



ANNOTATED AGENDA

Antioch City Council REGULAR MEETING

**Including the Antioch City Council acting as Successor Agency/
Housing Successor to the Antioch Development Agency/
Antioch Public Finance Authority**

Date: Tuesday, June 13, 2023

Time: 5:45 P.M. – Closed Session
7:00 P.M. – Regular Meeting

Place: Council Chambers
200 'H' Street
Antioch, CA 94509

City Council meetings are televised live on Comcast channel 24, AT&T U-verse channel 99, or live stream (at www.antiochca.gov). Please see inside cover for detailed Speaker Rules.

PLEASE TURN OFF CELL PHONES BEFORE ENTERING COUNCIL CHAMBERS.

Lamar Thorpe, Mayor
Tamisha Torres-Walker, Mayor Pro Tem (District 1)
Michael Barbanica, Council Member District 2
Lori Ogorchock, Council Member District 3
Monica E. Wilson, Council Member District 4

Ellie Householder, City Clerk
Lauren Posada, City Treasurer

Forrest B. Ebbs, Acting City Manager
Thomas Lloyd Smith, City Attorney

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Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Unless otherwise noted, City Council actions include a determination that the California Environmental Quality Act (CEQA) does not apply. The Council meets regularly on the second and fourth Tuesdays of the month at 7:00 p.m., with Closed Sessions often occurring before or after the regular meeting. City Council Agendas, including Staff Reports are posted onto our City's Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: [Notifications – City of Antioch, California \(antiochca.gov\)](https://www.antiochca.gov/notifications) and enter your e-mail address to subscribe. To view the agenda information, click on the following link: [City Council – City of Antioch, California \(antiochca.gov\)](https://www.antiochca.gov/city-council). Questions may be directed to the staff member who prepared the staff report, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the City Council on each agenda item. To address the Council, fill out a Speaker Request form and place in the Speaker Card Tray near the City Clerk before the meeting begins. This will enable us to call upon you to speak. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section. No one may speak more than once on an agenda item or during "Public Comments". The Speaker Request forms are located at the entrance of the Council Chambers. Please see the Speaker Rules on the inside cover of this Agenda.

5:47 P.M. ROLL CALL – CLOSED SESSION – for Council Members – ***Council Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker [Mayor Thorpe – Absent]***
Mayor Pro Tem Torres-Walker opened & presided over the meeting.

PUBLIC COMMENTS *for Closed Session – None*

CLOSED SESSION:

- 1) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to Government Code section 54956.9: MARIA QUINTO-COLLINS, et al., v. CITY OF ANTIOCH, et al., United States District Court Northern District of California Case No.: 3:21-cv-06094-VC.

No reportable action but direction was given

- 2) CONFERENCE WITH REAL PROPERTY NEGOTIATIONS** – pursuant to California Government Code section 54956.8; Property: Delta Fair and Century Boulevards (APN 074-080-029), Antioch, CA; Agency Negotiation: City of Antioch Negotiators: Acting City Manager Forrest Ebbs, City Attorney Thomas Lloyd Smith, and Economic Development Director Kwame Reed; Negotiating Parties: City of Antioch and Negotiator ABC Tree Farms; Under Negotiation: Price and terms of payment.

Direction was given to staff

CLOSED SESSION – Continued

- 3) PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND POTENTIAL ACTION** – This closed session is authorized pursuant to Government Code section 54957. Title: City Manager.

Direction was given to the City Attorney

5:48 P.M. MOTIONED TO ADJOURN CLOSED SESSION

7:00 P.M. ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency/Antioch Public Financing Authority – ***Council Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker [Mayor Thorpe – Absent]***
Mayor Pro Tem Torres-Walker opened & presided over the meeting.

PLEDGE OF ALLEGIANCE

CITY ATTORNEY TO REPORT OUT ON CLOSED SESSION

1. PROCLAMATIONS

- Proclamation Commemorating Juneteenth 2023
- Recognizing June 2023 as Pride Month in the City of Antioch

Approved, 4/0

Recommended Action: It is recommended that the City Council approve the proclamations.

7:15 P.M. RECESS to raise the Pride Flag at City Hall

7:22 P.M. RECONVENED, ROLL CALL – Council Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker [Mayor Thorpe – Absent]
Mayor Pro Tem Torres-Walker presided over the meeting.

2. ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

JUNETEENTH – A FREEDOM CELEBRATION

- Grace Bible Fellowship Church – June 17, 2023
3415 Oakley Road, Antioch, CA
- Williamson Ranch Park – June 18, 2023
Lone Tree Way (cross street Hillcrest Avenue), Antioch, CA

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

7:46 P.M. MAYOR THORPE ARRIVED DURING PUBLIC COMMENTS

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

MAYOR’S COMMENTS

3. PRESENTATION

PRESENTATION ON RENT PROGRAM AND ADDITIONAL TENANT PROTECTION POLICIES – BUDGET, STAFFING, AND TIMELINE

Direction provided to staff to identify consultant for a fee study and bring back an urgency ordinance for a moratorium on evictions

Council consensus 4/0/1 (Barbanica-Abstained)

Recommended Action: It is recommended that the City Council receive the presentation and provide direction to staff on the budget, staffing, and timeline for additional tenant protection policies.

9:38 P.M. RECESS

9:48 P.M. RECONVENED, ROLL CALL – All Present

4. CONSENT CALENDAR

A. APPROVAL OF COUNCIL MEETING MINUTES FOR APRIL 11, 2023

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the Meeting Minutes.

B. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR APRIL 18, 2023

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the Special Meeting Minutes.

C. APPROVAL OF COUNCIL MEETING MINUTES FOR APRIL 25, 2023

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the Meeting Minutes.

CONSENT CALENDAR – Continued

D. APPROVAL OF COUNCIL MEETING MINUTES FOR MAY 9, 2023

Continued, 5/0

Recommended Action: It is recommended that the City Council continue the Meeting Minutes.

E. APPROVAL OF COUNCIL MEETING MINUTES FOR MAY 23, 2023

Continued, 5/0

Recommended Action: It is recommended that the City Council continue the Meeting Minutes.

F. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR MAY 30, 2023

Continued, 5/0

Recommended Action: It is recommended that the City Council continue the Special Meeting Minutes.

G. APPROVAL OF COUNCIL WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

H. INTRODUCTION OF NEW CITY EMPLOYEES

Received, 5/0

Recommended Action: It is recommended that the City Council receive.

I. RESOLUTION FOR THE APPROVAL OF THE AMENDED AND RESTATED FIRE RISK MANAGEMENT SERVICES (FORMERLY FDAC EBA) JOINT POWERS AGREEMENT

Reso No. 2023/84 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the Amended and Restated Fire Risk Management Services Joint Powers Agreement.

J. AGREEMENT SUPPLEMENT NO. 2 WITH CONTRA COSTA COUNTY FOR LIBRARY MAINTENANCE AND SERVICE FOR FISCAL YEAR 2023/24 IN THE AMOUNT OF \$162,657

Reso No. 2023/85 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution:

- 1) Approving the Agreement Supplement No. 2 with Contra Costa County for library maintenance and service for Fiscal Year 2023-24 in the amount of \$162,657; and
- 2) Authorizing the Acting City Manager to execute the agreement.

CONSENT CALENDAR – Continued

K. MICROSOFT OFFICE 365 MASTER AGREEMENT

Reso No. 2023/86 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the Acting City Manager to execute a cooperative purchase arrangement via the Riverside agreement (PSA-0001526/RIVCO-2020-RFQ-0000048) for a Microsoft Office 365 3-year master agreement in an amount not to exceed \$435,000.

L. INCREASE OF PURCHASE ORDER WITH SAN DIEGO POLICE EQUIPMENT CO. INC. FOR DEPARTMENT DUTY AND TRAINING AMMUNITION

Reso No. 2023/87 adopted, 3/1/1 (Thorpe-NO / Torres-Walker-Abstained)

Recommended Action: It is recommended that the City Council adopt a resolution approving an increase to the purchase order with San Diego Police Equipment Co. Inc. for \$31,000 for department duty and training ammunition. The total purchase order would increase from \$65,000 to a total amount of \$96,000.

M. APPROVAL OF AWARDS FOR THE 2023-2024 YOUTH SERVICES NETWORK CONTRACTS FOR PROFESSIONAL SERVICES

Reso No. 2023/88 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the 2023-24 Youth Services Network Contracts for Professional Services.

N. APPROVAL OF AWARDS FOR THE CALIFORNIA VIOLENCE INTERVENTION & PREVENTION (CALVIP) PROGRAM EVALUATION WITH EVIDENT CHANGE

Reso No. 2023/89 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the Acting City Manager or designee to partner with Evident Change for grant program evaluation of evidence-based violence reduction initiatives and programs that interrupt cycles of violence for \$89,705 funded by CalVIP grant funds.

O. RESOLUTION ACCEPTING COMPLETED IMPROVEMENTS AND THE RELEASE OF BONDS FOR OAKLEY KNOLLS SUBDIVISION, TRACT NO. 9353, P.W. 647 (DISCOVERY BUILDERS)

Reso No. 2023/90 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution accepting the completed improvements, authorizing the Acting City Manager or designee to file a Notice of Completion for the project and the release of bonds for Oakley Knolls Subdivision, Tract No. 9353, P.W. 647.

CONSENT CALENDAR – Continued

P. DISPLAY OF THE PRIDE FLAG AT CITY HALL

Reso No. 2023/91 adopted with the amendment to display the Pride Progress Flag for the remainder of the 2023 year, 4/1-(Ogorchock)

Recommended Action: It is recommended that the City Council move to adopt the resolution directing the Acting City Manager or designee to fly the Rainbow Pride Flag at City Hall throughout the month of June 2023 in recognition of Lesbian, Gay, Bisexual, Transgender, Questioning Community Pride Month in the City of Antioch.

Q. FIRST AMENDMENT TO ON-CALL BIOLOGIST SERVICES AGREEMENT FOR NOMAD ECOLOGY, LLC

Reso No. 2023/92 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Approving the first amendment for the on-call biologist services agreement with Nomad Ecology LLC, in a form approved by the City Attorney; and
- 2) Authorizing the Acting City Manager to execute the first amendment for the on-call biologist services agreement with Nomad Ecology.

R. FIRST AMENDMENT TO ON-CALL BIOLOGIST SERVICES AGREEMENT FOR LIVE OAK ASSOCIATES, INC.

Reso No. 2023/93 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Approving the first amendment for the on-call biologist services agreement with Live Oak Associates, Inc., in a form approved by the City Attorney; and
- 2) Authorizing the Acting City Manager to execute the first amendment for the on-call biologist services agreement with Live Oak Associates, Inc.

S. STREET LIGHTING PHOTOMETRICS (P.W. 700-3)

Reso No. 2023/94 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Approving the second amendment to the Consultant Services Agreement with Tanko Streetlighting, Inc. for the Street Lighting Photometrics in the amount of \$175,000 and extending the term of the agreement to June 30, 2024; and
- 2) Authorizing the Acting City Manager to execute the second amendment to the Consultant Services Agreement with Tanko Streetlighting, Inc. for a total amount of \$467,600.

PUBLIC HEARING

5. PROPOSED ORDINANCE AMENDING SECTION 6-8.14 OF THE ANTIOCH MUNICIPAL CODE REGARDING RESTRICTIONS ON THE SALE OF TOBACCO PRODUCTS

**To June 27, 2023, for adoption,
3/2-(Thorpe, Wilson)**

Recommended Action: It is recommended that the City Council introduce, by title only, and waive further reading of the proposed ordinance amending the Municipal Code regarding tobacco sale restrictions.

COUNCIL MEMBER OGORCHOCK REQUESTED A MOTION TO SUSPEND THE RULES TO MOVE COUNCIL REGULAR AGENDA ITEMS #9, #10, AND #11 TO BE HEARD AS THE NEXT ORDER OF BUSINESS; 5/0

COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/ HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA

9. RESOLUTION APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2023-25

Reso No. 2023/95 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving and adopting a two-year Operating Budget for Fiscal Years 2023-25, appropriating the funds necessary to meet the expenditures set forth therein, and revising the Fiscal Year 2022-23 Budget.

10. RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2023-25

S.A. Reso No. 2023/40 adopted, 5/0

Recommended Action: It is recommended that the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency adopt a resolution approving and adopting a two-year Operating Budget for Fiscal Years 2023-25 and revising the Fiscal Year 2022-23 Budget.

COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/ HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA – Continued

11. RESOLUTION OF THE ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2023-25

Reso No. 2023/96 adopted, 5/0

Recommended Action: It is recommended that the Board of the Antioch Public Financing Authority adopt a resolution approving and adopting a two-year Operating Budget for Fiscal Years 2023-25 and revising the Fiscal Year 2022-23 Budget.

MAYOR THORPE REQUESTED A MOTION TO SUSPEND THE RULES TO MOVE COUNCIL REGULAR AGENDA ITEMS #8 AND #12 TO BE HEARD AS THE NEXT ORDER OF BUSINESS; 5/0

COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/ HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA – Continued

8. RESOLUTION APPROVING NEW CLASS SPECIFICATION, ASSIGNING A SALARY RANGE, ASSIGNING THE CLASSIFICATION TO THE CONFIDENTIAL BARGAINING UNIT

Reso No. 2023/97 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Approving a new class specification for Housing Program Specialist, assigning a salary range, assigning the classification to the Confidential Bargaining Unit; and
- 2) Funding the Housing Program Specialist position beginning in Fiscal Year 2023-24 and authorizing the necessary budget adjustments.

12. POLICE COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM SOFTWARE REPLACEMENT

Reso No. 2023/98 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving a five-year contract with Sunridge Systems to develop and maintain a Police Computer Aided Dispatch (“**CAD**”) and Records Management System (“**RMS**”) from June 1, 2023, to July 1, 2028, authorizing the Acting City Manager to execute a purchasing agreement with Sunridge Systems not to exceed \$2,123,744 over a five-year period.

PUBLIC HEARING – Continued

6. RESOLUTION ACCEPTING AND ADOPTING THE PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM 2023-2028 (P.W. 150-23)

Reso No. 2023/99 adopted, 5/0

Recommended Action: It is recommended that the City Council:

- 1) Adopt the Five-Year Capital Improvement Program 2023-2028; and*
- 2) Authorize the Acting City Manager or his designee to carry over and re-appropriate all remaining Fiscal Year 2022/23 Capital Improvement Program budgets to the Fiscal Year 2023/24 Operating Budget.*

7. PROPOSED ORDINANCE AMENDING CHAPTER 1 OF TITLE 3 AND TITLE 11 OF THE ANTIOCH MUNICIPAL CODE REGARDING REGULATION OF RESIDENTIAL LANDLORDS AND RENTAL UNITS

To June 27, 2023, for adoption, 4/1-(Barbanica)

Recommended Action: It is recommended that the City Council introduce, by title only, and waive further reading of an ordinance amending Chapter 1 of Title 3 and Title 11 of the Antioch Municipal Code regarding regulation of residential landlords and rental units.

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and Acting City Manager – no longer than 6 months.*

MOTION TO ADJOURN – *After Council Communications and Future Agenda Items, the Mayor will make a motion to adjourn the meeting. A second motion is required, and then a majority vote is required to adjourn the meeting.*

Motioned to adjourn meeting at 11:56 p.m., 5/0



PROCLAMATION COMMEMORATING JUNETEENTH 2023

WHEREAS, Juneteenth is recognized as Freedom Day or our country's second Independence Day;

WHEREAS, Juneteenth was the day that slavery ended in the United States resulting in the emancipation of all slaves and beginning the restoration of culture, name, language, faith, and identity;

WHEREAS, President Abraham Lincoln first issued the Emancipation Proclamation on January 1, 1863, freeing the enslaved people in the South, but those orders were ignored by confederate southern slave owners;

WHEREAS, on June 19, 1865, Union soldiers arrived in Galveston, Texas and enforced the President's order, freeing the enslaved people two and a half years after the Emancipation Proclamation was issued;

WHEREAS, other systems of oppression and systematic inequalities, such as sharecropping, Jim Crow, redlining, and mass incarceration, the reverberation of Black bodies and Black impoverishment, continued well past slavery and some persist to this day, affecting the physical and mental health, safety, and even the continuing education of young African American children;

WHEREAS, liberation from these systems of oppression, demands nothing less than Black economic liberation manifested through financial literacy, a positive sense of self, an upright ethical and moral compass, high-earning jobs, mentors willing to share the means of self-improvement, and the ability to own the land in one's own neighborhood;

WHEREAS, many African Americans have advanced academically, politically, and financially and continue to strive to build wealth within the Black community in and beyond; and

WHEREAS, on June 17, 2023, Grace Bible Fellowship of Antioch, located at 3415 Oakley Road, Antioch, California, will celebrate its Annual Juneteenth Celebration with speakers sharing our rich, proud history, music, ethnic foods, and camaraderie through fellowship. We invite all our brothers, sisters, and friends of every culture and ethnicity to join us for this historical event and celebration.

NOW, THEREFORE, I, LAMAR A. THORPE, Mayor of the City of Antioch, do hereby acknowledge June 19th, 2023, as Juneteenth in the City of Antioch, the annual recognition of Black emancipation, the celebration of the past, present, and future of Black economic liberation, and our commitment to eradicate systemic racism that undermines our collective prosperity.

JUNE 13, 2023

LAMAR A. THORPE, Mayor

**1.01
06-13-23**



*RECOGNIZING JUNE 2023 AS
PRIDE MONTH
IN THE CITY OF ANTIOCH*

WHEREAS, this month and every month, the City of Antioch stands with the lesbian, gay, bisexual, transgender and queer (LGBTQ+) community as they declare their pride in who they are and who they love;

WHEREAS, during Pride Month, we are reminded that our City's remarkable diversity is a gift that makes all of us stronger, and we rededicate ourselves to the ongoing cause of equality, acceptance, and freedom for all;

WHEREAS, while society at large increasingly supports LGBTQ+ equality, it is essential to acknowledge that the need for education and awareness remains vital to end discrimination and prejudice;

WHEREAS, as we celebrate the resilience of the LGBTQ+ community and their hard-won victories to advance acceptance and equality, we stand together, united, to defend and build on the progress of the LGBTQ+ community toward a better, more inclusive, and safer future for all;

WHEREAS, with the rainbow flag proudly raised at City Hall, Antioch stands with LGBTQ+ people, their loved ones, and allies throughout the state and across the country; and

WHEREAS, celebrating Pride Month influences awareness and provides support and advocacy for Antioch's LGBTQ+ community, and is an opportunity to take action and engage in dialogue to strengthen alliances, build acceptance and advance equal rights.

NOW, THEREFORE, I, LAMAR A. THORPE, Mayor of the City of Antioch, do hereby declare the month of June 2023 as Pride Month in the City of Antioch and invite everyone to reflect on ways we can live and work together with a commitment to mutual respect and understanding.

JUNE 13, 2023

LAMAR A. THORPE, Mayor

1.02
06-13-23

Come & join us to celebrate the
day of freedom for African
Americans

JUNETEENTH

A Freedom Celebration

JUNE 17TH & 18TH

RIDES & GAMES
LIVE ENTERTAINMENT
FOOD & DRINKS
AND MORE



ANTIOCH
CALIFORNIA
OPPORTUNITY LIVES HERE





SATURDAY, JUNE 17

**GRACE BIBLE
FELLOWSHIP CHURCH
FROM 11:30AM - 4:30PM
VENDORS & KID ZONE
LIVE MUSIC
FOOD & DRINKS**



SUNDAY, JUNE 18

**WILLIAMSON RANCH PARK
FROM 12:00PM - 6:00PM**

**RIDES & GAMES
LIVE ENTERTAINMENT
FREE FOOD & DRINKS
AND MORE**



GraceArmsOfAntioch.Org/Juneteenth

ANTIOCH
CALIFORNIA
OPPORTUNITY LIVES HERE

AntiochCa.Gov/Juneteenth



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Rachel Hundley, Assistant City Attorney *RH*

APPROVED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: Presentation on Rent Program and Additional Tenant Protection Policies—Budget, Staffing, and Timeline

RECOMMENDED ACTION

It is recommended that the City Council receive the presentation and provide direction to staff on the budget, staffing, and timeline for additional tenant protection policies.

FISCAL IMPACT

Direction on anticipated future programs will assist the City Attorney's Office in developing a fee study to support potential future program fees. The full implementation of the Rent Stabilization Ordinance and the addition of new tenant protection policies will require staffing, including legal and administrative support. Staffing for the Rent Program, including added functions relating to anti-harassment and just cause eviction programs would be funded by Rent Program fees.

DISCUSSION

The adoption of the Rent Stabilization Ordinance ("RSO") necessitated the creation of a Rent Program to administer the programmatic and administrative requirements (AMC §§ 11-1.06 [tenant petitions], 11-1.07 [landlord petitions]); develop regulations, forms, and notices (AMC § 11-1.10); and establish a registry of regulated units and a fee program (AMC § 11-1.12). The Rent Program has also developed a website and initial informational materials, and it fields questions from tenants and landlords through email, phone calls, and in-person inquiries.

Timeline for Additional Tenant Protections

At the May 9 meeting, the City Council directed staff to proceed with staff's proposed timeline for the consideration and possible adoption of additional tenant protection policies, such as anti-harassment and just cause eviction. This timeline was based on the complexity of the desired policies, available staff capacity, and the recommendation

that the City Council discuss the funding and staffing needs of existing and future tenant protection policies.

Staff also recommended two additional tenant protection measures: (1) expansion of the Rental Unit Registry to cover all residential rental units in the City and (2) an amendment to the Municipal Code prohibiting retaliation against tenants who assert rights under the RSO and other City tenant protection laws. The City Council will consider an ordinance expanding the Rental Unit Registry in a subsequent item on the June 13, 2023 regular meeting agenda. These measures present opportunities for the City Council to strengthen existing protections in the time between the May 9 meeting and the preparation of the more complex and detailed policies.

Schedule for Additional Tenant Protections (May 9, 2023)



Rent Program Staffing and Costs

Cities With Staffed Programs

Staff has reviewed staffing levels and models of each of the 27 cities and counties in California that have both just cause eviction protections and rent control and/or rent stabilization. Cities with staffed programs include: Alameda, Berkeley, Beverly Hills, Culver City, Inglewood, City of Los Angeles, Los Angeles County, Mountain View, Ojai, Richmond, Sacramento, San Francisco, San Jose, Santa Monica, East Palo Alto, Oakland, and West Hollywood.

Of the eight cities that have adopted rent stabilization in the past year, Oxnard and Santa Ana have dedicated staff. Bell Gardens, Fairfax, Pasadena, and Pomona have included staffing proposals in their proposed budgets this year. The two cities with minimal or no dedicated staffing are Thousand Oaks, which restricts rent on about 800 units, Palm

Springs, and Antioch.

Program Staffing Functions

The provisions of the RSO and most just cause eviction ordinances, including those recommended by the public, establish new and complex government functions that require the creation of new programs and systems, hiring additional staff, and incurring additional costs. Fortunately, these costs are almost always recouped through a fee program.

The lists below divide anticipated tasks and functions into three categories: (1) the Rent Program as a whole, (2) the Just Cause Eviction program component, and (3) the Rent Stabilization program component. This list is based on the Richmond Rent Program, except functions related to a Rent Board were removed, and the Rent Stabilization and registration program components have been revised to reflect the Antioch RSO. It is estimated that half of the needed staffing capacity will perform functions and tasks related to the Rent Program as a whole with the other half split evenly between the Just Cause Eviction and Rent Stabilization project components.

Rent Program As A Whole

- Program administration and management
- Preparing studies, regulations, and reports
- Rental Unit Registry development and maintenance
- Billing and collection of Rent Program fee
- Website maintenance
- Development of informational materials
- Interdepartmental coordination

Just Cause Eviction Program Component

- Public education and outreach (including counseling on evictions)
- Legal services referrals to community services agencies
- Administration of relocation program component
- Administration of eviction-related complaints
- Evictions intervention mediations (payment plan agreements and mediations to avoid breach of lease/nuisance etc.)
- Processing of termination of tenancy notices; development of templates

Rent Stabilization Program Component

- Public education and outreach (includes counseling)
- Legal services referrals to community services agencies

- Administration of tenant and landlord petitions and hearings

Staffing Models

A review of other Rent Programs in the state revealed wide variation in the placement and structure of the programs.

The Alameda Rent Program is under the City Attorney Office. It is comprised of six dedicated staff members, including a Director of Rent Program, and two independent contractor attorneys who served as “Special Counsel” to the program. Budget information regarding the 2023-2024 fiscal year program staff is not yet available.

The Richmond Rent Program is placed under a Rent Board and functions as a separate entity within the city. Under the Board’s direction, the program is led by an Executive Director and has a dedicated legal unit composed of a General Counsel and staff attorney with a supporting analyst. Almost half of the program’s 13 full-time equivalents perform functions related to outreach, counseling, and registration.

Mountain View, which also has an appointed body, has dedicated staff for the program for a total of six dedicated staff members. They also use contractors to perform certain functions.

The West Hollywood Rent Program is a division within the Human Services and Rent Stabilization Department. This program has a dedicated manager, staff attorney, and nine additional staff members.

The Antioch City Attorney’s Office held meetings with several of these rent programs to inform the development of our city’s current rent program. We found these meetings helpful and plan to continue communicating with these cities for support.

Staffing Levels

The precise needs of the Antioch Rent Program will depend on the number of rental units and renters subject to the tenant protection policies; existing City resources; projected numbers of evictions, petitions submitted, and questions received; desired levels of support for members of the public affected by the policies; desired levels of proactive outreach and internal tracking and analysis; desired scope of translated resources; and other factors.

Staff will present a recommended phased staffing proposal during the presentation of this item.

Program Costs; Fee Study

Estimated Rent Program costs will include the following:

- Personnel costs of staff, benefits, and overtime;
- Charges allocated to City Departments to reimburse the General Fund for administrative services by central service departments (i.e. City Council, City Manager, City Attorney, City Clerk, Finance, HR, etc.);
- Information Technology (IT) expenses associated with a property and rental unit database and maintenance of computer hardware and software;
- Costs of education and outreach, including the printing and distribution of print materials and hosting of community workshops and seminars;
- Contracts for translation and other professional services;
- An operating reserve to fund unanticipated costs and variations in fee collection

Program costs are typically funded by a fee charged to landlords. Many cities allow the landlord to recover up to half of the fee from the tenant spread over a 12-month period. The fee is initially calculated through a fee study with an annual CPI increase each subsequent year until a new fee study is performed. Rent Program annual fee amounts in other cities range from \$30 to \$50 on the low end, \$200 to \$275 on the high end, and typically somewhere between \$50 and \$150. Fee programs typically have two or three tiers of fee amounts that depend on the level of regulation (fully regulated or just cause only) and sometimes the type of rental property.

A fee study is recommended for the development of a Antioch Rent Program fee to ensure the fee amount complies with Proposition 218 and other applicable laws. If the estimated cost of the fee study exceeds staff purchasing authority, staff will return to the City Council for approval of the expenditure. If possible, the fee study could include the costs of the Rental Inspection Program that is undergoing an update.

We estimate a fee study will take four to six months to complete. It will take additional time for the City Council to consider adoption of a proposed fee amount. Therefore, the City Council may want to consider authorizing a “loan” from the City to the Rent Program to cover its implementation and operation costs until the rent program fee is available.¹

ATTACHMENTS

A. None

¹ Richmond did this when it began implementation of its rent stabilization and just cause eviction policies by advancing the program \$1M, which was repaid to the City over time from program revenue.

**CITY COUNCIL MEETING
INCLUDING THE ANTIOCH CITY COUNCIL
ACTING AS HOUSING SUCCESSOR
TO THE ANTIOCH DEVELOPMENT AGENCY**

**Special/Regular Meeting
5:30 P.M.**

**April 11, 2023
Council Chambers**

5:00 P.M. - CLOSED SESSION

Mayor Thorpe called Closed Session to order at 5:00 P.M., and City Clerk Householder called the roll.

Present: Council/Agency Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker and Mayor Thorpe

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One Case.
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATIONS** – pursuant to California Government Code section 54956.8; Property: East 18th Street and Wilson Street (APN 051-400-027), Antioch, CA; Agency Negotiation: City of Antioch Negotiators: Forrest Ebbs, Acting City Manager and Thomas Lloyd Smith, City Attorney; Negotiating Parties: City of Antioch and Contra Costa County Fire Protection District, Negotiator Fire Chief Lewis Broschard; Under Negotiation: Price and terms of payment.

PUBLIC COMMENTS – None

ADJOURN TO CLOSED SESSION

Mayor Thorpe adjourned to Closed Session at 5:01 P.M.

5:30 P.M. STUDY SESSION

Mayor Thorpe called the meeting to order at 5:30 P.M., and City Clerk Householder called the roll.

Present: Council/Agency Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker and Mayor Thorpe

PLEDGE OF ALLEGIANCE

Mayor Thorpe led the Pledge of Allegiance.

SM-1. FISCAL YEAR 2023-25 BUDGET PRIORITIES

Acting City Manager Ebbs presented the staff report dated April 11, 2023, recommending the City Council provide feedback and direction regarding the budget policies for the fiscal year 2023-25 budget.

Councilmember Wilson suggested staff prepare different scenarios for capping use of the Budget Stabilization Fund.

In response to Councilmember Barbanica, Finance Director Merchant provided budget projections for the Budget Stabilization Fund and General Fund reserves. She reported each fiscal year since 2018 surpluses were added to the Budget Stabilization Fund balance. She noted those surpluses were mostly due to vacancy savings and uncompleted projects.

Councilmember Ogorchock suggested reducing the Budget Stabilization Fund request to \$3M.

In response to Councilmember Barbanica, Finance Director Merchant stated there could be vacancy savings in FY23/24; however, using vacancy savings was not a continued budget strategy since the goal was to fill the positions. She noted current budget numbers were a baseline to continue operations at current service levels. She commented that they could consider reducing the vehicle replacement fund; however, when those vehicles were replaced, they would have to come back to the General Fund to cover the shortfall. She also noted that in 2024 there would be another payment from the state settlement for the Brackish Water Project and they anticipated the money could offset FY24 by \$1-2M. She stated she was unsure how to cover the deficit for FY24-25 without reducing funding for programs or leaving vacancies open.

Mayor Thorpe commented that some one-time expenditures could be supplemented by ARPA funding.

Finance Director Merchant stated that she did not believe there were many one-time expenditures since staff was asked to go forward with a status quo budget; however, ARPA funding could be utilized for standard operating items.

PUBLIC COMMENTS *for Study Session*

Andrew Becker expressed his frustration at the lack of public participation in the Budget Study Sessions. He requested Homekey be included in budget discussions.

Following discussion, direction was provided to staff to provide scenarios for capping use of the Budget Stabilization Fund at \$0, \$3M and \$4M.

Councilmember Barbanica supported remaining with a status quo budget and allowing department heads to move funds around within their own budgets to fund their budget requests.

Councilmember Ogorchock supported remaining with a status quo budget. She suggested pursuing grant opportunities and utilizing ARPA funding to support homelessness and housing services.

Finance Director Merchant cautioned that if ARPA funds were utilized for a grant there would be other annual costs to continue the program which were not part of budget scenarios.

Councilmember Ogorchock mentioned State funds could be funneled through the County to help with homeless services.

Acting City Manager Ebbs added that prioritizing a grant for housing and homeless services would also involve staff support.

Following discussion, Council allowed for flexibility under the department head's discretion to move funding around within their existing budgets to fund their requests.

Councilmember Torres-Walker stated departments with smaller overall budgets would not be able to locate funds to support their budget requests, so some money needed to be spent.

Mayor Thorpe commented that the budget scenarios requested would allow Council some flexibility to consider funding priorities.

MOTION TO ADJOURN SPECIAL MEETING/STUDY SESSION

On motion by Councilmember Ogorchock, seconded by Councilmember Torres-Walker the City Council unanimously adjourned the Special Meeting/Study Session at 6:04 P.M.

7:00 P.M. REGULAR MEETING

Mayor Thorpe called the meeting to order at 7:02 P.M., and City Clerk Householder called the roll.

Present: Council/Agency Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker and Mayor Thorpe

PLEDGE OF ALLEGIANCE

Mayor Thorpe led the Pledge of Allegiance.

CITY ATTORNEY TO REPORT OUT ON CLOSED SESSION

City Attorney Smith reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**, Council authorized a severance payment and general release with John Samuelson, former Public Works Director/City Engineer, consisting of severance pay for \$144,714.44 and settlement of

claims for \$100,000, for a total of \$244,714.44, by a 3-2 vote with Councilmember Torres-Walker and Mayor Thorpe voting no; and, **#2 CONFERENCE WITH REAL PROPERTY NEGOTIATIONS**, direction was given to Acting City Manager Ebbs and City Attorney Smith.

1. INTRODUCTION OF NEW CITY EMPLOYEES

Director of Public Safety and Community Resources Johnson introduced Jazmin Ridley, Unhoused Resident Coordinator who stated she was excited to return to the City and serve the residents of Antioch.

Police Chief Ford introduced Taylor Hubbard, Police Dispatcher.

Acting City Manager Ebbs introduced Hilary Brown, Administrative Analyst who stated it was an honor to serve the community.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Director of Parks and Recreation Helfenberger announced Keep Antioch Beautiful Day Earth Day Event would be held 9:00 A.M. – 11:30 A.M. on April 22, 2023.

Director of Public Safety and Community Resources Johnson announced the relaunching of the Antioch Homeownership Program and a zoom workshop for first time homebuyers at 6:00 P.M. on April 26, 2023.

PUBLIC COMMENTS

Erika Raulston, Kathryn Wade, Carolyn Simmons, Cassandra Quinto-Collins and Bella Quinto Collins expressed concern regarding a newspaper article that reported allegations of police misconduct and discussed their personal experiences with law enforcement.

Melissa Case, Michael Kerr, Oscar Grant Committee, Leslie May, expressed concern regarding a newspaper article that reported allegations of police misconduct.

Ralph Hernandez, Antioch resident, spoke in support of good police officers and commented that those responsible for illegal behavior should be held accountable. He provided written comments regarding cases he had investigated.

Tami discussed an incident involving a family member and law enforcement.

Gigi Crowder, Antioch resident and Executive Director of NAMICC, discussed an incident involving a family member and law enforcement. She offered to assist the City with reparations work and spoke in support of Mental Health Services.

Andrew Becker announced the application period for Project Homekey would begin April 24, 2023 and encouraged the City to be prepared to meet that opportunity.

Teki Flow, Reimagine Antioch, expressed concern regarding a newspaper article that reported allegations of police misconduct. She requested an internal audit of the Antioch Police Department (APD) Internal Affairs process and a review of their cases.

John Lanter, Antioch resident, stated he wanted a professional police force and noted he opposed racism. He voiced his support for Police Chief Ford and requested the community give him their full support.

Francisco Torres, Reimagine Antioch, requested an independent review of cases the District Attorney prosecuted that involved officers accused of misconduct.

Latrece Martin, Racial Equity and Social Justice and Reimagine Antioch, requested officers accused of misconduct be held accountable.

Patricia Granados, Antioch resident, celebrated democracy in Antioch. She spoke in support of holding law enforcement and community members accountable.

Robert Collins expressed concern regarding a newspaper article that reported allegations of police misconduct and discussed his personal experiences with law enforcement. He requested the Department of Justice, State Attorney General and District Attorney investigate the APD.

Sal Sbranti stated Measure C and Measure W were promoted as efforts to increase safety and security by increasing the police force. He discussed allegations of misconduct against elected officials and requested an audit of their text messages as well as body cam footage related to those events. He also requested the separation agreement for a city official and the selection criteria for those evaluated for their position. He stated he believed Police Chief Ford was part of the process in making a positive cultural change in Antioch.

Mayor Thorpe expressed his frustration with previous public comments and declared a recess at 7:55 P.M. The meeting reconvened at 7:57 P.M. with all Councilmembers present.

PUBLIC COMMENT – *Continued*

Mayor Thorpe apologized for expressing his frustrations.

Velma Wilson spoke in support of Chief Ford and local law enforcement officers that she had been in contact with. She commented that everyone at some point made racist and prejudicial comments; however, their messages had not been made public. She stated she would continue to serve the community.

Taunita Trotter, Antioch resident, representing Kultore Collective/Reimagine Antioch, Rubicon Antioch, discussed personal experiences with racism and expressed concern regarding a newspaper article that reported allegations of police misconduct.

Mary Lutz read a letter submitted to Council from Frank Sterling.

Shagoofa Khan, Antioch resident, stated she was a victim of alleged police misconduct and spoke in support of holding law enforcement officers accountable.

Edgar M. expressed concern regarding allegations of police misconduct.

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

Councilmember Barbanica reported on his attendance at the CDBG Committee meeting with Councilmember Torres-Walker. He stated he was assured by staff that allegations of police misconduct would be investigated and if violations were found, Police Chief Ford would hold those responsible accountable.

Councilmember Ogorchock thanked the community for coming forward this evening. She stated she was unaware of the details alleging misconduct; however, she had spoken to staff and was informed that an audit would be conducted. She noted she would reserve her remarks until those results were available. She stated she believed Police Chief Ford would take the necessary actions against the individuals found to be responsible.

Councilmember Wilson reported Delta Diablo would meet on April 12, 2023. She thanked and acknowledged the public who spoke this evening.

Councilmember Torres-Walker reported on her attendance at the CDBG meeting and noted a Cannabis Standing Committee would be held soon. She discussed a family member's personal experiences with law enforcement and allegations of police misconduct. She expressed concern that these issues had not been addressed in the past. She hoped Police Chief Ford would choose to remain in Antioch.

Mayor Thorpe stated as the mayor he took on all the concerns from residents. He reported that Council had made previous decisions to not address issues when they knew things were wrong. He noted that some members of Council chose to call for police reform in 2020 after listening to the community. He noted allegations of misconduct would be dealt with and he hoped the community would embrace and advance the necessary changes. He thanked those who had offered their condolences for his father's passing.

Mayor Thorpe led a moment of silence and reflection.

MAYOR'S COMMENTS

2. PRESENTATION

Antioch Police Department – 2022 Annual Update

Police Chief Ford thanked Mayor Thorpe for leading a moment of silence and reflection. He also thanked the community and his family for their support. He gave an Antioch Police Department (APD) – 2022 Annual Update PowerPoint presentation.

Stephanie requested speed bumps for East 13th and A Streets.

Leslie May encouraged the APD to focus on sexual assaults in schools and mental health.

Kathryn Wade discussed an incident involving a family member and law enforcement.

Carolyn Simmons sympathized with members of the community who were victims and stated she feared for family members.

Gigi Crowder thanked Police Chief Ford for the presentation. She spoke in support of preventative approaches and reducing racial disparity. She requested APD prioritize strategies for mental health challenges and collaborate with the faith-based community.

Andrew Becker reported on his attendance at a community forum for the APD and expressed interest in participating in a ride-along.

Robert Collins thanked Police Chief Ford for the presentation and spoke to the importance of the City having professional city employees and elected officials. He suggested APD provide translation services for the community.

Stephanie M. discussed an incident involving a family member and law enforcement.

Councilmember Wilson thanked Police Chief Ford for the presentation and expressed concern regarding reported allegations of police misconduct. She requested Police Chief Ford present a plan of action to the Council every 3-6 months regarding the status of addressing areas of concern. She stated she was determined to hold people accountable.

Police Chief Ford agreed to come back with assessments. He reported the APD had solidified a deal with the Department of Justice (DOJ) who would serve as a sanctioning body and hold them accountable. He discussed his experience in dealing with this work and committed to making sure the organization was restructured and reframed. He offered to present the full public safety plan codified through the DOJ.

Councilmember Torres-Walker thanked Police Chief Ford for the presentation. She requested a breakdown of violent, nonviolent, and prior misdemeanor felony offenses. She commented that times of civil unrest and economic uncertainty had increased crime. She noted if history was provided for the data, it would be easier for the City to address increased crime during economic uncertainty and times of civil unrest. She noted that many of the calls for service could be addressed by the crisis response team and community engagement specialist.

Police Chief Ford responded that he supported Director of Public Safety and Community Resources Johnson and worked closely with her to accomplish those goals. He commented that when the Crisis Response Team was activated for a brief time, the positive impact was notable, and they served a vital purpose.

Councilmember Torres-Walker requested data regarding use of force, in custody deaths and complaints. She stated she appreciated the phone policy.

In response to Councilmember Torres-Walker, Police Chief Ford clarified that in custody deaths fell under use of force criteria. He stated he could provide training around sexism to ensure safety for women coming into the profession as well as women being engaged by patrol officers.

Councilmember Torres-Walker stated she understood changing the culture may take years and some serving now would not be here to see the change; however, hopefully it would not be because they were victims of police misconduct.

Mayor Thorpe thanked Police Chief Ford for the update. He discussed the importance of annual mental health evaluations for APD Officers. He questioned the timeline for internal investigations.

Police Chief Ford responded that internal investigations were dictated by Government Code 3304.

City Attorney Smith explained that they were allotted a year by the Government Code and there could be an internal policy to get them completed faster; however, they would have the allotted amount of time statutorily.

Police Chief Ford commented that the key was to make sure the investigator overseeing the internal investigation process was diligent in making sure it remained on a certain pace. He stated he was unaware of any complaints exceeding a year. He reported Captain Schnitzius oversees the internal affairs unit and the team consisted of Lieutenant Melone and Sergeant Bledsoe. He stated the Police Union addressed labor issues and served as a separate entity.

Mayor Thorpe expressed concern that Sergeant Bledsoe served as both the Vice President of the APOA and a member of the internal affairs unit.

In response to Mayor Thorpe, Captain Schnitzius reported annual employee evaluations for APD had not been done for a few years. He noted they had been trying to work with HR for a long time to get the evaluations sent to them so they could be completed, and they had recently worked with Director of Human Resources Cortez to get that rectified as well as revamp the categories of evaluation.

Mayor Thorpe discussed the importance of Council being aware of what was being investigated and that officers were being evaluated regularly. He questioned what steps would be taken to address issues of racial bias and discriminatory practices within the APD.

Police Chief Ford commented that he had been focused on the culture of the department since he became Chief. He reported they had several training courses and bias training would be forthcoming. He noted they had a 25-course list that touched on heart and mindset to make sure they were calibrated in a certain way.

Mayor Thorpe questioned how the department was collecting data for the Racial and Identity Profiling Act of California.

Police Chief Ford responded that he would find the information for Mayor Thorpe.

Mayor Thorpe discussed the importance of Council looking at the data behind the numbers. He noted many issues could have been avoided if they had had Early Intervention Systems to identify problems.

Police Chief Ford agreed with Mayor Thorpe and noted the EIS course was non-punitive. He offered to provide Council with an overview of how it was working within the department.

Mayor Thorpe stated transparency was important. He questioned if Police Chief Ford believed the police misconduct being reported was wrong.

City Attorney Smith cautioned Police Chief Ford about expressing an opinion on a matter that was currently under investigation.

Mayor Thorpe stated the City Council was responsible and had to account for everything that happened in the City. He stated Police Chief Ford's decisions impacted the City Council and they needed to work with the administrative and legal departments in order for the City to function.

Mayor Thorpe thanked Police Chief Ford, Captain Morefield and Captain Schnitzius as well as the police staff present this evening.

3. **CONSENT CALENDAR *for City /City Council Members acting as Housing Successor to the Antioch Development Agency***
 - A. **APPROVAL OF COUNCIL MEETING MINUTES FOR MARCH 14, 2023**
 - B. **APPROVAL OF COUNCIL SPECIAL MEETING/CLOSED SESSION MINUTES FOR MARCH 17, 2023**
 - C. **APPROVAL OF COUNCIL MEETING MINUTES FOR MARCH 28, 2023**
 - D. **APPROVAL OF COUNCIL WARRANTS**
 - E. **APPROVAL OF HOUSING SUCCESSOR WARRANTS**
 - F. **REJECTION OF CLAIM: VICTORIA COLLINS**
 - G. **RESOLUTION NO. 2023/52 APPROVING THE CLASS SPECIFICATION UPDATES FOR THE CONFIDENTIAL UNIT AND OPERATING ENGINEERS LOCAL UNION NO. 3 BARGAINING UNITS WITH NO SALARY CHANGES**

- H. **RESOLUTION NO. 2023/53** AUTHORIZING AN INCREASE OF THE LOAN APPLICATION WITH THE STATE WATER RESOURCES CONTROL BOARD FOR A DRINKING WATER STATE REVOLVING FUND LOAN UP TO \$60,000,000 FOR THE BRACKISH WATER DESALINATION PROJECT (P.W. 694)
- I. **RESOLUTION NO. 2023/54** SECOND AMENDMENT TO THE HONEYWELL BUILDING SOLUTIONS AGREEMENT FOR HVAC MAINTENANCE SERVICES NO. 400984420 FOR EXTRA WORK TO HVAC EQUIPMENT AT CITY FACILITIES
- J. **RESOLUTION NO. 2023/55** AUTHORIZING TO PURCHASE UP TO THREE (3) 2024 NEW-TO-FLEET VEHICLES AND UP TO TWENTY (20) 2024 REPLACEMENT VEHICLES UTILIZING COOPERATIVE PURCHASE AGREEMENTS
- K. **RESOLUTION NO. 2023/56** INCREASE TO THE PURCHASE ORDER WITH CHEMTRADE CHEMICALS US LLC, FOR THE PURCHASE OF ALUMINUM SULFATE
- L. **RESOLUTION NO. 2023/57** INCREASE OF PURCHASE ORDER WITH CENTRALSQUARE FOR FINANCE ENTERPRISE SOFTWARE UPGRADE
- M. **RESOLUTION NO. 2023/58** AUTHORIZING THE ACCEPTANCE OF A GRANT DEED CONVEYING TO THE CITY OF ANTIOCH PROPERTY LOCATED AT DELTA FAIR BOULEVARD ASSESSOR'S PARCEL NUMBER 074-080-034-7

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council unanimously approved the Council Consent Calendar with the exception of items J and M which were removed for further discussion.

Item J – Mayor Thorpe reported that Council previously provided direction to replace the City's current fleet with electric/hybrid cars. He suggested this item be referred back to staff and return reflecting Council's values.

Acting Director of Public Works/City Engineer Buening stated that he understood Council's priorities; however, he was requesting flexibility to replace vehicles with gas cars if electric/hybrid vehicles remained unavailable. He stated it was critical to replace critical infrastructure so staff could continue providing services.

Councilmember Ogorchock stated she agreed with moving toward electric/hybrid vehicles; however, she was concerned with the condition of the current fleet and costs associated with maintaining those vehicles. She stated the City would also need the infrastructure in place to support electric vehicles.

City Attorney Smith stated he had met with the consultant who was providing an electric vehicle study who had indicated there were intermediate options for charging electric vehicles that could be implemented in a short amount of time.

In response to Councilmember Ogorchock, City Attorney Smith stated he could bring an electric/hybrid vehicle policy resolution to the next meeting if that was the direction of Council.

Mayor Thorpe stated if they wanted to codify a policy, staff could bring forward a resolution.

Andrew Becker questioned the condition of the vehicles needing replacement.

Mayor Thorpe reviewed the list of vehicles to be replaced.

In response to Councilmember Wilson, Acting Director of Public Works/City Engineer Buenting commented there was a small window of opportunity to purchase through an order bank and if they had authorization now, they would be prepared to move forward. He noted if they were able to purchase electric vehicles, they would expedite charging stations.

In response to Councilmember Barbanica, Acting Director of Public Works/City Engineer Buenting confirmed that \$1.8M for replacement vehicles was included in this year's fiscal budget.

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica the City Council approved Item J. The motion carried the following vote:

Ayes: Barbanica, Ogorchock, Torres-Walker

Noes: Wilson, Thorpe

Item M – Mary Lutz expressed concern the County failed to bring forward a project for the unhoused on this land and spoke in support of a Homekey Project for this parcel.

Councilmember Ogorchock requested Council reconsider this item and work with the County to build transitional housing on the property.

Mayor Thorpe clarified there would be opportunities for the City to continue working with the County.

On motion by Councilmember Barbanica, seconded by Councilmember Torres-Walker the City Council approved Item M. The motion carried the following vote:

Ayes: Barbanica, Wilson, Torres-Walker, Thorpe

Noes: Ogorchock

Mayor Thorpe declared a recess at 9:58 P.M. The meeting was reconvened at 10:05 P.M. with all Councilmembers present.

COUNCIL REGULAR AGENDA

4. POLICE CRIME PREVENTION COMMISSION REVIEW OF PAST PURPOSE AND FUTURE VALUE

Captain Morefield presented the staff report dated April 11, 2023, recommending the City Council discuss the future relevance of the Police Crime Prevention Commission.

Leslie May spoke in support of disbanding the Police Crime Prevention Commission.

Matt Dawson, Chair of Police Crime Prevention Commission, reported they met regularly through October 2021 at which time various members termed out, moved, or resigned. He stated they were then informed they had no quorum and unable to hold meetings until vacancies were filled. He reported they had revised their bylaws and mission statement which had received the approval of the APD leadership; however, when it was forwarded to the City, they failed to respond. He stated vacancies were posted and they had applicants; however, when interviews were requested, no action was taken. He reported there were three members on the Commission who were very active serving the community.

Ronald Muhammed and Ralph Hernandez spoke in support of the Police Crime Prevention Commission.

Patricia Granados spoke in support of disbanding and defunding the Police Crime Prevention Commission and the APOA.

Mayor Thorpe commented that when they started the police reform process and formation of the Police Oversight Commission, there was discussion regarding the role of the Police Crime Prevention Commission. He noted he chose to stop filling vacancies for the Police Crime Prevention Commission and Economic Development Commission at that time. He reminded the public that Commissions served at the pleasure of the Council and noted he was dismayed when the Police Crime Prevention Commission became political.

Councilmember Torres-Walker stated documentation showed the role of the Commission being ambiguous. She noted the Commission was coordinating Neighborhood Watch groups, National Night Out and the Volunteers in Police Services (VIPS) program, which did not appear to be serving at the will of the Council. She noted it was also staffed by the APD and the City may need to rethink the Commission since they had a new department of Public Safety and Community Resources and focus on serving that department.

Captain Morefield explained the VIPS were non-sworn and served APD in the clerical capacity as well as performing vacation/security checks and abandoned vehicle abatement. He noted the connection to the Police Crime Prevention Commission sometimes overlapped since Hans Ho was a VIP and oversaw the Commission. He noted if Council did not want to continue with the Commission, APD may be able to continue to support National Night Out and the Neighborhood Watch Programs. He confirmed National Night Out was organized by VIPS and Neighborhood Watch was organized by the community.

Councilmember Torres-Walker stated Neighborhood Watch should be community driven and under the new department of Public Safety and Community Resources. She spoke in support of revising and renaming the Police Crime Prevention Commission.

Mayor Thorpe commented that the Police Crime Prevention Commission served as the assembly gathering place for all Block Captains and National Night Out was part of the Neighborhood Watch program.

In response to Councilmember Barbanica, Police Chief Ford commented that if structured correctly, he believed there could be utility in the Police Crime Prevention Commission. He noted defining the purpose would dictate whether this entity continued to exist.

In response to Councilmember Torres-Walker, Police Chief Ford stated the Commission could have utility for the APD and Public Safety and Community Resources departments. He noted he saw some nexus between what the Public Safety and Community Resources Department and APD were trying to accomplish.

Councilmember Ogorchock reported the Police Crime Prevention Commission had a purpose and meetings were well attended and conversations were robust. She stated she believed it could be reorganized and spoke to the value of the Commission organizing National Night Out and the Neighborhood Watch Block Captains.

Councilmember Wilson commented that the Commission needed structure and guidelines.

Following discussion, Councilmember Torres-Walker volunteered to work with Police Staff, Director of Public Safety and Community Resources Johnson and the Police Crime Prevention Commission Chair to define the purpose and structure of the Commission. The information would be brought back to the City Council for consideration.

5. CONSIDERATION OF A CHANGE TO THE CITY ADMINISTRATION'S ORGANIZATIONAL STRUCTURE BY TRANSFERRING, FROM THE CITY MANAGER TO THE CITY COUNCIL, THE AUTHORITY TO APPOINT, SUPERVISE, AND REMOVE THE CHIEF OF POLICE

City Attorney Smith presented the staff report dated April 11, 2023, recommending the City Council provide direction to staff regarding whether to prepare an ordinance changing the organizational structure of the City's administration by transferring, from the City Manager to the City Council, the authority to appoint, supervise, and remove the Chief of Police.

Leslie May and Patricia Granados spoke in support of changing the organizational structure of the City's administration by transferring, from the City Manager to the City Council, the authority to appoint, supervise, and remove the Chief of Police.

Melissa Case stated that because of allegations of police misconduct, she was unsure who should have the authority to appoint, supervise and remove the Police Chief. She spoke in support of separation with accountability.

Sandy Hartrick and Ralph Hernandez opposed changing the organizational structure of the City's administration by transferring the authority to appoint, supervise, and remove the Chief of Police.

Ron Mohammad stated he believed it was wrong that Police Chief Ford had to take the blame for the allegations of police misconduct. He stated he was unclear of what the changes would be and noted policing needed to remain with the APD.

Mayor Thorpe clarified that Council agreed to change the hiring practice for the Chief of Police in 2020 and Police Chief Ford understood that they were restricting the hiring process. He noted this matter was about accountability and not personal. He explained that the Council would be directly managing the person who was running the APD for transparency and accountability purposes. He noted that other decisions would also need to be made and he hoped Police Chief Ford would agree to stay.

Councilmember Barbanica opposed the change in the organizational structure because the APD was not an extension of a political arm. He stated there needed to be a buffer between politicians and those tasked with enforcing laws.

Councilmember Wilson stated in light of past events there needed to be a direct line between the Council and APD. She noted past practices had been unsuccessful.

In response to Councilmember Ogorchock, City Attorney Smith stated if the Ordinance was approved, an analysis would take place regarding how the Police Chief's contract interacted with the Ordinance and then Council would be informed of that result.

Councilmember Ogorchock stated she did not support the ordinance; however, she did support regular updates from Police Chief Ford for accountability purposes.

Councilmember Torres-Walker stated reports would not give the Council any authority and with every good policy, everything had to come into compliance.

Mayor Thorpe spoke in support of the ordinance.

Following discussion, Council consensus directed staff to prepare the ordinance.

PUBLIC COMMENT

Debra Vinson reported that she received charges from the City for false alarm calls even though her property had been burglarized and fines had negatively impacted her credit report.

Patricia Granados apologized to those in the community who were victimized. She spoke in support of reparations for the black community, defunding the APOA and national reforms.

Kathryn Wade discussed the need for change in the community.

STAFF COMMUNICATIONS – None

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS

Councilmember Torres-Walker requested the Council discuss the false alarm policy and thanked those who attended the City Council meeting. She discussed the importance of acknowledging the facts. She stated as Councilmembers who worked full-time, they deserved help.

Mayor Thorpe announced he would be calling a Special Meeting on April 18, 2023 so the Council could set direction on audits of internal affairs, hiring and promotions and equity for APD. He thanked the public for attending this evening and apologized again for his earlier conduct.

ADJOURNMENT

On motion by Councilmember Ogorchock, seconded by Councilmember Torres-Walker, the City Council unanimously adjourned the meeting at 11:07 P.M.

Respectfully submitted:

Kitty Eiden
KITTY EIDEN, Minutes Clerk

CITY COUNCIL MEETING

Special Meeting
5:00 P.M.

April 18, 2023
Council Chambers

5:00 P.M. SPECIAL MEETING

Mayor Thorpe called the Special Meeting to order at 5:09 P.M., and City Clerk Householder called the roll.

Present: Council/Agency Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker and Mayor Thorpe

Mayor Thorpe stated they had received several public comments and those who submitted speaker cards would be heard. He requested that those disturbing the meeting, leave.

PLEDGE OF ALLEGIANCE

Mayor Thorpe led the Pledge of Allegiance.

REGULAR AGENDA

1. AUDIT OF THE ANTIOCH POLICE DEPARTMENT'S INTERNAL AFFAIRS PROCESS

Mayor Thorpe explained that he requested an audit of the Antioch Police Department (APD) Internal Affairs process come back to Council for discussion. In addition to the audit, he recommended a review of investigations for the past 6-8 years, specifically the nature of the investigations and their dispositions. Additionally, he requested an accounting of what complaints had gone over the one-year requirement for investigations along with the reason why that had occurred. He stated he would like to give direction to City Attorney Smith to hire an outside firm to conduct the audit and noted that he personally preferred Greg Rolan.

Due to the amount of speaker requests, Mayor Thorpe reduced speaker times to one and a half minutes.

Alicia Okoh, Antioch resident, expressed concern regarding reported allegations of police misconduct. She offered her services as a consultant to help heal the community and spoke in support of hiring staff to accomplish that goal.

Mayor Thorpe warned individuals who were disturbing the meeting that they would be asked to leave.

Dr. Francis spoke in support of a complete investigation of the APD.

Mayor Thorpe reminded speakers to address the agenda item.

Shagoofa Khan spoke in support of a full investigation of APD. She requested the officers involved in misconduct be fired and unable to become police officers for any agency.

Chala Bonner spoke in support of a full audit and holding police officers to the same standard as all civil employees. She requested the City publicize the names of officers involved in alleged misconduct.

Gigi Crowder, Teki Flow, Joseph Summers, Contra Costa Labor Council, Traci Young, Labor Council & United Way Bay Area and Carolyn Simmons spoke in support of the audit of the APD Internal Affairs process.

Ali Saidi, Contra Costa Immigrant Rights Alliance, stated an Internal Affairs audit would be insufficient since those working in Internal Affairs were members of the Antioch Police Officers Association (APOA). He suggested defunding Internal Affairs and allocating the money to other resources.

David Whitfield Pearson, Antioch resident, spoke in support of a full audit of the Internal Affairs process and elected officials.

Harry Thurston, Antioch resident, spoke in support of a full audit of the APD Internal Affairs process. He also spoke in support of the formation of the Antioch Citizens Police Oversight Commission with a mandate to oversee the investigation and bring back recommendations to correct the process.

Francisco Torres, Reimagine Antioch, spoke in support of a full audit of the APD Internal Affairs process. He also spoke in support of firing and decertifying officers involved in misconduct. He stated the APD needed to be restructured. He supported a civilian oversight commission with the power to hire and oversee Internal Affairs.

Pastor Damon Owens, Genesis Church, Bay Area Urban Development Association, stood in solidarity with victims of police misconduct. He spoke in support of accountability and restructuring the APD.

Shantell Owens, Genesis Church, spoke in support of a complete audit of all procedures of the APD and offered a prayer for healing.

Rosalba Zendejas and Kathryn Wade discussed incidents involving family members and law enforcement.

Elonzia Perkins, Souljahs, discussed an incident involving family members and law enforcement. He urged the City Council to hold APD accountable.

Gregory, Souljahs, spoke in support of the audit of the APD Internal Affairs process. He suggested police enhancements for criminal activity, immediate firing, and criminal prosecution for officers guilty of misconduct.

King Moore, Souljahs, spoke in support of arresting and firing officers guilty of misconduct.

Traevon Watt, Souljahs, spoke in support of investigating all law enforcement officers within the APD.

Christian Gutierrez spoke in support of an audit of the APD Internal Affairs process and discussed incidents he was involved in with law enforcement agencies.

Arnita Dobbins, Antioch resident, spoke in support of the audit of the APD Internal Affairs process conducted by residents. She also supported community policing.

Frank Sterling, Antioch resident, spoke in support of the audit of the APD Internal Affairs process and firing anyone guilty of, as well as those witnessing, misconduct. He discussed an incident he was involved in with APD and suggested the audit go beyond seven years.

Melissa Case spoke in support of the audit of the APD Internal Affairs process and suggested community members be involved. She stated that those guilty of misconduct should be held accountable.

Ellen McDonald, Chief Public Defender of Contra Costa County, reported her office received text messages from forty-five Antioch Police Officers and acknowledged those speaking this evening who were victims of police misconduct. She stated her office would do all they could for the victims and asked Council for full disclosure and transparency.

Patricia Granados spoke in support of an investigation into elected officials who witnessed threats made against members of the community.

Lucas Stuart-Chilcote spoke in support of the audit of the APD Internal Affairs process and holding those guilty of misconduct accountable.

Leslie May spoke in support of the audits of the APD Internal Affairs process, hiring and promotional practices as well as an equity audit with citizen involvement. She requested the audit include dispatchers, EMT, Fire Department and Sutter Hospital.

Denise discussed an incident involving a family member and the APD. She spoke in support of the audit of the APD Internal Affairs process.

Kimberly Kidd Bailey, Antioch resident, discussed an incident involving a family member and the APD. She spoke in support of the audit of APD Internal Affairs process, conducted by an outside agency.

John Hughes, Antioch resident, questioned why APD funded military grade equipment. He spoke in support of audits of the APD Internal Affairs process, hiring and promotional practices as well as an equity audit.

Barbara Doss spoke in support of audits for all law enforcement.

Mayor Thorpe requested a community member be escorted out of the meeting.

Tim Manely spoke in support of investigating former Antioch Police Chiefs.

Tanita Trotter spoke in support of an equity audit for APD and elected officials.

Public comments submitted in writing were entered into the record from the following individuals: Tom Lewis, Martinez resident, Alex Astorga, Antioch resident and Sandy McGee, Antioch resident.

Councilmember Barbanica thanked the speakers for their comments. He stated he understood the community felt betrayed and some felt they could not trust APD. He explained that he had personal experience with law enforcement agencies that had issues which had subsequently been addressed. He noted that he had received phone calls from current and retired officers who asked him to support the audits and he was prepared to do so.

Councilmember Ogorchock thanked the speakers for their comments and stated she supported the audit.

Councilmember Wilson thanked the speakers for their comments and stated their concerns were heard and would be corrected. She committed to building a police force the public could trust. She questioned if Police Chief Ford could commit to terminating anyone within the APD found to have committed a crime of betraying the public trust.

Councilmember Torres-Walker spoke in support of the audit of APD Internal Affairs and stated this issue could have been resolved long ago. She discussed money paid out in settlements for civil rights violations and police brutality. She explained that an audit could take 6 months to a year or more and questioned what could be done in the interim.

Mayor Thorpe stated there was consensus of Council in support of the Internal Affairs audit. He expressed his appreciation for having a unified voice on this item. He discussed previous incidents involving the APD and noted they were dealing with this issue the best they could. He acknowledged the concerns expressed by the community and commented that this would be the Council's audit.

City Attorney Smith stated that staff understood Council's direction.

Councilmember Torres-Walker stated this was the public's audit and spoke in support of the community choosing the auditor.

2. AUDIT OF THE ANTIOCH POLICE DEPARTMENT'S HIRING AND PROMOTIONAL PRACTICES

Mayor Thorpe explained that this item was to have an independent look at the APD hiring and promotional process.

Francisco Torres, Reimagine Antioch, spoke in support of the APD hiring and promotional process audit as well as restructuring the APD. He stated he believed the community and Council needed to be included in hiring practices and promotions. Additionally, he suggested investigating how misconduct was paid out and requiring officers to provide their own insurance. Lastly, he supported incorporating decertification.

Harry Thurston, Antioch resident, questioned why officers accused of misconduct were not screened out of the hiring and promotional process. He recommended Council implement the Antioch Police Oversight Commission staffed by Antioch citizens who would be given the mandate to oversee the investigation of hiring and promotional practices and then tasked with bringing back recommendations to Council.

Arnita Dobbins spoke in support of requiring APD officers to live within Antioch. She suggested hiring and audits be conducted by the community.

Carolyn Simmons spoke in support of closely monitoring the APD. She also supported the audit and mental health training for all police officers.

Della Currie, ACCE and Takya Compton spoke in support of an audit of the APD hiring and promotional practices.

Frank Sterling spoke in support of an audit of the APD hiring and promotional practices. He also supported charging officers responsible for hate crimes.

Kathryn discussed an incident involving a family member and the APD. She spoke in support of the audit of the APD hiring and promotional practices. She stated there should be a conflict-of-interest investigation for family members serving within the APD.

Louie LeFrancois, Antioch resident, spoke in support of all APD audits and cautioned Council to not interfere with District Attorney and FBI investigations.

Lucas Stuart-Chilcote spoke in support of an audit of the APD hiring and promotional practices. He stated there should be an investigation of conflict of interest for family members serving in the APD.

Ronald Mohammad spoke in support of an audit of the APD hiring and promotional practices including Police Chief Ford.

Lynette Hart, Antioch resident and former APD employee, stated officers found guilty of misconduct should be decertified. She suggested community panels be part of the selection process and officers be required to participate in community service and implicit bias training.

Michael requested the City Council consider federal oversight by the Department of Justice (DOJ).

Addison Peterson, Contra Costa County Young Democrats, encouraged the City to ensure officers hired understood the community and who they represented.

Jennifer Barilla, Antioch resident, expressed concern regarding criminal activity occurring in Antioch and the lack of police services. She asked elected officials to be examples for the children of Antioch.

Patricia Granados spoke in support of the APD hiring and promotional process audit. She also supported demoting and removing the pensions for officers guilty of misconduct. Additionally, she called for defunding the APOA as well as all items they benefited from when they updated resumes to receive higher pensions. She requested DOJ standards be utilized when hiring officers.

Manuel Sidrian, Little Manuel's, spoke in support of the DOJ restructuring the APD. He expressed concern Antioch's Martin Luther King (MLK) events were postponed. He suggested the City ask CHP for support.

Mayor Thorpe explained the MLK event was cancelled due to weather and in lieu of the event there was a reading of his speech during a Council meeting.

Councilmember Barbanica expressed concern that APD evaluations had not been done for six-years and questioned how individuals were promoted, terminated, or taken off probation without an evaluation. He stated he supported the institution of police work, and he was not making a judgment on individuals doing right or wrong. He supported holding law enforcement accountable and the APD hiring and promotional processes audit.

Councilmember Ogorchock agreed with Councilmember Barbanica and supported the APD hiring and promotional processes audit.

Councilmember Wilson stated she supported all audits for the APD and noted that they needed to be done externally.

Councilmember Torres-Walker spoke in support of all audits of the APD. She stated new processes and procedures would be necessary. She discussed past practices and spoke in support of Police Chief Ford. She stated she looked forward to understanding the hiring and promotional process. She noted that some misconduct should end in termination.

Mayor Thorpe spoke in support of the APD hiring and promotional process audit. He announced the non-police Crisis Response Team would be activated soon. He explained that an incentive for new hires that could have been used toward a downpayment on a home in Antioch had not received support to move forward. He suggested the possibility of implementing a requirement for community service as part of field training and prior to being sworn in as a police officer. He reported overall crime in Antioch for the last two years was lower than anytime between 2013-2020.

Councilmember Torres-Walker commented as a representative of District 1, there were at least three neighborhoods where criminal activity had not decreased. She noted police response times were a major concern in those communities and they needed the city's support.

Mayor Thorpe reported the new Department of Public Safety and Community Resources would have a component that focused on gun violence interruption as well as other services that would be offered to drive down crime.

Council consensus supported the hiring and promotions process audit.

Mayor Thorpe declared a recess at 7:13 P.M. The meeting was reconvened at 7:31 P.M. with all Councilmembers present.

3. EQUITY AUDIT OF THE ANTIOCH POLICE DEPARTMENT

Acting City Manager Ebbs explained that his understanding of a cultural audit was a pursuit of a deeper understanding of the culture of an organization. He noted the goal was not to pursue personnel action but to get a meaningful understanding of motivations, conversations, and tolerances. He further noted once those matters were understood, then they could determine if the Council approved and if not how to correct it.

Councilmember Torres-Walker stated she had requested an audit of the city's policies, practices, and procedures in addition to the implementation of a Human Rights and Equity Commission because she believed there was an unspoken policy regarding the hiring and promotion process or there were policies, practices and procedures leveraged to intimidate a certain population. She explained the audit would look at the disparity in city services, hiring etc. She stated they could start with the APD to determine if they were impartial as it related to the culture of the department as well as how the department responded to the community and hiring procedures. She noted they needed to be very specific on what would be audited.

Mayor Thorpe stated as he looked at equity audits, he had seen the examination of data and outcomes, arrests, engagement with community etc. He stated that he believed an RFQ would be appropriate to solicit a few firms that specialized in these types of audits.

Francisco Torres spoke in support of an equity and culture audit of the APOA. He suggested Council restructure APOA to shift their power.

Harry Thurston spoke in support of an equity audit and implementation of the Antioch Citizen's Police Oversight Commission to be involved in all APD audits.

Dr, Kimberly Payton EdD, East County NAACP, expressed concern regarding allegations of police misconduct. She spoke in support of police reform, transparency, and community building. She requested community input be considered for all direction provided to staff.

Frank Sterling spoke in support of the equity audit and an investigation of the APOA.

Jose C spoke in support of an equity audit and requiring police officers to live within Antioch.

Patricia Granados spoke in support of an equity audit and commented on Councilmember Barbanica's previous professional service.

Devin Williams, ACCE, spoke in support of the implementation of a Citizens Police Oversight Commission. He stated officers not doing their jobs should be removed by the community and decertified. He voiced his support for an audit of every police officer and their cell phones.

Lucas Stuart-Chilcote, Dominique King, Teki Flow, Reimagine Antioch and Olga Smith spoke in support of the equity audit.

Julia Emego Kwue, Antioch resident, spoke in support of an equity audit of APD, removal of those guilty of police misconduct and the Police Chief, and defunding and demilitarizing the APD. She suggested the City invest in social safety net programs.

Public comment submitted in writing was entered into the record from the following individual: James Herard, Executive Director / Lift Up Contra Costa,

Councilmember Barbanica reiterated his support for the institution of policing and clarified that he did not support bad law enforcement officers. He addressed comments made by a community member regarding investigations he had conducted. He spoke in support of an equity audit for APD and the good officers who protecting the community,

Councilmember Ogorchock appreciated the definitions of equity audits. She noted promotions should be based on work product. She further noted Council could consider community members participating in the hiring process, especially with higher ranking officers. She thanked Police Chief Ford for bringing forward the 30 by 30 program. She commented that the equity audit should be citywide and begin with the APD. She trusted Police Chief Ford to investigate the allegations of misconduct and take appropriate action.

Councilmember Wilson thanked Acting City Manager Ebbs and Councilmember Torres-Walker for their definition of equity audit. She stated this audit needed to begin with the APD and expand citywide. She noted that she had questions for Police Chief Ford.

City Attorney Smith reminded Councilmember Wilson that questions needed to be relevant to the item being discussed.

Councilmember Wilson questioned who served as the APD command staff and the Internal Affairs Unit. She also questioned how long they had been with APD and if they had served as APOA leadership.

Police Chief Ford stated he would research and provide Councilmember Wilson with answers. He noted Captain Morefield and Captain Schnitzius were the command staff and both had been employed for approximately 24 years.

City Attorney Smith reminded Councilmember Wilson that this was the equity audit item, and these questions were outside the scope of what was being discussed.

Mayor Thorpe commented that these questions were general in nature and could fall under any agenda item related to the police department.

City Attorney Smith reiterated that this item was related to whether the Council wanted to conduct an equity audit of APD.

In response to Mayor Thorpe, Councilmember Wilson stated the answers to her questions would help to inform her decision as to whether or not the City should move forward with the audit.

Police Chief Ford stated he would have to investigate whether any member of the command staff served in the APOA. He reported the Internal Affairs Division was headed by Captain Schnitzius, Lieutenant Melone and Sargent Bledsoe. He noted Sargent Bledsoe was currently the VP of the APOA.

Councilmember Torres-Walker spoke in support of an equity audit for the entire City. She stated the RFQ needed to be specific with regards to what data the public was seeking such as arrests, detainment, charges, cite and release, release of police records, traffic stops, in custody deaths and citizen complaints. She requested an audit of the money paid out in settlements for violations of civil rights and use of force. She discussed the impacts of police misconduct and noted the community may want to ask who else should be held accountable.

Mayor Thorpe clarified an RFQ would determine what services could be offered.

Acting City Manager Ebbs asked Council to allow staff time to develop the framework to inform a decision with regards to moving forward with an RFQ/RFP.

The Council confirmed that they supported staff bringing back the process for moving forward with the RFQ/RFP process.

Mayor Thorpe thanked staff. He explained that elected officials would be held accountable for the decisions made, and he would continue to push back on staff when it came to the Council's legislative right to ask the questions needed to make informed decisions.

ADJOURNMENT

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council unanimously adjourned the meeting at 8:20 P.M.

Respectfully submitted:

Kitty Eiden
KITTY EIDEN, Minutes Clerk

CITY COUNCIL MEETING

Regular Meeting
7:00 P.M.

April 25, 2023
Council Chambers

6:00 P.M. - CLOSED SESSION

Mayor Thorpe called the meeting to order at 6:01 P.M., and Acting City Clerk Rosales called the roll.

Present: Council Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker and Mayor Thorpe

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to Government Code section 54956.9 Trent Allen, et al. v. City of Antioch, United States District Court Northern District of California Case No. 3:23-cv-01895-TSH.
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to California Government Code section 54956.9(b): Two Cases.
3. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION: ACTING CITY MANAGER.** This closed session is authorized pursuant to Government Code section 54957(b)(1).
4. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CITY ATTORNEY.** This closed session is authorized pursuant to Government Code section 54957(b)(1).

PUBLIC COMMENTS – None

ADJOURN TO CLOSED SESSION

Mayor Thorpe adjourned to Closed Session at 6:02 P.M.

7:00 P.M. REGULAR MEETING

Mayor Thorpe called the meeting to order at 7:08 P.M., and Acting City Clerk Rosales called the roll.

Present: Council Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker and Mayor Thorpe

PLEDGE OF ALLEGIANCE

Mayor Thorpe led the Pledge of Allegiance.

CITY ATTORNEY TO REPORT OUT ON CLOSED SESSION

City Attorney Smith reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**, no reportable action, **#2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**, Council authorized City Attorney to commit the City to participate in the National Opioid settlements, The potential settlement value is \$466,200, by a 5-0 vote, **#3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: ACTING CITY MANAGER**, no reportable action; and, **#4 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CITY ATTORNEY**, no reportable action.

1. PROCLAMATIONS

Arbor Day, April 28, 2023
National Library Week, April 23-29, 2023
Be Kind to Animals Month, May 2023

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council unanimously approved the proclamations.

Acting Director of Public Works/City Engineer Buenting and Public Works and Operations Supervisor Traya, invited the public to celebrate Arbor Day 9:00 A.M. – 1:00 P.M. on April 28, 2023, at Gentrytown Park. Ron Parrish, Antioch Rotary Club, and Holy Rosary students stated they looked forward to participating in the Arbor Day event.

Councilmember Ogorchock announced several rose trees were planted at City Park.

Mahasin Abuwi Aleem, Senior Community Library Manager thanked Council for the *National Library Week* proclamation and the community for their support.

Councilmember Ogorchock announced Friends of the Antioch Library were seeking volunteers.

Barbara Sobalvarro and Animal Control Manager Harding thanked the City Council for the *Be Kind to Animals Month* proclamation and announced the new President of Friends of Animal Services was Michelle Kuslits.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Youth Services Network Manager Cabral announced the Antioch Council of Teens (ACT) met every second and fourth Wednesday of the month. She introduced members of the Antioch Council of Teens who reported on their past events and announced the following upcoming events:

- Family Paint Night - May 12, 2023
- ACT meeting – May 10, 2023
- Application Deadline for Internships for Summer – May 12, 2023

Councilmember Wilson announced Tri Delta Transit Shred-it event would begin at 9:00 A.M. on April 27, 2023, at Oakley Park and Ride.

Mayor Thorpe announced the Executive Inn Transitional Housing ribbon-cutting event would take place on April 27, 2023. He reported Keys to the City would be awarded to Vicki Proctor, Nichole Gardner, Joy Motts, and Rosanna Bayon Moore for being instrumental in bringing homeless services to Antioch.

PUBLIC COMMENTS

Due to the amount of speaker requests Mayor Thorpe reduced speaker times to one and a half minutes.

Christian Gutierrez discussed incidents he was involved in with law enforcement agencies and the importance of investigating every aspect of the Antioch Police Department (APD).

Fred Hoskins expressed concern regarding the cost of the City logo.

Gregory Osorio, Elonzia Perkins, King and Lilian Hornbeck, representing Souljahs, apologized for comments made at a previous Council meeting and offered their support to the City.

Andrew Becker questioned why the City moved forward with their transitional housing project instead of pursuing a Homekey Project.

Ralph Hernandez, Antioch resident, discussed instances of police misconduct and expressed concern no action was taken for incidents he had previously reported to the City.

Frank Sterling, Reimagine Antioch, and Devin Williams requested officers found guilty of misconduct be terminated and their benefits taken away. They urged the City to move forward with the Police Citizens' Oversight Commission so they could be involved in the audit process.

Francisco Torres, Reimagine Antioch, thanked Council for approving audits of the APD and urged elected officials to be aware of how they conducted themselves.

Stephany Morris, Antioch resident, expressed concern regarding illegal drugs being brought in from outside the community.

Leslie May advocated for an African American Holistic Healing Center in Antioch.

Richard Johnson, Formally Incarcerated Giving Back, discussed an incident involving police misconduct and suggested that those found guilty of misconduct be stripped of their pensions.

Lucas Stuart-Chilcote spoke in support of police accountability. He cautioned residents to be mindful of the warmer weather and the potential for flooding.

Kathryn Wade discussed an incident involving a family member and law enforcement.

Alize Durant discussed an incident she was involved in with APD.

Dorothy Clay comments inaudible.

Carolyn Simmons discussed incidents involving police misconduct.

Patricia Granados, Antioch resident, requested police officers involved in misconduct be terminated and their benefits taken away. She requested the Police Oversight Commission be included in the audits and spoke in support of reparations for the African American community.

Juanita Alexander, Ph.D. Antioch resident, offered her support to help make Antioch safer.

Latrece Martin, Reimagine Antioch, encouraged everyone to come together and requested supervisors of the community take action.

Teki Flow, Reimagine Antioch, requested officers involved in misconduct be terminated, decertified, pensions taken away and their names released. She encouraged Council to appoint members to the Police Oversight Commission and expand their scope beyond an advisory board. She supported a healing hub in Antioch funded through CDBG.

Apostle Fred Brown Jr. apologized for disparaging remarks made against an elected official. He urged the City to staff a crisis management team and offered to assist.

Krystle Brooks discussed several encounters she had with the APD and encouraged the City to involve EMS in their audits.

Taunsa Trotter, Antioch resident, requested Council report out on the status of the police audits. She encouraged human kindness and requested a proclamation regarding mental health and recognizing victims of misconduct.

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

Mayor Thorpe declared a recess at 8:23 P.M. The meeting reconvened at 8:30 P.M. with all Councilmembers present.

Councilmember Ogorchock acknowledged the value of the Volunteers in Police Services and Animal Services.

Due to technical difficulties, Mayor Thorpe declared a recess at 8:32 P.M. The meeting was reconvened at 8:35 P.M. with all Councilmembers present. He announced that the audio of the meeting was unavailable to viewers at home and asked Council whether they wanted to continue or complete the remaining agenda items at a future meeting.

Acting City Manager Ebbs stated if the intent of Council was to adjourn, it would be possible to continue the meeting to May 9, 2023, so public noticing would convey.

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock the City Council unanimously adjourned the meeting at 8:38 P.M. to May 9, 2023.

Councilmember Ogorchock reported that the technical difficulties had been resolved.

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock, the City Council unanimously rescinded the previous motion to adjourn.

The meeting reconvened at 8:39 P.M. with all Councilmembers present.

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS – Continued

Councilmember Ogorchock thanked the speakers for their public comments this evening.

Councilmember Wilson announced Tri Delta Transit Board would meet on April 26, 2023. She reported on her attendance at the Cannabis Standing Committee meeting with Councilmember Torres-Walker.

Councilmember Torres-Walker reported on her attendance at the Cannabis Standing Committee meeting and several meetings with the community. She spoke against the use of police powers to remove the public from a public space and apologized for that action.

MAYOR'S COMMENTS

Mayor Thorpe thanked the public for their attendance this evening. He announced the City would be moving forward with audits for APD. He acknowledged that he had shortcomings in running meetings because he had to ensure they got through the agenda and the public had the opportunity to provide input. He explained when he asked for people to be removed it was to ensure the safety of everyone in attendance. He announced they would fill the Police Oversight Commission positions once other Commission vacancies had been filled. He asked the community for their patience.

PUBLIC COMMENTS – Continued

Jose Cardon reported on an incident he was involved in with law enforcement and encouraged Council to address current events.

2. CONSENT CALENDAR

- A. APPROVAL OF COUNCIL MEETING MINUTES FOR MARCH 28, 2023**
- B. APPROVAL OF COUNCIL MEETING MINUTES FOR APRIL 11, 2023**
- C. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR APRIL 18, 2023**
- D. APPROVAL OF TREASURER'S REPORT FOR DECEMBER 2022**
- E. APPROVAL OF TREASURER'S REPORT FOR JANUARY 2023**

- F. APPROVAL OF TREASURER'S REPORT FOR FEBRUARY 2023
- G. APPROVAL OF COUNCIL WARRANTS
- H. RESOLUTION NO. 2023/59 APPROVAL OF AWARD OF THE CALIFORNIA VIOLENCE INTERVENTION & PREVENTION (CALVIP) GRANT PROGRAM TECHNICAL ASSISTANCE/SUPPORT, TRAINING & DEVELOPMENT SERVICE PROVIDERS, ADVANCE PEACE WITH FISCAL SPONSOR SAFE PASSAGES
- I. RESOLUTION NO. 2023/60 EXTENSION OF BANKING SERVICES CONTRACT WITH BANK OF THE WEST FOR FIVE YEARS
- J. RESOLUTION NO. 2023/61 THIRD AMENDMENT TO EAST COUNTY WATER MANAGEMENT ASSOCIATION AGREEMENT (P.W. 704-1)
- K. RESOLUTION NO. 2023/62 CONSULTING SERVICES AGREEMENTS WITH COASTLAND AND PARK ENGINEERING FOR ON-CALL INSPECTION SERVICES
- L. RESOLUTION NO. 2023/63 CONSIDERATION OF BIDS FOR THE ANTIOCH WATER PARK PERIMETER FENCE REPAIR (P.W. 567-11)
- M. RESOLUTION NO. 2023/64 TO TRANSITION THE CITY'S VEHICLE FLEET TO ZERO-EMISSION AND HYBRID VEHICLES
- N. RESOLUTION NO. 2023/65 TO APPROVE AN INCREASE TO THE PURCHASE ORDER FOR LOWE'S AND TO ADD LOWE'S TO THE RECURRING PURCHASE ORDER LIST
- O. APPROVAL OF PAYMENT TO HAIGHT BROWN & BONESTEEL LLP FOR LEGAL FEES INCURRED UNDER A PROCEDURALLY INVALID CONTRACT

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council unanimously approved the Council Consent Calendar with the exception of Items C, M and O which were removed for further discussion.

Item C – Andrew Becker expressed concern that during the April 18, 2023 Council meeting, an elected official spoke with the City Attorney; however, there was no report out on what had been discussed.

On motion by Councilmember Ogorchock, seconded by Councilmember Torres-Walker, the City Council unanimously approved Item C.

Item M – Andrew Becker questioned why this item was on Consent and not openly discussed.

Councilmember Ogorchock reported she had requested a resolution reflecting Council's direction to transition the city's vehicle fleet to zero-emission and hybrid vehicles. She requested APD be allowed to purchase their own vehicles.

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council unanimously approved Item M.

Item O – Andrew Becker stated he felt staff should provide an overview of this agenda item. He asked why this item was on the Consent Calendar.

Councilmember Barbanica stated he had received several calls from the public regarding this item and clarified he had not voted to support the contract. Additionally, he noted City Attorney Smith advised Council that moving forward with this was invalid, improper and a violation of the municipal code.

Councilmember Ogorchock reported she had not voted on this item and no formal action was taken by Council on the contract. She reported she had received several phone calls regarding this agenda item.

Councilmember Torres-Walker, Wilson and Mayor Thorpe discussed the importance of providing oversight and accountability for those who were delivering the services to the community.

Mayor Thorpe stated they would be bringing back a resolution for this process.

In responds to Councilmember Ogorchock, Mayor Thorpe reported the attorney met with elected officials and briefed them on an item they had received in Closed Session. He noted another meeting with the attorney dealt with personnel matters, which could not be discussed.

On motion by Councilmember Torres-Walker, seconded by Councilmember Wilson the City Council approved Item O. The motion carried the following vote:

Ayes: Wilson, Torres-Walker, Thorpe

Noes: Barbanica, Ogorchock

PUBLIC HEARING

3. PROPOSED ORDINANCE AMENDING SECTION 6-8.14 OF THE ANTIOCH MUNICIPAL CODE REGARDING RESTRICTIONS ON THE SALE OF TOBACCO PRODUCTS

Acting City Manager Ebbs presented the staff report dated April 25, 2023, recommending the City Council waive the first reading and introduce, by title only, the proposed ordinance amending the Municipal Code regarding tobacco sale restrictions. The proposed changes would: 1) Remove restrictions on tobacco products based on package size or price; and 2) Amend restriction on sale of tobacco products with characterizing flavor to clarify that restriction applies to any product containing a constituent that imparts characterizing flavor.

Mayor Thorpe opened the public hearing.

Jazz Toor, Ralph Hernandez, Sam Sahota, John Nguyen, Nisha Toor, Shlok Soosh, Jasbir Sooch and Asit Sooch spoke in support of the ordinance amending the Antioch Municipal Code regarding restrictions on the sale of tobacco products.

Mayra Lopez, Contra Costa Health Services Tobacco Prevention Program, Jimmy Ancisa, Contra Costa Tobacco Prevention Coalition and LGBTQ Minus Tobacco, Jordyn Tahwani, Youth Tobacco Advocacy & Policy Project (YTAPP) and Sarah Morgan, YTAPP, spoke in support of Antioch continuing to enforce current local policies in place.

Public comments submitted in writing were entered into the record from the following individuals: Amaya Wooding, Esmey, Ingrid De Santiago, Program Manager / Healthy Options at Point of Sale (HOPS) Bay Area Community Resources, Chepa Cubias, Program Coordinator / Bay Area Community Resources Engaging Community in Advocacy and Policy, and Heath Galiwango, Antioch resident.

Mayor Thorpe closed the public hearing.

In response to Councilmember Barbanica, Acting City Manager Ebbs explained that the provisions to sell the business were located in the zoning ordinance and it would be going to the Planning Commission prior to coming back to Council for consideration.

Councilmember Ogorchock speaking to the following motion stated that she met with both the opponents and proponents as well as other jurisdictions regarding this ordinance. She apologized for being unaware of how this ordinance negatively impacted tobacco retailers. She thanked YTAPP representatives for their input this evening.

Mayor Thorpe commented that his position on this ordinance had not changed, and he would not be supporting the ordinance amendments.

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock, the City Council waived the first reading and introduced, by title only, the proposed ordinance amending the Municipal Code regarding tobacco sale restrictions. 1) Removing restrictions on tobacco products based on package size or price; and 2) Amending restriction on sale of tobacco products with characterizing flavor to clarify that restriction applies to any product containing a constituent that imparts characterizing flavor. The motion carried the following vote:

Ayes: Barbanica, Ogorchock, Torres-Walker

Noes: Wilson, Thorpe

COUNCIL REGULAR AGENDA

4. FORMATION OF AN AD HOC COMMITTEE FOR THE RESTRUCTURING OF THE ECONOMIC DEVELOPMENT COMMISSION

Director of Economic Development Reed presented the staff report dated April 25, 2023 recommending the City Council take the following actions: 1) Determine if the City Council wishes to form an Ad Hoc Committee for the Restructuring of the Economic Development Commission for the purposes described in the resolution; 2) Confirm the appointment of two (2) members for the Ad Hoc Committee for the Restructuring of the Economic Development Commission; 3) Confirm the duration of the Ad Hoc Committee for the Restructuring of the Economic Development Commission; and 4) Adopt the resolution forming the Ad Hoc Committee for the Restructuring of the Economic Development Commission.

Ralph Hernandez, Antioch resident, spoke in support of the formation of an Ad Hoc Committee for the restructuring of the Economic Development Commission.

Andrew Becker spoke in support of restructuring the Economic Development Commission; however, he felt in the past that the Ad Hoc Committee process was flawed.

Councilmember Torres-Walker reported that she along with Councilmember Wilson had expressed interest in serving on this Ad Hoc Committee.

RESOLUTION NO. 2023/66

On motion by Councilmember Barbanica, seconded by Councilmember Ogorchock the City Council unanimously 1) Formed an Ad Hoc Committee for the Restructuring of the Economic Development Commission for the purposes described in the resolution; 2) Confirmed the appointment of Councilmember Torres-Walker and Councilmember Wilson for the Ad Hoc Committee for the Restructuring of the Economic Development Commission; 3) Confirmed the duration of the Ad Hoc Committee of 6-months for the Restructuring of the Economic Development Commission; and 4) Adopted the resolution forming the Ad Hoc Committee for the Restructuring of the Economic Development Commission.

PUBLIC COMMENT

Andrew Becker, Antioch resident, clarified that when he made public comments, he spoke on behalf of himself. He requested elected officials return his phone calls.

STAFF COMMUNICATIONS – None

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS

Councilmember Torres-Walker requested an update regarding the list of the requests by Councilmembers for agenda items. She thanked Mr. Becker for being relentless in his pursuit for the community and noted she remained committed to their partnership. She commented that it was unfortunate the City had missed the opportunity to participate in a Homekey project. She expressed concern regarding comments made by a fellow Councilmember.

Councilmember Ogorchock questioned if Antioch was designated a senior friendly city and if not if staff could investigate participating. She requested the City partner with AUSD for the soccer fields at James Donlon Park for middle school programs.

ADJOURNMENT

On motion by Councilmember Ogorchock, seconded by Councilmember Barbanica, the City Council unanimously adjourned the meeting at 10:11 P.M.

Respectfully submitted:

Kitty Eiden
KITTY EIDEN, Minutes Clerk



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ellie Householder, MPP, City Clerk
Christina Garcia, CMC, Deputy City Clerk *Cg*

SUBJECT: City Council Meeting Minutes of May 9, 2023

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of May 9, 2023.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ellie Householder, MPP, City Clerk
Christina Garcia, CMC, Deputy City Clerk *Cg*

SUBJECT: City Council Meeting Minutes of May 23, 2023

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of May 23, 2023.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ellie Householder, MPP, City Clerk
Christina Garcia, CMC, Deputy City Clerk *Cg*

SUBJECT: City Council Special Meeting Minutes of May 30, 2023

RECOMMENDED ACTION

It is recommended that the City Council continue the Special Meeting Minutes of May 30, 2023.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

100 General Fund
Non departmental

00406665	CONTRA COSTA COUNTY	PAYROLL	50.00
00406708	LIFE INSURANCE CO OF NORTH AMERICA	PAYROLL	4,510.73
00406717	MUNICIPAL POOLING AUTHORITY	PAYROLL	2,237.82
00406729	PARS	PAYROLL	6,235.44
00406732	RANEY PLANNING & MANAGEMENT INC	CONSULTANT SERVICES	28,203.26
00406745	STATE OF CALIFORNIA	PAYROLL	172.34
00406746	STATE OF CALIFORNIA	PAYROLL	30.00
00406747	STATE OF CALIFORNIA	PAYROLL	534.70
00406768	AFLAC	PAYROLL	6,867.45
00406803	FDAC EBA	INSURANCE PREMIUM	45,027.49
00406804	FDAC EBA	INSURANCE PREMIUM	45,980.95
00406861	XU ZHENG FEI WU XI YING	CUSTOMER REFUND	4.00
00406935	DIAMOND HILLS SPORT CLUB	PAYROLL	80.00
00406954	IN SHAPE HEALTH CLUBS	PAYROLL	401.97
00406961	LAW OFFICE OF RUTHANN G ZIEGLER	LEGAL SERVICES	2,172.50
00406962	LEGAL UPDATES PUBLISHING COMPANY	PROFESSIONAL SERVICES	3,600.00
00406966	LIFE INSURANCE CO OF NORTH AMERICA	PAYROLL	4,458.46
00406973	MUNICIPAL POOLING AUTHORITY	PAYROLL	2,235.54
00406974	MUNICIPAL POOLING AUTHORITY	PAYROLL	1,212.30
00406981	OPERATING ENGINEERS LOCAL NO 3	PAYROLL	4,080.00
00406984	PARS	PAYROLL	5,519.56
00406997	STATE OF CALIFORNIA	PAYROLL	172.34
00406998	STATE OF CALIFORNIA	PAYROLL	30.00
00406999	STATE OF CALIFORNIA	PAYROLL	534.70
00945445	NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL	51,432.55
00945451	NATIONWIDE RETIREMENT SOLUTION	PAYROLL	29,442.83
00945644	ANTIOCH PD SWORN MGMT ASSOC	PAYROLL	770.00
00945645	ANTIOCH POLICE OFFICERS ASSOCIATION	PAYROLL	19,727.95
00945646	ANTIOCH PW EMPLOYEE'S ASSOCIATION	PAYROLL	2,065.00
00945654	NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL	52,250.08
00945658	NATIONWIDE RETIREMENT SOLUTION	PAYROLL	29,446.56

City Council

00406668	COSTCO	VARIOUS BUSINESS EXPENSES	153.68
00406826	OGORCHOCK, LORI ANN	EXPENSE REIMBURSEMENT	22.68
00406855	VERIZON WIRELESS	DATA USAGE	105.06
00406922	CITY OF OAKLEY	REGISTRATION FEE	70.00

City Attorney

00406646	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	173.47
00406654	BERTRAND FOX & ELLIOT	LEGAL SERVICES RENDERED	7,209.47
00406693	HANKINSLAW	LEGAL SERVICES RENDERED	8,137.50
00406707	LEXISNEXIS	SUBSCRIPTION FEE	236.00
00406714	MEYERS NAVE A PROFESSIONAL CORP	LEGAL SERVICES RENDERED	33,626.60
00406723	OFFICE DEPOT INC	OFFICE SUPPLIES	37.44
00406741	SHRED IT INC	SHREDDING SERVICES	108.71
00406752	TELECOM LAW FIRM PC	LEGAL SERVICES RENDERED	8,136.00
00406803	FDAC EBA	INSURANCE PREMIUM	14.63

CITY OF ANTIOCH CALIFORNIA

CLAIMS BY FUND REPORT FOR THE PERIOD OF MAY 12 - JUNE 1, 2023 FUND/CHECK#

00406804	FDAC EBA	INSURANCE PREMIUM	14.63
00406855	VERIZON WIRELESS	ELECTRIC	104.76
00406909	ATKINSON ANDELSON LOYA RUUD & ROMO	LEGAL SERVICES RENDERED	11,805.60
00406910	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,137.56
00406914	BERTRAND FOX & ELLIOT	LEGAL SERVICES RENDERED	7,168.36
00406916	BURKE WILLIAMS AND SORENSEN LLP	LEGAL SERVICES RENDERED	1,935.00
00406938	EIDEN, KITTY J	MINUTES CLERK	150.00
00406947	HANKINSLAW	LEGAL SERVICES RENDERED	2,152.50
00406955	JACKSON LEWIS PC	LEGAL SERVICES RENDERED	1,344.00
00406961	LAW OFFICE OF RUTHANN G ZIEGLER	LEGAL SERVICES RENDERED	2,255.00
City Manager			
00406668	COSTCO	PLAQUE FOR CITY PODIUM	939.70
00406855	VERIZON WIRELESS	DATA USAGE	1,021.36
00406936	DUALHARE INC	MEDIA SERVICES	2,725.00
City Clerk			
00406681	EIDEN, KITTY J	PROFESSIONAL SERVICES	562.50
00406741	SHRED IT INC	SHREDDING SERVICES	54.36
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	185.98
00406851	TOTAL RECALL CAPTIONING	CLOSED CAPTIONING	876.87
00406897	ACCOUNTEMPS	TEMP SERVICES	1,236.30
00406898	ACCOUNTEMPS	TEMP SERVICES	741.78
00406899	ACCOUNTEMPS	TEMP SERVICES	8.93
00406900	ACCOUNTEMPS	TEMP SERVICES	1,236.30
00406938	EIDEN, KITTY J	MINUTES CLERK	1,675.00
Human Resources			
00406741	SHRED IT INC	SHREDDING SERVICES	108.71
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	214.15
00406911	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,129.13
00406953	IEDA INC	PROFESSIONAL SERVICES	67,647.84
Economic Development			
00406650	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	2,345.62
00406667	CONWAY DATA INC	MARKETING SERVICES	7,000.00
00406672	DANANG TOURANE VIETNAMESE	FAÇADE IMPROVEMENT	4,667.00
00406678	EAST BAY EDA	MEMBERSHIP FEE	9,005.00
00406720	NAIL FEVER	FAÇADE IMPROVEMENT	2,500.00
00406722	OAK VIEW MEMORIAL PARK CEMETERY	FAÇADE IMPROVEMENT	5,500.00
00406750	SWEET, BRET ALEXANDER	EXPENSE REIMBURSEMENT	14.78
00406804	FDAC EBA	INSURANCE PREMIUM	135.99
00406830	PAWSPA PET GROOMING LLC	FAÇADE IMPROVEMENT	2,500.00
00406842	SIERRA INSTALLATIONS INC	HOLIDAY BANNER INSTALLATION	8,220.00
00406855	VERIZON WIRELESS	DATA USAGE	104.76
00406936	DUALHARE INC	MEDIA SERVICES	14,500.00
Finance Administration			
00406647	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	50.00
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	37.72
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	260.83
Finance Accounting			
00406647	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,047.92



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406734	RICHARDSON, SHELLEY RENEE	EXPENSE REIMBURSEMENT	33.63
00406741	SHRED IT INC	SHREDDING SERVICES	54.36
00406767	ACCOUNTEMPS	TEMP HELP	933.98
00406804	FDAC EBA	INSURANCE PREMIUM	238.38
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	25.19
00406897	ACCOUNTEMPS	TEMP HELP	560.39
00406994	SAM CLAR OFFICE FURNITURE	FURNITURE INSTALLATION	2,088.41
Finance Operations			
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	171.40
00406835	PROGRESSIVE SOLUTIONS INC	REGISTRATION FEE	95.00
00945447	RAY MORGAN COMPANY	COPIER USAGE	653.34
Non Departmental			
00406647	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	535.80
00406718	MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY	22,482.23
00406726	PACIFIC CREDIT SERVICES	COLLECTION FEES	78.50
00406834	PRINT CLUB	PRINTING SERVICE	1,104.08
00406861	XU ZHENG FEI WU XI YING	CUSTOMER REFUND	410.00
00406975	MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY	29,492.28
00945452	EMPLOYEE	SETTLEMENT PAYMENT	100,000.00
00945647	AVENU	STARS SERVICE	1,000.00
Public Works Administration			
00406855	VERIZON WIRELESS	DATA USAGE	38.01
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	103.26
Public Works Street Maintenance			
00406696	INTERSTATE SALES	SUPPLIES	98.76
00406721	NUTRIEN AG SOLUTIONS	PESTICIDES	8,626.35
00406740	SHERWIN WILLIAMS CO	PAINT SUPPLIES	100.75
00406764	ZAP MANUFACTURING INC	STREET SIGNS	4,872.24
00406774	ANTIOCH ACE HARDWARE	SUPPLIES	80.93
00406803	FDAC EBA	INSURANCE PREMIUM	51.66
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	508.03
00406849	TAPCO	SPEED BUMPS	3,165.26
00406855	VERIZON WIRELESS	DATA USAGE	76.02
00406906	ANTIOCH BUILDING MATERIALS	ASPHALT	11,406.59
00406917	C AND J FAVALORA TRUCKING INC	PAVING REMOVAL	5,130.00
00406967	LIM AUTOMOTIVE SUPPLY INC	PARTS	97.01
00406995	SHERWIN WILLIAMS CO	PAINT SUPPLIES	106.06
00945466	SITEONE LANDSCAPE SUPPLY HOLDING	MATERIALS	165.68
Public Works-Signal/Street Lights			
00406674	DC ELECTRIC GROUP INC	STREETLIGHT REPAIR	3,458.16
00406727	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	690.84
00406778	AT AND T MCI	PHONES	606.97
00406797	DC ELECTRIC GROUP INC	STREETLIGHT REPAIR	2,391.18
00406817	JAM SERVICES INC	ELECTRICAL EQUIPMENT	38,719.80
00406846	STATE OF CALIFORNIA	PAYROLL	7,705.30
00406934	DC ELECTRIC GROUP INC	STREETLIGHT MAINTENANCE	14,826.94
Public Works-Facilities Maintenance			
00406679	EAST BAY WORK WEAR	UNIFORMS	300.00



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406690	GARLAND COMPANY INC, THE	ROOF REPAIR & PARTS	2,393.97
00406727	PACIFIC GAS AND ELECTRIC CO	GAS	1,264.49
00406778	AT AND T MCI	PHONES	61.24
00406792	CONTRA COSTA FIRE EQUIPMENT	FIRE EXTINGUISHERS	119.84
00406803	FDAC EBA	INSURANCE PREMIUM	13.78
00406804	FDAC EBA	INSURANCE PREMIUM	144.39
00406855	VERIZON WIRELESS	DATA USAGE	38.01
00406858	VIRAY, JULIE	EXPENSE REIMBURSEMENT	219.49
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	1,967.33
00406942	FASTSIGNS	BUSINESS CARDS	63.00
00406950	HOME DEPOT, THE	SUPPLIES	6,496.32
00406965	LESLIES POOL SUPPLIES	SUPPLIES	216.24
00406969	M AND L OVERHEAD DOORS	DOOR REPAIR	2,785.73
00406988	REAL PROTECTION INC	EQUIPMENT INSTALLATION	1,781.27
00945459	GRAINGER INC	SUPPLIES	231.68
Public Works-Parks Maint			
00406727	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	90.17
00406753	TERRACARE ASSOCIATES	PARK MAINTENANCE	101,209.25
00406761	WATERSAVERS IRRIGATION	IRRIGATION PARTS	2,290.96
00406778	AT AND T MCI	PHONES	126.50
00406793	CORE & MAIN LP	PARTS	348.00
00406803	FDAC EBA	INSURANCE PREMIUM	51.66
00406848	STEWARTS TREE SERVICE INC	TREE SERVICE	1,787.50
00406859	WATERSAVERS IRRIGATION	IRRIGATION PARTS	840.81
00406903	ALTA FENCE	FENCE INSTALLATION	1,470.00
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	59.23
00406950	HOME DEPOT, THE	TOOLS	229.21
00407007	WEST COVINA WHOLESALE NURSERY	TREES	3,321.21
00945439	DELL COMPUTER CORP	COMPUTER EQUIPMENT	8,182.97
00945643	AMERICAN PLUMBING INC	PLUMBING REPAIR	1,160.00
Public Works-Median/General Land			
00406761	WATERSAVERS IRRIGATION	IRRIGATION PARTS	942.22
00406778	AT AND T MCI	PHONES	394.39
00406803	FDAC EBA	INSURANCE PREMIUM	51.66
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	9,406.36
00406859	WATERSAVERS IRRIGATION	IRRIGATION PARTS	1,377.84
00407006	WATERSAVERS IRRIGATION	IRRIGATION REPAIR	446.47
00945448	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION CONTROLLER PARTS	554.02
00945656	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION SUPPLIES	408.98
PW-Work Alternative-Strt Maint			
00406638	ANTIOCH ACE HARDWARE	TOOLS	58.15
00406818	JIMS SUPPLY COMPANY INC	PORTA POTTY	2,133.45
00406839	ROBERTS AND BRUNE CO	PARTS	92.19
Police Administration			
00406631	ADAMSON POLICE PRODUCTS	PERIODICAL	71.35
00406643	ARROWHEAD 24 HOUR TOWING INC	EVIDENCE STORAGE	8,434.25
00406644	ARROWHEAD SCIENTIFIC INC	EVIDENCE SUPPLIES	84.70
00406677	EAN SERVICES LLC	RENTAL VEHICLE TOLL	43.85



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406682	EWART, ASHLEY MARIE	PER DIEM	370.00
00406685	FEDEX	LATE FEE	11.45
00406706	LEXISNEXIS	MONTHLY SUBSCRIPTION	252.50
00406739	SAFESTORE INC	EVIDENCE STORAGE	3,358.14
00406742	SOUZA MELLONE, MICHAEL C	PER DIEM	296.00
00406744	STATE OF CALIFORNIA	PAYROLL	330.00
00406755	TRANSUNION RISK & ALTERNATIVE DATA	DATABASE SUBSCRIPTION	248.60
00406776	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICE	1,126.50
00406789	CLASSY GLASS TINTING	PATROL VEHICLE TINT	1,100.00
00406803	FDAC EBA	INSURANCE PREMIUM	13.57
00406804	FDAC EBA	INSURANCE PREMIUM	46.37
00406805	FEDEX	SHIPPING	34.81
00406821	LC ACTION POLICE SUPPLY	RIFLES	6,060.44
00406855	VERIZON WIRELESS	CELLULAR SERVICE	3,048.48
00406856	VICTORY TACTICAL GEAR	BALLISTIC PLATE DEMO	573.56
00406857	VIGIL JR, JOSEPH	TRAINING PER DIEM	370.00
00406923	CLONINGER, NAHLEEN R	EXPENSE REIMBURSEMENT	45.00
00406924	CLONINGER, NAHLEEN R	EXPENSE REIMBURSEMENT	11.50
00406925	CODE 3 WEAR PUBLIC SAFETY	UNIFORMS	592.17
00406929	CONTRA COSTA COUNTY	TRAINING FEES	195.00
00406936	DUALHARE INC	MEDIA SERVICES	2,100.00
00406939	FACHNER, DANIEL E	PER DIEM	148.00
00406952	IBS OF TRI VALLEY	BATTERIES	569.30
00406957	KIM TURNER LLC	DISPATCH TRAINING	175.00
00406962	LEGAL UPDATES PUBLISHING COMPANY	PROFESSIONAL SERVICES	1,200.00
00406979	NET TRANSCRIPTS	TRANSCRIPTION SERVICES	16.91
00406980	OFFICE DEPOT INC	OFFICE SUPPLIES	599.56
00406987	REACH PROJECT INC	APRIL 2023 SERVICES	17,083.00
00406989	REINKE, LISA MARIE	EXPENSE REIMBURSEMENT	75.84
00945437	CANON FINANCIAL SERVICES	COPIER LEASE	8,128.30
00945444	IMAGE SALES INC	ID CARDS	48.08
00945648	CANON FINANCIAL SERVICES	COPIER LEASE	89.10
00945652	IMAGE SALES INC	ID CARDS	24.04
Police Community Policing			
00406641	ARK PET HOSPITAL INC, THE	VETERINARY SERVICES	294.71
00406643	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICE	461.25
00406712	MARQUES, SHAWN LUIS	PER DIEM	148.00
00406713	MCELROY, STEVEN M	PER DIEM	148.00
00406803	FDAC EBA	INSURANCE PREMIUM	985.39
00406804	FDAC EBA	INSURANCE PREMIUM	274.26
00406946	GREEN, ROBERT A	EXPENSE REIMBURSEMENT	45.32
00406951	HUNT AND SONS INC	FUEL	672.64
00406978	NATIONAL AUTO FLEET GROUP	VEHICLES	254,306.05
00406996	SP PLUS CORPORATION	PARKING SERVICES	85,476.30
Police Traffic Division			
Police Investigations			
00406633	ALHAMBRA	WATER SERVICE	75.94
00406645	AT AND T MCI	DIGITAL FORENSICS	195.00



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406664	CONTRA COSTA COUNTY	LAB SERVICES	2,310.00
00406666	CONTRA COSTA COUNTY	LAB SERVICES	58,724.50
00406675	DUFFY, ADAM JAMES	EXPENSE REIMBURSEMENT	180.96
00406688	FORTNER, JOHN C	EXPENSE REIMBURSEMENT	113.60
00406699	JEONG, JISEOK	EXPENSE REIMBURSEMENT	120.89
00406711	LOS ANGELES CO AUDITOR CONTROLLER	EVIDENCE	922.00
00406728	PALMA, KRISTIAN	EXPENSE REIMBURSEMENT	95.00
00406751	T MOBILE USA INC	DIGITAL FORENSICS	300.00
00406803	FDAC EBA	INSURANCE PREMIUM	58.64
00406959	EMPLOYEE	ADVANCED DISABILITY PENSION	8,199.75
00406970	EMPLOYEE	ADVANCED DISABILITY PENSION	8,199.75
00406971	EMPLOYEE	ADVANCED DISABILITY PENSION	8,199.75
Police Special Operations Unit			
00406676	EAN SERVICES LLC	RENTAL VEHICLES	5,003.01
Police Communications			
00406663	COMCAST	INV INTERNET	147.80
00406674	DC ELECTRIC GROUP INC	ELECTRICAL SERVICES	8,675.00
00406741	SHRED IT INC	SHREDDING SERVICES	520.60
00406778	AT AND T MCI	PHONES	2,044.03
00406786	CAPTURE TECHNOLOGIES INC	DISPATCH RECORDING SYSTEM	42,761.33
00406791	CONTRA COSTA COUNTY	RADIO SERVICES	3,764.26
00406803	FDAC EBA	INSURANCE PREMIUM	20.00
00406804	FDAC EBA	INSURANCE PREMIUM	142.42
00406810	GLOBALSTAR USA	SATELITE PHONE	260.94
00406828	PACIFIC TELEMAGEMENT SERVICES	PAYPHONE	78.00
00406945	GLOBALSTAR USA	SATELITE PHONE	260.94
Office Of Emergency Management			
00406778	AT AND T MCI	PHONES	594.89
Police Facilities Maintenance			
00406778	AT AND T MCI	PHONES	245.42
00406912	BARNETT MEDICAL SERVICES INC	TRASH REMOVAL	182.00
00406950	HOME DEPOT, THE	PARTS	214.26
00406985	PEPPER INVESTMENTS INC	PEST CONTROL SERVICE	222.00
00406988	REAL PROTECTION INC	PROFESSIONAL SERVICES	1,236.57
Youth Network Services			
00406652	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,442.03
00406804	FDAC EBA	INSURANCE PREMIUM	32.80
00406811	GRACE ARMS OF ANTIOCH	PROFESSIONAL SERVICES	8,235.00
00406816	J6	PROFESSIONAL SERVICES	29,400.00
00406845	STARRY NITE STUDIOS	PROFESSIONAL SERVICES	150.00
00406855	VERIZON WIRELESS	DATA USAGE	52.38
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	72.06
00406990	RFY DANCE AND ACADEMIC ACADEMY	PROFESSIONAL SERVICES	4,440.00
Housing and Homelessness			
00406652	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	2,309.29
00406687	FOCUS STRATEGIES	CONSULTANT SERVICES	4,575.00
00406735	RIDLEY, JAZMIN K	EXPENSE REIMBURSEMENT	40.44
00406855	VERIZON WIRELESS	DATA USAGE	52.53



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	1,571.59
PSCR Administration			
00406651	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	230.55
00406652	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,480.61
00406855	VERIZON WIRELESS	DATA USAGE	52.53
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	125.90
00406950	HOME DEPOT, THE	STORAGE SHELF	368.63
00945437	CANON FINANCIAL SERVICES	COPIER LEASE	204.13
Community Development Land Planning Services			
00406685	FEDEX	SHIPPING	26.00
00406832	PLACEWORKS INC	CONSULTANT SERVICES	6,641.25
00406836	RANEY PLANNING & MANAGEMENT INC	CONSULTANT SERVICES	13,711.43
CD Code Enforcement			
00406700	JOHNSTON, AMY E	EXPENSE REIMBURSEMENT	98.87
00406803	FDAC EBA	INSURANCE PREMIUM	464.30
00406824	NEXTEL SPRINT	CELL PHONE SERVICE	60.30
00406844	STAMM ENTERPRISES, LTD	MONTHLY STORAGE	255.00
00406918	CACEO	WEBINAR FEE	634.00
00406932	DATA TICKET INC	CONSULTANT SERVICES	315.50
00945650	CDW GOVERNMENT INC	EQUIPMENT	220.13
PW Engineer Land Development			
00406697	INTERWEST CONSULTING GROUP INC	ENGINEERING SERVICES	119,291.50
00406778	AT AND T MCI	PHONES	49.06
00406824	NEXTEL SPRINT	CELL PHONE SERVICE	108.60
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	222.41
00406855	VERIZON WIRELESS	DATA USAGE	76.02
00406913	BELLECCI AND ASSOCIATES INC	PROFESSIONAL SERVICES	1,254.00
00945467	TESTING ENGINEERS INC	PROFESSIONAL SERVICES	2,072.50
Community Development Building Inspection			
00406630	4LEAF INC	CONSULTANT SERVICES	43,048.00
00406756	TYLER TECHNOLOGIES INC	CONSULTANT SERVICES	33,730.38
00406766	4LEAF INC	CONSULTANT SERVICES	36,472.00
00406803	FDAC EBA	INSURANCE PREMIUM	70.18
00406804	FDAC EBA	INSURANCE PREMIUM	70.18
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	66.60
Capital Imp. Administration			
00406679	EAST BAY WORK WEAR	SAFETY JACKET	163.60
00406804	FDAC EBA	INSURANCE PREMIUM	124.82
00406824	NEXTEL SPRINT	CELL PHONE SERVICE	63.30
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	318.46
00406855	VERIZON WIRELESS	DATA USAGE	38.01
206	American Rescue Plan Fund		
Non Departmental			
00406806	FELTON INSTITUTE	PROFESSIONAL SERVICES	130,318.76
209	RMRA Fund		
Streets			
00406915	BKF ENGINEERS INC	PROFESSIONAL SERVICES	20,302.60
210	Federal Asset Seizure Fund		



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

Asset Forfeiture

00406657	BLUE COURAGE LLC	DEPARTMENT TRAINING	8,063.70
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211 Delta Fair Property Fund

Parks & Open Space

00406801	ELITE LANDSCAPE CONSTRUCTION INC	LANDSCAPE ENHANCEMENT	78,339.99
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00406841	RRM DESIGN GROUP	PROFESSIONAL SERVICES	2,251.70
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212 CDBG Fund

Non departmental

CDBG

00406724	OPPORTUNITY JUNCTION	PROFESSIONAL SERVICES	4,999.84
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00406733	RENAISSANCE ENTREPRENEURSHIP	PROFESSIONAL SERVICES	8,136.56
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00406837	REDGWICK CONSTRUCTION COMPANY	PROGRESS PAYMENT	45,467.31
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213 Gas Tax Fund

Streets

00406727	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	126.84
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00406827	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	424.84
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00945449	TJKM TRANSPORTATION CONSULTANTS	PROFESSIONAL SERVICES	45,000.00
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214 Animal Services Fund

Animal Services

00406660	CHAMELEON SOFTWARE PRODUCTS	SOFTWARE SUPPORT	1,360.90
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00406694	HILLS PET NUTRITION	PET FOOD	498.66
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00406704	KOEFRAN SERVICES INC	CREMATION SERVICES	209.00
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00406719	MWI VETERINARY SUPPLY CO	VETERINARY SUPPLIES	2,295.48
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00406737	ROO VETERINARY INC	PROFESSIONAL SERVICES	1,796.00
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00406754	TONY LA RUSSA'S ANIMAL RESCUE	PROFESSIONAL SERVICES	776.30
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00406765	ZOETIS LLC	VETERINARY SERVICES	430.17
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00406901	AIRGAS USA LLC	OXYGEN	86.91
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00406926	COGENT SOLUTIONS AND SUPPLIES	SUPPLIES	384.96
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00406940	FASTRAK VIOLATION PROCESSING	TOLL	12.00
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00406941	FASTRAK VIOLATION PROCESSING	TOLL	7.00
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00406949	HILLS PET NUTRITION	PET FOOD	448.94
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00406958	KOEFRAN SERVICES INC	PET CREMATION SERVICES	434.00
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00406976	MWI VETERINARY SUPPLY CO	VETERINARY SUPPLIES	487.42
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00406993	ROO VETERINARY INC	PROFESSIONAL SERVICES	1,868.11
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00407003	UC DAVIS VETERINARY MEDICINE	SPECIAL VET SERVICES	447.55
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00407009	ZOETIS LLC	VET SUPPLIES	577.84
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00945443	IDEXX LABORATORIES INC	VET LAB SERVICES	601.55
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00945460	IDEXX LABORATORIES INC	VET LAB SERVICES	1,154.16
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00945657	WILLIAMS SCOTSMAN INC	STORAGE	519.59
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216 Park-In-Lieu Fund

Parks & Open Space

00406691	GATES AND ASSOCIATES INC	LANDSCAPING SERVICES	11,520.90
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00406809	GATES AND ASSOCIATES INC	DESIGN SERVICES	9,121.25
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219 Recreation Fund

Non departmental

00406648	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,355.68
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00406823	LINDSEY, AKILAH	DEPOSIT REFUND	500.00
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00406907	ANTIOCH YOUTH SPORTS COMPLEX INC	DEPOSIT REFUND	500.00
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CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406930	CONTRA COSTA HEALTH SERVICES	SENIOR NUTRITION	1,812.00
00407008	ZERMENO, IBETH	DEPOSIT REFUND	750.00
Nick Rodriguez Community Cent			
00406779	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	48.89
00406784	BRADY INDUSTRIES	JANITORIAL SUPPLIES	1,054.13
00406803	FDAC EBA	INSURANCE PREMIUM	102.50
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	886.47
00406950	HOME DEPOT, THE	SUPPLIES	384.93
00406985	PEPPER INVESTMENTS INC	PEST CONTROL SERVICE	222.00
00406988	REAL PROTECTION INC	QUARTERLY FIRE INSPECTION	104.09
00406992	ROBINS LOCK AND KEY	DOOR REPAIR	245.00
Senior Programs			
00406778	AT AND T MCI	PHONES	320.72
00406779	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	712.77
00406803	FDAC EBA	INSURANCE PREMIUM	102.50
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	332.85
00406905	AMERICAN STAGE TOURS	SENIOR TRIP TRANSPORTATION	2,540.00
00406977	MYSENIORCENTER	SOFTWARE MAINTENANCE	1,317.00
Recreation Sports Programs			
00406648	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,133.26
00406673	DAVIS, WAYNE	OFFICIATING SERVICES	810.00
00406743	STAR SPORTS	ADULT LEAGUE SOFTBALLS	392.15
00406778	AT AND T MCI	PHONES	25.30
00406796	DAVIS, WAYNE	OFFICIATING SERVICES	770.00
00406799	EAST BAY LEGENDS	DEPOSIT REFUND	312.00
00406802	FASTSIGNS	BANNERS	1,730.81
00406855	VERIZON WIRELESS	DATA USAGE	0.36
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	189.63
00406927	CONCORD SOFTBALL UMPIRES	UMPIRE SERVICES	2,240.00
00406933	DAVIS, WAYNE	OFFICIATING SERVICES	770.00
Recreation-Comm Center			
00406648	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	381.73
00406680	ECOLAB	CLEANING SUPPLIES	934.53
00406758	UNIQUE PEST CONTROL	PEST CONTROL	200.00
00406777	AT AND T MCI	PHONES	63.12
00406778	AT AND T MCI	PHONES	27.45
00406804	FDAC EBA	INSURANCE PREMIUM	184.44
00406807	FIRST STUDENT INC	PROFESSIONAL SERVICES	1,856.50
00406827	PACIFIC GAS AND ELECTRIC CO	GAS	10,894.95
00406829	PARKINK	SUMMER CAMP SHIRTS	2,479.97
00406843	SIX FLAGS ENTERTAINMENT CO	YOUTH CAMP TRIP	3,421.91
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	361.48
00406920	CHOFOR, EMERALD M	PROFESSIONAL SERVICES	300.00
00406931	DAKTRONICS	MATERIALS	5,598.99
00406936	DUALHARE INC	MEDIA SERVICES	2,900.00
00406937	DUGAND, KARINA	CONTRACTOR PAYMENT	510.00
00406950	HOME DEPOT, THE	TOOLS	6.49
00406960	KRISTIES TWISTED CREATIONS	CONTRACTOR PAYMENT	120.00



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00407001	THOMPSON, RANDALL	CONTRACTOR PAYMENT	307.80
00945463	LSA ASSOCIATES INC	MONITORING SERVICES	1,240.00
Recreation Water Park			
00406632	ADVANTASOFT INC	SOFTWARE	564.88
00406648	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	208.26
00406649	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	8,061.94
00406703	KNORR SYSTEMS INC	CHEMICALS	649.57
00406778	AT AND T MCI	PHONES	147.16
00406803	FDAC EBA	INSURANCE PREMIUM	258.30
00406820	KNORR SYSTEMS INC	CHEMICALS	761.68
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	790.17
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	1,526.66
00406985	PEPPER INVESTMENTS INC	PEST CONTROL SERVICE	543.00
00406988	REAL PROTECTION INC	QUARTERLY FIRE TESTING	315.38
00406992	ROBINS LOCK AND KEY	KEY CUTTING SERVICE	300.00
00945464	NATIONAL AQUATICS SERVICES INC	POOL SERVICE	3,455.00
220 Traffic Signalization Fund			
Non departmental			
Traffic Signals			
00406986	RAYS ELECTRIC	PROGRESS PAYMENT	22,399.00
221 Asset Forfeiture Fund			
Non departmental			
00406956	JONES, JAVON LAMAR	ASSET FORFEITURE	430.00
00406968	LOUISVILLE, ELLEN MARIE	ASSET FORFEITURE	796.00
222 Measure C/J Fund			
Streets			
00406658	BOETHING TREELAND FARMS	LANDSCAPING ENHANCEMENTS	10,862.50
00406761	WATERSAVERS IRRIGATION	IRRIGATION PARTS	3,015.09
00406783	BPX PRINTING AND GRAPHICS	PRINTING SERVICE	310.46
00406850	TERRACARE ASSOCIATES	LANDSCAPING SERVICES	37,086.76
00945448	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION PARTS	43,709.12
226 Solid Waste Reduction Fund			
Solid Waste			
00406800	ECOHERO SHOW LLC, THE	PROFESSIONAL SERVICES	5,100.00
00406852	TRI DELTA TRANSIT	SHRED IT EVENT	726.00
229 Pollution Elimination Fund			
Channel Maintenance Operation			
00406710	LIVE OAK ASSOCIATES INC	BIOLOGIST SERVICES	6,402.91
00406831	PEPPER INVESTMENTS INC	PEST CONTROL SERVICES	1,050.00
00406903	ALTA FENCE	FENCE INSTALLATION	3,080.00
236 CDBG Revolving Loan Fund			
Non departmental			
CDBG			
00406837	REDGWICK CONSTRUCTION COMPANY	PROGRESS PAYMENT	88,849.09
251 Lone Tree SLLMD Fund			
Lonetree Maintenance Zone 1			
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	183.66
00406778	AT AND T MCI	PHONES	101.20



