



**OFFICE OF  
THE CITY MANAGER  
MEMORANDUM**

**DATE:** January 30, 2015  
**TO:** Mayor Harper and City Council Members  
**FROM:** Steve Duran, City Manager  
**RE:** City Manager's Weekly Report

**MEETINGS SCHEDULE**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
<b>Tuesday, February 3, 2015 6:00 p.m.</b>	Economic Development Commission Meeting	City Council Chamber 200 H Street
<b>Wednesday, February 4, 2015 – 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Thursday, February 5, 2015 – 3:00 p.m.</b>	Board of Administrative Appeals	City Council Chamber 200 H Street
<b>Saturday, February 7, 2015 – 9:00 a.m. – 11:00 a.m.</b>	Neighborhood Cleanup (Canada Valley/Laurel Road Neighborhoods)	Report to Kushner Way off Canada Valley for Parking
<b>Tuesday, February 10, 2015 – 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street
<b>Thursday, February 12, 2015 – Lincoln's Birthday</b>	City Holiday <b>CLOSED</b>	
<b>Monday, February 16, 2015 – Presidents' Day</b>	City Holiday <b>CLOSED</b>	
<b>Wednesday, February 18, 2015 – 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Wednesday, February 18, 2015 – 7:00</b>	Crime Prevention Commission Meeting	Antioch Police Department 300 L Street Community Room

## **NEW CITY OFFICE HOURS**

City Hall, Public Works and the Police Department Reception Area are back to a five day work week after five-plus years of "Furlough Fridays." Office hours for the City Hall first floor are 8:30 a.m. to 4:30 p.m. on City business days.

## **SENIOR SCAM STOPPER WORKSHOPS**

Assembly Member Jim Frasier's office is hosting two local events for Seniors and those that care for Seniors. These valuable workshops will be presented by experts from Medicare, Department of Business Oversight, the CA State Licensing Board, the US Postal Service, and Oakley Police Department.

Friday, February 6, 2015

9:30 - 11 am

### **Antioch Senior Center**

415 West 2nd Street

Antioch, CA

Friday, February 6, 2015

1 - 2:30 pm

### **St. Anthony's Church Hall**

971 O' Hara Ave.

Oakley, CA

## **HUMAN RESOURCES UPDATES**

On Thursday, staff held Oral Board interviews for Police Officer Academy Graduate/Student. The eligibility list has been provided to the Police department.

On Thursday, staff interviewed a great candidate for Interim Community Development Director. He'll be getting his background started on Monday and we expect he'll be starting on Monday, February 9<sup>th</sup>.

On January 20<sup>th</sup> our new Payroll Specialist, Amanda Gutierrez started. Please join us in welcoming her to our Antioch family!

Staff continues to participate in labor negotiations for successor Memoranda of Understanding with Operating Engineers Local 3 and Public Employees Union Local 1. This week we met with the Local 1 representatives.

## **INFORMATION SYSTEMS UPDATES**

IS staff did a great job of dealing with the temporary loss of the City's Comcast service on Tuesday. In incident in Pittsburg knocked out most Comcast and Verizon service to the

east of the problem for several hours.

Work orders opened/completed for the week: 121/129

Email filter activity: 13,927 processed, 9,021 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.

Staff setup two PC's to allow users to test the new CAD/RMS server before it goes into production.

Staff performed Parcel Quest update and imported file into CRW.

Staff performed monthly back up of Email Archiver configuration and performed firmware update.

Staff restored data file from backup.

Staff repaired GPS/AVL issue in police vehicles.

## **FINANCE DEPARTMENT UPDATES**

Request for proposals for business license discovery/recovery services were due January 29<sup>th</sup> at 2p.m. Three proposals were received and will be reviewed by City staff and interviews with firms will be scheduled beginning the second week in February.

The Finance Director and City Manager participated in final pricing conference calls with our bond underwriters in San Francisco and New York this week. The bond refunding transaction will save all property taxing entities considerable money through 2032, at which time the debt will be paid off. Due to the City's AA- bond rating and favorable market conditions, the projected debt service benefit for all taxing entities under the Redevelopment bond is estimated at over \$6 million; the City's share being over \$600,000. In addition, the City will save over \$1 million on the Lone Tree Golf Course Event Center debt over the same period. The transaction is scheduled to close on February 11<sup>th</sup>.

