



**OFFICE OF  
THE CITY MANAGER  
MEMORANDUM**

**DATE:** April 11, 2014  
**TO:** Mayor Harper and City Council Members  
**FROM:** Steve Duran, City Manager  
**RE:** City Manager's Weekly Report

**MEETING SCHEDULE**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
<b>Wednesday, April 16, 2014 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Monday, April 21, 2014 7:00 p.m.</b>	Crime Prevention Commission	Antioch Police Department Community Room 300 L Street
<b>Tuesday, April 22, 2014 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street
<b>Saturday, April 26 8:30 – 11:00 a.m.</b>	Keep Antioch Beautiful Citywide Cleanup	<a href="http://art4antioch.org/Keep-Antioch-Beautiful.asp">http://art4antioch.org/Keep-Antioch-Beautiful.asp</a> ; or call (925) 779-6137, option 1 for more information
<b>Thursday, May 1, 2014 3:00 p.m.</b>	Board of Administrative Appeals	Council Chambers 200 H Street
<b>Tuesday, May 6, 2014 6:00 p.m.</b>	Economic Development Commission	City Council Chamber 200 H Street
<b>Wednesday, May 7, 2014 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Tuesday, May 13, 2014 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street

## OFFICE OF THE CITY CLERK UPDATES

The Annotated Minutes for the April 8<sup>th</sup> Council meeting were posted to the City website the following day.

Seven Ordinances and eight Resolutions were finalized and sent to the respective departments.

Legal notices for publication in the East County Times were sent for the second reading of three ordinances adopted at the April 8<sup>th</sup> council meeting and an upcoming item for the April 22<sup>nd</sup> Council meeting.

Notice of Decision letters were sent to Autozone and the Williamson Ranch Plaza.

Five applications for the Economic Development Commission were received by the 5pm deadline on Thursday, April 10<sup>th</sup>. The applications were forwarded to the Mayor and Economic Development Department for the Mayor to set up interviews.

A letter of Appointment for the Contra Costa Mosquito & Vector Control District Board was sent and the Oath of Office was administered to the new appointee.

Electronic Council agenda packets were sent to two Council Members who are now using the City-provided iPads. This reduces the number of hardcopy Council packets needed from 11 to 9, cutting costs.

To be notified when the agenda packet is posted onto our City's Website, simply click on this link and enter your e-mail address to subscribe: <http://www.ci.antioch.ca.us/notification-systems/>. Also, to view the agenda information, click on the following link and then click 'City Council': <http://www.ci.antioch.ca.us/CityGov/agendas/>.

The City of Antioch broadcasts its City Council meetings on the internet live. City Council meetings are held on the 2nd and 4th Tuesday of the month. [Check the City Calendar](#) for the date and time of the next council meeting. Simply click on the following link when a meeting is in session: <http://www.ci.antioch.ca.us/CityGov/citycouncilmeetings.htm>. You can also watch past meetings by selecting a date (on this same page). Past meetings are posted within 48 hours after the meeting.

The deadline for submitting applications for the Planning Commission is Thursday, April 24<sup>th</sup>. Applications are available on the City's Website: [www.ci.antioch.ca.us](http://www.ci.antioch.ca.us) and at the City Clerk's Counter. The City Clerk made applications available at the April 8<sup>th</sup> Council meeting. One application was received this week.

The next schedule meeting of the Board of Administrative Appeals will be on May 1<sup>st</sup> at 3 p.m. in the City Council Chambers. No appeals were received this week.

We received three California Public Records Act Requests this week which were

forwarded to the appropriate Departments for a response. All three requests have been completed.

The FPPC Form 700 "Statement of Economic Interest" were due to the City Clerk's office by 5:00 p.m. on Tuesday, April 1, 2014. Unfortunately, there are eleven individuals who have yet to file their Form 700. Late filers are subject to a \$10 a day fine, not to exceed \$100, for each day they fail to submit the Form 700. The City Clerk will be required to notify the Fair Political Practices Commission of the names of those who have failed to file their Form 700 with our office.

