



PARKS & RECREATION COMMISSION MEETING

Antioch City Hall
200 H Street
Antioch, CA 94509

Thursday
November 17, 2022
7:00 p.m.

AGENDA

*Parks and Recreation Commission Meetings are live-streamed at
<https://antiochca.gov/parksandrecreationmeeting>*

Notice of Opportunity to Address the Parks and Recreation Commission

There are two ways to submit public comments to the Commission:
Prior to 5:00pm the day of the meeting written comments may be submitted electronically to the Director of Parks and Recreation at the following email address:
bhelfenberger@antiochca.gov. Include your comments in the email communication.

All comments received before 5:00 pm the day of the meeting will be provided to the Parks and Recreation Commissioners at the meeting. **Please indicate the agenda item and title in your email subject line.**

After 7:00 the day of the meeting and during the meeting all comments may be submitted verbally by dialing (925) 776-3057. Call-in comments will be heard by Commissioners during the meeting. Members of the public attending the meeting in person may speak during "public comments" or during an agenda item. Please note that there is a delay of approximately 60 seconds between the live meeting and the broadcast.

Individuals may view the agenda and related writings on the City of Antioch website: www.antiochca.gov. In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.



PARKS & RECREATION COMMISSION MEETING

November 17, 2022

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of October 20, 2022.

VI. BUSINESS

1. Introduction of new Commissioner Jacob Pedrotti
2. Election of Vice-Chair
3. Formation of an Ad-Hoc Committee for Purposes of Reviewing Civic Enhancement Grant Applications and Award Recommendation

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication
2. Commission Communication

VIII. ADJOURNMENT

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PARKS & RECREATION COMMISSION MEETING

Thursday
October 20, 2022
7:00 p.m.

ANNOTTATED AGENDA

I. CALL TO ORDER

Call to Order by Chair Arce at 7:00 pm

II. PLEDGE OF ALLEGIANCE

Chair Arce led the Pledge of Allegiance

III. ROLL CALL

*Commissioners Present: Arce, Eubanks, Peckenham, Williams
Commissioners Absent: Belche, Foster, King
Staff Present: Brad Helfenberger, Parks and Recreation Director
Rosanna Bayon-Moore, Assistant City Manager
Carlos Zepeda, Deputy Public Works Director
Shahad Wright, Recreation Supervisor*

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

There were no public comments.

VI. V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of July 21, 2022.

Motion to approve minutes of the Parks and Recreation Commission meeting July 21, 2022

*Motion: Peckenham
Second: Arce
4 Yes/0 No
3 Absent*

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BUSINESS

1. Introduction of new Commissioner Mariah Williams

Commissioner Mariah Williams was appointed to the Parks and Recreation Commission at the City Council Regular Meeting of October 11th. Her term will expire in April 2026. Commissioner Williams introduced herself to the rest of the Commission.

No action was taken on this item.

2. Election of Vice-Chair

The election of Chair and Vice-Chair are scheduled each January. Because the previous Vice-Chair is no longer on the Commission, a new vice-chair needs to be selected off-schedule. The Commission held a brief discussion and there was consensus to postpone the election of a Vice-Chair to a later meeting when more Commissioners are present.

Motion to postpone the selection of a Vice Chair

*Motion: Arce
Second: Eubanks
4 Yes/0 No
3 Absent*

3. Community Recreation Programs and Special Events Update from Recreation Supervisor Shahad Wright

Supervisor Wright provided an overview of programs and activities provided by the Community Recreation Division of the Parks and Recreation Department, including Special Events.

No action was taken on this item.

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication

Director Helfenberger informed the Commission of upcoming events including Fall-O-Ween to be held October 27-28, the Halloween Kids Fest hosted by Celebrate Antioch Foundation on October 29, a "Trunk or Treat" event hosted by the Antioch Council of Teens on October 29, and Día De Los Muertos on November 1. The winter-spring 2023 Recreation Guide will soon be available and there will be a "Cyber Monday" sale on Monday November 28th in which there will be a 20% discount on most recreation programs.

2. Commission Communication

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Commissioner Eubanks welcomed Commissioner Williams to the Commission who then thanked Commissioner Eubanks for the gesture.

VIII. ADJOURNMENT

*Motion: Arce
Second: Peckenhams*

4 Yes /0 No

3 Absent

Meeting Adjourned at 7:33 pm


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CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of October 20, 2022

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Introduction of new Commissioner Jacob Pedrotti

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission receive the introduction.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

In July of 2021, the City Council amended the municipal code to allow youths aged 14-17 to serve as members of City Commissions. The City Council appointed Jacob Pedrotti to the Parks and Recreation Commission at the regular meeting of October 25, 2022. The term will expire in March 2024. Jacob has the distinction of being the first youth appointed to a City of Antioch Commission. We welcome him to the Parks and Recreation Commission.

