



**OFFICE OF  
THE CITY MANAGER  
MEMORANDUM**

**DATE:** February 6, 2015  
**TO:** Mayor Harper and City Council Members  
**FROM:** Steve Duran, City Manager  
**RE:** City Manager's Weekly Report

**MEETINGS SCHEDULE**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
<b>Saturday, February 7, 2015 – 9:00 a.m. – 11:00 a.m.</b>	Neighborhood Cleanup (Canada Valley/Laurel Road Neighborhoods) <b>CANCELLED</b>	
<b>Tuesday, February 10, 2015 – 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street
<b>Thursday, February 12, 2015 – Lincoln's Birthday</b>	City Holiday <b>CLOSED</b>	
<b>Monday, February 16, 2015 – Presidents' Day</b>	City Holiday <b>CLOSED</b>	
<b>Wednesday, February 18, 2015 – 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Wednesday, February 18, 2015 – 7:00</b>	Crime Prevention Commission Meeting	Antioch Police Department 300 L Street Community Room
<b>Thursday, February 19, 2015 – 7:00 p.m.</b>	Parks & Recreation Commission Meeting	City Council Chamber 200 H Street

## **NEW CITY OFFICE HOURS**

City Hall, Public Works and the Police Department Reception Area are back to a five day work week after five-plus years of “Furlough Fridays.” Office hours for City Hall are 8:30 a.m. to 4:30 p.m. on City business days. Thursday February 12<sup>th</sup> is a City holiday in observance of President Lincoln’s 206<sup>th</sup> Birthday.

## **OFFICE OF THE CITY CLERK UPDATES**

Our office completed putting the agenda packets together for the regularly scheduled Council Meeting on February 10<sup>th</sup>. Hard copies are available for view at the Antioch Branch Library as well as City departments. The Agenda, including staff reports, are posted onto our City’s Website 72 hours before the Council Meeting. To be notified when the agenda packets are posted onto our City’s Website, simply click on this link and enter your e-mail address to subscribe: <http://www.ci.antioch.ca.us/notification-systems/>. Also, to view the agenda information, click on the following link and then click ‘City Council’: <http://www.ci.antioch.ca.us/CityGov/agendas/>.

Board of Administrative Appeals regularly scheduled meeting was held on February 5<sup>th</sup>. The next regularly scheduled meeting will be held on March 5<sup>th</sup> at 3:00 p.m. in the Council Chambers. The Board of Administrative Appeals meets on a monthly basis – the first Thursday of every month, in the Council Chambers beginning at 3:00 p.m.

Sales Tax Citizens’ Oversight Committee meeting was held on February 5<sup>th</sup>. The next Committee meeting is scheduled for March 12<sup>th</sup>.

A satisfactory proof of publication of the Notice of Intention to Circulate a Recall Petition and two blank copies of a sufficient petition were timely filed with the City Clerk on Monday, February 2, 2015.

All city elected officials and open campaign committees were notified that they must submit the Fair Political Practices Commission (FPPC) Form 460 or Form 470 no later than February 2<sup>nd</sup> to the City Clerk’s office.

The City of Antioch encourages residents to become involved in their local community. One way to do so is to serve on various commissions, boards and committees. Currently we are accepting applications for:

- Planning Commission (one partial-term vacancy, expiring October 2017)

Any interested resident is encouraged to apply. To be considered for this volunteer position, a completed application must be received in the Office of the City Clerk by Friday, February 20<sup>th</sup>. Applications are available at [www.ci.antioch.ca.us](http://www.ci.antioch.ca.us) and at the City Clerk’s Office, City Hall, 200 H Street, Antioch, CA 94509, (925) 779-7009. Your interest and desire to serve our community is appreciated.

Our office received four California Public Records Requests this week and forwarded to the appropriate department for a response. Two responses were provided by the City Clerk's office.

## **HUMAN RESOURCES UPDATES**

On Monday, January 26<sup>th</sup> the promotions of two Police Sergeants, two Police Corporals and a Lead Police Records Technician were completed. Congratulations to each of these employees on their promotions.

On Wednesday, February 4<sup>th</sup> Oral Board interviews were held for Lateral Police Officer. The eligibility list has been provided to the Police department.

On Thursday, February 5<sup>th</sup> Oral Board interviews were held for the Business License Representative position. The eligibility list was provided to the Finance department.

