



**OFFICE OF  
THE CITY MANAGER  
MEMORANDUM**

**DATE:** March 27, 2015  
**TO:** Mayor Harper and City Council Members  
**FROM:** Steve Duran, City Manager  
**RE:** City Manager's Weekly Report

**MEETINGS SCHEDULE**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
<b>Wednesday, April 1, 2015 CANCELLED</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Thursday, April 2, 2015 3:00 p.m.</b>	Board of Administrative Appeals	City Council Chamber 200 H Street
<b>Thursday, April 2, 2015 6:00 p.m.</b>	Economic Development Commission Meeting	City Council Chamber 200 H Street
<b>Saturday, April 4, 2015 CANCELLED</b>	Neighborhood Cleanup	
<b>Tuesday, April 14, 2015 6:00 p.m. &amp; 7:00 p.m.</b>	City Council Meeting  (Special Meeting – 6 pm) (Regular Meeting – 7 pm)	City Council Chamber 200 H Street
<b>Thursday, April 16, 2015 7:00 p.m.</b>	Parks & Recreation Commission Meeting	City Council Chamber 200 H Street
<b>Saturday, April 18, 2015 8:30 a.m. – 11:00 a.m.</b>	Keep Antioch Beautiful Day	Various Locations For More Information, Visit <a href="http://www.art4antioch.org/Keep-Antioch-Beautiful.asp">www.art4antioch.org/Keep-Antioch-Beautiful.asp</a> Or Call 925-779-6137

<b>Monday, April 20, 2015 7:00 p.m.</b>	Crime Prevention Commission Meeting	Antioch Police Department 300 L Street Community Room
<b>Saturday, April 25, 2015 9:00 a.m. – Noon</b>	Landscape Workshop – How to Replace Your Lawn With a Beautiful Water-Wise Landscape	Antioch Community Center 4703 Lone Tree Way Free, Preregistration is Required, Visit <a href="http://www.ccwater.com/L2G-cgi/Workshops.asp">http://www.ccwater.com/L2G-cgi/Workshops.asp</a> or Call 925-688-8320
<b>Tuesday, April 28, 2015 6:00 p.m. &amp; 7:00 p.m.</b>	City Council Meeting (Special Meeting – 6 pm) (Regular Meeting – 7 pm)	City Council Chamber 200 H Street

## OFFICE OF THE CITY CLERK UPDATES

The Annotated Agenda for the March 24<sup>th</sup> City Council Meeting is posted on the City's Website. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click 'City Council'.

The next regularly scheduled Board of Administrative Appeals meeting will be held on April 2<sup>nd</sup> at 3:00 p.m. in the Council Chambers.

The City Clerk's office is accepting applications for the following Boards/Commission Vacancies:

- Police Crime Prevention Commission (two partial-term vacancies)  
Extended deadline date to apply: 4:30 p.m., Friday, April 3, 2015.  
- *Update: 0 applications received as of Wed., 03/25/15*

Any interested resident is encouraged to apply. To be considered for these volunteer positions, a completed application must be received in the Office of the City Clerk by the dates listed above. Applications are available at [www.ci.antioch.ca.us](http://www.ci.antioch.ca.us) and at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, (925) 779-7009, Monday through Friday, 8:30 a.m. to 4:30 p.m. Your interest and desire to serve our community is appreciated.

Fair Political Practices Commission (FPPC) Form 700 "Statement of Economic Interests" filers are reminded to submit their report for Calendar Year 2014 to the City Clerk's Office no later than Wednesday, April 1, 2015. A reminder, the original copy with a "wet signature" must either be mailed or hand delivered to the City Clerk's Office. PDF copies by email are not accepted.

Our office received 3 California Public Records Requests this week and forwarded to the appropriate department for a response

The Special Election for State Senate District 7 was held on Tuesday, March 17<sup>th</sup>. Candidates are reminded to have all their yard signs and 4x8 signs removed by March 28<sup>th</sup>, 10 days after the Special Election.

A Special Run-off Election for State Senate District 7 will be held on Tuesday, May 19<sup>th</sup> between Assembly Member Susan Bonilla and Orinda Mayor Steve Glazer. The City Clerk's Office will again have a mail-in ballot box on the City Clerk's Counter on the first floor of City Hall when the absentee ballots are mailed out by the County Elections Office.

Requested files were retrieved from the Records Warehouse and delivered to the Engineering Section and the Capital Improvements Section.

## **HUMAN RESOURCES UPDATES**

A physical agility test was held for Police Officer candidates on March 27<sup>th</sup>.

