

CITY OF
ANTIOCH
CALIFORNIA

CALL OF SPECIAL MEETING
***AMENDED**

Antioch City Council
Special Meeting/Budget Study Session

Pursuant to Government Code section 54956, I hereby call a Special Meeting/Budget Study Session of the Antioch City Council. Said meeting shall be held on the following date, time and place:

DATE: *Tuesday, April 15, 2025

TIME: 6:00 P.M. Special Meeting/Budget Study
Session

PLACE: Council Chambers
200 'H' Street
Antioch, CA 94509

The only items of business to be considered at such Special Meeting/Budget Study Session shall be set forth on the Special Meeting Agenda.

Dated: March 25, 2025



RON BERNAL, Mayor
City of Antioch

CITY OF
ANTIOCH
CALIFORNIA

***AMENDED AGENDA**

Antioch City Council

SPECIAL MEETING/BUDGET STUDY SESSION

Date: ***Tuesday, April 15, 2025**

Time: 6:00 P.M. – Special Meeting/Budget Study Session

Place: **Council Chambers**

200 'H' Street

Antioch, CA 94509

PLEASE TURN OFF CELL PHONES BEFORE ENTERING COUNCIL CHAMBERS.

Ron Bernal, Mayor

Louie Rocha, Mayor Pro Tem (District 2)

Tamisha Torres-Walker, Council Member District 1

Donald P. Freitas, Council Member District 3

Monica E. Wilson, Council Member District 4

Melissa Rhodes, City Clerk

Jorge R. Rojas, City Treasurer

Bessie Marie Scott, City Manager

Derek Cole, Interim City Attorney

ACCESSIBILITY: In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@antiochca.gov.

Notice of Opportunity to Address Council

The City Council can only take action on items that are listed on this agenda. The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a Speaker Request form and place in the Speaker Card Tray near the City Clerk before the meeting begins. Please identify the specific agenda item number you would like to speak on. Speakers will be notified shortly before they are called to speak. When you are called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Mayor). The Speaker Request forms are located at the entrance of the Council Chambers. No one may speak more than once on an agenda item.

6:00 P.M. ROLL CALL – SPECIAL MEETING/BUDGET STUDY SESSION – for Council Members

PLEDGE OF ALLEGIANCE

BUDGET STUDY SESSION

1. FISCAL YEAR 2025-27 BUDGET DEVELOPMENT – NON-DEPARTMENTAL, LEGISLATIVE, FINANCE, INFORMATION SYSTEMS, AND REMAINING FUNDS

Recommended Action: It is recommended that the City Council provide feedback and direction regarding the budget development information provided for the Fiscal Year 2025-27 Budget.

MOTION TO ADJOURN – *The Mayor will make a motion to adjourn the Special Meeting. A second motion is required, and then a majority vote is required to adjourn the Special Meeting.*



STAFF REPORT TO THE CITY COUNCIL

DATE: Special Meeting of April 15, 2025

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director *DM*

APPROVED BY: Bessie Marie Scott, City Manager *BMS*

SUBJECT: FY2025-27 Budget Development – Non-Departmental, Legislative, Finance, Information Systems and Remaining Funds

RECOMMENDED ACTION

It is recommended that the City Council provide feedback and direction regarding the budget development information provided for the fiscal year 2025-27 budget.

FISCAL IMPACT

The fiscal impact of this budget is outlined in this report and attachments.

DISCUSSION

This budget session will focus on the Non-Departmental, Legislative departments, Finance Department, Information Services and remaining budgets not previously covered. Each department will be presenting their budgets and Attachment A provides the departmental/fund budget sheets.

Non-Departmental Budget

The Non-Departmental budget is for revenues and expenditures not specifically attributed to any one department or division within the General Fund. The budget worksheet was initially provided as an attachment to the April 1st budget session report and has been updated in FY25 for revised claims cost estimate and in FY26 and FY27 for revised library contribution amounts.

LEGISLATIVE DEPARTMENTS:

City Council Budget

The City Council budget includes part-time budgeted at \$27,137 in the revised FY25 budget and \$63,127 and \$64,329 in the FY26 and 27 budgets respectively, representing two part-time office assistants to assist Council members. This was requested and budgeted by the previous City Council in the FY24 and 25 budgets. City Council direction is requested to maintain the proposed budgets, revise the amounts or eliminate.

City Clerk Budget

The City Clerk budget reflects the purchase of records management and agenda management software in FY25 and the addition of a new Public Records Coordinator as previously approved by City Council.

City Treasurer Budget

The City Treasurer budget accounts for financial advisory fees for managing the City's investment portfolio and banking fees, of which mainly comprises credit card processing fees. The entire budget is allocated among all City funds based on month end cash balances and thus "Total Source of Funds" equals "Total Use of Funds" in the budget worksheet included in Attachment A.

Finance Department Budgets

The Finance Department consists of Administration, Accounting, and Operations. These divisions handle general accounting, payroll, accounts payable, accounts receivable, business licensing, central cashing, purchase order processing, water utility billing and customer service functions and other finance related duties of the City. The draft budget proposes freezing one Business License Representative position and one Accounting Specialist II position for a total budget savings of \$303,200 in FY26 and \$318,916 in FY27. Both positions are currently vacant. Duties of these positions will be spread among various staff in the Finance Department.

Information Systems Budgets

The Information Systems budget is accounted for in an Internal Service fund. The Information Systems Director is also responsible for the PEG Special Revenue Fund, included in Attachment A.

Other Remaining Funds

There are several other funds of the City managed either directly by the Finance Director or by the Finance Director in conjunction with some other Departments that have not been included in the previous budget sessions. The additional funds included in Attachment A are:

- American Rescue Plan Special Revenue Fund
- Child Care Special Revenue Fund
- Abandoned Vehicle Special Revenue Fund
- Traffic Safety Special Revenue Fund
- Supplemental Law Enforcement Services (SLESF) Special Revenue Fund
- Byrne Grant Special Revenue Fund
- Street Impact Special Revenue Fund
- SB1186 Special Revenue Fund
- CFD 2016-01 Police Protection Special Revenue Fund
- CFD 2018-02 Police Protection Special Revenue Fund
- Residential Development Allocation Capital Project Fund
- Post Retirement Medical Special Revenue Funds
- Antioch Public Finance Authority (APFA) 2015A Lease Revenue ABAG Portion Fund

- Antioch Public Finance Authority (APFA) 2015A Lease Revenue 2002 Bonds Portion Fund
- Redevelopment Obligation Retirement Successor Agency Fund
- Successor Agency Project Area #1 Debt Service Fund

ATTACHMENTS

A. Budget Worksheets

Budget Study Session – Non-Departmental, Legislative, Finance, Information Systems and Remaining Funds

Attachment A

April 15, 2025



DEFINITIONS/EXPLANATIONS OF EXPENSE CATEGORIES USED:

PERSONNEL: All salary and benefit cost associated with full and part-time employees of the City, including projected overtime and standby costs.

MATERIALS & SUPPLIES: Office and operating supplies (pens, paper, etc); postage; copier charges; printing costs; chemicals; pipes & fittings; fuel; paving and building materials and other miscellaneous operating supplies and costs.

CONTRACTS: Contracts for professional services such as legal services, landscape services, design services, software maintenance, repairs, outside staffing (plan review, etc.), County lab testing, etc.

COMPUTER/PHONE MAINTENANCE & REPLACEMENT: The Information Services Department is responsible for Citywide computer and phone maintenance and replacement of devices and is accounted for in an Internal Service Fund of the City. Departments are charged/allocated a share of the cost of maintaining the Information Services Department as well as a charge to put aside money in the Information Services Internal Service Fund for future replacement of devices.

VEHICLE MAINTENANCE & REPLACEMENT: The City's Vehicle/Fleet Division is responsible for Citywide vehicle maintenance and replacement of vehicles and is accounted for in an Internal Service Fund of the City. Departments are charged/allocated a share of cost of maintaining the Vehicle/Fleet Division as well as a charge to put aside money in the Vehicle Replacement Internal Service Fund for future replacement of vehicles.

BUSINESS EXPENSE: Expenses related to costs of training, conferences, membership dues to organizations, long distance phone charges, recruitment, etc.

UTILITIES: Electricity and gas charges.

FURNITURE & EQUIPMENT: Includes office furniture, computer/software purchases, vehicle purchases and other equipment needs.

INTERNAL SERVICES: As determined by the City's Cost Allocation Plan last updated in 2023, this is the cost of General Fund services provided to other departments. The amount is allocated to funds other than the General Fund and shown as a "positive" Internal Services expense in those funds and as a "negative" Internal Services expense in the General Fund departments that are being allocated.

BUDGET STUDY SESSION – APRIL 15, 2025



NON-DEPARTMENTAL DEPARTMENT (100-1250) - The Non-Departmental classification is for revenues and expenditures that are not attributed to any one City department or division within the General Fund. Revenue items recognized in Non-Departmental include property taxes, franchise fees, business licenses, sales and use tax and motor-vehicle-in-lieu. Non-Departmental operating expenses include insurance policies and claims, sales tax audits, property tax audits, ABAG and League of California Cities membership dues.

