



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: March 25, 2016

TO: Mayor Harper and City Council Members

FROM: Steve Duran, City Manager

RE: City Manager's Weekly Report

MEETINGS SCHEDULE

Date and Time	Event	Location
Wednesday, March 30, 2016 6:00 p.m.-7:30 p.m.	Spare the Air Community Action Workshop.	Antioch Water Park 4701 Lone Tree Way Multi-Purpose Room
Wednesday, April 6, 2016 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, April 7, 2016 3:00 p.m.	Board of Administrative Appeals	City Council Chamber 200 H Street
Tuesday, April 12, 2016 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Monday, April 18, 2016 7:00 p.m.	Crime Commission Meeting	Police Department 300 L Street Community Room
Wednesday, April 20, 2016 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, April 21, 2016 7:00 p.m.	Parks & Recreation Commission Meeting	City Council Chamber 200 H Street

Saturday, April 23, 2016 8:30 a.m.-11:00 a.m.	Keep Antioch Beautiful Day For a Complete List of locations: http://art4antioch.org/Keep-Antioch-Beautiful.asp or Call the Environmental Resource Line at (925) 779-6137	Check-In Sites: Nick Rodriguez Comm. Cntr. Antioch High School Deer Valley High School Park Middle School Carmen Dragon Elementary Mission Elementary Turner Elementary
Tuesday, April 26, 2016 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Thursday, April 28, 2016 3:00 p.m.	Zoning Administrator Meeting	City Council Chamber 200 H Street

SPARE THE AIR COMMUNITY ACTION WORKSHOP

Hear about opportunities to help develop future projects, learn about air quality in your neighborhood, and provide input on the Air District's Clean Air Plan/Regional Climate Protection Strategy. Also, play the Spare the Air scavenger hunt to win great prizes, enjoy hearty appetizers, and talk with fellow residents interested in air quality issues.

Wednesday, March 30, 2016 from 6:00 p.m.-7:30 p.m. at Antioch Water Park Multi-Purpose Room, 4701 Lone Tree Way. Please register at:

<https://sparetheair-antioch.eventbrite.com>

CONTRA COSTA COMMISSION WOMAN OF THE YEAR

The Contra Costa Commission for Women honored twelve women Thursday evening, inducting them into their "Women's Hall of Fame" and honoring one of the new inductees with the prestigious award of "Woman of the Year."

The 2016 Woman of the Year is Antioch City Council Member, and former Mayor, Mary Rocha. Two other Antioch women were inducted as well - Qwivander Smith, Heavenly Hair stylist; and Synitha Walker, Parents Connected Executive Director. All three Antioch women were inducted under the category of "Creating Community" for their outstanding community work.

Mayor Harper and the entire Antioch City Council, along with the City Manager, our new City Attorney and the Police Chief, joined Mary's family and other friends at the event in Concord. Mayor Pro Tem Lori Ogorchock, nominated Mary for the award. "As a community we should acknowledge and thank the women who act unselfishly," she said. "Mary is obviously one of these women. Look at her accomplishments while being not only a wife, mother and politician. Mary shows by her actions by how much she loves Antioch and all of us who live here."

CITY CLERK UPDATES

The Annotated Agenda for the March 22nd City Council Meeting is posted on the City's Website. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click 'City Council'.

The next Board of Administrative Appeals meeting will be held on April 7, 2016. The Board meets the first Thursday of the month in the Council Chamber at 3:00 p.m.

The City Clerk's office is accepting applications for the following Boards/Commission Vacancies:

- Sales Tax Citizens' Oversight Committee: 3 vacancies (2-yr term) exp. March 2018
Extended deadline date to apply: 04/15/16
- Board of Administrative Appeals: 1 (2-yr term) Alternate Member vacancy.
Deadline date to apply: 03/25/16
- Economic Development Commission: 1 partial-term vacancy, exp. June 2019
Deadline date to apply: 03/25/16
- Planning Commission: 1 partial-term vacancy, exp. October 2016
Deadline date to apply: 04/15/16

Any interested resident is encouraged to apply. To be considered for these volunteer positions, a completed application must be received in the Office of the City Clerk by 4:30 p.m. on the dates listed above. Applications are available at www.ci.antioch.ca.us and at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, (925) 779-7009, Monday through Friday, 8:30 a.m. to 4:30 p.m. Your interest and desire to serve our community is appreciated.

Fair Political Practices Commission (FPPC) **Form 700 "Statement of Economic Interests"** filers are reminded to submit their report for Calendar Year 2015 to the City Clerk's Office **no later than April 1, 2016**. Click on the link to obtain the Form 700: <http://www.fppc.ca.gov/Form700.html>. Please remember that an original, signed form is required for filing. E-mail reminders were sent out.

The California Primary Election will be held on Tuesday, June 7th. If you have recently moved to Antioch or want to change your registration, Voter Registration forms are available at the Antioch City Clerk's Office on the first floor of City Hall. The forms are hanging on the wall and no postage is required to mail them. Antioch voters will be interested in two City of Antioch ballot measures and the races for District 3 and District 5 County Supervisor, along with the State Assembly, State Senate, Congressional, Senatorial and Presidential primaries. Get involved, register, study the issues, question the candidates and make your vote count!

The Initiative Limiting Card Rooms has been assigned as Measure E and the Ballot Measure to make the City Treasurer appointed as Measure G on the June 7th Primary

ballot. The deadline for ballot arguments on Measure E and G was 4:30pm Wednesday, March 23rd. One ballot Argument in Favor and one ballot Argument Against were submitted on Measure E. A ballot Argument in Favor was submitted on Measure G. No ballot Argument Against Measure G was submitted.

The City Clerk attended Technical Training for Clerks (Series 100) at UC Riverside March 14-18. It was the largest TTC class with 94 Clerks and Deputy Clerks from cities and special districts from the Oregon border to the Mexican border attending.

Two Public Records requests were received and forwarded to the appropriate departments for a response.

