



ANTIOCH POLICE OVERSIGHT COMMISSION AGENDA

Date: **Monday, August 18, 2025**

Time: 6:30 P.M.

Place: **Antioch City Hall – Council Chambers**
200 H Street
Antioch, CA 94509

ANTIOCH POLICE OVERSIGHT COMMISSIONERS

Porshe Taylor, Chairperson
Devin Williams, Vice Chairperson
Treva Hadden
Alicia Dianne Lacey-Oha
Lisa Elekwachi
Susan Kennedy
Joseph Mitchell

Staff Liaison: Bessie Marie Scott, City Manager
Kevin W. Kunding, Assistant City Attorney
Joseph Vigil, Police Chief

Commission meetings are live streamed at:
<https://www.antiochca.gov/government/boards-commissions/#section-apoc>.

Please see the inside cover for detailed Speaker Rules.

ACCESSIBILITY: In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@antiochca.gov.

PLEASE TURN OFF CELL PHONES BEFORE ENTERING MEETING LOCATION.

ANTIOCH POLICE OVERSIGHT COMMISSION

SPEAKER RULES

Welcome to the Antioch Police Oversight Commission meeting. The Commission encourages community participation. The Ralph M. Brown Act guarantees the public's right to address the Commission, within the framework of Speaker Rules. Because agendas encompass many business items, Speaker Rules enable the meeting to be efficiently conducted and concluded at a reasonable hour.

How to submit a Public Comment – Members of the public wishing to provide public comments, may do so one of the following ways:

- 1) **Written Public Comment** – Written comments may be submitted electronically to the City Clerk at the following email address: cityclerk@antiochca.gov, *prior to 3:00 p.m. the day of the Commission Meeting*. Please indicate the agenda item in your email subject line. Written public comments received before 3:00 p.m., the day of the meeting, will be provided to the Commissioners before the meeting.
- 2) **In Person** – Please fill out a Speaker Request Form, available near the entrance doors, and place it in the Speaker Card Tray near the City Clerk before the meeting begins. Speakers will be notified shortly before they are called to speak. When you are called to speak, please limit your comments to the time allotted (up to 3 minutes). If there are several speakers, the amount of time allotted may be modified at the Chairperson's discretion.

Record of all public comments – *All public comments will become part of the official public record and subject to disclosure under the Public Records Act. All public comments will be retained on file by the City Clerk's Office; entered into the official meeting record and will be available to the public upon request. Written public comments will not be read during the Commission Meeting.*

Notice of Availability of Reports

The Antioch Police Oversight Commission will meet regularly on the first and third Mondays of the month at 6:30 p.m. (except during the months of July and December when regular meetings shall occur once per month). The Antioch Police Oversight Commission Agendas are posted onto the City's Website 72 hours before each meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: <https://www.antiochca.gov/notifications/> and enter your e-mail address to subscribe. To view the agenda information, please click on the following link: <https://www.antiochca.gov/government/boards-commissions/#section-apoc>.

ANTIOCH POLICE OVERSIGHT COMMISSION'S PURPOSE

The purpose of the Commission is to advise the City Council, City Manager, and Chief of Police on the administration of the Antioch Police Department and on matters of public safety within the City of Antioch to ensure that the Antioch Police Department's policies, practices, and customs conform to national standards of constitutional policing. [Ordinance No. 2212-C-S, adopted May 24, 2022: <https://www.antiochca.gov/fc/posc/posc-ord-2212.pdf>].

NOTICE OF OPPORTUNITY TO ADDRESS THE ANTIOCH POLICE OVERSIGHT COMMISSION

This agenda is a summary of the discussion items/actions proposed to be taken by the Antioch Police Oversight Commission. The public has the opportunity to address the Commission on each agenda item. The Commission can only take action on items that are listed on the agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section on this agenda. No one may speak more than once on an agenda item or during "Public Comments". Please see the Speaker Rules on the inside cover of this Agenda for information on public participation.

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted by one motion. By approval of the Consent Calendar, the staff recommendations will be adopted unless a commissioner or a member of the public requests' removal of an item from the Consent Calendar.

