



**OFFICE OF  
THE CITY MANAGER  
MEMORANDUM**

**DATE:** May 8, 2015  
**TO:** Mayor Harper and City Council Members  
**FROM:** Steve Duran, City Manager  
**RE:** City Manager's Weekly Report

**MEETINGS SCHEDULE**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
<b>Tuesday, May 12, 2015 – 5:45 p.m. &amp; 7:00 p.m.</b>	City Council Meeting  (Special Meeting – 5:45 p.m.) (Regular Meeting – 7:00 p.m.)	City Council Chamber 200 H Street
<b>Thursday, May 14, 2015 6:00 a.m.– 8:30 a.m. 5:00 p.m.–7:00 p.m.</b>	Bike to Work Day, visit <a href="http://www.youcanbikethere.com">www.youcanbikethere.com</a> for more energizer station locations and information	Stop by the City of Antioch's Energizer Station on the Delta De Anza Trail at Lone Tree Way (Sutter Delta Medical Center)
<b>Monday, May 18, 2015 – 7:00 p.m.</b>	Crime Prevention Commission Meeting	Antioch Police Department Community Room 300 L Street
<b>Wednesday, May 20, 2015 – 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Thursday, May 21, 2015 – 7:00 p.m.</b>	Parks & Recreation Commission Meeting	City Council Chamber 200 H Street
<b>Monday, May 25, 2015</b>	City Hall Closed  Holiday	
<b>Tuesday, May 26, 2015 – 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street
<b>Tuesday, June 2, 2015 6:00 p.m. – 9:00 p.m.</b>	Special Meeting of: City Council Planning Commission Economic Dev. Commission	Nick Rodriguez Community Center 213 F Street

<b>Wednesday, June 3, 2015 – 6:30 p.m.</b>	Planning Commission Meeting	City Council Chamber 200 H Street
<b>Thursday, June 4, 2015 – 3:00 p.m.</b>	Board of Administrative Appeals	City Council Chamber 200 H Street
<b>Saturday, June 6, 2015 9:00 – 11:00 a.m.</b>	Neighborhood Cleanup Prosserville Park Neighborhood	Please meet at W. 6 <sup>th</sup> & M Streets
<b>Tuesday, June 9, 2015 – 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street
<b>Wednesday, June 17, 2015 6:00 p.m. – 9:00 p.m.</b>	Special Meeting of: City Council Planning Commission Economic Dev. Commission	Nick Rodriguez Community Center 213 F Street

## PLANNING STUDY SESSIONS

Two joint study sessions have been scheduled for Tuesday evening, June 2<sup>nd</sup> and Wednesday evening, June 17<sup>th</sup> with Loewke Planning Associates. The topics of the workshops are the Downtown Specific Plan on the 2<sup>nd</sup> and the Land Use Element of the General Plan on the 17<sup>th</sup>. These joint workshops will include the Planning Commission and the Economic Development Commission, who have had a joint workshop on these topics before, and the City Council, which has not had a public meeting on these planning activities.

Loewke and City staff have conducted various focus groups and community meetings to get input from the community. This meeting will provide time from community input as well, but is designed to get final input from the Commissioners and the City Council before bringing final recommendations to the City Council for approval in the weeks following.

## CITY CLERK UPDATES

City Council agendas, including staff reports, are posted onto our City's Website 72 hours before the Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: <http://www.ci.antioch.ca.us/notification-systems/> and enter your e-mail address to subscribe. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click 'City Council'.

The City Clerk's office is accepting applications for the following Boards/Commission Vacancies:

- Economic Development Commission (4 Full-term vacancies)  
Deadline date to apply: 4:30 p.m., Friday, May 29, 2015.

Any interested resident is encouraged to apply. To be considered for these volunteer positions, a completed application must be received in the Office of the City Clerk by the date listed above. Applications are available at [www.ci.antioch.ca.us](http://www.ci.antioch.ca.us) and at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, (925) 779-7009, Monday through Friday, 8:30 a.m. to 4:30 p.m. Your interest and desire to serve our community is appreciated.

The next regularly scheduled Board of Administrative Appeals meeting will be held on June 4<sup>th</sup> at 3:00 p.m. in the Council Chambers. The Board of Administrative Appeals meets on a monthly basis – the first Thursday of every month, in the Council Chambers beginning at 3:00 p.m.

A Special Run-off Election for State Senate District 7 will be held on Tuesday, May 19<sup>th</sup> between Assembly Member Susan Bonilla and Orinda Mayor Steve Glazer. The City Clerk's Office will again have a mail-in ballot box on the City Clerk's Counter on the first floor of City Hall when the absentee ballots are mailed out by the County Elections Office. Our first Mail-in Ballot Box replacement was on Wednesday.

Received 4 California Public Records Act requests. One was handled by the City Clerk's office and 3 were sent to department heads for a response.

The City Clerk administered the Oath of Office to newly appointed Planning Commissioner Al Mason and newly appointed Economic Development Commissioner Joshua Young.

The City Clerk attended the annual City Clerks Association of California Conference and training sessions in Rohnert Park April 22-24.

An updated Maddy Act list of Board, Commission and Committee members was published to reflect the latest City Council appointments.