HUMAN RESOURCES UPDATES

Hires/Reclassifications/Promotions:

- German Blanco and Christopher Motl were sworn in as Police Officers on Monday, March 21, 2016.

Please join me in welcoming these new employees to the City of Antioch.

Recruitment Updates:

- Police Trainee and Academy Graduate applications reviewed, physical agility test held on 3/18/2016, the written exam was held on 3/21/2016. Oral Boards are Friday March 25, 2016.
- Police Trainee and Academy Graduate accepting applications through 4/1/16.
- Lead Police Records Technician position applications reviewed, written exam 3/29/2016
- Community Development Department made a selection for a Code Enforcement Officer estimated start date 4/4/16.
- Community Development Department made selections for General Laborer, hiring in process.
- Community Development Department selected a candidate for the Development Services/Engineering Technician position.
- Facilities Maintenance Worker I/II. Eligibility list submitted to the Public Works Department.
- Animal Control Officer position applications are being reviewed.
- Public Works Water Distribution Operator I/II position applications reviewed, oral boards 4/8/2016.
- Parks & Recreation Office Assistant position applications being reviewed, oral boards 4/5/2016.

Currently open recruitments include:

- Police Officer Lateral (continuous)
- Police Academy Graduate/Student (continuous)
- Police Trainee (continuous)

The City's open recruitments can be found on the Human Resources page of the City website. Follow the appropriate link(s) to apply through NEOGOV.

INFORMATION SYSTEMS UPDATES

Work orders opened/completed for the week: 83/132

Email filter activity: 24,681 processed, 18,335 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.

- Staff worked on outfitting two new ALPR (license plate reader) patrol cars.
- Staff configured and tested a new patrol car.
- Staff setup accounts and email for new CSO's and volunteers.
- Staff responded to and resolved afterhours CAD system issue.
- Staff continues to investigate, remediate, and prevent potential malware and suspicious traffic.

ECONOMIC DEVELOPMENT UPDATES

BUNNY HOP 5K: Antioch Rotary Club Bunny Hop 5K Inaugural March 26, 2016 at 9:00 a.m. It is a .75 mile walk from the Antioch Marina to the start in Dow Wetlands. Participants that sign up by deadline will receive a beautiful T-Shirt designed by an Antioch High School Student. Once you have completed your race return to the Antioch Marina for awards. Top male and female will get a plaque and top 3 winners of both male and female in age groups will get a medal. The age groups are 9 & under, 10- 14,15-19, 20-29, 30-39,40-49,50-59, 60-69, 70-79, 80 and over. There will also be a FREE kids fun run at Antioch Marina following the 5K at the Antioch Marina. We have a strong focus this year on our local Antioch High School Athletics Department and proceeds from this fundraiser will also allow us to continue supporting athletic programs in other schools of the Antioch Unified School District.

<http://www.antiochbunnyhop5k.com/>

The City of Antioch is featured in the 2016 Welcome Guide for East County. The Antioch section starts on page 14. Staff worked together to create a city ad (page 17) showcasing our many amenities and economic attributes. This is a great tool to have as a selling point for our city, hope you enjoy it and spread the word. Thank to thepress.net City of Antioch Recreation Department staff was great to work with getting this ad together.

Check it out at <http://www.thepress.net/welcome/>

Grand Opening: This week, Pete's Restaurant & Brewhouse opened for business in Antioch. Restaurant manager and most staff (over 80 employees) are Antioch residents. They are currently looking to hire more positions, so interested workers should stop by for

more information. There menu is large: salads, sandwiches, burgers, and pasta. Our pizzas are hand tossed New York-Style with fresh whole milk mozzarella and made with our Pete's famous red sauce. Pete's traditional red sauce uses only all natural tomatoes with no added preservatives. This 5,500 sq ft space formerly Sizzlers has been revitalized to a magnificent modern, family friendly restaurant with an outdoor patio featuring a glass fire pit. Owners invested about \$1.2 million dollars in renovations. - 2709 Hillcrest Avenue, (925) 522-2222 - FB: <https://www.facebook.com/petesbrewhouseantioch/?fref=ts>

Follow us out on Twitter!

Name: CityofAntioch,CA
Address: @AntiochCAgov

Like us out on Facebook!

Name: City of Antioch – City Hall

ARTS & CULTURE

El Campanil Coming Attractions

602 W 2nd Street in historic downtown Antioch

Tickets are available online: www.ElCampanilTheatre.com

Phone (925) 757-9500 or at the ticket office Monday – Friday from 10am- 2 pm

Contra Costa Chamber Orchestra Mad About Mozart

Saturday, April 2, 2016 Time: 2:00 p.m.

A spectacular program with the master works of W.A. Mozart

Overture to "The Abduction from the Seraglio", K. 384

Eine Kleine Nachtmusik (Serenade No. 13 for strings in G major), K. 525

Arias including: "Smanie implacabili" and "E Amore un Lardancello" from "Cosi Fan Tutte"

Featuring Donna Olsen, mezzo-soprano The Vagabond Players Present On Borrowed Time - Sunday " and so many more!

International Film Showcase Presents A War (Denmark) 2015

2016 Oscar Nomination - Best Foreign Film

Sunday April 3, 2016 2:00 pm

Company commander Claus M. Pedersen (Pilou Asbæk) and his men are stationed in an Afghan province. Meanwhile back in Denmark Claus' wife Maria (Tuva Novotny) is trying to hold everyday life together with a husband at war and three children missing their father. During a routine mission, the soldiers are caught in heavy crossfire and in order to save his men, Claus makes a decision that has grave consequences for him - and his family back home. Country: Denmark; Language: Swedish; English Subtitles; Run Time: 115 minutes

Fleetwood Mask

The Ultimate Tribute To Fleetwood Mac

Saturday April 9, 2016 8:00 pm

Fleetwood Mask is a Fleetwood Mac tribute band formed out of a mutual love and respect for Fleetwood Mac's music and story. Fleetwood Mask band authentically recreates the

Fleetwood Mac concert experience, covering music that spans from the mid 60's to the band's latest releases, as well as Stevie Nicks' solo smash hits. Fans go wild when they hear "Landslide," "Say You Love Me," "Songbird," "Gypsy" and more. Get ready to be blown away and be asking for more.