Records were returned to the Records Warehouse and new requests for records were picked up and delivered to the Community Development Department.

**As a friendly reminder:** At the February 11<sup>th</sup> City Council meeting, the City Council approved the following changes to scheduled City Council meetings for the remainder of 2014:

- 1) July 8, 2014 Regular Council Meeting cancelled
- 2) August 12 & 26, 2014 Regular Council Meeting dates
- 3) Nov. 11, 2014 Regular Council Meeting rescheduled to Nov. 13, 2014

## **FINANCE UPDATES**

The next budget study session will be held on April 22<sup>nd</sup> at 6 p.m. in the City Council Chambers and will cover Special Revenue, Debt Service, Antioch Public Financing Authority and Successor Agency Funds.

## **INFORMATION SYSTEMS UPDATES**

Work orders opened/completed for the week: 141/141

Email filter activity: 13505 processed, 6491 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy

Staff met with a vender to discuss and view a demo on backing up virtual machines.

Staff programmed and cabled two phone lines and installed a new battery backup unit at the Antioch Community Center.

Staff coordinated with vender to install replacement security camera at Antioch Marina.

Staff attended Emergency Operation Center training, and follow up debrief meeting.

## **COMMUNITY DEVELOPMENT UPDATES**

### **Planning:**

Approved the master landscape plan for the 81 unit single family home Almondridge (Del Vina) subdivision.

Approved the building permit plans for the Mesa billboard adjacent to State Route 4 on Delta Fair Boulevard.

Telephone/Email/counter inquiries: 48

### **Building Activity:**

Number of permits issued..... 39

Number of inspections..... 132

A building permit for façade improvements for Contra Loma Plaza (Save Mart center) was submitted by the new owners.

A permit for underground improvements was submitted for the remaining vacant parcel at the Deer Valley Business Park at Deer Valley and Country Hills Dr. Two new office buildings are proposed.

### **Code Enforcement:**

Code Enforcement secured a vacant building on West 2<sup>nd</sup> Street.

Code Enforcement officers conducted a joint inspection with a Fire District Inspector on an auto repair/auto body business. Significant health and safety violations were observed. The business owner was provided a notice to stop all work that related to the violations until they are corrected and inspected again.

New Cases Open = 15

Closed Cases = 12

Inspections = 60

Citations Issued = 2

Warrants Obtained = 2

Demand to Title Company for cost recovery = 2

Special Assessment Liens recorded for cost recovery = 7

Phone Messages on complaint line (779-7042) = 50

### **Environmental Resources:**

Environmental Enforcement - a Notice of Violation was sent to a shopping center for inadequate levels of service. There is no service at this shopping center at this time. 33 homes were abated for 6 months of garbage service. Additionally, there were 28 actions on cases this week.

Republic Services- Wednesday and Thursday of this week, Republic Services has had issues with their network and computer system that has affected their customer service database. This has resulted in them not being able to verify service for our enforcement cases that are scheduled for follow up and to access customer accounts.

EcoEvents- This week, we participated in judging the Antioch High School-Environmental Science Academy (ECO-CATS) group presentations. The students have a multi-subject activity to develop an island post flood with a new society. The group presentations are on their new island community. Staff also began planning for a joint Republic Services/Clean Water Program outreach booth at the Contra Costa County Fair, May 29-June 1. The theme will be proper disposal/diversion of materials with an anti-littering message.

We are currently scheduled for the following events:

- **April 23<sup>rd</sup>**- Free Earth Day reuse art program at the Antioch Branch Library
- **April 24<sup>th</sup> & 25<sup>th</sup>**- worm composting demonstration for Diablo Vista Elementary School's fieldtrip to the Mangini Agricultural Museum
- **April 26<sup>th</sup>**, Keep Antioch Beautiful Day, sign up at <http://art4antioch.org/Keep-Antioch-Beautiful.asp>
- **May 1<sup>st</sup>**- Kaiser's Deer Valley facility Earth Day activity
- **May 4<sup>th</sup>**- Bringing Back the Natives Garden Tour, register at [www.bringingbackthenatives.net](http://www.bringingbackthenatives.net)
- **May 8<sup>th</sup>**- Bike to Work Day, City of Antioch Energizer Station in front of Sutter Delta Hospital
- **May 17<sup>th</sup> & 18<sup>th</sup>**- East Bay Sustainability Challenge, [www.sustainablecoco.org](http://www.sustainablecoco.org)
- **May 18<sup>th</sup>** – Free composting workshop, 9-11am at Prewett Water Park

