

**ANTIOCH CRIME PREVENTION COMMISSION  
REGULAR MEETING**

**Regular Meeting  
7:00 P.M.**

**March 15, 2020  
Meeting Conducted Remotely**

*The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease (COVID-19), held Police Crime Prevention Commission meeting live stream (at [www.antiochca.gov/apcpc/meeting/](http://www.antiochca.gov/apcpc/meeting/)). The Police Crime Prevention Commission meeting was conducted utilizing Zoom Audio/Video Technology.*

**1. CALL TO ORDER**

Coordinator Ho called the meeting to order at 7:03 P.M., on March 15, 2021. He announced that typically the Chair/Vice Chair of the Commission conducted the meeting; however, their positions were currently vacant so he would continue to conduct the meeting until they were appointed.

**PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Present: Commissioners Randolph, Dawson, Everett, Munton, Lewis and Eubanks

Staff: Lieutenant, Powell Meads  
Coordinator, Hans Ho  
Minutes Clerk, Kitty Eiden  
Animal Control Officer, Cat Cottle

**3. COORDINATOR'S OPENING REMARKS**

Coordinator Ho discussed the manner in which the meeting would be conducted.

**4. APPROVAL OF MINUTES (February 17, 2021)**

On motion by Commissioner Eubanks, seconded by Commissioner Lewis the Crime Prevention Commission members unanimously approved the minutes of February 17, 2021 as presented. The motion carried the following vote:

Ayes: Commissioners Randolph, Dawson, Everett, Munton, Lewis and Eubanks

**5. PUBLIC COMMENT - None**

**6. SELF INTRODUCTION BY ALL COMMISSIONERS**

Commissioners Randolph, Dawson, Everett, Munton, Lewis and Eubanks gave a brief introduction of themselves including their personal and professional history.

Commissioner Lewis commented that it was a pleasure working with Commissioners Morales and LaPoint.

## **7. ELECTION OF CHAIR AND VICE CHAIR**

Following discussion, consensus of the Commission was to continue this item to the next meeting to allow Commissioners sufficient time to review the duties associated with the positions and staff sufficient time to fill the Commission vacancy.

Coordinator Ho stated he would email Commissioners a description of the duties of the Chair/Vice Chair.

## **8. PRESENTATIONS TO THE COMMISSION**

Animal Control Officer, Cat Cottle gave a PowerPoint presentation of "Animal Services".

### **The role of animal control – Antioch Animal Services**

- Animal Services is part of the Antioch Police Department and is dedicated to promoting animal welfare and public awareness which results in humans and animals living together in harmony.
- The Antioch Animal Services Center is responsible for the enforcement of Local and State Laws relating to the care, control, and protection of animals and of our citizens.
- <https://www.antiochca.gov/police/animal-services/>
- Adoption Center
- Animal Related Complaints
- Dog Licensing
- Education Room
- Isolation kennels
- Large & Small Kennels
- Lost & Found
- Redemption
- Surgery Suite

### **Contacting Animal Services**

- In person\*
- Telephone
- Email
- Website comment form
- See-Click-Fix
- Via Antioch Police Department dispatch
- Mail

- Fax

\*Currently we are operating by appointment

### **Pet Ownership**

- 53% of CA households own at least one pet
- 40% of CA households own one dog
- 24% of CA households own 2 or more dogs
- 28% of CA households own cats
- 2020 census data estimates a population of 111,350 in Antioch, which equates to approximately 55,000+ pets

### **Animal Services Staffing 2021**

- 1 Animal Services Manager
- 3 Full Time Animal Control Officers
- 1 Full Time Office Assistant
- 1 Part Time Veterinarian
- 1 Full Time Registered Veterinary Technician
- 2 Full Time Animal Care Technicians
- 6 Part Time Animal Care Attendants
- Over 3000 animals through our doors in a year
- In 2019 an average of 7 stray animals a day were brought to Animal Services.
- Due to limitations of intakes in 2020 (in light of Covid-19) that number was reduced to an average of 4 animals a day.

### **Every animal is....**

- Assigned an identification number.
- Vaccinated.
- Scanned for a microchip.
- Examined by a vet.
- Placed in a holding kennel.
- Assessed medically & behaviorally.
- Returned to owner or placed for adoption, transferred to rescue or euthanized.