Free Umpqua Bank Art Exhibit January - March Art Exhibit: The Arts & Cultural Foundation of Antioch (ACFA) exhibit at Antioch's Umpqua Bank features five artists in the upcoming January - March Exhibit. The bank is a perfect venue for local artists to showcase their work, which changes every three months. November-December featured artists are: Gloria Cannon, Ken Tomlin, Beverly Prather-Martinez, Stanley Morgan, Joel Summerhill and Beverly C. Turner. Umpqua Bank is located at 3700 Lone Tree Way and is open Monday-Friday, 9 AM - 5 PM, excluding bank holidays. ACFA is currently seeking artists for the ongoing exhibit. If you are interested in participating, please email Diane@Art4Antioch.org or call Diane Gibson-Gray at (925) 325-9897.

Annual Community Easter Feed: For the past six years our organizations have held various community events at the Antioch City Park. Come experience a great family event on Saturday, March 19, 2016, at Antioch City Park from 12:00 - 2:00 p.m. The event may last longer depending on community participation. Free Easter Baskets and food will be served as well as entertainment for the whole family to enjoy. If you wish to donate, your donations are tax deductible. Please contact President Ms. Jazzy at (925) 705-1111 for more information. 'Hope to see you there!

Date: 3/19/2016; Time: 12:00 PM; Location: City Park 10th & A St.

RECREATION UPDATES

- Last week, a second Lifeguard Review course was held for returning lifeguards that needed to renew their recertification. New lifeguards are still needed for the 2016 season so encourage students and young adults to apply. Certification courses are available during the spring break school schedule. A meeting took place with Diablo Sports Magazine to talk about advertising for lifeguard openings through their sponsored tweets marketing.
- On Saturday, Water Park staff met with the part time seasonal management team to discuss responsibilities and begin planning for trainings, scheduling, and incentives for staff for the 2016 summer season. This team of young adults creates the quality pool experience for all water park visitors.
- On Monday, staff reordered staff shirts for the Water Park Managers and Head/Senior positions. Staff also researched the drink cups for the birthday party packages.
- Annual passes are still selling at a fast pace – get yours now at the discount rate and **BE COOL BY THE POOL** in 2016! Annual pass costs increase on May 28, 2016.
- Last week, staff collaborated with the Human Resources Department to review hiring forms and requirements for hiring. A second day of fingerprinting for both returning staff and new hires took place and forms are being returned by staff. .
- Last week, staff completed the final draft for the new Water Park Brochure; next

week it is delivered to the printer.

- On Monday, the Lap Pool opened for the season. Opening this pool was delayed slightly due to the installation of a new boiler. The boiler installation is complete and the pool is warm. There were a lot of happy water aerobics participants last week!
- On Tuesday, Contra Costa County Environmental Health Department completed permit final inspections for two chlorine feed system replacements. The new systems were both signed off by the County and are up and running.
- On Wednesday, staff completed orientation for a new Maintenance Helper-Facilities employee at the Water Park.
- On Friday, a new HVAC unit was installed at the Antioch Senior Center. The old unit surpassed its expected lifetime and served the City well; several staff collaborated on the successful installation.
- On Thursday, staff met with the First Tee of Contra Costa County to discuss a golf demo on Family Sports Day, taking place on August 13th!
- Last week, staff completed final edits for the Summer Recreation Guide. Mail delivery will take place the week of April 11th.
- Last week, The Drama Factory wrapped up their first performance of the year – *Dracula I* to great community reviews at the Nick Rodriguez Community Center Theater. Up next is the Stage Right Conservatory Theater and their production of *Sweeny Todd* (edited for community viewing!).

Senior Center Services

- Last week, 409 affordable healthy meals were served through the C.C. Café. Lunch and socialization help prevent heart attacks, depression, asthma and congestive heart failure. No membership or income requirements are required to eat at the C.C. Cafe. All supplies are provided by the County for participating cafes. Staff collects the daily nutrition deposits and submits them to finance.
- On Thursday, the Senior Citizen's Club Leadership decorated the MNO Dining Hall for the upcoming Easter Bonnet contest and celebration.
- On Thursday, AARP was on site to work with seniors on their 2015 tax returns. All available appointments were filled.
- On Friday, more than 100 seniors celebrated Easter by having an Easter Bonnet parade. Prizes were awarded for the cutest, funniest, and most original bonnet.
- Last week, staff began drafting the ASC newsletter for the Month of May/June.
- To date the Senior Club has received new and renewal membership applications from 683 seniors. Membership is only \$20 for the year; sign up friends and family who enjoy meeting new friends and staying active and healthy.

COMMUNITY DEVELOPMENT UPDATES

Planning:

- Public inquiries responded to via email/phone/counter 71

Building Permit Activity:

- Permits issued 36
- Inspections requested 105
- Public inquiries responded to via email/phone/counter 231

Code Enforcement:

- Cases followed up on 53
- New Cases Open 31
- Posted sub-standard 0
- Citations Issued 1
- Warrants obtained and served 0
- Cases Closed 20
- Demand to Title for cost recovery 2
- Demands to property owners 3
- Special Assessment Liens recorded 1
- Prepare & record Release of Lien 2
- Phone messages reporting violations 33
- Web reports 28

Environmental Resources:

Environmental Enforcement: March 10-16 – 43 actions were taken on existing cases this week. 4 properties were signed up for 6 months of garbage service as abatements.

