



PARKS & RECREATION COMMISSION MEETING

NOTE THE MEETING CHANGE

Thursday
August 19, 2021
7:00 p.m.

AGENDA

PURSUANT TO GOVERNOR GAVIN NEWSOM'S EXECUTIVE ORDER N-29-20 AND THE ORDER OF THE HEALTH OFFICER OF CONTRA COSTA COUNTY CONCERNING THE NOVEL CORONAVIRUS DISEASE THIS MEETING WILL BE HELD AS A TELECONFERENCE/VIRTUAL MEETING. OBSERVERS MAY VIEW THE MEETING LIVESTREAMED VIA THE RECREATION DEPARTMENT'S WEBSITE AT:

<https://antiochca.gov/parksandrecreationmeeting>

Notice of Opportunity to Address the Parks and Recreation Commission

There are two ways to submit public comments to the Commission:

Prior to 7:00pm the day of the meeting written comments may be submitted electronically to the Director of Parks and Recreation at the following email address:

bhelfenberger@antiochca.gov. Include your comments in the email communication.

All comments received before 7:00 pm the day of the meeting will be provided to the Parks and Recreation Commissioners at the meeting. **Please indicate the agenda item and title in your email subject line.**

After 7:00 the day of the meeting and during the meeting all comments may be submitted verbally by dialing (925) 779-7078. Call-in comments will be heard by Commissioners during the virtual meeting.

Individuals may view the agenda and related writings on the City of Antioch website: www.antiochca.gov. In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.



PARKS & RECREATION COMMISSION MEETING

August 19, 2021

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of June 17, 2021.

VI. BUSINESS

1. Recommendation to City Council for the name for Parcel G Park (APN: 053-060-035) of the Park Ridge Subdivision 8846.
2. Recommendation to Adopt a Policy for Inclusive Park Design
3. Recommendation to Adopt a Policy for Inclusion in Parks and Recreation Programs

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication
2. Commission Communication

VIII. ADJOURNMENT

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PARKS & RECREATION COMMISSION MEETING

NOTE THE MEETING LOCATION CHANGE

**Antioch Community Center
4703 Lone Tree Way
Antioch, CA 94531**

**Thursday
June 17, 2021
7:00 p.m.**

ANNOTTATED AGENDA

I. CALL TO ORDER

Call to Order by Chair Arce at 7:00 pm

II. PLEDGE OF ALLEGIANCE

Chair Arce led the Pledge of Allegiance

III. ROLL CALL

*Commissioners Present: Arce, Eubanks, Knight, McClelland (arrived 7:04pm), Peckenham
Commissioners Absent: Belche, Foster,
Staff Present: Brad Helfenberger, Parks and Recreation Director
John Samuelson, Public Works Director
Rosanna Bayon-Moore, Assistant City Manager
Thomas Lloyd-Smith, City Attorney
Tasha Johnson, Youth Services Network Manager*

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

There were no public comments

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of May 20, 2021.

Motion to Approve Minutes for Meeting of March 18, 2021

Motion: Arce, Second: Knight 4 Yes / 0 No

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VI. BUSINESS

1. Antioch Council of Teens and Youth Tobacco Advocacy Policy Project (YTAPP) Presentation of Recommendations

Director Helfenberger introduced Youth Network Services Manager Tasha Johnson, who introduced the Youth Tobacco Advocacy Policy Project, who presented recommendations on adopting changes to the municipal code that aim to reduce youth tobacco consumption.

Motion to support the recommendations of YTAPP

Motion: Arce, Second: Peckenhams

5 Yes /0 No

2 Absent

2. Presentation of Bicycle Concept and Formation of Ad-Hoc Committee

Director Helfenberger Introduced Peter Engel from the Contra Costa Transit Authority.

Mr. Engel introduced the concept of the bicycle garden, which was then presented in detail by Kirsten Riker from the Contra Costa Transit Authority. Staff recommended that the Commission form an Ad-Hoc Committee to explore the concept in detail, confirm the goals of the project, seek public input, and return to the full Commission with a short list of possible sites for the project.

Motion to Form a Bicycle Garden Ad-Hoc Committee of Commissioners Arce, Knight, and Peckenhams for the duration of 6 months to select a location and any other details for the bicycle garden.