### **Surgery Suite**

- Our Officers and members of the public bring stray/unowned animals to Antioch Animal Services that are sometimes sick, injured or elderly.
- As of 2018, thanks to a grant from Maddie's Fund, we can provide in-house veterinary services for the domestic animals in our care – spay, neuters, x-rays, minor surgical procedures to make animals adoptable or stable while in our care.
- This reduces the costs of using outside veterinary services & the time to transfer these animals to & from vet offices.

### **Community Outreach**

- Educational opportunities for the community's youth
- Volunteer opportunities for the community
- Presentations by our Animal Control Officers to public entities and youth clubs/groups regarding animal safety and care.

### **Rescue Organizations**

- Communication & networking with non-profit entities regarding animals identified by an Animal Control Officer or other shelter employee as "in need" or requiring specialized treatment or attention beyond our capacity of care.
- In 2020 there were 472 animals transferred to rescue organizations (806 in 2019)

### **Out of state/country partnerships!**

- Our Animal Control Officers have transported animals to local airports where the animals have been flown by Non-Profit Organizations who fly animals to out of State & out of Country destinations such as Idaho, Washington & Canada.

### **Our Animal Control Office**

- Currently 3 Non-Sworn Animal Control Officers.
- Full time rotating schedules that offer 7 days a week response for field services, administrative and shelter needs during daily business hours.
- After hours response to emergency calls for service.
- In 2019 we had our first PC-832 certified Antioch Animal Control Officer.
- In 2020 we had our first California Certified Animal Control Officer
- Continuous Training / Education

### **The Aggressive Animal**

- 265 calls for aggressive animals in 2020
- Safe removal of aggressive animals to include domestic animals, owned animals or wild animals that may pose a threat to public safety or a rabies risk.
- Safe transport of aggressive animals to Animal Services, veterinarian or other location depending on circumstances.
- Determination of future outcome of animal: return to owner/field, adoption, rescue, rehabilitation (wildlife) or humane euthanasia.
- Continued monitoring and safe handling while an animal is in the Animal Shelter.

### **Animal Bites**

- Our ACOs responded to 71 calls for service in the field as a result of an animal vs human bite in 2020.

- Our ACOs also process and investigate all reported bites that come from members of the public, vet offices, hospitals, and the health department.
- Rabies is a deadly disease caused by a virus that attacks the nervous system. It kills almost any mammal or human that gets sick from it.
- The rabies virus is mainly in the saliva and brain of rabid animals. It can be transmitted through a bite or by getting saliva or brain tissue in a wound or in the eye or mouth.
- Only mammals get rabies; birds, fish, reptiles, and amphibians do not. Skunks, bats, foxes, raccoons, dogs, cats, and some farm animals are most likely to get rabies. Rabbits, squirrels, rats and mice, and pets like gerbils and hamsters seldom get it.

### **Potentially Dangerous/ Vicious Animals (PDA/VA)**

- Potentially Dangerous and Vicious Animals are animals responsible for causing a defensive action or causing injury or death to a person or other domestic animal when off their property and not under control.
- There are many steps required to be put in place by an owner of such an animal in order to redeem them. Until all measures are in place and verified by an Animal Control Officer, within the allotted timeframe, Animal Services holds the animal(s) at their facility.
- If an owner disagrees with the designation an appeal can be filed.
- In 2020 there were 11 dogs in the City of Antioch deemed as Potentially Dangerous Animals based on the results of investigations conducted by our Animal Control Officers.
- In 2020 there were 3 dogs in the City of Antioch deemed as Vicious Animals based on the results of investigations conducted by our Animal Control Officers.

### **Confined Animals**

- In 2020 officers responded to 98 calls for confined animals
- Animal “stuck” in an enclosed space where it shouldn’t be – backyard, public property i.e. school, church, commercial property, storm drain, car engine etc.
- Wildlife inside a home or other space where it can’t escape & poses a potential public safety issue.

### **Humane / Welfare Check**

- In 2020 officers responded to over 250 calls regarding the health & safety of animals.
- Animals unattended in cars in extreme temperatures / in distress
- Multiple Animals
- Animal Waste Build Up In Yard
- Tethering
- No food, no water, no shelter
- Abandoned Animals
- Unexplained Barking / Howling / Whining / Yelping

### **Injured (Sick) Domestic Animals**

- In 2020 officers responded to over 250 calls for injured animals – domestic and wild.
- This does not include the animals brought to our facility by the public.
- Our Animal Control Officers will safely pick up & transport any sick or injured animal to our facility or if after hours animals may be transferred to the Emergency Vet.

