



PARKS & RECREATION COMMISSION MEETING

**Council Chambers
200 H Street
Antioch, CA 94509**

**Thursday
October 18, 2018
7:00 p.m.**

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of September 20, 2018.

VI. BUSINESS

1. Resolution to Approve Designs of Parcel "C" and Parcel "D" Parks for Promenade Phases 1, 2 and 3, Vineyards at Sand Creek Subdivisions 9484, 9483 and 9482 (PW 697-1, 697-2 and 697-3)
2. Presentation: Cost Allocation Fee Study by Revenue & Cost Specialists, LLC

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication
2. Commission Communication

VIII. ADJOURNMENT

The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7078 or TDD (925) 779-7081. Agenda and related writings provided to Commission members are available for viewing by the public during normal office hours at the Antioch Community Center, located at 4703 Lone Tree Way, Antioch, CA 94531, as well as at the Committee meeting. Individuals may view the agenda and related writings on the City of Antioch website: www.ci.antioch.ca.us



PARKS & RECREATION COMMISSION MEETING

**Council Chambers
200 H Street
Antioch, CA 94509**

**Thursday
September 20, 2018
7:00 p.m.**

ANNOTATED AGENDA

I. CALL TO ORDER

Call to Order by Vice-Chair Soliz at 7:05 pm

II. PLEDGE OF ALLEGIANCE

Vice-Chair Soliz led the Pledge of Allegiance

III. ROLL CALL

*Commissioners Present: Eubanks, Kelly, Knight, Soliz
Commissioners Absent: Foster, Othman, McClelland
Staff Present: Nancy Kaiser, Parks and Recreation Director*

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

The Parks and Recreation Commission was thanked, along with staff, for their work on improving Contra Loma Estates Park.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of August 18, 2018.

Motion to Approve Minutes for Meeting of August 18, 2018 4 Yes / 0 No / 3 Absent

VI. BUSINESS

The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7078 or TDD (925) 779-7081. Agenda and related writings provided to Commission members are available for viewing by the public during normal office hours at the Antioch Community Center, located at 4703 Lone Tree Way, Antioch, CA 94531, as well as at the Committee meeting. Individuals may view the agenda and related writings on the City of Antioch website: www.ci.antioch.ca.us

1. Heidorn Village Subdivision 9385 (PW 695) 0.7-Acre Privately Maintained Park (Parcel "C")

Motion to adopt the resolution (Attachment "A") approving the design of Parcel "C" (Park) for Heidorn Village Subdivision 9385.

4 Yes / 0 No / 3 Absent

2. Quail Cove Subdivision Determination of the Dedication of Land or Payment of Park in Lieu Fees

Motion to forward to the Planning Commission a determination that the project is subject to payment of \$45,000 of park land dedication in-lieu fees.

4 Yes / 0 No / 3 Absent

3. Presentation: Measure W

Staff introduced Measure W and provided the Commission with information and knowledge to share with residents including the location on the City's website for information, the power point with a summary of Measure W and community information, as well as the Frequently Asked Questions.

4. Discussion: Recreation Fee Policy

The Commission discussed the development of a new policy to recommend for Recreation program fees; identifying the types of programs that should receive a subsidy and the types of programs that should not receive a subsidy. In October the City's consultant will make a presentation on the findings of their study on cost allocation.

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication

Staff provided an update on recreation programs including the final summer programs and services, as well as upcoming fall special events.

2. Commission Communication

Commissioners shared information about parks and recreation programs that they participated in and/or received feedback from residents. Commissioners suggested new programs and community engagement ideas such as podcasts to highlight park and trail features. Commissioners highlighted media mentions including Tom Stienstra, and indicated they looked forward to fall events.

VIII. ADJOURNMENT

The meeting adjourned at 8:30pm

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STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of October 18, 2018

TO: Parks and Recreation Commission

PREPARED BY: Ken R. Warren, Senior Civil Engineer

APPROVED BY: Jon Blank, Public Works Director/City Engineer

SUBJECT: Resolution to Approve Designs of Parcel "C" and Parcel "D" Parks for Promenade Phases 1, 2 and 3, Vineyards at Sand Creek Subdivisions 9484, 9483 and 9482 (PW 697-1, 697-2 and 697-3)

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission adopt the resolution (Attachment "A") approving the designs of Parcel "C" and Parcel "D" Parks for Promenade Phases 1, 2 and 3, Vineyards at Sand Creek Subdivisions 9484, 9483 and 9482 (PW 697-1, 697-2 and 697-3).

BACKGROUND

On February 9, 2016 the City Council adopted Resolution No. 2016/13 approving the Vesting Tentative Map/Final Development Plan for the Promenade Vineyards at Sand Creek Subdivision 9390 project. The project site is located on the easterly side of the Sand Creek Focus Area, east of the current terminus of Hillcrest Avenue, west of Heidorn Ranch Road and north of Sand Creek (APN 057-030-003 and 057-030-007).

On February 23, 2016 the City Council adopted Ordinance No. 2112-C-S approving a Development Agreement between the City and GBN Partners, LLC regarding the property and project. The Vesting Tentative Map (VTM) allows the developer to employ multiple (phased) final maps, creating separate phases of the project (currently approximated at 6 phases), and includes a Preliminary Phasing Plan consistent with the VTM to facilitate development of the property. The Development Agreement allows the developer to file multiple final maps in accordance with the Subdivision Map Act. A Phasing Plan and Vicinity Map is included as Attachment "B".

On June 26, 2018 the City Council adopted Resolution No. 2018/78 approving a large lot final map creating ten (10) parcels for Promenade - Vineyards at Sand Creek Subdivision 9390 (PW 697). Following Council's approval of the large lot final map (Subdivision 9390), GBN Partners, LLC transferred ownership of Parcels 1, 2, 3, 7 and 10 of Subdivision 9390 to ARROYO CAP VI, LLC and Century Communities (BMCH California)

and the City Manager and City Attorney administratively approved the Assignment and Assumption of the Development Agreement from GBN Partners, LLC to ARROYO CAP VI, LLC and Century Communities (BMCH California).

On July 24, 2018 the City Council adopted Resolution No. 2018/87 approving the small lot final maps for Promenade Vineyards at Sand Creek Phases 1, 2 and 3 (Subdivisions 9484, 9483 and 9482). The subdivisions contain 96, 121 and 120 single family residential lots each, respectively, for a total of 337 lots.

Two park sites are proposed within the Phase 2 subdivision. Along the southern border a 2.13-acre park will be located on Parcel "C" for the exclusive use of the Active Adult Villages in Phases 2 & 3, and for future phases of Active Adult Villages. Between Lots 214 and 215 on Chalk Hill Lane a 5,200 square foot (0.12-acre) park will be located on Parcel "D". Parcel "D" was converted from a home lot to a small pocket park because Parcel "D" was the site of a former well which has been properly abandoned, and the developer's policy restricts placement of homes on former well sites. A Site Plan showing Parcel "C" and Parcel "D" is included as Attachment "C".

Per Resolution No. 2016/13 Condition of Approval #G.1, the Parcel "C" and Parcel "D" parks are to be designed and constructed by the applicant and maintained by the Homeowner's Association. Per Conditions of Approval #E.4.c. and #E.4.d. (as amended by the Zoning Administrator's letter dated 9/25/2018) park design shall be approved by the Parks and Recreation Commission prior to the issuance of the 50th building permit, and Park construction shall be completed by the 250th building permit, respectively.

The proposed parks are smaller than the 5.06 acres of park required by Subdivision Ordinance (AMC §9-4.1004). Consequently, per Subdivision Ordinance §9-4.1007 and Resolution No. 2016/13 Condition of Approval #I.1, the developer shall pay the required \$1,500 fee per lot park-in-lieu fee at the time that each building permit is issued. The total amount of park-in-lieu fees that will be collected for all three subdivisions will be \$505,500.

Per condition of approval #F.9, recycled water mains will be constructed on Heidorn Ranch Road and Cole Ranch Lane to the Parcel "C" Park, as approved by the City Engineer and subject to State laws which may require recycled water to all landscaped areas. All landscaping is required to comply with the State Model Water Efficient Landscape Ordinance (WELO).

A Parcel "C" Park Plan is included as Attachment "D". Several Parcel "C" Park amenities are shown on Attachment "E", inclusive of the following:

- A 7,400 square foot Social Club Building with multiple open gathering areas, both inside and out; a demonstration kitchen for cooking lessons; a back kitchen for catering; a pub area for group dining; a mail room and a concierge counter. Outdoor gathering spaces will include gas BBQ's and a fire pit.
- A 3,500 square foot Fitness Building with multiple indoor and outdoor fitness areas; restrooms; showers and a lounge.

- A large lap pool and spa with lounge chairs.
- Pool House with outdoor showers and restrooms; mechanical room for pool equipment.
- Four bocce ball courts.
- Three pickle ball courts.
- A community garden.
- Drought tolerant landscape and concrete paths leading owners through the parcel to the various areas of activity.
- Separate off-street parking

Parcel "D" Park will feature landscaping with a path and bench/seating area, as shown on Attachment "F".

In summary, staff recommends that the Parks and Recreation Commission adopt the resolution approving the designs of Parcel "C" and Parcel "D" Parks for Promenade Phase 2, Vineyards at Sand Creek Subdivision 9483.

