



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: January 9, 2015
TO: Mayor Harper and City Council Members
FROM: Steve Duran, City Manager
RE: City Manager's Weekly Report

MEETINGS SCHEDULE

Date and Time	Event	Location
Tuesday, January 13, 2015 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Monday, January 19, 2015 7:00 p.m.	Police Crime Prevention Commission	Community Room 300 L Street
Wednesday, January 21, 2015 - 7:00 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Tuesday, January 27, 2015 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street

**7th ANNUAL DR. MARTIN LUTHER KING JR. BIRTHDAY CELEBRATION &
SCHOLARSHIP PRESENTATION**

The City of Antioch and the Antioch Unified School District, along with community partners and sponsors, will present the 7th Annual Dr. Martin Luther King Jr. Birthday Celebration in the Antioch High School's Beede Auditorium on January 19th from 1-3 PM. A key component of the event is the awarding of the 2015 MLK Scholarships for Middle and High School Students. Scholarship awardees must reside within the Antioch Unified School District's boundaries.

NEW CITY OFFICE HOURS

Effective Monday, January 12, City Hall, Public Works and the Police Department Reception Area go back to a five day work week after five-plus years of "Furlough Fridays." The Finance Department will have the City Hall first floor business office open from 8:30 a.m. to 4:30 p.m.

MEASURE O IMPLEMENTATION

Measure O became effective upon election certification on December 9, 2014. Under Measure O, residential landlords are to pay a Business License Tax of \$250 per year for single family dwelling rentals (e.g. houses) and \$150 per year for multi-family rental units (e.g. apartments and condos). Hotel/motel, hospital, convalescent, extended care (nursing) and residential care (assisted living) facilities are exempt from the proposed per unit fee. Non-profits continue to be exempt from the Business License Tax. The minimum annual Business License Tax will go from \$25 to \$100. Measure O will not raise the Business License Tax on smaller home-based businesses, which will remain at \$25.

Residential landlords that had a current City of Antioch Business License prior to the December 9th election certification will pay the new tax amount with the renewal of their Business License each year going forward. Those that did not have a current Business License on December 9th, will pay the new tax amount. Likewise for businesses subject to the new \$100 minimum Business License Tax.

Business Licenses can be obtained at City Hall at the first floor transaction window from 8:30 a.m. to 4:30 p.m. on City business days.

INFORMATION SYSTEMS UPDATES

Work orders opened/completed for the week: 106/100

Email filter activity: 11,043 processed, 7,623 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.

The call tree holiday closure schedule was updated for 2015.

City contract with new data cabling vender was circulated and approved.

Staff installed a new CAD/RMS server.

FINANCE DEPARTMENT UPDATES

The California Department of Finance has approved the Antioch Public Financing Authority's refunding of the 2002 Antioch Development Agency Bonds. Under the refunding transaction, the Successor Agency to the Antioch Development Agency will reimburse the City for new bond payments, which will save the taxing entities approximately \$5 million over 17 years. The City will benefit by over \$500,000 over this time period on the refunding and also save an additional \$839,000 by refunding the ABAG loan that built the Lone Tree Event Center. That's a benefit of over \$1.3 million over the next 16 years due to lower interest rates.

ECONOMIC DEVELOPMENT UPDATES

Panda Express - A new Panda Express opened its doors December 27th on Auto Center Drive just off Highway 4 Somersville Exit. The new modern concept stand alone building has a drive thru window which provides convenience for customers. The new Panda Express is located at 1953 Auto Center Drive, Antioch, CA 94509

City of Antioch's natural beauty and community celebrated through Beverly Knight's photography - Beverly Knight a long time resident has been capturing the city's beautiful nature and community events in Antioch. The Arts & Cultural Foundation of Antioch (ACFA) is collaborating with Beverly Knight Photography © on her upcoming video highlighting the active volunteer community in Antioch. This week Contra Costa Times published an article on Beverly and her work as well as her own Facebook page which features various photographs of Antioch. Working with Diane Gibson-Gray, executive director of the Arts & Cultural Foundation of Antioch she volunteers her talents taking community photos of events and activities.

