



**OFFICE OF  
THE CITY MANAGER  
MEMORANDUM**

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**DATE:** February 26, 2015  
**TO:** Mayor Harper and City Council Members  
**FROM:** Steve Duran, City Manager  
**RE:** City Manager's Weekly Report

**MEETINGS SCHEDULE**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
<b>Wednesday, March 4, 2015 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Thursday, March 5, 2015 3:00 p.m.</b>	Board of Administrative Appeals	City Council Chamber 200 H Street
<b>Thursday, March 5, 2015 7:00 – 9:00 p.m.</b>	Pizza With the Police	Police Department 300 L Street Community Room
<b>Saturday, March 7, 2015 9:00 a.m. – 11:00 a.m.</b>	Neighborhood Cleanup (Canada Valley/Laurel Road Neighborhoods)	Report to Kushner Way off Canada Valley for Parking
<b>Tuesday, March 10, 2015 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street
<b>Monday, March 16, 2015 7:00 p.m.</b>	Crime Prevention Committee Meeting	Police Department 300 L Street Community Room
<b>Wednesday, March 18, 2015 – 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Thursday, March 19, 2015 7:00 p.m.</b>	Parks & Recreation Commission Meeting	City Council Chamber 200 H Street

## PLANNED STATE ROUTE 4 TEMPORARY CLOSURE

**Cancellation notice:** Highway 4 at SR-160 will remain OPEN February 25<sup>th</sup> - 27<sup>th</sup>. The closure is to be rescheduled

## OFFICE OF THE CITY CLERK UPDATES

At the February 24<sup>th</sup> City Council meeting, the City Council approved the recommendation to cancel the July 14, 2015 Regular Council Meeting for summer break.

The Annotated Agenda for the February 24<sup>th</sup> City Council Meeting is posted on the City's Website. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click 'City Council'.

The next regularly scheduled Board of Administrative Appeals meeting will be held on March 5<sup>th</sup> at 3:00 p.m. in the Council Chambers. The Board of Administrative Appeals meets on a monthly basis – the first Thursday of every month, in the Council Chambers beginning at 3:00 p.m.

The City Clerk's office is accepting applications for the following Boards/Commission Vacancies:

- Economic Development Commission (one partial-term vacancy, expiring June 2015)-  
Deadline date to apply: 4:30 p.m., Friday, March 13, 2015
- Police Crime Prevention Commission (one partial-term vacancy, expiring June 2016)-  
Deadline date to apply: 4:30 p.m., Friday, March 20, 2015

Any interested resident is encouraged to apply. To be considered for these volunteer positions, a completed application must be received in the Office of the City Clerk by the dates listed above. Applications are available at [www.ci.antioch.ca.us](http://www.ci.antioch.ca.us) and at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, (925) 779-7009, Monday through Friday, 8:30 a.m. to 4:30 p.m. Your interest and desire to serve our community is appreciated.

March 17, 2015 7th State Senatorial District Special Primary Election – Contra Costa County residents residing in the 7<sup>th</sup> Senatorial District will find it easier to vote at this upcoming March 17<sup>th</sup> Special Primary Election, as the County Elections Office and City Clerks are again teaming up to provide convenient "CoCo Vote-N-Go" drop off locations prior to and on Election Day. Residents will be able to save postage and time with expanding vote-by-mail program. Antioch, Brentwood, Concord, Danville, Lafayette, Moraga, Oakley, Orinda, Pittsburg, San Ramon and Walnut Creek are participating for the March 17<sup>th</sup> Election (these are all the cities that are in the 7<sup>th</sup> Senatorial District). For the City of Antioch, the secure, red steel drop-off box is located at the Clerk's Office, 1<sup>st</sup> Floor

of City Hall, 200 H Street, Antioch. City Hall's office hours are Monday thru Friday, 8:30 a.m. to 4:30 p.m. County elections officials will regularly pick up collected ballots. "We are excited to continue working with our City partners to be able to offer voters the opportunity to cast vote-by-mail ballots in their local communities," said Joe Canciamilla, Contra Costa Registrar of Voters. "We urge voters to take advantage of this service for this Special Election." Ballots may also be dropped off between 8:00 am and 5:00 pm at the County Elections Office in Martinez, located at 555 Escobar Street, or at any polling place on Election Day. For more information about voting by mail, call 925-335-7800 or visit the County Elections website at [www.cocovote.us](http://www.cocovote.us).