3-1. ANTIOCH POLICE OVERSIGHT COMMISSION MEETING MINUTES OF AUGUST 4, 2025

Recommended Action: It is recommended that the Antioch Police Oversight Commission continue the Meeting Minutes of August 4, 2025.

4. NEW BUSINESS

4-1. POLICE CHIEF JOSEPH VIGIL'S REPORT

The Police Chief (or designee) will provide an update on information relevant to the mission, purpose, and work of the Antioch Police Oversight Commission.

- A. Staffing Update**
- B. Training Presentation**
- C. Travel and Training Presentation**
- D. Public Comment**
- E. Commission Discussion and Direction**

4-2. ACTION ITEM: RECOMMENDATION FOR REMOVAL OF A COMMISSIONER DUE TO EXCESSIVE UNEXCUSED ABSENCES

A. Staff Presentation

B. Public Comment

C. Commission Discussion

D. Recommended Action: It is recommended that the Antioch Police Oversight Commission consider the recommendation to the City Council whether a Commissioner should be removed from the Commission due to excessive unexcused absences.

4-3. ACTION ITEM: SELECTION OF THE MEETING LOCATION(S), OTHER THAN CITY HALL, TO CONDUCT MEETINGS ON SEPTEMBER 15, 2025, AND NOVEMBER 17, 2025

A. Staff Presentation

B. Public Comment

C. Commission Discussion

D. Recommended Action: It is recommended that the Antioch Police Oversight Commission select two future Commission meeting dates to conduct two Commission meetings at a location(s) other than City Hall – Council Chambers.

5. PUBLIC COMMENTS

Members of the public are given the opportunity to address the Commission on an item that is not on the agenda; up to three (3) minutes. If there are several speakers, the amount of time allotted may be modified at the Chairperson's discretion.

6. AD HOC COMMITTEE REPORT OUT

The ad hoc committee members will provide updates on their committee's work and plans for the future.

7. UPCOMING/ FUTURE AGENDA ITEMS

The Commission will engage in a working session to discuss and determine agenda items for the upcoming Commission meeting, and to agree on a list of agenda items to be discussed on future agendas. The Commission will work on creating a list of agenda items for future meetings.

**8. ANTIOCH POLICE OVERSIGHT COMMISSIONER REPORT OUT
(3 minutes per commissioner)**

Each commissioner will have an opportunity to provide an update on information relevant to the mission, purpose, and work of the Antioch Police Oversight Commission.

9. STAFF COMMUNICATIONS

Staff may provide an update on information relevant to the mission, purpose, and work of the Antioch Police Oversight Commission.

10. NEXT MEETING DATE – September 15, 2025, at 6:30 p.m.

(September 1, 2025 – Cancelled due to Labor Day Holiday)

11. ADJOURNMENT

After Staff Communications, the Chairperson/Vice Chairperson will make a motion to adjourn the meeting. A second motion is required, and then a majority vote is required to adjourn the meeting.



STAFF REPORT TO THE ANTIOCH POLICE OVERSIGHT COMMISSION

DATE: Regular Meeting of August 18, 2025

TO: Honorable Chairperson and Members of the Antioch Police Oversight Commission

SUBMITTED BY: Christina Garcia, CMC, Assistant City Clerk *Cg*

SUBJECT: Antioch Police Oversight Commission Meeting Minutes of August 4, 2025

RECOMMENDED ACTION

It is recommended that the Antioch Police Oversight Commission continue the Meeting Minutes of August 4, 2025, to the next meeting.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.

APOC TRAINING

Antioch PD 2025

#4-1 B

APOC Training Objectives

Purpose:

Provide APOC members with foundational knowledge of policing at constitutional, state, and municipal levels

Structure:

Monthly continuous training, totaling 20 hours

Organizational Chart

Field Services

Investigative Bureau

Support Services



Hiring Process

Testing

Background

Polygraph

Conditional Offer

Medical Exam

Psychological Exam

Probationary Period

Pre Academy training



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graph TD; A[Pre Academy training] --> B[Basic Academy]; B --> C[Field Training Program]; C --> D[Academy/Field Training Program];
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The diagram illustrates a three-stage training process. It begins with 'Pre Academy training' in a dark green box, followed by 'Basic Academy' in a medium green box, and finally 'Field Training Program' in a light green box. Each stage is connected to the next by a large, light green downward-pointing arrow. The 'Field Training Program' box includes a bulleted list of details. To the right of this flowchart, the title 'Academy/Field Training Program' is displayed in white text on a solid blue background.