Oral Board interviews for Operations Supervisor were held on March 25<sup>th</sup>. The eligibility list has been provided to the Public Works Department.

Oral Board interviews for Code Enforcement Officer were held on March 27<sup>th</sup>. The eligibility list will be provided to the Community Development Department by March 30<sup>th</sup>.

This week Bryce Jones and Matthew Roberson joined the Public Works Department as Collections System Workers. DeAnna Whitaker also joined the Public Works Department as an Administrative Assistant. Please join us in welcoming them to the City of Antioch.

## **INFORMATION SYSTEMS UPDATES**

Work orders opened/completed for the week: 134/149

Email filter activity: 16,331 processed, 10,830 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.

Team updated firmware on half of the police vehicles.

Team finished installing Win7 PC's on the 2<sup>nd</sup> floor of City Hall.

Team ordered replacement PC's for Prewett/ACC and CIP.

## **ECONOMIC DEVELOPMENT UPDATES**

**Downtown Antioch “Rivertown” Business District** – Beautiful Downtown Antioch is becoming the place to be on weekends for antiques and collectables, entertainment, food and drink. Check out G Street Flea this weekend. Located on the ground floor of the Masonic Building, this market provides collectors, craftspeople and artists a space to sell their antiques and one of kind products in a shared space for treasure hunting. “The Flea” is open the 1<sup>st</sup>, 3<sup>rd</sup> and 4<sup>th</sup> weekend of each month. Next event is:

March 28 & 29 from 9am - 3pm - 205 Second Street at G

To become a vendor check out the website: <http://www.gstflea.com/>

## **ARTS AND CULTURE UPDATES**

**Antioch’s Umpqua Bank Exhibit** - The Arts & Cultural Foundation of Antioch continues their partnership with Antioch's Umpqua Bank and features seven artists in their upcoming exhibit. The bank is a perfect venue for local artists to showcase their work, which changes every two months. The featured artists are: Jeanette Ahern, Lori Cook, Robin Mayoff, Beverly Knight, Bernice Lucerno, Denise Press and Andre' Salvador. The new exhibit begins February 1st and continues through March 30th. Contact information:

Umpqua Bank  
3700 Lone Tree Way  
Hours open: Monday-Friday from 9am – 5pm

For more information visit [www.art4antioch.org](http://www.art4antioch.org) or email [Diane@Art4Antioch.org](mailto:Diane@Art4Antioch.org)

**Photography only exhibit, "Through My Lens"** - The Arts & Cultural Foundation of Antioch is proud to present the first photography only exhibit, "Through My Lens", which will feature 35 photographers at the Lynn House Gallery from April 11th - May 2nd, 2015. There is a free artist reception on April 11th from 2-4 PM.

Photography Exhibit - Lynn House Gallery  
Lynn House Gallery  
809 West 1st Street in downtown Antioch  
Open from 1-4 PM on Wednesdays and Saturdays  
April 11th - May 2nd, 2015  
Free Artist Reception, April 11th, 2-4 PM

For more information visit [www.art4antioch.org](http://www.art4antioch.org) or email [Diane@Art4Antioch.org](mailto:Diane@Art4Antioch.org)

## RECREATION UPDATES:

- On Thursday, 50 youth participated in a free “Youth Employment Workshop” presented by the Contra Costa County Office of Education. Look for this partnership to grow and expand so that the City can support youth and teen development.
- Last week, staff conducted interviews for Camp Leader candidates to work in the youth Coyote Hills Summer Day Camp that begins June 15<sup>th</sup>
- On Tuesday, Water Park staff began the annual Water Safety Instructor Certification class. There are 10 eager participants learning the skills necessary to teach water safety classes for the community.
- Last week, Water Park staff continued important prep work for the fast approaching Water Park Season. The main focus is indentifying and mitigating any potential hazards as well as wrapping up painting projects. Staff is well on the way to having ***EVERYONE INTO THE WATER!***
- On Tuesday, Recreation staff participated in the keep Antioch Beautiful Committee meeting. The Recreation Department is looking forward to leading a trail cleanup based out of Prewett Community Park. Sign up to join the fun at <http://www.art4antioch.org/Keep-Antioch-Beautiful.asp>
- Lifeguard positions are still open at the Antioch Water Park for the 2015 season, and the Recreation Department offers training certification classes. Apply now! The cashier position has closed and all open spots have been filled with youth residents.
- Water Park Season Passes are **still** on sale. Purchase before May 23 and save 25%! Join the twenty year celebration of safe, summer family fun.
- Registration continues for spring swimming lessons. Classes begin April 11<sup>th</sup>. Get a head start on becoming water and swim safe this summer!
- The winter session of recreation, fitness, and enrichment classes is coming to an end. Shake the winter blues and register for spring activities. Meet up with friends and make new friends!
- Staff consulted with ActiveNet to improve the registration system for all residents; making the system user-friendly and using it to connect with customers.
- Last week, staff reviewed and edited the “Summer Recreation Guide” which will soon be submitted for printing. Watch for the guide to arrive in your mailboxes in April.
- ***Did you know*** the “Worth Shaw Sports Complex” is named after Lawrence Worth Shaw who served as the first Director of Recreation for the City of Antioch? Worth Shaw was also inducted into the first class of the Antioch Sports Legends in 2007. He left a rich legacy of youth sports and recreation as a way to engage young people.