## **INFORMATION SYSTEMS UPDATES**

Work orders opened/completed for the week: 104/196

Email filter activity: 14,619 processed, 9,306 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.

Staff conducted a kickoff meeting with new IVR vender.

Staff installed UPS in new collections building.

Data cabling was installed in new collections building

Staff cloned 17 computers for 2<sup>nd</sup> floor

Staff completed the physical configuration of the City's new D2D data archive/backup device.

Staff configured new D2D data archive/backup device to work through the City's backup software.

## **FINANCE DEPARTMENT UPDATES**

Request for proposals for business license discovery/recovery services were due January 29<sup>th</sup> at 2p.m. Three proposals were received and will be reviewed by City staff and interviews with firms will be scheduled beginning the second week in February.

All closing documents for the bond refunding transaction were executed on Tuesday by the Mayor, City Clerk, City Manager and Finance Director. The bond refunding transaction will save all property taxing entities considerable money through 2032, at which time the debt will be paid off. Due to the City's AA- bond rating and favorable market conditions, the projected debt service benefit for all taxing entities under the Redevelopment bond is estimated at over \$6 million; the City's share being over \$600,000. In addition, the City will save over \$1 million on the Lone Tree Golf Course Event Center debt over the same period. The transaction is scheduled to close on February 11, so final numbers will be reported next week.

## **ECONOMIC DEVELOPMENT UPDATES**

**Big House Beans** - A roasting coffee shop has opened in Antioch! On your way to Costco you will find Big House Beans located at 1925 Verne Roberts Circle. The types of coffee available come from a variety of countries including: Ethiopia, El Salvador, Guatemala, Columbia, and Indonesia as well as chocolate covered beans. John Krause owner can roast up to 25 pounds of coffee beans a batch. You also have the option of wholesale online and fresh roasted coffee beans can be shipped directly to your house. John has great plans to expand his coffee venture in Antioch and give back to the community.

Contact information:

Big House Beans  
1925 Verne Roberts Circle  
Antioch, CA 94509  
<http://bighousebeans.com/>

**G Street Flea** - An indoor flea market has opened its doors on the weekends at the Masonic building on G Street in historic Downtown Antioch. This market will provide collectors, craftspeople and artists an opportunity to sell their various antique and one of a kind products in shared one space. The G Street Flea is opened the first and third Sat. and Sun. each month from 9am - 3pm, located at 205 Second Street at the corner of G Street. Next Market dates are February 7<sup>th</sup> & 8<sup>th</sup>. To become a vendor check out the website below:

Contact information:

205 Second Street  
at the corner of G Street  
Next Market dates are February 7<sup>th</sup> & 8<sup>th</sup>.  
<http://www.gstflea.com/>

**The next Economic Development Commission meeting is scheduled for Tuesday, April 7<sup>th</sup> at 6:00 pm.**

## **ARTS AND CULTURE UPDATES**

### **Antioch Black History Month Art and Artifacts Exhibit**

The Black History Month Exhibit at the Nick Rodriguez Community Center will feature a timeline of historical events featuring traditional art, artifacts, literature, and creative arts that reflect the African American experience in America. The exhibit also features a time line of African American history from Africa to the present and provides an opportunity to taste traditional beverages and desserts. The goals are to promote dignity and pride in the African American community and provide cross cultural education for the larger community.

The exhibit opens on February 7th from 2-4 PM with a reception and then continues through February 21st from 10 AM to 4 PM on February 9th, 11th, 14th, 16th and 21st.

The Nick Rodriguez Community Center is located at 213 F Street in Antioch. The exhibit will provide a great educational experience for families and elementary and high school student groups. For more information visit the exhibit website, <http://art4antioch.org/Black-History-Exhibit.asp>, or email [Diane@Art4Antioch.org](mailto:Diane@Art4Antioch.org) or call Diane Gibson-Gray at (925) 325-9897 or Carrie Frazier (925) 787-4827.

The Black History Month Exhibit is sponsored by a collaboration of community partners: Ruah Community Outreach, Inc., Parent Partners Providing for the Education of Young Children, the JTS Art Gallery, the City of Antioch, and the Arts & Cultural Foundation of Antioch.