GENERAL FUND NONDEPARTMENTAL (100-1250) – REVENUES/SOURCE OF FUNDS									
	2021-22 Actual	2022-23 Actual	2023-24 Actual	2024-25 Budget	2024-25 Revised	2025-26 Proposed	% Change	2026-27 Proposed	% Change
Source of Funds:									
Taxes	51,941,232	55,621,688	56,146,325	57,981,803	56,452,226	58,354,776	3%	59,979,998	3%
Investment Income & Rentals	(50,053)	1,814,661	3,221,639	1,175,000	3,140,000	1,872,500	-40% ¹	1,210,000	-35%
Revenue from other Agencies	147,614	212,277	186,834	130,000	125,000	135,000	8%	140,000	4%
Charges for Services	1,803,081	1,932,069	2,122,922	2,148,400	2,167,150	2,160,150	0%	2,185,150	1%
Other Revenue	4,623,073	21,731	2,436,226	150,000	150,000	250,000	67% ²	250,000	0%
Transfer In - ARPA	0	0	0	2,813,059	4,303,594	0	-100% ³	0	0%
Transfer In – CIP Fund	0	0	0	550,000	550,000	0	-100% ⁴	0	0%
Transfer in – Budget Stabilization	0	0	0	4,617,143	1,382,061	0	-100% ⁵	0	0%
Total Source of Funds	58,464,947	59,602,426	64,113,946	69,565,405	68,270,031	62,772,426	-7%	63,765,148	2%

¹VARIANCE: Project reduction in interest earnings allocated to General Fund due to declining fund balance.

²VARIANCE: Increase for projected Amports revenue.

³VARIANCE: ARPA funding for government services in FY25 which has ended.

⁴VARIANCE: Return of General Fund monies previously allocated to match Bike Garden project. Park Development Impact fees will be used instead.

⁵VARIANCE: No amounts for FY26 & 27 have been determined while budget is being deliberated.

BUDGET STUDY SESSION – APRIL 15, 2025



NON-DEPARTMENTAL DEPARTMENT (100-1250) – Cont.

GENERAL FUND NONDEPARTMENTAL (100-1250) – EXPENSES/USE OF FUNDS									
	2021-22	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Use of Funds:									
Personnel	14,333	15,919	15,626	20,600	20,600	20,500	0%	20,500	0%
Supplies	12,159	22,123	15,475	10,000	20,000	22,000	10%	24,000	9%
Contracts ¹	61,658	230,160	163,480	353,458	275,000	275,000	0%	275,000	0%
Contracts – County Admin.	97,651	91,338	105,657	115,268	113,923	121,030	6%	127,085	5%
Utility Box Artwork	0	1,000	500	83,891	83,891	0	-100% ²	0	0%
Murals	56,106	0	5,000	108,772	108,772	0	-100% ²	0	0%
Chinese History Project	0	0	0	60,000	60,000	0	-100% ³	0	0%
Community Grants	0	49,715	50,000	50,000	50,000	50,000	0%	50,000	0%
Non-Profit Capacity Grants	0	0	0	277,131	277,131	0	-100% ⁴	0	0%
Insurance & Claims	2,516,518	3,614,088	4,420,458	4,767,077	4,854,149	5,650,813	19% ⁵	6,155,894	9%
Library Contribution	152,529	170,963	162,657	175,000	180,259	164,080	-9%	175,000	7%
Water – Golf Course	70,264	181,315	127,462	200,000	200,000	200,000	0%	200,000	0%
Water - AUSD	117,254	59,149	71,801	100,000	100,000	100,000	0%	100,000	0%
Vehicle Maint/Replacement	5,735	6,522	4,325	4,971	4,971	10,080	103%	10,080	0%
Business Expense	187,006	522,867	176,024	281,000	291,000	253,000	-13%	298,000	18%
Transfer Out - CIP	2,309,372	2,208,788	2,806,365	0	0	0	0%	0	0%
Transfer Out – Debt Service	344,520	348,688	341,933	344,977	344,988	342,276	-1%	344,026	1%
Transfers Out – Marina Subsidy	100,000	585,000	621,000	685,375	300,000	708,000	0%	708,000	0%
Transfer Out – Budget Stabilization	7,583,062	3,676,917	3,504,092	0	0	0	0%	0	0%
Internal Services	(702,736)	(702,736)	(851,589)	(851,589)	(851,208)	(850,930)	0%	(850,930)	0%
Total Use of Funds	12,925,431	11,081,816	11,740,266	6,785,931	6,433,476	7,065,849	10%	7,636,655	8%

¹NOTE: Contracts are for 4th of July event funding, actuarial services, collection agency services and other city wide event promotional activity.

²VARIANCE: Prior year one time revenue funding allocated to these projects.

³VARIANCE: Prior City Council allocation to a Chinese History Project

⁴VARIANCE: One time revenue funding allocated to non-profit capacity building grants. As of yet, no guidelines or parameters have been established to carry this out, Council may want to evaluate returning funds to reserves or another program.

⁵VARIANCE: 19% projected increase in General Liability insurance premium.

BUDGET STUDY SESSION – APRIL 15, 2025

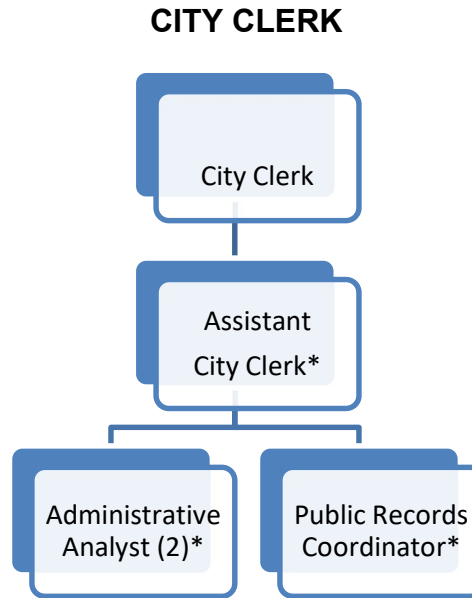


CITY COUNCIL (100-1110) - The City Council acts on all legislative matters concerning the City. As the City policy-making and legislative body, the City Council is responsible to more than 115,000 residents of Antioch for approving all programs and services provided in the City. They approve and adopt all ordinances, resolutions, contracts and other matters regarding overall policy decisions and leadership. The Council appoints the City Manager and the City Attorney, as well as various commissions, boards and other citizen advisory committees.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain desired service levels; initiates new programs to upgrade existing City services; determines the ability of the City to provide financing for all municipal activities; and adopts the City budget following review and modification of a proposed budget, as submitted by the City Manager. In addition to holding regular and special Council meetings, the members of the City Council also function as directors of the City of Antioch as Successor Agency to the Antioch Development Agency and the Antioch Public Financing Authority.

City Council (100-1110)									
	2021-22	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Use of Funds:									
Personnel	168,172	167,782	184,963	309,234	213,729	263,125	23% ¹	266,824	1%
Supplies	1,040	5,864	339	2,000	2,000	2,000	0%	2,000	0%
Computer/Phone Maint. & Replace	17,680	17,680	22,469	22,469	28,580	28,580	0%	28,580	0%
Business Expense	13,401	21,451	35,415	143,979	47,933	44,100	-8%	44,100	0%
Internal Services	(173,955)	(173,955)	(230,946)	(343,939)	(270,000)	(299,913)	11%	(299,913)	0%
Total Use of Funds	26,338	38,822	12,240	133,743	22,242	37,892	70%	41,591	10%
Elected Officials	5.00	5.00	5.00	5.00	5.00	5.00		5.00	

¹VARIANCE: Increase in part-time help budget.



*Positions report to City Manager's office.

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CITY CLERK (100-1140) - The position of City Clerk is elected to a four-year term and operates under statutory provision of the California Government Code, the Elections Code, and City ordinances and policies. The Clerk’s Office is staffed with one elected City Clerk, one full-time Assistant City Clerk and two full-time Administrative Analysts.

Duties of the City Clerk’s Office include: keeping records of the official actions of the City Council, City acting as Successor Agency to the Antioch Development Agency, Antioch Public Financing Authority and the Board of Administrative Appeals; preparing agendas for both Regular and Special City Council, Board of Administrative Appeals, Antioch Police Oversight Commission, Cannabis Standing Committee, and the Sales Tax Citizens’ Oversight Committee Meetings, minutes and public hearing notices; conducting municipal elections as the Elections Officer, serving as filing officer for the implementation of the Political Reform Act; accepting claims and legal actions against the City; maintaining the Municipal Code; maintaining registration/ownership certificates for City vehicles; attesting City documents including resolutions, ordinances and agreements; conducting bid openings; receiving California Public records Act requests and ensuring a timely response; serving as the Secretary to the Board of Administrative Appeals and the Sales Tax Citizens’ Oversight Committee; and interacting with the City Council, City staff, and the general public on all related matters.

City Clerk (100-1140)									
	2021-22 Actual	2022-23 Actual	2023-24 Actual	2024-25 Budget	2024-25 Revised	2025-26 Proposed	% Change	2026-27 Proposed	% Change
Source of Funds:									
Other	150	3,857	50	13,345	12,845	500	-96% ¹	3,000	0%
Total Source of Funds	150	3,857	50	13,345	12,845	500	-96%	3,000	0%
Use of Funds:									
Personnel	260,767	486,562	391,620	630,818	630,527	929,725	47% ²	969,146	4%
Supplies	19,975	15,221	14,110	28,716	28,716	28,960	1%	28,960	0%
Elections	53,124	41,029	0	123,305	191,024	0	-100%	60,000	100%
Contracts	98,172	142,210	166,971	201,000	421,333	215,133	-49% ³	215,833	0%
Computer/Phone Maint. & Replace	13,589	13,589	14,453	14,453	18,475	18,475	0%	18,475	0%
Business Expense	6,286	8,374	6,277	17,365	17,465	24,140	38%	24,140	0%
Internal Services	(27,674)	(27,674)	(48,357)	(48,357)	(96,714)	(96,707)	0%	(96,707)	0%
Total Use of Funds	424,239	679,311	545,316	967,300	1,210,826	1,119,726	-7%	1,219,847	9%
Funded FTE's	4.00	4.00	4.00	5.00	5.00	5.00		5.00	

¹VARIANCE: FY25 included candidate filing fees, no election in FY26.