## **HUMAN RESOURCES UPDATES**

Our finalist candidate Forrest Ebbs has accepted the position of Community Development Director and all of the background has been cleared. Forrest currently works the City of Stockton as the Deputy Community Development Director. His first day will be June 1<sup>st</sup>. We are excited to welcome Forrest to the City of Antioch Team.

We also want to welcome Tracy Newman, our new Recreation Specialist, who started on Monday, May 4<sup>th</sup>. Tracy previously worked for the City and County of San Francisco.

Oral Board interviews for Payroll Specialist are being held on Friday, May 8<sup>th</sup>.

We have completed the hiring process for most of the Water Park seasonal employees. We'll be ready to open for another great summer.

Currently open recruitments include:

- Police Officer Lateral (continuous)
- Police Academy Graduate/Student (continuous)
- Police Trainee (continuous)
- Equipment Operator (closes 5/25/15)

The City's open recruitments can be found on the Human Resources page of the City website. Follow the appropriate link(s) to apply through NeoGov.

## **INFORMATION SYSTEMS UPDATES**

Work orders opened/completed for the week: 126/120

Email filter activity: 16,295 processed, 10,446 automatically discarded due to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.

Team updated five Mobile ID devices in PD vehicles.

Team produced end of month backup tapes.

Team repurposed old server.

Team created image for CIP workstations.

Team corrected network problem affecting PWP/ACC.

Team replaced failed network switch at ACC PD Substation.

## **ECONOMIC DEVELOPMENT UPDATES**

**Antioch Small Business of the Year** - Economic Development Program Manager Lizeht Zepeda attended the 15th Annual Small Business Awards Luncheon in Concord today. This year, our very own Antioch small business Paula's Family Florist was honored at the Luncheon. Paula's Family Florist was nominated by the Antioch Chamber of Commerce for their outstanding contributions to our region. The keynote address was delivered by Rachel Dunn of Rachel Dunn Chocolates of Concord. And the master of ceremonies was Dan Ashley, ABC7/KGO-TV News Anchor.

**Volunteers needed for the 2015 Contra Costa County Fair:** Get ready for summer fun at the county air! From now until May 15<sup>th</sup> interested parties are encouraged to apply to volunteer at the fair. Volunteering is a great opportunity for teens and other adults to learn and have fun in the exhibit department, livestock area, agricultural education, fairgrounds

classroom and museum, gardens, and office. Volunteer applications are now available on site! Due date is Friday, May 15, 2015. **Contact Information:**

2015 Contra Costa County Fair

Fair dates: May 28<sup>th</sup> - May 31<sup>st</sup>

1201 West 10th Street, Antioch, CA 94531

**Website:** [www.ContraCostaFair.com](http://www.ContraCostaFair.com) or call Fair Office at (925) 757-4400.

**The Circus is here! Circo Hermanos Caballero:** A traditional circus from Guadalajara, Jalisco Mexico brings a variety of trapeze acts, stunts, and performing animals. If you are looking for fun for the entire family the circus is the place for you. Just look for the big top off the main entrance parking lot near Delta Fair Blvd. at the mall. **Contact Information:**

Somersville Towne Center

Dates: **May 1-May 18**

2550 Somersville Road, Antioch, CA 94509

**Website:** [https://www.facebook.com/pages/Circo-Hnos-Caballero/195441130484947?sk=photos\\_stream](https://www.facebook.com/pages/Circo-Hnos-Caballero/195441130484947?sk=photos_stream)

## ARTS AND CULTURE UPDATES

**May - June Art Exhibit at Umpqua Bank - "Something's Fishy"** by Michele Eaken  
The Arts & Cultural Foundation of Antioch's continues their partnership with Antioch's Umpqua Bank and features five artists in their upcoming exhibit. The bank is a perfect venue for local artists to showcase their work, which changes every two months. The featured artists for the May-June are: Michelle Eaken, Arturo Garcia, Donna Merry, Paul Schorr and Peter J. Ruegg. The new exhibit begins May 1st and continues through June 29th. The free artist reception is Wednesday, May 6th, from 5:30 - 6:30 PM. Please attend the reception to show your support for these outstanding artists.

Umpqua Bank is located at 3700 Lone Tree Way and is open Monday-Friday, 9 AM - 5 PM, excluding bank holidays. For more information or if you are an artist who would like to participate in future exhibits visit [www.art4antioch.org](http://www.art4antioch.org) or call Diane Gibson-Gray at (925) 325-9897.

**Lynn House Gallery Exhibit - "My Art, My Culture"** - The Arts & Cultural Foundation of Antioch is proud to present a multicultural exhibit at the Lynn House Gallery. "My Art, My Culture" creates an opportunity for up to 35 artists to share through their art their culture and what culture means to them through various mediums such as oil, acrylic or water color paintings, 3D artwork such as pottery, clay or ceramics, photography, fabric art and multi-media pieces. The exhibit is not juried and the content is left to the artist to define what culture means to them. **The Exhibit opens on May 23rd with a free artist reception from 2-4 pm.** If you are interested in being a participating artist, please check out [www.art4antioch.org](http://www.art4antioch.org) or call Diane Gibson-Gray at (925) 325-9897.