## **ECONOMIC DEVELOPMENT UPDATES**

**G Street Flea** - An indoor flea market has opened its doors on the weekends at the Masonic building on G Street in historical downtown. This market will provide collectors, craftspeople and artists to sell their various antique and one of a kind products in shared space with booths.

The G Street Flea is opened the first and third Sat. and Sun. each month from 9am - 3pm, located at 205 Second Street at the corner of G Street Next Market dates are February 7<sup>th</sup> & 8<sup>th</sup>. To become a vendor check out the website below: <http://www.gstflea.com/>

**Bazaar** - This retail store relocated on W. 2<sup>nd</sup> Street in downtown across the street from El Campanil Theater. Bazaar sells sunglasses, posters, shirts, and other pop culture items. Grand opening is set for February 1, 2015

## **ARTS AND CULTURE UPDATES**

**Art4Schools High School Exhibits at the Lynn House Gallery** - The Arts & Cultural Foundation of Antioch is proud to present artworks from Antioch High School students at the 10th Annual Art4Schools Exhibits at the Lynn House Gallery. There are many talented students in Antioch and this is an opportunity to showcase their art like a professional artist in a local gallery. Antioch High School Art Instructors have selected the artworks which will be on exhibit from February 4th - February 21st, with an opening reception on February 4th from 4-6 PM. The gallery is open every Wednesday and Saturday from Saturday February 7th - 21st.

**February - March Art Exhibit at Umpqua Bank** - The Arts & Cultural Foundation of Antioch's continues their partnership with Antioch's Umpqua Bank and features seven artists in their upcoming exhibit. The bank is a perfect venue for local artists to showcase their work, which changes every two months. The featured artists for the February and March are: Jeanette Ahern, Lori Cook, Robin Mayoff, Beverly Knight, Bernice Lucerno, Denise Press and Andre' Salvador. The new exhibit begins December 1st and continues through January 30th. The free artist reception is Wednesday, February 4th, from 5:30 - 6:30 PM. Please attend the reception to show your support for these outstanding artists. Umpqua Bank is located at 3700 Lone Tree Way and is open Monday-Friday, 9 AM - 5 PM, excluding bank holidays.

## **RECREATION UPDATES:**

- On Tuesday, 1,200 guests enjoyed a visit with the SF Giants World Series Trophies during the tour stop at the Antioch Community Center. The Trophy Tour supports the Antioch Jr. Giants program, and visitors donated over \$500 for Antioch youth!
- On January 24, fourteen 12-17 year old students participated in the Babysitting Safety & Certification program. Certified babysitters, unlike regular babysitters, are individuals who have received specialized training in babysitting duties and responsibilities. Our certified babysitters attend a 4.5 hour training program, which prepares them to provide appropriate childcare in our community.
- Last week, the pre-school outdoor play equipment at the Antioch Community Center was inspected for safety by representatives from Miracle Play Systems and found to be in excellent condition.
- On January 28, staff met with the Prewett Library program staff to plan new opportunities for summer 2015
- On January 26, twenty-nine people participated in the first winter water aerobics class inside the Water Park Dome at 9:00 am! Water aerobics is a great way to

stay active during winter and over 50% signed up because the Dome was installed. Classes are available for drop-in all week long.

- Last week, the Water Park received the first school reservations for their end of the year celebrations. Water Park “Buy Outs” and private pool reservations are now open for the 2015 season.
- Last week, the City received a rebate in the amount of \$18,096.00 from PG&E for updating the water park pool pumps and creating a more efficient operation. The rebate provides funds for future equipment maintenance and replacement needs.
- On Friday, the pre-school classes participated in an “alphabet scavenger hunt” and walked all around the community center inside and outside in search of letters!
- Last week, staff participated in a conference call with representatives from Kaiser Permanente-Diablo Area Funding Program-to explore opportunities for funding active, healthy programs for youth and families in 2015.

### Senior Center Services

- On January 27, more than 30 seniors participated in the Tri-Delta Transit workshop titled “My Golden Years Start With Go!” about riding the fixed route bus and how easy it is to take transit.
- On Thursday, the seniors followed up with a free field trip on Bus Route 387 to tour Tri Delta Transit facilities; a great demonstration on how easy it is to use a fixed route transit system.
- Last week, 394 affordable, healthy meals were served which was an increase of 12 from the previous week.
- Staff received the monthly summary of congregate meals reported for December, 2014 and the Antioch C.C. café once again received the most meals at 1,493.
- On January 28, Quail Lodge extended an invitation for Senior Club members to view a performance of *Bull in a China Shop*, presented by Vagabond Players. Participants enjoyed lunch, dessert, and transportation provided by Quail lodge.
- Free Tax Services for senior citizens is in full swing, and all appointments are booked!

