



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: January 6, 2017

TO: Mayor Wright and City Council Members

FROM: Steve Duran, City Manager

RE: City Manager's Weekly Report

MEETINGS SCHEDULE

| Date and Time | Event | Location |
|---|---|---|
| Saturday, January 7, 2017 9:00 a.m.-11:00 a.m. | Neighborhood Cleanup, Weather Permitting | Valley Way next to Knoll Park |
| Tuesday, January 10, 2017 7:00 p.m. | City Council Meeting | City Council Chamber 200 H Street |
| Monday, January 16, 2017 | Martin Luther King, Jr. Holiday | N/A |
| Wednesday, January 18, 2017 6:30 p.m. | Planning Commission Meeting | City Council Chamber 200 H Street |
| Thursday, January 19, 2017 7:00 p.m. | Parks & Recreation Commission Meeting | City Council Chamber 200 H Street |
| Monday, January 23, 2017 7:00 p.m. | Crime Prevention Commission Meeting | Police Department 300 L Street Community Room |
| Tuesday, January 24, 2017 7:00 p.m. | City Council Meeting | City Council Chamber 200 H Street |

NEIGHBORHOOD CLEAN-UP

The Antioch Police Department is excited to announce the 78th installment of the Neighborhood Clean-up Program. This is a collaborative community effort which involves active participation from The Antioch Police Department Crime Prevention Commission; Neighborhood Watch Program; Volunteers in Police Service; community volunteers and the Public Works Department. The City of Antioch Neighborhood Cleanup program is not just for residential neighborhoods. It is a program that will change venues on a monthly basis and it will include business and commercial areas as well.

Weather permitting, the event will occur on Saturday, January 7th 2017 from 9:00 a.m. to 11:00 a.m. We will be cleaning the neighborhoods adjacent to Knoll Park and surrounding streets. Volunteers will meet on Valley Way and park along the curb next to Knoll Park. Volunteers will receive instructions and the equipment necessary to accomplish the goal. The targeted area is within walking distance. Excluding inclement weather, future Neighborhood Cleanup events are scheduled for the first Saturday of every month and the locations will be announced in advance.

Remember, cleaning up your neighborhood can make life better for your family, your neighbors and your community!

CITY CLERK UPDATES

Council agendas, including staff reports for the January 10th Council Meeting, are posted onto our City's Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: <http://www.ci.antioch.ca.us/notification-systems/> and enter your e-mail address to subscribe. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click 'City Council'. City Council Meetings are held every 2nd and 4th Tuesday of each month in the Council Chambers beginning at 7:00 p.m. The first Council Meeting in July is cancelled due to Summer Break.

The Board of Administrative Appeals meeting was held on January 5, 2017. The Board heard one appeal of two citations. The Board denied the appeal of one citation and upheld the appeal of the second citation, reducing the assessed fines/fees from \$750 to \$200 for the second citation. The next regularly scheduled Board of Administrative Appeals meeting will be held on February 2, 2017. The Board meets on a monthly basis – the first Thursday of every month, in the Council Chambers beginning at 3:00 p.m.

Individuals are reminded that to file an appeal of a citation it must be done within 10 days of the date of the citation.

The City Clerk's office is accepting applications for the following Boards/Commission Vacancies:

- Planning Commission: 1 Full-term vacancy, expiring October 2020
Deadline date to apply: 01/06/17
- Police Crime Prevention Commission: 1 Partial-term vacancy, exp. October 2017
Deadline date to apply: 01/27/17

Any interested resident is encouraged to apply. To be considered for these volunteer positions, a completed application must be received in the Office of the City Clerk by 4:30 p.m. on Jan. 6, 2017. Applications are available at www.ci.antioch.ca.us and at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, (925) 779-7009, Monday through Friday, 8:30 a.m. to 4:30 p.m. Your interest and desire to serve our community is appreciated. Applications and resume can be emailed to cityclerk@ci.antioch.ca.us, faxed to (925) 779-7007, sent by mail or dropped off at City Hall at the Clerk's Office. Appointees are required to file a FPPC Form 700 "Statement of Economic Interests" within 30 days of their appointment by the City Council.

Open candidate, officeholder and local Political Action Committees are required to file their next Form 460 or Form 470 Campaign Finance Report to the City Clerk no later than January 31, 2017. Electronic copies are not accepted.

Elected officials, Planning Commissioners and designated City Staff, Board Members, other commissioners and designated consultants are required to file an FPPC Form 700 "Statement of Economic Interests" for Calendar Year 2016 to the City Clerk's Office no later than 4:30 p.m., Monday, April 3, 2017. If you assumed office between October 1, 2016 and December 31, 2016, and filed an assuming office statement, you are not required to file an annual statement until April 2, 2018. That annual statement will cover the day you assumed office through December 31, 2017.

Candidate campaign finance reports are available for the public to review at the City Clerk's Office.

Requests for City of Antioch public documents under the California Public Records Act must be sent to the City Clerk's office. Request forms are available on the City Website and at the City Clerk's Counter at City Hall. Requests can be made in person, by mail or email. Email requests must be sent to cityclerk@ci.antioch.ca.us to ensure a timely response.

The City Clerk's Office received 1 California Public Records Act request which was answered by the City Clerk's Office.

HUMAN RESOURCES UPDATES

Hires/Reclassifications/Promotions:

- Shelley Richardson was hired as a Payroll Specialist for the Finance Department on Tuesday, January 3, 2017.

Please join me in welcoming this employee to her new position with the City of Antioch.

