



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: January 12, 2017

TO: Mayor Wright and City Council Members

FROM: Steve Duran, City Manager

RE: City Manager's Weekly Report

MEETINGS SCHEDULE

Date and Time	Event	Location
Monday, January 16, 2017	City Holiday Dr. Martin Luther King, Jr. Day	
Wednesday, January 18, 2017 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Wednesday, January 18, 2017 7:00 p.m.	Crime Prevention Commission Meeting	Police Department 300 L Street Community Room
Tuesday, January 24, 2017 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Wednesday, February 1, 2017 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Saturday, February 4, 2017 9:00 a.m.-11:00 a.m.	Neighborhood Cleanup	TBD
Monday, February 13, 2017	Abraham Lincoln's Birthday City Holiday	
Tuesday, February 14, 2017 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street

Wednesday, February 15, 2017 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Monday, February 20, 2017	Presidents' Day City Holiday	

CITY CLERK UPDATES

The Annotated Agenda for the January 10th City Council Meeting is posted on the City's Website. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click 'City Council'. City Council Meetings are held every 2nd and 4th Tuesday of each month in the Council Chambers beginning at 7:00 p.m. The first Council Meeting in July is cancelled due to Summer Break.

Our office has scheduled a Board of Administrative Appeals Special Meeting on January 19, 2017, at 3:00 p.m., in our Council Chambers to hear one filed appeal. The next regularly scheduled Board of Administrative Appeals meeting will be held on February 2, 2017. The Board meets on a monthly basis – the first Thursday of every month, in the Council Chambers beginning at 3:00 p.m.

Individuals are reminded that to file an appeal of an Administrative Citation, it must be filed in our office within 10 days of the date of the citation.

The City Clerk's office is accepting applications for the following Boards/Commission Vacancy:

- Police Crime Prevention Commission: 1 Partial-term vacancy, exp. October 2017
Deadline date to apply: 01/27/17

Any interested resident is encouraged to apply. To be considered for this volunteer position, a completed application must be received in the Office of the City Clerk by 4:30 p.m. on Jan. 27, 2017. Applications are available at www.ci.antioch.ca.us and at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, (925) 779-7009, Monday through Friday, 8:30 a.m. to 4:30 p.m. Your interest and desire to serve our community is appreciated. Applications and resume can be emailed to cityclerk@ci.antioch.ca.us, faxed to (925) 779-7007, sent by mail or dropped off at City Hall at the Clerk's Office. Appointees are required to file a FPPC Form 700 "Statement of Economic Interests" within 30 days of their appointment by the City Council.

The City Clerk's Office received 7 applications for the one vacancy on the Planning Commission. The applications were forwarded to the City Council Members and Community Development Senior Staff. Community Development will coordinate with the Mayor to schedule interviews.

Open candidate, officeholder and local Political Action Committees are required to file their next Form 460 or Form 470 Campaign Finance Report to the City Clerk no later than January 31, 2017. Electronic copies are not accepted. Open candidate, officeholder and local Political Actions Committees are also reminded to submit a check for \$50.00 to the Secretary of State no later than January 15, to avoid penalties.

Elected officials, Planning Commissioners and designated City Staff, Board Members, other commissioners and designated consultants are required to file an FPPC Form 700 "Statement of Economic Interests" for Calendar Year 2016 to the City Clerk's Office no later than 4:30 p.m., Monday, April 3, 2017. If you assumed office between October 1, 2016 and December 31, 2016, and filed an assuming office statement, you are not required to file an annual statement until April 2, 2018. That annual statement will cover the day you assumed office through December 31, 2017.

Requests for City of Antioch public documents under the California Public Records Act must be sent to the City Clerk's office. Request forms are available on the City Website and at the City Clerk's Counter at City Hall. Requests can be made in person, by mail or email. Email requests must be sent to cityclerk@ci.antioch.ca.us to ensure a timely response.

The City Clerk's Office received 4 California Public Records Act requests. One was answered by the City Clerk's Office, and two were forwarded to the appropriate departments for a response

The City Clerk signed a contract with NextRequest to provide software for receiving and responding to California Public Record Requests in a timely and efficient manner.

The City Clerk has requested the Mayor and each Council Member to provide the City Clerk's Office with the contact information for each of their three designated Standby Council Members. Upon receipt of that information, the City Clerk will be contacting each Standby Council Members to administer the Oath of Office and provide them with sections of the California Government Code on their responsibilities.

HUMAN RESOURCES UPDATES

Hires/Reclassifications/Promotions:

- Curtis Michael was hired as a Code Enforcement Manager for the Community Development Department on Monday, January 8, 2017.
- Georgina Meeks was hired as an Accounting Technician II for the Finance Department on Monday, January 8, 2017.
- Scott Buenting was hired as a Project Manager for the Public Works Department on Monday, January 8, 2017.

Please join me in welcoming these employee' to their new position with the City of Antioch.

Recruitment Updates:

- Police Trainee and Academy Graduate accepted applications through 1/6/2017, applications in review. Physical agility scheduled for 1/27/2017, Police Trainee written exam scheduled for 1/30/2017, Oral Boards scheduled for 2/24/2017.
- Police Trainee and Academy Graduate accepted applications through 11/4/2016, applications reviewed, physical agility held on 11/18/2016, Police Trainee written exam held on 11/21/2016, Oral Boards held 12/16/2016.
- Police Officer Lateral Oral Boards scheduled as they apply.
- Police Dispatcher accepted applications through 11/14/2016, applications reviewed. Written exam held on 12/14/2016. Oral Boards scheduled for 1/20/2017.
- Currently accepting applications for Part-Time Animal Care Attendants.
- Community Development Department selected a General Laborer for Code Enforcement from the eligibility list. Hiring in process.
- Public Works Department selected a Maintenance Worker from the eligibility list. Hiring in process.
- Water Treatment Plant Maintenance Worker accepted applications through 1/3/2017, applications in review.
- Internal recruitment for Senior Executive Assistant for the City Manager Department accepted applications through 12/16/2016. Oral Boards held 12/22/2016. Hiring in Process.
- Legal Secretary accepted applications through 12/16/2016. Applications reviewed. Oral Boards scheduled for 1/17/17.