## **COMMUNITY DEVELOPMENT UPDATES**

### **Planning/Building:**

- The operator of Ink’d Up Tattoo Studio filed an appeal of the Planning Commission’s no action on his project due to the lack of a majority vote. The appeal is scheduled for City Council on 2/24.
- 63 public inquires responded to via phone/counter/email.

### **Building Permit Activity:**

- Number of permits issued..... 53
- Number of inspections..... 137

**Code Enforcement:**

Cases followed up on	116
New Cases Open	47
Posted Sub-standard	1
Citations Issued	11
Cases Closed	37
Demand to Title for Cost recovery	4
Demands to Property Owners	13
Phone messages on complaint line	29
Web reports	7

- Prepared & mailed 45 “Letters of Intent” related to the February 5, 2015 Board of Appeals Hearing.
- Continue to follow up on homeless encampments at Hillcrest and railroad. We provided resource handouts.
- A house on Hanson was posted sub-standard, no electrical.

**Environmental Resources:**

Environmental Enforcement: there were over 86 actions taken on cases. 12 cases were closed. 34 courtesy notices were mailed out to properties where the abated garbage service has ended and services need to be established by the resident or owner.

**Eco-happenings:**

Staff confirmed that Pacheco Brothers installed 41 new recycling containers at 13 Antioch parks. The addition of these new containers means that recycling is now available at all 31 Antioch parks. Remember to recycle where you live, work, and play!

- Staff will attend the Antioch High School Advisory Board meeting as a champion for the EcoCats on Jan. 29<sup>th</sup>. This will be the first Advisory Board meeting that we will be attending.
- Kick off planning meeting for Keep Antioch Beautiful Day which is Saturday April 18<sup>th</sup>
- CaliforniaHERO documents have been signed. This is one of the 3 PACE programs the city is opting-in to. This program is expected to be available to our property owners this Summer. [www.heroprogram.com](http://www.heroprogram.com)
- Next composting workshop is Thursday, February 5<sup>th</sup> at 7pm. Call 779-6137 to register. This workshop will focus on worm composting as a great way to turn food waste such as fruit and veggie trimmings into nutrient rich plant food.

**CDBG & Housing Programs:**

- Began input of draft Antioch Consolidated Plan into the HUD IDIS system.
- Process Requests for Reimbursement for second quarter.
- Finalized all corrections to the DRGR HUD computer system and submitted quarterly report to HUD.
- Received and investigated one possible payoff or loan subordination for housing rehab loan, awaiting further paperwork from bank.

- Continued integration of County files and reconciliation of Housing loan balances with Finance since assuming loan maintenance and servicing from CC County in December.
- The Homeless Point In Time count began Monday January 26th. This will be the most extensive outreach to homeless persons, and most accurate count to date. Hundreds of volunteer interviewers and homeless outreach staff were trained and will be interviewing homeless persons over a three day period to gather data including where they slept on Monday January 26<sup>th</sup>, and other information to eliminate duplication of information received.
- Continued working with Diablo Veteran's Group on Stand Down On The Delta, to be held Sept. 11, 2015, to assist homeless veterans with services and linkage to housing.

## **PUBLIC WORKS UPDATES**

### Administration

- PG&E has begun work on their 27-mile Contra Costa to Moraga 230 Kilovolt transmission line upgrades. This 27-mile project will begin in Antioch. Work which will involve raising transmission towers and replacing existing lines began last week and is scheduled to continue through May in Antioch. Crews and contractors will use helicopters and truck-mounted cranes to perform the work. Work will generally occur Sunday through Saturday 7:00 a.m.—5:00 p.m. PG&E will be utilizing a portion of Chichibu Park and another site near the Mira Vista Hills Reservoir off Cambridge Drive during much of the construction in Antioch as staging and construction locations for their operations. For information on this project email [ContraCostaMoraga@pge.com](mailto:ContraCostaMoraga@pge.com) or call your local customer outreach specialist at 877-201-1245.