## Senior Center Services

- Last week, 422 affordable, healthy meals were served. No membership or income requirements are required to eat at the C.C. Cafe. Lunch is provided from 11:30am-12:30pm.

- On Thursday, Antioch Senior Services and AARP collaborated to provide free tax services to low income seniors over the age of 60. The tax services reached full capacity of 40 + appointments. Throughout the months of February and March, this program reached 256 low-income senior participants offering affordable solutions to seniors in the Antioch community.
- Staff collaborated with the Antioch Senior Citizen’s Club Membership Chair Person to create a computer database to track membership participation. The database can be maintained successfully by senior members and used to create labels for monthly senior newsletter and other senior club participation outreach.
- Staff met with the Senior Citizen’s Club Board of Directors to improve the operational space use of the MNO Grant Dining hall. Round tables were added to make it more appealing and ADA friendly for participants.
- Staff met with Senior Citizen’s Club Board of Directors to help them evaluate club expenditures. Staff provided recommendations and guidance on cost savings and alternatives to reduce overall monthly spending that would aid the senior citizens club in cost efficiency.
- Last week, staff met with the Contra Costa Senior Peer Counseling Chinese Program representative to collaborate on programs in April 2015. A Chinese cooking class has been scheduled to bring cultural enrichment to all senior participants.

**COMMUNITY DEVELOPMENT UPDATES**

**Planning/Building:**

Customers served:

- Counter=27
- Calls=29
- Emails=2
- Staff met with multiple property owners/developers with interest in FUA 1.

**Building Permit Activity:**

- Permits issued..... 48
- Inspections requested..... 166

**Code Enforcement:**

Cases followed up on	54
New Cases Open	27
Posted Sub-standard	1
Citations Issued	3
Warrants obtained and served	0
Cases Closed	33
Demand to Title for Cost recovery	3
Demands to Property Owners	6

Special Assmt. Liens recorded	0
Prepare & record Release of Lien	3
Phone messages on complaint line	38
Web reports	9

- Bryan Ave  
Property posted substandard with red tag due to lack of water.

### **Environmental Resources:**

Environmental Enforcement: For March 19- March 25, there were over 37 actions taken on cases. 1 citation was mailed out for a storm water violation. 7 cases were closed. We are currently wrapping up cases that were started in 2014. The amount of actions will dwindle over the next few months as more time is spent by staff working on Eco-events and other environmental projects.

### **Eco-Happenings**

1. The City and Republic Services staff held a reuse art project at the Antioch Branch Library on Wednesday, March 25. Children that attended were able to make dinosaurs out of old records and office folders. Pictures will be posted on EcoAntioch.
2. Upcoming eco events include:
  - April 1-April 30th– Month of Service, pick up litter any day of the month! Call the Env Res Line to get bags and coordinate pick up of the litter you collect. Take pictures of yourself doing your own litter pickup event and enter to win skate passes or tickets to the Undead Bettys Roller Derby bout on April 18<sup>th</sup>. Follow EcoAntioch on Instagram or Facebook or visit <http://art4antioch.org/Keep-Antioch-Beautiful-SocialMedia.asp> for more information.
  - Saturday, April 18, 8:30-11am– Keep Antioch Beautiful Day, <http://art4antioch.org/Keep-Antioch-Beautiful.asp>
  - Wednesday, April 22, Earth Day!- Join us at Antioch High School from 11:30-3pm, see the cool things the students are doing to celebrate and protect our planet and to learn more about local resources at the outreach tables
  - Kaiser Deer Valley Farmer’s Market- Thursday, April 23 10am-2pm come shop for fresh produce and foods while visiting the environmental outreach tables including the City of Antioch’s Environmental Resources!
  - Saturday, April 25, 9am-noon– Lose a Lawn, Gain a Garden workshop, Antioch Community Center, 4703 Lone Tree Way, free workshop,

preregistration required to receive packet: [conserve@ccwater.com](mailto:conserve@ccwater.com) or call (925) 688-8320

- If you have not yet registered for the free [Bringing Back the Natives Garden Tour](#) (which takes place on Sunday, May 3) – please do so now! **The garden guides will begin mailing next week; [registering now](#) at [www.bringingbackthenatives.net](http://www.bringingbackthenatives.net)** will ensure that you receive your guide early (and in the first mailing). In addition, as this event is expected to fill, registering now will reserve your place on the tour.