Motion: Arce, Second: Knight

5 Yes /0 No

2 Absent

3. Discussion of Antioch Trails

The Commission had a discussion on various trail maintenance issues they would like to see addressed. Staff explained that most trails in Antioch are maintained by the City with the exception of the Delta DeAnza Trail, which is maintained by the East Bay Regional Park District. Public Works Director John Samuelson will follow up on the individual issues identified.

4. Possibility of Adding Pickleball Striping to Certain City Tennis Courts

Director Helfenberger gave a brief description of pickleball and explained that a request had been given to the City Manager to explore installing striping on an existing tennis court. The Commission was asked if there was interest in exploring the idea.

Motion to recommend installing pickleball striping at the tennis courts at Mira Vista Hills Park.

Motion: Arce, Second: Knight

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5 Yes /0 No
2 Absent

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication

Director Helfenberger shared that the water park would be opening June 21st, which was also the same day that summer camps would start. In addition, new pop-up middle school programs will begin that week. Cooling centers are currently operating at the Antioch Senior Center and Antioch Community Center through June 18th. Upcoming special events organized by Celebrate Antioch include Juneteenth on June 19th, the Father's Day Car Show on June 20th, and the July 4th Parade and Celebration.

2. Commission Communication

Commissioner Eubanks asked a question about the redesign of the gates at Community Park.

Chair Arce noted that she was excited to see adaptive programming being offered by the Recreation Department.

VIII. ADJOURNMENT

Motion: Arce, Second: Knight

5 Yes /0 No
2 Absent


Meeting Adjourned at 8:29 pm

Individuals may view the agenda and related writings on the City of Antioch website: www.antiochca.gov. In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.

STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of August 19, 2021

TO: Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Recommendation to City Council for the name for Parcel G Park (APN: 053-060-035) of the Park Ridge Subdivision 8846.

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission consider suggestions and make a recommendation to City Council for the name for Parcel G Park (APN: 053-060-035) of the Park Ridge Subdivision 8846.

BACKGROUND

On March 9, 2010, the City Council adopted Resolution No. 2010/21 approving a vesting tentative map and providing conditions of approval for the Park Ridge Subdivision 8846 project. The conditions call for the design and construction of a 8.22-acre park, referred to as Parcel 'G' park before the issuance of the 271st Building Permit. Parcel G Park (APN: 053-060-035) of the Park Ridge Subdivision 8846 is located adjacent to the Valeriano and Giuseppina Jacuzzi Knolls Open Space, alongside Sierra Trail Way, in the center of the Park Ridge subdivision. The Park Ridge subdivision is located west of State Route 4 Bypass, east of Canada Valley Road and south of Laurel Road. Parcel 'G' Park is to be a public park dedicated to the City of Antioch. Parcel G Park Master Plan and design has been approved by City Council on November 10th, 2020 through the adoption of Resolution 2020/167.

On August 27, 2019, the City Council approved a Policy for Naming and Renaming of Parks, Recreation Features, or Public Spaces (attached). The policy states, in part, that "first priority in naming shall be given to geographical location. New names must be noticeably different than all existing names to avoid duplication or confusion." Additionally, "park/recreation features/public spaces could fall into one of the following categories: geographic, historic or indigenous, natural features, person or community group." There are additional requirements for naming a park after an individual or community group that can be found in the attached policy.

The developer, Davidon Homes, and City staff have worked together to propose the following list of names to be recommended to City Council for approval:

- Diablo Commons: This name was suggested by the developer. The name was suggested based on the distinguishing characteristics, location, and natural geologic features.
- Jacuzzi Park: The park is located on land once owned by Valeriano and Giuseppina Jacuzzi. Valeriano was one of the Jacuzzi Brothers who manufactured the bath and spa that bears their name. The open space adjacent to the park has been named Valeriano and Giuseppina Jacuzzi Knolls Open Space. This name was suggested by City Staff.
- Julpun Park: The Julpun (pronounced "Hool-poon") are a Bay Miwok Native American Tribe who inhabited the Antioch and Oakley areas. This name was suggested by City Staff.
- Sierra Trail Park: The park is primarily adjacent to Sierra Trail Way. This name was suggested by City Staff.

