,900,000	\$ -	\$ 2,400,000	\$ -	\$ 2,500,000	\$ -	\$ 6,800,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2227940 Measure J	N/A	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
2097940 RMRA	N/A	\$ 1,900,000	\$ -	\$ 2,400,000	\$ -	\$ 1,500,000	\$ -	\$ 5,800,000
TOTAL	\$ -	\$ 1,900,000	\$ -	\$ 2,400,000	\$ -	\$ 2,500,000	\$ -	\$ 6,800,000

B69

Streetlighting Improvements

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: 2023



Project Description: This project will update the lighting around the City to LED. This will increase safety and decrease current energy use.

Justification: The current City lighting does not meet code in terms of brightness. This project would bring the lighting up to code and increase safety throughout the City.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ -	\$ -	\$ -	\$ 1,700,000
TOTAL	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ -	\$ -	\$ -	\$ 1,700,000
Funding Sources		2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2137941 Gas Tax	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ -	\$ -	\$ -	\$ 1,700,000
TOTAL	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ -	\$ -	\$ -	\$ 1,700,000

670

Median Island Improvements

Location: Citywide

Project Manager: Carlos Zepeda

Estimated Completion: Ongoing Program



Project Description: The project will install low maintenance landscape and stamped concrete in various locations throughout the City.

Justification: Improved greening and aesthetics improve the quality of life for residents.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	N/A	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000
Construction	N/A	\$ 665,000	\$ 945,000	\$ 945,000	\$ 945,000	\$ 945,000	\$ 945,000	\$ 5,390,000
TOTAL	\$ -	\$ 670,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 5,420,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2137943 Gas Tax	N/A	\$ 670,000	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 1,870,000
2227943 Measure J	N/A	\$ -	\$ 950,000	\$ 950,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 3,550,000
TOTAL	\$ -	\$ 670,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 5,420,000

671

City Hall Window Investigation

Location: City Hall at 200 H St.

Lead Department: Ronald Chandra

Estimated Completion: 2022



Project Description: The project will survey the structural damage and estimate the cost to replace leaking and broken windows in City Hall.

Justification: Several of the existing windows have severe leaks and have started to cause rot damage to the window frames and surroundings. New energy efficient windows are needed to stop any further leaking and seal the building while saving energy.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
TOTAL	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
1002190 General Fund	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
TOTAL	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000

672

Jacobsen and Marchetti Park Renovation

Location: Jacobsen and Marchetti Park

Project Manager: Derrick Traya

Estimated Completion: 2021



Project Description: The project will upgrade these aging parks, including refreshing the fields.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Construction	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000
TOTAL	\$ -	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -	\$ 295,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2167026 Park in Lieu Fund	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 295,000
TOTAL	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 295,000

673

Restoration of Public Art

Location: Citywide

Project Manager: Ronald Chandra

Estimated Completion: Ongoing Program



Project Description: This project will restore the “Hey Daddy, Look!” statue which is just south of James Donlon Blvd on Lone Tree Way and other public art throughout the City.

Justification: The beautification of the City is important to the quality of life of residents.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ -	\$ 60,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 85,000
TOTAL	\$ -	\$ -	\$ 60,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 85,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3117948 General Fund	\$ -	\$ -	\$ 60,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 85,000
TOTAL	\$ -	\$ -	\$ 60,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 85,000

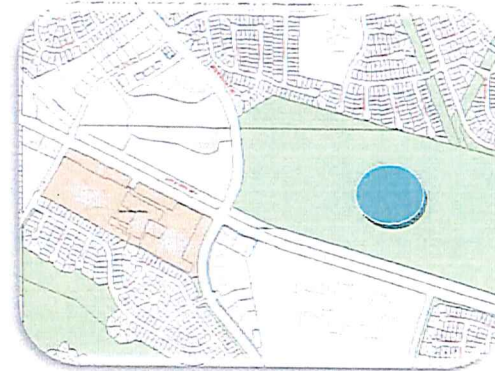
B-74

Prewett Park Easement Fencing

Location: Prewett Community Park

Project Manager: Scott Buenting

Estimated Completion: 2021



Project Description: This project will construct a fence along the parking lot to increase security for the park.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
TOTAL	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3117949 Assessment District 27/31	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
3117949 Gas Tax	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
3117949 General Fund	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
TOTAL	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000

875

Parallel Raw Water Pipeline

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will construct an additional raw water pipeline from the water treatment plant to the reservoir.

Justification: An additional line will increase the reliability of the raw water conveyance system.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,900,000	\$ -	\$1,900,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$2,000,000	\$ -	\$2,000,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6117952	Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,000,000	\$ -	\$2,000,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$2,000,000	\$ -	\$2,000,000

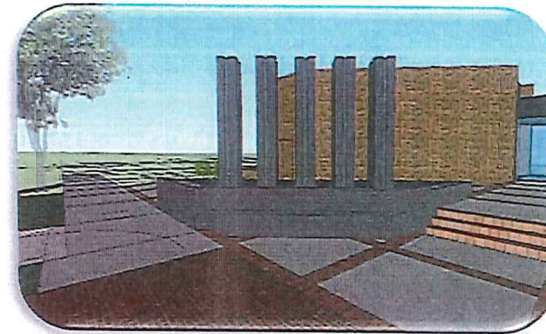
5/16

Leo Fontana Fountain

Location: City Hall, 200 H St.

Project Manager: Scott Buenting

Estimated Completion: 2021



Project Description: This project will rebuild the Leo Fontana Fountain in front of City Hall.

Justification: The beautification of the City is important to the quality of life of residents.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Construction	\$ -	\$ 50,000	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ 460,000
TOTAL	\$ -	\$ 110,000	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ 520,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3117953 General Fund	\$ -	\$ 520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 520,000
TOTAL	\$ -	\$ 520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 520,000

117

Murals

Location: Citywide

Project Manager: Bradley Helfenberger

Estimated Completion: 2022



Project Description: This project will restore and paint new murals throughout the City.

Justification: The beautification of the City is important to the quality of life of residents.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ 25,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
TOTAL	\$ -	\$ 25,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
1001250 General Fund	\$ -	\$ 25,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
TOTAL	\$ -	\$ 25,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000

878

Utility Box Art Work

Location: Citywide

Project Manager: Bradley Helfenberger

Estimated Completion: 2022



Project Description: This project will use funding to paint artwork on utility boxes throughout the City.

Justification: The beautification of the City is important to the quality of life of residents.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ 15,000	\$ 73,000	\$ -	\$ -	\$ -	\$ -	\$ 88,000
TOTAL	\$ -	\$ 15,000	\$ 73,000	\$ -	\$ -	\$ -	\$ -	\$ 88,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
1001250 General Fund	\$ -	\$ 15,000	\$ 73,000	\$ -	\$ -	\$ -	\$ -	\$ 88,000
TOTAL	\$ -	\$ 15,000	\$ 73,000	\$ -	\$ -	\$ -	\$ -	\$ 88,000

679

Traffic Signal: Laurel Road / Canada Valley Road

Location: Laurel Road and Canada Valley Road

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: This project will install a new traffic signal at Laurel Road and Canada Valley Road.

Justification: This intersection is congested and in need of a traffic signal.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ 387,000	\$ -	\$ -	\$ -	\$ -	\$ 387,000
TOTAL	\$ -	\$ 50,000	\$ 387,000	\$ -	\$ -	\$ -	\$ -	\$ 437,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2207447 Traffic Signal Fund	\$ -	\$ 437,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 437,000
TOTAL	\$ -	\$ 437,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 437,000

680

City Hall Office Modifications

Location: City Hall at 200 H St.

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: The project will consist of two phases of remodeling the interior office space of City Hall to make it better suited for staffing needs. The first phase includes the first and third floors, and the second phase includes the basement and second floor.

Justification: The current layout of the office space is not using the space efficiently; modifications would allow for more staff working more effectively.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
	Construction	\$ -	\$1,618,000	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$2,618,000
TOTAL		\$ -	\$1,658,000	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$2,658,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3117957	General Fund	\$ -	\$1,114,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,114,000
3117957	Development Impact Fees	\$ -	\$ 174,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 174,000
3117957	CDBG Fund	\$ -	\$ 370,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,000
	Unfunded	\$ -	\$ -	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$1,000,000
TOTAL		\$ -	\$1,658,000	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$2,658,000

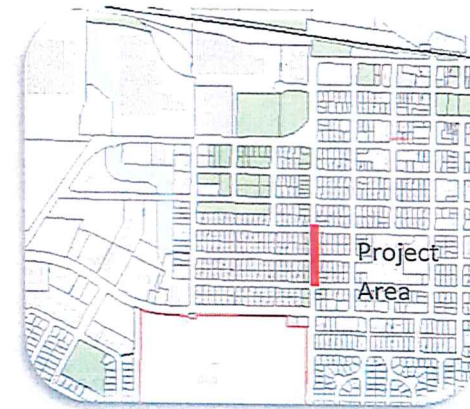
181

Overhead Utility Undergrounding

Location: L St. from 8th St. to 10th St.

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: The project will relocate the current overhead utilities on L St. to be underground.

Justification: Overhead utilities are exposed to the environment and can be damaged by trucks when they run overhead across a road. Putting the utilities underground increases safety and longevity of the system.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Construction	\$ -	\$ -	\$ 980,000	\$ -	\$ -	\$ -	\$ -	\$ 980,000
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2137958 Rule 20A Fund	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

ESB

Contra Loma Estates Park Renovation

Location: Contra Loma Estates Park

Project Manager: Scott Buenting

Estimated Completion: 2023



Project Description: The project will construct a new outdoor gym/exercise equipment, shaded picnic/BBQ area, shaded structure, dog park, walking/jogging exercise pathway, climbing feature, lighting, and fencing for the existing basketball court, restroom, and lighting throughout the park.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ 100,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000
Construction	\$ -	\$ -	\$ 2,000,000	\$ 742,000	\$ -	\$ -	\$ -	\$ 2,742,000
TOTAL	\$ -	\$ 100,000	\$ 2,110,000	\$ 742,000	\$ -	\$ -	\$ -	\$ 2,952,000
Funding Sources	Prior	2020/22	2021/22	2022/23	2023/24	2024/25	2025/26	
2117930 Prop 68 Grant	\$ -	\$ 250,000	\$ 2,702,000	\$ -	\$ -	\$ -	\$ -	\$ 2,952,000
TOTAL	\$ -	\$ 250,000	\$ 2,702,000	\$ -	\$ -	\$ -	\$ -	\$ 2,952,000

883

Reservoir Vegetation Removal

Location: Antioch Municipal Reservoir

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: The project will remove all aquatic vegetation to a depth of six feet below the water surface within the Antioch Municipal Reservoir.

Justification: Vegetation removal is necessary to improve the health of the reservoir and maintain water quality.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ 86,000	\$ 112,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 248,000
TOTAL	\$ 86,000	\$ 112,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 248,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
6118000 Water Fund	\$ 86,000	\$ 112,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 248,000
TOTAL	\$ 86,000	\$ 112,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 248,000

884

West Antioch Creek Flood Conveyance Mitigation and Restoration

Location: West Antioch Creek from 10th St. to the railroad tracks

Project Manager: Jeff Cook

Estimated Completion: 2022



Project Description: This project will remove debris and silt from the channel in order to restore flow to West Antioch Creek between West 8th St. and the railroad tracks.

Justification: This project will establish the 25-year storm flow capacity and flood protection level and reduced flooding experienced in the creek vicinity.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000
TOTAL	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3117964 IRWM Prop 1 Grant	\$ -	\$ 200,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000
TOTAL	\$ -	\$ 200,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000

885

Prewett Park Pool Deck Coating Phase II

Location: Prewett Park

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: This project would restore the deteriorating deck coating. Furthermore, several sections of concrete have eroded and need to be replaced.

Justification: The current deck coating is chipping and breaking apart, creating jagged edges that pose a safety hazard. Each day several guests report to first aid with cuts on their feet. Additionally, the areas of concrete that need replacement contribute to uneven surfaces and expose sharp edges of concrete to park guests.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
General Fund	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

886

Prewett Park Pool Resurfacing

Location: Prewett Park

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project would replace current deteriorating pool plaster conditions on multiple pools.

Justification: Industry standard is to replaster commercial pools once every 10 years. None of our pools have been replastered in that timeframe. Aging pool plaster emits mineral dust that clogs pool filters creating future repairs for filtration systems. Additionally, rough spots where plaster has worn out are currently showing, creating safety hazards for guests, and generally contributing to an undesirable appearance.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ -	\$ -	\$ 190,000	\$ 200,000	\$ -	\$ -	\$ 390,000
TOTAL	\$ -	\$ -	\$ -	\$ 190,000	\$ 200,000	\$ -	\$ -	\$ 390,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
General Fund	\$ -	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ 190,000
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
TOTAL	\$ -	\$ -	\$ -	\$ 190,000	\$ 200,000	\$ -	\$ -	\$ 390,000

LS7

Prewett Park Grand Plaza Shade Structure

Location: Prewett Park

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: This Project will upgrade the shade structure at the Grand Plaza from cloth/fabric to a metal lattice roof.

Justification: The previous cloth/fabric shade product was shredded during a significant wind event in October 2019 and was discarded. Upgrading to a metal lattice roof will provide stronger product sustainability and reduce risk of injury to persons and damage to the facility.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
TOTAL	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3217968 Development Impact Fees	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
TOTAL	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

888

Police Department Parking Lot Extension

Location: Police Department

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: The project will pave the existing dirt lot adjacent to the Police Department.

Justification: Additional parking is needed to accommodate the increase of staffing at the Police Department.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Construction	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3217969 Development Impact Fees	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
TOTAL	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

889

Police Department Investigation Unit Remodel

Location: Police Department

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: The project will build out the current Investigations Unit Building.

Justification: Additional office space is needed to accommodate the increase of staffing at the Police Department.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Construction	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
TOTAL	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
3217970 Development Impact Fees	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000
TOTAL	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000

B9D

Police Department Community Room Technology Upgrades



Location: Police Department

Project Manager: Scott Buenting

Estimated Completion: 2024

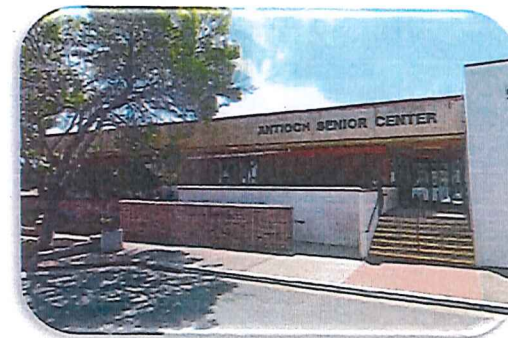
Project Description: The project will update the equipment, including laptops, projector, and network components within the community room.

Justification: The Police Department Community Room serves as the primary EOC and needs to be operable in case of emergency. The current equipment is dated and has reliability and connectivity issues.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 295,000	\$ -	\$ -	\$ 295,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000

Ba
11

Senior Center ADA Upgrades



Location: Nick Rodriguez/Senior Center

Project Manager: Scott Buenting

Estimated Completion: 2024

Project Description: The project will make ADA upgrades to restrooms, entries, and other areas used by the public.

Justification: Currently, the facility is not ADA accessible even though it is primarily used by senior citizens who often have disabilities. This project is needed to bring the facility into compliance with the ADA.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ 450,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

692

Facility Maintenance and Repairs

Location: Citywide

Project Manager: Carlos Zepeda

Estimated Completion: 2022



Project Description: This project consists primarily of roof repairs at several City facilities. There will be additional siding repair at the Water Park and incidental HVAC ducting repairs due to roof repairs and maintenance.

Justification: Ongoing maintenance of City owned facilities is crucial to continue providing needed services to the City's residents and to maintain the value of the City's assets.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction		\$ -	\$ -	\$ 645,000	\$ -	\$ -	\$ -	\$ -	\$ 645,000
TOTAL		\$ -	\$ -	\$ 645,000	\$ -	\$ -	\$ -	\$ -	\$ 645,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
219VAR	Water Fund	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
219VAR	General Fund	\$ -	\$ -	\$ 535,000	\$ -	\$ -	\$ -	\$ -	\$ 535,000
TOTAL		\$ -	\$ -	\$ 645,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000

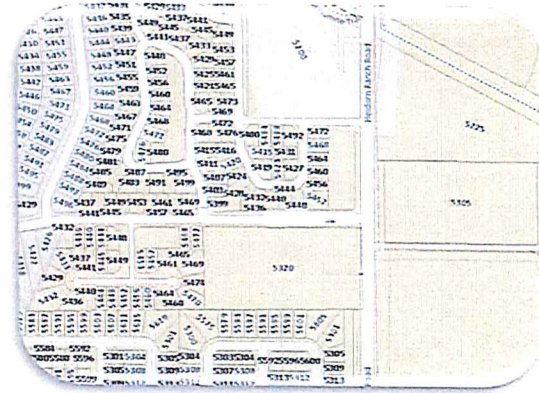
893

Traffic Signal: Heidorn Ranch Rd./Prewett Ranch Dr.

Location: Heidorn Ranch Rd. and Prewett Ranch Dr.

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: This project will install a new traffic signal and interconnect system at the Heidorn Ranch Road and Prewett Ranch Drive intersection.

Justification: This intersection is congested and in need of a traffic signal.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
	Construction	\$ -	\$ -	\$380,000	\$ -	\$ -	\$ -	\$ -	\$ 380,000
TOTAL		\$ -	\$ -	\$400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2207447	Traffic Signal Fund	\$ -	\$ -	\$400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
TOTAL		\$ -	\$ -	\$400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

894

Water Treatment Plant HVAC System

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: The project will replace the aging HVAC system at the Water Treatment Plant.

Justification: The system is very old and unreliable and will need to be replaced.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,400,000	\$1,400,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,500,000	\$1,500,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,500,000	\$1,500,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,500,000	\$1,500,000

B95

Water Treatment Plant B Flash Mixers

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: The project will provide maintenance and replace the Flash Mixers at Plant B as necessary.

Justification: The system has met its useful life and will need to be replaced.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000

B979

Water Treatment Plant B Solar Covers

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: The project will replace the Solar Covers at Plant B as necessary.

Justification: The system has met its useful life and will need to be replaced.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ 450,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000

897

Water Treatment Plant B Improvements

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This will replace deteriorating equipment, design and construction of new facilities, upgrade SCADA, and install new controls.

Justification: Upgrades to the plant are required to maintain and/or improve the efficiency of the facility.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ 900,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,000,000	\$1,000,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,000,000	\$1,000,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,000,000	\$1,000,000

898

City Park Landscape Renovation

Location: City Park on 10th St. and A St.

Project Manager: Carlos Zepeda

Estimated Completion: 2022



Project Description: This project will renovate and enhance City Park, which will consist of rose garden modifications, turf renovation, playground repairs, tree and shrub replacements, and landscape enhancements.

Justification: Upgrades to parks enhance the quality of life for all the City's residents and maintains the value of the City's assets.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design		\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Construction		\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 180,000
TOTAL		\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2112520 Delta Fair Property Fund		\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL		\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

899

2022 Trail Maintenance Program

Location: Mesa Ridge Trail and Deerfield Corridor Trail

Project Manager: Carlos Zepeda

Estimated Completion: 2022



Project Description: Overlay Trails with a 1.5-inch layer of asphalt to preserve the integrity of the City's pathways. Mesa Ridge Trail: Mesa Ridge Dr to Mokelumne, Deerfield Corridor Trail: Lone Tree Way to Prewett Ranch Dr.

Justification: Maintenance of the City's trail system improves the quality of life for all residents by allowing safe access to the City's open spaces.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	N/A	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
TOTAL	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
1002160 General Fund	N/A	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
TOTAL	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000

BIDD

Community Park Synthetic Turf Replacement

Location: Community Park on James Donlon Blvd.

Project Manager: Brad Helfenberger

Estimated Completion: 2024



Project Description: This project will replace Synthetic Turf Fields and evaluate whether a shock pad needs to be installed or if they can be replaced with like-materials. The fields are also no longer level and will need to be re-graded.

Justification: The Synthetic Turf Fields are expected to reach the end of their useful life around FY23/24. Best practices now include the use of a shock pad underneath the turf to reduce potential injuries to field users.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100,000	\$ 2,100,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200,000	\$ 2,200,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200,000	\$ 2,200,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200,000	\$ 2,200,000

1019

Prewett Park Perimeter Fence Replacement

Location: Prewett Park

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project would replace the rusted/corroded perimeter/interior fence.

Justification: The wrought-iron fence around the perimeter and interior of the water park has reached the end of its useful life. It is rusted/corroded and has fallen in some areas. The project is needed to maintain security and improve beautification of the water park.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Construction	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000

2019

Prewett Park Slide Restoration

Location: Prewett Park

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project would resurface the five slides at the Prewett Park.

Justification: The slides have wear and tear including cracks, chips, and areas worn down to the fiberglass and exposing bolts. This project will restore them to original operating condition so they can continue to be operated safely.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Construction	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000

8103

Local Roadway Safety Plan

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: 2021



Project Description: The project is to develop a plan to systematically improve the City's transportation safety by reducing fatalities and severe injuries that result from accidents on our transportation systems.

Justification: The Highway Safety Improvement Program (HSIP) provides a funding opportunity for the City to improve traffic safety along local roads.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Planning and Design	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
TOTAL	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
2137966 LRSP Grant	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
TOTAL	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000

8104

Rivertown Landmark Signs

Location: Downtown

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: The project will produce signs for the historic Rivertown District in the City.

Justification: The project will enlighten residents and visitors of the directions to our landmarks and attractions.

Project Financing	Current		Proposed					Total
Expenditures	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Funding Sources	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
1002160 General Fund	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

8105

Integration and Upgrade of Access Control, Surveillance, Monitoring, and Fire Alarm

Location: All City facilities

Project Manager: Ronald Chandra

Estimated Completion: 2024



Project Description: This project will include installation of new security access, monitoring and surveillance hardware at all City facilities. Cameras, intrusion, and security access will be added at facilities which currently do not have security monitoring. Existing facilities with security will be upgraded as well to bringing all the City's buildings under one security monitoring systems provider.

Justification: The City seeks to always maintain the security of its employees and infrastructure. Upgrading and adding security and fire monitoring capabilities throughout the City's facilities achieves this goal.

Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
Construction		\$ -	\$ -	\$ 122,000	\$ -	\$ 180,000	\$ -	\$ -	\$ 302,000
TOTAL		\$ -	\$ -	\$ 122,000	\$ -	\$ 180,000	\$ -	\$ -	\$ 302,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
311VAR	General Fund	\$ -	\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,000
	Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ 180,000
TOTAL		\$ -	\$ 122,000	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ 302,000

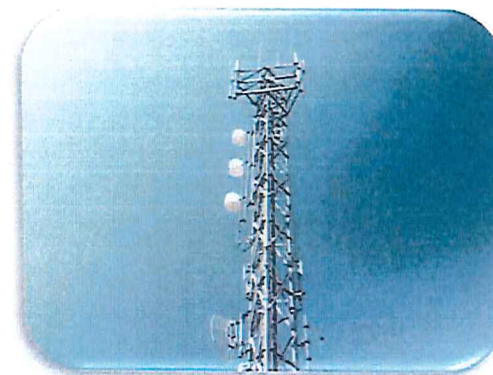
B104

Installation of Police Department Radio Simulcast Tower

Location: Police Department

Project Manager: Scott Buenting

Estimated Completion: 2022



Project Description: This will provide 200 AMP 120/240-volt single phase power to a facility located at 75 Walton Lane that will provide additional radio coverage in the southwest part of the City.

Justification: Currently, there is a large "dead" radio coverage area in the southwest part of the city. This creates a significant safety issue for our employees, as well as the public. Installation of the radio simulcast tower will improve response to calls in this area.

Project Financing		Current		Proposed					Total
Expenditures		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
	Construction	\$ -	\$ -	\$300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL		\$ -	\$ -	\$300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Funding Sources		Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
1003180	General Fund	\$ -	\$ -	\$300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL		\$ -	\$ -	\$300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

8107

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

PREPARED BY: Kevin Scudero, Associate Planner *KS By CW*

SUBMITTED BY: Forrest Ebbs, Community Development Director

SUBJECT: Radix Growth Cannabis Facility
(UP-20-10, V-20-02, AR-20-12)

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution approving a Use Permit, Variance and Design Review application (UP-20-10, V-20-02, AR-20-16) for a cannabis facility with indoor cultivation, distribution, non-volatile manufacturing, and retail dispensary with delivery.

FISCAL IMPACT

The proposed business will generate sales tax revenue for the City of Antioch. In addition to the sales tax revenue the business will be required to enter into an operating agreement with the City as a condition of approval. The operating agreement will likely include additional revenue based on sales from the business.

DISCUSSION

Requested Approvals

Radix Growth requests a use permit, variance and design review approval to operate a cannabis facility with indoor cultivation, distribution, non-volatile manufacturing, and retail dispensary with delivery within an existing +/- 94,338 square foot building. The variance is required because the project site is within 600 feet of a residentially zoned property. Design review is requested to make minor exterior changes. The project site is located at 3625 East 18th Street (APN: 051-052-094).



Environmental

This project has been determined to be Categorically Exempt from the provisions of CEQA, pursuant to Section 15301 – Class 1 (Existing Facilities), because the cannabis business will occupy space within an existing commercial building and involves negligible expansion of the use.

Background

With the passage of Proposition 64 in November of 2016, California residents over the age of 21 can legally use marijuana without a medicinal card if not in a public place. Californians can carry and use up to one ounce of marijuana and grow up to six plants for personal use. Recreational sales of marijuana did not go into effect until January 1, 2018. The possession, sale and distribution of cannabis is now legal under California State law, subject to provisions contained in the law, including a state licensing requirement.

On May 2, 2018, the Planning Commission recommended to the City Council approval of an Ordinance amending Title 9, Chapter 5 of the Antioch Municipal Code, thereby creating new provisions for the consideration of cannabis businesses in the City of Antioch. The City Council introduced the ordinance on May 22, 2018 and approved the ordinance on June 26, 2018. The ordinance went into effect on July 26, 2018. The Code Amendment established new definitions, imposed basic standards, and created a new Cannabis Business (CB) Zoning Overlay District. Within the CB Zoning Overlay District, a party may apply for a Use Permit from the City Council for the establishment of a

Cannabis Business. Unlike the typical use permit process, a cannabis use permit must be reviewed by the City Council after a recommendation by the Planning Commission.

On September 11, 2018, the Antioch City Council adopted Cannabis Guidelines by approval of Resolution No. 2018/117. The purpose of the guidelines is to provide the public and potential applicants with the City of Antioch's general expectations relating to the design and operation of a Cannabis Business.

On October 27, 2020, the Antioch City Council adopted Amendments to the Cannabis Business Ordinance by approval of Ordinance No. 2191-C-S. The purpose of the amendments was to provide a definition of Commercial Cannabis Use, replace the requirement for a development agreement with a requirement for an operating agreement, and specify the minimum conditions of an operating agreement.

At the Planning Commission meeting on May 19, 2021, the Planning Commission voted 5-1, with one member absent, to recommend to the City Council that the Use Permit, Variance and Design Review be approved with the condition that a minor design review application showing façade and landscape improvements return to the Planning Commission for approval. The applicant gave a presentation about the project, and no members of the public commented on the item. A copy of the draft Planning Commission meeting minutes has been included as Attachment E to the staff report.

ANALYSIS

Project Overview

The applicant proposes to operate a cannabis facility at 3625 East 18th Street in an existing +/- 95,420 square foot commercial building that was previously a K-Mart store. The cannabis facility will consist of indoor cultivation, distribution, non-volatile manufacturing and a retail dispensary with delivery. The facility will employ an estimated 100 employees. The applicant has indicated that at the beginning of operations there will be a mix of part-time and full-time employees but once the facility has reached full build-out they expect all of the employees to be full-time.

The proposed cultivation operation will take place completely indoors and consist of 87 flower rooms that will occupy 47,715 square feet of floor space; however, the cultivation will be a two-tier grow and therefore the total cannabis cultivation area will be 95,340 square feet. The cultivation operation will work seven days a week in three shifts: 5am-2pm, 9am-6pm and 1pm-10pm. The applicant estimates that 50 total employees will be a part of this operation. The cultivation licenses will consist of 10 Type 2A Small indoor licenses. Each Type 2A Small indoor license allows up to 10,000 square feet of mature canopy area.

The cultivation operation will also have an A-Type 4 Nursery license in order to allow the propagation of immature cannabis plants. The nursery area will only produce clones, immature plants, seeds, and other agricultural products used specifically for the

propagation and cultivation of cannabis. Once the immature cannabis plant is ready to flower, it will be transported within the facility to the identified mature canopy area within one of the 10 Type 2A Small indoor licenses. The Nursery license itself does allow for the sale of the immature cannabis plants to other state of California licensed farms, however, under this proposed project, Radix Growth will not be selling or distributing cannabis from the Nursery license. The intention of this Nursery license is to begin the growth of seedlings before planting them within the mature area.

The proposed manufacturing and distribution operation will be located at the northern end of the building and will occupy approximately 7,785 square feet. The manufacturing operation will operate in identical shifts to the cultivation operation and the applicant estimates that 40 total employees will be a part of this operation. The manufacturing operation will be conducted under a type 6 manufacturing license which allows for non-volatile manufacturing. Non-volatile manufacturing uses a mechanical extraction method or non-volatile solvents, such as carbon dioxide, ethanol, water, or cooking oils, to extract cannabis oils. The distribution operation will operate under a type 11 distribution license. A licensed distributor is responsible for: transporting cannabis goods, arranging for the testing of cannabis products, conducting quality assurance reviews of cannabis goods to ensure that they comply with all of the packaging and labeling requirements, and transporting cannabis goods between licensees.

The proposed retail operation will take place in the southern portion of the building near the existing storefront entrance. The retail operation will be seven days a week from 8am to 8pm and the applicant estimates that 10 total employees will be a part of this operation. The retail operation will occupy an approximately 1,625 square foot floor area and can only be accessed by customers presenting a valid identification to a security guard. The applicant is not proposing to sell any cannabis paraphernalia at this time. Staff has added a condition of approval that any future sales of paraphernalia shall be subject to the review and approval of the Zoning Administrator. The applicant estimates that no more than four delivery vans will be used for delivery. The delivery vehicles will have no markings or indications on the exterior that would indicate cannabis goods are being delivered.

Project plans, detailed description of the business, and neighborhood responsibility plan are included as Attachments B, C and D, respectively, to the staff report.

General Plan, Zoning, and Land Use

The site is located within the General Plan's Eastern Waterfront Employment Focus Area and is designated as Regional Commercial. The zoning of the site is Regional Commercial (C-3) and Cannabis Overlay District (CB). Cannabis uses are allowed in the Cannabis Overlay District subject to the approval of a use permit by the City Council.

The surrounding land uses and zoning designations are noted below:

North: Self Storage Facility / Heavy Industrial (M-2)
South: Gas Station / Regional Commercial (C-3) & Cannabis Overlay (CB)
East: State Route 4
West: Vacant Land / Planned Development (PD)

Site Plan and Design Review

The site is approximately 7.38 acres in size with an approximately 94,338 square foot building located at the northern portion of the site. The site can be accessed via a signalized intersection on East 18th Street as well as three access driveways along Drive-In Way. The project site was originally developed as a K-Mart shopping center and has cross access parking and common area maintenance agreements with the adjacent commercial parcels. The parking lot has approximately 430 parking spaces which is more than sufficient to support the proposed use.

The applicant is proposing minor exterior modifications that include the installation of security fencing and building signage. The security fencing is being proposed at the northwest and southeast corners of the existing building. The installation of the security fencing will provide a secure delivery area at the rear of the building that can only be accessed after showing proper identification to the security guard on site. Staff has added a condition of approval that the security fencing be wrought iron or tubular steel. The proposed building signage is proposed within the same footprint that the previous K-Mart signage occupied. Detailed signage plans will be required at building permit submittal.

In addition to the exterior modifications the applicant has proposed, staff is recommending that additional exterior improvements be required. Upon inspection of the site, staff observed faded and mismatched paint as well as damaged stucco and tile on the building façade. Staff also observed parking lot landscaping that was in need of replacement and rehabilitation as well as faded parking lot striping and asphalt in need of repair. Staff had originally added a condition of approval requiring a minor design review application be submitted showing new paint and façade improvements subject to the review and approval of the Zoning Administrator. However, at the Planning Commission Hearing on May 19, 2021, the Planning Commission recommended the condition be modified to require the design review application be brought before the Planning Commission for approval. Staff has also added a condition of approval requiring that all common area landscaping that this property is responsible for maintaining be replaced and rehabilitated and that a revised landscaping plan for the site be submitted. Staff has also included a condition of approval that all common area drive aisles and parking areas this property is responsible for maintaining be re-striped and slurry sealed and all on-site painted curb be repainted.

Site Security

As part of their application the applicant submitted a security plan for the site. The security plan addressed the following issues:

- Physical elements of the site such as location of the building, outdoor lighting, and parking areas.
- Electronic security such as controlled access areas and surveillance cameras.
- Compliance and procedures such as inventory management, cash handling, and employee training.
- On site physical security services related to the number of physical security guards present at the site.

The Antioch Police Department attended a preliminary application meeting where they communicated their expectations for the security plan for this facility to the applicant. Upon submittal of the formal application, the security plan was reviewed by the Antioch Police Department. The Police Department recommended that the security plan explicitly state that a minimum of two uniformed and armed security guards be on-site during all hours of retail operation and/or delivery and a minimum of one uniformed and armed security guard be on-site after hours. Staff has included this recommendation as a condition of approval in the attached resolution.

Staff has also included a condition in the attached resolution requiring the Antioch Police Department to conduct a site inspection to assess the security of the site prior to a certificate of occupancy being issued for the site. Any changes that the Antioch Police Department deem necessary upon site inspection will be incorporated into a revised site security plan that will then be submitted for their review and approval. No certificate of occupancy will be issued without final approval of a site security plan by the Antioch Police Department. In addition to the security inspection prior to issuance of certificate of occupancy, the business is required to submit to annual security audits conducted by a third party or City staff.

Operational Issues

The applicant has submitted an odor mitigation plan that discusses the measures they will take to ensure that cannabis odors will not be detected at or beyond the site. Staff had the applicant's odor mitigation plan peer reviewed by the Engineering firm Blair, Church, & Flynn to ensure that the odor mitigation plan was adequate for the size and type of facility. Staff has taken Blair, Church, & Flynn's recommendations regarding the odor mitigation plans and added them as recommended conditions of approval. Once building permits are submitted for the project, the plans will be reviewed for compliance with the recommended odor mitigation measures. Staff has also included a condition of approval requiring that adequate on-site odor control measures are maintained at all

times and that cannabis odors cannot be readily detected outside the structures in which the business operates.

Staff has also included a condition of approval addressing site management and requiring the cannabis business operator to take “reasonable steps” to discourage and address objectionable conditions that constitute a nuisance in parking areas, sidewalks, and areas surrounding the premises during business hours if directly related to patrons of the business. Staff has also included a condition of approval prohibiting the smoking or ingestion of cannabis products on-site.

Variance

Variances are intended to resolve practical difficulties or physical hardships. Each zoning classification has specific development standards which projects must meet, such as setbacks or parking requirements. There are occasions, however, when the strict application of such standards may be inappropriate because of special characteristics of the property or area. The variance procedure is designed to permit minor adjustments to the zoning regulations when there are special or extraordinary circumstances that apply to a parcel of land or a building that prevent the property from being used to the extent intended by the zoning.

The Antioch Municipal Code requires that Cannabis Businesses be located a minimum of 600 feet from any residentially zoned property. The proposed project site is a large shopping center parcel with a parking field that is shared by the entire center. The southernmost property line of the project site is approximately 360 feet from the nearest residentially zoned property but the actual building where the Cannabis Business will be conducted is over 700 feet from the nearest residentially zoned property. The Antioch Cannabis Guidelines state that the separation should be measured from the furthest extent of the Cannabis Business operation, which in this case would be the building. However, since State Law requires the separation to be measured from property line to property line a variance is required.

In order to grant a variance, four findings must be made (Antioch Municipal Code Section 9-5.2703). If an application can meet all four of the findings, then the variance can be granted. Conversely, if any one of the findings cannot be made, the variance should be denied.

The four findings and their applicability to the variance request for a reduction in the 600 foot setback requirement are as follows:

- 1. That there are exceptional or extraordinary circumstances or conditions applicable to the property involved, or to the intended use of the property, that do not apply generally to the property or class of use in the same zone or vicinity.**

The intended use of the property is commercial zoning and was specifically included in the Cannabis Overlay district to allow for operation of a Cannabis Business. The exceptional circumstance for this property is that the parcel includes parking that is shared by the entire shopping center. There is a recorded reciprocal easement for all 5 parcels within the shopping center to allow parking for all the businesses. The project parcel is being held to the setback standards for a parking lot that is not solely being used by the project parcel.

2. **That the granting of such variance will not be materially detrimental to the public health or welfare or injurious to the property or improvements in such zone or vicinity.**

Granting the variance would not be detrimental to the public health or welfare because the use of the cannabis facility exceeds the 600 foot setback requirement. Even if the property boundary line were to shift to meet the setback requirement the same result would occur since the parking lot is shared among all parcels in the shopping center.

3. **That because of special circumstances applicable to the subject property, including size, shape, topography, location, or surroundings, the strict application of the zoning provisions is found to deprive the subject property of privileges enjoyed by other properties in the vicinity under the identical zone classifications.**

Due to the shape of the property boundary to include the shared parking lot, the project parcel is within the 600 foot setback. The project sites business operations meet the setback requirements. Due to the strict interpretation of the 600 foot setback being applied from the edge of the cannabis property to the edge of the residential property, the property would be deprived of its intended use outlined in the General Plan.

4. **That the granting of such variance will not adversely affect the comprehensive General Plan.**

The proposed use of the project site is consistent with the General Plan and Cannabis Business overlay zoning district. The applicant's request would not adversely affect the comprehensive General Plan.

ATTACHMENTS

- A. Resolution
- B. Project Plans
- C. Project Description
- D. Neighborhood Responsibility Plan
- E. Fire District Comment Letter
- F. May 19 Draft Planning Commission Minutes

RESOLUTION NO. 2021-**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING THE USE PERMIT, VARIANCE AND DESIGN REVIEW (UP-20-10, V-20-02, AR-20-12) FOR RADIX GROWTH A CANNABIS FACILITY WITH INDOOR CULTIVATION, DISTRIBUTION, NON-VOLATILE MANUFACTURING AND RETAIL DISPENSARY WITH DELIVERY AT 3625 EAST 18TH STREET

WHEREAS, Radix Growth requests approval of a use permit, variance and design review to operate a cannabis facility with indoor cultivation, distribution, non-volatile manufacturing, and retail dispensary with delivery at 3625 East 18th Street (APN: 051-052-094);

WHEREAS, this project is Categorically Exempt from the provisions of CEQA, pursuant to section 15301;

WHEREAS, the Planning Commission duly gave notice of public hearing as required by law;

WHEREAS, the Planning Commission on May 19, 2021, duly held a public hearing, received and considered evidence, both oral and documentary and recommended that the City Council approve the Use Permit, Variance and Design Review;

WHEREAS, the City Council duly gave notice of public hearing as required by law; and;

WHEREAS, on June 22, 2021, the City Council, duly held a public hearing on the matter, and received and considered evidence, both oral and documentary.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby make the following findings for approval of a Cannabis Business Use Permit:

1. The granting of such Use Permit will not be detrimental to the public health or welfare or injurious to the property or improvements in such zone or vicinity.

The proposed cannabis business is required to comply with multiple conditions of approval that address the project's impact on public health and the properties in the vicinity. On-site armed security is required at all times. Annual audits of the site security plan by City staff or a third-party company subject to the approval of the Antioch Police Department are required. The business shall also maintain on-site odor control so that cannabis related odors are not readily detected outside the structure. Based upon the conditions imposed, the cannabis business will not create adverse impacts to the surrounding area.

2. The use applied at the location indicated is properly one for which a Use Permit is authorized.

The site is zoned Cannabis Overlay District. The Cannabis Overlay District allows cannabis businesses with the approval of a use permit.

3. The site for the proposed use is adequate in size and shape to accommodate such use, and all parking, and other features required.

The proposed cannabis business will take place in an existing commercial building with ample parking. The site has a secure area for cannabis deliveries.

4. That the site abuts streets and highways adequate in width and pavement type to carry the kind of traffic generated by the proposed use.

The project site is currently developed and is located on East 18th Street and Drive-in Way, which are adequate in width and pavement type to carry the traffic generated by the proposed use.

5. The granting of such Use Permit will not adversely affect the comprehensive General Plan.

The use will not adversely affect the comprehensive General Plan because the project is consistent with the General Plan designation for the site of Regional Commercial.

6. That the location and site characteristics of the proposed cannabis business are consistent with all applicable State laws and City standards or guidelines, that all provisions have been made to ensure that the operation of the cannabis business will not create excessive demands for police service or other public services, and that the cannabis business will benefit the City of Antioch.

The conditions of approval on the project are consistent with the cannabis guidelines. The security plan has been reviewed by the Antioch Police Department and security conditions have been included per their direction. The sales taxes generated by the sale of cannabis will provide a financial benefit to the City of Antioch. The forthcoming operating agreement will likely include additional revenue based on sales from the business.

BE IT FURTHER RESOLVED that the City Council does hereby make the following findings for the approval of a Variance from the required 600-foot setback from residential property:

1. There are exceptional or extraordinary circumstances or conditions applicable to the property involved, or to the intended use of the property, that do not apply generally to the property or class of use in the same zone or vicinity.

The intended use of the property is commercial zoning and was specifically included to allow for Cannabis Business. The exceptional circumstance for this property is that the parcel includes parking that is shared by the entire shopping center. There is a recorded reciprocal easement for all 5 parcels within the shopping center to allow parking for all the businesses. The project parcel is being held to the setback standards for a parking lot that is not solely being used by the project parcel.

2. The granting of such variance will not be materially detrimental to the public health or welfare or injurious to the property or improvements in such zone or vicinity.

Granting the variance would not be detrimental to the public health or welfare because the use of the cannabis facility exceeds the 600 foot setback requirement. Even if the property boundary line were to shift to meet the setback requirement the same result would occur since the parking lot is shared among all parcels in the shopping center.

3. That because of special circumstances applicable to the subject property, including size, shape, topography, location, or surroundings, the strict application of the zoning provisions is found to deprive the subject property of privileges enjoyed by other properties in the vicinity under the identical zone classifications.

Due to the shape of the property boundary to include the shared parking lot, the project parcel is within the 600-foot setback. The project sites business operations meet the setback requirements. Due to the strict interpretation of the 600-foot setback being applied from the edge of the cannabis property to the edge of the residential property, the property would be deprived of its intended use outlined in the General Plan.

4. The granting of such variance will not adversely affect the comprehensive General Plan.

The proposed use of the project site is consistent with the General Plan and Cannabis Business overlay zoning district. The applicant's request would not adversely affect the comprehensive General Plan.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Antioch does hereby **APPROVE** the use permit, variance and design review application (UP-20-10, V-20-02, AR-20-12) to operate a cannabis facility with indoor cultivation, distribution, non-volatile manufacturing, and retail dispensary with delivery at 3625 East 18th Street (APN: 051-052-094) subject to the following conditions:

A. GENERAL CONDITIONS

1. The project shall comply with the Antioch Municipal Code. All construction shall conform to the requirements of the California Building Code and City of Antioch standards.
2. The applicant shall defend, indemnify, and hold harmless the City in any action brought by a third party to challenge the land use entitlement. In addition, if there is any referendum or other election action to contest or overturn these approvals, the applicant shall either withdraw the application or pay all City costs for such an election.
3. The project shall be implemented as indicated on the application form and accompanying materials provided to the City and in compliance with the Antioch Municipal Code, or as amended by the Planning Commission or City Council.
4. No building permit will be issued unless the plan conforms to the project description and materials as approved by the City Council and the standards of the City.
5. This approval expires two years from the date of approval by the City Council (June 22, 2023), unless an extension has been approved by the Zoning Administrator. Requests for extensions must be received in writing with the appropriate fees prior to the expiration of this approval. No more than one one-year extension shall be granted.
6. No permits or approvals, whether discretionary or ministerial, shall be considered if the applicant is not current on fees, reimbursement payments, and any other payments that are due.
7. City staff shall inspect the site for compliance with conditions of approval prior to the issuance of a Certificate of Occupancy or commencement of the business.
8. The applicant shall obtain an encroachment permit for all work to be done within the public right-of-way.

B. CONSTRUCTION CONDITIONS

1. The use of construction equipment shall comply with AMC § 5-17.04 and 5-17.05, or as approved in writing by the City Manager.
2. The project shall be in compliance with and supply all the necessary documentation for AMC § 6-3.2: Construction and Demolition Debris Recycling.

3. Building permits shall be secured for all proposed construction associated with this facility, including any interior improvements not expressly evident on the plans submitted.

4. Standard dust control methods shall be used to stabilize the dust generated by construction activities.

C. AGENCY REQUIREMENTS

1. All requirements of the Contra Costa County Fire Protection District shall be met.

D. FEES

1. The applicant shall pay all City fees which have been established by the City Council and as required by the Antioch Municipal Code.
2. The applicant shall pay all required fees at the time of building permit issuance.

E. PROPERTY MAINTENANCE

1. No illegal signs, pennants, banners, balloons, flags, or streamers shall be used on this site at any time.
2. The site shall be kept clean of all debris (boxes, junk, garbage, etc.) at all times.

F. PROJECT-SPECIFIC REQUIREMENTS

1. This use permit approval applies to the operation of a cannabis facility as depicted on the project plans and application materials submitted to the Community Development Department. Any forthcoming plans submitted for any purpose shall be entirely consistent with these received plans and application materials and conditions of approval herein.
2. The hours of operation for the retail dispensary shall be from 8:00 AM – 8:00 PM.
3. The hours of operation for the cultivation, manufacturing and distribution operation shall be from 5:00 AM- 10:00 PM
4. Any change to the hours of operation shall be subject to the review and approval of the Zoning Administrator.
5. Four delivery vehicles shall be permitted. Any additional vehicles shall be subject to the review and approval of the Zoning Administrator.

6. All persons entering the business must be at least 21 years of age with a valid identification card. An electronic reader shall be used to read and validate identification cards.
7. The dispensary's lobby shall be secured from the retail area. A customer entering the retail area shall be buzzed through a locked door into the retail area by a security guard or employee.
8. All necessary licenses from the State of California shall be obtained prior to opening.
9. No smoking or ingestion of cannabis products on-site is allowed.
10. No free samples of cannabis products are allowed.
11. No drive-through, drive-up or walk-up windows are allowed.
12. All cannabis cultivation shall be conducted within a fully enclosed space.
13. The cultivation of cannabis shall be conducted in accordance with all applicable federal, state, and local laws and regulations governing the use of pesticides.
14. Cannabis related waste shall be stored and secured in a manner that prevents diversion, theft, loss, hazards and nuisance.
15. The operator shall take reasonable steps to discourage and correct objectionable conditions that constitute a nuisance in parking areas, sidewalks and areas surrounding the premises during business hours if directly related to patrons of the business.
16. A copy of this use permit and City of Antioch business license, as well as any other State licenses, shall be on display during business hours and in a conspicuous place so that they may be readily seen by all persons entering the facility.
17. No signs, tinting, or other graphic material may be used to obscure the storefront windows.
18. No fewer than two uniformed and armed security guards who are employed by a Private Patrol Operator (Security Company) who is currently licensed with the California Department of Consumer Affairs shall be on-site during the hours of retail operation and/or delivery. One armed security guard shall be on-site at all times, even when the facility is closed. A copy of the contract with the Security Company shall be provided to the Community Development Director and City Attorney for review and approval prior to issuance of a certificate of occupancy.

19. The name of the Security Company, proof of liability insurance including a copy of all exceptions, their State license number, and the guard registration numbers for the employed guards shall be provided to the Community Development Department and City Attorney. Should there be a change in the security private patrol operator or in the liability insurance of the applicant, the Community Development Director and City Attorney shall be notified within 5 business days.
20. The City Council may require modification, discontinuance or revocation of this use permit if it finds that the use is operated or maintained in a manner that it:
 - Adversely affects the health, peace or safety of persons living or working in the surrounding area; or
 - Contributes to a public nuisance; or
 - Has resulted in excessive nuisance activities including disturbances of the peace, illegal drug activity, diversion of Cannabis or Cannabis Products, public intoxication, smoking in public, harassment of passersby, littering, or obstruction of any street, sidewalk or public way; or
 - Has resulted in or has been the target of criminal activity requiring undue attention and dedication of the Antioch Police Department resources; or
 - Violates any provision of Antioch Municipal Code or condition imposed by a City issued permit, or violates any provision of any other local, state, regulation, or order including those of state law or violates any condition imposed by permits or licenses issued in compliance with those laws.
 - Results in more than three distinct unresolved odor complaints in a twelve (12) month period.
21. The business shall incorporate and maintain adequate on-site odor control measures in such a manner that the odors of cannabis and cannabis-related products shall not be readily detected from outside of the structure in which the business operates or from other non-Cannabis businesses adjacent to the site.
22. The Odor Mitigation Plan shall be updated and resubmitted to the Planning Division to address the comments from the February 19, 2021, Odor Mitigation Plan Review Memorandum:
 - The applicant shall provide a certification statement by a Certified Professional Engineer or Certified Industrial Hygienist for the project site.
 - The applicant shall provide an Operation and Maintenance plan that includes inspection frequency and maintenance of odor mitigation controls.

- The applicant shall provide a document detailing staff training procedures for inspections and maintenance of odor mitigation controls.
 - The applicant shall provide calculations for carbon filter number and sizing, fan number and sizing, and other critical components, and provide certified statement confirming calculations were reviewed.
23. During regular business hours, all cannabis business premises shall be accessible, upon request, to an authorized City employee or representative for random and/or unannounced inspections. The cannabis business may be charged a fee for any inspections.
 24. An annual audit of the site's security plan shall be submitted to the Antioch Police Department. The audit shall be conducted by City staff or a third-party company subject to the approval of the Antioch Police Department.
 25. Any modifications to the site security plan shall be subject to the review and approval of the Chief of Police or his designee.
 26. All points of ingress and egress to the business shall be secured with Building Code compliant commercial-grade, non-residential door locks and/or window locks. Entry and exit doors to restricted cannabis areas shall be made of reinforced metal with metal frames and have a security lock system.
 27. Building signage shall not state that cannabis or cannabis products are stored, sold or handled on the site. Images of cannabis leaves, green crosses, or similar commonly identifiable graphics are not allowed. All building signage shall be subject to staff review and approval.
 28. At building permit submittal, an updated photometric plan shall be provided that shows a minimum two-foot candles in all shared parking areas for the site. Any additional parking lot lighting necessary to meet this requirement shall be architecturally compatible with the existing parking lot lighting and shown on the building permit submittal.
 29. A minor design review application shall be submitted showing new paint and façade improvements for Planning Commission review and approval prior to the issuance of a building permit.
 30. All common area landscaping the project site is responsible for maintaining shall be rehabilitated and replaced, as necessary. A revised landscaping plan for the site shall be submitted with the minor design review application. Landscaping for the project shall be designed to comply with the applicable requirements of City of Antioch Ordinance No. 2162-C-S The State Model Water Efficient Landscape Ordinance (MWELO). Prior to issuance of a building permit, the applicant shall

demonstrate compliance with the applicable requirements of the MWELD in the landscape and irrigation plans submitted to the City.

31. All common area drive aisles and parking areas the project site is responsible for maintaining shall be slurry sealed and restriped and all painted curbs shall be repainted to the satisfaction of the City Engineer.
32. The trash enclosure on site shall be modified to meet the requirements of AMC section 9-5.1401 Refuse Storage Area Design Guidelines.
33. All delivery of cannabis to the site and loading of vehicles with cannabis shall take place in a caged/gated delivery area with a dedicated armed security guard to be present during all deliveries.
34. Visible signage shall be placed at the entrance of the facility notifying the public of surveillance on site.
35. Prior to a certificate of occupancy being issued for the site, the Antioch Police Department shall conduct a site inspection to assess the security of the site. Any changes the Antioch Police Department deems necessary upon site inspection shall be incorporated into a revised site security plan that is then submitted for their review and approval. No certificate of occupancy will be issued without final approval of a site security plan by the Antioch Police Department.
36. Security measures shall be designed to ensure emergency access is provided to the Antioch Police Department and the Contra Costa Fire Department for all areas on the premises in case of an emergency.
37. Security surveillance cameras shall be installed and maintained in good working order to provide coverage on a twenty-four (24) hour real-time basis of all internal and external areas of the site where cannabis is stored, transferred and dispensed, where any money is handled, and all parking areas. The cameras shall be oriented in a manner that provides clear and certain identification of all individuals within those areas. Cameras shall remain active at all times and be capable of operating under any lighting condition. Security video must use standard industry format to support criminal investigations and shall be maintained for a minimum of sixty (60) days.
38. A professionally monitored security alarm system shall be installed and maintained in good working condition. The alarm system shall include sensors to detect entry exit from all secure areas and all windows. The name and contact information of the alarm system installation and monitoring company shall be kept as part of the onsite books and records.

39. A local contact who will be responsible for addressing security and safety issues shall be provided to, and kept current with, the Antioch Police Department.
40. The applicant shall enter into an operating agreement with the City of Antioch prior to a certificate of occupancy being issued for the site. No business license shall be issued without an approved operating agreement.

* * * * *

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 22nd day of June 2021.

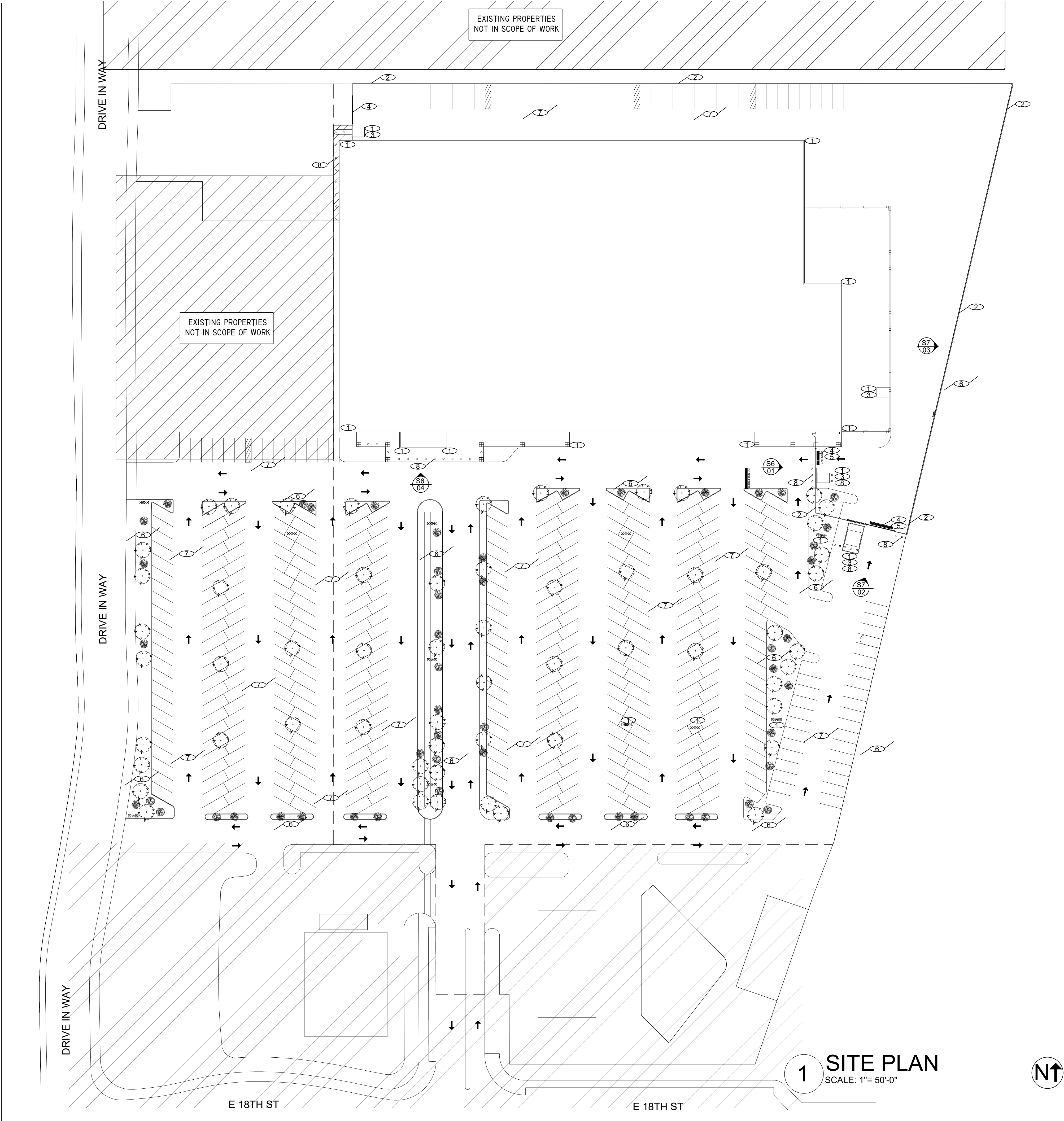
AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH



1 SITE PLAN
SCALE: 1"= 50'-0"



2 VICINITY MAP
NTS

KEYED NOTES:

- 1. SECURITY CAMERA TO BE INSTALLED BY OWNER
- 2. SECURITY FENCE TO BE INSTALLED BY OWNER, NO SHORTER THAN 6 Ft. IN HEIGHT
- 3. SECURITY BOOTH TO BE INSTALLED BY OWNER
- 4. SECURITY GATE TO BE INSTALLED BY OWNER
- 5. TIRE SPIKE STRIP TO BE INSTALLED BY OWNER.
- 6. EXISTING LANDSCAPE TO REMAIN
- 7. EXISTING PARKING LOT STALLS TO REMAIN.
- 8. SAFETY BOLLARDS TO BE INSTALLED BY OWNER, WITH SPACING NO FURTHER THAN 5' APART

LEGEND:

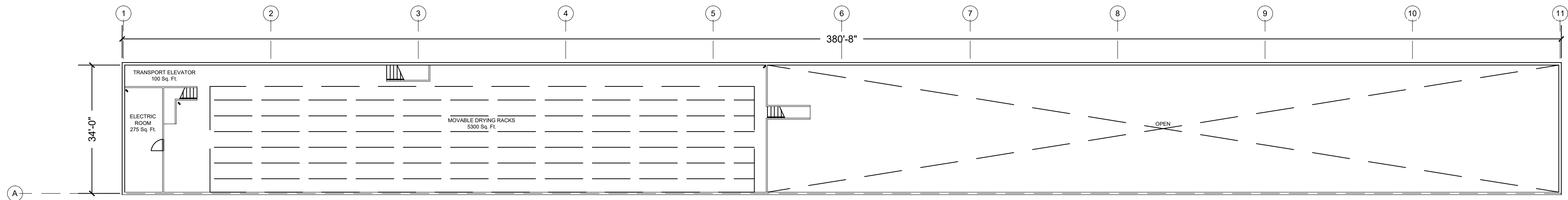
- - - EXISTING PROPERTY LINE

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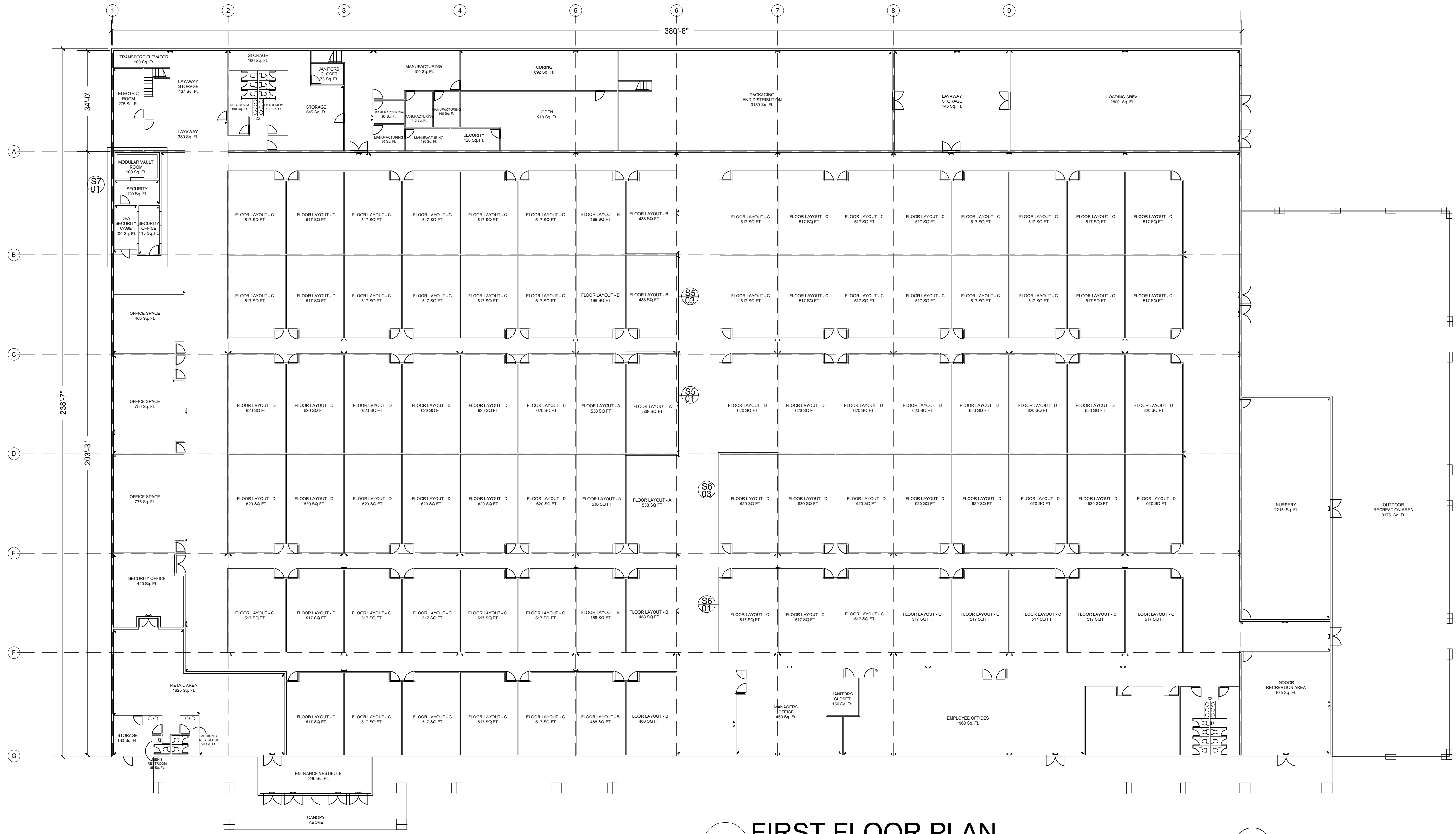
3625 E 18th St. Antioch CA 94509

SITE PLAN

Project	Radix Growth	Sheet	1
Date	9.13.2020		
Scale	1"=50'-0"		



1 MEZZANINE PLAN
SCALE: 1"= 20'-0"



2 FIRST FLOOR PLAN
SCALE: 1"= 20'-0"



GENERAL NOTES:

- A. PROVIDE BLOCKING AS REQ'D FOR ALL EQUIPMENT AND ACCESSORIES.
- B. ALL MATERIALS, EQUIPMENT AND APPLICATIONS TO MEET OR EXCEED LOCAL OR STATE REQUIREMENTS
- C. ALL SECURITY CAMERA PLACEMENT TO BE UTILIZED AT OWNERS DISCRETION
- D. REFER TO ROOM LAYOUT TYPE FOR ROOM DIMENSIONS

SYMBOL LIST:

- EMERGENCY LIGHTING
- EMERGENCY LIGHTING W/ EXIT SIGN
- SECURITY CAMERA

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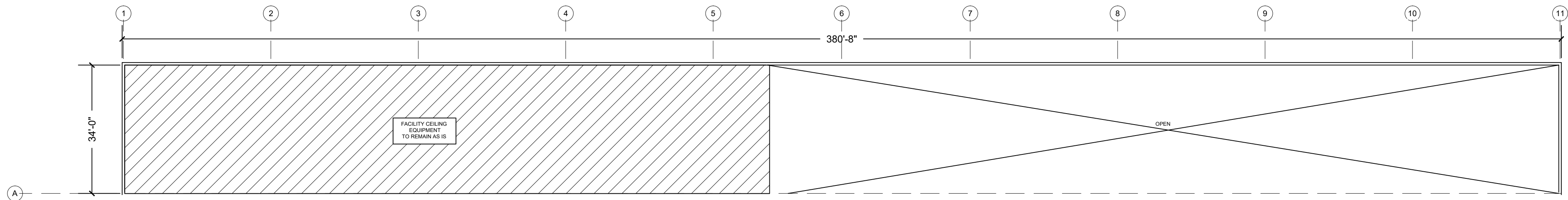
3625 E 18th St. Antioch CA 94509

FACILITY FLOOR PLAN

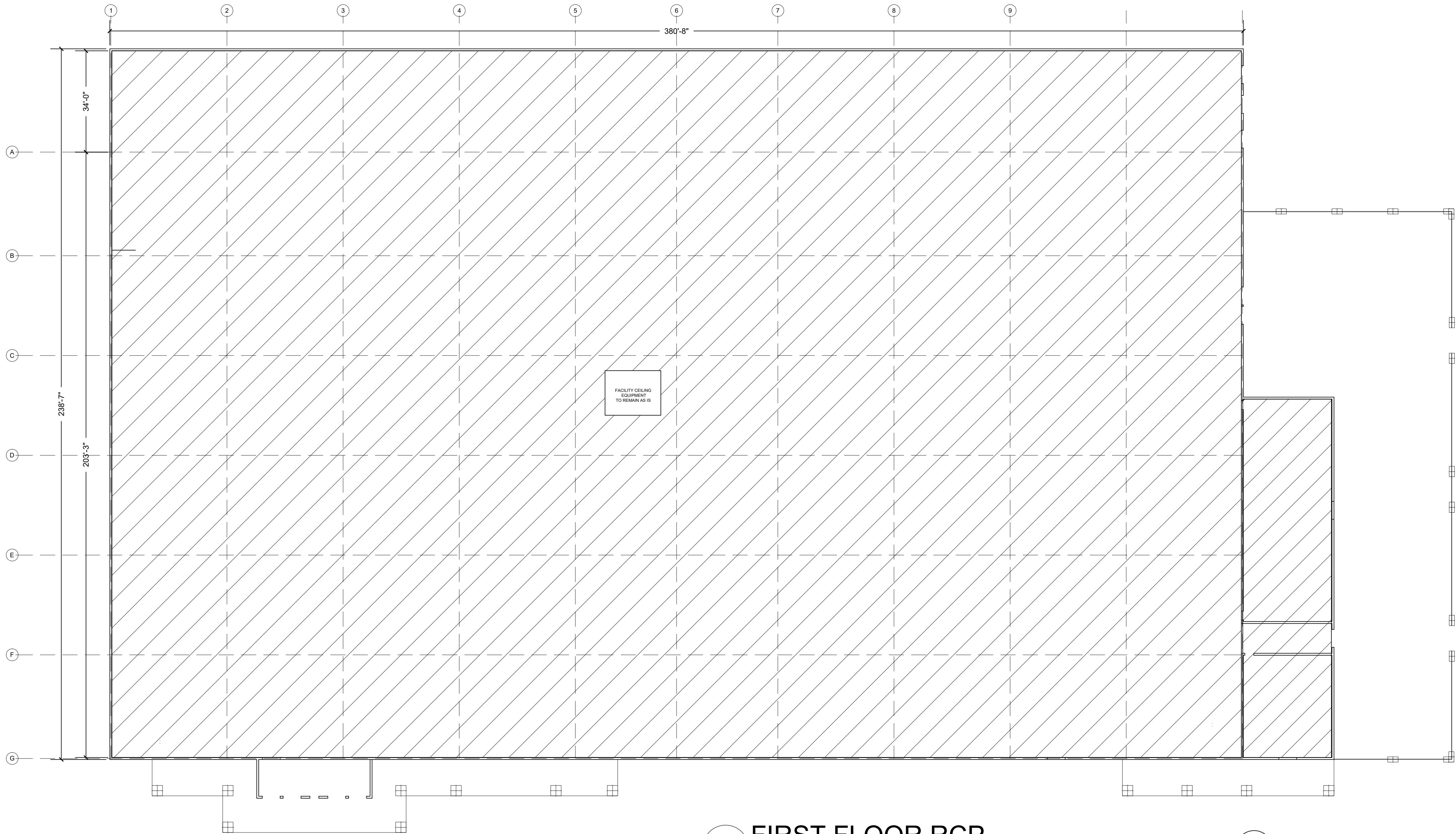
Project
Radix Growth
Date
9.13.2020
Scale
1"=20'-0"

Sheet

2



1 MEZZANINE RCP
SCALE: 1"= 20'-0"



2 FIRST FLOOR RCP
SCALE: 1"= 20'-0"

GENERAL NOTES:

- A. PROVIDE BLOCKING AS REQ'D FOR ALL EQUIPMENT AND ACCESSORIES.
- B. ALL MATERIALS, EQUIPMENT AND APPLICATIONS TO MEET OR EXCEED LOCAL OR STATE REQUIREMENTS
- C. ALL SECURITY CAMERA PLACEMENT TO BE UTILIZED AT OWNERS DISCRETION
- D. REFER TO ROOM LAYOUT TYPE FOR ROOM DIMENSIONS
- E. ELECTRICAL CONTRACTOR SHALL FURNISH AND INSTALL ANY ADDITIONAL REQUIRED LIGHTING FIXTURES.
- F. ELECTRICAL SUPPORT FOR ANY ADDITIONAL LIGHT FIXTURES IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.

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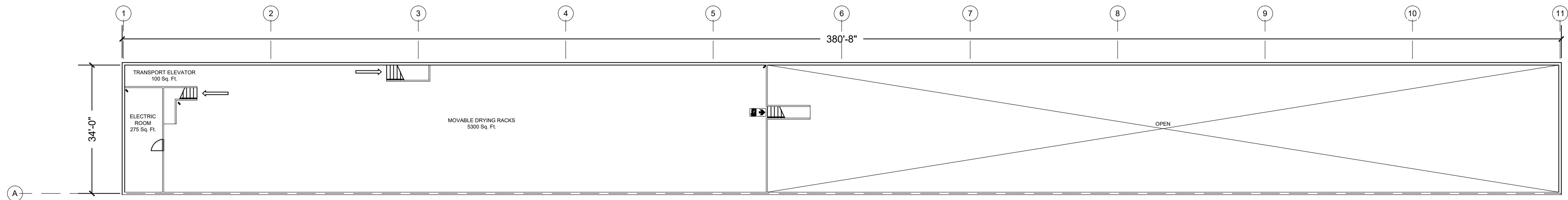
3625 E 18th St. Antioch CA 94509

FACILITY REFLECTED
CEILING PLAN

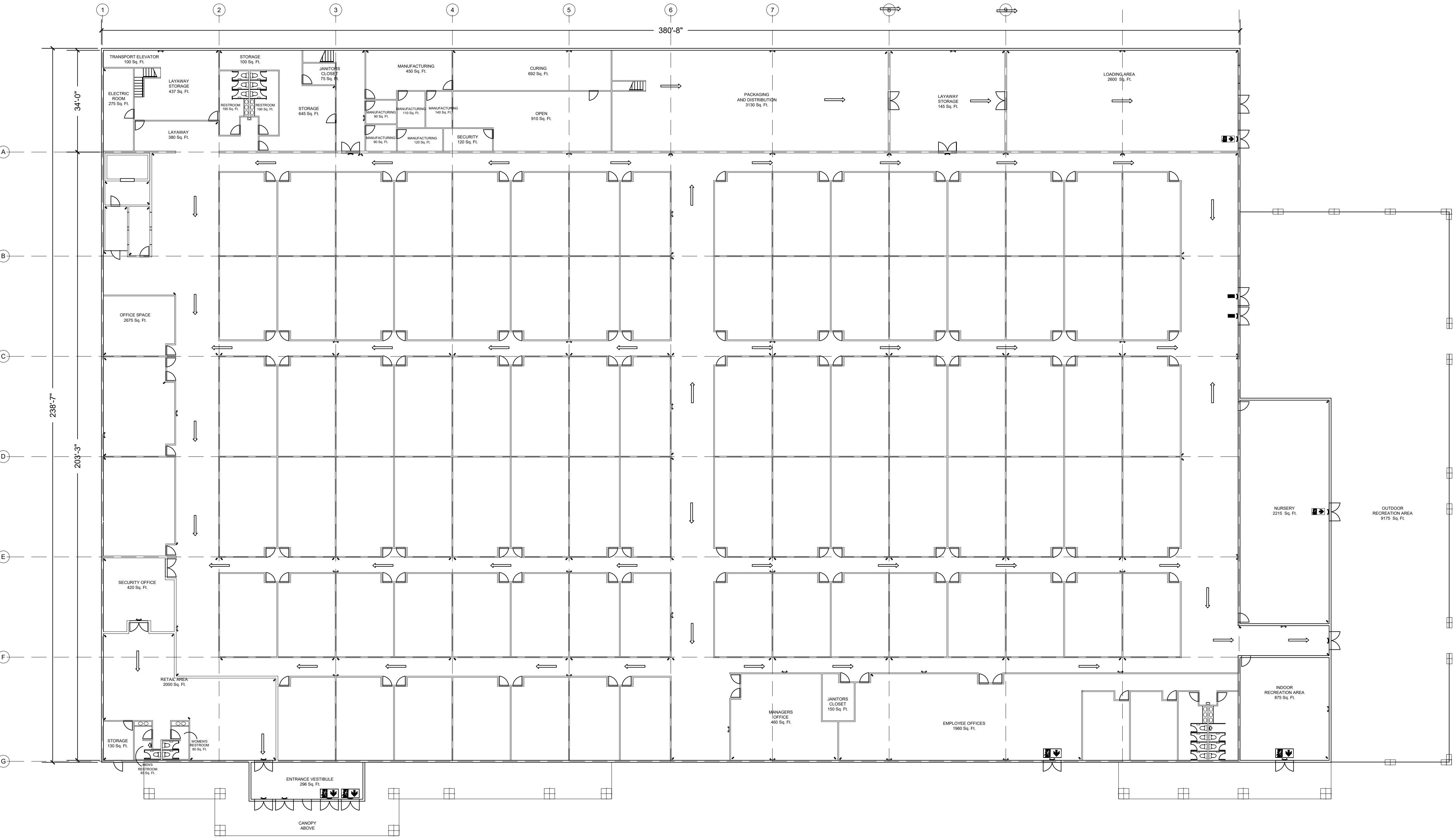
Project	Radix Growth
Date	9.13.2020
Scale	1"=20'-0"

Sheet

3



1 MEZZANINE EXIT PLAN
SCALE: 1"= 20'-0"



2 FIRST FLOOR EXIT PLAN
SCALE: 1"= 20'-0"

GENERAL NOTES:

- A. PROVIDE BLOCKING AS REQ'D FOR ALL EQUIPMENT AND ACCESSORIES.
- B. ALL MATERIALS, EQUIPMENT AND APPLICATIONS TO MEET OR EXCEED LOCAL OR STATE REQUIREMENTS

SYMBOL LIST:

- EMERGENCY LIGHTING
- EMERGENCY LIGHTING W/ EXIT SIGN

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International
Trading
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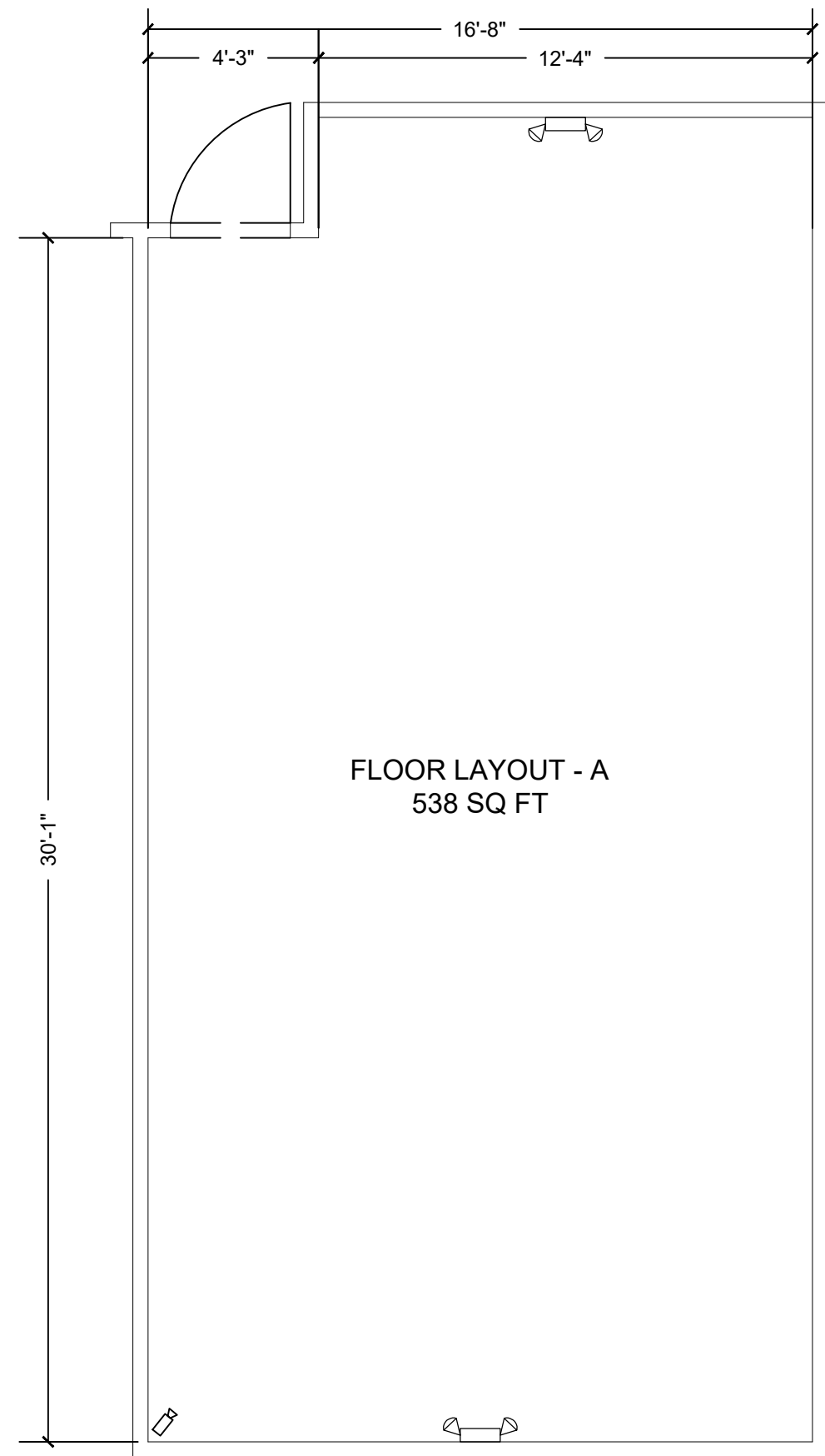
3625 E 18th St. Antioch CA 94509

FACILITY FLOOR
EXIT PLANS

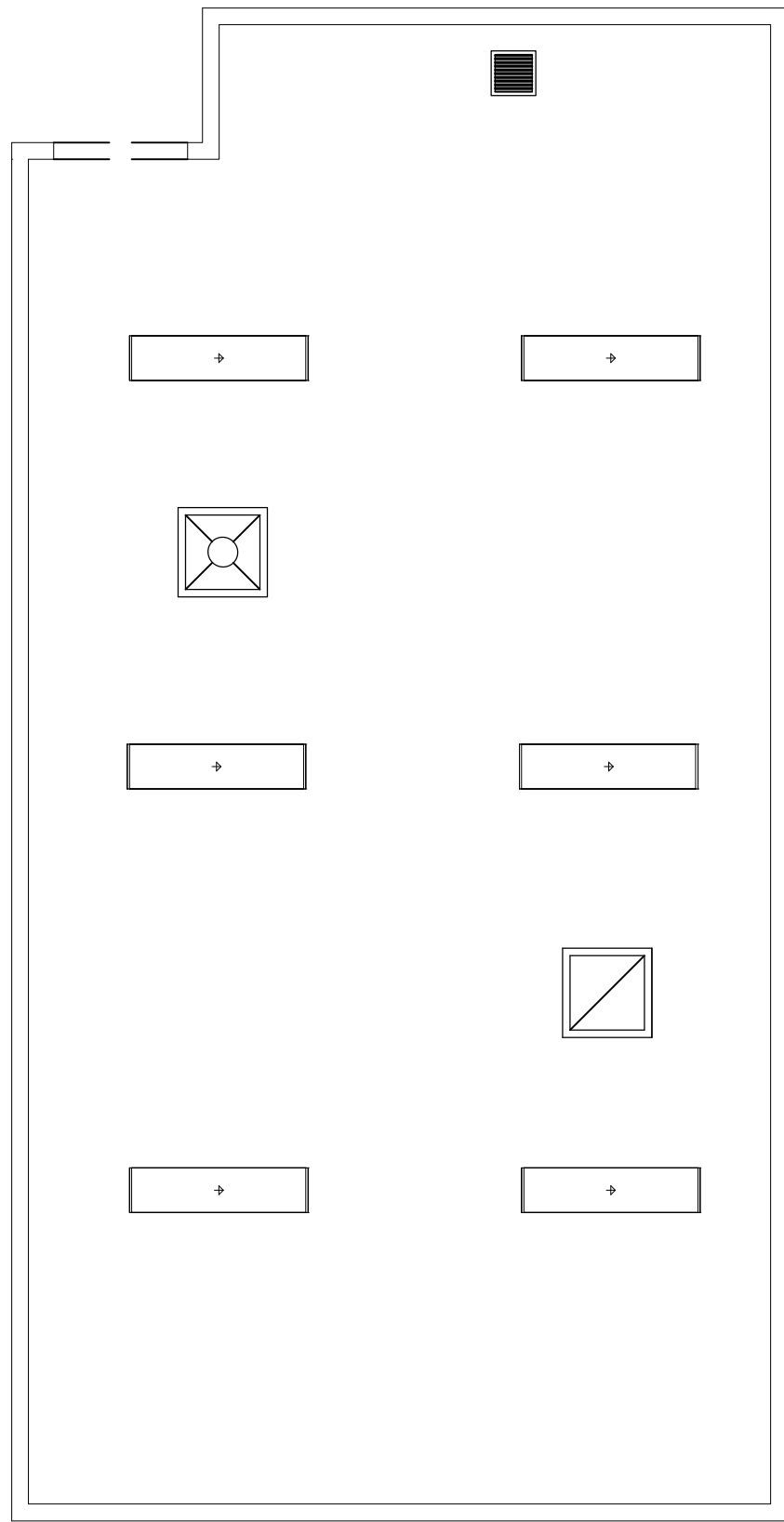
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Date	9.13.2020
Scale	1"=20'-0"

Sheet

4



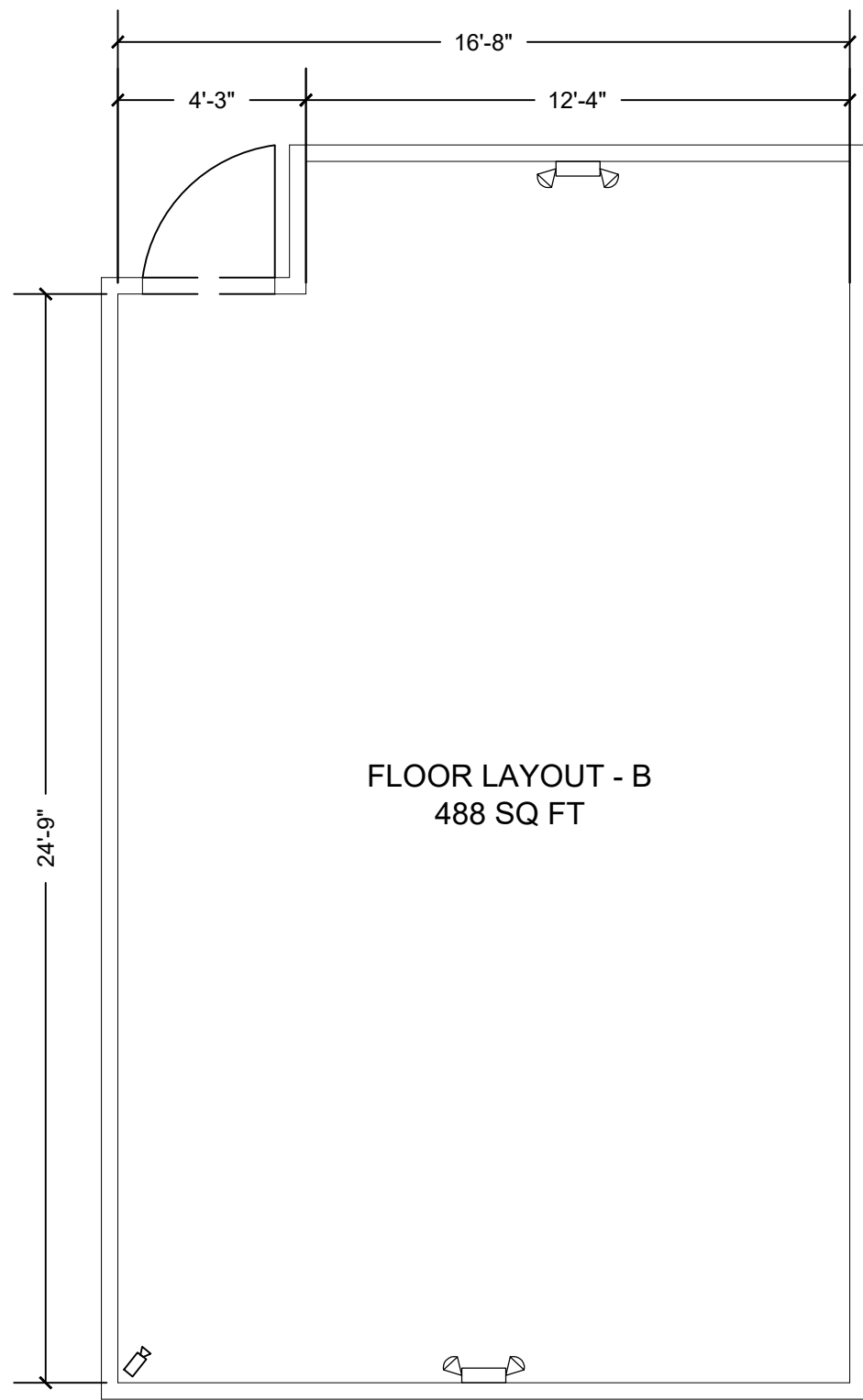
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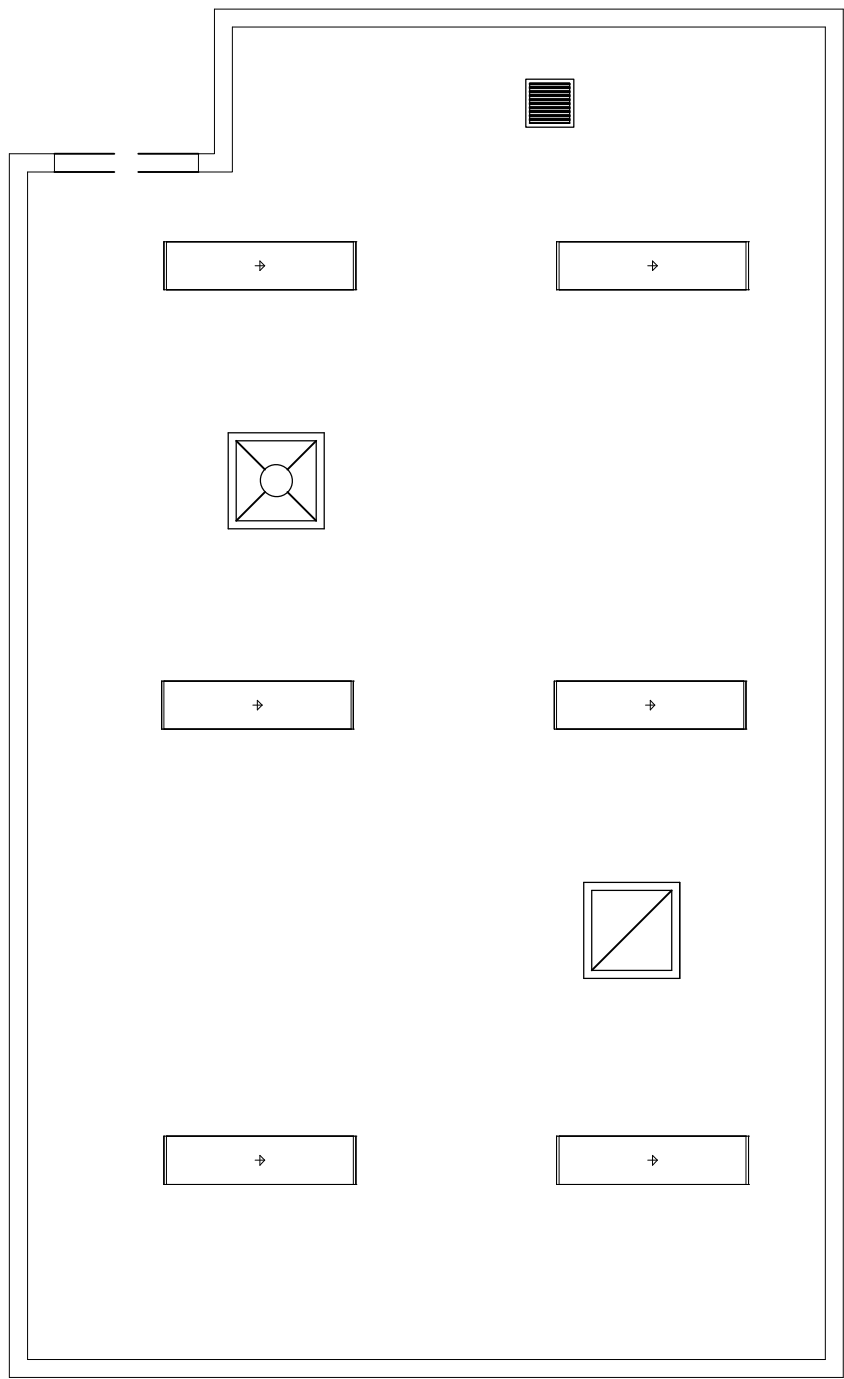
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GENERAL NOTES:

- A. PROVIDE BLOCKING AS REQ'D FOR ALL EQUIPMENT AND ACCESSORIES.
- B. ALL MATERIALS, EQUIPMENT AND APPLICATIONS TO MEET OR EXCEED LOCAL OR STATE REQUIREMENTS
- C. ALL SECURITY CAMERA PLACEMENT TO BE UTILIZED AT OWNERS DISCRETION
- D. REFER TO ROOM LAYOUT TYPE FOR ROOM DIMENSIONS



3 FLOOR LAYOUT B - FLOOR PLAN
SCALE: 1/4"= 1'-0"



4 FLOOR LAYOUT B - RCP
SCALE: 1/4"= 1'-0"

CEILING SYMBOL LIST:

- T-5 FLOURESCENT
- EMERGENCY LIGHTING
- EMERGENCY LIGHTING W/ EXIT SIGN
- SUPPLY AIR DIFFUSER
- RETURN AIR GRILLE
- EXHAUST OR RELIEF AIR VENT
- SECURITY CAMERA

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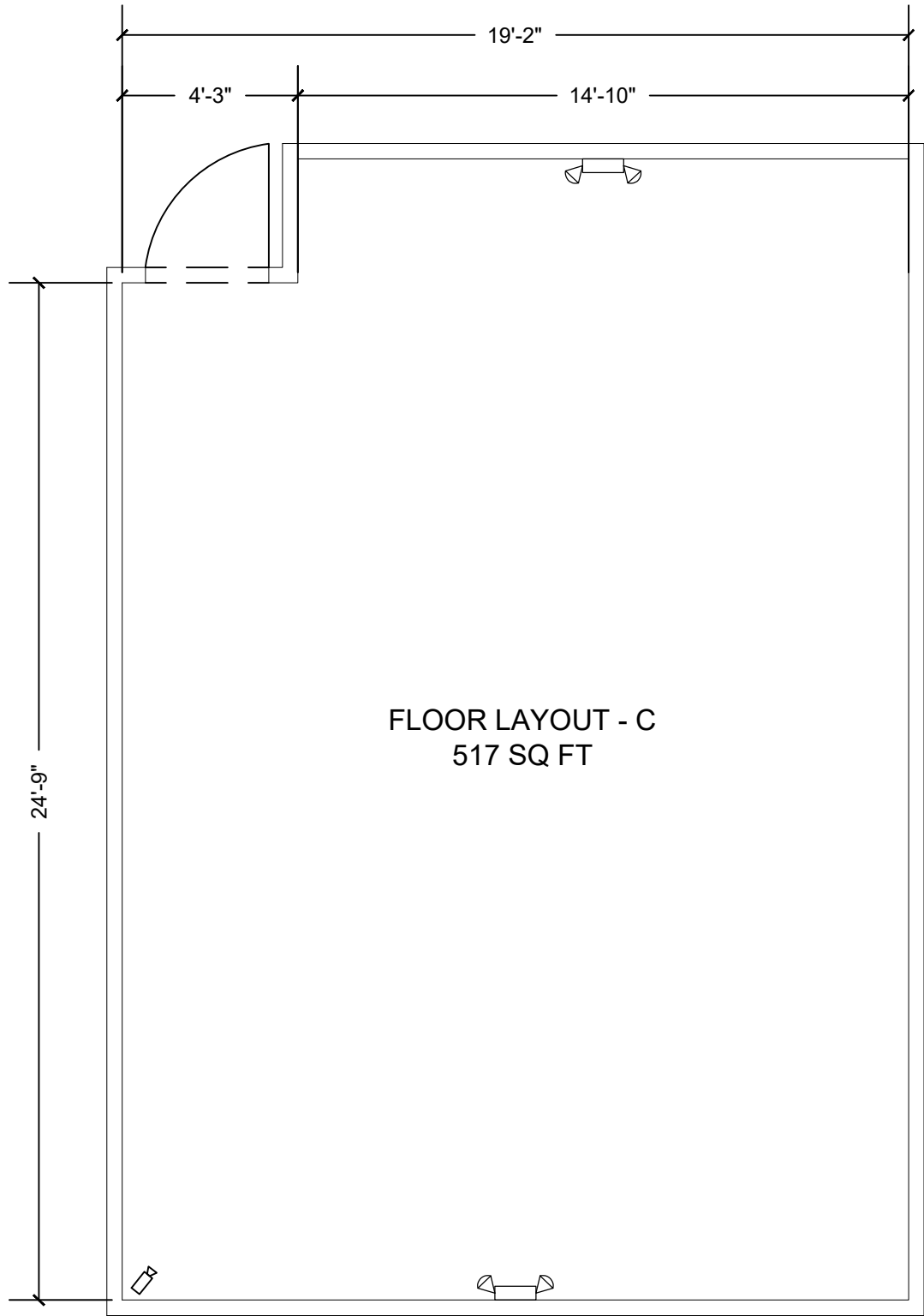
3625 E 18th St. Antioch CA 94509