### **CDBG & Housing Programs:**

The CDBG Consolidated Plan was presented to the City Council in a Study Session, and funding priorities were approved by Council at a public hearing on March 24, 2015.

The quarterly CDBG Consortium meeting was held in Richmond Thursday (3/26). Richmond has just begun participating in the Consortium, at the strong urging of HUD, after an absence of over 3 years. Richmond is required to prepare a separate Consolidated Plan, as they do not participate in the HOME Consortium and share funds. Staff will be participating in the June technical assistance meeting for all agencies receiving CDBG funds in the County.

Homeless – The City is represented at the Zero: 2016 Strategic Partner meetings occurring every other week. Outcomes for the next month are to establish take-down targets of veterans for the County and jurisdictions (how many current homeless veterans, how many coming on each month); the roll and responsibilities of strategic partners and subcommittees; developing a communications strategy; and planning a kick-off event.

The Housing Element of the General Plan will be reviewed and considered for adoption by the City Council on April 14, 2015.

### **PUBLIC WORKS UPDATES**

#### Administration

- PG&E is continuing work on their Contra Costa to Moraga 230 Kilovolt transmission line upgrades. This 27-mile project begins in Antioch. Work which will involve raising transmission towers and replacing existing lines is scheduled to continue through May in Antioch. Crews and contractors are using helicopters and truck-mounted cranes to perform the work. Work will generally occur daily between 7:00 a.m. and 5:00 p.m. PG&E has fenced the area they will be utilizing at Chichibu Park. They will also be staging work at another site near the Mira Vista Hills Reservoir off Cambridge Drive during much of the construction in Antioch as staging and construction locations for their operations. For information on this project email [ContraCostaMoraga@pge.com](mailto:ContraCostaMoraga@pge.com) or call your local customer outreach specialist at 877-201-1245.



- The Contra Loma Blvd./L' St. undercrossing will be closed to through traffic this Friday evening from 10 p.m. – 5 a.m. for sewer work.
- Contracts for several roadway maintenance projects have been awarded recently and detours and lane closures should be expected throughout the City. This work is necessary for the preservation of the road surface and to minimize the number of potholes in the future. We apologize for the inconvenience and ask that motorists please drive slowly and safely in the vicinity of the workers.

#### Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18<sup>th</sup> Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for new home construction.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: Staff is reviewing a second revision to the approved plans and construction submittal documents. Parcel map, appurtenant easements, right-of-way dedications and quitclaim deed have been sent to the County Recorder's Office for filing. Grading and construction of improvements are underway. Phase 2 environmental clearance and USBR permit are in process.
- Cellular Providers on City-owned Property: Metro PCS is decommissioning their Via Dora site. AT&T is pursuing a lease modification for their James Donlon site. Crown Castle is seeking to renegotiate a lease for their Putnam Street site.
- City Sports Club, located at 5001 Lone Tree Way: At the developer's request, staff returned "at risk" plan check comments and approved lot merger and easement vacation documents pending a Planning Commission hearing.
- Contra Loma Estates HOA Privatization: Contra Loma Estates HOA has applied for a permit to privatize their interior roads and install security gates and fencing at the entrances to their subdivision. Staff has requested additional documentation. Planning Commission and City Council approvals are required.
- DeNova Homes Mixed Use Project at Hillcrest Ave./Wildflower Dr.: Application for mixed use project consisting of 9.5 acres commercial, 8 acres multi-family, and 2.2 acres single family development. Staff is reviewing for conditions of approval.
- Golden Bow Estates HOA Privatization (PW 652): Golden Bow Estates HOA has applied for a permit to privatize their interior roads and install security gates and fencing at the entrance to their subdivision. Planning Commission and City Council approvals are required.
- Laurel Ranch, a 186-unit housing development by Richland Communities, located at the eastern terminus of existing Laurel Road and west of Highway 4: The developer is preparing a final development plan submittal.
- Nelson Ranch Unit 1 Subdivision 6893, a 102-unit housing development by Standard Pacific Housing, located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4: Developer's engineer is preparing revisions to 2011 State Freeway Maintenance Agreement that include the Wild

Horse Road undercrossing. Developer is mobilizing to remove graffiti from sound walls along SR4.