ATTACHMENTS

- A. Resolution
- B. Phasing Plan & Vicinity Map
- C. Site Plan of Parcel "C" and Parcel "D"
- D. Parcel "C" Park Plan
- E. Parcel "C" Park Amenities
- F. Parcel "D" Park Amenities

ATTACHMENT A

RESOLUTION NO. 2018/**

RESOLUTION OF THE CITY PARKS AND RECREATION COMMISSION OF THE CITY OF ANTIOCH RECOMMENDING APPROVAL OF THE DESIGNS OF PARCEL "C" AND PARCEL "D" PARKS FOR HEIDORN VILLAGE SUBDIVISION 9385

WHEREAS, on January February 9, 2016 the City Council adopted Resolution No. 2016/13 approving the Vesting Tentative Map (VTM)/Final Development Plan for the Promenade Vineyards at Sand Creek Subdivision 9390 project; and

WHEREAS, on February 23, 2016 the City Council adopted Ordinance No. 2112-C-S approving a Development Agreement (DA) between the City and GBN Partners, LLC regarding the property and project; and

WHEREAS, the VTM and DA allows the developer to file multiple (phases) final maps in accordance with the Subdivision Map Act; and

WHEREAS, on June 26, 2018 the City Council adopted Resolution No. 2018/78 approving a large lot final map creating ten (10) parcels for Promenade - Vineyards at Sand Creek Subdivision 9390 (PW 697); and

WHEREAS, on July 24, 2018 the City Council adopted Resolution No. 2018/87 approving the small lot final maps for Promenade Vineyards at Sand Creek Phases 1, 2 and 3 (Subdivisions 9484, 9483 and 9482), containing 96, 121 and 120 single family residential lots each, respectively, for a total of 337 lots; and

WHEREAS, two park sites are proposed within the Phase 2 subdivision; a 2.13-acre park on Parcel "C" for the exclusive use of the Active Adult Villages in Phases 2 & 3, and for future phases of Active Adult Villages; and a 5,200 square foot (0.12-acre) park on Parcel "D" between Lots 214 and 215 on Chalk Hill Lane; and

WHEREAS, Parcel "C" and Parcel "D" parks are to be designed and constructed by the applicant and maintained by the Homeowner's Association (HOA); and

WHEREAS, the proposed Parcel "C" and Parcel "D" parks are to be designed and constructed by the applicant and maintained by the Homeowner's Association, and the developer shall pay the required \$1,500 fee per lot park-in-lieu fee at the time that each building permit is issued, for a total of \$505,500 in fees for all three subdivisions; and

WHEREAS, the project conditions of approval require that the designs of the Parcel "C" and Parcel "D" parks shall be approved by the Parks and Recreation Commission prior to the issuance of the 50th building permit, and Park construction shall be completed by the 250th building permit, respectively; and

WHEREAS, Parcel "C" Park amenities will include the following:

- A 7,400 square foot Social Club Building with multiple open gathering areas, both inside and out; a demonstration kitchen for cooking lessons; a back kitchen for catering; a pub area for group dining; a mail room and a concierge counter. Outdoor gathering spaces will include gas BBQ's and a fire pit.
- A 3,500 square foot Fitness Building with multiple indoor and outdoor fitness areas; restrooms; showers and a lounge.
- A large lap pool and spa with lounge chairs.
- Pool House with outdoor showers and restrooms; mechanical room for pool equipment.
- Four bocce ball courts.
- Three pickle ball courts.
- A community garden.
- Drought tolerant landscape and concrete paths leading owners through the parcel to the various areas of activity.
- Separate off-street parking; and

WHEREAS, Parcel "D" Park will feature landscaping with a path and bench/seating area.

NOW, THEREFORE, BE IT RESOLVED, that the Park and Recreation Commission does approve the design of Parcel "C" and Parcel "D" parks for Promenade Phases 1, 2 and 3, Vineyards at Sand Creek Subdivision Subdivisions 9484, 9483 and 9482.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the Parks and Recreation Commission of the City of Antioch, acting as the City's PBAC, at a regular meeting thereof held on the 18th day of October, 2018 by the following vote:

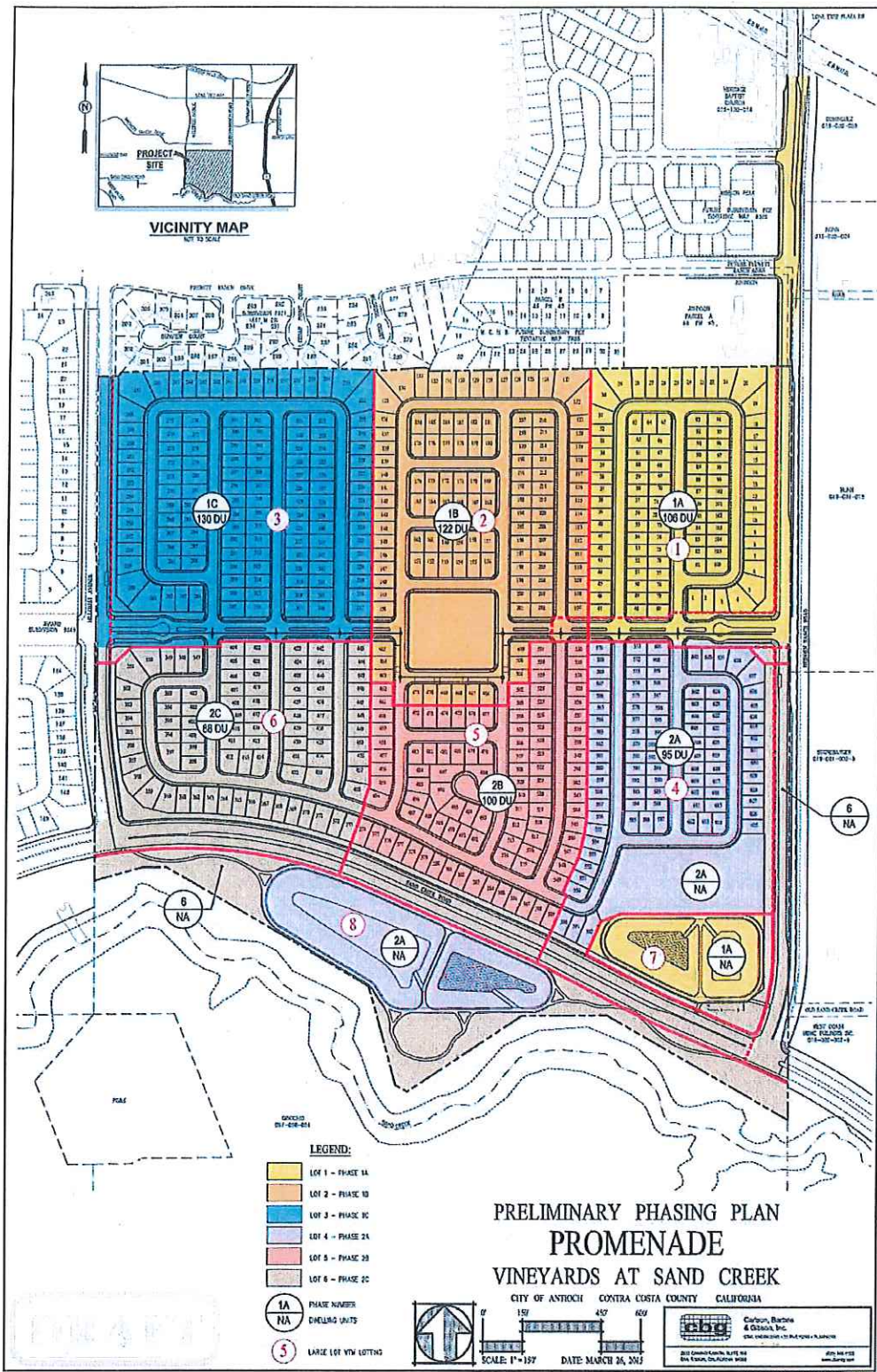
AYES:

NOES:

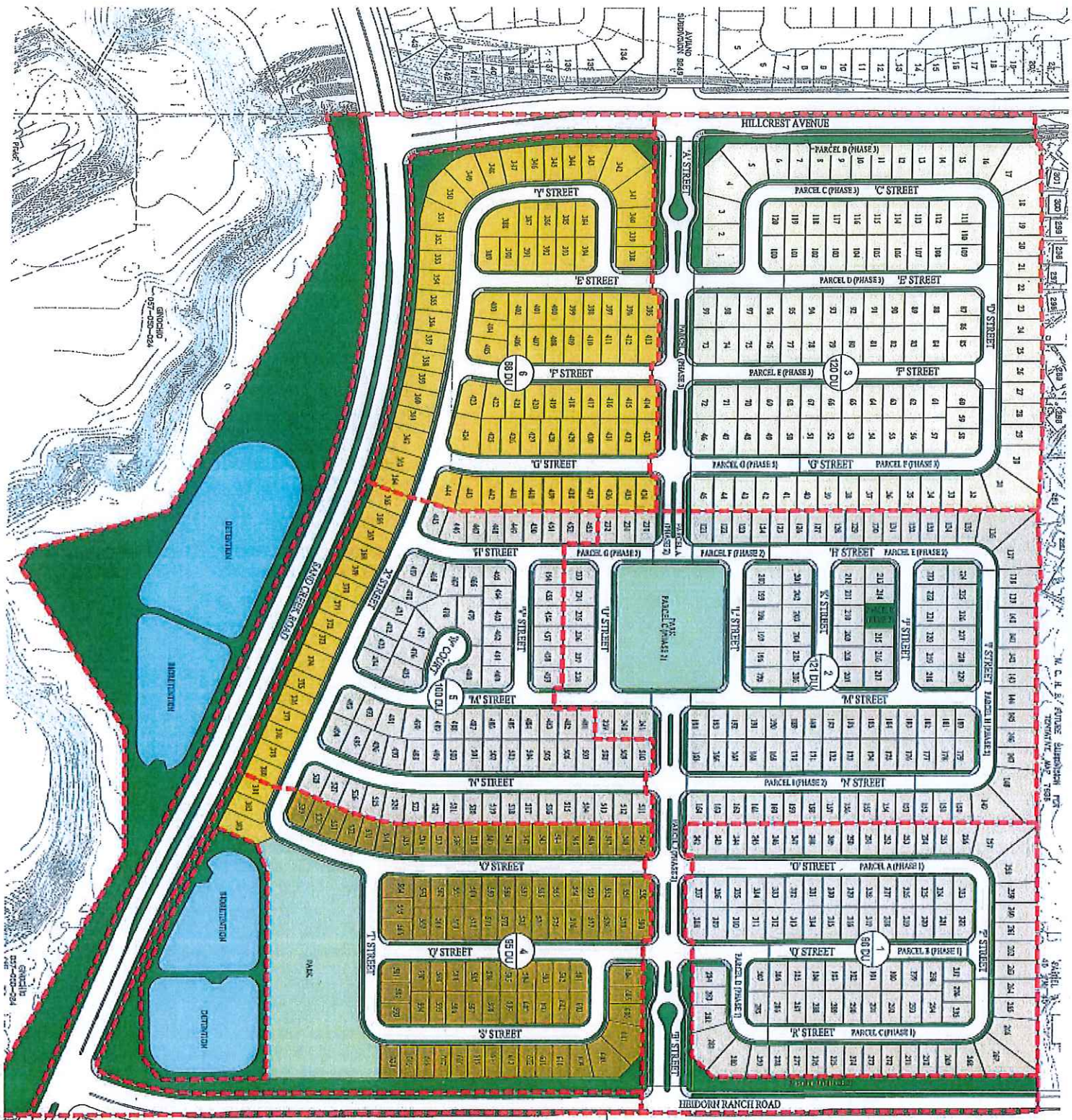
ABSENT:

