



PARKS & RECREATION COMMISSION MEETING

**Antioch City Hall
200 H Street
Antioch, CA 94509**

**Thursday
June 20, 2024
7:00 p.m.**

AGENDA

*Parks and Recreation Commission Meetings are live-streamed at
<https://antiochca.gov/parksandrecreationmeeting>*

Notice of Opportunity to Address the Parks and Recreation Commission

There are two ways to submit public comments to the Commission:

Members of the public attending the meeting in person may speak during “public comments” or during an agenda item. If you wish to speak either during “public comments” or during an agenda item, please approach the podium at the appropriate time and the Chair will notify you when you may speak. Please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).

If you wish to provide a written public comment you may email the Director of Parks and Recreation at bhelfenberger@antiochca.gov, by 3:00 p.m. the day of the Parks and Recreation Commission Meeting. Please note, written public comments received by 3:00 p.m. the day of the Parks and Recreation Commission Meeting will be shared with the Parks and Recreation Commission before the meeting, entered into the public record, retained on file, and available to the public upon request. Written public comments will not be read during the Parks and Recreation Commission Meeting.

Individuals may view the agenda and related writings on the City of Antioch website: www.antiochca.gov. In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City’s ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.



PARKS & RECREATION COMMISSION MEETING

June 20, 2024

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of May 16, 2024.

VI. BUSINESS

1. Adopt A Trail Program Update
2. Discussion of Potential Development of a Bicycle Pump Track
3. Potential Cancellation of July 2024 Regular Meeting

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication
2. Commission Communication

VIII. ADJOURNMENT

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PARKS & RECREATION COMMISSION MEETING

Thursday
May 16, 2024
7:00 p.m.

ANNOTTATED AGENDA/ MINUTES

I. CALL TO ORDER

Call to Order by Chair King at 7:00 pm

II. ROLL CALL

*Commissioners Present: Del Castillo Ellis, Hunt, King
Commissioners Absent: Eubanks, Matthews (Arrived 7:03pm), Williams
Staff Present: Brad Helfenberger, Acting Assistant City Manager (ACM)/
Parks and Recreation Director
Scott Buenting, Acting Public Works Director*

III. PLEDGE OF ALLEGIANCE

Chair King led the Pledge of Allegiance

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

There were no public comments for items not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of April 18, 2024.

Motion to approve minutes of the Parks and Recreation Commission meeting April 18, 2024.

*Motion: Ellis
Second: Del Castillo*

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VI. BUSINESS

1. L Street Pathway to Transit – Bicycle and Pedestrian Improvement, Phase I Project; P.W. 234-15

Commissioner Matthews arrived and joined the meeting at 7:03pm. Acting Public Works Director Buenting introduced the item and provided background information on the project. Further information was provided by the consultant, Jaggi Bhandal from BKF Engineers.

A Public comment was received from Alexander Broom.

Commissioners Del Castillo and Commissioner Matthews expressed a strong desire to see continuous Class II bike lanes as opposed to Class III. This was echoed by other Commissioners as well. Acting Director Buenting responded that in order to accommodate Class II bike lanes, street parking would need to be removed, which was opposed by residents in the area during public outreach efforts.

No Action was taken for this item.

2. Draft 2024-2029 Five Year Capital Improvement Program, P.W. 150-24

Acting Public Works Director Buenting presented the item and highlighted projects that are related to Parks and Recreation. Commissioner Del Castillo expressed a desire to see additional bicycle parking at City facilities, which was supported by Commissioner Matthews. He also suggested that the tennis courts at Mira Vista Hills Park needed improvements. This was supported by all members of the Commission.

Motion to recommend approval of the Draft 2024-2029 Five Year Capital Improvement Program Parks and Recreation projects with recommended additions of added bicycle parking at City parks and facilities and a future project to improve Mira Vista Hills Park.