²VARIANCE: Vacancy savings in FY25 and addition of a Public Records Coordinator position.

³VARIANCE: FY25 includes one- time purchase of \$125,000 for a records management system and \$22,208 for agenda management software. Remaining annual contracts include minutes clerk, Laserfiche software, American Legal Publishing for municipal code updates and Netfile for form 700's.

BUDGET STUDY SESSION – APRIL 15, 2025



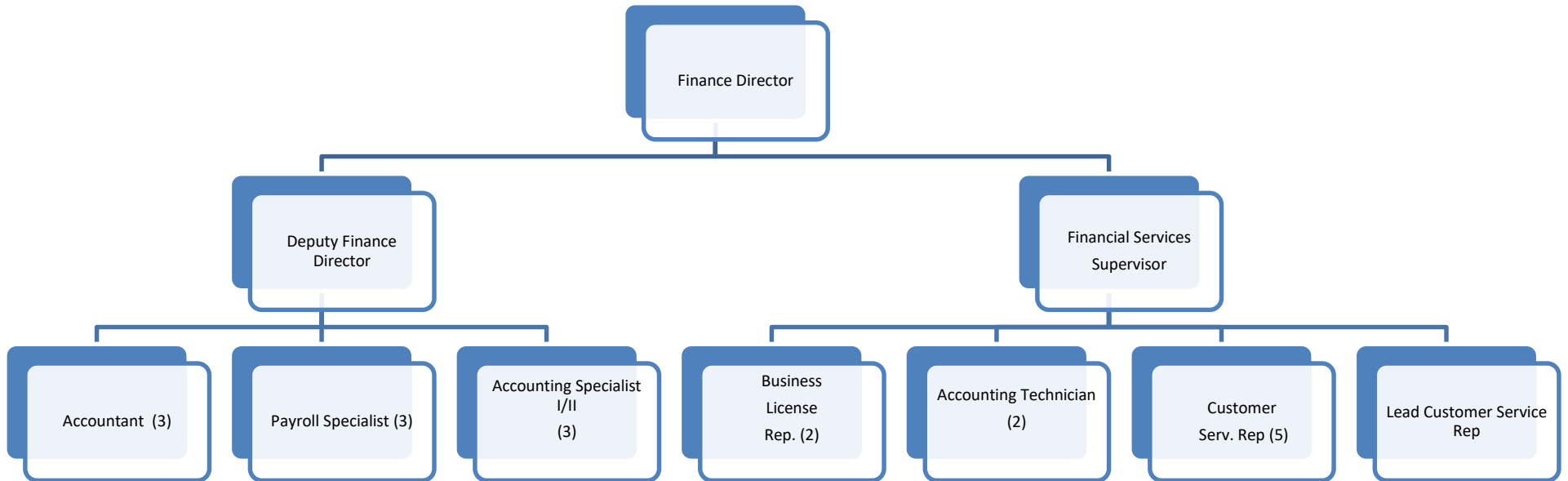
CITY TREASURER (100-1150) - The City Treasurer is elected to a four-year term of office. The duties of a City Treasurer are to receive and safely keep all money coming into the City; to comply with all laws governing the deposit and securing of public funds and the handling of trust funds in the possession of the City; to pay out money on warrants signed by persons legally designated by the City; and review and update the City’s investment policy. The City Treasurer prepares the monthly Investment Report to Council.

City Treasurer (100-1150)									
	2021-22	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Source of Funds:									
Billings to Departments	456,697	482,663	344,505	490,577	469,509	495,979	6%	520,241	5%
Total Source of Funds	456,697	482,663	344,505	490,577	469,509	495,979	6%	520,241	5%
Use of Funds:									
Personnel	67,554	75,214	67,710	74,742	72,481	78,961	9%	83,223	5%
Supplies	1	0	0	0	0	0	0%	0	0%
Investment Svcs/Bank Charges	384,946	402,673	271,835	410,000	389,000	410,000	5%	430,000	5%
Computer/Phone Maint. & Replace	3,856	3,856	4,225	4,225	5,418	5,418	0%	5,418	0%
Business Expense	340	920	735	1,610	2,610	1,600	-39%	1,600	0%
Total Use of Funds	456,697	482,663	344,505	490,577	469,509	495,979	6%	520,241	5%
Funded FTE's ¹	1.15	1.15	1.15	1.15	1.15	1.15		1.15	

¹.05 of Finance Director and .10 of Accountant charged to division.



FINANCE DEPARTMENT



# of Finance Positions	General Fund Positions	Water/Sewer Positions
22.00*	13.30 ¹	8.70
*Although 22 actual positions under Finance, some positions split funding between Water and Sewer Funds.		

¹Draft budget includes freezing 1 Business License Representative and 1 Accounting Specialist II

BUDGET STUDY SESSION – APRIL 15, 2025



The Finance Department provides internal support to other City Departments and external support to other government agencies by providing financial information to facilitate their decision making process. The Department administers more than 50 funds in accordance with Generally Accepted Accounting Principles. The Department is also responsible for overseeing the City's compliance with purchasing guidelines.

Along with the City Treasurer, the Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The Department also supplies timely and accurate financial reports to elected and appointed officials and to the State. The Finance Department works with the City Manager to ensure that a sound program of fiscal control is undertaken with respect to developing and implementing the two-year budget. The following divisions are in the Finance Department: Administration, Accounting, and Operations.

FINANCE SUMMARY									
	2021-22 Actual	2022-23 Actual	2023-24 Actual	2024-25 Budget	2024-25 Revised	2025-26 Proposed	% Change	2026-27 Proposed	% Change
SOURCE OF FUNDS:									
1% Sales Tax	125,364	120,806	0	0	0	0	0%	0	0%
Billings to Departments	7,727	6,321	6,632	6,000	6,000	6,632	11%	6,000	-10%
Other	1,766	2,453	1,963	1,700	1,700	1,929	13%	1,700	-12%
Lease Proceeds	0	26,023	0	0	0	0	0%	0	0%
TOTAL SOURCE OF FUNDS	134,857	155,603	8,595	7,700	7,700	8,561	11%	7,700	-10%
USE OF FUNDS:									
Personnel	1,624,077	1,753,987	1,783,577	2,306,755	2,188,562	2,160,180	-1%	2,313,377	7%
Services & Supplies	523,737	556,632	683,840	713,357	737,187	738,162	0%	759,902	3%
Debt Service - Leases	0	4,203	5,604	0	0	0	0%	0	0%
Internal Services	(579,542)	(579,542)	(730,152)	(730,152)	(882,237)	(1,182,133)	34%	(1,182,133)	0%
TOTAL USE OF FUNDS	1,568,272	1,735,280	1,742,869	2,289,960	2,043,512	1,716,209	-16%	1,891,146	10%

Funded FTE's:	Funded 2024-25	Funded 2025-26	Funded 2026-27
Finance Administration	0.80	0.80	0.80
Finance Accounting	9.90	8.90	8.90
Finance Operations	2.55	1.45	1.45
Total Finance Funded FTE's	13.25	11.15	11.15

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Finance Administration (100-1210)									
	2021-22 Actual	2022-23 Actual	2023-24 Actual	2024-25 Budget	2024-25 Revised	2025-26 Proposed	% Change	2026-27 Proposed	% Change
Source of Funds:									
Other	0	0	34	0	0	0	0%	0	0%
Total Source of Funds	0	0	34	0	0	0	0%	0	0%
Use of Funds:									
Personnel	282,080	301,022	294,696	314,639	319,020	326,594	2%	336,773	3%
Supplies	7,693	7,919	5,750	12,555	12,625	13,600	8%	13,600	0%
Contracts	0	0	0	6,180	0	0	0%	0	0%
Computer/Phone Maint. & Replace	11,234	11,234	36,080	36,080	46,064	46,064	0%	46,064	0%
Business Expense	1,726	3,153	4,008	3,900	3,830	4,300	12%	4,300	0%
Internal Services	(30,372)	(30,372)	(37,009)	(37,009)	(36,949)	(36,905)	0%	(36,905)	0%
Total Use of Funds	272,361	292,956	303,525	336,345	344,590	353,653	3%	363,832	3%
Funded FTE's	0.80	0.80	0.80	0.80	0.80	0.80		0.80	

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Finance Accounting (100-1220)									
	2021-22	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Source of Funds:									
1% Sales Tax	125,364	120,806	0	0	0	0	0%	0	0%
Other	0	567	0	0	0	0	0%	0	0%
Total Source of Funds	125,364	121,373	0	0	0	0	0%	0	0%
Use of Funds:									
Personnel	1,111,029	1,194,203	1,180,556	1,639,360	1,507,916	1,595,426	6%	1,730,733	8%
Supplies	17,101	17,228	18,185	22,000	22,300	22,850	2%	22,850	0%
Contracts ¹	105,759	99,408	100,977	92,134	92,134	96,420	5%	100,820	5%
Contracts – Software Maint.	239,258	237,608	337,020	316,721	316,721	314,815	-1%	330,555	5%
Computer/Phone Maint. & Replace	48,458	48,458	59,235	59,235	75,628	75,628	0%	75,628	0%
Business Expense	804	7,950	4,903	8,850	8,850	6,850	-23%	6,850	0%
Furniture & Equipment	0	0	0	3,000	0	0	0%	0	0%
Internal Services	(523,832)	(523,832)	(693,143)	(693,143)	(845,288)	(1,145,228)	35%	(1,145,228)	0%
Total Use of Funds	998,577	1,081,023	1,007,733	1,448,157	1,178,261	966,761	-18%	1,122,208	16%
Funded FTE's	7.90	8.90	8.90	9.90	9.90	8.90 ²		8.90	

¹NOTE: Contracts include audit services, state controller report preparation, and Debtbook platform for GASB financial reporting.