**NANCY KAISER
CLERK TO THE PARKS AND
RECREATION COMMISSION**

EXHIBIT B PHASING PLAN



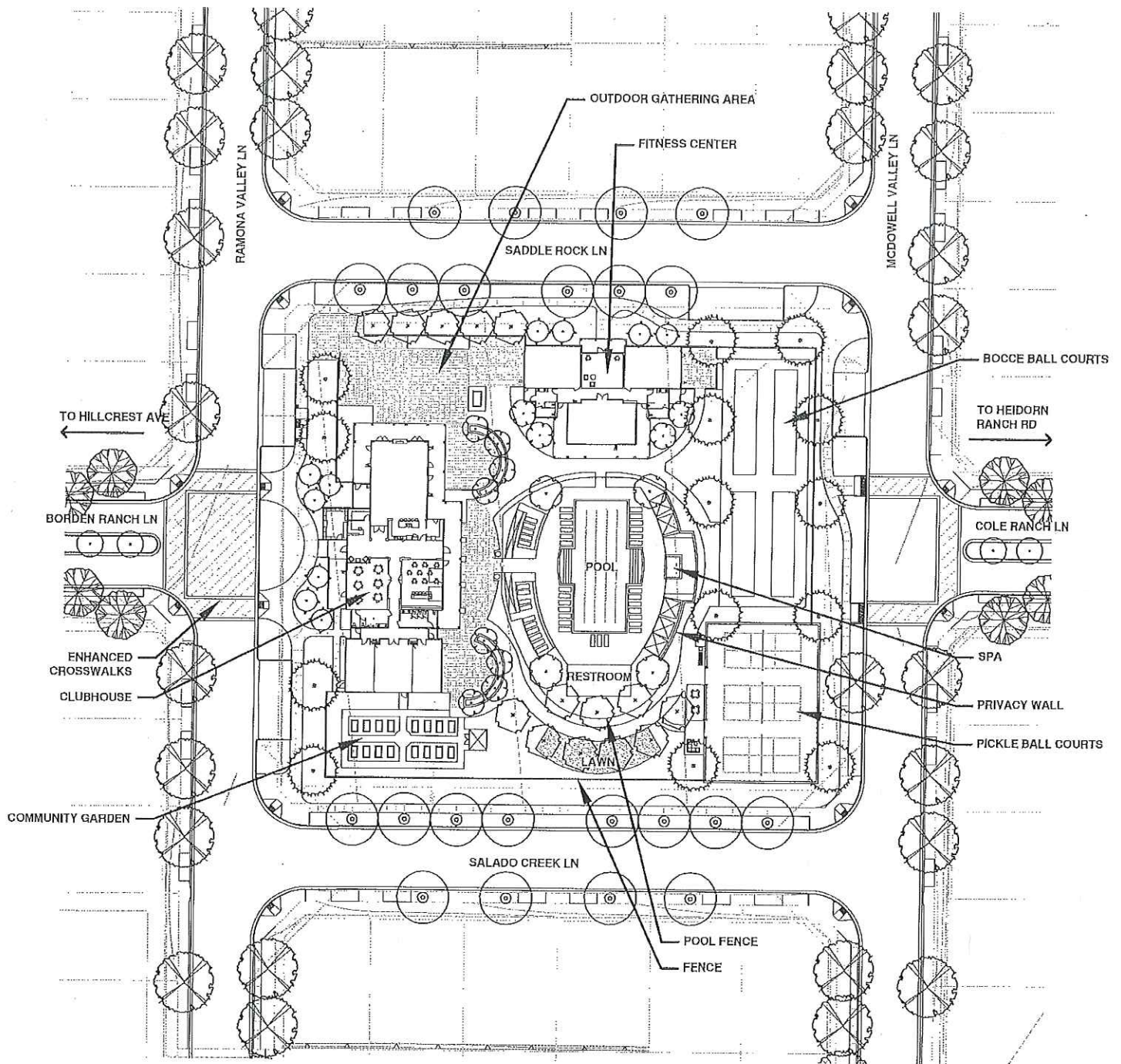
#c



OLD
SAND CREEK ROAD
WEST COAST
HOUSING, INC.
019-081-007

STORMWATER
019-081-003

WATER
019-081-015



PARCEL "C" PARK



PICKLEBALL



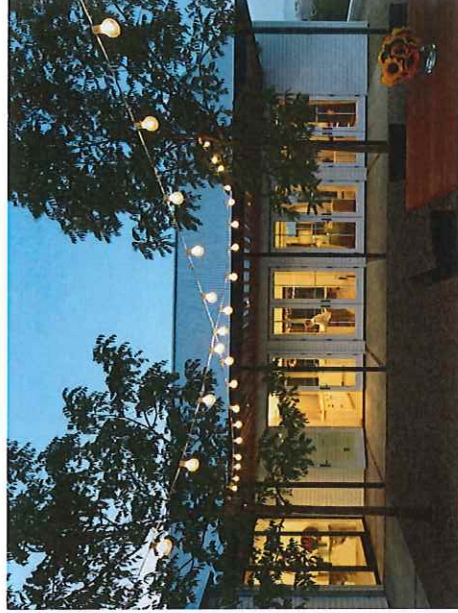
BOCCE BALL



RAISED GARDEN BEDS



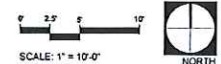
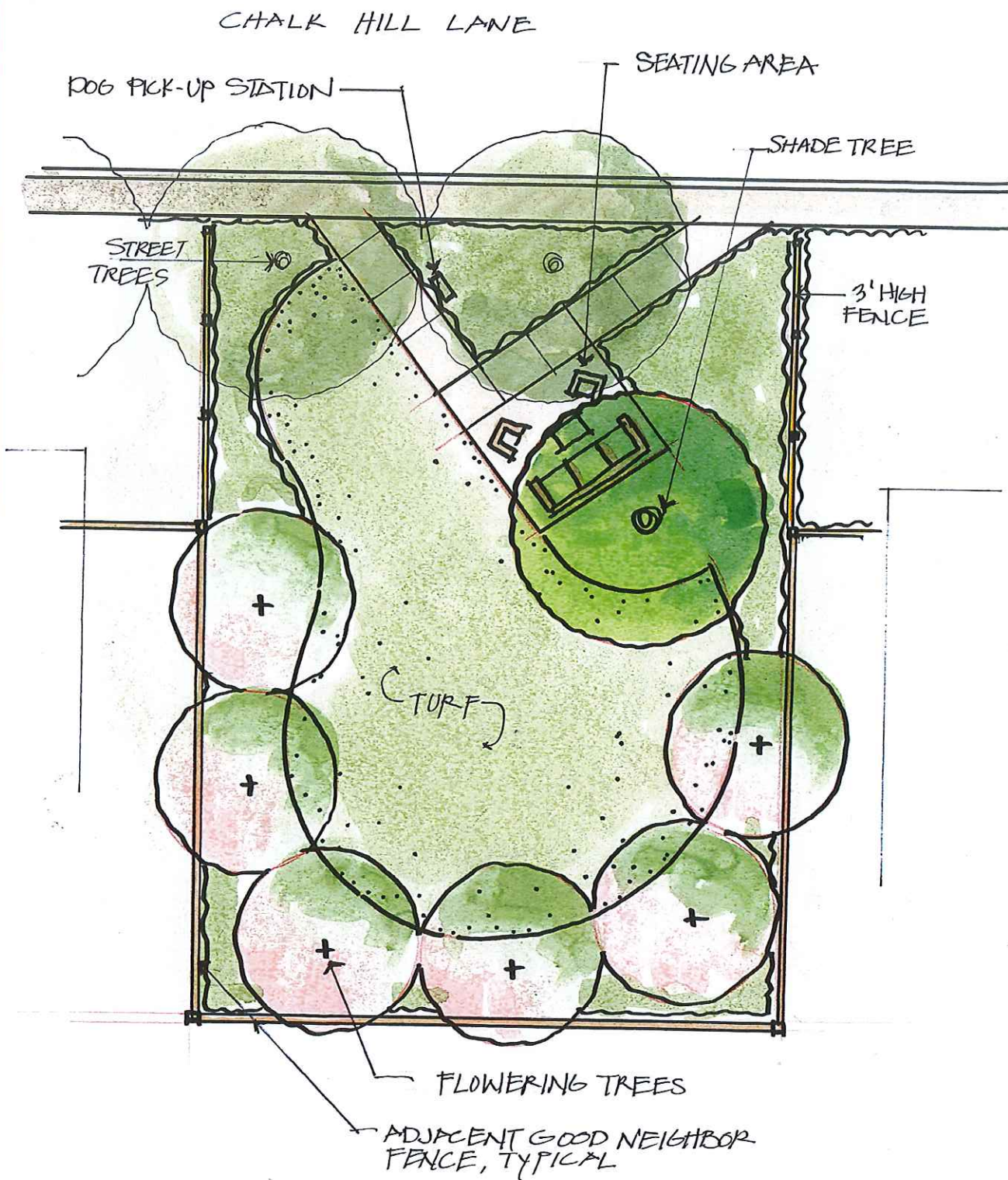
BAR COUNTER AT CLUBHOUSE PATIO