Beverly's created her first video of Antioch: [Beautiful Antioch - Youtube Video](#)

Contra Cost Time Article: http://www.contracostatimes.com/east-county-times/ci_27269429/antiochs-citizen-year-shows-city-its-photogenic-side

Empower Antioch Today: <https://www.facebook.com/pages/Empower-Antioch-Today/203122599876920>

Economic Development Commission – The next meeting of the Economic Development Commission will be Tuesday, February 3rd at 6:00 p.m.

RECREATION UPDATES:

- Last week, staff installed the Dome over the Lap Pool at the Antioch Water Park for the Winter session of classes. The dome creates an indoor environment for the comfort of swimmers, and provides programs and services that would otherwise not be feasible in the winter months.
- Staff developed new procedures for lifeguarding inside the Dome, as well as teaching and coordinating programs. Staying active in winter months is important for individual health.
- During the closure week between Christmas and New Year's, staff completed floor maintenance projects, such as finish and polishing, including the Gym and Community Hall at the Antioch community center and various resilient floors at the Antioch Community Center and Antioch Senior Center.
- Last week, the contractor completed annual touch up painting at the Antioch Community Center.
- On Monday, winter classes started including pre-school, health and fitness, youth dance, gymnastics and music.

- Program reports indicate the following revenues have been collected for the first half of the fiscal year: Recreation Classes Camps & Programs - \$199,676.00, Recreation Sports - \$194,785.00, Recreation Facilities - \$129,637.00
- Now available, the 2015 Adult Summer Softball league informational packets for those teams or individuals wanting to participate in men, women and/or co-ed divisions. Information includes fees, new rules, registration dates and player eligibility. Registration will be February 16th thru the 19th.
- Staff initiated planning and logistics coordination for the SF Giants World Series Trophy Tour stop at the Antioch Community Center on January 27, 2015.

Senior Center Services

- On Thursday, 12 people joined Nancy Kaiser for the first “Get Up and Go with the Director” walk. The group strolled along the river and stopped at Lynn House Gallery to meet with Diane Gibson-Gray. Walking is an excellent healthy activity for all ages! Join us the first Thursday morning of the month at 8:30.
- Last week, staff met with the representative for AARP Tax-Aide to discuss the 2014 free tax service that begins in February. This service enables low income seniors 60 years of age or older to have their taxes done at no cost.
- For New Year’s Eve, 80 seniors participated in the bingo bash where they celebrated with snack, goodies, bingo and rang in the New Year.
- Last week, 293 affordable, healthy meals were served.
- Staff implemented the 2015 senior club membership program. Currently there are 278 members signed up for 2015.
- Staff began developing an Emergency Facility plan specific to the Antioch Senior Center.

COMMUNITY DEVELOPMENT UPDATES

Planning/Building:

- The Black Diamond Unit 4 Preliminary Development Plan was reviewed by the Planning Commission on 12/17. The Discovery Builders project consists of the development of 17 single family homes on approximately 20.98 located west of the intersection of Somersville Road and James Donlon Boulevard.
- A grading and site construction permit was issued for the Buchanan Crossing Shopping Center at the intersection of Buchanan and Somersville Roads.
- A tenant improvement permit was issued for a Starbucks inside Target at Slatten Ranch.
- Antioch hosted a subcommittee meeting of the East Bay Leadership Council Land Use Task Force.
- 34 public inquires responded to via phone/counter/email.

Building Permit Activity:

- Number of permits issued..... 38
- Number of inspections..... 86

Code Enforcement:

Cases followed up on	102
New Cases Open	28
Posted Sub-standard	4
Citations Issued	21
Cases Closed	32
Demand to Title for Cost recovery	2
Demands to Property Owners	26
Special Assessment Liens recorded	3
Phone messages on complaint line	20
Web reports	7

- House on Coffee Tree Way posted substandard.
- House on Rocky Point Drive posted substandard.
- House on W 4th Street posted substandard.
- House on Lawton Street posted substandard.