FLOOR LAYOUT
PLANS

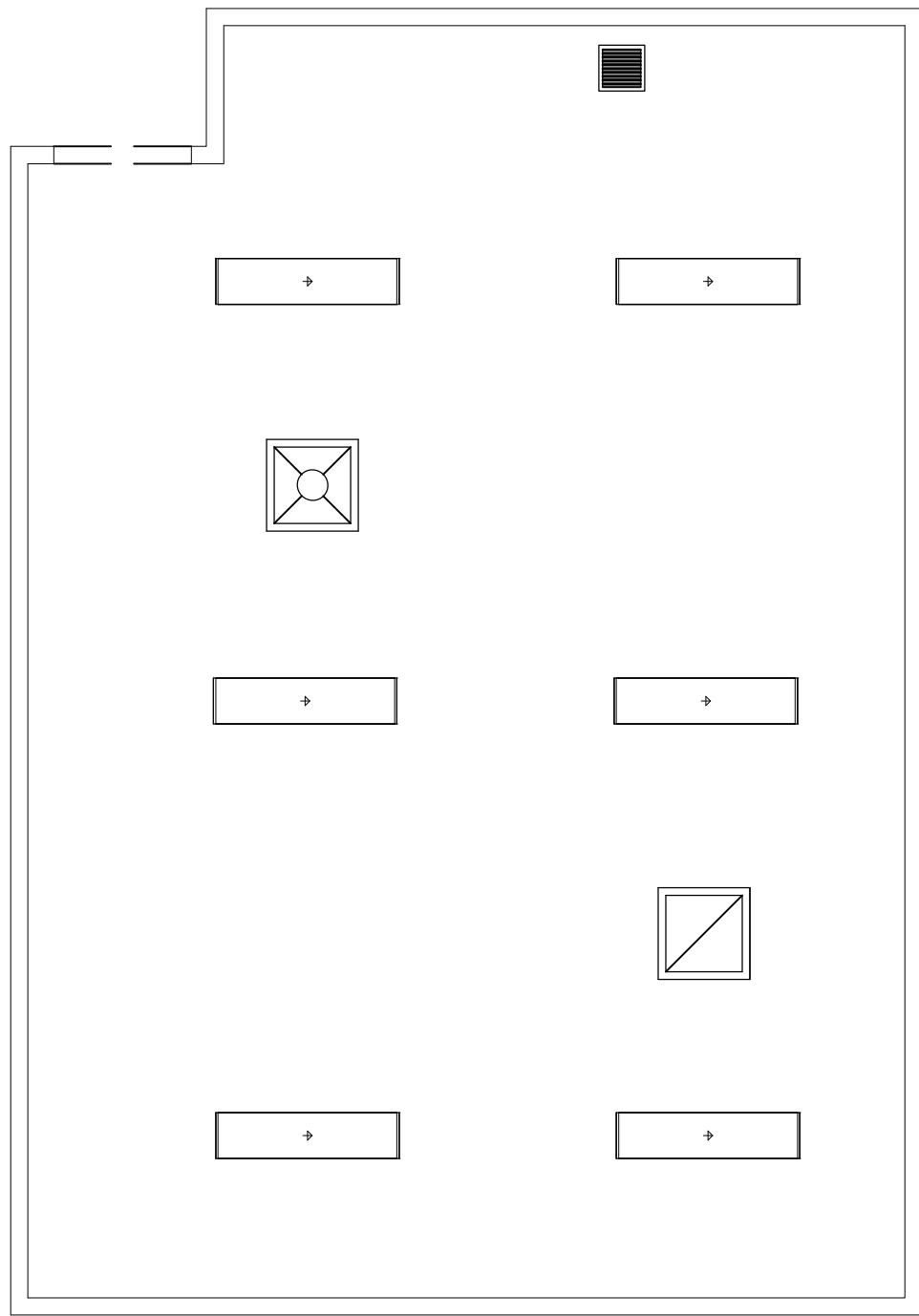
Project
Radix Growth
Date
9.13.2020
Scale
1/4"=1'-0"

Sheet

5



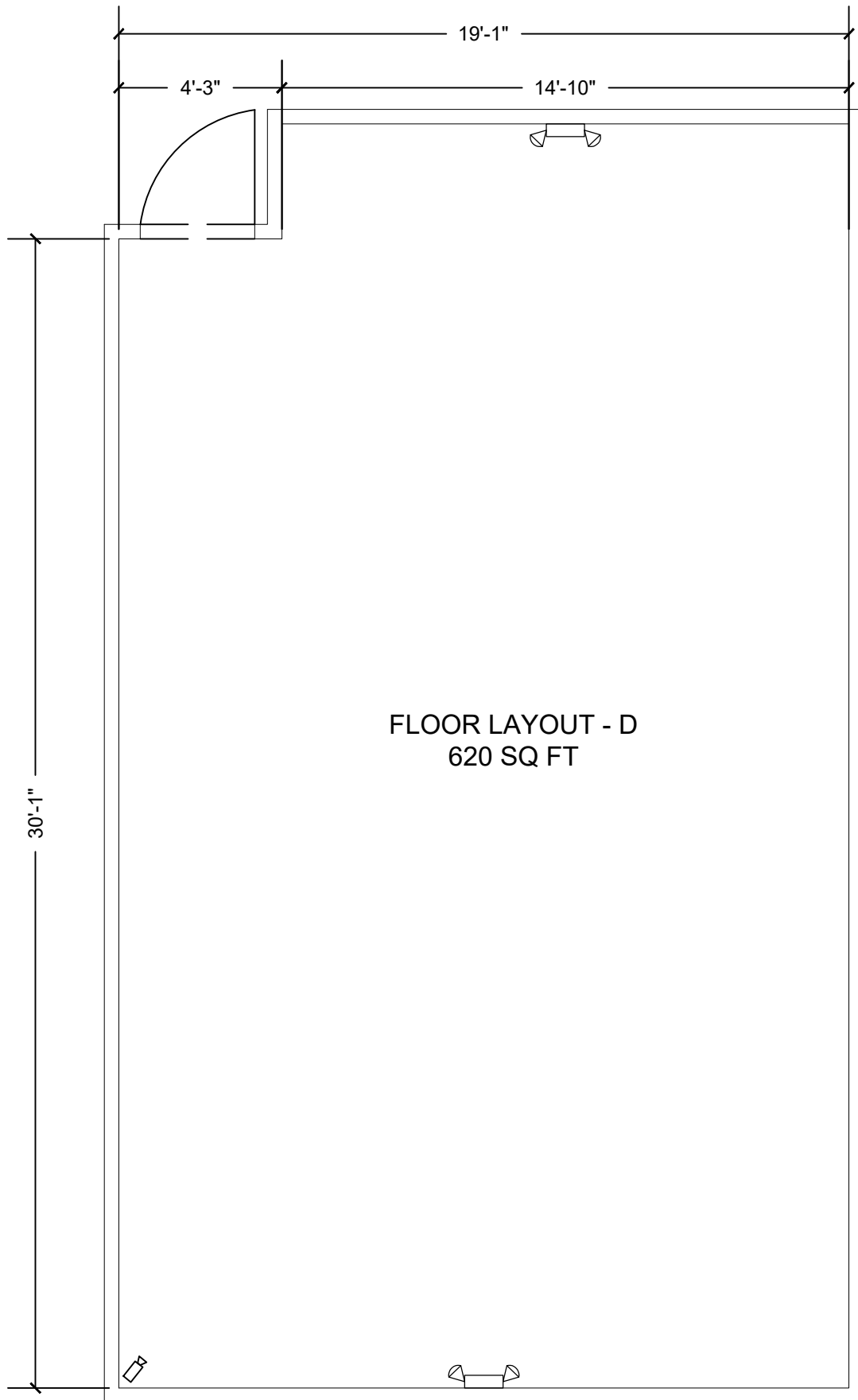
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SCALE: 1/4"= 1'-0"



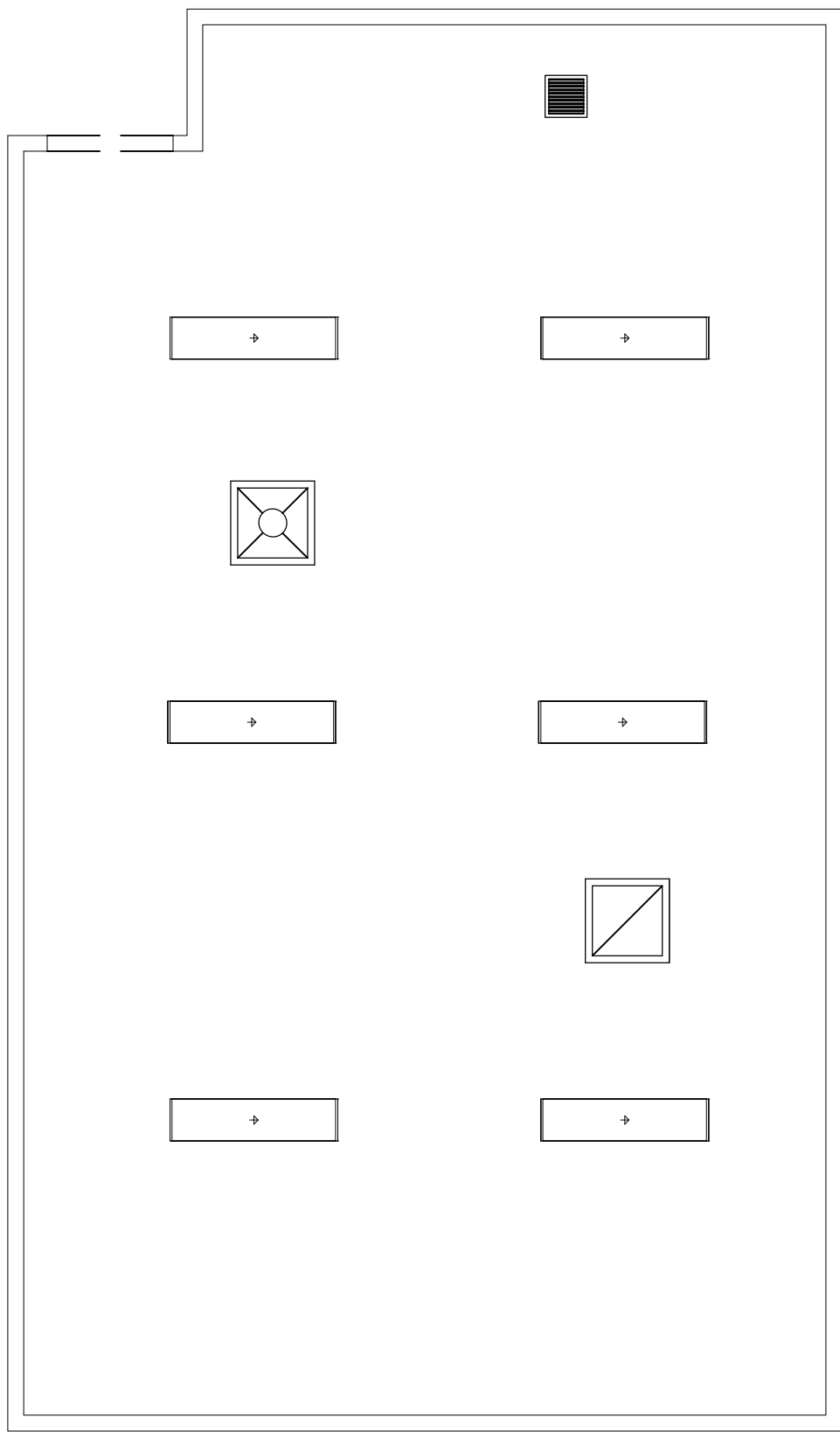
2 FLOOR LAYOUT C - RCP
SCALE: 1/4"= 1'-0"

GENERAL NOTES:

- A. PROVIDE BLOCKING AS REQ'D FOR ALL EQUIPMENT AND ACCESSORIES.
- B. ALL MATERIALS, EQUIPMENT AND APPLICATIONS TO MEET OR EXCEED LOCAL OR STATE REQUIREMENTS
- C. ALL SECURITY CAMERA PLACEMENT TO BE UTILIZED AT OWNERS DISCRETION
- D. REFER TO ROOM LAYOUT TYPE FOR ROOM DIMENSIONS



3 FLOOR LAYOUT D - FLOOR PLAN
SCALE: 1/4"= 1'-0"



4 FLOOR LAYOUT D - RCP
SCALE: 1/4"= 1'-0"

CEILING SYMBOL LIST:

- T-5 FLOURESCENT
- EMERGENCY LIGHTING
- EMERGENCY LIGHTING W/ EXIT SIGN
- SUPPLY AIR DIFFUSER
- RETURN AIR GRILLE
- EXHAUST OR RELIEF AIR VENT
- SECURITY CAMERA

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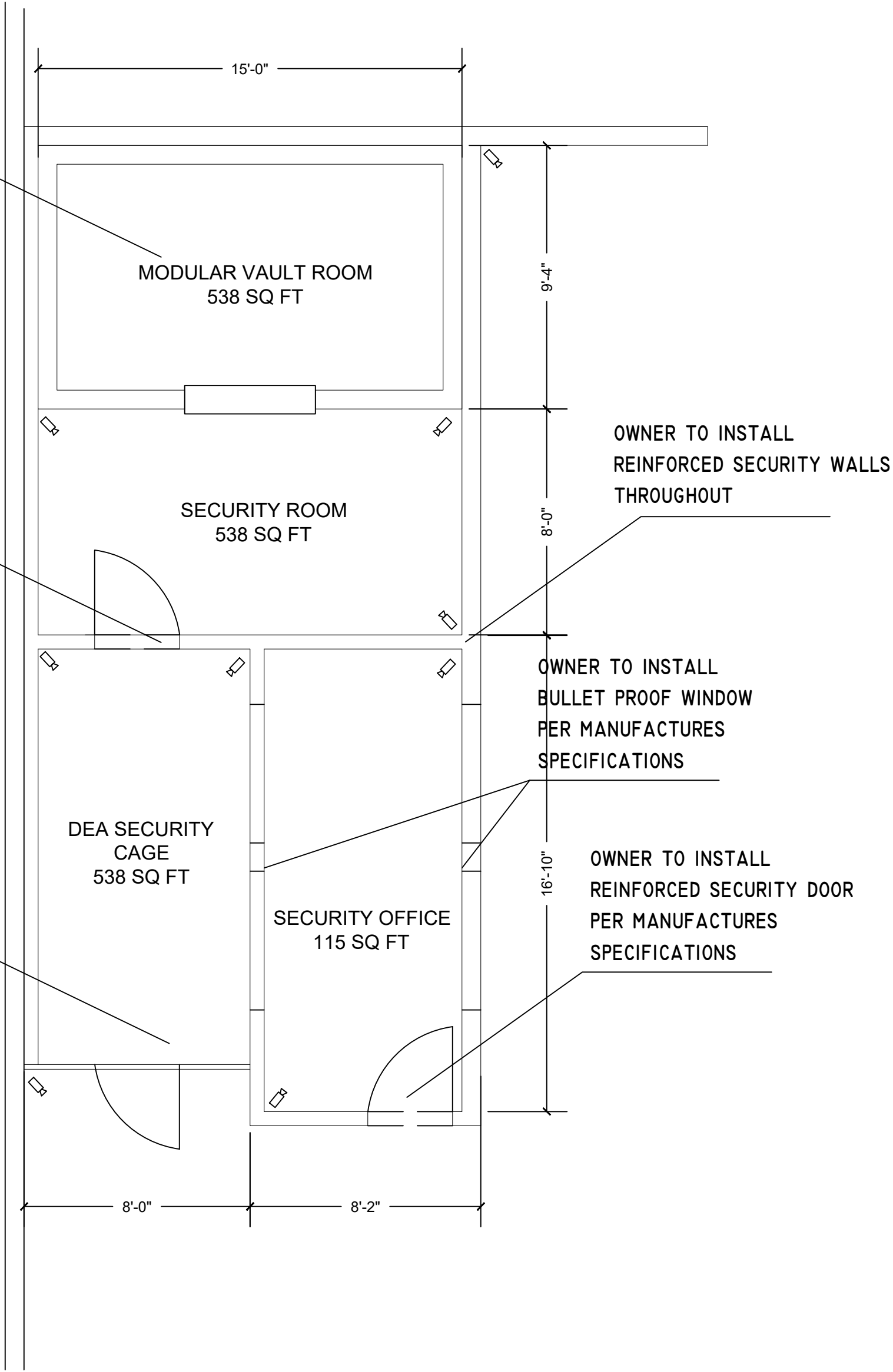
FLOOR LAYOUT
PLANS

Project	Radix Growth	Sheet	6
Date	9.13.2020		
Scale	1/4"=1'-0"		

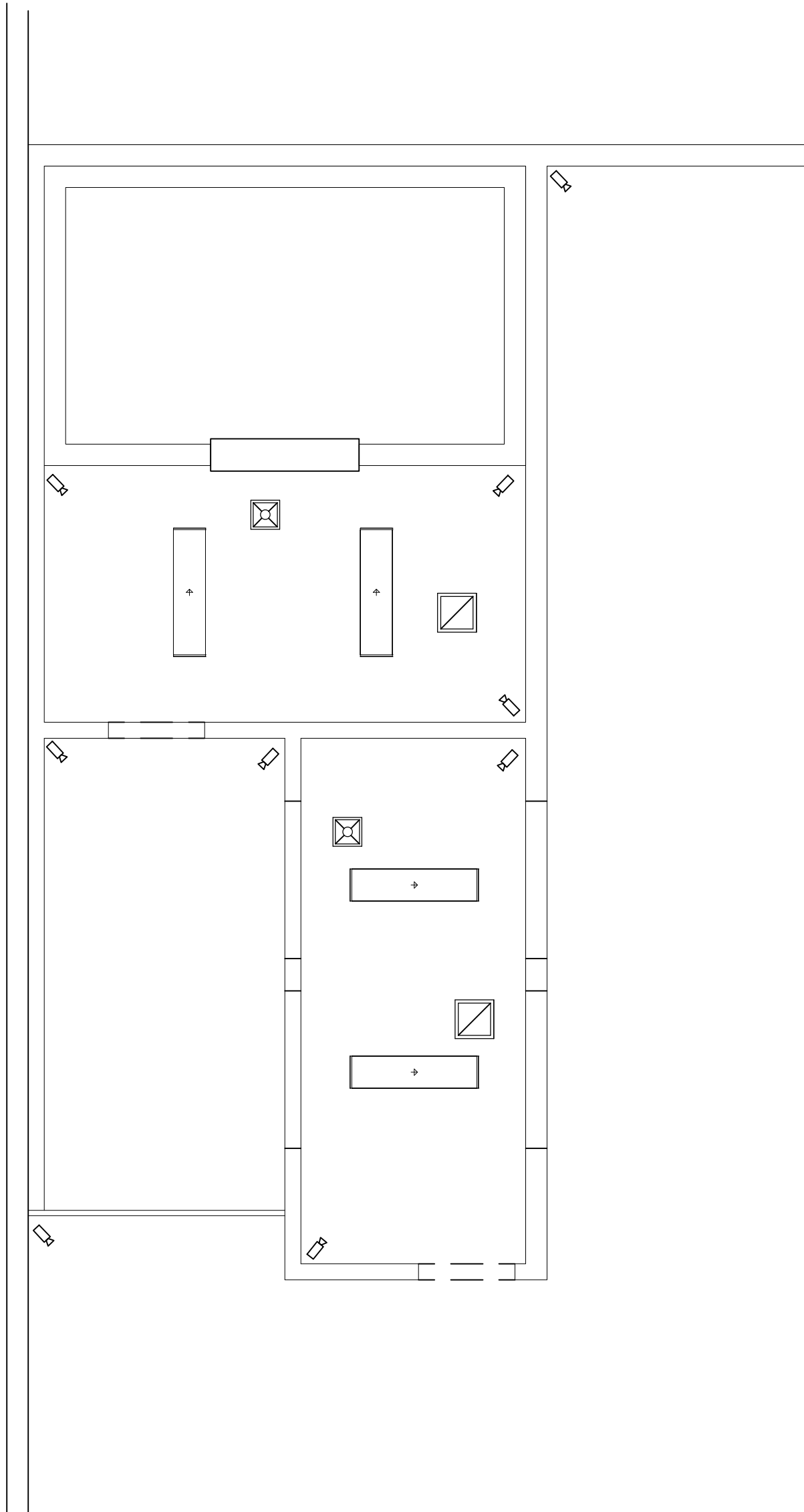
MODULAR VAULT ROOM
TO BE INSTALLED PER
MANUFACTURES
SPECIFICATIONS

OWNER TO INSTALL
REINFORCED SECURITY DOOR
PER MANUFACTURES
SPECIFICATIONS

DEA ACCESS CAGE
TO BE INSTALLED PER
MANUFACTURES'
SPECIFICATIONS



1 FLOOR PLAN
SCALE: 1/4"= 1'-0"



2 REFLECTED CEILING PLAN
SCALE: 1/4"= 1'-0"

GENERAL NOTES:

- A. PROVIDE BLOCKING AS REQ'D FOR ALL EQUIPMENT AND ACCESSORIES.
- B. ALL MATERIALS, EQUIPMENT AND APPLICATIONS TO MEET OR EXCEED LOCAL OR STATE REQUIREMENTS
- C. ALL SECURITY CAMERA PLACEMENT TO BE UTILIZED AT OWNERS DISCRETION
- D. REFER TO ROOM LAYOUT TYPE FOR ROOM DIMENSIONS

CEILING SYMBOL LIST:

- T-5 FLOURESCENT
- EMERGENCY LIGHTING
- EMERGENCY LIGHTING W/ EXIT SIGN
- SUPPLY AIR DIFFUSER
- RETURN AIR GRILLE
- EXHAUST OR RELIEF AIR VENT
- SECURITY CAMERA

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3625 E 18th St. Antioch CA 94509

FLOOR LAYOUT
PLANS

Project	Radix Growth
Date	9.13.2020
Scale	1/4"=1'-0"

Sheet

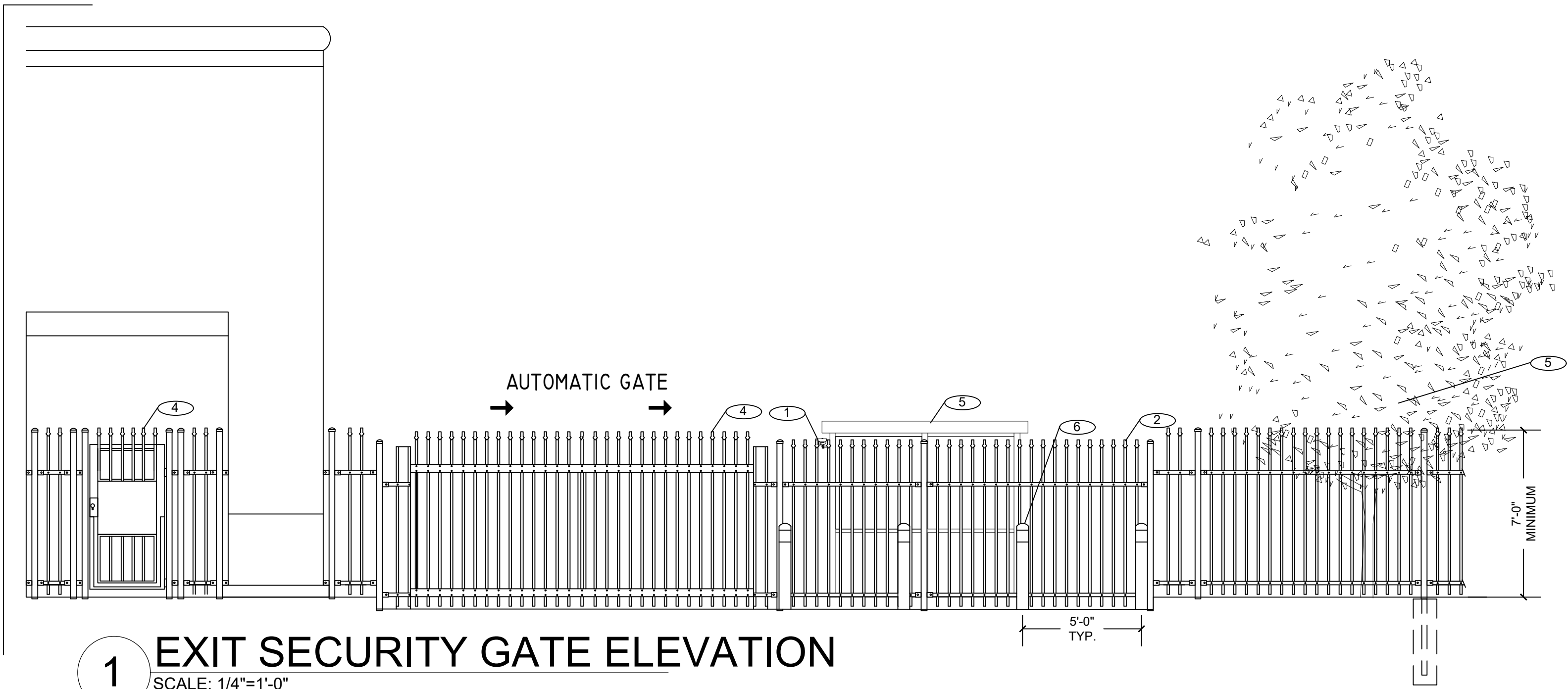
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GENERAL NOTES:

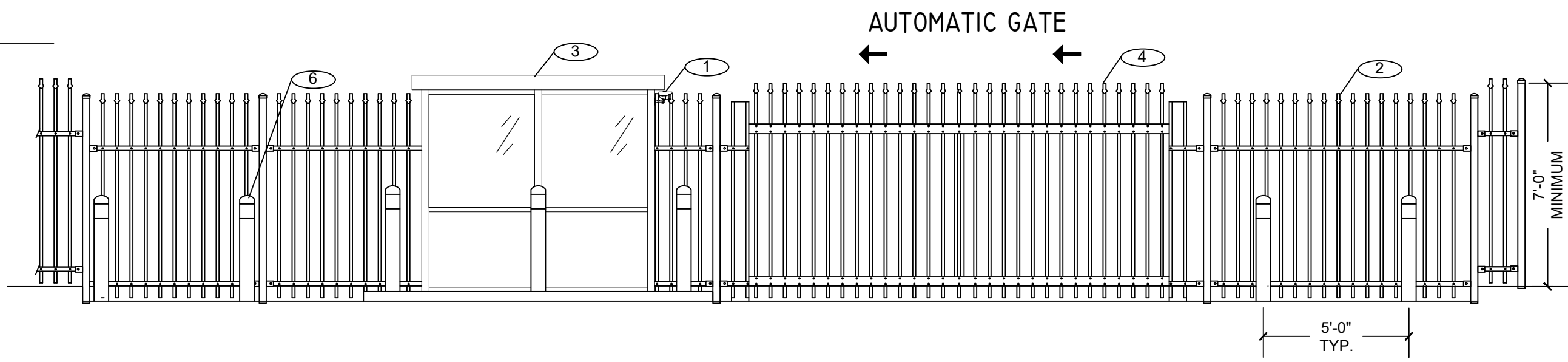
- A. PROVIDE BLOCKING AS REQ'D FOR ALL EQUIPMENT AND ACCESSORIES.
- B. ALL MATERIALS, EQUIPMENT AND APPLICATIONS TO MEET OR EXCEED LOCAL OR STATE REQUIREMENTS
- C. ALL SECURITY CAMERA PLACEMENT TO BE UTILIZED AT OWNERS DISCRETION
- D. REFER TO ROOM LAYOUT TYPE FOR ROOM DIMENSIONS

KEYED NOTES:

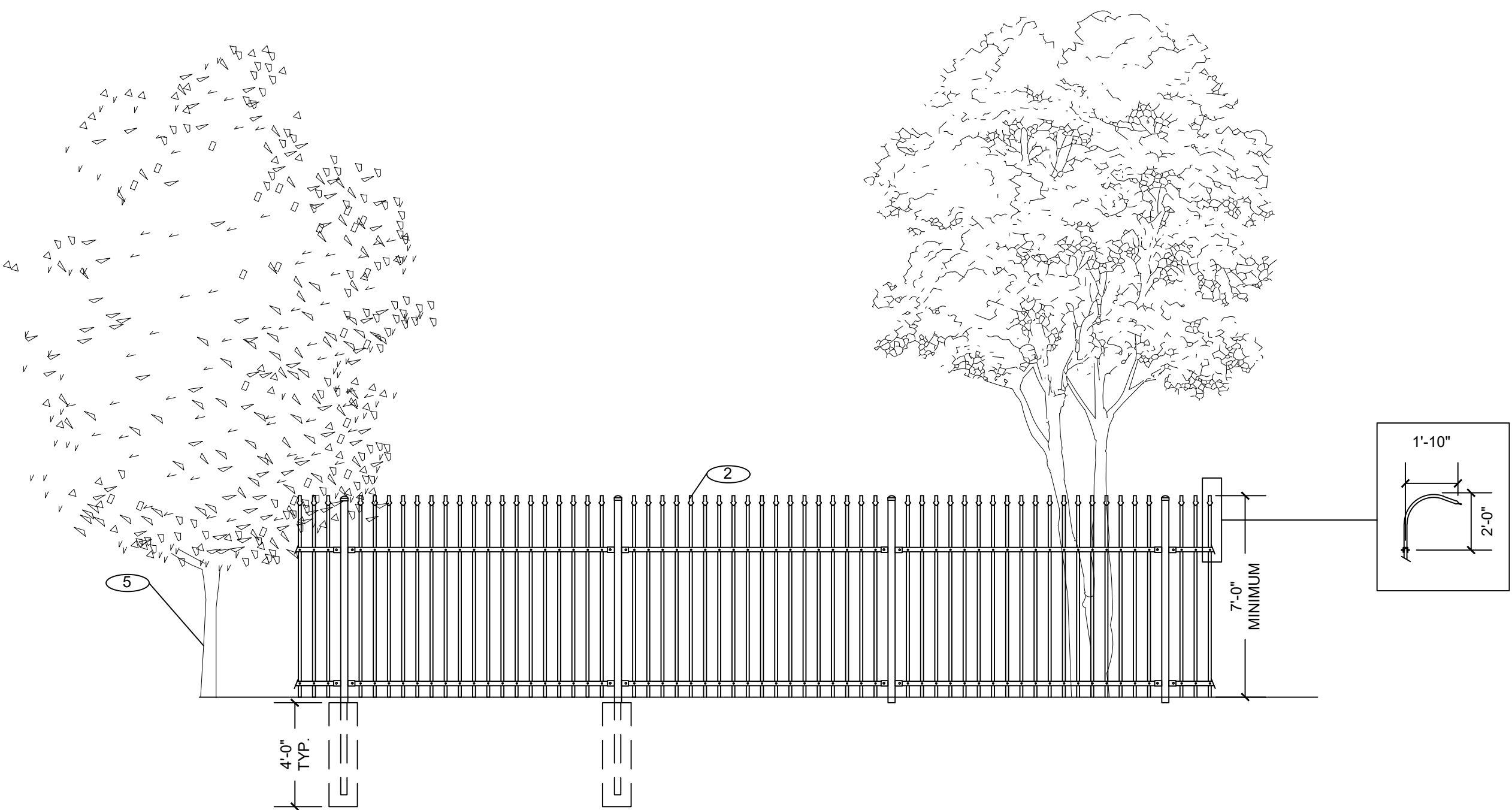
- 1. SECURITY CAMERA TO BE INSTALLED BY OWNER
- 2. SECURITY FENCE TO BE INSTALLED BY OWNER, NO SHORTER THAN 7 Ft. IN HEIGHT
- 3. SECURITY BOOTH TO BE INSTALLED BY OWNER
- 4. SECURITY GATE TO BE INSTALLED BY OWNER
- 5. EXISTING LANDSCAPE TO REMAIN
- 6. SAFETY BOLLARDS TO BE INSTALLED BY OWNER, WITH SPACING NO FURTHER THAN 5' APART



1 EXIT SECURITY GATE ELEVATION
SCALE: 1/4"=1'-0"



2 ENTRANCE SECURITY GATE ELEVATION
SCALE: 1/4"=1'-0"



3 TYP. SECURITY FENCE ELEVATION
SCALE: 1/4"=1'-0"



4 BUILDING ELEVATION
SCALE: 1/8"=1'-0"



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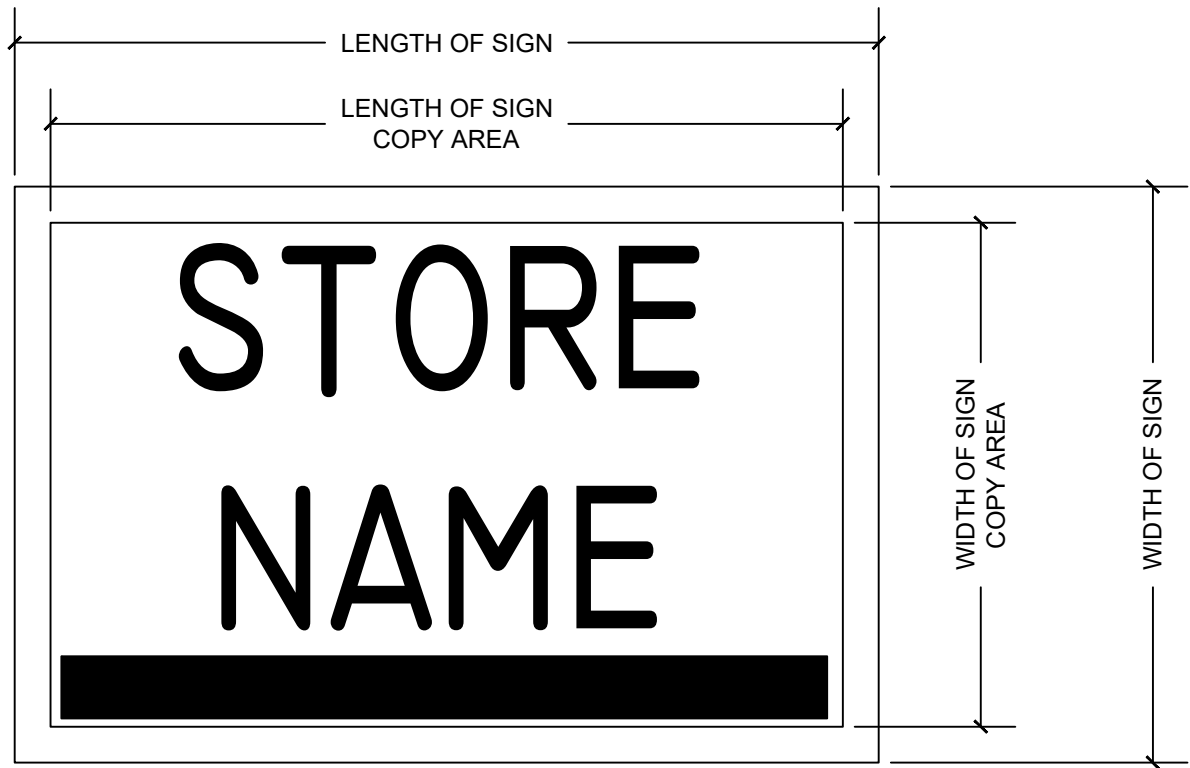
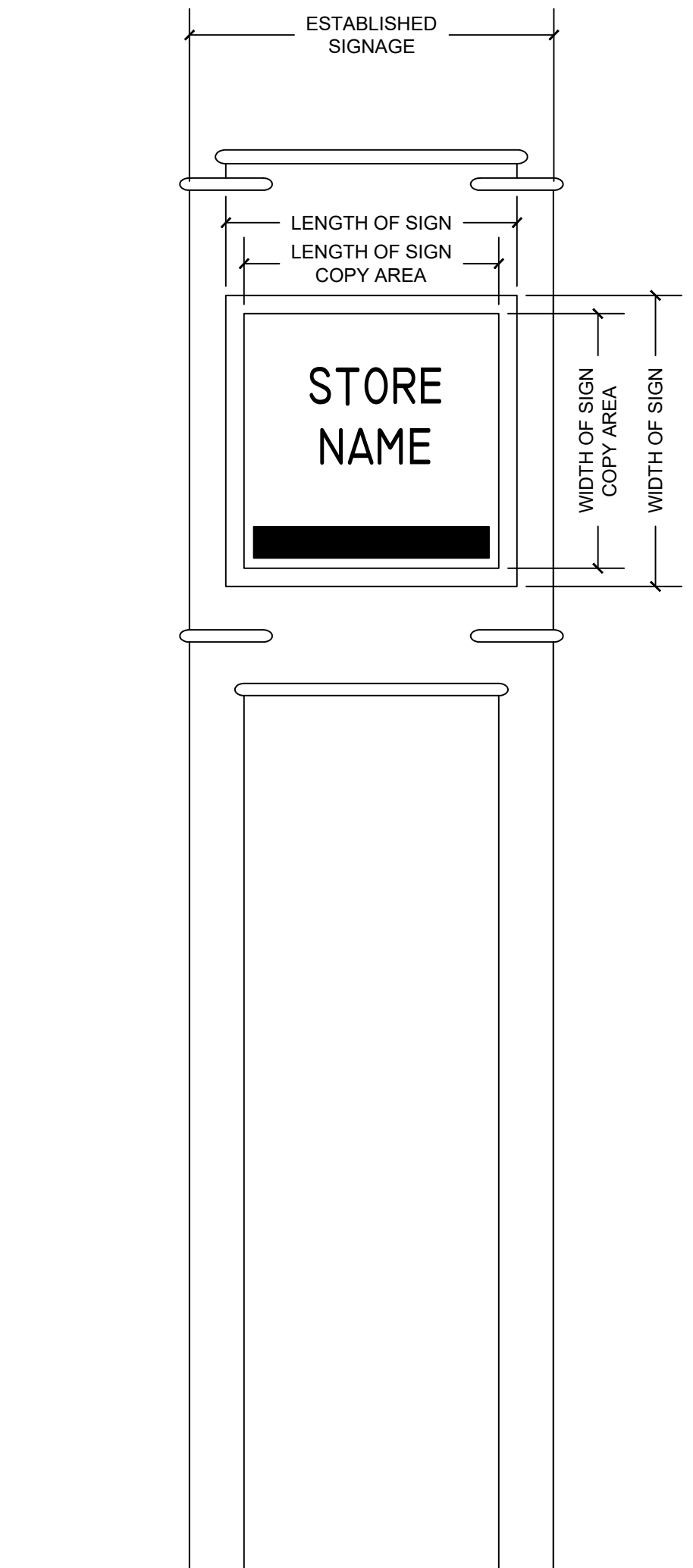
3625 E 18th St. Antioch CA 94509

ELEVATIONS

Project
Radix Growth
Date
9.13.2020
Scale
1/4"=1'-0"

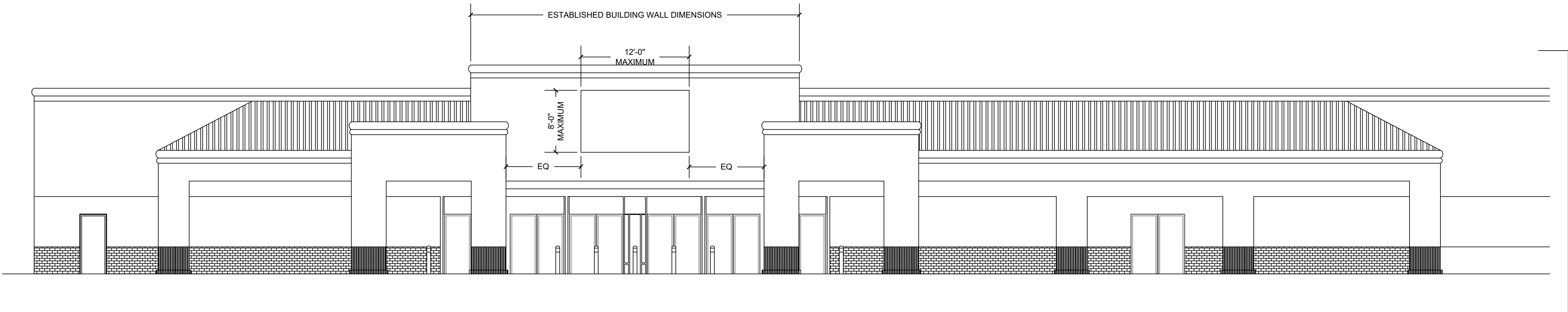
Sheet

8



1 PROPOSED SIGNAGE
SCALE: 1/4"=1'-0" N↑

2 PROPOSED SIGNAGE
SCALE: 3/8"=1'-0" N↑



3 PROPOSED SIGNAGE
SCALE: 1/8"=1'-0" N↑

GENERAL NOTES:

- A. PLEASE NOTE THIS IS A "PRELIMINARY" DRAWING TO BE USED FOR SIGN AND ELECTRICAL REFERENCE ONLY.
- B. FINAL SIGN DESIGN TO MEET OR EXCEED LOCAL OR STATE REQUIREMENTS.
- C. FINAL SIGN DESIGN IS RESPONSIBILITY OF THE OWNER.
- D. ELECTRICAL SUPPORT FOR THE ILLUMINATED SIGNAGE IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
- E. FINAL INSTALLATION OF SIGNS AND ELECTRICAL CONNECTIONS IS THE RESPONSIBILITY OF THE SIGN INSTALLER
- F. REMOVAL OF EXISTING SIGNAGE IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
- G. CLEAN, PATCH, SEAL AND PAINT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.

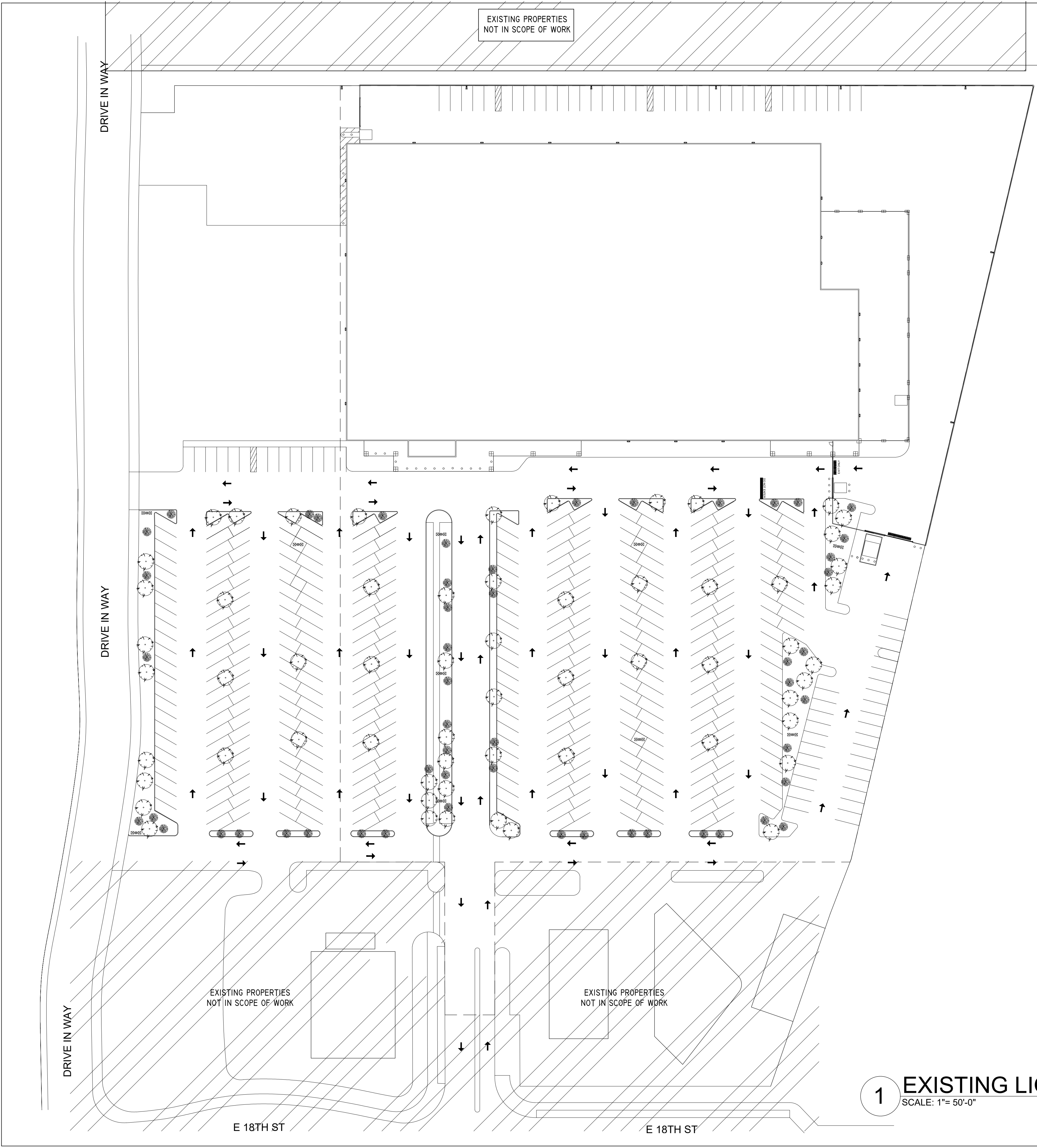
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3625 E 18th St. Antioch CA 94509

SIGNAGE

Project	Radix Growth
Date	9.13.2020
Scale	1/8"=1'-0"

Sheet	9
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GENERAL NOTES:

- A. PLEASE NOTE THIS IS A "PRELIMINARY" DRAWING TO BE USED FOR ELECTRICAL REFERENCE ONLY.
- B. FINAL LIGHT DESIGN TO MEET OR EXCEED LOCAL OR STATE REQUIREMENTS. INCLUDING FOOTCANDLE REQUIREMENTS.
- C. ALL LIGHTING LOCATIONS, DIMENSIONS AND HEIGHTS TO BE FIELD VERIFY BEFORE DESIGN AND CONSTRUCTION.
- D. FINAL LIGHT DESIGN IS RESPONSIBILITY OF THE OWNER.
- E. ELECTRICAL SUPPORT FOR ANY NEW OR EXISTING LIGHTING IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
- F. FINAL INSTALLATION OF LIGHTS AND ELECTRICAL CONNECTIONS IS THE RESPONSIBILITY OF THE INSTALLER
- G. REMOVAL OF ANY EXISTING LIGHTS IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
- H. CLEAN, PATCH, SEAL AND PAINT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.

SYMBOL LIST:

- EMERGENCY LIGHTING
- EMERGENCY LIGHTING W/ EXIT SIGN
- SECURITY CAMERA
- LED WALL PACK
- LED AREA LIGHTING
- LED AREA LIGHTING
- LED FLOOD LIGHT

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LIGHTING PLAN

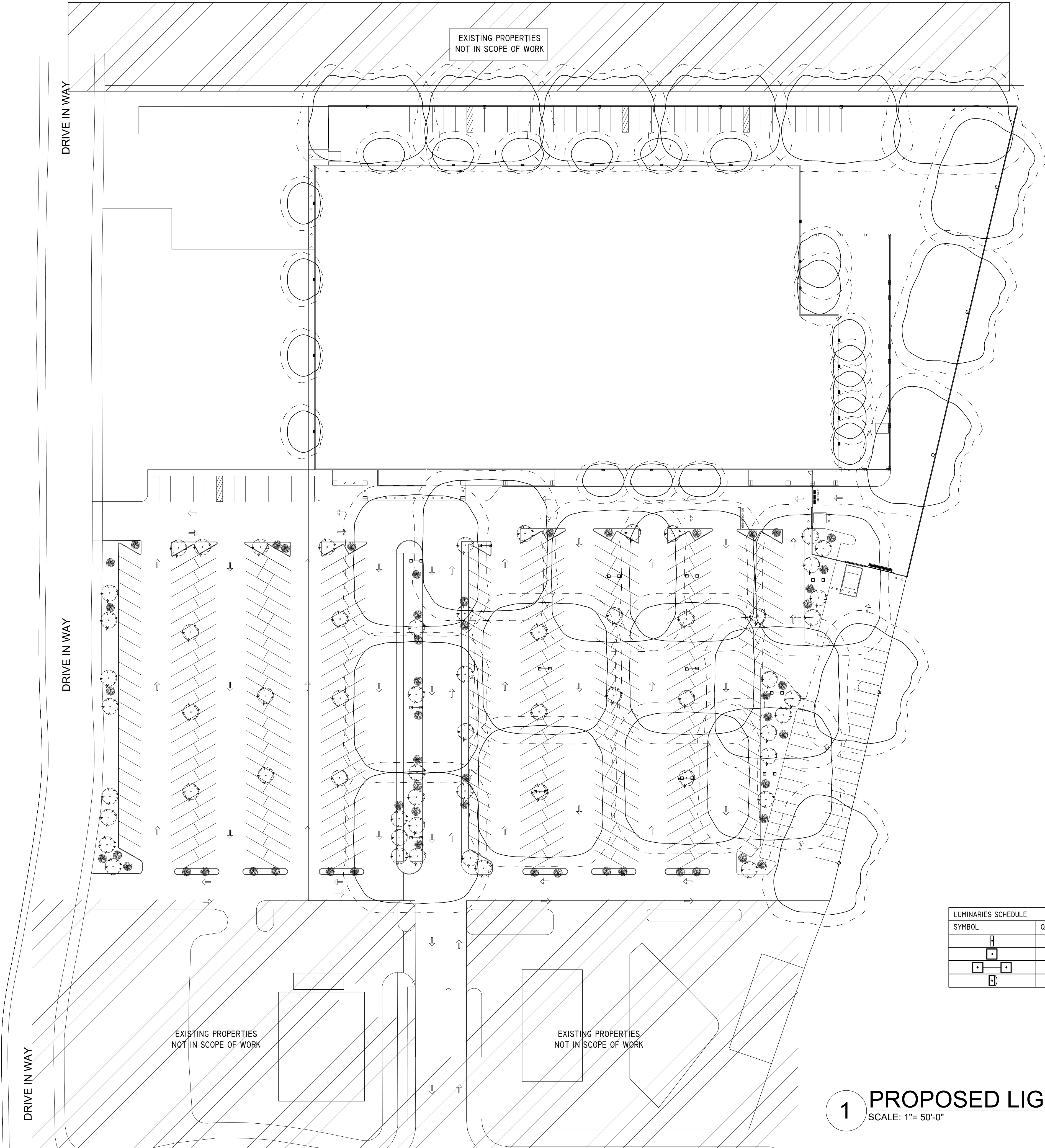
Project	Radix Growth
Date	10.28.2020
Scale	1"=50'-0"

Sheet

10

1 EXISTING LIGHTING PLAN
SCALE: 1"= 50'-0"





GENERAL NOTES:

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SYMBOL LIST:

- EMERGENCY LIGHTING
- EMERGENCY LIGHTING W/ EXIT SIGN
- SECURITY CAMERA
- LED WALL PACK
- LED AREA LIGHTING
- LED AREA LIGHTING
- LED FLOOD LIGHT
- 2 FOOTCANDLES
- 1 FOOTCANDLES

LUMINAIRES SCHEDULE					
SYMBOL	QTY.	DESCRIPTION	ARRANGEMENT	LUMENS	WATTS
	19	GE LIGHTING SOLUTIONS- EVOLVE LED AREA LIGHT - WALL PACK	SINGLE	5270	51.1
	11	GE LIGHTING SOLUTIONS- EALS03 EVOLVE LED AREA	SINGLE	40000	305
	16	GE LIGHTING SOLUTIONS- EALS03 EVOLVE LED AREA	BACK TO BACK	40000	305
	2	GE LIGHTING SOLUTIONS- EVOLVE LED FLOOD LIGHT	SINGLE	4000	44

1 PROPOSED LIGHTING PLAN

SCALE: 1"= 50'-0"

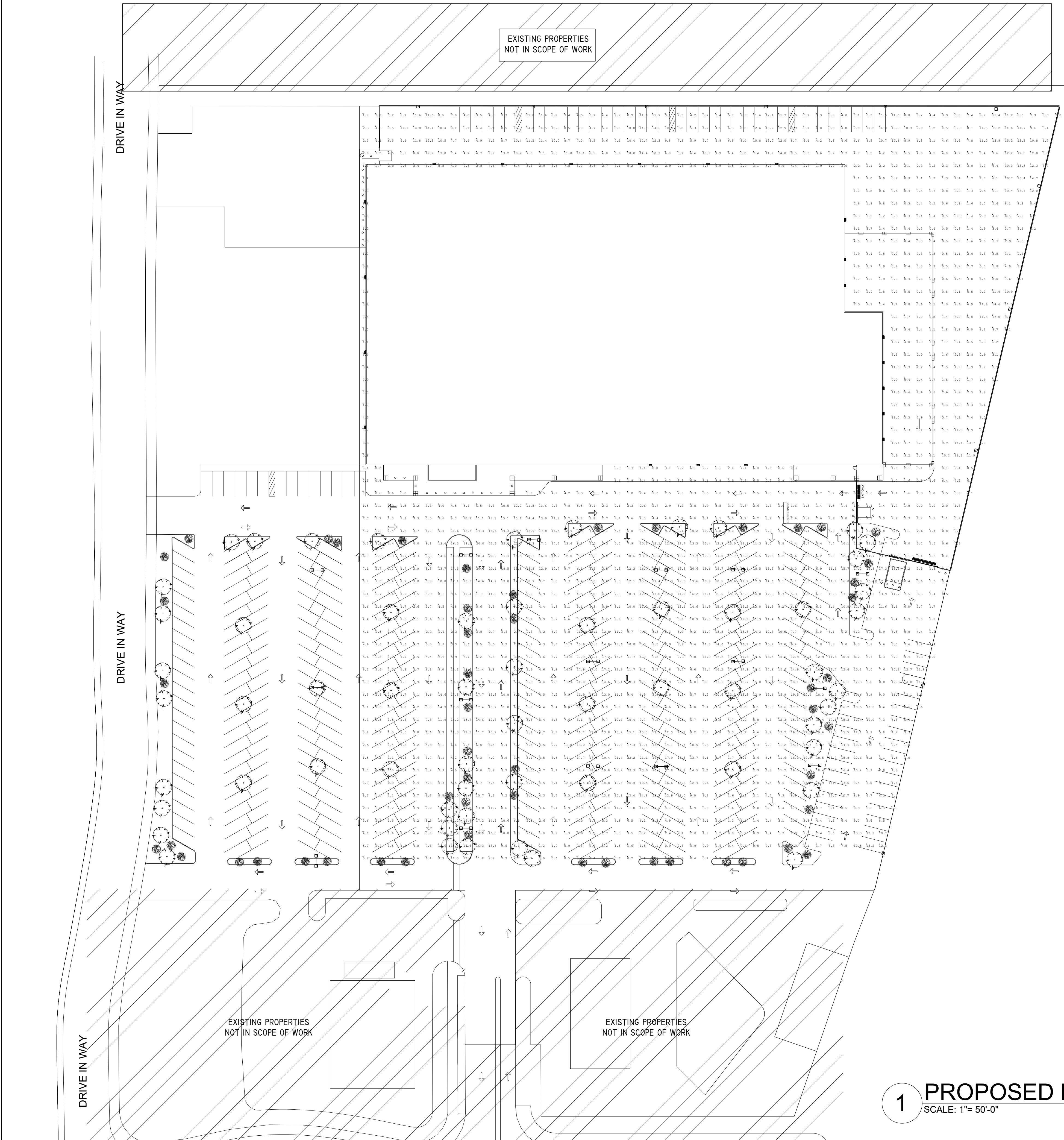


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3625 E 18th St. Antioch CA 94509

LIGHTING PLAN

Project	Radix Growth	Sheet	11
Date	10.28.2020		
Scale	1"=50'-0"		



GENERAL NOTES:

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- G. REMOVAL OF ANY EXISTING LIGHTS IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
- H. CLEAN, PATCH, SEAL AND PAINT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.

PARKING AREA CALCULATIONS	
LUMINANCE [FC]	
AVERAGE	7.25
MINIMUM	2.2
MAXIMUM	19.7

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3625 E 18th St. Antioch CA 94509

PROPOSED
LIGHTING F.C.

Project	Radix Growth
Date	10.28.2020
Scale	1"=50'-0"

Sheet

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1 Location

The company facility is located at:

Address: **3625 E 18th St. Antioch, CA 94509**

APN: 051-052-094

Zoning: C-3: Service/Regional Commercial District

Zoning Overlay: Cannabis Overlay

Previous Use: Kmart, commercial retail

Project Name: Radix Growth

2 Licenses

The Cannabis licenses that are being applied for based on California Food and Agricultural Division (CDFA), Bureau of Cannabis Control (BCC), and Manufactured Cannabis Safety (MCS) definitions:

- Nursery License
- Indoor Cultivation License
- Type 11 Distribution
- Type 6 Non-Volatile Manufacturing
- Type 10 Retailer

3 Project Introduction

JHP International Trading LLC is seeking a Cannabis Business Use Permit from the City of Antioch Community Development Department to allow a commercial cannabis operation located at 3625 E 18th St, Antioch, CA 94509 (Parcel Number: 051-052-094). The full vertically integrated commercial cannabis business will include a nursery, cultivation, processing, manufacturing, distribution, and storefront retail.

The project parcel is located within the CB zoning overlay and complies with all setback requirements for commercial cannabis. Existing on the parcel is a \pm 94,338 s.f. commercial retail facility which was previously occupied by Kmart from 1992 until November 2018. The existing facility complies with all building standards and no changes to the existing utilities are required. The project proposes minor exterior modifications to include additional security measures and store front signage. The total number of employees is estimated to be 100 and will follow all operating agreement requirements for a cannabis business prior to the start of the facility.

4 Cultivation Operation

4.1 Operating Hours

Hours of operation will be Monday through Sunday 5am to 10pm

Estimated 50 total employees' in this operation. There will be 3 shifts: 5am-2pm, 9am-6pm and 1pm-10pm. The largest shift will be the second shift which will have around 25 employees.

4.2 Overview

The proposed cultivation operation will take place completely indoors, inside of the existing facility. The proposed cultivation will consist of 87 Flower rooms that total 47,715 ft² of floor space, however the cultivation will be a 2 tier grow and therefore the total cannabis cultivation area will be 95,430 ft² (2.19 acres). There are four different size flower rooms in order to efficiently use the existing space while following all compliance standards (please see site plan for details). The flower rooms are custom built rooms that will only house mature cannabis plants. The cultivation medium will consist of an above grade organic soil mixture within hardware trays, placed on a 2-tier mobile vertical rack. Water soluble fertilizers/nutrients will be delivered via the drip and micro-spray irrigation systems of the proposed cultivation operation to promote optimal plant growth and flower formation while using as little product as necessary. The fertilizer/nutrient routine will be based on the 8-week feed cycle from the nutrient manufacturer House & Garden located out of Arcata California (Please see APPENDIX A). Nitrogen supplementation will not exceed 319 pounds/acre/year unless plant tissue analysis performed by a qualified individual demonstrates the need for additional nitrogen application. The analysis will be performed by an agricultural laboratory certified by the State Water Board's Environmental Laboratory Accreditation Program (requirement of the State Water Resource Control Board's Cannabis General Order).

Due to cultivation method being completely indoors with minimal external influence, there will be no storage or use of pesticides. All access points into the cultivation floor area where the flower rooms are located will be equipped with high pressure air curtains. Water will be delivered to the plants using the same micro drip irrigation systems to conserve water resources. The flower rooms will use highly efficient LED lights with a minimum of 25 watts per square foot of canopy space as allowed by CDFA guidelines for Indoor Licenses.

Following the 8-week cultivation cycle outlined above, the mature cannabis plants will be ready to be harvest. The plants are harvested by removing the root and main stem from the rest of the plant. The root and stem are identified as vegetative waste due to their low potency of THC, however it is a key component in the long run for nutrient efficiency. The rest of the cannabis plant will be transported to the drying room located on the mezzanine floor on the north end of

the facility. Inside of the temperature & humidity controlled dry room are movable racks which will hang the cannabis buds. Once dried the buds will be packaged into airtight sealed bins. The bins will then be placed inside of the curing/staging area which will also temperature & moisture controlled.

4.3 Waste Management Plan

The vegetative waste will be trimmed and chipped, transported to the organic waste storage, and mixed with an organic soil mixture. The organic waste storage is located across from the curing area on the north side of the facility. Overtime the vegetative waste will biodegrade into a nutrient dense compost soil. The composted soil will then be tested to measure its nutrient totals before being used to supplement new growth which will ultimately reduce the total amount of fertilizer applied. At no time will organic cannabis waste be disposed of in the trash/ non-organic waste.

The cultivation operation will result in some non-organic waste which will include but not be limited to; fertilizer bottles, plastic trays, tubing, soil bags, general equipment/tools needed for cultivation. All non-organic waste will be thrown into designated seal tight bins and disposed of in the dumpster in the northeast corner of the property. There will be no hazardous waste at any time.

As outlined in the Water Resource control board Cannabis Cultivation policy absorbent materials designated for spill containment and spill cleanup equipment will be stored on-site for use in an accidental spill of fertilizers, petroleum products, hazardous materials, and other substances which may degrade waters of the state. The cannabis cultivator shall immediately notify the California Office of Emergency Services at 1-800-852-7550 and immediately initiate cleanup activities for all spills that could enter a waterbody or degrade groundwater. All storage will be within secondary containment to further prevent any spills from degrading any water. As outlined in the CDFA ordinance; An attestation that the local fire department has been notified of the cultivation site if the application is for an indoor license type.

4.5 Pesticide Use

Due to cultivation method being completely indoors with minimal external influence, and all the additional control measures in place there will be no storage or use of pesticides for this project. At no time with there will be fumigation or insecticidal fogging.

4.6 Water Conservation

Due to the federally illegal status of cannabis, the industry is far behind other crops in water use studies. While few exist, it is probable that the resulting water use numbers from these studies are only accurate to a certain degree, particularly as water use is extremely dependent upon the natural conditions of the location where cultivation is taking place. According a study published in 2015 titled “Impacts of Surface Water Diversions for Marijuana Cultivation on Aquatic Habitat in Four Northwestern California Watersheds”, Bauer et al. (2015) determined an individual cannabis plant uses approximately 22.7 liters per day, which translates to roughly 5.99 gallons per day. It has also been documented through CalCannabis’s Final Programmatic Environmental Impact Report that outdoor cannabis uses between 25-35 inches of water per year, based on Hammon et al. (2015). The PEIR also stated that it is comparable to other crops such as corn, tomatoes, alfalfa, and hops. However, projecting cannabis water use in line with that of tomatoes (20 inches per year) would likely be the absolute minimum as the few water use studies published have been more in line with 25-35 inches per year.

It is almost a certainty that water use will differ between projects, based on soil type, irrigation method, and growing method, among other factors. It is this projects goal to minimize water usage in as many ways possible. With indoor cultivation having the capability of temperature and humidity control, water consumption is estimated to be much less than estimated for outdoor cannabis cultivation. As noted in the operations, water will be delivered via micro-drip irrigation system which allows for little to no excess water waste. Additionally, all waterlines will be equipped with inline water meters to continuously measure the consumption of water. Each year efficiencies in water consumption and plant growth will be analyzed to measure if there are any additional ways to conserve water resources.

4.7 Lighting and Energy

All sources of energy used for this cultivation operation will be provided through the existing electrical connections inside of the facility. The existing three phase power will be adequate for the lighting needed. There are no renewable sources of energy proposed at this time.

In accordance with CDFA Indoor licensing regulations, lighting proposed will be greater than or equal to 25 watts per square foot of canopy space. The lighting needed for cannabis cultivation varies greatly depending on the cultivation method as well as strain. It is estimated that this project will use between 25-30 watts per square foot. Energy consumption will be conserved by implementing these additional control measures within the facility:

- Each flower room will have its own lighting control fixture, allowing isolated control of light intensity. The change of light will depend on the timing of the grow cycle.
- All interior facility lights (excluding the flower rooms) will be timed/motion triggered LED lights. This will greatly conserve the amount of total energy consumption for when employees are not present or moving through a certain area.

5 Manufacturing Operation

5.1 Operating Hours

Hours of operation will be Monday through Sunday 5am to 10pm

- Deliveries/Shipments limited to Monday through Saturday 6am-8pm

Estimated 40 total employees' in this operation. There will be 3 shifts: 5am-2pm, 9am-6pm and 1pm-10pm. The largest shift will be the second shift which will have around 20 employees.

5.2 Overview

Cannabis buds that have been cured and are undergoing manufacturing/extraction will be transported in seal tight bins to the manufacturing rooms below the mezzanine. All cannabis product manufacturing will be conducted under such conditions and controls as are necessary to minimize the potential for the growth of microorganisms, allergen cross contact, contamination of cannabis products, and deterioration of cannabis products. To mitigate undesirable organisms the individual rooms will be temperature controlled. Each room will be organized to limit movement of employees between rooms in order to protect against allergen cross contact, contamination, and growth of microorganisms. Employees moving between rooms will be required to sanitize all equipment. Adulterated cannabis products or raw materials will be reprocessed, if appropriate, using a method that has been proven to be effective and subsequently reexamined and found to be unadulterated.

5.3 Process

Manufacturing of the cannabis product will be conducted under a Type 6 manufacturing license which allows for Non-Volatile manufacturing. As defined by the Manufactured Cannabis Safety division, non-volatile solvents include carbon dioxide and ethanol. The project proposes using a closed-loop system equipped with a heated vacuum chamber, which will allow precise control over the substances intended. The closed loop system will not be utilized without prior inspection and approval of the City's Building Official and Fire Code Official. Ethanol will be the primary solvent used in the extraction process for most of the manufacturing, however CO2 extraction techniques do allow for further versatility and maybe used as well. Ethanol extractions are an effective, efficient, and safe method for extracting cannabis oils. The process normally involves multiple stages of filtration, separation, and chromatography. The CO2 extraction process is also a well-known and common technique used in the industry to further refine the terpenoids to increase concentration and potency.

Cannabis extraction broken down to its most basic concept allows for a greater understanding of the process. A cannabis plant that has reached maturity/flower has a variety of biological & chemical compounds within it. The chemical compounds most sought after in cannabis are cannabinoids. There are 100's of cannabinoids within a cannabis plants biology, however THC is one of the most referred to. Each cannabinoid has a different chemical makeup and therefore has different effects when interacting with chemical receptors. The variation in effects from the cannabinoids is what allows the cannabis plant to vary its role medicinally and recreationally. Once the desired chemical compound has been determined, the compound must be removed from the rest of the plant. This extraction process is achieved by having the plant placed into a solvent which allows the chemical compound to dissolve into the solvent. The solvent which is now carrying the compound needs to be diluted to allow only the chemical compound to remain.

Prior to purchasing cannabis extraction equipment, a license is required and therefore, the extraction equipment listed below to be used are not final. However, based on facilities estimated output the following extractors are proposed:

- The CO2 extractor proposed to be used at this time will be the SFE Pro from GreenMill. (Please see APPENDIX C)
- The Ethanol extractor proposed to be used at this time will be X10 MSE Cannabis Extractor from Precision Extraction Solutions. (Please see APPENDIX D)

Both systems proposed meet all MCS standards/requirements. Both Ethanol and CO2 proposed to be used will meet food grade level. If a different model extractor is proposed by the manufacturer, the recommendation will be first approved by the City building official, Fire Code official and the community development department prior to installation and use of the equipment

5.4 Packaging requirements

The product will be packaged to protect the product from contamination and not expose the product to any toxic or harmful substance. It will be packaged in packaging that is sealed so that the contents cannot be opened without obvious destruction of the seal. The package will be child-resistant, and will cannot imitate any package used for products typically marketed to children. All edibles should be packaged in opaque packaging. If the package contains more than one serving of cannabis product, the package must be re-sealable so that child-resistance is maintained throughout the life of the package.

A label, or primary panel will be then placed on the finished products. Primary panel will include labeling that:

1. The identity of the product.
2. The amount of THC/CBD in the package.
3. The CDPH-issued universal symbol
4. The net weight or volume

5.5 Transportation requirements

Once the product is ready to be transported the product will be taken to the interior secure loading docks. The inventory will be recorded on the shipping document prior to leaving the facility:

- a. Name and type of the cannabis goods.
- b. Unique identifier of the cannabis goods.
- c. Amount of the cannabis goods, by weight or count.
- d. Date and time of the activity or transaction.
- e. Name and license number of other licensees involved in the activity or transaction.

Upon pick-up or receipt of cannabis goods for transport, storage, or inventory, a licensee shall ensure that the cannabis goods received are as described in the shipping manifest and shall record acceptance and acknowledgment of the cannabis goods in the track and trace system. If there are any discrepancies between the type or quantity specified in the shipping manifest and the type or quantity received by the licensee, the licensee shall record and document the discrepancy in the track and trace system and in any relevant business record.

All products will be generated through the track and trace system. The company will be using the Trellis Software which integrates all compliance and performance sheets related to the track and trace into a digital platform. (Please see APPENDIX E)

The total number of trips for deliveries will not exceed 6 per day. All deliveries will be scheduled within normal business hours in order to safely and accurately transport goods while employees are on site.

5.6 Track and Trace

The company will designate an inventory control specialist to be the track and trace system account manager. The account manager may authorize additional employees as track and trace system users and shall ensure that each user is trained on the track and trace system prior to its access or use. The account manager shall attend and successfully complete all required track and trace system training, including any orientation and continuing education. If the account manager did not complete the required track and trace system training prior to receiving their

annual license, the account manager shall sign up for and complete state mandated training, as prescribed by the Bureau, within five business days of license issuance. The account manager and each user shall be assigned a unique log-on, consisting of a username and password. The account manager or each user accessing the track and trace system shall only do so under his or her assigned log-on and shall not use or access a log-on of any other individual. No account manager or user shall share or transfer his or her log-on, username, or password, to be used by any other individual for any reason. The account manager shall maintain a complete, accurate, and up-to-date list of all track and trace system users, consisting of their full names and usernames.

The company will record in the track and trace system, all commercial cannabis activity, including any:

- (1) Packaging of cannabis goods.
- (2) Sale of cannabis goods.
- (3) Transportation of cannabis goods to a licensee.
- (4) Receipt of cannabis goods.
- (5) Return of cannabis goods.
- (6) Destruction and disposal of cannabis goods.
- (7) Laboratory testing and results.
- (8) Any other activity as required pursuant to this procedure or by any other licensing authority.

The following information shall be recorded for each activity entered in the track and trace system:

- (1) Name and type of the cannabis goods.
- (2) Unique identifier of the cannabis goods.
- (3) Amount of the cannabis goods, by weight or count.
- (4) Date and time of the activity or transaction.
- (5) Name and license number of other licensees involved in the activity or transaction.
- (6) If the cannabis goods are being transported, that is was done by a licensed distributor.

All transactions will be entered into the track and trace system by 4pm on the day the transaction occurred. As previously mentioned, the Trellis System will be used to comply with all the track and trace requirements.

6 Retail Operation

6.1 Hours of Operation

Hours of operation will be Monday through Sunday 8am to 8pm.

Estimated 10 total employees' in this operation. There will be 2 shifts: 8am-5pm and 11am-8pm. The largest shift will be the second shift between 11am-6pm which will have around 8 employees.

6.2 Overview

The Retail operation is situated in a way to serve customers efficiently and effectively while being fully secure. The storefront is located directly at the forefront of the facility to ensure customers can easily identify where to enter. There is only 1 single access for customers inside of the store. However, the retail store is connected to the rest of the facility on the interior through a security office. This security office will manage the retail area and be connected to the storage room. This security office will also be the tracking point for product that has been packed and labeled to then enter the retail area.

The signage for the storefront is yet to be determined but will only include lettering and no symbols or designs. The sign will not exceed the existing storefront signage and will be proposed to the Community Development Department for design review prior to implementation.

6.3 Access to Retail

Immediately upon entering the storefront the customer will be kindly greeted by the security guard on duty. The security guard will grant access to the rest of the retail area to purchase cannabis goods only after he/she has confirmed the individual's age and identity pursuant to section 5404 of state regulations. Acceptable forms of identification include the following:

- A document issued by a federal, state, county, or municipal government, or a political subdivision or agency thereof, including, but not limited to, a valid motor vehicle operator's license, that contains the name, date of birth, height, gender, and photo of the person.
- A valid identification card issued to a member of the Armed Forces that includes the person's name, date of birth, and photo.
- A valid passport issued by the United States or by a foreign government.

At all times during business operating hours, at least 1 employee and 1 security officer will be present. All sales will take place inside of the retail area under video surveillance and only behind the cash counter. At no time will there be any drive through, drive-up or walkup window services. When the operation is not open for business, the premise will be locked with commercial grade nonresidential door locks. An active alarm system will be linked to premises and activated when an employee is not on the premise.

As part of site managers duties, he/she will be trained to periodically inspect the storefront and parking lot. Any congregation or nuisances taking place on the retail premises will be highly discouraged. The site manager will make reasonable steps to stop congregation whether it be speaking to the individual(s) or calling police if he/she feels unsafe. In addition, all employee's final duty before being relieved of their shift will be to walk the retail area to dispose of any trash and identify the supervisor on duty of any potential concerns they may find.

6.4 Sales of product

Cannabis goods will not be available for sale or delivery to a customer unless:

- The cannabis goods have not exceeded their best by, sell-by, or expiration date if one is provided.
- The cannabis goods have undergone laboratory testing.
- The batch number is labeled on the package of cannabis goods and matches the batch number on the corresponding certificate of analysis for regulatory compliance testing
- The packaging and labeling of the cannabis goods meets all compliance measures.

The retail store will have daily limits set in place to comply with all state standards. The store will not sell more than the following amounts to a single adult-use cannabis customer in a single day:

- 28.5 grams of non-concentrated cannabis.
- 8 grams of cannabis concentrate, including cannabis concentrate contained in cannabis products.
- 6 immature cannabis plants.

Cannabis goods for inspection and sale will only be displayed in the retail area. Cannabis goods may be removed from their packaging and placed in containers to allow for customer inspection. The containers will not be readily accessible to customers without assistance of staff. Cannabis goods removed from their packaging for display will not be sold, consumed, and will be destroyed when the cannabis goods are no longer used for display.

6.5 Retail Delivery

All deliveries of cannabis goods will be performed by a delivery employee who is at least 21 years of age and will be directly employed the company. All deliveries of cannabis goods shall be made in person and only to a physical address in California. At no time will delivery be made to a school providing instruction in kindergarten or any grades 1 through 12, day care center, or youth center.

The process of delivery begins when the delivery employee leaves the retailer's licensed premises with the cannabis goods for delivery. The process of delivering ends when the delivery employee returns to the retailer's licensed premises after delivering the cannabis goods, or attempting to deliver cannabis goods, to the customer(s). During the process of delivery, the delivery employee will not engage in any activities except for cannabis goods delivery and necessary rest, fuel, or vehicle repair stops. The delivery employee will carry a copy of the retailer's current license, the employee's government-issued identification, and an identification badge provided by the company. Prior to providing cannabis goods to a delivery customer, the employee will confirm the identity and age of the delivery customer. All trackable details of the delivery from the moment the delivery employee leaves the retail store to his/her return will be recorded and preserved.

At this time, it is estimated that no more than 4 transportation vans will be used for delivery. The delivery vehicle shall be a fully vehicle with no markings or indications on the exterior that would indicate cannabis goods are being delivered. All cannabis goods will be stored inside of a fully enclosed locked container out of view from the exterior. The delivery employee will not leave the cannabis goods unattended inside of vehicle without first locking the container and locking the vehicle to ensure the alarm is active. The vehicle will be equipped with a GPS tracking system that will record each trip and maintain the record for a minimum of 90 days.

7 Odor Control Plan

7.1 Purpose

The Odor Control Plan is intended to maintain the air quality surrounding the commercial cannabis business by managing the emissions through best management practices. This Odor Control Plan will detail the mitigation techniques used to lessen or remove the negative externalities, in relation to odor and air quality, that stem from this commercial cannabis cultivation project. Although some odor mitigation techniques may have been discussed, this section will outline all measures for every department.

7.2 Cultivation Odor Mitigation

Cannabis cultivation can generate objectionable odors, particularly when the plants are mature/flowering. Therefore, each flower room will be seal tight and equipped with its own intake and ventilation system. The ventilation system will include Phresh Intake Filters, which are nano carbon air filters/scrubbers (please see APPENDIX B). Activated carbon works by allowing contaminated air stream to pass through the pores of the filter, which allows the carbon to absorb the odorous chemicals in the air stream. Based on the manufacture's calculations for the proposed flower room sizes, 3 Phresh Intake filters 8 inches x 16 inches in 750 CFM (Part # HGC70175 on website) is recommended. Per the manufacturing details 99% of all particulates including odor, fibers, insects, and debris will be filtered. Please see attached Phresh information sheet, further specifications can be seen online at Phreshfilter.com.

All flower rooms will have a single entrance which will be equipped with a solid swinging door and a high-pressure air curtain. Air curtains are proven to be a very effective barrier to odors as well as small particulates that can otherwise escape while the doors are open.

All air filtration and odor mitigation equipment will be inspected every other month by a compliance supervisor to ensure each one is running as efficiently as possible. All carbon filters/air scrubbers will be replaced if failing or as noted by the manufacturer. Supervisory staff will log and maintain accurate records of the replacement/repairs to any odor mitigation system and retain records for at least three years.

Drying rooms and curing rooms will hold mature/flowered cannabis which will generate strong odors. The strategic location of both the dry and curing room being placed in the rear of the facility, creates a physical barrier through distance and walls. Each of these rooms will be

equipped with the same nano carbon filters and air curtains. Due to the nature of both these rooms, the amount of traffic in and out is minimal.

7.3 Manufacturing Odor Mitigation

The manufacturing facility contains multiple rooms that are secluded from the rest of the facility which will minimize the traffic into these rooms and reducing the amount of odor escaping. All rooms within the facility will be equipped with an air filtration system that will be equipped with the carbo. Additionally, the access into the manufacturing facility area will be installed with brand new airtight doors to further reduce any odor.

7.4 Retail Odor Mitigation

The retail store will be completely walled off from the rest of the facility, with only 1 room (security room) connecting them. This separation will mitigate for any of the odors that may have bypassed all of the other mitigation systems in place for the other departments. The security room doors on both ends will be airtight sealed and only be opened on both ends for deliveries of product.

The existing storefront is equipped with an entrance into the building, and an additional door to enter the rest of the facility. The company will utilize this 2-door entrance to further mitigate the escape of any odors that may be present although a negligible amount is estimated. The entire retail area will be under one system which will include at minimum a roof mounted exhaust fan and a carbon filter. There are no windows, or other access points where odor would be able to escape from the building.

7.5 Odor Complaint Form

It is encouraged for anyone in the public to notify the facility immediately if they experience any negative odors from outside of the facility. Odor complaints are taken very seriously and will be pursued in a matter to immediately identify and resolve the situation. Prior to the facility operating, the business will have a website that will include an Odor Complaint Form. The form will include at minimum the following information:

- First name (required), Last Name
- Date and time of negative odors being experienced (required)

- Location of where you were when experiencing the odor (required)
- Contact information:
 - Email or phone number (one is required)
- Additional comment section

The Odor complaint form once completed will be sent to the companies email with an urgent notification on it, where any company supervisor on duty will have access to view it. Action will be taken immediately to inspect what part of the facility is lacking in filtration. The facility manager will be required to contact the individual who filed the odor form to ensure that action is being taken, has been taken, and or to see if the odors are still being experienced. Additionally, a phone number will be listed for instant odor complaints from the public.

All complaints will be maintained for 1 year and reviewed annually by the managerial staff to determine if further improvements need to be done.

Neighborhood Responsibility Plan

Mission Statement

- We are committed to actively engage as a leader in the advancement of the individuals and businesses in the community by fostering a welcoming and safe environment for all.

Goals

- Create a welcoming environment to all.
- Provide ways to facilitate wealth & education.
- Commit to promoting community safety standards.

Our Approach

Public Education

- With a portion of the cannabis business being storefront retail, we will be a public source of knowledge for anyone interested in learning more about the cannabis industry. Educating customers on the safe and responsible consumption of marijuana is essential to the success of the marijuana industry. By providing a knowledge-based service approach we welcome both novices and experts to help educate one another of the industry as it continues to develop. We believe education is the most important piece of every customer interaction.

Investing in the Community

- Should Radix Growth be awarded a business license, we are committed to offering competitive wages and health benefits to our employees and contribute to the prosperity of the local community. Through proper and comprehensive training, we will prepare prospective employees for success. Radix Growth pledges to invest in local suppliers, vendors, and businesses whenever possible.

Local Safety Improvements

- Security is of the utmost importance to Radix Growth and is also a major requirement of the CalCannabis standards. Radix Growth will be equipped with numerous safety measures to ensure the safety of customers, employees and the surrounding areas. As part of the project we have proposed integrating surveillance systems that allow for the City of Antioch's Police Department to actively monitor the surroundings of the facility. With the increased surveillance of the area, all criminal activity, regardless of its association with the business, can be reported directly to the Police Department.
- All waste cannabis products are to be made unusable and unrecognizable prior to disposal. In addition to our facility being fully fenced off and secured, our dumpster will remain locked and under surveillance to prevent any unauthorized attempts to access waste products.
- We intend to continue our culture of cooperation with local authorities in all matters of safety for our community.

Public Relations

- We will remain accessible to local, national and international media, offering tours and education to reporters as requested. This will significantly help improve the general public's understanding regarding marijuana topics. Our hope is to use this platform to educate on recreational consumption and to eliminate the stereotypes that are common within the industry.

Economic Development

- Radix growth will commit to working with the City of Antioch's departments to reinvest in city infrastructure to further promote the development of businesses and jobs to the area.

Community Outreach

- Community members/customers are encouraged to express their comments and concerns directly to the Community Outreach Manager. The Community Outreach Manager's contact

information will be posted at the store and also on our website. For details on the procedure, please refer to the “Business Management Plan.”

Continuous Growth

- As the City of Antioch continues to change overtime, so will our approach to our community outreach strategies. We understand that as we develop as a community, certain priorities will be brought to our forefront to address, which will take precedence over other topics. We will hold an annual forum to allow the community to directly voice the changes they would like to see us implement within Radix Growth and our involvement in the City of Antioch. Our ability to change will be dependent on the consistent engagement with the community such that we can learn what matters most and best serve their needs. We want all who visit and interact with Radix Growth to feel heard and part of a common goal to benefit our local neighborhood and individuals.

Contra Costa County



Fire Protection District

December 23, 2020

Mr. Scudero
 City of Antioch
 Community Development
 PO Box 5007
 Antioch, CA 94531-5007

Subject: Radix Growth Cannabis
 3625 E. 18th St. Antioch
 Project # UP-20-10
CCCFPD Project No.: P-2020-05219

Dear Mr. Scudero:

We have reviewed the land use permit application to convert an existing one story, with a mezzanine, unknown size or construction type, mercantile building in to a cannabis retail, cultivation, manufacturing and distribution facility at the subject location. The following is required for Fire District approval in accordance with the 2019 California Fire Code (CFC), the 2019 California Building Code (CBC), the 2019 California Residential Code (CRC), and Local and County Ordinances and adopted standards:

1. Access shall comply with Fire District requirements.

Provide emergency apparatus access roadways with all-weather (paved) driving surfaces of not less than 20-feet unobstructed width, and not less than 13 feet 6 inches of vertical clearance, to within 150 feet of travel distance to all portions of the exterior walls of every building. Access shall have a minimum outside turning radius of 45 feet, and must be capable of supporting the imposed fire apparatus loading of 37 tons. (503) CFC

2. Access roadways of **less than 28-feet** unobstructed width shall have signs posted or curbs painted red with the words **NO PARKING – FIRE LANE** clearly marked. (22500.1) CVC, (503.3) CFC

Access roadways of **28 feet or greater, but less than 36-feet** unobstructed width shall have **NO PARKING – FIRE LANE** signs posted, allowing for parking on one side only or curbs painted red with the words **NO PARKING – FIRE LANE** clearly marked. (22500.1) CVC, (503.3) CFC

3. The gate configuration on the south east corner of the building may not comply with Fire District Standards

Access gates for Fire District apparatus shall be a minimum of 20-feet wide. Access gates shall slide horizontally or swing inward and shall be located a minimum of 30 feet from the street. Electrically operated gates shall be equipped with a Knox Company key-operated switch. Manually operated gates shall be equipped with a non-casehardened lock or approved Fire District lock. Contact the Fire District for information on ordering the key-operated switch. (D103.5) CFC.

4. The developer shall provide an adequate and reliable water supply for fire protection as set forth in the California Fire Code. (507.1) CFC
5. A land development permit is required for access and water supply review and approval prior to submitting building construction plans.

The developer shall submit a minimum of two (2) copies of full size, scaled site improvement plans indicating:

- All existing or proposed hydrant locations,
- Fire apparatus access,
- Elevations of building,
- Size of building and type of construction,
- Striping and signage plan
- Proposed fence and gates

This is a separate submittal from the building construction plans. These plans shall be approved prior to submitting building plans for review. (501.3) CFC

6. Changes of use or occupancy. Changes shall not be made in the use or occupancy of any structure that would place the structure in a different division of the same group or occupancy or in a different group of occupancies, unless such structure is made to comply with the requirements of this code. (§102.3) CFC
7. Flammable or combustible liquid storage tanks shall **not** be located on the site without obtaining approval and necessary permits from the Fire District. (3401.4) CFC
8. The owner or the owner's authorized agent shall be responsible for the development, implementation and maintenance of a written plan establishing a fire prevention program at the project site applicable throughout all phases of the construction. The plan shall be made available for review by the fire code official upon request. (Ch.33) CFC
9. The fire prevention program superintendent shall develop and maintain an approved prefire plan in cooperation with the fire chief. The fire chief and fire code official shall be notified of changes affecting the utilization of information contained in such prefire plans. (Ch.33) CFC
10. The developer shall submit a minimum of two (2) complete sets of tenant improvement plans and specifications of the subject project, including plans for any of the following required deferred submittals, to the Fire District for review and approval **prior to** construction to ensure compliance with minimum requirements related to fire and life safety. Plan review and inspection fees shall be submitted at the time of plan review submittal. (105.4.1) CFC, (901.2) CFC, (107) CBC
 - Fire sprinklers
 - Fire alarm
 - Special suppression systems
 - Gas Detection system if CO2 enrichment process is used

Our preliminary review comments shall not be construed to encompass the complete project. Additional plans and specifications may be required after further review.

If you have any questions regarding this matter, please contact this office at (925) 941-3300.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd Schiess".

Todd Schiess
Fire Inspector I

cc: Hans Benson
429 Oak Park Dr.
hansbenson83@gmail.com

File: 3625 E 18TH ST-PLN-P-2020-05219



PROJECT REFERRAL – REQUEST FOR REVIEW

PROJECT: Radix Growth Cannabis, UP-20-10
DATE OF REQUEST: 12/11/2020
SUBMIT COMMENTS TO: Kevin Scudero (kscudero@ci.antioch.ca.us)
COMMENTS DUE BY: **** January 4, 2020 ****

The City of Antioch Planning Division is requesting that your agency review these plans and provide your feedback on availability of services, potential design or code conflicts, requirements for additional permits, and recommended conditions of project approval.

Development plans and related information for the project identified above, can be accessed at:
<https://www.antiochca.gov/fc/community-development/planning/ProjectDOCs/UP-20-10.pdf>

Project status and other information can be accessed online from our [Current Project List](#) under the project's name.

Project No: UP-20-10, AR-20-12, V-2002	Application Type: Use Permit, Design Review, Variance
Address: 3625 E 18th St	
Project Description: Use Permit for a cannabis retail, cultivation, manufacturing and distribution facility	
Applicant Name: Hans Benson	
Mailing Address: 429 Oak Park Drive	
Phone: 415-706-2521	E-mail: hansbenson83@gmail.com

RECEIVED
DEC 11 2020

CONTRA COSTA FIRE DISTRICT

Phone: (925) 779-7035
Fax: (925) 779-7034
Antiochca.gov

COMMUNITY DEVELOPMENT DEPARTMENT



200 H Street
Antioch, CA. 94509
AntiochIsOpportunity.com

P2020-05219 E4

**CITY OF ANTIOCH
PLANNING COMMISSION
REGULAR MEETING**

Regular Meeting
6:30 p.m.

May 19, 2021
Meeting Conducted Remotely

The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease (COVID-19), held Planning Commission meetings live stream (at <https://www.antiochca.gov/community-development-department/planning-division/planning-commission-meetings/>). The Planning Commission meeting was conducted utilizing Zoom Audio/Video Technology.

Chairperson Schneiderman called the meeting to order at 6:30 P.M. on Wednesday, May 19, 2021. She announced that because of the shelter-in-place rules issued as a result of the coronavirus crisis, tonight's meeting was being held in accordance with the Brown Act as currently in effect under the Governor's Executive Order N-29-20, which allowed members of the Planning Commission, City staff, and the public to participate and conduct the meeting by electronic conference. She stated anyone wishing to make a public comment, may do so by submitting their comments using the online public comment form at www.antiochca.gov/community-development-department/planning-division/planning-commission-meetings/. Public comments that were previously submitted by email have been provided to the Planning Commissioners.

ROLL CALL

Present: Commissioners Motts, Barrow, Riley, Gutilla, Vice Chairperson Martin and Chairperson Schneiderman
Absent: Commissioner Parsons
Staff: City Attorney, Thomas Lloyd Smith
Director of Community Development, Forrest Ebbs
Captain, Tony Morefield
Associate Planner, Kevin Scudero
Associate Planner, Zoe Merideth
Project Manager, Scott Buening
Minutes Clerk, Kitty Eiden

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS - None

CONSENT CALENDAR

1. Approval of Minutes: February 17, 2021
April 7, 2021

On motion by Vice Chair Martin, seconded by Commissioner Motts the Planning Commission approved the minutes of February 17, 2021 and April 7, 2021, as presented. The motion carried the following vote:

AYES: Motts, Barrow, Martin and Chairperson Schneiderman
NOES: None
ABSTAIN: Riley, Gutilla
ABSENT: Parsons

NEW PUBLIC HEARINGS

2. **Deer Valley Estates Project (PD-19-03, UP-19-12, AR-19-19)** -- The applicant, Blue Mountain Communities, requests certification of an Environmental Impact Report and approval of the following entitlements: Vesting Tentative Map, Final Development Plan, Use Permit, and Design Review for the Deer Valley Estates Project. The project would subdivide two undeveloped parcels totaling 37.56 acres to construct 121 new single family homes along with new infrastructure, parking, detention basins, lighting, landscaping, and a private park. The Project is located at 6100 Deer Valley Road (APNs 055-071-026 and 057-022-013). An Environmental Impact Report (EIR) has been prepared pursuant to the California Environmental Quality Act (CEQA).

Associate Planner Merideth presented the staff report dated May 19, 2021. She explained that staff and the Commission had received an email from the project applicant with several complex issues so therefore staff was recommending the Planning Commission open the public hearing, receive public comment and continue the public hearing to June 16, 2021 to allow staff the opportunity to respond to the applicant and republish the staff reports.

Chairperson Schneiderman opened the public hearing.

The following public comments were made by individuals utilizing Zoom Audio/Video Technology.

Mike Harlan, Project Applicant, thanked staff and spoke in support of continuing the public hearing in anticipation of resolving the outstanding issues with staff.

Chairperson Schneiderman commented that she believed the homes were well laid out and she was pleased to see the larger lots.

James, Antioch resident, stated his backyard was adjacent to the project. He noted that due to grading in the area a 6-foot wall behind the homes would not be sufficient and he proposed the wall be extended to 6-feet above the property line.

Bree, Antioch resident, stated that her backyard would be directly affected by this construction site. She commented that current police services were insufficient to protect the City and these homes would intensify that issue. She noted there were neighbors who were concerned regarding the pipeline in the area and the proposal to open Piute Way to through traffic. She agreed with the previous speaker regarding extending the wall to 6-feet above the property line. The following public comment was read into the record by Community Development Technician Brown.

Kathleen Jakabcin provided written comment asking for the following items to be addressed prior to the approval of the EIR: relocation of the gas pipeline, permanent closure of Piute Way, why was the City not moving forward with the previous approvals for this project, traffic and school impacts and why was the EIR being rushed without adequate time for the community to respond. She requested the City revert back to the original agreement and that the Planning Commission not approve an EIR that was conducted during a pandemic.

The following public comment was made by an individual utilizing Zoom Audio/Video Technology.

James reported that helicopters flew over this area when landing at Kaiser Hospital and he felt they would negatively impact the residents in the project area.

Chairperson Schneiderman closed the public hearing.

In response to Vice Chair Martin, Associate Planner Merideth stated staff would be updating the staff report. Director of Community Development Ebbs explained that some of the issues brought up this evening would be addressed; however, he explained that the 2007 proceedings expired because it was not acted on, so the City lost their right to impose those conditions. He encouraged the speakers to contact staff before the item comes back to the Commission so more information could be provided.

A motion was made by Vice Chair Martin to continue Deer Valley Estates Project (PD-19-03, UP-19-12, AR-19-19) to June 16, 2021.

In response to Commissioner Barrow, Chairperson Schneiderman suggested the Planning Commission postpone discussion of this item until it returned to the Planning Commission with the updated staff report.

Commissioner Motts seconded the motion to continue the public hearing to June 16, 2021.

Commissioner Gutilla stated she believed several of the conditions of approval listed in the correspondence from Blue Mountain Communities were identified incorrectly. She requested those items be clarified when the item returned to the Commission.

Director of Community Development Ebbs stated staff would respond to that request.

In response to Commissioner Barrow, Director of Community Development Ebbs clarified that it was his recommendation to continue the public hearing to allow additional time for staff to respond to the applicant.

A vote on the previous motion to continue the Deer Valley Estates Project (PD-19-03, UP-19-12, AR-19-19) to June 16, 2021 carried the following vote:

AYES: *Motts, Barrow, Riley, Gutilla, Martin and Chairperson Schneiderman*
NOES: *None*
ABSTAIN: *None*
ABSENT: *Parsons*

3. **UP-20-10, AR-20-12, V-20-02 – Radix Growth** – Hans Benson requests approval of a use permit, design review and variance to operate a cannabis facility that consists of indoor cultivation, distribution, non-volatile manufacturing, and retail dispensary at 3625 East 18th Street (APN: 051-052-094). This project has been found to be Categorically Exempt from the requirements of the California Environmental Quality Act.

Associate Planner Scudero presented the staff report dated May 19, 2021 recommending the Planning Commission adopt the resolution recommending that the City Council approve a Use Permit, Variance and Design Review application (UP-20-10, V-20-02, AR-20-16) for a cannabis facility with indoor cultivation, distribution, non-volatile manufacturing, and retail dispensary with delivery.

Commissioner Barrow spoke in support of tabling this matter until the minor design review study was completed and reviewed by staff. He commented that he expected exterior improvements to be attractive and discussed the current blighted condition of the property.

In response to Commissioner Motts, Associate Planner Scudero explained the parking area was more than sufficient for the proposed use and their expectation was that it be restored or replaced prior to any operation. He noted he did not know the feasibility of taking out parking for additional landscaping because there were vacant parcels in the center that could be impacted once developed.

Commissioner Motts recommended additional parking lot landscaping be considered wherever feasible.

Director of Community Development Ebbs commented that if the Planning Commission wanted to, they could add a condition of approval recommending additional landscaping in lieu of some of the surplus parking, wherever feasible.

In response to Chairperson Schneiderman, Associate Planner Scudero explained when the city adopted the Ordinance for the Cannabis Overlay District, this area allowed for all cannabis uses.

Chairperson Schneiderman expressed concern regarding the close proximity of the residential area from a cannabis business.

Associate Planner Scudero explained the business met the City's 600-foot separation requirement; however, the property boundary did not which was why the variance was being requested. He reiterated that this was an area the City Council chose to place the overlay district.

Commissioner Gutilla stated she was pleased the applicant had worked with Antioch Police Department to develop a security plan for the site. She agreed that it would be appropriate for the Planning Commission to review their landscape and renovation plans prior to moving the item forward.

In response to Commissioner Gutilla, Director of Community Development Ebbs explained that the City did not have a condition regarding solar requirements; however, that item may be able to be addressed in their Operating Agreement.