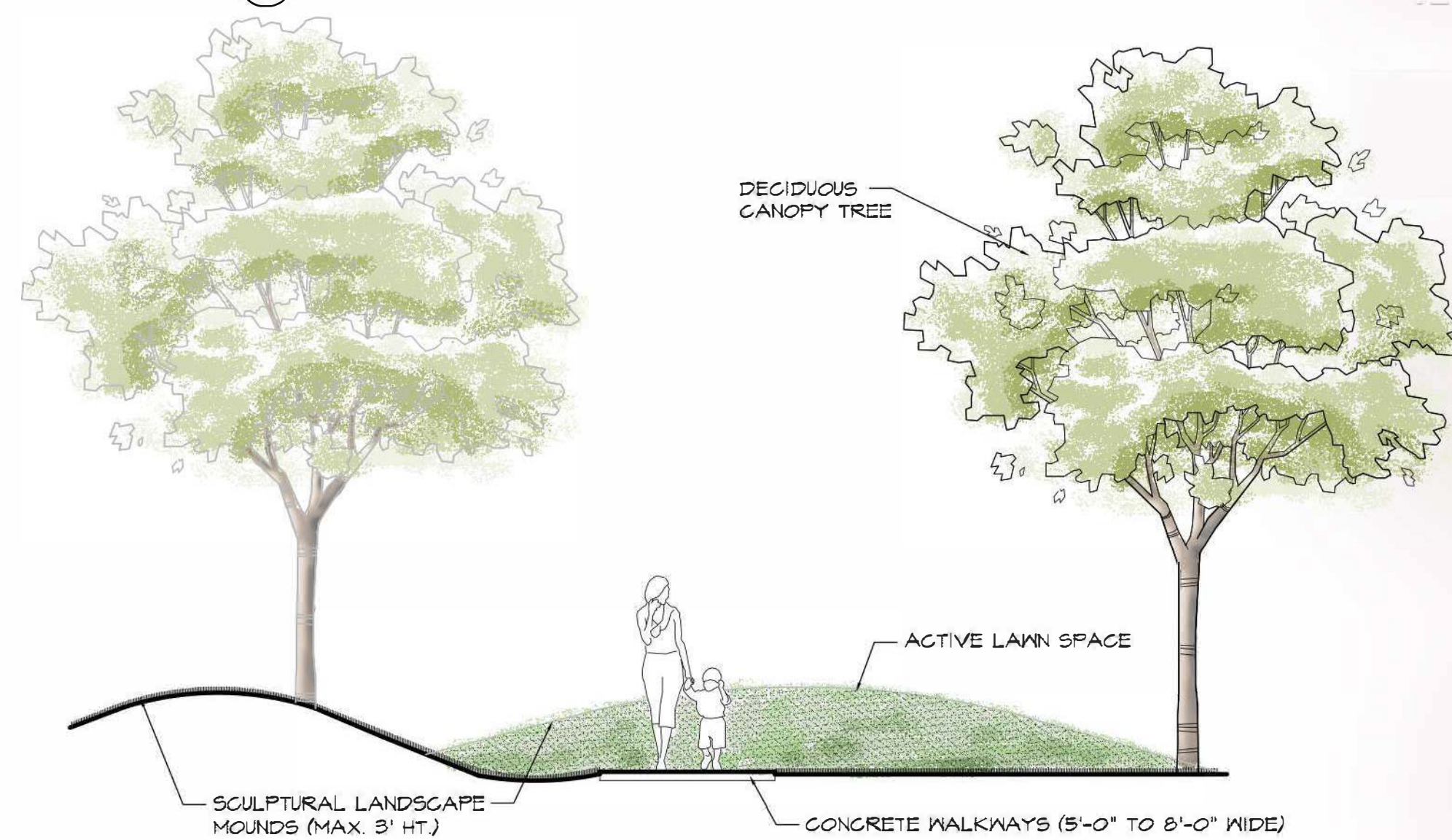
Other suggestions can be made by Commission members or members of the public and can be considered if they comply with the established naming policy.