Environmental Resources:

- Environmental Enforcement: There were over 130 actions taken on cases. Three cases were closed. Thirty-three property owners were sent abatement notices. Three notices of violation were mailed out. Seventy-two properties were inspected to verify occupancy prior to sending out abatement notices.
- EcoEvents: Staff attended the Mira Vista Park Open House on Monday, January 5th. In partnership with Republic Services, we offered attendees the opportunity to make a commemorative reuse art pin.

Housing Programs:

- Worked Sierra Corporate Management (Vista Diablo Mobile Home Park) to extend the low income senior rental subsidy and continue the resident verification process.

PUBLIC WORKS UPDATESEngineering & Development Services

- Almondridge East Subdivision 8880 (81-unit single family home development by KB Homes), located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160 – A new traffic signal is being installed at the intersection of E. 18th Street and Phillips Lane.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road – Building and Encroachment permits have been issued for the project and staff is processing recordation of the parcel map, appurtenant easement and right-of-way dedications and quitclaim deed, and a permit application with the USBR.
- Cellular Providers on City-owned Property – Staff is processing Metro PCS' request to decommission two of its cell sites on City-owned parcels at Antioch City Park and 4506 Via Dora Drive. A gate and 3'-high fence has been installed by Sprint representatives to reduce graffiti, litter and criminal activity at their 2696 Lotus Ct. tower and cell site. Staff is working with American Tower to process 3 consent

letters and one administrative use permit for their cell sites. Staff is plan checking Verizon modifications at their Via Dora site.

- Contra Loma Estates HOA Privatization – Staff is processing Contra Loma Estates Homeowner’s Association application for a permit to install security gates and fencing at the entrances to their subdivision. This item is being scheduled for the Planning Commission to hear the request.
- Delta Bowl Parking Lot – Staff is processing a plan check for a new parking lot.
- Golden Bow Estates HOA Privatization (PW 652) – Staff is processing Golden Bow Estates Homeowner’s Association application for a permit to install security gates and fencing at the entrance to their subdivision.
- Nelson Ranch Unit 1 Subdivision 6893 (102-unit single family home development by Standard Pacific Housing) located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4 – Staff is processing bill transfers for accepted tract improvements.
- Wilkinson-VanSandt LLA (PW 443-06-14) – Staff is reviewing a lot line adjustment for 4316 and 4325 Berryessa Ct.
- The SR4 (Segment 3A) ‘A’ Street/Lone Tree Way Interchange – Cavallo Road/Garrow Drive Undercrossing Project - Bridge construction is underway by the SR4 Contractor at the Lone Tree Way/”A” Street and Cavallo Road undercrossing.
- eBART Parking Lot and Maintenance Facility – the Contractor has requested permit final on the encroachment permit for Slatten Ranch Road improvements. Staff is reviewing plans and easement dedications for a proposed 12” sanitary sewer main, from the new Maintenance Facility north underneath the S.P.R.R. railroad line and along the extension of Willow Avenue from Oakley Road.
- Davidon Homes Park Ridge Phase I consisting of 123 residential units located west of Canada Valley Road and east of Highway 4. Plans and maps have been resubmitted for second review. The developer has requested modifications to the approved Development Agreement which is being discussed with staff.
- Laurel Ranch 109 unit housing development at Highway 4 and Laurel Road – Comments from engineering for the preliminary development plan review by Planning Commission.
- Heidorn Village 112 unit housing development at Heidorn Ranch Road and Prewett Ranch Drive. Creating conditions of approval for tentative map.
- Wal-Mart expansion – Processing easements and vacation of existing easements.
- Deer Valley Business Park Commercial development fronting Country Hills Drive between Lone Tree Way and Deer Valley Road – Processing abandonment of existing easement.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue – Staff continues to meet with the developer to discuss various site and infrastructure issues.
- Aviano, a proposed 533 unit housing development located on Sand Creek Road west of future Hillcrest Avenue – Staff continues to meet with the developer to discuss various site and infrastructure issues. The revised tentative map has been submitted for review and staff is updating conditions of approval.