CLUBHOUSE PATIO AREA



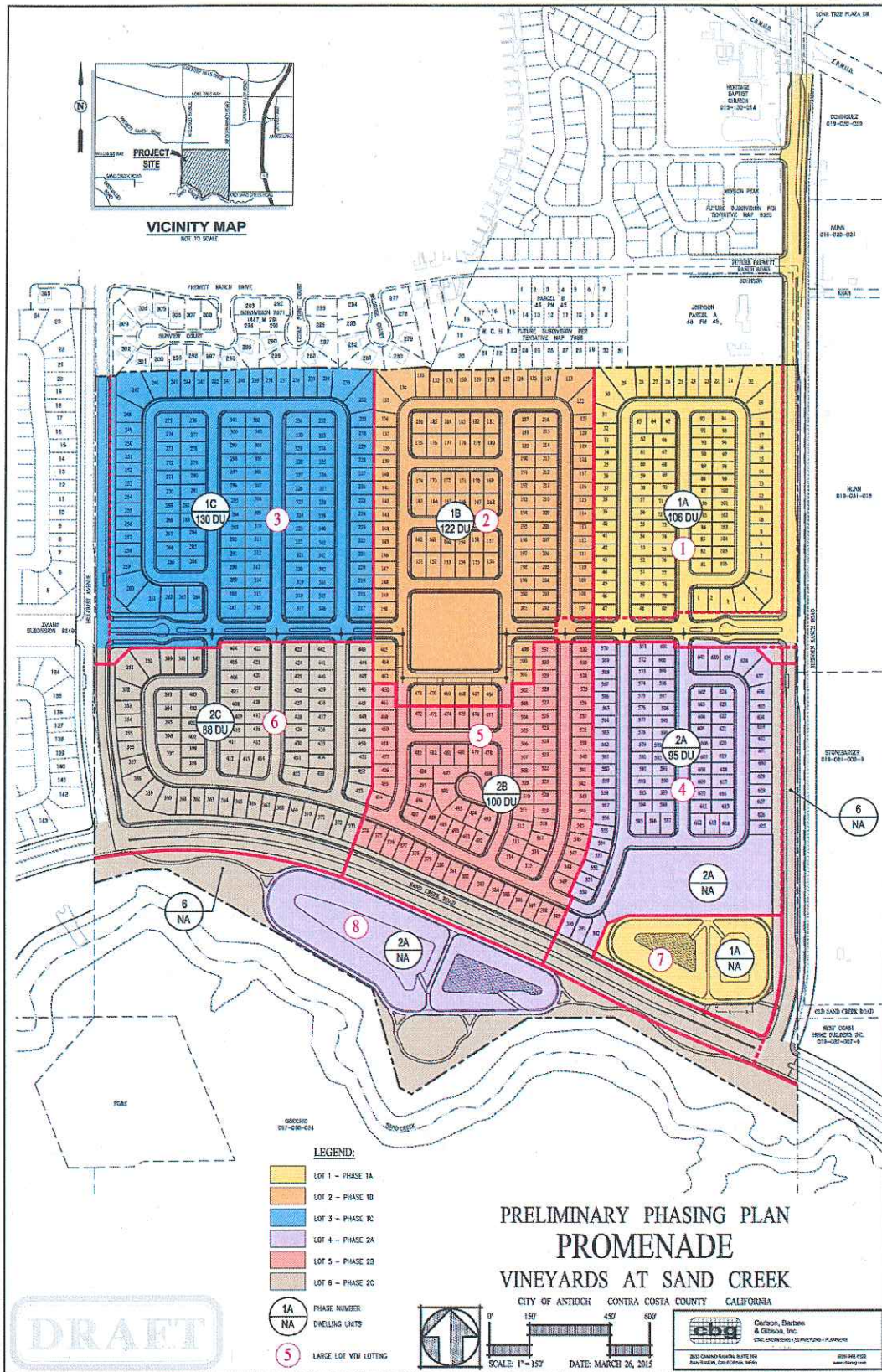
FIRE PIT AT CLUBHOUSE PATIO AREA

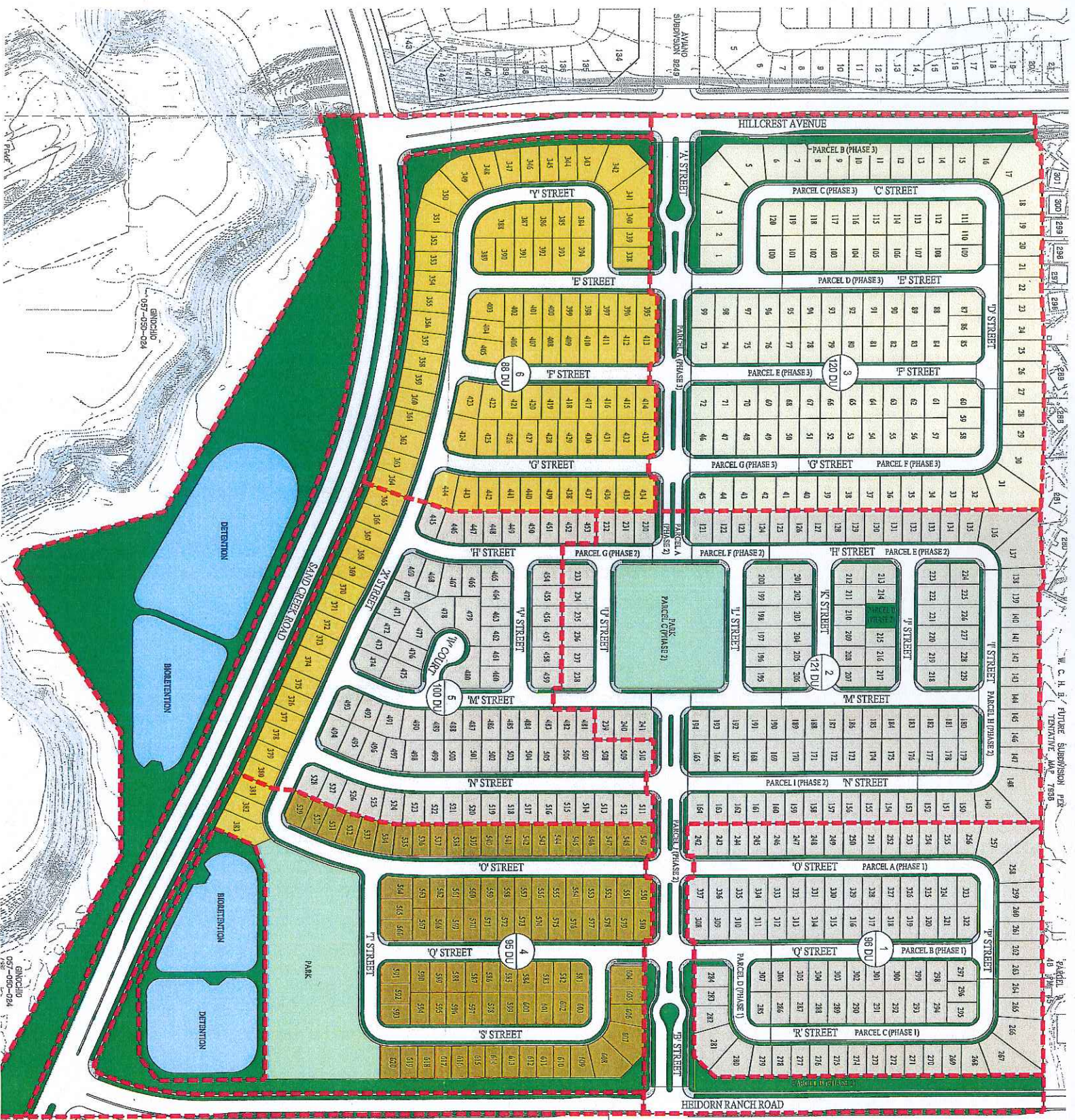


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EXHIBIT B PHASING PLAN





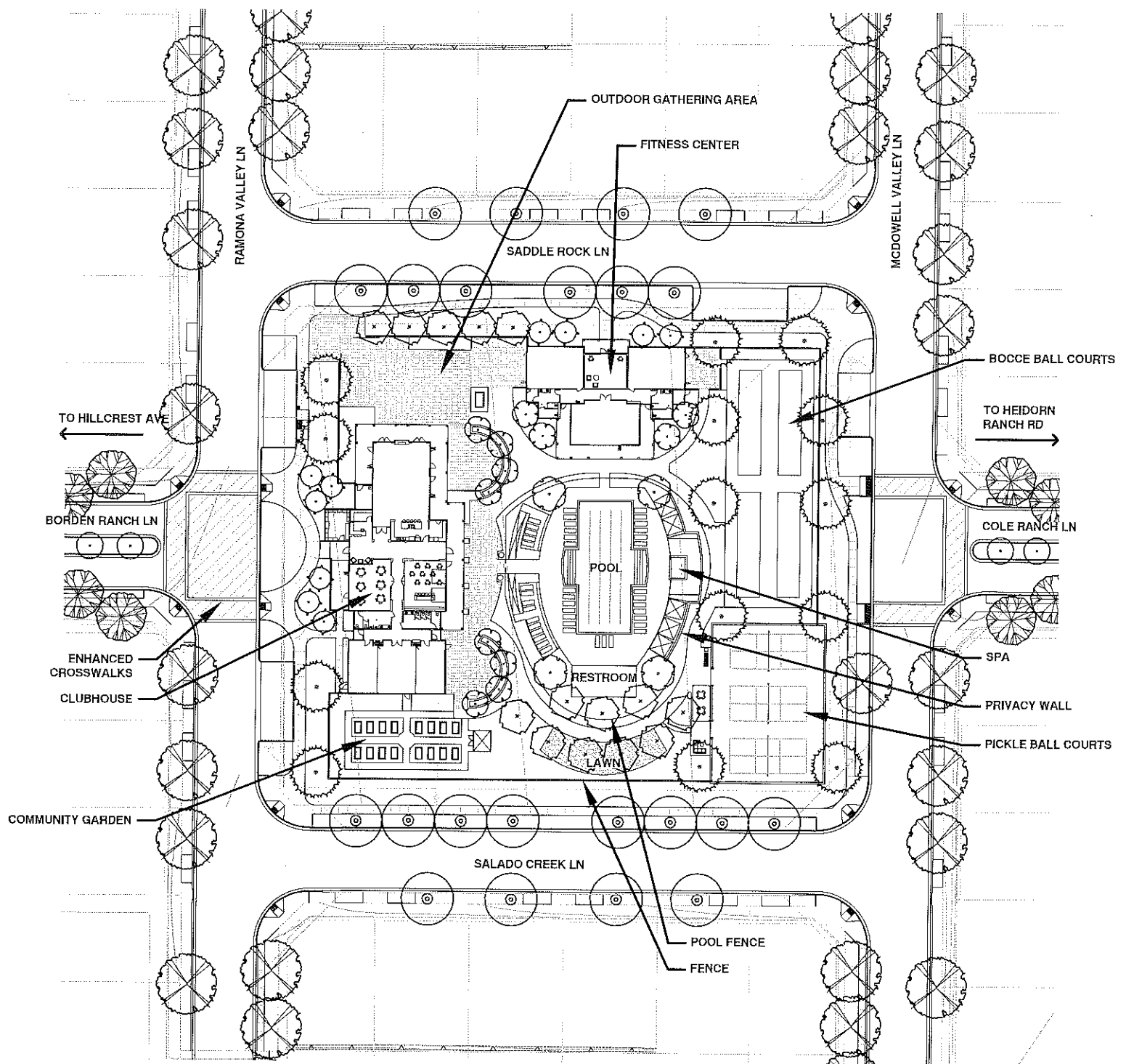
W. C. H. B. / FUTURE SUBDIVISION PER
TOWN OF MAR 7500

