

CITY OF
ANTIOCH
CALIFORNIA

ANNOTATED AGENDA

**Antioch City Council
REGULAR MEETING**

Date: **Tuesday, February 28, 2023**

Time: 7:00 P.M. – Regular Meeting

Place: **Council Chambers**

200 'H' Street

Antioch, CA 94509

City Council meetings are televised live on Comcast channel 24, AT&T U-verse channel 99, or live stream (at www.antiochca.gov). Please see inside cover for detailed Speaker Rules.

PLEASE TURN OFF CELL PHONES BEFORE ENTERING COUNCIL CHAMBERS.

Lamar Thorpe, Mayor

Tamisha Torres-Walker, Mayor Pro Tem (District 1)

Michael Barbanica, Council Member District 2

Lori Ogorchock, Council Member District 3

Monica E. Wilson, Council Member District 4

Ellie Householder, City Clerk

Lauren Posada, City Treasurer

Cornelius Johnson, City Manager

Thomas Lloyd Smith, City Attorney

In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.

Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. Unless otherwise noted, City Council actions include a determination that the California Environmental Quality Act (CEQA) does not apply. City Council Agendas, including Staff Reports are posted onto our City's Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: <https://www.antiochca.gov/notifications/> and enter your e-mail address to subscribe. To view the agenda information, click on the following link: <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>. Questions may be directed to the staff member who prepared the staff report, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. Please see the Speaker Rules on the inside cover of this Agenda for additional information on public participation.

**7:00 P.M. ROLL CALL – REGULAR MEETING – for Council Members – *Council Members*
District 2 Barbanica, District 3 Ogorchock, and Mayor Thorpe
*[Mayor Pro Tem (District 1) Torres-Walker and District 4 Wilson – Absent]***

PLEDGE OF ALLEGIANCE

~~CITY ATTORNEY TO REPORT OUT ON CLOSED SESSION – NO CLOSED SESSION~~

1. ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

➤ SALES TAX CITIZENS' OVERSIGHT COMMITTEE

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items.
The public may comment on agendized items when they come up
on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

MAYOR'S COMMENTS

2. PRESENTATIONS – PFM Asset Management LLC Report on City Investments presented by Sarah Meacham, Managing Director

– *Micro-Housing Project Update*
presented by Forrest Ebbs, Community Development Director

3. **CONSENT CALENDAR**

A. APPROVAL OF COUNCIL MEETING MINUTES FOR JANUARY 24, 2023

Continued, 3/0

Recommended Action: It is recommended that the City Council continue the Meeting Minutes.

B. APPROVAL OF COUNCIL MEETING MINUTES FOR FEBRUARY 14, 2023

Continued, 3/0

Recommended Action: It is recommended that the City Council continue the Meeting Minutes.

C. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 23, 2023

Continued, 3/0

Recommended Action: It is recommended that the City Council continue the Special Meeting Minutes.

D. SECOND READING – BILLBOARD REGULATIONS (Z-22-04) (*Introduced on 02/14/2023*)

Ord. No. 2225-C-S adopted, 3/0

Recommended Action: It is recommended that the City Council adopt the ordinance amending the Antioch Municipal Code section “Sign Regulations” (Chapter 5, Article 5).

E. SECOND READING – BUILDING CODE UPDATES (*Introduced on 02/14/2023*)

Ord. No. 2226-C-S adopted, 3/0

Recommended Action: It is recommended that the City Council adopt the ordinance amending Title 8 of the Antioch Municipal Code, adopting by reference the California Code of Regulations Title 24, 2022 Edition of the California Building Standards and related model codes, as amended.

F. BUILDING INSPECTION SERVICES DIVISION ANNUAL REPORT

Received and filed, 3/0

Recommended Action: It is recommended that the City Council receive and file this annual report of the Building Inspection Services Division of the Community Development Department.

G. APPROVAL OF AWARDS FOR THE 2022-2023 CIVIC ENHANCEMENT GRANT PROGRAM

Reso No. 2023/28 adopted, 3/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the 2022-23 Civic Enhancement Grants.

CONSENT CALENDAR – Continued

H. ACCEPTANCE OF WORK AND NOTICE OF COMPLETION FOR THE CITY HALL PLAZA IMPROVEMENTS AND LEO FONTANA FOUNTAIN PROJECT (P.W. 247-R)

Reso No. 2023/29 adopted, 3/0

Recommended Action: It is recommended that the City Council adopt a resolution accepting work and authorizing the City Manager or designee to file a Notice of Completion for City Hall Plaza Improvements and Leo Fontana Fountain Project.

I. RESOLUTION TERMINATING THE DECLARATION OF A LOCAL EMERGENCY CONCERNING THE NOVEL CORONAVIRUS DISEASE 2019 (“COVID-19”)

Reso No. 2023/30 adopted, 3/0

Recommended Action: It is recommended that the City Council adopt the resolution terminating the declaration of a local emergency concerning the Novel Coronavirus Disease 2019 (“COVID-19”).

J. RESOLUTION IN SUPPORT OF CLEAN MOBILITY OPTIONS PROGRAM VOUCHER APPLICATION

Reso No. 2023/31 adopted, 3/0

Recommended Action: It is recommended that the City Council adopt the resolution supporting the initial concept to apply for a Clean Mobility Options Project Voucher in order to establish an Electric Vehicle Car Share program in Antioch.

K. RESOLUTION APPROVING A SIXTH AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT WITH 4LEAF, INC., TO PROVIDE SUPPORT TO THE BUILDING INSPECTION SERVICES DIVISION OF THE COMMUNITY DEVELOPMENT DEPARTMENT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE AGREEMENT

Reso No. 2023/32 adopted, 3/0

Recommended Action: It is recommended that the City Council adopt the resolution:

- 1) Approving an amended agreement with 4 Leaf, Inc., to provide contract services at the Community Development Technician and Building Inspector level through June 30, 2023, in the increased amount of \$240,000 for an amount not to exceed \$1,140,000, and
- 2) Authorizing the City Manager to execute the amended agreement.

PUBLIC HEARING

4. SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2022-23 ACTION PLAN/2020-25 CONSOLIDATED PLAN TO DISSOLVE REVOLVING LOAN FUND AND REPROGRAM FUNDING TO HIGH PRIORITY GOAL # CD-7 GOAL: INFRASTRUCTURE AND ACCESSIBILITY, STRATEGY CD-7.1 CITY DOWNTOWN STREET AND ACCESSIBILITY PROJECT, AND AMENDMENT TO THE CONSTRUCTION AGREEMENT WITH REDGWICK CONSTRUCTION CO. FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT DOWNTOWN ROADWAY PAVEMENT REHABILITATION, PHASE 9 PROJECT (P.W. 678-9)

Recommended Action: It is recommended that the City Council:

Reso No. 2023/33 adopted, 3/0

- 1) Adopt the resolution approving the substantial amendment to the Fiscal Year (FY) 2022-23 Action Plan and 2020-25 Contra Costa Consortium Consolidated Plan for the City of Antioch:
 - a. Determining that it is appropriate to submit the revised City of Antioch FY 2022-23 Action Plan to the U.S. Department of Housing and Urban Development (HUD), outlining the Substantial Amendment to the City's expenditure of CDBG funds in support of HUD's national objectives, which includes (1) dissolution of the Housing Revolving Loan Fund, (2) cancellation of the CDBG project allocation to the Antioch Home Ownership Program, and (3) reallocation of \$550,000 in former Revolving Loan Fund monies to the City Downtown Street and Accessibility Project; and
 - b. Identifying the City Manager, or designee, (1) shall be the City representative to submit the Substantial Amendment to the FY 2022-2023 Action Plan and all understandings and assurances contained therein, (2) is hereby directed and authorized to disburse funds and execute all attendant documents and agreements consistent with the City Council's designation and approval of the programs, activities and projects as designated in the Amended City of Antioch FY 2022-23 Action Plan, and (3) shall act in connection with the submission and provide such additional information as may be required.

Reso No. 2023/34 adopted, 3/0

- 2) Adopt the resolution amending the Fiscal Year 2022-23 Capital Improvements and Operating Budgets to include an amendment to increase the construction agreement with Redgwick Construction Co. for the CDBG Downtown Roadway Pavement Rehabilitation, Phase 9 Project P. W. 678-9:
 - a. Increasing the FY 2022/2023 Capital Improvement and Operating Budgets in the amount of \$550,000 for the Project from the Community Development Block Grant Fund for a total project budget of \$1,483,000;
 - b. Increasing the construction agreement with Redgwick Construction Co. for the Project by \$550,000 for a total agreement amount of \$1,235,000; and
 - c. Authorizing and directing the City Manager to execute the amendment in a form approved by the City Attorney.

COUNCIL REGULAR AGENDA

5. RESOLUTION APPROVING AN AMENDMENT TO THE 2022/23 FISCAL YEAR BUDGET TO INCLUDE EXPENDITURES FOR THE JULY 4, 2023, CELEBRATION IN THE AMOUNT OF \$110,000

Tabled, 3/0

Recommended Action: It is recommended that the City Council adopt the resolution approving an amendment to the 2022/23 fiscal year budget to include expenditures for the July 4, 2023, Celebration in the amount of \$110,000.

6. CONSIDERATION OF WHETHER TO PROVIDE TELECONFERENCE MEETING ACCOMMODATIONS FOR BROWN ACT MEETINGS OF THE CITY COUNCIL AND CITY BOARDS, COMMISSIONS AND COMMITTEES

Direction provided to staff to #2 – Conduct meetings of the City Council and City boards, commissions, and committees in person and without teleconferencing, 3/0

Recommended Action: It is recommended that the City Council:

- 1) Make a motion to implement teleconference meeting accommodations, as permitted by Assembly Bill (AB) 2449, for Brown Act meetings of the City Council and City boards, commissions, and committees; or
- 2) Make a motion to conduct meetings of the City Council and City boards, commissions, and committees in person and without teleconferencing.

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

MOTION TO ADJOURN – *After Council Communications and Future Agenda Items, the Mayor will make a motion to adjourn the meeting. A second of the motion is required, and then a majority vote is required to adjourn the meeting.*

Motioned to adjourn Regular Meeting at 10:16 p.m., 3/0

SALES TAX CITIZENS' OVERSIGHT COMMITTEE

PURPOSE:

The Committee's function is to review the expenditure records of the City's voter-approved Measure W one-cent sales tax effective April 1, 2019 and must report the results of their review to the City Council by April 1 each year.

CURRENT VACANCIES:

- (4) Full-Term seats, expiring March 2026
- (1) Partial-Term seat, expiring March 2024

MEETINGS:

- At least 2 times annually, virtually on Zoom

SEATS:

- 1 Chair
- 1 Vice Chair
- 5 Committee Members

REQUIREMENTS:

- All members must reside in the City of Antioch

To be considered for the vacancy position(s) listed above, please fill out and sign the “**Community Service Application**” form available at City Hall or online at <https://www.antiochca.gov/government/boards-commissions/>.

Then, e-mail it to cityclerk@antiochca.gov, or print and mail/drop off in the water billing drop-off box outside City Hall at: **City Clerk, 200 H Street, Antioch, CA 94509**



EXTENDED DEADLINE: FRIDAY, MARCH 3, 2023

CITY OF ANTIOCH

Investment Performance Review For the Quarter Ended December 31, 2022

Client Management Team

Sarah Meacham, Managing Director

PFM Asset Management LLC

633 W 5th St., 25th Floor
Los Angeles, CA 90071
213-415-1699

213 Market Street
Harrisburg, PA 17101-2141
717-232-2723

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Market Update

The Year in Review

Beginning in March, the Fed hiked rates by 425 basis points in 2022

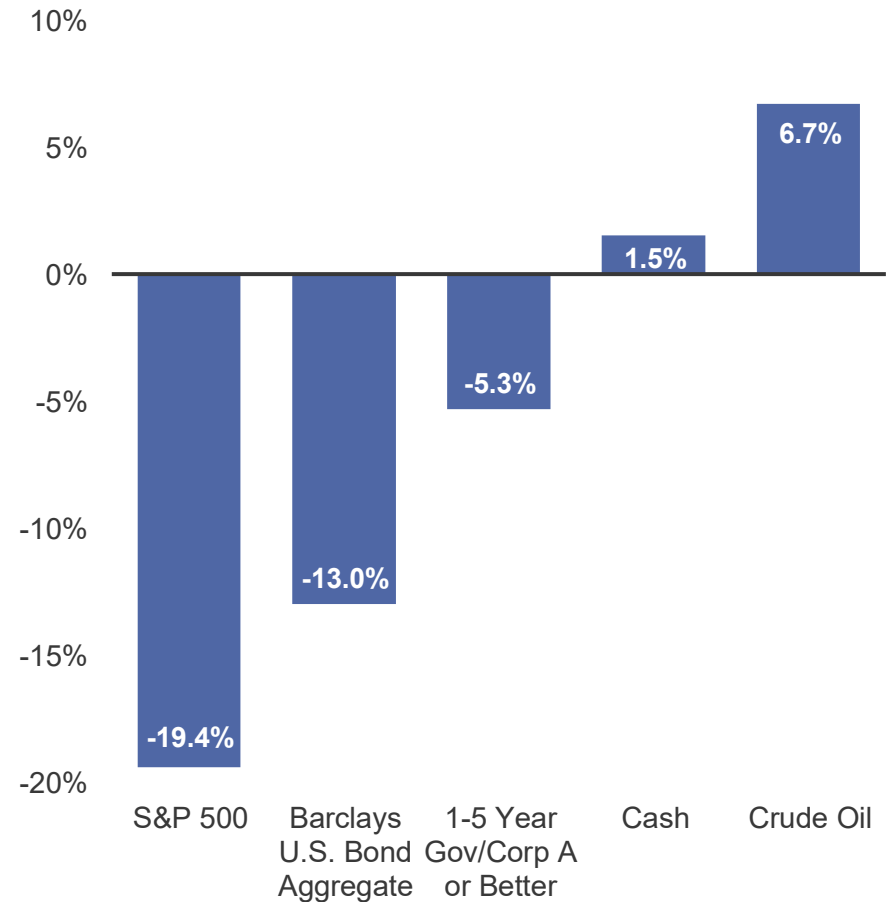
- The 2-year treasury yield rose just 370 bps through 2022

2022 saw an uncommon phenomenon of both stocks and bonds posting negative returns

Consumer spending remained resilient despite price pressures and extended credit levels

Energy prices surged due to uncertainty, geopolitical conflict (war in Ukraine), and storage challenges

2022 Asset Class Returns



Source: Bloomberg, as of 12/31/2022.

Current Market Themes



- ▶ The U.S. economy is characterized by:
 - ▶ High inflation that shows signs of slowing
 - ▶ Continued strong labor market
 - ▶ Potentially declining health of U.S. household finances
 - ▶ Expectations for a modest yet broad economic downturn

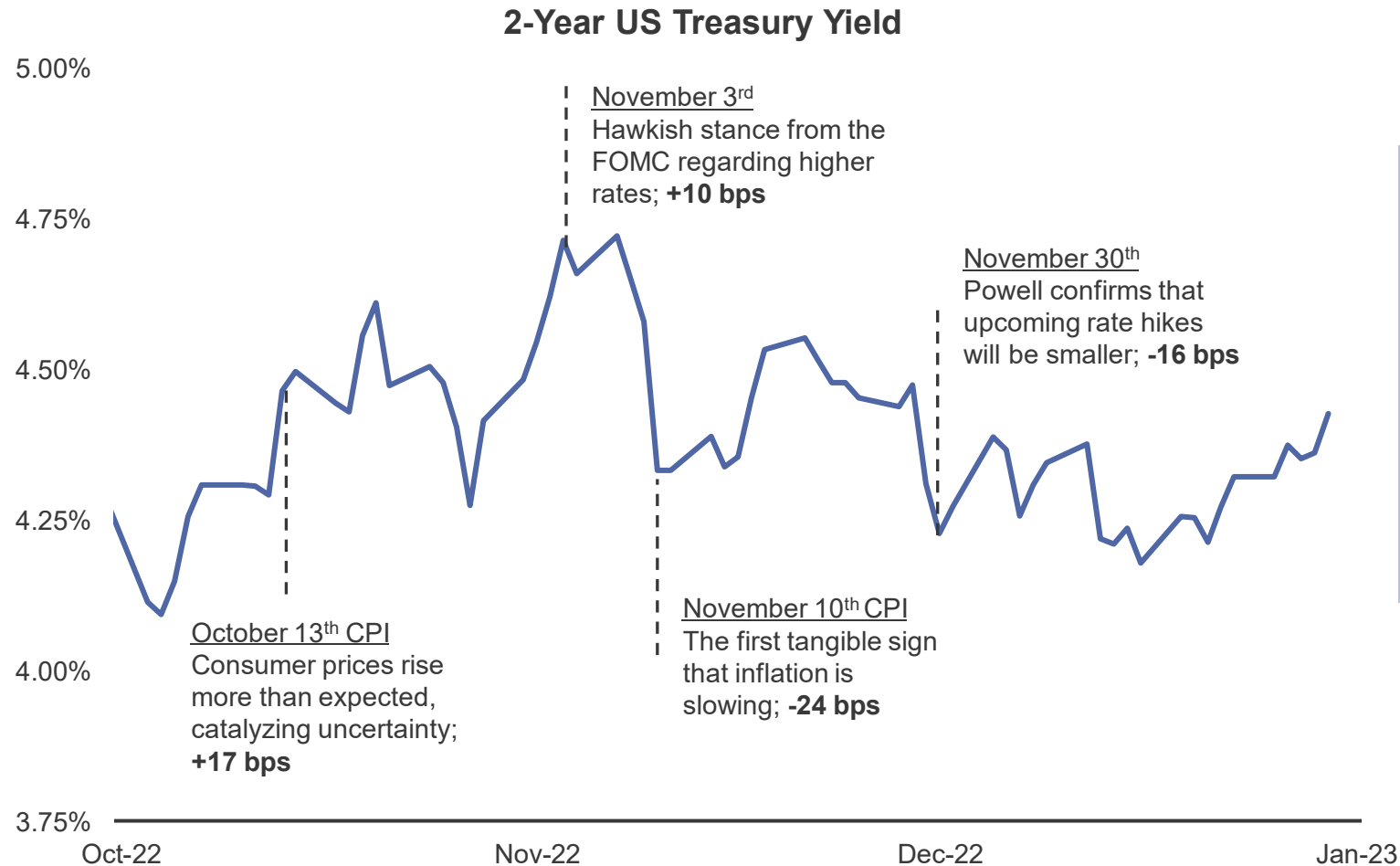


- ▶ The Federal Reserve is expected to wrap up their normalization process
 - ▶ Slowing pace of rate hikes
 - ▶ Fed projecting short-term fed funds rate to reach 5.00% to 5.25% by year-end, with markets expecting rate cuts in the second half of 2023
 - ▶ Fed officials reaffirm that restoring price stability is the utmost priority, despite risks of overtightening



- ▶ Volatile markets potentially calming
 - ▶ Treasury yields in the belly of the curve (3-7 years) ended the quarter slightly lower, while shorter and longer maturities ended higher
 - ▶ Yield curve inversion has deepened further since last quarter
 - ▶ While still elevated, volatility and liquidity challenges have begun subsiding

Rates Remain Sensitive to Fed and Inflation

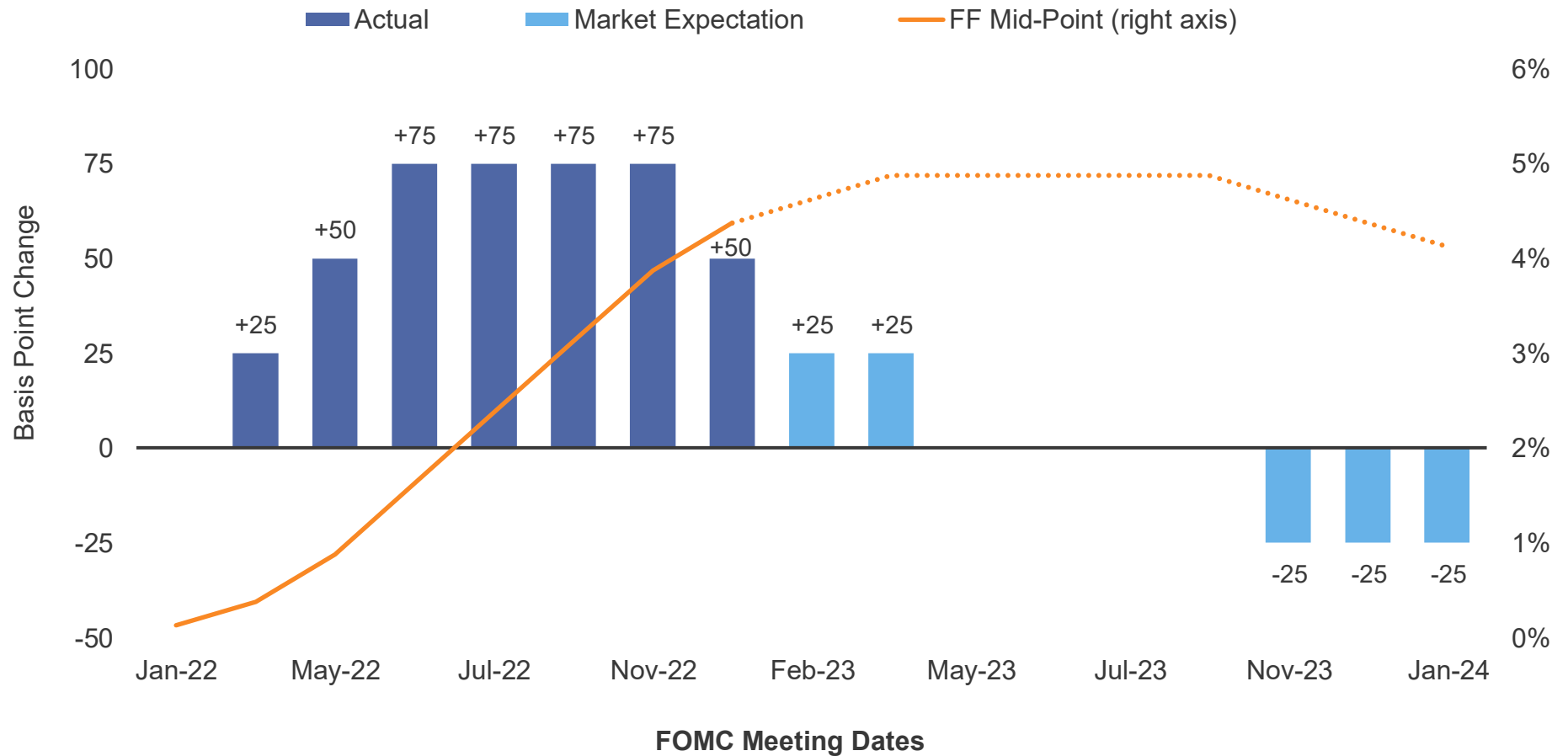


The 2-year Treasury is commonly used to gauge market reactions and near-term policy expectations

Source: Bloomberg, as of 12/31/2022.

