



## PARKS & RECREATION COMMISSION MEETING

Antioch City Hall  
200 H Street  
Antioch, CA 94509

Thursday  
January 20, 2022  
7:00 p.m.

### AGENDA

*Parks and Recreation Commission Meetings are live-streamed at <https://antiochca.gov/parksandrecreationmeeting>*

#### **Notice of Opportunity to Address the Parks and Recreation Commission**

There are two ways to submit public comments to the Commission:  
Prior to 5:00pm the day of the meeting written comments may be submitted electronically to the Director of Parks and Recreation at the following email address: [bhelfenberger@antiochca.gov](mailto:bhelfenberger@antiochca.gov). Include your comments in the email communication.

All comments received before 5:00 pm the day of the meeting will be provided to the Parks and Recreation Commissioners at the meeting. **Please indicate the agenda item and title in your email subject line.**

After 7:00 the day of the meeting and during the meeting all comments may be submitted verbally by dialing (925) 779-7078. Call-in comments will be heard by Commissioners during the meeting. Members of the public attending the meeting in person may speak during "public comments" or during an agenda item.

*Individuals may view the agenda and related writings on the City of Antioch website: [www.antiochca.gov](http://www.antiochca.gov). In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: [publicworks@ci.antioch.ca.us](mailto:publicworks@ci.antioch.ca.us).*



## PARKS & RECREATION COMMISSION MEETING

January 20, 2022

### AGENDA

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENTS**

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

**V. APPROVAL OF MINUTES**

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of November 18, 2021.

**VI. BUSINESS**

1. Election of Chair and Vice-Chair
2. Water Park and Aquatics Programs Updates from Recreation Supervisor Bree Pires
3. Overview of City Funds Available for Park Improvements
4. Overview of Park Accessibility Policy and Applicability to New Developments

**VII. COMMUNICATIONS (Announcements and Correspondence)**

1. Staff Communication
2. Commission Communication

**VIII. ADJOURNMENT**

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**PARKS & RECREATION COMMISSION MEETING**

**NOTE THE MEETING LOCATION CHANGE**

**Antioch Community Center  
4703 Lone Tree Way  
Antioch, CA 94531**

**Thursday  
November 18, 2021  
7:00 p.m.**

**ANNOTTATED AGENDA**

**I. CALL TO ORDER**

*Call to Order by Chair Arce at 7:00 pm*

**II. ROLL CALL**

*Commissioners Present: Arce, Belche, Eubanks, King, Knight  
Commissioners Absent: Foster, Peckenham  
Staff Present: Brad Helfenberger, Parks and Recreation Director  
John Samuelson, Public Works Director  
Carlos Zepeda, Deputy Public Works Director  
Rosanna Bayon-Moore, Assistant City Manager*

**III. PLEDGE OF ALLEGIANCE**

*Vice Chair Knight led the Pledge of Allegiance*

**IV. PUBLIC COMMENTS**

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

*There were no public comments.*

**V. APPROVAL OF MINUTES**

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of October 21, 2021.

*Motion to Approve Minutes for Meeting of October 21, 2021*

*Motion: Knight, Second: Arce 5 Yes / 0 No*

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## VI. BUSINESS

1. Bicycle Garden – Recommendation of Top Three Locations to City Council

*Director Samuelson introduced the item. The Wild Horse Multi Family project include a .22 acre private park. Because of the size of the park, they are also required to provide a Park-In-Lieu fee payment of \$119,700. The developer was present but did not make a presentation.*

*Motion to recommend the developer be required to provide the park-in-lieu fee.*

*Motion: Belche, Second: King*

*5 Yes /0 No*

*2 Absent*

2. Sports Programs and Facilities Update from Recreation Supervisor Troy Faulk

*Supervisor Faulk provided information on programs he oversees in the Recreation Department including sports programs and facilities.*

3. Selection of a Preference for Format of Future Meetings: Virtual or In-Person.

*Motion to hold in-person meetings beginning with the next Parks and Recreation Commission Regular Meeting in January*

*Motion: Arce, Second: Peckenham*

*5 Yes /0 No*

*2 Absent*

## VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication

*Director Helfenberger announced the Ribbon Cutting Ceremony for the renovated City Council Chambers and the Holiday Delites Event. Deputy Director Zepeda gave an update on trail improvements.*

2. Commission Communication

*Commissioner King asked about how to establish a new run event, which can be accomplished administratively. Chair Arce asked who owns the Antioch Youth Sports Complex (privately owned). Commissioner Belche asked for an update on the possibility of installing exercise equipment in City Parks. A discussion item will be brought back in February.*

## VIII. ADJOURNMENT

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*Motion: Knight, Second: Arce*

*5 Yes /0 No*

*2 Absent*

*Meeting Adjourned at 8:14 pm*

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CITY OF  
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CALIFORNIA

**STAFF REPORT TO THE PARKS AND RECREATION COMMISSION**

**DATE:** Regular Meeting of January 20, 2022

**TO:** Members of the Parks and Recreation Commission

**SUBMITTED BY:** Brad Helfenberger, Parks and Recreation Director 

**SUBJECT:** Election of Chair and Vice Chair

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**RECOMMENDED ACTION**

It is recommended that the Parks and Recreation Commission elect a Chairperson and Vice-Chairperson to conduct the Parks and Recreation Commission Meetings.