City Attorney Smith added that if this matter were tabled staff could research and provide more information on the legality of a condition requiring solar.

Associate Planner Scudero explained that if the Commission wanted to see the landscape plans and building façade improvements, they could add a condition that those items must come back to the Planning Commission for consideration while still allowing the use permit to move forward.

Commissioner Barrow commented that solar could be extremely expensive and he did not want to put that burden on the applicant. He reiterated his request that the applicant's submittal of the design review be subject to the review and approval of the Planning Commission.

In response to the Commission, Captain Morefield reported that the Antioch Police Department had reviewed the application and the applicant had been fully cooperative in meeting all the standards requested. He noted with respect to equity, he would not require anything more of this project than any other project along Wilbur Avenue. He further noted the average response time for priority 1 calls was just below 8-minutes.

In response to Commissioner Riley, Associate Planner Scudero reported the applicant had provided a waste management plan.

Chairperson Schneiderman opened the public hearing.

Sufyan Hamouda, Compliance Consultant, thanked Planning staff for their assistance with the application and the Planning Commission for their review of the project.

Hans Benson, President of Radix Growth, thanked the City for the allowing them the opportunity to apply for their cannabis business license and operate in the community. He provided a brief background of his experience in the cannabis industry. He reported they had every intention of making this project the most beautiful property and cannabis space.

Sufyan Hamouda, Compliance Consultant, commented that their plan included landscaping improvements prior to the business opening. He reported that they intended to transition to solar in the future; however, due to upfront costs it was not included in the initial project. He

commented that they had worked closely with the Antioch Police Department to create a security plan.

In response to Commissioner Barrow, Mr. Hamouda explained that some of the landscaping and lighting was addressed in the site plans provided in the staff report. He noted they had not yet planned for the exterior paint; however, they could submit those plans within 2-weeks. He clarified that they planned to restripe the entire parking lot, which was outlined on the final landscaping sheet provided. He commented that the parking stalls would be common use.

Mr. Benson added that they were completely independent of other operations in Antioch, and they were based out of San Francisco.

Commissioner Motts stated he understood the constraints on landscaping but encouraged the applicant to work with the owners of adjacent parcels to include additional trees into the landscaping plan.

In response to Vice Chair Martin, Mr. Hamouda explained their two-tiered growth system.

Outside Legal Counsel Ziegler explained the cannabis license types proposed for this project.

Mr. Benson explained that they would like to sell most of their product through their own retail; however, there were opportunities to develop brands to distribute to other retail businesses.

In response to Commissioner Riley, Mr. Hamouda explained a large portion of their organic waste would be transported offsite and there would be no hazardous waste. He clarified that they would be utilizing drip irrigation.

Mr. Bensen added that all their cultivation practices were organic and with filters and reverse osmosis they recycled a lot of the water.

In response to Commissioner Gutilla, Mr. Hamouda commented there was an area designated for organic waste for composting and they would be reutilizing the soil.

In response to Commissioner Riley, Mr. Hamouda explained their spill containment mitigation plan.

Chairperson Schneiderman closed the public hearing.

Commissioner Motts stated that he believed the findings supported the variance and voiced his support for the design review and landscape plan to return to the Planning Commission for review and approval. He stated he was also interested in the solar plan for this project.

City Attorney Smith stated there were two options for solar, one being condition of approval and the other being a stipulation in the operating agreement. He noted if the Planning Commission wanted it as a condition of approval, staff would investigate the legality of the issue.

Commissioner Motts commented that he would like the City to move forward in a more general direction towards solar requirements.

Commissioner Gutilla mentioned that the project applicant had commented that it was their intension to add solar and she questioned what their milestones would be to move that direction. She noted with the applicant's input it may be feasible to frame a project specific condition to address this issue.

Outside Legal Counsel Ziegler responded with the flexibility of the Conditional Use Permit, it could be included; however, the challenge may be enforcement if there was non-compliance. She noted it could be included in the terms of an Operating Agreement.

Commissioner Barrow made a motion to table the resolution recommending that the City Council approve a Use Permit, Variance (UP-20-10, V-20-02, AR-20-16) until the minor design review was completed, reviewed by staff, and brought back to the Planning Commission for consideration. The motion died for the lack of a second.

On motion by Commissioner Gutilla, seconded by Vice Chair Martin the Planning Commission adopted the resolution recommending that the City Council APPROVE a Use Permit, Variance (UP-20-10, V-20-02, AR-20-16) for a cannabis facility with indoor cultivation, distribution, non-volatile manufacturing, and retail dispensary with delivery and requiring staff to bring back the Design Review and landscape plan to the Planning Commission for approval. The motion carried the following vote:

AYES: Motts, Riley, Gutilla, Martin and Chairperson Schneiderman

NOES: Barrow

ABSTAIN: None

ABSENT: Parsons

- 4. Antioch Municipal Code Amendment to Section 9-5.901, Home Occupations** – The City of Antioch proposes the repeal and replacement of Section 9-5.901 regarding home occupations. Specifically, the City proposes to eliminate existing permit requirements and other changes to streamline and clarify the approval process and ensure the acceptable operation of home-based businesses (home occupations).

Director of Community Development Ebbs presented the staff report dated May 19, 2021 recommending the Planning Commission adopt the resolution recommending that the City Council adopt the ordinance repealing and replacing Section 9-5.901 of the Antioch Municipal Code regarding Home Occupation Use Permits (HOUP).

In response to Commission Motts, Director of Community Development Ebbs explained that this process involved a simple affidavit that went along with the business license. He noted problem businesses would be addressed through Code Enforcement efforts.

In response to Vice Chair Martin, Director of Community Development Ebbs clarified that they streamlined the review process and tightened and clarified standards.

In response to Commissioner Gutilla, Director of Community Development Ebbs explained that the application fee reflected costs for noticing neighbors, maintaining, and logging permits as well as staff time associated with the permitting process. He stated the rules that applied to backyards basically addressed converting the area into storage or a manufacturing facility.

In response to Chairperson Schneiderman, Director of Community Development Ebbs stated upon receiving a complaint Code Enforcement visited the property, determined if there was a business license and if the operation were noncompliant, it would be documented, and they would advise the businessowner/homeowner/tenant of the violations and instruct them on how to correct the violations.

On motion by Commissioner Gutilla, seconded by Commissioner Motts the Planning Commission adopted the resolution recommending that the City Council adopt the ordinance repealing and replacing Section 9-5.901 of the Antioch Municipal Code regarding Home Occupation Use Permits (HOUP). The motion carried the following vote:

AYES:	<i>Motts, Riley, Gutilla, Martin and Chairperson Schneiderman</i>
NOES:	<i>Barrow</i>
ABSTAIN:	<i>None</i>
ABSENT:	<i>Parsons</i>

- 5. Determination of the 2021-2026 Capital Improvement Program Consistency with the Antioch General Plan, P.W. 150-21** – The Capital Improvement Program (CIP) outlines the 2021-2026 expenditure and revenue projections provided for planning purposes only. Any California Environmental Quality Act (CEQA) requirements will be determined on a project-by-project basis prior to final approval and construction of each project. As required by Section 65401 of the California Government Code, the Planning Commission is asked to determine whether the projects included in the Five-Year Capital Improvement Program (CIP) are consistent with the current Antioch General Plan.

Project Manager Buenting presented the staff report dated May 19, 2021 recommending the Planning Commission determine the 2021-2026 Capital Improvement Program to be consistent with the Antioch General Plan, which includes a determination that any acquisition or disposition of property identified in the project description is consistent with the General Plan.

In response to Commissioner Gutilla, Project Manager Buenting explained the “L” Street widening may require purchase of right of way from the State Agriculture District for the fairground’s property and there would be no disposition of property.

In response to Commissioner Barrow, Director of Community Development Ebbs stated that he concurred with the findings.

Chairperson Schneiderman expressed concern regarding traffic congestion on Contra Loma Blvd at the freeway exit.

Director of Public Works/City Engineer Samuelson stated he was familiar with the intersection at Contra Loma Blvd and St. Francis Drive. He stated he would ask the traffic engineering to look at the issue.

Vice Chair Martin agreed with Chairperson Schneiderman noting that the state changed the intersection and created an issue with circulation in the area. He encouraged the traffic engineer to investigate the issues. He commended staff on organizing the CIP in a way that enhanced reading of the document.

In response to Vice Chair Martin, Project Manager Buenting reported the removal of the Amtrak station was funded by the San Joaquin Transportation Authority. He noted the Amtrak Station Improvement Project 7928 was related to cleaning up, landscape and hardscape in the area. With regards to Project 7937, Project Manager Buenting stated City funds were paying for the Pittsburg/Antioch Water Intertie Project because if there was an issue Antioch would have to install a pump station to adequately move water from Pittsburg into the City of Antioch. He explained the project was to improve the ability for Antioch to share water with neighbors. Speaking to Project 7958 Overhead Utility Undergrounding, Project Manager Buenting commented that they planned to utilize Rule 20 A funds to complete the project.

Chairperson Schneiderman stated that she appreciated how well the CIP was outlined.

On motion by Commissioner Motts, seconded by Commissioner Barrow the Planning Commission determined the 2021-2026 Capital Improvement Program to be consistent with the Antioch General Plan, which includes a determination that any acquisition or disposition of property identified in the project description for each project in the Capital Improvement Program is consistent with the General Plan. The motion carried the following vote:

AYES:	Motts, Barrow, Riley, Gutilla, Martin and Chairperson Schneiderman
NOES:	None
ABSTAIN:	None
ABSENT:	Parsons

ORAL COMMUNICATIONS

Commissioner Motts welcomed the new Commissioners. He questioned if there was an estimated timeline for returning to in-person meetings and asked for an update on the Council Chambers renovation project.

City Attorney Smith explained that there were no plans at this time for returning to in-person meetings.

Director of Community Development Ebbs added that staff was waiting for an announcement from the Governor regarding in-person meetings.

Director of Public Works/City Engineer Samuelson announced the Council Chambers project was completed.

WRITTEN COMMUNICATIONS – None

COMMITTEE REPORTS

Commissioner Motts reported that the TRANSPLAN meeting had been cancelled.

ADJOURNMENT

On motion by Martin, seconded by Riley the Planning Commission unanimously adjourned the meeting at 8:37 P.M. The motion carried the following vote:

AYES:	Motts, Barrow, Riley, Gutilla, Martin and Chairperson Schneiderman
NOES:	None
ABSTAIN:	None
ABSENT:	Parsons

Respectfully submitted:

Kitty Eiden
KITTY EIDEN, Minutes Clerk

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: Introduction of Ordinance Amending the Antioch Municipal Code to Authorize Service of Youth Members on City Advisory Boards and Commissions

RECOMMENDED ACTION

It is recommended that the City Council waive the first reading and introduce by title only, an ordinance amending the Municipal Code to authorize the appointment of youth members 14 to 17 years of age to City advisory boards and/or commissions.

FISCAL IMPACT

There is no projected financial impact for the City.

DISCUSSION

The proposed ordinance will authorize the Mayor to appoint members to an advisory board or commission who are 14 to 17 years of age with the approval of the City Council, so that the City may benefit from a wider range of views, and provide valuable opportunities for young members of the community to become involved in City governance and learn through experience.

The Antioch Municipal Code presently only authorizes "electors" of the City to serve on City boards and commissions, which means that only Antioch residents age 18 and older who are eligible to vote can generally serve on commissions with certain exceptions. However, state law and other municipalities have additionally authorized non-electors, either non-citizens or minors under the age of 18, to serve on advisory boards and commissions.

The nomination and appointment of Antioch youth, ages 14 to 17, for membership on City advisory boards and commissions would support and advance the youth development principals adopted by the Antioch City Council including: (1) advancing equity by giving all youth an opportunity to voice concerns, express needs and create solutions; (2) supporting youth and programs with the necessary resources to ensure all youth have equitable access and engagement; (3) building and developing 21st century skills to include workforce development, leadership, academic achievement and social-emotional skills; (4) providing all youth with access to safe environments, both physically and

emotionally, that are youth-centric and honor youth culture; and (5) building on the strengths of youth to develop the competencies, values, and connections needed for life and work.

ATTACHMENTS

A. Proposed Ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING SECTIONS 2-5.201 AND 2-5.202 OF ARTICLE 2 OF
CHAPTER 5 OF THE ANTIOCH MUNICIPAL CODE RELATING TO
APPOINTMENT OF YOUTH MEMBERS OF ADVISORY BOARDS AND
COMMISSIONS**

WHEREAS, the City of Antioch ("City") presently authorizes electors of the City to be nominated for membership on all City boards and commissions;

WHEREAS, in accordance with state law, the City desires to expand the definition of those who may be nominated for membership on City advisory boards and commissions to also include residents of the City who are 14 to 17 years of age;

WHEREAS, allowing the nomination and appointment of Antioch youth, ages 14 to 17, for membership on City advisory boards and commissions would support and advance the youth development principals adopted by the Antioch City Council including:

- (1) advancing equity by giving all youth an opportunity to voice concerns, express needs and create solutions;
- (2) supporting youth and programs with the necessary resources to ensure all youth have equitable access and engagement;
- (3) building and developing 21st century skills to include workforce development, leadership, academic achievement and social-emotional skills;
- (4) providing all youth with access to safe environments, both physically and emotionally, that are youth-centric and honor youth culture; and
- (5) building on the strengths of youth to develop the competencies, values, and connections needed for life and work.

The City Council of the City of Antioch, California, does hereby ordain as follows:

SECTION 1. Recitals. The above recitals are incorporated as though set forth in this section.

SECTION 2. Amendment. Section 2-5.201 of the Antioch Municipal Code is hereby amended to read as follows:

§ 2-5.201 NOMINATIONS AND APPOINTMENTS.

The Mayor shall nominate candidates for membership on all boards and commissions. Nominees shall be appointed to each board and commission upon receiving approval of at least a majority vote of the City Council. Except for the Economic Development Commission, as specified in § 3-12.03 of this code, and the Design Review Board, as specified in § 9-5.2603 of this code, nominees must be electors of the city and continuously reside within the city during their tenure of office, except that the Mayor may also, in his or her discretion, appoint to any advisory board or commission a resident of

Antioch who is 14 to 17 years of age as a voting or non-voting youth member of said board or commission. Such youth member shall be limited to a one-year term, except that he or she may be re-appointed for a second term at the Mayor's discretion.

SECTION 3. Amendment. Section 2-5.202 of the Antioch Municipal Code is hereby amended to read as follows:

§ 2-5.202 TERMS.

Except as provided for youth members of a City board or commission pursuant to § 2-5.202 of this code, each member of a board or commission shall have a term of four years and shall serve until his or her successor is appointed and assumes office.

SECTION 4. CEQA. The adoption of this Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), which provides that CEQA only applies to projects which have the potential for causing a significant effect on the environment. Where it can be determined that the proposed project will not have a significant adverse effect on the environment, the project is not subject to CEQA. This Ordinance establishes a means for the Mayor to appoint residents of Antioch under the age of 18 to City advisory boards and commissions, and does not propose nor authorize any action or specific project that would have the potential to cause a significant adverse effect on the environment.

SECTION 5. Severability. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable, or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

SECTION 6. Publication; Effective Date. This Ordinance shall take effect and be enforced within thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the ____ day of June, 2021 and passed and adopted at a regular meeting thereof held on the ____ day of June, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lamar Thorpe, Mayor of the City of Antioch

ATTEST:

Elizabeth Householder, City Clerk



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Resolution Approving and Adopting a Two-Year Operating Budget for the Fiscal Years 2021-23

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving and adopting a two-year operating budget for fiscal years 2021-23, appropriating the funds necessary to meet the expenditures set forth therein, and revising the fiscal year 2020-21 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in this report and attachments.

DISCUSSION

The purpose of this agenda item is to approve the FY2021-23 Operating Budget, which includes revising the FY2020-21 Operating Budget. This is a two-year budget.

At the budget study session on June 8, 2021, the City Council gave direction on what positions and capital (CIP) projects to include in the final draft budget to be considered for approval on June 22nd. The final budget includes the following:

STAFFING

1. **Animal Services Technician (Animal Services).** This position would be in lieu of a vacant budgeted Office Assistant. The net salary and benefits cost included in the FY22 budget is \$6,908 and \$9,046 in FY23 which will increase the General Fund subsidy to the shelter in each fiscal year.
2. **Assistant or Deputy City Attorney (City Attorney).** An Assistant City Attorney position does not currently exist in our class specification schedule and would need to be created. The FY22 General Fund budget includes \$204,749 and FY23 includes \$305,672 for an Assistant City Attorney position starting at Step A. The position will also require an initial outlay of approximately \$5,000 for computer and other start up supplies which has been included in FY22.

3. **General Laborer (Public Works – Downtown SLLMD/Water Fund/Sewer Fund).** This position will be funded 66% from the Downtown SLLMD Fund, 16.7% from the Water Enterprise Fund and 16.7% from the Sewer Enterprise Fund at a total estimated salary and benefits cost of \$95,385 requiring an increase of General Fund contribution to the Downtown SLLMD of \$47,215 in FY22 and \$69,947 in FY23 included in the proposed budget.
4. **Fleet Service Technician (Public Works – Vehicle Maintenance Fund).** City Council gave direction that if Public Works were able to re-allocate existing budget funds to cover the position, it could be included in the draft budget. The initial request for this position was provided as \$110,988, offset by \$56,000 in outside repair services savings, for a net cost of \$54,988. Public Works further reviewed the budget and determined that outside repair services could further be reduced to cover the entire salary and benefit cost, therefore it is now included in the draft Vehicle Maintenance Fund budget.
5. **Recreation Coordinator (Youth Network Services).** This position will reside in the Youth Network Services division within the General Fund with funding beginning in FY23. Youth Network Services currently resides in the Recreation Department but will be part of the new Community Resources Department established with the adoption of the FY22 budget. The amount of \$118,368 is included in the General Fund FY23 proposed budget with an additional \$5,000 in computer and other start up supplies.
6. **Unhoused Resident Coordinator (Community Resources).** This position will be in lieu of a part-time position that currently exists. The position currently resides in the City Manager's Department but will be part of the new Community Resources Department established with the adoption of the FY22 budget. The FY22 budget is \$63,570 and \$90,766 in FY23, with both years accounting for replacement of part-time staffing with a full-time employee.
7. **Code Enforcement Staffing (Community Resources).** City Council consensus was to include 7 Code Enforcement Officers and 1 Community Development Technician in the draft budget. Code Enforcement is currently housed under Community Development but will fall under the newly created Community Resources Department created in this budget. \$708,789 has been included in the proposed FY22 General Fund budget and \$1,318,432 in the FY23 General Fund budget for all of the positions.
8. **Water Treatment Plant Instrument Technician I/II (Water Enterprise Fund).** An additional technician is needed for the Desalination Plant. The amount of \$98,740 has been included in the FY22 budget and \$141,577 in FY23.
9. **Administrative Analyst – Housing (CDBG & Housing Successor Funds).** This position would be funded between the CDBG and Housing Successor Funds. \$121,278 has been included in the FY22 budget and \$166,894 in FY23.
10. **Administrative Analyst - Environmental Resources (Solid Waste Fund/Water/Sewer/NPDES/General Fund).** The position will be funded 34% to the Solid Waste Fund, 33% to the Water Fund, 16% to the Sewer Fund and 17%

to the NPDES fund . The amount of \$121,278 has been included in the FY22 budget and \$166,894 in FY23. This will require a reduction in General Fund Street Impact Fee revenues in FY23 in the amount of \$26,000 that will need to be re-allocated to the Solid Waste Fund to pay for the proportionate share of the position as the Solid Waste Fund does not have enough reserves to fund 34% of the position in FY23.

- 11. Creation of a Community Resources Department.** This new department will re-organize where existing staffing/services within several departments currently report to a new department. The following staffing and services will be included: Animal Services (currently under the Police Department), Unhoused Resident Coordinator (currently under the City Manager), Youth Network Services (currently under Recreation), Code Enforcement, CDBG services and Environmental Services (all currently under Community Development). There will be no fiscal impact changing the reporting of the existing staffing. City Council authorized the addition of a new Department Head to oversee this department with an evaluation of additional staffing at a future date. The amount of \$50,000 was also requested to be included for consultant/architectural assessment of future office space for this department. The amount of \$222,474 has been included in the draft FY22 budget numbers and \$366,322 in FY23 for the new Department Head position and office space assessment. A Community Resources Director job specification and salary range for consideration and approval will be brought back to City Council after adoption of the budget.

CIP

The CIP projects in the table below were approved by City Council to be included in the draft budget.

Project	Proposed FY22 Budget	Proposed FY23 Budget
Citywide Signage Program	\$500,000	\$50,000
Restoration of Public Art	35,000	25,000
Prewett Park Deck Coating	500,000	0
Prewett Park Pool Resurfacing	0	190,000
Rivertown Landmark Sign	120,000	0
	\$1,155,000	\$265,000

Chart A on the next page provides the updated General Fund budgets with all direction provided by the City Council.

**CHART A
GENERAL FUND BUDGET SUMMARY**

	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
Beginning Balance, July 1	\$23,959,863	\$23,959,863	\$23,959,863
Revenue Source:			
Taxes	49,043,012	50,599,497	52,600,028
1% Sales Tax	17,942,514	18,361,000	19,003,636
Taxes – Measure C	111,368	0	0
Licenses & Permits	2,627,006	2,582,000	2,682,000
Fines & Penalties	100,100	135,100	135,100
Investment Income & Rentals	620,000	615,000	620,000
Revenue from Other Agencies	983,677	457,050	517,000
Current Service Charges	4,738,174	5,169,807	6,782,131
Other Revenue	2,705,220	741,200	647,775
Transfers In	3,966,982	3,678,703	3,722,796
Total Revenue	82,838,053	82,339,357	86,710,466
Expenditures:			
Legislative & Administrative	5,848,251	5,869,634	6,306,316
Finance	1,554,843	1,734,800	1,783,162
Nondepartmental	4,646,383	3,838,728	3,360,236
Public Works	11,080,489	11,571,402	11,395,622
Police Services	47,407,636	51,385,853	53,240,731
Police Services-Measure C	111,368	0	0
Animal Services Support	1,696,485	1,871,550	1,971,447
Recreation/Community Svs.	3,755,022	2,371,615	2,899,577
Community Resources	0	3,533,740	4,608,237
Community Development	4,942,068	4,432,752	4,169,482
Total Expenditures	81,042,545	86,610,074	89,734,810
Budget Stabilization Transfer Out	(1,795,508)	4,270,717	3,024,344
Surplus/(Deficit)	0	0	0
Ending Balance, June 30	\$23,959,863	\$23,959,863	\$23,959,863
Committed-Comp. Absences	153,654	150,000	150,000
Committed-Litigation Reserve	500,000	500,000	500,000
Committed-Comm. Dev. Fees	644,202	854,453	1,074,453
Unassigned Fund Balance	\$22,662,007	\$22,455,410	\$22,235,410
Percentage of Revenue	27.36%	27.27%	25.64%

General Fund reserves are healthy and meet the 20% minimum unassigned reserve balance policy. City Council and staff have worked diligently since March to build this two-year operating budget. After adoption of the budget and as we move into the fall, it is important to remember that several items were requested to come back. They are as follows:

- Consideration of an Administrative Analyst, Administrative Assistant, vehicles and equipment for new Code Enforcement Officers and building furnishings/remodel and repairs for the new Community Resources Department.

- Consideration of an Administrative Assistant for Human Resources.
- Consideration of a Finance Analyst for Finance.
- Consideration of a Community Development Technician for Community Development.
- Consideration of a GIS Technician position for Public Works.
- Consideration of an Administrative Assistant position for Public Works.
- Consideration of Police Department Community Room Technology Upgrades.
- Consideration of Prewett Park Perimeter Fence Replacement.
- L Street Improvements project.
- Core Team funding.

It should be noted that staff are currently pursuing several City Council initiatives that have not been included in this budget but are anticipated for implementation. These include bridge housing for unhoused residents and mobile mental health crisis response services. Key labor topics and their associated financial impacts will also result from bargaining unit contract negotiations and the Salary and Compensation Study.

The City Council will also consider the programming of American Rescue Plan Act funds through December 31, 2024. The City Council will discuss and direct the use of these resources at a study session in the near future. The disbursement of \$21.5 million in federal funds will allow the City to invest in a variety of projects and initiatives to expedite recovery from the effects of the COVID-19 pandemic.

ATTACHMENT

- A.** Resolution approving and adopting a two-year operating budget for fiscal years 2021-23, appropriating the funds necessary to meet the expenditures set forth therein, and revising the fiscal year 2020-21 budget.

Exhibit A - Draft 2021-23 Operating Budget

ATTACHMENT A

RESOLUTION NO. 2021/XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR FISCAL YEARS 2021-23, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND REVISING THE 2020-21 OPERATING BUDGET

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council a Preliminary Two-Year Operating Budget for the 2021-23 Fiscal Years;

WHEREAS, the City Council of the City of Antioch has heretofore considered said Operating Budget;

WHEREAS, the City Council did receive, consider and evaluate all public comments on the 2021-23 Operating Budget document as submitted by the City Manager; and

WHEREAS, the City Council did receive, consider and evaluate the revised 2020-21 portion of the Operating Budget as submitted;

NOW THEREFORE BE IT RESOLVED:

SECTION 1. The City Manager's 2021-23 Fiscal Years Operating Budget, incorporated herein by reference, for general and special City purposes, and the 2020-21 Fiscal Year revised budget are hereby approved and adopted.

SECTION 2. The City's reserve policy is as follows:

- General Reserves - General Fund unassigned fund balance of the City will be a minimum of 20% of General Fund operating revenues, with the addition of \$500,000 to the unassigned fund balance each year as available.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Equipment Maintenance Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be committed at 5% of the total compensated absences liability provided in the previous year's annual audit.
- Litigation/Insurance Reserve – Reserves for litigation and increased insurance deductibles (whether third-party or self-insurance) will be committed in the amount of \$500,000 for the 2021-23 fiscal years.

SECTION 3. Appropriations and Amendments Control Policy is as follows:

Appropriations requiring Council action are:

- Appropriation of reserves, except replacement reserves;
- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

Appropriations and amendments requiring City Manager action are:

- Transfers between departments within a fund (e.g. between Public Works and Police);
- Transfers between line items within a department or division involving salary accounts or above \$50,000 per occurrence, and

RESOLUTION NO. 2021/XX

June 22, 2021

Page 2

- Appropriation of replacement reserves.

Department Heads may approve:

- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

SECTION 4. The City Council hereby approves and continues the following commitments of Fund Balance:

1. 1% Sales Tax revenues shall be committed in fiscal years 2021-23 as detailed on page 58 of the adopted 2021-23 budget document. City Council shall have the authority to change the allocation of the revenues at any time during a public meeting.
2. The Budget Stabilization Fund shall be committed for unexpected General Fund budget variances, unanticipated projects and/or expenses, unfunded liabilities and to maintain a minimum 20% unassigned fund balance within the General Fund.
3. General Plan Maintenance Fees and Technology Fees collected shall be committed for costs associated with the City's General Plan and technology upgrades in the Community Development Department.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

CITY OF
ANTIOCH
CALIFORNIA
OPPORTUNITY LIVES HERE



DRAFT OPERATING BUDGET

ADOPTED JUNE XX, 2021

ANTIOCH
2021-23 OPERATING BUDGET

CITY OF ANTIOCH, CALIFORNIA
2021-23 OPERATING BUDGET

ANTIOCH
2021-23 OPERATING BUDGET

CITY OF ANTIOCH
2021-23 OPERATING BUDGET

Adopted June XX, 2021

City Council

Lamar Thorpe, Mayor
Monica Wilson, Mayor Pro Tem (District 4)
Tamesha Torres-Walker, Council Member District 1
Michael Barbanica, Council Member District 2
Lori Ogorchock, Council Member District 3

Other Elected Officials

Elizabeth Householder, City Clerk
Lauren Posada, City Treasurer

City Attorney

Thomas Lloyd Smith

City Manager

Ron Bernal

Assistant City Manager
Rosanna Bayon-Moore

ANTIOCH
2021-23 OPERATING BUDGET

Department Directors

Dawn Merchant, Finance Director
John Samuelson, Public Works Director/City Engineer
Forrest Ebbs, Community Development Director
Tammany Brooks, Police Chief
Nickie Mastay, Administrative Services Director
Alan Barton, Information Services Director
Kwame Reed, Economic Development Director
Bradley Helfenberger, Parks and Recreation Director

City of Antioch
Third & "H" Streets, P.O. Box 5007
Antioch, California 94531-5007
www.antiochca.gov



June 22, 2021

Honorable Mayor and City Council:

I am pleased to submit the Fiscal Year 2021-2023 two-year budget for the City of Antioch. The City's fiscal outlook reflects stable revenues, healthy reserves and a strong recovery from a worldwide pandemic. The City stands poised to serve our population of 112,848 residents in the second largest City of Contra Costa County. Along with every other city in the State and nation, our community has been influenced by the most serious health crisis in modern history. The presentation of the final budget for adoption is a critical milestone achieved in spite of these unprecedented times.

COVID-19

The COVID-19 pandemic has ravaged the nation and continues to be a serious global threat as local agencies adapt to maintain essential services. Over three-quarters of California cities experienced significant loss of revenues due to the temporary, as well as permanent closure of stores, restaurants, other commercial enterprises and venues. Since March 2020, jobs were lost, mortgages, rents and utilities went unpaid as the State experienced various stages of lock-down. Our own City facilities have operated in a modified format, largely by appointment, as we take precautions to prevent the spread of the virus. Collaboration with Contra Costa County and local health care providers allowed for the City's two community centers to be activated for testing and vaccinations. The City has stepped forward with courage to serve and protect the public health of our residents and region.

Over the last several months and within the context of COVID-19, the City Council exercised its fiscal responsibility to explore, consider and develop alternative scenarios for the two-year budget. Five budget development study sessions were convened to review existing and proposed staffing, capital improvement projects, estimated revenues and expenditures across all City funds. The proposed budget reflects a strong local economy with steadily increasing property and sales tax revenues. In spite of the hardships experienced by many individuals and households, Antioch finds itself in the unique position of seeing property and sales tax revenues increase beyond pre-pandemic projected estimates. Hundreds of new housing starts and building permits, the successful opening of retail

cannabis operations, rising property values, Measure W sales tax revenues and Federal Rescue Act funds have all helped contribute to the City's financial stability. Although some economic variables and related costs are simply beyond the City's control, at this time the City is anticipating continued growth and new economic development opportunities in the years ahead.

NEW LEADERSHIP AND DISTRICT ELECTIONS

In the midst of the pandemic and following the tragic murder of George Floyd and the civil unrest that ensued, Antioch voters participated in the City's first By-District elections in November of 2020. In addition to electing a new Mayor and City Council Members for four districts, Antioch voters also elected a new City Treasurer and City Clerk. These newly elected officials are leading Antioch toward a new tomorrow, advocating for and implementing changes that are reflected in the proposed budget document.

With six months into their terms of office, the governing body has established that it is committed to building a community in which all residents are provided access to quality services, programs and opportunities. While City Council priorities continue to evolve, a strong majority interest is centered on police oversight and accountability, unhoused resident services, mobile mental health crisis response, highly accessible youth services, City beautification and blight elimination. Accomplishing these ambitious goals requires dogged focus on outcomes, cooperation with external stakeholders, the forging of new partnerships and the technical and financial resources to realize the collective vision. Driven by the City Council's desire to see Antioch's quality of life continue to improve, the proposed budget includes new staffing and expenditures to accomplish a number of these priorities and identifies policy areas anticipated for future City investments.

ACCOMPLISHMENTS OF NOTE

In spite of the challenges of COVID-19, we have closed the prior budget period with many successes. These include the following:

- Broke ground on \$110M Brackish Water Desalination Project with \$10 million in State grant funds, \$55 million in very low interest State Revolving Fund financing and \$27 million in Department of Water Resources settlement funds.
- Reduced Part 1 violent crime by 44.5% and property crime by 42.8% between 2012 and 2020.
- Increased code enforcement staffing from 4 to 7 Code Enforcement Officers and 2 to 4 Abatement Team members.
- Opened more than 5,900 code enforcement cases over the 2-year period and removed over 8,100 cubic yards of debris from neighborhoods.
- Issued a total of 6,859 building permits over the two-year period - 2,961 in FY 2019-20 and 3,898 in FY 2020-21 – an increase of approximately 32% from one year to the next.

- Established the Rivertown Dining District with branding strategies identified and scheduled for implementation.
- Maintained continuous staffing of 116 Police Officer positions with authorization to “over-hire” six beyond the initial 115.
- Established a Code Enforcement Community Clean Up Program.
- Welcomed an additional 850 space parking lot constructed at the Hillcrest BART Station.
- Launched citywide median landscaping rehabilitation projects.
- Completed the Water Treatment Plant Disinfection project.
- Completed the City Council Chamber Remodel project.
- Commenced with City Hall First and Third Floor Remodel project.
- Commenced with the Fontana Fountain and City Hall Plaza project.
- Completed the Veterans Memorial Landscaping project.
- Implemented the Citywide Banner project launched.
- Expanded the Veterans Banner Program.
- Facilitated the demolition of Amtrak Station and structures in preparation for the Plaza Landscape project.
- Updated the SeeClickFix reporting application.
- Implemented the Rollin’ with Rec Mobile Recreation Bus.
- Completed the Chichibu Park Playground Replacement project.
- Completed the Williamson Ranch Park Restroom project.
- Installed the Contra Loma Estates Basketball Court.
- Received award of \$2.9M Prop. 68 grant for the Contra Loma Estates Park project.
- Facilitated installation of Market Lighting Downtown in cooperation with the Celebrate Antioch Foundation.
- Re-established the proactive Traffic Division at the Antioch Police Department.
- Participated in and promoted the Census 2020 program.
- Established Fire Services CFD for new development.
- Completed Lone Tree Golf and Event Center 370 MW Solar project.
- Repaired and activated citywide water features.
- Launched update of City of Antioch Strategic Plan.
- Held an Antioch/Chichibu Sister City event.

- Recognized the anniversary of Antioch 170th Founder's Day.
- Initiated the citywide Wayfinding and Signage Program.
- Awarded sixty (60) Small Business Grants.
- Processed the EIR and Development Agreement for the 1,077 unit The Ranch residential development.
- Convened virtual City Council and Commission Meetings due to COVID-19.
- Initiated the Economic Development Strategic Plan.
- Partnered with the Antioch Chamber of Commerce for the St. Mary's College Somersville Area Plan.
- Convened Bridging the Gap community roundtables discussions regarding Police Reform.
- Established COVID-19 testing and vaccination sites in cooperation with Contra Costa County Health Services at the Antioch Community Center and the Nick Rodriguez Community Center.
- Hired an Assistant City Manager.
- Hired a Public Works Director/City Engineer.
- Hired a Parks and Recreation Director.
- Hired a Deputy Public Works Director.
- Hired a Youth Services Network Manager.
- Hired a part-time Unhoused Resident Coordinator.

BUDGET DIRECTION

During budget development, greatest attention was focused on the General Fund, where general revenues support a broad array of activities and the day-to-day operations of the City. Throughout the budget process, the City Council as a whole delivered a strong message that blight elimination, code enforcement, deferred maintenance and City beautification are valued. A City Council majority also expressed support to restructure a number of City services into a new department devoted to Community Resources and Public Safety. A new department head position was authorized and a \$50,000 sum was set aside to evaluate site alternatives to house staff in one location. The new department seeks to combine functions and positions throughout the organization to include animal services, code enforcement, youth services, unhoused resident services, Community Development Block Grant (CDBG) and housing programs, environmental resources and mental health crisis response. City staff will continue to work with the City Council to explore this opportunity.

THE IMPORTANCE OF VOTER SUPPORTED MEASURE W

Measure W, the one cent sales tax that went into effect in April 2019, comprises over 20% of annual revenues and will generate a projected \$38,000,000 over the next two years. Until it sunsets in 2038, the unrestricted funds are a significant source of revenue to maintain Antioch's public safety and other highly valued quality of life services. It warrants noting that this is not a guaranteed source of long-term funding as it will require future voter approval to sustain. Although previously supported, code enforcement, blight elimination and youth programming are of heightened importance in the two-year budget.

The City Council continues to authorize one hundred fifteen (115) sworn Police Officers in FY 2022-23, as well as six "over-hire" positions to address timing delays associated with attrition. On the code enforcement front, one Community Development Technician position was authorized and the City will double its Code Enforcement field staffing. Full time staffing of the Unhoused Resident Coordinator is authorized, in addition to a full-time employee (FTE) in FY 2023 to support the work of the Youth Services Network Manager.

BUDGET HIGHLIGHTS

Highlights of staffing increases and dedicated resources for FY 2022-23 include:

- The addition of seventeen (17) new positions throughout the City to enhance City services including:
 - One (1) Community Resources Director for the new department dedicated to Community Resources and Public Safety.
 - One (1) Assistant City Attorney that will significantly enhance the department's capacity.
 - Seven (7) additional Code Enforcement Officers for a total of fourteen (14).
 - One (1) Community Development Technician position to support the seven additional Code Enforcement Officers approved.
 - One (1) additional General Laborer (for a total of 5) that will primarily address downtown needs.
 - One (1) Recreation Coordinator to assist Youth Services Network Division.
 - One (1) Administrative Analyst to assist the Environmental Services group.
 - One (1) full-time Unhoused Resident Coordinator.
 - One (1) Administrative Analyst to support CDBG and Housing activities.
 - One (1) Fleet Service Technician to assist with vehicle fleet maintenance.
 - One (1) Water Treatment Plant Instrument Technician to assist with the upcoming Brackish Water Desalination Plant.
- Investment in deferred maintenance at the Prewett Water Park.

- Continued address of unfunded liabilities and the full Actuarial Determined Contribution each year for the City's OPEB costs in the City's Section 115 trust, resulting in over \$25M in savings to date.

The City has several other Funds that comprise the entire fiscal picture of the City. Total city-wide revenue receipts are projected at \$248,999,966 for 2021-22 and \$184,543,002 for 2022-23 and are broken down by fund as follows:

REVENUES - ALL CITY FUNDS

FUND	Proposed 2021-22	Proposed 2022-23
General Fund	\$82,339,357	\$86,710,466
Special Revenue Funds	37,008,876	24,940,344
Capital Projects Funds	4,164,500	2,764,500
Internal Service Funds	9,436,842	9,447,484
Enterprise Funds	85,042,672	56,581,529
Antioch Successor Agency Funds	2,133,636	2,171,025
Antioch Public Financing Authority	28,874,083	1,927,654
TOTAL REVENUES	\$248,999,966	\$184,543,002

Total citywide expenditures are projected at \$222,819,769 for 2021-22 and \$179,204,979 for 2022-23 and are broken down by fund as follows:

EXPENDITURES - ALL CITY FUNDS

FUND	Proposed 2021-22	Proposed 2022-23
General Fund	\$86,610,074	\$89,734,810
Special Revenue Funds	26,250,095	22,780,357
Capital Projects Funds	3,482,329	839,938
Internal Service Funds	8,473,443	7,996,543
Enterprise Funds	66,201,303	52,933,809
Antioch Successor Agency Funds	2,928,442	2,991,868
Antioch Public Financing Authority	28,874,083	1,927,654
TOTAL EXPENDITURES	\$222,819,769	\$179,204,979

Additional budget highlights for fiscal year 2021-2023 are outlined below.

- Balanced budget for 2021-22 and 2022-23 with over 20% in unassigned reserves in each fiscal year, meeting the City's reserve policy.
- Projected 1% Measure W sales tax revenues of \$18,361,000 in 2021-22 and \$19,003,636 in 2022-23.
- Increasing property values and property tax revenues.
- Continued strong revenues from existing and projected cannabis retail, cultivation and processing.

RESERVE POLICIES

The City's current reserve policy continues to establish reserves for the following items:

- General Reserves – General Fund Unassigned Fund balance will be a minimum of 20% of General Fund operating revenues. This budget projects a reserve of 27.27% as of June 30, 2022 and 25.64% as of June 30, 2023.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Vehicle Replacement Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be set at 5% of the total compensated absences liability provided in the previous year's annual audit.

- Litigation/Insurance Reserve – Reserves for litigations and insurance deductibles (either third party or self-insurance) will be set at ten times the City’s self-insured retention. This budget sets a reserve of \$500,000 due to increased deductibles for property insurance claims.

ECONOMIC OUTLOOK

Strong property values and consumer spending are expected to continue for the foreseeable future as businesses continue to move toward full capacity and expand. Unemployment remains low and the high cost of housing continues to push the Bay Area workforce eastward in search of more affordable places to live. Antioch’s ample supply of entitled residential lots will help meet this need. The opening of the new Hillcrest BART Station parking lot, nearly doubling parking capacity with an additional 850 spaces, provides better opportunities for commuters heading west. This is significant as commuters represent the majority of our workforce pre-pandemic. First and last mile transportation options are being pursued with CCTA and Tri Delta Transit.

Companies and employers who recognize that the low cost of land and existing buildings, ready workforce, and the easy commute to Antioch will be a plus for their businesses. The City is in the midst of preparing an Economic Development Strategic Plan that focuses on the Somersville Town Center which will emphasize redevelopment to more destination based business not associated with traditional retailers, and East Lone Tree Specific Plan vacant land north of the Slatten Ranch Center as areas for future development. Antioch continues to promote itself as a destination for commercial and industrial investments and projects that this sector will accelerate in the coming years. The cannabis industry has taken note of Antioch with half a dozen projects approved and more looking to call Antioch home with a shift from retail to cultivation and processing. Health care continues to be a strong industry as Sutter Delta, Kaiser Permanente and John Muir all look to expand their operations in response to the growing population, especially in the area of seniors.

The economic development potential is vast. Emerging from the pandemic and its catastrophic impacts to many businesses, especially smaller employers, Antioch has never been in a better position to capitalize on changing consumer patterns and employer needs and demands. Since July 2020, Antioch has seen 164 new commercial and 189 new home occupation business licenses. The Northern Waterfront with deep water ports and rail, the Hillcrest Specific Plan area adjacent to BART, the Rivertown Dining District set on the San Joaquin River with one-of-a-kind views and the 2,500-acre Sand Creek focus area with planned residential communities are just a few examples of what Antioch has to offer. A well-qualified workforce, affordable housing and rents for businesses and industry, combined with a geographical location in East Contra County and the greater Bay Area, positions Antioch to become a regional destination and leader.

An often overlooked key economic development factor is water. The current and future droughts which may become longer and more severe are inevitable. Antioch's Brackish Water Desalination Plant will deliver 6 million gallons per day of high quality, reliable, affordable and water to our community. This is an economic development game-changer, especially when State water supplies run low in the future and mandatory rationing is imposed. Preserving one of our most valuable assets, our pre-1914 water rights has, and continues to be, a high priority to the City Council and the community. This significant investment to create a drought-proof water supply will not only benefit Antioch residents and businesses, but new customers and industry that depend on an uninterrupted source of high quality water.

With the economy in Antioch and the East Bay showing sustained growth, housing demand and the high cost of home ownership has continued to push buyers from Silicon Valley and San Francisco through the inner Bay Area and the I-680 corridor toward Antioch. An excellent value in comparison to those areas, Antioch is well positioned to take advantage of a strong Bay Area economy that continues to move east. Affordable housing is one of the State's biggest challenges. Antioch is delivering some of the most affordable units in the Bay Area for both single and multiple family units. With over 3,000 entitled residential units and several hundred more being processed, Antioch has seen a resurgence of residential construction after a large downturn over the past decade. Among these projects is Antioch's first gated active adult community. In the 2019 and 2020 calendar years, we issued 819 single family residential building permits. We expect this trend to continue at a slightly slower pace over the next two years.

The City Council also has other projects and plans that will enrich the City and make Antioch an even more enjoyable place to live, work and play. These include:

- The City remains engaged in regional efforts to inform legislation and promote a common-sense approach to addressing the region's housing needs while emphasizing the even greater need of providing local jobs for our workforce.
- The City's branding efforts, Opportunity Zones and relationships with regional brokers continue to boost Antioch's ability to have a competitive advantage with cannabis and medical offices being our strongest field of growth.
- The retail market continues to be dominated by online retailers. The Wayfair decision has resulted in tens of thousands of dollars of sales tax being retained by our City. Auto sales, construction and household materials and supplies and big box retailers continue to provide the majority of our sales tax revenues.
- Businesses that serve the housing market, both new construction and home improvement, continue to show strong sales. This includes suppliers and contractors in kitchen/bath, flooring, plumbing, heat/air conditioning, window/door suppliers, concrete, office, medical office work space and light industrial properties and maintenance services. The anticipated opening of Granite Expo will only add to this trend.

- The City has two cannabis zones where all types of cannabis businesses may be located and is looking to possibly expand this to include other areas within Antioch. An emphasis on cultivation, processing and testing will result in a more diverse industry and workforce opportunities.

ON THE HORIZON

This budget identifies opportunities for growth and investment. At the same time, needs beyond the line items, in addition to forces outside of City control have been identified. These include transitional housing activities, mobile mental health crisis response services, a salary and compensation study, labor contract renewals, increasing CalPERS contribution rates and unfunded liabilities, deferred maintenance of City assets and barrier free youth programming are a few of the major topics with which the City will grapple in the near future. Over reliance on the budget stabilization fund as a means to balance the budget over time will limit future options, including sustained staffing and programming. It is more important than ever to strategically leverage local funds and concurrently pursue regional, State and Federal funding sources that support long term sustainability.

The programming for Antioch's \$21.5 million share of the \$1.9 trillion American Rescue Plan (American Rescue Act of 2021) economic stimulus funds is yet to be determined. Although the Act guidelines have not been fully defined, this money can be used on COVID-19 related costs but must be spent by December 31, 2024. This is a short timeframe to identify, design and implement projects and programs for these funds. The key to getting the most from this significant source of revenue is how to invest versus simply expend the resources. We expect to bring this item to the Council for consideration by mid-summer 2021 once the complete guidelines have been confirmed.

OPPORTUNITY LIVES HERE

The two-year budget captures an array of exciting programs, projects and events. On July 4, 2022 Antioch will be celebrating 150 years as a City. Incorporated in 1872, Antioch is one California's oldest cities and we are proud of this distinction. A sesquicentennial event is being planned with the desire to see our entire community come together to recognize our past, honor the present and celebrate our bright future.

"Antioch—Opportunity Lives Here" is not only our tagline but a reality for our businesses, residents and community. Newcomers, as well as long established businesses and residents find Antioch to be not only affordable but also home to some of the Bay Area's best places to hike, bike and experience the outdoors. New opportunities are celebrated in the recently branded Rivertown Dining District in Antioch's historic downtown. Several new venues have opened and more are planned, including the historic Riverview Lodge.

This property is undergoing an extreme makeover and will be reopened as Monica's Riverview in mid-2021. Monica's Riverview and Smith's Landing will offer the two best waterfront dining experiences in Contra Costa County. In addition, keep an eye out for wayfinding signage, banners, murals, Fontana Fountain, special events and enhancements to the Plaza at City Hall and the Veterans Memorial. These are a few of many ways that Antioch's beauty, charm and potential will be celebrated and translated into action in the next 24 months.

LOOKING FORWARD

In closing, I would like to remind us that Antioch's greatest strength is our people. Our residents, business owners and employees are the building blocks and the foundation for our community and civil society. In a unique time where social media and virtual interactions have become the norm for communication, now is the time to get out and meet our neighbors and offer a warm welcome to visitors and newcomers. We are on a journey together to build a place we are proud to call home. With the Antioch City Council already well on their way to casting a new vision for our community, we are poised to see our resources invested differently. It is important to be open to new ideas and ideals where all residents are valued and included. We will continue to deliver core services as we have done in the past and also reach, assist and serve our residents in new and different ways. If Antioch ever needed something to believe in, now is the time for our community to experience and know that opportunity really does live here.

I want to acknowledge and thank Finance Director Dawn Merchant and everyone who assisted in the development and production of this budget. The staff and I look forward to working with the City Council to implement the FY 2021-23 Adopted Budget and to continue to improve the fiscal stability and quality of life in Antioch.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Ron Bernal".

RON BERNAL
City Manager

ANTIOCH

2021-23 OPERATING BUDGET

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ANTIOCH

2021-23 OPERATING BUDGET

BUDGET GUIDE

A budget serves many purposes. In addition to its inherent value as a resource and spending plan for the City, it informs the public about the City's financial strategies and provides the documentation needed for other financial-related matters such as audits, loans and grants.

The goal of the City's two-year budget is to provide a plan that allocates resources to meet the needs and desires of Antioch residents. The budget is one way in which the City Council and City staff responds to the community's needs. It balances City revenues and costs with community priorities and requirements. The City's fiscal year is July 1st to June 30th.

In preparing the FY 2021-23 budget, City staff reviewed the 2020-21 fiscal year and estimated the expenditures and revenues anticipated for the next two years. As a result, this budget revises the FY 2020-21 budget and incorporates revenues and expenditures that are expected to be incurred during FY 2021-22 and 2022-23.

DOCUMENT ORGANIZATION

Message from the City Manager

In his message, the City Manager summarizes the proposed budget to the City Council. He outlines strategies and objectives for change and improvements, lists FY 2020-21 accomplishments, highlights the financial outlook, and summarizes the City's priorities for fiscal years 2022 through 2023. The most critical issues facing each department during the coming fiscal year are also highlighted and discussed in this section of the document.

Community Profile

This section contains valuable information about the City, its people, and its businesses. City services, population and housing, employment, transportation, and school services are discussed.

Budget Strategies and Policies

Included in this section are descriptions of finance-related information such as the City's financial objectives, reporting requirements, management responsibilities, reserve descriptions, appropriation control debt management and investment reporting.

Staffing Overview

This section provides an overview of the City's current staffing levels and highlights any new positions included in the budget.

ANTIOCH

2021-23 OPERATING BUDGET

Financial Summaries

An overall financial picture of Antioch by fund type is shown in this section, including a description of General fund revenues and summary financial tables.

City Budgets by Fund

These sections provide detailed information for each fund of the City, grouped by fund type. The City maintains the following fund types: General Fund, Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Internal Service Funds and Agency Funds. Information about each department within the fund, including department and division descriptions, FY 2022 through 2023 objectives, sources of revenue, and anticipated expenditures are included.

City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency (ADA)

The Antioch Development Agency (ADA) was formed June 25, 1974, for the purpose of renovating designated areas within the City of Antioch. Effective February 1, 2012, all redevelopment agencies were abolished as a result of AB 1X26 (the Dissolution Act). The City of Antioch elected to become the successor agency and housing successor for the ADA and as such has adopted an Enforceable Obligations Schedule (EOPS) outlining existing obligations to be paid by the former redevelopment agency. As Successor Agency and Housing Successor, the City is responsible for winding down the operations of the former Antioch Development Agency and paying the obligations until satisfied. Contra Costa County will distribute property tax increment to the City to pay obligations as they come due in six-month increments based on a Recognized Obligation Payment Schedule (ROPS) that is submitted to the County Auditor Controller, State Auditor Controller, State Department of Finance and Oversight Board to the City as Successor Agency twice a year.

Antioch Public Financing Authority (APFA)

The Antioch Public Financing Authority (APFA) is a joint powers authority organized by the City and former Antioch Development Agency (ADA) to provide financial assistance to the City and the ADA by financing real and personal property and improvements for the benefit of the residents of the City. It is a blended component unit of the City and is accounted for in separate funds of the City. As such, the APFA has its own budget section. Information on each fund can be found in the APFA section of this budget.

BUDGET PROCESS

January/February:	Preliminary department budgets are submitted and preparation of draft budget document begins
March/April:	City Manager approves draft budget and workshops and presentations on budget begin
May:	Budget presentations continue, and public hearing is scheduled
June:	Final budget is adopted for next cycle

ANTIOCH

2021-23 OPERATING BUDGET

Midyear Review

In October/November of each year, the City Manager and Finance Director give the Council a report on the prior year actual revenues and expenditures. Budget adjustments, if required, are approved by the City Council. With the adoption of a two-year budget, a review will also be in the May/June timeframe.

Department Preliminary Submittals

Each Department must submit their preliminary budget to the City Manager via the Finance Department by mid-February. These budgets must include requests for reclassification and/or reorganization, program changes, services level adjustments, and anticipated revenues and expenditures. In addition, the Human Resources Department provides information regarding changes in fixed labor costs and the Finance Department provides estimated General Fund revenues.

Budget Document Preparation and Approval

The Finance Department prepares the draft budget for review by the City Manager. Following meetings with Department Directors, adjustments made by the City Manager are incorporated into a final draft budget. Workshops with the City Council and public presentations at regular meetings of the Council begin in April and continue through May. A public hearing is held in June. Citizens are encouraged to give input and voice their opinions during this open session. The budget and any suggested changes are reviewed and approved by the Council no later than June 30th.

COMMUNITY PROFILE

ANTIOCH

2021-23 OPERATING BUDGET

COMMUNITY PROFILE

Antioch has become one of the most popular communities in East Contra Costa County and has a lot of opportunity because of its proximity to the San Joaquin Delta and affordability in the San Francisco Bay Area. Antioch has a new vision and direction with the tagline, “Antioch-Opportunity Lives Here” in recognition of where the City is heading.

Antioch is located on the banks of the San Joaquin River in Northern California. Just off of Highway 4, in Contra Costa County. With a population of over 100,000 people, Antioch has become the heart of Eastern Contra Costa County, offering a variety of employment; shopping and vast recreational activities.

Housing options include many new home developments as well as more established communities. Many of the local residents commute to other areas in Contra Costa, Alameda, Santa Clara, San Francisco and San Joaquin counties for employment. Employment opportunities have increased in the nearby communities and continue to add to the popularity of Antioch's housing market.

Government

The City of Antioch incorporated in February 1872 as a general law city and operates under a Council-Manager form of government. Policy making and legislative authority is vested in a five-member City Council consisting of a Mayor and four Council Members. The four Council Members are elected to four-year overlapping terms. The Mayor is directly elected to a four-year term.

The City Council's main duties include passing ordinances, adopting the budget, appointing committees, and hiring both the City Manager and City Attorney.

The City Manager is responsible for implementing the policies and enforcing the ordinances adopted by the City Council, overseeing day-to-day operations of city government, and appointing the heads of the various city departments.

Population

After three decades of substantial growth in residential construction the City of Antioch's population as of January 1, 2021 is reported at 112,848 by the California Department of Finance, making it the second largest city in Contra Costa County.

Labor Force and Employment

The City of Antioch's total labor force (employed residents) is 48,800 and the unemployment rate is 9.4 percent as of April 2021. Many of our residents are employed in jobs located in neighboring communities. The range of their occupations includes sales, managerial services, technical support, professional specialties, warehousing and manufacturing.

Employment within the City of Antioch is growing and is concentrated in six industry sectors – professional and business services, healthcare, financial services, retail, public sector employment and limited manufacturing.

Housing Units

As of the 2010 census, there were 34,849 housing units in the City of Antioch. Persons per household number was 3.15 and the housing unit vacancy rate was 7.5 percent.

ANTIOCH

2021-23 OPERATING BUDGET

COMMUNITY PROFILE

Transportation/Access

California State Highway 4, connecting San Francisco-Oakland with Stockton and Central Valley points, bisects the City. Connecting with this freeway east of Antioch is State Highway 160, running north to Sacramento, across the Nejedly Bridge, offering access to Solano County and the Sacramento area.

Highway 4 connects to Lone Tree Way and the existing middle Bypass segment in Brentwood. This has provided traffic relief to congested roadways and it accommodates the commuters and citizens to and from Antioch.

Antioch is served by a network of commuter transportation options including daily Amtrak passenger service with a depot in the historic Rivertown area. The Bay Area Rapid Transit (BART) system provides bus and rail connections throughout the Bay Area and recently opened a station in Antioch at Hillcrest which provides a connector train to the Pittsburg station which has provided commute relief to thousands of Antioch residents. Tri Delta Transit bus service travels throughout East County.

Commercial and private air service is available 15 miles west at Buchanan Field. Five other major airports serve the area: Oakland, San Francisco, Sacramento, and San Jose International Airports, and Stockton Metropolitan Airport

Education

Antioch is served by the Antioch Unified School District (AUSD). The District has fourteen elementary schools, four middle schools, two comprehensive high schools, one medical magnet high school, various academies located within the two existing comprehensive high school campuses, and six alternative education schools with a K-12 enrollment of about 19,000 students. There are also four K-8 charter schools with an enrollment of approximately 470. While all schools are located within the Antioch boundaries, the school district also serves portions of the surrounding communities. In addition to these schools, Antioch also offers Antioch Adult School. Surrounding areas of Antioch also offer four additional college campuses and trade schools for the citizens to utilize for higher educational learning opportunities.

Health Care

Antioch has several professional medical offices and two hospitals. The newest facility, which opened in 2008, is the new state of the art Kaiser Permanente Hospital, located on the southeastern end of the City limits. This facility provides Antioch with additional means of local healthcare, while making it more convenient and a safer place for medical emergencies to be addressed in a timely manner.

Prewett Park

Prewett Park is the City's largest recreation facility with year-round use. Some of the current amenities of Prewett Park include the water park with multiple swimming pools and slides, a skate park and picnic areas. Prewett Park has recently increased the services with the addition of an all-abilities playground and a spray ground in addition to many other amenities.

The City also has numerous other park sites which include: neighborhood parks, playground equipment, tennis courts, picnic areas, trails and a sports complex.

ANTIOCH
2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

ANTIOCH

2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

The City of Antioch has developed broad policy direction through the development of budget strategies that establish long-term policy guidance for conducting the City's financial activities. The City Council has established these policies to meet the following strategic objectives:

BUDGET STRATEGIES

Strategic Focus – The City's financial management should be strategic, reflecting the Council's and the community's priorities for service while providing resources that realistically fund routine operations. A vision and strategic plan was adopted by the City Council in 2019.

Fiscal control and accountability – The City's financial activities should be fiscally sound and accountable to the City Council through the City Manager.

Clarity – The City's financial planning and reporting should be clear and easy to understand so that all participants, the council, the community, and staff can productively participate in making good decisions.

Long-term planning – The City's financial planning should emphasize multi-year horizons to promote long-term planning of resource uses.

Flexible and cost-effective responses – The City's financial management practices should encourage an organization that responds quickly and straightforwardly to community demands. The City's management should flexibly respond to opportunities for better service, should proactively manage revenues, and should cost-effectively manage ongoing operating costs.

FISCAL POLICIES

Financial Activity Reporting

The City's financial activity will be reported in a variety of funds, which are the basic accounting and reporting entities in governmental accounting. The City's accounting structure will make it possible:

- To present fairly and with full disclosure the financial position and results of financial operations of the funds of the City in conformity with generally accepted accounting principles, and
- To determine and demonstrate compliance with finance-related legal and contractual provisions.

Management Responsibility

The City Manager and staff shall provide the City Council with monthly updates and a mid-year review of financial activities during the budget process of each year. The review will compare annual budget projections with actual results.

ANTIOCH

2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESERVE POLICY

The City will maintain reserve funds to:

- Stabilize the City's fiscal base for fluctuations in revenues and expenditures;
- Provide for nonrecurring, unanticipated expenditures; and
- Provide for replacement of capital equipment.
- Provide for payment of mandated liabilities (i.e., compensated absences).
- Provide for payment of unanticipated litigation or insurance costs.

General Reserves

The purpose of these funds is to be prepared for possible future reductions in revenues or increases in expenditures, to generate interest income and to provide for unexpected opportunities and contingencies. These funds will be known as the *General Fund Unassigned Fund Balance* of the City and will be budgeted annually at a minimum of 20% of General Fund operating revenues, with the addition of at least \$500,000 to the unassigned fund balance each year as available.

Replacement Reserves

The purpose of these funds is to provide sufficient funds for the anticipated replacement of capital equipment. These reserves are maintained within the Internal Service funds called Office Equipment Replacement Fund (573) and the Vehicle Replacement Fund (569).

Mandated Liabilities Reserve (Commitment of Fund Balance)

The purpose of this reserve is to fund the City's mandated liabilities which are currently comprised of a *Commitment for Compensated Absences*. The purpose of this reserve is to pay employees for unused vacation and/or vested sick leave benefits upon termination. The reserve level is set at 5% of the total compensated absences liability and is adjusted annually based upon the previous year's total compensated absence liability provided in the previous year's annual audit. This reserve will be maintained within the General Fund Reserves in addition to the General Fund Unassigned reserves.

Litigation/Insurance Reserve (Commitment of Fund Balance)

The purpose of this reserve is to fund unanticipated litigation or other insurance deductible costs (whether third party or self-insurance) not covered by the City's risk pool. The reserve level is set at ten times the City's self-insured liability retention, which currently is \$50,000, representing a \$500,000 reserve.

ANTIOCH

2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

Budget Stabilization Reserve

In 2018 the City established a Budget Stabilization Reserve Fund to set aside General Fund reserves that exceed 20% to offset any unexpected budget variances. The City Council has directed that starting in fiscal year 2019-20, the funds will also be used to begin meeting the full actuarial determined contribution towards the City's OPEB liabilities, to be evaluated each budget year based on budget projections. For external financial reporting purposes, although the fund is separate from the General Fund, it will be combined into one reportable fund with the General Fund.

BUDGET AND FINANCIAL PLAN

The City Manager will present a budget and periodic financial information to the City Council, setting forth the following information:

- Actual revenues, expenditures, reserve balances, and fund balances for the prior fiscal year;
- Estimated revenues, expenditures, reserve balances, and fund balances for the current fiscal year;
- Projected revenues, expenditures, reserve balances, and fund balances for the next fiscal year;
- Goals and objectives to be achieved by the organization over the next year;
- Capital Improvement Program for the next five years.

APPROPRIATIONS AND AMENDMENTS CONTROL

Appropriations of fiscal resources are the responsibility of the City Council, the City Manager, and Department Heads.

Appropriations requiring Council action are;

- Appropriation of reserves, except replacement reserves;
- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

Appropriations and amendments requiring City Manager action are;

- Transfers between departments within a fund (i.e. between Public Works and Police);

ANTIOCH

2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

- Transfers between line items within a department or division involving salary accounts or above \$50,000 per occurrence, and
- Appropriation of replacement reserves.

Appropriations and amendments requiring Department Head action are:

- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

Investments

The City Council will bi-annually review an Investment Policy in conformance with California Government Code. The policy will address the objectives of safety, liquidity, and yield with respect to the City's financial assets.

Fees and Charges

The City Council will annually update the schedule of fees and charges. The fees and charges will be set to provide adequate resources for the cost of the program or service provided.

Purchasing

The City will maintain a purchasing policy designed to support and enhance the delivery of governmental services while seeking to obtain the maximum value for each dollar expended.

FUNDS OF THE CITY OF ANTIOCH

Governmental accounting systems are organized and operated on a fund basis. A fund is a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances. Funds are used to segregate the City's financial activities in categories that attain certain objectives in accordance with special regulations, restrictions, or limitations.

Basis of Accounting and Budgeting

The budget is reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (generally 60 days). Expenditures are recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

ANTIOCH
2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESOLUTION NO. 2021/89

APPROPRIATIONS LIMIT

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021-22 AND
SELECTING THE CALIFORNIA PER CAPITA PERSONAL INCOME AND THE STATE DEPARTMENT OF FINANCE POPULATION GROWTH FACTORS FOR
FISCAL YEAR 2021-22**

WHEREAS, Article XIII B of the California Constitution (Proposition 4) establishes expenditure limits for cities;

WHEREAS, State implementing legislation requires cities to annually adopt a resolution establishing its appropriations limit for the following fiscal year;

WHEREAS, the Director of Finance has made the calculations specified in said law, and concludes that the 2021-22 appropriations limit is the sum of \$152,860,575; and

WHEREAS, pursuant to said law, this agenda item has been made available to the public for two weeks prior to the date of adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch selects the California per capita personal income cost of living growth factor of 5.73 percent for Fiscal Year 2021-22, selects the population percent change of 0.55 percent certified by the State Department of Finance for Fiscal Year 2021-22, and establishes the appropriations limit for the Fiscal Year 2021-22 as \$152,860,575.

* * * * *

The foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on May 25, 2021, by the following vote:

AYES: Council Members District 1 Torres-Walker, District 2 Barbanica, District 3 Ogorchock, Mayor Pro Tem (District 4) Wilson and Mayor Thorpe

NOES: None

ABSTAIN: None

ABSENT: None


ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

ANTIOCH

2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESOLUTION NO. 2021/XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR FISCAL YEARS 2021-23, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND REVISING THE 2020-21 OPERATING BUDGET

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council a Preliminary Two-Year Operating Budget for the 2021-23 Fiscal Years;

WHEREAS, the City Council of the City of Antioch has heretofore considered said Operating Budget;

WHEREAS, the City Council did receive, consider and evaluate all public comments on the 2021-23 Operating Budget document as submitted by the City Manager; and

WHEREAS, the City Council did receive, consider and evaluate the revised 2020-21 portion of the Operating Budget as submitted; and

NOW THEREFORE BE IT RESOLVED:

SECTION 1. The City Manager's 2021-23 Fiscal Years Operating Budget, for general and special City purposes, and the 2020-21 Fiscal Year revised budget are hereby approved and adopted.

SECTION 2. The City's reserve policy is as follows:

- General Reserves - General Fund unassigned fund balance of the City will be a minimum of 20% of General Fund operating revenues, with the addition of \$500,000 to the unassigned fund balance each year as available.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Equipment Maintenance Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be committed at 5% of the total compensated absences liability provided in the previous year's annual audit.
- Litigation/Insurance Reserve – Reserves for litigation and increased insurance deductibles (whether third-party or self-insurance) will be committed in the amount of \$500,000 for the 2021-23 fiscal years.

SECTION 3. Appropriations and Amendments Control Policy is as follows:

Appropriations requiring Council action are:

- Appropriation of reserves, except replacement reserves;

ANTIOCH

2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

Appropriations and amendments requiring City Manager action are:

- Transfers between departments within a fund (e.g. between Public Works and Police);
- Transfers between line items within a department or division involving salary accounts or above \$50,000 per occurrence, and
- Appropriation of replacement reserves.

Department Heads may approve:

- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

SECTION 4. The City Council hereby approves and continues the following commitments of Fund Balance:

1. 1% Sales Tax revenues shall be committed in fiscal years 2021-23 as detailed on page 58 of the adopted 2021-23 budget document. City Council shall have the authority to change the allocation of the revenues at any time during a public meeting.
2. The Budget Stabilization Fund shall be committed for unexpected General Fund budget variances, unanticipated projects and/or expenses, unfunded liabilities and to maintain a minimum 20% unassigned fund balance within the General Fund.
3. General Plan Maintenance Fees and Technology Fees collected shall be committed for costs associated with the City's General Plan and technology upgrades in the Community Development Department.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

ANTIOCH
2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

ANTIOCH
2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESOLUTION NO. 2021/xx

**RESOLUTION OF THE CITY OF ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2021-22 AND
REVISING THE 2020-21 BUDGET**

WHEREAS, The City Council formed the Antioch Public Financing Authority in April 1993 to provide financial assistance to the City by financing improvements for the benefit of the residents of the City; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said budget;

NOW THEREFORE BE IT RESOLVED that the Authority Budget for the 2021-23 Fiscal Years and the 2020-21 Fiscal Year revised budget, on file with the Authority Secretary, are hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch Public Financing Authority at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER, SECRETARY

ANTIOCH
2021-23 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

SA RESOLUTION NO. 2021/XX

RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2021-23 BUDGET AND REVISING THE 2020-21 BUDGET AS RELATED TO THE ACTIVITIES OF THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR

WHEREAS, the Antioch Development Agency was formed by the adoption of the Redevelopment Plan in July 1975; and

WHEREAS, pursuant to the passage of AB 1X26 upheld by the California Supreme Court, redevelopment agencies were required to be dissolved by February 1, 2012; and

WHEREAS, pursuant to Resolution No. 2012/07 dated January 24, 2012, the City of Antioch confirmed its intention to serve as the Successor Agency to the Antioch Development Agency for non-housing related functions and pursuant to Resolution No. 2012/06 dated January 24, 2012, the City of Antioch elected to perform the housing functions of the Antioch Development Agency pursuant to AB 1X26; and

WHEREAS, the City Council of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency has heretofore considered said Operating Budget; and

WHEREAS, the City Council as Successor Agency and Housing Successor to the Antioch Development Agency did receive, consider and evaluate the revised 2020-21 portion of the Operating Budget as submitted; and

WHEREAS, enforceable obligations of the Successor Agency and Housing Successor are incorporated into said budgets;

NOW THEREFORE BE IT RESOLVED:

- A. That the Successor Agency and Housing Successor Two-Year Budget for the 2021-23 Fiscal Years, on file with the Recording Secretary, is hereby approved and adopted.
- B. That the revised portion of the Successor Agency and Housing Successor Budget for the 2020-21 Fiscal Year is hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:
NOES:
ABSENT:

ELIZABETH HOUSEHOLDER, RECORDING SECRETARY

**CITY OF ANTIOCH
2021-23 OPERATING BUDGET**

STAFFING OVERVIEW

ANTIOCH

2021-23 OPERATING BUDGET

STAFFING OVERVIEW

The City Council approves all new positions and status (employee versus contract; regular versus temporary; full-time versus part-time.) In addition, the City Council reviews all staffing levels on an annual basis during the budget process.

A position allocation system is the standard mechanism used by municipalities to track and monitor staffing levels and approvals. A “Position Allocation Summary” follows:

2021-23 POSITION ALLOCATION SUMMARY – FUNDED POSITIONS

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
GENERAL FUND POSITIONS			
CITY COUNCIL (100-1110)			
Mayor (Elected)	1.00	1.00	1.00
Mayor Pro-Tem (Elected)	1.00	1.00	1.00
Council Member (Elected)	3.00	3.00	3.00
Sub-total	5.00	5.00	5.00
CITY ATTORNEY (100-1120)			
City Attorney	1.00	1.00	1.00
Assistant City Attorney	0.00	0.00	1.00
Legal Secretary/Executive Legal Assistant (promotion FY22)	1.00	1.00	1.00
Sub-total	2.00	2.00	3.00
CITY MANAGER (100-1130)			
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
Public Information Officer	1.00	0.00	1.00
Senior Executive Assistant	1.00	1.00	1.00
Sub-total	4.00	3.00	4.00
CITY CLERK (100-1140)			
City Clerk (Elected)	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Sub-total	3.00	3.00	3.00

ANTIOCH

2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
GENERAL FUND POSITIONS (Continued)			
CITY TREASURER (100-1150)			
City Treasurer	1.00	1.00	1.00
Finance Director (0.80 charged to Finance Admin 100-1210; .075 each to 611/621)	0.05	0.05	0.05
Accountant I (0.90 charged to Finance Acct 100-1220)	0.10	0.10	0.10
Sub-total	1.15	1.15	1.15
HUMAN RESOURCES (100-1160)			
Administrative Services Director	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00
Human Resources Technician	3.00	3.00	3.00
Sub-total	5.00	5.00	5.00
ECONOMIC DEVELOPMENT DEPT (100-1180)			
Economic Development Director	1.00	1.00	1.00
Economic Development Program Manager	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
LEGISLATIVE AND ADMINISTRATIVE TOTAL	22.15	21.15	23.15
FINANCE DEPARTMENT:			
Administration (100-1210)			
Finance Director (0.05 funded in City Treasurer 100-1150; .075 each to 611/621)	0.80	0.80	0.80
Sub-total	0.80	0.80	0.80
Accounting Services (100-1220)			
Deputy Finance Director	1.00	1.00	1.00
Accountant I (0.10 charged to City Treasurer 100-1150)	2.90	2.90	2.90
Accounting Technician	1.00	1.00	1.00
Accounting Technician II	1.00	1.00	1.00
Payroll Specialist II	1.00	1.00	1.00
Sub-total	6.90	6.90	6.90
Finance Operations (100-1230)			
Finance Services Supervisor	0.15	0.15	0.15
Business License Representative	2.00	2.00	2.00

ANTIOCH

2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
GENERAL FUND POSITIONS (Continued)			
Finance Operations (100-1230) (Cont.)			
Customer Service Representative I & II (charged .45 to 6112330/.45 to 6212220)	0.40	0.30	0.40
Sub-total	2.55	2.45	2.55
FINANCE TOTAL	10.25	10.15	10.25
PUBLIC WORKS DEPARTMENT:			
Administration (100-2140)			
Director of Public Works/City Engineer	1.00	1.00	1.00
Deputy Director of Public Works	0.34	0.34	0.34
Lead Warehouse Maintenance Worker	0.07	0.07	0.07
Warehouse Maintenance Worker II	0.07	0.00	0.07
Administrative Analyst I/III	0.20	0.10	0.20
Administrative Assistant	0.10	0.10	0.10
Sub-total	1.78	1.61	1.78
Street Maintenance (100-2160)			
Operations Supervisor	0.28	0.00	0.28
Street Maintenance Leadworker	2.00	2.00	2.00
Street Maintenance Worker I & II	5.00	5.00	5.00
Public Works Technician	0.15	0.15	0.15
Code Enforcement Maintenance Worker/General Laborer (Abatement Team)	0.00	0.00	4.00
Equipment Operator	1.00	1.00	1.00
Sub-total	8.43	8.15	12.43
Facilities Maintenance (100-2190)			
Operations Supervisor	0.375	0.375	0.375
Public Works Technician	0.040	0.040	0.040
Facility Maintenance Leadworker	1.000	1.000	1.000
Facility Maintenance Worker II	2.000	2.000	2.000
Sub-total	3.415	3.415	3.415

ANTIOCH

2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
GENERAL FUND POSITIONS (Continued)			
Parks Maintenance (100-2195)			
Operations Supervisor	0.175	0.175	0.175
Public Works Technician	0.150	0.150	0.150
Landscape Maintenance Leadworker	1.000	0.000	1.000
Sub-total	1.325	1.325	1.325
Median Landscape (100-2196)			
Public Works Technician	0.1500	0.1500	0.1500
Landscape Maintenance Worker I/II (split among programs)	0.9125	0.5000	0.9125
General Laborer (split among programs)	0.4125	0.4125	0.4125
Sub-total	1.4750	1.0630	1.4750
Work Alternative Program (100-2198)			
Operations Supervisor	0.15	0.00	0.15
Landscape Maintenance Worker I/II	1.00	1.00	1.00
Sub-total	1.15	1.15	1.15
Engineering Services/Land Development (100-5150)			
Senior Civil Engineer	0.25	0.00	0.25
Assistant Engineer	1.00	1.00	1.00
Assistant City Engineer	1.00	0.00	1.00
Senior Public Works Inspector	1.00	1.00	1.00
Public Works Inspector	2.00	2.00	2.00
Administrative Analyst II	1.00	1.00	1.00
Development Services/Engineering Tech (Assoc)	1.00	1.00	1.00
Sub-total	7.25	6.00	7.25
Capital Improvement Administration (100-5170)			
Assistant Engineer	2.00	1.00	2.00
Administrative Analyst I	0.25	0.25	0.25
Development Services/Engineering Tech (Snr)	1.00	1.00	1.00
Sub-total	3.25	2.25	3.25
PUBLIC WORKS GENERAL FUND TOTAL	28.075	24.8125	32.075

ANTIOCH

2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
GENERAL FUND POSITIONS (Continued)			
POLICE DEPARTMENT:			
ALL DIVISIONS (100-3*)			
Chief of Police (.10 funded Animal Control Fund)	0.90	0.90	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant (.10 funded Animal Control Fund)	5.90	5.90	6.00
Police Sergeant	11.00	10.00	11.00
Police Corporal	7.00	7.00	7.00
Police Officer	88.00	89.00	88.00
Community Service Officer	11.00	10.00	11.00
Administrative Analyst I/III	2.00	2.00	2.00
Police Records Supervisor	1.00	1.00	1.00
Lead Police Records Technician	2.00	1.00	2.00
Police Records Technician	7.00	6.00	7.00
Crime Analyst	2.00	2.00	2.00
Police Communications Supervisor	1.00	1.00	1.00
Lead Dispatcher	4.00	4.00	4.00
Police Dispatcher	11.00	9.00	11.00
POLICE GENERAL FUND TOTAL	155.80	150.80	156.00
COMMUNITY RESOURCES DEPARTMENT: (NEW DEPARTMENT IN FY22)			
Youth Network Services (100-4700)			
Community Resources Director	0.00	0.00	0.20
Youth Network Services Manager (in FY21, this position in Recreation Services)	1.00	1.00	1.00
Recreation Coordinator – to be added in FY23	0.00	0.00	0.00/1.00
Sub-total	1.00	1.00	1.20/2.20
Unhoused Resident Services (100-4705)			
Community Resources Director	0.00	0.00	0.15
Unhoused Resident Coordinator	0.00	0.00	1.00
Sub-total	0.00	0.00	1.15

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
GENERAL FUND POSITIONS (Continued)			
COMMUNITY RESOURCES DEPARTMENT (Cont.):			
Code Enforcement (100-5140)			
Community Resources Director	0.00	0.00	0.25
Code Enforcement Manager	0.00	0.00	1.00
Code Enforcement Officer	0.00	0.00	14.00
Community Development Technician (Snr/Asst)	0.00	0.00	3.00
Sub-total	0.00	0.00	18.25
COMMUNITY RESOURCES GENERAL FUND TOTAL	0.00	0.00	20.60
COMMUNITY DEVELOPMENT DEPARTMENT:			
Land Planning Services (100-5130)			
Community Development Director	0.30	0.30	0.50
Planning Manager	1.00	0.00	1.00
Administrative Analyst III	0.34	0.34	0.50
Associate Planner	3.00	3.00	3.00
Community Development Technician (Asst/Snr)	2.00	2.00	2.00
Sub-total	6.64	5.64	7.00
Code Enforcement (100-5140) (MOVED TO COMMUNITY RESOURCES IN FY22)			
Community Development Director	0.30	0.30	0.00
Administrative Analyst	0.33	0.33	0.00
Code Enforcement Manager	1.00	1.00	0.00
Code Enforcement Officer	7.00	6.00	0.00
Code Enforcement Maintenance Worker/General Laborer (Abatement Team)	4.00	3.00	0.00
Community Development Technician (Snr/Asst)	2.00	2.00	0.00
Sub-total	14.63	12.63	0.00
Building Inspection (100-5160)			
Community Development Director	0.30	0.30	0.50
Building Inspection Services Manager	1.00	1.00	1.00
Administrative Analyst	0.33	0.33	0.50

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

GENERAL FUND POSITIONS (Continued)	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
Building Inspection (100-5160) (Cont.)			
Community Development Technician (Asst)	1.00	0.00	1.00
Building Inspector I/II with certificate	3.00	2.00	3.00
Sub-total	5.63	4.63	6.00
COMMUNITY DEVELOPMENT TOTAL	26.90	22.90	13.00
GRAND TOTAL GENERAL FUND FY20-21	244.175	230.813	
GRAND TOTAL GENERAL FUND FY21-22			255.075
GRAND TOTAL GENERAL FUND FY22-23			256.075

POLICE DEPARTMENT SUMMARY	Total Funded FY 20-21 FTE	Total Filled FTE's 06.14.21	Total Funded FY 22&23 FTE
General Fund Sworn	114.80	114.80	119.00
General Fund Non-Sworn	41.00	36.00	38.00
Sub-total General Fund	155.80	150.80	156.00
Other Funds Sworn	0.20	0.20	0.00
Sub-total Other Funds	0.20	0.20	0.00
GRAND TOTAL POLICE DEPARTMENT	156.00	151.00	156.00

SPECIAL REVENUE FUNDS POSITIONS	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
GAS TAX FUND (213-2530)			
Senior Civil Engineer	0.50	0.00	0.55
Landscape Maintenance Worker	0.50	0.50	0.50
Administrative Analyst I	0.25	0.25	0.25
GAS TAX TOTAL	1.25	0.75	1.25

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
SPECIAL REVENUE FUNDS POSITIONS			
ANIMAL SERVICES FUND (FUND 214):			
Community Resources Director	0.00	0.00	0.15
Police Chief	0.10	0.10	0.00
Police Lieutenant	0.10	0.10	0.00
Animal Services Manager	1.00	1.00	1.00
Animal Services Supervisor	1.00	0.00	1.00
Doctor of Veterinary Medicine	1.00	1.00	1.00
Registered Vet Tech	1.00	1.00	1.00
Animal Services Technician	2.00	2.00	2.00
Office Assistant	2.00	1.00	2.00
Animal Control Officer	3.00	2.00	3.00
ANIMAL CONTROL TOTAL	11.20	8.20	11.15
RECREATION SERVICES (FUND 219):			
Recreation Community Recreation (219-4495)			
Parks and Recreation Director	0.50	0.50	0.50
Recreation Coordinator	0.50	0.00	0.50
Recreation Supervisor	1.00	1.00	1.00
Office Assistant	2.00	2.00	2.00
Administrative Assistant III	1.00	1.00	1.00
Sub-total	5.00	4.50	5.00
Recreation Services – Senior Programs (219-4420)			
Recreation Supervisor	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
Recreation Services – Sports Programs (219-4450)			
Recreation Supervisor	1.00	1.00	1.00
Sub-total	1.00	1.00	1.00

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
SPECIAL REVENUE FUNDS POSITIONS			
RECREATION SERVICES (FUND 219) (Cont.):			
Recreation Services – Water Park Operations (219-4630)			
Parks and Recreation Director	0.50	0.50	0.50
Recreation Supervisor	1.00	1.00	1.00
Recreation Coordinator	0.50	0.00	0.50
Aquatics Maintenance Worker I/II	1.00	1.00	1.00
Sub-total	3.00	2.50	3.00
RECREATION FUND TOTAL	11.00	10.00	11.00
SOLID WASTE (FUND 226):			
Community Resources Director	0.00	0.00	0.10
Community Development Director	0.10	0.10	0.00
Administrative Analyst III	0.34	0.34	0.34
SOLID WASTE TOTAL	0.44	0.44	0.44
NATIONAL POLLUTANT DISCHARGE ELIMINATION SRVS (NPDES) (FUND 229):			
Channel Maintenance Operations (229-2585)			
Collection System Superintendent	0.075	0.075	0.075
Collections System Supervisor	0.075	0.075	0.075
Lead Collections Systems Worker	0.750	0.750	0.750
Collections Systems Worker I	1.000	1.000	1.000
Administrative Analyst III	0.170	0.170	0.340
NPDES TOTAL	2.070	2.070	2.240
STREET LIGHT & LANDSCAPE MAINT. DIST. (SLLMD) (FUNDS 251-259):			
Operations Supervisor	0.5950	0.0000	0.5950
Landscape Maintenance Worker II	2.5875	2.0000	2.5875
General Laborer	0.5875	0.5875	1.2535
SLLMD 251 – 259 TOTAL	3.7700	2.5875	4.436

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
INTERNAL SERVICE FUNDS POSITIONS			
VEHICLE EQUIPMENT MAINTENANCE (FUND 570):			
Equipment Maintenance (570-2610)			
Operations Supervisor	1.365	1.365	1.365
Fleet Leadworker	1.000	1.000	1.000
Fleet Service Technician	0.000	0.000	1.00
Equipment Mechanic II	2.000	1.000	2.000
Public Works Technician	0.250	0.250	0.250
Warehouse Maintenance Worker II (0.80 Water Fd; 0.07 Gen Fd; 0.07 Sewer Fd)	0.060	0.000	0.060
Lead Warehouse Maintenance Worker	0.060	0.060	0.060
VEHICLE EQUIPMENT MAINTENANCE TOTAL	4.735	3.675	5.735
INFORMATION SYSTEMS (FUND 573):			
Information Systems (573-1410)			
Director of Information Systems (0.25 Network Sup; 0.05 Tele. Sys.)	0.70	0.70	0.70
Network Administrator (0.60 Network Support)	0.40	0.40	0.40
Sub-total	1.10	1.10	1.10
Network Support & PC's (573-1420)			
Director of Information Systems (0.70 Info Sys; 0.05 Tele. Sys.)	0.25	0.25	0.25
Network Administrator (0.40 Info Sys/0.10 to Tele. Sys.)	1.50	1.50	1.50
Computer Technician/Senior	3.00	3.00	3.00
Sub-total	4.75	4.75	4.75
Telephone System (573-1430)			
Director of Information Systems (0.25 Network Sup; 0.70 Info Sys.)	0.05	0.05	0.05
Network Administrator (0.90 Network Sup)	0.10	0.10	0.10
Sub-total	0.15	0.15	0.15
GIS Support Services (573-1435)			
GIS Specialist	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00
Public Works Technician	0.18	0.18	0.18

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
INTERNAL SERVICE FUNDS POSITIONS (Continued)			
GIS Support Services (573-1435) (Cont.)			
Administrative Assistant II	0.90	0.90	1.00
Sub-total	3.08	3.08	3.08
INFORMATION SYSTEMS TOTAL	9.08	9.08	9.08
LOSS CONTROL FUND (580)			
Loss Control (580-1160)			
Risk Manager	1.00	0.00	1.00
LOSS CONTROL TOTAL	1.00	0.00	1.00
ENTERPRISE FUND POSITIONS			
WATER FUND (611):			
Water Supervision (611-2310)			
Deputy Public Works Director	0.33	0.33	0.33
Water Treatment Plant Superintendent	1.00	0.00	1.00
Water Treatment Plant Supervisor	1.00	1.00	1.00
Water Distribution Superintendent	1.00	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00
Water Quality Analyst	1.00	1.00	1.00
Administrative Analyst I/III	1.48	1.03	1.81
Sub-total	6.81	5.36	7.14
Water Production (611-2320)			
Water Treatment Plant Operator/Senior/Trainee	7.00	7.00	7.00
Water Treatment Maintenance Worker	4.00	3.00	4.00
Water Treatment Plant Instrument Tech.	1.00	1.00	2.00
Laboratory Assistant	1.00	0.00	1.00
Sub-total	13.00	11.00	14.00
Water Distribution (611-2330)			
Finance Director	0.075	0.075	0.075

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
ENTERPRISE FUND POSITIONS (Continued)			
Water Distribution (611-2330) (Cont.)			
Finance Services Supervisor	0.425	0.425	0.425
Snr Public Works Technician	1.000	0.000	1.000
Accounting Technician	0.500	0.500	0.500
Lead Customer Service Representative	0.500	0.500	0.500
Customer Service Representative I/II	2.800	1.350	2.800
Lead Water Distribution Operator	4.000	4.000	4.000
Cross Connection Control Specialist Leadworker	1.000	1.000	1.000
Cross Connection Control Specialist II	1.000	1.000	1.000
Equipment Operator	2.500	1.500	2.500
Water Distribution Operator I/II	14.50	11.00	14.50
Street Maint. Worker I & II (0.50 charged to Sewer Fund)	0.500	0.500	0.500
Lead Warehouse Maintenance Worker (0.06 Veh Fund; 0.14 Gen Fund)	0.800	0.800	0.800
General Laborer	0.000	0.000	0.167
Warehouse Maintenance Worker II	0.800	0.000	0.800
Administrative Assistant	0.500	0.500	0.500
Sub-total	30.90	23.15	31.067
Water Capital Projects (611-2550)			
Senior Civil Engineer	0.125	0.00	0.125
Project Manager	0.500	0.50	0.500
Sub-total	0.625	0.50	0.625
WATER FUND TOTAL	51.335	40.010	52.832
SEWER FUND (621):			
Wastewater Supervision (621-2210)			
Deputy Public Works Director	0.330	0.330	0.330
Collection Systems Superintendent	0.925	0.925	0.925
Collections Systems Supervisor	0.925	0.925	0.925
Administrative Assistant	0.500	0.500	0.500
Administrative Analyst I/III	1.310	0.860	1.470
Assistant Public Works Technician	1.000	1.000	1.000

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
ENTERPRISE FUND POSITIONS (Continued)			
Wastewater Supervision (621-2210) (Cont.)			
Finance Director	0.075	0.075	0.075
Finance Services Supervisor	0.425	0.425	0.425
Accounting Technician	0.500	0.500	0.500
Lead Customer Service Representative	0.500	0.500	0.500
Customer Service Representative I/II	2.800	1.350	2.800
Lead Collections System Worker	2.250	2.250	2.250
Water Distribution Operator I/II	0.500	0.000	0.500
Collections Systems Worker I/II	10.000	7.000	10.000
Equipment Operator	2.500	1.500	2.500
Sewer Camera Truck Operator	1.000	0.000	1.000
Street Maint. Worker I & II (0.50 charged to Water Fund)	0.500	0.500	0.500
General Laborer	0.000	0.000	0.167
Lead Warehouse Maintenance Worker	0.070	0.070	0.070
Warehouse Maintenance Worker	0.070	0.000	0.070
Sub-total	26.180	18.710	26.507
Wastewater Capital Projects (621-2570)			
Project Manager	0.500	0.50	0.500
Senior Civil Engineer	0.125	0.00	0.125
Sub-total	0.625	0.50	0.625
SEWER FUND TOTAL	26.805	19.210	27.132
MARINA FUND (631):			
Marina Administration (631-2410)			
Public Works Technician	0.08	0.08	0.08
Administrative Assistant	1.00	1.00	1.00
Marina Maintenance Worker	1.00	1.00	1.00
Operations Supervisor	0.06	0.06	0.06
MARINA FUND TOTAL	2.14	2.14	2.14

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

SUMMARY OF STAFFING	Total Funded FY 20-21 FTE	Total Filled FTE's 6.14.21	Total Funded FY 22&23 FTE
GRAND TOTAL FY21	369.00	329.00	
GRAND TOTAL FY22			385.00
GRAND TOTAL FY23			386.00

The following PERS payroll contribution assumptions are in the Fiscal Year 2021-23 budget (rates include UAL):

	FISCAL YEAR 2021-22		FISCAL YEAR 2022-23	
PERS Tier-Bargaining Unit	Miscellaneous PERS Plan ER Contribution	Safety PERS Plan ER Contribution	Miscellaneous PERS Plan ER Contribution	Safety PERS Plan ER Contribution
Classic Employees – all but WTP	40.36%	84.28%*	41.40%	89.42%*
Classic Employees - WTP	38.36%*	n/a	39.40%*	n/a
2 nd Tier	n/a	21.36%*	n/a	23.36%*
PEPRA – all groups	40.36%	13.98%	41.40%	14.27%

*WTP employees pay 2% of the City's PERS contribution and Sworn Police pay 3%, therefore the ER Contribution is shown net.

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2021-23 OPERATING BUDGET

STAFFING OVERVIEW

The addition of the following full-time equivalent positions in fiscal year 2021-23:

Position	# of Positions	Funding Source
<u>2021-22</u>		
Code Enforcement Officer	7	General Fund
Community Development Technician (Code Enforcement)	1	General Fund
Community Resources Director	1	General Fund
Unhoused Resident Coordinator	1	General Fund
Assistant City Attorney	1	General Fund
General Laborer	1	SLLMD/Water Fund/Sewer Fund
Fleet Services Technician	1	Vehicle Maintenance Fund
Water Treatment Plant Instrument Technician	1	Water Fund
Administrative Analyst – Housing	1	CDBG Fund/Housing Successor Fund
Administrative Analyst – Environmental Resources	1	Solid Waste Fund/Water Fund/Sewer Fund/NPDES Fund
Total Additional Funded Positions in 2021-22	16	
<u>2022-23</u>		
Recreation Coordinator (Youth Network Services)	1	General Fund
Total Additional Funded Positions in 2022-23	1	
Total Additional Funded Positions 2021-23	17	

FINANCIAL SUMMARIES

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

Financial Overview

This section provides a summary of General Fund revenues, a summary of transfers between the various funds of the City, interfund charges (“internal services”) between the various funds and a summary of annually recurring purchase orders and/or contracts included in the budget.

Funds Transfer Summary

The “Funds Transfer Summary” details inflows and outflows between funds to subsidize operations in those funds.

Internal Services Summary

The City has internal services charges which are spread throughout City departments to allocate costs of services used between departments. The table details these charges.

Summary of Annual Recurring Purchases Orders and/or Contracts

The City has many annual purchase orders and/or contracts that are exempt from bidding per the City’s purchasing policy due to the nature of the goods or services provided. It has also been long standing practice to have open/recurring purchase orders for the purchase of unanticipated goods or services needed on an urgent basis. Use of open purchase orders is tightly controlled. In establishing open/recurring purchase orders, City staff is always cognizant of patronizing City businesses, but also in making sure that the City is paying fair prices.

The purchase of goods and or services over \$50,000 requires City Council approval per the City’s purchasing policy. A list of these types of purchase orders and/or contracts (as described in the prior paragraph) included in the budget is detailed. The summary does not include purchase orders or contracts separately brought to Council for approval.