### **Injured (Sick) Wildlife**

- Any wildlife that is sick or injured can be brought to Antioch Animal Services. If the animal is native and there is a chance that the animal can be rehabilitated an Animal Control Officer will transport to Lindsay Wildlife Hospital.
- Members of the public can bring wildlife to the Lindsay Wildlife Hospital

### **Loose Animals**

- Unlawful Acts: “At Large” ATMC § 6-1.501 (c)
- Our Animal Control Officers respond to multiple loose animal calls in a day. Most of these calls are for loose dogs in traffic or at parks, but sometimes there are loose pet birds, loose pet reptiles, or loose livestock.
- All dogs over the age of 4 months residing in Antioch are required to have a current license and most citations issued to pet owners are as a result of their unlicensed dog getting loose.
- As of 2021 all animals found to be stray are required to be microchipped.

### **PC 597 – Crimes Against Animals**

- 597 Felony or Misdemeanor – Malicious
- 597b. Fighting Animals and Birds
- 597c. Spectator of Animal Fighting
- 597z. Sale of Dogs Under 8 Weeks of Age
- 597.1 Permitting Animals to Go Without Care: Veterinary Care for Injured Animals: Preseizure and Postseizure Hearings
- 597.4 Sell or Give Away Live Animal on Street
- 597.5 Fighting Dogs: Felony
- 597.7 Animal in Unattended Motor Vehicle

### **Miscellaneous Calls for Service**

- In 2020 officers responded to 216 miscellaneous animal related calls
- Barking Dogs – ATMC 6-1.501 (G)
- Community Cats – ATMC 6-1.501 (K)
- Transport of Rabies Specimens to Contra Costa Health Department
- Some of our calls fall into a miscellaneous category and may require further action from a community member(s), civil court or an outside agency to find a resolution.

### **Multi Pets / Permits ATMC § 6-1.303**

- 3 dog limit
- 5 (indoor) cat limit
- 10 fowl
- 1 rooster per permit
- Kennel Permit for boarding facility
- Breeder's Permit for more than one litter per dog per year
- Racing Pigeons Permit
- ¾ acre + required for livestock

### **TNR – Trap, Neuter/Spay, Release**

- Veterinary services rendered at Antioch Animal Services to help reduce the number of feral cats in our community.
- In 2019 there were 147 fixed & vaccinated community cats returned to the field.
- In 2020, due to new Covid-19 policies, 54 were fixed & vaccinated and returned to the field.

### **On Call / After Hours Animal Control's Response**

- Aggressive Animals
- Dogs killing domestic animals or livestock (off their own property)
- Biting Animals
- Sick Animals – Domestic & Wildlife (only if immobile or confined)
- Injured Animals – Domestic & Wildlife (only if immobile or confined)
- Confined bats
- Checking & advising ensures the Animal Control Officer's safety & less probability of an animal being gone on arrival or the situation unfounded

### **In the last 5 years.....**

- Significant increases in live animal release rates via increased redemptions, increased adoptions and increased rescue transfers.
- Better community relationships and collaborations.
- Increased awareness and education regarding animal welfare via public presentations, social media, and volunteer opportunities.
- Increased staffing which increased our hours of operation.
- More timely responses to animal related issues.
- A surgery room/In house veterinary services.
- A trap-neuter-release program.
- PC-832 & California Certified ACOs.
- Overhaul of Animal Services computer software and training for staff in utilization of software to significantly improve records.
- What does the future hold?

The Police Crime Prevention Commission thanked ACO Cottle for the presentation.

**9. OLD BUSINESS:**

**Business Watch Implementation – Report by Commission**

Commissioner Eubanks reported that there had been no meetings; however, a movie was filmed in the downtown area and the Antioch Police Department helped facilitated the event.

Coordinator Ho announced that Business Watch assignments would be done in the near future.

**Neighborhood Watch Best Practices Committee – Report by Chairperson White**

Coordinator Ho reported that with Chairperson White term expiring and Commissioner LaPoint resigning from the Commission this Committee was no longer active. He explained that the committee approached Neighborhood Watch groups to gather information on best practices. He recommended the Commission consider placing this item as dormant or reassigning committee members. He noted given COVID-19 limitations, he would suggest placing it dormant until they could rebuild the communication between the Commission and Neighborhood Watch groups.

In response to Commissioner Dawson, Coordinator Ho stated he would contact Sandra White to request that she present a description and any information on this committee.