**FISCAL IMPACT**

This recommended action has no direct fiscal impact at this time.

**DISCUSSION**

The Parks and Recreation Commission discusses issues and provides recommendations to the City Council relating to parks, open spaces, recreation, and other related topics. The Commission consists of up to seven members who must be Antioch residents. There is currently one vacancy on the Commission.

The Chair and Vice-Chair shall be elected at the first meeting of each calendar year. Meetings are held the third Thursday of each month at 7:00 p.m.; or on other dates as needed.

**ATTACHMENTS**

None.

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**STAFF REPORT TO THE PARKS AND RECREATION COMMISSION**

**DATE:** Regular Meeting of January 20, 2022

**TO:** Members of the Parks and Recreation Commission

**SUBMITTED BY:** Brad Helfenberger, Parks and Recreation Director 

**SUBJECT:** Water Park and Aquatics Programs Update from Recreation Supervisor Bree Pires

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**RECOMMENDED ACTION**

It is recommended that the Parks and Recreation Commission receive the update and discuss.

**FISCAL IMPACT**

This recommended action has no direct fiscal impact at this time.

**DISCUSSION**

At the Parks and Recreation Commission regular meeting of October 21, the Commission expressed a desire to become more familiar with Recreation Programs and staff members in charge of them. A consensus was reached to invite the four Recreation Supervisors to attend the next four Commission meetings to give an update on their respective program areas and answer any questions the Commission may have.

Tonight's presentation is the second in the four-part series. In attendance is Recreation Supervisor Bree Pires, who oversees the Water Park and Aquatics Programs for the Parks and Recreation Department.

**ATTACHMENTS**

None.

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**STAFF REPORT TO THE PARKS AND RECREATION COMMISSION**

**DATE:** Regular Meeting of January 20, 2022

**TO:** Members of the Parks and Recreation Commission

**SUBMITTED BY:** Brad Helfenberger, Parks and Recreation Director 

**SUBJECT:** Overview of Funds Available for Park Improvements

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**RECOMMENDED ACTION**

It is recommended that the Parks and Recreation Commission receive the update and discuss.

**FISCAL IMPACT**

This recommended action has no direct fiscal impact at this time.

**DISCUSSION**

At the Parks and Recreation Commission regular meeting of November 18, the Commission requested a review of the various funds available for park construction and renovation. A similar overview was given in March of 2021.

**ATTACHMENTS**

None.

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**STAFF REPORT TO THE PARKS AND RECREATION COMMISSION**

**DATE:** Regular Meeting of January 20, 2022

**TO:** Members of the Parks and Recreation Commission

**SUBMITTED BY:** Brad Helfenberger, Parks and Recreation Director 

**SUBJECT:** Overview of Accessibility Policy

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**RECOMMENDED ACTION**

It is recommended that the Parks and Recreation Commission receive the update and discuss.

**FISCAL IMPACT**

This recommended action has no direct fiscal impact at this time.

**DISCUSSION**

At the City Council Regular Meeting of September 14<sup>th</sup>, the City Council adopted a Policy for Ensuring Equitable Access to Inclusive Play Environments in Parks and Public Spaces.

At the Parks and Recreation Commission regular meeting of November 18, the Commission asked for information on how the policy will be applied to new developments, particularly parks on private land.

**ATTACHMENTS**

Policy



## ***POLICY FOR ENSURING EQUITABLE ACCESS TO INCLUSIVE PLAY ENVIRONMENTS IN PARKS AND PUBLIC SPACES***

### Overview

The City of Antioch is dedicated to providing equitable access to Parks and Recreation Programs and Facilities, specifically with respect to serving Antioch residents who are differently abled or with special needs. The purpose of this policy is to outline an approach to ensure inclusive play environments are available to all members of the community regardless of their physical, cognitive or behavioral ability.

It is estimated that the spectrum of disabilities, including autism, learning disabilities, visual, hearing and mobility challenges, impact 8.5% to 14% of all children.