Recruitment Updates:

- Police Trainee and Academy Graduate accepting applications through 1/6/2017, physical agility scheduled for 1/27/2017, Police Trainee written exam scheduled for 1/30/2017, Oral Boards scheduled for 2/24/2017.
- Police Trainee and Academy Graduate accepted applications through 11/4/2016, applications reviewed, physical agility held on 11/18/2016, Police Trainee written exam held on 11/21/2016, Oral Boards held 12/16/2016.
- Police Officer Lateral Oral Boards scheduled as they apply.
- Police Dispatcher accepted applications through 11/14/2016, applications reviewed. Written exam held on 12/14/2016. Oral Boards scheduled for 1/19/2017 and 1/20/2017.
- Currently accepting applications for Part-Time Animal Care Attendants.
- Code Enforcement Manager for the Community Development Department accepted applications through 10/14/2016. Oral Boards held 11/8/2016. Eligibility list submitted to the Community Development Department. Second interviews held by the Community Development Department 12/1/2016. Third interviews held 12/7/2016. Hiring in Process.
- Community Development Department selected a General Laborer for Code Enforcement from the eligibility list. Hiring in process.
- Public Works Department selected a Maintenance Worker from the eligibility list. Hiring in process.
- Internal recruitment for Senior Executive Assistant for the City Manager Department accepted applications through 12/16/2016. Oral Boards held 12/22/2016. Hiring in Process.
- Internal recruitment for Senior Accounting Technician II for the Finance Department accepted applications through 12/23/2016. Applications in review. Oral Board held 1/4/2016. Hiring in Process.

Currently open recruitments include:

- Police Officer Lateral (continuous)
- Police Academy Graduate/Student (continuous)
- Police Trainee (continuous)

The City's open recruitments can be found on the Human Resources page of the City website. Follow the appropriate link(s) to apply through NEOGOV.

INFORMATION SYSTEMS UPDATES

Work orders opened/completed for the week: 93/101

- Team generated month end data backup archive taps.
- Team created user accounts for new PD officers.
- Team troubleshoot and repaired PD Investigations DVR server.
- Team installed system updates on PD CAD workstations.
- Team troubleshoot and fixed 4 PD vehicle MDS issues.
- Team installed security camera client software and provided training.

ECONOMIC DEVELOPMENT UPDATES

Reliance Sheet & Strip Leases ±80,000 SF Facility in Antioch

Reliance Sheet and Strip recently signed a long term lease agreement on an approximate 80,000 square foot facility at 1300 W. 4th Street, according to the Colliers International Walnut Creek California office. Relocating from another, older location in Antioch, the newer facility will enable Reliance to efficiently service their clients throughout Northern California and beyond. Before deciding on the “Antioch Marina Business Park” on W. 4th Street, the Reliance Sheet & Strip and Colliers Intl. team closely analyzed several locations in both East Contra Costa County and other Northern California areas. The new Antioch location will continue the ability to immediately service key California clients, and also provide an expansion that will provide stability for the business for many years to come.

Snap a photo and win a prize! Amtrak San Joaquin is hosting a social media photo contest Dec. 20, 2016 – January 23, 2017. The photo contest will call for photo entries from riders to follow the theme “Connecting California.” Photo entries will show how riders connect to places, people, ideas and more on Amtrak San Joaquin. The contest will be promoted heavily through Amtrak San Joaquin’s Facebook, Instagram, and Twitter social media channels for the duration of the contest.

Website: <https://amtraksanjoaquinphotocontest.pgtb.me/wvjqw9>

Downtown: Freshest Cargo Mobile Farmers’ Market: Two additional Downtown Rivertown stops on Saturdays have been added to the Freshest Cargo program! The mobile truck is a great easy and convenient way to get your organic local vegetables and fruits. Please support our Saturday stops as they are a critical piece for future programming, collecting data to justify a full range farmer’s market downtown. Stop by at any on the location below to see the great seasonal produce.

ARTS & CULTURE UPDATES

El Campanil Theatre
602 W. Second St.
Downtown Antioch

Tickets: www.ElCampanilTheatre.com or (925) 757-9500

El Campanil Theatre Photography VOTING is now open!!! El Campanil's "Just for Fun December Photography Contest" submission period has ended! We asked local photographers to submit some of their favorite photos of El Campanil Theatre. Everyone is now invited to judge the top three photos. When you submit your vote, you will be entered into a drawing to win 2 tickets to an upcoming performance of your choice. Each of the three winning photos will entitle the photographer to also receive 2 tickets to an upcoming performance of their choice. Voting will remain open through January 17. Please share our voting event with your friends and family

Check El Campanil's web page for the link to vote:

<http://www.elcampaniltheatre.com/>

Voting will remain open through January 17.

Please share our voting event with your friends and family. Thank you!

El Campanil Theatre Coming Attractions:

International Film Showcase Presents
The Brand New Testament (2015) Belgium
Sunday January 15, 2017 2:00 pm

God exists. He lives in Brussels. These two lines set the stage perfectly for Jaco Van Dormael's latest film. There's more, of course. God lives in an apartment with no entry or exit and spends most of his time in a giant office where he controls the world through a computer terminal that looks like it still runs Windows 98. He lives with his wife and daughter and is a raging jerk to both of them. His son, whom you may have heard of, made his escape through the washing machine long ago. Finally his daughter, Ea, gets fed up, decides to leave the nest, find her own apostles and write her own brand new testament. But before she makes her escape, she steals the key to the office and texts the answer to an all-important question to everyone on Earth. Her attempted good deed backfires and God must scramble to fix it before humanity finds it has no need of Him.

