



PARKS & RECREATION COMMISSION MEETING

**Antioch City Hall
200 H Street
Antioch, CA 94509**

**Thursday
June 15, 2023
7:00 p.m.**

AGENDA

*Parks and Recreation Commission Meetings are live-streamed at
<https://antiochca.gov/parksandrecreationmeeting>*

Notice of Opportunity to Address the Parks and Recreation Commission

There are two ways to submit public comments to the Commission:

Members of the public attending the meeting in person may speak during “public comments” or during an agenda item. If you wish to speak either during “public comments” or during an agenda item, please approach the podium at the appropriate time and the Chair will notify you when you may speak. Please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).

If you wish to provide a written public comment you may email the Director of Parks and Recreation at bhelfenberger@antiochca.gov, by 3:00 p.m. the day of the Parks and Recreation Commission Meeting. Please note, written public comments received by 3:00 p.m. the day of the Parks and Recreation Commission Meeting will be shared with the Parks and Recreation Commission before the meeting, entered into the public record, retained on file, and available to the public upon request. Written public comments will not be read during the Parks and Recreation Commission Meeting.

Individuals may view the agenda and related writings on the City of Antioch website: www.antiochca.gov. In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City’s ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.



PARKS & RECREATION COMMISSION MEETING

June 15, 2023

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of May 18, 2023.

VI. BUSINESS

1. Election of Chair and, if needed, Vice-Chair
2. Discussion of Goals of the Parks and Recreation Commission

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication
2. Commission Communication

VIII. ADJOURNMENT

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PARKS & RECREATION COMMISSION MEETING

Thursday
May 18, 2023
7:00 p.m.

ANNOTTATED AGENDA

I. CALL TO ORDER

Call to Order by Vice-Chair King at 7:00 pm

II. ROLL CALL

*Commissioners Present: Ellis, King, Peckenham, Williams
Commissioners Absent: Eubanks, Pedrotti
Staff Present: Brad Helfenberger, Parks and Recreation Director
Scott Buenting, Acting Public Works Director
Carlos Zepeda, Deputy Public Works Director
Troy Faulk, Recreation Supervisor*

III. PLEDGE OF ALLEGIANCE

Vice-Chair King led the Pledge of Allegiance

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

There were no public comments.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of February 16, 2023.

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*Motion to approve minutes of the Parks and Recreation Commission meeting
February 16, 2023*

*Motion: Peckenham
Second: Ellis
4 Yes/0 No
2 Absent*

2. Parks and Recreation Commission Meeting for April 20, 2023 – Order of Adjournment Due to Lack of Quorum.

*Motion to approve the Order of Adjournment for the Parks and Recreation
Commission meeting April 20, 2023*

*Motion: Peckenham
Second: Ellis
4 Yes/0 No
2 Absent*

VI. BUSINESS

1. Discussion of Park Operations and Security

Deputy Director Zepeda and Supervisor Faulk provided background information on park operations and maintenance and answered questions posed by the Commission.

No action was taken on this item.

2. Sports Programs Update from Recreation Supervisor Troy Faulk

Supervisor Faulk provided a presentation of sports programs/ facility maintenance for the Parks and Recreation Department and answered questions posed by the Commission.

No Action was taken on this item.

3. Draft 2023-2028 Five Year Capital Improvement Program, P.W. 150-23

Acting Director Buenting provided a presentation on the proposed CIP Program for 2023-28 and answered questions posed by the Commission.

Motion to recommend approval of the draft 2023-2023 Five Year Capital Improvement Program.

*Motion: Peckenham
Second: Ellis
4 Yes/0 No
2 Absent*

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VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication

Director Helfenberger shared that former Parks and Recreation Commission Chair Marie Arce has moved out of the City of Antioch and therefore is no longer able to serve on the Commission. As a result, the next meeting will include election of a new Chair and if needed, Vice-Chair. Deputy Director Zepeda shared an update on trail maintenance.

2. Commission Communication

There were no Commission communications.

VIII. ADJOURNMENT

*Motion: Williams
Second: Peckenham*

4 Yes /0 No

2 Absent

Meeting Adjourned at 9:14 pm


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STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of June 15, 2023

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Election of Chair and, if needed, Vice Chair

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission elect a Chairperson and, if needed, Vice-Chairperson to conduct the Parks and Recreation Commission Meetings.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

The Chair and Vice Chair are typically elected at the first regular meeting of each calendar year. Because the previous chair is no longer serving on the Commission, an off-schedule election is needed. Should the Vice Chair be elected to serve as chair, an election for Vice Chair will also be needed.

The Parks and Recreation Commission discusses issues and provides recommendations to the City Council relating to parks, open spaces, recreation, and other related topics. The Commission consists of up to seven members who must be Antioch residents. There are currently two vacancies on the Commission.

ATTACHMENTS


None



STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of June 15, 2023

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Discussion of Goals of the Parks and Recreation Commission

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission hold a discussion regarding goals for the Commission.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

This item was requested by Vice-Chair King. The Parks and Recreation Commission discusses issues and provides recommendations to the City Council relating to parks, open spaces, recreation, and other related topics. The Commission consists of up to seven members who must be Antioch residents. There are currently two vacancies on the Commission.

Because there are several new members to the Commission, Vice-Chair King felt it would be helpful for the Commission to hold this discussion to have a better understanding of the role of the Commission and the goals it would like to achieve.

ATTACHMENTS

None

Come & join us to celebrate the
day of freedom for African
Americans

JUNETEENTH

A Freedom Celebration

JUNE 17TH & 18TH

**RIDES & GAMES
LIVE ENTERTAINMENT
FOOD & DRINKS
AND MORE**



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CALIFORNIA
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SATURDAY, JUNE 17

**GRACE BIBLE
FELLOWSHIP CHURCH
FROM 11:30AM - 4:30PM
VENDORS & KID ZONE
LIVE MUSIC
FOOD & DRINKS**



SUNDAY, JUNE 18

**WILLIAMSON RANCH PARK
FROM 12:00PM - 6:00PM**

**RIDES & GAMES
LIVE ENTERTAINMENT
FREE FOOD & DRINKS
AND MORE**



GraceArmsOfAntioch.Org/Juneteenth

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AntiochCa.Gov/Juneteenth



4TH OF JULY

CELEBRATION

Parade & Fireworks

FOOD TRUCKS, LIVE
MUSIC, KIDS ZONE &
FIREWORKS SHOW

PERFORMANCES BY

★ **TONY LINDSAY**

FORMER SANTANA
LEAD SINGER

★ **FOREVERLAND**

MICHAEL JACKSON
TRIBUTE BAND

FOR MORE INFORMATION

ANTIOCHCA.GOV/FOURTH-OF-JULY-CELEBRATION

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