The City of Antioch recognizes that providing high-quality outdoor play experiences that foster active, independent play are critical for the developmental health, well-being and social engagement of all children. The City acknowledges that the American with Disabilities Act Assembly Guidelines only require the removal of physical barriers to access play environments and do not address equitable physical and social inclusion. This City policy captures the agency's intent to exceed basic requirements, develop new play facilities and renovate existing playgrounds that support inclusive play experiences.

### Inclusive Design

An inclusive play environment considers the needs of children of all abilities and their parents. The availability of shade and restroom facilities, in addition to accessible routes, sidewalks and parking areas to the play environment are key. Adequate space in terms of acreage allows for the ease of movement between play elements and places to comfortably retreat and observe activity. A fully inclusive playground provides identical or equitable access to all play elements regardless of ability.

For the purposes of inclusivity design, the Antioch Park system will include three categories. Tier 1 includes three Community Parks, which are destinations for the whole community and important locations to develop fully inclusive play environments.

Tier 2 parks are neighborhood parks designed to meet the needs of the local neighborhood and should also include convenient access to inclusive play elements. Tier 2 parks have characteristics that support inclusivity such as level topography, restrooms, shaded seating areas, accessible on-site parking, and adequate area to accommodate

# City of Antioch

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## Polices & Procedures

space requirements of inclusive play features. Tier 2 parks will be targeted for additional accessible features as playgrounds are upgraded.

Tier 3 parks are neighborhood parks that lack Tier 1 and Tier 2 qualities and require improvements beyond the playground to achieve an inclusive design. However, inclusive elements should be incorporated into playground structures of Tier 3 parks as they are upgraded to ensure that all of Antioch's parks are inclusive. A list of each park and their current tier assignment is below:

### Tier 1:

Antioch Community Park  
Prewett Community Park  
Antioch City Park

### Tier 2:

Chichibu Park  
Country Manor Park  
Diablo West Park  
Gentrytown Park  
Hillcrest Park  
Marchetti Park  
Nelson Ranch Park  
Williamson Ranch Park

### Tier 3:

Almondridge Park  
Canal Park  
Chaparral Park  
Contra Loma Estates Park  
Dallas Ranch Park  
Deerfield Park  
Eagles' Ridge Park  
Fairview Park  
Hansen Park  
Harbour Park  
Heidorn Park  
Jacobsen Park  
Knoll Park  
Markley Creek Park

# City of Antioch

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## Polices & Procedures

Meadowbrook Park  
Meadow Creek Park  
Mira Vista Park  
Mira Vista Hills Park  
Mountaire Park  
Prosserville Park  
Village East Park

### General Policies

1. Conduct and regularly update, an inclusivity assessment of existing parks to inform prioritization of park renovation projects.
2. Develop fully inclusive playgrounds at each of the three Tier 1 Parks (Antioch Community Park, Antioch City Park, Prewett Community Park).
3. Explore opportunity to develop a 4th fully inclusive playground in Northwestern portion of City, to provide equitable distribution of facilities across 4 quadrants. A park currently classified as Tier 2 should be selected for this purpose.
4. Fully Inclusive (Tier 1) Guidelines:
  - a. Recognize that a fully inclusive playground is composed of elements that allow a fully inclusionary experience. Designs should allow people of all abilities to participate in ways that allow for independent experiences, but also foster interaction between participants. Designs should allow people of all abilities to have tactile and auditory sensory experiences, but also provide opportunities for quiet creativity. Fully inclusive playgrounds should include a multi-use path to offer a chance to scout the playground and be enclosed to provide comfort and safety.
  - b. Accommodate adults with disabilities who want to supervise or participate in play activities in the playground design.
  - c. Encourage social participation and cooperation in the playground design.
  - d. Include an enclosed play environment, associated seating and gathering spaces with controlled access points to facilitate supervision and reinforce safety.
  - e. Feature fully inclusive safety surfacing, such as pour-in-place rubber.
  - f. Usage of natural colors in playground equipment that are less likely to alarm children with autism than bright colors.
  - g. Offer equitable gross motor skills play experiences in the playground, including swinging, balancing, climbing, spinning, sliding and rocking.

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### **Polices & Procedures**

- h. Solicit and integrate input from community groups/members with insights into the special needs community when a playground is developed or renovated.
- 5. As Tier 2 neighborhood playgrounds are renovated, all-inclusive play elements are incorporated into the overall playground design, additional site improvements are provided such as shaded seating amenities, access from sidewalks and parking areas, and access to restrooms, to create a comfortable inclusive environment for both parents and children.
- 6. As Tier 3 neighborhood playgrounds are renovated, all-inclusive play elements are incorporated into the overall playground design, access from sidewalks, and shaded seating amenities are added. Existing restroom facilities should also be upgraded as park renovations take place.