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY									
Revenue Type	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Taxes:									
Property Tax-Secured	9,927,513	10,569,379	11,160,335	11,824,375	11,912,624	12,627,381	6%	13,385,024	6%
Property Tax In Lieu of VLF	7,493,578	7,949,141	8,398,594	8,898,310	8,898,578	9,432,209	6%	9,998,142	6%
Property Tax-Unsecured	315,093	341,647	346,866	340,000	340,000	340,000	0%	340,000	0%
Property Tax-Other	751,255	732,924	901,050	700,000	700,000	700,000	0%	700,000	0%
Other In Lieu Taxes	0	0	499	0	501	0	0%	0	0%
Unitary Tax	526,417	520,618	501,044	526,420	526,420	525,000	0%	525,000	0%
Total Property Tax	19,013,856	20,113,709	21,308,388	22,289,105	22,378,123	23,624,590	6%	24,948,166	6%
Franchises - Miscellaneous	94,997	55,800	9,086	9,200	58,275	58,400	0%	58,660	0%
Franchise-Gas	579,821	837,220	1,046,728	900,000	1,208,842	1,245,107	3%	1,282,460	3%
Franchise-Electric	482,955	453,600	485,669	500,240	545,846	562,220	3%	579,086	3%
Franchise-Cable TV	1,283,543	1,246,717	1,237,479	1,500,000	1,250,000	1,260,000	1%	1,270,000	1%
Franchise-Refuse Collection	1,053,235	1,104,642	1,208,474	1,105,680	1,300,000	1,339,000	3%	1,353,170	1%
Total Franchise Taxes	3,494,551	3,697,979	3,987,436	4,015,120	4,362,963	4,464,727	2%	4,543,376	2%
Business License Tax	1,381,317	1,514,293	1,460,546	1,400,000	1,400,000	1,400,000	0%	1,400,000	0%
Business License Tax - Rentals	2,871,674	2,245,120	2,381,821	2,259,400	2,259,400	2,260,000	0%	2,260,000	0%
Business License Tax Penalty	83,076	87,237	84,782	50,000	50,000	50,000	0%	50,000	0%
Business Lic Tax Application	72,031	106,611	97,890	80,000	80,000	80,000	0%	80,000	0%
Contractors Business License	19,534	19,128	10,536	20,000	15,000	20,000	33%	20,000	0%
Total Business License Taxes	4,427,632	3,972,389	4,035,575	3,809,400	3,804,400	3,810,000	0%	3,810,000	0%
Property Transfer Tax	520,724	609,123	492,611	535,000	680,000	535,000	-21%	535,000	0%
Sales and Use Tax	13,157,478	15,060,116	15,379,929	14,762,000	16,905,000	17,250,180	2%	17,843,486	3%

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Sales Tax Measure C	6,869,294	5,721,347	120,468	0	111,368	0	-100%	0	0%
1% Sales Tax	0	3,947,728	15,582,340	15,702,000	17,942,514	18,361,000	2%	19,003,636	3.5%
Sales & Use Tax P.S. Allocation	639,622	657,686	647,331	685,000	685,000	690,000	1%	695,000	1%
Motor Vehicle In Lieu Fees	60,135	54,270	90,148	55,000	82,526	80,000	-3%	80,000	0%
Transient Occupancy Tax	146,541	163,379	161,627	145,000	145,000	145,000	0%	145,000	0%
Total Other Taxes	21,393,794	26,213,649	32,474,454	31,884,000	36,551,408	37,061,180	1%	38,302,122	3%
Total Taxes	48,329,833	53,997,726	61,805,853	61,997,625	67,096,894	68,960,497	3%	71,603,664	4%
Licenses & Permits:									
Bicycle Licenses	1,644	890	0	0	6	0	0%	0	0%
Building Permits	1,111,860	1,509,747	1,552,016	1,150,000	2,340,000	2,350,000	0%	2,450,000	4%
Encroachment Permits	128,782	208,178	225,049	120,000	275,000	220,000	-20%	220,000	0%
Wide Vehicle/Overload Permits	13,984	10,816	11,968	10,000	12,000	12,000	0%	12,000	0%
Total Licenses & Permits	1,256,270	1,729,631	1,789,033	1,280,000	2,627,006	2,582,000	-2%	2,682,000	4%
Fines & Penalties:									
Vehicle Code Fines	150,440	122,617	102,006	135,000	100,000	135,000	35%	135,000	0%
Non-Traffic Fines	21,101	3,649	475	3,000	100	100	0%	100	0%
Total Fines & Penalties	171,541	126,266	102,481	138,000	100,100	135,100	35%	135,100	0%
Use of Money & Property:									
Interest Earnings-Pooled	66,631	734,664	646,813	85,000	85,000	80,000	-6%	85,000	6%
Rent	480,319	534,672	549,561	490,000	535,000	535,000	0%	535,000	0%
Total Use of Money & Property	546,950	1,269,336	1,196,374	575,000	620,000	615,000	-1%	620,000	1%

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Revenue from Other Agencies:									
Rev-AB109 Reimbursement	135,720	141,149	146,795	139,523	0	0	0%	0	0%
Homeowners Prop Tax Relief	79,725	78,037	77,403	80,000	80,000	80,000	0%	80,000	0%
State Mandated Reimbursements	60,788	168,294	77,722	0	107	25,000	23264%	25,000	0%
POST Reimbursements	28,979	30,508	87,968	12,000	24,923	12,000	-52%	12,000	0%
Grants – Public Works	0	0	3,572	0	0	0	0%	0	0%
Grants – Community Development	21,667	665,359	0	150,000	59,950	340,050	467%	400,000	0%
CARES Act	0	0	55,877	450,026	450,026	0	-100%	0	0%
Grants-Police	282,069	73,464	114,633	368,403	368,671	0	-100%	0	0%
Total Revenue from Other Agencies	608,948	1,156,811	563,970	1,199,952	983,677	457,050	-54%	517,000	13%
Services Charges:									
Other Service Charges	24,596	58,015	46,608	25,400	34,400	30,400	-12%	30,400	0%
Cannabis Fees	0	0	381,408	1,500,000	1,500,000	1,750,000	17%	2,000,000	14%
Assessment/Abatement Fees	486,687	647,670	451,550	635,000	625,000	796,200	27%	827,000	4%
Administration Services	20,229	22,682	20,230	20,000	41,000	22,000	-46%	22,000	0%
Plan Checking Fees	702,526	714,366	789,883	765,000	730,000	740,500	1%	760,000	3%
Planning Fees	152,874	101,384	66,257	60,000	90,000	73,500	-18%	77,200	5%
Pool Safety Fee	885	597	1,232	500	1,300	1,050	-19%	1,100	5%
Technology Fee	26,856	31,557	29,716	28,000	45,000	100,000	122%	105,000	5%
Energy Inspection Fee	26,371	31,377	29,415	28,000	45,000	43,575	-3%	45,750	5%
Accessibility Fee	3,243	4,081	2,236	2,500	2,300	2,425	5%	2,550	5%

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Green Building Verification & Compliance Fee	42,112	91,980	96,858	45,000	180,000	189,000	5%	199,000	5%
General Plan Maintenance Fee	10,600	76,300	74,318	120,000	110,000	110,250	0%	115,000	4%
Inspection Fees	368,760	750,350	905,348	600,000	800,000	800,000	0%	800,000	0%
Admin Services-Mello Roos	30,000	27,000	25,000	15,000	5,000	0	-100%	0	0%
Billings-Mail Piece Fee	6,979	8,269	7,930	6,000	8,560	6,000	-30%	6,000	0%
Billings-Meter Usage	19,322	0	0	0	0	0	0%	0	0%
Billings-Cash Management	231,877	221,864	250,218	262,846	265,114	269,407	2%	274,286	2%
Police Services General	88,096	118,899	111,569	1,361,345	100,000	85,000	-15%	1,366,345	1507%
False Alarm Permit Fees	64,993	23,806	56,701	100,000	55,000	100,000	82%	100,000	0%
False Alarm Response	100,977	84,060	77,140	50,000	100,000	50,000	-50%	50,000	0%
Special Public Works Services	405	0	373	500	500	500	100%	500	0%
Total Service Charges	2,408,388	3,014,257	3,423,990	5,625,091	4,738,174	5,169,807	9%	6,782,131	31%
Other Revenue:									
Miscellaneous Revenue	1,368,134	1,256,877	1,532,868	611,800	2,700,620	736,000	-73%	642,375	-13%
Donations	790	127	0	0	100	0	-100%	0	0%
Booking Fee Reimbursements	1,114	0	1,158	1,000	500	1,000	100%	1,000	0%
Reimb-Plan Rev Contract-Dev	4,378	2,755	3,263	5,000	4,000	4,200	5%	4,400	5%
Total Other Revenue	1,374,416	1,259,759	1,537,289	617,800	2,705,220	741,200	-73%	647,775	-13%
Total Revenue Before Transfers In	54,696,346	62,553,786	70,418,990	71,433,468	78,871,071	78,660,654	0%	82,987,670	6%

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Transfers In:									
A-2 City Wide Main. Dist (256)	47,668	47,668	56,299	56,299	56,299	54,981	-2%	10,000	-82%
Almondridge Main. Dist (253)	55,000	45,000	75,897	75,897	75,897	55,000	-28%	55,000	0%
Byrne Grant (233)	50,200	39,788	92,615	55,000	69,958	51,717	-26%	38,000	-27%
Gas Tax (213)	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	0%	1,010,000	0%
Hillcrest Main. Dist (254)	0	0	0	0	0	0	0%	40,000	100%
Lone Tree Main. Dist (251)	23,380	23,380	84,091	84,091	84,091	21,092	-75%	21,092	0%
SLLM Admin Fund (257)	14,971	15,452	20,090	23,041	23,041	23,512	2%	24,362	4%
E. Lone Tree Main. Dist (259)	11,425	11,425	14,165	14,165	14,165	0	-100%	0	0%
NPDES (229)	262,380	214,382	233,708	246,006	246,006	247,966	1%	251,508	1%
CFD 2016-01 9280)	0	0	96,014	100,000	100,000	121,876	100%	110,938	-9%
CFD 2018-02 (282)	0	0	27,141	100,000	99,000	98,000	100%	98,000	0%
Sewer (621)	0	10,000	0	0	0	0	0%	0	0%
Street Impact Fund (241)	1,289,440	1,391,708	1,461,505	1,534,580	1,633,525	1,644,559	1%	1,693,896	3%
Supplemental Law Enforce. Grant (232)	175,000	319,000	225,000	225,000	360,000	250,000	-31%	250,000	0%
Traffic Safety Fund (237)	85,000	120,000	85,000	195,000	195,000	100,000	-49%	120,000	20%
Employee Benefit Fund (721)	0	0	80,971	0	0	0	0%	0	0%
Water Fund (611)	0	10,000	0	0	0	0	0%	0	0%
Total Transfers Into General Fund	3,024,464	3,257,803	3,562,496	3,719,079	3,966,982	3,678,703	-7%	3,722,796	1%
TOTAL GENERAL FUND REVENUES	\$57,720,810	\$65,811,589	\$73,981,486	\$75,152,547	\$82,838,053	\$82,339,357	-1%	\$86,710,466	5%

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

Transfers By Fund		2022 Transfers In	2023 Transfers In	Purpose	2022 Transfers Out	2023 Transfers Out	Purpose
General Fund	100	\$2,654,559	\$2,703,896	Street Maint.	\$1,871,550	\$1,971,447	Animal Subsidy
General Fund	100	100,000	120,000	Traffic Safety	2,371,615	2,899,577	Recreation Subsidy
General Fund	100	150,000	150,000	Engineering Svcs.	880,416	1,059,458	Light. & Landscape
General Fund	100	154,585	150,454	Light. & Landscp.	344,729	348,732	Debt Service
General Fund	100	521,593	496,938	Police Services	1,180,000	265,000	Capital Projects
General Fund	100	97,966	101,508	Channel Maint.	0	400,000	Marina Subsidy
Total General Fund		\$3,678,703	\$3,722,796		\$6,648,310	\$6,944,214	
RMRA Fund	209	500,000	200,000	L Street Improve.	0	0	
Gas Tax Fund	213	0	0		1,010,000	1,010,000	Street Maintenance
Gas Tax Fund	213	0	0		150,000	150,000	Sidewalk Repair
Total Gas Tax Fund		\$0	\$0		\$1,160,000	\$1,160,000	
Animal Control Fund	214	1,871,550	1,971,447	Subsidy	0	0	
Senior Bus Fund	218	0	0		7,700	7,700	Recreation Services
Recreation Fund	219	2,371,615	2,899,577	Subsidy	0	0	
Recreation Fund	219	77,700	77,700	Recreation Svcs.	0	0	
Total Recreation Fund		\$2,449,315	\$2,977,277		\$0	\$0	
Measure J Fund	222	0	0		500,000	200,000	L Street Improvements
Child Care Fund	223	0	0		70,000	70,000	Recreation Services
National Pollution Discharge Elimination (NPDES) Fund	229	70,000	70,000	Channel Maint.	97,966	101,508	Channel Maintenance
National Pollution Discharge Elimination (NPDES) Fund	229	0	0		150,000	150,000	Engineering Services
Total NPDES Fund		\$70,000	\$70,000		\$247,966	\$251,508	
Supplemental Law Enforcement Grant Fund	232	0	0		250,000	250,000	Police Services
Traffic Safety Fund	237	0	0		100,000	120,000	Traffic Safety
Redevelopment Obligation Retirement Fund	239	0	0		1,686,734	1,727,793	Debt Service
Street Impact Fund	241	0	0		1,644,559	1,693,896	Street Maintenance
SLLMD Funds	25*	1,333,427	1,593,943	Light & Landscape	677,596	754,939	Light & Landscape

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

Transfers By Fund		2022 Transfers In	2023 Transfers In	Purpose	2022 Transfers Out	2023 Transfers Out	Purpose
CFD 2016-01	280	0	0		121,876	110,938	Police Services
CFD 2018-02	282	0	0		98,000	98,000	Police Services
Bryne Grant Fund	233	0	0		51,717	38,000	Police Services
Capital Improvement Fund	311	450,000	450,000	Sidewalk Repair	0	0	
Capital Improvement Fund	311	1,180,000	265,000	Var. Cap. Projects	600,000	0	Reimb. Wtr/Swr
Total Capital Improvement Fund		\$1,630,000	\$715,000		\$600,000	\$0	
Antioch Public Financing Authority Debt Service Fund	417	1,537,422	1,578,922	Debt Service	0	0	
Antioch Public Financing Authority Debt Service Fund	617	15,030,000	0	Debt Service	11,961,932	0	Brackish Wtr Proj.
Antioch Public Financing Authority Debt Service Fund	410	344,729	348,732	Debt Service	0	0	
City of Antioch as Successor Agency to the Antioch Development Agency Area #1 Debt Service Fund	431	149,312	148,871	Debt Service	0	0	
Information Services Fund	573	553,632	541,154	GIS Services	0	0	
Water Fund	611	300,000	0	Reimbursement	150,000	150,000	Sidewalk Repair
Water Fund	611	11,961,932	0	Brackish Wtr Proj.	15,030,000	0	Debt Service
Water Fund	611	0	0		276,816	270,577	GIS Services
Total Water Fund		\$12,261,932	\$0		\$15,456,816	\$420,577	
Sewer Fund	621	300,000	0	Reimbursement	150,000	150,000	Sidewalk Repair
Sewer Fund	621	0	0		276,816	270,577	GIS Services
Total Sewer Fund		\$300,000	\$0		\$426,816	\$420,577	
Marina Fund	631	0	400,000	Subsidy	0	0	
Grand Total Transfers In/Out		\$41,710,022	\$14,268,142		\$41,710,022	\$14,268,142	

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin			
2021-23 Budget			
		FY22&23	FY22&23
	Fund #	Credit (Expense Reduction)	Debit (Expense)
		Reason for Charge	
General Fund			
City Council	100	\$173,955	Allocate cost among user departments
City Attorney	100	275,101	Allocate cost among user departments
City Manager	100	263,586	Allocate cost among user departments
City Clerk	100	27,674	Allocate cost among user departments
Human Resources	100	286,324	Allocate cost among user departments
Non-Departmental	100	702,736	Allocate cost among user departments
Public Works-Maintenance Admin	100	502,380	Allocate cost among user departments
Public Works-Facilities Maintenance	100	193,723	Allocate cost among user departments
Finance Administration	100	30,372	Allocate cost among user departments
Finance Accounting	100	523,832	Allocate cost among user departments
Finance Operations	100	25,338	Allocate cost among user departments
General Fund Credit		\$3,005,021	

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin				
2021-23 Budget				
		FY22&23	FY22&23	
	Fund #	Credit (Expense Reduction)	Debit (Expense)	Reason for Charge
Special Revenue Funds				
RMRA	209		170	Share of allocated costs
Federal Asset Forfeiture	210		19	Share of allocated costs
Delta Fair Property	211		21	Share of allocated costs
Gas Tax	213		62,415	Share of allocated costs
Civic Arts	215		6,158	Share of allocated costs
Park in Lieu	216		141	Share of allocated costs
Senior Bus	218		14,318	Share of allocated costs
Traffic Signalization	220		118	Share of allocated costs
Asset Forfeiture	221		581	Share of allocated costs
Measure J	222		3,211	Share of allocated costs
Child Care	223		78	Share of allocated costs
Tidelands	225		249	Share of allocated costs
Solid Waste Reduction	226		41,160	Share of allocated costs
Abandoned Vehicles	228		3,888	Share of allocated costs
Pollution Elimination	229		90,082	Share of allocated costs
Traffic Safety	237		4	Share of allocated costs
PEG	238		4,664	Share of allocated costs
Street Impact	241		35	Share of allocated costs
Lone Tree SLLMD	251		45,190	Share of allocated costs
Downtown Maintenance SLLMD	252		19,858	Share of allocated costs
Almondridge SLLMD	253		3,063	Share of allocated costs
Hillcrest SLLMD	254		57,141	Share of allocated costs
Park 1A SLLMD	255		5,680	Share of allocated costs
Citywide District 2A SLLMD	256		47,542	Share of allocated costs
SLLMD Administration	257		33,806	Share of allocated costs
East Lone Tree SLLMD	259		8,814	Share of allocated costs
East Lone Tree Benefit District	270		21,597	Share of allocated costs

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin				
2021-23 Budget				
		FY22&23	FY22&23	
Fund #		Credit (Expense Reduction)	Debit (Expense)	Reason for Charge
Special Revenue Funds (Continued)				
CFD 2016-01 Police Protection	280		2	Share of allocated costs
CFD 2018-01 Public Services	281		21,489	Share of allocated costs
CFD 2018-02 Police Protection	282		41	Share of allocated costs
Post Retirement Medical - Police	577		54,455	Share of allocated costs
Post Retirement Medical - Miscellaneous	578		34,578	Share of allocated costs
Post Retirement Medical - Management	579		51,793	Share of allocated costs
Total Special Revenue Charges				
Capital Projects Funds				
Capital Improvement	311		1,215	Share of allocated costs
Residential Development Allocation	319		41	Share of allocated costs
Development Impact Fee	321		71	Share of allocated costs
Hillcrest A.D.	361		19	Share of allocated costs
Lone Diamond A.D.	376		611	Share of allocated costs
Hillcrest Bridge Benefit District	391		14	Share of allocated costs
Total Capital Projects Charges				
Antioch Public Financing Authority				
APFA 2015A Lease Revenue Bonds (ABAG)	410		57	Share of allocated costs
APFA 2015A Lease Revenue Bonds (2002)	417		57	Share of allocated costs
Total Antioch Public Financing Authority Charges				
Internal Service Funds				
Vehicle Replacement	569		402	Share of allocated costs
Information Services	573		101,445	Share of allocated costs
Total Internal Service Charges				

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin				
2021-23 Budget				
		FY22&23	FY22&23	
Fund #		Credit (Expense Reduction)	Debit (Expense)	Reason for Charge
Enterprise Funds				
Water	611		1,382,819	Share of allocated costs
Water System Improvement	612		735	Share of allocated costs
Sewer	621		676,820	Share of allocated costs
Sewer System Improvement	622		220	Share of allocated costs
Marina	631		160,717	Share of allocated costs
Total Enterprise Charges				
Housing Successor/Successor Agency Funds				
Housing Successor	227		44,660	Share of allocated costs
Redevelopment Obligation Retirement	239		2,648	Share of allocated costs
Project Area #1 Debt Service	431		109	Share of allocated costs
Total Housing Successor/Successor Agency Charges				
Total Internal Service Charges		\$3,005,021	\$3,005,021	

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

Summary of Annual Recurring Purchase Orders and/or Contracts

Vendor	2021-22 Budgeted Amount	2022-23 Budgeted Amount	Product/Service Description	Fund
Antioch Auto Parts	\$65,000	\$65,000	Vehicle parts	Vehicle Fund
Gall LLC	50,000	50,000	Safety materials on as needed basis	General Fund
Badger Meter	275,000	275,000	Sole source for water meter and parts	Water Fund
Contra Costa County	60,000	60,000	Martinez Detention Facility Booking Fees	General Fund
Contra Costa County	135,000	145,000	CAL-ID City of Antioch portion	General Fund
Contra Costa County	260,000	260,000	Lab testing for Police Department	General Fund
Contra Costa County-Public Works	375,000	375,000	Traffic Signal Maintenance	General Fund
County Asphalt	75,000	79,000	Secondary asphalt & rock supplier	Various
Delta Diablo	124,000	124,000	Hazardous waste collection & disposal	Sewer/Solid Waste
East Bay Hills Vet Hospital	80,000	80,000	Emergency veterinary services	Animal Control Fund
Honeywell International	75,000	75,000	Additional HVAC repairs on as needed basis	Various
Mark 43	289,122	206,515	Completion fee plus ongoing software maintenance fee	General Fund
SP Plus Corporation	260,000	260,000	Parking Enforcement	General Fund
Grainger	85,000	85,000	Various Public Works goods & supplies	Various
Jack Doheny Supplies	65,000	65,000	Sole source supplier for CCTV Truck	Water/Sewer
Office Depot	120,000	130,000	Office Supplies	Various
PFM	113,880	118,435	Investment Advisor	General Fund
San Diego Police Equipment	60,000	65,000	Various police equipment on as needed basis	General Fund
East Bay Regional Communications System Authority	98,600	294,149	EBRCS upgrade radio software encryption/installation and maintenance	General Fund
DFK Solutions	50,000	50,000	Training for City employees	Sewer
Superion/Central Square Inc	225,922	237,218	ASP (Hosting) service for financial software	General Fund
Syar Industries Inc.	75,000	75,000	Sole source EZ asphalt bulk delivery	Various

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2021-23 OPERATING BUDGET

FINANCIAL SUMMARIES

Vendor	2021-22 Budgeted Amount	2022-23 Budgeted Amount	Product/Service Description	Fund
NTU Technologies	\$50,000	\$50,000	Proprietary chemical for water treatment	Water
Polydyne Inc	50,000	50,000	Proprietary chemical for water treatment	Water
ICR Electrical	50,000	50,000	Backup and emergency electrical support to WTP	Water
Alta Fence	50,000	50,000	Provide emergency repair for WTP facilities	Water
Delta Fence	50,000	50,000	Provide emergency repair for WTP facilities	Water
Cummins West	50,000	50,000	Provide emergency repair service for backup generators	Water
Koffler Pump	50,000	50,000	Provide emergency repair service for backup generators	Water
Antioch Building Materials	225,000	225,000	Local source of asphalt material	Various
Borges & Mahoney	50,000	50,000	Instrumentation	Water
Peterson Tractor	50,000	50,000	General maintenance and equipment rentals	Various

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GENERAL FUND

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND

The General fund is used to account for money which is not required legally or by sound financial management to be accounted for in another fund. The General Fund is the City's most significant operating fund made up of several departments. This section will provide an overall summary of the General Fund budget, as well as provide detail of each department's divisional budgets individually. The following departments are accounted for in the General Fund:

- ***City Council***
- ***City Attorney***
- ***City Manager***
- ***City Clerk***
- ***City Treasurer***
- ***Human Resources***
- ***Economic Development***
- ***Finance***
- ***Non-Departmental***
- ***Public Works***
- ***Police***
- ***Community Resources (new department starting in FY22)***
- ***Community Development***

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2021-23 OPERATING BUDGET

GENERAL FUND

The General Fund receives various sources of revenue which sustain the operations of the City. Revenues within the General Fund are broken down into the following categories:

- **Taxes** – This category encompasses several sources of tax revenue such as property tax, sales tax and business license tax.
- **Licenses and Permits** – This category includes Building and Encroachment permits.
- **Fines and Penalties** – This category includes fines imposed by the police department such as vehicle code fines.
- **Use of Money and Property** – This category includes interest and rents.
- **Revenue from Other Agencies** – The City receives revenues from other agencies through specific agreements with Federal, State and Local agencies, which are included in this category.
- **Service Charges** - The City imposes charges for a variety of services such as planning and inspections, which are included in this category.
- **Other Revenue** - This category captures other revenues the City receives which do not fall into any of the categories above.
- **Transfers In** – Transfers in represent monies transferred into the General Fund to subsidize General Fund operations.

Please see the General Fund Revenue Summary on pages 39-43 for a complete breakdown of the specific revenue sources within each category.

Expenditures in the General Fund are categorized by department. For purposes of displaying the total revenues and expenditures of a department, interfund charges are shown separately for the General Fund as a whole. Budgets for each department within the General Fund can be found on pages 65-155. Summaries of revenues and expenditures by department follow.

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2021-23 OPERATING BUDGET

GENERAL FUND

GENERAL FUND REVENUE AND EXPENDITURE SUMMARY

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	Percent Change	2022-23 Proposed	Percent Change
Revenues:								
Taxes	\$44,328,651	\$46,103,045	\$46,295,625	\$49,043,012	\$50,599,497	3%	\$52,600,028	4%
Taxes – Measure C	5,721,347	120,468	0	111,368	0	-100%	0	0%
1% Sales Tax	3,947,728	15,582,340	15,702,000	17,942,514	18,361,000	2%	19,003,636	4%
Licenses & Permits	1,729,631	1,789,033	1,280,000	2,627,006	2,582,000	-2%	2,682,000	4%
Fines & Penalties	126,266	102,481	138,000	100,100	135,100	35%	135,100	0%
Investment Income & Rentals	1,269,336	1,196,374	575,000	620,000	615,000	-1%	620,000	1%
Revenue from Other Agencies	1,156,811	563,970	1,199,952	983,677	457,050	-54%	517,000	13%
Current Service Charges	3,014,257	3,423,990	5,625,091	4,738,174	5,169,807	9%	6,782,131	31%
Other Revenue	1,259,759	1,537,289	617,800	2,705,220	741,200	-73%	647,775	-13%
Transfers In	3,257,803	3,562,496	3,719,079	3,966,982	3,678,703	-7%	3,722,796	1%
Total Revenues	65,811,589	73,981,486	75,152,547	82,838,053	82,339,357	-1%	86,710,466	5.3%
Expenditures:								
Legislative & Administrative	3,144,370	3,704,072	6,040,919	5,848,251	5,869,634	0%	6,306,316	7%
Finance	1,373,981	1,338,657	1,822,189	1,554,843	1,734,800	12%	1,783,162	3%
Non-Departmental	3,151,281	4,516,704	4,963,427	4,646,383	3,838,728	-17%	3,360,236	-12%
Public Works	6,811,356	8,553,209	10,603,879	11,080,489	11,571,402	4%	11,395,622	-2%
Police Services	29,936,835	41,877,801	47,547,566	47,407,636	51,385,853	8%	53,240,731	4%
Police Services – Measure C	6,098,662	120,468	0	111,368	0	-100%	0	0%
Police Services-Animal Support	1,058,477	1,247,180	1,812,617	1,696,485	1,871,550	10%	1,971,447	5%
Recreation/Community Services	1,942,300	2,715,382	3,235,085	3,755,022	2,371,615	-37%	2,899,577	22%
Community Resources	0	0	0	0	3,533,740	100%	4,608,237	30%
Community Development	3,056,859	4,180,348	5,574,084	4,942,068	4,432,752	-10%	4,169,482	-6%
Code Enforcement – Measure C	421,141	0	0	0	0	0%	0	0%
Total Expenditures	56,995,262	68,253,821	81,599,766	81,042,545	86,610,074	6.9%	89,734,810	3.6%

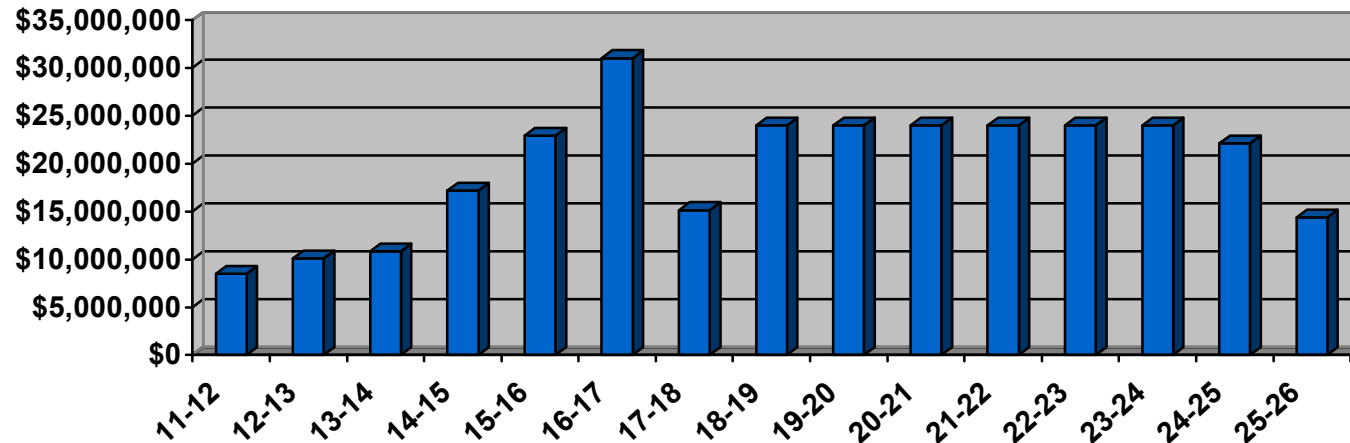
ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND

General Fund Fund Balance Analysis and History

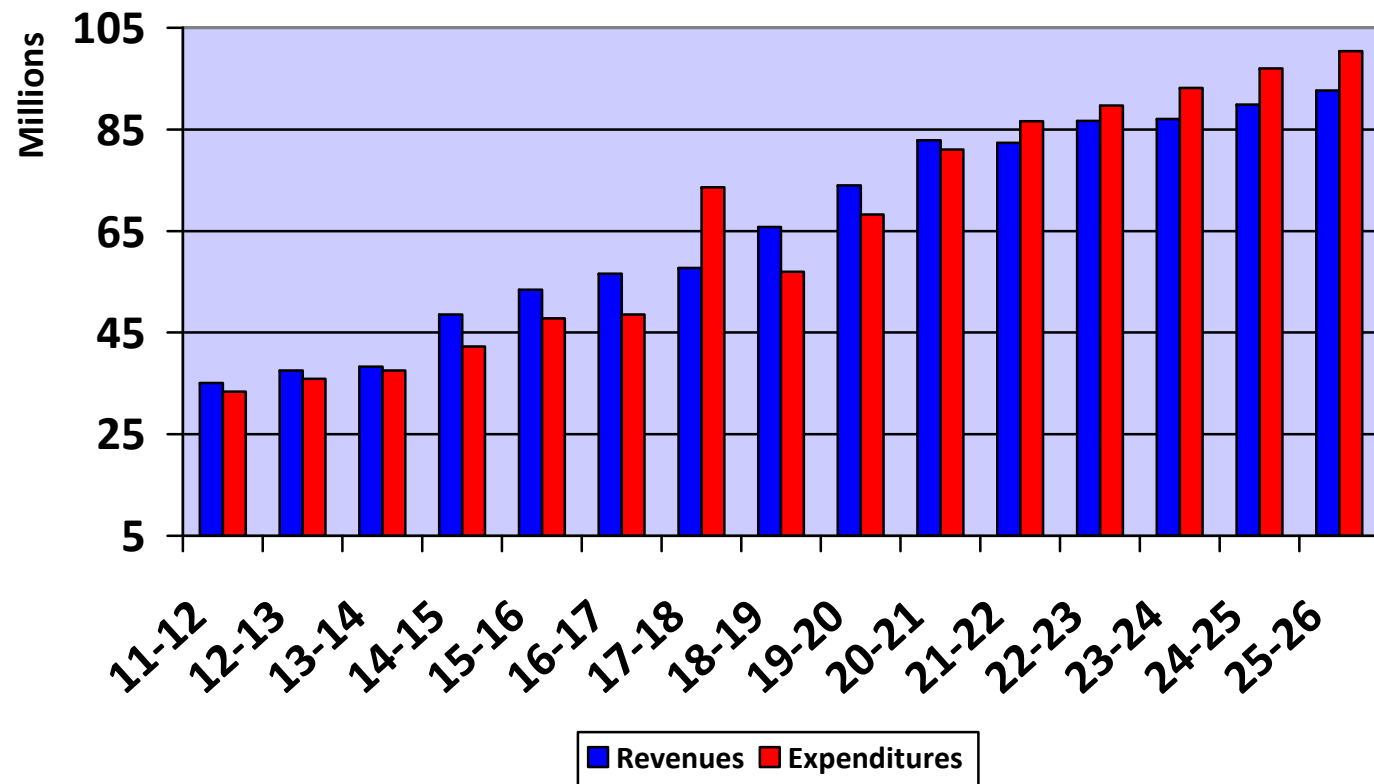
	2018-19 Actual	2019-20 Actual	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
Beginning Fund Balance	\$15,143,536	\$23,959,863	\$23,959,863	\$23,959,863	\$23,959,863
Net Revenue/Expenditure	8,816,327	5,727,665	1,795,508	(4,270,717)	(3,024,344)
Budget Stabilization Transfer	-	(5,727,665)	(1,795,508)	4,270,717	3,024,344
Ending Fund Balance	\$23,959,863	\$23,959,863	\$23,959,863	\$23,959,863	\$23,959,863
Committed – Community Dev. Fees	0	714,202	644,202	854,453	1,074,453
Committed - Litigation Reserve	500,000	300,000	500,000	500,000	500,000
Committed - Compensated Absences	113,691	128,677	153,654	150,000	150,000
Assigned – Encumbrances/Projects	2,079,961	3,537,366	0	0	0
Unassigned Fund Balance	\$21,266,211	\$19,279,618	\$22,662,007	\$22,455,410	\$22,235,410
Percentage of Revenue	32.31%	26.06%	27.36%	27.27%	25.64%



ANTIOCH 2021-23 OPERATING BUDGET

GENERAL FUND

An analysis of revenues verses expenditures each fiscal year follows:



ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND 1% Sales Tax (Measure W) Funding

Measure W, a 1%/one-cent sales tax was approved by voters in November 2018 which became effective on April 1, 2019 and lasts 20 years. This is a general sales tax measure and can be spent on any General Fund purpose as directed by the City Council. The following table outlines the budget of the 1% sales tax (Measure W).

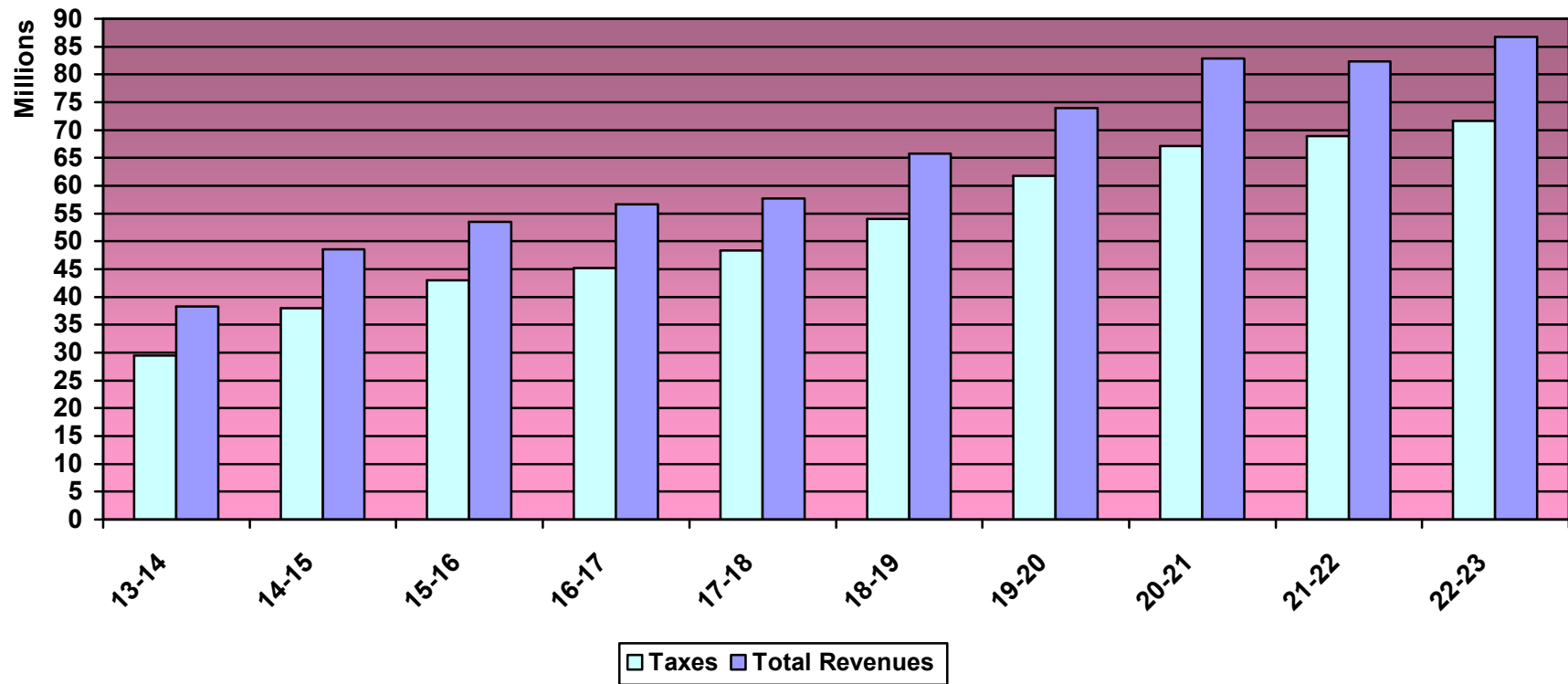
	1% Sales Tax Budget FY21	1% Sales Tax Budget FY22	1% Sales Tax Budget FY23
Budgeted Funds	\$17,942,514	\$18,361,000	\$19,003,636
Allocation:			
Police (a)	14,001,588	13,058,417	12,092,017
Code Enforcement (b)	1,659,920	2,485,289	3,055,503
Recreation (c)	1,390,740	1,082,323	1,610,285
Youth Network Services (d)	153,986	668,495	1,085,520
Community Development (e)	144,765	180,485	202,310
Public Works (f)	186,928	604,567	654,341
Human Resources (g)	138,954	151,355	162,771
Finance (h)	121,630	130,069	140,889
Non-Departmental (i)	144,003	-	-
Total Allocation	\$17,942,514	\$18,361,000	\$19,003,636

- (a) The allocation to the Police Department is calculated based on remaining funds after other allocations (b) through (i) are made.
- (b) Code Enforcement allocation in FY21 as outlined in FY2019-21 budget; FY22 and FY23 represents all staffing costs of the division.
- (c) Recreation allocation calculated in each year as the total amount of the General Fund transfer increase over FY19.
- (d) Youth Network Services allocation in each year is the total cost of Youth Network program.
- (e) Community Development allocation calculated as the cost of 1 Planner position approved in 2019-21 budget.
- (f) Public Works allocation calculated as the General Fund cost of 1 Engineer, Landscape Maintenance Worker and Facility Maintenance Worker position approved in the 2019-21 budget. FY22 and FY23 include the cost of the abatement team accounted for in the Code Enforcement allocation in FY21. These positions will be partially funded with other funds of the City.
- (g) Human Resources allocation calculated as the cost of 1 Human Resources Technician position added in the 2019-21 budget.
- (h) Finance allocation calculated as the cost of 1 Accountant position added in the 2019-21 budget.
- (i) Non-Departmental allocation calculated as partial cost of City Hall modifications in FY21.

ANTIOCH 2021-23 OPERATING BUDGET

GENERAL FUND General Fund Revenues

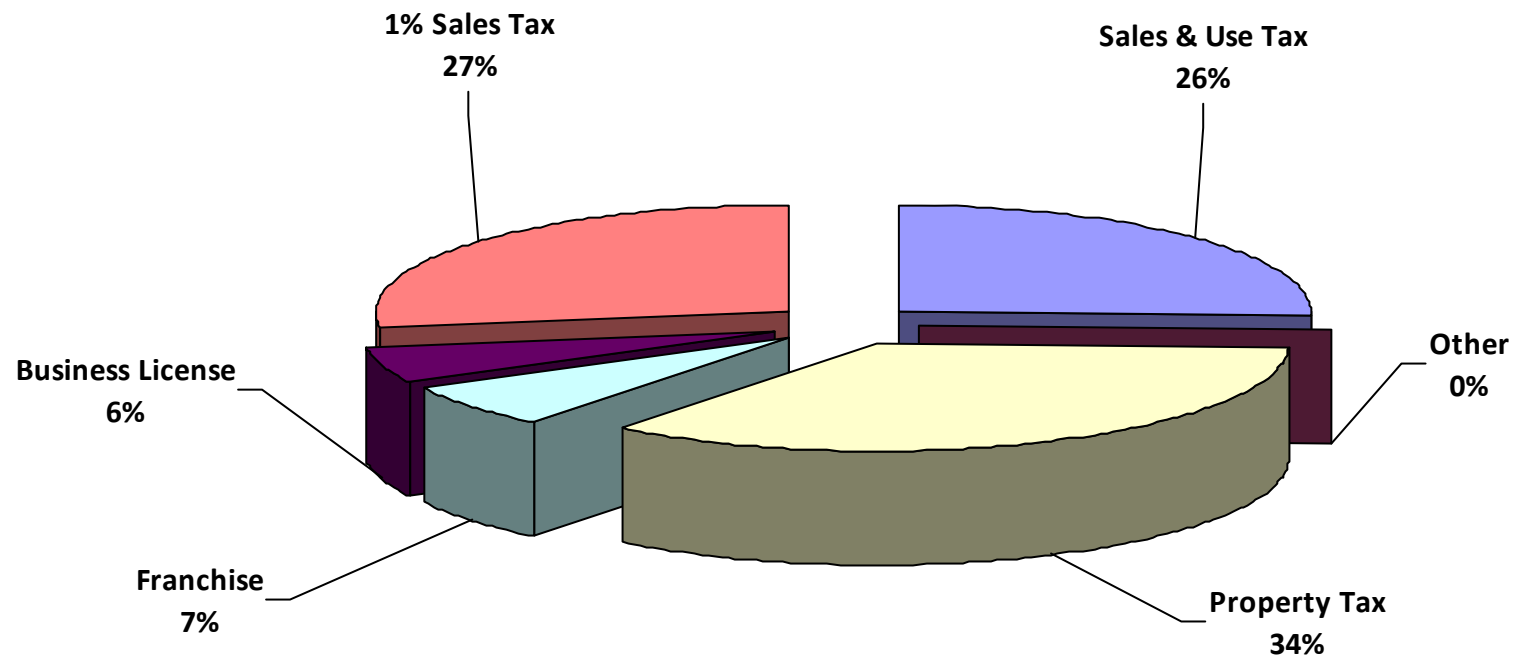
Taxes are the most significant revenue in the General Fund. The following is a breakdown of actual/projected tax revenue in the General Fund compared to total revenues.



ANTIOCH 2021-23 OPERATING BUDGET

GENERAL FUND

The following chart breaks down taxes by source for fiscal year 2021-22.

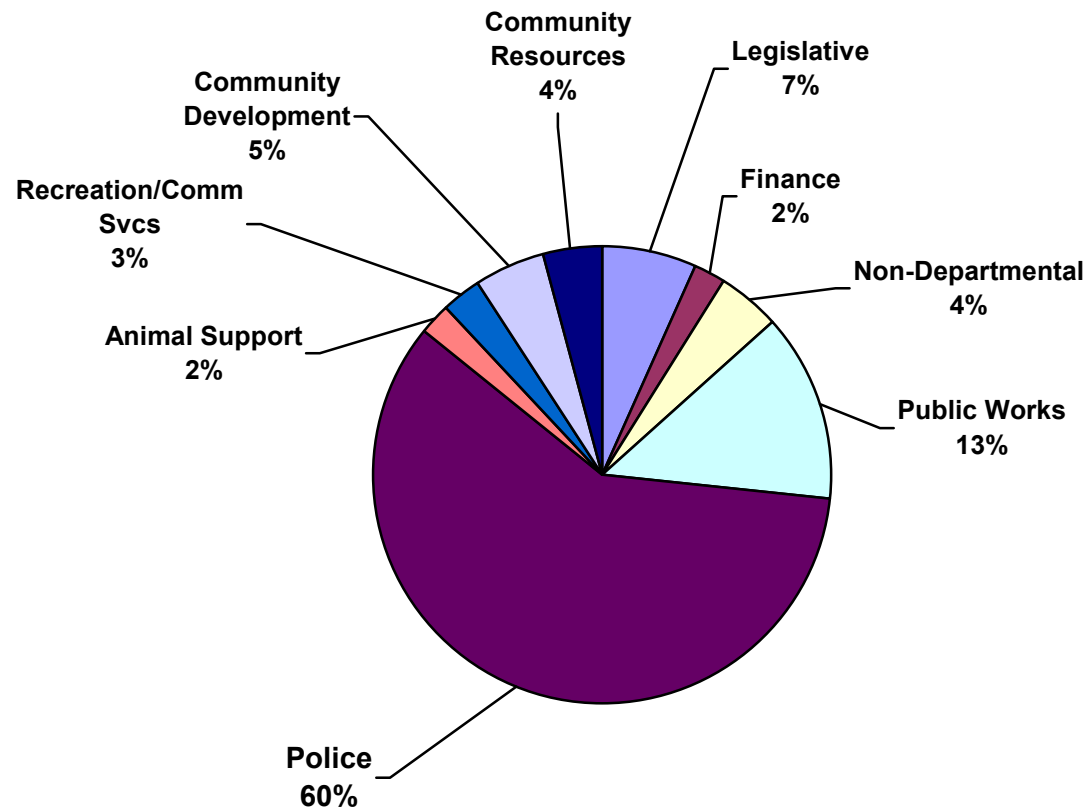


ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND

General Fund Expenditures

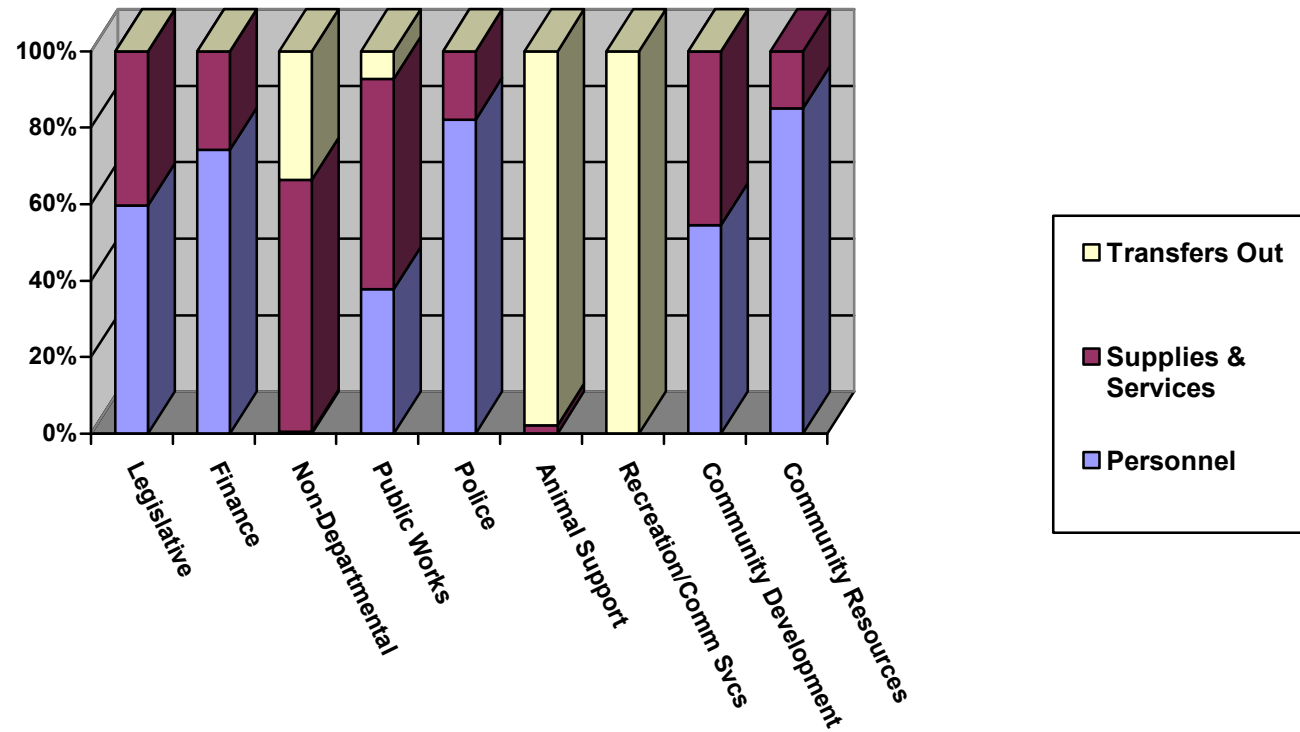
The following is a breakdown of projected expenditures by department in the General Fund for fiscal year 2021-22.



ANTIOCH 2021-23 OPERATING BUDGET

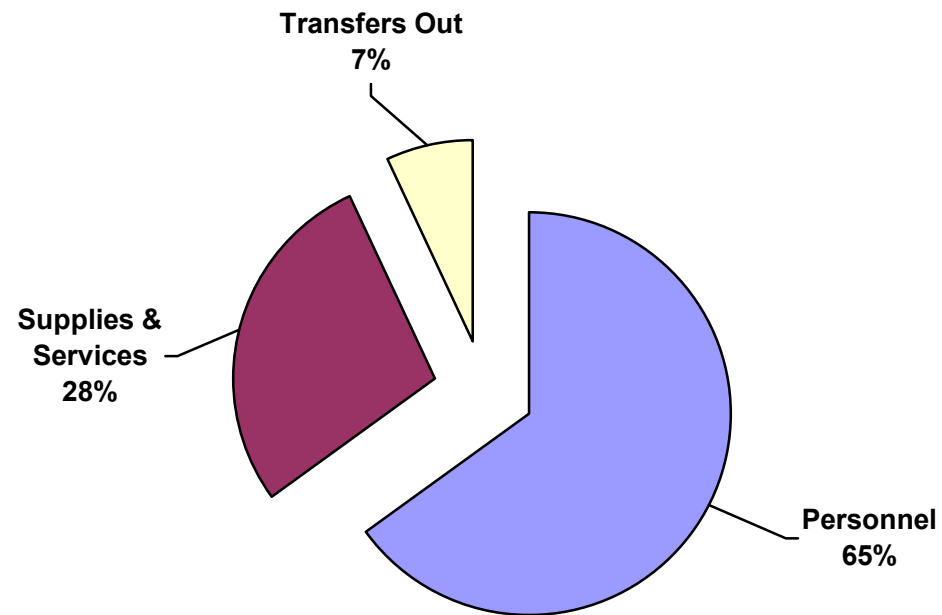
GENERAL FUND

Within each department, expenditures are broken down by type as follows in 2021-22 (excludes internal services):



ANTIOCH
2021-23 OPERATING BUDGET
GENERAL FUND

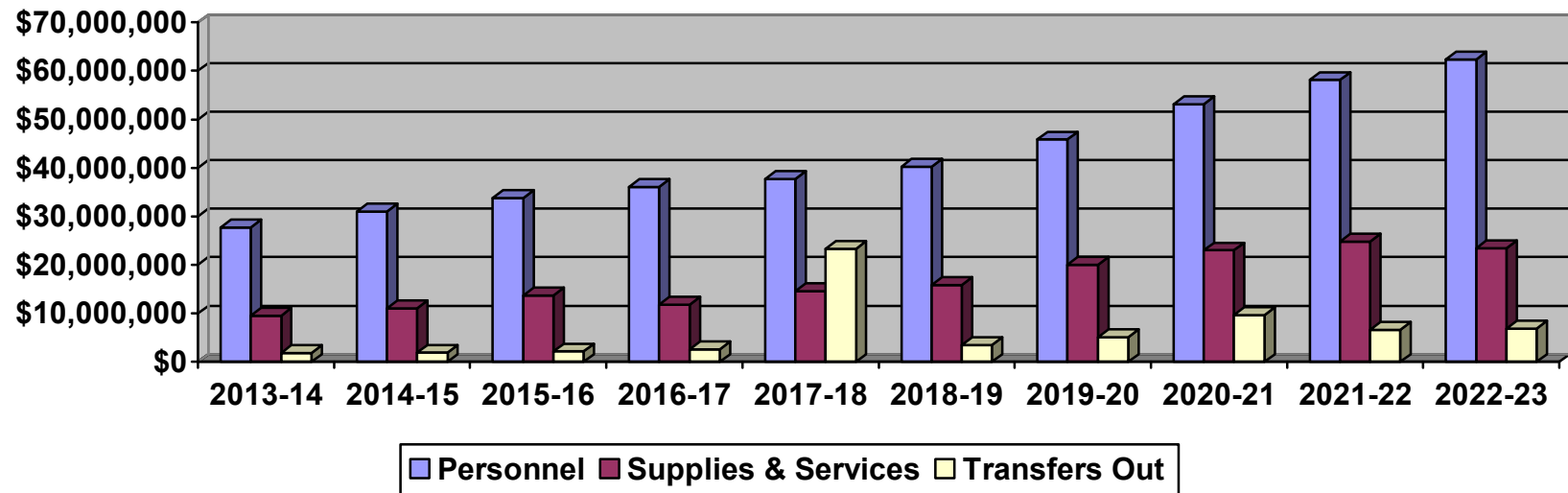
Expenditures by type in total for the General Fund are as follows in 2021-22 (excludes internal services):



ANTIOCH 2021-23 OPERATING BUDGET

GENERAL FUND

A trend analysis of expenditures by type follows:



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ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

LEGISLATIVE AND ADMINISTRATIVE

LEGISLATIVE AND ADMINISTRATIVE SUMMARY								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	0	53,430	138,954	138,954	151,355	9%	162,771	8%
Billings to Departments	221,864	250,218	262,846	265,114	269,407	2%	274,286	2%
Charges for Services	14,450	5,651	0	0	0	0%	0	0%
Miscellaneous Revenue	4,854	1,187	500	16,080	500	-97%	500	0%
TOTAL SOURCE OF FUNDS	241,168	310,486	402,300	420,148	421,262	0%	437,557	4%
USE OF FUNDS:								
Personnel	2,284,687	2,741,787	3,836,005	3,456,836	4,121,631	19%	4,407,195	7%
Services & Supplies	1,731,369	1,821,673	3,231,554	3,418,055	2,774,643	-19%	2,925,761	5%
Internal Services	(871,686)	(859,388)	(1,026,640)	(1,026,640)	(1,026,640)	0%	(1,026,640)	0%
TOTAL USE OF FUNDS	3,144,370	3,704,072	6,040,919	5,848,251	5,869,634	0%	6,306,316	7%

Funded FTE's:	Funded 2020-21	Funded 2021-22	Funded 2022-23
City Council	5.00	5.00	5.00
City Attorney	2.00	3.00	3.00
City Manager	4.00	4.00	4.00
City Clerk	3.00	3.00	3.00
City Treasurer	1.15	1.15	1.15
Human Resources	5.00	5.00	5.00
Economic Development	2.00	2.00	2.00
Total Legislative & Administrative Funded FTE's	22.15	23.15	23.15

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY COUNCIL (100-1110)

The City Council acts on all legislative matters concerning the City. As the City policy-making and legislative body, the City Council is responsible to more than 112,000 residents of Antioch for approving all programs and services provided in the City. They approve and adopt all ordinances, resolutions, contracts and other matters regarding overall policy decisions and leadership. The Council appoints the City Manager and the City Attorney, as well as various commissions, boards and other citizen advisory committees.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain desired service levels; initiates new programs to upgrade existing City services; determines the ability of the City to provide financing for all municipal activities; and adopts the City budget following review and modification of a proposed budget, as submitted by the City Manager.

In addition to holding regular and special Council meetings, the members of the City Council also function as directors of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency and the Antioch Public Financing Authority.

2020-2021 Accomplishments:

- Participated in Antioch's first By-District elections which involved the election on four district-wide City Council Members and a new Mayor. A new City Clerk and City Treasurer were also elected.
- Continued to ensure Measure W funds are used for Police, Code Enforcement, Economic Development, Youth Network Services, citywide beautification and other quality of life initiatives as approved through the budget process.
- Held Bridging the Gap community-wide discussions about police reform.
- Made a public apology to Chinese immigrants and their descendants and established an Historic Chinese District in downtown Antioch.
- Attracted new businesses and developments including the approval and start-up CoCo Farms, Delta Dispensary, One Plant, Aluvium/Lemonade and Cookies cannabis dispensaries, Cielo grocery store, Monica's Riverview Restaurant, and numerous residential multi and single-family developments.
- Began construction on the \$110M 6 million gallon per day Brackish Water Desalination Plant.
- Negotiated a \$27M settlement with the Department of Water Resources to help fund the Brackish Water Desalination Plant project.
- Completed City Council Chambers remodel and ADA improvements at City Hall.
- Approved Fontana Fountain and City Hall plaza improvements.
- Approved funding for wayfinding and city-wide signage project.
- Continued support for WETA and/or private ferry service for Antioch.
- Approved the Rivertown Dining District and funded branding and marketing.
- Continued to represent Antioch at the regional, state and national levels through elected county, state and national representatives, as well as participation in the Mayor's Conference, the California League of Cities, EC2, Contra Costa Northern Waterfront Economic Development Initiative, Homeless CARE Center Efforts/\$3M HEAP Funds, Delta 6, East Contra Costa Jobs Working Group and other forums.
- Hired a City Attorney.
- Gave authorization to hire up to 115 sworn Police Officers.

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2022 & 2023 Objectives:

- Adopt the 2022 Vision and Strategic Plan.
- Set policy related to Police Reform and recommendations through the Police Reform Standing Committee.
- Establish policy related to mental health crisis response in Antioch and work cooperatively with County efforts to enhance services.
- Establish policy related to Youth Network Services and development opportunities for all Antioch youth.
- Enhance the City's environmental and climate change policies and efforts.
- Investigate the prospect of building a Bicycle Garden in Antioch.
- Pursue the prospect and opportunities to bring a ferry system to Antioch.
- Approve hiring of additional staffing to build a highly performing municipal organization.
- Continue to emphasize and fund the beautification of Antioch especially along major corridors, around Highway 4 and downtown.
- Continue to expand zoning to allow a diverse number and location of cannabis uses in the City.
- Adopt the City Housing Element when completed in 2023.
- Lead and support efforts to have a Sesquicentennial Celebration in July 2022.
- Consider adoption of a City-wide Project Labor Agreement.
- Improve and promote the downtown as a destination for businesses and shoppers.
- Promote Antioch as a place to grow businesses and families.
- Maintain proactive approach to protecting the City's pre-1914 water rights.
- Strive to build a strong relationships with Antioch Unified School District through the City/AUSD standing committee and youth development initiatives.
- Continued to represent Antioch at the regional, state and national levels.
- Support Economic Development efforts to attract and sustain businesses.
- Enhance quality of life for citizens of Antioch by supporting programs and policies for youth, seniors, and blight and crime reduction.

CITY COUNCIL (100-1110)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Other	0	0	0	896	0	-100%	0	0%
Total Source of Funds	0	0	0	896	0	-100%	0	0%
Use of Funds:								
Personnel	130,074	128,607	151,403	146,586	170,896	17%	173,805	2%
Services & Supplies	70,182	39,544	49,050	49,015	52,280	7%	53,560	2%
Internal Services	(121,525)	(120,563)	(173,955)	(173,955)	(173,955)	0%	(173,955)	0%
Total Use of Funds	78,731	47,588	26,498	21,646	49,221	127%	53,410	9%
Elected Officials	5.00	5.00	5.00	5.00	5.00		5.00	

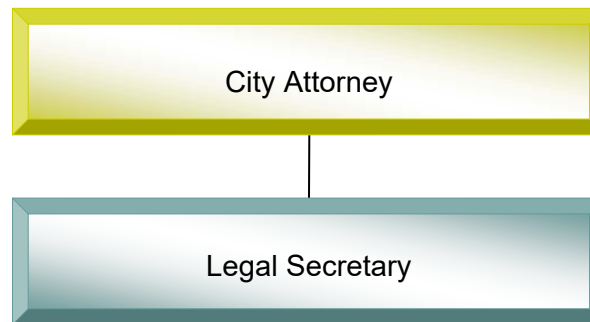
ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY ATTORNEY (100-1120)

The mission of the Antioch City Attorney's Office is to provide excellent and ethical legal advice, counsel, representation, and leadership that catalyzes advancement within the City of Antioch and is responsive to the needs of the City Council, City Manager, City boards and commissions, department leaders and department staff. The City Attorney's office strives to increase legal knowledge/risk throughout departments within the City. The City Attorney's office is responsible for providing and supervising all legal services for the City and the City of Antioch serving as Successor Agency and Housing Successor to the Antioch Development Agency. The Office provides advice to the City Council, Boards, Commissions and staff on the Brown Act, Public Records Acts, conflicts of interests, public contracting, land use, environmental laws, employment, and other matters; prepares or reviews ordinances, contracts, leases and similar legal documents; is responsible for land acquisition; and oversees claims and litigation involving the City.

CITY ATTORNEY



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions*
2.00	2.00	0	1.00

*Assistant City Attorney included in proposed FY22 and FY23 budget

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2020-2021 Accomplishments:

- Managed claims and litigation matters for the City, including:
 - Police Department matters;
 - Dangerous condition of public property cases
 - Inverse condemnation lawsuit related to West Antioch Creek Channel Improvement project
 - Enforcement of loan agreement related to former Antioch Development Agency's Down Payment Assistance Program
 - Litigation involving state Department of Finance regarding Marina loan
- Negotiated numerous settlements for the City.
- Cameron Rocha v. City of Antioch, on April 29, 2021 a federal jury returned a defense verdict finding an Antioch police officer did not use excessive force in handcuffing a suspect arrested for drunk driving and hit and run. The jury was unanimous, as required under federal law.
- Mark Jordan v. City of Antioch, on August 21, 2020, the court entered a Dismissal With Prejudice in this case wherein plaintiff challenged the City's Eviction Moratorium ordinance.
- City Council Public Forum on Police Reform.
- Drafted ordinance amendments and ballot resolutions related to the extension of the City's sales and use tax, Measure W.
- Mayor Pro Tem election process upon moving to districting.
- Facilitated the process for converting from "at large" to "by district" elections effective 2020.
- Drafted the ballot titles and summaries for, and advised the Council regarding adoption of, the "Let Antioch Voters Decide" and "Ranch" Initiatives.
- Advised City Council regarding adoption of Cannabis Business Ordinance.
- Negotiated operating agreements including social equity programs for Bakery Antioch I LLC; Lemmonade; One Plant.
- Drafted Ordinance regarding development agreements for cannabis agreements and drafted development agreement.
- Prepared Ordinance regarding Covid-19 eviction moratorium.
- Prepared Ordinance expanding the locations within the City where smoking is prohibited to include public and private parks as well as City-owned facilities.
- Advised regarding processing and approvals of several development applications.
- Oversaw AB 1234 compliance and provided conflict of interest advice.
- Advised and provided assistance regarding telecommunications leases.
- Prepared response letters to auditors regarding litigation and claims.
- Advised Human Resources Department on various personnel matters.
- Drafted and reviewed numerous contracts and updated contract templates.
- Responded to Public Records Act requests and subpoenas.
- Reviewed claims and consulted with City's third-party risk manager/insurance risk pool on liability issues.
- Reviewed agendas and staff reports and attended meetings of City Council, Planning Commission and Board of Administrative Appeals.
- Provided advice and support to all City departments regarding legal issues.

2022 & 2023 Objectives:

- Determine the nature and scope of legal services required for City projects, marshal the necessary resources.

ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Prepare and/or review ordinances and resolutions requested by the City Council, the City Manager, department leaders, and department staff.
- Preside as City Attorney for meetings of the City Council and selected boards and commissions.
- Apprise the City Council of the legal ramifications of its actions.
- Defend the City Council's actions to the full extent of the law.
- Oversee prosecution and defense of claims and litigation involving the City.
- Ensure City departments are in compliance with contract policies and insurance requirements.
- Work with the Municipal Pooling Authority to resolve tort claims, manage risk and safety issues, and control "insurance" costs.
- Work with the City Council, Community Development, Economic Development, and cannabis businesses to improve the City's cannabis business ordinances, regulations and development agreements.
- Assist and advise as needed with General Plan Land Use Update and Downtown Specific Plan adoption.
- Assist staff with legal issues related to development proposals.
- Assist with land use/development issues related to Sand Creek Focus Area/FUA 1.
- Review and update leases of City properties.
- Review, revise as is necessary, and provide approval as to form for City legal agreements.
- Oppose Pitchess motions on behalf of Police Department.
- Oversee matters relating to dissolution of Antioch Development Agency.
- Improve the use of technology to increase efficiency of City Attorney services.
- Maintain regular communication and conduct monthly conference calls with the Municipal Pooling Authority to review the status of covered claims against the City.
- Serve as an alternate board member on the Municipal Pooling Authority Board.
- Increase in house legal capabilities and evaluate the need for additional staffing for the City Attorney's Office.
- Attend League of Cities Annual Conference, League of Cities City Attorney Conference, and Northern District of California District Conference.
- Manage outside legal counsel work and billing; reduce dependency on outside counsel.
- Increase legal knowledge/risk throughout departments in the City.
- Effective communication with City Council in preparation of any legal issues.
- Meet with City Council and Ad Hoc committees upon request.
- Provide sound and ethical legal advice and counsel that responds to the needs of the City Council.
- Draft and revise ordinances as necessary and upon request.
- Draft resolutions as is necessary and upon request.
- Draft legal opinions as is necessary and upon request.
- Review proclamations as is necessary and upon request.
- Effective legal ability across several areas of expertise.
- Supervise complex deliverables.
- Directly manage and supervise deliverables.
- Effective management and supervision of Legal Assistant.
-

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Consistent exercise of sound judgment in making workflow management, personnel and contract attorney workflow management decisions through effective and prudent utilization of other lawyers and support staff.
- Demonstrate ability to share in responsibilities through assignment of work which requires the utilization of other lawyers and support staff.

CITY ATTORNEY (100-1120)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Legal Fees	14,450	5,651	0	0	0	0%	0	0%
Other	46	56	0	0	0	0%	0	0%
Total Source of Funds	14,496	5,707	0	0	0	0%	0	0%
Use of Funds:								
Personnel	229,236	473,424	513,147	512,098	759,059	48%	875,986	15%
Services & Supplies	551,293	410,107	381,310	879,768	896,443	2%	893,643	0%
Internal Services	(263,745)	(219,744)	(275,101)	(275,101)	(275,101)	0%	(275,101)	0%
Total Use of Funds	516,784	663,787	619,356	1,116,765	1,380,401	24%	1,494,528	8%
Funded FTE's	2.00	2.00	2.00	2.00	3.00		3.00	

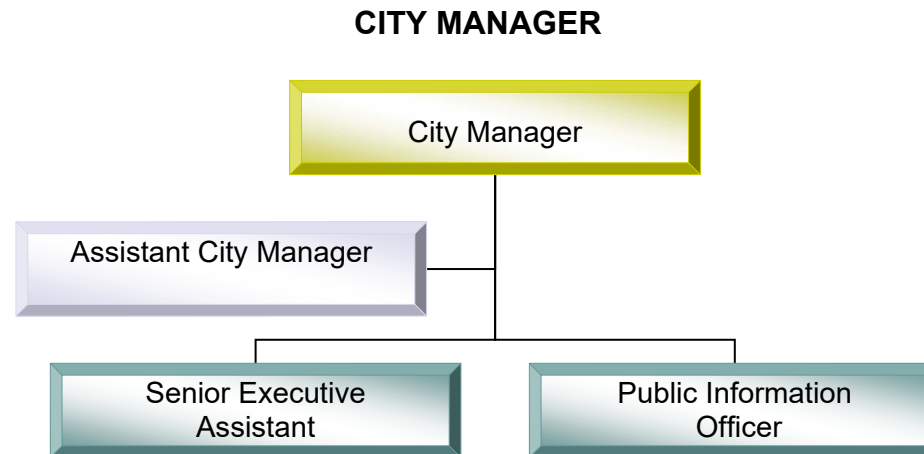
ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY MANAGER (100-1130)

The City Manager serves as the administrative head of the City government under the direction of the City Council and is responsible for carrying out the policies and directives of the City Council. The City Manager provides leadership to the City's executive managers and the organization as a whole in meeting the needs of the community and coordinating the provision of a wide range of municipal services.

The City Manager also provides administrative policy direction for fiscal planning; intergovernmental relations in responding to state, federal and regional issues with local impacts; and for communications - both internal and with the community at large. The City Manager attends all Council meetings, advising the Council on matters under consideration and makes Council policy recommendations as appropriate.



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
4.00	3.00	1.00	0.00

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2020-2021 Accomplishments:

- Finalized the Vision and Strategic Plan 2021-2031.
- Completed two-year operating budget cycle for fiscal years 2021-2022 and 2022-2023.
- Hired new Public Works Director/City Engineer, Assistant City Manager, Parks and Recreation Director, Youth Services Network Manager, Unhoused Resident Coordinator and PIO/Communications firm.
- Continued efforts to market the City's brand, enhance social media experience and improve communications and transparency with the community.
- Participated with City Clerk's Office in By-District Elections for all City Council Members in 2020.
- Continued hiring sworn police officers, other police personnel, Code Enforcement and a total of 50 new staff in every department across the city.
- Continued branding and marketing efforts for the City including the new Rivertown Dining District.
- Finalized labor negotiations with Treatment Plant Employees Association.
- Led revised City website and increased use of social media platforms across all departments to improve community communications.
- Continued to protect Antioch's pre-1914 water rights.
- Negotiated \$27M settlement with the Department of Water Resources.
- Awarded contract and began construction on \$110M Brackish Water Desalination project.
- Continue downtown revitalization efforts.
- Negotiated Development Agreement with Richland Communities for The Ranch development.
- Facilitated Bridging the Gap community-wide discussions about police reform.
- Advocated for Antioch related to various WETA and private ferry opportunities.
- Lead efforts to beautify Antioch including improvements to landscaping, facilities, and litter and illegal dumping.
- Lead efforts to address COVID-19 pandemic and impacts to City services.
- Executive Team Building session.
- Continued to represent Antioch at the regional, state and national levels.

2022 & 2023 Objectives:

- Complete and implement the Council adopted Vision and Strategic Plan 2021-31.
- Implement the City Council adopted 2022-23 budget.
- Recommend projects and implement the City Council adopted Rescue Act funding projects and initiatives.
- Establish and execute the City facilities and City Council Chambers COVID-19 related reopening plans.
- Implement City Council policies in the areas of Police Reform, Homelessness and Youth Network Services and Development.
- Continue developing and implementing a succession planning strategy for all city departments.
- Encourage enhanced communication and cooperation between the City and local businesses.
- Continue to support post COVID-19 business related assistance.
- Increase economic development efforts, locally and regionally by working more collaboratively and strategically with the Economic Development Director, neighboring cities and the county.

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Continue to address blighted commercial and residential properties to require property owner compliance with local Codes and Ordinances.
- Continue to streamline and improve the City's business processes.
- Support City Council Ad Hoc and Standing Subcommittees.
- Continue City Manager's bi-monthly updates and use of social media to keep Council and community informed.
- Continue to update the City Website to better organize and communicate information to community.
- Begin negotiations with Antioch Police Officers Association. Operating Engineer's Local 3, Confidential and Management bargaining groups.
- Continue to monitor and protect the City's water rights.
- Ensure Brackish Water Desalination project is successfully constructed and online in 2023.
- Continue to successfully advocate for Antioch related to various WETA and private ferry opportunities.
- Explore unique project opportunities such as a Bicycle Garden and alternative funding sources.
- Design, bid and build the Contra Loma Estates Park improvement project with Prop 68 funding.
- Complete the construction of City Hall remodel and the Fontana Fountain and Plaza.
- Continue to work with adjacent cities to explore cost sharing and interagency cooperation.
- Support efforts to investigate revenue generating ideas and measures.
- Implement City Council directives and communicate regularly to the City Council through weekly reports and one-on-one meetings.
- Form strategic partnerships with other jurisdictions, regional agencies and the private sector to expedite implementation of projects and address multi-jurisdictional concerns.
- Continue to assist the City Council when they represent Antioch at the regional, state and national levels through elected county, state and national representatives, as well as participation in the Mayor's Conference, the California League of Cities, Contra Costa Northern Waterfront Economic Development Initiative, Delta 6 and other forums.

CITY MANAGER (100-1130)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Personnel	574,529	691,889	1,404,154	1,066,124	1,332,636	25%	1,424,089	7%
Services & Supplies	176,507	232,941	857,432	860,732	326,751	-62%	326,751	0%
Internal Services	(208,165)	(190,930)	(263,586)	(263,586)	(263,586)	0%	(263,586)	0%
Total Use of Funds	542,871	733,900	1,998,000	1,663,270	1,395,801	-16%	1,487,254	7%
Funded FTE's	3.00	3.00	4.00	4.00	4.00		4.00	

ANTIOCH
2021-23 OPERATING BUDGET

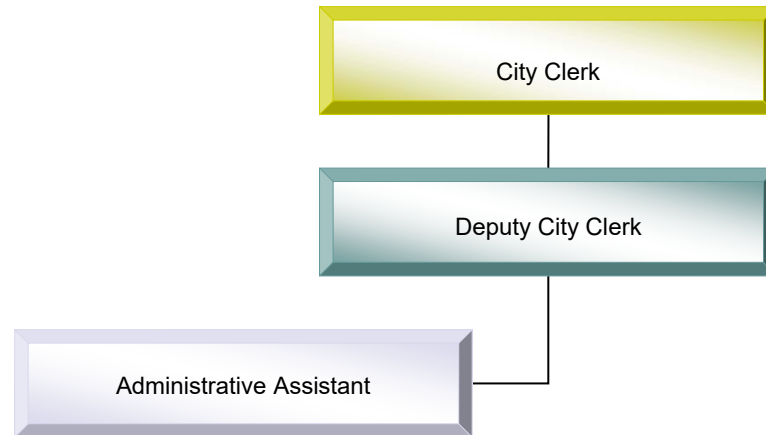
GENERAL FUND – DEPARTMENTAL BUDGETS

CITY CLERK (100-1140)

The position of City Clerk is elected to a four-year term and operates under statutory provision of the California Government Code, the Elections Code, and City ordinances and policies. The function of the City Clerk's Office is staffed with one full-time regular Deputy City Clerk and Administrative Assistant I, with management oversight provided by the Administrative Services Director.

Duties of the City Clerk's Office include: keeping records of the official actions of the City Council, City acting as Successor Agency to the Antioch Development Agency, Antioch Public Financing Authority and the Board of Administrative Appeals; preparing agendas for both Regular and Special City Council, Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee Meetings, minutes and public hearing notices; conducting municipal elections as the Elections Officer, serving as filing officer for the implementation of the Political Reform Act; accepting claims and legal actions against the City; maintaining the Municipal Code; maintaining registration/ownership certificates for City vehicles; attesting City documents including resolutions, ordinances and agreements; conducting bid openings; receiving California Public records Act requests and ensuring a timely response; serving as the Secretary to the Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee; and interacting with the City Council, City staff, and the general public on all related matters.

CITY CLERK



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
3.00	3.00	0	0

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GENERAL FUND – DEPARTMENTAL BUDGETS

2020-2021 Accomplishments:

- Conducted the first By-District elections for 4 Council Members, at-large election for Mayor, City Clerk and City Treasurer (22 candidates filed), for the November 2020 General Election. This included voter approval of Measure T – Let Antioch Voter's Decide ("LAVD").
- Transition of 7 newly elected officials: Mayor, 4 Council Members, City Clerk and City Treasurer.
- Assured the timely filing of Statements of Economic Interests and Campaign Expense Reports in accordance with the Political Reform Act with the implementation of the NetFile software.
- Completed Fair Political Practice Commission (FPPC) Form 700 "Statement of Economic Interests" filings and forwarded GC 82700 filers to the FPPC.
- Implemented the upgrade from Laserfiche United (version 8.3) to Laserfiche Rio (version 10.0).
- Coordinated and prepared correspondence agenda for the Board of Appeals including Board, staff, and appellant; finalized Board of Appeals notices of decisions and actions using the Zoom Webinar platform.
- Tracked vacancies of City Boards and Commissions per The Maddy Act; notified the Public and City Council of openings and prepared notices of vacancy; received and processed applications for appointments.
- In collaboration with the City Attorney's office, implemented NextRequest which is the online Public Records Act request program.
- The City Clerk Arne Simonsen received his designation as a Master Municipal Clerk (MMC).
- Continued scanning City documents and historical resolutions, ordinances and minutes into imaging system (Laserfiche).
- Processed Proclamations and Certificates of Recognition for the City Council.
- Records Warehouse – Purged records in accordance with the Records Retention Schedule.
- Continued working on an inventory of over 1800 boxes of files and records in the Records Warehouse.

2022 & 2023 Objectives:

- Prepare and coordinate the process of re-districting the City of Antioch map (at least 5 public hearings), for the November 2022 General Election; once we receive the 2020 census results.
- Conduct the election for two City Council Member seats (Districts 1 and 4) for the November 2022 General Election.
- Assure the timely filing of Statements of Economic Interests and Campaign Expense Reports in accordance with the Political Reform Act.
- Begin posting all Fair Political Practice Commission forms for candidates, committees, and Statement of Economic Interests online at the City website.
- Continue scanning City documents and historical resolutions, ordinances and minutes into imaging system (Laserfiche).
- Enhance the City Clerk's page on the City website to make more City records available to the general public via the Internet for greater transparency.
- Continue to track vacancies and process applications received for the City Boards, Commissions and Committees per The Maddy Act.
- Implementation of a records management system for a complete electronic database of all files and records held in the Records Warehouse to include purging of records in accordance with the Records Retention Schedule.
- Continue participation in training sessions through the City Clerks Association of California.

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CITY CLERK (100-1140)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Other	4,808	557	500	14,017	500	-96%	500	0%
Total Source of Funds	4,808	557	500	14,017	500	-96%	500	0%
Use of Funds:								
Personnel	153,291	160,828	255,663	262,968	297,162	13%	307,016	3%
Services & Supplies	172,652	162,387	409,095	328,620	285,050	-13%	434,958	53%
Internal Services	(28,890)	(27,245)	(27,674)	(27,674)	(27,674)	0%	(27,674)	0%
Total Use of Funds	297,053	295,970	637,084	563,914	554,538	-2%	714,300	29%
Funded FTE's	2.00	2.00	3.00	3.00	3.00		3.00	

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GENERAL FUND – DEPARTMENTAL BUDGETS

CITY TREASURER (100-1150)

The City Treasurer is elected to a four-year term of office. The duties of a City Treasurer are to comply with all laws governing the deposit and securing of public funds of the City, ensure the City's investment policy is up to date, review all warrants and field checks issued, and review and approve the monthly Investment Report to Council.

2020-21 Accomplishments:

- Insured that the City's investment portfolio was not at risk.
- Reviewed State and Federal updates to keep the City's portfolio in compliance.

2022 & 2023 Objectives:

- Continue review of warrants and field checks.
- Review Investment Policy on a yearly basis for any necessary changes.
- Meet quarterly with City's investment advisor and schedule investment update to Council every 6 months from the City's investment advisor.
- Work with the Finance Department to administer unclaimed funds.

CITY TREASURER (100-1150)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Billings to Departments	221,864	250,218	262,846	265,114	269,407	2%	274,286	2%
Other	0	0	0	1,167	0	-100%	0	0%
Total Source of Funds	221,864	250,218	262,846	266,281	269,407	1%	274,286	2%
Use of Funds:								
Personnel	50,907	58,838	62,704	58,790	58,916	0%	60,360	2%
Services & Supplies	170,957	191,380	199,491	207,491	210,491	1%	213,926	2%
Total Use of Funds	221,864	250,218	262,195	266,281	269,407	1%	274,286	2%
Funded FTE's	1.15	1.15	1.15	1.15	1.15		1.15	

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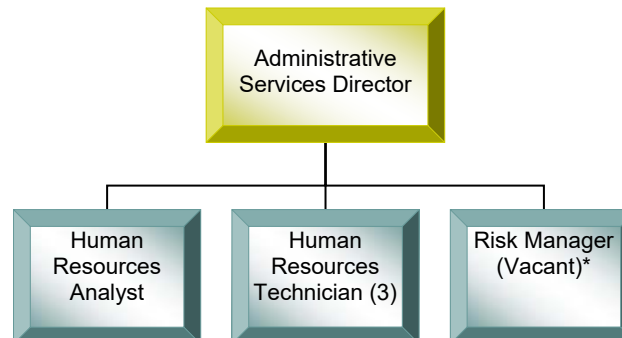
GENERAL FUND – DEPARTMENTAL BUDGETS

HUMAN RESOURCES (100-1160)

The Human Resources Department is responsible for overseeing the management of personnel services including recruitment; benefit administration, employee relations, labor relations, training, and maintaining the personnel classification and compensation system. The Human Resources Department strives to provide outstanding service to both our internal and external customers. The primary objectives of the department staff are:

- Obtaining qualified staff through a tailored recruitment and selection process specific to the position and department needs.
- Ensuring and managing classification, compensation, performance evaluation and benefit structures that are fair and equitable, within our fiscal abilities.
- Assisting employees with various employment related activities.
- Building trusting relationships with our employees and our labor partners as part of our Employer/Employee relations and labor relations efforts.
- Providing staff development through training opportunities.
- Assisting supervisors and managers with labor related situations.

HUMAN RESOURCES



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
6.00	5.00	1.00	0.00

*Risk Manager position accounted for in the Loss Control Internal Service Fund

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GENERAL FUND – DEPARTMENTAL BUDGETS

2020-2021 Accomplishments:

- Sustained continuous recruitment efforts for sworn Police Officer positions.
- Completed 82 recruitments for classifications throughout the City operations. Including recruitments for Public Works Director/City Engineer, Assistant City Manager and Parks & Recreation Director.
- Completed annual health, dental and vision open enrollments, including provisions of the Affordable Health Care Act.
- Worked with legal and outside vendor for the preparation and submittal of Affordable Care Act forms 1094C and 1095C.
- Negotiated new collective bargaining agreement with Treatment Plant Employee Association.
- Reviewed the draft of new Employer/Employee Relations Resolution.
- Reviewed the draft of new Personnel Rules, including incorporation of applicable Administrative Policies.
- Reviewed and updated forms available on the intranet.
- Completed insurance renewals for City buildings and vehicles.
- Served as the Alternate Board of Directors representative for Municipal Pooling Authority.
- Completed conversion to BenefitsFirst, the Online system with Municipal Pooling Authority for life insurance, supplemental life insurance, accidental death and disability insurance and the employee assistance program.
- Held Service Awards Ceremony (for calendar years 2019 and 2020)
- Initiated Online Onboarding process using NeoGov (current recruitment software).
- Prepared all COVID-19 Administrative Memorandums.
- Kept apprised of COVID-19 Contra Costa County notices, State and Federal legislation and implemented, as necessary.

2022 & 2023 Objectives:

- Initiate negotiations with the Antioch Police Officers Association, Operating Engineers Local 3, Confidential, Management and Treatment Plant Employees Association bargaining units.
- Continue preparation of all COVID-19 Administrative Memorandums with Re-open/Return-to-Work processes.
- Keep apprised of COVID-19 Contra Costa County notices, State and Federal legislation and implement as necessary.
- Finalize/Implement Online Onboarding process using NeoGov.
- Initiate Online Exit process using NeoGov.
- Continue with the review of draft new Employer/Employee Relations Resolution and the draft of the new Personnel Rules, including incorporation of applicable Administrative Policies.
- Continue the review non-labor related Administrative Policies and Procedures; update as needed.
- Complete Risk Management Assessment process and enhance the City's Safety and Loss Control Program.
- Continue revisions to the Injury, Illness and Prevention Program.
- Complete annual open enrollments for health, dental and vision plans.
- Complete annual filings and continue monitoring changes for the Affordable Care Act.

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Continue all recruitment efforts.
- Continue Service Awards Ceremony.
- Continue annual insurance renewals for City buildings and vehicles.

HUMAN RESOURCES (100-1160)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	53,430	138,954	138,954	151,355	9%	162,771	8%
Other	0	574	0	0	0	0%	0	0%
Total Source of Funds	0	54,004	138,954	138,954	151,355	9%	162,771	8%
Use of Funds:								
Personnel	724,846	780,232	937,959	900,297	966,797	7%	1,011,492	5%
Services & Supplies	123,290	153,769	308,670	314,598	224,404	-29%	228,899	2%
Internal Services	(249,361)	(300,906)	(286,324)	(286,324)	(286,324)	0%	(286,324)	0%
Total Use of Funds	598,775	633,095	960,305	928,571	904,877	-3%	954,067	5%
Funded FTE's	4.00	5.00	5.00	5.00	5.00		5.00	

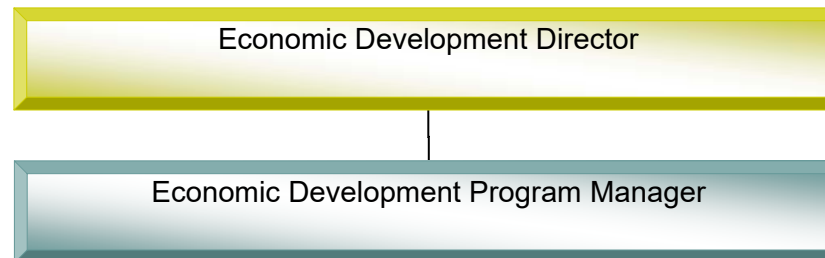
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GENERAL FUND – DEPARTMENTAL BUDGETS

ECONOMIC DEVELOPMENT (100-1180)

The Economic Development Department is responsible for the City's efforts to attract, retain, expand, and assist businesses in Antioch. The Economic Department focuses on growing Antioch's economy through economic development activities and programming that includes promoting a positive business environment, expansion of the local tax base, creating opportunities for new jobs, retail attractions, employment centers and quality dining experiences. The accomplishments and advances for the 2020-21 fiscal year were hampered by the global pandemic. The effects of state-wide shelter in place orders played a major impact on every business. The overall goal for the City of Antioch remains to significantly improve its financial strength through economic development. The City must continue to take advantage of any economic upswings and other positive factors. The City must leverage and create opportunities of economic recovery that are expected to occur as a result of the post-pandemic economy. Staff continues to participate in collaborative economic development efforts that focus on establishing Antioch within the region and mega-region.

ECONOMIC DEVELOPMENT



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
2.00	2.00	0	0

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GENERAL FUND – DEPARTMENTAL BUDGETS

2020-2021 Accomplishments:

- Implemented a customer relations management (CRM) platform for improved communication with all businesses.
- Provided guidance to Antioch businesses sometimes daily on matters related to the pandemic or civil unrest at the Federal, State, County, and City level.
- Created a list of essential businesses during the early stages of the pandemic so that businesses and residents knew which businesses were open.
- Assisted with providing information to local restaurants related to pandemic related outdoor dining including the coordination of water-filled barricades in the Rivertown Dining District.
- Implemented the rebranding marketing efforts of the downtown area to the Rivertown Dining District.
- Created a new directory for Antioch businesses called ShopAntiochNow.
- Created a shop local campaign *“Think big for our community by shopping small”*, that includes a series of multimedia ads (digital and video) highlighting the various retail and restaurant opportunities in Antioch.
- Created a Small Business Grant with Cares Act funding.
- Created a Business License Rebate program for businesses.
- Initiated the start of an Economic Development Strategic Plan.
- Completed a social media plan and increased social media activity.
- Continued to provide information and assistance to businesses/investors considering Antioch.
- Continued participation in regional economic development efforts, including the Northern Waterfront Economic Development Initiative, East Bay EDA, Contra Costa Economic Development meetups, and Bay Area Urban Manufacturing Initiative (BAUMI).
- Continued the City’s rebranding efforts by installing Opportunity Lives Here banners on streetlight poles on major roadways (local streets) throughout the City.

2022 & 2023 Objectives:

- Continue downtown revitalization efforts.
- Continue to implement the City’s CRM platform for improved communication with all businesses.
- Create a variety of business incentives.
- Continue to track Opportunity Zone opportunities.
- Increase social media presence.
- Continue to promote development and business opportunities with the Economic Development Strategic Plan.
- Conduct economic studies on priority development areas that can be job creators.
- Continue to advocate for water, riverfront, and other Marine related cluster opportunities.
- Continue to improve related Economic Development web pages based on readership trends.
- Utilize momentum from rebranding campaign to tourism and business attraction efforts.
- Continue to work on the disposition and development of various City and former Antioch Development Agency owned properties.
- Continue to participate in regional economic development efforts.
- Continue to review the Governor's Office of Business and Economic Development (GO-Biz) RFIs (request for information).

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- Facilitate efforts related to a Fiber Optics Study.
- Create, negotiate, and recommend cannabis development agreements to Council.
- Incorporate economic development best practices that include formalizing a business visitation program, creating a business retention & expansion program, implementing a database system for businesses and properties, and more.

ECONOMIC DEVELOPMENT (100-1180)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Personnel	421,804	447,969	510,975	509,973	536,165	5%	554,447	3%
Services & Supplies	466,488	631,545	1,026,506	777,831	779,224	0%	774,024	-1%
Total Use of Funds	888,292	1,079,514	1,537,481	1,287,804	1,315,389	2%	1,328,471	1%
Funded FTE's	2.00	2.00	2.00	2.00	2.00		2.00	

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GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE DEPARTMENT

The Finance Department provides internal support to other City Departments and external support to other government agencies by providing financial information to facilitate their decision making process. The Department administers more than 50 funds in accordance with Generally Accepted Accounting Principles. The Department is also responsible for overseeing the City's compliance with purchasing guidelines.

Along with the City Treasurer, the Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The Department also supplies timely and accurate financial reports to elected and appointed officials and to the State. The Finance Department works with the City Manager to ensure that a sound program of fiscal control is undertaken with respect to developing and implementing the annual budget. The following divisions are in the Finance Department:

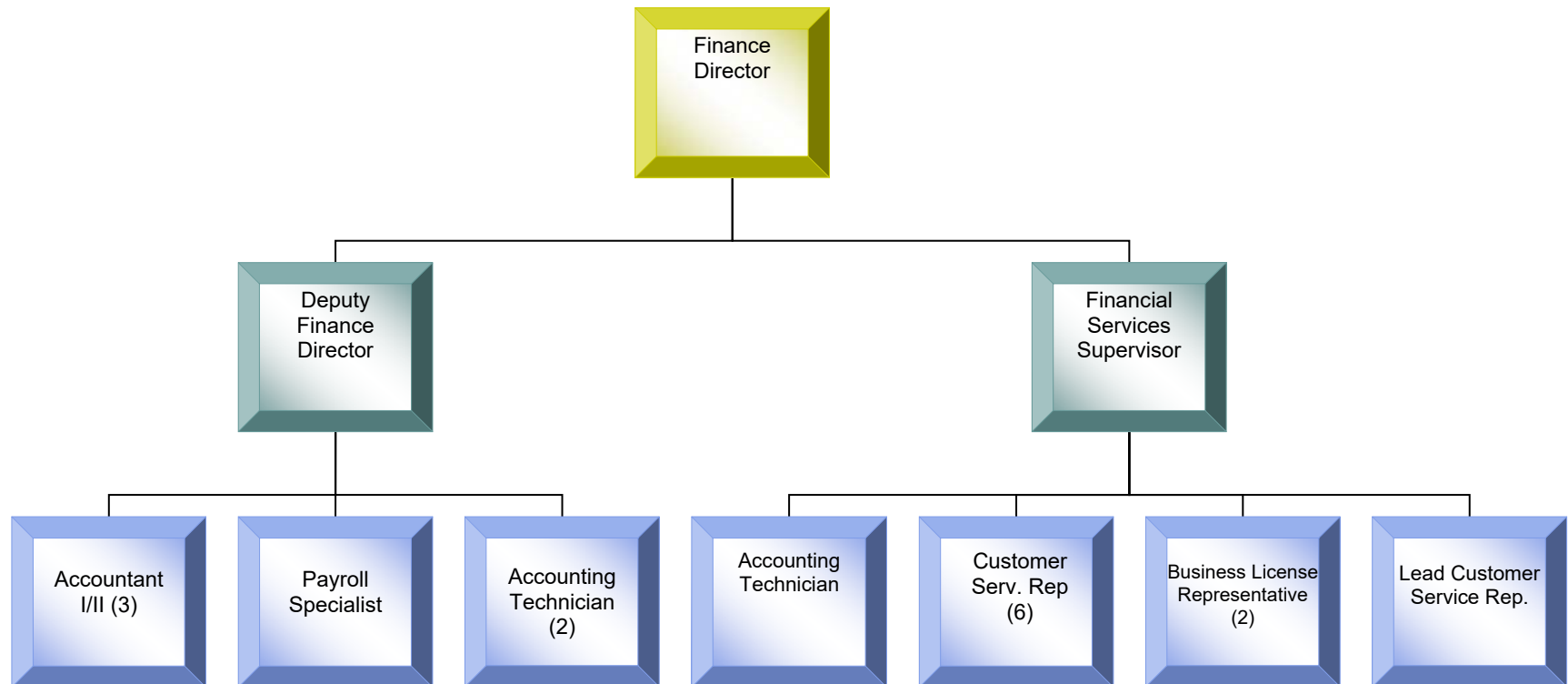
- Administration
- Accounting
- Operations

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE DEPARTMENT



# of Funded Positions	# of Positions Filled	# Vacant Funded Positions	# Proposed New Positions
18.00*	15.00*	3.00	0.00
*Although 18 actual positions under Finance, some positions split funding as follows: Finance Director - .80 Gen Fund Finance, .05 Gen Fund City Treasurer, .15 Wtr/Swr Accountant – 1.90 Gen Fund Finance, .10 Gen Fund City Treasurer Financial Services Supervisor - .15 Gen Fund Finance, .85 Wtr/Swr Customer Service Rep. - .50 Gen Fund Finance, 5.5 Wtr/Swr			

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GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE SUMMARY								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	0	4,335	144,870	121,630	130,069	7%	140,889	8%
Billings to Departments	8,269	7,930	6,000	8,560	6,000	-30%	6,000	0%
Administrative Services	27,000	25,000	15,000	5,000	0	-100%	0	0%
Other	1,656	2,335	1,800	4,567	2,000	-56%	2,000	0%
TOTAL SOURCE OF FUNDS	36,925	39,600	167,670	139,757	138,069	-1%	148,889	8%
USE OF FUNDS:								
Personnel	1,385,724	1,462,842	1,765,104	1,630,090	1,719,138	5%	1,790,171	4%
Services & Supplies	509,008	471,284	636,857	504,525	595,204	18%	572,533	-4%
Internal Services	(520,751)	(595,469)	(579,772)	(579,772)	(579,542)	0%	(579,542)	0%
TOTAL USE OF FUNDS	1,373,981	1,338,657	1,822,189	1,554,843	1,734,800	12%	1,783,162	3%

	Funded 2020-21	Funded 2021-22	Funded 2022-23
Funded FTE's:			
Finance Administration	0.80	0.80	0.80
Finance Accounting	6.90	6.90	6.90
Finance Operations	2.55	2.55	2.55
Total Finance Funded FTE's	10.25	10.25	10.25

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GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE ADMINISTRATION (100-1210)

Finance Administration is responsible for overseeing the management of all Financial Services Fund operations. Finance Administration is also responsible for supplying timely and accurate financial reports of the City's affairs to elected and appointed officials and to the State to ensure that a sound program of fiscal control is undertaken with respect to implementing the budget. The Finance Director is also the Controller for the Antioch Area Public Facilities Financing Agency (Mello Roos).

2020-2021 Accomplishments:

- Prepared draft two-year 2021-23 operating budget, conducting several study sessions with City Council.
- Received a Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended June 30, 2020.
- Acted as staff liaison to the Sales Tax Citizens' Oversight Committee.
- Successfully negotiated \$15M installment sales agreement/line of credit with City's banking institution for the Brackish Water Desalination Plant project.

2022 & 2023 Objectives:

- Continue to look for ways to improve customer service provided by the Finance Department, including more automated processes.
- Continue to look for process and technological efficiencies within the Finance Department.
- Continue to act as staff liaison to the Sales Tax Citizens' Oversight Committee.

FINANCE ADMINISTRATION (100-1210)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Admin Services Mello Roos	27,000	25,000	15,000	5,000	0	-100%	0	0%
Other	300	(109)	0	0	0	0%	0	0%
Total Source of Funds	27,300	24,891	15,000	5,000	0	-100%	0	0%
Use of Funds:								
Personnel	233,299	254,385	267,921	265,974	276,514	4%	285,352	3%
Services & Supplies	24,989	18,495	28,884	35,877	35,042	-2%	35,212	0%
Internal Services	(32,825)	(31,893)	(30,372)	(30,372)	(30,372)	0%	(30,372)	0%
Total Use of Funds	225,463	240,987	266,433	271,479	281,184	4%	290,192	3%
Funded FTE's	0.80	0.80	0.80	0.80	0.80		0.80	

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GENERAL FUND – DEPARTMENTAL BUDGETS

ACCOUNTING SERVICES DIVISION (100-1220)

The Accounting Services Division provides services, information and analyses to the public. This is accomplished by providing budgeting, accounting, accounts payable and payroll processing; preparing the Comprehensive Annual Financial Report; coordinating various audits; accounting for City grants and requesting grant reimbursements from other agencies; providing financial data and assistance to all City departments; and preparing reports needed by City management and other governmental agencies. The Accounting Services Division is also responsible for reviewing and implementing the City's purchasing policy designed to obtain maximum value for goods and services expended by the City. The purchasing function itself is decentralized among the departments.

2020-2021 Accomplishments:

- Published the Comprehensive Annual Financial Report financial statements by December 31.
- Provided timely and accurate payroll services to all employees and processed payment invoices submitted by vendors in a timely fashion.
- Issued purchase orders accurately and timely.
- Filed all grant reports and submitted all grant reimbursement in a timely manner in accordance to grant agreements.
- Continued to improve document management by imaging pertinent documents, thus reducing paper filing.