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	5,728.90
<i>Lonetree Maintenance Zone 2</i>			
00406778	AT AND T MCI	PHONES	174.01
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	10,681.11
<i>Lonetree Maintenance Zone 3</i>			
00406778	AT AND T MCI	PHONES	75.90
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	9,162.86
<i>Lonetree Maintenance Zone 4</i>			
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	293.80
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	3,008.81
252	<i>Downtown SLLMD Fund</i>		
<i>Downtown Maintenance</i>			
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	183.66
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	1,640.54
253	<i>Almondridge SLLMD Fund</i>		
<i>Almondridge Maintenance</i>			
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	2,363.29
254	<i>Hillcrest SLLMD Fund</i>		
<i>Hillcrest Maintenance Zone 1</i>			
00406748	STEWARTS TREE SERVICE INC	TREE SERVICE	4,150.00
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	477.51
00406778	AT AND T MCI	PHONES	50.60
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	9,011.92
<i>Hillcrest Maintenance Zone 2</i>			
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	653.83
00406778	AT AND T MCI	PHONES	177.10
00406782	BELLECCI AND ASSOCIATES INC	ENGINEERING SERVICES	5,170.00
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	9,313.12
<i>Hillcrest Maintenance Zone 4</i>			
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	367.32
00406778	AT AND T MCI	PHONES	150.26
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	9,400.99
255	<i>Park 1A Maintenance District Fund</i>		
<i>Park 1A Maintenance District</i>			
00406727	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	53.17
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	477.51
00406778	AT AND T MCI	PHONES	25.30
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	2,351.25
256	<i>Citywide 2A Maintenance District Fund</i>		
<i>Citywide 2A Maintenance Zone 3</i>			
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	7.34
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	1,481.53
<i>Citywide 2A Maintenance Zone 4</i>			
00406748	STEWARTS TREE SERVICE INC	TREE SERVICE	2,092.00
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	5,152.26
<i>Citywide 2A Maintenance Zone 5</i>			
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	2,381.42
<i>Citywide 2A Maintenance Zone 6</i>			



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	440.78
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	3,124.25
Citywide 2A Maintenance Zone 8			
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	36.73
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	4,143.89
Citywide 2A Maintenance Zone 9			
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	110.19
00406778	AT AND T MCI	PHONES	101.20
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	5,601.84
Citywide 2A Maintenance Zone10			
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	2,581.23
257	SLLMD Administration Fund		
SLLMD Administration			
00406753	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	440.67
00406778	AT AND T MCI	PHONES	130.40
00406781	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	50.00
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	881.34
00406855	VERIZON WIRELESS	DATA USAGE	76.02
00945439	DELL COMPUTER CORP	MOBILES	16,403.94
259	East Lone Tree SLLMD Fund		
Zone 1-District 10			
00406850	TERRACARE ASSOCIATES	LANDSCAPE MAINTENANCE	3,357.92
323	Development Impact-Police Fund		
Dev Impact - Police			
00406978	NATIONAL AUTO FLEET GROUP	VEHICLE	34,678.05
324	Development Impact-Parks&Rec Fund		
Dev Impact - Parks & Rec			
00406902	ALL SURFACE PAINTING & DECORATING	PROFESSIONAL SERVICES	49,580.00
376	Lone Diamond Fund		
Assessment District			
00406787	CENTRAL SELF STORAGE ANTIOCH	STORAGE FEE	407.00
570	Equipment Maintenance Fund		
Non departmental			
00406695	HUNT AND SONS INC	FUEL	12,112.78
00406815	HUNT AND SONS INC	FUEL	14,741.66
00406951	HUNT AND SONS INC	FUEL	9,716.11
Equipment Maintenance			
00406643	ARROWHEAD 24 HOUR TOWING INC	TOW SERVICE	512.00
00406655	BILL BRANDT FORD	AUTO REPAIR PARTS	334.83
00406661	CHUCKS BRAKE & WHEEL SERVICE INC	BRAKE PARTS	3,077.56
00406662	COAST COUNTIES TRUCK & EQUIPMENT	ALUMINUM FUEL TANK	442.21
00406683	FALCON COLLISION REPAIR INC	VEHICLE REPAIR	10,401.93
00406689	FURBER SAW INC	REPAIR PARTS	208.40
00406702	KEN KELLER SALES	TAMPER BASE PLATE	720.19
00406705	LES SCHWAB TIRES OF CALIFORNIA	TIRES	5,188.24
00406709	LIM AUTOMOTIVE SUPPLY INC	AUTOMOTIVE REPAIR PARTS	1,572.72
00406716	MUNICIPAL MAINT EQUIPMENT INC	SUPPLIES	284.48
00406725	OREILLY AUTO PARTS	AUTO PARTS	1,071.74



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406730	PRECISION AUTO BODY	VEHICLE REPAIR	1,979.70
00406731	R AND B TOOLS LLC	TOOLS	2,794.61
00406757	UNICO GLASS LLC	AUTO GLASS	1,032.52
00406760	WALNUT CREEK FORD	AUTO REPAIR PARTS	1,195.43
00406781	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	50.00
00406792	CONTRA COSTA FIRE EQUIPMENT	FIRE EXTINGUISHERS	323.92
00406803	FDAC EBA	INSURANCE PREMIUM	86.10
00406804	FDAC EBA	INSURANCE PREMIUM	114.55
00406855	VERIZON WIRELESS	DATA USAGE	38.01
00406908	ARROWHEAD 24 HOUR TOWING INC	TOW SERVICE	205.00
00406921	CHUCKS BRAKE & WHEEL SERVICE INC	AUTO PARTS	294.59
00406944	FRONTIER ENERGY INC	PROFESSIONAL SERVICES	10,096.25
00406948	HARLEY DAVIDSON	MOTORCYCLE REPAIR	600.00
00406964	LES SCHWAB TIRES OF CALIFORNIA	TIRES	1,087.91
00406967	LIM AUTOMOTIVE SUPPLY INC	AUTO PARTS	447.24
00406972	MUNICIPAL MAINT EQUIPMENT INC	SUPPLIES	1,984.28
00406982	OREILLY AUTO PARTS	AUTO PARTS	306.11
00407002	TRED SHED, THE	TIRES	1,298.06
00407004	WALNUT CREEK FORD	AUTO REPAIR PARTS	522.64
00945436	BIG SKY ENVIRONMENTAL SOLUTIONS	USED OIL FILTER PICK UP	150.00
00945446	PETERSON TRACTOR CO	REPAIR LABOR	2,695.07
00945450	UNLIMITED GRAPHIC AND SIGN NETWORK	TRUCK DECALS	241.45
573	Information Services Fund		
	Non departmental		
00406647	BANK OF AMERICA	EE COMPUTER PURCHASE	5,286.78
	Information Services		
00406778	AT AND T MCI	PHONES	96.55
00406803	FDAC EBA	INSURANCE PREMIUM	57.34
00406804	FDAC EBA	INSURANCE PREMIUM	57.35
	Network Support & PCs		
00406763	WILSON, JENNIFER F	EXPENSE REIMBURSEMENT	60.30
00406770	AMERICAN MESSAGING	PAGER AND PAGECOPY SERVICE	100.30
00406778	AT AND T MCI	PHONES	274.08
00406780	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	900.00
00406790	COMCAST	CONNECTION SERVICES	172.31
00406803	FDAC EBA	INSURANCE PREMIUM	444.28
00406804	FDAC EBA	INSURANCE PREMIUM	29.89
00406819	KIS	LABOR	455.85
00406943	FRESHWORKS INC	ANNUAL SOFTWARE RENEWAL	6,795.36
00945440	DIGITAL SERVICES	WEBSITE MAINTENANCE	7,670.00
	Telephone System		
00406777	AT AND T MCI	PHONES	2,096.85
00406778	AT AND T MCI	PHONES	1,960.56
00406803	FDAC EBA	INSURANCE PREMIUM	18.81
00406804	FDAC EBA	INSURANCE PREMIUM	3.50
	GIS Support Services		
00406803	FDAC EBA	INSURANCE PREMIUM	61.99
00406855	VERIZON WIRELESS	DATA USAGE	38.01



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	39.49
00406980	OFFICE DEPOT INC	OFFICE SUPPLIES	33.88
00945439	DELL COMPUTER CORP	MOBILES	4,100.98
Office Equipment Replacement			
00406637	AMS	SOFTWARE	576.35
00945439	DELL COMPUTER CORP	LAPTOP	3,452.76
577	Post Retirement Medical-Police Fund		
Non Departmental			
00406863	RETIREE	MEDICAL AFTER RETIREMENT	1,676.38
00406865	RETIREE	MEDICAL AFTER RETIREMENT	913.74
00406875	RETIREE	MEDICAL AFTER RETIREMENT	1,310.98
00406879	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00406882	RETIREE	MEDICAL AFTER RETIREMENT	415.50
00406884	RETIREE	MEDICAL AFTER RETIREMENT	415.50
00406885	RETIREE	MEDICAL AFTER RETIREMENT	156.11
00406886	RETIREE	MEDICAL AFTER RETIREMENT	1,585.11
00406888	RETIREE	MEDICAL AFTER RETIREMENT	1,585.11
00406889	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00406890	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00406893	RETIREE	MEDICAL AFTER RETIREMENT	49.30
00945468	RETIREE	MEDICAL AFTER RETIREMENT	415.50
00945469	RETIREE	MEDICAL AFTER RETIREMENT	2,224.72
00945473	RETIREE	MEDICAL AFTER RETIREMENT	1,045.99
00945474	RETIREE	MEDICAL AFTER RETIREMENT	351.56
00945476	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945477	RETIREE	MEDICAL AFTER RETIREMENT	1,473.30
00945481	RETIREE	MEDICAL AFTER RETIREMENT	415.50
00945483	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945491	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945496	RETIREE	MEDICAL AFTER RETIREMENT	415.50
00945498	RETIREE	MEDICAL AFTER RETIREMENT	879.00
00945500	RETIREE	MEDICAL AFTER RETIREMENT	689.04
00945504	RETIREE	MEDICAL AFTER RETIREMENT	676.18
00945516	RETIREE	MEDICAL AFTER RETIREMENT	1,563.12
00945517	RETIREE	MEDICAL AFTER RETIREMENT	1,827.48
00945522	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945523	RETIREE	MEDICAL AFTER RETIREMENT	879.00
00945524	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945538	RETIREE	MEDICAL AFTER RETIREMENT	415.50
00945539	RETIREE	MEDICAL AFTER RETIREMENT	689.04
00945540	RETIREE	MEDICAL AFTER RETIREMENT	222.52
00945541	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945551	RETIREE	MEDICAL AFTER RETIREMENT	1,563.12
00945552	RETIREE	MEDICAL AFTER RETIREMENT	493.80
00945553	RETIREE	MEDICAL AFTER RETIREMENT	1,644.73
00945554	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945557	RETIREE	MEDICAL AFTER RETIREMENT	453.25
00945568	RETIREE	MEDICAL AFTER RETIREMENT	1,219.61



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00945571	RETIREE	MEDICAL AFTER RETIREMENT	2,077.36
00945575	RETIREE	MEDICAL AFTER RETIREMENT	828.24
00945577	RETIREE	MEDICAL AFTER RETIREMENT	762.74
00945578	RETIREE	MEDICAL AFTER RETIREMENT	269.02
00945586	RETIREE	MEDICAL AFTER RETIREMENT	1,035.91
00945588	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945589	RETIREE	MEDICAL AFTER RETIREMENT	689.04
00945591	RETIREE	MEDICAL AFTER RETIREMENT	415.50
00945593	RETIREE	MEDICAL AFTER RETIREMENT	1,219.61
00945597	RETIREE	MEDICAL AFTER RETIREMENT	305.87
00945606	RETIREE	MEDICAL AFTER RETIREMENT	132.25
00945608	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945617	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945618	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945620	RETIREE	MEDICAL AFTER RETIREMENT	700.03
00945624	RETIREE	MEDICAL AFTER RETIREMENT	415.50
00945625	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945628	RETIREE	MEDICAL AFTER RETIREMENT	305.87
00945634	RETIREE	MEDICAL AFTER RETIREMENT	607.89
00945638	RETIREE	MEDICAL AFTER RETIREMENT	674.61
00945639	RETIREE	MEDICAL AFTER RETIREMENT	762.74
00945642	RETIREE	MEDICAL AFTER RETIREMENT	762.74
578	Post Retirement Medical-Misc Fund		
Non Departmental			
00406862	RETIREE	MEDICAL AFTER RETIREMENT	269.02
00406866	RETIREE	MEDICAL AFTER RETIREMENT	140.00
00406869	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00406870	RETIREE	MEDICAL AFTER RETIREMENT	453.25
00406871	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00406872	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00406874	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00406876	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00406878	RETIREE	MEDICAL AFTER RETIREMENT	283.25
00406891	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00406892	RETIREE	MEDICAL AFTER RETIREMENT	182.85
00406895	RETIREE	MEDICAL AFTER RETIREMENT	100.00
00945470	RETIREE	MEDICAL AFTER RETIREMENT	890.87
00945472	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945475	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945480	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945486	RETIREE	MEDICAL AFTER RETIREMENT	203.69
00945489	RETIREE	MEDICAL AFTER RETIREMENT	203.69
00945490	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945492	RETIREE	MEDICAL AFTER RETIREMENT	203.69
00945493	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945494	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945497	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945502	RETIREE	MEDICAL AFTER RETIREMENT	354.69



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00945505	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945509	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945512	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945515	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945519	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945520	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945521	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945528	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00945529	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945530	RETIREE	MEDICAL AFTER RETIREMENT	220.00
00945531	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945536	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945537	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945545	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945546	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945550	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945556	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945561	RETIREE	MEDICAL AFTER RETIREMENT	203.69
00945562	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945563	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945565	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945566	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945572	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945574	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945580	RETIREE	MEDICAL AFTER RETIREMENT	203.69
00945584	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00945585	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945590	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945594	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945596	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945600	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945605	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945607	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945612	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945622	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945627	RETIREE	MEDICAL AFTER RETIREMENT	140.36
00945630	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945637	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945640	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945641	RETIREE	MEDICAL AFTER RETIREMENT	558.38
579	Post Retirement Medical-Mgmt Fund		
Non Departmental			
00406864	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00406867	RETIREE	MEDICAL AFTER RETIREMENT	1,370.61
00406868	RETIREE	MEDICAL AFTER RETIREMENT	862.90
00406873	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00406877	RETIREE	MEDICAL AFTER RETIREMENT	203.69
00406880	RETIREE	MEDICAL AFTER RETIREMENT	278.48



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406881	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00406883	RETIREE	MEDICAL AFTER RETIREMENT	82.77
00406887	RETIREE	MEDICAL AFTER RETIREMENT	438.38
00406894	RETIREE	MEDICAL AFTER RETIREMENT	2,224.72
00406896	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945471	RETIREE	MEDICAL AFTER RETIREMENT	322.28
00945478	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945479	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945482	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945484	RETIREE	MEDICAL AFTER RETIREMENT	132.25
00945485	RETIREE	MEDICAL AFTER RETIREMENT	132.25
00945487	RETIREE	MEDICAL AFTER RETIREMENT	143.69
00945488	RETIREE	MEDICAL AFTER RETIREMENT	2,224.72
00945495	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945499	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945501	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00945503	RETIREE	MEDICAL AFTER RETIREMENT	862.90
00945506	RETIREE	MEDICAL AFTER RETIREMENT	689.04
00945507	RETIREE	MEDICAL AFTER RETIREMENT	143.69
00945508	RETIREE	MEDICAL AFTER RETIREMENT	206.70
00945510	RETIREE	MEDICAL AFTER RETIREMENT	393.75
00945511	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945513	RETIREE	MEDICAL AFTER RETIREMENT	438.38
00945514	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945518	RETIREE	MEDICAL AFTER RETIREMENT	269.02
00945525	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945526	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945527	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945532	RETIREE	MEDICAL AFTER RETIREMENT	452.00
00945533	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945534	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945535	RETIREE	MEDICAL AFTER RETIREMENT	132.25
00945542	RETIREE	MEDICAL AFTER RETIREMENT	439.12
00945543	RETIREE	MEDICAL AFTER RETIREMENT	400.00
00945544	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945547	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945548	RETIREE	MEDICAL AFTER RETIREMENT	236.69
00945549	RETIREE	MEDICAL AFTER RETIREMENT	2,224.72
00945555	RETIREE	MEDICAL AFTER RETIREMENT	862.90
00945558	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945559	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945560	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945564	RETIREE	MEDICAL AFTER RETIREMENT	676.18
00945567	RETIREE	MEDICAL AFTER RETIREMENT	1,500.22
00945569	RETIREE	MEDICAL AFTER RETIREMENT	534.31
00945570	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945573	RETIREE	MEDICAL AFTER RETIREMENT	1,493.73
00945576	RETIREE	MEDICAL AFTER RETIREMENT	269.02



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00945579	RETIREE	MEDICAL AFTER RETIREMENT	143.69
00945581	RETIREE	MEDICAL AFTER RETIREMENT	1,676.48
00945582	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945583	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945587	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945592	RETIREE	MEDICAL AFTER RETIREMENT	762.74
00945595	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945598	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945599	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945601	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945602	RETIREE	MEDICAL AFTER RETIREMENT	132.25
00945603	RETIREE	MEDICAL AFTER RETIREMENT	682.90
00945604	RETIREE	MEDICAL AFTER RETIREMENT	203.69
00945609	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945610	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945611	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945613	RETIREE	MEDICAL AFTER RETIREMENT	269.02
00945614	RETIREE	MEDICAL AFTER RETIREMENT	689.04
00945615	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945616	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945619	RETIREE	MEDICAL AFTER RETIREMENT	438.38
00945621	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945623	RETIREE	MEDICAL AFTER RETIREMENT	558.38
00945626	RETIREE	MEDICAL AFTER RETIREMENT	220.00
00945629	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945631	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945632	RETIREE	MEDICAL AFTER RETIREMENT	322.38
00945633	RETIREE	MEDICAL AFTER RETIREMENT	2,224.72
00945635	RETIREE	MEDICAL AFTER RETIREMENT	85.69
00945636	RETIREE	MEDICAL AFTER RETIREMENT	1,748.00
580	Loss Control Fund		
	Human Resources		
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	31.71
00406911	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	370.42
611	Water Fund		
	Non departmental		
00406656	BISHOP CO	TOOLS	618.87
00406659	BRADY INDUSTRIES	JANITORIAL SUPPLIES	8,990.10
00406679	EAST BAY WORK WEAR	SAFETY VESTS	3,864.11
00406709	LIM AUTOMOTIVE SUPPLY INC	SUPPLIES	131.59
00406723	OFFICE DEPOT INC	OFFICE SUPPLIES	2,370.06
00406771	AMERICAN TEXTILE AND SUPPLY INC	SUPPLIES	695.27
00406784	BRADY INDUSTRIES	GLOVES	2,236.54
00406825	OFFICE DEPOT INC	GLOVES	324.09
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	200.68
00406950	HOME DEPOT, THE	CEMENT	361.96
00945441	GRAINGER INC	SUPPLIES	1,966.32
	Water Supervision		



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406635	ALLIANT INSURANCE SERVICES	INSURANCE PREMIUM	77,900.90
00406679	EAST BAY WORK WEAR	UNIFORMS	844.80
00406781	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	372.04
00406855	VERIZON WIRELESS	DATA USAGE	152.04
00406963	LEON, SILVA	CHECK REPLACEMENT	711.11
00945456	DELL COMPUTER CORP	COMPUTER SUPPLIES	82.08
Water Production			
00406638	ANTIOCH ACE HARDWARE	PARTS	94.13
00406640	ARAMARK UNIFORM SERVICES	JANITORIAL SERVICE INVENTORY	96.40
00406679	EAST BAY WORK WEAR	UNIFORMS	166.33
00406684	FASTSIGNS	BUSINESS CARDS	180.92
00406686	FINBERG FENCING INC	FENCE REPAIR	1,215.00
00406701	KARL NEEDHAM ENTERPRISES INC	SLUDGE HANDLING	23,790.52
00406709	LIM AUTOMOTIVE SUPPLY INC	AUTOMOTIVE REPAIR PARTS	61.33
00406715	MISCO	PARTS	2,402.39
00406727	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	70.90
00406759	UNIVAR SOLUTIONS USA INC	CHEMICALS	6,640.26
00406769	ALAMEDA ELECTRICAL DISTRIBUTORS	PARTS	1,450.05
00406772	ANIMAL DAMAGE MANAGEMENT	PEST CONTROL	425.00
00406773	ANIXTER INC	CITY LOCKS	3,496.17
00406774	ANTIOCH ACE HARDWARE	PARTS	110.16
00406775	ARAMARK UNIFORM SERVICES	INVENTORY MAINTENANCE	96.40
00406777	AT AND T MCI	PHONES	95.13
00406778	AT AND T MCI	PHONES	794.64
00406781	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	96.44
00406785	BRENTTAG PACIFIC INC	CHEMICALS	8,216.79
00406788	CITY OF BRENTWOOD	SUPPORT SERVICES	2,685.28
00406798	DENIOS INC	FIRE CABINET DEPOSIT	3,249.50
00406803	FDAC EBA	INSURANCE PREMIUM	70.18
00406804	FDAC EBA	INSURANCE PREMIUM	70.18
00406808	FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	595.28
00406813	GUALCO GROUP INC, THE	PROFESSIONAL SERVICES	4,185.00
00406814	HACH CO	CHEMICALS	2,546.17
00406822	LIM AUTOMOTIVE SUPPLY INC	PARTS	51.55
00406833	POLYDYNE INC	CHEMICALS	6,903.68
00406838	RICE LAKE WEIGHING SYSTEMS INC	PROFESSIONAL SERVICES	158.00
00406854	UNIVAR SOLUTIONS USA INC	CHEMICALS	22,876.63
00406855	VERIZON WIRELESS	DATA USAGE	38.01
00406911	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,198.00
00407005	WALTER BISHOP CONSULTING	CONSULTING SERVICES	5,372.18
00945438	CHEMTRADE CHEMICALS US LLC	CHEMICALS	10,939.21
00945439	DELL COMPUTER CORP	MOBILES	8,220.98
00945442	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICE	12,557.97
00945455	CHEMTRADE CHEMICALS US LLC	CHEMICALS	14,851.41
00945457	EUROFINS EATON ANALYTICAL INC	WATER TESTING AND ANALYSIS	75.00
00945458	EVOQUA WATER TECHNOLOGIES LLC	SERVICE & SURCHARGES	434.68
00945651	CHEMTRADE CHEMICALS US LLC	CHEMICALS	7,514.47

Water Distribution



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00406634	ALL STAR RENTS	RENTAL EQUIPMENT	122.55
00406636	ALTA FENCE	FENCE REPAIR	295.00
00406638	ANTIOCH ACE HARDWARE	SCREWS	25.45
00406639	ANTIOCH BUILDING MATERIALS	ASPHALT MATERIALS	1,110.72
00406671	CWEA SFBS	MEMBERSHIP RENEWAL	404.00
00406679	EAST BAY WORK WEAR	UNIFORMS	844.82
00406692	GRANITE CONSTRUCTION CO	ASPHALT	1,864.86
00406698	ISINGS CULLIGAN	WATER SERVICE	33.25
00406709	LIM AUTOMOTIVE SUPPLY INC	TOOLS	791.19
00406723	OFFICE DEPOT INC	OFFICE SUPPLIES	95.30
00406726	PACIFIC CREDIT SERVICES	COLLECTION FEES	11.55
00406738	ROYAL BRASS INC	PARTS	143.82
00406749	STOMMEL INC	EQUIPMENT	2,006.98
00406778	AT AND T MCI	PHONES	25.30
00406781	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,578.84
00406797	DC ELECTRIC GROUP INC	GATE REPAIR	1,025.26
00406798	DENIOS INC	FIRE CABINET	3,249.50
00406803	FDAC EBA	INSURANCE PREMIUM	135.99
00406812	GRANITE CONSTRUCTION CO	ASPHALT	1,970.70
00406825	OFFICE DEPOT INC	OFFICE SUPPLIES	71.07
00406839	ROBERTS AND BRUNE CO	PARTS	768.26
00406840	RODRIGUEZ, DIANA	EXPENSE REIMBURSEMENT	33.72
00406853	TYLER TECHNOLOGIES INC	SOFTWARE UPDATE	3,125.00
00406855	VERIZON WIRELESS	DATA USAGE	418.11
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	196.80
00406911	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	599.00
00406950	HOME DEPOT, THE	PARTS	907.24
00406980	OFFICE DEPOT INC	OFFICE SUPPLIES	5.36
00406983	PACE SUPPLY CORP	PIPE FITTINGS	2,672.72
00406991	ROBERTS AND BRUNE CO	PIPE FITTINGS	1,797.82
00407000	SUNRISE ENVIRONMENTAL	SUPPLIES	205.41
00945441	GRAINGER INC	PAINT SUPPLIES	549.19
00945461	INFOSEND INC	PRINT AND MAIL SERVICES	2,724.55
00945462	KLEINFELDER INC	PROFESSIONAL SERVICES	1,128.20
00945653	INFOSEND INC	PRINT AND MAIL SERVICES	2,158.63
00945657	WILLIAMS SCOTSMAN INC	OFFICE CONTAINER RENTAL	1,285.21
Public Buildings & Facilities			
00406653	BAY AREA AIR QUALITY MANAGEMENT	PERMIT FEE	17,517.00
00406794	CSI METRICS LLC	PROFESSIONAL SERVICES	14,117.28
00406847	STATE WATER RESOURCES CONTROL	SITE CLEANUP	126.46
00406860	WR FORDE ASSOCIATES INC	PROGRESS PAYMENT	994,030.00
00406919	CDM SMITH INC	PROFESSIONAL SERVICES	190,836.71
00406928	CONSTRUCTION TESTING SERVICES	PROFESSIONAL SERVICES	26,133.30
00407006	WATERSAVERS IRRIGATION	CONTROLLERS	49,070.44
00945454	CAROLLO ENGINEERS INC	PROFESSIONAL SERVICES	140,445.38
00945649	CAROLLO ENGINEERS INC	ENGINEERING SERVICES	127,528.88
00945655	SHIMMICK CONSTRUCTION INC	PROGRESS PAYMENT	2,171,044.95

Water Systems



CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 1, 2023
FUND/CHECK#

00945453	BADGER METER INC	REGISTERS	181,716.50
621	Sewer Fund		
	Swr-Wastewater Administration		
00406634	ALL STAR RENTS	RENTAL EQUIPMENT	122.55
00406636	ALTA FENCE	FENCE REPAIR	295.00
00406639	ANTIOCH BUILDING MATERIALS	ASPHALT MATERIALS	1,110.73
00406671	CWEA SFBS	MEMBERSHIP RENEWAL	202.00
00406692	GRANITE CONSTRUCTION CO	ASPHALT	1,864.84
00406698	ISINGS CULLIGAN	WATER SERVICE	33.25
00406723	OFFICE DEPOT INC	OFFICE SUPPLIES	95.30
00406736	ROBERTS AND BRUNE CO	PARTS	2,304.75
00406778	AT AND T MCI	PHONES	52.75
00406781	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	2,045.00
00406795	CWEA SFBS	CERTIFICATION FEE	100.00
00406797	DC ELECTRIC GROUP INC	GATE REPAIR	1,025.27
00406798	DENIOS INC	FIRE CABINET	3,249.50
00406804	FDAC EBA	INSURANCE PREMIUM	62.03
00406812	GRANITE CONSTRUCTION CO	ASPHALT	1,970.71
00406840	RODRIGUEZ, DIANA	EXPENSE REIMBURSEMENT	33.73
00406853	TYLER TECHNOLOGIES INC	SOFTWARE UPDATE	3,125.00
00406855	VERIZON WIRELESS	DATA USAGE	304.08
00406950	HOME DEPOT, THE	TOOLS & HARDWARE	2,944.53
00406980	OFFICE DEPOT INC	OFFICE SUPPLIES	5.34
00945437	CANON FINANCIAL SERVICES	COPIER LEASE	198.28
00945439	DELL COMPUTER CORP	COMPUTER EQUIPMENT	8,206.48
00945441	GRAINGER INC	REPAIR SUPPLIES	92.35
00945461	INFOSEND INC	PRINT AND MAIL SERVICES	2,724.54
00945465	SCOTTO, CHARLES W AND DONNA F	RENT	5,000.00
00945653	INFOSEND INC	PRINT AND MAIL SERVICES	2,158.63
00945657	WILLIAMS SCOTSMAN INC	OFFICE CONTAINER RENTAL	1,285.24
631	Marina Fund		
	Marina Administration		
00406669	COUNTY LOCK	LOCK REPAIR	353.75
00406670	CSJ&J AQUATIC GARDENS LLC	CIRCULATOR PUMPS	8,024.04
00406803	FDAC EBA	INSURANCE PREMIUM	27.55
00406855	VERIZON WIRELESS	DATA USAGE	38.01
00406904	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	245.22
00406985	PEPPER INVESTMENTS INC	PEST CONTROL SERVICE	125.00
00406992	ROBINS LOCK AND KEY	LOCK REPAIR	190.00
00945643	AMERICAN PLUMBING INC	PLUMBING REPAIR	1,395.00

CITY OF
ANTIOCH
CALIFORNIA

INTRODUCTION OF NEW CITY EMPLOYEES

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ana Cortez, Human Resources Director *AC*

- Interim Public Works Director/City Engineer Scott Buenting would like to introduce **Eric Houston.**

Eric is our new Water Treatment Plant Superintendent, coming to the City of Antioch from the City of Stockton where he worked as their Chief Water Treatment Plant Operator for seven and a half years. Eric received his Bachelor of Science degree in Business Administration online from Western Governors University based out of Utah, and he currently holds his T5 and D4 certifications. Eric lives in Roseville with his wife and has two children and two grandchildren ages 2 and 4 and in his spare time loves to race and ride bikes; basically, anything with two wheels. Eric's love for bike racing began back in 2008, and in 2019 he competed in 70 races, winning three of them! Welcome to the team Eric!



-
- Police Chief Steve Ford would like to introduce:

Aaliyah Battle- Community Service Officer

Aaliyah was born and raised in Antioch and graduated from Heritage High School. Prior to becoming a Community Services Officer, she was a Cadet with our agency

for 6 years. In her free time, she enjoys softball, lifting weights, and going to church. She is also currently attending Los Medanos College.

Fun fact: Aaliyah plans on joining the academy to become a police officer.



Gustavo Jimenez- Police Officer

Gustavo was born in Martinez. He was raised in Brentwood and graduated from Liberty High School. While at Liberty High School, he played football and was a referee for soccer matches. While being a referee, he traveled all over the US. He officiated in the highest level of youth soccer in the nation, and for adult teams he was a referee at the semiprofessional level. During his free time, he enjoys working on cars, working out, and playing video games.

Fun fact: Gustavo has been riding his motorcycle longer than he has been driving a car.



-
- Parks and Recreation Director Brad Helfenberger would like to introduce: **Elizabeth Vargas.**

Liz is a proud born-and-raised Antioch native. She grew up attending Jack London Elementary School, Black Diamond Middle School, and Deer Valley High School. After high school, she began working at the Antioch Water Park while attending Sonoma State University, where she earned her Bachelor of Science in Kinesiology. Liz has six years of experience at the Antioch Water Park where she's developed a

personal connection with many of the park's visitors. She also spent many birthdays with her family at Chichibu Park and countless hours at Eagleridge and County Manor Parks playing soccer as a child. Liz is excited to now work for the same department that facilitated many wonderful memories with her family and help others create many of the same. In her free time, Liz is often enjoying nature by hiking, camping, or spending a day at the beach.





STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ana Cortez, Human Resources Director *AC*

SUBJECT: Resolution for the Approval of the Amended and Restated FRMS (formerly FDAC EBA) Joint Powers Agreement

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the Amended and Restated Fire Risk Management Services Joint Powers Agreement.

FISCAL IMPACT

No fiscal impact.

DISCUSSION

The City currently has a contract for services provided by the Fire Districts Association of California Employee Benefits Association (FDAC EBA) for dental and vision benefits for City employees. Fire Districts Association of California Employees Benefits Association (FDAC EBA) and Fire Agencies Self Insurance System (FASIS) will consolidate effective July 1st, 2023. The consolidation will create Fire Risk Management Services (FRMS).

The goal of the merger is to increase efficiencies, enhance member services, and provide overall administrative and fiscal savings. In order for the City to continue participation in the benefits program through FRMS, City Council will need to adopt a resolution approving the Amended and Restated Joint Powers Agreement.

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING PARTICIPATION IN AND
APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS
AGREEMENT OF
THE FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY**

WHEREAS, the Fire Agencies Self Insurance System (FASIS) was formed in 1984 for the purpose of jointly funding losses and providing risk management services to reduce such losses by and among California fire protection and community services districts;

WHEREAS, the FDAC Employment Benefits Authority (FDAC EBA) was formed in 2005 to establish, operate, manage, and administer health and welfare benefit programs for the benefit of the existing and retired officers, employees and members of the legislative body of the California public agencies who are members of FDAC EBA;

WHEREAS, following the exploration and in-depth analysis of a strategic partnership, the Board of Directors of FASIS and FDAC EBA directed the merger of the two programs, effective July 1, 2023, to provide comprehensive and cost-effective coverage programs through a responsive risk pool for fire service agencies;

WHEREAS, FASIS and FDAC EBA have agreed that FASIS will change its name to Fire Risk Management Services (FRMS) and adopt an amended and restated joint exercise of powers agreement, and that FDAC EBA will assign its rights and liabilities to FRMS and adopt the same agreement as its own;

WHEREAS, the amended and restated agreement allows FRMS to operate the programs previously operated by both FDAC EBA and FASIS, and admit members that would have been eligible to join either FDAC EBA or FASIS in the past;

WHEREAS, the City of Antioch is a member of FASIS, and the City Council of the City of Antioch finds it in the best interest of the City of Antioch to continue participating in and obtaining coverage and risk management services from FASIS, which is changing its name to FRMS; and

WHEREAS, FRMS (formerly FASIS) requires the City of Antioch to pass a resolution expressing the desire and commitment of the City of Antioch to approve the amended and restated joint exercise of powers agreement of FRMS and continue participation in FRMS, which requires a new three-year minimum participation period.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch approves the Amended and Restated Joint Exercise of Powers Agreement for FRMS, as presented; and

BE IT FURTHER RESOLVED that the City Council authorizes the Acting City Manager to sign the Amended and Restated Joint Exercise of Powers Agreement that shall enable the City of Antioch to continue participating in the joint self-insurance and

RESOLUTION NO. 2023/xxx

June 13, 2023

Page 2

risk management programs provided by FRMS.

.....

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:


ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Agreement Supplement No. 2 With Contra Costa County for Library Maintenance and Service for Fiscal Year 2023/24 in the Amount of \$162,657.

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached resolution:

1. Approving Agreement Supplement No. 2 with Contra Costa County for library maintenance and service for Fiscal Year 2023-24 in the amount of \$162,657; and
2. Authorizing the Acting City Manager to execute the agreement.

FISCAL IMPACT

The City's obligation under the Maintenance and Service Agreement Supplement No. 2 is \$162,657. The proposed Fiscal Year 2023/24 General Fund Budget includes up to \$167,000 for this agreement.

DISCUSSION

Contra Costa County is the owner of the property located at 501 W. 18th Street which is the site of the Antioch Library. The County operates the facility as a public library that lends books and other media to the public and offers programs to the public.

The City of Antioch and the County agree that the presence of a public library in city limits enhances the quality of life for the community. Both agencies jointly desire to work cooperatively to permit the County to operate the Library as a public library. Toward this end, the City contributes to the cost of maintaining the Library in exchange for receiving Library Services with base hours of 40 hours per week.

The County is requesting that the City formalize the service arrangements in writing. No other changes of significance are noted.

ATTACHMENTS

- A. Resolution
- B. Maintenance and Service Agreement Supplement No. 2
- C. Original 2021 Agreement

RESOLUTION NO. 2023/xxx

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AGREEMENT SUPPLEMENT NO. 2 WITH CONTRA COSTA COUNTY
FOR LIBRARY MAINTENANCE AND SERVICE FOR FISCAL YEAR 2023/24 IN THE
AMOUNT OF \$162,657.**

WHEREAS, Contra Costa County is the owner of the real property located at 501 W. 18th Street, Antioch, CA 94509, the site of the Antioch Library (the "Library");

WHEREAS, the County operates the Library as a public library that lends books and other media to the public and offers programs to the public;

WHEREAS, the City of Antioch and the County agree that the presence of a full-service community library enhances the quality of life in the community; and

WHEREAS, the City desires to contribute to the cost of maintaining the Library in exchange for receiving Library Services at the Library for Base Hours.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch, hereby:

Section 1. Approves Agreement Supplement No. 2 with Contra Costa County for library maintenance and service for Fiscal Year 2023-24 in the amount of \$162,657.

Section 2. Authorizes the Acting City Manager to execute the agreement in a form approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

EXHIBIT A**Supplement for Fiscal Year 2023-24****AGREEMENT SUPPLEMENT No. 2**

This Agreement Supplement No. 2 is dated July 1, 2023 and supplements the Agreement dated July 1, 2021 (the “**Agreement**”) between the City of Antioch, a municipal corporation of the State of California (the “**City**”), and the County of Contra Costa, a political subdivision of the State of California (the “**County**”).

Unless otherwise defined herein, capitalized terms have the meanings given to such terms in the Agreement.

1. In exchange for the payment of Maintenance Costs by the City, the number of Base Hours to be provided by the County for the Antioch Library in the Fiscal Year beginning July 1, 2023 is forty (40).
2. The number of Base Hours to be provided by the County in the Fiscal Year beginning July 1, 2023 for the Antioch Library is forty (40).
3. The number of Extra Hours to be provided in the Fiscal Year beginning July 1, 2023 is zero (0).
4. The number of Actual Hours to be provided in the Fiscal Year beginning July 1, 2023 is forty (40).
5. The Maintenance Costs for the Fiscal Year beginning July 1, 2023 is **\$162,657**
6. The City’s Obligation for the Fiscal Year beginning July 1, 2023 is **\$162,657**.
7. This Agreement Supplement No. 2 is effective in accordance with the terms of the Lease.

COUNTY

COUNTY OF CONTRA COSTA, a
Political subdivision of the State of
California

By: _____
Alison McKee
County Librarian

CITY

CITY OF ANTIOCH, a
Municipal Corporation of the State of
California

by: _____
Forrest Ebbs
Acting City Manager

LIBRARY MAINTENANCE

and

SERVICE AGREEMENT

Between

COUNTY OF CONTRA COSTA

and

THE CITY OF ANTIOCH

July 1, 2021

LIBRARY MAINTENANCE AND SERVICE AGREEMENT
BETWEEN
COUNTY OF CONTRA COSTA AND THE CITY OF ANTIOCH

1.	DEFINITIONS.....	1
2.	TERM	2
3.	CONSIDERATION – BASE HOURS	2
4.	CONSIDERATION – EXTRA HOURS	2
5.	OPERATIONS: HOURS; COSTS	2
	A. Initial Period.....	2
	B. Annual Modifications.....	3
	C. City Election: Extra Hours	3
	D. Invoices; Payment.....	3
6.	DEFAULT; REMEDIES	3
7.	MISCELLANEOUS	5
	A. Notices	5
	B. Governing Law.....	5
	C. Severability.....	5
	D. Entire Agreement	5
	E. Construction; Modification	6

EXHIBITS

Exhibit A Form of Agreement Supplement

LIBRARY MAINTENANCE AND SERVICE AGREEMENT

This library maintenance and service agreement is dated July 1, 2021 (the “**Effective Date**”), and is between the CITY OF ANTIOCH a California municipal corporation (the “**City**”), and the COUNTY OF CONTRA COSTA, a political subdivision of the State of California (the “**County**”).

Recitals

- A. The County is the owner of the real property located at 501 W. 18th Street, Antioch, CA 94509 (the “**Property**”).
- B. The Property has been improved with a building, a parking lot and landscaping. The building is the site of the Antioch Library (the “**Library**”). The County operates the Library as a public library that lends books and other media to the public and offers programs to the public.
- C. The City and the County agree that the presence of a public library in a community enhances the quality of life in that community. The City and the County, therefore, desire to work cooperatively to permit the County to operate the Library as a public library. Toward this end, the City desires (i) to contribute to the cost of maintaining the Library in exchange for receiving Library Services at the Library for Base Hours, and (ii) to pay for the cost of additional Library Services made available at the Library through Extra Hours.

The parties therefore agree as follows:

AGREEMENT

1. **DEFINITIONS.** The following terms have the following meanings:

“**Actual Hours**” means the number of hours of Library Services that the County will provide each week in a Fiscal Year at the Library and is the sum of Base Hours and Extra Hours.

“**Agreement Supplement**” means a supplement to this Agreement in substantially the form of Exhibit A – Form of Agreement Supplement.

“**Base Hours**” means the number of hours of Library Services that the County will provide each week in a Fiscal Year at the Library.

“**Extra Hours**” means the number of hours of Library Services that the City elects to obtain from the County each week at the Library that are in excess of Base Hours. The City is responsible for the cost of Extra Hours.

“Fiscal Year” means a twelve-month period beginning July 1.

“Librarian” means the person designated by the County as the County Librarian.

“Library Services” includes lending books and other media to the public, offering programs to the public, and providing collection management and technical services in the course of operating the Library. Except as otherwise provided herein, Library Services does not include Maintenance Costs.

“Maintenance Costs” means the cost of maintaining the Library, as reasonably determined by the County, and includes the cost of landscaping, pest control, utilities, custodial services and routine maintenance.

2. **TERM.** The **“Initial Term”** of this agreement begins on the Effective Date and ends on June 30, 2022.
 - A. **Automatic Renewal.** This agreement will automatically renew on a yearly basis unless written notice is given by either party of their intent to terminate the agreement at least one year in advance in accordance with Section 2.B, Termination, below. Each annual renewal period is a **“Renewal Term.”** Each Renewal Term will automatically commence on the day following the last day of the prior Term. Upon commencement of a Renewal Term, the **“Term”** of this agreement will be deemed to mean the Initial Term and each Renewal Term.
 - B. **Termination.** Either party may terminate this agreement at any time by giving the other party written notice at least one year prior to the proposed termination date. In the event of termination, the County shall discontinue invoicing the City and reduce the number of hours the Library is operated to that number that leaves the County indifferent to the City’s reduced contribution to Maintenance Costs, even if such reduction results in the closure of the Library.
3. **CONSIDERATION – BASE HOURS.** In exchange for the City paying the Maintenance Costs in accordance with this agreement, the County shall perform Library Services at the Library for that number of hours equal to Base Hours.
4. **CONSIDERATION – EXTRA HOURS.** In exchange for the City paying for the cost of Extra Hours, as such costs are determined by the County, the County shall perform Library Services at the Library for the number of Extra Hours determined by the City and the County in accordance with Section 5.C, City Election; Extra Hours, below.
5. **OPERATIONS: HOURS; COSTS.**
 - A. **Initial Period.** For the Initial Term (i) the number of Base Hours the County will provide, (ii) the number of Extra Hours the City elects to obtain from the County, (iii) the resulting number of Actual Hours, and (iv) the cost to the City for Maintenance Costs and

Extra Hours (such costs, the “**City’s Obligation**”) are set forth in Agreement Supplement No. 1, which supplement is substantially in the form of Exhibit A.

- B. Annual Modifications. For each Renewal Term, the Librarian will provide an Agreement Supplement to the City in substantially the form of Exhibit A by March 31 of each year. The Agreement Supplement will set forth (i) the number of Base Hours the County will provide in the upcoming Fiscal Year, (ii) the number of Extra Hours of Library Service the County anticipates that the City will elect to obtain from the County at the Library in the upcoming Fiscal Year (in the absence of more current information from the City, the County will assume the number of Extra Hours in the upcoming Fiscal Year will be equal to the number of Extra Hours then in effect), (iii) the resulting number of Actual Hours during which Library Services will be conducted at the Library in the upcoming Fiscal Year, and (iv) the cost of the City’s Obligation.
- C. City Election: Extra Hours. Within 60 days of receiving the Agreement Supplement, the City shall notify the Librarian in writing if it intends to modify the number of Extra Hours at the Library in the upcoming Fiscal Year. Such modification may be based on fiscal or other considerations identified by the City.
1. Change in Extra Hours from Prior Fiscal Year. If the County receives a notice modifying the number of Extra Hours desired in the upcoming Fiscal Year within the time allotted, the parties shall use good faith efforts to finalize a revised Agreement Supplement for the upcoming Fiscal Year before the July 1 start of that Fiscal Year. If the City fails to make a final determination regarding the number of Extra Hours before the start of the upcoming Fiscal Year, the Agreement Supplement issued by the Librarian for the upcoming Fiscal Year will be effective until the City makes its final determination and a revised Agreement Supplement for that Fiscal Year is executed. The final, revised, Agreement Supplement will be effective upon its execution by the County and the City.
 2. No Change in Extra Hours from Prior Fiscal Year. If the County does not receive a notice modifying the number of Extra Hours desired in the upcoming Fiscal Year within the time allotted, the County and the City shall each execute the original Agreement Supplement issued by the Librarian for the upcoming Fiscal year, which Agreement Supplement will become effective on July 1 of the Fiscal Year to which it applies.
- D. Invoices; Payment. The County will invoice the City quarterly for Maintenance Costs and Extra Hours, if applicable, incurred in the prior quarter. The City shall pay the County the amount due to the County within thirty (30) days of receipt of the invoice. In no event is the City obligated to pay an amount greater than the amount identified as the City’s Obligation in the Agreement Supplement in effect for that Fiscal Year.
6. **DEFAULT; REMEDIES**. If the City fails to pay the full amount of the City’s Obligation, it is a default under this agreement. Upon the occurrence of a default by the City, the County may

reduce the number of hours the Library is operated to that number that leaves the County indifferent to the City's failure to pay, even if such reduction results in the closure of the Library.

7. **MISCELLANEOUS.**

- A. **Notices.** Any notice required or permitted under this Lease must be in writing and sent by facsimile with written transmission confirmation, overnight delivery service or registered or certified mail, postage prepaid and directed as follows:

To City: City Manager
 200 H Street
 Antioch, CA 94509-1285
 Phone: (925) 779-7011
 Facsimile: (925) 779-7003

Copy to:
City Attorney
200 H Street
Antioch, CA 94509-1285
Phone: (925) 779-7016
Email: CityAttorney@AntiochCA.gov

To County: County Librarian
 Contra Costa County Library
 777 Arnold Drive, Suite 210, Martinez, CA 94553
 Phone: (925) 608-7700
 Facsimile: (925) 608-7761

Either party may at any time designate in writing a substitute address for that set forth above, and thereafter notices are to be directed to such substituted address. If sent in accordance with this Section, all written notices will be deemed effective (i) upon confirmed facsimile transmission, (ii) the next business day, if sent by overnight courier, and (iii) three days after being deposited in the United States Postal system.


- B. **Governing Law.** The laws of the State of California govern all matters arising out of this agreement.
- C. **Severability.** In the event that any provisions of this agreement are held to be invalid or unenforceable in any respect, the validity and enforceability of the remaining provisions of this agreement will not in any way be affected or impaired.
- D. **Entire Agreement.** Neither party has relied on any promise or representation not contained in this agreement. All previous conversations, negotiations and understandings are of no further force or effect.

- E. Construction; Modification. This agreement is not to be construed as if it has been prepared by one of the parties, but rather as if both parties have prepared it. This agreement may be modified only by a writing signed by both parties.

The parties are executing this agreement as of the date set forth in the introductory paragraph.

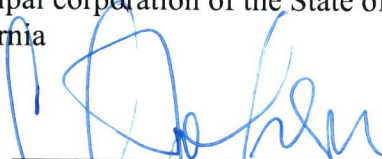
COUNTY

COUNTY OF CONTRA COSTA, a
political subdivision of the State of
California

By: 
Alison McKee
County Librarian

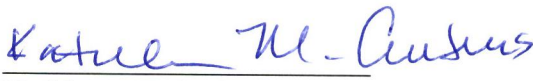
CITY


CITY OF ANTIOCH, a
municipal corporation of the State of
California

By: 
Cornelius H. Johnson
Interim City Manager

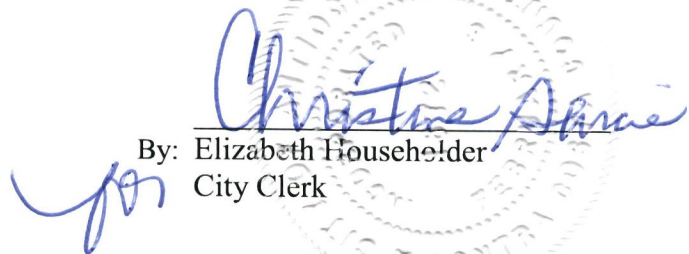
APPROVED AS TO FORM:

MARY ANN MCNETT MASON,
COUNTY COUNSEL

By: 
Kathleen M. Andrus
Deputy County Counsel

By: 
Thomas Lloyd Smith
City Attorney

ATTEST:


By: Elizabeth Householder
City Clerk

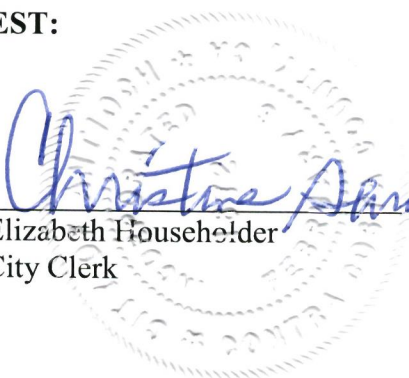


EXHIBIT A

Form of Agreement Supplement

AGREEMENT SUPPLEMENT No. []

This Agreement Supplement No. [] is dated July 1, 2021, and supplements the Library Maintenance and Service Agreement dated July 1, 2021, between the City of Antioch, a municipal corporation of the State of California (the “**City**”), and the County of Contra Costa, a political subdivision of the State of California (the “**County**”).

Unless otherwise defined herein, capitalized terms have the meanings given to such terms in the Library Maintenance and Service Agreement.

1. In exchange for the payment of the Maintenance Costs by the City, the number of Base Hours to be provided by the County in the Fiscal Year beginning July 1, 2021, is 40.
2. The number of Extra Hours to be provided in the Fiscal Year beginning July 1, 2021, is 0.
3. The number of Actual Hours to be provided in the Fiscal Year beginning July 1, 2021, is 40.
4. The Maintenance Costs for the Fiscal Year beginning July 1, 2021, is \$168,895.
5. The cost of the Extra Hours for the Fiscal Year beginning July 1, 2021, is \$0.
6. The City’s Obligation for the Fiscal Year beginning July 1, 2021, is \$168,895.
7. This Agreement Supplement No. [] is effective in accordance with the terms of the Library Maintenance and Service Agreement.

COUNTY

COUNTY OF CONTRA COSTA, a
political subdivision of the State of
California

By: _____

Alison McKee
County Librarian

CITY

CITY OF ANTIOCH, a
municipal corporation of the State of
California

By: _____

Cornelius H. Johnson
Interim City Manager



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Alan Barton, Information Systems Director *AB*

SUBJECT: Microsoft Office 365 Master Agreement

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the Acting City Manager to execute a cooperative purchase arrangement via the Riverside agreement (PSA-0001526/RIVCO-2020-RFQ-0000048) for a Microsoft Office 365 3-year master agreement in an amount not to exceed \$435,000.

FISCAL IMPACT

The draft 2023-25 Information Systems budget includes funds for this project.

DISCUSSION

This will be for a new 3-year contract for all of the City's Microsoft licenses. These licenses provide City staff all necessary Microsoft software to perform their day-to-day tasks.

ATTACHMENTS

- A. Resolution
- B. Insight quote
- C. Riverside agreement Contract

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE 3-YEAR AGREEMENT FOR MICROSOFT OFFICE 365
NOT TO EXCEED \$435,000 AND AUTHORIZE THE ACTING CITY MANAGER
OR DESIGNEE TO ENTER INTO AN AGREEMENT WITH INSIGHT**

WHEREAS, the City's Information Systems department annually assesses hardware and software in conjunction with the operational needs of each division; and

WHEREAS, the City's Information Systems department maintains the City's technology through timely replacement of hardware and software that are beyond their useful life, which is critical in managing costs and liability associated with aging technology.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch authorize the Acting City Manager to execute the cooperative purchase arrangement via the Riverside agreement (PSA-0001526/RIVCO-2020-RFQ-0000048), and issuance of a purchase order for Microsoft software licensing to Insight, in the amount not to exceed \$435,000.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**



City of Antioch

Quotation: 0623-CityofAntioch_Preliminary_Renewal-MSEA-FA
Date: June 1, 2023
Enrollment: 52663988
Contract: PSA-0001526/RIVCO-2020-RFQ-0000048

Insight Team

Robertson, Christopher
(480) 409-6775

Customer understands and acknowledges that it is obtaining the software Products directly from Microsoft Corporation and that Insight provides no warranty to Customer covering the Products purchased hereunder. All warranties relating to such Products are granted solely by Microsoft Corporation.

Quotation: 0623-CityofAntioch_Preliminary_Renewal-MSEA-FA
Date: June 1, 2023
Enrollment: 52663988
Contract: PSA-0001526/RIVCO-2020-RFQ-0000048

Part Number	Item Name	Level	Purchase Period	Pool	Product Type	Quantity	Unit Price	Extended Price
Additional Products								
359-00961	SQL CAL ALNg SA User CAL	D	Added at Signing	Servers	Software Assurance	50	\$ 37.36	\$ 1,868.00
228-04433	SQL Server Standard ALNg SA	D	Added at Signing	Servers	Software Assurance	1	\$ 160.68	\$ 160.68
9EA-00278	Win Server DC Core ALNg SA 2L	D	Added at Signing	Servers	Software Assurance	24	\$ 125.25	\$ 3,006.00
9EM-00270	Win Server Standard Core ALNg SA 2L	D	Added at Signing	Servers	Software Assurance	8	\$ 19.22	\$ 153.76
							Year 1 On-Premises Total:	\$ 5,188.44
							Year 1 Subscriptions Total:	\$ 139,324.04
							Year 1 Combined Total:	\$ 144,512.48
Additional Products								
359-00961	SQL CAL ALNg SA User CAL	D	Added at Signing	Servers	Software Assurance	50	\$ 37.36	\$ 1,868.00
228-04433	SQL Server Standard ALNg SA	D	Added at Signing	Servers	Software Assurance	1	\$ 160.68	\$ 160.68
9EA-00278	Win Server DC Core ALNg SA 2L	D	Added at Signing	Servers	Software Assurance	24	\$ 125.25	\$ 3,006.00
9EM-00270	Win Server Standard Core ALNg SA 2L	D	Added at Signing	Servers	Software Assurance	8	\$ 19.22	\$ 153.76
							Year 2 On-Premises Total:	\$ 5,188.44
							Year 2 Subscriptions Total:	\$ 139,324.04
							Year 2 Combined Total:	\$ 144,512.48
Additional Products								
359-00961	SQL CAL ALNg SA User CAL	D	Added at Signing	Servers	Software Assurance	50	\$ 37.36	\$ 1,868.00
228-04433	SQL Server Standard ALNg SA	D	Added at Signing	Servers	Software Assurance	1	\$ 160.68	\$ 160.68
9EA-00278	Win Server DC Core ALNg SA 2L	D	Added at Signing	Servers	Software Assurance	24	\$ 125.25	\$ 3,006.00
9EM-00270	Win Server Standard Core ALNg SA 2L	D	Added at Signing	Servers	Software Assurance	8	\$ 19.22	\$ 153.76
							Year 3 On-Premises Total:	\$ 5,188.44
							Year 3 Subscriptions Total:	\$ 139,324.04
							Year 3 Combined Total:	\$ 144,512.48
							3 Year On-Premises Total:	\$ 15,565.32
							3 Year Subscriptions Total:	\$ 417,972.12
							3 Year Combined Total:	\$ 433,537.44

Quotation: 0623-CityofAntioch_Preliminary_Renewal-MSEA-FA
Date: June 1, 2023
Enrollment: 52663988
Contract: PSA-0001526/RIVCO-2020-RFQ-0000048

Subscription Start Date: **6/1/2023**
 Subscription End Date: **5/31/2026**

Year One: 12 Months

Part Number	Item Name	Level	Purchase Period	Pool	Product Type	Quantity	Term Price	Extended Price
Enterprise Products								
AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	345	\$383.01	\$ 132,138.45
U4S-00002	O365 G1 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	48	\$92.49	\$ 4,439.52
Additional Products								
3MS-00001	Exchange Online P1 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	66	\$36.15	\$ 2,385.90
NMH-00001	Intune Device P1 GCC Sub Per Device	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	9	\$19.95	\$ 179.55
DDJ-00001	Power BI Pro GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	2	\$90.31	\$ 180.62
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	393	\$0.00	\$ -
12 Month Total:							\$	139,324.04

Year Two: 12 Months

Enterprise Products								
AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	345	\$383.01	\$ 132,138.45
U4S-00002	O365 G1 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	48	\$92.49	\$ 4,439.52
Additional Products								
3MS-00001	Exchange Online P1 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	66	\$36.15	\$ 2,385.90
NMH-00001	Intune Device P1 GCC Sub Per Device	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	9	\$19.95	\$ 179.55
DDJ-00001	Power BI Pro GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	2	\$90.31	\$ 180.62
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	393	\$0.00	\$ -
12 Month Total:							\$	139,324.04

Year Three: 12 Months

Enterprise Products								
AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	345	\$383.01	\$ 132,138.45
U4S-00002	O365 G1 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	48	\$92.49	\$ 4,439.52
Additional Products								
3MS-00001	Exchange Online P1 GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	66	\$36.15	\$ 2,385.90
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DDJ-00001	Power BI Pro GCC Sub Per User	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	2	\$90.31	\$ 180.62
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on	D	Non-Specific	Servers	Monthly Subscriptions-VolumeLicense	393	\$0.00	\$ -
12 Month Total:							\$	139,324.04
36 Month Total:							\$	417,972.12

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE LICENSING SOLUTION PROVIDER AGREEMENT
WITH
Insight Public Sector Inc.

Original Contract Term:	11/01/2019 through 10/31/2021
Original Contract ID:	PSA-0001526
Effective Date of Amendment:	04/01/2020
Original Annual Maximum Contract Amount:	\$0
Amended Annual Maximum Contract Amount:	\$0

This AMENDMENT NO. 1 TO THE LICENSING SOLUTION PROVIDER AGREEMENT with Insight Public Sector Inc. ("First Amendment"), dated as of 01 April 2020, is entered into by and between the County of Riverside ("COUNTY"), a political subdivision of the State of California, and Insight Public Sector Inc. ("CONTRACTOR"), an Illinois corporation, sometimes collectively referred to as the "Parties".

RECITALS

WHEREAS, COUNTY and Microsoft Corporation ("Microsoft") have entered into that certain Microsoft Enterprise Agreement (Master Agreement No. 8084445; the "Master Agreement"), effective August 23, 2019, under which COUNTY has the ability to enter into one or more enrollments to order certain Microsoft product licenses;

WHEREAS, CONTRACTOR and COUNTY entered into the aforementioned Licensing Solution Provider Agreement Number PSA-0001526 (the "Agreement") to provided support services to COUNTY and its Enrolled Affiliates (as defined in the Master Agreement) for said licenses; and

WHEREAS, COUNTY and CONTRACTOR now desire to amend the Agreement for the first time to extend the period of performance of the Agreement.

NOW, THEREFORE, for good and valuable consideration the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference.
2. Section 4 of the Agreement is hereby deleted in its entirety and replaced with the following:

"This Agreement shall be effective from November 1, 2019 through October 31, 2024, unless terminated earlier (the "Term")."
3. Section 9 of the Agreement is hereby deleted in its entirety and replaced with the following:

"Usage Reporting: CONTRACTOR will provide to COUNTY the Licensed Support Provider (LSP) Reporting of Active Enrollments to Master Microsoft Enterprise Agreement No. 8084445, Select Plus Agreement No. 7756479, Microsoft Premier, Unified, and MCS Support services, showing a list of enrollments by December 15th of each year. Forms shall be submitted electronically to MasterMicrosoftAdmin@rivco.org. A copy of the form is attached hereto as Exhibit D and incorporated herein by reference."
4. Capitalized Terms/Amendment to Prevail. Unless defined herein or the context requires otherwise,

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE LICENSING SOLUTION PROVIDER AGREEMENT
WITH
Insight Public Sector Inc.

all capitalized terms herein shall have the meaning defined in the Agreement, as heretofore amended. The provisions of this First Amendment shall prevail over any inconsistency or conflicting provisions of the Agreement, as heretofore amended, and shall supplement the remaining provisions thereof.

5. Miscellaneous. Except as amended or modified herein, all the terms of the Agreement shall remain in full force and effect and shall apply with the same force and effect. Time is of the essence in this First Amendment and the Agreement and each and all of their respective provisions. Subject to the provisions of the Agreement as to assignment, the agreements, conditions and provisions herein contained shall apply to and bind the heirs, executors, administrators, successors and assigns of the parties hereto. If any provisions of this First Amendment or the Agreement shall be determined to be illegal or unenforceable, such determination shall not affect any other provision of the Agreement and all such other provisions shall remain in full force and effect. The language in all parts of the Agreement shall be construed according to its normal and usual meaning and not strictly for or against either COUNTY or CONTRACTOR.
6. Effective Date. This First Amendment shall not be binding or consummated until its approval by the Riverside County Board of Supervisors and fully executed by the Parties.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this First Amendment.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By: _____

Richard R. Hai

Senior Procurement Contract Specialist

Dated: 4/28/2020

APPROVED AS TO FORM:

Gregory P. Priamos

County Counsel

By: _____

Susanna Oh

Deputy County Counsel

Insight Public Sector Inc., an Illinois corporation

By: _____

Lisanne Steinheiser

Global Compliance Officer

Dated: 4/28/2020


COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE LICENSING SOLUTION PROVIDER AGREEMENT
WITH
Insight Public Sector Inc.

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5. Miscellaneous. Except as amended or modified herein, all the terms of the Agreement shall remain in full force and effect and shall apply with the same force and effect. Time is of the essence in this First Amendment and the Agreement and each and all of their respective provisions. Subject to the provisions of the Agreement as to assignment, the agreements, conditions and provisions herein contained shall apply to and bind the heirs, executors, administrators, successors and assigns of the parties hereto. If any provisions of this First Amendment or the Agreement shall be determined to be illegal or unenforceable, such determination shall not affect any other provision of the Agreement and all such other provisions shall remain in full force and effect. The language in all parts of the Agreement shall be construed according to its normal and usual meaning and not strictly for or against either COUNTY or CONTRACTOR.
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IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this First Amendment.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By: 
Richard R. Hai
Senior Procurement Contract Specialist


Dated: 4/28/2020

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel

By: _____
Susanna Oh
Deputy County Counsel

Insight Public Sector Inc., an Illinois corporation

By: 
Lisanne Steinheiser
Global Compliance Officer

Dated: 4/15/2020

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Steven A. Ford, Chief of Police

SUBJECT: Increase of Purchase Order with San Diego Police Equipment Co. Inc. for Department Duty and Training Ammunition

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving an increase to the purchase order with San Diego Police Equipment Co. Inc. for \$31,000 for department duty and training ammunition. The total purchase order would increase from \$65,000 to a total amount of \$96,000.

FISCAL IMPACT

Funding for this request is included in the approved fiscal year 2022/23 General Fund Police Department Budget.

DISCUSSION

Since 2003, the City has been utilizing San Diego Police Equipment Co. Inc. for the bulk purchase of duty and training ammunition. San Diego Police Equipment Co. Inc. is the sole distributor on the west coast for Federal brand law enforcement ammunition, offered at a discounted state/county/city government rate. Federal brand duty and training ammunition is an industry-standard ammunition brand based on quality control in materials and performance. The Federal brand ammunition used by the Antioch Police Department meets or exceeds the FBI Test Protocol performance standards for law enforcement use.

Beginning in 2020, San Diego Police Equipment Co. Inc. noticed it's clients that Federal brand law enforcement duty and training ammunition was facing significant supply-chain difficulties due to complications associated with the coronavirus pandemic. Delays in manufacturing and delivery were initially forecast at six months to a year. Mid-way through 2021, delays were projected out to a year and a half, and then to almost two years. This created a significant delay in supply and demand for pending orders.

The funds budgeted for San Diego Police Equipment Co. Inc. are Council approved and encumbered as annual recurring purchase orders. The department did not receive its annual ammunition orders for fiscal year 2020/21 (\$65,000), fiscal year 2021/22 (\$60,000), or fiscal year 2022/23 (\$65,000). The encumbered funds for FY21 and FY22

were not carried over or budgeted into the following years. This year, we began to receive the back orders of ammunition from San Diego Police Equipment Co. Inc. in three shipments. One-time costs to close-out department orders, take delivery of duty and training ammunition (filling our department inventory), are estimated not to exceed \$31,000.

ATTACHMENTS

A. Resolution

ATTACHMENT A

RESOLUTION NO. 2023/

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING A
PURCHASE ORDER INCREASE WITH SAN DIEGO POLICE EQUIPMENT CO. INC.
IN THE AMOUNT OF \$31,000 FOR A TOTAL OF \$91,000 FOR DUTY AND
TRAINING AMMUNITION**

WHEREAS, the City currently utilizes San Diego Police Equipment Co. Inc., a west coast sole distributor for Federal brand law enforcement duty and training ammunition;

WHEREAS, due to manufacturer and distributor supply-chain delays due to the coronavirus pandemic, staff need to complete purchases of industry-standard ammunition for duty and training purposes; and

WHEREAS, funding for this request is included in the approved fiscal year 2022/23 General Fund Police Department budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the purchase order increase in the amount of \$31,000 for a total amount \$91,000 for fiscal year 2022/23.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**




STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Monserrat Cabral, Youth Services Network Manager

APPROVED BY: Tasha Johnson, Public Safety & Community Resources Director 

SUBJECT: Approval of Awards for the 2023-2024 Youth Services Network Contracts for Professional Services

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the 2023-24 Youth Services Network Contracts for Professional Services.

FISCAL IMPACT

The General Fund budget allocation for the Youth Services Network Contracts for Professional Services is \$275,000 for Fiscal Year 2023-24. The total amount requested is \$261,934.

DISCUSSION

The FY2023-24 General Fund Budget includes continued funding for Youth Services Network (YSN) contracts for professional services. YSN funding aims to support academic enrichment programs to improve city residents' educational outcomes and to develop and implement job training programs that provide young adults in the city with the skills and knowledge needed for in-demand occupations. These programs include vocational training, apprenticeships, on-the-job training, or certifications that enhance employability. These services are provided through career centers, community organizations, or partnerships with educational institutions. YSN funds programs and initiatives that promote social and emotional well-being, physical enrichment, performing visual arts, and opportunities that enrich the community and promote cultural diversity and expression.

The Grant application period opened in April 2023, and applications were due May 19, 2023. Current members and alumni of the Antioch Council of Teens completed the initial application review and provided a priority ranking to the YSN staff. Staff met on May 31st to review applications and make recommendations.

The City received 27 applications for funding to support programs, projects, and services and/or programs in 2023-24. The City Council authorized \$275,000 in FY2023-24 to fund youth services network contracts for professional services. The total amount of funding requested is \$261,934.

A chart summarizing the recommended programs and their fiscal and social impact is included.

ATTACHMENTS

- A. Resolution
- B. Chart of Organizational programs
- C. Request for Proposals

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING YOUTH SERVICES NETWORK CONTRACTS FOR PROFESSIONAL
SERVICES FOR THE FISCAL YEAR 2023-24**

WHEREAS, it is the City's goal to aims to support academic enrichment programs to improve city residents' educational outcomes and to develop and implement job training programs that provide young adults in the city with the skills and knowledge needed for in-demand occupations.

WHEREAS, the City aims to include vocational training, apprenticeships, on-the-job training, or certifications that enhance employability provided through career centers, community organizations, or partnerships with educational institutions.

WHEREAS, the City prioritizes programs and initiatives that promote social and emotional well-being, physical enrichment, and opportunities for youth and young adults ages 12 through 26, that enrich the community and promote cultural diversity and expression.

WHEREAS, the City assists community-based and nonprofit organizations by creating and implementing a contract/grant program to fund programs, services, and opportunities objectively and efficiently;

WHEREAS, the Fiscal Year 2023-24 Budget authorized funding for a Youth Services Network Contracts for Professional Services;

WHEREAS, the City conducted an open process to accept grant applications and encouraged all community organizations to submit applications; and

WHEREAS, the Antioch Council of Teens reviewed all applications and recommends approval and funding for thirteen programs and projects that support workforce development initiatives, enrich academic support and social-emotional well-being, improve employment opportunities, and promote economic growth and stability for the youth and young adult community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the 2023-24 Youth Services Network contracts for Professional Services attached as Exhibit A.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

Name of Organization:	Total Amt. Project:	Amt. Requested:	Rec'd Award Amt:	Service Area	Program Description	Impact
Aspire Youth Engagement Programs	\$32,890	\$ 32,890.00	\$19,300	Social and Emotional Wellbeing; Physical health enrichment	16 week Visual and Performing Arts performing art program for 12 - 14 year old Antioch residents or AUSD students during Spring 2024.	30-35
AUSD	120,000	\$ 20,000.00	\$20,000	Workforce Development; Physical enrichment	Year round for AUSD student-athletes and career teaching programs will join high school athletes (15-18-year-olds) with athletes in middle schools (12-14-year-olds).	1350
Biotech Partners	\$144,471	\$ 25,000.00	\$25,000	Academic Support; Workforce Development;	Unique, industry-informed, and regularly-updated curriculum and extensive in-class support of the Program Coordinator at AHS, who provides one-on-one and small group assistance during and after school and supports teachers with labs and grading.	50
Bridge Builders	\$76,500	\$ 76,500.00	\$75,000	Academic Support; Social and Emotional wellbeing, Civic and Social Engagement; Workforce Development, Physical Health Enrichment	Five-week Summer Camp for middle and highschoolers	60
Bridge Builders	\$24,000	\$ 24,000.00	\$20,000	Academic support; Social and emotional wellbeing	Fall and Spring break camps offering tutoring at Antioch High School, Deer Valley High School, Antioch Middle School, Dallas Ranch Middle School, and Park Middle.	70
C.O.P.E.	\$45,000	\$ 25,000.00	\$20,000	Social and Emotional Wellbeing; Opportunities	The program offers a unique collaboration with Antioch school partners to implement innovative strategies that break barriers for marginalized youth (13-18 year olds) and their parents with an assigned mentor that meets with them throughout their school year.	20-25
Opportunity Junction	\$2,168,742	\$ 40,000.00	\$ 24,000.00	Workforce Development	Training Antioch Young adults for Well-Paying Careers project. This project includes highly effective job training programs: the Administrative Careers Training (ACT) and the Healthcare Career Pathway (HCP). Specifically, the funds will support outreach to transition-aged (18- to 26-year-old) job seekers and develop relationships with the employers who will hire them.	180
RR Transitional Housing	\$16,684	\$ 16,684.00	\$16,684	Academic Support	Tutoring for middle and high school students (12-16-year-olds) from January through May.	50
RR Transitional Housing	\$15,950	\$ 15,950.00	\$15,950	Academic Support	Tutoring for middle and high school students (12-16 year olds) from August through December	50
Architectural Foundation of San Francisco	\$100,000	\$ 22,000.00	\$ 18,000.00	Workforce Development	Summer internship for architectural design, construction, and engineering for young adults (18-26-year-olds).	10
RFY Dance & Academic Academy	\$14,910	\$14,910	\$ 4,000.00	Social and motional wellbeing, Physical health enrichment	Fall Teen Jazz & Hip Hop Dance classes for 12-14 year olds.	15
RFY Dance & Academic Academy	\$14,910	\$14,910	\$ 4,000.00	Social and motional wellbeing, Physical health enrichment	Spring Teen Jazz & Hip Hop dance classes for 12-14 year olds.	15
	\$2,774,057	\$ 327,844.00	\$ 261,934.00			

**YOUTH SERVICES GRANTS PARTNER APPLICATION
2023-2024**

Youth Services Grants Partnership Application

The City of Antioch is now accepting applications for the new Fiscal Year 2023-24, which starts on July 1, 2023.

Schedule Of Events

DATE	ACTION
Application Posting/First Advertisement:	April 20, 2023
Deadline for Questions:	April 28, 2023 @ 5:00 p.m. pst
Pre-Bid Conference:	May 3, 2023 @ 4:00 p.m. pst (Zoom link on Public Safety & Community Resources Website)
Application/Bid Submitted to Youth Services:	May 19, 2023 at 5:00 p.m. pst
Contract Start Date:	Saturday, July 1, 2023

****The City of Antioch will use every effort to adhere to the schedule. However, the City of Antioch reserves the right to amend the schedule as it deems necessary and will post a notice of amendment at www.antiochca.gov/pscr****

What is a Pre-Bid Conference? A pre-bid conference is conducted to clear up any confusion regarding project details, scope of work and solicitation of documents that outside providers may have. Additionally, outside providers will have an opportunity to ask questions.

Mission

The City of Antioch supports efforts positively respond to the specific identified needs of Antioch youth that the war has disproportionately impacted on drugs. We aim to help provide access to quality programs, build community capacity and engagement, and foster effective education and outreach.

We aim to provide Antioch youth and young adults with services that offer enrichment opportunities, academic support, mentorship, social and emotional well-being, civic and social engagement, workforce development, or physical/mental health. We encourage local community groups and organizations to join us in a collective effort to support Antioch youth and community.

Purpose

Collaborative efforts of the City of Antioch through the Youth Services Division by supporting grass-roots, community-driven groups and activities directly affecting Antioch youth, young adults, and families. Grants are funded by revenues from the General Fund and approved by the City Council. The city will review applications, and the Antioch City Council will make the final grant award decisions.

**YOUTH SERVICES GRANTS PARTNER APPLICATION
2023-2024**

Funds may only be used for:

- Afterschool Programs
- Civic Engagement
- Workforce Development
- Academic Support
- Mental Health Enrichment (Social & Emotional Well-being)
- Physical Health

Applicant Eligibility

To be eligible for the youth services grants partnership, organizations must be a non-profit corporation or have a qualifying fiscal agent with tax-exempt status under section 501(c)(3), 501(c)(4), or 501(c)(6) of the Internal Revenue Code. Organizations/ Fiscal Agent must provide a copy of their current 501(c)(3), 501(c)(4), or 501(c)(6) IRS determination letter when applying.

Program Guidelines:

Grant applications are only accepted during submission, ending on May 19, 2023.

This application is for nonprofit and community-based organizations requesting funding from the City's Youth Services Network under the Public Safety & Community Resources Department. Funds may only be used for: programs and activities performed directly for the benefit and enjoyment of all Antioch youth residents or AUSD students. Youth programs and activities participants must be between the ages of 12 (or entering the 6th grade) through 26.

The city reserves the right to adjust grant awards based on budgetary circumstances following the adoption of the Fiscal Budget.

The application package must include the following: (1) Completed application form (2) IRS 501 (C) Tax Exemption Determination Letter (3) Proof of Insurance (Listing of policies by type and coverage amount, indicating policy end dates, or copies of certificates of insurance.) (4) Business License with the City of Antioch.

Organizations must meet all the applicant requirements detailed in the application packet. Read the instructions and all application materials thoroughly.

YOUTH SERVICES GRANTS PARTNER APPLICATION
2023-2024

Focus Areas for Funding (Please check one or more areas your request will address)

- ☐ Academic support
- ☐ Social and emotional wellbeing
- ☐ Civic and social engagement
- ☐ Workforce development
- ☐ Physical health Enrichment
- ☐ Opportunities

Organization/Group Overview

Organization/ Group Name: _____

Name of Fiscal Agent (if applicable): _____

Point of Contact/Title: _____

Physical Address: _____

Mailing Address (if different from physical): _____

Phone Number: _____

Email Address: _____

Website/Social Media (if applicable): _____

Amount of City Funds Requested: \$ _____

Total Project Budget: \$ _____

Organization/Group Classification (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Youth Group | <input type="checkbox"/> Sports Group/Club |
| <input type="checkbox"/> Resident Group | <input type="checkbox"/> Faith-Based Group |
| <input type="checkbox"/> Neighborhood/Community Association | <input type="checkbox"/> Civic/Social Group |
| <input type="checkbox"/> School/After School Organization/Club | <input type="checkbox"/> Other (please describe) |

Is your organization/group associated with another organization (e.g. dance troupe from a local school, or community/neighborhood chapter of a larger group, etc...)?

☐ Yes If yes, what organization or group are you affiliated with? _____

☐ No

**YOUTH SERVICES GRANTS PARTNER APPLICATION
2023-2024**

Please give short answers to the following questions. You may attach additional information on a separate paper.

What are your goals and objectives that will support Antioch youth and young adults? (attach up to one additional page total if necessary)

Please describe the project/program in detail. (attach up to one additional page total if necessary)

What targeted youth population will your project/program serve? Please provide a detailed demographic description along with an explanation.

How will youth voice and input be included in the project/program?

How many participants will be served by the project/program?

YOUTH SERVICES GRANTS PARTNER APPLICATION
2023-2024

Explain the effect upon these services if the City does not fund your request or if the award is less than requested:

What is your project/program timeline?

All grant recipients must complete a progress and evaluation report based on timeline or completion date. How will your organization/group measure the effectiveness of the project/program?

Signature: Applicant Authorized Representative

Date

YOUTH SERVICES GRANTS PARTNER APPLICATION
2023-2024

Financial Information

What is the budget for the specific project for which funding is needed? Please attach a detailed budget, including activities that are currently funded.

Do you currently receive funding from any other organization or company to carry out this activity, such as First 5, City of Antioch, Celebrate Antioch Foundation, Antioch Unified School District, etc...? If so, please list activities and funding amounts on a separate sheet.

Amount of City Funds Requested: \$ _____

Total Project Budget: \$ _____

Tax ID/EIN # _____ - _____

Thank you for applying for the partnership opportunity with the City of Antioch Youth Services Network Division. Please return completed application to:

Email: mcabral@antiochca.gov

**Or mail to:
City of Antioch
Att: Monserrat Cabral
200 H St.
Antioch, CA 94509**

**For any questions or additional information, please contact:
Monserrat Cabral at mcabral@antiochca.gov.**


CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Monserrat Cabral, Youth Services Network Manager

APPROVED BY: Tasha Johnson, Public Safety & Community Resources Director 

SUBJECT: Approval of Awards for the California Violence Intervention & Prevention (CalVIP) Program Evaluation with Evident Change

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the Acting City Manager or designee to partner with Evident Change for grant program evaluation of evidence-based violence reduction initiatives and programs that interrupt cycles of violence for \$89,705 funded by CalVIP grant funds.

FISCAL IMPACT

The service provider's cost will be paid for, in its entirety, by the grant.

DISCUSSION

In February 2022, the City of Antioch applied for a three-year CalVIP grant from the Board of State and Community Corrections (BSCC) to improve public health and safety by supporting effective violence reduction initiatives in Antioch, which is disproportionately impacted by violence, particularly group-member-involved homicides, shootings, and aggravated assaults (Penal Code Sec. 14131(b)). The City of Antioch was awarded the CalVIP grant agreement from July 2022 through June 30, 2025, for a maximum amount of \$1,794,116. Funds will be used to support, expand, and replicate evidence-based violence reduction initiatives that seek to interrupt cycles of violence.

A Request for Qualifications for the service provider(s) was published on May 15, 2023, and 2 proposals were received; Evident Change was the selected bidder. Reviewers evaluated all proposals on a scale of 0-100. Evident Change averaged the highest based on their expertise and experience. The decision to select Evident Change was based on several vital factors demonstrating their suitability for the CalVIP Program. Evident Change will work with the City and Community Based Organizations (CBO) partners to conduct a systematic, comprehensive, and culturally responsive evaluation of the CalVIP program. The evaluation will gather data without burdening evaluation participants; use quantitative and qualitative methods to assess the CalVIP program's effectiveness; provide information to the City and its partners to inform areas for

improvement and contribute to violence reduction efforts; and provide accountability to the BSCC. The evaluation team has experience working with and supporting government agencies and CBOs in assessing violence reduction programs; designing and implementing community-based evaluations; and engaging youth, families, and key stakeholders through culturally responsive strategies.

Evident Change's evaluation team will manage the project in partnership with the City and implement CBO(s). The evaluation will occur in three primary phases, including the following activities.

Phase 1: Evaluation Planning/Discovery (estimated timing: July – August 2023).

- Enhance Evident Change's familiarity with the City's CalVIP program and its evaluation goals by meeting with the City and the CBO(s), reviewing existing CalVIP-related documents, etc.
- Co-create process and outcome measures for the evaluation, including how outcomes will be defined.
- Identify existing data collection methods or processes, such as databases, and determine if there is a need to create tools/tracking mechanisms to collect program data; develop data sharing agreements as needed.
- Develop and finalize the local evaluation plan (LEP) by July 28, 2023, for submission to the BSCC.

Phase 2: Ongoing Data Collection, Analysis, and Reporting (estimated timing: September 2023 – June 2025).

- Determine the types of information and reporting formats that would be helpful for the City and CBO(s) to receive regularly from the evaluation team to support CQI efforts.
- Attend program partner meetings or other activities, as applicable, to learn about real-time program implementation, offer support on resolving implementation challenges, and provide evaluation updates.
- Implement data collection activities included in the LEP, such as collecting participant data and conducting surveys, focus groups, and/or interviews.
- Review, monitor, and analyze evaluation data; regularly share preliminary results and recommendations with the City and CBO(s).
- Provide other support as requested (e.g., defining how the program measures success, assisting with a site visit from the BSCC, etc.).

Phase 3: Final Local Evaluation Report (estimated timing: July – December 2025).

- In the final phase, Evident Change will complete data analysis and produce a final local evaluation report that assesses the program's progress on meeting identified goals and outcomes and describes lessons learned during the grant period of July 1, 2022, through June 30, 2025.
- The report's content and format will adhere to the BSCC's specifications. The City and CBO(s) will review and provide feedback on the draft report before Evident Change finalizes it for the City's submission to the BSCC.

The attached resolution approves allocating \$89,705 from CalVIP grant funds to contract with Evident Change.

ATTACHMENTS

- A. Resolution
- B. Draft Agreement with Evident Change

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE AWARD OF BOARD OF STATE AND COMMUNITY
CORRECTIONS (BSCC) FUNDS TO EVIDENT CHANGE FOR THE CALIFORNIA
VIOLENCE INTERVENTION GRANT PROGRAM FOR PROGRAM EVALUATION
PLANNING, ANALYSIS, AND REPORTING**

WHEREAS, the CITY has applied for and received funds through the California Violence Intervention and Prevention grant program from the BSCC as Grantor as a city that is disproportionately impacted by gun violence;

WHEREAS, the CITY wishes to improve public health and safety by supporting effective violence reduction initiatives in Antioch, which is disproportionately impacted by violence, particularly group-member-involved homicides, shootings, and aggravated assaults (Penal Code Sec. 14131(b)).;

WHEREAS, the CITY issued a request for qualifications for service providers and recommends an award to Evident Change as the agency has demonstrated it has the expertise, background, and qualifications to help the City achieve these goals;

WHEREAS, the Public Safety and Community Resources Department recommends approval and funding of \$89,705 to Evident Change in BSCC CalVIP funds that support the community;

WHEREAS, the City Council of the City of Antioch has considered award and approval of funds to Evident Change to develop and implement a systematic, comprehensive, and culturally responsive evaluation to support the City of Antioch's California Violence Intervention and Prevention (CalVIP) grant program;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the award of BSCC CalVIP funding to Evident Change in the amount of \$89,706 for FY2023-2025.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

**CONSULTING SERVICES/PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF ANTIOCH AND
EVIDENT CHANGE**

THIS AGREEMENT ("**Agreement**") is made and entered into this 19th day of June, 2023 ("**Effective Date**") by and between the City of Antioch, a municipal Corporation with its principle place of business at 200 H Street, Antioch, CA 94509 ("**City**") and Evident Change with its principle place of business at 520 3rd Street Suite 101 Oakland, CA 94607. City and consultant individually are sometimes referred to herein as "**Party**" and collectively as "**Parties.**"

SECTION 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall furnish all technical and professional services including labor, material, equipment, transportation, supervision and expertise to provide to City the services described in the Scope of Work attached as Exhibit A attached hereto and incorporated herein at the time and place and in the manner specified therein ("**Services**"). In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 Term of Services. The term of this Agreement shall begin on the Effective Date and shall end on December 31, 2025 the date of completion specified in Exhibit A, and Consultant shall complete the Services described in Exhibit A prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the Services required by this Agreement shall not affect the City's right to terminate the Agreement, under Section 8.

1.2 Standard of Performance. Consultant represents that it is experienced in providing these services to public clients and is familiar with the plans and needs of City. Consultant shall perform all Services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices its profession.

1.3 Assignment of Personnel. Consultant shall assign only competent personnel to perform Services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 Time. Consultant shall devote such time to the performance of Services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

SECTION 2. COMPENSATION.

2.1 Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement, as more particularly described in Exhibit A. Payments for the Services and reimbursement of costs will not exceed eighty-nine thousand seven hundred and five dollars (\$89,705) over the term of this Agreement notwithstanding any contrary indications that may be contained in Consultant's proposal, for Services to be performed and reimbursable costs incurred under this Agreement. In addition to the foregoing, payments for the Services and reimbursement costs will not exceed eighty-nine thousand seven hundred and five dollars (\$89,705) annually unless approved in advance by the Contract Administrator.

2.2 In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for Services rendered pursuant to this Agreement at the time and in the manner set forth below. The payments specified below shall be the only payments from City to Consultant for Services rendered and costs incurred pursuant to this Agreement. Except

as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person.

2.3 Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the Services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.4 **Reports.** Consultant shall submit reports, not more often than once a month during the term of this Agreement, describing the Services performed and costs incurred.

2.5 **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.6 **Authorization to Perform Services.** The Consultant is not authorized to perform any Services or incur any costs whatsoever under the terms of this Agreement until Consultant receives authorization to proceed from the Contract Administrator.

SECTION 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the Services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

SECTION 4. INSURANCE REQUIREMENTS. Before beginning any work under this Agreement, Consultant, at its own cost and expense, shall procure insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work by the Consultant and its agents, representatives, employees, and subcontractors. Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's proposal. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Insurers shall have an AM Best rating of no less than A:VII unless otherwise accepted by the City in writing:

4.1 **Commercial General Liability (CGL).** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. If Consultant's services include work within 50 feet of a railroad right of way, the Consultant shall have removed any exclusion on their liability policy limiting coverage for work near a railroad, or shall provide a Railroad Protective Liability policy in favor of the City. Limits for such coverage shall be no less than \$5,000,000.

4.2 Automobile Liability Insurance. ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.

4.3 Workers' Compensation Insurance. Workers' Compensation Insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

4.4 Professional Liability (Errors and Omissions). Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate.

4.5 Other Insurance Provisions. Unless otherwise specified below, all insurance policies are to contain, or be endorsed to contain, the following provisions:

4.5.1 Additional Insured Status. The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. CGL coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used). This requirement shall only apply to the CGL and Automobile Liability Insurance policies specified above.

4.5.2 Primary Coverage. For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it. This requirement shall only apply to the CGL and Automobile Liability Insurance policies specified above.

4.5.3 Notice of Cancellation. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

4.5.4 Waiver of Subrogation. Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer. This requirement shall only apply to the CGL, Automobile Liability and Workers' Compensation/Employer's Liability Insurance policies specified above.

4.5.5 Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

4.5.6 Claims made policies. If any of the required policies provide claims-made coverage:

4.5.6.1 The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.

4.5.6.2 Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**

4.5.6.3 If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

4.6 Certificate of Insurance and Endorsements. Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

4.7 Subcontractors. Consultant shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated in this Agreement, including but not limited to naming additional insureds.

4.8 Higher Limits. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

4.9 Special Risks or Circumstances. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

4.10 Remedies. In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise, any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due to Consultant under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or,
- Terminate this Agreement.

SECTION 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.

5.1 To the fullest extent permitted by law, Consultant shall defend (with counsel reasonably acceptable to City), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.

5.1.1 Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply.

5.2 By execution of this Agreement, Consultant acknowledges and agrees to the provisions of this Section and that it is a material element of consideration, and that these provisions survive the termination of this Agreement.

SECTION 6. STATUS OF CONSULTANT.

6.1 Independent Contractor. At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Section 1.3; however, otherwise City shall not have the right to control the manner or means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including, but not limited to, eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 Consultant Not Agent. Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

SECTION 7. LEGAL REQUIREMENTS.

7.1 Governing Law. The laws of the State of California shall govern this Agreement.

7.2 Compliance with Applicable Laws. Consultant and any subcontractors shall comply with all laws applicable to the performance of the Services.

7.3 Other Governmental Regulations. To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 Licenses and Permits. Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid business licenses from City.

7.5 Nondiscrimination and Equal Opportunity. Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, sexual orientation or any other legally protected status, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any Services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Section in any subcontract approved by the Contract Administrator or this Agreement.

7.6 California Labor Code Requirements. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

If the services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the full term of this Agreement and require the same of any subconsultants, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the City. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor.

SECTION 8. TERMINATION AND MODIFICATION.

8.1 Termination. City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement only for cause upon thirty (30) days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for Services performed satisfactorily to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 Extension. City may, in their sole and exclusive discretion, extend the end date of the term of this Agreement beyond that provided for in Section 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

8.3 Amendments. The parties may amend this Agreement only by a writing signed by all the Parties.

8.4 Assignment and Subcontracting. City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 Survival. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

8.6 Options upon Breach by Consultant. If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement; and/or

8.6.3 Retain a different consultant to complete the work described in Exhibit A not finished by Consultant in which case the City may charge Consultant the difference between the cost to have a different consultant complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

SECTION 9. KEEPING AND STATUS OF RECORDS.

9.1 Records Created as Part of Consultant's Performance. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, drawings, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use.

9.2 Confidentiality. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be kept confidential by Consultant. Such materials shall not, without the prior written permission of City, be used by Consultant for any purpose other than the performance of this Agreement nor shall such materials be disclosed publicly. Nothing furnished to Consultant which is generally known, shall be deemed confidential. Consultant shall not use the City's name or logo or photographs pertaining to the Services under this Agreement in any publication without the prior written consent of the City.

9.3 Consultant's Books and Records. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for Services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Consultant.

9.4 Inspection and Audit of Records. Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular

business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds Ten Thousand Dollars (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under the Agreement.

9.5 Intellectual Property. The City shall have and retain all right, title and interest, including copyright, patent, trade secret or other proprietary rights in all plans, specifications, studies, drawings, estimates, materials, data, computer programs or software and source code, enhancements, documents and any other works of authorship fixed in any tangible medium or expression, including but not limited to physical drawings or other data magnetically or otherwise recorded on computer media ("Intellectual Property") prepared or developed by or on behalf of Consultant under this Agreement. Consultant further grants to City a non-exclusive and perpetual license to copy, use, modify or sub-license any and all Intellectual Property otherwise owned by Consultant which is the basis or foundation for any derivative, collective, insurrectional or supplemental work created under this Agreement.

SECTION 10. CALVIP ADDITIONAL TERMS AND CONDITIONS. Consultant acknowledges that this Agreement, the Services and payments thereunder are funded through the California Violence Intervention Program ("CalVIP") administered by the State of California Board of State and Community Corrections ("BSCC") and are subject to the requirements, restrictions, and limitations of CalVIP and BSCC grant funding. By executing this Agreement, Consultant hereby agrees to comply with all terms and conditions set forth in this Agreement, which include by reference all guidance, regulations and requirements of BSCC that are applicable to a recipient of a CalVIP grant and the additional terms and conditions attached as Exhibit C and incorporated herein. Consultant further agrees to cooperate with the City by timely providing information and documentation required by the Agreement or requested by the City in furtherance of its obligations as a CalVIP grantee.

SECTION 11. MISCELLANEOUS PROVISIONS.

11.1 Venue. In the event either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Contra Costa or in the United States District Court for the Northern District of California.

11.2 Severability. If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

11.3 No Implied Waiver of Breach. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

11.4 Successors and Assigns. The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

11.5 Use of Recycled Products. Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

11.6 Conflict of Interest. Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any official of City in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code § 1090 *et. seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for Services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code Section 1090 and, if applicable, will be disqualified from holding public office in the State of California.

11.7 Inconsistent Terms. If the terms or provisions of this Agreement conflict with or are inconsistent with any term or provision of any Exhibit attached hereto, then the terms and provisions of this Agreement shall prevail.

11.8 Solicitation. Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

11.9 Contract Administration. This Agreement shall be administered by Monserrat Cabral ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

11.10 Notices. Any written notice to Consultant shall be sent to:

Erin Espinosa, Director of Research
520 3rd Street Ste 101
Oakland, CA 94607

Any written notice to City shall be sent to:

Monserrat Cabral/Public Safety & Community Resources
City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007

City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007
Attn: City Attorney

11.11 Integration. This Agreement, including all exhibits and other attachments, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

CITY:

CITY OF ANTIOCH

Forrest B. Ebbs, Acting City Manager

CONSULTANT:

Evident Change

By: _____

Name: _____

Title: _____

Attest:

Elizabeth Householder
City Clerk

By: _____

Name: _____

Title: _____

Approved as to Form:

Thomas Lloyd Smith, City Attorney

[Two signatures are required for a corporation or one signature with the corporate bylaws indicating that one person can sign on behalf of the corporation]

EXHIBIT A SCOPE OF WORK

EVALUATION PLAN

Evident Change will collaborate with the City and CBO partners to develop and implement evaluation processes and tools that meet the program's goals while minimizing the burden on evaluation participants. Evident Change anticipates conducting a process and outcome evaluation using a mixed-methods, non-experimental research design; the research design will be finalized in partnership with the City and its partners. Based on BSCC guidelines, the LEP that Evident Change develops will describe the program and evaluation process, including program background (e.g., need, purpose, scope, target population, eligibility requirements, services, and goals and objectives); logic model; evaluation matrix (e.g., questions, indicators, data sources, data collection methods, and data collection frequency); and a narrative outlining evaluation design and approach. The LEP may be modified or updated to reflect real-time implementation or needs.

Data Collection Sources and Methods. Evident Change anticipates using the following data collection methods for the evaluation: 1) reviewing program data collected by the City and/or CBO(s) implementing the program to assess participant-level outcomes in areas such as gaining conflict resolution skills, avoiding injury or re-injury due to gun violence, addressing personal trauma, developing positive relationships with prosocial staff and peers, etc.; 2) conducting primary data collection activities (e.g., surveys, interviews, focus groups) with program staff to gather information about successes, challenges, and lessons learned from program implementation; 3) conducting primary data collection activities with participants to gather input on experiences and satisfaction with programming, skills gained, perceptions of community safety, etc.; and 4) obtaining city-level public safety data to assess changes over time in outcomes of interest (e.g., firearm assaults, homicides related to gun violence). Proposed types of data and/or collection methods may be adjusted based on available data and evaluation goals.

Data Analysis. Evident Change will analyze quantitative process data (e.g., number of outreach contacts, number of participants who received mentoring and other services, etc.) using a data analysis program such as SPSS or R, focusing on descriptive statistics such as frequencies with additional statistical procedures used as needed or as applicable. Quantitative outcome data will be entered into a database and/or obtained through extracts from the City and/or the CBO(s). If data are available, individual-level outcomes will be examined using a pre-/post-design in which participants are tracked over time during program participation. Qualitative process and outcome data, including information from quarterly progress reports and interviews/focus groups with staff and participants, will be analyzed and synthesized to identify and contextualize key themes.

Timeline and Deliverables. Evident Change proposes to complete the following deliverables for the evaluation: 1) a local evaluation plan; 2) a biannual data memo, with preliminary analysis and summary of available data, provided once in Year 1 (2023) and two times per year in Years 2 and 3 (2024 and 2025); and 3) a final local evaluation report. The evaluation team is prepared to begin project work upon the award of the contract. The table below outlines the proposed data collection activities, deliverables, and timing.

TIMELINE OF DATA COLLECTION ACTIVITIES AND DELIVERABLES		
Data Collection Activity	Deliverable (as applicable)	Timeframe and/or Expected Completion Date
Develop and implement communication strategies (e.g., regular meetings) in partnership with the City and CBO(s)		Upon notification of grant award
Develop local evaluation plan	Local evaluation plan	July 28, 2023
Develop data memo/summary with preliminary data/findings	Data memo/summary (1-2 per year)	Year 1 (2023): September 30 Year 2 (2024): March 31; September 30 Year 3 (2025): March 31; September 30
Compile, review, and analyze participant-level data/information		Ongoing
Conduct primary data collection (e.g., surveys, interviews, and/or focus groups) with program participants and staff		June 2024 – June 2025 (timing may differ depending on type of data collection)
Develop final local evaluation report	Final local evaluation report	December 31, 2025

Data Confidentiality. Unless concerns are identified related to a participant’s safety, all information collected will be confidential. Information will be aggregated for analysis and reporting. The evaluation team is trained in confidentiality procedures and has signed Evident Change’s confidentiality pledge. All data, including databases that may be developed for the evaluation, will be stored on Evident Change’s password-protected file server.

Addressing Potential Challenges. Through regular communication and data review/monitoring, Evident Change will work collaboratively with the City and CBO(s) to identify and address challenges that may affect program implementation and/or evaluation. Potential challenges that may arise during the evaluation, based on Evident Change’s experience, could include issues related to data entry. Evident Change understands that data entry often adds additional burden to direct service staff’s job responsibilities. To enhance data input and data quality, the evaluation team will partner with the City and CBO(s) to provide training and ongoing support with data. Moreover, the evaluation will focus to the extent possible on data already being collected as part of regular program operations. In addition, participant enrollment may affect data collection activities; for example, if participant recruitment and enrollment progress on a different schedule than originally anticipated, evaluation activities will be adjusted accordingly.

CAPABILITIES AND COMPETENCIES

ORGANIZATIONAL CAPABILITY AND RESEARCH ENVIRONMENT

Evident Change is a nonprofit research organization that uses data and research to promote just and equitable social systems for individuals, families, and communities. With more than 100 years of experience designing and implementing rigorous research and evaluations using mixed-methods models, Evident Change currently administers and supports more than 80 research and training projects across the country and internationally, and has significant experience conducting complex, scientifically rigorous studies.

Evident Change is experienced in working with local government agencies and CBOs to conduct program evaluations, especially in California. This includes applying evaluation findings to real-world contexts through reports and presentations to key stakeholders. The proposed team has 10 years of experience evaluating government-funded violence reduction programs in California, including [CalVIP](#) and Youth Reinvestment Grant programs in Richmond (Office of Neighborhood Safety) and Sacramento (Sierra Health Foundation). This also includes evaluations of BSCC-administered initiatives funded by CalVIP's predecessor, the California Gang Reduction, Intervention, and Prevention (CalGRIP) grant program, in Richmond and Fillmore (Ventura County). Thus, the team is knowledgeable about BSCC policies and regulations, including guidelines and procedures for CalVIP evaluations and quarterly progress reports.

The evaluation team also is knowledgeable about evidence-based practices and models for violence prevention, intervention, and interruption, including Advance Peace and Cure Violence, and is experienced in assessing individual-level and community-level outcomes related to increases in participant well-being, reductions in community violence, and improvements in community safety. For more than 10 years, Evident Change has been an evaluation partner with the City of Richmond Office of Neighborhood Safety (ONS), including conducting [a process evaluation of ONS's Operation Peacemaker Fellowship](#). The team also has experience evaluating child welfare programs and is familiar with the California Evidence-Based Clearinghouse for Child Welfare. In addition, the team is knowledgeable about risk and needs assessment tools and has provided guidance to violence reduction programs about their needs assessments.

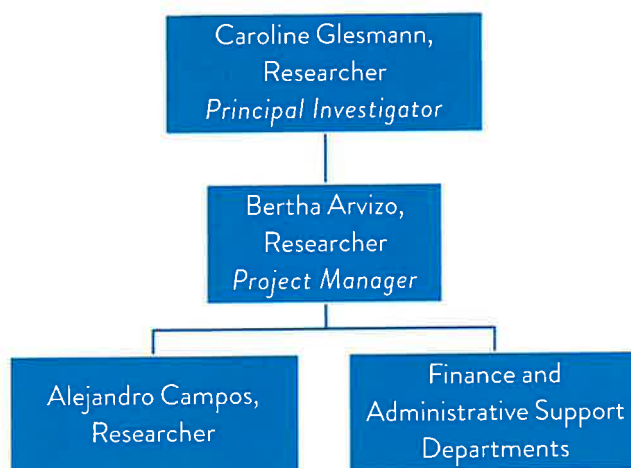
Other related evaluation work in California, with involvement by one or more members of the proposed team, includes the following projects: 1) an evaluation of [California's transition age youth \(TAY\) program](#), with oversight by the BSCC, through which Senate Bills 1004 and 1106 provided probation departments in counties including Alameda, Butte, Napa, Nevada, and Santa Clara the opportunity to implement a TAY pilot program as an alternative sentencing option for young adults; 2) an assessment of a foundation that prioritizes community violence reduction; 3) a partnership with the City of Salinas and local CBOs to [assess the implementation of a community-driven strategic plan](#) designed to reduce youth violence; and 4) an [assessment of the Positive Youth Justice Initiative](#), a statewide community-driven effort managed by the Sierra Health Foundation that engaged CBOs to transform the juvenile justice system.

Outside of California, the team's work includes a multi-organization effort to evaluate a community-based violence reduction initiative administered by the City of Philadelphia. Evident Change is also partnering with the Cameron County (Texas) Juvenile Justice Department and CBOs in the Rio Grande Valley on a five-year [research study](#), funded by the National Institute of Justice (NIJ), to examine individual and environmental influences among female youth as they relate to gang and group involvement.

KEY STAFF ROLES AND RESPONSIBILITIES

The proposed evaluation team (resumes attached) is experienced in collaborating with and supporting government agencies and CBOs in evaluations of violence prevention and intervention programs; designing and implementing community-based evaluations; engaging youth, families, and other key parties through

culturally responsive strategies; and using software programs to manage and analyze data. All evaluation team members are based in the Bay Area. This team will be supported by Evident Change staff who handle financial tasks and other administrative responsibilities, such as formatting and editing publications.



Caroline Glesmann, MA (Principal Investigator). Glesmann holds a master's degree in sociology and has over 15 years of research and evaluation experience in violence reduction and juvenile justice. A skilled evaluation manager, she has partnered with many government entities and CBOs to plan and implement community-centered, mixed-methods evaluation strategies. She leads Evident Change's evaluation work with the City of Richmond's ONS, which includes collaborating with ONS and its community partners to evaluate its CalVIP and Youth Reinvestment Grant (YRG) programs. She co-leads Evident Change's evaluation of the Sacramento-based Healing the Hood and Restorative Youth Justice violence reduction initiative, which is managed by the Sierra Health Foundation and supported by CalVIP and YRG funding. She also co-leads Evident Change's collaborative effort to evaluate government-funded community violence reduction initiatives in Philadelphia. She has managed evaluations of gender-based violence reduction programs, co-led the TAY program evaluation, co-led the Positive Youth Justice Initiative evaluation, and coordinated CalGRIP evaluations for the cities of Richmond and Fillmore. *For the proposed project, Glesmann will be responsible for project direction and oversight, including completion of deliverables.*

Bertha Arvizo, BA, BS (Project Manager). Arvizo holds bachelor's degrees in criminal justice and sociology. Currently pursuing her MA in sociology, expected to be completed in 2023, she brings a wealth of experience in research spanning four years in the fields of juvenile justice and child welfare. She is an experienced qualitative researcher, skilled in conducting interviews and focus groups with youth, families, staff, and other key parties as well as analyzing qualitative data and developing reports. Her project management experience includes coordinating data collection for an assessment of a California foundation that prioritizes community violence reduction and leading an in-depth scan of child welfare case review activities, which involved completing a literature review and conducting interviews with stakeholders in multiple jurisdictions. For Evident Change's current NIJ study in Texas, she is training onsite researchers and

managing quality control and logistics. *For the proposed project, Arvizo will manage day-to-day coordination of data collection, analysis, and reporting.*

Alejandro Campos, BA (Researcher). Campos holds a bachelor's degree in criminal justice and a minor in public health and has two years of experience evaluating violence reduction initiatives. He is skilled in facilitating interviews and focus groups with program staff and system-impacted individuals and in conducting quantitative and qualitative data analysis. He has experience synthesizing data for reports and presentations. He currently supports evaluations of the CalVIP grant program in Richmond and Sacramento, violence reduction initiatives in Philadelphia, and the juvenile justice case processing system in Dallas County, Texas. Previous project work includes conducting research and analysis for an assessment of workplace-related stress at a CBO that supports survivors of gender-based violence and for an evaluation of a California foundation that invests in community-based approaches to preventing gun violence. *For the proposed project, Campos will support data collection, analysis, and reporting.*

Payment Schedule

Total Budget: \$89,705

BUDGET NARRATIVE

The proposed budget for the evaluation is \$89,705, based on the BSCC guideline of allocating 5-10% of the total CalVIP grant award to evaluation activities. Personnel costs include the total salary expenditure for each Evident Change staff person allocated to the project. These costs are computed based on annual salaries for FY22-23, with projected salary increases for subsequent fiscal years. The costs include all fringe benefits, indirect costs, and other direct costs, such as computer/network MIS maintenance, supplies, telecommunications, copying/printing, and rent/occupancy. The budget also includes these expenses:

- Travel costs for staff to collect onsite data such as focus groups/interviews (e.g., for local travel within the Bay Area and related expenses; estimated at four trips for two staff).
- Incentives for program participants to engage in evaluation activities such as interviews or focus groups (estimated at \$50 per participant for 20 participants).

PROPOSED PAYMENT SCHEDULE

1. Upon contract execution: \$17,940
2. Data memos/summaries:
 - a. Year 1: Expected completion, September 30, 2023: \$17,940
 - b. Year 2: Expected completion, March 31, 2024; September 30, 2024: \$17,940 (after 9/30/24)
 - c. Year 3: Expected completion, March 31, 2025; September 30, 2025: \$17,940 (after 9/30/25)
3. Final local evaluation report, due to the BSCC on December 31, 2025: \$17,940

EXHIBIT B
CALVIP ADDITIONAL TERMS AND CONDITIONS

To the extent the terms and conditions below conflict with any other term of the Agreement, the terms and conditions below shall prevail.

General Terms and Conditions

1. **AUDIT:** Consultant agrees that the City, BSCC, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Consultant agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Consultant agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Consultant agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
2. **DISPUTES:** Consultant shall continue with the responsibilities under this Agreement during any dispute.
3. **TERMINATION FOR CAUSE:** The City may terminate this Agreement and be relieved of any payments should the Consultant fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the City may proceed with the work in any manner deemed proper by the City. All costs to the City shall be deducted from any sum due the Consultant under this Agreement and the balance, if any, shall be paid to the Consultant upon demand.
4. **RECYCLING CERTIFICATION:** Upon request by the City, Consultant shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).
5. **NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, Consultant and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Consultant shall insure that the evaluation and treatment of employees and applicants for employment are free of such

discrimination. Consultant and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Consultant shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Consultant and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.)

Consultant shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

6. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document [CCC 04/2017](#) are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

Full link: <http://bscchomepageofh6i2avqeocm.usgovarizona.cloudapp.usgovcloudapi.net/cc-042017-contractor-certification-clause/>

7. TIMELINESS: Time is of the essence in this Agreement.

8. COMPENSATION: The consideration to be paid Consultant, as provided herein, shall be in

9. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

A. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

B. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

10. LOSS LEADER: If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

Special Terms and Conditions

1. DEBARMENT, FRAUD, THEFT OR EMBEZZLEMENT

Consultant must have on file with the BSCC a completed and signed Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement.

2. UNION ACTIVITIES

Consultant acknowledges that applicability of Government Code §§16654 through 16649 to this Agreement and agrees to the following:

- A. No State funds received under the Agreement will be used to assist, promote or deter union organizing.
- B. Consultant will not, for any business conducted under the Agreement, use any State property to hold meetings with employees or supervisors, if the purpose of such meetings is to assist, promote or deter union organizing, unless the State property is equally available to the general public for holding meetings.
- C. If Consultant incurs costs or makes expenditures to assist, promote or deter union organizing, Consultant will maintain records sufficient to show that no reimbursement from State funds has been sought for these costs, and that Subgrantee shall provide those records to the Attorney General upon request.

3. WAIVER


The parties hereto may waive any of their rights under this Agreement unless such waiver is contrary to law, provided that any such waiver shall be in writing and signed by the party making such waiver.

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Acting Public Works Director/City Engineer 

SUBJECT: Resolution Accepting Completed Improvements and the Release of Bonds for Oakley Knolls Subdivision, Tract No. 9353, P.W. 647 (Discovery Builders)

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution accepting the completed improvements, authorizing the Acting City Manager or designee to file a Notice of Completion for the project and the release of bonds for Oakley Knolls Subdivision, Tract No. 9353, P.W. 647.

FISCAL IMPACT

Upon satisfactory completion of the one-year warranty period, the City of Antioch accepts responsibility for maintenance of the improvements.

DISCUSSION

On April 10, 2018, the City Council adopted Resolution No. 2018/48 approving a Vesting Tentative Map and Final Development Plan for the Oakley Knolls subdivision development of 28 single-family homes on 5.56-acres. The project site is located on Oakley Road at the southern terminus of Honeynut Street (Attachment B).

On June 11, 2019, the City Council adopted Resolution No. 2019/91, annexing the subdivision into Almondridge Street Light and Landscape Maintenance District (SLLMD) 5, Zone 1 (5-1), allocating funding for maintenance costs.

On June 11, 2019, the City Council adopted Resolution No. 2019/92, annexing assessor's parcel numbers 051-430-001 through 051-430-016 (Oakley Knolls Subdivision) into Community Facilities District ("CFD") No. 2018-02 (Police Protection).

On May 11, 2021, the City Council adopted Resolution No. 2021/85 approving the execution of a quitclaim deed and the abandonment of right-of-way on previous recorded final map "Oakley Knolls Subdivision 8501," for Oakley Knolls Subdivision 9353. Relinquishments were of mutual benefit for the purposes of maintenance. Funding for streetlight maintenance remains with the Almondridge Street Light and Landscape

Maintenance District 5, Zone 1. Landscaping and irrigation maintenance for this project is the Homeowner's Association responsibility.

On February 23, 2021, the City Council adopted Resolution No. 2021/21, for the approval of the Final Map, Improvement Plans, and entering into a Subdivision Improvement Agreement.

City Public Works Inspectors approved the completion of the final punch-list items for certain construction improvements. The warranty period for certain accepted construction improvements shall begin upon the date of recordation of a notice of completion (Attachment "C"). The City of Antioch shall assume responsibility for maintenance upon expiration of the one-year warranty period.

ATTACHMENTS

- A. Resolution
- B. Vicinity Map
- C. Notice of Completion

ATTACHMENT "A"

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE FINAL MAP AND IMPROVEMENT PLANS FOR OAKLEY
KNOLLS SUBDIVISION, TRACT NO. 9353, P.W. 647 (DISCOVERY
BUILDERS)**

WHEREAS, on April 10, 2018, the City Council adopted Resolution No. 2018/48 approving a Vesting Tentative Map and Final Planned Development for the Oakley Knolls subdivision project;

WHEREAS, on June 11, 2019, the City Council adopted Resolution No. 2019/91, annexing the subdivision into Almondridge Street Light and Landscape Maintenance District (SLLMD) 5, Zone 1 (5-1);

WHEREAS, on June 11, 2019, the City Council adopted Resolution No. 2019/92, annexing assessor's parcel numbers 051-430-001 through 051-430-016 (Oakley Knolls Subdivision) into Community Facilities District (CFD) No.2018-02 (Police Protection);

WHEREAS, on May 11, 2021, the City Council adopted Resolution No. 2021/85 approving the execution of a quitclaim deed and the abandonment of right-of-way on previous recorded final map "Oakley Knolls Subdivision 8501," for Oakley Knolls Subdivision 9353. Relinquishments were of mutual benefit for the purposes of maintenance;

WHEREAS, the City received a request from the developer to accept the completed improvements;

WHEREAS, improvements consisting of paving, curb, gutter, storm drain facilities, sanitary sewer, and water mains have been constructed and dedicated for public use;

WHEREAS, the City has accepted and acquired all necessary rights-of-way required for the maintenance of improvements; and

WHEREAS, the completed improvements have been constructed and inspected in accordance with the standards specifications and subdivision regulations of the City of Antioch, to the satisfaction of the City Engineer.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes the Acting City Manager or designee to accept improvements, file a Notice of Completion for said improvements, and approve the release of bonds for Oakley Knolls Subdivision, Tract No. 9353; and

BE IT FURTHER RESOLVED that the accepted improvements shall be maintained by the City of Antioch in accordance with standard City maintenance policies upon satisfactory completion of the one-year warranty period.

RESOLUTION NO. 2023/**

June 13, 2023

Page 2

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I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

ATTACHMENT "B"

VICINITY MAP



ATTACHMENT "C"

**RECORDED AT THE REQUEST
OF:**
CITY OF ANTIOCH, CA

WHEN RECORDED MAIL TO:
CITY OF ANTIOCH
DEVELOPMENT ENGINEERING
DIVISION
P.O. BOX 5007
ANTIOCH, CA 94531

THIS SPACE FOR RECORDER'S USE

**NOTICE OF COMPLETION FOR
OAKLEY KNOLLS SUBDIVISION, TRACT NO. 9353,
IN THE CITY OF ANTIOCH, P.W. 647**

NOTICE IS HEREBY GIVEN:

1. That the interest or estate stated in paragraph 3 herein the real property herein described is owned by: City of Antioch, 200 H Street, Antioch, California 94509.
2. That the full name and address of the Owner of said interest or estate, if there is only one Owner, and that the full names and addresses of all the co-owners who own said interest or estate as tenants in common, as joint tenants, or otherwise, if there is more than one owner, are set forth in the preceding paragraph.
3. That the nature of the stated owner, or if more than one owner, then of the stated owner and co-owners is: In fee.
4. That on June 13, 2023, the work and improvements hereinafter described was completed.
5. That the name of the original developer, of any, for said work of improvement was Discovery Builders, Inc.
6. The project is located on Oakley Road and Honeynut Street.
7. The surety for said project was Lexon Insurance Company.
8. This project consisted of all public improvements including paving, curb, gutter, storm drain facilities, sanitary sewer, and water mains which have been installed and completed in the subdivision by the developer to the satisfaction of the City Engineer.

**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

Date

Scott Buenting, P.E.
Acting Public Works Director/City Engineer
City of Antioch



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: Display of The Pride Flag at City Hall

RECOMMENDED ACTION

It is recommended that the City Council move to adopt the resolution directing the Acting City Manager or designee to fly the Rainbow Pride Flag at City Hall throughout the month of June 2023 in recognition of Lesbian, Gay, Bisexual, Transgender, Questioning Community Pride Month in the City of Antioch.

FISCAL IMPACT

This action has no fiscal impact. The LGBTQ Pride flag will be provided to the City by residents of its community who have requested to fly the flag at City Hall during LGBTQ Pride Month.

DISCUSSION

In June of 1969, the Stonewall Riots served as a catalyst for the Lesbian, Gay, Bisexual, Transgender, Questioning Community ("**LGBTQ**") rights movement in the United States and around the world, which is committed to achieving equal justice under law for LGBTQ Americans and is commemorated during LGBTQ Pride Month every year in June.

At the June 13, 2023, Antioch City Council meeting the City Council shall discuss a proclamation for LGBTQ Pride Month and passage of a resolution to flying the Rainbow Pride Flag at City Hall throughout the month of June 2023 in recognition of LGBTQ Community Pride Month in the City of Antioch.

The attached resolution for City Council's consideration directs staff to fly the Rainbow Pride Flag at City Hall throughout the month of June 2023 in recognition of LGBTQ Pride Month in the City of Antioch.

ATTACHMENT

A. Resolution

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
DIRECTING STAFF TO FLY THE RAINBOW PRIDE FLAG AT ANTIOCH CITY HALL
THROUGHOUT THE MONTH OF JUNE IN RECOGNITION OF JUNE 2023 AS
LESBIAN, GAY, BISEXUAL, TRANSGENDER, QUESTIONING COMMUNITY
PRIDE MONTH**

WHEREAS, in June of 1969, the Stonewall Riots served as a catalyst for the Lesbian, Gay, Bisexual, Transgender, Questioning Community (“**LGBTQ**”) rights movement in the United States and around the world, which is committed to achieving equal justice under law for LGBTQ Americans and is commemorated during LGBTQ Pride Month every year in June;

WHEREAS, the City of Antioch has a diverse LGBTQ community and is committed to supporting visibility, dignity, and equity for all people in the community;

WHEREAS, many of the residents, students, employees, and business owners within the City of Antioch who contribute to the enrichment of our City are a part of the LGBTQ community;

WHEREAS, LGBTQ Americans serve as leaders in all professional fields, make contributions that strengthen the fabric of American society, and, due in great part to the efforts of the LGBTQ rights movement, are able to live their lives more openly today than ever before;

WHEREAS, LGBTQ youth should feel safe to learn, grow, and enjoy their childhood without the fear of discrimination, harassment, bullying, or hate crimes;

WHEREAS, the LGBTQ rights movement has achieved great progress, but there is more work to be done within our nation;

WHEREAS, the rainbow flag, also known as the LGBTQ pride flag or gay pride flag, has been used since the 1970’s as a symbol of LGBTQ pride and LGBTQ social movements;

WHEREAS, flying the rainbow flag at City Hall throughout the month of June further symbolizes the City’s celebration of diversity and support for the LGBTQ community;

WHEREAS, the LGBTQ Pride Rainbow Flag has been raised around the world as a symbol of diversity, inclusion, and hope for members of the LGBTQ community;

WHEREAS, the City of Antioch will be offered an LGBTQ pride rainbow flag by residents of its community who request to fly the flag at City Hall during LGBTQ Pride Month; and

RESOLUTION NO. 2023/**

June 13, 2023

Page 2

WHEREAS, the City Council is open to considering similar requests to fly flags celebrating the efforts of other nationally recognized civil rights movements that strive for equal rights and equal protection under the law for groups that have historically endured and sought to overcome unlawful and unjust discrimination within our country.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby resolves as follows:

1. The Acting City Manager or designee is directed to fly the Rainbow Pride Flag at City Hall throughout the month of June 2023 in recognition of Lesbian, Gay, Bisexual, Transgender, Questioning Community Pride Month in the City of Antioch.
2. This resolution shall become effective immediately upon its passage and adoption.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER, MPP
CITY CLERK OF THE CITY OF ANITIOCH




STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Jeff Cook, Collections Superintendent

APPROVED BY: Scott Buenting, Acting Public Works Director/City Engineer 

SUBJECT: First Amendment to On-Call Biologist Services Agreement for Nomad Ecology, LLC

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Approving the first amendment for the on-call biologist services agreement with Nomad Ecology LLC, in a form approved by the City Attorney; and
2. Authorizing the Acting City Manager to execute the first amendment for the on-call biologist services agreement with Nomad Ecology.

FISCAL IMPACT

Approval of this resolution increases the total cost from \$30,000 to \$90,000. The fiscal year impact remains the same and is included in the draft fiscal year 2023-25 NPDES budget.

DISCUSSION

The Department of Public Works performs citywide maintenance work in creeks and channels to preserve regional waterways and storm outlets. Most of the work is seasonal in nature and performed in accordance with a Routine Maintenance Agreement ("RMA") between the City and State of California Department of Fish and Wildlife Resources Agency ("CDFW"). Included in the requirements of our RMA is the use of biologists for yearly surveys, pre-construction surveys, daily monitoring and species reporting. If the City does not meet its requirements for biologist services each year, our RMA can be rescinded by the CDFW.

On April 22, 2022, the City of Antioch submitted an Informal Request for Qualifications for On-Call Biologist Services. The City received a total of five (5) submissions on May 6, 2022, and three (3) of those biologists were chosen after a full review of qualifications. On June 3, 2022, the City contracted with Nomad Biology.

Following the agreement execution, each approved biologist team had to undergo a rigorous evaluation by the Department of Fish and Wildlife for approval. Once approved, the biologist teams were utilized in the best capacity in the field during RMA work.

Shortly after funds for the current fiscal year were utilized, it became evident that the agreement terms would need to be modified for the remaining agreement years, and therefore an amendment to the agreement was created.

ATTACHMENTS

- A. Resolution
- B. First Amendment to Contract
- C. Fully Executed Contract

ATTACHMENT “A”

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING
THE FIRST AMENDMENT TO THE ON-CALL BIOLOGIST SERVICES AGREEMENT
WITH NOMAD ECOLOGY, LLC**

WHEREAS, the Department of Public Works performs citywide maintenance work in creeks and channels to clean and preserve regional waterways and storm outlets;

WHEREAS, this work is seasonal in nature and performed in accordance with a Routine Maintenance Agreement (“RMA”) between the City and the State of California Department of Fish and Wildlife Resource Agency;

WHEREAS, the City is required to have a biologist on staff for yearly surveys, pre-construction surveys, daily monitoring and species reporting;

WHEREAS, the City procured through informal bidding from April 22, 2022 to May 6, 2022 for on-call biologist services and five (5) qualified biologists submitted their qualifications with three (3) being chosen; and

WHEREAS, the original agreement amount indicated was intended to be per fiscal year and needs to be modified to reflect as such within the compensation terms of the agreement requiring an amendment.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch, hereby:

1. Approves the first amendment to the on-call biologist services agreement with Nomad Ecology LLC in a form approved by the City Attorney; and
2. Authorizes the Acting City Manager to execute the first amendment for the on-call biologist services agreement with Nomad Ecology in a form approved by the City Attorney.

* * * * *

RESOLUTION NO. 2023/**

June 13, 2023

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

FIRST AMENDMENT TO AGREEMENT
FOR NOMAD ECOLOGY, LLC

THIS FIRST AMENDMENT TO THE AGREEMENT FOR On-Call Biologist Services is entered into this 24th day of May 2023, by and between the CITY OF ANTIOCH, a municipal corporation ("**City**") and Nomad Ecology, LLC, their address is 822 Main St, Martinez, CA 94553 ("**Consultant**").

R E C I T A L S

WHEREAS, on June 3rd, 2022 CITY and Nomad Ecology, LLC, entered into an Agreement for Professional Consultant Services for On-Call Biologist Services ("**Agreement**") in the amount of \$30,000;

WHEREAS, the term of service agreed upon is for three years ending June 30, 2025;

WHEREAS, the compensation was inaccurately described in the contract agreement and this first amendment corrects the description of compensation in the agreement.

NOW, THEREFORE, THE PARTIES DO MUTUALLY AGREE AS FOLLOWS:

- 1. Section 2 "COMPENSATION" the first paragraph shall be amended to read as follows:**

City hereby agrees to pay Consultant a sum not to exceed Thirty Thousand Dollars (\$30,000.00) per Fiscal Year with a total contract amount not to exceed Ninety Thousand Dollars (\$90,000) notwithstanding any contrary indications that may be contained in Consultant's proposal, for Services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for Services rendered pursuant to this Agreement at the time and in the manner set forth below. The payments specified below shall be the only payments from City to Consultant for Services rendered pursuant to this Agreement. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person.