Fair Political Practices Commission (FPPC) Form 700 "Statement of Economic Interests" filers are reminded to submit their report for Calendar Year 2014 to the City Clerk's Office no later than Wednesday, April 1, 2015.

Our office received six California Public Records Requests this week and forwarded to the appropriate department for a response. Two responses were provided by the City Clerk's office.

## **HUMAN RESOURCES UPDATES**

On Friday, February 27<sup>th</sup> we conducted both a Physical Agility testing and written examination for Police Officer candidates.

The Community Development Director recruitment closed on Monday, February 23<sup>rd</sup>. We received 55 applications. Staff will be reviewing the applications and scheduling the next phase of the recruitment soon.

The Code Enforcement Officer recruitment closed on February 26<sup>th</sup>. A total of 273 applications were received. Staff is currently reviewing those applications.

A total of 38 City employees participated in the "Get Up and Move – 2015" wellness event on February 25<sup>th</sup>. The event included various health screenings and evaluations in an effort to assist employees with maintaining their good health. Healthier employees are more beneficial to their families and the City. This event is part of our Wellness Program through our joint risk pool, Municipal Pooling Authority.

## **INFORMATION SYSTEMS UPDATES**

Work orders opened/completed for the week: 120/127

Email filter activity: 12,402 processed, 8,177 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.

Staff discovered and fixed audio visual problem in Council Chambers.

Staff attended training on new D2D data archive/backup device.

Staff installed data switch in Public Work's new Collections building.

## **ECONOMIC DEVELOPMENT UPDATES**

**G Street Flea** - An indoor flea market is gaining popularity on the weekends at the Masonic Building on G Street in historical downtown. This market provides collectors, craftspeople and artists a space to sell their antiques and one of a kind products in a shared space for treasure hunting. Now with a long waitlist for vendors to sell their goods the G Street Flea has added an additional weekend.

The G Street Flea is opened the 1<sup>st</sup> and 3<sup>rd</sup> Sat. and Sun. each month from 9am - 3pm. In March the G Street Flea is adding an additional weekend, they will be opened the 4<sup>th</sup> weekend!

Contact information:

205 Second Street

At the corner of G Street

9am - 3pm

To become a vendor check out the website below: <http://www.gstflea.com/>

**The next Economic Development Commission meeting is scheduled for Tuesday, April 7<sup>th</sup> at 6:00 pm.**

## **ARTS AND CULTURE UPDATES**

**Antioch's Umpqua Bank Exhibit** - The Arts & Cultural Foundation of Antioch continues their partnership with Antioch's Umpqua Bank and features seven artists in their upcoming exhibit. The bank is a perfect venue for local artists to showcase their work, which changes every two months. The featured artists are: Jeanette Ahern, Lori Cook, Robin Mayoff, Beverly Knight, Bernice Lucerno, Denise Press and Andre' Salvador.

The new exhibit begins February 1st and continues through March 30th.

Contact information:

Umpqua Bank

3700 Lone Tree Way

Hours open: Monday-Friday from 9am – 5pm

For more information visit [www.art4antioch.org](http://www.art4antioch.org) or call Diane Gibson-Gray at (925) 325-9897.

**Black Diamond Mines Regional Preserve: Open House & Free Tour for Hazel-Atlas silica sand mine** - The Hazel-Atlas silica sand mine will have an open house with free self-guided tours Sunday, March 1<sup>st</sup> from noon to 4:30 p.m. This will kick off opening day for the 2015 mine tour season at Black Diamond Mines Regional Preserve in Antioch. 900 feet of a 1930s-era silica mine will be accessible to customers with park staff and docents to answer questions and provide facts about the mines. Tours will offer a chamber inside the mine entrance with kid-friendly activities. After Sunday, guided mine tours will be available on weekends by advance reservation for a fee of \$5 per person. Contact information: Black Diamond Mines is at the end of Somersville Road, 3 miles south of Highway 4. General information: 888-327-2757 ext. 2750.