019-031-015

STONEMASTER
019-031-008

OLD
SAND CREEK ROAD

WEST COAST
HOME BUILDERS INC.
019-008-007



PARCEL "C" PARK



PICKLEBALL



BOCCE BALL



RAISED GARDEN BEDS



BAR COUNTER AT CLUBHOUSE PATIO



CLUBHOUSE PATIO AREA



FIRE PIT AT CLUB HOUSE PATIO AREA

CHALK HILL LANE

DOG PICK-UP STATION

SEATING AREA

SHADE TREE

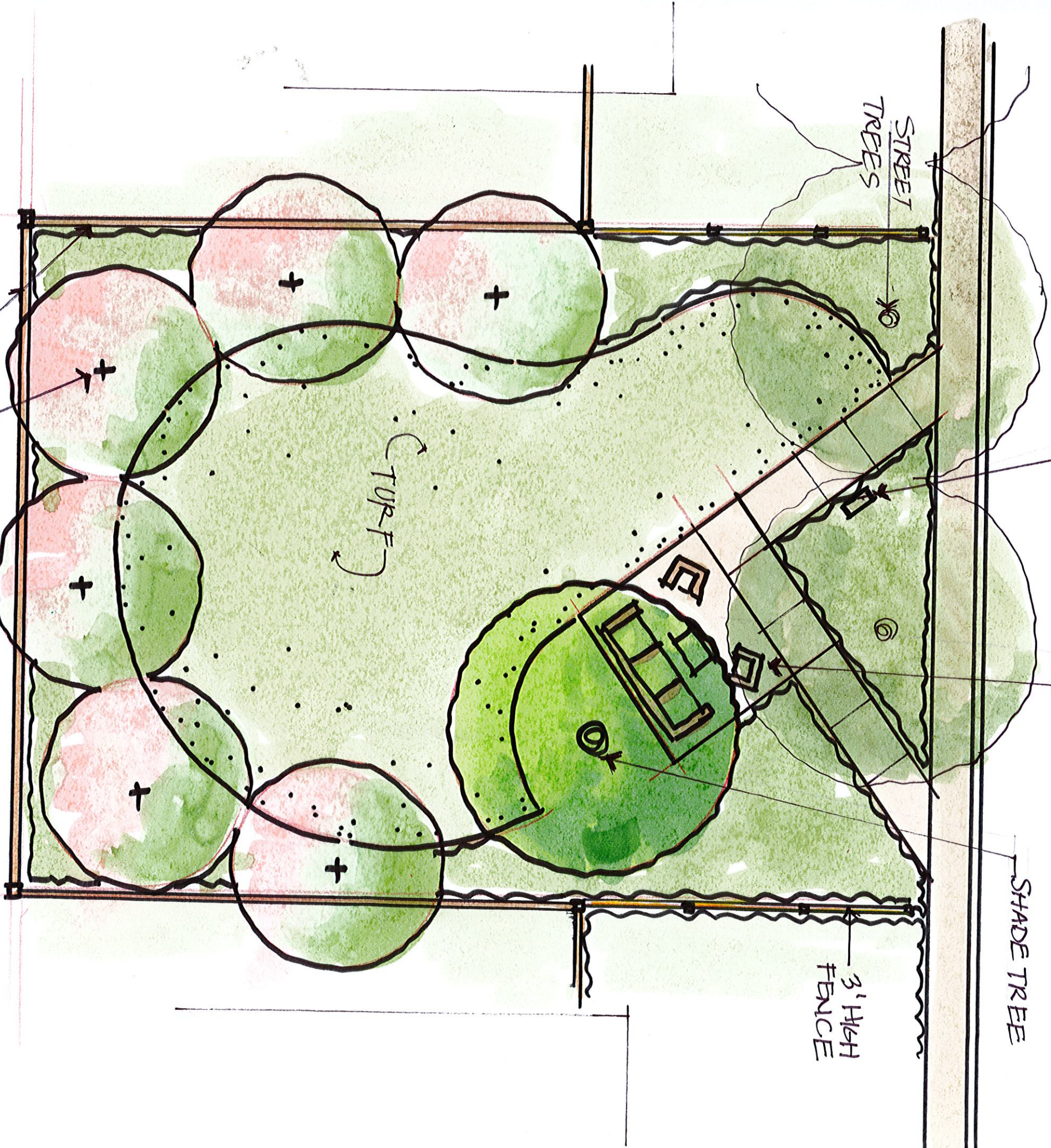
STREET
TREES

3' HIGH
FENCE

TURF

FLOWERING TREES

ADJACENT GOOD NEIGHBOR
FENCE, TYPICAL



Century Communities
99 Almaden Blvd, Ste 400
San Jose, CA 95113

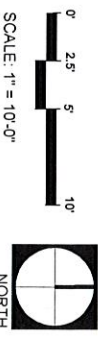
PROMENADE AT SAND CREEK
Antioch, California

PARCEL D
CONCEPTUAL LANDSCAPE PLAN
OCTOBER 2018

VanderToelen Associates
700 Ygnacio Valley Rd
Suite 100
Walnut Creek, CA 94596
tel: 707.224.2288
www.vander-toelen.com



L-1
Project No. 11417







STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of October 18, 2018

TO: Parks and Recreation Commission

SUBMITTED BY: Nancy Kaiser, Parks and Recreation Director *Nancy Kaiser*

SUBJECT: Presentation by Revenue & Cost Specialists, LLC on
City Cost Allocation Study

The City of Antioch contracted with Revenue & Cost Specialists, LLC to update the City's user fee and cost allocation plan. The consultant's team conducted a Cost Allocation Study of all fees and charges over the course of several months; followed by City Council review during April through June 2018. On June 12, 2018 the City Council held a work study session to review and discuss the user fee study related to recreation fees and charges.

Recreation services by their very nature will always receive a subsidy from the General Fund; many services benefit the community as a whole and contribute to quality of life and civic pride. The policy that guides fees and charges, and level of subsidy, should be studied and updated on a regular basis. As with the programs and service delivery, the policies and guidelines should reflect the trends in community interest, availability of resources, and fiscal stability.

Last year, the General Fund subsidized direct costs of recreation services in the amount of \$1,595,924 and is projected to subsidize almost \$1.3M in this current fiscal year and next fiscal year. According to analysis in the Cost of Services Study, Recreation Services are recovering approximately 74% of direct costs for programs, but only 51% of direct costs for facilities and fields.

According to the National Recreation & Park Association (NRPA) 2018 Agency Performance Review, the typical agency recovers 28% of its operating expenditures from non-tax revenues. Antioch Recreation is well above-average of the NRPA report regarding cost recovery, but it has been several years since the policy was reviewed. The current policy for recreation programs and services states "Activity/Facility Rental Fees are set to cover all direct costs such as instructors, staff, materials, and contracted services, plus necessary overhead."

Revenue & Cost Specialists, LLC will make a presentation on their findings to supplement the discussion by the Commission about policy recommendations. The City Council directed the Commission to review the policy and provide updated policy recommendations. The schedule for the cost allocation study is as follows.

The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7078 or TDD (925) 779-7081. Agenda and related writings provided to Commission members are available for viewing by the public during normal office hours at the Antioch Community Center, located at 4703 Lone Tree Way, Antioch, CA 94531, as well as at the Committee meeting. Individuals may view the agenda and related writings on the City of Antioch website: www.ci.antioch.ca.us

- September 20, 2018: general discussion of cost recovery percentages, introduction of The Pyramid Methodology, identification of benefit levels, development of categories of service
- October 18, 2018: presentation by Revenue & Cost Specialists, LLC on Recreation services from the Cost of Services Study dated May 2018; discussion and comparison of the benefit levels and categories of services
- November 15, 2018: discussion and recommendation defining direct costs, reviewing cost recovery levels, identifying cost/subsidy goals
- December 20, 2018: develop final recommendations
- January 17, 2019: develop final recommendations and implementation strategies
- February 2019: recommendation to City Council

Attachment

A. Excerpt of Recreation Services pages from Cost of Services Study

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Excerpt of Recreation Services
pages from Cost of Services Study
dated May 2018 by Revenue & Cost
Specialists, LLC

*Chapter IV – Service Revenue Recommendations***Recreation Services**

These service centers are identified for those Recreation services that are provided to the community.