## RECREATION UPDATES:

- Last week, new youth employees began their training for summer operations at the Antioch Water Park. Staff participated in discussions about how they can uphold the mission, vision, and values of the Recreation Department – unify and strengthen our community by creating experiences that inspire life-long learning!
- There is less than **two weeks** to purchase a 2015 Antioch Water Park season pass at the 25% discount rate. Stop by the Antioch Community Center or purchase one from your home computer, it's easy. Visit <https://apm.activecommunities.com/antiochrecreation/Home> **EVERYONE INTO THE WATER!**
- Last week's repair and prepare highlights at the Antioch Water Park include several contract electrical repairs, plumbing work for 3 new feature pumps, and touch up painting and wall repair work in the Diablo Diner. Staff is very dedicated to having a safe and enjoyable operation for all guests and visitors.
- On Thursday, Roni Gehlke with Delta Science Center, Inc. visited the Antioch Community Center to view sculptures created by 7-12 year old youth participants enrolled in the "Spring Kids Clay Sculpture" class. These two and three dimensional art sculptures will be on display at the Big Break Visitor Center at the Delta in Oakley on May 16<sup>th</sup> from 10:00 am-1:00 pm. The pieces feature animals from the Sacramento – San Joaquin Delta Endangered & at Risk Species. The pieces will also be entered into the Country Costa County Fair which runs May 28 - May 31. Antioch has talented youth!
- **Last week, staff participated in an online Webinar for "Reaching Parks & Recreation VIPs: Mobile, Millennial Mom"**! This webinar was designed specifically to address moms as a primary target audience—and today, 84% of them expect a great mobile experience. The webinar also addressed what motivates today's mobile, millennial moms, and how to engage and attract more of them to programs and community events.
- On Friday, the 10<sup>th</sup> Annual Mother's Day Tea was held at the Antioch Community Center. Nearly 200 family members including mothers, grandmothers, aunts and extended family enjoyed tea and snacks served by their very own preschooler. Moms were treated to a singing tribute and presented with gifts made by the children. There wasn't a dry eye in the house!
- On Friday, City of Antioch Environmental Resources, Republic Services and the Recreation Department collaborated to bring a special Mother's Day Workshop where youth participants transformed reused materials such as recycled paper, wallpaper and twigs into beautiful bouquets of flowers to celebrate Mother's Day.
- Last week, the Antioch Library submitted a grant application to the National Endowment for the Humanities to bring a unique program to Antioch: *Latino Americans: 500 years of History*.
- Registration is open for the annual **Mayor's Cup Golf Tournament** at Lone Tree Golf Course on Sunday, May 7<sup>th</sup>. Enjoy a day with friends and support important community organizations.
- **Did You Know** Antioch is home to the rare evening primrose flower? The Antioch

Dunes National Wildlife Refuge offers Docent-led tours the second Saturday of every month. Join the docents Saturday, May 9<sup>th</sup> at 10:00am at the entrance to the preserve, located on Wilbur Avenue.

### Senior Center Services

- On Thursday, 20 participants enjoyed a field trip to Black Diamond Mines Regional Park. Transportation was provided by East Bay Regional Park District and the seniors enjoyed a morning exploring the park's natural and cultural resources. The City and the Park District are planning future partnership programs!
- Last week, 450 affordable, healthy meals were served through the C.C. Café nutrition program. No membership or income requirements are required to eat at the C.C. Cafe.
- On Thursday, the Director hosted the monthly "Get Up and Go with the Director." Even with a few raindrops, seniors strolled through downtown.
- In April, according to the report from Contra Costa County The Antioch Senior Center's C.C. Cafe served a total of 1,920 meals which was an increase of 64 meals from the previous month. Antioch remains the largest café out of the 18 café's servicing those in need.
- On Tuesday, staff attended the Antioch Senior Citizen's Club Board of Directors meeting and provided input and direction on various summer planning topics such as special activities, 4th of July, and a summer open house.
- Last week, the Antioch Senior Center May/June 2015 Newsletter was mailed to over 500 participants.
- Invitations for the 33rd Annual Antioch Senior Picnic were sent to Antioch Convalescent Hospital, Antioch Rivertown Housing, Hillcrest Terrace and Lone Tree Convalescent hospital. Staff is very pleased that they have confirmed their attendance!
- Last week staff responded to maintenance concerns with the freezer and restrooms.
- The *Beginning Computer Class* resumed with its four week course. Class was full with 10 participants learning basic computer skills.

## **COMMUNITY DEVELOPMENT UPDATES**

### **Planning:**

- 62 public inquiries responded to via email/phone/counter.

### **Building Permit Activity:**

- Permits issued – 68
- Inspections requested – 151

### Code Enforcement:

• Cases followed up on	68
• New Cases Open	24
• Posted Sub-standard	0
• Citations Issued	2
• Warrants obtained and served	0
• Cases Closed	22
• Demand to Title for Cost recovery	3
• Demands to Property Owners	7
• Special Assmt Liens recorded	18
• Prepare & record Release of Lien	1
• Phone messages on complaint line	34
• Web reports	0
• W 4 <sup>th</sup> Street	Follow-up inspection with CCC Heath Services
• Sunset Dr	Homeless encampment
• Hillcrest Ave	Homeless encampment

### Environmental Resources:

Environmental Enforcement: For April 30-May 6, there were 30 actions taken on cases. 7 cases were closed. 9 courtesy notices were mailed out to properties where the 6 months of abated garbage service will expire next week. 3 abatement notices were mailed out.