*Motion: Del Castillo
Second: Matthews
5 Yes/0 No
2 Absent*

3. Discussion of Potential Commemoration of Indigenous Peoples for Julpun and Bay Miwok Meadows Parks

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Chair King introduced the item, which originally came from a public comment made at the February meeting.

A Public Comment was received from Alexander Broom.

After a discussion, the Commission came to a consensus to research a project for each of the two parks that would include a bench for reflection in view of native plants, a series of approximately six interpretive signs along trails/pathways, and a commemorative plaque. Acting ACM Helfenberger will do preliminary research to ascertain the potential cost of such a project.

No Action was taken for this item.

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication

Acting ACM Helfenberger shared information about the opening of the Antioch Water Park for the 2024 General Admission Season, the upcoming Juneteenth Event scheduled for June 16th, and the launch of the Coyote Hills Summer Camps starting June 17th. He also announced that the Contra Loma Estates Park project had begun construction.

2. Commission Communication

Commissioner Del Castillo requested a future agenda item on developing a policy on using native plants in Antioch Parks. He also inquired about a City contractor blocking a sidewalk to perform tree trimming work and requested a future discussion item on encroachment permits. He also requested a discussion item on opportunities to provide shower services for unhoused residents in City Parks. Vice Chair Ellis requested an update on the status of the request for funding for training for Commissioners. Acting ACM Helfenberger responded that the budget had not yet been finalized. Commissioner Matthews requested a discussion to include a Bicycle Pump Track in a future project. Chair King provided an update on the STEM event held in Williamson Ranch Park that was funded by a Civic Enhancement Grant. She also shared positive feedback that the Recreation Department has done an excellent job on making programs inclusive of people with disabilities.

VIII. ADJOURNMENT

Motion: Matthews

Second: Ellis

5 Yes /0 No

2 Absent

Meeting Adjourned at 8:45pm


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CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of June 20, 2024

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Adopt A Trail Program Update

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission discuss and provide a recommendation to City staff.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

At the Parks and Recreation Commission Regular Meeting of December 21, 2023, there was a discussion about the possible creation of an “Adopt A Trail” program, in which members of the community could “adopt” a section of an Antioch Trail to perform trash pickup for beautification purposes. Commissioner Matthews volunteered to lead the effort and work with City staff to develop the program. Draft pages of the City website have been created that describe the program, including an electronic application. Staff requests feedback from the Commission before implementing the program.

ATTACHMENTS

Attachment A: Website Screenshots

Adopt-a-Trail



Love Antioch's beautiful trails? Want to give back to your community and enjoy the outdoors? The Antioch Adopt-a-Trail program is looking for passionate volunteers like you to help keep our trails clean, safe, and enjoyable for everyone!

- **Choose Your Adventure:** Select a trail segment that suits your interests and availability using our interactive map.
- **Become a Trail Steward:** Dedicate a few hours each month (or however much fits your schedule) to pick up litter, report any hazards, and help maintain the beauty of your adopted trail.
- **Make a Lasting Impact:** Your contribution ensures a healthy environment for wildlife, a welcoming space for fellow nature enthusiasts, and a source of pride for our entire community