Green Business Certification - The Antioch Community Center is on its way to becoming a certified green business in the Bay Area Green Business Program. Progress was made this week towards certification through an on-site consultation with Contra Costa County Green Business Program representatives. The green business certification process for the Community Center should be completed by May 2014. Staff is also working on certifying City Hall. Staff is currently trying to determine the cost for replacing existing high volume flush toilets with high efficiency toilets and to secure a funding source.

## **RECREATION UPDATES**

Antioch Community Center Gymnasium will be 1 of 4 venues in Antioch this Saturday and Sunday **April 12<sup>th</sup> & 13<sup>th</sup>** to host over 80 youth basketball teams from all over California. Teams and divisions will be comprised of youth starting from grades 3<sup>rd</sup> thru 12th. Games start at 8:30am and end 8pm on both days.

The first week of the Summer Adult Recreation Softball League began this week at the Antioch Community Park and will continue through mid July followed by the Fall Softball League which will start the 2<sup>nd</sup> week of August.

The Antioch Water Park started taking reservations for Water Park Buyouts for the 2014 summer season, 10 Water Park Buyouts were booked.

The Antioch Water Park started taking reservations for Slider Parties for the 2014 summer season, 5 Slider Parties were booked.

The Antioch Water Park staff conducted its regularly scheduled monthly In-Service for Lifeguards which covered CPR, First-Aid and Extrications for an unconscious victim who is in the water.

## **PUBLIC WORKS UPDATES**

### **Administration**

As of today, Public Works has 360 Safe Working Days without a lost time accident. This breaks the old record of 344 days. This achievement directly benefits the General Fund budget by reducing workers compensation claim costs and insurance premium costs. Please congratulate a Public Works employee when you next see them serving our community.

### **Engineering and Development Services**

- Almondridge East Subdivision 8880 (81-unit single family home development by KB Homes), located between East 18<sup>th</sup> Street and Oakley Road, east of Phillips Lane and west of the State Highway 160. Staff returned comments to revised in-tract landscape plans. Contractor is installing retaining walls and sound walls, cutting slopes, and installing joint trench on Phillips Lane; storm drain crossings have been completed.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road. Staff continues review of on-site and off-site construction drawings.
- Morgan-Meritage Homes Lot Line Adjustment (4871 & 4875 Braemar Street). Staff approved final review of document submittal.
- Nelson Ranch Unit 3 Subdivision 8851 (130-unit single-family home development by Standard Pacific Homes, the third and final unit of this development), located on approximately 38.10 acres northeasterly of the intersection of Wild Horse Road and Ridgeline Drive. Street striping is complete and surveyor is installing monuments. Staff conducted a 30-day walk of the landscaping and is working with the developer to complete the required landscape improvements.
- The SR4 (Segment 2) Contra Loma Blvd./L St. Interchange & G St. Overcrossing Project continues construction on retaining wall 13 (RW13) west of Contra Loma

Blvd. between Buchanan Road and St. Francis Drive with one-lane southbound closures during non-commute hours. Punchlist provided to Caltrans resident engineer for contractor repairs to City-owned facilities.

