



PARKS & RECREATION COMMISSION MEETING

**Antioch City Hall
200 H Street
Antioch, CA 94509**

**Thursday
February 15, 2024
7:00 p.m.**

AGENDA

*Parks and Recreation Commission Meetings are live-streamed at
<https://antiochca.gov/parksandrecreationmeeting>*

Notice of Opportunity to Address the Parks and Recreation Commission

There are two ways to submit public comments to the Commission:

Members of the public attending the meeting in person may speak during “public comments” or during an agenda item. If you wish to speak either during “public comments” or during an agenda item, please approach the podium at the appropriate time and the Chair will notify you when you may speak. Please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).

If you wish to provide a written public comment you may email the Director of Parks and Recreation at bhelfenberger@antiochca.gov, by 3:00 p.m. the day of the Parks and Recreation Commission Meeting. Please note, written public comments received by 3:00 p.m. the day of the Parks and Recreation Commission Meeting will be shared with the Parks and Recreation Commission before the meeting, entered into the public record, retained on file, and available to the public upon request. Written public comments will not be read during the Parks and Recreation Commission Meeting.

Individuals may view the agenda and related writings on the City of Antioch website: www.antiochca.gov. In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City’s ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.



PARKS & RECREATION COMMISSION MEETING

February 15, 2024

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of January 18, 2024.

VI. BUSINESS

1. Update on Trail Maintenance
2. Discussion of Existing and Potential Pickleball Programs and Infrastructure
3. Discussion of Potential "Artist of the Month" Program

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication
2. Commission Communication

VIII. ADJOURNMENT

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PARKS & RECREATION COMMISSION MEETING

Thursday
January 18, 2024
7:00 p.m.

ANNOTTATED AGENDA

I. CALL TO ORDER

Call to Order by Chair King at 7:00 pm

II. ROLL CALL

Commissioners Present: Ellis (arrived 7:01pm), Eubanks, King, Matthews, Williams

Commissioners Absent: Del Castillo, Pedrotti

Staff Present: Brad Helfenberger, Acting Assistant City Manager/

Parks and Recreation Director

Shahad Wright, Recreation Services Manager

III. PLEDGE OF ALLEGIANCE

Chair King led the Pledge of Allegiance

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

Jose Cordon, honorary poet laureate, provided information on Grassroots Poetry, a Non-Profit organization hosting programs and activities for youth.

Christalia Williams-Lara spoke on the need for additional pickle ball courts in the City

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of December 21, 2023.

*Motion to approve minutes of the Parks and Recreation Commission meeting
December 21, 2023.*

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Motion: Ellis
Second: Matthews
5 Yes/0 No
2 Absent

VI. BUSINESS

1. Chair/ Vice-Chair Elections

Director Helfenberger explained the annual process to select a chair and vice-chair.

Motion to select Commissioner King to serve as Chair
Motion: Williams
Second: Eubanks
5 Yes/0 No
2 Absent

Motion to select Commissioner Ellis as Vice-Chair
Motion: Eubanks
Second: King
5 Yes/0 No
2 Absent

2. Civic Enhancement Grants: report by Ad Hoc Committee and Final Recommendation to City Council

Director Helfenberger provided a recap of the process thus far. The Ad-Hoc Committee met twice in early January to determine final recommendations for funding for the Civic Enhancement Grants for FY2023-24. Following the final recommendation by the Parks and Recreation Commission, the City Council will approve funding at the February 13, 2024 meeting. The Committee recommended 16 applications for a total funding amount of \$50,000. There were two public comments on the item. Kimberly Ahumada representing Delta Learning Center spoke on programs they are hosting. She thanked the Commission for the grant opportunity. Mickie Marchetti representing the Police Activities League shared that they would use the funding to purchase uniforms for local youth sports.

Motion to recommend that the City Council award the Civic Enhancement Grants as recommended by the Ad-Hoc Committee.
Motion: Ellis
Second: Matthews
5 Yes/0 No
2 Absent

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3. Discussion of Areas in Parks Designated for Skateboarding, Roller Blading, Roller Skates, or Bicycles

Chair King shared that she had heard from a group of adults who enjoy skating in parks, but would like to be able to skate on tennis courts. Director Helfenberger shared that the Antioch Municipal Code specifies that tennis courts are for tennis play only. Skating and other activities on surfaces designed for tennis have the potential to cause excessive wear. Chair King asked about plans to improve existing hardscapes. Deputy Public Works Director Carlos Zepeda will visit a future meeting to provide an update on this. Commissioner Matthews expressed that he would prefer to keep existing regulations as is. There will also be additional opportunities to develop hardscapes with the upcoming Bicycle Garden project.