Capital Improvements Division

- Sanitary Sewer Main Replacement at Various Locations – No work has been performed by RGW Construction due to the recent rains. Weather permitting, replacement of the sanitary sewer facilities on West 19th Street is expected to resume next week.
- Piping Reconfiguration of Canal Pumps 2 and 4 and Pump 2 Replacement – Con-Quest Contracting, Inc. has completed exploratory excavations of the 39” raw water pipeline at the Canal West Pumping Station. Dimension of existing pipes and appurtenances have been obtained.
- Curb, Gutter and Sidewalk Repair Program - Anchor Concrete continued to remove and replace deteriorating, damaged and uneven concrete throughout the city. Over past week a total of 580 square feet of sidewalk, 466 square feet of driveway approach and 91 lineal feet of curb and gutter were repaired.
- Williamson Ranch Plaza Water Main Replacement – Material submittals are under review. Construction is expected to commence later this month.
- West Antioch Creek Channel Improvements – Staff met with the Contra Costa County Public Works Real Property Division regarding the finalization of plats and legal descriptions required for property and easement acquisitions. Staff met with the Contra Costa County Flood Control District regarding the hydraulic properties of the future creek alignment. The application for the Urban Stream Restoration Program grant through the California Department of Water Resources has been submitted.
- Community Block Grant Downtown Roadway Pavement Rehabilitation – Project plans and specifications are available for purchase at a cost of \$75 per set. Copies may be obtained by logging on www.blueprintexpress.com/antioch or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for January 20, 2015, at 2:00 P.M. in the City Council Chambers located at 200 “H” Street.
- Ninth Street Roadway Improvements – Project plans and specifications are available for purchase at a cost of \$75 per set. Copies may be obtained by logging on www.blueprintexpress.com/antioch or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for January 20, 2015, at 2:00 P.M. in the City Council Chambers located at 200 “H” Street.
- Rubberized Cape Seal Program – **Council approved the** recommended list of streets for the 2015 Cape Seal project **and the additional FY 14/15 budget for this program to include more streets for rubberized cape seal paving in summer of 2015.** Project plans and specifications are available for purchase at a cost of \$50 per set. Copies may be obtained by logging on www.blueprintexpress.com/antioch or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for January 13, 2015, at 2:00 p.m. in the City Council Chambers located at 200 “H” Street.
- 2015/2016 Transportation Development Act (TDA) grant – Staff has identified 35 new curb ramp locations to be included in the 2015/2016 TDA grant application for pedestrian and bicycle funding. The county TDA subcommittee reviewed and provided comments on the City’s grant application.
- Safe Routes to School Grant (Cavallo/Garrow/E. Tregallas curb ramps) – Staff has completed the design and is in the process of developing the bid package. The project will be out for bid in January 2015 and construction is scheduled for April 2015.

- Transportation Impact Fee Study –The City Council approved EPS Consultant Services to develop a Transportation Development Impact Fee study. The study is scheduled to start in February 2015 and completed within a 12 month period.
- Antioch Fishing Pier Shade Structure - SRP Company completed the new railings, the new benches and is working on assembling the new shade structure. The project is scheduled to be completed January 15th.
- Preventative Pavement Maintenance Program – Staff has identified a list of streets for pavement “Dig Out” repairs to repair pothole and pavement failure areas. The City Council approved additional funding for the Preventative Pavement Maintenance Program to fund the pavement repairs needed for these streets. Construction of the project is scheduled for April 2015.
- Cavallo Road and Country Hills Drive Pavement Rehabilitation – Staff is working the design. Construction is scheduled for May 2015.

Traffic Engineering

- Crossing Guard Study – The City has partnered with the Antioch Unified School District (AUSD) to review the current and potential crossing guard locations and determine if additional or alternative locations would provide the best use of limited crossing guard funds. AUSD and City staff finalized comments and the consultant is making final edits. The City installed a new crosswalk and curb ramp over the Christmas holiday at Lone Tree Elementary in anticipation of a new crossing guard location. Another crosswalk was added at 14th and F Streets. Several other locations that didn’t qualify for a crossing guard will have upgraded signage.
- Engineering and Traffic Surveys – TJKM traffic consultants have collected speed and traffic count information on the roadway segments identified as requiring an Engineering and Traffic Survey. Collision data has been analyzed and field reviews have been completed. The consultant will complete the draft report with recommendations on speed limit changes for staff review in mid January. These surveys are required on major streets in order for the police department to use radar for speed enforcement.
- Somersville Road – Permanent striping installation is underway and will be completed when weather permits. Street lights poles have been erected and lighting fixtures will be installed as weather permits. Installation of the above-ground traffic signal equipment (poles and cabinets) has begun.

