



**SALES TAX CITIZENS' OVERSIGHT COMMITTEE**  
**Antioch Council Chambers**  
**200 "H" Street**

**SEPTEMBER 25, 2014**  
**6:00 P.M.**

**ROLL CALL**

Committee Members: Hansel Ho, Chair  
Joseph O. Adebayo, Vice Chair  
Melvin Chappel  
Ralph Garrow  
Barbara Herendeen  
Salvatore Sbranti  
Catherine Walker

Staff Liaison: Dawn Merchant, Finance Director

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

**ITEMS:**

**1. Minutes from June 5, 2014 meeting**

Recommended Action: Motion to approve the Minutes

MINUTES

**2. Laws Governing Service on a City Committee and Procedures**

Recommended Action: Motion to receive and file written report

STAFF REPORT

**3. Measure C Financial Information**

Recommended Action: Motion to receive and file written report

STAFF REPORT

**4. Police Department Update on Budget and Staffing**

Recommended Action: Motion to receive oral report from Police Department

**5. Future Meeting Date and Request for Additional Information, if any, and Items to be Discussed at Next Meeting**

Recommended Action: Discuss and determine next meeting date and agenda

**PUBLIC COMMENTS**

**WRITTEN/ORAL COMMUNICATIONS**

**ADJOURNMENT**

**Notice of Availability of Reports**

This agenda is a summary of the discussion items/actions proposed to be taken by the Sales Tax Citizens' Oversight Committee. Materials provided regarding the agenda items will be available at the following website: <http://www.ci.antioch.ca.us/CityGov/Agendas/default.asp> or at the City of Antioch Finance Department located on the 1<sup>st</sup> floor of City Hall, 200 H Street, Antioch, CA 94509, Monday through Thursday, for inspection and copying (for a fee). Copies are also made available at the Antioch Public Library for inspection. The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7009 or TDD (925) 779-7081.

**Notice of Opportunity to Address the Committee**

The public has the opportunity to address the Committee on each agenda item. To address the Committee, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. This will enable us to call upon you to speak. Each speaker is limited to not more than 3 minutes. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section on the agenda. No one may speak more than once on an agenda item or during "Public Comments".

***PLEASE TURN OFF CELL PHONES BEFORE ENTERING COUNCIL CHAMBERS.***

# SALES TAX CITIZENS' OVERSIGHT COMMITTEE

Regular Meeting  
7:00 P.M.

June 5, 2014  
Council Chambers

The meeting was called to order at 7:03 by Chairperson Ho.

## ROLL CALL

Present: Committee Members Adebayo, Chappel, Garrow, Herendeen, Sbranti and Walker and Chairperson Ho

Staff: Allan Cantando, Chief of Police  
Lynn Tracy Nerland, City Attorney  
Dawn Merchant, Finance Director  
Michelle Fitzer, Human Resources/Economic Development Director  
Kitty Eiden, Minutes Clerk

## PLEDGE OF ALLEGIANCE

Chairperson Ho led and audience in the Pledge of Allegiance.

**PUBLIC COMMENTS** - None

## ITEMS

### 1. Minutes from May 8, 2014 meeting

Committee Member Adebayo requested the following revision to the minutes: Page 3, #2 – second paragraph to read: “City Manager Duran stated **that** Chief Cantando would be scheduled....”

Following discussion, Committee Member Sbranti requested the committee hold further discussion with regards to whether the entire committee should receive draft agendas.

On motion by Committee Member Garrow, seconded by Committee Member Herendeen the Committee unanimously approved the minutes with the following revision:

- Page 3, #2 – second paragraph to read: “City Manager Duran stated **that** Chief Cantando would be scheduled for the next committee meeting.....”

**2. Laws Governing Service on a City Committee and Procedures**

City Attorney Nerland presented the staff report May 22, 2014 recommending the Committee receive the written and oral report.

Committee Member Sbranti requested the draft agenda be sent out, in advance, to all Committee Members. In addition, he requested draft minutes be sent out, as soon as possible.

Committee Member Chappel made a motion that all Committee Members receive the draft agenda.

City Attorney Nerland cautioned that if the Committee received the draft agenda and the majority commented on it, it would be a violation of the Brown Act.

Committee Member Chappel rescinded his motion.

Following discussion, the Sales Tax Oversight Committee directed staff to provide draft minutes to Committee Members, as soon as possible.

In response to the Sales Tax Oversight Committee, City Attorney Nerland stated she would research draft agenda distribution and report back to the Committee, at the next meeting.

On motion by Committee Member Chappel, seconded by Committee Member Walker the Committee unanimously received the written and oral report.

**3. Review of Sales Tax Ordinance 2068-C-S, Resolution No. 2013/73 and Role and Duties of Sales Tax Citizens' Oversight Committee**

City Attorney Nerland presented the staff report dated May 15, 2015 recommending the Committee receive written and oral report.

On motion by Committee Member Herendeen, seconded by Committee Member Sbranti the Committee unanimously received the written and oral report.

**4. Background information on General Fund and Measure C Budget**

Finance Director Merchant presented the staff report dated May 27, 2014 recommending the Committee receive the written and oral report.

On motion by Committee Member Chappel, seconded by Councilmember Wilson the Committee unanimously received the written and oral report.

**5. Background Information on Police Department Budget and Staffing**

Chief Cantando presented the Police Department Budget and Staffing update. At the request of the Committee, the following details of staffing and hiring costs were included in the minutes.

**Staffing:**

- Authorized 97 Officers
- Currently have 86 positions filled
- We have hired 12 Lateral Police Officers since February of 2012.
- We are swearing in the 13th Lateral Officer on June 10, 2014 and the 14th on June 23, 2014
- 4 Officers in (FTO) Field Training Program
- 12 Officers Unavailable Due to Injury, Leave or Discipline

**Hiring Since 2/2012:**

- 12 Laterals 97.1% Retention
- 10 Entry Level 70% Retention
- 3 Academy Students/Graduates 0% Retention

**2013 Separations/Retirements:**

- 7 Service Retirements
- 6 Disability Retirements
- 3 Resignations
- 1 Termination

**2014 Projected Separations:**

- 2 Service Retirements
- 4 Medical Retirements
- 3 Terminations while on Probation

**Hiring/Training Costs:**

**All Police Applicants:**

- Polygraph \$ 300
- Background \$ 2,000
- Psychological \$ 450
- Medical \$ 800
- Uniforms \$ 1,700
- Safety Equipment \$ 3,330

**SALES TAX CITIZENS' OVERSIGHT COMMITTEE**

**Regular Meeting**

**June 5, 2014**

**Page 4 of 6**

- Portable Radio           \$ 900
- Ammunition             \$ 200
- Camera                 \$ 100
- Recorder               \$ 80

Total:                     \$ 9,830

**The below listed costs would be in addition to the lateral police officer costs when hiring an entry level officer.**

- Academy Tuition       \$ 4,385
- Ammunition             \$ 700 (Required for Academy Training)
- Academy Uniform      \$ 380

Sub Total:               \$ 5,465

Total:                    \$ 15,295

**Salary & Benefits While in Academy**

- \$39,000

**Salary & Benefits while in FTO for 22 weeks:  
Entry Level Salary step A:**

- \$60,000

\$ 114,295 total cost without OT to for an Entry Level Academy Student to complete the academy and Field Training Program.

**Lateral Salary & Benefits while in FTO:**

- \$5,000 to \$70,000 (Depending on Starting Salary and Experience)

On motion by Committee Member Chappel, seconded by Committee Member Walker the Committee unanimously received the written and oral report.

**6. Discussion of the type and frequency of future information to be provided to Committee from City staff**

Finance Director Merchant stated she would provide the Committee with updates on the following:

- General ledger report showing revenues with line item details of expenditures
- Measure C revenue for the Police Department Budget
- Segregated chart for the Code Enforcement Measure C funding

- Council Warrant Reports – Police Department
- Council action that impacts the Police Department Budget
- Police Department staffing update with costs associated

Committee Member Adebayo provided the following list of requested items with suggested frequency:

- A copy of the final budget approved by the City Council relating to public safety and code enforcement funding and fund utilization – Annually
- Copies of all amendments and revisions approved by the City Council to the budget – As available
- A copy of the Chief of Police's expenditure detail in respect to public safety and code enforcement priorities of the City Council – Annually
- Amounts and related supporting documents for funds received by the City under Measure C – Quarterly
- Vouchers and other documents supporting each disbursement made out of Measure C receipts segregated between public safety and code enforcement - Quarterly
- A copy of audited financial statements and independent auditor's report thereon together with management letter issued by the auditor, if any, following conclusion of annual financial statement's audit - Annually

Committee Member Sbranti requested quarterly updates on the Police Department staffing levels and response times.

On motion by Committee Member Herendeen, seconded by Committee Member Sbranti the Committee unanimously received the oral report.

## **7. Future meeting schedule**

On motion by Committee Member Herendeen, seconded by Committee Member Chappel the Committee unanimously moved to schedule the next Sales Tax Oversight Committee at 6:00 P.M. on September 25, 2014, in Council Chambers.

With consensus of the Committee, City Attorney Nerland stated agendas for the September 25, 2014 meeting would be sent out on September 18, 2014 and draft minutes would be sent out, as soon as possible.

Following discussion, City Attorney Nerland stated the agenda for the next meeting would include the following:

- Approval of Minutes
- Laws Governing the City
- Measure C revenues and expenditures
- Police Department budget and staffing

- Future list of required information – (standard item on every agenda)
- Future meeting schedule

Finance Director Merchant stated the following information would be included in her September 25, 2014 report; supporting budget documents for Measure C, vouchers and warrants paid for Police and Code Enforcement, staffing levels and response times and any updated information from Chief Cantando.

With the consensus of the Committee, Public Comments was heard as the next item of business.

### **PUBLIC COMMENTS**

Karl Dietzel, Antioch resident, thanked Committee Members for serving the community. He questioned if the recently retired safety personnel had been replaced. He also questioned if the fiscal emergency still existed, and if so, why were Police personnel given raises. He expressed concern that 75% of the General Fund was dedicated to one department.