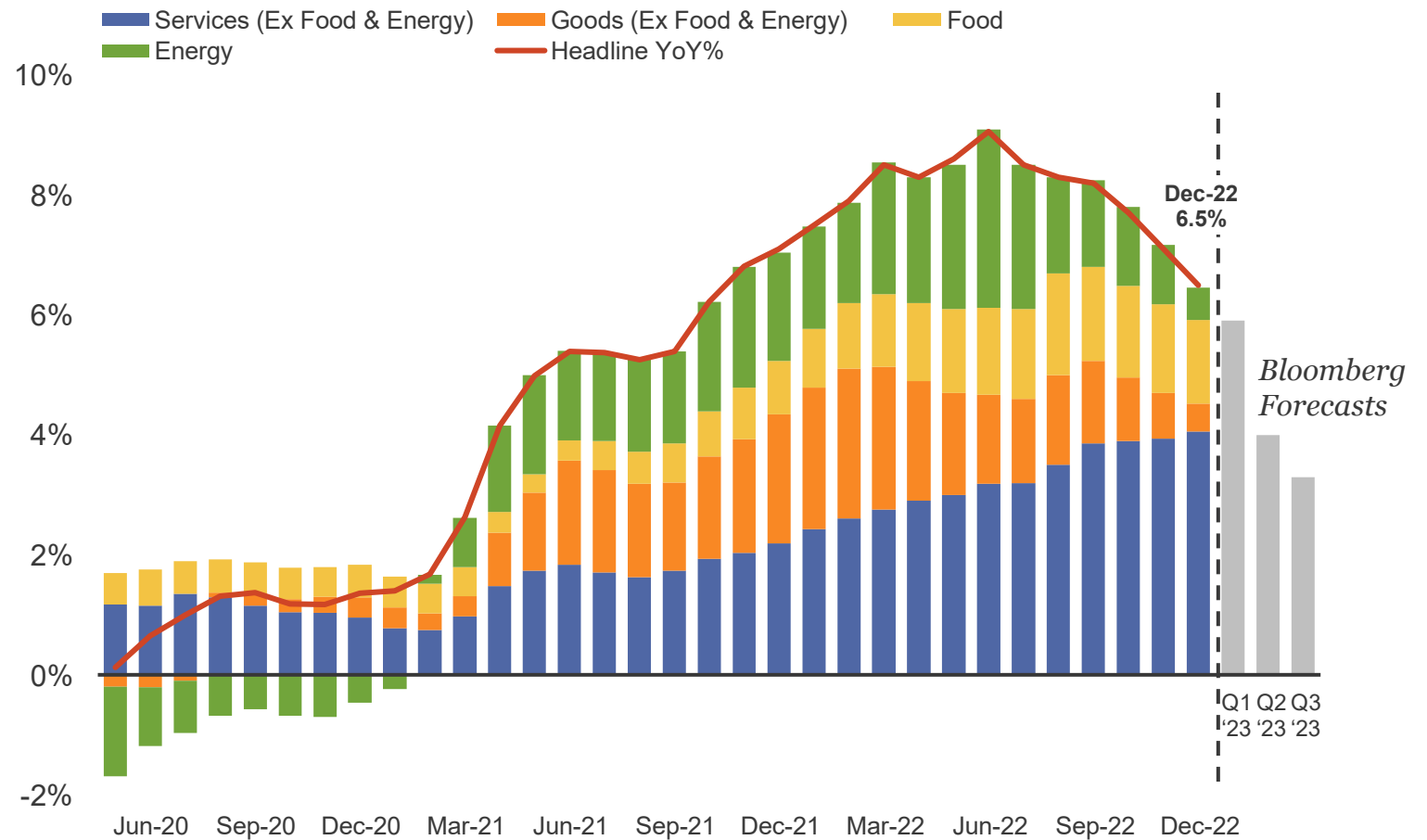
What Could the Fed's Pivot Look Like?

Changes to the Target Fed Funds Rate



Source: Bloomberg WIRP Interest Rate Probability as of 1/9/2023.

Inflation Now Trending Lower

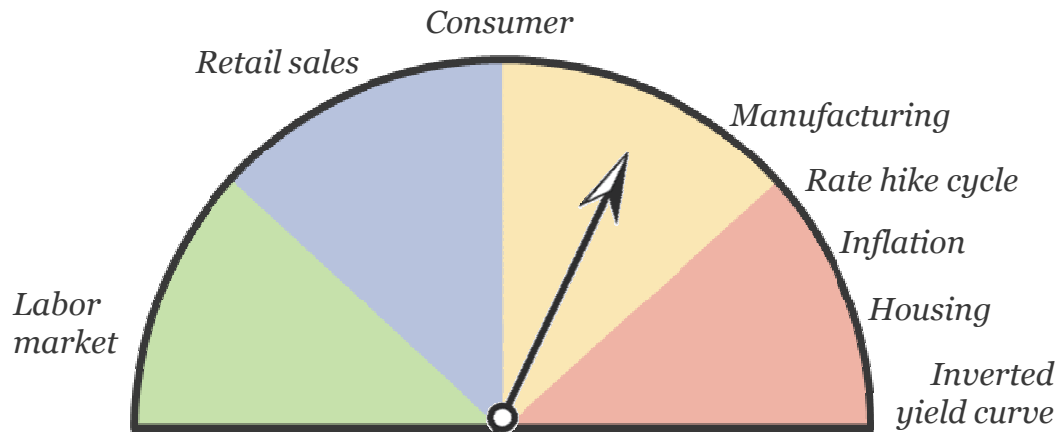
Consumer Prices (CPI)
Top-Line Contributions and Year-over-Year Reading

Lower energy and goods prices help to offset increases in wage-driven services costs

Source: Bloomberg, as of December 2022.

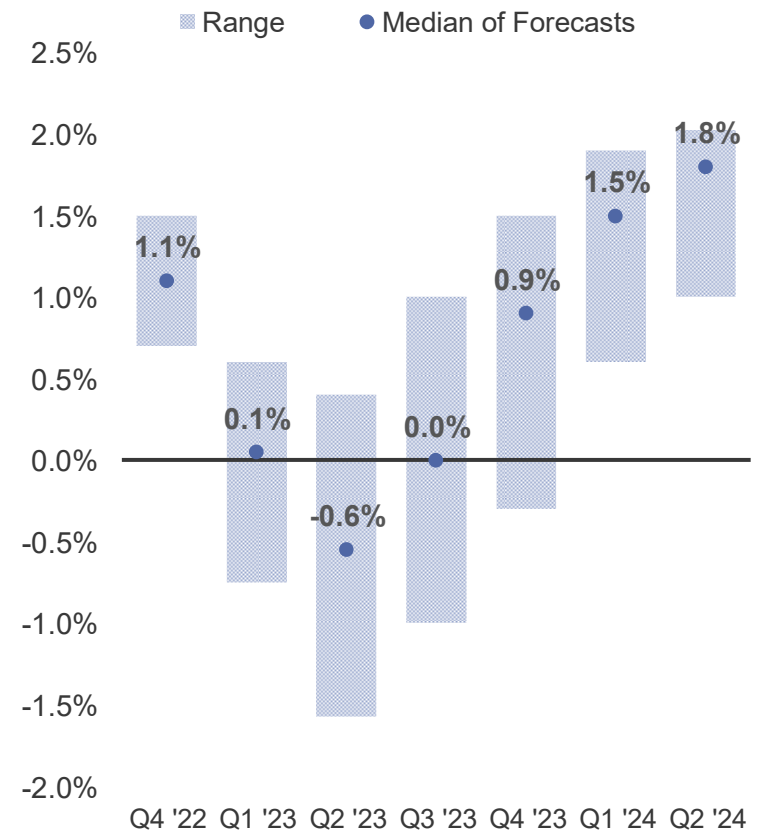
Recession Gauge Flashing Yellow, But GDP Expected to Grow by End of Year

Recession Risk



U.S. GDP Forecasts

Annualized Rate

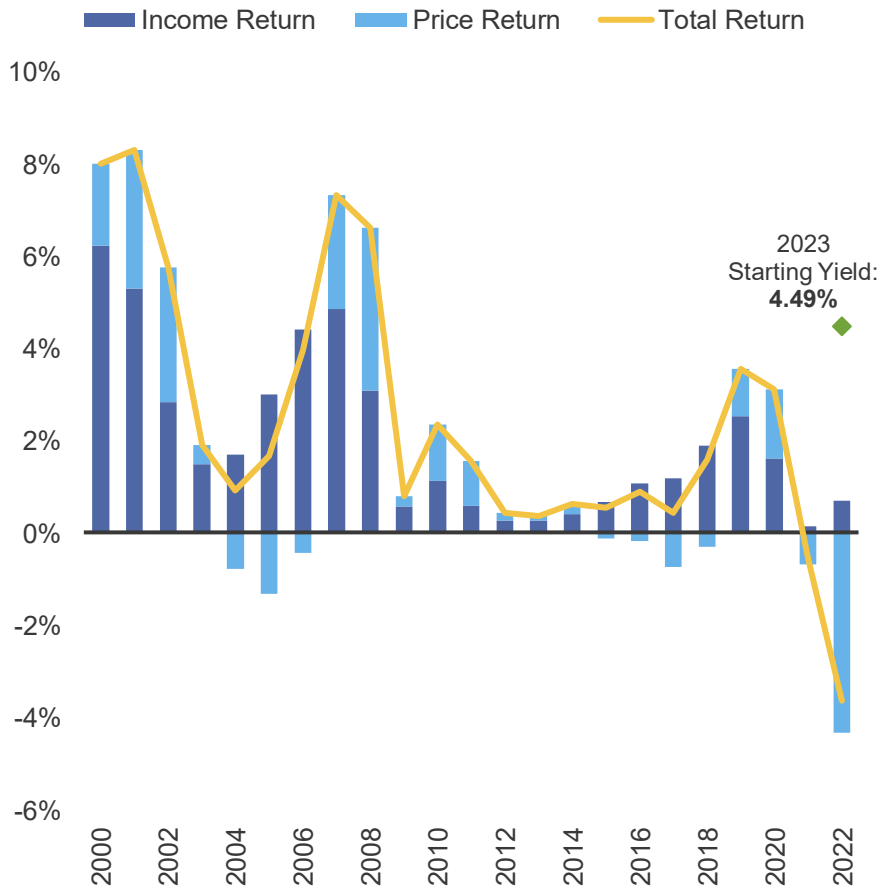


Source: Bloomberg, Economist Forecasts. Recession risk based on most recent economic data as of 1/9/2023.

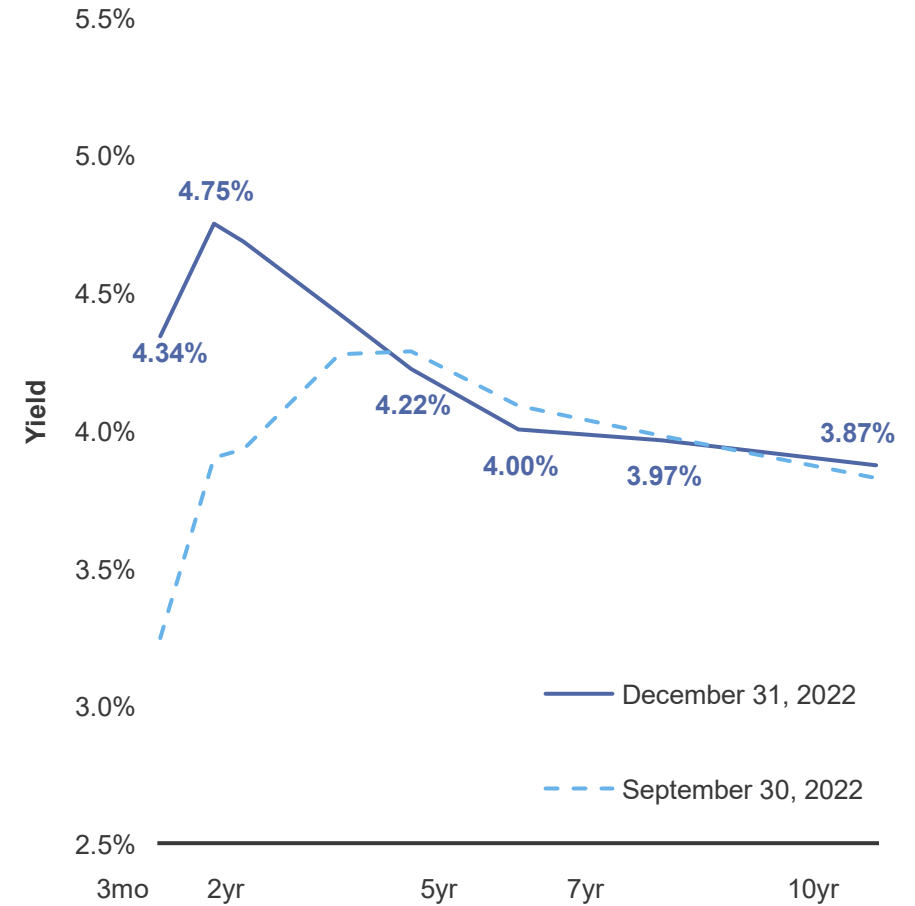
Higher Yields Can Offset Some of the Price Depreciation Woes

Annual Price & Income Returns

1-3 Year Treasury Index



U.S. Treasury Yield Curve



Source: ICE BofAML Indices via Bloomberg, as of 12/31/2022. PFAM Calculations. Income return represents the yield of the benchmark index, as of the end of the prior calendar year, respective to the year of performance shown.

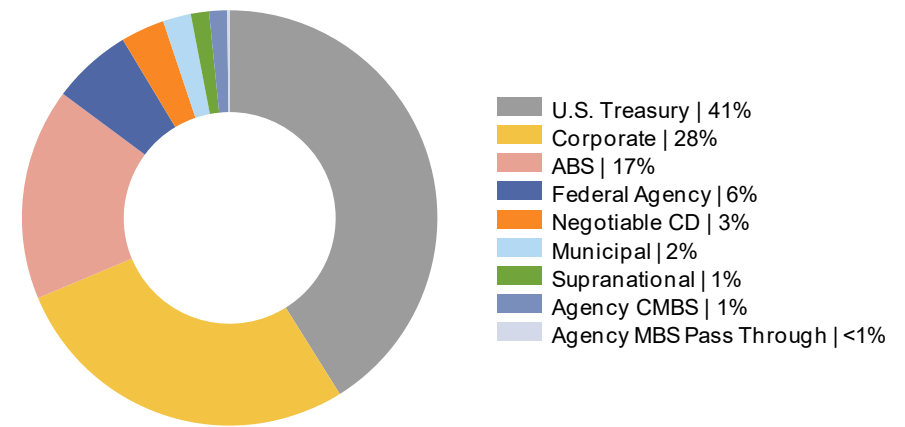
Account Summary

Portfolio Snapshot - CITY OF ANTIOCH, CA¹

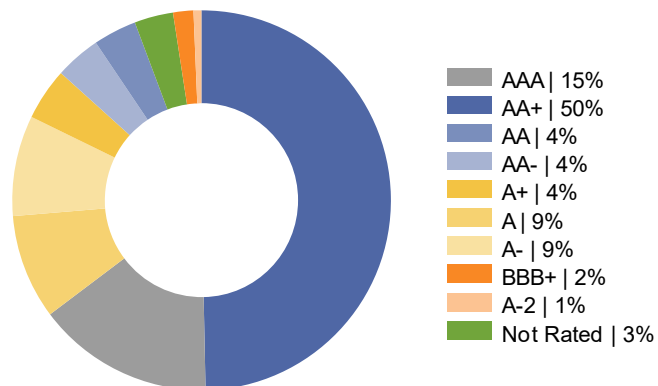
Portfolio Statistics

Total Market Value	\$105,450,289.27
Securities Sub-Total	\$105,024,065.55
Accrued Interest	\$426,223.72
Cash	\$0.00
Portfolio Effective Duration	1.69 years
Benchmark Effective Duration	1.74 years
Yield At Cost	2.04%
Yield At Market	4.54%
Portfolio Credit Quality	AA

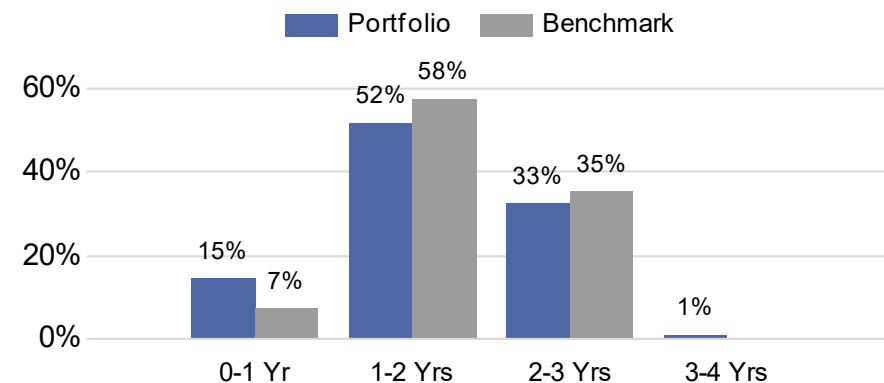
Sector Allocation



Credit Quality - S&P



Duration Distribution

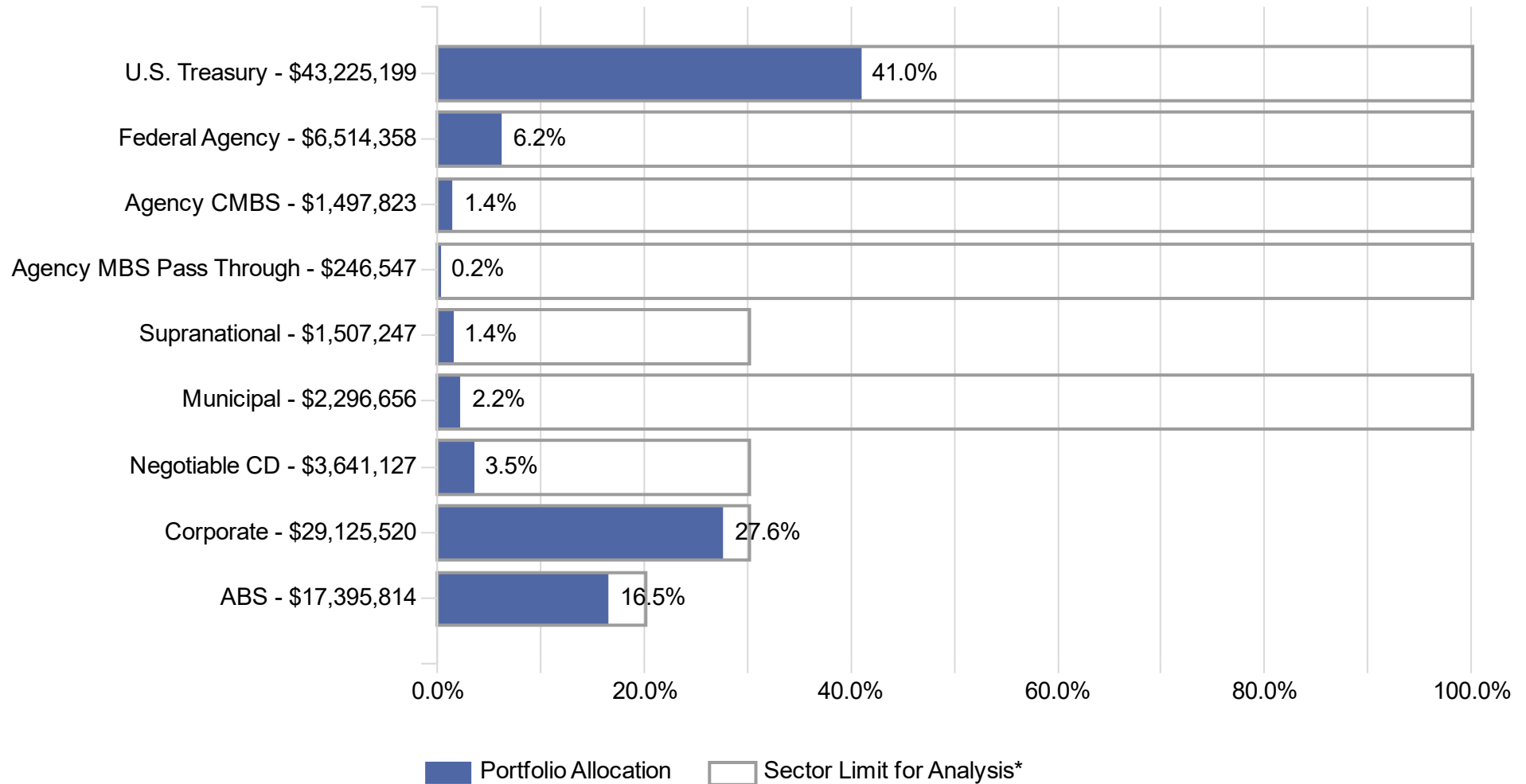


1. Yield and duration calculations exclude cash and cash equivalents. Sector allocation includes market values and accrued interest.