Basic Academy

Field Training Program

- Administrative training
- Field Training-Four phases 4 weeks in duration with a two-week shadow phase.

Academy/Field Training Program

Laws defining a Peace Officer

830 PC

832 PC

833 PC

835(A)PC

843 PC

844 PC

Solo Police Officer/Basic Patrol Officer Responsibilities

- Respond to calls for service
- Proactive policing
- Community Engagement
- Department Training

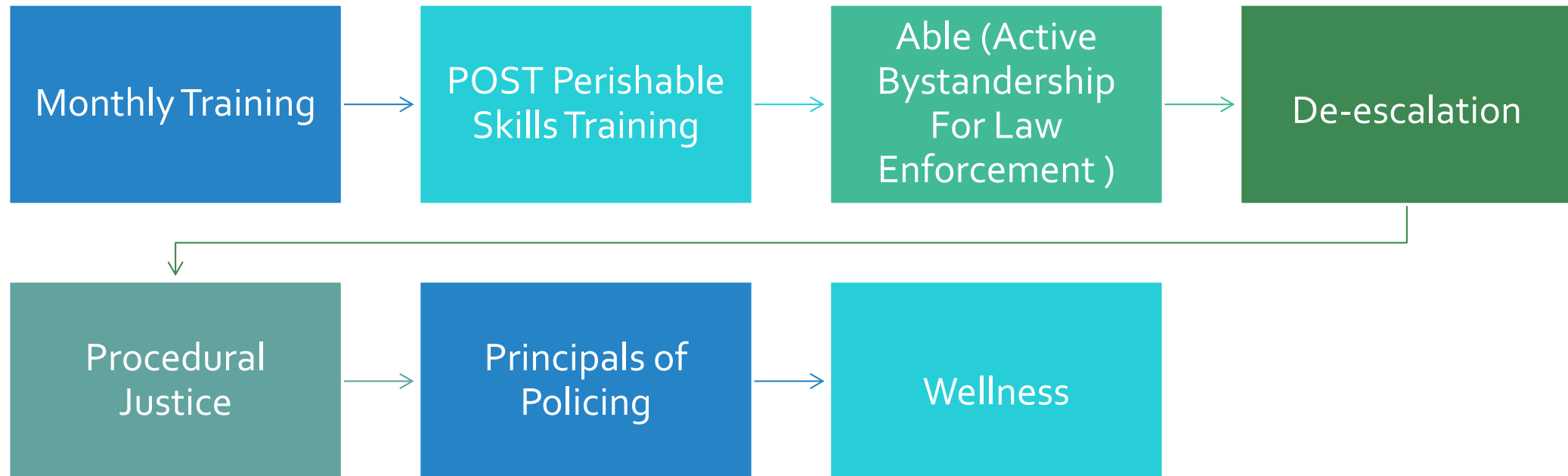


Investigative Process

- Patrol Investigation
- Detective Follow-Up
- Submission of the case to DA's office



Department Training



Ancillary Assignments/Intermediate- Advanced Officer



- Field Training Officer
- CNT (Crisis Negotiations Team)
- CET (Community Engagement Team)
- Drone Operator
- K9 Handler
- Swat
- Traffic Officer
- Detective

Support Staff

- Dispatchers
- Community Service Officers
- Records
- Animal Control
- Reach



Outside Experts

- District Attorney's Office
- Unhoused Advocates (CORE Team)
- Mental Health Counselors (A3 Mobile Crisis)