Country: Belgium | France | Luxembourg

Language: French | German

English Subtitles

Run Time: 113 minutes

Tickets: Adults: \$8 Seniors: \$7 Students: \$7

<http://www.elcampaniltheatre.com/the-brand-new-testament.html>

El Campanil Children's Theatre - Snow Queen
Friday January 20, 2017 7:30 pm
Sunday January 22, 2017 2:00 pm
General Seating

About The Play by Stacey Lane:

A magical, wintry wonderland awaits this charming children's show, closely adapted from the same Hans Christian Andersen tale as Disney's Frozen. The Flurries, the icy imps of the Snow Queen, conjure up a cruel spell to make a magical mirror that reflects the ugly side of humanity. Hardly impressed, the Snow Queen smashes the mirror to set her more dastardly plan into motion. While cousins Gerda and Kay play tag, Kay gets a shard of the shattered mirror stuck in his eye, and it turns him into a rotten brat. The Snow Queen kidnaps the boy and takes him to her Ice Castle. Timid Gerda is determined to rescue her best friend, armed only with a Gypsy's jar of warm wishes and giggle-inducing snicker doodles. On her journey, she encounters a cursed gardener, talking flowers, a mischievous fox, a know-it-all crow, a generous princess and rowdy robbers. Once at the castle, Gerda uses the jar of warm wishes to melt the Flurries and the magical cookies to warm Kay's heart again. Thanks to Gerda's own warm heart and her loving, forgiving nature, the Snow Queen transforms into the Sun Queen and the Flurries return as Sunbeams. Performed by the children of El Campanil Children's Theatre.

Tickets: Adults: \$12 Seniors (62& Over): \$10 Youth (17 & Under): \$ 8
<http://www.elcampaniltheatre.com/snow-queen.html>

The Music of Simon and Garfunkel
Performed By AJ Swearingen and Jayne Kelli
Saturday January 21, 2017 8:00 pm
Reserved Seating

Swearingen & Kelli recreates the music, memories and magic of the most famous folk-rock duo of our time, Simon and Garfunkel. AJ Swearingen has been performing this music for twenty years with mastery of Paul Simon's intricate guitar playing. His deep baritone blends perfectly against Kelli's angelic vocals, which invoke a true sound in the spirit of Art Garfunkel. The duo has been performing music together since 2010. Together and separately they have shared the stage with Kenny Rogers, Crystal Gayle, Livingston Taylor, John McCutcheon and many more.

Two voices in perfect harmony balanced against one acoustic guitar delivers a true tribute to the sound of the 1960's Greenwich Village, NY coffeehouse performances.

Tickets: Adults: \$27 Seniors (62 & Over): \$25 Youth: (under 18): \$10
<http://www.elcampaniltheatre.com/the-music-of-simon-and-garfunkel.html>

RECREATION UPDATES

The Recreation Department is accepting applications for the position of Office Assistant, part-time. This position performs a variety of tasks related to general front office duties, as well as assists the reservation program for use of Recreation Department facilities.

Beat the rainy weather blues by coming to the Antioch Community Center Gymnasium for drop-in recreation and fitness activities in a climate controlled environment! For those 17 years of age and older and for a nominal fee of \$5 per day per person, you can join in these activities:

Tuesdays: 8 to 10pm (Volleyball)

Sundays: 12:30 to 2:30pm (Basketball)

Sundays: 3:30 to 5:30pm (Pickleball)

- This week, 3 very enthusiastic and dynamic Recreation Leaders were hired to teach and lead the Youth Dance Program. Classes begin mid January and registration is open.
- On Wednesday, staff began program planning for the 2017 Spring/Summer season of classes and activities.
- On Tuesday, Water Park staff began reviewing and updating documents to match the new 2017 version of the American Red Cross lifeguarding/CPR/AED/First Aid course. American Red Cross updates their courses every 5 years.
- On Tuesday, the new Antioch Water Park souvenir cups arrived. Cups include a summer season calendar on the back and discounted refills all summer.
- On Tuesday, Recreation staff began accepting Water Park Pool and Slide rentals for the 2017 season. With six rentals already booked, 2017 is looking to be a busy season!
- On Wednesday, updates to the Water Park Emergency Action Plan continued. Updates reflect the position of new emergency equipment and the flow of a new lifeguard rotation for summer.
- Throughout the week, interviews for seasonal management positions were held at the Water Park. Interviews will finish on Friday and the management team will be in place as early as next week.
- Throughout the week, preparations of the Antioch Council of Teens Teen Retreat took place including inspections of both City vans on Friday. The ACT is gearing up for a fun and safe trip to the South Bay!
- Last Week, a City contractor installed new kitchen counters in the Water Park multi-use room. This new surfacing will allow the kitchen to be better utilized by facility renters for all sorts of events and will make the room much more marketable.
- On Wednesday and Thursday, the Water Park maintenance team completed painting work to complement the new counter in the multi-use room kitchen.
- On Thursday, the Recreation maintenance team installed a new mop sink faucet in the Men's locker room janitorial closet. This new faucet will help the department with water conservation goals.

- Throughout the week, Staff assisted with the annual Christmas tree drop off site by providing information regarding the lot to Environmental Resources staff and coordinating the removal of illegal dumping at the drop-off site. Sunday January 8th is the last day to drop your tree off for recycling!

Senior Center Services

- Over the last week, 227 affordable, healthy meals were served through the CoCo Café. This program helps prevent heart attacks, depression, asthma and congestive heart failure. No membership or income requirements are required to eat at the CoCo Café. All supplies are provided by the County for participating cafés.
- On Friday, December 30th, staff completed 2nd Quarter reporting for CDBG funding. These funds directly help cover staffing and programming for the Recreation Department and the Antioch Senior Center.
- On Tuesday, staff completed the 2017 update of the Antioch Senior Citizens Club By-Laws that were voted on at last month's General Meeting. The first ASCC Board of Directors meeting is set for Tuesday, January 10th at 12:30pm and the installation of the newest Board of Director members is set for Thursday, January 12th at 10:00am.
- On Tuesday, staff created a flyer packet which outlines the current special interest classes, and special events for the month of January.
- On Wednesday, staff met with a representative from the California Public Utilities Commission to explore options for providing a Free Specialized Telephone seminar at the Antioch Senior Center.
- On Wednesday, 12 seniors enjoyed Movie Mania. The first movie of 2017 was *Captain Fantastic*. Popcorn and refreshments were served.
- On Wednesday, the first Trinket Treasures of 2017 was a success. All five tables were full of beautifully made jewelry and crafts. Members enjoyed starting their day off with some post holiday shopping.
- On Wednesday, staff deep cleaned the dining hall floors with the wood floor cleaner. This cleaning process will be completed every 6-8 weeks to help maintain and keep the dining hall floors in good shape.
- On Thursday, staff began working on a PowerPoint presentation for the monitor located inside the front lobby of the Antioch Senior Center which includes the current newsletter, as well as pictures and videos of past events.
- On Thursday, 5 new students signed up on the wait list for the very popular Spanish class. The class is limited to 10 individuals per session and each session is at capacity. The class meets every Thursday and Friday between 10:00-11:15am and reboots every two months.
- To date, the Senior Club has received a total of new and renewal membership applications from 193 seniors. Membership sign-ups for 2017 began last week and the membership drive has been steady.