The portfolio's benchmark is currently the ICE BofAML 1-3 Year U.S Treasury Index. Prior to 2/28/11 it was the ICE BofAML 1 Year U.S Treasury Index. Prior to 9/30/10 it was the ICE BofAML 1-3 Year U.S Treasury Index. Prior to 6/30/02 it was the ICE BofAML 1 Year U.S Treasury Note Index. Source: Bloomberg.

An average of each security's credit rating was assigned a numeric value and adjusted for its relative weighting in the portfolio.

Sector Allocation Analytics



For informational/analytical purposes only and is not provided for compliance assurance. Includes accrued interest.

*Sector Limit for Analysis is as derived from our interpretation of your most recent Investment Policy as provided.

Certificate of Compliance

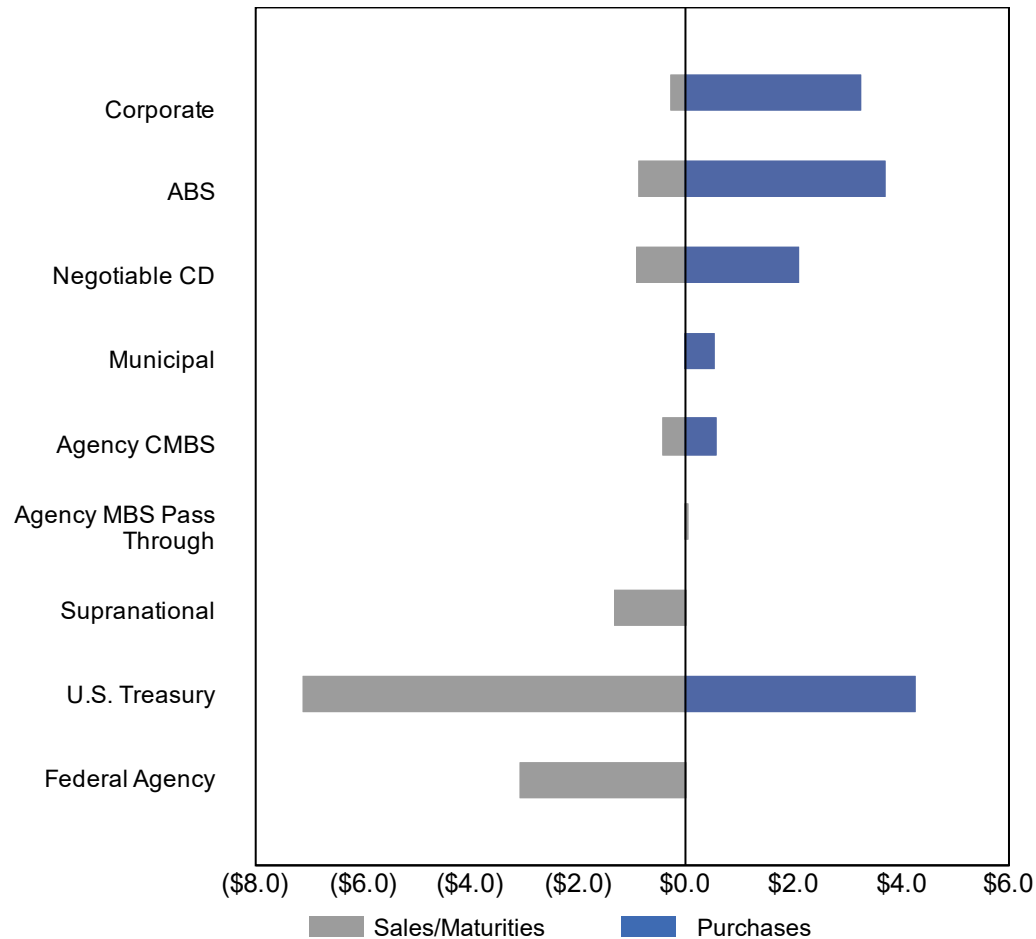
During the reporting period for the quarter ended December 31, 2022, the account(s) managed by PFM Asset Management ("PFMAM") were in compliance with the applicable investment policy and guidelines as furnished to PFMAM.

Acknowledged : *PFM Asset Management LLC*

Note: Pre- and post-trade compliance for the account(s) managed by PFM Asset Management is provided via Bloomberg Asset and Investment Management ("AIM").

Portfolio Activity - CITY OF ANTIOCH, CA

Net Activity by Sector
(\$ millions)

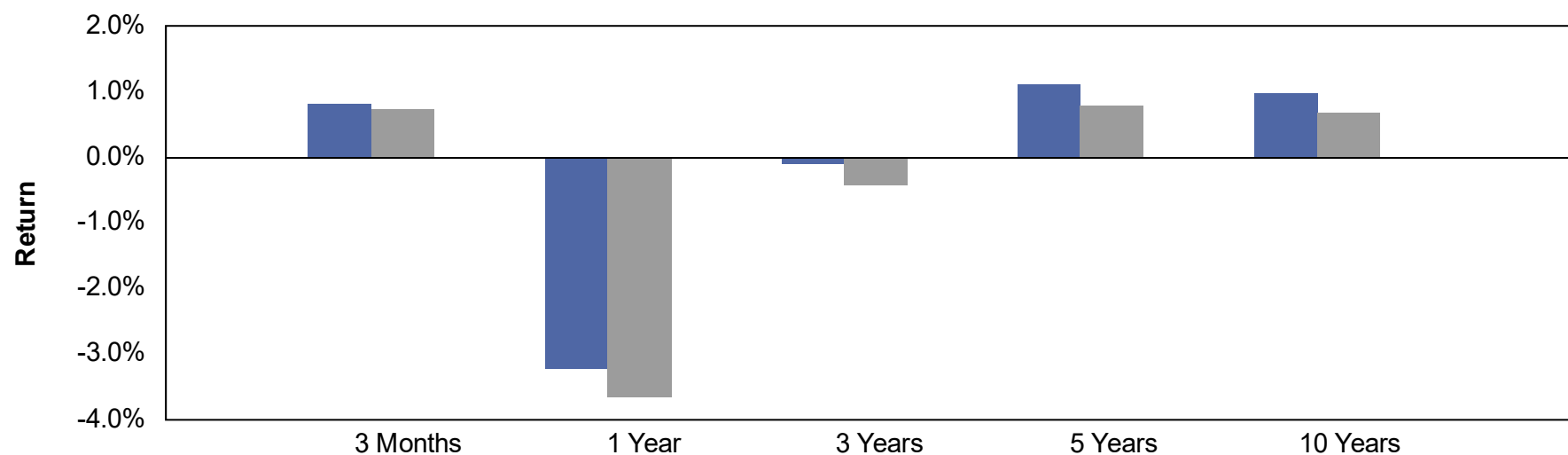


Sector	Net Activity
Corporate	\$2,967,240
ABS	\$2,870,526
Negotiable CD	\$1,220,462
Municipal	\$522,544
Agency CMBS	\$162,761
Agency MBS Pass Through	(\$14,595)
Supranational	(\$1,302,553)
U.S. Treasury	(\$2,834,604)
Federal Agency	(\$3,077,373)
Total Net Activity	\$514,407

Based on total proceeds (principal and accrued interest) of buys, sells, maturities, and principal paydowns. Detail may not add to total due to rounding.

Portfolio Performance

Portfolio Benchmark



Market Value Basis Earnings	3 Months	1 Year	3 Years	5 Years	10 Years
Interest Earned ²	\$498,448	\$1,362,431	\$4,172,428	\$7,524,724	\$12,009,873
Change in Market Value	\$356,411	(\$4,564,573)	(\$4,783,802)	(\$3,589,014)	(\$5,109,797)
Total Dollar Return	\$854,859	(\$3,202,142)	(\$611,374)	\$3,935,710	\$6,900,076
Total Return³					
Portfolio	0.82%	-3.21%	-0.10%	1.09%	0.97%
Benchmark ⁴	0.74%	-3.65%	-0.41%	0.77%	0.67%

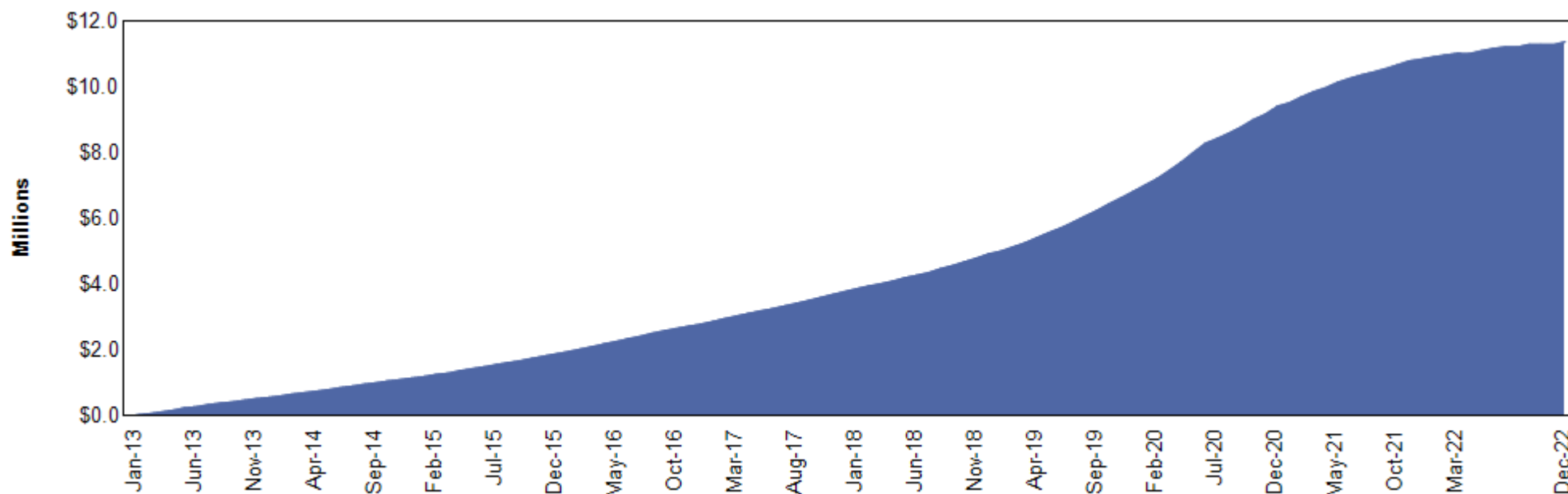
1. The lesser of 10 years or since inception is shown. Since inception returns for periods one year or less are not shown. Performance inception date is June 30, 1995.

2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.

3. Returns for periods one year or less are presented on a periodic basis. Returns for periods greater than one year are presented on an annualized basis.

4. The portfolio's benchmark is currently the ICE BofAML 1-3 Year U.S Treasury Index. Prior to 2/28/11 it was the ICE BofAML 1 Year U.S Treasury Index. Prior to 9/30/10 it was the ICE BofAML 1-3 Year U.S Treasury Index. Prior to 6/30/02 it was the ICE BofAML 1 Year U.S Treasury Note Index. Source: Bloomberg.

Accrual Basis Earnings - CITY OF ANTIOCH, CA



Accrual Basis Earnings	3 Months	1 Year	3 Years	5 Year	10 Year ¹
Interest Earned ²	\$498,448	\$1,362,431	\$4,172,428	\$7,524,724	\$12,009,873
Realized Gains / (Losses) ³	(\$401,769)	(\$696,640)	\$681,163	\$252,675	\$614,238
Change in Amortized Cost	(\$18,006)	(\$137,870)	(\$305,755)	(\$190,404)	(\$1,249,635)
Total Earnings	\$78,673	\$527,921	\$4,547,835	\$7,586,995	\$11,374,476

1. The lesser of 10 years or since inception is shown. Performance inception date is June 30, 1995.

2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.

3. Realized gains / (losses) are shown on an amortized cost basis.

Portfolio Review: Issuer Diversification

Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
U.S. Treasury	41.0%	
UNITED STATES TREASURY	41.0%	AA / Aaa / AAA
Federal Agency	6.2%	
FREDDIE MAC	6.2%	AA / Aaa / AAA
Agency CMBS	1.4%	
FANNIE MAE	0.4%	AA / Aaa / AAA
FREDDIE MAC	1.0%	AA / Aaa / AAA
Agency MBS Pass Through	0.2%	
FANNIE MAE	0.2%	AA / Aaa / AAA
Supranational	1.4%	
INTER-AMERICAN DEVELOPMENT BANK	0.8%	AAA / Aaa / AAA
INTL BANK OF RECONSTRUCTION AND DEV	0.6%	AAA / Aaa / AAA
Municipal	2.2%	
CALIFORNIA DEPARTMENT OF WATER RESOURCES	0.4%	AAA / Aa / NR
FLORIDA STATE BOARD OF ADMIN FIN CORP	0.7%	AA / Aa / AA
LOS ANGELES COMMUNITY COLLEGE DISTRICT	0.2%	AA / Aaa / NR
NEW JERSEY TURNPIKE AUTHORITY	0.2%	AA / A / A
NEW YORK ST URBAN DEVELOPMENT CORP	0.6%	AA / NR / AA
STATE OF CONNECTICUT	0.1%	AA / Aa / AA
Negotiable CD	3.5%	
CREDIT AGRICOLE SA	0.8%	A / Aa / AA
CREDIT SUISSE GROUP RK	0.7%	BBB / A / BBB
NORDEA BANK ABP	1.0%	AA / Aa / AA
TORONTO-DOMINION BANK	1.0%	A / A / NR
Corporate	27.6%	
ABBOTT LABORATORIES	0.3%	AA / A / NR

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
Corporate	27.6%	
AMAZON.COM INC	0.9%	AA / A / AA
AMERICAN EXPRESS CO	0.7%	BBB / A / A
AMERICAN HONDA FINANCE	0.7%	A / A / A
ANZ BANKING GROUP LTD	0.4%	AA / Aa / A
ASTRAZENECA PLC	0.4%	A / A / A
BANK OF AMERICA CO	1.2%	A / A / AA
BMW FINANCIAL SERVICES NA LLC	0.4%	A / A / NR
BRISTOL-MYERS SQUIBB CO	0.4%	A / A / NR
BURLINGTON NORTHERN SANTA FE	0.2%	AA / A / NR
CATERPILLAR INC	0.7%	A / A / A
CHARLES SCHWAB	0.3%	A / A / A
CINTAS CORPORATION NO. 2	0.3%	A / A / NR
CITIGROUP INC	0.6%	BBB / A / A
COLGATE-PALMOLIVE COMPANY	0.1%	AA / Aa / NR
COMCAST CORP	0.6%	A / A / A
DEERE & COMPANY	0.7%	A / A / A
EXXON MOBIL CORP	0.2%	AA / Aa / NR
GENERAL DYNAMICS CORP	0.3%	A / A / NR
GOLDMAN SACHS GROUP INC	0.4%	BBB / A / A
HERSHEY COMPANY	0.2%	A / A / NR
HOME DEPOT INC	0.2%	A / A / A
HONEYWELL INTERNATIONAL	0.7%	A / A / A
HORMEL FOODS CORP	0.3%	A / A / NR
HSBC HOLDINGS PLC	0.7%	A / A / A
IBM CORP	0.8%	A / A / NR
JP MORGAN CHASE & CO	1.2%	A / A / AA

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Includes accrued interest and excludes balances invested in overnight funds.

Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
Corporate	27.6%	
LOCKHEED MARTIN CORP	0.4%	A / A / A
MERCK & CO INC	0.2%	A / A / NR
MORGAN STANLEY	0.7%	A / A / A
NATIONAL AUSTRALIA BANK LTD	0.5%	AA / Aa / NR
NATIONAL RURAL UTILITIES CO FINANCE CORP	0.5%	A / A / A
NESTLE SA	0.9%	AA / Aa / A
PACCAR FINANCIAL CORP	0.7%	A / A / NR
PNC FINANCIAL SERVICES GROUP	0.7%	A / A / A
PRAXAIR INC	0.8%	A / A / NR
RABOBANK NEDERLAND	0.9%	A / Aa / AA
Roche Holding AG	1.2%	AA / Aa / AA
STATE STREET CORPORATION	1.1%	A / A / AA
TARGET CORP	0.3%	A / A / A
TEXAS INSTRUMENTS INC	0.1%	A / Aa / NR
THE BANK OF NEW YORK MELLON CORPORATION	1.4%	A / A / AA
TOYOTA MOTOR CORP	0.7%	A / A / A
TRUIST FIN CORP	0.7%	A / A / A
UNILEVER PLC	0.2%	A / A / A
UNITEDHEALTH GROUP INC	0.5%	A / A / A
USAA CAPITAL CORP	0.5%	AA / Aa / NR
WAL-MART STORES INC	0.5%	AA / Aa / AA
ABS	16.5%	
ALLY AUTO RECEIVABLES TRUST	1.4%	AAA / Aaa / NR
AMERICAN EXPRESS CO	1.0%	AAA / NR / AAA
BMW FINANCIAL SERVICES NA LLC	0.1%	AAA / Aaa / NR

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
ABS	16.5%	
BMW VEHICLE OWNER TRUST	0.3%	AAA / Aaa / AAA
CAPITAL ONE FINANCIAL CORP	1.8%	AAA / Aaa / AAA
CARMAX AUTO OWNER TRUST	2.2%	AAA / Aaa / AAA
DISCOVER FINANCIAL SERVICES	1.4%	AAA / Aaa / AAA
FORD CREDIT AUTO OWNER TRUST	0.2%	AAA / NR / AAA
GM FINANCIAL CONSUMER AUTOMOBILE TRUST	0.9%	AAA / Aaa / AAA
GM FINANCIAL LEASINGTRUST	0.2%	AAA / NR / AAA
HARLEY-DAVIDSON MOTORCYCLE TRUST	0.5%	AAA / Aaa / NR
HONDA AUTO RECEIVABLES	0.2%	NR / Aaa / AAA
HYUNDAI AUTO RECEIVABLES	1.4%	AAA / NR / AAA
KUBOTA CREDIT OWNER TRUST	1.6%	NR / Aaa / AAA
MERCEDES-BENZ AUTO LEASE TRUST	0.0%	AAA / NR / AAA
MERCEDES-BENZ AUTO RECEIVABLES	0.9%	AAA / Aaa / AAA
NISSAN AUTO RECEIVABLES	0.5%	AAA / Aaa / NR
Toyota Lease Owner Trust	0.2%	AAA / Aaa / NR
TOYOTA MOTOR CORP	0.8%	AAA / Aaa / AAA
VERIZON OWNER TRUST	0.3%	AAA / Aaa / AAA
VOLKSWAGEN AUTO LEASE TURST	0.2%	NR / Aaa / AAA
WORLD OMNI AUTO REC TRUST	0.4%	AAA / NR / AAA
Total	100.0%	

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Includes accrued interest and excludes balances invested in overnight funds.

