



**OFFICE OF  
THE CITY MANAGER  
MEMORANDUM**

**DATE:** February 7, 2014  
**TO:** Mayor Harper and City Council Members  
**FROM:** Steve Duran, City Manager  
**RE:** City Manager's Weekly Report

**MEETING SCHEDULE**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
<b>Tuesday, February 11, 2014 - 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street
<b>Wednesday, February 12, 2014</b>	Lincoln's Birthday Holliday	City Offices Closed
<b>Monday, February 17, 2014</b>	Presidents Day	City Offices Closed
<b>Wednesday, February 19, 2014 - 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Tuesday, February 25, 2014 - 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street

**COMMUNITY DEVELOPMENT UPDATES**

**Northeast Antioch Annexation**

LAFCO will consider the final area proposed to be annexed into the City along the Wilbur corridor at their February 12<sup>th</sup> meeting. This is the 110 acre area consisting primarily of small marina facilities and a variety of industrial uses, close to the Antioch Bridge/Highway160. It is referred to as annexation area 2A.

If LAFCO approves the annexation, the property owners within the area will be provided an opportunity to participate in a vote weighted by assessed property value. If approved through the voting process, the area will be annexed. If the voters do not approve the annexation, the area will remain in the County. This annexation area is not anticipated to generate much revenue for the City, either through property or sales taxes.

The details of the LAFCO meeting are below, for those interested in attending:

**Date:** Wednesday, February 12, 2013  
**Time:** 1:30 pm  
**Place:** County Board of Supervisors Chamber  
651 Pine Street, Martinez CA 94553

Barring any unforeseen issues, we anticipate the annexation of Areas 1 and 2B to be completed by Spring 2014. Annexation of these areas will provide the City with enhanced revenue, primarily from property taxes that are currently allocated solely to the County. There will not be an increase in property taxes paid by the individuals in the area, simply a shifting of dollars from the County to the City.

**Planning:**

- The Planning Commission approved design plans for portions of the Buchanan Crossings shopping center which will be located on the corner of Buchanan and Somersville Roads. Next step for this project is Building Permit submittal.

**Building Activity:**

- Number of permits issued..... 34
- Number of inspections..... 105

**Code Enforcement:**

- Code Enforcement Officers responded with Police and Fire personnel to an address on Noia Avenue for a report of Carbon monoxide poisoning. A faulty heater was located. PG&E responded and disconnected the faulty device. Code Enforcement Officers are continuing the case with contact of the property owner.
- Code Enforcement Officers obtained and served an abatement warrant at 1911 A Street. The property was cleared of trespassers and secured by board up. Debris was removed from the exterior of the property. The trespassers were cited.
- Code Enforcement Officers obtained and served an abatement warrant for 2107 Dogwood where the structure was boarded up to prevent continual trespass issues. Junk and rubbish was also removed from the property.
- This week: 13 New Cases Open  
4 Cases Closed  
40 Cases followed up on with Re-Inspections  
6 Citations Issued  
2 Warrants obtained and served

**Environmental Resources:**

- Keep Antioch Beautiful Day is set for April 26<sup>th</sup>. Planning is underway for this citywide litter cleanup event. The check in locations for this year's event were finalized this week and are Kimball Elementary, Mission Elementary, Turner

Elementary, John Muir Elementary, Black Diamond Middle, Hillcrest Park, Red Caboose and City Hall.

- A Senior Center trip to Big Break Regional Shoreline was rescheduled from March 5 to May 28<sup>th</sup>. This trip will be an opportunity for senior center members to gain experience using public transportation and to bird watch.

## **RECREATION UPDATES**

- Interviews were conducted for Worth Shaw Sports Complex Concession Stand for the 2014 season.
- Recreation Staff completed a contract with First Five for swim lessons and soccer.
- We have begun taking applications for the 2014 water park season. Positions are available in Life Guarding, Swim Instructor, Concessions, Front Office, Cashier, and Maintenance. Applications can be picked up at the Antioch Community Center 4703 Lone Tree Way.
- The Senior Center has entered into an agreement with Senior Helpers to provide free monthly memory screenings.
- The Senior Center had a Chinese New Year Celebration with almost 100 attendees.
- The Senior Center is hosting free tax preparation for seniors provided by AARP.
- The Spring Recreation Guide is being mailed to all residents this week with a mix of over 400 on-site and on-line classes being offered.