- The SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange – Cavallo Road/Garrow Drive Undercrossing Project continues median work near the 'A' St./Lone Tree Way undercrossing with one-lane closures in each direction during non-commute hours.
- The eBART Parking Lot & Maintenance Facility project, located east of Hillcrest Avenue on Slatten Ranch Road, requested comments regarding new signage. Staff returned signage and striping comments.
- The SR4/SR160 Northbound and Southbound Ramp Connector Project contractor has completed temporary striping for Stage 1 construction. A plan for CIDH cage (the rebar structure that will be placed inside of the forms before the concrete is poured for the foundation of the ramps) transport freeway closure has been sent to the resident engineer for review. At the request of the Contractor, staff is preparing a Use Agreement for temporary construction use of a City-owned parcel located adjacent to the new connector ramps.
- Davidon Homes Park Ridge Phase I consisting of 123 residential units located west of Canada Valley Road and east of Highway 4 final map and improvement plans have been returned to developer. Expecting resubmitted map, plans and conditioned items returned to the City for review.
- Processing a parcel map at the Lowe's on Auto Center Drive to create two parcels. The additional parcel is for a new Panda Express. Reviewing submitted civil plans.
- Processing lot merger, lot line adjustment and civil plan review for new commercial project at Deer Valley Business Park fronting Country Hills Drive between Lone Tree Way and Deer Valley Road.
- Processing plan revisions for Somersville Road reconstruction between canal and James Donlon Blvd. Pre-construction meeting for the project is scheduled for this week.  
Review civil plans and easement documents for Wal-Mart expansion.

## **CIP**

- Lone Tree Way/Deer Valley Road Intersection Improvements - Base lift of asphalt was constructed on Deer Valley Road. Completed signal work. Completed median curb and gutter. Items to be completed are grinding for conform on Lone Tree Way and Deer Valley Road, final lift of pavement, median concrete and median landscaping.

- Curb, Gutter, and Sidewalk Repair - J.D. Partners Concrete, continued to remove and replace deteriorating, damaged and uneven concrete throughout the city. Over the past week 13 accessible curb ramps were installed and a total of 22 square feet of sidewalk and 300 lineal feet of curb and gutter were repaired.
- 2014 Rubberized Cape Seal - California Pavement Maintenance Company, Inc. is scheduled to start construction by June 2, 2014. The project will include Asilomar Drive, Carpinteria Drive, Via Dora Drive, Longview Road, Hillside Road and all the adjacent courts. Leveling course has been placed where needed in preparation for the cape seal by the streets division. Streets receiving a cape seal must be brought up to ADA standards. Some of the curb ramps installed by J.D. Partners Concrete (previous bullet) are along the cape seal streets.
- Fishing Pier Shade Structure -. Staff is working on developing the structure design and layout. Construction of the project is scheduled to start in July 2014.
- Wilbur Avenue Bridge Widening - The contractor is working on the roadway concrete barrier, relocating the water main and the final concrete crash wall along the railroad tracks. The new bridge has been opened to traffic. The project is scheduled for completion in June 2014.
- Safe Routes To School Grant - Staff is reviewing proposals for survey services for the new handicap ramps along Cavallo Road, Garrow Drive, East Tregallas Road and Drake Street. Construction of the project is expected to start in August 2014.
- Surface Transportation Program Grant - Staff is reviewing proposals for survey services for the roadway improvement project along Ninth Street from A to H Streets. Construction of the project is expected to start in July 2014.
- Five-Year CIP Budget – Staff has developed the draft 2014-2019 CIP manual and budget. The draft CIP will be presented to the Planning Commission on April 16th for determination of consistency with the general plan. Staff is planning to submit the draft CIP May 13th to City Council at the City Council Budget Study Session meeting.

### **Water Treatment Plant**

- Rebuilt both chemical feed pumps that feed ALUM to the raw water as a primary coagulant.
- Installed new battery in one of the Solar Bees. Solar Bees circulate the water in the reservoir.
- Completed quarterly calibrations on the turbidity meters.