COMMUNITY DEVELOPMENT UPDATES

Planning:

- Public inquiries responded to via email/phone/counter 38

Building Permit Activity:

- Permits issued 23
- Inspections requested 124
- Public inquiries responded to via email/phone/counter 148

Code Enforcement:

- Cases Followed Up On 107
- New Cases Opened 14
- Posted Sub-Standard 1
- Citations Issued 5
- Warrants Obtained and Served 0
- Cases Closed 21
- Homeless encampment contacts 79
- Blight & Rubbish Removal from Public/City property 48 yards
- Graffiti Removal 0
- Shopping Carts Removed 28
- Demands to Title for Cost Recovery 0
- Demands to property owners 0
- Special Assessment Liens recorded 0
- Prepare & Record Release of Lien 0
- Phone messages reporting violations 30
- Web Reports 15

- Reimche Dr. – Posted sub-standard.

Environmental Resources:

Holiday tree recycling options: Unflocked trees can be placed in your yard waste cart. If it doesn't fit, you can either take it to the drop off locations on the dates listed below or the Boy Scouts will pick up unflocked trees for a donation of \$10 or \$1 per foot for trees taller than 10 feet or \$20 for flocked trees would be appreciated. To arrange a pickup, email the Boy Scouts at treepickup@diablosunrise.org.

Drop-off Locations:

You can drop off your unflocked trees from 8 a.m. - 5 p.m. this Saturday and Sunday, Jan. 7-8, 2017 in the designated areas at the Prewett Family Water Park parking lot and at the Antioch Marina Overflow parking lot at 2nd and L Streets. Please remove tree stands before drop-off.

Flocked trees:

Flocked trees cannot be composted. They can be collected curbside for a fee of \$40 per tree. Pickups must be scheduled in advance. Call (925) 685-4711. Flocked trees may also be included with one of your cleanups. If cut to fit inside with the lid closed, flocked trees may be placed in your trash cart.

Community Development Block Grant (CDBG):

Review of applications by staff is underway, and the Council Subcommittee will meet prior to the January 10th Council meeting for an orientation to their review and rating process. Agency interviews will be scheduled for March 24 and 31. Total funding requested is \$1,318,900, and an estimated \$1,115,000 is available from CDBG and Housing Successor sources.

Homeless:

All interested community members are invited to participate in the Point in Time (PIT) Count training, to be held on Sunday January 22nd from 2-4 p.m. at the Seventh Day Adventist Church, 2200 Country Hills Dr, Antioch.

Contra Costa County's annual Point In Time (PIT) Count is an annual effort by our community to count all of the people who are homeless on a specific night in late January. Volunteers DO NOT go out into any of the homeless encampments – homeless outreach teams will do encampment outreach over a period of two or three days and evenings, asking them where they slept on the target night, and other questions. Volunteers, however, go to food pantries, Loaves and Fishes and other feeding sites, libraries, and locations where people who are homeless may go for services. This volunteer effort also lasts two days, asking the same questions (volunteers will receive a script so it is all standardized).

The PIT count is required by HUD every two years, but Contra Costa County has committed to doing it annually. It is from this count that we gather our statistics as to the number of homeless people who reside in each city. The PIT count contributes greatly to our understanding of the migration and distribution of the homeless population, and it also contributes to the amount of federal funding for homelessness that our County receives each year.

Drought Updates:

With the winter weather upon us, turn off your irrigation timers and only water if we have not received any rain for 2 weeks. Visit www.h2ouse.org for more ways to save both indoors and out.

Irrigation repairs for last week:

- E. 18th St. – 1 sprinkler repaired.
- Hawxhurst Ct. – 2 sprinklers repaired and 1 valve rebuilt.

- Lone Tree Way – 7 sprinklers repaired and 1 valve repaired.
- James Donlon Blvd. – 1 sprinkler repaired and 1 lateral line repaired.
- Buchanan Rd. – 1 valve rebuilt.
- Prewett Ranch Rd. – 2 sprinklers repaired.
- Canada Valley Rd. – 1 sprinkler repaired.
- Deer Valley Rd. – 1 valve rebuilt.
- Mira Vista Ct. – 1 valve rebuilt.
- Hillcrest Ave. – 5 sprinklers repaired, 2 valves rebuilt and 4 molded caps replaced.

PUBLIC WORKS UPDATES

Administration

- Continued efforts to engage homeless individuals and blighted conditions in the City will be enhanced next week with the addition of the new Code Enforcement Manager and two police officers who will staff the Community Engagement Team. These individuals will be instrumental in our efforts to provide resources and address ongoing issues in both of these areas.

Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for ongoing new home construction and provided.
- The Habit Burger, 2424 Mahogany Way, a new restaurant development: The project was approved at the 7/20/16 Planning Commission meeting. Staff has approved construction drawings for building permit issuance and approved the application for an encroachment permit.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: The developer is grading the site. Staff is processing recordation of the final map and the East Lone Tree Specific Plan Benefit District which the City Council approved at the regular meeting on 12/13/16. Formation of Community Facilities District 2016-01 (Police Services) will be considered by the City Council at a public hearing on 1/24/17.
- SR4 (Segment 2) Contra Loma Blvd. Interchange/'G' Street Overcrossing Project: The project has been accepted by the State. Staff is working with Caltrans to complete the City's punch list.
- SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Staff is working with Caltrans to complete the City's punch list.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and BART Tunnel Project: Staff prepared a punch list for Caltrans' contractor to complete. Staff is working with the CCTA to complete the punch list.