**Art4Schools High School Exhibits at the Lynn House Gallery** - The Arts & Cultural Foundation of Antioch is proud to present artworks from Antioch High School students at the 10th Annual Art4Schools Exhibits at the Lynn House Gallery. There are many talented students in Antioch and this is an opportunity to showcase their art like a professional artist in a local gallery. Antioch High School Art Instructors have selected the artworks which will be on exhibit from February 4th - February 21st, with an opening reception on February 4th from 4-6 PM. The gallery is open every Wednesday and Saturday from Saturday February 7th - 21st.

**February - March Art Exhibit at Umpqua Bank** - The Arts & Cultural Foundation of Antioch's continues their partnership with Antioch's Umpqua Bank and features seven artists in their upcoming exhibit. The bank is a perfect venue for local artists to showcase their work, which changes every two months. The featured artists for the February and March are: Jeanette Ahern, Lori Cook, Robin Mayoff, Beverly Knight, Bernice Lucerno, Denise Press and Andre' Salvador. The new exhibit begins December 1st and continues through January 30th. The free artist reception is Wednesday, February 4th, from 5:30 - 6:30 PM. Please attend the reception to show your support for these outstanding artists. Umpqua Bank is located at 3700 Lone Tree Way and is open Monday-Friday, 9 AM - 5 PM, excluding bank holidays.

## **RECREATION UPDATES**

- Last week, the spring 2015 Recreation Guide arrived in Antioch mail boxes. Look for a newly updated edition with user friendly instructions and eye-catching layout that highlights programs, community events and information.
- Staff drafted early promotional materials for the 2015 Summer Day Camp programs. It is never too early to make summer plans for youth and families!
- On February 2, the City's electrical contractor closed out several projects in recreation facilities including rewiring a parking lot light pole, and replacing some failed conduit in a mechanical room at the Water Park with corrosion resistant PVC.
- Last week Water Park staff focused mainly on preventive maintenance. Filter media was changed, annual services were performed, and pools were brushed and vacuumed.
- On Wednesday, 75 yards of California Gold Track Fines field dirt was delivered to the Antioch Community Park. Dirt will be added and mixed with current soil and spread evenly throughout all three ball fields throughout the week.
- On Thursday, a new John Deere 1200A Bunker tractor was ordered to replace the old equipment at Community Park. This vital piece of equipment enables staff to not only prepare ball fields for game play, but also aids in the grooming of the artificial turf fields at the multi-use sports complex. Delivery will be mid-February; the purchase made possible by the City's vehicle replacement program.
- On Saturday, swim lessons began in the Water Park dome. Participants ages 6 months and up enjoyed the indoor atmosphere and heated pool. Younger participants in our Parent & Child and Preschool lessons learned to become comfortable in the water and practiced water safety skills, while participants ages 6 and up began working on stroke development.
- Last week, the Antioch Water Park booked 12 Buy Outs for the 2015 season. Groups included several schools in Antioch, as well as school groups from out of town and local businesses. Book your summer event before it is too late. Antioch Water Park is where you want to be!

## **Senior Center Services**

- In January, 290 memberships were processed into the City ActiveNet system and the Senior Club's membership program.
- Staff completed several building maintenance repairs including replacing the time clock for the exterior building lights, addressing a pipe leak in the kitchen and fixing 3 broken socket covers.
- On Thursday, February 5, 2015 AARP provided the first day of Free tax services to seniors over the age of 60 in addition to general public. Appointments reached capacity at over 40.
- Last week, 406 affordable, healthy meals were served which was an increase of 12 from the previous week.

- On February 5, ten seniors participated in the monthly *Get up and Go with the Director* walking group in downtown Antioch.

## COMMUNITY DEVELOPMENT UPDATES

### Planning/Building:

- The Planning Commission recommended approval of two ordinance regulating Tobacco and Paraphernalia Retailers and Bingo operations. The City Council will consider adoption of these ordinances on Tuesday, February 10<sup>th</sup>.
- 65 public inquires responded to via phone/counter/email.