Eco-Happenings:

- Save the Date: Lose a Lawn workshop scheduled for March 19th at Prewett Family Park. This workshop is at capacity.
- Staff spoke with the EarthTeam interns from Antioch High School on Wed, March 9. The students had great ideas for ways to reduce littering and how to reach residents through social media. They have agreed to help with Keep Antioch Beautiful Day, including a resource fair after the cleanup!
- Save the Dates- Upcoming Eco-Events!
 - Spare the Air- Community Action Workshop, Wed, March 30th, 6-7:30pm at the Antioch Water Park. Please pre-register at <https://www.eventbrite.com/e/help-us-spare-the-air-a-community-action-workshop-registration-22136249117?aff=eac2>
 - Keep Antioch Beautiful Day is being planned for Saturday, April 23rd. Join us for the largest citywide litter cleanup! Call Julie Haas-Wajdowicz at 779-7097 if you are interested in joining the planning committee!

Community Development Block Grant Program (CDBG):

- The CDBG Council Subcommittee will meet at the end of March to make their recommendations for second year renewal funding. The 2016-17 Action Plan will go before the City Council May 10th.
- CDBG consultant will attend a Federal Labor Standards meeting on March 17th given by the City's Labor Standards Officer. The one-day meeting will review changes to federal laws that affect Davis-Bacon requirements, certified payroll, and enforcing Federal labor standards compliance of construction contracts, such as the City Roadway project. The City has not been monitored by this division of HUD for some time, and it is likely it will be monitored in the coming year.
- Consortium members met with the consultant hired to update the HUD-required Analysis of Impediments (AI) to Fair Housing Choice for the 2016-20 period. An AI draft questionnaire has been drafted and will be posted on the City's website and sent to interested parties when finalized.

Housing:

- The Annual Housing Element Progress Report is underway to be submitted to the California Department of Housing and Community Development (HCD) by April 1.
- The Annual Report for Housing Successors to Redevelopment Agencies is underway and will be submitted to HCD by April 1.
- Housing Consultant is entering additional information on each loan to complete all fields of new Housing Loan monitoring system by CDS.

Homeless:

- The CC Council on Homeless Communication Committee is developing a post card to be sent to a mailing list of small multi-family property owners in the County. The postcard will ask landlords to rent to lower income residents, and draw attention to the County's upcoming Housing Security Fund. This fund will help lower barriers for homeless persons trying to rent apartments by reducing risks to landlords and covering some renter costs such as down payments and security deposits. The program will also assess the needs of homeless persons for supportive services and connect them to supports to help them retain their housing.
- The next General Meeting of the Contra Costa Homeless Continuum of Care is April 15, 2016, and all are invited. We will continue with panel presentations about the criminal justice system and homeless persons. Meetings are held in the ZA room at 30 Muir Road, Martinez from 10 am -12 pm.

Drought Updates:

In February, Antioch Water Customers used 16% less than in 2013. This takes our cumulative total to 29.79% since last summer. We must maintain a minimum reduction of 28% cumulatively in order to stay in compliance with the State's drought regulations. These regulations were set to expire in February, however California is still experiencing severe drought despite recent rains. The State Water Resources Control Board (State Water Board) adopted on February 3, 2016, an extended and revised emergency

regulation to ensure that urban water conservation continues in 2016. The regulation extends restrictions on urban water use through October 2016.

February Drought Enforcement:

Water Waste Complaints: **22** How many public complaints of water waste or violation of conservation rules were received during the reporting month?

Contact Follow-ups: **15** How many contacts (written or verbal) were made with customers for actual or alleged water waste or for a violation of water conservation rules?

Warning Actions: **15** How many formal warning actions (e.g.: written notifications, warning letters, door hangers) were issued for water waste or for a violation of conservation rules?

Other Penalties Issued: **0** How many penalties were issued for violations of local ordinances and/or the Water Boards' statewide prohibitions (e.g., watering on wrong day of week, letting water runoff into sidewalk/street, watering within 48 hours of a rain event, etc.)?

Last Week's Irrigation Repairs and Service:

- City Park: The soccer field is closed for turf rehabilitation, all water is off. Tentative opening is set for early next month.
- Citywide Parks: All parks water is off.
- Delta Diamond: The baseball field turf is in the process of renovation at Gentrytown Park. The field is closed, water is off.
- Almond Tree Ct. – Repaired 1” irrigation mainline.
- Goldpine Ct. – Rebuilt 1” irrigation valve.
- Buchanan Rd. – Repaired lateral line.
- Hillcrest Ave. – Replaced 1.5” irrigation valve, capped off 1” irrigation valve and repaired a leaking quick coupler.
- Gentrytown Dr. – Replaced 1.5” irrigation valve.
- Putnam St. – Repaired 4 sprinklers.
- Dallas Ranch Rd. – Replaced 1.5” irrigation valve.

PUBLIC WORKS UPDATES

Administration

- February 2016 brought us to the end of the initial water conservation mandate issued by the State of California. The City of Antioch was required to conserve 28% based on 2013 usage through the month of February 2016. Thanks to your outstanding efforts, our total cumulative reduction since July 2015 is 29.78%. **At the end of January 2016, the State extended its mandatory conservation order through October 2016.** Final guidance is still being worked out as the State monitors the snow pack and reservoir levels through this winter. Please continue to conserve this valuable resource and plan on conserving throughout 2016. Outdoor water conservation will be the primary focus of the City's program, as well as fines for wasteful practices as identified in the Water Conservation Resolution adopted by the City Council on May 12th, 2015. All Antioch customers were mailed a letter explaining the program and prohibitions, as well as 2013 monthly water usage. Examples of prohibitions are: three day per week residential outdoor watering, no watering between the hours of 9:00 a.m. and 5:00 p.m., shut off nozzles required on all hoses, and drinking water available only upon request at restaurants. Contra Costa Water District has incentives, such as residential high-efficiency clothes washer rebates, water-efficient landscape rebates and smart sprinkler timer rebates. More information on water conservation programs and ideas on how to conserve water can be found at www.ccwater.com or www.antiochwater.com. Customers who are not in compliance with drought restrictions can be reported to the Antioch Drought Hotline at (925) 779-6140.
- In response to the predicted El Niño rains, Public Works has procured extra sand bags and sand, as well as ensuring staff is ready for action 24/7. The City website will have additional information about what the City is doing and how the community can better prepare for the possibility of a severe winter.

Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for ongoing new home construction and provided a punch list for offsite improvements (bond reduction purposes).
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: Environmental clearances and USBR permitting requirements for the Phase 2 development are in progress. Staff is processing a request for reimbursement for Somersville Road widening.
- City-owned cell sites, various locations: Staff is performing site visits and review of land leases, 100% construction drawings, consent letters, photo-sims and related technical reports and materials for equipment upgrades and site modifications.

- Laurel Ranch, a 186-unit housing development by Richland Communities, located at the eastern terminus of existing Laurel Road and west of Highway 4: Staff is reviewing the final development plan and preparing project conditions of approval. Staff is working with the developer to reduce illegal trespassing on the unimproved site.
- Nelson Ranch Subdivision 6893, end of Wildhorse Road: Staff performed a site inspection and provided a punch list in response to the developer's request for warranty bond release.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: The subdivision map check has been completed by the City's consultant. The developer has blocked illegal access to the property with K-rail.
- SR4 (Segment 2) Contra Loma Blvd. Interchange/'G' Street Overcrossing Project: The project has been presented to the State for acceptance. The eastbound Contra Loma Blvd. on-ramp will remain closed temporarily for SR4 mainline construction.
- SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Work continues on the 'A' St./Lone Tree Way interchange and the Cavallo Road undercrossings and the new Sunset Drive from Bryan Avenue to "A" Street extension. Slope paving and sidewalk reconstruction is underway. Pedestrians and motorists are advised to exercise caution while travelling through these areas.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and BART Tunnel Project: Work continues on the Hillcrest Avenue Bridge widening, the Pedestrian Overcrossing (POC) and the Maintenance of Works (MOW) Tunnel. Pedestrians and motorists are advised to exercise caution while travelling through this area.
- BART Parking Lot and Maintenance Facility: Staff approved the design for a proposed 12" sanitary sewer main from the new Maintenance Facility, north of the S.P.R.R. railroad line to the southerly extension of Willow Avenue and is reviewing grant deeds for public easement dedications. Staff returned comments to BART's Ownership and Maintenance of Utilities Agreement for storm drainage improvements.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue: The tentative map has been approved by City Council.
- Aviano, an approved 533 unit housing development located west of the current terminus of Hillcrest Avenue, east and north of Dozier-Libby Medical High School. Staff is working with developer on the Chaparral Park extension. First phase of construction documents has been resubmitted to City for 2nd plan check. Staff is working with consultant on finalizing the sewer study for the South Antioch Area (Sand Creek Focus Area plus some additional properties).

Capital Improvements Division

- Country Hills Drive and Vista Grande Drive Water Main Replacement: A preconstruction conference between Staff and A-S Pipelines, Inc. for the

replacement of the domestic water facilities on Country Hills Drive from Vista Grande Drive to Canada Valley Road and Vista Grande Drive from Lone Tree Way to Country Hills Drive has been scheduled for March 31st.

- Water Main Replacement at Various Locations: D&D Pipelines has completed all work associated with this project. The work is schedule to be considered for acceptance at the April 12th City Council meeting.
- West Antioch Creek Channel Improvements: Execution of a purchase agreement with the Twenty-Third District Agricultural Association for right of way and easements within the footprint of the Contra Costa Fairgrounds was authorized at the City Council meeting on March 22nd. Contra Costa Real Property Division is negotiating the purchase property and easements located at 1400 and 1420 West 10th Street. U.S. Fish and Wildlife is continuing to review the project's biological assessment.
- Zone I Transmission Pipeline Rehabilitation at HWY 4: Geotechnical borings in the locations of the insertion and receiving pits have been completed.
- Urban Water Management Plan: Staff is reviewing the Administrative Draft of the Urban Water Management Plan prepared by West Yost and Associates.
- Brackish Water Desalinization Plant: Authorization to proceed with additional project planning and funding assistance was approved at the March 22nd City Council meeting. A loan application meeting between Staff and the State Water Resources Control Board pertain to a State Revolving Fund loan has been scheduled for April 12th.
- Water Treatment Plant Disinfection Improvements: A response to public comments received on the CEQA document is beginning prepared. CDM Smith is preparing the 100% draft project plans and specifications.
- Transportation Impact Fee Study: Staff is working with the consultant, EPS, to finalize the land use forecasts and the transportation improvement list and network to be used in the traffic model. The final draft Fee Study will be presented to the City Council for public review and comments in May 2016.
- Prewett Water Park Improvements: RHAA completed the design of the final improvements at Prewett Water Park. On March 22nd, the City Council awarded the construction contracts to Sierra Valley Construction for the construction of the spray ground and the playground. Both projects are expected to be completed in September 2016.
- Pavement Management Technical Assistance Program (P-TAP) Grant: The City was awarded \$95,000 in grant funding from MTC for AMS Consulting services to assist the City in implementing and maintaining the annual Pavement Management Program System by inspecting the pavement conditions of arterial, collector and residential streets and provide us with design recommendations for pavement rehabilitation projects. AMS Consulting will start the pavement survey and inspection work in April.
- 2016 CalRecycle Rubberized Pavement Grant: The City was awarded \$250,000 of grant funding for the 2016 Pavement Management Program, which will include potential streets recommended to receive Rubberized Cape Seal treatments.

- 2016 Transportation Development Act (TDA) Grant: The City received \$70,000 of TDA grant funding for Pedestrian and Bicyclist improvement projects for the installation of a new sidewalks and bike lanes along Carpinteria Drive from Graphite Court to Garrow Bridge.

Water Treatment Plant

- Cleaned Solar Bees out on the municipal reservoir. Solar Bees circulate the water in the reservoir; cleaning the Solar Bees prevents weeds from restricting the circulation. Also cleaned the staff gage on the tower.
- Completed installing the support brackets for the covers on “B” plant basin.
- Turned on the river pump to inspect the raw water line air release / air vacuum valve. River Pump will be turned off on Friday as the reservoir is full.
- Added a layer of sand to drying bed #2.