- Aviano, an approved 533 unit housing development located west of the current terminus of Hillcrest Avenue, east and north of Dozier-Libby Medical High School: Staff is reviewing the 3rd submittal for the first phase of construction documents and plans. Staff received an estimate from our consultant for review of the 1st submittal for Phase 2.
- 326 Nash Avenue: The owner/applicant is requesting to merge parcels. The merger has been approved by the Planning Commission. Staff is waiting for submittal of documents for review and recording.

Capital Improvements Division

- Downtown Sanitary Sewer Rehabilitation: A-S Pipelines, Inc. is compiling the required contract and insurance documents.
- Zone I Transmission Pipeline Rehabilitation at HWY 4: Construction bids were publically opened on December 13th. The lowest responsible, responsive bid was received from R.J. Gordon Construction, Inc., in the amount of \$402,300. The award of this project is scheduled to be considered at the January 10th City Council meeting.
- Water Treatment Plant Disinfection Improvements: Staff is reviewing the 100% draft project plans and specifications.
- Water Treatment Plant 'A' Electrical Improvements: TJC and Associates is developing the 100% draft project plans and specifications.
- Community Development Block Grant Downtown Roadway Pavement Rehabilitation: Staff is developing 90% draft project plans and specifications.
- West Antioch Creek Channel Improvements: Condemnation negotiations are proceeding regarding acquisition of property and easements located at 1400 and 1420 West 10th Street.
- North East Annexation Infrastructure Improvements: BKF Engineering is working on the aerial survey and will provide the City with a complete survey this in January.
- Transportation Impact Fee Study: EPS has developed several scenarios for the fees; the final draft Fee Study is scheduled to be presented to the City Council for public review and comments at the January 10th meeting.
- Rubberized Cape Seal Program: The Department of Resources Recycling and Recovery (CalRecycle) issued a Notice of Grant Funds available for Rubberized Cape Seal projects for FY 16-17 for the maximum grant amount of \$350,000. The grant application has been submitted to CalRecycle and results are expected in January 2017.
- Antioch Pavement Management Street Survey: AMS Consulting Services is performing a comprehensive citywide pavement condition analysis of all city streets. The first task is the inspection of the pavement condition which is being done using a Mobil Mapping System equipment.
- Retaining Walls Rehabilitation: Staff publicly opened bids on November 8th. The City Council awarded the project to Parsons Walls at the December 13th City Council meeting. Construction is expected to start in February 2017 and completed by April 2017.

- “L” Street Pathway to Transit, HWY 4 to the Marina: Staff submitted a \$2,279,000 grant application to ONE BAY AREA GRANT (OBAG 2) PROGRAM for federal funding to provide bike and pedestrian improvements on “L” Street from HWY 4 to the Antioch Marina. MTC notified provided a list of all applications and their status. Our application was one of the 26 complete applications out of 76 submitted.

Water Treatment Plant

- Cleaned Solar Bees out on the municipal reservoir. Solar Bees circulate the water in the reservoir; cleaning the Solar Bees prevents weeds from restricting the circulation. Also cleaned the staff gage on the tower.
- The chloride levels in the San Joaquin River have continued to stay low. We will continue to pump from the river until we see a reversal in the current trend.
- Repaired several filter valves at “A” plant. Disassembled actuators; cleaned and installed new part kits.
- Cleaned Act-Flow chemical pumps and tubing. Cleaned flow chamber and placed a new batch on chemical online.
- Met with the County for the diesel tank inspection at Donlon pump station. Everything checked out and will update the county’s new web site with the current dates.

Water Distribution

- Responded to 166 stops for water service including disconnections.
- Had a total of 55 USA tickets completed for utility location.
- Meter reading has started for the month.
- Continue to respond to Water Conservation hotline reports.
- The City of Antioch now has a 0% water conservation goal through January of 2017 based on the State of California’s “stress test”. However the following prohibitions will remain in place:
 - Watering outdoor landscapes in a manner that causes excessive runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures.
 - Using a hose without a shut off nozzle.
 - Washing paved or other hard-surfaced areas, including sidewalks, walkways, driveways, patios and parking areas.
 - Use of City furnished water for non-recalculating decorative fountains or filling decorative lakes or ponds.
 - Failing to repair a controllable water leak.
- Replaced two leaking water services on Veronica Ct.
- Replaced a leaking water service on Iris Ct.
- Replaced leaking water services on Stone Pl.
- Replaced leaking water mains on Stamm Dr. and San Joaquin Dr.
- Repaired broken valves on Crestview Dr. and Auto Center Dr.
- Replaced a damaged hydrant at Williamson Ranch Plaza.

- State mandated annual backflow testing program has been completed on schedule.
- Continue to provide water connect and disconnect services to Finance Department.
- Continue to work on water quality on Sakurai Street.
- Hauled off green waste for recycles, as well as cleaned up at the city's Fulton yard.
- Performed citywide preventative maintenance on fire hydrants citywide.
- Cleared debris and graffiti from Amtrak platform and surrounding area.
- Cleared graffiti, trash and household goods from the Fulton Shipyard Rd. boat launch area.
- Assisted Facilities Maintenance in ordering repair parts for a faucet at City Hall.
- Ordered parts needed for water main breaks and backflow apparatus repair.
- Started sorting and issuing the uniform order for 2017 to Public Works' personnel.