Important Disclosures

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- In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances, and forward settling sales are excluded.
- Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.
- Bank of America/Merrill Lynch Indices provided by Bloomberg Financial Markets.
- Money market fund/cash balances are included in performance and duration computations.
- Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- Callable securities in the portfolio are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.
- MBS maturities are represented by expected average life.

Glossary

- **Accrued Interest:** Interest that is due on a bond or other fixed income security since the last interest payment was made.
- **Agencies:** Federal agency securities and/or Government-sponsored enterprises.
- **Amortized Cost:** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short-term securities (those with less than one year to maturity at time of issuance) is amortized on a straight line basis. Such discount or premium with respect to longer-term securities is amortized using the constant yield basis.
- **Asset-Backed Security:** A financial instrument collateralized by an underlying pool of assets – usually ones that generate a cash flow from debt, such as loans, leases, credit card balances, and receivables.
- **Bankers' Acceptance:** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the insurer.
- **Commercial Paper:** An unsecured obligation issued by a corporation or bank to finance its short-term credit needs, such as accounts receivable and inventory.
- **Contribution to Total Return:** The weight of each individual security multiplied by its return, then summed for each sector to determine how much each sector added or subtracted from the overall portfolio performance.
- **Effective Duration:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years.
- **Effective Yield:** The total yield an investor receives in relation to the nominal yield or coupon of a bond. Effective yield takes into account the power of compounding on investment returns, while nominal yield does not.
- **FDIC:** Federal Deposit Insurance Corporation. A federal agency that insures bank deposits to a specified amount.
- **Interest Rate:** Interest per year divided by principal amount and expressed as a percentage.
- **Market Value:** The value that would be received or paid for an investment in an orderly transaction between market participants at the measurement date.
- **Maturity:** The date upon which the principal or stated value of an investment becomes due and payable.
- **Negotiable Certificates of Deposit:** A CD with a very large denomination, usually \$1 million or more, that can be traded in secondary markets.
- **Par Value:** The nominal dollar face amount of a security.
- **Pass-through Security:** A security representing pooled debt obligations that passes income from debtors to its shareholders. The most common type is the mortgage-backed security.

Glossary

- Repurchase Agreements: A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date.
- Settle Date: The date on which the transaction is settled and monies/securities are exchanged. If the settle date of the transaction (i.e., coupon payments and maturity proceeds) occurs on a non-business day, the funds are exchanged on the next business day.
- Supranational: A multinational union or association in which member countries cede authority and sovereignty on at least some internal matters to the group, whose decisions are binding on its members.
- Trade Date: The date on which the transaction occurred; however, the final consummation of the security transaction and payment has not yet taken place.
- Unsettled Trade: A trade which has been executed; however, the final consummation of the security transaction and payment has not yet taken place.
- U.S. Treasury: The department of the U.S. government that issues Treasury securities.
- Yield: The rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.
- YTM at Cost: The yield to maturity at cost is the expected rate of return based on the original cost, the annual interest receipts, maturity value, and the time period from purchase date to maturity, stated as a percentage on an annualized basis.
- YTM at Market: The yield to maturity at market is the rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ellie Householder, MPP, City Clerk
Christina Garcia, CMC, Deputy City Clerk *Cg*

SUBJECT: City Council Meeting Minutes of January 24, 2023

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of January 24, 2023, to the next meeting.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ellie Householder, MPP, City Clerk
Christina Garcia, CMC, Deputy City Clerk *Cg*

SUBJECT: City Council Meeting Minutes of February 14, 2023

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of February 14, 2023, to the next meeting.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ellie Householder, MPP, City Clerk
Christina Garcia, CMC, Deputy City Clerk *Cg*

SUBJECT: City Council Special Meeting Minutes of February 23, 2023

RECOMMENDED ACTION

It is recommended that the City Council continue the Special Meeting Minutes of February 23, 2023, to the next meeting.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Zoe Merideth, Senior Planner *ZM*

APPROVED BY: Forrest Ebbs, Community Development Director

SUBJECT: Billboard Regulations (Z-22-04) – Second Reading

RECOMMENDED ACTION

It is recommended that the City Council adopt the ordinance amending the Antioch Municipal Code section "Sign Regulations".

FISCAL IMPACT

There are no direct fiscal impacts incurred by the City for the approval of this ordinance.

DISCUSSION

The adoption of an ordinance requires two separate readings. The subject ordinance was introduced at the February 14, 2023 City Council meeting. This second reading will finalize the adoption of the ordinance.

ATTACHMENT

A. Ordinance to the City Council

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING SECTION 9-5.515 (C) OF THE ANTIOCH MUNICIPAL CODE
REGARDING BILLBOARDS (Z-22-04)**

The City Council of the City of Antioch does ordain as follows:

SECTION 1:

The City Council is committed to take the steps necessary to provide a healthy and safe environment for all residents. The City of Antioch has the right to make and enforce all laws and regulations not in conflict with general laws, and the City has all rights and powers established by state law.

SECTION 2:

The City Council finds that the public necessity requires the proposed zoning ordinance amendments to impose requirements within the City of Antioch that are consistent with State law; said amendments are not detrimental to properties within Antioch, and that the proposed zoning ordinance amendment is in conformance with the Antioch General Plan.

SECTION 3:

At its regular meeting of November 16, 2022, the Planning Commission adopted Resolution 2022-31 recommending the City Council adopt the Ordinance amending § 9-5.515(C) of the Antioch Municipal Code.

SECTION 4:

§ 9-5.515(C) is amended as follows:

(C) *Billboards.* **BILLBOARD** shall mean an outdoor advertising sign that is containing more than 50 square feet in size., ~~which signs shall be permitted in the C-3, M-1, and M-2 Zones with a use permit.~~

(1) **Orientation.** Billboards shall be located within 500 feet of a freeway right-of-way line and oriented to be viewed primarily from a freeway.

(2) **Spacing.** No billboard shall be placed within 4,000 feet of another billboard located on the same side of a freeway. The support post for a new billboard shall be placed at least 500 feet from a residential zoning district located on the same side of the freeway as the billboard.

(3) **Zoning.** Billboards shall be permitted in the C-2, C-3, M-1, and M-2 zones.

(4) **Preservation of Development Standards.** A billboard shall not create site conflicts with other required development standards. This includes but is not limited to site circulation, preservation of on-site parking, and other development standards as required by the Antioch Municipal Code.

(5) **Use Permit Required.** A use permit is required for a billboard.

SECTION 5: Severability.

If any section, subsection, provision or part of this ordinance, or its application to any person or circumstance, is held to be unconstitutional or otherwise invalid, the remainder of this ordinance, and the application of such provision to other person or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

SECTION 6. CEQA.

The above amendments to the City's Municipal Code are not considered a project under the California Environmental Quality Act under the common sense exemption (CEQA Guidelines §15061(b)(3) because the proposed amendments will not have a direct or reasonably foreseeable indirect physical change or effect on the environment.

SECTION 7: Publication; Effective Date

This ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption and shall be published once within fifteen (15) days upon passage and adoption in a newspaper of general circulation printed and published in the City of Antioch.

* * * * *

I HEREBY CERTIFY that the forgoing ordinance was introduced and adopted at a regular meeting of the City Council of the City of Antioch, held on the 14th of February 2023, and passed and adopted at a regular meeting thereof, held on the 28th day of February 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

LAMAR A. THORPE
MAYOR OF THE CITY OF ANTIOCH

ATTEST:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *UM for FE*

SUBJECT: Building Code Updates – Second Reading

RECOMMENDED ACTION

It is recommended that the City Council adopt the ordinance amending Title 8 of the Antioch Municipal Code, adopting by reference the California Code of Regulations Title 24, 2022 Edition of the California Building Standards and related model codes, as amended.

FISCAL IMPACT

There are no direct fiscal impacts incurred by the City for the approval of this ordinance.

DISCUSSION

The adoption of an ordinance requires two separate readings. The subject ordinance was introduced at the February 14, 2023 City Council meeting. This second reading will finalize the adoption of the ordinance.

ATTACHMENT

A. Ordinance to the City Council

ORDINANCE NO. _____

ORDINANCE AMENDING CERTAIN CHAPTERS OF TITLE 8 OF THE ANTIOCH MUNICIPAL CODE "BUILDING REGULATIONS", ADOPTING THE CALIFORNIA CODE OF REGULATIONS TITLE 24, 2022 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODES AND RELATED MODEL CODES AS AMENDED

SECTION 1. Section 8-1 of the Antioch Municipal Code is hereby amended to read in its entirety as follows:

Sec. 8-1.01. Adoption of the 2022 California Building Code.

The California Building Code, 2022 Edition, based on the 2021 International Building Code, published by the International Code Council (ICC), as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, is hereby adopted by reference. Also adopted by reference are Appendix Chapter 1 Administrative; Appendix Chapter I; Patio Covers, and Appendix Chapters J; Grading. Copies are on file in the offices of the Building Official.

SECTION 2. Section 8-3.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

Sec. 8-3.01. Adoption of the 2022 California Electrical Code.

The California Electrical Code, 2022 Edition, based on the 2021 Edition of the National Electrical Code published by the National Fire Protection Association, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, is hereby adopted by reference. Copies are on file in the offices of the Building Official.

SECTION 3. Section 8-4.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

Sec. 8-4.01. Adoption of the 2022 California Residential Building Code.

The California Residential Building Code, 2022 Edition, based on the 2021 International Residential Code, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

SECTION 4. Section 8-5.01 of the Antioch Municipal Code is hereby amended to read as follows:

Sec. 8-5.01. Adoption of the 2022 California Plumbing Code.

(A) The California Plumbing Code, 2022 Edition, based on the 2021 Uniform Plumbing Code, published by the International Association of Plumbing and Mechanical Officials, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, is hereby adopted by reference. Copies are on file in the offices of the Building Official.

(B) In addition, The California Plumbing Code, 2022 Edition, Section 1210.18 shall include the following, "All new single and multiple family dwelling construction shall be equipped with an Earthquake-Actuated Gas Shutoff Valve installed as per this code".

SECTION 5. Section 8-7.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

Sec. 8-7.01. Adoption of the 2022 California Green Building Standards Code.

The 2022 California Green Building Standards Code, published by the State of California, Department of Housing and Community Development, Division of Codes and Standards, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

SECTION 6. Section 8-8.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

Sec. 8-8.01. Adoption of the 2022 California Mechanical Code.

The California Mechanical Code, 2022, published by the International Association of Plumbing and Mechanical Officials, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, is hereby adopted by reference. Also adopted by reference are Appendix Chapters A, B, C, and D. Copies are on file in the offices of the Building Official.

SECTION 7. Section 8-11.01 of the Antioch Municipal Code is hereby amended to read as follows:

Sec. 8-11.01. Adoption of the 2022 California Energy Code.

The 2022 California Energy Code, published by the State of California, Department of Housing and Community Development, Division of Codes and Standards, as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

SECTION 8. Section 8-15.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

Sec. 8-15.01. Adoption of the 2022 California Fire Code.

(A) The 2022 California Fire Code (California Code of Regulations, Title 24, Part, 9 [based on the 2021 International Fire Code published by the International Code Council]), including Chapters 1-37 and 48-49, Appendix Chapter 4, Appendix B, Appendix C, Appendix D, Appendix F, Appendix H, Appendix I, and Appendix J are adopted by reference and shall be controlling and enforceable within the Jurisdictional boundaries of the City.

SECTION 9. Section 8-16.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

Sec. 8-16.01. Adoption of the 2022 California Historical Building Code.

The 2022 California Historical Code published by the International Code Council, as adopted and amended by the California Building Standards Commission in the California Building Standards Code; Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

SECTION 10. Section 8-17.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

Sec. 8-17.01. Adoption of the 2022 California Existing Buildings Code.

The 2022 California Existing Buildings Code based on the 2021 International Existing Buildings Code published by the International Code Council, as adopted and amended by the California Building Standards Commission in the California Building Standards Code; Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

SECTION 11. Section 8-18.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

Sec. 8-18.01. Adoption of the 2022 California Referenced Standards Code.

The 2022 California Referenced Standards Code published by the California Building Standards Commission in the California Building Standards Code; Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

SECTION 12. Section 8-19.01 of the Antioch Municipal Code is hereby amended in its entirety to read as follows:

Sec. 8-19.01. Adoption of the 2022 California Administrative Code.

The 2022 California Administrative Code published by the California Building Standards Commission in the California Building Standards Code; Title 24 of the California Code of Regulations is hereby adopted by reference. Copies are on file in the offices of the Building Official.

SECTION 13. This ordinance shall take effect and be enforced beginning January 1, 2023. The ordinance or summary shall be posted and published in a newspaper of general circulation printed and published in the City of Antioch as set forth in State Law.

SECTION 14. The Building Official shall file a copy of this ordinance with the State Department of Housing and Community Development and the State of California Building Standards Commission.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch, held on the 14th day of February, 2023, and passed and adopted at a regular meeting thereof, held on the 28th day of February, 2023.

AYES:

NOES:

ABSENT:

LAMAR A. THORPE
MAYOR OF THE CITY OF ANTIOCH

ATTEST:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *UM for FE*

SUBJECT: Building Inspection Services Division Annual Report

RECOMMENDED ACTION

It is recommended that the City Council receive and file this annual report of the Building Inspection Services Division of the Community Development Department.

FISCAL IMPACT

There are no fiscal impacts incurred by the City as no action is required.

DISCUSSION

Beginning this year, the Building Inspection Services Division of the Community Development Department will present an annual report of building permit activity for the City Council's consideration. The attached report addresses calendar year 2022 and prior years.

ATTACHMENT

A. Annual Report

Building Inspection Services Division

Annual Report – 2022

The Building Inspection Services Division, commonly known as the “Building Department”, is one of three divisions contained in the Community Development Department. The Division is housed on the second floor of City Hall and administers the building permit application, review, issuance, and inspection processes. The Division is open from 8:00am – 5:00pm, Monday through Thursday.

Building Permit - Process

When a building permit is required, a contractor or homeowner submits an application form and construction plans to the Division. Applications and plans can be dropped off at the plan kiosk or may be submitted in person at the public counter. If the project requires approval from the County health department or fire district, the applicant is directed to pursue those permits or approvals separately.

Many small projects do not require the submittal of plans and can be issued “over-the-counter” by Division technicians. In this case, the applicant meets with the technician, submits all necessary information, makes payment, and receives the building permit in one visit.

Once the application is received, the plans are routed to the Building Inspectors for review or “plan check”. During this process, the plans are reviewed to ensure they conform to the adopted building codes. At the same time, the plans are routed to the Planning Division (CDD) and Engineering Division (PW). The Engineering and Planning Divisions review the plans to ensure that they are consistent with past Planning approvals, entitlements, the zoning ordinance/municipal code, and applicable State laws.

The review of plans typically takes 2-4 weeks, depending on the complexity of the project. The commenting Divisions offer written comments or corrections, which are compiled and given to the applicant. The applicant can then modify the plans and resubmit them for review. Once the plans are found to be consistent with the Building Code and all other standards, they are approved, and the building permit is prepared. The applicant is notified, and an appointment is made to pick up and pay for the building permit.

The applicant is required to pay all applicable fees at the time the building permit is issued. The Division collects fees for its services and also collects pass-through fees for a number of other purposes and agencies. The following fees are collected by the Division:

1. Building Permit and Plan Check Fees: These cover the cost of reviewing the plans, producing the permit, retaining the file, and all inspections by Division staff. The amount of the fee is based on the size and valuation of the project.
2. Planning Plan Check Fees: A small fee is collected to cover the cost of review by Planning staff for conformance with the Zoning Ordinance and prior Planning entitlements.
3. Pass-Through Fees: Fees are collected for the Antioch Unified School District, Brentwood Union School District, East Contra Costa County Regional Fee & Financing Authority (ECCRFFA), and others.
4. Support Fees: Additional fees are collected to support technology upgrades in the Community Development Department and for training in green building and disabled access, as enabled by State law.

Appointment System

In 2020, the Division shifted to an appointment system for all transactions in response to the pandemic. The Division never closed or stopped offering building permit or inspection services and remained available for in-person transactions. Today, appointments are not required to submit an application or visit the public counter. The Division learned through extensive positive feedback that applicants strongly prefer an appointment system to pick up permits since they are often travelling from other cities and appreciate the predictability offered by the system. The Division remains open for drop in inquiries or to pick up an over-the-counter permit.

Division – Budgeted Staffing

The Division currently has the following six budgeted positions:

- 1) Building Inspection Services Manager
- 2) Senior Building Inspector
- 3) Building Inspector I with Certification X 2 (2 vacant)
- 4) Community Development Technician X 2 (1 vacant)

Of the six budgeted positions, three are currently vacant.

Division – Contract Staffing

In 2022, the City of Antioch used contract services for two full-time building inspectors and one full-time permit technician. CDD anticipates using full-time contract staffing until the budgeted positions are filled by permanent employees.

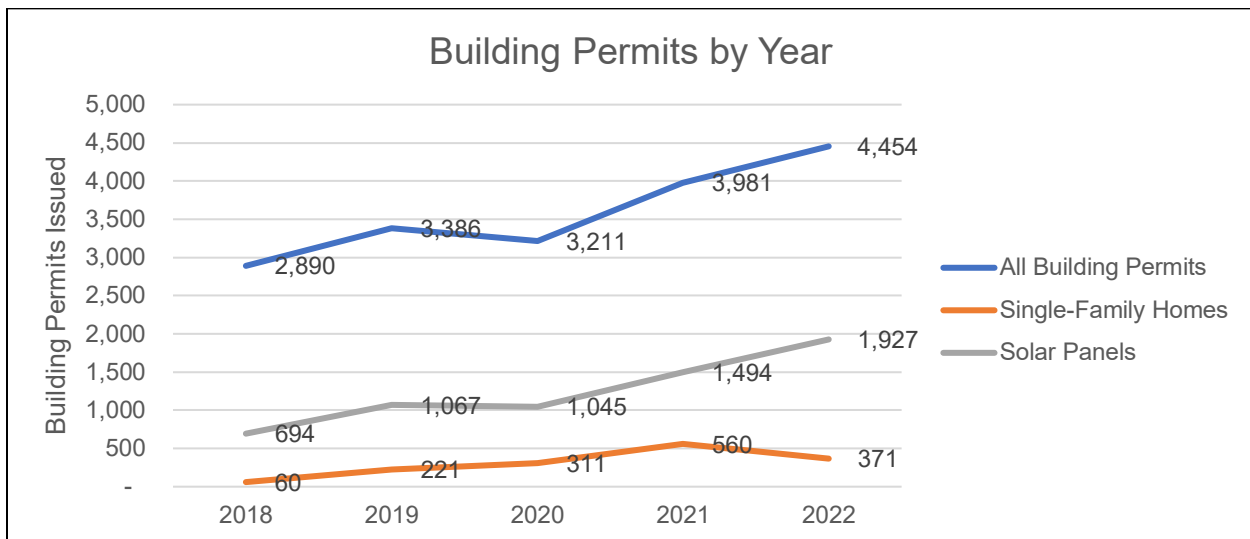
Position	Monthly Cost	
	City Employee (Step C)	Contract Employee
Building Inspector I with Certification	\$13,981	
Building Inspector II with Certification	\$14,839	
Associate Community Development Technician	\$13,283	
TOTAL	\$42,103	\$45,465

As shown in the above table, the City is currently spending over \$45,000 per month on contract services, which is 8% more than using full-time City staff. Though contract services are valuable in the short term to supplement staff, they are not a reliable long-term substitution. Turnover among contract staff is higher and each new appointment requires training and commitment of staff resources. The Division is currently transitioning to a new permitting software and will be training, out of necessity, the interim contract staff. This valuable training resource would be better invested in permanent staff. In addition, permanent staff are generally more committed to long term career outcomes, customer service, and dedication to the organization. The Division is optimistic that these positions will be filled in the coming year.