²FTE's: Budget includes freezing 1 Accounting Specialist II position

BUDGET STUDY SESSION – APRIL 15, 2025



Finance Operations (100-1230)									
	2021-22 Actual	2022-23 Actual	2023-24 Actual	2024-25 Budget	2024-25 Revised	2025-26 Proposed	% Change	2026-27 Proposed	% Change
Source of Funds:									
Billings to Departments	7,727	6,321	6,632	6,000	6,000	6,632	11%	6,000	-10%
Other	1,766	1,886	1,929	1,700	1,700	1,929	13%	1,700	-12%
Total Source of Funds	9,493	8,207	8,561	7,700	7,700	8,561	11%	7,700	-10%
Use of Funds:									
Personnel	230,968	258,762	308,325	352,756	361,626	238,160	-34% ³	245,871	3%
Supplies	23,118	25,537	30,571	42,061	42,400	43,000	1%	43,600	1%
Contracts ¹	29,480	30,456	12,850	13,000	13,000	14,000	8%	14,000	0%
Contracts – Software Maint. ²	13,099	13,998	14,686	27,500	20,000	21,000	5%	22,000	5%
Computer/Phone Maint. & Replace	24,350	24,350	57,041	57,041	74,035	74,035	0%	74,035	0%
Business Expense	1,657	3,310	2,534	13,100	9,600	5,600	-42%	5,600	0%
Furniture & Equipment	0	26,023	0	0	0	0	0%	0	0%
Debt Service - Leases	0	4,203	5,604	0	0	0	0%	0	0%
Internal Services	(25,338)	(25,338)	0	0	0	0	0%	0	0%
Total Use of Funds	297,334	361,301	431,611	505,458	520,661	395,795	-24%	405,106	2%
Funded FTE's	2.55	2.55	2.55	2.55	2.55	1.45 ³		1.45	

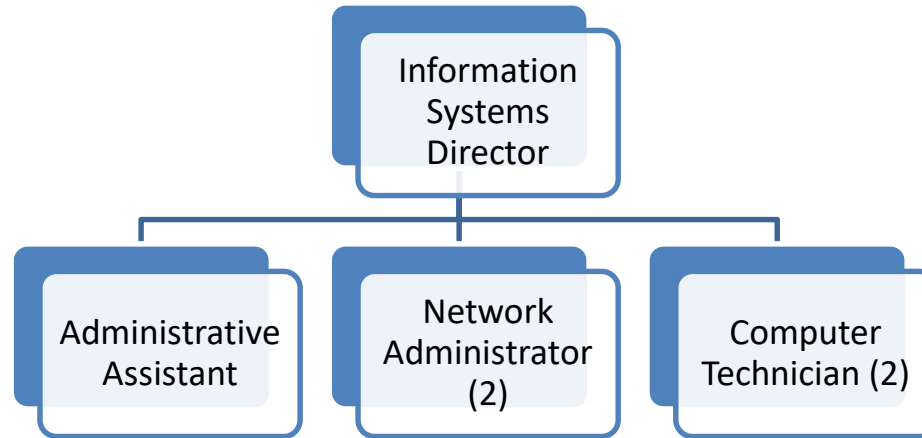
¹Contracts for postage and folder inserter machines.

²Contract for business license software maintenance.

³FTE's: Budget includes freezing 1 Business License Representative position.



INFORMATION SERVICES DEPARTMENT



BUDGET STUDY SESSION – APRIL 15, 2025



INFORMATION SYSTEMS FUND 573 – The Information Systems Department serves as an internal service provider to all City Departments. The department encompasses the City’s computer technology and telecommunications systems. The balance in the account is maintained for office equipment replacement.

INFORMATION SYSTEMS (Fund 573)								
Statement of Revenues, Expenditures and Change in Net Position								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$1,558,682	\$1,276,077	\$1,386,558	\$1,386,558	\$1,319,185		\$1,088,264	
Revenue Source:								
Investment Income	17,909	40,679	5,000	40,000	40,000	0%	40,000	0%
Current Service Charges	1,854,506	2,879,748	2,880,365	3,646,838	3,666,273	1%	3,678,288	0%
Other	7,209	0	0	0	0	0%	0	0%
Financing Proceeds - SBITA	664,753	0	0	0	0	0%	0	0%
Transfers In	538,380	280,678	529,020	445,048	570,180	28%	597,402	5%
Total Revenues	3,082,757	3,201,105	3,414,385	4,131,886	4,276,453	3%	4,315,690	1%
Expenditures:								
Personnel	1,558,642	1,531,450	2,023,088	1,870,743	2,120,771	13%	2,237,391	5%
Services & Supplies	1,705,275	1,419,556	2,280,731	2,146,605	2,118,501	-1%	1,766,907	-17%
Internal Services	101,445	139,618	165,632	181,911	268,102	47%	268,102	0%
Total Expenditures	3,365,362	3,090,624	4,469,451	4,199,259	4,507,374	7%	4,272,400	-5%
Ending Balance, June 30	\$1,276,077	\$1,386,558	\$331,492	\$1,319,185	\$1,088,264		\$1,131,554	

	Funded	Funded	Funded
	2024-25	2025-26	2026-27
Funded FTE's:			
Information Services	1.10	1.10	1.10
Network Support & PCs	4.75	4.75	4.75
Telephone System	0.15	0.15	0.15
GIS Support ¹	4.08	4.08	4.08
Total Funded FTE's	10.08	10.08	10.08

¹GIS division managed by the Public Works Department and GIS budget was presented on 4.1.25

BUDGET STUDY SESSION – APRIL 15, 2025



INFORMATION SYSTEMS FUND 573 (Continued) –

Information Services Administration (573-1410)								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Source of Funds:								
Investment Income	17,909	40,679	5,000	40,000	40,000	0%	40,000	0%
Total Source of Funds	17,909	40,679	5,000	40,000	40,000	0%	40,000	0%
Use of Funds:								
Personnel	325,055	324,736	349,279	344,810	357,145	4%	376,343	5%
Services & Supplies	447,244	183,927	51,611	53,614	56,814	6%	59,133	4%
Total Use of Funds	772,299	508,663	400,890	398,424	413,959	4%	435,476	5%
Funded FTE's	1.10	1.10	1.10	1.10	1.10		1.10	

Information Services - Network Support & PC's (573-1420)								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Source of Funds:								
Billings to Departments	1,545,638	2,374,129	2,369,329	3,086,373	3,086,373	0%	3,086,373	0%
Total Source of Funds	1,545,638	2,374,129	2,369,329	3,086,373	3,086,373	0%	3,086,373	0%
Expenditures:								
Personnel	670,690	760,326	871,467	896,194	986,821	10%	1,040,795	5%
Services & Supplies	617,113	620,685	940,812	994,673	1,005,864	1%	991,882	-1%
Total Expenditures	1,287,803	1,381,011	1,812,279	1,890,867	1,992,685	5%	2,032,677	2%
Funded FTE'S	4.75	4.75	4.75	4.75	4.75		4.75	

BUDGET STUDY SESSION – APRIL 15, 2025



INFORMATION SYSTEMS FUND 573 (Continued) –

Information Systems - Telephone System (573-1430)								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Revenue Source:								
Billings to Departments	180,974	217,141	212,571	262,000	262,000	0%	262,000	0%
Total Revenues	180,974	217,141	212,571	262,000	262,000	0%	262,000	0%
Expenditures:								
Personnel	24,520	28,783	31,792	33,607	36,104	7%	39,626	10%
Services & Supplies	68,616	114,112	222,227	223,385	136,176	-39%	141,386	4%
Total Expenditures	93,136	142,895	254,019	256,992	172,280	-33%	181,012	5%
Funded FTE'S	0.15	0.15	0.15	0.15	0.15		0.15	

Information Services - Office Equipment Replacement (573-1440)								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Revenue Source:								
Current Service Charges	127,894	147,380	147,380	147,380	147,380	0%	147,380	0%
Total Revenues	127,894	147,380	147,380	147,380	147,380	0%	147,380	0%
Expenditures:								
Services/Supplies/Equipment	127,141	160,825	157,883	157,883	500,000	217% ¹	150,000	-70%
Internal Services	766	956	956	1,166	1,871	60%	1,871	0%
Total Expenditures	127,907	161,781	158,839	159,049	501,871	216%	151,871	-70%

¹VARIANCE: FY26 includes \$300,000 for replacement of police MDT's.

BUDGET STUDY SESSION – APRIL 15, 2025



PEG FRANCHISE FEE FUND 238 – This fund accounts for a 1% fee collected from video franchises to support local Public, Educational and Governmental Programming (PEG).