Table 3
Recreation Services

REF #	SERVICE	TOTAL FEE REVENUE	TOTAL SERVICE COST	TOTAL PROFIT/ (SUBSIDY)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE
					ACTUAL	SUGGEST	
S-068	ADULT SPORTS	\$118,750	\$246,790	(\$128,040)	48.1%	80%	See Text
S-069	YOUTH SPORTS	\$63,345	\$235,418	(\$172,073)	26.9%	60%	See Text
S-070	RECREATION CLASSES	\$78,724	\$421,185	(\$342,461)	18.7%	30%	See Text
S-071	CAMP PROGRAMS	\$45,128	\$198,888	(\$153,760)	22.7%	50%	See Text
S-072	PRESCHOOL PROGRAM	\$169,525	\$182,311	(\$12,786)	93.0%	100%	See Text
S-073	PREWETT WATER PARK	\$873,210	\$1,740,796	(\$867,586)	50.2%	80%	See Text
S-074	COMMUNITY THEATER	\$12,600	\$55,448	(\$42,848)	22.7%	100%	See Text
S-075	FACILITY RENTAL	\$266,400	\$681,165	(\$414,765)	39.1%	100%	See Text
S-076	PICNIC/FIELD RENTAL	\$102,375	\$77,814	\$24,561	131.6%	100%	See Text
SUBTOTAL - RECREATION		\$1,730,057	\$3,839,815	(\$2,109,758)	45.1%		\$0

Recreation Services Findings

Recreation Cost Breakdown	Revenue	Cost	(Subsidy)	Cost Recovery
RECREATION DIV. COSTS	1,753,057	2,380,147	(627,090)	73.7%
FACILITY/FIELD MAINTENANCE		1,032,229	(1,659,319)	51.4%
DEPT/CITY INDIRECT COSTS		1,074,122	(2,733,441)	39.1%
TOTAL COSTS	1,753,057	4,486,498	(2,733,441)	39.1%

The above breakout of direct and indirect costs and cost recovery percentages, which also includes tax-supported services, can be reviewed in more detail in **Appendix F**.

As anticipated, the above findings suggest that a subsidy level exists for recreation activities – an amount that varies depending upon whether one considers direct versus indirect costs.

This report recommends that Recreation cost recovery goals be set as a percentage of Recreation Program costs. This practice is quite common in local government operations, not because indirect costs do not exist and are not important, but rather to insure that the cost recovery goals remain relevant, market competitive, and are easily reproducible.

Market Considerations

But much remains to consider in evaluating price and costing levels in this sensitive service area – considerations that are further detailed below.

By their nature, recreation services are highly market driven and subject to a variety of external factors including value to the City's character, consumer demand, location, facility amenities, demographics, and competing service providers. Adjustments in fees can arguably have a significant impact on consumer demand given a variety of elasticity factors that may be in play. This comment does not imply that additional revenues are unavailable but makes the case that fee levels are best set at the delivery point based on a flexible and market based pricing model. It also suggests that recreation performance levels might be best set at a macro level, rather than at the individual program level, to allow for optimal marketing and program pricing flexibility.

In pondering these cost results, the City should consider the following observations common to Recreation services.

General Methodology Assumptions

The methodology generally used in developing service center revenue/cost computations, as has been done in this study, is founded on key assumptions:

First, service volumes are fairly constant and void of wide fluctuations in consumer patronage from year to year.

Second, consumers have come to accept the economic value of continuing to use the identified service at a value that equates to the cost of providing the service.

It is important to note that these two assumptions are not particularly valid for recreation type activities that are characterized by commonly noted annual changes in program popularity combined with the influence of seasonal and weather conditions. Furthermore, recreation dollars are highly sensitive to overall market and economic conditions as a service that strives to compete for an elusive discretionary income dollar.

Recreation service fees are influenced by two factors generally not an issue in the delivery of other City services - marketing and social policy.

Marketing

Given that these services are highly market sensitive and financed mostly by discretionary income, a special burden is placed on program managers to innovate and promote attendance. Those who run these programs know too well the need to convince customers of the value added features of their services. Their market is unforgiving. If fees are set too high, attendance and consequently revenues will drop. On the other hand, establishing fee levels artificially low will result in a flood of demand beyond resource capabilities.

Pricing

If priced strictly at average cost, fee increases can result in reduced participation leading to additional reactionary price increases and further losses in patronage. As such, prices for recreation services must be set carefully. The potential number of target customers should be estimated as part of an aggressive program marketing those services at determined price levels. Some important considerations in setting pricing follow:

- Has a marketing study been performed?
- Have programs been selected for their popularity?
- Do City programs compete with offerings made by other agencies, organizations, or private businesses that can supply the program at less cost?
- Is there a less costly way for the City to supply the service?
- Has sufficient money been budgeted to advertise the program adequately and how is the number of participants affected by the level of advertising?
- What costs would NOT be incurred or REMAIN were the program not to be offered?
- What is the cost of adding one more participant; of opening one more section of the activity?
- Are participants polled for their reaction to the offering, the instructor, the facility, and for their ideas for possible programs and the amounts that they are willing to pay?

City of Antioch Cost of Services Study

- Are some facilities more costly to operate than others? What are the costs of electricity, water, gas, janitorial, maintenance, telephone, vandalism, and the like for each facility?
- How do existing facilities compare to those provided by the competition in creating either a price advantage or disadvantage?
- Has the clientele of the activity been defined allowing the City to understand the social purpose in subsidizing the activity?

A number of these issues have already been addressed by City staff and are merely presented to illustrate the issues involved in operating such services.

In determining what should be charged for services it ultimately is the responsibility of recreation professionals to recommend a combination of decreased costs, increased participation and fee adjustments needed to meet the degree of recovery that is ultimately determined by City Council.

What Can Be Charged?

In so far as Recreation services are market driven by definition, they are not subject to the cost limitations of Proposition 4. As such, pricing for class programs and related facility rentals can be set at market rate and consumer valued pricing levels subject to policy defined discount and subsidy levels.

Social Policy

The City Council should develop a conscious policy as to what programs should be subsidized with tax monies in promoting social benefit, and to what extent. It may well be that some level of subsidy for many of the services identified in this group is not only necessary, but also appropriate. If that is deemed to be the case, subsidy levels can be set as part of a budgetary or programmatic policy statement. These policy statements can also explicitly describe the social reasoning involved in the decision making process.

Discounts & Exemptions: The provision of scholarships and exemptions to disadvantaged youths and seniors is a viable and appropriate alternative to reducing fees to the entire community and should be considered in the fee setting process.

Conclusion of Recreation Services

City staff and the City Council may wish to ponder the marketing criteria set out earlier in this Chapter and review the cost figures provided herein. It may well be the case that additional revenues can be generated if the marketplace permits it. In setting fiscal goals for such services, it is recommended that financial targets be established at the macro (Division or Major Program Level) level to allow for maximum price adaptability at the minor program and class level. That being said, monitoring and reporting performance at the targeted level is critical in assessing class/program viability as a bias for properly allocating resources to the most financially and socially productive activities.

**CITY OF ANTIOCH
FEE COMPARISON REPORT
2017-2018**

REF #: S-067**TITLE: ANIMAL CONTROL/SHELTER SVS****CURRENT FEE**

License-Altered: \$19/1 yr \$34/2yr ~~\$49/3 yr~~ Sr: \$10/1 yr \$18/2yr \$25/3 yr
 License-Unaltered: \$40/1 yr \$70/2yr \$108/3 yr Sr: ~~\$24/1 yr~~ \$36/2yr \$54/3 yr
 License-U&I: \$63/1 yr \$93/2yr \$130/3 yr Potential Dangerous Animal - \$60
 Tag Transfer - \$7 Duplicate Tag - \$7
 Adoption: Dog/Cat - \$18 Rabbit - \$13 Small Animal - \$7
 Board & Care: Dog/Cat/Small Animal - \$18/Day Livestock/Reptile - \$18/day
 Potentially Dangerous/Vicious - \$29/day
 Various Surrender & Euthanasia fees

RECOMMENDED FEE

License-Altered: \$20/1 yr ~~\$35/2yr~~ \$50/3 yr Sr: \$11/1 yr \$19/2yr \$26/3 yr
 License-Unaltered: \$41/1 yr \$71/2yr \$109/3 yr Sr: \$22/1 yr \$37/2yr \$55/3 yr
 License-U&I: \$64/1 yr \$94/2yr \$131/3 yr Potential Dangerous Animal - \$61
 Tag Transfer - \$7 Duplicate Tag - \$7
 Adoption: Dog-Cat-\$76* Rabbit-\$16* Small Animal-\$11*
 Board & Care: Dog/Cat/Small Animal - \$19/Day Livestock/Reptile - \$18/day
 Potentially Dangerous/Vicious - \$29/day
 Various Surrender & Euthanasia fees

REF #: S-068**TITLE: ADULT SPORTS****CURRENT FEE**

Adult Drop-In Open Gym - \$5 per person
 Spring Softball Adult League - \$960 per team mens or womens league
 Spring Softball Co-Ed Recreational League - \$585 per team
 Tennis - \$60 per participant

RECOMMENDED FEE

This program is recovering 81% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.
 See Appendix F for more detail.

REF #: S-069**TITLE: YOUTH SPORTS****CURRENT FEE**

Drop-In Open Gym - \$3 per person
 Basketball Camp - \$55 per participant
 Soccer - \$100 per participant (City receives 40%)
 Jr. Warriors - \$98 per participant
 Jr. Giants - No Charge

RECOMMENDED FEE

This program is recovering 57% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.
 See Appendix F for more detail.

REF #: S-070**TITLE: RECREATION CLASSES****CURRENT FEE**

Class fees vary.

The majority of instructors are on a contract and receive 60% of the revenue for each class conducted. The City receives the remaining 40% of the revenue.

RECOMMENDED FEE

This program is recovering 27% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

**CITY OF ANTIOCH
FEE COMPARISON REPORT
2017-2018**

REF #: S-071**TITLE: CAMP PROGRAMS****CURRENT FEE**

Full Day Camp (7 hours per day)
Resident - \$192 per week
Non-Resident - \$202 per week
Half Day Camp (3 hours per day)
Resident - \$116 per week
Non-Resident - \$126 per week

RECOMMENDED FEE

This program is recovering 46% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-072**TITLE: PRESCHOOL PROGRAM****CURRENT FEE**

MWF - 3 hours - \$306 per session or approximately \$18 per day
TTH - 3 hours - \$252 per session or approximately \$21 per day

RECOMMENDED FEE

This program is recovering 215% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-073**TITLE: PREWETT WATER PARK****CURRENT FEE**

Various fees

RECOMMENDED FEE

This program is recovering 80% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-074**TITLE: COMMUNITY THEATER****CURRENT FEE**

\$1,575 per performance for community theater groups.