At 7:41pm, Commissioner Williams left the meeting.

4. Discussion of Commissioner Attendance at Special Events

The Commission held a discussion on the benefits of sharing information to the community about the Parks and Recreation Commission's work as well as attending special events hosted by the City. Vice-Chair Ellis requested that the Commission receive reminders on when special events are scheduled. She also requested the Commission be provided with either name badges or shirts identifying them as commissioners to be used at events. Director Helfenberger responded that reminders will be sent to the Commission and that work was already underway to create emails for the Commission. He will also research options for name badges or shirts.

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication

Director Helfenberger reminded the Commission about the Rivertown Community Space Community Workshops scheduled for February 8th at the Antioch Community Center and February 18th at the Antioch Senior Center. Vice-Chair Ellis requested that the Commission be provided with city email addresses, to which Director Helfenberger responded that he is already in the process of working on this. Commissioner Matthews shared some thoughts on the Rivertown Community Space project. Commissioner Eubanks asked if all Commissioners can participate. Director Helfenberger responded that due to the Brown Act, the workshops would be limited to Ad-Hoc Committee Members and that after their work was completed the entire Commission would then have the opportunity to provide feedback.

2. Commission Communication

Chair King shared that she participated in several events on Martin Luther King Jr. 's Birthday, including the City Events. She also expressed an interest in seeing more collaboration between

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City and non-City Events. She also shared that she attended a Teen Bowling Night hosted by the Council of Teens. She asked if Parks and Recreation oversees the Council of Teens. Director Helfenberger responded that the Council of Teens is overseen by the new Public Safety and Community Resources Department. Chair King requested future agenda items on Poetry and Pickleball. Director Helfenberger informed the Commission that the City Council is planning to have a discussion on a Poet Laureate program at a Special Meeting scheduled for January 30, 2024. Commissioner Matthews asked about having a preliminary discussion on a Bicycle Master Plan as requested by Commissioner Del Castillo at the January Meeting. Director Helfenberger responded that he would discuss the matter with the Planning Division about how to proceed.

VIII. ADJOURNMENT

Motion: Matthews

Second: Ellis

4 Yes /0 No

3 Absent

Meeting Adjourned at 8:02 pm


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CITY OF
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STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of February 15, 2024

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Update on Trail Maintenance

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission receive the update and provide feedback.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

