



## **PARKS & RECREATION COMMISSION MEETING**

**Council Chambers  
200 H Street  
Antioch, CA 94509**

**Thursday  
April 20, 2017  
7:00 p.m.**

### **AGENDA**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. PUBLIC COMMENTS**

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

**V. APPROVAL OF MINUTES**

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of March 16, 2017.

**VI. BUSINESS**

1. Receive Staff Presentation and Information Report on SeeClickFix

**VII. COMMUNICATIONS (Announcements and Correspondence)**

1. Staff
2. Commission Communication

**VIII. ADJOURNMENT**

*The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7078 or TDD (925) 779-7081. Agenda and related writings provided to Commission members are available for viewing by the public during normal office hours at the Antioch Community Center, located at 4703 Lone Tree Way, Antioch, CA 94531, as well as at the Committee meeting. Individuals may view the agenda and related writings on the City of Antioch website: [www.ci.antioch.ca.us](http://www.ci.antioch.ca.us)*



## **PARKS & RECREATION COMMISSION MEETING**

**Council Chambers  
200 H Street  
Antioch, CA 94509**

**Thursday  
March 16, 2017  
7:00 p.m.**

### **ANNOTATED AGENDA**

#### **I. CALL TO ORDER**

*Call to Order by Vice-Chair McClelland at 7:00 pm*

#### **II. PLEDGE OF ALLEGIANCE**

*Vice-Chair Soliz led the Pledge of Allegiance*

#### **III. ROLL CALL**

*Commissioners Present: J. Farr, K. Farr, Foster, Kelly, Knight, Soliz  
Commissioners Absent: McClelland  
Staff Present: Nancy Kaiser, Parks and Recreation Director  
Mike Bechtholdt, Deputy Public Works Director*

#### **IV. PUBLIC COMMENTS**

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

*The Antioch Council of Teens was recognized for receiving the "Outstanding Volunteer" 2016 Award from the California Park and Recreation Society, District 3*

#### **V. APPROVAL OF MINUTES**

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of February 16, 2017.

*Motion to Approve Minutes for Meeting of February 16, 2017     6 Yes / 0 No  
Chair McClelland Absent*

#### **VI. BUSINESS**

1. Receive and Review the Draft 2017-2022 Five Year Capital Improvement Program Budget, P.W. 150-17

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*Public Works Engineering Staff provided a presentation outlining the Five Year CIP Budget that is directly related to parks and trails improvement. The plan identifies funding in the following manner:*

*\$0 FY 17-18; \$300,000 in FY 18-19; \$0 FY 19-20; \$300,00 in FY 20-2; \$0 FY 21-22.*

*Public comments were read into the record from East County Regional Group supporting continued funding at Contra Loma Estates Park, specifically new basketball courts.*

*The members of the Commission accepted the CIP report from staff with concern for the low level of funding for parks and trails in the next five year cycle.*

*Motion to Receive the Draft 2017-2022 Five Year Capital Improvement Program Budget  
6 Yes / 0 No*

*Chair McClelland Absent*

2. Receive Staff Presentation and Information Report on See Click Fix

*This item was continued to the April 20, 2017 meeting*

3. Discuss and Forward Recommendations to City Council For Providing Restrooms in City Parks and Public Places

*The Commission concurred with staff recommendations regarding criteria to consider when adding restrooms to park design, development and operations. Additional items to consider and discuss as outlined by the Commission include but are not limited to construction products/vandal proof design, options for nice portable restrooms, restroom hours different based on several variables like season, park features focused on children may be important, size and type of park-one size fits all may not be practical. Commissioners recommended selecting a few parks to implement new ideas and concepts and requested that staff seek examples from other communities.*

*Motion to Recommend that Council discuss and include various options for restrooms in City Parks; include Commission comments and staff recommendations in planning and operations.*

*6 Yes / 0 No*

*Chair McClelland Absent*

## **VII. COMMUNICATIONS (Announcements and Correspondence)**

1. Staff

*Staff provided verbal updates on programs and projects; Summer Recreation Guide in mail soon, Antioch Water Park begins spring programs, Sports programs affected by winter rains, indoor youth basketball at capacity. Staff and Commission Chair McClelland attended the State Recreation Conference.*

*Public Works staff provided an update on Prosserville Playground project, Williamson Ranch improvements, Prewett Playground repairs, general repairs to picnic areas and irrigation. The winter storms caused extensive tree damage in several parks. There will be an Arbor Day celebration on April 14, 2017 at Mira Vista Park.*

2. Commission Communication

*Commissioners shared community information including meetings and activities they*

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*participated in during the last several weeks: Black Diamond Mines Open House, Neighborhood Clean-Up events, Marina flower planting and other community activities. Commissioners visited parks that they have not been to recently. The new Board Member for East Bay Regional Park District met Commissioners at Black Diamond Mines.*

## **VIII. ADJOURNMENT**

*The meeting adjourned at 8:30pm*

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**STAFF REPORT TO THE  
PARKS AND RECREATION COMMISSION**

**DATE:** Regular Meeting of April 20, 2017

**TO:** Parks and Recreation Commission

**SUBMITTED BY:** Mike Bechtholdt, Deputy Public Works Director

**SUBJECT:** **PRESENTATION AND INFORMAL REPORT ON SEE CLICK FIX**

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Brandon Peters, GIS Coordinator, and Public Works Department staff will present an overview of See Click Fix, a web and smartphone app tool for reporting safety, blight, and infrastructure issues throughout the City. Staff will explain what separates See Click Fix from the City's current reporting software and present features that help manage expectations. Staff will also demonstrate how to get the app, how to accurately report issues, and explain how the web and app work together as a platform.

This item was continued from the March 16, 2017 Commission meeting.