## **RECREATION UPDATES**

- The Arts and Cultural Foundation of Antioch was recognized this week by the California Park and Recreation Society, District 3, for their contributions to the Antioch community. The Arts and Cultural Foundation is a valuable partner to the City. They enrich all of our lives by providing free summer concerts, coordinating art exhibits and sharing local talent with all residents, and assisting small community groups with programs and fundraising efforts. Congratulations!
- On February 25<sup>th</sup>, several customer service staff completed an American Red Cross CPR/First aid class. This important training provides part-time employees with the correct knowledge and information needed for handling emergency situations and workplace injuries at a variety of community locations.
- Last week, staff entered more than 200 classes and activities into the data base for the summer season. Antioch is where you want to be this year! Affordable, quality programs are available for youth and adults that support healthy lifestyles and social gatherings for friends.
- Last week the new John Deere tractor (used for ball field prepping) arrived in time for the upcoming Adult Summer Softball League. Fees and rosters for this program are still being accepted through Friday March 6<sup>th</sup>. Softball is a great summer fitness activity for all levels of play!
- On Saturday, the youth Junior Warriors basketball program ended a successful season with final games for all teams. The 220 youth between grades 1 thru 8 enjoyed their experience in a program with a special detailed emphasis on “kids first winning second.” The program was such a success that a City of Antioch Summer League Season is in the early planning stages with a target start date of July 1.
- On Thursday and Friday, rehire interviews were held for 2014 Water Park employees looking to advance to a new position for the 2015 season. These interviews included applicants for Junior Lifeguard Instructors, Head Lifeguards, and Water Park Coordinators. Multi-year employees build long-lasting relationships with residents and improve services provided by the City.

- Last week, the Water Park continued to accept applications for the 2015 season. Open positions include lifeguard, swim instructor, concessions cashiers, deck crew, front desk cashier, and concession cooks. Applications can be picked up at the Antioch Community Center. The Water Park is the largest employer of youth and teens in Antioch. This is a great opportunity to gain basic job skills to last a lifetime.
- Last week, aquatics maintenance staff removed a slide pump from service and prepared for the replacement pump to be installed. The new pump will be installed next week complete with new valves and a new strainer assembly.
- On Monday, staff completed some repairs to the water park dome that were caused by recent high winds. Staff is updating the dome inspection program to include a comprehensive high winds response plan.
- ***Everyone into the water!*** 2015 Water Park Season Passes are on sale now. Purchase before May 22, and save 25%. Passes can be purchased online, or at the Antioch Community Center.
- During the month of February the City of Antioch facilitated 37 rentals at the three recreational and community facilities, including the visiting delegation from Antioch, Turkey, The Black History Arts and Artifacts Exhibit, and the Deer Valley High School annual Leadership Retreat.

#### Senior Center Services

- On February 24<sup>th</sup>, 50 members of the Antioch Senior Citizen Club took a field trip to the Big Break Visitor Center at the Delta. Transportation and Naturalist programs were sponsored by East Bay Regional Park District. Participants especially enjoyed the 1,200 square foot interactive map of the Delta that shows visitors how water flows through the region.
- Due to the success and popularity of the collaboration with East Bay Regional Park District, staff will continue to promote the natural resources found right here in the Antioch community. A senior trip is scheduled on May 7<sup>th</sup> to Black Diamond Mines Regional Preserve.
- Last week, staff met with the Contra Costa Health Services Senior Nutrition Program Operations Manager, to consult on techniques to enhance senior nutrition operations and outreach, current trends and ADA compliance. Future goals and possibilities were also addressed in order to provide additional nutritional services.
- Last week, 412 affordable healthy meals were served, which was an increase of 95 meals from the previous week. No membership or income requirements are required to eat at the C.C. Cafe.
- The Antioch Senior Center March/April 2015 Newsletter was completed; it is in the printing and production phase. Over 400 Seniors and family members with E-mail have already received the newsletter.
- Last week, staff redesigned the Senior Services section of the Antioch Recreation Guide. Look for new and expanded senior services, as well as resources available to the community in the next edition.

## COMMUNITY DEVELOPMENT UPDATES

### Planning/Building:

Customers served:

- Calls=44
- Counter=25
- Email=10

### Building Permit Activity:

- Number of permits issued..... 68
- Number of inspections..... 166

### Code Enforcement:

Cases followed up on	64
New Cases Open	31
Posted Sub-standard	2
Citations Issued	0
Warrants obtained and served	1
Cases Closed	29
Demand to Title for Cost recovery	4
Demands to Property Owners	27
Special Assmt. Liens recorded	0
Prepare & record Release of Lien	5
Phone messages on complaint line	47
Web reports	7

- Hillcrest at Larkspur. The homeless encampment is vacant, cleaned by public works.
- A Street. Re-secured the back window with plywood after homeless made entry. The house is vacant and sub-standard.
- Entrada Circle. Warrant executed at this location in order to secure the house by boarding up.
- East Madill Street. Posted sub-standard due to people living inside the illegally converted garage.
- Hillcrest Avenue. House (vacant) posted sub-standard
- Presented update on Code Enforcement Program at City Council meeting on 2/24/15.

