



# **AGENDA**

## **ANTIOCH POLICE CRIME PREVENTION COMMISSION**

### **SPECIAL MEETING**

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**Date: Wednesday, May 5, 2021**

**Time: 7:00 P.M.**

**Place:** The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease, is making Antioch Police Crime Prevention Commission meetings available for livestream (at [www.antiochca.gov](http://www.antiochca.gov)).

If you wish to make a public comment, you may do so any of the following ways: **(1)** by filling out an online speaker card, located at [https://www.antiochca.gov/apcpc/speaker\\_card/](https://www.antiochca.gov/apcpc/speaker_card/), **(2)** by emailing Lieutenant Meads prior to or during the meeting at [rmeads@antiochca.gov](mailto:rmeads@antiochca.gov), or **(3)** by dialing **(925) 779-6977** during the meeting.

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

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Commissioner – **Matthew Dawson**  
Commissioner—**Nichole Randolph**  
Commissioner—**Clyde Lewis Jr.**  
Commissioner—**Robert Munton**

Commissioner—**Dwayne Eubanks**  
Commissioner—**Willie Everett**  
Commissioner—**Vacant**  
Coordinator—**Hansel Ho**

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**Online Viewing:** <https://www.antiochca.gov/apcpc/meeting/>  
**Electronic Agenda Packet:** <https://www.antiochca.gov/government/agendas-and-minutes/police-crime-prevention-commission/>

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7:00 PM

- 1) **ROLL CALL- SPECIAL MEETING-** for Commissioners
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **OPENING CHAIR REMARKS**
- 4) **PUBLIC COMMENTS** – If you wish to make a public comment, you may do so any of the following ways:
  - a) By filling out an online speaker card, located at [https://www.antiochca.gov/apcpc/speaker\\_card/](https://www.antiochca.gov/apcpc/speaker_card/)
  - b) By emailing the Lieutenant Meads prior to or during the meeting at [rmeads@antiochca.gov](mailto:rmeads@antiochca.gov)
  - c) By dialing (925) 779-6977 during the meeting.

The city cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the Police Crime Prevention Commission receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

5) **MISSION STATEMENT & COMMISSION RESPONSIBILITIES DOCUMENT**

Recommended Action: It is recommended by the Mission Statement & Responsibilities Ad-Hoc Committee that the previously accepted Mission Statement & Responsibilities document remain approved as presented from the last regular meeting on April 19, 2021. It is further recommended that the Commission review adoption of the two revisions (Public Engagement Protocols and document update cadences) requested into the commission by-laws in a future date.

ATTACHMENT A

6) **CREATION OF A BY-LAWS REVIEW AD-HOC COMMITTEE**

Recommended Action: The commission create an Ad-Hoc Committee to review and recommend revisions of the Commissions By-Laws since their last revision was in 2000. This committee would initially run until Nov 30, 2021.

- 7) **PUBLIC COMMENTS** – Forum for the public comment of items not on the regular agenda. Refer to process mentioned above in item 4 for public comments. Time limit of three (3) minutes per public comment.
- 8) **ADJOURNMENT**

**MEETING FACILITY IS WHEELCHAIR ACCESSIBLE.**

In accordance with the American Disabilities Act and California law, the City of Antioch offers its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with disability and requires information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or e-mail address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make

reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached at Phone: (925) 779-6950, and e-mail: [publicworks@ci.antioch.ca.us](mailto:publicworks@ci.antioch.ca.us).

**THE PUBLIC IS INVITED TO REQUEST ANY ADDITIONAL  
INFORMATION OR MATERIALS PERTAINING TO THE AGENDA BY  
CONTACTING LT. POWELL MEADS @ (925) 779-6977  
BETWEEN 2 P.M. AND MIDNIGHT, MONDAY - WEDNESDAY.**

**ANTIOCH POLICE CRIME PREVENTION COMMISSION  
REGULAR MEETINGS ARE CONDUCTED ON THE  
THIRD MONDAY OF EACH MONTH AT 7:00 P.M. BARRING HOLIDAYS  
AT THE POLICE FACILITY - COMMUNITY ROOM  
300 'L' STREET.**

# ATTACHMENT A

## **Mission Statement and Commission Responsibilities Overview**

**Mission Statement**  
The Antioch Police Crime Prevention Commission facilitates and fosters collaborative communication between the community, police department, and city government. Organizes active participation of residents, businesses, and the police in community wide programs to increase awareness, transparency, provide robust resources to reduce crime, support youth programs and promote public safety in an engaging and empowering way.

### **Responsibility A**

To serve in an advisory role to the City Council and the Police Department on issues relating to crime prevention strategies and challenges, Neighborhood / Business Watch, and/or other future authorized programs.

### **Responsibility B**

It shall be the responsibility of the commission to ensure neighborhood block captains and business watch partners and other authorized program partners within the city are contacted regularly and provided up to date presentation materials to conduct productive meetings.

### **Responsibility C**

It shall be the objective of the commission to solicit and publicize crime prevention techniques/programs, neighborhood and business watch and other future authorized programs in each area within the city.

### **Responsibility D**

It shall be the responsibility of the commission members to report monthly to the Chairperson or their designee regarding what has been accomplished during the month so a synopsis of events can be prepared for the Chief of Police and/ or City Council.

### **Responsibility E**

It shall be the responsibility of the commission members to ensure consistent and up to date public facing programs. Programs shall not be predicated on issues or incidents but designed to instill the basic responsibility of citizens to be the eyes and ears of one's neighborhood to be proactive and not re-active.

### **Responsibility F**

The commission may serve as an advisory body to the city council and / or police department on all local legislative proposals or programs that pertain to crime prevention and/or public safety awareness.

### **Responsibility G**

The commission shall appoint sub-committees to assist as necessary and sub-committees can be comprised of both commission members and/or Antioch resident representatives of the community. They shall serve at the discretion of the Police Crime Prevention commission chairperson or the city council.

### **Responsibility H**

The Police Crime Prevention Commission shall be responsible for the implementation, presentation and follow through on matters pertaining to crime prevention programs, neighborhood / business watch and other such future authorized programs.

### **Responsibility I**

The Commission shall be provided with reports, communication, and other information it requests from the Police department pertaining to crime prevention, Neighborhood / Business Watch and other such authorized future programs unless prohibited by local ordinance, laws of the State of California or the United States.

### **Responsibility J**

The Commission shall not by virtue of these by-laws become involved in any operational aspect of the police department or in any aspects of the internal affairs of the department.