Currently open recruitments include:

- Police Officer Lateral (continuous)
- Police Academy Graduate/Student (continuous)
- Police Trainee (continuous)

The City's open recruitments can be found on the Human Resources page of the City website. Follow the appropriate link(s) to apply through NEOGOV.

FINANCE UPDATES

Measure O was passed by Antioch voters subjecting residential rentals to a business license tax. The City contracts with MuniServices, LLC for business license discovery services with a primary focus on identifying rentals within the City. 8,461 potential homeowners in the City were identified as possible residential rental units for them to research further and contact. Approximately 1,000 of the 8,461 have been eliminated as being rentals at this time. As of December 15th, there were 5,284 active residential rental business licenses, another 282 that have been invoiced but not yet paid, 1,589 letters out to property owners requesting applications or proof that they are not a rental and 263

returned by post office letters to follow up on. In addition, there are a total of 26 apartment complex active licenses, representing a total of 2,889 units (however, 4 complexes with a total of 405 units are operated under non-profit status and therefore are exempt from paying the tax). In all this brings the total single family and multi-family units licensed to 8,173 with another 2,134 potential units in process for a total of 10,307 units that will be licensed if all of the outstanding letters are indeed rentals. This should encapsulate all current rentals within the City.

INFORMATION SYSTEMS UPDATES

Work orders opened/completed for the week: 131/120

- Team restored user files from backup.
- Team made edits to firewall and successfully tested mobile app connectivity.
- Team repaired drive failure on one of City Hall's storage server device.
- Team addressed Trojan/virus infection attempts on user workstations.
- Team installed server updates.
- Team repaired virtual machine pools.
- Team troubleshooted and resolved multiple PD vehicle issues.
- Team fixed door control PC in PD Dispatch.
- Team upgraded software in 6 PD vehicles.
- Team configured new GeoServer for PD.
- Team installed software updates on PD Dispatch CAD workstations.
- Team resolved network issue in Animal Services.
- Team updated user permissions in document imaging system.
- Team troubleshooted and resolved scanners errors.

ECONOMIC DEVELOPMENT UPDATES

Upcoming Business Ribbon Cuttings Hosted by the Chamber of Commerce: SYLVIA'S FLORIST - RIBBON CUTTING

Please join us in celebrating the opening of Sylvia's Florist in Antioch!

Date: January 27, 2017

Time: 5 PM - 7 PM

2008 A Street

Antioch, CA 94509

BLISS HOT YOGA - RIBBON CUTTING

Please join us in celebrating the opening of Bliss Hot Yoga in Antioch!

Date: January 28, 2017

Time: 10 AM - 11 AM

5865 Lone Tree Way, Suite L

Antioch, CA 94531

Q-BALL RIM CITY - RIBBON CUTTING

Please join us in celebrating the opening of Q-Ball Rim City in Antioch!

Date: February 4th, 2017

Time: 12 PM - 4 PM

1105 Auto Center Drive

Antioch, CA 94509

We look forward to seeing you there!

Reliance Sheet & Strip Leases ±80,000 SF Facility in Antioch

Reliance Sheet and Strip recently signed a long term lease agreement on an approximate 80,000 square foot facility at 1300 W. 4th Street, according to the Colliers International Walnut Creek California office. Relocating from another, older location in Antioch, the newer facility will enable Reliance to efficiently service their clients throughout Northern California and beyond. Before deciding on the "Antioch Marina Business Park" on W. 4th Street, the Reliance Sheet & Strip and Colliers Intl. team closely analyzed several locations in both East Contra Costa County and other Northern California areas. The new Antioch location will continue the ability to immediately service key California clients, and also provide an expansion that will provide stability for the business for many years to come.

Snap a photo and win a prize! Amtrak San Joaquin is hosting a social media photo contest Dec. 20, 2016 – January 23, 2017. The photo contest will call for photo entries from riders to follow the theme "Connecting California." Photo entries will show how riders connect to places, people, ideas and more on Amtrak San Joaquin. The contest will be promoted heavily through Amtrak San Joaquin's Facebook, Instagram, and Twitter social media channels for the duration of the contest.

Website: <https://amtraksanjoaquinphotocontest.pgtb.me/wvjqw9>

Downtown: Freshest Cargo Mobile Farmers' Market: Two additional Downtown Rivertown stops on Saturdays have been added to the Freshest Cargo program! The mobile truck is a great easy and convenient way to get your organic local vegetables and fruits. Please support our Saturday stops as they are a critical piece for future programming, collecting data to justify a full range farmer's market downtown. Stop by at any on the location below to see the great seasonal produce.

ARTS & CULTURE UPDATES

El Campanil Theatre

602 W. Second St.

Downtown Antioch

Tickets: www.ElCampanilTheatre.com or (925) 757-9500

El Campanil Theatre Photography VOTING is now open!!! El Campanil's "Just for Fun December Photography Contest" submission period has ended! We asked local photographers to submit some of their favorite photos of El Campanil Theatre. Everyone is now invited to judge the top three photos. When you submit your vote, you will be entered into a drawing to win 2 tickets to an upcoming performance of your choice. Each of the three winning photos will entitle the photographer to also receive 2 tickets to an upcoming performance of their choice. Voting will remain open through January 17. Please share our voting event with your friends and family

Voting will remain open through January 17. Please share our voting event with your friends and family. Thank you!

Check El Campanil's web page for the link to vote:

<http://www.elcampaniltheatre.com/>

El Campanil Theatre Coming Attractions:

International Film Showcase Presents

The Brand New Testament (2015) Belgium

Sunday January 15, 2017 2:00 pm

God exists. He lives in Brussels. These two lines set the stage perfectly for Jaco Van Dormael's latest film. There's more, of course. God lives in an apartment with no entry or exit and spends most of his time in a giant office where he controls the world through a computer terminal that looks like it still runs Windows 98. He lives with his wife and daughter and is a raging jerk to both of them. His son, whom you may have heard of, made his escape through the washing machine long ago. Finally his daughter, Ea, gets fed up, decides to leave the nest, find her own apostles and write her own brand new testament. But before she makes her escape, she steals the key to the office and texts the answer to an all-important question to everyone on Earth. Her attempted good deed backfires and God must scramble to fix it before humanity finds it has no need of Him.