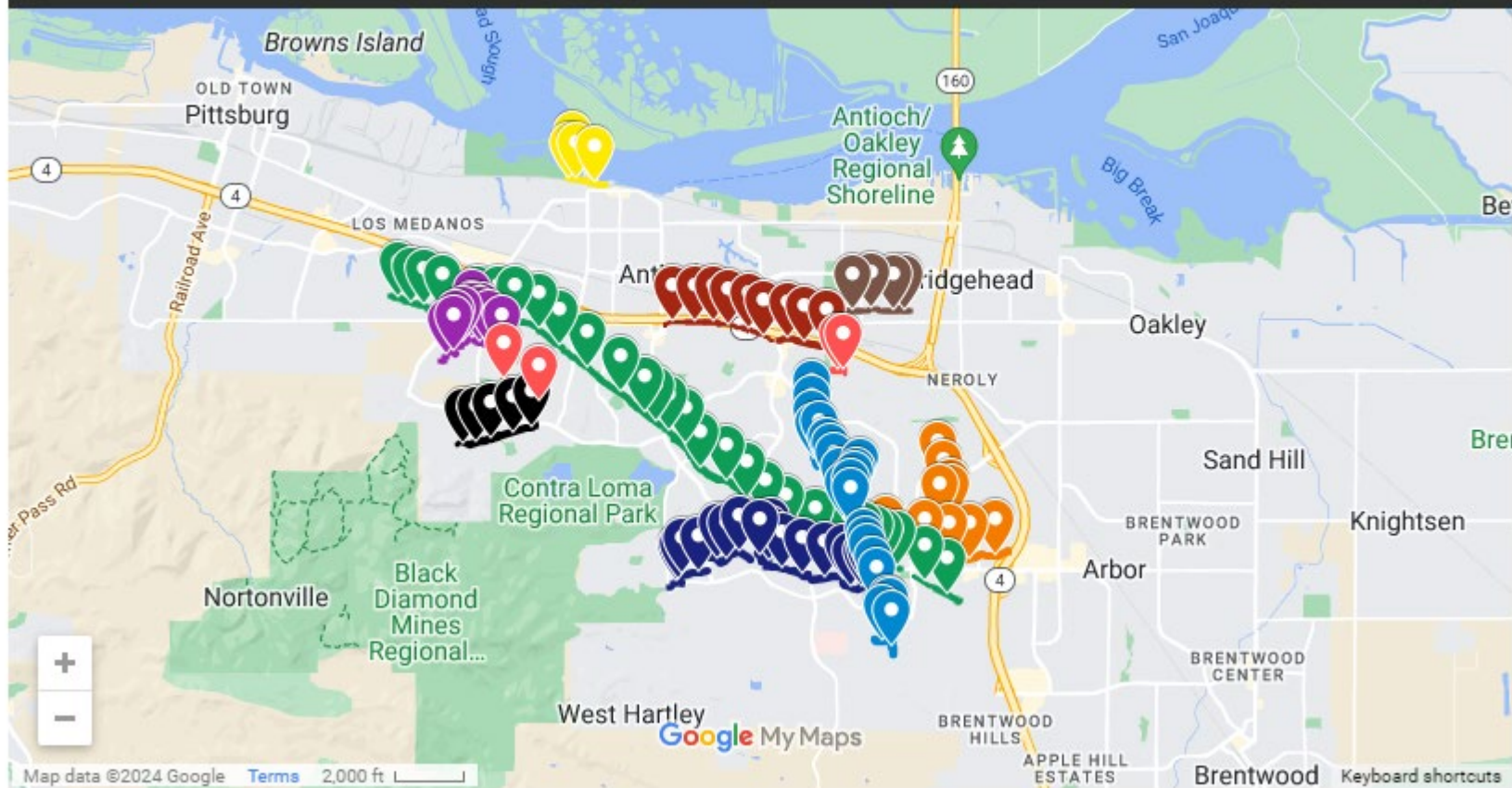
Don't wait! Sign up today and become an Antioch Adopt-a-Trail hero!



Antioch Adopt-a-Trail



This map was made with Google My Maps. [Create your own.](#)



Map data ©2024 Google [Terms](#) 2,000 ft

Keyboard shortcuts

Sign-up to Adopt a Trail

Name *

First

Last

Organization Name (optional)

Phone (optional)

Email *

First select a Trail to adopt *

☐ I hereby state and agree as follows

Submit Your Adopt-a-Trail Request

This program is perfect for:



- Individuals who love spending time outdoors
- Families looking for a fun and meaningful volunteer activity
- Groups and organizations seeking team-building opportunities
- Businesses committed to environmental stewardship

Join the Movement!



- Visit our interactive map to explore available trails and choose your perfect match.
- Sign up to become a volunteer and receive a comprehensive onboarding session.
- Together, let's keep Antioch's trails thriving!

