

**ANNOTATED  
AGENDA**

**OVERSIGHT BOARD  
TO THE SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY**

**ANTIOCH COUNCIL CHAMBERS  
THIRD & "H" STREETS**

**January 27, 2016 at 6:00 PM**

Board Members:

Brian Kalinowski, Chair (**absent**)  
Martha Parsons, Vice Chair  
Keith Archuleta  
Tim Forrester  
David Fraser (**absent**)  
Robert Kratochvil (**absent**)  
Forrest Ebbs

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**ITEMS**

**1. ANNOTATED AGENDA FOR December 22, 2015**

STAFF REPORT

**Action:** Motion to approve the Annotated Agenda.

**APPROVED; 4/0**

**2. RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 16-17)**

STAFF REPORT

**Action:** Motion to adopt a Resolution Approving the Recognized Obligation Payment Schedule (ROPS 16-17)

**RESOLUTION NO. 2016-01; 4/0**

**3. UPDATES FROM CITY STAFF**

**Action:** Receive Oral Report

**UPDATE RECEIVED**

**4. FUTURE MEETING SCHEDULE**

**Action:** Set Future Meeting Dates of January, 2017 and January, 2018 with

Authorization to Call a Special Meeting if required by the Department of Finance  
**APPROVED; 4/0**

**ORAL COMMUNICATIONS**

**WRITTEN COMMUNICATIONS**

**BOARD REPORTS**

**ADJOURNMENT** (6:05 pm)

**Notice of Availability of Reports**

This agenda is a summary of the actions proposed to be taken by the Oversight Board to the Successor Agency to the Antioch Development Agency. Materials provided regarding the agenda items will be available at the following website: <http://www.ci.antioch.ca.us/citygov/oversight/default.htm> or at the City of Antioch Community Development Department located on the 2<sup>nd</sup> floor of City Hall, 3<sup>rd</sup> and H Streets, Antioch, California, 94509, between the hours of 8:00 a.m. and 11:30 a.m. or by appointment only between 1:00 p.m. and 5:00 p.m. Monday through Friday for inspection and copying (for a fee). The meetings of the Oversight Board are accessible to those with disabilities. Auxiliary aides will be made available upon advance request for persons with hearing or vision disabilities at (925) 779-7009 or TDD (925) 779-7081.

**REPORT TO THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO  
THE ANTIOCH DEVELOPMENT AGENCY FOR CONSIDERATION AT THE  
MEETING OF JANUARY 27, 2016**

Prepared By: Cheryl Hammers, Development Services Technician

Date: January 14, 2016

Subject: Annotated Agenda Approval

**RECOMMENDED ACTION**

Motion to approve the annotated agenda from the meeting of December 22, 2015.

**DISCUSSION**

The annotated agenda from the meeting of the Oversight Board on December 22, 2015 is attached for review and approval of the Board.

**ATTACHMENT**

A. Annotated agenda from the meeting of December 22, 2015

**ANNOTATED  
AGENDA  
OVERSIGHT BOARD  
TO THE SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY**

**ANTIOCH COUNCIL CHAMBERS  
THIRD & "H" STREETS**

**December 22, 2015 at 6:00 PM**

Board Members:

Brian Kalinowski, Chair  
Martha Parsons, Vice Chair  
Keith Archuleta  
Tim Forrester (**absent**)  
David Fraser  
Robert Kratochvil (**absent**)  
Forrest Ebbs

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**ITEMS**

**1. ANNOTATED AGENDA FOR November 9, 2015**

**Action:** Motion to approve the Annotated Agenda. ***APPROVED; 5/0***

**2. LONG RANGE PROPERTY MANAGEMENT PLAN OF THE SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY**

**Action:** Motion to adopt a Resolution Approving an Amended Long Range Property Management Plan and Matrix

***RESOLUTION NO. 2015-05; 5/0***

**ORAL COMMUNICATIONS**

**WRITTEN COMMUNICATIONS**

**BOARD REPORTS**

## **ADJOURNMENT (6:03 PM)**

### **Notice of Availability of Reports**

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**REPORT TO THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO  
THE ANTIOCH DEVELOPMENT AGENCY FOR CONSIDERATION AT THE  
MEETING OF JANUARY 27, 2016**

Prepared By: Dawn Merchant, City of Antioch Finance Director

Date: January 20, 2016

Subject: Recognized Obligation Payment Schedule

**RECOMMENDED ACTION**

Motion to adopt the resolution approving the Recognized Obligation Payment Schedule for the period of July 2016 through June 2017 (ROPS 16-17).