### **ITEMS - Continued**

#### **8. Discussion of newspaper articles regarding Measure C**

Committee Member Chappel read excerpts from the newspaper articles and stated he would like the public to know the Committee's charge was to support Council's direction, for the use of Measure C funds.

Speaking to the Antioch Herald newspaper article dated May 2014, Chairperson Ho clarified he was quoted in the newspaper correctly, however after he had made those statements, through discussions with staff and Council, he understood the discrepancy between the budgeted number of officers and the surplus of funds used from the vacancies, to balance the budget.

### **WRITTEN/ORAL COMMUNICATIONS - None**

### **ADJOURNMENT**


On motion by Committee Member Herendeen, seconded by Committee Member Chappel the Committee unanimously adjourned the meeting at 10:03 P.M. to 6:00 P.M. on September 25, 2014.

Respectfully submitted:

*Kitty Eiden*  
KITTY EIDEN, Minutes Clerk



**REPORT TO THE SALES TAX CITIZENS' OVERSIGHT COMMITTEE  
FOR THE SEPTEMBER 25, 2014 MEETING**

**FROM:** Lynn Tracy Nerland, Antioch City Attorney   
**DATE:** September 8, 2014  
**SUBJECT:** **Laws Governing Service on the Sales Tax Citizens' Oversight Committee and Procedures**

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**RECOMMENDED ACTION:**

1. Motion to receive written report regarding compliance with the Brown Act in establishing an agenda for the Committee

**BACKGROUND:**

With your appointments, I provided a memo regarding laws governing service on the Sales Tax Citizens' Oversight Committee, including the Brown Act's open government requirements, (April 3, 2014) and then a more detailed staff report for your May 8, 2014 meeting. At your June 5, 2014 meeting, I provide a written report (Attachment A) and oral presentation on these laws as well as procedures for conducting a meeting.

In particular, there were a number of questions about the preparation of the agenda for the Sales Tax Citizens' Oversight Committee. I explained that consistent with the Brown Act, the procedures established for the City Council and other City Boards and Commissions is for City staff to prepare the draft agenda, in consultation with the Chair as necessary. The draft agenda is not provided to all of the members, because a majority of a public body (including a board, commission or committee established by the City Council) cannot comment or act on a draft agenda outside of a noticed, public meeting as that would be an action in violation of the Brown Act.

I further explained that if a Council, Board or Committee member wants to place an item on a future agenda, then that is typically done by the member raising the item at the end of a noticed, public meeting. If the item is within the purview of the Committee and a majority of the Committee members agree that it should be on a future agenda, then it would be placed on the future agenda. The merits or substance of the item cannot be discussed until it is on the agenda for a noticed, public meeting.

There was consensus of the Sales Tax Citizens' Oversight Committee to have staff prepare the draft agenda and share it with the Chair and Vice Chair. This is permissible because those two individuals are less than a quorum of the 7-member Committee. There was also consensus regarding the desire to have the following items on each

2  
09-25-14

agenda at least at this point: minutes from the prior meeting; Measure C financial information; Police Department update on the budget and staffing; and a placeholder for discussion of scheduling the next meeting and items to be discussed at that future meeting.

## **DISCUSSION**

Committee Member Sbranti indicated that he was still not satisfied with this agenda process and wanted further research on how all members of this Committee could participate in drafting the agenda for a future meeting without violating the Brown Act. I communicated with the League of California City Attorneys' email group (representing more than 400 cities in the state) and no one indicated that they send a draft agenda to all council, board, commission or committee members for comment, because of the Brown Act issues discussed above. As previously noted to the Committee, violations of the Brown Act may invalidate the actions taken by the public body, and in extreme cases, may result in civil or criminal charges against the members of a public body who violated the Brown Act.

Accordingly, staff intends to follow the procedures discussed above for the preparation of the agenda in accordance with the procedures established for the City Council and other City Boards and Commissions and in compliance with the Brown Act. Specifically, ***a draft agenda will be prepared by staff and shared with the Chair and Vice Chair, but not all of the members of the Sales Tax Citizens' Oversight Committee.***

As I indicated in my presentation on June 5, 2014, I appreciate that the California Legislature's adoption of the Brown Act places the values of governmental transparency and openness above efficiency and this may be a new concept for some of the Committee members who are new to public service. However, it is the law.

## **ATTACHMENTS:**

- A. Report dated May 22, 2014 for the June 5, 2014 meeting

*As a reminder, commissioners, board and committee members are required to complete state-mandated ethics training (Assembly Bill 1234) every two years per City Council policy. Newly appointed commissioners, board and committee members have a year to complete the training from assuming office. However, you are strongly encouraged to do so quickly as it is really a "Public Service 101" course. The online course is available at no charge and can be accessed at <http://localethics.fppc.ca.gov>*

**REPORT TO THE SALES TAX CITIZENS' OVERSIGHT COMMITTEE  
FOR THE JUNE 5, 2014 MEETING**

**FROM:** Lynn Tracy Nerland, Antioch City Attorney  
**DATE:** May 22, 2014  
**SUBJECT:** **Laws Governing Service on the Sales Tax Citizens' Oversight Committee and Procedures**

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**RECOMMENDED ACTION:**

1. Motion to receive written and oral report.

**BACKGROUND:**

As an initial comment, commissioners, board and committee members are required to complete state-mandated ethics training (Assembly Bill 1234) every two years per City Council policy. Newly appointed commissioners, board and committee members have a year to complete the training from assuming office. However, you are strongly encouraged to do so quickly as it is really a "Public Service 101" course. The online course is available at no charge and can be accessed at <http://localethics.fppc.ca.gov>.

This report will highlight the Brown Act and then basic meeting procedures.

**The Brown Act**

Adopted after revelations of government business taking place at secret meetings statewide, the Brown Act attempts to ensure that deliberations and actions of local government (including commissions and boards) are conducted openly and with the opportunity for public participation. Violations of the Brown Act may result in invalidation of actions taken, and in extreme cases, civil or criminal charges.

**Public Noticing**

The City has continued to follow the Brown Act's requirements regarding public noticing through agendas despite the State's recent suspension of some of these provisions. Agendas are still prepared and limit the actions that the commission, board or committee may take. The purpose of this prohibition is to provide a mechanism for informing the public of pending actions and the opportunity to comment on the matter before the action is taken. The public also has the right to comment on a matter within the body's jurisdiction even if that particular item is not on the body's agenda (this typically occurs during the initial public comment portion of an agenda).

### Open Meetings

The Brown Act prohibits a majority of a governmental body from reaching a decision outside of a regularly scheduled meeting. This issue typically arises when a majority (quorum) of the body discusses an issue that falls within the subject matter of that body, but that discussion occurs outside of a regularly scheduled meeting. For example, a consensus reached among a majority of the members at a holiday party or through an email discussion about a pending matter would violate the Brown Act. A quorum for this Committee of 7 members is 4.

*Serial Meetings.* A "serial meeting," when a majority of the governmental body participates in a decision without being physically present in one place at one time, is also prohibited under the Brown Act. An example of a serial meeting would be a discussion between members A and B during which a consensus is reached on a matter before the committee, which is then communicated to members C and D in an attempt to convince them to join in the position that A and B reached. Again, this prohibited discussion can occur in person or through electronic means.

*Spoke and Wheel Meetings.* A "spoke and wheel" meeting, when one person separately contacts a majority of the governmental body to relay opinions among the members to create a consensus on a matter, also violates the Brown Act. In addition, when a public hearing is held or the board or commission is acting in a quasi-judicial role (most typically the Planning Commission and Board of Administrative Appeals), these conversations can also raise "due process" concerns that not all of the information upon which a decision is based has been considered in a public forum.

An example of this situation would be if someone individually contacts members about a matter in the Committee's jurisdiction and relays the opinions of each as opposed to simply providing "one-way" information to each member. Thus, it is best not to engage in these conversations, but if the member chooses to have such a conversation, then he or she should avoid expressing a definitive opinion on the matter and should disclose the fact of the conversation, and any additional information provided, at the public meeting.

### Closed Sessions

The Brown Act allows for limited situations in which a public body can meet in private, typically to discuss issues with legal counsel. These situations include certain personnel matters; meetings with legal counsel to discuss pending litigation involving the public entity; certain real property negotiations; meetings with the public entity's labor negotiator; addressing threats to public security; and license applications by persons with criminal records. Generally, closed sessions are not authorized for commissions, boards or committees.

### Other Meetings, Conferences and Social Events

The Brown Act acknowledges practical considerations about the role of government officials in their community. Commissioners, board and committee members may attend a meeting of another governmental body or a meeting hosted by a group providing information about local issues, so long as the meeting is publicized and is not used as an opportunity to caucus. All commissioners, board or committee members can attend a conference or social event, again so long as the group is not using the gathering to reach a consensus on a matter within its jurisdiction.

### **Agenda Procedures**

Consistent with the Brown Act and the procedures established for the City Council and other City Boards and Commissions, City staff will prepare agendas and provide a draft to the Chair for review before finalization. A majority of the Committee cannot comment or act on a draft agenda outside of a noticed, public meeting, because that would be an action taken in violation of the Brown Act.

Although the Brown Act requires a 72-hour notice for regular meetings and a 24-hour notice for special meetings, staff strives to have an agenda and any reports or materials available at least a weekend before any meeting. Staff realizes that the volunteer Board, Commission and Committee Members have busy professional and personal lives and often need the weekend to review the materials in order to be prepared for a meeting the following week. If this Committee requires a longer lead-time for agendas and reports, that can be discussed. Staff will certainly attempt to accommodate the Committee's schedule, but hopefully the Committee will also appreciate that staff continues to face 40% reduction in staffing and many competing and important priorities.

Summary (not verbatim) minutes from a prior meeting are typically the first item on the next agenda for approval by the Committee. Until the minutes are approved by the Committee, they are not final and not put on the City's website. However, the draft minutes would be in the agenda packet for the next meeting. Like the agenda, a majority of the Committee cannot comment on the minutes outside of a noticed, public meeting, because that would be an action taken in violation of the Brown Act.