Building Permits – Trends

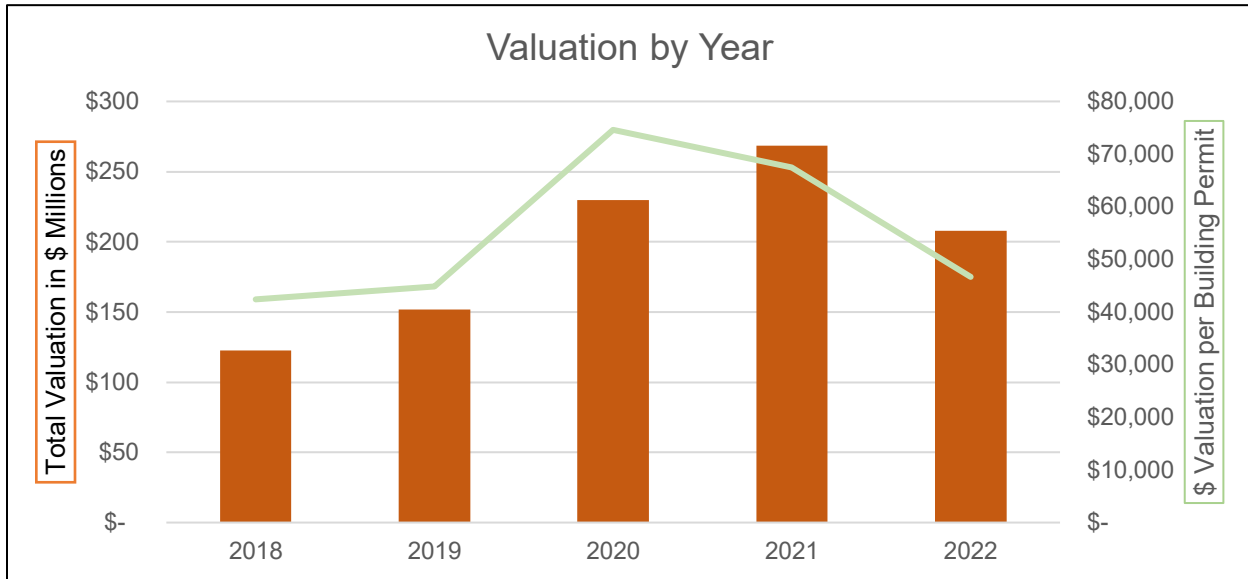
In 2022, the Building Inspection Services Division issued 4,454 building permits. This includes routine building permits for water heaters, kitchen remodels, roofs and similar projects. New single-family homes accounted for 371 building permits, which is 8% of the total. A total of 1,927 permits were issued for new solar panel installations, which is 43% of the total.

Year	2018	2019	2020	2021	2022
All Building Permits	2,890	3,386	3,211	3,981	4,454
Single-Family Homes	60	221	311	560	371
Solar Panels	694	1,067	1,045	1,494	1,927
Total \$ Valuation of Building Permits (\$ millions)	\$122.5	\$151.6	\$229.8	\$268.7	\$207.9
Average \$ Valuation of Building Permit	\$42,422	\$44,772	\$71,566	\$67,495	\$46,677



Building Permits - Valuation

The cost of most Building Permits is dependent on the valuation of the project, which includes material and labor. Since 2018, the total valuation of projects has increased by \$85.3 million or 70%. However, the average dollar valuation of a building permit has increased by just \$4,255 or 10%. In short, the City is receiving a larger volume of smaller-valuation projects such as solar panels.




Future Projections

Due to the rise of interest rates and the cooling of the national economy, many sources predict a slowing of the construction industry. Most home purchases and remodels require loans that are sensitive to interest rates. Moving forward, the Community Development Department anticipates a slight decline in the number of building permits across all categories. There remains significant inventory of build-ready lots in the large residential subdivisions in southeastern Antioch and other subdivisions will become available with the delivery of sewer and roads along Sand Creek Road. The Division anticipates continued growth in the number of building permits issued, but a continued decline in the total valuation and average valuation of a building permit.

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Approval of Awards for the 2022-2023 Civic Enhancement Grant Program

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the 2022-23 Civic Enhancement Grants.

FISCAL IMPACT

The General Fund budget allocation for the Civic Enhancement Grant Program is \$50,000 for Fiscal Year 2022-23. The total amount requested is \$49,715.

DISCUSSION

The FY2022-23 General Fund Budget includes continued funding for the Civic Enhancement Grants Program to support community events and improvement projects that originate with nonprofit organizations in Antioch. It is the City's goal to assist nonprofit organizations by creating and implementing a grant program to fund civic events and enhancement projects in an objective and efficient manner. The Parks and Recreation Commission makes final recommendations for grant approval to the City Council.

The Grant application period opened in December 2022 and applications were due January 17, 2023. The Parks and Recreation Commission appointed an Ad-Hoc Committee to complete the initial review of applications and provide a funding recommendation to the Commission. The Committee met on January 26, 2023 to review applications and determine their recommendation.

The City received nine applications for grant funding to support projects and/or programs in 2023. The City Council authorized \$50,000 in FY2022-23 to fund the civic enhancement grant program. The total amount of funding requested is \$49,715.

A chart summarizing the applications received is detailed below:

Name of Applicant	Amount Requested	Amount Recommended	Project Summary
Be Exceptional	\$10,000	\$10,000	To expand services in the community by leasing their own facility
Cancer Support Community	\$2,500	\$2,500	To help low-income communities of color by providing free services
Delta Veterans Group	\$6,500	\$6,500	Veterans Memorial Banner Program
Loaves and Fishes of Contra Costa	\$5,000	\$5,000	To provide food for families, seniors, unhoused residents, and veterans.
Love Never Fails	\$6,000	\$6,000	To provide BIPOC Women opportunities in the IT Field
The Drama Factory	\$2,880	\$2,880	To make theater and stagecraft accessible to the community by supporting production fees/ costs
Antioch Historical Society	\$8,835	\$8,835	To redesign and update signage at the Antioch Historical Museum
Contra Costa Family Justice Alliance	\$5,000	\$5,000	To provide resources and education to over 200 families and children
Antioch Rotary Club	\$3,000	\$3,000	For "Kings Conference" for underserved male students
TOTAL	\$49,715	\$49,715	

At the Regular Meeting of February 16, 2023, the Parks and Recreation Commission voted to recommend that all applications be funded in full. Following the approval of grant awards, staff will proceed with executing grant agreements and disbursement of grant funding.

ATTACHMENTS

A. Resolution

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING CIVIC ENHANCEMENT GRANTS AS RECOMMENDED BY THE
PARKS AND RECREATION COMMISSION FOR FISCAL YEAR 2022-23**

WHEREAS, it is the City's goal to assist nonprofit organizations by creating and implementing a grant program to fund civic events and enhancement projects in an objective and efficient manner;

WHEREAS, the Fiscal Year 2022-23 Budget authorized funding for a community grant program;

WHEREAS, the City conducted an open process to accept grant applications and encouraged all community organizations to submit applications; and

WHEREAS, the Parks and Recreation Commission reviewed all applications and recommends approval and funding for nine programs and projects that support the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the 2022-23 Civic Enhancement Grant awards as recommended by the Parks and Recreation Commission attached as Exhibit A.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 28^h day of February, 2023, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

EXHIBIT A

2022-23 Civic Enhancement Grants Awards Recommended by the Parks and Recreation Commission


Name of Applicant	Amount Requested	Amount Recommended	Project Summary
Be Exceptional	\$10,000	\$10,000	To expand services in the community by leasing their own facility
Cancer Support Community	\$2,500	\$2,500	To help low-income communities of color by providing free services
Delta Veterans Group	\$6,500	\$6,500	Veterans Memorial Banner Program
Loaves and Fishes of Contra Costa	\$5,000	\$5,000	To provide food for families, seniors, unhoused residents, and veterans.
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Antioch Rotary Club	\$3,000	\$3,000	For "Kings Conference" for underserved male students
TOTAL	\$49,715	\$49,715	

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Interim Public Works Director/City Engineer 

SUBJECT: Acceptance of Work and Notice of Completion for the City Hall Plaza Improvements and Leo Fontana Fountain Project;
P.W. 247-R

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution accepting work and authorizing the City Manager or designee to file a Notice of Completion for City Hall Plaza Improvements and Leo Fontana Fountain Project.

FISCAL IMPACT

There is adequate funding in the Capital Improvement Budget for this project. The final project cost of the contract is \$592,268.57.

DISCUSSION

On April 13, 2021, Council awarded a contract in the amount of \$458,013 to Mercoza for exterior modifications to the northern City Hall Plaza and construction of a new water feature. The work included the removal of the existing fountain structure, concrete steps, planters and flatwork, removal and or relocation of existing lights and flagpole and the installation of new drainage and irrigation facilities.

On February 8, 2022, Council approved the first amendment the Agreement in the amount of \$150,000 to include additional removal and replacement of brick inlaid concrete flatwork; modifications to the concrete stairs; installation, relocation and protection of existing underground irrigation, storm drainage and electrical facilities and construction of a concrete utility vault.

All work on this project was completed on January 31, 2023.

ATTACHMENTS

- A. Resolution
- B. Notice of Completion

ATTACHMENT "A"

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ACCEPTING
WORK AND DIRECTING THE CITY MANAGER OR DESIGNEE TO FILE A NOTICE
OF COMPLETION FOR THE
CITY HALL PLAZA IMPROVEMENTS AND LEO FONTANA FOUNTAIN
P.W. 247-R**

WHEREAS, on June 25, 2019, the City Council adopted the 5 Year Capital Improvement Program 2019-2024, which included funding for the City Hall Plaza Improvements and Leo Fontana Fountain ("Project");

WHEREAS, the Project was published and advertised in the East County Times on February 23, 2021, and February 25, 2021, and a Notice to Contractors was sent to the construction trade journals;

WHEREAS, the Project bids were publicly opened and read on March 30, 2021, and three (3) bids were received;

WHEREAS, the lowest responsive and responsible bidder was submitted by Mercoza of Campbell, CA in the amount of \$458,013;

WHEREAS, on April 13, 2021, Mercoza was awarded a construction agreement by the City of Antioch to perform work associated with the Project;

WHEREAS, on February 8, 2022, Council approved the first amendment to the Agreement;

WHEREAS, on February 28, 2023 the City Council considered accepting work and authorizing the City Manager or designee to file a Notice of Completion for the Project; and

WHEREAS, all work on the Project was completed on January 31, 2023, at a final contract price of \$592,268.57 in accordance with plans and specifications referred to therein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch hereby:

1. Determines that the work on the City Hall Plaza Improvements and Leo Fontana Fountain is completed and accepted; and
2. Authorizes the City Manager or designee to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion for the Project.

AI

RESOLUTION NO. 2023/**

February 28, 2023

Page 2

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 28th day of February 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

A2

ATTACHMENT "B"

**RECORDED AT THE REQUEST
OF:**
CITY OF ANTIOCH, CA

WHEN RECORDED MAIL TO:
CITY OF ANTIOCH
CAPITAL IMPROVEMENTS DIVISION
P.O. BOX 5007
ANTIOCH, CA 94531
(925) 779-7050

THIS SPACE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION FOR THE
CITY HALL PLAZA IMPROVEMENTS AND LEO FONTANA FOUNTAIN
(P.W. 247-R)**

NOTICE IS HEREBY GIVEN:

1. That the interest or estate stated in paragraph 3 herein the real property herein described is owned by: City of Antioch, 200 H Street, Antioch, California 94509.
2. That the full name and address of the Owner of said interest or estate, if there is only one Owner, and that the full names and addresses of all the co-owners who own said interest or estate as tenants in common, as joint tenants, or otherwise, if there is more than one owner, are set forth in the preceding paragraph.
3. That the nature of the stated owner, or if more than one owner, then of the stated owner and co-owners is: In fee.
4. That on the January 31, 2023, the work of improvements on the real property herein described was completed.
5. That the name of the original contractor, if any, for said work of improvement was Mercoza.
6. The surety for said project was Philadelphia Indemnity Insurance Company.
7. This project consisted of exterior modifications to the northern City Hall Plaza and construction of a new water feature, in Antioch, California.

**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

Date

SCOTT BUENTING, P.E.
Interim Public Works Director/City Engineer
City of Antioch



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular City Council Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Rosanna Bayon Moore, Assistant City Manager *RBM*

SUBJECT: Resolution Terminating the Declaration of a Local Emergency Concerning the Novel Coronavirus Disease 2019 ("COVID-19")

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution terminating the declaration of a local emergency concerning the Novel Coronavirus Disease 2019 ("COVID-19").

FISCAL IMPACT

The fiscal impact of ending the declaration of local emergency is unclear at this time. Should the City experience future costs associated with mitigating COVID impacts, it is unlikely grant funding would be available to offset such costs with no local or State emergency in effect. The General Fund would be responsible for any financial costs.

DISCUSSION

On January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization declared the Corona outbreak a "public health emergency of international concern. On March 4, 2020, the Governor of California proclaimed a state of emergency in California as a result of the threat of the Coronavirus. On March 10, 2020, Contra Costa County proclaimed a local emergency caused by the introduction of Coronavirus and its contribution to the shortage of essential health care supplies. On March 13, 2020, the President of the United States declared a national emergency due to the Coronavirus.

On March 16, 2020, pursuant to California Health and Safety Code sections 101040, 120175, an order of the Health Officer of the County of Contra Costa was issued and directed all individuals living in the County to shelter at their place of residence, prohibiting all non-essential gatherings of any number of individuals, and ordering cessation of all non-essential travel.

On March 17, 2020, the City Manager in his capacity of Director of Emergency Services proclaimed a local emergency concerning COVID-19. The Antioch City Council subsequently ratified said action on March 24, 2020 by adoption of City Council Resolution No. 2020/38.

On October 17, 2022, California Governor Gavin Newsom announced that the COVID-19 State of Emergency will end on February 28, 2023. Consistent with statewide action, on February 7, 2023, the Board of Supervisors took action to terminate the local emergency throughout Contra Costa County effective February 28, 2023.

The proposed resolution attached to this staff report requests that the City Council take action to terminate the local declaration of emergency consistent with the actions of the State of California and Contra Costa County.

ATTACHMENTS

- A. Resolution

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
TERMINATING THE DECLARATION OF A LOCAL EMERGENCY CONCERNING
THE NOVEL CORONAVIRUS DISEASE 2019 (“COVID-19”)**

WHEREAS, on January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization declared the Coronavirus outbreak a “public health emergency of international concern;”

WHEREAS, on March 4, 2020, the Governor of California proclaimed a state of emergency in California (Executive Order N-25-20 and Executive Order N29-20), as a result of the threat of the Coronavirus;

WHEREAS, on March 10, 2020, Contra Costa County proclaimed a local emergency caused by the introduction of Coronavirus and its contribution to the shortage of essential health care supplies;

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency due to the Coronavirus;

WHEREAS, on March 16, 2020, pursuant to California Health and Safety Code sections 101040, 120175, an order of the Health Officer of the County of Contra Costa was issued directing all individuals living in the County to shelter at their place of residence, prohibiting all non-essential gatherings of any number of individuals, and ordering cessation of all non-essential travel;

WHEREAS, on March 17, 2020, pursuant to Section 4-2.06(A)(1) of the Antioch Municipal Code, the Director of Emergency Services proclaimed a local emergency and on March 24, 2020, and the Antioch City Council subsequently took action to ratify the proclamation so that the local emergency can continue in force and effect;

WHEREAS, on October 17, 2022, California Governor Gavin Newsom announced that the COVID-19 State of Emergency will end on February 28, 2023; and

WHEREAS, consistent with statewide action, the Board of Supervisors took action to terminate the local emergency throughout Contra Costa County effective February 28, 2023.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby terminates the declaration of a local emergency concerning COVID-19.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 28th day of February, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:


ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH


CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Julie Haas-Wajdowicz, Environmental Resource Coordinator 

APPROVED BY: Tasha Johnson, Public Safety and Community Resources Director 

SUBJECT: Resolution in Support of Clean Mobility Options Program Voucher Application

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution supporting the initial concept to apply for a Clean Mobility Options Project Voucher in order to establish an Electric Vehicle Car Share program in Antioch.

FISCAL IMPACT

The Clean Mobility Options Program Voucher does not have a matching funds requirement. Staff time and the use of City property are the anticipated City costs.

DISCUSSION

The City Manager's office was approached by the with Richmond Community Foundation (RCF) in an effort to bring the electric vehicle car share program they launched in Richmond to Antioch. A brochure of the MioCar program for Richmond is included as Attachment B.

City Staff have been working with RCF to look into applying for a Clean Mobility Options' Mobility Program Voucher for funding. The Mobility Program Voucher Phase 1 application is due on March 1st. At the time of submitting this staff report, the team is working on the initial concept development. The broad overview of the project will be to site an Electric Vehicle Car Share program in or near a low-income neighborhood. This would provide affordable, reliable access to an electric vehicle for our residents with limited access to a personal vehicle and the need to travel to a local appointment or other event where public transit is not an option. RCF is working with the team at MioCar to develop the Phase 1 submittal. Some of the sites we are evaluating as potential locations is included as Attachment C.

ATTACHMENTS

- A. Resolution
- B. MioCar brochure
- C. Possible locations

ATTACHMENT A

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
ENDORING THE CONCEPT FOR CLEAN MOBILITY OPTIONS PROGRAM
VOUCHER APPLICATION**

WHEREAS, pursuant to Resolution No. 2009/57 dated June 23, 2009, the City of Antioch adopted Greenhouse Gas reduction targets by reducing overall carbon emissions by 25% (1990 levels) by 2020 and 80% reductions by 2050 as mandated by the Global Warming Solutions Act of 2006 AB-32;

WHEREAS, on May 12, 2020, City of Antioch adopted the Climate Action and Resilience Plan (CARP) outlining ways that we could reach our Greenhouse Gas reduction targets and aid our residents in becoming more resilient to climate changes;

WHEREAS, the CARP sets goals to 'remove barriers to economic, political and social participation for vulnerable populations' and 'reduce the emissions impact of vehicle miles traveled through vehicle electrification;' and

WHEREAS, providing access to affordable electric vehicles (EV) to low-income neighborhoods will move Antioch towards an equitable transition to clean transportation.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch supports the concept of providing EV car share to our residents and applying for the opportunity to fund this effort through a Clean Mobility Options Program Voucher in partnership with Richmond Community Fund and MioCar.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 28th day of February, 2023, by the following vote:

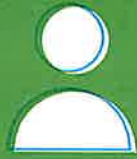
AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**



1.
JOIN
ÚNASE



2.
RESERVE
RESERVE



3.
UNLOCK CAR
DESBLOQUEE
EL AUTO



4.
DRIVE!
¡CONDUZCA!



5.
RETURN & PLUG IN
TO CHARGE
DEVUELVA Y CONÉCTE
EL AUTO AL CARGADOR

Sign up and
start driving
within a week!



Download the Míocar mobile app and start driving within a week.

Descargue la aplicación móvil de Míocar y empiece a conducir dentro de una semana.



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App Store



GET IT ON
Google Play

For more information you can go to
www.miocar.org, or call 559-205-9730.

Para mas informacion puede ir a
www.miocar.org, o llama al 559-205-9730.



An investment in Míocar is an investment in the future.

míocar

Who We Are

Míocar is a revolutionary 100% electric vehicle (EV) carsharing service.

Carsharing gives you the freedom to choose your vehicle when you need it for errands, appointments and much more. Carsharing also helps reduce air pollution. As a Míocar member you will have access to a network of shared electric vehicles in designated locations 24-hours a day, 7 days a week. Insurance and Car Maintenance is included.

Quienes Somos

Míocar es un servicio revolucionario de auto compartidos 100% eléctricos disponible como parte de una estrategia regional de movilidad. El uso del auto compartido le da la libertad de escoger un vehículo cuando lo necesite para hacer mandados, ir a citas médicas y mucho más. El uso del auto compartido también ayuda a reducir la contaminación del aire. Los miembros tendrán acceso a una red de vehículos eléctricos compartidos en ubicaciones designadas las 24 horas al día, 7 días a la semana. El seguro y mantenimiento del coche está incluido.

Pricing

\$20 one-time membership fee

\$4 per hour

\$35 per day weekday

\$45 per day weekend

(Starting Friday at 6pm and concluding on Sunday at 12am)

\$0.35 per mile after 150 miles

Tarifas

\$20 tarifa única de membresía

\$4 por hora

\$35 por día entre semana

\$45 por día fin de semana

(Comenzando el viernes de 6pm y terminando el domingo a las 12am)

\$0.35 por milla después de 150 millas

Current Fleet* Coches Disponibles*



CHEVY BOLT

JOIN TODAY! ¡ÚNETE HOY!