- Oakley Knolls Subdivision 9353, a 31-lot development by Discovery Builders, located north of Oakley Road 1,300 feet west of Phillips Lane: Staff prepared conditions of approval for the tentative map application.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: Staff returned second map and plan check comments and prepared conditions of approval for landscaping plans design review approval.
- PG&E Lot Line Adjustment, located at the southwest corner of Somersville Road/Buchanan Road intersection: Staff approved lot line adjustment documents for recording purposes.
- Taco Bell, 1706 'A' St.: Staff prepared conditions of approval for a use permit application.
- Wilkinson-VanSandt LLA: Application has been made for a lot line adjustment between 4316 and 4325 Berryessa Ct.
- SR4 (Segment 2) Contra Loma Blvd. Interchange/'G' Street Overcrossing Project: The Contra Loma Blvd./'L' St. undercrossing will be closed to through traffic this Friday evening from 10 p.m. – 5 a.m. for sewer work. Punchlist items are being completed for the 'G' Street Bridge.
- SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Bridge construction is underway at the Lone Tree Way/'A' Street and Cavallo Road undercrossings.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and eBART Tunnel Project: Work continues on Slatten Ranch Road improvements.
- eBART Parking Lot and Maintenance Facility: The Contractor has requested permit final on the encroachment permit for Slatten Ranch Road improvements. Staff is reviewing plans and easement dedications for a proposed 12" sanitary sewer main, from the new Maintenance Facility north underneath the S.P.R.R. railroad line and along the extension of Willow Avenue from Oakley Road.
- Wal-Mart expansion: Processing easements and vacation of existing easements.
- Deer Valley Business Park, commercial development fronting Country Hills Drive between Lone Tree Way and Deer Valley Road: Processing abandonment of existing easement.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues.
- Aviano, a proposed 533 unit housing development located on Sand Creek Road west of future Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues. The revised tentative map has been submitted for review and staff is updating conditions of approval.

- The Ranch, a proposed 1,667 unit housing development located between Deer Valley Road and Empire Mine Road: Staff is preparing comments for preliminary development plan.
- Heidorn Village, a proposed 117 unit housing development located at the northwest corner of Prewett Ranch Drive and Heidorn Ranch Road: The tentative map has been submitted and staff is creating conditions of approval.
- Quail Cove, a proposed 32 unit housing development located on the south side of Prewett Ranch Drive west of Heidorn Ranch Road: The tentative map has been submitted and staff is creating conditions of approval.

### Capital Improvements Division

- Sanitary Sewer Main Replacement at Various Locations: RGW Construction is installing new sanitary sewer main on East 19<sup>th</sup> Street and new sewer service laterals on Acacia Avenue and East 19<sup>th</sup> Streets. Concrete restoration is being performed on Evergreen Avenue.
- Williamson Ranch Plaza Water Main Replacement: D.R. Lemings is performing additional chlorination and flushing of the new water main on the western side of Williamson Ranch Plaza in preparation for supplementary bacteriological testing.
- Piping Reconfiguration of Canal Pumps 2 and 4 and Pump 2 Replacement: Con-Quest Contractors has installed the new piping at the Canal East Pumping Station. Contra Costa Water District is expected to reinstall their flow meter next week. The existing concrete pipe supports have been modified to fit the new pipeline.
- Community Block Grant Downtown Roadway Pavement Rehabilitation: MCK Services, Inc. has reconstructed the intersection of K & 4<sup>th</sup> Street. Concrete repairs throughout the project area are scheduled to begin next week.
- Ninth Street Roadway Improvements: MCK Services, Inc. has completed the reconstruction of the intersection of West 9<sup>th</sup> and 'F' Streets. Reconstruction of the intersections at West 9<sup>th</sup> Street at 'B', 'C', 'D' and 'E' Streets will occur over the next week.
- Marina Boat Launch Facility, Third Boarding Float: Project plans and specifications are available for purchase at a cost of \$75 per set. Copies may be obtained by logging on [www.blueprintexpress.com/antioch](http://www.blueprintexpress.com/antioch) or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for April 7, 2015, at 2:00 P.M. in the City Council Chambers located at 200 "H" Street.
- Water Treatment Plant Disinfection Improvements: Requests for Proposals have been sent to various engineering consulting firms to perform comprehensive feasibility studies and alternative analysis on various disinfection processes to replace the existing chlorine gas pre-treatment and post-treatment currently utilized at the City's Water Treatment Plant. Consultant responses are due March 31<sup>st</sup>.
- Rubberized Cape Seal Program: The City Council awarded the 2015 Pavement Maintenance Cape Seal project to the low bidder, American Pavement Systems. Construction is scheduled to start June 8, 2015, and be completed by July 31, 2015.

