

CITY OF
ANTIOCH
CALIFORNIA
AGENDA

**Antioch City Council
REGULAR MEETING**

**Including the Antioch City Council acting as
Housing Successor to the Antioch Development Agency/
Antioch Public Finance Authority**

Date: Tuesday, January 14, 2025
Time: 5:00 P.M. – Closed Session
7:00 P.M. – Regular Meeting
Place: Council Chambers
200 ‘H’ Street
Antioch, CA 94509

City Council meetings are televised live on Comcast channel 24, AT&T U-verse channel 99, or live stream (at www.antiochca.gov). Please see the inside cover for detailed Speaker Rules.

PLEASE TURN OFF CELL PHONES BEFORE ENTERING COUNCIL CHAMBERS.

Ron Bernal, Mayor

Louie Rocha, Mayor Pro Tem (District 2)

Tamisha Torres-Walker, Council Member District 1

Donald P. Freitas, Council Member District 3

Monica E. Wilson, Council Member District 4

Melissa Rhodes, City Clerk

Jorge R. Rojas, City Treasurer

Bessie Marie Scott, City Manager

Thomas Lloyd Smith, City Attorney

ACCESSIBILITY: In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@antiochca.gov.

SPEAKER RULES

Welcome to a meeting of the Antioch City Council. Your attendance is appreciated. The State Ralph M. Brown Act guarantees the public's right to address the City Council, within the framework of Speaker Rules. Because agendas encompass many business items, Speaker Rules enable the meeting to be efficiently conducted and concluded at a reasonable hour.

The City Council can only take action on items that are listed on the agenda. If you wish to speak about an item **not on the agenda**, the "Public Comments" section of the agenda is for you. Unagendized comments are provided until no later than 7:30 p.m. when the City Council moves on to agenda items. There is another opportunity for public comments at the end of the meeting.

If you wish to speak, either during "public comments" or during an agenda item, fill out a Speaker Request form, located at the entrance of the Council Chambers. Please place the Speaker Request form in the tray near the City Clerk before the Council Meeting begins. This will enable us to call upon you to speak. **Important: The Speaker Request form is retained as a Public Record, and as such, may be shared with others upon request in line with the California Public Records Act.** On your Speaker Request form, please identify if the comment is for "Announcement of Community Events", "Public Comment", or a specific "Agenda Item". No one may speak more than once on an agenda item or during "public comments."

Speakers will be notified shortly before they are called to speak. When you are called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Mayor).

The "Consent Calendar" is a group of items which are determined to be routine. These items are usually considered all at once and approved without further discussion. If you are opposed to action which is recommended for an item on the "Consent Calendar," please submit a Speaker Request form before the meeting, and place in the Speaker Card tray near the City Clerk. This will enable the item to be removed from the "Consent Calendar" and call on you to speak.

During Public Hearings, each side is entitled to one "main presenter" who may not speak for more than 10 minutes; all other speakers during public hearing items, are entitled to a maximum of 5 minutes. These time limits may be modified depending on the number of speakers or number of items on the agenda (at the Mayor's discretion). Groups who are here regarding an item may identify themselves by raising their hands at the appropriate time to show support for one of their speakers. During certain types of hearings, the applicant is allowed to give their presentation first. After all testimony is received, the applicant has an opportunity for rebuttal.

After having heard from the public, the agenda item will be closed. Deliberations will then be limited to members of the City Council.

If the meeting appears to be going late, the City Council may decide to continue some items until a subsequent meeting. The City Council will try to make this determination around 10:00 p.m. It is the goal to stop discussing agenda items by not later than 11:00 p.m.

WRITTEN PUBLIC COMMENT – If you wish to provide a written public comment, you may email the City Clerk's Department at cityclerk@antiochca.gov, by 3:00 p.m. the day of the City Council Meeting.