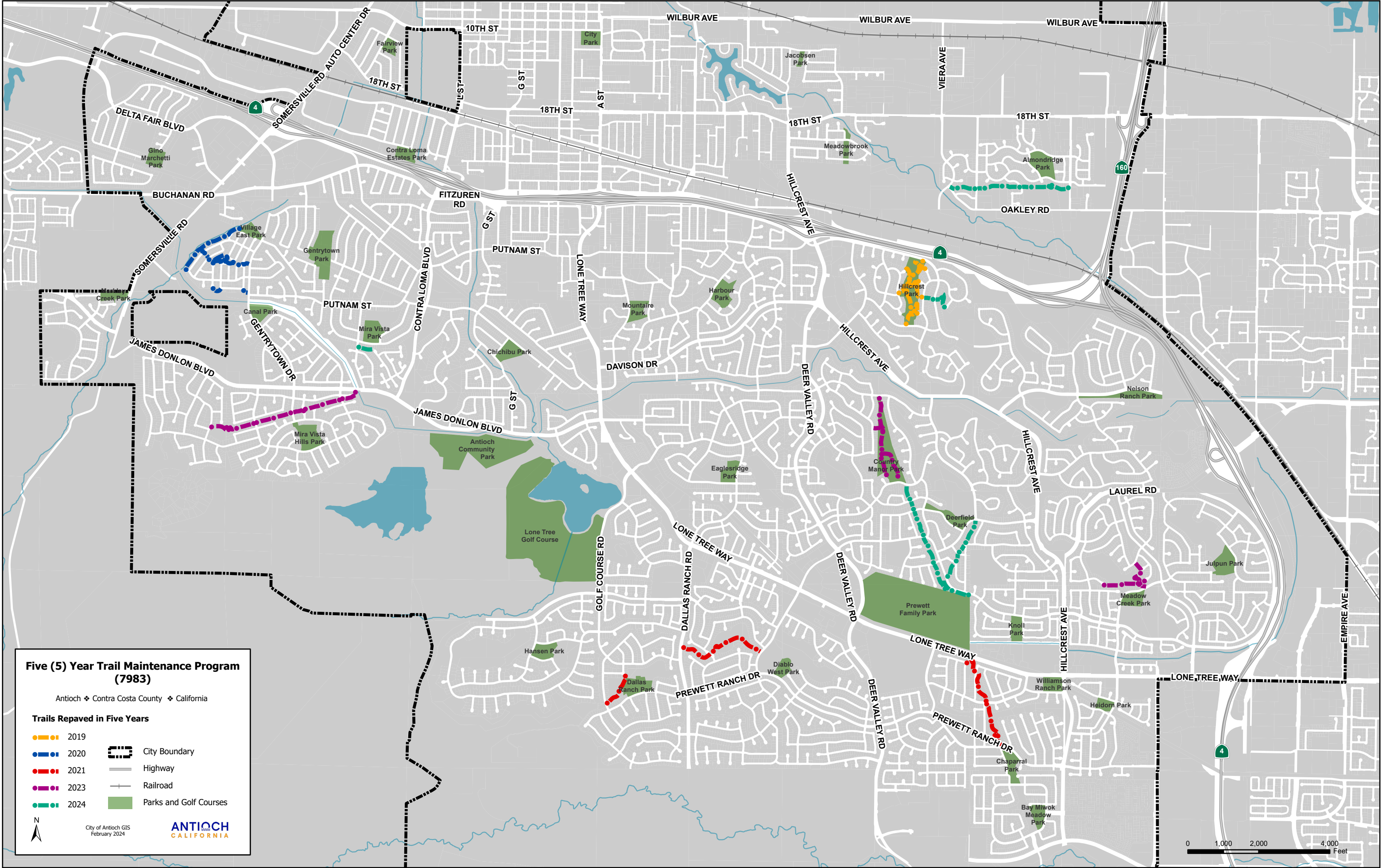
Trail Maintenance is a budgeted function of the Public Works Department. Public Works Deputy Director Carlos Zepeda will provide an update on the recent improvements to paved trails. A summary of those improvements is on the table below and shown on the attached map.

2024 Trail Maintenance Program

Asphalt Overlays		
Location	Between	Sq. Ft.
Deerfield Corridor	Country Hills Dr and Deerfield Dr	41,172
Deerfield Corridor	Country Hills Dr and Asilomar Dr	17,940
Almondridge Trail	Viera RD and Phillips Lane	28,168
Hillcrest Park Trail Extension	Larkspur Dr and Bluebonnet Ct	5,250
Lexington Trail	Lexington Ct and Rio Garnde DR	4,140
Grant Total Sq. Ft.		96,670

ATTACHMENTS

Trail Map




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STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of February 15, 2024

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Discussion of Existing and Potential Pickleball Programs and Infrastructure

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission discuss and provide a recommendation to City staff.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

This item is solely for the Parks and Recreation Commission's discussion. The item was requested for discussion by Commissioner King.

ATTACHMENTS


None



STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of February 15, 2024

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Discussion of Introducing an "Artist of the Month" Program

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission discuss and provide a recommendation to City staff.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

This item is solely for the Parks and Recreation Commission's discussion. The item was requested for discussion by Commissioner Williams.

ATTACHMENTS

None

Parks and Recreation Commission Requested Discussion Items

[illegible]

ANTIOCH RIVERTOWN COMMUNITY SPACE

HELP DESIGN THIS
OUTDOOR SPACE!



COMMUNITY DESIGN WORKSHOP

Join the discussion and share
your thoughts on a new outdoor
community space in historic
Rivertown!

Open to all community
members!

Thursday Feb. 8, 2024

6:00pm - 8:00pm

ANTIOCH COMMUNITY CENTER

4703 Lone Tree Wy, Antioch, CA

OR

Sunday Feb. 18, 2024

4:00pm - 6:00pm

NICK RODRIGUEZ CMTY CENTER

213 F Street, Antioch, CA

**Help us design
through fun activities
and discussions!**

*Refreshments will be provided

**Share your
thoughts now**



Please take
a moment
to fill out this
short survey