All other terms and conditions of the Agreement shall remain in full force and effect.

CITY OF ANTIOCH:

NOMAD ECOLOGY, LLC

By: _____
Forrest Ebbs
Acting City Manager

By: _____
_____, Owner

ATTEST:

Elizabeth Householder
City Clerk

APPROVED AS TO FORM:

Thomas Lloyd Smith
City Attorney

**CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF ANTIOCH AND
NOMAD ECOLOGY, LLC**

THIS AGREEMENT ("**Agreement**") is made and entered into this **3rd** day of **June, 2022** ("**Effective Date**") by and between the City of Antioch, a municipal Corporation with its principle place of business at 200 H Street, Antioch, CA 94509 ("**City**") and **Nomad Ecology, LLC** with its principle place of business at **822 Main St, Martinez, CA 94553** ("**Consultant**"). City and Consultant individually are sometimes referred to herein as "**Party**" and collectively as "**Parties.**"

SECTION 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall furnish all technical and professional services including labor, material, equipment, transportation, supervision and expertise to provide to City the services described in the Scope of Work attached as Exhibit A attached hereto and incorporated herein at the time and place and in the manner specified therein ("**Services**"). In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 Term of Services. The term of this Agreement shall begin on the Effective Date and shall end on **June 30, 2025**, the date of completion specified in Exhibit A, and Consultant shall complete the Services described in Exhibit A prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the Services required by this Agreement shall not affect the City's right to terminate the Agreement, under Section 8.

1.2 Standard of Performance. Consultant represents that it is experienced in providing these services to public clients and is familiar with the plans and needs of City. Consultant shall perform all Services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices its profession.

1.3 Assignment of Personnel. Consultant shall assign only competent personnel to perform Services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 Time. Consultant shall devote such time to the performance of Services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

SECTION 2. COMPENSATION. City hereby agrees to pay Consultant a sum not to exceed **Thirty Thousand Dollars (\$30,000.00)** notwithstanding any contrary indications that may be contained in Consultant's proposal, for Services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for Services rendered pursuant to this Agreement at the time and in the manner set forth below. The payments specified below shall be the only payments from City to Consultant for Services rendered pursuant to this

Agreement. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the Services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 Invoices. Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for Services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services; and,
- The Consultant's signature.

2.2 Payment Schedule.

2.2.1 City shall make incremental payments, based on invoices received, [according to the payment schedule attached as Exhibit B and incorporated herein], for Services satisfactorily performed, in accordance with the requirements of this Agreement, and for authorized reimbursable costs incurred. City shall have thirty (30) days from the receipt of an invoice that complies with all of the requirements of Section 2.1 to pay Consultant.

2.3 Total Payment. City shall pay for the Services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering Services pursuant to this Agreement, unless expressly provided for in Section 2.5.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.4 Hourly Fees. Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the fee schedule in Exhibit B.

2.5 Reimbursable Expenses. Reimbursable expenses are specified below, and shall not exceed half of the total compensation. Expenses not listed below are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

Reimbursable Expenses are:

Vehicle Mileage

GPS

Monitors

Equipment Charges/Rentals

Travel/Lodging/Meals

2.6 Payment of Taxes. Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.7 Authorization to Perform Services. The Consultant is not authorized to perform any Services or incur any costs whatsoever under the terms of this Agreement until Consultant receives authorization to proceed from the Contract Administrator.

SECTION 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the Services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

SECTION 4. INSURANCE REQUIREMENTS. Before beginning any work under this Agreement, Consultant, at its own cost and expense, shall procure insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work by the Consultant and its agents, representatives, employees, and subcontractors. Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's proposal. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence

thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Insurers shall have an AM Best rating of no less than A:VII unless otherwise accepted by the City in writing:

4.1 Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. If Consultant's services include work within 50 feet of a railroad right of way, the Consultant shall have removed any exclusion on their liability policy limiting coverage for work near a railroad, or shall provide a Railroad Protective Liability policy in favor of the City. Limits for such coverage shall be no less than \$5,000,000.

4.2 Automobile Liability Insurance. ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.

4.3 Workers' Compensation Insurance. as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

4.4 Professional Liability (Errors and Omissions): Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate.

4.5 Other Insurance Provisions. Unless otherwise specified below, all insurance policies are to contain, or be endorsed to contain, the following provisions:

4.5.1 *Additional Insured Status.* The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. CGL coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used). This requirement shall only apply to the CGL and Automobile Liability Insurance policies specified above.

4.5.2 *Primary Coverage.* For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it. This requirement shall only apply to the CGL and Automobile Liability Insurance policies specified above.

4.5.3 *Notice of Cancellation.* Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

4.5.4 *Waiver of Subrogation.* Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has

received a waiver of subrogation endorsement from the insurer. This requirement shall only apply to the CGL, Automobile Liability and Workers' Compensation/Employer's Liability Insurance policies specified above.

4.5.5 *Deductibles and Self-Insured Retentions.* Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

4.5.6 *Claims made policies.* If any of the required policies provide claims-made coverage:

4.5.6.1 The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.

4.5.6.2 Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**

4.5.6.3 If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

4.6 Certificate of Insurance and Endorsements. Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

4.7 Subcontractors. Consultant shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated in this Agreement, including but not limited to naming additional insureds.

4.8 Higher Limits. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

4.9 Special Risks or Circumstances. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

4.10 Remedies. In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise, any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due to Consultant under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or,
- Terminate this Agreement.

SECTION 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.

5.1 To the fullest extent permitted by law, Consultant shall defend (with counsel reasonably acceptable to City), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.

5.1.1 Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply.

5.2 By execution of this Agreement, Consultant acknowledges and agrees to the provisions of this Section and that it is a material element of consideration, and that these provisions survive the termination of this Agreement.

SECTION 6. STATUS OF CONSULTANT.

6.1 Independent Contractor. At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Section 1.3; however, otherwise City shall not have the right to control the manner or means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including, but not limited to, eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 Consultant Not Agent. Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant

shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

SECTION 7. LEGAL REQUIREMENTS.

7.1 Governing Law. The laws of the State of California shall govern this Agreement.

7.2 Compliance with Applicable Laws. Consultant and any subcontractors shall comply with all laws applicable to the performance of the Services.

7.3 Other Governmental Regulations. To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 Licenses and Permits. Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid business licenses from City.

7.5 Nondiscrimination and Equal Opportunity. Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, sexual orientation or any other legally protected status, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any Services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Section in any subcontract approved by the Contract Administrator or this Agreement.

7.6 California Labor Code Requirements. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and

debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

If the services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the full term of this Agreement and require the same of any subconsultants, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the City. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor.

SECTION 8. TERMINATION AND MODIFICATION.

8.1 Termination. City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement only for cause upon thirty (30) days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for Services performed satisfactorily to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 Extension. City may, in their sole and exclusive discretion, extend the end date of the term of this Agreement beyond that provided for in Section 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

8.3 Amendments. The parties may amend this Agreement only by a writing signed by all the Parties.

8.4 Assignment and Subcontracting. City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 Survival. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

8.6 Options upon Breach by Consultant. If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement; and/or

8.6.3 Retain a different consultant to complete the work described in Exhibit A not finished by Consultant in which case the City may charge Consultant the difference between the cost to have a different consultant complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

SECTION 9. KEEPING AND STATUS OF RECORDS.

9.1 Records Created as Part of Consultant's Performance. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, drawings, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use.

9.2 Confidentiality. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be kept confidential by Consultant. Such materials shall not, without the prior written permission of City, be used by Consultant for any purpose other than the performance of this Agreement nor shall such materials be disclosed publicly. Nothing furnished to Consultant which is generally known, shall be deemed confidential. Consultant shall not use the City's name or logo or photographs pertaining to the Services under this Agreement in any publication without the prior written consent of the City.

9.3 Consultant's Books and Records. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for Services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Consultant..

9.4 Inspection and Audit of Records. Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds Ten Thousand Dollars (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under the Agreement.

9.5 Intellectual Property. The City shall have and retain all right, title and interest, including copyright, patent, trade secret or other proprietary rights in all plans, specifications, studies, drawings, estimates, materials, data, computer programs or software and source code, enhancements, documents and any other works of authorship fixed in any tangible medium or expression, including but not limited to physical drawings or other data magnetically or otherwise recorded on computer media ("Intellectual Property") prepared or developed by or on behalf of Consultant under this Agreement. Consultant further grants to City a non-exclusive and perpetual license to copy, use, modify or sub-license any and all Intellectual Property otherwise owned by Consultant which is the basis or foundation for any derivative, collective, insurrectional or supplemental work created under this Agreement.

SECTION 10. MISCELLANEOUS PROVISIONS.

10.1 Venue. In the event either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Contra Costa or in the United States District Court for the Northern District of California.

10.2 Severability. If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.3 No Implied Waiver of Breach. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.4 Successors and Assigns. The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.5 Use of Recycled Products. Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

10.6 Conflict of Interest. Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict

of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any official of City in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code § 1090 *et. seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for Services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code Section 1090 and, if applicable, will be disqualified from holding public office in the State of California.

10.7 Inconsistent Terms. If the terms or provisions of this Agreement conflict with or are inconsistent with any term or provision of any Exhibit attached hereto, then the terms and provisions of this Agreement shall prevail.

10.8 Solicitation. Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.9 Contract Administration. This Agreement shall be administered by **Jeff Cook** ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 Notices. Any written notice to Consultant shall be sent to:

Attn: Erin McDermott
Nomad Ecology, LLC
822 Main St
Martinez, CA 94553

Any written notice to City shall be sent to:

Jeff Cook
City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007

City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007
Attn: City Attorney

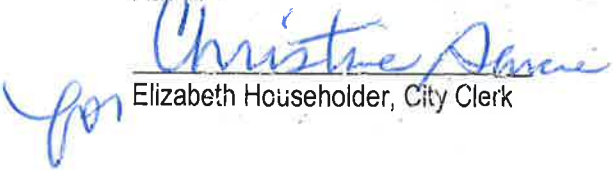
10.11 Integration. This Agreement, including all exhibits and other attachments, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

CITY:

CITY OF ANTIOCH


Cornelius H. Johnson, City Manager

Attest:


Elizabeth Householder, City Clerk

Approved as to Form:


Thomas Lloyd Smith, City Attorney

CONSULTANT:

NOMAD ECOLOGY, LLC

By: 

Name: Heath Bametoph

Title: Principal

By: 

Name: Erin McDermott

Title: Principal

[Two signatures are required for a corporation or one signature with the corporate bylaws indicating that one person can sign on behalf of the corporation]

EXHIBIT A SCOPE OF WORK

INTRODUCTION

The City of Antioch is requesting qualifications from consulting firms desiring to provide on-call biologist services for the City of Antioch's Routine Maintenance Agreement with the California Department of Fish & Wildlife. The City intends to develop a "Shortlist" of Biologist teams that will be called upon to provide services for any needed project or service within the scope of biologist services as needed for a three-year period and may be renewable for up to an additional two years (up to five years total).

Services will vary depending on City need. Assignments are anticipated to be mainly surveys; however, community outreach and project management assistance may be requested. Biologist teams are expected to include a California Licensed Biologist when Surveying Creek areas. Although the team will be selected as a whole, individual projects may not need the services of the entire team. Appropriate team members would be selected based on the scope of each project.

A Biologist team selected from the Shortlist will be provided a detailed scope of services, which will be used to negotiate a not-to-exceed project fee based on pre-approved Biologist billing rates. A scope of work will be provided to a Shortlist Biologist team concerning specific tasks and the Biologist will then return a brief description of the approach to the task, specific members of the project team, proposed fees and a schedule for its completion for City approval. The City's Project Manager will determine if the approach, schedule and negotiated fees are acceptable. Fees submitted for each project shall be based upon those fees listed in your response to this proposal.

OVERVIEW

The City anticipates that a variety of surveys and related services may be needed during the next three years. The need to balance City staff resources, re-prioritize project needs, or emergency/urgent situations may drive the need for these on-call Biologist services.

Examples of requests will be annual surveys for a particular species within an Antioch creek, daily reconnaissance surveys in sensitive species areas, and pre-construction surveys prior to start of a project. The expectation is that the Biologist teams will develop projects per current City of Antioch Routine Maintenance Agreement with Department of Fish & Wildlife. Thorough understanding of these Standards, Specifications and Guidelines is expected. Accurate cost estimates for assignments will be required.

Occasional, unanticipated requests might also need immediate attention. Each Biologist shall address their capacity for immediate response in their Proposal.

OBJECTIVES

The purpose of this Request for Qualifications is to develop a list containing more than one Biologist team that can provide the City with On-Call Biologist Services on an as-needed basis.

The goal of this proposal is to create a "Shortlist" of qualified Biologists that will be available for use by City staff on projects related to the proper utilization of the Department of Fish and Wildlife's Routine Maintenance Agreement as part of the City of Antioch's Creek Maintenance Program.

SCOPE OF SERVICES

Selected qualified firms shall provide On-Call Biologist services that may be requested by the City

during the term of this agreement in a prompt, professional, and workmanlike manner in accordance with the standards of the Environmentalist profession. All work, unless otherwise specified, shall be performed on a time and materials basis, and completed to the satisfaction of the Project Manager within the time periods allocated, or as mutually agreed to at the beginning of the assignment. The following list provides examples of services that may be requested. Not all services may be needed on a specific project. Actual services will be project based according to need.

Biologist Services (at a minimum)

1. Annual Surveys of City of Antioch Creeks, Storm Channels and Detention Basins.
2. Assistance with Verification Request Forms (VRF).
3. 48-hr Reconnaissance Level Surveys for Special Species.
4. Daily Clearance Surveys & On-Site Monitoring for Special Species.
5. Seven (7) day Migratory Bird Survey including Methodology of Survey and communication assistance with CDFW if active nests are found in project area.

All Biologist services must be available by the Biologist Team. The list above is at a minimum of what will be needed, additional services per the City of Antioch Routine Maintenance Agreement may be needed. A draft redacted RMA is attached herein for reference (Exhibit A).

PERIOD OF AWARD

The effective date of providing the required services shall begin May 15th, 2022 and continue until June 30, 2025 with the option to extend an additional two years.

If the City desires to extend the contract, not later than thirty (30) days prior to expiration, the City shall send a notice in writing to the vendor requesting firm pricing for the next twelve-month period. After the City evaluates the firm pricing proposal from the consultant, it will determine whether to extend the contract. All awards and extensions are subject to annual appropriation of funds. The provisions of the foregoing paragraphs with respect to extensions of the terms of the contract shall be null and void if the contract has been terminated or revoked during the initial term of extension thereof. All decisions to extend the contract are at the option of the City.

EXHIBIT B
PAYMENT SCHEDULE

RATES

6. PROPOSED COMPENSATION RATES

2022 RATE SCHEDULE

<u>LABOR</u>	<u>RATE/HOUR</u>
Principal	\$150
FAA Certified Drone Pilot	\$145
Project Manager	\$130
10(a)(1)(A) Permitted Biologist	\$125
ISA Certified Arborist	\$120
Regulatory Specialist	\$120
Senior Botanist	\$120
Senior Wildlife Biologist	\$120
Senior Vegetation Ecologist	\$120
GIS Specialist	\$110
Wetland Specialist	\$110
Botanist	\$110
Wildlife Ecologist	\$110
Fisheries Biologist	\$110
Project Biologist	\$100
Field Biologist III	\$90
Field Biologist II	\$80
Field Biologist I	\$70
Technical Editor	\$70
Project Analyst	\$60
Clerical	\$40
Non-Profit Labor Rate	\$80-\$95
Subcontractors	+10%
 <u>OTHER DIRECT COSTS</u>	 <u>RATE</u>
Vehicle Mileage (GSA Published Rates)	GSA published rates
Trimble GeoXT submeter GPS	\$50/day
Infrared wildlife monitors (per unit cost)	\$25/day or \$100/week
Acoustic bat monitor (per unit cost)	\$25/day or \$100/week
Pond sampling equipment (nets, egg grids, etc.)	\$25/day
Color graphics 24 x 24 or greater	At cost + 15%
Field Supplies	At cost + 15%
Equipment Rental	At cost + 15%
Report reproduction	At cost + 15%
Airfare/Transportation/Rental Vehicles	At cost
Travel/Lodging/Meals	GSA published rates




STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Jeff Cook, Collections Superintendent

APPROVED BY: Scott Buenting, Acting Public Works Director/City Engineer 

SUBJECT: First Amendment to On-Call Biologist Services Agreement for Live Oak Associates, Inc.

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Approving the first amendment for the on-call biologist services agreement with Live Oak Associates, Inc., in a form approved by the City Attorney; and
2. Authorizing the Acting City Manager to execute the first amendment for the on-call biologist services agreement with Live Oak Associates, Inc.

FISCAL IMPACT

Approval of this resolution increases the total cost from \$30,000 to \$90,000. The fiscal year impact remains the same and is included in the draft fiscal year 2023/25 NPDES budget.

DISCUSSION

The Department of Public Works performs citywide maintenance work in creeks and channels to preserve regional waterways and storm outlets. Most of the work is seasonal in nature and performed in accordance with a Routine Maintenance Agreement ("RMA") between the City and State of California Department of Fish and Wildlife Resources Agency ("CDFW"). Included in the requirements of our RMA is the use of biologists for yearly surveys, pre-construction surveys, daily monitoring and species reporting. If the City does not meet its requirements for biologist services each year, our RMA can be rescinded by the CDFW.

On April 22, 2022, the City of Antioch submitted an Informal Request for Qualifications for On-Call Biologist Services. The City received a total of five (5) submissions on May 6, 2022 and three (3) of those biologists were chosen after a full review of qualifications. On June 3, 2022 the City contracted with Live Oak Associates, Inc.

Following the agreement execution, each approved biologist team had to undergo a rigorous evaluation by the Department of Fish and Wildlife for approval. Once approved, the biologist teams were utilized in the best capacity in the field during RMA work.

Shortly after funds for the current fiscal year were utilized, it became evident that the agreement terms would need to be modified for the remaining agreement years, and therefore an amendment to the agreement was created.

ATTACHMENTS

- A. Resolution
- B. First Amendment to Agreement
- C. Fully Executed Agreement

ATTACHMENT “A”

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING
THE FIRST AMENDMENT TO THE ON-CALL BIOLOGIST SERVICES AGREEMENT
WITH LIVE OAK ASSOCIATES, INC.**

WHEREAS, the Department of Public Works performs citywide maintenance work in creeks and channels to clean and preserve regional waterways and storm outlets;

WHEREAS, this work is seasonal in nature and performed in accordance with a Routine Maintenance Agreement (“RMA”) between the City and the State of California Department of Fish and Wildlife Resource Agency;

WHEREAS, the City is required to have a biologist on staff for yearly surveys, pre-construction surveys, daily monitoring and species reporting;

WHEREAS, the City procured through informal bidding from April 22, 2022 to May 6, 2022 on-call biologist services and five (5) qualified biologists submitted their qualifications with three (3) being chosen; and

WHEREAS, the original contract amount indicated was intended to be per fiscal year and needs to be modified to reflect as such within the compensation terms of the agreement requiring an amendment.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch, hereby:

1. Approves the first amendment for the on-call biologist services agreement with Live Oak Associates, Inc., in a form approved by the City Attorney; and
2. Authorizes the Acting City Manager to execute the first amendment for the on-call biologist services agreement with Live Oak Associates, Inc.

RESOLUTION NO. 2023/**

June 13, 2023

Page 2

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER, MPP
CITY CLERK OF THE CITY OF ANTIOCH**

FIRST AMENDMENT TO AGREEMENT
FOR LIVE OAK ASSOCIATES, INC

THIS FIRST AMENDMENT TO THE AGREEMENT FOR On-Call Biologist Services is entered into this 24th day of May 2023, by and between the CITY OF ANTIOCH, a municipal corporation ("**City**") and Live Oak Associates, Inc, their address is 6840 Via Del Oro, Suite 220, San Jose, CA 95119 ("**Consultant**").

R E C I T A L S

WHEREAS, on June 3rd, 2022 CITY and Live Oak Associates, Inc, entered into an Agreement for Professional Consultant Services for On-Call Biologist Services ("**Agreement**") in the amount of \$30,000;

WHEREAS, the term of service agreed upon is for three years ending June 30, 2025; and

WHEREAS, it was discovered that the compensation was inaccurately described within the contract terms and this amendment corrects the description of compensation.

NOW, THEREFORE, THE PARTIES DO MUTUALLY AGREE AS FOLLOWS:

- 1. Section 2 "COMPENSATION" the first paragraph shall be amended to read as follows:**

City hereby agrees to pay Consultant a sum not to exceed Thirty Thousand Dollars (\$30,000.00) per Fiscal Year with a total Contract amount not to exceed Ninety Thousand Dollars (\$90,000) notwithstanding any contrary indications that may be contained in Consultant's proposal, for Services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for Services rendered pursuant to this Agreement at the time and in the manner set forth below. The payments specified below shall be the only payments from City to Consultant for Services rendered pursuant to this Agreement. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person.

All other terms and conditions of the Agreement shall remain in full force and effect.

CITY OF ANTIOCH:

LIVE OAK ASSOCIATES, INC.

By: _____
Forrest Ebbs
Acting City Manager

By: _____, Owner

ATTEST:

Elizabeth Householder
City Clerk

APPROVED AS TO FORM:

Thomas Lloyd Smith
City Attorney

**CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF ANTIOCH AND
LIVE OAK ASSOCIATES, INC.**

THIS AGREEMENT ("**Agreement**") is made and entered into this **3rd** day of **June, 2022** ("**Effective Date**") by and between the City of Antioch, a municipal Corporation with its principle place of business at 200 H Street, Antioch, CA 94509 ("**City**") and **Live Oak Associates, Inc.** with its principle place of business at **6840 Via Del Oro, Suite 220, San Jose, CA 95119** ("**Consultant**"). City and Consultant individually are sometimes referred to herein as "**Party**" and collectively as "**Parties.**"

SECTION 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall furnish all technical and professional services including labor, material, equipment, transportation, supervision and expertise to provide to City the services described in the Scope of Work attached as Exhibit A attached hereto and incorporated herein at the time and place and in the manner specified therein ("**Services**"). In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 Term of Services. The term of this Agreement shall begin on the Effective Date and shall end on **June 30, 2025**, the date of completion specified in Exhibit A, and Consultant shall complete the Services described in Exhibit A prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the Services required by this Agreement shall not affect the City's right to terminate the Agreement, under Section 8.

1.2 Standard of Performance. Consultant represents that it is experienced in providing these services to public clients and is familiar with the plans and needs of City. Consultant shall perform all Services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices its profession.

1.3 Assignment of Personnel. Consultant shall assign only competent personnel to perform Services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 Time. Consultant shall devote such time to the performance of Services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

SECTION 2. COMPENSATION. City hereby agrees to pay Consultant a sum not to exceed **Thirty Thousand Dollars (\$30,000.00)** notwithstanding any contrary indications that may be contained in Consultant's proposal, for Services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for Services rendered pursuant to this Agreement at the time and in the manner set forth below. The payments specified below shall be the only payments from City to Consultant for Services rendered pursuant to this

Agreement. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the Services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 Invoices. Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for Services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services; and,
- The Consultant's signature.

2.2 Payment Schedule.

2.2.1 City shall make incremental payments, based on invoices received, [according to the payment schedule attached as Exhibit B and incorporated herein], for Services satisfactorily performed, in accordance with the requirements of this Agreement, and for authorized reimbursable costs incurred. City shall have thirty (30) days from the receipt of an invoice that complies with all of the requirements of Section 2.1 to pay Consultant.

2.3 Total Payment. City shall pay for the Services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering Services pursuant to this Agreement, unless expressly provided for in Section 2.5.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.4 Hourly Fees. Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the fee schedule in Exhibit B.

2.5 Reimbursable Expenses. Reimbursable expenses are specified below, and shall not exceed half of the total compensation. Expenses not listed below are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

Reimbursable Expenses are:

Vehicle Mileage

GPS

Monitors

Equipment Charges/Rentals

Travel/Lodging/Meals

2.6 Payment of Taxes. Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.7 Authorization to Perform Services. The Consultant is not authorized to perform any Services or incur any costs whatsoever under the terms of this Agreement until Consultant receives authorization to proceed from the Contract Administrator.

SECTION 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the Services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

SECTION 4. INSURANCE REQUIREMENTS. Before beginning any work under this Agreement, Consultant, at its own cost and expense, shall procure insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work by the Consultant and its agents, representatives, employees, and subcontractors. Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's proposal. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence

thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Insurers shall have an AM Best rating of no less than A:VII unless otherwise accepted by the City in writing:

4.1 Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. If Consultant's services include work within 50 feet of a railroad right of way, the Consultant shall have removed any exclusion on their liability policy limiting coverage for work near a railroad, or shall provide a Railroad Protective Liability policy in favor of the City. Limits for such coverage shall be no less than \$5,000,000.

4.2 Automobile Liability Insurance. ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.

4.3 Workers' Compensation Insurance. as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

4.4 Professional Liability (Errors and Omissions): Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate.

4.5 Other Insurance Provisions. Unless otherwise specified below, all insurance policies are to contain, or be endorsed to contain, the following provisions:

4.5.1 Additional Insured Status. The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. CGL coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used). This requirement shall only apply to the CGL and Automobile Liability Insurance policies specified above.

4.5.2 Primary Coverage. For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it. This requirement shall only apply to the CGL and Automobile Liability Insurance policies specified above.

4.5.3 Notice of Cancellation. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

4.5.4 Waiver of Subrogation. Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has

received a waiver of subrogation endorsement from the insurer. This requirement shall only apply to the CGL, Automobile Liability and Workers' Compensation/Employer's Liability Insurance policies specified above.

4.5.5 *Deductibles and Self-Insured Retentions.* Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

4.5.6 *Claims made policies.* If any of the required policies provide claims-made coverage:

4.5.6.1 The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.

4.5.6.2 Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**

4.5.6.3 If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

4.6 Certificate of Insurance and Endorsements. Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

4.7 Subcontractors. Consultant shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated in this Agreement, including but not limited to naming additional insureds.

4.8 Higher Limits. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

4.9 Special Risks or Circumstances. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.

4.10 Remedies. In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise, any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due to Consultant under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or,
- Terminate this Agreement.

SECTION 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.

5.1 To the fullest extent permitted by law, Consultant shall defend (with counsel reasonably acceptable to City), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.

5.1.1 Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply.

5.2 By execution of this Agreement, Consultant acknowledges and agrees to the provisions of this Section and that it is a material element of consideration, and that these provisions survive the termination of this Agreement.

SECTION 6. STATUS OF CONSULTANT.

6.1 Independent Contractor. At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Section 1.3; however, otherwise City shall not have the right to control the manner or means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including, but not limited to, eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 Consultant Not Agent. Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant

shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

SECTION 7. LEGAL REQUIREMENTS.

7.1 Governing Law. The laws of the State of California shall govern this Agreement.

7.2 Compliance with Applicable Laws. Consultant and any subcontractors shall comply with all laws applicable to the performance of the Services.

7.3 Other Governmental Regulations. To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 Licenses and Permits. Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid business licenses from City.

7.5 Nondiscrimination and Equal Opportunity. Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, sexual orientation or any other legally protected status, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any Services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Section in any subcontract approved by the Contract Administrator or this Agreement.

7.6 California Labor Code Requirements. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and

debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

If the services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the full term of this Agreement and require the same of any subconsultants, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the City. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor.

SECTION 8. TERMINATION AND MODIFICATION.

8.1 Termination. City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement only for cause upon thirty (30) days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for Services performed satisfactorily to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 Extension. City may, in their sole and exclusive discretion, extend the end date of the term of this Agreement beyond that provided for in Section 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

8.3 Amendments. The parties may amend this Agreement only by a writing signed by all the Parties.

8.4 Assignment and Subcontracting. City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 Survival. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

8.6 Options upon Breach by Consultant. If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement; and/or

8.6.3 Retain a different consultant to complete the work described in Exhibit A not finished by Consultant in which case the City may charge Consultant the difference between the cost to have a different consultant complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

SECTION 9. KEEPING AND STATUS OF RECORDS.

9.1 Records Created as Part of Consultant's Performance. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, drawings, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use.

9.2 Confidentiality. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be kept confidential by Consultant. Such materials shall not, without the prior written permission of City, be used by Consultant for any purpose other than the performance of this Agreement nor shall such materials be disclosed publicly. Nothing furnished to Consultant which is generally known, shall be deemed confidential. Consultant shall not use the City's name or logo or photographs pertaining to the Services under this Agreement in any publication without the prior written consent of the City.

9.3 Consultant's Books and Records. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for Services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Consultant..

9.4 Inspection and Audit of Records. Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds Ten Thousand Dollars (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under the Agreement.

9.5 Intellectual Property. The City shall have and retain all right, title and interest, including copyright, patent, trade secret or other proprietary rights in all plans, specifications, studies, drawings, estimates, materials, data, computer programs or software and source code, enhancements, documents and any other works of authorship fixed in any tangible medium or expression, including but not limited to physical drawings or other data magnetically or otherwise recorded on computer media ("Intellectual Property") prepared or developed by or on behalf of Consultant under this Agreement. Consultant further grants to City a non-exclusive and perpetual license to copy, use, modify or sub-license any and all Intellectual Property otherwise owned by Consultant which is the basis or foundation for any derivative, collective, insurrectional or supplemental work created under this Agreement.

SECTION 10. MISCELLANEOUS PROVISIONS.

10.1 Venue. In the event either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Contra Costa or in the United States District Court for the Northern District of California.

10.2 Severability. If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.3 No Implied Waiver of Breach. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.4 Successors and Assigns. The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.5 Use of Recycled Products. Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

10.6 Conflict of Interest. Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict

of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any official of City in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code § 1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for Services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code Section 1090 and, if applicable, will be disqualified from holding public office in the State of California.

10.7 Inconsistent Terms. If the terms or provisions of this Agreement conflict with or are inconsistent with any term or provision of any Exhibit attached hereto, then the terms and provisions of this Agreement shall prevail.

10.8 Solicitation. Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.9 Contract Administration. This Agreement shall be administered by **Jeff Cook** ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 Notices. Any written notice to Consultant shall be sent to:

Attn: Rick Hopkins
Live Oak Associates, Inc.
6840 Via Del Oro, Suite 220
San Jose, CA 95119

Any written notice to City shall be sent to:

Jeff Cook
City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007

City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007
Attn: City Attorney

10.11 Integration. This Agreement, including all exhibits and other attachments, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

CITY:

CITY OF ANTIOCH


Cornelius H. Johnson, City Manager

CONSULTANT:

LIVE OAK ASSOCIATES, INC.

By: 

Name: Rick Hopkins

Title: President

By: 

Name: Austin Pearson

Title: Vice-President

Attest:


Elizabeth Householder, City Clerk

Approved as to Form:


Thomas Lloyd Smith, City Attorney

[Two signatures are required for a corporation or one signature with the corporate bylaws indicating that one person can sign on behalf of the corporation]

EXHIBIT A SCOPE OF WORK

INTRODUCTION

The City of Antioch is requesting qualifications from consulting firms desiring to provide on-call biologist services for the City of Antioch's Routine Maintenance Agreement with the California Department of Fish & Wildlife. The City intends to develop a "Shortlist" of Biologist teams that will be called upon to provide services for any needed project or service within the scope of biologist services as needed for a three-year period and may be renewable for up to an additional two years (up to five years total).

Services will vary depending on City need. Assignments are anticipated to be mainly surveys; however, community outreach and project management assistance may be requested. Biologist teams are expected to include a California Licensed Biologist when Surveying Creek areas. Although the team will be selected as a whole, individual projects may not need the services of the entire team. Appropriate team members would be selected based on the scope of each project.

A Biologist team selected from the Shortlist will be provided a detailed scope of services, which will be used to negotiate a not-to-exceed project fee based on pre-approved Biologist billing rates. A scope of work will be provided to a Shortlist Biologist team concerning specific tasks and the Biologist will then return a brief description of the approach to the task, specific members of the project team, proposed fees and a schedule for its completion for City approval. The City's Project Manager will determine if the approach, schedule and negotiated fees are acceptable. Fees submitted for each project shall be based upon those fees listed in your response to this proposal.

OVERVIEW

The City anticipates that a variety of surveys and related services may be needed during the next three years. The need to balance City staff resources, re-prioritize project needs, or emergency/urgent situations may drive the need for these on-call Biologist services.

Examples of requests will be annual surveys for a particular species within an Antioch creek, daily reconnaissance surveys in sensitive species areas, and pre-construction surveys prior to start of a project. The expectation is that the Biologist teams will develop projects per current City of Antioch Routine Maintenance Agreement with Department of Fish & Wildlife. Thorough understanding of these Standards, Specifications and Guidelines is expected. Accurate cost estimates for assignments will be required.

Occasional, unanticipated requests might also need immediate attention. Each Biologist shall address their capacity for immediate response in their Proposal.

OBJECTIVES

The purpose of this Request for Qualifications is to develop a list containing more than one Biologist team that can provide the City with On-Call Biologist Services on an as-needed basis.

The goal of this proposal is to create a "Shortlist" of qualified Biologists that will be available for use by City staff on projects related to the proper utilization of the Department of Fish and Wildlife's Routine Maintenance Agreement as part of the City of Antioch's Creek Maintenance Program.

SCOPE OF SERVICES

Selected qualified firms shall provide On-Call Biologist services that may be requested by the City

during the term of this agreement in a prompt, professional, and workmanlike manner in accordance with the standards of the Environmentalist profession. All work, unless otherwise specified, shall be performed on a time and materials basis, and completed to the satisfaction of the Project Manager within the time periods allocated, or as mutually agreed to at the beginning of the assignment. The following list provides examples of services that may be requested. Not all services may be needed on a specific project. Actual services will be project based according to need.

Biologist Services (at a minimum)

1. Annual Surveys of City of Antioch Creeks, Storm Channels and Detention Basins.
2. Assistance with Verification Request Forms (VRF).
3. 48-hr Reconnaissance Level Surveys for Special Species.
4. Daily Clearance Surveys & On-Site Monitoring for Special Species.
5. Seven (7) day Migratory Bird Survey including Methodology of Survey and communication assistance with CDFW if active nests are found in project area.

All Biologist services must be available by the Biologist Team. The list above is at a minimum of what will be needed, additional services per the City of Antioch Routine Maintenance Agreement may be needed. A draft redacted RMA is attached herein for reference (Exhibit A).

PERIOD OF AWARD

The effective date of providing the required services shall begin May 15th, 2022 and continue until June 30, 2025 with the option to extend an additional two years.

If the City desires to extend the contract, not later than thirty (30) days prior to expiration, the City shall send a notice in writing to the vendor requesting firm pricing for the next twelve-month period. After the City evaluates the firm pricing proposal from the consultant, it will determine whether to extend the contract. All awards and extensions are subject to annual appropriation of funds. The provisions of the foregoing paragraphs with respect to extensions of the terms of the contract shall be null and void if the contract has been terminated or revoked during the initial term of extension thereof. All decisions to extend the contract are at the option of the City.

EXHIBIT B
PAYMENT SCHEDULE



LIVE OAK ASSOCIATES, INC.

an Ecological Consulting Firm

APPENDIX B - 2022 HOURLY RATES AND OTHER MISCELLANEOUS FEES

Hourly Rates*

Rick Hopkins, President and Senior Conservation Biologist.....	\$235
David Hartesveldt, Principal and Senior Botanist/Wetland Scientist.....	\$235
Austin Pearson, Vice-President.....	\$210
Davinna Ohlson, Director of Ecological Services Central & Northern CA.....	\$185
Geoff Cline, Director of Ecological Services Sierra and San Joaquin Valley Regions.....	\$185
Mark Jennings, Senior Associate Ecologist and Herpetologist.....	\$155
Raymond White, Senior Associate Ecologist and Entomologist.....	\$155
Neal Kramer, Senior Associate Botanist.....	\$155
Arren Mendezona Allegretti, Senior Project Manager.....	\$145
Jeff Gurule, Senior Project Manager/Staff Ecologist.....	\$145
Pamela Peterson, Senior Project Manager/Plant & Wetland Ecologist.....	\$145
Rebekah Jensen, Senior Project Manager/Staff Ecologist.....	\$145
Tom Haney, Director of Cartography/GIS.....	\$145
Katrina Krakow, Senior Project Manager/Staff Ecologist.....	\$145
Nathan Hale, Project Manager/Staff Ecologist.....	\$140
Robert Shields, Assistant Project Manager.....	\$125
Tara Johnson-Kelly, Assistant Project Manager.....	\$125
Lindsay Cline, Conservation Biologist/Ecologist.....	\$110
Cristal Romero, Staff Ecologist.....	\$110
Field Assistant I.....	\$80
Field Assistant II.....	\$75
Field Assistant III.....	\$50
Support Staff.....	\$70

* Expert testimony is twice the hourly rate.

Miscellaneous Fees

Travel.....	\$0.585/mile
Per Diem (lodging and meals).....	Cost
Service Fee on Direct Expenses.....	10%
Service Fee on Sub-contractors.....	20%
GPS use daily fee.....	\$45/day
Database one-time fee.....	\$100.00
Aerial Map Preparation Fee.....	\$100.00
Camera Trap Use Fee.....	\$5/day
Small Mammal Trap Use Fee.....	\$150/150 Trap Survey

Oakhurst: P.O. Box 2697 • 39930 Sierra Way, Suite B • Oakhurst, CA 93644 • Phone: (559) 642-4880 • Fax: (559) 642-4883

San Jose: 6840 Via Del Oro, Suite 220 • San Jose, CA 95119 • Phone: (408) 224-8300

Truckee: P.O. Box 8810 • Truckee, CA 96161 • Phone: (530) 214-8947

South Lake Tahoe: P.O. Box 7314 • South Lake Tahoe, CA 96158 • Phone: (408) 281-5885


www.loainc.com


CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Lori Medeiros, Administrative Analyst I 

APPROVED BY: Scott Buenting, Acting Public Works Director/City Engineer 

SUBJECT: Street Lighting Photometrics; P.W. 700-3

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Approving the second amendment to the Consultant Services Agreement with Tanko Streetlighting, Inc. for the Street Lighting Photometrics in the amount of \$175,000 and extending the term of the agreement to June 30, 2024, in substantially the form attached as Exhibit "1" to the Resolution; and
2. Authorizing the Acting City Manager to execute the second amendment to the Consultant Services Agreement with Tanko Streetlighting, Inc. for a total amount of \$467,600.

FISCAL IMPACTS

Approval of this resolution will increase the agreement in the amount of \$175,000 for the Street Lighting Photometrics ("Project") for street lighting improvements.

DISCUSSION

On November 9, 2021, the City entered into an agreement with Tanko Streetlighting, Inc. ("Tanko") to provide field verification of the existing street light inventory, photometric analyses to determine appropriate wattage of LED replacement fixtures, and to identify the recommended LED replacement for each streetlight.

On September 1, 2022, the City amended the scope of work with no change in cost and extended the term of the agreement to June 30, 2023.

Staff recommends a second amendment to the agreement with Tanko for construction management services including providing construction support, recommendations and coordination, assisting with fixture selection, bid coordination, community outreach, pre-construction coordination, installation management, commissioning coordination, rebate/tariff change coordination and final reporting.

ATTACHMENTS

A. Resolution

ATTACHMENT "A"

RESOLUTION NO. 2023**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE SECOND AMENDMENT TO THE CONSULTANT SERVICES
AGREEMENT WITH TANKO STREETLIGHTING, INC. FOR STREET LIGHTING
PHOTOMETRICS AND AUTHORIZING THE ACTING CITY MANAGER TO EXECUTE
THE SECOND AMENDMENT FOR CONSULTING SERVICES
P.W. 700-3**

WHEREAS, on November 9, 2021, the City entered into an agreement with Tanko Streetlighting, Inc. ("Tanko") to provide field verification of the existing street light inventory, photometric analyses to determine appropriate wattage of LED replacement fixtures, and identifying the recommended LED replacement for each streetlight ("Project");

WHEREAS, on September 1, 2022, the City amended the scope of work with no change in cost and extended the term of the agreement to June 30, 2023;

WHEREAS, the City Council has considered approving the second amendment to the agreement with Tanko for construction management services including providing construction support, recommendations and coordination, assisting with fixture selection, bid coordination, community outreach, pre-construction coordination, installation management, commissioning coordination, rebate/tariff change coordination and final reporting; and

WHEREAS, the City Council has considered authorizing the Acting City Manager to execute the second amendment to the Consultant Services Agreement for the Project in the amount of \$175,000 with Tanko for a total amount of \$467,600 and extend the term of the agreement to June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Approves a second amendment to the Consultant Services Agreement with Tanko Streetlighting, Inc. for the Street Lighting Photometrics in the amount of \$175,000 and extending the term of the agreement to June 30, 2024, in substantially the form attached as Exhibit "1"; and
2. Authorizes the Acting City Manager to execute the second amendment to the agreement for Street Lighting Photometrics in the amount of \$175,000 with Tanko Streetlighting, Inc. for a total amount of \$467,600, in a form approved by the City Attorney.

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RESOLUTION NO. 2023/**

June 13, 2023

Page 2

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER, MPP
CITY CLERK OF THE CITY OF ANTIOCH**

A2

EXHIBIT "1"

AMENDMENT NO. 2 TO AGREEMENT FOR CONSULTING SERVICES FOR THE PHOTOMETRIC STUDY FOR STREET LIGHTING P.W. 700-3

THIS SECOND AMENDMENT TO THE AGREEMENT FOR THE PHOTOMETRIC STUDY FOR STREET LIGHTING is entered into this 13th day of June 2023, by and between the CITY OF ANTIOCH, a municipal corporation ("**City**") and TANKO STREETLIGHTING, INC., their address is 220 Bayshore Boulevard, San Francisco, CA 94124 ("**Consultant**").

RECITALS

WHEREAS, on November 9, 2021, City and Tanko Streetlighting, Inc., entered into an Agreement for Professional Consultant Services for the Photometric Study for Street Lighting ("**Agreement**") in the amount of \$292,600.00;

WHEREAS, on September 1, 2022, the City has amended the scope of work and the original contract agreement to extend the term of the contract to June 30, 2023; and

WHEREAS, on June 13, 2023, the City Council approved the second amendment to the Agreement with Tanko Streetlighting, Inc. for actual costs in the amount of \$175,000 bringing the total compensation to an amount not to exceed \$467,600 and to extend the term of the contract to June 30, 2024.

NOW, THEREFORE, THE PARTIES DO MUTUALLY AGREE AS FOLLOWS:

1. Section 1 "SERVICES" the first paragraph shall be amended to read as follows:

"Subject to the terms and conditions set forth in this Agreement, Consultant shall furnish all technical and professional services including labor, materials, equipment, transportation, supervision, and expertise to provide to City the services described in the Scope of Work attached as Exhibit A to the Agreement, Exhibit A to Amendment No. 1 and Exhibit A to Amendment No. 2 at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and the Exhibits, the Agreement shall prevail."

2. Section 1.1 "Term of Services" shall be amended to read as follows:

"The term of this Agreement shall begin on the date first noted above and shall end on **June 30, 2024**, and Consultant shall complete the work described in Exhibit A to the Agreement, Exhibit A to Amendment No. 1 and Exhibit A to Amendment No. 2 of the Agreement prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8 of the Agreement. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8 of the Agreement."

3. Section 2 "COMPENSATION" the first sentence shall be amended to read as follows:

"CITY hereby agrees to pay Consultant a sum not to exceed \$467,600, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

All other terms and conditions of the Agreement shall remain in full force and effect.

CITY OF ANTIOCH:

TANKO STREETLIGHTING, INC.

By: _____
Forrest Ebbs, Acting City Manager

By: _____
Jason Tanko, Chief Executive Officer

ATTEST:

Elizabeth Householder, City Clerk

APPROVED AS TO FORM:

Thomas Lloyd Smith, City Attorney



EXHIBIT "A"

PROPOSAL TO THE CITY OF ANTIOCH, CA FOR STREETLIGHTING CONSTRUCTION MANAGEMENT

TankoLighting

Submitted by:

Jason Tanko
Chief Executive Officer
Tanko Streetlighting, Inc.
220 Bayshore Boulevard
San Francisco, CA 94124

Submitted to:

John Samuelson
Public Works Director
City of Antioch
200 H Street
Antioch, CA 94509
jsamuelson@antiochca.gov

Date Submitted:
December 9, 2022

Tanko Lighting
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TABLE OF CONTENTS

Cover Letter	3
Scope of Services	4
Task 1: Final Fixture Selection	4
Task 2: Bid Coordination	4
Task 3: Community Outreach and Notification	4
Task 4: Pre-Construction Coordination	5
Task 5: Installation Management	5
Task 6: Commissioning Coordination	6
Task 7: Rebate & Tariff Change Coordination	7
Task 8: Final Reporting	7
Optional Adders	7
Remedy of Miss-Billings	7
Estimated Project Budget	8

COVER LETTER

December 9, 2022

John Samuelson
Public Works Director
City of Antioch
200 H Street
Antioch, CA 94509
jsamuelson@antiochca.gov

Dear Mr. Samuelson,

Tanko Streetlighting, Inc. ("Tanko Lighting") appreciates the opportunity to submit this proposal for Streetlight Construction Management for the City of Antioch.

As you are aware, we previously conducted a field audit of the streetlights within the City, as well as provided data reconciliation, photometric analysis, and a replacement plan to prepare the City for a streetlight conversion to Light Emitting Diode (LED) fixtures.

Now that the City is interesting in pursuing the LED streetlight conversion, our team can expand our current scope of work by providing construction management services to alleviate burden from City staff and ensure that the process is streamlined. Please find our approach to these services in the subsequent pages.

Given Tanko Lighting's extensive involvement with municipal streetlight LED design and conversion projects nationwide – and in the State of California – our team can leverage its expertise to provide the necessary context and value to assist the City with all the support, recommendations and coordination necessary to ensure the success of this project. Please let us know should you have any questions.

We look forward to your feedback.

Regards,



Jason Tanko
Chief Executive Officer

Enclosures

SCOPE OF SERVICES

Task 1: Final Fixture Selection

We will lead the City through a final review of the replacement design and the corresponding recommended fixtures. We will also provide final product submittals for the City's review and approval, which, once approved, will be integrated into the bid documents as product specifications. Additionally, we will provide final design maps corresponding to the City's selected fixture(s).

Deliverables:

- **Finalized Product Submittals and Design Maps:** Technical specification submittal sheets for selected products, as well as design maps corresponding to the City's selected fixture(s).

Task 2: Bid Coordination

Tanko Lighting has extensive experience with assisting municipalities with developing public Requests for Proposals involving the installation tasks for LED streetlight conversions. Our approach involves the following activities:

- **Product Submittals:** We will compile product submittals for the City's approved products (Task 1) for an attachment to the bid documents as product specifications.
- **Installation Specifications:** Based on the finalized design, our team will develop the bid documents for the installation/materials bid and will ensure they include:
 - Description of work
 - Required installation schedule
 - Reference standards
 - Submittals
 - Quality assurance
 - Warranty
 - Installation
 - Field quality control
 - Adjusting and cleaning
 - Disposal
 - Requirements for handling any potential field issues, including no power, missing wire, etc.
 - Safety standards
 - Equipment requirements
 - Licensing/reporting requirements
 - Pricing requirements/templates
 - Communication requirements, including pre-construction and regular project progress meetings, as well as data collection, training, documentation, and reporting requirements
 - Minimum qualifications
- **Procurement Coordination:** Once the bid is released, our team will support the City with the development of responses to questions and any necessary addenda documents, as well as leading a mandatory pre-bid meeting and assisting with bid reviews and any interviews.

Deliverables:

- **Bid Documents:** Draft language and supporting materials for the City's installation/materials bid.
- **Bid Evaluation:** Evaluation scores and feedback on received bids and recommendation of awardee firm.

Task 3: Community Outreach and Notification

Tanko Lighting believes that proper coordination of information and outreach to stakeholders is an essential part of ensuring a successful streetlight conversion project. To that end, our team will coordinate with the City's media office to help develop a community outreach and notification plan prior to the commencement of any project activities. The plan will ensure project awareness and minimize public

disturbance. Specifically, our team will develop the message and provide the schedule to the City's media staff for distribution through the City's existing media outlets (press releases, website, etc.).

Deliverables

- **Project Messaging and Schedule:** Specific language, draft press release, and timelines related to project activities to assist with notifying community members of the project.

Task 4: Pre-Construction Coordination

We will ensure that the selected installation contractor stages the receipt of fixture shipments for installation in a manner that ensures the secured storage of materials. We routinely coordinate this in all of our projects and are familiar with how to optimize material shipments in releases so as to allow the installation contractor ample time to receive, process and securely store the materials. We will provide the City with a schedule of anticipated shipping dates for materials once the materials order is placed.

Further, we will ensure that all logistics are carefully coordinated for the project. Our team will work with the City's main point of contact to develop an installation plan that minimizes inconvenience to the City and includes ordering schedules, traffic control plans, waste disposal and recycling procedures (that comply with all applicable State and Federal laws), and installation and commissioning schedules as required to the City.

Our team is very familiar with the traffic control needs of a municipal streetlight conversion project, as traffic control is an element of virtually every one of our projects. Given that a streetlight conversion project is a mobile operation requiring just a few minutes of work at each location, it can easily be likened to the same traffic control needs as the typical trash collection service in a city. As such, we will work closely with the City and the installation contractor during this task to confirm the traffic control plan that will seamlessly maintain safe traffic conditions, including locations where police details will be needed.

Our team will facilitate a pre-construction Kick-Off meeting with City staff and the installation contractor to review the traffic control plans, work safety, public safety and waste material handling procedures and requirements prior to the start of installation. We will also coordinate and participate in regularly scheduled progress meetings with City staff.

Deliverables

- **Pre-Construction Details:** Ordering, traffic control plans, required permits, disposal strategy, pre-construction meeting, ongoing meetings, installation and commissioning schedules.

Task 5: Installation Management

Tanko Lighting will ensure that the installation subcontractor utilizes highly trained professionals, properly trained in and abiding by all company and industry safety standards. The installation subcontractor will be fully insured and responsible for meeting all federal, state, and local codes and laws.

The installation subcontractor will provide safety, installation, traffic control, and environmental disposal services for this project. The installation subcontractor's efforts will be directed by a foreman, who will be responsible for all logistics and field installation, including safety and traffic control, and all management of field staff. The installation subcontractor will provide all required safety equipment for the project.

Completion of the project commissioning (see Commissioning section below) will coincide at the end of the installation phase to quickly address any errors, punch list items, or troubleshooting needs.

Utilizing the data from the design process, we will develop installation maps (a sample can be provided upon request) and provide to installers and relevant City staff for accurate project tracking.

An additional feature of Tanko Lighting's approach is that its GPS data collection activities are integrated throughout project implementation – as a routine practice. We can stay intimately involved with the daily installation phase via its data collection protocols that are required of all installers. We will ensure that installers are equipped with handheld devices and train them in collecting relevant data on both the HPS fixtures being removed, as well as the LED fixtures being installed. Installers will be required to collect data at every

location and transmit it *in real time* to Tanko Lighting. We can track each crew's daily progress via time-stamped data on every fixture location. This not only enables our team to know every location where each crew has been, it also allows us to track the routes that each crew has used and any inefficiencies in the process. We review this information daily, which allows us to provide immediate instruction to crews on any course corrections necessary. Our proven experience with managing installation crews through data collection activities routinely integrated into the installation phase ensures the accuracy and accountability of project partners.

We will use the installation data to provide real-time installation progress in a live, online interactive web map (see graphic below).



If the City determines that pole labeling is a needed service, upon request, Tanko Lighting can provide labeling for all fixtures or just a subset of fixtures missing labels. If a labeling strategy is of interest to the City, Tanko Lighting will develop a scope of work based on the City's needs and an estimated additional cost for these services.

Upon installation, the City or its standard maintenance contractor will be responsible to serve as first-responder to all outages, shall identify locations where warranty-related work is necessary, and will notify the installation contractor of the warranty-related locations so that a remedy can be implemented.

Deliverables

- **Online Installation Tracker:** Online maps with locations and fixture information used to dispatch installation crews and allow City staff to track installation routes.
- **Weekly Installation Report:** A detailed listing of the locations completed during the installation phase, along with maps corresponding to locations.

Task 6: Commissioning Coordination

Given Tanko Lighting's significant focus on thorough data collection during both the audit and installation phases, approximately ninety-five percent of the commissioning efforts take place during the time of installation. This is because our team can quickly validate the installation data against the confirmed audit data (which is validated against City records during the Data Reconciliation phase) and

accurately identify any locations where both data sets do not match. This ensures tremendous precision that establishes a finite subset of the installation locations that require additional review.

Upon completion of the installation, Tanko Lighting will ensure that the installers perform final inspection on all fixtures, correct any “punch list” items, test lights to ensure that they work, and identify locations where repair needs City assistance. Tanko Lighting will provide the City with a complete commissioning report outlining any errors and actions taken to correct errors.

Deliverables

- **Commissioning Report:** Detailed analysis of final installation verification and testing, including an outline of any errors and actions taken to correct errors.

Task 7: Rebate & Tariff Change Coordination

Our team will research any available rebate programs and facilitate all necessary tasks to ensure that the City receives the rebates and billing changes for which it is eligible. We will prepare all necessary and required documentation for the rebates and submit these to the appropriate departments within the utility/agency. We will follow up with the utility/agency to confirm the materials have been received and are in process. As the City will be the recipient of the rebate, the utility/agency will negotiate with the City directly regarding the timing and issuance of the funds. Therefore, if known, we will provide the contact information for the utility/agency staff person processing the application for the City staff to secure the final payment. If there are any inquiries from the utility/agency to the City regarding the submitted applications, we will assist the City with responding to any questions.

We will also coordinate with the utility on changing tariffs to the newly installed LED fixture rates. We will prepare the necessary documentation, submit to the utility, confirm the materials have been received and obtain the timing for the modification to be processed. If known, we will provide the contact information for the appropriate party addressing any rate changes for the City. Based on the timeframe provided by the utility, the City staff will need to confirm that the modification appears in the City utility bills. If there are any inquiries from the utility to the City regarding the submitted applications, we will assist the City with responding to any questions.

Deliverables

- **Rebate and Tariff Change Documentation:** A compilation of copies of paperwork submitted and processed with the utility regarding rebate applications and tariff changes.

Task 8: Final Reporting

A project is never completed until the final documentation and administrative requirements are met. We understand that proper follow through is essential to considering a project successfully executed. To that end, our team will coordinate all final reporting and data requirements to ensure that the City considers the project is compliant and complete. This includes finalizing the GIS layer with design and construction data and updating the analysis of gross cost, savings, incentives, net cost, and payback of finalized design, including any operation and maintenance of costs and savings. We will also provide contacts and the process whereby the City can obtain warranty support with the manufacturer(s) should it be necessary.

Deliverables

- **Final Reporting Documentation:** Final requirements necessary to process the available rebates and tariff changes with the City, as well as post-construction electronic GIS records for all newly installed streetlights in the City, including all wattages, badge numbers, locations, and other associate attributes, and environmental disposal documentation.

Optional Adders

Remedy of Miss-Billings

There are often data discrepancies between a municipality’s streetlight utility bill and actual field conditions. Additionally, historic streetlight utility billing errors are common for streetlight systems. These sorts of issues can result in inaccurate streetlight utility bills – often amounting to unnecessary and significant costs for a municipality.

As a part of our standard data reconciliation process, we provide the Data Reconciliation Report to the City and utility that can be used to remedy location, quantity and wattage discrepancies. Once these discrepancies are identified, they need to be dealt with directly with

the utility to update the billing and realize savings. Successful remedy of these issues can result in significant savings on streetlight bills.

Should the City require additional assistance reconciling the discrepancies with the utility to credit the City for any miss-billings, we can perform this service upon completion of the data reconciliation process. We will provide the City with a scope of work and pricing for this task, upon request.

ESTIMATED PROJECT BUDGET

Estimated Project Budget	
Task	Lump Sum Price
1 - Final Fixture Selection	\$ 5,000.00
2 - Bid Coordination	\$ 11,000.00
3 - Community Outreach and Notification	\$ 4,000.00
4 - Pre-Construction Coordination	\$ 12,500.00
5 - Installation Management	\$ 107,000.00
6 - Commissioning Coordination	\$ 14,250.00
7 - Rebate/Tariff Change Coordination	\$ 14,250.00
8 - Final Reporting	\$ 7,000.00
Total Not to Exceed Price	\$ 175,000.00

Tanko Lighting will invoice the City as the deliverables for each Task are submitted, except for Task 5: Installation Management, which will be billed monthly, based on the percentage of completion for each month. It is expected that the City will pay each invoice within 30 days of receipt.

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Acting City Manager

SUBJECT: Proposed Ordinance Amending Section 6-8.14 of the Antioch Municipal Code Regarding Restrictions on the Sale of Tobacco Products

RECOMMENDED ACTION

It is recommended that the City Council introduce, by title, and waive further reading of the proposed ordinance amending the Municipal Code regarding tobacco sale restrictions, attached as Attachment A.

FISCAL IMPACT

There is no anticipated direct or indirect fiscal impact as a result of this item.

DISCUSSION

On March 16, 2023, the City Council received a report from staff and comments from the public concerning the feasibility and impact of certain restrictions on the sale of tobacco products.

The Council provided direction and on April 25, 2023, received a report and draft ordinance from staff. The City Council voted in favor of the item and the ordinance was introduced (first reading). The approved ordinance contained the following:

1. The terminology and definitions of flavored tobacco were amended to better align with State terms and definitions.
2. The prohibition on package size and price was eliminated. The prior language restricted the sale of small cigars (cigarillos) to minimum packs of 20, large cigars to minimum packs of 10, and required a minimum sales price for cigarettes of \$10.

In accordance with the Antioch Municipal Code, the Ordinance was prepared for a second reading on May 9, 2023. Present at the meeting were Councilmembers Wilson, Ogorchock and Barbanica. The second reading was pulled from the consent agenda, discussed, and was not approved with a 2-1 vote. Councilmembers Ogorchock and Barbanica voted in the affirmative and Councilmember Wilson voted in the negative. Because all actions require the majority vote of the entire City Council, which is three, the

motion failed and the second reading did not occur. As a result, the ordinance was not adopted and the prior ordinance remains unchanged.

The item is back before the City Council for introduction. It is the same ordinance that was presented to the City Council on April 25 and May 9. The proposed changes would remove restrictions on tobacco products based on package size or price and amend restriction on sale of tobacco products with characterizing flavor to clarify that restriction applies to any product containing a constituent that imparts characterizing flavor. If the City Council is supportive of the previous action, it may introduce the ordinance. This adoption would become effective following a second reading and the mandatory thirty-day wait period.

ATTACHMENT

A. Draft ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING SECTION 6-8.14 OF THE ANTIOCH MUNICIPAL CODE REGARDING
RESTRICTIONS ON THE SALE OF TOBACCO PRODUCTS**

The City Council of the City of Antioch does ordain as follows:

SECTION 1. AMENDMENT. Section 6-8.14 of the Antioch Municipal Code is amended as follows (additions in underline italics; deletions in double strikethrough):

§ 6-8.14 RESTRICTIONS ON TOBACCO RETAILERS

A. No tobacco retailer shall sell, offer for sale, possess with the intent to sell, offer in exchange for any form of consideration, or provide at no cost any tobacco or tobacco product that contains a constituent or additive, other than tobacco, that imparts with a characterizing flavor.

B. No tobacco retailer shall sell, offer for sale, possess with the intent to sell, offer in exchange for any form of consideration, or provide at no cost any electronic cigarette or e-cigarette for use with tobacco or tobacco products.

~~G. No tobacco retailer shall sell, offer for sale, possess with the intent to sell, offer in exchange for any form of consideration, or provide at no cost any of the following:~~

~~(1) Any package of fewer than twenty little cigars~~

~~(2) Any package of fewer than six cigars~~

~~(3) Any package of cigarettes, little cigars, or cigars at a price that is less than ten dollars per package, including applicable fees and taxes.~~

SECTION 2. SEVERABILITY. If any provision or part of this ordinance, or its application to any person or circumstance, is held to be unconstitutional or otherwise invalid, the remainder of this ordinance, and the application of such provision to other person or circumstances, shall remain in full force and effect.

SECTION 3. PUBLICATION. This ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption and shall be published once within fifteen (15) days upon passage and adoption in a newspaper of general circulation printed and published in the City of Antioch.

* * * * *

I HEREBY CERTIFY that the forgoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch on the 13th day of June 2023, and adopted at a regular meeting thereof on the 27th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

LAMAR A. THORPE
MAYOR OF THE CITY OF ANTIOCH

ATTEST:


ELIZABETH HOUSEHOLDER, MPP
CITY CLERK OF THE CITY OF ANTIOCH


CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Lori Medeiros, Administrative Analyst I 

APPROVED BY: Scott Buenting, Acting Public Works Director/City Engineer 

SUBJECT: Resolution Accepting and Adopting the Proposed Five-Year Capital Improvement Program 2023-2028; P.W. 150-23

RECOMMENDED ACTION

It is recommended that the City Council:

1. Adopt the Five-Year Capital Improvement Program 2023-2028; and
2. Authorize the Acting City Manager or his designee to carry over and re-appropriate all remaining fiscal year 2022/23 Capital Improvement Program budgets to the fiscal year 2023/24 Operating Budget.

FISCAL IMPACT

The fiscal impact and funding source for each project is outlined in the Capital Improvement Program ("CIP") document attached. Funding for fiscal year 2023/24 and fiscal year 2024/25 projects is included in the draft 2023-25 Fiscal Year Operating Budget being considered by City Council on June 13, 2023. Adoption of this Resolution will carry forward and re-appropriate all remaining fiscal year 2022/23 CIP budgets to the fiscal year 2023/24 Operating Budget.

DISCUSSION

On May 17, 2023, the City of Antioch Planning Commission reviewed and determined that the Draft CIP was consistent with the Antioch General Plan.

On May 18, 2023, the Parks and Recreation Commission received the Draft CIP as requested by Staff.

On May 23, 2023, the City Council was presented the Draft CIP and provided comments and direction to Staff.

The primary objectives of the CIP are to provide professional and technical engineering services and support to all City departments, and leadership in implementing federal, state, and local programs. The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. Any California Environmental Quality Act

(CEQA) requirements will be determined on a project by project basis prior to final approval and construction of each project.

The Development Impact Fees presented within the CIP have been carried over from the 2022-2027 document. A development impact fee study is required to be adopted for this section to be updated.

California Government Code Section §66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

ATTACHMENTS

A: Resolution

B: Draft Five-Year Capital Improvement Program 2023-2028

ATTACHMENT "A"

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AND ADOPTING THE 2023-2028 FIVE-YEAR CAPITAL
IMPROVEMENT PROGRAM AND RE-APPROPRIATING ALL REMAINING FISCAL
YEAR 2022/23 CIP BUDGETS TO THE FISCAL YEAR 2023/24 OPERATING BUDGET
P.W. 150-23**

WHEREAS, California Government Code Section §66002 states that local agencies that have developed a fee program may adopt a Capital Improvement Program to indicate the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees;

WHEREAS, the Acting City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council the proposed 2023-2028 Capital Improvement Program;

WHEREAS, the City Council of the City of Antioch has heretofore considered said Five-Year Capital Improvement Program 2023-2028;

WHEREAS, the City Council of the City of Antioch has heretofore considered to roll over and reappropriate all remaining fiscal year 2022/23 CIP budgets into the fiscal year 2023/24 Operating Budget on July 1, 2023;

WHEREAS, the City Council did receive, consider, and evaluate all public comments on the Five-Year Capital Improvement Program 2023-2028 document as submitted by the Acting City Manager;

WHEREAS, pursuant to 14 CCR Section §15378, a project under the California Environmental Quality Act (CEQA) does not include government fiscal activities like the budget and Capital Improvements Program, as each project in the Capital Improvements Program will be reviewed for compliance with CEQA before the project is undertaken and a determination made whether the project is not a project under CEQA, such as for continuing maintenance; is a project but is subject to an exemption; is a project but there is not a possibility of significant environmental impacts; or is a project and an Initial Study should be conducted; and

WHEREAS, the City of Antioch has prepared the 2023-2028 Five-Year Capital Improvement Program, allowed public review, and held the appropriate public hearing.

RESOLUTION NO. 2023/**

June 13, 2023

Page 2 of 2

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Adopts the Five-Year Capital Improvement Program 2023-2028; and
2. Authorizes the Acting City Manager or his designee to carry over and re-appropriate all remaining fiscal year 2022/23 Capital Improvement Program budgets to the fiscal year 2023/24 Operating Budget.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

A2

ATTACHMENT "B"

ANTIOCH CALIFORNIA

5 YEAR CAPITAL IMPROVEMENT PROGRAM 2023-2028

DRAFT JUNE 13, 2023



Table of Contents

SECTION I: EXECUTIVE SUMMARY

Capital Improvement Program Overview	I-2
Program Objective	I-2
CIP Process	I-3
Capital Improvement Program Categories	I-4
Special Funds.....	I-11
Roadway Maintenance Projects	I-11
Development Impact Fees and Park-In-Lieu Fees Projects.....	I-12
Projects Completed in Fiscal Year 22/23	I-13
Projects in Progress.....	I-14
Projects Added to the CIP	I-16
2023 – 2028 CIP Projected Capital Expenditures.....	I-17
2023 – 2028 CIP Funding Sources Summary.....	I-18

SECTION II: PROJECT LISTS

Community Facilities.....	II-1
Parks and Trails	II-4
Roadway Improvements	II-5
Traffic Signals	II-7
Wastewater and Storm Drain Systems	II-8
Water System	II-9

SECTION III: PROJECT DETAILS

Capital Improvement Program Overview

Program Objective

The primary objectives of the City of Antioch's Capital Improvement Program (CIP) are:

- To provide professional and technical engineering services and support to all City Departments related to facility expansions and improvements, infrastructure rehabilitation and development.
- To provide leadership in implementing Federal, State and Local programs.

The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. California Government Code Section 66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

The Capital Improvement Budget document is different from the Operating Budget document, but the two budgets are closely linked. The Capital Improvement Budget, as distinguished from the Operating Budget, is used as a planning tool by the City to identify specific Capital Improvement needs consistent with the financing and timing of those needs in a way that assures the most responsible and efficient use of resources.

Projects within the City's CIP are allocated over five years using both existing and projected revenue sources. The CIP staff:

- In consultation with other departments, determines upcoming capital needs.
- Prepares bid packages (plans, specifications, and estimates) for the needed projects or prepares procurement documents, as needed.
- Provides project management and oversight during and after construction.

The CIP is a five-year plan to guide the construction or acquisition of capital improvements and includes the capital budget for the upcoming fiscal year, which is authorization from the City Council to expend dedicated revenues for specified projects. Prior to adoption by the City Council each year, the CIP is reviewed by the City's Planning Commission to assure its consistency with the City's current General Plan.

The five-year CIP is reviewed annually to enable the City Council to reassess projects in the program. **Project expenditures for outlying years beyond this fiscal year are provided in the CIP for planning purposes only and do not reflect a Council commitment of funds.**

Capital Improvements Division Personnel:

Scott Buenting	Acting Public Works Director/City Engineer
Mitchell Loving	Junior Engineer
Sal Rodriguez	Senior Engineering Technician
Lori Medeiros	Administrative Analyst I
Julie Viray	Administrative Analyst I

CIP Process

The CIP is developed as a coordinated effort between the CIP staff and the Director of Finance.

The annual CIP process begins with a memo and a CIP Project Request form sent out to all City departments requesting proposals for capital projects. New CIP project requests are evaluated and prioritized based on goals and objectives of the City Council, as well as available funding, consequences of not completing the project, and the impacts on the operating budget. Some projects have specified funding sources, such as assessment districts, Federal and State grants, or special fees.

The Draft CIP is prepared by Capital Improvement staff and reviewed by the Finance Department before being circulated and approved by the Planning Commission and presented to the Parks & Recreation Commission and the City Council as part of the annual review. The Final CIP budget is presented to the City Council in June and is adopted concurrently with the annual operating budget.

Capital Improvement Program Categories



Community Facilities

This category includes new and renovated public buildings, as well as the Marina. The majority of the projects in this category are located in the City's former redevelopment areas.



Parks & Trails

This category includes improvements and renovations for local and community parks, open space, and trails in the City.



Roadway Improvements

This category includes new streets, street widening, street rehabilitation, cape seals, sidewalk repair program, and the City's Pavement Management System.



Traffic Signals

This category includes new traffic signals and signal modifications throughout the City.



Wastewater and Storm Drain Systems

This category includes extensions, replacements, rehabilitations and modifications of the sewer and storm drain system.



Water Systems

This category includes projects related to the Water Treatment Plant, and extensions, replacements, rehabilitations and modifications of the water distribution system.

Fund Name**Fund Description**

Capital Improvement Fund

This fund was established to set aside money from the General Fund for any Capital Improvement project not provided for in one of the other funds, such as parks and community facilities improvement projects. Revenue sources for this fund are annexation fees and the proceeds of the sales of surplus properties. The City may transfer General Fund dollars to the Capital Improvement Fund as funding becomes available. Decisions to transfer funds from various funding sources to the Capital Improvement Fund are made annually by the City Council.

Road Maintenance and Rehabilitation Account (RMRA) Fund

The California SB1 Act included RMRA funding to support maintenance and safety improvements on highways, local streets and roads, and bridges that do not meet state performance criteria.

Gas Tax Fund

The City receives gas tax funds from the State of California, as provided by the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance, and operation of public streets. The City also uses these funds to pay for maintenance and operation of streetlights and traffic signals.

Marina Fund

This fund accounts for the operation, including capital improvements, of the City's Marina and the Fulton Shipyard Boat Ramp. Funds are collected from lease agreements, berth rentals and launch fees.

Fund Name	Fund Description
Measure “J” Return to Source	The source of money for this fund is the voter approved one-half cent sales tax. Provided the City has complied with the Growth Management Program, each year the City receives return to source funding from the Contra Costa Transportation Authority to be used for transportation improvement and maintenance projects.
State Revolving Fund (SRF) Loan	The City of Antioch was granted a loan from the State of California for the design and construction of the Brackish Water Desalination Plant.
Traffic Signal Fund	Fees are collected from developers to fund offsite traffic signals.
Water & Sewer Related Reserve Funds	<p>The City collects user fees and developer fees to fund offsite water and sewer facility improvements. The fees are placed into one of the following four funds:</p> <ul style="list-style-type: none"> • Water Fund • Sewer Fund • Water System Improvements Fund • Sewer System Improvements Fund
National Pollutant Discharge Elimination System Fund (NPDES)	The National Pollutant Discharge Elimination System was mandated by the Clean Water Act of 1987 to reduce storm water related pollution. The program is funded by a parcel assessment.
Funding Agreement for the Northeast Annexation Infrastructure Improvement	In 2013 the City entered into reorganization and a property tax revenue allocation agreement with Contra Costa County for the annexation of the northeast area. Per the agreement, the City will receive property tax revenue from the Contra Costa County for the construction of the infrastructure improvements needed within the northeast annexation area.

Fund Name**Fund Description**

Delta Fair Property Fund

This fund was created when the City sold property it owned on Delta Fair Boulevard at the City's western City limits. The property was originally purchased from the State on the condition that it is to be used for public purposes. When it was decided that the property was more suitable for commercial use and should be sold or leased, the State gave its permission on the condition that the proceeds be used for park purposes.

American Rescue Plan Act (ARPA)

ARPA is a federal stimulus bill to aid public health and economic recovery from the COVID-19 pandemic. The plan includes \$350 billion in emergency funding for state, local, territorial and tribal governments, known as the Coronavirus State and Local Fiscal Recovery Funds.

Recreation Fund

This fund provides programs that focus on youth and family enrichment, healthy lifestyles, sports and fitness and services for older adults. The Parks and Recreation Department maintains a variety of facilities and spaces that are hosted by city programs and are also available for reservation by residents. Recreation Services ensure that all residents have access to the benefits of local parks and recreation.

Grant Name**Grant Description**

Congestion Mitigation Air Quality (CMAQ)

CMAQ funds are federal funds used to reduce emission from vehicle travel and provide alternatives to driving alone. Signal timing is another example of emission reduction.

Community Development Block Grant (CDBG) Fund

This fund accounts for grant funds received from the Federal Government for the purpose of developing community programs and urban renewal projects.

Highway Safety Improvements Program (HSIP)

The purpose of this federal-aid program is to achieve a significant reduction in fatalities and serious injuries on all public roads. The Hazard Elimination Safety (HES) is included in this program.

Transportation Development Act (TDA)

TDA provides state funding from sales taxes to each county and city, for transit operations and bicycle facilities.

Active Transportation Program (ATP)

Funding under this program is intended to encourage increased use of active modes of transportation, such as biking and walking. Safe Routes to School is now included in this grant program.

Surface Transportation Program (STP)

The program provides funding for construction projects to help preserve local streets and roads, such as rehabilitation, resurfacing, restoration, and roadway improvements.

Integrated Regional Water Management (IRWM) Prop 1 Grant

This program provides grant funds to projects that address drinking, waste, and storm water issues, especially for disadvantaged communities. Funds from this grant go to supporting the implementation of the project.

Grant Name**Grant Description**

**Proposition 1E Storm
Water Flood Management
Grant**

The storm water management portion of Proposition 1E is designed for projects that manage storm water runoff to reduce flooding and are ready, or nearly ready to proceed to implementation. The Storm Water Flood Management Grants are being disbursed to local agencies through the Integrated Regional Water Management (IRWM) Grant program and provide a 50 percent cost match for the project.

**One Bay Area Grant
(OBAG 2) Program**

The inaugural One Bay Area Grant Program (OBAG 1) was adopted by MTC in 2012 to guide \$827 million in federal funds over the five-year period from 2012-13 through 2016-17. OBAG 2 is the second round of OBAG funding and is projected to total roughly \$916 million to fund projects from 2017-18 through 2021-22. The OBAG 2 program is divided into a Regional Program, managed by MTC, and County Program, managed by the nine Bay Area Congestion Management Agencies (CMAs). The County Program is \$386 million over 5 years. Cities and counties can use these funds to invest in:

- Local street and road maintenance
- Streetscape enhancements
- Bicycle and pedestrian improvements
- Safe Routes to School projects
- Priority Conservation Areas (PCAs)
- Transportation planning

**California Natural
Resources Agency Grant**

This funding was appropriated by the State Legislature in Senate Bill (SB) 129, Chapter 69 (Control Section 19.56 Enacted Budget), which was approved by Governor Newsom on July 12, 2021.

Grant Name**Grant Description**

**MTC's Pavement
Management Technical
Assistance Program
(P-TAP)**

This program uses federal dollars to help Bay Area cities and counties stretch their road budgets by:

- Implementing, updating and maintaining pavement management databases
- Providing accurate pavement condition data to city councils, county supervisors or other local decision makers
- Supporting the region's management of non-pavement street and road assets, such as signs, storm drains, curbs and gutters, traffic signals and streetlights as pilot projects

Proposition 68

The purposes of Prop 68 include creating parks, enhancing river parkways, and protecting coastal forests and wetlands. Prop 68 also provides funding for outdoor access, lower cost coastal accommodation and climate adaptation.

**Safe Streets and Roads for
All (SS4A)**

This program funds regional, local and Tribal initiatives through grants to prevent roadway deaths and serious injuries.

**One Bay Area Grant
(OBAG 3) Program**

This third round of OBAG funding was adopted by the MTC in January 2022 and includes more than \$750 million in federal funding for projects from Fiscal Year 2022-2023 to Fiscal Year 2025-2026. The OBAG 3 program is divided into a regional program, managed by MTC, and a county and local program, managed by MTC in partnership with the nine Bay Area County Transportation Agencies.

Special Funds

Roadway Maintenance Projects

The City of Antioch has approximately 336 centerline miles of roadway within City limits.

As part of the City Pavement Management System Program, the City of Antioch selected a pavement management consultant to perform a Pavement Management Update for the City by inspecting the pavement conditions of arterial, collector and residential streets.

The Pavement Management System Report, which was completed in 2020, rated the City's overall network condition as a 68 PCI (Pavement Condition Index). The PCI is a value on a rating scale from 0 to 100 (where 100 is equivalent to a new street). Approximately 52.8% of City streets have a PCI of 70 or greater ("Very Good"). According to the 2019 Pavement Management System Report, the City's current backlog (deferred maintenance) is \$114.2 million. Backlog is defined as the unfunded needs to bring the overall network condition to optimum levels (81-82 PCI).

Currently, the Pavement Management System is being updated, which will include the new Pavement Condition Index (PCI). It will also include the dollar amount of the City's deferred maintenance.

In addition to the City's Capital Improvement Program funds allocated to roadway improvements projects, the City's Street Maintenance Division also contributes to roadway improvements each fiscal year to resurface neighborhood streets and repairing or paving utility service cuts and utility trenches. The work is performed using a combination of City public works forces and private contractors as part of the City's local street and utility maintenance program.

Development Impact Fees and Park-In-Lieu Fees Projects

On March 25, 2014, City Council adopted the Development Impact Fees and Quimby Act/Park In-Lieu Fees, which became effective April 24, 2014. These fees are one-time charges on new development that are collected and used by the City to cover the cost of capital facilities and infrastructure that are required to serve new growth. Implementation of these future projects is based on the rate of growth, timing of fee collection, and full project funding. The following projects will occur beyond the five-year term of this document:

EXPENDITURES	COST ESTIMATE	FUNDING SOURCES	
		Development Impact Fees	FUTURE CIP (UNFUNDED)
General Administration Capital Facilities Needs			
City Hall	\$4,978,000	\$4,978,000	\$0
Land Purchase	\$124,000	\$124,000	\$0
Vehicles	\$161,000	\$161,000	\$0
Information Technology	\$237,000	\$237,000	\$0
Total	\$5,500,000	\$5,500,000	\$0
Public Works Capital Improvements Needs			
Maintenance Yard Area	\$914,000	\$914,000	\$0
Building Space	\$2,568,000	\$2,568,000	\$0
Garbage Ramps	\$102,000	\$102,000	\$0
PW Vehicles	\$1,777,000	\$1,731,000	\$46,000
Total	\$5,361,000	\$5,315,000	\$46,000
Police Capital Improvement Needs			
PD Facility	\$11,923,000	\$11,923,000	\$0
Vehicles	\$1,129,000	\$1,052,000	\$77,000
Other	\$1,529,250	\$1,260,000	\$269,250
Total	\$14,581,250	\$14,235,000	\$346,250
Parks & Recreation Capital Facility Needs			
Facilities	\$35,773,000	\$7,286,000	\$28,487,000
New Community Center	\$17,761,000	\$14,498,000	\$3,263,000
New Library	\$31,872,000	\$6,492,000	\$25,380,000
Total	\$85,406,000	\$28,276,000	\$57,130,000
GRAND TOTAL	\$110,848,250	\$53,326,000	\$57,522,250

*Fees will be updated in FY 23/24

Projects Completed in Fiscal Year 22/23

Program Category	Investment
Community Facilities	
Rivertown Gateway Sign	\$250,000
Total	\$250,000
Roadway Improvements	
Speed Hump, Speed Table and Raised Crosswalk System Installation	\$110,000
CDBG Downtown Roadway Pavement Rehabilitation, Phase 9	\$1,235,000
Curb, Gutter & Sidewalk Repair	\$350,000
Total	\$1,695,000
Traffic Signals	
Traffic Signal Installation at Laurel Road and Canada Valley Road Intersection	\$535,000
Total	\$535,000
Wastewater & Storm Drain Systems	
Trenchless Rehabilitation of Sanitary Sewer Main	\$1,300,000
Total	\$1,300,000
Projects Completed Grand Total	\$3,780,000

Projects in Progress

Program Category	Investment
Community Facilities	
Restoration of Public Art	\$85,000
Murals	\$70,000
Utility Box Art Work	\$85,000
Police Department Parking Lot Expansion	\$80,000
Police Department Investigation Unit Remodel	\$85,000
Facility Maintenance & Repairs	\$1,207,000
Integration and Upgrade of Access Control	\$422,000
Installation of PD Radio Simulcast Tower	\$311,000
Public Safety and Community Resources Department Facility	\$4,300,000
Total	\$6,645,000
Parks & Trails	
Jacobsen & Marchetti Park Renovation	\$1,365,000
Contra Loma Estates Park Renovation	\$3,177,000
City Park Landscape Renovation	\$200,000
Trail Maintenance Program	\$175,000
Total	\$4,917,000
Roadway Improvements	
2022/23 Sidewalk Repair Program	\$683,000
Pavement Surface Treatments	\$2,409,000
Citywide Signage Program	\$500,000
Traffic Calming Program	\$274,000
L Street Improvements	\$20,628,000
Streetlighting Improvements	\$800,000
Median Island Improvements	\$766,000
Total	\$26,060,000
Traffic Signals	
Heidorn Ranch Road/Prewett Ranch Drive	\$398,000
Total	\$398,000
Wastewater & Storm Drain System	
West Antioch Creek Channel Improvements Monitoring	\$25,000
Trash Capture Devices	\$347,000
West Antioch Creek Mitigation & Restoration	\$885,000
Total	\$1,257,000
Water System	

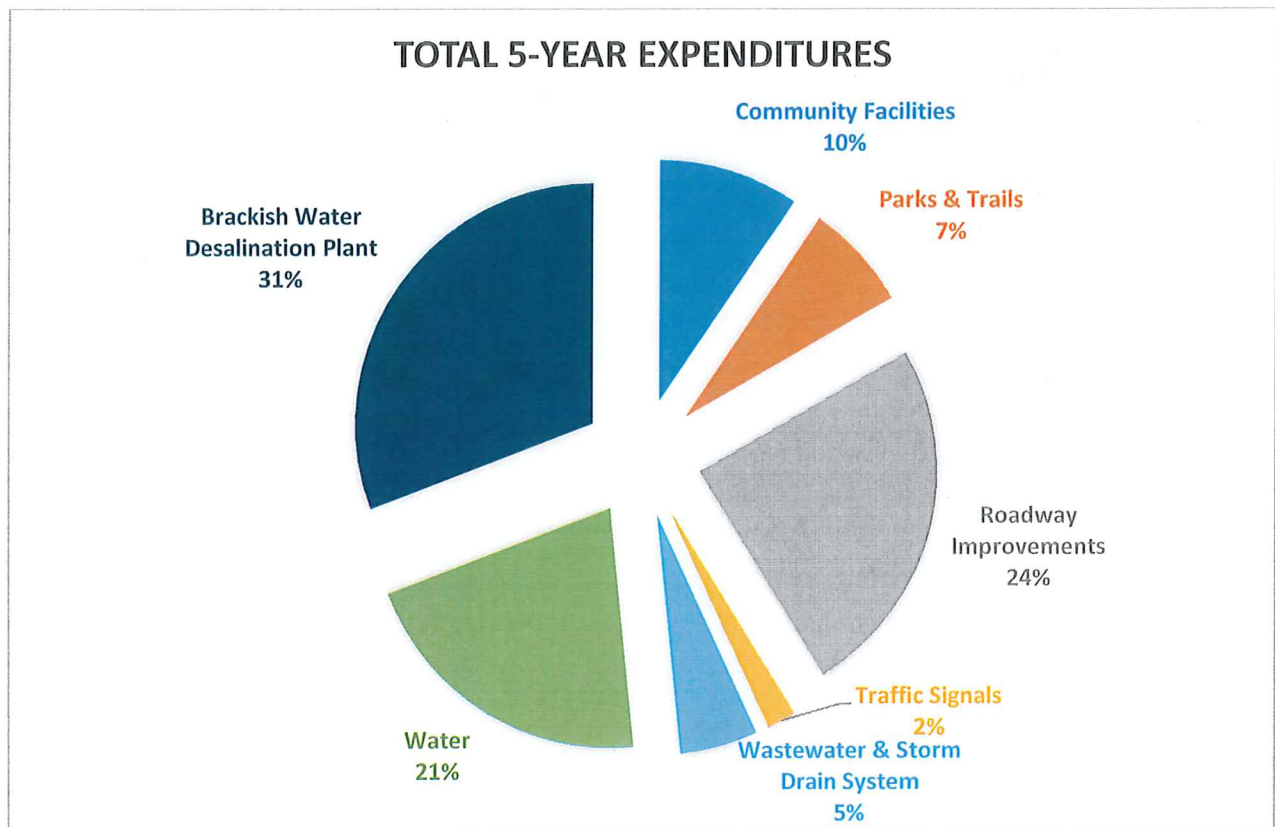
Water Main Replacement 2023	\$3,000,000
Water Treatment Plant Operations	\$1,741,000
Water Studies and Planning	\$573,000
Storage Reservoir Rehabilitation	\$2,090,000
Water Treatment Plant Improvements	\$600,000
Brackish Water Desalination	\$116,100,000
Total	\$124,104,000
Projects in Progress Grand Total	\$163,381,000

Projects Added to the CIP

Program Category	Investment
Community Facilities	
Water Park Deck Replacement, Phase 3	\$1,000,000
Water Park Mechanical and Structural Evaluation	\$100,000
Antioch Community Center Carpet Replacement	\$75,000
Water Park Buildings Renovation	\$1,250,000
Total	\$2,425,000
Traffic Signals	
Signal System Upgrade at Multiple Locations	\$2,800,000
Hawk Signals at Trail Crossings	\$920,000
Total	\$3,720,000
Water System	
Reservoir Road Rehabilitation	\$550,000
Lone Tree Booster Pump Stations Generator Replacement	\$600,000
Total	\$1,150,000
Projects Added Grand Total	\$7,295,000

2023 – 2028 CIP Projected Capital Expenditures

Program Category	Revised FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total
Community Facilities	\$6,164	\$9,098	\$5,425	\$625	\$125	\$125	\$21,562
Parks & Trails	\$4,947	\$7,925	\$325	\$2,525	\$325	\$325	\$16,372
Roadway Improvements	\$13,518	\$20,803	\$7,102	\$6,375	\$2,145	\$5,425	\$55,368
Traffic Signals	\$524	\$2,801	\$0	\$1,070	\$0	\$0	\$4,395
Wastewater & Storm Drain System	\$5,057	\$700	\$700	\$2,698	\$700	\$2,200	\$12,055
Water	\$11,124	\$5,502	\$9,566	\$6,325	\$8,437	\$6,155	\$47,109
Brackish Water Desalination Plant	\$69,734	\$0	\$0	\$0	\$0	\$0	\$69,734
Total (\$ in thousands)	\$111,068	\$46,829	\$23,118	\$19,618	\$11,732	\$14,230	\$226,595



2023 – 2028 CIP Funding Sources Summary

Funding Source	Revised FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total
Capital Improvement Funds							
AD 27/31	\$237	\$74	\$0	\$0	\$0	\$0	
Annexation Funding Agreement	\$0	\$0	\$0	\$1,998	\$0	\$0	
Hillcrest AD 26	\$0	\$350	\$0	\$0	\$0	\$0	
	\$237	\$424	\$0	\$1,998	\$0	\$0	\$2,659
Enterprise Funds							
Sewer Fund	\$2,728	\$600	\$600	\$600	\$600	\$600	
Sewer System Improvement Fund	\$1,300	\$150	\$150	\$150	\$150	\$150	
Water Expansion Fund	\$6,100	\$0	\$0	\$0	\$0	\$0	
Water Fund	\$17,842	\$5,748	\$9,716	\$6,475	\$8,587	\$6,305	
	\$27,970	\$6,498	\$10,466	\$7,225	\$9,337	\$7,055	\$68,551
Grant Funds							
CDBG Fund	\$1,483	\$0	\$475	\$0	\$475	\$0	
Desalination Grant	\$6,239	\$0	\$0	\$0	\$0	\$0	
HSIP Grant	\$0	\$2,521	\$0	\$828	\$0	\$0	
IRWM Prop 1 Grant	\$674	\$0	\$0	\$0	\$0	\$0	
OBAG2	\$1,469	\$0	\$0	\$0	\$0	\$0	
Prop 68 Grant	\$2,795	\$0	\$0	\$0	\$0	\$0	
P-TAP Fund	\$98	\$0	\$0	\$0	\$0	\$0	
SS4A	\$0	\$17,008	\$0	\$0	\$0	\$0	
State Grant - CNRA	\$0	\$2,200	\$0	\$0	\$0	\$0	
TDA Grant	\$70	\$0	\$0	\$0	\$0	\$0	
	\$12,828	\$21,729	\$475	\$828	\$475	\$0	\$36,334
Special Revenue Funds							
ARPA	\$4,860	\$0	\$4,300	\$0	\$0	\$0	
Delta Fair Property Fund	\$190	\$0	\$0	\$0	\$0	\$0	
Development Impact Fees	\$365	\$50	\$0	\$0	\$0	\$0	
DWR Settlement	\$16,844	\$0	\$0	\$0	\$0	\$0	
Gas Tax	\$1,269	\$1,755	\$805	\$775	\$805	\$775	
Measure J	\$3,538	\$1,375	\$625	\$2,225	\$670	\$2,525	
NPDES	\$347	\$100	\$100	\$100	\$100	\$100	
Park-In-Lieu Fund	\$1,720	\$150	\$150	\$150	\$150	\$150	
RMRA	\$5,308	\$2,300	\$3,252	\$2,500	\$0	\$2,000	
Rule 20A	\$0	\$0	\$1,000	\$0	\$0	\$0	
Traffic Signal Fund	\$524	\$280	\$0	\$242	\$0	\$0	
	\$34,965	\$6,010	\$10,232	\$5,992	\$1,725	\$5,550	\$64,474
General Fund	\$756	\$1,725	\$0	\$0	\$0	\$0	\$2,481
SRF Loan	\$34,312	\$0	\$0	\$0	\$0	\$0	\$34,312
Unfunded	\$0	\$10,443	\$1,945	\$3,575	\$195	\$1,625	\$17,783
Total (\$ in thousands)	\$111,068	\$46,829	\$23,118	\$19,618	\$11,732	\$14,230	\$226,595

Community Facilities



Project No.	Project Title	Funding Source	Revised						Total
			FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
7928	Amtrak Station Improvements								
Project Status:	Planning/Design Stage	Gas Tax	\$0	\$150	\$0	\$0	\$0	\$0	\$150
		Total Funding	\$0	\$150	\$0	\$0	\$0	\$0	\$150
7929	Marina Basin Dredging								
Project Status:	Not Initiated	Unfunded	\$0	\$0	\$0	\$500	\$0	\$0	\$500
		Total Funding	\$0	\$0	\$0	\$500	\$0	\$0	\$500
7948	Restoration of Public Art								
Project Status:	Planning/Design Stage	General Fund	\$47	\$0	\$0	\$0	\$0	\$0	\$47
		Unfunded	\$0	\$25	\$25	\$25	\$25	\$25	\$125
		Total Funding	\$47	\$25	\$25	\$25	\$25	\$25	\$172
7949	Prewett Park Easement Fencing								
Project Status:	Planning/Design Stage	AD 27/31	\$1	\$74	\$0	\$0	\$0	\$0	\$75
		Gas Tax	\$0	\$30	\$0	\$0	\$0	\$0	\$30
		General Fund	\$0	\$35	\$0	\$0	\$0	\$0	\$35
		Unfunded	\$0	\$310	\$0	\$0	\$0	\$0	\$310
		Total Funding	\$1	\$449	\$0	\$0	\$0	\$0	\$450
7954	Murals								
Project Status:	Under Construction	General Fund	\$14	\$0	\$0	\$0	\$0	\$0	\$14
		Total Funding	\$14	\$0	\$0	\$0	\$0	\$0	\$14
7955	Utility Box Art Work								
Project Status:	Planning/Design Stage	General Fund	\$85	\$0	\$0	\$0	\$0	\$0	\$85
		Total Funding	\$85	\$0	\$0	\$0	\$0	\$0	\$85
7967	Prewett Park Pool Resurfacing								
Project Status:	Not Initiated	General Fund	\$0	\$190	\$0	\$0	\$0	\$0	\$190
		Unfunded	\$0	\$300	\$0	\$0	\$0	\$0	\$300
		Total Funding	\$0	\$490	\$0	\$0	\$0	\$0	\$490
7968	Prewett Park Grand Plaza Shade Structure Upgrade								
Project Status:	Not Initiated	Development Impact Fees	\$200	\$50	\$0	\$0	\$0	\$0	\$250
		Total Funding	\$200	\$50	\$0	\$0	\$0	\$0	\$250
7969	Police Department Parking Lot Expansion								
Project Status:	Planning/Design Stage	Development Impact Fees	\$80	\$0	\$0	\$0	\$0	\$0	\$80
		Total Funding	\$80	\$0	\$0	\$0	\$0	\$0	\$80

*Funding amounts given in thousands of dollars

Community Facilities



Project No.	Project Title	Funding Source	Revised FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
7970	Police Department Investigation Unit Remodel								
Project Status:	<i>Planning/Design Stage</i>	Development Impact Fees	\$85	\$0	\$0	\$0	\$0	\$0	\$85
		Total Funding	\$85	\$0	\$0	\$0	\$0	\$0	\$85
7971	Emergency Operations Center Improvements								
Project Status:	<i>Not Initiated</i>	General Fund	\$0	\$480	\$0	\$0	\$0	\$0	\$480
		Total Funding	\$0	\$480	\$0	\$0	\$0	\$0	\$480
7976	Facility Maintenance and Repairs								
Project Status:	<i>Ongoing Program</i>	Recreational Fund	\$156	\$0	\$0	\$0	\$0	\$0	\$156
		Water Fund	\$110	\$0	\$0	\$0	\$0	\$0	\$110
		Unfunded	\$0	\$1,097	\$0	\$0	\$0	\$0	\$1,097
		Total Funding	\$266	\$1,097	\$0	\$0	\$0	\$0	\$1,363
7985	Prewett Park Perimeter Fence Replacement								
Project Status:	<i>Under Construction</i>	ARPA	\$500	\$0	\$0	\$0	\$0	\$0	\$500
		Total Funding	\$500	\$0	\$0	\$0	\$0	\$0	\$500
7986	Prewett Park Slide Restoration								
Project Status:	<i>Not Initiated</i>	Unfunded	\$0	\$125	\$0	\$0	\$0	\$0	\$125
		Total Funding	\$0	\$125	\$0	\$0	\$0	\$0	\$125
7989	Integration and Upgrade of Access Control, Surveillance, Monitoring, and Fire Alarm								
Project Status:	<i>Under Construction</i>	General Fund	\$15	\$0	\$0	\$0	\$0	\$0	\$15
		Water Fund	\$75	\$96	\$0	\$0	\$0	\$0	\$171
		Recreational Fund	\$125	\$0	\$0	\$0	\$0	\$0	\$125
		Unfunded	\$0	\$111	\$0	\$0	\$0	\$0	\$111
		Total Funding	\$215	\$207	\$0	\$0	\$0	\$0	\$422
7990	Installation of Police Department Radio Simulcast Tower								
Project Status:	<i>Planning/Design Stage</i>	General Fund	\$311	\$0	\$0	\$0	\$0	\$0	\$311
		Total Funding	\$311	\$0	\$0	\$0	\$0	\$0	\$311
7991	Nick Rodriguez Community Center Rehab								
Project Status:	<i>Not Initiated</i>	State Grant - CNRA	\$0	\$2,200	\$0	\$0	\$0	\$0	\$2,200
		Unfunded	\$0	\$2,300	\$0	\$0	\$0	\$0	\$2,300
		Total Funding	\$0	\$4,500	\$0	\$0	\$0	\$0	\$4,500

*Funding amounts given in thousands of dollars

Community Facilities



Project No.	Project Title	Funding Source	Revised FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
8005	Wi-Fi Installation in Downtown								
Project Status:	<i>Ongoing Program</i>	ARPA	\$60	\$0	\$0	\$0	\$0	\$0	\$60
		Unfunded	\$0	\$100	\$100	\$100	\$100	\$100	\$500
		Total Funding	\$60	\$100	\$100	\$100	\$100	\$100	\$560
8006	Public Safety and Community Resources Department Facility								
Project Status:	<i>Planning/Design Stage</i>	ARPA	\$4,300	\$0	\$4,300	\$0	\$0	\$0	\$8,600
		Total Funding	\$4,300	\$0	\$4,300	\$0	\$0	\$0	\$8,600
8010	Antioch Community Center Carpet Replacement								
Project Status:	<i>Not Initiated</i>	Unfunded	\$0	\$75	\$0	\$0	\$0	\$0	\$75
		Total Funding	\$0	\$75	\$0	\$0	\$0	\$0	\$75
8011	Prewett Park Buildings Renovation								
Project Status:	<i>Not Initiated</i>	Unfunded	\$0	\$250	\$1,000	\$0	\$0	\$0	\$1,250
		Total Funding	\$0	\$250	\$1,000	\$0	\$0	\$0	\$1,250
8012	Prewett Park Concrete Improvements, Phase 4								
Project Status:	<i>Not Initiated</i>	Unfunded	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
		Total Funding	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
8013	Prewett Park Mechanical and Structural Evaluation								
Project Status:	<i>Not Initiated</i>	Unfunded	\$0	\$100	\$0	\$0	\$0	\$0	\$100
		Total Funding	\$0	\$100	\$0	\$0	\$0	\$0	\$100
Total Community Facilities Funding			\$6,164	\$9,098	\$5,425	\$625	\$125	\$125	\$21,562

*Funding amounts given in thousands of dollars

Parks & Trails



Project No.	Project Title	Funding Source	Revised FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total
7026	Park Facilities Upgrade								
Project Status:	<i>Ongoing Program</i>	Park-In-Lieu Fund	\$5	\$150	\$150	\$150	\$150	\$150	\$755
		Total Funding	\$5	\$150	\$150	\$150	\$150	\$150	\$755
7946	Jacobsen and Marchetti Park Renovation								
Project Status:	<i>Planning/Design Stage</i>	Park-In-Lieu Fund	\$1,365	\$0	\$0	\$0	\$0	\$0	\$1,365
		Total Funding	\$1,365	\$0	\$0	\$0	\$0	\$0	\$1,365
7960	Contra Loma Estates Park Renovation								
Project Status:	<i>Planning/Design Stage</i>	Prop 68 Grant	\$2,795	\$0	\$0	\$0	\$0	\$0	\$2,795
		Total Funding	\$2,795	\$0	\$0	\$0	\$0	\$0	\$2,795
7982	City Park Landscape Renovation								
Project Status:	<i>Planning/Design Stage</i>	Delta Fair Property Fund	\$190	\$0	\$0	\$0	\$0	\$0	\$190
		Total Funding	\$190	\$0	\$0	\$0	\$0	\$0	\$190
7983	Trail Maintenance Program								
Project Status:	<i>Ongoing Program</i>	Gas Tax	\$242	\$175	\$175	\$175	\$175	\$175	\$1,117
		Total Funding	\$242	\$175	\$175	\$175	\$175	\$175	\$1,117
7984	Community Park Synthetic Turf Replacement								
Project Status:	<i>Not Initiated</i>	Unfunded	\$0	\$0	\$0	\$2,200	\$0	\$0	\$2,200
		Total Funding	\$0	\$0	\$0	\$2,200	\$0	\$0	\$2,200
8007	Bicycle Garden Construction								
Project Status:	<i>Not Initiated</i>	General Fund	\$0	\$550	\$0	\$0	\$0	\$0	\$550
		Unfunded	\$0	\$450	\$0	\$0	\$0	\$0	\$450
		SS4A	\$0	\$4,000	\$0	\$0	\$0	\$0	\$4,000
		Total Funding	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000
8008	Rivertown Community Space								
Project Status:	<i>Planning/Design Stage</i>	Park-In-Lieu Fund	\$350	\$0	\$0	\$0	\$0	\$0	\$350
		Unfunded	\$0	\$2,600	\$0	\$0	\$0	\$0	\$2,600
		Total Funding	\$350	\$2,600	\$0	\$0	\$0	\$0	\$2,950
Total Parks & Trails Funding			\$4,947	\$7,925	\$325	\$2,525	\$325	\$325	\$16,372

*Funding amounts given in thousands of dollars

Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total
7355	Pedestrian/ADA Improvements								
Project Status:	Ongoing Program	Measure J	\$485	\$0	\$0	\$400	\$0	\$400	\$1,285
		Total Funding	\$485	\$0	\$0	\$400	\$0	\$400	\$1,285
7358	Sidewalk Repair Program								
Project Status:	Ongoing Program	Gas Tax	\$227	\$150	\$150	\$150	\$150	\$150	\$977
		Sewer Fund	\$228	\$150	\$150	\$150	\$150	\$150	\$978
		Water Fund	\$228	\$150	\$150	\$150	\$150	\$150	\$978
		Total Funding	\$683	\$450	\$450	\$450	\$450	\$450	\$2,933
7359	Pavement Management System Program								
Project Status:	Ongoing Program	P-TAP Fund	\$98	\$0	\$0	\$0	\$0	\$0	\$98
		Gas Tax	\$0	\$0	\$30	\$0	\$30	\$0	\$60
		Unfunded	\$0	\$0	\$70	\$0	\$70	\$0	\$140
		Total Funding	\$98	\$0	\$100	\$0	\$100	\$0	\$298
7362	Pavement Surface Treatments								
Project Status:	Ongoing Program	Measure J	\$709	\$700	\$0	\$200	\$0	\$500	\$2,109
		RMRA	\$1,200	\$2,300	\$0	\$1,000	\$0	\$1,000	\$5,500
		Total Funding	\$1,909	\$3,000	\$0	\$1,200	\$0	\$1,500	\$7,609
7363	Hillcrest Ave. Left Turn at Wild Horse Road								
Project Status:	Not Initiated	Assessment District 26	\$0	\$350	\$0	\$0	\$0	\$0	\$350
		Total Funding	\$0	\$350	\$0	\$0	\$0	\$0	\$350
7448	Transportation Impact Fee Study								
Project Status:	Not Initiated	Measure J	\$45	\$0	\$0	\$0	\$45	\$0	\$90
		Total Funding	\$45	\$0	\$0	\$0	\$45	\$0	\$90
7746	CDBG Downtown Roadway Rehabilitation Program								
Project Status:	Ongoing Program	CDBG Fund	\$1,483	\$0	\$475	\$0	\$475	\$0	\$2,433
		Total Funding	\$1,483	\$0	\$475	\$0	\$475	\$0	\$2,433
7921	Citywide Signage Program								
Project Status:	Planning/Design Stage	General Fund	\$3	\$470	\$0	\$0	\$0	\$0	\$473
		Total Funding	\$3	\$470	\$0	\$0	\$0	\$0	\$473
7922	Traffic Calming Program								
Project Status:	Ongoing Program	Measure J	\$399	\$75	\$75	\$75	\$75	\$75	\$774
		Total Funding	\$399	\$75	\$75	\$75	\$75	\$75	\$774

*Funding amounts given in thousands of dollars

Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total
7925	L Street Improvements								
Project Status:	Planning/Design Stage	RMRA	\$1,699	\$0	\$3,252	\$0	\$0	\$0	\$4,951
		OBAG2	\$1,469	\$0	\$0	\$0	\$0	\$0	\$1,469
		Measure J	\$1,200	\$0	\$0	\$0	\$0	\$0	\$1,200
		SS4A	\$0	\$13,008	\$0	\$0	\$0	\$0	\$13,008
		Total Funding	\$4,368	\$13,008	\$3,252	\$0	\$0	\$0	\$20,628
7940	Pavement Plugs and Leveling Courses								
Project Status:	Ongoing Program	Measure J	\$0	\$0	\$0	\$1,000	\$0	\$1,000	\$2,000
		RMRA	\$2,409	\$0	\$0	\$1,500	\$0	\$1,000	\$4,909
		Total Funding	\$2,409	\$0	\$0	\$2,500	\$0	\$2,000	\$6,909
7941	Streetlighting Improvements								
Project Status:	Planning/Design Stage	Gas Tax	\$800	\$800	\$0	\$0	\$0	\$0	\$1,600
		Unfunded	\$0	\$1,600	\$750	\$750	\$0	\$0	\$3,100
		Total Funding	\$800	\$2,400	\$750	\$750	\$0	\$0	\$4,700
7943	Median Island Improvements								
Project Status:	Ongoing Program	Gas Tax	\$0	\$400	\$400	\$400	\$400	\$400	\$2,000
		Measure J	\$700	\$600	\$550	\$550	\$550	\$550	\$3,500
		Water Fund	\$66	\$0	\$0	\$0	\$0	\$0	\$66
		Total Funding	\$766	\$1,000	\$950	\$950	\$950	\$950	\$5,566
7958	Overhead Utility Undergrounding								
Project Status:	Planning/Design Stage	Rule 20A	\$0	\$0	\$1,000	\$0	\$0	\$0	\$1,000
		Total Funding	\$0	\$0	\$1,000	\$0	\$0	\$0	\$1,000
8009	Antioch School Pedestrian Safety Improvements								
Project Status:	Ongoing Program	TDA Grant	\$70	\$0	\$0	\$0	\$0	\$0	\$70
		Gas Tax	\$0	\$50	\$50	\$50	\$50	\$50	\$250
		Total Funding	\$70	\$50	\$50	\$50	\$50	\$50	\$320
Total Roadway Improvements Funding			\$13,518	\$20,803	\$7,102	\$6,375	\$2,145	\$5,425	\$55,368

*Funding amounts given in thousands of dollars

Traffic Signals



Project No.	Project Title	Funding Source	Revised						Total
			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
7447	Traffic Signal: James Donlon Blvd./Metcalf St								
Project Status:	Not Initiated	Traffic Signal Fund	\$126	\$0	\$0	\$150	\$0	\$0	\$276
		Total Funding	\$126	\$0	\$0	\$150	\$0	\$0	\$276
7977	Traffic Signal: Heidorn Ranch Road/Prewett Ranch Drive								
Project Status:	Planning/Design Stage	Traffic Signal Fund	\$398	\$0	\$0	\$0	\$0	\$0	\$398
		Total Funding	\$398	\$0	\$0	\$0	\$0	\$0	\$398
8014	Trail Crossing Improvements								
Project Status:	Not Initiated	HSIP	\$0	\$0	\$0	\$828	\$0	\$0	\$828
		Traffic Signal Fund	\$0	\$0	\$0	\$92	\$0	\$0	\$92
		Total Funding	\$0	\$0	\$0	\$920	\$0	\$0	\$920
8015	Signal System Upgrade at Various Locations								
Project Status:	Not Initiated	HSIP	\$0	\$2,521	\$0	\$0	\$0	\$0	\$2,521
		Traffic Signal Fund	\$0	\$280	\$0	\$0	\$0	\$0	\$280
		Total Funding	\$0	\$2,801	\$0	\$0	\$0	\$0	\$2,801
Total Traffic Signals Funding			\$524	\$2,801	\$0	\$1,070	\$0	\$0	\$4,395

*Funding amounts given in thousands of dollars

Wastewater & Storm Drain System



Project No.	Project Title	Funding Source	Revised FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total
7724	Sewer Main Improvements Program								
Project Status:	Ongoing Program	Sewer System Improvement Fund	\$300	\$150	\$150	\$150	\$150	\$150	\$1,050
		Total Funding	\$300	\$150	\$150	\$150	\$150	\$150	\$1,050
7736	Sewer Facility Rehabilitation Program								
Project Status:	Ongoing Program	Sewer Fund	\$700	\$150	\$150	\$150	\$150	\$150	\$1,450
		Total Funding	\$700	\$150	\$150	\$150	\$150	\$150	\$1,450
7737	West Antioch Creek Channel Improvements Monitoring								
Project Status:	Under Construction	AD 27/31	\$25	\$0	\$0	\$0	\$0	\$0	\$25
		Total Funding	\$25	\$0	\$0	\$0	\$0	\$0	\$25
7745	Northeast Antioch Annexation Infrastructure								
Project Status:	Planning/Design Stage	NE Annexation	\$0	\$0	\$0	\$1,998	\$0	\$0	\$1,998
		Unfunded	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500
		Total Funding	\$0	\$0	\$0	\$1,998	\$0	\$1,500	\$3,498
7750	Trash Capture Devices								
Project Status:	Ongoing Program	NPDES	\$347	\$100	\$100	\$100	\$100	\$100	\$847
		Total Funding	\$347	\$100	\$100	\$100	\$100	\$100	\$847
7923	Sewer Main Trenchless Rehabilitation								
Project Status:	Ongoing Program	Sewer Fund	\$300	\$300	\$300	\$300	\$300	\$300	\$1,800
		Total Funding	\$300	\$300	\$300	\$300	\$300	\$300	\$1,800
7964	West Antioch Creek Flood Conveyance Mitigation and Restoration								
Project Status:	Planning/Design Stage	IRWM Prop 1 Grant	\$674	\$0	\$0	\$0	\$0	\$0	\$674
		AD 27/31	\$211	\$0	\$0	\$0	\$0	\$0	\$211
		Total Funding	\$885	\$0	\$0	\$0	\$0	\$0	\$885
7993	East Antioch Creek Outfall Improvements								
Project Status:	Planning/Design Stage	Sewer Fund	\$1,500	\$0	\$0	\$0	\$0	\$0	\$1,500
		Sewer System Improvement Fund	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000
		Total Funding	\$2,500	\$0	\$0	\$0	\$0	\$0	\$2,500
Total Wastewater & Storm Drain System Funding			\$5,057	\$700	\$700	\$2,698	\$700	\$2,200	\$12,055

*Funding amounts given in thousands of dollars

Water System



Project No.	Project Title	Funding Source	Revised FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
7628	Water Main Replacement Program								
Project Status:	Ongoing Program	Water Fund	\$4,585	\$0	\$2,000	\$0	\$2,000	\$0	\$8,585
		Total Funding	\$4,585	\$0	\$2,000	\$0	\$2,000	\$0	\$8,585
7670	Water Treatment Plant Operations								
Project Status:	Ongoing Program	Water Fund	\$1,741	\$0	\$0	\$400	\$450	\$0	\$2,591
		Total Funding	\$1,741	\$0	\$0	\$400	\$450	\$0	\$2,591
7672	Water Studies and Planning								
Project Status:	Ongoing Program	Water Fund	\$573	\$350	\$225	\$300	\$225	\$200	\$1,873
		Total Funding	\$573	\$350	\$225	\$300	\$225	\$200	\$1,873
7674	Storage Reservoir Rehabilitation								
Project Status:	Planning/Design Stage	Water Fund	\$2,090	\$1,000	\$0	\$800	\$0	\$0	\$3,890
		Total Funding	\$2,090	\$1,000	\$0	\$800	\$0	\$0	\$3,890
7675	Water Treatment Plant Improvements								
Project Status:	Ongoing Program	Water Fund	\$600	\$500	\$410	\$460	\$500	\$450	\$2,920
		Total Funding	\$600	\$500	\$410	\$460	\$500	\$450	\$2,920
7682	Water Treatment Plant Solids Handling Improvements								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$250	\$0	\$250
		Total Funding	\$0	\$0	\$0	\$0	\$250	\$0	\$250
7684	Water Treatment Plant Drainage Capture								
Project Status:	Not Initiated	Water Fund	\$100	\$0	\$200	\$0	\$0	\$0	\$300
		Total Funding	\$100	\$0	\$200	\$0	\$0	\$0	\$300
7697	Water Treatment Plant Electrical Upgrade								
Project Status:	Planning/Design Stage	Water Fund	\$0	\$0	\$1,350	\$0	\$1,000	\$0	\$2,350
		Total Funding	\$0	\$0	\$1,350	\$0	\$1,000	\$0	\$2,350
7699	Brackish Water Desalination								
Project Status:	Under Construction	Water Fund	\$6,239	\$0	\$0	\$0	\$0	\$0	\$6,239
		SRF Loan	\$34,312	\$0	\$0	\$0	\$0	\$0	\$34,312
		Desalination Grant	\$6,239	\$0	\$0	\$0	\$0	\$0	\$6,239
		DWR Settlement	\$16,844	\$0	\$0	\$0	\$0	\$0	\$16,844
		Water Expansion Fund	\$6,100	\$0	\$0	\$0	\$0	\$0	\$6,100
		Total Funding	\$69,734	\$0	\$0	\$0	\$0	\$0	\$69,734

*Funding amounts given in thousands of dollars

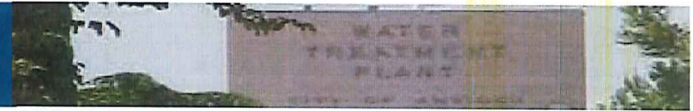
Water System



Project No.	Project Title	Funding Source	Revised						Total
			FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
7702	Water Treatment Plant 'A' Filter Valves Replacement								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$1,000	\$0	\$0	\$0	\$1,000
		Total Funding	\$0	\$0	\$1,000	\$0	\$0	\$0	\$1,000
7703	Water Treatment Plant 'A' Applied Channels								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$1,000	\$0	\$0	\$0	\$1,000
		Total Funding	\$0	\$0	\$1,000	\$0	\$0	\$0	\$1,000
7932	Water Treatment Plant 'B' Basin Repair/Replacement								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$400	\$400	\$0	\$0	\$800
		Total Funding	\$0	\$0	\$400	\$400	\$0	\$0	\$800
7935	Re-Coating Surface of Clearwells and Fluoride Storage								
Project Status:	Planning/Design Stage	Water Fund	\$0	\$0	\$0	\$300	\$0	\$0	\$300
		Total Funding	\$0	\$0	\$0	\$300	\$0	\$0	\$300
7936	Sodium Hypochlorite Storage Coating								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$300	\$0	\$0	\$0	\$300
		Total Funding	\$0	\$0	\$300	\$0	\$0	\$0	\$300
7937	Pittsburg / Antioch Water Intertie								
Project Status:	Planning/Design Stage	Water Fund	\$0	\$775	\$0	\$0	\$0	\$0	\$775
		Total Funding	\$0	\$775	\$0	\$0	\$0	\$0	\$775
7952	Parallel Raw Water Pipeline								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
7978	Water Treatment Plant HVAC Systems								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500
7979	Water Treatment Plant B Flash Mixers								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$500	\$0	\$0	\$500
		Total Funding	\$0	\$0	\$0	\$500	\$0	\$0	\$500
7980	Water Treatment Plant B Solar Covers								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$500	\$0	\$0	\$0	\$500
		Total Funding	\$0	\$0	\$500	\$0	\$0	\$0	\$500

*Funding amounts given in thousands of dollars

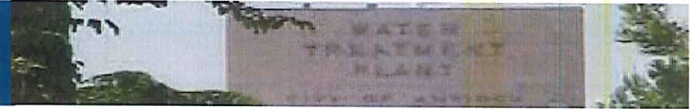
Water System



Project No.	Project Title	Funding Source	Revised						Total
			FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
7981	Water Treatment Plant B Improvements								
Project Status:	Ongoing Program	Water Fund	\$0	\$0	\$0	\$1,000	\$0	\$500	\$1,500
		Total Funding	\$0	\$0	\$0	\$1,000	\$0	\$500	\$1,500
7992	AMI Water Meter Reading Upgrade								
Project Status:	Ongoing Program	Water Fund	\$1,265	\$1,265	\$1,265	\$1,265	\$1,265	\$1,265	\$7,590
		Total Funding	\$1,265	\$1,265	\$1,265	\$1,265	\$1,265	\$1,265	\$7,590
7996	Sodium Hypochlorite Injection Distribution System Improvements								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$2,464	\$0	\$2,464
		Total Funding	\$0	\$0	\$0	\$0	\$2,464	\$0	\$2,464
7997	Water Treatment Plant Variable Frequency Drives								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$0	\$240	\$240
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$240	\$240
7998	Polymer Room & Filter Aid Installation								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$240	\$0	\$0	\$0	\$240
		Total Funding	\$0	\$0	\$240	\$0	\$0	\$0	\$240
7999	Water Treatment Plant Chain and Flights Rehabilitation								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$500	\$0	\$0	\$0	\$500
		Total Funding	\$0	\$0	\$500	\$0	\$0	\$0	\$500
8000	Radio Communication Improvements								
Project Status:	Under Construction	Water Fund	\$170	\$0	\$0	\$0	\$0	\$0	\$170
		Total Funding	\$170	\$0	\$0	\$0	\$0	\$0	\$170
8001	Chemical Injection Modifications								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$176	\$0	\$0	\$0	\$176
		Total Funding	\$0	\$0	\$176	\$0	\$0	\$0	\$176
8002	Water Treatment Plant Generator Replacement								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$900	\$0	\$0	\$900
		Total Funding	\$0	\$0	\$0	\$900	\$0	\$0	\$900
8003	Canal Pump Variable Frequency Drives								
Project Status:	Not Initiated	Water Fund	\$0	\$0	\$0	\$0	\$283	\$0	\$283
		Total Funding	\$0	\$0	\$0	\$0	\$283	\$0	\$283

*Funding amounts given in thousands of dollars

Water System



Project No.	Project Title	Funding Source	Revised						Total
			FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
8004	Lone Tree Way Booster Pump Station Replacement								
Project Status:	Not Initiated	Water Fund	\$0	\$462	\$0	\$0	\$0	\$0	\$462
		Total Funding	\$0	\$462	\$0	\$0	\$0	\$0	\$462
8016	Lone Tree Way Booster Pump Station Generator Replacement								
Project Status:	Not Initiated	Water Fund	\$0	\$600	\$0	\$0	\$0	\$0	\$600
		Total Funding	\$0	\$600	\$0	\$0	\$0	\$0	\$600
8017	Reservoir Road Rehabilitation								
Project Status:	Not Initiated	Water Fund	\$0	\$550	\$0	\$0	\$0	\$0	\$550
		Total Funding	\$0	\$550	\$0	\$0	\$0	\$0	\$550
Total Water System Funding			\$80,858	\$5,502	\$9,566	\$6,325	\$8,437	\$6,155	\$116,843

*Funding amounts given in thousands of dollars

Park Facilities Upgrade

Location: Citywide

Project Manager: Derek Traya

Estimated Completion: Ongoing Program



Project Description: This project will rehabilitate and upgrade aging park playground equipment and facilities throughout the City.

Justification: Upgrades to community parks help maintain a healthy community.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Park-In-Lieu Fund	\$ 5,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 755,000
TOTAL	\$ 5,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 755,000

Pedestrian/ADA Improvements

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This project will construct new curb ramps in conformance with State and American with Disability Act guidelines and replace damaged sidewalks.

Justification: The project will improve pedestrian access by installing curb ramps and reducing hazards in the public right of way.

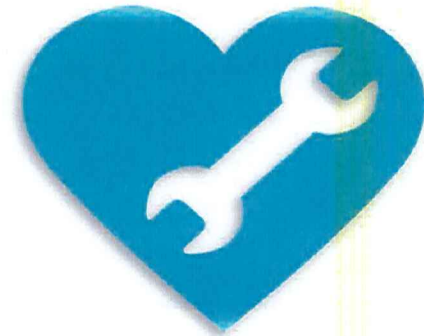
Funding Sources	Current	Proposed					Total
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
Measure J	\$ 485,000	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ 1,285,000
TOTAL	\$ 485,000	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ 1,285,000

Sidewalk Repair Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This program will replace concrete sidewalks, curb and gutter that have been damaged by tree roots or broken as part of an underground utility repair. The program also installs new curb ramps to improve pedestrian accessibility.

Justification: Overgrown tree roots and repairs to underground utilities damage sections of concrete curb, gutter, and sidewalk. The program helps to mitigate risks of trip and fall incidents throughout the City.

Funding Sources	Current	Proposed					Total
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
Gas Tax	\$ 227,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 977,000
Water Fund	\$ 228,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 978,000
Sewer Fund	\$ 228,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 978,000
TOTAL	\$ 683,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,933,000

Pavement Management System Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This program evaluates City streets every two years based on pavement condition and provides pavement repair options. The City will seek a federal grant, P-TAP (Pavement Management Technical Assistant Program) to assist with the program.

Justification: A Pavement Management Plan is required as a condition of Measure "J" funding for street improvements. P-TAP Funding is often available for this work.

Funding Sources	Current	Proposed					Total
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
P-TAP Fund	\$ 98,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,000
Gas Tax	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 60,000
Unfunded	\$ -	\$ -	\$ 70,000	\$ -	\$ 70,000	\$ -	\$ 140,000
TOTAL	\$ 98,000	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 298,000

Pavement Surface Treatments

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This program provides pavement preservation treatments such as cape seal, micro-surfacing and other preventative maintenance treatments to extend the useful life of a roadway.

Justification: The program implements the Pavement Management System program and recommendations from residents.

Funding Sources	Current	Proposed					Total
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
Measure J	\$ 709,000	\$ 700,000	\$ -	\$ 200,000	\$ -	\$ 500,000	\$ 2,109,000
RMRA	\$ 1,200,000	\$ 2,300,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 5,500,000
TOTAL	\$ 1,909,000	\$ 3,000,000	\$ -	\$ 1,200,000	\$ -	\$ 1,500,000	\$ 7,609,000

Hillcrest Ave. Left Turn at Wild Horse Road

Location: Hillcrest Avenue at Wildhorse Road

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will extend the Hillcrest Avenue left turn pocket at Wildhorse Road.

Justification: Additional capacity is necessary for build out of the development to the east and future extension of Wild Horse Road to Slatten Ranch Road.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Assessment District 26	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
TOTAL	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Traffic Signal: James Donlon Blvd./Metcalf St

Location: The intersection at James Donlon Boulevard and Metcalf Street

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: This project will install a new traffic signal and related facilities at the intersection of James Donlon Boulevard /Metcalf Street and Laurel Road/Canada Valley Road

Justification: This facility is expected to improve traffic safety in the area following additional development.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Traffic Signal Fund	\$ 126,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 276,000
TOTAL	\$ 126,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 276,000

Transportation Impact Fee Study

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This study will update the traffic impact fee program.

Justification: This study is used to assist with financing transportation improvements needed to support new development and redevelopment activities throughout the City.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Measure J	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ 90,000
TOTAL	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ 90,000

Water Main Replacement Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This program replaces deteriorated water facilities to improve efficiency in the existing system as identified in the Water System Master Plan or as requested by the Water Distribution Division.

Justification: Portions of the existing water system are aging and/or have experienced failures due to deterioration and need replacement and upgrades.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ 4,585,000	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ 8,585,000
TOTAL	\$ 4,585,000	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ 8,585,000

Water Treatment Plant Operations

Location: Water Treatment Plant

Project Manager: Eric Houston

Estimated Completion: Ongoing Program



Project Description: This project will replace the granular activated carbon filters of both Plant "A" and "B".

Justification: The granular activated carbon filters must be replaced every four to five years to perform efficiently.

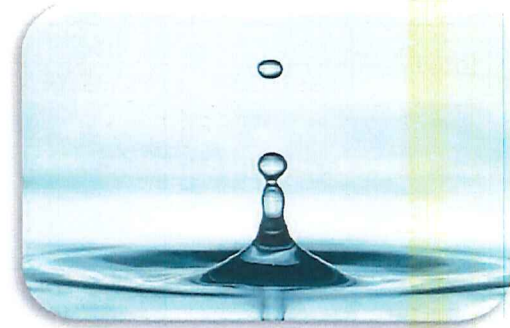
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ 1,741,000	\$ -	\$ -	\$ 400,000	\$ 450,000	\$ -	\$ 2,591,000
TOTAL	\$ 1,741,000	\$ -	\$ -	\$ 400,000	\$ 450,000	\$ -	\$ 2,591,000

Water Studies and Planning

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This project will prepare and update various water studies and planning documents including the Water System Master Plan, Water Rate Study, Risk Management Plan, Urban Water Management Plan Update, Watershed Sanitary Survey Update, Groundwater Sustainability Plan, Integrated Regional Water Management Plan, Risk Resilience Assessment and Emergency Response Plan.