Benefits for Volunteers:



- Make a positive impact on your community and environment.
- Enjoy the beauty of Antioch's nature trails.
- Get some exercise and fresh air.
- Meet like-minded people who share your passion for the outdoors.
- Earn recognition for your contributions.






STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of June 20, 2024

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Discussion of Potential Creation of a Bicycle Pump Track

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission discuss and provide a recommendation to City staff.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

This item is solely for the Parks and Recreation Commission's discussion. The item was requested for discussion by Commissioners Matthews at the regular meeting of May 16, 2024. If desired, this feature could potentially be included with the Bicycle Garden Project.

ATTACHMENTS


None



STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of June 20, 2024

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Potential Cancellation of July 2024 Regular Meeting

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission discuss and provide a recommendation to City staff.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

This item is solely for the Parks and Recreation Commission's discussion. The Commission typically takes a summer recess, as does the City Council.

ATTACHMENTS

None

Parks and Recreation Commission Requested Discussion Items

Requesting Commissioner	Item	Date Requested	Date Agendized	Status
King	Budget/ Funding Review	June 15, 2023		Ongoing Conversation
King	CIP Review	June 15, 2023		Ongoing Conversation
Matthews	Ad-Hoc Committee for the purposes of studying the county-wide bicycle master plan and making related recommendations specific to Antioch	April 26, 2024		
Del Castillo	Policy on using native plants in parks	May 16, 2024		
Del Castillo	Overview of Encroachment Permit Program	May 16, 2024		
Del Castillo	Providing Shower Services for Unhoused Residents in Parks	May 16, 2024		
Matthews	Bicycle Pump Track	May 16, 2024	June 20, 2024	



4TH OF JULY

CELEBRATION

Parade & Fireworks

4PM-10PM | RIVERTOWN

★ FOOD TRUCKS, LIVE
MUSIC, KIDS ZONE &
FIREWORKS SHOW

★ DUNK TANK FUNDRAISER
★ 5PM-8PM

FOR MORE INFORMATION, VISIT
ANTIOCHCA.GOV/RECREATION

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CALIFORNIA
OPPORTUNITY LIVES HERE



ANTIOCH
RECREATION DEPARTMENT



Outdoor MOVIE NIGHTS



MOVIES START AT DUSK
BRING YOUR CHAIRS & BLANKETS



PREWETT FAMILY PARK
FREE POPCORN - FREE PARKING

11
JULY

18
JULY

25
JULY



ANTIOCHCA.GOV/OUTDOOR-MOVIE-NIGHT

RHYTHMS

by the River

SUMMER CONCERT SERIES

Prewett Family Park Hillside

6:30PM-8:30PM

THURSDAY

8

AUGUST

CLUB 90



THURSDAY

15

AUGUST

925 BAND



THURSDAY

22

AUGUST

MAYA



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ANTIOCHCA.GOV/SUMMER-CONCERT-SERIES



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MULTICULTURAL FESTIVAL

**FOOD TRUCKS - LIVE PERFORMERS
KIDS ZONE - MUSIC - LOCAL VENDORS**

**AUGUST 10, 2024 • 12:00-5:00PM
WILLIAMSON RANCH PARK**



**TO REGISTER AS A VENDOR -OR- PERFORMER:
[LINKTREE/BAYAREABACKYARDMOVEMENT](https://linktree.com/bayareabackyardmovement)**

**FOR EVENT DETAILS, VISIT:
[ANTIOCHCA.GOV/MULTICULTURAL-DAY](https://antiochca.gov/multicultural-day)**



Antioch Water Park Presents

WATER PARK AFTER DARK

7:00pm - 9:30pm every Friday in July

July
5th

Carnival Night

July
19th

Country Night

July
12th

Christmas
in July

July
26th

All Star Night

All events include night swim!

Pre-Sale: **\$11**/person | At the Door: **\$13**/person

After Dark Pass: **\$35**/person (includes admission to all 4 events)

Tickets & Passes available at AntiochWaterPark.com