## Water Distribution

- Central Stores staff installed new locking mechanisms on Men's/Women's Family Changing Rooms at Prewett Water Park. This will allow privacy for users and alleviates the need to have a Water Park staff member to unlock the door each time it is used.
- Stores staff processed 300 line items of Stores inventory that were issued to different departments/divisions throughout the city. Stores also received 150 line items of inventory for stock. Staff filled 5 requests for non-stock items as well.
- Meter reading is on schedule.
- Water Ons and Offs are normal with estimated total stops of 250 for the week.
- Backflow testing is about 3 weeks ahead of schedule.
- City construction crew replaced 40 feet of sewer lateral on Faria Street. It will eliminate further blockages, call outs and possible overflows.
- Dead end flushing has been completed for this quarter and will resume in June.
- Water Distribution assisted at the water treatment plant by using the X-Cavator Vacuum truck to vacuum the carbon from the EQ water tank after it has been drained.
- Replaced damaged 2" irrigation backflow hit by automobile at Prewett Ranch Drive and Mokelumne Drive.
- Complete construction of 6" backflow and meter to prepare for relocation of the water service for the future West Antioch Creek Channel Improvements.
- Repair water service leak at Casitas Court.
- Potholed sewer main to confirm how much pipe is encased in concrete before contractors replaces sewer main on Deodar Street and the surrounding subdivision.
- Repair irrigation leaks on Hillcrest Avenue and Buchanan Road.
- City staff will be hosting the Regional Capacity Study meeting to discuss the progress of the study and the review the draft Emergency Preparedness Plan Outline with five other water agencies from our area.

## Public Works Maintenance

### Landscape Maintenance Facility

- The City Fire Abatement program is scheduled to begin this month, and will continue citywide until completed. Expected completion date is June 2014.
- Fairview and Prosserville Parks have been approved for concrete sidewalk replacement for 3 areas that are currently in need of safety repairs.
- Energy efficient lamp fixture replacements at City Park have been completed.
- At risk trees at Community Park were pruned for weight reduction to reduce the risk of limb drop.
- Staff did safety inspections at Fairview, Jacobsen and Prosserville Parks, which included the playgrounds.
- Mira Vista Park had main irrigation controller replaced with a loaner until the original one can be repaired and reinstalled.
- City Park public donation campaign concluded at Macy's Department Store. March 31, 2014, at Somersville Town Center Mall was the last day. We are awaiting the grand total of funds raised for City Park.
- City Park Soccer Field #1 - new turf seed germinated and is 75% established for play. Due to last week's rain, the Pee-Wee League Soccer teams did not begin their seasonal play on April 5, 2014 as planned. League play should begin this Saturday, April 12, 2014.
- Landscape leadership staff is partnering with the GIS team to plot the Fire Abatement locations. Approximately 60% is completed Citywide.
- ARBOR DAY CELEBRATION at Mira Vista Park – Preparation continues – **Friday, April 25, 2014 at 3 pm.** The City and the Antioch Rivertown Garden Club work together to make this a great event and all are welcome to attend. This year we will be dedicating a bench to a past Garden Club member who had volunteered countless hours in efforts to make our City better. The Cub Scouts will also be on site to plant the ceremonial Arbor Day Tree. Staff will have the famous BBQ Grill on hand and work with the Club members to cook up some juicy hot dogs and burgers. Most participants bring a dish and share.
- At Nelson Ranch Park, the fence was repaired from an auto accident in March 2014.
- Two tennis court gates were repaired at Contra Loma Estates Park on Mahogany Way.

- Landscape and Street crew members working together continue our roadside spray program. It is about 25% complete.
- Landscape crews continued the spraying of post emergent weeds on Black Diamond, Mokelumne, James Donlon and Deer Valley rights-of-way and the Mt. Conness and Centennial trails.
- Landscape staff has started the spring check of the turf irrigation. This will be an ongoing project throughout the spring months. The initial check is 45% complete.
- The Work Alternative crew painted the interiors of the bathrooms at Hansen and Diablo West Parks.
- Numerous other irrigation leaks were repaired.

#### Street Maintenance

- The Street Crew replaced or repaired 78 signs throughout the City that were found to be in less than satisfactory condition and/or not up to reflectivity standards.
- Crews cleared and cleaned 20 Catch Basin Inlets.
- Staff removed graffiti from numerous areas around the City.
- Staff filled 124 pot holes.
- Temperatures have warmed back up to the point that crews are starting to repaint stencils (Crosswalks and Legends). Work continues in and around the downtown area. Staff has repainted 44 stencils and repainted 1,448 linear ft. of 12" crosswalks and STOP bars.