Public Works Operations – Parks and Landscape

- Park Irrigation: All park irrigation water is currently off.
- Irrigation: Repaired 31 irrigation leaks on City property.
- Trim Crews: Deer Valley rights of way, Indian Hills Dr., Phillips Ln., Wilson St., Viera Ave., Golf Course Rd., and Morgan trail.
- Spot Spray: Deer Valley rights of way, Lone Tree Way medians, Vista Grande Dr., Somersville Rd., Golf Course Rd., 10th St., Mt. Hamilton Dr., and Putnam Dr.
- Roadside Spray Program: Mesa Ridge trail.
- Fall Leaf Removal: Country Hills Dr. and Mt. Hamilton Dr.

Public Works Operations – Street Maintenance

- Removed graffiti from numerous areas around the City.
- Replaced 92 existing signs due to poor reflectivity or line of sight issues.
- Filled 15 potholes.
- Removed two yards of debris in the roadway.
- Completed the annual night time street light and sign reflectivity survey.

Public Works Utilities – Collections Division

- Calls for Sewer Service: Received and responded to 11 calls for service from the public. Responding crews televised 385 linear feet of public sewer laterals connecting to the City's sewer system.
- Sewer Mains: Daily preventative maintenance performed on over 16,346 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified priority locations and integrate a proactive preventative cleaning schedule for these pipelines.
- Sewer Lateral Maintenance Program (SLMP): Repaired one sewer service lateral that was severely damaged requiring immediate repair. Crews also televised one lateral.
- Manhole Inspection Program: Inspected 39 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future

maintenance and rehabilitation. Staff has completed standard operating procedures and inspection criteria for the manhole inspection program.

- Sanitary Sewer Overflow (SSO) Reduction Program: Staff has completed the installation of SMART Manhole devices in strategic locations selected. The live system monitoring began October 11, 2016. The use of “SMART Manholes” in strategic areas will be utilized to alert leadership staff within the division of potential SSOs. This program will also address the need for locking mechanisms.
- Sewer Lateral Inspection Program: Crews inspected 43 sewer lateral sites and televised 28 public sewer laterals consisting of 980 linear feet.
- Smart Manhole Devices: These devices monitor flow/level and alert staff of potential sewer backups or flow problems. Staff has completed the installation of these devices in selected locations. The start date for live system monitoring began on October 11, 2016. They have stopped two overflows from occurring since inception date. During the next phases staff will research standard locking systems for locking down rural manholes. Options include composite lid and frame assembly, and ductile iron. Staff will count the number of locking manholes needed and develop a replacement system.
- National Pollutant Discharge Elimination System: Crews removed 14 yards of household and green waste in various creeks and channels. Crews cleared 3,709 feet of excessive mud, debris and overgrown weeds out of storm ditches. These activities ensure the City meets the federal Clean Water Act requirements of municipalities discharging storm water into waterways.

Public Works Operations – Fleet Division

- Preventative Maintenance: Two services on City vehicles as scheduled.
- Unscheduled Repairs: 44 unscheduled, necessary repairs to City vehicles.

Public Works Operations – Municipal Marina

- Advertising and Outreach: Approved advertisements placed in Yachtsman magazine reaching over 40,000 boaters, Craigslist advertisements placed in Bay Area, Stockton, Sacramento, Monterey, and Santa Cruz listings. We are advertising Annual Boat Launch Ramp Passes for \$100 and the Automated Self fueling station on Craigslist.

Public Works Operations – Facility Maintenance Division

- Animal Services: Repaired a leaking sink.
- City Hall: Organized and cleaned the basement generator room for county inspection. Crews painted the code enforcement manager’s office and repaired a leaking faucet on the first floor men's restroom. Crews responded to an alarm, drained water from sump basin and reset the alarm.
- Police Department: Replaced lights in the investigations area and assisted the refrigeration contractor to locate the breakers.

GIS Division

- Begin Sign Inventory Update: 5% complete.
- Utility Gridbook Replacement and Update Training: Complete.
- GPS Program Training and Testing: Complete.
- Utility Template Revision: Complete.
- Network Data Review: 25% complete.
- City Boundary/Wall Map update: 50% complete.

POLICE DEPARTMENT UPDATES

- 1/5/17 at 4:23 am, officers responded with ConFire for a reported vehicle fire in the driveway of a home on Carpenteria Dr. Upon officers' arrival, the fire had jumped from the vehicle to the house, and the residence was evacuated. ConFire arrived quickly thereafter and extinguished the fire. The vehicle was a total loss, and the fire was contained to the front of the garage and exterior of the residence. ConFire Arson Investigator responded and took over the investigation once it was determined the vehicle was intentionally set on fire. No one was injured.
- 1/4/17 at 7:00 pm, an officer responded to a report of a parking violation at Rossi Ave. and A St. Upon arrival, it was determined the vehicle in question was stolen and unoccupied. The victim responded to the scene, and the vehicle was released to him. Approximately 45 minutes later while the victim was waiting for a tow truck, 24 year old Charles McWethy arrived at the location and attempted to get into the vehicle. He was detained by the victim until police arrived. McWethy was found to be in possession of burglary tools and shaved keys. He had possession of the victim's paperwork from the vehicle in his backpack and was taken into custody by arriving officers. McWethy was booked into County Jail for the stolen vehicle.
- 1/3/17 at 4:27 pm, 30 year old Ryan Rike was contacted by officers jaywalking after leaving the area of a silent alarm W. 2nd St. Rike displayed objective symptoms of being intoxicated and was unable to care for himself. Rike stated he was on probation and, during a search, officers located a switchblade knife tucked in his sock. Rike was arrested without incident and transported to County Jail on a probation violation, public intoxication and weapons charges.
- 1/3/17 at 1:21 pm, an officer attempted to stop a motorcycle with two riders leaving Lowes on Auto Center Dr. when the passenger jumped off and the driver fled behind Lowes. The officer kept the rider in sight as he fled eastbound on Sycamore Dr. towards Lemontree Wy. The motorcycle was located in the 2300 block of Lemontree Wy. with 29 year old James Sims nearby. The officer attempted to detain Sims in the doorway of an apartment as he fled inside. Sims resisted arrest and was ultimately taken into custody. During a search of Sims backpack, officers located unopened items possibly from Lowes. Officers followed up with Lowes loss prevention and found that Sims had just shoplifted the items from Lowes with the unknown passenger and fled on the motorcycle. A VIN check of the motorcycle revealed it was stolen out of Martinez. Sims and several witnesses were