### Engineering & Development Services

- Almondridge East Subdivision 8880 (81-unit single family home development by KB Homes), located between East 18<sup>th</sup> Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: A new traffic signal is in full operation at the intersection of E. 18<sup>th</sup> Street and Phillips Lane. Staff is reviewing plot plans for new home construction.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: Staff has returned comments to revised onsite plans and is processing recordation of the parcel map, appurtenant easements, right-of-way dedications and quitclaim deed, and permit application with the USBR.
- Cellular Providers on City-owned Property: Metro PCS has requested decommissioning of their City Park and Via Dora sites. American Tower has requested consent letters for three of their City-owned cell sites. Verizon Wireless is applying for a new cell site on City property near Folsom Drive. AT&T wants to negotiate a lease modification for their City-owned James Donlon site.

- Contra Loma Estates HOA Privatization: Contra Loma Estates HOA has applied for a permit to privatize their interior roads and install security gates and fencing at the entrances to their subdivision. Staff has requested additional documentation. Planning Commission and City Council approval is required.
- Delta Bowl Parking Lot: Staff is plan checking a new parking lot.
- Golden Bow Estates HOA Privatization (PW 652): Golden Bow Estates HOA has applied for a permit to privatize their interior roads and install security gates and fencing at the entrance to their subdivision. Planning Commission and City Council approval is required.
- Nelson Ranch Unit 1 Subdivision 6893 (102-unit single family home development by Standard Pacific Housing) located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4: Staff returned plan check comments to Wild Horse Road Extension plan revisions.
- Wilkinson-VanSandt LLA (PW 443-06-14): Staff is processing an application for a lot line adjustment between 4316 and 4325 Berryessa Ct.
- The SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Bridge construction is underway by the SR4 Contractor at the Lone Tree Way/"A" Street and Cavallo Road undercrossings. Lone Tree Way/"A" Street undercrossing will be closed nightly until January 29<sup>th</sup>, from 10 p.m. to 5 a.m. for installation of bridge falsework.
- eBART Parking Lot and Maintenance Facility: The Contractor has requested permit final on the encroachment permit for Slatten Ranch Road improvements. Staff is reviewing plans and easement dedications for a proposed 12" sanitary sewer main, from the new Maintenance Facility north underneath the S.P.R.R. railroad line and along the extension of Willow Avenue from Oakley Road.
- SR4 Lone Tree Way Widening, Sand Creek Road Interchange Project: The Contractor expects to complete the installation of stamped concrete, irrigation and landscaping in the Lone Tree Way/SR4 "Bypass" median by mid-February.
- Davidon Homes Park Ridge, Phase I consisting of 123 residential units located west of Canada Valley Road and east of Highway 4: plans and maps have been resubmitted for second review.
- Laurel Ranch, 109 unit housing development at Highway 4 and Laurel Road: Staff is preparing comments from engineering for the preliminary development plan review by City Council.
- Heidorn Village, 112 unit housing development at Heidorn Ranch Road and Prewett Ranch Drive: Staff is creating conditions of approval for tentative map.
- Wal-Mart expansion: Engineering is processing dedications and vacations of existing easements.
- Deer Valley Business Park, commercial development fronting Country Hills Drive between Lone Tree Way and Deer Valley Road: Engineering is processing abandonment of existing easement.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue: Staff and developer continue to discuss various site and infrastructure issues.



- Aviano, a proposed 533 unit housing development located on Sand Creek Road west of future Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues. The revised tentative map has been submitted for review and staff is updating conditions of approval.
- Lakeview Center, commercial development at Lone Tree Way and Golf Course Road: Engineering is processing the abandonment of existing raw water main easement and accepting new easement dedication.