Internal Oversight

Blue Teams

Pursuits

Mobile Video Audio Recording System Review

Use Of Force

Body Worn Camera Review

Complaint Process



Supervision Roles-Patrol

Promotion
Process

Corporal

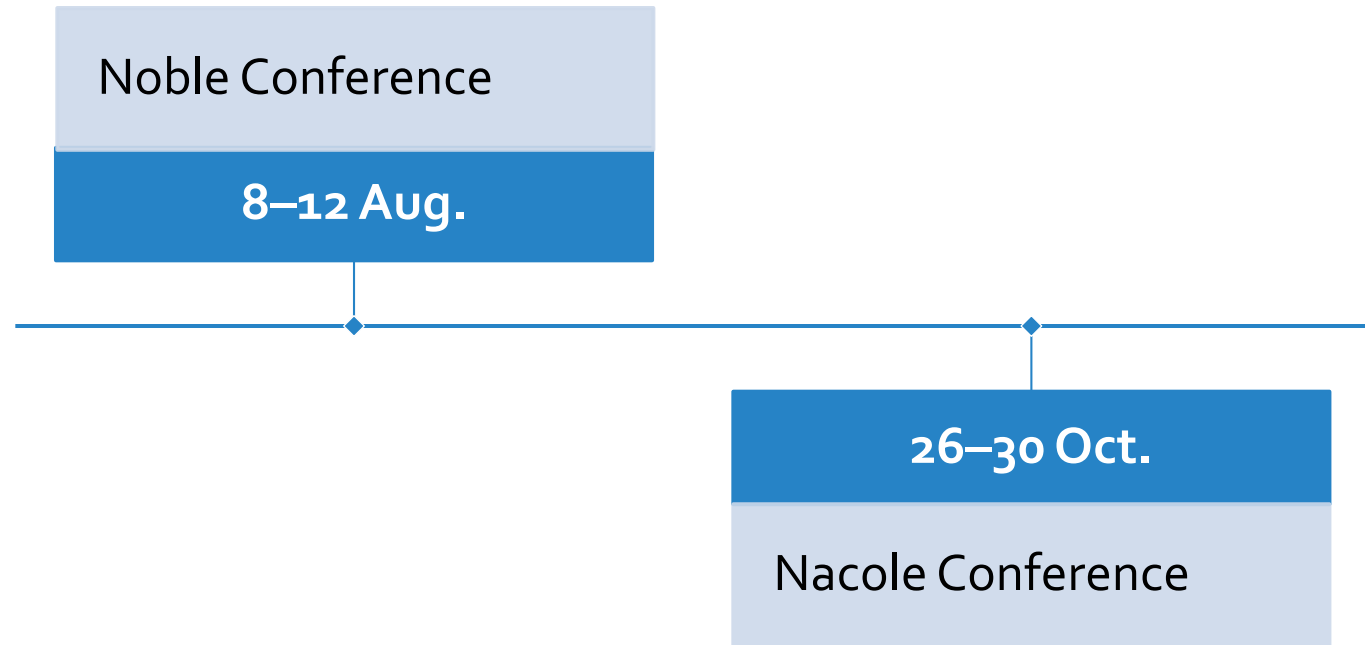
Sergeant



Administrative Staff

- Lieutenant
- Captain
- Chief

APOC Training Conferences



The background of the slide is a solid blue color with a pattern of 3D question marks. The question marks are rendered in a lighter shade of blue, giving them a three-dimensional appearance as if they are floating or scattered across the surface.

QUESTIONS

RESOLUTION NO. 2020/45

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
ADOPTING A REVISED TRAVEL AND EXPENSE POLICY FOR ELECTED AND
APPOINTED OFFICIALS

WHEREAS, the City of Antioch takes its stewardship over the use of its limited public resources seriously;

WHEREAS, this policy will provide guidance to the City's elected and appointed officials on the use and expenditure of City resources, as well as the standards against which those expenditures will be measured;

WHEREAS, this policy supplements the definition of actual and necessary expenses for the purposes of state laws relating to permissible uses of public resources;

WHEREAS, this policy supplements the definition of necessary and reasonable expenses for the purposes of federal and state income tax laws; and

WHEREAS, on February 11, 2020, the City Council provided direction to staff to bring back the Travel and Expense Policy for Elected and Appointed Officials.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch as follows:

Section 1: The Travel and Expense Policy for Elected Officials shall be revised as shown in Exhibit A and shall be known as the City of Antioch Travel and Expense Policy for Elected and Appointed Officials.