ATTACHMENTS

- A. Park Layout Plan
- B. Park Naming Policy

PROGRAM AMENITY LEGEND

- 1 PARKING LOT W/ EVERGREEN SHRUBS AND SHADE TREES (±45 PARKING SPACES TOTAL)
 - 40 VISITOR PARKING SPACES
 - 2 ADA PARKING SPACES
 - 3 SERVICE VEHICLE PARKING SPACES
 - 2 LOADING/UNLOADING SPACES
- 2 PROPERTY LINE, TYPICAL
- 3 VEHICULAR SWING GATE WITH INFORMATIONAL SIGNAGE (OPERATION HOURS TBD BY CITY)
- 4 VISITOR ENTRY & PASSENGER DROP-OFF AREA
- 5 PARK ENTRY SIGNAGE
- 6 RESTROOM FACILITY PER CITY STANDARD W/
 - ADA ACCESSIBLE PATH OF TRAVEL FROM/TO ADA PARKING
 - ADA DRINKING FOUNTAIN
 - BICYCLE RACKS
 - TRASH RECEPTACLES
 - VEGETATIVE BUFFER
- 7 SCULPTURAL LANDSCAPE MOUNDS, TYPICAL
- 8 ADA ACCESSIBLE CONCRETE PARK PATHWAYS, TYPICAL (5'-0" - 8'-0" WIDE)
- 9 BASKETBALL COURTS (84' X 50' NCAA MEN)
 - ADA BENCH SEATING & TRASH RECEPTACLE, TYPICAL
 - VEGETATIVE PLANTINGS
 - ASPHALT PAVING
- 10 2-5 PLAYGROUND AREA W/
 - 2-5 PLAY EQUIPMENT BY MIRACLE PLAY, INC.
 - ADA ACCESSIBLE PATH AND LANDING
 - CONCRETE PICNIC TABLE IN DECOMPOSED GRANITE W/ SHADE TREE
 - POURED IN PLACE RESILIENT SURFACING
- 11 5-12 PLAYGROUND AREA W/
 - 5-12 PLAY EQUIPMENT BY MIRACLE PLAY, INC.
 - ADA ACCESSIBLE PATH AND LANDING
 - CONCRETE PICNIC TABLE IN DECOMPOSED GRANITE W/ SHADE TREE
 - POURED IN PLACE RESILIENT SURFACING
- 12 PICNIC DINING AREA
 - CONCRETE PICNIC TABLES, TRASH RECEPTACLES & COMMUNAL BBQS
 - SHADE SAIL STRUCTURE BY U.S.A. SHADE, INC.
 - OPEN SPACE FOR EVENTS/GATHERING ON CONCRETE PAVING
 - (5) QTY. 24" BOX SHADE TREES (2 QTY. TREE GRATES @ PAVING)
- 13 TRAIL NODE W/ CONCRETE PICNIC TABLES AND BBQ GRILLS BY KAY PARK, INC., TYPICAL
- 14 OPEN LAWN AREA, INFORMAL PLAY
- 15 EXISTING C.S. BASIN TO REMAIN
- 16 INFORMAL LAWN SOCCER FIELD (360' X 225' NCAA SOCCER)
- 17 LITTLE LEAGUE BASEBALL FIELD
 - DUG-OUTS
 - BLEACHERS
 - BACKSTOP & FENCING AT FOUL LINES
 - ADA DRINKING FOUNTAIN
 - BICYCLE RACK
 - TRASH RECEPTACLES
 - BENCH SEATING
- 18 BUFFER PLANTINGS W/ EVERGREEN SCREEN TREES
- 19 PEDESTRIAN CONNECTION @ PARKING LOT
- 20 DOG PARK (±12,950 S.F.) W/
 - TURF & DECOMPOSED GRANITE SURFACING W/ SHADE TREES
 - PERIMETER GALVANIZED FENCING PER CITY STANDARD W/ ENTRY CORRAL AND SEPARATE LARGE & SMALL SIZED DOG AREAS
 - PET WASTE STATIONS
 - OUTDOOR BENCH SEATING BY KAY PARKS, INC.
 - ADA DRINKING FOUNTAINS W/ DOG BOWLS
 - ACCENT PLANTINGS AROUND PERIMETER
- 21 EVERGREEN SCREEN TREES, TYPICAL
- 22 DECIDUOUS CANOPY PARK TREES, TYPICAL
- 23 FLOWERING ACCENT TREES, TYPICAL
- 24 STREET TREES PER CITY OF ANTIOCH DESIGN GUIDELINE, TYPICAL
- 25 CONCRETE SEAT WALL W/ SHADE TREE