PEG FRANCHISE FEE (FUND 238)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$149,649	\$374,361	\$552,540	\$552,540	\$683,309		\$827,714	
Revenue Source:								
Investment Income	(90)	13,985	5,000	14,000	15,000	7%	18,000	20%
Franchise Fees	236,253	217,568	255,000	225,000	230,000	2%	235,000	2%
Total Revenue	236,163	231,553	260,000	239,000	245,000	3%	253,000	3%
Expenditures:								
Services & Supplies	6,787	47,837	130,300	100,600	90,600	-10%	90,600	0%
Internal Services	4,664	5,537	5,744	7,631	9,995	31%	9,995	0%
Total Expenditures	11,451	53,374	136,044	108,231	100,595	-7%	100,595	0%
Ending Balance, June 30	\$374,361	\$552,540	\$676,496	\$683,309	\$827,714		\$980,119	

BUDGET STUDY SESSION – APRIL 15, 2025



AMERICAN RESCUE PLAN FUND 206 – The American Rescue Plan Act of 2021 was signed into law on March 11, 2021, and will deliver \$350 billion for eligible state, local, territorial, and tribal governments to respond to the COVID-19 emergency. Funding for eligible expenditures must be spent or obligated by December 31, 2024. Antioch is an entitlement City and received a total of \$21,550,900 directly from the Department of the Treasury.

AMERICAN RESCUE PLAN (FUND 206)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$48,181	\$239,956	\$668,316	\$668,316	\$0		\$0	
Revenue Source:								
Investment Income	224,041	450,581	175,000	214,762	0	-100%	0	0%
Revenue from Other Agencies	1,747,475	5,220,329	14,573,095	14,583,095	0	-100%	0	0%
Total Revenue	1,971,516	5,670,910	14,748,095	14,797,857	0	-100%¹	0	0%
Expenditures:								
MAP	145,633	261,776	217,590	217,590	0	-100%	0	0%
Mental Health Crisis Response	862,172	1,548,039	3,289,789	3,289,789	0	-100%	0	0%
Bridge Housing Lease	217,841	1,168,000	957,111	957,111	0	-100%	0	0%
Bridge Housing Support Services	299,123	1,548,448	1,535,189	1,535,189	0	-100%	0	0%
Prewett Perimeter Fence Replace.	14,189	328,768	77,567	77,567	0	-100%	0	0%
Wi-Fi Install Downtown	0	0	130,000	130,000	0	-100%	0	0%
Prewett Concrete Maintenance	0	0	178,451	178,451	0	-100%	0	0%
PSCR Building	86,005	92	1,796,464	1,796,465	0	-100%	0	0%
Meals on Wheels	25,000	0	0	0	0	0%	0	0%
Small Business Grants/Support	97,512	365,206	1,621,758	1,621,758	0	-100%	0	0%
EBRCS Radios	0	0	475,581	475,581	0	-100%	0	0%
Transfers Out – General Fund	0	0	4,303,594	4,303,594	0	-100%	0	0%
Transfer Out – CIP Fund	0	0	832,982	875,063	0	-100%	0	0%
Internal Services/Admin Expenses	32,266	22,221	1,054	8,015	0	-100%	0	0%
Total Expenditures	1,779,741	5,242,550	15,417,130	15,466,173	0	-100%¹	0	0%
Ending Balance, June 30	\$239,956	\$668,316	(\$719)	\$0	\$0		\$0	

¹NOTE: Any unspent funds remaining at 6.30.25 will be re-appropriated into FY26. All obligated funds must be spent by 12/31/26.

BUDGET STUDY SESSION – APRIL 15, 2025



CHILD CARE FUND 223 – This fund accounts for lease revenue received from the YWCA and City expenditures relating to the Mary Rocha Child Care Center at 931 Cavallo Road. In 1990 the City purchased a modular building for \$240,000 and made improvements in the amount of \$75,000 for a low income child care facility. The land and modular building of the center belong to the City.

CHILD CARE (FUND 223)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$167,134	\$196,027	\$222,756	\$222,756	\$252,310		\$189,177	
Revenue Source:								
Investment Income	3,104	8,577	3,000	8,500	8,000	-6%	7,500	-6%
Current Service Charges	97,893	100,731	98,613	103,955	107,074	3%	110,286	3%
Total Revenue	100,997	109,308	101,613	112,455	115,074	2%	117,786	2%
Expenditures:								
Services & Supplies	2,026	2,441	2,844	2,717	2,950	9%	3,200	8%
Transfer Out to Recreation	70,000	80,000	80,000	80,000	175,000	119% ¹	175,000	0%
Internal Services	78	138	138	184	257	40%	257	0%
Total Expenditures	72,104	82,579	82,982	82,901	178,207	115%	178,457	0%
Ending Balance, June 30	\$196,027	\$222,756	\$241,387	\$252,310	\$189,177		\$128,506	

¹VARIANCE: Increasing amount to support recreation programs and reduce General Fund contribution to recreation. City maintains fund balance of at least \$100,000 for any needed facility maintenance or repairs.

BUDGET STUDY SESSION – APRIL 15, 2025



ABANDONED VEHICLE FUND 228 – This fund accounts for revenue from AB 4114, which charges a \$1.00 fee on the registration of all vehicles located in the City. The funds are received from the County and are used to remove abandoned vehicles from City streets.

ABANDONED VEHICLES (FUND 228)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$670,113	\$787,671	\$882,907	\$882,907	\$943,623		\$1,003,146	
Investment Income	10,476	28,995	5,000	15,000	15,000	0%	15,000	0%
Revenue from Other Agencies	112,620	71,458	100,000	100,000	100,000	0%	100,000	0%
Total Revenues	123,096	100,453	105,000	115,000	115,000	0%	115,000	0%
Expenditures:								
Personnel	55	838	22,096	22,096	22,096	0%	22,096	0%
Services & Supplies	1,595	1,308	27,900	27,900	27,900	0%	27,900	0%
Internal Services	3,888	3,071	3,209	4,288	5,481	28%	5,481	0%
Total Expenditures	5,538	5,217	53,205	54,284	55,477	2%	55,477	0%
Ending Balance, June 30	\$787,671	\$882,907	\$934,702	\$943,623	\$1,003,146		\$1,062,669	

NOTE: Although there are no directly allocated employees to this fund, Code Enforcement Officers or other staff may charge time here for abandoned vehicle abatement work

BUDGET STUDY SESSION – APRIL 15, 2025



SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT (SLESF) FUND 232 – This fund accounts for the revenue dispersed by the State to local jurisdictions for the staffing of “front line” officers. This money is passed through the County.

SUPPLEMENTAL LAW ENFORCEMENT GRANT (FUND 232)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$25,344	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Investment Income	3,852	2,915	1,000	2,500	2,500	0%	2,500	0%
Revenue From Other Agencies	290,570	332,622	275,000	300,000	300,000	0%	300,000	0%
Total Revenue	294,422	335,537	276,000	302,500	302,500	0%	302,500	0%
Expenditures:								
Services & Supplies	230	126	60	125	125	0%	125	0%
Transfer Out to General Fund	319,536	335,411	275,940	302,375	302,375	0%	302,375	0%
Total Expenditures	319,766	335,537	276,000	302,500	302,500	0%	302,500	0%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

BUDGET STUDY SESSION – APRIL 15, 2025



BYRNE GRANT FUND 233 – This fund accounts for public safety funding allocated under the Fiscal Year 1996 Omnibus Appropriations Act. Funds may be used for a wide variety of activities from increasing personnel equipment resources for law enforcement to developing and supporting programs to enhance effective criminal justice processes. The current grant cycle is passed through Contra Costa County. Funds have historically been used to fund a youth diversion program and the volunteer program at the police department.

BYRNE GRANT (FUND 233)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Revenue From Other Agencies	0	47,058	0	50,685	43,462	-14%	0	0%
Total Revenue	0	47,058	0	50,685	43,462	-14%	0	0%
Expenditures:								
Services & Supplies	0	2,353	0	2,535	2,535	0%	0	0%
Transfer Out to General Fund	0	44,705	0	48,150	40,927	-15%	0	0%
Total Expenditures	0	47,058	0	50,685	43,462	-14%	0	0%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

BUDGET STUDY SESSION – APRIL 15, 2025



TRAFFIC SAFETY FUND 237 – This fund accounts for fines and forfeitures received under Section 1463 of the Penal Code. Funds shall be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention.

TRAFFIC SAFETY (FUND 237)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$41,060	\$23,042	\$12,782	\$12,782	\$3,224		\$3,664	
Revenue Source:								
Investment Income	652	972	500	500	500	0%	500	0%
Vehicle Code Fines	101,382	69,956	110,000	75,000	75,000	0%	75,000	0%
Total Revenue	102,034	70,928	110,500	75,500	75,500	0%	75,500	0%
Expenditures:								
Services & Supplies	48	47	110	50	50	0%	50	0%
Transfer Out to General Fund	120,000	81,135	110,000	85,000	75,000	-12%	75,000	0%
Internal Services	4	6	6	8	10	25%	10	0%
Total Expenditures	120,052	81,188	110,116	85,058	75,060	-12%	75,060	0%
Ending Balance, June 30	\$23,042	\$12,782	\$13,166	\$3,224	\$3,664		\$4,104	

BUDGET STUDY SESSION – APRIL 15, 2025



STREET IMPACT FUND 241 – This fund accounts for the street impact fee portion of the garbage franchise agreement approved on August 9, 2005. These funds are earmarked for road repair work.

STREET IMPACT FUND (FUND 241)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$560,601	\$582,653	\$449,959	\$449,959	\$293,568		\$451,953	
Revenue Source:								
Investment Income	10,200	27,757	10,000	20,000	25,000	25%	25,000	0%
Franchise Taxes	1,907,054	1,738,984	1,940,900	1,750,000	1,785,000	2%	1,820,700	2%
Total Revenue	1,917,254	1,766,741	1,950,900	1,770,000	1,810,000	2%	1,845,700	2%
Expenditures:								
Services & Supplies	1,274	1,235	1,200	1,300	1,500	15%	1,500	0%
Transfer Out to General Fund	1,893,893	1,898,135	1,925,000	1,925,000	1,650,000	-14%	1,850,000	12%
Internal Services	35	65	65	91	115	26%	115	0%
Total Expenditures	1,895,202	1,899,435	1,926,265	1,926,391	1,651,615	-14%	1,851,615	12%
Ending Balance, June 30	\$582,653	\$449,959	\$474,594	\$293,568	\$451,953		\$446,038	

BUDGET STUDY SESSION – APRIL 15, 2025



SB1186 DISABILITY ACCESS FUND 242 – This fund accounts for a \$4 state fee collected with new or renewed business licenses for the purposes of increasing disability access and compliance with construction-related accessibility requirements.