### Environmental Resources:

Environmental Enforcement: For February 18-25, there were over 92 actions taken on cases. 44 of these actions were site inspections to determine if properties are occupied prior to sending abatement notices. 15 abatement notices were mailed out for lack of garbage service. 9 cases were closed.

- Eco-happenings:

1. Here is an exciting opportunity to get a greywater (laundry-to-landscape) system in your house:

Sustainable Contra Costa and the City of Antioch will be holding a hands-on DIY greywater workshop in Antioch on May 17th, 2015 and are looking for a host home.

Requirements:

Laundry room must be adjacent to an exterior wall of the home and within 50 feet of plants that are directly accessible (no large slabs of concrete) for an irrigation line. Homeowner needs to sign a release of liability waiver. In exchange for use of the site, workshop attendees, under the supervision of professional installers/instructors, will install the systems free of charge (no cost for labor, no cost for design).

To be considered for this program please send an email ASAP with your name, address, phone number, and brief description of the site to [tina@sustainablecoco.org](mailto:tina@sustainablecoco.org).

2. Staff attended the C St Neighborhood Watch meeting on Thursday, February, 19 as their guest speaker. The new PACE financing options, water conservation programs and mandatory garbage service enforcement were discussed and information was distributed.

3. Holiday De-Lites ornaments - The community made ornaments that were on the City Hall tree are now down and available for pick up. To arrange to come get your ornaments, please call 779-6137. All unclaimed ornaments will be kept for this year's tree decorating.

4. Summer Green Jobs - Rising Sun Energy Center is currently accepting applications for the position of Energy Specialist For this summer's program in Antioch! To apply or for more info visit: [www.risingsunenergy.org/content/youths.html](http://www.risingsunenergy.org/content/youths.html).

### **CDBG & Housing Programs:**

#### **CDBG & Neighborhood Stabilization Program (NSP-1)**

- Continued writing draft Antioch Consolidated Plan and entering into the HUD computer system.
- Completed all Requests for Reimbursement for second quarter.
- Met with Engineering and MLK contractors to review prevailing wage requirements prior to start of Downtown Roadway Rehabilitation project; as this project contains 3 years of CDBG funding and will assuredly be monitored by HUD/Department of Labor (DOL).



- Began scheduling agency interviews for Council Subcommittee. Interviews of the 34 applicants will be conducted April 1 & 8<sup>th</sup>. Council will receive recommendations and make funding decisions on May 12<sup>th</sup>.

#### Housing

- Received payoff of one housing rehabilitation loan; working with a bank on another subordination or possible loan payoff request.
- Processed amortized monthly housing loan repayments for four Antioch clients (part of loan processing duties recently assumed from the County).
- Presented Tabora Gardens project and funding request to Council and received commitment for additional \$1 million in funding, wrote commitment letter to TCAC.

#### Homeless

- Attended the National Alliance to End Homelessness 2-day training/conference, which was put on in collaboration with HUD. The Secretary of HUD, Julián Castro, spoke and every seminar staff attended featured a HUD presenter. Learned about leading edge approaches to ending homeless for veterans and chronically homeless, as well as additional funding available, which directly pertain to the Consolidated Planning process, and will be useful to Antioch.
- Continued working with Diablo Veteran's Group on Stand Down On The Delta, to be held Sept. 11, 2015, to assist homeless veterans with services and linkage to housing.

### **PUBLIC WORKS UPDATES**

#### Administration

- PG&E has begun work on their 27-mile Contra Costa to Moraga 230 Kilovolt transmission line upgrades. This 27-mile project will begin in Antioch. Work which will involve raising transmission towers and replacing existing lines began in January and is scheduled to continue through May in Antioch. Crews and contractors will use helicopters and truck-mounted cranes to perform the work. Work will generally occur daily between 7:00 a.m. and 5:00 p.m. PG&E has fenced the area they will be utilizing at Chichibu Park. They will also be staging work at another site near the Mira Vista Hills Reservoir off Cambridge Drive during much of the construction in Antioch as staging and construction locations for their operations. For information on this project email [ContraCostaMoraga@pge.com](mailto:ContraCostaMoraga@pge.com) or call your local customer outreach specialist at 877-201-1245.
- SR4 (Segment 3B) Hillcrest Ave overcrossing/Slatten Ranch Road Project: Hillcrest Avenue NB/SB bridge traffic will have #2-lane closures Wed.-Fri. nights, February 25-28, for overhanging demolition work. Hillcrest Avenue signalized ramp intersections will be put on flashing red Mon.-Wed., March 2-4, for installation of bridge falsework. Freeway will be closed to traffic under the Hillcrest overcrossing and on-/off-ramps will be used as detour route. Flaggers will be provided for pedestrian traffic.

### Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18<sup>th</sup> Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for new home construction.
  - Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: Revised onsite plans have been approved. Parcel map, appurtenant easements, right-of-way dedications and quitclaim deed were sent to the County Recorder's Office for filing. Grading and construction of improvements has begun. Phase 2 environmental clearance and USBR permit are in process.
  - Cellular Providers on City-owned Property: Metro PCS is decommissioning their Via Dora site. Verizon Wireless is applying for a new cell site near Folsom Drive. AT&T is pursuing a lease modification for their James Donlon site. Crown Castle is seeking to renegotiate a lease for their Putnam Drive site. Metro PCS and Verizon paid for contractor damages to their Via Dora site.
  - Contra Loma Estates HOA Privatization: Contra Loma Estates HOA has applied for a permit to privatize their interior roads and install security gates and fencing at the entrances to their subdivision. Staff has requested additional documentation. Planning Commission and City Council approvals are required.
  - Delta Bowl Parking Lot: Staff is plan checking a new parking lot.
  - Golden Bow Estates HOA Privatization (PW 652): Golden Bow Estates HOA has applied for a permit to privatize their interior roads and install security gates and fencing at the entrance to their subdivision. Planning Commission and City Council approvals are required.
  - Laurel Ranch, a 186-unit housing development by Richland Communities, located at the eastern terminus of existing Laurel Road and west of Highway 4: The developer is preparing a final development plan submittal.
  - Nelson Ranch Unit 1 Subdivision 6893, a 102-unit housing development by Standard Pacific Housing, located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4: Staff returned signed off-tract Wild Horse Road improvement plans to the developer.
  - Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: Plans and maps have been resubmitted for second review and landscaping plans have been submitted for design review approval.
  - Taco Bell, 1706 'A' St. (UP14-14): Staff is reviewing a use permit application.
  - Wilkinson-VanSandt LLA (PW 443-06-14): Application has been made for a lot line adjustment between 4316 and 4325 Berryessa Ct.
  - SR4 (Segment 2) Contra Loma Blvd. Interchange/ 'G' Street Overcrossing Project: The traffic has been switch is at Contra Loma Blvd. Punchlist items are being completed for 'G' Street overcrossing.
  - SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Bridge construction is underway at the Lone Tree Way/"A" Street and Cavallo Road undercrossings.

- eBART Parking Lot and Maintenance Facility: The Contractor has requested permit final on the encroachment permit for Slatten Ranch Road improvements. Staff is reviewing plans and easement dedications for a proposed 12" sanitary sewer main, from the new Maintenance Facility north underneath the S.P.R.R. railroad line and along the extension of Willow Avenue from Oakley Road.
- SR4 Lone Tree Way 4-Lane Widening/ Sand Creek Road Interchange Project: Contractor expects to complete the installation of stamped concrete, irrigation and landscaping in the Lone Tree Way/SR4 "Bypass" undercrossing median by mid-March.
- Davidon Homes Park Ridge, Phase I consisting of 123 residential units located west of Canada Valley Road and east of Highway 4: Plans and maps have been resubmitted for second review.
- Wal-Mart expansion: Staff is processing easements and vacation of existing easements.
- Deer Valley Business Park, commercial development fronting Country Hills Drive between Lone Tree Way and Deer Valley Road: Staff is processing abandonment of existing easement.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues.
- Aviano, a proposed 533 unit housing development located on Sand Creek Road west of future Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues. The revised tentative map has been submitted for review and staff is updating conditions of approval.
- The Ranch, a proposed 1,667 unit housing development located between Deer Valley Road and Empire Mine Road: Staff is preparing comments for preliminary development plan.