PLEASE NOTE: *Written public comments received by 3:00 p.m. the day of the City Council Meeting will be shared with the City Council before the meeting; entered into the public record; retained on file by the City Clerk's Office; and available to the public upon request. Written public comments will not be read during the City Council Meeting.*

Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Unless otherwise noted, City Council actions include a determination that the California Environmental Quality Act (CEQA) does not apply. The Council meets regularly on the second and fourth Tuesdays of the month at 7:00 p.m., with Closed Sessions often occurring before or after the regular meeting. City Council Agendas, including Staff Reports are posted onto our City's Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: [Notifications – City of Antioch, California \(antiochca.gov\)](https://www.antiochca.gov/notifications) and enter your e-mail address to subscribe. To view the agenda information, click on the following link: [City Council – City of Antioch, California \(antiochca.gov\)](https://www.antiochca.gov/city-council). Questions may be directed to the staff member who prepared the staff report, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the City Council on each agenda item. To address the Council, fill out a Speaker Request form and place in the Speaker Card Tray near the City Clerk before the meeting begins. This will enable us to call upon you to speak. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section. No one may speak more than once on an agenda item or during "Public Comments". The Speaker Request forms are located at the entrance of the Council Chambers. Please see the Speaker Rules on the inside cover of this Agenda.

5:00 P.M. ROLL CALL – CLOSED SESSION – for Council Members

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS *for Closed Session*

CLOSED SESSION:

- 1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION,**
Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One Case.

- 2) CONFERENCE WITH LABOR NEGOTIATORS –** This Closed Session with the City's Labor Negotiators is authorized by California Government Code section 54957.6; City designated representatives: Human Resources Director Ana Cortez and Parks and Recreation Director Brad Helfenberger; Employee organization: Antioch Public Works Employees Association (APWEA) Bargaining Unit.

- 3) PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CITY MANAGER.**
This closed session is authorized pursuant to California Government Code section 54957(b)(1).

CLOSED SESSION – Continued

4) PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CITY ATTORNEY.
This closed session is authorized pursuant to California Government Code section 54957(b)(1).

5) PUBLIC EMPLOYMENT – TITLE: CHIEF OF POLICE, ANTIOCH POLICE DEPARTMENT. This closed session is authorized pursuant to California Government Code section 54957(b)(1).

MOTION TO ADJOURN TO CLOSED SESSION

7:00 P.M. ROLL CALL – REGULAR MEETING – for City / City Council Members acting as Housing Successor to the Antioch Development Agency /Antioch Public Financing Authority

PLEDGE OF ALLEGIANCE

CITY ATTORNEY TO REPORT OUT ON CLOSED SESSION

1. PROCLAMATIONS

- Honoring Dr. Martin Luther King, Jr. Day, January 20, 2025
- In Honor of Ray Yaker, Antioch Lifetime Veteran of the Year 2024-2025
- In Honor of Dave Despain, Antioch Veteran of the Year 2024-2025

Recommended Action: It is recommended that the City Council approve the proclamations.

2. ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

- DR. MARTIN LUTHER KING JR. – DAY OF SERVICE, January 20, 2025

3. ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

- PLANNING COMMISSION
- BOARD OF ADMINISTRATIVE APPEALS
- SALES TAX CITIZENS' OVERSIGHT COMMITTEE

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

MAYOR’S COMMENTS

4. PRESENTATIONS – *Antioch Police Department Police Chief Recruitment Presentation*

– *“What a Year It’s Been – Celebrating Our Year 2024”
Parks and Recreation Video Presentation*

5. CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency

A. APPROVAL OF COUNCIL MEETING MINUTES FOR NOVEMBER 26, 2024

Recommended Action: It is recommended that the City Council approve the Meeting Minutes.

B. APPROVAL OF COUNCIL MEETING MINUTES FOR DECEMBER 10, 2024

Recommended Action: It is recommended that the City Council approve the Meeting Minutes.

C. APPROVAL OF SPECIAL MEETING/CLOSED SESSION MINUTES FOR DECEMBER 11, 2024

Recommended Action: It is recommended that the City Council approve the Special Meeting/Closed Session minutes.