SB1186 DISABILITY ACCESS (FUND 242)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$125,219	\$162,535	\$205,324	\$205,324	\$240,016		\$274,706	
Revenue Source:								
Investment Income	1,743	6,363	500	8,000	8,000	0%	8,000	0%
Charges for Services	35,852	36,659	32,600	37,000	37,000	0%	37,000	0%
Total Revenue	37,595	43,022	33,100	45,000	45,000	0%	45,000	0%
Expenditures:								
Services & Supplies	279	227	10,225	10,300	10,300	0%	10,300	0%
Internal Services	0	6	6	8	10	25%	10	0%
Total Expenditures	279	233	10,231	10,308	10,310	0%	10,310	0%
Ending Balance, June 30	\$162,535	\$205,324	\$228,193	\$240,016	\$274,706		\$309,396	

BUDGET STUDY SESSION – APRIL 15, 2025



CFD 2016-01 POLICE PROTECTION FUND 280 - On January 24, 2017, the City passed Resolution 2017/10 authorizing the formation of City of Antioch Community Facilities District 2016-01 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2016-01 POLICE PROTECTION (FUND 280)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Investment Income	1,408	5,979	400	1,500	1,500	0%	1,500	0%
Assessment Revenue	246,948	283,564	283,565	313,303	313,303	0%	313,303	0%
Total Revenue	248,356	289,543	283,965	314,803	314,803	0%	314,803	0%
Expenditures:								
Services & Supplies	246	123	8,650	225	225	0%	225	0%
Transfers Out – General Fund (PD)	248,108	289,085	274,980	314,117	313,962	0%	313,962	0%
Internal Services	2	335	335	461	616	34%	616	0%
Total Expenditures	248,356	289,543	283,965	314,803	314,803	0%	314,803	0%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

BUDGET STUDY SESSION – APRIL 15, 2025



CFD 2018-02 POLICE PROTECTION FUND 282 - On October 23, 2018, the City passed Resolution 2018/137 authorizing the formation of City of Antioch Community Facilities District 2018-02 (Police Protection) (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 *et seq.* of the California Government Code. A special tax, secured by a continuing lien against all non-exempt real property in the CFD, will be levied annually upon the same roll as ordinary, ad valorem real property taxes. The CFD is authorized to fund all or a portion of the cost of Police protection services, including the maintenance and upkeep of facilities and equipment, as well as overhead and administrative expenses performed in relation to the CFD.

CFD 2018-02 POLICE PROTECTION (FUND 282)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		\$0	
Revenue Source:								
Investment Income	399	11,920	500	5,500	5,000	-9%	5,000	0%
Assessment Revenue	460,045	631,642	631,642	750,556	750,556	0%	750,556	0%
Total Revenue	460,444	643,562	632,142	756,056	755,556	100%	755,556	0%
Expenditures:								
Services & Supplies	1,392	273	7,300	300	300	0%	300	0%
Transfer Out – General Fund (PD)	459,011	642,863	624,416	755,170	754,469	0%	754,469	0%
Internal Services	41	426	426	586	787	34%	787	0%
Total Expenditures	460,444	643,562	632,142	756,056	755,556	0%	755,556	0%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0		\$0	

BUDGET STUDY SESSION – APRIL 15, 2025



POST RETIREMENT MEDICAL FUNDS 577, 578, 579 – Post Retirement Medical Funds are used to pay post retirement medical benefits for retirees under the following separate fund categories: Police (Fund 577), Miscellaneous (Fund 578), and Management (Fund 579).

RETIREE MEDICAL POLICE (FUND 577)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$57,544	\$1,618	(\$12,370)	(\$12,370)	\$0		\$0	
Revenue Source:								
Interest Income	2	0	100	100	0	-100%	0	0%
Billings to Departments	876,782	965,128	1,011,000	1,054,000	0	-100%	0	0%
Total Revenues	876,784	965,128	1,011,100	1,054,100	0	-100%¹	0	0%
Expenditures:								
Post Retirement Medical - Police ¹	878,255	961,391	995,050	1,020,057	0	-100%	0	0%
Internal Services	54,455	17,725	17,725	21,673	0	-100%	0	0%
Total Expenditures	932,710	979,116	1,012,775	1,041,730	0	-100%¹	0	0%
Ending Balance, June 30	\$1,618	(\$12,370)	(\$14,045)	\$0	\$0		\$0	

¹NOTE: This represents the pay as you go cost of retiree reimbursement for medical. Since all a General Fund Police Department expense, cost is being moved to PD budget starting in FY26.

BUDGET STUDY SESSION – APRIL 15, 2025



RETIREE MEDICAL MISCELLANEOUS (FUND 578)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$192,083	\$174,577	\$236,354	\$236,354	\$174,197		\$169,093	
Source of Funds:								
Interest Income	4,477	7,250	500	8,000	2,000	-75%	1,000	-50%
Billings to Departments	513,658	594,410	550,000	550,000	345,000	-37%	345,000	0%
Total Source of Funds	518,135	601,660	550,500	558,000	347,000	-38%	346,000	0%
Use of Funds:								
Post Retirement Medical - Misc. ¹	533,761	505,203	540,400	540,400	420,400	-22%	450,400	7%
Internal Services	34,578	19,204	19,204	23,478	37,545	60%	37,545	0%
Total Use of Funds	568,339	524,407	559,604	563,878	457,945	-19%	487,945	7%
Ending Balance, June 30	\$186,150	\$263,403	\$254,299	\$257,525	\$146,580		\$4,635	

¹NOTE: This represents the pay as you go cost of retiree reimbursement for medical.

BUDGET STUDY SESSION – APRIL 15, 2025



RETIREE MEDICAL MANAGEMENT (FUND 579)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$730,713	\$1,200,399	\$1,161,860	\$1,161,860	\$729,011		\$387,345	
Source of Funds:								
Interest Income	8,447	42,746	500	40,000	10,000	-75%	1,000	-90%
Billings to Departments	1,099,414	552,809	500,000	500,000	365,000	-27%	365,000	0%
Total Source of Funds	1,107,861	595,555	500,500	540,000	375,000	-31%	366,000	-2%
Use of Funds:								
Post Retirement Medical – Mgmt ¹	586,382	608,440	941,500	941,500	666,500	-29% ¹	686,500	3%
Internal Services	51,793	25,654	25,654	31,349	50,166	60%	50,166	0%
Total Use of Funds	638,175	634,094	967,154	972,849	716,666	-26%	736,666	3%
Ending Balance, June 30	\$1,200,399	\$1,161,860	\$695,206	\$729,011	\$387,345		\$16,679	

¹NOTE/VARIANCE: This represents the pay as you go cost of retiree reimbursement for medical. FY25 includes contribution to section 115 trust.

BUDGET STUDY SESSION – APRIL 15, 2025



RESIDENTIAL DEVELOPMENT ALLOCATION FUND 319 – The Residential Development Allocation Program (RDA) was adopted May 14, 2002 by the City Council. It requires that allocations be obtained prior to receiving residential development entitlements and ultimately, the issuance of building permits for residential projects. A Development Allocation is the right to proceed, subject to all applicable requirements, to obtain entitlements. Monies collected funded projects as approved by the City Council. This ordinance has expired and the budget represents use of remaining funds only.

RESIDENTIAL DEVELOPMENT ALLOCATION (FUND 319)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$40,906	\$41,452	\$41,220	\$41,220	\$14,105		\$11,156	
Revenue Source:								
Investment Income	667	1,525	100	1,200	100	-92%	100	0%
Total Revenue	667	1,525	100	1,200	100	-92%	100	0%
Expenditures:								
Services & Supplies	80	51	25,931	25,931	0	-100% ¹	0	0%
Internal Services	41	1,706	1,775	2,384	3,049	28%	3,049	0%
Total Expenditures	121	1,757	27,706	28,315	3,049	-89%	3,049	0%
Ending Balance, June 30	\$41,452	\$41,220	\$13,614	\$14,105	\$11,156		\$8,207	

¹VARIANCE: FY25 budget includes \$25,861 for Economic Development.

BUDGET STUDY SESSION – APRIL 15, 2025



APFA 2015A LEASE REVENUE REFUNDING BOND (ABAG 2001) FUND 410 – These bonds were issued to refund the ABAG 2001 Lease Revenue Bonds and the Antioch Public Financing Authority 2002 A&B Lease Revenue Bonds. Two funds have been established to account for the portions related to each respective bond issue that was refunded as the portion related to the 2002 Bonds are an enforceable obligation of the Successor Agency. The portion related to the ABAG 2001 Bonds will be reimbursed by the Lone Tree Golf Course. The final debt service payment is due May 1, 2032.