### Building Permit Activity:

- Number of permits issued..... 67
- Number of inspections..... 181

### Code Enforcement:

Cases followed up on	131
New Cases Open	49
Posted Sub-standard	5
Citations Issued	6
Cases Closed	48
Demand to Title for Cost recovery	3
Demands to Property Owners	21
Phone messages on complaint line	25
Web reports	5

- The Humphreys Building was found open and accessible. Responded with contractor and had the property secured.
- Property on Union Mine posted substandard due to lack of electricity.
- Properties on Rossi Ave. posted substandard due to lack of water and electricity.
- Code Enforcement and APD responded to a location on Rossi Ave. due to report of an unsecure vacant house. APD made 4 arrests for trespass and house was secured by property owner.
- Property on Wilson Ct. posted substandard due to lack of water service.
- Property on Noia Ave. posted substandard due to lack of water service.

### Environmental Resources:

- Environmental Enforcement: there were over 162 actions taken on cases. 71 of these actions were site inspections to determine if properties are occupied prior to sending abatement notices. 7 abatement notices were mailed out for lack of garbage service. 24 cases were closed. 11 courtesy notices were mailed out to properties where the abated service has ended and services need to be established by the resident or owner.

- Eco-happenings
  - The composting workshop schedule Thursday, February 5<sup>th</sup> at 7pm was canceled due to lack of enrollment.

### **CDBG & Housing Programs:**

- Continued input of draft Antioch Consolidated Plan into the HUD IDIS system.

### **PUBLIC WORKS UPDATES**

#### Administration

- PG&E has begun work on their 27-mile Contra Costa to Moraga 230 Kilovolt transmission line upgrades. This 27-mile project will begin in Antioch. Work which will involve raising transmission towers and replacing existing lines began in January and is scheduled to continue through May in Antioch. Crews and contractors will use helicopters and truck-mounted cranes to perform the work. Work will generally occur Sunday through Saturday 7:00 a.m.—5:00 p.m. PG&E will be utilizing a portion of Chichibu Park and another site near the Mira Vista Hills Reservoir off Cambridge Drive during much of the construction in Antioch as staging and construction locations for their operations. For information on this project email [ContraCostaMoraga@pge.com](mailto:ContraCostaMoraga@pge.com) or call your local customer outreach specialist at 877-201-1245.

#### Engineering & Development Services

- Almondridge East Subdivision 8880 (81-unit single family home development by KB Homes), located between East 18<sup>th</sup> Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for new home construction.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: Staff is plan checking revised onsite plans and is processing recordation of the parcel map, appurtenant easements, right-of-way dedications and quitclaim deed, and permit application with the USBR.
- Cellular Providers on City-owned Property: Metro PCS has requested decommissioning of their City Park and Via Dora sites. American Tower has requested consent letters for three of their City-owned cell sites. Verizon Wireless is applying for a new cell site on City property near Folsom Drive. AT&T wants to negotiate a lease modification for their City-owned James Donlon site.
- Contra Loma Estates HOA Privatization: Contra Loma Estates HOA has applied for a permit to privatize their interior roads and install security gates and fencing at the entrances to their subdivision. Staff has requested additional documentation. Planning Commission and City Council approval is required.
- Delta Bowl Parking Lot: Staff is plan checking a new parking lot.
- Golden Bow Estates HOA Privatization (PW 652): Golden Bow Estates HOA has applied for a permit to privatize their interior roads and install security gates and



fencing at the entrance to their subdivision. Planning Commission and City Council approval is required.

- Nelson Ranch Unit 1 Subdivision 6893 (102-unit single family home development by Standard Pacific Housing) located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4: Staff has approved the Wild Horse Road Extension plans.
- Wilkinson-VanSandt LLA (PW 443-06-14): Application has been made for a lot line adjustment between 4316 and 4325 Berryessa Ct.
- The SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Bridge construction is underway by the SR4 Contractor at the Lone Tree Way/"A" Street and Cavallo Road undercrossings.
- eBART Parking Lot and Maintenance Facility: The Contractor has requested permit final on the encroachment permit for Slatten Ranch Road improvements. Staff is reviewing plans and easement dedications for a proposed 12" sanitary sewer main, from the new Maintenance Facility north underneath the S.P.R.R. railroad line and along the extension of Willow Avenue from Oakley Road.
- SR4 Lone Tree Way Widening, Sand Creek Road Interchange Project: The Contractor expects to complete the installation of stamped concrete, irrigation and landscaping in the Lone Tree Way/SR4 "Bypass" median by mid-February.
- Davidon Homes Park Ridge, Phase I, consisting of 123 residential units located west of Canada Valley Road and east of Highway 4: plans and maps have been resubmitted for second review.
- Laurel Ranch, 109 unit housing development at Highway 4 and Laurel Road: Engineering staff is preparing comments for the preliminary development plan review by City Council.
- Wal-Mart expansion: Staff is processing easements and vacation of existing easements.
- Deer Valley Business Park, commercial development fronting Country Hills Drive between Lone Tree Way and Deer Valley Road: Engineering is processing abandonment of existing easement.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues.
- Aviano, a proposed 533 unit housing development located on Sand Creek Road west of future Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues. The revised tentative map has been submitted for review and staff is updating conditions of approval.
- Lakeview Center, commercial development at Lone Tree Way and Golf Course Road: Staff is processing abandonment of existing raw water main easement and accepting new easement.
- The Ranch, a proposed 1,667 unit housing development located between Deer Valley Road and Empire Mine Road: Staff is preparing comments for preliminary development plan.