#### Capital Improvements Division

- Sanitary Sewer Main Replacement at Various Locations: RGW Construction is installing new sanitary sewer service laterals on Deodar Avenue and Chestnut Avenue and installing new sanitary sewer main on Birch Avenue.
- Williamson Ranch Plaza Water Main Replacement: D.R. Lemings has completed the installation of a new water main on the western side of Williamson Ranch Plaza. Pressure and bacteriological testing is being performed on the pipeline. Tie-in connections are expected to commence next week.
- Curb, Gutter and Sidewalk Repair Program: Anchor Concrete continued to remove and replace deteriorating, damaged and uneven concrete throughout the city. Over the past week a total of 231 square feet of sidewalk and 33 lineal feet of curb and gutter were repaired.
- Community Block Grant Downtown Roadway Pavement Rehabilitation: A pre-construction conference was held on February 23<sup>rd</sup>. The asphalt and concrete rehabilitation on West Second Street from 'J' to 'L' Streets, West Third Street,

between 'I' and 'J' Streets, West Fifth Street from 'J' to 'L' Streets and 'K' Street from West Second and West Tenth Streets is expected to commence in early March.

- Ninth Street Roadway Improvements: A Pre-construction conference was held on February 23<sup>rd</sup>. The asphalt and concrete rehabilitation on West Ninth Street from 'A' to 'H' Streets is expected to commence in early March.
- Marina Boat Launch Facility, Third Boarding Float: Project plans and specifications are available for purchase at a cost of \$75 per set. Copies may be obtained by logging on [www.blueprintexpress.com/antioch](http://www.blueprintexpress.com/antioch) or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for April 7, 2015, at 2:00 p.m. in the City Council Chambers located at 200 "H" Street.
- West Antioch Creek Channel Improvements: The City has received the initial response from the Ironhouse Sanitary District regarding disposal of sediment at areas under their jurisdiction. As expected, the City has been requested to coordinate additional testing operations with the Regional Water Quality Control Board. The Contra Costa County Public Works Real Property Division is continuing work related to the property and easement acquisitions.
- Water Treatment Plant Disinfection Improvements: Requests for Proposals have been sent to various engineering consulting firms to perform comprehensive feasibility studies and alternative analysis on various disinfection processes to replace the existing chlorine gas pre-treatment and post-treatment currently utilized at the City's Water Treatment Plant. Consultant responses are due March 31<sup>st</sup>.
- Rubberized Cape Seal Program: The City Council awarded the 2015 Pavement Maintenance Cape Seal project to the low bidder, American Pavement Systems. Construction is scheduled to start June 8, 2015, and be completed by July 31, 2015.
- 2015/2016 Transportation Development Act (TDA) grant: Staff met with the Countywide Bicycle Advisory Committee to field review the grant application to MTC to install 35 new curb ramp locations along "A" Street, Blue Rock Drive and West Tregallas Road.
- Safe Routes to School Grant (Cavallo/Garrow/E. Tregallas curb ramps): Staff opened bids for the installation of 85 curb ramps and sidewalk improvements along Cavallo Road, Garrow Drive, East Tregallas Road and Drake Street. The City Council awarded the construction contract at the February 24<sup>th</sup> meeting. Construction is scheduled to start in April 2015.
- Transportation Impact Fee Study: The kick-off meeting was held February 24<sup>th</sup> and the study is scheduled to be completed within a 12 month period.
- Preventative Pavement Maintenance Program: Staff has identified a list of streets for pavement "Dig Out" repairs to repair pothole and pavement failure areas. Staff opened bids for the project on February 17<sup>th</sup>. The City Council will consider awarding the construction contract at the March 10<sup>th</sup> meeting. Construction of the project is scheduled for April 2015.
- Cavallo Road and Country Hills Drive Pavement Rehabilitation: Project plans and specifications are available for purchase at a cost of \$75 per set. Copies may be

obtained by logging on [www.blueprintexpress.com/antioch](http://www.blueprintexpress.com/antioch) or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for March 17, 2015, at 2:00 p.m. in the City Council Chambers located at 200 "H" Street. Construction is scheduled for May 2015.

- Prewett Park Improvements: Staff has solicited requests for proposals for consultant services for the design of the final improvements at Prewett Park, which will include a splash/spray park, multi-age group outdoor playground, lighted basketball sport court with security fencing, group picnic area with a shade structure, and a digital marquee monument sign. Construction is anticipated to start in January 2016.

### Traffic Engineering

- Engineering and Traffic Surveys: Staff is proposing several speed limit changes and cleanup of the municipal code section 4-5.1501 (Speed Limits) based on the Engineering and Traffic Surveys recently completed. The Ordinance was introduced at the February 24<sup>th</sup> City Council meeting. The Council requested additional speed limit changes that will be incorporated into the Ordinance and presented to the Council on the March 10<sup>th</sup> City Council meeting for adoption.
- Staff is coordinating the installation of an electric vehicle recharging station at the City Hall parking lot, 200 "H" Street. Installation is anticipated in early March. The station will be part of the "ChargePoint" system and available to the public.