Country: Belgium | France | Luxembourg

Language: French | German

English Subtitles - Run Time: 113 minutes

Tickets: Adults: \$8 Seniors: \$7 Students: \$7

<http://www.elcampaniltheatre.com/the-brand-new-testament.html>

El Campanil Children's Theatre - Snow Queen
Friday January 20, 2017 7:30 pm
Sunday January 22, 2017 2:00 pm
General Seating

About The Play by Stacey Lane:

A magical, wintry wonderland awaits this charming children's show, closely adapted from the same Hans Christian Andersen tale as Disney's Frozen. The Flurries, the icy imps of the Snow Queen, conjure up a cruel spell to make a magical mirror that reflects the ugly side of humanity. Hardly impressed, the Snow Queen smashes the mirror to set her more dastardly plan into motion. While cousins Gerda and Kay play tag, Kay gets a shard of the shattered mirror stuck in his eye, and it turns him into a rotten brat. The Snow Queen kidnaps the boy and takes him to her Ice Castle. Timid Gerda is determined to rescue her best friend, armed only with a Gypsy's jar of warm wishes and giggle-inducing snicker doodles. On her journey, she encounters a cursed gardener, talking flowers, a mischievous fox, a know-it-all crow, a generous princess and rowdy robbers. Once at the castle, Gerda uses the jar of warm wishes to melt the Flurries and the magical cookies to warm Kay's heart again. Thanks to Gerda's own warm heart and her loving, forgiving nature, the Snow Queen transforms into the Sun Queen and the Flurries return as Sunbeams. Performed by the children of El Campanil Children's Theatre.

Tickets: Adults: \$12 Seniors (62& Over): \$10 Youth (17 & Under): \$ 8
<http://www.elcampaniltheatre.com/snow-queen.html>

The Music of Simon and Garfunkel
Performed By AJ Swearingen and Jayne Kelli
Saturday January 21, 2017 8:00 pm
Reserved Seating

Swearingen & Kelli recreates the music, memories and magic of the most famous folk-rock duo of our time, Simon and Garfunkel. AJ Swearingen has been performing this music for twenty years with mastery of Paul Simon's intricate guitar playing. His deep baritone blends perfectly against Kelli's angelic vocals, which invoke a true sound in the spirit of Art Garfunkel. The duo has been performing music together since 2010. Together and separately they have shared the stage with Kenny Rogers, Crystal Gayle, Livingston Taylor, John McCutcheon and many more.

Two voices in perfect harmony balanced against one acoustic guitar delivers a true tribute to the sound of the 1960's Greenwich Village, NY coffeehouse performances.

Tickets: Adults: \$27 Seniors (62 & Over): \$25 Youth: (under 18): \$10
<http://www.elcampaniltheatre.com/the-music-of-simon-and-garfunkel.html>

RECREATION UPDATES

The Antioch Council of Teens has launched their official Instagram account “**act.cares**”, where they will post updates and events in real time. A social voice is an incredible asset to this age group. It gives them the opportunity to talk to their Antioch peers, keep in touch with other youth councils, and spread the positive work they are doing. Check their page to see the positive impact they are having on the Antioch community!

- On Saturday, the Antioch Council of Teens embarked on a stormy drive to the South Bay for their “Teen Retreat”. Despite the weather, teens enjoyed a day of community building and escaped the “escape room” in 51 minutes!
- Winter fitness classes at the Antioch Community Center are up and running! Over 72 participants are enrolled so far for the first session of Zumba Fitness and Yoga classes with an additional 17 drop-ins in the first week. Next week Tai Chi and Strength Training begins. Group fitness classes are a great way to help motivate yourself and others to dig deeper and push harder in workouts. Let our encouraging instructors and supportive people empower you this year!
- On Monday, the 1st session of preschool programming started this week with over 144 participants enrolled. Preschool class enrollment has jumped 30% over Winter 2016. For many children, preschool is their first experience in a structured setting with teachers and groups of children. It’s an opportunity to learn to share, follow instructions, and begin a solid foundation for learning.
- On Saturday, opening day of basketball games were held at the gymnasium in the Community Center for over 240 youth enrolled in the Junior Warriors Co-ed Basketball program for grades 1 thru 8. Practice began the end of November and 24 teams have been preparing for the season, which will continue every Saturday for the next 7 weeks. Parents, Grandparents, Aunts, Uncles, friends and cousins filled the gym to watch their little ones run, play and learn!
- On Monday, the Antioch Council of Teens met to discuss their upcoming projects. The teens are planning two community projects in February and recruitment events in the Spring.
- This week, Water Park staff completed promotional appointments for Head Lifeguards, Head Cashiers, and Water Park Managers for the 2017 season.
- Throughout the week, Water Park staff finished planning the class schedule and entered all spring, summer, and fall registration classes including swim lessons, camps, and lifeguard training courses into ActiveNet.
- Throughout the week, Water Park staff created the re-hire and new-hire employment packets with all the paperwork that part time seasonal staff will need to become employed with the City.
- On Wednesday, two Head Lifeguards started their Lifeguard Instructor course in San Ramon so they can teach the new lifeguarding courses for the 2017 season.
- Throughout the week, the Recreation Maintenance team addressed ongoing and newly formed water leaks at all recreation sites. The storm caused some minor inconveniences at all recreation locations and leaks were addressed as necessary.