2022 & 2023 Objectives:

- Prepare and publish the Comprehensive Annual Financial Report by December 31 each year.
- Provide timely and accurate payroll services to all employees.
- Audit and process payment of invoices submitted by vendors in a timely fashion.
- File all required grant reports and reimbursements in accordance to the grant agreement.
- Continue to implement ways to automate payroll, purchasing, and payment processes in order to increase efficiency and achieve cost minimization.
- Continue to improve document management by imaging pertinent documents to reduce paper filing.
- Successfully implement 20.2 general ledger software update.
- Implement GASB87 lease accounting pronouncement.

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GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE ACCOUNTING (100-1220)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	4,335	144,870	121,630	130,069	7%	140,889	8%
Other	20	0	0	0	0	0%	0	0%
Total Source of Funds	20	4,335	144,870	121,630	130,069	7%	140,889	8%
Use of Funds:								
Personnel	878,702	942,015	1,166,336	1,105,049	1,156,160	5%	1,206,369	4%
Services & Supplies	394,120	371,317	512,123	375,098	462,412	23%	439,571	-5%
Internal Services	(452,864)	(527,694)	(524,062)	(524,062)	(523,832)	0%	(523,832)	0%
Total Use of Funds	819,958	785,638	1,154,397	956,085	1,094,740	15%	1,122,108	2%
Funded FTE's	5.90	6.90	6.90	6.90	6.90		6.90	

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GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE OPERATIONS DIVISION (100-1230)

Finance Operations is responsible for all functions pertaining to accounts receivable, business licenses, utility billing, collections, cash handling, deposit processing, data entry and delivery of U.S. postal mail for all City departments.

2020-2021 Accomplishments:

- Implementation of ONESolution 18.2 system upgrade including trainings and documentation for users.
- Filled vacant Business License position. Trained and developed newly hired staff member in department policies and procedures.
- Worked closely with team members to identify and license unlicensed businesses and landlords to increase revenue collections for the City.
- Reviewed and awarded contracts for expiring services and renew or request bids accordingly
- Implemented InfoSend invoice overlay process vs purchasing water bill paper stock.
- Identified paper storage processes that could be converted and scanned/stored in secure electronic storage folders.
- Implemented the low-income water discount program (SB998).
- Redesigned Finance, Water Services and Business License web pages for easier navigation by users.

2022 & 2023 Objectives:

- Continue to work closely with team members to identify and license unlicensed businesses and landlords to increase revenue collections for the City.
- Transition to new lockbox processor for water payments.
- Transition to new armored car service provider for City Hall.
- Review and award contracts for expiring services and renew or request bids accordingly.
- Fill vacant Customer Service positions. Train and develop newly hired staff members in department policies and procedures.
- Implementation of Tyler Incode 10 system upgrade.
- Continue to identify paper storage processes that could be converted and scanned/stored in secure electronic storage folders.
- Implementation of the online payment ability for AR receivables.
- Implementation of ONESolution 20.2 system upgrade.

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE OPERATIONS (100-1230)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Billings to Departments	8,269	7,930	6,000	8,560	6,000	-30%	6,000	0%
Other	1,336	2,444	1,800	4,567	2,000	-56%	2,000	0%
Total Source of Funds	9,605	10,374	7,800	13,127	8,000	-39%	8,000	0%
Use of Funds:								
Personnel	273,723	266,442	330,847	259,067	286,464	11%	298,450	4%
Services & Supplies	89,899	81,472	95,850	93,550	97,750	4%	97,750	0%
Internal Services	(35,062)	(35,882)	(25,338)	(25,338)	(25,338)	0%	(25,338)	0%
Total Use of Funds	328,560	312,032	401,359	327,279	358,876	10%	370,862	3%
Funded FTE's	2.65	2.65	2.55	2.55	2.55		2.55	

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

NON-DEPARTMENTAL DEPARTMENT

The Non-Departmental classification is for revenues and expenditures that are not attributed to any one City department or division within the General Fund. Revenue items recognized in Non-Departmental include property taxes, franchise fees, business licenses, and sales and use tax.

Non-Departmental operating expenses include insurance policies and claims, sales tax audits, property tax audits, ABAG and League of California Cities membership dues.

GENERAL FUND NON-DEPARTMENTAL (100-1250)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Taxes	43,670,965	45,461,711	45,804,628	48,502,015	49,909,497	3%	51,905,028	4%
Investment Income & Rentals	1,269,336	1,196,374	575,000	620,000	615,000	-1%	620,000	1%
Revenue from other Agencies	246,331	155,125	530,026	530,133	105,000	-80%	105,000	0%
Charges for Services	85,016	522,081	1,580,400	1,551,400	1,832,400	18%	2,082,400	14%
Other	1,023,803	979,203	400,000	2,063,000	400,000	-81%	300,000	-25%
Transfers In	0	80,971	5,986,124	0	4,270,717	100%	3,024,344	-29%
Total Source of Funds	46,295,451	48,395,465	54,876,178	53,266,548	57,132,614	7%	58,036,772	2%
Use of Funds:								
Personnel	160,053	17,150	20,600	20,600	20,600	0%	20,600	0%
Services & Supplies	3,162,028	4,349,502	3,516,215	3,224,222	2,996,135	-7%	3,028,640	1%
Transfers Out	583,087	6,579,440	2,129,348	3,899,805	1,524,729	0%	1,013,732	100%
Internal Services	(753,887)	(701,723)	(702,736)	(702,736)	(702,736)	0%	(702,736)	0%
Total Use of Funds	3,151,281	10,244,369	4,963,427	6,441,891	3,838,728	-40%	3,360,236	-12%
Funded FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

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ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS DEPARTMENT

The Public Works Department consists of Administration, Capital Improvements, Channels (NPDES), Engineering and Land Development Services, Facilities, Fleet, Marina Operations, Parks and Landscaping, Public Works Inspection, Streets, Signs and Street Lights, Traffic Engineering, Wastewater Collections, Water Treatment and Distribution, the City's Warehouse & Central Stores Operation, and protects the City's pre-1914 water rights. The Department is responsible for the administration, oversight of the design, construction, inspection, engineering and maintenance of all City infrastructure, as well as the development and implementation of the City's Five-Year Capital Improvement Program.

Accomplishments, Goals and Objectives for the Public Works Department are presented by division with the 2020-2021 Accomplishments listed first, followed by the 2022 & 2023 Goals/Objectives:

2020-2021 Accomplishments:

Public Works Engineering and Land Development Services, Account: 1005150

- City Council approval of final maps for Oakley Knolls Subdivision 9353, Aviano Phase 1 Subdivision 9249, Aviano Phase 2 Subdivision 9449, Aviano Phase 3 Subdivision 9489, Park Ridge Unit 3 Subdivision 9517, and Park Ridge Unit 4 Subdivision 9490.
- City Council approval of vesting tentative maps for Creekside/Vineyards at Sand Creek Subdivision 9501.
- City Council acceptance of improvements for Wildflower Station Subdivision 9427, Heidorn Village Subdivision 9385, Black Diamond Ranch Unit 4 Subdivision 9370, Aviano Phase 1 Subdivision 9249, Quail Cove Subdivision 7938, and Almondridge East Unit 10 Subdivision 8880, and Hidden Glen Unit 4 Subdivision 8388.
- Approved Master Plan for Park within Park Ridge Subdivision 8846.
- Construction and acceptance of road improvements for Laurel Road extension until Kirk Lane and widening of 2700 Empire Avenue.
- Completed Plans, Specifications, and Cost Estimate for Traffic Calming-Speed Hump Project.
- Completed the update of the Traffic Calming Program.

Public Works Capital Improvements Program, Account: 1005170

- Obtained \$93 million in State and Federal funding, obtained all required permits, and started the construction of the Brackish Water Desalination project.
- Developed the 2020-2025 Five-Year Capital Improvement Program.
- Awarded PASS Grant for signal retiming of Lone Tree Way corridor between Empire Avenue and Sunset Drive.
- Awarded Prop 1 Grant for West Antioch Creek Flood Conveyance Mitigation and Restoration.
- Implemented revised Traffic Calming Policy.
- Completion of the Calendar Years 2018 and 2019 Measure J Checklist.
- Completion of SB 1 reporting requirements.
- Commenced construction of the City Hall Interior Modifications project.
- Commenced design of the L Street Improvements project.
- Completion of the 2020 sidewalk repair program.
- Completion of Restoration of Public Fountains project.
- Completion of the 2020 Water Main Replacement project.

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Completion of the OBAG2 Grant funded Roadway Rehabilitation project.
- Completion of Remodel of the City Hall Council Chambers project.
- Completion of the 2021 Pavement Plugs and Leveling Course project.
- Completion of Water Treatment Plant Disinfection Improvements project.
- Completion of the Prewett Park Deck Coating Replacement project.
- Completion and adoption of a Local Roadway Safety Plan.
- Completion of the 2021 Curb Ramp Installation project.
- Completion of the Sunset and Bear Ridge Booster Pump Station Upgrades project.
- Completion of the Antioch Lumber Yard Company Environmental Site Assessment.
- Completion of Aquatic Vegetation Removal at the Municipal Reservoir.
- Completion of design and commenced construction of the Brackish Water Desalination project.

Public Works Operations (Administration, Streets, Signs, Striping, Facilities, Parks, Landscaping, Marina) Accounts: 1002140, 1002160, 1002170, 1002190, 1002196, 2574580, 251, 252, 253, 254, 255, 256, 259, 5692610, 5702610, 6312410, 6312420

Administration

- Established a Facilities Work Request database to identify types of requests, frequency, and cost of resources (materials, human, etc.) applied.
- Established an Illegal Dumping database to target areas prone to illegal dumping, monitor vendor's timeliness in removing reported dumping, and ensure that 80-90% of calls are handled within 1 – 3 days.
- Created an Access database folder to better track employee certifications and other personnel actions in the department.
- Served as core call center during height of COVID-19 to distribute calls for all departments, ensuring continuity of services to the public.

Facilities

- Installed a new security control system at the APD Armory and glass partitions in the City Hall basement for enhanced security.
- Conducted annual assessment of roofs at City-owned facilities and repaired those roofs affected by leaking, including roofs at several buildings at the Corp Yard, preserving City assets.
- Modified City workspaces and installed partitions to be in compliance with COVID-19 regulations and keep our employees safe

Fleet

- Maximized shop efficiency by purchasing equipment such as bottle jacks, heavy jumper units, portable welder, etc. to perform more work in-house and redesigned workflow to eliminate redundancy and other inefficiencies in providing service.
- Added 15 new vehicles to the City's fleet.
- Scheduled 15 vehicles for auction.
- Created a weekly work schedule for the Team to increase productivity and efficiency, help employees focus on prioritizing repairs, plan the work better, assign accountability for work completion and reduce downtime on fleet maintenance and repair
- Completed all PM services for vehicles
- Reduced unnecessary repairs, controlled costs, and enhanced saving.

Landscaping – Parks/Medians/Local

- Performed inspections and oversaw contract compliance and safety for the City's 32 parks.

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Installed new pressure booster pumps and irrigation upgrades at various locations throughout the City.
- Performed over 4,271 repairs to the City's irrigation system.
- Trimmed, cleaned, and removed over 5,069 cubic yards of litter, green waste and debris for City Rights-of-Ways and medians.
- Conducted Median and Rights-of-Ways landscape enhancements along W 10th St, Buchanan Rd, Hillcrest Ave, Ridgeline Dr, Davison Dr, and Lone Tree Way.
- Installed new playground structures and play surface at Chichibu Park.
- Repaved all pedestrian trails at District 1A. Awarded Tree City USA for the 16th consecutive year.

Marina

- Achieved 75+% berth occupancy
- Integrated Marina Management Software at the RV Lot to bring tenant transactions online and facilitate accurate and timely invoices and monthly billing.
- Attained 100% closure rate for SeeClickFix Marina issues within 5 days or less.
- Installed and integrated new CCTV camera hardware which make responsiveness to crime easier and is accessible to APD.

Streets – Asphalt/Signs/Striping

- Crews maintained or replaced 1,606 signs and installed 80 new signs.
- Stencil truck painted 1,457 8-foot letter stencils and 2.68 miles of 12-inch bars manually.
- Striper repainted 15.17 miles of striping throughout the City.
- Applied 11,000 lbs. of Thermoplastic throughout the City to enhance retro-reflectivity of traffic marking stripes.
- Replaced 5,400 worn or damaged raised pavement markers.
- Filled 1,356 potholes with 14.62 tons of Cold Patch; removed & replaced 435 tons of Asphalt Dig-outs.
- Removed 1,734 cubic yards of debris throughout the City.
- Paved Skins and Level Course 1,094 tons of Asphalt.
- Repaved all pedestrian walking trails at District 1A
- Repainted sound walls on Lone Tree Way and James Donlon Blvd

Public Works Utilities (Water Distribution, Water Treatment and Central Stores, Collections System (Wastewater), Storm Water Collections (NPDES)

Accounts: 6112310, 6112320, 6112330, 6112340, 6112550, 6212210, 2292585

Collections System (Wastewater)

- Treated 1/3 (Section 1, 1,032 MHs) of sanitary sewer system manholes painted with roach abatement.
- Dumped Sewer Bin 3 times during the year to keep lines free of debris, and dumped Storm Bin 2 times during the year to keep conveyance of stormwater free from blockages.
- Sidewalk and parking lot cleaning at the Senior Center and City Hall.
- Maintenance performed on 6 smart cover devices to ensure continued operation.
- Located and Raised 10 buried manholes for maintenance access.
- Lowered our SSO's by 15% in 2020 only having 23 SSO's in 2020.
- Performed 156 repairs on Sewer lines throughout the City.
- Responded to 478 Sewer Service calls.

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Cleaned 214.23 Miles of Sewer Mains completing 101% of our goal and successfully cleaned 70% of our Sanitary Sewer System.
- Inspected 22 miles of sewer main via closed circuit television, which is 7.2% of our Sanitary Sewer Main System.
- Inspected 1189 laterals which is 3.8% of the City's Laterals, 3,851 catch basins, which is 51% of City's storm catch basins and 4,087 manholes which account for 67.5% of all City sewer manholes.
- Lateral crews saved 59 plugged laterals throughout the City, mitigating 59 potential SSO's
- Crews repaired 27 laterals throughout the city.
- Performed maintenance at the marina lift station 46 times.
- Installed 1,986 "Drains to River" buttons on drain inlets which is 25% of the system.

Storm Water Collections (NPDES)

- National Pollutant Discharge Elimination System (NPDES) Annual report completed which is required by Department Fish & Wildlife
- Completed 100% of all MS4 reports for the year.
- Repaired 13 fences in and around creek areas, also replaced numerous locks and chains to creek entrances.
- Inspected Trash Capture Devices 14 times between monthly PM's and rain events for 2020.
- Tidal flapper gates & storm pipe at Fulton shipyard rd. inspected every quarter by underwater divers.
- Continued to monitor, clean, document and report dumping Hot Spots in the storm channels per the NPDES permit requirement.
- 4,733' of V-ditches cleaned.
- Installed 2 bollards off Fulton Rd. around storm catch basin so parked cars will not cause damage to grate.
- NPDES/WAP cleaned up homeless encampments 36 times at various creek locations.
- Contract crew (Al Fresco)/NPDES and WAP removed a total of 5,148 yards of vegetation and 3,212 yards of trash from creek storm channels, mostly attributable to homeless encampments)
- Mowed approx. 18 acres of firebreaks throughout creek areas.
- Sprayed 55 acres of access roads, fields, and storm channels.
- Contracted out (Alta Fence) 587' of fencing in Slatten Ranch area (Reach D-9) to control transients from throwing trash and shopping carts into creek storm channel. Also added additional fencing to help control vagrants from setting up camps at various storm channels.
- Performed weed abatement and spraying of Water treatment tank north per Water Dept,
- 71 fences repaired throughout creek storm channels.
- Removed 301 carts from creek storm channels.
- Removed 112 yds of tree branches and limbs from Sludge Pond that could have caused damaged to homes nearby per Water Dept.
- Purchased the John Deere Tractor with mowing attachments.

Water Distribution System/Meter Reading/Stores

- Replaced meter reading software (Connect) with the most current software (Beacon) which allows the City to assist customers with consumption reports and better assist with leak detection.
- Replaced backflow inventory and record keeping system (XC2) with (MMS). The program works in conjunction with GIS. Backflows are now able to be found in its exact location. MMS also works with the City's valve turning and hydrant maintenance program keeping detailed records of service performed and any changes needed in GIS. In addition, USAs Mark and Locate is used with MMS giving positive response instantly from field to utility companies requesting our utilities be marked before excavation.

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Implemented an annual, preventative program to refine and improve the City's Pressure Regulating Valves. Replaced 2 PRVs and 2 updated vaults providing better safety.
- Completed Preventative Hydrant Maintenance on 2,557 of the City's 3,637 hydrants.
- Exercised 5,523 out of the City's 9,981 system valves.
- Installed 440 new meters and tested the backflow devices for new homes.
- Replaced 114 water services with copper tubing while providing safe potable drinking water.
- Repaired 32 water main leaks while providing safe potable drinking water.
- Responded to 6,399 Underground Service Alerts to locate the City's underground infrastructure to prevent damage while excavating.
- Successfully tested and repaired 3,685 backflow preventors which protects the City's drinking water from backflow/back siphonage.
- Identified and proactively repaired 93 water main valves.
- Completed quarterly water main flushing to ensure safe quality drinking water.
- Responded to and replace 47 fire hydrants that were damaged from vehicle accidents.
- Installed 300' of fence at the City's Fulton yard.

Water Treatment Plant

- Recoated interior of one Actiflo unit to help extend the useful life of the asset.
- Completed the three-year maintenance of all standby generators ensuring that power will be available to the Water Plant and the Pump stations at all times thus ensuring we can provide the City of Antioch with safe, quality water in a quantity to meet all demands.
- Completed Environmental Laboratory Accreditation Program (ELAP) certification of the WTP lab, which will expire in three years.
- Completed the emergency action plan for the Antioch Reservoir Dam.
- Started the project to upgrade the MPP/Hillcrest pump station and the Donlon pump station.
- Completed the Disinfection Project allowing the Water Plant to use liquid hypochlorite and ammonia in place of gas and completing the process with the County and EPA to deregulate from their programs related to these chemicals saving the City \$35K in program fees annually.

2022 & 2023 Goals/Objectives:

Public Works Engineering and Land Development Services, Account: 1005150

- Construction of Wild Horse Road extension by the end of 2021, Storm Drain Line 'C' (Nelson Ranch Unit 3 Subdivision 8851), widening of 2800 Empire Avenue road, and Laurel Road Extension to SR4 Highway by end of 2022.
- Construction of three additional parks within the Aviano Subdivision 9279 and Park Ridge Subdivision 8846.
- Council approval of Freeway Maintenance Agreement (FMA) for SR4 Post-Mile R25.6 and Post-Mile T30.5 by the end of 2021.
- City Council approval of tentative maps for Deer Valley Estates (Zocchi) Subdivision 9518, Su Property Townhomes, and The Ranch Subdivision by the end of 2021.
- City Council approval of final maps for Creekside/Vineyards at Sand Creek Subdivision 9501, Park Ridge Unit 5 Subdivision 9565, Park Ridge Unit 6 Subdivision 9563, Park Ridge Unit 7 Subdivision 9564, Promenade-Vineyards @ Sand Creek Unit 5 Subdivision 9568, Promenade-Vineyards @ Sand Creek Unit 6 Subdivision 9569, and Promenade-Vineyards @ Sand Creek Unit 7 Subdivision 9570 and Laurel Ranch Subdivision 8741.

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- City Council acceptance of improvements for Park Ridge Unit 1 Subdivision 8846, Park Ridge Unit 2 Subdivision 9485, Nelson Ranch Unit 3 Subdivision 8851, Promenade-Vineyards @ Sand Creek Unit 1 Subdivision 9484, Promenade-Vineyards @ Sand Creek Unit 2 Subdivision 9483, Promenade-Vineyards @ Sand Creek Unit 3 Subdivision 9482, Aviano Phase 2 Subdivision 9449, and AMCAL E. 18th Street Apartments.
- City Council acceptance of Lindsey Basin.
- Begin the update of all posted speed limits City-wide.
- Begin the review and update of traffic signal timing City-wide.
- Create Collision Review process with the Police Department.

Public Works Capital Improvement Program, Account: 1005170

- Substantial completion of the Brackish Water Desalination project.
- Completion of the City Hall Plaza Improvements and Leo Fontana Fountain project.
- Design and commence construction of Contra Loma Estates Park Renovation project.
- Design and commence construction of the L Street Improvements project.
- Design and commence construction of the West Antioch Creek Flood Conveyance Mitigation and Restoration project.
- Completion of the 2021 Sanitary Sewer Trenchless Rehabilitation project.
- Design and prepare for the Marina Basin Dredging project.
- Design Phase II of the City Hall Interior Modifications project.
- Commence implementation of Citywide Signage Program.
- Continue the installation of trash capture devices.
- Design and commence construction of the Water Storage Reservoir Rehabilitation project.
- Completion of the James Donlon and Hillcrest Booster Pump Station Upgrades project.

Public Works Operations (Administration, Facilities, Fleet, Marina, Landscaping & Parks, Marina, Streets, Signs, Striping,) Accounts: 1002140, 1002160, 1002170, 1002190, 1002196, 2574580, 251, 252, 253, 254, 255, 256, 259, 5692610, 5702610, and 6312410.

Administration

- Re-establish the use of Lucity Work Requests to manage citizen reports through SeeClickFix, decreasing the likelihood that reports will not be referred and/or addressed.
- Ensure that 95% of SCF reports for PW-related issues, are referred within 24 hours (or as soon as possible), transitioned to Work Orders where required, and closed within 30 days.

Facilities

- Develop Work Order platform with City's CMMS web-based software to track facility asset repair and maintenance in real time, for internal and external customer service requests.
- Repair leaky windows and replace edifice bricks at City Hall to facilitate greater energy efficiency.
- Transition to a new CMMS monitoring system for the City of Antioch to track asset maintenance and repairs, personnel assigned and costs.
- Create a preventative maintenance work order for staff to manage maintenance in one central location more proactively; from submitting and resolving the work order to tracking spare parts inventory, scheduling use of resources and cost of materials and other resources used.

ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Incorporate a punch list to perform monthly inspections on all City's buildings, enabling the division to be more proactive rather than reactive and standardizing all building maintenance on a year-round basis.
- Address roof and/or HVAC repairs at Nick Rodriguez, Antioch Senior Center, Water Treatment Plant, Antioch Community Center, City Hall and other City facilities.
- Repair the "Hey Daddy Look statue on Lone Tree Way.

Fleet

- Update fleet tracking software to better track vehicle fleet maintenance and service scheduling. Continue to modernize the City's Fleet with purchases of new-to-fleet and replacement vehicles.
- Create a weekly work schedule for the Team—to help them focus on prioritizing repairs, plan the work better, assign accountability for work completion, increase productivity in the division and reduce downtime on fleet maintenance and repair.
- Reduce unnecessary repairs and control costs by meeting maintenance goals; the Fleet Division will see an organic decrease in costs as productivity rises, downtime falls, and equipment lifespan lengthens.
- Meet compliance and safety standards by making sure that the equipment used is up-to-date; implement a system to track historical data regarding all equipment, including maintenance and repairs, product requirement documents, warranty information, safety guidelines, etc., making audits and timely maintenance much easier.

Landscaping – Parks/Medians/Local

- Renovate the playground surface and playground structure at Jacobsen Park.
- Continue replacing radio-controlled irrigation controllers with DX3 controllers.
- Install new tables, benches, BBQs, and Decomposed granite surface at the District 1A picnic area.
- Enhance and replant the landscaping in various Cul-De-Sacs throughout the City.
- Enhance median and Rights-of-Ways landscaping along Hillcrest Ave., Wilbur Rd., James Donlon Blvd., and Canada Valley Rd with new stamped concrete, irrigation upgrades and new plants.

Marina

- Implement a digital Marina Daily Maintenance Inspection Checklist to track daily and weekly maintenance tasks, such as routine maintenance, repair and upkeep of landscape, dock, and other Marina facility items.
- Install Dockwa Marina Management Software, a cloud-based Marina Management software that will streamline Marina efficiency, address customer service items digitally, including but not limited to invoicing, on-boarding, and berthing, at a cost savings of \$1,700 annually.
- CityWorks System Implementation; a PW Computerized Maintenance Management System (CMMS) that tracks work history, targets personnel & materials resources and cost, and provides sound analyses such as repair vs replacement costs. This system will help us detail, justify, and report all Marina maintenance work.
- Repair Boat Launch Piling Retainer to help secure the dock at the boat launch ramps to their respective pilings and stabilizing the docks, particularly in choppy waters, for the foreseeable future.
- Increase Marina berth occupancy by 5%.
- Increase Marina revenue by 5% reconfiguring contracts and standard fees.

Streets – Asphalt/Signs/Striping

- Repaint approximately 2.5 miles of sound wall along Lone Tree Way and Hillcrest Ave.

ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Apply approximately 12,000 lbs. of Thermoplastic throughout the City.
- Pave approximately 3,000 tons of Asphalt by way of neighborhood level course treatments, grinding, replacement, and skin patching.
- Aid pavement preparation by prepping and paving various City-owned parking lots in order for contractor to perform sealcoating.
- Continue to utilize a “Proactive Pothole Crew” after storms in an effort to fill potholes timelier, enhance road safety and minimize claims.
- Begin replacing Red Curbs with “No parking” signs throughout the City.
- Complete the annual Nighttime Streetlight and Sign reflectivity survey by December 31st of each Fiscal Year and develop a survey list schedule to address sign maintenance and replacement.
- Reduction of hours expended abating homeless encampments in order to increase time proactively abating graffiti, litter and illegal dumping throughout the City by the Abatement team.

Public Works Utilities (Water Distribution, Water Treatment and Central Stores, Collections System (Wastewater), Storm Water Collections (NPDES), Accounts: 6112310, 6112320, 6112330, 6112550, 6212210, 2292585

Collections System (Wastewater)

- Televis a minimum of 25% of the City’s Sewer System annually.
- Increase the amount of Sewer Lateral inspected and cleaned by 10% without compromising quality or worker safety.
- Decrease sanitary sewer overflows by an additional 10% through public outreach and improved sanitary sewer lateral maintenance program.
- Implement rural manhole inspection program and replace all rural manholes with locking compost manholes to reduce vandalism to our sanitary sewer system.

Storm Water, Wastewater Collections and (NPDES)

- Continue to monitor, clean, document, and report dumping hot spots in the storm channels and trash capture devices per the NPDES permit requirement.
- Conduct more creek inspections to cut down on homeless encampments and debris generated
- Redevelop a storm water catch basin inspection and cleaning programs.
- Improve on our cat tail spraying to improve water flow throughout various creeks.
- Improve on pruning trees through-out our creeks to lower fire hazards and improve water flow.
- Purchase Woodchipper to chip our tree trimmings and downed trees in our creek areas.

Water Distribution System/Meter Reading/Stores

- Replace (4) large water meters and backflow preventors to improve accuracy in meter reading and water losses as it relates to water consumption.
- Establish a proactive construction crew to continue to minimize emergency work that directly impacts the water budget and its customers.
- Water Distribution Shop improvements. Reconfigure office spaces to allow an office for the Water Distribution Supervisor to better manage the water crews.
- Stores warehouse improvements. Reconfigure office space to provide more efficient and quality customer service.
- Continue to test on schedule the City’s 3,724 backflow devices along with the new backflow devices for new development.
- Replace five miles of water main due to age through CIP.
- Purchase new valve maintenance system truck to improve safety and efficiency of the City’s valve exercise program.
- Replace fleet vehicles that are beyond their usable life to reduce high maintenance and repair costs.

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

- Implement barcode inventory system to improve efficiency manage inventory at the store/warehouse.
- Replace two Pressure Regulating Valves that are near the end of their serviceable life span.

Water Treatment Plant

- Explore options to remove vegetation at the Municipal Reservoir for increased water quality and capacity.
- Replace old chemical pumps and integrate new pumps into PLC to allow flow pacing of chemicals for better control of chemical dosing.
- Evaluate the current sludge processing and handling to determine if we can optimize all aspects of the process.
- Replace the old instrumentation that is outdated and no longer supported, to include flow meters, turbidimeters, chlorine analyzers, and level controllers.
- Repair and recoat the storage tanks identified by recent inspection.
- Replace the roofs on the B Plant, the chemical storage, and the D street tank.

PUBLIC WORKS DEPARTMENT SUMMARY

The following programs are included in this summary:

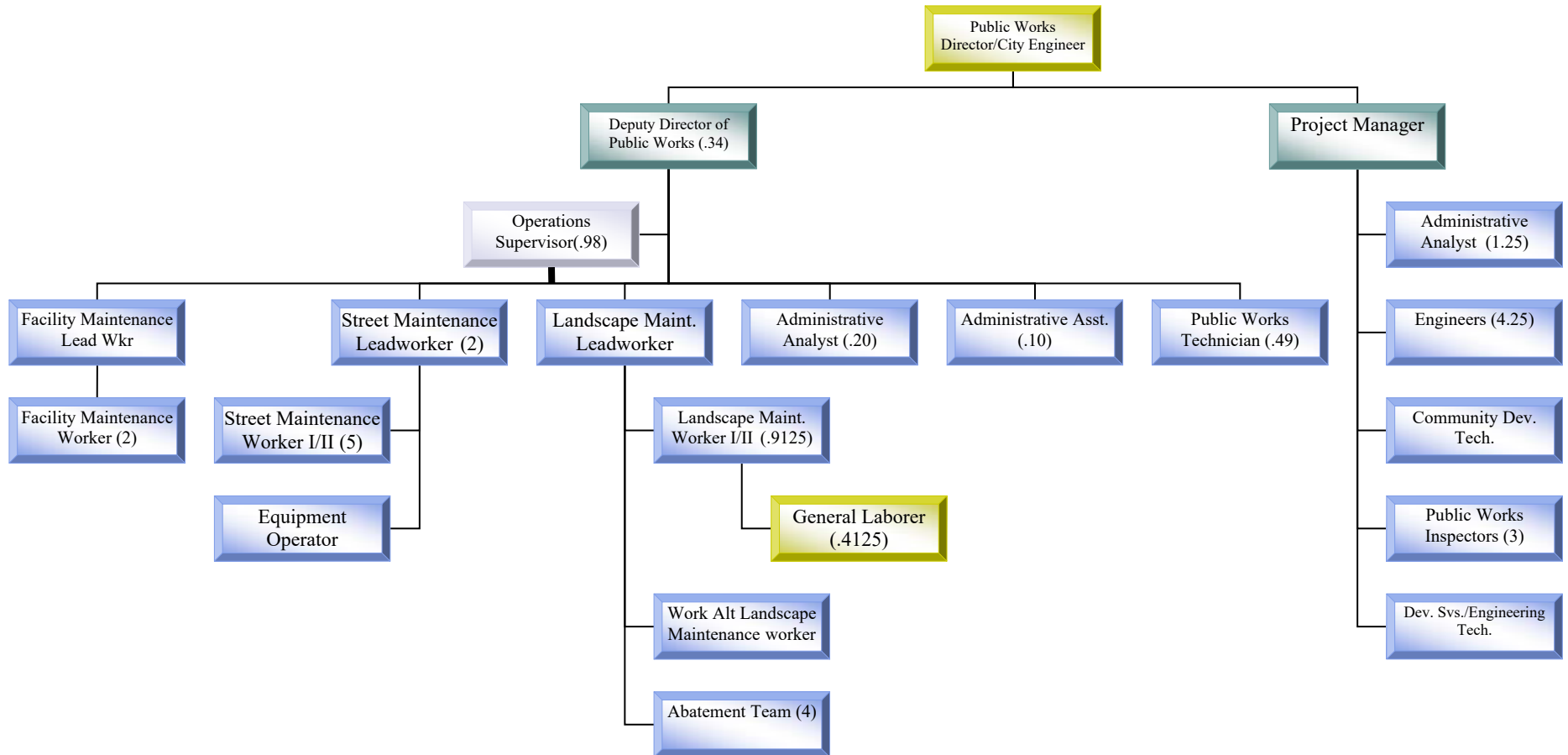
- Public Works Administration
- Street Maintenance
- Signal Maintenance & Street Lighting
- Facilities Maintenance
- Park Maintenance
- Median & General Landscape
- Work Alternative Program
- Engineering and Development Services
- Capital Improvement

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS – GENERAL FUND OPERATIONS



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
31.935*	27.7425*	4.1925	0.00
*General Fund positions only. Does not include .14 Warehouse/Stores positions as report to Water Distribution Superintendent.			

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS SUMMARY								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	0	25,644	251,887	186,928	604,567	69%	654,341	8%
Revenue from Other Agencies	0	3,572	0	0	0	0%	0	0%
Special Services Public Works	0	373	500	500	500	0%	500	0%
Sale of Maps & Plans	380	200	0	0	0	0%	0	0%
Plan Checking Fees	381,243	306,932	400,000	315,000	350,000	10%	350,000	0%
Inspection Fees	750,350	905,348	600,000	800,000	800,000	0%	800,000	0%
Encroachment/Transportation Permits	218,994	237,017	130,000	287,000	232,000	-24%	232,000	0%
Other	137,772	401,771	149,500	391,170	195,500	-100%	195,500	0%
Transfers In	2,879,015	3,040,755	3,239,079	3,338,024	3,157,110	-6%	3,225,858	2%
TOTAL SOURCE OF FUNDS	4,367,754	4,921,612	4,770,966	5,318,622	5,339,677	0%	5,458,199	2%
USE OF FUNDS:								
Personnel	2,885,801	3,543,226	4,201,704	3,932,359	4,641,655	15%	4,946,804	7%
Services & Supplies	4,222,530	5,177,212	6,562,244	7,274,905	6,745,434	-8%	6,085,463	-10%
Transfers Out	191,044	429,246	536,034	569,328	880,416	35%	1,059,458	20%
Internal Services	(488,019)	(596,475)	(696,103)	(696,103)	(696,103)	0%	(696,103)	0%
TOTAL USE OF FUNDS	6,811,356	8,553,209	10,603,879	11,080,489	11,571,402	4%	11,395,622	-2%
Funded FTE's:				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Maintenance Administration				1.78	1.78		1.78	
Street Maintenance				8.43	12.43		12.43	
Facilities Maintenance				3.415	3.415		3.415	
Parks Maintenance				1.325	1.325		1.325	
Parks Median/General Landscape				1.475	1.475		1.475	
Work Alternative Program				1.15	1.15		1.15	
Engineering and Development Services				7.25	7.25		7.25	
Capital Improvement Administration				3.25	3.25		3.25	
Total Public Works Funded FTE's				28.075	32.075		32.075	

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - ADMINISTRATION (100-2140)

Public Works Administration is responsible for providing leadership and direction on the day-to-day operations for all divisions within Public Works, comprised of: Water Treatment, Water Distribution, Meter Reading, Collection Systems, GIS, Streets, Signs and Striping, Fleet Services, Marina, Parks, Facilities, Storm Channel and Storm Drains, (NPDES), the Antioch Marina, the City's Warehouse & Central Stores operation, Engineering and Land Development Services including the Office of the City Engineer, Public Works Inspection, Street Light and Landscape Maintenance Districts, and Transportation and Traffic Engineering . Administration provides professional management and oversight to the various divisions' operations, training and clerical needs and addresses the public's concerns and service needs.

PUBLIC WORKS ADMINISTRATION (100-2140)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Personnel	362,747	557,535	516,474	581,373	530,115	-9%	551,732	4%
Services & Supplies	82,540	97,985	91,913	92,816	84,649	-9%	84,649	0%
Internal Services	(335,923)	(372,214)	(502,380)	(502,380)	(502,380)	0%	(502,380)	0%
Total Use of Funds	109,364	283,306	106,007	171,809	112,384	-35%	134,001	19%
Funded FTE's	1.69	1.595	1.935	1.78	1.78		1.78	

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - STREET MAINTENANCE (100-2160)

The Street Maintenance function is responsible for general maintenance and repair of approximately 590 lane miles of roadway in the City of Antioch and perform maintenance of right-of-ways and parking lots. Crews respond to hazardous conditions and emergencies such as vehicle accidents and flooding, repair potholes, perform overlay work; remove illegally dumped trash and debris; eradicate weeds along City maintained roadways; respond to after hour calls for service; remove graffiti, repair road end barricades; make preparations for, and monitor, contract work. Roadway surface treatment programs are funded through this activity and performed through contract.

PUBLIC WORKS STREET MAINTENANCE (100-2160)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	57,682	0	391,312	100%	421,812	8%
Revenue from Other Agencies	0	3,572	0	0	0	0%	0	0%
Charges for Services	0	373	500	500	500	0%	500	0%
Other	0	78,855	0	115,612	0	-100%	0	0%
Transfer in from Gas Tax	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	0%	1,010,000	0%
Transfer In from Street Impact	1,391,708	1,461,505	1,534,580	1,633,525	1,644,559	1%	1,693,896	3%
Total Source of Funds	2,401,708	2,554,305	2,602,762	2,759,637	3,046,371	10%	3,126,208	3%
Use of Funds:								
Personnel	779,004	853,557	1,316,862	1,037,648	1,620,464	56%	1,708,167	5%
Services & Supplies	737,386	859,984	1,898,394	1,948,394	1,431,667	-27%	1,192,076	-17%
Internal Services	0	0	0	0	0	0%	0	0%
Total Use of Funds	1,516,390	1,713,541	3,215,256	2,986,042	3,052,131	2%	2,900,243	-5%
Funded FTE's	8.00	8.23	8.38	8.43	12.43		12.43	

ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - SIGNAL MAINTENANCE (100-2170)

Signal Maintenance and Street Lighting provides for the operation and maintenance of all traffic signals, signal controllers, street lights and traffic loops.

PUBLIC WORKS SIGNAL/STREET LIGHTS (100-2170)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Other	80,084	33,742	103,000	103,000	110,000	7%	110,000	0%
Transfers In – Traffic Safety Fund	120,000	85,000	195,000	195,000	100,000	-49%	120,000	20%
Total Source of Funds	200,084	118,742	298,000	298,000	210,000	-30%	230,000	10%
Use of Funds:								
Services & Supplies	726,839	912,306	873,500	972,500	960,000	-1%	995,000	4%
Total Use of Funds	726,839	912,306	873,500	972,500	960,000	-1%	995,000	4%

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - FACILITIES MAINTENANCE (100-2190)

Facilities Maintenance is responsible for approximately 318,600 square feet of City-owned and leased buildings and facilities. Services include preventive maintenance such as painting and minor HVAC maintenance, fire and alarm systems monitoring and maintenance, repair of fixed assets and furniture, electrical and plumbing repairs, roof repairs, window and door repairs. This activity also opens and closes facilities in preparation for work day, moves furniture, develops contract work specifications, provides supervision for the citywide custodial services contract, administers 10 maintenance service contracts, monitors facilities for energy usage, performs minor repairs on facility life safety systems, sets up meeting areas for other departments and provides assistance for special events.

PUBLIC WORKS FACILITIES MAINTENANCE (100-2190)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	58,491	29,246	115,974	297%	124,228	7%
Other	0	0	0	7,933	0	-100%	0	0%
Transfers In	20,000	0	0	0	0	0%	0	0%
Source of Funds	20,000	0	58,491	37,179	115,974	212%	124,228	7%
Use of Funds:								
Personnel	303,024	292,226	433,210	414,735	498,695	20%	523,651	5%
Services & Supplies	505,482	699,016	621,709	973,058	1,030,197	6%	866,052	-16%
Transfers Out – Honeywell	18,044	18,246	1,534	1,528	0	-100%	0	0%
Internal Services	(152,096)	(224,261)	(193,723)	(193,723)	(193,723)	0%	(193,723)	0%
Total Use of Funds	674,454	785,227	862,730	1,195,598	1,335,169	12%	1,195,980	-10%
Funded FTE's	2.375	2.85	2.890	3.415	3.415		3.415	

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GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - PARK MAINTENANCE (100-2195)

Park Maintenance provides safe, aesthetically pleasing and enjoyable parks that meet the needs of the City's diverse community for passive/active play for leisure, recreation and sports activities; facilitates community events in the parks as needed. Park Maintenance also provides playgrounds that promote safe play for children; and maintains sports fields to accommodate 87 adult teams, 5 youth leagues, and approximately 2,200 soccer players at 31 locations. Since 1998, the City of Antioch's park maintenance costs continues to be the lowest per acre in the Bay Area. Park Maintenance also administers the Memorial Tree Program and Children's Memorial Tree Grove.

PUBLIC WORKS PARKS MAINTENANCE (100-2195)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Other	37,515	205,076	38,500	39,438	38,500	-2%	38,500	0%
Transfer In from SLLMDs	77,469	182,947	182,947	182,947	92,369	-50%	111,598	21%
Total Source of Funds	114,984	388,023	221,447	222,385	130,869	-41%	150,098	15%
Use of Funds:								
Personnel	204,281	247,179	243,615	235,853	282,956	20%	292,136	3%
Services & Supplies	1,124,582	1,425,703	1,596,382	1,600,641	1,636,765	2%	1,637,765	0%
Transfer Out to SLLMDs	173,000	411,000	534,500	567,800	880,416	55%	1,059,458	20%
Total Use of Funds	1,501,863	2,083,882	2,374,497	2,404,294	2,800,137	16%	2,989,359	7%
Funded FTE's	1.025	1.00	1.15	1.325	1.325		1.325	

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - MEDIAN AND GENERAL LANDSCAPE (100-2196)

Median Maintenance provides a wide range of programs to maintain the Police Facility, Maintenance Service Center, and major median landscaping. Major medians include Hillcrest Avenue, Deer Valley Road, Delta Fair Boulevard, Somersville Road, Buchanan Road, James Donlon Boulevard, Lone Tree Way, West 4th Street, Wilbur Avenue, East 18th Street, West 10th Street, Davison Drive, Dallas Ranch Road, A Street and Contra Loma Boulevard. Median Maintenance provides aesthetically pleasing landscape to achieve mandated requirements for public safety in a cost effective and efficient manner of 21 miles, 42 acres of landscape medians, 85 acres of streetscapes along major arterials and right-of-ways.

PUBLIC WORKS PARK MEDIAN/GENERAL LANDSCAPE MAINTENANCE (100-2196)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	25,644	100,000	157,682	59,916	-62%	65,337	9%
Other	1,086	29,223	2,000	33,971	2,000	-94%	2,000	0%
Transfer In SLLMDs	50,004	47,505	47,505	47,505	38,704	-19%	14,494	-63%
Total Source of Funds	51,090	102,372	149,505	239,158	100,620	-58%	81,831	-19%
Use of Funds:								
Personnel	139,545	158,433	248,844	248,035	242,392	-2%	253,150	4%
Services & Supplies	448,557	447,190	941,750	944,850	631,955	-33%	599,311	-5%
Total Use of Funds	588,102	605,623	1,190,594	1,192,885	874,347	-27%	852,461	-3%
Funded FTE's	1.02	1.325	1.475	1.475	1.475		1.475	

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS – WORK ALTERNATIVE PROGRAM (100-2198)

The Work Alternative Program (WAP) operates in conjunction with the Contra Costa County Sheriff's office, providing unskilled labor to perform routine maintenance tasks such as litter pick-up, graffiti removal, weed abatement and debris removal from street right of ways and storm channels. This is a cost effective means of enhancing work performed in the landscape maintenance districts and channels. The City utilizes one Landscape Maintenance Worker and a temporary employee in this program to work with the WAP participants.

PUBLIC WORKS WORK ALTERNATIVE PROGRAM (100-2198)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Other	0	0	0	938	0	-100%	0	0%
Transfer in from NPDES	64,382	83,708	96,006	96,006	97,966	2%	101,508	4%
Transfer in from SLLMD Administration	15,452	20,090	23,041	23,041	23,512	2%	24,362	4%
Total Source of Funds	79,834	103,798	119,047	119,985	121,478	1%	125,870	4%
Use of Funds:								
Personnel	130,267	169,293	192,012	196,830	196,879	0%	203,964	4%
Services & Supplies	8,048	3,388	11,300	11,300	11,300	0%	11,300	0%
Total Use of Funds	138,315	172,681	203,312	208,130	208,179	0%	215,264	3%
Funded FTE's	1.15	1.15	1.15	1.15	1.15		1.15	

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GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - ENGINEERING AND DEVELOPMENT SERVICES DIVISION (100-5150)

This division is responsible for review and approval of final and parcel maps and public improvements for new residential, commercial and industrial development as well as the inspection of those improvements. Information is also provided to the public for flood plains in Antioch and the division has primary responsibility for the management of the National Pollutant Discharge Elimination System (NPDES) permit. The Landscaping and Lighting District Engineer's Report preparation and Traffic/Transportation are also managed by Engineering Land Development Services.

PUBLIC WORKS ENGINEERING AND DEVELOPMENT (100-5150)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	35,714	0	37,365	100%	42,964	15%
Permits	218,994	237,017	130,000	287,000	232,000	-19%	232,000	0%
Charges for Services	1,131,593	1,212,280	1,000,000	1,115,000	1,150,000	3%	1,150,000	0%
Other	19,467	55,075	6,000	90,278	45,000	-50%	45,000	0%
Transfer In - NPDES	150,000	150,000	150,000	150,000	150,000	0%	150,000	0%
Total Source of Funds	1,520,054	1,654,372	1,321,714	1,642,278	1,614,365	-2%	1,619,964	0%
Use of Funds:								
Personnel	849,378	1,023,731	962,378	1,000,376	933,993	-7%	1,063,359	14%
Services & Supplies	547,278	689,321	484,613	687,663	861,622	25%	632,031	-27%
Total Use of Funds	1,396,656	1,713,052	1,446,991	1,688,039	1,795,615	6%	1,695,390	-6%
Funded FTE's	8.00	7.25	7.25	7.25	7.25		7.25	

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CAPITAL IMPROVEMENT ADMINISTRATION (100-5170)

This Division provides oversight of the design, construction, and inspection of the City's Capital Improvement Program; oversees the development of the City's Five-Year Capital Improvement Program and the yearly Capital Improvement Budget; and protects the City's pre-1914 water rights.

CAPITAL IMPROVEMENT ADMINISTRATION (100-5170)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Personnel	117,555	241,272	288,309	217,509	336,161	55%	350,645	4%
Services & Supplies	41,818	42,319	42,683	43,683	97,279	123%	67,279	-31%
Total Use of Funds	159,373	283,591	330,992	261,192	433,440	66%	417,924	-4%
Funded FTE's	3.25	3.25	3.25	3.25	3.25		3.25	

ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE DEPARTMENT

The Antioch Police Department is charged with the enforcement of local, state and federal laws and with providing for around-the-clock protection of the lives and property of the public. The Police Department functions as an instrument of public service and as a tool for the distribution of information, guidance and direction.

Our Mission

The Mission of the Antioch Police Department, in partnership with our community, is to promote the quality of life in Antioch by proactively reducing crime with integrity and commitment to excellence.

Strategic Plan

A Strategic Planning is the foundation for the future of any organization. In developing the Strategic Plan for the Antioch Police Department we sought input from the community at large and the rank and file employees of the Antioch Police Department. The resulting information was collated and provides the basis for the six goal statements for the department. Our Strategic Plan not only serves as the foundation for how we will provide police services in the future but also serves as the department's vehicle for accomplishing needed change. The way in which we deliver services is founded in our belief in Community Policing. The critical aspects of community oriented policing are problem solving, a focus on service delivery at the neighborhood level, and community partnerships.

Our strategic direction for the next three years focuses on six key elements:

1. Leadership and Relationships
2. Communication (Internal and External)
3. Staffing
4. Reducing Crime
5. Juvenile Issues
6. Public Education

ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

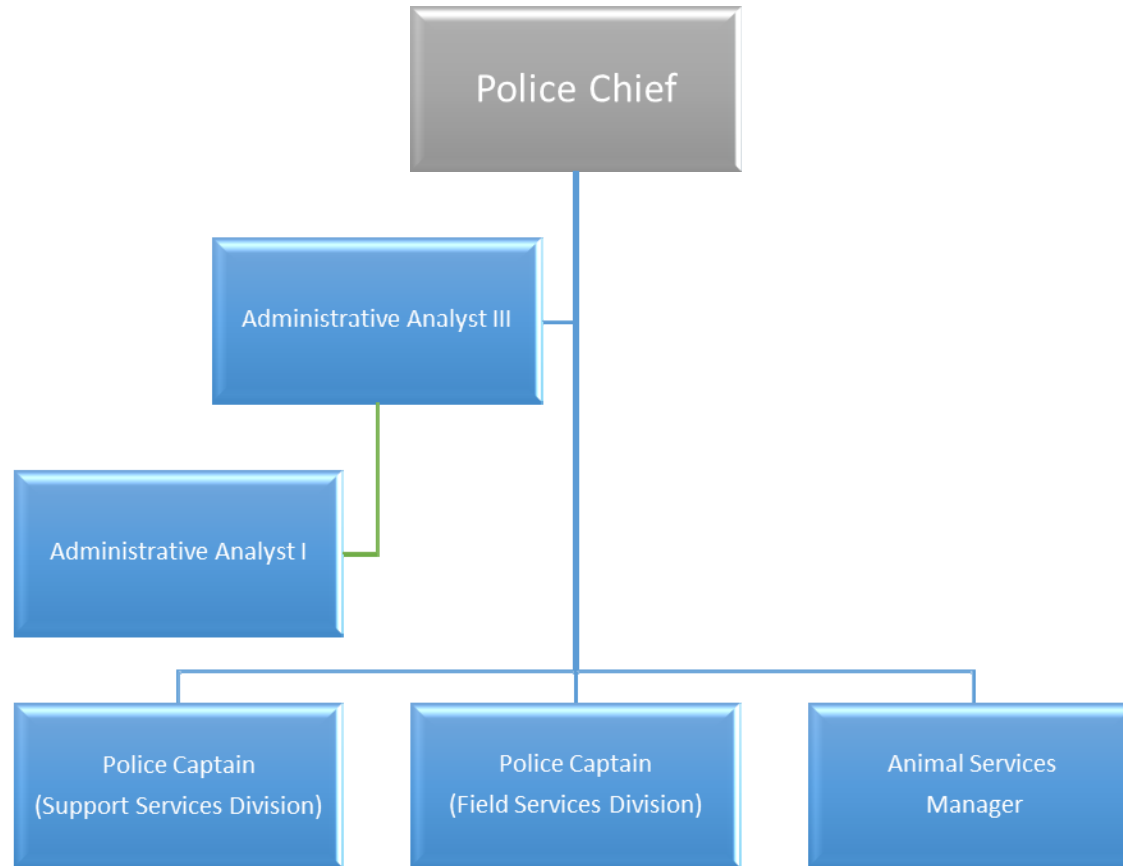
The following programs and bureaus are in the Police Department:

- Police Administration
- Cadets
- Prisoner Custody Police Administration
- Community Policing Bureau
- Traffic
- Investigation
- Special Operations Unit
- Communications
- Office of Emergency Management
- Volunteer Program/Chaplaincy
- Facilities Maintenance
- Animal Services Support (will be part of the Community Resources Department in FY22 once Department Head position created and filled)

ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

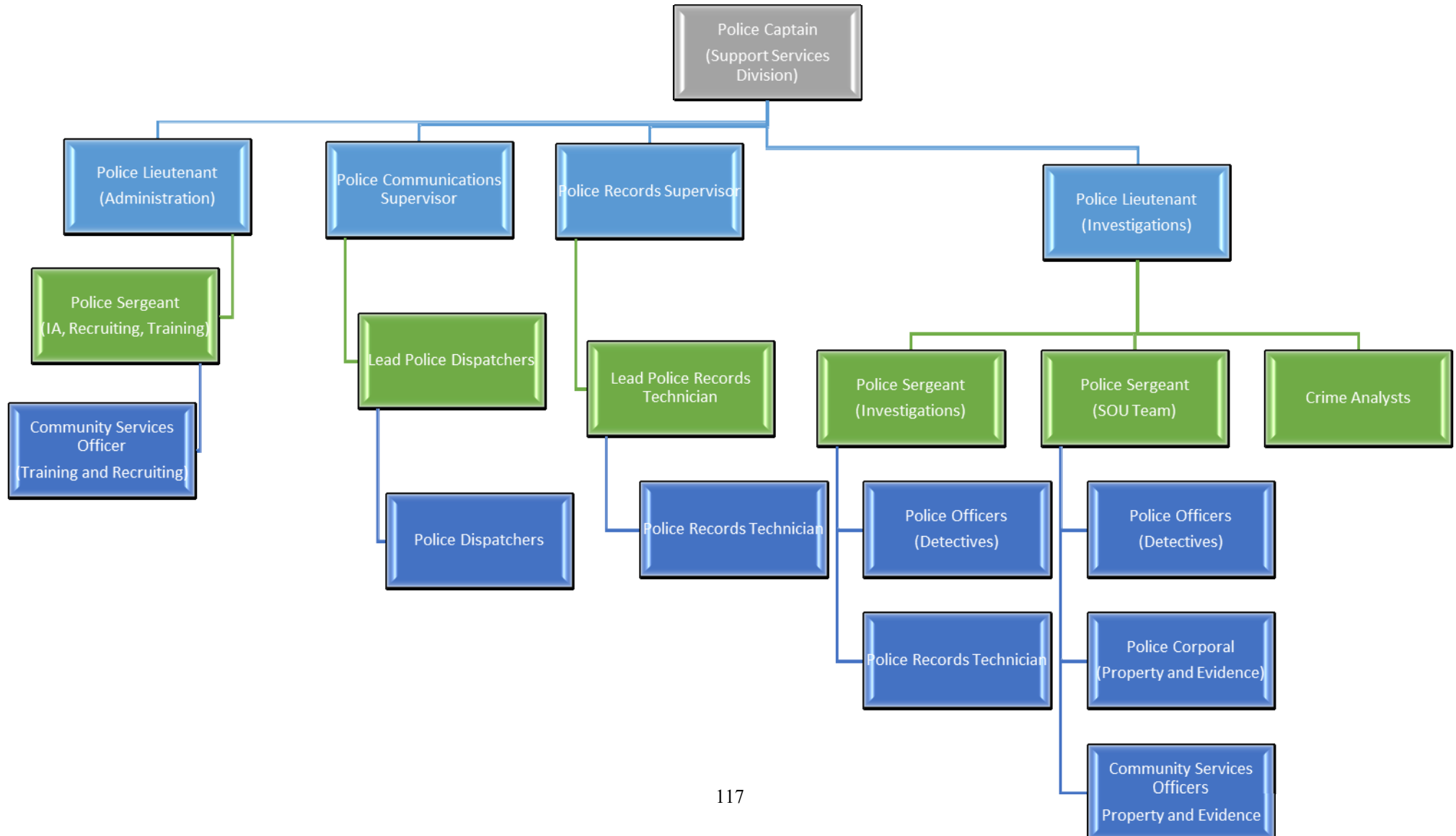
**POLICE DEPARTMENT
Administration**



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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

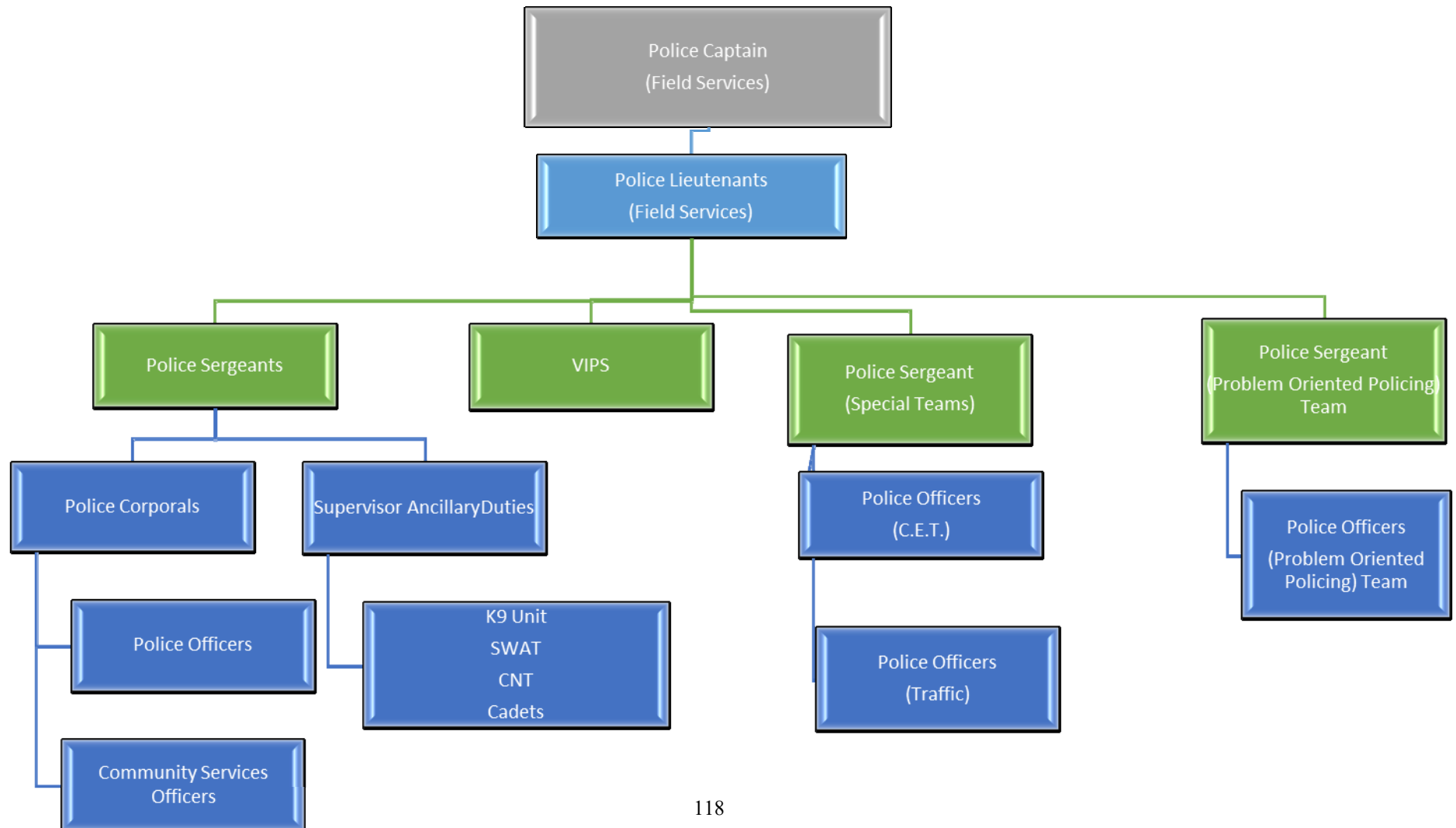
Support Services



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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

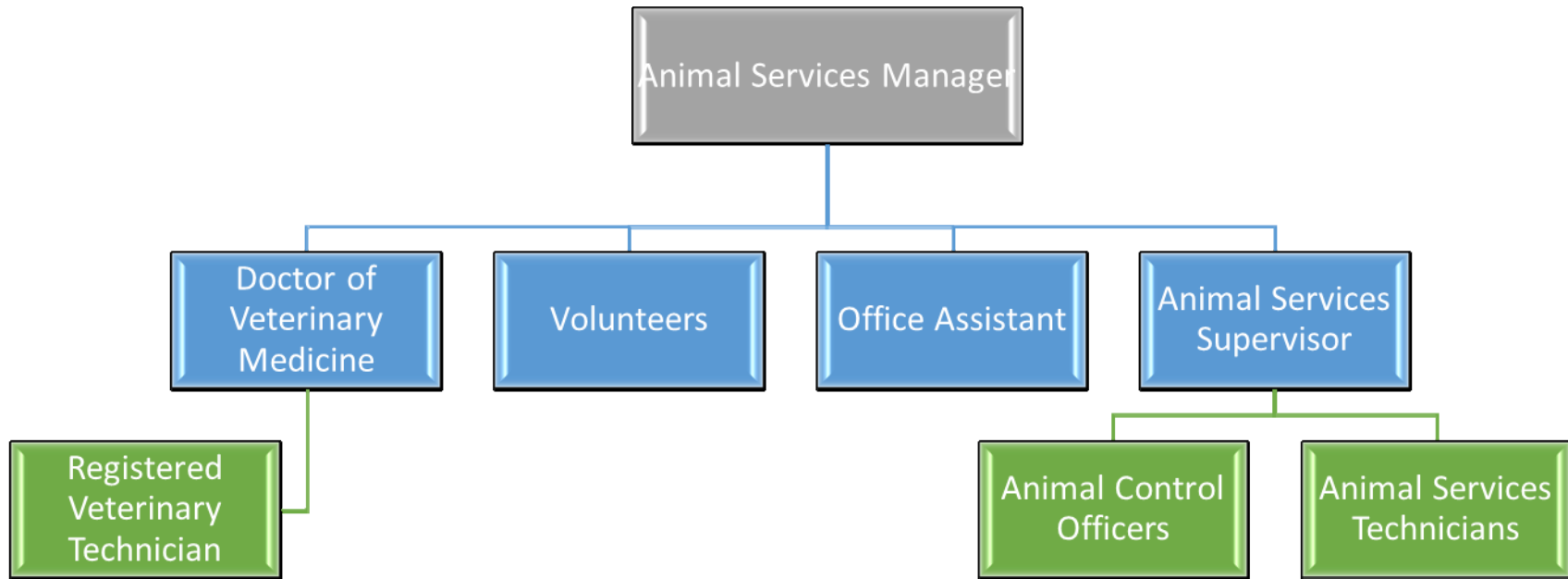
Field Services



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GENERAL FUND – DEPARTMENTAL BUDGETS

Animal Services



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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

The next pages of this section provide a department summary of revenues and expenditures with tables for sources and uses of funds. A summary of each program or bureau follows with a table showing the sources and uses of funds for each.

POLICE DEPARTMENT SUMMARY								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
SOURCE OF FUNDS:								
Taxes – Measure C	5,300,206	120,468	0	111,368	0	-100%	0	0%
1% Sales Tax	3,802,258	13,053,974	11,514,607	14,001,588	13,058,417	-7%	12,092,017	-7%
P.O.S.T. Funds	30,508	87,968	12,000	24,923	12,000	-52%	12,000	0%
Federal Grant	26,870	123,647	368,403	368,671	0	-100%	0	0%
Grant Reimbursement – State/Local	46,594	46,863	0	0	0	0%	0	0%
AB109 Reimbursement	141,149	146,795	139,523	0	0	0%	0	0%
Other Service Charges	43,594	40,100	25,000	34,006	30,000	-12%	30,000	0%
Police Services General	118,899	111,569	1,361,345	100,000	85,000	-15%	1,366,345	1507%
False Alarm Permit Fees	23,806	56,701	100,000	55,000	100,000	82%	100,000	0%
False Alarm Response	84,060	77,140	50,000	100,000	50,000	-50%	50,000	0%
Other	9,302	9,976	15,000	10,803	7,500	-31%	7,500	0%
Donations	127	0	0	100	0	-100%	0	0%
Booking Fee Reimbursements	0	1,158	1,000	500	1,000	100%	1,000	0%
Sales Tax Public Safety	657,686	647,331	685,000	685,000	690,000	1%	695,000	1%
Non-Traffic Fines	3,649	475	3,000	100	100	0%	100	0%
Vehicle Code Fines	122,617	102,006	135,000	100,000	135,000	35%	135,000	0%
Transfers in	358,788	440,770	480,000	628,958	521,593	-17%	496,938	-5%
TOTAL SOURCE OF FUNDS	10,770,113	15,066,941	14,889,878	16,221,017	14,690,610	-9%	14,985,900	2%
USE OF FUNDS:								
Personnel	31,093,277	34,879,158	39,990,899	39,792,775	42,179,547	6%	44,560,721	6%
Services & Supplies	5,074,017	7,099,151	7,554,989	7,724,557	9,206,306	19%	8,680,010	-6%
Transfers Out	926,680	1,267,140	1,814,295	1,698,157	1,871,550	10%	1,971,447	5%
TOTAL USE OF FUNDS	37,093,974	43,245,449	49,360,183	49,215,489	53,257,403	8%	55,212,178	4%

ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE DEPARTMENT SUMMARY (Continued)				
	Funded 2020-21	Funded 2021-22		Funded 2022-23
Funded FTE'S				
Administration	20.80	21.00		21.00
Prisoner Custody	5.00	5.00		5.00
Community Policing	91.00	91.00		91.00
Traffic Division	5.00	5.00		5.00
Investigation	14.00	14.00		14.00
Special Operations Unit	4.00	4.00		4.00
Communications	16.00	16.00		16.00
Total Police General Fund Funded FTE's	155.80	156.00		156.00

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE ADMINISTRATION (100-3110)

Police Administration is responsible for the administrative and management functions of the department. Effective organizational planning, community relations, training, emergency preparedness, crime prevention, computer services, recruitment, internal affairs, investigation, public education, police commission, evidence, crime analysis and department budget are included in this activity, as well as the Chief of Police.

2020-2021 Accomplishments:

- Continued the accelerated hiring process with a goal of filling all sworn positions.
- Continued succession planning/reorganization and mentoring.
- Created a Master Officer program with mentorship component.
- Allocated the funds for the vehicle fleet and replaced vehicles with high mileage and in a state of disrepair.
- Monitored calls for service and crime trends to ensure our deployment of personnel is as efficient as possible and delivers the best customer service to the community.
- Increased Administrative Staff positions to help manage budgetary responsibilities and better support the Office of the Chief of Police.
- Added an additional Crime Analyst position to adequately monitor calls for service and crime trends.
- Conducted promotional processes to fill current and anticipated vacancies in Command Staff and Supervisory ranks.
- Expanded the Community Camera/ALPR program to include the intersection of Cavallo Road and E. 18th Street.
- Developed and implemented a drone program to enhance response to certain crimes and allow officers to respond in a safe, timely and efficient manner.
- Purchased and replace outdated/expired safety equipment to include ballistic helmets and vests and purchase additional less lethal equipment to be utilized in the field.
- The Citizens Academy and Youth Academy were suspended for the entirety of the year due to Covid-19 restrictions.

2022 & 2023 Objectives:

- Maintain current staffing levels and fill vacancies as they occur.
- Continue succession planning/reorganization and mentoring.
- Continue to host the Citizens Academy and Youth Academy.
- Allocate funds to add vehicles to the fleet to accommodate staff needs.
- Allocate funds to replace outdated patrol shields to adequately protect personnel.
- Allocate funds to replace outdated Patrol, CNT, and SWAT equipment.
- Continue engaging with the youth in our community by visiting school campuses to interact and provide information to the students.
- Continue to engage our community by expanding and increasing our social media presence.
- Expand the Community Camera/ALPR program to include the intersection of A Street and E. 18th Street.
- Expand our staff of instructors to increase quality and frequency of our department training.
- Continue to expand drone program.
- Full implementation of Body-Worn Camera (BWC) / Mobile Video/Audio Recorder (MVAR) programs.
- Purge of police records, to bring PD in line with the City's record retention policy.
- Bring PD into compliance with CA RIPA requirements.

ANTIOCH
2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE ADMINISTRATION (100-3110)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	77,102	134,831	12,000	24,923	12,000	-52%	12,000	0%
Charges for Services	270,359	285,510	255,000	289,006	265,000	-8%	265,000	0%
Other	7,349	7,422	15,000	7,500	7,500	0%	7,500	0%
Transfer In – Byrne Grant	0	50,000	25,000	25,000	25,000	0%	25,000	0%
Total Source of Funds	354,810	477,763	307,000	346,429	309,500	-11%	309,500	0%
Use of Funds:								
Personnel	3,193,800	3,927,163	4,538,740	4,509,049	4,730,506	5%	5,154,593	9%
Services & Supplies	1,485,211	1,696,663	2,414,174	2,404,174	2,393,650	0%	2,351,288	-2%
Total Use of Funds	4,679,011	5,623,826	6,952,914	6,913,223	7,124,156	3%	7,505,881	5%

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GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE CADETS (FORMERLY RESERVES) (100-3120)

Police Reserves provide a uniformed volunteer police unit to augment the Community Policing Bureau in performing day-to-day functions. Police Reserves also provide policing for various City and Civic events.

Significant Changes over 2019-2021 Budet

As noted in previous year's reports, due to P.O.S.T. requirements of police reserve officers, many agencies including APD have seen significant decreases in their reserve numbers. There has been no recruitment for reserve officers as the departments primary focus has been and continues to be on hiring and filling vacant full time sworn staff. Our last remaining Reserve Officer retired from duty in 2020, effectively ending the program.

In preparation for the upcoming fiscal cycle, it was determined the Police Cadet Program would be moved to replace Police Reserves in the budget.

2020-2021 Accomplishments:

- The Cadet program increased to 22 youths and continues to represent our diverse community.
- Popularity of the program continues to be strong with staff receiving applications on a continuous basis.
- The Cadets participated numerous civic and special events to include: APD Easter Holiday Egg Hunt, APD Trick-or-Treat, the Holiday Food Drive and Adopt-a-Family.
- A majority of Cadet competitions and trainings were canceled early in the year due to Covid 19 restrictions.
- Cadet participation in department activities were also limited do to Covid 19 restrictions.

2022 & 2023 Objectives:

- Continue Cadet recruitment efforts to increase the program and diversity within the program.
- Provide training for Cadets to increase knowledge, build cohesion, and develop leadership skills.
- Utilize Cadets for department training needs to minimize the use of sworn staff.
- Continue participation in civic and special events.

POLICE CADETS (100-3120)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Personnel	0	0	2,156	2,156	2,156	0%	2,156	0%
Services & Supplies	2,875	10,000	10,000	2,000	10,000	400%	10,000	0%
Total Use of Funds	2,875	10,000	12,156	4,156	12,156	192%	12,156	0%

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GENERAL FUND – DEPARTMENTAL BUDGETS

PRISONER CUSTODY (100-3130)

Prisoner Custody provides for all prisoner custody services, booking, custody transportation and property security. This program is also in charge of maintenance of supplies for the jail.

2020-2021 Accomplishments:

- Replaced aging jail equipment such as blankets, cell mattresses, and handcuffs.
- Hired additional CSO's and expanded non-sworn jail staffing to four.
- Provided the Title 15 mandated 8 hours of biennial jail training to sworn and non-sworn staff.
- Passed all jail related inspections with no issues or areas for improvement.

2022 & 2023 Objectives:

- Continue to ensure the jail facility, transport vehicles, and all jail records are properly maintained.
- Successfully pass all jail related inspections.
- Provide the Title 15 mandated 8 hours of biennial jail training to sworn and non-sworn staff.
- Return to full use of the jail as the Covid-19 pandemic subsides.

POLICE PRISONER CUSTODY (100-3130)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Booking Fee Reimbursements	0	1,158	1,000	500	1,000	100%	1,000	0%
Total Source of Funds	0	1,158	1,000	500	1,000	100%	1,000	0%
Use of Funds:								
Personnel	138,380	286,656	671,689	670,374	746,504	11%	792,087	6%
Services & Supplies	42,388	42,485	161,487	161,487	163,487	1%	163,487	0%
Total Use of Funds	180,768	329,141	833,176	831,861	909,991	9%	955,574	5%

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COMMUNITY POLICING BUREAU (100-3150)

The Community Policing Bureau provides general police services and responds to emergency calls to crimes in progress. Community Policing investigates crimes and investigates traffic accidents and enforces traffic laws and provides preventive patrol.

The Community Policing Bureau has been designed to promote a partnership with the community City-wide, and together identify community needs and resolve problems through practice and problem-solving approaches.

2020-2021 Accomplishments:

- Increased patrol staffing to 115 sworn officers.
- Enhanced our community outreach efforts through community policing and community engagement.
- Created the Problem Oriented Policing team to proactively work with the community to identify and solve crime.
- Added an additional crime analyst and purchased intelligence-led policing software to assist in preventing and solving crime.
- Continued to develop emerging leaders through succession planning, mentoring, and training.

2022 & 2023 Objectives:

- Maintain full staffing levels.
- Continue to build upon and expand our community engagement programs.
- Deploy a new CAD/RMS system and other technology that will assist officers in preventing crime through intelligence-led policing.
- Prepare for upcoming retirements through effective succession planning and mentoring.

Community Policing (Canine)

2020-2021 Accomplishments:

- The Canine Unit added one new team (Officer Bushby and K9 Nox). Nox was purchased with existing donation funds. Nox is dual-certified for patrol operations and gun odor detection. He is the first Antioch K9 certified to locate guns, ammunition, and other odors associated with firearms. The other five dogs are certified for narcotics odor detection. The unit is currently fully staffed with six (6) handler teams who are all dual-certified for patrol and odor detection.
- Due to Covid-19 restrictions, the K9 Unit was unable to perform in-person demonstrations for schools and other community groups for much of the year. As video conferencing became more commonplace later in the year, the K9 Unit began doing virtual demonstrations for schools; where they continued to interact with our youth, while explaining how the 911 system and basic policing work. In addition to virtual demonstrations, the K9 Unit participated in a large number of birthday parades for children that were unable to hold traditional birthday parties. The unit participated in 8 in-person demonstrations, 3 virtual demonstrations and 8 birthday parades in 2020-2021.
- The K9 donation fund remains a healthy \$35,000 for future K9 purchases.

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2022 & 2023 Objectives:

- Resume K9 and Dispatch demonstrations in the schools to educate, develop, and maintain relationships with the youth, as schools resume in-person teaching.
- Conduct another K9 shirt fundraiser to provide additional monies to the program and minimize impacts on the police department budget.
- Have our new handler attend the K9 liability course to remain current with case law and best practices with respect to K9 utilizations.
- Have our new handler attend the K9 first-aid course.

POLICE COMMUNITY POLICING (100-3150)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Taxes – Measure C	5,300,206	120,468	0	111,368	0	-100%	0	0%
1% Sales Tax	3,802,258	13,053,974	11,514,607	14,001,588	13,058,417	-7%	12,092,017	-7%
Taxes - PSAF	657,686	647,331	685,000	685,000	690,000	1%	695,000	1%
Fines & Penalties	3,649	475	3,000	100	100	0%	100	0%
Rev. from Other Agencies	26,870	14,127	257,305	257,573	0	-100%	0	0%
Current Service Charges	0	0	1,281,345	0	0	0%	1,281,345	100%
Other	0	0	0	436	0	-100%	0	0%
Transfers In	319,000	348,155	425,000	559,000	469,876	-16%	458,938	-2%
Total Source of Funds	10,109,669	14,184,530	14,166,257	15,615,065	14,218,393	-9%	14,527,400	2%
Use of Funds:								
Personnel	18,134,364	20,255,470	24,095,294	24,071,885	26,113,538	8%	27,556,697	6%
Services & Supplies	1,505,141	2,374,094	2,423,522	2,455,522	2,748,122	12%	2,898,452	5%
Total Use of Funds	19,639,505	22,629,564	26,518,816	26,527,407	28,861,660	9%	30,455,149	6%

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GENERAL FUND – DEPARTMENTAL BUDGETS

TRAFFIC BUREAU (100-3160)

The Traffic Bureau provides for enforcement of moving traffic violations and parking violations. The Bureau directs traffic to ensure proper traffic flow, investigates major and fatal accidents, enforces driving under the influence violations and investigates traffic complaints. The Bureau works closely with the Community Policing Bureau to suppress traffic problems in target areas.

2020-2021 Accomplishments:

- Added two additional full time traffic officers, bringing the total number of officers in the unit to four (4).
- Added a full-time sergeant to supervise the Traffic Bureau, along with the CET Team.
- Purchased three (3) new Harley-Davidson police motorcycles. The new motorcycles were needed in order to expand the unit and replace older, outdated motorcycles.
- Provided in-house training to patrol officers on collision investigations.
- Conducted monthly multi-jurisdictional traffic enforcement days with neighboring cities.
- Conducted monthly in-house traffic enforcement days.
- Assigned all new officers in FTO to one week with the traffic bureau.
- Purchased two (2) new LPR equipped radar trailers. One of which was purchased with an \$11,000 grant from OTS.
- Received \$42,000 in OTS grant funds enabling overtime traffic enforcement operations in alignment with OTS campaigns; including speed enforcement, motorcycle enforcement, bicycle and pedestrian safety operations, impaired driver enforcement, seatbelt enforcement and distracted driver enforcement.
- Received a \$25,000 OTS grant for the purchase of collision investigation report writing software. This software will allow for us to submit collision reports to CHP electronically, thus saving time for our Records Unit.

2022 & 2023 Objectives:

- Replace aging equipment such as radar and lidar units.
- Develop a replacement program for existing police motorcycles in order to prepare for future replacement needs of aging equipment.
- Continue the in-house and multi-jurisdictional traffic enforcement days.
- Secure a second OTS traffic grant for the 2022-2023 period.

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GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE TRAFFIC (100-3160)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Vehicle Code Fines	122,617	102,006	135,000	100,000	135,000	35%	135,000	0%
Total Source of Funds	122,617	102,006	135,000	100,000	135,000	35%	135,000	0%
Use of Funds:								
Personnel	577,806	890,755	1,291,401	1,342,347	988,935	-26%	1,035,694	5%
Services & Supplies	61,433	33,337	75,276	95,276	75,379	-21%	78,333	4%
Total Use of Funds	639,239	924,092	1,366,677	1,437,623	1,064,314	-26%	1,114,027	5%

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INVESTIGATION BUREAU (100-3170)

The Investigation Bureau provides investigative follow-up to those crimes which cannot be resolved at patrol level. Detectives are assigned to robbery, homicide, sex offenses (human trafficking), fraud, burglary, domestic violence, and juvenile crimes. Additionally, they prepare cases for referral to the District Attorney's office for prosecution.

2020-2021 Accomplishments:

- Promoted a Persons Crime Detective to a Field Services Corporal.
- Maintained a high clearance rate for homicide cases (currently 82% clearance).
- Continued to improve our overall technological capability for investigating critical crimes and incidents. (Technology for tracking suspects, recovering historical data, and gathering evidence: GPS, Pen-Link, GreyKey, CellHawk, and Cellebrite).
- Continued evaluation of juvenile offenses to be referred or diverted to the REACH Program and Juvenile Probation saving time, money, and critical resources.
- Continued to staff one career development position in the Investigations Bureau, which is a program that invests education and experience in volunteer officers.
- Began implementation of Peregrine Technologies, a software platform for data integration, information sharing, e-filing, and powerful analytics.
- Added a full-time crime analyst position for a total of two crime analysts in the bureau.
- Completed complex, multi-agency gang investigation resulting in numerous arrests of violent offenders and the seizure of illegal firearms.

2022 & 2023 Objectives:

- Increase Investigations Bureau staffing levels by adding one full-time detective, and one full-time Community Service Officer/Crime Scene Investigator.
- Add a second full-time secretary dedicated to investigations (currently there is one full-time and one part-time).
- Maintain a high clearance rate for all crimes.
- Continue to develop and invest in future leaders.
- Increase investigations vehicle fleet (need one more vehicle).
- Continue to maintain and update technologies that assist with investigations.
- Update the investigations interview rooms with new audio/video recording equipment.
- Clear out the overflow evidence space in Investigations and improve it for office use.
- Continue to support the Family Justice Center in Antioch by assigning detective(s) as a point of contact and collaborative partners.

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GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE INVESTIGATION (100-3170)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
AB109 Reimbursement	141,149	146,795	139,523	0	0	0%	0	0%
Other	1,953	2,554	0	2,867	0	-100%	0	0%
Total Source of Funds	143,102	149,349	139,523	2,867	0	0%	0	0%
Use of Funds:								
Personnel	4,843,615	4,898,783	4,705,138	4,672,443	4,525,879	-3%	4,749,603	5%
Services & Supplies	709,679	821,373	701,501	793,751	1,039,641	31%	1,043,925	0%
Total Use of Funds	5,553,294	5,720,156	5,406,639	5,466,194	5,565,520	2%	5,793,528	4%

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GENERAL FUND – DEPARTMENTAL BUDGETS

SPECIAL OPERATIONS UNIT (SOU) (100-3175)

The Special Operations Unit provides investigative follow-up to those narcotics, weapons violations, and gang cases which cannot be resolved at the patrol level. This unit prioritizes fugitive apprehension and high-risk searches in addition to their current responsibilities.

2020-2021 Accomplishments:

- Promoted a SOU detective to a Field Services Corporal.
- Continued a solid working relationship with outside agencies in large-scale narcotics, gang, and dangerous weapons related investigations.
- Switched to an improved state-contract for undercover vehicles with Enterprise Rental company.
- Increased staffing of the SOU to four full-time detectives and one supervisor.
- Upgraded the unit's ability to work remotely by issuing Surface Pro peripherals facilitating their ability to work in the field, conduct fugitive apprehension investigations, and collaborate/conduct multi-agency operations.

2022 & 2023 Objectives:

- Increase the staffing of SOU to five detectives and one supervisor.
- Continue strengthening multi-faceted relationships with outside agencies to leverage resources and assistance with large-scale narcotics, gang, and dangerous weapons related investigations.
- Continue to improve technology that supports intelligence gathering, and the use of data driven solutions to mitigate violent crime and gun possession to include gun trafficking.
- Increase fugitive apprehension and vice operations with a focus on impacting human trafficking and illegal gang activity.
- Work with the US ATF and their NIBIN program to share key gun/ballistic information and evidence linking violent gun crime throughout the region.

POLICE SPECIAL OPERATIONS UNIT (100-3175)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Personnel	1,390,285	1,602,966	1,407,002	1,414,811	1,711,487	21%	1,780,868	4%
Services & Supplies	58,768	70,985	67,011	67,011	119,105	78%	119,335	0%
Total Use of Funds	1,449,053	1,673,951	1,474,013	1,481,822	1,830,592	24%	1,900,203	4%

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNICATIONS BUREAU (100-3180)

Communications (police dispatch) provides emergency and non-emergency dispatch services and directs citizens to the proper service providers. Communications also coordinates communications during critical incidents .

2020-2021 Accomplishments:

- Have new translation service.
- Installed new recording system that is compatible with EBRCS.
- Have committed to new CAD (computer aided dispatch) system.
- Dispatch Center is now text compatible.
- 90 % of 9-1-1 calls answered in less than 10 seconds.
- Worked collaboratively with Animal Services, Code Enforcement, Public Works, and Parking Enforcement to meet their dispatch needs.
- Updated training and equipment to allow dispatch access to TAS, UAS footage, Shot Spotter, text messages and anonymous tip line.
- Approved for state funded state of the art VIPER phone system to upgrade dispatch communications.

2022 & 2023 Objectives:

- Install and train on new CAD system.
- Continue to be involved in community events (9-1-1 for kids' program, coffee with the cops etc.).
- Train on EBRCS switch overs for upcoming upgrades.
- Look toward future technology and equipment needs.
- Continue to have 9-1-1 calls answered in less than 10 seconds.
- Implementation of new VIPER dispatch phone system.
- Hire and train new staff to achieve full staffing again.
- Complete updated encryption of EBRCS radios.

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GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE COMMUNICATIONS (100-3180)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Transfers In	0	1,503	0	1,780	0	-100%	0	0%
Total Source of Funds	0	1,503	0	1,780	0	0%	0	0%
Use of Funds:								
Personnel	2,782,310	2,965,344	3,219,444	3,029,675	3,300,507	9%	3,428,988	4%
Services & Supplies	499,388	1,225,953	976,804	976,804	1,544,763	58%	1,054,763	-32%
Total Use of Funds	3,281,698	4,191,297	4,196,248	4,006,479	4,845,270	21%	4,483,751	-7%

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GENERAL FUND – DEPARTMENTAL BUDGETS

OFFICE OF EMERGENCY MANAGEMENT (100-3185)

The Office of Emergency Management has the overarching service responsibility for "disaster preparedness" in our community. This section will develop, maintain and coordinate current emergency preparedness plans that will help mitigate the effects of man-made, technical, and natural disasters. A useful plan is one that complies with state and federal mandates (SEMS/NIMS and ICS), protects life and property, and efficiently takes an all-hazards approach by applying management, organization, and communication skills. The disaster preparedness program supports ongoing education, preparation and training, and oversees the Emergency Operations Center.

2020-2021 Accomplishments:

- Continued to work and develop tailored training modules with the city's new OES consultant.
- Activated the city's EOC (virtual) in response to the Novel Corona Virus (COVID-19) pandemic.
- Registered the city to communicate and collaborate with the county and the state through the web-based application WebEOC.
- Collaborated and coordinated with city, county, state, and federal organizations throughout the COVID-19 pandemic.
- Created the city's Emergency Action Plan and operational period SitStat reports for CalOES/FEMA records.
- Continued our partnership with the county CERT organizers to expand the training of volunteers in the area of emergency services.
- Collaborated on and completed the Emergency Operations Plan for the city dam/reservoir, which is CalOES and FEMA certified.
- Continued hosting and participating in the East County Disaster Preparedness Council meetings.
- Started work on the city's basic Emergency Operations Plan and annexes. Formed multi-disciplinary groups to include city stakeholders as a collaborative resource for primary and secondary steering committee groups.

2022 & 2023 Objectives:

- Complete the city's core Emergency Operations Plan, certify the plan through CalOES and FEMA, build out emergency specific annexes, and deliver an orientation and introduction for the completed plan and annexes.
- Continue to provide presentations to community groups and stakeholders related to emergency preparedness.
- Partner with the city's consultant to administer robust and detailed state and federally certified section specific trainings and exercises for city staff.
- Research grant opportunities to fund training, education, materials, and updates.
- Activate the city's EOC during low-level events for experience and training.
- Update the police department's website to include a comprehensive section for emergency preparedness.
- Upgrade the Community Room at the police department with new and up-to-date audio/video equipment, real-time information delivery (communication) hardware and software, and industry standard technology used for emergency preparedness intelligence gathering, response, and management.

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE OFFICE OF EMERGENCY MANAGEMENT (100-3185)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	0	109,520	111,098	111,098	0	-100%	0	0%
Total Source of Funds	0	109,520	111,098	111,098	0	0%	0	0%
Use of Funds:								
Services & Supplies	31,241	184,359	149,960	198,478	150,188	-24%	95,188	-37%
Total Use of Funds	31,241	184,359	149,960	198,478	150,188	-24%	95,188	-37%

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY VOLUNTEER PROGRAM/CRIME PREVENTION COMMISSION/CHAPLAINCY (100-3195)

The Volunteer Program supports police services, while providing the citizens an opportunity to actively support their community. These opportunities will involve clerical support, vacation patrols, crime prevention and community awareness presentations.

The Antioch Police Crime Prevention Commission is composed of seven members who are appointed by the Mayor. Their purpose is to organize and facilitate Antioch's Crime Prevention Program through the Neighborhood Watch Program.

The Chaplaincy Program is a ministry of ordained volunteer clergy to support the employees of Antioch Police Department and the citizens of Antioch during crisis/non-crisis situations.

2020-2021 Accomplishments:

VIPS

- The VIPS program was suspended for the entirety of the year due to Covid-19 restrictions.

CHAPLAINS

- The Chaplain program was suspended for the entirety of the year due to Covid-19 restrictions.

CRIME PREVENTION COMMISSION

- Recruited 5 new commissioners.
- Maintained virtual commission meetings throughout the Covid-19 pandemic.

2022 & 2023 Objectives

VIPS

- Re-start the VIPS program.
- Conduct a top to bottom review of the program in an effort to streamline it and look for areas to expand services.
- Conduct extensive recruiting of new volunteers, due to several previous volunteers declining to return to the program over health concerns.
- Add enough new VIPS to complete another field services VIPS academy.
- Increase recurring VIPS training to decrease errors in radio traffic, forms, tickets, etc.
- Provide service, direction, and equipment at all neighborhood Cleanups.

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GENERAL FUND – DEPARTMENTAL BUDGETS

CHAPLAINS

- Continue efforts to recruit Chaplains from various faiths to better meet the needs of our diverse community and department.
- Increase training to incorporate department wellness and per support into their duties.
- Train chaplains in the area Crisis Intervention to assist on call outs as well as with department debriefs and training.

CRIME PREVENTION COMMISSION

- Continue recruitment and fully staff the commission with 7 crime commissioners.
- Resume in-person meetings.
- Update current list of Neighborhood Watch Captains to reflect those who are active.
- Resume regular Neighborhood Watch meetings and recruit new captains.
- Assign patrol officers to attend Neighborhood Watch meetings when possible.
- Provide training related to the Brown Act to all commissioners.

POLICE COMMUNITY VOLUNTEERS (100-3195)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Donations	127	0	0	100	0	-100%	0	0%
Transfer In – Byrne Grant	39,788	41,112	30,000	43,178	26,717	-38%	13,000	0%
Total Source of Funds	39,915	41,112	30,000	43,278	26,717	-38%	13,000	0%
Use of Funds:								
Personnel	32,717	52,021	60,035	80,035	60,035	-25%	60,035	0%
Services & Supplies	7,933	5,109	19,854	14,654	20,571	40%	20,839	1%
Total Use of Funds	40,650	57,130	79,889	94,689	80,606	-15%	80,874	0%

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GENERAL FUND – DEPARTMENTAL BUDGETS

FACILITIES MAINTENANCE (100-3200)

The primary objective of the Facilities Maintenance activity is to provide for an acceptable level of maintenance to the Police and Animal Services facilities. There are no personnel assigned to this work. Facilities maintenance work such as roof repairs, general building repairs, and necessary alterations to office, installation of building hardware, electrical wiring and janitorial maintenance are accomplished through this program. Additionally, utilities for the department are paid from this account.

2020-2021 Accomplishments:

- Assessed the need and feasibility of developing the remaining surge areas of the department and submitted the development as a Capital Improvement Project.
- Found permanent evidence storage solutions that resulted in the elimination of rented storage containers for evidence storage purposes.
- Explored the feasibility of increasing parking spaces in the back parking lot and submitted the development as a Capital Improvement Project.
- Remodeled a portion of the secured armory and installed new rifle lockers to securely store long guns when they are not deployed.
- The department's Closed-Circuit Surveillance throughout the building and in the back parking lot was replaced with new Closed-Circuit Surveillance technology which has enhanced the security of our personnel.
- The feasibility of upgrading the audio/visual equipment in the department's Community Room was explored and determined to be a Capital Improvement Project.

2022 & 2023 Objectives:

- Replace the aging intercommunication systems throughout the department and parking lots with upgraded audio/video technology.
- Explore the availability of local facilities that can be used for long term evidence storage locations.
- Assess the need and feasibility of improving the security of the rear parking lot by enhancing perimeter fencing and entrance gates.
- Continue to identify repairs and maintain the overall safety/security of the building.

POLICE FACILITIES MAINTENANCE (100-3200)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Services & Supplies	518,424	634,793	555,400	555,400	901,400	62%	844,400	-6%
Transfer Out	19,739	19,960	1,678	1,672	0	-100%	0	0%
Total Use of Funds	538,163	654,753	557,078	557,072	901,400	62%	844,400	-6%

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GENERAL FUND – DEPARTMENTAL BUDGETS

ANIMAL SERVICES SUPPORT (100-3320)

The City operates an animal shelter for which the Police Department has oversight. The operations of the animal shelter are accounted for in a Special Revenue Fund. A subsidy is provided by the General Fund to the Animal Services Special Revenue Fund to support operations. Starting in FY22, the animal shelter will be overseen by the newly created Community Resources Department.

2020-2021 Accomplishments:

- The live release rate for adoptable animals from the Antioch Animal Services (AAS) continues to be above 90%, with the live release rate for adoptable animals in 2020 being 93.3%.
- A new Rescue Partner Agreement was implemented in 2020. This agreement clearly defines the AAS rescue program, which has allowed us to continue to expand the number of rescue partners who regularly pull pets from AAS. In addition, our Rescue Partner List is now being updated and revised on a regular basis.
- Our Foster Care Policy has been revised and implemented to ensure those pets needing additional help via foster care are given priority within the organization.
- The veterinarian position was filled with a fulltime veterinarian in 2020, which greatly reduced costs associated with spay/neuter services and reduced the overall length of stay for shelter pets.
- Two fulltime Animal Services Technicians were hired in the spring of 2020. Since their hire, AAS has been able to provide greater continuity of care for animals in the shelter and has eliminated turn-over in our part-time animal care staff.
- AAS received two grants during FY2020 & FY2021.
 - A grant for \$7,500.00 was received from the California Department of Food and Agriculture (CDFA) in June of 2020. This grant was utilized in FY21 to create a spay/neuter voucher program for community cats. In partnership with local TNR groups, AAS was able to provide for the spay/neuter surgery and rabies vaccination of 75 community cats in Antioch.
 - A grant for \$10,000.00 was received from the Petco Love (formerly the Petco Foundation) in April 2021. The Petco Love grant funds are expected to be utilized during FY2022.
- A new Standard Operating Procedures (SOP) Manual for AAS was written and issued in FY2020. The new SOP covers policy and procedure for the day-to-day operations within the animal shelter and for field services. Additional policies and updates are being added to the SOP as they are developed and implemented.
- AAS launched several new programs to aid citizens with lost/found pets, rehoming their pets and scheduling of patron visits to the Animal Shelter for various services.
 - Petco Love Lost is a nationwide web-based lost/found platform that utilizes facial recognition software to pair lost/found pets with those pets located in local shelters or held by a good Samaritan. All animals housed at the Antioch animal shelter are automatically uploaded to the Petco Love Lost database upon intake at the shelter.
 - Home To Home™ is a nationwide web-based peer to peer platform that allows owners of pets that need to be rehomed find a new owner without having to bring their pet to an animal shelter. Since AAS launched Home To Home™ in 2020, 56 pets from Antioch have been listed for adoption, with 11 finding a new home, six being kept in their original home and only surrendered to the shelter.
 - Due to COVID protocols, AAS began scheduling patron visits to the Animal Shelter. Scheduling of patron visits has allowed AAS to greatly reduce the time needed to complete transactions when licensing dogs, and when adopting or redeeming pets from the shelter. Additionally, the

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- scheduling of patron visits has allowed AAS to ‘open’ the shelter by appointment on Sunday and Monday, effectively allowing patrons to visit the shelter seven days a week.

2022 & 2023 Objectives:

- Continue to identify additional funding options and grant opportunities to enhance AAS programs and services.
- Revise and relaunch the volunteer program for AAS. The volunteer program relaunch will include the utilization of an online volunteer management software platform called Volunteer Impact, which will allow AAS personnel to better manage and grow the volunteer program. Volunteer Impact includes online volunteer profiles, volunteer opportunity scheduling and volunteer training incorporated within the software.
- Conduct a review of current AAS programs and services to determine which current programs are effective and where additional programs or services may be needed.
- Conduct an in-house needs assessment to determine current and future staffing, equipment and building needs for AAS.
- Conduct a thorough review of animal control ordinances to ensure consistency with local jurisdictions, and to reflect current best practice within the field.
- The addition of an Animal Services Technician (AST) will allow for AAS veterinary staff to increase their capacity to spay/neuter shelter pets prior making them available for adoption, which will further decrease the length of stay for adoptable shelter pets.

ANIMAL SERVICES SUPPORT (100-3320)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Services & Supplies	151,536	0	0	0	40,000	100%	0	-100%
Transfer Out to Animal Services	906,941	1,247,180	1,812,617	1,696,485	1,871,550	10%	1,971,447	5%
Total Use of Funds	1,058,477	1,247,180	1,812,617	1,696,485	1,911,550	13%	1,971,447	3%

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GENERAL FUND – DEPARTMENTAL BUDGETS

PARKS AND RECREATION ADMINISTRATION SUPPORT

Parks and Recreation provides the City's residents recreational, preschool, social and meeting space within the community. Recreation Programs are accounted for in the Recreation Special Revenue Fund. The Parks and Recreation Administration Support division within the General Fund provides a subsidy to both these funds to support operations.