## Capital Improvements Division

- Sanitary Sewer Main Replacement at Various Locations: RGW Construction is installing new sanitary sewer service laterals on Deodar Avenue and Chestnut Avenue.
- Williamson Ranch Plaza Water Main Replacement: D.R. Lemings is installing new water main facilities on the western side of Williamson Ranch Plaza.
- Sunset Booster Pump Station Replacement: Kimley-Horn is finalizing project plans and developing project specifications.
- Raw Water Pipeline Inspection & Assessment: A proposal from Brown and Caldwell to perform comprehensive inspections and provide detailed assessments of the City's raw water pipelines is scheduled to be considered at the February 10<sup>th</sup> City Council meeting.
- Community Block Grant Downtown Roadway Pavement Rehabilitation: Project bids were publically opened on January 20<sup>th</sup>. The low bid was received from MCK Services in the amount of \$611,125. The award of this project is scheduled to be considered at the February 10<sup>th</sup> City Council meeting.
- Ninth Street Roadway Improvements: Project bids were publically opened on January 20<sup>th</sup>. The low bid was received from MCK Services in the amount of \$645,330. The award of this project is scheduled to be considered at the February 10<sup>th</sup> City Council meeting.
- Rubberized Cape Seal Program: The City Council awarded the 2015 Pavement Maintenance Cape Seal project to American Pavement Systems. Construction is scheduled to start June 8, 2015 and be completed by July 31, 2015.
- 2015/2016 Transportation Development Act (TDA) grant: Staff submitted the final grant application to MTC to install 35 new curb ramp at locations along "A" Street, Blue Rock Drive and West Tregallas Road.
- Safe Routes to School Grant (Cavallo/Garrow/E. Tregallas curb ramps): Staff has completed the design and is soliciting bids on a project to install 85 curb ramps and provide sidewalk pedestrian improvements along Cavallo Road, Garrow Drive, East Tregallas Road and Drake Street. Construction documents are available for purchase at a cost of \$75 per set. Copies may be obtained by logging on [www.blueprintexpress.com/antioch](http://www.blueprintexpress.com/antioch) or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for February 10, 2015, at 2:00 P.M. in the City Council Chambers located at 200 "H" Street. Construction is scheduled to start in April 2015.
- Transportation Impact Fee Study: The City Council approved EPS consultant services to develop a Transportation Development Impact Fee study. The study is scheduled to start in February 2015 and completed within a 12 month period.
- Antioch Fishing Pier Shade Structure: SRP Company completed construction of the project. City Council will consider acceptance of the project at the February 10, 2015 meeting.
- Preventative Pavement Maintenance Program: Staff has identified a list of streets for pavement "Dig Out" repairs to repair pothole and pavement failure areas. Construction documents are available for purchase at a cost of \$50 per set. Copies

may be obtained by logging on [www.blueprintexpress.com/antioch](http://www.blueprintexpress.com/antioch) or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for February 10, 2015, at 2:00 P.M. in the City Council Chambers located at 200 "H" Street. Construction of the project is scheduled for April 2015.

- Cavallo Road and Country Hills Drive Pavement Rehabilitation: Staff is working on the design. Construction is scheduled for May 2015.