Water Distribution

- Had 319 stops for water service including disconnections.
- Had a total of 59 USA tickets completed for utility location.
- Meter reading has started for the month of March and is on schedule.
- Issued four drought notices issued this week.
- The State Water Board has Extended Emergency Water Conservation Regulations through October 2016.
- Continue to monitor water meters, conservation and usage at all City buildings and parks.
- Continue to respond to drought hotline inquiries.
- Responded to customer calls regarding water maintenance issues city wide.
- Repaired a 1” water service on Gentrytown Blvd.
- Replaced a fire hydrant on Poppy Way.
- Replaced a 6” meter and backflow on Sycamore Dr.
- Replaced a 2” meter on Lone Tree Way.
- Replaced a 3” meter with a 2” meter on Deer Valley Rd.
- Inspected all meters and backflow devices for AUSD.
- Continue State mandated annual backflow testing.
- Performed preventative maintenance on fire hydrants city wide.
- Hauled off green waste for recycles as well as cleaned up debris at the city’s Fulton yard.
- Water Distribution Operators completed the State Water Distribution Exam on March 19th.
- Central Stores staff removed graffiti from Amtrak platform and Fulton Shipyard Rd. boat ramp areas.

Public Works Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Almondridge, City, Jacobsen and Meadowbrook Parks. Follow-up Inspections were completed at Canal, Community, Hillcrest and Mira Vista Hills Parks.
- Chichibu Park: Completed an irrigation water audit, concluding all valves were working properly and with no leaks.
- City Park: The soccer field turf is nearing completion. A tentative re-opening is April 9th.
- Country Manor Park: PG&E completed a Power Tower encampment clean-up.
- Diablo West Park: Playground swings were stolen and new ones have been ordered.
- Gentrytown Park Delta Diamond: The baseball field turf is undergoing renovation. The baseball diamond is complete. Delta Diamond remains closed to the public.
- Knoll Park: Repaired the playground dragon spring rider.
- Village East Park: Repaired the playground track rider.
- Tree Removal Permits: A Tree Removal Permit was issued for 4412 Delta Fair Blvd.
- Irrigation: Repaired ten irrigation leaks on City property.
- Spot Spray: Hillcrest Ave., Water Treatment Plant, Heidorn Ranch Rd., and Lone Tree Way.
- Trim Crews: Silverado Trail, Lotus Ct., Johnson Trail, and Via Dora Water Tank.
- Dead Tree Removal: Laurel Rd.
- Weed: Walton Lane Tank, Larkspur Tank, and Lone Tree Way.
- Lighting Upgrades: Replaced 11 lights with new LED light fixtures at the Marina, which included eight on the pathway along the south walk, three on the walkway behind old Humphrey's restaurant and three on the fishing pier.

Public Works Operations – Street Maintenance

- Graffiti Abatement: Removed graffiti from City property in numerous areas.
- Signs: Replaced 93 existing signs due to poor reflectivity.
- Debris: Picked up one and a half yards of debris in City rights of way.
- Potholes: Filled 53 potholes.
- Striping: Painted 88 stencils and 1,034 feet of 12 inch crosswalks.
- Grind raised sidewalks: Marina and Police department.

Public Works Utilities – Collections Division

- Calls for Sewer Service: Received and responded to five calls for service from the public. Responding crews televised 2,380 linear feet of public sewer laterals connecting to the City's sewer system.
- Sewer Mains: Daily preventative maintenance performed on over 3,031 linear feet of sewer main lines.

- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified ‘hot spots’ and integrate a proactive preventative cleaning schedule for the ‘hot spots.’
- Sewer Lateral Maintenance Program (SLMP): Repaired two laterals that were severely damaged requiring immediate repairs. Crews also televised 68 laterals.
- Manhole Inspection Program: Crews inspected 37 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future maintenance and rehabilitation. We are updating the program and processes for integration in our computerized maintenance management system.
- Sanitary Sewer Overflow (SSO) Reduction Program: Staff is working on formal inspection criteria to inspect manholes in rural areas. The use of “SMART Manholes” in strategic areas will be utilized that will alert leadership staff within the division of potential SSOs. This program will also address the need for locking mechanisms.
- Closed Caption Televising (CCTV): Crews televised 6,434 feet of sewer main lines. The CCTV Preventative Maintenance crew inspects sewer mains to identify the condition and causes of blockages and SSOs.
- National Pollutant Discharge Elimination System (NPDES): Crews removed 6.5 yards of trash and debris and six shopping carts from various creeks and channels. Weed abated 2.7 acres of entry way access to channels. These activities ensure the City meets the Federal Clean Water Act requirements of municipalities discharging storm water into waterways.

Public Works Operations – Fleet Division

- Preventative Maintenance: 11 services on City vehicles as scheduled.
- Unscheduled Repairs: 45 unscheduled, necessary repairs to City vehicles.

Public Works Operations – Municipal Marina

- Marina staff responded to five enquiries and gave two tours of the facility.
- Electrical meter reads and billing for April are complete.
- LED lighting upgrade to the Marina trail is complete.
- Special Events: Staff is preparing for the first Antioch Rotary Club Bunny Hop 5K this Saturday March 26th. The award ceremony and post-race festival are to be held on the Marina grounds. More information can be found at: <http://www.antiochbunnyhop5k.com>.
- Maintenance: Fuel tank maintenance work has been completed and fuel system testing is commencing. Repairs to fuel dock pump out complete; pump out is now operational.
- Advertising and Outreach: Approved advertisements placed in Yachtsman magazine reaching over 40,000 boaters. Craigslist advertisements placed in Bay Area, Stockton, Sacramento, Monterey, and Santa Cruz listings. Advertising Annual Boat Launch Ramp Passes for \$100 on Craigslist.

Public Works Operations – Facility Maintenance Division

- Municipal RV Storage Facility: Repaired security gate at entrance.