PARK & RECREATION ADMINISTRATION SUPPORT (100-4110)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	1,293,382	1,741,090	1,544,726	1,082,323	-30%	1,610,285	49%
Total Source of Funds	0	1,293,382	1,741,090	1,544,726	1,082,323	-30%	1,610,285	49%
Use of Funds:								
Personnel	0	0	200,000	153,986	0	-100%	0	0%
Services & Supplies	193,013	132,708	34,279	71,004	0	-100%	0	0%
Transfer Out to Recreation Fund	1,749,287	2,582,674	3,000,806	3,530,032	2,371,615	-33%	2,899,577	22%
Total Use of Funds	1,942,300	2,715,382	3,235,085	3,755,022	2,371,615	-37%	2,899,577	22%

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY RESOURCES DEPARTMENT

This is a new created department in FY22 designed to oversee Animal Services (currently under the Police Department), Unhoused Resident Services (currently under the City Manager), Youth Network Services (currently under Recreation), Environmental Resources (currently under Community Development), Code Enforcement (currently under Community Development), CDBG and Housing (currently under Community Development). A new Community Resources Director position will be created to oversee the department. Until the Department Head position is created and filled, the programs accounted for in this department will continue to report to their existing departments.

COMMUNITY RESOURCES SUMMARY								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	0	0	0	0	668,495	100%	1,085,520	62%
Assessment Fees	0	0	0	0	720,000	100%	750,000	4%
Abatement Fees	0	0	0	0	16,200	100%	17,000	5%
Miscellaneous Revenue	0	0	0	0	15,000	100%	15,750	5%
Total Source of Funds	0	0	0	0	668,495	100%	1,085,520	62%
USE OF FUNDS:								
Personnel	0	0	0	0	3,009,975	100%	3,879,487	29%
Services & Supplies	0	0	0	0	523,765	100%	728,750	39%
Total Use of Funds	0	0	0	0	3,533,740	100%	4,608,237	30%

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YOUTH NETWORK SERVICES (100-4700)

YOUTH NETWORK SERVICES (100-4700)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	668,495	100%	1,085,520	62%
Total Source of Funds	0	0	0	0	668,495	100 %	1,085,520	100%
Use of Funds:								
Personnel	0	0	0	0	360,245	100%	578,270	61%
Services & Supplies	0	0	0	0	308,250	100%	507,250	65%
Total Use of Funds	0	0	0	0	668,495	100%	1,085,520	62%
Funded FTE's	0.00	0.00	0.00	0.00	1.20		2.20	

UNHOUSED RESIDENT SERVICES (100-4705)

UNHOUSED RESIDENT SERVICES (100-4705)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Personnel	0	0	0	0	164,441	100%	245,714	49%
Total Use of Funds	0	0	0	0	164,441	100%	245,714	49%
Funded FTE's	0.00	0.00	0.00	0.00	1.15		1.15	

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CODE ENFORCEMENT (100-5140)

The Code Enforcement Division's mission is to protect and enhance the quality of life, health, safety, and welfare of our community. The Division is responsible for investigating complaints of violations of the Antioch Municipal Code (AMC) on commercial and residential property including: Zoning/Land Use, Health & Safety, Housing, Building, Electrical, and Plumbing Codes. Enforcement activity is prioritized, with highest priority given to those violations having an immediate effect on health, safety, and welfare of the public such as homeless encampments, substandard housing, and unsecured properties. Near the end of fiscal year 2021, the Abatement Team, which responds to complaints of dumping on City property, graffiti on City property, abandoned shopping carts and assists code enforcement officers with cleanup of homeless encampments, was moved from under the purview of Code Enforcement within Community Development to the Public Works Division. Code Enforcement's administrative staff receives reports of violations via phone, e-mail, in person, by referral, through the city's website, and the See,Click,Fix smartphone application. Administrative staff maintain various databases containing information on code enforcement processes and administers the lien and assessment cost recovery program. Current Code Enforcement Division approved staffing consists of 7 full-time Code Enforcement Officers, including 1 full-time Code Enforcement Officer assigned to address substandard housing conditions as defined in the Health & Safety Code, and 2 full-time Community Development Technicians that provide customer service and administrative support. The Code Enforcement Division operations are overseen by the Code Enforcement Manager. For FY22, 7 new Code Enforcement positions were approved, with one additional Community Development Technician.

This division currently resides in the Community Development Department but will be part of the new Community Resources Department once a Department Head is hired. As such, 2020-2021 Accomplishments are included in the Community Development Section.

2022 & 2023 Objectives:

- Code Enforcement Officers to attend continuing education courses.
- Code Enforcement Officers to attend certification training modules (1,2,3).
- Hire full time Code Enforcement Officers to full staff.
- Upgrade case tracking software.
- Continue to Partner with Republic Services for Neighborhood Cleanup Events throughout the City.
- Additional public presentations/outreach on Code Enforcement Division functions and procedures.
- Work with Unhoused Resident Coordinator for services available to unhoused population.

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GENERAL FUND – DEPARTMENTAL BUDGETS

CODE ENFORCEMENT (100-5140)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	2,485,289	100%	3,055,503	23%
Charges for Services	0	0	0	0	736,200	100%	767,000	4%
Other	0	0	0	0	15,000	100%	15,750	5%
Total Source of Funds	0	0	0	0	3,236,489	100%	3,838,253	19%
Use of Funds:								
Personnel	0	0	0	0	2,485,289	100%	3,055,503	23%
Services & Supplies	0	0	0	0	215,515	100%	221,500	3%
Total Use of Funds	0	0	0	0	2,700,804	30%	3,277,003	21%
Funded FTE's	0.00	0.00	0.00	0.00	18.25		18.25	

NOTE: FY21 AND PRIOR, CODE ENFORCEMENT REPORTED UNDER COMMUNITY DEVELOPMENT DEPARTMENT. BEGINNING IN FY22, REPORTED UNDER COMMUNITY RESOURCES DEPARTMENT. REFER TO COMMUNITY DEVELOPMENT SECTION FOR FY21 AND PRIOR ACTUALS/BUDGETS.

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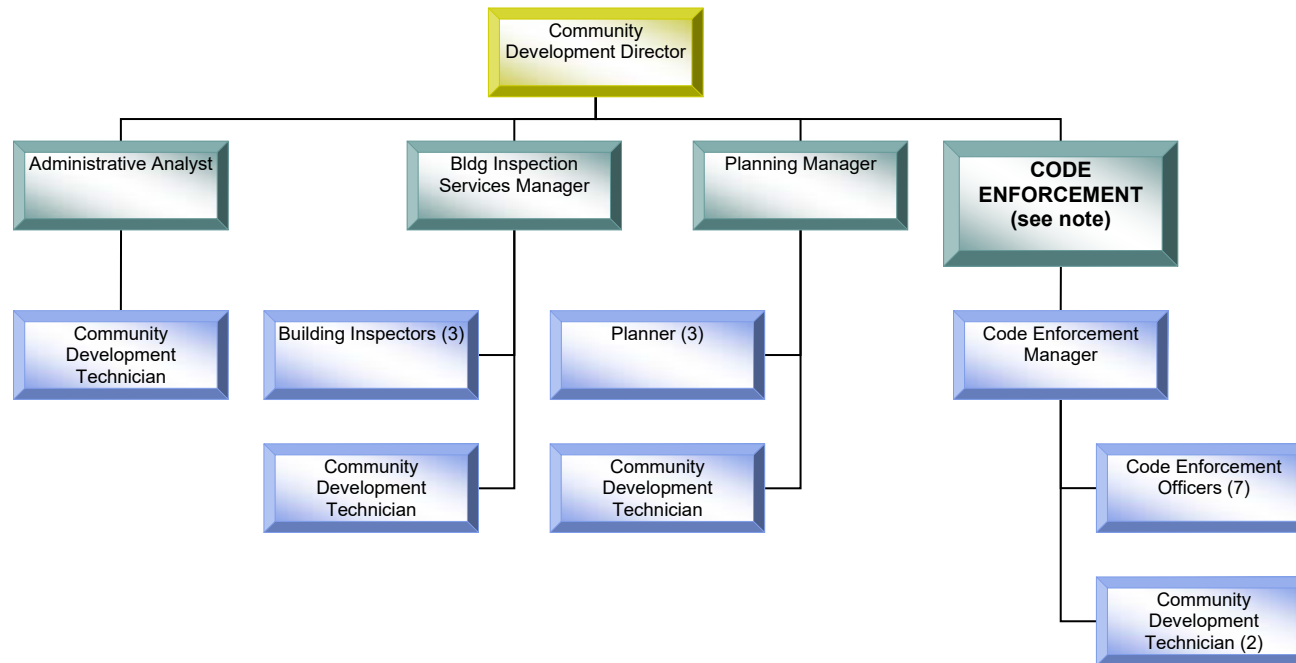
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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT DEPARTMENT

The goal of the Community Development Department is to manage the City's built and natural environments through the development review and permitting process and the enforcement of existing regulations. This goal is addressed through advanced and current City planning programs, through an efficient and informed building inspection program, and through a responsive and professional code enforcement program. These programs provide exceptional customer service, create a safer and more attractive environment, expand economic development opportunities, and contribute to a better quality of life for the City of Antioch and its residents.



# of Funded Positions	# of Positions Filled	# Vacant Funded Positions	# Proposed New Positions
23.00	20.00	3.00	8.00*

*NOTE: In FY22, the Code Enforcement Division will be moving to the new Community Resources Department. The eight new positions are for Code Enforcement.

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT SUMMARY								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
SOURCE OF FUNDS:								
Taxes – Measure C	421,141	0	0	0	0	0%	0	0%
1% Sales Tax	145,470	1,145,578	1,716,589	1,804,685	180,485	-90%	202,310	12%
Building Permits	1,509,747	1,552,016	1,150,000	2,340,000	2,350,000	0%	2,450,000	4%
Plan Checking Fees	333,123	482,951	365,000	415,000	390,500	-6%	410,000	5%
Planning Fees	101,384	66,257	60,000	90,000	73,500	-18%	77,200	5%
Pool Safety Fee	597	1,232	500	1,300	1,050	-19%	1,100	5%
Technology Fee	31,557	29,716	28,000	45,000	100,000	122%	105,000	5%
Energy Inspection Fee	31,377	29,415	28,000	45,000	43,575	-3%	45,750	5%
Accessibility Fee	4,081	2,236	2,500	2,300	2,425	5%	2,550	5%
Green Bldg Verif & Compliance	91,980	96,858	45,000	180,000	189,000	5%	199,000	5%
Federal Grant	633,360	0	0	0	0	0%	0	0%
General Plan Maintenance Fee	76,300	74,318	120,000	110,000	110,250	0%	115,000	4%
Reimbursement Developers	2,755	3,263	5,000	4,000	4,200	5%	4,400	5%
Assessment Fees	548,571	291,979	500,000	600,000	0	-100%	0	0%
Abatement Fees	37,246	39,785	75,000	15,000	0	-100%	0	0%
Revenue from Other Agencies	31,999	0	150,000	59,950	340,050	467%	400,000	0%
Miscellaneous Revenue	79,490	138,396	45,000	215,000	115,500	-46%	121,125	5%
Total Source of Funds	4,080,178	3,954,000	4,290,589	5,927,235	3,900,535	-34%	4,133,435	6%
USE OF FUNDS:								
Personnel	2,463,083	3,207,428	4,456,469	4,154,664	2,415,868	-42%	2,728,026	13%
Services & Supplies	1,014,917	972,920	1,117,615	787,404	2,016,884	156%	1,441,456	-29%
Total Use of Funds	3,478,000	4,180,348	5,574,084	4,942,068	4,432,752	-10%	4,169,482	-6%

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT SUMMARY (Continued)				
	Funded 2020-21	Funded 2021-22		Funded 2022-23
Funded FTE'S				
Land Planning Services	6.64	7.00		7.00
Code Enforcement*	14.63	0.00		0.00
Building Inspection	5.63	6.00		6.00
Total Community Development Funded FTE's	26.90	13.00		13.00

*4-person abatement team reported under Public Works beginning in FY22.

OPERATIONS AND ADMINISTRATION

Operations and Administration is spread among the three divisions of the Community Development Department - Land Planning Services, Code Enforcement and Building Inspection – and consists of the Community Development Director, one Administrative Analyst and one Community Development Technician.

2020-2021 Accomplishments:

- This Department was the first in the City of Antioch to open to the public following mandatory shutdown due to COVID-19 protocols on May 4, 2020. The Permit Counter was open to the public to pay for Building Permits and Code Enforcement Citations, via appointment only schedule, Monday through Thursday from 8am to 12pm. Safety protocols, including electronic door opening, intercom system, acrylic dividers placed at various locations at the counter, as well as 6-foot dividers on the floor, were put in place to ensure a safe environment for both members of the public and staff.
- DocuSign Pilot program was implemented, together with the City Attorney, City Manager and City Clerk's offices to automate the contract routing and signature process between the City of Antioch and various vendors, due to COVID-19.

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GENERAL FUND – DEPARTMENTAL BUDGETS

LAND PLANNING SERVICES DIVISION (100-5130)

This Division is the central point for the review and processing of all development applications, including rezoning, use permits, variances, design review, planned developments, tentative maps, etc. Staff is responsible for assuring compliance with California Environmental Quality Act (CEQA) and applicable General Plan requirements and provides staff support for the Planning Commission. The planning staff is also responsible for the long-range planning of the community, including updating the General Plan and the preparation of specific plans for future growth areas and coordinating with the planning activities of surrounding jurisdictions and the County. The division is staffed by one Planning Manager, three Associate Planners and one Development Services Technician that provides customer service and administrative support.

2020-2021 Accomplishments:

- Awarded \$310,000 SB 2 Planning Grant for General Plan and Zoning Ordinance updates related to housing development.
- Updated the Accessory Dwelling Unit Ordinance and implemented new permitting procedures.
- Updated the Zoning Ordinance to comply with state laws regarding density bonuses and family home daycares.
- Received the LEAP Grant for \$500,000 to prepare the Housing Element Update.
- Completed the annual housing element reports.
- Processed entitlements for significant development projects including:
 - Creekside/Vineyards at Sand Creek - 220 homes
 - The Ranch - 1,177 homes, 5 acres commercial, 3 acres public service facilities
 - Cannabis businesses - Cookies dispensary and Delta Family Farms cultivation
 - Ducky's Car Wash
 - Mt. Diablo Maintenance Facility

2022 & 2023 Objectives:

- Complete the Housing Element update.
- Initiate comprehensive General Plan and Zoning Ordinance Update.
- Complete Phase II (final) of the Citywide HCP/NCCP.
- Pursue best practices, implement legislative updates, and identify and implement process improvements.
- Manage entitlement applications through project approval, plan check, construction, and completion.

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2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT LAND PLANNING SERVICES (100-5130)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	66,679	144,765	144,765	180,485	25%	202,310	12%
Charges for Services	323,531	328,273	345,000	390,000	353,750	-9%	372,200	5%
Revenue from Other Agencies	31,999	0	150,000	59,950	340,050	467%	400,000	18%
Other	29,964	35,251	20,000	57,000	56,700	-1%	59,525	5%
Total Source of Funds	385,494	430,203	659,765	651,715	930,985	43%	1,034,035	11%
Use of Funds:								
Personnel	808,491	939,306	1,240,051	1,169,677	1,284,358	10%	1,470,987	15%
Services & Supplies	617,805	151,400	250,517	96,142	1,102,617	1047%	1,105,192	0%
Total Use of Funds	1,426,296	1,090,706	1,490,568	1,265,819	2,386,975	89%	2,576,179	8%
Funded FTE's	4.64	6.64	6.64	6.64	7.00		7.00	

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GENERAL FUND – DEPARTMENTAL BUDGETS

CODE ENFORCEMENT (100-5140)

The Code Enforcement Division's mission is to protect and enhance the quality of life, health, safety, and welfare of our community. The Division is responsible for investigating complaints of violations of the Antioch Municipal Code (AMC) on commercial and residential property including: Zoning/Land Use, Health & Safety, Housing, Building, Electrical, and Plumbing Codes. Enforcement activity is prioritized, with highest priority given to those violations having an immediate effect on health, safety, and welfare of the public such as homeless encampments, substandard housing, and unsecured properties. Near the end of fiscal year 2021, the Abatement Team, which responds to complaints of dumping on City property, graffiti on City property, abandoned shopping carts and assists code enforcement officers with cleanup of homeless encampments, was moved from under the purview of Code Enforcement within Community Development to the Public Works Division. Code Enforcement's administrative staff receives reports of violations via phone, e-mail, in person, by referral, through the city's website, and the See,Click,Fix smartphone application. Administrative staff maintain various databases containing information on code enforcement processes and administers the lien and assessment cost recovery program. Current Code Enforcement Division approved staffing consists of 7 full-time Code Enforcement Officers, including 1 full-time Code Enforcement Officer assigned to address substandard housing conditions as defined in the Health & Safety Code, and 2 full-time Community Development Technicians that provide customer service and administrative support. The Code Enforcement Division operations are overseen by the Code Enforcement Manager.

2020-2021 Accomplishments:

- While housed in Code Enforcement (temp. move to Public Works March 2020 due to COVID-19): Abatement Team removed 5,538 yards of junk/rubbish, collected 1,412 carts, and abated 925 instances of graffiti.
- Continued Illegal dumping enforcement.
- Continued partnering with Republic Services to hold eight cleanup events from June – Aug 2020 and 16 events from March – October 2021
- Municipal Code amendment: increased citation amount for “repeat” and “chronic” violations related to ongoing junk/rubbish and land use violations on unoccupied commercial properties.
- Enhanced Partnership with CORE program for homeless outreach (resources, medical, psychological, etc).
- Continued participation in Contra Costa County Abandoned Vehicle Abatement Program (AVAP).
- Continued participation in Mattress Recycling Council.
- Officers continued Code Enforcement training courses on-line from California Association of Code Enforcement Officers (CACEO).
- Opened 2816 cases for violations on residential and commercial properties.
- Public presentations regarding Code Enforcement activities in Antioch.

NOTE: 2022 & 2023 OBJECTIVES CAN BE FOUND IN THE COMMUNITY RESOURCES DEPARTMENT SECTION

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT CODE ENFORCEMENT (100-5140)*								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Taxes – Measure C	421,141	0	0	0	0	0%	0	0%
1% Sales Tax	145,470	1,078,899	1,571,824	1,659,920	0	-100%	0	0%
Charges for Services	585,817	330,931	575,000	615,000	0	-100%	0	0%
Other	12,458	52,124	10,000	77,000	0	-100%	0	0%
Total Source of Funds	1,164,886	1,461,954	2,156,824	2,351,920	0	-100%	0	0%
Use of Funds:								
Personnel	859,528	1,285,021	2,122,522	1,885,597	0	-100%	0	0%
Services & Supplies	306,819	616,618	331,456	193,146	0	-100%	0	0%
Total Use of Funds	1,166,347	1,901,639	2,453,978	2,078,743	0	-100%	0	0%
Funded FTE's	7.63	14.63	14.63	14.63	0.00		0.00	

***NOTE: CODE ENFORCEMENT WILL BE REPORTED UNDER COMMUNITY RESOURCES DEPARTMENT IN FY22 AFTER NEW DEPARTMENT HEAD POSITION CREATED AND HIRED.**

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GENERAL FUND – DEPARTMENTAL BUDGETS

BUILDING INSPECTION SERVICES DIVISION (100-5160)

The Building Inspection Division inspects all permitted construction projects within the City which are not in the public right-of-way, enforcing standards set in the Building, Plumbing, Electrical, and Mechanical and Municipal codes. This division administers and collects development/permit fees charged by the City and other agencies; maintains the City's street address system; inspects existing structures/dwelling units for health and safety hazards when called upon; enforces State Accessibility and Energy Efficiency standards; and works diligently to enforce minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy of all buildings and structures within the City. This Division is staffed with three Building Inspectors, one full-time and one part-time Community Development Technician and one Building Inspection Services Manager who provide technical support, plan check for all residential and commercial projects, issue over the counter permits and day to day management of the division.

2020-2021 Accomplishments:

- Provided Building Code information and guidance to our residents and developers in the office and in the field.
- Provided responsive, professional and flexible plan review, permitting and inspection services to the construction community.
- Purchased new Permitting Software System; EnerGov.
- Revised Building Division website to include all issued permits, updated monthly.
- Issued 4,093 building permits.
- Performed 5,647 inspections.

2022 & 2023 Objectives:

- Continue to increase the competency and efficiency of the Building Division through in-house and external training and education for staff.
- Continue to provide exceptional customer service by making same day/next day inspections, timely plan review and informative, customer friendly public handouts and forms.
- Implement new permitting software system; EnerGovRecruit for new Community Development Technician/Permit Tech position
- Maintain adequate capacity to ensure that inspection services are provided in an efficient and customer-friendly manner.

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GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT BUILDING INSPECTION (100-5160)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Permits	1,509,747	1,552,016	1,150,000	2,340,000	2,350,000	0%	2,450,000	4%
Charges for Services	346,868	455,543	304,000	498,600	556,550	12%	583,400	5%
Other	39,823	54,284	20,000	85,000	63,000	-26%	66,000	5%
Total Source of Funds	1,896,438	2,061,843	1,474,000	2,923,600	2,969,550	2%	3,099,400	4%
Use of Funds:								
Personnel	795,064	983,101	1,093,896	1,099,390	1,131,510	3%	1,257,039	11%
Services & Supplies	90,293	204,902	535,642	498,116	914,267	84%	336,264	-63%
Total Use of Funds	885,357	1,188,003	1,629,538	1,597,506	2,045,777	28%	1,593,303	-22%
Funded FTE's	5.63	5.63	5.63	5.63	6.00		6.00	

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2021-23 OPERATING BUDGET

GENERAL FUND – BUDGET STABILIZATION FUND

BUDGET STABILIZATION FUND (105)

In fiscal year 2018, the City established a Budget Stabilization Fund to set aside monies for future budget variances, unexpected occurrences, emergencies and the like. General Fund reserves over 20% of unassigned fund balance were used to establish the fund and future General Fund unassigned reserves over 20% can be moved into this fund. Per City Council direction, beginning in fiscal year 2020, these funds will be used to pay the difference in the full Actuarial Determined Contribution for OPEB payments from the pay as you go costs currently made by the City to address the unfunded liability for OPEB.

BUDGET STABILIZATION (FUND 105)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$19,443,579	\$19,443,579	\$23,871,244	\$23,871,244	\$24,987,224		\$19,540,507	
Revenue Source:								
Transfer In – General Fund	0	5,727,665	0	1,795,508	0	-100%	0	0%
Total Revenue	0	5,727,665	0	1,795,508	0	-100%	0	0%
Expenditures:								
OPEB Contribution	0	1,300,000	679,528	679,528	1,176,000	73%	1,300,000	11%
Transfer Out – General Fund	0	0	2,266,837	0	4,270,717	0%	3,024,344	-29%
Total Expenditures	0	1,300,000	2,946,365	679,528	5,446,717	702%	4,324,344	-21%
Ending Balance, June 30	\$19,443,579	\$23,871,244	\$20,924,879	\$24,987,224	\$19,540,507		\$15,216,163	

SPECIAL REVENUE FUNDS

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

The City maintains forty-two Special Revenue Funds. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes. Each fund is listed below in the Special Revenue Funds Summary table.

SUMMARY OF SPECIAL REVENUE FUNDS								
Special Revenue Fund Title	Fund #	Estimated Balance 7/1/21	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/22	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/22
American Rescue Plan Fund	206	\$10,777,700	\$10,800,450	\$1,000	\$21,577,150	\$25,000	\$1,000	\$21,601,150
RMRA Fund	209	0	200,000	170	199,830	0	170	199,660
Police Federal Asset Forfeiture Fund	210	3,230	100,050	100,519	2,761	100,050	100,519	2,292
Delta Fair Property Fund	211	185,134	1,525,938	1,676,471	34,601	49,938	471	84,068
Community Develop. Block Grant (CDBG)	212	213,084	933,032	933,032	213,084	480,840	480,840	213,084
Gas Tax Fund	213	366,751	3,740,231	4,054,835	52,147	2,880,000	2,777,605	154,542
Animal Services Fund	214	0	2,118,250	2,118,250	0	2,218,147	2,218,147	0
Civic Arts Fund	215	139,821	76,004	47,628	168,197	76,504	48,242	196,459
Park-In Lieu Fund	216	2,594,960	365,000	815,141	2,144,819	315,000	420,141	2,039,678
Senior Bus Fund	218	73,262	8,000	42,418	38,844	8,000	42,318	4,526
Recreation Programs Fund	219	1,356,018	4,006,215	4,946,940	415,293	4,900,477	4,864,477	451,293
Traffic Signal Fund	220	708,983	115,000	402,118	421,865	105,000	502,118	24,747
Police Asset Forfeiture Fund	221	124,765	20,000	4,481	140,284	20,000	4,481	155,803
Measure J Growth Management Fund	222	0	1,456,155	3,211	1,452,944	1,445,000	3,211	2,894,733
Child Care Fund	223	109,426	88,705	71,301	126,830	91,826	71,351	147,305
Tidelands Fund	225	115,073	8,174	499	122,748	9,230	499	131,479
Solid Waste Reduction Fund	226	236,563	241,000	366,029	111,534	567,000	676,990	1,544
Abandoned Vehicle Fund	228	548,033	110,000	53,184	604,849	110,000	53,184	661,665
National Pollutant Discharge Elim. (NPDES)	229	1,670,513	890,000	1,700,388	875,125	890,000	1,550,032	215,093
Supplemental Law Enforcement Fund	232	16,148	251,000	250,060	17,088	251,000	250,060	18,028
Byrne Grant	233	0	54,409	54,409	0	40,000	40,000	0
CDBG Revolving Loan Fund	236	6,825,180	156,796	1,200	6,980,776	159,328	31,200	7,108,904
Traffic Safety Fund	237	18,281	111,000	100,114	29,167	111,000	120,114	20,053

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SUMMARY OF SPECIAL REVENUE FUNDS (Continued)								
Special Revenue Fund Title	Fund #	Estimated Balance 7/1/21	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/22	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/23
PEG Fund	238	(106,556)	257,500	84,664	66,280	260,000	84,664	241,616
Street Impact Fund	241	410,662	1,666,710	1,645,764	431,608	1,716,411	1,695,101	452,918
SB1186 Disability Access	242	142	40,500	40,100	542	40,500	40,100	942
Maintenance District Funds:								
Lone Tree Way District	251	165,505	820,359	851,692	134,172	879,359	893,838	119,693
Downtown District	252	0	208,416	19,858	188,558	235,458	19,858	404,158
Almondridge District	253	65,450	102,744	109,132	59,062	102,944	111,210	50,796
Hillcrest Landscape Maintenance Dist.	254	257,514	1,010,923	1,262,580	5,857	1,052,923	1,054,151	4,629
Park District 1A	255	156,799	97,590	94,060	160,329	100,460	66,486	194,303
Park District 2A	256	220,138	723,450	821,274	122,314	779,450	802,139	99,625
Park Administration Fund	257	0	453,011	453,011	0	534,485	534,485	0
East Lone Tree District	259	158,742	223,286	265,971	116,057	223,286	267,527	71,816
East Lone Tree Benefit District Fund	270	2,922,887	1,255,000	25,097	4,152,790	1,255,000	25,097	5,382,693
CFD 2016-01 Police Protection	280	10,938	116,040	126,978	0	116,040	116,040	0
CFD 2018-01 Public Services	281	32,030	123,500	144,564	10,966	126,250	136,539	677
CFD 2018-02 Police Protection	282	0	104,326	104,326	0	104,326	104,326	0
Post Retirement Medical - Police	577	90,620	954,312	974,555	70,377	1,044,312	1,024,555	90,134
Post Retirement Medical – Miscellaneous	578	146,934	515,300	550,778	111,456	550,300	574,778	86,978
Post Retirement Medical - Management	579	352,559	945,500	932,293	365,766	965,500	972,293	358,973
TOTAL SPECIAL REVENUE FUNDS		\$30,967,289	\$36,993,876	\$26,250,095	\$41,726,070	\$24,940,344	\$22,780,357	\$43,886,057

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CARES ACT (205)

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was a \$2.2 trillion economic stimulus bill signed into law by the President of the United States on March 27, 2020 in response to the economic fallout of the COVID-19 pandemic. The City received \$1,389,299 in funding passed through the State of California which had to be spent by December 30, 2020. This fund was established to account for a portion of the funds not spent directly to reimburse eligible expenditures in other funds of the City.

CARES ACT (FUND 205)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Revenue from Other Agencies	0	0	0	902	0	-100%	0	0%
Investment Income	0	0	510,027	509,758	0	-100%	0	0%
Total Revenue	0	0	510,027	510,660	0	-100%	0	0%
Expenditures:								
Personnel	0	0	104,861	104,334	0	-100%	0	0
Services & Supplies	0	0	405,166	406,326	0	-100%	0	0%
Total Expenditures	0	0	510,027	510,660	0	-100%	0	0%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

AMERICAN RESCUE PLAN (206)

The American Rescue Plan Act of 2021 was signed into law on March 11, 2021, and will deliver \$350 billion for eligible state, local, territorial, and tribal governments to respond to the COVID-19 emergency. Funding for eligible expenditures must be spent or obligated by December 31, 2024. Antioch is an entitlement City and will be receiving a total of \$21,550,900 directly from the Department of the Treasury split into two payments. The first payment was received in May 2021 with the second payment due in May 2022. The City is still awaiting final guidance from the Treasury before spending decisions are made.

AMERICAN RESCUE PLAN (FUND 206)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$10,777,700		\$21,577,150	
Revenue Source:								
Investment Income	0	0	0	2,500	25,000	900%	25,000	0%
Revenue from Other Agencies	0	0	0	10,775,450	10,775,450	0%	0	-100%
Total Revenue	0	0	0	10,777,950	10,800,450	0%	25,000	0%
Expenditures:								
Services & Supplies	0	0	0	250	1,000	300%	1,000	0%
Total Expenditures	0	0	0	250	1,000	300%	1,000	0%
Ending Balance, June 30	\$0	\$0	\$0	\$10,777,700	\$21,577,150		\$21,601,150	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RMRA (209)

The Road Repair and Accountability Act of 2017 (SB 1) approved by the California legislature established a Road Maintenance and Repair Account (RMRA) in the state treasury that allocates monies to cities and counties for road maintenance and repair based upon a statutory formula. This fund was created by the City to account for monies received from the State under this act and spending of those funds.

RMRA (FUND 209)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$523,972	\$486,525	\$2,350,895	\$2,350,895	\$199,942		\$480,814	
Revenue Source:								
Revenue from Other Agencies	2,110,471	2,025,800	4,431,576	4,402,717	3,630,542	-18%	2,270,683	-37%
Investment Income	21,493	60,480	25,000	25,000	25,000	0%	25,000	0%
Transfer In – Measure J Fund	0	0	0	500,000	200,000	-60%	0	-100%
Total Revenue	2,131,964	2,086,280	4,456,576	4,927,717	3,855,542	-22%	2,295,683	-40%
Expenditures:								
Services & Supplies	2,134	2,639	2,000	4,500	4,500	0%	4,500	0%
Capital Projects	305,557	219,182	6,317,968	7,074,000	3,570,000	-50%	2,400,000	-33%
Transfer Out – Measure J Fund	1,861,720	0	0	0	0	0%	0	0%
Internal Services	0	89	170	170	170	0%	170	0%
Total Expenditures	2,169,411	221,910	6,320,138	7,078,670	3,574,670	-50%	2,404,670	-33%
Ending Balance, June 30	\$486,525	\$2,350,895	\$487,333	\$199,942	\$480,814		\$371,827	

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RMRA (209) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
Pavement Preventative Maintenance	\$0	\$1,00,000	\$0
L Street Improvements	1,500,000	2,570,000	0
Pavement Plugs and Leveling Courses	1,900,000	0	2,400,000
2018 Pavement Rehabilitation	3,674,000	0	0
Total Capital Projects	\$7,074,000	\$3,570,000	\$2,400,000

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

FEDERAL ASSET FORFEITURE (210)

This fund accounts for monies and property seized during drug enforcement on Federal cases. The Federal government requires a separate fund to account for these activities.

FEDERAL ASSET FORFEITURE (FUND 210) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$15,352	\$283,314	\$329,941	\$329,941	\$3,230		\$2,761	
Revenue Source:								
Investment Income	4,983	8,761	50	50	50	0%	50	0%
Other	277,705	63,356	123,772	123,772	100,000	-19%	100,000	0%
Total Revenue	282,688	72,117	123,822	123,822	100,050	-19%	100,050	0%
Expenditures:								
Services & Supplies	14,727	25,401	450,364	450,514	100,500	-78%	100,500	0%
Internal Services	0	89	19	19	19	0%	19	0%
Total Expenditures	14,727	25,490	450,383	450,533	100,519	-78%	100,519	0%
Ending Balance, June 30	\$283,314	\$329,941	\$3,380	\$3,230	\$2,761		\$2,292	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

DELTA FAIR PROPERTY FUND (211)

The Delta Fair Property Fund was created when the City sold property it owned on Delta Fair Boulevard at the City's western City limits. The property was originally purchased from the State on the condition that it would be used for park and recreation purposes. When it was decided that the property was more suitable for commercial purposes and should be sold or leased, the State gave its permission on the condition that proceeds be used for park purposes for those parks constructed prior to 1980.

DELTA FAIR PROPERTY (FUND 211)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$137,171	\$186,190	\$135,667	\$135,667	\$185,134		\$34,601	
Revenue Source:								
Investment Income	4,452	3,701	1,500	2,000	2,000	0%	2,000	0%
Current Service Charges	54,300	48,510	54,300	47,938	47,938	0%	47,938	0%
Revenue from Other Agencies	0	0	1,476,000	1,476,000	1,476,000	0%	0	-100%
Total Revenue	58,752	52,211	1,531,800	1,525,938	1,525,938	0%	49,938	-97%
Expenditures:								
Services & Supplies	9,242	230	450	450	450	0%	450	0%
Contra Loma Basketball Courts/Park	451	102,449	1,476,000	1,476,000	1,676,000	14%	0	-100%
Internal Services	40	55	21	21	21	0%	21	0%
Total Expenditures	9,733	102,734	1,476,471	1,476,471	1,676,471	14%	471	-100%
Ending Balance, June 30	\$186,190	\$135,667	\$190,996	\$185,134	\$34,601		\$84,068	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (212)

The Community Development Block Grant program, funded through the Department of Housing and Urban Development, is administered through the Community Development Department. As an “entitlement community” the City receives annual grant funds for activities and services which benefit low and moderate income persons, provide infrastructure improvements in low/moderate areas, or aid in the elimination of slums and blight. In 2021, the City also received allocations of additional HUD funding provided under Coronavirus Relief round 1 and round 3 funds.

2020-2021 Accomplishments:

- Received HUD approval for Antioch 2019-20 Action plan, and approval of the 2018-19 Consolidated Annual Performance and Evaluation Report (CAPER).
- In the 2019-20 Action Plan, provided funding to deliver fair housing and tenant/landlord counseling, and for public service, economic development, and infrastructure projects and programs. This includes: funding for youth activities including recreation scholarships, sexual assault intervention and foster youth advocacy (new); funding for activities and programs of the Antioch Senior Center, including the Senior Lunch program, vision testing, legal services, and Care Management, as well as home meal delivery and advocacy for persons in care facilities; funding for roadway and handicap accessibility improvements; funding for economic development to help lower income persons become trained as child care business owners and job training in administrative services and the construction industry; funding to address blight, code violations, and substandard living conditions in qualifying areas of City; and funding for rehabilitation loans and minor repair grants to low-income homeowners, as well as to develop and launch a first time homebuyer program.
- Worked with the CDBG Consortium, made up of other entitlement communities and the County, in coordinating all CDBG activities to reduce administrative burden, sharing information, making improvements to the City Data Services on-line reporting system for grantees, and coordinating the grant application processes.
- Served as Chair, and then Vice Chair of the Contra Costa Council on Homelessness, the governing board of the Contra Costa Homeless Continuum of Care.

2022 & 2023 Objectives:

- Fund activities and programs that serve the needs of Antioch residents (2019-20 was the last year of the three-year funding cycle and will end the 2015-20 Consolidated Plan).
- Monitor and maintain adequate records and provide technical support to ensure that the CDBG program is operating as efficiently as possible.
- Implement the county-wide Assessment of Fair Housing (AFH) to cover FY 2019-25, in conjunction with the Contra Costa Consortium and Housing Authorities of Contra Costa, Pittsburg, and Richmond.

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (212) (Continued)

Neighborhood Stabilization Program (NSP)

On July 30, 2008, President Bush signed into law the 2008 Housing and Economic Recovery Act (HERA). HERA included a special allocation of CDBG funds, known as Neighborhood Stabilization Program (NSP) funds. NSP provides targeted emergency assistance to state and local governments to acquire and redevelop abandoned and foreclosed residential properties that might otherwise become sources of abandonment and blight within our communities. Antioch received an allocation of \$4,049,228 and 10% of the total allocation is available for program administration. As such, separate goals and accomplishments are outlined for this program.

2020-2021 Accomplishments:

- Continued necessary grant reporting and administration.

2022 & 2023 Objectives:

- Close out NSP grant entirely with HUD.
- Include monitoring of funded projects in Housing plan.

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (212) (Continued)

COMMUNITY DEVELOPMENT BLOCK GRANT (FUND 212) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$89,147	\$156,059	\$237,066	\$237,066	\$213,084		\$213,084	
Revenue Source:								
Revenue from Other Agencies	438,965	1,432,696	2,019,104	2,106,279	933,032	-56%	480,840	-48%
Other	49,217	5,172	0	19,434	0	-100%	0	0%
Transfers In	0	17,821	0	0	0	0%	0	0%
Total Revenue	488,182	1,455,689	2,019,104	2,125,713	933,032	-56%	480,840	-48%
Expenditures:								
Personnel	89,833	0	0	0	60,639	100%	83,447	38%
Services & Supplies	331,437	1,374,682	2,149,695	2,149,695	872,393	-59%	397,393	-54%
Total Expenditures	421,270	1,374,682	2,149,695	2,149,695	933,032	-57%	480,840	-48%
Ending Balance June 30	\$156,059	\$237,066	\$106,475	\$213,084	\$213,084		\$213,084	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

GAS TAX FUND (213)

The City receives gas tax funds from the State under the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance and operation of public streets. The City also uses these funds to pay for maintenance and operation of streetlights.

GAS TAX FUND (FUND 213)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$1,816,117	\$2,076,812	\$502,639	\$502,639	\$366,751		\$52,147	
Revenue Source:								
Revenue from Other Agencies	2,322,418	2,647,338	3,711,685	2,495,065	3,715,231	49%	2,855,000	-23%
Investment Income	50,800	39,869	25,000	25,000	25,000	0%	25,000	0%
Other	1,280	0	0	58	0	-100%	0	0%
Total Revenues	2,374,498	2,687,207	3,736,685	2,520,123	3,740,231	48%	2,880,000	-23%
Expenditures:								
Personnel	10,176	45,673	186,014	136,225	202,420	49%	215,190	6%
Services & Supplies	386,068	466,616	461,000	456,000	455,000	0%	460,000	1%
Capital Projects	90,105	720,018	2,572,892	771,989	2,175,000	182%	880,000	-60%
Transfers Out	1,600,443	3,001,422	1,278,339	1,229,382	1,160,000	-6%	1,160,000	0%
Internal Services	27,011	27,651	62,415	62,415	62,415	0%	62,415	0%
Total Expenditures	2,113,803	4,261,380	4,560,660	2,656,011	4,054,835	53%	2,777,605	-31%
Ending Balance, June 30	\$2,076,812	\$502,639	(\$321,336)	\$366,751	\$52,147		\$154,542	

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

GAS TAX FUND (213) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
Pavement Management System	\$30,000	\$0	\$30,000
Trail Maintenance Program	0	175,000	0
Overhead Utility Undergrounding	0	1,000,000	0
Amtrak Station Improvements	0	150,000	0
Streetlight Improvements	0	850,000	850,000
Median Island Improvements	670,000	0	0
Local Roadway Safety Plan	71,989	0	0
Total Capital Projects	\$771,989	\$2,175,000	\$880,000

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ANIMAL SERVICES (214)

In 1978 the citizens of Antioch overwhelmingly voted for Measure A. This measure was for re-establishing, maintaining and operating a City animal shelter. Measure A authorized funds to be appropriated annually by the City Council. This fund accounts for revenues and expenditures of the City's animal services program. A portion of the revenues required to operate this function comes from animal licenses and shelter, adoption, handling, and impound fees. The remainder comes from a subsidy from the General Fund.

ANIMAL SERVICES (FUND 214)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$4,500	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Current Service Charges	276,243	249,030	216,100	217,689	216,200	-1%	216,200	0%
Investment Income	0	0	100	0	0	0%	0	0%
Revenue from Other Agencies	120,840	0	0	24,366	0	-100%	0	0%
Other Revenue	28,884	21,875	30,500	11,957	30,500	155%	30,500	0%
Transfer In – General Fund	906,941	1,247,180	1,812,617	1,696,485	1,871,550	10%	1,971,447	5%
Total Revenue	1,332,907	1,518,085	2,059,317	1,950,497	2,118,250	9%	2,218,147	5%
Expenditures:								
Personnel	995,569	1,188,688	1,722,434	1,601,812	1,756,385	10%	1,868,757	6%
Services & Supplies	341,246	328,799	337,434	348,635	361,865	4%	349,390	-3%
Transfers Out - Honeywell	592	598	50	50	0	-100%	0	0%
Total Expenditures	1,337,407	1,518,085	2,059,918	1,950,497	2,118,250	9%	2,218,147	5%
Ending Balance, June 30	\$0	\$0	(\$601)	\$0	\$0		\$0	
				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Funded FTE's				11.20	11.15		11.15	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CIVIC ARTS FUND (215)

This fund accounts for the City's Civic Arts Administration program. Revenue for this fund comes from the City's 10% Transient Occupancy Tax (TOT). The General Fund, through various departments, also supports civic arts; providing support to annual parades and community events. A Civic Enhancement Grant Program was introduced in FY 2018-2019 to support events and beautification projects coordinated by nonprofit organizations. This program is funded by the General Fund. Arts and cultural programs connect residents to Antioch's rich history, cultural diversity, and the arts. The City partners with many community organizations to bring exhibits, music, and theater to life throughout the year. Young and old, and individuals and families, are more engaged in their community when they are involved in the arts which enriches the entire community.

2020-2021 Accomplishments:

- Continued the Civic Enhancement Community Grant Program to enhance community efforts towards beautification and civic celebrations.
- Provided facility and exhibit assistance for the Annual Black History Exhibit coordinated by Ruah Ministries.
- Continued Martin Luther King, Jr. Day of Service - a civic volunteer and enhancement event for all ages.
- Supported city events and community organizations as needed such as Martin Luther King Jr. community celebrations.
- Enhanced the winter Holiday parade and community event for children and families.
- Assisted with the annual Veteran's Day Parade and Memorial Day Parade with COVID modifications in 2020.
- Provided facility and production assistance for local theater groups in the Nick Rodriguez Community Center Theater.
- Maintained Lynn House facility in preparation for future uses.
- Purchased a new mobile stage for City and Community Events

2022 & 2023 Objectives:

- Continue to manage the Civic Enhancement Community Grant Program.
- Coordinate Antioch's Summer Concert Series in Waldie Plaza during July & August; consider expanding program to other areas of the City.
- Continue managing the Lynn House for future uses.
- Provide support to community organizations and civic celebrations such as the Black History Exhibit.
- Assist with the traditional community parades: Memorial Day, July 4th, Veteran's Day, Holiday DeLites.
- Coordinate the Martin Luther King, Jr. Day of Service; enhance community participation.

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CIVIC ARTS FUND (215) (Continued)

CIVIC ARTS (FUND 215)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$72,528	\$101,127	\$107,676	\$107,676	\$139,821		\$168,197	
Revenue Source:								
Investment Income	1,788	4,234	5,500	5,504	6,004	9%	6,504	8%
Transient Occupancy Tax	70,020	69,269	62,142	70,000	70,000	0%	70,000	0%
Total Revenue	71,807	73,503	67,642	75,504	76,004	1%	76,504	1%
Expenditures:								
Services & Supplies	28,109	41,256	37,484	37,201	41,470	11%	42,084	1%
Internal Services	15,099	25,698	25,698	6,158	6,158	0%	6,158	0%
Total Expenditures	43,208	66,954	63,182	43,359	47,628	10%	48,242	1%
Ending Balance, June 30	\$101,127	\$107,676	\$112,136	\$139,821	\$168,197		\$196,459	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PARK IN-LIEU FUND (216)

Developers are required to donate land and/or improvements or pay an equivalent fee for neighborhood parks. Fees are placed in the Park-In-Lieu Fund, and used for acquisition of additional park land, and to pay for design and improvements to donated park acreage. Fees are based on the number of housing units built annually.

PARK IN LIEU (FUND 216)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$1,681,084	\$2,100,773	\$2,111,914	\$2,111,914	\$2,594,960		\$2,144,819	
Revenue Source:								
Investment Income	51,121	65,115	10,000	10,000	15,000	50%	15,000	0%
Revenue from Other Agencies	0	0	150,000	445,000	100,000	-78%	0	-100%
Licenses & Permits	371,967	288,154	150,000	492,515	250,000	-49%	300,000	20%
Total Revenues	423,088	353,269	310,000	947,515	365,000	-61%	315,000	-14%
Expenditures:								
Services & Supplies	3,399	13,563	18,328	19,328	20,000	3%	20,000	0%
Park Facilities Upgrades	0	327,319	445,000	445,000	545,000	22%	150,000	-72%
Transfer Out – Development Impact	0	0	0	0	250,000	100%	250,000	0%
Internal Services	0	1,246	141	141	141	0%	141	0%
Total Expenditures	3,399	342,128	463,469	464,469	815,141	75%	420,141	-48%
Ending Balance, June 30	\$2,100,773	\$2,111,914	\$1,958,445	\$2,594,960	\$2,144,819		\$2,039,678	

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SENIOR BUS FUND (218)

In 2012 Tri Delta Transit incorporated the Senior Bus Program into the Dial-a-Ride service. This fund's remaining balance is used to bridge the seniors into this program so that significant transportation increases were not imposed on this population with fixed incomes. This fund also transfers a small amount of funds into the Senior Program budget for administration. This fund is made up of grant monies that cannot be used for other purposes.

2020-2021 Accomplishments:

- Ensured equal access to transportation by maintaining a ticket tracking system to purchase subsidized tickets.
- Monitored fare rates for subsidized tickets; maintained the subsidized ticket fare of \$1.50.
- Sustained a working partnership with Tri-Delta Transit service to ensure minimal impact to senior riders.
- Purchased tickets in bulk; provided ticket sales at the Senior Center as a service to individual users.

2022 & 2023 Objectives:

- Increase fare rates to \$2.00 to keep pace with rising costs and sustain the trust fund into future years.
- Maintain subsidy budget tracking from ticket sales provided by Tri-Delta Transit.
- Continue to monitor ticket sales to insure qualified Antioch senior riders have equal opportunity to purchase subsidized tickets.
- Monitor use and trends in transportation and make recommendations for future transportation alternatives; consider alternative system for Seniors to access transportation to and from Senior Center in addition to the current system.
- Continue educating senior citizens in the community on transportation options and associated costs to support independent living.
- Research and apply for additional funding for the transportation needs of older adults and people with disabilities.

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SENIOR BUS FUND (218) (Continued)

SENIOR BUS (FUND 218) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$181,761	\$143,271	\$123,180	\$123,180	\$73,262		\$38,844	
Revenue Source:								
Investment Income	4,340	3,702	600	600	3,000	400%	3,000	0%
Current Service Charges	4,582	3,603	5,000	3,000	5,000	67%	5,000	0%
Total Revenues	8,922	7,305	5,600	3,600	8,000	122%	8,000	0%
Expenditures:								
Services & Supplies	20,911	234	31,500	31,500	20,400	-35%	20,300	0%
Transfer Out – Recreation Fund	7,700	7,700	7,700	7,700	7,700	0%	7,700	0%
Internal Services	18,801	19,462	19,462	14,318	14,318	0%	14,318	0%
Total Expenditures	47,412	27,396	58,662	53,518	42,418	-21%	42,318	0%
Ending Balance, June 30	\$143,271	\$123,180	\$70,118	\$73,262	\$38,844		\$4,526	

ANTIOCH

2021-23 OPERATING BUDGET

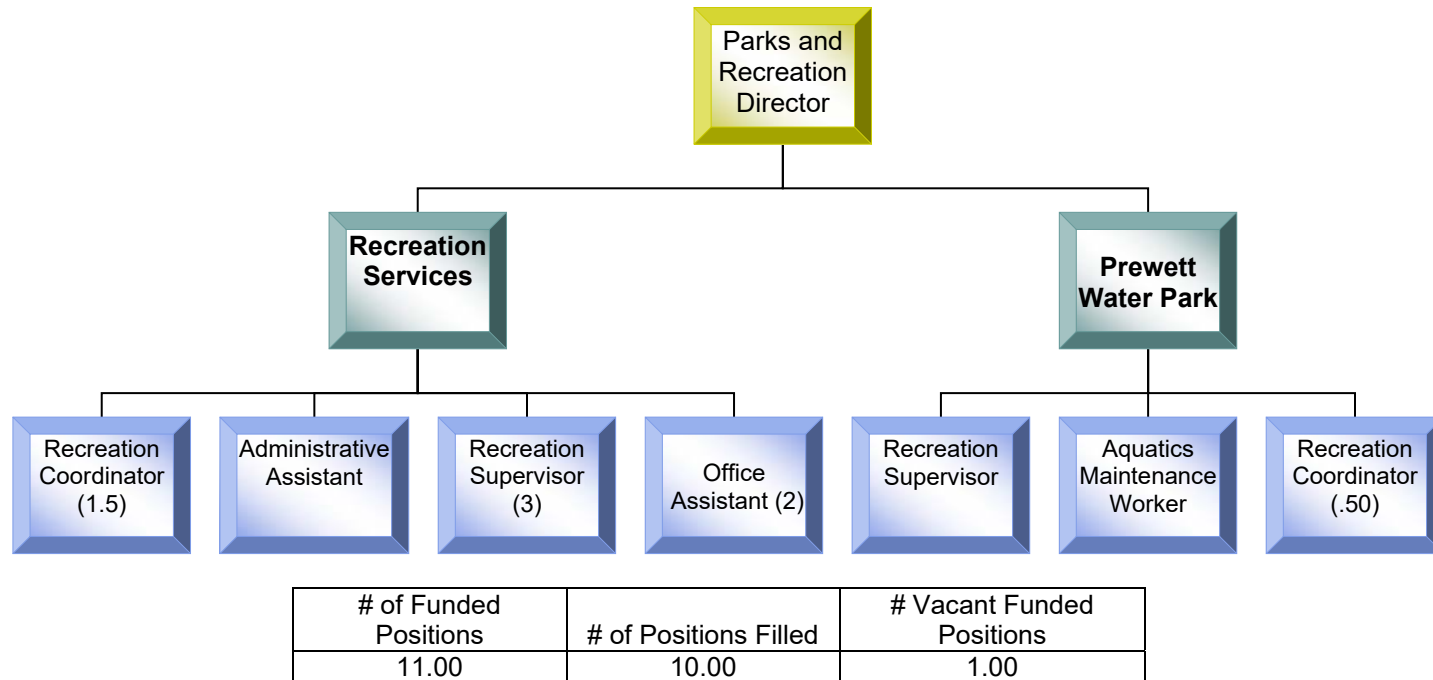
SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219)

Recreation Services unifies and strengthens the community by creating experiences that inspire life-long learning. Programs focus on youth and family enrichment, early childhood learning, healthy lifestyles, sports and fitness, and services for older adults. The department maintains a variety of facilities and spaces that are safe, clean and green. These well-maintained facilities host city programs; they are also available for reservation by residents. Recreation Services collaborates with community organizations to create a sense of place and host civic events, and promotes environmental stewardship and fostering human development.

The Department is a leader in creating a community that is highly desirable within the region. A Parks and Recreation Director provides department management and leadership, while eleven full-time (11 FTE) staff are supported by seasonal and temporary employees to engage the community and carry out the goals, tasks and activities that result in high quality programs and services. A seven-member Parks and Recreation Commission is appointed by the City Council to represent the community, provide input to City staff on various projects, and advise the City Council on strategic initiatives.

Recreation Services ensures that all residents have access to the benefits of local parks and recreation: programs, facilities, places and spaces that make their lives and communities great.



ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES (FUND 219) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$309,369	\$345,714	\$851,018	\$851,018	\$1,356,018		\$415,293	
Revenue Source:								
Investment Income	4,859	6,492	2,100	6,933	2,000	-71%	2,000	0%
Revenue from Other Agencies	35,000	58,630	23,000	85,592	0	-100%	0	0%
Current Service Charges	1,826,413	1,227,388	2,103,500	91,481	1,514,900	1556%	1,879,200	24%
Other	27,571	150,482	52,500	71,377	40,000	-44%	42,000	5%
Transfer in from General Fund	1,749,287	2,582,674	3,000,806	3,530,032	2,371,615	-33%	2,899,577	22%
Transfer in from Prewett Fund	25,629	0	0	0	0	0%	0	0%
Transfer in from Senior Bus Fund	7,700	7,700	7,700	7,700	7,700	0%	7,700	0%
Transfer in from Child Care Fund	70,000	70,000	70,000	70,000	70,000	0%	70,000	0%
Total Revenue	3,746,459	4,103,366	5,259,606	3,863,115	4,006,215	4%	4,900,477	22%
Expenditures:								
Personnel	2,144,323	2,175,833	3,015,137	2,010,414	2,704,567	35%	3,021,709	12%
Services & Supplies	1,545,119	1,401,326	1,700,462	1,345,950	2,242,373	67%	1,842,768	-18%
Transfer Out - Honeywell	20,672	20,903	1,757	1,751	0	-100%	0	0%
Total Expenditures	3,710,114	3,598,062	4,717,356	3,358,115	4,946,940	47%	4,864,477	-2%
Ending Balance, June 30*	\$345,714	\$851,018	\$1,393,268	\$1,356,018	\$415,293		\$451,293	

*The ending balance in the fund is committed to youth programs/services, sports field, turf field and memorial field maintenance.

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES STAFFING SUMMARY				
	Funded 2020-21	Funded 2021-22		Funded 2022-23
Funded FTE's:				
Senior Programs and Services	2.00	2.00		2.00
Sports	1.00	1.00		1.00
Community Recreation	5.00	5.00		5.00
Water Park Operations	3.00	3.00		3.00
Total Recreation Funded FTE's	11.00	11.00		11.00

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

NICK RODRIGUEZ COMMUNITY CENTER (219-4410)

The Nick Rodriguez Community Center is located in the Historic Downtown District of Antioch. It is a popular facility for casual events that are provided by local organizations and individuals. A signature feature within the Community Center is the community theater. This quaint theater is the primary home for youth and children theater companies; it seats two hundred people and is an excellent venue for youth productions that build self-esteem and confidence. Throughout the Center, the multi-use room, arts & crafts room, conference room and physical fitness room provide an excellent venue for classes and meetings.

2020-2021 Accomplishments:

- Completed theatre technical upgrade assessment.
- Thoroughly removed dirt and dust buildup in high areas of facility.
- Hosted 7 cooling centers throughout summer of 2020.
- Over 100 volunteers came together, in masks and in a socially distant way, on MLK Day of Service to show their love for Antioch by cleaning up streets, parks and the marina.
- Partnered with Contra Costa County to use the NRCC as a mass community vaccination clinic.

2022 & 2023 Objectives:

- Create and launch a website for the theater.
- Continue to revise and streamline the rental process for customers; benchmark the rental fees against similar community centers.
- Improve facility maintenance and upkeep, including standardizing and updating bathrooms.
- Create a sustainability program for properly disposing of waste.
- Update the Fitness room to include classes and furniture for all-abilities.
- Partner with 2 community theater production companies for productions.
- Redesign lobby as a welcome center to welcome more community members.
- Introduce new services and enrichment programs for youth & teens, adults, art classes, health and fitness, peer group support and counseling.
- Improve staff in-service trainings to raise the level of standard for customer service.

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

NICK RODRIGUEZ COMMUNITY CENTER (219-4410)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Investment Income	4,859	6,389	2,000	6,833	2,000	-71%	2,000	0%
Current Service Charges	72,706	58,451	53,000	263	25,000	9406%	60,000	140%
Other	0	0	0	2,456	0	-100%	0	0%
Transfer in from General Fund	0	11,839	47,265	88,662	252,184	184%	37,209	-85%
Total Source of Funds	77,565	76,679	102,265	98,214	279,184	184%	99,209	-64%
Use of Funds:								
Personnel	18,559	8,792	22,799	16,795	16,315	-3%	16,340	0%
Services & Supplies	55,040	67,887	79,379	81,419	262,869	223%	82,869	-68%
Total Expenditures	73,599	76,679	102,178	98,214	279,184	184%	99,209	-64%
Funded FTE'S	0.00	0.00	0.00	0.00	0.00		0.00	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420)

In 2020, the COVID-19 pandemic significantly impacted the Antioch Senior Center and created unexpected challenges and opportunities. Through it all, the Antioch Senior Center remained committed to providing exceptional recreation experiences to the community following CDC guidelines and state mitigation measures. To remain fiscally responsible and financially strong, the City quickly pivoted to prioritize programs and services, evaluated planned projects and offset expenses. Guided by our mission, the District focused on offering essential programs and services for residents to safely enjoy through this difficult time.

Senior programs and services provide inclusive experiences that strengthen the socialization, recreation, information, and referral needs of Antioch's active older adults, low-income seniors, and the elderly. Staff maintains the Antioch Senior Center facility, collaborates with the Antioch Senior Citizens Club on programs and activities, and administers numerous social services such as the County Senior Nutrition program. Volunteers are an important part of senior programs and services as well as fundraising, grant writing, and developing community partnerships.

The Senior Nutrition Program is recognized by Contra Costa County as Site #13 and serves the highest number of meals in the program. It is commonly known as Co. Co. Café. Staff facilitates the distribution of daily meals including reservations and fee collection, monitors quality control, and submits required reports. The program serves nutritious meals to all seniors 50 years and older five days a week and relies on a high number of volunteers to ensure a quality experience. Lunch fees are suggested at \$2.00 per meal.

2020-2021 Accomplishments:

- Staff transitioned to working remotely while continuing to provide programming and services. Senior Services staff provided counseling and provided direct aid to seniors in need. At the same time, the Adult Education staff held classes virtually, while regularly checking in with individual seniors, providing support on benefits and connecting them with the basic needs' resources.
- Expanded free meal services for older adults during COVID-19 crisis, which provided daily congregate meals prior to the pandemic, shifted to a home-delivered program to keep older adults safe at home.
- Launched a temporary assistance program to transport groceries, household items, and other vital necessities to individuals who were especially vulnerable to the COVID-19 virus.
- Redesigned the Antioch Senior Center to have less touch points and be more spacious for senior services in the community.
- Reduced the number of pages of the Antioch Senior Citizens Club newsletter to streamline costs; expanded the distribution options including email and web viewing.
- Upgraded maintenance supplies and equipment in facility to provide a more functional and economic maintenance service.
- Expanded and launched 5 (five) fee-based senior programming opportunities targeting the younger 50-60+ active adults throughout the City.
- Established new volunteer hour tracking system for auditing purposes.
- Created a sustainability program for properly disposing of waste.
- Updated the kitchen with new countertops.

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

2022 & 2023 Objectives:

- Enhance Senior Services by networking with outside agencies to provide seniors with informational referrals and assistance (i.e. Senior Fraud prevention, Spanish and Chinese Peer Counseling, AARP Safe Drivers Course, California Highway Patrol, The National Federation of the Blind, Contra Costa County Aging and Adult Services, Alzheimer's Association of Contra Costa, Kaiser Permanente, Food Bank, and HiCAP).
- Maintain status as the largest serving nutrition site out of the 18 CoCo Cafes in the County. Met all county policy and procedures standards.
- Create and implement a new registration process for senior members to be kept in departmental database.
- Coordinate the annual Senior Resource Fair which delivered on the concept of "Connecting Residents to Resources".
- Increase the number of partnerships with downtown Antioch merchants, aging and adult services, and community organizations; become the resource and information hub for people of all ages seeking relevant senior related information, educational seminars, and workshops.
- Collaborate with local senior and community organizations; Antioch Historical Society, Bedford Center, East Bay Regional Park District, East Contra Costa County Senior Coalition, Sons of Italy, and the Lion's Club for experiences and opportunities that are not traditionally offered.
- Collaborate with Tri-Delta Transit Dial-a-ride to secure daily round trip transportation for meal participants.
- Increase community participation in senior services, programs, and events by creating press releases, social media posts, flyers, and networking.
- Increase the number of programs that create cultural unity by providing volunteers and services in various languages, celebrating cultural practices, and offering classes that teach multi-cultural skills and activities.
- Establish a monthly in-service training with all active volunteers and staff to address common concerns, issues, and ideas, and foster human development.
- Continue to streamline Active Data entry and reporting to enhance tracking and reporting for additional funding.
- Improve the building appearance by installing more visible signage on the exterior of the building to promote awareness of the senior services facility within the community and attract new participants.
- Upgrade bathrooms to be ADA compliance.
- Focus on 4 large scale events a year – one per quarter – to promote and celebrate the aging community.
- Maintain all staff and active volunteers up to date on trainings.

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	38,215	35,519	43,000	26,417	20,000	-24%	20,000	0%
Current Service Charges	0	0	0	0	10,000	100%	10,000	0%
Other	8,445	2,694	15,000	15,000	5,000	-67%	5,000	0%
Transfer in from General Fund	228,922	276,862	334,486	263,839	474,221	80%	406,084	-14%
Transfer in from Senior Bus	7,700	7,700	7,700	7,700	7,700	0%	7,700	0%
Total Source of Funds	283,282	322,775	400,186	312,956	516,921	65%	448,784	-13%
Use of Funds:								
Personnel	210,465	249,501	322,082	234,048	363,924	55%	374,026	3%
Services & Supplies	72,817	73,274	76,802	78,908	74,147	-6%	74,758	1%
Capital Expense	0	0	0	0	78,850	100%	0	-100%
Total Use of Funds	283,282	322,775	398,884	312,956	516,921	65%	448,784	-13%
Funded FTE'S	2.00	2.00	2.00	2.00	2.00		2.00	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SPORTS PROGRAMS (219-4450)

Participation in sports and recreation programs for youth is essential in their physical, social and emotional development. Furthermore, as childhood obesity rates rise physical activity and an introduction to healthy lifestyle choices are more important than ever. Participation in sports and team activities also builds a sense of community and civic engagement for local families. The Antioch Recreation Sports Division prioritizes accessibility, fundamental instruction, sportsmanship and fun for local children in an active environment.

The Sports Division also provides and manages over 35 facilities for local user groups to rent for practices, games and tournaments; providing additional opportunities for youth and adults to get active.

Adult sports and recreation allow local residents to get active and maintain a healthy lifestyle. There are also socio-emotional benefits such as stress, depression and isolation relief. The presence of comprehensive sports and recreation programs add value to our community.

2020-2021 Accomplishments:

- Offered socially distanced, in-person multisport classes in May of 2021. The first in-person sports classes in this region. Over 20 participants registered in the program.
- Introduced new weeklong Coyote Hills Sports Summer Camp program with the focus on introducing new sports, their rules and basic skills daily while also focusing on personal health and nutrition. Six weeks of camp will be offered beginning in June 2021.
- Implemented new Sports Facility rental process for community groups during the Covid-19 pandemic. Over \$35,000 in revenue was generated by these rentals April-June 2021.
- Implemented sports specific contract camps in summer 2021 including baseball, basketball, soccer, tennis and volleyball.
- Reintroduced family tennis program at Chichibu Park after program was displaced from Antioch High School courts in 2018.
- Collaborated with San Francisco Giants and Antioch Police Activities League to offer first in-person sports league in this region since the Covid-19 pandemic began.
- Introduced Antioch Trails Challenge in summer of 2020 to give families and individuals a safe way to recreate during the pandemic. Offered new Trails Challenges in Fall 2020, Spring 2021 and Summer 2021. Over 45 participants logged their progress on the Trails Challenge website.

2022 & 2023 Objectives:

- Introduce comprehensive youth skills and drills program featuring progressive curriculum and skill levels for ages 4-12 in both basketball and soccer. This affordable program (\$28 for four classes) will be accessible for all Antioch youth.
- Reintroduce drop-in adult sports programs with new sign in, payment and accounting practices.
- Introduce weeklong sports camps for school district holiday break camps.
- Reintroduce City adult softball leagues.
- Reintroduce Junior Warriors youth basketball league.

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES – SPORTS PROGRAMS (219-4450)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	0	0	0	12,418	0	-100%	0	0%
Current Service Charges	397,096	239,316	460,500	24,718	355,000	1336%	372,000	5%
Other	(9)	(9)	1,000	3,500	1,000	-71%	1,000	0%
Transfer In – General Fund	0	39,753	0	145,917	67,609	-54%	72,672	7%
Total Source of Funds	397,087	279,060	461,500	186,553	423,609	127%	445,672	5%
Use of Funds:								
Personnel	212,071	198,023	262,111	150,346	286,257	90%	296,736	4%
Services & Supplies	119,336	81,037	140,538	36,207	137,352	279%	148,936	8%
Total Use of Funds	331,407	279,060	402,649	186,553	423,609	127%	445,672	5%
Funded FTE'S	1.00	1.00	1.00	1.00	1.00		1.00	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

COMMUNITY RECREATION (219-4495)

Community Recreation is a broad-based component of the department that provides programs and services that support a safe, stimulating and diverse community. Introductory and intermediate level program experiences are planned and delivered for young children, school-age and teens, adults, and families. Residents are encouraged to explore special interests, gather with friends and family, and achieve a healthy lifestyle. Programs and services meet the needs of the community and provide a nurturing environment to address trends and ideas. Participant fees make programs successful; from recreation pre-school to summer camps, personal development to fun and celebration.

Managing and operating the Antioch Community Center is achieved through the community recreation unit. The Community Center hosts numerous programs and events and provides space for partners such as the Antioch Library. It is admired by residents and well-liked for reservable uses such as weddings, church services and family celebrations. 2020 proved a challenging year for Recreation programs with COVID restrictions as outlined below.

2020-2021 Accomplishments and Challenges:

- Due to COVID restrictions most events had to be cancelled. Offered online program discount events in place of Health Expo, Drive Thru Concert Series – Mobile Recreation Unit.
- Provided space for Blood Drives in ACC Gym, Co Co County utilizing City facility parking lots for COVID Testing and vaccine distribution.
- Many rentals cancelled due to COVID restrictions.
- Staff training program developed with COVID Handbook to meet all health and safety guidelines for camps, programs, preschool and contract classes.
- Produced the Citywide Recreation Guide three times each year; mailed to all households in zip codes 94509, 94531, 94561. Increased the volume of City and community information included – Due to COVID costs saved in printing only several thousand copies distributed from in house. Created online digital Recreation Guide and marketed with postcard mailing to households promoting seasonal guide, programs and discount promotions for registration.
- Increased marketing efforts to current customers to increase repeat participation. – marketing through social media, providing marketing tools (flyers, guides, etc.) to community businesses, partners, use of constant contact and weekly email promotions in addition to the Recreation Guide - Postcard mailing 3 times per year, constant contact newsletter sent bi-weekly to customers, FB Boost ads to promote events and program registration promotions.
- Specialty camps cancelled summer 2020 due to COVID.
- Summer volunteer program for Teens to learn how to be Junior Recreation Leaders over the summer cancelled summer 2020 due to COVID.
- Adventures in Fun and Fitness; a free drop-in recreation summer camp in City parks located in the neighborhoods north of Highway 4 cancelled due to COVID and loss of resources.
- Maintained the youth and teen advisory program (Antioch Council of Teens) to increase youth engagement in community programs and city-wide issues. – Reassigned to the Youth Services Manager position.
- Reached 100% participation in recreational-preschool programs. – providing additional and new summer programs that meet the needs of preschool aged children by offering preparatory summer programming to better transition children into and out of preschool. – Preschool program successfully offered Fall 2020, will be offering Winter, Spring and Summer Sessions with modifications. Programs not running at full capacity due to space and COVID restrictions.
- Maintained partnership with East County Regional Group to provide programs for families participating in First Five Contra Costa County. – Providing sports programs in two park locations, the Antioch Community Center and the Antioch Water Park. – First Five funding source not renewed.

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

- Introduced new fee-based programs for adults based on trends and interests such as cooking and flower arranging. – We have offered the following programs to expand our Adult fee-based classes: Cooking, Wine Glass Paint Night, Painting Courses, Sketching Courses, New Yoga Classes, Adult Dance Instruction and Ukulele Instruction.-Additional programs added prior to COVID: Saturday Zumba drop-in class operated at full capacity each Saturday(Contracted class), Gentle Yoga for All levels(Contracted class), Line Dancing Classes(City Staff Instructed class).
- Planned Mobile Recreation programs cancelled in 2020 due to COVID. Vehicle used for the duration of Summer Camp to transport supplies and equipment to outdoor location to provide camp services to the community. Also used for community events with modifications. Used for Drive Thru Concert Series over Summer months to bring DJ/music to Antioch neighborhoods.

2022 & 2023 Objectives:

- Continue re-designing and modifying the recreation guide to improve readability and increase program participation; incorporate the new wordmark and brand standards being implemented.
- Continuing to grow the quality, type and number of Martial Arts and Karate programs for youth and adults.
- Expand the cooking program with additional instructors to offer Cooking camps for kids. – Continue to offer virtual cooking classes for youth with contractor, Cooking Round the World. Hoping to add in person youth cooking classes Fall/Winter/Spring and cooking camps during the summer.
- Continue to grow the Out-of-School Enrichment section in the Guide to highlight activities for youth. – Partner with another organization to offer youth/teens opportunities to engage in health and fitness “functional fitness” activities afterschool and throughout the summer.
- Incorporate more outdoor fitness classes, drop in recreation, and nature programs using the Mobile Recreation Bus in Antioch park and facilities – See bullet above. Offer more Pop-Up Rec programs and events at parks.
- Offer recreational day trip opportunities and cultural outings with an emphasis on “Local Back Roads and Nature Adventures,” scheduled to attract the working retiree. – Incorporate these activities into our Trails Challenges 3 times per year listed in Recreation Guide.
- Provide even more classes and activities specifically aimed at Health & Wellness focusing on reducing stress, healthy eating and more. Create a wellness brand to build visual identity for wellness programs and services in the Recreation Guide. -Create “functional fitness” programs for youth/teens/families.
- Offer Family Game Nights quarterly at the Antioch Community Center to help families connect and build relationships. – Utilize Mobile Rec Bus.
- Incorporate special guests and visitors in camp programs such as Naturalists, Musicians, and Magicians to connect youth to science, arts and theater. – Science Story Tellers continue Summer Concert Series at a new location or provide concert opportunities during different times of the year at ACC/ Water Park, nature walks – stream on social media for community.
- Expand music programs to include vocal, variety of instruments and music movement programs. virtual music class offerings.
- Expand partnerships with educational institutions, such as the Los Medanos College and www.ed2go.com to offer online courses, 1-day workshops, lectures that cater to the adults and the growing baby boomer age group. Work with ASC groups and bring some programs/classes to ACC.
- Extend business hours during peak recreation times at the Antioch Community Center to offer working families the opportunity to register for classes and activities in the evening hours. –Staff a part-time front desk attendant in evenings to take registrations until 7:00PM.
- Improve the Agreement for Instructional Services for instructor contracts by adding a Scope of Services to better define needs and requirements. – Ongoing process.
- Provide up to five family events per year that are free or low cost to strengthen a sense of place; continue many of the new events from 2018-2019 and introduce new events as resources and capacity allows. – Big Truck day, Youth Employment Fair, Health Expo, Fall-O-Ween.

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

- Continue increasing department revenues through additional programming and partnerships.
- Increase weekday and evening rentals for all reservable facilities. – Ballroom available for more rentals/ programs now that CC moved back to Council Chambers.
- Maintain long term rental uses of the community center; increase contracts for recurring events.
- Increase rental of the kitchen to catering companies during the weekdays. – Contract cooking classes with Chef Dexter.
- Increase in-service training program for staff. – Race, equity and inclusion trainings for staff.
- Increase marketing efforts to current customers to increase repeat participation; utilize social media, ActiveNet and constant contact. – Continue to develop marketing plan and strategies.

COMMUNITY RECREATION (219-4495)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Investment Income	0	103	100	100	0	-100%	0	0%
Revenue from Other Agencies	0	0	0	50,056	0	-100%	0	0%
Current Service Charges	555,831	457,739	693,000	38,000	580,000	1426%	590,000	2%
Other	11,424	110,869	13,000	14,421	13,000	-10%	13,000	0%
Transfer In – General Fund	600,245	1,329,749	1,637,248	1,911,166	315,953	-83%	1,323,007	319%
Transfer In – Child Care Fund	55,769	35,000	35,000	35,000	35,000	0%	35,000	0%
Total Source of Funds	1,223,269	1,933,460	2,378,348	2,048,743	943,953	-54%	1,961,007	108%
Use of Funds:								
Personnel	751,265	900,668	1,258,957	962,856	1,176,454	22%	1,221,114	4%
Services & Supplies	494,335	516,771	649,161	582,445	708,224	22%	703,893	-1%
Transfer out – Honeywell DS	10,599	10,717	901	898	0	-100%	0	0%
Total Use of Funds	1,256,199	1,428,156	1,909,019	1,546,199	1,884,678	22%	1,925,007	2%
Funded FTE'S	4.00	5.00	5.00	5.00	5.00		5.00	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

WATER PARK OPERATIONS (219-4630)

The Antioch Water Park serves as a hub for Antioch residents of all ages to relax, recreate, stay active, pursue personal fitness, learn new skills and make memories. The Community Aquatics Program offers *Learn To Swim* classes for youth and adults including group classes, private instruction and parent/me lessons. The park is open for general admission Memorial Day through Labor Day, providing local recreation opportunities to residents and families. Water attractions include five water slides, five pools, a splash & spray ground and are designed to serve an array of ages and swim abilities. The lap and sport pools along with the Rattler's Run and Canyon Cooler slides serve more experienced swimmers. The Tad Pool, Otter & Humphrey's Slides and Cattail Harbor accommodate younger guests and less experienced swimmers. Recreation staff also provide trainings for individuals to develop their aquatic knowledge and skill set to get certified in a variety of roles including lifeguard, swim instructor, junior lifeguard and lifeguard instructor. The Multi-Use room is utilized by community members for private events, meetings and serves as a venue for year-round classes.

2020-2021 Accomplishments:

- Strategic safety plan was researched, planned and implemented in summer 2020 amid the Covid-19 Pandemic. The Antioch Water Park was the only aquatics facility in East Contra Costa County to open to the public in summer 2020.
- Family Swim and Lap Swim programs were offered beginning July 10th, 2020.
- Water Aerobics was reintroduced in fall of 2020, over 60 individuals participated.
- Four Red Cross Lifeguard Certification classes have been offered, certifying over 50 new staff members in 2021.
- New Antioch Fall-O-Ween event introduced in October 2020 featuring a hay maze, pumpkin patch, scavenger hunt and trick or treating. Over 400 people attended the event over 3 days.

2022 & 2023 Objectives:

- Implement Social Media Marketing campaign utilizing Instagram and Facebook.
- Offer new water park special events throughout the year including but not limited to Polar Plunge, Spring Celebration, Parent's Night Out, Movie Nights, Cardboard Boat Races, etc.
- Improve employee retention rate to 70% each season.
- Retile the restrooms in each of the locker rooms.
- Repaint entry/exit structures connected to lobby.
- Update opening and closing protocol to improve safety standards.
- Improve program revenue (swim lessons, certification training, summer recreation camps) to surpass FY19 before the Covid-19 pandemic.
- Reinstate Season Pass Memberships and increase number of passes sold.
- Revitalize group ticket process and improve number of groups accommodated.
- Continue meeting State of California and Contra Costa County requirements and regulations for operations.
- Provide programs, classes and activities based on industry trends and community needs.
- Evaluate current programs for quality experience, attendance, and fee structures.
- Monitor lifeguard performance and increase protocols to maintain and improve visitor safety.

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

WATER PARK OPERATIONS (219-4630)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	0	58,109	0	14,245	0	-100%	0	0%
Current Service Charges	800,780	471,882	897,000	28,500	544,900	1812%	847,200	55%
Other	4,496	1,930	3,500	16,000	1,000	-94%	3,000	200%
Transfer In – Child Care Fund	959,980	959,471	1,016,807	1,155,448	1,296,648	12%	1,095,605	-16%
Total Source of Funds	1,765,256	1,491,392	1,917,307	1,214,193	1,842,548	52%	1,945,805	6%
Use of Funds:								
Personnel	951,963	818,849	1,149,188	646,369	861,617	33%	1,113,493	29%
Services & Supplies	803,591	662,357	754,582	566,971	804,931	42%	832,312	3%
Capital Expense	0	0	0	0	176,000	100%	0	-100%
Transfer Out – Honeywell DS	10,073	10,186	856	853	0	-100%	0	0%
Total Use of Funds	1,765,627	1,491,392	1,904,626	1,214,193	1,842,548	52%	1,945,805	6%
Funded FTE'S	3.00	3.00	3.00	3.00	3.00		3.00	

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

TRAFFIC SIGNAL FUND (220)

This fund accounts for traffic signal fees collected from developers to fund off-site traffic signals.

TRAFFIC SIGNAL FUND (FUND 220) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$625,183	\$779,914	\$1,042,440	\$1,042,440	\$708,983		\$421,865	
Revenue Source:								
Investment Income	18,883	28,904	6,000	6,000	15,000	150%	5,000	-67%
Current Service Charges	137,405	235,385	50,000	100,000	100,000	0%	100,000	0%
Total Revenue	156,289	264,289	56,000	106,000	115,000	8%	105,000	-9%
Expenditures:								
Services & Supplies	1,264	1,615	2,500	2,000	2,000	0%	2,000	0%
Signals/Various Locations	140	0	437,339	437,339	400,000	-9%	500,000	25%
Internal Services	153	148	118	118	118	0%	118	0%
Total Expenditures	1,557	1,763	439,957	439,457	402,118	-8%	502,118	25%
Ending Balance, June 30	\$779,914	\$1,042,440	\$658,483	\$708,983	\$421,865		\$24,747	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ASSET FORFEITURE (221)

This fund accounts for monies seized during drug enforcement activities. Monies are held by the City until cases are settled by the courts. Monies are then either reverted to the City or returned to the rightful owner. Monies reverted to the City must be used for legitimate law enforcement purposes.

ASSET FORFEITURE (FUND 221)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$7,992	\$96,357	\$114,637	\$114,637	\$124,765		\$140,284	
Revenue Source:								
Investment Income	12,147	15,614	7,000	7,000	15,000	114%	15,000	0%
Asset Forfeiture	78,427	5,097	5,000	7,609	5,000	-34%	5,000	0%
Total Revenue	90,574	20,711	12,000	14,609	20,000	37%	20,000	0%
Expenditures:								
Services & Supplies	1,385	889	3,800	3,900	3,900	0%	3,900	0%
Internal Services	824	1,542	581	581	581	0%	581	0%
Total Expenditures	2,209	2,431	4,381	4,481	4,481	0%	4,481	0%
Ending Balance, June 30	\$96,357	\$114,637	\$122,256	\$124,765	\$140,284		\$155,803	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

MEASURE J GROWTH MANAGEMENT FUND (222)

Measure J revenue is derived from a voter-approved, one-half cent sales tax in Contra Costa County. The City receives allocations from the Contra Costa Transportation Authority (CCTA) to be used for transportation improvement and maintenance projects provided that the City complies with the Growth Management Program. Formally Measure C which expired March 30, 2009; voters approved Measure J which began April 1, 2009, to continue this measure.

MEASURE J GROWTH MANAGEMENT (FUND 222)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$4,251,136	\$4,390,794	\$1,732,679	\$1,732,679	\$105,436		\$288,515	
Revenue Source:								
Investment Income	106,111	71,122	25,000	25,000	25,000	0%	25,000	0%
Revenue from Other Agencies	1,609,818	1,417,267	1,320,000	1,353,601	1,431,155	6%	1,420,000	-1%
Other	0	92	0	0	0	0%	0	0%
Transfers In	1,861,720	1,400,000	0	0	0	0%	0	0%
Total Revenue	3,577,649	2,888,481	1,345,000	1,378,601	1,456,155	6%	1,445,000	-1%
Expenditures:								
Personnel	2,745	0	20,940	6,865	6,865	0%	6,865	0%
Services & Supplies	98,489	23,298	72,797	225,426	113,000	-50%	117,000	4%
Capital Projects	3,323,989	5,517,116	2,520,342	2,270,342	950,000	-58%	1,350,000	42%
Transfer Out	0	0	0	500,000	200,000	-60%	0	-100%
Internal Services	12,768	6,182	3,211	3,211	3,211	0%	3,211	0%
Total Expenditures	3,437,991	5,546,596	2,617,290	3,005,844	1,273,076	-58%	1,477,076	16%
Ending Balance, June 30	\$4,390,794	\$1,732,679	\$460,389	\$105,436	\$288,515		\$256,439	

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

MEASURE J GROWTH MANAGEMENT FUND (222) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2020-21 Revised	2021-22 Proposed	2022-23 Proposed
Pavement Surface Treatments	\$1,342,000	\$0	\$0
Sidewalk/Handicap/Pedestrian Improvements	427,950	0	400,000
Hillcrest Ave/E 18 th Median Landscaping	500,000	0	0
Median Island Improvements	0	950,000	950,000
Total Capital Projects	\$2,270,342	\$950,000	\$1,350,000

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CHILD CARE FUND (223)

The Child Care Fund accounts for lease revenue received from the YWCA and City expenditures relating to the Mary Rocha Child Care Center at 931 Cavallo Road. In 1990 the City purchased a modular building for \$240,000 and made improvements in the amount of \$75,000 for a low income child care facility. The land and modular building of the center belong to the City.

CHILD CARE (FUND 223)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$94,283	\$111,687	\$131,501	\$131,501	\$149,893		\$171,930	
Revenue Source:								
Investment Income	3,417	4,565	1,000	1,000	3,000	200%	3,000	0%
Current Service Charges	84,787	87,501	90,826	88,901	90,684	2%	92,952	3%
Total Revenue	88,205	92,066	91,826	89,901	93,684	4%	95,952	2%
Expenditures:								
Services & Supplies	720	2,161	1,260	1,418	1,556	10%	1,715	10%
Transfers Out – Recreation	70,000	70,000	70,000	70,000	70,000	0%	70,000	0%
Internal Services	80	91	91	91	91	0%	91	0%
Total Expenditures	70,800	72,252	71,351	71,509	71,647	0%	71,806	0%
Ending Balance, June 30	\$111,687	\$131,501	\$151,976	\$149,893	\$171,930		\$196,076	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

TIDELANDS FUND (225)

In 1990, the California State Legislature passed Assembly Bill 1900 that created tidelands entitlement areas. Funds are generated by payments from the lessees of the City's tidelands areas. This revenue is limited to improving accessibility and/or protection of the City's waterfront areas.

TIDELAND (FUND 225)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$92,659	\$102,390	\$112,802	\$112,802	\$115,073		\$122,748	
Revenue Source:								
Investment Income	2,610	3,160	650	650	1,000	54%	2,000	100%
Current Service Charges	7,618	7,745	7,736	7,120	7,174	1%	7,230	1%
Total Revenue	10,228	10,905	8,386	7,770	8,174	5%	9,230	13%
Expenditures:								
Services & Supplies	174	185	5,300	5,250	250	-95%	250	0%
Internal Services	323	308	249	249	249	0%	249	0%
Total Expenditures	497	493	5,549	5,499	499	-91%	499	0%
Ending Balance, June 30	\$102,390	\$112,802	\$115,639	\$115,073	\$122,748		\$131,479	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226)

This fund has two programs operated by the Community Development Department. Used Oil funds are used for the collection of oils and filters as part of the curbside recycling program and at the East County Household Hazardous Waste Collection Facility. The Solid Waste Reductions Program was established to help the City meet State mandates to divert waste from landfills through waste reduction, reuse and recycling.

SOLID WASTE (FUND 226)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$383,122	\$368,880	\$362,572	\$362,572	\$236,563		\$111,534	
Revenue Source:								
Investment Income	12,126	12,938	2,500	2,500	10,000	300%	10,000	0%
Revenue from Other Agencies	87,408	58,742	58,000	59,280	48,000	-19%	48,000	0%
Franchise Fees	160,000	160,000	160,000	160,000	160,000	0%	486,000	204%
Other	25,325	24,180	23,000	25,655	23,000	-10%	23,000	0%
Total Revenue	284,859	255,860	243,500	247,435	241,000	-3%	567,000	135%
Expenditures:								
Personnel	139,744	113,277	165,745	164,191	155,804	-5%	166,578	7%
Services & Supplies	114,502	106,348	168,817	168,093	169,065	1%	469,252	178%
Internal Services	44,855	42,543	41,160	41,160	41,160	0%	41,160	0%
Total Expenditures	299,101	262,168	375,722	373,444	366,029	-2%	676,990	85%
Ending Balance, June 30	\$368,880	\$362,572	\$230,350	\$236,563	\$111,534		\$1,544	
Funded FTE's				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Solid Waste Reduction				0.44	0.78		0.78	

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION – USED OIL (226-5220)

The California Oil Recycling Enhancement Act of 1991 has placed a \$0.16 per gallon fee on motor oil sales for the purpose of funding programs encouraging the proper collection and disposal of used oil. One of the means used to achieve this is the Oil Payment Program (OPP) which is a noncompetitive grant essentially awarded to any community that will pledge to use it solely for used oil recycling activities. The City must apply for these funds on an annual basis. The money is used to fund curbside collection of oil and filters, as well as collection of oil and filters at the East County Household Hazardous Waste Collection Facility and public outreach on the topic.

SOLID WASTE USED OIL (226-5220)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	30,924	30,638	30,000	30,000	25,000	-17%	25,000	0%
Total Source of Funds	30,924	30,638	30,000	30,000	25,000	-17%	25,000	0%
Use of Funds:								
Personnel	0	4,160	0	1,043	1,049	0%	1,050	0%
Services & Supplies	28,671	21,557	30,500	30,500	30,500	0%	30,500	0%
Internal Services	7,778	7,817	1,774	1,774	1,774	0%	1,774	0%
Total Use of Funds	36,449	33,534	32,274	33,317	33,323	0%	33,324	0%

ANTIOCH

2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION (226-5225)

The Solid Waste Reduction Fund was originally created to address AB 939 which mandated cities to achieve waste diversion goals. The Solid Waste Disposal Measurement Act (SB1016) maintained the 50% diversion requirement in AB939 but changed compliance measurement to a disposal based system expressed as the 50% Equivalent Per Capita Disposal Target. The 50% reduction goal must be maintained indefinitely once it is reached and is calculated for Antioch at pounds per person per day cap of 4.2. As we move forward, the fund is used to achieve compliance with new state laws such as SB1826 (Mandatory Commercial Organics) and upcoming regulations of SB1383 (Short Lived Climate Pollutants).

2020-2021 Accomplishments:

- Increased compliance with AMC 6-3.02 (C) – mandatory commercial recycling.
- Continued the phased implementation of Mandatory Commercial Organics in partnership with Republic Services, including outreach to new tier of generators with 2cyd or more of waste service.
- Funded educational assemblies at Antioch schools, shifting to virtual programming due in response to Distance Learning.
- Increased public education and awareness of Franchised Service options and overall ecomessaging.
- Partnered with Recreation Department to bring organics diversion programs online for all facilities.
- Installed 3-sort receptacles in Waldie Plaza.

2022 & 2023 Objectives:

- Establish new residential organics program and finalize commercial organics program with Republic Services.
- Implement 3-sort (organics, recycle, landfill) programs for all city facilities.
- Implement programs, etc to achieve compliance with SB1383 including:
 - Food Recovery Programs
 - Municipal organics derived procurement requirements
 - AMC update
 - Enforcement coordination

ANTIOCH
2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION (226-5225)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Franchise Fees	160,000	160,000	160,000	160,000	160,000	0%	486,000	204%
Investment Income	12,126	12,938	2,500	2,500	10,000	300%	10,000	0%
Revenue from Other Agencies	56,484	28,104	28,000	29,280	23,000	-21%	23,000	0%
Other	25,325	24,180	23,000	25,655	23,000	-10%	23,000	0%
Total Source of Funds	253,935	225,222	213,500	217,435	216,000	-1%	542,000	151%
Use of Funds:								
Personnel	139,744	109,117	165,745	163,148	154,755	-5%	165,528	7%
Services & Supplies	85,831	84,791	138,317	137,593	138,565	1%	438,752	217%
Internal Services	37,077	34,726	39,386	39,386	39,386	0%	39,386	0%
Total Use of Funds	262,652	228,634	343,448	340,127	332,706	-2%	643,666	93%
Funded FTE'S	0.34	0.44	0.44	0.44	0.78		0.78	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ABANDONED VEHICLE FUND (228)

This fund accounts for revenue from AB 4114, which charges a \$1.00 fee on the registration of all vehicles located in the City. The funds are received from the County and are used to remove abandoned vehicles from City streets.

ABANDONED VEHICLE (FUND 228)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$310,121	\$353,853	\$457,099	\$457,099	\$548,033		\$604,849	
Investment Income	8,272	11,721	1,000	1,000	10,000	900%	10,000	0%
Revenue from Other Agencies	84,264	105,004	47,000	134,743	100,000	-26%	100,000	0%
Total Revenues	92,536	116,725	48,000	135,743	110,000	-19%	110,000	0%
Expenditures:								
Personnel	43,143	8,449	45,207	13,721	22,096	61%	22,096	0%
Services & Supplies	1,471	1,372	28,000	27,200	27,200	0%	27,200	0%
Internal Services	4,189	3,658	3,888	3,888	3,888	0%	3,888	0%
Total Expenditures	48,804	13,479	77,095	44,809	53,184	19%	53,184	0%
Ending Balance, June 30	\$353,853	\$457,099	\$428,004	\$548,033	\$604,849		\$661,665	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229)

This fund was established to account for activities related to the National Pollutant Discharge Elimination System (NPDES). NPDES was mandated by the Clean Water Act of 1987 and to monitor and reduce storm water pollution. The program is administered in the State of California by the Water Quality Control Board and is funded by a parcel tax of \$25.00 per equivalent residential parcel.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SERVICES (NPDES) (FUND 229)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$2,305,919	\$2,434,235	\$2,252,310	\$2,252,310	\$1,670,513		\$875,125	
Revenue Source:								
Investment Income	55,175	59,771	5,000	5,000	25,000	400%	10,000	-60%
Revenue from Other Agencies	0	0	0	4,288	0	-100%	0	0%
Assessment Fees	854,512	836,930	810,000	810,000	810,000	0%	810,000	0%
Other	140	1,616	0	2,199	0	-100%	0	0%
Transfers In - SLLMD	30,000	30,000	30,000	30,000	70,000	133%	70,000	0%
Total Revenues	939,827	928,317	845,000	851,487	905,000	6%	890,000	-2%
Expenditures:								
Personnel	162,236	223,218	372,204	373,928	401,656	7%	416,850	4%
Services & Supplies	302,874	543,884	666,069	663,268	710,684	7%	691,592	-3%
Capital Projects	44,044	21,411	477,589	60,000	250,000	317%	100,000	-60%
Transfers Out – General Fund	214,382	233,708	246,006	246,006	247,966	1%	251,508	1%
Internal Services	87,975	88,021	90,082	90,082	90,082	0%	90,082	0%
Total Expenditures	811,511	1,110,242	1,851,950	1,433,284	1,700,388	19%	1,550,032	-9%
Ending Balance, June 30	\$2,434,235	\$2,252,310	\$1,245,360	\$1,670,513	\$875,125		\$215,093	
Funded FTE's:				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Channel Maintenance				2.07	2.24		2.24	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229) (Continued)

STORM DRAIN ADMINISTRATION (229-5230)

Storm Drain Administration accounts for the revenues and expenditures of monitoring and maintaining the program.

STORM DRAIN ADMINISTRATION (229-5230)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Investment Income	55,175	59,771	5,000	5,000	25,000	400%	10,000	-60%
Assessment Fees	854,512	836,930	810,000	810,000	810,000	0%	810,000	0%
Total Source of Funds	909,687	896,701	815,000	815,000	835,000	2%	820,000	-2%
Use of Funds:								
Services & Supplies	51,656	38,849	214,000	213,000	199,000	-7%	199,000	0%
Transfers Out – General Fund	150,000	150,000	150,000	150,000	150,000	0%	150,000	0%
Internal Services	15,013	11,162	11,661	11,661	11,661	0%	11,661	0%
Total Use of Funds	216,669	200,011	375,661	374,661	360,661	-4%	360,661	0%

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229) (Continued)

CHANNEL MAINTENANCE OPERATIONS (229-2585)

This activity is responsible for maintaining, in a safe and serviceable condition, all catch basins, storm channels, creeks, culverts and concrete lined "V" ditches in open space, that handle storm water run-off in the City of Antioch's jurisdiction. Personnel assigned to this activity remove debris, illegally dumped trash, perform weed abatement activities including chemical vegetation control, stencil storm drain inlets, perform work associated with flooding, erosion control, channel beautification, arrange for and monitor contract maintenance work, interact with regulatory agencies responsible for protecting water quality and wildlife when performing required maintenance activities and developing projects which require permits from the Department of Fish and Game, the Central Valley Regional Water Quality Control Board, and the Army Corps of Engineers.

CHANNEL MAINTENANCE (229-2585)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	0	0	0	4,288	0	-100%	0	0%
Transfers In - SLLMD	30,000	30,000	30,000	30,000	70,000	133%	70,000	0%
Other	140	1,616	0	2,199	0	-100%	0	0%
Total Source of Funds	30,140	31,616	30,000	36,487	70,000	92%	70,000	0%
Use of Funds:								
Personnel	162,236	223,218	372,204	373,928	401,656	7%	416,850	4%
Services & Supplies	251,218	505,035	452,069	450,268	511,684	14%	492,592	-4%
Catch Basin Improvements	44,044	0	0	0	0	0%	0	0%
Trash Capture Devices	0	21,411	477,589	60,000	250,000	317%	100,000	-60%
Transfers Out – General Fund	64,382	83,708	96,006	96,006	97,966	2%	101,508	4%
Internal Services	72,962	76,859	78,421	78,421	78,421	0%	78,421	0%
Total Use of Funds	594,842	910,231	1,476,289	1,058,623	1,339,727	27%	1,189,371	-11%
Funded FTE'S	2.17	2.07	2.07	2.07	2.24		2.24	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT (SLESF) (232)

This fund accounts for the revenue dispersed by the State to local jurisdictions for the staffing of “front line” officers. This money is passed through the County.

SUPPLEMENTAL LAW ENFORCEMENT GRANT (FUND 232) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$77,715	\$11,217	\$50,503	\$51,003	\$16,148		\$17,088	
Revenue Source:								
Investment Income	836	1,290	600	200	1,000	400%	1,000	0%
Revenue From Other Agencies	251,746	263,049	225,000	325,000	250,000	-23%	250,000	0%
Total Revenue	252,582	264,339	225,600	325,200	251,000	-23%	251,000	0%
Expenditures:								
Services & Supplies	81	53	100	55	60	9%	60	0%
Transfer Out – General Fund	319,000	225,000	225,000	360,000	250,000	-31%	250,000	0%
Total Expenditures	319,081	225,053	225,100	360,055	250,060	-31%	250,060	0%
Ending Balance, June 30	\$11,217	\$50,503	\$51,003	\$16,148	\$17,088		\$18,028	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

BYRNE GRANT FUND (233)

This fund accounts for public safety funding allocated under the Fiscal Year 1996 Omnibus Appropriations Act. Funds may be used for a wide variety of activities from increasing personnel and equipment resources for law enforcement to developing and supporting programs to enhance effective criminal justice processes.