Justification: Various water related studies and planning documents must be completed for the City to be compliant with State and industry requirements.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ 573,000	\$ 350,000	\$ 225,000	\$ 300,000	\$ 225,000	\$ 200,000	\$ 1,873,000
TOTAL	\$ 573,000	\$ 350,000	\$ 225,000	\$ 300,000	\$ 225,000	\$ 200,000	\$ 1,873,000

Storage Reservoir Rehabilitation

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: This project rehabilitates water storage reservoirs throughout the City. Work to be performed may include recoating, repainting, installation of mixers and sampling stations and seismic upgrades.

Justification: Maintenance and upgrades of water storage reservoirs are necessary to prolong their useful lives.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ 2,090,000	\$ 1,000,000	\$ -	\$ 800,000	\$ -	\$ -	\$ 3,890,000
TOTAL	\$ 2,090,000	\$ 1,000,000	\$ -	\$ 800,000	\$ -	\$ -	\$ 3,890,000

Water Treatment Plant Improvements

Location: Water Treatment Plant

Project Manager: Eric Houston

Estimated Completion: Ongoing Program



Project Description: This project will perform minor improvements at the Water Treatment Plant. The work may include replacement of deteriorating equipment, installation of new controls, construction of facilities, clearwell improvements and installation of a Zone 1 flow meter.

Justification: Upgrades to the plant are required to maintain and/or improve the efficiency of the facility.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ 600,000	\$ 500,000	\$ 410,000	\$ 460,000	\$ 500,000	\$ 450,000	\$ 2,920,000
TOTAL	\$ 600,000	\$ 500,000	\$ 410,000	\$ 460,000	\$ 500,000	\$ 450,000	\$ 2,920,000

Water Treatment Plant Solids Handling Improvements

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2027



Project Description: This project will evaluate the existing solids handling and dewatering operation at the Water Treatment Plant and, if warranted, design and construct additional facilities.

Justification: Solids handling and dewatering are currently performed by a private contractor. This exercise will determine if a City owned system may be more cost effective.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000

Water Treatment Plant Drainage Capture

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will re-evaluate the existing sludge lagoon. Work included in this project may include removal of accumulated solids, stabilization of banks and installation of decant/disposal system or constructing a new City owned facility.

Justification: The City may require additional capacity to accommodate emptying the clarifiers for routine or special maintenance.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ 100,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 300,000
TOTAL	\$ 100,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 300,000

Water Treatment Plant Electrical Upgrade

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2027



Project Description: The project will relocate and upgrade the aging electric facilities at the Water Treatment Plant.

Justification: Electrical equipment is aging and requires upgrades to continue to function properly.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ 1,350,000	\$ -	\$ 1,000,000	\$ -	\$ 2,350,000
TOTAL	\$ -	\$ -	\$ 1,350,000	\$ -	\$ 1,000,000	\$ -	\$ 2,350,000

Brackish Water Desalination

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will construct a 6 MGD brackish water desalination plant that would treat water from the San Joaquin River during times of high chloride content. The work will include the replacement of the City's river intake facility and install a new fish screen. Approximately 4 miles of pipeline will be constructed to convey brine concentrate from the water treatment plant to Delta Diablo.

Justification: This process will enable the City the ability to treat river water in times of drought and future dry conditions due to climate change and protect the City's Pre-1914 water rights.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ 6,238,627	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,238,627
SRF Loan	\$ 34,312,451	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,312,451
Desalination Grant	\$ 6,238,627	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,238,627
DWR Settlement	\$ 16,844,294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,844,294
Water Expansion Fund	\$ 6,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,100,000
TOTAL	\$ 69,734,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,734,000

Water Treatment Plant 'A' Filter Valves Replacement

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will replace four aging filter valves in Plant 'A' at the Water Treatment Plant.

Justification: Four of the eight filter valves at Plant 'A' have been in the system for a long period of time and are currently leaking while in the closed position.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Water Treatment Plant 'A' Applied Channels

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: The project will evaluate the existing applied water channels at the Water Treatment Plant. Modification or replacement of the channels will be designed and constructed.

Justification: The existing applied channels have settled and separated from the filters causing water to leak out.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Sewer Main Improvements Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: Improvements to the existing sanitary sewer collection system are needed to increase functionality or expand capacity.

Justification: The Wastewater System Collection Master Plan and the Public Works Department have identified existing sewer lines to be upgraded

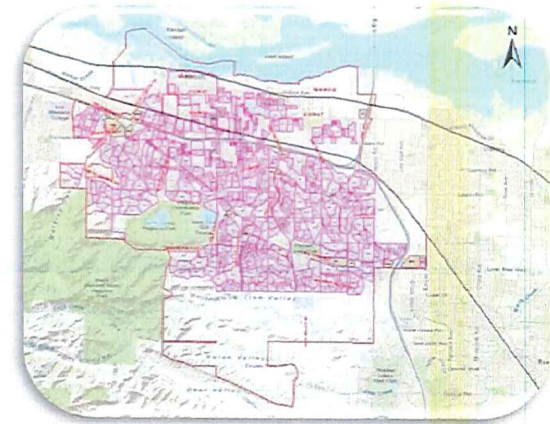
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Sewer System Improvement Fund	\$ 300,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000
TOTAL	\$ 300,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000

Sewer Facility Rehabilitation Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This program rehabilitates damaged and deteriorating sewer collection facilities.

Justification: These improvements reduce maintenance cost, prevent overflows, and improve sewer flow capacity.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Sewer Fund	\$ 700,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,450,000
TOTAL	\$ 700,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,450,000

West Antioch Creek Channel Improvements Monitoring

Location: West Antioch Creek from West 8th Street to West 10th Street

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project established and is implementing the 5-year mitigation plan of the West Antioch Creek Channel Improvement project.

Justification: The mitigation compliance for maintenance and monitoring is required of the Department of Water Resources, Proposition 1 grant that funded the West Antioch Creek Channel Improvement project.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
AD 27/31	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
TOTAL	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Northeast Antioch Annexation Infrastructure

Location: Northeast Annexation area

Project Manager: Scott Buenting

Estimated Completion: 2028



Project Description: This project will construct new underground facilities and provide additional infrastructure on Viera Ave, Stewart Lane, Vine Lane, Bown Ave, Walnut Ave, Santa Fe Ave, and Wilbur Ave.

Justification: Domestic water and sanitary sewer facilities have been installed in these areas. Additional work may include storm water collection, curb, gutter and sidewalk and street lighting.

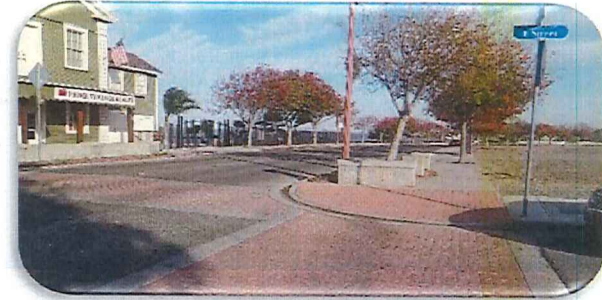
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
NE Annexation	\$ -	\$ -	\$ -	\$ 1,998,000	\$ -	\$ -	\$ 1,998,000
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
TOTAL	\$ -	\$ -	\$ -	\$ 1,998,000	\$ -	\$ 1,500,000	\$ 3,498,000

CDBG Downtown Roadway Rehabilitation Program

Location: Community Development Block Grant Area

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This project includes roadway rehabilitation, replacement of damaged sidewalk, curb and gutter, installation of new curb ramps and storm drain system modifications within the City's Community Development Block Grant area.

Justification: The existing pavement has deteriorated and drainage along the roadway is inadequate or no longer functioning. In addition, pedestrian access is severely restricted due to the lack of curb ramps.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
CDBG Fund	\$ 1,483,000	\$ -	\$ 475,000	\$ -	\$ 475,000	\$ -	\$ 2,433,000
TOTAL	\$ 1,483,000	\$ -	\$ 475,000	\$ -	\$ 475,000	\$ -	\$ 2,433,000

Trash Capture Devices

Location: Citywide

Project Manager: Phil Hoffmeister

Estimated Completion: Ongoing Program



Project Description: This program will install full trash capture devices at various locations throughout the City to prevent trash from reaching the storm drain system, channels, creeks, and San Joaquin River. Locations will be determined depending on the type of device selected.

Justification: To provide compliance with Provision C.10 the City's MS4 National Pollutant Discharge Elimination System stormwater permit (R2-2015-0049; as amended by R2-2019-0004).

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
NPDES	\$ 347,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 847,000
TOTAL	\$ 347,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 847,000

Citywide Signage Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This program includes designing and installing facility, location and point of interest signs throughout the City.

Justification: The program will enlighten residents and visitors of numerous parks, facilities, and attractions within the City.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
General Fund	\$ 3,000	\$ 470,000	\$ -	\$ -	\$ -	\$ -	\$ 473,000
TOTAL	\$ 3,000	\$ 470,000	\$ -	\$ -	\$ -	\$ -	\$ 473,000

Traffic Calming Program

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This program implements traffic calming strategies on roadways that have been identified by residents and confirmed by the Traffic Engineer.

Justification: Excessive speed on residential roadways is a safety concern. This program strives to reduce the risks of traffic accidents throughout the City.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Measure J	\$ 399,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 774,000
TOTAL	\$ 399,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 774,000

Sewer Main Trenchless Rehabilitation

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This program rehabilitates damaged and deteriorated sanitary sewer pipelines utilizing trenchless methods such as pipe bursting and cured in-place pipe installation.

Justification: Portions of the existing sanitary sewer collection system are damaged or deteriorating and need replacement and upgrades. Trenchless rehabilitation of sanitary sewer pipelines is much less expensive than replacement of the pipeline due to the small excavation required to access the pipelines and minimum damage to the ground surface.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Sewer Fund	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,800,000
TOTAL	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,800,000

L Street Improvements

Location: L Street between Highway 4 and the Antioch Marina

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will consist of modifying and widening portions of the roadway, constructing new concrete curb, gutter, sidewalks and curb cuts, installing landscaping and decorative hardscape, improve bicycle access and upgrading signage and striping throughout the project.

Justification: Improve pedestrian and bicycle safety, traffic flow and aesthetics from Highway 4 to the Marina and the Rivertown District.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
RMRA	\$ 1,699,000	\$ -	\$ 3,252,000	\$ -	\$ -	\$ -	\$ 4,951,000
OBAG2	\$ 1,469,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,469,000
Measure J	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
SS4A	\$ -	\$ 13,008,000	\$ -	\$ -	\$ -	\$ -	\$ 13,008,000
TOTAL	\$ 4,368,000	\$ 13,008,000	\$ 3,252,000	\$ -	\$ -	\$ -	\$ 20,628,000

Amtrak Station Improvements

Location: 100 I Street

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will install landscaping, hardscaping, and benches at the train station.

Justification: The non-operational ticket booth and bathroom have been demolished and this project will improve usage and beautify the area for better use.

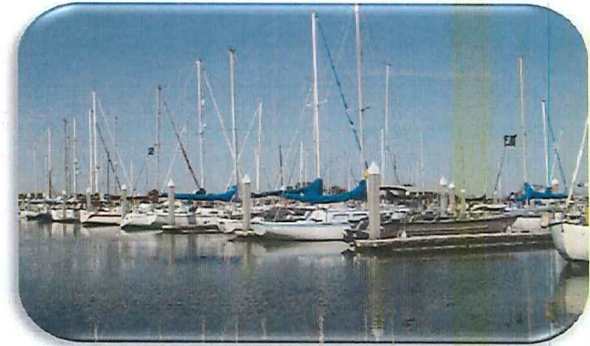
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Gas Tax	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Marina Basin Dredging

Location: Antioch Marina

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: This project will remove sediment within the Marina basin to maintain an appropriate depth throughout the marina berths and waterway.

Justification: If proper depths are not maintained berths become silted and unusable resulting in a loss of revenue for the marina and loss of rentable spaces for residents.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Unfunded	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

Water Treatment Plant 'B' Basin Repair/Replacement

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: This project will repair or replace sluice gates, flight drive shafts, housing, and bearings within the basin of Plant "B" at the Water Treatment Plant.

Justification: The original equipment was installed in 1986 and is exposed to aggressive water and is now beginning to fail. To maintain proper operation of the plant, these items need to be replaced or repaired.

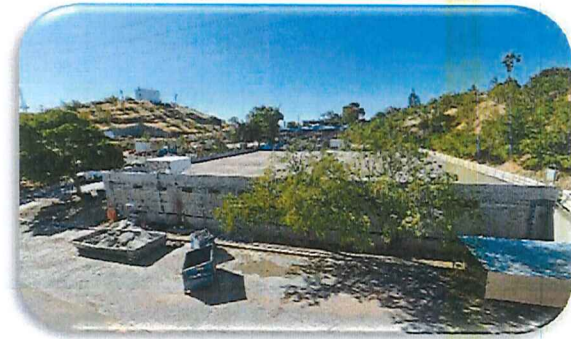
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 800,000
TOTAL	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 800,000

Re-Coating Surface of Clearwells and Fluoride Storage

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: The project will re-coat the top surface of the Plant “B” clearwell and the fluoride bulk tank.

Justification: Maintaining protective coating increases the life expectancy of the facilities by sealing the surface.

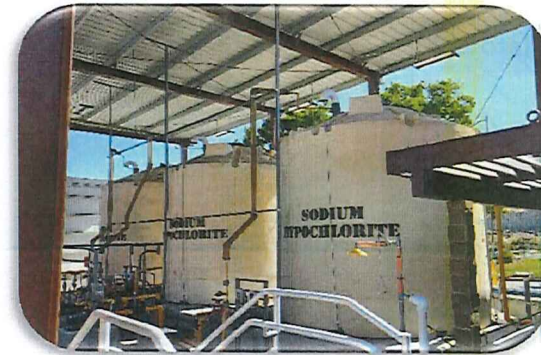
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000

Sodium Hypochlorite Storage Coating

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will re-coat the containment area for the sodium hypochlorite storage tanks.

Justification: Coating the containment area will help keep the area clean and protect the integrity of the structure in the event of a spill.

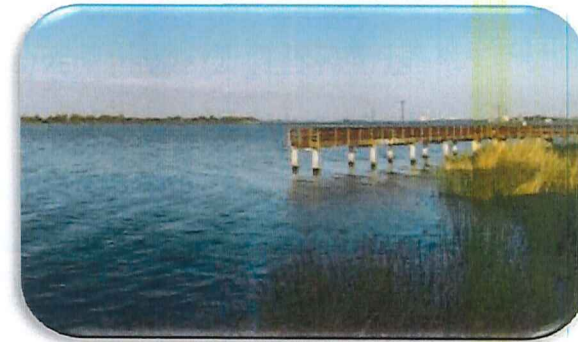
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

Pittsburg / Antioch Water Intertie

Location: Intersection of Delta Fair Blvd. and E. Leland Rd.

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will improve the connections between the City of Antioch and City of Pittsburg's water systems.

Justification: The current intertie is unreliable and in the event of an emergency, a reliable interconnection between the cities of Antioch and Pittsburg should be established to help maintain water supply.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ 775,000	\$ -	\$ -	\$ -	\$ -	\$ 775,000
TOTAL	\$ -	\$ 775,000	\$ -	\$ -	\$ -	\$ -	\$ 775,000

Pavement Plugs and Leveling Courses

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: This program prepares roadways to receive a full street width surface treatment such as a cape seal or micro-surfacing by constructing asphalt concrete plugs and leveling courses typically within the driving lanes.

Justification: Roadway rehabilitation utilizing asphalt concrete plugs and leveling courses in conjunction with a surface treatment is a cost-effective way of extending the useful life of a roadway.

Funding Sources	Current	Proposed					Total
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
Measure J	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 2,000,000
RMRA	\$ 2,409,000	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 1,000,000	\$ 4,909,000
TOTAL	\$ 2,409,000	\$ -	\$ -	\$ 2,500,000	\$ -	\$ 2,000,000	\$ 6,909,000

Streetlighting Improvements

Location: Citywide

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: This project will survey the existing street lighting throughout the City and implement improvements to increase safety and decrease energy usage.

Justification: Street lighting is inconsistent in various areas. Evaluating the existing conditions and implementing improvements increases public safety.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Gas Tax	\$ 800,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
Unfunded	\$ -	\$ 1,600,000	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ 3,100,000
TOTAL	\$ 800,000	\$ 2,400,000	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ 4,700,000

Median Island Improvements

Location: Citywide

Project Manager: Carlos Zepeda

Estimated Completion: Ongoing Program



Project Description: This project will improve existing median islands by installing low maintenance landscape and decorative hardscape in various locations throughout the City.

Justification: These improvements will improve median islands with beautiful vegetation and decorative hardscape that will enhance the street scape aesthetics.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Gas Tax	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
Measure J	\$ 700,000	\$ 600,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 3,500,000
Water Fund	\$ 66,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,000
TOTAL	\$ 766,000	\$ 1,000,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 5,566,000

Jacobsen and Marchetti Park Renovation

Location: Jacobsen and Marchetti Park

Project Manager: Derek Traya

Estimated Completion: 2024



Project Description: This project will renovate both Jacobsen and Marchetti Parks including replacing aging playground equipment and rehabilitating existing fields and courts.

Justification: The facilities and amenities within these parks are aging and deteriorated.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Park-In-Lieu Fund	\$ 1,365,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,365,000
TOTAL	\$ 1,365,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,365,000

Restoration of Public Art

Location: Citywide

Project Manager: Carlos Zepeda

Estimated Completion: Ongoing Program



Project Description: This project will include the restoration of various public art pieces throughout the City.

Justification: Many art pieces within the City are deteriorating or have been damaged and are in need of restoration.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
General Fund	\$ 47,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,000
Unfunded	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
TOTAL	\$ 47,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 172,000

Prewett Park Easement Fencing

Location: Prewett Park

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will construct a custom wooden fence along the property line between Lone Tree Way and the East Bay Municipal Utility District. The fence will extend a distance of approximately 3,100 feet from Deer Valley Road to the commercial property east of Prewett Park at an estimated cost of \$140 per lineal foot.

Justification: The existing barbed wire fencing is deteriorating and needing replacement.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
AD 27/31	\$ 1,000	\$ 74,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Gas Tax	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
General Fund	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Unfunded	\$ -	\$ 310,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000
TOTAL	\$ 1,000	\$ 449,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000

Parallel Raw Water Pipeline

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2028



Project Description: This project will construct a second pipeline for conveying raw water from the Municipal Reservoir to the Water Treatment Plant.

Justification: An additional pipeline will increase the reliability of the raw water conveyance system.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000

Murals

Location: Citywide

Project Manager: Brad Helfenberger

Estimated Completion: 2024



Project Description: This project will restore and paint new murals throughout the City.

Justification: The beautification of the City is important to the quality of life of residents.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
General Fund	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000
TOTAL	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000

Utility Box Art Work

Location: Citywide

Project Manager: Brad Helfenberger

Estimated Completion: 2024



Project Description: This project will paint artwork on utility boxes throughout the City.

Justification: Creating artwork and beautifying utility boxes is important to the quality of life of residents.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
General Fund	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000
TOTAL	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000

Overhead Utility Undergrounding

Location: L Street Between West 10th and West 14th Streets

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will convert the overhead utilities on L Street between W 10th and W 14th Streets to underground.

Justification: Undergrounding overhead utilities increases safety and longevity of the system.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Rule 20A	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Contra Loma Estates Park Renovation

Location: Contra Loma Estates Park

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will renovate Contra Loma Estates Park by constructing new lighted walking pathways with outdoor exercise equipment, shaded picnic, and barbeque areas, climbing features near the existing playground, a dog park, basketball court lighting and restroom.

Justification: The City received grant funding to renovate this underutilized park.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Prop 68 Grant	\$ 2,795,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,795,000
TOTAL	\$ 2,795,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,795,000

West Antioch Creek Flood Conveyance Mitigation and Restoration

Location: West Antioch Creek from West 4th to West 8th Streets

Project Manager: Scott Buenting

Estimated Completion: 2023



Project Description: This project will remove silt and debris from West Antioch Creek between West 4th and West 8th Streets.

Justification: This project will improve storm flow capacity and reduce flooding experienced in the creek vicinity.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
IRWM Prop 1 Grant	\$ 674,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 674,000
AD 27/31	\$ 211,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 211,000
TOTAL	\$ 885,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 885,000

Prewett Park Pool Resurfacing

Location: Prewett Park

Project Manager: Brad Helfenberger

Estimated Completion: 2024



Project Description: This project will replace the deteriorating pool plaster on multiple pools.

Justification: Industry standard is to replaster commercial pools once every 10 years. None of the Water Park pools have been replastered in that timeframe. Aging pool plaster emits mineral dust that clogs pool filters creating future repairs for filtration systems. Additionally, rough spots where plaster has worn out are currently showing, creating safety hazards for guests, and generally contributing to an undesirable appearance.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
General Fund	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ 190,000
Unfunded	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ 490,000	\$ -	\$ -	\$ -	\$ -	\$ 490,000

Prewett Park Grand Plaza Shade Structure Upgrade

Location: Prewett Park

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will improve the shade structure at the Grand Plaza at Prewett Park by installing a lattice roof.

Justification: The previous fabric shade product was destroyed during a wind event in October 2019 and was discarded. Upgrading to a lattice roof will provide stronger product sustainability and reduce risk of injury to persons and damage to the facility.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Development Impact Fees	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Police Department Parking Lot Expansion

Location: Police Department

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will expand staff parking at the Police Department by converting the open space located in the northwest corner of the Police facility into paved parking.

Justification: Additional parking is needed to accommodate staffing at the Police Department.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Development Impact Fees	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
TOTAL	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000

Police Department Investigation Unit Remodel

Location: Police Department

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will reconfigure the Investigations Unit area within the Police Department.

Justification: Remodeling of the area is needed to better accommodate current usage and staffing.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Development Impact Fees	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000
TOTAL	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000

Emergency Operations Center Improvements

Location: Emergency Operation Center

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will upgrade facilities, such as data connections, network components, laptops, projectors, and other technology required to effectively operate the City's Emergency Operations Center.

Justification: The Emergency Operations Center is a critical facility when disasters occur. The facilities required to effectively operate the Emergency Operations Center are currently aging and unreliable and need to be upgraded.

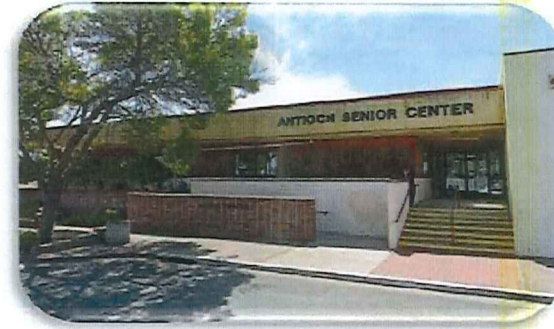
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
General Fund	\$ -	\$ 480,000	\$ -	\$ -	\$ -	\$ -	\$ 480,000
TOTAL	\$ -	\$ 480,000	\$ -	\$ -	\$ -	\$ -	\$ 480,000

Facility Maintenance and Repairs

Location: Citywide

Project Manager: Carlos Zepeda

Estimated Completion: 2024



Project Description: This project consists primarily of roof repairs at several City facilities. There will be additional siding repair at the Prewett Water Park and incidental HVAC ducting repairs due to roof repairs and maintenance.

Justification: Ongoing maintenance of City owned facilities is crucial to continue providing needed services to the City's residents and to maintain the value of the City's assets.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Recreational Fund	\$ 156,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156,000
Water Fund	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Unfunded	\$ -	\$ 1,097,000	\$ -	\$ -	\$ -	\$ -	\$ 1,097,000
TOTAL	\$ 266,000	\$ 1,097,000	\$ -	\$ -	\$ -	\$ -	\$ 1,363,000

Traffic Signal: Heidorn Ranch Road/Prewett Ranch Drive

Location: Heidorn Ranch Road and Prewett Ranch Drive

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will install a new traffic signal and related facilities at the intersection of Heidorn Ranch Road and Prewett Ranch Drive.

Justification: This is a developer funded facility constructed for future traffic needs.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Traffic Signal Fund	\$ 398,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 398,000
TOTAL	\$ 398,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 398,000

Water Treatment Plant HVAC Systems

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2028



Project Description: This project will replace various HVAC systems within the Water Treatment Plant.

Justification: The systems are aging and unreliable and need to be replaced.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000

Water Treatment Plant B Flash Mixers

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: This project will conduct maintenance and repairs on the flash mixers at Plant B at the Water Treatment Plant.

Justification: The system has met its useful life and needs to be replaced.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

Water Treatment Plant B Solar Covers

Location: Water Treatment Plant

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will replace the solar covers at Plant B at the Water Treatment Plant.

Justification: The covers help regulate temperature within the basins. The existing covers are deteriorating and need to be replaced.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Water Treatment Plant B Improvements

Location: Water Treatment Plant

Project Manager: Eric Houston

Estimated Completion: 2028



Project Description: This project will replace deteriorating equipment, repair aging and damaged facilities, upgrade controls and install new facilities.

Justification: Upgrades to the facility are required to maintain and improve the efficiency of the plant.

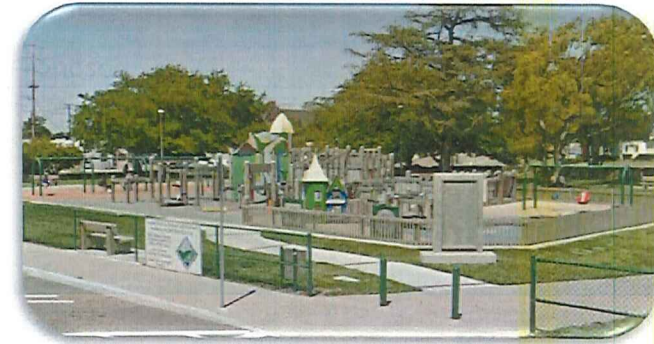
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 500,000	\$ 1,500,000
TOTAL	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 500,000	\$ 1,500,000

City Park Landscape Renovation

Location: City Park

Project Manager: Carlos Zepeda

Estimated Completion: 2023



Project Description: This project will renovate and enhance City Park by modifying the rose garden, turf renovation, playground repairs, tree and shrub replacements, and landscape enhancements.

Justification: Upgrades to parks enhance the residents' experience and maintains the value of the City's assets.

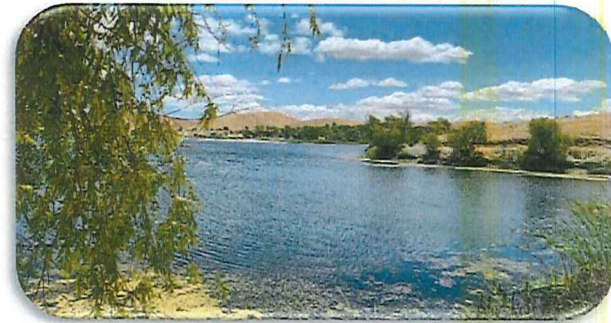
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Delta Fair Property Fund	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,000
TOTAL	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,000

Trail Maintenance Program

Location: Mesa Ridge Trail and Deerfield Corridor Trail

Project Manager: Carlos Zepeda

Estimated Completion: Ongoing Program



Project Description: This program will install asphalt concrete overlays on existing paved trails to preserve the integrity of the pathways. The work is scheduled to be performed on Mesa Ridge Trail from Mesa Ridge Drive to Mokelumne and Deerfield Corridor Trail from Lone Tree Way to Prewett Ranch Drive.

Justification: Maintenance of the City's trail system provides safe access through the City's open spaces

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Gas Tax	\$ 242,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 1,117,000
TOTAL	\$ 242,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 1,117,000

Community Park Synthetic Turf Replacement

Location: Community Park

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: This project will rehabilitate the base material and replace the synthetic turf at the Community Park soccer fields.

Justification: The synthetic turf fields have reached their useful life.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Unfunded	\$ -	\$ -	\$ -	\$ 2,200,000	\$ -	\$ -	\$ 2,200,000
TOTAL	\$ -	\$ -	\$ -	\$ 2,200,000	\$ -	\$ -	\$ 2,200,000

Prewett Park Perimeter Fence Replacement

Location: Prewett Park

Project Manager: Scott Buenting

Estimated Completion: 2023



Project Description: This project would replace the rusted and corroded perimeter and interior fence at Prewett Water Park.

Justification: The existing wrought-iron fence around the perimeter and interior of the water park has reached the end of its useful life. It is rusted and corroded and has fallen in some areas. The project is needed to maintain security and improve beautification of the water park.

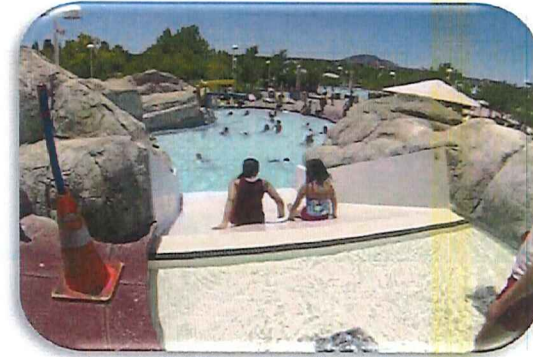
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
ARPA	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Prewett Park Slide Restoration

Location: Prewett Park

Project Manager: Brad Helfenberger

Estimated Completion: 2024



Project Description: This project will resurface the five slides at Prewett Water Park.

Justification: The slides have aged and deteriorated including cracks, chips, and areas worn down to the fiberglass and exposing bolts. This project will restore them to original operating condition so they can continue to be operated safely.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Unfunded	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
TOTAL	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Integration and Upgrade of Access Control, Surveillance, Monitoring, and Fire Alarm

Location: All City Facilities

Project Manager: Carlos Zepeda

Estimated Completion: 2023



Project Description: This project will include installation of new security access, monitoring and surveillance hardware at all City facilities. Cameras, intrusion, and security access will be added at facilities which currently do not have security monitoring. Existing facilities with security will be upgraded as well to bring all the City's building under one security monitoring systems provider.

Justification: The City seeks to always maintain the security of its employees and infrastructure. Upgrading and adding security and fire monitoring capabilities throughout the City's facilities achieves this goal.

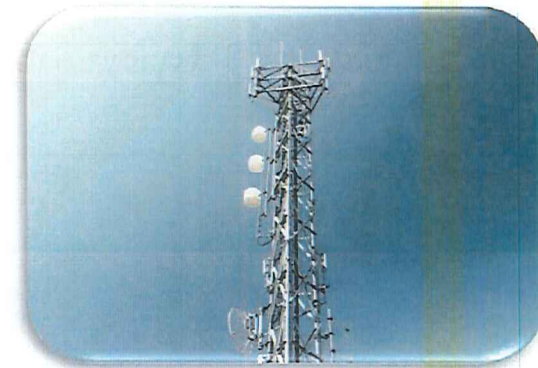
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
General Fund	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Water Fund	\$ 75,000	\$ 96,000	\$ -	\$ -	\$ -	\$ -	\$ 171,000
Recreational Fund	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Unfunded	\$ -	\$ 111,000	\$ -	\$ -	\$ -	\$ -	\$ 111,000
TOTAL	\$ 215,000	\$ 207,000	\$ -	\$ -	\$ -	\$ -	\$ 422,000

Installation of Police Department Radio Simulcast Tower

Location: 75 Walton Lane

Project Manager: Scott Buenting

Estimated Completion: 2023



Project Description: This project will install a simulcast tower at 75 Walton Lane that will provide additional radio coverage in the southwest part of the City.

Justification: Currently, there is a large "dead" radio coverage area in the southwest part of the city. This creates a significant safety issue for our employees, as well as the public. Installation of the radio simulcast tower will improve response to calls in this area.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
General Fund	\$ 311,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 311,000
TOTAL	\$ 311,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 311,000

Nick Rodriguez Community Center Rehab

Location: Nick Rodriguez Community Center/Antioch Senior Center

Project Manager: Brad Helfenberger

Estimated Completion: 2024



Project Description: This project will remodel, upgrade ADA accessibility and technology, and replace the roof at the Nick Rodriguez Community Center and Antioch Senior Center.

Justification: Currently, the facility is not ADA compliant, existing amenities have reached the end of service life, and hazardous material mitigation will be necessary during construction. Upgrades are needed to provide high quality recreation programs and services to the residents in downtown/northern Antioch.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
State Grant - CNRA	\$ -	\$ 2,200,000	\$ -	\$ -	\$ -	\$ -	\$ 2,200,000
Unfunded	\$ -	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ 2,300,000
TOTAL	\$ -	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -	\$ 4,500,000

AMI Water Meter Reading Upgrade

Location: Citywide

Project Manager: Shaun Connolly

Estimated Completion: Ongoing Program



Project Description: This project will replace the existing drive-by Automatic Meter Reading system with Advanced Metering Infrastructure (AMI) which provides real-time water meter reading. This project requires a full retrofit of all existing water meter and meter box lids to allow water meter readings to communicate through a cellular network.

Justification: The cellular water meter upgrade will provide real-time meter readings to residents online. City staff will have access to reliable water meter readings and effectively address customer service concerns. Water conservation is a priority to the City and this system upgrade enables the City to continue improving its conservation efforts.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ 1,265,000	\$ 1,265,000	\$ 1,265,000	\$ 1,265,000	\$ 1,265,000	\$ 1,265,000	\$ 7,590,000
TOTAL	\$ 1,265,000	\$ 1,265,000	\$ 1,265,000	\$ 1,265,000	\$ 1,265,000	\$ 1,265,000	\$ 7,590,000

East Antioch Creek Outfall Improvements

Location: East Antioch Creek

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will replace the East Antioch Creek outfall near the intersection of Fulton Shipyard Road and McElhaney Road. The work will include replacement of two sections of storm drainpipe with associated flapper gates and reconstructing a deteriorating sanitary sewer pipeline that crosses the outfall piping

Justification: The storm drains and sewer pipelines are deteriorating and causing tidal water to erode soil on the outside of the pipes. These lines affect soil stability under an access road.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Sewer Fund	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Sewer System Improvement Fund	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000

Sodium Hypochlorite Injection Distribution System

Location: Water Treatment Plant

Project Manager: Eric Houston

Estimated Completion: 2027



Project Description: This project will add sodium hypochlorite injection facilities at critical points of the distribution system.

Justification: The system has met its useful life and will need to be replaced. The City constantly struggles to maintain water quality in far parts of the system especially during low demand periods. Sodium hypochlorite injection will improve water quality, decrease consumer taste and odor complaints and prevent nitrification.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,464,000	\$ -	\$ 2,464,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 2,464,000	\$ -	\$ 2,464,000

Water Treatment Plant Variable Frequency Drives

Location: Water Treatment Plant

Project Manager: Eric Houston

Estimated Completion: 2028



Project Description: This project will add variable frequency drives to the City's existing treated water distribution system with the Water Treatment Plant.

Justification: The system will allow operators to slowly ramp up and control the flow of water leaving the treatment plant into the distribution system. The current motors do not allow any modification and are off or on, which is not ideal to maintain pressure and manage the system efficiently. Variable frequency drives will lessen the likelihood of main breaks from turning on and off pumps at the plant and provide a more consistent method of operation.

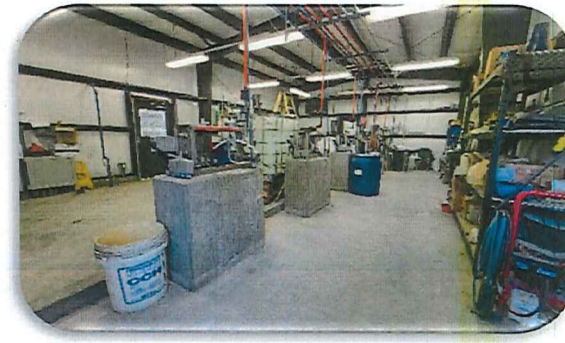
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000

Polymer Room & Filter Aid Installation

Location: Water Treatment Plant

Project Manager: Eric Houston

Estimated Completion: 2025



Project Description: This project will rehabilitate the existing polymer room and add a filter aid introduction system.

Justification: Rehabilitating the polymer system and adding filter aid to the treatment process will lessen chemical cost, improve water quality and provide a significant benefit in labor cost to operations and maintenance.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ 240,000
TOTAL	\$ -	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ 240,000

Water Treatment Plant Chain and Flights Rehabilitation

Location: Water Treatment Plant

Project Manager: Eric Houston

Estimated Completion: 2025



Project Description: This project will replace the existing chains and flights of the sludge collection and removal system for sedimentation basins at Plant "B".

Justification: The chain and flight system is a critical system component and prone to significant wear over its constant use and needs to be replaced on a routine basis.

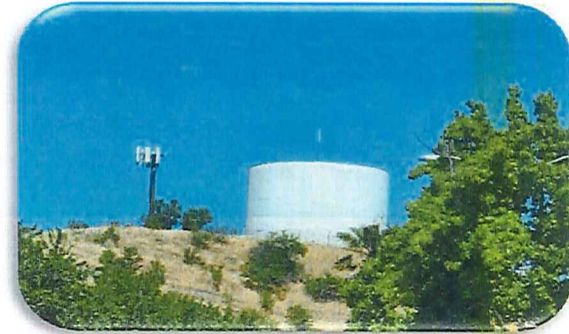
Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Radio Communication Improvements

Location: Various Water Storage Reservoirs and Booster Pump Stations

Project Manager: Marcus Woodland

Estimated Completion: 2023



Project Description: This project will investigate and improve the radio infrastructure used to monitor water treatment facilities.

Justification: The Water Treatment Plant utilizes radio facilities to monitor and operate control over water storage reservoirs and booster pump stations. The existing system is in a state of disrepair and needs to be updated to be able to responsibly manage the system.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000
TOTAL	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000

Chemical Injection Modifications

Location: Water Treatment Plant

Project Manager: Eric Houston

Estimated Completion: 2025



Project Description: This project will install flow paced pump meters and motors for chemical introduction at the Water Treatment Plant.

Justification: Flow paced technology allows operations to manage and make changes in real time providing a more efficient and cost-effective treatment process.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ 176,000	\$ -	\$ -	\$ -	\$ 176,000
TOTAL	\$ -	\$ -	\$ 176,000	\$ -	\$ -	\$ -	\$ 176,000

Water Treatment Plant Generator Replacement

Location: Water Treatment Plant

Project Manager: Eric Houston

Estimated Completion: 2026



Project Description: This project will replace the existing water treatment plant generators.

Justification: The current generators are nearing the end of their useful service life and need to be replaced to maintain future operations reliability in the event of a power failure.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ 900,000	\$ -	\$ -	\$ 900,000
TOTAL	\$ -	\$ -	\$ -	\$ 900,000	\$ -	\$ -	\$ 900,000

Canal Pump Variable Frequency Drives

Location: Canal Pump on Lone Tree Way

Project Manager: Eric Houston

Estimated Completion: 2027



Project Description: This project will install variable frequency drives at the canal pumps.

Justification: The variable frequency drive motors will increase the lifespan of existing pumps and allow operations to fill and drain the Antioch Municipal Reservoir more responsibly and efficiently. This addition will lessen the impact on the reservoirs earthen dam.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ 283,000	\$ -	\$ 283,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 283,000	\$ -	\$ 283,000

Lone Tree Way Booster Pump Station Replacement

Location: Lone Tree Way Booster Pump Station

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will replace outdated electrical panels, pumps, motors, control valves and install a new flow meter at the Lone Tree Way Booster Pump Station.

Justification: The facility is aging and requires improvements for reliability and efficiency.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ 462,000	\$ -	\$ -	\$ -	\$ -	\$ 462,000
TOTAL	\$ -	\$ 462,000	\$ -	\$ -	\$ -	\$ -	\$ 462,000

Wi-Fi Installation in Downtown

Location: Downtown

Project Manager: Alan Barton

Estimated Completion: Ongoing Program



Project Description: This project will install Wi-Fi connection in the downtown area of the City.

Justification: The project will provide wireless network to ensure residents and visitors in downtown stay connected online.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
ARPA	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Unfunded	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
TOTAL	\$ 60,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 560,000

Public Safety and Community Resources Department Facility

Location: TBD

Project Manager: Scott Buenting

Estimated Completion: TBD



Project Description: This project will evaluate locations for housing the Public Safety and Community Resources Department and modify existing facilities as needed to accommodate the new department.

Justification: The new department currently does not have space suitable for staffing needs.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
ARPA	\$ 4,300,000	\$ -	\$ 4,300,000	\$ -	\$ -	\$ -	\$ 8,600,000
TOTAL	\$ 4,300,000	\$ -	\$ 4,300,000	\$ -	\$ -	\$ -	\$ 8,600,000

Bicycle Garden Construction

Location: Prewett Community Park

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will construct the Bicycle Garden within the Prewett Community Park.

Justification: The Bicycle Garden will be a hands-on bicycle training facility and designed like a miniature city streetscape. The park would consist of small roads that weave in and around landscaped areas with smaller scaled versions of real-life traffic features including signals, traffic signs, road markings, bus stops, bike lanes, train tracks, and more to help youth learn the rules-of-the-road. The City intends to pursue grant funding through the One Bay Area Grant program to fund the unfunded portion of the project.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
General Fund	\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Unfunded	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
SS4A	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
TOTAL	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000

Rivertown Community Space

Location: Southeast Corner of Intersection at 2nd and E Streets

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will design and construct improvements at the former Antioch Lumber Storage Yard that will transform the area into a family friendly space.

Justification: This project will provide a community space in the downtown area utilizing the currently vacant parcel.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Park-In-Lieu Fund	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Unfunded	\$ -	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ 2,600,000
TOTAL	\$ 350,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ 2,950,000

Antioch School Pedestrian Safety Improvements

Location: Various schools throughout the City

Project Manager: Scott Buenting

Estimated Completion: Ongoing Program



Project Description: The project will install safety improvements, such as Rectangular Rapid Flashing Beacons, a speed radar, pedestrian warning devices, concrete curb ramps, and school crossing signage and legends will be upgraded near Turner Elementary and Fremont Elementary.

Justification: The project will improve access and safety in the vicinity of the elementary schools.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Gas Tax	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
TDA Grant	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
TOTAL	\$ 70,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 320,000

Antioch Community Center Carpet Replacement

Location: Antioch Community Center

Project Manager: Brad Helfenberger

Estimated Completion: 2024



Project Description: This project will replace carpet in staff offices and the Prewett Library.

Justification: The carpet is original and is worn out in high traffic areas. Replacing the carpet is recommended at this time.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Unfunded	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Prewett Park Buildings Renovation

Location: Prewett Water Park

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: This project will rehabilitate both buildings at the Antioch Water Park, which will include roof and siding of the rear building, new flooring and paint, renovated locker rooms, restrooms and staff areas.

Justification: The Water Park has operated for 27 years without a major renovation. Most of the fixtures have reached the end of useful life. Both buildings are in need of rehabilitation.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Unfunded	\$ -	\$ 250,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,250,000
TOTAL	\$ -	\$ 250,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,250,000

Prewett Park Concrete Improvements, Phase 4

Location: Prewett Water Park

Project Manager: Scott Buenting

Estimated Completion: 2024



Project Description: This project will rehabilitate portions of the existing concrete deck and pool coping.

Justification: The deck presents a safety issue in many areas. It is worn, cracked, and rough and will result in patron injury if not addressed soon.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Unfunded	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

Prewett Park Mechanical and Structural Evaluation

Location: Prewett Water Park

Project Manager: Brad Helfenberger

Estimated Completion: 2024



Project Description: This project will evaluate Antioch Water Park's aging equipment and structures to determine the best course of action for rehabilitation. The Sport Pool is one example which has settled and is no longer level and other equipment has reached its useful life.

Justification: The structures needing repair will eventually become inoperable if not addressed.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Unfunded	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Trail Crossing Improvements

Location: Various Trail Crossings

Project Manager: Scott Buenting

Estimated Completion: 2026



Project Description: This project will install Hawk signals at trail crossings to enhance pedestrian and bicycle safety

Justification: Installation of Pedestrian Hybrid Beacon (HAWK Signal) at the trail crossings has a potential to greatly enhance pedestrians' safety at locations that are noted as being problematic in the past.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
HSIP	\$ -	\$ -	\$ -	\$ 828,000	\$ -	\$ -	\$ 828,000
Traffic Signal Fund	\$ -	\$ -	\$ -	\$ 92,000	\$ -	\$ -	\$ 92,000
TOTAL	\$ -	\$ -	\$ -	\$ 920,000	\$ -	\$ -	\$ 920,000

Signal System Upgrade at Various Locations

Location: Various Locations

Project Manager: Scott Buenting

Estimated Completion: 2025



Project Description: This project will improve signal hardware including lenses, backplates with retroreflective borders, mounting, size, and number. This will also install pedestrian countdown signal heads and install an advance stop bar before cross walk.

Justification: Enhancing the signal hardware will provide better visibility of intersection signals and aid the drivers in advance perception of the upcoming intersection. Installation of pedestrian countdown signal heads will enhance pedestrian safety and result in reduction of collisions between pedestrians and vehicles. Installation of an advance stop bar before crosswalk will enhance pedestrian and bicycle safety by providing a buffer between the vehicles and pedestrians and bicycles.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
HSIP	\$ -	\$ 2,520,540	\$ -	\$ -	\$ -	\$ -	\$ 2,520,540
Traffic Signal Fund	\$ -	\$ 280,060	\$ -	\$ -	\$ -	\$ -	\$ 280,060
TOTAL	\$ -	\$ 2,800,600	\$ -	\$ -	\$ -	\$ -	\$ 2,800,600

Lone Tree Way Booster Pump Station Generator Replacement

Location: 4004 Lone Tree Way

Project Manager: Eric Houston

Estimated Completion: 2024



Project Description: This project will replace the emergency back up generators.

Justification: The current generator is non-operational and at the end of its useful service life and needs to be replaced to maintain operation in the event of a power failure.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
TOTAL	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000

Reservoir Road Rehabilitation

Location: 4040 Lone Tree way

Project Manager: Eric Houston

Estimated Completion: 2024



Project Description: This project will reinforce and repair the access road for the Antioch Municipal Reservoir.

Justification: The road to the dam is eroding and is hazardous to drive when wet.

Funding Sources	Current	Proposed					Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	
Water Fund	\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
TOTAL	\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Rachel Hundley, Assistant City Attorney *RH*

APPROVED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: Proposed Ordinance Amending Chapter 1 of Title 3 and Title 11 of the Antioch Municipal Code Regarding Regulation of Residential Landlords and Rental Units

RECOMMENDED ACTION

It is recommended that the City Council introduce, by title only, and waive further reading of an ordinance amending Chapter 1 of Title 3 and Title 11 of the Antioch Municipal Code regarding regulation of residential landlords and rental units (Attachment A).

FISCAL IMPACT

The Rent Stabilization Ordinance currently requires the establishment of a registry of regulated units. This ordinance will have a marginal fiscal impact in expanding application of the registry program, which would be funded through a Rent Program fee if adopted at a future date.

DISCUSSION

The Rent Stabilization Ordinance, Antioch Municipal Code ("AMC") Section 11-1.01 *et seq.* ("RSO"), provides that "Landlords subject to this Rent Stabilization chapter shall register all units subject to this chapter with the city and pay the rent program fee at such time and in such manner as established by City Council resolution." (AMC § 11-1.12.) In implementing the RSO, the City Attorney's Office, in consultation with the Finance Department, has determined that the most efficient and effective means to implement a Rental Unit Registry and to collect a Rent Program fee is to incorporate the programs into the existing Residential Landlord Business License program. This addition to the business license program will require an upfront cost for software coding. However, the anticipated increase in ongoing operational costs is minimal and would be recouped through the Rent Program fee, if adopted at a future date.

Staff determined that it would be prudent to require registration of all residential rental units in the City rather than only those subject to the RSO. If the City Council adopts additional tenant protections, such as just cause eviction, those protections would likely

apply to a wider scope of rental units. Registration of such additional units would aid in the administration of the additional protection policies. A Citywide program would also allow the registration component to be a requirement for a complete application rather than an opt-in system.

The Proposed Ordinance would add Chapter 2 of Title 11 authorizing a consolidated Citywide registration program. It would also amend Chapter 1 of Article 1 of Title 3 to clarify and establish the authority of the Finance Department to administer the Rental Unit Registry and collect tenant program fees. Furthermore, it would authorize the Rent Program and Finance Department to utilize an alternative means of registering rental units on properties containing five or more units.

Currently, there are multiple definitions within the Municipal Code for terms pertaining to the business of renting residential units and residential rental units. The Proposed Ordinance would amend the Municipal Code to align certain definitions and procedures related to renting and rental units, so that current and tenant protections will be similarly aligned where possible. This will enable better alignment in the implementation of tenant protection policies where possible.

The Proposed Ordinance would amend Section 3-1.217 of the Municipal Code to align the terms used to identify applicable rental housing businesses. This section currently references a definition of “rental dwelling unit” contained in the existing Rental Inspection Program chapter. The amended section would refer to a new but similar general definition in the new Title 1, Chapter 1 added by the Proposed Ordinance. Section 3-1.217 was added by Section 2 of Measure O, which is a ballot measure that was approved by the voters on November 4, 2014 and established a residential landlord tax. This amendment removes a contradictory reference to required living facilities. It is anticipated that the updated Rental Inspection Program will reference the same general definition.

Amending a code provision adopted by initiative may be accomplished only by a subsequent initiative unless the City Council has been granted the authority to amend. Section 4 of Measure O provides that the ordinance may be amended by the City Council without a vote of the People, except where an amendment would increase the amount or rate of tax beyond that authorized by the ordinance. The Proposed Ordinance would not increase the amount or rate of tax and does not expand the amount or rate of the tax obligation established by Measure O.

The Proposed Ordinance also makes non-substantive changes to the organization of Title 11, Tenant Protections, including re-chaptering the RSO as Chapter 3 of Title 11; renumbering the section numbers of the RSO to reflect the new chapter number; and adding a new Chapter 1 of Title 11 to provide for general definitions and other provisions pertaining to existing and future City policies and programs pertaining to renters, rental housing, and rental housing businesses. Staff recommends this reorganization in anticipation of the adoption of additional tenant protection policies, which would be placed in Title 11.

ATTACHMENTS

A. Proposed Ordinance Amending Chapter 1 of Title 3 and Title 11 of the Antioch

Municipal Code Regarding Regulation of Residential Landlords and Rental Units

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING CHAPTER 1 OF TITLE 3 AND TITLE 11 OF THE ANTIOCH MUNICIPAL
CODE REGARDING REGULATION OF RESIDENTIAL LANDLORDS AND RENTAL
UNITS**

WHEREAS, the City Council of the City of Antioch finds and declares that the safety and stability of Antioch residents is an essential component of a healthy, safe, and prosperous City;

WHEREAS, the City Council further finds that 13,500, or 40 percent, of the households in Antioch are renters, more than half of whom are cost burdened or severely cost burdened and are at risk of displacement, as provided in the City of Antioch Housing Element,

WHEREAS, the City Council further finds that more than a third of renters experience concerns with the habitability of their rental units, such as issues with heating, plumbing, pests and rodents, broken appliances, mold, and property management, which is exacerbated by a fear of retaliation¹;

WHEREAS, the City Council further finds that the protection of public health, safety, and welfare of the City requires adoption of policies and procedures that increase the safety, stability, and quality of life of renters, including policies and programs that regulate the business of renting housing within the City and increase compliance with applicable health and safety laws;

WHEREAS, the City Council desires to amend the Antioch Municipal Code to align certain definitions and procedures pertaining to the regulation of rental units and facilitate the establishment and administration of existing and future programs, including the Rent Stabilization Ordinance² ("RSO") and the Rental Dwelling Unit Maintenance and Inspection Program³, as may be amended;

WHEREAS, the City Council has determined that both renters and landlords will benefit from the alignment of certain definitions and procedures used in these policies and programs pertaining to renters, rental housing, and rental housing businesses, and that the most efficient means of administering a rental unit registration program is in conjunction with the existing Residential Landlord Business License program administered pursuant to Chapter 1 of Title 3 of the Antioch Municipal Code ("Municipal Code" or "AMC") (collectively, the "Registration and License Program");

¹ As found by Antioch Change: A Community Housing Assessment of Needs, Gaps and Equity in Antioch, California published in June 2022 and cited by the City of Antioch Environmental Justice Element

² Ordinance No. 2219-C-S; AMC § 11-1.01 *et seq.*

³ AMC § 5-20.101 *et seq.*

WHEREAS, the City Council desires to re-chapter the RSO as Chapter 3 of Title 11 of the Municipal Code; to renumber the section numbers of the RSO to reflect the new chapter number; and to add a new Chapter 1 of Title 11 to provide for general definitions and other provisions pertaining to existing and future City policies and programs pertaining to renters, rental housing, and rental housing businesses, as applicable;

WHEREAS, the City Council desires to add a new Chapter 2 of Title 11 of the Municipal Code authorizing a consolidated registration program and to amend Chapter 1 of Article 1 of Title 3 of the Municipal Code to clarify and establish the authority of the Finance Department with respect to the Registration and License Program;

WHEREAS, the City Council further desires to amend Section 3-1.217 of the Municipal Code, which was added by Section 2 of a ballot measure known as Measure O that was approved by the voters on November 4, 2014 and that established a residential landlord tax, to align the terms used to identify applicable rental housing businesses;

WHEREAS, Section 4 of Measure O provides that the ordinance may be amended by the City Council without a vote of the People, except where an amendment would increase the amount or rate of tax beyond that authorized by the ordinance; and

WHEREAS, the City Council finds that the amendment to Section 3-1.217 does not increase the amount or rate of tax and does not expand the amount or rate of the tax obligation established by Measure O and is not intended to be interpreted in a manner that so expands.

NOW, THEREFORE, the City Council of the City of Antioch does ordain as follows:

Section 1. The recitals above true, correct, and hereby incorporated by reference herein.

Section 2. Chapter 1 of Title 11 of the Antioch Municipal Code, entitled “Rent Stabilization” is hereby re-chaptered as Chapter 3 of Title 5 and the section numbers revised to reflect the new chapter number beginning with Section 11-3.01.

Section 3. Chapter 1 of Title 5 of the Antioch Municipal Code, entitled “General Provisions,” is hereby added as provided below (section numbers and titles are indicated in capital letters):

§ 11-1.01 PURPOSE AND APPLICABILITY.

- (A) The City Council finds that the safety, stability, and quality of life of renters in the City is necessary for the preservation of public health, safety, and welfare.

- (B) The City Council finds that the conditions that would occur in the absence of policies and procedures that regulate the business of renting housing and increase compliance with applicable health and safety laws would constitute a threat to public health, safety, and welfare.
- (C) This title establishes policies and programs that increase the safety, stability, and quality of life of a substantial number of residents in the City who are renters. This title further establishes definitions and procedures for the efficient administration of City policies and programs that concern rental units, tenants, and landlords.
- (D) This title applies to all rental units, persons engaged in the business of renting rental units, and persons renting rental units within the boundaries of the City of Antioch. This title further applies to any policy or program that so references this title or any section or chapter therein.

§ 11-1.02 DEFINITIONS.

For the purpose of this title and references thereto, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

LANDLORD or RESIDENTIAL LANDORD. An owner, lessor, sublessor or any other person or entity who is entitled to offer any residential rental unit for rent or who is entitled to receive rent for the use and occupancy of any residential rental unit.

LARGE MULTI-FAMILY LANDLORD. A residential landlord that rents and/or makes available for rent five or more residential rental units that are located on a parcel or lot or contiguous parcels or contiguous lots under common ownership.

RENT. Consideration, including any deposit, bonus, benefit, or gratuity demanded or received for, or in connection with, the use or occupancy of a residential rental unit. Such consideration includes, without limitation, moneys and fair value of goods or services rendered to or for the benefit of the residential landlord under the rental agreement, or in exchange for a rental unit or housing services of any kind.

RENT STABILIZED UNIT. Any residential rental unit that is subject to City rent regulation because it is not exempt from the Rent Stabilization Ordinance, Chapter 3 of Title 5.

RENTAL AGREEMENT or RENTAL HOUSING AGREEMENT. An agreement, oral, written, or implied, between a landlord and a tenant for the use and/or occupancy of a rental unit.

RENTAL UNIT or **RESIDENTIAL RENTAL UNIT**. Any structure or part of a structure that is rented for residential use or occupancy, including land appurtenant thereto and regardless of zoning status or additional uses of the property. A **RENTAL UNIT** includes all housing services connected with the residential use or occupancy of the property.

TENANCY or **RESIDENTIAL TENANCY**. The right or entitlement of a tenant to use or occupy a rental unit. Where occupants of a rental unit have separate rental agreements with a residential landlord for use or occupancy of a rental unit, each agreement permitting occupancy is a **TENANCY**.

TENANT or **RESIDENTIAL TENANT**. One or more persons, including a subtenant, lessee, or sublessee, who is entitled under the terms of a rental housing agreement to the use or occupancy of any residential rental unit.

Section 4. Chapter 2 of Title 5 of the Antioch Municipal, entitled "Registration," is hereby added as provided below (section numbers and titles are indicated in capital letters):

§ 11-2.01 PURPOSE AND APPLICABILITY.

- (A) The City Council finds that the registration program authorized by this chapter, and the administration thereof by the Tax Administrator in conjunction with the business license program, will increase the efficacy and efficiency of existing and future programs pertaining to residential landlords and rental units.
- (B) The City Council further finds that the administration of a centralized registration program and database will facilitate economical and efficient communications, program functioning, data analysis, processing, and collection of associated program fees. It will also reduce burdens on landlords, tenants, and City resources that would otherwise occur under separate registration programs.

§ 11-2.02 REGISTRY AUTHORIZED.

At the same time as provided for a business license pursuant to Chapter 1 of Title 3 of this Code, the Tax Administrator may require, as a condition of issuance of a business license to a residential landlord, the registration of each residential rental unit for which the landlord is entitled to rent or receive rent. Registration may require the submission of documents and information related to programs authorized by this title, in addition to those related to the business license program. Registration may require certification of facts related to programs authorized by this title.

§ 11-2.03 FEE COLLECTION AUTHORIZED.

At the same time as provided and required for a business license pursuant to Chapter 1 and Chapter 2 of Title 3 of this Code, the Tax Administrator may require, as a condition of issuance of a business license to a residential landlord, the payment of one or more fees imposed against residential landlords or otherwise relating to the business of the residential rental units for which the landlord is entitled to rent or receive rent.

§ 11-2.04 LARGE MULTI-FAMILY LANDLORDS.

A registration and fee collection program administered pursuant to this chapter may impose alternate registration and fee collection procedures for large multi-family landlords.

Section 5. Section 3-1.102 of the Antioch Municipal Code, entitled “Definitions,” is hereby amended to add the following terms and associated definitions:

LARGE MULTI-FAMILY LANDLORD. Defined in Chapter 1 of Title 11.

RENTAL UNIT or RESIDENTIAL RENTAL UNIT. Defined in Chapter 1 of Title 11.

RESIDENTIAL LANDLORD. Defined in Chapter 1 of Title 11.

Section 6. Section 3-1.106 of the Antioch Municipal Code, entitled “Residential Landlord License” is hereby added to provide as follows:

- (A) The business licensed required by § 3-1.103 for any residential landlord shall be a Residential Landlord License.
- (B) As a condition of issuance of a Residential Landlord License, the residential landlord shall do each of the following, as may be required by the license application or related procedures:
 - (1) Provide information and documentation related to the rental housing business, including any information and documentation required pursuant to Chapter 2 of Title 11;
 - (2) Certify the existence or nonexistence of facts related to the rental housing business, including any certification required pursuant to Chapter 2 of Title 11; and
 - (3) Pay the Residential Landlord Tax, as required by § 3-1.217, in addition to any program fees collected pursuant to Chapter 2 of Title 11.

Section 7. Section 3-1.217 of the Antioch Municipal Code, entitled “Residential Landlord” is hereby amended as follows (section title is indicated in capital letters; additions in underlined italics; deletions in double strike-through):

RESIDENTIAL LANDLORDS.

(A) In lieu of any other business license tax, every residential landlord defined in § 3-1.102 of this chapter shall pay an annual Residential Business License Tax in the amount set forth in subdivision (B), below. ~~and subject to division (B) below, all those in the business of renting living quarters, including but not limited to a rental dwelling unit as defined in § 5-20.201 of the Antioch Municipal Code, shall pay the annual license amount indicated in the table immediately below based on the total number of units within the city they that are rented in or have made available for rent within the city at any time within the applicable license year. and the type of unit as defined in the Municipal Code:~~

(B) The amount of the Residential Business License Tax applied per residential rental unit shall be assigned based on the type of unit, as defined by this Code. The unit types below may apply to any unpermitted residential use notwithstanding the absence of facilities that would otherwise be required if the use was legally permitted.

<i>Type of Unit</i>	<i>Annual Tax</i>
Single family dwelling unit	\$250 per unit
Multi-family dwelling unit including duplexes, condominiums and apartments	\$150 per unit

~~(C)-(B)~~ The following living quarters are excepted from this requirement to pay a business license tax based on dwelling units but still must pay the tax based on gross receipts as provided in § 3-1.201:

- (1) Those that fit within the definition of hospital, hotel, motel, and convalescent and extended care facility and residential care facility as defined in § 9-5.203 of the Antioch Municipal Code;
- (2) Those that are exempt as a matter of law; and
- (3) Those that the Finance Director ~~of Financial Services~~ reasonably determines to be substantially similar in nature to one of the excepted living quarters listed above.

~~(D)-(C)~~ The Finance Director ~~of Financial Services~~ may promulgate policies and procedures to administer this tax.

(E) Any amendment to this section shall not be interpreted to expand the amount or rate of residential landlord tax approved by the

voters on November 4, 2014 or to otherwise conflict with the California Constitution.

Section 8. **Severability.** If any section, subsection, provision or part of this ordinance, or its application to any person or circumstance, is held to be unconstitutional or otherwise invalid, the remainder of this ordinance, and the application of such provision to other person or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

Section 9. **CEQA.** The above amendment is not a project under the California Environmental Quality Act under the common sense exemption (CEQA Guidelines §15061(b)(3) because the proposed amendment will not have a direct or reasonably foreseeable indirect physical change or effect on the environment.

Section 10. **Publication.** This ordinance shall be published once within fifteen (15) days upon passage and adoption in a newspaper of general circulation printed and published in the City of Antioch and shall take effect and be enforced thirty (30) days from and after the date of its adoption.

* * * * *

I HEREBY CERTIFY that the forgoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch, held on the 13th day of June 2023, and passed and adopted at a regular meeting thereof, held on the ____ day of ____ 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Lamar Thorpe, Mayor of the City of Antioch

ATTEST:

Elizabeth Householder
City Clerk of the City of Antioch

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ana Cortez, Human Resources Director *Ac*

SUBJECT: Resolution Approving New Class Specification, Assigning a Salary Range, Assigning the Classification to the Confidential Bargaining Unit

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

- 1) Approving a new class specification for Housing Program Specialist, assigning a salary range, assigning the classification to the Confidential Bargaining Unit; and
- 2) Funding the Housing Program Specialist position beginning in fiscal year 2023-24 and authorizing the necessary budget adjustments.

FISCAL IMPACT

This position is proposed to be paid for two years from CDBG-CV funds and thereafter through ongoing approval by City Council of CDBG, Housing Successor, and other fund sources, including possible future fees generated by the Rent Program.

The proposed annual salary (Step A – Step E) is \$78,396 - \$95,292 with a total projected fiscal impact (salary and benefits) of funding for one (1) Housing Program Specialist in FY24 of (Step A – Step E) \$153,860 - \$179,828 and in FY25 of (Step A – Step E) \$164,861 - \$192,860.

DISCUSSION

Late last year, the City Council adopted a Rent Stabilization Ordinance (“RSO”) to regulate rent increases for rental units and is considering the adoption of an ordinance that will protect tenants from harassment and discrimination by landlords.

The Housing Program Specialist classification will perform a diverse range of duties involved in ensuring compliance with federal/state fair housing laws including the documentation, investigation and resolution of discriminatory practices related to fair housing, conducting tenant/landlord mediation and counseling, and developing and implementing local tenant protection ordinances and support to the City Attorney. Some of the duties include:

- **Fair Housing.** Coordinate efforts in the City of Antioch to ensure civil rights in housing throughout this community. Conduct investigations and enforcement in response to complaints of housing discrimination based on any of the Federal or State protected classes. Initiate testing for discrimination, recruit and train testers, interview victims of discrimination, debrief testers, write report on results, provide training to landlords to prevent discriminatory actions, and take other appropriate actions as a result of findings of discrimination including assisting individuals seeking to file housing discrimination complaints with HUD.
- **Tenant/Landlord Counseling and Eviction Prevention.** Assist tenants and landlords in understanding their rights and responsibilities when it comes to navigating complicated housing issues. Inform tenants of their options and the steps needed to resolve the housing issues. Assist in resolving disputes between landlords and tenants.
- **Rent Stabilization/Tenant Protection.** Supporting the development and administration of the City's rent program. Answer tenant and landlord questions about requirements and hearing procedures, process petitions and administrative proceedings, draft and review new regulations and informational materials, make recommendations for improvements in services.
- **Outreach & Support.** Build strong relationships with residents, landlords, community benefit organizations, tenant advocates, faith communities, and City departments to create effective tools, processes and resources that result in fair housing choice for all Antioch residents. Design and implement outreach and education campaigns directed to a broad and multicultural audiences. Draft print medium that informs audiences about fair housing and civil rights, the rights and responsibilities of tenants and landlords, and resources and programs aimed at helping tenants keep their rental housing. Answer calls from tenants and landlords and answer questions related to existing programs, referring them to resources.

Please refer to Attachment A – Exhibit 1 for the Housing Program Specialist class specification.

ATTACHMENTS

A. Resolution

Exhibit 1 to Resolution - Housing Program Specialist Class Specification

RESOLUTION NO. 2023/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING A
NEW CLASS SPECIFICATION FOR HOUSING PROGRAM SPECIALIST,
ASSIGNING A SALARY RANGE, ASSIGNING THE CLASSIFICATION TO THE
CONFIDENTIAL BARGAINING UNIT, FUNDING THE POSITION BEGINNING IN
FISCAL YEAR 2024 AND AUTHORIZING THE NECESSARY BUDGET
ADJUSTMENTS**

WHEREAS, the City has an interest in the effective and efficient management of the classification plan;

WHEREAS, staff has determined that a new classification of Housing Program Specialist is needed;

WHEREAS, for internal equity purposes the recommended annual salary range for the Housing Program Specialist is \$78,396 - \$95,292 (Step A – Step E);

WHEREAS, the Housing Program Specialist will be assigned to the Confidential Bargaining Unit;

WHEREAS, the Housing Program Specialist will be an exempt classification and will receive 40 hours of Administrative Leave; and

WHEREAS, the Confidential Bargaining Unit has reviewed and approved the class specification.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch as follows:

Section 1. The class specification for the classification of Housing Program Specialist, attached hereto as “Exhibit 1” is approved and added to the City of Antioch Employees’ Classification System;

Section 2. The Housing Program Specialist classification shall be assigned an annual salary range of (Step A – Step E) \$78,395 - \$95,292;

Section 3. The Housing Program Specialist will be an exempt classification and will receive 40 hours of Administrative Leave;

Section 4. The Housing Program Specialist classification shall be assigned to the Confidential Bargaining Unit;

Section 5. Funding (1) Housing Program Specialist position beginning in fiscal year 2024 with CDBG-CV funds is hereby approved, authorizing the necessary budget adjustments; and

Section 6. The City Council of the City of Antioch hereby commits to continue funding (1) Housing Program Specialist position after the utilization of CDBG-CV funds with CDBG, Housing Successor and other fund sources.

RESOLUTION NO. 2023/xxx

June 13, 2023

Page 2

.....

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

EXHIBIT 1

HOUSING PROGRAM SPECIALIST

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under general supervision or direction, perform a diverse range of duties involved in ensuring compliance with federal/state fair housing laws including the documentation, investigation and resolution of discriminatory practices related to fair housing, conducting tenant/landlord counseling and mediation, and supporting the development of local tenant protection ordinances.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Conduct intakes on landlord-tenant relations and discrimination cases; respond to inquiries and complaints in person, on the phone, and via correspondence; interview and counsel disputing parties, recommend solutions and resources and document actions taken.
2. Support tenant and landlord communication to develop a workable plan to obtain and or maintain tenant housing.
3. Provide one-on-one and group counseling to housing consumers on fair housing laws and regulations including eviction, repairs and deposit disputes; resolve problems between contending parties and document all actions taken; and conduct mediation upon request of the City Attorney.
4. Investigate and research housing discrimination issues; follow-up and monitor discrimination cases forwarded to other governmental agencies.
5. Coordinate and participate in conducting fair housing testing in the areas of rental, sales, lending and accessibility. Assist with program design, development investigative strategies and plans; interview victims of housing discrimination; recruit and train testers; assign and coordinate tests and de-briefing testers.
6. Assist the City Attorney's Office in developing and implementing local tenant protection policies that mitigate against rising housing costs, including the rent stabilization program and anti-harassment and eviction-protection programs.
7. Maintain files and records on programs/services activities and write recurring and special reports.
8. Develop materials and conduct community workshops, outreach and marketing, canvassing, flyer drops, emails, mailings and posting on social media (website, Next Door, Facebook, etc.) on fair housing, tenant/landlord, and local ordinances, rent cap, and tenant protections.
9. Engage in community networking, reaching out to diverse residents of the City of Antioch.
10. Explain the unlawful detainer and mediation process to the general public.
11. Attend and participate in conferences, conventions, workshops and seminars and keep abreast of new trends, issues and innovations in the fair housing field, tenant/landlord mediation, tenant protection and eviction prevention field.
12. Perform related duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Organization and operation of municipal government.
- Municipal government functions specifically related to program area/project assignments.
- Operational characteristics, services, and activities of assigned program.
- Work organization and office management principles and practices.
- Basic principles and practices of budget preparation and administration and grant application and administration principles and practices.
- Modern office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- Principles and procedures of record keeping.
- Principles of business letter writing and basic report preparation.
- Federal, state and local laws, codes, ordinances and regulations concerning fair housing, tenant/landlord rights and responsibilities, and tenant protections.
- The California Tenants handbook and the California Dispute Resolution Practices Act;
- The diverse communities which make up the City of Antioch.

Ability to:

- Operate and use modern office equipment including a computer and various software packages.
- Maintain program related records, statistics, and documents.
- Exercise good judgment and maintain confidentiality in maintaining critical and sensitive information, records, and reports.
- Be professional, articulate, and friendly when assisting people who may be experiencing extreme housing challenges.
- Use principles of conflict resolution and mediation, sound judgment and common sense in handling difficult situations.
- Explain the mediation process to litigants and the general public;
- Have knowledge of the California Superior Court system and be comfortable interacting with court clerks, judges, and litigants.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Prepare clear and concise records, reports, correspondence and other written material.
- Respond to requests and inquiries from the general public.
- Plan and facilitate meetings community-based organizations, faith-based groups, community leaders, and volunteers of diverse backgrounds.
- Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.
- Speak Spanish fluently, is highly desirable.

Education and Experience Guidelines

Education/Training:

Equivalent to the completion of the twelfth (12th) grade supplemented by specialized or college level course work in sociology, psychology, or paralegal studies.

Housing and/or Social Services related training and coursework.

Experience:

Four (4) years of increasingly responsible work experience in government rental subsidy and other affordable housing and/or leasing programs.

License or Certificate:

Possession of a valid California driver's license. For out-of-state candidates, we will accept an out-of-state driver's license at the time of application; however, a valid California driver's license must be obtained by the time of appointment.

Possession of, or ability to obtain within six (6) months of employment, a HUD Certified Housing Counseling Certificate.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting with travel to different sites. Incumbents may be required to work extended hours including evenings and weekends and may be required to travel outside City boundaries to attend meetings.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach and twist; to lift, carry, push, and/or pull moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to travel to other locations using various modes of private and commercial transportation; and to verbally communicate to exchange information.

FLSA: Exempt


Created May 2023

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short-term basis in order to provide job enrichment opportunities or to address emergency situations.

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director
Forrest Ebbs, Acting City Manager 

SUBJECT: Resolution Approving and Adopting a Two-Year Operating Budget
for the Fiscal Years 2023-25

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving and adopting a two-year operating budget for fiscal years 2023-25, appropriating the funds necessary to meet the expenditures set forth therein, and revising the fiscal year 2022-23 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in this report and attachments.

DISCUSSION

The purpose of this agenda item is to approve the FY2023-25 Operating Budget, which includes revising the FY2022-23 Operating Budget. This is a two-year budget.

On May 23, 2023, City Council concluded the budget sessions for the fiscal year 2023-25 budget cycle. The final budget attached reflects City Council direction to not exceed \$3M utilization of Budget Stabilization funds in each fiscal year to balance the General Fund budget. As a reminder, the budget is a living document that can be amended at any point in time, and the draft budget that will be adopted this evening can be viewed as the starting point for this two-year cycle. Adjustments can be made as priorities and needs arise during the budget cycle.

Chart A on the next page provides a summary of the draft General Fund budget under consideration for adoption this evening.

CHART A GENERAL FUND BUDGET SUMMARY

	2022-23 Revised	2023-24 Proposed	2024-25 Proposed
Beginning Balance, July 1	\$34,730,176	\$34,730,176	\$34,730,176
Revenue Source:			
Taxes	56,175,753	57,115,786	59,083,748
1% Sales Tax	21,036,699	21,145,433	21,727,902
Licenses & Permits	3,267,000	2,750,240	2,750,240
Fines & Penalties	22,128	75,100	75,100
Investment Income & Rentals	706,000	665,000	675,000
Revenue from Other Agencies	851,958	227,229	150,000
Current Service Charges	5,673,046	4,982,821	5,114,409
Other Revenue	1,012,067	520,200	520,200
Transfers In	4,451,392	4,372,793	7,218,073
Total Revenue	93,196,043	91,854,602	97,314,672
Expenditures:			
Legislative & Administrative	6,555,840	6,407,023	6,888,885
Finance	1,955,638	2,071,464	2,232,494
Nondepartmental	8,468,253	4,842,768	5,106,965
Public Works	13,802,438	12,826,377	13,589,518
Police Services	51,219,231	50,741,523	54,670,183
Police Services-Animal Support	1,923,994	2,197,978	2,397,674
Recreation/Community Svs.	4,633,428	4,062,127	4,238,843
Public Safety & Community Resources	2,245,608	2,902,877	3,013,473
Community Development	6,387,238	6,646,229	8,176,637
Total Expenditures	97,191,668	92,698,366	100,314,672
(Deficit)/Budget Stabilization	(3,995,625)	(843,764)	(3,000,000)
Ending Balance, June 30	\$34,730,176	\$34,730,176	\$34,730,176
Commitments	1,705,473	1,925,135	1,041,546
Unassigned Fund Balance	\$33,024,703	\$32,805,041	\$33,688,630
Percentage of Revenue	35.44%	35.71%	34.62%

General Fund reserves meet the 20% minimum unassigned reserve balance policy in all three fiscal years of this budget cycle. The General Fund budget maintains the “status quo”. Additional budget requests that were presented at the first budget session on March 28, 2023 will be brought back for consideration at a future meeting. An assessment of needs for Parks and Recreation will also be presented as a study session in the future.

The draft operating budget included in Attachment A, Exhibit A incorporates the following:

1. Utilization of ARPA funds totaling \$2,813,059 in FY25 for the provision of government services within the General Fund. It is reflected in the “Transfers In” figure in Chart A as ARPA is accounted for in a Special Revenue Fund.
2. \$2.5M dedicated to Homekey match funds consisting of \$1,377,841 in remaining ARPA funds and \$1,122,159 in one-time revenue funds remaining.

3. \$480,325 allocated in one-time revenue funds for EOC improvements.
4. 50% reduction (\$701,130) in General Fund vehicle replacement set-aside in FY25.
5. Recognition of estimated vacancy savings within the General Fund (primarily Police) in both fiscal years.
6. Addition of an Assistant City Attorney offset by a reduction in outside legal costs in the City Attorney's department.
7. Replacing the Assistant City Engineer position with an Engineering Manager; and replacing the Planning Manager with promotion of two Senior Planners to Principal Planners resulting in no additional General Fund budget impact and salary savings in FY25.
8. Replacing a Finance Analyst position in Finance with an Accounting Technician for accounts payable; and replacing a Customer Service Representative position in Finance with an Accounting Technician for utilities/receivables resulting in no additional General Fund budget impact and salary savings in FY25.
9. Addition of an Evidence Supervisor position in the Police Department and Registered Veterinary Technician in Animal Services offset by reductions in contractual services.
10. Reclassification of one Recreation Supervisor position to a Recreation Services Manager position in the Recreation Fund with no additional budget impact.
11. Addition of one WTP Operator, two General Laborers and one Assistant Public Works Technician in the Water Enterprise Fund.

ATTACHMENT

- A. Resolution approving and adopting a two-year operating budget for fiscal years 2023-25, appropriating the funds necessary to meet the expenditures set forth therein, and revising the fiscal year 2022-23 budget.

Exhibit A - Draft 2023-25 Operating Budget

DRAFT 2023-25 OPERATING BUDGET

ADOPTED JUNE XX, 2023



ANTIOCH
2023-25 OPERATING BUDGET

CITY OF ANTIOCH, CALIFORNIA
2023-25 OPERATING BUDGET

ANTIOCH
2023-25 OPERATING BUDGET

CITY OF ANTIOCH
2023-25 OPERATING BUDGET

Adopted June 13, 2023

City Council

Lamar Thorpe, Mayor
Tamisha Torres-Walker, Mayor Pro Tem (District 1)
Michael Barbanica, Council Member District 2
Lori Ogorchock, Council Member District 3
Monica Wilson, Council Member District 4

Other Elected Officials

Elizabeth Householder, City Clerk
Lauren Posada, City Treasurer

City Attorney

Thomas Lloyd Smith

Acting City Manager

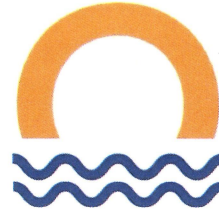
Forrest Ebbs

ANTIOCH
2023-25 OPERATING BUDGET

Department Directors

Dawn Merchant, Finance Director
Scott Buenting, Acting Public Works Director/City Engineer
Forrest Ebbs, Community Development Director
Dr. Steven A. Ford, Police Chief
Ana Cortez, Human Resources Director
Alan Barton, Information Services Director
Kwame Reed, Economic Development Director
Bradley Helfenberger, Parks and Recreation Director
Tasha Johnson, Public Safety and Community Resources Director

City of Antioch
Third & "H" Streets, P.O. Box 5007
Antioch, California 94531-5007
www.antiochca.gov



June 13, 2023

Honorable Mayor and City Council:

I am pleased to submit the Fiscal Year 2023-2025 two-year budget for the City of Antioch. The City's fiscal outlook reflects stable revenues and a strong recovery from a worldwide pandemic. As we move forward into this next season of growth for the City, we are reminded of the daily challenges that cities across the State of California face.

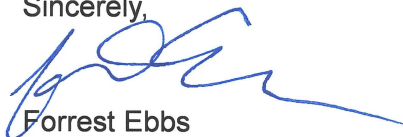
In the years to come, the City of Antioch will face what may be its greatest individual challenge as it responds to a very real and very difficult situation in the Antioch Police Department. This effort will require commitment, determination, transparency and nearly every other quality of good governance. The City of Antioch will be tested and challenged to respond. In the end, the City stands to be a stronger, more responsive and greater organization.

With the adoption of this budget, the City recognizes its ongoing commitment to serving its diverse and growing population. The programs delivered by the City of Antioch are essential to the community and the staff chosen to lead these programs are up for the challenge.

Overall, the proposed budget retains services in the City. The use of the Budget Stabilization Fund, though minor, reinforces the need for ongoing financial stewardship. The vision for the future of the City has been cast and staff will continue to find innovative and creative ways to deliver.

It is my pleasure to serve the City of Antioch and, on behalf of the City staff that deliver services every day, I humbly submit this budget for your consideration.

Sincerely,



Forrest Ebbs

Acting City Manager

ANTIOCH

2023-25 OPERATING BUDGET

TABLE OF CONTENTS

	<u>Page</u>
Message from the City Manager	i
Table of Contents	1
Budget Guide	4
Community Profile	7
Budget Strategies and Policies	10
Appropriation Limit Resolution 2023/75	15
Resolutions for Adoption the City, APFA, Successor Agency and Housing Successor Budgets	16
Staffing Overview	21
Financial Summaries	37
General Fund Revenues	39
Fund Transfers	44
Internal Services	46
Revenues and Expenditures – All City Funds	50
Annual Recurring Purchase Orders/Contracts	51
GENERAL FUND SUMMARY	53
General Fund Revenue and Expenditure Summary	56
Fund Balance History	57
General Fund Revenues and Expenditures	58
1% Sales Tax Funding	59
Legislative & Administrative	
City Council	67
City Attorney	69
City Manager	72
City Clerk	75
City Treasurer	78
Human Resources	79
Economic Development	82
Finance	85
Non-departmental	93

ANTIOCH
2023-25 OPERATING BUDGET

Public Works (General Fund)	94
Police.....	114
Recreation/Community Services	141
Public Safety and Community Resources	142
Community Development	151
Budget Stabilization Fund.....	161
SPECIAL REVENUE FUNDS	162
American Rescue Plan Fund.....	165
CalVIP Grant Fund.....	166
PLHA Grant Fund.....	167
RMRA Fund	169
Federal Asset Forfeiture Fund	171
Delta Fair Property Fund	172
Community Development Block Grant (CDBG) Fund.....	173
Gas Tax Fund	176
Animal Services Fund	178
Civic Arts Fund.....	179
Park In Lieu Fund.....	181
Senior Bus Fund	182
Recreation Fund.....	184
Traffic Signal Fund	198
Police Asset Forfeiture Fund.....	199
Measure J Growth Management Fund	200
Child Care Fund	202
Tidelands Fund	203
Solid Waste Reduction Fund.....	204
Abandoned Vehicle Fund.....	209
National Pollutant Discharge Elimination (NPDES) Fund.....	210
Supplemental Law Enforcement Service Grant (SLESF) Fund.....	213
Byrne Grant Fund.....	214
CDBG Revolving Loan Fund.....	215
Traffic Safety Fund.....	216

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS (Continued)

PEG Fund	217
Street Impact Fund.....	218
SB1186 Disability Access Fund	219
Street Light and Landscape Maintenance District Funds	220
Opioid Settlement Fund.....	244
Storm Damage Fund.....	245
East Lone Tree Benefit District Fund.....	246
Kaiser Benefit District Fund.....	247
CFD 2016-01 Police Protection Fund	248
CFD 2018-01 Public Services Fund.....	249
CFD 2018-02 Police Protection Fund.....	250
CFD 2022-01 Public Services Fund.....	251
Post Retirement Medical Funds.....	252

CAPITAL PROJECTS 255**ENTERPRISE FUNDS** 270

Water Fund	272
Sewer Fund	280
Marina Fund	285

INTERNAL SERVICE FUNDS 288

Vehicle Replacement Fund	290
Vehicle Equipment Maintenance Fund	291
Information Systems Fund	292
Loss Control Fund.....	303

ANTIOCH PUBLIC FINANCING AUTHORITY 304**CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY** 308

Housing Fund.....	310
Redevelopment Obligation Retirement Fund.....	311
Successor Agency Debt Service Area #1 Fund.....	312

SUPPLEMENTARY INFORMATION 313

Debt Service Repayment Schedules	314
Glossary	319

ANTIOCH

2023-25 OPERATING BUDGET

BUDGET GUIDE

A budget serves many purposes. In addition to its inherent value as a resource and spending plan for the City, it informs the public about the City's financial strategies and provides the documentation needed for other financial-related matters such as audits, loans and grants.

The goal of the City's two-year budget is to provide a plan that allocates resources to meet the needs and desires of Antioch residents. The budget is one way in which the City Council and City staff responds to the community's needs. It balances City revenues and costs with community priorities and requirements. The City's fiscal year is July 1st to June 30th.

In preparing the FY 2023-25 budget, City staff reviewed the 2022-23 fiscal year and estimated the expenditures and revenues anticipated for the next two years. As a result, this budget revises the FY 2022-23 budget and incorporates revenues and expenditures that are expected to be incurred during FY 2023-24 and 2024-25.

DOCUMENT ORGANIZATION

Message from the City Manager

In his message, the City Manager summarizes the proposed budget to the City Council. He outlines strategies and objectives for change and improvements, lists FY 2022-23 accomplishments, highlights the financial outlook, and summarizes the City's priorities for fiscal years 2024 through 2025. The most critical issues facing each department during the coming fiscal year are also highlighted and discussed in this section of the document.

Community Profile

This section contains valuable information about the City, its people, and its businesses. City services, population and housing, employment, transportation, and school services are discussed.

Budget Strategies and Policies

Included in this section are descriptions of finance-related information such as the City's financial objectives, reporting requirements, management responsibilities, reserve descriptions, appropriation control debt management and investment reporting.

Staffing Overview

This section provides an overview of the City's current staffing levels and highlights any new positions included in the budget.

ANTIOCH

2023-25 OPERATING BUDGET

Financial Summaries

An overall financial picture of Antioch by fund type is shown in this section, including a description of General fund revenues and summary financial tables.

City Budgets by Fund

These sections provide detailed information for each fund of the City, grouped by fund type. The City maintains the following fund types: General Fund, Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Internal Service Funds and Agency Funds. Information about each department within the fund, including department and division descriptions, FY 2024 through 2025 objectives, sources of revenue, and anticipated expenditures are included.

City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency (ADA)

The Antioch Development Agency (ADA) was formed June 25, 1974, for the purpose of renovating designated areas within the City of Antioch. Effective February 1, 2012, all redevelopment agencies were abolished as a result of AB 1X26 (the Dissolution Act). The City of Antioch elected to become the successor agency and housing successor for the ADA and as such has adopted an Enforceable Obligations Schedule (EOPS) outlining existing obligations to be paid by the former redevelopment agency. As Successor Agency and Housing Successor, the City is responsible for winding down the operations of the former Antioch Development Agency and paying the obligations until satisfied. Contra Costa County will distribute property tax increment to the City to pay obligations as they come due in six-month increments based on a Recognized Obligation Payment Schedule (ROPS) that is submitted to the County Auditor Controller, State Auditor Controller, State Department of Finance and Oversight Board to the City as Successor Agency twice a year.

Antioch Public Financing Authority (APFA)

The Antioch Public Financing Authority (APFA) is a joint powers authority organized by the City and former Antioch Development Agency (ADA) to provide financial assistance to the City and the ADA by financing real and personal property and improvements for the benefit of the residents of the City. It is a blended component unit of the City and is accounted for in separate funds of the City. As such, the APFA has its own budget section. Information on each fund can be found in the APFA section of this budget.

BUDGET PROCESS

January/February:	Preliminary department budgets are submitted and preparation of draft budget document begins
March/April:	City Manager approves draft budget and workshops and presentations on budget begin
May:	Budget presentations continue, and public hearing is scheduled
June:	Final budget is adopted for next cycle

ANTIOCH

2023-25 OPERATING BUDGET

Midyear Review

In October/November of each year, the City Manager and Finance Director give the Council a report on the prior year actual revenues and expenditures. Budget adjustments, if required, are approved by the City Council. With the adoption of a two-year budget, a mid-year review will also be in the May/June timeframe.

Department Preliminary Submittals

Each Department must submit their preliminary budget to the City Manager via the Finance Department by mid-February. These budgets must include requests for reclassification and/or reorganization, program changes, services level adjustments, and anticipated revenues and expenditures. In addition, the Human Resources Department provides information regarding changes in fixed labor costs and the Finance Department provides estimated General Fund revenues.

Budget Document Preparation and Approval

The Finance Department prepares the draft budget for review by the City Manager. Following meetings with Department Directors, adjustments made by the City Manager are incorporated into a final draft budget. Workshops with the City Council and public presentations at regular meetings of the Council begin in April and continue through May. A public hearing is held in June. Citizens are encouraged to give input and voice their opinions during this open session. The budget and any suggested changes are reviewed and approved by the Council no later than June 30th.

COMMUNITY PROFILE

ANTIOCH

2023-25 OPERATING BUDGET

COMMUNITY PROFILE

Antioch has become one of the most popular communities in East Contra Costa County and has a lot of opportunity because of its proximity to the San Joaquin Delta and affordability in the San Francisco Bay Area. Antioch has a vision and direction with the tagline, “Antioch-Opportunity Lives Here” in recognition of where the City is heading.

Antioch is located on the banks of the San Joaquin River in Northern California. Just off of Highway 4, in Contra Costa County. With a population of over 100,000 people, Antioch has become the heart of Eastern Contra Costa County, offering a variety of employment; shopping and vast recreational activities.

Housing options include many new home developments as well as more established communities. Many of the local residents commute to other areas in Contra Costa, Alameda, Santa Clara, San Francisco and San Joaquin counties for employment. Employment opportunities have increased in the nearby communities and continue to add to the popularity of Antioch's housing market.

Government

The City of Antioch incorporated in February 1872 as a general law city and operates under a Council-Manager form of government. Policy making and legislative authority is vested in a five-member City Council consisting of a Mayor and four Council Members. The four Council Members are elected by district to four-year overlapping terms. The Mayor is directly elected to a four-year term.

The City Council's main duties include passing ordinances, adopting the budget, appointing committees, and hiring both the City Manager and City Attorney.

The City Manager is responsible for implementing the policies and enforcing the ordinances adopted by the City Council, overseeing day-to-day operations of city government, and appointing the heads of the various city departments.

Population

After three decades of substantial growth in residential construction the City of Antioch's population as of January 1, 2023 is reported at 115,074 by the California Department of Finance, making it the second largest city in Contra Costa County.

Labor Force and Employment

The City of Antioch's total labor force (employed residents) is 49,700 and the unemployment rate is 4.5 percent as of April 2023. Many of our residents are employed in jobs located in neighboring communities. The range of their occupations includes sales, managerial services, technical support, professional specialties, warehousing and manufacturing.

Employment within the City of Antioch is growing and is concentrated in six industry sectors – professional and business services, healthcare, financial services, retail, public sector employment and limited manufacturing.

Housing Units

As of the 2020 census, there were 35,742 households in the City of Antioch. Persons per household number was 3.19.

ANTIOCH

2023-25 OPERATING BUDGET

COMMUNITY PROFILE

Transportation/Access

California State Highway 4, connecting San Francisco-Oakland with Stockton and Central Valley points, bisects the City. Connecting with this freeway east of Antioch is State Highway 160, running north to Sacramento, across the Nejedly Bridge, offering access to Solano County and the Sacramento area.

Highway 4 connects to Lone Tree Way and the existing middle Bypass segment in Brentwood. This has provided traffic relief to congested roadways and it accommodates the commuters and citizens to and from Antioch.

Antioch is served by a network of commuter transportation options including daily Amtrak passenger service with a depot in the historic Rivertown area. The Bay Area Rapid Transit (BART) system provides bus and rail connections throughout the Bay Area and recently opened a station in Antioch at Hillcrest which provides a connector train to the Pittsburg station which has provided commute relief to thousands of Antioch residents. Tri Delta Transit bus service travels throughout East County.

Commercial and private air service is available 15 miles west at Buchanan Field. Five other major airports serve the area: Oakland, San Francisco, Sacramento, and San Jose International Airports, and Stockton Metropolitan Airport

Education

Antioch is served by the Antioch Unified School District (AUSD). The District has fourteen elementary schools, four middle schools, two comprehensive high schools, one medical magnet high school, various academies located within the two existing comprehensive high school campuses, and six alternative education schools with a K-12 enrollment of about 19,000 students. There are also four K-8 charter schools with an enrollment of approximately 470. While all schools are located within the Antioch boundaries, the school district also serves portions of the surrounding communities. In addition to these schools, Antioch also offers Antioch Adult School. Surrounding areas of Antioch also offer four additional college campuses and trade schools for the citizens to utilize for higher educational learning opportunities.

Health Care

Antioch has several professional medical offices and two hospitals. The newest facility, which opened in 2008, is the new state of the art Kaiser Permanente Hospital, located on the southeastern end of the City limits. This facility provides Antioch with additional means of local healthcare, while making it more convenient and a safer place for medical emergencies to be addressed in a timely manner.

Prewett Park

Prewett Park is the City's largest recreation facility with year-round use. Some of the current amenities of Prewett Park include the water park with multiple swimming pools and slides, a skate park and picnic areas. Prewett Park has recently increased the services with the addition of an all-abilities playground and a spray ground in addition to many other amenities.

The City also has numerous other park sites which include: neighborhood parks, playground equipment, tennis courts, picnic areas, trails and a sports complex.

ANTIOCH
2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

ANTIOCH

2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

The City of Antioch has developed broad policy direction through the development of budget strategies that establish long-term policy guidance for conducting the City's financial activities. The City Council has established these policies to meet the following strategic objectives:

BUDGET STRATEGIES

Strategic Focus – The City's financial management should be strategic, reflecting the Council's and the community's priorities for service while providing resources that realistically fund routine operations. A vision and strategic plan was adopted by the City Council in 2019.

Fiscal control and accountability – The City's financial activities should be fiscally sound and accountable to the City Council through the City Manager.

Clarity – The City's financial planning and reporting should be clear and easy to understand so that all participants, the council, the community, and staff can productively participate in making good decisions.

Long-term planning – The City's financial planning should emphasize multi-year horizons to promote long-term planning of resource uses.

Flexible and cost-effective responses – The City's financial management practices should encourage an organization that responds quickly and straightforwardly to community demands. The City's management should flexibly respond to opportunities for better service, should proactively manage revenues, and should cost-effectively manage ongoing operating costs.

FISCAL POLICIES

Financial Activity Reporting

The City's financial activity will be reported in a variety of funds, which are the basic accounting and reporting entities in governmental accounting. The City's accounting structure will make it possible:

- To present fairly and with full disclosure the financial position and results of financial operations of the funds of the City in conformity with generally accepted accounting principles, and
- To determine and demonstrate compliance with finance-related legal and contractual provisions.

Management Responsibility

The City Manager and staff shall provide the City Council with monthly updates and a mid-year review of financial activities during the budget process of each year. The review will compare annual budget projections with actual results.

ANTIOCH

2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESERVE POLICY

The City will maintain reserve funds to:

- Stabilize the City's fiscal base for fluctuations in revenues and expenditures;
- Provide for nonrecurring, unanticipated expenditures; and
- Provide for replacement of capital equipment.
- Provide for payment of mandated liabilities (i.e., compensated absences).
- Provide for payment of unanticipated litigation or insurance costs.

General Reserves

The purpose of these funds is to be prepared for possible future reductions in revenues or increases in expenditures, to generate interest income and to provide for unexpected opportunities and contingencies. These funds will be known as the *General Fund Unassigned Fund Balance* of the City and will be budgeted annually at a minimum of 20% of General Fund operating revenues, with the addition of at least \$500,000 to the unassigned fund balance each year as available.

Replacement Reserves

The purpose of these funds is to provide sufficient funds for the anticipated replacement of capital equipment. These reserves are maintained within the Internal Service funds called Office Equipment Replacement Fund (573) and the Vehicle Replacement Fund (569).

Mandated Liabilities Reserve (Commitment of Fund Balance)

The purpose of this reserve is to fund the City's mandated liabilities which are currently comprised of a *Commitment for Compensated Absences*. The purpose of this reserve is to pay employees for unused vacation and/or vested sick leave benefits upon termination. The reserve level is set at 5% of the total compensated absences liability and is adjusted annually based upon the previous year's total compensated absence liability provided in the previous year's annual audit. This reserve will be maintained within the General Fund Reserves in addition to the General Fund Unassigned reserves.

Litigation/Insurance Reserve (Commitment of Fund Balance)

The purpose of this reserve is to fund unanticipated litigation or other insurance deductible costs (whether third party or self-insurance) not covered by the City's risk pool. The reserve level is set at ten times the City's self-insured liability retention, which currently is \$50,000, representing a \$500,000 reserve.

ANTIOCH

2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

Budget Stabilization Reserve

In 2018 the City established a Budget Stabilization Reserve Fund to set aside General Fund reserves that exceed 20% to offset any unexpected budget variances. The City Council has directed that starting in fiscal year 2019-20, the funds will also be used to begin meeting the full actuarial determined contribution towards the City's OPEB liabilities, to be evaluated each budget year based on budget projections. For external financial reporting purposes, although the fund is separate from the General Fund, it will be combined into one reportable fund with the General Fund.

BUDGET AND FINANCIAL PLAN

The City Manager will present a budget and periodic financial information to the City Council, setting forth the following information:

- Actual revenues, expenditures, reserve balances, and fund balances for the prior fiscal year;
- Estimated revenues, expenditures, reserve balances, and fund balances for the current fiscal year;
- Projected revenues, expenditures, reserve balances, and fund balances for the next fiscal year;
- Goals and objectives to be achieved by the organization over the next year;
- Capital Improvement Program for the next five years.

APPROPRIATIONS AND AMENDMENTS CONTROL

Appropriations of fiscal resources are the responsibility of the City Council, the City Manager, and Department Heads.

Appropriations requiring Council action are;

- Appropriation of reserves, except replacement reserves;
- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

Appropriations and amendments requiring City Manager action are;

- Transfers between departments within a fund (i.e. between Public Works and Police);

ANTIOCH

2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

- Transfers between line items within a department or division involving salary accounts or above \$50,000 per occurrence, and
- Appropriation of replacement reserves.

Appropriations and amendments requiring Department Head action are:

- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

Investments

The City Council will bi-annually review an Investment Policy in conformance with California Government Code. The policy will address the objectives of safety, liquidity, and yield with respect to the City's financial assets.

Fees and Charges

The City Council will annually review the schedule of fees and charges. The fees and charges will be set to provide adequate resources for the cost of the program or service provided.

Purchasing

The City will maintain a purchasing policy designed to support and enhance the delivery of governmental services while seeking to obtain the maximum value for each dollar expended.

FUNDS OF THE CITY OF ANTIOCH

Governmental accounting systems are organized and operated on a fund basis. A fund is a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances. Funds are used to segregate the City's financial activities in categories that attain certain objectives in accordance with special regulations, restrictions, or limitations.

Basis of Accounting and Budgeting

The budget is reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (generally 60 days). Expenditures are recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

ANTIOCH
2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESOLUTION NO. 2023/75

APPROPRIATIONS LIMIT

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24 AND
SELECTING THE CALIFORNIA PER CAPITA PERSONAL INCOME AND THE STATE DEPARTMENT OF FINANCE POPULATION GROWTH FACTORS FOR
FISCAL YEAR 2023-24**

WHEREAS, Article XIII B of the California Constitution (Proposition 4) establishes expenditure limits for cities;

WHEREAS, State implementing legislation requires cities to annually adopt a resolution establishing its appropriations limit for the following fiscal year;

WHEREAS, the Director of Finance has made the calculations specified in said law, and concludes that the 2023-24 appropriations limit is the sum of \$173,215,425; and.

WHEREAS, pursuant to said law, this agenda item has been made available to the public for two weeks prior to the date of adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch selects the California per capita personal income cost of living growth factor of 4.44 percent for Fiscal Year 2023-24, selects the population percent change of 0.94 percent certified by the State Department of Finance for Fiscal Year 2023-24, and establishes the appropriations limit for the Fiscal Year 2023-24 as \$173,215,425.

* * * * *

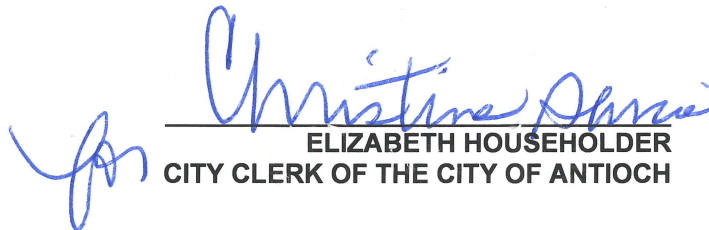
The foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on May 23, 2023, by the following vote:

AYES: Council Members District 2 Barbanica, District 3 Ogorchock, District 4 Wilson, Mayor Pro Tem (District 1) Torres-Walker and Mayor Thorpe

NOES: None

ABSTAIN: None

ABSENT: None


ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

ANTIOCH

2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESOLUTION NO. 2023/XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR FISCAL YEARS 2023-25, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND REVISING THE 2022-23 OPERATING BUDGET

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council a Preliminary Two-Year Operating Budget for the 2023-25 Fiscal Years;

WHEREAS, the City Council of the City of Antioch has heretofore considered said Operating Budget;

WHEREAS, the City Council did receive, consider and evaluate all public comments on the 2023-25 Operating Budget document as submitted by the City Manager; and

WHEREAS, the City Council did receive, consider and evaluate the revised 2022-23 portion of the Operating Budget as submitted; and

NOW THEREFORE BE IT RESOLVED:

SECTION 1. The Acting City Manager's 2023-25 Fiscal Years Operating Budget, incorporated herein by reference, for general and special City purposes, and the 2022-23 Fiscal Year revised budget are hereby approved and adopted.

SECTION 2. The City's reserve policy is as follows:

- General Reserves - General Fund unassigned fund balance of the City will be a minimum of 20% of General Fund operating revenues, with the addition of \$500,000 to the unassigned fund balance each year as available.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Equipment Maintenance Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be committed at 5% of the total compensated absences liability provided in the previous year's annual audit.
- Litigation/Insurance Reserve – Reserves for litigation and increased insurance deductibles (whether third-party or self-insurance) will be committed in the amount of \$500,000 for the 2023-25 fiscal years.

SECTION 3. Appropriations and Amendments Control Policy is as follows:

Appropriations requiring Council action are:

- Appropriation of reserves, except replacement reserves;

ANTIOCH

2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

Appropriations and amendments requiring City Manager action are:

- Transfers between departments within a fund (e.g. between Public Works and Police);
- Transfers between line items within a department or division involving salary accounts or above \$50,000 per occurrence, and
- Appropriation of replacement reserves.

Department Heads may approve:

- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

SECTION 4. The City Council hereby approves and continues the following commitments of Fund Balance:

1. 1% Sales Tax revenues shall be committed in fiscal years 2023-25 as detailed on page 59 of the adopted 2023-25 budget document. City Council shall have the authority to change the allocation of the revenues at any time during a public meeting.
2. The Budget Stabilization Fund shall be committed for unexpected General Fund budget variances, unanticipated projects and/or expenses, unfunded liabilities and to maintain a minimum 20% unassigned fund balance within the General Fund.
3. General Plan Maintenance Fees and Technology Fees collected shall be committed for costs associated with the City's General Plan and technology upgrades in the Community Development Department.

SECTION 5. The City Council hereby approves the annual recurring purchase orders and/or contracts as detailed on pages 51-52 of the adopted budget document.

* * * * *

ANTIOCH
2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH

ANTIOCH
2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

RESOLUTION NO. 2023/XX

**RESOLUTION OF THE CITY OF ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2023-25 AND
REVISING THE 2023-25 BUDGET**

WHEREAS, The City Council formed the Antioch Public Financing Authority in April 1993 to provide financial assistance to the City by financing improvements for the benefit of the residents of the City; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said budget;

NOW THEREFORE BE IT RESOLVED that the Authority Budget for the 2023-25 Fiscal Years and the 2022-23 Fiscal Year revised budget, on file with the Authority Secretary, are hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch Public Financing Authority at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER, SECRETARY

ANTIOCH
2023-25 OPERATING BUDGET

BUDGET STRATEGIES AND POLICIES

SA RESOLUTION NO. 2021/36

RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2023-25 BUDGET AND REVISING THE 2022-23 BUDGET AS RELATED TO THE ACTIVITIES OF THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR

WHEREAS, the Antioch Development Agency was formed by the adoption of the Redevelopment Plan in July 1975; and

WHEREAS, pursuant to the passage of AB 1X26 upheld by the California Supreme Court, redevelopment agencies were required to be dissolved by February 1, 2012; and

WHEREAS, pursuant to Resolution No. 2012/07 dated January 24, 2012, the City of Antioch confirmed its intention to serve as the Successor Agency to the Antioch Development Agency for non-housing related functions and pursuant to Resolution No. 2012/06 dated January 24, 2012, the City of Antioch elected to perform the housing functions of the Antioch Development Agency pursuant to AB 1X26; and

WHEREAS, the City Council of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency has heretofore considered said Operating Budget; and

WHEREAS, the City Council as Successor Agency and Housing Successor to the Antioch Development Agency did receive, consider and evaluate the revised 2022-23 portion of the Operating Budget as submitted; and

WHEREAS, enforceable obligations of the Successor Agency and Housing Successor are incorporated into said budgets;

NOW THEREFORE BE IT RESOLVED:

A. That the Successor Agency and Housing Successor Two-Year Budget for the 2023-25 Fiscal Years, on file with the Recording Secretary, is hereby approved and adopted.

B. That the revised portion of the Successor Agency and Housing Successor Budget for the 2022-23 Fiscal Year is hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ELIZABETH HOUSEHOLDER, RECORDING SECRETARY

**CITY OF ANTIOCH
2023-25 OPERATING BUDGET**

STAFFING OVERVIEW

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

The City Council approves all new positions and status (employee versus contract; regular versus temporary; full-time versus part-time.) In addition, the City Council reviews all staffing levels on an annual basis during the budget process.

A position allocation system is the standard mechanism used by municipalities to track and monitor staffing levels and approvals. A “Position Allocation Summary” follows:

2023-25 POSITION ALLOCATION SUMMARY – FUNDED POSITIONS

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
GENERAL FUND POSITIONS			
CITY COUNCIL (100-1110)			
Mayor (Elected)	1.00	1.00	1.00
Mayor Pro-Tem (Elected)	1.00	1.00	1.00
Council Member (Elected)	3.00	3.00	3.00
Sub-total	5.00	5.00	5.00
CITY ATTORNEY (100-1120)			
City Attorney	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	2.00
Executive Legal Assistant	1.00	1.00	1.00
Sub-total	3.00	3.00	4.00
CITY MANAGER (100-1130)			
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	0.00	1.00
Public Information/Communications Officer	1.00	0.00	1.00
Principal Executive Assistant	1.00	1.00	1.00
Sub-total	4.00	2.00	4.00
CITY CLERK (100-1140)			
City Clerk (Elected)	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Administrative Analyst I	2.00	1.00	2.00
Sub-total	4.00	3.00	4.00

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

GENERAL FUND POSITIONS (Continued)	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
CITY TREASURER (100-1150)			
City Treasurer	1.00	1.00	1.00
Finance Director (0.80 charged to Finance Admin 100-1210; .075 each to 611/621)	0.05	0.05	0.05
Accountant I (0.90 charged to Finance Acct 100-1220)	0.10	0.10	0.10
Sub-total	1.15	1.15	1.15
HUMAN RESOURCES (100-1160)			
Administrative Services Director	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00
Human Resources Technician	3.00	2.00	3.00
Sub-total	6.00	5.00	6.00
ECONOMIC DEVELOPMENT DEPT (100-1180)			
Economic Development Director	1.00	1.00	1.00
Economic Development Program Manager	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
LEGISLATIVE AND ADMINISTRATIVE TOTAL	25.15	21.15	26.15
FINANCE DEPARTMENT:			
Administration (100-1210)			
Finance Director (0.05 funded in City Treasurer 100-1150; .075 each to 611/621)	0.80	0.80	0.80
Sub-total	0.80	0.80	0.80
Accounting Services (100-1220)			
Deputy Finance Director	1.00	1.00	1.00
Accountant I (0.10 charged to City Treasurer 100-1150)	2.90	1.90	2.90
Accounting Technician I/II	2.00	2.00	3.00
Finance Analyst	1.00	0.00	0.00
Payroll Specialist	2.00	2.00	2.00
Sub-total	8.90	6.90	8.90
Finance Operations (100-1230)			
Finance Services Supervisor	0.15	0.15	0.15

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
GENERAL FUND POSITIONS (Continued)			
Finance Operations (100-1230) (Cont.)			
Accounting Technician	0.00	0.00	0.10
Customer Service Representative I & II (charged .45 to 6112330/.45 to 6212220)	0.40	0.40	0.30
Business License Representative	2.00	2.00	2.00
Sub-total	2.55	2.55	2.55
FINANCE TOTAL	12.25	10.25	12.25
PUBLIC WORKS DEPARTMENT:			
Administration (100-2140)			
Director of Public Works/City Engineer	1.00	0.00	1.00
Deputy Director of Public Works	0.34	0.34	0.34
Lead Warehouse Maintenance Worker	0.07	0.00	0.07
Warehouse Maintenance Worker II	0.07	0.00	0.07
Administrative Analyst I/III	0.20	0.10	0.20
Administrative Assistant	0.10	0.10	0.10
Sub-total	1.78	0.54	1.78
Street Maintenance (100-2160)			
Operations Supervisor	0.28	0.28	0.28
Street Maintenance Leadworker	2.00	1.00	2.00
Street Maintenance Worker I & II	5.00	4.00	5.00
Public Works Technician	0.15	0.15	0.15
Code Enforcement Maintenance Worker/General Laborer (Abatement Team)	4.00	4.00	4.00
Equipment Operator	1.00	1.00	1.00
Sub-total	12.43	10.43	12.43
Facilities Maintenance (100-2190)			
Operations Supervisor	0.375	0.375	0.375
Public Works Technician	0.040	0.040	0.040
Facility Maintenance Leadworker	1.000	1.000	1.000
Facility Maintenance Worker II	2.000	2.000	2.000
Sub-total	3.415	3.415	3.415

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
GENERAL FUND POSITIONS (Continued)			
Parks Maintenance (100-2195)			
Operations Supervisor	0.175	0.175	0.175
Public Works Technician	0.150	0.150	0.150
Landscape Maintenance Leadworker	1.000	0.000	1.000
Sub-total	1.325	1.325	1.325
Median Landscape (100-2196)			
Public Works Technician	0.1500	0.1500	0.1500
Landscape Maintenance Worker I/II (split among programs)	0.9125	0.5000	0.9125
General Laborer (split among programs)	0.4125	0.4125	0.4125
Sub-total	1.4750	1.0630	1.4750
Work Alternative Program (100-2198)			
Operations Supervisor	0.15	0.15	0.15
Landscape Maintenance Worker I/II	1.00	1.00	1.00
Sub-total	1.15	1.15	1.15
Engineering Services/Land Development (100-5150)			
Senior Civil Engineer	0.25	0.00	0.25
Assistant Engineer	1.00	0.00	1.00
Assistant City Engineer	1.00	0.00	0.00
Engineering Manager	0.00	0.00	1.00
Senior Public Works Inspector	1.00	1.00	1.00
Public Works Inspector	2.00	1.00	2.00
Administrative Analyst II	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50
Development Services/Engineering Tech (Assoc)	1.00	1.00	1.00
Sub-total	7.75	4.50	7.75
Capital Improvement Administration (100-5170)			
Assistant Engineer	2.00	1.00	2.00
Administrative Analyst I	0.25	0.25	0.25
Development Services/Engineering Tech (Snr)	1.00	1.00	1.00

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
GENERAL FUND POSITIONS (Continued)			
Capital Improvement Administration (100-5170) (Cont.)			
Administrative Assistant	0.50	0.50	0.50
Sub-total	3.75	2.75	3.75
PUBLIC WORKS GENERAL FUND TOTAL	33.075	25.173	33.075
POLICE DEPARTMENT (ALL DIVISIONS 100-3*):			
Chief of Police (.10 funded Animal Control Fund)	0.90	0.90	0.90
Police Captain	2.00	2.00	2.00
Police Lieutenant	6.00	6.00	6.00
Police Sergeant	11.00	10.00	11.00
Police Corporal	7.00	7.00	7.00
Police Officer	88.00	67.00	88.00
Community Service Officer	11.00	11.00	11.00
Administrative Analyst I/III	2.00	2.00	2.00
Police Records Supervisor	1.00	1.00	1.00
Police Evidence Supervisor	0.00	0.00	1.00
Lead Police Records Technician	2.00	2.00	2.00
Police Records Technician	7.00	4.00	7.00
Crime Analyst	2.00	1.00	2.00
Police Communications Supervisor	1.00	1.00	1.00
Lead Dispatcher	4.00	4.00	4.00
Police Dispatcher	11.00	9.00	11.00
POLICE GENERAL FUND TOTAL	155.90	127.90	156.90
COMMUNITY RESOURCES DEPARTMENT:			
Youth Network Services (100-4700)			
Public Safety & Community Resources Director (to Administration in FY24)	0.20	0.20	0.00
Youth Network Services Manager	1.00	1.00	1.00
Youth Services Program Coordinator	1.00	1.00	1.00
Sub-total	2.20	2.20	2.00
Housing and Homelessness (100-4705)			
Public Safety & Community Resources Director (to Administration in FY24)	0.15	0.15	0.00

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
GENERAL FUND POSITIONS (Continued)			
COMMUNITY RESOURCES DEPARTMENT (Cont.):			
Housing and Homelessness (100-4705) (Cont.)			
Unhoused Resident Coordinator	1.00	1.00	1.00
Sub-total	1.15	1.15	1.00
Violence Intervention and Prevention (100-4706)			
Public Safety & Community Resources Director (to Administration in FY24)	0.15	0.15	0.00
Public Safety Manager	1.00	0.00	1.00
Community Engagement Coordinator	1.00	0.00	1.00
Sub-total	2.15	0.15	2.00
Community Engagement (100-4707)			
Public Safety & Community Resources Director (to Administration in FY24)	0.15	0.15	0.00
Community Resources Specialists	4.00	0.00	4.00
Sub-total	4.15	0.15	4.00
Administration (100-4708)			
Public Safety & Community Resources Director	0.10	0.10	0.75
Administrative Assistant III	1.00	1.00	1.00
Sub-total	1.10	1.10	1.75
COMMUNITY RESOURCES GENERAL FUND TOTAL	10.75	4.75	10.75
COMMUNITY DEVELOPMENT DEPARTMENT:			
Administration (100-5110)			
Community Development Director	0.00	0.00	1.00
Administrative Analyst	0.00	0.00	1.00
Community Development Technician (Snr)	0.00	0.00	1.00
Sub-total	0.00	0.00	3.00
Land Planning Services (100-5130)			
Community Development Director (to Administration in FY24)	0.34	0.34	0.00
Planning Manager	1.00	0.00	0.00
Administrative Analyst (to Administration in FY24)	0.34	0.34	0.00
Principal/Senior/Associate Planner	3.00	2.00	3.00

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
GENERAL FUND POSITIONS (Continued)			
Land Planning Services (100-5130) (Cont.)			
Community Development Technician (Assoc/Snr) (Snr to Administration in FY24)	2.00	1.00	1.00
Sub-total	6.68	3.68	4.00
Code Enforcement (100-5140)			
Community Development Director (to Administration in FY24)	0.33	0.33	0.00
Administrative Analyst (to Administration in FY24)	0.33	0.33	0.00
Code Enforcement Manager	1.00	1.00	1.00
Code Enforcement Officer	14.00	9.00	14.00
Community Development Technician (Snr/Asst)	3.00	2.00	3.00
Sub-total	18.66	12.66	18.00
Building Inspection (100-5160)			
Community Development Director (to Administration in FY24)	0.33	0.33	0.00
Building Inspection Services Manager	1.00	1.00	1.00
Administrative Analyst (to Administration in FY24)	0.33	0.33	0.00
Community Development Technician (Asst)	2.00	1.00	2.00
Building Inspector I/II with certificate	3.00	1.00	3.00
Sub-total	6.66	3.66	6.00
COMMUNITY DEVELOPMENT TOTAL	32.00	20.00	31.00
GRAND TOTAL GENERAL FUND	269.125	209.223	270.125

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
POLICE DEPARTMENT SUMMARY			
General Fund Sworn	114.90	92.90	114.90
General Fund Non-Sworn	41.00	35.00	42.00
Sub-total General Fund	155.90	127.90	156.90
Other Funds Sworn	0.10	0.10	0.10
GRAND TOTAL POLICE DEPARTMENT	156.00	128.00	157.00

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
SPECIAL REVENUE FUNDS POSITIONS			
GAS TAX FUND (213-2530)			
Senior Civil Engineer	0.50	0.00	0.50
Landscape Maintenance Worker	0.50	0.50	0.50
Administrative Analyst I	0.25	0.25	0.25
GAS TAX TOTAL	1.25	0.75	1.25
ANIMAL SERVICES FUND (FUND 214):			
Police Chief	0.10	0.10	0.10
Animal Services Manager	1.00	1.00	1.00
Animal Services Supervisor	1.00	1.00	1.00
Doctor of Veterinary Medicine	1.00	1.00	1.00
Registered Vet Tech	1.00	1.00	2.00
Animal Services Technician	3.00	2.00	3.00
Office Assistant	1.00	1.00	1.00
Animal Control Officer	3.00	2.00	3.00
ANIMAL CONTROL TOTAL	11.10	9.10	12.10
RECREATION SERVICES (FUND 219):			
Recreation Community Recreation (219-4495)			
Parks and Recreation Director	0.50	0.50	0.50
Recreation Coordinator	1.50	1.50	1.50
Recreation Supervisor/Recreation Services Manager in FY24/FY25	1.00	1.00	1.00
Administrative Analyst I	1.00	1.00	1.00
Administrative Assistant II/III	2.00	2.00	2.00
Sub-total	6.00	6.00	6.00
Recreation Services – NRCC/Senior Programs (219-4410 & 4420)			
Recreation Supervisor	1.00	1.00	1.00
Recreation Coordinator	1.00	0.00	1.00
Sub-total	2.00	1.00	2.00
Recreation Services – Sports Programs (219-4450)			
Recreation Supervisor	1.00	1.00	1.00
Sub-total	1.00	1.00	1.00

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
SPECIAL REVENUE FUNDS POSITIONS			
RECREATION SERVICES (FUND 219) (Cont.):			
Recreation Services – Water Park Operations (219-4630)			
Parks and Recreation Director	0.50	0.50	0.50
Recreation Supervisor	1.00	1.00	1.00
Recreation Coordinator	0.50	0.50	0.50
Aquatics Maintenance Worker I/II	1.00	1.00	1.00
Sub-total	3.00	3.00	3.00
RECREATION FUND TOTAL	12.00	11.00	12.00
SOLID WASTE (FUND 226):			
Public Safety & Community Resources Director	0.10	0.10	0.10
Administrative Analyst III	0.68	0.34	0.68
SOLID WASTE TOTAL	0.78	0.44	0.78
SUCCESSOR AGENCY (FUND 227):			
Public Safety & Community Resources Director	0.15	0.15	0.15
Administrative Analyst I	1.00	0.00	1.00
SUCCESSOR AGENCY FUND TOTAL	1.15	0.15	1.15
NATIONAL POLLUTANT DISCHARGE ELIMINATION SRVS (NPDES) (FUND 229):			
Channel Maintenance Operations (229-2585)			
Collection System Superintendent	0.075	0.075	0.075
Collections System Supervisor	0.075	0.075	0.075
Lead Collections Systems Worker	0.750	0.000	0.750
Collections Systems Worker I/II	3.000	2.000	3.000
Administrative Analyst III	0.340	0.170	0.340
NPDES TOTAL	4.240	2.320	4.240
STREET LIGHT & LANDSCAPE MAINT. DIST. (SLLMD) (FUNDS 251-259):			
Operations Supervisor	0.5950	0.5950	0.5950
Landscape Maintenance Worker II	2.5875	2.0000	2.5875
General Laborer	1.2535	1.2535	1.2535
SLLMD 251 – 259 TOTAL	4.436	3.719	4.436

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
INTERNAL SERVICE FUNDS POSITIONS			
VEHICLE EQUIPMENT MAINTENANCE (FUND 570):			
Equipment Maintenance (570-2610)			
Operations Supervisor	1.365	1.365	1.365
Fleet Leadworker	1.000	1.000	1.000
Fleet Service Technician	1.000	1.000	1.000
Equipment Mechanic I/II	2.000	1.000	2.000
Public Works Technician	0.250	0.250	0.250
Warehouse Maintenance Worker II (0.80 Water Fd; 0.07 Gen Fd; 0.07 Sewer Fd)	0.060	0.000	0.060
Lead Warehouse Maintenance Worker	0.060	0.000	0.060
VEHICLE EQUIPMENT MAINTENANCE TOTAL	5.735	4.615	5.735
INFORMATION SYSTEMS (FUND 573):			
Information Systems (573-1410)			
Information Systems Director (0.25 Network Sup; 0.05 Tele. Sys.)	0.70	0.70	0.70
Network Administrator (0.60 Network Support)	0.40	0.40	0.40
Sub-total	1.10	1.10	1.10
Network Support & PC's (573-1420)			
Information Systems Director (0.70 Info Sys; 0.05 Tele. Sys.)	0.25	0.25	0.25
Network Administrator (0.40 Info Sys/0.10 to Tele. Sys.)	2.50	2.50	2.50
Computer Technician/Senior	2.00	2.00	2.00
Sub-total	4.75	4.75	4.75
Telephone System (573-1430)			
Information Systems Director (0.25 Network Sup; 0.70 Info Sys.)	0.05	0.05	0.05
Network Administrator (0.90 Network Sup)	0.10	0.10	0.10
Sub-total	0.15	0.15	0.15
GIS Support Services (573-1435)			
GIS Specialist	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00
GIS Technician	1.00	0.00	1.00
Public Works Technician	0.18	0.18	0.18

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
INTERNAL SERVICE FUNDS POSITIONS (Continued)			
GIS Support Services (573-1435) (Cont.)			
Administrative Assistant II	0.90	0.90	1.00
Sub-total	4.08	3.08	4.08
INFORMATION SYSTEMS TOTAL	10.08	9.08	10.08
LOSS CONTROL FUND (580)			
Loss Control (580-1160)			
Risk Manager	1.00	1.00	1.00
LOSS CONTROL TOTAL	1.00	1.00	1.00
ENTERPRISE FUND POSITIONS	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
WATER FUND (611):			
Water Supervision (611-2310)			
Deputy Public Works Director	0.33	0.33	0.33
Water Treatment Plant Superintendent	1.00	1.00	1.00
Water Treatment Plant Supervisor	1.00	1.00	1.00
Water Distribution Superintendent	1.00	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00
Water Quality Analyst	1.00	0.00	1.00
Administrative Analyst I/III	1.81	1.03	1.81
Sub-total	7.14	5.36	7.14
Water Production (611-2320)			
Water Treatment Plant Operator/Senior/Trainee	7.00	4.00	8.00
Water Treatment Maintenance Worker	4.00	2.00	4.00
Water Treatment Plant Instrument Tech.	2.00	2.00	2.00
General Laborer	0.00	0.00	2.00
Public Works Technician – Assistant	0.00	0.00	1.00
Laboratory Assistant	1.00	1.00	1.00
Sub-total	14.00	9.00	18.00

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
ENTERPRISE FUND POSITIONS (Continued)			
Water Distribution (611-2330)			
Finance Director	0.075	0.075	0.075
Finance Services Supervisor	0.425	0.425	0.425
Public Works Technician	1.000	1.000	1.000
Accounting Technician	0.500	0.500	0.950
Lead Customer Service Representative	0.500	0.000	0.500
Customer Service Representative I/II	2.800	2.800	2.350
Lead Water Distribution Operator	4.000	3.000	4.000
Cross Connection Control Specialist Leadworker	1.000	1.000	1.000
Cross Connection Control Specialist II	1.000	0.000	1.000
Equipment Operator	2.500	1.500	2.500
Water Distribution Operator I/II	13.50	10.50	13.50
Street Maint. Worker I & II (0.50 charged to Sewer Fund)	0.500	0.500	0.500
Lead Warehouse Maintenance Worker (0.06 Veh Fund; 0.14 Gen Fund)	0.800	0.000	0.800
General Laborer	1.167	1.167	1.167
Warehouse Maintenance Worker II	0.800	0.000	0.800
Administrative Assistant	0.500	0.500	0.500
Sub-total	31.067	22.967	31.067
Water Capital Projects (611-2550)			
Senior Civil Engineer	0.125	0.00	0.125
Project Manager	0.500	0.50	0.500
Sub-total	0.625	0.50	0.625
WATER FUND TOTAL	52.832	37.827	56.832
SEWER FUND (621):			
Wastewater Supervision (621-2210)			
Deputy Public Works Director	0.330	0.330	0.330
Collection Systems Superintendent	0.925	0.925	0.925
Collections Systems Supervisor	0.925	0.925	0.925
Administrative Assistant	0.500	0.500	0.500
Administrative Analyst I/III	1.470	0.860	1.470

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

	Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
ENTERPRISE FUND POSITIONS (Continued)			
Wastewater Supervision (621-2210) (Cont.)			
Public Works Technician	1.000	1.000	1.000
Finance Director	0.075	0.075	0.075
Finance Services Supervisor	0.425	0.425	0.425
Accounting Technician	0.500	0.500	0.950
Lead Customer Service Representative	0.500	0.000	0.500
Customer Service Representative I/II	2.800	2.800	2.350
Lead Collections System Worker	2.250	1.000	2.250
Water Distribution Operator I/II	0.500	0.500	0.500
Collections Systems Worker I/II	10.000	9.000	10.000
Equipment Operator	2.500	2.500	2.500
Sewer Camera Truck Operator	1.000	1.000	1.000
Street Maint. Worker I & II (0.50 charged to Water Fund)	0.500	0.500	0.500
General Laborer	0.167	0.167	0.167
Lead Warehouse Maintenance Worker	0.070	0.000	0.070
Warehouse Maintenance Worker	0.070	0.000	0.070
Sub-total	26.507	23.007	26.507
Wastewater Capital Projects (621-2570)			
Project Manager	0.500	0.50	0.500
Senior Civil Engineer	0.125	0.00	0.125
Sub-total	0.625	0.50	0.625
SEWER FUND TOTAL	27.132	23.507	27.132
MARINA FUND (631):			
Marina Administration (631-2410)			
Public Works Technician	0.08	0.08	0.08
Administrative Assistant	1.00	1.00	1.00
Marina Maintenance Worker	1.00	1.00	1.00
Operations Supervisor	0.06	0.06	0.06
MARINA FUND TOTAL	2.14	2.14	2.14

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

SUMMARY OF STAFFING		Total Funded FY 22-23 FTE	Total Filled FTE's 5.30.23	Total Funded FY 24&25 FTE
GRAND TOTAL FY23		403.00	315.00	
GRAND TOTAL FY24				409.00
GRAND TOTAL FY25				409.00

The following PERS payroll contribution assumptions are in the Fiscal Year 2023-25 budget (rates include UAL):

	FISCAL YEAR 2023-24		FISCAL YEAR 2024-25	
PERS Tier-Bargaining Unit	Miscellaneous PERS Plan ER Contribution	Safety PERS Plan ER Contribution	Miscellaneous PERS Plan ER Contribution	Safety PERS Plan ER Contribution
Classic Employees – all but WTP	36.31%	98.805%*	35.00%	101.805%*
Classic Employees - WTP	34.31%*	n/a	33.00%*	n/a
2 nd Tier	n/a	24.63%*	n/a	25.183%*
PEPRA – all groups	36.31%	14.50%	35.00%	14.645%

*WTP employees pay 2% of the City's PERS contribution and Sworn Police pay 3%, therefore the ER Contribution is shown net.