D. APPROVAL OF SPECIAL MEETING/CLOSED SESSION MINUTES FOR DECEMBER 19, 2024

Recommended Action: It is recommended that the City Council approve the Special Meeting/Closed Session minutes.

E. APPROVAL OF COUNCIL WARRANTS

Recommended Action: It is recommended that the City Council approve the warrants.

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

F. APPROVAL OF HOUSING SUCCESSOR WARRANTS

Recommended Action: It is recommended that the City Council approve the warrants.

G. ACCEPTANCE OF WORK AND NOTICE OF COMPLETION FOR THE HILLCREST AND DONLON BOOSTER PUMPING STATION IMPROVEMENTS (P.W. 477-BP2)

Recommended Action: It is recommended that the City Council adopt a resolution accepting work and authorizing the City Manager or designee to file a Notice of Completion for the Hillcrest and Donlon Booster Pumping Station Improvements.

H. APPROVAL OF HEIDORN RANCH ROAD OFFSITE IMPROVEMENTS, SUBDIVISION 9567 (TRI POINTE HOMES HOLDINGS) (P.W. 697-4)

Recommended Action: It is recommended that the City Council adopt a resolution accepting completed improvements and authorizing the City Manager or designee to file a Notice of Completion for Heidorn Ranch Road improvements included within the Promenade Phase 4 Offsite Infrastructure Improvement Plans, constructed by Tri Pointe Homes.

I. RESOLUTION APPROVING THE C.3 BASIN AND TRAILS SOUTH OF SAND CREEK ROAD, HEIDORN RANCH ROAD AND SAND CREEK ROAD INTERSECTION AND SAND CREEK ROAD OFFSITE IMPROVEMENTS, SUBDIVISION 9569 (TRI POINTE HOMES HOLDINGS) (P.W. 697-6)

Recommended Action: It is recommended that the City Council adopt a resolution accepting completed improvements and authorizing the City Manager or designee to file a Notice of Completion for the C.3 basin and trails south of Sand Creek Road, Heidorn Ranch Road and Sand Creek Road intersection and Sand Creek Road improvements included within the Promenade Phase 6 Offsite Infrastructure Improvement Plans, constructed by Tri Pointe Homes.

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

- J.** RESOLUTION TO ACCEPT A QUITCLAIM DEED TO THE CITY OF ANTIOCH CONVEYING LOT “9” FOR THE PROMENADE LARGE LOT FINAL MAP, VINEYARDS AT SAND CREEK (TRACT #9390) AND PARCEL “D” FOR THE PROMENADE, PHASE 4, VINEYARDS AT SAND CREEK SUBDIVISION (TRACT #9567)

Recommended Action: It is recommended that the City Council adopt a resolution to accept a quitclaim deed to the City of Antioch conveying Lot “9” for the Promenade Large Lot Final Map, Vineyards at Sand Creek (Tract #9390) and Parcel “D” for the Promenade Phase 4 Vineyards at Sand Creek Subdivision (Tract #9567).

- K.** PROGRAM SUPPLEMENT AGREEMENT FOR THE TRAFFIC SIGNAL SYSTEM UPGRADES AT VARIOUS LOCATIONS PROJECT (P.W. 636-11)

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Authorizing the City Manager or designee to execute the Program Supplement Agreement No. HSIPL-5038(028) for the Traffic Signal System Upgrades at Various Locations; and
- 2) Authorizing the City Manager or designee to execute all Master Agreements, Fund Exchange Agreements, Program Supplemental Agreements, Fund Transfer Agreements, and any amendments thereto with the California Department of Transportation in a form approved by the City Attorney.

- L.** AWARD OF A CONSULTANT SERVICES AGREEMENT TO CAROLLO ENGINEERS, INC. FOR THE EMERGENCY RESPONSE PLAN (ERP) AND RISK RESILIENCE ASSESSMENT (RRA) IN THE AMOUNT OF \$135,000 (P.W. 340-16)

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Awarding a Consultant Services Agreement to Carollo Engineers, Inc. for the Emergency Response Plan and Risk Resilience Assessment in the amount not to exceed \$135,000; and
- 2) Authorizing the City Manager to execute the agreement with Carollo Engineers, Inc. in a form approved by the City Attorney.