2015A LEASE REVENUE REFUNDING BOND (ABAG 2001) (FUND 410)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$70	\$226	\$236	\$236	\$236		\$236	
Revenue Source:								
Transfer In – General Fund	348,688	341,933	344,977	344,988	342,276	-1%	344,026	1%
Total Revenues	348,688	341,933	344,977	344,988	342,276	-1%	344,026	1%
Expenditures:								
Services & Supplies	225	371	425	425	425	0%	425	0%
Debt Service	348,250	341,500	344,500	344,500	341,750	-1%	343,500	1%
Internal Services	57	52	52	63	101	60%	101	0%
Total Expenditures	348,532	341,923	344,977	344,988	342,276	-1%	344,026	1%
Ending Balance, June 30	\$226	\$236	\$236	\$236	\$236		\$236	

BUDGET STUDY SESSION – APRIL 15, 2025



APFA 2015A LEASE REVENUE REFUNDING BONDS (2002 BONDS) FUND 417 – These bonds were issued to refund the ABAG 2001 Lease Revenue Bonds and the Antioch Public Financing Authority 2002 A&B Lease Revenue Bonds. Two funds have been established to account for the portions related to each respective bond issue that was refunded as the portion related to the 2002 Bonds are an enforceable obligation of the Successor Agency. The final debt service payment is due May 1, 2032.

2015A LEASE REVENUE REFUNDING BONDS (2002 BONDS) (FUND 417)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$416	\$3,187	\$4,197	\$4,197	\$4,602		\$4,950	
Revenue Source:								
Investment Income	2,471	5,149	10	4,000	2,500	0%	2,500	0%
Transfer In from ADA Retirement Fd	1,578,253	1,611,806	1,654,178	1,650,600	1,695,900	3%	1,659,700	-2%
Total Revenues	1,580,724	1,616,955	1,654,188	1,654,600	1,698,400	3%	1,662,200	-2%
Expenditures:								
Services & Supplies	1,246	1,967	2,200	2,200	2,500	14%	2,800	14%
Debt Service	1,576,650	1,613,900	1,651,900	1,651,900	1,695,400	3%	1,658,900	-2%
Internal Services	57	78	78	95	152	60%	152	0%
Total Expenditures	1,577,953	1,615,945	1,654,178	1,654,195	1,698,052	3%	1,661,852	-2%
Ending Balance, June 30	\$3,187	\$4,197	\$4,207	\$4,602	\$4,950		\$5,298	

BUDGET STUDY SESSION – APRIL 15, 2025



REDEVELOPMENT OBLIGATION RETIREMENT FUND 239 - This fund was established by the City as Successor Agency to the Antioch Development Agency to account for property tax receipts from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency.

REDEVELOPMENT OBLIGATION RETIREMENT FUND (FUND 239)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$572,063	\$490,778	\$449,524	\$449,524	\$458,098		\$453,378	
Revenue Source:								
Taxes ¹	1,631,409	1,694,351	1,780,439	1,780,339	1,821,339	2%	1,784,214	-2%
Investment Income	16,576	19,527	5,000	22,000	22,000	0%	22,000	0%
Total Revenue	1,647,985	1,713,878	1,785,439	1,802,339	1,843,339	2%	1,806,214	-2%
Expenditures:								
Administration/Other	1,895	656	2,250	1,500	2,250	50%	2,250	0%
Transfers Out ²	1,724,727	1,752,921	1,801,814	1,790,094	1,843,032	3%	1,807,056	-2%
Internal Services	2,648	1,555	1,624	2,171	2,777	28%	2,777	0%
Total Expenditures	1,729,270	1,755,132	1,805,688	1,793,765	1,848,059	3%	1,812,083	-2%
Ending Balance, June 30	\$490,778	\$449,524	\$429,275	\$458,098	\$453,378		\$447,509	

¹NOTE: The County distributes taxes each June and January to pay for obligations due for the upcoming six-month period. The payment expected in June will cover expenditures for the period of July 1 through December 31 of the next fiscal year. Therefore, revenues will not equal expenditures due to the timing difference of what period the money received covers.

²NOTE: Transfers Out are to the Antioch Public Financing Authority Fund to pay for debt service on the 2002 /2015A Lease Revenue Bonds for which the former Antioch Development Agency is obligated to pay, and debt service fund for the 2009 Tax Allocation Bonds.

BUDGET STUDY SESSION – APRIL 15, 2025



THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT SERVICE AREA #1 FUND 431 – This fund accounts for the repayment of the 2009 Tax Allocation Bonds. The fund has been renamed to reflect the transfer of the obligation from the Antioch Development Agency to the City of Antioch as Successor Agency. Details of the outstanding bond issues are as follows:

2009 Series Tax Allocation Bonds – These bonds were issued in 2009 and purchased directly by the State of California Department of Water Resources for the Markley Creek Remediation Project. The final debt service payment is scheduled to occur in September 2027.

SUCCESSOR AGENCY PROJECT AREA #1 DEBT SERVICE (FUND 431)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Beginning Balance, July 1	\$146,100	\$151,181	\$153,176	\$153,176	\$151,604		\$155,543	
Revenue Source:								
Investment Income	4,802	7,559	33	5,860	4,010	-32%	4,010	0%
Transfer In-ADA Retirement Fd.	146,474	141,115	147,636	139,494	147,132	5%	147,356	0%
Total Revenues	151,276	148,674	147,669	145,354	151,142	4%	151,366	0%
Expenditures:								
Debt Service	146,086	146,544	147,501	146,746	146,952	0%	147,176	0%
Internal Services	109	135	135	180	251	39%	251	0%
Total Expenditures	146,195	146,679	147,636	146,926	147,203	0%	147,427	0%
Ending Balance, June 30	\$151,181	\$153,176	\$153,209	\$151,604	\$155,543		\$159,482	



CITY CLERK DEPARTMENT BUDGET

April 15, 2025

CITY CLERK FUNCTIONS

The City Clerk is the local official who administers democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges for ceremonial and official functions.

CITY CLERK DEPARTMENT



*Positions report to City Manager’s office.

CITY CLERK DEPARTMENT BUDGET

City Clerk (100-1140)									
	2021-22 Actual	2022-23 Actual	2023-24 Actual	2024-25 Budget	2024-25 Revised	2025-26 Proposed	% Change	2026-27 Proposed	% Change
Source of Funds:									
Other	150	3,857	50	13,345	12,845	500	-96% ¹	3,000	0%
Total Source of Funds	150	3,857	50	13,345	12,845	500	-96%	3,000	0%
Use of Funds:									
Personnel	260,767	486,562	391,620	630,818	630,527	929,725	47% ²	969,146	4%
Supplies	19,975	15,221	14,110	28,716	28,716	28,960	1%	28,960	0%
Elections	53,124	41,029	0	123,305	191,024	0	-100%	60,000	100%
Contracts	98,172	142,210	166,971	201,000	421,333	215,133	-49% ³	215,833	0%
Computer/Phone <u>Maint.</u> & Replace	13,589	13,589	14,453	14,453	18,475	18,475	0%	18,475	0%
Business Expense	6,286	8,374	6,277	17,365	17,465	24,140	38%	24,140	0%
Internal Services	(27,674)	(27,674)	(48,357)	(48,357)	(96,714)	(96,707)	0%	(96,707)	0%
Total Use of Funds	424,239	679,311	545,316	967,300	1,210,826	1,119,726	-7%	1,219,847	9%
Funded FTE's	4.00	4.00	4.00	5.00	5.00	5.00		5.00	

CONTRACTS

Contractor	Description of Services	Budget
American Legal Publishing	Codify and update online Antioch Municipal Code (AMC)	\$15,000/year *plus (\$9,000 one-time expense to update to four-year digit)
ECS Imaging (Laserfiche)	Records Scanning and Cloud Storage of electronic records	\$41,625/year
Kitty Eiden	Minutes Clerk for Council, Board, Commission and Committee meetings	\$32,000/year
Netfile	Election filing of Fair Political Practices Commission (FPPC) filings, in accordance with Political Reform Act	\$10,000/year
NextRequest	Online Public Records Requests	\$13,500/year
Total Recall Captioning	Closed Captioning of Council Meetings	\$30,000/year
Translation Services	Interpreters for meetings	\$32,000/year
One-time expenses	-Records Management	\$125,000
	-Agenda Management Software	\$22,208
	-DocuSign – City Wide	\$11,000
	-Temporary Employee	\$79,500

ADDITIONAL USE OF FUNDS

Expense/Vendor	Description of Expense	Budget
Contra Costa County	Elections held bi-yearly	Up to \$200,000
Bay Area News Group	Publication of Legal Notices	\$15,000/year
Operating Supplies	-Election's Code Book -Clerk Handbooks -Archival Paper and Books for permanent records of adopted Resolutions, Ordinance, and Meeting Minutes. -Office Supplies/Operating Supplies	\$11,766/year

BUSINESS EXPENSES (for City Clerk and staff)

Expense	Description of Expense	Budget
City Clerks Association of California (CCAC)	Memberships	\$800/year
International Institute of Municipal Clerks (IIMC)	Memberships	\$615/year
CCAC/IIMC	Legislative, New Law and Elections Trainings	Up to \$13,400/year
Business Expenses	Expenses associated with attending training, conferences, and materials.	\$2,650/year

UPCOMING GOALS

- Records Management to scan and file records from the Records Warehouse
- Public Records Request Management
- Agenda Management Software
- DocuSign Implementation (Citywide for contracts)