ANTIOCH

2023-25 OPERATING BUDGET

STAFFING OVERVIEW

The following full-time equivalent positions have been added in fiscal years 2024 & 2025:

Position	# of Positions	Funding Source
<u>2024 & 2025 New Positions Added</u>		
Police Evidence Supervisor	1	General Fund
Registered Veterinary Technician	1	General Fund/Animal Services Fund
Assistant City Attorney	1	General Fund
Engineering Manager	1	General Fund
Principal Planner	2	General Fund
Recreation Services Manager	1	Recreation Fund
Accounting Technician	2	General Fund/Water Fund/Sewer Fund
General Laborer	2	Water Fund
Assistant Public Works Technician	1	Water Fund
Water Treatment Plant Operator	1	Water Fund
Total Additional Funded Positions in 2024 & 2025	13	
<u>2024 & 2025 Positions Unfunded/Replaced</u>		
Planning Manager	(1)	General Fund
Assistant City Engineer	(1)	General Fund
Customer Service Representative	(1)	General Fund/Water Fund/Sewer Fund
Finance Analyst	(1)	General Fund
Senior Planner	(2)	General Fund
Recreation Supervisor	(1)	Recreation Fund
Total Positions Unfunded/Replaced in 2024 & 2025	(7)	
Net Positions Added	6	

FINANCIAL SUMMARIES

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

Financial Overview

This section provides a summary of General Fund revenues, a summary of transfers between the various funds of the City, interfund charges (“internal services”) between the various funds, summary of revenues and expenditures for all City funds and a summary of annually recurring purchase orders and/or contracts included in the budget.

Funds Transfer Summary

The “Funds Transfer Summary” details inflows and outflows between funds to subsidize operations in those funds.

Internal Services Summary

The City has internal services charges which are spread throughout City departments to allocate costs of services used between departments. The table details these charges.

Revenues and Expenditures – All City Funds

Tables of City-wide projected revenues and expenditures by fund type for 2023-24 and 2024-25.

Summary of Annual Recurring Purchases Orders and/or Contracts

The City has many annual purchase orders and/or contracts that are exempt from bidding per the City’s purchasing policy due to the nature of the goods or services provided. It has also been long standing practice to have open/recurring purchase orders for the purchase of unanticipated goods or services needed on an urgent basis. Use of open purchase orders is tightly controlled. In establishing open/recurring purchase orders, City staff is always cognizant of patronizing City businesses, but also in making sure that the City is paying fair prices.

The purchase of goods and or services over \$50,000 requires City Council approval per the City’s purchasing policy. A list of these types of purchase orders and/or contracts (as described in the prior paragraph) included in the budget is detailed. The summary does not include purchase orders or contracts separately brought to Council for approval.

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY									
Revenue Type	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Taxes:									
Property Tax-Secured	\$11,160,335	\$11,922,624	\$12,498,785	\$13,651,173	\$13,851,173	\$14,197,220	2%	\$14,765,108	4%
Property Tax In Lieu of VLF	8,398,594	8,898,578	9,311,807	10,170,356	10,170,167	10,576,974	4%	11,000,000	4%
Property Tax-Unsecured	346,866	363,328	356,195	340,000	360,000	360,000	0%	360,000	0%
Property Tax-Other	901,050	935,063	1,147,635	700,000	1,000,000	1,000,000	0%	1,000,000	0%
Other In Lieu Taxes	499	501	460	0	507	500	0%	500	0%
Unitary Tax	501,044	489,766	491,942	525,000	525,000	525,000	0%	525,000	0%
Total Property Tax	21,308,388	22,609,860	23,806,824	25,386,529	25,906,847	26,659,694	3%	27,650,608	4%
Franchises - Miscellaneous	9,086	58,275	24,330	58,660	10,000	10,000	0%	10,000	0%
Franchise-Gas	1,046,728	1,208,842	1,816,803	1,853,139	2,431,068	2,504,000	3%	2,579,120	3%
Franchise-Electric	485,669	545,846	565,832	579,086	628,089	646,932	3%	666,340	3%
Franchise-Cable TV	1,237,479	1,227,035	1,251,686	1,270,000	1,270,000	1,308,100	3%	1,347,340	3%
Franchise-Refuse Collection	1,208,474	1,276,803	1,383,049	1,353,170	1,353,170	1,293,031	-4%	1,336,622	3%
Total Franchise Taxes	3,987,436	4,316,801	5,041,700	5,114,055	5,692,327	5,762,063	1%	5,939,422	3%
Business License Tax	1,460,546	1,545,935	1,737,681	1,400,000	1,530,000	1,500,000	-2%	1,500,000	0%
Business License Tax - Rentals	2,381,821	2,183,426	1,877,964	2,260,000	1,845,000	1,900,000	3%	2,000,000	5%
Business License Tax Penalty	84,782	79,739	93,691	50,000	290,000	85,000	-71%	85,000	0%
Business Lic Tax Application	97,890	87,954	80,001	80,000	117,000	80,000	-32%	80,000	0%
Contractors Business License	10,536	12,134	13,139	20,000	2,800	10,000	257%	10,000	0%
Total Business License Taxes	4,035,575	3,909,188	3,802,476	3,810,000	3,784,800	3,575,000	-6%	3,675,000	3%
Property Transfer Tax	492,611	702,816	911,734	535,000	630,000	600,000	-5%	600,000	0%
Sales and Use Tax	15,379,929	17,911,854	18,047,902	19,118,113	18,950,000	19,354,229	2%	20,003,718	3%

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	%	2024-25	%
	Actual	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Sales Tax Measure C	120,468	118,649	20,167	0	0	0	0%	0	0%
1% Sales Tax	15,582,340	19,485,295	20,508,561	21,036,699	21,036,699	21,145,433	1%	21,727,902	3%
Sales & Use Tax P.S. Allocation	647,331	712,696	861,802	775,000	888,300	934,800	5%	985,000	5%
Motor Vehicle In Lieu Fees	90,148	82,526	130,368	80,000	118,213	80,000	-32%	80,000	0%
Transient Occupancy Tax	161,627	205,415	200,228	145,000	205,266	150,000	-27%	150,000	0%
Total Other Taxes	32,474,454	39,219,251	40,680,762	41,689,812	41,828,478	42,264,462	1%	43,546,620	3%
Total Taxes	61,805,853	70,055,100	73,331,762	76,000,396	77,212,452	78,261,219	1%	80,811,650	3%
Licenses & Permits:									
Bicycle Licenses	0	6	0	0	0	0	0%	0	0%
Building Permits	1,552,016	2,775,820	3,706,974	2,450,000	2,700,000	2,450,000	-9%	2,450,000	0%
Encroachment Permits	225,049	288,650	592,060	220,000	555,000	289,000	-48%	289,000	0%
Wide Vehicle/Overload Permits	11,968	13,424	6,000	12,000	12,000	11,240	-6%	11,240	0%
Total Licenses & Permits	1,789,033	3,077,900	4,305,034	2,682,000	3,267,000	2,750,240	-16%	2,750,240	0%
Fines & Penalties:									
Vehicle Code Fines	102,006	77,290	72,545	135,000	20,000	75,000	275%	75,000	0%
Non-Traffic Fines	475	90	1,984	100	2,128	100	-95%	100	0%
Total Fines & Penalties	102,481	77,380	74,529	135,100	22,128	75,100	239%	75,100	0%
Use of Money & Property:									
Interest Earnings-Pooled	646,813	219,784	-786,376	85,000	150,000	100,000	-33%	100,000	0%
Rent	549,561	568,355	657,836	535,000	556,000	565,000	2%	575,000	2%
Lease Interest	0	0	78,487	0	0	0	0%	0	0%
Total Use of Money & Property	1,196,374	788,139	-50,053	620,000	706,000	665,000	-6%	675,000	2%

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Revenue from Other Agencies:									
Rev-AB109 Reimbursement	146,795	0	0	0	0	0	0%	0	0%
Homeowners Prop Tax Relief	77,403	76,959	77,069	80,000	80,000	80,000	0%	80,000	0%
State Mandated Reimbursements	77,722	72,626	70,545	25,000	25,000	50,000	100%	50,000	0%
POST Reimbursements	87,968	49,341	35,020	12,000	32,764	20,000	-39%	20,000	0%
Grants – Public Works	3,572	0	0	0	0	0	0%	0	0%
Grants – Community Development	0	59,950	97,583	740,050	693,906	0	-100%	0	0%
CARES Act	55,877	450,026	0	0	0	0	0%	0	0%
Grants-Police	114,633	317,728	68,640	0	20,288	77,229	281%	0	0%
Total Revenue from Other Agencies	563,970	1,026,630	348,857	857,050	851,958	227,229	-73%	150,000	-34%
Services Charges:									
Other Service Charges	46,608	42,050	83,367	30,400	60,700	40,525	-33%	40,525	0%
Cannabis Fees	381,408	1,453,579	1,770,621	2,000,000	1,875,000	2,000,000	7%	2,125,000	6%
Assessment/Abatement Fees	451,550	578,544	226,685	827,000	51,917	200,000	285%	200,000	0%
Administration Services	20,230	42,468	31,089	22,000	22,000	23,000	5%	23,000	0%
Plan Checking Fees	789,883	691,404	347,149	760,000	385,212	668,000	73%	668,000	0%
Planning Fees	66,257	110,390	121,394	77,200	0	75,000	100%	75,000	0%
Pool Safety Fee	1,232	1,934	2,604	1,100	1,423	1,100	-23%	1,100	0%
Technology Fee	29,716	51,253	168,931	105,000	140,000	105,000	-25%	105,000	0%
Energy Inspection Fee	29,415	51,205	57,520	45,750	45,750	45,750	0%	45,750	0%
Accessibility Fee	2,236	2,746	21,962	2,550	3,200	2,550	-20%	2,550	0%

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Green Building Verification & Compliance Fee	96,858	238,913	269,500	199,000	175,000	199,000	14%	199,000	0%
General Plan Maintenance Fee	74,318	128,331	143,858	115,000	115,000	115,000	0%	115,000	0%
Inspection Fees	905,348	844,608	872,554	800,000	800,000	748,000	-7%	748,000	0%
Admin Services-Mello Roos	25,000	5,000	0	0	0	0	0%	0	0%
Billings-Mail Piece Fee	7,930	8,625	7,727	6,000	6,000	6,000	0%	6,000	0%
Billings-Cash Management	250,218	260,505	456,697	397,926	479,999	483,896	1%	490,484	1%
Police Services General	111,569	173,037	149,478	1,396,345	1,431,345	150,000	-90%	150,000	0%
False Alarm Permit Fees	56,701	70,876	66,185	100,000	70,000	70,000	0%	70,000	0%
False Alarm Response	77,140	123,580	96,955	50,000	10,000	50,000	400%	50,000	0%
Special Public Works Services	373	4,937	1,114	500	500	0	-100%	0	0%
Total Service Charges	3,423,990	4,883,985	4,895,390	6,935,771	5,673,046	4,982,821	-12%	5,114,409	3%
Other Revenue:									
Miscellaneous Revenue	1,532,868	1,363,296	5,693,211	642,375	1,006,037	520,200	-48%	520,200	0%
Donations	0	250	220	0	0	0	0%	0	0%
Booking Fee Reimbursements	1,158	143	0	1,000	0	0	0%	0	0%
Reimb-Plan Rev Contract-Dev	3,263	4,374	3,316	4,400	6,030	0	-100%	0	0%
Total Other Revenue	1,537,289	1,368,063	5,696,747	647,775	1,012,067	520,200	-49%	520,200	0%
Total Revenue Before Transfers In	70,418,990	81,277,197	88,602,266	87,878,092	88,744,651	87,481,809	-1%	90,096,599	3%

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Transfers In:									
A-2 City Wide Main. Dist (256)	56,299	56,299	54,981	10,000	10,000	30,000	200%	30,000	0%
Almondridge Main. Dist (253)	75,897	75,897	55,000	55,000	55,000	55,000	0%	55,000	0%
Byrne Grant (233)	92,615	71,997	93,718	38,000	38,000	0	-100%	0	0%
Gas Tax (213)	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	0%	1,010,000	0%
Hillcrest Main. Dist (254)	0	0	0	40,000	0	0	0%	0	0%
Lone Tree Main. Dist (251)	84,091	84,091	21,092	21,092	21,092	21,092	0%	21,092	0%
SLLM Admin Fund (257)	20,090	17,356	18,420	24,362	24,883	25,363	2%	26,478	4%
E. Lone Tree Main. Dist (259)	14,165	14,165	0	0	0	0	0%	0	0%
NPDES (229)	233,708	222,317	226,752	251,508	253,680	255,681	1%	260,323	2%
CFD 2016-01 (280)	96,014	100,000	186,078	176,540	239,504	238,764	100%	238,363	0%
CFD 2018-02 (282)	27,141	99,000	219,355	221,088	453,203	452,818	100%	452,818	0%
Street Impact Fund (241)	1,461,505	1,633,525	1,644,559	1,693,896	1,893,896	1,898,135	0%	1,925,000	1%
Supplemental Law Enforce. Grant (232)	225,000	319,164	250,000	250,000	332,134	275,940	-17%	275,940	0%
Traffic Safety Fund (237)	85,000	195,000	100,000	120,000	120,000	110,000	-8%	110,000	0%
American Rescue Plan Fund (206)	0	0	0	0	0	0	0%	2,813,059	100%
Employee Benefit Fund (721)	80,971	0	0	0	0	0	0%	0	0%
Total Transfers In to General Fund	3,562,496	3,898,811	3,879,955	3,911,486	4,451,392	4,372,793	-2%	7,218,073	65%
TOTAL GENERAL FUND REVENUES	\$73,981,486	\$85,176,008	\$92,482,221	\$91,789,578	\$93,196,043	\$91,854,602	-1%	\$97,314,672	6%

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

Transfers By Fund		2024 Transfers In	2025 Transfers In	Purpose	2024 Transfers Out	2025 Transfers Out	Purpose
General Fund	100	\$2,908,135	\$2,935,000	Street Maint.	\$2,197,978	\$2,397,674	Animal Subsidy
General Fund	100	110,000	110,000	Traffic Safety	4,062,127	4,238,843	Recreation Subsidy
General Fund	100	150,000	150,000	Engineering Svcs.	1,331,458	1,827,458	Light. & Landscape
General Fund	100	106,092	106,092	Light. & Landscp.	341,907	344,977	Debt Service
General Fund	100	967,522	967,121	Police Services	621,000	621,000	Marina Subsidy
General Fund	100	0	2,813,059	Govt. Services	0	0	
General Fund	100	131,044	136,801	Channel Maint.	0	0	
Total General Fund		\$4,372,793	\$7,218,073		\$8,554,470	\$9,429,952	
Gas Tax Fund	213	0	0		1,010,000	1,010,000	Street Maintenance
Gas Tax Fund	213	0	0		180,000	150,000	Sidewalk/Fencing
Total Gas Tax Fund		\$0	\$0		\$1,190,000	\$1,160,000	
Animal Control Fund	214	2,197,978	2,397,674	Subsidy	0	0	
Senior Bus Fund	218	0	0		7,700	7,700	Recreation Services
Recreation Fund	219	4,062,127	4,238,843	Subsidy	0	0	
Recreation Fund	219	87,700	87,700	Recreation Svcs.	0	0	
Total Recreation Fund		\$4,149,827	\$4,326,543		\$0	\$0	
Child Care Fund	223	0	0		80,000	80,000	Recreation Services
National Pollution Discharge Elimination (NPDES) Fund	229	70,000	70,000	Channel Maint.	105,681	110,323	Channel Maintenance
National Pollution Discharge Elimination (NPDES) Fund	229	0	0		150,000	150,000	Engineering Services
Total NPDES Fund		\$70,000	\$70,000		\$255,681	\$260,323	
Supplemental Law Enforcement Grant Fund	232	0	0		275,940	275,940	Police Services
American Rescue Plan Fund	206	0	0		0	2,813,059	Govt. Services
Traffic Safety Fund	237	0	0		110,000	110,000	Traffic Safety
Redevelopment Obligation Retirement Fund	239	0	0		1,763,857	1,801,814	Debt Service
Street Impact Fund	241	0	0		1,898,135	1,925,000	Street Maintenance
SLLMD Funds	25*	2,019,063	2,513,390	Light & Landscape	889,060	888,502	Light & Landscape

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

Transfers By Fund		2024 Transfers In	2025 Transfers In	Purpose	2024 Transfers Out	2025 Transfers Out	Purpose
CFD 2016-01	280	0	0		238,764	238,363	Police Services
CFD 2018-02	282	0	0		452,818	452,818	Police Services
Park In Lieu	216	0	0		250,000	250,000	Aviano Park Fees
Lone Diamond Assessment Fund	376	0	0		73,661	0	Capital Project
Development Impact Fee – P&R	324	250,000	250,000	Aviano Park Fees			
Capital Improvement Fund	311	450,000	450,000	Sidewalk Repair	0	0	
Capital Improvement Fund	311	103,661	0	Var. Cap. Projects	0	0	
Total Capital Improvement Fund		\$553,661	\$450,000		\$0	\$0	
Antioch Public Financing Authority Debt Service Fund	417	1,616,178	1,654,178	Debt Service	0	0	
Antioch Public Financing Authority Debt Service Fund	410	341,907	344,977	Debt Service	0	0	
City of Antioch as Successor Agency to the Antioch Development Agency Area #1 Debt Service Fund	431	147,679	147,636	Debt Service	0	0	
Information Services Fund	573	574,814	529,020	GIS Services	0	0	
Water Fund	611	0	0		150,000	150,000	Sidewalk Repair
Water Fund	611	0	0		287,407	264,510	GIS Services
Total Water Fund		\$0	\$0		\$437,407	\$414,510	
Sewer Fund	621	0	0		150,000	150,000	Sidewalk Repair
Sewer Fund	621	0	0		287,407	264,510	GIS Services
Total Sewer Fund		\$0	\$0		\$437,407	\$414,510	
Marina Fund	631	621,000	621,000	Subsidy	0	0	
Grand Total Transfers In/Out		\$16,914,900	\$20,522,491		\$16,914,900	\$20,522,491	

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin			
2023-25 Budget			
		FY24&25	FY24&25
	Fund #	Credit (Expense Reduction)	Debit (Expense)
Reason for Charge			
General Fund			
City Council	100	\$343,939	
City Attorney	100	576,117	
City Manager	100	370,096	
City Clerk	100	48,357	
Human Resources	100	384,259	
Non-Departmental	100	851,589	
Public Works-Maintenance Admin	100	679,539	
Public Works-Facilities Maintenance	100	112,601	
Finance Administration	100	37,009	
Finance Accounting	100	693,143	
General Fund Credit		\$4,096,649	

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin				
2023-25 Budget				
		FY24&25	FY24&25	
		Credit (Expense Reduction)	Debit (Expense)	
	Fund #			Reason for Charge
Special Revenue Funds				
American Rescue Plan	206		\$ 54	Share of allocated costs
RMRA	209		740	Share of allocated costs
Federal Asset Forfeiture	210		3,301	Share of allocated costs
Delta Fair Property	211		77	Share of allocated costs
Gas Tax	213		54,053	Share of allocated costs
Civic Arts	215		8,453	Share of allocated costs
Park in Lieu	216		1,424	Share of allocated costs
Senior Bus	218		1,369	Share of allocated costs
Traffic Signalization	220		111	Share of allocated costs
Asset Forfeiture	221		733	Share of allocated costs
Measure J	222		7,714	Share of allocated costs
Child Care	223		138	Share of allocated costs
Tidelands	225		14	Share of allocated costs
Solid Waste Reduction	226		39,163	Share of allocated costs
Abandoned Vehicles	228		3,209	Share of allocated costs
Pollution Elimination	229		167,277	Share of allocated costs
Traffic Safety	237		6	Share of allocated costs
PEG	238		5,744	Share of allocated costs
Street Impact	241		65	Share of allocated costs
SB1186 Disability Access	242		6	Share of allocated costs
Lone Tree SLLMD	251		73,371	Share of allocated costs
Downtown Maintenance SLLMD	252		50,451	Share of allocated costs
Almondridge SLLMD	253		4,919	Share of allocated costs
Hillcrest SLLMD	254		125,180	Share of allocated costs
Park 1A SLLMD	255		8,902	Share of allocated costs
Citywide District 2A SLLMD	256		72,265	Share of allocated costs
SLLMD Administration	257		58,382	Share of allocated costs

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin			
2023-25 Budget			
		FY24&25	FY24&25
		Credit (Expense Reduction)	Debit (Expense)
	Fund #		Reason for Charge
Special Revenue Funds (Continued)			
East Lone Tree SLLMD	259		16,046
East Lone Tree Benefit District	270		194
CFD 2016-01 Police Protection	280		335
CFD 2018-01 Public Services	281		8,301
CFD 2018-02 Police Protection	282		426
Post Retirement Medical - Police	577		17,725
Post Retirement Medical - Miscellaneous	578		19,204
Post Retirement Medical - Management	579		25,654
Capital Projects Funds			
Capital Improvement	311		2,491
Residential Development Allocation	319		1,775
Development Impact Fee - Admin	321		1,995
Development Impact Fee – PW	322		28
Development Impact Fee – PD	323		55
Development Impact Fee – P&R	324		166
Hillcrest A.D.	361		39
Lone Diamond A.D.	376		574
Hillcrest Bridge Benefit District	391		17
Antioch Public Financing Authority			
APFA 2015A Lease Revenue Bonds (ABAG)	410		52
APFA 2015A Lease Revenue Bonds (2002)	417		78
Internal Service Funds			
Vehicle Replacement	569		730
Information Services	573		165,632

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

Internal Services - City Wide Admin 2023-25 Budget				
		FY24&25	FY24&25	
Fund #		Credit (Expense Reduction)	Debit (Expense)	Reason for Charge
Enterprise Funds				
Water	611		2,001,377	Share of allocated costs
Water System Improvement	612		516	Share of allocated costs
Sewer	621		859,521	Share of allocated costs
Sewer System Improvement	622		258	Share of allocated costs
Marina	631		207,500	Share of allocated costs
Housing Successor/Successor Agency Funds				
Housing Successor	227		77,080	Share of allocated costs
Redevelopment Obligation Retirement	239		1,624	Share of allocated costs
Project Area #1 Debt Service	431		135	Share of allocated costs
Total Internal Service Charges		\$4,096,649	\$4,096,649	

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

REVENUES - ALL CITY FUNDS

FUND	Proposed 2023-24	Proposed 2024-25
General Fund	\$91,854,602	\$97,314,672
Special Revenue Funds	42,790,312	39,638,584
Capital Projects Funds	22,532,466	2,927,805
Internal Service Funds	10,230,531	10,787,594
Enterprise Funds	55,836,649	55,863,569
Antioch Successor Agency Funds	2,168,061	2,205,318
Antioch Public Financing Authority	1,958,095	1,999,165
TOTAL REVENUES	\$227,370,716	\$210,736,707

EXPENDITURES - ALL CITY FUNDS

FUND	Proposed 2023-24	Proposed 2024-25
General Fund	\$92,698,366	\$100,314,672
Special Revenue Funds	42,970,740	37,947,730
Capital Projects Funds	22,591,652	521,421
Internal Service Funds	10,943,324	11,072,577
Enterprise Funds	62,750,723	70,646,655
Antioch Successor Agency Funds	3,611,325	3,660,800
Antioch Public Financing Authority	1,958,155	1,999,155
TOTAL EXPENDITURES	\$237,524,285	\$226,163,010

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

Summary of Annual Recurring Purchase Orders and/or Contracts

Vendor	2023-24	2024-25	Product/Service Description	Fund
	Budgeted Amount	Budgeted Amount		
Antioch Auto Parts	\$65,000	\$65,000	Vehicle parts	Vehicle Fund
Arrowhead Tow	60,000	60,000	Towing & evidence vehicle storage on as needed basis	General Fund
Badger Meter	1,500,000	1,500,000	Sole source for water meter and parts	Water Fund
Chaplin & Hill	60,000	60,000	Outside investigator – Police Department	General Fund
Contra Costa County	170,000	170,000	CAL-ID, City of Antioch portion	General Fund
Contra Costa County	260,000	260,000	Lab testing for Police Department	General Fund
Contra Costa County-Public Works	375,000	375,000	Traffic Signal Maintenance	General Fund
County Asphalt	79,000	79,000	Secondary asphalt & rock supplier	Various
Delta Diablo	124,000	124,000	Hazardous waste collection & disposal	Sewer/Solid Waste
East Bay Hills Vet Hospital	80,000	80,000	Emergency veterinary services	Animal Control Fund
Honeywell International	75,000	75,000	Additional HVAC repairs on as needed basis	Various
Mark 43	187,693	0	CAD/RMS (anticipated transition to new provider in FY24)	General Fund
SP Plus Corporation	260,000	260,000	Parking Enforcement	General Fund
Grainger	100,000	100,000	Various Public Works goods & supplies	Various
Jack Doheny Supplies	65,000	65,000	Sole source supplier for CCTV Truck	Water/Sewer
Office Depot	100,000	100,000	Office Supplies	Various
PFM	140,000	145,000	Investment Advisor	General Fund
San Diego Police Equipment	75,000	75,000	Various police equipment on as needed basis	General Fund
East Bay Regional Communications System Authority	200,000	200,000	EBRCS upgrade radio software encryption/installation and maintenance	General Fund
DFK Solutions	75,000	75,000	Training for City employees	Sewer
Central Square Inc/OneSolution	293,486	308,161	ASP (Hosting) service for financial software	General Fund
Granite	100,000	100,000	Sole source EZ asphalt bulk delivery	Various

ANTIOCH

2023-25 OPERATING BUDGET

FINANCIAL SUMMARIES

	2023-24	2024-25		
	Budgeted	Budgeted		
Vendor	Amount	Amount	Product/Service Description	Fund
NTU Technologies	\$50,000	\$50,000	Proprietary chemical for water treatment	Water
Polydyne Inc	50,000	50,000	Proprietary chemical for water treatment	Water
ICR Electrical	50,000	50,000	Backup and emergency electrical support to WTP	Water
Alta Fence	50,000	50,000	Provide emergency repair for WTP facilities	Water
Delta Fence	50,000	50,000	Provide emergency repair for WTP facilities	Water
Cummins West	50,000	50,000	Provide emergency repair service for backup generators	Water
Koffler Pump	50,000	50,000	Provide emergency repair service for backup generators	Water
Antioch Building Materials	300,000	300,000	Local source of asphalt material	Various
SiteOne Landscape	250,000	250,000	Sole source irrigation controllers	Various
Interstate Sales	50,000	50,000	Thermoplastic for street maintenance	General Fund
Borges & Mahoney	50,000	50,000	Instrumentation	Water
Peterson Tractor	50,000	50,000	General maintenance and equipment rentals	Various
Watersavers Irrigation	100,000	100,000	Irrigation parts	Various
Amazon Business Solutions	50,000	50,000	Office supplies	Various
Tyler Technologies/Incode	180,000	189,000	Utility billing software – hosting and transaction fees	Water/Sewer
Tyler Technologies/ELP	190,000	190,000	Energov/ELP Community Development permitting software	General Fund
Data Ticket Inc.	50,000	50,000	Citation processing, collections and hearing correspondence	General Fund
Lowe's	75,000	75,000	Materials and supplies on as needed basis	Various
Axon/Evidence.com	251,423	251,423	BWC and digital evidence storage	General Fund
EAN/Enterprise	100,000	100,000	Undercover vehicles, training vehicle rentals and temp vehicles	General Fund
Giordano Consulting	50,000	50,000	Outside investigator – Police Department	General Fund
MWI Veterinary Supply	75,000	75,000	Veterinary supplies	Animal Control Fund
Peregrine Technologies	92,250	200,000	Analysis platform, E-File DA	General Fund
Public Safety Family Counseling	75,000	75,000	Psychological services & support	General Fund
Serological Institute	75,000	75,000	DNA analysis	General Fund
ShotSpotter	280,000	280,000	Gunshot detection	General Fund

GENERAL FUND

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND

The General fund is used to account for money which is not required legally or by sound financial management to be accounted for in another fund. The General Fund is the City's most significant operating fund made up of several departments. This section will provide an overall summary of the General Fund budget, as well as provide detail of each department's divisional budgets individually. The following departments are accounted for in the General Fund:

- ***City Council***
- ***City Attorney***
- ***City Manager***
- ***City Clerk***
- ***City Treasurer***
- ***Human Resources***
- ***Economic Development***
- ***Finance***
- ***Non-Departmental***
- ***Public Works***
- ***Police***
- ***Public Safety and Community Resources***
- ***Community Development***

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND

The General Fund receives various sources of revenue which sustain the operations of the City. Revenues within the General Fund are broken down into the following categories:

- **Taxes** – This category encompasses several sources of tax revenue such as property tax, sales tax and business license tax.
- **Licenses and Permits** – This category includes Building and Encroachment permits.
- **Fines and Penalties** – This category includes fines imposed by the police department such as vehicle code fines.
- **Use of Money and Property** – This category includes interest and rents.
- **Revenue from Other Agencies** – The City receives revenues from other agencies through specific agreements with Federal, State and Local agencies, which are included in this category.
- **Service Charges** - The City imposes charges for a variety of services such as planning and inspections, which are included in this category.
- **Other Revenue** - This category captures other revenues the City receives which do not fall into any of the categories above.
- **Transfers In** – Transfers in represent monies transferred into the General Fund to subsidize General Fund operations.

Please see the General Fund Revenue Summary on pages 39-43 for a complete breakdown of the specific revenue sources within each category.

Expenditures in the General Fund are categorized by department. For purposes of displaying the total revenues and expenditures of a department, interfund charges are shown separately for the General Fund as a whole. Budgets for each department within the General Fund can be found on pages 66-160. Summaries of revenues and expenditures by department follow.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND

GENERAL FUND REVENUE AND EXPENDITURE SUMMARY

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	Percent Change	2024-25 Proposed	Percent Change
Revenues:								
Taxes	\$50,451,156	\$52,803,034	\$54,963,697	\$56,175,753	\$57,115,786	2%	\$59,083,748	3%
Taxes – Measure C	118,649	20,167	0	0	0	0%	0	0%
1% Sales Tax	19,485,295	20,508,561	21,036,699	21,036,699	21,145,433	1%	21,727,902	3%
Licenses & Permits	3,077,900	4,305,034	2,682,000	3,267,000	2,750,240	-16%	2,750,240	0%
Fines & Penalties	77,380	74,529	135,100	22,128	75,100	239%	75,100	0%
Investment Income & Rentals	788,139	-50,053	620,000	706,000	665,000	-6%	675,000	2%
Revenue from Other Agencies	1,026,630	348,857	857,050	851,958	227,229	-73%	150,000	-34%
Current Service Charges	4,883,985	4,895,390	6,935,771	5,673,046	4,982,821	-12%	5,114,409	3%
Other Revenue	1,368,063	5,696,747	647,775	1,012,067	520,200	-49%	520,200	0%
Transfers In	3,898,811	3,879,955	3,911,486	4,451,392	4,372,793	-2%	7,218,073	65%
Total Revenues	85,176,008	92,482,221	91,789,578	93,196,043	91,854,602	-1%	97,314,672	5.9%
Expenditures:								
Legislative & Administrative	4,738,729	6,181,870	7,271,993	6,555,840	6,407,023	-2%	6,888,885	8%
Finance	1,436,108	1,568,272	2,294,343	1,955,638	2,071,464	6%	2,232,494	8%
Non-Departmental	4,985,476	5,342,369	8,426,145	8,468,253	4,842,768	-43%	5,106,965	5%
Public Works	8,905,628	10,411,518	14,572,196	13,802,438	12,826,377	-7%	13,589,518	6%
Police Services	45,374,523	46,431,632	55,393,693	51,219,231	50,741,523	-1%	54,670,183	8%
Police Services – Measure C	118,649	20,167	0	0	0	0%	0	0%
Police Services-Animal Support	1,312,714	1,313,715	2,027,290	1,923,994	2,197,978	14%	2,397,674	9%
Recreation/Community Services	3,131,576	1,832,615	4,845,567	4,633,428	4,062,127	-12%	4,238,843	4%
Public Safety and Community Resources	0	533,261	3,097,793	2,245,608	2,902,877	29%	3,013,473	4%
Community Development	4,613,925	5,292,362	8,327,684	6,387,238	6,646,229	4%	8,176,637	23%
Total Expenditures	74,617,328	78,927,781	106,256,704	97,191,668	92,698,366	-4.6%	100,314,672	8.2%

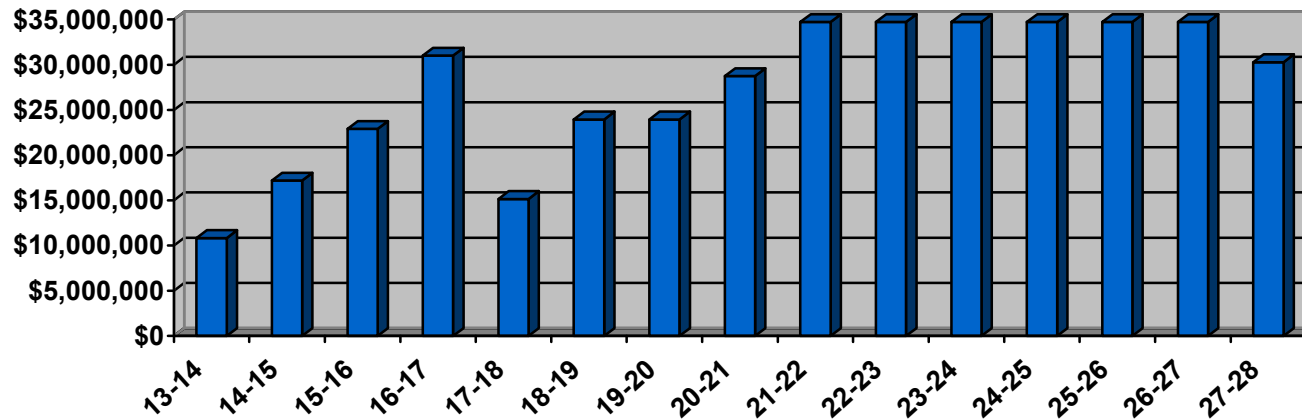
ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND

General Fund Fund Balance Analysis and History

	2020-21 Actual	2021-22 Actual	2022-23 Revised	2023-24 Proposed	2024-25 Proposed
Beginning Fund Balance	\$23,959,863	\$28,758,798	\$34,730,176	\$34,730,176	\$34,730,176
Net Revenue/Expenditure	10,558,680	13,554,440	(3,995,625)	(843,764)	(3,000,000)
Budget Stabilization Transfer	(5,759,745)	(7,583,062)	3,995,625	843,764	3,000,000
Ending Fund Balance	\$28,758,798	\$34,730,176	\$34,730,176	\$34,730,176	\$34,730,176
Committed – Community Dev. Fees	893,786	800,135	1,055,135	1,275,135	391,546
Committed - Litigation Reserve	500,000	500,000	500,000	500,000	500,000
Committed - Compensated Absences	153,654	138,118	150,338	150,000	150,000
Assigned – Encumbrances/Projects	3,264,281	6,922,131	0	0	0
Unassigned Fund Balance	\$23,947,077	\$26,369,792	\$33,024,703	\$32,805,041	\$33,688,630
Percentage of Revenue	28.11%	28.51%	35.44%	35.71%	34.62%

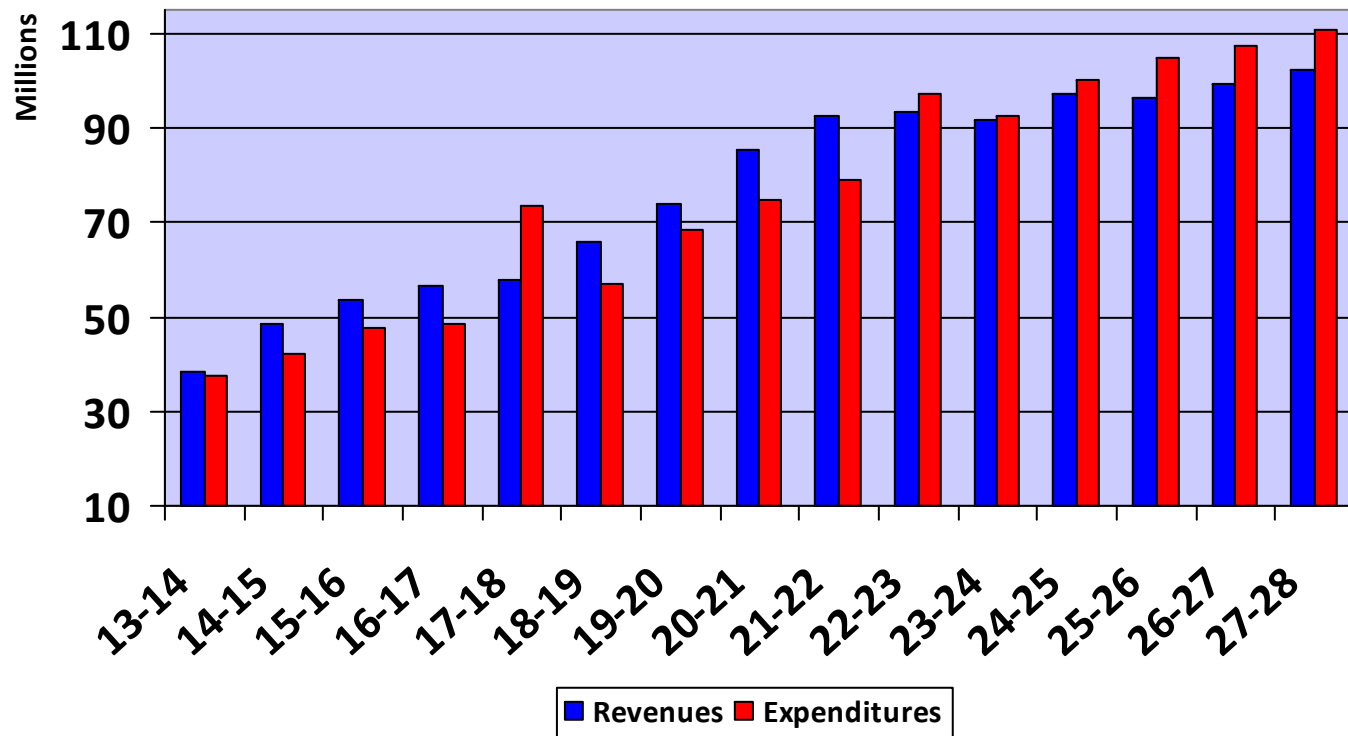


ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND

An analysis of revenues verses expenditures each fiscal year follows:



ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND

1% Sales Tax (Measure W) Funding

Measure W, a 1%/one-cent sales tax was approved by voters in November 2018 which became effective on April 1, 2019 and lasts 20 years. This is a general sales tax measure and can be spent on any General Fund purpose as directed by the City Council. The following tables outline the budget of the 1% sales tax (Measure W).

	FY23
	\$21,036,699
Budgeted Funds Allocation:	
Police (a)	\$14,145,651
Code Enforcement (b)	1,867,026
Recreation (c)	3,027,234
Youth Network Services (d)	863,735
Community Development (e)	189,310
Public Works (f)	660,166
Human Resources (g)	162,771
Finance (h)	120,806
Total Measure W/1% Sales Tax	\$21,036,699

	FY24		FY25	
Budgeted Funds Allocation: (i)	\$21,145,433	%	\$21,727,902	%
Police Department	\$ 12,687,260	60%	\$ 13,036,741	60%
Quality of Life:				
Public Safety & Comm. Resources (exc. Youth)	1,901,268		1,992,947	
Landscape Enhancements	307,000		325,000	
Code Enforcement	2,020,819		2,027,634	
Total Quality of Life Funding	4,229,087	20%	4,345,581	20%
Youth:				
Youth Network Services	1,001,609		1,020,526	
Recreation Services	3,227,477		3,325,054	
Total Youth Funding	4,229,086	20%	4,345,580	20%
Total Measure W/1% Sales Tax	\$ 21,145,433		\$ 21,727,902	

- (a) The allocation to the Police Department is calculated based on remaining funds after other allocations (b) through (i) are made.
- (b) Code Enforcement allocation represents all staffing costs.
- (c) Recreation allocation calculated in each year as the total amount of the General Fund transfer increase over FY19.
- (d) Youth Network Services allocation in each year is the total cost of Youth Network program.
- (e) Community Development allocation calculated as the cost of 1 Planner position approved in 2019-21 budget.
- (f) Public Works allocation calculated as the General Fund cost of 1 Engineer, Landscape Maintenance Worker and Facility Maintenance Worker position approved in the 2019-21 budget and the cost of the abatement team.
- (g) Human Resources allocation calculated as the cost of 1 Human Resources Technician position added in the 2019-21 budget.
- (h) Finance allocation calculated as the cost of 1 Accountant position added in the 2019-21 budget.

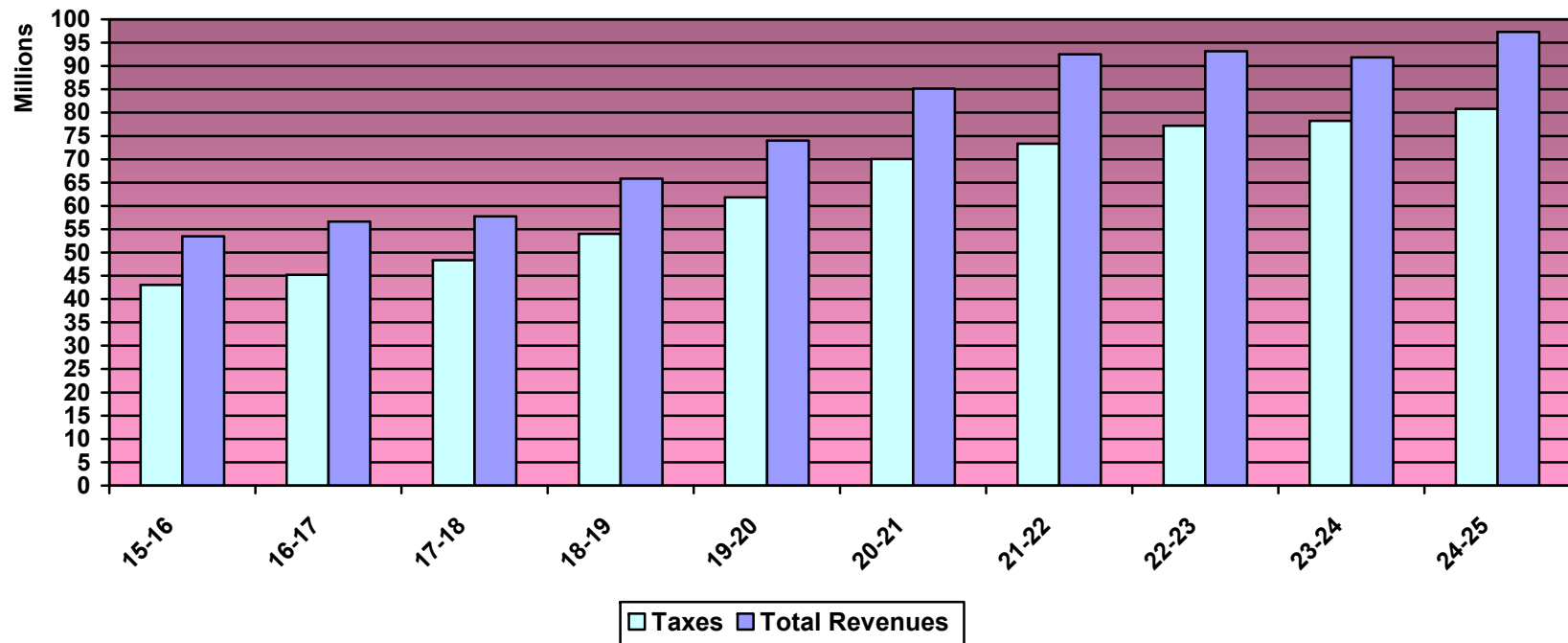
- (i) City Council allocated 60% of total projected budget to the Police Department, 20% to Quality of Life and 20% to Youth in fiscal years 2024 and 2025.

ANTIOCH 2023-25 OPERATING BUDGET

GENERAL FUND

General Fund Revenues

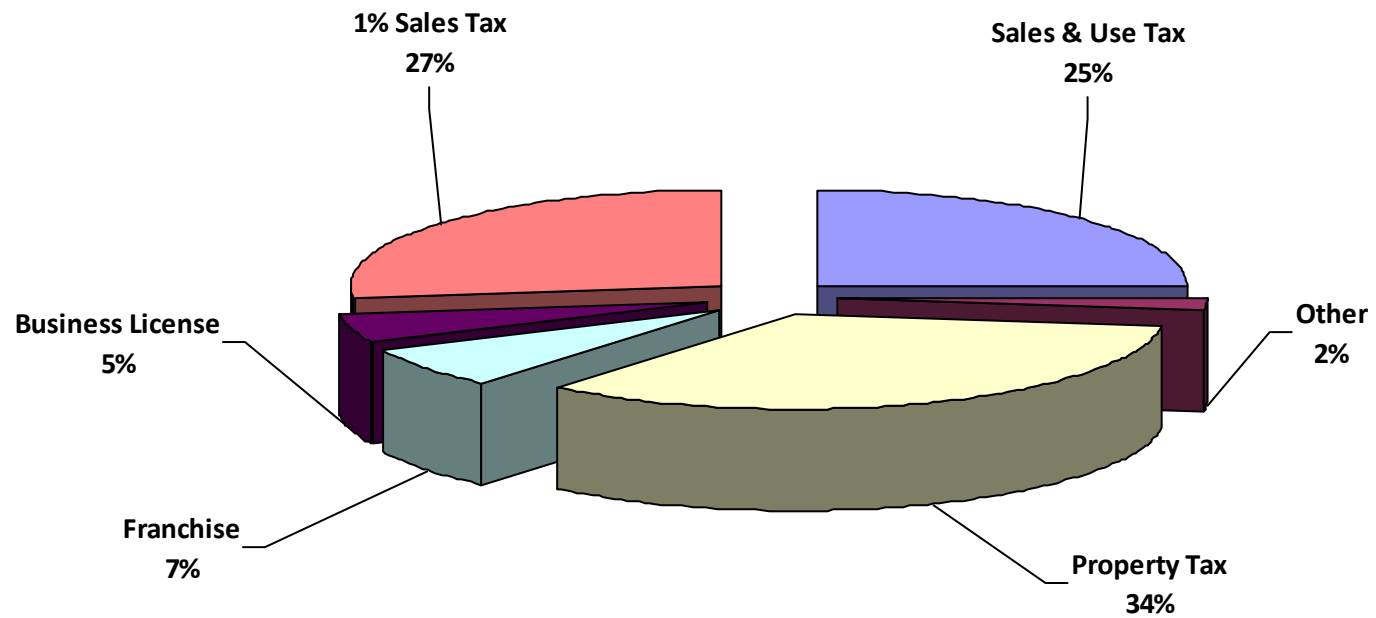
Taxes are the most significant revenue in the General Fund. The following is a breakdown of actual/projected tax revenue in the General Fund compared to total revenues.



ANTIOCH 2023-25 OPERATING BUDGET

GENERAL FUND

The following chart breaks down taxes by source for fiscal year 2024 and 2025.

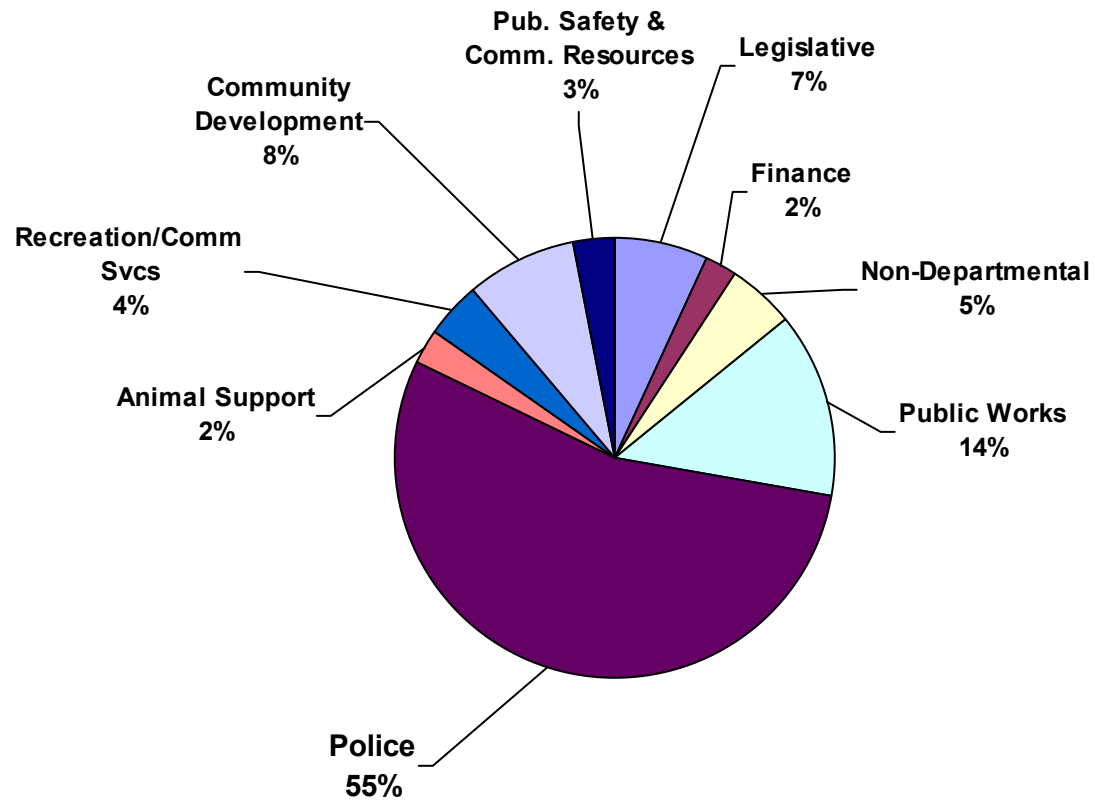


ANTIOCH 2023-25 OPERATING BUDGET

GENERAL FUND

General Fund Expenditures

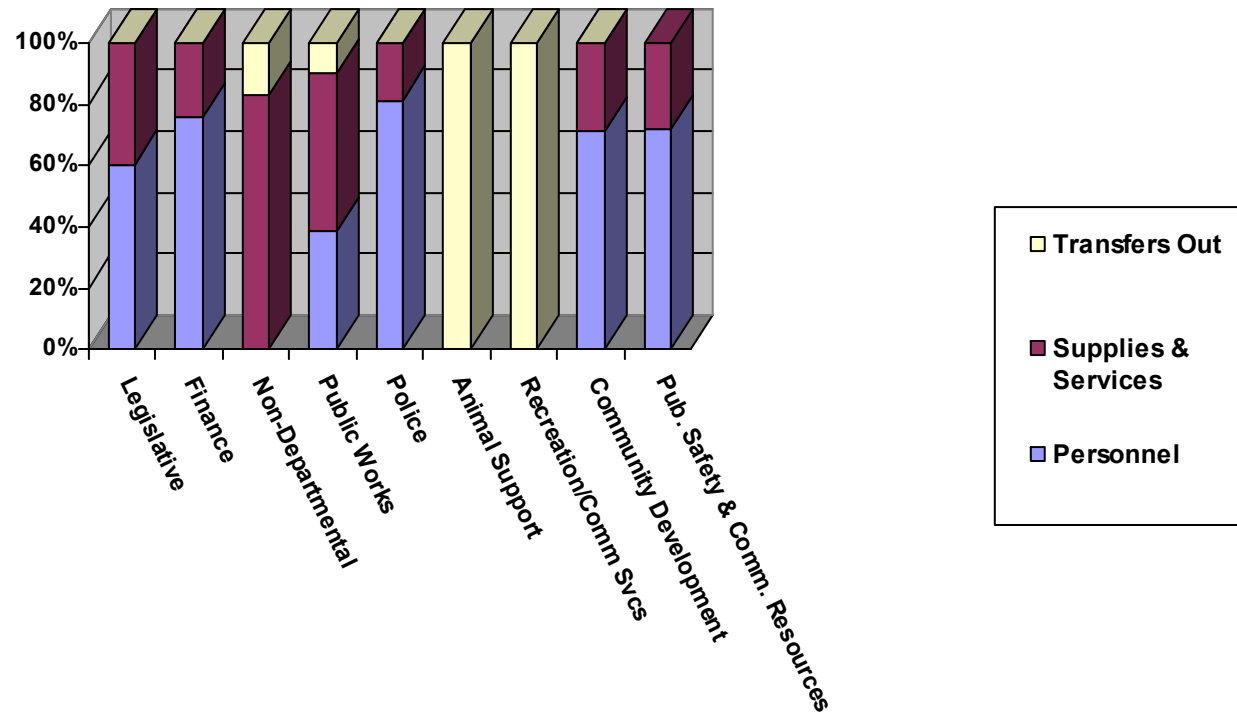
The following is a breakdown of projected expenditures by department in the General Fund for fiscal year 2024 and 2025.



ANTIOCH 2023-25 OPERATING BUDGET

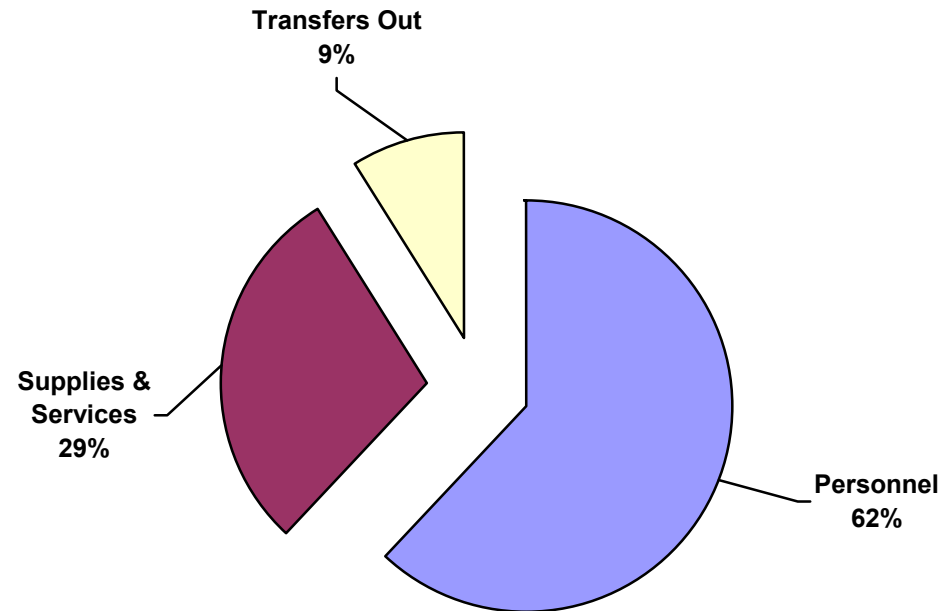
GENERAL FUND

Within each department, expenditures are broken down by type as follows in 2023-24 (excludes internal services):



ANTIOCH
2023-25 OPERATING BUDGET
GENERAL FUND

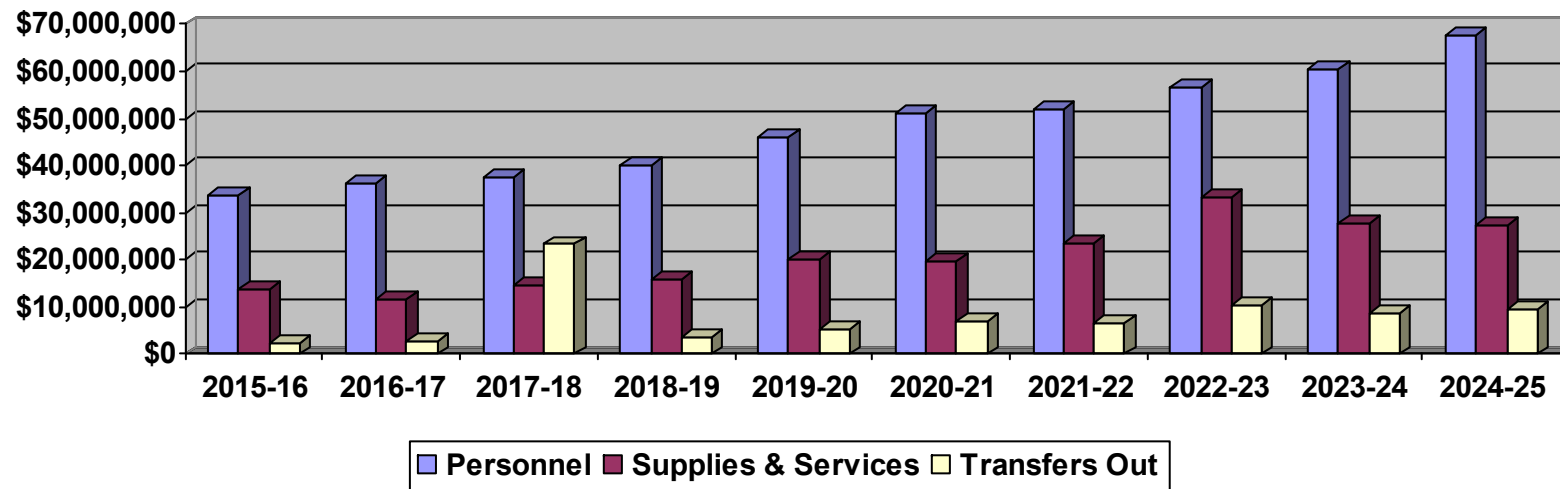
Expenditures by type in total for the General Fund are as follows in 2023-24 (excludes internal services):



ANTIOCH 2023-25 OPERATING BUDGET

GENERAL FUND

A trend analysis of expenditures by type follows:



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ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

LEGISLATIVE AND ADMINISTRATIVE

LEGISLATIVE AND ADMINISTRATIVE SUMMARY								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	134,033	46,074	162,771	162,771	0	-100%	0	0%
Billings to Departments	260,505	456,697	397,926	479,999	483,896	1%	490,484	1%
Charges for Services	0	36,217	0	10,000	0	0%	0	0%
Miscellaneous Revenue	16,145	150	500	3,807	500	-87%	500	0%
TOTAL SOURCE OF FUNDS	410,683	539,138	561,197	656,577	484,396	-26%	490,984	1%
USE OF FUNDS:								
Personnel	3,219,914	3,578,236	5,062,845	4,141,244	4,905,696	18%	5,464,374	11%
Services & Supplies	2,545,455	3,630,274	3,235,788	3,441,236	3,224,095	-6%	3,147,279	-2%
Internal Services	(1,026,640)	(1,026,640)	(1,026,640)	(1,026,640)	(1,722,768)	68%	(1,722,768)	0%
TOTAL USE OF FUNDS	4,738,729	6,181,870	7,271,993	6,555,840	6,407,023	-2%	6,888,885	8%

	Funded 2022-23	Funded 2023-24	Funded 2024-25
Funded FTE's:			
City Council	5.00	5.00	5.00
City Attorney	3.00	4.00	4.00
City Manager	4.00	4.00	4.00
City Clerk	4.00	4.00	4.00
City Treasurer	1.15	1.15	1.15
Human Resources	6.00	6.00	6.00
Economic Development	2.00	2.00	2.00
Total Legislative & Administrative Funded FTE's	25.15	26.15	26.15

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY COUNCIL (100-1110)

The City Council acts on all legislative matters concerning the City. As the City policy-making and legislative body, the City Council is responsible to more than 115,000 residents of Antioch for approving all programs and services provided in the City. They approve and adopt all ordinances, resolutions, contracts and other matters regarding overall policy decisions and leadership. The Council appoints the City Manager and the City Attorney, as well as various commissions, boards and other citizen advisory committees.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain desired service levels; initiates new programs to upgrade existing City services; determines the ability of the City to provide financing for all municipal activities; and adopts the City budget following review and modification of a proposed budget, as submitted by the City Manager.

In addition to holding regular and special Council meetings, the members of the City Council also function as directors of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency and the Antioch Public Financing Authority.

2022-2023 Accomplishments:

- Continued to ensure Measure W funds were expended in alignment with City Council priorities.
- Continued to represent Antioch at the regional, state and national levels through elected county, state and national representatives, as well as participation in the Mayor's Conference, the California League of Cities, EC2, Contra Costa Northern Waterfront Economic Development Initiative, Homeless CARE Center Efforts/\$3M HEAP Funds, Delta 6, East Contra Costa Jobs Working Group and other forums.
- Continued support for the establishment of a non-congregate housing project, culminating with the opening of Opportunity Village in May 2023.
- Delivered support for the Angelo Quinto Community Response Team with a program ribbon cutting held on May 8, 2023.

2024 & 2025 Objectives:

- Continue to maintain the City Council meetings as a place of productive public discussion and problem-solving.
- Set policy related to Police Reform and recommendations through the Antioch Police Oversight Commission.
- Continue support for mental health crisis response in Antioch and work cooperatively with County efforts to enhance services.
- Establish policy related to Youth Network Services and development opportunities for all Antioch youth.
- Approve strategic hiring of additional staffing to build a highly performing municipal organization.
- Enhance quality of life for citizens of Antioch by supporting programs and policies for youth, seniors, and blight and crime reduction.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY COUNCIL (100-1110) (Continued)

CITY COUNCIL (100-1110)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Other	896	0	0	0	0	0%	0	0%
Total Source of Funds	896	0	0	0	0	0%	0	0%
Use of Funds:								
Personnel	144,470	168,172	203,608	199,775	293,963	47%	309,234	5%
Services & Supplies	43,797	32,121	53,560	53,560	57,069	7%	58,349	2%
Internal Services	(173,955)	(173,955)	(173,955)	(173,955)	(343,939)	98%	(343,939)	0%
Total Use of Funds	14,312	26,338	83,213	79,380	7,093	-91%	23,644	233%
Elected Officials	5.00	5.00	5.00	5.00	5.00		5.00	

ANTIOCH
2023-25 OPERATING BUDGET

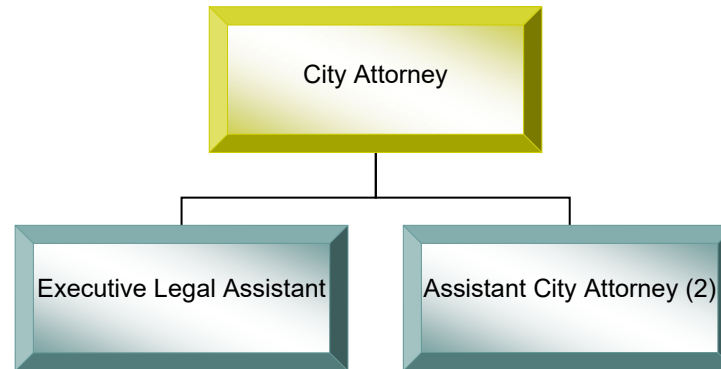
GENERAL FUND – DEPARTMENTAL BUDGETS

CITY ATTORNEY (100-1120)

The mission of the Antioch City Attorney's Office is to provide excellent and ethical legal advice, counsel, representation, and leadership that catalyzes advancement within the City of Antioch and is responsive to the needs of the City Council, City Manager, City boards and commissions, department leaders and department staff. The City Attorney's Office strives to increase legal knowledge/risk throughout departments within the City.

The City Attorney's office is responsible for providing and supervising all legal services for the City and the City of Antioch serving as Successor Agency and Housing Successor to the Antioch Development Agency. The Office provides advice to the City Council, Boards, Commissions and staff on the Brown Act, Public Records Acts, conflicts of interests, public contracting, land use, environmental laws, employment, and other matters; prepare and review ordinances, contracts, leases and similar legal documents; is responsible for land acquisition; and oversees claims and litigation involving the City.

CITY ATTORNEY



# of FY23 Funded Positions	# New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
3.00	1.00	Assistant City Attorney	4.00

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY ATTORNEY (100-1120) (Continued)

2022-2023 Accomplishments:

- Providing legal advice and counsel for elected officials, staff, commissions, boards, and committees.
- Managing all legal services staff and contract attorneys for the City.
- Administering the City's rent stabilization program and overseeing all staff and service providers.
- Working with and advising the City's workgroup developing the Executive Inn transitional housing program with support services.
- Working with and advising the City's workgroup developing the City's mental health community response team.
- Drafting a zero-emission clean energy fleet transition resolution and advising the City's workgroup on a zero-emissions fleet transition plan.
- Providing legal advice and counsel concerning public safety, public works, public contracts, code enforcement, employment, labor relations, municipal utilities, land use, municipal elections, conflicts of interests, open meeting laws, public records laws, and litigation.
- Appointed to the Municipal Pooling Authority Board of Directors by the Antioch City Council.
- Elected to the Executive Committee by the Municipal Pooling Authority (MPA) board members.
- Overseeing the MPA provision and administration of coverage to the City for general liability, property, and workers' compensation.
- Serving as a liaison for the Employment Risk Management Authority (ERMA), a statewide joint powers authority that provides insurance coverage and tailored loss prevention services to reduce employment practices liability exposure.
- Collaborating with the California Affiliated Risk Management Authority (CARMA) for pooled excess general liability coverage against serious third-party claims and suits.

2024 & 2025 Objectives:

- Continue to provide legal advice and counsel for elected officials, staff, commissions, boards, and committees.
- Manage all legal services staff and contract attorneys for the City.
- Continue to administer the City's rent stabilization program and oversee all staff and service providers.
- Expand the City's rent stabilization program with adequate staffing to include just cause eviction and tenant anti-harassment.
- Continue to advise the City's workgroup developing the Executive Inn transitional housing program with support services.
- Continue to work with and advise the City's workgroup developing the City's mental health community response team.
- Continue working on a zero-emission clean energy fleet transition resolution and advising the City's workgroup on a zero-emissions fleet transition plan.
- Expansion of the police crime prevention commission.
- Oversee the MPA provision and administration of coverage to the City for general liability, property, and workers' compensation.
- Serve as a liaison for the Employment Risk Management Authority (ERMA), a statewide joint powers authority that provides insurance coverage and tailored loss prevention services to reduce employment practices liability exposure.
- Collaborate with the California Affiliated Risk Management Authority (CARMA) for pooled excess general liability coverage against serious third-party claims and suits.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY ATTORNEY (100-1120) (Continued)

CITY ATTORNEY (100-1120)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Legal Fees	0	36,217	0	10,000	0	-100%	0	0%
Other	15	0	0	0	0	0%	0	0%
Total Source of Funds	15	36,217	0	10,000	0	-100%	0	0%
Use of Funds:								
Personnel	497,731	552,151	952,675	801,735	1,091,522	36%	1,344,215	23%
Services & Supplies	1,154,370	1,792,526	948,813	1,243,213	1,119,208	-10%	925,515	-17%
Internal Services	(275,101)	(275,101)	(275,101)	(275,101)	(576,117)	109%	(576,117)	0%
Total Use of Funds	1,377,000	2,069,576	1,626,387	1,769,847	1,634,613	-8%	1,693,613	4%
Funded FTE's	2.00	3.00	3.00	3.00	4.00		4.00	

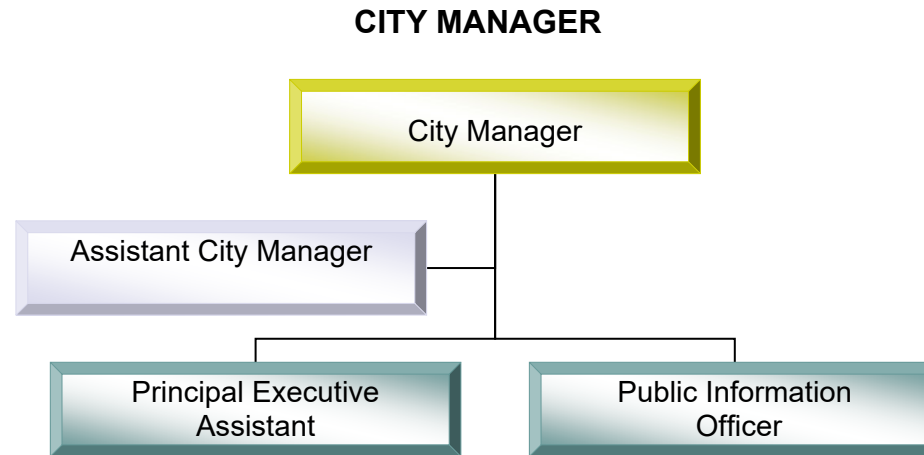
ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY MANAGER (100-1130)

The City Manager serves as the administrative head of the City government under the direction of the City Council and is responsible for carrying out the policies and directives of the City Council. The City Manager provides leadership to the City's executive managers and the organization as a whole in meeting the needs of the community and coordinating the provision of a wide range of municipal services.

The City Manager also provides administrative policy direction for fiscal planning; intergovernmental relations in responding to state, federal and regional issues with local impacts; and for communications - both internal and with the community at large. The City Manager attends all Council meetings, advising the Council on matters under consideration and makes Council policy recommendations as appropriate.



# of FY23 Funded Positions	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
4.00	0.00	N/A	4.00

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY MANAGER (100-1130) (Continued)

2022-2023 Accomplishments:

- Completed two-year operating budget cycle for fiscal years 2021-2022 and 2022-2023.
- Continued efforts to market the City's brand, enhance social media experience and improve communications and transparency with the community.
- Participated with City Clerk's Office in By-District Elections for all City Council Members in 2022.
- Continued branding and marketing efforts for the City including the new Rivertown Dining District.
- Continued to represent Antioch at the regional, state and national levels.

2024 & 2025 Objectives:

- Complete and implement the Council adopted Vision and Strategic Plan 2021-31.
- Implement the City Council adopted 2023-24 budget.
- Finalize recommendations on projects and implement the City Council adopted Rescue Act funding projects and initiatives.
- Continue developing and implementing a succession planning strategy for all city departments.
- Encourage enhanced communication and cooperation between the City and local businesses.
- Increase economic development efforts, locally and regionally by working more collaboratively and strategically with the Economic Development Director, neighboring cities and the county.
- Form strategic partnerships with other jurisdictions, regional agencies and the private sector to expedite implementation of projects and address multi-jurisdictional concerns.
- Continue to assist the City Council when they represent Antioch at the regional, state and national levels through elected county, state and national representatives, as well as participation in the Mayor's Conference, the California League of Cities, Contra Costa Northern Waterfront Economic Development Initiative, Delta 6 and other forums.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY MANAGER (100-1130) (Continued)

CITY MANAGER (100-1130)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Personnel	947,101	1,286,746	1,463,313	1,120,391	1,225,914	9%	1,403,155	14%
Services & Supplies	351,611	756,156	343,901	389,701	311,510	-20%	311,510	0%
Internal Services	(263,586)	(263,586)	(263,586)	(263,586)	(370,096)	40%	(370,096)	0%
Total Use of Funds	1,035,126	1,779,316	1,543,628	1,246,506	1,167,328	-6%	1,344,569	15%
Funded FTE's	4.00	4.00	4.00	4.00	4.00		4.00	

ANTIOCH
2023-25 OPERATING BUDGET

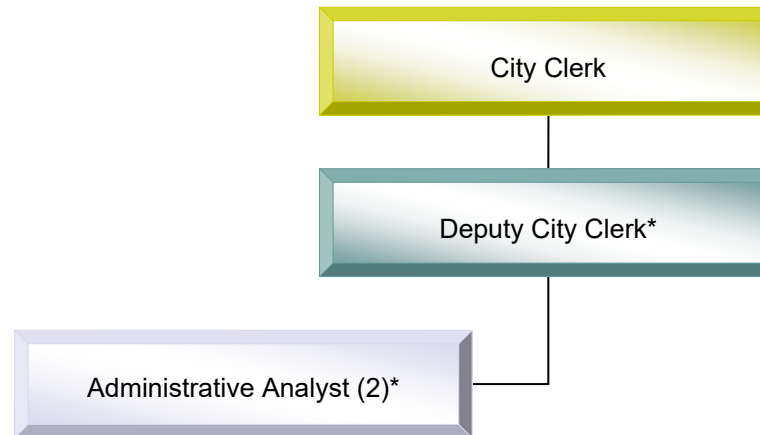
GENERAL FUND – DEPARTMENTAL BUDGETS

CITY CLERK (100-1140)

The position of City Clerk is elected to a four-year term and operates under statutory provision of the California Government Code, the Elections Code, and City ordinances and policies. The function of the City Clerk's Office is staffed with one full-time regular Deputy City Clerk and two Administrative Analysts, with management oversight provided by the City Attorney.

Duties of the City Clerk's Office include: keeping records of the official actions of the City Council, City acting as Successor Agency to the Antioch Development Agency, Antioch Public Financing Authority and the Board of Administrative Appeals; preparing agendas for both Regular and Special City Council, Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee Meetings, minutes and public hearing notices; conducting municipal elections as the Elections Officer, serving as filing officer for the implementation of the Political Reform Act; accepting claims and legal actions against the City; maintaining the Municipal Code; maintaining registration/ownership certificates for City vehicles; attesting City documents including resolutions, ordinances and agreements; conducting bid openings; receiving California Public records Act requests and ensuring a timely response; serving as the Secretary to the Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee; and interacting with the City Council, City staff, and the general public on all related matters.

CITY CLERK



# of FY23 Funded Positions	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
4.00	0.00	N/A	4.00

*Positions report to City Attorney

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY CLERK (100-1140) (Continued)

2022-2023 Accomplishments:

- Received the 2020 Census results and began the process of re-districting the City of Antioch's boundaries. After the coordination of 5 public hearings/workshop meetings, the City's re-districting map was finalized and forwarded to the Contra Costa County Elections Division.
- Created a re-districting page on the City website to make City records available to the general public via the Internet for greater transparency.
- Prepared for and organized the November 2022 General Election for two City Council Member seats (District 1 and 4).
- Implemented a tracking system for Public Records Requests to ensure timely response.
- Assured the timely filing of Statements of Economic Interests and Campaign Expense Reports in accordance with the Political Reform Act with the Netfile software.
- Completed Fair Political Practice Commission (FPPC) Form 700 "Statement of Economic Interests" filings and forwarded GC 82700 filers to the FPPC.
- Coordinated and prepared correspondence agenda for the Board of Appeals including Board, staff, and appellant; finalized Board of Appeals notices of decisions and actions.
- Tracked vacancies of City Boards and Commissions per The Maddy Act; notified the Public and City Council of openings and prepared notices of vacancy; received and processed applications for appointments.
- Created the application, posted, and received applications for the newly created Antioch Police Oversight Commission.
- Continued scanning City documents and historical resolutions, ordinances, and minutes into imaging system (Laserfiche).
- Finalized ordinances 2198-2226 and sent to American Legal for codification into the Antioch Municipal Code.
- Created staff report, resolution, ordinance and public hearing templates and shared with staff for a uniform appearance and to be consistent with recordkeeping.
- Processed Proclamations and Certificates of Recognition for the City Council.
- Reduced the number of hardcopy Municipal Code books from 15 to 5 copies.
- Hired two Administrative Analyst I.
- Administrative Analyst 1 Vanessa Rosales, participated in training through the City Clerks Association of California towards receiving her designation as a Certified Municipal Clerk (CMC).
- Continued working on an inventory of over 1800 boxes of files and records in the Records Warehouse.

2024 & 2025 Objectives:

- Coordinate and work with the Contra Costa County Elections Division to conduct the Cities November 2024 General Election for five seats: Mayor, City Clerk and City Treasurer (At Large), Council Member District 2, and Council Member District 3. Each seat will be a four-year term.
- Assure the timely filing of Statements of Economic Interests and Campaign Expense Reports in accordance with the Political Reform Act.
- Continue to receive and assist with all public records requests in accordance with the Public Records Act.
- Create and organize a Boards/Commission/Committee singular page on the City's Website for greater transparency to the public.
- Continue to track vacancies and process applications received for the City Boards, Commissions and Committees per The Maddy Act.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY CLERK (100-1140) (Continued)

2024 & 2025 Objectives (Cont.):

- Enhance the City Clerk's page on the City website to make City records available to the general public via the Internet for greater transparency.
- Implementation of a records management system for a complete electronic database of all files and records held in the Records Warehouse to include purging of records in accordance with the Records Retention Schedule.
- Continue scanning City documents and historical resolutions, ordinances, and minutes into imaging system (Laserfiche).
- Change codification process from Annual to Quarterly updates.
- Create an Agenda Prep Manual for all staff members.
- Continue participation in training sessions through the City Clerks Association of California towards certification as a Master Municipal Clerk.

CITY CLERK (100-1140)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Other	14,067	150	500	3,807	500	-87%	500	0%
Total Source of Funds	14,067	150	500	3,807	500	-87%	500	0%
Use of Funds:								
Personnel	230,171	260,767	614,520	564,047	585,290	4%	618,186	6%
Services & Supplies	240,797	191,146	464,958	434,554	230,139	-47%	359,839	56%
Internal Services	(27,674)	(27,674)	(27,674)	(27,674)	(48,357)	75%	(48,357)	0%
Total Use of Funds	443,294	424,239	1,051,804	970,927	767,072	-21%	929,668	21%
Funded FTE's	3.00	4.00	4.00	4.00	4.00		4.00	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CITY TREASURER (100-1150)

The City Treasurer is elected to a four-year term of office. The duties of a City Treasurer are to comply with all laws governing the deposit and securing of public funds of the City, ensure the City's investment policy is up to date, review all warrants and field checks issued, and review and approve the monthly Investment Report to Council.

2022-23 Accomplishments:

- Insured that the City's investment portfolio was not at risk.
- Reviewed State and Federal updates to keep the City's portfolio in compliance.

2024 & 2025 Objectives:

- Continue review of warrants and field checks.
- Review Investment Policy on a yearly basis for any necessary changes.
- Meet quarterly with City's investment advisor and schedule investment update to Council every 6 months from the City's investment advisor.

CITY TREASURER (100-1150)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Billings to Departments	260,505	456,697	397,926	479,999	483,896	1%	490,484	1%
Other	1,167	0	0	0	0	0%	0	0%
Total Source of Funds	261,672	456,697	397,926	479,999	483,896	1%	490,484	1%
Use of Funds:								
Personnel	54,121	67,554	69,000	72,308	73,061	1%	74,649	2%
Services & Supplies	207,551	389,143	328,926	407,691	410,835	1%	415,835	1%
Total Use of Funds	261,672	456,697	397,926	479,999	483,896	1%	490,484	1%
Funded FTE's	1.15	1.15	1.15	1.15	1.15		1.15	

ANTIOCH

2023-25 OPERATING BUDGET

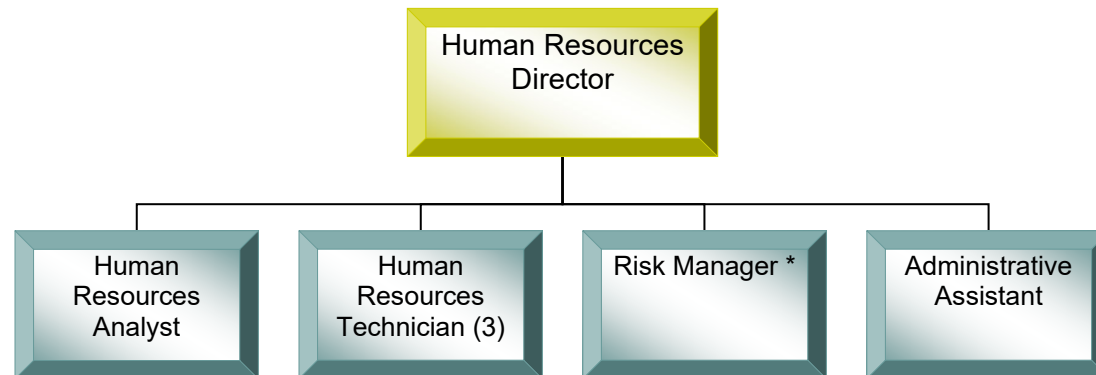
GENERAL FUND – DEPARTMENTAL BUDGETS

HUMAN RESOURCES (100-1160)

The Human Resources Department is responsible for overseeing the management of personnel services including recruitment; benefit administration, employee relations, labor relations, training, and maintaining the personnel classification and compensation system. The Human Resources Department strives to provide outstanding service to both our internal and external customers. The primary objectives of the department staff are:

- Obtaining qualified staff through a tailored recruitment and selection process specific to the position and department needs.
- Ensuring and managing classification, compensation, performance evaluation and benefit structures that are fair and equitable, within our fiscal abilities.
- Assisting employees with various employment related activities.
- Building trusting relationships with our employees and our labor partners as part of our Employer/Employee relations and labor relations efforts.
- Providing staff development through training opportunities.
- Assisting supervisors and managers with labor related situations.

HUMAN RESOURCES



# of FY23 Funded Positions	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
7.00	0.00	N/A	7.00

*Risk Manager position accounted for in the Loss Control Internal Service Fund

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

HUMAN RESOURCES (100-1160) (Continued)

2022-2023 Accomplishments:

- Sustained recruitment efforts for various positions within the City.
- Negotiated better rates and plans for dental and vision.
- Completed annual health, dental and vision open enrollments, including provisions of the Affordable Health Care Act.
- Worked with legal and outside vendor for the preparation and submittal of Affordable Care Act forms 1094C and 1095C Kept apprised of COVID-19 Contra Costa County notices, State and Federal legislation and implement as necessary. Ensured employees were safe and healthy.
- Negotiated new collective bargaining agreements with Management Unit, Confidential Unit, Operating Engineers Local Union No. 3, Antioch Police Officers Association, Antioch Police Sworn Management Association, and Antioch Public Works Employees Association.
- Processed necessary documentation and updated salary schedules as a result of contract negotiations.
- Reviewed and updated forms available on the intranet.
- Served as the Alternate Board of Directors representative for Municipal Pooling Authority.
- Completed transition to new employee Online Onboarding by utilizing exiting Neogov recruitment software.
- Updated Injury and Illness Prevention Program.
- Created Emergency Action Plan.

2024 & 2025 Objectives:

- Initiate Online Exit process using NeoGov.
- Initiate using electronic form to streamline processes.
- Initiate new Employer/Employee Relations Resolution and new Personnel Rules, including incorporation of applicable Administrative Policies.
- Review and update recruitment and hiring practices, in accordance with new Personnel Rules and Municipal Code, to include a Diversity, Equity and Inclusion Program.
- Continue the review non-labor related Administrative Policies and Procedures; update as needed.
- Complete Risk Management Assessment process and enhance the City's Safety and Loss Control Program.
- Continue revisions the City's class specifications.
- Complete annual open enrollments for health, dental and vision plans.
- Complete annual filings and continue monitoring changes for the Affordable Care Act.
- Continue all recruitment efforts.
- Continue Service Awards Ceremony.
- Continue annual insurance renewals for City buildings and vehicles.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

HUMAN RESOURCES (100-1160) (Continued)

HUMAN RESOURCES (100-1160)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	134,033	46,074	162,771	162,771	0	-100%	0	0%
Other	0	0	0	0	0	0%	0	0%
Total Source of Funds	134,033	46,074	162,771	162,771	0	-100%	0	0%
Use of Funds:								
Personnel	858,870	791,981	1,191,184	939,102	1,077,322	15%	1,133,301	5%
Services & Supplies	274,039	200,067	240,643	251,793	318,716	27%	318,716	0%
Internal Services	(286,324)	(286,324)	(286,324)	(286,324)	(384,259)	34%	(384,259)	0%
Total Use of Funds	846,585	705,724	1,145,503	904,571	1,011,779	12%	1,067,758	6%
Funded FTE's	5.00	6.00	6.00	6.00	6.00		6.00	

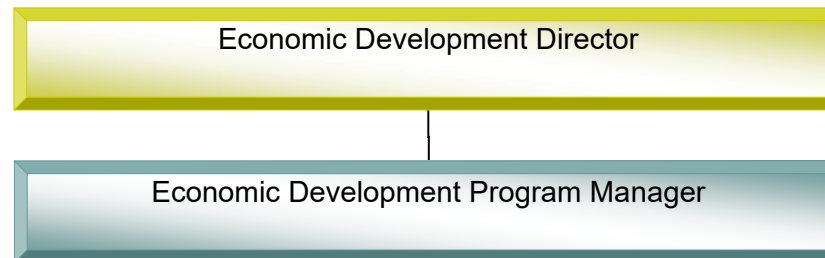
ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ECONOMIC DEVELOPMENT (100-1180)

The Economic Development Department is responsible for the City's efforts to attract, retain, expand, and assist businesses in Antioch. The Economic Department focuses on growing Antioch's economy through economic development activities and programming that includes promoting a positive business environment, expansion of the local tax base, creating opportunities for new jobs, retail attractions, employment centers and quality dining experiences. The accomplishments and advances for the 2022-23 fiscal year were still hampered by the global pandemic. While businesses were open, some businesses were impacted by a shortage of employees and/or a shortage of materials. The overall goal for the City of Antioch remains to significantly improve its financial strength through economic development. The City must continue to take advantage of any economic upswings and other positive factors. The City must leverage and create opportunities of economic recovery that are expected to occur as a result of the post-pandemic economy. Staff continues to participate in collaborative economic development efforts that focus on establishing Antioch within the region and mega-region.

ECONOMIC DEVELOPMENT



# of FY23 Funded Positions	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
2.00	0.00	N/A	2.00

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ECONOMIC DEVELOPMENT (100-1180) (Continued)

2022-23 Accomplishments:

The most notable accomplishment for Economic Development was the adoption of the “Reinvest Antioch” Action Plan and Tool Kit. The plan places significant importance on creating economic incentives, policies, and other resources that could assist in achieving the City’s primary economic development objectives that include:

- Creating good-paying jobs
- Attracting real estate and business investment
- Increasing City fiscal revenue
- Encouraging a land use mix that supports an economically vibrant, high-amenity community
- Prioritizing economic development investments that promote social equity and enhance economic opportunities for historically disadvantaged persons, businesses, and neighborhoods

The Action Plan is organized around these major initiatives:

- Initiative 1: Business Development (Job Creation) Pipeline
- Initiative 2: Real Estate Development Capacity / Site Readiness
- Initiative 3: Workforce Opportunity Initiative
- Initiative 4: Entrepreneurial Development / Startup Assistance
- Initiative 5: Direct Project Investment / Public-Private Partnerships
- Initiative 6: Leveraging Housing Demand to Promote Economic Development
- Initiative 7: Regional Interface/Advocacy
- Initiative 8: Funding/Resource Expansion
- Initiative 9: Coordination with City (and Other) Foundational Functions

For more information please visit [Strategic Plan – City of Antioch, California \(antiochca.gov\)](https://antiochca.gov/strategic-plan)

Additional accomplishments included:

- Successfully hired a replacement for the vacant Economic Development Manager position.
- Continued to provide information and assistance to businesses/investors considering Antioch.
- Continued participation in regional economic development efforts, including the Northern Waterfront Economic Development Initiative, East Bay EDA, Contra Costa Economic Development meetups, and Bay Area Urban Manufacturing Initiative (BAUMI).
- Continued the City’s rebranding efforts with the Faces of Opportunity Campaign that focused on individuals in the Antioch business community.
- Initiated two ARPA funded small business grant programs.
- Worked with Finance Department staff on cleaning up the business license database which is the source for Economic Department’s CRM program.
- Participated in the Springboard Project by working with three high school interns.
- Began the process of restructuring the Economic Development Commission.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ECONOMIC DEVELOPMENT (100-1180) (Continued)

2024 & 2025 Objectives:

- Begin implementing the initiatives adopted within the “Reinvest Antioch” Action Plan and Tool Kit.
- Continue downtown revitalization efforts.
- Continue to implement the City’s CRM platform for improved communication with all businesses.
- Create a variety of business incentives.
- Increase social media presence.
- Continue to promote development and business opportunities with the Economic Development Strategic Plan.
- Conduct economic studies on priority development areas that can be job creators.
- Continue to advocate for water, riverfront, and other Marine related cluster opportunities.
- Continue to improve related Economic Development web pages based on readership trends.
- Utilize momentum from rebranding campaign to tourism and business attraction efforts.
- Continue to work on the disposition and development of various City and former Antioch Development Agency owned properties.
- Continue to participate in regional economic development efforts.
- Continue to review the Governor's Office of Business and Economic Development (GO-Biz) RFIs (request for information).
- Create, negotiate, and recommend cannabis development agreements to Council.
- Incorporate economic development best practices that include formalizing a business visitation program, creating a business retention & expansion program, implementing a database system for businesses and properties, and more.

ECONOMIC DEVELOPMENT (100-1180)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Personnel	487,450	450,865	568,545	443,886	558,624	26%	581,634	4%
Services & Supplies	273,290	269,115	854,987	660,724	776,618	18%	757,515	-2%
Total Use of Funds	760,740	719,980	1,423,532	1,104,610	1,335,242	21%	1,339,149	0%
Funded FTE's	2.00	2.00	2.00	2.00	2.00		2.00	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE DEPARTMENT

The Finance Department provides internal support to other City Departments and external support to other government agencies by providing financial information to facilitate their decision making process. The Department administers more than 50 funds in accordance with Generally Accepted Accounting Principles. The Department is also responsible for overseeing the City's compliance with purchasing guidelines.

Along with the City Treasurer, the Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The Department also supplies timely and accurate financial reports to elected and appointed officials and to the State. The Finance Department works with the City Manager to ensure that a sound program of fiscal control is undertaken with respect to developing and implementing the annual budget. The following divisions are in the Finance Department:

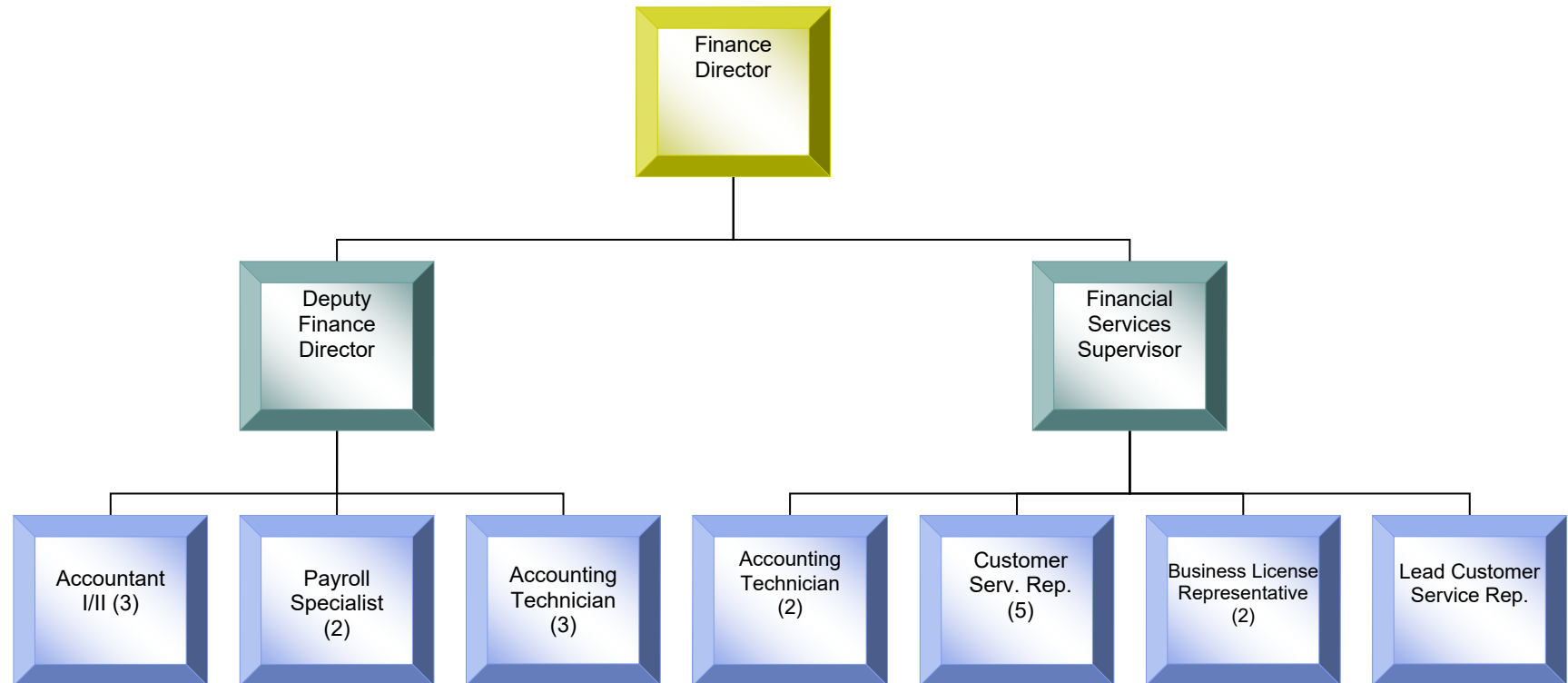
- Administration
- Accounting
- Operations

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE DEPARTMENT



# of FY23 Funded Positions	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
21.00*	0.00	N/A	21.00
*Although 21 actual positions under Finance, some positions split funding with Water and Sewer. NOTE: In FY24, (2) Accounting Technicians are being funded in lieu of (1) Finance Analyst and (1) Customer Service Rep. included in prior budget cycle.			

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE SUMMARY								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	114,901	125,364	140,889	120,806	0	-100%	0	0%
Billings to Departments	8,625	7,727	6,000	6,000	6,000	0%	6,000	0%
Administrative Services	5,000	0	0	0	0	0%	0	0%
Other	4,481	1,766	2,000	2,227	1,700	-24%	1,700	0%
TOTAL SOURCE OF FUNDS	133,007	134,857	148,889	129,033	7,700	-94%	7,700	0%
USE OF FUNDS:								
Personnel	1,548,961	1,624,077	2,231,352	1,850,317	2,126,488	15%	2,261,060	6%
Services & Supplies	466,919	523,737	642,533	684,863	675,128	-1%	701,586	4%
Internal Services	(579,772)	(579,542)	(579,542)	(579,542)	(730,152)	26%	(730,152)	0%
TOTAL USE OF FUNDS	1,436,108	1,568,272	2,294,343	1,955,638	2,071,464	6%	2,232,494	8%

	Funded 2022-23	Funded 2023-24	Funded 2024-25
Funded FTE's:			
Finance Administration	0.80	0.80	0.80
Finance Accounting	8.90	8.90	8.90
Finance Operations	2.55	2.55	2.55
Total Finance Funded FTE's	12.25	12.25	12.25

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE ADMINISTRATION (100-1210)

Finance Administration is responsible for overseeing the management of all Financial Services Fund operations. Finance Administration is also responsible for supplying timely and accurate financial reports of the City's affairs to elected and appointed officials and to the State to ensure that a sound program of fiscal control is undertaken with respect to implementing the budget. The Finance Director is also the Finance Director for the Antioch Successor Agency.

2022-2023 Accomplishments:

- Prepared draft two-year 2023-25 operating budget, conducting several study sessions with City Council.
- Received a Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended June 30, 2021.
- Acted as staff liaison to the Sales Tax Citizens' Oversight Committee.

2024 & 2025 Objectives:

- Continue to look for ways to improve customer service provided by the Finance Department, including more automated processes.
- Continue to look for process and technological efficiencies within the Finance Department.
- Continue to act as staff liaison to the Sales Tax Citizens' Oversight Committee.

FINANCE ADMINISTRATION (100-1210)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Admin Services Mello Roos	5,000	0	0	0	0	0%	0	0%
Total Source of Funds	5,000	0	0	0	0	0%	0	0%
Use of Funds:								
Personnel	257,983	282,080	306,256	306,256	302,395	-1%	307,928	2%
Services & Supplies	30,130	20,653	35,212	36,712	58,530	59%	58,715	0%
Internal Services	(30,372)	(30,372)	(30,372)	(30,372)	(37,009)	22%	(37,009)	0%
Total Use of Funds	257,741	272,361	311,096	312,596	323,916	4%	329,634	2%
Funded FTE's	0.80	0.80	0.80	0.80	0.80		0.80	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ACCOUNTING SERVICES DIVISION (100-1220)

The Accounting Services Division provides services, information and analyses to the public. This is accomplished by providing budgeting, accounting, accounts payable and payroll processing; preparing the Comprehensive Annual Financial Report; coordinating various audits; accounting for City grants and requesting grant reimbursements from other agencies; providing financial data and assistance to all City departments; and preparing reports needed by City management and other governmental agencies. The Accounting Services Division is also responsible for reviewing and implementing the City's purchasing policy designed to obtain maximum value for goods and services expended by the City. The purchasing function itself is decentralized among the departments.

2022-2023 Accomplishments:

- Published the Comprehensive Annual Financial Report financial statements by December 31.
- Provided timely and accurate payroll services to all employees and processed payment invoices submitted by vendors in a timely fashion.
- Issued purchase orders accurately and timely.
- Filed all grant reports and submitted all grant reimbursement in a timely manner in accordance to grant agreements.
- Continued to improve document management by imaging pertinent documents, thus reducing paper filing.
- Hired second Payroll Specialist position.
- Hired vacant Accounting Technician position.
- Hired vacant Accountant positions.

2024 & 2025 Objectives:

- Prepare and publish the Comprehensive Annual Financial Report by December 31 each year.
- Provide timely and accurate payroll services to all employees.
- Audit and process payment of invoices submitted by vendors in a timely fashion.
- File all required grant reports and reimbursements in accordance to the grant agreement.
- Continue to implement ways to automate payroll, purchasing, and payment processes in order to increase efficiency and achieve cost minimization.
- Continue to improve document management by imaging pertinent documents to reduce paper filing.
- Successfully implement 22.2 general ledger software update.
- Implement GASB96 SBTB accounting pronouncement.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ACCOUNTING SERVICES DIVISION (100-1220) (Continued)

FINANCE ACCOUNTING (100-1220)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	114,901	125,364	140,889	120,806	0	-100%	0	0%
Other	0	0	0	567	0	0%	0	0%
Total Source of Funds	114,901	125,364	140,889	121,373	0	-100%	0	0%
Use of Funds:								
Personnel	1,052,658	1,111,029	1,606,610	1,259,276	1,500,642	19%	1,607,625	7%
Services & Supplies	367,223	411,380	509,571	523,671	476,857	-9%	494,030	4%
Internal Services	(524,062)	(523,832)	(523,832)	(523,832)	(693,143)	32%	(693,143)	0%
Total Use of Funds	895,819	998,577	1,592,349	1,259,115	1,284,356	2%	1,408,512	10%
Funded FTE's	6.90	7.90	8.90	8.90	8.90		8.90	

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE OPERATIONS DIVISION (100-1230)

Finance Operations is responsible for all functions pertaining to accounts receivable, business licenses, utility billing, collections, cash handling, deposit processing, data entry and delivery of U.S. postal mail for all City departments.

2022-2023 Accomplishments:

- Reviewed and awarded contracts for expiring services and renewed or requested bids accordingly.
- Identified paper storage processes that could be converted and scanned/stored in secure electronic storage folders.
- Filled vacant Customer Service positions. Trained and developed newly hired staff members in department policies and procedures.
- Filled vacant Business License position. Trained and developed newly hired staff member in department policies and procedures.
- Implementation of new automated payment system for water customers.
- Implementation of new home based business application process which is manage easily by Business License Department and Community Development Department.
- Implementation of new policy for landlord verification of tenancy form which will save time and money to our customers.
- Worked closely with Infosend to redesign the late and final notices to provide the better customer experience.
- Implementation of taking payment arrangements via email, fax and in person instead of only coming in person to City Hall.
- Transition to Incode 10 cloud hosting environment in May 2023.
- Filled Lease Customer Service Representative vacancy.

2024 & 2025 Objectives:

- Explore Business License module in ELP Software.
- Review and award contracts for expiring services and renew or request bids accordingly.
- Work on project to Go green and Go paperless.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FINANCE OPERATIONS DIVISION (100-1230) (Continued)

FINANCE OPERATIONS (100-1230)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Billings to Departments	8,625	7,727	6,000	6,000	6,000	0%	6,000	0%
Other	4,481	1,766	2,000	1,660	1,700	2%	1,700	0%
Total Source of Funds	13,106	9,493	8,000	7,660	7,700	1%	7,700	0%
Use of Funds:								
Personnel	238,320	230,968	318,486	284,785	323,451	14%	345,507	7%
Services & Supplies	69,566	91,704	97,750	124,480	139,741	12%	148,841	7%
Internal Services	(25,338)	(25,338)	(25,338)	(25,338)	0	-100%	0	0%
Total Use of Funds	282,548	297,334	390,898	383,927	463,192	21%	494,348	7%
Funded FTE's	2.55	2.55	2.55	2.55	2.55		2.55	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

NON-DEPARTMENTAL DEPARTMENT

The Non-Departmental classification is for revenues and expenditures that are not attributed to any one City department or division within the General Fund. Revenue items recognized in Non-Departmental include property taxes, franchise fees, business licenses, and sales and use tax.

Non-Departmental operating expenses include insurance policies and claims, sales tax audits, property tax audits, ABAG and League of California Cities membership dues.

GENERAL FUND NON-DEPARTMENTAL (100-1250)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Taxes	49,812,254	51,941,232	54,188,697	55,287,453	56,180,986	2%	58,098,748	3%
Investment Income & Rentals	788,139	-50,053	620,000	706,000	665,000	-6%	675,000	2%
Revenue from other Agencies	599,611	147,614	105,000	105,000	130,000	24%	130,000	0%
Charges for Services	1,499,265	1,803,081	2,082,400	1,897,400	2,023,400	7%	2,148,400	6%
Other	640,266	4,623,073	300,000	300,000	150,000	-50%	150,000	0%
Transfers In	0	0	13,955,121	3,995,625	843,764	-79%	5,813,059	589%
Total Source of Funds	53,339,535	58,464,947	71,251,218	62,291,478	59,993,150	-4%	67,015,207	12%
Use of Funds:								
Personnel	16,144	14,333	20,600	20,600	20,600	0%	20,600	0%
Services & Supplies	3,567,780	3,276,880	6,631,086	6,101,869	4,710,850	-23%	4,971,977	6%
Transfers Out	7,864,033	10,336,954	2,477,195	3,048,520	962,907	-68%	965,977	0%
Internal Services	(702,736)	(702,736)	(702,736)	(702,736)	(851,589)	21%	(851,589)	0%
Total Use of Funds	10,745,221	12,925,431	8,426,145	8,468,253	4,842,768	-43%	5,106,965	5%
Funded FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS DEPARTMENT

The Public Works Department consists of Administration, Capital Improvements, Channels (NPDES), Engineering and Land Development Services, Facilities, Fleet, Marina Operations, Parks and Landscaping, Public Works Inspection, Streets, Signs and Street Lights, Traffic Engineering, Wastewater Collections, Water Treatment and Distribution, the City's Warehouse & Central Stores Operation, and protects the City's pre-1914 water rights. The Department is responsible for the administration, oversight of the design, construction, inspection, engineering and maintenance of all City infrastructure, as well as the development and implementation of the City's Five-Year Capital Improvement Program.

Accomplishments, Goals and Objectives for the Public Works Department are presented by division with the 2022-2023 Accomplishments listed first, followed by the 2024 & 2025 Goals/Objectives:

2022-2023 Accomplishments:

Public Works Engineering and Land Development Services, Account: 1005150

- Prepared project entitlements for 19 projects including Mt. Diablo Maintenance Facility, Natural Supplements, Promenade Residential Development Phases 4, 5 & 6, AMPORTS, Dutch Bros., Laurel Ranch Townhomes and the Ranch.
- Processed and approved project plans, final maps, and contract documents for 16 projects including Oakley Knolls Development, Laurel Ranch Development, Promenade Development Phases 4, 5, & 6, Deer Valley Estates Development, Sand Creek Road, Hillcrest Ave, Oakley Road and the Hillcrest Ave & Sand Creek Road intersection signalization.
- Provided construction support for project acceptance for the final maps and improvements for 2700 Empire Ave, Park Ridge Phases 1, 2, 3, & 4, Hidden Glen Unit 4, Promenade Vineyards at Sand Creek for Phases 1, 2, & 3, Nelson Ranch and Wild Horse Road.
- Provided engineering review of Traffic Impact Analyses for DECA East & West, Brentwood Costco, Dutch Bros., Chick-Fil-A and Olive Groves.
- Provided traffic engineering support to prepare improvement plans for the traffic calming on West 10th Street, Sycamore Drive and James Donlon Blvd.
- Provided cell tower application engineering review and coordination for 35 Walton Lane, 1146 James Donlon Blvd., 1239 James Donlon Blvd., 3900 Banbury Way, 4506 Via Dora (AT&T), 4506 Via Dora (T-Mobile), 4506 (Verizon Wireless) and 4551 Wild Horse,
- Provided traffic engineering support to manage the Traffic Calming Program.
- Provided traffic engineering support to manage various speed surveys.
- Assisted and coordinated various resident and business requests for existing infrastructure inquiries, parcel map requests, and verification of existing utilities and easements.
- Assisted with Floodplain Management for the City which included FEMA determinations and coordination with FEMA.
- Reviewed various lot line adjustments and mergers.
- Provided engineering support for encroachment permits.
- Coordinated updates to City standards and checklists to be used in plan review.

Public Works Capital Improvements Program, Account: 1005170

- Administrated \$10M Prop 1 Desalination Grant and \$55M State Revolving Fund Load for the Brackish Water Desalination project.
- Administrated \$700,000 IRWM Prop 1 Implementation grant for West Antioch Creek Flood Conveyance Mitigation and Restoration.
- Administrated and implemented a PASS Grant for signal retiming of the Lone Tree Way corridor between Empire Avenue and Sunset Drive.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2022-2023 Accomplishments (Cont.):

Public Works Capital Improvements Program, Account: 1005170 (Continued)

- Implemented revised Traffic Calming Policy.
- Awarded a SS4A Grant for design and construction of a Bicycle Garden Project.
- Awarded a SS4A Grant for the design and construction of Phase II of the L Street Improvement project.
- Awarded a HSIP Grant for signalization of 69 traffic signals at various locations.
- Awarded a HSIP Grant for pedestrian and bicyclist safety improvements at three trail crossings.
- Commenced a city-wide electric vehicle fleet transitioning assessment.
- Commenced community engagement and design of the Rivertown Community Space
- Commenced construction of the Brackish Water Desalination project.
- Commenced City-wide Water Facility Cathodic Protection improvements.
- Completion of preliminary design of Phase I of the L Street Improvement project.
- Completion of the Measure J Checklist.
- Completion of SB 1 reporting requirements.
- Completion of the City Hall Interior Modifications.
- Completion of the 2021 Sidewalk Repair Program.
- Completion of the Leo Fontana Fountain
- Completion of Phase I of the City Hall Interior Office Space project.
- Completion of the Prewett Park Deck Coating Phase III project.
- Completion of the 2021 Curb Ramps at Various Locations.
- Completion of the traffic signal at the intersection of Laurel Road/Canada Valley Road.
- Completion of Rivertown Landmark Sign.
- Completion of the Hillcrest/Delta Fair/Gentrytown Pavement Rehabilitation project.
- Developed the 2022-2027 Five-Year Capital Improvement Program.

Public Works Operations (Administration, Streets, Signs, Striping, Facilities, Parks, Landscaping, Marina) Accounts: 1002140, 1002160, 1002170, 1002190, 1002196, 2574580, 251, 252, 253, 254, 255, 256, 259, 5692610, 5702610, 6312410, 6312420

Administration

- Cross trained administrative staff in processing accounts payable, purchase requisitions, and contracts execution to allow process continuity when staff is out of the office or when vacancy occurs.
- Developed projects to enhance data gathering and presenting of meaningful results.

Facilities

- Transition to a Computerized Maintenance Management System (CMMS) platform software (Cityworks) that will track facility asset repair and maintenance in real time is 75% complete.
- Completed upgrades at Lynn House.
- Transferred security system to Bay Alarm and installed access reader, intrusion alarm at various locations.
- Completed roof repairs at old offices at maintenance service center.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2022-2023 Accomplishments (Cont.):

Fleet

- Completed taking physical inventory of fleet and equipment to ensure accurate information is recorded.
- Established Wi-Fi connection and issued tablets to mechanics to immediately document vehicle maintenance on the tablet as well as allow for access to maintenance manual for technical information and research.
- Received 6 of the 18 vehicles purchased to replace aging fleet; remaining 11 vehicles for Police Department scheduled for delivery in May 2023.

Landscaping – Parks/Medians/Local

- Added decomposed granite hardscape surface and tables to the picnic area along with irrigation system and booster pump upgrades along the walking trail in District 1A off of Gentrytown Dr.
- Continued upgrading radio-controllers for irrigation systems to DX3 controllers.
- Performed median landscape enhancements along Lone Tree Way, Deer Valley Rd, and Hillcrest Ave.
- Installed 2,000 cubic yards of mulch to roadside landscaping throughout the City.
- Renovation of the playground surfacing and play structure of Antioch City Park.
- Rehabilitated the rose garden and performed additional landscape and irrigation enhancement at Antioch City Park.
- Planted trees in Mira Vista Hills Park, City Park, Chichibu Park and Antioch Community Park.
- Upgraded irrigation controller and installed a new flow sensor at Deerfield Mini Park
- Repaired and retrofitted playgrounds at Eagleridge Park, Dallas Ranch Park, Nelson Ranch Park and Meadow Brook Park.
- Collaborated with Holy Rosary Catholic School and the Antioch Rotary Club to plant 50 trees around Gentrytown Park as part of the Arbor Day 2023 celebration.

Marina

- Increase security in Marina parking lot by adding additional cameras.
- Increased advertising through various marketed methods.
- Processed outstanding lien sales and removed boats from the Marina opening more slips for potential revenue.
- Renovated an existing restroom at the Marina facility into a maintenance shop.
- Repaired and replaced boarding float appurtenances at public boat launch.

Streets – Asphalt/Signs/Striping

- Completed paint stencil maintenance of all painted X-walks, STOP bars and legends.
- Applied approximately 16,000 lbs of thermoplastic stripping throughout the City.
- Paved approximately 3,000 tons of Paved approximately 3,000 tons of asphalt utilizing level course treatments, asphalt plugs and skin patching.
- Completed pavement preparation of parking lots prior to contractor performed sealcoating.
- Continued to utilize a “Proactive Pothole Crew” after storms in an effort to fill potholes quicker, enhance road safety and minimize claims.
- Re-painted the red curbs on every cul-de-sac in the City
- Completed the annual Nighttime Streetlight and Sign reflectivity survey and developed a survey list schedule to address sign maintenance and replacement.
- Repainted approximately 3 miles of soundwalls.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2022-2023 Accomplishments (Cont.):

Public Works Utilities (Water Distribution, Water Treatment and Central Stores, Collections System (Wastewater), Storm Water Collections (NPDES))
Accounts: 6112310, 6112320, 6112330, 6112340, 6112550, 6212210, 2292585

Collections System (Wastewater)

- Implemented rural manhole inspection program and replaced all rural manholes with watertight locking composite manholes.
- Completed State-mandated Sanitary Sewer Management Plan (SSMP) audit.
- Treated approximately 33,000 lineal feet of sewer main line for root infiltration to maximize flow and minimize clogs.
- Rehabilitated 15 manholes to prevent infiltration and exfiltration and restore structural integrity.
- Purchased a new Vactor combination truck able to assist with cleaning larger diameter pipes.
- Completed sidewalk and parking lot cleaning at the Senior Center City Hall and Waldie plaza.
- Completed maintenance performed on 12 smart cover devices to ensure continued operation.
- Purchased a rigid see snake push camera for inspecting sanitary sewer laterals.
- Lowered the number of SSO's to 15 SSO this year.
- Completed 129 repairs on sewer lines throughout the city.
- Cleaned approximately 156 miles of sewer pipeline, completing 134% of the yearly goal.
- Inspected 24 miles of sewer main via closed circuit television.
- Cleared 33 plugged laterals throughout the city.
- Inspected 2727 manholes in the city.
- Repaired 65 laterals throughout the city.
- Completed repairs on all NASCO Grade 4 and grade 5 repair per settlement agreement with California River Watch.
- Purchased a new shoring box to provide additional safety when performing deep excavations.

Storm Water Collections (NPDES)

- Completed a New RMA with California Department Fish & Wildlife
- Completed National Pollutant Discharge Elimination System (NPDES) Quarterly and Annual report.
- Completed 100% of all MS4 reports for the year.
- Purchased a new woodchipper to improve productivity and reduce cost of removing downed trees and branches.
- Purchased UTV to assist with creek and V-Ditch maintenance.
- Cleaned weed abatement and tree trimming within all creeks.
- Cleared Safe Space as per regulations.
- Mowed and Cleared 8.5 Acres of fire breaks throughout creek areas.
- Abated 75 acres of vegetation, removing a total of 1087 yards of vegetation.
- Removed trash and debris from creeks and channels.
- Cleaned up 28 homeless encampments.
- Removed 795 yards household trash and debris.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2022-2023 Accomplishments (Cont.):

Storm Water Collections (NPDES) (Cont.)

- Removed 208 shopping carts from creeks and channels.
- Cleared and removed a large amount of debris trash, tree branches from Lindsey (24 Yards)
- Monitored, cleaned, documented and reported dumping Hot Spots in the storm channels per the NPDES permit requirement.
- Cleared Cavallo spillway, removing 38 yards of debris.
- Inspected and cleaned 125 trash capture devices monthly and following any rain event.
- Inspected tidal flapper gates & storm pipe culvert at Fulton Shipyard Road every quarter.
- V-Ditch debris removal of 179 sites.
- Secured mudslides following rain events.
- Purchased UTV to assist with creek and v-ditch maintenance.
- Repaired 59 sections of fencing in and around creek areas caused by vandalism.
- Repaired truck mounted pesticide spraying unit
- Added two general laborers to comply with State Water Resources Trash Capture regulations.

Water Distribution System/Meter Reading/Stores

- Established a proactive construction crew to continue to minimize emergency work that directly impacts the water budget and its customers.
- Converted one of three vacant Lead Water Distribution Operator position to an Equipment Operator position to increase excavation crews.
- Located, identified and mapped 25% of City-owned water mains within private property.
- Replaced meter reading software (Connect) with the most current software (Beacon) achieving compatibility with current meters in place.
- Replaced backflow inventory and record-keeping system that enhanced the effectiveness of the Backflow Prevention Program and achieving compatibility with the City's Asset Management Database and GIS.
- Implemented an annual, preventive maintenance program that refined and improved pressure regulating valve operations.
- Completed annual hydrant preventative maintenance systems inspection.

Water Treatment Plant

- Completed deregulation from County and EPA programs related to removal of chlorine gas and anhydrous ammonia from the Water Treatment Plant disinfection operations and removing City from the California Accidental Release Program (CAL ARP).
- Completed initial testing of various coagulants to optimize plant operations and provide compatibility with reverse osmosis system.
- Determined that the addition of polymer and acid assisted optimization of plant operations with the new reverse osmosis process.
- Increased monitoring of the Municipal Reservoir and managed pretreatment to remove vegetation from the reservoir and increase water quality.
- Rebuilt altitude valves of treated water storage reservoirs to better monitoring water elevations and ensure the health of the water system.
- Implemented monthly inspections of the booster pump stations.
- Enhanced security around booster pump stations through Bay Alarm monitoring system in conjunction with installation of fences, gates, and lighting
- Replaced filter valve in 'A' Plant to ensure proper operation of all related filter appurtenances.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2024 & 2025 Goals/Objectives:

Public Works Engineering and Land Development Services, Account: 1005150

- Complete entitlements for Olive Groves and the Lone Tree Commercial Project.
- Process signalization plans for the intersections of Deer Valley Road & Hewitt Ranch, Deer Valley Road & Wellness Way and Sand Creek Road & Deer Valley Road.
- Process project improvement plans for Delta Courtyard Apartments, Laurel Ranch Townhomes, DECA East & West and the Spanos Apartments.
- Review plot plans for building permit approval for Promenade Phases 4, 5, & 6, Park Ridge Phases 5, 6, & 7, Aviano Phases 2 & 3, The Ranch Phase 1 and Laurel Ranch.
- Acceptance of final maps and improvement plans for Chick-fil-A, Travis Credit Union, Keepsafe Storall, Mount Diablo Maintenance Facility and Natural Supplements.
- Continue to review cell tower applications and coordination with the City's Attorney's Office for lease agreements.
- Continue to provide traffic engineering support to manage the Traffic Calming Program and speed surveys.
- Continue to provide engineering review of traffic control plans.
- Continue to coordinate updates to City standards and checklists to be used in plan review to maintain consistency.

Public Works Capital Improvement Program, Account: 1005170

- Construction and commissioning of the Brackish Water Desalination project.
- Construction of the Contra Loma Estates Park Renovation project.
- Construction of the first phase of the L Street Improvements project.
- Completion of the 2022 Water Main Replacement project.
- Construction of the 2023 Antioch Cape Seal project.
- Construction of the Jacobson and Marchetti Park Improvements.
- Construction of West Antioch Creek silt removal project.
- Construction of the Water Storage Reservoir Rehabilitation project.
- Commence implementation of Citywide Signage Program.
- Continue the installation of trash capture devices.
- Obtain permitting and complete design of the Marina Basin Dredging project.
- Design Phase II of the City Hall Interior Modifications project.
- Design and construction the of traffic signal at Heidorn Rach and Prewett Ranch Roads.

Public Works Operations (Administration, Facilities, Fleet, Marina, Landscaping & Parks, Marina, Streets, Signs, Striping,) Accounts: 1002140, 1002160, 1002170, 1002190, 1002196, 2574580, 251, 252, 253, 254, 255, 256, 259, 5692610, 5702610, and 6312410.

Administration

- Continue with cross training among administrative staff to enhance skillsets and expand services provided to both internal and external customers.
- Provide additional training in areas of Customer Service and Systems to be more effective and efficient in servicing City staff and the community.

Facilities

- Prepare appropriate facilities to accommodate our transition to a zero-emission vehicle fleet.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2024 & 2025 Goals/Objectives (Cont.):

Facilities (Continued)

- Complete exterior painting and siding rehabilitation at Prewett Water Park.
- Complete building and HVAC repairs at Prewett Water Park.
- Implement a revised preventive maintenance program.
- Complete the replacement of the east side at City Hall.
- Complete City Hall HVAC repairs.
- Continue to identify damage and repair roofs on all City facilities.
- Identify, input, and continue to track facilities.
- Continue to work with Bay Alarm to increase and improve security systems on all City facilities.
- Utilize Cityworks to maximize staff response time to both internal and external customers.

Fleet

- Installation of an additional vehicle lift within the vehicle shop.
- Renovate and remodel the interior of vehicle shop.
- Explore vehicle replacement options to limit supply chain issues.