#### Capital Improvements Division

- Sanitary Sewer Main Replacement at Various Locations: RGW Construction is installing new sanitary sewer main on Chestnut Avenue and new sanitary sewer service laterals on West 19<sup>th</sup> Street and Deodar Avenue.
- Curb, Gutter and Sidewalk Repair Program: Anchor Concrete continued to remove and replace deteriorating, damaged and uneven concrete throughout the city. Over the past week a total of 355 square feet of sidewalk and 45 lineal feet of curb and gutter were repaired.
- Williamson Ranch Plaza Water Main Replacement: D.R. Lemings continues to install new water main facilities on the western side of Williamson Ranch Plaza.
- West Antioch Creek Channel Improvements: The Contra Costa County Public Works Real Property Division continues work pertaining to property and easement acquisitions. The City has received the Clean Water Act, Section 401 Permit Certification from the Regional Water Quality Control Board.
- Sunset Booster Pump Station Replacement: City Staff has provided final comments on the 100% draft project plans. Project specifications are under development by Kimley-Horn.
- Raw Water Pipeline Inspection & Assessment: A proposal from Brown and Caldwell to perform comprehensive inspections and provide detailed assessments of the City's raw water pipelines is scheduled to be considered at the February 10<sup>th</sup> City Council meeting.
- Community Block Grant Downtown Roadway Pavement Rehabilitation: Project bids were publically opened on January 20<sup>th</sup>. The low bid was received from MCK Services in the amount of \$611,125. The award of this project is scheduled to be considered at the February 10<sup>th</sup> City Council meeting.
- Ninth Street Roadway Improvements: Project bids were publically opened on January 20<sup>th</sup>. The low bid was received from MCK Services in the amount of \$645,330. The award of this project is scheduled to be considered at the February 10<sup>th</sup> City Council meeting.
- Rubberized Cape Seal Program: The City Council awarded the 2015 Pavement Maintenance Cape Seal project to American Pavement Systems. Construction is scheduled to start June 8, 2015 and be completed by July 31, 2015.
- 2015/2016 Transportation Development Act (TDA) grant: Staff submitted the final grant application to MTC to install 35 new curb ramp at locations along "A" Street, Blue Rock Drive and West Tregallas Road.

- Safe Routes to School Grant (Cavallo/Garrow/E. Tregallas curb ramps): Staff has completed the design and is soliciting bids on a project to install 85 curb ramps and provide sidewalk pedestrian improvements along Cavallo Road, Garrow Drive, East Tregallas Road and Drake Street. Construction documents are available for purchase at a cost of \$75 per set. Copies may be obtained by logging on [www.blueprintexpress.com/antioch](http://www.blueprintexpress.com/antioch) or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for February 10, 2015, at 2:00 P.M. in the City Council Chambers located at 200 “H” Street. Construction is scheduled to start in April 2015.
- Transportation Impact Fee Study: The City Council approved EPS consultant services to develop a Transportation Development Impact Fee study. The study is scheduled to start in February 2015 and completed within a 12 month period.
- Antioch Fishing Pier Shade Structure: SRP Company completed construction of the project. City Council will consider acceptance of the project at the February 10, 2015 meeting.
- Preventative Pavement Maintenance Program: Staff has identified a list of streets for pavement “Dig Out” repairs to repair pothole and pavement failure areas. Construction documents are available for purchase at a cost of \$50 per set. Copies may be obtained by logging on [www.blueprintexpress.com/antioch](http://www.blueprintexpress.com/antioch) or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for February 10, 2015, at 2:00 P.M. in the City Council Chambers located at 200 “H” Street. Construction of the project is scheduled for April 2015.
- Cavallo Road and Country Hills Drive Pavement Rehabilitation: Staff is working on the design. Construction is scheduled for May 2015.

#### Traffic Engineering

- Engineering and Traffic Surveys: Staff will be meeting with TJKM Consultants on Monday, February 2<sup>nd</sup> to review and finalize the recommendations for speed limit changes. The proposed changes will be presented to the City Council for adaption. These surveys are required on major streets in order for the police department to use radar for speed enforcement.
- Staff is coordinating the installation of an electric vehicle recharging station at the City Hall parking lot, 200 “H” Street. Installation is anticipated in early/mid February. The station will be part of the “ChargePoint” system and available to the public.

#### Water Treatment Plant

- Divers cleaned the river pump’s intake screen.
- Cleaned solar bees out on the reservoir. Also cleaned the staff gage on the tower.
- Completed installing PLC cabinets and wiring at “D” street and Dallas Ranch pump stations.
- Repaired the centrifuge solids feed pump.
- Pulled new wire for the installation of the motor control valve.