- On Monday, The City's Electrical contractor replaced outlets in the Water Park multi-use room kitchen and installed new lights on the Kiosk building and the Spray Ground mechanical room building. The new lights will add an additional security element to the facility.
- On Tuesday and Wednesday, the City's tree maintenance contractor completed maintenance pruning on all of the Pyrus Calleryana trees at the Antioch Water Park. Periodic maintenance pruning helps the trees to thrive and continue to grow in a safe manner.
- On Tuesday, Recreation employees participated in periodic regulatory compliance training. Staff learned about personal protective equipment, small tool operation and maintenance, Ladder safety and personal fall arrest systems, and Lock out/Tag out. The Departments ongoing regulatory compliance program is a key part of increasing safety in the workplace and reducing on the job injuries.

Senior Center Services

- Over the last week, 367 affordable, healthy meals were served through the CoCo Café. This program helps prevent heart attacks, depression, asthma and congestive heart failure. No membership or income requirements are required to eat at the CoCo Café. All supplies are provided by the County for participating cafés.
- On Monday, staff created flyers for upcoming trips to East Bay Regional Parks. Registration is open for all interested seniors.
- On Tuesday, the Antioch Senior Citizen's Club (ASCC) held their first Board of Directors meeting of 2017. Outgoing President, Linda Fredrickson, spoke to the board about her amazing 3 year run as the ASCC President and is looking forward to continuing her contribution to the club as Parliamentarian.
- On Tuesday, dates were finalized for two major projects. New carpet is being installed at the Nick Rodriguez Community Center January 19th – 24th and new grease traps will be installed January 25th – 27th.
- On Tuesday, Contra Costa County Employment & Human Services hosted their first meeting of the new year at their offices in Concord, CA. Staff attended to meet representatives of the new national grantor, National Asian Pacific Council on Aging (NAPCA).
- On Wednesday, staff prepared for the Club's new board member installation and recognized Judy Norseen for over ten years of service; Linda Fredrickson's 3 year term as president, and Mike Kearney board representative.
- On Thursday, the installation of the new ASCC Board of Directors took place at 10:00am.
- To date the Senior Club has received a total of new and renewal membership applications from 287 seniors. New membership for 2017 began on December 28th and the membership drive has been steady.

COMMUNITY DEVELOPMENT UPDATES

Planning:

- Public inquiries responded to via email/phone/counter 52

The Planning Commission will be considering the Administrative Draft of the General Plan Land Use Element as it relates to the Sand Creek Focus Area at its regular meeting of January 18, 2017.

Building Permit Activity:

- Permits issued 57
- Inspections requested 160
- Public inquiries responded to via email/phone/counter 201

Code Enforcement:

- Cases Followed Up On 111
- New Cases Opened 41
- Posted Sub-Standard 0
- Citations Issued 2
- Warrants Obtained and Served 0
- Cases Closed 29
- Homeless encampment contacts 21
- Blight & Rubbish Removal from Public/City property 61 yards
- Graffiti Removal 0
- Shopping Carts Removed 15
- Demands to Title for Cost Recovery 0
- Demands to property owners 5
- Special Assessment Liens recorded 6
- Prepare & Record Release of Lien 4
- Phone messages reporting violations 37
- Web Reports 21

- Wilbur Ave. – Vacant homeless encampment abated.
- Delta Fair Blvd. – Continuing to monitor and work with the property owners of the old CVS location to address violations on the property.

The Community Development Department is pleased to welcome Curt Michael as Code Enforcement Manager. Curt brings an extensive career history in code enforcement in both the Cities of Berkley and Concord.

Environmental Resources:

Holiday tree recycling options: Drop off locations for unflocked trees are now closed. Cleanup of the trees at the drop off locations is happening this week. For those that still have trees to discard, Republic Services has options through your garbage service. Unflocked trees can be placed in your yard waste cart. If cut to fit inside with the lid closed, flocked trees may be placed in your trash cart. For trees that don't fit in your cart, you can use one of your cleanups by calling customer service at 925-685-4711.

Mandatory Commercial Recycling Enforcement- Staff has begun enforcement action on eight commercial properties that do not have recycling service. These businesses are in violation on both state law and municipal code. Notices of violation are being sent to all 8 businesses.

Construction and Demolition Debris Recycling Ordinance- Staff is currently getting the webpage updated and making the changes to the forms needed with the adoption of the 2016 CalGreen Building Code and update to our municipal code. All qualifying projects must now recycle 65% of the debris generated, up from 50%. The threshold for qualifying projects has also changed and now includes all of the following projects:

1. All new structures
2. All permitted non-residential additions and alterations
3. Permitted residential additions or alterations that add to the conditioned area of the property
4. Demolition of any structure or portion of a structure larger than 120 square feet

Community Development Block Grant (CDBG):

The CDBG Subcommittee of Council Members Ogorchock and Tiscareno met for the first time to discuss the process. Review and evaluation of all applications by the Council Subcommittee is underway, and agency interviews will be scheduled for March 24th and 31st.

Homeless:

All interested community members are invited to participate in the Point in Time (PIT) Count training, to be held on Sunday January 22nd from 2-4 p.m. at the Seventh Day Adventist Church, 2200 Country Hills Dr, Antioch. Contra Costa County's annual Point In Time (PIT) Count is an annual effort by our community to count all of the people who are homeless on a specific night in late January. Volunteers DO NOT go into any of the homeless encampments – homeless outreach teams will do encampment outreach over a period of two or three days and evenings, asking them where they slept on the target night, as well as other questions. Volunteers, however, go to food pantries, Loaves and Fishes and other feeding sites, libraries, and locations where people who are homeless may go for services. This volunteer effort also lasts two days, asking the same questions (volunteers will receive a script so it is all standardized).

The PIT count is required by HUD every two years, but Contra Costa County has committed to doing it annually. It is from this count that we gather our statistics as to the number of homeless people who reside in each city. The PIT count contributes greatly to our understanding of the migration and distribution of the homeless population, and it also contributes to the amount of federal funding for homelessness that our County receives each year.

Drought Updates:

Don't forget to keep your irrigation timers turned off during this rain and for 2 weeks after the rain.

Irrigation repairs for last week:

- Mt. Hamilton Dr. – 1 valve rebuilt and 1 sprinkler repaired.
- Park Irrigation: All park irrigation water is currently off.
- Antioch Water Park: Repairs are in progress on the water main-line. Water is off.
- Gentrytown Park: The men's restroom urinal and toilet was cleared of blockage, and the restroom was re-opened.