1 SCULPTURAL LANDSCAPE MOUND SECTION (SEE PLAN FOR LOCATION) SCALE: 1/4" = 1'-0" 1/48 01-Section-PRP.dwg

CONCEPTUAL LANDSCAPE PLAN

NOT FOR CONSTRUCTION



PARK RIDGE PARK

City of Antioch, Contra Costa County, California

DAVIDON HOMES

ENVIRONMENTAL FORESIGHT, INC.
Landscape Architecture
1700 N. Broadway, Suite 401
Walnut Creek, CA 94596
T (925) 945-0300
www.environmentalforesight.com
DATE: 08/20/20
JOB# 19008.01
L-1
1 of 4

ATTACHMENT 'A'

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POLICY FOR NAMING AND RENAMING OF PARKS, RECREATION FEATURES, OR PUBLIC SPACES (NAMING POLICY)



City of Antioch
Adopted August 2019

POLICY FOR NAMING AND RENAMING OF PARKS, RECREATION FEATURES, OR PUBLIC SPACES (NAMING POLICY)

Overview

The purpose of a Policy for naming parks, recreation features and public spaces is to establish a guideline for the naming of community assets and to provide the guideline for members of the public interested in participating in naming. The use of names based upon distinguishing characteristics, location, history or historical usage is a long-standing practice for the official naming of public sites and facilities. The U.S. Board on Geographic Names oversees the naming of federal sites and many agencies adopt policies that are generally similar to those of the Board on Geographic Names.

It is the policy of the City to name park, recreation features, or public spaces in a manner that will provide an easy and recognizable reference for the City's customers. Therefore, first priority in naming shall be given to geographical location. New names must be noticeably different than all existing names to avoid duplication or confusion.

Although first priority in naming shall be given to geographical location, park/recreation features/public spaces could fall into one of the following categories: geographic, historic or indigenous, natural features, person or community group. Features of parks may be named separately from the entire park as long as the name complies with the general naming requirements. For example, Antioch Community Park includes the Worth Shaw Sports Complex.

Requirements for naming a park/recreation features/public space after an individual or community group shall include the following requirements.

- Must have made a significant contribution to the park(s), recreation department, or community as a whole; improving the quality of life in Antioch.
- May not be named after an individual while still alive.
- Should have had a direct and long-term association with the park/recreation feature or public space.
- May result as a stipulation of a donation of land or significant monetary contribution.

Names for parks/recreation features/public spaces shall not be overly long or difficult to pronounce, and names that are derogatory or highly offensive shall not be used regardless of how long the name has been informally established.

Public participation in naming parks/recreation features/public spaces is encouraged. Recommendations should be submitted to the Recreation Department in writing. Nominations that are found to be in compliance with the Policy will be forwarded to the Parks and Recreation Commission for review and recommendation. The Parks and Recreation Commission will make a recommendation to the City Council based upon their review of the nominations.

City of Antioch

Polices & Procedures

General Policy


- It is the policy of the City to name park, recreation facilities or public spaces in a manner that will provide an easy and recognizable reference for the City's customers. Therefore, first priority in naming facilities shall be given to geographical location.
- The geographic location may be based on the identification of the facility with a specific place, neighborhood, major street, or regional area of the City.
- Facilities may also be named based on distinguishing, prominent, natural or geological features.
- Names in common or historical usage have a secondary priority.
- Names that honor a person or community that has made a distinct and significant contribution to the City of Antioch will be considered in accordance with the documentation of contributions of the person or group being honored. Individuals will not be recognized while still living. For example, Worth Shaw Sports Complex is named after the first Recreation Director – Worth Shaw.
- Persons, families, and organizations that are considered early or long-time Antioch settlers (more than 50 years) should have had a direct and long-term association with the land, feature or facility. For example, Prewett Community Park is named after the ranching family that owned the land; they were instrumental in educational efforts within the community and region.
- Naming that is done in exchange for contributions and partnerships will be considered in accordance with the agreement approved by City Council. For example, Chichibu Park recognizes the historical relationship with Antioch's Sister City – Chichibu, Japan.
- Names that are derogatory or offensive to a particular racial or ethnic group, gender or religious group may not be used.
- Conditions of property donation or deed shall be honored regarding name of facility, although a geographic or characteristic name is preferred.
- Recreation Features in parks and public spaces may be named separately from the whole as long as the name complies with the general policy.
- Names that are similar to existing park or recreation facilities or properties in the Antioch area should be avoided in order to minimize confusion.
- Residents are encouraged to participate in the naming process; all recommendations will be submitted to the Parks and Recreation Director in writing with documentation and demonstration of the outstanding achievements, contributions to the community, and enrichment for all residents.
- Recommendations for naming will be reviewed by the Parks and Recreation Commission and if approved, submitted to City Council for final consideration.
- All decisions with respect to the naming of parks, recreation features and public spaces will be at the final discretion of the City Council, which may choose not to grant any naming or recognition.



STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of August 19, 2021

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Recommendation to Adopt a Policy for Inclusive Park Design

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission consider recommending the attached policy for adoption by the City Council.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time. Implementation of the policy would likely result in increased expenditures for accessible park features and related costs. The amount of these expenditures has not been evaluated.

DISCUSSION

At the City Council Regular Meeting of November 24, 2020, direction was given to staff to develop a policy for all inclusive park design. At the City Council Regular Meeting of May 25, 2021, a presentation was given to City Council on Inclusive Park Design and further direction was given to staff, including a request that a draft policy be sent to the Parks and Recreation Commission for recommendation for approval. The draft policy attached for your consideration was developed in consultation with Gates and Associates, who are subject matter experts on the topic. Input was also received from Be Exceptional Programs, a local non-profit agency dedicated toward providing programs for people with disabilities.

ATTACHMENTS

A. Draft Policy

POLICY FOR ENSURING EQUITABLE ACCES TO INCLUSIVE PLAY ENVIRONMENTS IN PARKS AND PUBLIC SPACES

Overview

The purpose of this policy is to outline an approach to ensure inclusive play environments are available to all members of the community regardless of their physical, cognitive or behavioral ability.

It is estimated that the spectrum of disabilities, including autism, learning disabilities, visual, hearing and mobility challenges, impact 8.5% to 14% of all children.

The City of Antioch recognizes that providing high-quality outdoor play experiences that foster active, independent play are critical for the developmental health, well-being and social engagement of all children. The City acknowledges that the American with Disabilities Act Assembly Guidelines only require the removal of physical barriers to access play environments and do not address equitable physical and social inclusion. This City policy captures the agency's intent to exceed basic requirements, develop new play facilities and renovate existing playgrounds that support inclusive play experiences.

Inclusive Design

An inclusive play environment considers the needs of children of all abilities and their parents. The availability of shade and restroom facilities, in addition to accessible routes, sidewalks and parking areas to the play environment are key. Adequate space in terms of acreage allows for the ease of movement between play elements and places to comfortably retreat and observe activity. A fully inclusive playground provides identical or equitable access to all play elements regardless of ability.

For the purposes of inclusivity design, the Antioch Park system will include three categories. Tier 1 includes three Community Parks, which are destinations for the whole community and important locations to develop fully inclusive play environments.

Tier 2 parks are neighborhood parks designed to meet the needs of the local neighborhood and should also include convenient access to inclusive play elements. Tier 2 parks have characteristics that support inclusivity such as level topography, restrooms, shaded seating areas, accessible on-site parking, and adequate area to accommodate space requirements of inclusive play features. Tier 2 parks will be targeted for additional accessible features as playgrounds are upgraded.

Tier 3 parks are neighborhood parks that lack Tier 1 and Tier 2 qualities and require improvements beyond the playground to achieve an inclusive design. However, inclusive elements should be incorporated into playground structures of Tier 3 parks as they are upgraded to ensure that all of Antioch's parks are inclusive. A list of each park and their current tier assignment is below:

Tier 1:

Antioch Community Park
Prewett Community Park
Antioch City Park

Tier 2:

Chichibu Park
Country Manor Park
Diablo West Park
Gentrytown Park
Hillcrest Park
Marchetti Park
Nelson Ranch Park
Williamson Ranch Park

Tier 3:

Almondridge Park
Canal Park
Chaparral Park
Contra Loma Estates Park
Dallas Ranch Park
Deerfield Park
Eagles' Ridge Park
Fairview Park
Hansen Park
Harbour Park
Heidorn Park
Jacobsen Park
Knoll Park
Markley Creek Park
Meadowbrook Park
Meadow Creek Park

Mira Vista Park
Mira Vista Hills Park
Mountaire Park
Prosserville Park
Village East Park