- City Hall: Replaced two lighting ballasts on the second floor and flickering lights on the third floor.
- Police Department: Adjusted the employee gate and a restroom door.
- Public Works: Installed two ergonomic work stations. Replaced burned out light bulbs. Replaced malfunctioning lighting motion sensor in the Training Room.
- Human Resources: Set up facility for the Annual Health Fair.

GIS

- Collections Clean Out Data Editing: Continuous.
- Collections Lateral Data Editing: Continuous.
- Service Address Data Editing: Continuous.
- Water Treatment Plant Facility Map: Complete.
- Water Distribution Data Updates: Complete.
- 2016 City Base map: Complete.
- Water Distribution Grid Book Updates: 90% complete.
- Begin City Collection System Updates: 17% complete.
- 2016 Imagery Update: 65% complete.
- Begin Downtown Business Map.

POLICE DEPARTMENT UPDATES

- On 3/24/16 at 12:16 am, a couple was sitting in their car at Dallas Ranch Park located at 1137 Prewett Ranch Dr when a white vehicle pulled behind them and two males approached either side of the car. Both males were armed and demanded their property. The take was a purse and cell phone. There were no injuries reported.
- On 3/23/16 at 11:49 pm, a couple was sitting in their car at Country Manor Park located at 2800 Asilomar Dr. and starting to back out of the stall. A vehicle described as a white Monte Carlo blocked their path. Two males got out and approached either side of the car. The male on the driver's side tapped on the window with a gun and demanded their property. The take was two cell phones, a purse and cash. The male on the driver's side took the car keys and threw them into a nearby field. There were no injuries.
- On 3/23/16 at 11:08 pm, officers responded to the area of Morro Drive for several calls of gunshots in the area. While en route, the residents of 2820 Morro Drive called to report several rounds had been fired into their residence. Contact was made and several spent 7.62 cal. shell casings were found in the driveway with several rounds fired through the closed garage door. Two vehicles in the garage were struck and several bullets went through the walls of the residence and into the hill behind. The residence was occupied and two subjects had been inside the garage at the time of the shooting. No one was struck by any of the gunshots. The family was somewhat cooperative and did not understand why they were targeted. They could not provide any further information. Several witnesses were located and stated they heard the gunshots, came out front, and saw an adult male in dark

clothing run to a light colored Acura while carrying what appeared to be an assault rifle. The vehicle then fled the area. Several known gang members from Antioch and Richmond are associated at this address. A county wide officer safety bulletin was sent out regarding this incident and the suspect vehicle.

- On 3/23/16 at 10:44 pm, the bartender from the Riverview Lodge called to report shots fired outside the restaurant. She walked outside to find several shell casings. Most of the vehicles scattered and left. There were no other witnesses to the shooting. No victims were located and it appears the shooter fired into the air. Area hospitals were advised.
- On 3/23/16 at 10:40 pm, a male subject entered Pizza Hut on Contra Loma Blvd as they were closing. The male brandished a semi-auto handgun and demanded money. An employee gave the suspect money from the till and the suspect left on foot. No injuries were reported.
- On 3/23/16 at 10:35 pm, a couple was at Williamson Ranch Park in their vehicle when they were approached by two males. Both of the males brandished handguns and demanded their money and phones. The suspects threw the victim's car keys somewhere in the park. The keys were never located and the phone was turned off and could not be pinged. No injuries were reported.
- On 3/23/16 at 2:06 pm, APD was contacted by the Sheriff's Office regarding a welfare check at 800 Blue Rock Dr for a male subject who was involved in a fight in Bay Point. There was also a stolen vehicle left at the scene and a marijuana grow house was located by deputies. They wanted us to conduct a welfare check with the victim who fled from the fight scene. We attempted contact but there was no answer. Officers noticed two license plates in the driveway which was also reported to a stolen Toyota Camry. Later in the shift, an officer observed a vehicle matching the description of the Camry exiting the driveway of the residence and began following it. While waiting for cover, the suspect began driving erratically. A short pursuit ensued and was quickly terminated when the suspect began driving in the opposite lanes of traffic.
- On 3/23/16 at 11:14 am, an officer was dispatched to the intersection of Deer Way and Country Hills Dr after a witness reported seeing 21 year old Kevin Saldonga spray painting graffiti on the sidewalk. While responding to the scene, the officer located Saldonga walking near Shell/Gas City on Lone Tree Way with a group of other people. Saldonga had paint overspray on his hands and admitted to painting near the water park. He was identified by the witness and taken into custody. He was released on a promise to appear and public works was notified.
- On 3/23/16 at 10:13 am, while handling an unrelated call, an officer was waved down by a citizen who reported that 50 year old Jeffrey Connick had a warrant for his arrest and was hiding in a trailer near the Dollar General store on W 10th St. Connick was contacted and it was confirmed he had an outstanding warrant for a parole violation out of Nevada with full extradition. Connick was considered an escape risk and was taken into custody without incident. He was later rejected from county jail for medical reasons and transported to county hospital for clearance. He was eventually discharged and booked at county jail.