RECOMMENDED FEE

This program is recovering 161% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-075**TITLE: FACILITY RENTAL****CURRENT FEE**

Various fees

RECOMMENDED FEE

This program is recovering 142% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

**CITY OF ANTIOCH
FEE COMPARISON REPORT
2017-2018**

REF #: S-076**TITLE: PICNIC/FIELD RENTAL****CURRENT FEE**

Various fees

RECOMMENDED FEE

This program is recovering 301% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-077**TITLE: NEW WATER ACCOUNT****CURRENT FEE**

None

RECOMMENDED FEE

\$30 per account

REF #: S-078**TITLE: DELINQUENT WATER TURN-OFF/ON****CURRENT FEE**

\$73 per turn-off

Disconnection Service Charge - \$104 per trip

Reconnection:

Next Business Day - No Charge

Same Day - \$205

RECOMMENDED FEE

Processing - \$26 per turn-off

Disconnection Service Charge - \$104 per trip

Reconnection:

Next Business Day - No Charge

Same Day - \$260 (2 hrs at OT)

REF #: S-079**TITLE: WATER METER TAMPERING REPAIR****CURRENT FEE**

Actual costs of parts and labor with a minimum of \$251

RECOMMENDED FEE

Charge the fully allocated hourly rate of all personnel involved plus any outside costs with a minimum of \$250

REF #: S-080**TITLE: WATER METER TESTING****CURRENT FEE**

Fully burdened hourly rate plus cost of materials and equipment.

RECOMMENDED FEE

Charge the fully allocated hourly rate of all personnel involved plus any outside costs.

Fee will be refunded if the meter is found to be running fast.

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE ADULT SPORTS		REFERENCE NO. S-068
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident
DESCRIPTION OF SERVICE Provide sports and fitness programs for adults, such as softball, tennis, volleyball, organized and drop-in programs. Sports and fitness programs contribute to a healthy lifestyle and promote community engagements in adults.		
CURRENT FEE STRUCTURE Adult Drop-In Open Gym - \$5 per person Spring Softball Adult League - \$960 per team mens or womens league Spring Softball Co-Ed Recreational League - \$585 per team Tennis - \$60 per participant		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$40.95	TOTAL REVENUE:
UNIT COST:	\$85.10	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$(44.15)	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	2,900	PCT. COST RECOVERY:
SUGGESTED FEE FOR COST RECOVERY OF: 80% This program is recovering 81% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies. See Appendix F for more detail.		

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE				REFERENCE NO.		
ADULT SPORTS				S-068		
NOTE				TOTAL UNITS		
Unit Costs are an Average of Total Units				2,900		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
RECREATION SPORTS	OVERTIME	\$500	0.11	\$0.30	2,900	\$870
RECREATION SPORTS	REC SPECIALIST	33%	0.19	\$19.33	2,900	\$56,057
RECREATION SPORTS	PART-TIME STAFF	\$52,750	1.52	\$34.18	2,900	\$99,122
RECREATION SPORTS		Field Maintenance	0.00	\$0.03	2,900	\$87
RECREATION SPORTS		Tennis	0.00	\$0.14	2,900	\$406
RECREATION SPORTS		Drop-In	0.00	\$0.98	2,900	\$2,842
RECREATION SPORTS		Softball	0.00	\$12.99	2,900	\$37,671
RECREATION SPORTS		Tournaments	0.00	\$2.24	2,900	\$6,496
COMM RECREATION		Facility Maint/Repl	0.00	\$14.91	2,900	\$43,239
TYPE SUBTOTAL			1.82	\$85.10		\$246,790
TOTALS			1.82	\$85.10		\$246,790

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE YOUTH SPORTS		REFERENCE NO. S-069	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Provide active recreation, sports, and physical development programs for youth of all ages, such as basketball, soccer, sports camps, Jr. Giants, and other active programs based on trends and interests.			
CURRENT FEE STRUCTURE Drop-In Open Gym - \$3 per person Basketball Camp - \$55 per participant Soccer - \$100 per participant (City receives 40%) Jr. Warriors - \$98 per participant Jr. Giants - No Charge			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$45.77	TOTAL REVENUE:	\$63,345
UNIT COST:	\$170.10	TOTAL COST:	\$235,418
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(124.33)</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(172,073)</div>
TOTAL UNITS:	1,384	PCT. COST RECOVERY:	26.91%
SUGGESTED FEE FOR COST RECOVERY OF: 60% This program is recovering 57% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies. See Appendix F for more detail.			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE YOUTH SPORTS				REFERENCE NO. S-069		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1,384		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
RECREATION SPORTS	OVERTIME	\$1,000	0.48	\$1.27	1,384	\$1,758
RECREATION SPORTS	REC SPECIALIST	33%	0.39	\$40.50	1,384	\$56,052
RECREATION SPORTS	PART-TIME STAFF	\$28,225	1.70	\$38.31	1,384	\$53,021
RECREATION SPORTS		BBall Camps	0.00	\$2.37	1,384	\$3,280
RECREATION SPORTS		Field Maintenance	0.00	\$0.01	1,384	\$14
RECREATION SPORTS		Basketball	0.00	\$9.44	1,384	\$13,065
RECREATION SPORTS		Junior Giants	0.00	\$0.89	1,384	\$1,232
RECREATION SPORTS		Soccer	0.00	\$16.00	1,384	\$22,144
COMM RECREATION		Facility Maint/Repl	0.00	\$61.31	1,384	\$84,853
		TYPE SUBTOTAL	2.57	\$170.10		\$235,418
TOTALS			2.57	\$170.10		\$235,418

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE RECREATION CLASSES		REFERENCE NO. S-070	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing various recreation classes to residents of all ages that support lifelong learning and active, healthy living. Classes include youth and adult dance, art, fitness, music, gymnastics, cooking, martial arts, personal growth and enrichment.			
CURRENT FEE STRUCTURE Class fees vary. The majority of instructors are on a contract and receive 60% of the revenue for each class conducted. The City receives the remaining 40% of the revenue.			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$52.48	TOTAL REVENUE:	\$78,724
UNIT COST:	\$280.79	TOTAL COST:	\$421,185
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(228.31)</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(342,461)</div>
TOTAL UNITS:	1,500	PCT. COST RECOVERY:	18.69%
SUGGESTED FEE FOR COST RECOVERY OF: 30% This program is recovering 27% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies. See Appendix F for more detail.			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE RECREATION CLASSES				REFERENCE NO. S-070		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1,500		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMM RECREATION	REC SPECIALIST	75%	0.82	\$97.09	1,500	\$145,635
COMM RECREATION	PART-TIME STAFF	\$9,615	0.44	\$14.25	1,500	\$21,375
COMM RECREATION		Suppl/Contr/Temp Hlp	0.00	\$121.60	1,500	\$182,400
COMM RECREATION		Facility Maint/Repl	0.00	\$47.85	1,500	\$71,775
		TYPE SUBTOTAL	1.26	\$280.79		\$421,185
TOTALS			1.26	\$280.79		\$421,185

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE CAMP PROGRAMS		REFERENCE NO. S-071	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing a summer day camp program experience for youths ages 6-12 years at the Antioch Community Center. Known as Coyote Hills Summer Camp, the program builds self-confidence, creates life-long memories, nurtures friendships.			
CURRENT FEE STRUCTURE Full Day Camp (7 hours per day) Resident - \$192 per week Non-Resident - \$202 per week Half Day Camp (3 hours per day) Resident - \$116 per week Non-Resident - \$126 per week			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$158.90	TOTAL REVENUE:	\$45,128
UNIT COST:	\$700.31	TOTAL COST:	\$198,888
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(541.41)</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(153,760)</div>
TOTAL UNITS:	284	PCT. COST RECOVERY:	22.69%
SUGGESTED FEE FOR COST RECOVERY OF: 50% This program is recovering 46% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies. See Appendix F for more detail.			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE CAMP PROGRAMS				REFERENCE NO. S-071		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 284		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMM RECREATION	REC SPECIALIST	5%	0.29	\$34.19	284	\$9,710
COMM RECREATION	PART-TIME STAFF	\$68,016	16.43	\$532.21	284	\$151,148
COMM RECREATION		Facility Maint/Repl	0.00	\$117.89	284	\$33,481
COMM RECREATION		Supplies/Contracts	0.00	\$16.02	284	\$4,550
		TYPE SUBTOTAL	16.72	\$700.31		\$198,888
TOTALS			16.72	\$700.31		\$198,888

CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018

SERVICE PRESCHOOL PROGRAM		REFERENCE NO. S-072	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE <p>Providing a recreational preschool that offers a nurturing environment to promote learning through the joy of discovery, social play, individual development and fun. It focuses on building confidence and self-esteem, and learning with new friends.</p>			
CURRENT FEE STRUCTURE <p>MWF - 3 hours - \$306 per session or approximately \$18 per day TTH - 3 hours - \$252 per session or approximately \$21 per day</p>			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$229.40	TOTAL REVENUE:	\$169,525
UNIT COST:	\$246.70	TOTAL COST:	\$182,311
UNIT PROFIT (SUBSIDY):	\$(17.30)	TOTAL PROFIT (SUBSIDY):	\$(12,786)
TOTAL UNITS:	739	PCT. COST RECOVERY:	92.99%
SUGGESTED FEE FOR COST RECOVERY OF: 100% <p>This program is recovering 215% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE PRESCHOOL PROGRAM				REFERENCE NO. S-072		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 739		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMM RECREATION	REC SPECIALIST	5%	0.11	\$13.14	739	\$9,710
COMM RECREATION	PART-TIME STAFF	\$39,011	3.62	\$117.29	739	\$86,677
COMM RECREATION		Supplies/Contracts	0.00	\$30.79	739	\$22,754
COMM RECREATION		Facility Maint/Repl	0.00	\$85.48	739	\$63,170
		TYPE SUBTOTAL	3.73	\$246.70		\$182,311
TOTALS			3.73	\$246.70		\$182,311