PUBLIC WORKS UPDATES

Administration

- Continued efforts to engage homeless individuals and blighted conditions in the City have been enhanced with the addition of the new Code Enforcement Manager and two police officers who will staff the Community Engagement Team. These individuals will be instrumental in our efforts to provide resources and address ongoing issues in both of these areas.

Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for ongoing new home construction and provided.
- The Habit Burger, 2424 Mahogany Way, a new restaurant development: The project was approved at the 7/20/16 Planning Commission meeting. Staff has approved construction drawings for building permit issuance and approved the application for an encroachment permit.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: The developer is grading the site. Staff is processing recordation of the final map and the East Lone Tree Specific Plan Benefit District which the City Council approved at the regular meeting on 12/13/16. Formation of Community Facilities District 2016-01 (Police Services) will be considered by the City Council at a public hearing on 1/24/17.

- SR4 (Segment 2) Contra Loma Blvd. Interchange/'G' Street Overcrossing Project: The project has been accepted by the State. Staff is working with Caltrans to complete the City's punch list.
- SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Staff is working with Caltrans to complete the City's punch list.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and BART Tunnel Project: Staff prepared a punch list for Caltrans' contractor to complete. Staff is working with the CCTA to complete the punch list.
- Aviano, an approved 533 unit housing development located west of the current terminus of Hillcrest Avenue, east and north of Dozier-Libby Medical High School: Staff is reviewing the 3rd submittal for the first phase of construction documents and plans. Staff received an estimate from our consultant for review of the 1st submittal for Phase 2.
- 326 Nash Avenue: The owner/applicant is requesting to merge parcels. The merger has been approved by the Planning Commission. Staff is waiting for submittal of documents for review and recording.

Capital Improvements Division

- Downtown Sanitary Sewer Rehabilitation: A-S Pipelines, Inc. is compiling the required contract and insurance documents. A pre-construction conference for this project has been scheduled for January 18th.
- Zone I Transmission Pipeline Rehabilitation at HWY 4: The construction contract for the work was awarded to R.J. Gordon Construction, Inc., in the amount of \$402,300 at the January 10th City Council meeting.
- Water Treatment Plant Disinfection Improvements: The environment review period for this project ends on January 15th. Final design documents will be developed following the review of all comments to the environmental documents.
- Water Treatment Plant 'A' Electrical Improvements: TJC and Associates is developing the 100% draft project plans and specifications.
- Community Development Block Grant Downtown Roadway Pavement Rehabilitation: Staff is developing 90% draft project plans and specifications.
- West Antioch Creek Channel Improvements: Condemnation negotiations are proceeding regarding acquisition of property and easements located at 1400 and 1420 West 10th Street.
- North East Annexation Infrastructure Improvements: BKF Engineering is working on the aerial survey and will provide the City with a complete survey this January.
- Transportation Impact Fee Study: EPS has developed several scenarios for the fees; the draft Fee Study was presented to the City Council for review and comments at the January 10th meeting. Staff was directed to proceed with the study, meet with developers to obtain comments and prepare a report for Council consideration in the future.
- Rubberized Cape Seal Program: The Department of Resources Recycling and Recovery (CalRecycle) issued a Notice of Grant Funds available for Rubberized

Cape Seal projects for FY 16-17 for the maximum grant amount of \$350,000. The grant application has been submitted to CalRecycle and results are expected in January 2017.

- Retaining Walls Rehabilitation: The City Council awarded the project to Parsons Walls at the December 13th City Council meeting. Construction is expected to start in February 2017 and completed by April 2017.
- “L” Street Pathway to Transit, State Route 4 to the Marina: Staff submitted a \$2,279,000 grant application to One Bay Area Grant (OBAG 2) Program for federal funding to provide bike and pedestrian improvements on “L” Street from State Route 4 to the Antioch Marina. MTC provided a list of all applications and their status. Our application was one of the 26 complete applications out of 76 submitted.

Water Treatment Plant

- Cleaned Solar Bees out on the municipal reservoir. Solar Bees circulate the water in the reservoir; cleaning the Solar Bees prevents weeds from restricting the circulation. Also cleaned the staff gage on the tower.
- The chloride levels in the San Joaquin River have continued to stay low. We will continue to pump from the river until we see a reversal in the current trend.
- Repaired a broken water line in “A” plant generator building. Water from the break damaged most of the electrical equipment on the east wall. All the electrical will be repaired by the end of this week.
- Installed four new LED lights over “B” plant basin.
- Installed new pneumatic controllers to “B” plants filter to waste valves.

Water Distribution

- Responded to 180 stops for water service including disconnections.
- Had a total of 47 USA tickets completed for utility location.
- Continue to respond to Water Conservation hotline reports.
- The City of Antioch now has a 0% water conservation goal through January of 2017 based on the State of California’s “stress test”. However the following prohibitions will remain in place:
 - Watering outdoor landscapes in a manner that causes excessive runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures.
 - Using a hose without a shut off nozzle.
 - Washing paved or other hard-surfaced areas, including sidewalks, walkways, driveways, patios and parking areas.
 - Use of City furnished water for non-recalculating decorative fountains or filling decorative lakes.
 - Failing to repair a controllable water leak.
- Repaired a six inch leaking water main on San Joaquin Dr.
- Replaced a one inch leaking water service on Dogwood Way.
- Responded to storm related calls.

- State mandated annual backflow testing continues.
- Continue to provide water connect and disconnect services to Finance Department.
- Continue to work on water quality on Sakurai Street.
- Hauled off green waste for recycles, as well as cleaned up at the city's Fulton yard.
- Performed citywide preventative maintenance on fire hydrants citywide.
- Cleared debris and graffiti from Amtrak platform and surrounding area.
- Cleared graffiti, trash and household goods from the Fulton Shipyard Rd. boat launch area.
- Started a ladder inspection program for all Public Works divisions.
- Started sorting and issuing the uniform order for 2017 to Public Works personnel.