### Water Distribution

- There were 313 stops for water service including disconnections.
- There were a total of 47 USA tickets completed for utility location.
- Meter reading is completed for the month.
- Annual backflow test program continues.
- Water crews are continuing to maintain the backfill material area and dumpster area at Fulton Yard.
- Water crews are replacing a six inch backflow preventer on W. 18<sup>th</sup> St.
- Water field tech continues responding to customer related calls city wide.
- Water crews replaced a one inch water service on Chestnut Dr.
- Water crews continue assisting Streets Division in city wide Water Dept. paving project.
- Water crews replaced a one inch water service on Clinton Court.
- Water staff second shift continues city wide fire hydrant preventative maintenance program.
- Water Dept. staff replaced curb stops at various locations city wide.
- Stores staff has ordered tools and equipment for Collection Division service vehicle.
- Stores staff has dismantled approximately 200 lamp generators, which generated approximately 150 pounds of recycled aluminum.
- Stores staff has removed three truckloads of debris from Fulton Shipyard Rd. launch ramp.

### Public Works Maintenance Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Deerfield, Knoll and Meadow Creek Parks.
- Park Irrigation Systems: Deerfield Park has been upgraded with a new Rainmaster DX-2 irrigation controller that is now installed and operational and tied in to the central irrigation system.
- Park Maintenance Repairs: Country Manor Park has a new entrance with bollards installed on Asilomar Dr. Antioch Community Park has a new swing seat, hangers and chains installed at the playground to replace the old one that failed.
- Tree Removal Permits: Staff has processed and approved permits at 112 Shady Lane and 801 G Street.
- Park Vandalism: Hillcrest Park has a new playground rules sign installed; replacing the old sign that was vandalized.
- Leaf Removal: Bluerock Dr. and Contra Loma Blvd.
- Irrigation leaks were attended to and repaired.
- Annual Roadside Spray Program: Initiated and ongoing with the Streets Division.
- Spot Spraying: Wildhorse Dr., Amargosa Dr., Deer Valley Rd. and Fairside Dr.
- Trim: Trees on Deerfield Corridor (Work Alternative Program).

### Public Works Maintenance Operations – Street Maintenance

- Signs: Seven signs replaced due to poor reflectivity.
- Neighborhood Watch Signs: Four signs installed.
- Saw Service Cuts: 1,435 linear feet of asphalt in preparation for paving service cut repairs.
- Pave Service Cuts: 27 service cuts paved.
- Debris: Four yards of debris removed from the roadways.
- Graffiti removed from City property in numerous areas.
- Annual Weed Abatement Spray Program: Initiated and ongoing with the Parks Division.

### Public Works Maintenance Operations – Collections Division

- The Collections team received 11 calls for service and cleaned over 11,029 linear feet of sewer lines.
- Crews televised 4,854 feet of sewer main lines.
- Crews set and backfilled three communication boxes for the new Public Works building.
- NPDES crews picked up 5.5 yards of debris and 60 yards of trash out of various creeks throughout the city.
- 13 sewer laterals were televised in support of Public Works Inspectors for the Evergreen sewer project.
- Staff televised 21 laterals for the cape seal project.
- Management is in the process of updating the City's SSMP (Sewer System Management Plan) and OERP (Overflow Emergency Response Plan).
- Management is in the process of designing and building the Overflow Emergency Response Trailer.
- Staff is updating our quarterly sewer main cleaning schedules.

### Public Works Maintenance Operations – Fleet Maintenance

- Preventative Maintenance: 12 services on City vehicles as scheduled.
- Unscheduled Repairs: 53 miscellaneous repairs to City vehicles.

### Public Works Maintenance Operations – Facility Maintenance

- Council Chamber's utility room remodel: Paint walls, install new toilet, replace old carpet and some ceiling tiles.
- Vehicle Shop: Repair heater, change thermo coupler.
- Sewer Building: Change photocell and install new light fixture.
- Police Department: Repair exterior door lock.
- Marina: Repair toilet and water leak in women's restroom.
- City Hall: Assist contractor to resolve elevator issue.

## Marina

- The Marine Science Institutes' research vessel "Robert G. Brownlee" is berthed at the Antioch Marina throughout the month of January providing educational ecology tours and information on the California Delta to local school children.
- Advertising and outreach: Craigslist weekly ad posted in the Sacramento, Bay Area, Stockton, Santa Cruz and Monterey areas.
- Received and responded to two inquiries, processed one permanent berth application and received two temporary berthers.
- Lift removed from slip A-08 on Saturday January 24, 2015. Cleaned trash and debris left on dock.
- An abandoned boat at launch ramp was removed.
- Hyacinth and logs removed from launch ramp allowing boaters to launch.
- The berthers' restroom remodel began on Tuesday, January 20<sup>th</sup>. We will close one restroom at a time. A portable toilet has been brought in while the remodel is in progress.