### Traffic Engineering

- Engineering and Traffic Surveys: Staff met with TJKM Consultants to review and finalize the recommendations for speed limit changes. The proposed changes will be presented to the City Council for adaptation. These surveys are required on major streets in order for the police department to use radar for speed enforcement.
- Staff is coordinating the installation of an electric vehicle recharging station at the City Hall parking lot, 200 "H" Street. Installation is anticipated in mid February. The station will be part of the "ChargePoint" system and available to the public.

### Water Treatment Plant

- Cleaned solar bees out on the reservoir. Also cleaned the staff gage on the tower. This is reoccurring and ongoing.
- Began programming the motorized control valve at Hillcrest pump to operate from SCADA to take water from the MPP.
- Completed repairing ASCO valves at Lone Tree Pump Station.
- Started installing new sample lines from the pipe gallery to the lab on second floor.

### Water Distribution

- There were 327 stops for water service including disconnections.
- There were a total of 52 USA tickets completed for utility location.
- Meter reading has started for the month of February.
- Annual backflow test program continues and is on schedule.
- Water crews are preparing for the meter testing program.
- Water crews are continuing to maintain the backfill material area and dumpster area at Fulton Yard.
- Water crews replaced a sewer lateral on Lisa Ct.
- Water crews replaced a six inch fire hydrant on Marie Ct.
- Water crews continue assisting the Streets Division with Water Division paving project.
- Water crews replaced a one inch water service on Chestnut Dr.
- Water staff second shift continues fire hydrant preventative maintenance program.
- Water Division staff replaced irrigation main on James Donlon Blvd.
- Stores staff has completed retooling of Collections Division service vehicle.
- Stores staff has completed dismantling lamp generators, which now are recycled on an "as needed" basis.
- Stores staff continues removing debris from Fulton Shipyard Rd. launch ramp.

### Public Works Maintenance Operations – Parks and Landscape

- Eagle Ridge Park: Installed new drinking fountain faucets.
- Heidorn Park: Replaced four missing irrigation valve lids.
- Hillcrest Park: Installed a new playground rules sign due to vandalism.
- Knoll Park: Replaced two failed flush valves with water efficient systems.
- Meadow Creek Park: Installed new drinking fountain faucets.
- Mira Vista Hills Park: Installed a new sink faucet in the women's restroom.
- Nelson Ranch Park: Installed five new bollards to prevent vehicle vandalism to the basketball court surface.
- Williamson Ranch: Installed new fluorescent lamps in the men's restroom.
- Playground and Park Safety Inspections: Completed at Chaparral, Diablo West, Heidorn, Nelson Ranch and Williamson Ranch Parks.
- Tree Removal Permits: Processed and approved at 1951 Coliseum Way, 5524 Plumbridge Way and at 807 G Street.
- Irrigation leaks repaired city wide.
- Annual Roadside Spray Program: Initiated and ongoing with the Streets Division.
- Annual County Agriculture Pesticide Inspection: Passed.
- Spot Spraying: Cavallo Rd., Sycamore Dr., Davison Dr., Eagleridge Dr. and Dallas Ranch Rd.
- Trim Crew: Trees on Deerfield Corridor (Work Alt).
- City Tree Removal: Golden Bear Dr.

### Public Works Maintenance Operations – Street Maintenance

- Annual Weed Abatement Spray Program: Initiated and ongoing with the Parks Division.
- Debris: 18 yards of debris removed from the rights of way.
- Graffiti removed from City property in numerous areas.
- Pave Service Cuts: 28 service cuts paved.
- Potholes: Five potholes filled.
- Saw Service Cuts: Cut 1,890 feet of asphalt in preparation for paving service cut repairs.
- Signs: 40 signs replaced due to poor reflectivity and installed six new signs.

### Public Works Maintenance Operations – Collections Division

- The Collections team received 13 calls for service, televised ten laterals and cleaned over 7,845 linear feet of sewer lines.
- Crews televised 8,945 feet of sewer main lines for the 200 feet of waterways project.
- Crews set and backfilled three communication boxes for the new Public Works building.
- NPDES crews picked up 1.3 yards of debris.
- Management is in the process of updating the City's SSMP (Sewer System Management Plan) and OERP (Overflow Emergency Response Plan).

- Management is in the process of designing and building the Overflow Emergency Response Trailer.
- Staff is reviewing and updating our quarterly sewer main cleaning schedules.
- Communications installed at the new Collections building.
- Collections Division welcomed new employee, Jon Wentzell to the department.
- Collections Division implemented the use of the new lateral rodding machines to clean laterals.