- 2015/2016 Transportation Development Act (TDA) grant: The Countywide Bicycle Advisory Committee recommended to MTC awarding Antioch \$50,000 of TDA grant funding to install 35 new curb ramp locations along 'A' Street, Blue Rock Drive and West Tregallas Road.
- Safe Routes to School Grant (Cavallo/Garrow/E. Tregallas curb ramps): Staff opened bids for the installation of 85 curb ramps and sidewalk improvements along Cavallo Road, Garrow Drive, East Tregallas Road and Drake Street. The City Council awarded the construction contract at the February 24<sup>th</sup> meeting to J.J.R. Construction. Construction is scheduled to start in April 2015.
- Transportation Impact Fee Study: Staff is working with the consultant to update anticipated land uses and the transportation network to be used in the model.
- Preventative Pavement Maintenance Program: The City Council awarded the project to MCK Services, Inc. and staff is preparing the construction contract. Construction of the project is scheduled for April 2015.
- Cavallo Road and Country Hills Drive Pavement Rehabilitation: The public bid was opened for this project on March 24, 2015. The apparent low bid was from MCK Services, Inc. and will be considered to award the project at the April 14<sup>th</sup> Council meeting.
- Prewett Park Improvements: Staff completed the interviews and selection process for consultant services for the design of the final improvements at Prewett Park. Staff selected RHAA consultant from Mill Valley. The City Council will consider awarding the consultant contract on April 14, 2015. The design process will incorporate new features into the Water Park, as well as new areas of play in the community park. Construction is anticipated to start in January 2016.

#### Traffic Engineering

- Downtown Electric Vehicle Charging Station: 511 Contra Costa has purchase a ChargePoint dual 240V station for installation in the City Hall parking lot, 200 'H' Street. Installation should be complete in the next few weeks.
- Staff has received several requests for information related to procedures to have speed tables installed on City streets. The requirements include but are not limited to: receiving 75% agreement from property owners affected by the proposed speed tables, speed tables complete with related signing and striping installed at no cost to the City, excessive speeding on the street to receive the speed table(s), written concurrence from the Antioch Police, Contra Costa Fire, Tri-Delta Transit and the Antioch Unified School District, and agreement that the speed tables will be removed with a 51% petition of affected property owners and removal of the speed tables at no cost to the City. For more information or to receive a full list of conditions, please contact Lynne Filson at [lfilson@ci.antioch.ca.us](mailto:lfilson@ci.antioch.ca.us) or (925) 779-7025.

#### Water Distribution

- There were 219 stops for water service including disconnections.
- There were a total of 61 USA tickets completed for utility location.

- Meter reading for the month of March is on schedule.
- Annual backflow test program continues and is on schedule.
- Water crews have started the meter testing program to monitor water conservation and usage.
- Water crews are continuing to maintain the backfill material area and dumpster area at Fulton Yard.
- Water field tech continues responding to customer related calls city wide.
- Water crews replaced a one inch water service on W. 3<sup>rd</sup> St.
- Water crews replaced a fire hydrant on Mahogany Dr.
- Water crews replaced a one inch water service on Brookside Dr.
- Water staff second shift continues city wide fire hydrant preventative maintenance program.
- Stores staff met with personnel from City Hall second floor to update access to the employee only areas and to implement better safety measures.
- Stores staff is continuing to update the vehicle keys in the Stores office and the emergency box in the training room.
- Stores staff continues removing graffiti and debris from the Amtrak station and Fulton boat ramp.
- Stores staff continues to identify non-moving stock items for distribution and/or disposal.
- Stores staff is working with Collections personnel to equip the Overflow Response Trailer.
- Stores staff has issued personal protective equipment, keys and uniforms to new Collection employees.