Water Treatment Plant

- Isolated Dallas Ranch pump station from service to perform maintenance on the irrigation piping.
- Cleaned solar bees out on the reservoir. Also cleaned the staff gage on the inlet/outlet tower.
- Installed new software in the chlorine detector and bump tested the units.
- Completed the update of the Water Treatment Plant Operations Plan for 2015.

Water Distribution

- There were 219 stops for water service including disconnections.
- There were a total of 46 USA tickets completed for utility location.
- Meter reading for the month has started and is on schedule.

- Water crews are continuing to haul green waste from the Fulton Yard and maintain the backfill material area and dumpster area for Allied Waste.
- Water Crews replaced 6" fire hydrant on Mahogany Way.
- Water crews continue responding to customer related calls City wide.
- Water crews attended O.E.R.P training.
- Water crews repaired several 6"-8" main line valves on Deer Valley Road.
- Stores staff entered 230 line items of stock transactions that were distributed to various divisions/departments.
- Water staff 2nd shift has started a city wide fire hydrant preventative maintenance program.
- Stores staff removed two truckloads of trash and debris from Fulton Shipyard boat ramp parking lot.

Public Works Maintenance Operations – Parks and Landscape

- Playground and park safety inspections – Completed at Antioch Community, Canal, Chichibu, Gentrytown, Marchetti, Markley Creek, Mira Vista, Mira Vista Hills, Mountaire and Village East Parks.
- Parks Storm Response – Parks staff responded to numerous tree and branch failures resulting in closed traffic lanes and minor inconveniences to the public.
- Park Irrigation – Marchetti Park has been upgraded with a new Rainmaster DX-2 Irrigation Controller which is now installed and operational.
- Park Maintenance Repairs – Country Manor Park has a new water fountain bubbler at the playground restroom.
- Park Light Inspection Survey – Inspections at 28 of our 32 parks have been completed. The failed lamps are scheduled for replacement. This program began on December 29, 2014 and will continue until completed.
- Mira Vista Park, (3000 South Francisco Boulevard) – Construction has been completed on the new Community Playground and it is ready for use! The main play structure, climbing rocks and swing bays have been installed, as well as new ADA compliant entrance surfacing.
- Tree Removal Permits – Processed and approved at Bay View Apartments, 2205 San Jose Drive, as well as at the Rite-Aid Store, 4100 Lone Tree Way.
- Tree City USA Application – Application submitted. This is our 10th year applying for the honor.
- Leaf Removal – Public rights of way in the area of Laurel Road and Country Hills Drive.
- Irrigation Leaks – Numerous irrigation leaks were attended to and repaired in the public right of way.
- Annual Roadside Spray Program – Initiated and ongoing with the Streets Division.

Public Works Maintenance Operations – Street Maintenance

- Graffiti removed from City property in numerous areas.
- Signs – replaced 5 signs due to poor reflectivity.
- Potholes – filled 5.
- Annual Weed Abatement Spray Program – Initiated and ongoing with the Parks Division.
- Saw cut 730' of asphalt in preparation for paving service cut repairs.

- Installed 2 new school crosswalks and crosswalk signs per install request at Lone Tree Elementary on Mokelumne Dr.

Public Works Maintenance Operations – Collections Division

- Continued revisions/self audit of the City's Sanitary Sewer Management Plan, as mandated by the State Water Resources Control Board.
- The Collections team received 11 calls for service and cleaned over 9,618 linear feet of sewer lines.
- Televised 5,128 feet of sewer main lines.
- Televised 4 laterals.
- Certified the sewer overflows for the month of November with the State Water Resources Control Board.
- 47 bags of litter were picked up by CSS during the month of December 2014.