Landscaping – Parks/Medians/Local

- Perform irrigation system upgrades to reduce water usage and increase system efficiency.
- Continue to transition radio-controllers for irrigation systems to DX3 controllers
- Perform median landscape and hardscape enhancements along Lone Tree Way.
- Trim all Cul-de-Sacs throughout the City twice a year.
- Perform roadside landscape enhancements along Prewett Ranch Dr, Davison Dr, Laurel Rd, and Lone Tree Way
- Install over 2,000 cubic yards of recycled mulch in Landscape areas throughout the City.
- Complete landscape enhancement to Almondridge Park.
- Continue upgrading irrigation controllers at City parks and medians.
- Rehabilitate existing tennis courts.
- Commence installation of standardized benches and picnic tables.
- Plant 100 trees per year at various parks to increase urban canopy citywide.
- Replace the play structure at Antioch Community Park.

Marina

- Beautify the Marina and boat launch entrances.
- Increase advertising through print publications, online advertising, billboards, etc.
- Replace dock slip electrical pedestals.
- Renovate private marina restrooms to be a gender-neutral facility.
- Rehabilitate of northern and southern gates into marina.
- Increase accessibility throughout the Marina.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2024 & 2025 Goals/Objectives (Cont.):

Streets – Asphalt/Signs/Striping

- Complete striping of double yellow, edge-line, bike lanes, stacking lanes, and crosswalks by November 1, 2023.
- Apply 20,000 lbs of thermoplastic striping throughout the City.
- Pave 3,000 tons of asphalt via level course treatments, grinding, replacement, and skin patching.
- Repave trails along the Deerfield Corridor, Silverado Trail and Canada Valley Trail.
- Continue to utilize a “Proactive Pothole Crew” to fill potholes quickly, enhance road safety and minimize claims.
- Re-paint red curbs throughout the City.
- Complete the annual Nighttime Streetlight and Sign reflectivity survey.
- Re-paint approximately 3 miles of soundwalls throughout the City.

**Public Works Utilities (Water Distribution, Water Treatment and Central Stores, Collections System (Wastewater), Storm Water Collections (NPDES),
Accounts: 6112310, 6112320, 6112330, 6112550, 6212210, 2292585**

Collections System (Wastewater)

- Televis 25% of the Sewer System every year.
- Increase sewer lateral inspection and cleaned by 10% without compromising quality.
- Decrease sanitary sewer overflows by 10%
- Continue with the root foaming in main lines and manholes.
- Establish a new confined space entry program and increase training of all personnel.
- Commence a trenchless repair program for sanitary sewer service laterals.
- Increase recruitment efforts for all open positions.
- Purchase a new 8” By-Pass pump to maintain uninterrupted service to customers while work is being performed on a section of the sewer line.

Storm Water, Wastewater Collections and (NPDES)

- Continue trash capture devices inspections and cleaning.
- Enhance catch basin maintenance and inspections to be increased by 10%.
- Increase inspection of creeks and channels.
- Improve cat tail spraying to increase water flow throughout various creeks.
- Improve pruning trees throughout creeks.
- Continue working within RMA Guidelines to increase creek maintenance.
- Decrease vegetation regrowth.
- Reduce fire danger and increase clear safe space.
- Continue abating graffiti in various culverts.
- Perform access road base improvements along Markley and West Antioch Creeks.
- Increase V-Ditch monitoring and inspections post slide occurrence and cleanup.
- Design and install tidal flapper gates & storm pipe culvert at the East Antioch Creek outfall.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

2024 & 2025 Goals/Objectives (Cont.):

Water Distribution System/Meter Reading/Stores

- Replace 7,000 water meter registers/endpoints with cellular reading facilities.
- Increase water meter testing to 10% of City's meters for accuracy.
- Identify and implement proactive plastic water service replacement.
- Locate, identify, and repair water leaks throughout the City through the leak detection program.
- Implement and improve Water Distribution's Computer Maintenance Management System.
- Establish an effective fire hydrant maintenance program.
- Utilizing CMMS, implement an accurate inventory control program within the Stores Warehouse.

Water Treatment Plant

- Increase recruitment efforts to fill open positions.
- Enhance monitoring and treatment of algae blooms within the Antioch Municipal Reservoir.
- Continue rebuilding altitude valves at treated water reservoir sites.
- Recoat the fluoride tank secondary containment area to protect the area in case of a leak or spill.
- Update fluoride day tank storage system to a weight based system utilizing a scale to monitor leaks, spills and overfeeding.
- Increase security around the booster pump stations.
- Continue to assist with construction project with the Water Treatment Plant facility.
- Modernizing operational procedures and equipment.
- Replace aged chain and flight sludge collection systems at both A & B Plants.

PUBLIC WORKS DEPARTMENT SUMMARY

The following programs are included in this summary:

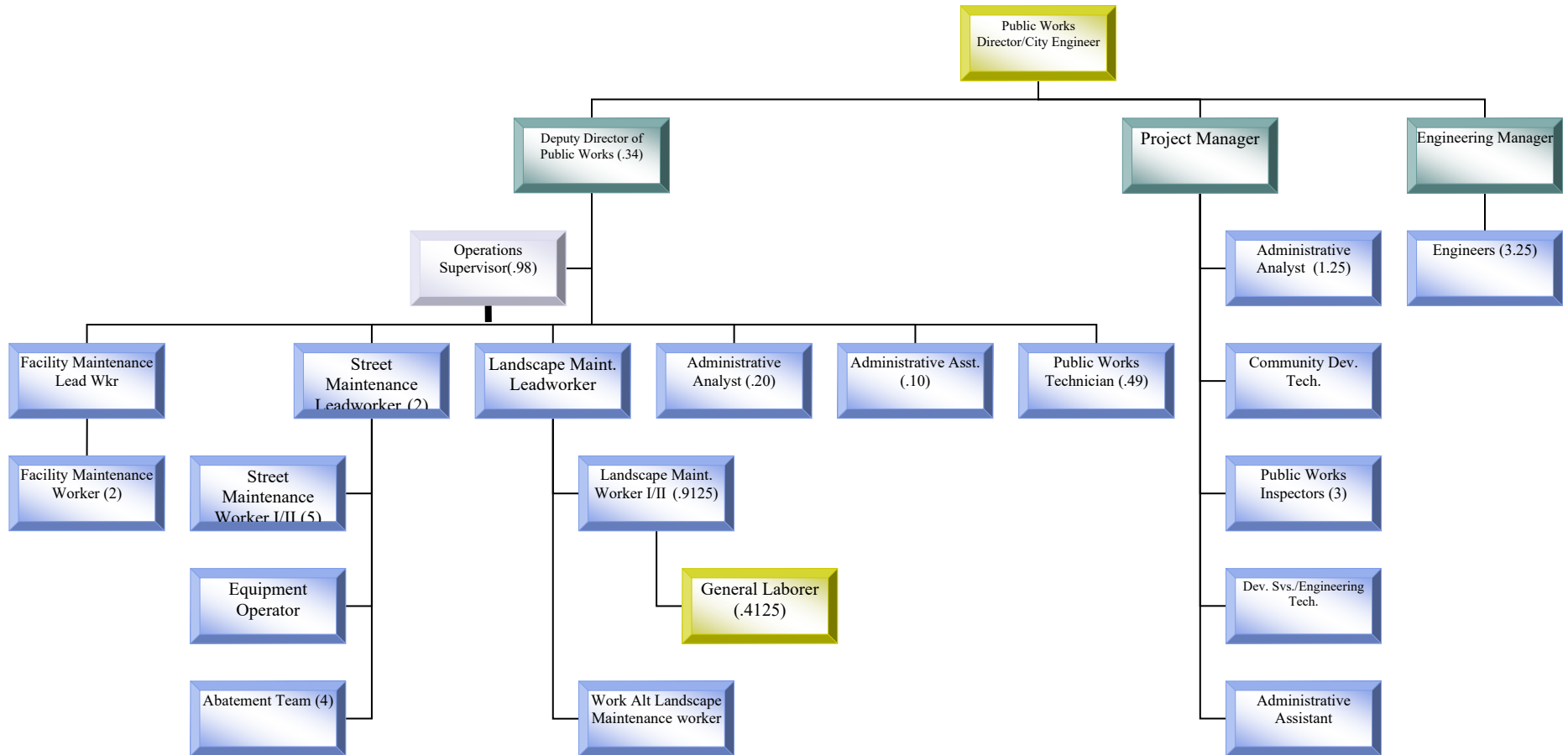
- Public Works Administration
- Street Maintenance
- Signal Maintenance & Street Lighting
- Facilities Maintenance
- Park Maintenance
- Median & General Landscape
- Work Alternative Program
- Engineering and Development Services
- Capital Improvement

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS – GENERAL FUND OPERATIONS



# of FY23 Funded Positions	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
32.935*	0.00	N/A	32.935
*General Fund positions only. Does not include .14 Warehouse/Stores positions as report to Water Distribution Superintendent. NOTE: In FY24, (1) Engineering Manager is being funded in lieu of (1) Assistant City Engineer included in prior budget cycle.			

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS SUMMARY								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	99,044	356,179	654,341	660,166	307,000	-53%	325,000	6%
Special Services Public Works	4,937	1,114	500	500	0	-100%	0	0%
Sale of Maps & Plans	0	0	0	270	125	-54%	125	0%
Plan Checking Fees	209,943	48,817	350,000	5,212	258,000	4850%	258,000	0%
Inspection Fees	844,608	872,554	800,000	800,000	748,000	-7%	748,000	0%
Encroachment/Transportation Permits	302,074	598,060	232,000	567,000	300,240	-47%	300,240	0%
Other	459,389	616,486	195,500	544,101	189,500	-65%	189,500	0%
Transfers In	3,308,650	3,130,804	3,225,858	3,388,551	3,405,271	0%	3,437,893	1%
TOTAL SOURCE OF FUNDS	5,228,645	5,624,014	5,458,199	5,965,800	5,208,136	-15%	5,258,758	1%
USE OF FUNDS:								
Personnel	3,419,047	4,009,270	5,338,848	4,951,617	5,286,896	7%	5,611,750	6%
Services & Supplies	5,670,156	6,321,351	8,869,993	8,487,466	7,000,163	-18%	6,942,450	-1%
Transfers Out	512,528	777,000	1,059,458	1,059,458	1,331,458	26%	1,827,458	37%
Internal Services	(696,103)	(696,103)	(696,103)	(696,103)	(792,140)	14%	(792,140)	0%
TOTAL USE OF FUNDS	8,905,628	10,411,518	14,572,196	13,802,438	12,826,377	-7%	13,589,518	6%
Funded FTE's:				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Maintenance Administration				1.78	1.78		1.78	
Street Maintenance				12.43	12.43		12.43	
Facilities Maintenance				3.415	3.415		3.415	
Parks Maintenance				1.325	1.325		1.325	
Parks Median/General Landscape				1.475	1.475		1.475	
Work Alternative Program				1.15	1.15		1.15	
Engineering and Development Services				7.75	7.75		7.75	
Capital Improvement Administration				3.75	3.75		3.75	
Total Public Works Funded FTE's				33.075	33.075		33.075	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - ADMINISTRATION (100-2140)

Public Works Administration is responsible for providing leadership and direction on the day-to-day operations for all divisions within Public Works, comprised of: Water Treatment, Water Distribution, Meter Reading, Collection Systems, GIS, Streets, Signs and Striping, Fleet Services, Marina, Parks, Facilities, Storm Channel and Storm Drains (NPDES), the Antioch Marina, the City's Warehouse & Central Stores operation, Engineering and Land Development Services including the Office of the City Engineer, Public Works Inspection, Street Light and Landscape Maintenance Districts, and Transportation and Traffic Engineering . Administration provides professional management and oversight to the various divisions' operations, training and clerical needs and addresses the public's concerns and service needs.

PUBLIC WORKS ADMINISTRATION (100-2140)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Personnel	477,413	500,881	572,665	566,655	554,478	-2%	593,032	7%
Services & Supplies	88,360	76,285	84,649	88,349	215,141	144%	216,561	1%
Internal Services	(502,380)	(502,380)	(502,380)	(502,380)	(679,539)	35%	(679,539)	0%
Total Use of Funds	63,393	74,786	154,934	152,624	90,080	-41%	130,054	44%
Funded FTE's	1.78	1.78	1.78	1.78	1.78		1.78	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - STREET MAINTENANCE (100-2160)

The Street Maintenance function is responsible for general maintenance and repair of approximately 590 lane miles of roadway in the City of Antioch and perform maintenance of right-of-ways and parking lots. Crews respond to hazardous conditions and emergencies such as vehicle accidents and flooding, repair potholes, perform overlay work; remove illegally dumped trash and debris; eradicate weeds along City maintained roadways; respond to after hour calls for service; remove graffiti, repair road end barricades; make preparations for, and monitor, contract work. Roadway surface treatment programs are funded through this activity and performed through contract.

PUBLIC WORKS STREET MAINTENANCE (100-2160)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	157,284	421,812	421,812	0	-100%	0	0%
Revenue from Other Agencies	0	0	0	0	0	0%	0	0%
Charges for Services	4,937	1,114	500	500	0	-100%	0	0%
Other	131,439	49,958	0	0	0	0%	0	0%
Transfer in from Gas Tax	1,010,000	1,010,000	1,010,000	1,010,000	1,010,000	0%	1,010,000	0%
Transfer In from Street Impact	1,633,525	1,644,559	1,693,896	1,893,896	1,898,135	0%	1,925,000	1%
Total Source of Funds	2,779,901	2,862,915	3,126,208	3,326,208	2,908,135	-13%	2,935,000	1%
Use of Funds:								
Personnel	915,374	1,227,441	1,813,787	1,499,686	1,749,139	17%	1,822,173	4%
Services & Supplies	1,260,257	1,166,315	1,806,698	1,656,063	1,297,252	-22%	1,207,706	-7%
Total Use of Funds	2,175,631	2,393,756	3,620,485	3,155,749	3,046,391	-3%	3,029,879	-1%
Funded FTE's	8.38	12.43	12.43	12.43	12.43		12.43	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - SIGNAL MAINTENANCE (100-2170)

Signal Maintenance and Street Lighting provides for the operation and maintenance of all traffic signals, signal controllers, streetlights and traffic loops.

PUBLIC WORKS SIGNAL/STREET LIGHTS (100-2170)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Other	37,995	21,497	110,000	800	1,000	25%	1,000	0%
Transfers In – Traffic Safety Fund	195,000	100,000	120,000	120,000	110,000	-8%	110,000	0%
Total Source of Funds	232,995	121,497	230,000	120,800	111,000	-8%	111,000	0%
Use of Funds:								
Services & Supplies	945,719	968,808	995,000	995,000	1,034,500	4%	1,040,925	1%
Total Use of Funds	945,719	968,808	995,000	995,000	1,034,500	4%	1,040,925	1%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - FACILITIES MAINTENANCE (100-2190)

Facilities Maintenance is responsible for approximately 318,600 square feet of City-owned and leased buildings and facilities. Services include preventive maintenance such as painting and minor HVAC maintenance, fire and alarm systems monitoring and maintenance, repair of fixed assets and furniture, electrical and plumbing repairs, roof repairs, window and door repairs. This activity also opens and closes facilities in preparation for workday, moves furniture, develops contract work specifications, provides supervision for the citywide custodial services contract, administers 10 maintenance service contracts, monitors facilities for energy usage, performs minor repairs on facility life safety systems, sets up meeting areas for other departments and provides assistance for special events.

PUBLIC WORKS FACILITIES MAINTENANCE (100-2190)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	19,224	141,165	124,228	152,460	0	-100%	0	0%
Other	7,933	0	0	0	0	0%	0	0%
Source of Funds	27,157	141,165	124,228	152,460	0	-100%	0	0%
Use of Funds:								
Personnel	360,715	457,908	545,554	542,809	573,045	6%	598,754	4%
Services & Supplies	564,796	767,273	1,354,554	1,398,043	1,131,259	-19%	1,134,308	0%
Transfers Out – Honeywell	1,528	0	0	0	0	0%	0	0%
Internal Services	(193,723)	(193,723)	(193,723)	(193,723)	(112,601)	-42%	(112,601)	0%
Total Use of Funds	733,316	1,031,458	1,706,385	1,747,129	1,591,703	-9%	1,620,461	2%
Funded FTE's	3.415	3.415	3.415	3.415	3.415		3.415	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - PARK MAINTENANCE (100-2195)

Park Maintenance provides safe, aesthetically pleasing and enjoyable parks that meet the needs of the City's diverse community for passive/active play for leisure, recreation and sports activities; facilitates community events in the parks as needed. Park Maintenance also provides playgrounds that promote safe play for children; and maintains sports fields to accommodate 87 adult teams, 5 youth leagues, and approximately 2,200 soccer players at 31 locations. Since 1998, the City of Antioch's park maintenance costs continues to be the lowest per acre in the Bay Area. Park Maintenance also administers the Memorial Tree Program and Children's Memorial Tree Grove.

PUBLIC WORKS PARKS MAINTENANCE (100-2195)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	307,000	100%	325,000	6%
Other	39,438	38,169	38,500	37,500	39,500	5%	39,500	0%
Transfer In from SLLMDs	182,947	92,369	111,598	71,598	91,598	28%	91,598	0%
Total Source of Funds	222,385	130,538	150,098	109,098	438,098	302%	456,098	4%
Use of Funds:								
Personnel	199,165	241,264	301,360	290,254	293,859	1%	302,721	3%
Services & Supplies	1,302,694	1,476,224	2,077,983	2,086,295	1,500,884	-28%	1,612,512	7%
Transfer Out to SLLMDs	511,000	777,000	1,059,458	1,059,458	1,331,458	26%	1,827,458	37%
Total Use of Funds	2,012,859	2,494,488	3,438,801	3,436,007	3,126,201	-9%	3,742,691	20%
Funded FTE's	1.325	1.325	1.325	1.325	1.325		1.325	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - MEDIAN AND GENERAL LANDSCAPE (100-2196)

Median Maintenance provides a wide range of programs to maintain the Police Facility, Maintenance Service Center, and major median landscaping. Major medians include Hillcrest Avenue, Deer Valley Road, Delta Fair Boulevard, Somersville Road, Buchanan Road, James Donlon Boulevard, Lone Tree Way, West 4th Street, Wilbur Avenue, East 18th Street, West 10th Street, Davison Drive, Dallas Ranch Road, A Street and Contra Loma Boulevard. Median Maintenance provides aesthetically pleasing landscape to achieve mandated requirements for public safety in a cost effective and efficient manner of 21 miles, 42 acres of landscape medians, 85 acres of streetscapes along major arterials and right-of-ways.

PUBLIC WORKS PARK MEDIAN/GENERAL LANDSCAPE MAINTENANCE (100-2196)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	79,820	57,730	65,337	75,894	0	-100%	0	0%
Other	33,971	52,891	2,000	0	0	0%	0	0%
Transfer In SLLMDs	47,505	38,704	14,494	14,494	14,494	0%	14,494	0%
Total Source of Funds	161,296	149,325	81,831	90,388	14,494	-84%	14,494	0%
Use of Funds:								
Personnel	227,699	140,126	263,338	225,861	252,315	12%	264,437	5%
Services & Supplies	704,130	692,327	970,738	793,843	783,845	-1%	811,148	3%
Total Use of Funds	931,829	832,453	1,234,076	1,019,704	1,036,160	2%	1,075,585	4%
Funded FTE's	1.475	1.475	1.475	1.475	1.475		1.475	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS – WORK ALTERNATIVE PROGRAM (100-2198)

The Work Alternative Program (WAP) operates in conjunction with the Contra Costa County Sheriff's office, providing unskilled labor to perform routine maintenance tasks such as litter pick-up, graffiti removal, weed abatement and debris removal from street right of ways and storm channels. This is a cost effective means of enhancing work performed in the landscape maintenance districts and channels. The City utilizes one Landscape Maintenance Worker and a temporary employee in this program to work with the WAP participants.

PUBLIC WORKS WORK ALTERNATIVE PROGRAM (100-2198)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Other	938	0	0	0	0	0%	0	0%
Transfer in from NPDES	72,317	76,752	101,508	103,680	105,681	2%	110,323	4%
Transfer in from SLLMD Administration	17,356	18,420	24,362	24,883	25,363	2%	26,478	4%
Total Source of Funds	90,611	95,172	125,870	128,563	131,044	2%	136,801	4%
Use of Funds:								
Personnel	145,934	153,381	210,838	207,360	210,152	1%	219,269	4%
Services & Supplies	309	7,333	19,800	16,500	11,500	-30%	11,500	0%
Total Use of Funds	146,243	160,714	230,638	223,860	221,652	-1%	230,769	4%
Funded FTE's	1.15	1.15	1.15	1.15	1.15		1.15	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC WORKS - ENGINEERING AND DEVELOPMENT SERVICES DIVISION (100-5150)

This division is responsible for review and approval of final and parcel maps and public improvements for new residential, commercial and industrial development as well as the inspection of those improvements. Information is also provided to the public for flood plains in Antioch and the division has primary responsibility for the management of the National Pollutant Discharge Elimination System (NPDES) permit. The Landscaping and Lighting District Engineer's Report preparation and Traffic/Transportation are also managed by Engineering Land Development Services.

PUBLIC WORKS ENGINEERING AND DEVELOPMENT (100-5150)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	42,964	10,000	0	-100%	0	0%
Permits	302,074	598,060	232,000	567,000	300,240	-47%	300,240	0%
Charges for Services	1,054,551	921,371	1,150,000	805,482	1,006,125	25%	1,006,125	0%
Other	207,675	453,971	45,000	505,801	149,000	-71%	149,000	0%
Transfer In - NPDES	150,000	150,000	150,000	150,000	150,000	0%	150,000	0%
Total Source of Funds	1,714,300	2,123,402	1,619,964	2,038,283	1,605,365	-21%	1,605,365	0%
Use of Funds:								
Personnel	941,897	1,089,874	1,210,881	1,210,801	1,177,294	-3%	1,315,328	12%
Services & Supplies	768,356	1,112,027	1,400,968	1,346,794	833,602	-38%	770,610	-8%
Total Use of Funds	1,710,253	2,201,901	2,611,849	2,557,595	2,010,896	-21%	2,085,938	4%
Funded FTE's	7.25	7.75	7.75	7.75	7.75		7.75	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CAPITAL IMPROVEMENT ADMINISTRATION (100-5170)

This Division provides oversight of the design, construction, and inspection of the City's Capital Improvement Program; oversees the development of the City's Five-Year Capital Improvement Program and the yearly Capital Improvement Budget; and protects the City's pre-1914 water rights.

CAPITAL IMPROVEMENT ADMINISTRATION (100-5170)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Personnel	150,850	198,395	420,425	408,191	476,614	17%	496,036	4%
Services & Supplies	35,535	54,759	159,603	106,579	192,180	80%	137,180	-29%
Total Use of Funds	186,385	253,154	580,028	514,770	668,794	30%	633,216	-5%
Funded FTE's	3.25	3.75	3.75	3.75	3.75		3.75	

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE DEPARTMENT

The Antioch Police Department is charged with the enforcement of local, state and federal laws and with providing for around-the-clock protection of the lives and property of the public. The Police Department functions as an instrument of public service and as a tool for the distribution of information, guidance and direction.

Our Mission

The Mission of the Antioch Police Department, in partnership with our community, is to promote the quality of life in Antioch by proactively reducing crime with integrity and commitment to excellence.

Strategic Plan

A Strategic Planning is the foundation for the future of any organization. In developing the Strategic Plan for the Antioch Police Department we sought input from the community at large and the rank and file employees of the Antioch Police Department. The resulting information was collated and provides the basis for the six goal statements for the department. Our Strategic Plan not only serves as the foundation for how we will provide police services in the future but also serves as the department's vehicle for accomplishing needed change. The way in which we deliver services is founded in our belief in Community Policing. The critical aspects of community oriented policing are problem solving, a focus on service delivery at the neighborhood level, and community partnerships.

Our strategic direction for the next three years focuses on six key elements:

1. Leadership and Relationships
2. Communication (Internal and External)
3. Staffing
4. Reducing Crime
5. Juvenile Issues
6. Public Education

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2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

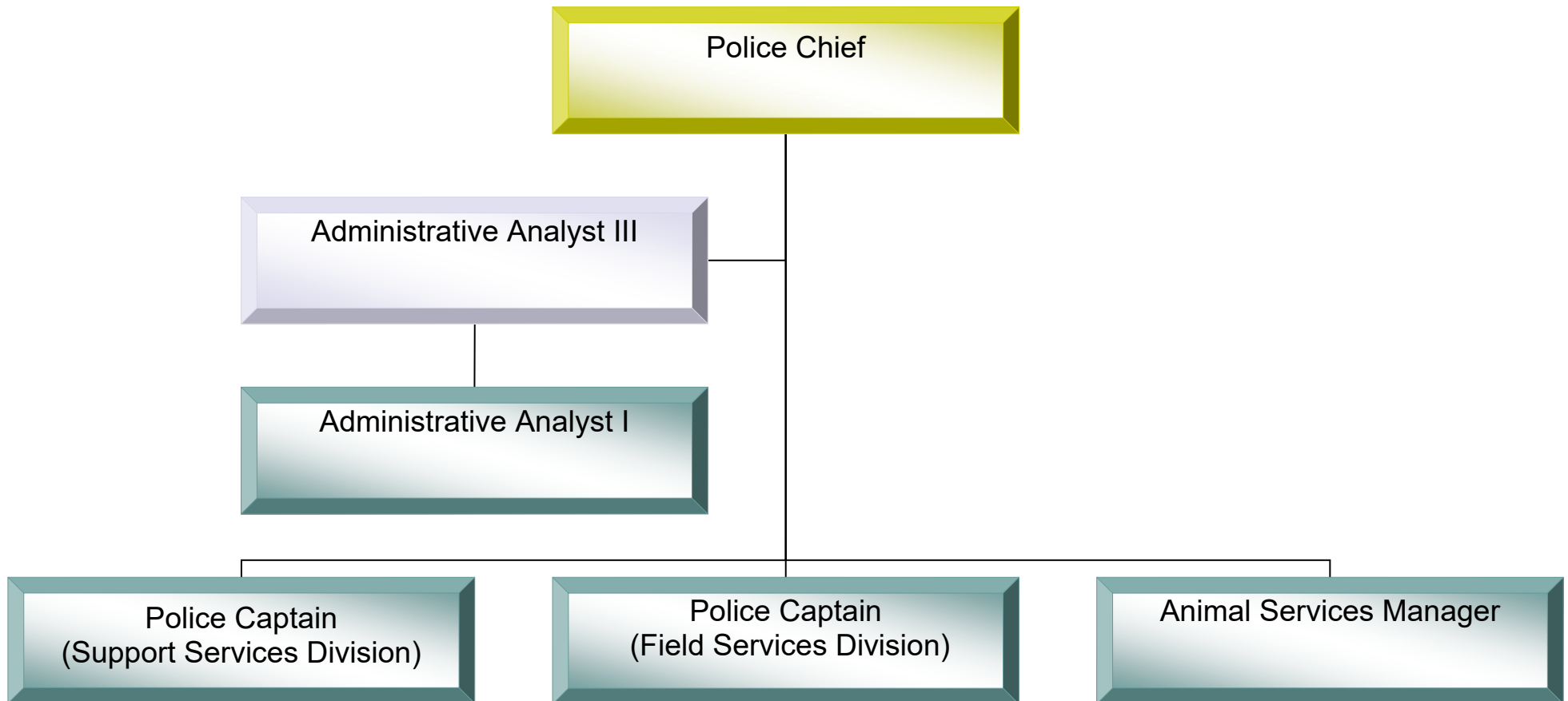
The following programs and bureaus are in the Police Department:

- Police Administration
- Cadets
- Prisoner Custody
- Community Policing Bureau
- Traffic
- Investigation
- Special Investigations Unit
- Communications
- Office of Emergency Management
- Volunteer Program/Chaplaincy
- Facilities Maintenance
- Animal Services Support

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

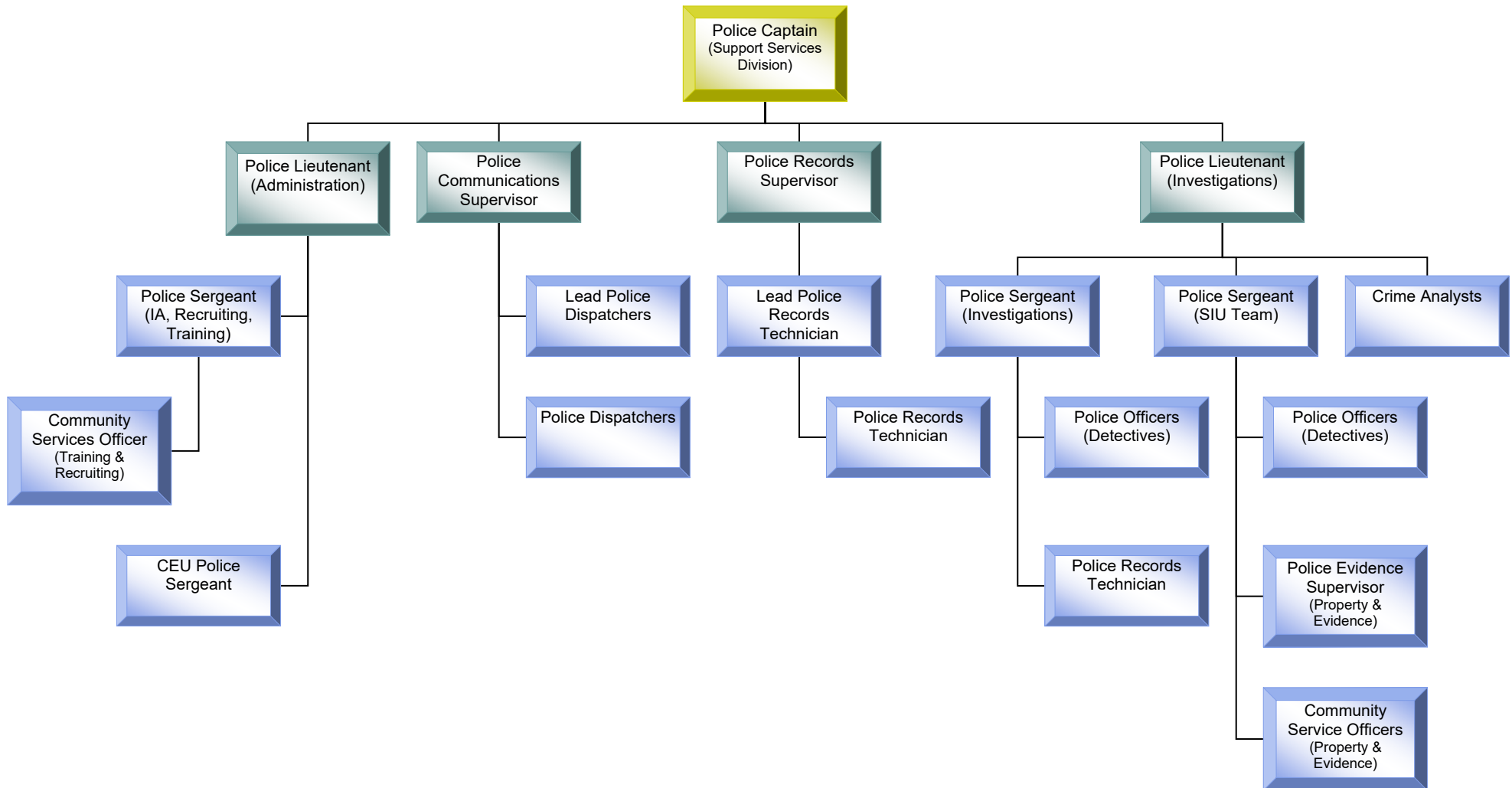
**POLICE DEPARTMENT
Administration**



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2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

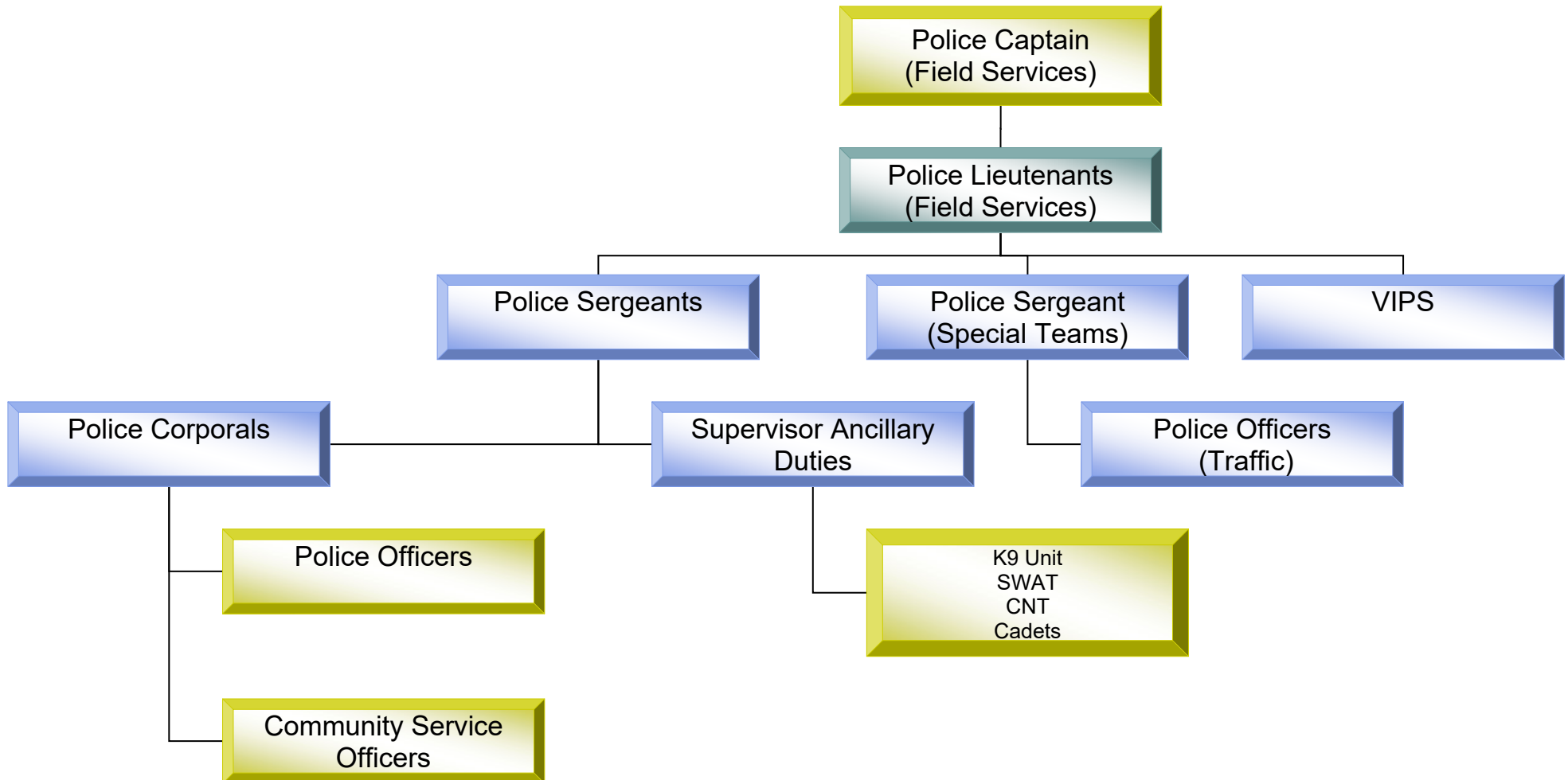
**POLICE DEPARTMENT
Support Services**



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2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

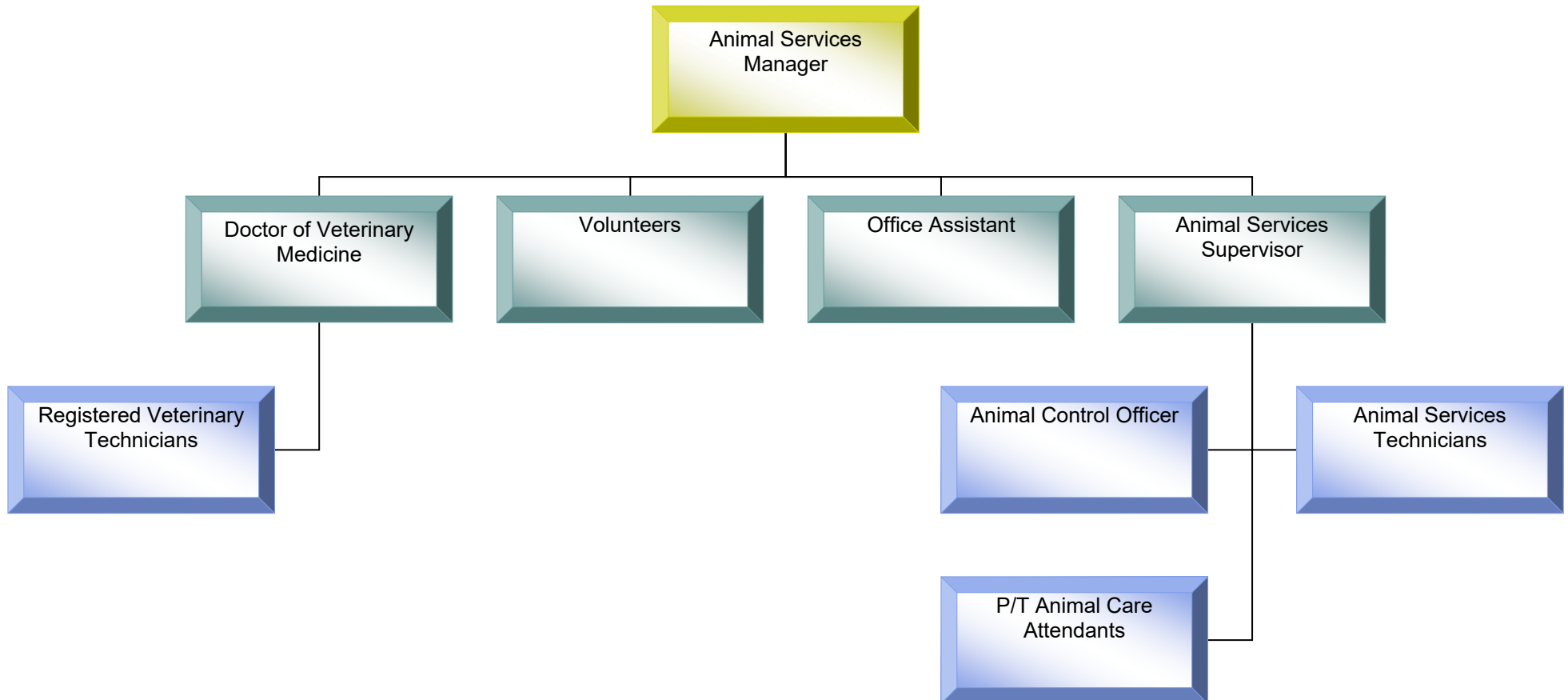
POLICE DEPARTMENT
Field Services



ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

**POLICE DEPARTMENT
Animal Services**



ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

The next pages of this section provide a department summary of revenues and expenditures with tables for sources and uses of funds. A summary of each program or bureau follows with a table showing the sources and uses of funds for each.

POLICE DEPARTMENT SUMMARY								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
SOURCE OF FUNDS:								
Taxes – Measure C	118,649	20,167	0	0	0	0%	0	0%
1% Sales Tax	15,624,254	17,272,446	12,743,745	14,145,651	12,687,260	-10%	13,036,741	3%
P.O.S.T. Funds	49,341	35,020	12,000	32,764	20,000	-39%	20,000	0%
Federal Grant	317,728	68,640	0	20,288	0	-100%	0	0%
Grant Reimbursement – State/Local	0	0	0	0	77,229	100%	0	-100%
Other Service Charges	41,675	38,914	30,000	50,000	40,000	-20%	40,000	0%
Police Services General	173,037	149,478	1,396,345	1,431,345	150,000	-90%	150,000	0%
False Alarm Permit Fees	70,876	66,185	100,000	70,000	70,000	0%	70,000	0%
False Alarm Response	123,580	96,955	50,000	10,000	50,000	400%	50,000	0%
Other	8,775	3,189	7,500	5,123	7,500	46%	7,500	0%
Donations	250	220	0	0	0	0%	0	0%
Booking Fee Reimbursements	143	0	1,000	0	0	0%	0	0%
Sales Tax Public Safety	712,696	861,802	775,000	888,300	934,800	5%	985,000	5%
Non-Traffic Fines	90	1,984	100	2,128	100	-95%	100	0%
Vehicle Code Fines	77,290	72,545	135,000	20,000	75,000	275%	75,000	0%
Abatement Fees	0	100	0	0	0	0%	0	0%
Transfers in	590,161	749,151	685,628	1,062,841	967,522	-9%	967,121	0%
TOTAL SOURCE OF FUNDS	17,908,545	19,436,796	15,936,318	17,738,440	15,079,411	-15%	15,401,462	2%
USE OF FUNDS:								
Personnel	38,836,956	39,055,455	44,693,967	40,673,206	41,237,946	1%	45,892,083	11%
Services & Supplies	6,654,544	7,396,344	10,699,726	10,546,025	9,503,577	-10%	8,778,100	-8%
Transfers Out	1,314,386	1,313,715	2,027,290	1,923,994	2,197,978	14%	2,397,674	9%
TOTAL USE OF FUNDS	46,805,886	47,765,514	57,420,983	53,143,225	52,939,501	0%	57,067,857	8%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE DEPARTMENT SUMMARY (Continued)				
	Funded 2022-23	Funded 2023-24		Funded 2024-25
Funded FTE'S				
Administration	21.90	22.90		22.90
Prisoner Custody	4.00	4.00		4.00
Community Policing	88.00	88.00		88.00
Traffic Division	7.00	7.00		7.00
Investigations	13.00	13.00		13.00
Special Investigations Unit	6.00	6.00		6.00
Communications	16.00	16.00		16.00
Total Police General Fund Funded FTE's	155.90	156.90		156.90

# of FY23 Funded Positions*	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions*
155.90	1.00	Police Evidence Supervisor	156.90
*General Fund positions only. .10 of Police Chief funded out of Animal Services Special Revenue Fund			

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE ADMINISTRATION (100-3110)

Police Administration is responsible for the administrative and management functions of the department. Effective organizational planning, community relations, training, emergency preparedness, crime prevention, computer services, recruitment, internal affairs, investigation, public education, police commission, evidence, crime analysis and department budget are included in this activity, as well as the Chief of Police.

2022-2023 Accomplishments:

- Restructured the divisions to better serve the needs of the community by establishing the Special Investigations Unit and the Community Engagement Unit.
- Continued the accelerated hiring process with the goal of filling all sworn positions.
- Implemented a professional recruiting website and mentorship program to attract more interest and guide applicants through the police department hiring process.
- Joined the 30 x 30 Initiative with the aim of increasing our female personnel to 30% by 2030.
- Filled administrative staff positions to help manage budgetary responsibilities and better support the Office of the Chief of Police.
- Conducted promotional processes to fill current and anticipated vacancies in command staff and supervisory ranks.
- Filled the Public Information Officer position to increase transparency with our community.
- Resumed the Citizens' Academy for the first time since Covid-19 restrictions.
- Continued our participation and departmental assessment in the National Public Safety Partnership Program (PSP).
- Implementation of the Blue Courage Training Program for leadership development department wide.
- Developed the infrastructure and procedure for reporting qualifying incidents to California Police Officer Standards and Training (POST) pursuant to California Senate Bill 2.
- Improved department training on cultural sensitivity/competency and de-escalation.

2024 & 2025 Objectives:

- Reestablish our employee evaluations to include subordinate evaluations of supervisors to improve leadership accountability.
- Persist in recruitment efforts to fill mounting vacancies in all divisions.
- Continue succession planning, reorganization, and mentoring.
- Maintain the development of APD as a hub for regional training with an added goal of bringing 100% of our internal training to POST for full certification. We are hosting five highly sought-after courses in the next year.
- Allocate funds to replace fleet vehicles to accommodate staff needs, as well as those with high mileage and in a state of disrepair.
- Continue to engage our community by expanding and increasing our social media presence.
- Expand the Community Camera/ALPR program to incorporate more areas of the city.
- Develop our staff of instructors to increase the quality and frequency of our departmental training.
- On-going purge of police records to bring PD in line with the City's record retention policy.
- Host the Citizens' Academy annually.
- Ensure the department is in compliance with DOJ building CLETS security access requirements.
- Evaluate the front counter process to become more efficient to provide a higher level of customer service.
- Update the CAD/RMS system to a platform better suited to departmental needs.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE ADMINISTRATION (100-3110) (Continued)

POLICE ADMINISTRATION (100-3110)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	60,341	35,020	12,000	32,764	97,229	197%	20,000	-79%
Charges for Services	409,168	351,532	295,000	280,000	310,000	11%	310,000	0%
Other	5,110	1,820	7,500	5,000	7,500	50%	7,500	0%
Transfer In – Byrne Grant	25,000	50,000	25,000	25,000	0	-100%	0	0%
Total Source of Funds	499,619	438,372	339,500	342,764	414,729	21%	337,500	-19%
Use of Funds:								
Personnel	4,316,229	4,027,136	5,277,058	4,538,644	5,387,128	19%	5,971,421	11%
Services & Supplies	2,033,269	2,503,943	2,707,864	2,966,572	3,297,339	11%	3,238,857	-2%
Total Use of Funds	6,349,498	6,531,079	7,984,922	7,505,216	8,684,467	16%	9,210,278	6%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

POLICE CADETS (100-3120)

The Cadet program was reinstated after COVID and is currently at 16 youths and representative of our diverse community.

2022-2023 Accomplishments:

- Cadets assisted in deployment of decoy vehicles as a means of crime prevention.
- Cadet program popularity continues to be strong with staff receiving applications on a continuous basis.
- Attended the four-day, 2022 Solano Explorer Academy and Central Valley Explorer Competition where several Antioch Cadets received recognition and awards.
- The Cadets participated in numerous civic and special events to include Tip-a-Cop, Rotary 5k Bunny Run, APD Trick-or-Treat, the Holiday Food Drive and Adopt-a-Family.
- Cadets assisted with department training providing services as role players.
- The Explorer Crab Feed Raised approximately \$15,000 to help offset expenses for the Academy and competitions.

2024 & 2025 Objectives:

- Continue Cadet recruitment efforts to increase the program and diversity within the program.
- Consider assigning additional duties to Cadets similar to VIPS duties.
- Continue to use Cadets for department training needs and minimize use of sworn staff for training scenarios.
- Continue the "Crime Prevention Citation" program and increase frequency to have a greater impact.
- Participate in the 2023 and 2024 Central Valley Explorer Competitions.
- Attend the 2023 Solano County Academy.
- Host another crab feed in 2023 and 2024 to raise funds to offset Academy and competition costs.
- Increase team building events.
- Implementation of the "Crime Prevention Citations" program throughout the City.

POLICE CADETS (100-3120)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Personnel	117	0	2,156	1,176	2,156	83%	2,156	0%
Services & Supplies	8,267	9,929	10,000	10,980	10,000	-9%	10,000	0%
Total Use of Funds	8,384	9,929	12,156	12,156	12,156	0%	12,156	0%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PRISONER CUSTODY (100-3130)

Prisoner Custody provides for all prisoner custody services, booking, custody transportation and property security. This program is also in charge of maintenance of supplies for the jail.

2022-2023 Accomplishments:

- Returned to full use of the jail as Covid-19 restrictions were lifted.
- Provided jail safety and procedural training to sworn and civilian employees.
- Trained new supervisor to oversee this bureau and provide mandated training.
- Passed all jail related inspections with no issues or areas for improvement.

2024 & 2025 Objectives:

- Replace aging jail equipment such as blankets, cell mattresses, and handcuffs.
- Continue to ensure the jail facility, transport vehicles, and all jail records are properly maintained.
- Recruit and hire additional CSO's to expand the number of citizen jailers to four.
- Provide the Title 15 mandated 8 hours of biennial jail training to sworn and non-sworn staff.

POLICE PRISONER CUSTODY (100-3130)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Booking Fee Reimbursements	143	0	1,000	0	0	0%	0	0%
Total Source of Funds	143	0	1,000	0	0	0%	0	0%
Use of Funds:								
Personnel	626,887	653,803	798,477	575,338	621,547	8%	659,336	6%
Services & Supplies	40,606	41,640	163,487	43,487	14,256	-67%	14,256	0%
Total Use of Funds	667,493	695,443	961,964	618,825	635,803	3%	673,592	6%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY POLICING BUREAU (100-3150)

The Community Policing Bureau provides general police services and responds to emergency calls to crimes in progress. Community Policing investigates crimes and investigates traffic accidents and enforces traffic laws and provides preventive patrol.

The Community Policing Bureau has been designed to promote a partnership with the community City-wide, and together identify community needs and resolve problems through practice and problem-solving approaches.

2022-2023 Accomplishments:

- Fully implemented the Body-Worn Camera (BWC) / Mobile Video/Audio Recorder (MVAR) program.
- Enhanced our community outreach efforts.
- Effectively completed succession planning, reorganization, promotions, and mentoring goals.
- Continued developing the drone program to enhance response to certain crimes and allow officers to respond in a safe, timely and efficient manner.
- Purchased and replaced outdated/expired safety equipment to include ballistic helmets and vests, as well as additional less lethal equipment to be utilized in the field.

2024 & 2025 Objectives:

- Continue to increase patrol staffing as hiring improves.
- Reestablish strong community relationships.
- Utilize new technology that assists in predictive and intelligence-led policing.
- Reinstitute proactive enforcement details.
- Continue engaging with the youth in our community by visiting school campuses to interact and provide information to the students.
- Develop emerging leaders through succession planning and mentoring.
- Allocate funds to replace outdated taser equipment, as well as outdated Patrol, CNT, and SWAT equipment.

Community Policing (Canine)

2022-2023 Accomplishments:

- Due to retirements and transfers, the Canine Unit experienced a turnover in staff. The unit is currently fully staffed with six handler teams who are all patrol certified.
- Two canine teams were added in the last year and a half.
- Handlers have attended or are attending narcotics schools leaving the unit with four out of six canines narcotics certified.
- Revamped the department canine policy to be more in line with current best practices.
- New handlers have attended canine liability schools.
- Taken the lead and partnered with dispatch in conducting community engagement events at various schools in Antioch. During these events, youth interact with our officers, dispatchers, and K9's while learning about police work and proper use of the 911 system.
- Unit Supervisor completed K9 Management School.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY POLICING BUREAU (100-3150) (Continued)

2024 & 2025 Objectives:

- Continue K9 and dispatch demonstrations in the schools to educate, develop, and maintain relationships with the youth.
- Enroll the two newest handler teams in narcotics detection class and have them certify.
- Have additional handlers attend the K9 liability course to remain current with case law and best practices with respect to K9 utilizations.
- Seek dual purpose certification with POST and California Narcotic Canine Association (CNCA).
- Enroll all handlers in CNCA to receive training opportunities, case law updates, and remain proficient with canine training and deployment.
- Obtain two kennels for the back lot of the police department.
- Upgrade existing canine equipment that is becoming old and dated.
- Work with fleet managers in obtaining and outfitting new canine vehicles and equipment.

POLICE COMMUNITY POLICING (100-3150)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Taxes – Measure C	118,649	20,167	0	0	0	0%	0	0%
1% Sales Tax	15,624,254	17,272,446	12,743,745	14,145,651	12,687,260	-10%	13,036,741	3%
Taxes - PSAF	712,696	861,802	775,000	888,300	934,800	5%	985,000	5%
Fines & Penalties	90	1,984	100	2,128	100	-95%	100	0%
Rev. from Other Agencies	201,130	36,257	0	20,288	0	-100%	0	0%
Current Service Charges	0	0	1,281,345	1,281,345	0	-100%	0	0%
Other	436	0	0	0	0	0%	0	0%
Transfers In	518,164	655,433	647,628	1,024,841	967,522	-6%	967,121	0%
Total Source of Funds	17,175,419	18,848,089	15,447,818	17,362,553	14,589,682	-16%	14,988,962	3%
Use of Funds:								
Personnel	23,834,121	24,387,000	27,063,110	25,709,673	22,648,013	-12%	26,225,901	16%
Services & Supplies	2,081,634	2,145,127	4,011,921	3,608,532	2,505,772	-31%	2,276,801	-9%
Total Use of Funds	25,915,755	26,532,127	31,075,031	29,318,205	25,153,785	-14%	28,502,702	13%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

TRAFFIC BUREAU (100-3160)

The Traffic Bureau provides for enforcement of moving traffic violations and parking violations. The Bureau directs traffic to ensure proper traffic flow, investigates major and fatal accidents, enforces driving under the influence violations and investigates traffic complaints. The Bureau works closely with the Community Policing Bureau to suppress traffic problems in target areas.

2022-2023 Accomplishments:

- Developed and provided in-house training to patrol officers on collision investigations.
- Acquired grant funding to send 12 officers to advanced schools related to DUI investigations.
- Collaborated with CHP to provide training at APD related to sideshow enforcement.
- Participated in monthly multi-jurisdictional traffic enforcement days with neighboring cities.
- Organized monthly in-house traffic enforcement days.
- Conducted follow up on side show take overs that resulted in over 20 vehicles being seized.
- Developed a court order seizure procedure with Contra Costa Courts.
- Recovered 26 stolen vehicles.

2024 & 2025 Objectives:

- Reinstate Traffic Unit.
- Replace aging equipment such as radar and lidar units with grant funds.

POLICE TRAFFIC (100-3160)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Vehicle Code Fines	77,290	72,545	135,000	20,000	75,000	275%	75,000	0%
Revenue from Other Agencies	0	24,800	0	0	0	0%	0	0%
Abatement Fees	0	100	0	0	0	0%	0	0%
Total Source of Funds	77,290	97,445	135,000	20,000	75,000	275%	75,000	0%
Use of Funds:								
Personnel	1,280,217	1,202,426	1,463,093	1,589,315	2,191,241	38%	2,287,340	4%
Services & Supplies	93,727	83,415	78,333	103,333	79,473	-23%	57,279	-28%
Total Use of Funds	1,373,944	1,285,841	1,541,426	1,692,648	2,270,714	34%	2,344,619	3%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

INVESTIGATION BUREAU (100-3170)

The Investigation Bureau provides investigative follow-up to those crimes which cannot be resolved at patrol level. Detectives are assigned to robbery, homicide, sex offenses (human trafficking), fraud, burglary, domestic violence, and juvenile crimes. Additionally, they investigate Law Enforcement Involved Fatal Incidents and prepare cases for referral to the District Attorney's office for prosecution.

2022-2023 Accomplishments:

- Promoted four detectives to Field Services Corporal positions.
- Maintained a high clearance rate for homicide cases (currently 85% clearance).
- Improved overall technological capability for investigating major crimes and critical incidents. (Technology for tracking fugitives, digital forensics, and data-sharing: GPS, Pen-Link, GrayShift, Axiom, CellHawk, Callyo, Vigilant, Peregrine and Cellebrite).
- Strengthened the data-driven approach to evaluating juvenile offenses to be referred or diverted to the REACH Program and Juvenile Probation saving time, money, and critical resources.
- Staffed one career/supervisory development position in the Investigations Bureau, which is a program that invests education and experience in volunteer/newly promoted officers.
- Implementation of ShotSpotter Technologies, a software platform for gunshot notification, crime gun intelligence, NIBIN support, information sharing and powerful analytics.
- Established Antioch's first Non-Fatal Shooting (NFS) and Homicide Review Board aimed at surfacing investigative best-practices and information sharing in an effort to reduce violent crime.
- Entered a three-year Public Safety Partnership (PSP) with the US DOJ Public and our federal partners to enhance our ability to reduce violent crime and aggravated assaults in our community.
- Entered into an MOU with the CCC DA's office for *eFiling* through Peregrine Technologies, realizing significant savings in materials and staff hours.
- The Investigation Bureau was the first to create and finalize a CJIS/DOJ compliant data-sharing MOU using Peregrine, which was adopted by numerous East Bay agencies enhancing our ability to collaborate and solve crime in real-time.

2024 & 2025 Objectives:

- Return the Investigation Bureau staffing levels to fully staffed by adding two full-time detectives, and one full-time Community Service Officer/Crime Scene Investigator.
- Fill crime analyst vacancy to support monitoring of calls for service and crime trends to ensure our deployment of personnel is as efficient as possible and delivers the best customer service to the community, as well as support Investigations.
- Maintain a high clearance rate for all crimes.
- Continue to develop, mentor, and invest in future leaders.
- Increase the Investigation Bureau vehicle fleet by adding one vehicle.
- Continue to maintain and update technologies that assist with investigations.
- Update the Investigation Bureau's interview rooms with new audio/video recording equipment.
- Clear out the overflow evidence space and improve it for Investigation Bureau office use.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

INVESTIGATION BUREAU (100-3170) (Continued)

2024 & 2025 Objectives (Cont.):

- Increase support for the Family Justice Center in Antioch by assigning detective(s) as a point of contact to facilitate victim advocacy while engaging as a collaborative partner.

POLICE INVESTIGATIONS (100-3170)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	0	7,583	0	0	0	0%	0	0%
Other	3,229	1,369	0	123	0	-100%	0	0%
Total Source of Funds	3,229	8,952	0	123	0	-100%	0	0%
Use of Funds:								
Personnel	4,340,477	3,833,144	4,776,636	3,563,416	5,081,808	43%	5,260,739	4%
Services & Supplies	822,837	814,214	1,028,925	1,028,925	1,008,398	-2%	962,369	-5%
Total Use of Funds	5,163,314	4,647,358	5,805,561	4,592,341	6,090,206	33%	6,223,108	2%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

SPECIAL INVESTIGATIONS UNIT (SIU) (100-3175) [FORMERLY SPECIAL OPERATIONS UNIT (SOU)]

The Special Investigations Unit (formerly the Special Operations Unit) provides intelligence gathering and investigative follow-up to those narcotics, weapons violations, human-trafficking and gang cases which cannot be resolved at the patrol level. Due to an ongoing reduction in staffing, this unit prioritizes fugitive apprehension and high-risk searches in addition to their current responsibilities.

2022-2023 Accomplishments:

- The SOU and POP Teams were reinvented to create the Special Investigations Unit; a highly focused, intelligence gathering, collaborative, proactive unit tasked with identifying the most significant drivers of violent crime and engage in evidence-based focused-deterrence strategies in an effort to disrupt and reduce violent crime.
- Established a new collaborative relationship with the ATF-E, participating in their Western Crime Gun Intelligence Working Group, and the Cross-Jurisdictional Firearms Trafficking Strike Force. The ATF program focuses on a collaborative approach highlighting best-practices involving the development of crime-gun intelligence while allowing access to NIBIN/NESS databases for shooting investigative analysis and linking.
- Established a new collaborative relationship with the USMS, participating in their Task Force Officer program. The USMS program strengthens the unit's ability to engage in high-risk fugitive apprehension operations and offers access to staffing, training opportunities and technological resources related to public safety.
- Reduce expenditures by using a state contract for undercover vehicles with Enterprise Rental company.

2024 & 2025 Objectives:

- Return SIU staffing levels to fully staffed by adding one full-time detective.
- Enhance the intelligence-gathering, crime-gun collection and case-building capability of the unit by adding two detectives for field-operations.
- Continue strengthening multi-faceted relationships with outside agencies to leverage resources and assistance with large-scale narcotics, gang and weapons related investigations and prosecutions.
- Continue to identify and procure technology that supports engaging in data-driven solutions used to mitigate violent crime and gun crime, including gun trafficking.
- Increase fugitive apprehension and vice operations with a focus on impacting human trafficking and illegal gang activity.
- Continue to reduce expenditures by using a state contract for undercover vehicles with Enterprise Rental company.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

SPECIAL INVESTIGATIONS UNIT (SIU) (100-3175) (Continued)

POLICE SPECIAL INVESTIGATIONS UNIT (SIU) (100-3175)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Personnel	1,372,192	1,847,593	1,794,175	1,443,006	1,844,685	28%	1,919,084	4%
Services & Supplies	72,446	95,693	115,835	115,835	109,978	-5%	103,845	-6%
Total Use of Funds	1,444,638	1,943,286	1,910,010	1,558,841	1,954,663	25%	2,022,929	3%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNICATIONS BUREAU (100-3180)

Communications (police dispatch) provides emergency and non-emergency dispatch services and directs citizens to the proper service providers.

2022-2023 Accomplishments:

- Continued 9-1-1 for kids' program and had dispatch presentations at schools.
- Eliminated built in OT for dispatchers in an attempt to reduce OT expenditures.
- Successfully functioned throughout COVID pandemic.
- Extended online reports to make response times better for our customers.
- Implemented and learned new CAD system.
- 90% of 9-1-1 calls answered in less than 10 seconds.

2024 & 2025 Objectives:

- Install and train on new ShotSpotter system.
- Continue to be involved in community events (9-1-1 for kids' program, Coffee with the Cops backpack drive, Giving Tuesday.).
- Update EBRCs radios and encryption.
- Look toward future technology and equipment needs.
- Continue to have 9-1-1 calls answered in less than 10 seconds.
- Train new dispatchers and have a fully staffed communication center.
- Integrate with the CARE team, Code Enforcement, Animal Control, and Public Works.

POLICE COMMUNICATIONS (100-3180)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Transfers In	1,780	2,664	0	0	0	0%	0	0%
Total Source of Funds	1,780	2,664	0	0	0	0%	0	0%
Use of Funds:								
Personnel	2,980,593	3,040,100	3,459,227	3,202,603	3,401,333	6%	3,506,071	3%
Services & Supplies	826,667	1,063,542	1,386,534	1,386,534	1,412,666	2%	1,302,666	-8%
Total Use of Funds	3,807,260	4,103,642	4,845,761	4,589,137	4,813,999	5%	4,808,737	0%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

OFFICE OF EMERGENCY MANAGEMENT (100-3185)

The Office of Emergency Management has the overarching service responsibility for "disaster preparedness" in our community. This section will develop, maintain and coordinate current emergency preparedness plans that will help mitigate the effects of man-made, technical, and natural disasters. A useful plan is one that complies with state and federal mandates (SEMS/NIMS and ICS), protects life and property, and efficiently takes an all-hazards approach by applying management, organization, and communication skills. The disaster preparedness program supports ongoing education, preparation and training, and oversees the Emergency Operations Center.

2022-2023 Accomplishments:

- Completed the city's first Emergency Operations Plan to include tailored Emergency Action Plan and Situational Status report; certified by CalOES and FEMA and ratified by the City Council.
- Completed the city's first Antioch Municipal Reservoir & Dam Emergency Action Plan; certified by CalOES and Dept. of Water Resources.
- Maintained the city's EOC (virtual) response to the Novel Corona Virus (COVID-19) pandemic, communicating with the county and the state through the web-based application WebEOC.
- Collaborated and coordinated with city, county, state, and federal organizations throughout the 2023 Winter (Atmospheric River) Storm declared disaster.
- Continued our partnership with the county CERT organizers to expand the training of volunteers in the area of emergency services.
- Represent the city at the CCC Emergency Operations Center monthly MAC Group meetings.
- Started work to update the citywide Injury, Illness & Prevention Program (IIP).
- Started work to create Emergency Action Plans and annexes for each city-owned structure as mandated by CalOSHA.

2024 & 2025 Objectives:

- Continue to develop and deploy tailored training modules with the city's new OES consultant, Preparative Consulting.
- Partner with the city's consultant to administer robust and detailed state and federally certified section specific trainings and exercises for city staff.
- Develop and update EOP annexes as needed.
- Maintain and update the city's Cooling and Warming Centers.
- Continue to provide presentations to community groups and stakeholders related to emergency preparedness.
- Research grant opportunities to fund training, education, materials, and updates.
- Activate the city's EOC during low-level events for experience and training.
- Continue to update the city/department's website to include a comprehensive section for emergency preparedness.
- Upgrade the Community Room at the police department with new and up-to-date audio/video equipment, real-time information delivery (communication) hardware and software, and industry standard technology used for emergency preparedness intelligence gathering, response, and management.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

OFFICE OF EMERGENCY MANAGEMENT (100-3185) (Continued)

POLICE OFFICE OF EMERGENCY MANAGEMENT (100-3185)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	105,598	0	0	0	0	0%	0	0%
Total Source of Funds	105,598	0	0	0	0	0%	0	0%
Use of Funds:								
Services & Supplies	161,465	34,648	132,788	132,788	94,496	-29%	94,496	0%
Total Use of Funds	161,465	34,648	132,788	132,788	94,496	-29%	94,496	0%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY VOLUNTEER PROGRAM/CRIME PREVENTION COMMISSION/CHAPLAINCY/EXPLORERS (100-3195)

The Volunteer Program supports police services, while providing the citizens an opportunity to actively support their community. These opportunities will involve clerical support, vacation patrols, crime prevention and community awareness presentations.

The Antioch Police Crime Prevention Commission is composed of seven members who are appointed by the Mayor. Their purpose is to organize and facilitate Antioch's Crime Prevention Program through the Neighborhood Watch Program.

The Chaplaincy Program is a ministry of ordained volunteer clergy to support the employees of Antioch Police Department and the citizens of Antioch during crisis/non-crisis situations.

2022-2023 Accomplishments:

VIPS

- Reinstated the VIPS unit after the suspension due to Covid.
- VIPS continued to deploy decoy vehicles as a crime deterrent, and the radar trailer as a traffic calming measure. The VIPS have accommodated special and short notice requests for these services.
- Hans Ho resumed his position as the Volunteer Coordinator.
- Provided service, direction, and equipment at all neighborhood Cleanups.
- Recruited nine new volunteers and hosted a VIPS academy.
- Increased the number of VIPS willing to participate in "callouts" for major incidents.

2024 & 2025 Objectives:

VIPS

- Continue recruitment and increase VIPS staffing.
- Add enough new VIPS to complete another field services VIPS academy.
- Assess and explore other areas VIPS could be helpful and expand their duties.
- Increase recurring VIPS training to help with critical incidents as they arise and support departmental vehicle maintenance.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY VOLUNTEER PROGRAM/CRIME PREVENTION COMMISSION/CHAPLAINCY/EXPLORERS (100-3195) (Continued)

POLICE COMMUNITY VOLUNTEERS (100-3195)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Donations	250	220	0	0	0	0%	0	0%
Transfer In – Byrne Grant	45,217	41,054	13,000	13,000	0	-100%	0	0%
Total Source of Funds	45,467	41,274	13,000	13,000	0	-100%	0	0%
Use of Funds:								
Personnel	86,123	64,253	60,035	50,035	60,035	20%	60,035	0%
Services & Supplies	14,277	11,564	19,639	19,639	20,744	6%	17,076	-18%
Total Use of Funds	100,400	75,817	79,674	69,674	80,779	16%	77,111	-5%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

FACILITIES MAINTENANCE (100-3200)

The primary objective of the Facilities Maintenance activity is to provide for an acceptable level of maintenance to the Police and Animal Services facilities. There are no personnel assigned to this work. Facilities maintenance work such as roof repairs, general building repairs, and necessary alterations to office, installation of building hardware, electrical wiring and janitorial maintenance are accomplished through this program. Additionally, utilities for the department are paid from this account.

2022-2023 Accomplishments:

- Replaced the aging intercommunication systems throughout the department and parking lots with upgraded audio/video technology to improve the security of the property and the safety of our personnel.
- Located local facilities that can be used for long term evidence storage locations.
- Identified repairs and continued to maintain the overall safety/security of the building.
- Replaced outdated fitness equipment in the gym to aid in employee health and wellness.

2024 & 2025 Objectives:

- Assess the need and feasibility of developing the remaining surge areas of the PD.
- Explore the feasibility of paving a portion of the dirt area in the back lot with covered parking.
- Update the inner armory to provide additional storage for equipment.

POLICE FACILITIES MAINTENANCE (100-3200)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Services & Supplies	499,349	592,629	1,004,400	1,089,400	950,455	-13%	700,455	-26%
Transfer Out	1,672	0	0	0	0	0%	0	0%
Total Use of Funds	501,021	592,629	1,004,400	1,089,400	950,455	-13%	700,455	-26%

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ANIMAL SERVICES SUPPORT (100-3320)

The City operates an animal shelter for which the Police Department has oversight. The operations of the animal shelter are accounted for in a Special Revenue Fund. A subsidy is provided by the General Fund to the Animal Services Special Revenue Fund to support operations.

2022-2023 Accomplishments:

- Animal Services launched their new volunteer program in August 2021. The new volunteer program utilizes the online volunteer management software Volunteer Impact. Since relaunch, 110 volunteers have completed more than 6,100 hours of volunteer service at the Antioch Animal Shelter.
- The addition of the Animal Services Technician was successfully completed in August 2022. This additional AST has allowed for more consistent scheduling of animal care staff to help address the needs associated with the increased number of pets entering the shelter since the end of the COVID pandemic.
- Grants received during FY2022 & FY2023
 - A \$10,000.00 grant was received from the California Animal Welfare Funders Group in September of 2021 to assist with spay/neuter costs for community cats in Antioch. These funds were utilized during FY22 and FY23. To date, a total of 74 community cats have been spay/neutered via this program.
 - AAS received a grant for the University of Florida's, Maddie's® Shelter Medicine Program to complete a pro bono assessment of the Antioch Animal Shelter. This assessment was completed in April 2022. Recommendations from this assessment were utilized when applying for the grant received from the California for All Animals.
 - A grant for \$5,000.00 was received from Petco Love in April 2022.
 - Two grants, one for \$5,000.00 (July 2022) and one for \$59,500.00 (November 2022), were received from California for All Animals. These grant funds will be utilized in FY24-25 to help reduce stress within the shelter by remodeling and relocating the cat housing areas away from the dog housing areas.
- In addition to the grant sponsored shelter assessment completed by the UF Maddie's® Shelter Medicine Program, a staff-initiated needs assessment was completed. Recommendations for addressing facility and personnel needs are included in the FY24-25 budget.

2024 & 2025 Objectives:

- Ensure completion of grant funded projects to reduce stress within the shelter by updating and remodeling the dog and cat housing areas within the current animal shelter.
- Prioritize and ensure completion of repairs and renovations required to address operational needs within the animal services facility.
- Initiate the planning process to determine whether expansion and/or replacement of the current animal shelter is the best course of action to ensure adequate space is available for staff and shelter pets.
- Set priorities on the hiring of additional personnel to adequately care for the pets in the shelter and respond to calls for service in the field.
- Conduct a thorough review of animal control ordinances to ensure consistency between state, county and local laws and incorporate current best practice within the animal services field into Antioch City Ordinance.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ANIMAL SERVICES SUPPORT (100-3320) (Continued)

ANIMAL SERVICES SUPPORT (100-3320)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Services & Supplies	0	0	40,000	40,000	0	-100%	0	0%
Transfer Out to Animal Services	1,312,714	1,313,715	2,027,290	1,923,994	2,197,978	14%	2,397,674	9%
Total Use of Funds	1,312,714	1,313,715	2,067,290	1,963,994	2,197,978	12%	2,397,674	9%

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ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

RECREATION/COMMUNITY SERVICES SUPPORT

Parks and Recreation provides the City's residents recreational, preschool, social and meeting space within the community. Recreation Programs are accounted for in the Recreation Special Revenue Fund. The Recreation/Community Services Support division within the General Fund provides a subsidy to this fund to support operations.

RECREATION/COMMUNITY SERVICES SUPPORT (100-4110)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	1,683,054	501,311	3,027,234	3,027,234	3,227,477	7%	3,325,054	0%
Total Source of Funds	1,683,054	501,311	3,027,234	3,027,234	3,227,477	7%	3,325,054	3%
Use of Funds:								
Personnel	135,121	0	0	0	0	0%	0	0%
Services & Supplies	24,109	42,012	402,041	417,557	0	-100%	0	0%
Transfer Out to Recreation Fund	2,972,346	1,790,603	4,443,526	4,215,871	4,062,127	-4%	4,238,843	4%
Total Use of Funds	3,131,576	1,832,615	4,845,567	4,633,428	4,062,127	-12%	4,238,843	4%

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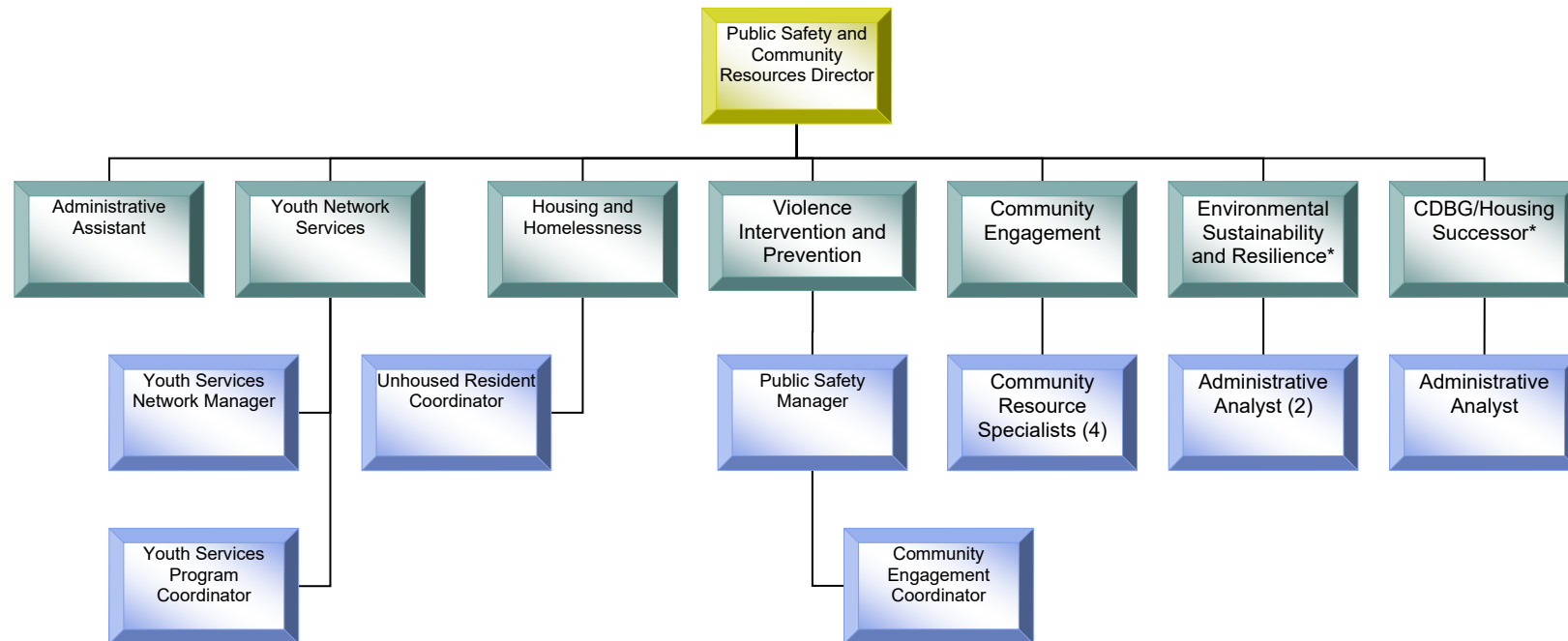
ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC SAFETY AND COMMUNITY RESOURCES DEPARTMENT

The Public Safety and Community Resources was created in fiscal year 2022 to provide a central department to encompass youth services, unhoused resident services, violence intervention, community engagement, environmental services and CDBG/Housing Successor activities. The department is responsible for building partnerships and developing strategies that enhance the productivity and sustainability of public and community-based resources as well as for the administration of programs and initiatives that foster public trust and transparency within, the City of Antioch. Public safety in Antioch is the most important role of local government and this department is responsible for implementing initiatives that foster greater community well-being and public safety that provides Antioch residents and other stakeholders with credible, customized, and responsive opportunities.



# of FY23 Funded Positions (General Fund)	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions (General Fund)
11.00*	0.00	N/A	11.00
*General Fund only - .25 of Director allocated between Solid Waste and Housing Successor Funds; Environmental Sustainability in Solid Waste Special Revenue Fund and CDBG & Housing Successor in Special Revenue Funds.			

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

PUBLIC SAFETY AND COMMUNITY RESOURCES SUMMARY								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	0	494,459	1,049,906	863,735	2,902,877	236%	3,013,473	4%
Total Source of Funds	0	494,459	1,049,906	863,735	2,902,877	236%	3,013,473	4%
USE OF FUNDS:								
Personnel	0	345,723	1,836,096	994,806	2,083,899	109%	2,148,745	3%
Services & Supplies	0	187,538	1,261,697	1,250,802	818,978	-35%	864,728	6%
Total Use of Funds	0	533,261	3,097,793	2,245,608	2,902,877	29%	3,013,473	4%
				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Funded FTE'S								
Youth Network Services				2.20	2.00		2.00	
Housing and Homelessness				1.15	1.00		1.00	
Violence Intervention and Prevention				2.15	2.00		2.00	
Community Engagement				4.15	4.00		4.00	
Administration				1.10	1.75		1.75	
Total Public Safety and Community Resources Funded FTE's				10.75	10.75		10.75	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

YOUTH NETWORK SERVICES DIVISION (100-4700)

Youth Network Services recognizes youth strengths, and the existence of societal barriers that impose challenges at such a critical age. It is committed to creating equitable opportunities that uplift the value of youth voice and engage them as influencing members. The Youth Network Services division recognizes that young people need health and wellness services, education and employment, and safe and stable housing to create a foundation on which to thrive. Through youth-centered programs, events, and opportunities, activities work to build positive relationships, gain self-confidence, and meet youth's personal, educational, vocational, and life goals. Opportunities reflect transformative experiences that speak to the range of incidental, emotional, and educational barriers that youth face. Opportunities connect positively to families and other caring and supportive adults in their lives. All youth have equitable access to all offerings. Youth Services understands and keeps current with trends and programs identified through a collaborative network of the school district, non-profit organizations, police department, faith-based communities, and families.

2022-2023 Accomplishments:

- Fostered personal growth and development by providing resources, and programs, and opportunities that helped young people develop essential life skills, build self-esteem discover their passions and talents by:
 - Centering programs, services, and opportunities around socio-emotional well-being, academic success, workforce development, community service, physical enrichment, and civic engagement for youth ages 12–26.
- Promoting diversity and inclusion by creating a welcoming and inclusive environment that celebrated diversity and encouraged young people from all backgrounds to participate and feel valued by:
 - Distributing 275k in funding to over 12 community-based organizations to complete after-school tutoring, visual and performing arts, dance, basketball programs, and camps and services during the AUSD breaks.
 - Successfully completed 3 seasons of Midnight Basketball with 97% participation.
- Provided career readiness and job training by assisting young people to build the skills and confidence needed to succeed in the workforce by offering job training programs, internships, mentorship, and career development resources.
 - Piloted the 1st Mayors Apprenticeship Program with a cohort placement at Public Works Department
 - Completed the 2nd class of Springboard Interns (28 rising juniors and seniors) from AUSD; paid internship that trains all youth and places them in different city departments;
 - Completed the 2nd class of BUILD Antioch, a paid internship focused on design, architecture, and construction for 20 young adults.
- Built positive relationships and social connections to create opportunities for young people to build positive relationships and social connections with their peers, mentors, and other supportive adults by:
 - Established monthly meetings with AUSD for youth presentations, recruitment, and discussions on needs assessment.
 - Hired a full-time Youth Services Programs Coordinator.
 - Creating and publishing a proposal request focusing on soliciting services for organizations serving marginalized youth in the Bay area.
- Encouraged civic engagement by empowering young people to become active and engaged members of their communities:
 - Held bi-monthly meetings for all youth 12-18 by offering opportunities to take on leadership roles, develop public speaking skills, engage in civic responsibility and learn about effective communication and problem-solving.
 - Antioch Council of Teens sponsored and hosted 9 community events for other youth in the community to participate in community service projects, civic engagement and social events.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

YOUTH NETWORK SERVICES DIVISION (100-4700) (Continued)

2024 & 2025 Objectives:

The Goals for the Youth Services network prioritize the needs and interests of youth ages 12-26 and aim to provide a supportive and empowering environment for their growth and development.

- Partner with at least five community-based organizations to bring technology services to youth.
- Develop and offer an internship focusing on science, technology, engineering, math, and arts for young girls in Antioch.
- Create after-school programming with AUSD for youth in middle school.
- Strengthen relationships with local organizations, businesses, and stakeholders to build partnerships.
- Procure additional grant funds for youth-centered services and events.
- Support and prioritize mental health and wellness by offering resources and support for managing stress, building resilience, and accessing mental health services when needed.
- Provide more mental health and wellness programs for youth 12-18.
- Build capacity by hiring two young adults to serve as technical assistants in internship programs.

YOUTH NETWORK SERVICES (100-4700)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	494,459	1,049,906	863,735	1,001,609	16%	1,020,526	0%
Total Source of Funds	0	494,459	1,049,906	863,735	1,001,609	16%	1,020,526	0%
Use of Funds:								
Personnel	0	306,921	634,129	479,985	524,959	9%	537,876	2%
Services & Supplies	0	187,538	423,750	383,750	476,650	24%	482,650	1%
Total Use of Funds	0	494,459	1,057,879	863,735	1,001,609	16%	1,020,526	2%
Funded FTE's	0.00	2.20	2.20	2.20	2.00		2.00	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

HOUSING AND HOMELESSNESS DIVISION (100-4705)

Housing and Homelessness integrates, provides, distributes, and promotes innovative, efficient, and cost-saving housing and unhoused services to the City of Antioch's low income and unhoused residents. As an administrative entity for the unhoused continuum of care, the Housing and Homeless division actively works with key partners at county, state and federal levels, local school districts, housing providers, law enforcement and non-profit community-based-organizations to develop innovative and community specific policies and strategies to address the needs of persons experiencing homelessness and/or housing insecurity as a key determinant of public safety and individual health. The Housing and Homeless division works closely with the City Community Development Block Grant unit, Environmental Sustainability and Resilience division, and housing consultants in soliciting and identifying additional funding.

2022-2023 Accomplishments:

- Prioritized immediate services that meet the needs of the most underserved populations focusing on those living outside in visible encampments.
- 139 residents served in the Laundry Voucher Program in partnership with the Church 4 Me and SHARE COMMUNITY.
- Provided 43 nights of stay through motel voucher program to those in immediate emergency need.
- Supported the local shower program with operational support.
- Served approximately 636 participants through the Laundry Voucher Program.
- Collaborated with Contra Costa County's H3 program to place Antioch Residents in the Delta Landing Program while we worked on the completion of the Non-Congregate Bridge Housing Program.
- Provided refuge during inclement weather events.
- Continued to collaborate with local stakeholders from public and private agencies by attending coalition meetings, engaging in critical dialogue and shared best practices.
- Opened Opportunity Village with 33 rooms.

2024 & 2025 Objectives:

- Work with Technical Assistance provider Focus Strategies to create a departmental strategy plan.
- Maintain media presence and keep up to date information on city's website.
- Increase transparency of City initiatives serving the unhoused population.
- Participate in regional efforts.
- Reduce homelessness and the prevalence of visible encampments.
- Coordinate with local public and non-profit stakeholders.
- Continue to provide housing support that meet the needs of those looking for permanent housing.
- Establish a semi-annual pop-up event in collaboration with local stakeholders to bring light to resources available to unhoused and unsheltered residents in the community.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

HOUSING AND HOMELESSNESS DIVISION (100-4705) (Continued)

HOUSING AND HOMELESSNESS (100-4705)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	311,853	100%	317,237	2%
Total Source of Funds	0	0	0	0	311,853	100%	317,237	2%
Use of Funds:								
Personnel	0	38,802	245,714	163,285	179,453	10%	184,837	3%
Services & Supplies	0	0	597,247	622,247	132,400	-79%	132,400	0%
Total Use of Funds	0	38,802	842,961	785,532	311,853	-60%	317,237	2%
Funded FTE's	0.00	1.15	1.15	1.15	1.00		1.00	

VIOLENCE INTERVENTION AND PREVENTION DIVISION (100-4706)

The Violence Intervention and Prevention division's primary function and responsibility is to develop programs that improve the public health and safety in the City of Antioch by supporting transformative citywide approach in communities that are disproportionately impacted by violence. The Violence Intervention and Prevention division understands the need to offer systemic interruption to violence. The Violence Intervention and Prevention division develops impactful opportunities through state/county grant and contract funding to design and implement initiatives that provide community-focused, and trauma-informed responses. Additionally, providing support and partnership to community leaders, currently embedded in the various diverse neighborhoods throughout the City to make positive, proactive, and reactive change.

2022-2023 Accomplishments:

- Hired Public Safety Manager position.
- Created an eligibility list for Community Engagement Coordinator position to be hired by June 30, 2023.
- Received funding from Board of State and Community Corrections for the California Violence Intervention and Prevention (CalVIP) grant in the total amount of \$1,794,116.00 for a grant period of July 1, 2022 through December 31, 2025.
- Identified non-profits through RFQ process to participate in the CalVIP grant.
- Contracted with Felton Institute to lead the Angelo Quinto Community Response Team (AQCRT).
- Implemented and began AQCRT initiative.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

VIOLENCE INTERVENTION AND PREVENTION DIVISION (100-4706) (Continued)

2024 & 2025 Objectives:

- Continue AQCRT initiative.
- Continue CalVIP grant.
- Complete community needs assessment in the Sycamore corridor.
- Apply for violence intervention and prevention grants to support current and future work.
- Host community town halls and workshops.
- Create a community leader network.
- Hold community-led events.

VIOLENCE INTERVENTION AND PREVENTION (100-4706)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	254,649	100%	290,353	14%
Total Source of Funds	0	0	0	0	254,649	100%	290,353	14%
Use of Funds:								
Personnel	0	0	184,136	102,379	225,999	121%	232,953	3%
Services & Supplies	0	0	25,000	25,000	28,650	15%	57,400	100%
Total Use of Funds	0	0	209,136	127,379	254,649	100%	290,353	14%
Funded FTE's	0.00	0.00	2.15	2.15	2.00		2.00	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY ENGAGEMENT DIVISION (100-4707)

Community Engagement is a conduit between City leadership, City staff and residents to proactively engage with the community to address individual and collective needs through community events, public engagement forums, district panel discussions. Using a problem-solving approach, the division will primarily work in the field to link residents to appropriate resources to resolve issues related to blight, unsafe housing conditions, unhoused populations, tenant/landlord disputes, and similar. Additionally, the division will be highly visible in the community by supporting community initiatives and serving as an in-community resource for the City's residents. The Community Engagement division will support other divisions within the Public Safety and Community Resources Department, either directly or through referral, by furthering issues related to environmental programs, housing, unhoused populations, youth programs, and violence intervention and prevention. The Community Engagement division is dedicated to establishing meaningful and sustainable programs that promote community pride, diversity, equity and inclusion in creating a sense of belonging for every person.

2024 & 2025 Objectives:

- Create job specifications and salary range for Community Engagement Specialist position
- Seek approval from council
- Recruit and hire 4 Community Engagement Specialists
- Establish relationships throughout the city with key community and school leaders
- Lead and host 1-2 community events/workshops/activities/townhalls
- Acquaint community members with city resources and process

COMMUNITY ENGAGEMENT (100-4707)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	732,445	100%	761,149	4%
Total Source of Funds	0	0	0	0	732,445	100%	761,149	4%
Use of Funds:								
Personnel	0	0	567,771	116,247	706,045	507%	728,749	3%
Services & Supplies	0	0	25,000	25,000	26,400	6%	32,400	0%
Total Use of Funds	0	0	592,771	141,247	732,445	419%	761,149	4%
Funded FTE's	0.00	0.00	4.15	4.15	4.00		4.00	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ADMINISTRATION DIVISION (100-4708)

This division serves to support the overall operations of all department activities and provides staff support for all goals of the various divisions. It is also responsible for the long-range planning of community engagement, building departmental capacity and program sustainability.

PUBLIC SAFETY AND COMMUNITY RESOURCES ADMINISTRATION (100-4708)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	0	0	0	0	602,321	100%	624,208	4%
Total Source of Funds	0	0	0	0	602,321	100%	624,208	4%
Use of Funds:								
Personnel	0	0	204,346	132,910	447,443	237%	464,330	4%
Services & Supplies	0	0	190,700	194,805	154,878	-20%	159,878	3%
Total Use of Funds	0	0	395,046	327,715	602,321	84%	624,208	4%
Funded FTE's	0.00	0.00	1.10	1.10	1.75		1.75	

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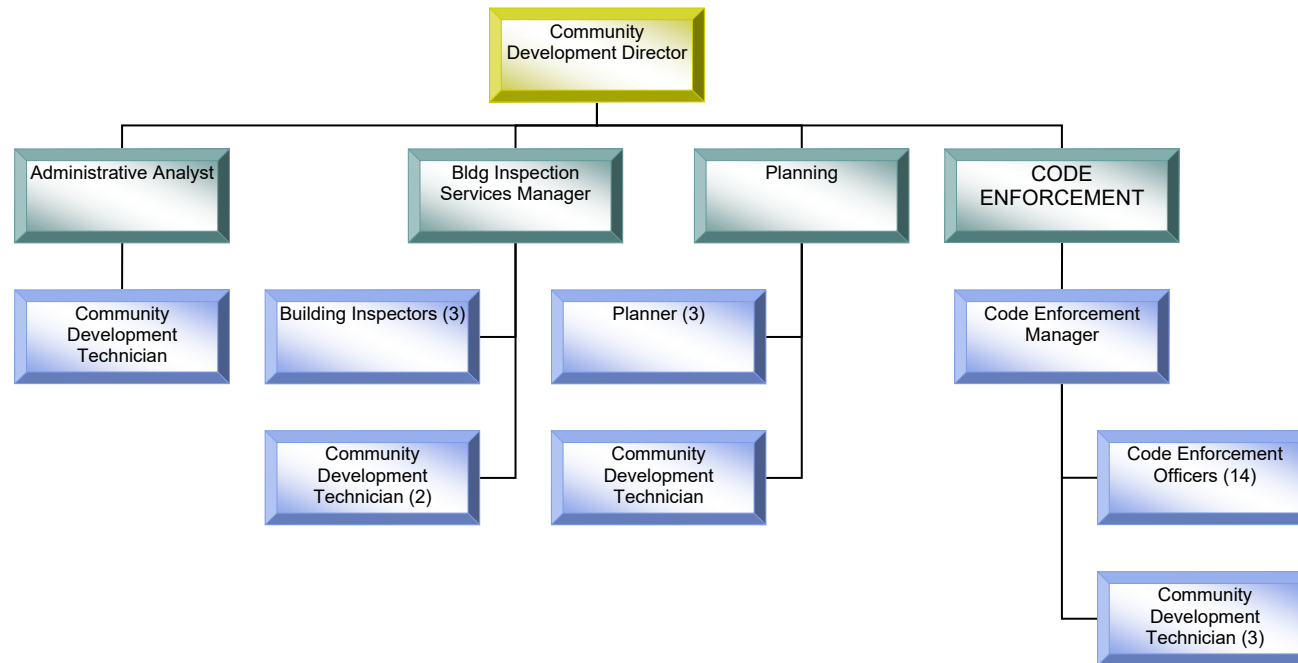
ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT DEPARTMENT

The goal of the Community Development Department is to manage the City's built and natural environments through the development review and permitting process and the enforcement of existing regulations. This goal is addressed through advanced and current City planning programs, through an efficient and informed building inspection program, and through a responsive and professional code enforcement program. These programs provide exceptional customer service, create a safer and more attractive environment, expand economic development opportunities, and contribute to a better quality of life for the City of Antioch and its residents.



# of FY23 Funded Positions	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
32.00	0.00	N/A	31.00
NOTE: In FY24, (2) Principal Planners are being funded in lieu of (2) Senior Planners and (1) Planning Manager.			

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT SUMMARY								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
SOURCE OF FUNDS:								
1% Sales Tax	1,756,215	1,712,728	3,257,813	2,056,336	2,020,819	-2%	2,027,634	0%
Building Permits	2,775,820	3,706,974	2,450,000	2,700,000	2,450,000	-9%	2,450,000	0%
Plan Checking Fees	481,461	298,332	410,000	380,000	410,000	8%	410,000	0%
Planning Fees	110,390	121,394	77,200	0	75,000	100%	75,000	0%
Other Service Charges	0	7,859	0	0	0	0%	0	0%
Pool Safety Fee	1,934	2,604	1,100	1,423	1,100	-23%	1,100	0%
Cert Access Spec Consultation	0	250	0	30	0	0%	0	0%
Technology Fee	51,253	168,931	105,000	140,000	105,000	-25%	105,000	0%
Energy Inspection Fee	51,205	57,520	45,750	45,750	45,750	0%	45,750	0%
Accessibility Fee	2,746	21,962	2,550	3,200	2,550	-20%	2,550	0%
Green Bldg Verif & Compliance	238,913	269,500	199,000	175,000	199,000	14%	199,000	0%
General Plan Maintenance Fee	128,331	143,858	115,000	115,000	115,000	0%	115,000	0%
Reimbursement Developers	4,374	3,316	4,400	6,030	0	-100%	0	0%
Assessment Fees	560,746	223,808	750,000	50,000	200,000	300%	200,000	0%
Abatement Fees	14,961	1,533	17,000	1,917	0	-100%	0	0%
Revenue from Other Agencies	59,950	97,583	740,050	693,906	0	-100%	0	0%
Miscellaneous Revenue	234,240	448,547	136,875	150,779	171,000	13%	171,000	0%
Total Source of Funds	6,472,539	7,286,699	8,311,738	6,519,371	5,795,219	-11%	5,802,034	0%
USE OF FUNDS:								
Personnel	3,953,229	3,312,016	5,576,476	3,992,993	4,712,921	18%	6,082,577	29%
Services & Supplies	660,696	1,980,346	2,751,208	2,394,245	1,933,308	-19%	2,094,060	8%
Total Use of Funds	4,613,925	5,292,362	8,327,684	6,387,238	6,646,229	4%	8,176,637	23%

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

COMMUNITY DEVELOPMENT SUMMARY (Continued)

	Funded 2022-23	Funded 2023-24	Funded 2024-25
Funded FTE'S			
Administration	0.00	3.00	3.00
Land Planning Services	6.68	4.00	4.00
Code Enforcement	18.66	18.00	18.00
Building Inspection	6.66	6.00	6.00
Total Community Development Funded FTE's	32.00	31.00	31.00

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

ADMINISTRATION DIVISION (100-5110)

This Division is responsible for the ongoing and structured operations and administration of the Department's divisions as a cohesive unit, bringing consistent functionality through the implementation and maintenance of technology, the management of finances and budget, and the improvement and streamlining of services to increase public and community engagement with the Department's overall objectives. This Division consists of one (1) Administrative Analyst, one (1) Community Development Technician. Activities of this division were previously split among the different Community Development cost centers and are being segregated out beginning in the 2024 budget.

2022-2023 Accomplishments:

- Project Management, Implementation, and ongoing configuration of Enterprise Permitting & Licensing (EPL), a new automated permitting and plan management system, including an online application portal for customers and applicants.
- Collaboration with other Departments to increase communication and improve program and service delivery.

2024 & 2025 Objectives:

- Phased integration of processes in to the EPL system.
- Continued improvement and standardization of internal policies, procedures, and best practices.
- Support both internal and external opportunities and resources for staff development.
- Take part in various committees and focused efforts to bring innovate and effective solutions.
- Find opportunities for grants, fellowships, and other local, state, and federal resources to assist in the Department's objective.

COMMUNITY DEVELOPMENT ADMINISTRATION (100-5110)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Personnel	0	0	0	0	745,992	100%	771,253	3%
Services & Supplies	0	0	0	0	263,253	100%	265,753	1%
Total Use of Funds	0	0	0	0	1,009,245	100%	1,037,006	3%
Funded FTE's	0.00	0.00	0.00	0.00	3.00		3.00	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

LAND PLANNING SERVICES DIVISION (100-5130)

This Division is the central point for the review and processing of all development applications, including rezoning, use permits, variances, design review, planned developments, tentative maps, etc. Staff is responsible for assuring compliance with California Environmental Quality Act (CEQA) and applicable General Plan requirements and provides staff support for the Planning Commission. The planning staff is also responsible for the long-range planning of the community, including updating the General Plan and the preparation of specific plans for future growth areas and coordinating with the planning activities of surrounding jurisdictions and the County. The division is proposed to be staffed by two (2) Principal Planners, one (1) Associate Planner, and one (1) Community Development Technician.

2022 - 2023 Accomplishments:

- Preparation, circulation, and City Council approval of the Housing Element update.
- Adoption of the Commercial Infill Housing (CIH) Overlay District.
- Implemented a new software system allowing online application, plan submittal, and plan management.
- Processed entitlements for significant development projects including:
 - AMPORTS – new processing facility for delivery and storage of vehicles and upgrade of existing dock
 - Wildhorse Multifamily Project – 126 unit townhome development
 - Laurel Ranch – approximately 187 single family lots

2024 & 2025 Objectives:

- Initiate comprehensive General Plan and Zoning Ordinance Update.
- Complete Phase II (final) of the Citywide HCP/NCCP.
- Pursue best practices, implement legislative updates, and identify and implement process improvements.
- Manage entitlement applications through project approval, plan check, construction, and completion.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

LAND PLANNING SERVICES DIVISION (100-5130) (Continued)

COMMUNITY DEVELOPMENT LAND PLANNING SERVICES (100-5130)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	168,795	163,900	202,310	189,310	0	-100%	0	0%
Charges for Services	445,547	373,546	372,200	225,000	370,000	64%	370,000	0%
Revenue from Other Agencies	59,950	97,583	740,050	693,906	0	-100%	0	0%
Other	65,670	56,868	59,525	76,030	55,000	-28%	55,000	0%
Total Source of Funds	739,962	691,897	1,374,085	1,184,246	425,000	-64%	425,000	0%
Use of Funds:								
Personnel	1,143,703	1,086,804	1,525,245	1,307,060	771,818	-41%	870,740	13%
Services & Supplies	184,737	814,935	877,270	509,674	641,476	26%	1,348,351	110%
Total Use of Funds	1,328,440	1,901,739	2,402,515	1,816,734	1,413,294	-22%	2,219,091	57%
Funded FTE's	6.64	6.68	6.68	6.68	4.00		4.00	

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CODE ENFORCEMENT (100-5140)

The Code Enforcement Division's mission is to protect and enhance the quality of life, health, safety, and welfare of our community. The Division is responsible for investigating complaints of violations of the Antioch Municipal Code (AMC) on commercial and residential property including: Zoning/Land Use, Health & Safety, Housing, Building, Electrical, and Plumbing Codes. Enforcement activity is prioritized, with highest priority given to those violations having an immediate effect on health, safety, and welfare of the public such as homeless encampments, substandard housing, and unsecured properties. The Division is staffed by fourteen (14) Code Enforcement Officers, and two (2) Community Development Technicians. The Code Enforcement Division operations are overseen by the Code Enforcement Manager.

2022 - 2023 Accomplishments:

- Proactive enforcement activity resulted in over 2,121 new cases.
- Over 2,066 cases were closed / resolved.
- Technician staff routed or responded to over 5,672 inquiries and calls for the Division.
- Technician staff handled or responded to over 1,624 SeeClickFix inquiries (online reporting).
- Implemented an easy online-application form for RV parking registration in response to an approved Amendment to the Antioch Municipal Code regarding the storage of Recreation Vehicles on residentially zoned property.
- Onboarded 4 new Code Enforcement Officers.
- Implemented a new software system allowing more efficiency in code case management and correspondence creation.

2024 & 2025 Objectives:

- Code Enforcement Officers to attend continuing education courses.
- Continue to improve and streamline the use of the case tracking software.
- Continued partnership with Republic Services for Neighborhood Cleanup Events throughout the City.
- Additional public presentations/outreach on Code Enforcement Division functions and procedures.

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

CODE ENFORCEMENT (100-5140) (Continued)

COMMUNITY DEVELOPMENT CODE ENFORCEMENT (100-5140)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
1% Sales Tax	1,587,420	1,548,828	3,055,503	1,867,026	2,020,819	8%	2,027,634	0%
Charges for Services	575,707	225,341	767,000	51,917	200,000	285%	200,000	0%
Other	71,488	285,594	15,750	30,779	50,000	62%	50,000	0%
Total Source of Funds	2,234,615	2,059,763	3,838,253	1,949,722	2,270,819	16%	2,277,634	0%
Use of Funds:								
Personnel	1,755,734	1,546,252	2,896,538	1,867,026	2,243,668	20%	3,260,178	45%
Services & Supplies	154,688	298,150	612,500	623,133	427,466	-31%	355,535	-17%
Total Use of Funds	1,910,422	1,844,402	3,509,038	2,490,159	2,671,134	7%	3,615,713	35%
Funded FTE's	14.63	18.66	18.66	18.66	18.00		18.00	

ANTIOCH
2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

BUILDING INSPECTION SERVICES DIVISION (100-5160)

The Building Inspection Division inspects all permitted construction projects within the City which are not in the public right-of-way, enforcing standards set in the Building, Plumbing, Electrical, and Mechanical and Municipal codes. This division administers and collects development/permit fees charged by the City and other agencies; maintains the City's street address system; inspects existing structures/dwelling units for health and safety hazards when called upon; enforces State Accessibility and Energy Efficiency standards; and works diligently to enforce minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy of all buildings and structures within the City. This Division is staffed with two (2) Building Inspectors, two (2) Community Development Technicians, and one (1) Building Inspection Services Manager who provide technical support, plan check for all residential and commercial projects, issue over the counter permits, and manage day-to-day operations of the Division.

2022 - 2023 Accomplishments:

- Implemented a new software system allowing online application, plan submittal, and plan management.
- Provided Building Code information and guidance to our residents and developers in the office and in the field.
- Provided responsive, professional and flexible plan review, permitting and inspection services to the construction community.
- Issued over 3,501 building permits.
- Performed over 7,397 inspections.

2024 & 2025 Objectives:

- Continue to increase the competency and efficiency of the Building Division through in-house and external training and education for staff.
- Continue to provide exceptional customer service by making same day/next day inspections, timely plan review and informative, customer friendly public handouts and forms.
- Upgrade permit tracking software.
- Maintain adequate capacity to ensure that inspection services are provided in an efficient and customer-friendly manner.

ANTIOCH

2023-25 OPERATING BUDGET

GENERAL FUND – DEPARTMENTAL BUDGETS

BUILDING INSPECTION SERVICES DIVISION (100-5160) (Continued)

COMMUNITY DEVELOPMENT BUILDING INSPECTION (100-5160)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Permits	2,775,820	3,706,974	2,450,000	2,700,000	2,450,000	-9%	2,450,000	0%
Charges for Services	620,686	718,664	583,400	635,403	583,400	-8%	583,400	0%
Other	101,456	109,401	66,000	50,000	66,000	32%	66,000	0%
Total Source of Funds	3,497,962	4,535,039	3,099,400	3,385,403	3,099,400	-8%	3,099,400	0%
Use of Funds:								
Personnel	1,053,792	678,960	1,154,693	818,907	951,443	16%	1,180,406	24%
Services & Supplies	321,271	867,261	1,261,438	1,261,438	601,113	-52%	124,421	-79%
Total Use of Funds	1,375,063	1,546,221	2,416,131	2,080,345	1,552,556	-25%	1,304,827	-16%
Funded FTE's	5.63	6.66	6.66	6.66	6.00		6.00	

ANTIOCH

2021-23 OPERATING BUDGET

GENERAL FUND – BUDGET STABILIZATION FUND

BUDGET STABILIZATION FUND (105)

In fiscal year 2018, the City established a Budget Stabilization Fund to set aside monies for future budget variances, unexpected occurrences, emergencies and the like. General Fund reserves over 20% of unassigned fund balance were used to establish the fund and future General Fund unassigned reserves over 20% can be moved into this fund. Per City Council direction, beginning in fiscal year 2020, these funds will be used to pay the difference in the full Actuarial Determined Contribution for OPEB payments from the pay as you go costs currently made by the City to address the unfunded liability for OPEB.

BUDGET STABILIZATION (FUND 105)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$23,871,244	\$28,951,461	\$35,299,488	\$35,299,488	\$30,652,736		\$28,508,972	
Revenue Source:								
Transfer In – General Fund	5,759,745	7,583,062	0	0	0	0%	0	0%
Total Revenue	5,759,745	7,583,062	0	0	0	0%	0	0%
Expenditures:								
OPEB Contribution	679,528	1,235,035	1,300,000	651,127	1,300,000	100%	1,300,000	0%
Transfer Out – General Fund	0	0	13,955,121	3,995,625	843,764	-79%	3,000,000	256%
Total Expenditures	679,528	1,235,035	15,255,121	4,646,752	2,143,764	-54%	4,300,000	101%
Ending Balance, June 30	\$28,951,461	\$35,299,488	\$20,044,367	\$30,652,736	\$28,508,972		\$24,208,972	

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SPECIAL REVENUE FUNDS

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

The City maintains forty-seven Special Revenue Funds. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes. Each fund is listed below in the Special Revenue Funds Summary table.

SUMMARY OF SPECIAL REVENUE FUNDS								
Special Revenue Fund Title	Fund #	Estimated Balance 7/1/23	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/24	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/25
American Rescue Plan Fund	206	\$93,244	\$8,120,841	\$8,071,895	\$142,190	\$4,065,925	\$4,056,979	\$151,136
CalVIP Grant Fund	207	0	683,074	683,074	0	686,044	686,044	0
PLHA Fund	208	0	771,500	771,500	0	1,478,500	1,478,500	0
RMRA Fund	209	130,407	2,860,911	2,305,240	686,078	2,804,555	3,257,240	233,393
Police Federal Asset Forfeiture Fund	210	191,640	15,500	104,101	103,039	15,500	104,101	14,438
Delta Fair Property Fund	211	(34,573)	40,790	377	5,840	41,998	377	47,461
Community Develop. Block Grant (CDBG)	212	190,056	441,669	441,669	190,056	907,705	907,705	190,056
Gas Tax Fund	213	1,004,600	3,108,318	3,567,285	545,633	4,328,463	3,588,312	1,285,784
Animal Services Fund	214	59,500	2,472,563	2,532,063	0	2,672,174	2,672,174	0
Civic Arts Fund	215	286,155	89,446	48,884	326,717	89,556	49,205	367,068
Park-In Lieu Fund	216	1,232,244	339,000	417,424	1,153,820	339,000	417,424	1,075,396
Senior Bus Fund	218	54,108	6,100	29,169	31,039	6,100	29,169	7,970
Recreation Programs Fund	219	928,631	6,448,754	6,385,306	992,079	6,735,434	6,670,743	1,056,770
Traffic Signal Fund	220	216,131	2,640,500	2,802,118	54,513	119,500	1,118	172,895
Police Asset Forfeiture Fund	221	111,868	8,000	2,233	117,635	8,000	2,233	123,402
Measure J Growth Management Fund	222	107,237	1,595,650	1,428,579	274,308	1,615,650	678,579	1,211,379
Child Care Fund	223	190,917	98,741	82,388	207,270	101,613	82,563	226,320
Tidelands Fund	225	135,213	9,354	264	144,303	10,428	264	154,467
Solid Waste Reduction Fund	226	224,180	387,916	550,601	61,495	386,000	446,568	927
Abandoned Vehicle Fund	228	743,325	105,000	53,205	795,120	105,000	53,205	846,915
National Pollutant Discharge Elim. (NPDES)	229	3,364,750	900,000	1,967,630	2,297,120	900,000	2,010,266	1,186,854
Supplemental Law Enforcement Fund	232	72,750	276,000	276,000	72,750	276,000	276,000	72,750
Byrne Grant Fund	233	0	0	0	0	0	0	0
CDBG Revolving Loan Fund	236	6,939,242	155,360	0	7,094,602	158,057	0	7,252,659
Traffic Safety Fund	237	31,446	110,500	110,116	31,830	110,500	110,116	32,214

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SUMMARY OF SPECIAL REVENUE FUNDS (Continued)								
Special Revenue Fund Title	Fund #	Estimated Balance 7/1/23	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/24	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/25
PEG Fund	238	324,785	257,500	186,044	396,241	260,000	136,244	519,997
Street Impact Fund	241	504,970	1,894,400	1,899,400	499,970	1,950,900	1,926,265	524,605
SB1186 Disability Access Fund	242	118,104	33,100	231	150,973	33,100	231	183,842
Maintenance District Funds:								
Lone Tree Way District	251	363,845	1,081,681	1,328,517	117,009	1,020,681	1,074,586	63,104
Downtown District	252	122,415	235,508	265,223	92,700	235,508	235,735	92,473
Almondridge District	253	64,856	103,036	118,653	49,239	102,936	120,943	31,232
Hillcrest Landscape Maintenance Dist.	254	202,125	1,103,283	1,260,850	44,558	1,333,283	1,367,061	10,780
Park District 1A	255	224,403	101,557	103,568	222,392	101,557	78,682	245,267
Park District 2A	256	305,451	793,981	914,991	184,441	1,120,981	1,137,068	168,354
Park Administration Fund	257	0	687,605	687,605	0	685,932	685,932	0
East Lone Tree District	259	134,082	224,415	272,053	86,444	224,415	280,078	30,781
Opioid Settlement Fund	260	44,694	17,970	62,664	0	100	100	0
Storm Damage Fund	261	0	0	0	0	0	0	0
East Lone Tree Benefit District Fund	270	8,762,927	1,260,000	15,194	10,007,733	1,265,000	15,194	11,257,539
Kaiser Public Facility Benefit District Fund	271	1,947,362	1,000	150	1,948,212	1,000	150	1,949,062
CFD 2016-01 Police Protection Fund	280	0	247,348	247,348	0	247,348	247,348	0
CFD 2018-01 Public Services Fund	281	938,701	583,081	108,951	1,412,831	583,581	108,951	1,887,461
CFD 2018-02 Police Protection Fund	282	0	460,544	460,544	0	460,544	460,544	0
CFD 2022-01 Public Services Fund	283	37,366	47,716	12,100	72,982	47,916	14,200	106,698
Post Retirement Medical - Police	577	2,655	940,100	937,775	4,980	951,100	952,775	3,305
Post Retirement Medical – Miscellaneous	578	174,197	530,500	535,604	169,093	550,500	559,604	159,989
Post Retirement Medical - Management	579	1,181,795	500,500	922,154	760,141	500,500	967,154	293,487
TOTAL SPECIAL REVENUE FUNDS		\$31,727,804	\$42,790,312	\$42,970,740	\$31,547,376	\$39,638,584	\$37,947,730	\$33,238,230

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

AMERICAN RESCUE PLAN (206)

The American Rescue Plan Act of 2021 was signed into law on March 11, 2021, and will deliver \$350 billion for eligible state, local, territorial, and tribal governments to respond to the COVID-19 emergency. Funding for eligible expenditures must be spent or obligated by December 31, 2024. Antioch is an entitlement City and received a total of \$21,550,900 directly from the Department of the Treasury split into two payments. The first payment was received in May 2021 with the second payment received in May 2022.

AMERICAN RESCUE PLAN (FUND 206)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$44,244	\$44,244	\$44,244	\$93,244		\$142,190	
Revenue Source:								
Investment Income	47,121	0	25,000	50,000	50,000	0%	10,000	-80%
Revenue from Other Agencies	0	0	0	9,424,134	8,070,841	-14%	4,055,925	-50%
Total Revenue	47,121	0	25,000	9,474,134	8,120,841	-14%	4,065,925	-50%
Expenditures:								
Services and Supplies	2,877	0	17,361,000	9,425,134	8,071,841	-14%	1,243,866	-85%
Transfer Out to General Fund	0	0	0	0	0	0%	2,813,059	100%
Internal Services	0	0	0	0	54	100%	54	0%
Total Expenditures	2,877	0	17,361,000	9,425,134	8,071,895	-14%	4,056,979	-50%
Ending Balance, June 30	\$44,244	\$44,244	(\$17,291,756)	\$93,244	\$142,190		\$151,136	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CALVIP GRANT (207)

The City of Antioch received \$1,794,116 in grant funding from the Board of State and Community Corrections under the California Violence Intervention and Prevention (CalVIP) grant program. The purpose of the grant is to improve public health and safety by supporting effective violence reduction initiatives in communities that are disproportionately impacted by violence. The grant runs from July 1, 2022 through December 31, 2025 and is being administered by the Public Safety and Community Resources Department.

CalVIP GRANT (FUND 207)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Revenue from Other Agencies	0	0	0	425,000	683,074	61%	686,044	0%
Total Revenue	0	0	0	425,000	683,074	61%	686,044	0%
Expenditures:								
Personnel				0	109,215	100%	112,184	3%
Services & Supplies	0	0	0	425,000	573,859	35%	573,860	0%
Total Expenditures	0	0	0	425,000	683,074	61%	686,044	0%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

NOTE: Grant pays for 50% of Public Safety Manager and 50% of Community Engagement Coordinator over the two-year period.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PLHA GRANT (208)

The City's PLHA program, funded through State PLHA (Permanent Local Housing Allocation) funds, is administered through the Public Safety and Community Resources Department. This new program provides a permanent source of funding to help increase the supply of affordable housing units. The City's annual allocation is \$394,235 during the five- year period of 2019-2023. The uses approved by the City Council include 1) Assisting persons who are experiencing homelessness (30% of grant or maximum \$700,000.) 2) The development of Accessory Dwelling Units (ADUs) as rental housing and rehabilitation of housing (40% of grant or maximum of \$950,000) and 3) Homeownership opportunities (25% of funds or maximum of \$600,000) to provide downpayment assistance through the Antioch Home Ownership Program (AHOP).

2022-2023 Accomplishments:

- Completed application and awarded \$171,500 for Safe Parking Program, not yet in operation.
- Working with nonprofit agency, staff and potential foundation funder on developing ADU project to test feasibility and extend limited funding of \$950,000, as well as find other ways to increase ADU production.
- Allocated \$600,000 for AHOP Downpayment Assistance Program to provide assistance to homeowners earning from 81% to 120% of the area median income.

2024 & 2025 Objectives:

- Finalize location for Safe Parking Program and fund for three years.
- Develop parameters for ADU program, secure additional funding, and test concept of creating more affordable housing through ADU production by funding at least three ADU projects.
- Expend grant funds for AHOP program, allowing 10 lower income households to become homeowners in Antioch.
- Submit application for next five years of funding.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PLHA GRANT (208) (Continued)

PLHA GRANT (FUND 208)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Revenue from Other Agencies	0	0	0	0	771,500	100%	1,478,500	92%
Total Revenue	0	0	0	0	771,500	100%	1,478,500	92%
Expenditures:								
Services & Supplies	0	0	0	0	771,500	100%	1,478,500	92%
Total Expenditures	0	0	0	0	771,500	100%	1,478,500	92%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RMRA (209)

The Road Repair and Accountability Act of 2017 (SB 1) approved by the California legislature established a Road Maintenance and Repair Account (RMRA) in the state treasury that allocates monies to cities and counties for road maintenance and repair based upon a statutory formula. This fund was created by the City to account for monies received from the State under this act and spending of those funds.

RMRA (FUND 209)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$2,350,895	\$2,080,141	\$3,275,512	\$3,275,512	\$130,407		\$686,078	
Revenue Source:								
Revenue from Other Agencies	3,425,389	3,236,828	3,967,820	4,077,298	2,850,911	-30%	2,794,555	-2%
Investment Income	10,481	-57,673	25,000	25,000	10,000	-60%	10,000	0%
Transfer In – Measure J Fund	0	0	1,200,000	1,200,000	0	-100%	0	0%
Total Revenue	3,435,870	3,179,155	5,192,820	5,302,298	2,860,911	-46%	2,804,555	-2%
Expenditures:								
Services & Supplies	4,314	4,487	4,500	4,500	4,500	0%	4,500	0%
Capital Projects	3,702,140	1,979,127	8,942,733	8,442,733	2,300,000	-73%	3,252,000	41%
Internal Services	170	170	170	170	740	335%	740	0%
Total Expenditures	3,706,624	1,983,784	8,947,403	8,447,403	2,305,240	-73%	3,257,240	41%
Ending Balance, June 30	\$2,080,141	\$3,275,512	(\$479,071)	\$130,407	\$686,078		\$233,393	

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RMRA (209) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2022-23 Revised	2023-24 Proposed	2024-25 Proposed
Pavement Preventative Maintenance	\$1,200,000	\$2,300,000	\$0
L Street Improvements	2,408,601	0	3,252,000
Pavement Plugs and Leveling Courses	4,367,654	0	0
2018 Pavement Rehabilitation	466,478	0	0
Total Capital Projects	\$8,442,733	\$2,300,000	\$3,252,000

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

FEDERAL ASSET FORFEITURE (210)

This fund accounts for monies and property seized during drug enforcement on Federal cases. The Federal government requires a separate fund to account for these activities.

FEDERAL ASSET FORFEITURE (FUND 210)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$329,940	\$385,185	\$391,959	\$391,959	\$191,640		\$103,039	
Revenue Source:								
Investment Income	806	-6,136	50	500	500	0%	500	0%
Other	123,772	13,703	100,000	0	15,000	100%	15,000	0%
Total Revenue	124,578	7,567	100,050	500	15,500	3000%	15,500	0%
Expenditures:								
Services & Supplies	69,314	774	200,500	200,800	100,800	-50%	100,800	0%
Internal Services	19	19	19	19	3,301	17274%	3,301	0%
Total Expenditures	69,333	793	200,519	200,819	104,101	-48%	104,101	0%
Ending Balance, June 30	\$385,185	\$391,959	\$291,490	\$191,640	\$103,039		\$14,438	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

DELTA FAIR PROPERTY FUND (211)

The Delta Fair Property Fund was created when the City sold property it owned on Delta Fair Boulevard at the City's western City limits. The property was originally purchased from the State on the condition that it would be used for park and recreation purposes. When it was decided that the property was more suitable for commercial purposes and should be sold or leased, the State gave its permission on the condition that proceeds be used for park purposes for those parks constructed prior to 1980.

DELTA FAIR PROPERTY (FUND 211)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$135,667	\$158,525	\$112,213	\$112,213	(\$34,573)		\$5,840	
Revenue Source:								
Investment Income	450	21,349	2,000	500	500	0%	500	0%
Current Service Charges	47,938	74,748	47,938	42,607	40,290	-5%	41,498	3%
Revenue from Other Agencies	0	0	2,795,000	2,795,000	0	-100%	0	0%
Total Revenue	48,388	96,097	2,844,938	2,838,107	40,790	-99%	41,998	3%
Expenditures:								
Services & Supplies	231	238	450	300	300	0%	300	0%
Contra Loma Basketball Courts/Park	25,278	142,150	2,984,572	2,984,572	0	-100%	0	0%
Internal Services	21	21	21	21	77	267%	77	0%
Total Expenditures	25,530	142,409	2,985,043	2,984,893	377	-100%	377	0%
Ending Balance, June 30	\$158,525	\$112,213	(\$27,892)	(\$34,573)*	\$5,840		\$47,461	

*Note: It is anticipated that a portion of project expenditures will roll over into FY24, thus not having negative ending balance at 6/30/23.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (212)

The Community Development Block Grant program, funded through the Department of Housing and Urban Development, is administered through the Public Safety and Community Resource Department. As an “entitlement community” the City receives annual grant funds for activities and services which benefit low- and moderate-income persons and provide infrastructure improvements in low/moderate areas.

2022-2023 Accomplishments:

- CDBG and CDBG-CV funding in each year through successful submission and approval of the Antioch Annual Action Plans and Annual Performance and Evaluation Reports (CAPER).
- Managed \$1.153 million in federal CDBG-CV funds through the Covid epidemic in addition to annual CDBG and HS grant program of over \$2 million without additional staffing, funding 30-31 community programs while maintaining compliance with State and Federal requirements.
- Worked with the CDBG Consortium, made up of other entitlement communities and the County, in coordinating all CDBG activities to reduce administrative burden, sharing information, making improvements to the City Data Services on-line reporting system for grantees, and coordinating the grant application processes for the three year grant cycle for FY 2022-23, 2023-24 and 2024-25.
- Provided staff support to the CDBG Committee of the City Council to coordinate agency interviews and facilitate the recommendation and approval process.
- Worked with HUD to dissolve the CDBG Housing Revolving Loan Program and reprogramming to the Roadway Project, allowing the City to pass the HUD timeliness test for expenditure of federal funding.
- In partnership with the CIP department, successfully passed HUD monitoring of Davis Bacon construction requirements and complete large City roadway project funded with CDBG.
- Implemented the county-wide Assessment of Fair Housing (AFH) for 2020-25 in conjunction with the Contra Costa Consortium and Housing Authorities of Contra Costa and Pittsburg.
- Represented the City on the Contra Costa Homeless Continuum of Care by serving in the City Government seat of the Council on Homeless as well as on three committees.

2024 & 2025 Objectives:

- Fund activities and programs that best serve the needs of Antioch residents for the final two years of the 2020-25 Consolidated Plan.
- Monitor and maintain adequate records and provide technical support to ensure that the CDBG program is operating as efficiently as possible.
- As part of the development of the new 2025-30 Consolidated Plan, extensively review the Consortium/Antioch Citizen Participation Plan, update the Limited English Proficiency Plan with 2020 Census data, and take to Council with the Relocation Plan for approval in FY 2023-24.
- Develop new 2025-30 Analysis of Impediments to Fair Housing Choice (AI) with new 2020 Census data.
- To develop the 2025-30 Consolidated Plan, conduct extensive needs analysis including community survey in English and Spanish, mailings, tabling, and outreach to lower income neighborhoods, limited English speaking communities, and persons with special need, as well as interviews with key stakeholders and City department leadership staff.
- Conduct extensive 2020 Census and other data analysis of housing stock condition, characteristics, and write 2025-30 Consolidated Plan and FY 2025-26 Action Plan; facilitate review of AI, Consolidated Plan draft, and other HUD-required documents by the CDBG Committee and take to Council for adoption.
- Partner with the Environmental Sustainability and Resilience Division in the development of a new Climate Action and Resilience Plan.
- Develop annual Action Plan for 2024-25 and CAPER for 2023-24.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (212) (Continued)

2024 & 2025 Objectives (Cont.):

- Conduct extensive Grant Kickoff event for the first two year cycle (FY 2025-26 and 2026-27) of the new Consolidated Plan, including providing technical assistance to agencies, facilitating agency interviews by the CDBG Committee, conducting a risk analysis on all applications, facilitating the scoring process by the CDBG Committee, and determining funding recommendations.
- Develop annual Action Plan including prepare staff report, resolutions, and make presentation at a Public Hearing.
- Develop final 2024-25 CAPER to discuss accomplishments for the year and progress toward achieving the goals and objectives that were identified in the 2020-25 Consolidated Plan.
- Partner with Environmental Sustainability and Resilience Division in implementation of \$156,140 in grant funding from the Department of Energy (DOE) Energy Efficiency Block Grant. Funding will provide HVAC, solar, and other energy savings measures to benefit lower income households through the Housing Rehabilitation Program.
- Complete development of the 2025-30 Consolidated Plan and first year Action Plan and take to Council for adoption.