If a Committee member wants to place an item on a future agenda, then that is typically done by the member raising the issue at the end of a noticed, public meeting. The Committee member would ask to be recognized by the Chair and indicate something like: "Chair Ho, at our next meeting, I would like an agenda item to discuss "x" issue." If that issue is within the purview of the Committee and a majority of the Committee members agree that it should be on the agenda, then it would be placed on the future agenda. The merits or substance of the issue cannot be discussed until it is on the agenda for a noticed, public meeting.

Any materials provided to the Committee are public records and should be distributed at an agendaized and public meeting.

Following City Council direction, the agenda, reports and attached materials will be provided electronically as much as possible to reduce the City's carbon footprint/landfill.

### **Meeting Procedures**

The Antioch Municipal Code says that in the absence of a state law or ordinance on a point of procedure, "Robert's Rules of Order, Revised" shall be used to decide a point of procedure. Robert's Rules were established years ago and with larger groups in mind such as Congress. Therefore, the Rules can be somewhat confusing and arcane. Fundamentally, any rules of order are meant to create an atmosphere in which a meeting can be conducted efficiently, fairly and with full participation. Therefore, the basic concepts are that:

- One person speaks at a time;
- Every speaker is recognized by the Chair before speaking; and
- The Chair is responsible for keeping the discussion on point.

Under Robert's Rules of Order, and consistent with State law, before the Committee can act, it must have a sufficient number of its members present. For this seven-member Committee, a quorum is 4 members present.

A proposed course of action is presented formally as a motion. A motion should be seconded to ensure that more than one Committee Member is interested in discussing it. Debate on a motion can continue as long as the Committee wishes. At some point during the debate, someone may make a motion to limit debate by saying: "I move the question," or "I call for the question." What this motion is really saying is "I've had enough debate. Let's get on with the vote."

Decisions are generally made by majority vote with the caveat of needing 4 affirmative votes (the quorum for a seven-member Committee) pursuant to the Municipal Code. A tie vote means the motion fails. Thus, for this seven-member Committee, a vote of 4-3 passes the motion, but a 3-3 vote with one absence, disqualification or abstention means the motion fails.

**REPORT TO THE SALES TAX CITIZENS' OVERSIGHT COMMITTEE  
FOR THE SEPTEMBER 25, 2014 MEETING**

Prepared By: Dawn Merchant, Finance Director

Date: September 4, 2014

Subject: Measure C Financial Information

**DISCUSSION**

The purpose of this report is to provide the most current financial information and activity related to Measure C. The following information is being provided for review by the Committee:

- A) Adopted Measure C Police Department and Code Enforcement Budgets
- B) Detail of Police Officers hired since June 5, 2014
- C) Year to Date Measure C revenue received
- D) Fiscal Year 2015 Police Department and Code Enforcement expenditures
- E) Copies of any items related to Measure C and the Police Department budget on the City Council agenda since June 5, 2014

The annual audited financial statements for June 30, 2014 will not be available until January 2015 and therefore will be provided to the Committee at a future date.

**A) (1) Adopted FY15 Budget – Police Department**

The City's budget was adopted on June 10, 2014. Chart A is a summary of the Police Department FY15 budget with Measure C funding as adopted by City Council. Only FY15 was adopted and the other two fiscal years were provided as projections only and will be re-evaluated next year as we see how actual Measure C revenues are tracking.

Measure C projected revenue has been added in addition to the prior year budget total, aiding in funding the entire Police budget with 97 total sworn Officers. The Police budget also includes the addition of three additional non-sworn positions (CSO, Administrative Analyst and Police Communications Supervisor) and purchase of 3 patrol vehicles in FY15.

**CHART A**

<b>Police Department Measure C Funding</b>			
	<b>Police Budget FY15</b>	<b>Police Budget FY16</b>	<b>Police Budget FY17</b>
<b>13/14 Baseline Budget</b>	\$28,447,271	\$28,447,271	\$28,447,271
Measure C projection	4,300,847	4,417,590	4,592,090
Measure C carryover	500,000	1,201,204	0
<b>Budget Allotment</b>	33,248,118	34,066,065	33,039,361
Proposed/projected	32,046,914	34,066,065	37,473,317
<b>Difference under/(over) budget</b>	<b>\$1,201,204</b>	<b>\$0</b>	<b>(\$4,433,956)</b>

Police Department expenditures will first be applied to General Fund non-Measure C resources and any additional budget savings incurred from the total proposed Police Department budget (\$32,046,914) will be considered Measure C savings to be allocated to the following year budget as well, however, savings will not be determined until the fiscal year closes.

A more detailed summary of the entire Police adopted FY15 budget is provided in Chart B below.

**CHART B**

**Police Department FY15 Budget Summary**

	<b>June 30, 2015</b>
<b>Revenues:</b>	
Sales Tax - Measure C	\$4,300,847
P.O.S.T. Funds	12,000
Federal Grant	240,000
Revenue - AB109 Reimbursement	130,000
Other Service Charges	15,000
Police Services General	45,000
False Alarm Permit Fees	30,000
False Alarm Response	24,000
Miscellaneous Revenue	2,000
Booking Fee Reimbursements	5,000
Sales Tax Public Safety (non Measure C/State Allocation)	500,000
Non-Traffic Fines	100
Vehicle Code Fines	35,000
Police Services 911-Brentwood	777,822
Transfers in	676,000
<b>Total Revenues</b>	<b>\$6,792,769</b>
<b>Expenditures:</b>	
Personnel	25,645,180
Services & Supplies	3,497,309
Transfers Out	540,467
Internal Services	2,363,958
<b>Total Expenditures</b>	<b>\$32,046,914</b>

**A) (2) Adopted Budget – Code Enforcement**

For Code Enforcement, the adopted FY15 budget includes an allocation of \$188,900 in Measure C funds. The funds are being used to hire one additional contract Code Enforcement Officer (CEO); purchase of a vehicle and equipment for that CEO to use; as well as 20% of staff time of the Deputy Director of Community Development which will be dedicated to Code Enforcement. Chart C on the next page presents a summary of the Measure C Code Enforcement adopted budget.



## CHART C

### Code Enforcement FY15 Budget Summary

	June 30, 2015
<b>Revenues:</b>	
Sales Tax - Measure C	\$188,900
<b>Total Revenues</b>	<b>\$188,900</b>
<b>Expenditures:</b>	
Personnel	33,700
Services & Supplies	155,200
<b>Total Expenditures</b>	<b>\$188,900</b>

The staff report from June 10, 2014 presenting the budget to City Council can be found on the City's website at:

<http://www.ci.antioch.ca.us/CityGov/agendas/CityCouncil/2014/agendas/061014/061014.pdf>.

The complete budget document can be found on the City's website at

<http://www.ci.antioch.ca.us/CityGov/Finance/Adopted-Budget-6-10-14.pdf>.

### **B) Police Officers Hired Since June 5, 2014**

At the June 5<sup>th</sup> meeting, the Committee requested to be provided information on Police Officer hirings as they occur along with salary and benefit information for those hired. Since June 5<sup>th</sup>, three (3) Police Officers have been hired, bringing the sworn Police total to 87 as of September 4th. Chart D below provides the base salary and benefit information.

## CHART D

### Police Officers Hired Since June 5, 2014

Start Date	Type	Annual Salary (Step A)	Annual Cost of Benefits*	Total
September 2014	Academy Graduate	\$85,608	\$29,168	\$114,776
June 2014	Lateral	85,608	44,641	130,249
June 2014	Lateral	85,608	46,073	131,681
<b>Totals</b>		<b>\$256,824</b>	<b>\$119,882</b>	<b>\$376,706</b>

\*includes uniform allowance, education allowance if applicable, PERS, cafeteria, workers comp and Medicare and medical after retirement

In regards to hiring of the non-sworn positions, the Administrative Analyst position was hired in late August and CSO in early September.

**C) Year to Date Measure C Revenue**

Measure C became effective April 1, 2014. Collections for the April through June 2014 period are provided by the State June through September 2014. As of the writing of this report, \$949,591 has been received and recorded as Measure C revenue in the prior fiscal year. Of the amount received, \$898,689 was recorded in the Police Department division within the General Fund, which will show as a commitment of ending fund balance to be carried forward into the current fiscal year for spending; and \$50,902 was recorded in the Vehicle Replacement Fund to pay for two pending purchase orders for Police vehicles as authorized by the City Council at the budget meeting on May 13, 2014. A copy of a general ledger report showing the amounts recorded in the City's financial system and the remittance advices is included in Attachment 1.

**D) (1) Year to Date Expenditures for the Police Department**

The current fiscal year began July 1, 2014. Chart E below is a summary of Police Department expenditures as of September 4, 2014.

**CHART D**

**Summary of FY15 Police Department Expenditures**

	<b>Adopted Budget FY15</b>	<b>Expenditures through September 4, 2014</b>
<b>Expenditures:</b>		
Personnel	\$25,645,180	\$3,483,359
Services & Supplies	3,497,309	235,421
Transfers Out	540,467	0
Internal Services	2,363,958	0
<b>Total Expenditures</b>	<b>\$32,046,914</b>	<b>\$3,718,780</b>

Attachment 2 is a line item expenditure report for the Police Department divisions within the General Fund that supports the summary chart above. Attachment 3 includes excerpts from the warrant registers included in the City Council agendas since July 1<sup>st</sup> for those sections applicable to the Police Department.

**D) (2) Year to Date Expenditures for Code Enforcement**

There are no year to date expenditures that have posted yet for Code Enforcement related to Measure C funding. A contract Code Enforcement Officer started August 4th, and the City has not yet received and paid an invoice for services. The City is currently in the process of evaluating the type of vehicle to be purchased in order to start the bid process. In addition, the Deputy Director of Community Development has not yet began focusing additional staff time to Code Enforcement as he is still overseeing Recreation until the Parks and Recreation Director begins working with the City. It is anticipated that this will occur in early October, at which time, 20% of the Deputy Director's time will be allocated to Code Enforcement funded by Measure C.