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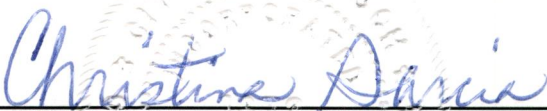
I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 24th day of March, 2020, by the following vote:

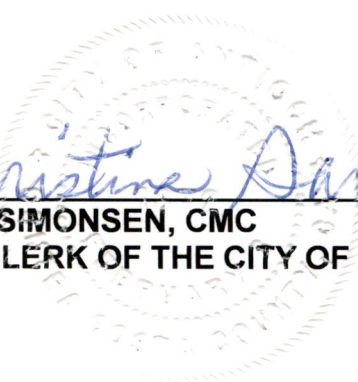
AYES: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

NOES: None

ABSTAIN: None

ABSENT: None

for 
ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

PURPOSE

This document establishes the expense and reimbursement policy for all Elected and Appointed (non-employee) Officials of the City of Antioch. As Elected Officials, individuals may incur expenses related to the execution of their duties and responsibilities. These expenses may include the following: personal vehicle use, communication needs (cell phones, internet, and personal phone lines, newspaper subscriptions), and conferences and meetings related to the City's interests and/or business. As to Appointed Officials on the Administrative Appeals Board, Design Review Board, Economic Development Commission, Parks and Recreation Commission, Planning Commission, and Police Crime Prevention Commission, and other boards or committees established by the City Council there may be opportunities for individuals to attend educational seminars or meetings related to the City's interests and/or business as approved by the City Council. Therefore, this policy establishes procedures for requesting and receiving payment for expenses incurred while representing the City on official business.

ADOPTION AND IMPLEMENTATION

The Council is responsible for adopting the expense and reimbursement policy for Elected and Appointed Officials and for approving any subsequent policy revisions.

EXCEPTIONS

The City Council may approve exceptions to this policy on a case-by-case basis for special or unique circumstances.

I. PERSONAL VEHICLE USE

In recognition of the fact that Elected Officials may use their private vehicles while performing their duties, a monthly vehicle allowance will be provided, as allowed pursuant to California Government Code section 1223. Vehicle allowance shall cover all vehicle related expenses including but not limited to bridge tolls, routine parking fees, gasoline, wear and tear of personal vehicle, maintenance, and insurance. Elected officials receiving a monthly vehicle allowance shall be eligible for mileage reimbursement for travel beyond a 75-mile radius from the City of Antioch City Hall based on mileage rate set by the IRS code. Reimbursement shall be for the incremental miles beyond the 75-mile radius.

In order to be eligible for the reimbursement allowance, Elected Officials shall annually provide proof of liability insurance to the City Clerk. The monthly cap on reimbursement

of automobile expenses for personal vehicle usage shall be as follows: Mayor: \$450; Council Members: \$350; City Clerk: \$350; City Treasurer: \$350.

II. COMMUNICATION EQUIPMENT AND SERVICES

In recognition of the fact that City Council members and other Elected and Appointed Officials have a significant responsibility to stay in touch with their constituents and City management employees, reimbursement of communication equipment shall be allowed for cell phone service and equipment, internet service and equipment, local and long distance telephone and fax line service and equipment. Individual council members and other elected and appointed officials will be responsible for establishing their own communication service providers and all bills for such service will be paid by the individual. The monthly cap on reimbursement of communication equipment and services shall be as follows: Mayor \$100; Council Members \$50; City Clerk \$50; City Treasurer \$50. Any communication service expenditures beyond that amount will be borne by the individual elected official.

III. MEMBERSHIPS

The City Council shall decide which groups to join as an entity, such as the League of California Cities or the Antioch Chamber of Commerce, through City Council action including the budget process. Individual memberships in groups by Elected or Appointed Officials shall be the personal expense of those individuals unless otherwise approved in advance by the City Council.