#### Public Works Maintenance Operations – Fleet Maintenance

- Preventative Maintenance: 12 services on City vehicles as scheduled.
- Unscheduled Repairs: 53 miscellaneous repairs to City vehicles.

#### Public Works Maintenance Operations – Facility Maintenance

- Marina: Assist contractor on the bathroom remodel project.
- Public Works: Sheetrock new wall and installed new lights.
- Council Chambers: Finish project remodel in utility room.
- Senior Center: Replaced two electrical outlets.

#### Marina

- Advertising and outreach: Craigslist weekly ad posted in the Sacramento, Bay Area, Stockton, Santa Cruz and Monterey areas.
- Received one new temporary berth, responded to three inquiries and gave two tours of the facility.
- Hyacinth and logs removed from launch ramp to allow boaters to launch.
- The berthers' restroom remodel began on Tuesday, January 20<sup>th</sup>. We will close one restroom at a time. A portable toilet has been brought in while the remodel is in progress.

#### GIS

- Begin Quarterly Valve Turning Grid Maps: 25% Complete.
- Water Distribution Valve Turning Program Progress Map 68x70: 10% Complete.
- Collections System CCTV Condition Progress Map 68x70: 10% Complete.
- CIP/Engineering Divisional Template: 50% Complete.
- Data Revisions to Landscape Maps: Complete.
- Water Distribution Divisional Template: Complete.

## POLICE DEPARTMENT UPDATES

On 2/4/2015 at 12:27 PM, police contacted 46 year old David Salazar in the 500 block of W.13<sup>th</sup> St. during a suspicious vehicle call. Salazar was found to be in possession of suspected methamphetamine and concentrated cannabis. Salazar was booked at the police department and released with a citation.

On 2/3/2015 at 7:47 pm, officers were working a proactive detail when they saw a minivan being driving by 30 year old Travis Johnson. Upon running the plate they learned the vehicle was reported stolen. A short vehicle pursuit ensued which ended when Travis and the passenger, 32 year old Katie Johnson, parked the vehicle on Putnam St. near Polk Court and fled on foot. Katie Johnson was located and taken into custody without incident. Travis Johnson, who also has an outstanding felony warrant for his arrest, was able to flee from the area and was not located.

On 2/3/2015 at 11:22 pm, Officers responded to 16 N. Lake Dr. on a report of possible squatters inside the vacant home. Officers determined the side garage door had been forced open. Officers established a perimeter and searched the house. 22 year old Steven Cardoza and a second subject were located inside. Cardoza was found to be in possession of 4 shaved keys, which are used to steal certain makes of vehicles. Cardoza was arrested and booked at the police department. He was later released on a citation. The second subject was released at the scene.

On 2/2/2015 at 12:49 am, officers responded to a residential alarm at 56 E. Madill Street. Upon arrival, they located 29 year old Jose Escobar in the driveway of the residence. Escobar was not a resident at the house. It was determined there was no burglary at the residence but upon checking Escobar for warrants, he was found to have an outstanding felony warrant for his arrest charging vehicle theft and possession of a controlled substance. Escobar was taken into custody and later booked at the county jail.

### Service Call & Arrest Data:

Time Period: 01/29/15 00:00:00 – 02/04/15 23:59:59

Number of Calls for Service: 1,479

Number of Case Reports: 280

Number of Arrests: 99

Felony: 38

Misdemeanor: 61

Arrests with DUI charge: 3

*The data is based upon unaudited CAD/RMS data at time of report generation*

## **CITY MANAGER'S NOTES**

On Thursday evening, I attended the Measure C Sales Tax Citizens Oversight Committee meeting in the City Council Chamber to be available for questions from the public and the committee. Finance Director Dawn Merchant provided a detailed report on the use of Measure C funds to date, the budget, and the Comprehensive Annual Financial Report (CAFR), which is our annual independent audit.

Also on Thursday evening, Administrative Services Director Michelle Fitzer pinch hit for me the monthly Mayor's Conference, which was held in El Cerrito. Mayor Harper, who is Vice Chair of the Conference, represented Antioch on the Dais, and Mayor Pro Tem Ogorchock and Council Member Wilson attended as well.