**E) Copies of Any Items Taken to City Council Regarding Measure C and the Police Department Budget**

Since the beginning of the fiscal year, only one item was taken to City Council regarding Measure C and the Police Department budget. The adopted budget included the purchase of

three patrol vehicles to be funded with Measure C. On August 26<sup>th</sup>, Council approved the award of purchase for two of the vehicles. See attachment 4 for a copy of the staff report.

**ATTACHMENTS**

1. Copies of Measure C Remittance Advices from the State of California
2. General Ledger Report of Expenditures for Police Department
3. Excerpts from Warrant Register Provided to City Council for the Police Department
4. Staff Report to City Council August 26, 2014 for the Purchase of Patrol Vehicles

Ledger: GL

Object	Description	Budget	Jun 2014 Actuals	Actuals	Encumbrance	Balance
<b>Org Key: 1003150 - Police Community Policing</b>						
<i>REVENUE ACCOUNTS</i>						
41181	Sales Tax - Measure C	500,000.00	898,689.30	898,689.30	(1) 0.00	(398,689.30)
	<b>Transfers In</b>	0.00	0.00	0.00	0.00	0.00
	<b>Transfers Out</b>	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	500,000.00	898,689.30	898,689.30	0.00	(398,689.30)
	<b>Expenses</b>	0.00	0.00	0.00	0.00	0.00
	<b>Net</b>	500,000.00	898,689.30	898,689.30	0.00	(398,689.30)
<hr/>						
<b>Org Key: 5692610 - Vehicle Replacement</b>						
<i>REVENUE ACCOUNTS</i>						
41181	Sales Tax - Measure C	50,902.00	50,902.00	50,902.00	(1) 0.00	0.00
	<b>Transfers In</b>	0.00	0.00	0.00	0.00	0.00
	<b>Transfers Out</b>	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	50,902.00	50,902.00	50,902.00	0.00	0.00
	<b>Expenses</b>	0.00	0.00	0.00	0.00	0.00
	<b>Net</b>	50,902.00	50,902.00	50,902.00	0.00	0.00
<hr/>						

This is a general ledger printout from the City's financial system. The "Actuals" column is the total fiscal year date revenue recorded. Org Key 1003150 is a Police Department division within the General Fund and Org Key 5692610 is the City's Vehicle Replacement Fund.

Sum of (1) = \$949,591.30 total Measure C revenue recorded in FY14.



# STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER  
99691966

DIRECT DEPOSIT ADVICE **ATTACHMENT 1, P. 2**

The amount printed on the face of this advice was transmitted to an account at bank \_\_\_\_\_ from the RETAIL SALES TAX

06 | 25 | 14

CITY OF ANTIOCH T & U TAX  
FINANCE DIRECTOR  
PO BOX 5007  
ANTIOCH CA  
94531-5007

DOLLARS	CENTS
\$**286691	30

**NOT NEGOTIABLE**

349  
PAYEE IDENTIFICATION  
NUMBER(S)

When changing accounts or financial institutions, notify your retirement system or agency accounting office immediately. Do not close your old account until you have received your first payment in your new account.



**JOHN CHIANG**  
CALIFORNIA STATE CONTROLLER

## STATE OF CALIFORNIA - BOARD OF EQUALIZATION STATEMENT OF ADD-ON TAX DISTRIBUTION

349 DATE: 06/16/2014 FOR THE PERIODS SHOWN BELOW

PAYEE: CITY OF ANTIOCH T & U TAX  
FINANCE DIRECTOR

TOTAL DUE	1st Qtr 14	2,591.30
PRIOR CREDITS		0.00
PRIOR ADVANCES	1st Qtr 14	0.00
COST OF ADMIN		0.00
-----		
BALANCE	1st Qtr 14	2,591.30
CURRENT ADVANCE	Apr 2014	284,100.00
TOTAL PAYMENT		286,691.30



# STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER  
99978424

DIRECT DEPOSIT ADVICE

**ATTACHMENT 1, P. 3**

The amount printed on the face of this advice was transmitted to an account at bank \_\_\_\_\_ from the RETAIL SALES TAX

07 | 16 | 14

CITY OF ANTIOCH T & U TAX  
FINANCE DIRECTOR  
PO BOX 5007  
ANTIOCH CA  
94531-5007

DOLLARS	CENTS
\$**284100	.00

**NOT NEGOTIABLE**

349

PAYEE IDENTIFICATION NUMBER(S)

When changing accounts or financial institutions, notify your retirement system or agency accounting office immediately. Do not close your old account until you have received your first payment in your new account.



**JOHN CHIANG**  
CALIFORNIA STATE CONTROLLER

## STATE OF CALIFORNIA - BOARD OF EQUALIZATION STATEMENT OF ADD-ON TAX DISTRIBUTION

349 DATE: 07/07/2014 FOR THE PERIODS SHOWN BELOW  
PAYEE: CITY OF ANTIOCH T & U TAX  
FINANCE DIRECTOR

CURRENT ADVANCE	May 2014	284,100.00
PRIOR CREDITS		0.00
<b>TOTAL PAYMENT</b>		<b>284,100.00</b>



# STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER  
99410428

DIRECT DEPOSIT ADVICE

The amount printed on the face of this advice was transmitted to an account at bank \_\_\_\_\_ from the RETAIL SALES TAX

08 | 20 | 14

CITY OF ANTIOCH T & U TAX  
FINANCE DIRECTOR  
PO BOX 5007  
ANTIOCH CA  
94531-5007

DOLLARS	CENTS
\$**378800	.00

**NOT NEGOTIABLE**

349

PAYEE IDENTIFICATION NUMBER(S)

When changing accounts or financial institutions, notify your retirement system or agency accounting office immediately. Do not close your old account until you have received your first payment in your new account.



**JOHN CHIANG**  
CALIFORNIA STATE CONTROLLER

## STATE OF CALIFORNIA - BOARD OF EQUALIZATION STATEMENT OF ADD-ON TAX DISTRIBUTION

349 DATE: 08/12/2014 FOR THE PERIODS SHOWN BELOW  
PAYEE: CITY OF ANTIOCH T & U TAX  
FINANCE DIRECTOR

CURRENT ADVANCE	Jun 2014	378,800.00
PRIOR CREDITS		0.00
<b>TOTAL PAYMENT</b>		<b>378,800.00</b>

As of: 09/04/2014

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
1003110	61010 Regular Salaries	849,815	93,990		755,825
1003110	61020 Part-Time Help	30,000	44,335		(14,335)
1003110	61030 Overtime	65,000	18,077		46,922
1003110	61040 Holiday Pay - Sworn	1,610			1,610
1003110	61050 Holiday Pay - Non Sworn	5,500			5,500
1003110	61060 Standby Pay	8,250			8,250
1003110	61100 Retirement-PERS	281,085	31,702		249,382
1003110	61115 Retirement- Medicare	13,840	2,270		11,569
1003110	61116 Retirement-PARS	145,000	534		144,465
1003110	61121 State Disability Ins	2,440	390		2,050
1003110	61129 Cafeteria Plan	182,850	20,860		161,990
1003110	61133 Retiree Medical	97,475	10,880		86,595
1003110	61140 Life Insurance/EAP	1,002	168		834
1003110	61150 Workers' Compensation	58,140	5,754		52,385
1003110	61161 Uniform Allowance	2,620	245		2,374
1003110	61170 Unemployment Insurance	5,000			5,000
1003110	62100 Office Supplies	22,000	2,707		19,293
1003110	62200 Operating Supplies	30,000	1,817	10,404	17,778
1003110	62205 Operating Supplies-Evidence	20,000	3,701	11,203	5,094
1003110	62210 Ammunition	50,000	882	43,860	5,258
1003110	62240 Safety Materials	60,000	13,733	62,180	(15,914)
1003110	62280 Postage	6,000	446		5,553
1003110	62290 Fuel	4,000			4,000
1003110	62400 Printing	5,000	2,454	2,300	245
1003110	62410 Copier	22,000		71,911	(49,911)
1003110	62450 Books & Periodicals	2,500	1,765		735
1003110	63010 Contracts - Prof/Commercial	130,000	14,567	58,241	57,190
1003110	63052 Equipment Rental/Maintenance	65,330			65,330
1003110	63090 Cntrct-Juvenile Diversion Prog	205,000	17,083		187,917
1003110	63800 Computer Operation Support	287,960			287,960
1003110	63812 Building Use Allowance	276,519			276,519
1003110	63814 Equipment Use Allowance	7,581			7,581
1003110	63816 City Wide Admin	593,189			593,189
1003110	63840 Vehicle Rental	4,225			4,225
1003110	64005 Tele-Software/Maint	21,375			21,375
1003110	65010 Business Expense	5,000	256		4,743
1003110	65020 Conferences/Dues	6,000	2,620		3,380
1003110	65030 Training	85,000	12,641	36,096	36,263
1003110	65060 Recruitment	40,000	1,508		38,492
<b>Total</b>	<b>Police Administration</b>	<b>3,698,306</b>	<b>305,387</b>	<b>296,199</b>	<b>3,096,720</b>
1003120	61020 Part-Time Help	2,000	1,283		716

Budget to Actual **ATTACHMENT 2** 03 :Fiscal Period  
Expenditures 2015 :Fiscal Year