## **PUBLIC WORKS UPDATES**

### **Engineering and Development Services**

- Davidon Homes Park Ridge Phase I consisting of 123 residential units located west of Canada Valley Road and east of Highway 4 final map and improvement plans have been returned to developer. Expecting resubmitted map, plans and conditioned items returned to the City for review.
- Almondridge East Subdivision 8880 (81-unit single family home development by KB Homes), located between East 18<sup>th</sup> Street and Oakley Road, east of Phillips Lane and west of the State Highway 160, has installed its sanitary sewer lines and retaining walls, and is presently installing storm drainage. On-site landscaping plans are under review.
- The SR4 (Segment 0) Loveridge Road I/C construction is 99% completed. The punch list walk-through is in progress.
- The SR4 (Segment 1) Somersville Road I/C construction is 100% completed and was accepted on 12/16/2013. The remainder punch list walk-through is in progress.
- The SR4 (Segment 2) Contra Loma Blvd/L St I/C & G St Project is 60% completed. The G Street Bridge, signalized intersection at G Street/Fitzuren Road/W. Tregallas Road, and Fitzuren Road are open and in operation.

- The SR4 (Segment 3A) A Street/Lone Tree Way I/C construction is 45% completed. The A St/Lone Tree Way undercrossing will be closed Wednesday and Thursday nights this week to remove temporary bridge supports.
- The SR4 (Segment 3B) Hillcrest Avenue Interchange construction is 31% completed. Tri Delta Transit's Park & Ride Lot parking will be moved to the new eBART parking lot in mid-February to make room for the new SR4 ramp construction.
- The eBART Parking Lot is 99% completed and the Maintenance Facility is under construction. Streetlights are currently being installed along Slatten Ranch Road.
- The SR4/SR160 Ramp Connector construction is 0% completed. A pre-construction meeting and the first Partnering meeting are tentatively scheduled for mid-February and mid-March, respectively.
- The SR4 Sand Creek Road Interchange and 4-Lane Widening construction is 62% completed. The Lone Tree Way punch list for relief of maintenance is in progress and the Lone Tree Way median landscaping plan is in design.

### **Capital Improvement Program**

- Knife River Construction has completed the installation of new water main and associated facilities on Campbell Avenue, Cataline Avenue, Brisdale Place, Stillwell Circle, Madill Circle, Hawthorne Avenue, West Madill Street, Lindberg Street, Norton Street, Lawton Street, Bryan Avenue, McGinley Avenue, Coventry Court and Madill Court and repaired all damaged concrete flatwork
- The City's "Curb, Gutter, and Sidewalk Repair" contractor, J.D. Partners Concrete, continued to remove and replace deteriorating, damaged and uneven concrete throughout the city. Over past week 1,190 square feet of sidewalk, 293 lineal feet of curb and gutter, 378 square feet of driveway approach was repaired and one accessible curb ramp was constructed.
- Staff performed the initial review of the Water Storage Reservoir Seismic Vulnerability Assessment
- The Wilbur Avenue Bridge project is proceeding toward a scheduled completion and opening to full operation in March 2014.
- Deer Valley Road and Lone Tree Way turn pocket widening. Base lift of asphalt was installed on February 2. Existing turn pocket demolition week of February 3.
- The Wilbur Avenue Bridge project is proceeding toward a scheduled completion and opening to full operation in March 2014. Traffic will be shifted to the new bridge deck next week.
- The Fishing Pier Shade Shelter: consultant started the structural design, the project is expected to go out for bid in April 2014
- 2014 Rubberized Cape Seal Project: bids were open on 2/4/2014, the low bid amount is within the project budget, and construction expected to start June 2014.
- Safe Route To School grant documents were submitted to Caltrans for approval
- CIP staff met with Streets Department staff to prioritize and schedule future roadway rehabilitation projects

## Public Works Maintenance

### Facility Maintenance

- The gutters on the Public Works Maintenance building have been replaced.
- The entire interior floor drains at the P.D. and Animal Services have been cleaned. This proactive action should prevent drain line backups in the future.
- Photo cells have been installed on the Public Works parking lot lights. This change will better facilitate the lighting schedule and save energy.

### Landscape Maintenance

- Staff met with PG&E regarding tree removals under high voltage power lines. PG&E has been reluctant to fully compensate the City for tree removals per the City ordinance. PG&E is consulting with their upper management to see how they can better work with us.
- A contractor has been retained to trim the downtown trees. The scheduling details are being worked out and the project is scheduled to begin later this month.
- The Landscape Crew is 95 % complete with their proactive weed pre-emergent program.

### Street Maintenance

- The Street Crew is focused on replacing signs throughout the City that were found to be in less than satisfactory condition and/or not up to reflectivity standards. Most of the respective signs being changed out were identified during the annual "Night Time" survey.

### Collections Division

- Staff is evaluating sewer mains and laterals on streets that are planned for future roadwork this summer. The goal is to make any and all repairs prior to the start of any roadwork.