General Policies

1. Conduct and regularly update, an inclusivity assessment of existing parks to inform prioritization of park renovation projects.
2. Develop fully inclusive playgrounds at each of the 3 community parks (Antioch Community Park, Antioch City Park, Prewett Community Park).
3. Explore opportunity to develop a 4th fully inclusive playground in Northwestern portion of City, to provide equitable distribution of facilities across 4 quadrants. A park currently classified as Tier 2 should be selected for this purpose.
4. Fully Inclusive (Tier 1) Guidelines:
 - a. Recognize that a fully inclusive playground is composed of elements that allow a fully inclusionary experience. Designs should allow people of all abilities to participate in ways that allow for independent experiences, but also foster interaction between participants. Designs should allow people of all abilities to have tactile and auditory sensory experiences, but also provide opportunities for quiet creativity. Fully inclusive playgrounds should include a walking path to offer a chance to scout the playground and be enclosed to provide comfort and safety.
 - b. Accommodate adults with disabilities who want to supervise or participate in play activities in the playground design.
 - c. Encourage social participation and cooperation in the playground design.
 - d. Include an enclosed play environment, associated seating and gathering spaces with controlled access points to facilitate supervision and reinforce safety.
 - e. Feature fully inclusive safety surfacing, such as pour-in-place rubber.
 - f. Offer equitable gross motor skills play experiences in the playground, including swinging, balancing, climbing, spinning, sliding and rocking.
 - g. Solicit and integrate input from community groups/members with insights into the special needs community when a playground is developed or renovated.
5. As Tier 2 neighborhood playgrounds are renovated, all-inclusive play elements are incorporated into the overall playground design, additional site improvements are provided such as shaded seating amenities, access from sidewalks and

parking areas, and access to restrooms, to create a comfortable inclusive environment for both parents and children.


6. As Tier 3 neighborhood playgrounds are renovated, all-inclusive play elements are incorporated into the overall playground design and shaded seating amenities.



STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of August 19, 2021

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Recommendation to Adopt a Policy for Inclusion in Parks and Recreation Programs

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission consider recommending the attached policy for adoption by the City Council.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time. Implementation of the policy would likely result in increased expenditures for staff, training, and/or equipment. The amount of these expenditures has not been evaluated.

DISCUSSION

At the City Council Regular Meeting of May 25, 2021, direction was given to staff to develop a policy regarding accessibility and inclusion in recreation programming for people with disabilities. Council requested that a draft policy be sent to the Parks and Recreation Commission for recommendation for approval. The draft policy attached for your consideration was developed in consultation with several California cities that have adopted policies. Input was also received from Be Exceptional Programs, a local non-profit agency dedicated toward providing programs for people with disabilities.

ATTACHMENTS

A. Draft Policy

POLICY FOR INCLUSION IN PARKS AND RECREATION PROGRAMS

Overview

The purpose of a Policy for Inclusion in Parks and Recreation Programs is to establish a guideline to ensure that all programs offered by the Parks and Recreation Department are accessible to all Antioch Residents regardless of their physical abilities. The policy also establishes a framework for programs designed for people with disabilities. The City of Antioch recognizes that providing high-quality recreational experiences that foster active, independent play are critical for the developmental health, well-being and social engagement of all children. The City acknowledges that the American with Disabilities Act (ADA) Assembly Guidelines establishes a baseline standard that may not adequately provide for equitable and inclusionary programming. This City policy captures the agency's intent to exceed basic requirements, develop new programming, and enhance existing programming that supports inclusive play experiences.

Policies

It is the policy of the City of Antioch Parks and Recreation Department to accommodate people with disabilities in programs that require pre-registration as well as drop-in programs whenever possible. All accommodation requests need to be made a minimum of two weeks before the time of scheduled participation. For programs requiring advanced registration, the department's standard registration form includes an option for accommodation due to a disability. Once the form is received, a Recreation Supervisor or designee will contact the family to discuss the nature of the accommodation and work with them to the best of the City's ability. For drop-in programs, participants and their families can either call the Recreation main line at (925) 776-3050 or email us at recreation@antiochca.gov.

All Recreation Staff will receive training on inclusion for people with disabilities. While this training will help staff learn how to integrate people with disabilities into existing programs, it is recognized that staff are not necessarily experts or specialists on the topic. In addition to making reasonable accommodations for people with disabilities, the Parks and Recreation Department will offer programming designed for people with disabilities whenever possible. The City may choose to retain a contractor or outside agency specializing in these programs for the provision of services.