Public Works Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Marchetti, Markley Creek and Williamson Ranch Parks. Follow-up inspections were completed at Gentrytown Park.
- Park Irrigation: All park irrigation water is currently off.
- Antioch Water Park: Repairs are in progress on the water main-line. Water is currently off.
- Gentrytown Park: The men's restroom urinal and toilet were cleared of blockage and the restroom was re-opened.
- Tree Maintenance Pruning: Completed at Deerfield Park.
- Tree Removal Permits: Tree Removal Permits were issued for 3005 Longview Rd., 4004 Carla Ct. and the Antioch Water Park.
- Irrigation: Repaired two irrigation leaks on City property.
- Trim Crews: Viera Ave., Vista Grande Dr., and Hillcrest rights of way.
- Spot Spray: Deer Valley rights of way, Lone Tree Way medians, Vista Grande Dr., Somersville Rd., Golf Course Rd., 10th St., Mt. Hamilton Dr., and Putnam Dr.
- Roadside Spray Program: No sites due to rain.
- Fall Leaf Removal: Country Hills Dr., Mt. Hamilton Dr., Deer Valley Rd., and James Donlon Blvd.
- Tree Removal: Tree downed by storm removed off of E. 18th St.

Public Works Operations – Street Maintenance

- Removed graffiti from numerous areas around the City.
- Replaced 39 existing signs due to poor reflectivity or line of sight issues.
- Filled 131 potholes.
- Removed four yards of debris in the roadway.
- Assisted Code Enforcement with a homeless encampment cleanup.

Public Works Utilities – Collections Division

- Calls for Sewer Service: Received and responded to eight calls for service from the public. Responding crews televised 280 linear feet of public sewer laterals connecting to the City's sewer system.

- Sewer Mains: Daily preventative maintenance performed on over 17,974 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified priority locations and integrate a proactive preventative cleaning schedule for these pipelines.
- Sewer Lateral Maintenance Program: Inspected 196 sewer lateral sites. They televised 54 laterals, which equates to 1,890 linear feet of public sewer laterals.
- Manhole Inspection Program: Inspected 96 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future maintenance and rehabilitation. Completed standard operating procedures and inspection criteria for the manhole inspection program.
- Sanitary Sewer Overflow (SSO) Reduction Program: Completed the installation of SMART Manhole devices in strategic locations selected. The live system monitoring began October 11, 2016. The use of “SMART Manholes” in strategic areas will be utilized to alert leadership staff within the division of potential SSOs. This program will also address the need for locking mechanisms.
- Smart Manhole Devices: These devices monitor flow/level and alert staff of potential sewer backups or flow problems. Staff has completed the installation of these devices in selected locations. The start date for live system monitoring began on October 11, 2016. They have stopped two overflows from occurring since inception date. During the next phases staff will research standard locking systems for locking down rural manholes. Options include composite lid and frame assembly, and ductile iron. Staff will count the number of locking manholes needed and develop a replacement system.
- National Pollutant Discharge Elimination System: Removed 81.5 yards of household and green waste in various creeks and channels. Cleared 285 feet of excessive mud, debris and overgrown weeds out of storm ditches. These activities ensure the City meets the federal Clean Water Act requirements of municipalities discharging storm water into waterways.
- Lake Alhambra Inspection: Inspected the outfall of the lake and noticed multiple boats that had broke loose from docks and drifted to the outfall. We notified our contacts for the lake to have their people retrieve the boats so they do not hinder the lake overflow device.

Public Works Operations – Fleet Division

- Preventative Maintenance: 13 services on City vehicles as scheduled.
- Unscheduled Repairs: 44 unscheduled, necessary repairs to City vehicles.

Public Works Operations – Municipal Marina

- The Marina responded to four berthing inquiries.
- Marine Science Institute Research Vessel Robert G. Brownlee has arrived for the 2017 California Delta ecology program. School districts from Contra Costa and Alameda County come to take an educational cruise to learn about the many

species that inhabit the California Delta. The R/V Brownlee will be here through Feb 25th. For more information please visit: <http://www.sfbaymsi.org>.

- Marina Maintenance: Completed repairs to the public dock behind Humphrey's, replaced 100 feet of marine grade pressure treated board and railing, and replaced five cleats. The dock is ready for heavy vessel traffic and is currently used by the R/V Brownlee. Replaced six lights on A Dock with new LED lights. Removed trash and debris from Marina basin and parking lot. Performed Marina entry gate maintenance on locks and hinges.
- Current heavy storms have resulted in pumping out several vessels. The Marina has increased its dock patrols to observe any vessels that may be taking on water and dewatering as necessary.
- Advertising and Outreach: Approved advertisements placed in Yachtsman magazine reaching over 40,000 boaters, Craigslist advertisements placed in Bay Area, Stockton, Sacramento, Monterey, and Santa Cruz listings. We are advertising Annual Boat Launch Ramp Passes for \$100 and the Automated Self fueling station on Craigslist.

Public Works Operations – Facility Maintenance Division

- Animal Services: Replaced door hardware in the employee restroom.
- City Hall: Performed the monthly elevator inspection.
- Police Department: Performed the monthly elevator inspection. Replaced lights in the secure records room and removed a metal cabinet and tables and took them to the recycling container.
- Public Works: Repaired the heater in the distribution meter room.
- Williamson Ranch Park: The building paint project is complete and new signs were installed in the building exterior.

GIS Division

- Sign Inventory Update: 10% complete.
- Lucity Web Dashboard Rebuild: 50% complete.
- Update Collection Route Maintenance Line Layer: 50% complete.
- Update Collection Pipe Inventory Database: 50% complete.
- Network Data Review: 45% complete.
- City Boundary/Wall Map update: 75% complete.