As of: 09/04/2014

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
1003120	61115 Retirement- Medicare	30	18		11
1003120	61116 Retirement-PARS	26	17		9
1003120	61150 Workers' Compensation	50	76		(25)
1003120	63816 City Wide Admin	5,873			5,873
1003120	65200 Explorers	250			250
<b>Total</b>	<b>Police Reserves</b>	<b>8,229</b>	<b>1,394</b>		<b>6,834</b>
1003130	61010 Regular Salaries	279,515	39,806		239,709
1003130	61030 Overtime	20,000	8,908		11,092
1003130	61040 Holiday Pay - Sworn	20,000	384		19,616
1003130	61050 Holiday Pay - Non Sworn		946		(945)
1003130	61100 Retirement-PERS	92,740	12,611		80,129
1003130	61115 Retirement- Medicare	5,295	733		4,562
1003130	61129 Cafeteria Plan	51,860	7,900		43,960
1003130	61133 Retiree Medical	15,350	2,189		13,160
1003130	61150 Workers' Compensation	17,095	3,267		13,828
1003130	61161 Uniform Allowance	2,860	468		2,391
1003130	61170 Unemployment Insurance	2,500			2,500
1003130	62200 Operating Supplies	1,000	68		932
1003130	63040 Contracts-County Admin Service	60,000		58,000	2,000
1003130	63800 Computer Operation Support	846			846
1003130	63816 City Wide Admin	39,553			39,553
<b>Total</b>	<b>Police Prisoner Custody</b>	<b>608,614</b>	<b>77,278</b>	<b>58,000</b>	<b>473,336</b>
1003150	61010 Regular Salaries	8,842,577	1,102,245		7,740,332
1003150	61015 Salaries-Payoff	25,000			25,000
1003150	61020 Part-Time Help		18,816		(18,816)
1003150	61030 Overtime	1,050,000	260,421		789,579
1003150	61040 Holiday Pay - Sworn	450,000	32,948		417,051
1003150	61060 Standby Pay	5,000	2,416		2,583
1003150	61100 Retirement-PERS	3,294,805	419,464		2,875,340
1003150	61115 Retirement- Medicare	149,845	20,584		129,260
1003150	61129 Cafeteria Plan	1,803,500	239,789		1,563,711
1003150	61133 Retiree Medical	541,475	68,820		472,655
1003150	61150 Workers' Compensation	979,725	120,728		858,996
1003150	61160 Allowances	30,695	5,566		25,128
1003150	61161 Uniform Allowance	79,420	11,012		68,407
1003150	61170 Unemployment Insurance	5,200			5,200
1003150	62200 Operating Supplies	4,000	165		3,834
1003150	62215 Canine Allowance	12,000	1,650		10,350
1003150	62217 Canine Program	23,000		10,376	12,623
1003150	62290 Fuel	249,000			249,000



Budget to Actual Expenditures ATTACHMENT 2 03 :Fiscal Period 2015 :Fiscal Year As of: 09/04/2014

Table with columns: Account, Description, Budget, YTD Actual, Encumbrance, Balance. Rows include items like Contracts - Prof/Commercial, Parts & Service, Contracts-Medical, etc.

Total Police Community Policing 19,252,987 2,305,227 102,613 16,845,145

Total Police Traffic Division

Table with columns: Account, Description, Budget, YTD Actual, Encumbrance, Balance. Rows include items like Regular Salaries, Overtime, Holiday Pay - Sworn, Standby Pay, Retirement-PERS, etc.

Budget to Actual ATTACHMENT 2 03 :Fiscal Period  
Expenditures 2015 :Fiscal Year

As of: 09/04/2014

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
<b>Total</b>	<b>Police Investigations</b>	3,413,696	539,202	17,717	2,856,776
1003175	61010 Regular Salaries	401,545	61,397		340,148
1003175	61030 Overtime	140,000	31,224		108,775
1003175	61040 Holiday Pay - Sworn	1,500			1,500
1003175	61060 Standby Pay	18,000	1,991		16,009
1003175	61100 Retirement-PERS	153,840	23,073		130,767
1003175	61115 Retirement- Medicare	7,880	1,256		6,623
1003175	61129 Cafeteria Plan	88,085	15,624		72,460
1003175	61133 Retiree Medical	26,945	4,011		22,933
1003175	61150 Workers' Compensation	54,225	7,709		46,515
1003175	61161 Uniform Allowance	3,250	612		2,637
1003175	62200 Operating Supplies	1,500		1,916	(416)
1003175	62225 Drug Buy Fund	3,000			3,000
1003175	62290 Fuel	3,500			3,500
1003175	63010 Contracts - Prof/Commercial	20,000	3,252		16,748
1003175	63800 Computer Operation Support	1,763			1,763
1003175	63816 City Wide Admin	68,350			68,350
1003175	63840 Vehicle Rental	1,773			1,773
1003175	65010 Business Expense	1,000			1,000
<b>Total</b>	<b>Police Special Operations Unit</b>	996,156	150,151	1,916	844,088
1003180	61010 Regular Salaries	1,178,345	149,026		1,029,319
1003180	61015 Salaries-Payoff		3,004		(3,003)
1003180	61020 Part-Time Help	165,000	4,882		160,118
1003180	61030 Overtime	125,000	26,161		98,839
1003180	61050 Holiday Pay - Non Sworn	65,000	6,301		58,698
1003180	61100 Retirement-PERS	365,445	45,320		320,125
1003180	61115 Retirement- Medicare	25,715	2,759		22,956
1003180	61116 Retirement-PARS	2,145			2,145
1003180	61129 Cafeteria Plan	344,435	44,732		299,703
1003180	61133 Retiree Medical	74,335	8,273		66,061
1003180	61150 Workers' Compensation	28,795	2,802		25,993
1003180	61161 Uniform Allowance	9,300	1,118		8,181
1003180	62200 Operating Supplies	5,000			5,000
1003180	63010 Contracts - Prof/Commercial	500			500
1003180	63120 Maintenance Contracts	106,348	4,600	42,346	59,401
1003180	63121 Maintenance Contr-Commercial	200,000		188,661	11,338
1003180	63122 Maintenance Contract-Hardware	2,750			2,750
1003180	63800 Computer Operation Support	4,513			4,513
1003180	63814 Equipment Use Allowance	4,161			4,161
1003180	63816 City Wide Admin	156,091			156,091

Budget to Actual Expenditures ATTACHMENT 2 03 :Fiscal Period 2015 :Fiscal Year As of: 09/04/2014

Table with columns: Account, Description, Budget, YTD Actual, Encumbrance, Balance. Rows include Police Communications, Office Of Emergency Management, and Police Community Volunteers.

**Budget to Actual** ATTACHMENT 2 03 :Fiscal Period  
**Expenditures** 2015 :Fiscal Year

As of: 09/04/2014

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
1003200 64100	Electricity	177,000			177,000
1003200 64200	Gas	48,000			48,000
1003200 64400	Sewer	670			670
<b>Total</b>	<b>Police Facilities Maintenance</b>	572,654	26,109	61,835	484,711
1003320 91214	Transfers out	521,565			521,565
<b>Total</b>	<b>Animal Control</b>	521,565			521,565
	<b>Total General Fund</b>	32,046,914	3,718,780	769,287	27,558,845

## Council Warrants - July 22, 2014 Meeting

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 JUNE 13 - JULY 10, 2014  
 FUND/CHECK #

**Police Administration**

203405 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	8.12
203406 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	29.23
203514 MALIK, NASEER	ALARM PERMIT REFUND	36.00
203515 DILLON, CLEMENTINE	ALARM PERMIT REFUND	36.00
351581 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	90.00
351600 COMMERCIAL SUPPORT SERVICES	CAR WASHES	525.00
351614 EIDEN, KITTY J	MINUTES CLERK	450.00
351622 HUNT AND SONS INC	FUEL	208.61
351632 LC ACTION POLICE SUPPLY	SUPPLIES	467.61
351648 OFFICE MAX INC	OFFICE SUPPLIES	965.38
351657 PURSUIT NORTH	VEHICLE BUILD PARTS	4,725.03
351704 COMCAST	CABLE SERVICES	34.60
351708 CSI FORENSIC SUPPLY	SUPPLIES	308.53
351742 TRAINING INNOVATIONS INC	ANNUAL RENEWAL	600.00
351747 UNITED STATES POSTAL SERVICE	POSTAGE	2,000.00
351754 ACME SECURITY SYSTEMS	SECURITY ACCESS CARDS	175.65
351760 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	202.50
351761 ASR - BRICKER MINCOLA	UNIFORMS	258.28
351765 BARNETT MEDICAL SERVICES INC	WASTE DISPOSAL	110.00
351777 COSTCO	BUSINESS EXPENSE	183.98
351783 EIDEN, KITTY J	TRANSCRIPTION SERVICES	300.00
351795 JACKSON LEWIS LLP	PROFESSIONAL SERVICES	3,882.78
351798 LC ACTION POLICE SUPPLY	SUPPLIES	8,499.80
351814 PORAC LEGAL DEFENSE FUND	RESERVE DUES	30.00
351815 PORAC LEGAL DEFENSE FUND	LEGAL DEFENSE FUND	40.50
351822 SHRED IT INC	SHRED SERVICES	265.78
351826 STATE OF CALIFORNIA	FINGERPRINTING	32.00
922228 HUNTINGTON COURT REPORTERS INC	TRANSCRIPTION SERVICES	1,167.64
922318 MOBILE MINI LLC	STORAGE CONTAINERS	1,031.33
922328 IMAGE SALES INC	BADGES	86.35

**Police Prisoner Custody**

351631 LAMOTHE CLEANERS	DRY CLEANING	210.00
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**Police Community Policing**

203405 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	39.40
203406 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	15.00
351514 HUNT AND SONS INC	FUEL	7,884.44
351585 EMPLOYEE	PENSION PAYMENT	4,159.00
351656 PERS	PAYROLL DEDUCTIONS	315.73
351709 D PREP LLC	TUITION-NISSEN	338.00

**Police Investigations**

203406 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	30.00
351514 HUNT AND SONS INC	FUEL	126.59
351677 VERIZON WIRELESS	AIR CARDS	76.02
351750 VERIZON WIRELESS	AIR CARDS	76.02
351772 CONTRA COSTA COUNTY	RENDITION FEES	350.00

Prepared by: Georgina Meek  
 Finance Accounting

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 JUNE 13 - JULY 10, 2014  
 FUND/CHECK #