**Community Outreach Sub Committee, “Bridging the Gap” – Commissioner Lewis**

Commissioner Lewis stated there was no report as they were waiting for the results of the Bridging the Gap community engagement events hosted by the City Council. He noted that once they received that information, it may inform him on how to proceed.

In response to Commissioner Munton, Commissioner Lewis explained that the Police Crime Prevention Commission’s “Bridging the Gap” Committee was formed to discuss ways in which the Antioch Police Department could engage with business owners, parents, youth and the faith-based community with the goal of explaining types of contact with law enforcement officers and to build a stronger sense of community.

Coordinator Ho added that Commissioners Lewis, Eubanks and Morales were in the process of forming a program when COVID-19 occurred, and a new City Council was elected who took over the program. He explained that Commissioner Lewis was waiting for a response from City Hall before proceeding.

**Proposal to Change Mission Statement and Responsibility for Police Crime Prevention Commission**

Lieutenant Meads reported it was Mayor Thorpe’s responsibility to make changes to the Mission Statement and Responsibilities for the Police Crime Prevention Commission so he



recommended the Police Crime Prevention Commission vote on the changes and if approved, the motion would be to present those changes to Mayor Thorpe for consideration.

Commissioner Dawson volunteered to serve on the committee.

Following discussion, Commissioners Eubanks, Munton and Dawson agreed to meet prior to the April meeting to review the presentation and noted that if there were any changes at that time, they would be presented to the entire Commission in April.

Commissioner Eubanks explained that he had wanted to review the Mission Statement and Responsibilities because he was unclear of the role of the Commission. He noted that he was surprised that the Mission statement as written allowed them to do a lot more than what they were currently undertaking. He further noted the proposed changes were minor in nature.

## **10. NEW ITEMS TO BE AGENDIZED FOR THE NEXT MEETING**

Commissioner Randolph requested staff agendize a discussion on outreach to the community.

Coordinator Ho agreed that the Commission could use more publicity and communication with the public would be a great step in revitalizing the Neighborhood Watch program. He stated this item would be agendized for a future meeting.

## **11. COMMISSION COMMUNICATIONS**

**Commission - None**

### **Antioch Police Department**

Lieutenant Meads welcomed the new Commissioners, thanked them for their service and stated he looked forward working with them and meeting them in person.

Coordinator Ho announced that there may be some changes from the Mayor's office regarding the Police Crime Prevention Commission; however, in the meantime they would continue meeting and promoting Neighborhood and Business Watch groups. He explained that the VIPS program was suspended due to COVID-19 and hopefully with many receiving their vaccines, they would be reactivated soon, and they could resume Neighborhood Clean-up events.

## **12. FUTURE COMMISSION MEETINGS / EDUCATIONAL PRESENTATIONS / EVENTS**

- Neighborhood Clean Up –program under suspension due to the COVID-19 pandemic
- Crime Prevention Commission meeting – April 19, 2021 – via Zoom

## **13. PUBLIC COMMENT**

The following public comments were read into the record by Lieutenant Meads.

Luis Morales provided written comment thanking all Commissioners he had served with and stating that it had been a pleasure working with them. He wished them the best and stated he would remain involved.

Coordinator Ho thanked Commissioner Morales for his service.

Raymond Olmedo, Antioch resident-District 4, provided written comment expressing concern regarding illegal activity occurring in his District and suggested Antioch Police Department place a precinct station in Deer Valley Plaza. He asked the Commission to take this under consideration and bring this item to the City Council for approval.

Commissioner Randolph questioned if this public comment could be forwarded to the City Council.

Coordinator Ho stated if the proposed changes to the Mission Statement and Responsibilities were approved, they could form a joint response and present it to the City Council by going through the chain of command.

Commissioner Eubanks commented that forming a response and presenting an item to Council was currently in the Commission's responsibilities; however, they had not been doing so.

Commissioner Munton asked if the plans for Prewett Park included a police substation.

Lieutenant Meads responded that a police substation was located at the Community Center; however, it remained unopened. He noted there had been discussions regarding opening it.

#### **14. ADJOURNMENT**

On motion by Commissioner Dawson, seconded by Commissioner Everett the Crime Prevention Commission members present unanimously adjourned the meeting. The motion carried the following vote:

Ayes: Commissioners Randolph, Dawson, Everett, Munton, Lewis and Eubanks

The meeting was adjourned at 8:16 P.M. to the next regularly scheduled meeting on April 19, 2021 at 7:00 P.M.

Respectfully submitted:

*Kitty Eiden*  
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KITTY EIDEN, Minutes Clerk