**DISCUSSION**

As a result of the passage of Assembly Bill 1X26, or Dissolution Act, as amended by Assembly Bill 1484 and further by Senate Bill 107, the Successor Agency to the Antioch Development Agency of the City of Antioch (Successor Agency) is required to prepare an annual Recognized Obligation Payment Schedule (ROPS) that outlines administrative, contractual and bonded indebtedness expenses of the Successor Agency until all obligations of the former Antioch Development Agency are satisfied.

The ROPS 16-17 for the period of July 2016 through June 2017 is required to be submitted to the Department of Finance (DOF) by February 1, 2016 and with this ROPS, and going forward, it is now for an annual fiscal year period verses every six months. A draft ROPS for July 2016 to June 2017 is attached (Attachment A). The ROPS 16-17 will be used by the County Auditor-Controller to allocate property tax increment to the Successor Agency to pay the obligations listed on the ROPS due for fiscal year 2017. The ROPS is subject to certification by the County Auditor Controller, approval of the State Controller, State Department of Finance and the Oversight Board. Once approved by all agencies, the City as Successor Agency will then only be able to pay those obligations listed on the approved ROPS.

Attached for consideration and approval are a resolution and ROPS 16-17 (Attachment A), detailing the continuing obligations of the former Antioch Development Agency, including the claim for use of \$1M in 2002 Lease Revenue Bond proceeds already spent on the Markley Creek project in 2011. Due to the look-back provisions of the Dissolution Act, the DOF denied the transfer of these funds with the caveat that the Successor Agency could request the use of the

money on a ROPS after a Finding of Completion was received. A Finding of Completion was received in December 2015; therefore, the project funding is included on this ROPS period.

The ROPS is segregated into four pages, with the first page providing a summary of funding requested. The second page details all obligations of the Successor Agency to be reimbursed from the Redevelopment Property Tax Trust Fund established at the County level. The third page provides cash balance totals (which outlines any funds retained, being set aside for future approved obligations or unspent from the prior period ROPS distribution). The fourth page provides notes to the obligations listed that the Agency wants to provide further clarification for.

### **ATTACHMENTS**

- A.** Resolution Approving the Recognized Obligation Payment Schedule for the Period of July 2016 through June 2017 (ROPS 16-17).
  - 1)** Recognized Obligation Payment Schedule for the Period of July 2016 through June 2017 (ROPS 16-17)

**OB RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE OVERSIGHT BOARD  
TO THE SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY  
APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (“ROPS”) FOR THE  
SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY FOR THE PERIOD  
OF JULY 2016 THROUGH JUNE 2017 (ROPS 16-17)**

**Whereas**, Health and Safety Code section 34177(l)(1) provides that Successor Agencies are required to prepare a Recognized Obligation Payment Schedule before each fiscal period identifying enforceable obligations and sources of payment; and

**Whereas**, Health and Safety Code section 34177 (B) provides that Recognized Obligation Payment Schedules are to be approved by Oversight Boards;

**NOW THEREFORE BE IT RESOLVED THAT** the Oversight Board to the Successor Agency to the Antioch Development Agency hereby approves the attached Recognized Obligation Payment Schedule of the City of Antioch as Successor Agency to the Antioch Development Agency for the period of July 2016 through June 2017 (ROPS 16-17).