### Water Treatment Plant

- The one year warranty inspection for Larkspur tank was performed on February 20<sup>th</sup>. The paint had a few spots that needed touching up and this work was completed the same day.
- Donlon tank's one year warranty inspection will be performed on February 27<sup>th</sup>. WTP crews are working on removing any excess water on the bottom floor of the tank so that the contractor can touch up any areas that will need it.

### Water Distribution

- There were 227 stops for water service including disconnections.
- There were a total of 61 USA tickets completed for utility location.
- Meter reading for the month of February is now complete.
- Annual backflow test program continues and is on schedule.
- Water crews have started the meter testing program to monitor water conservation and usage.
- Water crews are continuing to maintain the backfill material area and dumpster area at Fulton Yard.
- Water crews replaced a two inch backflow on West 4<sup>th</sup> Street.
- Water crews repaired a six inch valve on Vista Grande Drive.
- Water staff second shift continues citywide fire hydrant preventative maintenance program.
- Stores staff continues updating MSDS/SDS files for Corp Yard.

- Stores staff ordered material for Collections bypass system update.
- Stores staff continues removing debris from Amtrak Station.

#### Public Works Maintenance Operations – Parks and Landscape

- Playground and park safety inspections: Completed at Canal, Eagleridge, Marchetti, Markley Creek and Mira Vista Hills Parks.
- City Park was vandalized on Wednesday, February 18<sup>th</sup>, between 8:30 and 10:30 am. A porcelain urinal was broken and completely dislodged from the wall in the men's restroom. This has necessitated a complete closure of the restrooms until a replacement can be ordered and installed. Any information in this regard can be forwarded to Antioch Public Works at 779-6950.
- PG&E continues to update clearance of their high voltage lines near established City trees. Five trees at Chaparral Park will be removed for line safety reasons.
- Irrigation leaks were attended to and repaired.
- Annual Roadside Spray Program: Initiated and ongoing with the Streets Division.
- Spot Spraying: Laurel Rd., Canada Valley Rd., James Donlon medians, Buchanan Rd. medians, Via Dora Dr., Sagebrush Dr. and downtown area planters.
- Trim crews worked on Laurel Road.
- Tree Limb Removal: Marina and Dist. 1A.

#### Public Works Maintenance Operations – Street Maintenance

- Annual Weed Abatement Spray Program: Initiated and ongoing with the Parks Division.
- Debris: Five yards removed from the rights of way.
- Graffiti removed from City property in numerous areas.
- Potholes: Five potholes filled.
- Saw Service Cuts: Cut 1,020 feet of asphalt in preparation for paving service cut repairs.
- Pave Service Cuts: 21 service cuts paved.
- Signs: 14 signs replaced due to poor reflectivity.

#### Public Works Maintenance Operations – Collections Division

- Requests for Service: Received and responded to 11 calls for service from the public. Responding crews televised 27 laterals and cleaned over 14,644 linear feet of sewer lines.
- Crews repaired a public sewer lateral on Sunset Drive.
- Crews removed 0.8 acres of green waste from Roger's Point.
- Crews continue to assist the Streets Division in paving sewer asphalt repairs.
- Sewer Mains: Daily preventative maintenance performed on over 7,490 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified 'hot spots' and integrate a proactive preventative cleaning schedule for the hot spots.

- CIP Projects: Crews televised 7,016 feet of sewer main lines and 20 public sewer laterals in preparation of CIP's Pavement Management Cape Seal project.
- Overflow Emergency Response Trailer: The design and build of the overflow response trailer is in process, this equipment supports Overflow Emergency Response Plan (OERP) and Sewer System Management Plan (SSMP) programs.
- Manhole Inspection Program: Manholes are inspected for loose lids, debris, locking mechanisms and status of infrastructure for future maintenance and rehabilitation. We are updating the program and processes for integration in our computerized maintenance management system.
- CCTV (Closed Caption Televising): The CCTV preventative maintenance program is under development for inspection of sewer mains to identify the condition and causes of blockages and SSOs.
- NPDES (National Pollutant Discharge Elimination System): Removed 61 yards of debris and trash out of various creeks and channels. These activities ensure the City meets the federal Clean Water Act requirements of municipalities discharging storm water into waterways.