#### Facility Maintenance

- The Sign Shop roof in the Public Works yard was repaired.
- A major beam at the Public Works Yard was removed and replaced due to cracks.
- Hand blowers were installed in the 1<sup>st</sup> floor restrooms of City Hall.
- The entry doors to City Hall were repaired and serviced.
- Numerous door, light and threshold repairs were completed at the P.D.

#### Collections Division

- The Collections team cleaned over 21,516 linear feet of sewer lines.
- Over 894 linear feet of V-Ditch were cleaned.

- 23 cubic yards of debris were cleaned out of the creeks running through the City.
- All staff members attended plant and animal training, as it relates to maintenance work in our City creeks and channels. Work is scheduled to start next week.
- 133 Catch basins were inspected and cleaned of any debris.
- Crews cleaned up the sidewalk and storm drains on L St. at 18<sup>th</sup> St. after rains washed silt off the hillside. This work was done in conjunction with the Street Crew.

### Marina

- Staff contacted a vendor to conduct a fuel systems review for a possible upgrade to a passive fueling system. This upgrade could allow for increased hours of fuel sales and potentially more revenue.
- Outside beautification project started for preparation for customer appreciation BBQ. Removed dead plants and trash.
- Fuel sales continue to climb with better weather. Sunday was very active for the fuel dock.
- A fuel marketing meeting was held with a Hunt and Sons representative for additional signage and marketing materials to showcase our branded fuel.

### Fleet

- Performed 10 preventative maintenance on vehicles, as scheduled.
- Staff made 17 miscellaneous repairs to City vehicles.

### **GIS Division**

- Continued GPS data collection for City Fire Breaks – over 60% complete.
- Completed Water Pressure Zone Map for Water Distribution Division.
- Map revisions for Finance Department's Water Zone Rate Study.
- City regulatory sign data editing - 50% complete.
- City Pavement Condition integration 20% complete.
- Acquisition of City Bi-Directional Centerline file - 100% complete.

## **POLICE DEPARTMENT UPDATES**

### **Statistics**

Time Period: 04/03/14 00:00:00 – 04/09/14 23:59:59

Number of Calls for Service: 1,514

Number of Case Reports: 238

Number of Arrests: 59

Felony: 23

Misdemeanor: 36

Arrests with DUI charge: 2

### **General Information**

The Antioch Police Department participated in the TIP – A –Cop event March 27<sup>th</sup> at the Antioch Chili's location. Our Officers raised \$2549 for Special Olympics.

On April 5<sup>th</sup> approximately 100 people showed up for the monthly neighborhood clean-up. The area around Antioch Middle School on D Street was the clean up vicinity.

On April 8<sup>th</sup> an Officer saw Dukes driving in a vehicle through the alleyway. The Officer knows Dukes and knew that he had warrants for his arrest. The Officer effected an enforcement stop. Dispatch advised that the vehicle was stolen and Dukes fled on foot. Dukes ran towards a waiting K-9 and her Officer and Dukes surrendered without incident. Dukes was also in possession of methamphetamine. Dukes was transported to County Jail.

On April 9<sup>th</sup> APD investigated the City's first homicide of the year. The incident occurred in the 1900 block of D Street. The investigation is on-going.

### **VIPS Program**

The Antioch Police Department is currently accepting applications for our Volunteers in Police Service (VIPS) program. The recruitment is open until **April 21, 2014**. Anyone who has ever considered giving back to their community will find the Antioch Police Department VIPS program is an excellent way to form a partnership with other trained volunteers to enhance and support the department by freeing up officers and staff for higher priority duties.

The VIPS program was started in 2001 and to date, volunteers have dedicated thousands of hours of service to the police department. Our goal is to place volunteers

in rewarding activities which utilize their experience, interests and talents. Some of those activities may include:

- Clerical and Administrative Support
- School and Park Patrol
- Traffic Control
- Special Events
- Abandoned Auto Abatement
- Radar Trailer Placement
- Vacation House Checks
- Parking Enforcement
- Illegal Sign Abatement

To apply, please visit the City of Antioch website at [www.ci.antioch.ca.us](http://www.ci.antioch.ca.us) and go to the Police Department link. Open the VIPS tab, where an application and questionnaire can be printed.