### Eco-Happenings

- Friday May 8th, 5:30-8:30pm- Flower Friday gifts for Mom workshop, ACC, 4703 Lone Tree Way \$5/pre-register required through the Recreation Department, 776-3050
- Thursday, May 14th– Bike to Work Day, [www.youcanbikethere.com](http://www.youcanbikethere.com) Stop by our Energizer Station in front of Sutter Delta Hospital on your bike and say hi. We will be out there for the morning and evening commute with swag, snacks and water (free coffee in the morning).
- Saturday, May 16th, 9-11am– Free Composting Class, to register call 779-6137
- Sunday, May 17th, 11am - 4pm-Laundry to Landscape, greywater workshop at a private home in Antioch - Sliding scale: \$35-100, [www.sustainablecoco.org](http://www.sustainablecoco.org) **There are only a few spots left in this workshop, so don't put off registering!**

### Housing:

#### CDBG

- On Tuesday May 12 Council will conduct a Public Hearing to review the Subcommittee funding recommendations which constitute the 2015-16 Action Plan.
- Consolidated Plan is nearing completion, and will be submitted on May 14.



## **Housing**

- CDBG/Housing consultant participated in three days at the Housing California Conference in Sacramento April 27-29, taking classes on monitoring assets of the Housing Successor, tax credit projects, and much more to aid in ensuring the City's compliance with Housing Successor changes and requirements.
- Monitoring of Housing Successor assets will be conducted May –July to verify income and/or occupancy for all first time homebuyer loans, homeowner rehabilitation loans, and multifamily/rental properties, excluding Vista Diablo, which was monitored in October 2014.

## **Homeless**

Zero: 2016 core partners will attend an intensive two-day training with other Zero: 2016 participants from the Western US May 28-29 in Los Angeles. Attendees include the County Director of Behavioral Health Services, County Homeless Program manager, Zero: 2016 Coordinator, VA Homeless Program Manager, head of the CCC Housing Authority, a representative from SHELTER Inc and our faith partners, and Antioch's CDBG/Housing Consultant. This is a key planning meeting to develop strategies to eliminate Veteran and chronic homelessness in the next two years.

## **PUBLIC WORKS UPDATES**

### Administration

- In response to the most severe drought in California's 164-year history, Governor Brown has mandated urban water users to reduce water consumption by 25% statewide. At their April 15<sup>th</sup> Board Meeting, Contra Costa Water District (CCWD) approved their water conservation measures which will directly impact the Antioch as CCWD provides the majority of the City's raw water. Antioch will be coordinating our water conservation requirements with CCWD's. Outdoor water conservation will be the primary focus of the City's program as well as possible penalties for excessive use. Staff brought a draft of our proposed Mandatory Water Conservation Measures to the Council at their April 28<sup>th</sup> meeting with a public hearing scheduled for May 12<sup>th</sup> to act on the proposed measures.
- This should be the last week of PG&E's work in Antioch on their Contra Costa to Moraga 230 Kilovolt transmission line upgrades. This 27-mile project begins in Antioch and involves raising transmission towers and replacing existing lines. Crews and contractors are using helicopters and truck-mounted cranes to perform the work. Work will generally occur daily between 7:00 a.m. and 5:00 p.m. PG&E has fenced the area they will be utilizing at Chichibu Park. They will also be staging work at another site near the Mira Vista Hills Reservoir off Cambridge Drive during much of the construction in Antioch. Restoration work at these two sites should begin as soon as the transmission line work is completed. For information on this project email [ContraCostaMoraga@pge.com](mailto:ContraCostaMoraga@pge.com) or call your local customer outreach specialist at 877-201-1245.

- PG&E has a second project proposed in Antioch and other California cities they serve called Pathways. They will be removing some of the trees and shrubs that are very close to the gas pipes in the public right-of-way and in their gas line easements on private property. The most notable proposed removals adjacent to the street will be along the west side of Viera Avenue south of East 18<sup>th</sup> Street and the west side of Heidorn Ranch Road. Removals on private property will be coordinated with the property owner.
- The Cavallo Rd. undercrossing has reopened after last weekend's closure to remove bridge falsework. This weekend the Caltrans contractor will perform a full closure of the Lone Tree Way/"A" Street undercrossing from Friday 10 p.m. to Sunday 6 p.m., May 8-10th to perform falsework removal. The Caltrans contractor will perform a full closure of the Cavallo Rd. undercrossing, Friday through Sunday, May 15-17th, from Friday 10 p.m. until Sunday 10 p.m. for bridge demolition.
- Contracts for several roadway maintenance projects have been awarded recently and detours and lane closures should be expected throughout the City. This work is necessary for the preservation of the road surface and to minimize the number of potholes in the future. We apologize for the inconvenience and ask that motorists please drive slowly and safely in the vicinity of the workers.

#### Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18<sup>th</sup> Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for ongoing new home construction.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: Parcel map, appurtenant easements, right-of-way dedications and quitclaim deed have been recorded at the County Recorder's Office. Construction of improvements has begun. Phase 2 environmental clearance and USBR permit are in process.
- Cellular Providers on City-owned Property: Crown Castle is seeking to renegotiate a lease for their Putnam Drive site. Verizon is investigating new cellular installations at the City's Larkspur Dr. and James Donlon Blvd. water tank sites.
- City Sports Club, located at 5001 Lone Tree Way: City Council will consider approving a public easement vacation at their May 12<sup>th</sup> meeting. The applicant has resubmitted plans for staff review.
- Contra Loma Estates HOA Privatization: Contra Loma Estates HOA has applied for a permit to privatize their interior roads and install security gates and fencing at the entrances to their subdivision. Planning Commission and City Council approvals are required. Staff is meeting with the applicant. The City Council may hear the application at their May 26<sup>th</sup> meeting.
- DeNova Homes Mixed Use Project at Hillcrest Ave./Wildflower Dr.: Application for mixed use project consisting of 9.5 acres commercial, 8 acres multi-family, and 2.2

acres single family development. Staff met with the applicant at the site to discuss project conditions of approval.

- Golden Bow Estates HOA Privatization: Golden Bow Estates HOA has applied for a permit to privatize their interior roads and install security gates and fencing at the entrance to their subdivision. Planning Commission and City Council approvals are required.
- Laurel Ranch, a 186-unit housing development by Richland Communities, located at the eastern terminus of existing Laurel Road and west of Highway 4: The developer is preparing a final development plan submittal.
- Nelson Ranch Unit 1 Subdivision 6893, a 102-unit housing development by Standard Pacific Housing, located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4: The City signed Amendment No. 1 to the 2011 State Freeway Maintenance Agreement for the Wild Horse Road undercrossing and returned it to the State for signature.
- Oakley Knolls Subdivision 9353, a 31-lot development by Discovery Builders, located north of Oakley Road 1,300 feet west of Phillips Lane: Staff prepared conditions of approval for a tentative map application.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: Staff returned second map and plan check comments and prepared conditions of approval for landscaping plans design review approval.
- PG&E Lot Line Adjustment, located at the southwest corner of Somersville Road/Buchanan Road intersection: Staff sent lot line adjustment documents to the title company for recordation.
- Wilkinson-VanSandt Lot line adjustment: Staff is reviewing revisions to revised documents for a lot line adjustment between 4316 and 4325 Berryessa Ct.
- SR4 (Segment 2) Contra Loma Blvd. Interchange/'G' Street Overcrossing Project: Punch list items are nearing completion for the 'G' Street bridge work. The Contra Loma Blvd./'L' St. undercrossing will be closed on Friday night, May 15<sup>th</sup> from 10 p.m. to 5 a.m. for falsework removal. The falsework removal work will continue on Saturday, May 16<sup>th</sup>, but live lanes of traffic will not be impacted.
- SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Bridge construction is underway at the Lone Tree Way/'A' Street and Cavallo Road undercrossing. The Cavallo Rd. undercrossing has reopened after last weekend's closure to remove bridge falsework. This weekend the Caltrans contractor will perform a full closure of the Lone Tree Way/'A' Street undercrossing from Friday 10 p.m. to Sunday 6 p.m., May 8-10<sup>th</sup> to perform falsework removal. The Caltrans contractor will perform a full closure of the Cavallo Rd. undercrossing, Friday through Sunday, May 15-17<sup>th</sup>, from Friday 10 p.m. until Sunday 10 p.m. for bridge demolition.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and eBART Tunnel Project: Work continues on Slatten Ranch Road curb, gutter, sidewalk and paving, the pedestrian overcrossing, Hillcrest Avenue improvements and the westbound off- and on-ramp/Slatten Ranch Road signalized intersection.

- eBART Parking Lot and Maintenance Facility: Staff approved the design for a proposed 12" sanitary sewer main from the new maintenance facility, north of the S.P.R.R. railroad line to the southerly extension of Willow Avenue and is reviewing easement documentation. Staff is reviewing BART's Ownership and Maintenance of Utilities Agreement for storm drainage improvements.
- Wal-Mart Expansion: Staff is processing easements and vacation of existing easements.
- Deer Valley Business Park, commercial development fronting Country Hills Drive between Lone Tree Way and Deer Valley Road: Staff is processing abandonment of existing easement.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues. The tentative map has been submitted and staff is finalizing conditions of approval.
- Aviano, a proposed 533 unit housing development located on Sand Creek Road west of future Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues. The revised tentative map has been submitted for review and staff is updating conditions of approval.
- The Ranch, a proposed 1,667 unit housing development located between Deer Valley Road and Empire Mine Road: Staff is preparing comments for preliminary development plan.
- Heidorn Village, a proposed 117 unit housing development located at the northwest corner of Prewett Ranch Drive and Heidorn Ranch Road: The tentative map has been submitted and staff is creating conditions of approval.
- Quail Cove, a proposed 32 unit housing located south side of Prewett Ranch Drive west of Heidorn Ranch Road: The tentative map has been submitted and staff is creating conditions of approval.
- Lakeview Center, commercial development located at the corner of Lone Tree Way and Golf Course Road: Plans have been submitted for first review of a new 11,598 square foot medical office building.

#### Capital Improvements Division

- Sanitary Sewer Main Replacement at Various Locations: RGW Construction is performing final clean up and restoration on East 19<sup>th</sup> Street, Acacia Avenue, Birch Avenue, Chestnut Avenue, Deodar Avenue, Evergreen Avenue and Belshaw Street.
- Williamson Ranch Plaza Water Main Replacement: D.R. Lemings is connecting existing facilities to the new water main on the western side of Williamson Ranch Plaza.
- Curb, Gutter and Sidewalk Repair Program: Anchor Concrete continued to remove and replace deteriorating, damaged and uneven concrete throughout the city. Over the past week a total of 764 square feet of sidewalk, 79 square feet of driveway approach and 76 lineal feet of curb and gutter were replaced.

- Community Block Grant Downtown Roadway Pavement Rehabilitation: Rosas Brothers Construction has completed all concrete replacement within the project area. MCK Services is expected to continue the roadway rehabilitation of West Second Street from 'J' to 'L' Streets, West Third Street, between 'I' and 'J' Streets, West Fifth Street from 'J' to 'L' Streets and 'K' Street from West Second and West Tenth Streets next week.
- Ninth Street Roadway Improvements: Rosas Brothers Construction is installing new concrete curb ramps and valley gutters and replacing concrete curb, gutter and sidewalk on West Ninth Street between A and H Streets.
- Marina Boat Launch Facility, Third Boarding Float: A contract with Valentine Corporation for the installation of this facility is being developed.
- Water Treatment Plant Disinfection Improvements: Staff has initiated negotiations with CDM Smith to perform comprehensive feasibility studies and alternative analysis on various disinfection processes to replace the existing chlorine gas pre-treatment and post-treatment currently utilized at the City's Water Treatment Plant.
- 2015 Transportation Development Act (TDA) Grant: The Countywide Bicycle Advisory Committee recommended to MTC awarding Antioch \$50,000 of TDA grant funding to install 35 new curb ramp locations along 'A' Street, Blue Rock Drive and West Tregallas Road. The project will be bid on May 19<sup>th</sup> and construction is scheduled to start in June 2015.
- Safe Routes to School Grant (Cavallo/Garrow/E. Tregallas curb ramps): Staff opened bids for the installation of 85 curb ramps and sidewalk improvements along Cavallo Road, Garrow Drive, East Tregallas Road and Drake Street. The City Council awarded the construction contract to the low bidder, J.J.R. Construction. Construction is scheduled to start on June 1<sup>st</sup> and completed by July 31<sup>st</sup>.
- Transportation Impact Fee Study: Staff is working with the EPS consultant to update anticipated land uses and the transportation network to be used in the model. EPS is working on updating the City traffic model.
- Preventative Pavement Maintenance Program: MCK Services started construction of the project on April 6<sup>th</sup> and is expected to be completed by May 31, 2015. The contractor will be posting traffic detour or roadway closure signs during construction.
- Cavallo Road and Country Hills Drive Pavement Rehabilitation: The project was awarded to MCK Services, Inc. at the April 14<sup>th</sup> Council meeting. MCK Services is scheduled to start construction of the project on May 18<sup>th</sup> and is expected to be completed by June 25, 2015. The contractor will be posting traffic detour or roadway closure signs during construction.
- Prewett Park Improvements: RHAA consultant was selected for the design of the final improvements at Prewett Park. The design process will incorporate new features into the Water Park, as well as new areas of play in the community park. Staff met with RHAA on site on April 28<sup>th</sup> to review the alternate locations for the proposed improvements options. On June 9<sup>th</sup>, RHAA will present to the City Council the proposed improvement options and recommend selection of one of the proposed options. Construction is anticipated to start in January 2016.

- 2016 Active Transportation Program (ATP Grant): MTC issued a call for projects for Bicycle and Pedestrian improvements projects. Staff is preparing grant applications for potential projects. The grant application deadline is June 1<sup>st</sup>.
- Capital Improvement Program (CIP): Staff completed the draft five year CIP document and will be presented, along with the proposed CIP budget, to the City Council on May 12th during the budget study session.

### Traffic Engineering

- Staff has received several requests for information related to procedures to have speed tables installed on City streets. The requirements include but are not limited to: receiving 75% agreement from property owners affected by the proposed speed tables, speed tables complete with related signing and striping installed at no cost to the City, excessive speeding on the street to receive the speed table(s), written concurrence from the Antioch Police, Contra Costa Fire, Tri-Delta Transit and the Antioch Unified School District, and agreement that the speed tables will be removed with a 51% petition of affected property owners and removal of the speed tables at no cost to the City. For more information or to receive a full list of conditions, please contact Lynne Filson at [lfilson@ci.antioch.ca.us](mailto:lfilson@ci.antioch.ca.us) or (925) 779-7025.

### Water Treatment Plant

- Cleaned solar bees out on the reservoir. Also cleaned the staff gage on the tower. This is reoccurring and ongoing.
- Manufactured a new cover for the sample pump access point at "A" clear well.
- The State of California, Division of Dam Safety performed their annual inspection at the municipal reservoir.
- Disconnected wiring and piping to four chemical feed pumps. Removed pumps in preparation of newer chemical feed system.
- The manufacturer of the Solar Bees came out to reposition the solar bees and perform updates and maintenance.

### Water Distribution

- There were 229 stops for water service including disconnections.
- There were a total of 83 USA tickets completed for utility location.
- Meter reading for the month of May has started and is on schedule.
- Annual backflow test program continues and is on schedule.
- Water crews continue to monitor water meters, conservation and usage at all City buildings and parks.
- Water crews issued seven drought violation tags.
- Water field tech continues responding to customer related calls City wide.
- Water crews replaced a fire hydrant on Delta Fair Blvd.
- Water crews replaced a backflow prevention device on Lone Tree Way.
- Water crews repaired a backflow prevention device on E. 18<sup>th</sup> St.

- Water crews replaced a water meter and backflow prevention device at Diablo Vista School.
- Water staff second shift continues City wide fire hydrant preventative maintenance program.
- Water crews are working with engineering staff for possible relocation of Zone 2 regulatory valve.
- Water crews raised utility iron at W. 10<sup>th</sup> St.
- Stores staff continues removing graffiti and debris from the Amtrak station and the Fulton boat ramp.
- Stores staff continues to identify non-moving stock items for distribution and/or disposal.
- Stores staff has begun evaluating blanket purchase orders that will need to be amended, renewed or deleted. This is done with authorization of the Deputy Public Works Director, Superintendents and Supervisors.

#### Public Works Maintenance Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Almondridge, City and Meadowbrook Parks.
- Playground Maintenance Repair: The vandalized Playground Impact Attenuating Surfacing at Meadowbrook Park was repaired and the stolen drainage grate was replaced.
- Fire Abatement: The City Fire Abatement Program is 80% completed and ahead of schedule due to our concentrated efforts.
- Park Maintenance Repair: A new drinking fountain bubbler was installed at Gentrytown Park to replace the old leaking one in order to conserve water.
- Park Maintenance: Main line repairs completed at Almondridge and Village East Parks.
- Tree Permit Removals: Completed at 1800 Trembath St. and 37 East Thirteenth St.
- Irrigation leaks were attended to and repaired.
- Spot Spraying: Lone Tree Way medians, Wildhorse medians, Davison Dr., Sagebrush Dr., 4<sup>th</sup> St. and Canada Valley Rd.
- Trim: Ridgerock Dr., Lone Tree Way, Country Hills Dr., Deer Valley Rd. and Gentrytown Dr.
- Program Irrigation Controllers: Hillcrest Ave. and Deer Valley Rd.
- Assist GIS with mapping City irrigation controllers: Lone Tree Way, James Donlon Dr., Deer Valley Dr., Laurel Rd., and Canada Valley Dr. areas.

#### Public Works Maintenance Operations – Street Maintenance

- 11 plus hours were spent removing graffiti from City property in numerous areas.
- Signs: Replaced 12 signs due to poor reflectivity.
- Signs installed: Two.
- Weed abatement spraying for cape seal roads: 48 Hrs.
- Paved 15 service cuts.

- Saw cut 14 service cuts.
- Roadside debris removed: Four yards.
- Painted 230' of 12' stop bars/crosswalks and 13 legends.

#### Public Works Maintenance Operations – Collections Division

- Calls for Sewer Service: Received and responded to 11 calls for service from the public, responding crews televised public sewer laterals connecting to the City's sewer system.
- Sewer Mains: Daily preventative maintenance performed on over 20,605 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified 'hot spots' and integrate a proactive preventative cleaning schedule for the hot spots.
- Sewer lateral repairs: Crews repaired four sewer laterals that were severely damaged and needed immediate repairs.
- CIP Projects: Crews televised 1,100 feet of sewer main lines and 28 public sewer laterals in preparation of CIP's Pavement Management Cape Seal project.
- Sewer System Management Plan (SSMP): We are updating the City's SSMP to meet the requirements established by the State Water Resources Control Board. The goal of the SSMP is to minimize the frequency and severity of sanitary sewer overflows. The SSMP covers the management, planning, design, operation and maintenance of the City's sanitary sewer system.
- Overflow Emergency Response Plan (OERP): We are updating the City's OERP. The OERP provides guidelines for City personnel to follow in responding to, cleaning up, and reporting sanitary sewer overflows (SSOs) that may occur within the City's service area and supports an orderly and effective response to SSOs.
- Overflow Emergency Response Trailer: The design and build of the overflow response trailer has been completed. This equipment supports OERP/SSMP programs.
- Manhole Inspection Program: Crews inspected 26 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future maintenance and rehabilitation. We are updating the program and processes for integration in our computerized maintenance management system.
- CCTV (Closed Caption Televising): The CCTV Preventative Maintenance program is under development for inspection of sewer mains to identify the condition and causes of blockages and SSOs.
- NPDES (National Pollutant Discharge Elimination System): Crews removed 60 yards of debris and trash out of various creeks and channels. Crew also cleared 2.6 acres of weed abatement. These activities ensure the City meets the federal Clean Water Act requirements of municipalities discharging storm water into waterways. Proactive preventative maintenance is restricted to the months of April through October.



### Public Works Maintenance Operations – Fleet Maintenance

- Preventative Maintenance: 12 services on City vehicles as scheduled.
- Unscheduled Repairs: 43 unscheduled necessary repairs to City vehicles.

### Marina

- We have three applications pending for permanent berthing, responded to four berthing inquiries and gave two facility tours.
- Advertising and outreach: Craigslist weekly ads posted in Sacramento, Bay Area, Stockton, Santa Cruz, and Monterey.
- Hyacinth, primrose, and debris removed from the marina basin.
- Staff continues auditing the records retention inventory.
- Coordinated with City Environmental Services and installed new recycle bin at boat launch ramp to assist boat launch customers with an easy way to recycle.

## **POLICE DEPARTMENT UPDATES**

- On 4/30/ 2015, during portions of dayshift, officers were able to concentrate on directed traffic enforcement in the area of Lonetree Way near Walton Ln., Country Hills Dr, and Gentrytown Dr. 18 citations were issued for violations including failing to yield for stops signs and speeding.
- On 5/4/2015 at 3:44 pm, officers responded to the Save Mart store at 111 E.18<sup>th</sup> St. A 66 year old man was sitting in the parking lot when 45 year old William Tweedie and 24 year old Charles Costa approached him and robbed him of property he had in his pockets. In doing so they began assaulting him. Witnesses saw the two kicking and punching the man in the face and head. As citizens came to his aid, the two fled on foot towards Woodland Ave. Witnesses and nearby residents gave chase and physically detained the two suspects. The victim sustained injuries to his face and head. Tweedie and Costa were positively identified as the responsible parties and booked at the county jail on charges of felony assault, robbery, and parole violation.
- On 5/4/2015 at 5:29 pm, several callers reported a male who appeared unable to stand and was interfering with traffic at 18<sup>th</sup> and "A" streets. Officers contacted the subject who was having a medical issue. A computer check revealed 54 year old Harold Johnson had a no bail full extraditable warrant out of Louisiana for armed robbery. The warrant was confirmed. Johnson was taken to the hospital and later booked into MDF on the warrant.
- On 5/4/2015 at 7:35 am, officers responded to 30 W. 17th St. regarding subjects living in a shed to the rear of the home. Five subjects were contacted, including 33 year old Thomas Salazar and 40 year old Jenna Gomez. Salazar was arrested for being a convicted felon in possession of ammunition possessing burglary tools and

probation violation. Gomez was arrested for possessing methamphetamine and drug paraphernalia. One vehicle was towed and a trailer was tagged for towing. Code Enforcement posted the shed as being non-inhabitable. Gomez was booked at the county jail and Gomez was issued a citation and release.

- On 5/5/2015 at 2:21pm, officers responded to an alarm inside the unoccupied commercial building at 2950 Delta Fair Blvd. Upon their arrivals, a building search was conducted and 66 year old James Wedding was located inside the building and in possession of bolt cutters. He was arrested for trespassing. A search yielded a bag of methamphetamine. Wedding was determined to be on probation and booked at the county jail.
- On 5/6/2015 at 10:34 am, officers responded to the Antioch Marina parking lot for the report of subjects possibly using drugs in a vehicle. Upon their arrivals, officers contacted three subjects, which included two 17 year old males and a 15 year old female. One of the 17 year old males was known to officers to be associated with gang members, narcotics, and weapons. This male was found to have a concealed loaded .357 magnum revolver concealed in his sock under his pant leg. He had additional ammunition in his pockets. The male was taken into custody without incident and booked into juvenile hall.
- On 5/6/15 at 11:38 am, 21 year old Esteban Flores was stopped for vehicle code violations on W.11<sup>th</sup> St near Klengal St. During a search of his vehicle, Flores was found to be in possession of suspected heroin for sales. In addition to the heroin, he had packaging, "cutting" agents, and other related sales paraphernalia. A follow-up search was done of his residence and additional items related to narcotic sales were located. Flores was booked into MDF.
- On 5/7/2015 at 12:24 am, an officer stopped a vehicle traveling at a high rate of speed leaving the Executive Inn at 515 W.18<sup>th</sup> St. The passengers in the car were John Oliphant and Vanessa Harper, both 35 years old. Harper had an outstanding arrest warrant for possession of a controlled substance. Oliphant, who was determined to be on felony probation for sales of a controlled substance and had a search clause, was found to be in possession of heroin. Harper and Oliphant were booked at the county jail.

Calls for Service and Arrest Data:

Time Period: 04/30/15 00:00:00 – 5/6/15 23:59:59

Number of Calls for Service:	1,594
Number of Case Reports:	250
Number of Arrests:	70
	Felony: 33
	Misdemeanor: 37
	Arrests with DUI charge: 0

*The data is based upon unaudited CAD/RMS data at time of report generation.*

## CITY MANAGER'S NOTES

On Friday, May 1<sup>st</sup>, Public Works Director/City Engineer Ron Bernal and I attended a seminar in Concord conducted by the office of the State Treasurer titled "Land-Secured Financing - Current Topics and Practices." Included in this seminar was forming land-secured financing districts to pay for city infrastructure and services.

On Monday and Tuesday this week, the City Council held some team building activities, which were publically noticed workshops. Consultants Kendall and Steve Flint of Flint Strategies facilitated the activities. On Monday evening, we had a teambuilding session for the Council and Executive Management staff. This session included a "Top Chef" type of competition. The exercise illustrated the importance of everyone working together, with limited time and resources, to accomplish a common goal. All participants stated this retreat provided a good opportunity to take a moment to get to know each other outside of the formality of the City Council meetings. On Tuesday, the Council and I worked with Ms. Flint on various teambuilding and governance discussions and exercises. Minutes of the meetings will be posted on the City web site.

On Thursday, Council Member Tony Tiscareno, Parks and Recreation Director Nancy Kaiser, Antioch Police Activities League Program Coordinator Dineen Burdick and I joined Assembly Member Jim Frazier and staff, and officials from the Antioch Unified School District for a tour of the Fairfield Public Safety Academy and the Fairfield Activities League facilities in Fairfield. We observed an outstanding model of city and school district collaboration to bring educational and recreational opportunities to the youth population.