Applying is quick and easy:

- ⚡ You must be 21 or over
- ⚡ Have a relatively good driving record
- ⚡ Have a credit/debit/prepaid card
- ⚡ A valid driver license

Registrarse es rápido y fácil:

- ⚡ Debe tener 21 años o más
- ⚡ Debe tener buenos antecedentes de conducción
- ⚡ Debe tener un tarjeta de crédito/débito/prepago
- ⚡ Una licencia de conducir valida



CHRYSLER HYBRID PACIFICA

*Fleet subject to change/Está sujeto a cambiar

ATTACHMENT C
Potential Locations

No.	APN	Street Name	Acres	Zoning	Additional Notes
1.	067-341-027	Claudia Court	1.69	R-20: High Density Residential	Vacant
2.	067-342-001	Fitzuren Rd.	0.54	C-2: Medium Low Density Residential	Vacant
3.	067-342-002	Fitzuren Rd.	0.7	C-2: Medium Low Density Residential	Vacant
4.	067-342-013	Fitzuren Rd.	0.539	C-2: Medium Low Density Residential	Vacant
5.	074-080-028	Delta Fair Blvd.	0.494	R-35: High Density Residential with Emergency Shelter Overlay	Vacant
6.	074-080-029	Delta Fair Blvd.	1.117	R-35: High Density Residential with Emergency Shelter Overlay	Existing Billboard Lease, Seasonal Tenants, Parks Revenue Stream
7.	066-107-010	SW Corner of 3 rd and I Street	Photo below	DTSP: Downtown Specific Plan	Existing paved parking lot

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *ZM for FE*

SUBJECT: Resolution Approving a Sixth Amendment to the Professional Services Contract with 4Leaf, Inc. to provide support to the Building Inspection Services Division of the Community Development Department and Authorizing the City Manager to enter into the Agreement

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution:

1. Approving an amended agreement with 4 Leaf, Inc., in substantially the form attached as Attachment A, to provide contract services at the Community Development Technician and Building Inspector level through June 30, 2023 in the increased amount of \$240,000 for an amount not to exceed \$1,140,000; and
2. Authorizing the City Manager to execute the amended agreement.

FISCAL IMPACT

The Building Inspection Services Division collects revenue through intake of every building permit. These funds are budgeted to offset many costs associated with the day-to-day operations of the Building Inspection Service Division. Funding for this contract will be partially offset by salary savings in the FY2022-23 General Fund Building Division budget.

DISCUSSION

The Building Inspection Services Division presently has two budgeted Community Development Technicians, three budgeted Building Inspectors, and one budgeted Building Inspection Services Manager. Of these six positions, three are presently vacant, including one Community Development Technician and two Building Inspectors.

To maintain necessary building inspection services, the Community Development Department maintains a Professional Service Agreement with 4Leaf, Inc. (4Leaf) for building inspection, technician, and plan check services. That agreement is currently used to provide two contract Building Inspectors and one contract Permit Technician. The Community Development Department is spending approximately \$40,000 per month on these contract positions.

As the City continues to recruit for its vacancies, the Building Inspection Services Division must maintain the ability to provide ongoing building inspection services. Construction activity is very high in the City of Antioch and the demand for inspection services continues to increase.

The proposed extension will extend the contract to June 30, 2023 and will add \$240,000 to the contract. The use of contract staff will be reduced as the budgeted positions are filled.

ATTACHMENTS

- A. Resolution
Exhibit 1 – Scope of Work
- B. Draft Contract

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING
THE SIXTH AMENDMENT TO PROFESSIONAL SERVICES CONTRACT WITH
4LEAF, INC. TO PROVIDE BUILDING INSPECTION AND TECHNICIAN STAFFING
FOR THE COMMUNITY DEVELOPMENT DEPARTMENT AND AUTHORIZING THE
CITY MANAGER TO ENTER INTO THE AGREEMENT**

WHEREAS, the Community Development Department has current vacancies in the Community Development Technician and Building Inspector classifications;

WHEREAS, the Building Inspection Services Division continues to experience extremely high demands for building permits which require significant numbers of inspections;

WHEREAS, the Building Inspection and supportive technician positions are essential to the operation of the Community Development Department;

WHEREAS, 4Leaf, Inc. has been providing a contract Permit Technician to provide the services of a Community Development Technician and two Building Inspectors under an existing Professional Services Agreement that have each acquired unique and specific skills related to the operation of the City of Antioch Building Inspection Services Division; and

WHEREAS, continued contract support for the Building Inspection Services Division is now requested to sustain business operations and reduce the potential for City business interruptions.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Approves a sixth amendment to the agreement with 4Leaf, Inc., in substantially the form attached as Exhibit 1, to provide continued contract services at the Community Development Technician, Building Inspector, and Building Inspection Services Manager levels through June 30, 2023 in an amount of \$240,000 for an amount not to exceed \$1,140,000, and
2. Authorizes the City Manager to execute the Sixth Amendment to the Agreement in a form approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 28th day of February, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

EXHIBIT 1 SCOPE OF SERVICES

Consultant has 3 key tasks:

1. Provide On-Call personnel to the Public Works and/or Building Department including construction inspectors, building inspectors, building officials, fire inspectors/plans examiners, permit technicians, on-site plans examiners/engineers, civil engineers, code enforcement personnel, and other positions as listed in Exhibit B on an as-needed basis.
2. Provide Building, Fire, and/or Civil Plan Review as-needed.
3. Provide Building Inspection Management Services.

Services

1. Provide On-Call Building, Planning, & Public Works Support Staff (As-needed)

- 4LEAF will provide Building, Planning, and Public Works Department support staff to include construction inspectors, building inspectors, permit technicians, on-site plans examiners/engineers, code enforcement personnel, etc. on an on-call basis for the City of Antioch.
- 4LEAF will provide interim staff within one business day and full-time staff within two business days. 4LEAF will provide staff from their database of qualified personnel. For requests made with less than 24 hours notice, 4LEAF will make every effort possible to secure suitable candidates.
- These positions vary from full-time staff, idle staff (temporarily in-between assignments), and pre-qualified staff which include personnel who are available subject to client demand.

2. Plan Review Services

- The Consultant shall review all plans and supporting documents submitted for projects for which a Building Permit is requested. If, after the initial review the documents are found to be in substantial compliance with the State Building Codes and local ordinances, the plans and documents shall be stamped as reviewed and acceptable for construction. If corrections are found to be needed a report shall be prepared by the Consultant specifying the needed corrections and transmitted to the applicant. When plans and supporting documents are deemed acceptable for permit issuance, the applicant shall deliver the Building Permit application and all supporting documents to the Consultant (or City Hall) for permit processing.
- City shall collect direct from the applicant costs for plan review at time of submittal of plans and documents. Building permit fees shall be paid prior to issuance of the Building Permit. City shall mark/stamp permits PAID upon receipt of funds by applicant.

SCOPE OF SERVICES

- Plan Reviews will be subject to the following turn-around times (Turn-Around Times may vary with the complexity and magnitude of the projects):
 - Residential.....Up to 10 Days
 - Multi-Family.....Up to 10 Days
 - Commercial.....Up to 10 Days
 - Industrial.....Up to 10 Days

Plan Review is generally performed at the Consultant's corporate headquarters in Pleasanton, CA and an employed courier is available at all times for pick-up and delivery for plan review services. If for any reason site technical support is required, Consultant is capable of complying on an as-needed basis for all aspects of this support. Plans may be digitally uploaded into our free proprietary software EZ Plan Review or pick-up of hard plans are available. All plan review requests can be made by emailing pickup@4leafinc.com.

- All on-call requests should be made directly to 4LEAF management. 4LEAF's recruiting manager, will handle the placement of all 4LEAF staff. 4LEAF's designated managers are:

Raylee Glasser, Project Manager
2126 Rheem Drive
Pleasanton, CA 94588
(925) 462-5959 – Office
(925) 462-5958 – Fax
(925) 708-4209 – Cell
rglasser@4leafinc.com

Mike Leontiades, Project Manager
2126 Rheem Drive
Pleasanton, CA 94588
(925) 462-5959 – Office
(925) 462-5958 – Fax
(925) 681-8842 – Cell
mleontiades@4leafinc.com

3. Building Inspection Management Services

- Assist the Community Development Department for activities related to ensuring compliance with building standards, including plan check, building inspection, technology, and service delivery. Duties may also include approving plans and specifications; coordinates assigned with activities with other divisions, departments, and outside agencies (including consultants).
- Participate in the development of goals, objectives, policies, and priorities for assigned programs including recommendation of policies and procedures.
- Evaluate and monitor efficiency and effectiveness of service delivery methods and provide recommendations for appropriate service and staffing levels.
- Provide assistance to the Community Development Director for a variety of organizational studies as assigned. These studies may include investigations and operational studies. Other duties include recommendation of modifications to building inspection (may include performing building inspections) and department programs, perform services including policies, technology infrastructure, & procedures (may include counter assistance).

Fee Schedule

FY2022-2023 FEE SCHEDULE & BASIS OF CHARGES

For the City of Antioch

All Rates are Subject to Basis of Charges

NATURE OF SERVICES	COST STRUCTURE
As-Needed Building, Planning, and Fire Services Plan Review	Plan Review Percentage Cost: 70% Plan Review Hourly Cost: \$110 Non-Structural Review, \$140 Structural Review CASp Review: \$155/hour <i>*Percentages excludes Civil & Fire plan review, which is billed on an hourly basis.</i> <i>*Fee includes initial review and two (2) rechecks. Hourly charges apply after three (3) or more rechecks.</i> <i>* Fee includes shipping, courier, and electronic service.</i>

Fee Structure for Building Personnel

Building Official.....	\$145/hour
Senior Combination Building Inspector (Building Inspector III).....	\$120/hour
Commercial Building Inspector (Building Inspector II)	\$95/hour
Residential Building Inspector (Building Inspector I)	\$85/hour
Code Enforcement	\$90/hour
Senior Code Enforcement.....	\$130/hour
CASp Review/Inspection	\$155/hour
Plans Examiner (Structural)	\$140/hour
Plans Examiner (Non-Structural)	\$110/hour
Civil Review	\$175/hour
Permit/Counter Manager	\$125/hour
Senior Permit Technician.....	\$75/hour
Permit Technician	\$68/hour
Clerk/Administrator	\$60/hour
Public Works Inspector	\$147/hour
Building Inspection Services Manager.....	\$160/hour
Assistant Building Inspection Services Manager	\$120/hour
Project Inspector / Inspector of Record	\$125/hour
OSHPD/DSA Certified Inspector.....	\$135/hour
Principal Planner	\$175/hour
Senior Planner	\$150/hour
Associate Planner	\$120/hour
Assistant Planner	\$115/hour
Planning Technician	\$95/hour
Off-Site Project Manager	\$160/hour
Director.....	\$175/hour
Principal-in-Charge	\$185/hour
Hourly overtime charge per inspector.....	1.5 x hourly rate
Mileage (for inspections performed within the City)	IRS Rate + 20%

Fee Schedule

Fee Structure for Fire Personnel

Project Manager	\$175/hour
Fire Protection Engineer (FPE)	\$155/hour
Fire Plans Examiner	\$110/hour
Fire Inspector	\$105/hour
Hazardous Materials Inspector	\$130/hour
Fire Chief	\$175/hour
Fire Marshal	\$155/hour
Fire Prevention Officer	\$130/hour

Basis of Charges

Rates are inclusive of "tools of the trade" such as forms, telephones, and consumables.

- All invoicing will be submitted monthly.
- Staff Augmentation work (excluding plan review) is subject to 4-hour minimum charges unless stated otherwise. Services billed in 4-hour increments.
- Most plan reviews will be done in 10 business days or less and 5 business days or less for re-checks. This is not inclusive of holidays or the day of the pick-up of plans.
- Expedited reviews will be billed at 2x the hourly rates listed.
- All plan review services will be subject to 2-hour minimum fee.
- All plan review services are billed on a percentage basis and includes the initial review and two (2) rechecks.
 - Plan reviews will be billed on an hourly basis only after the initial review and two (2) rechecks unless otherwise agreed upon on a case-by-case basis.
 - Fire and Civil Reviews are billed on an hourly basis and are not included in our plan review percentage.
- 4LEAF assumes that these rates reflect the FY2022-2023 contract period. 3% escalation for FY2023-2024 and FY2024-2025 is negotiable per market conditions.
- Overtime and Premium time will be charged as follows:
 - *Regular time (work begun after 5AM or before 4PM)..... 1 x hourly rate*
 - *Nighttime (work begun after 4PM or before 5AM) 1.125 x hourly rate*
 - *Overtime (over 8 hours M-F or Saturdays) 1.5 x hourly rate*
 - *Overtime (over 8 hours Sat or 1st 8 hours Sun) 2 x hourly rate*
 - *Overtime (over 8 hours Sun or Holidays) 3 x hourly rate*
- Overtime will only be billed with prior authorization of the designated City personnel.
- All work with less than 8 hours' rest between shifts will be charged the appropriate overtime rate.

Fee Schedule

- In accordance with California's Meal Break and Rest Break Law requirements, Client will be billed one (1) additional hour per day at the regular time rate for each missed meal or rest break due to Client-directed tasks or requirements. Client should allow 4LEAF's non-exempt, hourly employees the opportunity to take their entitled rest and meal breaks during each work shift.
- If 4LEAF is requested or otherwise required to conform to Client's alternative work week schedule ("AWW"), Client hereby agrees to compensate or reimburse 4LEAF for all overtime paid to its employees who work an AWW.
 - If 4LEAF's affected employment group approves an AWW election and the same is registered, the overtime compensation/reimbursement shall not be required.
- Mileage, driven during the course of inspections will be charged at cost plus 20%.
- Payment due on receipt. All payments over 30 days will be assessed a 1.5% interest charge.
- Client shall pay attorneys' fees, or other costs incurred in collecting delinquent amounts.
- Client agrees that 4LEAF's liability will be limited to the value of services provided.

**SIXTH AMENDMENT TO AGREEMENT
FOR CONSULTANT SERVICES BETWEEN THE CITY OF ANTIOCH AND 4 LEAF,
INC.**

THIS FIFTH AMENDMENT TO THE AGREEMENT FOR CONTRACT BUILDING INSPECTION SERVICE is entered into this ____ day of _____ by and between the CITY OF ANTIOCH, a municipal corporation (“**City**”) and 4LEAF, INC their address is 2126 Rheem Drive, Pleasanton, CA 94588 (“**Consultant**”).

R E C I T A L S

WHEREAS, on April 22, 2021, City and Consultant entered into an Agreement for Professional Consultant Services for Contract Building Inspection and Permit Technician Services (“**Agreement**”) in the amount of \$50,000.00;

WHEREAS, on June 8, 2021, the City Council approved a First Amendment to provide contract services at the Community Development Technician and Building Inspection Services Manager level in the amount not to exceed \$180,000.00;

WHEREAS, on December 14, 2021, the City Council approved a Second Amendment to provide contract services at the Community Development Technician and Building Inspection Services Manager level in the amount not to exceed \$200,000.00;

WHEREAS, on February 22, 2022, the City Council approved a Third Amendment to provide contract services at the Community Development Technician and Building Inspection Services Manager level in the amount of \$200,000.00 for an amount not to exceed \$400,000.00;

WHEREAS, on March 22, 2022, the City Council approved a Fourth Amendment providing an additional of \$200,000.00 for contract services at the Community Development Technician and Building Inspection Services Manager level for a total amount not to exceed \$600,000.00;

WHEREAS, on September 13, 2022, the City Council approved a Fifth Amendment providing an additional of \$300,000.00 for contract services at the Community Development Technician and Building Inspection Services Manager level for a total amount not to exceed \$900,000.00; and

WHEREAS, on February 28, 2023, the City Council approved a Sixth Amendment providing an additional of \$240,000.00 for contract services at the Community Development Technician and Building Inspector level for a total amount not to exceed \$1,140,000.00.

NOW, THEREFORE, THE PARTIES DO MUTUALLY AGREE AS FOLLOWS:

1. Section 1 “SERVICES” the first paragraph shall be amended to read as follows:

“Subject to the terms and conditions set forth in this Agreement, Consultant shall furnish all technical and professional services including labor, materials, equipment,

transportation, supervision, and expertise to provide to City the services described in the Scope of Work attached as Exhibit A to the Agreement, Exhibit A to Amendment No. 1 of the Agreement, Exhibit A to Amendment No. 2, Exhibit A to Amendment No. 3, Exhibit A to Amendment No. 4, Exhibit A to Amendment No. 5 and Exhibit A to Amendment No. 6 of the Agreement at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement, the Exhibits, the most recent Amendment, then the most recent Amendment shall prevail.”

2. Section 1.1 “Term of Services” shall be amended to read as follows:

“The term of this Agreement shall begin on the date first noted above and shall end on **June 30, 2023**, and Consultant shall complete the work described in Exhibit A to Amendment No. 1, Amendment No. 2, Amendment No. 3, Amendment No. 4, Amendment No. 5, and Amendment No. 6 prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8 of the Agreement. The time provided to Consultant to complete the services required by this Agreement shall not affect the City’s right to terminate the Agreement, as provided for in Section 8 of the Agreement.”

3. Section 2 “COMPENSATION” the first sentence shall be amended to read as follows:

“City hereby agrees to pay Consultant a total up to, but not to exceed One Million One Hundred Forty Thousand dollars **(\$1,140,000.00)**, notwithstanding any contrary indications that may be contained in Consultant’s proposal, for services to be performed and reimbursable costs incurred under this Agreement.”

All other terms and conditions of the Agreement shall remain in full force and effect.

CITY OF ANTIOCH:

4LEAF, INC.

By: _____
Cornelius H. Johnson
City Manager

By: _____
Kevin Duggan, President

ATTEST:

Elizabeth Householder, City Clerk

APPROVED AS TO FORM:

Thomas Lloyd Smith
City Attorney

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

PREPARED BY: Teri House, CDBG/Housing Consultant

REVIEWED BY: Scott Buenting, Interim Public Works Director/City Engineer

SUBMITTED BY: Tasha Johnson, Public Services and Community Resources Director *TJ*

SUBJECT: Substantial Amendment to the FY 2022-23 Action Plan/2020-25 Consolidated Plan to Dissolve Revolving Loan Fund and Reprogram Funding to High Priority Goal # CD-7 Goal: Infrastructure and Accessibility, Strategy CD-7.1 City Downtown Street and Accessibility Project, and Amendment to the Construction Agreement with Redgwick Construction Co. for the Community Development Block Grant Downtown Roadway Pavement Rehabilitation, Phase 9 Project; (P.W. 678-9)

RECOMMENDED ACTION

It is recommended that the City Council adopt resolutions:

1. Approving the substantial amendment to the Fiscal Year (FY) 2022-23 Action Plan and 2020-25 Contra Costa Consortium Consolidated Plan for the City of Antioch
 - a. Determining that it is appropriate to submit the revised City of Antioch FY 2022-23 Action Plan to the U.S. Department of Housing and Urban Development (HUD), outlining the Substantial Amendment to the City's expenditure of CDBG funds in support of HUD's national objectives, which includes (1) dissolution of the Housing Revolving Loan Fund, (2) cancellation of the CDBG project allocation to the Antioch Home Ownership Program, and (3) reallocation of \$550,000 in former Revolving Loan Fund monies to the City Downtown Street and Accessibility Project; and
 - b. Identifying the City Manager, or designee, (1) shall be the City representative to submit the Substantial Amendment to the FY 2022-2023 Action Plan and all understandings and assurances contained therein, (2) is hereby directed and authorized to disburse funds and execute all

attendant documents and agreements consistent with the City Council's designation and approval of the programs, activities and projects as designated in the Amended City of Antioch FY 2022-23 Action Plan, and (3) shall act in connection with the submission and provide such additional information as may be required.

2. Amending the FY 2022-23 Capital Improvements and Operating Budgets to include an amendment to increase the construction agreement with Redgwick Construction Co. for the CDBG Downtown Roadway Pavement Rehabilitation, Phase 9 Project P. W. 678-9
 - a. Increasing the FY 2022/2023 Capital Improvement and Operating Budgets in the amount of \$550,000 for the Project from the Community Development Block Grant Fund for a total project budget of \$1,483,000;
 - b. Increasing the construction agreement with Redgwick Construction Co. for the Project by \$550,000 for a total agreement amount of \$1,235,000; and
 - c. Authorizing and directing the City Manager to execute the amendment in a form approved by the City Attorney.

FISCAL IMPACT

Adopting the resolutions above will have the following impacts:

1. Approving the substantial amendment has no fiscal impact to the General Fund and does not change the amount of funding available in the CDBG program.
2. Closing the RLF and changing the use of the funds to Infrastructure shifts funding from a project that cannot utilize the funding to another high priority project in the adopted FY 2022-23 CDBG Action Plan that can immediately utilize additional funds.
3. Adoption of the construction contract amendment resolution will increase funding by \$550,000 from the Community Development Block Grant Fund for a total project budget of \$1,485,988 for engineering, inspections, contract administration and construction of the Community Development Block Grant Downtown Roadway Pavement Rehabilitation, Phase 9 Project ("Project"), in lower income block groups near the Delta which experienced recent flooding.
4. These actions amend the City's Capital Improvement and Operating Budgets in the amounts approved by the above resolutions.

DISCUSSION

Substantial Amendment

The City of Antioch is an entitlement community under the Federal Community Development Block Grant (CDBG) program which is administered by the U.S. Department of Housing and Urban Development (HUD). CDBG funds are expended for

housing, community and economic development projects and public service programs that serve primarily lower income Antioch residents and lower income areas.

