



PARKS & RECREATION COMMISSION MEETING

Antioch City Hall
200 H Street
Antioch, CA 94509

Thursday
October 20, 2022
7:00 p.m.

AGENDA

*Parks and Recreation Commission Meetings are live-streamed at
<https://antiochca.gov/parksandrecreationmeeting>*

Notice of Opportunity to Address the Parks and Recreation Commission

There are two ways to submit public comments to the Commission:
Prior to 5:00pm the day of the meeting written comments may be submitted electronically to the Director of Parks and Recreation at the following email address:
bhelfenberger@antiochca.gov. Include your comments in the email communication.

All comments received before 5:00 pm the day of the meeting will be provided to the Parks and Recreation Commissioners at the meeting. **Please indicate the agenda item and title in your email subject line.**

After 7:00 the day of the meeting and during the meeting all comments may be submitted verbally by dialing (925) 776-3057. Call-in comments will be heard by Commissioners during the meeting. Members of the public attending the meeting in person may speak during "public comments" or during an agenda item. Please note that there is a delay of approximately 60 seconds between the live meeting and the broadcast.

Individuals may view the agenda and related writings on the City of Antioch website: www.antiochca.gov. In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.



PARKS & RECREATION COMMISSION MEETING

October 20, 2022

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of July 21, 2022.

VI. BUSINESS

1. Introduction of new Commissioner Mariah Williams
2. Election of Vice-Chair
3. Community Recreation Programs and Special Events Update from Recreation Supervisor Shahad Wright

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication
2. Commission Communication

VIII. ADJOURNMENT

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PARKS & RECREATION COMMISSION MEETING

Thursday
July 21, 2022
7:00 p.m.

ANNOTTATED AGENDA

I. CALL TO ORDER

Call to Order by Chair Arce at 7:04 pm

II. PLEDGE OF ALLEGIANCE

Chair Arce led the Pledge of Allegiance

III. ROLL CALL

*Commissioners Present: Arce, Eubanks, King, Knight, Peckenham
Commissioners Absent: Belche, Foster
Staff Present: Brad Helfenberger, Parks and Recreation Director
John Samuelson, Public Works Director
Scott Buening, Project Manager*

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

There were no public comments.

VI. V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of March 17, 2022.

Motion to approve minutes of the Parks and Recreation Commission meeting March 17, 2022

*Motion: Knight
Second: Arce
5 Yes/0 No
2 Absent*

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2. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of May 19, 2022. *(note, this meeting was cancelled due to lack of quorum. The minutes are simply a record of the cancellation).*

Motion to approve minutes of the Parks and Recreation Commission meeting May 19, 2022

*Motion: Arce
Second: Knight
5 Yes/0 No
2 Absent*

3. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Special Meeting of June 7, 2022.

Motion to approve minutes of the Parks and Recreation Commission Special meeting June 7, 2022

*Motion: Knight
Second: Peckenhams
5 Yes/0 No
2 Absent*

BUSINESS

1. Recommendation to Approve the Contra Loma Estates Park Renovation

Project Manager Buenting introduced the item and introduced the architects who presented the item. Information was shared on the final design and plans for the Contra Loma Estates Park renovation.

Motion to Recommend approval of the Contra Loma Estates Park Renovation.

*Motion: Arce
Second: Peckenhams
5 Yes/0 No
2 Absent*

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication

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Director Helfenberger informed the Commission that the summer season was close to finishing, that fall registration would open soon, and of upcoming "Water Park After Dark" events.

2. Commission Communication

VIII. ADJOURNMENT

Motion: Arce

Second: Knight

5 Yes /0 No

2 Absent

Meeting Adjourned at 7:28 pm


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CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of October 20, 2022

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Introduction of new Commissioner Mariah Williams

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission receive the introduction.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

The City Council appointed Mariah Williams to the Parks and Recreation Commission at the regular meeting of October 11, 2022. The term will expire in April 2026. We welcome her to the Parks and Recreation Commission.

ATTACHMENTS

Commission Application

City of Antioch Application for Community Service Parks and Recreation Commission (PRC)

APPLICATION DEADLINE

Thursday, March 31, 2022, 5 00 p m

AVAILABLE POSITIONS

Three (3) Commissioners, full term vacancies, expiring April 2026

PARKS AND RECREATION COMMISSION BACKGROUND

- The Commissioners serve in an advisory capacity to the City Council in matters pertaining to Parks and Recreation functions
- Must be a resident of the City of Antioch
- Surveying all current and future public and private recreation facilities
- Recommend coordinated recreation programs for the City
- Survey current and future park and recreational needs of the community to provide a sound and year round recreational program for all ages
- 7 member board 4 year terms
- Meetings are held the third Thursday of every other month at 7 00 p m
- Commissioners are required to submit a FPPC Form 700 (Statement of Economic Interests) upon assuming office, and every year thereafter no later than April 1st
- Newly appointed Commissioners are also required to complete the AB 1234 Ethics training within 1 year of their appointment All Commissioners must then take the AB 1234 Ethics training every two years thereafter The Ethics training is available online

Board and Commission Application Page bit.ly/ApplyAntioch

Questions? Email the Office of the City Clerk at cityclerk@antiochca.gov, call (925) 779 7008, or visit bit.ly/AntiochCityClerk to find answers to most frequently asked questions

Email *

[REDACTED]



Name *

mariah williams

Address (example: 200 H Street, Antioch, CA 94509) *

[REDACTED] Antioch, CA 94531

Phone number *

[REDACTED]