POLICE DEPARTMENT UPDATES

- 1/11/17 at 10:52 pm, 29 year old James Sims was contacted by police on Lemontree Wy. and found to have a warrant for his arrest. He was released with a new court date on a signed promise to appear.
- 1/11/17 at 5:47 pm, 48 year old Nathan Watson came to the APD lobby to register as a sex offender. It was learned that Watson last registered on 12/17/14. He also admitted that he has been living in Antioch since December of 2016. Watson was found to be on parole. Watson was arrested for failing to register. His parole officer was contacted and placed him on a parole hold. Watson was later booked into County Jail.
- 1/11/17 at 3:47 pm, officers were dispatched to the dead end of Viera Ave. for several vehicles stuck in the mud in a field. Officers arrived on scene, and 34 year old Ronald McKinsey and 22 year old Savannah Vetterli fled on foot from where the vehicles were stuck. Vetterli and McKinsey were detained and 3 of the 4 vehicles stuck were found to be stolen out of Antioch. The fourth vehicle belonged to McKinsey, and he was using one of the stolen vehicles to attempt to free his vehicle from the mud. Vetterli and McKinsey were arrested for possession of the stolen vehicles. Vetterli was later released and McKinsey was booked at the APD jail.
- 1/11/17 at 2:53 pm, the victim was getting out of her car in the 2700 block of Delta Fair Blvd. when she was approached by 2 unknown males holding handguns. The suspects took the victim's purse, cell phone and car keys. They fled on foot towards San Jose Dr. Officers checked the area and were able to locate the victim's cell phone in an adjacent apartment complex. The suspects were not located.
- 1/11/17 at 12:06 pm, Dispatch received information about a stolen vehicle in the area of Mahogany Wy. And Auto Center Dr. An officer located the stolen truck getting off Hwy 4 at A St. A high risk stop was conducted, and 35 year old Daniel Fernandez was arrested without incident. He was sent to County Jail.
- 1/11/17 at 7:00 am, Community Engagement Team (CET) officers patrolled the downtown area and issued 14 citations for possession of shopping carts. They also collected approximately 40 shopping carts.
- 1/10/17 at 6:02 pm, witnesses called APD after they saw a silver Honda Pilot drive across the median into the northbound lanes of Deer Valley Rd., then back across the median northbound in the southbound lanes. The Honda continued northbound on Deer Valley Rd. and crossed the median back into the northbound lanes, then made a left turn onto Rocky Point Dr. The Honda then veered across the roadway and collided with a tree in the front yard of a home on Rocky Point Dr. The driver of the Honda, a 16 year old female, was extremely intoxicated, but was uninjured. The juvenile was transported to an area hospital for her level of intoxication and was admitted. Blood was drawn and her parents responded to take custody of her. The juvenile was released to her parents.
- 1/10/17 at 4:20 pm, officers were dispatched to a subject attempting to cash a stolen check at the Bank of America on 18th St. An officer contacted 25 year old Jesse Hernandez at the teller counter with the confirmed stolen check. Hernandez

immediately stated he was told by the subjects outside in the white vehicle with the pink stripe to cash the check for them. The officer saw the vehicle pulling away and directed his incoming cover officer to stop it, which he did. 23 year old Cesar Valdivia was the driver and 25 year old Berenice Manzano was a passenger. Officers located additional stolen checks and forgery equipment in the vehicle. Valdivia, Manzano, and Hernandez were all arrested on fraud charges and sent to County Jail.

- 1/10/17 at 2:40 pm, an officer recognized 33 year old Michael Woodruff on Rossi Ave. and knew he had an outstanding warrant. The officer conducted a pedestrian stop and placed Woodruff under arrest without incident. Woodruff was sent to County Jail.
- 1/10/17 at 11:11 am, officers located a stolen vehicle unoccupied in the McDonald's parking lot on Mahogany Wy. Officers covertly observed the vehicle from the distance and watched 38 year old Kenneth Bough and 29 year old Katie Neal get in and drive away. They conducted a High Risk Stop as it pulled over in an apartment complex. The driver-Bough and the passenger-Neal were arrested without incident. Bough was transported to County Jail and Neal was released.
- 1/10/17 at 9:45 am, officers were on W.16th St. on an unrelated call, when a silver Nissan stopped up the street abruptly, and the two occupants ran into a house. Dispatch had just broadcast a report of a stolen silver Nissan that was seen on Sycamore Dr. Officers ran the license plate of the Nissan, and it returned as a stolen vehicle. Officers established a perimeter, and the suspects, 24 year old William Millard and 25 year old Kevin Huff, came out on their own. Officers positively identified Millard as the driver and Huff as the passenger. Both were arrested without incident. Millard was sent to County Jail and Huff was released.
- 1/10/17 at 7:40 am, an officer contacted 33 year old Bradley Owen during a suspicious vehicle contact on Auto Center Dr. Owen was found to have an outstanding warrant. He was arrested without incident and sent to County Jail.
- 1/9/17 at 10:26 pm, officers contacted 40 year old Andy Cingle during a suspicious vehicle check at Jack in the Box on Hillcrest Ave. Cingle was out of compliance as a sex offender registrant. He was arrested and booked at County Jail.
- 1/9/17 at 3:52 pm, an officer stopped 24 year old Daniel Oneal loading an ATV into a truck on Fulton Shipyard Road. A VIN check showed the ATV to be stolen from a residential burglary in Knightsen. Oneal was arrested and sent to County Jail for the stolen vehicle.
- 1/8/17 at 8:58 pm, an officer went to a residence on Delta Fair Blvd. where he contacted 29 year old Rosha Booker at the door. She was found to have a warrant and taken into custody without incident. Booker was sent to County Jail.
- 1/8/17 at 5:40 pm, 35 year old Benny Gentry was contacted by officers at K-Mart during a medical call. Officers interviewed Gentry who had a warrant. A search of Gentry yielded methamphetamine and a pipe. Gentry was arrested on his warrant as well as narcotics charges and sent to County Jail.