VIPS are provided distinctive uniforms and patrol vehicles. They act as additional “eyes and ears” for the Antioch Police Department. Part of a VIPS training will include a volunteer academy taught in-house at the Antioch Police Department. Please visit our website to learn more and find out about the requirements to join the VIPS!

## **ECONOMIC DEVELOPMENT UPDATES**

At the April 8<sup>th</sup> meeting, the Council adopted a resolution of support and continued participation in the Northern Waterfront Development Initiative. We have been very active participants, along with representatives from the cities of Hercules, Martinez, Concord, Pittsburg, Oakley, and Contra Costa County.

The Northern Waterfront Work Group was established to provide input and advice on potential regional approaches, and benefits of recognizing the Northern Waterfront as a sub-region within Contra Costa County. A key focus of the Group is to understand the types of businesses existing within the sub-region, the types of businesses that could support those existing business, and the regions assets that make it attractive to prospective new businesses.

Supervisor Glover requested the governing boards of the six participating cities and the County adopt the resolution to show our support and continued participation in a regional collaborative to help revitalize and transform the Northern Waterfront into a 21<sup>st</sup> century economic asset. It is important to note that the City retains control over our land uses and land use decisions.

The City is not required to make a financial contribution toward the Initiative. However, in the future there may be financial benefits from a regional collaborative approach when applying for grants or other funding opportunities, as we are finding that Regional Benefit is a key component in grant applications.

Economic Development Analyst Brian Nunnally attended the annual CALED conference in Sacramento on April 8<sup>th</sup> and 9<sup>th</sup>. He reports that there were good work sessions at the conference, and it is always important to continue to expand our networking contacts.

Mr. Nunnally and I also met with the representatives of the Bay Water Trail on March 31<sup>st</sup>. We continue to work with them to determine the feasibility of designating Antioch as a Bay Water Trail location.

## **CITY MANAGER'S NOTES**

### **Update on PG&E Pipeline Pathways Project**

This project was described in the March 14<sup>th</sup> Weekly Report, but as a refresher, PG&E is intending to clear any and all obstructions within a ten (10) foot easement of their underground gas lines. This includes clearing trees in both the public right-of-way and on private property. Some of our neighboring cities have received notice regarding initiating the tree removal, as have their residents.

In response to the outcry following the March 21<sup>st</sup> meeting of the Contra Costa County Mayors, City Managers and City Attorneys, PG&E has now "paused" the project. We continue to work with our colleagues in the County and PG&E representatives to ensure that our voices are heard and that PG&E does not just come into town and begin cutting down our trees. Also of concern is that the mitigation currently being offered by PG&E to compensate for trees that will need to be removed is not adequate. At this time, we have not received any documentation from PG&E outlining the impacts of this project within the City of Antioch. According to a preliminary schedule we received, they were planning to initiate work here at the end of April for private property, and the end of June for public property. Staff will be meeting with PG&E to discuss all of this in detail.

As an update, at the PMA meeting of April 10<sup>th</sup> the City of Concord indicated that PG&E representatives spoke at their April 8<sup>th</sup> Council meeting and agreed to not only pause the plan to cut down the City's trees, but also not move forward with tree removal on private property, even though they have signed agreements from most of the impacted private property owners. They will also allow residents to rescind their agreement.

If any of our residents have been contacted by PG&E regarding removing trees on their property, there are a few important things to note. First, PG&E may not be able force private property owners to agree to tree removal for this project. PG&E's rights over particular properties may vary and requires review of the easement document/title report for the property. Second, City permits are required for any tree removal, and PG&E's representatives or their contractor must be referred to the City of Antioch Public Works Department. Finally, the City will be sending letters to the contractors in our area outlining the permitting requirements.

We will keep you posted as we continue to work on this project.