BYRNE GRANT (FUND 233) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	(\$25,000)	\$0	(\$1,503)	(\$1,503)	\$0		\$0	
Revenue Source:								
Revenue From Other Agencies	66,828	95,808	57,750	75,190	54,409	-28%	40,000	-26%
Total Revenue	66,828	95,808	57,750	75,190	54,409	-28%	40,000	0%
Expenditures:								
Services & Supplies	2,040	4,696	2,750	3,729	2,692	-28%	2,000	-26%
Transfer Out – General Fund	39,788	92,615	55,000	69,958	51,717	-26%	38,000	-27%
Total Expenditures	41,828	97,311	57,750	73,687	54,409	-26%	40,000	0%
Ending Balance, June 30	\$0	(\$1,503)	(\$1,503)	\$0	\$0		\$0	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CDBG REVOLVING LOAN FUND (236)

This fund was set up at the request of the U.S. Department of Housing and Urban Development's request that the City develop a Revolving Loan Fund for the Owner Occupied Housing Rehabilitation Program (also known as the Neighborhood Preservation Program). A majority of the ending balance in the fund is the balance of housing loans that have been given out by the City but not yet repaid.

COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN (FUND 236)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$6,685,300	\$6,902,676	\$7,011,402	\$7,011,402	\$6,825,180		\$6,980,776	
Revenue Source:								
Investment Income	7,903	9,805	1,200	1,200	1,200	0%	1,200	0%
Other	222,935	155,107	119,082	166,062	155,596	-6%	158,128	2%
Total Revenue	230,838	164,912	120,282	167,262	156,796	-6%	159,328	2%
Expenditures:								
Services & Supplies	13,462	0	342,141	353,484	1,200	-100%	31,200	2500%
Capital Outlay	0	38,365	0	0	0	0%	0	0%
Transfer Out	0	17,821	0	0	0	0%	0	0%
Total Expenditures	13,462	56,186	342,141	353,484	1,200	-100%	31,200	2500%
Ending Balance, June 30	\$6,902,676	\$7,011,402	\$6,789,543	\$6,825,180	\$6,980,776		\$7,108,904	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

TRAFFIC SAFETY FUND (237)

This fund accounts for fines and forfeitures received under Section 1463 of the Penal Code. Funds shall be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention.

TRAFFIC SAFETY (FUND 237)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$54,697	\$33,377	\$102,395	\$102,395	\$18,281		\$29,167	
Revenue Source:								
Investment Income	1,068	2,370	1,000	1,000	1,000	0%	1,000	0%
Vehicle Code Fines	97,726	151,760	100,000	110,000	110,000	0%	110,000	0%
Total Revenue	98,794	154,130	101,000	111,000	111,000	0%	111,000	0%
Expenditures:								
Services & Supplies	109	109	110	110	110	0%	110	0%
Transfer Out – General Fund	120,000	85,000	195,000	195,000	100,000	-49%	120,000	20%
Internal Services	5	3	4	4	4	0%	4	0%
Total Expenditures	120,114	85,112	195,114	195,114	100,114	-49%	120,114	20%
Ending Balance, June 30	\$33,377	\$102,395	\$8,281	\$18,281	\$29,167		\$20,053	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PEG FRANCHISE FEE FUND (238)

This fund accounts for a 1% fee collected from video franchises to support local Public, Educational and Governmental Programming (PEG).

PEG FRANCHISE FEE (FUND 238) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$1,595,491	\$1,621,803	\$83,208	\$83,208	(\$106,556)		\$66,280	
Revenue Source:								
Investment Income	43,787	7,891	9,000	0	2,500	100%	5,000	100%
Franchise Fees	250,063	249,178	255,000	250,000	255,000	2%	255,000	0%
Total Revenue	293,850	257,069	264,000	250,000	257,500	3%	260,000	1%
Expenditures:								
Services & Supplies	20,332	1,357	82,500	10,100	80,000	692%	80,000	0%
Capital Projects – Council Chambers	242,229	1,790,079	679,921	425,000	0	-100%	0	0%
Internal Services	4,977	4,228	4,664	4,664	4,664	0%	4,664	0%
Total Expenditures	267,538	1,795,664	767,085	439,764	84,664	-81%	84,664	0%
Ending Balance, June 30	\$1,621,803	\$83,208	(\$419,877)	(\$106,556)	\$66,280		\$241,616	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STREET IMPACT FUND (241)

This fund accounts for the street impact fee portion of the garbage franchise agreement approved on August 9, 2005. These funds are earmarked for road repair work.

STREET IMPACT FUND (FUND 241)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$341,075	\$345,854	\$427,866	\$427,866	\$410,662		\$431,608	
Revenue Source:								
Investment Income	10,987	12,849	4,000	9,000	10,000	11%	10,000	0%
Franchise Fees	1,386,499	1,531,863	1,536,110	1,608,456	1,656,710	3%	1,706,411	3%
Total Revenue	1,397,486	1,544,712	1,540,110	1,617,456	1,666,710	3%	1,716,411	3%
Expenditures:								
Services & Supplies	961	1,164	750	1,100	1,170	6%	1,170	0%
Transfer Out – General Fund	1,391,708	1,461,505	1,534,580	1,633,525	1,644,559	1%	1,693,896	3%
Internal Services	38	31	35	35	35	0%	35	0%
Total Expenditures	1,392,707	1,462,700	1,535,365	1,634,660	1,645,764	1%	1,695,101	3%
Ending Balance, June 30	\$345,854	\$427,866	\$432,611	\$410,662	\$431,608		\$452,918	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SB1186 DISABILITY ACCESS FUND (242)

This fund accounts for a \$4 state fee collected with new or renewed business licenses for the purposes of increasing disability access and compliance with construction-related accessibility requirements.

SB1186 DISABILITY ACCESS (FUND 242) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$57,442	\$57,442	\$142		\$542	
Revenue Source:								
Investment Income	0	0	2,000	1,000	500	-50%	500	0%
Charges for Services	0	57,442	45,000	40,000	40,000	0%	40,000	0%
Total Revenue	0	57,442	47,000	41,000	40,500	-1%	40,500	0%
Expenditures:								
Services & Supplies	0	0	105,000	98,300	40,100	-59%	40,100	0%
Total Expenditures	0	0	105,000	98,300	40,100	-59%	40,100	0%
Ending Balance, June 30	\$0	\$57,442	(\$558)	\$142	\$542		\$942	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT FUNDS

These funds were established to account for revenue and related expenditures of lighting and landscape activities in areas throughout the City. Each district provides a variety of services to maintain landscaped and non landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

LONE TREE WAY MAINTENANCE DISTRICT FUND (251)

This fund consists of four maintenance zones, providing a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

LONE TREE MAINTENANCE DISTRICT (FUND 251)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$466,715	\$448,426	\$367,930	\$367,930	\$165,505		\$134,172	
Revenue Source:								
Investment Income	16,995	14,247	1,000	1,000	1,000	0%	1,000	0%
Revenue from Other Agencies	0	0	0	1,793	0	-100%	0	0%
Assessments	637,077	638,359	640,776	638,359	638,359	0%	638,359	0%
Other	0	15,000	0	0	0	0%	0	0%
Transfer In – General Fund	0	0	60,000	60,000	181,000	0%	240,000	33%
Total Revenue	654,072	667,606	701,776	701,152	820,359	17%	879,359	7%
Expenditures:								
Personnel	150,535	150,995	160,682	164,006	151,215	-8%	161,104	7%
Services & Supplies	338,675	333,575	445,252	459,573	477,332	4%	481,377	1%
Transfers Out	138,833	220,471	232,896	234,808	177,955	-24%	206,167	16%
Internal Services	44,317	43,061	45,190	45,190	45,190	0%	45,190	0%
Total Expenditures	672,361	748,102	884,020	903,577	851,692	-6%	893,838	5%
Ending Balance, June 30	\$448,426	\$367,930	\$185,686	\$165,505	\$134,172		\$119,693	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE WAY MAINTENANCE DISTRICT STAFFING SUMMARY				
Funded FTE's:		Funded 2020-21	Funded 2021-22	Funded 2022-23
Zone 1		0.1370	.01370	.01370
Zone 2		0.5385	0.5385	0.5385
Zone 3		0.4820	0.4820	0.4820
Zone 4		0.0250	0.0250	0.0250
Total Funded FTE's		1.1825	1.1825	1.1825

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SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 1 (251-4511)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Investment Income	16,995	14,247	1,000	1,000	1,000	0%	1,000	0%
Revenue from Other Agencies	0	0	0	1,793	0	-100%	0	0%
Assessment Fees	148,216	148,326	148,216	148,326	148,326	0%	148,326	0%
Total Source of Funds	165,211	162,573	149,216	151,119	149,326	-1%	149,326	0%
Use of Funds:								
Personnel	14,224	18,663	19,670	19,955	18,731	-6%	21,341	14%
Services & Supplies	126,927	78,014	152,372	152,930	101,200	-34%	102,072	1%
Transfers Out	33,642	13,378	14,597	17,462	18,174	4%	21,443	18%
Internal Services	10,142	9,695	10,114	10,114	10,114	0%	10,114	0%
Total Use of Funds	184,935	119,750	196,753	200,461	148,219	-26%	154,970	5%
Funded FTE'S	0.1370	0.1370	0.1370	0.1370	0.1370		0.1370	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT – ZONE 2 (251-4512)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	197,162	197,596	198,615	197,596	197,596	0%	197,596	0%
Other	0	15,000	0	0	0	0%	0	0%
Transfer In – General Fund	0	0	60,000	60,000	120,000	0%	150,000	25%
Total Source of Funds	197,162	212,596	258,615	257,596	317,596	23%	347,596	9%
Use of Funds:								
Personnel	60,997	66,822	71,318	73,248	65,769	-10%	69,436	6%
Services & Supplies	83,949	119,883	135,723	142,124	176,965	25%	177,095	0%
Transfers Out	36,526	61,335	66,923	68,635	71,434	4%	84,281	18%
Internal Services	15,541	15,435	16,908	16,908	16,908	0%	16,908	0%
Total Use of Funds	197,013	263,475	290,872	300,915	331,076	10%	347,720	5%
Funded FTE'S	0.5385	0.5385	0.5385	0.5385	0.5385		0.5385	

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SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 3 (251-4513)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	215,574	216,144	217,259	216,144	216,144	0%	216,144	0%
Transfer In – General Fund	0	0	0	0	61,000	100%	90,000	48%
Total Source of Funds	215,574	216,144	217,259	216,144	277,144	28%	306,144	10%
Use of Funds:								
Personnel	56,709	61,007	64,683	65,753	61,729	-6%	64,982	5%
Services & Supplies	80,984	109,261	87,439	94,836	154,602	63%	154,635	0%
Transfers Out	57,984	117,586	122,559	124,433	63,939	-49%	75,438	18%
Internal Services	12,748	12,630	14,273	14,273	14,273	0%	14,273	0%
Total Use of Funds	208,425	300,484	288,954	299,295	294,543	-2%	309,328	5%
Funded FTE'S	0.4820	0.4820	0.4820	0.4820	0.4820		0.4820	

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SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 4 (251-4514)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	76,125	76,293	76,686	76,293	76,293	0%	76,293	0%
Total Source of Funds	76,125	76,293	76,686	76,293	76,293	0%	76,293	0%
Use of Funds:								
Personnel	18,605	4,503	5,011	5,050	4,986	-1%	5,345	7%
Services & Supplies	46,816	26,417	69,718	69,683	44,565	-36%	47,575	7%
Transfers Out	10,681	28,172	28,817	24,278	24,408	1%	25,005	2%
Internal Services	5,886	5,301	3,895	3,895	3,895	0%	3,895	0%
Total Use of Funds	81,988	64,393	107,441	102,906	77,854	-24%	81,820	5%
Funded FTE'S	0.025	0.025	0.025	0.025	0.025		0.025	

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SPECIAL REVENUE FUNDS

DOWNTOWN MAINTENANCE DISTRICT FUND (252)

The Downtown Maintenance District provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, fishing pier, trails, right-of-ways, flowerbeds and parking lots; assists in community events as needed including 4th of July, street fairs, and banner installations.

DOWNTOWN MAINTENANCE DISTRICT (FUND 252)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$46,721	\$30,724	\$17,542	\$17,542	\$544		\$0	
Revenue Source:								
Investment Income	257	161	50	86	50	-42%	50	0%
Revenue from Other Agencies	0	0	0	116	0	-100%	0	0%
Other	0	0	0	116	0	-100%	0	0%
Transfers In	42,000	95,000	100,500	141,800	208,416	47%	235,458	13%
Total Revenue	42,257	95,161	100,550	142,118	208,466	47%	235,508	13%
Expenditures:								
Personnel	20,327	24,194	78,036	79,355	110,649	39%	134,570	22%
Services & Supplies	18,892	65,449	57,354	57,354	75,850	32%	77,950	3%
Transfer Out	1,922	0	0	2,549	2,653	4%	3,130	18%
Internal Services	17,113	18,700	19,858	19,858	19,858	0%	19,858	0%
Total Expenditures	58,254	108,343	155,248	159,116	209,010	31%	235,508	13%
Ending Balance, June 30	\$30,724	\$17,542	(\$37,156)	\$544	\$0		\$0	
				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Funded FTE's:				0.02	0.6860		0.6860	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ALMONDRIDGE MAINTENANCE DISTRICT FUND (253)

Almondridge Maintenance District Provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

ALMONDRIDGE MAINTENANCE DISTRICT (FUND 253) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$90,110	\$94,234	\$87,845	\$87,845	\$65,450		\$59,062	
Revenue Source:								
Investment Income	3,277	3,010	600	600	600	0%	800	33%
Assessment Fees	106,288	102,144	109,725	102,144	102,144	0%	102,144	0%
Total Revenue	109,565	105,154	110,325	102,744	102,744	0%	102,944	0%
Expenditures:								
Personnel	7,662	4,503	5,011	5,050	4,985	-1%	5,347	7%
Services & Supplies	34,231	28,088	37,075	37,942	42,767	13%	43,887	3%
Transfer Out	60,487	75,897	75,897	79,084	58,317	-26%	58,913	1%
Internal Services	3,060	3,055	3,063	3,063	3,063	0%	3,063	0%
Total Expenditures	105,441	111,543	121,046	125,139	109,132	-13%	111,210	2%
Ending Balance, June 30	\$94,234	\$87,845	\$77,124	\$65,450	\$59,062		\$50,796	
				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Funded FTE's:				0.025	0.025		0.025	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254)

Hillcrest Maintenance District consists of four maintenance zones, providing services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

HILLCREST MAINTENANCE DISTRICT (FUND 254)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$526,073	\$615,688	\$660,970	\$660,970	\$257,514		\$5,857	
Revenue Source:								
Investment Income	19,701	19,840	3,400	3,400	5,000	47%	10,000	100%
Revenue from Other Agencies	0	0	0	2,919	0	-100%	0	0%
Assessment Fees	822,232	825,923	830,183	825,923	825,923	0%	825,923	0%
Other	0	11,715	0	0	0	0%	0	0%
Transfer In – General Fund	16,000	50,000	60,000	50,000	180,000	260%	217,000	21%
Total Revenue	857,933	907,478	893,583	882,242	1,010,923	15%	1,052,923	4%
Use of Funds:								
Personnel	202,544	200,725	211,248	215,844	198,767	-8%	209,706	6%
Services & Supplies	357,906	424,307	796,149	815,794	801,724	-2%	505,496	-37%
Transfers Out	148,110	175,586	191,581	196,919	204,948	4%	281,808	38%
Internal Services	59,758	61,578	57,141	57,141	57,141	0%	57,141	0%
Total Use of Funds	768,318	862,196	1,256,119	1,285,698	1,262,580	-2%	1,054,151	-17%
Ending Balance, June 30	\$615,688	\$660,970	\$298,434	\$257,514	\$5,857		\$4,629	

	Funded 2020-21	Funded 2021-22	Funded 2022-23
Funded FTE'S:			
Zone 1	0.6225	0.6225	0.6225
Zone 2	0.4225	0.4225	0.4225
Zone 4	0.5000	0.5000	0.5000
Total Funded FTE's:	1.5450	1.5450	1.5450

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT, ZONE 1 (254-4541)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Investment Income	19,701	19,840	3,400	3,400	5,000	47%	10,000	100%
Revenue from Other Agencies	0	0	0	2,919	0	-100%	0	0%
Assessment Fees	273,335	275,668	277,090	275,668	275,668	0%	275,668	0%
Other	0	11,715	0	0	0	0%	0	0%
Transfer In – General Fund	0	0	10,000	0	0	0%	82,000	0%
Total Source of Funds	293,036	307,223	290,490	281,987	280,668	0%	367,668	31%
Use of Funds:								
Personnel	81,731	81,413	86,583	88,963	78,807	-11%	83,240	6%
Services & Supplies	103,429	191,258	231,280	236,962	165,744	-30%	166,635	1%
Transfers Out	58,341	71,369	77,870	79,341	82,576	4%	97,428	18%
Internal Services	20,319	21,280	22,116	22,116	22,116	0%	22,116	0%
Total Use of Funds	263,820	365,320	417,849	427,382	349,243	-18%	369,419	6%
Funded FTE's	0.6225	0.6225	0.6225	0.6225	0.6225		0.6225	

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SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT ZONE 2 (254-4542)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	363,076	364,025	365,903	364,025	364,025	0%	364,025	0%
Transfer In – General Fund	0	0	0	0	80,000	100%	0	-100%
Total Source of Funds	363,076	364,025	365,903	364,025	444,025	22%	364,025	-18%
Use of Funds:								
Personnel	55,244	54,152	57,477	58,706	54,090	-8%	57,088	6%
Services & Supplies	172,227	127,253	448,671	459,747	478,700	4%	180,753	-62%
Transfers Out	52,574	47,480	51,805	53,850	56,045	4%	106,125	89%
Internal Services	24,804	24,426	18,884	18,884	18,884	0%	18,884	0%
Total Use of Funds	304,849	253,311	576,837	591,187	607,719	3%	362,850	-40%
Funded FTE's	0.4225	0.4225	0.4225	0.4225	0.4225		0.4225	

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SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT, ZONE 4 (254-4544)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Revenue Source:								
Assessment Fees	185,821	186,230	187,190	186,230	186,230	0%	186,230	0%
Transfer In – General Fund	16,000	50,000	50,000	50,000	100,000	100%	135,000	35%
Total Revenue	201,821	236,230	237,190	236,230	286,230	21%	321,230	12%
Use of Funds:								
Personnel	65,569	65,160	67,188	68,175	65,870	-3%	69,378	5%
Services & Supplies	82,250	105,796	116,198	119,085	157,280	32%	158,108	1%
Transfers Out	37,195	56,737	61,906	63,728	66,327	4%	78,255	18%
Internal Services	14,635	15,872	16,141	16,141	16,141	0%	16,141	0%
Total Use of Funds	199,649	243,565	261,433	267,129	305,618	14%	321,882	5%
Funded FTE'S	0.50	0.50	0.50	0.50	0.50		0.50	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PARK MAINTENANCE DISTRICT 1-A FUND (255)

Park Maintenance District 1-A provides services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping. Services are also provided for the District owned and operated RV storage facility.

Park 1A Maintenance District (FUND 255) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$119,543	\$154,511	\$200,841	\$200,841	\$156,799		\$160,329	
Revenue Sources:								
Taxes	42,241	45,401	47,675	46,762	49,530	6%	51,900	5%
Investment Income & Rentals	48,173	51,785	46,105	44,426	47,800	8%	48,300	1%
Revenue from Other Agencies	264	265	250	260	260	0%	260	0%
Other	0	26	0	0	0	0%	0	0%
Total Revenues	90,678	97,477	94,030	91,448	97,590	7%	100,460	3%
Expenditures:								
Personnel	2,369	3,603	4,007	2,987	4,107	37%	4,296	5%
Services & Supplies	44,208	41,973	124,214	124,274	81,620	-34%	53,380	-35%
Transfers Out	5,767	0	0	2,549	2,653	4%	3,130	18%
Internal Services	3,366	5,571	5,680	5,680	5,680	0%	5,680	0%
Total Expenditures	55,710	51,147	133,901	135,490	94,060	-31%	66,486	-29%
Ending Balance, June 30	\$154,511	\$200,841	\$160,970	\$156,799	\$160,329		\$194,303	
				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Funded FTE'S:				0.02	0.02		0.02	

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SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256)

Citywide District 2A Maintenance District consists of seven open and three un-funded maintenance zones, providing a variety of services to maintain landscaped and non-landscaped areas, including minor medians, 87 acres of open space, 148 cul-de-sacs, 28,000 linear feet of trails, 15 acres of right-of-way, and 6 subdivision entrance signs. One new zone was added in this district during fiscal 06/07 in the Markley Creek area.

CITYWIDE 2A MAINTENANCE DISTRICT (FUND 256)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$452,568	\$429,905	\$530,196	\$530,196	\$220,138		\$122,314	
Revenue Source:								
Investment Income	14,296	11,988	1,000	1,000	2,000	100%	2,000	0%
Revenue from Other Agencies	0	0	0	1,004	0	-100%	0	0%
Assessment Fees	386,432	408,060	462,975	408,060	410,450	1%	410,450	0%
Other	0	30,000	0	0	0	0%	0	0%
Transfers In	115,000	266,000	314,000	316,000	311,000	-2%	367,000	18%
Total Revenue	515,728	716,048	777,975	726,064	723,450	0%	779,450	8%
Expenditures:								
Personnel	90,394	93,518	99,871	96,829	94,542	-2%	100,013	6%
Services & Supplies	286,147	338,190	902,383	746,110	531,632	-29%	537,155	1%
Transfers Out	127,208	140,653	147,427	145,641	147,558	1%	117,429	-20%
Internal Services	34,642	43,396	47,542	47,542	47,542	0%	47,542	0%
Total Expenditures	538,391	615,757	1,197,223	1,036,122	821,274	-21%	802,139	-2%
Ending Balance, June 30	\$429,905	\$530,196	\$110,948	\$220,138	\$122,314		\$99,625	

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SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT STAFFING SUMMARY			
Funded FTE's:	Funded 2020-21	Funded 2021-22	Funded 2022-23
Zone 3	0.0800	0.0800	0.0800
Zone 4	0.0250	0.0250	0.0250
Zone 5	0.1175	0.1175	0.1175
Zone 6	0.0375	0.0375	0.0375
Zone 8	0.1875	0.1875	0.1875
Zone 9	0.1750	0.1750	0.1750
Zone 10	0.0900	0.0900	0.0900
Total Funded FTE's:	0.7125	0.7125	0.7125

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 3 (256-4563)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Investment Income	14,296	11,988	1,000	1,000	2,000	100%	2,000	0%
Revenue from Other Agencies	0	0	0	1,004	0	-100%	0	0%
Assessment Fees	14,496	14,528	14,500	14,528	14,528	0%	14,528	0%
Transfer In – General Fund	10,000	0	16,000	16,000	36,000	125%	40,000	11%
Total Source of Funds	38,792	26,516	31,500	32,532	52,528	61%	56,528	8%
Use of Funds:								
Personnel	9,577	9,996	10,573	10,634	9,889	-7%	10,412	5%
Services & Supplies	8,443	13,548	23,492	25,936	29,917	15%	30,330	1%
Transfers Out	8,651	9,555	10,426	10,196	10,612	4%	12,521	18%
Internal Services	2,513	3,443	2,996	2,996	2,996	0%	2,996	0%
Total Use of Funds	29,184	36,542	47,487	49,762	53,414	7%	56,259	5%
Funded FTE's	0.08	0.08	0.08	0.08	0.08		0.08	

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SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 4 (256-4564)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	12,916	12,944	12,920	12,944	12,944	0%	12,944	0%
Transfer In – General Fund	10,000	130,000	88,000	90,000	86,000	-4%	86,000	0%
Total Source of Funds	22,916	142,944	100,920	102,944	98,944	-4%	98,944	0%
Use of Funds:								
Personnel	2,665	2,810	2,957	2,963	2,988	1%	3,108	4%
Services & Supplies	14,668	84,261	152,664	156,158	83,596	-46%	84,398	1%
Transfer Out – SLLMD Admin	2,884	2,986	3,258	3,187	3,316	4%	3,913	18%
Internal Services	1,697	5,041	5,673	5,673	5,673	0%	5,673	0%
Total Use of Funds	21,914	95,098	164,552	167,981	95,573	-43%	97,092	2%
Funded FTE's	0.025	0.025	0.025	0.025	0.025		0.025	

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SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 5 (256-4565)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	1,492	1,495	1,500	1,495	1,495	0%	1,495	0%
Transfer In – General Fund	55,000	55,000	55,000	55,000	76,000	38%	82,000	8%
Total Source of Funds	56,492	56,495	56,500	56,495	77,495	37%	83,495	8%
Use of Funds:								
Personnel	14,469	15,022	15,943	16,052	14,468	-10%	15,251	5%
Services & Supplies	26,728	32,979	41,594	42,591	45,812	8%	46,013	0%
Transfer Out – SLLMD Admin	11,535	14,035	15,314	14,976	15,587	4%	18,390	18%
Internal Services	3,796	4,143	4,797	4,797	4,797	0%	4,797	0%
Total Use of Funds	56,528	66,179	77,648	78,416	80,664	3%	84,451	5%
Funded FTE's	0.1175	0.1175	0.1175	0.1175	0.1175		0.1175	

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SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 6 (256-4566)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	28,582	28,645	28,600	28,645	28,645	0%	28,645	0%
Transfer In – General Fund	40,000	50,000	60,000	60,000	46,000	-23%	48,000	4%
Total Source of Funds	68,582	78,645	88,600	88,645	74,645	-16%	76,645	3%
Use of Funds:								
Personnel	4,685	4,912	5,270	5,297	4,832	-9%	5,010	4%
Services & Supplies	38,248	50,908	136,174	137,660	59,312	-57%	59,917	1%
Transfer Out – SLLMD Admin	3,845	4,479	4,887	4,780	4,975	4%	5,869	18%
Internal Services	4,629	5,288	5,519	5,519	5,519	0%	5,519	0%
Total Use of Funds	51,407	65,587	151,850	153,256	74,638	-51%	76,315	2%
Funded FTE's	0.0375	0.375	0.0375	0.0375	0.0375		0.0375	

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SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 8 (256-4568)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	74,334	74,931	74,335	74,931	74,931	0%	74,931	0%
Transfer In – General Fund	0	31,000	85,000	85,000	47,000	-45%	58,000	23%
Total Source of Funds	74,334	105,931	159,335	159,931	121,931	-24%	132,931	9%
Use of Funds:								
Personnel	21,930	22,890	24,176	24,308	22,872	-6%	24,296	6%
Services & Supplies	28,391	46,450	164,623	164,590	70,055	-57%	70,267	0%
Transfers Out	15,380	22,396	24,436	23,898	24,873	4%	29,346	18%
Internal Services	5,095	6,579	9,454	9,454	9,454	0%	9,454	0%
Total Use of Funds	70,796	98,315	222,689	222,250	127,254	-43%	133,363	5%
Funded FTE's	0.1875	0.1875	0.1875	0.1875	0.1875		0.1875	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 9 (256-4569)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	115,992	116,247	116,000	116,247	116,247	0%	116,247	0%
Transfer In – General Fund	0	0	10,000	10,000	20,000	100%	53,000	165%
Total Source of Funds	115,992	116,247	126,000	126,247	136,247	8%	169,247	24%
Use of Funds:								
Personnel	20,765	21,680	22,927	23,053	21,567	-6%	22,717	5%
Services & Supplies	90,148	76,899	112,992	114,937	110,460	-4%	110,575	0%
Transfers Out	14,418	20,903	22,807	22,305	23,214	4%	27,390	18%
Internal Services	8,299	9,775	9,587	9,587	9,587	0%	9,587	0%
Total Use of Funds	133,630	129,257	168,313	169,882	164,828	-3%	170,269	3%
Funded FTE's	0.175	0.175	0.175	0.175	0.175		0.175	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 10 (256-4572)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Assessment Fees	138,620	159,270	215,120	159,270	161,660	2%	161,660	0%
Other	0	30,000	0	0	0	0%	0	0%
Total Source of Funds	138,620	189,270	215,120	159,270	161,660	2%	161,660	0%
Use of Funds:								
Personnel	16,303	16,208	18,025	14,522	17,926	23%	19,219	7%
Services & Supplies	79,521	33,145	270,844	104,238	132,480	27%	135,655	2%
Transfers Out	70,495	66,299	66,299	66,299	64,981	-2%	20,000	-69%
Internal Services	8,613	9,127	9,516	9,516	9,516	0%	9,516	0%
Total Use of Funds	174,932	124,779	364,684	194,575	224,903	16%	184,390	-18%
Funded FTE's	0.09	0.09	0.09	0.09	0.09		0.09	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT ADMINISTRATION FUND (257)

Park Administration provides funds for items shared by all six landscape maintenance districts such as vehicle and landscape equipment and provides oversight personnel for a wide variety of services, including maintenance of street trees, medians, cul-de-sacs and open space. Any overtime incurred by crews working in the landscape districts is paid from this fund. A portion of the Work Alternative Program (WAP) is also funded.

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT ADMINISTRATION (FUND 257)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Other	0	6	0	1,163	0	-100%	0	0%
Transfers In	369,105	386,320	421,514	435,263	453,011	4%	534,485	18%
Total Revenue	369,105	386,326	421,514	436,426	453,011	4%	534,485	18%
Expenditures:								
Personnel	78,254	103,435	113,883	112,674	116,019	3%	120,451	4%
Services & Supplies	244,462	233,097	266,564	266,363	279,674	5%	355,866	27%
Transfers Out	21,855	26,565	23,585	23,583	23,512	0%	24,362	4%
Internal Services	24,534	23,229	33,806	33,806	33,806	0%	33,806	0%
Total Expenditures	369,105	386,326	437,838	436,426	453,011	4%	534,485	18%
Ending Balance, June 30	\$0	\$0	(\$16,324)	\$0	\$0		\$0	
				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Funded FTE's:				0.13	0.13		0.13	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

EAST LONE TREE DISTRICT FUND (259)

East Lone Tree District came on line during fiscal year 06-07 and provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping; special provisions are included for creek maintenance for a period of five years.

EAST LONE TREE STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT (FUND 259)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$131,271	\$98,064	\$215,026	\$215,026	\$158,742		\$116,057	
Revenue Source:								
Investment Income	5,120	6,558	700	700	500	-29%	500	0%
Other	0	60,000	0	0	0	0%	0	0%
Assessment Fees	116,887	163,653	163,294	163,653	222,786	36%	222,786	0%
Total Revenue	122,007	230,211	163,994	164,353	223,286	36%	223,286	0%
Expenditures:								
Personnel	18,400	24,312	27,042	27,367	26,944	-2%	28,476	6%
Services & Supplies	84,724	46,283	170,009	150,291	170,213	13%	170,237	0%
Transfers Out	44,252	34,165	34,165	34,165	60,000	76%	60,000	0%
Internal Services	7,838	8,489	8,814	8,814	8,814	0%	8,814	0%
Total Expenditures	155,214	113,249	240,030	220,637	265,971	21%	267,527	1%
Ending Balance, June 30	\$98,064	\$215,026	\$138,990	\$158,742	\$116,057		\$71,816	
				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Funded FTE's:				0.135	0.135		0.135	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

EAST LONE TREE BENEFIT DISTRICT FUND 270 – This fund accounts for the East Lone Tree Public Facility Benefit District formed by the City in December 2016. A benefit district fee is charged to developers to be used to fund the planning, design/engineering and construction of transportation improvements – specifically the segments of Slatten Ranch Road and related infrastructure including storm drain, water, sanitary sewer, dry utilities and East Antioch Trail improvements.

EAST LONE TREE BENEFIT DISTRICT (FUND 270)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$1,842,976	\$1,865,647	\$1,668,819	\$1,668,819	\$2,922,887		\$4,152,790	
Revenue Source:								
Interest Income	49,785	48,253	7,000	7,000	40,000	471%	40,000	0%
Benefit District Fees	0	0	930,000	1,272,165	1,215,000	-4%	1,215,000	0%
Total Revenue	49,785	48,253	937,000	1,279,165	1,255,000	-2%	1,255,000	0%
Expenditures:								
Services & Supplies	3,319	243,007	1,000,500	3,500	3,500	0%	3,500	0%
Internal Services	23,795	2,074	21,597	21,597	21,597	0%	21,597	0%
Total Expenditures	27,114	245,081	1,022,097	25,097	25,097	0%	25,097	0%
Ending Balance, June 30	\$1,865,647	\$1,668,819	\$1,583,722	\$2,922,887	\$4,152,790		\$5,382,693	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2016-01 POLICE PROTECTION (280)

On January 24, 2017, the City passed Resolution 2017/10 authorizing the formation of City of Antioch Community Facilities District 2016-01 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2016-01 POLICE PROTECTION (FUND 280)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$23,729	\$0	\$0	\$10,938		\$0	
Revenue Source:								
Investment Income	355	2,249	400	400	400	0%	400	0%
Assessment Revenue	24,644	73,439	115,640	115,640	115,640	0%	115,640	0%
Total Revenue	24,999	75,688	116,040	116,040	116,040	0%	116,040	0%
Expenditures:								
Services & Supplies	1,270	3,403	10,050	5,100	5,100	0%	5,100	0%
Transfers Out	0	96,014	100,000	100,000	121,876	22%	110,938	-9%
Internal Services	0	0	2	2	2	0%	2	0%
Total Expenditures	1,270	99,417	110,052	105,102	126,978	21%	116,040	-9%
Ending Balance, June 30	\$23,729	\$0	\$5,988	\$10,938	\$0		\$0	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2018-01 PUBLIC SERVICES (281)

On February 27, 2018, the City passed Resolution 2018/26 authorizing the formation of City of Antioch Community Facilities District 2018-01 (Public Services) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of neighborhood park and street lighting maintenance, neighborhood landscape maintenance, storm water maintenance, open space maintenance, and administrative expenses related to the CFD.

CFD 2018-01 PUBLIC SERVICES (FUND 281)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$865	\$52,719	\$52,719	\$32,030		\$10,966	
Revenue Source:								
Investment Income	32	1,265	1,000	1,000	500	-50%	250	-50%
Assessment Revenue	0	49,650	156,053	120,105	123,000	2%	126,000	2%
Other	2,500	5,556	0	0	0	0%	0	0%
Total Revenue	2,532	56,471	157,053	121,105	123,500	2%	126,250	2%
Expenditures:								
Services & Supplies	1,667	1,943	120,305	120,305	123,075	2%	115,050	-7%
Internal Services	0	2,674	21,489	21,489	21,489	0%	21,489	0%
Total Expenditures	1,667	4,617	141,794	141,794	144,564	2%	136,539	-6%
Ending Balance, June 30	\$865	\$52,719	\$67,978	\$32,030	\$10,966		\$677	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2018-02 POLICE PROTECTION (282)

On October 23, 2018, the City passed Resolution 2018/137 authorizing the formation of City of Antioch Community Facilities District 2018-02 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2018-02 POLICE PROTECTION (FUND 282)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$8,457	\$0	\$0	\$0		\$0	
Revenue Source:								
Investment Income	74	791	400	400	400	0%	400	0%
Assessment Revenue	0	14,786	100,000	103,926	103,926	0%	103,926	0%
Other	10,325	8,500	0	0	0	0%	0	0%
Total Revenue	10,399	24,077	100,400	104,326	104,326	100%	104,326	0%
Expenditures:								
Services & Supplies	1,942	5,393	10,050	5,285	6,285	19%	6,285	0%
Transfers Out	0	27,141	100,000	99,000	98,000	-1%	98,000	0%
Internal Services	0	0	41	41	41	0%	41	0%
Total Expenditures	1,942	32,534	110,091	104,326	104,326	0%	104,326	0%
Ending Balance, June 30	\$8,457	\$0	(\$9,691)	\$0	\$0		\$0	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 – Post Retirement Medical Funds are used to pay post retirement medical benefits for retirees under the following separate fund categories: Police (Fund 577), Miscellaneous (Fund 578), and Management (Fund 579).

RETIREE MEDICAL POLICE (FUND 577) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$122,169	\$115,148	\$160,863	\$160,863	\$90,620		\$70,377	
Revenue Source:								
Interest Income	1,675	2,910	400	400	400	0%	400	0%
Trust Deposits/Reimbursements	689,614	776,901	850,000	863,912	953,912	10%	1,043,912	9%
Other	1,255	0	0	0	0	0%	0	0%
Total Revenues	692,544	779,811	850,400	864,312	954,312	10%	1,044,312	9%
Expenditures:								
Post Retirement Medical - Police	656,038	677,412	893,600	880,100	920,100	5%	970,100	5%
Internal Services	43,527	56,684	54,455	54,455	54,455	0%	54,455	0%
Total Expenditures	699,565	734,096	948,055	934,555	974,555	4%	1,024,555	5%
Ending Balance, June 30	\$115,148	\$160,863	\$63,208	\$90,620	\$70,377		\$90,134	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 (Continued) –

RETIREE MEDICAL MISCELLANEOUS (FUND 578) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$28,945	\$78,866	\$192,084	\$192,084	\$146,934		\$111,456	
Source of Funds:								
Interest Income	713	4,380	300	300	300	0%	300	0%
Trust Deposits/Reimbursements	385,899	457,969	431,000	484,328	515,000	6%	550,000	7%
Other	1,255	0	0	0	0	0%	0	0%
Total Source of Funds	387,867	462,349	431,300	484,628	515,300	6%	550,300	7%
Use of Funds:								
Post Retirement Medical - Misc.	308,633	307,726	540,200	495,200	516,200	4%	540,200	5%
Internal Services	29,313	41,405	34,578	34,578	34,578	0%	34,578	0%
Total Use of Funds	337,946	349,131	574,778	529,778	550,778	4%	574,778	4%
Ending Balance, June 30	\$78,866	\$192,084	\$48,606	\$146,934	\$111,456		\$86,978	

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2021-23 OPERATING BUDGET

SPECIAL REVENUE FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 (Continued) -

RETIREE MEDICAL MANAGEMENT (FUND 579) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$39,695	\$125,007	\$312,236	\$312,236	\$352,559		\$365,766	
Source of Funds:								
Interest Income	1,054	6,860	500	500	500	0%	500	0%
Trust Deposits/Reimbursements	685,600	799,988	677,000	927,116	945,000	2%	965,000	2%
Other	1,255	0	0	0	0	0%	0	0%
Total Source of Funds	687,909	806,848	677,500	927,616	945,500	2%	965,500	2%
Use of Funds:								
Post Retirement Medical - Mgmt	551,893	556,391	875,500	835,500	880,500	5%	920,500	5%
Internal Services	50,704	63,228	51,793	51,793	51,793	0%	51,793	0%
Total Use of Funds	602,597	619,619	927,293	887,293	932,293	5%	972,293	4%
Ending Balance, June 30	\$125,007	\$312,236	\$62,443	\$352,559	\$365,766		\$358,973	

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CAPITAL PROJECTS FUNDS

ANTIOCH

2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

Capital Projects funds are utilized to account for resources used for the acquisition and construction of capital facilities by the City, with the exception of those assets financed by special revenue or proprietary funds. The City maintains seven active capital projects funds listed below in the Capital Projects Fund Summary table.

CAPITAL PROJECTS FUNDS SUMMARY								
Description	Fund #	Estimated Balance 7/1/21	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/22	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/23
Capital Improvements (CIP)	311	(\$616,553)	\$2,781,000	\$2,753,215	(\$588,768)	\$1,381,000	\$753,215	\$39,017
Prewett Park CIP	312	2,096	0	2,096	0	0	0	0
Residential Development Allocation	319	9,871	100	91	9,880	100	91	9,889
Development Impact Fees	321	259,642	1,370,000	721,000	908,642	1,370,000	80,500	2,198,142
Hillcrest Assessment District Construction #26	361	387,703	11,000	719	397,984	11,000	719	408,265
Lone Tree Assessment District Const #27/31	376	21,381	400	4,894	16,887	400	5,099	12,188
Hillcrest/Highway 4 Bridge Benefit District	391	98,624	2,000	314	100,310	2,000	314	101,996
Total Capital Projects Funds		\$162,764	\$4,164,500	\$3,482,329	\$844,935	\$2,764,500	\$839,938	\$2,769,497

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2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311)

The Capital Improvement Fund was established in 1987 to set aside money from the General Fund for any capital improvement project not provided for in one of the other funds. The City can transfer General Fund dollars to the Capital Improvement Fund as needed.

CAPITAL IMPROVEMENT FUND (FUND 311)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	(\$91,276)	\$2,919,087	(\$258,819)	(\$258,819)	(\$616,553)		(\$588,768)	
Revenue Source:								
Investment Income	107,825	56,914	15,000	15,000	15,000	0%	15,000	0%
Property Taxes	400,000	400,000	300,000	300,000	300,000	0%	300,000	0%
Revenue from Other Agencies	2,886,517	300,000	2,550,000	2,300,000	800,000	-65%	300,000	-63%
Current Service Charges	63,366	41,261	20,000	20,000	20,000	0%	20,000	0%
Other	15,704	20,390	12,019	11,000	16,000	45%	31,000	0%
Transfers In	2,838,874	1,077,518	2,485,517	2,314,075	1,630,000	-30%	715,000	-56%
Total Revenue	6,312,286	1,896,083	5,382,536	4,960,075	2,781,000	-44%	1,381,000	-50%
Expenditures:								
Services & Supplies	25,664	20,264	17,000	17,000	22,000	29%	37,000	68%
Capital Projects	3,274,679	4,352,440	4,950,846	4,599,594	2,130,000	-54%	715,000	-66%
Transfers Out	0	700,000	700,000	700,000	600,000	-14%	0	-100%
Internal Services	1,580	1,285	1,215	1,215	1,215	0%	1,215	0%
Total Expenditures	3,301,923	5,073,989	5,669,061	5,317,809	2,753,215	-48%	753,215	-73%
Ending Balance, June 30	\$2,919,087	(\$258,819)	(\$545,344)	(\$616,553)	(\$588,768)		\$39,017	

ANTIOCH
2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

CAPITAL IMPROVEMENT (311-2520)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Revenue Source:								
Investment Income	107,825	56,914	15,000	15,000	15,000	0%	15,000	0%
Revenue from Other Agencies	2,886,517	0	350,000	200,000	500,000	150%	0	-100%
Current Service Charges	63,366	41,261	20,000	20,000	20,000	0%	20,000	0%
Other	120	4,452	0	0	0	0%	0	0%
Transfers In	838,874	839,834	2,485,517	2,314,075	1,630,000	-30%	715,000	-56%
Total Revenue	3,896,702	942,461	2,870,517	2,549,075	2,165,000	-15%	750,000	-65%
Expenditures:								
Services & Supplies	11,333	5,345	6,000	6,000	6,000	0%	6,000	0%
Capital Projects	2,257,076	892,905	3,055,499	2,704,247	2,130,000	-21%	715,000	-66%
Internal Services	327	266	282	282	282	0%	282	0%
Total Expenditures	2,268,736	898,516	3,061,781	2,710,529	2,136,282	-21%	721,282	-66%

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2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

The following projects are budgeted in the Capital Improvement Division:

Capital Projects	2020-21 Revised	2021-22 Proposed	2022-23 Projected
Sidewalk Repair	\$450,000	\$450,000	\$450,000
Prewett Pool Resurfacing	0	0	190,000
Prewett Pool Deck Coating	479	500,000	0
Restoration of Public Fountains	60,000	0	0
Citywide Signage Program	0	500,000	50,000
City Landmark Sign	0	120,000	0
Restoration of Public Art	0	60,000	25,000
Prewett Park Fencing	140,000	0	0
Leo Fontana Fountain	520,000	0	0
City Hall Office Modifications	1,114,075	0	0
West Antioch Creek	219,693	0	0
Total Capital Projects	\$2,704,247	\$2,130,000	\$715,000

ENERGY EFFICIENCY & CONSERVATION (311-2535)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Revenue Source:								
Other	15,584	15,938	12,019	11,000	16,000	45%	31,000	94%
Total Revenue	15,584	15,938	12,019	11,000	16,000	45%	31,000	94%
Expenditures:								
Services & Supplies	14,331	14,919	11,000	11,000	16,000	45%	31,000	94%
Internal Services	1,253	1,019	933	933	933	0%	933	0%
Total Expenditures	15,584	15,938	11,933	11,933	16,933	42%	31,933	89%

ANTIOCH

2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

Pursuant to the Infrastructure Funding Agreement with NRG for the Northeast Annexation, the City is required to contribute \$300,000 to a "Special Purpose" fund annually for 10 years to be used to pay for Area 2B infrastructure improvements and \$100,000 annually of ad valorem property taxes generated from Area 1 for 5 years to pay for staff and consultant costs to implement the Agreement. This division has been established to account for the accumulation and use of the funds.

Northeast Annexation (311-2545)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Revenue Source:								
Property Taxes	400,000	400,000	300,000	300,000	300,000	0%	300,000	0%
Revenue from Other Agencies	0	300,000	2,200,000	2,100,000	300,000	-86%	300,000	0%
Transfers In	2,000,000	237,684	0	0	0	0%	0	0%
Total Revenue	2,400,000	937,684	2,500,000	2,400,000	600,000	-75%	600,000	0%
Expenditures:								
NE Annexation Infrastructure	1,017,603	3,459,535	1,895,347	1,895,347	0	-100%	0	0%
Transfers Out	0	700,000	700,000	700,000	600,000	-14%	0	-100%
Total Expenditures	1,017,603	4,159,535	2,595,347	2,595,347	600,000	-77%	0	-100%

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2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

PREWETT PARK CIP FUND (312)

The Prewett Park CIP Fund tracks the capital improvement expenses for the Antioch Community Center and Prewett Family Water Park. The City is reimbursed for expenditures through the Antioch Area Public Facilities Financing Agency (Mello Roos). All remaining reimbursable funds from Mello Roos have been drawn in fiscal year 2019 and the fund will be closed out in FY22.

PREWETT CIP (FUND 312)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$15,629	(\$722)	\$1,696	\$1,696	\$2,096		\$0	
Revenue Source:								
Investment Income	2,126	1,728	0	500	0	-100%	0	0%
Revenue from Other Agencies	11,411	869	0	0	0	0%	0	0%
Total Revenue	13,537	2,597	0	500	0	-100%	0	0%
Use of Funds:								
Services & Supplies	151	61	0	100	2,096	1996%	0	0%
Prewett Park	8,968	118	0	0	0	0%	0	0%
Transfer Out	20,769	0	0	0	0	0%	0	0%
Total Use of Funds	29,888	179	0	100	2,096	1996%	0	0%
Ending Balance, June 30	(\$722)	\$1,696	\$1,696	\$2,096	\$0		\$0	

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2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

RESIDENTIAL DEVELOPMENT ALLOCATION FUND (319)

The Residential Development Allocation Program (RDA) was adopted May 14, 2002, by the City Council. It required that allocations be obtained prior to receiving residential development entitlements and ultimately, the issuance of building permits for residential projects. A Development Allocation is the right to proceed, subject to all applicable requirements, to obtain entitlements. This enacted process was to provide funding for specific capital improvements projects as approved by the City Council. The ordinance has expired.

RESIDENTIAL DEVELOPMENT ALLOCATION (FUND 319) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$380,690	\$375,946	\$37,527	\$37,527	\$9,871		\$9,880	
Revenue Source:								
Investment Income	10,198	(89)	100	100	100	0%	100	0%
Total Revenue	10,198	(89)	100	100	100	0%	100	0%
Expenditures:								
Services & Supplies	14,942	338,330	27,715	27,715	50	-100%	50	0%
Internal Services	0	0	41	41	41	0%	41	0%
Total Expenditures	14,942	338,330	27,756	27,756	91	-100%	91	0%
Ending Balance, June 30	\$375,946	\$37,527	\$9,871	\$9,871	\$9,880		\$9,889	

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2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

DEVELOPMENT IMPACT FEE FUND (321) – Development Impact Fees (DIFs) were established pursuant to Ordinance 2079-C-S in March 2014. Every person who develops or redevelops land in the City shall pay a DIF with the issuance of a building permit to defray the cost of certain public facilities required to serve new development within the City. The following DIFs have been created: Administrative Facilities Fee, Parks and Recreation Facilities Fee, Police Facilities Fee and Public Works Facilities Fee.

DEVELOPMENT IMPACT FEE (FUND 321)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$577,225	\$1,505,556	\$2,404,625	\$2,404,625	\$4,377,105		\$5,326,034	
Revenue Source:								
Investment Income	28,183	70,396	40,000	30,000	50,000	67%	65,000	30%
Development Impact Fees	902,083	1,063,735	1,669,998	2,202,122	1,370,000	-38%	1,370,000	0%
Transfer In – Park in Lieu	0	0	0	0	250,000	100%	250,000	0%
Total Revenue	930,266	1,134,131	1,709,998	2,232,122	1,670,000	-25%	1,685,000	1%
Expenditures:								
Services & Supplies	1,866	234,960	256,571	259,571	721,000	178%	80,500	-89%
Internal Services	69	102	71	71	71	0%	71	0%
Total Expenditures	1,935	235,062	256,642	259,642	721,071	178%	80,571	-89%
Ending Balance, June 30	\$1,505,556	\$2,404,625	\$3,857,981	\$4,377,105	\$5,326,034		\$6,930,463	

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2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

HILLCREST ASSESSMENT DISTRICT #26 CONSTRUCTION FUND (361)

The Hillcrest Assessment District No. 26 Construction Fund accounts for the expenditures related to the assessment district.

HILLCREST AD (FUND 361)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$367,500	\$376,657	\$386,922	\$386,922	\$387,703		\$397,984	
Revenue Source:								
Investment Income	9,989	10,956	1,500	1,500	11,000	633%	11,000	0%
Total Revenue	9,989	10,956	1,500	1,500	11,000	633%	11,000	0%
Expenditures:								
Services & Supplies	666	654	400	700	700	0%	700	0%
Wildhorse Left Turn project	122	0	0	0	0	0%	0	0%
Internal Services	44	37	19	19	19	0%	19	0%
Total Expenditures	832	691	419	719	719	0%	719	0%
Ending Balance, June 30	\$376,657	\$386,922	\$388,003	\$387,703	\$397,984		\$408,265	

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2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

LONE DIAMOND ASSESSMENT DISTRICT #27/32 CONSTRUCTION FUND (376)

The Lone Diamond Assessment District #27/31 Construction Fund accounts for the expenditures related to this assessment district.

LONE DIAMOND ASSESSMENT DISTRICT CONSTRUCTION FUND (FUND 376) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$104,755	\$102,395	\$100,684	\$100,684	\$21,381		\$16,887	
Revenue Source:								
Investment Income	2,782	2,868	400	400	400	0%	400	0%
Charges for Services	1	0	0	7	0	-100%	0	0%
Total Revenue	2,783	2,868	400	407	400	-2%	400	0%
Expenditures:								
Services & Supplies	4,660	3,822	13,108	4,099	4,283	4%	4,488	5%
Transfers Out	0	0	75,000	75,000	0	-100%	0	0%
Internal Services	483	757	611	611	611	0%	611	0%
Total Expenditures	5,143	4,579	88,719	79,710	4,894	-94%	5,099	4%
Ending Balance, June 30	\$102,395	\$100,684	\$12,365	\$21,381	\$16,887		\$12,188	

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2021-23 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

HILLCREST/HIGHWAY 4 BRIDGE BENEFIT DISTRICT (391)

The Hillcrest/Highway 4 Bridge Benefit District was formed to collect fees to build the bridge going over State Route Highway 4. This district was formed for anyone that lives or plans construction in this area that will benefit from the construction of the bridge.

HILLCREST/HIGHWAY 4 BRIDGE DISTRICT (FUND 391) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$139,336	\$143,035	\$146,932	\$146,932	\$98,624		\$100,310	
Revenue Source:								
Investment Income	3,790	4,160	2,000	2,000	2,000	0%	2,000	0%
Bridge Fees	177	0	0	6	0	0%	0	0%
Total Revenues	3,967	4,160	2,000	2,006	2,000	0%	2,000	0%
Expenditures:								
Services & Supplies	252	249	300	50,300	300	-99%	300	0%
Internal Services	16	14	14	14	14	0%	14	0%
Total Expenditures	268	263	314	50,314	314	-99%	314	0%
Ending Balance, June 30	\$143,035	\$146,932	\$148,618	\$98,624	\$100,310		\$101,996	

DEBT SERVICE FUNDS

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2021-23 OPERATING BUDGET

DEBT SERVICE FUNDS

The City maintains one Debt Service fund to account for debt obligations of the general government. The following fund account for debt service activity for the Honeywell lighting project.

HONEYWELL DEBT SERVICE FUND (416) – In 2009, the City entered into a lease agreement with Bank of America for funding of interior building lighting retrofit, and street and park lighting retrofit. The project is being completed by Honeywell. Funds to pay for the lease are from energy savings generated from the specific projects. The final lease payment was in July 2020 and the fund will be closed as of 6/30/21.

HONEYWELL DEBT SERVICE (FUND 416) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Transfers In	544,829	550,922	46,315	46,148	0	-100%	0	0%
Total Revenues	544,829	550,922	46,315	46,148	0	-100%	0	0%
Expenditures:								
Debt Service	544,650	550,525	45,918	45,918	0	-100%	0	0%
Internal Services	179	397	397	230	0	-100%	0	0%
Total Expenditures	544,829	550,922	46,315	46,148	0	-100%	0	0%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

ENTERPRISE FUNDS

ANTIOCH

2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

The City maintains five enterprise funds. Operating revenues and expenses of these funds generally result from providing services in connection with the fund's principal ongoing operations. Below is a summary of the City's Enterprise Funds.

SUMMARY OF ENTERPRISE FUNDS								
Fund	Fund #	Estimated Balance 7/1/21	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/22	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/23
Water	611	(\$36,955,483)	\$74,066,672	\$55,688,184	(\$18,576,995)	\$45,320,529	\$42,235,761	(\$15,492,227)
Water System Improvement	612	8,079,781	2,125,000	10,735	10,194,046	2,200,000	11,235	12,382,811
Sewer	621	7,432,347	7,201,000	9,295,733	5,337,614	7,001,000	9,452,683	2,885,931
Sewer System Improvement	622	3,045,672	1,030,000	158,771	3,916,901	1,040,000	158,771	4,798,130
Marina	631	(112,876)	620,000	1,047,880	(540,756)	1,020,000	1,075,359	(596,115)
Total Enterprise Funds		(\$18,510,559)	\$85,042,672	\$66,201,303	\$330,810	\$56,581,529	\$52,933,809	\$3,978,530

NOTE: Negative balances are due to the recognition of Enterprise Fund share of City Net Pension and OPEB Liabilities with the implementation of GASB68 and 75.

ANTIOCH

2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611)

The Water Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing water service through more than 31,000 service connections throughout Antioch to more than 100,000 consumers. The cost of treating the water, transporting it and maintaining the distribution infrastructure, including 326 miles of mainlines is also accounted for in this fund.

WATER FUND SUMMARY (FUND 611)								
Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$29,080,998	\$38,860,180	\$48,203,705	\$48,203,705	(\$36,955,483)		(\$18,576,995)	
Revenue Source:								
Investment Income	1,358,015	1,846,743	500,000	1,000,000	1,500,000	50%	1,500,000	0%
Charges for Services	39,178,242	43,344,757	40,374,000	43,231,549	43,555,529	1%	43,760,529	0%
Revenue from Other Agencies	0	357,981	20,000,000	20,056,984	16,689,211	-17%	0	-100%
Other	61,949	100,242	20,000	60,710	60,000	-1%	60,000	0%
Transfers in	0	350,000	350,000	3,308,068	12,261,932	271%	0	-100%
Total Revenues:	40,598,206	45,999,723	61,244,000	67,657,311	74,066,672	9%	45,320,529	-39%
Expenditures:								
Personnel	6,469,389	6,533,666	8,559,450	7,382,925	9,167,345	24%	9,658,118	5%
Services & Supplies	19,428,364	22,467,956	23,985,101	23,775,122	25,041,204	5%	26,559,247	6%
Capital Projects	2,243,578	5,865,020	119,741,625	119,871,699	4,640,000	-96%	4,215,000	-9%
Transfers Out	1,461,533	542,369	438,325	403,934	15,456,816	3727%	420,577	-97%
Internal Services	1,216,160	1,247,187	1,382,819	1,382,819	1,382,819	0%	1,382,819	0%
Total Expenditures	30,819,024	36,656,198	154,107,320	152,816,499	55,688,184	-64%	42,235,761	-24%
Ending Balance	\$38,860,180	\$48,203,705	(\$44,659,615)	(\$36,955,483)	(\$18,576,995)		(\$15,492,227)	

ANTIOCH
2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER FUND SUMMARY OF STAFFING			
	Funded 2020-21	Funded 2021-22	Funded 2022-23
Funded FTE's:			
Water Supervision	6.81	7.14	7.14
Water Production	13.00	14.00	14.00
Water Distribution	30.90	31.067	31.067
Water Public Buildings & Facilities	0.625	0.625	0.625
Total Funded FTE's	51.34	52.832	52.832

ANTIOCH

2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

WATER SUPERVISION (611-2310)

Water Supervision provides for administration and management for the treatment, production and distribution of treated water, as well as the City's Meter Reading, Backflow Prevention programs and the City's Central Stores Operation. Personnel provide effective leadership, direction, planning, work scheduling, participation in and monitoring of an effective employee safety training program; prepare annual budgets; annual, monthly and quarterly reports; maintain and oversee compliance with Local, State, Federal, Department of Health regulations and AWWA standards including water quality; oversee mandated programs and ensure guidelines for compliance for valve turning, hydrant flushing and backflow prevention programs. Managers evaluate employee performance; monitor division activities and budgets; develop and implement innovative programs designed to improve department efficiency and effectiveness; develop bid specifications; monitor contract work for compliance; and respond to citizen inquiries. This activity is also responsible for administering the activities associated with the State of California Underground Storage Tank Cleanup Fund and the Public Works Maintenance Management System.

WATER SUPERVISION (611-2310)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Sources of Funds:								
Charges for Services	38,813,476	43,058,270	40,034,000	42,880,529	43,205,529	1%	43,410,529	0%
Revenue from Other Agencies	0	0	0	29,191	0	-100%	0	0%
Investment Income	1,358,015	1,846,743	500,000	1,000,000	1,500,000	50%	1,500,000	0%
Other	61,949	97,778	20,000	60,000	60,000	0%	60,000	0%
Transfers In	0	350,000	350,000	3,308,068	12,261,932	271%	0	-100%
Total Source of Funds	40,233,440	45,352,791	40,904,000	47,277,788	57,027,461	21%	44,970,529	-21%
Use of Funds:								
Personnel	1,074,845	942,551	1,580,949	1,383,621	1,692,650	22%	1,778,151	5%
Services & Supplies	724,178	981,132	902,475	935,496	944,760	1%	996,927	6%
Transfers Out	1,451,533	542,369	438,325	403,934	15,456,816	3727%	420,577	-97%
Internal Services	178,295	173,770	202,634	202,634	202,634	0%	202,634	0%
Total Use of Funds	3,428,851	2,639,822	3,124,383	2,925,685	18,296,860	525%	3,398,289	-81%
Funded FTE's	6.58	6.98	6.98	6.81	7.14		7.14	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER PRODUCTION (611-2320)

Within Water Production, funds are allocated to provide water treatment operations, impounding dam and reservoir booster pumping, raw water pumping from the San Joaquin River and the Contra Costa Canal. Also included in this activity are laboratory work, all fresh water storage reservoirs and all chemical and electrical costs.

WATER PRODUCTION (611-2320)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Sources of Funds:								
Charges for Services	2,714	0	0	0	0	0%	0	0%
Total Source of Funds	2,714	0	0	0	0	0%	0	0%
Use of Funds:								
Personnel	1,821,378	1,900,253	2,394,615	2,152,703	2,670,112	24%	2,839,483	6%
Services & Supplies	12,954,643	15,282,240	16,093,804	15,850,804	16,490,628	4%	17,744,128	8%
Internal Services	328,716	334,798	379,865	379,865	379,865	0%	379,865	0%
Total Use of Funds	15,104,737	17,517,291	18,868,284	18,383,372	19,540,605	6%	20,963,476	7%
Funded FTE's	11.00	12.00	12.00	13.00	14.00		14.00	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER DISTRIBUTION (611-2330)

This Program is charged with the responsibility of maintaining the City's treated and raw water distribution systems in safe and serviceable conditions, administering a Water Conservation Program focused on providing residential, commercial and irrigation customers with education and assistance to conserve the City's treated water supply. The system delivers treated water to residential, commercial and irrigation customers. Personnel maintain approximately 383 miles of water main, over 31,000 service connections and meters, over 2,400 backflow prevention devices, maintain, repair and flush approximately 3,443 fire hydrants and exercise system valves. Personnel staff a 24-hour Stand-by System to respond to emergency calls.

WATER DISTRIBUTION (611-2330)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Charges for Services	362,052	286,487	340,000	351,020	350,000	0%	350,000	0%
Other	0	2,464	0	710	0	-100%	0	0%
Total Source of Funds	362,052	288,951	340,000	351,730	350,000	0%	350,000	0%
Use of Funds:								
Personnel	3,409,369	3,539,603	4,432,005	3,694,700	4,648,501	26%	4,876,649	5%
Services & Supplies	5,749,543	6,204,584	6,988,822	6,988,822	7,605,816	9%	7,818,192	3%
Transfers Out	10,000	0	0	0	0	0%	0	0%
Internal Services	669,655	694,772	771,528	771,528	771,528	0%	771,528	0%
Total Use of Funds	9,838,567	10,438,959	12,192,355	11,455,050	13,025,845	14%	13,466,369	3%
Funded FTE's	30.35	29.85	29.85	30.90	31.067		31.067	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER CAPITAL PROJECTS (611-2550)

WATER PUBLIC BUILDINGS AND FACILITIES - CIP (611-2550)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds:								
Personnel	163,797	151,259	151,881	151,901	156,082	3%	163,835	5%
WTP Renovation	29,317	0	891,366	891,366	400,000	-55%	450,000	13%
Water Studies & Planning	27,467	245,309	285,000	310,000	215,000	-31%	255,000	19%
Water Main Replacement	0	1,075,074	3,679,926	3,935,000	2,000,000	-49%	2,000,000	0%
Storage Reservoir Rehabilitation	0	0	500,000	500,000	1,000,000	100%	600,000	-40%
WTP Drainage Capture	0	0	100,000	100,000	0	-100%	0	0%
Reservoir Vegetation Removal	0	87,904	112,096	112,096	0	-100%	0	0%
Plant A Raw Water Valve	0	0	200,000	200,000	0	-100%	0	0%
Plant B Basin Repair/Replace.	0	0	409,000	409,000	400,000	-2%	0	-100%
Re-coat Surface of Clearwalls	0	33,838	366,162	366,162	0	-100%	0	0%
Sodium Hypochlorite Storage Coating	0	0	0	0	0	0%	300,000	100%
Pittsburg/Antioch Intertie	0	0	775,000	775,000	0	-100%	0	0%
WTP Improvements	96,884	60,454	794,938	794,938	625,000	-21%	610,000	-2%
James Donlon Pump Station Upgrades	0	722	1,199,278	1,199,278	0	-100%	0	0%
Hillcrest Pump Station Rehab	38,621	175,621	1,524,379	1,524,379	0	-100%	0	0%
River Pumping Station Rehab	0	0	1,100,000	1,100,000	0	-100%	0	0%
WTP Electrical Upgrade	0	0	1,343,335	1,343,335	0	-100%	0	0%
Desalination Plant-High Purification	1,555,192	3,852,236	103,593,934	103,593,934	0	-100%	0	0%
Median Island Improvements	0	0	100,000	100,000	0	-100%	0	0%

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER CAPITAL PROJECTS (611-2550) (Continued)

WATER PUBLIC BUILDINGS AND FACILITIES - CIP (611-2550)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Use of Funds (Continued):								
Sunset/Bear Ridge Booster Pump	0	0	150,000	0	0	0%	0	0%
Cathodic Assessment Project	8,913	132,434	74,639	74,639	0	-100%	0	0%
WTP Disinfection Improvements	487,184	201,428	517,572	517,572	0	-100%	0	0%
WTP Applied Channel Rehabilitation	0	0	1,000,000	1,000,000	0	-100%	0	0%
Plant A Filter Valves Replacement	0	0	1,025,000	1,025,000	0	-100%	0	0%
Internal Services	39,494	43,847	28,792	28,792	28,792	0%	28,792	0%
Total Use of Funds	2,446,869	6,060,126	119,922,298	120,052,392	4,824,874	-96%	4,407,627	-15%
Funded FTE's	0.75	1.00	1.00	0.625	0.625		0.625	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

WATER SYSTEM IMPROVEMENT (612)

Fees are collected from developers to fund offsite or oversize facilities in three areas: water storage, plant expansion and other facilities including oversized mains.

WATER SYSTEM IMPROVEMENT (FUND 612) Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$3,632,779	\$3,558,085	\$5,530,201	\$5,530,201	\$8,079,781		\$10,194,046	
Revenue Source:								
Current Service Charges	1,379,174	1,834,027	1,400,000	3,497,436	2,050,000	-41%	2,100,000	2%
Investment Income	91,599	152,260	50,000	50,000	75,000	50%	100,000	33%
Total Revenues	1,470,773	1,986,287	1,450,000	3,547,436	2,125,000	-40%	2,200,000	4%
Expenditures:								
Services & Supplies	5,735	8,327	8,000	9,500	10,000	5%	10,500	5%
Water Main Replacement	1,537,794	0	0	0	0	0%	0	0%
WTP Disinfection Improvements	1,438	5,274	987,621	987,621	0	-100%	0	0%
Internal Services	500	570	735	735	735	0%	735	0%
Total Expenditures	1,545,467	14,171	996,356	997,856	10,735	-99%	11,235	5%
Ending Balance, June 30	\$3,558,085	\$5,530,201	\$5,983,845	\$8,079,781	\$10,194,046		\$12,382,811	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621)

The Sewer Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing wastewater collection, storm drain and channel maintenance services for the City of Antioch.

SEWER FUND SUMMARY (FUND 621)								
Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$7,855,053	\$7,811,304	\$7,997,227	\$7,997,227	\$7,432,347		\$5,337,614	
Revenue Source:								
Investment Income	348,249	374,500	60,000	60,000	200,000	233%	100,000	-50%
Revenue from Other Agencies	0	0	0	48,788	0	-100%	0	0%
Charges for Services	6,333,928	6,585,290	6,409,475	6,500,000	6,700,000	3%	6,900,000	3%
Other	262,857	35	1,000	1,193	1,000	-16%	1,000	0%
Transfer in – General Fund	0	350,000	1,050,000	1,050,000	300,000	-71%	0	-100%
Total Revenues	6,945,034	7,309,825	7,520,475	7,659,981	7,201,000	-6%	7,001,000	-3%
Expenditures:								
Personnel	3,189,066	3,317,091	3,995,482	3,406,919	4,135,161	21%	4,333,621	5%
Services & Supplies	1,800,812	2,378,965	2,721,355	2,786,286	3,606,936	29%	3,571,665	-1%
Capital Projects	17,804	575,604	1,666,796	966,400	450,000	-53%	450,000	0%
Transfers Out	1,423,825	291,901	437,250	388,436	426,816	10%	420,577	-1%
Internal Services	557,276	560,341	676,820	676,820	676,820	0%	676,820	0%
Total Expenditures	6,988,783	7,123,902	9,497,703	8,224,861	9,295,733	13%	9,452,683	2%
Ending Balance	\$7,811,304	\$7,997,227	\$6,019,999	\$7,432,347	\$5,337,614		\$2,885,931	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

SEWER FUND SUMMARY OF STAFFING			
	Funded 2020-21	Funded 2021-22	Funded 2022-23
Funded FTE's:			
Wastewater Supervision	26.18	26.347	26.347
Wastewater CIP	0.625	0.625	0.625
Total Funded FTE's:	26.81	26.972	26.972

ANTIOCH

2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

WASTEWATER SUPERVISION (621-2210)

Wastewater Supervision is responsible for providing administrative and managerial functions to the City's wastewater collections system. This function provides direct supervision for Wastewater Collections and Storm Drain and Channel Maintenance. Personnel provide effective leadership; direction; planning; work scheduling; participation and monitoring of an effective employee safety training program; prepare annual budgets; monthly and quarterly reports; maintain and oversee compliance with State, Federal and Health Department regulations; oversee and evaluate employee performance; monitor division activities and budgets; implement innovative programs to improve efficiency and over all effectiveness; develop bid specifications; arrange for and monitor contract work for compliance. This function is responsible to participate in and ensure compliance with the State's newly mandated program for monitoring and reporting sewer system overflows (SSO's).

SEWER-WASTEWATER SUPERVISION (621-2210)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Investment Income	348,249	374,500	60,000	60,000	200,000	233%	100,000	-50%
Revenue from Other Agencies	0	0	0	48,788	0	-100%	0	0%
Charges for Service	6,333,928	6,585,290	6,409,475	6,500,000	6,700,000	3%	6,900,000	3%
Other	262,857	35	1,000	1,193	1,000	-16%	1,000	0%
Transfers In	0	350,000	350,000	350,000	300,000	-14%	0	-100%
Total Source of Funds	6,945,034	7,309,825	6,820,475	6,959,981	7,201,000	3%	7,001,000	-3%
Use of Funds:								
Personnel	3,032,554	3,184,789	3,843,038	3,254,475	3,979,075	22%	4,168,915	5%
Services & Supplies	1,800,812	2,378,965	2,721,355	2,786,286	3,606,936	29%	3,571,665	-1%
Transfers Out	1,423,825	291,901	437,250	388,436	426,816	10%	420,577	-1%
Internal Services	535,964	541,281	657,036	657,036	657,036	0%	657,036	0%
Total Use of Funds	6,793,155	6,396,936	7,658,679	7,086,233	8,669,863	22%	8,818,193	2%
Funded FTE's	3.66	3.56	3.56	3.46	24.80		24.80	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

SEWER CAPITAL PROJECTS (621-2570)

The following capital projects are to be expended from the Sewer Fund:

SEWER-WASTEWATER COLLECTION CAPITAL PROJECTS (621-2570)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Transfer In	0	0	700,000	700,000	0	-100%	0	0%
Total Source of Funds	0	0	700,000	700,000	0	-100%	0	0%
Use of Funds:								
Personnel	156,512	132,302	152,444	152,444	156,086	2%	164,706	6%
Trenchless Rehabilitation	17,754	575,604	1,224,396	524,000	300,000	-43%	300,000	0%
Corrosion Rehab	50	0	442,400	442,400	150,000	-66%	150,000	0%
Internal Services	21,312	19,060	19,784	19,784	19,784	0%	19,784	0%
Total Use of Funds	195,628	726,966	1,839,024	1,138,628	625,870	-45%	634,490	1%
Funded FTE's	0.75	0.75	0.50	0.625	0.625		0.625	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER SYSTEM IMPROVEMENT (622)

Sewer Facility Expansion Fund is set up to track the development fees collected from developers to fund offsite or to oversize sewer facilities and replace inadequate sewers.

SEWER SYSTEM IMPROVEMENT (FUND 622)								
Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$1,103,909	\$1,727,458	\$2,534,793	\$2,534,793	\$3,045,672		\$3,916,901	
Revenue Source:								
Current Service Charges	595,153	745,566	1,000,000	1,494,650	1,000,000	-33%	1,000,000	0%
Investment Income	37,659	69,954	25,000	25,000	30,000	20%	40,000	33%
Total Revenues	632,812	815,520	1,025,000	1,519,650	1,030,000	-32%	1,040,000	1%
Expenditures:								
Services & Supplies	6,212	7,547	8,551	8,551	8,551	0%	8,551	0%
Sewer Main Replacement	0	0	300,000	300,000	150,000	-50%	150,000	0%
Transfer Out – Sewer Fund	0	0	700,000	700,000	0	-100%	0	0%
Internal Services	3,051	638	220	220	220	0%	220	0%
Total Expenditures	9,263	8,185	1,008,771	1,008,771	158,771	-84%	158,771	0%
Ending Balance, June 30	\$1,727,458	\$2,534,793	\$2,551,022	\$3,045,672	\$3,916,901		\$4,798,130	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631)

The Marina Fund accounts for the revenues and expenditures related to operating and maintaining a municipal Marina for the City of Antioch.

MARINA FUND SUMMARY (FUND 631)								
Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$906,154	\$544,128	\$262,417	\$262,417	(\$112,876)		(\$540,756)	
Revenue Source:								
Investment Income	36,415	19,987	1,000	1,000	5,000	400%	5,000	0%
Charges for Services	630,332	641,625	614,100	592,673	614,000	4%	614,000	0%
Revenue from Other Agencies	0	364,562	0	573	0	-100%	0	0%
Other	(68)	8,929	5,000	450	1,000	122%	1,000	0%
Transfers In	0	10,000	0	0	0	0%	400,000	100%
Total Revenues	666,679	1,045,103	620,100	594,696	620,000	4%	1,020,000	65%
Expenses:								
Personnel	274,309	263,385	329,813	324,165	321,564	-1%	339,276	6%
Services & Supplies	270,644	292,602	300,680	303,566	384,210	27%	393,977	3%
Debt Service	201,970	201,751	181,389	181,389	181,389	0%	181,389	0%
Capital Projects	158,742	398,389	0	0	0	0%	0	0%
Transfers Out	1,793	1,813	152	152	0	-100%	0	0%
Internal Services	121,247	168,874	160,717	160,717	160,717	0%	160,717	0%
Total Expenses	1,028,705	1,326,814	972,751	969,989	1,047,880	8%	1,075,359	3%
Ending Balance, June 30	\$544,128	\$262,417	(\$90,234)	(\$112,876)	(\$540,756)		(\$596,115)	
Funded FTE's:				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Marina Administration				2.14	2.14		2.14	
Total Funded FTE's:				2.14	2.14		2.14	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA ADMINISTRATION FUND (631-2410)

The Marina Administration is responsible for overseeing the management of a seven-day-a-week pleasure boat marina operation. Tasks include renting berths, monitoring occupancy, maintaining records, providing security, enforcing ordinances and State laws, collecting rents, selling fuel and oil, communicating with and supplying timely and accurate reports to State and local governmental agencies and providing various customer services. This activity is also responsible for managing the Marina leases and has been successful in seeking grants for marina improvements and operations.

MARINA ADMINISTRATION (631-2410)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Sources of Funds:								
Investment Income	36,415	19,987	1,000	1,000	5,000	400%	5,000	0%
Revenue from Other Agencies	0	0	0	573	0	-100%	0	0%
Charges for Service	630,332	641,625	614,100	592,100	614,000	4%	614,000	0%
Other	(68)	8,929	5,000	450	1,000	122%	1,000	0%
Transfer in from General Fund	0	0	0	0	0	0%	400,000	100%
Total Source of Funds	666,679	670,541	620,100	594,123	620,000	4%	1,020,000	65%
Use of Funds:								
Personnel	274,309	263,385	329,813	324,165	321,564	-1%	339,276	6%
Services & Supplies	270,644	292,602	300,680	303,566	384,210	27%	393,977	3%
Debt Service	201,970	201,751	181,389	181,389	181,389	0%	181,389	0%
Transfers Out	1,793	1,813	152	152	0	-100%	0	0%
Internal Services	121,247	168,874	160,717	160,717	160,717	0%	160,717	0%
Total Use of Funds	869,963	928,425	972,751	969,989	1,047,880	8%	1,075,359	3%
Funded FTE's	1.445	2.75	2.83	2.14	2.14		2.14	

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2021-23 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA CAPITAL PROJECTS (631-2510)

The purpose of this division is to account for the implementation of capital projects at the Antioch Marina Facility, maintaining and upgrading the City's capital investment in the Marina infrastructure and land.

MARINA CAPITAL PROJECTS (631-2510)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Sources of Funds:								
Revenue from other Agencies	0	364,562	0	0	0	0%	0	0%
Transfer In	0	10,000	0	0	0	0%	0	0%
Total Source of Funds	0	364,562	0	0	0	0%	0	0%
Use of Funds:								
Marina Projects	0	76,733	0	0	0	0%	0	0%
Marina Launch Ramp Restroom	158,742	321,656	0	0	0	0%	0	0%
Total Use of Funds	158,742	398,389	0	0	0	0%	0	0%

INTERNAL SERVICE FUNDS

ANTIOCH

2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated City department for other departments on a cost reimbursement basis. Internal Service Funds are also used to account for specific purposes that benefit the City as a whole, such as the Loss Control Fund. Internal Service Funds are considered Proprietary funds.

The City maintains four Internal Service Funds, which are listed below in the Internal Service Funds Summary table.

SUMMARY OF INTERNAL SERVICE FUNDS								
Internal Service Fund Title	Fund #	Estimated Balance 7/1/21	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/22	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/23
Vehicle Replacement	569	\$6,439,864	\$2,714,951	\$1,206,838	\$7,947,977	\$2,014,071	\$243,862	\$9,718,186
Vehicle Maintenance	570	246,400	1,845,000	2,001,445	89,955	2,019,000	2,062,035	46,920
Information Services	573	1,292,695	2,425,891	2,826,157	892,429	2,413,413	2,694,870	610,972
Loss Control	580	502,248	2,451,000	2,439,003	514,245	3,001,000	2,995,776	519,469
TOTAL INTERNAL SERVICE FUNDS		\$8,481,207	\$9,436,842	\$8,473,443	\$9,444,606	\$9,447,484	\$7,996,543	\$10,895,547

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2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

VEHICLE REPLACEMENT FUND (569)

Vehicle Replacement is included in the Vehicle Equipment Replacement Fund. The fund accounts for the replacement of vehicles and equipment used by all City departments. The source of revenue for this fund is rental fees charged to the various departments.

VEHICLE REPLACEMENT (FUND 569) Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$4,050,371	\$4,532,278	\$5,888,327	\$5,888,327	\$6,439,864		\$7,947,977	
Revenue Source:								
Investment Income	113,842	145,328	25,000	25,000	50,000	100%	65,000	30%
Current Service Charges	651,466	2,096,006	1,383,546	1,471,587	2,639,951	79%	1,924,071	-27%
Other	37,868	20,643	20,000	63,852	25,000	-61%	25,000	0%
Total Revenues	803,177	2,261,977	1,428,546	1,560,439	2,714,951	74%	2,014,071	-26%
Expenditures:								
Equipment	320,836	905,278	1,006,500	1,008,500	1,206,436	20%	243,460	-80%
Internal Services	434	650	402	402	402	0%	402	0%
Total Expenditures	321,270	905,928	1,006,902	1,008,902	1,206,838	20%	243,862	-80%
Ending Balance, June 30	\$4,532,278	\$5,888,327	\$6,309,971	\$6,439,864	\$7,947,977		\$9,718,186	

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2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

VEHICLE EQUIPMENT MAINTENANCE FUND (570)

Vehicle Repair and maintenance is included in the Vehicle Equipment Maintenance Fund. The fund accounts for the maintenance and repair of vehicles and equipment used by all City departments. The source of revenue for this fund is rental fees charged to the various departments.

Fleet Services is responsible for all maintenance and repairs of the City's fleet of vehicles and equipment, including small municipal equipment such as mowers, saws, blowers and edgers. Fleet services provides the following services: support to other divisions in the form of design and fabrication; develops equipment and contract work specifications; purchases vehicles; arranges for disposal of retired vehicles and equipment, provides fueling services to the City's fleet; provides a variety of reports and schedules for other departments.

EQUIPMENT MAINTENANCE (FUND 570)								
Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$340,821	\$533,884	\$426,624	\$426,624	\$246,400		\$89,955	
Revenue Source:								
Investment Income	8,404	6,335	500	500	5,000	900%	4,000	-20%
Revenue from Other Agencies	0	0	0	1,505	0	-100%	0	0%
Current Service Charges	1,660,178	1,442,149	1,785,000	1,715,000	1,815,000	6%	1,990,000	10%
Other	31,341	21,592	10,500	21,000	25,000	19%	25,000	0%
Total Revenues	1,699,923	1,470,076	1,796,000	1,738,005	1,845,000	6%	2,019,000	9%
Expenditures:								
Personnel	533,694	563,245	746,610	626,898	891,246	42%	966,177	8%
Services & Supplies	973,166	1,014,091	1,072,329	1,291,331	1,110,199	-14%	1,095,858	-1%
Total Expenditures	1,506,860	1,577,336	1,818,939	1,918,229	2,001,445	4%	2,062,035	3%
Ending Balance, June 30	\$533,884	\$426,624	\$403,685	\$246,400	\$89,955		\$46,920	
				Funded 2020-21	Funded 2021-22		Funded 2022-23	
Total Funded FTE'S				4.735	5.735		5.735	

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2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573)

The Information Systems Department serves as an internal service provider to all City departments. The department encompasses the City's computer technology and telecommunications systems. Departmental responsibilities include all television productions, security systems, special project management and support of all City computer systems including Finance and Police systems; planning, implementing and supporting all information system upgrades and replacements, including personal computers, servers, data networks; coordinating Internet services; providing service and maintenance of the City's telephone systems; management and support of GIS related activities throughout the City; and providing planning and oversight of the City's equipment replacement fund.

Information Systems Department Divisions are: Information Services Administration, Network and Personal Computer Support Services, Telephone Systems Program, GIS Support Systems, and Office Equipment Replacement.

INFORMATION SYSTEMS FUND 573 Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$2,413,100	\$2,410,285	\$1,723,271	\$1,723,271	\$1,292,695		\$892,429	
Revenue Source:								
Investment Income	61,654	46,260	10,000	10,000	25,000	150%	25,000	0%
Revenue from Other Agencies	0	0	0	6,762	0	-100%	0	0%
Current Service Charges	1,570,386	1,580,261	1,767,569	1,769,869	1,847,259	4%	1,847,259	0%
Other	0	1	0	500	0	-100%	0	0%
Transfers In	377,650	361,244	476,872	476,872	553,632	16%	541,154	-2%
Total Revenues	2,009,690	1,987,766	2,254,441	2,264,003	2,425,891	7%	2,413,413	-1%
Expenditures:								
Personnel	1,196,332	1,232,749	1,564,837	1,447,716	1,630,497	13%	1,646,321	1%
Services & Supplies	719,484	1,340,423	1,151,655	1,145,418	1,094,215	-4%	947,104	-13%
Internal Services	96,689	101,608	101,445	101,445	101,445	0%	101,445	0%
Total Expenditures	2,012,505	2,674,780	2,817,937	2,694,579	2,826,157	5%	2,694,870	-5%
Ending Balance, June 30	\$2,410,285	\$1,723,271	\$1,159,775	\$1,292,695	\$892,429		\$610,972	

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2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

INFORMATION SERVICES FUND SUMMARY OF STAFFING			
Funded FTE's:	Funded 2020-21	Funded 2021-22	Funded 2022-23
Information Services	1.10	1.10	1.10
Network Support & PCs	4.75	4.75	4.75
Telephone System	0.15	0.15	0.15
GIS Support	3.08	3.08	3.08
Total Funded FTEs	9.08	9.08	9.08

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2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SERVICES ADMINISTRATION (573-1410)

Information Services Administration provides for the automation activities of the City. The primary responsibilities are in support of City-wide network, network security, phones, Police systems, television productions, and project management.

2020-2021 Accomplishments:

- Replaced City Hall security cameras.
- Worked with PD to add additional community cameras throughout the City.
- Replaced CH and PD building's security camera system.
- Council Chambers interior refresh.
- Moved user files to OneDrive.
- Setup departmental websites and move departmental files to Office365.
- Upgraded PD to Office365.
- Upgraded desktops to Windows 10.
- Replaced virtual server hardware.
- Developed and implemented virtual council meeting solution.
- Deployed laptops.
- Increased City Hall staff wifi bandwidth.
- Installed new access point on third floor.
- Relocated access point on first floor.
- Hired new Computer Technician.
- Upgraded call accounting server.
- Acquired and implemented cyber security solution.
- Implemented unified messaging.
- Implemented closed captioning service for council meetings.
- Created Antiochca.gov domain.
- Updated email addressed to the new domain.

2022 & 2023 Objectives:

- Move PD users to OneDrive.
- Setup departmental websites and move departmental files to Office365.
- Azure end-point protection.
- Self-service ticketing system.
- Develop organizational software application portfolio.
- Replace PD's CAD/RMS system.

ANTIOCH

2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

- Review/Revamp departmental policies and procedures.
- Replace Building Permit system.
- Work with all City departments to develop an Information Systems roadmap.
- Upgrade PD community room A/V.
- Install and configure redundant internet connections for PD and CH.
- Replace security camera server.
- Research and implement multi language support for council meetings.
- Upgrade production servers.

INFORMATION SERVICES ADMINISTRATION (573-1410)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Investment Income	61,654	46,260	10,000	10,000	25,000	150%	25,000	0%
Other	0	1	0	0	0	0%	0	0%
Total Source of Funds	61,654	46,261	10,000	10,000	25,000	150%	25,000	0%
Use of Funds:								
Personnel	279,882	314,003	291,005	297,990	303,347	2%	308,976	2%
Services & Supplies	21,294	19,571	28,468	27,160	27,462	1%	27,908	2%
Total Use of Funds	301,176	333,574	319,473	325,150	330,809	2%	336,884	2%
Funded FTE's	1.10	1.10	1.10	1.10	1.10		1.10	

ANTIOCH

2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

NETWORK AND PERSONAL COMPUTER SUPPORT SERVICES (573-1420)

Network and Personal Computer Support Services is responsible for the operating environment and customer support of the City's personal computers, servers, data networks and Internet services.

2020-2021 Accomplishments:

- Maintained 300 computers and 29 servers.
- Added and configured 4 servers for the Mark43 project, - 2 Windows and 2 Linux.
- Transferred remote connection software and DHCP Servers to new HW and upgrade them to latest release.
- Connected new primary and secondary internet circuits at PD.
- Install and configured new Cisco FTP firewall at PD to be independent from CH.
- Replace security camera system in and around CH and PD.
- Replace police vehicle MDS units.
- Research and implement new backup application, or upgrade current system to latest version.
- Upgrade interview room recording system.
- Upgrade Water Plant connection to City Hall.
- Upgrade PD to Office365.
- Upgrade desktops to Windows 10.
- Replace virtual server hardware.
- Install and configure redundant internet connections for PD and CH.
- Replace City Hall security cameras.
- Setup departmental websites and move departmental files to Office365.
- Acquired and implemented cyber security solution.
- Implemented PD's multi system integration platform.

2022 & 2023 Objectives:

- Uptime of 99% on network.
- Implement web-based work order request system for I.S.
- Upgrade building permit software.
- Replace PD's CAD/RMS system.
- Move user files to OneDrive.
- Setup departmental websites and move departmental files to Office365.
- Replace/upgrade all remaining 2008 servers.

ANTIOCH

2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

- Upgrade PD community room A/V.
- Install and configure redundant internet connections for PD and CH.
- Hyper-V infrastructure at PD.
- Azure end-point protection.
- Self-service ticketing system.
- Upgrade Patrol vehicles LTE to 5G.
- Replace security camera servers.
- Implement new desktop ticketing system.
- Improve cell service in CH basement.
- Replace building permit/land track system.
- Replace Public Work's work order/inventory system.
- Replace all UPS's.

INFORMATION SERVICES - NETWORK SUPPORT & PC'S (573-1420)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	0	0	0	6,581	0	-100%	0	0%
Billings to Departments	1,280,054	1,280,054	1,480,638	1,480,638	1,545,638	4%	1,545,638	0%
Total Source of Funds	1,280,054	1,280,054	1,480,638	1,487,219	1,545,638	4%	1,545,638	0%
Use of Funds:								
Personnel	511,054	530,973	702,891	594,008	740,467	25%	762,450	3%
Services & Supplies	218,120	360,525	445,001	442,358	444,036	0%	445,195	0%
Total Use of Funds	729,174	891,498	1,147,892	1,036,366	1,184,503	14%	1,207,645	2%
Funded FTE'S	3.75	3.75	4.75	4.75	4.75		4.75	

ANTIOCH

2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

TELEPHONE SYSTEMS SERVICES (573-1430) Telephone Systems Services provides service and maintenance of the City's telephone systems.

2020-2021 Accomplishments:

- 98% uptime of telephone switches.
- Over 50 add/move/delete changes.
- Implemented unified messaging.

2022 & 2023 Objectives:

- Uptime of 99.99% for telephone system.
- Upgrade to latest version of call manager.
- Upgrade to latest version of auto attendant.
- Upgrade to latest version of automated call distribution.

INFORMATION SERVICES - TELEPHONE SYSTEM (573-1430)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Current Service Charges	193,132	189,959	179,031	181,331	181,531	0%	181,531	0%
Total Source of Funds	193,132	189,959	179,031	181,331	181,531	0%	181,531	0%
Use of Funds:								
Personnel	27,746	26,530	31,377	31,377	33,052	5%	33,741	2%
Services & Supplies	91,467	90,846	92,138	91,998	88,020	-4%	88,068	0%
Total Use of Funds	119,213	117,376	123,515	123,375	121,072	-2%	121,809	1%
Funded FTE'S	0.15	0.15	0.15	0.15	0.15		0.15	

ANTIOCH
2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

GIS SUPPORT SYSTEMS (573-1435)

GIS Support systems is responsible for the management and support of GIS-related activities throughout the City's different departments. Major activities include design, development, and maintenance of numerous spatial databases, acquisition and data conversion of assessor parcel data from Contra Costa County's Public Works Department, GIS data linkage to internal software applications, as well as management of all GIS data exchanged between the City and outside consultants or contractors. The GIS division also provides support to all departments for GIS software applications over the City's internal network and support for Public Works Maintenance Management System.

2020-2021 Accomplishments:

- Deployment of ArcGIS Enterprise.
- Deployment of Amazon Web Service (AWS) web server for in-house GIS publishing.
- Development of SeeClickFix web map integration.
- Completed database update of new development subdivisions.
- Achieved centerline database update of new development subdivisions.
- Established Downtown Specific Plan (DTSP) asset inventory for lights, trash cans, water control devices, and landscaping.

2022 & 2023 Objectives:

- Facilitate ArcGIS Pro migration to publish fully digital web maps internally and regulate the sharing of information; cost-savings of approximately \$5,000 annually.
- Move ArcGIS Enterprise migration to an in-house operated and maintained source; cost-savings of \$12,500-\$15,000 annually.
- CityWorks implementation with ArcGIS Enterprise (PW) to improve the City's CMMS through better infrastructure asset management and resource allocation, maximization of service delivery and better tracking of work order history, maintenance costs, asset identification, asset depreciation, etc.
- Launch ESRI Field Apps (PW) to develop a more accurate, live system which allows field edits into the City's GIS environment safely and securely.
- Establish a SeeClickFix (SCF) and FAQ Utilization Page which will describe what SCF is, provide instructions on how to submit a request and outline the process for incoming request.
- Integrate Tyler Technologies EnerGov Software (Community Development) to simplify processes including but not limited to planning documents, permitting, inspections, and land use.
- Implement Peregrine GIS Data Services for Public Safety software that integrates with GIS so that PD can leverage for improved emergency response, crime analysis, and statical reporting.

ANTIOCH

2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

GIS SUPPORT SYSTEMS (573-1435)

INFORMATION SERVICES - GIS SUPPORT SERVICES (573-1435)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	0	0	0	181	0	-100%	0	0%
Current Service Charges	0	2,348	0	0	0	0%	0	0%
Transfers In	377,650	361,244	476,872	476,872	553,632	16%	541,154	-2%
Total Source of Funds	377,650	363,592	476,872	477,053	553,632	16%	541,154	-2%
Use of Funds:								
Personnel	377,650	361,243	539,564	524,341	553,631	6%	541,154	-2%
Services & Supplies	88,548	150,144	249,221	247,075	334,697	35%	235,933	-30%
Internal Services	96,088	100,272	100,679	100,679	100,679	0%	100,679	0%
Total Use of Funds	562,286	611,659	889,464	872,095	989,007	13%	877,766	-11%
Funded FTE'S	3.00	2.90	3.00	3.08	3.08		3.08	

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2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

OFFICE EQUIPMENT REPLACEMENT (573-1440)

Office Equipment Replacement is the holding fund for charges paid by departments throughout the City to provide the means to pay for the orderly replacement of obsolete office equipment, computers and major software items.

INFORMATION SERVICES - OFFICE EQUIPMENT REPLACEMENT (573-1440)								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Source of Funds:								
Current Service Charges	97,200	107,900	107,900	107,900	120,090	11%	120,090	0%
Other	0	0	0	500	0	-100%	0	0%
Total Source of Funds	97,200	107,900	107,900	108,400	120,090	11%	120,090	0%
Use of Funds:								
Services & Supplies	300,055	719,337	336,827	336,827	200,000	-41%	150,000	-25%
Internal Services	601	1,336	766	766	766	0%	766	0%
Total Use of Funds	300,656	720,673	337,593	337,593	200,766	-41%	150,766	-25%

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2021-23 OPERATING BUDGET

INTERNAL SERVICE FUNDS

LOSS CONTROL FUND (580)

The Loss Control Program provides consultation services to City departments in the area of workers' compensation claim cost control, and compliance with California OSHA requirements. Staff in this fund is also responsible for assisting departments in maintaining a safe workplace for employees by managing an aggressive health and safety program.

LOSS CONTROL (FUND 580)								
Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$41,548	\$270,783	\$215,856	\$215,856	\$502,248		\$514,245	
Revenue Source:								
Investment Income	2,415	2,856	250	250	1,000	300%	1,000	0%
Current Service Charges	1,990,597	1,966,990	2,400,000	2,086,109	2,450,000	17%	3,000,000	22%
Total Revenue	1,993,012	1,969,846	2,400,250	2,086,359	2,451,000	17%	3,001,000	22%
Expenditures:								
Personnel	0	0	196,000	0	206,146	100%	221,964	8%
Services & Supplies	1,735,597	2,000,972	2,166,998	1,799,967	2,232,857	24%	2,773,812	24%
Internal Services	28,180	23,801	0	0	0	0%	0	0%
Total Expenditures	1,763,777	2,024,773	2,362,998	1,799,967	2,439,003	36%	2,995,776	23%
Ending Balance, June 30	\$270,783	\$215,856	\$253,108	\$502,248	\$514,245		\$519,469	
Funded FTE's	0.00	1.00	1.00	1.00	1.00		1.00	

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ANTIOCH PUBLIC FINANCING AUTHORITY

ANTIOCH

2021-23 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

The Antioch Public Financing Authority (APFA) is a joint powers authority organized by the City of Antioch and the Antioch Development Agency under the laws of the State of California. The Authority was organized to provide financial assistance to the City by financing real and personal property and improvements for the benefit of the residents of the City and surrounding areas.

The APFA maintains the following funds:

- APFA 2015A Lease Revenue Refunding Bonds – Portion related to refunding 2001 ABAG Bonds (410)
- APFA 2015A Lease Revenue Refunding Bonds – Portion related to refunding APFA 2002A&B Lease Revenue Bonds (417)
- APFA 2020 Installment Sale Agreement – Brackish Water Project (617)

ANTIOCH PUBLIC FINANCING AUTHORITY (APFA) COMBINED STATEMENT OF APFA DEBT SERVICE FUNDS								
APFA Debt Issue	Fund #	Estimated Balance 7/1/21	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/22	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/23
2015A Lease Revenue Refunding Bonds	410	\$259	\$344,729	\$344,729	\$259	\$348,732	\$348,732	\$259
2015A Lease Revenue Refunding Bonds	417	1,301	1,537,422	1,537,422	1,301	1,578,922	1,578,922	1,301
2020 Installment Sale Agreement	617	0	26,991,932	26,991,932	0	0	0	0
TOTAL APFA		\$1,560	\$28,874,083	\$28,874,083	\$1,560	\$1,927,654	\$1,927,654	\$1,560

ANTIOCH

2021-23 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

APFA 2015A LEASE REVENUE REFUNDING BONDS (410) (Portion related to refunding 2001 ABAG bonds)

In February 2015, Antioch Public Financing Authority (APFA) Lease Revenue Refunding Bonds were issued to refinance the APFA 2002 A&B Lease Revenue Bonds and the ABAG 2001A Lease Revenue Bonds. The APFA leases the police facility and animal shelter to the City under a site and facility lease and the base rental payments made by the City represent the debt service on the new bonds. This fund accounts for the portion related to the ABAG bonds and debt service is paid by the General Fund. Final debt service is May 2031.