351773 CONTRA COSTA COUNTY	SART EXAMS	1,000.00
351774 CONTRA COSTA COUNTY	LAB TESTING	36,252.50
351829 T MOBILE USA INC	PHONE RECORDS	50.00
351830 THOMSON WEST	ONLINE DATABASE	652.92
<b>Police Special Operations Unit</b>		
351674 TOYOTA FINANCIAL SERVICES	VEHICLES LEASE	1,546.94
<b>Police Communications</b>		
351583 AT AND T MOBILITY	HIGH SPEED WIRELESS	4,580.40
351692 AT AND T MCI	PHONE	372.05
351756 AMERICAN TOWER CORPORATION	TOWER RENTAL	219.17
351789 GLOBALSTAR	TELECOMMUNICATIONS SERVICES	86.63
922225 HUBB SYSTEMS LLC DATA 911	MAINTENANCE AGREEMENT	171,345.10
<b>Police Community Volunteers</b>		
351614 EIDEN, KITTY J	TRANSCRIPTION SERVICES	91.00
351783 EIDEN, KITTY J	TRANSCRIPTION SERVICES	126.00
351823 SIGN A RAMA INC	BANNER	83.93
<b>Police Facilities Maintenance</b>		
351545 REAL PROTECTION INC	FIRE ALARM SYSTEM TEST	311.38
351661 RANGE MAINTENANCE SERVICES LLC	FIRING RANGE REPAIRS	2,550.00
351810 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	11,224.11
922153 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	4,411.17
922187 COMPUTERLAND	LOBBY PHONE	834.78
<b>Community Development Land Planning Services</b>		
203532 CONTRA COSTA COUNTY	RECORDING FEE	23.00
203533 CONTRA COSTA COUNTY	NOD-HOUSING ELEMENT	50.00
351475 BAY AREA NEWS GROUP	LEGAL AD	238.80
351519 KB HOME SOUTH BAY INC	GEN PLAN MAINT FEE REFUND	178.00
351614 EIDEN, KITTY J	TRANSCRIPTION SERVICES	42.00
351638 LOEWKE PLANNING ASSOCIATES	CONSULTING SERVICES	2,702.50
351817 RANEY PLANNING & MANAGEMENT INC	PROFESSIONAL SERVICES	2,856.39
<b>CD Code Enforcement</b>		
203534 CONTRA COSTA COUNTY	LIEN RELEASES	75.00
351626 INTERWEST CONSULTING GROUP INC	CONSULTING SERVICES	4,895.00
351738 SOUZA, RENEE R	EXPENSE REIMBURSEMENT	46.34
351745 TURNAGE II, KEN	ABATEMENT SERVICES	500.71
<b>PW Engineer Land Development</b>		
351514 HUNT AND SONS INC	FUEL	132.91
351716 HANSEN, KRAIG E	SAFETY BOOTS REIMBURSEMENT	196.18
922322 TESTING ENGINEERS INC	SOIL TESTING	396.00
<b>Community Development Building Inspection</b>		
351519 KB HOME SOUTH BAY INC	PLAN CHECK FEE REFUND	3,435.56
351553 SOLARCITY CORPORATION	ENERGY INSPECTION FEE REFUND	220.10
351648 OFFICE MAX INC	OFFICE SUPPLIES	221.77
<b>Capital Imp. Administration</b>		
203445 DS WATERS OF AMERICA	WATER DISPENSER	86.36
351648 OFFICE MAX INC	OFFICE SUPPLIES	492.43

Prepared by: Georgina Meek  
 Finance Accounting  
 7/17/2014

## Council Warrants - August 12, 2014 Meeting

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 JULY 11-31, 2014  
 FUND/CHECK#

351901 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	240.00
351922 HONEYWELL INTERNATIONAL INC	HVAC SERVICES	13,075.50
351938 LENHART ALARM AND SECURITY	REPAIR SERVICES	548.34
351957 OAKLEYS PEST CONTROL	PEST CONTROL SERVICES	100.00
351974 PERS	ADMIN FEE	0.21
351976 REAL PROTECTION INC	FIRE SYSTEM SERVICE	1,374.00
352009 AT AND T MCI	PHONE	96.39
352052 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	8,693.57
352072 ACE HARDWARE, ANTIOCH	SUPPLIES	8.81
352137 LENHART ALARM AND SECURITY	ALARM SYSTEM REPAIR	163.50
352141 LOWES COMPANIES INC	SUPPLIES	268.80
352159 PAUL DAVIS RESTORATION	EMERGENCY BOARD UP	958.29
922412 GRAINGER INC	SUPPLIES	467.93
<b>Public Works-Parks Maint</b>		
351854 APEX GRADING	WEED ABATEMENT	972.00
351876 STATE OF CALIFORNIA	SALES TAX	78.68
351882 COMMERCIAL PUMP SERVICE	IRRIGATION PUMP REPAIR	799.47
351896 DELTA FENCE CO	FENCE REPAIR	3,237.00
351944 MIRACLE PLAY SYSTEMS INC	PLAYGROUND REPAIR PARTS	3,841.22
351962 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	41,057.17
351964 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	128.93
351974 PERS	ADMIN FEE	0.07
352009 AT AND T MCI	PHONE	169.14
352052 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	621.67
922349 JOHN DEERE LANDSCAPES PACHECO	VALVE REPLACEMENTS	2,436.41
<b>Public Works-Median/General Land</b>		
351854 APEX GRADING	WEED ABATEMENT	1,500.00
351876 STATE OF CALIFORNIA	SALES TAX	0.44
351964 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	60.52
351974 PERS	ADMIN FEE	0.10
352009 AT AND T MCI	PHONE	340.62
352052 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,520.88
352072 ACE HARDWARE, ANTIOCH	PVC FITTINGS	6.43
352151 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	576.00
352154 PACIFIC COAST LANDSCAPE MGMT	LANDSCAPE SERVICES	4,285.00
352184 STEWARTS TREE SERVICE INC	TREE TRIMMING SERVICES	4,200.00
922349 JOHN DEERE LANDSCAPES PACHECO	VALVE REPAIR KITS	738.56
<b>Public Works-Work Alternative</b>		
351876 STATE OF CALIFORNIA	SALES TAX	3.78
351956 NEXTEL SPRINT	CELL PHONE	97.79
351974 PERS	ADMIN FEE	0.07
<b>Police Administration</b>		
203240 SAFEWAY STORES	MEETING EXPENSE	23.70
203408 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	22.50
351863 BANK OF AMERICA	REGISTRATION	366.90
351868 BITTNER, DESMOND D	EXPENSE REIMBURSEMENT	89.00

Prepared by: Georgina Meek  
 Finance Accounting

8/7/2014

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 JULY 11-31, 2014  
 FUND/CHECK#

351876 STATE OF CALIFORNIA	SALES TAX	57.92
351877 CARDIAC SCIENCE CORP	AED SUPPLIES	601.84
351879 CCC POLICE CHIEFS ASSOCIATION	FY14/15 ASSOCIATION DUES	550.00
351891 COVANTA STANISLAUS	DESTRUCTION SERVICES	521.85
351958 OFFICE MAX INC	OFFICE SUPPLIES	217.89
351974 PERS	ADMIN FEE	0.89
351994 VANDERKLUFT, JOHN P	EXPENSE REIMBURSEMENT	147.57
352003 WOODEN IT BE GREAT	SHADOW BOX	325.50
352010 BARNETT MEDICAL SERVICES INC	MEDICAL WASTE DISPOSAL	110.00
352047 MR STITCH UPHOLSTERY SERVICE	LIGHT BAR COVER	178.90
352058 STATE OF CALIFORNIA	FINGERPRINTING	194.00
352066 XEROX CORPORATION	COPIER USAGE/LEASE	1,900.78
352076 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	317.50
352093 COMMUNITY GRANTS ASSOCIATES	GRANT WRITER FEE	1,500.00
352099 COPLOGIC	FY2014/FY2015 ANNUAL DUES	11,756.00
352100 COPWARE INC	SITE LICENSE	1,765.00
352103 CSI FORENSIC SUPPLY	EVIDENCE SUPPLIES	380.63
352132 KIRBY POLYGRAPH & INVESTIGATIVE	POLYGRAPH EXAMS	1,200.00
352148 NRC ENVIRONMENTAL SERVICES INC	HAZARDOUS WASTE DISPOSAL	4,435.50
352152 OFFICE MAX INC	OFFICE SUPPLIES	573.01
352175 SAVE MART SUPERMARKETS	SEARCH/RESCUE MEALS	240.77
352178 SHRED IT INC	DOCUMENT SHREDDING	316.40
922336 A AND B CREATIVE TROPHIES	EVENT AWARDS	3,474.65
922342 COMPUTERLAND	COMPUTER SERVICES	149.72
922347 HUNTINGTON COURT REPORTERS INC	TRANSCRIPTION SERVICES	334.94
922350 MOBILE MINI LLC	STORAGE CONTAINERS	250.87
922361 HUNTINGTON COURT REPORTERS INC	TRANSCRIPTION SERVICES	559.00
922454 MOBILE MINI LLC	STORAGE CONTAINERS	143.44
<b>Police Prisoner Custody</b>		
351974 PERS	ADMIN FEE	0.07
352175 SAVE MART SUPERMARKETS	FOOD AND SUPPLIES	184.35
<b>Police Community Policing</b>		
203396 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	97.90
203397 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	61.60
203408 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	71.69
203409 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	84.14
203410 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	61.90
203611 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	46.37
351892 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	650.00
351948 MOORE K9 SERVICES	K9 TRAINING	500.00
352027 EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	418.07
352037 HUNT AND SONS INC	FUEL	64.04
352077 EMPLOYEE	PENSION PAYMENT	4,159.00
352102 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	65.00
<b>Police Investigations</b>		
203397 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	37.50

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 Finance Accounting  
 8/7/2014



CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 JULY 11-31, 2014  
 FUND/CHECK#