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (212) (Continued)

COMMUNITY DEVELOPMENT BLOCK GRANT (FUND 212) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$237,065	\$157,624	\$212,529	\$212,529	\$190,056		\$190,056	
Revenue Source:								
Revenue from Other Agencies	601,374	1,016,271	471,840	2,160,479	441,669	-80%	907,705	106%
Other	19,434	0	0	17,986	0	0%	0	0%
Total Revenue	620,808	1,016,271	471,840	2,178,465	441,669	-80%	907,705	106%
Expenditures:								
Personnel	0	0	83,447	83,447	83,447	0%	83,447	0%
Services & Supplies	700,249	961,366	1,321,393	2,117,491	358,222	-83%	824,258	130%
Total Expenditures	700,249	961,366	1,404,840	2,200,938	441,669	-80%	907,705	106%
Ending Balance June 30	\$157,624	\$212,529	(\$720,471)	\$190,056	\$190,056		\$190,056	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

GAS TAX (213)

The City receives gas tax funds from the State under the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance and operation of public streets. The City also uses these funds to pay for maintenance and operation of streetlights.

GAS TAX (FUND 213)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$502,638	\$638,926	\$1,125,343	\$1,125,343	\$1,004,600		\$545,633	
Revenue Source:								
Revenue from Other Agencies	2,525,168	2,649,128	3,953,000	2,928,764	3,103,318	6%	4,323,463	39%
Investment Income	-4,419	-9,898	25,000	25,000	5,000	-80%	5,000	0%
Other	58	0	0	0	0	0%	0	0%
Total Revenues	2,520,807	2,639,230	3,978,000	2,953,764	3,108,318	5%	4,328,463	39%
Expenditures:								
Personnel	90,983	85,819	237,630	125,940	238,232	89%	250,459	5%
Services & Supplies	432,820	474,899	460,000	460,820	480,000	4%	498,800	4%
Capital Projects	623,958	413,482	3,074,874	1,187,672	1,605,000	35%	1,625,000	1%
Transfers Out	1,174,343	1,116,198	1,233,802	1,237,660	1,190,000	-4%	1,160,000	-3%
Internal Services	62,415	62,415	62,415	62,415	54,053	-13%	54,053	0%
Total Expenditures	2,384,519	2,152,813	5,068,721	3,074,507	3,567,285	16%	3,588,312	1%
Ending Balance, June 30	\$638,926	\$1,125,343	\$34,622	\$1,004,600	\$545,633		\$1,285,784	

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

GAS TAX (213) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2022-23 Revised	2023-24 Proposed	2024-25 Proposed
Pavement Management System	\$98,000	\$30,000	\$0
Trail Maintenance Program	241,651	175,000	175,000
Overhead Utility Undergrounding	0	0	1,000,000
Amtrak Station Improvements	0	150,000	0
Streetlight Improvements	800,000	800,000	0
Median Island Improvements	0	400,000	400,000
Pedestrian Safety Improvements	0	50,000	50,000
Local Roadway Safety Plan	48,021	0	0
Total Capital Projects	\$1,187,672	\$1,605,000	\$1,625,000

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ANIMAL SERVICES (214)

In 1978 the citizens of Antioch overwhelmingly voted for Measure A. This measure was for re-establishing, maintaining and operating a City animal shelter. Measure A authorized funds to be appropriated annually by the City Council. This fund accounts for revenues and expenditures of the City's animal services program. A portion of the revenues required to operate this function comes from animal licenses and shelter, adoption, handling, and impound fees. The remainder comes from a subsidy from the General Fund.

ANIMAL SERVICES (FUND 214)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$59,500		\$0	
Revenue Source:								
Current Service Charges	214,917	233,311	216,200	229,485	233,500	2%	233,500	0%
Investment Income	22	0	0	0	0	0%	0	0%
Revenue from Other Agencies	34,366	10,000	0	62,500	20,000	-68%	20,000	0%
Other Revenue	12,467	14,649	30,500	20,970	21,085	1%	21,000	0%
Transfer In – General Fund	1,312,714	1,313,715	2,027,290	1,923,994	2,197,978	14%	2,397,674	9%
Total Revenue	1,574,486	1,571,675	2,273,990	2,236,949	2,472,563	11%	2,672,174	8%
Expenditures:								
Personnel	1,283,574	1,252,744	1,877,296	1,766,294	2,009,919	14%	2,170,622	8%
Services & Supplies	290,862	318,931	396,694	411,155	522,144	27%	501,552	-4%
Transfers Out - Honeywell	50	0	0	0	0	0%	0	0%
Total Expenditures	1,574,486	1,571,675	2,273,990	2,177,449	2,532,063	16%	2,672,174	6%
Ending Balance, June 30	\$0	\$0	\$0	\$59,500	\$0		\$0	
				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Funded FTE's				11.10	12.10*		12.10	

*Registered Veterinary Technician being added in FY24.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CIVIC ARTS FUND (215)

This fund accounts for the City's Civic Arts Administration program. Revenue for this fund comes from the City's 10% Transient Occupancy Tax (TOT). The General Fund, through various departments, also supports civic arts; providing support to annual parades and community events. A Civic Enhancement Grant Program was introduced in FY 2018-2019 to support events and beautification projects coordinated by nonprofit organizations. This program is funded by the General Fund. Arts and cultural programs connect residents to Antioch's rich history, cultural diversity, and the arts. The City partners with many community organizations to bring exhibits, music, and theater to life throughout the year. Young and old, and individuals and families, are more engaged in their community when they are involved in the arts which enriches the entire community.

2022-2023 Accomplishments:

- Following COVID, restarted the Civic Enhancement Community Grant Program to enhance community efforts towards beautification and civic celebrations.
- Provided facility and exhibit assistance for the Annual Black History Exhibit coordinated by Ruah Ministries.
- Continued Martin Luther King, Jr. Day of Service - a civic volunteer and enhancement event for all ages.
- Supported city events and community organizations such as Celebrate Antioch Foundation, Delta Veterans Group, and others.
- Executed the Sesquicentennial event series, which included over 20 special events leveraging multiple community partners.
- Assisted with the annual Veteran's Day Parade and Memorial Day Parade. Programs were able to continue with modifications in 2021 and return to traditional formats in 2022.
- Re-opened Nick Rodriguez Community Theater following the pandemic and upgraded the sound and light system.

2024 & 2025 Objectives:

- Continue to manage the Civic Enhancement Community Grant Program.
- Restart Antioch's Summer Concert Series in Waldie Plaza during July & August and expand program to other areas of the City. Add Movie Nights to the series.
- Provide support to community organizations and civic celebrations such as Celebrate Antioch Foundation, Delta Veterans Group, and others.
- Assist with the traditional community parades: Memorial Day and Veteran's Day; take the lead role on July 4th and Holiday DeLites Parades.
- Continue to add and enhance the special event offerings of the City with a focus on cultural celebrations.

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CIVIC ARTS FUND (215) (Continued)

CIVIC ARTS (FUND 215) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$107,676	\$183,666	\$243,877	\$243,877	\$286,155		\$326,717	
Revenue Source:								
Investment Income	5,688	1,753	6,504	6,340	6,446	2%	6,556	2%
Transient Occupancy Tax	87,553	85,812	70,000	85,000	83,000	-2%	83,000	0%
Total Revenue	93,241	87,565	76,504	91,340	89,446	-2%	89,556	0%
Expenditures:								
Services & Supplies	11,093	21,196	42,599	42,904	40,431	-6%	40,752	1%
Internal Services	6,158	6,158	6,158	6,158	8,453	37%	8,453	0%
Total Expenditures	17,251	27,354	48,757	49,062	48,884	0%	49,205	1%
Ending Balance, June 30	\$183,666	\$243,877	\$271,624	\$286,155	\$326,717		\$367,068	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PARK IN-LIEU FUND (216)

Developers are required to donate land and/or improvements or pay an equivalent fee for neighborhood parks. Fees are placed in the Park-In-Lieu Fund, and used for acquisition of additional park land, and to pay for design and improvements to donated park acreage. Fees are based on the number of housing units built annually.

PARK IN LIEU (FUND 216)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$2,111,914	\$2,618,824	\$2,774,237	\$2,774,237	\$1,232,244		\$1,153,820	
Revenue Source:								
Investment Income	3,879	-43,342	15,000	15,000	15,000	0%	15,000	0%
Revenue from Other Agencies	0	0	100,000	0	0	0%	0	0%
Licenses & Permits	521,045	410,479	300,000	205,148	324,000	58%	324,000	0%
Total Revenues	524,924	367,137	415,000	220,148	339,000	54%	339,000	0%
Expenditures:								
Services & Supplies	17,637	5,549	20,000	20,000	16,000	-20%	16,000	0%
Park Facilities Upgrades	236	591	1,194,596	1,720,000	150,000	-91%	150,000	0%
Transfer Out – Development Impact	0	205,443	250,000	22,000	250,000	1036%	250,000	0%
Internal Services	141	141	141	141	1,424	910%	1,424	0%
Total Expenditures	18,014	211,724	1,464,737	1,762,141	417,424	-76%	417,424	0%
Ending Balance, June 30	\$2,618,824	\$2,774,237	\$1,724,500	\$1,232,244	\$1,153,820		\$1,075,396	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SENIOR BUS FUND (218)

In 2012 Tri Delta Transit incorporated the Senior Bus Program into the Dial-a-Ride service. This fund's remaining balance is used to bridge the seniors into this program so that significant transportation increases were not imposed on this population with fixed incomes. This fund also transfers a small amount of funds into the Senior Program budget for administration. This fund is made up of grant monies that cannot be used for other purposes.

2022-2023 Accomplishments:

- Ensured equal access to transportation by maintaining a ticket tracking system to purchase subsidized tickets.
- Monitored fare rates for subsidized tickets; maintained the subsidized ticket fare of \$2.00.
- Sustained a working partnership with Tri-Delta Transit service to ensure minimal impact to senior riders.
- Purchased tickets in bulk; provided ticket sales at the Senior Center as a service to individual users.

2024 & 2025 Objectives:

- Maintain subsidy budget tracking from ticket sales provided by Tri-Delta Transit.
- Continue to monitor ticket sales to ensure qualified Antioch senior riders have equal opportunity to purchase subsidized tickets.
- Monitor use and trends in transportation and make recommendations for future transportation alternatives; consider alternative system for Seniors to access transportation to and from Senior Center in addition to the current system.
- Continue educating senior citizens in the community on transportation options and associated costs to support independent living.
- Research and apply for additional funding for the transportation needs of older adults and people with disabilities.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SENIOR BUS FUND (218) (Continued)

SENIOR BUS (FUND 218) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$123,180	\$98,781	\$82,157	\$82,157	\$54,108		\$31,039	
Revenue Source:								
Investment Income	19	-1,287	3,000	1,000	100	-90%	100	0%
Current Service Charges	615	6,865	5,000	13,169	6,000	-54%	6,000	0%
Total Revenues	634	5,578	8,000	14,169	6,100	-57%	6,100	0%
Expenditures:								
Services & Supplies	3,015	184	20,300	20,200	20,100	0%	20,100	0%
Transfer Out – Recreation Fund	7,700	7,700	7,700	7,700	7,700	0%	7,700	0%
Internal Services	14,318	14,318	14,318	14,318	1,369	-90%	1,369	0%
Total Expenditures	25,033	22,202	42,318	42,218	29,169	-31%	29,169	0%
Ending Balance, June 30	\$98,781	\$82,157	\$47,839	\$54,108	\$31,039		\$7,970	

ANTIOCH

2023-25 OPERATING BUDGET

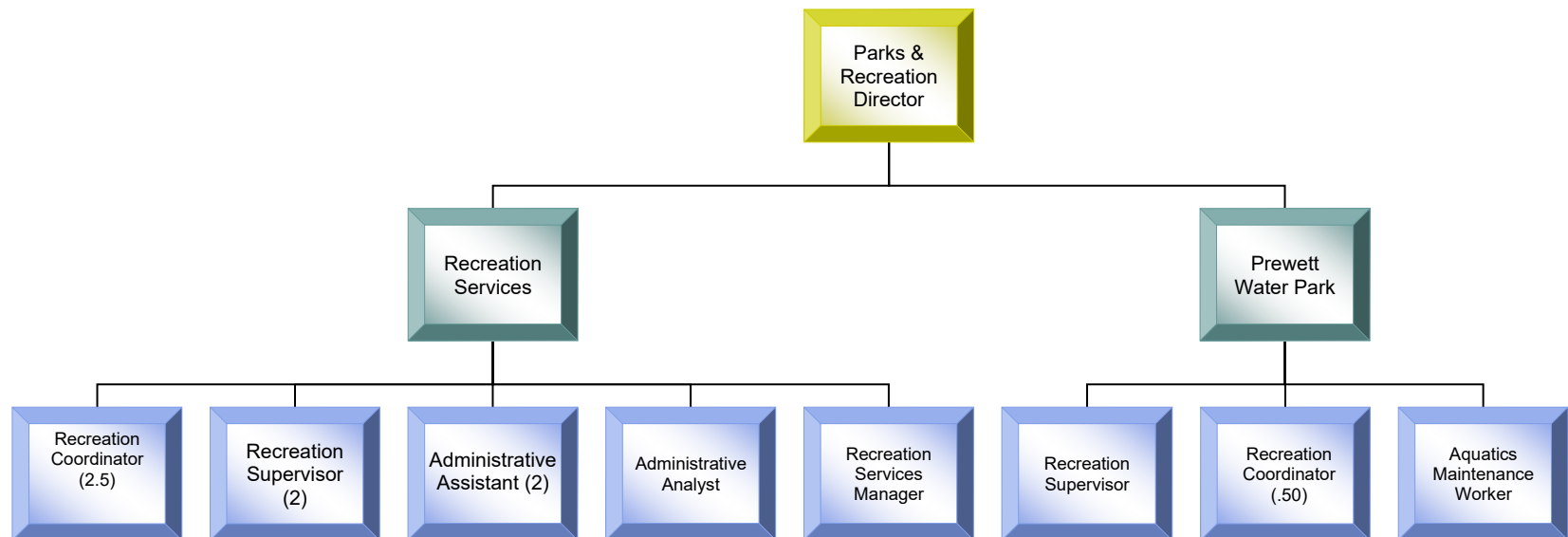
SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219)

Recreation Services unifies and strengthens the community by creating experiences that inspire life-long learning. Programs focus on youth and family enrichment, early childhood learning, healthy lifestyles, sports and fitness, and services for older adults. The department maintains a variety of facilities and spaces that are safe, clean and green. These well-maintained facilities host city programs; they are also available for reservation by residents. Recreation Services collaborates with community organizations to create a sense of place and host civic events, and promotes environmental stewardship and fostering human development.

The Department is a leader in creating a community that is highly desirable within the region. A Parks and Recreation Director provides department management and leadership, while eleven full-time (11 FTE) staff are supported by seasonal and temporary employees to engage the community and carry out the goals, tasks and activities that result in high quality programs and services. A seven-member Parks and Recreation Commission is appointed by the City Council to represent the community, provide input to City staff on various projects, and advise the City Council on strategic initiatives.

Recreation Services ensures that all residents have access to the benefits of local parks and recreation: programs, facilities, places and spaces that make their lives and communities great.



# of FY23 Funded Positions	# New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
12.00	0.00	N/A	12.00
NOTE: In FY24, (1) Recreation Services Manager funded in lieu of (1) Recreation Supervisor.			

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES (FUND 219) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$851,018	\$1,367,187	\$999,175	\$999,175	\$928,631		\$992,079	
Revenue Source:								
Investment Income	7,741	10,827	2,000	2,000	3,000	50%	3,000	0%
Revenue from Other Agencies	85,592	3,090	0	0	0	0%	0	0%
Current Service Charges	249,291	2,127,704	1,982,200	2,066,266	2,288,927	11%	2,398,891	5%
Other	38,764	5,864	38,000	7,105	7,000	-1%	7,000	0%
Transfer in from Prewett CIP	0	0	0	929	0	-100%	0	0%
Transfer in from General Fund	2,972,345	1,790,604	4,443,526	4,215,871	4,062,127	-4%	4,238,843	4%
Transfer in from Senior Bus Fund	7,700	7,700	7,700	7,700	7,700	0%	7,700	0%
Transfer in from Child Care Fund	70,000	70,000	70,000	70,000	80,000	14%	80,000	0%
Total Revenue	3,431,433	4,015,789	6,543,426	6,369,871	6,448,754	1%	6,735,434	4%
Expenditures:								
Personnel	1,727,254	2,707,743	3,615,567	3,434,138	3,840,866	12%	4,058,374	6%
Services & Supplies	1,186,259	1,676,058	2,504,481	2,371,747	2,504,446	6%	2,612,369	4%
Capital Expense	0	0	634,530	634,530	39,994	-94%	0	-100%
Transfer Out - Honeywell	1,751	0	0	0	0	0%	0	0%
Total Expenditures	2,915,264	4,383,801	6,754,578	6,440,415	6,385,306	-1%	6,670,743	4%
Ending Balance, June 30*	\$1,367,187	\$999,175	\$788,023	\$928,631	\$992,079		\$1,056,770	

*The ending balance in the fund is committed to youth programs/services, sports field, turf field and memorial field maintenance.

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES STAFFING SUMMARY					
	Funded 2022-23	Funded 2023-24		Funded 2024-25	
Funded FTE's:					
Nick Rodriguez Community Center (NRCC)	0.50	0.50		0.50	
Senior Programs and Services	1.50	1.50		1.50	
Sports	1.00	1.00		1.00	
Community Recreation	6.00	6.00		6.00	
Water Park Operations	3.00	3.00		3.00	
Total Recreation Funded FTE's	12.00	12.00		12.00	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

NICK RODRIGUEZ COMMUNITY CENTER (219-4410)

The Nick Rodriguez Community Center is located in the Historic Downtown District of Antioch. It is a popular facility for casual events that are provided by local organizations and individuals. A signature feature within the Community Center is the community theater. This quaint theater is the primary home for youth and children theater companies; it seats two hundred people and is an excellent venue for youth productions that build self-esteem and confidence. Throughout the Center, the multi-use room, arts & crafts room, conference room and physical fitness room provide an excellent venue for classes and meetings.

2022-2023 Accomplishments:

- Completed theatre upgrade of lights and soundboard.
- Thoroughly removed dirt and dust buildup in high areas of facility.
- Partnered with Contra Costa County to use the NRCC as a mass community vaccination clinic.
- Partnered with Red Cross and local ministries in providing emergency shelter during severe weather conditions.

2024 & 2025 Objectives:

- Utilizing funding provided by a state grant, complete an upgrade plan for the facility including new roof and accessibility upgrades.
- Create and launch a website for the theater.
- Continue to revise and streamline the rental process for customers; benchmark the rental fees against similar community centers.
- Improve facility maintenance and upkeep, including standardizing and updating bathrooms.
- Revise Standard Operation Procedures of the facility.
- Partner with community theater production companies for productions.
- Introduce new services and enrichment programs for youth & teens, adults, art classes, health and fitness, peer group support and counseling.
- Improve staff in-service trainings to raise the level of standard for customer service.
- Create and launch afternoon and evening senior programs and activities.
- Create and launch programs and events in the theatre.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

NICK RODRIGUEZ COMMUNITY CENTER (219-4410) (Continued)

NICK RODRIGUEZ COMMUNITY CENTER (219-4410)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Investment Income	7,644	3,945	2,000	2,000	3,000	50%	3,000	0%
Current Service Charges	262	5,159	50,000	50,000	52,500	5%	52,500	0%
Revenue from Other Agencies	2,456	0	0	0	0	0%	0	0%
Other	0	0	0	80	0	-100%	0	0%
Transfer in from General Fund	53,520	75,622	302,890	356,179	218,199	-39%	224,368	3%
Total Source of Funds	63,882	84,726	354,890	408,259	273,699	-33%	279,868	2%
Use of Funds:								
Personnel	2,487	4,218	98,340	98,340	155,956	59%	158,304	2%
Services & Supplies	61,067	80,508	102,369	108,369	117,743	9%	121,564	3%
Capital Expense	0	0	201,550	201,550	0	-100%	0	0%
Total Expenditures	63,554	84,726	402,259	408,259	273,699	-33%	279,868	2%
Funded FTE'S	0.00	0.00	0.00	0.50	0.50		0.50	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420)

The Antioch Senior Center remained committed to providing exceptional recreation experiences to the community following CDC guidelines and state mitigation measures. To remain fiscally responsible and financially strong, the City quickly pivoted to prioritize programs and services, evaluated planned projects and offset expenses

Senior programs and services provide inclusive experiences that strengthen the socialization, recreation, information, and referral needs of Antioch's active older adults, low-income seniors, and the elderly. Staff maintains the Antioch Senior Center facility, creating programs and activities, and administers numerous social services such as the County Senior Nutrition program, Annual Senior BBQ and Senior Resource Fair. Volunteers are an important part of senior programs and services as well as fundraising, grant writing, and developing community partnerships.

The Senior Nutrition Program is recognized by Contra Costa County as Site #13 and serves the highest number of meals in the program. It is commonly known as Co. Co. Café. Staff facilitates the distribution of daily meals including reservations and fee collection, monitors quality control, and submits required reports. The program serves nutritious meals to all seniors 50 years and older five days a week and relies on a high number of volunteers to ensure a quality experience. Lunch fees are suggested at \$2.00 per meal.

2022-2023 Accomplishments:

- Staff assumed full operations of the Antioch Senior Center following decades of operation by an outside agency. The transition was needed to modernize the center and bring policies and procedures to current best practices.
- Launched a Senior Food Program in partnership with the Food Bank of Contra Costa and Solano serving 60 bags of groceries which will continue to grow to more.
- Membership has grown from 300 in 2022 to 1,000 in 2023.
- Upgraded maintenance supplies and equipment in facility to provide a more functional and economic maintenance service.
- Expanded and launched 5 (five) fee-based senior programming opportunities targeting the younger 50-60+ active adults throughout the City.
- Established new volunteer hour tracking system for auditing purposes.
- Created a sustainability program for properly disposing of waste.
- Created the Antioch Friends of Seniors Advisory Board.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420) (Continued)

2024 & 2025 Objectives:

- Enhance Senior Services by networking with outside agencies to provide seniors with informational referrals and assistance (i.e. Senior Fraud prevention, Spanish and Chinese Peer Counseling, AARP Safe Drivers Course, California Highway Patrol, The National Federation of the Blind, Contra Costa County Aging and Adult Services, Alzheimer's Association of Contra Costa, Kaiser Permanente, Food Bank, and HiCAP).
- Maintain status as the largest serving out of the 18 Café Costa nutrition sites in the County. Met all county policy and procedures standards.
- Continue to grow the Food Bank Distribution Program
- Develop Standard Operation Procedures for front desk, custodial, rentals, nutrition program and field trips
- Redesign the lobby area to improve customer service delivery
- Coordinate the annual Senior Resource Fair
- Increase the number of partnerships with downtown Antioch merchants, aging and adult services, and community organizations; become the resource and information hub for people of all ages seeking relevant senior related information, educational seminars, and workshops.
- Collaborate with local senior and community organizations; Antioch Historical Society, Bedford Center, East Bay Regional Park District, East Contra Costa County Senior Coalition, Sons of Italy, and the Lion's Club for experiences and opportunities that are not traditionally offered.
- Collaborate with Tri-Delta Transit Dial-a-ride to secure daily round trip transportation for meal participants.
- Improve promotion of activities, programs and events for member awareness
- Continue revamping the newsletter communication platforms
- Continue to establish the Antioch Friends of Seniors Advisory Board and work towards creating a non-profit.
- Increase the number of programs that create cultural unity by providing volunteers and services in various languages, celebrating cultural practices, and offering classes that teach multi-cultural skills and activities.
- Establish a monthly in-service training with all active volunteers and staff to address common concerns, issues, and ideas, and foster human development.
- Continue to streamline Active Data entry and reporting to enhance tracking and reporting for additional funding.
- Improve the building appearance by installing more visible signage on the exterior of the building to promote awareness of the senior services facility within the community and attract new participants.
- Focus on 4 large scale events a year – one per quarter – to promote and celebrate the aging community.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	6,432	3,090	20,000	0	0	0%	0	0%
Current Service Charges	1,705	16,182	97,000	98,000	101,250	3%	101,250	0%
Other	3,663	2,240	2,000	2,000	2,000	0%	2,000	0%
Transfer in from General Fund	280,919	450,819	729,812	653,106	562,451	-14%	561,456	0%
Transfer in from Senior Bus	7,700	7,700	7,700	7,700	7,700	0%	7,700	0%
Total Source of Funds	300,419	480,031	856,512	760,806	673,401	-11%	672,406	0%
Use of Funds:								
Personnel	214,279	373,779	421,343	356,317	359,967	1%	377,645	5%
Services & Supplies	86,140	106,252	308,950	325,639	313,434	-4%	294,761	-6%
Capital Expense	0	0	78,850	78,850	0	-100%	0	0%
Total Use of Funds	300,419	480,031	809,143	760,806	673,401	-11%	672,406	0%
Funded FTE'S	2.00	2.00	2.00	1.50	1.50		1.50	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SPORTS PROGRAMS (219-4450)

Participation in sports and recreation programs for youth is essential in their physical, social and emotional development. Furthermore, as childhood obesity rates rise physical activity and an introduction to healthy lifestyle choices are more important than ever. Participation in sports and team activities also builds a sense of community and civic engagement for local families. The Antioch Recreation Sports Division prioritizes accessibility, fundamental instruction, sportsmanship and fun for local children in an active environment.

The Sports Division also provides and manages over 35 facilities for local user groups to rent for practices, games and tournaments; providing additional opportunities for youth and adults to get active.

Adult sports and recreation allow local residents to get active and maintain a healthy lifestyle. There are also socio-emotional benefits such as stress, depression and isolation relief. The presence of comprehensive sports and recreation programs add value to our community.

2022-2023 Accomplishments:

- Introduction of the Antioch Youth Sports Skills and Drills program. The program features introductory basketball and soccer classes for youth ages 4-10 with progressive curriculum and skill levels. This program was designed to be affordable (\$29 for a 4-week class for Antioch residents) and take place at neighborhood parks such as Prosserville, Diablo West, Fairview, and Prewett Community Park in order to be accessible to all families regardless of income level or the neighborhood they reside in. Over the course of the past two years, 942 children have participated.
- Reintroduction of the Drop-In Adult Sports programs. During Covid, these programs were halted. Drop-In Volleyball and Basketball were re-introduced in January 2022. In just over one year, over 2,000 individuals have attended an open-gym program. Volleyball was so popular, the program was expanded to a second night. Currently, our department offers Drop-In Volleyball on Sundays from 6pm-7:30pm and Tuesdays from 7:30pm-9pm. Drop-In Basketball is offered on Sunday nights from 8pm-9:30pm. Cost is \$5 per visit.
- Reintroduction of the City Adult Softball Leagues beginning in summer of 2021. Leagues had been halted due to Covid-19. In the last two years, we have had 114 teams participate consisting of over 1,700 players. We currently offer Women's E Division on Monday nights, Men's D and E divisions on both Thursday and Friday nights.
- After a two year hiatus due to Covid-19 restrictions, we brought back our Youth Jr. Warriors League and it has flourished like never before. Since January of 2022, we have offered 4 seasons for youth ages 4-13. In 2022, 413 children participated in the program. A record number 535 local youth, grades K-8 participated in 2023, up 102 players from 2022. An improvement of 180 players (60% increase) from the 2019/2020 pre-covid seasons. A number of changes and improvements have been made to the league including the introduction of a Kindergarten Division for younger players, contracting of officials for grades 3-8, weekly quote cards featuring motivational quotes are handed out to each player every week and a free holiday clinic was offered in partnership with the Golden State Warriors in December 2022.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

SPORTS PROGRAMS (219-4450) (Continued)

2024 & 2025 Objectives:

- Introduce a Youth Flag Football League for children grades 3-8.
- Offer a one-day clinic for each youth sports league that we offer. This would include basketball in the winter, baseball/softball in the spring and flag football in the summer/fall.
- Refurbish Memorial Field as a playable space and offer rentals for baseball and soccer at this location.
- Continue to grow summer sports camp; average 35 campers per week (45% increase from current weekly average).

RECREATION SERVICES – SPORTS PROGRAMS (219-4450)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	12,418	0	0	0	0	0%	0	
Current Service Charges	48,335	392,399	398,000	412,000	450,850	9%	458,100	2%
Other	3,382	0	0	0	0	0%	0	0%
Transfer In – General Fund	133,679	70,043	122,406	118,082	129,667	10%	150,012	16%
Total Source of Funds	197,814	462,442	520,406	530,082	580,517	10%	608,112	5%
Use of Funds:								
Personnel	156,000	308,168	363,356	368,270	407,122	11%	422,922	4%
Services & Supplies	41,814	154,274	157,050	161,812	173,395	7%	185,190	7%
Total Use of Funds	197,814	462,442	520,406	530,082	580,517	10%	608,112	5%
Funded FTE'S	1.00	1.00	1.00	1.00	1.00		1.00	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

COMMUNITY RECREATION (219-4495)

Community Recreation is a broad-based component of the department that provides programs and services to support a safe, stimulating and diverse community. Introductory and intermediate level program experiences are planned and delivered for young children, school-age and teens, adults, and families. Residents are encouraged to explore special interests, gather with friends and family, and achieve a healthy lifestyle. Programs and services meet the needs of the community and provide a nurturing environment to address trends and ideas.

Managing and operating the Antioch Community Center is achieved through the community recreation unit. The Community Center hosts numerous programs and events and provides space for partners such as the Antioch Library. It is admired by residents and well-liked for reservable uses such as weddings, church services and family celebrations.

2022-2023 Accomplishments:

- Provided over 10 family events between 22-23 that were free or low cost to strengthen a sense of place. Events offered: Movie night, Coastal cleanup, Big Truck Day, Extravaganza & Rec Expo, MLK Day, Fall-O-Ween, and more.
- Partner with community members and agencies to develop cultural events that reflect the diversity of the community such as Multicultural day, Juneteenth, Día De Los Muertos.
- Bring back the Summer Concert Series at Prewett Community Park and Waldie Plaza.
- Increased weekday and evening rentals; hosted public meetings for City initiatives – Provided space for Blood Drives in ACC Gym, Co Co County utilizing City facility parking lots for COVID Testing and vaccine distribution.
- Produced the Citywide Recreation Guide three times each year; mailed to all households in zip codes 94509, 94531, 94561.
- Increased marketing efforts to current customers to increase repeat participation. – marketing through social media, providing marketing tools (flyers, guides, etc.) to community businesses, partners, use of constant contact and weekly email promotions in addition to the Recreation Guide. FB Boost ads to promote events and program registration promotions.
- Saw a 26% increase in summer camp participation over the past year, with over 60% returning camper rate.
- Provided expansion of camp hours via extended care model for working and commuting parents at an affordable rate. Camp hours were expanded to an earlier start time of 7:30AM-9AM and 4PM-6PM for the latest pick up.
- Incorporate special guests and visitors in camp programs such as Naturalists, Musicians, and Magicians as well as local field trips around the bay area to connect youth to science, arts and theater.
- Revamp summer volunteer program for teens to learn how to be Junior Recreation Leaders over the summer. More intention on training and purpose.
- Monthly training/professional development for pre-school staff
- Reached 100% participation in recreational-preschool programs AM Class. – providing additional and new summer programs that meet the needs of preschool aged children by offering preparatory summer programming to better transition children into and out of preschool. – Preschool program successfully offered Fall-Spring.
- Introduced new fee-based programs for adults based on trends and interests such as Hula Hoop fitness, Aztec Dance, Kayak Yoga, Food Certification class and flower arranging.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

COMMUNITY RECREATION (219-4495) (Continued)

2024 & 2025 Objectives:

- Continue to grow the quality, type and number of youth programs such as Arts, cooking classes, STEM classes and dance programs for youth.
- Continue to grow the quality and types of Special events to be inclusive, safe, and enjoyable for all community members.
- Provide even more classes and activities specifically aimed at Health & Wellness focusing on reducing stress, healthy eating and more for ages 0-99. Incorporate outdoor fitness classes, and nature programs using the Mobile Recreation Bus in Antioch Park and facilities.
- Continue increasing department revenues through additional programming, grants, and partnerships.
- Increase in-service training for staff. – Race, equity, youth development and inclusion training for staff.
- Increase marketing efforts to current customers to increase repeat participation; utilize social media, Active Net and constant contact. Continue re-designing and modifying the recreation guide to improve readability and increase program participation; incorporate photos of members of the community to reflect belonging and unity.

COMMUNITY RECREATION (219-4495)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Investment Income	97	6,882	0	0	0	0%	0	0%
Revenue from Other Agencies	50,056	0	0	0	0	0%	0	0%
Current Service Charges	78,603	866,574	590,000	621,066	635,127	2%	661,691	4%
Other	14,881	299	13,000	2,025	2,000	-1%	2,000	0%
Transfer In – General Fund	1,576,009	367,930	1,633,037	1,536,839	1,900,095	24%	2,009,362	6%
Transfer In – Child Care Fund	35,000	35,000	35,000	35,000	40,000	14%	40,000	0%
Total Source of Funds	1,754,646	1,276,685	2,271,037	2,194,930	2,577,222	17%	2,713,053	5%
Use of Funds:								
Personnel	778,766	1,024,114	1,483,773	1,433,676	1,583,249	10%	1,666,969	5%
Services & Supplies	459,141	620,583	895,989	832,727	930,525	12%	981,393	5%
Transfer out – Honeywell DS	898	0	0	0	0	0%	0	0%
Total Use of Funds	1,238,805	1,644,697	2,379,762	2,266,403	2,513,774	11%	2,648,362	5%
Funded FTE'S	5.00	5.00	6.00	6.00	6.00		6.00	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

WATER PARK OPERATIONS (219-4630)

The Antioch Water Park serves as a hub for Antioch residents of all ages to relax, recreate, stay active, pursue personal fitness, learn new skills and make memories. The Community Aquatics Program offers *Learn To Swim* classes for youth and adults including group classes, private instruction and parent/me lessons. The park is open for general admission Memorial Day through Labor Day, providing local recreation opportunities to residents and families. Water attractions include five water slides, five pools, a splash & spray ground and are designed to serve an array of ages and swim abilities. The lap and sport pools along with the Rattler's Run and Canyon Cooler slides serve more experienced swimmers. The Tad Pool, Otter & Humphrey's Slides and Cattail Harbor accommodate younger guests and less experienced swimmers. Recreation staff also provide trainings for individuals to develop their aquatic knowledge and skill set to get certified in a variety of roles including lifeguard, swim instructor, junior lifeguard and lifeguard instructor. The Multi-Use room is utilized by community members for private events, meetings and serves as a venue for year-round classes.

2022-2023 Accomplishments:

- General Admission was reinstated summer of 2021 and over 27,000 guests visited the park. In summer 2022, over 40,000 guests visited.
- Season Pass Memberships were reinstated summer of 2021 with 188 sold. In summer 2022, 526 memberships were purchased.
- Group swim lessons and private swim lessons for all ages were reinstated and revitalized. Participation jumped from 158 students in 2021 to 700 students in 2022.
- A brand new special event series, Water Park After Dark, debuted in summer 2022 featuring events like Carnival Night, Luau Night, Movie Night and Parents Night Out. Over 1,200 guests partook in these events.
- Introduced Eggstravaganza as a spring egg hunt event in the pools and around the pool deck.
- Revitalized the concessions program after it reopened in 2021:
- Invested in new equipment including a range grill and updated food warmers.
- Conducted cost analysis and improved menu offerings and processes.
- New point of sale system streamlined ordering process and staff efficiency.
- Introduced Allie's Oasis, a second concessions location featuring Dippin' Dots Ice Cream
- In summer 2022, the program turned a profit and increased sales by 200%
- Expanded water aerobics and swim lesson programming into the Fall and Spring seasons to better serve our community.
- Reimagined rentals during general admission season including birthday parties and new luxury loungers.
- Trained and certified 120 new lifeguards to maintain and improve visitor safety.
- Implemented a new online store and point of sale system to improve the guest experience park wide. This allowed online ticket sales, season pass sales, birthday party rentals and luxury lounge rentals prior to the guests arrival at the park. This new software also streamlined our concessions operations making them more efficient and effective.
- Placed updated signage throughout the park.
- Pool deck resurfacing/replacement project took place in early 2022.
- Installed new pumps in Boulder Cove and got all features working in summer 2021.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

RECREATION SERVICES FUND (219) (Continued)

WATER PARK OPERATIONS (219-4630) (Continued)

2024 & 2025 Objectives:

- Complete roof, siding and fence replacement projects.
- Upgrade mechanical rooms and equipment to more efficient methods.
- Complete locker room update project (replace bathroom stall partitions, fully functioning shower stalls).
- Repair structure underneath Prewett Peak and resurface all pools and remaining pool deck areas that require it.
- Develop and implement aquatic therapy programs for our community.
- Improve and expand on Multi Use room and rentals/programs that utilize it.
- Implement online ordering system for Gator Grill concessions.
- Form partnership with Antioch Unified School District to expand aquatics programs throughout Antioch.
- Work with Special Olympics Northern California to bring aquatic programs to their athletes.
- Invest in pool covers to increase efficiency and effectiveness of pool equipment.
- Continue meeting State of California and Contra Costa County requirements and regulations for operations.
- Provide programs, classes and activities based on industry trends and community needs.
- Evaluate current programs for quality experience, attendance, and fee structures.

WATER PARK OPERATIONS (219-4630)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	14,245	0	0	0	0	0%	0	0%
Current Service Charges	120,386	847,390	847,200	885,200	1,049,200	19%	1,125,350	7%
Other	16,823	3,325	3,000	3,000	3,000	0%	3,000	0%
Transfer In – Gen Fund/Child Care Fund	963,218	861,190	1,690,381	1,587,594	1,291,715	-19%	1,333,645	3%
Total Source of Funds	1,114,672	1,711,905	2,540,581	2,475,794	2,343,915	-5%	2,461,995	5%
Use of Funds:								
Personnel	575,722	997,464	1,248,755	1,177,535	1,334,572	13%	1,432,534	7%
Services & Supplies	538,097	714,441	987,003	890,080	1,009,343	13%	1,029,461	2%
Capital Expense	0	0	407,250	407,250	0	-100%	0	0%
Transfer Out – Honeywell DS	853	0	0	0	0	0%	0	0%
Total Use of Funds	1,114,672	1,711,905	2,643,008	2,474,865	2,343,915	-5%	2,461,995	5%
Funded FTE'S	3.00	3.00	3.00	3.00	3.00		3.00	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

TRAFFIC SIGNAL FUND (220)

This fund accounts for traffic signal fees collected from developers to fund off-site traffic signals.

TRAFFIC SIGNAL FUND (FUND 220) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$1,042,440	\$1,134,887	\$668,986	\$668,986	\$216,131		\$54,513	
Revenue Source:								
Investment Income	1,909	-12,087	5,000	5,000	500	-90%	500	0%
Revenue from Other Agencies	0	0	0	0	2,521,000	100%	0	-100%
Current Service Charges	92,236	90,581	100,000	68,225	119,000	74%	119,000	0%
Total Revenue	94,145	78,494	105,000	73,225	2,640,500	3506%	119,500	-95%
Expenditures:								
Services & Supplies	1,580	1,970	2,000	2,000	1,000	-50%	1,000	0%
Signals/Various Locations	0	542,307	995,032	523,962	2,801,000	435%	0	-100%
Internal Services	118	118	118	118	118	0%	118	0%
Total Expenditures	1,698	544,395	997,150	526,080	2,802,118	433%	1,118	-100%
Ending Balance, June 30	\$1,134,887	\$668,986	(\$223,164)	\$216,131	\$54,513		\$172,895	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ASSET FORFEITURE (221)

This fund accounts for monies seized during drug enforcement activities. Monies are held by the City until cases are settled by the courts. Monies are then either reverted to the City or returned to the rightful owner. Monies reverted to the City must be used for legitimate law enforcement purposes.

ASSET FORFEITURE (FUND 221)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$114,637	\$123,580	\$108,949	\$108,949	\$111,868		\$117,635	
Revenue Source:								
Investment Income	2,959	-12,652	15,000	3,000	3,000	0%	3,000	0%
Asset Forfeiture	7,609	347	5,000	5,000	5,000	0%	5,000	0%
Total Revenue	10,568	-12,305	20,000	8,000	8,000	0%	8,000	0%
Expenditures:								
Services & Supplies	1,044	1,745	3,900	4,500	1,500	-67%	1,500	0%
Internal Services	581	581	581	581	733	26%	733	0%
Total Expenditures	1,625	2,326	4,481	5,081	2,233	-56%	2,233	0%
Ending Balance, June 30	\$123,580	\$108,949	\$124,468	\$111,868	\$117,635		\$123,402	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

J GROWTH MANAGEMENT FUND (222)

Measure J revenue is derived from a voter-approved, one-half cent sales tax in Contra Costa County. The City receives allocations from the Contra Costa Transportation Authority (CCTA) to be used for transportation improvement and maintenance projects provided that the City complies with the Growth Management Program. Formally Measure C which expired March 30, 2009; voters approved Measure J which began April 1, 2009, to continue this measure.

MEASURE J GROWTH MANAGEMENT (FUND 222)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$1,732,679	\$1,872,337	\$2,635,965	\$2,635,965	\$107,237		\$274,308	
Revenue Source:								
Investment Income	106,111	-46,972	25,000	25,000	30,000	20%	50,000	67%
Revenue from Other Agencies	1,609,818	1,565,650	1,420,000	1,340,000	1,565,650	17%	1,565,650	0%
Transfers In	1,861,720	0	0	0	0	0%	0	0%
Total Revenue	3,577,649	1,518,678	1,445,000	1,365,000	1,595,650	17%	1,615,650	1%
Expenditures:								
Personnel	2,745	18,583	6,865	10,218	6,865	-33%	6,865	0%
Services & Supplies	98,489	135,388	485,519	485,519	114,000	-77%	114,000	0%
Capital Projects	3,323,989	597,868	2,624,966	2,194,780	1,300,000	-41%	550,000	-58%
Transfer Out	0	0	1,200,000	1,200,000	0	-100%	0	0%
Internal Services	12,768	3,211	3,211	3,211	7,714	140%	7,714	0%
Total Expenditures	3,437,991	755,050	4,320,561	3,893,728	1,428,579	-63%	678,579	-52%
Ending Balance, June 30	\$1,872,337	\$2,635,965	(\$239,596)	\$107,237	\$274,308		\$1,211,379	

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

MEASURE J GROWTH MANAGEMENT FUND (222) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2022-23 Revised	2023-24 Proposed	2024-25 Proposed
Pavement Surface Treatments	\$709,285	\$700,000	\$0
Sidewalk/Handicap/Pedestrian Improvements	485,495	0	0
Hillcrest Ave/E 18 th Median Landscaping	300,000	0	0
Median Island Improvements	700,000	600,000	550,000
Total Capital Projects	\$2,194,780	\$1,300,000	\$550,000

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CHILD CARE FUND (223)

The Child Care Fund accounts for lease revenue received from the YWCA and City expenditures relating to the Mary Rocha Child Care Center at 931 Cavallo Road. In 1990 the City purchased a modular building for \$240,000 and made improvements in the amount of \$75,000 for a low income child care facility. The land and modular building of the center belong to the City.

CHILD CARE (FUND 223)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$131,500	\$149,715	\$167,134	\$167,134	\$190,917		\$207,270	
Revenue Source:								
Investment Income	562	-2,618	3,000	3,000	3,000	0%	3,000	0%
Current Service Charges	88,901	91,745	92,952	92,952	95,741	3%	98,613	3%
Total Revenue	89,463	89,127	95,952	95,952	98,741	3%	101,613	3%
Expenditures:								
Services & Supplies	1,170	1,630	1,715	2,091	2,250	8%	2,425	8%
Transfers Out – Recreation	70,000	70,000	70,000	70,000	80,000	14%	80,000	0%
Internal Services	78	78	91	78	138	77%	138	0%
Total Expenditures	71,248	71,708	71,806	72,169	82,388	14%	82,563	0%
Ending Balance, June 30	\$149,715	\$167,134	\$191,280	\$190,917	\$207,270		\$226,320	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

TIDELANDS FUND (225)

In 1990, the California State Legislature passed Assembly Bill 1900 that created tidelands entitlement areas. Funds are generated by payments from the lessees of the City's tidelands areas. This revenue is limited to improving accessibility and/or protection of the City's waterfront areas.

TIDELANDS (FUND 225)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$112,802	\$119,664	\$125,430	\$125,430	\$135,213		\$144,303	
Revenue Source:								
Investment Income	175	-1,973	2,000	2,000	1,000	-50%	2,000	100%
Current Service Charges	7,120	8,212	7,230	8,282	8,354	1%	8,428	1%
Other	0	18	0	0	0	0%	0	0%
Total Revenue	7,295	6,257	9,230	10,282	9,354	-9%	10,428	11%
Expenditures:								
Services & Supplies	184	242	250	250	250	0%	250	0%
Internal Services	249	249	249	249	14	-94%	14	0%
Total Expenditures	433	491	499	499	264	-47%	264	0%
Ending Balance, June 30	\$119,664	\$125,430	\$134,161	\$135,213	\$144,303		\$154,467	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226)

This fund operates as the Environmental Sustainability and Resilience division under the Public Safety and Community Resources Department. Used Oil funds are used for the collection of oils and filters as part of the curbside recycling program and at the East County Household Hazardous Waste Collection Facility. The Solid Waste Reductions Program was established to help the City meet State mandates to divert waste from landfills through waste reduction, reuse and recycling. In addition. Staff assigned to this fund also coordinate much of the City's efforts toward the City becoming more sustainable as well as providing programs and information for our community at large to take a sustainable action.

2022-2023 Accomplishments:

- Hosted a Bike to Work Day Energizer Station (return to in person event post-pandemic).
- Assisted Public Works with RFP for Zero Emissions Fleet consultant.
- Secured a spot in ICLEI's Climate Risk and Vulnerability Assessment Cohort for 2023-24.
- Applied for receiving and will be hosting a CivicSpark Fellow for the 2023-24 program year.

2024 & 2025 Objectives:

- Partner with Housing division to finalize funding and implement our Energy Efficiency Block Grant through the DOE.
- Review and update, if needed, Climate Action and Resilience Plan.
- Increase participation in Cleaner Contra Costa Challenge by our residents and other community members.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE (FUND 226)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$362,572	\$300,367	\$218,826	\$218,826	\$224,180		\$61,495	
Revenue Source:								
Investment Income	576	-7,805	10,000	10,000	1,000	-90%	1,000	0%
Revenue from Other Agencies	41,793	43,453	48,000	203,981	43,916	-78%	42,000	-4%
Franchise Fees	160,000	160,000	511,000	511,000	320,000	-37%	320,000	0%
Other	35,000	37,364	23,000	26,000	23,000	-12%	23,000	0%
Total Revenue	237,369	233,012	592,000	750,981	387,916	-48%	386,000	0%
Expenditures:								
Personnel	120,069	153,352	263,444	264,484	252,187	-5%	218,198	-13%
Services & Supplies	138,345	120,041	418,096	439,983	259,251	-41%	189,207	-27%
Internal Services	41,160	41,160	41,160	41,160	39,163	-5%	39,163	0%
Total Expenditures	299,574	314,553	722,700	745,627	550,601	-26%	446,568	-19%
Ending Balance, June 30	\$300,367	\$218,826	\$88,126	\$224,180	\$61,495		\$927	
Funded FTE's				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Solid Waste Reduction				0.78	0.78		0.78	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION – USED OIL (226-5220)

The California Oil Recycling Enhancement Act of 1991 has placed a \$0.16 per gallon fee on motor oil sales for the purpose of funding programs encouraging the proper collection and disposal of used oil. One of the means used to achieve this is the Oil Payment Program (OPP) which is a noncompetitive grant essentially awarded to any community that will pledge to use it solely for used oil recycling activities. The City must apply for these funds on an annual basis. The money is used to fund curbside collection of oil and filters, as well as collection of oil and filters at the East County Household Hazardous Waste Collection Facility and public outreach on the topic.

SOLID WASTE USED OIL (226-5220)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	12,660	15,302	25,000	15,000	15,000	0%	14,000	-7%
Total Source of Funds	12,660	15,302	25,000	15,000	15,000	0%	14,000	-7%
Use of Funds:								
Personnel	7,215	0	1,050	1,050	1,050	0%	1,050	0%
Services & Supplies	24,294	19,142	30,500	30,500	18,200	-40%	18,200	0%
Internal Services	1,774	1,774	1,774	1,774	2,931	65%	2,931	0%
Total Use of Funds	33,283	20,916	33,324	33,324	22,181	-33%	22,181	0%

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION (226-5225)

The Solid Waste Reduction Fund was originally created to address AB 939 which mandated cities to achieve waste diversion goals. The Solid Waste Disposal Measurement Act (SB1016) maintained the 50% diversion requirement in AB939 but changed compliance measurement to a disposal based system expressed as the 50% Equivalent Per Capita Disposal Target. The 50% reduction goal must be maintained indefinitely once it is reached and is calculated for Antioch at pounds per person per day cap of 4.2. As we move forward, the fund is used to achieve compliance with new state laws such as SB1826 (Mandatory Commercial Organics) and upcoming regulations of SB1383 (Short Lived Climate Pollutants).

2022-2023 Accomplishments:

- Joined the Stewardship Action Foundation
- Achieved compliance with SB1826 for commercial organics program through enforcement
- Implemented 3-sort (organics, recycle, landfill) programs for most city facilities
- Received \$160,000 grant from CalRecycle for SB1383 implementation
- Piloted Resource Recovery Ambassador program to assist with Sesquicentennial and other community events
- Carried out in-person outreach by tabling at 12+ community events, re-establishing our division's presence in the community post pandemic
- Updated city webpages related to division's programs
- Implemented programs, etc. to achieve compliance with SB1383 including:
 1. Food Recovery Programs and Tier 1 Food Generator Inspections
 2. Assisted 3-sort waste implementation at community events
 3. Municipal organics derived procurement requirements
 4. AMC update
 5. Franchise Amendment with Republic Services

2024 & 2025 Objectives:

- Launch Residential Organics Diversion Program.
- Provide assistance to multi-family properties on Organics program implementation and outreach to residents.
- Assist Tier 2 food generators in their food recovery efforts as mandated by SB1383.
- Create a staffing pool of Resource Recovery Ambassadors to assist with 3-sort waste program at city organized special events.
- Begin Enforcement for organics diversion as required by SB1383.

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION (226-5225)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Franchise Fees	160,000	160,000	511,000	511,000	320,000	-37%	320,000	0%
Investment Income	576	-7,805	10,000	10,000	1,000	-90%	1,000	0%
Revenue from Other Agencies	29,133	28,151	23,000	188,981	28,916	-85%	28,000	-3%
Other	35,000	37,364	23,000	26,000	23,000	-12%	23,000	0%
Total Source of Funds	224,709	217,710	567,000	735,981	372,916	-49%	372,000	0%
Use of Funds:								
Personnel	112,854	153,352	262,394	263,434	251,137	-5%	217,148	-14%
Services & Supplies	114,051	100,899	387,596	409,483	241,051	-41%	171,007	-29%
Internal Services	39,386	39,386	39,386	39,386	36,232	-8%	36,232	0%
Total Use of Funds	266,291	293,637	689,376	712,303	528,420	-26%	424,387	-20%
Funded FTE'S	0.44	0.78	0.78	0.78	0.78		0.78	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ABANDONED VEHICLE FUND (228)

This fund accounts for revenue from AB 4114, which charges a \$1.00 fee on the registration of all vehicles located in the City. The funds are received from the County and are used to remove abandoned vehicles from City streets.

ABANDONED VEHICLE (FUND 228)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$457,098	\$633,569	\$670,113	\$670,113	\$743,325		\$795,120	
Investment Income	2,191	-10,337	10,000	5,000	5,000	0%	5,000	0%
Revenue from Other Agencies	178,974	52,701	100,000	100,000	100,000	0%	100,000	0%
Total Revenues	181,165	42,364	110,000	105,000	105,000	0%	105,000	0%
Expenditures:								
Personnel	0	0	22,096	0	22,096	100%	22,096	0%
Services & Supplies	806	1,932	27,200	27,900	27,900	0%	27,900	0%
Internal Services	3,888	3,888	3,888	3,888	3,209	-17%	3,209	0%
Total Expenditures	4,694	5,820	53,184	31,788	53,205	67%	53,205	0%
Ending Balance, June 30	\$633,569	\$670,113	\$726,929	\$743,325	\$795,120		\$846,915	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229)

This fund was established to account for activities related to the National Pollutant Discharge Elimination System (NPDES). NPDES was mandated by the Clean Water Act of 1987 and to monitor and reduce storm water pollution. The program is administered in the State of California by the Water Quality Control Board and is funded by a parcel tax of \$25.00 per equivalent residential parcel.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SERVICES (NPDES) (FUND 229)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$2,252,310	\$2,057,987	\$1,819,181	\$1,819,181	\$3,364,750		\$2,297,120	
Revenue Source:								
Investment Income	3,589	-27,181	10,000	5,000	5,000	0%	5,000	0%
Revenue from Other Agencies	4,289	0	0	0	0	0%	0	0%
Settlement Funds	0	0	0	2,616,081	0	-100%	0	0%
Assessment Fees	864,512	842,386	810,000	825,000	825,000	0%	825,000	0%
Other	2,199	1,100	0	130	0	-100%	0	0%
Transfers In - SLLMD	30,000	70,000	70,000	70,000	70,000	0%	70,000	0%
Total Revenues	904,589	886,305	890,000	3,516,211	900,000	-74%	900,000	0%
Expenditures:								
Personnel	256,840	340,983	691,019	608,241	681,249	12%	713,285	5%
Services & Supplies	487,565	445,945	793,773	672,096	763,423	14%	769,381	1%
Capital Projects	42,108	21,349	346,543	346,543	100,000	-71%	100,000	0%
Transfers Out – General Fund	222,317	226,752	251,508	253,680	255,681	1%	260,323	2%
Internal Services	90,082	90,082	90,082	90,082	167,277	86%	167,277	0%
Total Expenditures	1,098,912	1,125,111	2,172,925	1,970,642	1,967,630	0%	2,010,266	2%
Ending Balance, June 30	\$2,057,987	\$1,819,181	\$536,256	\$3,364,750	\$2,297,120		\$1,186,854	
Funded FTE's:				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Channel Maintenance				4.24	4.24		4.24	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229) (Continued)

STORM DRAIN ADMINISTRATION (229-5230)

Storm Drain Administration accounts for the revenues and expenditures of monitoring and maintaining the program.

STORM DRAIN ADMINISTRATION (229-5230)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Investment Income	3,589	-27,181	10,000	5,000	5,000	0%	5,000	0%
Assessment Fees	864,512	842,386	810,000	825,000	825,000	0%	825,000	0%
Total Source of Funds	868,101	815,205	820,000	830,000	830,000	0%	830,000	0%
Use of Funds:								
Services & Supplies	93,812	75,916	199,000	107,000	208,000	94%	208,000	0%
Transfers Out – General Fund	150,000	150,000	150,000	150,000	150,000	0%	150,000	0%
Internal Services	11,661	11,661	11,661	11,661	18,413	58%	18,413	0%
Total Use of Funds	255,473	237,577	360,661	268,661	376,413	40%	376,413	0%

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229) (Continued)

CHANNEL MAINTENANCE OPERATIONS (229-2585)

This activity is responsible for maintaining, in a safe and serviceable condition, all catch basins, storm channels, creeks, culverts and concrete lined “V” ditches in open space, that handle storm water run-off in the City of Antioch’s jurisdiction. Personnel assigned to this activity remove debris, illegally dumped trash, perform weed abatement activities including chemical vegetation control, stencil storm drain inlets, perform work associated with flooding, erosion control, channel beautification, arrange for and monitor contract maintenance work, interact with regulatory agencies responsible for protecting water quality and wildlife when performing required maintenance activities and developing projects which require permits from the Department of Fish and Game, the Central Valley Regional Water Quality Control Board, and the Army Corps of Engineers.

CHANNEL MAINTENANCE (229-2585)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	4,289	0	0	0	0	0%	0	0%
Settlement Funds	0	0	0	2,616,081	0	-100%	0	0%
Transfers In - SLLMD	30,000	70,000	70,000	70,000	70,000	0%	70,000	0%
Other	2,199	1,100	0	130	0	-100%	0	0%
Total Source of Funds	36,488	71,100	70,000	2,686,211	70,000	-97%	70,000	0%
Use of Funds:								
Personnel	256,840	340,983	691,019	608,241	681,249	12%	713,285	5%
Services & Supplies	393,753	370,029	594,773	565,096	555,423	-2%	561,381	1%
Trash Capture Devices	42,108	21,349	346,543	346,543	100,000	-71%	100,000	0%
Transfers Out – General Fund	72,317	76,752	101,508	103,680	105,681	2%	110,323	4%
Internal Services	78,421	78,421	78,421	78,421	148,864	90%	148,864	0%
Total Use of Funds	843,439	887,534	1,812,264	1,701,981	1,591,217	-7%	1,633,853	3%
Funded FTE'S	2.07	4.24	4.24	4.24	4.24		4.24	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT (SLESF) (232)

This fund accounts for the revenue dispersed by the State to local jurisdictions for the staffing of “front line” officers. This money is passed through the County.

SUPPLEMENTAL LAW ENFORCEMENT GRANT (FUND 232) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$50,502	\$0	\$25,344	\$26,284	\$72,750		\$72,750	
Revenue Source:								
Investment Income	-154	-2,160	1,000	1,000	1,000	0%	1,000	0%
Revenue From Other Agencies	268,849	277,631	250,000	377,800	275,000	-27%	275,000	0%
Total Revenue	268,695	275,471	251,000	378,800	276,000	-27%	276,000	0%
Expenditures:								
Services & Supplies	34	127	60	200	60	-70%	60	0%
Transfer Out – General Fund	319,163	250,000	250,000	332,134	275,940	-17%	275,940	0%
Total Expenditures	319,197	250,127	250,060	332,334	276,000	-17%	276,000	0%
Ending Balance, June 30	\$0	\$25,344	\$26,284	\$72,750	\$72,750		\$72,750	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

BYRNE GRANT (233)

This fund accounts for public safety funding allocated under the Fiscal Year 1996 Omnibus Appropriations Act. Funds may be used for a wide variety of activities from increasing personnel and equipment resources for law enforcement to developing and supporting programs to enhance effective criminal justice processes.

BYRNE GRANT (FUND 233)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	(\$1,503)	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Revenue From Other Agencies	78,082	54,409	40,000	40,000	0	-100%	0	0%
Total Revenue	78,082	54,409	40,000	40,000	0	-100%	0	0%
Expenditures:								
Services & Supplies	4,582	2,692	2,000	2,000	0	-100%	0	0%
Transfer Out – General Fund	71,997	51,717	38,000	38,000	0	-100%	0	0%
Total Expenditures	76,579	54,409	40,000	40,000	0	-100%	0	0%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CDBG REVOLVING LOAN FUND (236)

This fund was set up at the request of the U.S. Department of Housing and Urban Development's request that the City develop a Revolving Loan Fund for the Owner Occupied Housing Rehabilitation Program (also known as the Neighborhood Preservation Program). A majority of the ending balance in the fund is the balance of housing loans that have been given out by the City but not yet repaid.

COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN (FUND 236)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$7,011,402	\$7,176,021	\$7,326,538	\$7,326,538	\$6,939,242		\$7,094,602	
Revenue Source:								
Investment Income	412	-79	1,200	1,200	100	-92%	100	0%
Other	177,980	150,596	158,128	191,504	155,260	-19%	157,957	2%
Total Revenue	178,392	150,517	159,328	192,704	155,360	-19%	158,057	2%
Expenditures:								
Services & Supplies	13,773	0	31,200	30,000	0	-100%	0	0%
Capital Outlay	0	0	550,000	550,000	0	-100%	0	0%
Total Expenditures	13,773	0	581,200	580,000	0	-100%	0	0%
Ending Balance, June 30	\$7,176,021	\$7,326,538	\$6,904,666	\$6,939,242	\$7,094,602		\$7,252,659	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

TRAFFIC SAFETY (237)

This fund accounts for fines and forfeitures received under Section 1463 of the Penal Code. Funds shall be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention.

TRAFFIC SAFETY (FUND 237)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$102,395	\$19,071	\$41,060	\$41,060	\$31,446		\$31,830	
Revenue Source:								
Investment Income	73	-455	1,000	500	500	0%	500	0%
Vehicle Code Fines	111,710	122,523	110,000	110,000	110,000	0%	110,000	0%
Total Revenue	111,783	122,068	111,000	110,500	110,500	0%	110,500	0%
Expenditures:								
Services & Supplies	103	75	110	110	110	0%	110	0%
Transfer Out – General Fund	195,000	100,000	120,000	120,000	110,000	-8%	110,000	0%
Internal Services	4	4	4	4	6	50%	6	0%
Total Expenditures	195,107	100,079	120,114	120,114	110,116	-8%	110,116	0%
Ending Balance, June 30	\$19,071	\$41,060	\$31,946	\$31,446	\$31,830		\$32,214	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PEG FRANCHISE FEE (238)

This fund accounts for a 1% fee collected from video franchises to support local Public, Educational and Governmental Programming (PEG).

PEG FRANCHISE FEE (FUND 238)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$83,207	(\$91,140)	\$149,649	\$149,649	\$324,785		\$396,241	
Revenue Source:								
Investment Income	(2,799)	(1,461)	5,000	5,000	2,500	-50%	5,000	100%
Franchise Fees	245,901	250,948	255,000	255,000	255,000	0%	255,000	0%
Total Revenue	243,102	249,487	260,000	260,000	257,500	-1%	260,000	1%
Expenditures:								
Services & Supplies	50	3,622	80,000	80,200	180,300	125%	130,500	-28%
Capital Projects – Council Chambers	412,735	412	0	0	0	0%	0	0%
Internal Services	4,664	4,664	4,664	4,664	5,744	23%	5,744	0%
Total Expenditures	417,449	8,698	84,664	84,864	186,044	119%	136,244	-27%
Ending Balance, June 30	(\$91,140)	\$149,649	\$324,985	\$324,785	\$396,241		\$519,997	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STREET IMPACT FUND (241)

This fund accounts for the street impact fee portion of the garbage franchise agreement approved on August 9, 2005. These funds are earmarked for road repair work.

STREET IMPACT FUND (FUND 241)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$427,866	\$429,880	\$560,601	\$560,601	\$504,970		\$499,970	
Revenue Source:								
Investment Income	9,175	242	10,000	10,000	10,000	0%	10,000	0%
Franchise Fees	1,627,524	1,776,269	1,706,411	1,829,500	1,884,400	3%	1,940,900	3%
Total Revenue	1,636,699	1,776,511	1,716,411	1,839,500	1,894,400	3%	1,950,900	3%
Expenditures:								
Services & Supplies	1,125	1,196	1,170	1,200	1,200	0%	1,200	0%
Transfer Out – General Fund	1,633,525	1,644,559	1,693,896	1,893,896	1,898,135	0%	1,925,000	1%
Internal Services	35	35	35	35	65	86%	65	0%
Total Expenditures	1,634,685	1,645,790	1,695,101	1,895,131	1,899,400	0%	1,926,265	1%
Ending Balance, June 30	\$429,880	\$560,601	\$581,911	\$504,970	\$499,970		\$524,605	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

SB1186 DISABILITY ACCESS (242)

This fund accounts for a \$4 state fee collected with new or renewed business licenses for the purposes of increasing disability access and compliance with construction-related accessibility requirements.

SB1186 DISABILITY ACCESS (FUND 242) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$57,442	\$94,796	\$125,219	\$125,219	\$118,104		\$150,973	
Revenue Source:								
Investment Income	1,100	-1,968	500	500	500	0%	500	0%
Charges for Services	36,361	32,606	40,000	32,600	32,600	0%	32,600	0%
Total Revenue	37,461	30,638	40,500	33,100	33,100	0%	33,100	0%
Expenditures:								
Services & Supplies	107	215	40,100	40,215	225	-99%	225	0%
Internal Services	0	0	0	0	6	200%	6	0%
Total Expenditures	107	215	40,100	40,215	231	-99%	231	0%
Ending Balance, June 30	\$94,796	\$125,219	\$125,619	\$118,104	\$150,973		\$183,842	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT FUNDS

These funds were established to account for revenue and related expenditures of lighting and landscape activities in areas throughout the City. Each district provides a variety of services to maintain landscaped and non landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

LONE TREE WAY MAINTENANCE DISTRICT FUND (251)

This fund consists of four maintenance zones, providing a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

LONE TREE MAINTENANCE DISTRICT (FUND 251)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$367,929	\$362,132	\$429,863	\$429,863	\$363,845		\$117,009	
Revenue Source:								
Investment Income	-1,715	-8,455	1,000	1,000	500	-50%	500	0%
Revenue from Other Agencies	1,793	0	0	0	0	0%	0	0%
Assessments	638,358	639,549	638,359	640,181	640,181	0%	640,181	0%
Transfer In – General Fund	60,000	181,000	240,000	240,000	441,000	0%	380,000	-14%
Total Revenue	698,436	812,094	879,359	881,181	1,081,681	23%	1,020,681	-6%
Expenditures:								
Personnel	125,546	85,542	169,414	140,909	155,204	10%	163,824	6%
Services & Supplies	325,834	466,710	555,690	548,578	840,754	53%	578,782	-31%
Transfers Out	207,663	146,921	206,167	212,522	259,188	22%	258,609	0%
Internal Services	45,190	45,190	45,190	45,190	73,371	62%	73,371	0%
Total Expenditures	704,233	744,363	976,461	947,199	1,328,517	40%	1,074,586	-19%
Ending Balance, June 30	\$362,132	\$429,863	\$332,761	\$363,845	\$117,009		\$63,104	

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE WAY MAINTENANCE DISTRICT STAFFING SUMMARY			
Funded FTE's:	Funded 2022-23	Funded 2023-24	Funded 2024-25
Zone 1	0.1370	0.1370	0.1370
Zone 2	0.5385	0.5385	0.5385
Zone 3	0.4820	0.4820	0.4820
Zone 4	0.0250	0.0250	0.0250
Total Funded FTE's	1.1825	1.1825	1.1825

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 1 (251-4511)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Investment Income	-1,715	-8,455	1,000	1,000	500	-50%	500	0%
Revenue from Other Agencies	1,793	0	0	0	0	0%	0	0%
Assessment Fees	148,326	148,602	148,326	148,749	148,749	0%	148,749	0%
Total Source of Funds	148,404	140,147	149,326	149,749	149,249	0%	149,249	0%
Use of Funds:								
Personnel	20,838	10,001	22,267	21,781	19,423	-11%	20,615	6%
Services & Supplies	98,056	122,049	113,072	112,565	116,168	3%	120,747	4%
Transfers Out	14,317	14,578	21,443	22,179	27,585	24%	27,518	0%
Internal Services	10,114	10,114	10,114	10,114	14,520	44%	14,520	0%
Total Use of Funds	143,325	156,742	166,896	166,639	177,696	7%	183,400	3%
Funded FTE'S	0.1370	0.1370	0.1370	0.1370	0.1370		0.1370	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT – ZONE 2 (251-4512)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	197,596	197,965	197,596	198,160	198,160	0%	198,160	0%
Transfer In – General Fund	60,000	120,000	150,000	150,000	251,000	67%	229,000	-9%
Total Source of Funds	257,596	317,965	347,596	348,160	449,160	29%	427,160	-5%
Use of Funds:								
Personnel	53,950	41,219	73,365	61,963	67,126	8%	70,733	5%
Services & Supplies	109,695	153,817	224,890	224,447	331,884	48%	218,658	-34%
Transfers Out	56,273	57,302	84,281	87,175	108,427	24%	108,163	0%
Internal Services	16,908	16,908	16,908	16,908	29,798	76%	29,798	0%
Total Use of Funds	236,826	269,246	399,444	390,493	537,235	38%	427,352	-20%
Funded FTE'S	0.5385	0.5385	0.5385	0.5385	0.5385		0.5385	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 3 (251-4513)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	216,144	216,547	216,144	216,762	216,762	0%	216,762	0%
Transfer In – General Fund	0	61,000	90,000	90,000	190,000	111%	151,000	-21%
Total Source of Funds	216,144	277,547	306,144	306,762	406,762	33%	367,762	-10%
Use of Funds:								
Personnel	49,383	34,322	68,437	53,398	63,027	18%	66,417	5%
Services & Supplies	77,209	133,991	159,635	156,198	338,170	117%	182,680	-46%
Transfers Out	113,368	51,289	75,438	78,029	97,050	24%	96,814	0%
Internal Services	14,273	14,273	14,273	14,273	22,727	59%	22,727	0%
Total Use of Funds	254,233	233,875	317,783	301,898	520,974	73%	368,638	-29%
Funded FTE'S	0.4820	0.4820	0.4820	0.4820	0.4820		0.4820	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 4 (251-4514)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	76,292	76,435	76,293	76,510	76,510	0%	76,510	0%
Total Source of Funds	76,292	76,435	76,293	76,510	76,510	0%	76,510	0%
Use of Funds:								
Personnel	1,375	0	5,345	3,767	5,628	49%	6,059	8%
Services & Supplies	40,874	56,853	58,093	55,368	54,532	-2%	56,697	4%
Transfers Out	23,705	23,752	25,005	25,139	26,126	4%	26,114	0%
Internal Services	3,895	3,895	3,895	3,895	6,326	62%	6,326	0%
Total Use of Funds	69,849	84,500	92,338	88,169	92,612	5%	95,196	3%
Funded FTE'S	0.025	0.025	0.025	0.025	0.025		0.025	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

DOWNTOWN MAINTENANCE DISTRICT FUND (252)

The Downtown Maintenance District provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, fishing pier, trails, right-of-ways, flowerbeds and parking lots; assists in community events as needed including 4th of July, street fairs, and banner installations.

DOWNTOWN MAINTENANCE DISTRICT (FUND 252)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$17,542	\$18,030	\$115,725	\$115,725	\$122,415		\$92,700	
Revenue Source:								
Investment Income	94	6	50	50	50	0%	50	0%
Revenue from Other Agencies	116	0	0	0	0	0%	0	0%
Other	116	0	0	0	0	0%	0	0%
Transfers In	85,000	185,000	235,458	235,458	235,458	0%	235,458	0%
Total Revenue	85,326	185,006	235,508	235,508	235,508	0%	235,508	0%
Expenditures:								
Personnel	20,671	16,638	140,401	90,653	91,809	1%	113,122	23%
Services & Supplies	42,219	48,687	115,420	115,070	118,937	3%	68,145	-43%
Transfer Out	2,090	2,128	3,130	3,237	4,026	24%	4,017	0%
Internal Services	19,858	19,858	19,858	19,858	50,451	154%	50,451	0%
Total Expenditures	84,838	87,311	278,809	228,818	265,223	16%	235,735	-11%
Ending Balance, June 30	\$18,030	\$115,725	\$72,424	\$122,415	\$92,700		\$92,473	
				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Funded FTE's:				0.686	0.686		0.686	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

ALMONDRIDGE MAINTENANCE DISTRICT FUND (253)

Almondridge Maintenance District Provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

ALMONDRIDGE MAINTENANCE DISTRICT (FUND 253) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$87,845	\$85,605	\$71,344	\$71,344	\$64,856		\$49,239	
Revenue Source:								
Investment Income	378	-2,242	800	800	600	-25%	500	-17%
Assessment Fees	102,144	102,335	102,144	102,436	102,436	0%	102,436	0%
Total Revenue	102,522	100,093	102,944	103,236	103,036	0%	102,936	0%
Expenditures:								
Personnel	1,375	0	5,347	3,738	5,628	51%	6,062	8%
Services & Supplies	21,814	53,631	43,887	43,876	48,072	10%	49,940	4%
Transfer Out	78,510	57,660	58,913	59,047	60,034	2%	60,022	0%
Internal Services	3,063	3,063	3,063	3,063	4,919	61%	4,919	0%
Total Expenditures	104,762	114,354	111,210	109,724	118,653	8%	120,943	2%
Ending Balance, June 30	\$85,605	\$71,344	\$63,078	\$64,856	\$49,239		\$31,232	
				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Funded FTE's:				0.025	0.025		0.025	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254)

Hillcrest Maintenance District consists of four maintenance zones, providing services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

HILLCREST MAINTENANCE DISTRICT (FUND 254)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$660,971	\$756,041	\$826,329	\$826,329	\$202,125		\$44,558	
Revenue Source:								
Investment Income	-184	-17,030	10,000	10,000	1,000	-90%	1,000	0%
Revenue from Other Agencies	2,919	0	0	0	0	0%	0	0%
Assessment Fees	825,923	827,464	825,923	828,283	828,283	0%	828,283	0%
Transfer In – General Fund	50,000	100,000	217,000	217,000	274,000	26%	504,000	84%
Total Revenue	878,658	910,434	1,052,923	1,055,283	1,103,283	5%	1,333,283	21%
Use of Funds:								
Personnel	163,537	122,650	220,400	161,663	205,697	27%	216,869	5%
Services & Supplies	401,459	495,953	1,211,329	1,210,571	618,891	-49%	714,687	15%
Transfers Out	161,451	164,402	281,808	250,112	311,082	24%	310,325	0%
Internal Services	57,141	57,141	57,141	57,141	125,180	119%	125,180	0%
Total Use of Funds	783,588	840,146	1,770,678	1,679,487	1,260,850	-25%	1,367,061	8%
Ending Balance, June 30	\$756,041	\$826,329	\$108,574	\$202,125	\$44,558		\$10,780	

	Funded 2022-23	Funded 2023-24	Funded 2024-25
Funded FTE'S:			
Zone 1	0.6225	0.6225	0.6225
Zone 2	0.4225	0.4225	0.4225
Zone 4	0.5000	0.5000	0.5000
Total Funded FTE's:	1.5450	1.5450	1.5450

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT, ZONE 1 (254-4541)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Investment Income	-184	-17,030	10,000	10,000	1,000	-90%	1,000	0%
Revenue from Other Agencies	2,919	0	0	0	0	0%	0	0%
Assessment Fees	275,668	276,183	275,668	276,456	276,456	0%	276,456	0%
Transfer In – General Fund	0	0	82,000	82,000	117,000	0%	202,000	0%
Total Source of Funds	278,403	259,153	367,668	368,456	394,456	7%	479,456	22%
Use of Funds:								
Personnel	67,086	55,238	87,499	68,975	82,171	19%	86,654	5%
Services & Supplies	145,902	154,984	260,674	260,254	222,340	-15%	231,147	4%
Transfers Out	65,051	66,240	97,428	100,773	125,339	24%	125,034	0%
Internal Services	22,116	22,116	22,116	22,116	35,606	61%	35,606	0%
Total Use of Funds	300,155	298,578	467,717	452,118	465,456	3%	478,441	3%
Funded FTE's	0.6225	0.6225	0.6225	0.6225	0.6225		0.6225	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT ZONE 2 (254-4542)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	364,025	364,704	364,025	365,065	365,065	0%	365,065	0%
Transfer In – General Fund	0	0	0	0	22,000	100%	62,000	182%
Total Source of Funds	364,025	364,704	364,025	365,065	387,065	6%	427,065	10%
Use of Funds:								
Personnel	43,450	31,435	60,053	43,990	55,726	27%	58,711	5%
Services & Supplies	132,809	201,044	777,623	777,730	211,607	-73%	220,023	4%
Transfers Out	44,150	44,957	106,125	68,396	85,069	24%	84,862	0%
Internal Services	18,884	18,884	18,884	18,884	65,900	249%	65,900	0%
Total Use of Funds	239,293	296,320	962,685	909,000	418,302	-54%	429,496	3%
Funded FTE's	0.4225	0.4225	0.4225	0.4225	0.4225		0.4225	

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT, ZONE 4 (254-4544)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Revenue Source:								
Assessment Fees	186,230	186,577	186,230	186,762	186,762	0%	186,762	0%
Transfer In – General Fund	50,000	100,000	135,000	135,000	135,000	0%	240,000	78%
Total Revenue	236,230	286,577	321,230	321,762	321,762	0%	426,762	33%
Use of Funds:								
Personnel	53,001	35,977	72,848	48,698	67,800	39%	71,504	5%
Services & Supplies	122,748	139,925	173,032	172,587	184,944	7%	263,517	42%
Transfers Out	52,250	53,205	78,255	80,943	100,674	24%	100,429	0%
Internal Services	16,141	16,141	16,141	16,141	23,674	47%	23,674	0%
Total Use of Funds	244,140	245,248	340,276	318,369	377,092	18%	459,124	22%
Funded FTE'S	0.50	0.50	0.50	0.50	0.50		0.50	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

PARK MAINTENANCE DISTRICT 1-A FUND (255)

Park Maintenance District 1-A provides services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping. Services are also provided for the District owned and operated RV storage facility.

Park 1A Maintenance District (FUND 255) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$200,841	\$182,904	\$188,333	\$188,333	\$224,403		\$222,392	
Revenue Sources:								
Taxes	48,050	51,368	51,900	53,707	53,707	0%	53,707	0%
Investment Income & Rentals	39,066	37,596	48,300	47,590	47,590	0%	47,590	0%
Revenue from Other Agencies	264	268	260	260	260	0%	260	0%
Total Revenues	87,380	89,232	100,460	101,557	101,557	0%	101,557	0%
Expenditures:								
Personnel	1,101	0	4,296	3,220	4,503	40%	4,848	8%
Services & Supplies	96,446	75,995	53,380	53,349	86,136	61%	60,916	-29%
Transfers Out	2,090	2,128	3,130	3,238	4,027	24%	4,016	0%
Internal Services	5,680	5,680	5,680	5,680	8,902	57%	8,902	0%
Total Expenditures	105,317	83,803	66,486	65,487	103,568	58%	78,682	-24%
Ending Balance, June 30	\$182,904	\$188,333	\$222,307	\$224,403	\$222,392		\$245,267	
				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Funded FTE'S:				0.02	0.02		0.02	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256)

Citywide District 2A Maintenance District consists of seven open and three un-funded maintenance zones, providing a variety of services to maintain landscaped and non-landscaped areas, including minor medians, 87 acres of open space, 148 cul-de-sacs, 28,000 linear feet of trails, 15 acres of right-of-way, and 6 subdivision entrance signs. One new zone was added in this district during fiscal 06/07 in the Markley Creek area.

CITYWIDE 2A MAINTENANCE DISTRICT (FUND 256)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$530,196	\$494,067	\$480,029	\$480,029	\$305,451		\$184,441	
Revenue Source:								
Investment Income	1,515	-6,767	2,000	2,000	1,000	-50%	1,000	0%
Revenue from Other Agencies	1,004	0	0	0	0	0%	0	0%
Assessment Fees	408,060	411,572	410,450	411,981	411,981	0%	411,981	0%
Transfers In	316,000	311,000	367,000	367,000	381,000	4%	708,000	86%
Total Revenue	726,579	715,805	779,450	780,981	793,981	2%	1,120,981	41%
Expenditures:								
Personnel	69,791	45,956	104,704	84,011	98,091	17%	103,707	6%
Services & Supplies	514,023	505,123	723,407	703,232	579,295	-18%	796,061	37%
Transfers Out	131,352	131,222	117,429	120,774	165,340	37%	165,035	0%
Internal Services	47,542	47,542	47,542	47,542	72,265	52%	72,265	0%
Total Expenditures	762,708	729,843	993,082	955,559	914,991	-4%	1,137,068	24%
Ending Balance, June 30	\$494,067	\$480,029	\$266,397	\$305,451	\$184,441		\$168,354	

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT STAFFING SUMMARY			
Funded FTE's:	Funded 2022-23	Funded 2023-24	Funded 2024-25
Zone 3	0.0800	0.0800	0.0800
Zone 4	0.0250	0.0250	0.0250
Zone 5	0.1175	0.1175	0.1175
Zone 6	0.0375	0.0375	0.0375
Zone 8	0.1875	0.1875	0.1875
Zone 9	0.1750	0.1750	0.1750
Zone 10	0.0900	0.0900	0.0900
Total Funded FTE's:	0.7125	0.7125	0.7125

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 3 (256-4563)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Investment Income	1,515	-6,767	2,000	2,000	1,000	-50%	1,000	0%
Revenue from Other Agencies	1,004	0	0	0	0	0%	0	0%
Assessment Fees	14,528	14,555	14,528	14,569	14,569	0%	14,569	0%
Transfer In – General Fund	16,000	36,000	40,000	40,000	50,000	25%	60,000	20%
Total Source of Funds	33,047	43,788	56,528	56,569	65,569	16%	75,569	15%
Use of Funds:								
Personnel	8,467	6,310	11,007	9,504	10,087	6%	10,616	5%
Services & Supplies	10,372	31,899	39,422	39,426	38,908	-1%	40,409	4%
Transfers Out	8,360	8,513	12,521	12,951	16,108	24%	16,068	0%
Internal Services	2,996	2,996	2,996	2,996	5,672	89%	5,672	0%
Total Use of Funds	30,195	49,718	65,946	64,877	70,775	9%	72,765	3%
Funded FTE's	0.08	0.08	0.08	0.08	0.08		0.08	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 4 (256-4564)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	12,944	12,969	12,944	12,982	12,982	0%	12,982	0%
Transfer In – General Fund	90,000	86,000	86,000	86,000	90,000	5%	261,000	190%
Total Source of Funds	102,944	98,969	98,944	98,982	102,982	4%	273,982	166%
Use of Funds:								
Personnel	2,174	201	3,313	1,796	2,788	55%	2,929	5%
Services & Supplies	87,665	91,792	139,932	139,936	98,677	-29%	254,859	158%
Transfer Out – SLLMD Admin	2,613	2,660	3,913	4,047	5,034	24%	5,022	0%
Internal Services	5,673	5,673	5,673	5,673	11,007	94%	11,007	0%
Total Use of Funds	98,125	100,326	152,831	151,452	117,506	-22%	273,817	133%
Funded FTE's	0.025	0.025	0.025	0.025	0.025		0.025	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 5 (256-4565)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	1,495	1,498	1,495	1,500	1,500	0%	1,500	0%
Transfer In – General Fund	55,000	76,000	82,000	82,000	82,000	0%	207,000	152%
Total Source of Funds	56,495	77,498	83,495	83,500	83,500	0%	208,500	150%
Use of Funds:								
Personnel	12,815	10,796	16,088	14,046	15,101	8%	15,813	5%
Services & Supplies	29,883	45,400	52,171	52,170	56,880	9%	161,088	183%
Transfer Out – SLLMD Admin	12,279	12,503	18,390	19,022	23,658	24%	23,601	0%
Internal Services	4,797	4,797	4,797	4,797	7,178	50%	7,178	0%
Total Use of Funds	59,774	73,496	91,446	90,035	102,817	14%	207,680	102%
Funded FTE's	0.1175	0.1175	0.1175	0.1175	0.1175		0.1175	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 6 (256-4566)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	28,645	28,698	28,645	28,727	28,727	0%	28,727	0%
Transfer In – General Fund	60,000	46,000	48,000	48,000	48,000	0%	69,000	44%
Total Source of Funds	88,645	74,698	76,645	76,727	76,727	0%	97,727	27%
Use of Funds:								
Personnel	4,433	4,613	5,279	4,975	5,111	3%	5,325	4%
Services & Supplies	87,339	58,632	91,735	81,425	80,292	-1%	83,481	4%
Transfer Out – SLLMD Admin	3,919	3,991	5,869	6,071	7,551	24%	7,533	0%
Internal Services	5,519	5,519	5,519	5,519	8,974	63%	8,974	0%
Total Use of Funds	101,210	72,755	108,402	97,990	101,928	4%	105,313	3%
Funded FTE's	0.0375	0.375	0.0375	0.0375	0.0375		0.0375	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 8 (256-4568)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	74,931	75,070	74,931	75,145	75,145	0%	75,145	0%
Transfer In – General Fund	85,000	47,000	58,000	58,000	58,000	0%	58,000	0%
Total Source of Funds	159,931	122,070	132,931	133,145	133,145	0%	133,145	0%
Use of Funds:								
Personnel	18,905	11,330	25,762	18,205	22,894	26%	24,186	6%
Services & Supplies	96,492	87,290	100,127	96,149	78,483	-18%	81,596	4%
Transfers Out	19,594	19,952	29,346	30,353	37,753	24%	37,661	0%
Internal Services	9,454	9,454	9,454	9,454	13,577	44%	13,577	0%
Total Use of Funds	144,445	128,026	164,689	154,161	152,707	-1%	157,020	3%
Funded FTE's	0.1875	0.1875	0.1875	0.1875	0.1875		0.1875	

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 9 (256-4569)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	116,247	116,464	116,247	116,580	116,580	0%	116,580	0%
Transfer In – General Fund	10,000	20,000	53,000	53,000	53,000	0%	53,000	0%
Total Source of Funds	126,247	136,464	169,247	169,580	169,580	0%	169,580	0%
Use of Funds:								
Personnel	18,044	12,706	24,036	18,235	21,848	20%	23,015	5%
Services & Supplies	99,302	92,476	130,110	124,148	119,048	-4%	119,500	0%
Transfers Out	18,288	18,622	27,390	28,330	35,236	24%	35,150	0%
Internal Services	9,587	9,587	9,587	9,587	13,785	44%	13,785	0%
Total Use of Funds	145,221	133,391	191,123	180,300	189,917	5%	191,450	1%
Funded FTE's	0.175	0.175	0.175	0.175	0.175		0.175	

ANTIOCH
2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 10 (256-4572)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Assessment Fees	159,270	162,318	161,660	162,478	162,478	0%	162,478	0%
Total Source of Funds	159,270	162,318	161,660	162,478	162,478	0%	162,478	0%
Use of Funds:								
Personnel	4,953	0	19,219	17,250	20,262	17%	21,823	8%
Services & Supplies	102,970	97,634	169,910	169,978	107,007	-37%	55,128	-48%
Transfers Out	66,299	64,981	20,000	20,000	40,000	100%	40,000	0%
Internal Services	9,516	9,516	9,516	9,516	12,072	27%	12,072	0%
Total Use of Funds	183,738	172,131	218,645	216,744	179,341	-17%	129,023	-28%
Funded FTE's	0.09	0.09	0.09	0.09	0.09		0.09	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT ADMINISTRATION FUND (257)

Park Administration provides funds for items shared by all six landscape maintenance districts such as vehicle and landscape equipment and provides oversight personnel for a wide variety of services, including maintenance of street trees, medians, cul-de-sacs and open space. Any overtime incurred by crews working in the landscape districts is paid from this fund. A portion of the Work Alternative Program (WAP) is also funded.

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT ADMINISTRATION (FUND 257)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Other	1,165	0	0	0	0	0%	0	0%
Transfers In	356,868	363,388	534,485	552,838	687,605	24%	685,932	0%
Total Revenue	358,033	363,388	534,485	552,838	687,605	24%	685,932	0%
Expenditures:								
Personnel	79,238	86,819	120,451	116,297	112,789	-3%	117,258	4%
Services & Supplies	227,091	224,343	441,306	377,852	491,071	30%	483,814	-1%
Transfers Out	17,898	18,420	24,362	24,883	25,363	2%	26,478	4%
Internal Services	33,806	33,806	33,806	33,806	58,382	73%	58,382	0%
Total Expenditures	358,033	363,388	619,925	552,838	687,605	24%	685,932	0%
Ending Balance, June 30	\$0	\$0	(\$85,440)	\$0	\$0		\$0	
				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Funded FTE's:				0.13	0.13		0.13	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

EAST LONE TREE DISTRICT FUND (259)

East Lone Tree District came on line during fiscal year 06-07 and provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping; special provisions are included for creek maintenance for a period of five years.

EAST LONE TREE STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT (FUND 259)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$215,026	\$183,022	\$203,364	\$203,364	\$134,082		\$86,444	
Revenue Source:								
Investment Income	(177)	(3,765)	500	500	500	0%	500	0%
Assessment Fees	163,653	223,693	222,786	223,915	223,915	0%	223,915	0%
Total Revenue	163,476	219,928	223,286	224,415	224,415	0%	224,415	0%
Expenditures:								
Personnel	7,429	0	28,476	20,335	30,300	49%	31,775	5%
Services & Supplies	145,072	130,772	206,530	204,548	165,707	-19%	172,257	4%
Transfers Out	34,165	60,000	60,000	60,000	60,000	0%	60,000	0%
Internal Services	8,814	8,814	8,814	8,814	16,046	82%	16,046	0%
Total Expenditures	195,480	199,586	303,820	293,697	272,053	-7%	280,078	3%
Ending Balance, June 30	\$183,022	\$203,364	\$122,830	\$134,082	\$86,444		\$30,781	
				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Funded FTE's:				0.135	0.135		0.135	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

OPIOID SETTLEMENT (260)

This fund accounts for monies the City is to receive from a national opioid settlement with prescription opioid manufacturer Janssen Pharmaceuticals and pharmaceutical distributors McKesson, Cardinal Health, and AmerisourceBergen that will provide substantial funds to agencies throughout California for the abatement of the opioid epidemic in California. Expenditures must include activities tied to the ending, reduction or lessening the effects of the opioid epidemic and include prevention, intervention, harm reduction, and treatment and recovery services.

OPIOID SETTLEMENT (FUND 260)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$44,694		\$0	
Revenue Source:								
Interest Income	0	0	0	100	100	0%	100	0%
Revenue – Opioid Settlement	0	0	0	44,694	17,870	-60%	0	-100%
Total Revenue	0	0	0	44,794	17,970	-60%	100	-99%
Expenditures:								
Services & Supplies	0	0	0	100	62,664	62564%	100	-100%
Total Expenditures	0	0	0	100	62,664	62564%	100	-100%
Ending Balance, June 30	\$0	\$0	\$0	\$44,694	\$0		\$0	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

STORM DAMAGE (261)

On January 14, 2023, a declaration of state and local emergency was declared by the State of California due to severe storm damage, allowing for federal funding to be available to specific areas designated under FEMA-4683-DR-CA. Contra Costa County was included as one of the specific areas. The City sustained damages to properties and infrastructure as a result of the severe weather. This fund was created to track the cost of damages by specific project area in order to file for federal and state financial assistance to reimburse the City for the costs incurred.

STORM DAMAGE (FUND 261)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Revenue from Other Agencies	0	0	0	4,408,926	0	-100%	0	0%
Total Revenue	0	0	0	4,408,926	0	-100%	0	0%
Expenditures:								
Personnel	0	0	0	48,926	0	-100%	0	
Services & Supplies	0	0	0	4,360,000	0	-100%	0	0%
Total Expenditures	0	0	0	4,408,926	0	-100%	0	0%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

EAST LONE TREE BENEFIT DISTRICT (270)

This fund accounts for the East Lone Tree Public Facility Benefit District formed by the City in December 2016. A benefit district fee is charged to developers to be used to fund the planning, design/engineering and construction of transportation improvements – specifically the segments of Slatten Ranch Road and related infrastructure including storm drain, water, sanitary sewer, dry utilities and East Antioch Trail improvements.

EAST LONE TREE BENEFIT DISTRICT (FUND 270)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$1,668,819	\$2,517,970	\$8,412,524	\$8,412,524	\$8,762,927		\$10,007,733	
Revenue Source:								
Interest Income	6,513	-129,158	40,000	40,000	45,000	13%	50,000	11%
Benefit District Fees	867,165	6,057,792	1,215,000	345,000	1,215,000	252%	1,215,000	0%
Total Revenue	873,678	5,928,634	1,255,000	385,000	1,260,000	227%	1,265,000	0%
Expenditures:								
Services & Supplies	2,930	12,483	3,500	13,000	15,000	15%	15,000	0%
Internal Services	21,597	21,597	21,597	21,597	194	-99%	194	0%
Total Expenditures	24,527	34,080	25,097	34,597	15,194	-56%	15,194	0%
Ending Balance, June 30	\$2,517,970	\$8,412,524	\$9,642,427	\$8,762,927	\$10,007,733		\$11,257,539	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

KAISER PUBLIC FACILITY BENEFIT DISTRICT (271)

City Council adopted resolution 2006/29 declaring its intention to establish a benefit district for property within the exterior boundaries of the Kaiser Medical Center in order to provide for the reimbursement of certain public improvements completed by Kaiser Foundation Hospitals. A benefit district fee is charged to developers to be used to reimburse Kaiser Foundation Hospitals for the full engineering and construction costs of Deer Valley Road, Sand Creek Road and Wellness Way located within the District boundaries.

KAISER PUBLIC FACILITY BENEFIT DISTRICT (FUND 271)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$1,947,362		\$1,948,212	
Revenue Source:								
Interest Income	0	0	0	100	1,000	900%	1,000	0%
Benefit District Fees	0	0	0	1,947,287	0	-100%	0	0%
Total Revenue	0	0	0	1,947,387	1,000	-100%	1,000	0%
Expenditures:								
Services & Supplies	0	0	0	25	150	500%	150	0%
Total Expenditures	0	0	0	25	150	500%	150	0%
Ending Balance, June 30	\$0	\$0	\$0	\$1,947,362	\$1,948,212		\$1,949,062	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2016-01 POLICE PROTECTION (280)

On January 24, 2017, the City passed Resolution 2017/10 authorizing the formation of City of Antioch Community Facilities District 2016-01 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2016-01 POLICE PROTECTION (FUND 280)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$13,034	\$0	\$0	\$0		\$0	
Revenue Source:								
Investment Income	-870	-2,997	400	400	400	0%	400	0%
Assessment Revenue	115,640	183,884	183,884	246,948	246,948	0%	246,948	0%
Total Revenue	114,770	180,887	184,284	247,348	247,348	0%	247,348	0%
Expenditures:								
Services & Supplies	1,734	7,840	7,742	7,842	8,249	5%	8,650	5%
Transfers Out	100,000	186,079	176,540	239,504	238,764	0%	238,363	0%
Internal Services	2	2	2	2	335	16650%	335	0%
Total Expenditures	101,736	193,921	184,284	247,348	247,348	0%	247,348	0%
Ending Balance, June 30	\$13,034	\$0	\$0	\$0	\$0		\$0	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2018-01 PUBLIC SERVICES (281)

On February 27, 2018, the City passed Resolution 2018/26 authorizing the formation of City of Antioch Community Facilities District 2018-01 (Public Services) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of neighborhood park and street lighting maintenance, neighborhood landscape maintenance, storm water maintenance, open space maintenance, and administrative expenses related to the CFD.

CFD 2018-01 PUBLIC SERVICES (FUND 281)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$52,719	\$150,293	\$428,209	\$428,209	\$938,701		\$1,412,831	
Revenue Source:								
Investment Income	733	-6,862	250	1,000	1,500	50%	2,000	33%
Assessment Revenue	120,105	315,640	126,000	581,581	581,581	0%	581,581	0%
Other	0	0	0	0	0	0%	0	0%
Total Revenue	120,838	308,778	126,250	582,581	583,081	0%	583,581	0%
Expenditures:								
Services & Supplies	1,775	9,373	115,050	50,600	100,650	99%	100,650	0%
Internal Services	21,489	21,489	21,489	21,489	8,301	-61%	8,301	0%
Total Expenditures	23,264	30,862	136,539	72,089	108,951	51%	108,951	0%
Ending Balance, June 30	\$150,293	\$428,209	\$417,920	\$938,701	\$1,412,831		\$1,887,461	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2018-02 POLICE PROTECTION (282)

On October 23, 2018, the City passed Resolution 2018/137 authorizing the formation of City of Antioch Community Facilities District 2018-02 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2018-02 POLICE PROTECTION (FUND 282)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$2,231	\$0	\$0	\$0		\$0	
Revenue Source:								
Investment Income	157	-3,406	400	400	500	25%	500	0%
Assessment Revenue	103,926	227,564	227,564	460,044	460,044	0%	460,044	0%
Total Revenue	104,083	224,158	227,964	460,444	460,544	100%	460,544	0%
Expenditures:								
Services & Supplies	2,811	6,994	6,835	6,835	7,300	7%	7,300	0%
Transfers Out	99,000	219,354	221,088	453,568	452,818	0%	452,818	0%
Internal Services	41	41	41	41	426	0%	426	0%
Total Expenditures	101,852	226,389	227,964	460,444	460,544	0%	460,544	0%
Ending Balance, June 30	\$2,231	\$0	\$0	\$0	\$0		\$0	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

CFD 2022-01 PUBLIC SERVICES (283)

On March 22, 2022, the City passed Resolution 2022/49 authorizing the formation of City of Antioch Community Facilities District 2022-01 (Public Services) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of neighborhood park and street lighting maintenance, neighborhood landscape maintenance, storm water maintenance, open space maintenance, and administrative expenses related to the CFD. The CFD currently encompasses the Laurel Ridge Subdivision in the City.

CFD 2022-01 PUBLIC SERVICES (FUND 283)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$37,366		\$72,982	
Revenue Source:								
Investment Income	0	0	0	200	500	150%	700	40%
Assessment Revenue	0	0	0	47,216	47,216	0%	47,216	0%
Total Revenue	0	0	0	47,416	47,716	1%	47,916	0%
Expenditures:								
Services & Supplies	0	0	0	10,050	12,100	20%	14,200	17%
Total Expenditures	0	0	0	10,050	12,100	20%	14,200	17%
Ending Balance, June 30	\$0	\$0	\$0	\$37,366	\$72,982		\$106,698	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 – Post Retirement Medical Funds are used to pay post retirement medical benefits for retirees under the following separate fund categories: Police (Fund 577), Miscellaneous (Fund 578), and Management (Fund 579).

RETIREE MEDICAL POLICE (FUND 577) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$160,863	\$161,260	\$57,544	\$57,544	\$2,655		\$4,980	
Revenue Source:								
Interest Income	113	-61	400	10	100	900%	100	0%
Trust Deposits/Reimbursements	863,765	851,798	1,043,912	885,794	940,000	6%	951,000	1%
Total Revenues	863,878	851,737	1,044,312	885,804	940,100	6%	951,100	1%
Expenditures:								
Post Retirement Medical - Police	809,026	900,998	970,100	886,238	920,050	4%	935,050	2%
Internal Services	54,455	54,455	54,455	54,455	17,725	-67%	17,725	0%
Total Expenditures	863,481	955,453	1,024,555	940,693	937,775	0%	952,775	2%
Ending Balance, June 30	\$161,260	\$57,544	\$77,301	\$2,655	\$4,980		\$3,305	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 (Continued) –

RETIREE MEDICAL MISCELLANEOUS (FUND 578) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$192,083	\$174,577	\$236,354	\$236,354	\$174,197		\$169,093	
Source of Funds:								
Interest Income	136	-3,797	300	500	500	0%	500	0%
Trust Deposits/Reimbursements	485,180	492,545	550,000	514,650	530,000	3%	550,000	4%
Total Source of Funds	485,316	488,748	550,300	515,150	530,500	3%	550,500	4%
Use of Funds:								
Post Retirement Medical - Misc.	468,244	392,393	540,200	542,729	516,400	-5%	540,400	5%
Internal Services	34,578	34,578	34,578	34,578	19,204	-44%	19,204	0%
Total Use of Funds	502,822	426,971	574,778	577,307	535,604	-7%	559,604	4%
Ending Balance, June 30	\$174,577	\$236,354	\$211,876	\$174,197	\$169,093		\$159,989	

ANTIOCH

2023-25 OPERATING BUDGET

SPECIAL REVENUE FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 (Continued) -

RETIREE MEDICAL MANAGEMENT (FUND 579) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$312,235	\$387,857	\$730,713	\$730,713	\$1,181,795		\$760,141	
Source of Funds:								
Interest Income	892	-10,789	500	500	500	0%	500	0%
Trust Deposits/Reimbursements	923,547	972,867	965,000	1,098,875	500,000	-54%	500,000	0%
Total Source of Funds	924,439	962,078	965,500	1,099,375	500,500	-54%	500,500	0%
Use of Funds:								
Post Retirement Medical - Mgmt	797,024	567,429	920,500	596,500	896,500	50%	941,500	5%
Internal Services	51,793	51,793	51,793	51,793	25,654	-50%	25,654	0%
Total Use of Funds	848,817	619,222	972,293	648,293	922,154	42%	967,154	5%
Ending Balance, June 30	\$387,857	\$730,713	\$723,920	\$1,181,795	\$760,141		\$293,487	

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CAPITAL PROJECTS FUNDS

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

Capital Projects funds are utilized to account for resources used for the acquisition and construction of capital facilities by the City, with the exception of those assets financed by special revenue or proprietary funds. The City maintains nine active capital projects funds listed below in the Capital Projects Fund Summary table.

CAPITAL PROJECTS FUNDS SUMMARY								
Description	Fund #	Estimated Balance 7/1/23	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/24	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/25
Capital Improvements (CIP)	311	\$4,016,876	\$20,437,966	\$22,048,956	\$2,405,886	\$826,305	\$498,491	\$2,733,700
Residential Development Allocation	319	40,895	100	27,706	13,289	100	1,845	11,544
Development Impact Fee - Administrative	321	702,131	171,000	3,195	869,936	171,000	3,195	1,037,741
Development Impact Fee – Public Works	322	678,484	166,000	1,028	843,456	168,000	1,028	1,010,428
Development Impact Fee - Police	323	1,451,362	460,000	2,155	1,909,207	460,000	2,155	2,367,052
Development Impact Fee – Parks & Recreation	324	5,318,997	1,295,000	58,166	6,555,831	1,300,000	8,166	7,847,665
Hillcrest Assessment District Construction #26	361	386,356	500	350,539	36,317	500	289	36,528
Lone Tree Assessment District Const #27/31	376	265,023	400	99,590	165,833	400	5,935	160,298
Hillcrest/Highway 4 Bridge Benefit District	391	91,784	1,500	317	92,967	1,500	317	94,150
Total Capital Projects Funds		\$12,951,908	\$22,532,466	\$22,591,652	\$12,892,722	\$2,927,805	\$521,421	\$15,299,106

NOTE: Prewett Park CIP Fund 312, on page 261, anticipated to be closed out as of 6/30/23 therefore omitted from this table.

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311)

The Capital Improvement Fund was established in 1987 to set aside money from the General Fund for any capital improvement project not provided for in one of the other funds. The City can transfer General Fund dollars to the Capital Improvement Fund as needed. The Energy Efficiency & Conservation division was established in FY11 to account for PG&E rebate funds received from the Honeywell Retro Fit project used for energy efficiency and conservation programs. The Northeast Annexation division accounts for property tax monies required to be set aside per the Northeast Annexation agreement for infrastructure needs.

CAPITAL IMPROVEMENT FUND (FUND 311)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	(\$258,819)	\$2,970,325	\$2,857,987	\$2,857,987	\$4,016,876		\$2,405,886	
Revenue Source:								
Investment Income	5,492	-15,349	15,000	15,000	15,000	0%	15,000	0%
Property Taxes	300,000	300,000	300,000	300,000	300,000	0%	300,000	0%
Revenue from Other Agencies	2,300,000	300,000	875,000	1,044,000	19,508,000	1769%	0	-100%
Current Service Charges	27,505	22,214	20,000	5,181	20,000	286%	20,000	0%
Other	9,418	34,001	31,000	32,208	41,305	28%	41,305	0%
Transfers In	2,133,961	2,628,262	2,414,573	2,892,811	553,661	-81%	450,000	-19%
Total Revenue	4,776,376	3,269,128	3,655,573	4,289,200	20,437,966	376%	826,305	-96%
Expenditures:								
Services & Supplies	13,976	41,106	37,000	37,000	46,000	24%	46,000	0%
Capital Projects	832,041	2,739,145	6,248,825	3,092,096	22,000,465	612%	450,000	-98%
Transfers Out	700,000	600,000	0	0	0	0%	0	0%
Internal Services	1,215	1,215	1,215	1,215	2,491	105%	2,491	0%
Total Expenditures	1,547,232	3,381,466	6,287,040	3,130,311	22,048,956	604%	498,491	-98%
Ending Balance, June 30	\$2,970,325	\$2,857,987	\$226,520	\$4,016,876	\$2,405,886		\$2,733,700	

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

CAPITAL IMPROVEMENT (311-2520)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Revenue Source:								
Investment Income	5,492	-15,349	15,000	15,000	15,000	0%	15,000	0%
Revenue from Other Agencies	200,000	0	575,000	744,000	19,208,000	2482%	0	-100%
Current Service Charges	27,505	22,214	20,000	5,181	20,000	286%	20,000	0%
Other	0	0	0	275	0	-100%	0	0%
Transfers In	2,133,961	2,628,262	2,414,573	2,892,811	553,661	-81%	450,000	-19%
Total Revenue	2,366,958	2,635,127	3,024,573	3,657,267	19,796,661	441%	485,000	-98%
Expenditures:								
Services & Supplies	5,491	8,038	6,000	6,000	6,000	0%	6,000	0%
Capital Projects	820,951	2,738,983	4,364,730	3,092,096	22,000,465	612%	450,000	-98%
Internal Services	282	282	282	282	1,186	321%	1,186	0%
Total Expenditures	826,724	2,747,303	4,371,012	3,098,378	22,007,651	610%	457,186	-98%

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

The following projects are budgeted in the Capital Improvement Division:

Capital Projects	2022-23 Revised	2023-24 Proposed	2024-25 Proposed
Sidewalk Repair	\$682,979	\$450,000	\$450,000
L St. Improvements	0	13,008,000	0
Bicycle Garden	0	4,550,000	0
NRCC Rehab	0	2,200,000	0
EOC Improvements	0	480,325	
School Pedestrian Safety Improvements	70,000	0	0
Citywide Signage/Landmark Sign	3,789	469,347	0
West Antioch Creek Flood Conveyance Mitigation	885,403	0	0
Prewett Pool Deck Coating	75,844	0	0
Prewett Park Fencing	1,043	138,661	0
Prewett Pool Resurfacing	0	190,000	0
Leo Fontana Fountain	147,108	0	0
City Hall Office Modifications	1,107,165	514,132	0
Restoration of Public Fountains	47,117	0	0
Restoration of Public Art	46,648	0	0
West Antioch Creek	25,000	0	0
Total Capital Projects	\$3,092,096	\$22,000,465	\$450,000

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

ENERGY EFFICIENCY & CONSERVATION (311-2535)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Revenue Source:								
Other	9,418	34,001	31,000	31,933	41,305	29%	41,305	0%
Total Revenue	9,418	34,001	31,000	31,933	41,305	29%	41,305	0%
Expenditures:								
Services & Supplies	8,485	33,068	31,000	31,000	40,000	29%	40,000	0%
Internal Services	933	933	933	933	1,305	40%	1,305	0%
Total Expenditures	9,418	34,001	31,933	31,933	41,305	29%	41,305	0%

Northeast Annexation (311-2545)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Revenue Source:								
Property Taxes	300,000	300,000	300,000	300,000	300,000	0%	300,000	0%
Revenue from Other Agencies	2,100,000	300,000	300,000	300,000	300,000	0%	0	-100%
Total Revenue	2,400,000	600,000	600,000	600,000	600,000	0%	300,000	-50%
Expenditures:								
NE Annexation Infrastructure	11,090	162	1,884,095	0	0	0%	0	0%
Transfers Out	700,000	600,000	0	0	0	0%	0	0%
Total Expenditures	711,090	600,162	1,884,095	0	0	0%	0	0%

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

PREWETT PARK CIP (312)

The Prewett Park CIP Fund tracks the capital improvement expenses for the Antioch Community Center and Prewett Family Water Park. The City was reimbursed for expenditures through the Antioch Area Public Facilities Financing Agency (Mello Roos). Remaining residual funds were split between the City and Antioch Unified School District and should be utilized by June 30, 2023.

PREWETT CIP (FUND 312)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$1,696	\$1,609	\$479	\$479	\$0		\$0	
Revenue Source:								
Investment Income	12	(1,004)	0	500	0	-100%	0	0%
Revenue from Other Agencies	0	0	0	31,659	0	-100%	0	0%
Total Revenue	12	(1,004)	0	32,159	0	-100%	0	0%
Use of Funds:								
Services & Supplies	99	126	0	50	0	-100%	0	0%
Prewett Park	0	0	0	31,659	0	-100%	0	0%
Transfer Out	0	0	0	929	0	-100%	0	0%
Total Use of Funds	99	126	0	32,638	0	-100%	0	0%
Ending Balance, June 30	\$1,609	\$479	\$479	\$0	\$0		\$0	

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

RESIDENTIAL DEVELOPMENT ALLOCATION (319)

The Residential Development Allocation Program (RDA) was adopted May 14, 2002, by the City Council. It required that allocations be obtained prior to receiving residential development entitlements and ultimately, the issuance of building permits for residential projects. A Development Allocation is the right to proceed, subject to all applicable requirements, to obtain entitlements. This enacted process was to provide funding for specific capital improvements projects as approved by the City Council. The ordinance has expired.

RESIDENTIAL DEVELOPMENT ALLOCATION (FUND 319) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$37,528	\$37,474	\$40,906	\$40,906	\$40,895		\$13,289	
Revenue Source:								
Investment Income	41	-646	100	100	100	0%	100	0%
Contributions	0	6,000	0	0	0	0%	0	0%
Total Revenue	41	5,354	100	100	100	0%	100	0%
Expenditures:								
Services & Supplies	54	1,881	25,911	70	25,931	36944%	70	-100%
Internal Services	41	41	41	41	1,775	4229%	1,775	0%
Total Expenditures	95	1,922	25,952	111	27,706	24860%	1,845	0%
Ending Balance, June 30	\$37,474	\$40,906	\$15,054	\$40,895	\$13,289		\$11,544	

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

DEVELOPMENT IMPACT FEE FUNDS (321-324)

Development Impact Fees (DIFs) were established pursuant to Ordinance 2079-C-S in March 2014. Every person who develops or redevelops land in the City shall pay a DIF with the issuance of a building permit to defray the cost of certain public facilities required to serve new development within the City. The following DIFs have been created: Administrative Facilities Fee, Parks and Recreation Facilities Fee, Police Facilities Fee and Public Works Facilities Fee.

DEVELOPMENT IMPACT FEE - ADMINISTRATIVE FACILITIES (FUND 321)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$2,404,625	\$4,774,083	\$673,672	\$673,672	\$702,131		\$869,936	
Revenue Source:								
Investment Income	16,437	-10,597	6,000	6,000	6,000	0%	6,000	0%
Development Impact Fees	2,358,356	180,620	140,000	227,931	165,000	-28%	165,000	0%
Total Revenue	2,374,793	170,023	146,000	233,931	171,000	-27%	171,000	0%
Expenditures:								
Services & Supplies	5,264	1,157	204,701	205,401	1,200	-99%	1,200	0%
Transfers Out	0	4,269,206	0	0	0	0%	0	0%
Internal Services	71	71	71	71	1,995	2710%	1,995	0%
Total Expenditures	5,335	4,270,434	204,772	205,472	3,195	-98%	3,195	0%
Ending Balance, June 30	\$4,774,083	\$673,672	\$614,900	\$702,131	\$869,936		\$1,037,741	

ANTIOCH
2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

DEVELOPMENT IMPACT FEE FUNDS (321-324) (Continued)

DEVELOPMENT IMPACT FEE - PUBLIC WORKS (FUND 322) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$456,132	\$456,132	\$678,484		\$843,456	
Revenue Source:								
Investment Income	0	-7,017	8,000	8,000	6,000	-25%	8,000	33%
Development Impact Fees	0	149,811	130,000	215,352	160,000	-26%	160,000	0%
Transfer In	0	382,943	0	0	0	0%	0	0%
Total Revenue	0	525,737	138,000	223,352	166,000	-26%	168,000	1%
Expenditures:								
Services & Supplies	0	69,605	500	1,000	1,000	0%	1,000	0%
Internal Services	0	0	0	0	28	100%	28	0%
Total Expenditures	0	69,605	500	1,000	1,028	3%	1,028	0%
Ending Balance, June 30	\$0	\$456,132	\$593,632	\$678,484	\$843,456		\$1,010,428	

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

DEVELOPMENT IMPACT FEE FUNDS (321-324) (Continued)

DEVELOPMENT IMPACT FEE - POLICE FACILITIES (FUND 323)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$1,231,573	\$1,231,573	\$1,451,362		\$1,909,207	
Revenue Source:								
Investment Income	0	-19,352	10,000	10,000	10,000	0%	10,000	0%
Development Impact Fees	0	456,827	300,000	581,371	450,000	-23%	450,000	0%
Transfer In	0	796,239	0	0	0	0%	0	0%
Total Revenue	0	1,233,714	310,000	591,371	460,000	-22%	460,000	0%
Expenditures:								
Services & Supplies	0	2,141	370,482	371,582	2,100	-99%	2,100	0%
Internal Services	0	0	0	0	55	100%	55	0%
Total Expenditures	0	2,141	370,482	371,582	2,155	-99%	2,155	0%
Ending Balance, June 30	\$0	\$1,231,573	\$1,171,091	\$1,451,362	\$1,909,207		\$2,367,052	

ANTIOCH
2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

DEVELOPMENT IMPACT FEE FUNDS (321-324) (Continued)

DEVELOPMENT IMPACT FEE - PARKS & RECREATION (FUND 324) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$4,218,197	\$4,218,197	\$5,318,997		\$6,555,831	
Revenue Source:								
Investment Income	0	-66,350	41,000	41,000	45,000	10%	50,000	11%
Development Impact Fees	0	996,213	800,000	1,245,000	1,000,000	-20%	1,000,000	0%
Transfer In – Dev. Imp/Park in Lieu	0	3,295,467	250,000	22,000	250,000	1036%	250,000	0%
Total Revenue	0	4,225,330	1,091,000	1,308,000	1,295,000	-1%	1,300,000	0%
Expenditures:								
Services & Supplies	0	7,133	253,500	207,200	58,000	-72%	8,000	-86%
Internal Services	0	0	0	0	166	100%	166	0%
Total Expenditures	0	7,133	253,500	207,200	58,166	-72%	8,166	-86%
Ending Balance, June 30	\$0	\$4,218,197	\$5,055,697	\$5,318,997	\$6,555,831		\$7,847,665	

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

HILLCREST ASSESSMENT DISTRICT #26 CONSTRUCTION FUND (361)

The Hillcrest Assessment District No. 26 Construction Fund accounts for the expenditures related to the assessment district.

HILLCREST AD (FUND 361) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$386,922	\$386,776	\$380,023	\$380,023	\$386,356		\$36,317	
Revenue Source:								
Investment Income	427	-5,982	11,000	5,000	500	-90%	500	0%
Bridge Fees	0	0	0	2,152	0	-100%	0	0%
Total Revenue	427	-5,982	11,000	7,152	500	-93%	500	0%
Expenditures:								
Services & Supplies	554	752	700	800	500	-38%	250	-50%
Wildhorse Left Turn project	0	0	0	0	350,000	100%	0	-100%
Internal Services	19	19	19	19	39	105%	39	0%
Total Expenditures	573	771	719	819	350,539	42701%	289	-100%
Ending Balance, June 30	\$386,776	\$380,023	\$390,304	\$386,356	\$36,317		\$36,528	

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

LONE DIAMOND ASSESSMENT DISTRICT #27/32 CONSTRUCTION FUND (376)

The Lone Diamond Assessment District #27/31 Construction Fund accounts for the expenditures related to this assessment district.

LONE DIAMOND ASSESSMENT DISTRICT CONSTRUCTION FUND (FUND 376)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$100,685	\$96,218	\$192,187	\$192,187	\$191,362		\$165,833	
Revenue Source:								
Investment Income	-205	-2,797	400	400	400	0%	400	0%
Charges for Services	14	104,553	0	79,440	0	-100%	0	0%
Total Revenue	-191	101,756	400	79,840	400	-99%	400	0%
Expenditures:								
Services & Supplies	3,665	4,880	4,488	5,350	25,355	374%	5,361	-79%
Transfers Out to CIP Fund	0	296	74,704	74,704	0	-100%	0	0%
Internal Services	611	611	611	611	574	-6%	574	0%
Total Expenditures	4,276	5,787	79,803	80,665	25,929	-68%	5,935	-77%
Ending Balance, June 30	\$96,218	\$192,187	\$112,784	\$191,362	\$165,833		\$160,298	

ANTIOCH

2023-25 OPERATING BUDGET

CAPITAL PROJECTS FUNDS

HILLCREST/HIGHWAY 4 BRIDGE BENEFIT DISTRICT (391)

The Hillcrest/Highway 4 Bridge Benefit District was formed to collect fees to build the bridge going over State Route Highway 4. This district was formed for anyone that lives or plans construction in this area that will benefit from the construction of the bridge.

HILLCREST/HIGHWAY 4 BRIDGE DISTRICT (FUND 391) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$146,932	\$146,877	\$144,306	\$144,306	\$91,784		\$92,967	
Revenue Source:								
Investment Income	163	-2,271	2,000	2,000	1,500	-25%	1,500	0%
Bridge Fees	6	0	0	4,572	0	-100%	0	0%
Total Revenues	169	-2,271	2,000	6,572	1,500	-77%	1,500	0%
Expenditures:								
Services & Supplies	210	286	59,050	59,080	300	-99%	300	0%
Internal Services	14	14	14	14	17	21%	17	0%
Total Expenditures	224	300	59,064	59,094	317	-99%	317	0%
Ending Balance, June 30	\$146,877	\$144,306	\$87,242	\$91,784	\$92,967		\$94,150	

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ENTERPRISE FUNDS

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

The City maintains five enterprise funds. Operating revenues and expenses of these funds generally result from providing services in connection with the fund's principal ongoing operations. Below is a summary of the City's Enterprise Funds.

SUMMARY OF ENTERPRISE FUNDS								
Fund	Fund #	Estimated Balance 7/1/23	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/24	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/25
Water	611	\$35,929,891	\$44,138,029	\$50,847,065	\$29,220,855	\$44,163,949	\$58,468,752	\$14,916,052
Water System Improvement	612	7,616,280	2,200,000	22,516	9,793,764	2,200,000	22,516	11,971,248
Sewer	621	4,541,008	7,209,120	10,490,782	1,259,346	7,209,120	10,729,710	(2,261,244)
Sewer System Improvement	622	4,247,953	1,045,000	156,758	5,136,195	1,045,000	156,758	6,024,437
Marina	631	(178,117)	1,244,500	1,233,602	(167,219)	1,245,500	1,268,919	(190,638)
Total Enterprise Funds		\$52,157,015	\$55,836,649	\$62,750,723	\$45,242,941	\$55,863,569	\$70,646,655	\$30,459,855

NOTE: Negative balances are due to the recognition of Enterprise Fund share of City Net Pension and OPEB Liabilities with the implementation of GASB68 and 75.

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611)

The Water Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing water service through more than 31,000 service connections throughout Antioch to more than 100,000 consumers. The cost of treating the water, transporting it and maintaining the distribution infrastructure, including 326 miles of mainlines is also accounted for in this fund.

WATER FUND SUMMARY (FUND 611)								
Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$48,049,890	\$55,217,741	\$59,243,184	\$59,243,184	\$35,929,891		\$29,220,855	
Revenue Source:								
Investment Income	64,827	-1,126,006	1,500,000	250,000	250,000	0%	250,000	0%
Charges for Services	44,679,933	41,715,045	43,760,529	44,019,529	43,804,029	0%	43,829,949	0%
Revenue from Other Agencies	5,388,043	28,570,782	4,007,255	4,319,874	0	-100%	0	0%
Other	367,880	130,967	60,000	111,695	84,000	-25%	84,000	0%
Other Financing Source - SWRCB	0	8,977,516	0	46,022,484	0	-100%	0	0%
Transfers in	3,308,068	300,000	0	6,100,000	0	-100%	0	0%
Total Revenues:	53,808,751	78,568,304	49,327,784	100,823,582	44,138,029	-56%	44,163,949	0%
Expenditures:								
Personnel	6,691,426	5,693,957	10,329,318	8,472,672	10,360,627	22%	10,967,074	6%
Services & Supplies	25,100,905	25,342,433	29,186,246	32,278,137	32,426,628	0%	33,262,207	3%
Capital Projects	12,856,517	38,477,351	83,674,173	81,178,400	5,502,000	-93%	9,566,000	74%
Debt Service	224,381	224,381	2,664	304,319	119,026	-61%	2,257,584	1797%
Transfers Out	384,852	3,421,920	464,379	520,528	437,407	-16%	414,510	-5%
Internal Services	1,382,819	1,382,819	1,382,819	1,382,819	2,001,377	45%	2,001,377	0%
Total Expenditures	46,640,900	74,542,861	125,039,599	124,136,875	50,847,065	-59%	58,468,752	15%
Ending Balance	\$55,217,741	\$59,243,184	(\$16,468,631)	\$35,929,891	\$29,220,855		\$14,916,052	

ANTIOCH
2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER FUND SUMMARY OF STAFFING			
	Funded 2022-23	Funded 2023-24	Funded 2024-25
Funded FTE's:			
Water Supervision	7.14	7.14	7.14
Water Production	14.00	18.00*	18.00*
Water Distribution	31.067	31.067	31.067
Water Public Buildings & Facilities	0.625	0.625	0.625
Total Funded FTE's	52.832	56.832	56.832

*NOTE: Addition of (2) General laborer, (1) WTP Operator and (1) Assistant Public Works Technician positions beginning in FY24.

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

WATER SUPERVISION (611-2310)

Water Supervision provides for administration and management for the treatment, production and distribution of treated water, as well as the City's Meter Reading, Backflow Prevention programs and the City's Central Stores Operation. Personnel provide effective leadership, direction, planning, work scheduling, participation in and monitoring of an effective employee safety training program; prepare annual budgets; annual, monthly and quarterly reports; maintain and oversee compliance with Local, State, Federal, Department of Health regulations and AWWA standards including water quality; oversee mandated programs and ensure guidelines for compliance for valve turning, hydrant flushing and backflow prevention programs. Managers evaluate employee performance; monitor division activities and budgets; develop and implement innovative programs designed to improve department efficiency and effectiveness; develop bid specifications; monitor contract work for compliance; and respond to citizen inquiries. This activity is also responsible for administering the activities associated with the State of California Underground Storage Tank Cleanup Fund and the Public Works Maintenance Management System.

WATER SUPERVISION (611-2310)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Sources of Funds:								
Charges for Services	44,300,909	41,647,698	43,410,529	43,769,529	43,430,029	-1%	43,430,029	0%
Revenue from Other Agencies	29,191	1,112,579	0	0	0	0%	0	0%
Investment Income	64,827	-1,126,006	1,500,000	250,000	250,000	0%	250,000	0%
Other	117,158	130,967	60,000	109,879	84,000	-24%	84,000	0%
Transfers In	3,308,068	300,000	0	0	0	0%	0	0%
Total Source of Funds	47,820,153	42,065,238	44,970,529	44,129,408	43,764,029	-1%	43,764,029	0%
Use of Funds:								
Personnel	868,464	596,880	1,872,045	1,153,634	1,856,302	61%	1,929,263	4%
Services & Supplies	659,810	2,233,335	1,368,553	1,424,894	1,502,224	5%	1,561,504	4%
Debt Service	224,381	224,381	2,664	304,319	119,026	-61%	2,257,584	1797%
Transfers Out	384,852	3,421,920	464,379	520,528	437,407	-16%	414,510	-5%
Internal Services	202,634	202,634	202,634	202,634	293,344	45%	293,344	0%
Total Use of Funds	2,340,141	6,679,150	3,910,275	3,606,009	4,208,303	17%	6,456,205	53%
Funded FTE's	6.81	7.14	7.14	7.14	7.14		7.14	

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER PRODUCTION (611-2320)

Within Water Production, funds are allocated to provide water treatment operations, impounding dam and reservoir booster pumping, raw water pumping from the San Joaquin River and the Contra Costa Canal. Also included in this activity are laboratory work, all fresh water storage reservoirs and all chemical and electrical costs.