Public Works Maintenance Operations – Fleet Maintenance

- Preventative Maintenance – 9 services on City vehicles as scheduled.
- Unscheduled Repairs – 32 miscellaneous repairs to City vehicles.

Marina

- Marina staff prepared for the arrival of the research vessel Brownlee. This research vessel provides educational programs to local schools to teach them about the ecology of the California Delta.
- Advertising and outreach – Craigslist weekly ad posted in the Sacramento, Bay Area, Stockton, Santa Cruz and Monterey areas.
- Received and responded to one inquiry, conducted one tour and processed one application.
- Hyacinth and debris removal continues throughout the marina basin.
- Removed wood debris from marina basin accumulated from the recent storms.
- Processed security deposit refunds.

GIS

- Storm Route Book Updates – Complete
- Sewer Utility Book Updates – Complete
- Storm Utility Systems Updates – Complete, QAQC
- Sewer Utility System Updates – Complete, QAQC
- Maintenance Yard Water Distribution Utility Map – Complete
- Storm Catch Basin 'Floater' Maps – Complete
- Council Member Resident Radius Maps – Complete
- Water Distribution Divisional Template – 80% Complete

POLICE DEPARTMENT UPDATES

- On 12/29/2014, former Antioch Police K-9 Thor was put to sleep due to old age and ailing health. Thor partnered with Officer Matt Harger for 10 years on the job, and was credited with more than 40 apprehensions during his career. Thor also located a significant amount of narcotics and numerous weapons over the years. Thor was awarded the Purple Heart Award in 2010 after being shot by a dangerous criminal

committing a residential burglary. Although he had just been shot, Thor continued to engage the criminal who exchanged gunfire with officers.

- On 12/31/2014 at about 5:00 am, officers contacted a 61 year old male in the downtown area. A records check revealed the subject had a warrant and he was subsequently arrested. During the search incident to arrest, the male was found to have 9.4 grams of suspected methamphetamine on his person. He was sent to county jail.
- On 1/3/2015 at about 8:50 am, officers were on Hamlin Drive when they spotted a 19 year old male who was known to have an outstanding arrest warrant. This subject had previously eluded officers a couple days prior when he fled from them in a vehicle and on foot. He again fled from officers when contact was attempted. During the foot-chase the subject jumped in the canal which runs between DiMaggio Way and Putnam Street. He eventually came out of the canal due to the cold and was taken into custody without further incident. He was sent to county jail.
- On 1/6/2015 at about 7:12 am, a resident in the 3000 block of Elizabeth Lane left his truck running in front of his home. Witnesses watched a vehicle park near the victim's home, and the driver of this vehicle then steal the victim's truck. A short time later, another vehicle pulled up next to original parked car. The passenger got into the original vehicle and both drove away from the scene. The victim followed these cars while giving dispatch updates. Officers caught up to the group in the Lowes parking lot on Auto Center Drive. Both drivers of the suspect vehicles were contacted, and one of them had the victim's keys in his pocket. Neither subject was cooperative or would reveal the location of the victim's truck. The crime was captured on a neighbor's surveillance camera. Both subjects were arrested and sent to county jail. The victim's truck is still outstanding.

Calls for Service:

Time Period:	01/01/15 00:00:00 – 01/07/15 23:59:59
Number of Calls for Service:	1,379
Number of Case Reports:	206
Number of Arrests:	58
Felony:	20
Misdemeanor:	38
Arrests with DUI charge:	5

The data is based upon unaudited CAD/RMS data at time of report generation.

CITY MANAGER'S NOTES

On Thursday, January 8, 2015, the City of Antioch hosted the January Mayors' Conference, at which BART Director (and former Antioch Mayor) Joel Keller gave an in depth status report on BART expansion projects and ridership. Antioch staff did an awesome job of planning and hosting this event, which was catered by the Lone Tree Event Center. Antioch Mayor Wade Harper was elected Vice Chair of the Mayors' Conference for 2015.

Next week, new City Council Member Lori Ogorchock and I will be attending various League of Cities training sessions for new Council Members in Sacramento Wednesday through Friday.