- interviewed. Sims was arrested for the stolen motorcycle and the theft from Lowes.
- 1/3/17 at 11:23 am, officers were dispatched to Joseph Ave. for a suspicious blue vehicle driving up and down the street. Officers located the vehicle on Joseph Ave. and contacted 43 year old John Cordova and 37 year old Steven Bird. They conducted a probation search of the car and located methamphetamine, cash, scales and other indications of drug sales. They also located numerous items used to make fraudulent credit cards. Both Cordova and Bird were arrested on probation violations and charges of drug sales. They were booked into County Jail.
 - 1/3/17 at 9:42 am, security at the Somersville Town Center called APD to advise they were watching 2 males that were possibly altering a check and on their way to a check cashing business across the street. An officer contacted 24 year old Joseph Grasso and 23 year old Thomas Escobedo as they were in the process of cashing a check at Cash 1 Check Cashing. The clerk gave the officers the check which appeared to have mismatched writing and signature. Through interviews and evidence, officers determined both of the males found the check and altered it in an attempt to cash it. Both Grasso and Escobedo were arrested for check fraud and booked into County Jail.
 - 1/2/17 at 10:30 pm, an officer was dispatched to an area hospital to contact a victim who said he was assaulted at the Antioch Wal-Mart. The victim reported he was walking to his car when an unknown male ran up to him and struck him in the head 2-3 times with either a pipe or flashlight. The victim was dazed from the assault, and the suspect started going through his pockets. The victim defended himself by punching the suspect. The suspect did not take anything and fled in an awaiting vehicle. The victim was not seriously injured.
 - 1/2/17 at 10:02 pm, an employee of McDonalds on Mahogany Wy. contacted APD regarding 49 year old Ronald Brown being on the property using a phone charging cable at an outlet. Brown was a continual problem at the business and rarely (if ever) was a paying customer. Brown was contacted on the property by officers and the employee placed Brown under citizen's arrest. Officers took custody of Brown and issued him citation for trespassing.
 - 1/2/17 at 8:37 pm, officers were dispatched to the area of Dennis Dr. for a subject breaking into vehicles. 36 year old Marcel Calhoun was spotted in the area and fled from officers. A perimeter was established, and Calhoun was located in a backyard on Rubye Dr. Calhooun was detained and positively identified and was arrested for auto theft and burglary charges and booked into County Jail.
 - 1/2/17 at 12:29 pm, officers were dispatched to the area of 9th St. and H St. on a report of shots fired. They arrived on scene to find numerous spent shell casings but no people, vehicles or buildings hit. No suspects were located.
 - 1/2/17 at 11:44 am, an officer contacted 34 year old Jamal McClinton in the area of 20th St. and D St. McClinton was found to have 3 warrants for his arrest. He was taken into custody and transported to County Jail.
 - 1/2/17 at 8:15 am, an employee at the Shell Gas Station on Auto Center Dr. called to report that 34 year old Maree McClinton was on the property again refusing to leave. He had been arrested for trespassing at the location numerous times before.

He was given a citation for trespassing. McClinton came back later in the day and was arrested again by officers. This time he was sent to County Jail.

- 1/1/17 at 9:54 pm, 23 year old Geana Freedle was observed by an officer looking into windows of a closed business on Auto Center Dr. A name check revealed she had a misdemeanor theft warrant. She was issued a new court date and released on a signed promise to appear.
- 1/1/17 at 4:48 pm, 31 year old Amanda Rivera was contacted by loss prevention at Wal-Mart after shoplifting. Officers responded and found she had a cite release warrant for theft and was in possession of suspected methamphetamine. Rivera was released on a citation.
- 1/1/17 at 10:48 am, officers were dispatched to the area of 3rd St. and D St. for a report of a transient subject possibly in possession of a shotgun. They located 48 year old Richard Carrillo in the area with a BB gun. He also had a warrant for his arrest. He was taken into custody and booked into County Jail.
- 1/1/17 at 7:02 am, the victim reported that he was assaulted and robbed by his roommates at their home on Mission Dr. Officers met with all parties and arrested 31 year old Miguel Tzaput and 26 year old Miguel Guarchaj for robbery. The victim suffered minor injury and was transported to an area hospital for treatment. Tzaput and Guarchaj were booked into County Jail.
- 1/1/17 at 3:14 am, APD Dispatch received a call regarding the apartments at 1020 Claudia Court being on fire. Units arrived on scene and found construction equipment in the parking lot was fully engulfed. The apartment complex was not in danger of catching on fire. ConFire arrived and put the fire out. A Fire Inspector responded to the scene and determined the fire was most likely arson and took over the investigation.
- 1/1/17 at 12:44 am, residents at 2 homes in the 2500 block of Pearlite Wy were hosting New Years Eve parties. One of the residents called 9-1-1 to report hearing gunshots outside, and her residence had been struck by bullets. Upon officers' arrival, they located several expended shell casings in front of the neighboring home. This residence also had several bullet holes. Contact was made at both Pearlite Wy. residences and no gunshot victims were located. A vehicle parked in one of the driveways was struck by gunfire as well. The occupants from both locations were uncooperative with police.
- 1/1/17 at 12:30 am, the victim called APD to report someone had shot into his home on Athens Ln. Upon officers' arrival, it was learned a bullet came through the victim's roof. The bullet landed in the kitchen, and nobody was injured as a result. The bullet was collected.
- 12/31/16 at 11:59 pm, APD Dispatch started receiving calls regarding someone shooting in the 2100 block of Manzanita Way. There were officers on an unrelated call on Lemontree Wy. who heard numerous shots being fired from the area of Manzanita Wy. Officers arrived on scene and found several subjects in the area. Officers also saw shell casings in the driveway of a residence, there. The owner of that residence gave consent to search, and officers located several firearms in the garage. No one would claim the weapons and there were no witnesses willing to

come forward to identify who was shooting. Numerous priority calls were being received during the search, and officers collected the located evidence and cleared the call after identifying everyone who was contacted on scene. One of the subjects, 20 year old Zachary Stratton, was contacted and found to have a warrant for his arrest. Stratton was transported to County Jail where he was booked.