IV. LOCAL CITY EVENTS

Elected City Officials may be reimbursed for the cost of attending local events related to the City's business upon completion of an expense report and detailed documentation of expenses. City funds shall not be used to purchase alcohol or reimburse Elected Officials for alcohol related costs, unless as part of a set price for the event that happens to include alcohol. If a guest accompanies an Elected Official, only the cost of the Elected Official will be reimbursed. All reimbursement requests must include original itemized receipts and information on local city events attended.

V. CONFERENCES

During the budget process, the City Council shall appropriate a budget allotment for each Council Member's travel. If a Council Member exceeds their budget allotment or if the Council Member requests travel outside of the continental United States, the City Council shall review the conference request at a regularly scheduled meeting and decide, through City Council action if attendance to any such conference is approved.

At least (60) days prior to the conference start date, Elected City Officials shall submit a Conference Profile to the City Manager that includes all conference-related travel including travel that is within the Council Members budget allotment. The Conference Profile will include but not be limited to:

- Summary of how the Conference relates to the Vision and Strategic Plan and City policy.
- Description of how the educational benefits of the conference will strengthen the Elected City Official's ability to lead and serve in the City of Antioch.
- Description of how the networking benefits of the conference will strengthen the Elected City Official's ability to lead and serve the City of Antioch.
- Estimated cost of the conference, and if applicable the cost of hotel, meals, mileage, airfare, and any other applicable cost.

The Conference Profile must be submitted to the City Manager (60) days prior to the conference start date in order to take advantage of discount pricing for conference, hotel, airfare, etc.

VI. TRAVEL

In recognition of the fact that Elected Officials may need to represent the City at conferences and meetings and may incur expenses in the course of their travel, this policy establishes procedures for requesting and receiving payment for travel and travel-related expenditures.

(A) PROCEDURE

The key document in the administrative process is the Travel Authorization/Warrant Request (TAWR). Besides ensuring that travel by Elected and Appointed Officials is conducted within this policy, the TAWR summarizes the total cost of attending conferences, meetings, and seminars and provides documentation for cash advances, vendor payments and credit card purchases. General instructions for completing and processing this form are provided in a separate document.

(B) AUTHORIZATION PROCESS

During the budget process, the City Council shall appropriate a budget allotment for each Council Members travel. If a Council Member exceeds their budget allotment or the Council Member is requesting travel outside of the continental United States, the City Council shall decide, through City Council action if attendance to any conference is approved.

After travel, the Travel Authorization report must be finalized. Finance will review for receipts and policy compliance.

(C) METHODS OF REIMBURSEMENT

There are three ways to request and receive payment for travel and travel-related expenditures: (1) advance payment, (2) reimbursement for actual expenditures, and (3) credit card usage.

(1) Advance payments: Elected Officials may request a cash advance for meals. For advance payment, the request must be submitted to the Finance Department two weeks prior to the travel date for the Finance Department to process such request.

Advance payment must be requested through TA/WR with a copy of the training, meeting or conference announcement as proof of official City business trip. The advance will be within the IRS approved per diem rates for meals and incidental expenses (**M&IE**) for the location/area visited as listed in Publication 1542. The value of meals provided at conferences, training, or other travel programs will be deducted from the cash advance at the following rate:

Breakfast - 20% Lunch - 30% Dinner - 50%

Other items, such as conference registration, lodging, and air fare may be paid directly to the vendor in advance of travel.

Upon return from travel, all cash advances must be documented with original itemized receipts.

(2) Reimbursement: Elected and Appointed Officials shall be reimbursed for all eligible expenditures upon return from travel for items that have original receipts. A Travel Authorization/Warrant Request with original receipts will be paid by Finance within the regular accounts payable time schedule. Reimbursement claims should be submitted within 30 days from the return from travel, and no reimbursements may be made that cross over fiscal years.