#### Public Works Maintenance Operations – Fleet Maintenance

- Preventative Maintenance: 13 services on City vehicles as scheduled.
- Unscheduled Repairs: 45 unscheduled necessary repairs to City vehicles.

#### Marina

- Received and responded to three new inquiries and gave one tour of the facility.
- Diablo Power and Sail Squadron held their "America's Boating Course" at the Antioch Public Works' training room educating boaters while promoting the Antioch Marina.
- Dolphin Charters completed their Delta bird watching tours held in Antioch on board their vessel River Dolphin. Visit their website to learn more.  
<http://www.dolphincharters.com/delta.html>
- The Research Vessel Robert G. Brownlee continues to provide educational cruises to school students on the ecology of the California Delta.  
<http://www.sfbaymsi.org/schoolprograms/deltavoyage.html>
- Advertising and outreach: Craigslist weekly ads posted in the Sacramento, Bay area, Stockton, Santa Cruz and Monterey areas.
- Repairs to both pumpout stations are complete.

#### GIS

- Begin quarterly valve turning grid maps: 45% complete.
- Water distribution valve turning program progress map 68 x 70: 25% complete.
- Modified data field changes and labeling on CCTV collections template.
- Collections system CCTV condition progress map 68 x 70: 50% complete.
- Completed three additional GIS software updates.
- Launch of 2015 parcel data into CIP/Engineering divisional template.

## **POLICE DEPARTMENT UPDATES**

- On 2/23/2015 at 2:43 am, an officer responded to the area of 5 E. Madill St. on a report of a suspicious person. The officer noticed a subject, later identified as 30 year old Markus Stevens, moving around inside a parked car. As the officer got closer, Stevens laid down inside the vehicle and did not move. The officer contacted Stevens and subsequently the vehicle's owner. The owner did not know Stevens and he did not have permission to be in her vehicle. The investigation determined Stevens entered the vehicle with the intent to steal property. Stevens was arrested and booked at the county jail.
- On 2/21/2015 at 11:01 pm, a police sergeant was reviewing reports in his police vehicle near Costco Way and observed three males wearing all black walking towards Costco. Costco and all the other businesses in the area were closed. Police contacted the males and located a loaded firearm on 20 year old Alexander Guevara. Two of the subjects were admitted Surreno gang members en route to a party in the "Parkside" area of Pittsburg. During our interviews, police learned that Guevara had made statements during a phone call that he was looking for Norteno gang members to shoot. He was booked on the above charges and sent to county jail.
- On 2/19/2015 at 9:04 pm, several callers advised of a male subject walking around the area of 107 W.20<sup>th</sup> St. carrying a shotgun and racking it. When officers arrived, 30 year old Paul King was located holding a loaded 12 gauge shotgun inside the apartment complex at that location. Officers illuminated the subject and upon seeing the officers flashlights, he immediately dropped the gun and was taken into custody without incident. He was found to be intoxicated and the gun was not registered to him. King denied ownership or even possessing the gun even, even after he was told police observed him holding it. He was arrested and later booked at the county jail.
- On 2/23/2015 at 9:11 am, officers responded to 54 E. Madill St. on the report of a subject removing tires from a vehicle while another subject appeared to be acting as a look out. Officers contacted six subjects at the residence. During their investigation a stolen vehicle was located. Detectives responded along with CHP. The residence was later determined to be a chop shop. Vincent Ciccone (29), Michael Hamner (23), Nathan Ciccone (30) & Kerry Stevens (35) were arrested and later booked at the county jail.



Calls for Service and Arrests:

Time Period: 02/19/15 00:00:00 – 02/25/15 23:59:59

Number of Calls for Service: 1,631

Number of Case Reports: 283

Number of Arrests: 98

Felony: 38

Misdemeanor: 60

Arrests with DUI charge: 4

*The data is based upon unaudited CAD/RMS data at time of report generation.*

**CITY MANAGER'S NOTES**

On Monday I met with representatives from Supervisor Piepho's office and the cities of Brentwood, Pittsburg and Oakley to discuss the potential for a Family Justice Center in eastern Contra Costa County. We county has such a center in Richmond and central county will soon be opening one in Concord. Police Chief Cantando and I have met previously with this group in this regard.

Tomorrow, I will be attending the EC2 Economic Development Summit in Brentwood. The topic of discussion will be agricultural business.