\* \* \* \* \*

The foregoing resolution was passed and adopted by the Oversight Board to the Successor Agency to the Antioch Development Agency at a regular meeting thereof, held on the 27th day of January, 2016 by the following vote:

- AYES:**
- NOES:**
- ABSENT:**

\_\_\_\_\_  
Chair, Oversight Board



**Recognized Obligation Payment Schedule (ROPS 16-17) - Summary**

Filed for the July 1, 2016 through June 30, 2017 Period

Successor Agency: Antioch  
 County: Contra Costa

<b>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</b>		<b>16-17A Total</b>	<b>16-17B Total</b>	<b>ROPS 16-17 Total</b>
<b>Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding</b>				
<b>A</b>	<b>Sources (B+C+D):</b>	<b>\$ 1,009,181</b>	<b>\$ -</b>	<b>\$ 1,009,181</b>
B	Bond Proceeds Funding	1,000,000	-	1,000,000
C	Reserve Balance Funding	-	-	-
D	Other Funding	9,181	-	9,181
<b>E</b>	<b>Enforceable Obligations Funded with RPTTF Funding (F+G):</b>	<b>\$ 2,434,376</b>	<b>\$ 1,131,509</b>	<b>\$ 3,565,885</b>
F	Non-Administrative Costs	2,384,376	1,081,509	3,465,885
G	Administrative Costs	50,000	50,000	100,000
<b>H</b>	<b>Current Period Enforceable Obligations (A+E):</b>	<b>\$ 3,443,557</b>	<b>\$ 1,131,509</b>	<b>\$ 4,575,066</b>

Certification of Oversight Board Chairman:  
 Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

\_\_\_\_\_  
 Name Title  
 /s/ \_\_\_\_\_  
 Signature Date



**Antioch Recognized Obligation Payment Schedule (ROPS 16-17) - Report of Cash Balances**  
**(Report Amounts in Whole Dollars)**

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [CASH BALANCE TIPS SHEET](#)

A	B	C	D	E	F	G	H	I	
		<b>Fund Sources</b>							
		<b>Bond Proceeds</b>		<b>Reserve Balance</b>		<b>Other</b>	<b>RPTTF</b>		
	<b>Cash Balance Information by ROPS Period</b>	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	<b>Comments</b>	
<b>ROPS 15-16A Actuals (07/01/15 - 12/31/15)</b>									
1	<b>Beginning Available Cash Balance (Actual 07/01/15)</b>	1,146,075	27,371			42,376	802,540		
2	<b>Revenue/Income (Actual 12/31/15)</b> RPTTF amounts should tie to the ROPS 15-16A distribution from the County Auditor-Controller during June 2015	6	42			9,184	2,307,527		
3	<b>Expenditures for ROPS 15-16A Enforceable Obligations (Actual 12/31/15)</b>	-	32			34,698	2,249,841		
4	<b>Retention of Available Cash Balance (Actual 12/31/15)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	146,081							
5	<b>ROPS 15-16A RPTTF Balances Remaining</b>	No entry required						111,180	
6	<b>Ending Actual Available Cash Balance</b> C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ 1,000,000	\$ 27,381	\$ -	\$ -	\$ 16,862	\$ 749,046		
<b>ROPS 15-16B Estimate (01/01/16 - 06/30/16)</b>									
7	<b>Beginning Available Cash Balance (Actual 01/01/16)</b> (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ 1,146,081	\$ 27,381	\$ -	\$ -	\$ 16,862	\$ 860,226		
8	<b>Revenue/Income (Estimate 06/30/16)</b> RPTTF amounts should tie to the ROPS 15-16B distribution from the County Auditor-Controller during January 2016	-					385,553		
9	<b>Expenditures for ROPS 15-16B Enforceable Obligations (Estimate 06/30/16)</b>	-	27,381			7,681	1,134,564		
10	<b>Retention of Available Cash Balance (Estimate 06/30/16)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	146,081							
11	<b>Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)</b>	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 9,181	\$ 111,215		

**Antioch Recognized Obligation Payment Schedule (ROPS 16-17) - Notes July 1, 2016 through June 30, 2017**

<b>Item #</b>	<b>Notes/Comments</b>
6	Amount reported each six month period is estimate of amount to be paid
12	Amount reported each six month period is estimate of amount to be paid
16	This project was paid for with bond proceeds from the 2002 Lease Revenue Bonds. Transfer of funds took place after January 1, 2011. DOF determination on transfer stated that this can be requested on a subsequent ROPS after a finding of completion is received. Finding of Completion received December 2015 and now claiming.
17	Amount claimed represents estimated reimbursement of costs associated with property maintenance of successor agency properties for each six month period. There is a loan and reimbursement agreement with the City of Antioch.