

**ANTIOCH CRIME PREVENTION COMMISSION
SPECIAL MEETING**

**Special Meeting
7:00 P.M.**

**May 5, 2021
Meeting Conducted Remotely**

The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease (COVID-19), held Police Crime Prevention Commission meeting live stream (at www.antiochca.gov/apcpc/meeting/). The Police Crime Prevention Commission meeting was conducted utilizing Zoom Audio/Video Technology.

1. ROLL CALL

Chairperson Dawson called the Special meeting to order at 7:00 P.M., on May 5, 2021.

Present: Commissioners Randolph, Everett, Munton, Lewis, Eubanks and Chairperson Dawson

Staff: Lieutenant, Powell Meads
Coordinator, Hans Ho
Minutes Clerk, Kitty Eiden
City Attorney, Thomas Lloyd Smith

2. PLEDGE OF ALLEGIANCE

Commissioner Munton led the pledge of Allegiance.

3. OPENING CHAIR REMARKS

Chairperson Dawson thanked the Commission for attending the special meeting this evening and discussed the manner in which the meeting would be conducted.

4. PUBLIC COMMENT - None

5. MISSIONS STATEMENT & COMMISSION RESPONSIBILITIES DOCUMENT

Commissioner Eubanks thanked Commissioners for attending the Special meeting this evening. He reported the Ad Hoc Committee had met and were recommending that the Commission advance the Mission Statement & Commission Responsibilities document approved at the last Police Crime Prevention Commission meeting and that the two revisions requested by the Commission (Public Engagement Protocols and document update cadences) be incorporated into the Commission by-laws at a future date.

Coordinator Ho clarified that the Commission was looking at one document; however, the Mission Statement and Commission Responsibilities were two separate submittals.

Chairperson Dawson reported the Ad Hoc Committee believed the public engagement protocols and document update cadences were more suited for the governing document.

On motion by Commissioner Lewis, seconded by Commissioner Munton the Police Crime Prevention Commission unanimously continued to accept the Mission Statement & Commission Responsibilities documents as approved on April 19, 2021 and amended the original approval to incorporate the public engagement protocols and document update cadences into the Commission by-laws at a future date. The motion carried the following vote:

Ayes: Commissioners Randolph, Everett, Munton, Lewis, Eubanks and Dawson

6. CREATION OF A BY-LAWS REVIEW AD-HOC COMMITTEE

Chairperson Dawson reported that the recommendation was to create an Ad-Hoc Committee to review and recommend revisions of the Commissions By-Laws since the last revision was in 2000.

A motion was made by Commissioner Eubanks, seconded by Commissioner Lewis to approve the formation of a By-laws Review Ad Hoc Committee.

Speaking to the motion, Chairperson Dawson announced that this Ad Hoc Committee would initially run until Nov 30, 2021.

City Attorney Smith stated the Commission could form the Committee and appoint the members to serve.

Commissioners Eubanks, Munton and Chairperson Dawson volunteered to serve on the By-laws Ad Hoc Committee.

The motion to approve the formation of a By-laws Review Ad Hoc Committee consisting of Commissioners Eubanks, Munton and Chairperson Dawson was unanimously approved. The motion carried the following vote:

Ayes: Commissioners Randolph, Everett, Munton, Lewis, Eubanks and Dawson

Commissioner Lewis questioned if the Police Crime Prevention Commission could discuss protocol for guest speakers. He noted he had been approached by someone who was requesting to make a presentation to the Commission.

Chairperson Dawson explained that the scope of this Special meeting was limited to the items agendized; however, that item would be placed on the May 17, 2021 Police Crime Prevention Commission agenda for discussion.

7. PUBLIC COMMENT - None

8. ADJOURNMENT

On motion by Commissioner Munton, seconded by Commissioner Eubanks the Crime Prevention Commission unanimously adjourned the Special meeting. The motion carried the following vote:

Ayes: Commissioners Randolph, Everett, Munton, Lewis, Eubanks and Dawson

The meeting was adjourned at 7:14 P.M. to the next regularly scheduled meeting on May 17, 2021 at 7:00 P.M.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk