



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: April 18, 2014
TO: Mayor Harper and City Council Members
FROM: Steve Duran, City Manager
RE: City Manager's Weekly Report

MEETING SCHEDULE

Date and Time	Event	Location
Monday, April 21, 2014 7:00 p.m.	Crime Prevention Commission	Antioch Police Department Community Room 300 L Street
Monday, April 21, 2014 6:30 p.m.	Lone Tree Golf Course Committee Meeting	Lone Tree Golf Course Boardroom 4800 Golf Course Road
Tuesday, April 22, 2014 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Saturday, April 26 8:30 – 11:00 a.m.	Keep Antioch Beautiful Citywide Cleanup	http://art4antioch.org/Keep-Antioch-Beautiful.asp ; or call (925) 779-6137, option 1 for info.

PUBLIC WORKS BREAKS SAFETY RECORD

On April 15th, Public Works recorded 365 consecutive safe days working without a lost time accident. This shatters our old record of 344 safe working days and is a major feat for a full service Public Works Department for a city of over 100,000 residents. Please congratulate a Public Works employee when you next see them serving our community.

SOMERSVILLE ROAD WIDENING AND TEMPORARY CLOSURE

The Somersville Road widening project will necessitate the closure of much of Somersville Road south of Buchanan from May 15th until September 1, 2014. For additional information call Lynne Filson at (925) 779-7050.

OFFICE OF THE CITY CLERK UPDATES

The Agenda packet for the April 22nd Council meeting was prepared, posted on the City website and hard copies were delivered.

Welcome letters on behalf of the Mayor were sent to the seven new members of the Sales Tax Citizen Oversight Committee, which included scheduling a date/time to receive their Oath of Office, information about submitting an FPPC Form 700 Statement of Economic Interests, and AB1234 Ethics training. The letter also advised them that their first organizational meeting will take place on Thursday, May 8th at 4 p.m. in the City Council Chambers.

The deadline for submitting applications for the Planning Commission is Thursday, April 24th. Applications are available on the City's Website: www.ci.antioch.ca.us and at the City Clerk's Counter. The City Clerk made applications available at the April 8th Council meeting.

The next scheduled hearing by the Board of Administrative Appeals will be on Thursday, May 1st at 3 p.m. in the City Council Chambers when one appeal will be heard.

INFORMATION SYSTEMS UPDATES

Work orders opened/completed for the week: 112/119

Email filter activity: 13146 processed, 8314 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.

FINANCE UPDATES

The next budget study session will be held on April 22nd at 6 p.m. in the City Council Chambers and will cover Special Revenue, Debt Service, Antioch Public Financing Authority and Successor Agency Funds.

The draft Master Fee Schedule is in the process of being prepared and the public hearing will be held at the May 13th City Council meeting.

COMMUNITY DEVELOPMENT UPDATES

Planning:

The master sign program application for Buchanan Crossings shopping center was

submitted to the City for review.

Oakley Knolls Preliminary Development Plan application was submitted, which is a 31 lot subdivision located at intersection of future Hickorynut Street and Oakley Road.

The adult day care program for developmentally disabled was heard and continued by the Planning Commission. The Planning Commission directed staff to facilitate a discussion between the neighborhood and the applicant and to return on May 7th.

Building Activity:

- Number of permits issued..... 44
- Number of inspections..... 142

Code Enforcement:

- Red Tag was removed from a property on Sunset Dr. - no longer sub-standard
- Warrant served on Beede Way and violations abated
- Property on Hawthorne Ave. posted sub-standard
- Property on W 6th Street boarded up with consent of property owner
-
- This week: 15 New Cases Open
13 Cases Closed
57 Inspections
3 Red Tags
1 Warrants Obtained
4 Demand to Title Company for cost recovery
5 Demands to property owners for cost recovery
9 Special Assessment Liens recorded for cost recovery
3 Release of Liens
66 Phone Messages on complaint line (779 7042)
28 Online violation reports

Environmental Resources:

Environmental Enforcement- For the week of April 14-17, 3 homes were abated for 6 months of garbage service. In total, there were 20 actions on cases this week.

EcoEvents- Keep Antioch Beautiful (KAB) is next Saturday, April 26th. Use permits for the School District locations we will be working from were picked up this week. We continue to promote the event through Facebook and other groups. We are also preparing for two worm composting demos and three reuse art classes next week, in addition to KAB. Staff continued planning for a joint Republic Services/Clean Water Program outreach booth at the Contra Costa County Fair, May 29-June 1. The theme will be proper disposal/diversion of materials with an anti-littering message.

Park Recycling Program- Staff visited several City parks to check the effectiveness of the

newly installed recycling barrels in collecting recycling. Most parks had plastic bags inappropriately placed in the recycling barrels rather than the trash can. The park with the best separation of trash and recycling in its barrels was Hansen Park.

RECREATION UPDATES

- Participation in online courses has increased 19% in the past year.
- Phone Lines into Preschool Rooms were activated for emergencies.
- Camp Leaders are being recruited for Coyote Hills Summer Day Camp.
- Summer Recreation Guide programming submitted.
- Contracts drafted for Contractors offering all summer programming.

Recreation Maintenance

- Inspected and repaired electrical issues at Senior Center
- Installed new LED fixtures in feature pump vault to replace existing incandescent fixture and improve employee safety and energy efficiency
- Completed CCC Environmental Health Plan check packet for concession stand flooring repair
- Replaced failed contact for Sport Pool area lighting in anticipation of opening for the season.
- Coordinated irrigation repairs with landscape vendor
- Collaborated with Information Services to identify a location for an additional security camera
- Serviced pool feed pumps as needed for the start of the season
- Attended the Bay Area Public Pool Operators Maintenance Association meeting and learned about the revisions to Title 22 as they relate to the operation of Public Swimming Pools. Also, heard a presentation from a geotechnical engineering firm on key issues that plague the pool industry.
- Coordinated Warranty replacement work for a failed underwater light in the Sports Pool.
- Met with Contra Costa County Green Business and the Environmental Resources Division for the walk through of the Antioch Community Center. This is one of the final steps in the Green Business Certification Program.
- Coordinated annual back-up generator service
- Scheduled vandalism repairs for the Antioch Community Center Front Doors

Water Park

- Continued interviews for swim instructor/lifeguard/front desk positions
- Conducted a community CPR class as part of our newly revised public safety class offering
- Had a meeting with the City's webmaster to discuss a redesign of the Water Park page on the City's website
- Instructed our annual Spring Break American Red Cross Lifeguard Training.

- Hosted the third swim test for new lifeguard candidates for the 2014 Summer Season.

PUBLIC WORKS UPDATES

Administration

As of today, Public Works has 368 (over a year!) Safe Working Days without a lost time accident. This breaks the old record of 344 days. This achievement directly benefits the General Fund budget by reducing workers comp claim costs and insurance premium costs.

A letter was sent to the Department of Water Resources (DWR) regarding a project they have proposed to install three emergency barriers in the Delta upstream of Antioch to preserve upstream water quality. The letter clarified that the barriers are temporary and requested they provide us with their calculation showing how the barriers will impact Antioch's water supply and quality. Unless we receive significant precipitation in the next couple of months, the installation of the temporary barriers will not impact Antioch's ability to pump from the river this year as chloride levels are, and will be, too high to divert water.

Arbor Day Celebration at Mira Vista Park – Preparation continues, Friday, April 25, 2014 at 3 p.m. The City and the Antioch Rivertown Garden Club work together to make this a great event and all are welcome to attend. This year we will be dedicating a bench to a past Garden Club member who had volunteered countless hours in efforts to make our City better. The Cub Scouts will also be on site to plant the ceremonial Arbor Day Tree. Staff will have the famous BBQ Grill on hand and work with the Club members to cook up some juicy hot dogs and burgers. Most participants bring a dish and share.

Engineering and Development Services

- Hidden Glen Subdivision 7505 (William Lyon Homes). Staff approved seventeen (17) new home plot plans for construction.
- Morgan-Meritage Homes Lot Line Adjustment (4871 & 4875 Braemar Street). Staff received final document submittal for recordation purposes.
- The SR4 (Segment 2) Contra Loma Blvd./L St. Interchange & G St. Overcrossing Project continues construction on retaining wall 13 (RW13) west of Contra Loma Blvd. between Buchanan Road and St. Francis Drive. Staff is working with the CCTA regarding changes to the raised median landscaping. Bay Cities Paving & Grading commenced construction of the sanitary sewer siphon on L St. crossing Highway 4.
- The SR4 (Segment 3B) Hillcrest Avenue Interchange Project will widen State Route 4 (04-CC-4-28.6/30.5) from 4 to 8 Lanes and modify the Hillcrest Avenue Interchange. The existing Park and Ride lot will be pulverized in the next week and roadway excavation for the Hillcrest EB off-ramp will follow on the schedule thereafter.

- The SR4/SR160 Northbound and Southbound Ramp Connector Project completed temporary striping for Stage 1 construction. K-rail, silt fencing and a construction entrance has been installed. Access for pile work at SB Bent 2 and NB Bent 2 is underway. At the request of the Contractor, staff is preparing a Use Agreement for temporary construction use of a City-owned parcel located adjacent to the new connector ramps.
- The SR4 Lone Tree Way 4-Lane Widening and Sand Creek Road Interchange Project - The No. 1 left-turn pocket to eastbound SR4 was opened on Lone Tree Way and Staff is participating in a site walk for Bid B (Lone Tree Way) improvements acceptance with CCTA and Caltrans this week.
- Davidon Homes Park Ridge Phase I (consisting of 123 residential units located west of Canada Valley Road and east of Highway 4) final map and improvement plans have been returned to developer. Expecting resubmitted map, plans and conditioned items returned to the City for review.
- Processing a parcel map at the Lowe's on Auto Center Drive to create two parcels. The additional parcel is for a new Panda Express. Reviewing Civil plans for the project.
- Processing a lot merger, lot line adjustment, and reviewing civil plans for new commercial project at Deer Valley Business Park fronting Country Hills Drive between Lone Tree Way and Deer Valley Road.
- Processing plan revisions for Somersville Road reconstruction between canal and James Donlon Blvd. Processing right-of-way dedications. Construction to start next month. Changeable message signs stating that the roadway will be closed over the summer were installed this week.
- Returned civil plans and easement documents for Wal-Mart expansion.

Capital Improvement Program

- Deer Valley Road and Lone Tree Way turn pocket widening - Base lift of asphalt was constructed on Deer Valley Road. Completed signal work. Completed median curb and gutter. Items to be completed: grinding for conform on Lone Tree Way and Deer Valley Road, final lift of pavement, median concrete and median landscaping. Curb returns on the northern corners will be reconstructed to better align with the crosswalk.
- Curb, Gutter and Sidewalk Repair - J.D. Partners Concrete, continued to remove and replace deteriorating, damaged and uneven concrete throughout the city. Over the past week 634 square feet of sidewalk, 131 lineal feet of curb and gutter and one catch basin top were repaired.
- Maintenance Service Center Fueling System Improvements – Project plans and specifications are available for purchase at cost of \$75 per set. Copies may be obtained by logging on to www.blueprintexpress.com/antioch or by calling BPXpress Reprographics at (707) 745-3593. A mandatory pre-bid meeting will be held on May 13, 2014 at 2:00 p.m. at the City's Maintenance Service Center located at 1201 West 4th Street. The public bid opening for this project is scheduled for May 20, 2014 at 2:00 p.m. at the City Council Chambers located at 200 "H" Street.

- Curb, Gutter and Sidewalk Repair (2014-2015) – Project specifications are available for purchase at a cost of \$75 per set. Copies may be obtained by logging on to www.blueprintexpress.com/antioch or by calling BPXpress Reprographics at (707) 745-3593. A mandatory pre-bid meeting will be held on May 27, 2014 at 2:00 p.m. at the City Council Chambers located at 200 “H” Street. The public bid opening for this project is scheduled for June 3, 2014 at 2:00 p.m. at the City Council Chambers.
- 2014 Rubberized Cape Seal - California Pavement Maintenance Company, Inc. is scheduled to start construction by June 2, 2014. The project will include Asilomar Drive, Carpinteria Drive, Via Dora Drive, Longview Road, Hillside Road and all the adjacent courts. Leveling course has been placed where needed in preparation for the cape seal by the streets division. Streets receiving a cape seal must be brought up to ADA standards. Some of the curb ramps installed by J.D. Partners Concrete (previous bullet) are along the cape seal streets.
- Fishing Pier Shade Structure - The structure design is complete. Construction of the project is scheduled for bid in May and construction to start in July 2014.
- Wilbur Avenue Bridge Widening - The contractor has completed the water valves installation, relocating the water main, and the final concrete crash wall along the railroad tracks. The project is scheduled for completion in June 2014.
- Safe Routes to School Grant - Staff is reviewing proposals for survey services for the new handicap ramps along Cavallo Road, Garrow Drive, East Tregallas Road and Drake Street. Construction of the project is expected to start in August 2014.
- Surface Transportation Program Grant - Staff is reviewing proposals for surveying services for the roadway improvement project along Ninth Street from A to H Streets. Construction of the project is expected to start in July 2014.
- Five-Year CIP Budget – Staff has developed the draft 2014-2019 CIP manual and budget. The draft CIP was presented to the Planning Commission on April 16 for determination of consistency with the general plan. Staff is planning to submit the draft CIP May 13 to City Council at the City Council Budget Study Session meeting.

Water Treatment Plant

- With the assistance of the distribution staff, we cleaned out the Equalization and Reclaim tanks.
- Finished installing the new batteries in the last two Solar Bees. The Solar Bee batteries weigh 180 pounds each and must be worked on from a boat.
- Replaced the gasket on #1 canal’s 20-inch discharge pipe.

Water Distribution

- Cross-Connection Control staff tested 105 backflow devices.
- Water service technicians responded to 200 calls for water service connection or termination.

- A new meter and relocation of a backflow device for a local business is in the process of being scheduled. This will enable us to get a more accurate account of water usage from this facility.
- Stores staff filled 375 line items of stock to various divisions. These items varied from toilet paper and hand towels to water distribution parts to office products. Staff also completed 10 requests for non-stock items.
- Staff is finalizing open/annual PO's to be renewed/rebid. This should be completed within the next week.
- City construction crews replaced 23' of sewer main on W. 3rd Street between K and L Streets. This repair will eliminate further blockages, call outs and possible overflows.
- City construction crews replaced a cast iron sewer cleanout on San Joaquin Ave.
- City construction crews replaced 8' section of sewer main on L Street.
- Water Distribution providing Public Works X-Cavator Vacuum truck to vacuum the sedimentation from the reclaimed water tank at the water treatment plant as general cleaning.
- Hauled concrete and asphalt from excavations from Fulton Yard to be recycled.
- Two 12" water gate valves were installed on both sides of the newly constructed Wilbur Ave. Bridge on our 12" water main for isolation purposes.

Public Works Maintenance

Landscape Maintenance

- The Firebreak Abatement Program is scheduled to begin this week, and will continue citywide until completed. Expected completion date is June 2014. Work will begin at the Prewett Water Park/Antioch Community Center and other areas in the southern portion of the City.
- Marchetti Park - pruning for weight reduction and to reduce the risk of limb drop has begun and will continue all week.
- Chaparral Park - graffiti on park pathway was removed.
- Dallas Ranch Park swing chains were replaced on the belt swings for safety reasons.
- Harbour Park's plugged drinking fountain, men's sink, and urinal were cleared, and are now fully operational. Restrooms are now opened.
- Marchetti Park Men's Restroom toilet partition was vandalized last week and has been rebuilt, installed, and re-opened to the public.
- Mira Vista Park women's sink faucet was replaced and is now fully operational.
- Spring Irrigation schedule programming has begun and is 20% complete at the City's 32 neighborhood parks.
- Jacobsen Park's inoperative irrigation controller was repaired and has been reinstalled.
- City Park public donation campaign concluded at Macy's Department Store. March 31, 2014, at Somersville Town Center Mall was the last day. We are awaiting the grand total of funds raised for City Park.

- City Park Soccer Field #1 - new turf seed germinated and is 80% established for play. The Pee-Wee League Soccer teams began their seasonal play on April 12, 2014, on the newly revitalized field.
- Landscape leadership staff is partnering with the GIS team to plot the Fire Abatement locations and is approximately 62% complete.
- A section of fence along the Deerfield trail that was damaged from an auto accident was repaired last week.
- Landscape and Street crewmembers working together continue our roadside weed abatement spray program. It is about 65% complete.
- Landscape crews continued the spraying of post emergent weeds on Indian Hills Dr., Mammoth Way, James Donlon Blvd. right of ways, the Deer Valley median and the Indian Hills trail.
- Landscape staff has started the spring check of the turf irrigation. This will be an ongoing project throughout the spring months. The initial check is 55% complete.
- The Work Alternative crew trimmed the shrubs and ground cover around City Hall, Waldie Plaza and Mammoth Way.
- Numerous other irrigation leaks were attended to and repaired.
- The growing season is upon us and the 5-person contract trimming crew started work this past Monday on the side of the road in the landscape area on Deer Valley Road south of Lone Tree Way. Next week the 3 and 4 person contract trimming crews will also start up. The 4 person Crew will be on Davison Dr. and the 3 Person Crew will be on Country Hills Dr. working from the west to the east.

Street Maintenance

- The Street Crew replaced or repaired 15 signs throughout the City that were found to be in less than satisfactory condition and/or not up to reflectivity standards.
- Crews cleared and cleaned 20 Catch Basin Inlets.
- Staff removed graffiti from numerous areas around the City.
- Crews installed new thermoplastic crosswalks on Delta Fair Blvd. in front of the County offices and on 10th Street at Crestview. Both installations will improve the safety of pedestrians in the area.
- Temperatures have warmed back up to the point that crews are starting to repaint stencils (Crosswalks and Legends). Work continues in and around the downtown area. Staff has repainted 142 stencils and repainted 2,378 linear ft. of 12" crosswalks and STOP bars.

Facility Maintenance

- The doors leading into Animal Services were serviced and repaired.
- Holes in the kennels at Animal Services were repaired.
- The kitchen sink in the P.D. lunch room was repaired.
- Staff met with various contractors to evaluate the roof condition and receive estimates for repairs at the Senior Center.

Collections Division

- The Collections team cleaned over 25,050 linear feet of sewer lines.

- Over 894 linear feet of V-Ditch were cleaned.
- 79 cubic yards of debris and 35 bags of trash were cleaned out of the creeks running through the City.

Marina

- Marina Staff held meeting to discuss logistics for the Annual Customer Appreciation BBQ on May 3rd. RSVPs continue to be received.

GIS Division

- Continued GPS data collection for City Fire Breaks - 62% complete
- Completed Water Pressure Zone Map for Water Distribution Division
- Completed Water Zone Rate Study Map (11x17)
- Begin Water Zone Rate Study Map (60x78)
- City regulatory sign data editing - 75% complete
- City Pavement Condition integration 75% complete
- Acquisition of City Bi-Directional Centerline file - 100% complete
- Began Parks and Landscaping Asset Base map

POLICE DEPARTMENT UPDATES

On 4/11/14 Hardy Nix jewelers was a victim of a robbery. During the robbery, one of the responsables shot a female customer. The owner of the business defended the customers and his staff and returned fire. One of the suspects was fatally wounded and is considered the second homicide of the year, as it was the result of the commission of a felony. The remaining suspects fled the business. The investigation is on-going.

On 4/12/14 the Antioch Police Department held a recognition breakfast at Lone Tree Golf Course to honor our volunteers which include VIPS, Animal Service Volunteers, Police Crime Commission, and the Police Chaplains. There were well over 100 people in attendance.

On 4/12/14 APD received a call at Old Navy of two female adults stealing clothing. Upon arrival they contacted Armendariz and Santillana who were detained for theft. Upon conducting a probation search of the vehicle they arrived in Officers located a large amount of stolen property from several stores in Antioch and Brentwood. Armendariz and Santillana where on a stealing spree and had over \$1000 worth of merchandise from the different stores in their vehicle. Both were sent to MDF on various charges. Brentwood responded to assist regarding the thefts that occurred from the stores in their city.

On 4/16/14, we had our third homicide of the year. Officers responded to a call of shots fired and found a 17 year old Hispanic male down on Country Hills Dr. between Ridgeview Dr. and Hillcrest Ave, suffering from gunshot wounds. He was pronounced dead at the scene. Witness in the area said they overheard arguing and then gunfire erupted. Investigations has been called out and we will be pursuing leads.

On 4/21/14 we will be swearing in our newest APD Officer Casey Brogdon. Officer Brogdon is leaving Monterey PD to come work for the City of Antioch.

Weekly Calls For Service, Case Reports and Arrest Data, 4/17/14:

Time Period: 04/10/14 00:00:00 – 04/16/14 23:59:59	
Number of Calls for Service:	1,591
Number of Case Reports:	241
Number of Arrests:	78
Felony:	37
Misdemeanor:	41
Arrests with DUI charge:	5

CITY MANAGER NOTES

Mayor Pro-Tem Rocha, Council Member Tiscareno, Community Development Director Wehrmeister and I met with Assembly Member Frasier, his staff, and Water Emergency Transportation Authority (WETA) Vice Chair Anthony (Tony) Intintoli Jr. Wednesday afternoon in Antioch. The purpose of the meeting was to tour the potential ferry service sites in downtown Antioch and discuss related matters. Vice Chair Intintoli is a former Mayor of Vallejo and was instrumental in bringing ferry service to the Vallejo's downtown waterfront.