The City has kept a Housing Revolving Loan fund (RLF) to deposit payments and payoffs from housing rehabilitation and first-time homebuyer loans that were funded by the CDBG program. This Housing RLF restricts deposited funds to similar housing programs. In the past several years, when interest rates were at record lows, the fund almost doubled due to residents refinancing and paying off the City loans, or sale of homes which triggered payoff. The fund has grown to \$699,727.92.

During the same period, CDBG-funded housing programs slowed or were halted for extended periods due to the COVID pandemic, supply chain issues, cost of lumber, and shortage of skilled laborers. Additionally, the City has moved away from using CDBG for housing programs, as it has a balance of Housing Successor funds it must also expend for low/mod income housing program, and these funds are more flexible than federal funding. It also has received Permanent Local Housing Allocation (PLHA) funds which can be programmed for this purpose.

In the FY 2022-23 Action Plan, the City approved funding in the amount of \$553,000 from the RLF for the Antioch Home Ownership Program funding for \$553,000, as well as \$500,000 from the Housing Successor. The RLF funds are not needed for this purpose, and there are sufficient Housing Successor funds to meet the projected need.

Reprogramming RLF Funds

The growing RLF has the potential to cause the City to be in violation of HUD's standards for timeliness. HUD regulations at 24 CFR 570.902 require that a CDBG Entitlement grantee must have a balance no greater than one and one-half (1.5) times its annual grant remaining in the Line of Credit, 60 days prior to the end of the program year, which is May 1st. Having an amount greater than this violates the standard for "timely performance" and HUD has a longstanding policy of reducing the next year's grant allocation of a grantee that continues to be untimely. For many years, HUD did not include the RLF amounts in the timeliness calculation. However, that changed several years ago and the RLF now counts against the amount that the jurisdiction has on hand.

The City's annual allocation for FY 2022-23 is \$866,250, and 1.5 times this allocation is \$1,299,375. The City's current balance is \$1,984,656. The City must expend \$685,281 in regular CDBG entitlement funds and RLF by April 30th to meet the test for timely performance. Without dissolving the RLF and reprogramming the funding, this may not be possible.

These former RLF funds can only be used for Housing, Infrastructure, and Economic Development. The funding cannot be utilized to increase Public Services, as HUD caps the expenditure of any source of CDBG funding to 15% of the grant amount plus 15% of the prior year program income. The City is on target to expend all funds in the Public Services category and is prohibited from spending over the 15% cap.

In addition, in order to expend some of these funds by May 1, the funds must be allocated to an existing project by means of a Substantial Amendment to the Action Plan/Consolidated Plan. Fortunately, the City's Downtown Street and Accessibility Project is now underway after two years of accumulating enough funding to obtain competitive bids for street work. The 2021-22 allocation was \$476,988 and the 2022-23 allocation was \$459,000, for a total of \$936,988. The addition of \$550,000 in RLF would bring the total to \$1,486,988 for the current roadway project, for which there is significant need for funding.

Reprogramming the funding to the Downtown Roadway Project will accomplish these goals:

- 1) Best enable the city to meet the CDBG Timeliness Test on April 30, 2023;
- 2) Eliminate a restricted and currently stagnant pool of funds that will imperil future funding if the City fails to meet the timeliness test;
- 3) Increase the speed at which the City can accomplish infrastructure improvements to provide better streets, curb cuts for disability access, and improved drainage for residents living in lower income census tracts and block groups; and
- 4) Address identified deficiencies in streets and storm drains that were made even more evident during recent rains and flooding near the Delta to increase community resiliency in lower income areas.

Amending Construction Contract

On September 13, 2022, City Council awarded a contract in the amount of \$685,000 to Redgwick Construction Co. for removal and replacement of the asphalt concrete over the full width of West Eighth Street from 'A' to 'D' Streets. Portions of the roadway on West Eighth Street at the 'B' and 'C' Street intersections will be fully reconstructed. Eight new curb ramps will be installed. Deteriorating, damaged and uneven concrete curb, gutter, sidewalk and driveway approaches adjacent to the roadways will be replaced and various storm drainage improvements will be performed.

- Staff is recommending an amendment to the agreement with Redgwick Construction Co. to include additional pedestrian access enhancements, roadway rehabilitation, replacement of deteriorating, damaged and uneven concrete and various storm drainage improvements. This work may be performed on 'H' Street from 4th Street to 6th Street, 5th Street from 'G' Street to 'J' Street, and 6th Street from 'G' to 'H' Street.

ATTACHMENTS

- A. Exhibit 1 – Resolution of the City Council of the City of Antioch adopting the Substantial Amendment to the 2022-23 Action Plan and the 2020-25 Contra Costa Consortium Consolidated Plan for the City of Antioch.
- B. Exhibit 2 - Resolution of the City Council of the City of Antioch amending the fiscal year 2022/23 Capital Improvements and Operating budgets, approving an amendment to increase the construction agreement with Redgwick Construction Co.

and authorizing the City Manager to execute the amendment for the Community Development Block Grant Downtown Roadway Pavement Rehabilitation, Phase 9 project P.W. 678-9.

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ADOPTING THE
SUBSTANTIAL AMENDMENT TO THE 2022-23 ACTION PLAN AND 2020-25
CONTRA COSTA CONSORTIUM CONSOLIDATED PLAN FOR THE CITY OF
ANTIOCH**

WHEREAS, the City of Antioch has been designated by the U.S. Department of Housing and Urban Development (HUD) as a community entitled to receive, by allocation, Community Development Block Grant Funds to help develop viable urban communities through the provision of decent housing, a suitable living environment, and economic opportunity for lower income residents;

WHEREAS, as a condition of funding, HUD requires that recipient jurisdictions prepare a five-year planning document or Consolidated Plan,

WHEREAS, members of the Contra Costa CDBG/HOME Consortium, including the cities of Antioch, Concord, Pittsburg, Walnut Creek, and the County as representative of the urban cities, have each adopted and submitted to HUD the Contra Costa CDBG/HOME Consortium 2020/25 Consolidated Plan (Consolidated Plan), which details how funds will be expended to benefit eligible populations during the plan period;

WHEREAS, as a condition of funding, HUD requires recipient jurisdictions to prepare a one-year Action Plan as a subsidiary document to the Consolidated Plan, to indicate how funds will be expended to benefit eligible populations in each year of the five-year Consolidated Plan period;

WHEREAS, the City of Antioch has a Housing CDBG-RLF Revolving Loan Fund with a balance of \$699,727.92 that is no longer needed for housing activities due to availability of other fund sources;

WHEREAS, the City's current Consolidated Plan has identified as a High Priority and annually funded the City Downtown Roadway street repair, curb cuts, and storm drain and catchment improvements in lower income census tracts near the Delta, which were worsened by recent storms and flooding;

WHEREAS, the City wishes to utilize stagnant CDBG-RLF funds to increase funding for the Downtown Roadway project, currently under construction and has determined that the expenditure of these funds will have the cumulative effect of advancing the Consolidated Plan objectives in the short and long-term.

WHEREAS, HUD requires recipient jurisdictions to follow the jurisdiction's Citizen Participation Plan which defines the conditions that warrant a Substantial Amendment to the plans and requires notifying the public of changes in the allocation of funding and

solicit public comment for a minimum of 30 days prior to Council consideration of the action;

WHEREAS, on January 27, 2023 the City advertised its intention to substantially amend the 2022-23 Action Plan/2020-25 Consolidated Plan to dissolve the Housing RLF and its allocation to the Antioch Home Ownership Program, and direct \$550,000 in funding to the City Downtown Street and Accessibility Project, and solicited public comments for a minimum of 30 days prior to the action;

WHEREAS, no public comment was received on this matter before the Council meeting on February 28, 2023;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANTIOCH DOES RESOLVE AS FOLLOWS:

- The City hereby determines that it is appropriate to submit the revised City of Antioch FY 2022-23 Action Plan to the U.S. Department of Housing and Urban Development (HUD), outlining the Substantial Amendment to the City's expenditure of CDBG funds in support of HUD's national objectives, which includes (1) dissolution of the Housing Revolving Loan Fund, (2) cancellation of the CDBG project allocation to the Antioch Home Ownership Program, and (3) reallocation of \$550,000 in former Revolving Loan Fund monies to the City Downtown Street and Accessibility Project;
- The City Manager, or designee, (1) shall be the City representative to submit the Substantial Amendment to the FY 2022-2023 Action Plan and all understandings and assurances contained therein, (2) is hereby directed and authorized to disburse funds and execute all attendant documents and agreements consistent with the City Council's designation and approval of the programs, activities and projects as designated in the Amended City of Antioch FY 2022-23 Action Plan, and (3) shall act in connection with the submission and provide such additional information as may be required.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 28th day of February 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTACHMENT A

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING THE FISCAL YEAR 2022/23 CAPITAL IMPROVEMENTS AND
OPERATING BUDGETS, APPROVING AN AMENDMENT TO INCREASE THE
CONSTRUCTION AGREEMENT WITH REDGWICK CONSTRUCTION CO. AND
AUTHORIZING THE CITY MANAGER TO EXECUTE THE AMENDMENT FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT DOWNTOWN ROADWAY
PAVEMENT REHABILITATION, PHASE 9 PROJECT P.W. 678-9**

WHEREAS, on September 13, 2022, City Council awarded a construction agreement in the amount of \$685,000 to Redgwick Construction Co. for the Community Development Block Grant Downtown Roadway Pavement Rehabilitation, Phase 9 Project ("Project");

WHEREAS, on February 28, 2023 the City Council has considered an amendment increasing the fiscal year 2022/23 Capital Improvement Budget in the amount of \$550,000 for the Project from the Community Development Block Grant Fund for a total project budget of \$1,483,000; and

WHEREAS, on February 28, 2023 the City Council has considered approving an amendment to increase the construction agreement with Redgwick Construction Co. for the Project by \$550,000 for a total agreement amount of \$1,485,988.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Approves an amendment to increase the fiscal year 2022/2023 Capital Improvement and Operating Budgets in the amount of \$550,000 for the Project from the Community Development Block Grant Fund for a total project budget of \$1,483,000;
2. Approves an amendment to increase the construction agreement with Redgwick Construction Co. for the Project by \$550,000 for a total agreement amount of \$1,235,000; and
3. Authorizes and directs the City Manager to execute the amendment in a form approved by the City Attorney.

* * * * *

ATTACHMENT B

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 28th day of February 2023, by the following vote:

AYES:

NOES:

ABSTAIN:


ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Resolution Approving an Amendment to the 2022/23 Fiscal Year Budget to Include Expenditures for the July 4, 2023 Celebration in the Amount of \$110,000

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached resolution approving an amendment to the 2022/23 fiscal year budget to include expenditures for the July 4, 2023 Celebration in the amount of \$110,000.

FISCAL IMPACT

The proposed action will increase the General Fund budget in the amount of \$110,000.

DISCUSSION

The annual July 4th Celebration has been Antioch's signature event for many years. Since 2012, the Celebrate Antioch Foundation has led the effort on planning and executing the event with City support, both from in-kind staff as well as direct financial support. Prior to 2021, the City was contributing funds to Celebrate Antioch via the Civic Enhancement Grant Program. In 2022, the City entered into a Memorandum of Understanding with Celebrate Antioch, which included \$145,000 in direct funding for the provision of the Sesquicentennial Event Series. These events culminated with the July 4th Celebration on July 4, 2022 and the majority of the funding provided was for that event.

In January 2023, Celebrate Antioch Foundation notified the City that it does not intend to continue leading the July 4th event. In order for the event to continue to enjoy a high level of success and quality, City staff proposes to take the lead role and is currently working on planning the event.

Staff have assembled a budget based on features that were included in the event since it was relocated to the downtown area in 2021. The breakdown detailed below includes anticipated direct costs for the event. Staff time is already included in the existing budget and will not be affected by this action.

Item Description	Proposed Cost
Fireworks	\$35,000
Barge to launch Fireworks	\$10,000
Security	\$15,000
Entertainment	\$15,000
Sound System	\$10,000
Kids Zone (Rides and Bounce Houses)	\$10,000
Electric Cart Rental	\$2,500
Marketing	\$2,500
Misc (including but not limited to)	\$10,000
Decorations	
Permit Fees	
Giveaways	
Chair/ Canopy Rental	
Other logistical supplies	
Total	\$110,000

Staff is also proposing to launch a sponsorship program for City events that aims to defray the costs. However, the amount of funding that can be generated from such a program is not known at this time.

ATTACHMENTS

A. Resolution

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AN AMMENDMENT TO THE 2022/23 FISCAL YEAR BUDGET FOR
THE JULY 4, 2023 EVENT IN THE AMOUNT OF \$110,000.**

WHEREAS, the July 4th Celebration has been Antioch's signature special event for many years;

WHEREAS, the Celebrate Antioch Foundation led the effort with City Support from 2012-2022, but has informed the City that they do not intend to do so in 2023;

WHEREAS, the City of Antioch desires to continue to have a high quality July 4th celebration; and

WHEREAS, City funding is needed to continue holding this event successfully.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves an amendment to the fiscal year 2022/23 General Fund budget for the July 4, 2023 event in the amount of \$110,000.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 28th day of February 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 28, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: Consideration of Whether to Provide Teleconference Meeting Accommodations for Brown Act Meetings of the City Council and City Boards, Commissions and Committees

RECOMMENDED ACTION

It is recommended that the City Council:

- 1) Make a motion to implement teleconference meeting accommodations, as permitted by AB 2449, for Brown Act meetings of the City Council and City boards, commissions, and committees; **or**
- 2) Make a motion to conduct meetings of the City Council and City boards, commissions, and committees in person and without teleconferencing.

FISCAL IMPACT

There is no anticipated direct or indirect fiscal impact as a result of this item.

DISCUSSION

On September 13, 2022, Governor Newsom signed AB 2449 into law, with an effective date of January 1, 2023. In addition to changes to rules for virtual attendance of public meetings under the Ralph M. Brown Act (Brown Act), AB 2449 also imposed a mandate on local legislative bodies within California to adopt procedures for receiving and swiftly resolving requests for reasonable accommodations for individuals with disabilities, consistent with federal law.

AB 2449 Teleconferencing Requirements

Assembly Bill 2449 ("AB 2449"), effective as of January 1, 2023, permits a non-majority number of legislative body members to utilize teleconferencing participation for meetings without complying to the traditional Brown Act requirements. To use the teleconferencing rules established under AB 2449, a public agency must comply with the following meeting requirements:

- 1) A quorum of the members of the agency's legislative body must participate in person from a singular physical location identified on the agenda;

- 2) The legislative body must provide either (i) a two-way audiovisual platform, such as Zoom, which allows the meeting to be viewed and heard from a remote location, or (ii) a two-way telephonic service and a live webcasting of the meeting, this requirement may be satisfied with any combination of platforms that allows the meeting to be viewed and heard from a remote location;
- 3) The agenda must give notice of the means by which members of the public may access the meeting and offer public comment; and
- 4) The meeting must be paused (and no action may be taken), if the broadcasting platform, either audio or visual, is interrupted.

If a member of a legislative body wishes to participate remotely under the new procedures, all of the following requirements, (1) through (4), below, must apply:

- 1) The request to remotely participate must be on the basis of a circumstance that qualifies as a “just cause” or “emergency” circumstance within the meaning of AB 2449:

- (i) **Just Cause Circumstance:** At the earliest opportunity possible (including at the start of a regular meeting), the requesting member must notify the legislative body that he/she has a “just cause” reason for participating remotely. The request must generally describe the specific circumstances that prevent in person participation. Under AB 2449, “just cause” is specifically defined to mean any of the following circumstances:

- a. A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely;

- b. A contagious illness that prevents a member from attending in person;

- c. A need related to certain statutorily defined forms of physical or mental disability; or

- d. Travel while on official business of the public agency or for another state or local agency.

Under AB 2449, members are limited to a maximum of two (2) times per calendar year to invoke the “just cause” exception to in-person participation.

- (ii) **Emergency Circumstance:** An “emergency circumstance” is defined to mean a “physical or family medical emergency that prevents a member from attending a meeting in person.” To invoke the “emergency circumstance” exception, the requesting member, as soon as possible,

must request that the legislative body allow him/her to participate remotely due to some specified “emergency circumstance.” In turn, the member’s legislative body must take action to approve the request at the earliest opportunity. The legislative body shall also request a general description (not exceeding 20 words) that describes the circumstances relating to the requesting members “emergency.” The requesting member is not, however, required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law. The member must also make a separate request for each meeting in which he/she seeks to participate remotely under the “emergency” exception.

Participation via teleconference under the “emergency circumstance” exception does not count toward the two-meeting limitation applicable to the “just cause” exception.

- 2) The member must publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
- 3) The member must participate through both audio and visual technology.
- 4) A member’s remote participation may not exceed (i) three consecutive months, or (ii) 20% of a legislative body’s regular meetings within a single calendar year. Also, if the legislative body regularly meets fewer than 10 times per calendar year, a member’s participation from a remote location cannot be for more than two meetings total.

ATTACHMENTS

A. Assembly Bill No 2449

Assembly Bill No. 2449

CHAPTER 285

An act to amend, repeal, and add Sections 54953 and 54954.2 of the Government Code, relating to local government.

[Approved by Governor September 13, 2022. Filed with
Secretary of State September 13, 2022.]

LEGISLATIVE COUNSEL'S DIGEST

AB 2449, Blanca Rubio. Open meetings: local agencies: teleconferences.

Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act generally requires posting an agenda at least 72 hours before a regular meeting that contains a brief general description of each item of business to be transacted or discussed at the meeting, and prohibits any action or discussion from being undertaken on any item not appearing on the posted agenda. The act authorizes a legislative body to take action on items of business not appearing on the posted agenda under specified conditions. The act contains specified provisions regarding providing for the ability of the public to observe and provide comment. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined.

Existing law, until January 1, 2024, authorizes a local agency to use teleconferencing without complying with those specified teleconferencing requirements in specified circumstances when a declared state of emergency is in effect, or in other situations related to public health.

This bill would revise and recast those teleconferencing provisions and, until January 1, 2026, would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements that each teleconference location be identified in the notice and agenda and that each teleconference location be accessible to the public if at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the local agency's jurisdiction. Under this exception,

the bill would authorize a member to participate remotely under specified circumstances, including participating remotely for just cause or due to emergency circumstances. The emergency circumstances basis for remote participation would be contingent on a request to, and action by, the legislative body, as prescribed. The bill, until January 1, 2026, would authorize a legislative body to consider and take action on a request from a member to participate in a meeting remotely due to emergency circumstances if the request does not allow sufficient time to place the proposed action on the posted agenda for the meeting for which the request is made. The bill would define terms for purposes of these teleconferencing provisions.

This bill would impose prescribed requirements for this exception relating to notice, agendas, the means and manner of access, and procedures for disruptions. The bill would require the legislative body to implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with federal law.

Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The people of the State of California do enact as follows:

SECTION 1. Section 54953 of the Government Code, as amended by Section 3 of Chapter 165 of the Statutes of 2021, is amended to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e).

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) The legislative body of a local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(B) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items

during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (F), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (F), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (F), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

(4) This subdivision shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(f) (1) The legislative body of a local agency may use teleconferencing without complying with paragraph (3) of subdivision (b) if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda, which location shall be open to the public and situated within the boundaries of the territory over which the local agency

exercises jurisdiction and the legislative body complies with all of the following:

(A) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(i) A two-way audiovisual platform.

(ii) A two-way telephonic service and a live webcasting of the meeting.

(B) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment.

(C) The agenda shall identify and include an opportunity for all persons to attend and address the legislative body directly pursuant to Section 54954.3 via a call-in option, via an internet-based service option, and at the in-person location of the meeting.

(D) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(2) A member of the legislative body shall only participate in the meeting remotely pursuant to this subdivision, if all of the following requirements are met:

(A) One of the following circumstances applies:

(i) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

(ii) The member requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear

remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, such as the Confidentiality of Medical Information Act (Chapter 1 (commencing with Section 56) of Part 2.6 of Division 1 of the Civil Code). For the purposes of this clause, the following requirements apply:

(I) A member shall make a request to participate remotely at a meeting pursuant to this clause as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.

(II) The legislative body may take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting in accordance with paragraph (4) of subdivision (b) of Section 54954.2.

(B) The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.

(C) The member shall participate through both audio and visual technology.

(3) The provisions of this subdivision shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

(g) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.

(h) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.

(i) (1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.

(2) Nothing in this section shall prohibit a legislative body from providing members of the public with additional physical locations in which the public may observe and address the legislative body by electronic means.

(j) For the purposes of this section, the following definitions shall apply:

(1) "Emergency circumstances" means a physical or family medical emergency that prevents a member from attending in person.

(2) "Just cause" means any of the following:

(A) A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. “Child,” “parent,” “grandparent,” “grandchild,” and “sibling” have the same meaning as those terms do in Section 12945.2.

(B) A contagious illness that prevents a member from attending in person.

(C) A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (g).

(D) Travel while on official business of the legislative body or another state or local agency.