#### Public Works Maintenance Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Canal, Country Manor, Deerfield, Heidorn, Knoll, Meadow Creek, Meadowbrook and Mountaire Parks.
- Park Landscape Maintenance: All 32 City Parks were fertilized this week for optimum growth and water absorption.
- Playground Maintenance: City Park received a needed power wash of all play structure components. This keeps all surfaces clean of sticky substances that decrease the safe use of the components.
- Playground Vandalism: Meadowbrook Park was vandalized this week; 50 square feet of impact attenuating surfacing was removed next to the main play structure. Estimates for repair costs exceed \$2,000. Anyone with any information as to the perpetrators of this crime is advised to call Public Works at 779-6950.
- Park Tree Removals: Meadowbrook Park has three established Camphor trees marked for removal for “High Voltage Line” clearance safety per PG&E. One stump will be ground out for safety purposes.
- Tree permit removal requests were completed at Somersville Town Center, Meadowbrook Park and 325 Nash Ave.
- Irrigation leaks were attended to and repaired.

- Spot Spraying: Deer Valley medians, Laurel Rd., Empire Rd., Slatten Ranch Rd, the police department, Prewett Ranch Dr., Wilbur Ave., E. 18<sup>th</sup> St, A St., Country Hills Dr. and Mesa Ridge Trail.
- Weed: Via Dora Dr. hillside.
- Tree Removals: Owl Ct. and Dallas Ranch Dr.
- Accident site cleanup: Vista Grande Dr.

#### Public Works Maintenance Operations – Street Maintenance

- Traffic Striping and Pavement Marking: Painted 555 feet of 12 inch stop bars and cross walk and 176 stencils.
- Debris: 15.25 yards removed.
- Graffiti removed in numerous areas.
- Pave Service Cuts: Five service cuts paved.
- Signs: Ten signs replaced due to poor reflectivity.

#### Public Works Maintenance Operations – Collections Division

- Calls for Sewer Service: Received and responded to 11 calls for service from the public. Responding crews televised 34 public sewer laterals connecting to the City's sewer system.
- Sewer Mains: Daily preventative maintenance performed on over 12,551 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified 'hot spots' and integrate a proactive preventative cleaning schedule for the hot spots.
- CIP Projects: Crews televised 2,144 feet of sewer main lines and 42 public sewer laterals in preparation of CIP's Pavement Management Cape Seal project.
- SSMP (Sewer System Management Plan): We are updating the City's SSMP to meet the requirements established by the State Water Resources Control Board. The goal of the SSMP is to minimize the frequency and severity of sanitary sewer overflows. The SSMP covers the management, planning, design, operation and maintenance of the City's sanitary sewer system.
- OERP (Overflow Emergency Response Plan): We are updating the City's OERP. The OERP provides guidelines for City personnel to follow in responding to, cleaning up, and reporting sanitary sewer overflows (SSOs) that may occur within the City's service area and supports an orderly and effective response to SSOs.
- Overflow Emergency Response Trailer: The design and build of the overflow response trailer is in process. This equipment supports OERP/SSMP programs.
- Manhole Inspection Program: Crews inspected 21 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future maintenance and rehabilitation. We are updating the program and processes for integration in our computerized maintenance management system.
- CCTV (Closed Caption Televising): The CCTV Preventative Maintenance Program is under development for inspection of sewer mains to identify the condition and causes of blockages and SSOs.

- NPDES (National Pollutant Discharge Elimination System): Crews removed 40 yards of debris and trash out of various creeks and channels. These activities ensure the City meets the federal Clean Water Act requirements of municipalities discharging storm water into waterways. Proactive preventative maintenance is restricted to the months of April through October.

#### Public Works Maintenance Operations – Fleet Maintenance

- Preventative Maintenance: 20 services on City vehicles as scheduled.
- Unscheduled Repairs: 42 unscheduled necessary repairs to City vehicles.

#### Marina

- Approved two permanent berth applications. Received three inquiries for berthing and gave one tour of the facility.
- Maintenance repairs included removing Hyacinth, primrose and debris from marina front; painted four marina benches, repaired bumper railing in four berths on D dock.
- Advertising and outreach: Craigslist weekly ads posted in the Sacramento, Bay Area, Stockton, Santa Cruz and Monterey areas.

#### GIS

- Begin Quarterly Valve Turning Grid Maps: 40% Complete.
- Water Distribution Valve Turning Program Progress Map 68" x 70": 80% Complete.
- Collections System CCTV Condition Progress Map 68" x 70": 90% Complete.
- Emergency Services Storm Drainage System Map: Complete.
- Code Enforcement GIS Template: Complete.