WATER PRODUCTION (611-2320)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds:								
Personnel	2,060,340	1,869,792	2,940,562	2,857,023	3,240,801	13%	3,622,841	12%
Services & Supplies	17,665,080	17,131,409	18,357,264	21,169,002	22,248,520	5%	23,005,521	3%
Internal Services	379,865	379,865	379,865	379,865	631,286	66%	631,286	0%
Total Use of Funds	20,105,285	19,381,066	21,677,691	24,405,890	26,120,607	7%	27,259,648	4%
Funded FTE's	13.00	14.00	14.00	14.00	18.00		18.00	

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER DISTRIBUTION (611-2330)

This Program is charged with the responsibility of maintaining the City's treated and raw water distribution systems in safe and serviceable conditions, administering a Water Conservation Program focused on providing residential, commercial and irrigation customers with education and assistance to conserve the City's treated water supply. The system delivers treated water to residential, commercial and irrigation customers. Personnel maintain approximately 383 miles of water main, over 31,000 service connections and meters, over 2,400 backflow prevention devices, maintain, repair and flush approximately 3,443 fire hydrants and exercise system valves. Personnel staff a 24-hour Stand-by System to respond to emergency calls.

WATER DISTRIBUTION (611-2330)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Charges for Services	379,024	67,347	350,000	250,000	374,000	50%	399,920	0%
Other	722	0	0	1,816	0	-100%	0	0%
Total Source of Funds	379,746	67,347	350,000	251,816	374,000	49%	399,920	0%
Use of Funds:								
Personnel	3,614,628	3,136,646	5,349,862	4,295,151	5,088,257	18%	5,234,205	3%
Services & Supplies	6,776,015	5,977,689	9,460,429	9,684,241	8,675,884	-10%	8,695,182	0%
Internal Services	771,528	771,528	771,528	771,528	1,030,794	34%	1,030,794	0%
Total Use of Funds	11,162,171	9,885,863	15,581,819	14,750,920	14,794,935	0%	14,960,181	1%
Funded FTE's	31.067	31.067	31.067	31.067	31.067		31.067	

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER CAPITAL PROJECTS (611-2550)

WATER PUBLIC BUILDINGS AND FACILITIES - CIP (611-2550)								
	2020-21	2021-22	2022-23	2022-23	2023-24	%	2024-25	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Source of Funds:								
Revenue from Other Agencies	5,358,852	27,458,203	4,007,255	4,319,874	0	-100%	0	0%
Other Financing Source – SWRCB Loan	0	8,977,516	0	46,022,484	0	-100%	0	0%
Transfer In – Water System Impr. Fund	0	0	0	6,100,000	0	-100%	0	0%
Total Source of Funds	5,358,852	36,435,719	4,007,255	56,442,358	0	-100%	0	0%
Use of Funds:								
Personnel	147,994	90,639	166,849	166,864	175,267	5%	180,765	3%
WTP Renovation	0	72	1,741,294	1,741,294	0	-100%	0	0%
Water Studies & Planning	158,134	49,090	572,776	572,776	350,000	-39%	225,000	-36%
Water Main Replacement	3,784,238	65,584	4,585,177	4,585,177	0	-100%	2,000,000	100%
Storage Reservoir Rehabilitation	0	9,609	2,090,391	2,090,391	1,000,000	-52%	0	-100%
WTP Drainage Capture	0	0	100,000	100,000	0	-100%	200,000	100%
Reservoir Vegetation Removal	438	0	0	0	0	0%	0	0%
Radio Communication Improvements	0	0	170,000	170,000	0	-100%	0	0%
Plant A Raw Water Valve	0	0	200,000	0	0	0%	0	0%
Plant B Basin Repair/Replace.	0	0	809,000	0	0	0%	400,000	100%
Re-coat Surface of Clearwalls	158	0	366,004	0	0	0%	0	0%
Sodium Hypochlorite Storage Coating	0	0	0	0	0	0%	300,000	100%
Pittsburg/Antioch Intertie	0	0	775,000	0	775,000	100%	0	-100%
WTP Improvements	157,362	1,044	1,871,532	600,000	500,000	-17%	410,000	-18%
James Donlon Pump Station Upgrades	179,439	811,639	208,200	110,000	0	-100%	0	0%
Hillcrest Pump Station Rehab	386,613	780,252	357,514	143,101	0	-100%	0	0%
River Pumping Station Rehab	0	0	1,100,000	0	0	0%	0	0%
WTP Electrical Upgrade	0	0	1,343,335	0	0	0%	1,350,000	100%
Desalination Plant-High Purification	8,072,609	36,759,975	63,634,351	69,734,351	0	-100%	0	0%

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ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER CAPITAL PROJECTS (611-2550) (Continued)

WATER PUBLIC BUILDINGS AND FACILITIES - CIP (611-2550)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Use of Funds (Continued):								
Median Island Improvements	33,690	0	66,310	66,310	0	-100%	0	0%
WTP B Solar Covers	0	0	0	0	0	0%	500,000	100%
AMI Meter Reading Upgrade	0	0	1,150,000	1,265,000	1,265,000	0%	1,265,000	0%
Polymer Room Y& Filter Aid Installation	0	0	0	0	0	0%	240,000	100%
Water Treatment Plant Chain and Flights Rehab.	0	0	0	0	0	0%	500,000	100%
Cathodic Assessment Project	0	86	74,553	0	0	0%	0	0%
WTP Disinfection Improvements	83,836	0	433,736	0	0	0%	0	0%
WTP Applied Channel Rehabilitation	0	0	1,000,000	0	0	0%	1,000,000	100%
Plant A Filter Valves Replacement	0	0	1,025,000	0	0	0%	1,000,000	100%
Chemical Injection Modifications	0	0	0	0	0	0%	176,000	100%
Lone Tree Booster Pump Improvements	0	0	0	0	1,062,000	100%	0	-100%
Reservoir Road Rehab	0	0	0	0	550,000	100%	0	-100%
Internal Services	28,792	28,792	28,792	28,792	45,953	60%	45,953	0%
Total Use of Funds	13,033,303	38,596,782	83,869,814	81,374,056	5,723,220	-93%	9,712,718	71%
Funded FTE's	0.625	0.625	0.625	0.625	0.625		0.625	

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

WATER SYSTEM IMPROVEMENT (612)

Fees are collected from developers to fund offsite or oversize facilities in three areas: water storage, plant expansion and other facilities including oversized mains.

WATER SYSTEM IMPROVEMENT (FUND 612) Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$5,530,201	\$9,379,075	\$12,748,706	\$12,748,706	\$7,616,280		\$9,793,764	
Revenue Source:								
Current Service Charges	3,828,254	3,592,755	2,100,000	1,875,000	2,100,000	12%	2,100,000	0%
Investment Income	34,688	-199,736	100,000	100,000	100,000	0%	100,000	0%
Total Revenues	3,862,942	3,393,019	2,200,000	1,975,000	2,200,000	11%	2,200,000	0%
Expenditures:								
Services & Supplies	10,897	22,159	10,500	22,000	22,000	0%	22,000	0%
WTP Disinfection Improvements	2,436	494	984,691	984,691	0	-100%	0	0%
Transfer Out – Brackish Water	0	0	6,100,000	6,100,000	0	-100%	0	0%
Internal Services	735	735	735	735	516	-30%	516	0%
Total Expenditures	14,068	23,388	7,095,926	7,107,426	22,516	-100%	22,516	0%
Ending Balance, June 30	\$9,379,075	\$12,748,706	\$7,852,780	\$7,616,280	\$9,793,764		\$11,971,248	

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621)

The Sewer Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing wastewater collection, storm drain and channel maintenance services for the City of Antioch.

SEWER FUND SUMMARY (FUND 621)								
Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$7,997,227	\$8,867,955	\$9,266,408	\$9,266,408	\$4,541,008		\$1,259,346	
Revenue Source:								
Investment Income	17,611	-218,539	100,000	100,000	100,000	0%	100,000	0%
Revenue from Other Agencies	48,788	200,292	0	0	0	0%	0	0%
Charges for Services	6,598,607	7,109,119	6,900,000	7,109,120	7,109,120	0%	7,109,120	0%
Other	24,752	0	1,000	0	0	0%	0	0%
Transfer in – General Fund	369,203	980,797	0	0	0	0%	0	0%
Total Revenues	7,058,961	8,071,669	7,001,000	7,209,120	7,209,120	0%	7,209,120	0%
Expenditures:								
Personnel	2,818,996	2,280,425	4,624,704	3,115,291	4,402,127	41%	4,613,300	5%
Services & Supplies	2,311,894	3,160,370	5,278,209	5,121,881	4,341,727	-15%	4,392,379	1%
Capital Projects	24,321	1,201,583	3,792,400	2,500,000	450,000	-82%	450,000	0%
Transfers Out	356,202	354,018	464,379	520,528	437,407	-16%	414,510	-5%
Internal Services	676,820	676,820	676,820	676,820	859,521	27%	859,521	0%
Total Expenditures	6,188,233	7,673,216	14,836,512	11,934,520	10,490,782	-12%	10,729,710	2%
Ending Balance	\$8,867,955	\$9,266,408	\$1,430,896	\$4,541,008	\$1,259,346		(\$2,261,244)¹	

¹ NOTE: Amount negative due to recognition of pension and OPEB liabilities. Removing these would make ending balance \$1,722,108 positive at 6/30/25.

ANTIOCH
2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

SEWER FUND SUMMARY OF STAFFING			
	Funded 2022-23	Funded 2023-24	Funded 2024-25
Funded FTE's:			
Wastewater Supervision	26.507	26.507	26.507
Wastewater CIP	0.625	0.625	0.625
Total Funded FTE's:	27.132	27.132	27.132

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

WASTEWATER SUPERVISION (621-2210)

Wastewater Supervision is responsible for providing administrative and managerial functions to the City's wastewater collections system. This function provides direct supervision for Wastewater Collections and Storm Drain and Channel Maintenance. Personnel provide effective leadership; direction; planning; work scheduling; participation and monitoring of an effective employee safety training program; prepare annual budgets; monthly and quarterly reports; maintain and oversee compliance with State, Federal and Health Department regulations; oversee and evaluate employee performance; monitor division activities and budgets; implement innovative programs to improve efficiency and over all effectiveness; develop bid specifications; arrange for and monitor contract work for compliance. This function is responsible to participate in and ensure compliance with the State's newly mandated program for monitoring and reporting sewer system overflows (SSO's).

SEWER-WASTEWATER SUPERVISION (621-2210)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Investment Income	17,611	-218,539	100,000	100,000	100,000	0%	100,000	0%
Revenue from Other Agencies	48,788	200,292	0	0	0	0%	0	0%
Charges for Service	6,598,607	7,109,119	6,900,000	7,109,120	7,109,120	0%	7,109,120	0%
Other	19,634	0	1,000	0	0	0%	0	0%
Transfers In	350,000	300,000	0	0	0	0%	0	0%
Total Source of Funds	7,034,640	7,390,872	7,001,000	7,209,120	7,209,120	0%	7,209,120	0%
Use of Funds:								
Personnel	2,673,338	2,191,318	4,456,984	2,947,571	4,226,673	43%	4,431,603	5%
Services & Supplies	2,311,894	3,160,370	5,278,209	5,121,881	4,341,727	-15%	4,392,379	1%
Transfers Out	356,202	354,018	464,379	520,528	437,407	-16%	414,510	-5%
Internal Services	657,036	657,036	657,036	657,036	839,855	28%	839,855	0%
Total Use of Funds	5,998,470	6,362,742	10,856,608	9,247,016	9,845,662	6%	10,078,347	2%
Funded FTE's	26.81	26.507	26.507	26.507	26.507		26.507	

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

SEWER CAPITAL PROJECTS (621-2570)

The following capital projects are to be expended from the Sewer Fund:

SEWER-WASTEWATER COLLECTION CAPITAL PROJECTS (621-2570)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Other	5,118	0	0	0	0	0%	0	0%
Transfer In	19,203	680,797	0	0	0	0%	0	0%
Total Source of Funds	24,321	680,797	0	0	0	0%	0	0%
Use of Funds:								
Personnel	145,658	89,107	167,720	167,720	175,454	5%	181,697	4%
Trenchless Rehabilitation	24,321	1,201,583	300,000	300,000	300,000	0%	300,000	0%
E Antioch Creek Outfall	0	0	2,500,000	1,500,000	0	-100%	0	0%
Delta Fair Storm Drain Rehab	0	0	250,000	0	0	0%	0	0%
Corrosion Rehab	0	0	742,400	700,000	150,000	-79%	150,000	0%
Internal Services	19,784	19,784	19,784	19,784	19,666	-1%	19,666	0%
Total Use of Funds	189,763	1,310,474	3,979,904	2,687,504	645,120	-76%	651,363	1%
Funded FTE's	0.625	0.625	0.625	0.625	0.625		0.625	

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

SEWER SYSTEM IMPROVEMENT (622)

Sewer Facility Expansion Fund is set up to track the development fees collected from developers to fund offsite or to oversize sewer facilities and replace inadequate sewers.

SEWER SYSTEM IMPROVEMENT (FUND 622)								
Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$2,534,793	\$4,140,327	\$4,712,824	\$4,712,824	\$4,247,953		\$5,136,195	
Revenue Source:								
Current Service Charges	1,618,467	1,339,637	1,000,000	800,000	1,000,000	25%	1,000,000	0%
Investment Income	14,944	-73,010	40,000	45,000	45,000	0%	45,000	0%
Total Revenues	1,633,411	1,266,627	1,040,000	845,000	1,045,000	24%	1,045,000	0%
Expenditures:								
Services & Supplies	8,454	13,113	8,551	9,651	6,500	-33%	6,500	0%
E. Antioch Creek Outfall	0	0	0	1,000,000	0	-100%	0	0%
Sewer Main Replacement	0	0	600,000	300,000	150,000	-50%	150,000	0%
Transfer Out	19,203	680,797	0	0	0	0%	0	0%
Internal Services	220	220	220	220	258	17%	258	0%
Total Expenditures	27,877	694,130	608,771	1,309,871	156,758	-88%	156,758	0%
Ending Balance, June 30	\$4,140,327	\$4,712,824	\$5,144,053	\$4,247,953	\$5,136,195		\$6,024,437	

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631)

The Marina Fund accounts for the revenues and expenditures related to operating and maintaining a municipal Marina for the City of Antioch.

MARINA FUND SUMMARY (FUND 631)								
Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$262,417	\$11,192	\$4,529	\$4,529	(\$178,117)		(\$167,219)	
Revenue Source:								
Investment Income	-2,038	-5,589	5,000	5,000	5,000	0%	5,000	0%
Charges for Services	620,617	596,867	614,000	590,643	617,500	5%	618,500	0%
Revenue from Other Agencies	573	0	0	0	0	0%	0	0%
Other	2,388	29,825	1,000	3,980	1,000	-75%	1,000	0%
Transfers In	0	100,000	400,000	491,000	621,000	0%	621,000	0%
Total Revenues	621,540	721,103	1,020,000	1,090,623	1,244,500	14%	1,245,500	0%
Expenses:								
Personnel	273,238	89,071	345,602	292,262	305,174	4%	320,778	5%
Services & Supplies	260,690	300,165	680,364	638,901	539,539	-16%	559,252	4%
Debt Service	177,968	177,813	181,389	181,389	181,389	0%	181,389	0%
Transfers Out	152	0	0	0	0	0%	0	0%
Internal Services	160,717	160,717	160,717	160,717	207,500	29%	207,500	0%
Total Expenses	872,765	727,766	1,368,072	1,273,269	1,233,602	-3%	1,268,919	3%
Ending Balance, June 30¹	\$11,192	\$4,529	(\$343,543)	(\$178,117)	(\$167,219)		(\$190,638)	
Funded FTE's:				Funded 2022-23	Funded 2023-24		Funded 2024-25	
				2.14	2.14		2.14	

¹NOTE: Ending balance negative due to Net Pension Liability.

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA ADMINISTRATION FUND (631-2410)

The Marina Administration is responsible for overseeing the management of a seven-day-a-week pleasure boat marina operation. Tasks include renting berths, monitoring occupancy, maintaining records, providing security, enforcing ordinances and State laws, collecting rents, selling fuel and oil, communicating with and supplying timely and accurate reports to State and local governmental agencies and providing various customer services. This activity is also responsible for managing the Marina leases and has been successful in seeking grants for marina improvements and operations.

MARINA ADMINISTRATION (631-2410)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Sources of Funds:								
Investment Income	-2,038	-7,402	5,000	5,000	5,000	0%	5,000	0%
Revenue from Other Agencies	573	0	0	0	0	0%	0	0%
Charges for Service	620,617	596,867	614,000	590,643	617,500	5%	618,500	0%
Other	2,388	29,825	1,000	3,980	1,000	-75%	1,000	0%
Transfer in from General Fund	0	100,000	400,000	491,000	621,000	26%	621,000	0%
Total Source of Funds	621,540	719,290	1,020,000	1,090,623	1,244,500	14%	1,245,500	0%
Use of Funds:								
Personnel	273,238	89,071	345,602	292,262	305,174	4%	320,778	5%
Services & Supplies	260,690	300,165	680,364	638,901	539,539	-16%	559,252	4%
Debt Service	177,968	177,813	181,389	181,389	181,389	0%	181,389	0%
Transfers Out	152	0	0	0	0	0%	0	0%
Internal Services	160,717	160,717	160,717	160,717	207,500	29%	207,500	0%
Total Use of Funds	872,765	727,766	1,368,072	1,273,269	1,233,602	-3%	1,268,919	3%
Funded FTE's	2.14	2.14	2.14	2.14	2.14		2.14	

ANTIOCH

2023-25 OPERATING BUDGET

ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA CAPITAL PROJECTS (631-2510)

The purpose of this division is to account for the implementation of capital projects at the Antioch Marina Facility, maintaining and upgrading the City's capital investment in the Marina infrastructure and land.

MARINA CAPITAL PROJECTS (631-2510)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Sources of Funds:								
Revenue from other Agencies	0	0	0	0	0	0%	0	0%
Transfer In	0	0	0	0	0	0%	0	0%
Total Source of Funds	0	0	0	0	0	0%	0	0%
Use of Funds:								
Marina Projects	0	0	0	0	0	0%	0	0%
Total Use of Funds	0	0	0	0	0	0%	0	0%

INTERNAL SERVICE FUNDS

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated City department for other departments on a cost reimbursement basis. Internal Service Funds are also used to account for specific purposes that benefit the City as a whole, such as the Loss Control Fund. Internal Service Funds are considered Proprietary funds.

The City maintains four Internal Service Funds, which are listed below in the Internal Service Funds Summary table.

SUMMARY OF INTERNAL SERVICE FUNDS								
Internal Service Fund Title	Fund #	Estimated Balance 7/1/23	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/24	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/25
Vehicle Replacement	569	\$6,286,403	\$2,102,839	\$1,442,250	\$6,946,992	\$1,501,709	\$1,340,860	\$7,107,841
Vehicle Maintenance	570	701,128	2,151,000	2,636,402	215,726	2,351,000	2,555,979	10,747
Information Services	573	937,073	3,450,192	3,640,883	746,382	3,414,385	3,655,031	505,736
Loss Control	580	697,594	2,526,500	3,223,789	305	3,520,500	3,520,707	98
TOTAL INTERNAL SERVICE FUNDS		\$8,622,198	\$10,230,531	\$10,943,324	\$7,909,405	\$10,787,594	\$11,072,577	\$7,624,422

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

VEHICLE REPLACEMENT FUND (569)

Vehicle Replacement is included in the Vehicle Equipment Replacement Fund. The fund accounts for the replacement of vehicles and equipment used by all City departments. The source of revenue for this fund is rental fees charged to the various departments.

VEHICLE REPLACEMENT (FUND 569) Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$5,888,327	\$6,961,310	\$8,404,372	\$8,404,372	\$6,286,403		\$6,946,992	
Revenue Source:								
Investment Income	17,733	-132,317	65,000	65,000	65,000	0%	65,000	0%
Current Service Charges	1,741,622	1,586,870	1,924,071	1,931,171	1,992,839	3%	1,391,709	-30%
Other	79,326	114,210	25,000	25,000	45,000	80%	45,000	0%
Total Revenues	1,838,681	1,568,763	2,014,071	2,021,171	2,102,839	4%	1,501,709	-29%
Expenditures:								
Equipment	765,296	125,299	885,912	4,138,738	1,441,520	-65%	1,340,130	-7%
Internal Services	402	402	402	402	730	82%	730	0%
Total Expenditures	765,698	125,701	886,314	4,139,140	1,442,250	-65%	1,340,860	-7%
Ending Balance, June 30	\$6,961,310	\$8,404,372	\$9,532,129	\$6,286,403	\$6,946,992		\$7,107,841	

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

VEHICLE EQUIPMENT MAINTENANCE FUND (570)

Vehicle Repair and maintenance is included in the Vehicle Equipment Maintenance Fund. The fund accounts for the maintenance and repair of vehicles and equipment used by all City departments. The source of revenue for this fund is rental fees charged to the various departments.

Fleet Services is responsible for all maintenance and repairs of the City's fleet of vehicles and equipment, including small municipal equipment such as mowers, saws, blowers and edgers. Fleet services provides the following services: support to other divisions in the form of design and fabrication; develops equipment and contract work specifications; purchases vehicles; arranges for disposal of retired vehicles and equipment, provides fueling services to the City's fleet; provides a variety of reports and schedules for other departments.

VEHICLE EQUIPMENT MAINTENANCE (FUND 570)								
Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$426,621	\$438,962	\$749,935	\$749,935	\$701,128		\$215,726	
Revenue Source:								
Investment Income	38	-12,558	4,000	4,000	1,000	-75%	1,000	0%
Revenue from Other Agencies	1,505	0	0	0	0	0%	0	0%
Current Service Charges	1,787,154	1,994,973	2,111,000	2,088,240	2,120,000	2%	2,320,000	9%
Other	28,813	83,821	25,000	32,842	30,000	-9%	30,000	0%
Total Revenues	1,817,510	2,066,236	2,140,000	2,125,082	2,151,000	1%	2,351,000	9%
Expenditures:								
Personnel	558,694	528,439	1,055,085	772,644	963,158	25%	1,011,036	5%
Services & Supplies	1,246,475	1,226,824	1,384,277	1,401,245	1,673,244	19%	1,544,943	-8%
Total Expenditures	1,805,169	1,755,263	2,439,362	2,173,889	2,636,402	21%	2,555,979	-3%
Ending Balance, June 30	\$438,962	\$749,935	\$450,573	\$701,128	\$215,726		\$10,747	
				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Total Funded FTE'S				5.735	5.735		5.735	

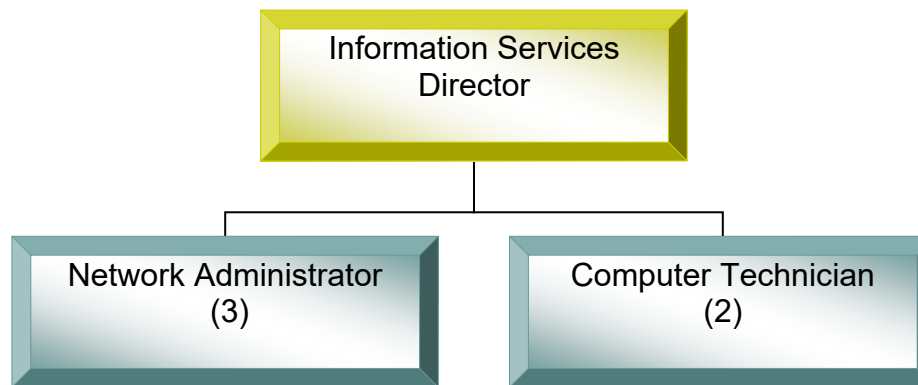
ANTIOCH
2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573)

The Information Systems Department serves as an internal service provider to all City departments. The department encompasses the City's computer technology and telecommunications systems. Departmental responsibilities include all television productions, security systems, special project management and support of all City computer systems including Finance and Police systems; planning, implementing and supporting all information system upgrades and replacements, including personal computers, servers, data networks; coordinating Internet services; providing service and maintenance of the City's telephone systems; management and support of GIS related activities throughout the City; and providing planning and oversight of the City's equipment replacement fund.

Information Systems Department Divisions are: Information Services Administration, Network and Personal Computer Support Services, Telephone Systems Program, GIS Support Systems, and Office Equipment Replacement.



# of FY23 Funded Positions	# of New Positions Added	Position Title Added	# of FY24/FY25 Funded Positions
10.08*	0.00	N/A	10.08*
*GIS Division reports to Public Works and therefore excluded from organization chart.			

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

INFORMATION SYSTEMS (FUND 573)								
Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$1,723,274	\$1,789,604	\$1,558,682	\$1,558,682	\$937,073		\$746,382	
Revenue Source:								
Investment Income	1,723	-25,764	25,000	25,000	5,000	-80%	5,000	0%
Revenue from Other Agencies	6,762	0	0	0	0	0%	0	0%
Current Service Charges	1,770,492	1,840,259	1,984,813	1,851,563	2,870,378	55%	2,880,365	0%
Other	500	0	0	0	0	0%	0	0%
Transfers In	462,480	495,640	541,154	585,736	574,814	-2%	529,020	-8%
Total Revenues	2,241,957	2,310,135	2,550,967	2,462,299	3,450,192	40%	3,414,385	-1%
Expenditures:								
Personnel	1,307,319	1,523,578	1,950,511	1,613,210	1,914,611	19%	1,942,292	1%
Services & Supplies	766,863	916,034	993,026	1,369,253	1,560,640	14%	1,547,107	-1%
Internal Services	101,445	101,445	101,445	101,445	165,632	63%	165,632	0%
Total Expenditures	2,175,627	2,541,057	3,044,982	3,083,908	3,640,883	18%	3,655,031	0%
Ending Balance, June 30	\$1,789,604	\$1,558,682	\$1,064,667	\$937,073	\$746,382		\$505,736	
Funded FTE's:				Funded 2022-23	Funded 2023-24		Funded 2024-25	
Information Services				1.10	1.10		1.10	
Network Support & PCs				4.75	4.75		4.75	
Telephone System				0.15	0.15		0.15	
GIS Support				4.08	4.08		4.08	
Total Funded FTEs				10.08	10.08		10.08	

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SERVICES ADMINISTRATION (573-1410)

Information Services Administration provides for the automation activities of the City. The primary responsibilities are in support of City-wide network, network security, phones, Police systems, television productions, and project management.

2022-2023 Accomplishments:

- Move PD users to OneDrive.
- Research and implementation of ticketing system.
- Replace PD's CAD/RMS system.
- Replace Building Permit system.
- Re-wired Senior Center to bring it fully onto the City's network.
- Expand Wi-Fi to Senior Center.
- Facilitate and support several user moves due to various extenuating circumstances (construction, etc.).
- Discover and implement fix for PD mobiles network lag/throttling.
- Configured PD's Laserfiche WORM storage.
- Setup new Conferencing system/cameras in Basement Conference Room and 3rd Floor Conference Rooms/Law Library.
- Installed network switch and ethernet cables in RW area for Axon camera docks.
- Implemented additional Cyber Security solutions.

2024 & 2025 Objectives:

- Setup SharePoint websites and move departmental files to Office365.
- Develop organizational software application portfolio.
- Review/Revamp departmental policies and procedures.
- Work with all City departments to develop an Information Systems roadmap.
- Upgrade PD community room A/V.
- Install and configure redundant internet connections for PD and City Hall.
- Replace security camera server.
- Upgrade production servers.
- Revamp new employee onboarding procedures, including training materials for new employees.
- Knowledge base for common self-help issues.
- Inventory cleanup / find and implement a new inventory system.
- Incode10 transition to Parallels (Incode Cloud).
- Replace PD's CAD/RMS system – again.
- MFA for all users.

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

INFORMATION SERVICES ADMINISTRATION (573-1410)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Investment Income	1,723	-25,764	25,000	25,000	5,000	-80%	5,000	0%
Total Source of Funds	1,723	-25,764	25,000	25,000	5,000	-80%	5,000	0%
Use of Funds:								
Personnel	287,566	324,474	325,021	328,274	334,870	2%	342,506	2%
Services & Supplies	15,350	22,190	36,509	33,706	46,546	38%	47,359	2%
Total Use of Funds	302,916	346,664	361,530	361,980	381,416	5%	389,865	2%
Funded FTE's	1.10	1.10	1.10	1.10	1.10		1.10	

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

NETWORK AND PERSONAL COMPUTER SUPPORT SERVICES (573-1420)

Network and Personal Computer Support Services is responsible for the operating environment and customer support of the City's personal computers, servers, data networks and Internet services.

2022-2023 Accomplishments:

- Maintained 300 computers and 29 servers.
- Replace PD's CAD/RMS system.
- Move user files to OneDrive.
- Upgrade Patrol vehicles LTE to 5G.
- Replace building permit/land track system.
- Research and implementation of ticketing system.
- Replaced IAPro server HW, DB and applications.
- Installed Cradle point routers in patrol cars.
- Installed Axon dashboard cams in patrol cars.
- Configured SAML 2.0 in Azure AD for ShotSpotter SSO and deployment.
- Configured IP Sec Tunnel for Peregrine Technologies data integrator.
- Installed network switch and ethernet cables in RW area for Axon camera docks.
- Setup and configured a DHCP server exclusively for Axon body worn cams.
- Configured PD's Laserfiche WORM storage.
- Setup new Conferencing system/cameras in Basement Conference Room and 3rd Floor Conference Rooms/Law Library.
- Research and implementation of ticketing system.
- Begin implementation of cloud provisioning for new mobile PC's.
- Convert 20+ users from desktops to laptops in order to further our flexibility for remote work and future proofing.
- Re-wire Senior Center to bring it fully onto the City's network.
- Expand Wi-Fi to Senior Center.
- Overhaul and implement many automation procedures and software installs for improved efficiency.
- Facilitate and support several user moves due to various extenuating circumstances (construction, etc.).
- All new users are now on strictly OneDrive.
- Discover and implement fix for PD mobiles network lag/throttling.
- Addition of @antiochca.gov as a UPN; new users authenticating through @antiochca.gov.
- Creation of ABM and Intune environment for iPad MDM.
- Convert Adobe licensing to Enterprise, bringing a cost savings of nearly 50% back to departments (\$7,145.25 vs. \$14,352.75) for the year.

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

NETWORK AND PERSONAL COMPUTER SUPPORT SERVICES (573-1420) (Continued)

2024 & 2025 Objectives:

- Uptime of 99 % on network.
- Setup SharePoint websites and move departmental files to Office365.
- Replace/upgrade all remaining 2008 servers.
- Upgrade PD community room A/V.
- Install and configure redundant internet connections for PD and CH.
- Hyper-V infrastructure at PD.
- Replace security camera servers.
- Improve cell service in CH basement.
- Replace Public Work's work order/inventory system.
- Replace all UPS's.
- Replace/upgrade DCs and elevate Domain functional level to highest supported.
- Replace/upgrade PD print server HW.
- Replace 911 call recorders.
- Refresh and deploy patrol fleet Getac's production image.
- Replace PD's CAD/RMS system.
- Incode10 transition to Parallels (Incode Cloud).
- Reconfigure fingerprint readers with patrol cars.
- Continued implementation of ticketing system; open up web portal for users to track tickets in.
- Implement Printix or other SaaS solution for print management.
- MFA for all users.
- Implement MDM on all mobile computers.
- Knowledge base for common self-help issues.
- Revamp new employee onboarding procedures, including training materials for new employees.
- Move the Wi-Fi over to our main City network rather than a separate network.
- Expand Wi-Fi at Public Works to reach all buildings and necessary areas of the parking lot.
- Move PD mobiles to Azure for improved functionality and speed.
- Inventory cleanup / find and implement a new inventory system.
- Move lingering applications to Single Sign-On (such as Adobe Pro subscription).

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

NETWORK AND PERSONAL COMPUTER SUPPORT SERVICES (573-1420) (Continued)

INFORMATION SERVICES - NETWORK SUPPORT & PC'S (573-1420)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	6,581	0	0	0	0	0%	0	0%
Billings to Departments	1,480,638	1,545,638	1,545,638	1,545,638	2,369,329	53%	2,369,329	0%
Total Source of Funds	1,487,219	1,545,638	1,545,638	1,545,638	2,369,329	53%	2,369,329	0%
Use of Funds:								
Personnel	532,544	665,634	899,148	672,374	834,018	24%	888,559	7%
Services & Supplies	337,542	592,850	466,521	617,021	760,725	23%	784,422	3%
Total Use of Funds	870,086	1,258,484	1,365,669	1,289,395	1,594,743	24%	1,672,981	5%
Funded FTE'S	4.75	4.75	4.75	4.75	4.75		4.75	

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

TELEPHONE SYSTEMS SERVICES (573-1430)

Telephone Systems Services provides service and maintenance of the City's telephone systems.

2022-2023 Accomplishments:

- 98% uptime of telephone switches.
- Over 100 add/move/delete changes.

2024 & 2025 Objectives:

- Uptime of 99.99% for telephone system.
- Upgrade to latest version of call manager.
- Upgrade to latest version of auto attendant.
- Upgrade to latest version of automated call distribution.
- Upgrade to latest version of TeamQ ACD.

INFORMATION SERVICES - TELEPHONE SYSTEM (573-1430)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Current Service Charges	181,954	174,531	181,531	178,031	212,571	19%	212,571	0%
Total Source of Funds	181,954	174,531	181,531	178,031	212,571	19%	212,571	0%
Use of Funds:								
Personnel	24,730	38,491	37,046	26,825	29,811	11%	31,123	4%
Services & Supplies	89,665	60,828	89,008	106,980	119,238	11%	121,841	2%
Total Use of Funds	114,395	99,319	126,054	133,805	149,049	11%	152,964	3%
Funded FTE'S	0.15	0.15	0.15	0.15	0.15		0.15	

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

GIS SUPPORT SYSTEMS (573-1435)

GIS Support systems is responsible for the management and support of GIS-related activities throughout the City's different departments. Major activities include design, development, and maintenance of numerous spatial databases, acquisition and data conversion of assessor parcel data from Contra Costa County's Public Works Department, GIS data linkage to internal software applications, as well as management of all GIS data exchanged between the City and outside consultants or contractors. The GIS division also provides support to all departments for GIS software applications over the City's internal network and support for Public Works Maintenance Management System.

2022-2023 Accomplishments:

- Deployment of ArcGIS Enterprise.
- Development of SeeClickFix integration of request locations.
- Integration with PD's Mark43 software.
- Deployment of hosted GIS Cloud environment.
- Integration with Comm Dev's Energov system, for permit, Land Use, and private property citations.
- Updated and revised of zoning and general plan data.
- Completed streetlight inventory update with a coordinate-based system.
- Completed centerline database update of new development subdivisions.
- Completed data collection and GPS inventory of all park amenities.
- Completed data collection and inventory of Water Treatment vertical assets.

2024 & 2025 Objectives:

- Complete full ArcGIS Pro Migration that will enable the City to publish fully digital web maps, create field applications, and digitally share GIS data across systems.
- Implementation of CityWorks with ArcGIS Enterprise that will allow the City to capture all Public Works work activities.
- Launch ESRI Field Apps which will allow live editing environment using data collections.
- Develop SeeClickFix Use and FAQ Page to outline our process for incoming requests and show citizens how to submit requests.
- Implementation of Peregrine GIS Data Services that integrates with the City's GIS to help improve emergency response and reporting.
- Create a Public Facing Data Portal to act as a 'hub' for City maps, data, and map service consumption.

ANTIOCH
2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

GIS SUPPORT SYSTEMS (573-1435) (Continued)

INFORMATION SERVICES - GIS SUPPORT SERVICES (573-1435)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Revenue from Other Agencies	181	0	0	0	0	0%	0	0%
Current Service Charges	0	0	137,554	0	141,098	100%	151,085	7%
Transfers In	462,480	495,640	541,154	585,736	574,814	-2%	529,020	-8%
Total Source of Funds	462,661	495,640	678,708	585,736	715,912	22%	680,105	-5%
Use of Funds:								
Personnel	462,479	494,979	689,296	585,737	715,912	22%	680,104	-5%
Services & Supplies	132,827	146,668	250,988	461,546	434,131	-6%	443,485	2%
Internal Services	100,679	100,679	100,679	100,679	164,676	64%	164,676	0%
Total Use of Funds	695,985	742,326	1,040,963	1,147,962	1,314,719	15%	1,288,265	-2%
Funded FTE'S	3.08	4.08	4.08	4.08	4.08		4.08	

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

INFORMATION SYSTEMS FUND (573) (Continued)

OFFICE EQUIPMENT REPLACEMENT (573-1440)

Office Equipment Replacement is the holding fund for charges paid by departments throughout the City to provide the means to pay for the orderly replacement of obsolete office equipment, computers and major software items.

INFORMATION SERVICES - OFFICE EQUIPMENT REPLACEMENT (573-1440)								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Source of Funds:								
Current Service Charges	107,900	120,090	120,090	127,894	147,380	15%	147,380	0%
Other	500	0	0	0	0	0%	0	0%
Total Source of Funds	108,400	120,090	120,090	127,894	147,380	15%	147,380	0%
Use of Funds:								
Services & Supplies	191,479	93,498	150,000	150,000	200,000	33%	150,000	-25%
Internal Services	766	766	766	766	956	25%	956	0%
Total Use of Funds	192,245	94,264	150,766	150,766	200,956	33%	150,956	-25%

ANTIOCH

2023-25 OPERATING BUDGET

INTERNAL SERVICE FUNDS

LOSS CONTROL FUND (580)

The Loss Control Program provides consultation services to City departments in the area of workers' compensation claim cost control, and compliance with California OSHA requirements. Staff in this fund is also responsible for assisting departments in maintaining a safe workplace for employees by managing an aggressive health and safety program.

LOSS CONTROL (FUND 580)								
Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$215,856	\$560,708	\$437,802	\$437,802	\$697,594		\$305	
Revenue Source:								
Investment Income	328	(8,978)	1,000	1,000	500	-50%	500	0%
Current Service Charges	2,076,423	2,310,658	3,000,000	3,000,000	2,526,000	-16%	3,520,000	39%
Total Revenue	2,076,751	2,301,680	3,001,000	3,001,000	2,526,500	-16%	3,520,500	39%
Expenditures:								
Personnel	0	39,040	233,574	218,860	226,821	4%	233,859	3%
Services & Supplies	1,731,899	2,385,546	2,500,776	2,522,348	2,996,968	19%	3,286,848	10%
Total Expenditures	1,731,899	2,424,586	2,734,350	2,741,208	3,223,789	18%	3,520,707	9%
Ending Balance, June 30	\$560,708	\$437,802	\$704,452	\$697,594	\$305		\$98	
Funded FTE's	0.00	1.00	1.00	1.00	1.00		1.00	

ANTIOCH PUBLIC FINANCING AUTHORITY

ANTIOCH

2023-25 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

The Antioch Public Financing Authority (APFA) is a joint powers authority organized by the City of Antioch and the Antioch Development Agency under the laws of the State of California. The Authority was organized to provide financial assistance to the City by financing real and personal property and improvements for the benefit of the residents of the City and surrounding areas.

The APFA maintains the following funds:

- APFA 2015A Lease Revenue Refunding Bonds – Portion related to refunding 2001 ABAG Bonds (410)
- APFA 2015A Lease Revenue Refunding Bonds – Portion related to refunding APFA 2002A&B Lease Revenue Bonds (417)

ANTIOCH PUBLIC FINANCING AUTHORITY (APFA) COMBINED STATEMENT OF APFA DEBT SERVICE FUNDS								
APFA Debt Issue	Fund #	Estimated Balance 7/1/23	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/24	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/25
2015A Lease Revenue Refunding Bonds	410	\$70	\$341,907	\$341,977	\$0	\$344,977	\$344,977	\$0
2015A Lease Revenue Refunding Bonds	417	836	1,616,188	1,616,178	846	1,654,188	1,654,178	856
TOTAL APFA		\$906	\$1,958,095	\$1,958,155	\$846	\$1,999,165	\$1,999,155	\$856

ANTIOCH

2023-25 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

APFA 2015A LEASE REVENUE REFUNDING BONDS (410) (Portion related to refunding 2001 ABAG bonds)

In February 2015, Antioch Public Financing Authority (APFA) Lease Revenue Refunding Bonds were issued to refinance the APFA 2002 A&B Lease Revenue Bonds and the ABAG 2001A Lease Revenue Bonds. The APFA leases the police facility and animal shelter to the City under a site and facility lease and the base rental payments made by the City represent the debt service on the new bonds. This fund accounts for the portion related to the ABAG bonds and debt service is paid by the General Fund. Final debt service is May 2031.

2015A LEASE REVENUE REFUNDING BONDS (FUND 410) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$263	\$250	\$70	\$70	\$70		\$0	
Revenue Source:								
Transfer In – General Fund	345,213	344,520	348,732	348,732	341,907	-2%	344,977	1%
Total Revenues	345,213	344,520	348,732	348,732	341,907	-2%	344,977	1%
Expenditures:								
Services & Supplies	419	393	425	425	425	0%	425	0%
Debt Service	344,750	344,250	348,250	348,250	341,500	-2%	344,500	1%
Internal Services	57	57	57	57	52	-9%	52	0%
Total Expenditures	345,226	344,700	348,732	348,732	341,977	-2%	344,977	1%
Ending Balance, June 30	\$250	\$70	\$70	\$70	\$0		\$0	

ANTIOCH

2023-25 OPERATING BUDGET

ANTIOCH PUBLIC FINANCING AUTHORITY

APFA 2015A LEASE REVENUE REFUNDING BONDS (417) (Portion related to refunding APFA 2002 A&B Lease Revenue Bonds)

In February 2015, Antioch Public Financing Authority (APFA) Lease Revenue Refunding Bonds were issued to refinance the APFA 2002 A&B Lease Revenue Bonds and the ABAG 2001A Lease Revenue Bonds. The APFA leases the police facility and animal shelter to the City under a site and facility lease and the base rental payments made by the City represent the debt service on the new bonds. This fund accounts for the portion related to the 2002 A&B bonds and debt service is reimbursed by Successor Agency to the Antioch Development Agency. Final debt service is May 2032.

2015A LEASE REVENUE REFUNDING BONDS (FUND 417) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$1,377	\$1,263	\$416	\$416	\$836		\$846	
Revenue Source:								
Investment Income	4	53	0	420	10	0%	10	0%
Transfer in from ADA Retirement	1,496,796	1,535,791	1,578,922	1,578,907	1,616,178	2%	1,654,178	2%
Total Revenues	1,496,800	1,535,844	1,578,922	1,579,327	1,616,188	2%	1,654,188	2%
Expenditures:								
Services & Supplies	2,207	1,484	2,200	2,200	2,200	0%	2,200	0%
Debt Service	1,494,650	1,535,150	1,576,650	1,576,650	1,613,900	2%	1,651,900	2%
Internal Services	57	57	72	57	78	37%	78	0%
Total Expenditures	1,496,914	1,536,691	1,578,922	1,578,907	1,616,178	2%	1,654,178	2%
Ending Balance, June 30	\$1,263	\$416	\$416	\$836	\$846		\$856	

**CITY OF ANTIOCH AS
SUCCESSOR AGENCY AND
HOUSING SUCCESSOR TO THE
ANTIOCH DEVELOPMENT
AGENCY**

ANTIOCH

2023-25 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

The Antioch Development Agency (Agency or ADA) was formed June 25, 1974, for the purpose of renovating designated areas within the City limits. Project areas were designated to receive tax increment funds based on redevelopment formulas. The redevelopment funds were targeted for slum and blight areas. There are currently four former redevelopment areas in Antioch encompassing 2,082 acres, which is 11.6% of the City's incorporated area.

Effective February 1, 2012, all redevelopment agencies throughout California were abolished with AB 1X26, the Dissolution Act. The City of Antioch elected to become the Successor Agency and Housing Successor to the Antioch Development Agency. The role of the City in these capacities is to oversee the wind-down of redevelopment and pay enforceable obligations of the former Antioch Development Agency until satisfied. As a result, the former Low and Moderate Income Housing Fund of the City has been re-named the Housing Fund and will account for the enforceable obligations of the former Antioch Development Agency related to activities of the former Low and Moderate Income Housing Fund. Expenses comprise administration of existing housing loans (rental rehabilitation, first time homebuyer, housing rehabilitation). Prior to dissolution, housing activities were funded by a 20% set-aside of tax increment revenues from the five project areas of the Antioch Development Agency. This set-aside is eliminated with dissolution, and obligations after February 1st will be funded with existing fund balance from the Low and Moderate Income Housing Fund and any loan repayments that may be received. The City as Successor Agency has also established the Redevelopment Obligation Retirement Fund to account for the receipt of property taxes from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency. The payment of taxes occurs in June and January of each year to pay for obligations for the following six-month period as listed on the Successor Agency's approved Recognized Obligation Payment Schedule (ROPS).

SUMMARY OF SUCCESSOR AGENCY AND HOUSING SUCCESSOR FUNDS								
Fund	Fund #	Estimated Balance 7/1/23	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/24	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/25
Housing Fund	227	\$18,674,264	\$270,660	\$1,695,915	\$17,249,009	\$272,210	\$1,707,476	\$15,813,743
Redevelopment Obligation Retirement Fund	239	537,242	1,749,689	1,767,731	519,200	1,785,439	1,805,688	498,951
Successor Agency Project Area #1 Debt Service	431	151,905	147,712	147,679	151,938	147,669	147,636	151,971
Total Successor Agency and Housing Successor Funds		\$19,363,411	\$2,168,061	\$3,611,325	\$17,920,147	\$2,205,318	\$3,660,800	\$16,464,665

ANTIOCH

2023-25 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

HOUSING FUND (227)

The former Low and Moderate Income Housing Fund has been renamed to the Housing Fund with the election by the City to become Housing Successor the Antioch Development Agency. The Housing Fund accounts for outstanding enforceable obligations relating to existing housing activities. A large portion of the fund balance represents the balance of housing loan receivables due the agency.

HOUSING FUND (FUND 227)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$20,011,082	\$20,224,253	\$19,885,238	\$19,885,238	\$18,674,264		\$17,249,009	
Revenue Source:								
Investment Income	226,312	-53,735	13,000	64,407	20,000	-69%	20,000	0%
Other	291,588	257,609	249,157	249,157	250,660	1%	252,210	0%
Total Revenue	517,900	203,874	262,157	313,564	270,660	-14%	272,210	1%
Expenditures:								
Personnel	0	0	83,447	79,243	221,335	179%	234,896	6%
Services & Supplies	260,069	498,229	955,625	1,400,635	1,397,500	0%	1,395,500	0%
Internal Services	44,660	44,660	44,660	44,660	77,080	73%	77,080	0%
Total Expenditures	304,729	542,889	1,083,732	1,524,538	1,695,915	11%	1,707,476	1%
Ending Balance, June 30	\$20,224,253	\$19,885,238	\$19,063,663	\$18,674,264	\$17,249,009		\$15,813,743	

ANTIOCH

2023-25 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

REDEVELOPMENT OBLIGATION RETIREMENT FUND (239)

This fund was established by the City as Successor Agency to the Antioch Development Agency to account for property tax receipts from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency.

REDEVELOPMENT OBLIGATION RETIREMENT FUND (FUND 239) Statement of Revenues, Expenditures and Change in Net Position								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$887,751	\$600,600	\$572,063	\$572,063	\$537,242		\$519,200	
Revenue Source:								
Taxes ¹	1,615,188	1,664,801	1,754,964	1,692,855	1,744,689	3%	1,780,439	2%
Investment Income	-1,170	-8,277	5,000	5,000	5,000	0%	5,000	0%
Total Revenue	1,614,018	1,656,524	1,759,964	1,697,855	1,749,689	3%	1,785,439	2%
Expenditures:								
Administration/Other	1,075	2,111	25,000	2,250	2,250	0%	2,250	0%
Transfers Out ²	1,897,446	1,680,302	1,727,793	1,727,778	1,763,857	2%	1,801,814	2%
Internal Services	2,648	2,648	6,472	2,648	1,624	-39%	1,624	0%
Total Expenditures	1,901,169	1,685,061	1,759,265	1,732,676	1,767,731	2%	1,805,688	2%
Ending Balance, June 30	\$600,600	\$572,063	\$572,762	\$537,242	\$519,200		\$498,951	

¹NOTE: The County distributes taxes each June and January to pay for obligations due for the upcoming six-month period. The payment expected in June will cover expenditures for the period of July through December. Therefore, revenues will not equal expenditures due to the timing difference of what period the money received covers.

²NOTE: Transfers Out are to the Antioch Public Financing Authority Fund to pay for debt service on the 2002 Lease Revenue Bonds and 2015A Lease Revenue Bonds for which the former Antioch Development Agency was obligated to pay, and debt service funds for the 2009 Tax Allocation Bonds.

ANTIOCH

2023-25 OPERATING BUDGET

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT SERVICE AREA #1 (431) – This fund accounts for the repayment of the 2009 Tax Allocation Bonds. Details of the outstanding bond issue are as follows:

2009 Series Tax Allocation Bonds – These bonds were issued in 2009 and purchased directly by the State of California Department of Water Resources for the Markley Creek Remediation Project. The final debt service payment is scheduled to occur in September 2027.

SUCCESSOR AGENCY PROJECT AREA #1 DEBT SERVICE (FUND 431) Statement of Revenues, Expenditures and Change in Fund Balance								
	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Revised	2023-24 Proposed	% Change	2024-25 Proposed	% Change
Beginning Balance, July 1	\$151,898	\$146,615	\$146,100	\$146,100	\$151,905		\$151,938	
Revenue Source:								
Investment Income	15	99	33	3,130	33	-99%	33	0%
Transfer In ¹	141,828	144,511	148,871	148,871	147,679	-1%	147,636	0%
Total Revenues	141,843	144,610	148,904	152,001	147,712	-3%	147,669	0%
Expenditures:								
Debt Service	147,017	145,016	148,762	146,087	147,544	1%	147,501	0%
Internal Services	109	109	109	109	135	24%	135	0%
Total Expenditures	147,126	145,125	148,871	146,196	147,679	1%	147,636	0%
Ending Balance, June 30	\$146,615	\$146,100	\$146,133	\$151,905	\$151,938		\$151,971	

¹NOTE: Transfer in is from the Redevelopment Obligation Retirement Fund to pay for debt service.

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SUPPLEMENTARY INFORMATION

ANTIOCH

2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

ANTIOCH PUBLIC FINANCING AUTHORITY 2015A LEASE REVENUE REFUNDING BONDS DEBT SCHEDULE

Fiscal Year	2001 ABAG Refinanced Portion		APFA 2002 A&B Refinanced Portion		Aggregate Debt Service	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments
2014-15	\$3,840,000	\$ -	\$19,315,000	\$ -	\$23,155,000	\$ -
2015-16	3,700,000	347,167	18,925,000	1,392,528	22,625,000	1,739,694
2016-17	3,525,000	341,700	18,385,000	1,352,450	21,910,000	1,694,150
2017-18	3,345,000	341,450	17,795,000	1,386,250	21,140,000	1,727,700
2018-19	3,155,000	344,250	17,150,000	1,417,650	20,305,000	1,761,900
2019-20	2,955,000	344,750	16,435,000	1,455,400	19,390,000	1,800,150
2020-21	2,745,000	344,750	15,645,000	1,494,650	18,390,000	1,839,400
2021-22	2,525,000	344,250	14,775,000	1,535,150	17,300,000	1,879,400
2022-23	2,290,000	348,250	13,820,000	1,576,650	16,110,000	1,924,900
2023-24	2,050,000	341,500	12,780,000	1,613,900	14,830,000	1,955,400
2024-25	1,795,000	344,500	11,650,000	1,651,900	13,445,000	1,996,400
2025-26	1,530,000	341,750	10,420,000	1,695,400	11,950,000	2,037,150
2026-27	1,250,000	343,500	9,165,000	1,658,900	10,415,000	2,002,400
2027-28	955,000	344,500	7,570,000	1,936,150	8,525,000	2,280,650
2028-29	650,000	339,750	5,855,000	1,976,400	6,505,000	2,316,150
2029-30	325,000	344,500	4,005,000	2,025,650	4,330,000	2,370,150
2030-31	-	334,750	2,055,000	2,070,150	2,055,000	2,404,900
2031-32	-	-	-	2,116,650	-	2,116,650
TOTALS		\$5,491,317		\$28,355,828		\$33,847,144

- **APFA 2002A&B Portion – Debt payments reimbursed by the Successor Agency to the Antioch Development Agency**

ANTIOCH

2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

MARINA - LOAN REPAYMENT SCHEDULES

FISCAL YEAR	#84-21-45		#85-21-130		#86-21-166		#87-21-59	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments
1989-90	\$2,000,000							
1999-91	1,953,343	\$166,657	\$3,000,000					
1991-92	1,903,886	166,657	2,945,081	\$234,919	\$500,000		\$715,198	\$43,460
1992-93	1,851,461	166,657	2,886,867	234,919	491,607	\$31,893	704,154	42,309
1993-94	1,805,528	139,644	2,837,468	195,516	483,236	31,053	694,334	42,309
1994-95	1,747,133	139,644	2,769,638	195,516	473,929	31,053	683,271	42,309
1995-96	1,686,110	139,644	2,698,756	195,516	464,203	31,053	671,709	42,309
1996-97	1,622,341	139,644	2,624,684	195,516	454,039	31,053	659,627	42,309
1997-98	1,555,702	139,644	2,547,279	195,516	443,418	31,053	647,001	42,309
1998-99	1,486,065	139,644	2,466,390	195,516	432,318	31,053	633,807	42,309
1999-00	1,413,294	139,644	2,381,862	195,516	420,720	31,053	620,019	42,389
2000-01	1,336,349	140,543	2,292,825	196,220	408,579	31,073	605,531	42,389
2001-02	1,255,942	140,543	2,199,783	196,220	395,892	31,073	590,391	37,550
2002-03	1,226,926	85,533	2,153,929	144,844	388,571	25,136	579,408	37,550
2003-04	1,196,605	85,533	2,106,012	144,844	380,921	25,136	567,932	37,550
2004-05	1,164,919	85,533	2,055,938	144,844	372,927	25,136	555,939	37,550
2005-06	1,131,807	85,533	2,003,611	144,844	364,572	25,136	543,406	37,550
2006-07	1,097,205	85,533	1,948,930	144,844	355,842	25,136	530,309	37,550
2007-08	1,061,047	85,533	1,891,788	144,844	346,719	25,136	516,623	37,550
2008-09	1,023,261	85,533	1,832,074	144,844	337,185	25,136	502,321	37,550
2009-10	983,775	85,533	1,769,673	144,844	327,223	25,136	487,376	37,550
2010-11	942,511	85,533	1,704,465	144,844	316,812	25,136	471,758	37,550
2011-12	899,391	85,533	1,636,322	144,844	305,932	25,136	455,437	37,550
2012-13	854,331	85,533	1,565,112	144,844	294,563	25,136	438,381	37,550
2013-14	807,243	85,533	1,490,698	144,844	282,682	25,136	420,559	37,550
2014-15	758,036	85,533	1,412,936	144,844	270,267	25,136	401,934	37,550
2015-16	706,627	85,521	1,331,674	144,844	257,293	25,136	382,471	37,550
2016-17	684,102	54,323	1,246,755	144,844	243,735	25,136	362,132	37,550
2017-18	660,564	54,323	1,158,021	144,838	229,567	25,136	340,878	37,550
2018-19	635,966	54,323	1,121,107	89,025	214,762	25,136	318,667	37,535
2019-20	610,261	54,323	1,082,532	89,025	199,312	25,115	295,472	22,716

ANTIOCH

2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

Marina Loan Repayment Schedules (Continued)								
Fiscal Year	#84-21-45		#85-21-130		#86-21-166		#87-21-59	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments	Balance	P&I Payments
2020-21	583,400	54,323	1,042,221	89,025	192,956	15,325	286,053	22,716
2021-22	555,330	54,323	1,000,096	89,025	186,314	15,325	276,209	22,716
2022-23	525,997	54,323	956,075	89,025	179,373	15,325	265,923	22,716
2023-24	495,344	54,323	910,073	89,025	172,119	15,325	255,173	22,716
2024-25	463,311	54,323	862,002	89,025	164,540	15,325	243,940	22,716
2025-26	429,837	54,323	811,767	89,025	156,619	15,325	232,201	22,716
2026-27	394,857	54,323	759,271	89,025	148,342	15,325	219,934	22,716
2027-28	358,303	54,323	704,413	89,025	139,692	15,325	207,115	22,716
2028-29	320,103	54,323	647,087	89,025	130,653	15,325	193,719	22,716
2029-30	280,185	54,323	587,181	89,025	121,208	15,325	179,721	22,716
2030-31	238,470	54,323	524,579	89,025	111,337	15,325	165,092	22,716
2031-32	194,878	54,323	459,160	89,025	101,022	15,325	149,805	22,716
2032-33	149,325	54,323	390,797	89,025	90,243	15,325	133,831	22,716
2033-34	101,722	54,323	319,358	89,025	78,979	15,325	117,137	22,716
2034-35	51,976	54,323	244,704	89,025	67,208	15,325	99,692	22,716
2035-40	0	54,315	0	267,050	0	76,540	0	113,542
TOTALS		\$4,042,468		\$6,328,863		\$1,070,252		\$1,554,568

ANTIOCH

2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

WATER FUND – STATE REVOLVING FUND (SRF) LOAN REPAYMENT – BRACKISH WATER PROJECT

FISCAL YEAR	DEBT SERVICE SRF LOAN				FISCAL YEAR	DEBT SERVICE SRF LOAN (Continued)		
	Principal Balance	Principal Additions	Principal & Interest Payments			Principal Balance	Principal Additions	Principal & Interest Payments
2021-22	\$8,977,516	\$8,977,516	\$0		2043-44	\$20,932,799	-	\$2,257,823
2022-23	20,334,520	11,357,004	79,937		2044-45	18,968,036	-	2,257,823
2023-24	55,000,000	34,665,480	119,026		2045-46	16,975,765	-	2,257,823
2024-25	53,512,177	-	2,257,823		2046-47	14,955,603	-	2,257,823
2025-26	52,003,525	-	2,257,823		2047-48	12,907,159	-	2,257,823
2026-27	50,473,752	-	2,257,823		2048-49	10,830,037	-	2,257,823
2027-28	48,922,561	-	2,257,823		2049-50	8,723,834	-	2,257,823
2028-29	47,349,654	-	2,257,823		2050-51	6,588,145	-	2,257,823
2029-30	45,754,727	-	2,257,823		2051-52	4,422,557	-	2,257,823
2030-31	44,137,470	-	2,257,823		2052-53	2,226,650	-	2,257,823
2031-32	42,497,572	-	2,257,823		2053-54	0	-	2,257,823
2032-33	40,834,715	-	2,257,823					
2033-34	39,148,579	-	2,257,823					
2034-35	37,438,836	-	2,257,823					
2035-36	35,705,157	-	2,257,823					
2036-37	33,947,206	-	2,257,823					
2037-38	32,164,645	-	2,257,823					
2038-39	30,357,127	-	2,257,823					
2039-40	28,524,304	-	2,257,823					
2040-41	26,665,821	-	2,257,823					
2041-42	24,781,320	-	2,257,823					
2042-43	22,870,436	-	2,257,823					
					TOTALS	\$0	\$55,000,000	\$67,933,653

NOTE: Amounts of principal & interest payments are estimated based on loan draws. Maximum loan amount is \$55M.
\$20,334,520 principal issued as of May 31, 2023.

ANTIOCH
2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT REPAYMENT SCHEDULE

FISCAL YEAR	DEBT SERVICE AREA #1 2009 TAB'S	
	Balance	Payments
2009-10	\$2,080,841	\$23,594
2010-11	1,985,498	148,206
2011-12	1,891,432	144,762
2012-13	1,794,313	144,730
2013-14	1,694,977	144,697
2014-15	1,593,058	144,664
2015-16	1,488,489	144,629
2016-17	1,381,201	144,594
2017-18	1,271,124	144,558
2018-19	1,158,184	144,520
2019-20	1,042,309	144,482
2020-21	923,420	144,443
2021-22	801,441	144,403
2022-23	676,289	144,362
2023-24	547,884	144,319
2024-25	416,141	144,276
2025-26	280,972	144,231
2026-27	142,289	144,186
2027-28	-	144,139
TOTALS		\$2,627,794

ANTIOCH

2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY

Account Groups: Account groups are used to establish accounting control of general fixed assets and the unmatured principal of general long-term obligations. Assets and liabilities of these funds are neither spendable resources nor do they require current appropriation. Therefore, they are accounted for separately from the governmental fund types.

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Activity: Departmental efforts which contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

Agency Funds: Agency funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds.

Appropriation: An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame. An appropriation is usually limited in amount and as to time when it may be expended. Operational appropriations usually expire at fiscal year end.

Assessed Valuation: A dollar value placed on real estate or other property by Contra Costa County as a basis for levying property taxes.

Assessment District: Defines area of land that is benefited by the acquisition, construction, or maintenance of a public improvement. An assessment is levied and collected in the regular property tax bill to fund the improvements.

Assets: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit: A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end funds, salaries, reserves, and cash on hand.

Beginning/Ending (Unappropriated) Fund Balance/Net Position: Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

Bond: A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate.

Budget: A plan of financial activity for a specified period of time indicating all planned revenues and expenses for the budget period (July 1 through June 30). The budget is proposed until it has been approved by the City Council.

Budget Amendment: The City Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by a majority vote. The City Manager has the authority to approve administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

ANTIOCH

2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Budget Hearing: A public meeting at which any citizen may appear and be heard regarding the increase, decrease or omission of any item in the proposed budget as presented in writing by the City Manager to the City Council.

Building Permits: The City requires that building permits be obtained to ensure that structures meet specific standards. The City requires various construction permits for activities such as the installation of electric, plumbing, and sewage facilities. The City charges a fee for issuing these permits in order to recover only the costs incurred. These fees are collected into the General Fund.

Business License Tax: The Business License Tax is imposed for the privilege of conducting business within the City. These fees are collected into the General Fund.

Capital Improvement: A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

Capital Improvement Program (CIP): A financial plan of proposed capital improvement projects with single- and multiple-year capital expenditures/expenses. The Capital Improvement Program plans for five years and is updated annually.

Capital Outlay: A budget appropriation category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of five years. Non-CIP capital outlay is budgeted in the City's operating budget.

Capital Projects: Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life.

CDBG: Community Development Block Grant – a program designed by the U.S. Department of Housing and Urban Development to revitalize low-and-moderate-income areas within a city.

Consumer Price Index (CPI): Consumer price index is a statistical measure of a weighted average of prices of a specified set of goods and services purchased by wage earners in urban areas.

Debt Service: Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements: The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit: An excess of expenditures or expenses over revenues (resources).

ANTIOCH

2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Department: An organizational unit comprised of divisions or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Division: A sub-section (or activity) within a department which furthers the objectives of the City Council by providing specific services or a product.

Encumbrances: Funds not yet expended, but which are legally obligated or "set aside" in anticipation of expenditure. These funds cease to be an encumbrance when paid and become a disbursement.

Enterprise Funds: A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These programs are entirely or predominantly self-supporting. The City's water, sewer, marina, and Prewett Park funds are enterprise funds.

Expenditure: The actual spending of Governmental Funds set aside by appropriation.

Expense: The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year: A 12-month period of time to which a budget applies. In Antioch, it is July 1 through June 30.

Fixed Assets: Assets of a long-term character such as land, building, machinery, furniture and other equipment with a value greater than \$5,000 and a useful life longer than 5 years.

Franchise Fee: A Franchise Fee is imposed on various utilities and organizations which permits them to use and operate those facilities within the City. These fees are collected into the General Fund.

FTE (Full-Time Equivalent): The amount of time a regular full or part-time position has been budgeted for in terms of the amount of time an employee works in a year.

Fund: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance: Also known as financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

General Fund: The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the Police Department and City Council.

ANTIOCH

2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Governmental Fund Types: General, Special Revenue, Debt Service and Capital Projects fund types are used to account for most governmental functions. The governmental fund measurement focus is on the "financial flow" basis, which accounts for sources and uses of available spendable resources.

Grant: Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant provided by the Federal Government.

Infrastructure: Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, and parks.

Interest: Interest income is earned as the City invests its idle funds in various investment media. The goal of the City's investment is to protect each investment while achieving the highest rate of return.

Interfund Transfers: Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund: An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. Internal Service Funds are self-supporting and only the expense by this fund is counted in budget totals. Examples include the Equipment Maintenance Fund, Information Systems Fund, and Loss Control Fund.

Materials, Supplies, and Services: Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Objectives: The expected results or achievements of a budget activity.

Operating Budget: Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Performance Measures: A performance measure is a public oriented measure which, whether stated in terms of effectiveness or efficiency, quantitatively describes how well a service is being performed. The foundation of performance measures is understanding the relationship between program inputs, outputs, efficiency, effectiveness, and ultimately program outcomes.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements, such as building) and tangible personal property located within the City.

ANTIOCH

2023-25 OPERATING BUDGET

SUPPLEMENTARY INFORMATION

GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Proposition 4 Limit (Gann Initiative): In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government. Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base Year" revenues. In June 1990 California voters passed Proposition 111, which provides or new adjustment formulas to make the Gann appropriations limit more reflective of increased service demand due to commercial growth.

Proprietary Fund Types: Enterprise and Internal Service fund types are used to account for on-going activities which are financed and operated in a manner similar to those found in the private sector. The intent is that costs (expenses, including depreciation) be financed or recovered through user charges. The measurement focus is "capital maintenance" as in private industry, with the emphasis on net income determination.

Reimbursement: Payment of amount remitted on behalf of another party, department, or fund.

Committed Fund Balance: Accounts used to record a portion of the fund balance as legally segregated for a specific use and not available for appropriation.

Resolution: A special order of the City Council which has a lower legal standing than an ordinance.

Revenues: Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Salaries and Benefits: A budget category which generally accounts for full time and temporary employees; overtime expenses; and all employee benefits, such as medical, retirement, worker's compensation, and dental.

Sales and Use Tax: Sales and use tax is imposed on retailers for the privilege of selling, at retail, within the City limits. This tax is based on the sales price of any taxable transaction of tangible personal property. This revenue is placed in the General Fund for unrestricted uses.

Special Revenue Funds: This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

Transient Occupancy Tax: The Transient Occupancy Tax is a tax imposed on "transients" who occupy a room or room in a hotel or motel in the City. This tax is 10%. Seven percent is placed in the General Fund and three percent is placed in the Civic Arts Fund.




CITY OF
ANTIOCH
CALIFORNIA

**STAFF REPORT TO THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY OF THE CITY OF ANTIOCH**

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director 
Forrest Ebbs, Acting City Manager

SUBJECT: Resolution of the City of Antioch as Successor Agency and
Housing Successor to the Antioch Development Agency Adopting a
Two-Year Operating Budget for the Fiscal Years 2023-25

RECOMMENDED ACTION

It is recommended that the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency adopt a resolution approving and adopting a two-year operating budget for fiscal years 2023-25 and revising the fiscal year 2022-23 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in the draft budget document attached to agenda item #9.

DISCUSSION

A budget for the City as Successor Agency and Housing Successor to the Antioch Development Agency has been prepared and reviewed by the City Council during budget study sessions encompassing obligations listed on the Recognized Obligation Payment Schedules as approved by both the City as Successor Agency and Housing Successor and the Oversight Board to the Successor Agency. The funds of the Successor Agency and Housing Successor are included in the budget document attached with agenda item #9, starting on page 308.

ATTACHMENTS

A. Resolution approving adoption of the 2023-25 budget and revising the 2023-25 budget

SA RESOLUTION NO. 2023/XX

RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2023-25 AND REVISING THE 2022-23 BUDGET AS RELATED TO THE ACTIVITIES OF THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR

WHEREAS, the Antioch Development Agency was formed by the adoption of the Redevelopment Plan in July 1975;

WHEREAS, pursuant to the passage of AB 1X26 upheld by the California Supreme Court, redevelopment agencies were required to be dissolved by February 1, 2012;

WHEREAS, pursuant to Resolution No. 2012/07 dated January 24, 2012, the City of Antioch confirmed its intention to serve as the Successor Agency to the Antioch Development Agency for non-housing related functions and pursuant to Resolution No. 2012/06 dated January 24, 2012, the City of Antioch elected to perform the housing functions of the Antioch Development Agency pursuant to AB 1X26;

WHEREAS, the City Council of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency has heretofore considered said Operating Budget; and

WHEREAS, the City Council as Successor Agency and Housing Successor to the Antioch Development Agency did receive, consider and evaluate the revised 2022-23 portion of the Operating Budget as submitted; and

WHEREAS, enforceable obligations of the Successor Agency and Housing Successor are incorporated into said budgets;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Successor Agency and Housing Successor Two-Year Operating Budget for the 2023-25 Fiscal Years, on file with the Recording Secretary, is hereby approved and adopted.

Section 2. That the revised portion of the Successor Agency and Housing Successor Budget for the 2022-23 Fiscal Year is hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:


ELIZABETH HOUSEHOLDER, RECORDING SECRETARY



STAFF REPORT TO THE ANTIOCH PUBLIC FINANCING AUTHORITY

DATE: Regular Meeting of June 13, 2023

TO: Honorable Members of the Antioch Public Finance Authority

SUBMITTED BY: Dawn Merchant, Finance Director 
Forrest Ebbs, Acting City Manager

SUBJECT: Resolution of the Antioch Public Financing Authority Adopting a Two-Year Operating Budget for the Fiscal Years 2023-25

RECOMMENDED ACTION

It is recommended that the Board of the Antioch Public Financing Authority adopt a resolution approving and adopting a two-year operating budget for fiscal years 2023-25 and revising the fiscal year 2022-23 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in the draft budget document attached to agenda item #9.

DISCUSSION

The Antioch Public Financing Authority (APFA) is a joint powers authority created between the City of Antioch and former Antioch Development Agency as a financing mechanism for real and personal property and improvements for the benefit of the residents of the City. The funds of the APFA are included in the budget document attached with agenda item #9, starting on page 304.

ATTACHMENT

A. Resolution approving adoption of the 2023-25 budget and revising the 2022-23 budget

ATTACHMENT A

RESOLUTION NO. 2023/XX

**RESOLUTION OF THE CITY OF ANTIOCH PUBLIC FINANCING AUTHORITY
ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2023-25 AND
REVISING THE 2022-23 BUDGET**

WHEREAS, The City Council formed the Antioch Public Financing Authority in April 1993 to provide financial assistance to the City by financing improvements for the benefit of the residents of the City; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said budget.

NOW THEREFORE BE IT RESOLVED that the Authority Budget for the 2023-25 Fiscal Years and the 2022-23 Fiscal Year revised budget, on file with the Authority Secretary, are hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch Public Financing Authority at a regular meeting thereof, held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ELIZABETH HOUSEHOLDER, SECRETARY



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 13, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Joseph Vigil, Lieutenant

APPROVED BY: Steven A. Ford, Chief of Police

SUBJECT: Police Computer Aided Dispatch and Records Management System Software Replacement

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving a five-year contract with Sunridge Systems to develop and maintain a Police Computer Aided Dispatch (“**CAD**”) and Records Management System (“**RMS**”) from June 1, 2023 to July 1, 2028 authorizing the Acting City Manager to execute a purchasing agreement with Sunridge Systems not to exceed Two Million One Hundred Twenty-Three Thousand Seven Hundred Forty-Five Dollars (\$2,123,744) over a five-year period.

FISCAL IMPACT

The City has opted for a five-year lease-to-purchase plan with Sunridge Systems, after which the software license would be owned forever. There will be an initial Year 1 payment due at contract signing of \$424,748 (\$277,298 Lease-Purchase Payment and \$147,450 Support Payment). The payments for years 2 through 5 would also be \$424,748 per year. For subsequent years, the City would only have to pay for ongoing support fees (currently \$147,450), which would include required system updates.

For FY23, the City will use the General Fund Police Communication budget combined with salary savings for Year 1 costs. For FY24 and FY25, the anticipated costs have been included in the General Fund draft budget.

DISCUSSION

BACKGROUND

On January 1, 2020, the City of Antioch (the “City”) entered into a five-year agreement with Mark43 for Computer Aided Dispatch (“**CAD**”) and Records Management System (“**RMS**”) software for the Police Department that was contracted to end on December 31, 2025.

Since implementation in December 2021, the Mark43 CAD/RMS system has been plagued with critical failures that have severely impacted emergency 911 call intake and police dispatch operations. These failures have included catastrophic shutdowns causing 911 operators to resort to pen and paper for emergency call intake, frequent system slowdowns, and the inability to enter time sensitive information into State and Federal databases. Moreover, the global positioning system ("GPS") for tracking police vehicles is not reliable. It has failed to adequately show the real time locations of officers, which is an important supervision and accountability tool. At times, the GPS feature would show officers at locations on other continents.

The Mark43 RMS system has also seen similar problems, including reports getting lost, inability to customize data entry fields for Police Department needs, an inadequate report redaction tool, and issues printing reports due to system glitches. The Mark43 CAD/RMS system has a limited mobile application officers use on their department phones, that is not conducive to officer field reporting. Mark43 has also failed to complete a full migration of data from our previous CAD/RMS system.

On August 2, 2022, members of the Police Department CAD/RMS Committee met with Mark43 personnel regarding the ongoing problems with their system. They were informed that it would take approximately 18 months to stabilize their system. It was at that time, Police Department personnel notified the City Attorney, who began negotiations with Mark43 for an early exit from our contract. Those negotiations were successful, and Mark43 has agreed to allow the City of Antioch to exit prior to the contract expiration date of December 31, 2025, without penalty. They have also agreed to support the Police Department with CAD/RMS services until a successful transition to a new provider is completed. Mark43 has further agreed to bill the City on a quarterly basis until a successful transition to a new provider is accomplished.

Prior to selecting Mark43 for CAD/RMS services, the Police Department evaluated several other providers, including one from Sun Ridge Systems. The Sun Ridge RIMS product was the overwhelming favorite of Dispatch and of Records personnel surveyed.

ANALYSIS

Sun Ridge Systems is a California company that has been providing CAD/RMS services since 1985. They are the current provider for the Brentwood, Pleasant Hill, Martinez, San Pablo, Pinole, Hercules, Alameda, Emeryville, and East Bay Regional Parks Police Departments to name a few.

Sun Ridge Systems provides a direct Criminal Justice Information System (CJIS) link to the California Law Enforcement Telecommunications System (CLETS), which will provide additional cost savings over our current system, which requires us to purchase licenses per computer for this access. Sun Ridge Systems also interconnects the Antioch Police Department Communications Center to other agencies using RIMS, including two with either adjoining (Brentwood) or overlapping (East Bay Regional Parks) jurisdiction.

Sunridge Systems is the preferred system for several reasons, including:

- The Mobile Application Software will provide the ability to extract data with a

department mobile device. This will also allow for the dispatching (via mobile device) of City Code Enforcement and members of the Angelo Quinto Community Response Team (AQCRT).

- The Mobile Mapping Software will automatically pinpoint cellular 9-1-1 calls to assist our Police Dispatchers in locating callers without delay. This also allows field officers to determine the best response route based on real-time traffic conditions, potentially improving emergency response times.
- The Crossroads Collision Export Software will allow our current collision reporting software compatibility with the new CAD/RMS software and prevent redundant data inputting.
- The system will provide a field application to collect “stop data” pursuant to the Racial and Identity Profiling Act (AB 953).
- The system will allow Antioch Police Dispatchers to push calls occurring in the City of Brentwood or the jurisdiction of the East Bay Regional Parks Police Department (EBRPPD) to their dispatch centers since they use the same system. Since we share a border with Brentwood, and overlapping jurisdiction with the EBRPPD, many calls can be shared between communications centers, saving critical time currently spent making phone calls. This capability could also be used to push calls and share data amongst the other cities in our region that use Sunridge Systems RIMS CAD/RMS.
- RIMS also includes an audit feature for reports and case numbers.

The City’s procurement procedures allow for a non-competitive purchase of goods or services with special circumstances/qualifications that justify limited contracting to one source (“Sole Sourcing”). In this situation, a formal RFP process would result in time delays impacting the necessary continuity of emergency 911 Public Safety Answering Point (PSAP) operations and police dispatching services because the current CAD/RMS system (Mark43) continues to experience significant problems with reliability. In addition, Sunridge Systems RIMS CAD/RMS has several qualifications that would justify sole source procurement, including:

- The ability to data share with neighboring agencies that utilize the Sunridge Systems platform (currently the dominant provider in California, including the neighboring communities of Brentwood, Pleasant Hill, and Martinez, along with the East Bay Regional Parks Police Department).
- The ability to monitor officer training/perishable skills and upload certifications directly to California Peace Officers Standards and Training (POST) through their Training Integrated Management System (TIMS).
- The ability to dispatch calls for service to alternative service providers, including the ACQRT without enhanced State required background checks.
- In disaster circumstances, including recent California wildfires, agencies that utilize Sunridge Systems CAD/RMS are able to request mutual aid from dispatch centers that utilize Sunridge Systems (currently 210 California agencies).

The proposed system (Sunridge RIMS) is the dominant provider of CAD/RMS services in California and to date has never lost an agency customer in their 35-year history, except in instances of dispatch center consolidation. Surveys of neighboring agencies have

revealed their system to be reliable, powerful, easy to learn, and user-friendly.

Finally, Sunridge Systems current annual subscription fee of \$59,065 is less than our current system (28% less). This does not include additional cost savings from not having to purchase additional computer licenses to access State and Federal CJIS databases. In addition to this cost savings,

ALTERNATIVES

The council could direct staff to delay the replacement of the CAD/RMS system and proceed with a formal RFP process. However, as previously mentioned, a formal RFP process would result in time delays impacting the necessary continuity of emergency 911 Public Safety Answering Point (PSAP) operations and police dispatching services because the current CAD/RMS system (Mark43) continues to experience significant problems with reliability. Moreover, a formal RFP would not guarantee a better selection of a system, since a previous evaluation revealed Sunridge Systems to be the favorite of Police Dispatch and Records personnel, or price, since competition in this industry is limited.

Staff recommends procuring the Sunridge Systems RIMS CAD/RMS product via the sole source method.

ATTACHMENTS

- A. Resolution
- B. Sun Ridge Systems, Inc. Software and Services Agreement

RESOLUTION NO. 2023/xxx

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING A FIVE-YEAR CONTRACT WITH SUN RIDGE SYSTEMS, INC. TO DEVELOP AND MAINTAIN A POLICE COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM FROM JUNE 1, 2023 TO JULY 1, 2028, AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASING AGREEMENT WITH SUN RIDGE SYSTEMS, INC. NOT TO EXCEED \$2,123,744 OVER A FIVE-YEAR PERIOD.

WHEREAS, the City of Antioch Police Department has a service agreement with Mark43 for Computer Aided Dispatch (“**CAD**”) and Records Management System (“**RMS**”) software for the Police Department;

WHEREAS, the City of Antioch Police Department desires to replace its current Computer Aided Dispatch and Records Management System with Sun Ridge Systems, Inc. Computer Aided Dispatch and Records Management System;

WHEREAS, Sun Ridge Systems RIMS CAD/RMS has unique features that are required of the City of Antioch Police Department for efficient emergency dispatching, record keeping, and oversight which justify procurement of their service as a sole source provider;

WHEREAS, the City of Antioch Police Department has determined that a need exists for the acquisition of the software described in the Software and License Agreement attached as Exhibit B;

WHEREAS, the replacement of police CAD and RMS computer software will assist in improving public safety, police officer supervision, and records management through the use of technology; and

WHEREAS, a portion of this expenditure for the remaining part of FY 2022/23 budget will be made from the General Fund Police Communications budget along with salary savings from the Police Department budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch, hereby:

1. Approves a five-year contract with Sun Ridge Systems, Inc. to develop and maintain a police computer aided dispatch and records management system from June 1, 2023 to July 1, 2028,
2. Authorizes the City Manager to execute a purchase agreement with Sun Ridge Systems not to exceed \$2,123,744 over a five-year period.

RESOLUTION NO. 2023/xxx

June 13, 2023

Page 2

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 13th Day of June, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ELIZABETH HOUSEHOLDER
CITY CLERK OF THE CITY OF ANTIOCH**

SUN RIDGE SYSTEMS, INC.

SOFTWARE AND SERVICES AGREEMENT

This Software and Services Agreement ("Agreement") is executed in duplicate as of _____, 2023 ("Effective Date"), between Sun Ridge Systems, Inc., a California corporation, located at PO Box 5071, El Dorado Hills, CA 95762-0002 ("Sun Ridge"), and the City of Antioch, a California municipal corporation ("the City") located at 200 H Street Antioch, CA 94509-1285. Sun Ridge and the City are referred to individually herein as a "Party," and collectively as the "Parties."

Section 1. Agreement. That for and in consideration of payments to be made by the City, and under the conditions set forth in this Agreement, Sun Ridge agrees to provide computer software ("Software") and services ("Services") to the City as described in Exhibit A and Exhibit B attached hereto and incorporated herein by this reference. The Software support and maintenance services to be provided by Sun Ridge as part of the Services are more specifically described in Exhibit C ("Software Support Services Agreement") attached hereto and incorporated herein by this reference.

Section 2. City Project Manager. Sun Ridge shall work under the general direction of Mike Mellone in fulfilling this Agreement and coordinate all activities performed by Sun Ridge with this person unless otherwise designated in writing. City will provide verbal or written responses to issues identified by Sun Ridge in an expeditious manner.

Section 3. Sun Ridge Project Manager. Sun Ridge's project manager shall be Carol Jackson. Sun Ridge shall not change or substitute Sun Ridge's project manager without the City's written consent. Sun Ridge will provide verbal or written responses to issues identified by the City in an expeditious manner.

Section 4. Personnel. Sun Ridge represents that it has or will secure at its own expense all personnel required to perform the services under this Agreement. All of the services required under this Agreement will be performed by Sun Ridge or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Sun Ridge reserves the right to determine the assignment of its own employees to the performance of Sun Ridge's Services under this Agreement, but the City reserves the right, for good cause, to request Sun Ridge to exclude any employee from performing Services on the City's premises.

Sun Ridge shall conduct criminal background checks and not utilize any staff, including subcontractors who have been convicted of any crime of dishonesty, including but not limited to criminal fraud, or otherwise convicted of any felony or misdemeanor offense for which incarceration for up to 1 year is an authorized penalty, to fulfill the obligations of the Agreement. Sun Ridge shall promote and maintain an awareness of the importance of securing the City's confidential information and data among Sun Ridge's employees and agents.

Section 5. Scope of Work. The project that is the subject of this Agreement shall consist of the delivery by Sun Ridge to the City of the Software and Services (the "Project") described in Exhibit A.

Section 6. Payment Schedule. In consideration for the Software and Services to be provided by Sun Ridge under this Agreement, the City agrees to pay Sun Ridge the Total Contract Amount ("Contract Amount") not to exceed Two Million, One Hundred Twenty-Three Thousand, Seven Hundred Forty-Four Dollars (\$2,123,744) in Exhibit B for all Services to be performed and Software to be provided under this Agreement according to the following lease-purchase schedule ("Lease-Purchase Payment Schedule"):

<u>Year</u>	<u>Lease-Purchase Payment</u>	<u>Support Payment</u>	<u>Total Payment</u>
1	\$277,298	\$147,450	\$424,748
2	\$277,298	\$147,450	\$424,748
3	\$277,298	\$147,450	\$424,748
4	\$277,298	\$147,450	\$424,748
5	\$277,298	\$147,450	\$424,748

- The Year 1 payment shall be billable by Sun Ridge upon contract signing.
- The Year 2, 3, 4, and 5 payments will be due in that respective year on the anniversary date of the Final Acceptance Notice.
- The Lease-Purchase arrangement cannot be cancelled by City before the end of the second year of the lease. To cancel, the City must provide Sun Ridge 60 days' written notice, subject to the provisions of Section 16.e. In the event of early termination of the Lease-Purchase arrangement, all products shall be returned by the City to Sun Ridge.
- After all required Lease Purchase Payments are made by the City to Sun Ridge, the City shall own the Licenses to the Software listed in Exhibit A.

The City shall not be entitled to withhold or delay payments due to Sun Ridge pursuant to the above Lease Purchase Payment Schedule due to delay in the delivery, installation, or testing of Software items described in Exhibit A where the delay is the result of action or inaction or breach of this Agreement by the City, its agents or employees or the action or inaction of a third party which is not within Sun Ridge's reasonable control.

Section 7. Invoices. Invoices shall be sent to:

Mike Mellone, Acting Lieutenant
 Antioch Police, Support Services Bureau
 300 L St.
 Antioch, CA 94509
 Email: mmellone@antiochca.gov

Upon receipt of the invoice, the City shall verify that the invoice has been properly prepared and that the conditions of payment have been fulfilled. If the payment conditions have been fulfilled, the invoice shall be processed and paid by the City within thirty (30) days after the City's receipt thereof.

Additional work can be performed or additional software purchased with the written authorization of the Police Chief, up to Twenty-Five Thousand Dollars (\$25,000). Additional work exceeding Twenty-Five Thousand Dollars (\$25,000) shall be approved by the City Manager up to Fifty Thousand Dollars (\$50,000). Additional work exceeding Fifty Thousand Dollars (\$50,000) shall be approved by the City Council.

Section 8. Term of Agreement. Unless terminated earlier in accordance with the provisions of this Agreement or applicable law, the term of this Agreement ("Term") shall be from the date shown on the first page of this Agreement through completion of the Project. Completion of the Project means the installation by Sun Ridge of all of the Software, the completion by Sun Ridge of all training and other Services and the payment by the City to Sun Ridge of the entire Contract Amount. The Project schedule is to be separately generated and agreed to between the Parties. Notwithstanding the foregoing, the License described in Section 11 below will remain in effect until it is terminated pursuant to Section 11.

Section 9. Warranty/Disclaimer of Liability.

a. For the Software, Sun Ridge warrants that upon delivery the Software substantially conforms to its Documentation and is free from defects that will materially impair its use. "Documentation" means those visually readable materials developed by or for Sun Ridge for use in connection with the Software, in either written or electronic form. The City's sole and exclusive remedy for breach of this warranty will be repair or replacement of the Software. Sun Ridge will make reasonable efforts to correct errors in the Software, but does not warrant that the Software is error-free or will perform without interruption. The City has relied solely upon its own investigation and judgment in selecting the Software and not upon any representations or promises of Sun Ridge except as may be expressly stated in this Agreement.

b. THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES PERTAINING TO THE SOFTWARE, EXPRESS OR IMPLIED, AND SUN RIDGE SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

c. IN NO EVENT WILL SUN RIDGE BE LIABLE FOR LOST BUSINESS, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, HOWEVER CAUSED, WHETHER FOR BREACH OF WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE) ARISING OUT OF THE QUALITY, CONDITION OR USE OF THE SOFTWARE. IN NO EVENT WILL SUN RIDGE BE LIABLE FOR ANY AMOUNT WHICH EXCEEDS THE AMOUNT PAID BY THE CITY UNDER THE AGREEMENT.

Section 10. Final Acceptance. For thirty (30) days from the beginning of City's Operational Use of the Software or forty (40) days after the completion of installation and training by Sun Ridge, whichever comes first (the "Test Period"), City shall test the system for defects and anomalies. "Operational Use" is defined as the City's use of the Sun Ridge Software in the course of the City's daily business activities. During the Test Period, Sun Ridge shall address and attempt to resolve issues with the Software identified by City under the Software Support Services Agreement (Exhibit C). At the end of the Test Period, City shall accept or reject the Software as follows:

a. If City determines that the Software is performing to its satisfaction it shall immediately provide written notice to Sun Ridge of final acceptance of the Software ("Final Acceptance Notice"), and upon receipt of a valid invoice from Sun Ridge, shall make payments according to the Lease-Purchase Payment Schedule in Section 6. Any remaining issues with the Software shall be covered as part of the original cost of the system and handled as maintenance items under the Software Support Services Agreement (Exhibit C).

b. If City decides to not accept the Software, then it must so notify Sun Ridge in writing within five (5) calendar days after the end of the Test Period (a "Rejection Notice"). If a Rejection Notice is given, this Agreement shall be automatically terminated and all payments already made by City to Sun Ridge, less the cost of project management, installation,

data conversion, and training services provided up to the date of termination shall be returned to City by Sun Ridge within thirty (30) days after receipt of the notice. The terms of Section 11 and all other provisions of this Agreement that expressly survive such termination shall apply.

c. The City shall provide a Final Acceptance Notice or a Rejection Notice to Sun Ridge within five (5) calendar days after the end of the Test Period. If City fails to provide a Final Acceptance Notice or a Rejection Notice, then the City's final acceptance of the Software shall be considered to have occurred and the City and Sun Ridge shall proceed as described in section 10.a above.

Section 11. Software License. Subject to the terms, conditions, limitations and restrictions set forth in this Agreement, Sun Ridge grants to the City a nonexclusive and non-transferable license, effective upon the City's Final Acceptance of the Software pursuant to Section 10 above, to use the Software in connection with the City's normal and customary daily operations substantially as they exist as of the date of commencement of the Term as described below (the "License"). The City shall acquire no ownership or other rights in or to the Software except for the License granted hereunder, and title to the Software shall at all times remain with Sun Ridge.

a. The following additional terms, conditions and limitations apply to the License:

i. The City may use the Software on all computers in the City's agency. Software may not be used at any other agencies unless explicitly agreed to in writing by Sun Ridge;

ii. The City may make a copy of the Software for backup or modification purposes only in support of the City's authorized use of the Software hereunder as Sun Ridge has expressly authorized; and

iii. No one using the Software, and no one for whose benefit the Software is being used, shall sublicense, resell, distribute, market, provide or otherwise make available the Software or any part or copies thereof to any third party.

iv. The City shall not transfer, use, or export the Software in violation of any applicable laws, rules, or regulations of any government or governmental agency.

v. The City shall not use the Software to disrupt, disable, or otherwise harm the operations, software, hardware, equipment, and/or systems of a business, institution, or other entity, including, without limitation, exposing the business, institution, or other entity to any computer virus, Trojan horse, or other harmful, disruptive, or unauthorized component.

vi. The City shall not embed the Software in any third-party applications, unless expressly permitted under this Agreement or otherwise authorized in writing in advance by an authorized officer of Sun Ridge.

vii. The License granted under this Agreement shall apply only to the object code for the Software. No one using the Software, and no one for whose benefit the Software is being used, shall have the right to use or have access to the source code for the Software, and neither the City nor anyone using the Software pursuant to this License will modify, change, merge, adapt, translate, reverse engineer, decompile, disassemble or prepare derivative works based upon the Software.

viii. The City acknowledges that the Software and the Documentation constitute trade secrets of Sun Ridge. The City agrees to maintain the confidentiality of the Software and the Documentation, and shall take commercially reasonable steps to preserve that confidentiality pursuant to Section 14 of this Agreement.

b. The term of the License shall commence upon Final Acceptance of the Software by the City, and shall continue until the License is terminated as provided below.

i. Sun Ridge may immediately terminate the License in the event of any failure by the City to comply with the terms or conditions of this Agreement by giving written notice of such termination to the City. Upon such termination, the City shall immediately cease further use of the Software and will cause all copies of the Software to be destroyed or returned to Sun Ridge.

ii. Upon any termination or expiration of the License, an authorized representative of the City shall certify in writing to Sun Ridge that all copies of the Software and the Documentation which were the subject of the License have either been destroyed or returned to Sun Ridge as required above.

iii. The provisions of Sections 9 and 12 through 16, inclusive, shall survive the expiration or termination of this Agreement.

c. Sun Ridge may, at its option, release updates to or new versions of the Software. If the City elects to obtain any update or new version of the Software, the use of such update or new version will be subject to the terms and conditions of this Agreement.

d. Except as expressly provided in this Agreement, Sun Ridge retains all intellectual property rights and other rights to the Software, Documentation, and the source code for the Software.

Section 12. Indemnity and Insurance.

a. Sun Ridge agrees to indemnify, defend, and hold harmless the City and its officers, directors, shareholders, employees, and agents (the "City Indemnified Parties") from any and all claims, demands, liabilities, and costs, including attorney's fees ("Claims"), arising out of or relating to (i) any actual infringement of a third-party's intellectual property rights or (ii) the negligence or willful misconduct of any employee or agent of Sun Ridge occurring during or as a result of Sun Ridge's performance of its obligations hereunder, provided that Sun Ridge shall have no indemnity or other obligations to the City hereunder to the extent any such Claims arise from or are the result of the negligence or other fault of the City or its officials, officers, employees, agents or other contractors nor shall the foregoing indemnity and hold harmless obligations of Sun Ridge extend to or cover any Claims arising from or relating to claims of defects or errors in the Software or the City's use or inability to use the Software. This indemnity obligation shall survive the expiration, cancellation or termination of this Agreement. Notwithstanding the foregoing, the City expressly waives, releases, and agrees that neither Sun Ridge nor Sun Ridge's officers, directors, shareholders, employees, agents and affiliates shall have any liability for any individual's or entity's lost business, direct damages, incidental or consequential damages, or any other Claims arising out of or related to the use or implementation of the Software.

b. During the term of this Agreement, Sun Ridge shall comply with the following insurance requirements:

i. Workers' Compensation. Sun Ridge shall fully comply with the terms of the law of California concerning workers' compensation. Said compliance shall

include, but not be limited to, maintaining in full force and effect one or more policies of insurance insuring against any liability Sun Ridge may have for workers' compensation. Said policy shall also include employer's liability coverage of \$1,000,000 per accident for bodily injury or disease.

ii. General Liability Insurance. Sun Ridge shall obtain at its sole cost and keep in full force and effect during the term of this Agreement commercial general liability insurance in the amount of \$1,000,000 per occurrence for bodily injury, and property damage personal injury; coverage includes products and completed operations. Said insurance shall provide (1) that the City, its officers, and employees shall be included as additional insureds under the policy, and (2) that the policy shall operate as primary insurance, and non-contributory.

iii. Automobile Liability Insurance. Sun Ridge shall obtain at its sole cost and keep in full force and effect during the term of this Agreement business automobile liability insurance in the amount of \$1,000,000 combined single limit per occurrence for bodily injury and property damage. Said insurance operate as primary insurance, and non-contributory.

iv. Telecommunications, Media & Technology Errors & Omissions including Network Security & Cyber Liability Insurance Coverage.

Sun Ridge shall maintain Telecommunications, Media & Technology Errors & Omissions Insurance including Network Security and Cyber Liability insurance in an amount not less than \$1,000,000 per claim and \$2,000,000 aggregate.

The policy shall also provide coverage for the following risks:

(1) Dissemination of Confidential Information. Liability arising from theft, dissemination, and/or use of confidential information, including but not limited to, personal information, such as name, address, social security numbers, criminal background information, or other personally identifying information, stored or transmitted in electronic form;

(2) Network security liability arising from the unauthorized access to, use of, or tampering with computers or computer systems, including hacker attacks; and

(3) Malicious Software. Liability arising from the introduction of any form of malicious software including computer viruses into, or otherwise causing damage to Customer's computers, computer system, network, or similar computer-related property or electronic devices and the data, software, and programs thereon.

v. Certificates of Insurance. Sun Ridge shall file with City upon the execution of this Agreement, certificates of insurance which shall provide that no cancellation, major change in coverage, expiration, or nonrenewal will be made during the term of this agreement, without thirty (30) days written notice to the City prior to the effective date of such cancellation, or change in coverage.

vi. Waiver of Subrogation. Sun Ridge hereby agrees to waive subrogation which any insurer or contractor may require from Sun Ridge by virtue of the payment of any loss. Sun Ridge agrees to obtain any endorsements that may be necessary to effectuate this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

vii. Subcontractors. Sun Ridge shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated

herein, and Sun Ridge shall ensure that City, its officers, officials, employees, agents, and volunteers are covered as additional insured on all coverages.

viii. **Excess Insurance.** If Sun Ridge maintains higher insurance limits than the minimums specified herein, the City shall be entitled to coverage for the higher limits maintained by the Sun Ridge.

Section 13. Termination Rights. Either party may terminate this Agreement upon material breach of any of the terms of this Agreement by the other Party, after first giving the other party written notice of such breach and thirty (30) days to cure. If the breaching party does not cure the breach within the allotted time, the Agreement will be terminated.

Each party will return, delete, or destroy any copies, whether tangible or electronic, of Confidential Information obtained from the other party pursuant to this Agreement, including but not limited to any Documentation and any Confidential Information stored on any equipment that may be returned, and certify to the other party in writing within five (5) business days of the termination date that it has done so.

Section 14. Confidential Information. "Confidential Information" means nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information, trade secrets, the Software and the Documentation pertaining thereto. Confidential Information shall not include information that is now or becomes part of the public domain, is required by applicable law to be disclosed, was already known by the receiving party at the time of disclosure, is independently developed by the receiving party without any use of Confidential Information, or is lawfully obtained from a third party.

Each party agrees to protect the other party's Confidential Information. Confidential Information will not be used or disclosed except as authorized by the providing party or required pursuant to the California Public Records Act. Confidential Information will be disclosed to employees of the receiving party only on a "need to know" basis and only after such employees are informed of the confidential nature of the information and obligated to maintain confidentiality.

If a party or any party acting on its behalf is required to disclose by order of a court of competent jurisdiction, administrative agency or governmental body, or by subpoena, summons or other legal process, or by law, rule or regulation, or by applicable regulatory or professional standards to produce Confidential Information, that party shall promptly (and prior to such disclosure) notify the other party in writing of such demand or requirement whereupon the parties shall cooperate and take all reasonable acts (without significant cost or expense to the notifying party) to exhaust the legal avenues available to maintain the confidentiality of such Confidential Information, unless the party whose Confidential Information is at issue consents to the production and disclosure of such Confidential Information. In all events, only that portion of the Confidential Information specifically requested by the tribunal or person compelling such disclosure shall be provided and no interpretation or analysis of such data prepared for the purpose of such disclosure shall be disclosed unless approved the party whose Confidential Information is at issue or required by law.

Section 15. Data Breach Notification. Sun Ridge shall inform the City of any confirmed breach of City's Confidential Information within the possession or control of Sun Ridge. Sun Ridge may need to communicate with outside parties regarding a data breach, which may include contacting law enforcement, fielding media inquiries, and seeking external expertise as mutually agreed upon, defined by law or contained in the contract. Data breach discussions with the City should be handled on an urgent as-needed basis, as part of Sun Ridge's communication and mitigation processes as mutually agreed upon, defined by law or contained in the Agreement. Sun Ridge shall report a confirmed breach of City's Confidential Information to the City Project Manager in accordance with applicable law, and take such actions as may be necessary to

preserve forensic evidence and return the Software to standard operability. If so required, Sun Ridge will provide notice in accordance with applicable federal or State data breach notification laws.

Section 16. General Terms.

a. Governing Law. This Agreement will be construed by and enforced in accordance with the laws of the State of California.

b. Arbitration. If a dispute arises from or related to this Agreement or the breach of this Agreement and if such dispute cannot be settled through direct discussions, the parties agree to first endeavor to settle the dispute in an amicable manner by mediation to be held in Walnut Creek, California, through JAMS before resorting to arbitration. Either party may commence mediation by providing to JAMS and the other party a written request for mediation, setting forth the subject of the dispute and the relief requested. The parties will cooperate with JAMS and with one another in selecting a mediator from the JAMS panel of neutrals and in scheduling the mediation proceedings. The parties agree that they will participate in the mediation in good faith and that they will share equally in costs. Thereafter, any unresolved controversy or claim arising from or relating to this Agreement, or breach of this Agreement, shall be settled in arbitration to be held in Walnut Creek, California. The arbitration will be governed by the JAMS Comprehensive Rules and Procedures. If Sun Ridge and the City cannot jointly select a single arbitrator to determine the matter, one arbitrator shall be chosen by each of Sun Ridge and the City and the two arbitrators so chosen will select one additional arbitrator. The decision of the single arbitrator jointly selected by Sun Ridge and the City, or, if three arbitrators are selected, the decision of any two of them will be final and binding on the parties and the judgment of a court of competent jurisdiction may be entered on such decision. The prevailing party shall be entitled to recover reasonable fees and expenses resulting from any arbitration proceeding.

c. Severability. If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable, such finding shall not affect the validity, legality, or enforceability of the remaining provisions.

d. Assignment. Parties may not transfer, assign, or sublicense this Agreement, any license hereunder, or any of its rights or duties hereunder to any other person, site or corporation without the prior written consent of the other party. Any attempted transfer, assignment, or sublicense made without prior written consent shall be completely void.

e. Notice. Any notice requested or permitted to be given hereunder shall be sent prepaid, certified mail, return receipt requested, and shall be deemed to have been given on the third (3rd) business day after mailing to the other party at the address indicated in the initial paragraph of this Agreement. Notices may be given by email as may be specified by the party for such purpose and shall be deemed to have been given when transmitted to such number with confirmation of a successful transmission.

f. Independent Contractors. The parties to this Agreement shall constitute independent contractors. Nothing in this Agreement shall be construed as establishing any employment, partnership, joint venture or similar arrangement between the parties, and no party has any authority to commit any other party to any obligation to any other person or entity, unless expressly agreed to in writing signed by such party.

g. Force Majeure. Sun Ridge shall not be responsible for interruption of, interference with, diminution of, or suspension of any of its products or services, including performance failure, which are caused by strike, lockout, riot, epidemics, war, government regulation, fire, flood, natural disaster, acts of God, utility failures, losses or injuries arising directly

or indirectly from criminal acts, negligent acts of others, malfunctions or inadequacies of equipment or service not directly within the control of Sun Ridge.

h. Authorization/Entire Agreement/Modification. This Agreement will be effective upon signing by the City and Sun Ridge. This Agreement is the complete and final Agreement of the parties relating to the subject of this Agreement and it replaces and supersedes any prior or contemporaneous oral or written understandings or agreements. No alteration or variation to the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.

This Agreement has been executed by the parties hereto, from the date shown on the first page.

SUN RIDGE SYSTEMS, INC.

CITY OF ANTIOCH

By: _____
Anthony B. Richards
President

By: _____
Forrest Ebbs
Acting City Manager

Exhibit A Scope of Work

Section 1 – Software Licenses

The City has leased to purchase the following software licenses:

- RIMS Computer Aided Dispatch Software
- RIMS Records Management Software
- RIMS Mobile Computer Software
- iRIMS Law Mobile App Software
- RIMS In-Station Mapping Software
- RIMS Mobile Mapping Software
- RIMS Property Room Bar Coding Software
- RIMS Citizen RIMS Public Access Software
- RIMS InCustody Lite Software
- RIMS Collaborate Data Sharing Software
- RIMS Text Paging Link Software
- RIMS Officer Training Management Software (TIMS)

The City has leased to purchase the following RIMS interface software:

- RIMS E911 Link
- RIMS State Link (CLETS) Software
- RIMS AFIS Link Software (Thales)
- RIMS Body Camera Link Software (AXON)
- RIMS AutoCite Import Software (Crossroads)
- RIMS ARIES Link Software
- RIMS Crossroads Accident Import Software

Section 2 - Project Schedule

Upon execution of the Contract, Sun Ridge and City will mutually agree on a project schedule in writing.

Section 3 – Hardware/Equipment

Sun Ridge is providing one (1) Worth Data Bar Code Scanner.

Section 4 – Third-Party Software

Sun Ridge is providing no Third-Party software.

Section 5 – SQL Services for ARIES Scripts

SQL support services included in this Scope of Work are as follows:

- Extracting the SQL scripts written by ARIES staff from the RIMS system at Brentwood PD
- Copying those scripts to the Antioch RIMS server
- Installing the scripts on the Antioch RIMS databases
- Running the scripts and confirming that data is transferring to ARIES

This Scope of Work does NOT include any verification that the extracted data is properly reflected in ARIES, only that the data pulled by the ARIES scripts has been received by ARIES.

The City will be responsible for establishing connectivity between your server and ARIES. Additionally, the City will be responsible for providing any SQL updates or tools that may be required to support these scripts.

Section 6 - Installation

Sun Ridge will install all Sun Ridge provided Software on City-provided servers and will instruct City staff on how to install the client workstation Software and Mobile/App Software. The City's servers and workstations (including desktop and laptop computers as well as Android and/or iOS devices) shall meet the minimum specifications set forth in Section 14. Access to City-supplied servers shall be via unattended remote access using a product called Bomgar by Beyond Trust, provided by Sun Ridge.

As part of installation, Sun Ridge will setup a basic system backup process to local disks.

Section 7 – Configuration

Sun Ridge will provide the following sessions to the City's designated RIMS Administrators:

Initial Setup: Consists of two (2) sessions, not to exceed four (4) hours per session, consisting of Instruction on the preliminary configuration of RIMS. Initial Setup is conducted over the phone and via remote access to the City's RIMS via remote access. The City will be given specific assignments to be completed at the conclusion of the sessions.

RIMS Configuration and Setup: Consists of up to 16 hours for Computer-aided Dispatch (CAD)/Records Management System (RMS) and an additional 16 hours for InCustody Lite, conducted via phone and remote access. This session continues the system setup that was started with the Initial Setup sessions. The RIMS Administrators will be instructed on how to configure RIMS to most closely meet the desired operational procedures of the City. In some cases, the RIMS Administrators may find that modifying existing procedures may be desired in order to take full advantage of RIMS functionality. Discussions will include:

- Customization of drop-down menu choices for 200+ fields*

- The City's records management operational decisions
- Paper flow vs. paperless vs. less paper for records
- Selection of case format type
- Review of data conversion processes and implementation, including reviewing data and starting data translations if converted data is available at the time the session is scheduled.

Section 8 - Map Engineering Services

Sun Ridge will provide map engineering services assuming an ESRI-based map source. This process involves the City supplying an ERSI street centerline file (and layers) to Sun Ridge so that Sun Ridge can build maps for use by the RIMS mapping software products.

Section 9 – Street File (aka “Geofile”) Load

The City and Sun Ridge will work together to determine the best street file source. One “load” of this source file into RIMS is included in the scope. If the City determines that additional iterations of the street file are to be loaded (due to updates or corrections) or determines an alternative source for the street file is preferred, Sun Ridge may charge additional fees for the additional loading.

Section 10 - Integration.

Sun Ridge shall provide RIMS sided interfaces for all third-party software applications listed in Section 1 above. The City must coordinate with third-party vendors to complete and test each interface.

Section 11 - Training

Sun Ridge will provide “end user” training on-site at locations selected by, and at facilities provided by, the City. Training days for a session are consecutive, including weekends. Sun Ridge and the City shall mutually agree on the training dates. Class times shall begin at 8 a.m. PST and finish by 5 p.m. PST . Sun Ridge will provide the City a training plan at least 30 days prior to the first training session. The training plan will generally following the format and total number of classes in the chart below but the specifics shall be mutually agreed upon by the Parties. Any unused training days may be rescheduled at a future date or the value of each training day may be credited back to the City.

Sun Ridge will provide course materials/handouts in an electronic format in advance of the training. A “session” is a repeat of the same class/material.

End User Training

Subject	Sessions Offered	Days Per Session	Total Days	Class Size
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CAD/Dispatcher	2	2	4	No more than 1 student per workstation/10 students per session max
Officers/Mobile Training	5	2	10	No more than 2 students per workstation/20 students per session max
InCustody Lite Training	2	1	2	No more than 2 students per workstation/20 students per session max
Records	1	1	1	1 student per workstation (also must attend Day 1 of Officer Training)
Property Room	1	1	1	1 student per workstation (also must attend Day 1 of Officer Training)
Officer Training Management (TIMS)	1	1	1	1 student per workstation.
Admin Review	1	1	1	TBD
IT Overview	1	.5	.5	IT Staff – Conducted as part of System Cutover

Section 12 - Go Live Support

Four (4) Sun Ridge staff will be on-site the day of and day after system cutover to answer questions and address any system problems.

Section 13 – Data Conversion

Data conversion includes data extraction from the current Mark43 system. The City will provide the extracted data to be converted to Sun Ridge or assist in the setup of a linked server between the RIMS server and your Mark43 database. Once Sun Ridge receives the extracted data, Sun Ridge will evaluate it to determine which items may be converted into RIMS. Please note that not all data may be available or suitable for conversion. As part of Sun Ridge's standard data conversion, we **attempt** to convert the following items.

RMS Data

People:

- Person Name (including combining duplicates based on 6-way match)
- DOB
- Contact Information
- Description
- Identification Numbers
- Officer Safety Notifications
- Log Entries for Connections to Cases
- Log Entries for Citations
- Log Entries for Field Contacts
- Person Photos (if stored in the RMS and NOT a separate database or system)

Arrests:

- Arrestee
- Date/Time
- Charges
- Counts
- Offense Level
- Disposition
- Booked/Cited Out.
- Arresting Officer ID

Vehicles:

- Driver's License (including combining duplicates based on 2-way match)
- License Plate
- Vehicle Identification Number
- State Vehicle is Registered In
- Make
- Model
- Year
- Color
- License Type
- Log Entries for Connections to Case
- Log Entries for Field Contacts
- Log Entries for Citations.

Cases:

- Location
- Date Reported
- Date Occurred
- Classification/Type
- Offenses
- Case Dispositions
- Date of Dispositions
- Officer ID

- Persons
- Vehicles
- Narratives
- Supplements
- Attachments to cases to include the following file types: .doc (no imbedded photos), .pdf, .jpeg.

Accident Reports (only if stored in Mark43):

- Location
- Date Reported
- Date Occurred
- Classification/Type
- Offenses
- Case Dispositions
- Date of Dispositions
- Persons
- Vehicles
- Narrative
- Supplements
- CHP 555 Form and Diagram as .pdf files as part of attachments process

Property in Cases:

- Category
- Article
- Status
- Description
- Brand
- Model
- Item #
- Property Code
- Locations
- Value-stolen
- Recovered
- Damage
- Officer

Premises:

- Common Place Name
- Address
- Contract Person
- Contract Phone Number
- Alarm.

Streets (if electronic street file is available):

- Street Name
- Intersections (with block ranges).

Officer:

- Name
- ID

Users:

- Name
- ID

Activities associated with data conversion consist of the following (in the order in which they typically occur):

1. City provides connectivity between the RIMS server and the Mark43 database or City provides a data extract of the Mark43 data as well as periodic updated extracts of the data as may be necessary.
2. Sun Ridge develops data conversion scripts based on the Mark43 database structure and data tables.
3. Sun Ridge populates data translation spreadsheets with salient Mark43 data and provides the data translation spreadsheets to the City. Sun Ridge staff will instruct City on how to complete the data in the translation spreadsheets. Upon completion by the City, the data translation spreadsheets are provided to Sun Ridge.
4. Sun Ridge incorporates the data translations into the data conversion scripts.
5. Sun Ridge runs the data conversion scripts against the Mark43 data and loads the results into the RIMS system installed on the City's RIMS server.
6. Sun Ridge staff provides instruction to City staff regarding methodology for reviewing the converted data.
7. City reviews the converted data and reports anomalies to Sun Ridge.
8. Sun Ridge investigates the anomalies and updates the data conversion scripts to eliminate and/or reduce the number of anomalies. Sun Ridge will highlight anomalies in the Mark43 data or data structures which prevent Sun Ridge from completely eliminating or reducing the reported anomalies.
9. The conversion is run again. The resulting updated converted data is again installed on the City's RIMS server.
10. Activities 3 – 9 repeat until data is determined to be as complete as possible given any outstanding anomalies in the Mark43 data.
11. A final data extract is completed just prior to system go live.
12. A final data conversion review is completed by City staff and a conversion completion letter is presented to City by Sun Ridge and signed by a city representative prior to go live.

Data Conversion - Not Included in this Project:

- CAD
- Property Room
- Jail Management
- Conversion of attachments other than those specified above under "RMS Data"
- Conversion of Data from Data911

Data conversion is an iterative process and requires the City to review converted data as soon as it is loaded and report any errors found to Sun Ridge. The City must identify at least two people to be part of a data conversion review team. This data conversion review team shall promptly review the converted data once it is loaded into RIMS, identify any problems with the converted data, and report those problems to Sun Ridge in an organized manner.

Sun Ridge will then correct the reported errors, re-run the conversion, reload it onto your system and ask the data conversion review team to review the data again. The cycle is repeated as often as is necessary to ensure that the data conversion is as complete and correct as possible. To assist you with the review process, Sun Ridge will have trainers available via phone and remote access to guide the City. Sun Ridge's trainers are NOT responsible for reviewing or identifying errors in the converted data. They are responsible for facilitating the process with your staff.

In addition to the continued review of the data for the duration of the project via phone and remote access, there is day of on-site data conversion review sessions with the Sun Ridge's trainer and your staff prior to system cutover.

Our data conversion specialist will work with your technical staff to determine:

- 1) The best format with which to provide the extracted data to the conversion specialist
- 2) The best method for transferring that data to the conversion engineer; and,
- 3) The timing for the final extract, conversion, and load of data for go live.

Section 14 - The City's Responsibilities

The City is responsible for the following:

- Installation of Software on all remaining client workstations
- Installation of Software on all remaining mobile computers
- Installation of Software on all remaining smartphone/tablet devices
- Coordinate and schedule resources of the City to include IT staff
- Identify RIMS Administrators
- Provide data communications infrastructure (network, wireless, internet, intranet)

- Complete, submit and gain approval of updated DOJ CLETS application
- Coordinate testing of the CLETS Message Switch
- Complete CIBRS certification
- Contact third party vendors (DOJ, Automated Regional Information Exchange System (ARIES), Thales, AXON, Crossroads, and any other required third-parties) and coordinate their schedules and costs they may charge the City to provide, install and test their portion of the interface to RIMS.
- Coordinate the resources of Mark43 to provide support as needed for the data conversion process.
- Provide Geofile (aka “street file”) source and build-out
- Ensure accuracy of the geofile
- Provide initial map source file
- Ensure all user-maintained configuration and data validation tables are completed prior to the start of training
- Provide training facilities and workstations (meeting minimum workstations requirements) and ensure access to RIMS training database from the training location(s)
- Training facilities must meet current Federal, State and local guidelines for health and safety, including those that may affect class size and physical configuration
- Make paper copies of class materials and handouts provided by Sun Ridge
- Schedule the City’s staff into requisite classes
- Assume any costs for staff overtime or other expenses incurred to support training schedule
- The City will allow **unattended remote access** (during implementation) to Sun Ridge using Bomgar by BeyondTrust remote access software
- The City will provide the following hardware meeting the following minimum specifications:
 - **Database Software:** Microsoft SQL Server software (Enterprise Edition) required to run the RIMS database.
 - **Servers:** RIMS software supports a traditional hardware platform or a virtual platform. The hypervisor software products supported - VMWare, Hyper-V, and others. City will need one database server and one application server. The application server does not require as much disk or RAM as the database server.

• **Minimum Specifications (If using existing hardware) Monitor Resolution: 1920 x 1080**

PC Workstations	Database Server
Windows 10+	Microsoft Windows Server 2016+

4 GB RAM	16 GB RAM
Any size disk	1 TB Disk
	Microsoft SQL Server 2016+

- **Recommended Specifications (If purchasing new hardware)**
Monitor Resolution: 1920 x 1080

PC Workstations	Database Server
Windows 10+	Microsoft Windows Server 2016+
8 GB RAM	32 GB RAM
Any size disk	2 TB Disk
	Microsoft SQL Server 2016+

- **Minimum Specifications (If using existing PCs) - Monitor Resolution: 1920 x 1080**

PC Workstations
Windows 10+
4 GB RAM
Any size disk

- **Recommended Specifications (If purchasing new PCs) -**
Monitor Resolution: 1920 x 1080

PC Workstations
Windows 10+
8 GB RAM
Any size disk

- **Mobile Computer Specifications - Recommended Specifications (If purchasing new PCs) Monitor Resolution: 1920 x 1080**

Mobile Computers
Windows 10+
8 GB RAM
Any size disk

- **Additional Features for Mobile Computers:** Wireless-Based Modem, Virus Protection Software, 2 or more USB ports, Internet Access (for Google Maps).
- **Option features for Mobile Computers:** Touchscreen, Driver License Reader

(USB), and Fingerprint reader by Digital Persona.

- **Mobile Application Specifications:**

Mobile App Devices	
iPhones/iPads	Android
iOS v12+	Android v6 (Marshmallow) or greater

- **Property Room Specifications:**

- Provide a minimum of one (1) DYMO LabelWriter 450 Turbo Label Printer
- Provide a minimum one (1) month supply of Dymo Labels
30256 for Property Room

Exhibit B – Contract Amount

Item	Price
RIMS Computer-Aided Dispatch and Records Management Software	\$441,000
RIMS Mobile Computer Software	\$132,000
iRIMS Law iOS/Android App Software	\$35,000
RIMS In Station Mapping Software	\$51,000
RIMS Mobile Mapping Software	\$21,000
RIMS Property Room Bar Coding Software	\$41,000
RIMS Citizen RIMS Public Access Software	\$15,000
RIMS InCustody Lite Software	\$147,000
RIMS E911 Link Software	\$18,000
RIMS State Link Software (CLETS)	\$18,000
RIMS Text Paging Link Software	\$8,000
RIMS Collaborate Data Sharing Software	\$16,000
RIMS Officer Training Management Software	\$10,000
RIMS AFIS Link Software (Thales)	\$13,000
RIMS Body Camera Software (AXON)	\$3,000
RIMS AutoCite Import Software (Crossroads)	\$5,000
RIMS ARIES Link Software	\$7,000
RIMS Crossroads Import Link Software	\$2,000
Mapping Data Engineering Services	\$2,500
Worth Data Bar Coding Equipment	\$1,700
Data Conversion Services	\$80,000
Installation and Training	\$187,392
Annual Support and Updates – Year 1	\$147,450
Annual Support and Updates – Year 2	\$147,450
Annual Support and Updates – Year 3	\$147,450
Annual Support and Updates – Year 4	\$147,450
Annual Support and Updates – Year 5	\$147,450
Interest (5% per year compounded annually)	\$131,745
California Sales Tax	\$157
CONTRACT AMOUNT	\$2,123,744

Exhibit C – Support Services Agreement

This is a description of the software support, maintenance, and update/upgrade services to be provided by Sun Ridge Systems, Inc. (“SRS”) to the City of Antioch (“Licensee”) as part of a Software Support Services Agreement (“Agreement”). This Agreement covers all RIMS public safety software (“Software”) licensed by the Licensee and is effective on the date of system cutover of the first RIMS product in production use. The purpose of this Agreement is to define software support provided by SRS to Licensee.

Under this Agreement SRS agrees to provide the following services to Licensee:

1. **Coverage Hours.** SRS will provide a toll-free phone number and dedicated email address for support purposes during normal service hours. Normal service hours are defined as Monday-Friday, 8AM-5PM PST, except for New Year’s Day, Martin Luther King Day, Presidents Day, Memorial Day, July 4th, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, and Christmas Day (“common holidays”).

However, for instances where the Licensee’s system is completely inoperable due to an SRS software problem (“critical problems”) preventing basic system operation, service will be available 24 hours, 7 days a week, common holidays included. Examples of critical problems include:
 - RIMS is down/not responding on multiple workstations
 - Cannot create a call for service (CAD Incident)
 - Cannot issue a case number
 - Unable to access National Crime Information Center (NCIC) system
 - Other issues that will not allow the user to complete critical tasks due to the unavailability of a core module defined as CAD, records management or mobile computers.Licensee will have taken reasonable measures prior to contacting SRS support during non-service hours and will have:
 - Verified that the issue is not related to just one workstation
 - Restarted the workstation in question
 - Contacted in-house IT support if the issue is related to network or server errors
 - Verified the issue is critical enough that it cannot wait until normal support hours

2. **SRS Response to reported problems.** SRS agrees to provide service and assistance as expeditiously as possible as follows:

- a. Most problems will be resolved with the initial phone call or email.
- b. For problems that cannot be immediately resolved, SRS will work to resolve the problem based on the severity of the problem *and* the urgency reported by Licensee.
 - For critical problems, SRS personnel will work with Licensee until the situation is resolved.
 - For problems that are not critical problems but affect the performance of the Software and have a continuing impact on operations of Licensee, SRS will endeavor to provide a solution or workaround within 72 hours of the problem being reported to SRS by the Licensee.
 - For other problems SRS may, at its discretion, either issue a near term "fix release" of the product or include the fix in the next scheduled product update.

3. **Licensee equipment and software responsibilities.** Licensee agrees to allow SRS to remotely connect to Licensee's system when a problem is reported. SRS uses BeyondTrust remote access software for secure installation and follow-on support services. BeyondTrust software provides security over an ordinary internet connection via an SRS server that hosts a BeyondTrust security hardware device.

If Licensee does not allow unattended access, the SRS response to a service request may be delayed until a responsible party of the Licensee allows access. Once remote access is obtained, SRS will examine data files, investigate reported problems, and provide updates and corrections as necessary.

4. **Provision of software updates.** SRS will provide all new enhanced and updated versions of software licensed to Licensee at no additional cost. This software will be provided with detailed installation instructions for installation by Licensee. If desired, Licensee may retain SRS to perform any installation at additional cost to be determined on a per case basis. Updates are distributed via download from the SRS ftp web site. SRS will not be obligated to provide service for release versions that are more than two annual release versions older than the current release.
5. **Term.** The term of the support period shall be one year from the date of system cutover and shall be annually renewed for another year upon payment of invoice. Payment for the year is due in advance the day the services begin or are renewed.
- 6 **Termination.** Licensee may terminate this Agreement with or without cause upon ninety (90) days written notice to SRS. If terminated, Licensee is entitled to a prorated refund for the service days not consumed beginning on the last day of the month the written notice is received by SRS to the end of the remaining term of the Agreement.
7. **Limitations.** SRS agrees to provide support only for public safety application software provided by SRS. Other software used by Licensee (word processing, spreadsheet, etc.) is not included in this Agreement. PC and network operating system software and Microsoft SQL Server database system software is similarly not included, although SRS may assist Licensee in isolating problems

to this Software. (SRS reserves the right to charge for diagnostic services in the event it is determined that the reported issue is not attributable to RIMS.) Also specifically excluded is responsibility for administration, support, or maintenance of Licensee's server, computer network, operating systems, or database (Microsoft SQL Server).

Licensee may request that SRS provide support services outside the limitations of this Agreement. If SRS agrees to provide any requested additional support services, such support services will be provided at SRS's then current hourly rate and under terms and conditions that SRS may require.

This Agreement does not include equipment maintenance or assistance in diagnosing hardware problems, including but not limited to PCs, printers, network, scanners, and other computer peripheral devices with the exception that SRS will assist Licensee in determining whether a problem relates to the RIMS application software in nature.