- 12/31/16 at 7:13 pm, an officer was in the area of City Park providing extra patrol. The officer observed 50 year old Ricardo Hernandez riding his bicycle with no lights on in the darkness. Hernandez was stopped, and it was discovered he had an outstanding warrant. Hernandez was arrested without incident and transported directly to County Jail.
- 12/30/16 at 8:05 pm, 31 year old Scott Reeves was driving westbound on W. Madill St. when he collided into 2 parked vehicles. Reeves fled the scene and drove to an address on Cataline Ave. Officers contacted Reeves at this location, where he displayed objective symptoms of being under the influence of prescription medications. Witnesses positively identified Reeves as the driver. Reeves was taken into custody without incident. Once at APD, Reeves refused to submit to a blood draw. A search warrant was obtained, and his sample was taken without further incident. Reeves was later transported to County Jail for DUI.
- 12/30/16 at 4:45 pm, the victim was inside Starbucks on Lone Tree Wy. using her laptop computer with her headphones on. Two unknown males approached the victim inside the business. One of the males grabbed the victim's laptop computer. The victim also grabbed a hold of her computer and the two began to struggle for it. The second male stepped in and helped get the computer free from the victim's grasp. The two males then fled the store where they got into a green car parked in the lot. The suspects are unknown at this time.
- 12/30/16 at 8:19 am, during an officer's extra patrol of a vacant address on W. 19th St., he contacted 44 year old Lola Robinson and 52 year old Bobbie Standridge trespassing there. They were arrested for trespassing.
- 12/30/16 at 2:48 am, an officer conducted a traffic enforcement stop on Hillcrest Ave. and contacted 40 year old Adrian Arroyo. A records check showed Arroyo had a warrant for his arrest. Arroyo was arrested and booked into County Jail.
- 12/29/16 at 7:19 pm, it was reported that 46 year old Shelby Gates was inside a residence on Linden Wy. and intoxicated. It was discovered Gates had two outstanding warrants for his arrest. Gates was contacted by officers inside the home where he was taken into custody without incident. Gates was transported directly to County Jail where he was booked in on the warrants.
- 12/29/16 at 6:49 pm, an officer was on routine patrol in the area of I St, when he observed 26 year old Victor Lumsey sitting in a parked vehicle. The officer was familiar with Lumsey and knew he had an outstanding arrest warrant for burglary. Lumsey was taken into custody without incident and transported to County Jail.
- 12/29/16 at 6:06 pm, a parole agent was in Antioch on business driving northbound on Lone Tree Wy and proceeded into the intersection at Davison Dr. 61 year old Kent Valentine was southbound on Lone Tree Wy. and entered the intersection to make an eastbound turn onto Davison Dr. The parole agent and Valentine collided

in the middle of the intersection. When officers arrived, they observed that Valentine displayed objective symptoms of being under the influence of an alcoholic beverage. Valentine was unable to perform field sobriety tests due to his level of intoxication. Valentine was transported to APD where he consented to a blood draw. Valentine was then booked into County Jail for a sobering period.

- 12/29/16 at 2:57 pm, 34 year old Karrell Morgan had been looking for the subjects who crashed into his girlfriend's car several days ago. He found them at the Quik Stop on Sycamore Dr. He confronted them, and a fight broke out. During the fight, Morgan brandished a pistol, and the subjects fled in an unknown car down Sycamore Dr. Morgan eventually got into his girlfriend's vehicle to go looking for the subjects. He ended up getting into a high speed chase with them but crashed into some parked cars on Peppertree Wy. Morgan ran from the vehicle to a home in the 2400 block of Peppertree Ct. He had his girlfriend (30 year old Porshia Wynne) come down to the crash-site and try to report her car stolen. After some investigation, officers were able to locate Morgan in the apartment on Peppertree Ct. He had 2 felony warrants for his arrest. Ultimately, Morgan was contacted hiding inside the apartment and the gun was located there as well. He was arrested and taken to County Jail. Wynne was also arrested at the scene for trying to file a false police report and obstructing officers but released per PC 849(b).
- 12/19/16 at 12:28 pm, 52 year old Bobbie Standridge was contacted by police loitering at an abandoned home on W. 19th St. He was arrested for trespassing and later released on a citation.

Calls for Service and Arrest Data:

| | | | |
|--|---------------------------------------|----|--|
| Time Period: | 12/29/16 00:00:00 – 01/04/17 23:59:59 | | |
| Number of Calls for Service: | 1,606 | | |
| Number of Case Reports: | 261 | | |
| Number of Arrests: | 58 | | |
| | Felony: | 28 | |
| | Misdemeanor: | 30 | |
| | Arrests with DUI charge: | 2 | |
| <i>The data is based upon unaudited CAD/RMS data at time of report generation.</i> | | | |

CITY MANAGER'S NOTES

On Thursday, Assistant City Manager Ron Bernal and I joined Mayor Wright at a retirement luncheon for Gary Darling, General Manger of Delta Diablo, the wastewater company serving Antioch, Pittsburg and Bay Point. Mayor Wright serves on the Delta Diablo Board of Directors.