203409 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	12.86
203410 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	37.50
203611 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	39.69
351863 BANK OF AMERICA	MEALS EXPENSE	327.65
351894 CSI	PRISONER TRANSPORTATION	3,063.16
351974 PERS	ADMIN FEE	1.15
351996 VERIZON WIRELESS	AIR CARD	76.02
352022 CONTRA COSTA COUNTY	SART EXAM	2,000.00
352066 XEROX CORPORATION	COPIER USAGE/LEASE	832.64
352095 CONTRA COSTA COUNTY	ALCOHOL TESTING CHP	550.00
352096 CONTRA COSTA COUNTY	LAB TESTING	31,440.00
352097 CONTRA COSTA COUNTY	LAB TESTING	4,082.40
352116 FUHRMANN, THOMAS J	EXPENSE REIMBURSEMENT	76.45
352117 GALLS INC	SUPPLIES	132.03
352180 SPECIAL SERVICES GROUP LLC	SURVEILLANCE SUBSCRIPTION	600.00
922412 GRAINGER INC	SUPPLIES	503.15
<b>Police Special Operations Unit</b>		
351853 ANTIOCH TOYOTA	VEHICLE REPAIR	162.33
351863 BANK OF AMERICA	PARKING CITATION	41.95
351974 PERS	ADMIN FEE	0.68
352186 TOYOTA FINANCIAL SERVICES	VEHICLE LEASE	1,704.66
<b>Police Communications</b>		
351916 GLOBALSTAR	TELECOMMUNICATIONS SVCS	86.63
351974 PERS	ADMIN FEE	1.67
352008 AT AND T MCI	PHONE	2,673.79
352009 AT AND T MCI	PHONE	1,621.82
352155 PACIFIC TELEMAGEMENT SVCS	LOBBY PAYPHONE	78.00
922346 HUBB SYSTEMS LLC DATA 911	MONITOR REPAIR	271.72
<b>Office Of Emergency Management</b>		
352009 AT AND T MCI	PHONE	638.88
<b>Police Community Volunteers</b>		
351876 STATE OF CALIFORNIA	SALES TAX	36.55
351906 EIDEN, KITTY J	TRANSCRIPTION SERVICES	126.00
351978 SAVE MART SUPERMARKETS	GIFT CARDS	3,700.00
352175 SAVE MART SUPERMARKETS	WATER FOR VIPS	62.15
<b>Police Facilities Maintenance</b>		
351876 STATE OF CALIFORNIA	SALES TAX	2.59
351901 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	80.00
351922 HONEYWELL INTERNATIONAL INC	HVAC SERVICES	7,233.00
351957 OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	165.00
352009 AT AND T MCI	PHONE	631.77
352052 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	12,010.11
<del><b>Community Development Administration</b></del>		
<del>352066 XEROX CORPORATION</del>	<del>COPIER USAGE/LEASE</del>	<del>352.46</del>
<del><b>Community Development Land Planning Services</b></del>		
<del>203239 RICKS ON SECOND</del>	<del>MEETING EXPENSE</del>	<del>70.00</del>

Prepared by: Georgina Meek  
 Finance Accounting

8/7/2014

Council Warrants - August 26, 2014 Meeting

ATTACHMENT 3, P. 6

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 AUGUST 1-14, 2014  
 FUND/CHECK#

**Public Works-Signal/Street Lights**

352208 AMERICAN GREENPOWER USA INC	INDUCTION LIGHTING MATERIALS	3,770.11
352216 AT AND T MCI	PHONE	532.17
352333 CONTRA COSTA COUNTY	TRAFFIC SIGNAL MAINTENANCE	51,422.29
352388 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	10,445.13
352410 STATE OF CALIFORNIA	SIGNAL LIGHT MAINTENANCE	4,975.39
922524 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	2,715.74

**Public Works-Striping/Signing**

352265 INTERSTATE SALES	SUPPLIES	3,558.80
352295 RED WING SHOE STORE	SAFETY SHOES-ZEPEDA	208.49
352306 VERIZON WIRELESS	DATA PLAN	38.01
352406 ROYAL BRASS INC	FITTINGS	5.91
352408 SHERWIN WILLIAMS CO	SUPPLIES	231.48

**Public Works-Facilities Maintenance**

352216 AT AND T MCI	PHONE	44.76
352279 MOREIRA, KARLA	WINDOW WASHING	400.00
352282 MUNICIPAL POOLING AUTHORITY	PROPERTY INSURANCE	3,301.00
352285 OFFICE MAX INC	OFFICE SUPPLIES	42.28
352306 VERIZON WIRELESS	DATA PLAN	38.01
352321 BAY CITIES PYROTECTOR	SPRINKLER LABOR	4,335.38
352337 CONTRA COSTA COUNTY TAX COLLECTOR	DELTA 2000 PROPERTY TAX	1,042.14
352362 HONEYWELL INTERNATIONAL INC	HVAC SERVICE	1,465.43
352372 LOWES COMPANIES INC	SUPPLIES	57.89
352388 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	25,658.81
922533 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	654.42
922535 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,766.00

**Public Works-Parks Maint**

352216 AT AND T MCI	PHONE	78.62
352388 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,675.20

**Public Works-Median/General Land**

352216 AT AND T MCI	PHONE	158.18
352241 EDD	UNEMPLOYMENT CLAIMS	2,418.00
352287 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	3,428.00
352381 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	384.00
352388 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	3,335.60

**Public Works-Work Alternative**

352282 MUNICIPAL POOLING AUTHORITY	WORK ALTERNATIVE PREMIUM	1,425.00
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**Police Administration**

203593 SPENCER, TAMEESHA	OVERPAYMENT REFUND	36.00
352215 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	90.00
352218 BACIAA	TUITION-JOHNSON	375.40
352227 COMMERCIAL SUPPORT SERVICES	CAR WASHES	441.00
352231 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	300.00
352233 DEE, KRISTOPHER M	PER DIEM-TRAINING	264.00
352242 EVANS, JOSHUA FIELD	PER DIEM-TRAINING	122.00
352245 FEDEX	SHIPPING	19.55

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 Finance Accounting

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 AUGUST 1-14, 2014  
 FUND/CHECK#

352256 HAWTHORNE SUITES	LODGING-DEE	400.14
352258 HILTON	LODGING-LOWTHER	102.66
352259 HILTON	LODGING-MORTIMER	102.66
352260 HILTON	LODGING-MORIN	102.66
352261 HILTON	LODGING-WISECARVER	102.66
352262 HILTON	LODGING-EVANS	102.66
352268 JOHNSON, VIRGINIA L	PER DIEM-TRAINING	305.00
352275 LOWTHER, GARY M	PER DIEM-TRAINING	122.00
352280 MORIN, SHAWN M	PER DIEM-TRAINING	122.00
352281 MORTIMER, MICHAEL P	PER DIEM-TRAINING	122.00
352285 OFFICE MAX INC	OFFICE SUPPLIES	542.18
352299 SHERATON SONOMA COUNTY PETALUMA	LODGING-JOHNSON	778.40
352308 WISECARVER JR, JIMMY R	PER DIEM-TRAINING	122.00
352319 BANK OF AMERICA	BUSINESS EXPENSE	1,516.18
352330 CONCORD UNIFORMS LLC	UNIFORMS	2,987.59
352350 ED JONES CO INC	BADGES	630.45
352364 IBS OF TRI VALLEY	BATTERIES	683.77
352382 OFFICE MAX INC	OFFICE SUPPLIES	357.04
352383 OFFICE MAX INC	OFFICE SUPPLIES	1,023.52
352395 PITNEY BOWES INC	EQUIPMENT RENTAL	331.35
352398 PSYCHOLOGICAL SERVICES GROUP, THE	COUNSELING SERVICES	350.00
352426 XEROX CORPORATION	COPIER LEASE/USAGE	4,132.36
352427 XEROX CORPORATION	COPIER LEASE/USAGE	5,392.94
922534 IMAGE SALES INC	BADGES	61.25
<b>Police Community Policing</b>		
203613 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	67.95
352241 EDD	UNEMPLOYMENT CLAIMS	1,076.00
<b>Police Investigations</b>		
352284 NEXTEL SPRINT	CELL PHONE EQUIPMENT	337.79
352335 CONTRA COSTA COUNTY	SART EXAMS	3,000.00
352368 LEADS ONLINE LLC	RENEWAL FEE	4,428.00
352416 THOMSON WEST	ONLINE DATABASE	326.46
352426 XEROX CORPORATION	COPIER LEASE/USAGE	1,304.76
352427 XEROX CORPORATION	COPIER LEASE/USAGE	1,844.79
<b>Police Communications</b>		
352216 AT AND T MCI	PHONE	753.54
352217 AT AND T MOBILITY	HIGH SPEED WIRELESS	2,299.50
352241 EDD	UNEMPLOYMENT CLAIMS	3,731.00
352311 AMERICAN TOWER CORPORATION	CELL TOWER RENTAL	219.17
352315 AT AND T MCI	PHONE	2,674.39
352316 AT AND T MCI	PHONE	372.05
352331 CONTRA COSTA COUNTY	TELECOMMUNICATIONS SERVICE	1,546.15
352389 PACIFIC TELEMANAGEMENT SERVICES	PAYPHONE	78.00
<b>Office Of Emergency Management</b>		
352216 AT AND T MCI	PHONE	299.18

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 Finance Accounting

8/21/2014

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 AUGUST 1-14, 2014  
 FUND/CHECK#

**Police Facilities Maintenance**

352216 AT AND T MCI	PHONE	277.74
352225 CAMALI CORP	MAINTENANCE SERVICE	726.00
352284 NEXTEL SPRINT	CELL PHONE	6,194.56
352321 BAY CITIES PYROTECTOR	INSPECTION & CERTIFICATION	1,110.00
352362 HONEYWELL INTERNATIONAL INC	HVAC SERVICE	986.36
352372 LOWES COMPANIES INC	SUPPLIES	71.34
352388 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	37,239.08
352419 TYLER SHAW DOORS	INSTALLATION SERVICE	3,390.28
922533 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	160.61
922535 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,426.00

**Community Development Administration**

352426 XEROX CORPORATION	COPIER LEASE/USAGE	792.53
352427 XEROX CORPORATION	COPIER LEASE/USAGE	849.02

**Community Development Land Planning Services**

352273 LOEWKE PLANNING ASSOCIATES	PROFESSIONAL SERVICES	4,077.20
352292 PMC	PROFESSIONAL SERVICES	1,562.03
352320 BAY AREA NEWS GROUP	LEGAL AD	551.24

**CD Code Enforcement**

203537 CONTRA COSTA COUNTY	LIEN RELEASE FEES	90.00
352302 TURNAGE II, KEN	ABATEMENT SERVICES	818.62
352310 ALLIED WASTE SERVICES	GARBAGE SERVICE	154.92
352383 OFFICE MAX INC	OFFICE SUPPLIES	71.61
922531 CRYSTAL CLEAR LOGOS INC	UNIFORM	210.24