- On 3/22/16 at 11:20 pm, two people were seated in a vehicle in the parking lot of Diablo West Park on Prewett Ranch Dr eating food when a dark colored, two door sedan with major damage to the front passenger side parked near them. After approximately five minutes a male with dark clothing exited the driver side. The male approached them armed with a handgun and demanded all their property. They told the male they didn't have any property which was not true because one of their phones began to ring. The responsible took several personal items from the victims and got back into the driver seat of the vehicle with a female passenger and fled toward Mokelumne Dr.
- On 3/22/16 at 5:42 pm, an officer located an occupied stolen vehicle parked at Texas St. and D St. The driver, 24 year old Kaili Garrett and a passenger tried to quickly exit the vehicle when they saw the officer. Both subjects were detained without incident. The vehicle was stolen earlier in the day from Pittsburg. Garrett was on felony probation for identity theft and was sent to county jail. The passenger was interviewed and released at the scene pending further investigation.
- On 3/22/16 at 4:39 pm, an officer was dispatched to a suspicious person call in the 500 block of Blue Rock Dr. 27 year old Nifae Tinoifili was contacted. It was discovered that he had probable cause for his arrest related to an earlier auto theft investigation case. Tinoifili was arrested without incident and interviewed about the case. He was later booked at county jail.
- On 3/22/16 2:52 pm, store employees at Lucky on Contra Loma Blvd called APD to report a customer who always comes into the store intoxicated had just left the parking lot in her vehicle. An officer was nearby and spotted the car turn from Contra Loma Blvd onto Fitzuren Rd and then into the Las Taracas restaurant parking lot. 58 year old Sandy Allen exited her vehicle and was inside the business before the officer could contact her. She then exited the business and was stumbling back to her vehicle when she was contacted by arriving officers. Allen was found to be intoxicated and when a preliminary alcohol screening device was used, a reading of 3 times the legal limit was obtained. She was brought to APD and then later booked into county jail.
- On 3/22/16 at 2:41 pm, officers responded to the area Roscommon Way and Carlow Way for the report of gunshots. 4 spent .40 cal casings were found in the roadway. No witness could be located. Area hospitals were notified after a neighbor stated they heard loud arguing in the area just before the gunshots. To date, no victims have been located
- On 3/21/16 at 11:30 pm, three people were in a vehicle at Diablo West Park on Prewett Ranch Dr when a silver four door sedan with black stripes parked next to them. Two males exited the vehicle and approached them. One of the males pointed a hand gun through the window and demanded their property. The victims complied with the demands and gave up two cell phones, two wallets and a purse. The vehicle fled in an unknown direction and no one was injured.
- On 3/21/16 at 1:58 pm, the female victim was walking on the trail near the Community Center on Lone Tree Way when an adult male approached her. He stepped in front of her and flashed a handgun he had concealed in his front waistband while demanding money. The victim gave the male a small amount of

cash and he fled on foot towards Country Hills Dr. The victim walked to Wal-Mart and called APD from the store. She was not injured and after an area check, the suspect male was not located.

- On 3/21/16 at 1:30 pm, a realtor working to assist in the sale of a bank owned home came by to do his weekly security check at a home on Markley Creek Dr. He found that the potential new owner had already occupied the house after forcing entry. They setup a small living space and were in the process of setting up a large marijuana growing house. Tables, lights, wiring, and ventilation were all installed. No plants were located and the electrical had not been tampered with. A report was taken and detectives were advised.
- On 3/20/16 at 10:55 pm, an officer was in the area of 1405 W 18th St on an unrelated call for service and recognized 41 year old Danielle Reyes who was in the area and knew that she had a warrant for her arrest for misdemeanor assault. When the officer completed the call for service, Reyes was contacted and arrested for the outstanding warrant. Reyes was transported to county jail.
- On 3/19/16 at 3:20 pm, officers responded to the area of Empire Mine Rd for a report of shots being fired. Officer contacted a subject who he went on a 2 hour hike on Empire Mine Rd, leaving his BMW parked on Deer Valley Rd near Empire Mine Rd. When he returned to his vehicle he noticed bullet holes through the driver door. (3) .40 caliber casings were located and the suspects are unknown at this time.
- On 3/18/16 at 11:53 pm, an officer observed 24 year old Daniel Ramirez at Burger King on Mahogany Way and knew he had an outstanding warrant for a parole violation. He was contacted on a pedestrian stop and arrested without incident. Ramirez was sent to county jail.
- On 3/18/16 at 8:33 pm, officers responded to an address in the 2000 block of Cavallo Rd. for a report of a fight and someone yelling for help. On arrival, officers found the front door of the apartment open and front windows smashed out with large amounts of blood all over. The resident told officers she was in her apartment when she heard her front windows being broken. She saw two males breaking her windows and then reaching in to unlock her door. She tried to keep them out and suffered several lacerations from the broken glass. They entered her apartment demanding money. Both fled out of the apartment after the resident grabbed a hammer and began swinging it at them. The resident was transported to the hospital and treated for her injuries.
- On 3/17/16 at 9:59 am, officers attempted a traffic enforcement stop on 41 year old Deon Culberson and a pursuit ensued that lasted less than two miles. Culberson drove into a driveway on Merced Circle and attempted to flee his vehicle on foot but was quickly caught. APD Special Operations Unit took over the investigation and authored a search warrant for Culberson's residence in Oakley and a large amount of narcotics for sales, bullets and cash were located during the search. Culberson was booked into county jail.

Calls for Service and Arrest Data:

Time Period:	03/17/16 00:00:00 – 03/23/16 23:59:59		
Number of Calls for Service:			1,563
Number of Case Reports:			324
Number of Arrests:			60
	Felony:		17
	Misdemeanor:		42
	Infraction:		1
	Arrests with DUI charge:		1
<i>The data is based upon unaudited CAD/RMS data at time of report generation.</i>			

CITY MANAGER’S NOTES

Monday afternoon, I attended the swearing-in ceremony at the Antioch Police Department Community Room. Mayor Harper swore in two new officers, bringing the total sworn officers at Antioch PD to 94. This is a net addition of 12 since Measure C was passed and the Council directed 100% of the Measure C funds to the Police Department and Code Enforcement. The current two year budget running through June 30, 2017 funds 102 sworn officers. In addition to Mayor Harper, all City Council Members also attended, as is their custom.

I attended the “Women’s Hall of Fame” dinner in Concord Thursday evening, along with the Mayor and City Council, City Attorney Mike Vigilia and Police Chief Allan Cantando. The Contra Costa Commission for Women honored twelve women, inducting them into their Women’s Hall of Fame and honoring one of the new inductees with the prestigious award of “Woman of the Year.” The 2016 Woman of the Year is Antioch City Council Member, and former Mayor, Mary Rocha. (More information on page 2 of this report) Congratulations, Mary, on this well deserved award!