Process:

Upon receiving a request for Reasonable Accommodation, a Recreation Supervisor or designee will contact the participant or participant's guardians. In order to qualify to participate in recreational programming, the participant needs to be:

- Toilet-trained
- Able to feed and dress oneself

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- Medically stable and free of contagious diseases that are potentially life-threatening
- Not a danger to themselves or others
- Able to function without a 1 on 1 aide.

Types of Reasonable Accommodations

Reasonable accommodations specifically mentioned in the ADA include, but are not limited to the following:

- Enhanced Staff Training
- Changes to Rules and Policies – When a rule can be changed without resulting in a fundamental alteration of a program or service, it can be modified for the person with a disability
- Adaptive Equipment or Supplies – Many vendors make adaptive sports equipment, game pieces, card holders, and musical instruments. The City shall make every reasonable effort to acquire adaptive equipment, if needed.
- Removal of Architectural Barriers
- Other Effective Modifications

“Undue Burden”

The ADA provides guidance on what is considered a reasonable accommodation. When an accommodation is not considered to be reasonable, it is sometimes referred to as an “undue burden” in the ADA law. Reasonable accommodations for qualified participants are determined by individual need, programmatic elements and staff competencies. Although the City will give primary consideration to an individual’s choice of accommodation, the City may deny an accommodation, if to provide the accommodation, including auxiliary aides or services, would result in a fundamental alteration in the nature of the program, activity or service or result in an undue financial or administrative burden. In such instances, the City will reasonably attempt to provide an accommodation that does not result in a fundamental alteration or undue burden.

The City shall abide by the three legally identified categories to evaluate the determination of an undue burden:

- Undue Administrative Burden - When all existing and available resources are applied and an accommodation cannot be found, the City has complied with the ADA requirements.
- Undue Economic Burden - When the cost of an accommodation will result in a substantial financial burden to the City of Antioch, a finding of economic burden is justified.
- Fundamental Alteration – When the accommodation could be made, but would fundamentally change the activity or the policy, the accommodation need not be made.

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Social Behavior & Safety

Under the ADA, an accommodation is not reasonable if it compromises the safety of the staff and/or participants, and/or significantly alters the purpose of the program or activity. Safety issues will be formally identified and recorded.

Appropriate social behavior is required during all programs and activities. The staff and volunteers will do their best to ensure each participant's success. If a participant's behavior is detrimental to the group or to oneself (i.e. persistent kicking, biting, hitting, spitting, self-abusing, refusal to stay with the group), a parent/guardian will be called to pick up the participant immediately. If the behavior continues, a behavior plan will be discussed, and possible removal from the program or activity could result if the behavior cannot be reduced or eliminated.

One-on-One Support

When it is determined that an individual needs a one on one aide in order to be able to participate successfully in a program, the City of Antioch can provide an accommodation by allowing the aide to accompany the participant. However, the provision of an individual aide for the participant is the responsibility of the parent/guardian or outside organization with whom the participant may be working. This includes sign language interpreters. All aides must be at least 18 years of age and are required to complete a volunteer application, complete a fingerprint and background check, and test negative for TB. Aides are also required to follow Recreation Staff and Program policies and procedures. A parent or other family member may serve as an aide as long as the above requirements are satisfied.

Personal Services

Individuals with disabilities are welcomed and encouraged to participate in all City programs; however, the City is not able to provide direct assistance with toileting, feeding and/or dressing. City staff may provide indirect assistance with toileting through the use of verbal cues and reminders, and may provide assistance with dressing (i.e. snapping, buttoning of clothing). The City does not provide assistance with diapering or lifting and/or transferring of participants. The City of Antioch Parks and Recreation Department is not able to supply personal devices (wheelchairs, hearing aids, or glasses) or personal readers.

Service Animals

Service animals include guide dogs, signal dogs and other animals individually trained to provide assistance to a person with disabilities. Service animals are welcome as long as they remain under the control of the individual they are assisting at all times. Staff and other participants may not treat the animal as a pet; they must ignore the animal and try not to come between the animal and the owner. "Emotional Support Animals" are not recognized under the ADA as Service Animals.