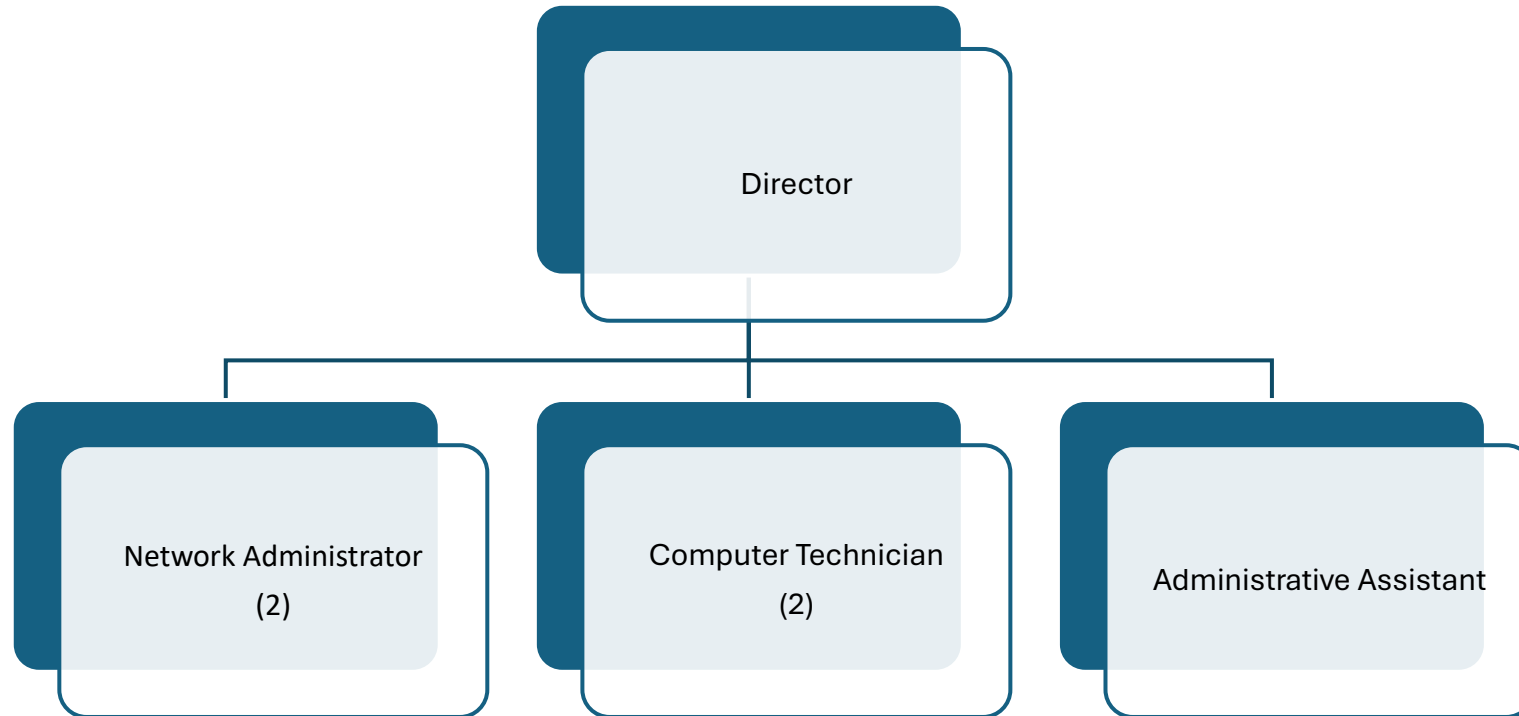
Questions?



INFORMATION SYSTEMS DEPARTMENT BUDGET

April 15, 2025

INFORMATION SYSTEMS DEPARTMENT



DEPARTMENT FUNCTIONS

- The Information Systems (IS) department plays a crucial role in streamlining public services, enhancing communication between departments, and ensuring data security. It supports everything from managing citizen records and processing permits to running emergency response systems and public safety networks. By enabling data-driven decision-making and maintaining efficient digital infrastructure, IS helps the City deliver services more effectively, improve transparency, and respond quickly to community needs.

Information Services Administration (573-1410)

	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Source of Funds:								
Investment Income	17,909	40,679	5,000	40,000	40,000	0%	40,000	0%
Total Source of Funds	17,909	40,679	5,000	40,000	40,000	0%	40,000	0%
Use of Funds:								
Personnel	325,055	324,736	349,279	344,810	357,145	4%	376,343	5%
Services & Supplies	447,244	183,927	51,611	53,614	56,814	6%	59,133	4%
Total Use of Funds	772,299	508,663	400,890	398,424	413,959	4%	435,476	5%
Funded FTE's	1.10	1.10	1.10	1.10	1.10		1.10	

Information Services - Network Support & PC's (573-1420)

	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Source of Funds:								
Billings to Departments	1,545,638	2,374,129	2,369,329	3,086,373	3,086,373	0%	3,086,373	0%
Total Source of Funds	1,545,638	2,374,129	2,369,329	3,086,373	3,086,373	0%	3,086,373	0%
Expenditures:								
Personnel	670,690	760,326	871,467	896,194	986,821	10%	1,040,795	5%
Services & Supplies	617,113	620,685	940,812	994,673	1,005,864	1%	991,882	-1%
Total Expenditures	1,287,803	1,381,011	1,812,279	1,890,867	1,992,685	5%	2,032,677	2%
Funded FTE'S	4.75	4.75	4.75	4.75	4.75		4.75	

Information Systems - Telephone System (573-1430)

	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Revenue Source:								
Billings to Departments	180,974	217,141	212,571	262,000	262,000	0%	262,000	0%
Total Revenues	180,974	217,141	212,571	262,000	262,000	0%	262,000	0%
Expenditures:								
Personnel	24,520	28,783	31,792	33,607	36,104	7%	39,626	10%
Services & Supplies	68,616	114,112	222,227	223,385	136,176	-39%	141,386	4%
Total Expenditures	93,136	142,895	254,019	256,992	172,280	-33%	181,012	5%
Funded FTE'S	0.15	0.15	0.15	0.15	0.15		0.15	

Information Services - Office Equipment Replacement (573-1440)

	2022-23	2023-24	2024-25	2024-25	2025-26	%	2026-27	%
	Actual	Actual	Budget	Revised	Proposed	Change	Proposed	Change
Revenue Source:								
Current Service Charges	127,894	147,380	147,380	147,380	147,380	0%	147,380	0%
Total Revenues	127,894	147,380	147,380	147,380	147,380	0%	147,380	0%
Expenditures:								
Services & Supplies	127,141	160,825	157,883	157,883	500,000	217%	150,000	-70%
Internal Services	766	956	956	1,166	1,871	60%	1,871	0%
Total Expenditures	127,907	161,781	158,839	159,049	501,871	216%	151,871	-70%

PEG FRANCHISE FEE (FUND 238)
Statement of Revenues, Expenditures and Change in Fund Balance

	2022-23 Actual	2023-24 Actual	2024-25 Budget	2024-25 Revised	2025-26 Proposed	% Change	2026-27 Proposed	% Change
Beginning Balance, July 1	\$149,649	\$374,361	\$552,540	\$552,540	\$683,309		\$827,714	
Revenue Source:								
Investment Income	(90)	13,985	5,000	14,000	15,000	7%	18,000	20%
Franchise Fees	236,253	217,568	255,000	225,000	230,000	2%	235,000	2%
Total Revenue	236,163	231,553	260,000	239,000	245,000	3%	253,000	3%
Expenditures:								
Services & Supplies	6,787	47,837	130,300	100,600	90,600	-10%	90,600	0%
Internal Services	4,664	5,537	5,744	7,631	9,995	31%	9,995	0%
Total Expenditures	11,451	53,374	136,044	108,231	100,595	-7%	100,595	0%
Ending Balance, June 30	\$374,361	\$552,540	\$676,496	\$683,309	\$827,714		\$980,119	

Cost	System
\$145,000	Microsoft O365 annual licensing
\$10,000	Data backup software support
\$10,000	Email Archiver/filter, cloud backup
\$7,500	Work order/ticketing system
\$6,000	Virtual server environment support
\$7,500	Network firewall
\$10,000	Social media archiver, Text archiver
\$5,500	Onsite data storage
\$110,000	Hosted Cyber security solution
\$67,000	Hosted End Point protection solution
\$25,000	Multi Factor Authentication
\$1,800	Internal Documentation
\$900	Cloud Print Solution
\$3,000	Software Patching
\$5,000	Training
\$6,000	Cloud backup
\$15,000	Vendor support
\$100,000	Phones/Data switches
\$85,000	Website



- **Annual Service Contracts**

Accomplishments

- Manage 38 Servers and 443 Laptop and Desktop Computers
- City Hall Firewall Replaced
- Multi Factor Authentication implemented
- Replaced 10 Servers
- Performed Phone System Version Upgrade
- Expanded Internal Wi-Fi at Public Works
- Rolled Out Around 40 Rugged Laptops to Various Public Works Departments
- Expanded Network at Senior Center
- Installed Computer Lab at Senior Center
- Replaced 911 Call Recorders
- Replaced PD's Computer Aided Dispatch and Report Management System
- Implemented Information Systems Documentation System
- Implemented City Wide Mobile Device Management System
- Replaced City's Main Storage Array

Objectives

- Replace Servers On An As Needed Basis
- Implement New City Website
- Replace Police Car Computers
- Replace Police Departments Community Room Audio Video System
- Replace Police Departments Surveillance Camera System
- Upgrade City Computers to Windows 11
- Install Public Wi-Fi In Downtown Business District
- Expand Internal Wi-Fi To Community Center
- Replace Phone System
- Replace Battery Backup Systems On As Needed Basis
- Develop Information System Roadmap For All Departments
- Install Backup Internet Connection At City Hall
- Revamp New Employee IS Onboarding Procedure
- Review/Revamp Departmental Policies and Procedures

Service Calls

Annual Calls For
Service

3717

Annual Service
Calls Resolved

3663



Questions?