## GIS

- Planning Commission Residential Maps: Complete.
- Begin Water Distribution Valve Turning Program Progress Map 68" x 70"
- Begin Collections System CCTV Condition Progress Map 68" x 70"
- Begin Collections Lateral Program Route Maps
- Create EOC GIS template for training and emergency use: Complete.
- Begin Quarterly Valve Turning Grid Maps: 5% Complete.
- Water Distribution Divisional Template: Complete.
- CIP/Engineering Divisional Template: 30% Complete.

## **POLICE DEPARTMENT UPDATES**

- On 1/26/15 at 12:48 am, an officer was patrolling the businesses in the area of Delta Fair Blvd. and Somersville Rd. he noticed a vehicle park at the Valero gas station and watch the driver, 19 year old Tanisha Jackson, walk into the store. A check of the vehicle license plate revealed it was stolen from Fairfield. Jackson was taken into custody without incident. A juvenile was also in the vehicle who was reported as a runaway juvenile out of San Francisco. She was released to a family member. Jackson was booked at the county jail on her charges.
- On 1/24/15 at 12:46 am, officers discovered 22 year old Darius Pouncil and another subject in a vehicle at the City marina smoking marijuana. Upon police contact, Pouncil made furtive movements towards the floorboard of the front passenger seat. A search was conducted and revealed that Pouncil concealed a bundle of methamphetamine near the center console. Pouncil was taken into custody and later released on a citation.

- On 1/24/2015 at 9:49 pm, an officer was patrolling the old Food Maxx lot at 2950 Delta Fair Blvd. The officer noticed a parked vehicle in the lot. 36 year old Stephanie Douglas and another person were in the vehicle. During a search of the car and persons methamphetamine was found in Douglas' possession. Douglas was arrested and later issued a citation and released.
- On 1/22/15 at 11:13 pm, Michael Kyle, 33 years old, was riding a pocket motorcycle and pulled out in front of an officer at Sycamore and "L" St. A traffic stop was initiated as the motorcycle had no license plate, no lighting equipment, and Kyle was wearing no safety gear. A short pursuit ensued up and down Sycamore Drive. Kyle was not getting away so he drove into the Sycamore Dr alleyway and then onto the RR tracks. Kyle drove over the RR tracks to fairgrounds and high centered the bike on some large rocks in a ravine. Officers caught up to Kyle and he gave up immediately. The VIN (vehicle identification number) was located, but most of it was filed off. The bike was towed and CHP will be called to see if they can locate a hidden VIN or enhance and identify the obliterated VIN. Kyle was booked at the county jail.
- On 1/9/2015 at 4:00 pm, 25 year old Charles Carter was stopped for vehicle code violations in the 500 block of W.9<sup>th</sup> St. As the officer was approaching the car, he saw the passenger make some furtive movements towards the backseat. Once a cover officer arrived, the car was searched as the driver, Carter was on searchable probation for carrying a loaded and concealed firearm. During the search, a loaded 40 caliber pistol was found under the backseat. While interviewing Carter, he admitted the gun was his and that he was aware it was illegal to possess the firearm or transport it in the fashion he was. He was later booked at the Antioch Police Department and released with a citation.

Calls for Service and Arrest data:

Time Period: 01/22/15 00:00:00 – 01/28/15 23:59:59

Number of Calls for Service: 1,528

Number of Case Reports: 304

Number of Arrests: 97

Felony: 33

Misdemeanor: 64

Arrests with DUI charge: 4

*\*The data is based upon unaudited CAD/RMS data at time of report generation.*

## **CITY MANAGER'S NOTES**

On Tuesday afternoon, I attended the San Francisco Giants World Series Trophy Tour event at Prewett Community Center. We had a very good turnout and everything went smoothly. The Giants organization was equipped to deal with the problems Comcast was having in East County at the same time and our staff did a great job too!

This afternoon, I will be attending the East Bay Leadership Council's "State of the East Bay Luncheon" in San Ramon. Contra Costa County Board of Supervisors Chair John Gioia and Alameda County Board of Supervisors Chair Scott Haggerty are the featured speakers.