



PARKS & RECREATION COMMISSION MEETING

**Council Chambers
200 H Street
Antioch, CA 94509**

**Thursday
June 20, 2017
7:00 p.m.**

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of April 18, 2019.

VI. BUSINESS

1. Review and Approve the Recommendation for Priority Criteria for Future Park Development and Renovation Projects.

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication
2. Commission Communication

VIII. ADJOURNMENT

The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7078 or TDD (925) 779-7081. Agenda and related writings provided to Commission members are available for viewing by the public during normal office hours at the Antioch Community Center, located at 4703 Lone Tree Way, Antioch, CA 94531, as well as at the Committee meeting. Individuals may view the agenda and related writings on the City of Antioch website: www.ci.antioch.ca.us



PARKS & RECREATION COMMISSION MEETING

Council Chambers
200 H Street
Antioch, CA 94509

Thursday
April 18, 2019
7:00 p.m.

ANNOTTATED AGENDA

I. CALL TO ORDER

Call to Order by Chair McClelland at 7:05 pm

II. PLEDGE OF ALLEGIANCE

Chair McClelland led the Pledge of Allegiance

III. ROLL CALL

*Commissioners Present: Arce, Belche, Foster, Knight, McClelland
Commissioners Absent: Eubanks, Othman
Staff Present: Nancy Kaiser, Parks and Recreation Director*

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of March 21, 2019.

Motion to Approve Minutes for Meeting of March 21, 2019 5 Yes / 0 No
2 Absent

VI. BUSINESS

2. Receive and Review the Draft 2019-2024 Five Year Capital Improvement Program Budget, P.W. 150-19; Recommend Approval to City Council.

*Motion to Approve the Draft 2019-2024 Five Year Capital Improvement Program Budget
and Recommend Approval to the City Council*
5 Yes / 0 No
2 Absent

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VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication

Staff reported that the key item to pay attention to is the adjustment of watering schedules as the seasons change from winter to summer. Irrigation is increased and oversight is important to identify broken water lines and sprinkler heads. Recreation staff highlighted numerous programs for children and Families; Sports classes, Bug Day, Recreation & Health Expo. Scholarships are still available for youth of all ages; staff asks that Commissioners share this information. Season Passes for the 2019 Water Park season are available.

2. Commission Communication

Several Commissioners expressed interest in learning about the transition into summer scheduling; when parks are open, when the maintenance schedules change and what maintenance is added to playgrounds. Commissioners are also interested in the level of maintenance along trails.

VIII. ADJOURNMENT

The meeting adjourned at 8:15pm



**STAFF REPORT TO THE
PARKS AND RECREATION COMMISSION**

DATE: Regular Meeting of June 20, 2019
TO: Parks and Recreation Commission
SUBMITTED BY: Nancy Kaiser, Parks and Recreation Director *Nancy Kaiser*
SUBJECT: **REVIEW AND APPROVE PRIORITY CRITERIA FOR FUTURE
PARK DEVELOPMENT AND RENOVATION PROJECTS**

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission discuss priority criteria for future park renovation and park development projects and approve the criteria as priority improvements for new and current park projects.

DISCUSSION

The City will have opportunities in the future to develop new parks when new neighborhoods are planned within the community. There will also be opportunities to renovate existing parks and facilities with the funding allocated to Antioch from the Proposition 68, Park and Water Bond Program, Per Capita Funding Grant Program. The Per Capita Funding Grant Program provides monies for park and facility development and renovation based upon the population of the City. This funding program is not competitive, although applications are required by the California Parks and Recreation Department per the grant requirements.

Staff has identified four primary categories of park improvement themes to apply to future park development or renovation. The categories are 1) playground and playground renovations, 2) restroom renovations, 3) picnic and shade structures, and 4) lighting and cameras for security. These elements are deemed priority criteria for creating parks that are exciting and interesting to Antioch families.

The criteria for developing and improving parks is not in priority order, and the Commission may adjust the criteria. Staff recommends that the criteria identified as priority criteria focus on a maximum of six themes in order to better meet any funding constraints. The California Department of Parks and Recreation will notify all municipalities regarding their Per Capita allocation towards the end of 2019.