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE PREWETT WATER PARK		REFERENCE NO. S-073	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing the Prewett Water Park to the community.			
CURRENT FEE STRUCTURE Various fees			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$24.46	TOTAL REVENUE:	\$873,210
UNIT COST:	\$48.77	TOTAL COST:	\$1,740,796
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(24.31)</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(867,586)</div>
TOTAL UNITS:	35,694	PCT. COST RECOVERY:	50.16%
SUGGESTED FEE FOR COST RECOVERY OF: 80%			
<p>This program is recovering 80% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE				REFERENCE NO.		
PREWETT WATER PARK				S-073		
NOTE				TOTAL UNITS		
Unit Costs are an Average of Total Units				35,694		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER PARK OPS	OVERTIME	\$4,000	0.03	\$0.22	35,694	\$7,853
WATER PARK OPS	PREWETT AQUATICS MAINT WR	100%	0.05	\$5.20	35,694	\$185,609
WATER PARK OPS	REC PROGRAMS COORD	50%	0.02	\$2.07	35,694	\$73,887
WATER PARK OPS	REC SPECIALIST	100%	0.05	\$5.25	35,694	\$187,394
WATER PARK OPS	PART-TIME STAFF	\$312,000	0.58	\$18.58	35,694	\$663,195
WATER PARK OPS		Park Replacement	0.00	\$1.83	35,694	\$65,320
WATER PARK OPS		Various Accounts	0.00	\$12.67	35,694	\$452,243
WATER PARK OPS		Utilities	0.00	\$2.95	35,694	\$105,297
		TYPE SUBTOTAL	0.72	\$48.77		\$1,740,796
TOTALS			0.72	\$48.77		\$1,740,796

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE COMMUNITY THEATER		REFERENCE NO. S-074	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PRODUCTION	SERVICE RECIPIENT Community Group	
DESCRIPTION OF SERVICE Maintenance and operational management of a 200 seat community theater located inside the Nick Rodriguez Community Center for use by community theater groups, organizations, musical ensembles, and individuals. Primarily used by two community groups.			
CURRENT FEE STRUCTURE \$1,575 per performance for community theater groups.			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$1,575.00	TOTAL REVENUE:	\$12,600
UNIT COST:	\$6,931.00	TOTAL COST:	\$55,448
UNIT PROFIT (SUBSIDY):	\$(5,356.00)	TOTAL PROFIT (SUBSIDY):	\$(42,848)
TOTAL UNITS:	8	PCT. COST RECOVERY:	22.72%
SUGGESTED FEE FOR COST RECOVERY OF: 100% This program is recovering 161% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies. See Appendix F for more detail.			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE COMMUNITY THEATER				REFERENCE NO. S-074		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 8		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
NICK ROD. COMM CTR	PART-TIME STAFF	\$6,912	71.87	\$2,422.15	8	\$19,377
COMM RECREATION		Facility Maint/Repl	0.00	\$4,508.88	8	\$36,071
		TYPE SUBTOTAL	71.87	\$6,931.03		\$55,448
TOTALS			71.87	\$6,931.00		\$55,448

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE FACILITY RENTAL		REFERENCE NO. S-075	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE RENTAL	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Scheduling and maintenance of the Nick Rodriguez Community Center and the Antioch Community Center for rental by private parties, as well as other City facilities.			
CURRENT FEE STRUCTURE Various fees			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$236.80	TOTAL REVENUE:	\$266,400
UNIT COST:	\$605.48	TOTAL COST:	\$681,165
UNIT PROFIT (SUBSIDY):	\$(368.68)	TOTAL PROFIT (SUBSIDY):	\$(414,765)
TOTAL UNITS:	1,125	PCT. COST RECOVERY:	39.11%
SUGGESTED FEE FOR COST RECOVERY OF: 100% This program is recovering 142% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies. See Appendix F for more detail.			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE				REFERENCE NO.		
FACILITY RENTAL				S-075		
NOTE				TOTAL UNITS		
Unit Costs are an Average of Total Units				1,125		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
NICK ROD. COMM CTR	PART-TIME STAFF	Nick Custod-\$11,000	0.81	\$27.41	1,125	\$30,836
SENIOR PROG & SVS	REC SPECIALIST	5%	0.07	\$7.72	1,125	\$8,685
RECREATION SPORTS	PART-TIME STAFF	Gym Rental - \$2,700	0.20	\$4.51	1,125	\$5,074
RECREATION SPORTS		Gym Rentals	0.00	\$3.91	1,125	\$4,399
COMM RECREATION	ADMIN ASSISTANT II	50%	0.72	\$64.04	1,125	\$72,045
COMM RECREATION	PART-TIME STAFF	ACC Bldg Att-\$28,000	1.71	\$55.32	1,125	\$62,235
COMM RECREATION	PART-TIME STAFF	ACC Process-\$15,000	0.91	\$29.63	1,125	\$33,334
COMM RECREATION	PART-TIME STAFF	ACC Custod-\$47,500	2.90	\$93.80	1,125	\$105,525
COMM RECREATION		Facility Maint/Repl	0.00	\$319.14	1,125	\$359,033
TYPE SUBTOTAL			7.33	\$605.48		\$681,165
TOTALS			7.33	\$605.48		\$681,165

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE PICNIC/FIELD RENTAL		REFERENCE NO. S-076	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE RESERVATION	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Scheduling and maintenance of City ballfields and picnic areas for rental by private parties.			
CURRENT FEE STRUCTURE Various fees			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$106.97	TOTAL REVENUE:	\$102,375
UNIT COST:	\$81.31	TOTAL COST:	\$77,814
UNIT PROFIT (SUBSIDY):	\$25.66	TOTAL PROFIT (SUBSIDY):	\$24,561
TOTAL UNITS:	957	PCT. COST RECOVERY:	131.56%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
<p>This program is recovering 301% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE PICNIC/FIELD RENTAL				REFERENCE NO. S-076		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 957		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
RECREATION SPORTS	REC SPECIALIST		0.17	\$17.71	957	\$16,948
RECREATION SPORTS	PART-TIME STAFF	\$9,775	0.85	\$19.19	957	\$18,365
RECREATION SPORTS		Turf Field Elec	0.00	\$29.26	957	\$28,002
RECREATION SPORTS		Field Maintenance	0.00	\$0.97	957	\$928
RECREATION SPORTS		Picnic Rental	0.00	\$0.21	957	\$201
RECREATION SPORTS		Field Rentals	0.00	\$6.90	957	\$6,603
COMM RECREATION	ADMIN ASSISTANT II		0.08	\$7.07	957	\$6,766
		TYPE SUBTOTAL	1.10	\$81.31		\$77,814
		TOTALS	1.10	\$81.31		\$77,814

APPENDIX F
DETAIL OF
RECREATION SERVICES

**CITY OF ANTIOCH
DETAIL OF RECREATION SERVICES
FISCAL YEAR 2017-2018**

REF #	SERVICE	DIRECT COSTS			FACILITY/ FIELD COST	INDIRECT COSTS	TOTAL COSTS	REVENUES	DIRECT COST RECOVERY	DIRECT/ FACIL/FIELD COST RECOVERY	TOTAL COST RECOVERY
		PROGRAM COST	FULL TIME COST	TOTAL							
S-068	Adult Sports	\$107,758	\$38,634	\$146,392	\$43,326	\$57,072	\$246,790	\$118,750	81.1%	62.6%	48.1%
S-069	Youth Sports	\$72,741	\$38,657	\$111,398	\$84,867	\$39,153	\$235,418	\$63,345	56.9%	32.3%	26.9%
S-070	Recreation Classes	\$193,308	\$96,657	\$289,965	\$71,775	\$59,445	\$421,185	\$78,724	27.1%	21.8%	18.7%
S-071	Camp Programs	\$81,711	\$15,894	\$97,605	\$33,481	\$67,802	\$198,888	\$45,128	46.2%	34.4%	22.7%
S-072	Preschool Program	\$67,010	\$11,819	\$78,829	\$63,170	\$40,312	\$182,311	\$169,525	215.1%	119.4%	93.0%
S-074	Community Theater	\$7,841	\$0	\$7,841	\$36,071	\$11,536	\$55,448	\$12,600	160.7%	28.7%	22.7%
SUBTOTAL - PROGRAMS		\$530,370	\$201,660	\$732,030	\$332,690	\$275,320	\$1,340,040	\$488,072	66.7%	45.8%	36.4%
S-075	Facility Rental	\$122,610	\$65,703	\$188,313	\$359,033	\$133,819	\$681,165	\$266,400	141.5%	48.7%	39.1%
S-076	Picnic/Field Rental	\$17,893	\$16,109	\$34,002	\$28,930	\$14,882	\$77,814	\$102,375	301.1%	162.7%	131.6%
SUBTOTAL - RENTALS		\$140,503	\$81,812	\$222,315	\$387,963	\$148,701	\$758,979	\$368,775	165.9%	60.4%	48.6%
S-073	Prewett Water Park	\$810,195	\$288,467	\$1,098,662	\$170,617	\$471,517	\$1,740,796	\$873,210	79.5%	68.8%	50.2%
TAX-26	General Recreation Services	\$0	\$50,121	\$50,121	\$0	\$26,487	\$76,608	\$0	0.0%	0.0%	0.0%
TAX-27	General Ballfield Usage	\$0	\$0	\$0	\$8,485	\$0	\$8,485	\$0	0.0%	0.0%	0.0%
TAX-28	Senior Services	\$71,918	\$197,671	\$269,589	\$132,474	\$148,561	\$550,624	\$23,000	0.0%	5.7%	4.2%
TAX-29	Adventures in Fun Fitness	\$0	\$7,430	\$7,430	\$0	\$3,536	\$10,966	\$0	0.0%	0.0%	0.0%
SUBTOTAL - TAX SERVICES		\$71,918	\$255,222	\$327,140	\$140,959	\$178,584	\$646,683	\$23,000	7.0%	4.9%	3.6%
GRAND TOTAL		\$1,552,986	\$827,161	\$2,380,147	\$1,032,229	\$1,074,122	\$4,486,498	\$1,753,057	73.7%	51.4%	39.1%

PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERATING EXPENSES

FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES

INDIRECT COSTS INCLUDES CITY AND DEPT O/H, ISF CHARGES, AND OTHER DEPARTMENTS