- 1/8/17 at 4:33 am, 22 year old Gabriel Loera was contacted at Country Manor Park on Asilomar Dr. Loera was found to have a warrant for his arrest and was sent to County Jail.
- 1/7/17 at 9:30 pm, 47 year old Donald Roller was contacted at the BART Station. Roller was found to have a warrant for his arrest. He was issued a new court date and cite released.
- 1/7/17 at 6:55 pm, the victim reported that she was inside her house on Banyan Wy. when she heard an argument and some loud "bangs." She came outside approximately 30 minutes later and found her front gate vandalized. She immediately suspected her next door neighbors due to a recent dispute about a barking dog. When officers arrived on scene, they reviewed video from the victim's surveillance cameras. 28 year old Hector Bustamante was captured on surveillance kicking in the gate with a black pistol in his hand. While officers were on scene, Bustamante and others from the house exited their residence and were contacted. Officers recognized Bustamante from the surveillance and attempted to conduct a pat-down search. Hector was uncooperative and had to be placed in handcuffs. One of the subjects from the house admitted to officers that the gun had been placed in his bedroom after the incident. He told officers exactly where it was and allowed them to retrieve it. Officers located the gun which had no record on file. The gun was loaded and had a 30 round magazine. Bustamante was arrested for vandalism and weapons charges and sent to County Jail.
- 1/7/17 at 6:46 pm, an officer contacted 32 year old Christopher Lane in front of Bonfare on 10th St. A records check revealed Lane had warrants for his arrest. Lane was arrested without incident and booked into County Jail.
- 1/7/17 at 3:20 pm, officers were on patrol in the area of Delta Fair Blvd. and recognized 36 year old Melody Brown. A records check revealed Brown had an outstanding warrant. She was arrested and transported to County Jail.
- 1/7/17 at 3:20 pm, employees at the Shell Gas Station on Lone Tree Wy. called the police when they saw 53 year old Wayne Buntyn at the gas station. They were advised by the manager that Buntyn (a regular) was wanted for a stabbing that occurred on 1/4/17. When officers arrived and tried to detain Buntyn, he ran across Lone Tree Wy. and down the trail. Officers caught up to Buntyn and he surrendered without incident. He was arrested for the earlier stabbing. A search of his person revealed suspected narcotics and paraphernalia. He was transported to County Jail for felony assault, narcotics charges, and resisting arrest.
- 1/7/17 at 11:44 am, 47 year old Sandra Rosemon was contacted by police on the railroad tracks near Sycamore Dr. and determined to have a warrant. She was arrested without incident and sent to County Jail.
- 1/7/17 at 9:30 am, officers located a stolen motorcycle in the driveway of a home on South Lake Dr. The homeowner was contacted at the door and advised the motorcycle belonged to 27 year old Corey Whittington, but he was not sure if he was home. The homeowner gave permission to search the residence for Whittington. 42 year old Kirk Statzell was contacted in the rear room and determined to be on probation and have an outstanding warrant. He was arrested

without incident. While on scene, Whittington came home and admitted to receiving the motorcycle as a gift a couple days ago. The motorcycle was confirmed to be stolen. Whittington was arrested without incident. Whittington and Statzell were transported to County Jail.

- 1/7/17 at 2:18 am, officers responded to multiple calls reporting gunfire inside and around an address in the 3600 block of Garrow Dr. While en route, calls came from inside the residence saying people were being shot inside, and subjects were fleeing. Upon arrival, officers were met with several uncooperative, adult females in front of the residence. Approximately 25 more subjects were inside the residence and closed the door as officers approached. Several commands were given to the subjects inside the residence, and eventually the owner came out. She stated subjects had a gunfight inside her house during a party. Eventually, the remaining subjects inside the home came out, as well. It was learned that a fight erupted in the residence after several uninvited guests showed up. Unknown persons began shooting at each other and then fled the scene. There was evidence of a shooting inside the home, but no one was struck by gunfire. All of the occupants were uncooperative. The suspects are unknown at this time.
- 1/6/17 at 7:09 pm, the victim was in the 900 block of Fitzuren Rd. when she was carjacked by an unknown male. Her car was found burned in Stockton several hours later. No suspects were located.
- 1/6/17 at 5:10 pm, numerous calls came into dispatch regarding a fire and possible explosions at a homeless camp at Viera Ln. and Oakley Rd. There were no injuries and no structures were threatened. It is unknown how the fire started but ConFire is conducting an investigation.
- 1/6/17 at 6:48 am, 31 year old Michael Hamilton and 26 year old Joseph Castro stole food items from the Shell Gas Station on Auto Center Dr. and fled on foot. They were contacted by officers in the area and arrested. Hamilton was on probation and booked into County Jail.
- 1/5/17 at 9:11 pm, security at the Kaiser Hospital on Sand Creek Rd. called to report a large fight between 10-15 people in the ER. Upon officers' arrival, most of the group had left. 22 year old Fatima Lindsey was still in the ER yelling and irate. Security asked her to leave the property several times and, when she refused, they requested she be placed under citizen's arrest for trespassing. Lindsey was placed in handcuffs and escorted to a patrol car. She refused to sign a citation or calm down. She was later transported to County Jail. The other parties of the original disturbance were not located.
- 1/5/17 at 11:16 am, the staff at Burger King on Mahogany Wy., called APD to report a transient in the business bothering customers. Officers contracted 32 year old Jane Malek and found her to have a warrant for her arrest. She was arrested and booked into County Jail.

Calls for Service & Arrest Data:

Time Period:	01/05/17 00:00:00 – 01/11/17 23:59:59		
Number of Calls for Service:	1,607		
Number of Case Reports:	271		
Number of Arrests:	86		
	Felony:	44	
	Misdemeanor:	42	
	Arrests with DUI charge:	2	
<i>The data is based upon unaudited CAD/RMS data at time of report generation.</i>			

CITY MANAGER’S NOTES

This afternoon, Assistant City Manager Ron Bernal and I attended the monthly Contra Costa Public Managers Association meeting in Walnut Creek. The main topic of the meeting was scheduling speakers and topics for the 2017 meetings.

This evening, I will be joining Mayor Pro Tem Thorpe, who will be pinch hitting for Mayor Wright, at the monthly Contra Costa Mayors Conference, which is being held in Danville. Mayor Wright will be attending the monthly TRANSPLAN meeting on east county transportation issues.