(3) Credit Card Usage: Elected and Appointed Officials may use personal credit cards to pay for travel expenses. Original receipts must be included with the Travel Authorization Warrant Request to be eligible for reimbursement.

(D) ELIGIBLE EXPENDITURES

Meals and Incidental Expenses (M & IE)

- **Meals**: City funds shall not be used to purchase alcohol or reimburse Elected or Appointed Officials for alcohol related costs. Meal costs will be reimbursed as supported by original itemized receipts.

- **Personal Meals**: All expenditures must be documented and reimbursement will not exceed the meal schedule listed above.

- **Business Meals**: To qualify as a business meal, the identity of the participants and the business purpose of the discussion must be substantiated.

- **Incidental Expenses**: Those related to City business will be reimbursed at cost as supported by original receipts (e.g., tolls and taxi cabs).

In no event shall the reimbursement for meals and incidental expenses exceed the IRS approved per diem rates for the location visited as listed in Publication 1542.

- **Lodging**: The City will pay lodging expenses for Elected or Appointed

Officials during official travel requiring one or more overnight stays. The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the Elected or Appointed Official would have to travel at unreasonably early or late hours to reach his or her destination.

Elected or Appointed Officials shall make an effort to obtain lodging at or near the facility where official City business is to take place to minimize travel time and transportation costs. The City will pay only for standard single rooms for individual Elected Officials. If lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor. If conference rates are not available, government rates must be requested. Lodging rates that are equal to or less than the government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

If a double room is requested by an Elected or Appointed Official because he or she is accompanied by a spouse or other person, the difference between the single and double room rate shall be considered the Elected or Appointed Official's personal expense.

Elected or Appointed Officials shall cancel any reservations for lodging they will not use. Any charge for an unused reservation shall be considered the Elected or Appointed Official's personal expense unless failure to cancel the reservation was due to circumstances beyond the Elected Official's control.

- **Personal Entertainment:** No reimbursement will be made for personal entertainment.

- **Guests:** If a guest accompanies an Elected or Appointed Official, only the cost of the Elected or Appointed Official will be reimbursed. All costs above a single person will be borne by the Elected or Appointed Official.

- **Discounts:** If offered early registrations should be obtained whenever possible.

- **Telephone/Internet:** The City will pay for all City-related business telephone calls or internet use by an Elected or Appointed Official while traveling on authorized City business. If approved prior to travel, the City may pay for personal internet use up to \$5.00 per day for authorized overnight business travel within California and up to \$10.00 per day for all other authorized overnight business travel.

- **Transportation:** All travel will be made by the method most cost effective for the City. Considerations such as time, distance traveled and cost of transportation should be factors in arriving at the lowest cost.

Elected and Appointed Officials shall endeavor to book air travel to take advantage of discounts and nonrefundable ticket fares where practical. All flights shall be booked at coach class or equivalent level. Any additional costs incurred due to personal travel added on before or after the trip will be paid by the Elected or Appointed Official.

Elected and Appointed Officials are encouraged to use their personal vehicles as transportation to and from airports. The cost of traveling from home to the airport will be paid for from monthly stipend. If a personal vehicle is left at the airport for more than one day, parking will be reimbursed per day based on long term parking rates or other transportation to and from the airport, whichever is less. Parking will not be reimbursed at the short term parking rate.

The use of rental vehicles is discouraged and shall be authorized only when no other mode of transportation is available or when alternate transportation would be more expensive or impractical. Elected or Appointed Officials must understand that the City's vehicle insurance coverage does not cover the individual driver of a rental car. Therefore, the City Official shall confirm personal coverage under their personal insurance or purchase additional insurance from the rental agency at their own expense. Rental vehicles shall be driven only by Elected or Appointed Officials included on the car rental agreement. Elected or Appointed Officials shall be reimbursed for reasonable taxi fare, airport van, or other public transportation in order to travel from their destination airport to their hotel.

VII. REPORTING OF EXPENDITURES

If the City reimburses an Elected or Appointed Official for attending a "meeting" as defined under the Brown Act ¹, the Official shall provide a brief written or oral report regarding the "meeting" at the next regular meeting of the Council or applicable commission, board or committee to which the Official belongs. For other educational seminars or events for which expenses were reimbursed by the City, the Official may provide a brief written or oral report at the next regularly scheduled meeting of the Council or applicable commission, board or committee to which the Official belongs.