Employer *

Antioch Unified School District

Occupation *

Teacher

How long have you lived in Antioch? *

five years

List the three (3) main reasons for your interest in this appointment. *

work to protect wetland/ wildlife conservation and sustainability, ensure safe infrastructure for our parks and playgrounds for our community and youth, and plan culturally diverse activities and celebrations to bring cultural awareness

Have you attended any meetings of this board? *

☐ Yes

☒ No

☐ Maybe

Have you previously served on one of Antioch's Boards, Commissions, or Committees? If so, please list what you served on and when *

If you have not previously served, write "N/A"

N/A

What skills/knowledge do you have that would be helpful in serving on the board for which you are applying? *

Excellent communication skills, knowledge of national and city parks, understanding of park planning, in depth knowledge of environmental safety and sustainability, proficiency in planning safe events, and coordinating with schools and community members

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

I care deeply about Antioch and the community it serves. I believe that our residences deserve safe infrastructure and strive to enhance the already beautiful parks our city has.

As a board member, I would work to make our parks clean and litter-free, including ways to educate our residents about pollution and littering. I would like to plant more trees and keep the trees we have in good condition with pruning and trimming. I would like to work involving school officials to bring the youth to parks. Plan culturally diverse activities and celebrations to bring cultural awareness and provide safe gatherings. Antioch is an important city, especially because of its wetlands and delta. I would work to keep our wetlands protected and our wildlife safe, this includes reducing litter, pollution, illegal dumping in parks.

Have you reviewed the meeting times, and can attend meetings at the designated time? *

- ☒ Yes
- ☐ No
- ☐ Maybe

Upload resume (optional - recommended to enhance your application)



Please read the general information regarding boards and commissions prior to submitting an application so you are aware of the duties, time and frequency of meetings. *

☒ I have read the information relating to the Parks and Recreation Commission

Please note this completed application is available for public review. *



I understand that the application I submit is available to the public

Please review the application deadline and enter it here (to review deadline, visit: bit.ly/ApplyAntioch) *

MM DD YYYY

03 / 27 / 2022

Electronic Signature *

Please type your full name

Mariah Williams

NOTE: You also have the option to download a PDF version of this application and email, mail, or drop it off to the Clerk's Office. To download a PDF PRC application,

visit: www.antiochca.gov/fc/community/boards/parks-app.pdf

(Mail) Office of the City Clerk, City of Antioch, 200 "H" Street P.O. Box 5007, Antioch, CA 94531-5007 (Email) cityclerk@antiochca.gov

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CITY OF
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STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of October 20, 2022

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Election of Vice Chair

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission elect a Vice-Chairperson to conduct the Parks and Recreation Commission Meetings in the absence of the Chair.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

The Parks and Recreation Commission discusses issues and provides recommendations to the City Council relating to parks, open spaces, recreation, and other related topics. The Commission consists of up to seven members who must be Antioch residents.

The Chair and Vice-Chair are normally elected at the first meeting of each calendar year. Because the Vice-Chair position was recently vacated, a new Vice-Chair needs to be elected. This person will serve as Vice-Chair for the remainder of the calendar year.

ATTACHMENTS


None

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STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of October 20, 2022

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Community Recreation Programs and Special Events Update from Recreation Supervisor Shahad Wright

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission receive the update and discuss.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

At the Parks and Recreation Commission regular meeting of October 21, 2021 the Commission expressed a desire to become more familiar with Recreation Programs and staff members in charge of them. A consensus was reached to invite the four Recreation Supervisors to attend the next four Commission meetings to give an update on their respective program areas and answer any questions the Commission may have.

Tonight's presentation is the fourth and final in the series. In attendance is Recreation Supervisor Shahad Wright, who oversees Community Recreation Programs and Special Events.

ATTACHMENTS

None.



Community Program Overview

Youth:

- Preschool
- Parent's Night Out
- Summer Camp Day
- Seasonal Day Camps
- Be Exceptional Adaptive Classes
- Martial Art
- Anime Drawing
- Online Driver's Ed

Adult:

- Zumba
- Tai Chi & Chi Gong
- Yoga
- Wills, Trust and Estates
- Kayaking Classes
- CPR & First Aid Classes
- Food Manager certification

Special Events:

- MLK Day
- Rec Expo
- Juneteenth
- July 4th Celebration
- Multicultural Day
- Costal Clean Up
- Fishing Debry
- Big Truck Day
- Fall-O-Ween
- Día de Los Muertos



By The Numbers

Key highlights

- Summer day camp saw a 22% increase in campership compared to FY 21
- Registrations 2,109
- Drop In 430
- Total 2,539

Summer Special Events

Juneteenth 2-day event:

- Community Collaboration with Moving Moves and Grace Arms Church
- Over 2,000 residents attended
- Live performance by Tony Lindsey and Christte Michele
- Community BBQ
- Rides and Games



A photograph of two children climbing a rock wall. The child in the foreground is wearing a blue t-shirt and blue patterned shorts, with a red safety harness. The child in the background is wearing an orange t-shirt. The rock wall is light-colored and has some debris on it. The background is a clear blue sky.

Summer Special Events

Multicultural Day

- Community Collaboration with Backyard Movement
- Over 600 residents attended
- Live performances from over several community groups
- Over 20 local vendors
- Rides and Games



The Future is Bright

- Rolling with Rec Bus
- Outdoor Education
- Adding more youth dance and art classes
- Adding more adult enrichment classes; Floral design, Hula Hoop fitness, Step aerobics, Cooking class
- Staff development and training
- Summer Concert Series
- More meaningful special events