### **POLICE DEPARTMENT UPDATES**

- On 3/18/2015 at 9:55 am, a citizen called APD Dispatch after seeing 2 males ride by his neighbors residence on scooters in the 300 block of W. Madill St. and then return a short time later on foot with backpacks. The males were seen jumping the fence into the backyard and glass was heard breaking. The first officer first on scene saw the males exit the rear yard. He attempted to detain them and was to arrest a 17 year old male juvenile The other suspect fled; however, he dropped the bags he was carrying. A perimeter was established and a canine was deployed for tracking. Residents reported a male in the backyard on Mitch's Lane. That yard was checked but no one was located. The trail went cold on Texas Street near Applegarth Lane. All property was recovered and returned to the victim. The 17 year old gave a full confession and was later booked at Juvenile Hall.
- On 3/20/2015 at 8:37 am, officers were dispatched to a vehicle parked on the side of the road with the driver sleeping. Bartie Garcia, 26 years old, was found to be the driver of the vehicle and it appeared he was involved in a slow speed collision with

the curb. It was determined Garcia was under the influence of alcohol and he was placed under arrest. Garcia has three prior drunk driving convictions within the past 10 years. Garcia was booked at the county jail for felony driving under the influence.

- On 3/22/2015 at 1:32 pm, officers responded to a 911 call reporting an in-progress burglary at 3815 Lone Tree Way. The caller reported a subject got out of a Jaguar and jumped the fence to the location. Officers arrived and saw one subject running from the front of the residence. A short foot pursuit ensued and 30 year old Dennis Dials was detained. Dials was wearing a ballistic vest and he had several .22 cal. bullets in his pocket. We searched the area but no gun was located. Dials claimed he was holding the ammo for someone else. A second subject was located sitting in his Jaguar in a parking lot on Sunset Lane. There was no indication of a burglary having yet occurred at 3815 Lone Tree Way. Dials was booked for trespassing and being a felon in possession of a ballistic vest and ammunition. Dials was booked at the county jail. The subject in the Jaguar was released.
- On 3/22/2015 at 4:30 pm, an officer noticed a car load of subjects leaving the 7-11 on Hillcrest Ave. He recognized the subjects from a recent investigation in which the males were said to be armed with a gun. The officer followed the subjects as they drove away and he conducted a traffic stop on the vehicle on Jacobsen St. The officer contacted Hakeem Alves 18, Terry Nichols 19 and Jainagil Moore 19 in the vehicle. The males were determined to be in possession of marijuana and the vehicle was searched. The officer located a semi auto 9mm handgun in the center console. The gun was reported stolen in a 2014 Antioch residential burglary. All 3 of the males were arrested and transported to APD and the car was towed.
- On 3/24/2015 at 5:59 pm, officers were dispatched to 2825 Seville Cir. on the report of people trespassing in a vacant house. This house had been red tagged by Neighborhood Improvement Services and no one was supposed to be on the premises. Officers contacted 33 year old Donte Davis and 35 year old Maquetta Sanders inside the house. Donte did not comply with the officers' commands and briefly struggled to get away. The officers were able to restrain him and place him under arrest. Sanders was taken into custody without incident. Once inside the home, the officers located journals containing the identifications and personal information of about 50 different people who are most likely victims of identity theft. Both were arrested and the officers are working on contacting these potential victims. They were later booked at the county jail.



Call and Arrest Data:

Time Period:	03/19/15 00:00:00 - 03/25/15 23:59:59	
Number of Calls for Service:		1,562
Number of Case Reports:		288
Number of Arrests:		78
	Felony:	30
	Misdemeanor:	48
	Arrests with DUI charge:	2
<i>The data is based upon unaudited CAD/RMS data at time of report generation.</i>		

**CITY MANAGER’S NOTES**

Last Friday, Economic Development Program Manager Lizeht Zepeda and I joined Mayor Harper and Mayor Pro Tem Ogorchock in attending the Antioch Chamber of Commerce presentation of the Antioch Chamber Community Champion Award to Mike's Auto Body. Mike Rose and his son Brennen Rose were presented the award by Chamber Executive Director Sean Wright.

On Wednesday, the City Council Finance Subcommittee, which consists of Mayor Harper and Council Member Tiscareno, convened and discussed staff budget recommendations for fiscal years 2015-16 and 2016-17 with Finance Director Dawn Merchant, Administrative Services Director Michelle Fitzer and me. The materials discussed were made available to the public at the meeting; but no members of the general public attended. The same materials will be provided to the full City Council and to anyone from the public who requests them, as they are public documents.

On Thursday, Economic Development Program Manager Lizeht Zepeda and I joined Mayor Harper and Mayor Pro Tem Ogorchock in attending the Antioch Chamber of Commerce mixer at Rick’s on Second Street.