VIII. ACKNOWLEDGEMENT

After being sworn in, Elected or Appointed Officials will be required to sign a statement formally acknowledging receipt and acceptance of this policy.

¹ The Brown Act (California Government Code section 54952.2) defines a meeting as including "any congregation of majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."



STAFF REPORT TO THE ANTIOCH POLICE OVERSIGHT COMMISSION

DATE: Regular Meeting of August 18, 2025

TO: Honorable Chairperson and Members of the Antioch Police Oversight Commission

SUBMITTED BY: Derek Cole, Interim City Attorney

SUBJECT: Action Item: Recommendation for Removal of a Commissioner Due to Excessive Unexcused Absences

RECOMMENDED ACTION

It is recommended that the Antioch Police Oversight Commission consider the recommendation to the City Council whether a Commissioner should be removed from the Commission due to excessive unexcused absences.

FISCAL IMPACT

There is no fiscal impact for this item.

DISCUSSION

It has been reported that Commissioner Hadden has missed more than three Commission meetings within the past 12 months. These absences were reported to be unexcused. Following a request to this office, the office presents this report to provide the Commission the opportunity to consider whether to recommend removal from the Commission.

Antioch Municipal Code section 4-3.104 allows the Commission to recommend the removal of a commissioner who, among other grounds, has "[t]hree unexcused absences from at least three meetings in a one-year span of time." (Antioch Mun. Code sec. 4-3.104(D)(4).)

It is within the Commission's discretion to make this recommendation. This office makes no recommendation for or against the proposed action.

If the Commission votes to recommend removal, this recommendation will be presented to the City Council for its consideration and potential action. The Council would consider the recommendation under Antioch Municipal Code section 2-5.205. Removal would ultimately be within the Council's discretion and would require a majority vote of the Council.

ATTACHMENTS

None.



STAFF REPORT TO THE ANTIOCH POLICE OVERSIGHT COMMISSION

DATE: Regular Meeting of August 18, 2025

TO: Honorable Chairperson and Members of the Antioch Police Oversight Commission

SUBMITTED BY: Bessie Marie Scott, City Manager

SUBJECT: Action Item: Selection of Two Future Commission Meetings Dates to Conduct Two Commission Meetings at a Location Other than Antioch City Hall – Council Chambers

RECOMMENDED ACTION

It is recommended that the Antioch Police Oversight Commission select two future Commission meeting dates to conduct two Commission meetings at location(s) other than City Hall – Council Chambers.

FISCAL IMPACT

The fiscal impact is unknown at this time.

DISCUSSION

According to Ordinance No. 2212-C-S that created the Antioch Police Oversight Commission ("APOC"), section 4-3.106 (B) states at least two APOC meetings shall be held at location(s) within the city of Antioch other than City Hall – Council Chambers. The purpose of having meetings at a location(s) outside of City Hall – Council Chambers is to increase community engagement.

The Ordinance states the APOC shall make a good faith effort to hold these meetings at public schools, youth centers, or community-based organizations within the city. City-owned facilities that are available and have the ability to accommodate the public are the Nick Rodriguez Community Center in downtown Antioch and the Antioch Community Center located on Lone Tree Way across from Deer Valley High School.

The future 2025 APOC meeting dates available are September 15th and November 17th.

Locations under consideration should include the following:

<ul style="list-style-type: none">• Americans with Disabilities Act (ADA) Compliant• No Additional cost to the city• Audio and Visual connectivity• Stable Wi-fi access• Ample ADA and public parking• Public Restrooms	<ul style="list-style-type: none">• Space requirements: Dais/Table for 7 Commissioners, table for up to 5 staff and presenters, podium with microphone, portable microphone, chairs for public seating (up to 60), speakers, and any other equipment to replicate a meeting in the council chamber• Ability to record and save meeting
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ATTACHMENTS

None