ATTACHMENTS

Commission Application

CITY OF
ANTIOCH
CALIFORNIA

APPLICATION EXTENDED DEADLINE DATE: 5:00 p.m. Friday, October 29, 2021

APPLICATION FOR COMMUNITY SERVICE

PARKS & RECREATION COMMISSION

One (1) Full-term vacancy expiring March 2024

Print your name Jacob Ray Piosos-Pedrotti

Address [REDACTED] City Antioch

ZIP Code 94509 Phone (H) [REDACTED] (W) [REDACTED] (C) [REDACTED]

E-mail address [REDACTED]

Employer [REDACTED]

Address [REDACTED] City [REDACTED]

Occupation [REDACTED]

How long have you lived in Antioch? 7 + yrs

List the three (3) main reasons for your interest in this appointment: [REDACTED]

1. Create a program to help teens
2. Become a role model to my peers
3. Get involved with my community

Have you attended any meetings of this commission? NO

Have you had any previous city community service on this commission? (If yes, please explain) NO

What skills/knowledge do you have that would be helpful in serving on the Parks & Recreation Commission? I have an idea for teens to become more involved with our city + network with business owners - city officials, learn to be more successful, learn more about career opportunities.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

My mom is with the Antioch Chamber as an Ambassador + Secretary, she brings me with her to events like the East Bay Business Expo, Antioch 150th Celebration, business mixers, where I can network with people, volunteer to help local business that may need help. I'm also a full time student and a part of the water Polo Team at Antioch High.

Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? yes.

PLEASE ATTACH YOUR RESUME (Recommended to enhance your application).

PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.

Email completed application with resume to: cityclerk@ci.antioch.ca.us. You can also mail/deliver to:

Office of the City Clerk
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007

Jacob Pechotto

Signature

10/27

Date

Sabrina Pechotto
parent

10-27-21

T.A.P

TEEN AMBASSADOR PROGRAM

They will have a selection of questions and scenarios to answer, then from there we will see if we can teach them networking skills and more.

The T.A.P will go / help assist in Business Expos, meetings Antioch Chamber meetings for leadership team, grand openings, mixers, city meetings, and more.

This will help teens network with business professionals, City Officials, and more. T.A.P will also teach teens how to speak professionally while networking and possibly future job internships or employment. Teens will be empowered and more confident, giving them a sense of responsibility in our community and provide a positive outlet for our youth.

T.A.P will have different phases / levels depending on attendance and participation. Which will include attending and participating in meetings or events, volunteer time to serve our community. Volunteering will include, help cleaning up certain low-income parks, vandalized business assist with cleaning up, removing graffiti, help paint, or whoever or whatever business or persons in need of help, tutor younger youth, big brother/ sister program and more. Ideas are unlimited with possibilities.

We can start this program at our local high schools or interested teens can participate. Applications will be looked over by T.A.P leadership, once voted, then applicants will go through an interview process.

This is just an outline of the T.A.P. I know there is still a lot of work to go into this, I'm willing to do what it takes with all your help and with the help of Sabrina Pedrotte

Thank you for your time.

Best,


Jacob Piocos- Pedrotti

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STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of November 17, 2022

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Election of Vice Chair

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission elect a Vice-Chairperson to conduct the Parks and Recreation Commission Meetings in the absence of the Chair.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

The Parks and Recreation Commission discusses issues and provides recommendations to the City Council relating to parks, open spaces, recreation, and other related topics. The Commission consists of up to seven members who must be Antioch residents. There are currently two vacancies on the Commission.

The Chair and Vice-Chair are normally elected at the first meeting of each calendar year. Because the Vice-Chair position was vacated as of October 25th, 2021, a new Vice-Chair needs to be elected. This person will serve as Vice-Chair for the remainder of the calendar year.


ATTACHMENTS

None

STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of November 17, 2022

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Formation of an Ad-Hoc Committee for Purposes of Reviewing
Civic Enhancement Grant Applications and Award
Recommendation

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission appoint 2-3 members of the Commission to serve on the Civic Enhancement Grant Ad-Hoc Committee.

FISCAL IMPACT

This action has no direct fiscal impact. The budget allocation for the Civic Enhancement Grant Program is \$50,000 for Fiscal Year 2022-2023.

DISCUSSION

The Fiscal Year 21-23 Budget approved by City Council includes the continuation of the Civic Enhance Grants Program to support community events and improvement projects that originate with nonprofit organizations in Antioch. It is the City's goal to assist nonprofit organizations by creating and implementing a grant program to fund civic events and enhancement projects in an objective and efficient manner. The City Council directed the Parks and Recreation Commission to make final recommendations for grant approval to the City Council.

Applications for the grant program are anticipated to be available in December and due in January. The Ad-Hoc Committee review of grant applications will take place in early February with review and recommendation by the Commission at the February meeting. Final approval by City Council is anticipated in March.

ATTACHMENTS

None