**PW Engineer Land Development**

352216 AT AND T MCI	PHONE	29.28
352295 RED WING SHOE STORE	SAFETY SHOES	186.86
352426 XEROX CORPORATION	COPIER LEASE/USAGE	308.18
352427 XEROX CORPORATION	COPIER LEASE/USAGE	330.16
922527 TESTING ENGINEERS INC	ENGINEERING SERVICES	10,301.50

**Community Development Building Inspection**

352285 OFFICE MAX INC	OFFICE SUPPLIES	73.54
352344 DRAIN DOCTORS AND PLUMBERS	ENERGY INSP FEE REFUND	62.83
352383 OFFICE MAX INC	OFFICE SUPPLIES	146.99

**Capital Imp. Administration**

203446 DS WATERS OF AMERICA	WATER DISPENSER	60.56
352285 OFFICE MAX INC	OFFICE SUPPLIES	63.34

**212 CDBG Fund****CDBG**

922532 HOUSE, TERI	CONSULTING SERVICES	7,052.50
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**CDBG NSP**

922532 HOUSE, TERI	CONSULTING SERVICES	1,592.50
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**213 Gas Tax Fund****Streets**

352222 BNSF RAILWAY COMPANY INC	WILBUR AVE PROJECT	70,294.48
352326 CALIFORNIA PAVEMENT MAINT CO INC	PAVEMENT PROJECT	662,141.12

Prepared by: Georgina Meek  
 Finance Accounting

## Council Warrants - September 9, 2014 Meeting

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 AUGUST 15 - 28, 2014  
 FUND/CHECK#

**Public Works-Median/General Land**

<del>352428</del> ACE HARDWARE, ANTIOCH	<del>SUPPLIES</del>	<del>75.70</del>
<del>352604</del> IRRIGATION SYSTEM SERVICE	<del>VALVE LOCATING SERVICE</del>	<del>125.00</del>
<del>352619</del> LOWES COMPANIES INC	<del>FISH FOOD</del>	<del>15.50</del>
<del>922552</del> JOHN DEERE LANDSCAPES PACHECO	<del>IRRIGATION CONTROLLER PARTS</del>	<del>1,272.86</del>

**Public Works-Work Alternative**

<del>352428</del> ACE HARDWARE, ANTIOCH	<del>SUPPLIES</del>	<del>31.35</del>
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**Police Administration**

203399 COSTCO	FINANCE CHARGES	4.38
203681 SONOMA COUNTY SHERIFF'S DEPT	TUITION-WISECARVER	10.00
203682 SONOMA COUNTY SHERIFF'S DEPT	TUITION-MORIN	10.00
203683 SONOMA COUNTY SHERIFF'S DEPT	TUITION-EVANS	10.00
203684 SONOMA COUNTY SHERIFF'S DEPT	TUITION-LOWTHER	10.00
203685 SONOMA COUNTY SHERIFF'S DEPT	TUITION-MORTIMER	10.00
352429 ADAMSON POLICE PRODUCTS	HEADSETS	12,792.28
352440 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	90.00
352442 BANK OF AMERICA	BUSINESS EXPENSE	147.04
352452 COMMERCIAL SUPPORT SERVICES	CAR WASHES	451.50
352454 CONCORD UNIFORMS LLC	UNIFORMS	76.25
352455 CONTRA COSTA COUNTY	TRAINING FEES	4,385.00
352459 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	845.00
352482 LC ACTION POLICE SUPPLY	SUPPLIES	129.78
352499 OFFICE MAX INC	OFFICE SUPPLIES	4,060.01
352501 ONE LEGAL INC	DEPOSIT REFUND	825.00
352517 UNITED PARCEL SERVICE	SHIPPING	19.72
352532 ALAMEDA COUNTY SHERIFFS OFFICE	RANGE FEES	300.00
352542 BEHAVIOR ANALYSIS TRAINING	TUITION-COLLEY	481.00
352548 BROWNELLS INC	ARMORY SUPPLIES	505.48
352556 CHALK, STEPHANIE A	PER DIEM TRAINING	280.00
352560 COLLEY, JAMES M	PER DIEM TRAINING	305.00
352566 CPCA	MEMBER DUES-CANTANDO	1,470.00
352567 CSI FORENSIC SUPPLY	SUPPLIES	570.01
352576 DOUBLETREE HOTEL	LODGING-COLLEY	617.25
352585 EXTENDED STAY AMERICA	LODGING-CHALK	636.40
352590 GALLS INC	EQUIPMENT	103.55
352608 LAW OFFICES OF JONES AND MAYER	LEGAL SERVICES	133.00
352609 LC ACTION POLICE SUPPLY	AMMUNITION	68.83
352617 LLAMAS, PAOLA	ABC LETTER REFUND	21.00
352633 NISSEN, TARRA L	PER DIEM TRAINING	355.00
352634 OMNI SAN DIEGO HOTEL	LODGING-NISSEN	562.84
352647 PSYCHOLOGICAL SERVICES GROUP	CRITICAL INCIDENT SERVICE	350.00
352651 REACH PROJECT INC	REACH PROGRAM SERVICES	17,083.00
352657 SBRPSTC	TUITION-CHALK	790.00
352660 SHRED IT INC	SHRED SERVICE	265.78
352665 STATE OF CALIFORNIA	FINGERPRINTING	643.00
352676 ULINE	RANGE SUPPLIES	202.27

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 Finance Accounting



9/4/2014

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 AUGUST 15 - 28, 2014  
 FUND/CHECK#

922555 MOBILE MINI LLC	PORTABLE STORAGE CONTAINERS	675.55
<b>Police Prisoner Custody</b>		
352675 U S CLEANERS	CLEANING SERVICE	68.00
<b>Police Community Policing</b>		
352611 LENDERMAN, THOMAS E	EXPENSE REIMBURSEMENT	79.10
352621 MCDONALD, RYAN J	MILEAGE REIMBURSEMENT	114.38
<b>Police Investigations</b>		
352442 BANK OF AMERICA	SUPPLIES	1,060.42
352457 CONTRA COSTA COUNTY	CALLER ID REMOTE ACCESS	114,034.00
352487 LOWTHER, GARY M	EXPENSE REIMBURSEMENT	64.25
352521 VERIZON WIRELESS	AIR CARD	76.02
352669 THOMSON WEST	ONLINE DATABASE	326.46
<b>Police Special Operations Unit</b>		
352670 TOYOTA FINANCIAL SERVICES	VEHICLES LEASE	1,546.94
<b>Police Communications</b>		
352447 CAPTURE TECHNOLOGIES INC	SOFTWARE MAINTENANCE	4,225.00
<b>Police Community Volunteers</b>		
352584 EIDEN, KITTY J	MINUTES CLERK	126.00
<b>Police Facilities Maintenance</b>		
352446 CAMALI CORP	MAINTENANCE SERVICES	363.00
352462 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	80.00
352510 ROCHESTER MIDLAND CORP	SANITIZING SERVICE	1,490.10
352535 AMERICAN PLUMBING INC	PLUMBING SERVICE	149.91
352612 LENHART ALARM AND SECURITY	ALARM SERVICE	225.00
352619 LOWES COMPANIES INC	SUPPLIES	77.91
922554 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,426.00
<b>Community Development Land Planning Services</b>		
352505 PMC	CONSULTING SERVICES	2,046.56
352581 DYETT AND BHATIA	CONSULTING SERVICES	4,550.00
922544 CDW GOVERNMENT INC	COMPUTER EQUIPMENT	225.21
<b>CD Code Enforcement</b>		
352430 ALLIED WASTE SERVICES	RESIDENTIAL GARBAGE ABATEMENT	161.82
352522 VERIZON WIRELESS	NETWORK SERVICE	114.03
352534 ALLIED WASTE SERVICES	RESIDENTIAL GARBAGE ABATEMENT	6,634.62
<b>PW Engineer Land Development</b>		
922544 CDW GOVERNMENT INC	COMPUTER EQUIPMENT	225.20
<b>Community Development Engineering Services</b>		
352514 STATE OF CALIFORNIA	CIVIL ENGINEER RENEWAL	115.00
<b>212 CDBG Fund</b>		
<b>CDBG</b>		
352443 BAY AREA LEGAL AID	CDBG SERVICES	5,737.71
352453 COMMUNITY VIOLENCE SOLUTIONS	CDBG SERVICES	5,000.00
352456 CONTRA COSTA COUNTY	CDBG SERVICES	916.98
352458 CONTRA COSTA SENIOR LEGAL SVCS	CDBG SERVICES	1,042.94
352500 OMBUDSMAN SERVICES OF CCC	CDBG SERVICES	1,250.00
352502 OPPORTUNITY JUNCTION	CDBG SERVICES	12,500.14

Prepared by: Georgina Meek  
 Finance Accounting  
 9/4/2014

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL FOR CONSIDERATION AT  
THE COUNCIL MEETING OF AUGUST 26, 2014**

**Prepared by:** Mike Bechtholdt, Deputy Public Works Director   
**Approved by:** Ron Bernal, Public Works Director/City Engineer   
**Date:** August 14, 2014  
**Subject:** Purchase Two (2) Police Patrol Vehicles

**RECOMMENDATION**

Authorize the purchase and issuance of a purchase order to Folsom Lake Ford, Folsom, CA for two (2) police patrol vehicles for \$59,175 under cooperative purchase state contract number 1-12-23-14.

**BACKGROUND**

Police patrol vehicle numbers 757 and 759 are at or near the end of their useful service life and are scheduled for replacement. The vehicles will be equipped with auxiliary equipment under separate contract after delivery.

**FISCAL IMPACTS**

The proposed purchase was approved by City Council with Measure C funds as part of the 2014/15 approved budget. Once taken out of service, the replaced vehicles will be sold at auction.

Cooperative purchase state contracts are another method allowed by the City's procurement procedures to allow the City to take advantage of State-wide contracts. This saves staff time in researching and bidding for items, as well as allows the City to benefit from economies of scale.

**OPTIONS**

Do not approve the recommended purchase and provide direction regarding how to meet the equipment needs of the Police Department's patrol officers.

**ATTACHMENTS**

None