PUBLIC HEARING

6. PROPOSED UPDATE TO THE MASTER FEE SCHEDULE FOR CARRY CONCEALED WEAPON (CCW) LICENSES

Recommended Action: It is recommended that the City Council adopt a resolution approving an amendment to the Master Fee schedule for Carry Concealed Weapon (CCW) licenses.

COUNCIL REGULAR/ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA

7. RECEIVE REPORT ON UTILITY REVENUE REQUIREMENTS AND ADOPT RESOLUTION SETTING PUBLIC HEARING FOR WATER CHARGE INCREASES FOR MARCH 11, 2025, AND AUTHORIZING DISTRIBUTION OF PROPOSITION 218 NOTICES (P.W. 362-9)

Recommended Action: It is recommended that the City Council adopt a resolution setting a Public Hearing on proposed Water Service Charge adjustments and authorize the distribution of Proposition 218 notices addressing proposed adjustments and notifying owners of the public hearing on this issue.

8. ANTIOCH PUBLIC FINANCING AUTHORITY – BASIC FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR’S REPORT FOR THE YEAR ENDED JUNE 30, 2024

Recommended Action: It is recommended that the Board of the Antioch Public Financing Authority receive and file the Antioch Public Financing Authority – Basic Financial Statements and Independent Auditor’s Report for the Year Ended June 30, 2024.

9. CITY OF ANTIOCH ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2024

Recommended Action: It is recommended that the City Council receive and file the City of Antioch Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024, inclusive of the City of Antioch Single Audit Reports for the Fiscal Year Ended June 30, 2024.

COUNCIL REGULAR/ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA – Continued

- 10. RESOLUTION APPROVING THE CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF ANTIOCH AND WBA CONSULTING & INVESTIGATIVE SERVICES IN AN AMOUNT NOT TO EXCEED \$225,000, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE THE CONSULTANT SERVICES AGREEMENT AND MAKE THE NECESSARY BUDGET ADJUSTMENT**

Recommended Action: It is recommended that the City Council adopt a resolution to:

- 1) Approve the Consulting Services Agreement between the City of Antioch and WBA Consulting & Investigative Services in an Amount Not to Exceed \$225,000 for a term ending June 30, 2025, with a one-time extension for an additional six (6) months for the same terms;
- 2) Authorize the City Manager or designee to execute the Consulting Services Agreement between the City of Antioch and WBA Consulting & Investigative Services in a form approved by the City Manager and City Attorney; and
- 3) Authorize the City Manager to make the necessary fiscal year 2025 budget adjustment.

- 11. EMERGENCY STAFFING FOR THE FINANCE DEPARTMENT, HUMAN RESOURCES DEPARTMENT, OFFICE OF THE CITY MANAGER, OFFICE OF THE CITY CLERK AND CONVERSION OF COMPUTER TECHNICIAN IN INFORMATION SERVICES**

Recommended Action: It is recommended that the City Council adopt a resolution approving the following:

- 1) Emergency staffing allocation of a Payroll Specialist;
- 2) Emergency staffing allocation of a Human Resources Manager;
- 3) Emergency staffing allocation of a Human Resources Analyst;
- 4) Emergency staffing allocation of a Public Records Coordinator;
- 5) Emergency staffing allocation of an Assistant to the City Manager;
- 6) Conversion of a Computer Technician to Administrative Assistant in Information Services; and
- 7) Authorizing the City Manager to make the necessary budget adjustments.

PUBLIC COMMENTS

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 90 days.*

MOTION TO ADJOURN – *After Council Communications and Future Agenda Items, the Mayor will make a motion to adjourn the meeting. A second motion is required, and then a majority vote is required to adjourn the meeting.*