(3) “Remote location” means a location from which a member of a legislative body participates in a meeting pursuant to subdivision (f), other than any physical meeting location designated in the notice of the meeting. Remote locations need not be accessible to the public.

(4) “Remote participation” means participation in a meeting by teleconference at a location other than any physical meeting location designated in the notice of the meeting. Watching or listening to a meeting via webcasting or another similar electronic medium that does not permit members to interactively hear, discuss, or deliberate on matters, does not constitute remote participation.

(5) “State of emergency” means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(6) “Teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(7) “Two-way audiovisual platform” means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic function.

(8) “Two-way telephonic service” means a telephone service that does not require internet access, is not provided as part of a two-way audiovisual platform, and allows participants to dial a telephone number to listen and verbally participate.

(9) “Webcasting” means a streaming video broadcast online or on television, using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.

(k) This section shall remain in effect only until January 1, 2024, and as of that date is repealed.

SEC. 2. Section 54953 of the Government Code, as added by Section 4 of Chapter 165 of the Statutes of 2021, is amended to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding

shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d).

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows

any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) The legislative body of a local agency may use teleconferencing without complying with paragraph (3) of subdivision (b) if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda, which location shall be open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction and the legislative body complies with all of the following:

(A) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(i) A two-way audiovisual platform.

(ii) A two-way telephonic service and a live webcasting of the meeting.

(B) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment.

(C) The agenda shall identify and include an opportunity for all persons to attend and address the legislative body directly pursuant to Section 54954.3 via a call-in option, via an internet-based service option, and at the in-person location of the meeting.

(D) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items

during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(2) A member of the legislative body shall only participate in the meeting remotely pursuant to this subdivision, if all of the following requirements are met:

(A) One of the following circumstances applies:

(i) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

(ii) The member requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, such as the Confidentiality of Medical Information Act (Chapter 1 (commencing with Section 56) of Part 2.6 of Division 1 of the Civil Code). For the purposes of this clause, the following requirements apply:

(I) A member shall make a request to participate remotely at a meeting pursuant to this clause as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.

(II) The legislative body may take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting in accordance with paragraph (4) of subdivision (b) of Section 54954.2.

(B) The member shall publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.

(C) The member shall participate through both audio and visual technology.

(3) The provisions of this subdivision shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

(f) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.

(g) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.

(h) (1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.

(2) Nothing in this section shall prohibit a legislative body from providing members of the public with additional physical locations in which the public may observe and address the legislative body by electronic means.

(i) For the purposes of this section, the following definitions shall apply:

(1) “Emergency circumstances” means a physical or family medical emergency that prevents a member from attending in person.

(2) “Just cause” means any of the following:

(A) A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. “Child,” “parent,” “grandparent,” “grandchild,” and “sibling” have the same meaning as those terms do in Section 12945.2.

(B) A contagious illness that prevents a member from attending in person.

(C) A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (f).

(D) Travel while on official business of the legislative body or another state or local agency.

(3) “Remote location” means a location from which a member of a legislative body participates in a meeting pursuant to subdivision (e), other than any physical meeting location designated in the notice of the meeting. Remote locations need not be accessible to the public.

(4) “Remote participation” means participation in a meeting by teleconference at a location other than any physical meeting location designated in the notice of the meeting. Watching or listening to a meeting via webcasting or another similar electronic medium that does not permit members to interactively hear, discuss, or deliberate on matters, does not constitute remote participation.

(5) “Teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(6) “Two-way audiovisual platform” means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic function.

(7) “Two-way telephonic service” means a telephone service that does not require internet access, is not provided as part of a two-way audiovisual platform, and allows participants to dial a telephone number to listen and verbally participate.

(8) “Webcasting” means a streaming video broadcast online or on television, using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.

(j) This section shall become operative January 1, 2024, shall remain in effect only until January 1, 2026, and as of that date is repealed.

SEC. 3. Section 54953 is added to the Government Code, to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, “teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) This section shall become operative January 1, 2026.

SEC. 4. Section 54954.2 of the Government Code is amended to read:

54954.2. (a) (1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the

regular meeting and shall be posted in a location that is freely accessible to members of the public and on the local agency's Internet Web site, if the local agency has one. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

(2) For a meeting occurring on and after January 1, 2019, of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state that is accessible through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda including, but not limited to, an agenda posted in an integrated agenda management platform, shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used Internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

(C) A legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site and an integrated agenda management platform shall not be required to comply with subparagraph (A) if all of the following are met:

(i) A direct link to the integrated agenda management platform shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state. The direct link to the integrated agenda management platform shall not be in a contextual menu. When a person clicks on the direct link to the integrated agenda management platform, the direct link shall take the person directly to an Internet Web site with the agendas of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state.

(ii) The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

(iii) The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

(iv) All agendas posted in the integrated agenda management platform shall comply with the requirements in clauses (i), (ii), and (iii) of subparagraph (B).

(D) For the purposes of this paragraph, both of the following definitions shall apply:

(i) “Integrated agenda management platform” means an Internet Web site of a city, county, city and county, special district, school district, or political subdivision established by the state dedicated to providing the entirety of the agenda information for the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state to the public.

(ii) “Legislative body” has the same meaning as that term is used in subdivision (a) of Section 54952.

(E) The provisions of this paragraph shall not apply to a political subdivision of a local agency that was established by the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state.

(3) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to

the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(4) To consider action on a request from a member to participate in a meeting remotely due to emergency circumstances, pursuant to Section 54953, if the request does not allow sufficient time to place the proposed action on the posted agenda for the meeting for which the request is made. The legislative body may approve such a request by a majority vote of the legislative body.

(c) This section is necessary to implement and reasonably within the scope of paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(d) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency's Internet Web site, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

(e) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

SEC. 5. Section 54954.2 is added to the Government Code, to read:

54954.2. (a) (1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public and on the local agency's Internet Web site, if the local agency has one. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

(2) For a meeting occurring on and after January 1, 2019, of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state that is accessible through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda including, but not limited to, an agenda posted in an integrated agenda management platform, shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used Internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

(C) A legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site and an integrated agenda management platform shall not be required to comply with subparagraph (A) if all of the following are met:

(i) A direct link to the integrated agenda management platform shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state. The direct link to the integrated agenda management platform shall not be in a contextual menu. When a person clicks on the direct link to the integrated agenda management platform, the direct link shall take the person directly to an Internet Web site with the agendas of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state.

(ii) The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

(iii) The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

(iv) All agendas posted in the integrated agenda management platform shall comply with the requirements in clauses (i), (ii), and (iii) of subparagraph (B).

(D) For the purposes of this paragraph, both of the following definitions shall apply:

(i) “Integrated agenda management platform” means an Internet Web site of a city, county, city and county, special district, school district, or political subdivision established by the state dedicated to providing the entirety of the agenda information for the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state to the public.

(ii) “Legislative body” has the same meaning as that term is used in subdivision (a) of Section 54952.

(E) The provisions of this paragraph shall not apply to a political subdivision of a local agency that was established by the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state.

(3) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(c) This section is necessary to implement and reasonably within the scope of paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(d) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency’s Internet Web site, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are

also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

(e) This section shall become operative January 1, 2026.

SEC. 6. The Legislature finds and declares that Sections 1 and 2 of this act, which amend Section 54953 of the Government Code, impose a limitation on the public's right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

By removing the requirement for agendas to be placed at the location of each public official participating in a public meeting remotely, including from the member's private home or hospital room, this act protects the personal, private information of public officials and their families while preserving the public's right to access information concerning the conduct of the people's business.

SEC. 7. The Legislature finds and declares that Sections 1 and 2 of this act, which amend Section 54953 of the Government Code, further, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

This act is necessary to ensure minimum standards for public participation and notice requirements allowing for greater public participation in teleconference meetings.

Breakthrough Grant Introduction

Antioch City Council

February 28, 2023

PARTNERSHIP FOR

**THE
BAY'S
FUTURE**

Breakthrough Grant



Defining home

“What does home mean to you”



Introducing: Deborah Carney



Deborah Carney

*Resident Empowerment Program,
Hope Solutions Antioch Resident*

The stats

6,815 people are **unhoused** in our community

1,063 were **children** under 18

877 lost their homes in **Antioch**

802 were **seniors** 62+

**In the midst of this crisis, how and
why did this partnership come
together....**

Answering the call

URGENCY

SYNERGY

MISSION ALIGNMENT

We are not doing this alone

Faith based organizations

- Golden Hills
- St. Ignatius of Antioch Catholic Church
- St. Anna Episcopal
- Interfaith Peace Project
- St. John's Lutheran
- Wesleyan Church
- Most Holy Rosary Catholic Church
- Islamic Center of East Bay
- Interfaith Council of Contra Costa County
- First Family Church

Community based organizations

- ACCE
- ECCCA
- Catholic Charities
- St. Vincent DePaul
- St. John's Lutheran
- Family Justice Center
- First Five Contra Costa
- EBHO
- Loaves and Fishes

Local government entities

- City of Antioch Police
- Contra Costa Fire Protection District
- Antioch Unified School District

BREAKTHROUGH GRANT



← Social, racial and economic equity + environmental justice →

What we hope to accomplish

Increase city
and CBO/FBO
partnership

Informed by
people with lived
experience

Spur housing
creation in
innovative and
cost-effective ways

Learning and
collaboration across
the Partnership for the
Bay's Future network

ADUs: Increase
neighborhood
stability + Economic
Equity

Encourage
civic
engagement

What we've done & where we're going



**Micro homes on
faith-owned land**



ADUs



**Community
engagement**

Our findings...

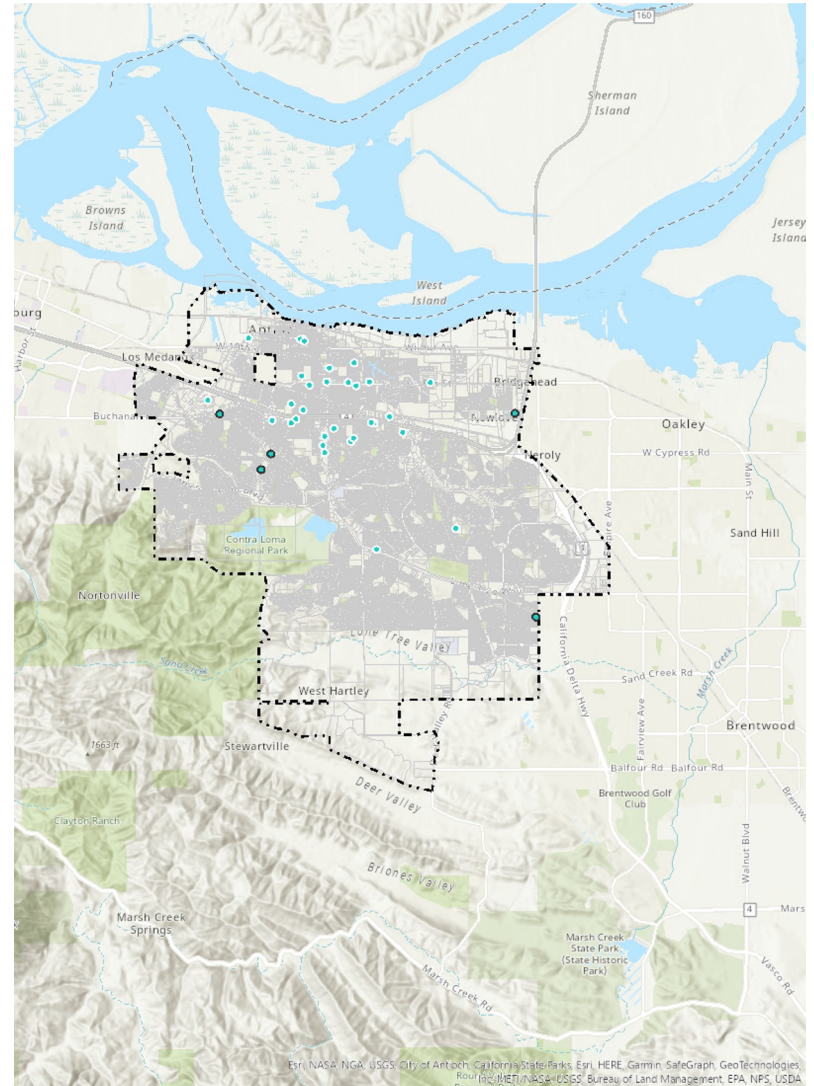
Finding #1

The potential to leverage Antioch's faith-owned land is very promising!

41
sites

75
acres

1000s
of homes



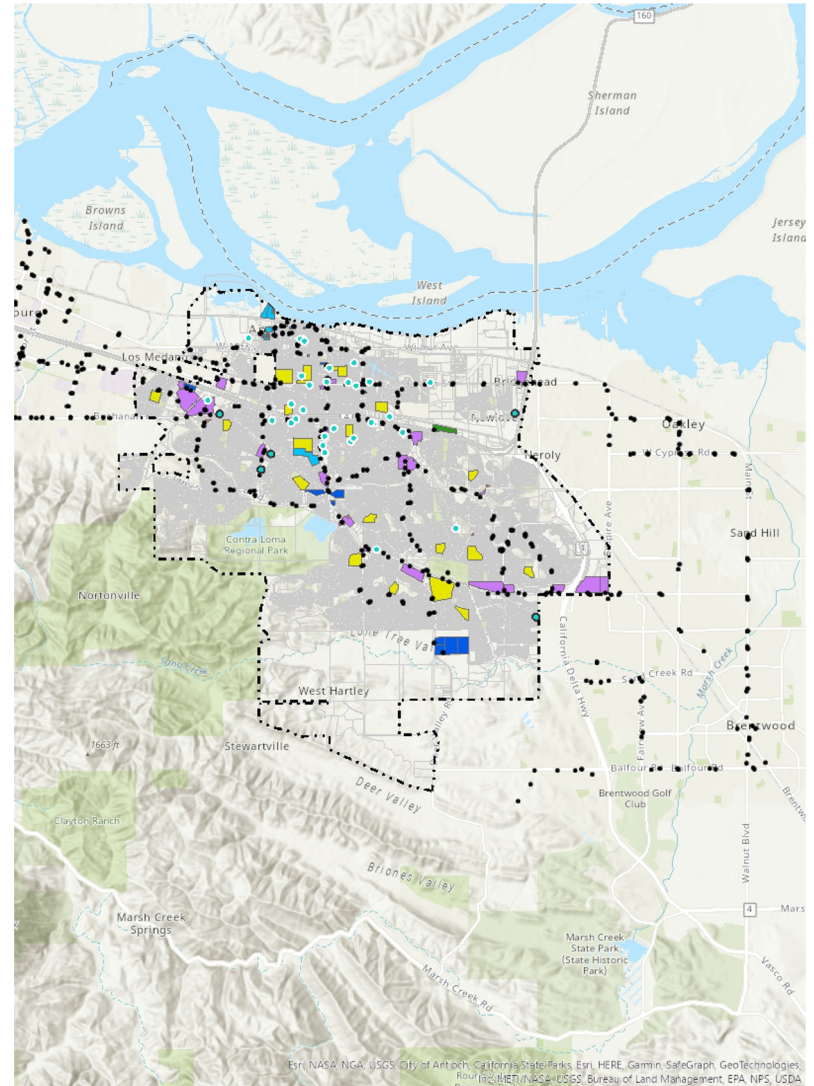
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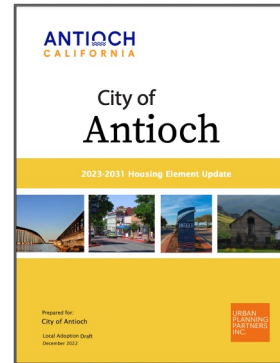
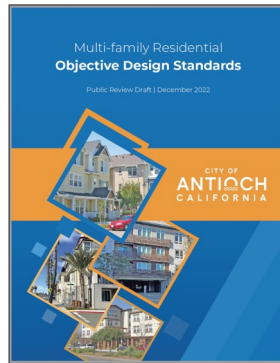
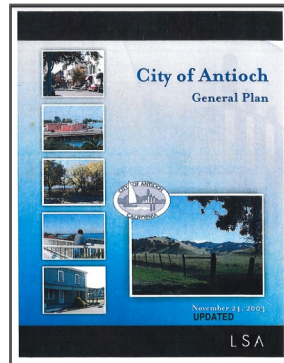


Finding #2

Regulatory changes
are needed.

Micro Homes on Faith-Owned Land Regulatory Recommended Changes

- Permitted land uses and densities
- Identifying applicable development standards
- Permit and development impact fees
- Utility connections (PG&E)



Finding #3

Faith Institutions Need
a Strong Team.

Faith Based Organizations Are Unique

- **Mission Alignment** matters
- Multi-level **decision-making**
- **Lack of** construction **experience**
- Require **financial support**
- Volunteerism isn't enough – **need professional supportive services**

Next Steps - Microhomes

- Allow **residential use on faith-owned land**
- Establish development standards and entitlement **pathway for microhomes**
- Publish **white paper** on barriers and learning
- Provide **technical assistance and cohort learning** for interested FBOs
- Hope Solutions: identify an actual site and **complete affordable housing project** on faith-owned land
- Advocate for **Senate Bill [SB] 4**

Let's talk ADUs



Our vision for ADUs

- Pre-reviewed **plans**
 - Starting point and inspiration
 - Time savings
 - Cost savings
 - Potential cross-jurisdiction collaboration
- Targeted outreach to **ADU stakeholders**
- **ADU pilot** for **low-income** homeowner
- Explore **funding opportunities**

ADU Plans Gallery

FIND YOUR PLAN

SEE FAVORITES SORT

OPTION A
"PRE-REVIEWED" PLANS
What does "pre-reviewed" mean?
If you're looking for "pre-reviewed" plans, start by choosing a jurisdiction, then continue filtering below. Skip to the filters below to search all plans.

Search...

- ☐ American Canyon
- ☐ Calistoga
- ☐ Cloverdale
- ☐ Cotati
- ☐ Healdsburg
- ☐ Napa City
- ☐ Napa County
- ☐ Petaluma



IT Court
IT HOUSE
1190 SF (EXTRA-LARGE)
3+ 2
LICENSE FEE: \$1,000

VIEW LISTING ADD FAVORITE



Double-Height ADU
STUDIO-AMA
1175 SF (EXTRA-LARGE)
1, 2 1.5
LICENSE FEE: \$999

VIEW LISTING ADD FAVORITE



Modern Gable 800 SF ADU
URBAN BUILDING WORKSHOP
800 SF (LARGE)
2 1
LICENSE FEE: \$850

VIEW LISTING ADD FAVORITE



Community engagement

Resident Empowerment Program

- Individuals with **Lived Experiences**
- Co-created **Community Engagement Strategies**
- Facilitated **listening sessions**
- Informing **Housing Development** Efforts



Community engagement stats



Reactions To Microhomes

- 1 Consistent overwhelming support for micro homes.
- 2 Professional Supportive services coupled with volunteer support is key.
- 3 Differences: unhoused focused on the basics whereas well-housed residents focussed on creature comforts



Reactions To Microhomes



"Wouldn't have to make impossible decisions that no one should have to make...choices between paying bills...and get(ing) groceries and fill your prescriptions."

Golden Hills Congregant



"It looks awesome. I would love to live there."

Hot Meals Participant



Something like this has the power to transform people's lives, especially with the wraparound services. People would be able to find and nurture their gifts."

Golden Hills Outreach Center

Reactions to Affordable Housing on Faith Owned Land

- Most participants were supportive and **saw benefits to FBO involvement.**
- **FBOs can play** a special role to create community + support residents.
- Most people wanted to understand **tenant selection**
- Faith community has critical role to win **community support.**
- Overwhelming preference toward not tying housing to church participation and prohibiting **evangelizing.**



Reactions to Affordable Housing on Faith Owned Land



“Our faith community is well-positioned to explain to people that this is right.”

St Ignatius #1



“Let's build a community within a community”

Fr. Robert, St. Ignatius



“The Church would help people stabilize instead of going back to the streets.”

Hot Meals Participant

Reactions To ADUs

- 1 Viewed as an opportunity for inter-generational living
- 2 Curiosity about best practices to support homeowners becoming good landlords and property managers
- 3 Uncertainty about the building and permitting process
- 4 Some fear of code enforcement and the implications of government involvement

Reactions To ADUs



“What happens if in an ADU the homeowner and tenant have issues – how do you address these types of issues?”

Hot Meals Session



“[I] would love to have an ADU on [my] parents' or grandparents' property.”

Hot Meals Session



“People renting ADUs should get coaching on how to act as landlords to protect themselves.”

Hot Meals Session

This is about transformation



For questions or concerns...

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Jasmine Tarkoff, jtarkoff@hopesolutions.org

Jocelyn Vera, jvera@hopesolutions.org

www.Antiochca.gov/housingandfaith

PARTNERSHIP FOR

THE
BAY'S
FUTURE