2015A LEASE REVENUE REFUNDING BONDS (FUND 410) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$504	\$261	\$263	\$263	\$259		\$259	
Revenue Source:								
Other	4,910	0	0	0	0	0%	0	0%
Transfer In – General Fund	344,777	345,778	345,273	345,222	344,729	0%	348,732	1%
Total Revenues	349,687	345,778	345,273	345,222	344,729	0%	348,732	1%
Expenditures:								
Services & Supplies	5,375	918	415	419	422	1%	425	1%
Debt Service	344,250	344,750	344,750	344,750	344,250	0%	348,250	1%
Internal Services	305	108	57	57	57	0%	57	0%
Total Expenditures	349,930	345,776	345,222	345,226	344,729	0%	348,732	1%
Ending Balance, June 30	\$261	\$263	\$314	\$259	\$259		\$259	

ANTIOCH

2021-23 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

APFA 2015A LEASE REVENUE REFUNDING BONDS (417) (Portion related to refunding APFA 2002 A&B Lease Revenue Bonds)

In February 2015, Antioch Public Financing Authority (APFA) Lease Revenue Refunding Bonds were issued to refinance the APFA 2002 A&B Lease Revenue Bonds and the ABAG 2001A Lease Revenue Bonds. The APFA leases the police facility and animal shelter to the City under a site and facility lease and the base rental payments made by the City represent the debt service on the new bonds. This fund accounts for the portion related to the 2002 A&B bonds and debt service is reimbursed by Successor Agency to the Antioch Development Agency. Final debt service is May 2032.

2015A LEASE REVENUE REFUNDING BONDS (FUND 417) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$2,095	\$1,313	\$1,377	\$1,377	\$1,301		\$1,301	
Revenue Source:								
Investment Income	340	342	0	0	0	0%	0	0%
Transfer in from ADA Retirement	1,418,712	1,459,912	1,496,872	1,496,796	1,537,422	3%	1,578,922	3%
Total Revenues	1,419,052	1,460,254	1,496,872	1,496,796	1,537,422	3%	1,578,922	3%
Expenditures:								
Services & Supplies	2,151	4,718	2,150	2,150	2,200	2%	2,200	0%
Debt Service	1,417,650	1,455,400	1,494,650	1,494,650	1,535,150	3%	1,576,650	3%
Internal Services	33	72	72	72	72	0%	72	0%
Total Expenditures	1,419,834	1,460,190	1,496,872	1,496,872	1,537,422	3%	1,578,922	3%
Ending Balance, June 30	\$1,313	\$1,377	\$1,377	\$1,301	\$1,301		\$1,301	

ANTIOCH

2021-23 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

APFA INSTALLMENT SALE AGREEMENT (617) (related to Brackish Water Project)

In November 2020, the City and AOFA approved an installment sales financing agreement to provide interim financing for capital costs of the Brackish Water Desalination Project in a principal amount not to exceed \$15,000,000. This is a direct borrowing from Bank of the West. Net revenues of the Water Fund are pledged for repayment with the final due date of June 30, 2022.

2020 INSTALLMENT SALE AGREEMENT (FUND 617) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Investment Income	0	0	0	3,038,068	11,961,932	294%	0	-100%
Transfer in – Water Fund	0	0	0	14,427	15,030,000	104080%	0	-100%
Total Revenues	0	0	0	3,052,495	26,991,932	784%	0	-884%
Expenditures:								
Services & Supplies	0	0	0	80,000	0	-100%	0	0%
Debt Service	0	0	0	14,427	15,030,000	104080%	0	-100%
Transfer Out – Water Fund	0	0	0	2,958,068	11,961,932	100%	0	-100%
Total Expenditures	0	0	0	3,052,495	26,991,932	784%	0	-884%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

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**CITY OF ANTIOCH AS
SUCCESSOR AGENCY AND
HOUSING SUCCESSOR TO THE
ANTIOCH DEVELOPMENT
AGENCY**

ANTIOCH

2021-23 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

The Antioch Development Agency (Agency or ADA) was formed June 25, 1974, for the purpose of renovating designated areas within the City limits. Project areas were designated to receive tax increment funds based on redevelopment formulas. The redevelopment funds were targeted for slum and blight areas. There are currently four former redevelopment areas in Antioch encompassing 2,082 acres, which is 11.6% of the City's incorporated area.

Effective February 1, 2012, all redevelopment agencies throughout California were abolished with AB 1X26, the Dissolution Act. The City of Antioch elected to become the Successor Agency and Housing Successor to the Antioch Development Agency. The role of the City in these capacities is to oversee the wind-down of redevelopment and pay enforceable obligations of the former Antioch Development Agency until satisfied. As a result, the former Low and Moderate Income Housing Fund of the City has been re-named the Housing Fund and will account for the enforceable obligations of the former Antioch Development Agency related to activities of the former Low and Moderate Income Housing Fund. Expenses comprise administration of existing housing loans (rental rehabilitation, first time homebuyer, housing rehabilitation). Prior to dissolution, housing activities were funded by a 20% set-aside of tax increment revenues from the five project areas of the Antioch Development Agency. This set-aside is eliminated with dissolution, and obligations after February 1st will be funded with existing fund balance from the Low and Moderate Income Housing Fund and any loan repayments that may be received. The City as Successor Agency has also established the Redevelopment Obligation Retirement Fund to account for the receipt of property taxes from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency. The payment of taxes occurs in June and January of each year to pay for obligations for the following six-month period as listed on the Successor Agency's approved Recognized Obligation Payment Schedule (ROPS).

SUMMARY OF SUCCESSOR AGENCY AND HOUSING SUCCESSOR FUNDS								
Fund	Fund #	Estimated Balance 7/1/21	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/22	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/23
Housing Fund	227	\$19,386,335	\$260,702	\$1,060,924	\$18,586,113	\$262,157	\$1,083,732	\$17,764,538
Redevelopment Obligation Retirement Fund	239	693,014	1,723,589	1,718,206	698,397	1,759,964	1,759,265	699,096
Successor Agency Project Area #1 Debt Service	431	146,632	149,345	149,312	146,665	148,904	148,871	146,698
Total Successor Agency and Housing Successor Funds		\$20,225,981	\$2,133,636	\$2,928,442	\$19,431,175	\$2,171,025	\$2,991,868	\$18,610,332

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2021-23 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

HOUSING FUND (227)

The former Low and Moderate Income Housing Fund has been renamed to the Housing Fund with the election by the City to become Housing Successor the Antioch Development Agency. The Housing Fund accounts for outstanding enforceable obligations relating to existing housing activities. A large portion of the fund balance represents the balance of housing loan receivables due the agency as well as a deferred set aside due from the Successor Agency.

HOUSING FUND (FUND 227)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$19,594,967	\$19,857,041	\$20,011,082	\$20,011,082	\$19,386,335		\$18,586,113	
Revenue Source:								
Investment Income	208,869	203,678	13,000	310,748	13,000	-96%	13,000	0%
Other	301,596	248,305	227,284	276,190	247,702	-10%	249,157	0%
Total Revenue	510,465	451,983	240,284	586,938	260,702	-56%	262,157	1%
Expenditures:								
Personnel	0	0	0	0	60,639	100%	83,447	38%
Services & Supplies	233,020	252,236	1,166,525	1,167,025	955,625	-18%	955,625	0%
Internal Services	15,371	45,706	44,660	44,660	44,660	0%	44,660	0%
Total Expenditures	248,391	297,942	1,211,185	1,211,685	1,060,924	-12%	1,083,732	2%
Ending Balance, June 30	\$19,857,041	\$20,011,082	\$19,040,181	\$19,386,335	\$18,586,113		\$17,764,538	

ANTIOCH

2021-23 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

REDEVELOPMENT OBLIGATION RETIREMENT FUND (239)

This fund was established by the City as Successor Agency to the Antioch Development Agency to account for property tax receipts from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency.

REDEVELOPMENT OBLIGATION RETIREMENT FUND (FUND 239) Statement of Revenues, Expenditures and Change in Net Position								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$1,380,850	\$2,167,760	\$984,243	\$984,243	\$693,014		\$698,397	
Revenue Source:								
Taxes ¹	2,891,332	1,891,492	1,675,888	1,615,188	1,718,589	6%	1,754,964	2%
Investment Income	34,277	17,879	5,000	5,000	5,000	0%	5,000	0%
Total Revenue	2,925,609	1,909,371	1,680,888	1,620,188	1,723,589	6%	1,759,964	2%
Expenditures:								
Administration/Other	6,476	62,003	50,000	7,500	25,000	233%	25,000	0%
Transfers Out ²	2,099,148	3,024,413	1,904,433	1,897,445	1,686,734	-11%	1,727,793	2%
Internal Services	33,075	6,472	6,472	6,472	6,472	0%	6,472	0%
Total Expenditures	2,138,699	3,092,888	1,960,905	1,911,417	1,718,206	-10%	1,759,265	2%
Ending Balance, June 30	\$2,167,760	\$984,243	\$704,226	\$693,014	\$698,397		\$699,096	

¹NOTE: The County distributes taxes each June and January to pay for obligations due for the upcoming six-month period. The payment expected in June will cover expenditures for the period of July through December. Therefore, revenues will not equal expenditures due to the timing difference of what period the money received covers.

²NOTE: Transfers Out are to the Antioch Public Financing Authority Fund to pay for debt service on the 2002 Lease Revenue Bonds and 2015A Lease Revenue Bonds for which the former Antioch Development Agency was obligated to pay, and debt service funds for the 2009 Tax Allocation Bonds.

ANTIOCH

2021-23 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT SERVICE AREA #1 (431) – This fund accounts for the repayment of the 2009 Tax Allocation Bonds. Details of the outstanding bond issue are as follows:

2009 Series Tax Allocation Bonds – These bonds were issued in 2009 and purchased directly by the State of California Department of Water Resources for the Markley Creek Remediation Project. The final debt service payment is scheduled to occur in September 2027.

SUCCESSOR AGENCY PROJECT AREA #1 DEBT SERVICE (FUND 431) Statement of Revenues, Expenditures and Change in Fund Balance								
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Revised	2021-22 Proposed	% Change	2022-23 Proposed	% Change
Beginning Balance, July 1	\$147,913	\$150,481	\$151,898	\$151,898	\$146,632		\$146,665	
Revenue Source:								
Investment Income	2,568	1,469	1,020	33	33	0%	33	0%
Transfer In ¹	147,288	147,527	148,739	141,827	149,312	5%	148,871	0%
Total Revenues	149,856	148,996	149,759	141,860	149,345	5%	148,904	0%
Expenditures:								
Debt Service	147,070	147,332	148,492	147,017	149,203	1%	148,762	0%
Internal Services	218	247	109	109	109	0%	109	0%
Total Expenditures	147,288	147,579	148,601	147,126	149,312	1%	148,871	0%
Ending Balance, June 30	\$150,481	\$151,898	\$153,056	\$146,632	\$146,665		\$146,698	

¹NOTE: Transfer in is from the Redevelopment Obligation Retirement Fund to pay for debt service.

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SUPPLEMENTARY INFORMATION

ANTIOCH

2021-23 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

ANTIOCH PUBLIC FINANCING AUTHORITY 2015A LEASE REVENUE REFUNDING BONDS DEBT SCHEDULE

Fiscal Year	2001 ABAG Refinanced Portion		APFA 2002 A&B Refinanced Portion		Aggregate Debt Service	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments
2014-15	\$3,840,000	\$ -	\$19,315,000	\$ -	\$23,155,000	\$ -
2015-16	3,700,000	347,167	18,925,000	1,392,528	22,625,000	1,739,694
2016-17	3,525,000	341,700	18,385,000	1,352,450	21,910,000	1,694,150
2017-18	3,345,000	341,450	17,795,000	1,386,250	21,140,000	1,727,700
2018-19	3,155,000	344,250	17,150,000	1,417,650	20,305,000	1,761,900
2019-20	2,955,000	344,750	16,435,000	1,455,400	19,390,000	1,800,150
2020-21	2,745,000	344,750	15,645,000	1,494,650	18,390,000	1,839,400
2021-22	2,525,000	344,250	14,775,000	1,535,150	17,300,000	1,879,400
2022-23	2,290,000	348,250	13,820,000	1,576,650	16,110,000	1,924,900
2023-24	2,050,000	341,500	12,780,000	1,613,900	14,830,000	1,955,400
2024-25	1,795,000	344,500	11,650,000	1,651,900	13,445,000	1,996,400
2025-26	1,530,000	341,750	10,420,000	1,695,400	11,950,000	2,037,150
2026-27	1,250,000	343,500	9,165,000	1,658,900	10,415,000	2,002,400
2027-28	955,000	344,500	7,570,000	1,936,150	8,525,000	2,280,650
2028-29	650,000	339,750	5,855,000	1,976,400	6,505,000	2,316,150
2029-30	325,000	344,500	4,005,000	2,025,650	4,330,000	2,370,150
2030-31	-	334,750	2,055,000	2,070,150	2,055,000	2,404,900
2031-32	-	-	-	2,116,650	-	2,116,650
TOTALS		\$5,491,317		\$28,355,828		\$33,847,144

- **ABAG 2001 Portion - Debt payments reimbursed by Antioch Public Golf Corporation**
- **APFA 2002A&B Portion – Debt payments reimbursed by the Successor Agency to the Antioch Development Agency**

ANTIOCH

2021-23 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

MARINA - LOAN REPAYMENT SCHEDULES

FISCAL YEAR	#84-21-45		#85-21-130		#86-21-166		#87-21-59	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments
1989-90	\$2,000,000							
1999-91	1,953,343	\$166,657	\$3,000,000					
1991-92	1,903,886	166,657	2,945,081	\$234,919	\$500,000		\$715,198	\$43,460
1992-93	1,851,461	166,657	2,886,867	234,919	491,607	\$31,893	704,154	42,309
1993-94	1,805,528	139,644	2,837,468	195,516	483,236	31,053	694,334	42,309
1994-95	1,747,133	139,644	2,769,638	195,516	473,929	31,053	683,271	42,309
1995-96	1,686,110	139,644	2,698,756	195,516	464,203	31,053	671,709	42,309
1996-97	1,622,341	139,644	2,624,684	195,516	454,039	31,053	659,627	42,309
1997-98	1,555,702	139,644	2,547,279	195,516	443,418	31,053	647,001	42,309
1998-99	1,486,065	139,644	2,466,390	195,516	432,318	31,053	633,807	42,309
1999-00	1,413,294	139,644	2,381,862	195,516	420,720	31,053	620,019	42,389
2000-01	1,336,349	140,543	2,292,825	196,220	408,579	31,073	605,531	42,389
2001-02	1,255,942	140,543	2,199,783	196,220	395,892	31,073	590,391	37,550
2002-03	1,226,926	85,533	2,153,929	144,844	388,571	25,136	579,408	37,550
2003-04	1,196,605	85,533	2,106,012	144,844	380,921	25,136	567,932	37,550
2004-05	1,164,919	85,533	2,055,938	144,844	372,927	25,136	555,939	37,550
2005-06	1,131,807	85,533	2,003,611	144,844	364,572	25,136	543,406	37,550
2006-07	1,097,205	85,533	1,948,930	144,844	355,842	25,136	530,309	37,550
2007-08	1,061,047	85,533	1,891,788	144,844	346,719	25,136	516,623	37,550
2008-09	1,023,261	85,533	1,832,074	144,844	337,185	25,136	502,321	37,550
2009-10	983,775	85,533	1,769,673	144,844	327,223	25,136	487,376	37,550
2010-11	942,511	85,533	1,704,465	144,844	316,812	25,136	471,758	37,550
2011-12	899,391	85,533	1,636,322	144,844	305,932	25,136	455,437	37,550
2012-13	854,331	85,533	1,565,112	144,844	294,563	25,136	438,381	37,550
2013-14	807,243	85,533	1,490,698	144,844	282,682	25,136	420,559	37,550
2014-15	758,036	85,533	1,412,936	144,844	270,267	25,136	401,934	37,550
2015-16	706,627	85,521	1,331,674	144,844	257,293	25,136	382,471	37,550
2016-17	684,102	54,323	1,246,755	144,844	243,735	25,136	362,132	37,550
2017-18	660,564	54,323	1,158,021	144,838	229,567	25,136	340,878	37,550
2018-19	635,966	54,323	1,121,107	89,025	214,762	25,136	318,667	37,535
2019-20	610,261	54,323	1,082,532	89,025	199,312	25,115	295,472	22,716

ANTIOCH

2021-23 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

Marina Loan Repayment Schedules (Continued)								
Fiscal Year	#84-21-45		#85-21-130		#86-21-166		#87-21-59	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments	Balance	P&I Payments
2020-21	583,400	54,323	1,042,221	89,025	192,956	15,325	286,053	22,716
2021-22	555,330	54,323	1,000,096	89,025	186,314	15,325	276,209	22,716
2022-23	525,997	54,323	956,075	89,025	179,373	15,325	265,923	22,716
2023-24	495,344	54,323	910,073	89,025	172,119	15,325	255,173	22,716
2024-25	463,311	54,323	862,002	89,025	164,540	15,325	243,940	22,716
2025-26	429,837	54,323	811,767	89,025	156,619	15,325	232,201	22,716
2026-27	394,857	54,323	759,271	89,025	148,342	15,325	219,934	22,716
2027-28	358,303	54,323	704,413	89,025	139,692	15,325	207,115	22,716
2028-29	320,103	54,323	647,087	89,025	130,653	15,325	193,719	22,716
2029-30	280,185	54,323	587,181	89,025	121,208	15,325	179,721	22,716
2030-31	238,470	54,323	524,579	89,025	111,337	15,325	165,092	22,716
2031-32	194,878	54,323	459,160	89,025	101,022	15,325	149,805	22,716
2032-33	149,325	54,323	390,797	89,025	90,243	15,325	133,831	22,716
2033-34	101,722	54,323	319,358	89,025	78,979	15,325	117,137	22,716
2034-35	51,976	54,323	244,704	89,025	67,208	15,325	99,692	22,716
2035-40	0	54,315	0	267,050	0	76,540	0	113,542
TOTALS		\$4,042,468		\$6,328,863		\$1,070,252		\$1,554,568

ANTIOCH
2021-23 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT REPAYMENT SCHEDULE

FISCAL YEAR	DEBT SERVICE AREA #1 2009 TAB'S	
	Balance	Payments
2009-10	\$2,080,841	\$23,594
2010-11	1,985,498	148,206
2011-12	1,891,432	144,762
2012-13	1,794,313	144,730
2013-14	1,694,977	144,697
2014-15	1,593,058	144,664
2015-16	1,488,489	144,629
2016-17	1,381,201	144,594
2017-18	1,271,124	144,558
2018-19	1,158,184	144,520
2019-20	1,042,309	144,482
2020-21	923,420	144,443
2021-22	801,441	144,403
2022-23	676,289	144,362
2023-24	547,884	144,319
2024-25	416,141	144,276
2025-26	280,972	144,231
2026-27	142,289	144,186
2027-28	-	144,139
TOTALS		\$2,627,794

ANTIOCH

2021-23 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY

Account Groups: Account groups are used to establish accounting control of general fixed assets and the unmatured principal of general long-term obligations. Assets and liabilities of these funds are neither spendable resources nor do they require current appropriation. Therefore, they are accounted for separately from the governmental fund types.

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Activity: Departmental efforts which contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

Agency Funds: Agency funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds.

Appropriation: An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame. An appropriation is usually limited in amount and as to time when it may be expended. Operational appropriations usually expire at fiscal year end.

Assessed Valuation: A dollar value placed on real estate or other property by Contra Costa County as a basis for levying property taxes.

Assessment District: Defines area of land that is benefited by the acquisition, construction, or maintenance of a public improvement. An assessment is levied and collected in the regular property tax bill to fund the improvements.

Assets: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit: A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end funds, salaries, reserves, and cash on hand.

Beginning/Ending (Unappropriated) Fund Balance/Net Position: Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

Bond: A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate.

Budget: A plan of financial activity for a specified period of time indicating all planned revenues and expenses for the budget period (July 1 through June 30). The budget is proposed until it has been approved by the City Council.

Budget Amendment: The City Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by a majority vote. The City Manager has the authority to approve administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

ANTIOCH

2021-23 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Budget Hearing: A public meeting at which any citizen may appear and be heard regarding the increase, decrease or omission of any item in the proposed budget as presented in writing by the City Manager to the City Council.

Building Permits: The City requires that building permits be obtained to ensure that structures meet specific standards. The City requires various construction permits for activities such as the installation of electric, plumbing, and sewage facilities. The City charges a fee for issuing these permits in order to recover only the costs incurred. These fees are collected into the General Fund.

Business License Tax: The Business License Tax is imposed for the privilege of conducting business within the City. These fees are collected into the General Fund.

Capital Improvement: A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

Capital Improvement Program (CIP): A financial plan of proposed capital improvement projects with single- and multiple-year capital expenditures/expenses. The Capital Improvement Program plans for five years and is updated annually.

Capital Outlay: A budget appropriation category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of five years. Non-CIP capital outlay is budgeted in the City's operating budget.

Capital Projects: Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life.

CDBG: Community Development Block Grant – a program designed by the U.S. Department of Housing and Urban Development to revitalize low-and-moderate-income areas within a city.

Consumer Price Index (CPI): Consumer price index is a statistical measure of a weighted average of prices of a specified set of goods and services purchased by wage earners in urban areas.

Debt Service: Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements: The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit: An excess of expenditures or expenses over revenues (resources).

ANTIOCH

2021-23 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Department: An organizational unit comprised of divisions or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Division: A sub-section (or activity) within a department which furthers the objectives of the City Council by providing specific services or a product.

Encumbrances: Funds not yet expended, but which are legally obligated or "set aside" in anticipation of expenditure. These funds cease to be an encumbrance when paid and become a disbursement.

Enterprise Funds: A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These programs are entirely or predominantly self-supporting. The City's water, sewer, marina, and Prewett Park funds are enterprise funds.

Expenditure: The actual spending of Governmental Funds set aside by appropriation.

Expense: The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year: A 12-month period of time to which a budget applies. In Antioch, it is July 1 through June 30.

Fixed Assets: Assets of a long-term character such as land, building, machinery, furniture and other equipment with a value greater than \$5,000 and a useful life longer than 5 years.

Franchise Fee: A Franchise Fee is imposed on various utilities and organizations which permits them to use and operate those facilities within the City. These fees are collected into the General Fund.

FTE (Full-Time Equivalent): The amount of time a regular full or part time position has been budgeted for in terms of the amount of time an employee works in a year.

Fund: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance: Also known as financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

General Fund: The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the Police Department and City Council.

ANTIOCH

2021-23 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Governmental Fund Types: General, Special Revenue, Debt Service and Capital Projects fund types are used to account for most governmental functions. The governmental fund measurement focus is on the "financial flow" basis, which accounts for sources and uses of available spendable resources.

Grant: Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant provided by the Federal Government.

Infrastructure: Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, and parks.

Interest: Interest income is earned as the City invests its idle funds in various investment media. The goal of the City's investment is to protect each investment while achieving the highest rate of return.

Interfund Transfers: Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund: An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. Internal Service Funds are self-supporting and only the expense by this fund is counted in budget totals. Examples include the Equipment Maintenance Fund, Information Systems Fund, and Loss Control Fund.

Materials, Supplies, and Services: Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Objectives: The expected results or achievements of a budget activity.

Operating Budget: Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Performance Measures: A performance measure is a public oriented measure which, whether stated in terms of effectiveness or efficiency, quantitatively describes how well a service is being performed. The foundation of performance measures is understanding the relationship between program inputs, outputs, efficiency, effectiveness, and ultimately program outcomes.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements, such as building) and tangible personal property located within the City.

ANTIOCH

2021-23 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Proposition 4 Limit (Gann Initiative): In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government. Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base Year" revenues. In June 1990 California voters passed Proposition 111, which provides or new adjustment formulas to make the Gann appropriations limit more reflective of increased service demand due to commercial growth.

Proprietary Fund Types: Enterprise and Internal Service fund types are used to account for on-going activities which are financed and operated in a manner similar to those found in the private sector. The intent is that costs (expenses, including depreciation) be financed or recovered through user charges. The measurement focus is "capital maintenance" as in private industry, with the emphasis on net income determination.

Reimbursement: Payment of amount remitted on behalf of another party, department, or fund.

Committed Fund Balance: Accounts used to record a portion of the fund balance as legally segregated for a specific use and not available for appropriation.

Resolution: A special order of the City Council which has a lower legal standing than an ordinance.

Revenues: Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Salaries and Benefits: A budget category which generally accounts for full time and temporary employees; overtime expenses; and all employee benefits, such as medical, retirement, worker's compensation, and dental.

Sales and Use Tax: Sales and use tax is imposed on retailers for the privilege of selling, at retail, within the City limits. This tax is based on the sales price of any taxable transaction of tangible personal property. This revenue is placed in the General Fund for unrestricted uses.

Special Revenue Funds: This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

Transient Occupancy Tax: The Transient Occupancy Tax is a tax imposed on "transients" who occupy a room or room in a hotel or motel in the City. This tax is 10%. Seven percent is placed in the General Fund and three percent is placed in the Civic Arts Fund.






**STAFF REPORT TO THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY OF THE CITY OF ANTIOCH**

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director 

SUBJECT: Resolution of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency Adopting a Two-Year Operating Budget for the Fiscal Years 2021-23

RECOMMENDED ACTION

It is recommended that the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency adopt a resolution approving and adopting a two-year operating budget for fiscal years 2021-23 and revising the fiscal year 2020-21 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in the draft budget document attached to agenda item #8.

DISCUSSION

A budget for the City as Successor Agency and Housing Successor to the Antioch Development Agency has been prepared and reviewed by the City Council during budget study sessions encompassing obligations listed on the Recognized Obligation Payment Schedules as approved by both the City as Successor Agency and Housing Successor and the Oversight Board to the Successor Agency. The funds of the Successor Agency and Housing Successor are included in the budget document attached with agenda item #8.

ATTACHMENTS

- A. Resolution Approving Adoption of the 2021-23 Budget and Revising the 2020-21 Budget

SA RESOLUTION NO. 2021/XX

RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2021-23 AND REVISING THE 2020-21 BUDGET AS RELATED TO THE ACTIVITIES OF THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR

WHEREAS, the Antioch Development Agency was formed by the adoption of the Redevelopment Plan in July 1975;

WHEREAS, pursuant to the passage of AB 1X26 upheld by the California Supreme Court, redevelopment agencies were required to be dissolved by February 1, 2012;

WHEREAS, pursuant to Resolution No. 2012/07 dated January 24, 2012, the City of Antioch confirmed its intention to serve as the Successor Agency to the Antioch Development Agency for non-housing related functions and pursuant to Resolution No. 2012/06 dated January 24, 2012, the City of Antioch elected to perform the housing functions of the Antioch Development Agency pursuant to AB 1X26;

WHEREAS, the City Council of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency has heretofore considered said Operating Budget; and

WHEREAS, the City Council as Successor Agency and Housing Successor to the Antioch Development Agency did receive, consider and evaluate the revised 2020-21 portion of the Operating Budget as submitted; and

WHEREAS, enforceable obligations of the Successor Agency and Housing Successor are incorporated into said budgets;

NOW THEREFORE BE IT RESOLVED:

A. That the Successor Agency and Housing Successor Two-Year Operating Budget for the 2021-23 Fiscal Years, on file with the Recording Secretary, is hereby approved and adopted.

B. That the revised portion of the Successor Agency and Housing Successor Budget for the 2020-21 Fiscal Year is hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:


ELIZABETH HOUSEHOLDER, RECORDING SECRETARY



STAFF REPORT TO THE ANTIOCH PUBLIC FINANCING AUTHORITY

DATE: Regular Meeting of June 22, 2021

TO: Honorable Members of the Antioch Public Finance Authority

SUBMITTED BY: Dawn Merchant, Finance Director 

SUBJECT: Resolution of the Antioch Public Financing Authority Adopting a Two-Year Operating Budget for the Fiscal Years 2021-23

RECOMMENDED ACTION

It is recommended that the Board of the Antioch Public Financing Authority adopt a resolution approving and adopting a two-year operating budget for fiscal years 2021-23 and revising the fiscal year 2021-23 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in the draft budget document attached to agenda item #8.

DISCUSSION

The Antioch Public Financing Authority (APFA) is a joint powers authority created between the City of Antioch and former Antioch Development Agency as a financing mechanism for real and personal property and improvements for the benefit of the residents of the City. The funds of the APFA are included in the budget document attached with agenda item #8.

ATTACHMENT

- A. Resolution Approving Adoption of the 2021-23 Budget and Revising the 2020-21 Budget

ATTACHMENT A

RESOLUTION NO. 2021/XX

**RESOLUTION OF THE CITY OF ANTIOCH PUBLIC FINANCING AUTHORITY
ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2021-23 AND
REVISING THE 2020-21 BUDGET**

WHEREAS, The City Council formed the Antioch Public Financing Authority in April 1993 to provide financial assistance to the City by financing improvements for the benefit of the residents of the City; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said budget.

NOW THEREFORE BE IT RESOLVED that the Authority Budget for the 2021-23 Fiscal Years and the 2020-21 Fiscal Year revised budget, on file with the Authority Secretary, are hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch Public Financing Authority at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER, SECRETARY

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 22, 2021

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Carlos Zepeda, Deputy Public Works Director

APPROVED BY: John Samuelson, Public Works Director/City Engineer *JS*

SUBJECT: Agreement with Terracare Associates for Landscape Maintenance Services - Proposal No. 988-0520-21A

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Awarding the Maintenance Services Agreement ("Agreement") for Landscape Maintenance Services throughout the City's rights-of-ways and medians, to Terracare Associates; and
2. Approving the Agreement with Terracare Associates for the period July 1, 2021 through June 30, 2024 will cost \$3,628,338, and with the option to extend an additional two fiscal years, \$2,418,892, for a total contract amount not to exceed \$6,047,230 over the five (5) year period; and
3. Authorizing the City Manager to execute the Agreement.

FISCAL IMPACT

Funding for annual landscape maintenance contracted services throughout the City's rights-of-ways and medians is allocated in the General Fund budget and the Street Light and Landscape Maintenance District Funds. Funding for this agreement in FY 2021-22 and FY 2022-23 is accounted for in the various proposed budgets. Funding for future landscape maintenance services from this agreement will be subject to the biennial budget approval process.

There will be an annual cost for landscape maintenance services in the amount of \$1,209,446, or \$3,628,338 total in the initial three (3) years of the agreement, and \$2,418,892 total in the subsequent two (2) year option for a total contract amount not to exceed \$6,047,230. The recommended contract amount includes \$100,000 in contingency for each fiscal year for unplanned and/or unexpected work such as vandalism, traffic accidents, and extra work outside the regular scope of work in the Agreement. The total contingency funding for the life of this contract is \$500,000 over the contract period of July 1, 2021 to June 30, 2026.

DISCUSSION

Utilizing contracted landscape crews provides the most cost-effective way of maintaining the City's vast landscaped areas. This Landscape Maintenance Services contract will provide professional landscape maintenance services, at various locations, based on the work described in the Request for Proposal (RFP).

The contractor is responsible for providing all labor, tools, equipment, vehicles, traffic & safety controls necessary to perform the work, and insurance for their employees. The Department of Public Works personnel will verify work is performed according to the schedule of duties provided by the contractor.

Public Works provides a higher volume and more consistent level of landscape maintenance services citywide by utilizing a contracted landscape maintenance service contractor. The previous contract was not year-round, was based on an hourly performance rate and did not include irrigation and weed spraying or scheduled litter removal in the City's rights-of-ways. By consolidating landscape maintenance contracts, several which are due to expire on June 30, 2021, into one landscape maintenance contract, the City's landscaped areas will receive year-round landscape maintenance services. There will also be targeted irrigation and weed spraying, more timely maintenance and regularly scheduled litter removal in the City's rights-of-ways. The City's improved cleanliness and landscaped aesthetics will enhance the quality of life for all its residents.

The Public Works Department published the Landscape Maintenance Services Request for Proposal on April 22, 2021. The proposal was distributed via the local newspaper, a builder's exchange email list, on the City's website, sent directly to eight contractors, and closed on May 20, 2021. Public Works received four qualified and competitive proposal submittals.

ATTACHMENTS

- A. Resolution
- B. DRAFT Maintenance Service Agreement

ATTACHMENT "A"

RESOLUTION NO. 2021/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AN AGREEMENT WITH TERRACARE ASSOCIATES FOR
LANDSCAPE MAINTENANCE SERVICES IN AN AMOUNT NOT TO EXCEED
\$6,047,230 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE
AGREEMENT
PROPOSAL NO. 988-0520-21A**

WHEREAS, the City has several landscape maintenance contracts with some due to expire on June 30, 2021 and would like to condense all contracts into one with a contractor to provide year-round landscape maintenance services bringing the best value to the City of Antioch;

WHEREAS, the City must continue to provide consistent and reliable landscape maintenance service throughout the City;

WHEREAS, on April 22, 2021, the City published the Landscape Maintenance Request for Proposal publicly and the Proposal closed on May 20, 2021;

WHEREAS, four qualified and competitive submittals were received by the Public Works Department; and

WHEREAS, after careful review of each proposal submitted, Terracare was chosen as the contractor that is the most qualified and will provide the best value to meet the City's needs.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Awards the Maintenance Service Agreement ("Agreement") for Landscape Maintenance Services to Terracare Associates;
2. Approves the Agreement with Terracare Associates for the period July 1, 2021 through June 30, 2024 which will cost \$3,628,338, and with the option to extend an additional two fiscal years, \$2,418,892, for a total contract amount not to exceed \$6,047,230 over the five (5) year period; and
3. Authorizes the City Manager to execute the Agreement in a form approved by the City Attorney.

* * * * *

RESOLUTION NO. 2021/**

June 22, 2021

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"

CITY OF ANTIOCH DRAFT MAINTENANCE SERVICES AGREEMENT TERRACARE ASSOCIATES FOR LANDSCAPE MAINTENANCE SERVICES

1. PARTIES AND DATE.

This Agreement ("**Agreement**") is made and entered into this 9th day of June, 2021 ("**Effective Date**") by and between the City of Antioch, a municipal corporation organized under the laws of the State of California with its principal place of business at 200 H Street, Antioch California 94509 ("**City**") and **Terracare Associates**, a CORPORATION with its principal place of business at 2800 East 18th Street, Antioch CA 94509 ("**Contractor**"). City and Contractor are sometimes individually referred to as "**Party**" and collectively as "**Parties**" in this Agreement.

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain maintenance services required by the City on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing **Landscape Maintenance Services** to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that is familiar with the plans of City. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

2.2 Project.

City desires to engage Contractor to render such services for the **Landscape Maintenance Services RFP 988-0520-21A** project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **Landscape Maintenance Services** necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term

The term of this Agreement shall be from **July 1, 2021** to **June 30, 2024**, with the option to extend an additional two years (FY2024/2025 and FY 2025/2026), unless earlier terminated as provided herein. The City reserves the right to review the Contractor's performance at the end of each year and cancel all or part of the Agreement. Please see "Schedule of Services" attached as Exhibit "B," for proposed schedule.

3.2 **Responsibilities of Contractor.**

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of City.

3.2.4 City's Representative. The City hereby designates the **Deputy Public Works Director**, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.5 Contractor's Representative. Contractor hereby designates **David Mortensen**, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8 Period of Performance and Liquidated Damages. Contractor shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Contractor shall perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be provided separately in writing to the Contractor. Contractor agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such completion schedule or Project milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damage. Pursuant to Government Code Section 53069.85, Contractor shall pay to the City as fixed and liquidated damages, and not as a penalty, the sum of five hundred Dollars (\$500.00) per day for each and every calendar day of delay beyond the Performance Time or beyond any completion schedule or Project milestones established pursuant to this Agreement.

3.2.9 Disputes. Should any dispute arise respecting the true value of any work done, of any work omitted, or of any extra work which Contractor may be required to do, or respecting the size of any payment to Contractor during the performance of this Agreement, Contractor shall continue to perform the Work while said dispute is decided by the City. If Contractor disputes the City's decision, Contractor shall have such remedies as may be provided by law.

3.2.10 Laws and Regulations; Employee/Labor Certifications. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the City, Contractor shall be solely responsible for all costs arising therefrom. City is a public entity of the State of California subject to certain provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated

and agreed that all provisions of the law applicable to the public contracts of a municipality are a part of this Agreement to the same extent as though set forth herein and will be complied with. These include but are not limited to the payment of prevailing wages, the stipulation that eight (8) hours' labor shall constitute a legal day's work and that no worker shall be permitted to work in excess of eight (8) hours during any one calendar day except as permitted by law. Contractor shall defend, indemnify and hold City, its officials, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10.1 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement. Contractor shall avoid any violation of any such law during the term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification, and shall make them available to the City or its representatives for inspection and copy at any time during normal business hours. The City shall not be responsible for any costs or expenses related to Contractor's compliance with the requirements provided for in Section 3.2.10 or any of its sub-sections.

3.2.10.2 Employment Eligibility; Subcontractors, Sub-subcontractors and Consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants performing any work relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 3.2.10.1.

3.2.10.3 Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the City to terminate the Agreement for cause: (1) failure of Contractor or its subcontractors, sub-subcontractors or consultants to meet any of the requirements provided for in Sections 3.2.10.1 or 3.2.10.2; (2) any misrepresentation or material omission concerning compliance with such requirements (including in those verifications provided to the Contractor under Section 3.2.10.2); or (3) failure to immediately remove from the Project any person found not to be in compliance with such requirements.

3.2.10.4 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.2.10.5 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

3.2.10.6 Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the California Air Resources Board (CARB). Contractor shall specifically be aware of the CARB limits and requirements' application to "portable equipment", which definition is considered by CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify City against any fines or penalties imposed by CARB or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

3.2.10.7 Water Quality.

(A) Management and Compliance. To the extent applicable, Contractor's Services must account for, and fully comply with, all local, state and federal laws, rules and regulations that may impact water quality compliance, including, without limitation, all applicable provisions of the Federal Water Pollution Control Act (33 U.S.C. §§ 1300); the California Porter-Cologne Water Quality Control Act (Cal Water Code §§ 13000-14950); laws, rules and regulations of the Environmental Protection Agency and the State Water Resources Control Board; the City's ordinances regulating discharges of storm water; and any and all regulations, policies, or permits issued pursuant to any such authority regulating the discharge of pollutants, as that term is used in the Porter-Cologne Water Quality Control Act, to any ground or surface water in the state.

(B) Liability for Non-Compliance. Failure to comply with the laws, regulations and policies described in this Section is a violation of law that may subject Contractor or City to penalties, fines, or additional regulatory requirements. Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from and against any and all fines, penalties, claims or other regulatory requirements imposed as a result of Contractor's non-compliance with the laws, regulations and policies described in this Section, unless such non-compliance is the result of the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(C) Training. In addition to any other standard of care requirements set forth in this Agreement, Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them without impacting water quality in violation of the laws, regulations and policies described in this Section. Contractor further warrants that it, its employees and subcontractors will receive adequate training, as determined by City, regarding the requirements of the laws, regulations and policies described in this Section as they may relate to the Services provided under this Agreement. Upon request, City will provide Contractor with a list of training programs that meet the requirements of this paragraph.

3.2.11 Insurance. Contractor shall not commence work for the City until it has provided evidence satisfactory to the City it has secured all insurance required under Exhibit "D" (Insurance

Requirements), attached hereto and incorporated herein by this reference. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required therein.

3.2.12 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.13 Payment and Performance Security

3.2.13.1 Performance Bond. If required by law or otherwise specifically requested by City in Exhibit "D" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Performance Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.13.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "D" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Payment Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.13.3 Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

3.2.13.4 Surety Qualifications. Only bonds executed by an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, shall be accepted. The surety must be a California-admitted surety with a current A.M. Best's rating no less than A:VIII and satisfactory to the City. If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered

qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

3.2.13.5 Retention. From each City-approved payment request, five percent (5%) will be deducted and retained by the City, and the remainder will be paid to Contractor. All retention shall be released and paid to Contractor within thirty-five (35) calendar days of the end of the Agreement term or any extensions thereto subject to the following conditions. The Contractor shall request that the City's Representative or designee inspect all maintenance areas within thirty (30) business days prior to the expiration of the term of the Agreement. The City's Representative or designee shall inspect the maintenance areas with the Contractor to determine if the maintenance areas are in conformance with the requirements under this Agreement. If any corrections of deficiencies in the work are needed, Contractor must complete all corrections by the end of the Agreement term and prior to release of retention by the City. Should any maintenance areas requiring correction following expiration of the Agreement term, the City may make arrangements to have the corrections completed at the Contractor's sole cost and expense. The cost to complete such corrections will be deducted from the retention held by the City, and the balance, if any and subject to any other authorized withholdings, will be released to the Contractor.

3.2.14 Accounting Records. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.3 Fees and Payments.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed Six Million, Forty Seven Thousand, Two Hundred Thirty Dollars (\$6,047,230) without written approval of City's Deputy Public Works Director over the 5-year contract term. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Contractor. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within thirty (30) days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from City's Representative.

3.3.5 California Labor Code Requirements

a. Contractor is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. Contractor shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Contractor and all subcontractors to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

b. If the Services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Contractor and all subcontractors performing such Services must be registered with the Department of Industrial Relations. Contractor shall maintain registration for the duration of the Project and require the same of any subcontractors, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

c. This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor that affect Contractor's performance of Services, including any delay, shall be Contractor's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Contractor caused delay and shall not be compensable by the City. Contractor shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor.

3.4 Termination of Agreement.

3.4.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been adequately rendered to City, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.4.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished documents and data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.4.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.4.4 Agreement Subject to Appropriation of Funds. The Contractor understands and accepts that at all times; the Agreement is subject to appropriation of funds by the Antioch City Council. The Agreement may terminate without penalty, liability or expense of any kind to the City at the end of any fiscal year if funds are not appropriated for the next succeeding fiscal year. If funds are appropriated for a portion of the fiscal year, the Agreement will terminate, without penalty, liability or expense of any kind at the end of the term for which funds are appropriated. The City has no obligation to make appropriations for the Agreement in lieu of appropriations for new or other agreements. City budget decisions are subject to the discretion of the Mayor and City Council. Contractor's assumption of risk of possible non-appropriation is a part of the consideration for the Agreement. This section controls against any and all other provisions of the Agreement.

3.5 General Provisions.

3.5.1 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor:

Terracare Associates
David Mortensen
2800 East 18th Street
Antioch CA 94509

City:

Public Works Department
Carlos Zepeda
City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007

City:

City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007
Attn: City Attorney

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.2 Indemnification.

3.5.2.1 Scope of Indemnity. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions of Contractor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Contractor's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor.

3.5.2.2 Additional Indemnity Obligations. Contractor shall defend, with counsel of City's choosing and at Contractor's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by Section 3.5.2.1 that may be brought or instituted against City or its officials, officers, employees, volunteers and agents. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, volunteers and agents as part of any such claim, suit, action or other proceeding. Contractor shall also reimburse City for the cost of any settlement paid by City or its officials, officers, employees, agents or volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for City's attorneys' fees and costs, including expert witness fees. Contractor shall reimburse City and its officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the City, its officials, officers, employees, agents, or volunteers.

3.5.3 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Contra Costa County, California. In addition to any and all Agreement requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the City.

3.5.4 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.5 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.6 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.7 Assignment or Transfer. Contractor shall not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.8 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.5.9 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.10 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.5.11 No Third-Party Beneficiaries. Except to the extent expressly provided for in Section 3.5.7, there are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

3.5.12 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.13 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.14 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.15 Attorneys' Fees and Costs. If any action in law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing Party shall

be entitled to recover from the losing party attorney's fees and costs in an amount determined to be reasonable by a court of competent jurisdiction.

3.5.16 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.17 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.18 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.19 Wage Theft Prevention.

3.5.19.1 Contractor, and any subcontractor it employs to complete work under this Agreement, shall comply with all applicable federal, state and local wage and hour laws. Applicable laws may include, but are not limited to, the Federal Fair Labor Standards Act and the California Labor Code.

3.5.19.2 BY SIGNING THIS AGREEMENT, CONTRACTOR AFFIRMS THAT IT HAS DISCLOSED ANY FINAL JUDGMENTS, DECISIONS OR ORDERS FROM A COURT OR INVESTIGATORY GOVERNMENT AGENCY, FINDING IN THE FIVE (5) YEARS PRIOR TO EXECUTING THIS AGREEMENT THAT CONTRACTOR OR ITS SUBCONTRACTORS HAS VIOLATED ANY APPLICABLE WAGE AND HOUR LAWS. CONTRACTOR FURTHER AFFIRMS THAT IT OR ITS SUBCONTRACTOR(S) HAS EITHER FULLY SATISFIED EACH JUDGMENT, DECISION OR ORDER, OR, IF ANY JUDGMENT, DECISION OR ORDER HAS NOT BEEN FULLY SATISFIED, CONTRACTOR AFFIRMS THAT IT OR ITS SUBCONTRACTOR(S) IS CURRENTLY SATISFYING SAID JUDGMENT, DECISION OR ORDER THROUGH A PAYMENT OR ALTERNATIVE PLAN APPROVED BY THE APPLICABLE COURT/GOVERNMENT AGENCY AND THAT CONTRACTOR OR ITS SUBCONTRACTOR(S) ARE IN COMPLIANCE WITH SAID PLAN AS OF THE DATE OF EXECUTING THIS AGREEMENT.

3.5.19.3 If at any time during the term of this Agreement, a court or investigatory government agency issues a final judgment, decision or order finding that Contractor or a subcontractor it employs to perform work under this Agreement has violated any applicable wage and hour law, or Contractor learns of such a judgment, decision, or order that was not previously disclosed in its bid/proposal, Contractor shall inform the City no more than fifteen (15) calendar days after the judgment, decision or order becomes final or from the date of learning of the final judgment, decision or order. Contractor or its subcontractor(s) shall, within thirty (30) calendar days after notifying the City, either (i) fully satisfy any such judgment, decision, or order and provide the City with documentary evidence of satisfying said judgment, decision or order; or (ii) provide the City documentary evidence of a payment or other alternative plan approved by the court/government agency to satisfy the judgment, decision or order. If the Contractor or its subcontractor is subject to a payment or other alternative plan, the Contractor or its subcontractor shall continue to submit documentary evidence every thirty (30) calendar days during the term of the Agreement demonstrating continued compliance with the plan until the judgment, decision or order has been fully satisfied.

3.5.19.4 For purposes of this Section, a "final judgment, decision, or order" refers to one for which all appeals have been exhausted or the time period to appeal has expired. Relevant investigatory government agencies include: the United States Department of Labor, the California Division of Labor Standards Enforcement, the City, or any other governmental entity or division tasked with the investigation and enforcement of wage and hour laws.

3.5.19.5 Failure to comply with any part of this Section constitutes a material breach of this Agreement. Such breach may serve as a basis for immediate termination of this Agreement and/or any other remedies available under this Agreement and/or law.

3.5.19.6 Notice provided to the City shall be addressed to: Attention: City Manager, P. O. Box 5007, Antioch, CA 94531-5007. The Notice provisions of this Section are separate from any other notice provisions in this Agreement and, accordingly, only notice provided to the above address satisfies the notice requirements in this Section.

[SIGNATURES ON NEXT PAGE]

**SIGNATURE PAGE FOR MAINTENANCE SERVICES AGREEMENT
BETWEEN THE CITY OF ANTIOCH
AND TERRACARE ASSOCIATES**

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the 9th day of June 2021.

CITY OF ANTIOCH

Approved By:

Rowland E. Bernal Jr.
City Manager

ATTEST:

Elizabeth Householder
City Clerk

Approved As To Form:

Thomas Lloyd Smith
City Attorney

Terracare Associates

Signature

Name

Title

EXHIBIT "A"

SCOPE OF SERVICES

2021 Landscape Maintenance Services
Request for Proposals

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City of Antioch

SECTION 2

SCOPE OF SERVICES

2.1 WORK GUIDANCE

All work to be done by any Proposer selected to perform the work outlined in this RFP shall be guided by this RFP and the City's Landscape Construction details.

A complete, preliminary copy of the City's Maintenance Service Agreement for Landscape Maintenance Services is attached to this RFP as Appendix A. The contract shall bind selected proposer to perform work in accordance with this RFP.

2.2 DESCRIPTION OF WORK EXPECTATIONS

All Proposers accept and confirm by submission of a signed proposal in response to this RFP, that work to be performed by the selected Contractor is comprised of general horticultural maintenance, irrigation operation and maintenance, and cleanup of landscape areas owned by the City of Antioch, as further designated in this RFP. Proposers understand that requirements may vary by location and season depending upon the type of landscaping.

City's expectations from selected Proposer include, but are not limited to:

Workmanship: All materials and workmanship shall be of a quality that is equal or superior to any similar work considered by Landscape industry contractors to be best practice. All work completed by selected Contractor shall be subject to inspection prior to payment being authorized. All work shall be conducted in a manner that least interferes with operation and public usage of the landscaped facilities and adjacent streets and sidewalks.

Safety: All services, supplies and equipment must comply with the California Safety Division of Industrial Safety Orders and O.S.H.A. The Contractor shall plan and conduct the work in a manner that will safeguard all persons from injury and shall take all precautions required by applicable regulations of the State Department of Industrial Regulations. The Contractor's employees shall wear O.S.H.A. approved safety vests at all times during contract work.

Hazards and Vandalism: Any hazards or acts of vandalism shall be reported immediately to the City's Contract Manager or designee and then followed up in writing. Hazards such as broken tree limbs, erosion, potholes in grounds, standing water, ropes tied to tree limbs, excavations and unsecured material (such as wood, wire, metal, etc.) shall be remedied by the Contractor after approval is obtained from the City's Contract Manager. Hazards which create life-threatening situations or potential for bodily harm shall be remedied immediately by the Contractor.

Response: Selected Contractor will be required to be able to respond to any location with no more than a ninety (90) minute delay in response time during a regularly scheduled workday. Weekends and Holidays, Contractor shall respond to any location with no more than a four (4)

hour delay in response time. A communications system shall be in place which provides the City ability to contact the Contractor in an emergency twenty-four (24) hours a day, seven days a week. Failure to adequately respond can result in immediate termination of the remainder of the contract.

City Policy: Selected Contractor shall be aware of, and shall comply with, City ordinances governing landscape maintenance work and traffic control regulations during work, as applicable to individual locations being maintained.

Equipment Experience: Selected Contractor shall have direct experience in the use of Rainmaster DX2 and DX3 controllers and their respective central systems. As well as Weather Trak, Leit, and Irratrol controllers. Experience shall include programming, troubleshooting, field operation and equipment installation. In the event the Contractor's staff is not experienced and City Property is damaged as a result of the Contractor's inability, the Contractor shall be responsible for repair or replacement. City may require demonstration of such experience during selection process of this RFP, as outlined in Section 5, Proposer Experience and Operations Plan.

2.3 WORK LOCATION/SITE CHANGES

All locations for work to be contracted are identified in maps attached to this RFP as **Appendix B, Landscape Maintenance Area Maps**. Additionally, locations are identified in **Section 4.2 Street Lighting and Landscape District (SLD) Landscape Maintenance Street Locations List**

Proposers should note that the City does not currently have complete information regarding the irrigation and square footage of all landscape areas as referenced in this RFP. It is Proposer's responsibility to ensure that necessary site visits are made in order to collect adequate information to submit a Proposal that includes all maintenance as described in this RFP.

Proposers acknowledge that the City reserves the right to add, delete, or change locations under resulting contract for work, and may do so upon written notification to the Contractor. Any changes in contract scope of work that result in an increase or reduction in cost shall be adjusted based on negotiation between City and Contractor. City expects cost negotiations to be guided by **Monthly Maintenance Price Schedule** and/or **Unscheduled (Extra) Work Unit Price Schedule** as submitted in **Section 4, Cost Schedule**.

2.4 COMMENCEMENT OF WORK

Proposers acknowledge that submittal of proposals does not constitute any acceptance of work by the City. Additionally, the receipt of award of contract to any Proposer shall not constitute any authority to enter upon sites for work and begin landscape maintenance services. Work shall commence only upon formal execution of a contract between the City and Contractor, and a written notice to proceed from the City's Contract Manager to Contractor.

The City seeks to make selection of a Contractor and execute a contract for Landscape Maintenance Services by July 1, 2021. Proposers acknowledge that they are prepared to execute

a contract and begin prosecuting work within this time. Any proposer unable to meet this timeframe shall not be considered for award.

In the event the selected Contractor fails to adequately perform Landscape Maintenance Services to standards identified in this RFP and as appended to the executed contract, the City reserves the right to remove individual sites from the contract and/or terminate the contract. Additionally, the City reserves the right to enter into additional contracts for Landscape Maintenance Services should the selected Contractor not meet City standards.

2.5 TERM OF AGREEMENT

Any contract resulting from a submitted Proposal shall be a three (3) year contract starting July 1, 2021. If mutually agreeable to both parties, the resulting contract may be extended for an additional two (2) year term for a total of five (5) years. If agreed upon, this contract would then expire on June 30, 2026.

Failure of the Contractor to diligently execute the work as defined herein will be considered as grounds for termination of the contract.

Failure to provide an adequate work force to execute the scope of the contract shall be considered as grounds for termination of the contract.

The contract may be terminated by the City upon thirty (30) calendar days prior written notice addressed to the last known address of the Contractor. In the event of such termination, the Contractor shall be paid for all work successfully completed up to the effective date of such termination.

2.6 MONTHLY MAINTENANCE TASKS

Proposals shall include a bid for Monthly Maintenance Costs and a Total Maintenance cost for each location listed in Section 4, Cost Schedule. The Total Maintenance Cost shall assume a sixty (60) month term, extending from July 1, 2021, through June 30, 2026.

Each bid for Monthly Maintenance Costs shall include all equipment, labor, materials, and associated costs to perform monthly maintenance tasks to the specifications described in Section 4.4, Monthly Maintenance Items & Task Frequency. Each area listed in Section 4.3, Monthly Maintenance Price Schedule corresponds to the landscape maintenance areas as identified in Appendix C, Landscape Maintenance Area Maps. Proposers are encouraged to inspect in person each landscape section identified in the Appendix C, Landscape Maintenance Area Maps in order to adequately prepare a cost proposal.

Proposers acknowledge total bid grand total includes any and all inspection and management of the described sites for compliance with the standards as described in Section 4.4, Monthly Maintenance Items & Task Frequency.

2.7 UNSCHEDULED (EXTRA) WORK ITEMS

Proposers shall submit bid prices for each unscheduled (extra) work items listed in Section 4, Cost Schedule, as itemized and further described in Section 4.6, **Unscheduled (Extra) Work Unit Price Schedule**. Said prices shall include all materials, labor and equipment necessary to perform such unscheduled (extra) work items. The unit prices listed for unscheduled (extra) work items shall be in effect for the duration of any contract executed with the selected Contractor.

Proposers understand that not all possible unscheduled (extra) work items can be foreseen and provided line item, unit cost bid requests. As such, Proposers acknowledge that any work required outside of unscheduled (extra) work items in the Cost Schedule shall be negotiated between the City and Contractor in a written "not to exceed" estimate format.

The selected Contractor is expected to perform any and all unscheduled (extra) work upon request and/or approval from the City in a timely manner.

2.8 SUBCONTRACTORS

Proposers requiring the provision of additional services from subcontractors acknowledge that all proposed subcontractors shall adhere to the same standards of work as described in this RFP. Proposers further acknowledge that the selected Contractor shall be required to perform, with the Contractor's own organization and employees, not less than fifty percent (50%) of the value of all work conducted under executed contract.

Any Proposer submitting bids for work that includes the use of subcontractors shall additionally submit a filled out Section 5.4, **Designation of Subcontractors**.

2.9 ADDITIONAL CONTRACT PROVISION

Further special provisions guiding the execution of a contract for Landscape Maintenance Services are fully described in **Appendix D, Additional Contract Provisions**. The additional provisions as described in Appendix D include items such as Prevailing Wage, Payroll Records, Traffic Management, Regulations of Work, Payment, and other additional special provisions. Proposers' attention is directed to review of these Additional Contract Provisions, as they will be made part of the contract to be executed by the selected Contractor.

4.4 MONTHLY MAINTENANCE TASK ITEMS

Trees, Shrubs and Planting Area Maintenance:

a) **Tree Pruning:**

Pruning of city trees shall be performed as needed to: (1) raise the lower branches of trees above vehicle obstruction height 14 feet minimum wherever they overhang medians and roadways; (2) where they encroach onto walkways and paved areas 9 feet minimum; (3) to remove suckers, water sprouts, and other undesirable growth on trees; (4) to remove all dead or damaged branches; and branches that are rubbing on walls and fences; (5) to eliminate any visibility obstructions at corners or intersections, (6) to clear obstructions of traffic signals. On slopes/hills all lower tree limbs shall be raised to a 7 feet minimum from ground level.

All pruning shall be done by qualified professional personnel using the Western Chapter of the International Society of Arboriculture pruning standards, approved methods and techniques. Excessive pruning, stubbing back, or topping will not be permitted. All pruning cuts shall be made beyond, and close to, the branch collar ring. Trees shall be cleanly cut with no tearing of the bark. Trees shall be allowed to take their natural shape whenever possible. The Contractor shall provide replacement trees, at Contractor's expense, if trees are "topped" or if the Western Chapter of the International Society of Arboriculture pruning standards are not met. The replacement tree(s) shall be replaced in size and kind of the damaged tree unless otherwise directed by the City's Contract Manager.

The selected Contractor should understand that the City will reserve the right to contract separately for costs associated with tree pruning.

Contractor may be called upon to respond for emergency removal of any down limb(s) and/or tree from the landscape areas during regular business hours.

b) **Shrub Pruning:** The following shrubs shall be pruned one time per year as directed by the Contract Manager to a height of 6" above the base of the plant of the finished grade:

- Dietes
- Hemerocallis
- Pennisetum- Shall be pruned every February without direction.
- Salvia

Pruning of other shrubs shall be performed three times per year to shape, particularly to correct miss-shaping. Shrub pruning shall be included on the Draft/Initial Schedule of Duties as required in Section 5.8.

Pruning of shrubs shall be performed to: (1) raise the lower branches of shrubs above vehicle obstruction height wherever they overhang medians and roadways; (2) where they encroach onto the walkways and paved areas; (3) remove suckers, water sprouts, and other undesirable growth on shrubs; (4) remove all dead or damaged branches; and branches that are rubbing on walls and fences; (5) eliminate any visibility obstructions at corners or intersections.

Shrubs shall be pruned to insure proper growth and control. All pruning shall be done by qualified professional personnel using approved methods and techniques. Shrubs shall be cleanly cut with no tearing of the bark. Shrubs are to be allowed to take their natural shape whenever possible. The Contractor shall provide replacement shrubs, at Contractor's expense, if shrubs are damaged.

- c) **Tree Staking:** The Contractor shall maintain existing stakes, ties and protective devices providing replacements at all times during the entire contract term, on all young trees until such time as they are no longer needed for support. The Contractor shall remove the stakes at this time, at no additional cost. Special care shall be taken to avoid any damage to tree trunks or branches by ties and stakes. Staked trees shall be inspected as needed to prevent such damage. The Contractor shall replace any plant material damaged due to negligence and/or lack of proper inspection at the Contractor's cost.

Trees shall be tied to stakes using only two broad ties of flexible material unless the Contractor obtains prior approval by the City's Contract Manager to use an optional method.

- d) **Planting Area Fertilization:** Fertilizer shall be applied **three (3) times per year** in March, June and October. Fertilizer shall be homogenized time-release pellet type, containing 15% nitrogen 15% phosphorus, and 15% potassium by weight or as directed/approved by the City's Contract Manager. Each application shall be at a rate of four (4) pounds per one thousand (1,000) square feet. Proposers shall include the annual fertilization schedule on the **Draft/Initial Schedule of Duties as required in Section 5.8**. City will provide all fertilizer. Contractor will provide the City an estimated quantity needed at least 30 days before application time and specify the intended spread rate based upon the product label.

All fertilizers shall be watered into the soil within three days of applications. Where drips systems exist, the fertilizer shall be watered into the soil within three days of application, using a hose if necessary or water truck if necessary. The Contractor may use dissolvable fertilizer tablets deposited in the wye-filter with prior approval of the Contract Manager. The Contractor shall use tablets produced for this type of application and with the NPK values stated in this subsection "h".

The City's Contract Manager shall require fertilizer spread rate and product label prior to applications and may require the Contractor to deposit empty fertilizer bags at a predetermined location to verify composition and rate of application. Contractor shall insure that no fertilizer is spread onto non landscape areas. Fertilizer that lands on sidewalks, streets, gutters, or hardscapes shall be cleaned up immediately. At no time shall fertilizer be allowed to enter the City's storm drain system.

- e) **Weed Control:** The landscaped areas shall be kept free of weeds at all times during the entire term of the contract. Weeding may be done manually or by use of selective weed killers as recommended by a Pest Control Advisor. Extreme caution not to damage any other plants shall be observed when selective weed killers are used. If a chemical application is used it shall only be done in accordance with County, State and Federal Pesticide/Hazardous Chemical regulations.

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Should damage to plants occur, the contractor shall replace those plants no cost to the City. Contractor shall provide the City a monthly pesticide application use report by the 10th of each month for the previous month's herbicide applications, no exceptions. Failure to do so may lead to termination of contract.

Weeds which reach a height of 4 inches or more shall be manually removed or hand pulled. Chemical spraying shall not be permitted for weeds exceeding 4" in height. All weed debris shall be removed from the area.

Groundcover and Vine Maintenance

- f) **Groundcover and Vine Pruning:** Groundcovers and vines shall be pruned one (1) time per year and shall be included on the **Draft/Initial Schedule of Duties as required in Section 5.8.**

Vines shall be pruned to within four (4) inches of the face and top of the sound wall, as directed by the Project Manager. Ground cover and vines shall be kept from growing onto or into trees.

Hypericum shall be mown one (1) time in February, to a height of three (3) inches. The mower shall be sharp; tearing or shredding of stems will not be allowed. Contractor shall replace damaged material at their cost.

- g) **Groundcover and Vine Edging:** Groundcovers and vines shall be edged two (2) times per month, along sidewalks, mow strips and edges between groundcover and other plant material types throughout the contract term. Proposers shall include a groundcover and vine edging schedule on the **Draft/Initial Schedule of Duties as required in Section 5.8.**

Vines shall be edged/pruned at the bottom of the soundwall to eliminate horizontal growth into planting areas, as directed by the City's Contract Manager. Extreme care shall be taken to protect vine bases and shrubs, replacement for vines or shrubs damaged due to contractor's activities shall be the Contractor's responsibility.

- h) **Groundcover and Vine Fertilization:** Fertilizer shall be applied three (3) times per year in March, June and September and shall be indicated on the **Draft/Initial Schedule of Duties as required in Section 5.8.** Fertilizer shall be homogenized time-release pellet type, containing 15% nitrogen 15% phosphorus, and 15% potassium by weight or as directed/approved by the City's Contract Manager. Each application shall be at a rate of four (4) pounds per one thousand (1,000) square feet. The Landscape Contractor shall provide an annual fertilization schedule to be approved by the City's Contract Manager. City will provide all fertilizer. Contractor will provide the City an estimated quantity needed at least 30 days before application time and specify the intended spread rate based upon the product label.

All fertilizers shall be watered into the soil within three days of applications. Where drips systems exist, the fertilizer shall be watered into the soil within three days of application, using a hose if necessary or water truck if necessary. The Contractor may use dissolvable fertilizer tablets deposited in the wye-filter with prior approval of the Contract Manager. The Contractor shall

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use tablets produced for this type of application and with the NPK values stated in the above paragraph.

The City's Contract Manager may require the Contractor to deposit empty fertilizer bags at a predetermined location to verify composition and rate of application.

- i) **Weed Control:** The landscaped areas shall be kept free of weeds at all times during the entire term of the contract. Weeding may be done manually or by use of selective weed killers as recommended by a Pest Control Advisor. Extreme caution not to damage any other plants shall be observed when selective weed killers are used. If a chemical application is used it shall only be done in accordance with County, State and Federal Pesticide/Hazardous Chemical regulations. Should damage to plants occur, the contractor shall replace those plants no cost to the City. Contractor shall provide the City a monthly pesticide application use report by the 10th of each month for the previous month's herbicide applications, no exceptions. Failure to do so may lead to termination of contract.

Weeds which reach a height of 4 inches or more shall be manually removed or hand pulled. Chemical spraying shall not be permitted for weeds exceeding 4" in height. All weed debris shall be removed from the area.

Grounds Maintenance:

Disposal Site – The City will provide to the contractor, a disposal site within twelve miles of the work locations.

- j) **Litter Removal in Landscaped area:** Landscaped areas shall be kept free of all litter, i.e. paper, rubbish and debris, at a minimum of two times per month during the entire contract term. No debris shall be blown onto roadways or walkways.

In Mitigation areas, enclosures shall be considered planting areas and shall be kept free of litter at a minimum of one time per week. Where enclosures do not exist, maintained wells are considered to be a 3' diameter circle from the center point of the plant.

All mulch, bark and decomposed granite shall be kept within the planter area, and clean from walks and gutters.

Any hazardous material or unusual and/or unknown materials shall be reported to the City at 925-779-6950

- k) **Litter Removal in Concrete, Paved, Decomposed Granite & Rock Blanket areas:** Sidewalks, curbs, gutters, pavers, paved areas, decomposed granite (dg) and rock blanket areas adjacent or within the site shall be kept free of all litter, i.e. paper, rubbish and debris, as needed during the entire contract term. No debris or cuttings shall be blown onto roadways or walkways.

Section 4

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- l) **Cuttings and Trimmings Removal:** All cuttings, trimmings and leaf debris shall be removed from the sites upon cutting or trimming, during the entire contract term. No debris or cuttings shall be blown onto roadways or walkways. All organic materials and debris collected during landscape maintenance activities (green waste), including grass clippings, leaves, and shrub and tree trimmings, shall not be sent to a landfill. Disposal Site – The City will provide to the contractor, a disposal site within twelve miles of work locations.

- m) **Weed Control in Concrete, Paved, Decomposed Granite & Rock Blanket areas:** Sidewalks, curbs, gutters, pavers, paved areas, decomposed granite (dg) and rock blanket areas adjacent or within the site shall be kept free of weeds at all times during the entire term of the contract. Weeding may be done manually or by use of selective weed killers as recommended by a Pest Control Advisor. Extreme caution not to damage any other plants shall be observed when selective weed killers are used. If chemical application is used, it shall only be done in accordance with State and Federal Pesticide/Hazardous Chemical regulations. Should damage to plants occur, the contractor shall replace those plants at no cost to the City.

Weeds which reach a height of 4 inches or more shall be manually removed or hand pulled. Chemical spraying shall not be permitted for weeds exceeding 4" in height. All weed debris shall be removed from the area.

In some cases, the area to be kept free of weeds is vacant land that may contain uneven ground and/or deleterious materials which requires chemical applications at the appropriate times to minimize difficult mechanical removal. The contractor shall be responsible for weed control or removal at all times.

- n) **Median(s) Weed Control:** The entire median(s) shall be kept free of weeds, nose to nose, curb to curb, including the planting areas and all landscaped areas at all times during the entire contract term. Weeding may be done manually or by use of selective weed killers as recommended by a Pest Control Advisor. Extreme caution not to damage any other plants shall be observed when selective weed killers are used. If a chemical application is used it shall only be done in accordance with State and Federal Pesticide/Hazardous Chemical regulations. Should damage to plants occur, the contractor shall replace those plants at no cost to the City. Contractor shall provide the City a copy of its monthly pesticide application use report by the 10th of each month for the previous month's herbicide applications, no exceptions. Failure to do so may lead to termination of contract. Weeds which reach a height of 4 inches or more shall be manually removed or hand pulled. Chemical spraying shall not be permitted for weeds exceeding 4" in height. All weed debris shall be removed from the area.

- o) **Median(s) Litter Removal:** The entire median(s) shall be cleared of all litter, i.e. paper, rubbish and debris, two (2) time per month during the entire contract term, and kept clear of most litter at all times. Median(s) shall be swept and kept free of debris, rocks, glass, leaves, and signs. Any drainage inlets adjoining a landscaped median section shall be kept free of debris, rocks, glass, soils, and any deleterious materials that will impede water flow. No blowers shall be used to clean the median(s). All debris shall be removed from the area. No debris shall be blown onto roadways or walkways.

- p) **Weed abatement:** In lots or open spaces as specified and described in this contract. Contractor shall mow or weed eat all weeds to a height of four inches (4") or less one (1) time per year in conjunction with fence line clearing. Weed abatement shall occur during the month of May or as directed. All slash or weed material shall be removed. Tree wells shall be kept free of weeds at all times. The tree well shall be considered the drip line of the specific tree.

Weed abatement is required for projects that contain open space that is unimproved.

Fence lines shall be cleared of weeds one (1) time per year in conjunction with Weed Abatement. Weed removal may be done manually. Weed control may be done by use of selective weed killers as recommended by a Pest Control Advisor provided the weeds do not reach a height of 4" or greater. Extreme caution not to damage any other plants shall be observed when selective weed killers are used. If chemical application is used, it shall only be done in accordance with State and Federal Pesticide/Hazardous Chemical regulations. Should damage to plants occur, the contractor shall replace those plants at no cost to the City. All weed debris shall be disposed of at the Contractor's expense.

- q) **Fungus, Disease, Rodent and/or Insect Infestation Control:** It shall be the Contractor's responsibility to keep all landscape areas specified and described in this contract free of fungus, disease, rodents and/or insects at all times. Any pesticides used must be on the State Department of Agriculture's approved list. All pesticides used shall be recommended by a qualified Pest Control Advisor (PCA). The PCA may either be a sub-contractor consultant to the Contractor, or be on the Contractor's staff. If on Contractors staff, proof of qualifications shall be provided for as detailed in Section 5.4, **Employee/Staff Experience and Qualifications**.

The Contractor shall meet all government agency requirements for storage, use, disposal and record keeping at all times. The contractor shall have all the current, valid permits and licenses legally required before any pesticides are used. The Contractor shall maintain pesticide labels and Material Safety Data Sheets (MSDS) for all chemicals used at the sites. Storage site inspections, MSDS, permits, and licenses shall be available for review at any time by the City. Contractor shall provide the City a copy of its monthly pesticide application use report by the 10th of each month for the previous month's herbicide applications, no exceptions. Failure to do so may lead to termination of contract.

The City's Contract Manager shall be notified 48 hours prior to the expected date of application of any pesticides. Pesticides must be brought to the work site in the original manufacturer's container and be properly labeled with guarantee analysis. All spraying shall be done with extreme care to avoid over spray and any hazard or damages to any person, pet or adjacent property area. The Contractor shall be responsible for restitution and/or repair of any hazard or damage.

In Mitigation areas, enclosures shall be considered planting areas. Mitigation/plant enclosures shall be maintained to protect plant material from rodent or animal damage, as per original

Section 4

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installation specifications. Where enclosures do not exist, maintained wells are considered to be a 3' diameter circle from the center point of the plant.

- r) **Irrigation Management and Repairs:** The selected Contractor will be solely responsible for the maintenance and proper operation of all irrigation systems as well as "minor" irrigation repairs from all lateral lines up to the top of the sprinkler head. Minor irrigation repairs include the following: adjustment of height and direction of irrigation heads, lateral line repairs, valve repairs, replacement of spray nozzles, washer, broken risers, solenoids and other small parts. Minor repairs shall be made as encountered by crews in the field or as directed by the City's Contract Manager or designee. Responsibility for minor repairs shall include, but not be limited to, all required maintenance and repairs due to vandalism, accidents, and "acts of God." Full compensation for irrigation maintenance, adjustments and minor repairs shall be considered as included in the **Monthly Maintenance Cost & Bid Grand Total** as required in **Section 4.3 Monthly Maintenance Price Schedule**. Monthly inspections shall be performed of all irrigation systems and the City's Contract Manager shall be notified within 24 hours of any and all irrigation problems. Repairs to correct irrigation problems shall be performed within 48 hours of notification/discover of irrigation problems. If repairs are not made within 48 hours, the City's Contract Manager may outsource the needed repairs and deduct the billable amount from the monthly billing for that landscaped section or assess Liquidated Damages and deduct from monthly invoice payment. All irrigation parts will be provided by the City to the Contractor. A material request list will be submitted to the City by the Contractor detailing the parts and quantities as well as the SLLD zone or median where the materials will be used. The City will provide an irrigation material requisition form in PDF to the Contractor for the purpose of any and all requests. Crews must use this form when requesting materials.

Major Unscheduled Irrigation Repairs

The selected Contractor shall be responsible for all "major" damage, repair, and extra work of all irrigation systems. Major repairs/extra work include but are not limited to the following: accidents, vandalism, mainline repairs, replacement of valves, height adjustment to valve boxes and quick couplers, and irrigation wire repairs. All costs for repair shall be invoiced based on unit costs for labor as provided in **Section 4.5 Unscheduled (Extra) Work Unit Price Scheduled**.

The selected Contractor shall adjust automatic controller programs at all times for seasonal water requirements. The Contractor shall keep all irrigation heads clean of flow impediments, and adjusted properly at all times. The Contractor shall monitor the irrigation system and advise the Contract Manager of needed repairs. Damages to plant material due to the Contractor's lack of performance in accordance with these specifications shall be the responsibility of the Contractor.

The Contractor shall keep all the controller enclosures free of debris and pests (slugs, ants, spiders, etc.) at all times. Any resultant damage due to the Contractor not meeting this specification will be the responsibility of the Contractor.

The City primarily operates a Rainmaster Laguna Oasis central irrigation system. This system is currently operable in a number of locations. Bidder shall verify locations during the proposal process.

All controllers and enclosures shall be serviced monthly which includes:

- All station test/system check
- Monitoring of systems to ensure station optimization
- Battery replacement (if needed)
- Cabinet clean up

The Contractor shall have sole responsibility for managing the irrigation of these sites as described in these special provisions.

At any time the City reserves the right to direct the contractor to operate any field unit Node and Dig in a standalone mode. The Contractor shall assume responsibility to operate and manage the irrigation system upon notification as described in these specifications.

The Contractor shall replace the batteries as needed and be compensated in accordance with the unit price as indicated in the bid. If the Contractor uses a non-rechargeable battery and causes damage to any controller the Contractor shall replace or repair the controller at the Contractor's expense.

s) Irrigation Testing and Programming

Irrigation programming shall be the responsibility of the Contractor and may be directed by the City's Contract Manager to maintain proper growth. Irrigation shall be applied at hours that will ensure traffic and access is not disturbed. Watering shall be controlled to prevent runoff, ponding, and overwatering.

The Contractor shall insure that irrigation system operations shall be performed according to City local water agency and district policies and ordinances. These policies may regulate day of week, frequency, and/or time of day watering. It is the Contractor's responsibility to water within these policies. Contractor shall perform a Monthly Irrigation Systems Check of all the irrigation systems maintained under this contract. At a minimum, a monthly irrigation system check consists of the following: Activate all remote-control valves, flush lines, repair of water line breaks and equipment malfunctions, adjustment or replacement of sprinkler heads and nozzles to ensure proper water delivery to landscaped areas.

Manual watering may be necessary to maintain a healthy landscape. Hoses, nozzles and sprinklers for manual watering shall be provided by the Contractor. Manual watering which is necessary due to the Contractor's inability to repair the irrigation system shall be at the Contractor's expense. Manual watering which is necessary due to the Contractor's inability to repair the irrigation system due to situations outside of the Contractor's control may be considered extra work and compensation may be made on a time and material basis. The City reserves the right to make the determination of situations outside Contractor's control at City's sole discretion.

The Contractor shall be responsible to field monitor the water application and recommend irrigation program modifications to the Contract Manager. The Contractor shall be responsible for troubleshooting all field-related equipment problems, identifying field-related program problems, identifying program adjustments needed to meet responsible water applications parameters and for all field-related repair work.

t) Trail Maintenance

The selected contractor shall be solely responsible for the trail maintenance. Trim trees and shrubs twice a year. Weed control to be performed in landscape areas at all times. Weed Control in open spaces shall be once a year. Ground cover and vine pruning shall be one time a year. Weed control shall be five (5) feet on both sides of trail at all times. Irrigation repairs as directed.

EXHIBIT "B" **SCHEDULE OF SERVICES**

LANDSCAPE
MAINTENANCE SERVICES -
City of Antioch

**DRAFT/INITIAL
SCHEDULE OF
DUTIES**

Antioch R.O.W. and Medians Task Frequency Planning Calendar

Task Frequency Sheet	1 - 251-4511 ROW	2 - 251-4512 ROW	3 - 251-4513 ROW	4 - 251-4514 ROW	5 - 252-4521 ROW	6 - 253-4531 ROW	7 - 254-4541 ROW
Trees, Shrubs, and Planting Area Maintenance:							
a. Tree pruning as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
b. Shrub pruning three times per year and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed
c. Tree staking as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
d. Planting area fertilization three times per year, March, June, and Oct.	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct
e. Weed control at all times	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed
Groundcover and Vine Maintenance:							
f. Groundcover and vine pruning one time per year	April	April	April	April	April	April	May
g. Groundcover edging two times per month	1st and 3rd week of each Month	1st and 3rd week of each Month	1st and 3rd week of each Month	1st and 3rd week of each Month	1st and 3rd week of each Month	1st and 3rd week of each Month	1st and 3rd week of each Month
h. Groundcover and vine fertilization three times per year, March, June, and Oct.	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct
i. Weed control at all times	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed
Grounds Maintenance:							
j. Landscaped area litter removal two times per month	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
k. Litter removal in paved, DG, and rock blanket areas two times per month	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
l. Cuttings and trimmings removal daily as needed	Daily	Daily	Daily	Daily	Daily	Daily	Daily

Antioch R.O.W. and Medians Task Frequency Planning Calendar

Task Frequency Sheet	1 - 251-4511 ROW	2 - 251-4512 ROW	3 - 251-4513 ROW	4 - 251-4514 ROW	5 - 252-4521 ROW	6 - 253-4531 ROW	7 - 254-4541 ROW
m. Weed control in paved, DG, and rock blanket areas at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
n. Median(s) weed control at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
o. Median(s) litter removal two times per month	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
p. Weed abatement one time per	June	June	June	June	June	June	June
q. Fungus, disease, rodent, and/or insect infestation control at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
r. Irrigation management at all times	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
s. Irrigation testing monthly and programming as needed	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly
t. Irrigation main line repair and valve replacement as needed	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval
Trail Maintenance for trails within each SLD							
u. Trim Trees and Shrubs twice a year	May / Aug	May / Aug	May / Aug	May / Aug	May / Aug	May / Aug	May / Aug
v. Weed Control in landscape areas at all times	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed
w. Weed Control in open spaces and trails one time per year	June	June	June	June	June	June	June
x. Ground cover and vine pruning one time per year	May	May	May	May	May	May	May
y. Weed Control five feet both sides of trail at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
z. Irrigation Repairs as needed	As Needed	As Needed	As Needed	As Needed	As Needed	As Needed	As Needed

Antioch R.O.W. and Medians Task Frequency Planning Calendar

Task Frequency Sheet	8 - 254-4542 ROW	9 - 254-4544 ROW	10 - 255-4551 ROW	11 - 256-4561 ROW	12 - 256-4562 ROW	13 - 256-4563 ROW	14 - 256-4564 ROW
Trees, Shrubs, and Planting Area Maintenance:							
a. Tree pruning as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
b. Shrub pruning three times per year and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed
c. Tree staking as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
d. Planting area fertilization three times per year, March, June, and Oct.	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct
e. Weed control at all times	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed
Groundcover and Vine Maintenance:							
f. Groundcover and vine pruning one time per year	May	May	May	May	May	May	May
g. Groundcover edging two times per month	1st and 3rd week of each Month	1st and 3rd week of each Month	1st and 3rd week of each Month	2nd and 4th week of each month	2nd and 4th week of each month	2nd and 4th week of each month	2nd and 4th week of each month
h. Groundcover and vine fertilization three times per year, March, June, and Oct.	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct
i. Weed control at all times	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed
Grounds Maintenance:							
j. Landscaped area litter removal two times per month	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
k. Litter removal in paved, DG, and rock blanket areas two times per month	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
l. Cuttings and trimmings removal daily as needed	Daily	Daily	Daily	Daily	Daily	Daily	Daily

Antioch R.O.W. and Medians Task Frequency Planning Calendar

Task Frequency Sheet	8 - 254-4542 ROW	9 - 254-4544 ROW	10 - 255-4551 ROW	11 - 256-4561 ROW	12 - 256-4562 ROW	13 - 256-4563 ROW	14 - 256-4564 ROW
m. Weed control in paved, DG, and rock blanket areas at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
n. Median(s) weed control at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
o. Median(s) litter removal two times per month	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
p. Weed abatement one time per	June	June	June	June	June	June	June
q. Fungus, disease, rodent, and/or insect Infestation control at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
r. Irrigation management at all times	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
s. Irrigation testing monthly and programming as needed	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly
t. Irrigation main line repair and valve replacement as needed	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval
Trail Maintenance for trails within each SLID							
u. Trim Trees and Shrubs twice a year	May / Aug	May / Aug	May / Aug	May / Aug	May / Aug	May / Aug	May / Aug
v. Weed Control in landscape areas at all times	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed
w. Weed Control in open spaces and trails one time per year	June	June	June	June	June	June	June
x. Ground cover and vine pruning one time per year	May	May	May	May	May	May	May
y. Weed Control five feet both sides of trail at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
z. Irrigation Repairs as needed	As Needed	As Needed	As Needed	As Needed	As Needed	As Needed	As Needed

Antioch R.O.W. and Medians Task Frequency Planning Calendar

Task Frequency Sheet	15 - 256-4565 ROW	16 - 256-4566 ROW	17 - 256-4568 ROW	18 - 256-4569 ROW	19 - 256-4572 ROW	20 - 259-4581 ROW	21 - 1002196 (Medians)
Trees, Shrubs, and Planting Area Maintenance:							
a. Tree pruning as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
b. Shrub pruning three times per year and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed	March/June/Sept and as needed
c. Tree staking as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
d. Planting area fertilization three times per year, March, June, and Oct.	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct
e. Weed control at all times	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed
Groundcover and Vine Maintenance:							
f. Groundcover and vine pruning one time per year	June	June	June	June	June	June	June
g. Groundcover edging two times per month	2nd and 4th week of each month	2nd and 4th week of each month	2nd and 4th week of each month	2nd and 4th week of each month	2nd and 4th week of each month	2nd and 4th week of each month	2nd and 4th week of each month
h. Groundcover and vine fertilization three times per year, March, June, and Oct.	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct	March/June/Oct
i. Weed control at all times	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed	Weekly and as needed
Grounds Maintenance:							
j. Landscaped area litter removal two times per month	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
k. Litter removal in paved, DG, and rock blanket areas two times per month	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
l. Cuttings and trimmings removal daily as needed	Daily	Daily	Daily	Daily	Daily	Daily	Daily

Antioch R.O.W. and Medians Task Frequency Planning Calendar

Task Frequency Sheet	15 - 256-4565 ROW	16 - 258-4566 ROW	17 - 256-4568 ROW	18 - 256-4569 ROW	19 - 256-4572 ROW	20 - 259-4591 ROW	21 - 1002196 (Medians)
m. Weed control in paved, DG, and rock blanket areas at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
n. Median(s) weed control at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
o. Median(s) litter removal two times per month	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
p. Weed abatement one time per	June	June	June	June	June	June	June
q. Fungus, disease, rodent, and/or insect infestation control at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
r. Irrigation management at all times	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed	Bi-weekly and as needed
s. Irrigation testing monthly and programming as needed	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly
t. Irrigation main line repair and valve replacement as needed	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval	Extra Work upon approval
Trail Maintenance for trails within each SLLO							
u. Trim Trees and Shrubs twice a year	May / Aug	May / Aug	May / Aug	May / Aug	May / Aug	May / Aug	May / Aug
v. Weed Control in landscape areas at all times	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed	Monthly and as needed
w. Weed Control in open spaces and trails one time per year	June	June	June	June	June	June	June
x. Ground cover and vine pruning one time per year	May	May	May	May	May	May	May
y. Weed Control five feet both sides of trail at all times	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed	Monthly as needed
z. Irrigation Repairs as needed	As Needed	As Needed	As Needed	As Needed	As Needed	As Needed	As Needed

EXHIBIT "C"
COMPENSATION

MONTHLY MAINTENANCE PRICE SCHEDULE

4.3 MONTHLY MAINTENANCE PRICE SCHEDULE (Required submittal form)

Area Location Name	Monthly Maintenance Cost	Total Five-Year Amount (x60 Months)
1. 251-4511 R.O.W.		
Base bid for the 5 year term of the contract	\$ 4,911.58 per month:	\$ 294,695
2. 251-4512 R.O.W.		
Base bid for the 5 year term of the contract	\$ 10,681.11 per month:	\$ 640,867
3. 251-4513 R.O.W.		
Base bid for the 5 year term of the contract	\$ 9,162.86 per month:	\$ 549,772
4. 251-4514 R.O.W.		
Base bid for the 5 year term of the contract	\$ 2,421.21 per month:	\$ 145,273
5. 251-4521 R.O.W.		
Base bid for the 5 year term of the contract	\$ 1,273.22 per month:	\$ 76,393
6. 253-4531 R.O.W.		
Base bid for the 5 year term of the contract	\$ 2,363.29 per month:	\$ 141,797
7. 254-4541		
Base bid for the 5 year term of the contract	\$ 8,056.90 per month:	\$ 483,414
8. 254-4542 R.O.W.		
Base bid for the 5 year term of the contract	\$ 8,005.46 per month:	\$ 480,328
9. 254-4544 R.O.W.		
Base bid for the 5 year term of the contract	\$ 8,666.35 per month:	\$ 519,981
10. 255-4551 R.O.W.		
Base bid for the 5 year term of the contract	\$ 1,396.73 per month:	\$ 83,774
11. 256-4561 R.O.W.		
Base bid for the 5 year term of the contract	\$ 2,274.43 per month:	\$ 136,466
12. 256-4562 R.O.W.		
Base bid for the 5 year term of the contract	\$ 1,268.83 per month:	\$ 76,130
13. 256-4563 R.O.W.		
Base bid for the 5 year term of the contract	\$ 1,466.86 per month:	\$ 88,011
14. 256-4564 R.O.W.		
Base bid for the 5 year term of the contract	\$ 5,152.26 per month:	\$ 309,136
15. 256-4565 R.O.W.		
Base bid for the 5 year term of the contract	\$ 2,381.42 per month:	\$ 142,885
16. 256-4566 R.O.W.		
Base bid for the 5 year term of the contract	\$ 2,242.69 per month:	\$ 134,562
17. 256-4568 R.O.W.		
Base bid for the 5 year term of the contract	\$ 4,070.43 per month:	\$ 244,276
18. 256-4569 R.O.W.		
Base bid for the 5 year term of the contract	\$ 5,381.45 per month:	\$ 322,887
19. 256-4572 R.O.W.		
Base bid for the 5 year term of the contract	\$ 2,581.23 per month:	\$ 154,874
20. 259-4591 R.O.W.		
Base bid for the 5 year term of the contract	\$ 3,357.92 per month:	\$ 201,475
21. 1002196 Medians		
Base bid for the 5 year term of the contract	\$ 5,338.10 per month:	\$ 320,286
Unscheduled (extra) Work for 5 year term: include in bid grand total.		\$ 500,000
Proposal Grand Total		\$ 6,047,230

**UNSCHEDULED
(EXTRA) WORK UNIT
PRICE SCHEDULE**

4.6 UNSCHEDULED (EXTRA) WORK UNIT PRICE SCHEDULE *(Required submittal form)*
Further description of items on following pages.

#	Description	Unit	Unit \$
1	Maintain additional shrub/ground cover area per month.	1 sq ft	\$ 0.16
2	Lead person on call labor as required for unscheduled work.	1 hr	\$ 65.00
3	Crewmember labor as required for unscheduled extra work.	1 hr	\$ 48.00
4	Fifteen-gallon tree replacement.	1 ea	\$ 175.00
5	Five-gallon tree replacement.	1 ea	\$ 50.00
6	Five-gallon shrub replacement.	1 ea	\$ 40.00
7	One-gallon shrub/ground cover/vine replacement.	1 ea	\$ 25.00
8	One flat ground cover (64 plant count or greater).	1 ea	\$ 80.00
9	Sod	1 sq ft	\$ 1.50
10	Install Shredded bark mulch.	1 cy	\$ 95.00
11	Decomposed Granite.	1 cy	\$ 155.00
12	2, 2" X 8' Lodgepole tree stakes with 2 cinch ties.	1 set	\$ 35.00
13	1, 3" X 8' Lodgepole tree stakes with 2 cinch ties.	1 ea	\$ 47.00
14	2 tree ties.	1 pair	\$ 30.00
15	Cost per hour for on-call tree pruning services	1 hr	\$ 110.00
16	Irrigation Technician	1 hr	\$ 75.00

EXHIBIT "D"

INSURANCE REQUIREMENTS

Please refer to the insurance requirements listed below. Those that have an "X" indicated in the space before the requirement apply to Contractor's Agreement.

Contractor shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, its agents, representatives, employees or subcontractors.

Contractor shall provide its insurance broker(s)/agent(s) with a copy of these requirements and request that they provide Certificates of Insurance complete with copies of all required endorsements.

Contractor shall furnish City with copies of original endorsements affecting coverage required by this Exhibit D. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements and certificates are to be received and approved by City before work commences. City has the right to require Contractor's insurer to provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

Commercial General Liability (CGL):

 X Coverage at least as broad as Insurance Services Office ("ISO") Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than **\$2,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

 Coverage at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than **\$1,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

 Coverage at least as broad as ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than **\$5,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

Automobile Liability:

X Coverage at least as broad as ISO Form Number CA 0001 covering, Code 1 (any auto), of if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than **\$1,000,000.00** combined single limit for bodily injury and property damage.

___ Coverage at least as broad as ISO Form Number CA 0001 covering, Code 1 (any auto), with limits no less than \$5,000,000.00 combined single limit for bodily injury and property damage.

___ Garage keepers' extra liability endorsement to extend coverage to all vehicles in the care, custody and control of the Contractor, regardless of where the vehicles are kept or driven.

Professional Liability (Errors and Omissions):

___ Insurance appropriate to the Contractor's profession, with limit no less than \$1,000,000.00 per occurrence or claim, \$2,000,000.00 aggregate.

___ (If Design/Build), with limits no less than \$1,000,000.00 per occurrence or claim, and \$2,000,000.00 policy aggregate.

___ Insurance appropriates to the Contractor's profession, with limit no less than _____ per occurrence or claim, _____ aggregate

Workers' Compensation Insurance:

X Insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000.00** per accident for bodily injury or disease. *(Not required if Contractor provides written verification it has no employees. Waiver needed.)*

The Employer's Liability policy shall be endorsed to waive any right of subrogation as respects the City, its elected and appointed officials, officers, attorneys, agents, and employees.

Builder's Risk (Course of Construction):

___ Insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions. If the project does not involve new or major reconstruction, at the option of the City, an Installation Floater may be acceptable. For such projects, a Property Installation Floater shall be obtained that provides for the improvement, remodel, modification, alteration, conversion or adjustment to existing buildings, structures, processes, machinery and equipment. The Property Installation Floater shall provide property damage coverage for any building, structure, machinery or equipment damaged, impaired, broken, or destroyed during the performance of the Work, including during transit, installation, and testing at the City's site.

Contractor's Pollution Legal Liability:

____ Contractor's pollution legal liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000.00 per occurrence or claim and \$2,000,000.00 policy aggregate.

If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

Cyber Liability Insurance

____ Cyber Liability Insurance with limits not less than \$1,000,000 per claim.

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, and network security.

The policy shall provide coverage for breach response costs as well as regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.

Surety Bonds:

Contractor shall provide the following Surety Bonds:

 X Bid Bond
____ Performance Bond or ____ Retention Bond
____ Payment Bond

The Payment Bond and Performance Bond shall be in a sum equal to the contract price, unless described in request for Proposal. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

Other Insurance Provisions:

The insurance policies are to contain, or be endorsed to contain the following provisions:

 X **Additional Insured Status and Primary/Non-Contributory Language:**

Contractor's general liability and automobile liability policies shall be primary and shall not seek contribution from the City's coverage and be endorsed to add the City and its officers, officials, employees, and agents as additional insureds under such policies using Insurance Services Office form CG 20 10 (or equivalent) on the general liability policy. For construction projects, an endorsement providing completed operations

coverage for the additional insured on the general liability policy, ISO form CG 20 37 (or equivalent), is also required.

The limits of insurance required in this Agreement may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City (if agreed to in a written contract or agreement) before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

___ **Loss Payee Status – Builder's Risk/Course of Construction Insurance (applicable to Construction Contracts only)**

Contractor may submit evidence of Builder's Risk insurance in the form of Course of Construction coverage. Such coverage shall name the City as a loss payee as their interest may appear.

___ **Notice of Cancellation, Suspension or Otherwise Voiding Policies:**

Each insurance policy required above shall contain or be endorsed to contain that coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except with thirty (30) days' prior written notice by certified mail, return receipt requested to the City.

___ **Waiver of Subrogation:**

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such Insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer. The Workers' Compensation Policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by Contractor, its employees, agents and subcontractors.

___ **Completed Operations**

For Construction Agreements, Contractor shall maintain insurance as required by this Agreement to the fullest amount allowed by law and shall maintain insurance for a minimum of five (5) years following the completion of this project. In the event Contractor fails to obtain or maintain completed operations coverage as required by this Agreement, the City at its sole discretion may purchase the coverage required and the cost will be paid by Contractor.

THE FOLLOWING PROVISIONS APPLY TO ALL AGREEMENTS

Deductibles and Self-Insured Retentions ("SIR"):

Any deductibles or self-insured retentions must be declared to and approved by City. The City may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. At the

option of the City, either (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its elected and appointed officials, officers, attorneys, agents, and employees; or (2) the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

All SIRs must be disclosed to Risk Management for approval and shall not reduce the limits of liability.

Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or the City.

City reserves the right to obtain a full-certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

Acceptability of Insurers:

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to City.

Claims Made Policies: (note - should be applicable only to professional liability, see below)

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.
4. A copy of the claims reporting requirements must be submitted to the City for review.
5. If the services involve lead-based paint or asbestos identification/remediation, the Contractor's Pollution Liability Policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Contractors Pollution Liability Policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.

Subcontractors:

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Subcontractor agrees to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other contract documents. Subcontractor further agrees to include the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, with any sub-subcontractor to the extent they apply to the scope of the sub-subcontractor's work. A copy of the City indemnity and insurance provisions will be furnished to the subcontractor upon request.

Verification of Coverage:

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

Failure to Comply:

Each insurance policy required above shall contain or be endorsed to contain that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected and appointed officials, officers, attorneys, agents, and employees.

Applicability of Coverage:

Each insurance policy required above shall contain or be endorsed to contain that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.