### Water Distribution

#### Stores:

- Central Stores staff continued evaluating slow moving and obsolete stock for deletion from inventory. The Storekeeper ordered replacement/ upgrade Reduced Pressure assemblies for Water Treatment "B" Plant. We also assisted with placement of materials and refreshments for Community Cafés @ Prewett Water Park and Nick Rodriguez Community Center.

#### Distribution:

- Staff is working on 2014 Contra Costa Health Services Certified Unified Program Agency (CUPA) permits. This is an annual requirement that permits the City to have hazardous materials on site.

- Water Distribution staff received a cathodic protection report from V&A engineers regarding the water line failures in the Williamson Ranch Commercial Center area. We will review the document and evaluate the recommendations for repairs.
- We have awarded a contract to Municipal Financial Services to conduct a 5 year water and collections rate study update. We are in the process of setting up a kick-off meeting.
- We have hired a contractor who will begin assisting our crews with the separation of debris at our Fulton site. We have a large amount of construction spoils that need to be processed.
- The backflow prevention group tested 120 backflow prevention devices out of its 2900 backflow prevention assemblies to be tested this year. We are on schedule and our goal is to complete this project before the end of October 2014.
- The meter reader is on target to read 10,000 out of 30,000 water meters electronically with a .07% failure rate. Our on and off technicians have experienced an increase in work orders and have made 500 stops at individual meter accounts either turning the meters on or off, obtaining a manual reading or investigating requests from the finance department.
- Our water staff continues to answer concerns and complaints for the water department and has marked out our underground facilities at over 20 job sites around the city. This is to prevent are underground assets from being damaged by contractors and homeowners. USA work orders are generated by underground service alert of Northern California.
- Water crews have been replacing sewer laterals as needed based on calls for service
- Replace sewer manhole frames and lids due to damage by traffic throughout the years
- Received demonstrations from two companies who manufacture water valve turning machines.
- Exchange broken and worn curb and angle stop shut offs for City owned water services from plug type to ball type for easier operation.
- Work with GIS department to keep all water valves plotted that are in the right of way of the HWY 4 Project

## **POLICE REPORT – Week ending February 6<sup>th</sup> 2014**

### **Robbery:**

On 2/3/14 at 2132 hrs, a Pizza Hut delivery driver was sent to a home in the 2600 block of John Glenn Drive in the City of Antioch to deliver pizza. When he arrived at the location, he was immediately confronted by a male and female armed with a handgun who robbed him of money, his cell phone and multiple pizzas. The driver returned to work and reported the crime. He was otherwise unharmed.

At approximately 2230 hrs, Pittsburg PD advised they were out with two people who had been shot on Heatherwood Drive. A male and female in their 20's, told officers on scene that they had just robbed a pizza delivery driver in Antioch. They were both transported to

the hospital to be treated. As a result of the shooting the female is paralyzed from the waist down and the male who was shot in the arm underwent surgery. Both remain in the hospital.

The location of the shooting on Heatherwood Drive was close to one of the suspect's residences. From there access can be gained to the Delta de Anza trail which leads to Antioch and more importantly to the area where the robbery occurred. Neighborhood video showed two people walking on the trail with what appeared to be pizza boxes shortly after the robbery. On 2/5/14 detectives served a search warrant at one of the suspect's addresses where evidence of the robbery was recovered including firearms.

The police department is working with the Contra Costa County D.A.'s Office relative to coordinating the filing of charges against both suspects while they are under medical care. Pittsburg Police continue to investigate the shooting of these suspects in their city.

### **Drug Arrest:**

On 1/29/2014 at approximately 2330 hrs, an adult male was stopped for a vehicle equipment violation on West 20<sup>th</sup> Street. The officer contacted the driver and searched him and his vehicle pursuant to the conditions of his probation. Two counterfeit \$100 bills were located on his person. Two flare guns were located under the drivers' seat. One of the flare guns had been covered with electrical tape and resembled a real gun. It was loaded with a single shotgun shell which had been modified to fit the chamber of the flare gun. The driver had another flare shell that had been modified to hold either buck shot pellets or other projectiles. He also had approx 11 grams of methamphetamine concealed in a pouch that was hidden in the arm of his long sleeve shirt. He was sent to County Jail.

### **CITY MANAGER NOTES**

**Rivertown Preservation Society** – I attended a Rivertown Preservation Society Meeting on Monday evening. We had a good discussion about ways to revitalize historical downtown Antioch.

**Economic Development Commission Meeting** – I attended the Economic Development Commission this week. We discussed the economic development component of the upcoming strategic plan and staff will be meeting with the Commission's ad hoc subcommittee to discuss this item further next week.

**Mayor's Conference** – Mayor Harper and I attended the Mayor's Conference Thursday evening in San Pablo. Contra Costa Times Columnist Tom Barnidge was the featured speaker.